



**Northwest Technology Center District #10
Regular Board Meeting
Alva Campus Board Room, 1801 11th Street, Alva, Oklahoma 73717
Tuesday, April 1, 2025 at 5:00 PM**

AGENDA

1. Call to order, roll call of members to establish a quorum

2. Acknowledgment of Guests:

3. Public Participation:

4. Consent Agenda: The following items may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more items will be removed from the consent docket and acted upon separately.

4.A. Minutes of the regular board meeting of March 3, 2025

4.B. Items as surplus to be disposed of by the district

4.C. Employment of personnel for temporary and part-time positions

4.D. Student fundraisers

5. Financial Report Consent Agenda: The following items may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more items will be removed from the consent docket and acted upon separately.

5.A. Encumbrances from the general fund for purchase order numbers 1330 to 1433 in the amount of \$107,507.59

5.B. Change orders from the general fund for purchase orders 83, 115, 120, 136, 244, 344, 388, 507, 508, 517, 573, 602, 647, 988, 1004, 1005, 1035, 1126, 1157, 1158, 1171, 1186, 1191, 1223, 1231, 1247, 1256, 1272, 1276, 1280, 1281, 1291, 1293, 1296, 1299, 1303, 1304, 1305, 1309, 1010, 1321, 1322, 1324-1327, 1329, 70024, 70027, and 70099 in the amount of (\$15,738.90)

5.C. Encumbrances from the building fund for purchase order numbers 20 to 22 in the amount of \$1,097,690.60

5.D. Change in appropriations in the general and building funds with no change in bottom line totals

5.E. Treasurer's report

5.F. Activity fund reports and adjustments

6. Superintendent's Report:

6.A. Report of Student Contests

6.B. Report of Certified Healthy Campus award and Excellence certification.

6.C. Update and discussion of the 2025 summer remodel project at both the Alva and Fairview Campuses.

6.D. Discussion and possible action to send select staff to the Model Schools Conference in June 2025 in Washington D.C. (Possible Board Action)

6.E. Proposed executive session to discuss the resignation of Melanie Blackwood as of April 10, 2025 and the employment of Faculty and Professional Staff for FY2025-2026. (25 O.S. § 307 (B)(1)) (Possible Board Action) **See list of Faculty & Staff below**

FACULTY LISTING

For consideration of FY2025-2026 Employment

ALVA CAMPUS - FY2025 CURRENT ASSIGNMENT

Kasey Adair - Biomedical Sciences Instructor

Amanda Clepper - Practical Nursing Assistant Director/Instructor

Tami Frascht – Career Center Coordinator

Karen Koehn – Career Counselor

L. Brenna Koppitz – Biomedical Sciences Instructor

Pamela Malone – Computer and Business Technology Instructor

Brooke Meyer – Health Careers Certification Instructor

Ronald Rader – Automotive Technology Instructor

Jessica Schanbacher – Digital Design Instructor

Tara Thomas – Practical Nursing Director/Instructor

Benjamin Turner - Construction Trades Instructor

FAIRVIEW CAMPUS - FY205 CURRENT ASSIGNMENT

Debra Button – Health Careers Certification Instructor

Hillary Cinnamon - Cosmetology Instructor

Shawn Cusack – Biomedical Sciences Instructor

Audrey Jennings - Assistant Cosmetology Instructor

Kay Koehn – Career Center Coordinator

Stacy Lee – Digital Design Instructor

Amy McClure – Computer and Business Technology Instructor

Michael “J.P.” Parker – Welding Instructor

Jennifer Shaw – Career Counselor

Ashlee Smart – Math Instructor

Robert Watson – Automotive Technology Instructor

PROFESSIONAL STAFF FY2025 CURRENT ASSIGNMENT

Haley Ragan - Agriculture and Small Business Development Coordinator - Alva & Fairview

6.E.1. Possible vote to convene in executive session. (Possible Board Action)

6.E.2. President’s acknowledgment of the board’s return to open session.

6.E.3. Clerk’s executive session compliance announcement.

6.F. Discussion and possible action to approve or disapprove the employment of Faculty and Professional Staff for FY2025-2026. (Possible Board Action) **See list of Faculty & Staff above**

6.G. Discussion and possible action to approve the resignation of Melanie Blackwood as of April 10, 2025. (Possible Board Action)

7. **New Business:** in accordance with Oklahoma Stat. title 25, §311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

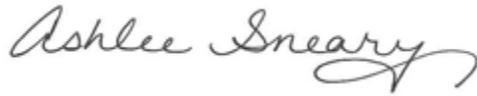
8. Announcements:

May 5, 2025 – Next Regular Board Meeting – Fairview Campus

May 15, 2025 - Foundation Golf Tournament begins at 9:30am

9. Adjourn

This agenda was posted on March 31, 2025 at 3:15 p.m. on the doors of the Administrative Offices at the Alva and Fairview Campuses, posted to the District website, and sent to the news media as of this date. Notice of Scheduled Board Meetings for 2025 are on file as of November 5, 2024 at the Woods County Court House.



Ashlee Sneary
Director of Finance