

**AGENDA**  
Sapulpa Public Schools  
Special Virtual and Physical Meeting  
Washington Administration Center Board Room  
511 E Lee  
Wednesday, June 10, 2020 at 12:00 PM

This meeting will be conducted via teleconferencing, via videoconferencing, and at a physical location.

**Public View and access**

**via: <https://www.youtube.com/channel/UCH0pS92I3rna8o26dvzrkqw>**

**To view meeting attachments: [www.sapulpaps.org](http://www.sapulpaps.org) choose District tab>Board of Education>Meetings>eMeeting Public Portal choose Agenda for this meeting**

**This meeting will include teleconferencing and videoconferencing, but there will be parties present at WAC Board Room, 511 E. Lee, Sapulpa, OK.**

**Those present at remote locations will be:**

**Via Teleconference: None**

**Via Videoconference: Melinda Ryan-Vice-President, Wayne Richards-2nd Vice President, Steve McCormick-Member, Sarah Havenstrite-Member, Johnny Bilby-Asst. Superintendent,**

**Those present at the physical meeting site will be:**

**Larry Hoover-President, Misty Jones-Clerk of the Board, Rob Armstrong-Superintendent**

- I. Call the meeting to order (Except for items I and II, any agenda item may be considered and acted on in any order).
- II. President's Statement:
  - A. In the event the audio signal from this meeting is interrupted, a maximum of thirty (30) minutes will be used to attempt to restore the audio, and if that time elapses, the meeting will be reconvened and a timely public notice as to the date, time, place, and manner of the reconvened meeting will be given in accordance with the provisions of the Open Meeting Act.
- III. Formal Adoption of the Agenda.
  - A. Motion, discussion, and vote on Motion to formally adopt Agenda.
- IV. Consent Agenda
  - A. Approval of 5.13.2020 Special Board Meeting Minutes.
  - B. Approval of 2019-20 General Fund Purchase Order Encumbrance numbers 1074 through 1084.
  - C. Approval of 2019-20 Building Fund Purchase Order Encumbrance numbers 157 through 161.
  - D. Approval of 2019-20 Child Nutrition Fund Purchase Order Encumbrance number 86.

- E. Approval of 2019-2020 Bond Fund 30 Purchase Order Encumbrance Numbers 1 and 2.
- F. Approval of the 2019-20 Bond Fund 33 Purchase Order Encumbrance numbers 78 through 84.
- G. Approval of the monthly financial reports of the School Activity Funds account.
- H. Approval of the Treasurer's Report on the status of Funds and Investments.
- I. Approval of a School Membership with Oklahoma State School Boards Association (OSSBA) for 2020-21 school year.
- J. Approval of Assemble Paperless Meeting Subscription with Oklahoma State School Boards Association (OSSBA) for 2020-21 school year.
- K. Approval of 2020-21 OSSBA Policy Services.
- L. Approval of renewing the 2020-21 Workers Compensation Insurance with the Oklahoma School Assurance Group (OSAG).
- M. Approval of renewing the 2020-21 School District Comprehensive Insurance Policy with Oklahoma Schools Insurance Group (OSIG).
- N. Approval of a 2020-21 Muscogee (Creek) Nation Local Head Start Agreement for special education services.
- O. Approval of a 2020-21 Legal Contract with Christina Evans, Orientation and Mobility Specialist.
- P. Approval of a 2020-21 Legal Contract with Cindy Lumpkin, Consultant, to serve district children with visual disabilities.
- Q. Approval of a 2020-21 Legal Contract with Therapy Works, Physical Therapy Services.
- R. Approval of a 2020-21 Legal Contract with Jeanne Pease to provide consultant services for our hearing impaired students.
- S. Approval of 2020-21 Legal Contract with Casey Newman to provide educational audiology consultant services.
- T. Approval of the following as Sanctioned Clubs of Sapulpa Public Schools:
  - 1. Liberty TAPS
  - 2. Jefferson Heights TAPS
  - 3. Holmes Park Elementary TAPS
  - 4. Sapulpa Ping Pings Booster Club
  - 5. Sapulpa HS Band Booster Club
  - 6. Sapulpa HS Baseball Booster Club
  - 7. Sapulpa HS Softball Booster Club
  - 8. Sapulpa FFA Booster Club
- U. Approval of 2020-21 Elevator Contract with Upgrade Order Agreement through Schindler Elevator Corporation.
- V. Approval of 2020-21 Frontline (Aesop) Absence Management Agreement.
- W. Approval of 2020-21 Jostens Total Service Agreement.
- X. Approval of a generous donation of a centrifuge to the HS Science Department.
- Y. Approval of generous donation of \$5,000 from T-Mobile to our Child Nutrition Fund.
- Z. Approval of generous donation of \$1,500 from Webco to the Activity Fund for the purposes of funding Senior Events/Recognitions.
- AA. Approval of generous \$2,000 grant from GenYouth to Child Nutrition to help get food to students during Covid 19.

- BB. Approval of generous donation of \$1,000 from Ardagh Group for Sapulpa District Stem Programs.
- CC. Approval of 2020-21 BorderLAN Security Agreement for internet filtering service and classroom management system.
- DD. Approval of Microsoft Licensing renewal for the 2020-21 school year.
- EE. Approval of 2020-21 Tiger Inc. Natural Gas Purchase Agreement with Sapulpa Public Schools.
- FF. Approval of 2020-21 New Life Ranch Group Contract Packet for activities.
- GG. Approval to accept payment from Sapulpa Baseball Booster for Steve Irvine and Chad Nichols 2020-21 Summer Program payments.
- HH. Approval of 2020-21 Subscription Renewal with Vernon Florence Consulting Company.
- II. Approval of Fundraisers as per attachment.
- V. Hearing from the Public
- VI. Information & Discussion Items
  - A. Superintendent Comments
- VII. Action Items
  - A. New Business - items not known or foreseen when agenda was posted.
  - B. Vote to approve/disapprove the following Open Transfers for the 2020-21 school year as per attachment.
  - C. Discussion, motion, and vote on a motion to approve/disapprove the E-Rate Letter of Agency, authorizing Kellogg and Sovereign to act on our behalf for the 2021-22 e-rate cycle.
  - D. Discussion, motion, and vote on a motion to approve/disapprove loan agreement between General Fund and Child Nutrition Fund.
  - E. Discussion, motion, and vote on a motion to approve/disapprove the 2020-21 Weaver Drug Testing Lab Agreement.
  - F. Discussion, motion, and vote on a motion to update Policy 311 Procedures, first read.
  - G. Discussion, motion, and vote on a motion to approve/disapprove fundraising for a new JROTC Building.
  - H. The Proposed Executive Session will be conducted by videoconferencing and physical meeting. Those present at the remote locations will be: Melinda Ryan-Vice President, Wayne Richards-2nd Vice President, Steve McCormick-Member, Sarah Havenstrite-Member. Those physically present will be Larry Hoover-President and Rob Armstrong-Superintendent.
    - 1. Proposed executive session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) and (B)(7) of the Oklahoma Open Meeting Act.
      - a. Vote to convene in Executive Session.
      - b. To acknowledge the Board has returned to Open Session.
      - c. Statement of Executive Session Minutes.
  - I. Personnel
    - 1. Vote to approve/disapprove employing Personnel as per attachment.
    - 2. Vote to approve/disapprove 2020 Summer Program Employees as per attachment
    - 3. Vote to accept Resignations received since the last board meeting.
  - J. Adjournment.

Special Meeting of The Board of Education Independent School District Number  
33, Creek County  
Wednesday, May 13, 2020 12:00 PM  
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order (Except for items I and II, any agenda item may be considered and acted on in any order)

President Hoover called the meeting to order at 12 pm.

II. President's Statement:

II.A. In the event the audio signal from this meeting is interrupted, a maximum of thirty (30) minutes will be used to attempt to restore the audio, and if that time elapses, the meeting will be reconvened and a timely public notice as to the date, time, place, and manner of the reconvened meeting will be given in accordance with the provisions of the Open Meeting Act.

III. Formal Adoption of the Agenda.

III.A. Motion, discussion, and vote on a motion to formally adopt Agenda.

President Hoover called the meeting to order at 12 pm.

To formally adopt Agenda passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

IV. Consent Agenda

IV.A. Approval of the 4.15.2020 Special Board Meeting Minutes.

IV.B. Approval of the 4.21.2020 Special Board Meeting Minutes.

IV.C. Approval of 2019-20 General Fund Purchase Order Encumbrance numbers 1059 through 1072.

IV.D. Approval of 2019-20 Building Fund Purchase Order Encumbrance number 152 through 156.

IV.E. Approval of 2019-20 Child Nutrition Fund Purchase Order Encumbrance number 85.

IV.F. Approval of 2019-20 Bond Fund 33 Purchase Order Encumbrance number 77.

IV.G. Approval of the monthly financial reports of the School Activity Funds Account.

IV.H. Approval of the Treasurer's Report on the status of Funds and Investments

IV.I. Approval of 2020-21 Picture Agreements.

IV.I.1. Sapulpa HS Agreement with Focused

IV.I.2. Sapulpa Jr. High Agreement with Lifetouch.

IV.I.3. Sapulpa Middle School Agreement with Ruth Kelly Studio.

IV.I.4. Freedom Elementary Agreement with Ruth Kelly Studio.

IV.I.5. Holmes Park Elementary Agreement with Legacy Studios

IV.I.6. Liberty Stem Academy Agreement with Ruth Kelly Studio

IV.I.7. Jefferson Heights Elementary Agreement with Ruth Kelly Studio.

IV.J. Approve the renewal of the Under Armor (Midwest Sporting Goods) Contract.

IV.K. Approval of 2020-21 renewal of Service Warranty with EMCO Termite & Pest Control Company of Tulsa, INC.

IV.L. Approval of 2020-21 Excite Fundraising Sponsorship Sales Agreement with SPS.

IV.M. Approval of 2020-21 SchoolMessenger Renewal Agreement.

IV.N. Approval of 2020-21 American Fidelity Assurance Company Subscription Agreement with SPS.

IV.O. Approval of Child Nutrition 2020-21 Meal Prices.

IV.P. Approval of 2020-21 renewal of Preferred Business Systems as the service contract provider for all District copiers.

IV.Q. Out of State Activity Trips

IV.R. Approval of Fundraisers

To approve Consent Agenda Items A-R passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

V. Hearing from the public

None

VI. Information and Discussion

VI.A. Superintendent Comments

Superintendent Armstrong started his comments by thanking teachers, students, and parents for their work during this time as our way of educating changed. So many new ideas and exciting experiences occurring throughout the District. Moving forward, we now know that if a future disruption happens, we will be prepared.

He recognized teachers and staff that are retiring and thanked them for their years of service. He also recognized the Senior Class of 2020 for their resilience and flexibility they've shown. Coming up next week for them virtually is Senior Assembly and Graduation. We hope to have a traditional Graduation and Prom in June.

Mr. Armstrong shared his time with Chief Financial Officer Kenda Terrones to

discuss the upcoming cuts to budget due to a lower number of students enrolled at SPS.

## VII. Action Items

VII.A. Discussion, motion, and vote on a motion to approve/disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2020-21. This resolution authorizes filing of the Form 471 application(s) for funding year 2020-21 and the payment of the applicant's share upon approval of funding and receipt of services

To approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2020-21. This resolution authorizes filing of the Form 471 application(s) for funding year 2020-21 and the payment of the applicant's share upon approval of funding and receipt of services passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.B. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) and (B)(3) of the Oklahoma Open Meeting Act

### VII.B.1. Vote to convene in Executive Session

To convene in Executive Session passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.B.2. To acknowledge the Board has returned to Open Session  
President Larry Hoover acknowledged the Board's return to Open Session at 12:47 pm.

### VII.B.3. Statement of Executive Session Minutes

The Board of Education went into Executive Session at 12:20 pm to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent as authorized by 25 O.S. Section 307 (B)(1) and (B)(3) of the Oklahoma Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 12:47 pm. Present in Executive Session were Sarah Havenstrite, Steve McCormick, Wayne Richards, Melinda Ryan, Larry Hoover, and Rob Armstrong, all via videoconference. No action was taken. This constitutes the minutes of the Executive Session.

## VII.C. Personnel

### VII.C.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per attachment passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 5, Nay: 0

### VII.C.2. Vote to approve/disapprove rehire of District Certified Staff on regular continuing contract for 2020-21, provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve rehire of District Certified Staff on regular continuing contract for 2020-21, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C.3. Vote to approve/disapprove the rehire of District Certified Staff moving from first-year temporary contract to second-year temporary contract for 2020-21, provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve the rehire of District Certified Staff moving from first-year temporary contract to second-year temporary contract for 2020-21, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C.4. Vote to approve/disapprove the rehire of District Certified Staff from second-year temporary contract to regular continuing contract for 2020-21, provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve the rehire of District Certified Staff from second-year temporary contract to regular continuing contract for 2020-21, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C.5. Vote to approve/disapprove rehire of District Support Staff on contract for 2020-21 provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve rehire of District Support Staff on contract for 2020-21 provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 5, Nay: 0

VII.C.6. Vote to approve/disapprove the 2020-21 employment and contract renewal for District Administrators, Directors, and Coordinators.

To approve the 2020-21 employment and contract renewal for District Administrators, Directors, and Coordinators passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 5, Nay: 0

VII.C.7. Vote to approve/disapprove the 2020-21 employment and contract renewal for site Principals, Assistant Principals, and Dean of Students.

To approve the 2020-21 employment and contract renewal for site Principals, Assistant Principals, and Dean of Students passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 5, Nay: 0

VII.C.8. Vote to approve/disapprove the 2020 Summer Program Employees as per attachment.

To approve the 2020 Summer Program Employees as per attachment passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C.9. Vote to authorize the Superintendent or Designee to provide reasonable assurance letter to Substitute Teachers for the 2020-21 School Year as per attachment.

To authorize the Superintendent or Designee to provide reasonable assurance letter to Substitute Teachers for the 2020-21 School Year as per attachment passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C.10. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 5, Nay: 0

## VIII. Adjournment

To adjourn at 12:53 pm passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 5, Nay: 0

## Encumbrance Register

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 1073 - 1084, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1074	05/14/2020	3023	XPRESS WELLNESS LLC	DOT Driver Physicals	400.00
11	1075	05/14/2020	3826	SECURITY BANK CARD CENTER INC	Mosyle iPad licensing	47.95
11	1076	05/19/2020	3826	SECURITY BANK CARD CENTER INC	Tech supplies for virtual meetings	92.83
11	1077	05/21/2020	3826	SECURITY BANK CARD CENTER INC	Display port adapters	69.99
11	1078	05/27/2020	3202	Maintenance Supply Company, Inc.	Masks, Gloves for drivers	1,000.00
11	1079	05/27/2020	30481	BG PRODUCTS	3 Part Diesel Kits for bus oil changes	1,074.00
11	1080	06/02/2020	2129	CECIL COX ENTERPRISES	Tires	2,800.00
11	1081	06/02/2020	3826	SECURITY BANK CARD CENTER INC	JUNE-Powerschool University Online Training	1,200.00
11	1082	06/02/2020	3826	SECURITY BANK CARD CENTER INC	Chromebook Cleaning Supplies	200.00
11	1083	06/03/2020	30670	WELDON TRUCK PARTS	Rear Brake Parts for Bus 25	353.02
11	1084	06/04/2020	3826	SECURITY BANK CARD CENTER INC	Classroom supplies	1,055.35
<b>Non-Payroll Total:</b>						<b>\$8,293.14</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$8,293.14</b>

## Encumbrance Register

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 157 - 161, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	157	05/07/2020	3826	SECURITY BANK CARD CENTER INC	Amazon/ repair part for concrete saw	73.37
21	158	05/12/2020	3191	DAVID BREWER	Grounds Equipment	250.00
21	159	05/19/2020	9622	WESTLAKE HARDWARE INC	Maintenance/Grounds Supplies	1,500.00
21	160	05/20/2020	3202	Maintenance Supply Company, Inc.	FEMA ELIGIBLE SUPPLIES PPE SUMMER PROGRAMS	5,000.00
21	161	05/21/2020	424	W.W. GRAINGER,, INC.	Building Maintenance Supplies	1,300.00
<b>Non-Payroll Total:</b>						<b>\$8,123.37</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$8,123.37</b>

**Sapulpa Public Schools**  
**Encumbrance Register****Options:** Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 86 - 86, Fund Codes: 22

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
22	86	05/20/2020	3273	EAST SIDE JERSEY DAIRY, INC	Summer Feeding Milk	8,000.00
<b>Non-Payroll Total:</b>						<b>\$8,000.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$8,000.00</b>

**Sapulpa Public Schools**  
**Encumbrance Register****Options:** Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 1 - 2, Fund Codes: 30

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
30	1	06/04/2020	4246	STEPHEN H MCDONALD & ASSO	BOND FEES	76,800.00
30	2	06/04/2020	3142	HILBORNE & WEIDMAN	BOND LEGAL FEES	4,800.00
<b>Non-Payroll Total:</b>						<b>\$81,600.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$81,600.00</b>

## Encumbrance Register

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 78 - 84, Fund Codes: 33

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	78	05/12/2020	3158	WILLIAM A. HARRISON, INC.	REPLACE CHILLER CONTROLLER/ LIBERTY	3,828.00
33	79	05/12/2020	546	TEMPLE ENTERPRISES OF TULSA, INC.	REPLACE HVAC COIL IT ROOM SMS	1,592.69
33	80	05/27/2020	2212	POWERSCHOOL GROUP LLC	SOFTWARE RENEWAL HR PACKAGE/TALENT ED	26,117.73
33	81	05/27/2020	107	TELECOMP HOLDINGS INC.	ActivPanel Stand	522.17
33	82	05/28/2020	103	BorderLAN, Inc.	Internet Filtering & Classroom Management Software	15,600.00
33	83	06/04/2020	9554	ENVIRONMENTAL LOOP SVC	PUMP CART. REPLACEMENT HVAC/FREEDOM	3,396.50
33	84	06/04/2020	546	TEMPLE ENTERPRISES OF TULSA, INC.	AIR HANDLER REPLACEMENT FREEDOM IT	1,614.15
<b>Non-Payroll Total:</b>						<b>\$52,671.24</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$52,671.24</b>

## Sapulpa Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2020 - 5/31/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 HS GRANTS	\$2,171.30	\$0.00	\$0.00	\$0.00	\$2,171.30	\$1,793.96	\$377.34
802 HS OFFICE	\$4,945.81	\$360.00	\$0.00	\$1,192.98	\$4,112.83	\$3,559.14	\$553.69
803 CREDIT RECOVERY	\$300.00	\$885.96	\$0.00	\$0.00	\$1,185.96	\$0.00	\$1,185.96
804 ID BADGE	\$4,132.53	\$0.00	\$0.00	\$0.00	\$4,132.53	\$381.08	\$3,751.45
805 HS ART	\$10,641.21	\$0.00	\$0.00	\$270.70	\$10,370.51	\$2,016.25	\$8,354.26
806 HS BAND	\$4,932.47	\$2,667.38	\$0.00	\$2,429.00	\$5,170.85	\$1.00	\$5,169.85
807 HS BAND BOOSTER CONCESSION	\$4,826.42	\$95.78	\$0.00	\$2,633.92	\$2,288.28	\$149.50	\$2,138.78
808 HS OKLAHOMA CLOSE UP	\$473.50	\$0.00	\$0.00	\$0.00	\$473.50	\$0.00	\$473.50
809 HS HOSPITALITY COMMITTEE	\$301.00	\$30.00	\$0.00	\$0.00	\$331.00	\$200.00	\$131.00
810 HS STAY(STUD TCH AIDS YOUTH)	\$445.06	\$0.00	\$0.00	\$0.00	\$445.06	\$0.00	\$445.06
811 HS COUNSELING OFFICE	\$4,687.91	\$0.00	\$0.00	\$0.00	\$4,687.91	\$0.00	\$4,687.91
812 HS BUSINESS PROF ASSOC (BPA)	\$1,171.66	\$0.00	\$0.00	\$390.00	\$781.66	\$500.00	\$281.66
814 HS AP EXAMS	\$6,771.00	\$0.00	\$0.00	\$0.00	\$6,771.00	\$6,641.00	\$130.00
815 HS FCCLA	\$2,455.95	\$159.00	\$0.00	\$0.00	\$2,614.95	\$0.00	\$2,614.95
816 HS INDIAN ED PANTRY	\$199.18	\$0.00	\$0.00	\$0.00	\$199.18	\$21.73	\$177.45
817 HS LIBRARY	\$1,734.72	\$8.00	\$0.00	\$107.82	\$1,634.90	\$0.00	\$1,634.90
818 HS NATIONAL HONOR SOCIETY	\$6,393.16	\$145.00	\$0.00	\$1,766.71	\$4,771.45	\$700.00	\$4,071.45
819 GREEN-THUMB CHIEFTAINS	\$2,542.87	\$609.00	\$0.00	\$0.00	\$3,151.87	\$0.00	\$3,151.87
820 HS NAACP	\$158.88	\$0.00	\$0.00	\$0.00	\$158.88	\$46.58	\$112.30
821 HS SENIORS 2021	\$8,352.15	\$0.00	\$0.00	\$0.00	\$8,352.15	\$170.00	\$8,182.15
822 HS SENIORS 2020	\$6,907.67	\$0.00	\$0.00	\$110.61	\$6,797.06	\$0.00	\$6,797.06
823 HS SENIORS 2022	\$2,991.16	\$0.00	\$0.00	\$0.00	\$2,991.16	\$0.00	\$2,991.16
824 HS SCIENCE & ENGINEERING	\$13,212.40	\$0.00	\$0.00	\$7,246.18	\$5,966.22	\$0.00	\$5,966.22
825 HS SPANISH HONOR SOCIETY	\$987.28	\$0.00	\$0.00	\$0.00	\$987.28	\$0.00	\$987.28
826 HS SPECIAL ED/OLYMPICS	\$17,201.51	\$0.00	\$0.00	\$1,501.82	\$15,699.69	\$0.00	\$15,699.69
827 HS STUDENT COUNCIL	\$14,132.81	\$250.00	\$0.00	\$8,110.00	\$6,272.81	\$1,000.00	\$5,272.81
828 HS VOCAL MUSIC	\$16,811.23	\$0.00	\$0.00	\$1,460.22	\$15,351.01	\$400.00	\$14,951.01
829 HS AG ED & FFA	\$37,138.04	\$1,143.40	\$0.00	\$18,057.34	\$20,224.10	\$5,422.76	\$14,801.34
830 HS LYONS SPED	\$1,704.98	\$0.00	\$0.00	\$0.00	\$1,704.98	\$0.00	\$1,704.98
831 HS YEARBOOK	\$6,683.43	\$887.63	\$0.00	\$73.21	\$7,497.85	\$176.79	\$7,321.06
832 HS SIZEMORE SPED	\$488.33	\$0.00	\$0.00	\$0.00	\$488.33	\$0.00	\$488.33
833 HS FISHING TEAM/CLUB	\$70.50	\$0.00	\$0.00	\$0.00	\$70.50	\$0.00	\$70.50
834 HIDER TRUST- FFA SCHOLARSHIPS	\$20,650.95	\$0.00	\$0.00	\$0.00	\$20,650.95	\$0.00	\$20,650.95
835 HS BAND AUXILIARIES	\$3,031.94	\$1,570.30	\$0.00	\$0.00	\$4,602.24	\$0.00	\$4,602.24
836 HS BAND TRIPS	\$12,528.23	\$17,804.44	\$0.00	\$849.01	\$29,483.66	\$2,675.96	\$26,807.70
837 HS BAND GRANTS	\$59,915.08	\$0.00	\$0.00	\$17,690.50	\$42,224.58	\$285.00	\$41,939.58
838 HS PING PINGS	\$4,300.27	\$1,606.84	\$0.00	\$0.00	\$5,907.11	\$0.00	\$5,907.11
839 HS FCA	\$1,602.05	\$0.00	\$0.00	\$0.00	\$1,602.05	\$0.00	\$1,602.05
840 HS INDIAN PARENT COMMITTEE	\$992.89	\$0.00	\$0.00	\$0.00	\$992.89	\$500.00	\$492.89
841 HS SAPULPA INDIAN CLUB	\$2,106.88	\$0.00	\$0.00	\$0.00	\$2,106.88	\$0.00	\$2,106.88
842 HS KEY CLUB	\$468.58	\$15.00	\$0.00	\$0.00	\$483.58	\$0.00	\$483.58
843 HS GSA, GAY STRAIGHT ALLIANCE	\$68.71	\$0.00	\$0.00	\$0.00	\$68.71	\$0.00	\$68.71
844 HS PRODUCTIONS	\$17,720.21	\$616.00	\$0.00	\$40.00	\$18,296.21	\$199.00	\$18,097.21
845 HS CULINARY ARTS	\$1,932.60	\$240.00	\$0.00	\$375.94	\$1,796.66	\$192.00	\$1,604.66
846 HS JROTC	\$38,888.08	\$1.00	\$0.00	\$220.00	\$38,669.08	\$1,028.00	\$37,641.08
847 HIDER TRUST- JROTC SCHOLARSHIPS	\$16,126.47	\$0.00	\$0.00	\$0.00	\$16,126.47	\$0.00	\$16,126.47
848 HS SCHOOL NURSE	\$2,299.74	\$0.00	\$0.00	\$165.00	\$2,134.74	\$0.00	\$2,134.74
850 CANNON SCHOLARSHIP- FFA	\$270.00	\$230.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
851 HS SENIOR GIRL EVENTS	\$4,553.43	\$0.00	\$0.00	\$0.00	\$4,553.43	\$1,800.00	\$2,753.43
852 HS FIRST ROBOTICS	\$49,323.43	\$0.00	\$0.00	\$21,781.58	\$27,541.85	\$242.21	\$27,299.64
853 MIRANDA BROOKE MEM SCHOLARSHIP	\$3,175.00	\$1,500.00	\$0.00	\$0.00	\$4,675.00	\$0.00	\$4,675.00
854 HS INDIAN ED STAFF DEV	\$3,576.88	\$103.00	\$0.00	\$0.00	\$3,679.88	\$0.00	\$3,679.88
855 HS PHYSICS	\$684.22	\$0.00	\$0.00	\$0.00	\$684.22	\$0.00	\$684.22
856 E-SPORTS	\$1.91	\$0.00	\$0.00	\$0.00	\$1.91	\$0.00	\$1.91
857 JH OFFICE	\$4,080.32	\$0.00	\$0.00	\$311.95	\$3,768.37	\$1,188.02	\$2,580.35
860 JH LIBRARY	\$1,127.43	\$0.00	\$0.00	\$11.90	\$1,115.53	\$0.00	\$1,115.53
863 JH STUDENT COUNCIL	\$2,726.74	\$0.00	\$0.00	\$0.00	\$2,726.74	\$0.00	\$2,726.74

## Sapulpa Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2020 - 5/31/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
864 JH VOCAL MUSIC	\$8,314.33	\$0.00	\$0.00	\$0.00	\$8,314.33	\$0.00	\$8,314.33
866 JH YEARBOOK	\$4,421.97	\$0.00	\$0.00	\$477.64	\$3,944.33	\$1,500.00	\$2,444.33
870 JH ART	\$1,175.75	\$0.00	\$0.00	\$623.34	\$552.41	\$425.00	\$127.41
871 JH TAPS	\$2,422.09	\$0.00	\$0.00	\$0.00	\$2,422.09	\$0.00	\$2,422.09
872 STEM JH MATH & SCIENCE	\$4,239.76	\$0.00	\$0.00	\$0.00	\$4,239.76	\$0.00	\$4,239.76
874 JR HIGH GRANTS	\$3,545.58	\$0.00	\$0.00	\$0.00	\$3,545.58	\$0.00	\$3,545.58
877 MS OFFICE	\$7,552.15	\$0.00	\$0.00	\$218.94	\$7,333.21	\$0.00	\$7,333.21
878 MS LIBRARY	\$106.32	\$0.00	\$0.00	\$0.00	\$106.32	\$0.00	\$106.32
879 MS STUDENT OF THE MONTH	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
880 MS STUDENT COUNCIL	\$18.90	\$0.00	\$0.00	\$0.00	\$18.90	\$0.00	\$18.90
881 MS YEARBOOK	\$1,595.75	\$1,310.00	\$0.00	\$0.00	\$2,905.75	\$500.00	\$2,405.75
883 MS CHOIR	\$7,922.24	\$0.00	\$0.00	\$0.00	\$7,922.24	\$0.00	\$7,922.24
885 MS NASA	\$369.63	\$0.00	\$0.00	\$0.00	\$369.63	\$0.00	\$369.63
886 MS NJHS	\$846.13	\$0.00	\$0.00	\$0.00	\$846.13	\$72.18	\$773.95
887 7TH/8TH GR VOLLEYBALL	\$636.33	\$0.00	\$0.00	\$0.00	\$636.33	\$0.00	\$636.33
888 MS GRANTS	\$594.84	\$0.00	\$0.00	\$0.00	\$594.84	\$165.42	\$429.42
892 SPED DIRECTOR	\$641.75	\$0.00	\$0.00	\$0.00	\$641.75	\$63.56	\$578.19
893 LIBERTY LIBRARY	\$871.90	\$0.00	\$0.00	\$0.00	\$871.90	\$0.00	\$871.90
894 LIBERTY MISC	\$654.61	\$0.00	\$0.00	\$53.00	\$601.61	\$300.79	\$300.82
895 LIBERTY FUNDRAISING	\$2,134.48	\$0.00	\$0.00	\$303.45	\$1,831.03	\$752.90	\$1,078.13
896 LIBERTY STEM CLUB	\$31,884.09	\$276.00	\$0.00	\$1,392.30	\$30,767.79	\$6,278.45	\$24,489.34
897 LIBERTY GRANTS	\$3,292.08	\$0.00	\$0.00	\$1,350.00	\$1,942.08	\$271.71	\$1,670.37
900 FREEDOM MISC	\$5,948.60	\$0.00	\$0.00	\$1,325.19	\$4,623.41	\$372.22	\$4,251.19
901 FREEDOM FUNDRAISING	\$16,707.17	\$0.00	\$0.00	\$0.00	\$16,707.17	\$0.00	\$16,707.17
902 FREEDOM LIBRARY	\$1,081.79	\$0.00	\$0.00	\$0.00	\$1,081.79	\$0.00	\$1,081.79
903 FREEDOM GRANTS	\$212.22	\$0.00	\$0.00	\$0.00	\$212.22	\$0.00	\$212.22
907 JEFFERSON HTS MISC	\$1,617.96	\$0.00	\$0.00	\$264.18	\$1,353.78	\$0.00	\$1,353.78
908 JEFFERSON HTS FUNDRAISING	\$20,115.85	\$1,042.86	\$0.00	\$1,316.83	\$19,841.88	\$1,677.85	\$18,164.03
910 JEFFERSON HTS GRANTS	\$8,596.97	\$0.00	\$0.00	\$100.21	\$8,496.76	\$265.00	\$8,231.76
911 JEFFERSON HTS LIBRARY	\$1,907.04	\$0.00	\$0.00	\$0.00	\$1,907.04	\$0.00	\$1,907.04
919 HOLMES PARK MISC	\$6,969.35	\$0.00	\$0.00	\$560.30	\$6,409.05	\$1,821.48	\$4,587.57
920 HOLMES PARK FUNDRAISING	\$44,791.49	\$170.80	\$0.00	\$2,486.83	\$42,475.46	\$21,196.54	\$21,278.92
921 HOLMES PARK LIBRARY	\$714.07	\$0.00	\$0.00	\$0.00	\$714.07	\$0.00	\$714.07
922 HOLMES PARK GRANTS	\$1,589.86	\$713.00	\$0.00	\$0.00	\$2,302.86	\$1,296.15	\$1,006.71
929 DISTRICT STEM	\$17,566.21	\$0.00	\$0.00	\$0.00	\$17,566.21	\$2,217.54	\$15,348.67
930 SAPULPA ACADEMIC CONF	\$267.36	\$0.00	\$0.00	\$0.00	\$267.36	\$0.00	\$267.36
932 GT GRANTS	\$11,820.21	\$0.00	\$0.00	\$0.00	\$11,820.21	\$300.00	\$11,520.21
933 NOW (INTEREST INCOME)	\$25,904.42	\$757.04	\$0.00	\$0.00	\$26,661.46	\$92.91	\$26,568.55
934 DRIVERS EDUCATION	\$7,175.00	\$0.00	\$0.00	\$1,575.00	\$5,600.00	\$175.00	\$5,425.00
936 STEM-CAMP INVENTION	\$31,582.90	\$0.00	\$0.00	\$0.00	\$31,582.90	\$0.00	\$31,582.90
937 LATCHKEY	\$98,137.91	\$209.39	\$0.00	\$95,000.00	\$3,347.30	\$1,793.35	\$1,553.95
939 EDUCATION FOUNDATION	\$79.90	\$0.00	\$0.00	\$0.00	\$79.90	\$0.00	\$79.90
940 SPARK	\$19.21	\$0.00	\$0.00	\$0.00	\$19.21	\$0.00	\$19.21
941 LOCAL SCH CHILD WELFARE	\$44,166.12	\$0.00	\$0.00	\$10,753.46	\$33,412.66	\$15,412.66	\$18,000.00
943 ALTERNATIVE SCHOOL GRANTS	\$863.36	\$0.00	\$0.00	\$0.00	\$863.36	\$0.00	\$863.36
945 SPS FOOD SERV ASSOC	\$8,154.64	\$0.00	\$0.00	\$0.00	\$8,154.64	\$416.00	\$7,738.64
946 SOFT DRINK MONEY	\$46,676.25	\$49.13	\$0.00	\$6,955.35	\$39,770.03	\$6,555.66	\$33,214.37
947 ALTERNATIVE SCHOOL	\$2,496.99	\$0.00	\$0.00	\$6.30	\$2,490.69	\$6.30	\$2,484.39
948 JACKSON SCHOLARSHIP	\$1,054.00	\$500.00	\$0.00	\$500.00	\$1,054.00	\$0.00	\$1,054.00
949 CLEARING ACCOUNT	\$1,837.00	\$0.00	\$0.00	\$0.00	\$1,837.00	\$0.00	\$1,837.00
950 SERVICE CENTER	\$280.43	\$0.00	\$0.00	\$0.00	\$280.43	\$57.40	\$223.03
952 CHROMEBOOK INS/REPAIR	\$13,693.91	\$1,778.00	\$0.00	\$9,582.39	\$5,889.52	\$2,000.00	\$3,889.52
954 5TH GRADE ELEM BASKETBALL	\$3,001.66	\$0.00	\$0.00	\$0.00	\$3,001.66	\$2,031.41	\$970.25
956 CENTENNIAL PLAZA PROJECT	\$1,973.34	\$0.00	\$0.00	\$0.00	\$1,973.34	\$0.00	\$1,973.34
957 HOMELESS	\$564.99	\$0.00	\$0.00	\$0.00	\$564.99	\$0.00	\$564.99
958 STUDENT ACTIVITY DRUG TEST FEE	\$9,634.10	\$0.00	\$0.00	\$0.00	\$9,634.10	\$0.00	\$9,634.10
960 ATHLETIC SPORTS OVERALL	\$9,913.39	\$0.00	\$0.00	\$5,445.26	\$4,468.13	\$4,287.42	\$180.71

## Sapulpa Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2020 - 5/31/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
961 FOOTBALL BUDGET	\$12,656.54	\$0.00	\$0.00	\$8,000.00	\$4,656.54	\$4,429.93	\$226.61
962 BOYS BASKETBALL BUDGET	\$844.26	\$0.00	\$0.00	\$0.00	\$844.26	\$75.00	\$769.26
963 GIRLS BASKETBALL BUDGET	\$50.60	\$0.00	\$0.00	\$0.00	\$50.60	\$0.00	\$50.60
964 BASEBALL BUDGET	\$2,172.98	\$0.00	\$0.00	\$2,160.00	\$12.98	\$0.00	\$12.98
965 SOFTBALL BUDGET	\$1,622.67	\$0.00	\$0.00	\$831.89	\$790.78	\$0.00	\$790.78
966 WRESTLING BUDGET	\$4,511.40	\$0.00	\$0.00	\$0.00	\$4,511.40	\$1,003.25	\$3,508.15
967 TENNIS BUDGET	\$856.77	\$0.00	\$0.00	\$0.00	\$856.77	\$0.00	\$856.77
968 TRACK BUDGET	\$1,867.08	\$0.00	\$0.00	\$0.00	\$1,867.08	\$100.00	\$1,767.08
969 GOLF BUDGET	\$1,883.06	\$0.00	\$0.00	\$0.00	\$1,883.06	\$0.00	\$1,883.06
971 ATHLETIC - BOOSTER CLUB	\$52,586.94	\$310.00	\$0.00	\$6,503.85	\$46,393.09	\$4,403.38	\$41,989.71
972 CROSS COUNTRY BUDGET	\$8,295.40	\$0.00	\$0.00	\$0.00	\$8,295.40	\$0.00	\$8,295.40
973 BOYS SOCCER BUDGET	\$1,136.44	\$0.00	\$0.00	\$0.00	\$1,136.44	\$399.50	\$736.94
974 ATHLETICS - TRAINER	\$6.46	\$0.00	\$0.00	\$0.00	\$6.46	\$0.00	\$6.46
975 GIRLS SOCCER BUDGET	\$2,082.93	\$0.00	\$0.00	\$0.00	\$2,082.93	\$0.00	\$2,082.93
976 GIRLS VOLLEYBALL BUDGET	\$3,130.89	\$0.00	\$0.00	\$0.00	\$3,130.89	\$0.00	\$3,130.89
977 CHEER BUDGET	\$890.27	\$0.00	\$0.00	\$57.18	\$833.09	\$0.00	\$833.09
978 ALL EVENTS GATE	\$15,234.62	\$0.00	\$0.00	\$2,928.19	\$12,306.43	\$1,229.09	\$11,077.34
979 JR HIGH CHEER	\$449.89	\$0.00	\$0.00	\$0.00	\$449.89	\$0.00	\$449.89
983 DRUG TEST-PHYSICALS	\$772.62	\$0.00	\$0.00	\$0.00	\$772.62	\$0.00	\$772.62
986 CHIEFTAIN CENTER CONCESSION	\$8,511.44	\$0.00	\$0.00	\$457.50	\$8,053.94	\$40.22	\$8,013.72
<b>Total</b>	<b>\$1,088,237.77</b>	<b>\$38,043.95</b>	<b>\$0.00</b>	<b>\$248,024.97</b>	<b>\$878,256.75</b>	<b>\$115,275.25</b>	<b>\$762,981.50</b>

**GENERAL FUND EXPENDITURE COMPARISON**

<u>ACCOUNTS PAYABLE</u>						<u>CERTIFIED PAYROLL</u>						<u>SUPPORT PAYROLL</u>						
		Monthly		YTD				Monthly		YTD				Monthly		YTD		
AP 2018-19	AP 2019-20	Diff	Sub Total	% Change		Cert 18-19	Cert 19-20	Diff	Sub Total	% Change		Supp 18-19	Supp 19-20	Diff	Sub Total	% Change		
Jul	412,681	416,766	4,086	4,086	0.99%	Jul	130,069	169,856	39,787	39,787	30.59%	Jul						
Aug	256,819	279,188	22,370	26,455	8.71%	Aug	279,489	1,130,772	851,284	891,070	318.82%	Aug	291,941	536,383	244,442	244,442	83.73%	
Sep	374,640	222,002	-152,638	-126,182	-40.74%	Sep	1,699,779	1,805,623	105,843	996,914	6.23%	Sep	575,650	581,050	5,400	249,842	0.94%	
Oct	167,110	313,194	146,084	19,902	87.42%	Oct	1,587,674	1,681,613	93,939	1,090,852	5.92%	Oct	545,164	547,499	2,335	252,177	0.43%	
Nov	185,944	172,741	-13,203	6,699	-7.10%	Nov	1,585,508	1,705,829	120,321	1,211,173	7.59%	Nov	559,213	530,335	-28,877	223,300	-5.16%	
Dec	142,962	134,807	-8,155	-1,456	-5.70%	Dec	1,737,394	1,694,660	-42,734	1,168,439	-2.46%	Dec	523,161	526,634	3,474	226,774	0.66%	
Jan	159,325	115,246	-44,080	-45,536	-27.67%	Jan	1,590,393	1,668,349	77,956	1,246,394	4.90%	Jan	521,170	517,723	-3,446	223,327	-0.66%	
Feb	113,479	150,922	37,443	-8,093	33.00%	Feb	1,704,811	1,741,198	36,386	1,282,780	2.13%	Feb	577,048	516,610	-60,439	162,888	-10.47%	
Mar	134,403	134,084	-318	-8,411	-0.24%	Mar	1,719,826	1,706,919	-12,906	1,269,874	-0.75%	Mar	557,713	527,090	-30,624	132,264	-5.49%	
Apr	175,621	103,002	-72,619	-81,030	-41.35%	Apr	1,576,414	1,680,553	104,138	1,374,012	6.61%	Apr	531,272	494,547	-36,725	95,539	-6.91%	
May	127,760	64,472	-63,288	-144,317	-49.54%	May	1,576,399	1,666,559	90,159	1,464,171	5.72%	May	553,785	487,202	-66,584	28,956	-12.02%	
Jun	190,841		-190,841	-335,159	-100.00%	Jun 12	1,565,984		-1,565,984	-101,813	-100.00%	Jun 5	545,229		-545,229	-516,273	-100.00%	
Jun 30	31,048		-31,048	-366,206	-100.00%	Jun 30			0	-101,813		Jun 30			0	-516,273		
						(Jul)	1,428,866		-1,428,866	-1,530,679	-100.00%	(Jul)	586,594		-586,594	-1,102,868	-100.00%	
						(Aug)	1,299,467		-1,299,467	-2,830,146	-100.00%	(Aug)	236,454		-236,454	-1,339,322	-100.00%	
TOTAL	2,472,631	2,106,425	-366,206			19,482,076	16,651,929					6,604,394	5,265,072					
		350,000					5,681,908						1,478,217	31,533,552				

**ACCOUNTS PAYABLE AND PAYROLL SUMMARY**

AP&PR 19-20	YTD TOTAL	AP&PR 18-19	YTD TOTAL	Mo Diff	Mo % Change	Total % Change
Jul	586,622	542,750	542,750	43,872	8.08%	8.08%
Aug	1,946,344	828,248	1,370,998	1,118,096	135.00%	84.75%
Sep	2,608,674	2,650,069	4,021,068	-41,995	-1.56%	27.87%
Oct	2,542,306	2,299,948	6,321,016	242,358	10.54%	21.56%
Nov	2,408,905	2,330,665	8,651,681	78,240	3.36%	16.66%
Dec	2,356,101	2,260,555	10,912,235	95,547	4.23%	14.08%
Jan	2,301,318	2,266,771	13,179,007	34,547	1.52%	11.92%
Feb	2,408,729	2,281,860	15,460,866	126,869	5.56%	10.98%
Mar	2,368,093	2,277,539	17,738,405	90,554	3.98%	10.08%
Apr	2,278,101	2,283,307	20,021,713	-5,206	-0.23%	8.91%
May	2,218,232	2,257,944	22,279,657	-39,712	-1.76%	7.83%
Jun	0	5,884,484	28,164,141	-5,884,484		
TOTAL	24,023,426.64	TOTAL	28,164,140.59	-4,140,714		

**YTD TOTALS**

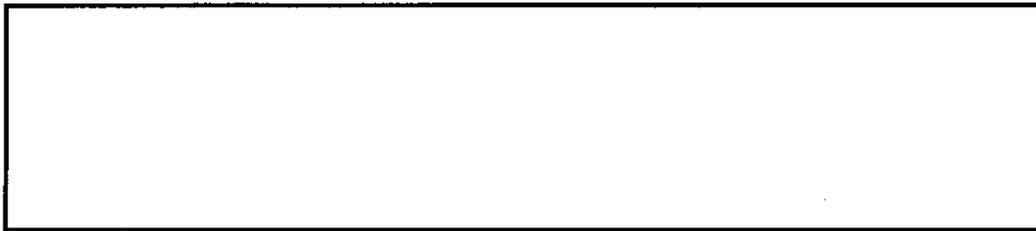
AP YTD%	CP YTD%	SP YTD%	
0.99%	30.59%	0.00%	Jul
8.71%	318.82%	83.73%	Aug
-12.1%	47.26%	17.68%	Sep
1.6%	29.51%	15.01%	Oct
0.5%	22.93%	11.63%	Nov
-0.1%	16.64%	9.18%	Dec
-2.7%	14.48%	7.36%	Jan
-0.4%	12.44%	4.49%	Feb
-0.4%	10.55%	3.18%	Mar
-3.8%	10.09%	2.05%	Apr
-6.4%	9.64%	0.55%	May
			(Jun)

**EXPENDITURE PERCENTAGES**

	19-20	18-19	17-18	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08	06-07	05-06
AP	8.77%	8.78%	9.81%	9.13%	9.18%	12.85%	13.66%	12.31%	11.42%	12.13%	13.59%	14.13%	13.89%	16.06%	16.74%
CERT	69.32%	67.79%	67.46%	68.01%	69.37%	66.32%	65.73%	69.14%	68.24%	68.44%	68.45%	67.09%	67.34%	64.94%	64.13%
SUPP	21.92%	23.45%	22.73%	22.86%	21.45%	20.82%	20.60%	18.55%	20.34%	19.42%	17.97%	18.78%	18.77%	19.00%	19.13%
ALL PR	91.23%	91.24%	90.19%	90.87%	90.82%	87.15%	86.34%	87.69%	88.58%	87.87%	86.41%	85.87%	86.11%	83.94%	83.26%
TOTAL	100.00%	100.01%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

**SAPULPA PUBLIC SCHOOLS  
TREASURER'S SUMMARY  
MAY 2020**

	GENERAL FUND	BUILDING FUND	CH NUTR FUND	BOND FUND	SINKING FUND	INSURANCE FUND
BEG BALANCE	<b>5,601,324.73</b>	<b>596,351.89</b>	<b>261,127.44</b>	<b>1,267,584.13</b>	<b>5,474,696.39</b>	<b>4,316.85</b>
DEPOSITS	2,350,492.37	35,417.17	81,806.66	0.00	205,158.31	0.00
CHECKS ISSUED						
Current Year	2,218,232.45	41,690.43	93,890.41	42,882.80	0.00	0.00
Prior Year	0.00	0.00	120.29	0.00	0.00	
END BALANCE	<b>5,733,584.65</b>	<b>590,078.63</b>	<b>248,923.40</b>	<b>1,224,701.33</b>	<b>5,679,854.70</b>	<b>4,316.85</b>
Last Yr Same Month	6,389,237.16	484,362.14	560,498.97	2,307,662.16	1,180,271.75	-
Gain or (Loss)	<b>(655,652.51)</b>	<b>105,716.49</b>	<b>(311,575.57)</b>	<b>(1,082,960.83)</b>	<b>4,499,582.95</b>	<b>4,316.85</b>



I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3  
IS CORRECT AND IN ACCORDANCE WITH THE RECORDS.

  
Kenda Terrones, Treasurer

**GENERAL FUND**

	PREVIOUS <u>TOTAL</u>	CURRENT <u>MONTH</u>	NEW <u>YR-TO-DATE</u>
<u>Local Revenue</u>			
Current Ad Valorem	5,969,526.15	227,115.69	6,196,641.84
Prior Ad Valorem	163,419.04	13,171.59	176,590.63
Homestead & In Lieu Tax	78,621.81	0.00	78,621.81
Interest Earned	84,449.74	4,171.23	88,620.97
Rental of Facilities	2,100.00	0.00	2,100.00
Sale of Surplus Equipment	0.00	0.00	0.00
Insurance Recovery	57,193.07	0.00	57,193.07
Workers' Compensation	0.00	0.00	0.00
Misc Reimbursements	75,504.28	2,479.27	77,983.55
Donations and Contributions	9,775.00	0.00	9,775.00
Repayment from CNF	0.00	0.00	0.00
Repayment from Activity Fd	<u>104,017.73</u>	<u>97,336.63</u>	<u>201,354.36</u>
Local TOTALS	<b>6,544,606.82</b>	<b>344,274.41</b>	<b>6,888,881.23</b>
<u>County Revenue</u>			
Mill Levy	609,148.46	26,327.54	635,476.00
Mortgage Tax	<u>91,433.51</u>	<u>7,761.92</u>	<u>99,195.43</u>
County TOTALS	<b>700,581.97</b>	<b>34,089.46</b>	<b>734,671.43</b>
<u>State Revenue</u>			
Gross Production	173,270.84	12,868.82	186,139.66
Auto Tags	1,318,272.87	106,626.64	1,424,899.51
School Land	416,137.29	25,156.16	441,293.45
Tax Stamps & Other Misc	4,728.26	643.26	5,371.52
Farm Implement Tax Stamp	0.00	0.00	0.00
State Aid (Fdn. & Incentive)	10,496,511.00	1,295,865.00	11,792,376.00
Flexible Benefit	2,270,902.14	274,735.67	2,545,637.81
Alternative Ed/High Challenge	55,322.87	18,440.96	73,763.83
Staff Development	0.00	0.00	0.00
National Board Cert Stipends	44,100.00	0.00	44,100.00
Reading Sufficiency	63,448.22	0.00	63,448.22
State Textbook Allocation	141,506.28	17,469.91	158,976.19
Driver's Education	12,710.00	0.00	12,710.00
Okla Parents as Teachers	0.00	0.00	0.00
State Land Reimbursement	0.82	0.00	0.82
State Misc/ACE Technology	0.00	0.00	0.00
State Misc/ACE Remediation	0.00	0.00	0.00
State Misc/Gear Up (022)	0.00	0.00	0.00
Robotics Grant (3690)	11,192.75	0.00	11,192.75
Vocational Salaries	7,320.00	11,210.00	18,530.00
Voc. Incentive Assistance	34,676.00	17,337.00	52,013.00
Okla Education Lottery Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
State TOTALS	<b>15,050,099.34</b>	<b>1,780,353.42</b>	<b>16,830,452.76</b>
<u>Federal Revenue</u>			
	<u>Y-T-D</u>	<u>CUR</u>	<u>Y-T-D</u>
FEMA	0.00	0.00	0.00
Title VII - Indian Ed (561)	155,745.81	0.00	155,745.81

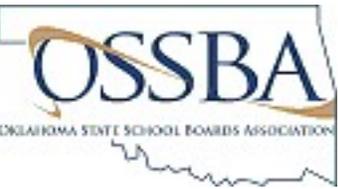
JROTC	60,142.24	6,201.29	66,343.53
SIG Grants -Liberty	230,045.90	0.00	230,045.90
Title I (511)	878,937.70	18,964.37	897,902.07
Title II Part A (541)	130,006.92	29,376.79	159,383.71
IDEA-B Flow Thru (621)	683,146.67	77,661.84	760,808.51
IDEA-B Preschool 3-5 (641)	23,436.07	1,873.30	25,309.37
Title 10 (596)	35,396.11	42,585.77	77,981.88
JOM (563)	36,119.54	15,111.72	51,231.26
Carl Perkins (421)	<u>43,468.01</u>	<u>0.00</u>	<u>43,468.01</u>
Federal TOTALS	<b>2,276,444.97</b>	<b>191,775.08</b>	<b>2,468,220.05</b>
<b>TOTAL GEN FUND</b>	<b>24,571,733.10</b>	<b>2,350,492.37</b>	<b>26,922,225.47</b>
<b><u>BUILDING FUND</u></b>			
Current Taxes	852,551.10	32,436.03	884,987.13
Prior Taxes	23,309.22	1,881.14	25,190.36
In Lieu of Taxes	11,203.28	0.00	11,203.28
Facility Rental	13,020.00	1,100.00	14,120.00
Insurance Recovery	9,225.00	0.00	9,225.00
Farm Implement Tax Stamp	0.00	0.00	0.00
State Land Reimbursement	0.12	0.00	0.12
FEMA	0.00	0.00	0.00
Donations and Contributions	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>
Building Fund TOTALS	<b>910,808.72</b>	<b>35,417.17</b>	<b>946,225.89</b>
<b><u>CHILD NUTR FUND</u></b>			
Local (Meals, Interest, etc)	324,269.47	1,615.20	325,884.67
State Reimbursement	251,478.34	22,808.22	274,286.56
Federal Reimbursement	<u>773,364.56</u>	<u>57,383.24</u>	<u>830,747.80</u>
Child Nutrition Fund TOTALS	<b>1,349,112.37</b>	<b>81,806.66</b>	<b>1,430,919.03</b>
<b><u>TOTAL GF/BF/CNF</u></b>	<b>26,831,654.19</b>	<b>2,467,716.20</b>	<b>29,299,370.39</b>
<b><u>BOND FUND</u></b>			
Interest	0.00	0.00	0.00
Sale of New Bonds	<u>198,200.00</u>	<u>0.00</u>	<u>198,200.00</u>
Bond Fund TOTALS	<b>198,200.00</b>	<b>0.00</b>	<b>198,200.00</b>
<b><u>SINKING FUND</u></b>			
Current Taxes	5,135,372.48	195,314.41	5,330,686.89
Prior Taxes	142,137.49	9,843.90	151,981.39
In Lieu of Taxes	68,589.72	0.00	68,589.72
Interest/In Lieu Reimb	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
Premium on Bonds Sold	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Sinking Fund TOTALS	<b>5,346,099.69</b>	<b>205,158.31</b>	<b>5,551,258.00</b>
<b><u>INSURANCE REIMBURSEMENT FUND</u></b>	<b>680,608.15</b>	<b>0.00</b>	<b>680,608.15</b>
<b>GRAND TOTAL</b>	<b>33,056,562.03</b>	<b>2,672,874.51</b>	<b>35,729,436.54</b>

## UTILITIES COMPARISON 2017-18 TO 2019-20

	<u>410</u> <u>Water</u>	<u>623</u> <u>Diesel</u>	<u>624</u> <u>Electricity</u>	<u>625</u> <u>Gasoline</u>	<u>627</u> <u>Nat'l Gas</u>	<u>MO</u> <u>TOTAL</u>	<u>YTD</u> <u>TOTAL</u>	<u>INCR/DECR</u>	<u>INCR/DECR</u>	<u>%</u>
Jul 17	12,762	2,179	36,117	1,733	2,517	55,308	55,308	5,607	5,607	11.28%
Aug 17	13,918	275	50,675	952	2,247	68,066	123,375	5,836	11,444	10.22%
Sep 17	14,726	5,866	70,665	2,269	2,424	95,950	219,324	9,618	21,061	10.62%
Oct 17	15,064	8,738	68,873	2,582	2,882	98,140	317,464	25,512	46,573	17.19%
Nov 17	15,655	9,949	64,543	2,066	2,105	94,317	411,781	-237	46,336	12.68%
Dec 17	13,813	9,997	49,825	1,744	2,855	78,234	490,015	13,972	60,308	14.03%
Jan 18	12,627	6,980	39,510	1,219	14,222	74,557	564,573	-1,681	58,627	11.59%
Feb 18	13,263	11,118	38,694	2,253	15,861	81,190	645,762	12,434	71,061	12.36%
Mar 18	13,473	12,079	44,300	2,209	11,975	84,036	729,798	17,258	88,319	13.77%
Apr 18	13,547	10,035	42,401	2,061	10,309	78,353	808,151	15,046	103,365	14.67%
May 18	13,958	9,162	36,900	3,393	5,739	69,153	877,304	4,503	107,867	14.02%
Jun 18	13,987	13,287	36,002	3,962	3,551	70,789	948,093	13,362	121,230	14.66%
<b>TOTAL</b>										
Jul 18	13,493		51,728		2,348	67,569	67,569	12,261	12,261	
Aug 18	13,640	6,419	59,286	6,209	2,159	87,713	155,282	32,405	44,666	28.76%
Sep 18	14,198	8,594	56,217	3,168	2,416	84,594	239,877	-11,356	33,311	13.89%
Oct 18	15,164	12,551	61,639	3,309	2,649	95,311	335,188	-2,829	30,482	9.09%
Nov 18	15,896	16,415	59,224	0	4,018	95,554	430,741	1,237	31,718	7.36%
Dec 18	12,758	11,815	38,543		6,626	69,742	500,483	-8,493	23,226	4.64%
Jan 19	12,374	10,440	33,268	0	13,620	69,702	570,184	-4,856	18,370	3.22%
Feb 19	15,087	9,780	30,075		16,935	71,877	642,061	-9,313	9,057	1.41%
Mar 19	13,795	10,950	32,734		13,964	71,443	713,504	-12,593	-3,536	-0.50%
Apr 19	12,962	10,007	30,886		12,145	66,001	779,505	-12,352	-15,888	-2.04%
May 19	13,859	18,714	27,639		7,604	67,816	847,321	-1,337	-17,224	-2.03%
Jun 19	14,802	11,403	27,789		3,959	57,954	905,275	-12,835	-30,059	-3.32%
Jul 19	13,466		39,988		1,268	54,722	54,722	-12,847	-12,847	-23.48%
Aug 19	13,155	2,489	45,733	3,535	2,309	67,221	121,943	-20,492	-33,339	-27.34%
Sep 19	14,550	7,658	60,281	2,961	2,180	87,630	209,573	3,036	-30,304	-14.46%
Oct 19	16,451	12,725	71,410	3,270	2,326	106,181	315,754	10,870	-19,434	-6.15%
Nov 19	15,551	15,630	63,334	3,025	2,770	100,310	416,064	4,756	-14,677	-3.53%
Dec 19	13,565	11,586	40,967	3,044	6,698	75,861	491,925	6,119	-8,558	-1.74%
Jan 20	11,527	8,678	31,172	2,177	11,529	65,083	557,008	-4,619	-13,176	-2.37%
Feb 20	12,686	12,922	32,651	2,267	11,073	71,599	628,607	-278	-13,454	-2.14%
Mar 20	14,190	11,861	32,612	2,996	9,726	71,385	699,992	-58	-13,512	-1.93%
Apr 20	12,437	7,470	30,640	3,068	6,577	60,192	760,184	-5,809	-19,321	-2.54%
May 20	10,737	761	27,032	1,185	3,845	43,560	803,745	-24,256	-43,577	-5.42%

**General Fund**  
**2019-20 WORKING BUDGET - Initial**

	<b>Initial Budget</b>	
	<b>2019-20</b>	
<b>WADM</b>	<b>6,018</b>	
State Allocation - Initial	\$ 13,474,428	
Allocation adjustment	\$ 52,405	
Textbook appropriations	\$ 180,674	
Projected Other Revenue (Local, State, Federal)	\$ 14,953,406	
Mid-Term Adjustment 12/20/19	\$ (568,178)	
<b>CURRENT YEAR REVENUE (EON)</b>	<b>\$ 28,092,735</b>	
2018-19 Carryover (audited)	\$ 2,801,709	
<b>Total Revenue per EON</b>	<b>\$ 30,894,444</b>	
<b>Projected Expenses</b>		
1 Salaries	\$ 20,599,842	***
2 Benefits	\$ 5,866,835	***
3 Purchased Professional & Technical Services	\$ 92,609	**
4 Contracted Property Services	\$ 260,000	*
5 Other Contracted Services	\$ 300,000	
6 Supplies & Materials	\$ 1,275,000	
7 Property Expenses	\$ 100,000	
8 Other Objects	\$ 350,000	
<b>Total Expenses</b>	<b>\$ 28,844,286</b>	
<b>Projected Carryover</b>	<b>\$ 2,050,158</b>	<b>7.30%</b>
Estimated add'l Ad Valorem	316,349.30	
	\$ 2,366,507.17	8.42%



**Oklahoma State School Boards Assn.**  
 2801 N. Lincoln Blvd. Suite 125  
 Oklahoma City, OK 73105  
 405.528.3571 or 888.528.3571  
 Fax: 405.609.3091  
 EIN: 73-6636480

Invoice	INV-08189-V9V0D0
Date	7/15/2020
Page	1
Amount Due	\$3,600.00
Customer #	7081

To pay online via credit card please visit: [www.ossba.org/payonline](http://www.ossba.org/payonline)

**Customer:**

Sapulpa Public Schools 511 E. Lee Sapulpa OK 74066
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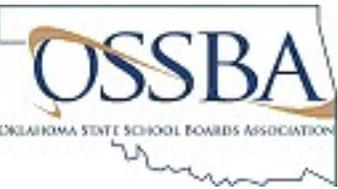
For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
7081	Sapulpa Public Schools			7/15/2020	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
1000	2020 - 2021 Membership Dues - Sapulpa	1	\$0.00	\$3,600.00	\$3,600.00

The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of education. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school officials and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs

<b>Subtotal</b>	\$3,600.00
<b>Tax</b>	\$0.00
<b>Total</b>	\$3,600.00

**Questions ?**  
 Contact Jennifer at [jenniferp@ossba.org](mailto:jenniferp@ossba.org)  
 or Martha at [marthas@ossba.org](mailto:marthas@ossba.org)



**Oklahoma State School Boards Assn.**  
 2801 N. Lincoln Blvd. Suite 125  
 Oklahoma City, OK 73105  
 405.528.3571 or 888.528.3571  
 Fax: 405.609.3091  
 EIN: 73-6636480

Invoice	12983
Date	7/15/2020
Page	1
Amount Due	\$1,500.00
Customer #	7081

To pay online via credit card please visit: [www.ossba.org/payonline](http://www.ossba.org/payonline)

**Customer:**

Sapulpa Public Schools 511 E. Lee Sapulpa OK 74066
--

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Customer ID	Customer Name	Purchase Order No.		Due Date	
7081	Sapulpa Public Schools			7/15/2020	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3502	Assemble Annual Subscription through June 30, 2021	1	\$0.00	\$1,500.00	\$1,500.00

<b>Subtotal</b>	\$1,500.00
<b>Tax</b>	\$0.00
<b>Total</b>	\$1,500.00

**Questions ?**  
 Contact Jennifer at [jenniferp@ossba.org](mailto:jenniferp@ossba.org)  
 or Martha at [marthas@ossba.org](mailto:marthas@ossba.org)



April 16, 2020

Dear Superintendent:

Thank you for subscribing to OSSBA's policy services. We are hopeful that the services provided are meeting the policy needs of your school district. Enclosed is an invoice for policy subscription services for the 2020-2021 school year. For the upcoming school year, the program will remain digital delivery for superintendents and school board members. The service will remain at the cost of \$750 per school year and will include the following benefits:

- Revise or develop new, customized policies based on information from board minutes (within the subscription period). A district may receive 12 new or revised policies per year, or any requested. Any policies requested over 12 will be available for \$50/policy (also available in electronic format).
- New or newly updated SDE required policies – customized.
- Monthly policy newsletter which features at least three sample policies.
- Annual policy revisions based on legislative action during subscription year.
- Free monthly webinar explaining PSST content for administrators.

If your district is interested in continuing the service for the 2020-2021 school year, please use the enclosed invoice. Please let me know if you have any questions. The OSSBA looks forward to working with your school district in the future.

Sincerely,

Julie L. Miller  
Deputy Executive Director and General Counsel

**Oklahoma State School Boards Association**  
2801 N. Lincoln Blvd., Suite 125  
Oklahoma City, OK 73105  
405.528.3571 • 888.528.3571  
405.528.5695 • [www.ossba.org](http://www.ossba.org)



**Oklahoma State School Boards Assn.**  
 2801 N. Lincoln Blvd. Suite 125  
 Oklahoma City, OK 73105  
 405.528.3571 or 888.528.3571  
 Fax: 405.609.3091  
 EIN: 73-6636480

Invoice	12668
Date	7/15/2020
Page	1
Amount Due	\$750.00
Customer #	7081

To pay online via credit card please visit: [www.ossba.org/payonline](http://www.ossba.org/payonline)

**Customer:**

Sapulpa Public Schools  
 511 E. Lee  
 Sapulpa OK 74066

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
7081	Sapulpa Public Schools			7/15/2020	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3105	Policy Maintenance Service Subscription- July 1, 2020- June 30,	1	\$0.00	\$750.00	\$750.00

Subtotal	\$750.00
Tax	\$0.00
Total	\$750.00

Questions ?  
 Contact Jennifer at [jenniferp@ossba.org](mailto:jenniferp@ossba.org)  
 or Martha at [marthas@ossba.org](mailto:marthas@ossba.org)



# Policy Renewal

## Fax

Attention: Policy 2020-2021

Fax Number: (405) 609-3091

Please continue \_\_\_\_\_  
(School Name)  
Public Schools policy subscription for 2020-2021.

Purchase Order # \_\_\_\_\_

School board voted to subscribe to policy services on  
\_\_\_\_\_ 2020.

Superintendent's Name: \_\_\_\_\_

### Upcoming Events

**OSSBA/CCOSA Golf Tournament**  
Thursday, August 27  
Lake Hefner Golf Club  
Oklahoma City

**OSSBA/CCOSA Annual Conference**  
Friday – Sunday, August 28-30  
Cox Convention Center  
Oklahoma City

**Delegate Assembly**  
Saturday, August 28  
Cox Convention Center  
Oklahoma City

Is the Superintendent new this year?  YES  NO

First year Superintendent?  YES  NO

\_\_\_\_\_  
Board Clerk Signature (*board clerk's signature is also a grant of permission to receive faxes from OSSBA*)

Date: \_\_\_\_\_ Pages (with cover): \_\_\_\_\_

For more information visit our website at [www.ossba.org](http://www.ossba.org)



# OSAG

## Oklahoma School Assurance Group

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May 26, 2020

Sapulpa School District  
Mr. Robert Armstrong  
511 East Lee  
Sapulpa, OK 74066

Dear Mr. Armstrong & Board of Education:

Your 2020-2021 workers' compensation premium quote from the Oklahoma School Assurance Group (OSAG) is enclosed.

***The well-being of our district members & district employees is our top priority, and we recognize financial challenges that our districts have faced during the COVID-19 pandemic. As part of your 2020-2021 renewal premium, a Financial Relief Benefit Credit has been applied.***

**It is important to review the proposal completely, to familiarize with potential FUTURE MONETARY BENEFITS for your district!** Several important documents are enclosed for your benefit. Don't hesitate to call our office for assistance with questions about your OSAG quote.

OSAG is the largest provider of workers' compensation services to Oklahoma public schools, proudly saving our members over \$98,727,624 since we began in 1994. Our motto is to provide *"the most efficient and economical workers' compensation services to Oklahoma public school districts"*. We strive to uphold this motto, and look forward to welcoming Sapulpa School District as a member of the OSAG program.

***If your district has been provided an attractive quote from another carrier, and you are considering removing your OSAG membership, please call our office to discuss your options.***

We look forward to your OSAG membership in our 2020-2021 policy year. Please call us at 800-699-5905 to discuss your quote material.

Sincerely,

Tina J. Wamsley, Secretary  
Oklahoma School Assurance Group

TJW/vml  
enclosure

P.O. Box 18858, Oklahoma City, OK 73154  
Phone: 800-699-5905 Facsimile: 405-842-0051  
[www.okschoolassurancegroup.org](http://www.okschoolassurancegroup.org)



## Oklahoma School Assurance Group

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Sapulpa School District  
Attn: Mr. Robert Armstrong  
511 East Lee  
Sapulpa, OK 74066

May 22, 2020

### Re: 2020-2021 OSAG Workers' Compensation Insurance Quote

Dear Mr. Armstrong,

Thank you for helping to make OSAG the largest provider of workers' compensation to public schools in Oklahoma. Your 2020-2021 OSAG renewal quote is as follows:

2020-2021 OSAG Premium <b>BEFORE</b> Discounts:	\$207,528
Financial Relief Benefit for 2020-21:	\$28,000
<b>Total 2020-2021 OSAG Workers' Compensation Renewal Premium Minus Awards/Credits:</b>	<b><u>\$179,528</u></b>

*\*Your OSAG policy also contains Employers' Liability Limits of \$1,000,000/\$1,000,000/\$1,000,000*

Active membership in the Oklahoma School Assurance Group provides an array of benefits for your district, including continued membership *performance dividend awards*. The following example reflects the current and potential dividend awards for Sapulpa School District **if** membership remains active, and district loss records qualify:

<i>2021-2022 Estimated Financial Relief Benefit</i>	<i>\$12,600</i>
<i>2021-2022 Possible Membership Dividend</i>	<i>\$54,417</i>
2022-2023 Possible Membership Dividend	\$54,006
2023-2024 Possible Membership Dividend	\$63,664
<b>Total Possible Future Membership Dividend:</b>	<b><u>\$184,687</u></b>

### About the OSAG Proposal:

**\*OSAG is a group policy, therefore Experience Modification Factors are not applicable for our school district members.**

\*The Membership Dividend is the maximum amount that may be awarded to an active member as a performance dividend. This figure is based on individual district loss performance.

\*All members that renew with OSAG have a *Membership Dividend* associated with active membership. **In order to receive the Membership Dividend, a member must be active with paid premium for the 2020-2021 policy year.**

**\*\*CompSource Mutual has declared a \$60,000,000 dividend to be paid out to the benefit of policyholders with the potential of OSAG members receiving significant benefits for their membership in OSAG. This dividend would provide OSAG members record benefits and premium savings/reductions for each individual member. School district members would receive award amounts in addition to the Membership Dividend listed above.**

P.O. Box 18858, Oklahoma City, Oklahoma 73154  
Ph: 800-699-5905 Fx: 405-842-0051 [www.okschoolassurancegroup.org](http://www.okschoolassurancegroup.org)





# OSAG

## Member Benefits of the Oklahoma School Assurance Group

The Oklahoma School Assurance Group (O.S.A.G.) is the largest provider of workers' compensation services to Oklahoma public schools, with **four hundred ninety-six members** in our 2019-20 policy year. OSAG operates under the motto "to provide the most efficient and economical workers' compensation services to Oklahoma public schools."

**Since OSAG inception in 1994, OSAG member school districts have accumulated a total savings of \$98,727,624!**

### OSAG member benefits include the following:

- *Four Safety Training Seminars held annually at **NO COST** to membership. Various speakers include the Oklahoma Department of Labor, Oklahoma Safety Council, The Center for Education Law, as well as the OSAG third party administrator, marketing firm, private investigating firms, and so on.*
- *Online safety training video program with 600+ videos provided at **NO COST** to membership. Accessible with assigned school-specific username and password. All videos are accessible through the OSAG webpage at [www.okschoolassurancegroup.org](http://www.okschoolassurancegroup.org), 24 hrs/day, 7 days/week.*
- *Monthly newsletter providing current safety training tips, OSAG board correspondence, & notifications of upcoming OSAG events.*
- *Discounted membership with the Oklahoma Safety Council of only \$99....just for being a member of OSAG!*
- ***One premium quote for one year of coverage with absolutely no additional premium owed due to payroll auditing.***
- *Premiums based on **individual** school district's workers' compensation claim performance, and not based on group as a whole, with all loss control and claims managed by Consolidated Benefits Resources, known as one of the best TPAs in Oklahoma.*
- ***Potential for performance dividends to assist in reducing future premium costs!***  
*Since inception, approximately \$16,113,689 has been awarded to qualifying OSAG members as refunds of premium, performance dividends, safety equipment grants, and savings in premiums paid.*
- *OSAG is partnered with CompSource Mutual Insurance Company. If a dividend is awarded to OSAG, school district members would receive **ADDITIONAL** shared award amounts.*
- ***No risk policy!*** OSAG, as well as its members, assume **ZERO** risk or liability for claims made. OSAG is a fully insured program. All OSAG funds belong to OSAG membership.

## **GENERAL INFORMATION** **ON WORKERS' COMPENSATION**

- 1) Workers' Compensation coverage and benefits are provided under The Workers' Compensation Act (Act), O.S. Title 85. This state statute specifies who is covered, what injuries and diseases are covered and gives the benefits to be paid to employees with injuries and diseases that are compensable under the Workers' Compensation Act.
- 2) The Act requires the employer to pay for the cost of medical treatment plus a percentage of the employee's wages if he/she is unable to return to work due to doctor's orders. It is the company's procedure to call all injured employees to review and discuss their claim and explain the benefits they will receive under the Act.
- 3) The Act states that a workers' compensation claim must be filed when an employee has an on-the-job accident which requires medical attention away from the work site or for which the employee will be missing time from work under doctor's orders. (When something happens and you are in doubt, call *The Oklahoma School Assurance Group* and ask if a claim needs to be filed.)
- 4) The Act defines who is covered in the definition of an "employee". Generally, all paid employees are covered (it does not matter if they are full-time or part-time).

An "employee" must be injured during the "course and scope of their employment". Any unusual circumstances should be reported to the company so they can investigate and determine whether that situation comes within the scope of the Act.

***Oklahoma School Assurance Group***  
***PO Box 18858***  
***Oklahoma City, OK 73154***  
***(800) 699-5905***  
***(405) 842-0051 facsimile***  
***[www.okschoolassurancegroup.org](http://www.okschoolassurancegroup.org)***



Sapulpa ISD  
 511 E. Lee  
 Sapulpa, OK 74066

**Breakdown of Insurance Cost**

**Annual Premium Breakdown**

Property:	\$315,121
Boiler & Machinery:	\$2,352
Auto Physical Dmg:	\$3,200
General Liability:	\$23,911
Auto Liability:	\$31,883
Educators Legal:	\$23,911
Excess Liability:	\$0
<b>Total Annual:</b>	<b>\$400,378</b>

A 25% minimum earned premium applies.

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Total Values	\$151,825,139	\$163,589,816	\$171,256,133	\$170,049,922	\$174,005,869	\$180,350,670
Premium	\$267,513	\$266,350	\$267,254	\$296,141	\$312,098	\$342,562
Distribution	\$0	\$0	\$11,385	\$0	\$0	\$14,112

Number of Claims:	Insurance Cost Paid to OSIG (incl Endts):	Incurred Claims:	Loss Ratio:
67	\$1,737,803	\$1,801,098	103.64%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses for your students and community will result in savings in the cost of your insurance.

**Payment Terms**

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A three (3) payment plan option is available.

- Installment #1 1/3 of total due 7/1/20
- Installment #2 1/3 of total due 8/1/20
- Installment #3 1/3 of total due 9/1/20

P. O. Box 3068  
 Tulsa, OK 74101-3068  
 Phone 918-764-1686 • Toll Free 866-444-0061

## Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation. Crime and Cyber Liability coverages are included in pool limits.

### Property

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV
  - No Coinsurance Clause
  - No Cosmetic Damage Only Exclusion
  - Real And Personal Property- Limit Per Occurrence \$500,000,000
  - Building - 125% of scheduled limits per statement of value
  - Business Personal Property - blanket coverage per statement of values
- including:
- Electronic Data Processing Equipment, and Media
  - Accounts Receivable
  - Valuable Papers
  - Fine Arts
  - Miscellaneous Property
  - Miscellaneous Unnamed / Undescribed Property
  - Builder's Risk
    - \*Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
  - Outdoor Property - covered all perils
  - Extra Expense
  - Business Income including Rental Income and Tuition Income
  - Ordinance or Law including Increased Cost of Construction and Demolition
  - Contractor's Equipment Coverage
  - Debris Removal Coverage
  - Covered Property In Transit
  - Personal Property of Others/Officers/Employees
  - Off Premises Services Interruption including Extra Expense
  - Vehicle Damage
  - Terrorism
  - Newly Acquired Property Coverage - 90 days \$25,000,000
  - Earthquake, Volcanic Eruption- Aggregate Any One Policy Year \$10,000,000
  - Flood- Aggregate Any One Policy Year \$25,000,000
  - \*Note Flood Zones A and V are excluded
  - Pollution Liability included
  - Boiler And Machinery Coverage- Any One Occurrence \$200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

### Deductibles Optional increased deductible quotations are available upon request.

- \$10,000 Property Deductible Per Occurrence
- \$25,000 Property Deductible Per Occurrence- Windstorm / Hail
- \$1,000 Boiler / Machinery Deductible per Occurrence
- \$50,000 Flood, Earthquake and Pollution



### **General Liability**

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's included for coverage if funds flow through school's books.

### **School Board Legal Liability**

- Claims-Made Form
- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- \*Unlimited Prior Acts / No retroactive date included
- \$25,000 legal costs for IEP administrative hearings
- \$5,000 Deductible
- \*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### **Employee Benefit Liability**

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included
- \*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### **Automobile Liability**

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Includes Uninsured and Underinsured Motorists (Oklahoma Minimum Limits)
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage included for garage liability and garage keepers legal liability.
- \$1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

### **Automobile Physical Damage**

- Actual Cash Value
- \$1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG
- No charge for vehicles added/deleted during the policy term.
- Please refer to the attached schedule of vehicles.



### **Crime**

- \$10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- \$1,000 Deductible

### **Cyber Liability**

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
  - \$2,000,000 Annual Aggregate Limit for Information Data and Network Liability
  - \$2,000,000 Annual Aggregate for Regulatory Defense and Penalties
  - \$2,000,000 Annual Aggregate for Payment Card Liability and Costs
  - \$2,000,000 Annual Aggregate for Media Liability
- First Party
  - \$2,000,000 Annual Aggregate for Cyber Extortion Loss
  - \$2,000,000 Annual Aggregate for Data Recovery Costs
  - \$2,000,000 Annual Aggregate for Business Interruption Resulting in Security Breach
  - \$500,000 Annual Aggregate for Business Interruption Resulting in System Failure
  - \$750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
  - \$100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- \$10,000 Deductible

### **School Violent Acts Protection**

- \$25,000 Each Occurrence Limit
- \$250,000 Aggregate Limit (all members, all claims)
- No Deductible
- \$25,000 Property/Safety Improvements following School Violent Act

Note: Per Occurrence Limits are shared limits except as otherwise indicated.

# Property Schedule

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## Sapulpa ISD

Location	Occupied As	Bldg Value	Contents Val
1004 W. Bryan	Baseball Building	\$351,416	\$70,427
1004 W. Bryan	Baseball Scoreboard	\$14,277	\$0
1004 W. Bryan	Baseball Ticket Booth	\$3,953	\$792
1004 W. Bryan	BB Canopy	\$10,846	\$0
1004 W. Bryan	BB Canopy	\$10,846	\$0
1004 W. Bryan	BB Press Box Canopy	\$6,508	\$0
1004 W. Bryan	BB RR/Concession/Pressbox	\$131,781	\$26,409
1004 W. Bryan	Fencing	\$16,472	\$0
1004 W. Bryan	Indoor Baseball Practice Facility	\$472,213	\$94,635
1004 W. Bryan	Lighting (6)	\$98,836	\$0
1004 W. Bryan	Stadium Stands & Dugouts (2)	\$21,963	\$0
110 S. Burnett St.	Fencing	\$27,454	\$0
110 S. Burnett St.	Flagpole	\$5,423	\$0
110 S. Burnett St.	Serv Ctr Administration Building	\$439,268	\$88,032
110 S. Burnett St.	Serv Ctr Transportation/Maintenance Building	\$1,087,190	\$217,881
110 S. Burnett St.	Serv Ctr Warehouse Building	\$823,629	\$165,061
1115 E. Dewey	Storage (Contents Only)	\$0	\$33,012
1116 E. Hobson	Sprague Rental House (No Contents)	\$120,074	\$0
1125 East Lincoln	Woodlawn School Complex	\$5,377,967	\$1,077,781
11840 S 33rd West	Cattle Barn (Pole Barn)	\$241,598	\$24,208
11840 S 33rd West	Cow Barn	\$197,670	\$39,614
11840 S 33rd West	Farrow Pig Barn	\$98,836	\$19,807
11840 S 33rd West	Pig Pole Barn (Pole Barn)	\$258,290	\$51,763
11840 S 33rd West	Sheep Pole Barn (Pole Barn)	\$226,663	\$45,424
11840 S 33rd West	Vo-Ag Center	\$351,416	\$70,427
1231 E. Dewey Ave.	Holmes Park Elementary	\$17,325,032	\$3,472,056
1304 E Cleveland	Middle School	\$15,335,930	\$3,108,487
1521 S Wickham R	Bleachers	\$110,588	\$0
1521 S Wickham R	Canopies w/Fabric Shades (2)	\$14,534	\$0
1521 S Wickham R	Canopy w/Fabric Shade	\$10,520	\$0
1521 S Wickham R	Canopy w/Fabric Shade	\$20,282	\$0
1521 S Wickham R	Fencing	\$37,217	\$0
1521 S Wickham R	Flagpole	\$1,638	\$0
1521 S Wickham R	Jefferson Heights	\$12,942,366	\$2,593,738
1521 S Wickham R	Lights/Poles (4) w/12 lights each	\$79,752	\$0
1521 S Wickham R	Scoreboard	\$29,242	\$0
1521 S Wickham R	Soccer Building	\$1,042,080	\$105,611
1521 S Wickham R	Soccer/Turf/Track	\$1,295,687	\$0
17 N. Main	Golf Team Building (Liability Only)	\$0	\$0
3 S. Mission	(3) Band Entrance Umbrella/Fabric Canopies	\$74,932	\$0
3 S. Mission	Band Building	\$3,459,241	\$693,256
3 S. Mission	Chieftain Center	\$5,284,951	\$1,059,141
3 S. Mission	Electric Panels	\$3,294	\$0
3 S. Mission	Flag Pole	\$5,491	\$0
3 S. Mission	Football Field Surface	\$488,076	\$0
3 S. Mission	Goal Post	\$8,786	\$0
3 S. Mission	High School Bailey Building	\$5,708,516	\$1,157,077
3 S. Mission	High School Electronic Marquee	\$35,142	\$0
3 S. Mission	Home Bleachers 195' x 20 rows metal/approx 1950 seating cap	\$280,724	\$0
3 S. Mission	Lighting-Home 2 Poles w/15 Lights & Visitor 2 Poles w/14 Lights	\$184,916	\$0
3 S. Mission	North Band Bleachers/Storage 60 x 14 rows metal/approx. 420	\$110,588	\$0
3 S. Mission	Playground Equipment (All Locations)	\$265,837	\$0
3 S. Mission	Scoreboard	\$5,930	\$0
3 S. Mission	South & North RR & Aux Areas/Ticket Booth/Concession & Pressboxes/Crows Nest	\$1,924,127	\$292,048
3 S. Mission	Stadium Fencing	\$93,345	\$0
3 S. Mission	Stadium Lighting- Poles (4)	\$271,155	\$0

# Sapulpa ISD

Location	Occupied As	Bldg Value	Contents Val
3 S. Mission	Tennis Courts	\$127,601	\$0
3 S. Mission	Tennis Courts - Fencing	\$47,850	\$0
3 S. Mission	Tennis Courts - Lighting	\$37,217	\$0
3 S. Mission	Track @ Football Field	\$135,577	\$0
3 S. Mission	Visitors Bleachers 135 x 20 rows metal/approx 1350 seating	\$193,528	\$0
3 S. Mission	Visitors Concession/Restroom/Ticket Booth	\$312,218	\$63,673
3 S. Mission	Visitors Locker Rooms	\$600,420	\$122,448
513 E Lee	Washington Administration Building	\$4,839,863	\$969,941
603 South Park	Bartlett School	\$2,545,809	\$510,197
631 North Brown	Backstop @ Liberty SB Field	\$8,786	\$0
631 North Brown	Bleachers @ SB Field	\$10,983	\$0
631 North Brown	Dugouts (2) @ Liberty SB Field	\$13,728	\$0
631 North Brown	Fencing @ Liberty SB Field	\$14,825	\$0
631 North Brown	Indoor Softball Practice Facility/Locker Rooms	\$436,523	\$87,482
631 North Brown	Liberty Kindergarten	\$303,994	\$60,922
631 North Brown	Liberty Portable Building	\$56,897	\$11,403
631 North Brown	Liberty SB RR/Concession	\$57,984	\$11,620
631 North Brown	Liberty School Complex (2 1/2 Story) w/New Addn/Safe Room	\$7,780,055	\$1,576,965
631 North Brown	SB Canopies (2)	\$10,846	\$0
631 North Brown	SB Lighting	\$141,539	\$0
631 North Brown	SB Press Box	\$21,693	\$2,155
631 North Brown	SB Press Box Canopies	\$28,200	\$0
631 North Brown	Scoreboard @ SB Field	\$14,277	\$0
7 South Mission	Canopies/Covered Walkway @ HS/JH Complex	\$285,524	\$0
7 South Mission	HS/JH Complex	\$39,413,825	\$7,898,801
7 South Mission	Signs/Marquees (HS \$50,200; JH \$12,000; MS \$2,000)	\$70,503	\$0
801 N 9th	(Liability Only)	\$0	\$0
9170 S 73 W Ave	Canopy @ Freedom Elementary	\$7,158	\$0
9170 S 73 W Ave	Canopy @ Freedom Elementary	\$9,002	\$0
9170 S 73 W Ave	Canopy @ Freedom Elementary School	\$9,437	\$0
9170 S 73 W Ave	Electronic Marquis Sign	\$17,570	\$0
9170 S 73 W Ave	Freedom Elementary School	\$12,942,366	\$2,593,738

**\$147,340,306      \$28,416,032**

Floater Limit	<u>\$745,500</u>	Auto Values:	<u>\$1,817,994</u>
EDP Limit	<u>\$2,000,000</u>	Total Values:	<u>\$180,819,832</u>
Extra Expense Limit	<u>\$500,000</u>		

# Auto Schedule

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## Sapulpa ISD

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	2003	Chevy	Astro Van	8	1GNDM19X73B133267	\$0
2	1979	Utility	Trailer		7290	\$0
3	1984	Flatbed	Trailer		7089R	\$0
4	1987	Flatbed	Trailer		7089	\$0
5	1993	Custom made	Trailer		3985	\$0
6	1986	Hillsboro	Trailer		3985	\$0
7	1988	Chevy	Pickup		1GCFK24K4JZ219133	\$0
8	1994	Ford	Box Truck		1FDKE30HXRHB88280	\$0
9	1997	Ford	Pickup		2FTEX27L9UCA10751	\$0
10	1999	Ford	Vo-Ag Pickup		1FTWW32F6XEB78665	\$0
11	1999	International	Truck		1HTSCAAM4XH205262	\$8,370
12	2000	Freightliner	Bus	72	4UZ6CJAA9YCG10423	\$8,370
13	2000	Freightliner	Bus	72	4UZ6CJAA5YCG10421	\$8,370
14	2000	Freightliner	Bus	72	4UZ6CJAA3YCG10420	\$8,370
15	1997	Chevy	Astro Van	8	1GNDM19W5VB152104	\$0
16	2000	Ford	Truck		3FTNW20F4YMA78214	\$0
17	2001	Chevy	Pickup		2GCEC19V311226623	\$4,050
18	2002	Chevy	Astro Van	8	1GNDM19X42B109278	\$0
19	2001	Ford	Pickup		1FTZF17221NB25279	\$0
20	2002	Ford	Pickup		1FTRF17272KA80908	\$0
21	2005	IHC/Activity	Bus	43	4DRBWAARX5A981350	\$46,170
22	2005	Chevy	Van	8	1GNFG15X451105649	\$0
23	2005	IHC #28	Bus	72	4DRBUAAN35B981347	\$22,680
24	2005	IHC #29	Bus	72	4DRBUAAN15B981346	\$22,680
25	2005	Chevy	Van	8	1GNFG15X951105307	\$0
26	2006	Chevy	Silverado		1HCJK33D06F178270	\$10,125
27	2008	International	Bus w/lift	77	4DRAPSKK48A659789	\$44,550
28	2008	International	Bus w/lift	76	4DRBUAAN18B656426	\$49,320
29	2008	International	Activity bus	48	4DRBUAAN19B659795	\$49,320
30	2008	Lo Pro Goosene	Trailer		129SG242980169369	\$9,000
31	2008	Chevy	Express Van	8	1GNFG154681183716	\$7,200
32	2008	Chevy	Van w/lift	6	1GAHG39K481117647	\$8,100
33	2008	Chevy	Van	8	1GNFG154381134005	\$7,650
34	2000	Ford	F150 Pickup		2FTRF17W64CA42841	\$0
35	2009	International	Bus	71	4DRBUAAN49B121849	\$42,930
36	2009	International	Bus w/lift	57	4DRBUANN19B121873	\$46,170
37	2008	Chevy	Delivery Van	2	1GBJG31KX81229538	\$8,460
38	2007	Chevy	Pickup		1GCEC19X78Z202442	\$9,000
39	2005	Wells Fargo	Trailer		1W4200F1X62055750	\$0
40	2009	Chevy	Impala		2G1WB57K491221555	\$5,400
41	2010	Ford	Pickup		1FTWW3DR3AEA18337	\$17,100
42	2010	Ford	Pickup		1FTWW3DR5AEA18338	\$17,100
43	2010	Ford	Pickup		1FTEW1E84AKA13672	\$13,140
44	2010	International	Bus	77	4DRBUAAN6AB247702	\$46,800
45	2010	International	Bus	77	4DRBUAAN8BB247704	\$46,800
46	2010	International	Bus	77	4DRBUAAN4AB247701	\$46,800
47	2010	International	Bus	77	4DRBUAAN8AB247703	\$46,800
48	2010	Chevy	Van	8	1GNUGBD46A1111158	\$11,340
49	2010	Chevy	Van	8	1GNUGBD42A1109875	\$11,340
50	2011	Thomas	Bus	77	4UZABRDT1BCAR8057	\$50,220
51	2009	Chevy	Impala		2G1WB57K191249815	\$6,300
52	2009	Car Hauler	Maxi Trailer		5GXCH1822AM013206	\$0
53	2009	Car Hauler	Maxi Trailer		5GXCH1827AM013444	\$0
54	2011	Chevy	Utility Truck		1GB0CVCG9BF139500	\$12,960
55	2012	International	Bus w/lift	54	4DRBUAAN9CB565848	\$51,840
56	2011	Chevy	Van	8	1GNSGBF46B1178672	\$11,340

# Sapulpa ISD

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
57	2009	Chevy	Suburban		1GNFC26089R262305	\$14,580
58	2006	Chevy	Silverado		3GCEC14X26G257286	\$5,400
59	1988	Nabors	Semi Trailer		INT142483J10X0148/BAND	\$5,400
60	2010	Maxey Carhauler	Trailer		5GXCH2027AM014157	\$0
61	2015	International	Bus	77	4DRBUSKP8FB027863	\$65,537
62	2015	International	Bus	77	4DRBUSKPXFB027864	\$65,537
63	2013	Thomas	Bus		4UZABRDT7DCBT1954	\$57,510
64	2013	Thomas	Bus	77	4UZABRDT9DCBT1955	\$57,510
65	2013	Thomas	Bus	77	4UZABRDT0DCBT1956	\$57,510
66	2016	Chevy	Activity Bus	15	1GB3GSBGZG1297621	\$50,400
67	2016	Chevy	Activity Bus	15	1GB3GSBG1G1298145	\$50,400
68	2019	International	Bus	71	4DRBUC8N3KB231265	\$71,415
69	2019	International	Bus	71	4DRBUC8N5KB231266	\$71,415
70	2019	International	Bus	71	4DRBUC8NXKB231263	\$71,415
71	2019	International	Bus	71	4DRBUC8N1KB231264	\$71,415
72	2019	International	Handicap Bus	39	4DRBUC8N8KB660854	\$84,087
73	2017	Ford	Pickup		1FT8W3DT0HEE99050	\$35,370
74	2018	Ford	Taurus		1FAHP2D80JG102469	\$17,820
75	2018	Ford	Taurus		1FAHP2D87JG102470	\$17,820
76	2018	Ford	Explorer		1FM5K7B85JGA71548	\$20,412
77	2016	Chevy	Activity Bus	15	1GB3GSBG5G1292140	\$50,400
78	2016	Chevy	Activity Bus	15	1GB3GSBG5G1300995	\$50,400
79	2018	Lark	Trailer		571BE1622JM027575	\$4,050
80	2018	Texas Bragg	Trailer		17XFY1821J1083866	\$3,056
81	2019	Tiger	Trailer		5UTBU162XKM015709	\$2,970

Total Value of All Autos for Sapulpa ISD: \$1,817,994



## Overview

### Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 18 years, OSIG's membership has grown to 447 and the program insures more than \$16 Billion in school property across Oklahoma.

### Structure

OSIG is a **non-profit, member-owned**, public entity program whose management is completely controlled by a Board of your peers. Our singular mission is to provide quality insurance coverage and service to our members. OSIG's mission statement is

***"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".***

The group purchases insurance and reinsurance from "A" rated carriers. OSIG's insurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Arthur J. Gallagher & Company in Tulsa to administer the program. Gallagher is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

The strength of the liability portion of OSIG's offering is also important during these tough times. The program is backed by the foremost specialist in school liability insurance in the country. United Educators Insurance Company is second to none.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By sticking together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance and risk management services you need to protect your schools' assets, your board, your staff and most importantly your children.



## Financial Strength

OSIG is financially solid and we have the funds (cash) we need to pay your claims. OSIG has returned more than \$9 million to our members over the years as distributions. Surplus at year ended 6/30/19 was more than \$11.8 million and our assets were more than \$27 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district. If your insurer can't pay their claims, then the policy is a worthless stack of paper.

<i>Statement of Net Assets</i>	
<i>As of 6/30/19</i>	
Cash	\$ 23,003,506
Other Assets	\$ 4,869,745
<b>Total Assets</b>	<b>\$ 27,873,251</b>
Notes Payable	\$ -
Other Liabilities	\$ 16,028,582
<b>Total Liabilities</b>	<b>\$ 16,028,582</b>
<b>Total Net Assets/Surplus</b>	<b>\$ 11,844,669</b>

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at [www.ok.gov/oid](http://www.ok.gov/oid). Click on Interlocals under the Quick Links section of the home page. Your school's auditor can help in analyzing the statements.



## Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to \$500,000,000 for property losses and \$1,000,000 for liability claims in each and every occurrence. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

## Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.



## Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

## Payment Terms

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/20
Installment #2	1/3 of total	due 8/1/20
Installment #3	1/3 of total	due 9/1/20

A 25% minimum earned premium applies.

## Risk Management And Loss Control Tools

Loss Control Site Consultation

StopIt Anonymous Incident Reporting Mobile App & Web App

Risk Management focused website [www.osig.org](http://www.osig.org)

Examples of Online training:

Free of charge to all members of OSIG

Online 24/7 access to training

Training modules include:

- Promoting Child Safe Environments - two training platforms  
(Fulfills legislative mandate for child abuse awareness training)
- Workplace Harassment Prevention
- Short Term International Programs
- Teaching Science Safely
- Contracting and Risk Allocation
- Driver Safety
- Youth Athletics
- Crisis Response Planning



## Contacts For Questions

### Coverage Questions

Your Local Agent or:

Jennifer McKenzie  
Arthur J. Gallagher Risk Management Services Inc. - Tulsa  
1300 South Main  
Tulsa, OK 74119  
Phone: 918-764-7137  
Toll-Free: 866-444-0061  
Fax: 866-420-0695  
Email: jennifer\_mckenzie@ajg.com

#### Eastern Oklahoma Schools (East of I-35)

Guy Griggs  
Keystone Insurance  
11 East Broadway  
Sand Springs, OK 74063  
Phone: 918-245-2558  
Fax: 918-245-8553  
Email: guy.griggs@insurica.com

### General Program Questions

David Martin  
Executive Director  
P O Box 3068  
Tulsa, OK 74101  
Phone: 918-688-1056  
Fax: 866-420-0695

### OSIG Board Members

Terry Davidson - Chairman	Comanche Schools	(580) 439-2900
Rick Thomas - Vice Chairman	Skiatook Schools	(918) 396-1792
Dr. John Cox - Treasurer	Peggs Schools	(918) 598-3412
Dusty Ricks - Secretary	Mid America Technology Center	(405) 449-3391
Randy Hughes - Member	McAlester Schools	(918) 423-4771
Brad Overton - Member	Cordell Schools	(580) 832-3220
Sherry Durkee - Member	Sand Springs Schools	(918) 246-1406

**Resolution of Sapulpa ISD to Join  
Oklahoma Schools Insurance Group**

**Whereas, Oklahoma Schools Insurance Group ("OSIG")** is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

**Whereas, Sapulpa ISD** is an Oklahoma public school district ("the District"); and

**Whereas, OSIG** has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2020/2021 plan year; and

**Whereas,** the quotation is acceptable to the District;

**Now, therefore be it resolved,** that the District hereby joins OSIG as a Member;

**Be it further resolved,** that so long as the District remains as a Member, the District shall comply with OSIG's bylaws, the Plan Document, and OSIG claim reporting procedures; and

**Be it further resolved,** that by the adoption and signing of this resolution, Sapulpa ISD understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members' losses.

Date: \_\_\_\_\_

**Sapulpa ISD**

\_\_\_\_\_  
By: President, Board of Education

ATTEST:

\_\_\_\_\_  
Clerk, Board of Education



# Plan Updates for 2020-2021

<b>Policy</b>	<b>Coverage</b>	<b>2020-2021 Changes</b>	<b>Page Number</b>
Forward / Intro	Relationship of the Parties	See page 8 of Plan document.	Page 8
Property	Limits	\$500,000,000 Per Occurrence	Page 11
Property	Coverage Provision	Added Margin Clause	Page 28
Property	Coverage Provision	Added special notice provision for Flood and EQ.	Page 68
Property	Coverage Provision	365 day notice for windstorm and hail losses.	Page 71
Cyber	Increase in sublimit	Business Interruption loss resulting from system failure.  250,000 to 500,000	Page 203
Cyber	Enhancement	Dependent Business loss resulting from system failure.  100,000	Page 203
Cyber	eCRIME Enhancement	Fraudulent Instruction 75,000 Funds Transfer Fraud 75,000 Telephone Fraud 75,000	Page 204
Cyber	Enhancement	Computer Hardware Replacement Costs  75,000	Page 204



**THE  
MUSCOGEE (CREEK) NATION**  
MUSCOGEE (CREEK) NATION HEAD START  
CORA CAMREN, MANAGER  
P.O. BOX 580 | OKMULGEE, OK 74447  
T 918.732.7901 | F 918.732.7906

**DAVID HILL  
PRINCIPAL CHIEF  
DEL BEAVER  
SECOND CHIEF**

April 30, 2020

Sapulpa Public School  
Attn: Superintendent  
511 East Lee  
Sapulpa, Oklahoma 74066

Muscogee (Creek) Nation Memorandum of Agreement

Dear Superintendent or Special Education Director:

Enclosed please find the Muscogee (Creek) Nation Head Start Memorandum of Agreement (hereinafter "MOA") between Muscogee (Creek) Nation Head Start (hereinafter "Head Start") and Sapulpa Public School (hereinafter "School"). The purpose of this Agreement is to memorialize the relationship between Head Start and the School in providing special services to qualified disabled children ages three through five attending your school.

Head Start looks forward to working with your School in providing these much needed services to these disabled children. Please review the enclosed Agreement. Upon your approval, please execute it and return to me. Once received, Head Start will forward the Agreement to the Principal Chief for his execution. We will keep the original for our files and return a copy to you.

If you have any questions regarding this Agreement, please call me at (918)732-7899.

Sincerely,

Amanda Durrett  
Education/Disability Specialist  
Muscogee (Creek) Nation Head Start  
T: (918) 732-7899 Fax: (918) 732-7906  
adurrett@mcn-nsn.gov

**MUSCOGEE (CREEK) NATION HEAD START  
MEMORANDUM OF AGREEMENT**

This Memorandum of Agreement (hereinafter "MOA") is made and entered into on this 4th day of May, 2020, by and between the Muscogee (Creek) Nation Head Start Program, P.O. Box 580, Okmulgee, Oklahoma 74447 (hereinafter "Head Start") and Sapulpa Public School, 511 East Lee Sapulpa, Oklahoma 74066 (hereinafter "Local Education Agency" or "LEA").

1. **PURPOSE.** The purpose of this MOA is for Head Start and LEA to establish a relationship between Head Start and the School to provide special services to children ages three through five who are identified as having disabilities in accordance with the procedures established by the Oklahoma State Department of Education ("OSDE") and by Head Start Program Performance Standards (45 CFR 1302), who are participating in the Head Start Program and who are attending LEA (hereinafter "Qualified Children").
2. **TERM OF AGREEMENT.** This MOA shall be for a period of Nine (9) Months, beginning on August 1, 2020 and ending on May 31, 2021. Thereafter, the parties may renew this MOA, provided that said renewal shall be in writing and signed by the Principal Chief and a duly authorized LEA representative.
3. **TERMINATION AND MODIFICATION.** This MOA may be terminated by Head Start or LEA at any time during the term of the Agreement. Termination shall be effective thirty (30) days after receipt of written notice sent by United States Registered mail to the other party at the above listed address. This MOA may be modified by the parties, provided that no modification to any provisions of the Agreement shall be binding upon the parties unless in writing and signed by the Principal Chief and a duly authorized LEA representative.
4. **LEA RESPONSIBILITIES.** LEA agree to the following provisions:
  - A. Individuals with Disabilities Education Act ("IDEA"), § 619, (preschool) funds received for providing services to Qualified Children are expended in accordance with IDEA requirements. Funds may be used for, but shall not be limited to the following costs: evaluations, materials, supplies, and contractual agreements for services when Head Start has qualified provider and/or the provision of qualified providers for IDEA Individualized Education Program ("IEP") services.
  - B. Upon referral from the Head Start Disability Specialist, Teacher, or Family Service Worker, LEA shall schedule an Intervention Planning Team meeting to determine the appropriate interventions and/or discuss a multi-disciplinary evaluation, if necessary.
  - C. LEA shall be responsible for the providing procedural safeguards and due process to any child determined to be qualified under IDEA who is enrolled in Head Start and who is a resident of the LEA for educational purposes. LEA shall ensure through prior written notice of meetings, that the appropriate Head Start representative be directly involved

- H. Head Start agrees to provide and participate in the joint training of staff and parents with LEA, when necessary.
6. **SPEECH/LANGUAGE TRANSPORTATION.** Head Start shall provide transportation to speech/language sessions depending on the schedule of the speech therapist time and distance to come and work with our children.
7. **COORDINATING REQUIRED PAPERWORK.** To coordinate paperwork required by Head Start and the LEA Special Education Program, the following process is appropriate:
- A. When Head Start refers a child for Multi-disciplinary Evaluation to the LEA, parental consent shall be first obtained by the LEA with assistance by Head Start personnel, when necessary.
  - B. Head Start or LEA shall obtain parental consent for the exchange of information between the two programs through the use of the State of Oklahoma "Consent for Release of Confidential Information" form.
  - C. LEA's Special Education Program with parental consent shall release copies of IDEA's IEPs, Special Education records and documentation of services provided to Head Start when both agencies are involved in the identification, evaluation and Free Appropriate Public Education to preschool disabled children.
  - D. Screening and other relevant information as part of the Head Start Referral Packet shall be developed in conjunction with the LEA.
  - E. All information received by Head Start from the LEA shall be kept in a secure manner and in a central location adhering to requirements of confidentiality under State and Federal laws.
  - F. LEA will provide to Head Start copies of progress reports, with parental consent.
8. **COORDINATING SCREENING.** In coordinating screening between Head Start and the LEA Special Education Program, the following process is agreed upon:
- A. The LEA Special Education Program and Head Start shall determine designated Program Personnel to be responsible for conducting screening with each program to collaboratively implement requirements of the IDEA and Head Start Performance Standards.
  - B. This Agreement shall include the following time frame for the completion of screening or transferring information. The time frame includes a forty-five (45) day time line for the screening of all children enrolled in Head Start as mandated by Head Start Performance Standards.  
Check one or both of the following, if said methods have been considered:  
  
\_\_\_\_\_ 1. Shared Staff-Local implementation may incorporate coordination of shared staff (e.g., required vision, hearing, speech/language, health and developmental screening may be conducted by Head Start under the Head Start Performance Standards) and the LEA Special Education Program may complete required screening under IDEA.

Head Start:

Muscogee Creek Nation Head Start  
Attn: Amanda Durrett  
P.O. Box 580  
Okmulgee, Oklahoma 74447  
Phone: (918) 732-7899  
Fax: (918) 732-7906

School:

Sapulpa Public School  
Attn: Superintendent  
511 East Lee  
Sapulpa, Oklahoma 74066

Any party may change its address for receiving notices by giving written notice of such change to the other party in accordance with this section.

14. **PRIOR AGREEMENTS.** This MOA constitutes the entire and exclusive agreement concerning services between the parties signing below. Execution of this MOA supersedes and nullifies all prior agreements, contracts, negotiations and promises or representations concerning that subject matter.

**IN WITNESS WHEREOF**, the parties have executed and entered into this Agreement as the date stated above.

X

\_\_\_\_\_  
LEA Representative

X

\_\_\_\_\_  
Date

X

\_\_\_\_\_  
David Hill, Principal Chief

X

\_\_\_\_\_  
Date

**LEGAL CONTRACT**

**BETWEEN SAPULPA PUBLIC SCHOOLS AND  
MOBILIZED VISION, LLC (CHRISTINA EVANS)**

This agreement is entered into between Sapulpa Public Schools and Mobilized Vision, LLC-Christina Evans, CTVI/COMS (sole member and owner), as a Certified Orientation and Mobility Specialist to work with students who are blind or have visual impairments. She will provide consultation and teach individuals with visual impairments to travel safely, confidently and independently in their environment.

**I. Terms**

- A. Christina Evans shall maintain ACVREP certification.
- B. Christina Evans shall provide consultation along with orientation and mobility services for children with visual impairments as requested by the director of special services. Services may include meeting with teachers and parents, reviewing student files, observing students in class, and serving as the related service provider in IEP meetings. Services will be scheduled as feasible for the COMS (Certified Orientation and Mobility Specialist) and school.

**II. Consideration and Cost of Services**

- A. Sapulpa Public Schools shall pay Christina Evans \$80.00 an hour port to port for the hours served for the length of this agreement. Christina will provide services up to 10 hours per week unless additional services are approved by the Director of Special Services.
- B. Christina Evans will submit a bill/invoice by the 5th of each month to Sapulpa Public Schools for services provided.

**III. Duration of the Contract**

The duration of this contract is to become effective July 1, 2020 and terminate June 30, 2021 with the Board of Education approval.

**IV.** This contract is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

**V. Amendment**

This contract is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools \_\_\_\_\_ Date \_\_\_\_\_  
Board President

Christina Evans \_\_\_\_\_ Date \_\_\_\_\_  
Certified Orientation and Mobility Specialist

**LEGAL CONTRACT**

**BETWEEN SAPULPA PUBLIC SCHOOLS AND CINDY LUMPKIN**

This agreement is entered into between Sapulpa Public Schools and Superior Vision Consulting, LLC/Cindy Lumpkin, a teacher certified to teach students with visual impairments, for providing consultant services to the Sapulpa Public Schools.

**I. Terms**

- A. Cindy Lumpkin shall maintain Oklahoma State Department of Education certification as a teacher of children with visual impairments.
- B. Superior Vision Consulting/Cindy Lumpkin shall provide direct or consultant services for children with visual disabilities as requested by the director of special services. Services may include meeting with teachers and parents, reviewing student files, observing students in class, attending IEP meetings, writing portions of the IEP, and conducting functional assessments. Services will be scheduled as feasible for the consultant and school.

**II. Consideration and Cost of Services**

- A. Sapulpa Public Schools shall pay Superior Vision Consulting \$70.00 per hour, port to port, for the hours served for the length of this agreement. Superior Vision Consulting/Cindy Lumpkin will provide services up to 12 hours per week unless additional services are approved by the Director of Special Services.
- B. Superior Vision Consulting will submit a bill/invoice by the 5th of each month to Sapulpa Public Schools for services provided.

**III. Duration of the Contract**

The duration of this contract is to become effective July 1, 2020 and terminate June 30, 2021 with the Board of Education approval.

**IV.** This contract is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

**V. Amendment**

This contract is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools \_\_\_\_\_ Date \_\_\_\_\_  
Board President

Cindy Lumpkin \_\_\_\_\_ Date \_\_\_\_\_  
Superior Vision Consulting, LLC

**LEGAL CONTRACT**

**BETWEEN SAPULPA PUBLIC SCHOOLS AND JEANNE PEASE**

This agreement is entered into between Sapulpa Public Schools and Jeanne Pease, a teacher certified to teach students with hearing impairments, for providing consultant services to Sapulpa Public Schools.

**I. Terms**

- A. Jeanne Pease shall maintain Oklahoma State Department of Education certification as a teacher of children with hearing impairments.
- B. Jeanne Pease shall provide consultant services for children with hearing disabilities as requested by the director of special services. Services may include meeting with teachers, students and parents, reviewing student files, observing students in class, writing portions of the IEP, and serving as the special teacher in IEP meetings. Services will be scheduled as feasible for the consultant and school.

**II. Consideration and Cost of Services**

- A. Sapulpa Public Schools shall pay Jeanne Pease \$60.00 per hour for the hours served for the length of this agreement. Jeanne will provide services up to 5 hours per week unless additional services are approved by the Director of Special Services.
- B. Sapulpa Public Schools will pay the federal mileage rate for travel from her homebase to school sites.
- C. Jeanne Pease will submit a bill/invoice by the 5th of each month to Sapulpa Public Schools for services provided.

**III. Duration of the Contract**

The duration of this contract is to become effective July 1, 2020 and terminate June 30, 2021 with the Board of Education approval.

**IV.** This contract is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

**V. Amendment**

This contract is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools \_\_\_\_\_ Date \_\_\_\_\_  
Board President

Jeanne Pease \_\_\_\_\_ Date \_\_\_\_\_  
Hearing Impaired Consultant

**CONSULTATION AGREEMENT**

**BETWEEN SAPULPA PUBLIC SCHOOLS AND CASEY NEWMAN**

This agreement is entered into between Sapulpa Public Schools and Casey Newman, AuD., CCC-A, to provide educational audiology consultant services to Sapulpa Public Schools.

**I. Terms**

A. Casey Newman shall provide consultant services for children with hearing impairments as requested by the Director of Special Services. Services may include consultation in regard to the selection, purchase, installation, maintenance, calibration checking and utilization of audiologic equipment, meeting with teachers and parents, and serving as the educational audiologist at meetings. Services will be scheduled as feasible for the consultant and school.

**II. Consideration and Cost of Services**

A. Sapulpa Public Schools shall pay Casey Newman \$65.00 per hour for the length of this agreement. Casey will provide services up to 5 hours per week unless additional services are approved by the Director of Special Services.

B. Casey Newman will submit a bill/invoice by the 5th of each month to Sapulpa Public Schools for consultation services provided.

**III. Duration of the Agreement**

The duration of this agreement is to become effective July 1, 2020 and terminate June 30, 2021.

**IV.** This agreement is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

**V. Amendment**

This agreement is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools \_\_\_\_\_ Date \_\_\_\_\_  
Board President

Casey Newman \_\_\_\_\_ Date \_\_\_\_\_  
Educational Audiology Consultant

# Schindler Inspection

## SCHINDLER ELEVATOR CORPORATION

3168 South 108th East Avenue  
Suite 370  
Tulsa, OK 74146-1622  
Phone: 918-627-1116  
Fax: 918-627-1191

**Date:** May 18, 2020

**Estimate Number:** BSCZ-BNVL5V (2020.1.1)

**To:**  
Sapulpa Public Schools  
1304 E Cleveland Ave  
Sapulpa, OK 74066

**Campus Name:**  
Sapulpa Public Schools (ml)

**Attn:** Troy Witzansky

### **EQUIPMENT DESCRIPTION**

See attached equipment list.

**SCHINDLER ELEVATOR CORPORATION** ("Schindler", "we", "us") 3168 South 108th East Avenue Suite 370, Tulsa, OK 74146-1622, and **SAPULPA PUBLIC SCHOOLS**, 1304 E Cleveland Ave, Sapulpa, OK 74066 ("you") agree as follows:

### **INSPECTION COVERAGE**

We will:

- Periodically examine, lubricate, adjust, and as needed, recommend the repair or replacement of the Equipment
- Report to you any necessary repairs discovered by us in the performance of such inspections
- Upon your request, provide you with a proposal for necessary repairs at our standard billing rates
- Perform safety testing

### **TESTING OF SAFETY DEVICES**

<u>Equipment</u>	<u>Test</u>	<u>Frequency</u>
Hydraulic	Pressure/Relief Valve	Annually
Gearless	No Load	Annually
Gearless	Full Load	Every 5 years

Our testing responsibilities do not include fees or changes imposed by local authorities in conjunction with witnessing, witnessing costs, inspecting, assisting inspection authorities, licensing or testing the Equipment including observation of testing by 3rd parties; changes in the testing requirements after the initial start date of this Agreement, or any other testing obligations other than as specifically set forth above, including, but not limited to seismic tests. Since these tests may expose the equipment to strains well in excess of those experienced during normal operation, Schindler will not be responsible for any damage to the equipment or property, or injury to or death of any persons, resulting from or arising out of the performance of these tests. Further, our testing responsibilities do not include performance, or the keeping of records related to, monthly firefighters service.

### **SCHINDLER AHEAD**

You will be provided access to the Schindler Ahead tools, which include the Schindler Cube or Schindler Remote Monitoring, Schindler ActionBoard/Dashboard, and Schindler ActionBoard Mobile/Dashboard Mobile.

These digital tools and their three subscription tiers are described below.

**Schindler Ahead** provides remote connectivity to your Equipment. Schindler Ahead will automatically notify us if any connected component or function is operating outside established parameters. When appropriate, we will communicate with you to schedule appropriate service calls. Monitoring will be performed 24/7 and will automatically communicate with our Customer Service Network using dedicated wireless cellular technology. Schindler will make every reasonable effort to maintain wireless connectivity. If requested, you will provide the proper wiring diagrams for the equipment covered. These diagrams will remain your property, and will be maintained by Schindler for use in troubleshooting and servicing the equipment.

**Schindler ActionBoard/Dashboard and ActionBoard Mobile/Dashboard Mobile** are communication technologies that provide access to real-time information about your equipment including: performance history, reports, push notifications, service call records, unit profiles and more.

The three subscription tiers for Schindler Ahead are:

**Connect** – Schindler's Connect package provides wireless cellular communication from your equipment's controller to Schindler's data network. This allows the Schindler Cube or Schindler SRM to be connected to your equipment 24/7. The Connect package also provides access to the basic features of ActionBoard/Dashboard and ActionBoard Mobile/Dashboard Mobile, giving you real time information on your equipment.

**Enhanced** – The Enhanced Package includes Connect, plus access to Schindler's Elevated Support Professional Team. This team analyzes information gathered by Schindler Ahead, which improves the reliability of your equipment and improves the response time. The Elevated Support Professional Team can alert you when a shutdown is detected, helps confirm issues remotely, and provides real-time ETAs for technicians en route. With these enhanced diagnostics, we can guarantee that you will not be charged for Running on Arrival calls. Under the "No Running on Arrival Guarantee," Schindler will fully cover the cost of any callback during regular hours related to the following situations: Elevator or Escalator Running in normal operation, or running under any of the following special services modes: Independent service, Fireman's service (Phase I or Phase II), or Inspection operation. All other callbacks will be billed as outlined in the service agreement.

**Premium** – The premium package is our top tier, and was created for customers requiring the most comprehensive level of service. Our premium package offers the highest level of functionality and support. The Premium tier also includes concierge level assistance for all of your service needs.

The Schindler Ahead in-car emergency phone service will be added to your digital package. This service includes a reliable digital connection between your existing or new in-car emergency phone and our Schindler Customer Service Network that handle incoming and outgoing emergency calls with passengers in the elevator. To ensure reliability, Schindler Ahead phone service also provides monitoring of this connection. This in-car emergency phone service feature will be added along with the Schindler Ahead Core Services, and is contingent upon code approval by the local authority having jurisdiction. The Schindler Ahead solution must be installed and confirmed by Schindler to be communicating before you proceed with plans to remove or cancel your existing service provider's line for your in-car emergency phone. Schindler will notify you once the Schindler Ahead phone service connection is confirmed. This will ensure there is no disruption with emergency communications with passengers in the elevator. If proprietary telephone equipment exists, you agree to replace the proprietary hardware with compatible hardware for an additional cost.

During the term of this agreement, you have the ability to adjust the tier you have selected at your convenience.

The Schindler Ahead Package described in this agreement requires activation of Schindler Ahead hardware. Schindler will provide a separate invoice for this cost. By signing this agreement, you agree to pay the costs associated with this activation. Work shall be performed during our regular working hours of our regular working

days. Title to Hardware remains with Schindler. Schindler may replace or modify Hardware at any time. Customer shall promptly provide Schindler access to Hardware and prevent unauthorized access thereto.

#### **HOURS OF SERVICE**

We will perform the services during our regular working hours of regular working days, excluding elevator trade holidays. The services do not include callbacks during regular or overtime hours. If you authorize services outside the scope of this agreement, or callbacks at any time, you will pay us at our standard billing rates, plus materials not covered by contract, expenses and travel.

#### **TERM**

This Agreement commences on July 01, 2020, and continues until June 30, 2021, and shall renew (where permitted by applicable local law) for subsequent similar periods, unless terminated by either party upon written notice received by the other party at least 90 days prior to the above termination date or any renewal termination date, and not more than 120 days before the termination date.

#### **PRICE**

In consideration of the services provided hereunder, you agree to pay us the sum of \$705.00 per month, payable in annual installments of \$8,460.00, exclusive of applicable taxes, unless another payment frequency option is selected below.

The pricing above includes a subscription price of \$40 per month for Schindler Ahead Connect on 4 units, and a DigitalAlarm price of \$100 per month for 4 units, totaling \$140.00 per month. This will be payable in annual installments of \$1,680.00, exclusive of applicable taxes, unless another payment frequency is selected below.

If you would like to choose a different Schindler Ahead tier, please indicate by checking below.

Upgrade to the Enhanced Package - \$10 per unit, per month addition.

#### **PRICE ADJUSTMENT**

The contract Price and labor rates for extra work will be adjusted annually in January. This adjustment will be based upon the local labor rate adjustment for the year in which it is adjusted, and will be increased or decreased on the basis of changes to the local straight time hourly rate for mechanics. If there is a delay in determining a new labor rate, or an interim determination of a new labor rate, we will notify you and adjust the price at the time of such determination, and we will retroactively bill or issue credit, as appropriate, for the period of such delay. We also reserve the right to adjust the contract price quarterly / annually on the basis of changes in other expenses such as fuel, waste disposal, government regulations or administrative costs. Should you elect to take the annual pre-payment option, the price adjustment date will default to coincide with the invoice date.

The annual contract price adjustment will not apply to Schindler Ahead. Schindler reserves the right to make adjustments to the monthly fee for the Schindler Ahead tiers as additional value added features and functionality are added to the selected offering.

**PAYMENT OPTIONS**

(1) Please select a Method of Payment:

Direct Debit                      1% Discount (Attach Copy of voided check)

Credit Card                      3% Addition

Visa                       MC                       AMEX

Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Signature: \_\_\_\_\_



Check



Other: \_\_\_\_\_

(2) Please select a Payment Frequency (Other than Annual):

Semi-Annual                      1% Addition

Quarterly                      3% Addition

Monthly                      5% Addition

**The attached terms and conditions** are incorporated herein by reference.

Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:

\_\_\_\_\_

By: Brandon Schutz

For: Schindler Elevator Corporation

Title: Sales Representative

Date: May 18, 2020

Accepted:

\_\_\_\_\_

By: \_\_\_\_\_

For: Sapulpa Public Schools

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_

By: Adam Evans

Title: Branch Manager

Date: \_\_\_\_\_

## TERMS AND CONDITIONS

1. This is the entire Agreement between us, and no other terms or conditions shall apply. This service proposal does not void or negate the terms and conditions of any existing service agreement unless fully executed by both parties. No services or work other than specifically set forth herein are included or intended by this Agreement.
2. You retain your responsibilities as Owner and/or Manager of the premises and of the Equipment. You will provide us with clear and safe access to the Equipment and a safe workplace for our employees as well as a safe storage location for parts and other materials to be stored on site which remain our property, in compliance with all applicable regulations related thereto, you will inspect and observe the condition of the Equipment and workplace and you will promptly report potentially hazardous conditions and malfunctions, and you will call for service as required; you will promptly authorize needed repairs or replacements outside the scope of this Agreement, and observe all testing and reporting responsibilities based upon local codes. You will not permit others to work on the Equipment during the term of this Agreement. You agree that you will authorize and pay for any proposed pre-maintenance repairs or upgrades (including any such repairs or upgrades proposed during the first 30 days of this agreement), or we will have the option to terminate this Agreement immediately, without penalty to us. You agreed to post and maintain necessary instructions and / or warnings relating to the equipment.
3. We will not be liable for damages of any kind, whether in contract or in tort, or otherwise, in excess of the annual price of this Agreement. We will not be liable in any event for special, indirect or consequential damages, which include but are not limited to loss of rents, revenues, profit, good will, or use of Equipment or property, or business interruption.
4. Neither party shall be responsible for any loss, damage, detention or delay caused by labor trouble or disputes, strikes, lockouts, fire, explosion, theft, lightning, wind storm, earthquake, floods, storms, riot, civil commotion, malicious mischief, embargoes, shortages of materials or workmen, unavailability of material from usual sources, government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of either party's suppliers or subcontractors, orders or instructions of any federal, state, or municipal government or any department or agency thereof, acts of God, or by any other cause beyond the reasonable control of either party. Dates for the performance or completion of the work shall be extended by such delay of time as may be reasonably necessary to compensate for the delay.
5. You will assign this Agreement to your successor in interest, should your interest in the premises cease prior to the initial or any renewal termination date. If this Agreement is terminated prematurely for any reason, other than our default, including failure to assign to a successor in interest as required above, you will pay as liquidated damages (but not penalty) one-half of the remaining amount due under this Agreement.
6. The Equipment consists of mechanical and electrical devices subject to wear and tear, deterioration, obsolescence and possible malfunction as a result of causes beyond our control. The services do not guarantee against failure or malfunction, but are intended to reduce wear and prolong useful life of the Equipment. We are not required to perform tests other than those specified previously, to install new devices on the equipment which may be recommended or directed by insurance companies, federal, state, municipal or other authorities, to make changes or modifications in design, or to make any replacements with parts of a different design. We are responsible to perform such work as is required due to ordinary wear and tear. We are not responsible for any work required, or any claims, liabilities or damages, due to: obsolescence; accident; abuse; misuse; vandalism; adverse machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit) or excessive humidity; overloading or overcrowding of the Equipment beyond the limits of the applicable codes; use of a stopped escalator as a stair; adverse environmental or premises conditions, including but not limited to water damage, power fluctuations, rust, or any other cause beyond our control. We will not be responsible for correction of outstanding violations or test requirements cited by appropriate authorities prior to the effective date of this agreement.
7. Invoices (including invoices for extra work outside the fixed price) will be paid upon presentation, on or before the last day of the month prior to the billing period. Late or non-payments will result in:
  - (a) Interest on past due amounts at 1½% per month or the highest legal rate available;
  - (b) Termination of the Agreement on ten (10) days prior written notice; and
  - (c) Attorneys' fees, cost of collection and all other appropriate remedies for breach of contract.
8. If either party to this Agreement claims default by the other, written notice of at least 30 days shall be provided, specifically describing the default. If cure of the default is not commenced within the thirty-day notification period, this Agreement may be terminated. In the event of litigation, the prevailing party will be entitled to its reasonable attorneys' fees and costs. If you elect to modernize any or all of the Equipment during the term of this agreement, you will give us the

option, within a reasonable time, to prepare an offer for the work and/or evaluate competitor proposals and compare scope of work and price. If we are unable to match price and scope of work, or present an alternative proposal, this Agreement may be canceled with ninety (90) days written notice.

9. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.

10. You will prevent access to the Equipment, including the SA feature and/or dedicated telephone line if applicable, by anyone other than us. We will not be responsible for any claims, losses, demands, lawsuits, judgment, verdicts, awards or settlements ("claims") arising from the use or misuse of SA, if it, or any portion of it has been modified, tampered with, misused or abused. We will not be responsible for use, misuse, or misinterpretation of the reports, calls, signals, alarms or other such SA output, nor for claims arising from acts or omissions of others in connection with SA or from interruptions of telephone service to SA regardless of cause. You agree, which obligation shall survive this Agreement, that you will defend, indemnify and hold us harmless from and against any such claims, and from any and all claims arising out of or in connection with this Agreement, and/or the Equipment, unless caused directly and solely by our established fault.

11. Should this Agreement be accepted by you in the form of a purchase order, the terms and conditions of this Agreement will take precedence over those of the purchase order.

12. Schindler Elevator Corporation is insured at all locations where it undertakes business for the type of insurance. You agree to accept, named as certificate holder, in full satisfaction of the insurance requirements for this Agreement, our standard Certificate of Insurance. Limits of liability as follows:

- (a) Workers' Compensation - Equal to or in excess of limits of Workers' Compensation laws in all states and the District of Columbia.
- (b) Comprehensive Liability - Up to Two Million Dollars (\$2,000,000.00) single limit per occurrence, Products/Completed Ops Aggregate \$5,000,000.
- (c) Auto Liability - \$5,000,000 CSL.
- (d) Employer's Liability - \$5,000,000 Each Accident/Employee/Policy Limit.

13. You hereby authorize us to produce single copies of the EPROM and/or ROM chips for each elevator subject to this Agreement for the sole purpose of archival back-up of the software embodied therein. The duplicate chip(s) for a given elevator shall be identified by serial number, or other means, and shall be stored on the building premises in a secured area in the elevator equipment room or you may retain possession. We agree that back-up chips are not for the benefit of purchase or sale, or for use in other elevator systems, and shall be used for no other purpose than the replacement of a defective or damaged chip on the particular elevator. In the event that your continued possession of the computer program should cease to be rightful, we agree that all such archival copies shall be destroyed.

14. You acknowledge that certain replacement parts, such as printed circuit boards or control related parts, may be difficult to obtain. While we do not anticipate problems or delays obtaining such parts, it may be necessary or desirable for you to order such parts directly from the original equipment manufacturer ("OEM"). You agree, in such event, to order parts promptly from the OEM, at any time and from time to time, as specified by us. We agree to reimburse you for the reasonable cost of such parts (as covered by this Agreement) promptly upon receipt from you of copies of the invoice(s) together with appropriate payment documentation.

15. Should conditions arise requiring use of the OEM diagnostic tool, we will promptly notify you. You agree, in such event, to promptly contact the OEM for diagnostic service and repair. You will be responsible for all costs related to such service and repair. You further agree that we shall not be responsible for any delays, damage, costs or claims associated with you or OEM's failure to timely provide a diagnostic tool, and you will indemnify, defend and hold us harmless from any such delays, damage, cost or claim.

## Sapulpa Public Schools (ml) Equipment List

### EQUIPMENT DESCRIPTION

Qty	Manufacturer	Equipment	Application	Description	Rise/Length Openings	Capacity	Speed
		Sapulpa Middle School 1304 E Cleveland Ave Sapulpa, OK 74066					
1	Schindler	Hydraulic	Passenger	Middle School	2F/1R	2500	100
		Collins Stadium Sapulpa 188 S Watchom St Sapulpa, OK 74066					
1	Schindler	Gearless	Passenger	Collins Stadium	1F/2R	2500	150
		Admin Building 511 E Lee Sapulpa, OK 74066					
1	Kone	Gearless	Passenger	Administratin	3F/1R	2500	150
		Chieftan Center 1201 E Lincoln Ave Sapulpa, OK 74066					
1	Dover	Hydraulic	Passenger	Chieftan Center	2F/0R	2100	100

**Schindler Elevator Corporation**  
3168 South 108th East Avenue  
Suite 370  
Tulsa, OK 74146-1622  
Phone: 918-627-1116  
Fax: 918-627-1191

## UPGRADE ORDER AGREEMENT

**Date:** 05/18/2020

**Estimate Number:** BSCZ-BNVLWH (2020.1.1)

**To:**  
Sapulpa Public Schools  
511 East Lee  
Sapulpa, OK 74066

**Customer:**  
Sapulpa Public Schools (ml)  
-  
Sapulpa, OK 74066

**Attn:** Troy Witzansky

Schindler hereby proposes to furnish and install the following with respect to the equipment located at the above building:

To remedy phone line and connectivity problems, Schindler will install a wireless device within the elevator system. Following installation, there will be no need for a land line.

### Activation of Schindler Ahead Core

Schindler Elevator Corporation is proposing to provide all labor and material required to perform the following scope of work during regular working hours of the elevator trade:

- Install the necessary hardware to activate Schindler Ahead Core Services on the applicable elevator(s) and escalator(s) at your location;
- Activate Schindler Ahead Core Services on the units;
- Verify the connectivity and functionality of the Schindler Ahead Core Services.

During this upgrade, it will be necessary to remove the unit from services as the upgrade is being performed.

The title to the Schindler Ahead hardware remains with Schindler. Schindler reserves the right to modify or replace the Schindler Ahead Core Services and hardware as may be required. Customer shall promptly provide Schindler access to the Schindler Ahead hardware as needed. You agree to prevent unauthorized access the Schindler Ahead Core Services and hardware.

In the event that Schindler is no longer the maintenance provider or You cancel the Schindler Ahead Core Services, Schindler reserves the right to deactivate the Schindler Ahead Core Services and remove the Schindler Ahead hardware.

**Price:** \$3,613.00, plus applicable taxes for 3 elevators. Admin building not available (Quotations valid for 60 days; price based upon work during regular working hours of regular working days)

**Payment:** Payable in full within 30 days of invoice. Schindler retains title to any equipment furnished hereunder until final payment is made. Late or non-payment will result in assessment of interest charged at a rate of 1 1/2% per month or the highest legal rate available, and any attorneys' fees, expenses and costs of collection.

The equipment enabled by execution of this proposal provides the connection for the Schindler Ahead package selected in service agreement #BSCZ-BNVL5V. Once the equipment is installed and communicating, the service charges for the selected Schindler Ahead package will commence.

**The attached terms and conditions** are incorporated herein by reference.

Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:

\_\_\_\_\_

By: Brandon Schutz

For: Schindler Elevator Corporation

Title: Sales Representative

Date: 5/18/2020

Accepted:

\_\_\_\_\_

By: \_\_\_\_\_

For: Sapulpa Public Schools

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_

By: Adam Evans

Title: Branch Manager

Date: \_\_\_\_\_

## TERMS AND CONDITIONS

1. Any changes to the building to meet local or state codes are to be made by Purchaser. Any changes in the Work required due to building conditions discovered in the performance of the Work will be paid by Purchaser.
2. No work, service materials or equipment other than as specified hereunder is included or intended.
3. Purchaser retains its normal responsibilities as Owner of the equipment which is subject of this Agreement.
4. Schindler will not be liable for damages of any kind, in excess of the Price of this Agreement, nor in any event for special, indirect, consequential or liquidated damages.
5. Any cutting and patching is by others and not included in this work.
6. Neither party shall be responsible for any loss, damage, detention or delay for causes beyond its reasonable control, including strikes, lockouts, or labor disputes, or acts of God. Dates for the performance or completion of the work shall be extended as is reasonably necessary to compensate for the delay.
7. We warrant that the work will comply with the specifications and that there will be no defects in materials or workmanship for one year after completion of the work or acceptance thereof by beneficial use, whichever is earlier. Our duty under this warranty is to correct nonconformance or defect at our expense within a reasonable time after the receipt of notice. THE EXPRESS WARRANTIES CONTAINED HEREIN ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Purchaser's remedies hereunder are exclusive.
8. Purchaser agrees to defend, indemnify and hold Schindler harmless from and against any claims, lawsuits, demands, judgments, damages, costs and expenses arising out of this Agreement except to the extent caused by or resulting from the sole and direct fault of Schindler.
9. For non-maintenance contract customers, Customer hereby agrees, without limitation, to defend, indemnify, release and hold harmless Schindler and its employees, affiliates, divisions, parent entities, predecessors and successors, representatives and agents from and against all claims, liabilities, losses, injuries, death, damages, fines, penalties, payments, costs, and expenses (including reasonable attorneys' fees and expenses) arising out of or relating to the Work performed by Schindler under this Agreement.  
**INSURANCE:** At a minimum, Customer shall provide to Schindler, insurance coverages as set forth within, and a certificate of insurance evidencing such coverage: Comprehensive General Liability (including Products Liability, Completed Operations, Broad Form Property damage, and Blanket Contractual Liability) in the amounts of \$2M per occurrence, \$5M aggregate. Schindler Holding, Ltd., Schindler Elevator Corporation, and Schindler Enterprises, Inc. shall be named as additional insureds on the above referenced policies, pursuant to ISO Form CG 2010 11/85, and shall appear as such on the Certificate of Insurance. Insurance shall provide a waiver of subrogation in favor of the entities named as additional insureds. Insurance shall be primary over any other valid and collectible insurance. Any deductible / retention is the responsibility of the Named Insured.
10. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.
11. In the event of governmental changes to applicable tariffs, tax rates, including but not limited to sales tax, use tax, excise tax, privilege tax, transaction tax and similar changes, or loss of tax exempt status, Schindler reserves the rights to adjust the contract price accordingly to account for all additional cost impacts.

Kathy Conner  
 Sapulpa Public Schools  
 511 East Lee  
 Sapulpa OK 74066

**Start Date:** 7/1/2020  
**Due Date:** 7/31/2020

### PAYMENT INFORMATION

**Please send checks to:**

Frontline Technologies Group LLC  
 PO Box 780577  
 Philadelphia, PA 19178-0577

**To make payment via ACH/EFT:**

Bank Name: Wells Fargo, N.A.  
 Account Name: Frontline Technologies Group LLC  
 ABA/Routing #: 121000248  
 Account #: 4121566533  
 Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to [Billing@FrontlineEd.com](mailto:Billing@FrontlineEd.com).

You can find a copy of our W9 at <http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf>.

Qty	Description	Start	End	End User	Rate	Amount
1	Absence & Substitute Management, unlimited usage for internal employees	7/1/2020	6/30/2021	11334 Sapulpa Public Schools	\$13,630.12	\$13,630.12

Your timely payment is important to maintain a continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. Therefore, we are unable to address questions based on PO#. If information is needed about your PO#, please contact your organization's financial department.

SUBTOTAL \$13,630.12

**TOTAL DUE** \$13,630.12  
**by 7/31/2020**



1640 S. Boston Ave.  
Tulsa, OK 74119  
Phone: 918-664-2544  
Fax: 918-664-7281  
liermanoffice@jostens.com

1

## TOTAL SERVICE AGREEMENT

\_\_\_\_\_ has selected Jostens, Inc. to provide the products noted below. Pursuant to that selection, the parties, with the consent and approval of the School Administration, agree as follows:

- 1) Jostens will provide preferred production time for the manufacturing of your school's custom products.
- 2) All Jostens Class Rings are covered by a Lifetime Limited Warranty. Jostens guarantees all other products to be free from defects in workmanship and materials at the time of delivery. Any defective merchandise will be repaired or replaced without charge.
- 3) Jostens agrees to deliver your school's products in a timely manner based on the individual order dates, and to market and provide product information to students and parents (in school or otherwise) in various formats in order to allow for efficient ordering and delivery.
- 4) This agreement is effective for products listed below:

<input checked="" type="checkbox"/> Class/Championship Rings	<input checked="" type="checkbox"/> Diplomas
<input checked="" type="checkbox"/> Grad Announcements & Accessories	<input checked="" type="checkbox"/> Graduation Regalia & Accessories

- 5) ***Jostens will print a Custom Announcement Design Sample for Senior Meeting in the Fall.***

\_\_\_\_\_

\_\_\_\_\_

- 6) This contract is approved by the following school officials, who by signing below represent that they have the authority to execute this agreement. This agreement is in effect from **June 30, 2020 to June 30, 2021 covering the School Year 2020-2021**. The parties will review the terms of this contract annually to ensure the customer's satisfaction.

School Administration	Title
-----------------------	-------

Jostens Representative	Title:
------------------------	--------

Date: \_\_\_\_\_

*Thank you for selecting Jostens*



Price Quotation # : 2020-1YRDS

**THIS QUOTE IS VALID until June 30, 2020**

<b>Contact Name :</b> Gideon Seaman	<b>Date:</b> May 22, 2020
<b>Company:</b> Sapulpa School District	<b>Terms:</b> Total Contract payable: Net 30
<b>Address:</b> 511 East Lee	<b>Order Payment:</b> Purchase Order / Money Order
<b>City, State Zip:</b>	<b>Installation and Support:</b> Family Zone
<b>Phone:</b>	<b>Tax &amp; Shipping:</b> Added to Invoice
<b>E-Mail:</b>	<b>BorderLAN Contact:</b> Deena Swidler 858.752.2339 <a href="mailto:deena@borderlan.com">deena@borderlan.com</a>
<b>Notes:</b> Next day replacement warranty on all hardware provided. Unlimited device growth throughout the term.	<b>Remit To:</b> BorderLAN Security Receivables 950 Boardwalk #300 San Marcos, CA 92078 FAX: (860) 736-8100

Item	Description	Units	Your COST
1	FZ-T3-LGW-1Y FamilyZone Local Gateway 1 Yr Subscription. 2,501-10,000 FTE	1	<b>\$3,000.00</b>
2	FZ-T3-SMGR-1Y FamilyZone School Manager 1 Year Subscription 2,501-10,000 FTE. PRICED PER FTE. Cloud-Managed Content Filter and reporter w/ built in Cyber-Safety controls.	3600	<b>\$8,100.00</b>
3	FZ-T3-CLASS-1Y FamilyZone Classroom 1 Year Subscription 2,501- 10,000 FTE. PRICED PER FTE. Classroom management suite with Google Classroom and SIS integration. Provides option for teachers to set class policies, focus class, and view student screens.	3600	<b>\$4,500.00</b>
4	FZ-Community-1Y FamilyZone Community Package 1 Year Subscription. Includes community engagement content, virtual classes, digital parenting course, staff awareness training, a unique FamilyZone.com URL with school logo and school safety reporting information		<b>\$0.00</b>
5	Technical Support via FamilyZone for entire term of contract	1	<b>Included</b>
6	<b>Miscellaneous: Shipping</b>	1	<b>TBD</b>
7	<b>Taxes, If applicable or need tax exempt certificate</b>	1	<b>TBD</b>



Price Quotation # : 2020-1YRDS

**THIS QUOTE IS VALID until June 30, 2020**

<i>This quotation contains proprietary information and is confidential, intended for use by your company only, and only for the User identified above.</i>	<b>Contract Total</b> <u><b>\$15,600.00</b></u>
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**PAYMENT TERMS:** 100% of the total payment is due in Net 30 from the date of the Purchase Order. Real costs of shipping and handling will be added to the prices shown above and will be reflected on the invoice if applicable, and paid by Customer as part of the total invoice amount. If applicable, state sales tax will be added to the price of all products unless Customer provides written evidence of exemption prior to shipment.

**ENTIRE AGREEMENT:** The terms and conditions of this Agreement are intended by the parties as the final expression of their agreement with respect to the subject matter of this Agreement, and supersede all prior discussions, representations and agreements, both oral and written. This Agreement may only be modified by means of a document, signed by both parties.

Upon signing, you agree to have BorderLAN Security invoice you for the amount listed. This is a binding order effective once signed and faxed to BorderLAN Security.

**To order, fax signed copy of this agreement AND a PO to:**  
**Sales Department: Fax # (860)736-8100**

**Agreed and accepted:**

**Customer**

**BorderLAN Security**

By: *Gideon Seaman*  
SIGNATURE

By: \_\_\_\_\_  
SIGNATURE

Name: Gideon Seaman

Name: \_\_\_\_\_

Title: IT Director

Title: \_\_\_\_\_

Date: 05/27/2020

Date: \_\_\_\_\_

# Program Signature Form

MBA/MBSA number

Agreement number

01C36000

**Note:** Enter the applicable active numbers associated with the documents below. Microsoft requires the associated active number be indicated here, or listed below as new.

For the purposes of this form, "Customer" can mean the signing entity, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement.

This signature form and all contract documents identified in the table below are entered into between the Customer and the Microsoft Affiliate signing, as of the effective date identified below.

<b>Contract Document</b>	<b>Number or Code</b>
Enrollment for Education Solutions	X20-14303

By signing below, Customer and the Microsoft Affiliate agree that both parties (1) have received, read and understand the above contract documents, including any websites or documents incorporated by reference and any amendments and (2) agree to be bound by the terms of all such documents.

<b>Customer</b>
<b>Name of Entity (must be legal entity name)*</b> Sapulpa School District <b>Signature*</b> _____ <b>Printed First and Last Name*</b> <b>Printed Title</b> <b>Signature Date*</b>
<b>Tax ID</b>

*\* indicates required field*

<b>Microsoft Affiliate</b>
<b>Microsoft Corporation</b> <b>Signature</b> _____ <b>Printed First and Last Name</b> <b>Printed Title</b> <b>Signature Date</b> (date Microsoft Affiliate countersigns)
<b>Agreement Effective Date</b> (may be different than Microsoft's signature date)

**Optional 2<sup>nd</sup> Customer signature or Outsourcer signature (if applicable)**

<b>Customer</b>
<b>Name of Entity (must be legal entity name)*</b>
<b>Signature*</b> _____
<b>Printed First and Last Name*</b>
<b>Printed Title</b>
<b>Signature Date*</b>

*\* indicates required field*

<b>Outsourcer</b>
<b>Name of Entity (must be legal entity name)*</b>
<b>Signature*</b> _____
<b>Printed First and Last Name*</b>
<b>Printed Title</b>
<b>Signature Date*</b>

*\* indicates required field*

If Customer requires additional contacts or is reporting multiple previous Enrollments, include the appropriate form(s) with this signature form.

After this signature form is signed by the Customer, send it and the Contract Documents to Customer's channel partner or Microsoft account manager, who must submit them to the following address. When the signature form is fully executed by Microsoft, Customer will receive a confirmation copy.

**Microsoft Corporation**  
Dept. 551, Volume Licensing  
6100 Neil Road, Suite 210  
Reno, Nevada 89511-1137  
USA

TRANSACTION CONFIRMATION  
FOR IMMEDIATE DELIVERY

EXHIBIT A



Date: June 8, 2020  
Transaction Confirmation # 4

This Transaction Confirmation is subject to the Natural Gas Purchase Agreement between Seller and Buyer dated 06/28/17. The terms of this Transaction Confirmation are binding unless disputed in writing within 2 Business Days of Receipt.

**SELLER:**  
Tiger, Inc.  
P.O. BOX 702437  
Tulsa, OK 74170  
Transporter: ONG  
Attn: Kellie Wendland  
e-mail: kwendland@tigernaturalgas.com  
Phone: (918) 491-6998, x224 Fax: (918) 491-6659

**BUYER:**  
Sapulpa Public Schools  
110 S. Burnett  
Sapulpa, OK 74066  
Attn: Troy Witzansky  
Phone: 918-224-7089 Fax: 918-224-0344  
Transporter: ONG

**Contract Price:** FIXED AT \$2.67 per MMBtu

**Delivery Period:** Begin: August 1, 2020 End: July 30, 2021

**Performance Obligation and Contract Quantity:** (Select One)

<b>Firm (Fixed Quantity):</b>	<b>Firm (Variable Quantity):</b>	<b>Interruptible:</b>
_____ MMBtus/day	_____ MMBtus/day Minimum	Up to _____ MMBtus/day
_____ EFP	_____ MMBtus/day Maximum	
	Subject to Section 4.2 at election of ___ Buyer or ___ Seller	

**Delivery Point(s):** ONG Citygate

**Special Conditions:** This transaction confirmation #4 covers the facilities shown on Exhibit B.

Volumes are based on the two-year average of historical usage for each of the accounts on Exhibit B and are listed in MMBtu's. The usage will be allocated to each of the accounts on Exhibit B based on the actual usage of the account.

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2902	2444	1408	863	354	144	128	178	226	788	1816	2391

Excess Surplus Volumes will be priced at GD Midpoint Average +/- \$0.10. Sellbacks cannot exceed the weighted average contract price charged in a delivery period.

During periods of OFO's, buyer may be required to limit usage to the average daily base load volume, additional gas may be bought/sold at market price.

**Seller:** TIGER, INC.  
By: \_\_\_\_\_  
Title: Executive Vice President  
Date: \_\_\_\_\_

**Buyer:** Sapulpa Public Schools  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Exhibit B			
<b>Sapulpa Public Schools</b>			
<b>AccountName</b>	<b>LDC</b>	<b>UtilityAccount</b>	<b>CustomerNumber</b>
Sapulpa Public Schools - Sapulpa Middle School	ONG	210141666 1133757 021	OK-02-06-0584
Sapulpa Public Schools - Washington Elementary	ONG	210147211 1138946 021	OK-02-06-0585
Sapulpa Public Schools - High School	ONG	210150681 1142204 021	OK-02-06-0582
Sapulpa Public Schools - Liberty Elementary	ONG	211138583 1822083 021	OK-02-06-0583
Sapulpa Public Schools - Woodlawn Elementary	ONG	211139996 1823309 021	OK-02-06-0586
Sapulpa Public Schools - Service Center	ONG	212910866 2527193 021	OK-02-06-0597



# NEW LIFE RANCH

Dear Michael,

Thank You for choosing New Life Ranch as the location for your upcoming trip. It is our goal to make this a comfortable place for life change to happen. We view each group that comes to this "Valley Set Apart" as a life change partner. We are excited about your upcoming trip and honored that we will be able to serve you during the weeks leading up to and throughout your trip.

This packet includes your Group Contract. This contract is a legal form and is important to you and to us in helping us communicate and confirm details with regard to dates, times, rates, and policies. Please read every word of this agreement, and contact us if you have any questions. If all is acceptable, then sign the contract and mail it back to NLR with your **insurance declaration sheet**, and **deposit** by the due date listed on the agreement. Your insurance company can provide an insurance declaration.

Below is a list of important dates for you to remember as you prepare for your trip.

## **July 06, 2020**

Signed contract, certificate of liability insurance, and deposit due to New Life Ranch

## **July 30, 2020**

Last day to make changes to your contract

## **July 30, 2020**

Provide final numbers, schedule, and special needs

## **August 6, 2020**

First day of your trip

## **August 6, 2020**

Last day of trip.

It is important as you get ready for your trip that you stay in touch with us, and that we stay in touch with you about your needs for the time you spend at New Life Ranch.

Again, we are glad that you have chosen NLR. You can be assured of our very best effort to meet all of your needs and to serve you joyfully while you are here.

Sincerely,

Rachael Bradford  
Activities Assistant  
New Life Ranch

Please contact us if you have any questions about your trip to New Life Ranch.  
Rachel Bradford 918.422.5506 x147 rachael@newliferanch.com

# Group Contract

<b>ORGANIZATION</b>		<b>REPRESENTATIVE</b>	
Name	<b>Sapulpa Public Schools Athletics Team</b>	Group Leader	<b>Michael Rose</b>
Address		Type of Group	<b>School (Public)</b>
City / State / Zip		# Nights	<b>0</b>
Phone	<b>918-895-8464</b>	# Meals	<b>1</b>
E-mail	<b>mrose@sapulpaps.org</b>	NLR Contact	<b>Rachael Bradford</b>
Fax			

<b>DATES</b>			
Arrival	<b>August 6, 2020</b>	Time	<b>9:00 AM</b>
Departure	<b>August 6, 2020</b>	Time	<b>12:00 PM</b>
		Contract Sent	<b>March 20, 2020</b>
		Contract Due	<b>July 06, 2020</b>

<b>GUESTS</b>			
Min. Expected #	<b>46</b>	Rate Per Person	<b>Team building \$12.15 per person per hour</b>
		Deposit Amount	<b>100.00</b>
<p>Note: If the actual number of guests fall below 46 (min #), Sapulpa Public Schools will be required to pay \$9.60 per person (80%) for those not attending up to the minimum expected number.</p>			

<b>RESOURCES</b>			
Resource Name	Res Start	Res End	Res Notes
<b>Ropes Course</b>			
Hub & Spoke	Aug 6, 9:00 AM (Thu)	Aug 6, 3:00 PM (Thu)	
Diamond Course	Aug 6, 9:00 AM (Thu)	Aug 6, 3:00 PM (Thu)	Jacobs
Team Building	Aug 6, 9:00 AM (Thu)	Aug 6, 3:00 PM (Thu)	

<b>CONTRACT NOTES/MEALS</b>	
Contract Notes	
First Meal	Last Meal

## TERMS AND CONDITIONS

1. To reserve the requested dates, we agree to pay New Life Ranch a non-refundable deposit for the reservation listed above. Changes cannot be made within 90 calendar days prior to the Arrival Date unless mutually agreed. Cancellation within the 90 calendar days prior to the Arrival Date will require payment for 50% of the number of reservations.
2. We agree to make final payment or arrangements to pay any balance due before leaving NLR.
3. We agree to pay for any damage caused by the group, including, but not limited to graffiti, broken glass, setting off fire extinguishers, and other damage beyond normal wear and tear.
4. We agree that New Life Ranch and its officers, agents, and employees shall not be responsible for any injury to the property or person of any individual, adult or child, in our group during the retreat dates described above except such injuries and damages which are caused by the negligence of New Life Ranch, its agents, or employees.
5. We agree TO PROVIDE FIRST AID EQUIPMENT AND CARE for any injuries incurred by an individual, adult or child in our group during the retreat dates described above. We understand that New Life Ranch will NOT provide such equipment and care.
6. We agree to provide our own liability policy which covers damages to persons and property.  
PLEASE ATTACH A COPY OF YOUR ORGANIZATION'S CERTIFICATE OF LIABILITY INSURANCE.
7. We agree to comply faithfully with this contract and the attached information. We understand that New Life Ranch is a Christian organization whose mission is to present the Gospel of Jesus Christ and equip believers for ministry. We agree to work in cooperation with the staff of New Life Ranch to conduct a program that is respectful of the beliefs of New Life Ranch.

Please contact us if you have any questions about your trip to New Life Ranch.  
Rachel Bradford 918.422.5506 x147 rachael@newliferanch.com

**Sapulpa Public Schools**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

**New Life Ranch Inc.**

NLR Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## FUNDRAISERS 2019-20 School Year

SITE	CLUB	DATE OF EVENT	FUNDRAISER	HOW FUNDS WILL BE USED
High School	Football	8/17/2020	Chieftain cards	The funds will be used to help purchase meals for all the teams after every away game and for
Junior High	Sapulpa Junior high Cheerleaders	12/6/2020	Kendra Scott	Warm ups and competition dues
Junior High	Sapulpa Junior High Cheerleaders	7/25/2020	Car Wash	Dues/
SHS	Girls Basketball	9/26/2020	Annual Golf Scramble ( Date TBD)	Team Travel Gear and Misc
SHS	Girls Basketball	10/1/2020	Breast Cancer Wareness TShirts- (Month of OCT. Date TBD)	Team Equipment/Meals
SHS	Girls Basketball	11/18/2020	Shoot-a-thon	Team Meals, Gear, Misc
SHS-	Touchdown Football Club	7/1/2020	Beef Sticks Sales	Yearly football items
SHS-	Touchdown Football Club	7/1/2020	Spirit wear sales	Yearly football items
SHS-	Touchdown Football Club	7/1/2020	Chieftain swag sales	Yearly football items
Sapulpa Golf Courses	Sapulpa Softball	7/24/2020	Golf tourney	food, equipment for athletes/playing apparel
High School	Girls Basketball	9/26/2020	Annual Golf Scramble	Team meals, gear and equipment
High School	Girls Basketball	10/19/2020	Spirit Wear Sells	Team Meals, Gear, Equipment
High School	Girls Basketball	10/6/2020	Sponsorship Signage	Team Meals, Team Misc.
High School	Girls Basketball	9/15/2020	Pink Out T-Shirts Sell ( Breast Cancer Awareness Campaign)	Team Misc
Softball Field	Girls Softball	9/1/2020	gift card raffle	food, equipment, apparel
HS	Boys Basketball	7/21/2020	HS and Jr High Team Camp	Sapulpa Polos for Student Athletes
HS	Boys Basketball	7/29/2020	Basketball Camp	Travel Gear, Hoodies
HS	Boys Basketball	10/16/2020	Fall Break Basketball Camp	Team Shoes
HS	Boys Basketball	8/27/2020	Hot Dog Sell	Team Meals
HS	Boys Basketball	10/3/2020	Meet the Chieftain Midnight Madness	Coaches Gear(Polos)

## FUNDRAISERS 2019-20 School Year

SITE	CLUB	DATE OF EVENT	FUNDRAISER	HOW FUNDS WILL BE USED
Sapulpa High School	Ping Pings	8/3/2020	August 2020. Snow Cones, and Slip -n-	The funds will be used to finance the regional, state, and national competitions.
Sapulpa High School	Ping Pings	8/3/2020	Raffle Basket for Football, August 2020 and September 2020.	The funds will be used to finance the regional, state, and national competitions.
Sapulpa High School	Ping Pings	1/4/2021	Basketball Raffle Basket, January 2021 - February 2021	The funds will be used to finance the regional, state, and national competitions.
Sapulpa High School	Ping Pings	9/11/2020	Chik Filet Fridays starting in September 2020 through November 2020.	The funds will be used to finance the regional, state, and national competitions.
Sapulpa High School	Ping Pings	10/5/2020	Fall Mini Clinic to be held during the month of October 2020.	The funds will be used to finance the regional, state, and national competitions.
Sapulpa High School	Ping Pings	4/5/2021	Spring Mini Clinic to happen during the month of April 2021.	The funds will be used to finance the regional, state, and national competitions.
Sapulpa High School	Ping Pings	7/1/2020	Ping Tshirt Sales. This fundraiser will run from July through October 2020.	The funds will be used to finance the regional, state, and national competitions.
Sapulpa High School	Ping Pings	7/1/2020	Car Wash during the month of July 2020	The funds will be used to finance the regional, state, and and national competitions.
Sapulpa High School	Ping Pings	8/1/2020	Car Wash during the month of August 2020	The funds will be used to finance the regional, state, and national competitions.
Sapulpa High SchoolPin	Ping Pings	6/1/2020	Powderpuff game day selling snow cones	The funds will be used to finance regional, state, and national competitions.
Sapulpa High School	Ping Pings	7/1/2020	Nothing Bundt Cakes fundraiser for the school year August 2020-May 2021.	The funds will be used to finance the regional, state, and national competitions.
Sapulpa High School	Ping Pings	3/1/2021	Egg My Yard fundraiser for March 2021 through April 2021	The funds will be used to finance regional, state, and national competitions.
Sapulpa High School	Ping Pings	11/1/2020	Quick Trip Cards fundraiser for the months of November 2020-December 2020	The funds will be used to finance regional, state, and national competitions.
SJH	Boys and girls golf	7/11/2020	Golf scramble	For travel expenses , food and gear
SC/HS	Sapulpa Green Thumb Chieftains	8/24/2020	Plant, Pine Cone Art & Fire Starters	For expenses & supplies for our greenhouse, art & fire starter projects. These items will be sold throughout the entire school year.
SHS /SJH	FFA	8/24/2020	Meat Fundraiser	Activites and classroom/shop/farm supplies
SHS/SJH	FFA	8/28/2020	Booth--Aug 2020	Classroom and Activities
SHS/SJH	FFA	10/2/2020	Metal Sales / Shop Projects	Activites/ Classrooms/ Shop
SHS/SJH	FFA	1/25/2021	Spring Meat Sales	Activities/Classroom & shop supplies/Show equip

## FUNDRAISERS 2019-20 School Year

SITE	CLUB	DATE OF EVENT	FUNDRAISER	HOW FUNDS WILL BE USED
Sapulpa Jr./Sr. High School	Sapulpa Art	8/1/2020	Shirt and School Apparel	All funds raised will benefit Sapulpa Jr/Sr High Art.
Sapulpa Jr/Sr High School	Sapulpa Art Department #870	8/1/2020	Paint Party	All funds raised will benefit Sapulpa Jr/Sr High Art.  Sapulpa Jr High/High School will host 1-4 Paint Party Nights during the 2020-2021 school year to purchase art supplies and classroom resources. Additional student learning expenses, and/or professional development related expenses can be paid for with the money raised.
Sapulpa Jr/Sr High School	Sapulpa Art Department #870	8/1/2020	Lasercut Customs and School Spirit	All funds raised will benefit Sapulpa Jr/Sr High Art.  Sapulpa Jr/Sr High School will create and sell Lasercut Custom and School Spirit items during the 2020-2021 school year at 2-3 separate times.. The fundraiser will consist of materials cut and/or engraved using the Glowforge. These materials or items include but are not limited to: cutting boards, ornaments, plaques, name boards, school spirit items, custom/personalized items, paint party packets, etc.
Sapulpa High School	SHS/SJH Choirs	9/8/2020	Snap-Raise	To fund choir activity accounts: choir purchases include music, CDs, folders, contest fees, convention registrations, travel, All-State expenses, awards, festivals.
Sapulpa High School	SHS Choir	10/6/2020	World's Finest Chocolate	Students can sell candy and apply the profit (50%) toward their trip expenses for the year.
SHS	JROTC	10/24/2020	American Legion Spaghetti Dinner	JROTC competition trips, parties/dances, JROTC class items
SHS	JROTC	8/20/2020	JROTC Inflatables Rental	JROTC parties and dances, outings
Athletics	Athletics	6/15/2020	Athletics spirit wear / gear	For athletic department needs / wants
Athletics	Athletics	6/15/2020	Athletic marketing and advertisement partnerships	Athletic department needs / wants.
Athletics/High School	Athletics/High School	6/15/2020	Freckles Ice Cream Sales	High school and athletic department needs /wants.
Athletics-(Baseball Field)	Sapulpa High School Baseball	6/11/2020	Field Rental- Tulsa Men's Baseball League. Rental is from June 11- August 30, each Tuesday, Thursday, and Sunday	Assistant Coach Stipend
SJH	Library	10/20/2020	Fall 2020 Scholastic Book Fair	Funds will be used to purchase books and processing materials.
SJH	Library	1/27/2021	Spring 2021 Scholastic Book Fair	Funds will be used to purchase books and processing materials.
SJH	StuCo	9/3/2020	Back to School Dance	Funds will be used towards students and teachers in the future (free t shirts at games, spirit week props, teacher gifts, etc)
SJH	StuCo	10/23/2020	Movie on the Field	Funds will be used towards students and teachers in the future (free t shirts at games, spirit week props, teacher gifts, etc)
SJH	StuCo	12/4/2020	JH MORP	Funds will be used towards students and teachers in the future (free t shirts at games, spirit week props, teacher gifts, etc)
SJH	StuCo	10/5/2020	Shirt Sales	Funds will be used towards students and teachers in the future (free t shirts at games, spirit week props, teacher gifts, etc)
SJH	StuCo	3/4/2021	Spring Dance	Funds will be used towards students and teachers in the future (free t shirts at games, spirit week props, teacher gifts, etc)
SJH	StuCo	2/8/2021	MAD WEEK	All funds raised from fundraisers all week will be given back to a Sapulpa community member in need

**Transfer Summary**      **June 09, 2020**

<b>Transfer Number</b>	<b>Student Last Name</b>	<b>Student First Name</b>	<b>Student Middle Name</b>	<b>Grade Level</b>	<b>Sending School County</b>	<b>Sending School District</b>	<b>Sending School Site</b>	<b>Receiving School County</b>	<b>Receiving School District</b>	<b>Receiving School Site</b>
177178	Hodge	Skylar	Lee	9	CREEK	MOUNDS	N/A	CREEK	SAPULPA	N/A
174378	Abbey	Wyatt	Thomas	PK	CREEK	KELLYVILLE	N/A	CREEK	SAPULPA	N/A
173600	Alexander	Nathaniel	Ray	2	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
173577	Anderson	Emra	Eternity	2	CREEK	ALLEN-BOWDEN	N/A	CREEK	SAPULPA	N/A
173579	Anderson	Heidi	Nichole	6	CREEK	ALLEN-BOWDEN	N/A	CREEK	SAPULPA	N/A
173585	Anderson	Melody	Lee	1	CREEK	ALLEN-BOWDEN	N/A	CREEK	SAPULPA	N/A
176909	Anney	Dylan	Paul	10	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
174666	Bell	Natalie	Marie Sue	PK	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
177166	Blalock	Shaun	Andrew	8	CREEK	ALLEN-BOWDEN	N/A	CREEK	SAPULPA	N/A
176917	Brewer	Makynzie	LaNore	1	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
170083	Brown	Lynlee	Grace	KG	CREEK	BRISTOW	N/A	CREEK	SAPULPA	N/A
173596	Bruton	Adison	Marie	PK	CREEK	LONE STAR	N/A	CREEK	SAPULPA	N/A
174363	Canady	Na'Kya	Monae	PK	TULSA	SAND SPRINGS	N/A	CREEK	SAPULPA	N/A
177174	Cantrell	Copeland	Dane	9	CREEK	KELLYVILLE	N/A	CREEK	SAPULPA	N/A
170129	Cleveland	Waylon	Eli	KG	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
170130	Cleveland	Weston	Jeremiah	3	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
177384	Clostio	Maci	Laine	PK	CREEK	LONE STAR	N/A	CREEK	SAPULPA	N/A
174633	Cothren	Isabella	Jade	9	CREEK	KIEFER	N/A	CREEK	SAPULPA	N/A

173607	Crawford	Cooper	David	PK	CREEK	PRETTY WATER	N/A	CREEK	SAPULPA	N/A
177171	Dean	Tyler	Osborn	9	CREEK	KELLYVILLE	N/A	CREEK	SAPULPA	N/A
176971	DeLoache	Kathryn	Elizabeth	9	CREEK	KIEFER	N/A	CREEK	SAPULPA	N/A
176907	Dement	Mason		12	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
173601	Dossman	Eli	Aaron	PK	CREEK	PRETTY WATER	N/A	CREEK	SAPULPA	N/A
174452	Durbin	Jackson		KG	CREEK	ALLEN-BOWDEN	N/A	CREEK	SAPULPA	N/A
174283	Ensign	Lucille	Claire	KG	TULSA	BROKEN ARROW	N/A	CREEK	SAPULPA	N/A
177181	Ernst	Acree	Christine	9	CREEK	MOUNDS	N/A	CREEK	SAPULPA	N/A
173613	Garrison	Kara	Rey	PK	TULSA	JENKS	N/A	CREEK	SAPULPA	N/A
174252	Gentry	Mason	Gregory	PK	CREEK	LONE STAR	N/A	CREEK	SAPULPA	N/A
174462	Gomez	Oliver	Bradley	PK	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
173611	Hagerdon	Presley	ReAnn	KG	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
173609	Higgins	Bryleigh	Nicole	PK	TULSA	GLENPOOL	N/A	CREEK	SAPULPA	N/A
177383	Hodge	Chloe	Louise	6	CREEK	MOUNDS	N/A	CREEK	SAPULPA	N/A
170079	Horn	Easton	Grant	3	OKMULGEE	BEGGS	N/A	CREEK	SAPULPA	N/A
170077	Horn	Katie	Beth	PK	OKMULGEE	BEGGS	N/A	CREEK	SAPULPA	N/A
173608	Hutchins	Kinzlee	Faith	PK	CREEK	KELLYVILLE	N/A	CREEK	SAPULPA	N/A
173598	Johnson	Lucy	James	PK	TULSA	BIXBY	N/A	CREEK	SAPULPA	N/A
174358	Johnson	Preslee	Brooke	PK	CREEK	BRISTOW	N/A	CREEK	SAPULPA	N/A
177172	Lane	Kourtney	ReAnn	9	CREEK	KELLYVILLE	N/A	CREEK	SAPULPA	N/A
173592	Lowman	Danica	Love	KG	TULSA	SAND SPRINGS	N/A	CREEK	SAPULPA	N/A

173590	Macias	David	Xavier	5	TULSA	SAND SPRINGS	N/A	CREEK	SAPULPA	N/A
174300	Mandujano	Genesis		PK	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
177164	Moss	Micah	Mack Oliver	9	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
170082	O'Parrell	Justice	William	12	CREEK	MANNFORD	N/A	CREEK	SAPULPA	N/A
174330	Owens	Amelia	Kate	PK	TULSA	JENKS	N/A	CREEK	SAPULPA	N/A
174333	Owens	Marian	James	PK	TULSA	JENKS	N/A	CREEK	SAPULPA	N/A
174386	Page	Emma	Nicole	PK	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
177385	Phillips	Jhett	Wade	PK	CREEK	LONE STAR	N/A	CREEK	SAPULPA	N/A
176893	Pile	Lincoln	Grey	PK	TULSA	JENKS	N/A	CREEK	SAPULPA	N/A
174353	Powell	Remington	Jack	PK	TULSA	JENKS	N/A	CREEK	SAPULPA	N/A
170126	Queen	Kaydence	Kenae	4	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
170127	Queen	Kendyll	Alyssa	7	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
174305	Quinton	Briar	Rain	PK	CREEK	BRISTOW	N/A	CREEK	SAPULPA	N/A
177168	Ragsdale	Isaac	Andrew	9	CREEK	KELLYVILLE	N/A	CREEK	SAPULPA	N/A
170084	Rainbolt	Everleigh	Kay	8	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
170122	Redwood	Beau	Brandon	8	CREEK	KELLYVILLE	N/A	CREEK	SAPULPA	N/A
177185	Schulz	Katelyn	Janell	9	CREEK	KELLYVILLE	N/A	CREEK	SAPULPA	N/A
176888	Sevenstar	Kahlessa	S	1	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
173594	Slavens	Paul	Ray	11	TULSA	BERRYHILL	N/A	CREEK	SAPULPA	N/A
176897	Smith	Amyah	Lenea	2	CREEK	ALLEN-BOWDEN	N/A	CREEK	SAPULPA	N/A
174302	Smith	Kendyll	Michelle	PK	CREEK	KIEFER	N/A	CREEK	SAPULPA	N/A

174367	Stobaugh	Kensington	Lynn	PK	CREEK	KIEFER	N/A	CREEK	SAPULPA	N/A
173614	Storjuhann	Frances	Bea	PK	CREEK	ALLEN-BOWDEN	N/A	CREEK	SAPULPA	N/A
173595	Taylor	Marquan	Alando	5	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
174349	Thompson	Kenna	Reign	PK	CREEK	KIEFER	N/A	CREEK	SAPULPA	N/A
176886	Trout	Tytus	Oliver	1	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
174272	Webb	Justyce	Aurielle	PK	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
177175	Whipple	Amelia	Brooke	9	CREEK	MOUNDS	N/A	CREEK	SAPULPA	N/A
174268	Wilson	Blaze	William	PK	CREEK	KELLYVILLE	N/A	CREEK	SAPULPA	N/A
176974	Wilson	Malachi	James	9	TULSA	SAND SPRINGS	N/A	CREEK	SAPULPA	N/A
176896	Woolsey	Abigale	Shon	PK	TULSA	TULSA	N/A	CREEK	SAPULPA	N/A
173619	Yocham	Emalie	Nicole	4	CREEK	KELLYVILLE	N/A	CREEK	SAPULPA	N/A



## E-RATE LETTER OF AGENCY

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**APPLICANT: Sapulpa Public Schools**

**Funding Years Authorized: 2021-22**

("Applicant") hereby authorizes Kellogg & Sovereign® Consulting, LLC, Consultant Registration Number 16024809, or its designated agents or employees ("KSLLC") to act on our behalf during the term of this authorization.

Although not exclusive, KSLLC is specifically authorized to conduct the following actions on behalf of the Applicant:

- ♦ Prepare and submit Federal Communications Commission ("FCC") Forms 470, 471, 486, 500, 472 and other forms requested by the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC")
- ♦ Prepare and submit documentation to USAC or the FCC in compliance with E-Rate program rules and regulations.
- ♦ Act as our agent in working with representatives of the FCC or USAC to provide information as requested during application review, selective reviews, site visits, audits and any other activity associated with review of our applications.
- ♦ Prepare Requests for Proposal ("RFPs") to be posted online.
- ♦ Provide information to service providers as needed to clarify information in RFPs and Forms 470.
- ♦ Solicit and receive proposals from service providers for requested services.
- ♦ Prepare comparisons of proposals from service providers.
- ♦ Complete contracts for eligible E-Rate services as specifically directed by the Applicant's authorized representative.

**I also understand that in submitting these forms on our behalf, KSLLC will be making certifications for our school district. By signing this Letter of Agency, I make the following certifications as required by the E-Rate Program <sup>1</sup>:**

- a) I certify that the schools I represent are all schools under the statutory definitions of elementary and secondary schools as defined under 47 C.F.R. § 54.500, that do not operate as for-profit businesses and do not have endowments exceeding \$50 million.
- b) I certify that the schools I represent has/have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that to the extent that the billed entity is passing through the non-discounted charges for the services requested under this Letter of Agency, that the entities I represent have secured access to all of the resources to pay the non-discounted charges for eligible services and products from funds to which access has been secured in the current funding year.
- c) I certify that the services the school, library, or district purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. § 54.513.

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<sup>1</sup> <https://www.usac.org/e-rate/applicant-process/competitive-bidding/letter-of-agency-loa/>

- d) I certify that the schools I represent has/have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.
- e) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- f) I certify that I will retain required documents for a period of at least ten (10) years after the latter of the last day of the applicable funding year or the service delivery deadline for the funding request. I certify that I will retain all documents necessary to demonstrate compliance with the statutory or regulatory requirements regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the E-Rate Program.
- g) I certify that I am authorized to procure and/or order telecommunications and other supported services for the eligible entity(ies) covered by this Letter of Agency. I certify that I am authorized to make this request on behalf of the eligible entity(ies) covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the E-Rate program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.
- h) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the Schools and Libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the Schools and Libraries support mechanism.
- i) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.
- j) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information and belief, all information provided to KSLLC for E-Rate submission is true. If any of the statements made above are incorrect, fraudulent or misleading, the undersigned and their institution agrees to indemnify, as allowed by state law, KSLLC, its members, employees and agents of any and all liability, legal fees or actions that may arise from the incorrect, fraudulent or misleading statement(s).

Applicant Name: \_\_\_\_\_

Mailing Address, City, ST, Zip: \_\_\_\_\_

Signature of Authorized Person: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Authorized Person: \_\_\_\_\_ Title: \_\_\_\_\_

*This authorization shall remain in effect until KSLLC is notified of its cancellation in writing via certified mail.*

## LOAN AGREEMENT FOR FOOD SERVICE DEFICITS

This contract and agreement, made and entered into the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the General Fund, hereinafter referred to as First Party, and the Child Nutrition Programs (CNP) account, hereinafter referred to as Second Party, of Sapulpa school district, witnesseth:

The First Party contracts and agrees to furnish the Second Party the cost of an amount not to exceed \$ 500,000 as a contingent liability subject to repayment as funds become available from the party of the Second Party. This loan agreement must ensure that the party of the Second Party will use these funds only for the operation and improvement of the nonprofit CNP for children. This loan agreement may include items such as utilities, indirect costs/overhead, and the coverage of end-of-year shortfalls; i.e., salaries, inventory, etc.\*

The Second Party agrees to the loan and to pay as specified the costs of the same shown on the agreement on or before June 30, 2021.

It is further mutually agreed between the parties hereto, as follows:

1. Any change in services or cost of services shall be made by mutual agreement of each of the parties hereto in writing by attaching a copy of such change or changes to this contract as an addendum thereto.
2. Rights and obligations of the parties hereto shall be governed by the United States Department of Agriculture (USDA) Policy Memo 93-SP-23 and federal and state laws.
3. This contract and all provisions hereto shall be binding upon the successors and assigns of the parties hereto insofar as the parties may bind their successors and assigns under the laws of the state of Oklahoma.

Witness our hands the day and year first above written.

\_\_\_\_\_  
Clerk/Board of Education  
(General Fund Manager)

\_\_\_\_\_  
Child Nutrition Programs Manager

Subscribed and sworn to before me \_\_\_\_\_, \_\_\_\_\_

My commission expires \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public

\*If utilities and indirect costs/overhead are to be paid from the CNP account, it must be a part of this contract.



# PROPOSAL FOR DRUG AND ALCOHOL TESTING

## SERVICE AGREEMENT

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1619 S Boulder Tulsa, Ok 74119 – [P] 918.622.6600 – [F] 918.622.6605 – [admin@tulsaweaverdrugtesting.com](mailto:admin@tulsaweaverdrugtesting.com)

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This Service Agreement (“Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2020, by and between **Weaver Drug Testing Lab** with its principle place of business at 1619 S. Boulder, Tulsa, Oklahoma 74119 (“Weaver”) and **Sapulpa Public School**.

**The terms of this agreement shall remain in effect until terminated in accordance with this agreement.**

1. **Services: Sapulpa Public School retains Weaver Lab, and Weaver Lab agrees to perform the specific services described below.**

Weaver Lab will help organize and plan 1 mass drug test prior to start of school year. Our lab will have staff on hand to collect and receive collected samples and transport to lab for testing. Athletes who are unable to attend the mass collection will be able to come directly to the lab and complete an initial drug test once payment to the school has been confirmed. Make up days may also be scheduled.

Weaver Lab will provide weekly, bi-monthly, or monthly random drug testing throughout the school year. Weaver lab can and will provide a randomly selected list for number of students to be tested, and provide staff on-site to collect and transport sample to lab. Weaver lab can and will provide flexibility in testing dates and times, tests can be performed on different days of the week and different times of the day, morning or afternoon.

Weaver Lab can provide urine, hair follicle and/or oral swab testing, although urine is the most commonly used sample for testing. Urine drug testing is done in house on the AU640 analyzer. Negative results are usually reported same day depending on time of collection. If a GC/MS confirmation is requested, turn-around time is usually 48 to 72 hours. Final reports can be emailed to designated individuals or be set up to use our on-line access with a username and password.

<b>SERVICES PROVIDED</b>	
<p><b>BASIC STUDENT PANEL URINE - \$10.00</b></p> <p>Amphetamine Benzodiazepine Cocaine Opiate PCP THC 50 Creatinine</p>	
<p><b>EXTENDED / SUSPICION ONLY PANEL - \$12.00</b></p> <p>Amphetamine Methamphetamine Benzodiazepine Barbiturate Cocaine Ecstasy Opiate PCP Oxycodone THC 20</p>	
	<p><b>GC/MS CONFIRMATION - \$12.00</b></p> <p><b>ETG ALCOHOL - \$5.00 (UP TO 80 HOURS BACK)</b></p> <p><b>5 PANEL HAIR FOLLICLE - \$40.00 (SHOWS 3 MONTH HISTORY)</b></p> <p>ALL SUPPLIES ALL PROVIDED AND INCLUDED. NO ON-SITE COLLECTION FEE COURIER PICK- UP AVAILABLE</p>

**2. Payment for Services: Weaver will submit invoices in a timely manner to Sapulpa Public School accounts payable. Sapulpa Public School will pay undisputed invoices within 30 days of receipt of an invoice property issued. Weaver may not increase its prices for the Services during the initial Term of the Agreement.**

3. **Service Warranty:** Weaver warrants that all Services will be performed in a competent, workmanlike, and professional manner by Weaver personnel with sufficient training and experience commensurate with their roles to provide the services.
  
4. **Basic Student Urine Panel will be performed on all collected samples unless another panel or option is requested by school official.**

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David Weaver M.T. (ASCP)  
Lab Director

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Pamela Weaver M.L.T (ASCP)  
Lab Manager

School Official

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School Official

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# **PERSONNEL REPORT**

**June 10, 2020**

## **CERTIFIED PERSONNEL REPORT**

### **EMPLOYMENT**

#### **FIRST-YEAR TEMPORARY CONTRACTS FOR 2019-2020** **(Positions/duties subject to assignment by the Superintendent.)**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>
Rachel Carney	School Nurse	August 12, 2020
Jazzman Peaden	Liberty Principal/TBD	TBD

#### **EXTRA DUTY ASSIGNMENTS/STIPENDS FOR 2019-2020**

<b><u>Name</u></b>	<b><u>Extra-duty Assignment/Stipend</u></b>
Amy Harnish	Freedom Sub/\$500(One Time)
Autumn Collins	English Dept Head/\$1,000

#### **REMOVAL OF EXTRA DUTY ASSIGNMENTS/STIPENDS FOR 2019-20**

<b><u>Name</u></b>	<b><u>Extra-duty Assignment/Stipend</u></b>
Natalie Burnham	English Dept Head/\$1,000

### CHANGE OF STATUS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Day</u>
Richard Patterson	Full Time Teacher	Part Time Teacher	July 1, 2020
David Bacher	PE Teacher(Jefferson Heights)	Dean of Students(Holmes Park)	July 1, 2020
Shirley Mefford	Reg Ed Math (HS)	SPED Math (HS)	July 1, 2020

### LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
None			

### TRANSFERS

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
None				

### RESIGNATIONS/RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Faye Sherwood	Teacher	June 1, 2020
Angela Lindsay	Counselor	June 30, 2020

### TERMINATIONS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
None		

# PERSONNEL REPORT

June 10, 2020

## SUPPORT PERSONNEL REPORT

### EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
None		

### EXTRA DUTY STIPENDS FOR 2019-20

<u>Name</u>	<u>Extra Duty</u>
Brandee Melton	Gen Youth Covid-19/\$185.78
Carmesha Williamson	Gen Youth Covid-19/\$185.78
Tina Hester	Gen Youth Covid-19/\$185.78
Gloria Hernanden	Gen Youth Covid-19/\$170.72
Patricia Mauch	Gen Youth Covid-19/\$185.78
Elizabeth Pfeiffer	Gen Youth Covid-19/\$170.72
Jocelyn Zlata	Gen Youth Covid-19/\$170.72
Josh Terrones	Gen Youth Covid-19/\$185.78
Ron Wood	Gen Youth Covid-19/\$170.72
Pam Whinery	Gen Youth Covid-19/\$92.89
Treva Zlata	Gen Youth Covid-19/\$92.89

### REMOVAL OF EXTRA DUTY STIPENDS FOR 2019-20

<u>Name</u>	<u>Extra Duty</u>
Ashley Goddard	8th Grade Volleyball Coach/\$2,000
Lila Heard	9th Grade Volleyball Coach/\$2,500
Jimmie Walker	Boy's BB Varsity Asst./\$3,600
Forrest Jones	Traveling/\$600

**CHANGE OF STATUS**

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
None			

**LEAVE REQUEST WITHOUT PAY**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>	<b><u>Effective Date</u></b>
None			

**LEAVE REQUEST**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>	<b><u>Effective Date</u></b>
None			

**FMLA REQUEST**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>	<b><u>Effective Date</u></b>
None			

**ADJUNCT/SUPPORT EMPLOYEE VOLUNTEER  
COACHING CONTRACTS FOR 2019-20**

<b><u>Name</u></b>	<b><u>Assignment</u></b>
None	

**TRANSFER**

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
Julie Kitchens	Liberty	Holmes Park	August 1, 2020

**RESIGNATIONS/RETIREMENTS**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>
David Evans	Sub Bus Driver	June 1, 2020

**TERMINATIONS**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>
None		

**SAPULPA PUBLIC SCHOOLS**  
**SUMMER PROGRAMS 2020**

**SUMMER SPLASH**

**CERTIFIED**

Amy Powers – Director

April Horath

Bethany Davis

Leslie Finch

Suzanne Moss

Julie Baughman

Caren Coddling

Rebekah Anderson

Brandi Martin

Emily Webb

Amy Harnish

Joelle Smith

Megan Plummer

Jana Barrett

Stefanie Gilbert

Laura Beverley

Marsha Walblay

**SUPPORT**

Cyndee Musser

Mindy Kuster

Lisa Mayor

Reagan Pierce

**SAPULPA PUBLIC SCHOOLS**  
**SUMMER PROGRAMS 2020**

**EL PROGRAM**

**CERTIFIED**

Christine Nagle

**SUPPORT**

Celia Granillo

Rubi Herrera

**YOUTH SHELTER TEACHER**

**CERTIFIED**

Dina Janitz

**EXTENDED SCHOOL YEAR**

**CERTIFIED**

Barbara Lowe

Tara Simpson

**SUPPORT**

Jessica Robinson

**BUS DRIVERS**

Cindy Meadows

Alan Drewry

Tim Isham

Danielle Lee

Deborah Kroll