



Where Education **Empowers.**

**Southern Oklahoma Technology Center  
Special Meeting  
Bob Thomason Board Room, 2610 Sam Noble Parkway, Ardmore, Oklahoma  
73401  
Thursday, April 16, 2026 at 11:30 AM**

## **AGENDA**

- I. **Meeting Called to Order/ Welcome**
  - A. Call to order and record members present and absent
  - B. Invocation
  - C. Administer the oath of office and seat Jack Jones as board member for Zone 2
  - D. Administer the oath of office and seat Georganne Westfall as board member for Zone 3
- II. **Introduction of Guests**
  - A. Briefings/Recognition
- III. **Proposed Consent Agenda** All of the following items, which concern items of routine nature normally approved/accepted at Board meetings, will be approved/accepted by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
  - A. Financial Reports and Recommendations
    1. Encumbrance Orders **2025-2026**
      - a. General Fund - \$655,073.59
      - b. General Fund Salaries - \$87,542.39
      - c. Building Fund - \$123,138.03

- d. G & E Funds - \$1,985.67
- e. Grant Fund - \$107,497.00
- 2. Budget Amendment(s): #10
- 3. Activity Fund/PELL Grant Reports
- 4. Activity Fund Transfers
- B. Previous Meeting Minutes: March 12, 2026 - Regular Board Meeting
- C. Request(s) for Out-of-State:
  - 1. Rhonda Mize  
National Career Dev. Assn. Conference  
Minneapolis, MN  
June 29 - July 2, 2026  
Estimated Cost: \$2,714.00
  - 2. Mike Shelton  
2026 Annual ToolKit Tuneup  
May 27 - 29, 2026  
Estimated Cost: \$880.00
- D. Date/Time/Place for Next Board of Education Meeting(s)-**Regular Meeting on May 14, 2026, at 11:30 a.m. at the SouthernTech Main Campus, Bob Thomason Board Room**

IV. **Proposed Board Action Items:**

- A. Discussion and possible board action to approve the Treasurer's Report
- B. Annual reorganization of officers for the SouthernTech Board of Education
- C. Discussion and possible board action to approve the Resolution for Schools and Libraries Universal Services (E-Rate) for the fiscal years 07/01/2026 - 06/30/2027
- D. Discussion and possible board action to approve the changes to Policy DA - General Personnel Policies
- E. Discussion and possible board action to approve the changes to Policy AB — Nondiscrimination

- F. Discussion and possible board action to approve the Continuation of Services for 2026-2027
  - G. Discussion and possible board action to approve Jenkins & Kemper, CPAs, P.C. as the contracting auditing firm to cover the 2025-2026 fiscal year beginning July 1, 2025, and ending June 30, 2026
  - H. Discussion and possible board action to approve the Jefferson County Agreement (Pro-Rate Share of Interest)
  - I. Discussion and possible board action to approve upgrades and furniture for the Chaffin Center, not to exceed \$123,000
  - J. Discussion and possible board action to approve the clinical site agreement with Ardmore Aesthetics
  - K. Discussion and possible board action to approve the purchase of diesel trainers for the Diesel Program, not to exceed \$62,000.00
  - L. Discussion and possible board action to approve the inventory surplus items
  - M. Discussion and possible board action to accept the bid from CM Construction for the construction of the CDL Driving Pad
  - N. Discussion and possible board action to approve the hiring of Fenix Constructors as Construction Management firm
  - O. Discussion and possible board action to approve the design and development for the re-roof on Building 100, Conference Room A
  - P. Discussion and possible board action to approve excess professional allowance for Jeff Clark
  - Q. Discussion and possible board action to approve the addition of an additional Marketing Specialist position within the Marketing Department
  - R. Discussion and possible board action to approve the addition of an additional Instructional Assistant position
  - S. Discussion and possible board action to approve the addition of an LPN Nursing Instructor and Instructional Assistant for the LPN Program
- V. **Proposed Executive Session**  
Proposed Executive Session for the purpose of discussing the employment of the positions listed below, including discussions of information, the

disclosure of which would violate confidentiality requirements of State and/or Federal Law, as authorized by Title 25 O.S. §307 B)(1) and (B)(7) and for the purpose of discussing the purchase and/or sale of real property, as authorized by Title 25 O.S. §307(B)(3)

A. Resignation:

1. Brandi Millsap, Esthetics Instructor, effective June 30, 2026

B. Employment, as follows:

1. WRO Administrative Support
2. Adjunct Instructor - BPOC Program

C. Reassignments/Contract Changes:

1. WRO Administrative Support to WRO Job Coach

D. Discuss the purchase and/or sale of real property

E. Vote to convene or not convene into Executive Session

F. Acknowledgment of Board's Return to Open Session

G. Statement of minutes of executive session

**VI. Proposed Personnel Action Items**

A. Discussion and possible board action to approve the following resignation:

1. Brandi Millsap, Esthetics Instructor, effective June 30, 2026

B. Discussion and possible board action to approve the following employment:

1. Adjunct Instructor - BPOC Program
2. WRO Administrative Support

C. Reassignment/Contract Change:

1. WRO Administrative Support to WRO Job Coach

VII. **Proposed Action Items – Real Property**

- A. Discussion and possible board action regarding the purchase and/or sale of real property discussed in executive session.

VIII. **Proposed Non-Action Items:**

- A. Superintendent's Report
- B. Board Member Reports
- C. Public Participation

IX. **Adjourn**

Posted on April 15, 2026 @ 10:55 a.m.  
by Karen Nail



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# Recognitions

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April 16, 2026

# Student of the Month

## Naveen Johnson

### *Electrical*

*Naveen consistently demonstrates the qualities of an outstanding student and embodies the attitude, work ethic, and professionalism that any instructor would be proud to recognize.*

*Naveen shows maturity, respect, and a willingness to learn, while consistently conducting himself in a way that reflects positively on both himself and our program.*

*Naveen builds positive relationships with his classmates, works well with others, and contributes to a productive classroom environment. He demonstrates professionalism, responsibility, strong character, and a commitment to excellence.*



# Employee of the Month

## Lisa Chronister

### *LPN Instructor*

*Lisa holds high expectations for herself and for student performance. She works to make sure students are not only completing tasks, but truly understanding concepts and developing into safe, professional nurses.*

*Lisa brings strong knowledge, sound judgement, and professionalism to her role. She supports student learning in both classroom and clinical settings and helps maintain the quality and consistency of the LPN Program*

*Lisa puts the student and program first. She willingly supports coworkers, helps meet student needs, and contributes to the larger success of the department.*



# Dental Hygiene Students visit WesternTech

Christy McCullers and Lindsey Hays took six senior Dental Hygiene students to the Weatherford Distance Site at Western Technology Center to participate in their annual sealant clinic. Because our site rarely has sealant cases, this partnership provides our students the opportunity to meet clinical requirements necessary for graduation.



*Partnerships like these help ensure every student crosses the finish line.*

**THANK YOU!**

