

AGENDA
Sapulpa Public Schools
Regular Virtual and Physical Meeting
Washington Administration Center Board Room
511 E Lee
Sapulpa, OK 74066
Monday, January 11, 2021 at 6:00 PM

This meeting will be conducted via teleconferencing, via videoconferencing, and at a physical location.

- I. Call the meeting to order and Pledge of Allegiance to the American Flag.
- II. Formal Adoption of the Agenda
 - A. Motion, discussion, and vote on Motion to formally adopt Agenda.
- III. Recognition of Sapulpa School Board Members.
- IV. Consent Agenda
 - A. Approval of the 12.14.2020 Regular Meeting Minutes.
 - B. Approval of 2020-21 General Fund Purchase Order encumbrance numbers 519 through 546.
 - C. Approval of 2020-21 Building Fund Purchase Order encumbrance numbers 126 through 130.
 - D. Approval of 2020-21 Child Nutrition Fund Purchase Order encumbrance numbers 55 and 56.
 - E. Approval of 2020-21 Bond Fund 33 Purchase Order encumbrance numbers 23 through 25.
 - F. Approval of the monthly financial reports of the School Activity Funds account.
 - G. Approval of the Treasurer's Report on the status of Funds and Investments.
 - H. Approval of the Assignment and Consent to Assignment Agreement between the Teachers' Retirement System, Sapulpa Public Schools, and Voya Institutional Trust Company.
 - I. Approval of 2020-21 School Based Service Participation Agreement between Sapulpa Public Schools and Public Consulting Group, Inc.
 - J. Approval of 2021 Shawnee Invitational Basketball Tournament Contract for SPS Girls Basketball Team.
 - K. Approval of 2020-21 Junior/Senior Prom Venue Contract between Sapulpa Public Schools and One Eighty One Ranch.
 - L. Approval of Fundraisers as per Attachment.
- V. Hearing from the Public
- VI. Action Items

- A. Discussion, motion, and vote on a motion to approve or disapprove the generous grant donations of \$146,022.00 from Edward E. and Helen Turner Bartlett Foundation made to Sapulpa Public Schools to be used in the specified department per attachment.
- B. Discussion, motion, and vote on a motion to approve/disapprove any modifications to the District Return to Learn Plan.
- VII. Information & Discussion Items
 - A. Superintendent Comments-Finance and Mid Year Update
- VIII. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B) of the Oklahoma Open Meeting Act.
 - A. Vote to convene in Executive Session.
 - B. To acknowledge the Board has returned to Open Session.
 - C. Statement of Executive Session Minutes.
- IX. Personnel
 - A. Vote to approve/disapprove Employing Personnel as per attachment.
 - B. Vote to accept Resignations received since the last board meeting.
- X. Adjournment

Regular Meeting of The Board of Education Independent School District Number
33, Creek County

Monday, December 14, 2020 6:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag
President Melinda Ryan called the meeting to order at 6:00 pm followed by the
Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt Agenda.

To formally adopt the Agenda passed with a motion by Steve McCormick
and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 11.09.2020-Regular BOE Meeting Minutes

III.A.2. 11.19.2020-Special BOE Meeting Minutes

III.B. Approval of 2020-21 General Fund Purchase Order Encumbrance
numbers 448 through 518.

III.C. Approval of 2020-21 Building Fund Purchase Order Encumbrance
numbers 118 and 125.

III.D. Approval of 2020-21 Child Nutrition Fund Purchase Order Encumbrance
numbers 53 and 54.

III.E. Approval of 2020-21 Bond Fund 33 Purchase Order Encumbrance
numbers 19 through 22.

III.F. Approval of 2020-21 Bond Fund 34 Purchase Order Encumbrance
number 3.

III.G. Approval of the monthly financial reports of the School Activity Funds
account.

III.H. Approval of the Treasurer's Report on the status of Funds and Investments.

III.I. Approval of the continuation of Section 125 Plan through American Fidelity and approve electronic signature by Kenda Terrones as the contact.

III.J. Approval of OK.EMGrants Access Authorization Form, used by OK Dept of Emergency Management for the online application and management of Federal, State and Local grants.

III.K. Approval of 2020-21 Contract with Leah Gruns to provide Speech-Language Services to the District.

III.L. Accept and approve the Memorandum of Understanding agreement between SPS and Daktronics Sports Marketing.

III.M. Discussion, motion, and vote on a motion to approve/disapprove the agreement between SPS and CREOKS, providing a Mental Health grant in the amount of \$100,000.

III.N. Approval of generous donation of Scorers Tables for the Chieftain Center from Shelly Henderson, Zac Henderson's mom.

III.O. Approval to accept the generous anonymous donation of \$3,500 to be deposited into the Freedom Activity Account to celebrate and acknowledge Freedom Elementary for the prestigious Presidential Blue Ribbon Award designation.

III.P. Approval of Fundraisers as per attachment.

To approve Consent Agenda items A-P, modifying Item M to add "tentative" before agreement and "approximately" before \$100,000 passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent Armstrong thanked everyone for coming out during this Snow

Day. After introducing some guests and talking about some fundraising items that were for purchase through the Sapulpa Green Thumb Chieftains program, he then turned the floor over Megan Cannon and Sarah Carriger from the Science Dept.

V.B. Science Resources to support New Oklahoma Academic Standards for Science Implementation

Megan Cannon, Stem Coordinator, started the presentation which included an update on the new Oklahoma Academic Standards for Science that were adopted this year. The main shifts in Science Education were summarized and lessons were shown to give an example of how an updated science classroom looks. Sarah Carriger, an 8th Grade Science Teacher at Sapulpa Jr. High, spoke about her experience teaching the new standards, as well as, OER units from OpenSciEd, which are aligned to the new standards.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.
None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove any modifications to the District Return to Learn Plan and/or the 2020-2021 School Calendar.

To approve the proposed New Red Level language to the District Return to Learn Plan passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

VI.C. Discussion, motion, and vote on a motion to approve/disapprove an amendment to the following policies, extending the expiration date from December 31, 2020, to June 30, 2021.

VI.C.1. Section 400: Policy 469 Leave Under The Families First Coronavirus Response Act

To approve amending Policy 469 Leave Under the Families First Coronavirus Response Act extending the expiration date from December 31, 2020, to June 30, 2021, passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.C.2. Section 700: Policy 746 Leave Under the Families First Coronavirus Response Act

To approve amending Policy 746 Leave Under the Families First Coronavirus Response Act extending the expiration date from December 31, 2020, to June 30, 2021, passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.D. Board to take action on the employment of Stephen H. McDonald & Associates, Inc. as Financial Consultant to the School District.

To approve the employment of Stephen H. McDonald & Associates, Inc. as Financial Consultant to the School District passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.E. Board to consider and take action on separate resolutions authorizing the calling and holding of a special election to be held in this School District to authorize the issuance of general obligation bonds.

Both motions were sited by Tom Frazier, an associate of Stephen H. McDonald & Associates, Inc.

To approve a resolution authorizing the calling and holding of an election of Independent School District Number 33 of Creek County, OK for the purpose of submitting to the registered, qualified electors thereof the question of the issuance of the bonds of said School District in the sum of Four Hundred Fifty Thousand Dollars (\$450,000). That a special election is

hereby called in said School District to be held on the 2nd day of March 2021, passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

To approve a resolution authorizing the calling and holding of an election of Independent School District Number 33 of Creek County, OK for the purpose of submitting to the registered, qualified electors thereof the question of the issuance of the bonds of said School District in the sum of One Million One Hundred Ninety-Five Thousand Dollars(\$1,195,000).

That a special election is hereby called in said School District to be held on the 2nd day of March 2021, passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F. Proposed Executive Session to discuss Personnel listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.F.1. Vote to convene in Executive Session.

To convene in Executive Session at 7:22 pm passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F.2. To acknowledge the Board has returned to Open Session.

President Melinda Ryan acknowledged the Board's return to Open Session at 7:46 pm.

VI.F.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 7:22 pm to discuss Personnel as listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 7:46 pm. Present in Executive Session were Larry Hoover, Wayne Richards, Steve McCormick, Melinda Ryan, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VI.G. Personnel

VI.G.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per attachment passed with a motion by Steve McCormick and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.G.2. Vote to approve/disapprove EFMLEA request for Christie Hurst, effective November 02, 2020, through November 05, 2020.

To approve EFMLEA request for Christie Hurst, effective November 02, 2020, through November 05, 2020, passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.G.3. Vote to approve/disapprove Intermittent FMLA request for Jessica Koch, effective December 01, 2020, through February 23, 2021.

To approve Intermittent FMLA request for Jessica Koch, effective December 01, 2020, through February 23, 2021, passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.G.4. Vote to approve/disapprove Maternity Leave request for Sara Riker, effective December 18, 2020, through February 16, 2021.

To approve Maternity Leave request for Sara Riker, effective December 18, 2020, through February 16, 2021, passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.G.5. Vote to approve/disapprove Maternity Leave request for Meghan Loghry, effective February 3, 2021, through 2021.

To approve Maternity Leave request for Meghan Loghry, effective February 3, 2021, through 2021, passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.G.6. Vote to approve/disapprove authorizing Miriam Baker to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Miriam Baker to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.G.7. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII. Adjournment

To adjourn at 7:51 pm passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 519 - 546, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	519	12/10/2020	32397	CHALK'S TRUCK PARTS	Cross over mirrors for bus 25	118.07
11	520	12/10/2020	107	TELECOMP HOLDINGS INC.	Replacement Telephones	686.00
11	521	12/10/2020	3826	SECURITY BANK CARD CENTER INC	11 - Long/Bacher - Co Curricular Class Material	298.00
11	522	12/10/2020	3826	SECURITY BANK CARD CENTER INC	11 - Blevins - Co Curricular Classroom Items	150.00
11	523	12/10/2020	3826	SECURITY BANK CARD CENTER INC	11 - 1Clostio - Classroom Co Curricular Supplies	133.12
11	524	12/10/2020	3826	SECURITY BANK CARD CENTER INC	11 - Meredith - Co Curricular Classroom Supplies	214.11
11	525	12/10/2020	3826	SECURITY BANK CARD CENTER INC	11 - Loghry - Co Curricular Material for Class	159.81
11	526	12/10/2020	3826	SECURITY BANK CARD CENTER INC	11 - Bruner - Co Curricular Classroom Material	153.35
11	527	12/10/2020	2223	SUMMIT TRUCK	Switch Panel Solenoid for bus 4 and 35	145.98
11	528	12/11/2020	3826	SECURITY BANK CARD CENTER INC	for purchase of fuser assembly for Dell5130cdn	200.00
11	529	12/11/2020	81327	BARBARA ANNETTE RICHARDSON	REPAY WORKERS COMP CHECK	1,388.33
11	530	12/11/2020	3826	SECURITY BANK CARD CENTER INC	11 - Marler/Tipton- Co curricular Classroom Sup.	300.00
11	531	12/11/2020	30413	COX BUSINESS SERVICES	DISTRICT PHONE SERVICE-2ND SEM	30,000.00
11	532	12/17/2020	3202	Maintenance Supply Company, Inc.	Disinfectant Spray for bus Sanitization	1,000.00
11	533	12/17/2020	2223	SUMMIT TRUCK	Heater Motors for Bus 4	577.16
11	534	12/17/2020	2223	SUMMIT TRUCK	Engine Thermostat Assembly Bus 4	70.70
11	535	12/18/2020	2878	RIVERSIDE ASSESSMENTS, LLC	CogAT Testing Material	1,700.00
11	536	01/04/2021	80235	CURTIS L ROSE	GSA Reim - Cattlemans Congress OKC	200.00
11	537	01/04/2021	137	CODY JOHNSON	GSA Reim Cattlemans Congress	200.00
11	538	01/04/2021	3826	SECURITY BANK CARD CENTER INC	Lodging for Cattlemans Congress OKC	750.00
11	539	01/04/2021	8318	AMAZON	First Grade Student Enrichment - Code to 1051	89.00
11	540	01/05/2021	2304	TUMBLEWEED PRESS INC	165 - Subscription Library Premium	799.00
11	541	01/05/2021	3826	SECURITY BANK CARD CENTER INC	Proj. 511 - HPE Parental Involvement Money	400.00
11	542	01/05/2021	3826	SECURITY BANK CARD CENTER INC	Proj. 511 - HPE Parental Involvement Money	300.00
11	543	01/05/2021	3826	SECURITY BANK CARD CENTER INC	Proj. 511 - HPE Parental Involvement Money	200.00
11	544	01/05/2021	2223	SUMMIT TRUCK	Fuel Assembly Header For Bus 4	584.59
11	545	01/05/2021	2223	SUMMIT TRUCK	Water Surge Hose	117.20
11	546	01/06/2021	30401	FOLLETT LIBRARY RESOURCES	66 library books	659.00

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 519 - 546, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					Non-Payroll Total:	\$41,593.42
					Payroll Total:	\$0.00
					Balance Forward:	\$0.00
					Report Total:	\$41,593.42

Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 126 - 130, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	126	12/15/2020	9554	ENVIRONMENTAL LOOP SVC	Repair HVAC loop leaks/Freedom	2,000.00
21	127	12/15/2020	9622	WESTLAKE HARDWARE INC	Maintenance/grounds supplies	5,000.00
21	128	12/15/2020	37	A-1 SHEETMETAL INC.	Covers for HVAC Loop/Freedom	500.00
21	129	01/04/2021	9554	ENVIRONMENTAL LOOP SVC	Loop repair Freedom	1,000.00
21	130	01/06/2021	39452	JOE CARNER	Repair water leak at Administration building	5,000.00
Non-Payroll Total:						\$13,500.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$13,500.00

Sapulpa Public Schools
Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 55 - 56, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	55	12/16/2020	6010	JOHNSON EQUIPMENT COMPANY	Repairs to Walk IN Freezer door at Walk house	2,327.00
22	56	01/05/2021	82019	TINA M HESTER	Mileage Reimbursement for Bank Runs	125.00
Non-Payroll Total:						\$2,452.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$2,452.00

Sapulpa Public Schools
Encumbrance Register

Options: Year: 2020-2021, Date Range: 7/1/2020 - 6/30/2021, PO Range: 23 - 25, Fund Codes: 33

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	23	12/15/2020	30803	MIDWEST RACQUETBALL & SPORTING	SHOOTAWAY MACHINE W/ACCESSORIES	7,500.00
33	24	01/05/2021	30803	MIDWEST RACQUETBALL & SPORTING	JH GIRLS SOCCER UNIFORMS	1,080.00
33	25	01/06/2021	3826	SECURITY BANK CARD CENTER INC	2 TRIKES FOR SPED PE CLASS	800.00
Non-Payroll Total:						\$9,380.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$9,380.00

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2020 - 12/31/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 HS GRANTS	\$1,435.22	\$0.00	\$0.00	\$0.00	\$1,435.22	\$0.00	\$1,435.22
802 HS OFFICE	\$1,494.64	\$75.41	\$900.00	\$31.14	\$2,438.91	\$1,499.40	\$939.51
803 CREDIT RECOVERY	\$1,183.90	\$0.00	\$0.00	\$0.00	\$1,183.90	\$0.00	\$1,183.90
804 ID BADGE	\$4,534.53	\$70.00	\$0.00	\$1,755.00	\$2,849.53	\$0.00	\$2,849.53
805 HS ART	\$7,603.09	\$0.00	\$0.00	\$0.00	\$7,603.09	\$2,548.56	\$5,054.53
806 HS BAND	\$10,440.97	\$65.00	\$0.00	\$767.69	\$9,738.28	\$6,657.39	\$3,080.89
807 HS BAND BOOSTER CONCESSION	\$56,785.50	\$0.00	(\$1,662.53)	\$1,484.41	\$53,638.56	\$3,872.61	\$49,765.95
808 HS OKLAHOMA CLOSE UP	\$473.50	\$0.00	\$0.00	\$0.00	\$473.50	\$0.00	\$473.50
809 HS HOSPITALITY COMMITTEE	\$557.51	\$40.00	\$0.00	\$0.00	\$597.51	\$169.51	\$428.00
810 HS STAY(STUD TCH AIDS YOUTH)	\$445.06	\$0.00	\$0.00	\$0.00	\$445.06	\$0.00	\$445.06
811 HS COUNSELING OFFICE	\$5,049.92	\$40.00	\$0.00	\$0.00	\$5,089.92	\$0.00	\$5,089.92
812 HS BUSINESS PROF ASSOC (BPA)	\$281.66	\$0.00	\$0.00	\$0.00	\$281.66	\$0.00	\$281.66
814 HS AP EXAMS	\$1,040.08	\$0.00	\$0.00	\$0.00	\$1,040.08	\$421.08	\$619.00
815 HS FCCLA	\$2,463.15	\$0.00	\$0.00	\$61.47	\$2,401.68	\$436.73	\$1,964.95
816 HS INDIAN ED PANTRY	\$177.45	\$0.00	\$0.00	\$0.00	\$177.45	\$177.45	\$0.00
817 HS LIBRARY	\$1,385.66	\$0.00	\$0.00	\$0.00	\$1,385.66	\$63.94	\$1,321.72
818 HS NATIONAL HONOR SOCIETY	\$5,503.46	\$0.00	\$0.00	\$385.00	\$5,118.46	\$0.00	\$5,118.46
819 GREEN-THUMB CHIEFTAINS	\$3,372.21	\$171.00	\$0.00	\$88.82	\$3,454.39	\$91.52	\$3,362.87
820 HS NAACP	\$112.30	\$0.00	\$0.00	\$0.00	\$112.30	\$0.00	\$112.30
821 HS SENIORS 2021	\$6,365.25	\$47.18	\$0.00	\$450.00	\$5,962.43	\$280.00	\$5,682.43
822 HS SENIORS 2023	\$6,797.06	\$0.00	\$0.00	\$0.00	\$6,797.06	\$0.00	\$6,797.06
823 HS SENIORS 2022	\$2,991.16	\$0.00	\$0.00	\$0.00	\$2,991.16	\$0.00	\$2,991.16
824 HS SCIENCE & ENGINEERING	\$5,966.22	\$0.00	\$0.00	\$0.00	\$5,966.22	\$0.00	\$5,966.22
825 HS SPANISH HONOR SOCIETY	\$987.28	\$0.00	\$0.00	\$0.00	\$987.28	\$0.00	\$987.28
826 HS SPECIAL ED/OLYMPICS	\$15,699.69	\$0.00	\$0.00	\$0.00	\$15,699.69	\$0.00	\$15,699.69
827 HS STUDENT COUNCIL	\$3,603.86	\$220.00	\$0.00	\$0.00	\$3,823.86	\$232.95	\$3,590.91
828 HS VOCAL MUSIC	\$16,545.48	\$180.00	\$0.00	\$1,400.00	\$15,325.48	\$6,113.85	\$9,211.63
829 HS AG ED & FFA	\$25,099.43	\$320.00	\$0.00	\$1,490.40	\$23,929.03	\$3,641.70	\$20,287.33
830 HS LYONS SPED	\$1,704.98	\$0.00	\$0.00	\$0.00	\$1,704.98	\$0.00	\$1,704.98
831 HS YEARBOOK	\$5,476.08	\$0.00	\$0.00	\$0.00	\$5,476.08	\$420.00	\$5,056.08
832 HS SIZEMORE SPED	\$488.33	\$0.00	\$0.00	\$0.00	\$488.33	\$0.00	\$488.33
833 HS FISHING TEAM/CLUB	\$270.50	\$0.00	\$0.00	\$0.00	\$270.50	\$0.00	\$270.50
834 HIDER TRUST- FFA SCHOLARSHIPS	\$20,650.95	\$0.00	\$0.00	\$0.00	\$20,650.95	\$0.00	\$20,650.95
835 HS BAND AUXILIARIES	\$4,779.49	\$1,211.00	\$0.00	\$0.00	\$5,990.49	\$1,221.77	\$4,768.72
836 HS BAND TRIPS	\$33,262.77	\$0.00	\$0.00	\$2,022.21	\$31,240.56	\$0.00	\$31,240.56
837 HS BAND GRANTS	\$38,891.58	\$293.05	\$0.00	\$721.00	\$38,463.63	\$5,060.00	\$33,403.63
838 HS PING PINGS	\$3,767.16	\$0.00	\$0.00	\$0.00	\$3,767.16	\$0.00	\$3,767.16
840 HS INDIAN PARENT COMMITTEE	\$492.89	\$0.00	\$0.00	\$0.00	\$492.89	\$0.00	\$492.89
841 HS SAPULPA INDIAN CLUB	\$2,323.87	\$0.00	\$0.00	\$44.97	\$2,278.90	\$202.39	\$2,076.51
842 HS KEY CLUB	\$483.58	\$0.00	\$0.00	\$0.00	\$483.58	\$0.00	\$483.58
843 HS GSA, GAY STRAIGHT ALLIANCE	\$68.71	\$0.00	\$0.00	\$0.00	\$68.71	\$0.00	\$68.71
844 HS PRODUCTIONS	\$14,638.82	\$0.00	\$0.00	\$65.22	\$14,573.60	\$339.35	\$14,234.25
845 HS CULINARY ARTS	\$1,604.66	\$0.00	\$0.00	\$193.26	\$1,411.40	\$206.74	\$1,204.66
846 HS JROTC	\$13,977.19	\$133.41	\$0.00	\$758.33	\$13,352.27	\$5,106.33	\$8,245.94
847 HIDER TRUST- JROTC SCHOLARSHIPS	\$15,126.47	\$0.00	\$0.00	\$0.00	\$15,126.47	\$0.00	\$15,126.47
848 HS SCHOOL NURSE	\$1,813.34	\$0.00	\$0.00	\$0.00	\$1,813.34	\$178.60	\$1,634.74
849 BACKPACK FOOD PANTRY	\$8,544.94	\$0.00	\$0.00	\$0.00	\$8,544.94	\$8,544.94	\$0.00
851 HS SENIOR GIRL EVENTS	\$4,553.43	\$0.00	\$0.00	\$0.00	\$4,553.43	\$0.00	\$4,553.43
852 HS FIRST ROBOTICS	\$31,010.01	\$0.00	\$0.00	\$0.00	\$31,010.01	\$510.37	\$30,499.64
853 MIRANDA BROOKE MEM SCHOLARSHIP	\$2,175.00	\$0.00	\$0.00	\$0.00	\$2,175.00	\$0.00	\$2,175.00
854 HS INDIAN ED STAFF DEV	\$3,430.40	\$0.00	\$0.00	\$0.00	\$3,430.40	\$330.52	\$3,099.88
855 HS PHYSICS	\$684.22	\$0.00	\$0.00	\$0.00	\$684.22	\$0.00	\$684.22
856 E-SPORTS	\$143.91	\$0.00	\$0.00	\$0.00	\$143.91	\$0.00	\$143.91
857 JH OFFICE	\$2,703.98	\$0.00	\$475.00	\$122.31	\$3,056.67	\$1,153.33	\$1,903.34
860 JH LIBRARY	\$1,115.53	\$0.00	\$0.00	\$0.00	\$1,115.53	\$0.00	\$1,115.53
863 JH STUDENT COUNCIL	\$2,240.73	\$0.00	\$0.00	\$0.00	\$2,240.73	\$543.12	\$1,697.61
864 JH VOCAL MUSIC	\$8,939.33	\$60.00	\$0.00	\$0.00	\$8,999.33	\$0.00	\$8,999.33

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2020 - 12/31/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
866 JH YEARBOOK	\$3,372.60	\$0.00	\$0.00	\$0.00	\$3,372.60	\$10.00	\$3,362.60
870 JH ART	\$6,646.48	\$0.00	\$0.00	\$4,371.65	\$2,274.83	\$230.09	\$2,044.74
871 JH TAPS	\$2,422.09	\$0.00	\$0.00	\$479.85	\$1,942.24	\$1,941.84	\$0.40
872 STEM JH MATH & SCIENCE	\$4,239.76	\$0.00	\$0.00	\$0.00	\$4,239.76	\$0.00	\$4,239.76
874 JR HIGH GRANTS	\$3,545.58	\$0.00	\$0.00	\$0.00	\$3,545.58	\$0.00	\$3,545.58
877 MS OFFICE	\$8,019.84	\$0.00	\$425.00	\$405.58	\$8,039.26	\$1,048.57	\$6,990.69
878 MS LIBRARY	\$106.32	\$1,736.98	\$0.00	\$0.00	\$1,843.30	\$0.00	\$1,843.30
879 MS STUDENT OF THE MONTH	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
880 MS STUDENT COUNCIL	\$18.90	\$0.00	\$0.00	\$0.00	\$18.90	\$0.00	\$18.90
881 MS YEARBOOK	\$159.60	\$310.00	\$0.00	\$0.00	\$469.60	\$100.00	\$369.60
883 MS CHOIR	\$10,266.83	\$75.40	\$0.00	\$0.00	\$10,342.23	\$772.80	\$9,569.43
886 MS NJHS	\$846.13	\$0.00	\$0.00	\$0.00	\$846.13	\$0.00	\$846.13
887 7TH/8TH GR VOLLEYBALL	\$636.33	\$0.00	\$0.00	\$0.00	\$636.33	\$0.00	\$636.33
888 MS GRANTS	\$173.09	\$0.00	\$0.00	\$0.00	\$173.09	\$0.00	\$173.09
891 GT REDDING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
892 SPED DIRECTOR	\$570.81	\$0.00	\$0.00	\$0.00	\$570.81	\$229.06	\$341.75
893 LIBERTY LIBRARY	\$871.90	\$0.00	\$0.00	\$0.00	\$871.90	\$10.00	\$861.90
894 LIBERTY MISC	\$1,249.13	\$200.00	\$325.00	\$126.10	\$1,648.03	\$720.85	\$927.18
895 LIBERTY FUNDRAISING	\$1,010.14	\$83.00	\$0.00	\$269.33	\$823.81	\$251.70	\$572.11
896 LIBERTY STEM CLUB	\$29,765.48	\$2,506.00	\$0.00	\$2,880.00	\$29,391.48	\$964.04	\$28,427.44
897 LIBERTY GRANTS	\$1,486.14	\$0.00	\$0.00	\$0.00	\$1,486.14	\$0.00	\$1,486.14
900 FREEDOM MISC	\$2,355.50	\$0.00	\$425.00	\$27.50	\$2,753.00	\$807.67	\$1,945.33
901 FREEDOM FUNDRAISING	\$12,728.33	\$0.00	\$0.00	\$1,310.43	\$11,417.90	\$3,014.50	\$8,403.40
902 FREEDOM LIBRARY	\$712.84	\$0.00	\$0.00	\$0.00	\$712.84	\$618.31	\$94.53
903 FREEDOM GRANTS	\$212.22	\$0.00	\$0.00	\$0.00	\$212.22	\$0.00	\$212.22
904 FREEDOM TAPS	\$16,595.96	\$0.00	\$0.00	\$765.69	\$15,830.27	\$2,085.57	\$13,744.70
907 JEFFERSON HTS MISC	\$2,232.21	\$0.00	\$350.00	\$45.00	\$2,537.21	\$836.69	\$1,700.52
908 JEFFERSON HTS FUNDRAISING	\$10,787.07	\$0.00	\$0.00	\$107.64	\$10,679.43	\$4,441.44	\$6,237.99
910 JEFFERSON HTS GRANTS	\$8,018.46	\$0.00	\$0.00	\$0.00	\$8,018.46	\$0.00	\$8,018.46
911 JEFFERSON HTS LIBRARY	\$4,258.71	\$0.00	\$0.00	\$2,346.51	\$1,912.20	\$86.62	\$1,825.58
919 HOLMES PARK MISC	\$6,458.19	\$520.00	\$875.00	\$30.07	\$7,823.12	\$2,722.03	\$5,101.09
920 HOLMES PARK FUNDRAISING	\$39,783.02	\$128.00	\$0.00	\$8,504.96	\$31,406.06	\$5,426.39	\$25,979.67
921 HOLMES PARK LIBRARY	\$726.07	\$4,358.64	\$0.00	\$4,356.87	\$727.84	\$0.00	\$727.84
922 HOLMES PARK GRANTS	\$2,677.76	\$0.00	\$0.00	\$504.94	\$2,172.82	\$577.03	\$1,595.79
929 DISTRICT STEM	\$15,860.19	\$0.00	\$11,547.63	\$400.09	\$27,007.73	\$2,214.24	\$24,793.49
930 SAPULPA ACADEMIC CONF	\$267.36	\$0.00	\$0.00	\$0.00	\$267.36	\$0.00	\$267.36
932 GT GRANTS	\$11,557.53	\$0.00	(\$11,547.63)	\$9.90	\$0.00	\$0.00	\$0.00
933 NOW (INTEREST INCOME)	\$28,902.05	\$1,252.77	(\$7,016.75)	\$2,340.00	\$20,798.07	\$0.00	\$20,798.07
934 DRIVERS EDUCATION	\$175.00	\$0.00	\$0.00	\$175.00	\$0.00	\$0.00	\$0.00
936 STEM-CAMP INVENTION	\$31,582.90	\$0.00	\$0.00	\$0.00	\$31,582.90	\$0.00	\$31,582.90
937 LATCHKEY	\$38,457.82	\$3,332.01	\$0.00	\$515.75	\$41,274.08	\$1,636.53	\$39,637.55
939 EDUCATION FOUNDATION	\$79.90	\$0.00	\$0.00	\$0.00	\$79.90	\$0.00	\$79.90
940 SPARK	\$19.21	\$0.00	\$0.00	\$0.00	\$19.21	\$0.00	\$19.21
941 LOCAL SCH CHILD WELFARE	\$30,355.23	\$0.00	\$0.00	\$440.14	\$29,915.09	\$20,292.79	\$9,622.30
942 HOT SPOT INSURANCE	\$465.00	\$60.00	\$0.00	\$0.00	\$525.00	\$0.00	\$525.00
943 ALTERNATIVE SCHOOL GRANTS	\$35.62	\$0.00	\$0.00	\$0.00	\$35.62	\$0.00	\$35.62
945 SPS FOOD SERV ASSOC	\$7,727.64	\$0.00	\$0.00	\$0.00	\$7,727.64	\$0.00	\$7,727.64
946 SOFT DRINK MONEY	\$55,627.09	\$406.44	\$0.00	\$489.18	\$55,544.35	\$19,449.27	\$36,095.08
947 ALTERNATIVE SCHOOL	\$3,971.37	\$0.00	\$100.00	\$49.40	\$4,021.97	\$192.80	\$3,829.17
948 JACKSON SCHOLARSHIP	\$1,054.00	\$0.00	\$0.00	\$0.00	\$1,054.00	\$0.00	\$1,054.00
949 CLEARING ACCOUNT	\$131.61	\$66.00	\$0.00	\$0.00	\$197.61	\$0.00	\$197.61
950 SERVICE CENTER	\$280.43	\$0.00	\$0.00	\$0.00	\$280.43	\$0.00	\$280.43
952 CHROMEBOOK INS/REPAIR	\$42,334.15	\$499.01	\$0.00	\$0.00	\$42,833.16	\$15,000.00	\$27,833.16
954 5TH GRADE ELEM BASKETBALL	\$970.25	\$0.00	\$0.00	\$0.00	\$970.25	\$0.00	\$970.25
956 CENTENNIAL PLAZA PROJECT	\$1,973.34	\$0.00	\$0.00	\$0.00	\$1,973.34	\$0.00	\$1,973.34
957 HOMELESS	\$564.99	\$0.00	\$0.00	\$0.00	\$564.99	\$0.00	\$564.99
960 ATHLETIC SPORTS OVERALL	\$11,246.62	\$250.00	\$4,804.28	\$6,442.91	\$9,857.99	\$7,761.11	\$2,096.88

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2020 - 12/31/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
961 FOOTBALL BUDGET	\$11,118.59	\$0.00	\$5,500.00	\$0.00	\$16,618.59	\$186.95	\$16,431.64
962 BOYS BASKETBALL BUDGET	\$2,894.26	\$0.00	\$0.00	\$1,450.00	\$1,444.26	\$774.00	\$670.26
963 GIRLS BASKETBALL BUDGET	\$2,655.60	\$0.00	\$0.00	\$140.00	\$2,515.60	\$2,300.00	\$215.60
964 BASEBALL BUDGET	\$142.98	\$0.00	\$0.00	\$0.00	\$142.98	\$0.00	\$142.98
965 SOFTBALL BUDGET	\$3,163.22	\$0.00	\$0.00	\$727.99	\$2,435.23	\$420.00	\$2,015.23
966 WRESTLING BUDGET	\$7,650.83	\$0.00	\$0.00	\$1,761.75	\$5,889.08	\$3,463.17	\$2,425.91
967 TENNIS BUDGET	\$856.77	\$0.00	\$0.00	\$0.00	\$856.77	\$0.00	\$856.77
968 TRACK BUDGET	\$1,787.09	\$0.00	\$0.00	\$0.00	\$1,787.09	\$0.00	\$1,787.09
969 GOLF BUDGET	\$1,784.56	\$0.00	\$0.00	\$0.00	\$1,784.56	\$500.00	\$1,284.56
971 ATHLETIC - BOOSTER CLUB	\$70,544.22	\$6,895.10	\$390.00	\$5,293.99	\$72,535.33	\$19,752.77	\$52,782.56
972 CROSS COUNTRY BUDGET	\$12,500.00	\$130.00	\$0.00	\$1,162.91	\$11,467.09	\$808.00	\$10,659.09
973 BOYS SOCCER BUDGET	\$1,041.44	\$0.00	\$0.00	\$0.00	\$1,041.44	\$227.50	\$813.94
974 ATHLETICS - TRAINER	\$6.51	\$0.00	\$0.00	\$0.00	\$6.51	\$0.00	\$6.51
975 GIRLS SOCCER BUDGET	\$5,452.93	\$0.00	\$0.00	\$0.00	\$5,452.93	\$2,669.00	\$2,783.93
976 GIRLS VOLLEYBALL BUDGET	\$3,128.89	\$0.00	\$0.00	\$0.00	\$3,128.89	\$0.00	\$3,128.89
977 CHEER BUDGET	\$1,433.49	\$0.00	\$0.00	\$490.00	\$943.49	\$316.80	\$626.69
978 ALL EVENTS GATE	\$7,739.12	\$11,001.40	(\$5,890.00)	\$2,123.11	\$10,727.41	\$239.92	\$10,487.49
979 JR HIGH CHEER	\$2,447.84	\$2,400.00	\$0.00	\$821.00	\$4,026.84	\$0.00	\$4,026.84
983 DRUG TEST-PHYSICALS	\$12,470.24	\$35.00	\$0.00	\$705.00	\$11,800.24	\$0.00	\$11,800.24
986 CHIEFTAIN CENTER CONCESSION	\$6,897.74	\$2,150.15	\$0.00	\$1,241.68	\$7,806.21	\$266.12	\$7,540.09
Total	\$1,037,267.20	\$41,321.95	\$0.00	\$65,153.15	\$1,013,436.00	\$176,390.32	\$837,045.68

GENERAL FUND EXPENDITURE COMPARISON

<u>ACCOUNTS PAYABLE</u>						<u>CERTIFIED PAYROLL</u>						<u>SUPPORT PAYROLL</u>					
		Monthly		YTD				Monthly		YTD				Monthly		YTD	
AP 2019-20	AP 2020-21	Diff	Sub Total	% Change		Cert 19-20	Cert 20-21	Diff	Sub Total	% Change		Supp 19-20	Supp 20-21	Diff	Sub Total	% Change	
Jul	416,766	460,202	43,436	43,436	10.42%	Jul	169,856	239,144	69,288	69,288	40.79%	Jul	129,025	129,025			
Aug	279,188	155,127	-124,062	-80,626	-44.44%	Aug	1,130,772	964,852	-165,920	-96,632	-8.55%	Aug	536,383	379,901	-156,482	-27,457	-5.12%
Sep	222,002	222,371	369	-80,256	0.17%	Sep	1,805,623	1,584,834	-220,789	-317,421	-12.23%	Sep	581,050	503,764	-77,286	-104,743	-13.30%
Oct	313,194	248,396	-64,798	-145,054	-20.69%	Oct	1,681,613	1,581,963	-99,650	-417,071	-5.93%	Oct	547,499	506,419	-41,080	-145,823	-7.50%
Nov	172,741	183,427	10,685	-134,369	6.19%	Nov	1,705,829	1,574,157	-131,672	-548,743	-7.72%	Nov	530,335	507,806	-22,529	-168,352	-4.25%
Dec	134,807	184,321	49,514	-84,855	36.73%	Dec	1,694,660	1,556,857	-137,803	-686,545	-8.13%	Dec	526,634	496,943	-29,691	-198,043	-5.64%
Jan	115,246		-115,246	-200,101	-100.00%	Jan	1,668,349		-1,668,349	-2,354,894	-100.00%	Jan	517,723		-517,723	-715,766	-100.00%
Feb	150,922		-150,922	-351,023	-100.00%	Feb	1,741,198		-1,741,198	-4,096,092	-100.00%	Feb	516,610		-516,610	-1,232,376	-100.00%
Mar	134,084		-134,084	-485,107	-100.00%	Mar	1,706,919		-1,706,919	-5,803,011	-100.00%	Mar	527,090		-527,090	-1,759,465	-100.00%
Apr	103,002		-103,002	-588,109	-100.00%	Apr	1,680,553		-1,680,553	-7,483,564	-100.00%	Apr	494,547		-494,547	-2,254,012	-100.00%
May	64,472		-64,472	-652,581	-100.00%	May	1,666,559		-1,666,559	-9,150,122	-100.00%	May	487,202		-487,202	-2,741,214	-100.00%
Jun	30,358		-30,358	-682,939	-100.00%	Jun 12	3,803,911		-3,803,911	-12,954,033	-100.00%	Jun 5	977,045		-977,045	-3,718,258	-100.00%
Jun 30	18,348		-18,348	-701,287	-100.00%	Jun 30			0	-12,954,033		Jun 30			0	-3,718,258	
						(Jul)			0	-12,954,033	#DIV/0!	(Jul)			0	-3,718,258	#DIV/0!
						(Aug)			0	-12,954,033	#DIV/0!	(Aug)			0	-3,718,258	#DIV/0!
TOTAL	2,155,131	1,453,844	-701,287	350,000			20,455,840	7,501,807	640,250			6,242,117	2,523,858	-5,423	12,464,337		

ACCOUNTS PAYABLE AND PAYROLL SUMMARY

<u>AP&PR 20-21</u>	<u>YTD TOTAL</u>	<u>AP&PR 19-20</u>	<u>YTD TOTAL</u>	<u>Mo Diff</u>	<u>Mo % Change</u>	<u>Total % Change</u>
Jul	828,371	828,371	586,622	241,749	41.21%	41.21%
Aug	1,499,880	2,328,252	1,946,344	-446,464	-22.94%	-8.08%
Sep	2,310,969	4,639,221	2,608,674	-297,705	-11.41%	-9.77%
Oct	2,336,778	6,975,998	2,542,306	-205,528	-8.08%	-9.21%
Nov	2,265,390	9,241,389	2,408,905	-143,515	-5.96%	-8.44%
Dec	2,238,121	11,479,510	2,356,101	-117,980	-5.01%	-7.79%
Jan	0	11,479,510	2,301,318	-2,301,318		
Feb	0	11,479,510	2,408,729	-2,408,729		
Mar	0	11,479,510	2,368,093	-2,368,093		
Apr	0	11,479,510	2,278,101	-2,278,101		
May	0	11,479,510	2,218,232	-2,218,232		
Jun	0	11,479,510	4,811,314	-4,811,314		
TOTAL	11,479,509.81		28,834,740.47	-17,355,231		

YTD TOTALS

<u>AP YTD%</u>	<u>CP YTD%</u>	<u>SP YTD%</u>	
10.42%	40.79%	#DIV/0!	Jul
-11.58%	-7.43%	-5.12%	Aug
-8.74%	-10.22%	-9.37%	Sep
-11.78%	-8.71%	-8.76%	Oct
-9.57%	-8.45%	-7.67%	Nov
-5.51%	-8.38%	-7.28%	Dec
			Jan
			Feb
			Mar
			Apr
			May
			(Jun)

EXPENDITURE PERCENTAGES

	<u>20-21</u>	<u>19-20</u>	<u>18-19</u>	<u>17-18</u>	<u>16-17</u>	<u>15-16</u>	<u>14-15</u>	<u>13-14</u>	<u>12-13</u>	<u>11-12</u>	<u>10-11</u>	<u>09-10</u>	<u>08-09</u>	<u>07-08</u>	<u>06-07</u>
AP	12.66%	8.78%	9.81%	9.13%	9.18%	12.85%	13.66%	12.31%	11.42%	12.13%	13.59%	14.13%	13.89%	16.06%	16.74%
CERT	65.35%	67.79%	67.46%	68.01%	69.37%	66.32%	65.73%	69.14%	68.24%	68.44%	68.45%	67.09%	67.34%	64.94%	64.13%
SUPP	21.99%	23.45%	22.73%	22.86%	21.45%	20.82%	20.60%	18.55%	20.34%	19.42%	17.97%	18.78%	18.77%	19.00%	19.13%
ALL PR	87.34%	91.24%	90.19%	90.87%	90.82%	87.15%	86.34%	87.69%	88.58%	87.87%	86.41%	85.87%	86.11%	83.94%	83.26%
TOTAL	100.00%	100.01%	100.00%												

**SAPULPA PUBLIC SCHOOLS
TREASURER'S SUMMARY
DECEMBER 2020**

	GENERAL FUND	BUILDING FUND	CH NUTR FUND	BOND FUND	SINKING FUND	INSURANCE FUND
BEG BALANCE	1,274,423.93	-54,849.63	39,939.80	2,636,072.26	431,652.53	4,316.85
DEPOSITS	1,933,837.85	18,935.46	142,090.71	0.00	101,933.12	0.00
CHECKS ISSUED						
Current Year	2,238,121.19	45,519.86	101,963.67	15,582.80	70,466.25	0.00
Prior Year	0.00	0.00	0.00	0.00	0.00	
END BALANCE	970,140.59	-81,434.03	80,066.84	2,620,489.46	463,119.40	4,316.85
Last Yr Same Month	1,061,872.48	-35,439.78	195,399.04	1,265,674.81	310,500.37	45,989.88
Gain or (Loss)	-91,731.89	-45,994.25	-115,332.20	1,354,814.65	152,619.03	-41,673.03

Child Nutrition Fund has a good positive balance
 Building Fund will rebound in January with the influx of ad valorem in January
 The General Fund is trending a little better than projected in expenditures.

I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3
 IS CORRECT AND IN ACCORDANCE WITH THE RECORDS.


 Kenda Terrones, Treasurer

<u>GENERAL FUND</u>	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>NEW</u>
	<u>TOTAL</u>	<u>MONTH</u>	<u>YR-TO-DATE</u>
<u>Local Revenue</u>			
Current Ad Valorem	22,951.75	105,814.56	128,766.31
Prior Ad Valorem	182,532.72	19,068.56	201,601.28
Homestead & In Lieu Tax	21,579.04	10.97	21,590.01
Interest Earned	9,791.83	724.53	10,516.36
Rental of Facilities	0.00	0.00	0.00
Sale of Surplus Equipment	1,450.00	0.00	1,450.00
Insurance Recovery	6,000.44	0.00	6,000.44
Workers' Compensation	0.00	0.00	0.00
Misc Reimbursements	57,587.59	13,734.41	71,322.00
Donations and Contributions	4,792.78	0.00	4,792.78
Repayment from CNF	0.00	0.00	0.00
Repayment from Activity Fd	<u>2,930.48</u>	<u>165.00</u>	<u>3,095.48</u>
Local TOTALS	309,616.63	139,518.03	449,134.66
<u>County Revenue</u>			
Mill Levy	24,870.15	12,820.58	37,690.73
Mortgage Tax	<u>58,418.23</u>	<u>9,525.02</u>	<u>67,943.25</u>
County TOTALS	83,288.38	22,345.60	105,633.98
<u>State Revenue</u>			
Gross Production	27,517.80	6,249.51	33,767.31
Auto Tags	605,969.19	94,642.00	700,611.19
School Land	214,942.24	31,772.93	246,715.17
Tax Stamps & Other Misc	2,706.25	297.19	3,003.44
Farm Implement Tax Stamp	0.00	0.00	0.00
State Aid (Fdn. & Incentive)	4,252,068.90	1,063,017.23	5,315,086.13
Flexible Benefit	1,004,509.35	168,633.85	1,173,143.20
Alternative Ed/High Challenge	0.00	29,936.66	29,936.66
Staff Development	0.00	0.00	0.00
National Board Cert Stipends	0.00	0.00	0.00
Reading Sufficiency	0.00	60,024.75	60,024.75
State Textbook Allocation	168,117.36	0.00	168,117.36
Driver's Education	6,887.50	0.00	6,887.50
Okla Parents as Teachers	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
State Misc/ACE Technology	0.00	0.00	0.00
State Misc/ACE Remediation	0.00	0.00	0.00
State Misc/Gear Up (022)	0.00	0.00	0.00
Robotics Grant (3690)	0.00	0.00	0.00
Vocational Salaries	0.00	11,210.00	11,210.00
Voc. Incentive Assistance	0.00	16,606.00	16,606.00
Okla Education Lottery Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
State TOTALS	6,282,718.59	1,482,390.12	7,765,108.71
<u>Federal Revenue</u>			
	<u>Y-T-D</u>	<u>CUR</u>	<u>Y-T-D</u>

FEMA	43,720.22	0.00	43,720.22
Title VII - Indian Ed (561)	32,814.64	15,945.89	48,760.53
JROTC	31,006.45	6,201.29	37,207.74
SIG Grants -Liberty	1,657.42	0.00	1,657.42
Title I (511)	342,215.65	57,222.14	399,437.79
Title II Part A (541)	52,232.90	35,953.86	88,186.76
IDEA-B Flow Thru (621)	314,005.83	66,536.67	380,542.50
IDEA-B Preschool 3-5 (641)	9,792.93	1,870.50	11,663.43
Title 10 (596)	31,433.12	0.00	31,433.12
JOM (563)	0.00	41,545.23	41,545.23
CARES Act	214,325.31	49,207.77	263,533.08
Carl Perkins (421)	<u>20,950.00</u>	<u>15,100.75</u>	<u>36,050.75</u>
Federal TOTALS	1,094,154.47	289,584.10	1,383,738.57
TOTAL GEN FUND	7,769,778.07	1,933,837.85	9,703,615.92
 <u>BUILDING FUND</u>			
Current Taxes	3,277.90	15,112.14	18,390.04
Prior Taxes	26,068.82	2,723.32	28,792.14
In Lieu of Taxes	3,075.96	0.00	3,075.96
Facility Rental	5,500.00	1,100.00	6,600.00
Insurance Recovery	2,000.98	0.00	2,000.98
Farm Implement Tax Stamp	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
FEMA	0.00	0.00	0.00
Donations and Contributions	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Building Fund TOTALS	39,923.66	18,935.46	58,859.12
 <u>CHILD NUTR FUND</u>			
Local (Meals, Interest, etc)	32,038.12	5,835.81	37,873.93
State Reimbursement	46,836.52	13,029.93	59,866.45
Federal Reimbursement	<u>398,015.57</u>	<u>123,224.97</u>	<u>521,240.54</u>
Child Nutrition Fund TOTALS	476,890.21	142,090.71	618,980.92
 <u>TOTAL GF/BF/CNF</u>	 8,286,591.94	 2,094,864.02	 10,381,455.96
 <u>BOND FUND</u>			
Interest	0.00	0.00	0.00
Sale of New Bonds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Bond Fund TOTALS	0.00	0.00	0.00
 <u>SINKING FUND</u>			
Current Taxes	19,737.99	85,083.42	104,821.41
Prior Taxes	158,322.76	16,849.70	175,172.46
In Lieu of Taxes	18,521.96	0.00	18,521.96
Interest/In Lieu Reimb	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
Premium on Bonds Sold	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Sinking Fund TOTALS	196,582.71	101,933.12	298,515.83
 <u>INSURANCE REIMBURSEMENT FUND</u>	 0.00	 0.00	 0.00
GRAND TOTAL	8,483,174.65	2,196,797.14	10,679,971.79

UTILITIES COMPARISON 2018-19 TO 2020-21

	410	623	624	625	627	MO	YTD	MONTHLY	YEAR	%
	<u>Water</u>	<u>Diesel</u>	<u>Electricity</u>	<u>Gasoline</u>	<u>Nat'l Gas</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>INCR/DECR</u>	<u>INCR/DECR</u>	
Jul 18	13,493		51,728		2,348	67,569	67,569	12,261	12,261	
Aug 18	13,640	6,419	59,286	6,209	2,159	87,713	155,282	32,405	44,666	28.76%
Sep 18	14,198	8,594	56,217	3,168	2,416	84,594	239,877	-11,356	33,311	13.89%
Oct 18	15,164	12,551	61,639	3,309	2,649	95,311	335,188	-2,829	30,482	9.09%
Nov 18	15,896	16,415	59,224	0	4,018	95,554	430,741	1,237	31,718	7.36%
Dec 18	12,758	11,815	38,543		6,626	69,742	500,483	-8,493	23,226	4.64%
Jan 19	12,374	10,440	33,268	0	13,620	69,702	570,184	-4,856	18,370	3.22%
Feb 19	15,087	9,780	30,075		16,935	71,877	642,061	-9,313	9,057	1.41%
Mar 19	13,795	10,950	32,734		13,964	71,443	713,504	-12,593	-3,536	-0.50%
Apr 19	12,962	10,007	30,886		12,145	66,001	779,505	-12,352	-15,888	-2.04%
May 19	13,859	18,714	27,639		7,604	67,816	847,321	-1,337	-17,224	-2.03%
Jun 19	14,802	11,403	27,789		3,959	57,954	905,275	-12,835	-30,059	-3.32%
Jul 19	13,466		39,988		1,268	54,722	54,722	-12,847	-12,847	-23.48%
Aug 19	13,155	2,489	45,733	3,535	2,309	67,221	121,943	-20,492	-33,339	-27.34%
Sep 19	14,550	7,658	60,281	2,961	2,180	87,630	209,573	3,036	-30,304	-14.46%
Oct 19	16,451	12,725	71,410	3,270	2,326	106,181	315,754	10,870	-19,434	-6.15%
Nov 19	15,551	15,630	63,334	3,025	2,770	100,310	416,064	4,756	-14,677	-3.53%
Dec 19	13,565	11,586	40,967	3,044	6,698	75,861	491,925	6,119	-8,558	-1.74%
Jan 20	11,527	8,678	31,172	2,177	11,529	65,083	557,008	-4,619	-13,176	-2.37%
Feb 20	12,686	12,922	32,651	2,267	11,073	71,599	628,607	-278	-13,454	-2.14%
Mar 20	14,190	11,861	32,612	2,996	9,726	71,385	699,992	-58	-13,512	-1.93%
Apr 20	12,437	7,470	30,640	3,068	6,577	60,192	760,184	-5,809	-19,321	-2.54%
May 20	10,737	761	27,032	1,185	3,845	43,560	803,745	-24,256	-43,577	-5.42%
Jun 20	10,610	1,058	25,283	1,249	2,592	40,791	844,536	-17,163	-60,739	-7.19%
Jul 20	7,504		0		2,429	9,933	9,933	-44,789	-44,789	-450.92%
Aug 20	12,954	1,762	45,182	746	2,225	62,870	72,802	-4,351	-49,141	-67.50%
Sep 20	13,694	3,558	58,396	1,142	2,769	79,559	152,361	-8,071	-57,212	-37.55%
Oct 20	16,814	7,674	57,472	2,760	3,155	87,875	240,236	-18,306	-75,518	-31.43%
Nov 20	18,346	7,728	50,184	1,452	4,687	82,397	322,633	-17,913	-93,431	-28.96%
Dec 20	17,205	5,926	34,191	1,271	7,136	65,729	388,363	-10,131	-103,562	-26.67%

General Fund

WORKING BUDGET 2-year projection

	With Actual Initial State Aid Alloc 2020-21 5940		Zero State Cuts 2021-22 5732	
WADM				
State Allocation (projected)	11,811,302.51		11,162,070.14	
Allocation adjustment				
Textbook appropriations (projected)	168,117.36		168,117.36	
Projected Other Revenue (Local, State, Federal)	15,160,446.13		15,160,446.13	
Projected mid-term decrease in state aid (\$80/WADM)	(475,200.00)			
CARES Act	600,000.00			
	-		-	
CURRENT YEAR REVENUE (EON)	27,264,666.00		26,490,633.63	
Prior Year Carryover	<u>2,704,967.61</u>		<u>1,878,582.09</u>	14.72%
Total Revenue per EON	29,969,633.61		28,369,215.72	
Projected Expenses				
Salaries	20,712,719.14		20,012,719.14	
Benefits	5,985,086.07		5,485,086.07	
Purchased Professional & Technical Services	171,103.07		171,103.07	
Contracted Property Services	206,910.26		206,910.26	
Other Contracted Services	330,259.94		330,259.94	
Supplies & Materials	1,055,264.57		1,055,264.57	
Property Expenses	39,053.42		39,053.42	
Other Objects	351,655.05		351,655.05	
Payroll Step	300,000.00			
<i>Estimated costs added back from 2020 shutdown</i>	<i>250,000.00</i>		<i>250,000.00</i>	
<i>Estimated cuts from Payroll</i>	<i>(1,500,000.00)</i>			
<i>FEMA purchases 25% share</i>	<i>25,000.00</i>			
<i>CARES Act add'l cost estimate</i>	<i>164,000.00</i>		-	
Total Expenses	28,091,051.52		27,902,051.52	
Projected Carryover	1,878,582.09	6.89%	467,164.20	1.76%
Reserve PO's				
Add back Unspent reserves from FY19			500,000.00	3.65%
Projected Carryover			750,000.00	4.59%
			1,000,000.00	5.54%
			1,250,000.00	6.48%

General Fund

WORKING BUDGET 2-year projection

	With Actual Initial State Aid Alloc 2020-21 5940		Zero State Cuts 2021-22 5732	
WADM				
State Allocation (projected)	11,811,302.51		11,162,070.14	
Allocation adjustment				
Textbook appropriations (projected)	168,117.36		168,117.36	
Projected Other Revenue (Local, State, Federal)	15,160,446.13		15,160,446.13	
Projected mid-term decrease in state aid (\$80/WADM)	(475,200.00)			
CARES Act	600,000.00			
CARES Act - Second Stimulus Estimate	<u>2,504,322.00</u>		<u>-</u>	
CURRENT YEAR REVENUE (EON)	29,768,988.00		26,490,633.63	
Prior Year Carryover	<u>2,704,967.61</u>		<u>4,382,904.09</u>	14.72%
Total Revenue per EON	32,473,955.61		30,873,537.72	
Projected Expenses				
Salaries	20,712,719.14		20,012,719.14	
Benefits	5,985,086.07		5,485,086.07	
Purchased Professional & Technical Services	171,103.07		171,103.07	
Contracted Property Services	206,910.26		206,910.26	
Other Contracted Services	330,259.94		330,259.94	
Supplies & Materials	1,055,264.57		1,055,264.57	
Property Expenses	39,053.42		39,053.42	
Other Objects	351,655.05		351,655.05	
Payroll Step	300,000.00			
<i>Estimated costs added back from 2020 shutdown</i>	<i>250,000.00</i>		<i>250,000.00</i>	
<i>Estimated cuts from Payroll</i>	<i>(1,500,000.00)</i>			
<i>FEMA purchases 25% share</i>	<i>25,000.00</i>			
<i>CARES Act add'l cost estimate</i>	<u>164,000.00</u>		<u>-</u>	
Total Expenses	28,091,051.52		27,902,051.52	
Projected Carryover	4,382,904.09	14.72%	2,971,486.20	11.22%
Reserve PO's				
Add back Unspent reserves from FY19			500,000.00	13.10%
Projected Carryover			750,000.00	14.05%
			1,000,000.00	14.99%
			1,250,000.00	15.94%

ASSIGNMENT AND CONSENT TO ASSIGNMENT AGREEMENT

This Assignment and Consent to Assignment Agreement (the "Assignment Agreement") is by and among the Board of Trustees of the Teachers' Retirement System of Oklahoma (the "Assignor"), the Sapulpa Public Schools [Insert Public School System, College, or University] (the "Assignee"), and Voya Retirement Insurance and Annuity Company ("VRIAC"), Voya Financial Partners, LLC ("VFA"), and Voya Institutional Trust Company ("MTC") (collectively, "Voya").

WITNESSETH

WHEREAS, Assignor sponsors the Teachers' Retirement System of Oklahoma Tax-Sheltered Annuity Program (the "TRS Program") pursuant to Section 403(b) of the Internal Revenue Code and as authorized under Oklahoma Statutes title 70, § 17-102.3;

WHEREAS, Assignee sponsors and maintains a 403(b) plan ("Assignee 403(b) Plan") under which one or more active or inactive participants has an account under the Program;

WHEREAS, Assignor and VRIAC entered into a **Group, Fixed, Deferred Annuity Contract** dated July 15, 2009 (the "Fixed Account Contract"), for purposes of offering a fixed investment option to eligible participants enrolled in the Program, in the form attached hereto and which has been furnished by Assignor in its entirety to Assignee;

WHEREAS, Assignor, VRIAC and VFA entered into a **Plan Information and Services Agreement** dated July 1, 2009, and amended from time to time thereafter (the "Services Agreement"), for purposes of offering certain 403(b) investment products and administrative and recordkeeping services to Assignor and eligible participants enrolled in the TRS Program, in the form attached hereto and which has been furnished by Assignor in its entirety to Assignee;

WHEREAS, Assignor, VITC and VRIAC entered into a **Custodial Account Agreement** dated July 15, 2009 (the "Custodial Agreement") pursuant to which VITC offers the Voya 403(b)(7) Custodial Account Program to Assignor and eligible participants enrolled in the TRS Program, in the form attached hereto and which has been furnished by Assignor in its entirety to Assignee;

WHEREAS, Oklahoma Statutes title 70 § 17-102.3 was amended by the Oklahoma State Legislature to authorize the Assignor to terminate the TRS Program, and Assignor is terminating the TRS Program on January 29, 2021 (the "Termination Date");

WHEREAS, Oklahoma Statutes title 70 § 17-102.3 was also amended to provide that upon the Assignor's termination of the TRS Program, employers that offer or offered the TRS Program as an option under their 403(b) plan and have at least one active or inactive participant with an account under the TRS Program are required to continue to contract with Voya as a provider and to offer the same 403(b) investment products to any such participant for a two year period commencing with the first day of the 403(b) plan's plan year that begins on or after the Termination Date (the "Retention Period");

WHEREAS, in order to comply with the legislative requirements under Oklahoma Statutes title 70 § 17-102.3, Assignee has agreed to assume all the rights, duties and obligations of Assignor under the Fixed Account Contract, the Services Agreement, and the Custodial Agreement (the "TRS Program Agreements"), as those rights, duties and obligations relate to TRS Program participants in the Assignee 403(b) Plan only, and Assignor has agreed to assign to Assignee all such rights, duties and obligations, in accordance with the terms hereof; and

WHEREAS, Voya finds that the assignment is appropriate and has agreed to approve and consent to the assignment in accordance with the terms of the TRS Program Agreements.

NOW THEREFORE, in consideration of the foregoing preambles, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby consent to this Assignment Agreement, subject to the following terms and conditions, all of which are hereby acknowledged and agreed to by the parties:

1. Effective Date of Agreement. The effective date of this Assignment Agreement will be the Termination Date, or such later date as Assignee and Assignor shall agree to in writing, with a copy to Voya ("Effective Date").

2. Assignment. Assignor hereby conveys, assigns and transfers to Assignee all of Assignor's right, title and interest under the TRS Program Agreements as such right, title and interest relate to TRS Program participants in the Assignee 403(b) Plan only. Assignor shall execute and deliver to Assignee such further assignments, acknowledgments and documents as Assignee may reasonably request in order to facilitate the transfer under this Assignment Agreement.

3. Acceptance and Assumption. Assignee hereby accepts the assignment of Assignor's right, title and interest under the TRS Program Agreements, and shall be bound by all of the terms of the TRS Program Agreements as they relate to TRS Program participants in the Assignee 403(b) Plan only, in Assignor's place and stead. Assignee further agrees to provide Voya all information related to such TRS Program participants as reasonably requested by Voya to provide the services under the TRS Program Agreements to Assignee. Notwithstanding the preceding, nothing in this Assignment Agreement is intended to preclude Assignee from (i) negotiating with Voya for changes to the TRS Program Agreements (subject to the terms of the Legislation) after the assignment under this Assignment Agreement has been made or (ii) terminating the TRS Program Agreements at the end of the Retention Period in accordance with the terms of the TRS Program Agreements.

4. Consent of Voya. Voya hereby consents to the assignment of Assignor's right, title and interest under the TRS Program Agreements to Assignee, and the assumption by Assignee of such right, title and interest under the TRS Program Agreements, in accordance with the terms hereof upon the Effective Date.

5. Representations.

5.1. Assignor Representations. Assignor hereby represents and warrants that Assignor (i) has full power and authority to enter into this Assignment Agreement and (ii) has not previously transferred or conveyed its interest in the TRS Program Agreements to any person or entity collaterally or otherwise.

5.2. Assignee Representations. Assignee hereby represents and warrants that Assignee has full power and authority to enter into this Assignment Agreement.

5.3. Voya Representations. Voya hereby represents and warrants that Voya has full power and authority to enter into this Assignment Agreement.

6. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Assignment Agreement shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party at the appropriate mailing address, or email address as stated below or any other address provided in writing by a party.

Assignor:
Board of Trustees of the Teachers' Retirement System of Oklahoma
Attn: Sarah Green, General Counsel
301 NW 63rs Street, 5th Floor
Oklahoma City, OK 73116
403bPlan@trs.ok.gov

Assignee:

Name of School District: Sapulpa Public Schools

Attn: Kenda Terrones

Address: 511 E. Lee Ave.

Sapulpa, Ok 74066

Email: kterrones@sapulpaps.org

Voya:

Voya Retirement Insurance and Annuity Company
Attn: Deputy General Counsel
Legal Department, C2N
One Orange Way
Windsor, CT 06095

All instructions, notices, consents, demands, or other communications shall be considered effective upon receipt or recipient confirmation as may be required.

7. Governing Law. This Assignment Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma.

8. Construction and Interpretation. This Assignment Agreement contains the entire understanding between the parties relating to the transaction contemplated by this Assignment Agreement. All prior or contemporaneous agreements, understandings, representations and statements, oral or written, are merged in this Assignment Agreement and shall be of no further force or effect. No party has been induced to enter into this Assignment Agreement by, nor is any party relying on, any representation or warranty outside those expressly set forth in this Assignment Agreement. This Assignment Agreement is binding on and inures to the benefit of the respective successors, assigns and representatives of each of the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Assignment Agreement as of the dates indicated below. By signing the below, the undersigned represent that they are authorized to execute this Assignment Agreement on behalf of the respective parties. Each party may rely without duty of inquiry on the foregoing representation.

Board of Trustees of the Teachers' Retirement System of Oklahoma ("Assignor")

By: Vernon Florence
Name: Vernon Florence
Title: Board Chair
Date: 10.30.20

Sapulpa Public Schools
[Public School System, College, or University]

By: _____
Name: Melinda Ryan
Title: President, BOE
Date: 1/11/2021

Voya Retirement Insurance and Annuity Company

By: Carol B. Keen

Name: Carol B. Keen

Title: Vice President

Date: 09/30/2020

Voya Financial Partners, LLC

By: Carol B. Keen

Name: Carol B. Keen

Title: Vice President

Date: 09/30/2020

Voya Institutional Trust Company

By: Robert Calabrese

Name: Robert Calabrese

Title: Vice President

Date: 10/07/2020

**PARTICIPATION AGREEMENT AMONG
OKLAHOMA STATE DEPARTMENT OF EDUCATION (OSDE),
PUBLIC CONSULTING GROUP, INC. (PCG),
AND THE SCHOOL DISTRICT**

**THE OSDE UNDER THE AUTHORITY OF AGREEMENT WITH
OKLAHOMA HEALTH CARE AUTHORITY (OHCA)
SCHOOL-BASED HEALTH SERVICES PROGRAM**

Participating School District: Sapulpa Public Schools

Street Address: 511 E Lee

City State Zip Code: Sapulpa, OK 74066

This Participation Agreement (the “Participation Agreement”) is entered into by and among the Oklahoma State Department of Education (“OSDE”), Public Consulting Group, Inc. (“PCG”), and the above-referenced School District (“the DISTRICT”) as of July 1, 2020 (“Effective Date”).

WHEREAS, the district is a public school district that employs or contracts with health care providers to provide school-based health-related services to students including special-needs students; and

WHEREAS, the DISTRICT requires assistance in billing Medicaid for covered services that are provided to Medicaid-eligible students, and in collecting amounts billed; and

WHEREAS, OSDE is duly authorized to administer the Medicaid School Based Health Services (SBHS) program pursuant to its June 2017 contract with the Oklahoma Health Care Authority (“OHCA”) (the “Authorizing Agreement”); and

WHEREAS, PCG is duly authorized to provide Medicaid claiming services to the LEA, pursuant to its contract with OSDE (Purchase Order 2659016489) (the “PCG Contract”); and;

WHEREAS, pursuant to the Authorizing Agreement and PCG Contract, in order participate in the OSDE administered SBHS program, DISTRICT must record all health related services they provide to special education students as well as the necessary claims support documentation in OK EDPlan™; and

WHEREAS, the DISTRICT wishes to participate in the SBHS and to receive Medicaid claiming services from PCG pursuant to the terms and conditions contained in this

SDE REQ#: 2650009154

Participation Agreement and in accordance with Authorizing Agreement and the PCG Contract; and

THEREFORE, OSDE, PCG, and the DISTRICT agree to the terms and conditions set forth in this Participation Agreement.

[Remainder of page intentionally left blank]

I. SCOPE OF SERVICES

A. PCG will perform the services and fulfill the operational responsibilities assigned to it in the attached **Exhibit A** and **Exhibit B**, in accordance with the terms and conditions of this Participation Agreement. The DISTRICT and OSDE will perform the services and fulfill the responsibilities assigned to them respectively in the attached **Exhibit A** and **Exhibit B**, in accordance with the terms and conditions of this Participation Agreement. However, PCG's performance of the services described in the attached **Exhibit A** and **Exhibit B** is expressly conditioned upon the DISTRICT's performance of its responsibilities and upon OSDE's performance of its responsibilities under the Participation Agreement and above-referenced **Exhibit A** and **Exhibit B**.

B. The parties to this Participation Agreement may expand the scope of this Participation Agreement to include other products or services offered by PCG, and to specify rates of payment for such products or services, by

means of amendments to this Participation Agreement.

II. TERM

- A.** The term of this Participation Agreement (the “**Term**”) shall commence on the Effective Date and shall end June 30, 2021.
- B.** Notwithstanding the foregoing, this Participation Agreement will expire automatically upon the expiration or termination of the PCG Contract or the Authorizing Agreement, whichever occurs earlier.

III. CLAIMING AND COMPENSATION PROCEDURES

- A.** Pursuant to the Authorizing Agreement, the PCG Contract, and this Participation Agreement, including the exhibits hereto, PCG will submit Medicaid reimbursement claims to OHCA on behalf of the OSDE and all DISTRICTs participating in the SBHS program.
- B.** Pursuant to Article 5.1.C of the Authorizing Agreement, for services rendered on or after July 1, 2018, OHCA will make payments directly to the DISTRICT, within 45 days of submission of a clean claim, and OCHA will invoice DISTRICT for the State share of all such payments.
- C.** The DISTRICT hereby agrees to pay PCG 10% of the federal share amounts received from OHCA on account of the above-referenced claims, as compensation for PCG services.
 - a.** PCG shall invoice the DISTRICT only after reimbursement has been received by the DISTRICT. Each invoice shall state the nature of the reimbursement received, the date of reimbursement, and the time period of the services provided by PCG.
 - b.** The DISTRICT shall pay PCG interest at the annual rate of 10% on all fee amounts that are not paid within forty-five (45) days of the receipt of the PCG invoice.
 - c.** Upon expiration or termination of this Participation Agreement, PCG shall be entitled to payments for services provided prior to termination. The parties acknowledge that one or more invoices may be submitted by PCG after the termination date, following reimbursements received by the DISTRICT on account of such services. Accordingly, the parties agree that the provisions associated with PCG’s compensation shall survive expiration or termination of this Participation Agreement.
- D.** This Agreement provides a mechanism for payment to the DISTRICT by

OHCA (through OSDE and PCG) using federal funds from CMS, and the parties agree that it in no way creates a requirement for OHCA to reimburse any DISTRICT from OHCA state funds.

IV. DISALLOWANCES

If a reimbursement is disallowed after it was paid to the DISTRICT, PCG shall return to the DISTRICT any fees that were paid to PCG by the DISTRICT under Section III.D with respect to the disallowed reimbursement in accordance with the following terms:

- A.** For disallowances on claims attributable to errors or omissions caused by PCG, PCG will work with the DISTRICT and take all reasonable actions to challenge the disallowance.
- B.** PCG shall not be obligated to reimburse the DISTRICT for a disallowance if the DISTRICT, OSDE, or OHCA does not allow PCG to fully participate in the review and audit process.
- C.** PCG shall not be obligated to reimburse the DISTRICT for any disallowance resulting from the errors, acts, or omissions of the DISTRICT. PCG's billing on behalf of the DISTRICT is in good faith and the data DISTRICT enters is processed by PCG on an "as is" basis. The DISTRICT warrants that (i) service data entered into OK EDPlan™ and supporting claiming data furnished is accurate and complete and that (ii) the DISTRICT has appropriate records to substantiate claims submitted on their behalf by PCG.
- D.** Subject to the terms provided in this Section, in the event claims are disallowed as a result of PCG's errors or omissions and federal funds are returned and all avenues for contesting the disallowance have been exhausted, PCG shall refund to DISTRICT an amount no greater than the

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amount paid by the DISTRICT on the amount disallowed. For the auditing process on claims attributable to errors or omissions caused by PCG, PCG shall bear the cost of such defense.

V. RECORDS

A. Upon reasonable notice, which will be no less than ten (10) business days, unless circumstances require a more rapid response at which time the parties will mutually agree on a response deadline based on the size, scope and urgency of the request, PCG shall allow the DISTRICT and OSDE and any of their duly authorized representatives or agents reasonable access to any records of PCG that are pertinent to this Participation

Agreement for the purposes of audits or examinations, provided that (i) any audit or examination requiring physical access to PCG's records shall take place during PCG's normal business hours of operation and in a commercially reasonable manner; and (ii) absent exigent circumstances,

neither the District nor OSDE shall request more than one (1) audit or investigation within a calendar year.

- B.** PCG shall maintain its records relating to this Participation Agreement for a period of at least six (6) years from the date of service. Upon expiration or termination of the Agreement, and DISTRICT elects not to participate in the next successive term, PCG will provide DISTRICT a zip file via SFTP file transfer to include claims information in either text format or Excel format going back six (6) years from the date of expiration or termination. If additional years are required, a different file format, and/or a delivery method other than SFTP is requested, PCG will provide DISTRICT data in the requested date range and format and charge per hour to do so. The hours to complete the work will be priced at the prevailing PCG developer rates. DISTRICT shall be obligated to pay prior to delivery of the data.

VI. CONFIDENTIALITY

- A.** The parties recognize that this Participation Agreement concerns the use of information subject to federal and state laws including the Family Educational Rights and Privacy Act (“**FERPA**”) and the Individuals with Disabilities Education Act (“**IDEA**”).
- B.** The parties shall comply with the requirements of applicable federal and state laws relating to the confidentiality of information, and agree to amend this Participation Agreement as may be necessary to reflect changes in the applicable law.
- C.** PCG shall request from the DISTRICT, and the DISTRICT shall provide to PCG, only such information as is reasonably necessary to effectuate the purposes of this Participation Agreement. PCG shall take steps to

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safeguard all confidential information that it receives or creates pursuant to this Participation Agreement.

- D.** PCG shall not use confidential information received from the DISTRICT identifying individual students for any purpose other than the purposes of this Participation Agreement or other purposes expressly directed or allowed by the DISTRICT in a writing signed by the DISTRICT, and shall immediately notify the DISTRICT if such confidential information is subpoenaed or requested by a third party, or otherwise required to be disclosed by a lawful court order or by operation of law, or is improperly used, copied, or removed.
- E.** If the DISTRICT determines it necessary in order to comply with its obligations under law, the DISTRICT may examine facilities, systems, procedures, and records of PCG to the extent necessary in order to confirm the adequacy of security measures as they relate to this Participation Agreement,

subject to adequate advance written notice of no less than ten (10) business days and any examination requiring physical access to PCG's facilities or records shall take place including during PCG's normal business hours of operation and in a commercially reasonable manner.

F. Upon expiration or termination of this Participation Agreement, PCG shall use reasonable and secure means to return or destroy (as directed in writing by the DISTRICT) all documentary information protected by federal or state confidentiality laws that was received or created by PCG under this Participation Agreement. To the extent that destruction or return is not feasible, PCG will continue to extend the protections of the Agreement to such information and limit its further use, until such time as destruction or return is feasible.

G. Nothing in this Participation Agreement is intended to confer any rights, remedies, obligations, or liabilities upon anyone other than the DISTRICT, PCG, and their respective successors and assigns.

VII. TERMINATION

This Participation Agreement may be terminated before the end of the term specified in Section II, as follows:

A. Without Cause: Any party may terminate this Participation Agreement by giving written notice to the other parties at least thirty (30) calendar days prior to the effective date of termination as stated in the notice, or such other period as is mutually agreed in advance by the parties.

B. For Cause: Any party may terminate this Participation Agreement if another party materially breaches its terms. This provision applies only if the non-breaching party provides written notice to the breaching party, and

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allows at least five (5) business days to cure the breach before the effective date of termination stated in the notice.

C. Authorizing Agreement: PCG or OSDE may terminate this Participation Agreement immediately upon written notice in the event that the PCG Contract or the Authorizing Agreement is terminated or materially amended in such a manner as to materially affect the purpose of, or obligations set forth in, this Participation Agreement.

D. Provider Qualifications: PCG or OSDE may terminate this Participation Agreement immediately in the event that a health care provider for the DISTRICT fails to maintain appropriate licensure or other qualifications for providing covered services.

F. DISTRICT Qualifications: PCG or OSDE may terminate this Participation Agreement immediately in the event that the DISTRICT fails to maintain

appropriate qualifications for participating in the program.

VIII. OWNERSHIP INTERESTS AND LICENSE

Subject to the terms and conditions of this Agreement, including DISTRICTS's performance of its obligations hereunder, PCG shall provide the EasyTrac™ (including application and related supporting services) to DISTRICT, as more fully described below.

A. Definitions:

- (i)** "EasyTrac" means: (i) the Internet-based services described herein; (ii) all products related to such services; (iii) all New Releases, Updates, and Upgrades applicable to the foregoing and generally released by PCG; and (iv) the Documentation developed by PCG for distribution and use in combination with the foregoing.
- (ii)** "New Releases" means any new revision of EasyTrac that includes significant enhancements which add new features to the EasyTrac and which generally will be designated by a new version number either to the left of the decimal point (e.g., from v2.03 to v3.00) or one decimal place to the right of the decimal point (e.g., from v2.03 to v2.10).
- (iii)** "Updates" means any new revisions and/or modifications made to EasyTrac and/or documentation in order to correct operational errors. **(iv)** "Upgrades" means any new revision of EasyTrac that includes corrections and minor modifications to existing features and which generally will be designated by a new version number which has changed from the prior number only two places to the right of the decimal point (e.g., from v2.02 to v2.03).

B. PCG grants to DISTRICT, and DISTRICT accepts, a non-exclusive, non-

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transferable, non-sublicensable right and license, during the Term only, to access via the Internet and use EasyTrac™ to the extent reasonably necessary in performing related service coordination functions.

- ### **C. PCG grants to DISTRICT, and DISTRICT accepts, a non-exclusive, non-transferable, non-sublicensable royalty-free license under PCG's copyrights in PCG's documentation, during the Term only: (i) to incorporate PCG's documentation, in whole or in part, into other written materials prepared by or for DISTRICT with respect to EasyTrac™; and (ii) to reproduce and distribute modified and original versions of PCG's documentation, in hard copy or in an on-line format, as part of DISTRICT's documentation for EasyTrac™, and, if such DISTRICT's documentation is in an on-line format, allow DISTRICT users to make print copies of the same.**

- ### **D. DISTRICT shall not use or grant to any person or entity other than authorized**

DISTRICT users the right to use EasyTrac™, which users shall be subject to the terms set forth herein. DISTRICT shall not distribute, market, or sublicense EasyTrac™, and shall not permit any DISTRICT user or third party to do so.

E. DISTRICT shall ensure that appropriate proprietary notices indicating PCG's intellectual property rights in EasyTrac™ and related documentation are placed on all copies of written materials distributed by DISTRICT relating thereto. Examples of such documentation include training materials and manuals. DISTRICT shall not remove, modify, or suppress any confidentiality legends or proprietary notices placed on or contained within EasyTrac™, and shall not permit any DISTRICT user or third party to do so.

F. DISTRICT shall not distribute any PCG documentation or intellectual property made available through this Agreement to any individual or organization that is not part of DISTRICT or an authorized DISTRICT user and shall not permit any DISTRICT user or third party to do so.

G. DISTRICT shall not transfer, rent, or permit access to EasyTrac™ to any third party, and shall not permit any DISTRICT user or third party to do so.

H. DISTRICT shall not modify, decompile, disassemble, or otherwise attempt to reverse engineer EasyTrac™ or any portion thereof, and shall not permit any DISTRICT user or third party to do so.

I. DISTRICT shall not circumvent any security protection within EasyTrac™, and shall not permit any DISTRICT user or third party to do so. **J.** Subject to the license rights granted to DISTRICT by this Section, all right, title, and interest in and to EasyTrac™, including the intellectual property rights and technology inherent in EasyTrac™, are and at all times will

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remain the sole and exclusive property of PCG. No right to use, print, copy, distribute, integrate, or display EasyTrac™, in whole or in part, is granted in this Agreement, except as is explicitly provided in this Agreement. Nothing contained in this Agreement will directly or indirectly be construed to assign or grant to DISTRICT any right, title, or interest in or to PCG's intellectual property rights or other rights in and to EasyTrac™ or PCG's trademarks. Except as expressly authorized by this Agreement, DISTRICT shall not use, display, copy, distribute, modify, or sublicense EasyTrac™. PCG reserves all rights not expressly granted to DISTRICT by this Agreement.

K. DISTRICT acknowledges that PCG is and shall remain the owner of all right, title, and interest in and to each of PCG's trademarks in any form or embodiment thereof and is also the owner of all goodwill associated with PCG's trademarks. All goodwill generated by DISTRICT use of

EasyTrac™ with respect to PCG's trademarks shall inure exclusively to the benefit of PCG. DISTRICT shall promptly notify PCG of any third-party infringements of any of the PCG trademarks used in connection with EasyTrac™, or any act of unfair competition by third parties relating to the PCG trademarks, within a reasonable time of OSDE's knowledge of such infringements or acts.

- L. PCG reserves the sole and exclusive right at its discretion to assert claims against third parties for infringement or misappropriation of its intellectual property rights in EasyTrac.

IX. LIABILITY AND INSURANCE

A. PCG shall defend, indemnify, and hold harmless the District and OSDE from and against any suit, proceeding, assertion, damage, cost, liability, and expense (including court costs and reasonable attorneys' fees) incurred as a result of claims by a third party against the District or OSDE, employees, or agents arising from or connected with a claim, related to this Agreement, that any EasyTrac™ infringes any valid patent, copyright, trade secret, or other intellectual property right under the laws of the United States, provided that the District and OSDE promptly notifies PCG, in writing, of the suit, claim, or proceeding, or threat of suit, claim, or proceeding, and provides PCG with reasonable assistance for the defense of the suit, claim, or proceeding. PCG will have sole control of the defense of any claim and all negotiations for settlement or compromise.

B. The District shall defend, indemnify, and hold harmless PCG from and against any suit, proceeding, assertion, damage, cost, liability, and expense (including court costs and reasonable attorneys' fees) incurred as a result

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of claims by a third party against PCG, employees, or agents arising from or connected with any acts or omissions by the District.

C. PCG shall be liable to the District and OSDE for consequential, incidental, exemplary, special or punitive damages resulting from or relating to the Agreement, whether based on breach of contract, tort, or otherwise, even if such party has been advised of the possibility of such damages. Under no circumstances shall PCG's aggregate liability under this agreement to OSDE exceed an amount equal to the total compensation paid to PCG pursuant to this agreement. PCG will maintain adequate insurance coverage for purposes of this

Participation Agreement, including

commercial general liability, worker's compensation, and errors and omissions liability insurance. PCG will provide to the DISTRICT a certificate of insurance upon request. Such certificate shall provide for thirty (30) days' notice prior to modification of terms or termination.

X. SUCCESSORS AND ASSIGNEES

- A. The parties each binds itself, its associates, partners, successors, assigns, and legal representatives to the other parties to this Participation Agreement with respect to all covenants of this Participation Agreement.
- B. No party shall assign any interest in this Participation Agreement or transfer any interest in the same (whether by assignment or notation) without prior written approval of the other parties.

XI. APPLICABLE LAW AND EXCLUSIVE FORUM

This Agreement shall be governed by the law of the State of Oklahoma, and any civil action arising under this Participation Agreement shall be brought in the State of Oklahoma, Oklahoma County.

XII. COMPLIANCE WITH LAWS

- A. The parties shall comply with all applicable federal and state laws and regulations.
- B. This Participation Agreement and the transactions contemplated hereby are intended to comply with all applicable federal and state laws and regulations including but not limited to fraud and abuse laws. In the event that this Participation Agreement or any of the transactions contemplated hereby are determined not to be in compliance with such laws and regulations, the parties shall negotiate in good faith to modify the terms and provisions of this Participation Agreement to remedy any prior noncompliance. If compliance cannot reasonably be achieved, this Participation Agreement shall terminate at the election of any party and no
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party shall have any further rights or obligations hereunder, except as otherwise provided herein; provided, however, that the parties shall take all practicable action to remedy any noncompliance, if possible, including but not limited to repayment or return of any money or value received.
- C. This Agreement is intended to be interpreted as necessary to implement and comply with federal and state laws relating to confidentiality of health information and student information. The parties agree that any ambiguity in this Participation Agreement is to be resolved in favor of a meaning that complies with and is consistent with such laws.

XIII. EXTENT OF AGREEMENT AND ORDER OF PRECEDENCE

- A. This Participation Agreement represents the entire and integrated agreement among the parties and supersedes all prior negotiations,

representations, or agreements, either written or oral.

B. This Participation Agreement may be amended or revised only by a written amendment signed by authorized representatives of all parties and referencing this Participation Agreement.

C. The parties acknowledge that nothing in this Participation Agreement is intended to conflict with the PCG Contract or the Authorizing Agreement; in the event of a conflict between those agreement and this Participation Agreement, the terms and conditions of those agreement will govern, In the event of any conflict between the terms of this Agreement and the Attachments, the following order of precedence shall govern:

1. Agreement
2. Exhibit A – Operational Responsibilities
3. Exhibit B – Compliance Checklist

XIV. PROCUREMENT

A. The DISTRICT and OSDE are solely responsible for their compliance with applicable procurement laws and regulations.

B. To the extent specifically authorized by applicable procurement laws and regulations, this Participation Agreement may be utilized by another school district or other entity for purposes of its own authority to contract with PCG. The terms of such resulting contract may differ from this Participation Agreement, and the DISTRICT and OSDE assume no authority, liability, or obligation to PCG or to any other school district or other entity with respect to any such resulting contract.

XV. NOTICES AND CONTACT PERSONS

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Any notices, requests, consents and other communications hereunder shall be in writing and shall be effective either when delivered personally to the party for whom intended, or five days following deposit of the same into the United States mail (certified mail, return receipt requested, or first class postage prepaid), addressed to such party at the address set forth below, who shall serve as Contact Persons unless replaced by a party by written notice to the other party:

PCG OSDE

Alicia Stewart
Associate Manager
Public Consulting Group, Inc. 414 Union
Street Suit 1100 Nashville, Tennessee 37219

DISTRICT

XVI. MISCELLANEOUS

Joy Hofmeister
State School Superintendent

- A.** The parties understand that PCG is not required to perform the services on a full-time basis for DISTRICT and may perform services for other individuals and organizations consistent with the limitations in this Agreement.
- B.** The failure of a party to enforce a provision of this Agreement shall not constitute a waiver with respect to that provision or any other provision of this Agreement.
- C.** If any provision in this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions in this Agreement shall continue in full force and effect.
- D.** Except as expressly provided in this agreement, PCG does not make any warranty with respect to the contracted services, whether express or implied, and specifically disclaims any implied warranties, whether of merchantability, suitability, fitness for a particular purpose, or otherwise for said contracted services.
- E.** The parties agree that the terms of this Agreement result from negotiations between them. This Agreement will not be construed in favor of or against either party by reason of authorship.

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- F.** Neither party shall be responsible for delays or failures in performance resulting from acts of God, acts of civil or military authority, terrorism, fire, flood, strikes, war, epidemics, pandemics, shortage of power, or other acts or causes reasonably beyond the control of that party. The party experiencing the force majeure event agrees to give the other party notice promptly following the occurrence of a force majeure event, and to use diligent efforts to re-commence performance as promptly as commercially practicable.
- G.** The captions and headings in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge, or affect the scope or intent of this Agreement. nor the meaning of any provisions

hereof.

- H.** Each party represents that: (1) it has the authority to enter into this Agreement; and (2) that the individual signing this Agreement on its behalf is authorized to do so.

- I.** The parties to this Agreement are independent contractors. There is no relationship of partnership, joint venture, employment, franchise, or agency between the parties. Neither party will have the power to bind the other or incur obligations on the other's behalf without the other's prior written consent.

- D.** The provisions of this Agreement which by their nature would continue beyond the termination or expiration of this Agreement will survive the termination or expiration of this Agreement.

[Signatures on Next Page]

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IN WITNESS WHEREOF, the parties have executed this Participation Agreement as of the Effective Date written above.

For and on behalf of PCG: For and on behalf of the OSDE:



Signature Signature

Name: Alicia Stewart **Name:** Joy Hofmeister **Title:** Associate Manager **Title:**

State School Superintendent **Date: 6/22/2020 Date:**

For and on behalf of District:

Signature

Name:

Title:

Date Approved by School Board:

EXHIBIT A – OPERATIONAL RESPONSIBILITIES

Each of the parties to this Participation Agreement agree to fulfill the operational responsibilities assigned to it in this Exhibit A.

EXHIBIT B – COMPLIANCE AGREEMENT

Each of the parties to this Participation Agreement agree to fulfill the compliance responsibilities assigned to it in this Exhibit B.



Shawnee Athletics

Director of Athletics: Todd Boyer
Assistant Director: Ron Arthur
Athletic Secretary: Shari Dillard
Office: 405-214-7130 Fax: 405-214-7139

Shawnee High School
1001 N. Kennedy
Shawnee, OK 74801

Vision Bank Shawnee Invitational Basketball Tournament

January 21-23, 2021

Contract

To reserve your spot in the 2021 Vision Bank Shawnee Invitational, please have this form signed and returned to Shawnee High School by February 10, 2020.

Please return by email or fax to:
Shawnee High School
Attention: Todd Boyer
tboyer@shawnee.k12.ok.us
FAX: Shawnee Athletic Department
405 214-7139

School: _____

Coach: _____

Please Check below:

Girls _____ Boys _____

_____ Yes, we will return in 2021.

_____ No, we will not return in 2021.

If marking yes, signing below will serve as official confirmation / contract and a binding agreement for your participation in the 2021 tournament.

SIGNATURE _____

TITLE _____



EVENT CONTRACT



SAPULPA HIGH SCHOOL ("Client" hereafter) hereby enters into this contract (the "Contract") for the use of facilities owned by St. John Mgmt LLC DBA 181 Ranch ("181 RANCH" hereafter) as provided below:

EVENT DATE: MAY 1, 2021 EVENT TYPE: JUNIOR PROM

RENTAL TIMES: 4PM-11PM

CLIENT INFORMATION

Primary Contact Person: _____ Phone: _____

Email: _____

Company Name, if Applicable: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Couples First and Last Name (Weddings): _____

Expected number of guests: _____ Additional Notes: _____

Date Deposit Received: _____ Deposit Amount: \$500

TERMS OF AGREEMENT: 181 RANCH hereby permits Client to occupy and use the facilities as described above according to the terms and provisions below. "Client" also refers to client's vendors, agents, guests and invitees as well as any other person included in their party.

GENERAL POLICIES & INFORMATION:

- 181 RANCH does not provide medical staff or medical coverage or security for Client utilizing facilities.
- All vehicles, motorbikes, etc. must be parked in the designated area
- Smoking and Vaping is permitted outdoors in designated areas only.
- Illegal drugs and firearms are not permitted on 181 RANCH premises.
- If an Act of God (tornado, earthquake, fire, hurricane, wind, flood, etc.) leaves 181 RANCH unusable, causing the Event to be canceled, 181 RANCH will refund the amount paid by Client to date. Under no circumstances will 181

RANCH be liable for any damages, (including but not limited to exemplary or incidental damages) in excess of previously made deposits.

- No article or thing of a dangerous, inflammable, or explosive character that might unreasonably increase the danger of fire at the facility (e.g. Fireworks) is permitted on 181 RANCH premises.
- Subwoofers and amplified drums are not permitted on 181 RANCH properties, without consent.
- Outdoor music is limited at the discretion of 181 RANCH personnel. Excessively loud music, instruments, or any other disturbances will not be tolerated.
- 181 RANCH reserves the right to make modifications and updates to appliances, fixtures, décor, furniture, lighting, and landscaping.
- 181 RANCH is not responsible for any noise, distractions or interruptions caused by nature, humans, or man-made devices during any portion of the client's event.
- Glitter, rice, silly string, confetti, and gel-like substances are not permitted anywhere on 181 RANCH property, without prior consent. Fresh, loose dark flower petals cannot be used inside the barn. Silk flower petals may not be used any place outside but may be used inside the barn.
- Candles may only be used in glass containers. The top of the glass must go above the top of the flame.

DAMAGE TO PROPERTY OR LOSS WHILE ON PROPERTY:

- Client is responsible for any and all personal property brought onto 181 RANCH premises. 181 RANCH and its insurers shall not be liable for any damages or loss resulting therefrom.
- Client agrees to leave the facilities in the same condition as existed at the time of the start of Client's rental day.
- Client shall pay for any damages to the property (including theft) caused by Client, Clients Vendors and or Guests. Any amount up to \$500 will be deducted from damage deposit.
- After Clients event, should a post-event assessment reveal any of the following: Damages, missing property, excessive trash, excessive mess, or, other charges incurred by 181 RANCH due to non-compliance of contract rules, the Damage Deposit/Fee will not be returned.
- If no damages are determined, \$500 damage deposit will be credited back to client.
- If damages are discovered during or, post event, the following steps will take place: 1) Client will be notified in a timely manner. 2) Pictures of damage will be provided from 181 RANCH to Client. If the damages exceed the Damage deposit, 181 RANCH will provide Client with an invoice of the assessed damages and repair costs. Client will approve or provide payment for the excess damage costs within 10 business days of receipt of invoice.

DAY OF EVENT:

- Day of rental time begins as stated above. Client and client's belongings shall be cleaned and removed from the premises by time stated above.
- Client will be responsible for setting up tables, chairs, and any décor. If client selects in-house set up, a floorplan must be provided to 181 RANCH within two weeks of event date. 181 RANCH will not be responsible for moving or altering floorplan once set.
- Decorations are Client's responsibility.
- Client shall provide their own ladders, extension cords, or any other type of tool or equipment for set up.
- A 181 RANCH representative will be available by phone and on-site for the duration of the actual Event.
- Client is responsible for providing ice, cups, utensils, linens, pots, pans, plates, chafing dishes, napkins, ice chests, or any other catering item for use by Client, unless rented through 181 RANCH.
- 181 RANCH does not provide additional foliage beyond what is already in place. Client shall respect the natural foliage and not disturb it.
- DJ/entertainment vendors must stop within 30 minutes of event ending time.
- For on-site food preparation, the following policies must be followed: no cooking is permitted inside the venue, cooking equipment must be self-contained, fire lanes and all necessary entrance/exits must be left unblocked.
- Client must consult with 181 RANCH personnel to determine cooking location and manner of waste disposal.
- 181 RANCH reserves the right to eject or cause to be ejected from the facilities any objectionable person or persons. Neither 181 RANCH nor any of its officers, agents or employees shall be liable to Client or any of Client's guests or invitees for any damages that may result by 181 RANCH exercise of this right. The term

“objectionable persons” shall include 181 RANCH policies, or violation of local, state or federal laws, make the normal and proper conduct of business or the Event or the enjoyment of the Event difficult or impossible for others.

- Clean up following the Event will be the responsibility of the Client, with the exception of the bathrooms and basic sweeping, which will be cleaned by 181 RANCH. Any spills, food messes, etc. must be cleaned and removed by Client.
- All of the rules concerning alcohol as outlined under the “alcohol” section apply to day before the Event rental.
- All food and beverages must be removed from the premises each night.
- Client must be off the premises by times listed above. No overnight sleeping or camping allowed on 181 RANCH premises.

RELEASE OF LIABILITY-INDEMNITY:

Client, its guests and invitees agrees to WAIVE, RELEASE, INDEMNIFY, HOLD HARMLESS, AND FOREVER DEFEND AND DISCHARGE ST. JOHN MGMT LLC, 181 RANCH, its owners, employees, equipment manufacturers and sponsoring agencies from all liability for any such personal injury, disability, death, proceeding cost, expenses or loss or damage to a person or property during the Event or any of the activities connected with the Event to the fullest extent of the law.

ALCOHOL:

- RELEASE OF LIABILITY: Client agrees to hold 181 RANCH, its agents, employees, and officers harmless in the event of alcohol related injuries to Client or Client’s guests attending or returning from Event.
- 181 Ranch is an OKLAHOMA ABLE COMMISSION LICENCED PREMESIS. As such, all alcohol for your event MUST be purchased from 181 Ranch.
- It is ILLEGAL to bring in any outside alcoholic beverages. Doing so voids your contract and we reserve the right to cancel your event.
- All underage drinking is strictly prohibited on 181 RANCH premises, even if provided by parents to their children.
- The serving of all alcoholic beverages will cease 30 minutes prior to event end.

AFTER EVENT:

- Client will be responsible for removing all décor and leftover food the night of the Event.
- 181 RANCH will be responsible providing all trash receptacles, trash bags, and restroom supplies during the Event. Client is expected to sweep, mop, or clean any large messes after the Event ends.
- Client is responsible for clearing off tables, breaking down and stacking tables and chairs near South double doors, unless paying for in house breakdown.
- Client is responsible putting trash in trash receptacles and removing all décor provided by Client.

FEE & DEPOSIT:

- Payment Schedule: Unless otherwise stated in the payment schedule below, Client shall pay the Contract Amount according to the following deposit date schedule:
 - At date of booking, a \$500 non-refundable deposit is to be made.
 - Two weeks prior to event, remaining balance is to be 100% paid.
 - \$500 damage deposit is to be paid with final payment.
- 181 RANCH will charge Client a \$35 processing fee for each returned check.
- Online/Credit Card transactions will incur a 4% processing fee.
- Contracts shall not be sold or transferred to another party.
- Failure to receive payment at the appropriate due date will result in forfeiture of all contractual rights. Before cancellation, 181 RANCH will provide a written notice to Client. If no response is received within 48 hours from Client, the contract will be canceled.
- Contract price is final. Contract total will not be adjusted due to any price increase or decrease including any potential future promotions.

- **Cancellation of Event Date:**
 - In the event of a cancellation of the Event, written notice of cancellation must be delivered to 181 RANCH.
 - Once a written cancellation notice is delivered to 181 RANCH, this contract cannot be regenerated. If client desires to re-schedule the Event, a new contract must be entered and signed by the parties.
 - If the Event is canceled at any time after the date is six months or less prior to the Event Date, Client is obligated to pay the total remaining Contract Amount balance.
- **Rescheduling of Event Date:**
 - Written notice of postponement must be received by 181 RANCH.
 - If Client desires to postpone the Event and does so at any time after the date which is six months or less prior to the original Event Date, deposits previously made toward the original Event will not apply as credit toward the new event.
 - This Contract shall thereafter be null and void and a new one will be entered.
 - A new date must be selected no later than 30 days after written notice of postponement is received.
 - If Client desires to postpone the original Event Date and does so at any time prior to the date which is six months or more before the Event Date, and the new date selected is no more than 12 months after the date the written postponement notice is received, then all deposits previously made shall apply to the new event.
 - When rescheduling of a date occurs, the Client is obligated to pay the higher of the two prices.
 - Prices are subject to change. In the event of rescheduling, Client will be billed at current listed pricing.

Package/Payment/Fee Notes:

4-11PM RENTAL	\$875	
SEATING FOR 150 GUESTS	\$570	
IN HOUSE SET UP/TEAR DOWN	\$450	
DEPOSIT	\$500 **DEDUCTED FROM OVERALL TOTAL**	DATE/PAYMENT METHOD:
REFUNDABLE SECURITY DESPOSIT	\$500	DUE WITH REMAINING PAYMENT. CHECK OR CC

I certify that I am an authorized representative of the Client and that I am authorized to enter into this Contract as the Client and on behalf of all persons included in the definition of the "Client" herein. Further, I agree to be personally responsible for the performance of all of Client's obligations of this Contract.

Client Print: _____ Client Signature: _____

181 RANCH Representative: _____ Date: _____

By INITIALING the box you agree/verify that you have read and understood 181 RANCH transfer and cancellation policies, all rules above , and any payments made towards your event are non-refundable.

