

**KILLDEER PUBLIC SCHOOL BOARD  
REGULAR MEETING  
BOARD ROOM  
WEDNESDAY, JANUARY 8, 2025, 5:30 PM**



**AGENDA**

1. Call to Order
  - A. Pledge of Allegiance
2. Approval of Agenda
3. Public Comment
4. Consent Agenda
  - A. Minutes from December 11, 2024 Regular Meeting and December 13, 2024 Special Meeting

# Killdeer Public School District No. 16

## Administration

Jeff Simmons, Superintendent  
Brady Wilz, HS Principal  
Andrew Cook, Elem Principal  
Rhonda Zastoupil, Business Manager



## School Board

Levi Bang, President  
Kelli Schollmeyer, Vice-President  
Scott Bice, Member  
April Dutchuk, Member  
Larry Lundberg, Member

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**Killdeer Public School District No. 16**  
**Regular Board Meeting**  
**Boardroom**  
**Wednesday, December 11, 2024 – 5:30 p.m.**  
**Official Minutes**

Levi Bang: Present  
Scott Bice: Present  
April Dutchuk: Present  
Larry Lundberg: Absent  
Kelli Schollmeyer: Present  
Present: 4, Absent: 1.

Also in attendance were Superintendent Jeff Simmons, Business Manager Rhonda Zastoupil, Andrew Cook, Brady Wilz, Janis Harris, Clayton Johnsen, Nick Walker, Taylor Conrad, Maleah Schmeling, John Harris, Nicole Walker, Ashlynn Helfrich, Ryan Schleppenbach, Erik Johnson and Abbie Elkins. Members of the senior class in attendance were Abby Harderson, Jekori Dahlen, Brayden Klym, Wyatt Bohner, Lainey Kucera and Ella McFadden.

### 1. Call to Order

President Bang called the meeting to order at 5:31 pm. The Pledge of Allegiance was recited.

### 2. Approval of Agenda

I move to set the written agenda and approve the consent agenda. This motion, made by Scott Bice and seconded by Kelli Schollmeyer, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

### 3. Public Comment

President Bang opened the floor to public comment. No public comment.

### 4. Consent Agenda

4.A. Minutes from November 13, 2024 Regular Meeting

4.B. Prepaid December Bills

4.C. Business Manager Reports

4.C.a. Financial Reports

4.C.b. Personnel Reports

# Killdeer Public School District No. 16

## Administration

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Brady Wilz, HS Principal  
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Scott Bice, Member  
April Dutchuk, Member  
Larry Lundberg, Member

### 1. New/Revised Extra-Curricular Work Agreements

1. Nick Walker - Weightlifting (50% Split) (Revised)
2. Taylor Conrad - Weightlifting (50% Split) (New)

### 4.C.c. Food Service Reports

### 4.C.d. Student Activity Reports

### 4.D. Administrator Reports

### 5. Program: Senior Class Voting Fieldtrip

Mrs. Jannis Harris was present with members of the senior class who shared their experience as first-time voters in the November 2024 election. Each member of the senior class explained their contribution to researching candidates and educating their fellow classmates prior to the election. The senior class hosted an open forum with the candidates running for County Commission prior to the election to better educate themselves. Their research efforts covered all aspects of the ballot, including the measures and the candidates' positions on various issues. Discussion held.

### 6. Unfinished Business

#### 6.A. Consider Proportioned Contract Positions

I move to approve the assistant coaching stipend to be paid to the head golf coach. This motion, made by Levi Bang, Unseconded.

I move to reconsider the previous motion in light of new information presented by Mr. Walker. This motion, made by Levi Bang, Unseconded.

Discussion held. After the initial motion was unseconded, Mr. Walker addressed the board and shared information on the girls' golf season. Further discussion held.

#### 6.B. Consider Amending Policy GAAC - BR Procedure for Reviewing Complaints About Instructional/Resource Material

I move to approve Policy GAAC-BR Procedure for Reviewing Complaints About Instructional/Resource Material as presented. (This is a second reading). This motion, made by Scott Bice and seconded by Kelli Schollmeyer, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

#### 6.C. Consider Amending GAAC - Review & Complaints of Instructional & Resource Material

I move to approve policy GAAC - Review & Complaints of Instructional & Resource Material as presented. (This is a second reading). This motion, made by Kelli Schollmeyer and seconded by April Dutchuk, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

Discussion held.

# Killdeer Public School District No. 16

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## School Board

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Scott Bice, Member  
April Dutchuk, Member  
Larry Lundberg, Member

### 6.D. Consider Policy IEAB Personnel Use of District Vehicle

I move to adopt Policy IEAB Personnel Use of District Vehicles, as presented. (This is a second reading). This motion, made by Scott Bice and seconded by Kelli Schollmeyer, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

### 6.E. Consider Policy HCAF Food Service Procurement Policy

I move to adopt Policy HCAF Food Service Procurement Policy, as presented. (This is the second reading). This motion, made by April Dutchuk and seconded by Scott Bice, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

### 6.F. Consider Board Regulation HCAF-BR Food Service Procurement Bid Protest Procedure

I move to adopt Board Regulation HCAF-BR, as presented. (This is a second reading). This motion, made by Scott Bice and seconded by Kelli Schollmeyer, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

### 6.G. Consider Amending GAAA - Curriculum Design and Evaluation

I move to approve GAAA - Curriculum Design and Evaluation as presented. (This is a second reading). This motion, made by April Dutchuk and seconded by Scott Bice, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

### 6.H. Consider Amending GAAB - Curriculum Adoption

I move to approve GAAB - Curriculum Adoption as presented. (This is a second reading). This motion, made by Scott Bice and seconded by Kelli Schollmeyer, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

## 7. New Business

### 7.A. Consider Additional December Bills

I move to pay the additional bills as presented. This motion, made by Kelli Schollmeyer and seconded by Scott Bice, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

The additional December bills were presented and reviewed. Discussion held.

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Brady Wilz, HS Principal  
Andrew Cook, Elem Principal  
Rhonda Zastoupil, Business Manager



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Scott Bice, Member  
April Dutchuk, Member  
Larry Lundberg, Member

### 7.B. Review and act on KEA Petition as the representative organization for negotiations

I move to consider the petition as presented by KEA that they are the representative organization in accordance with NDCC 15.1-16-11 and will provide notice in accordance with the statute. This motion, made by April Dutchuk and seconded by Kelli Schollmeyer, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

The KEA petition was presented. Brief discussion held.

### 7.C. Consider District Contribution Rates to NDPERS Defined Contribution 2025 Plans

I move to have the district pay the 4% mandatory employee contribution of the ND Public Employee Retirement System's Defined Contribution 2025 Plan and the employee pay any additional elective percentages. This motion, made by April Dutchuk and seconded by Kelli Schollmeyer, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

The Finance Committee met on December 4th to discuss changes resulting from House Bill 1040 which closed the ND Public Employee Retirement Defined Benefit Plan to newly enrolled public employees, effective January 1, 2025. Newly enrolled employees will now be part of the Defined Contribution Plan. The Defined Contribution Plan was briefly explained by committee members. Discussion held.

### 8. Other

### 9. Announcements

9.A. Next Regular Meeting: January 8, 2025 at 5:30 pm

9.B. NDSBA Negotiations Seminar - February 6-7, 2025 - BSC National Energy Center of Excellence, Bismarck

### 10. Adjourn

The meeting adjourned at 6:28 pm.

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Levi Bang, President

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Rhonda Zastoupil, Business Manager

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## School Board

Levi Bang, President  
Kelli Schollmeyer, Vice-President  
Scott Bice, Member  
April Dutchuk, Member  
Larry Lundberg, Member

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**Killdeer Public School District No. 16  
Special Board Meeting  
Boardroom  
Friday, December 13, 2024 – 9:30 a.m.  
Official Minutes**

Levi Bang: Present via Teams  
Scott Bice: Present via phone  
April Dutchuk: Present via Teams  
Larry Lundberg: Present via phone  
Kelli Schollmeyer: Absent  
Present: 4, Absent: 1.

Also in attendance were Superintendent Jeff Simmons (via phone) and Business Manager Rhonda Zastoupil.

### 1. Call to Order

President Bang called the meeting to order at 9:34 am.

### 2. Approval of Agenda

I move to approve the agenda. This motion, made by April Dutchuk and seconded by Scott Bice, Carried.

Kelli Schollmeyer: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Larry Lundberg: Yea  
Yea: 4, Nay: 0, Absent: 1

### 3. Release of JH Boys' Basketball Extra-Curricular Agreement

I move to grant an unconditional release of the signed JH Boys' Basketball agreement for Clayton Johnsen for the 2024-2025 season. This motion, made by April Dutchuk and seconded by Scott Bice, Carried.

Kelli Schollmeyer: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Larry Lundberg: Yea  
Yea: 4, Nay: 0, Absent: 1  
Discussion held.

### 4. Approval of JH Boys' Basketball Extra-Curricular Agreement

I move to approve the JH Boys' Basketball agreement for Andy Murphy for the 2024-2025 season. This motion, made by April Dutchuk and seconded by Larry Lundberg, Carried.

Kelli Schollmeyer: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Larry Lundberg: Yea  
Yea: 4, Nay: 0, Absent: 1

### 5. Adjourn

The meeting adjourned at 9:43 am.

# Killdeer Public School District No. 16

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Andrew Cook, Elem Principal  
Rhonda Zastoupil, Business Manager



## School Board

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Scott Bice, Member  
April Dutchuk, Member  
Larry Lundberg, Member

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Levi Bang, President

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Rhonda Zastoupil, Business Manager

## B. Prepaid January Bills

**Detail Check Register**

Posted; Batch Description 4 Records Selected; Fund Number 01, 03, 04

Checking Account: 1

Fund 01

Check Number	Check Type	Check Date	Vendor	Chart of Account Number	Check Total
47321	Check	12/18/2024	AIRGAS	AIRGAS USA, LLC	99.68
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
5512310380	12/18/2024	POELEM-03013	LARGE ARGON	01 000 000 310 1000 611	99.68
47322	Check	12/18/2024	AMAZONCAP	AMAZON CAPITAL SERVICES	248.75
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
134D-7DT9-GKLP	12/18/2024	ELEM-02376	OFFICE SUPPLIES SPLIT	01 000 000 110 1000 610	56.83
134D-7DT9-GKLP	12/18/2024	ELEM-02376	OFFICE SUPPLIES SPLIT	01 000 000 120 1000 611	132.60
164L-QMGG-TM3Q	12/18/2024	ELEM-02378	Construction Paper, Holiday Red, 9 inche	01 000 000 120 1000 611	59.32
47323	Check	12/18/2024	BUTLER	BUTLER MACHINERY	241.71
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
09PS0370106	12/18/2024	POELEM-03012	PUMP GP-F-XF FOR SKIDSTEER	01 000 000 000 2600 611	241.71
47324	Check	12/18/2024	CITYOF	CITY OF KILLDEER	2,498.28
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20241218	12/18/2024	POELEM-03029	WATER PORTABLES	01 000 000 000 2600 411	52.87
20241218	12/18/2024	POELEM-03029	WATER GRADE SCHOOL	01 000 000 000 2600 411	546.75
20241218	12/18/2024	POELEM-03029	WATER 1415 HIGH ST NW	01 000 000 000 2600 411	426.96
20241218	12/18/2024	POELEM-03029	WATER GYM	01 000 000 000 2600 411	97.51
20241218	12/18/2024	POELEM-03029	WATER 1010 HIGH ST NW	01 000 000 000 2600 411	177.19
20241218	12/18/2024	POELEM-03029	GARBAGE PORTABLES	01 000 000 000 2600 421	57.00
20241218	12/18/2024	POELEM-03029	GARBAGE 101 HIGH ST NW	01 000 000 000 2600 421	1,140.00
47325	Check	12/18/2024	COLE	COLE PAPERS INC.	893.49
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
10509147	12/18/2024	POELEM-03031	FOAM HAND SOAP, STAIN CLEANER	01 000 000 000 2600 611	212.40
10518285	12/18/2024	POELEM-03027	CLEAR POWDER FREE GLOVES, CAN LINERS, D	01 000 000 000 2600 611	603.04
10518285	12/18/2024	POELEM-03027	TOILET BOWL CLEANER, D BATTERIES	01 000 000 000 2600 611	78.05
47326	Check	12/18/2024	COLUMNSOFT	COLUMN SOFTWARE PBC	281.96
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
633CEF61-0026	12/18/2024	POELEM-03022	MEETING MINUTES 12.11.24 633CEF61-0026	01 000 000 000 2500 540	222.68
633CEF61-0026	12/18/2024	POELEM-03022	MEETING MINUTES 12.13.24 633CEF61-0027	01 000 000 000 2500 540	59.28
47327	Check	12/18/2024	COMFMIN	COMFORT SUITES - MINOT	770.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20241218	12/18/2024	HS-01675	Kerry Told me to requisition-HOTEL FOR W	01 000 000 420 3400 580	770.40
47328	Check	12/18/2024	CONSOLTEL	CONSOLIDATED TELECOM INC	225.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
134820	12/18/2024	POELEM-03023	ADD PHONE/EXT IN ELEM SCHOOL	03 000 000 000 4220 435	250.00
134820	12/18/2024	POELEM-03023	CREDIT FOR HANDSET	03 000 000 000 4220 435	(25.00)

**Detail Check Register**

Posted; Batch Description 4 Records Selected; Fund Number 01, 03, 04

**Checking Account: 1**

**Fund 01**

Check Number:	Check Type:	Check Date:	Vendor:		Check Total:
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
47329	Check	12/18/2024	DAKSEW	DAKOTA SEW & SO	375.92
20241218	12/18/2024	HS-01664	Thread/Notions	01 000 000 340 1000 611	375.92
47330	Check	12/18/2024	ENERGYTECH	ENERGY TECH SYSTEMS, INC.	148.00
35485	12/18/2024	POELEM-03025	BOILERS NOT RUNNING CORRECTLY ON THE 59	01 000 000 000 2600 450	148.00
47331	Check	12/18/2024	FERGUS	FERGUSON ENTERPRISES INC #1657	938.78
1047504-1	12/18/2024	POELEM-03021	PUMP FOR SIMMONS UNIT	03 000 000 000 4210 610	938.78
47332	Check	12/18/2024	FORUCOMM	FORUM COMMUNICATIONS COMPANY	38.00
20241218	12/18/2024	POELEM-03016	CONGRATS KILLDEER COWBOYS AD	01 000 000 000 2500 540	38.00
47333	Check	12/18/2024	JAYMAR	JAYMAR BUSINESS FORMS, INC.	164.23
064464	12/18/2024	POELEM-03007	W2'S AND 1099'S WITH ENVELOPES	01 000 000 000 2500 690	164.23
47334	Check	12/18/2024	JPSTEEL	J P STEEL & SUPPLY, INC.	151.80
171705	12/18/2024	POELEM-03024	FLAT BAR CUT TO SIZE	01 000 000 310 1000 611	151.80
47335	Check	12/18/2024	MENARDSDIC	MENARDS DICKINSON	297.23
58486	12/18/2024	POELEM-03009	SAND IN A TUBE, ROOF AND GUTTER CABLE	01 000 000 000 2600 611	207.24
58486	12/18/2024	POELEM-03009	HP SLIM DISPOSER CRIT - CONRADS UNIT	03 000 000 000 4210 610	89.99
47336	Check	12/18/2024	PEARCE	PEARCE & DURICK	66.25
20241218	12/18/2024	POELEM-03020	REGARDING JOB DISCRIPTIONS	01 000 000 000 2500 330	66.25
47337	Check	12/18/2024	REALLY	REALLY GOOD STUFF, LLC	330.34
8732336	12/18/2024	2024-0105	DS ELECTRIC BALL PUMP	01 000 000 120 1000 611	330.34
47338	Check	12/18/2024	RUDYS	RUDY'S LOCK AND KEY	36.00
64320	12/18/2024	POELEM-03008	E, 1H, 5H KEY CUT	01 000 000 000 2600 450	36.00
47339	Check	12/18/2024	SANFORDH	SANFORD HEALTH OCCUPATIONAL MEDICINE	200.00
808250	12/18/2024	POELEM-03026	DOT EXAM - S. ELKINS, J. MCCANN	01 000 000 000 2700 390	200.00

**Detail Check Register**

Posted; Batch Description 4 Records Selected; Fund Number 01, 03, 04

**Checking Account: 1**

**Fund 01**

Check Number:	Check Type:	Check Date:	Vendor:		Check Total:
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
47340	Check	12/18/2024	SCHOOL	SCHOOL SPECIALTY, LLC	142.93
2081035201485		12/18/2024		01 000 000 120 1000 611	142.93
47341	Check	12/18/2024	SEEC	SOUTH EAST EDUCATION COOPERATIVE	7,960.00
2425-0216		12/18/2024	POELEM-03018	01 068 000 261 1000 300 2024	4,060.00
2425-0216		12/18/2024	POELEM-03018	01 068 000 261 1000 300 2024	3,900.00
47342	Check	12/18/2024	SMART	SMART COMPUTERS	4,218.85
17-48115		12/18/2024	POELEM-03015	01 000 000 000 2225 490	4,218.85
47343	Check	12/18/2024	USBANK	US BANK	181,943.76
2764573		12/18/2024	POELEM-03019	04 000 000 000 6100 830	77,525.00
2764573		12/18/2024	POELEM-03019	04 000 000 000 6100 830	104,418.76
47344	Check	12/18/2024	WESTTRU	WESTLIE TRUCK CENTER OF DICKINSON	2,158.19
430454		12/18/2024	POELEM-03011	01 000 000 000 2700 673	481.21
430502		12/18/2024	POELEM-03010	01 000 000 000 2700 673	1,676.98
47345	Check	12/18/2024	BREWSTA	STACY BREW	50.00
20241218		12/18/2024	POELEM-03036	01 000 000 000 2500 290	50.00
47346	Check	12/18/2024	COOKAND	ANDREW COOK	50.00
20241218		12/18/2024	POELEM-03034	01 000 000 120 1000 290	50.00
47347	Check	12/18/2024	DIAZKER	KERRY DIAZ	50.00
20241218		12/18/2024	POELEM-03035	01 000 000 000 2500 290	50.00
47348	Check	12/18/2024	DUKANIC	NICK DUKART	50.00
20241218		12/18/2024	POELEM-03042	01 000 000 000 2600 531	50.00
47349	Check	12/18/2024	GRIFLAC	LACEY GRIFFITHS	50.00
20241218		12/18/2024	POELEM-03040	01 000 000 000 2500 290	50.00

**Detail Check Register**

Posted; Batch Description 4 Records Selected; Fund Number 01, 03, 04

<b>Checking Account: 1</b>		<b>Fund 01</b>					
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	<u>Check Total:</u>	
20241218	12/18/2024	POELEM-03037	CELL PHONE REIMBURSEMENT - JAN 2025	01 000 000 000 2500 290	50.00	50.00	
20241218	12/18/2024	POELEM-03032	CELL PHONE REIMBURSEMENT - JAN 2025	01 000 000 000 2321 290	50.00	50.00	
20241218	12/18/2024	POELEM-03043	CELL PHONE REIMBURSEMENT - JAN 2025	01 000 000 000 2700 290	50.00	50.00	
20241218	12/18/2024	POELEM-03044	CELL PHONE REIMBURSEMENT - JAN 2025	01 000 000 410 3400 890	25.00	50.00	
20241218	12/18/2024	POELEM-03044	CELL PHONE REIMBURSEMENT - JAN 2025	01 000 000 420 3400 890	25.00	50.00	
20241218	12/18/2024	POELEM-03038	CELL PHONE REIMBURSEMENT - JAN 2025	01 000 000 000 2500 290	50.00	50.00	
20241218	12/18/2024	POELEM-03041	CELL PHONE REIMBURSEMENT - JAN 2025	01 000 000 000 2500 290	50.00	50.00	
20241218	12/18/2024	POELEM-03033	CELL PHONE REIMBURSEMENT - JAN 2025	01 000 000 140 1000 290	50.00	50.00	
20241218	12/18/2024	POELEM-03039	CELL PHONE REIMBURSEMENT - JAN 2025	01 000 000 000 2500 290	50.00	50.00	
20241218	12/18/2024	POELEM-03048	BUS WASH	01 000 000 000 2700 611	60.00	1,908.54	
20241218-0001	12/18/2024	POELEM-03047	hampton inn stay bismarck	01 000 000 000 2321 580	198.00		
20241218-0001	12/18/2024	POELEM-03047	TRANSPORTATION GAS-EXPEDITION	01 000 000 000 2700 626	81.26		
20241218-0002	12/18/2024	POELEM-03046	TRANSPORTATION GAS-EXPEDITION	01 000 000 000 2700 626	72.28		
20241218-0008	12/18/2024	ELEM-02253	HOTEL IN JAMESTOWN-FAIRFIELD INN	01 000 000 000 2210 580	1,386.65		
20241218-0010	12/18/2024	ELEM-02358	yarn	01 000 000 120 1000 611	28.87		
20241218-0011	12/18/2024	ELEM-02354	Member's Mark Facial Tissue	01 000 000 890 3300 611	29.96		
20241218-0011	12/18/2024	ELEM-02354	Member's Mark Disinfecting Wipes	01 000 000 890 3300 611	21.96		
20241218-0011	12/18/2024	ELEM-02354	Rinse Aid	01 000 000 890 3300 611	11.58		
20241218-0011	12/18/2024	ELEM-02354	Cascade Dish Tabs	01 000 000 890 3300 611	17.98		

**Detail Check Register**

Posted; Batch Description 4 Records Selected; Fund Number 01, 03, 04

Checking Account: 1

Fund 01

Check Number: 47359

Check Type: Check

Check Date: 12/18/2024 Vendor: VISA

VISA

Check Total:

1,626.85

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20241218-0012	12/18/2024	POELEM-03045	TRANSPORTATION GAS	01 000 000 000 2700 626	61.20
20241218-0017	12/18/2024	HS-01639	statistics and video app	01 000 000 420 3400 890	599.00
20241218-0018	12/18/2024	HS-01644	OFFICE SUPPLIES SPLIT	01 000 000 130 1000 611	41.48
20241218-0018	12/18/2024	HS-01644	OFFICE SUPPLIES SPLIT	01 000 000 140 1000 611	96.80
20241218-0021	12/18/2024	HS-01619	Santa Rocks The House	01 000 000 140 1000 612	70.00
20241218-0022	12/18/2024	HS-01620	Deck The Halls With Chips And Salsa	01 000 000 140 1000 612	70.00
20241218-0026	12/18/2024	HS-01616	Sweet Silent Night	01 000 000 140 1000 612	60.00
20241218-0027	12/18/2024	HS-01617	Jolly Jingle Christmas Medley	01 000 000 140 1000 612	60.00
20241218-0028	12/18/2024	HS-01614	OFFICE SUPPLIES SPLIT	01 000 000 130 1000 611	18.53
20241218-0028	12/18/2024	HS-01614	OFFICE SUPPLIES SPLIT	01 000 000 140 1000 611	43.23
20241218-0029	12/18/2024	HS-01613	Fabric and supplies	01 000 000 340 1000 611	355.82
20241218-0031	12/18/2024	HS-01654	Polyfill and fabric pens	01 000 000 340 1000 611	58.00
20241218-0035	12/18/2024	HS-01618	Ukranian Bell Carol	01 000 000 140 1000 612	74.80
20241218-0035	12/18/2024	HS-01618	shipping	01 000 000 140 1000 618	17.99

\*Denotes Expensed Invoice Item

Checking Account ID: 1

Total without Voids: 208,614.94

C. Business Manager Reports

a. Financial Reports

Regular; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 01, 03, 04

**Fund: 01 GENERAL FUND**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 000 1110	GENERAL-DISTRICT PROPERTY TAX	4,434,264.34	11,739.60	72,542.00	1.64	4,361,722.34
01 000 1220	TELECOMMUNICATIONS	10,000.00	0.00	0.00	0.00	10,000.00
01 000 1312	TUITION FROM ND DISTRICTS	150,000.00	13,843.96	13,843.96	9.23	136,156.04
01 000 1322	TUITION--SPECIAL ED	250,000.00	0.00	0.00	0.00	250,000.00
01 000 1510	INTEREST EARNED	200,000.00	14,611.36	132,227.42	66.11	67,772.58
01 000 1800	PRE SCHOOL	32,000.00	3,245.00	18,805.00	58.77	13,195.00
01 000 1801	DAYCARE	135,000.00	7,676.50	60,273.00	44.65	74,727.00
01 000 1950	OIL ROYALTY	8,000.00	1,307.26	3,767.30	47.09	4,232.70
01 000 1990	MISC INCOME	20,000.00	(7,027.56)	467,608.08	2,338.04	(447,608.08)
	Subtotal: REVENUE FROM LOCAL SOURCES	5,239,264.34	45,396.12	769,066.76	14.68	4,470,197.58
01 000 2210	OIL & GAS PRODUCTION TAX	3,000,000.00	215,953.34	1,559,486.60	51.98	1,440,513.40
	Subtotal: REVENUE FROM COUNTY SOURCES	3,000,000.00	215,953.34	1,559,486.60	51.98	1,440,513.40
01 000 3110	STATE AID	461,242.95	50,416.70	476,024.60	103.20	(14,781.65)
01 000 3130	TRANSPORTATION AID	268,609.00	18,556.47	176,286.50	65.63	92,322.50
01 000 3310	CTE INSTRUCTIONAL AID	39,520.00	0.00	0.00	0.00	39,520.00
	Subtotal: REVENUE FROM STATE SOURCES	769,371.95	68,973.17	652,311.10	84.78	117,060.85
01 000 4210	TAYLOR GRAZING	500.00	0.00	1,931.24	386.25	(1,431.24)
01 000 4220	FLOOD CONTROL	400,000.00	27,627.45	226,235.41	56.56	173,764.59
01 000 4490	OTHER RESTRICTED FEDERAL AID	0.00	0.00	34,735.21	0.00	(34,735.21)
01 000 4510	TITLE I PROGRAM AID	200,622.00	11,091.76	80,945.58	40.35	119,676.42
01 000 4517	TITLE IIA	0.00	0.00	0.00	0.00	0.00
01 000 4525	TITLE IV STUDENT SUPPORT	0.00	0.00	0.00	0.00	0.00
01 000 4526	TITLE V	216.00	0.00	216.00	100.00	0.00
01 000 4545	CARL PERKINS GRANT	32,939.00	0.00	0.00	0.00	32,939.00
01 200 4590	BEST IN CLASS GRANT	60,000.00	0.00	18,000.00	30.00	42,000.00
01 000 4790	REAP SRSA G5	1,316.00	0.00	1,316.00	100.00	0.00
	Subtotal: REVENUE FROM FEDERAL SOURCES	695,593.00	38,719.21	363,379.44	52.24	332,213.56
01 000 5600	GRANTS	0.00	0.00	25,000.00	0.00	(25,000.00)
	Subtotal: OTHER SOURCES	0.00	0.00	25,000.00	0.00	(25,000.00)
	Fund Total:	9,704,229.29	369,041.84	3,369,243.90	34.72	6,334,985.39

Regular; Processing Month 12/2024; Accounts to Include Accounts with  
Activity; Fund Number 01, 03, 04

**Fund: 03 CAPITAL PROJECTS**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
03 000 1161	PROPERTY TAXES	744,065.87	2,042.23	12,578.62	1.69	731,487.25
03 000 1540	RENTAL INCOME SCHOOL HOUSING	91,800.00	6,900.00	44,716.70	48.71	47,083.30
Subtotal: REVENUE FROM LOCAL SOURCES		835,865.87	8,942.23	57,295.32	6.85	778,570.55
Fund Total:		835,865.87	8,942.23	57,295.32	6.85	778,570.55

Regular; Processing Month 12/2024; Accounts to Include Accounts with  
Activity; Fund Number 01, 03, 04

**Fund: 04 DEBT SERVICE**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
04 000 1171	SINKING AND INTEREST #2	1,443,788.00	4,901.92	28,264.81	1.96	1,415,523.19
Subtotal: REVENUE FROM LOCAL SOURCES		1,443,788.00	4,901.92	28,264.81	1.96	1,415,523.19
Fund Total:		1,443,788.00	4,901.92	28,264.81	1.96	1,415,523.19

**Revenue Summary Report**

Processing Month: 12/2024  
Regular; Processing Month 12/2024; Accounts to Include Accounts with  
Activity; Fund Number 01, 03, 04

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	11,983,883.16	382,885.99	3,454,804.03	28.83	8,529,079.13

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
<b>01</b>	<b>GENERAL FUND</b>				
<b>2210</b>	<b>CURRICULUM IMPROVEMENT</b>				
01 000 000 000 2210 110	SALARIES	69,334.00	5,777.84	23,111.36	46,222.64
01 000 000 000 2210 210	HEALTH INSURANCE	9,052.44	754.38	3,017.52	6,034.92
01 000 000 000 2210 220	FICA	5,996.58	499.72	2,080.20	3,916.38
01 000 000 000 2210 230	TFFR	15,637.89	1,303.16	5,448.33	10,189.56
01 000 000 000 2210 300	PROFESSIONAL SERVICES	80,000.00	100.00	4,214.63	75,785.37
01 000 000 000 2210 430	CONTRACTS	2,000.00	0.00	2,000.00	0.00
01 000 000 000 2210 580	TRAVEL	12,000.00	1,386.65	4,269.97	7,730.03
01 000 000 000 2210 611	SUPPLIES	1,000.00	0.00	304.10	695.90
01 000 000 000 2210 730	EQUIPMENT	500.00	0.00	0.00	500.00
01 000 000 000 2210 890	OTHER	1,000.00	0.00	0.00	1,000.00
<b>2210</b>	<b>CURRICULUM IMPROVEMENT</b>	<b>196,520.91</b>	<b>9,821.75</b>	<b>44,446.11</b>	<b>152,074.80</b>
<b>2213</b>	<b>WELLNESS</b>				
01 000 000 000 2213 110	SALARIES	2,000.00	0.00	0.00	2,000.00
01 000 000 000 2213 220	FICA	153.00	0.00	0.00	153.00
01 000 000 000 2213 230	TFFR	451.09	0.00	0.00	451.09
01 000 000 000 2213 290	OTHER EMPLOYEE BENEFITS	1,500.00	0.00	0.00	1,500.00
01 000 000 000 2213 580	TRAVEL	3,500.00	0.00	0.00	3,500.00
01 000 000 000 2213 611	SUPPLIES	250.00	0.00	0.00	250.00
01 000 000 000 2213 810	DUES & FEES	2,500.00	0.00	0.00	2,500.00
<b>2213</b>	<b>WELLNESS</b>	<b>10,354.09</b>	<b>0.00</b>	<b>0.00</b>	<b>10,354.09</b>
<b>2222</b>	<b>LIBRARY</b>				
01 000 000 000 2222 110	SALARIES	55,950.00	4,662.50	18,650.00	37,300.00
01 000 000 000 2222 130	SUBS/AIDES	23,625.00	0.00	0.00	23,625.00
01 000 000 000 2222 210	HEALTH INSURANCE	18,104.88	754.38	3,017.52	15,087.36
01 000 000 000 2222 220	FICA	7,472.51	376.14	1,504.56	5,967.95
01 000 000 000 2222 230	TFFR	16,460.59	1,051.60	4,206.40	12,254.19
01 000 000 000 2222 430	CONTRACTS	6,500.00	0.00	1,018.25	5,481.75
01 000 000 000 2222 580	TRAVEL	500.00	0.00	0.00	500.00
01 000 000 000 2222 611	SUPPLIES	4,500.00	59.83	1,600.21	2,899.79
01 000 000 000 2222 618	FREIGHT	250.00	0.00	0.00	250.00
01 000 000 000 2222 641	BOOKS-H.S.	2,500.00	0.00	0.00	2,500.00
01 000 000 000 2222 642	BOOKS-ELEM	2,500.00	(108.80)	253.57	2,246.43
01 000 000 000 2222 650	PERIODICALS	2,000.00	0.00	160.00	1,840.00
01 000 000 000 2222 670	SOFTWARE	1,000.00	0.00	0.00	1,000.00
01 000 000 000 2222 730	EQUIPMENT	2,000.00	0.00	0.00	2,000.00
<b>2222</b>	<b>LIBRARY</b>	<b>143,362.98</b>	<b>6,795.65</b>	<b>30,410.51</b>	<b>112,952.47</b>
<b>2225</b>	<b>COMPUTER-ASSISTED INSTRUCTION</b>				
01 000 000 000 2225 490	TECHNOLOGY SERVICES	49,620.00	4,218.85	32,330.68	17,289.32
<b>2225</b>	<b>COMPUTER-ASSISTED INSTRUCTION</b>	<b>49,620.00</b>	<b>4,218.85</b>	<b>32,330.68</b>	<b>17,289.32</b>
<b>2310</b>	<b>BOARD OF EDUCATION</b>				
01 000 000 000 2310 110	SALARIES-EARLY RETIREMENT	0.00	0.00	0.00	0.00
01 000 000 000 2310 120	SALARIES--BUSINESS MANAGER	0.00	0.00	0.00	0.00
01 000 000 000 2310 210	HEALTH INSURANCE	0.00	0.00	0.00	0.00
01 000 000 000 2310 220	FICA	1,912.50	0.00	458.46	1,454.04
01 000 000 000 2310 221	ND OASIS	0.00	0.00	0.00	0.00
01 000 000 000 2310 230	TFFR & PERS	0.00	0.00	0.00	0.00
01 000 000 000 2310 250	UNEMPLOYMENT COMPENSATION	1,500.00	0.00	0.00	1,500.00
01 000 000 000 2310 260	WORKMEN'S COMPENSATION	20,000.00	250.00	19,457.09	542.91
01 000 000 000 2310 290	OTHER EMPLOYEE BENEFITS	35,000.00	576.78	10,975.10	24,024.90
01 000 000 000 2310 310	BOARD SALARY	25,000.00	0.00	0.00	25,000.00
01 000 000 000 2310 580	TRAVEL	5,000.00	0.00	645.50	4,354.50
01 000 000 000 2310 650	PERIODICALS	500.00	0.00	0.00	500.00
01 000 000 000 2310 730	EQUIPMENT	1,000.00	0.00	0.00	1,000.00
01 000 000 000 2310 810	DUES & FEES	25,000.00	0.00	22,775.00	2,225.00
01 000 000 000 2310 890	CONSOLIDATION	0.00	0.00	0.00	0.00
<b>2310</b>	<b>BOARD OF EDUCATION</b>	<b>114,912.50</b>	<b>826.78</b>	<b>54,311.15</b>	<b>60,601.35</b>
<b>2321</b>	<b>SUPERINTENDENT'S OFFICE</b>				
01 000 000 000 2321 110	SALARIES-SUPERINTENDENT	153,934.00	11,841.08	71,046.48	82,887.52
01 000 000 000 2321 120	SALARIES-SECRETARY	0.00	0.00	0.00	0.00
01 000 000 000 2321 210	HEALTH INSURANCE	21,883.20	1,823.60	10,941.60	10,941.60
01 000 000 000 2321 220	FICA	11,775.95	884.42	5,416.30	6,359.65
01 000 000 000 2321 230	TFFR	32,048.15	2,670.68	16,306.01	15,742.14
01 000 000 000 2321 290	OTHER EMPLOYEE BENEFITS	7,000.00	383.34	3,600.04	3,399.96
01 000 000 000 2321 580	TRAVEL	6,000.00	198.00	978.04	5,021.96
01 000 000 000 2321 670	SOFTWARE	500.00	0.00	0.00	500.00
01 000 000 000 2321 730	EQUIPMENT	2,500.00	0.00	0.00	2,500.00
01 000 000 000 2321 810	DUES & FEES	3,000.00	0.00	1,905.00	1,095.00

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
2321	SUPERINTENDENT'S OFFICE	238,641.30	17,801.12	110,193.47	128,447.83
<b>2500</b>	<b>BUSINESS OFFICE</b>				
01 000 000 000 2500 120	Salaries	257,569.45	10,438.92	116,710.93	140,858.52
01 000 000 000 2500 210	HEALTH INSURANCE	55,377.23	2,433.13	24,752.72	30,624.51
01 000 000 000 2500 220	FICA	21,501.12	901.51	9,916.79	11,584.33
01 000 000 000 2500 230	PERS	39,603.87	1,561.35	18,031.75	21,572.12
01 000 000 000 2500 290	OTHER EMPLOYEE BENEFITS	5,000.00	350.00	2,300.00	2,700.00
01 000 000 000 2500 330	PROFESSIONAL SERVICES	85,000.00	10,191.25	62,281.25	22,718.75
01 000 000 000 2500 430	CONTRACTS	3,800.00	177.27	1,278.70	2,521.30
01 000 000 000 2500 431	POSTAGE METER	5,000.00	0.00	2,235.84	2,764.16
01 000 000 000 2500 521	PROPERTY INSURANCE	78,000.00	0.00	6,015.00	71,985.00
01 000 000 000 2500 522	LIABILITY INSURANCE	15,000.00	0.00	5,169.00	9,831.00
01 000 000 000 2500 532	POSTAGE	4,000.00	0.00	1,797.40	2,202.60
01 000 000 000 2500 540	LEGALS-ADS	5,000.00	383.80	3,107.53	1,892.47
01 000 000 000 2500 550	PRINTING & BINDING	500.00	0.00	0.00	500.00
01 000 000 000 2500 580	TRAVEL	2,500.00	0.00	58.00	2,442.00
01 000 000 000 2500 618	FREIGHT	250.00	0.00	35.39	214.61
01 000 000 000 2500 619	SUPPLIES TO BE DIST.	200.00	0.00	105.89	94.11
01 000 000 000 2500 670	SOFTWARE	15,000.00	0.00	0.00	15,000.00
01 000 000 000 2500 690	MISC SUPPLIES	3,500.00	259.23	3,943.67	(443.67)
01 000 000 000 2500 730	EQUIPMENT	2,000.00	0.00	0.00	2,000.00
01 000 000 000 2500 810	DUES & FEES	10,000.00	611.59	2,372.47	7,627.53
01 000 000 000 2500 830	INTEREST	0.00	0.00	0.00	0.00
2500	BUSINESS OFFICE	608,801.67	27,308.05	260,112.33	348,689.34
<b>2600</b>	<b>M &amp; O OF PLANT</b>				
01 000 000 000 2600 120	SALARIES	322,315.50	13,234.50	140,984.37	181,331.13
01 000 000 000 2600 121	PART TIME SALARY	37,725.15	982.39	22,726.31	14,998.84
01 000 000 000 2600 210	HEALTH INSURANCE	72,419.52	2,263.14	27,328.95	45,090.57
01 000 000 000 2600 220	FICA	29,620.64	1,131.81	12,895.76	16,724.88
01 000 000 000 2600 230	PERS	56,512.65	1,604.18	21,539.66	34,972.99
01 000 000 000 2600 411	WATER/SEWER	32,000.00	1,301.28	20,425.98	11,574.02
01 000 000 000 2600 421	GARBAGE	20,000.00	1,197.00	7,239.00	12,761.00
01 000 000 000 2600 431	FIRE EXTINGUISHERS	5,000.00	475.00	3,804.50	1,195.50
01 000 000 000 2600 432	PEST CONTROL	1,500.00	0.00	708.10	791.90
01 000 000 000 2600 433	CLOCK SYSTEM	4,000.00	0.00	0.00	4,000.00
01 000 000 000 2600 434	HEATING SYSTEM	25,000.00	0.00	0.00	25,000.00
01 000 000 000 2600 435	OTHER CONTRACTS	17,000.00	922.35	8,837.02	8,162.98
01 000 000 000 2600 441	RENTALS	0.00	0.00	0.00	0.00
01 000 000 000 2600 450	CONSTRUCTION SERVICES	100,000.00	1,169.00	68,711.25	31,288.75
01 000 000 000 2600 531	TELEPHONE	24,000.00	1,420.70	11,514.47	12,485.53
01 000 000 000 2600 611	SUPPLIES	90,000.00	8,429.75	85,934.85	4,065.15
01 000 000 000 2600 618	FREIGHT	3,000.00	10.00	3,183.00	(183.00)
01 000 000 000 2600 621	ELECTRICITY	200,000.00	14,514.43	113,068.03	86,931.97
01 000 000 000 2600 622	NATURAL GAS	75,000.00	4,452.72	18,847.04	56,152.96
01 000 000 000 2600 626	GAS-MAINTENANCE	3,000.00	292.61	1,480.41	1,519.59
01 000 000 000 2600 627	DIESEL	2,500.00	223.76	716.82	1,783.18
01 000 000 000 2600 730	EQUIPMENT	30,000.00	12,118.00	33,296.00	(3,296.00)
2600	M & O OF PLANT	1,150,593.46	65,742.62	603,241.52	547,351.94
<b>2700</b>	<b>TRANSPORTATION</b>				
01 000 000 000 2700 110	SALARIES--TRANSPORTATION DIR	9,555.00	530.83	4,246.64	5,308.36
01 000 000 000 2700 120	SALARIES-BUS MECHANIC	0.00	0.00	0.00	0.00
01 000 000 000 2700 121	PART TIME SALARY-BUS DRIVER	255,880.00	23,278.72	105,334.83	150,545.17
01 000 000 000 2700 122	SUB SALARY	4,000.00	0.00	1,875.00	2,125.00
01 000 000 000 2700 210	HEALTH INSURANCE	0.00	0.00	0.00	0.00
01 000 000 000 2700 220	FICA	20,611.78	1,821.41	8,526.29	12,085.49
01 000 000 000 2700 230	PERS	17,629.58	1,598.82	6,220.99	11,408.59
01 000 000 000 2700 290	OTHER EMPLOYEE BENEFITS	500.00	50.00	300.00	200.00
01 000 000 000 2700 330	OTHER PROFESSIONAL SERVICES	5,500.00	0.00	4,953.00	547.00
01 000 000 000 2700 390	PHYSICALS	2,500.00	200.00	2,020.00	480.00
01 000 000 000 2700 431	TWO WAY RADIO	3,000.00	0.00	0.00	3,000.00
01 000 000 000 2700 432	FIRE EXTING. SERVICE	1,000.00	0.00	348.00	652.00
01 000 000 000 2700 519	TRANSPORTATION-FAMILY TYPE	5,500.00	0.00	3,105.25	2,394.75
01 000 000 000 2700 520	INSURANCE	40,000.00	0.00	16,362.00	23,638.00
01 000 000 000 2700 580	TRAVEL	2,500.00	0.00	894.59	1,605.41
01 000 000 000 2700 611	SUPPLIES	2,500.00	189.57	2,167.60	332.40
01 000 000 000 2700 626	GASOLINE	5,000.00	280.79	3,124.37	1,875.63
01 000 000 000 2700 627	DIESEL	100,000.00	8,065.43	34,113.12	65,886.88
01 000 000 000 2700 671	OIL AND GREASE	5,000.00	193.60	3,366.47	1,633.53
01 000 000 000 2700 672	TIRES AND TUBES	10,000.00	0.00	7,529.07	2,470.93
01 000 000 000 2700 673	REPAIRS	120,000.00	19,650.50	99,324.82	20,675.18

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 000 2700 732	VEHICLE REPLACEMENT	210,000.00	135,345.00	185,545.50	24,454.50
2700	TRANSPORTATION	820,676.36	191,204.67	489,357.54	331,318.82
<b>6300</b>	<b>TRANSFERS TO OTHER FUNDS</b>				
01 000 000 000 6300 920	TRANSFER OF FUNDS	0.00	0.00	0.00	0.00
6300	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00
<b>6320</b>	<b>TRANSFER TO SPECIAL RESERVE</b>				
01 000 000 000 6320 920	TRANSFER OF FUNDS TO SPECIAL RESERVE	0.00	0.00	0.00	0.00
6320	TRANSFER TO SPECIAL RESERVE	0.00	0.00	0.00	0.00
<b>6330</b>	<b>TRANSFER TO CAPITAL PROJECTS</b>				
01 000 000 000 6330 920	TRANSFER OF FUNDS TO CAPITAL PROJECTS	0.00	0.00	0.00	0.00
6330	TRANSFER TO CAPITAL PROJECTS	0.00	0.00	0.00	0.00
<b>6350</b>	<b>TRANSFER TO FOOD SERVICE</b>				
01 000 000 000 6350 920	TRANSFER OF FUNDS TO FOOD SERVICE	200,000.00	0.00	200,000.00	0.00
6350	TRANSFER TO FOOD SERVICE	200,000.00	0.00	200,000.00	0.00
<b>6360</b>	<b>TRANSFER TO STUDENT ACTIVITY</b>				
01 000 000 000 6360 920	TRANSFER OF FUNDS STUDENT ACTIVITY	40,000.00	0.00	0.00	40,000.00
6360	TRANSFER TO STUDENT ACTIVITY	40,000.00	0.00	0.00	40,000.00
000	UNDISTRIBUTED EXPENDITURES	3,573,483.27	323,719.49	1,824,403.31	1,749,079.96
<b>1000</b>	<b>INSTRUCTION</b>				
01 000 000 110 1000 110	SALARIES	179,560.00	14,963.34	59,853.36	119,706.64
01 000 000 110 1000 130	SUBS/AIDES	7,335.00	0.00	0.00	7,335.00
01 000 000 110 1000 210	HEALTH INSURANCE	33,641.95	2,803.52	11,214.08	22,427.87
01 000 000 110 1000 220	FICA	15,121.40	1,154.47	4,591.07	10,530.33
01 000 000 110 1000 230	TFFR	40,498.70	3,374.88	13,499.52	26,999.18
01 000 000 110 1000 290	OTHER EMPLOYEE BENEFITS	5,550.00	0.00	0.00	5,550.00
01 000 000 110 1000 430	CONTRACTS	4,000.00	0.00	1,398.46	2,601.54
01 000 000 110 1000 610	SUPPLIES	20,000.00	268.89	8,578.18	11,421.82
01 000 000 110 1000 618	FREIGHT	500.00	0.00	89.00	411.00
01 000 000 110 1000 640	BOOKS	22,000.00	2,244.42	3,389.42	18,610.58
01 000 000 110 1000 670	SOFTWARE	3,000.00	0.00	1,188.87	1,811.13
01 000 000 110 1000 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 110 1000 810	DUES & FEES	500.00	0.00	0.00	500.00
1000	INSTRUCTION	331,707.05	24,809.52	103,801.96	227,905.09
110	KINDERGARTEN	331,707.05	24,809.52	103,801.96	227,905.09
<b>1000</b>	<b>INSTRUCTION</b>				
01 000 000 120 1000 110	SALARIES	1,345,097.48	100,148.49	413,301.45	931,796.03
01 000 000 120 1000 130	SUBS/AIDES	124,884.00	9,435.40	79,304.82	45,579.18
01 000 000 120 1000 210	HEALTH INSURANCE	269,095.08	20,979.14	83,869.24	185,225.84
01 000 000 120 1000 220	FICA	109,271.06	8,329.23	37,422.72	71,848.34
01 000 000 120 1000 230	TFFR	303,377.96	22,760.20	98,394.34	204,983.62
01 000 000 120 1000 290	OTHER EMPLOYEE BENEFITS	5,975.00	50.00	350.00	5,625.00
01 000 000 120 1000 430	CONTRACTS	10,000.00	0.00	8,541.15	1,458.85
01 000 000 120 1000 560	TUITION TO LEA'S IN STATE	12,000.00	0.00	0.00	12,000.00
01 000 000 120 1000 580	TRAVEL	4,000.00	0.00	674.44	3,325.56
01 000 000 120 1000 611	SUPPLIES	85,000.00	1,984.50	69,861.12	15,138.88
01 000 000 120 1000 612	MUSIC SUPPLIES	3,000.00	0.00	737.11	2,262.89
01 000 000 120 1000 618	FREIGHT	2,000.00	0.00	310.82	1,689.18
01 000 000 120 1000 640	BOOKS	149,000.00	13,698.22	14,355.62	134,644.38
01 000 000 120 1000 670	SOFTWARE	20,000.00	0.00	6,848.01	13,151.99
01 000 000 120 1000 730	EQUIPMENT	55,000.00	0.00	28,798.80	26,201.20
01 000 000 120 1000 810	DUES & FEES	3,000.00	0.00	0.00	3,000.00
1000	INSTRUCTION	2,500,700.58	177,385.18	842,769.64	1,657,930.94
<b>2410</b>	<b>OFFICE OF PRINCIPAL SERVICES</b>				
01 000 000 120 2410 110	SALARIES	91,529.15	7,627.42	30,509.68	61,019.47
01 000 000 120 2410 120	SALARIES-SECRETARY	37,151.01	1,522.37	16,195.11	20,955.90
01 000 000 120 2410 210	HEALTH INSURANCE	30,935.64	2,263.65	11,129.14	19,806.50
01 000 000 120 2410 220	FICA	10,536.55	707.31	3,732.78	6,803.77
01 000 000 120 2410 230	TFFR	26,684.56	1,963.20	9,489.84	17,194.72
01 000 000 120 2410 430	CONTRACTS	500.00	0.00	0.00	500.00
01 000 000 120 2410 580	TRAVEL	1,500.00	0.00	0.00	1,500.00
01 000 000 120 2410 611	SUPPLIES	500.00	0.00	0.00	500.00
01 000 000 120 2410 618	FREIGHT	100.00	0.00	0.00	100.00
01 000 000 120 2410 670	SOFTWARE	200.00	0.00	0.00	200.00
01 000 000 120 2410 730	EQUIPMENT	500.00	0.00	0.00	500.00

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 120 2410 810	DUES & FEES	2,200.00	0.00	904.00	1,296.00
2410	OFFICE OF PRINCIPAL SERVICES	202,336.91	14,083.95	71,960.55	130,376.36
120	ELEMENTARY	2,703,037.49	191,469.13	914,730.19	1,788,307.30
<b>1000</b>	<b>INSTRUCTION</b>				
01 000 000 130 1000 110	SALARIES	400,296.13	26,470.28	105,881.12	294,415.01
01 000 000 130 1000 130	SUBS/AIDES	22,005.00	6,327.60	37,382.80	(15,377.80)
01 000 000 130 1000 210	HEALTH INSURANCE	76,804.22	5,365.60	21,462.40	55,341.82
01 000 000 130 1000 220	FICA	33,898.23	2,546.88	11,099.61	22,798.62
01 000 000 130 1000 230	TFFR	90,284.18	6,357.18	26,030.60	64,253.58
01 000 000 130 1000 290	OTHER EMPLOYEE BENEFITS	2,700.00	197.32	789.28	1,910.72
01 000 000 130 1000 430	CONTRACTS	10,000.00	0.00	2,622.11	7,377.89
01 000 000 130 1000 580	TRAVEL	750.00	0.00	443.74	306.26
01 000 000 130 1000 611	SUPPLIES	16,000.00	457.62	10,689.68	5,310.32
01 000 000 130 1000 618	FREIGHT	2,000.00	0.00	40.20	1,959.80
01 000 000 130 1000 640	BOOKS	1,000.00	0.00	867.86	132.14
01 000 000 130 1000 670	SOFTWARE	4,000.00	0.00	2,331.74	1,668.26
01 000 000 130 1000 730	EQUIPMENT	10,400.00	0.00	0.00	10,400.00
01 000 000 130 1000 810	DUES & FEES	3,000.00	0.00	229.00	2,771.00
1000	INSTRUCTION	673,137.76	47,722.48	219,870.14	453,267.62
130	MIDDLE/JUNIOR HIGH	673,137.76	47,722.48	219,870.14	453,267.62
<b>1000</b>	<b>INSTRUCTION</b>				
01 000 000 140 1000 110	SALARIES	748,970.11	53,564.68	214,258.72	534,711.39
01 000 000 140 1000 130	SUBS/AIDES	54,010.00	7,228.58	62,726.49	(8,716.49)
01 000 000 140 1000 210	HEALTH INSURANCE	145,267.08	10,776.79	44,615.93	100,651.15
01 000 000 140 1000 220	FICA	60,114.74	4,612.34	21,157.71	38,957.03
01 000 000 140 1000 230	TFFR	168,925.32	12,670.76	54,199.16	114,726.16
01 000 000 140 1000 290	OTHER EMPLOYEE BENEFITS	2,700.00	247.32	1,139.28	1,560.72
01 000 000 140 1000 430	CONTRACTS	25,000.00	0.00	6,751.91	18,248.09
01 000 000 140 1000 442	RENTAL-DRIVERS ED	3,000.00	0.00	2,718.96	281.04
01 000 000 140 1000 520	DRIVER'S ED INSURANCE	200.00	0.00	112.00	88.00
01 000 000 140 1000 561	TUITION TO LEA'S IN STATE	50,000.00	0.00	4,040.00	45,960.00
01 000 000 140 1000 580	TRAVEL	2,000.00	0.00	0.00	2,000.00
01 000 000 140 1000 611	SUPPLIES	45,000.00	961.76	25,498.70	19,501.30
01 000 000 140 1000 612	MUSIC SUPPLIES	7,500.00	358.40	467.27	7,032.73
01 000 000 140 1000 614	ART SUPPLIES	0.00	0.00	0.00	0.00
01 000 000 140 1000 618	FREIGHT	2,000.00	17.99	421.97	1,578.03
01 000 000 140 1000 626	MISC DRIVERS ED SUPPLIES	2,000.00	0.00	615.42	1,384.58
01 000 000 140 1000 640	BOOKS	2,000.00	0.00	8,180.03	(6,180.03)
01 000 000 140 1000 670	SOFTWARE	20,000.00	3,252.00	12,311.79	7,688.21
01 000 000 140 1000 730	EQUIPMENT	46,500.00	0.00	19,240.00	27,260.00
01 000 000 140 1000 731	CARL PERKINS EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 140 1000 733	RACTC EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 140 1000 810	DUES & FEES	3,000.00	0.00	229.00	2,771.00
1000	INSTRUCTION	1,388,187.25	93,690.62	478,684.34	909,502.91
2410	OFFICE OF PRINCIPAL SERVICES				
01 000 000 140 2410 110	SALARIES	79,000.00	6,583.34	26,333.36	52,666.64
01 000 000 140 2410 120	SALARIES-SECRETARY	32,656.61	1,619.95	16,400.70	16,255.91
01 000 000 140 2410 210	HEALTH INSURANCE	30,030.40	2,225.94	10,714.30	19,316.10
01 000 000 140 2410 220	FICA	9,165.00	637.94	3,449.24	5,715.76
01 000 000 140 2410 230	TFFR/PERS	23,127.90	1,727.49	8,445.58	14,682.32
01 000 000 140 2410 430	CONTRACTS	1,000.00	0.00	0.00	1,000.00
01 000 000 140 2410 580	TRAVEL	1,500.00	0.00	0.00	1,500.00
01 000 000 140 2410 611	SUPPLIES	1,000.00	0.00	69.09	930.91
01 000 000 140 2410 618	FREIGHT	100.00	0.00	0.00	100.00
01 000 000 140 2410 670	SOFTWARE	200.00	0.00	0.00	200.00
01 000 000 140 2410 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 140 2410 810	DUES & FEES	5,000.00	300.00	4,840.00	160.00
2410	OFFICE OF PRINCIPAL SERVICES	182,779.91	13,094.66	70,252.27	112,527.64
140	HIGH SCHOOL	1,570,967.16	106,785.28	548,936.61	1,022,030.55
2835	HEALTH SERVICES				
01 000 000 200 2835 120	NON-CERTIFIED SALARY	28,448.28	1,143.95	12,895.21	15,553.07
01 000 000 200 2835 220	FICA	2,176.29	90.68	991.23	1,185.06
01 000 000 200 2835 230	TFFR	4,625.69	192.73	2,106.79	2,518.90
01 000 000 200 2835 610	SUPPLIES	3,000.00	0.00	1,837.43	1,162.57
01 000 000 200 2835 810	DUES & FEES	2,000.00	162.00	1,119.25	880.75
2835	HEALTH SERVICES	40,250.26	1,589.36	18,949.91	21,300.35
2900	OTHER SUPPORT SERVICES				
01 000 000 200 2900 110	SALARIES	0.00	0.00	0.00	0.00

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 200 2900 220	FICA	0.00	0.00	0.00	0.00
01 000 000 200 2900 230	TFFR	0.00	0.00	0.00	0.00
01 000 000 200 2900 320	SUPPORT SERVICES	28,500.00	0.00	14,179.00	14,321.00
01 000 000 200 2900 594	FOSTER CARE	0.00	0.00	0.00	0.00
2900 OTHER SUPPORT SERVICES		<u>28,500.00</u>	<u>0.00</u>	<u>14,179.00</u>	<u>14,321.00</u>
200 SPECIAL PROGRAMS		<u>68,750.26</u>	<u>1,589.36</u>	<u>33,128.91</u>	<u>35,621.35</u>
<b>1000 INSTRUCTION</b>					
01 000 000 205 1000 110	SALARIES - SPEC ED	0.00	0.00	0.00	0.00
01 000 000 205 1000 130	SUBS/AIDES-SPECIAL ED	24,276.68	952.85	7,319.97	16,956.71
01 000 000 205 1000 210	HEALTH INSURANCE	9,052.44	502.92	3,520.39	5,532.05
01 000 000 205 1000 220	FICA	2,549.68	111.37	829.32	1,720.36
01 000 000 205 1000 230	PERS	3,947.39	195.82	1,476.45	2,470.94
1000 INSTRUCTION		<u>39,826.19</u>	<u>1,762.96</u>	<u>13,146.13</u>	<u>26,680.06</u>
205 PRESCHOOL SPECIAL EDUCATION		<u>39,826.19</u>	<u>1,762.96</u>	<u>13,146.13</u>	<u>26,680.06</u>
<b>1000 INSTRUCTION</b>					
01 000 000 211 1000 110	SALARIES	59,650.00	4,970.84	19,883.36	39,766.64
01 000 000 211 1000 130	SUBS/AIDES	21,600.00	0.00	0.00	21,600.00
01 000 000 211 1000 210	HEALTH INSURANCE	24,589.51	1,294.76	5,113.76	19,475.75
01 000 000 211 1000 220	FICA	6,908.14	302.21	1,203.11	5,705.03
01 000 000 211 1000 230	TFFR/PERS	16,965.83	1,121.14	4,484.56	12,481.27
01 000 000 211 1000 430	CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 211 1000 580	TRAVEL	200.00	0.00	0.00	200.00
01 000 000 211 1000 611	SUPPLIES	1,000.00	0.00	1,095.90	(95.90)
01 000 000 211 1000 618	FREIGHT	300.00	0.00	319.91	(19.91)
01 000 000 211 1000 640	BOOKS	20,000.00	0.00	19,398.51	601.49
01 000 000 211 1000 670	SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 211 1000 730	EQUIPMENT	1,000.00	0.00	0.00	1,000.00
01 000 000 211 1000 810	DUES & FEES	400.00	0.00	180.00	220.00
1000 INSTRUCTION		<u>152,613.48</u>	<u>7,688.95</u>	<u>51,679.11</u>	<u>100,934.37</u>
211 EDUCABLE MENTALLY HANDICAPPED		<u>152,613.48</u>	<u>7,688.95</u>	<u>51,679.11</u>	<u>100,934.37</u>
<b>1000 INSTRUCTION</b>					
01 000 000 225 1000 110	SALARIES	0.00	0.00	0.00	0.00
01 000 000 225 1000 130	SUBS/AIDES	31,500.56	1,566.45	12,345.56	19,155.00
01 000 000 225 1000 210	HEALTH INSURANCE	9,052.44	502.92	3,520.44	5,532.00
01 000 000 225 1000 220	FICA	3,102.30	126.37	997.86	2,104.44
01 000 000 225 1000 230	TFFR	5,121.99	254.71	2,021.84	3,100.15
01 000 000 225 1000 430	CONTRACTS	211,601.00	20,795.79	62,387.37	149,213.63
01 000 000 225 1000 580	TRAVEL	9,000.00	429.50	1,324.21	7,675.79
01 000 000 225 1000 611	SUPPLIES	2,000.00	504.88	1,133.08	866.92
01 000 000 225 1000 618	FREIGHT	100.00	0.00	18.60	81.40
01 000 000 225 1000 640	BOOKS	150.00	0.00	0.00	150.00
01 000 000 225 1000 670	SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 225 1000 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 225 1000 810	DUES & FEES	750.00	260.00	363.00	387.00
1000 INSTRUCTION		<u>272,378.29</u>	<u>24,440.62</u>	<u>84,111.96</u>	<u>188,266.33</u>
225 SPEECH IMPAIRED		<u>272,378.29</u>	<u>24,440.62</u>	<u>84,111.96</u>	<u>188,266.33</u>
<b>1000 INSTRUCTION</b>					
01 000 000 240 1000 110	SALARIES	48,650.00	0.00	0.00	48,650.00
01 000 000 240 1000 130	SUBS/AIDES	76,675.74	3,077.64	22,549.25	54,126.49
01 000 000 240 1000 210	HEALTH INSURANCE	36,209.76	2,011.68	14,081.76	22,128.00
01 000 000 240 1000 220	FICA	12,357.47	389.31	2,802.23	9,555.24
01 000 000 240 1000 230	TFFR	22,464.56	480.21	3,504.13	18,960.43
01 000 000 240 1000 430	CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 240 1000 580	TRAVEL	0.00	0.00	0.00	0.00
01 000 000 240 1000 611	SUPPLIES	500.00	0.00	0.00	500.00
01 000 000 240 1000 618	FREIGHT	300.00	0.00	0.00	300.00
01 000 000 240 1000 640	BOOKS	7,000.00	0.00	0.00	7,000.00
01 000 000 240 1000 670	SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 240 1000 730	EQUIPMENT	500.00	0.00	0.00	500.00
1000 INSTRUCTION		<u>204,657.53</u>	<u>5,958.84</u>	<u>42,937.37</u>	<u>161,720.16</u>
240 HIGH SCHOOL LD PROGRAM		<u>204,657.53</u>	<u>5,958.84</u>	<u>42,937.37</u>	<u>161,720.16</u>
<b>1000 INSTRUCTION</b>					
01 000 000 241 1000 110	SALARIES	115,665.00	9,638.76	38,555.04	77,109.96
01 000 000 241 1000 130	SUBS/AIDES	253,405.69	16,933.24	124,178.59	129,227.10
01 000 000 241 1000 210	HEALTH INSURANCE	99,576.84	7,795.25	50,258.52	49,318.32
01 000 000 241 1000 220	FICA	35,851.56	2,497.00	15,642.60	20,208.96
01 000 000 241 1000 230	TFFR	66,966.13	4,683.47	27,617.49	39,348.64

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 241 1000 430	CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 241 1000 580	TRAVEL	100.00	0.00	0.00	100.00
01 000 000 241 1000 611	SUPPLIES	1,500.00	0.00	1,011.98	488.02
01 000 000 241 1000 618	FREIGHT	300.00	0.00	278.39	21.61
01 000 000 241 1000 640	BOOKS	7,000.00	0.00	6,976.20	23.80
01 000 000 241 1000 670	SOFTWARE	500.00	0.00	0.00	500.00
01 000 000 241 1000 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 241 1000 810	DUES & FEES	0.00	0.00	0.00	0.00
1000 INSTRUCTION		580,865.22	41,547.72	264,518.81	316,346.41
241 ELEMENTARY LD PROGRAM		580,865.22	41,547.72	264,518.81	316,346.41
<b>1000 INSTRUCTION</b>					
01 000 000 310 1000 110	SALARIES	139,825.00	13,552.18	71,813.08	68,011.92
01 000 000 310 1000 130	SUBS/AIDES	1,000.00	0.00	0.00	1,000.00
01 000 000 310 1000 210	HEALTH INSURANCE	18,104.88	1,508.76	9,052.56	9,052.32
01 000 000 310 1000 220	FICA	12,158.14	1,090.15	5,995.85	6,162.29
01 000 000 310 1000 230	TFFR	31,536.73	3,056.62	16,197.02	15,339.71
01 000 000 310 1000 430	CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 310 1000 580	TRAVEL	12,000.00	0.00	9,042.31	2,957.69
01 000 000 310 1000 611	SUPPLIES	20,000.00	1,847.62	10,079.28	9,920.72
01 000 000 310 1000 618	FREIGHT	1,000.00	0.00	92.54	907.46
01 000 000 310 1000 640	BOOKS	200.00	0.00	192.39	7.61
01 000 000 310 1000 670	SOFTWARE	250.00	0.00	240.00	10.00
01 000 000 310 1000 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 310 1000 731	CARL PERKINS EQUIPMENT	16,899.00	622.58	5,906.57	10,992.43
1000 INSTRUCTION		252,973.75	21,677.91	128,611.60	124,362.15
310 AGRICULTURE		252,973.75	21,677.91	128,611.60	124,362.15
<b>1000 INSTRUCTION</b>					
01 000 000 340 1000 110	SALARIES	52,750.00	4,395.84	17,583.36	35,166.64
01 000 000 340 1000 130	SUBS/AIDES	1,000.00	0.00	0.00	1,000.00
01 000 000 340 1000 210	HEALTH INSURANCE	15,537.07	1,294.76	5,179.04	10,358.03
01 000 000 340 1000 220	FICA	4,111.88	285.00	1,140.00	2,971.88
01 000 000 340 1000 230	TFFR	11,897.42	991.44	3,965.76	7,931.66
01 000 000 340 1000 430	CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 340 1000 580	TRAVEL	500.00	0.00	288.90	211.10
01 000 000 340 1000 611	SUPPLIES	5,000.00	570.74	3,199.18	1,800.82
01 000 000 340 1000 618	FREIGHT	500.00	0.00	77.44	422.56
01 000 000 340 1000 640	BOOKS	1,000.00	0.00	0.00	1,000.00
01 000 000 340 1000 670	SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 340 1000 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 340 1000 731	CARL PERKINS EQUIPMENT	16,040.00	10,961.99	10,961.99	5,078.01
1000 INSTRUCTION		108,336.37	18,499.77	42,395.67	65,940.70
340 FAMILY AND CONSUMER SCIENCE		108,336.37	18,499.77	42,395.67	65,940.70
<b>3400 STUDENT ACTIVITIES</b>					
01 000 000 410 3400 110	SALARIES-STUDENT ACTIVITY	80,664.14	131.25	30,145.24	50,518.90
01 000 000 410 3400 220	FICA	6,170.81	10.04	2,306.11	3,864.70
01 000 000 410 3400 230	TFFR	12,632.00	0.00	6,001.51	6,630.49
01 000 000 410 3400 430	CONTRACTS-REPAIRS/MAINT	0.00	0.00	0.00	0.00
01 000 000 410 3400 522	LIABILITY INSURANCE	0.00	0.00	0.00	0.00
01 000 000 410 3400 890	OTHER	5,000.00	25.00	150.00	4,850.00
3400 STUDENT ACTIVITIES		104,466.95	166.29	38,602.86	65,864.09
410 STUDENT ACTIVITIES		104,466.95	166.29	38,602.86	65,864.09
<b>3400 STUDENT ACTIVITIES</b>					
01 000 000 420 3400 110	SALARIES-ATHLETIC	279,825.95	5,404.60	121,395.99	158,429.96
01 000 000 420 3400 210	HEALTH INSURANCE	8,748.21	578.14	3,368.72	5,379.49
01 000 000 420 3400 220	FICA	22,099.20	406.67	9,340.49	12,758.71
01 000 000 420 3400 230	TFFR	46,296.13	969.77	20,430.86	25,865.27
01 000 000 420 3400 430	REPAIRS	0.00	0.00	0.00	0.00
01 000 000 420 3400 580	TRAVEL	8,000.00	770.40	1,257.20	6,742.80
01 000 000 420 3400 890	OTHER	55,000.00	624.00	31,631.43	23,368.57
3400 STUDENT ACTIVITIES		419,969.49	8,753.58	187,424.69	232,544.80
420 ATHLETICS		419,969.49	8,753.58	187,424.69	232,544.80
<b>3300 COMMUNITY SERVICES/PRE-K &amp; DAYCARE</b>					
01 000 000 800 3300 110	PRE SCHOOL SALARIES	68,119.68	5,676.64	22,706.56	45,413.12
01 000 000 800 3300 130	PRESCHOOL SUBS/AIDES	24,276.68	952.85	7,320.04	16,956.64
01 000 000 800 3300 210	PRESCHOOL HEALTH INSURANCE	20,387.91	1,447.56	7,299.05	13,088.86
01 000 000 800 3300 220	PRESCHOOL FICA	8,194.42	559.81	2,619.47	5,574.95
01 000 000 800 3300 230	PRESCHOOL TFFR/PERS	19,311.34	1,476.16	6,597.78	12,713.56

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 800 3300 300	PRESCHOOL PURCHASED PROF SERVICES	0.00	0.00	0.00	0.00
01 000 000 800 3300 430	PRESCHOOL CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 800 3300 580	PRESCHOOL TRAVEL	250.00	0.00	0.00	250.00
01 000 000 800 3300 611	PRESCHOOL SUPPLIES	1,200.00	83.79	1,057.89	142.11
01 000 000 800 3300 618	PRESCHOOL FREIGHT	100.00	0.00	79.04	20.96
01 000 000 800 3300 640	PRESCHOOL BOOKS	1,200.00	0.00	1,027.13	172.87
01 000 000 800 3300 670	PRESCHOOL SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 800 3300 730	PRE SCHOOL EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 800 3300 800	PRESCHOOL Dues, Membership, Registration	200.00	0.00	0.00	200.00
3300	COMMUNITY SERVICES/PRE-K & DAYCARE	143,240.03	10,196.81	48,706.96	94,533.07
800	COMMUNITY SERVICES	143,240.03	10,196.81	48,706.96	94,533.07
<b>3300</b>	<b>COMMUNITY SERVICES/PRE-K &amp; DAYCARE</b>				
01 000 000 890 3300 110	DAYCARE SALARIES	0.00	0.00	0.00	0.00
01 000 000 890 3300 130	DAYCARE SUBS/AIDS	168,168.15	9,852.49	73,867.10	94,301.05
01 000 000 890 3300 210	DAYCARE HEALTH INSURANCE	63,367.08	3,520.44	25,062.88	38,304.20
01 000 000 890 3300 220	DAYCARE FICA	17,712.45	875.25	6,589.78	11,122.67
01 000 000 890 3300 230	DAYCARE PERS	27,344.14	1,495.69	11,134.96	16,209.18
01 000 000 890 3300 290	DAYCARE OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
01 000 000 890 3300 300	DAYCARE PURCHASED SERVICES	0.00	0.00	0.00	0.00
01 000 000 890 3300 410	DAYCARE UTILITY SERVICES	0.00	0.00	0.00	0.00
01 000 000 890 3300 430	DAYCARE REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00
01 000 000 890 3300 450	DAYCARE CONSTRUCTION	0.00	0.00	0.00	0.00
01 000 000 890 3300 580	DAYCARE TRAVEL	0.00	0.00	0.00	0.00
01 000 000 890 3300 611	DAYCARE SUPPLIES	5,000.00	225.31	1,009.18	3,990.82
01 000 000 890 3300 618	DAYCARE FREIGHT	100.00	0.00	0.00	100.00
01 000 000 890 3300 640	DAYCARE BOOKS	0.00	0.00	0.00	0.00
01 000 000 890 3300 670	DAYCARE SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 890 3300 730	DAYCARE EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 890 3300 800	DAYCARE DUES, MEMBERSHIPS, REGISTRATION	500.00	0.00	548.00	(48.00)
3300	COMMUNITY SERVICES/PRE-K & DAYCARE	282,191.82	15,969.18	118,211.90	163,979.92
890	DAYCARE	282,191.82	15,969.18	118,211.90	163,979.92
<b>3100</b>	<b>FOOD SERVICES</b>				
01 000 000 910 3100 120	SALARIES	0.00	(52,053.18)	30,856.16	(30,856.16)
01 000 000 910 3100 210	HEALTH INSURANCE	0.00	(10,046.31)	7,920.99	(7,920.99)
01 000 000 910 3100 220	FICA	0.00	(4,083.13)	2,541.65	(2,541.65)
01 000 000 910 3100 230	PERS	0.00	(8,418.38)	4,676.71	(4,676.71)
01 000 000 910 3100 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 910 3100 890	OTHER	0.00	0.00	0.00	0.00
3100	FOOD SERVICES	0.00	(74,601.00)	45,995.51	(45,995.51)
910	FOOD SERVICES	0.00	(74,601.00)	45,995.51	(45,995.51)
<b>1000</b>	<b>INSTRUCTION</b>				
01 068 000 261 1000 110 2024	SALARIES	89,193.05	7,432.40	33,517.10	55,675.95
01 068 000 261 1000 210 2024	HEALTH INSURANCE	17,388.08	1,449.02	5,796.08	11,592.00
01 068 000 261 1000 220 2024	FICA	6,822.95	534.04	2,425.96	4,396.99
01 068 000 261 1000 230 2024	TFFR	20,115.94	1,676.30	7,559.40	12,556.54
01 068 000 261 1000 300 2024	PURCHASED SERVICES	67,102.00	11,319.81	54,058.61	13,043.39
1000	INSTRUCTION	200,622.02	22,411.57	103,357.15	97,264.87
261	TITLE I PROGRAMS	200,622.02	22,411.57	103,357.15	97,264.87
<b>1000</b>	<b>INSTRUCTION</b>				
01 082 000 298 1000 300 2023	PURCHASED SERVICES	216.00	0.00	216.00	0.00
01 082 000 298 1000 300 2024	PURCHASED SERVICES	0.00	0.00	0.00	0.00
01 082 000 298 1000 580 2023	TRAVEL	0.00	0.00	0.00	0.00
01 082 000 298 1000 810 2023	DUES & FEES	0.00	0.00	0.00	0.00
1000	INSTRUCTION	216.00	0.00	216.00	0.00
298	OTHER FEDERAL PROGRAMS	216.00	0.00	216.00	0.00
<b>1000</b>	<b>INSTRUCTION</b>				
01 089 040 298 1000 730	EQUIPMENT	1,316.00	0.00	1,316.00	0.00
1000	INSTRUCTION	1,316.00	0.00	1,316.00	0.00
298	OTHER FEDERAL PROGRAMS	1,316.00	0.00	1,316.00	0.00
<b>1000</b>	<b>INSTRUCTION</b>				
01 095 000 342 1000 300	PURCHASED SERVICES	0.00	0.00	0.00	0.00
1000	INSTRUCTION	0.00	0.00	0.00	0.00
342	CONSUMER & HOMEMAKING	0.00	0.00	0.00	0.00

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
<b>1000</b>	<b>INSTRUCTION</b>				
01 103 020 298 1000 580	TRAVEL	0.00	0.00	0.00	0.00
1000	INSTRUCTION	0.00	0.00	0.00	0.00
298	OTHER FEDERAL PROGRAMS	0.00	0.00	0.00	0.00
<b>1000</b>	<b>INSTRUCTION</b>				
01 120 020 298 1000 640	SUPPLIES	0.00	0.00	0.00	0.00
1000	INSTRUCTION	0.00	0.00	0.00	0.00
298	OTHER FEDERAL PROGRAMS	0.00	0.00	0.00	0.00
<b>1000</b>	<b>INSTRUCTION</b>				
01 200 000 298 1000 110	SALARIES	40,684.43	3,390.02	13,560.08	27,124.35
01 200 000 298 1000 210	HEALTH INSURANCE	6,769.41	564.12	2,256.48	4,512.93
01 200 000 298 1000 220	FICA	3,370.98	267.73	1,068.79	2,302.19
01 200 000 298 1000 230	TFFR	6,175.18	764.58	3,058.32	3,116.86
01 200 000 298 1000 300	PURCHASED SERVICES	0.00	0.00	0.00	0.00
01 200 000 298 1000 610	SUPPLIES	3,000.00	0.00	399.00	2,601.00
1000	INSTRUCTION	60,000.00	4,986.45	20,342.67	39,657.33
298	OTHER FEDERAL PROGRAMS	60,000.00	4,986.45	20,342.67	39,657.33
01	GENERAL FUND	11,744,756.13	805,554.91	4,836,445.51	6,908,310.62

**Expenditure Report by Function Killdeer School**  
 Regular; Processing Month 12/2024; Fund Number 01, 02, 03, 04

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
02	SPECIAL FUND				
6300	TRANSFERS TO OTHER FUNDS				
02 000 000 000 6300 920	TRANSFER OF FUNDS	0.00	0.00	0.00	0.00
6300	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	0.00	0.00	0.00	0.00
02	SPECIAL FUND	0.00	0.00	0.00	0.00

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
<b>03</b>	<b>CAPITAL PROJECTS</b>				
<b>1000</b>	<b>INSTRUCTION</b>				
03 000 000 000 1000 700	PROPERTY	0.00	0.00	0.00	0.00
1000	INSTRUCTION	0.00	0.00	0.00	0.00
<b>2513</b>	<b>RECEIVING &amp; DISBURSING FUNDS</b>				
03 000 000 000 2513 810	DUES & FEES	0.00	0.00	0.00	0.00
2513	RECEIVING & DISBURSING FUNDS	0.00	0.00	0.00	0.00
<b>4100</b>	<b>FACILITY ACQ (BUILDING/LAND)</b>				
03 000 000 000 4100 710	LAND AND IMPROVEMENTS	0.00	0.00	0.00	0.00
03 000 000 000 4100 720	BUILDING ACQUISITION	0.00	0.00	0.00	0.00
03 000 000 000 4100 721	BUILDING ACQUISITION-ATH COMPLEX	0.00	0.00	0.00	0.00
03 000 000 000 4100 730	EQUIPMENT	0.00	0.00	0.00	0.00
4100	FACILITY ACQ (BUILDING/LAND)	0.00	0.00	0.00	0.00
<b>4210</b>	<b>CONSTRUCTION SERVICE (BY STAF)</b>				
03 000 000 000 4210 610	MAINTENANCE AND FEES-STAFF HOUSING	20,000.00	1,028.77	10,491.49	9,508.51
03 000 000 000 4210 611	SUPPLIES	0.00	0.00	0.00	0.00
03 000 000 000 4210 650	SUPPLIES-TECHNOLOGY RELATED	0.00	0.00	0.00	0.00
03 000 000 000 4210 710	LAND & BLDGS-SPEC ASSESSMENT	0.00	0.00	0.00	0.00
03 000 000 000 4210 730	EQUIPMENT	0.00	0.00	0.00	0.00
03 000 000 000 4210 733	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00
4210	CONSTRUCTION SERVICE (BY STAF)	20,000.00	1,028.77	10,491.49	9,508.51
<b>4220</b>	<b>CONST SERVICE (BY CONTRACTOR)</b>				
03 000 000 000 4220 435	CONSTRUCTION SERVICES	1,094,065.87	17,541.20	699,831.68	394,234.19
4220	CONST SERVICE (BY CONTRACTOR)	1,094,065.87	17,541.20	699,831.68	394,234.19
<b>6200</b>	<b>SCHOOL CONST LOAN REPAYMENTS</b>				
03 000 000 000 6200 830	INTEREST PAYABLE	0.00	0.00	0.00	0.00
03 000 000 000 6200 910	PRINCIPAL PAYMENT	0.00	0.00	0.00	0.00
6200	SCHOOL CONST LOAN REPAYMENTS	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	1,114,065.87	18,569.97	710,323.17	403,742.70
<b>6200</b>	<b>SCHOOL CONST LOAN REPAYMENTS</b>				
03 161 000 000 6200 810	DUES & FEES	0.00	0.00	0.00	0.00
03 161 000 000 6200 830	INTEREST PAYMENTS ON BONDS	0.00	0.00	0.00	0.00
03 161 000 000 6200 910	PRINCIPAL PAYMENTS ON BONDS	0.00	0.00	0.00	0.00
6200	SCHOOL CONST LOAN REPAYMENTS	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	0.00	0.00	0.00	0.00
03	CAPITAL PROJECTS	1,114,065.87	18,569.97	710,323.17	403,742.70

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
04	DEBT SERVICE				
6100	DEBT SERVICE PAYMENTS				
04 000 000 000 6100 330	PROFESSIONAL SERVICES	0.00	0.00	5,000.00	(5,000.00)
04 000 000 000 6100 810	DUES & FEES	0.00	0.00	500.00	(500.00)
04 000 000 000 6100 830	INTEREST	453,837.50	181,943.76	386,387.52	67,449.98
04 000 000 000 6100 910	REDEMPTION OF PRINCIPAL	900,000.00	0.00	900,000.00	0.00
6100	DEBT SERVICE PAYMENTS	1,353,837.50	181,943.76	1,291,887.52	61,949.98
6300	TRANSFERS TO OTHER FUNDS				
04 000 000 000 6300 920	TRANSFER OF FUNDS	0.00	0.00	0.00	0.00
6300	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	1,353,837.50	181,943.76	1,291,887.52	61,949.98
6200	SCHOOL CONST LOAN REPAYMENTS				
04 161 000 000 6200 830	INTEREST	0.00	0.00	0.00	0.00
04 161 000 000 6200 910	REDEMPTION OF PRINCIPAL	0.00	0.00	0.00	0.00
6200	SCHOOL CONST LOAN REPAYMENTS	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	0.00	0.00	0.00	0.00
04	DEBT SERVICE	1,353,837.50	181,943.76	1,291,887.52	61,949.98

**Expenditure Report by Function Killdeer School**  
Regular; Processing Month 12/2024; Fund Number 01, 02, 03, 04

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
Grand Total:		14,212,659.50	1,006,068.64	6,838,656.20	7,374,003.30

**Cash Receipt Listing by Received From**  
Posted; Entries to Include Entries with Amounts; Fund Number 01, 03, 04; Processing  
Month 12/2024

<u>Receipt Number</u>	<u>Received From</u>	<u>Receipt Date</u>	<u>Cash Receipt Description</u>	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Amount</u>
26368	AMERLEGION AMERICAN LEGION AUXILIARY	12/30/2024	ELEM LIBRARY FUNDS	01 000 000 000 2222 642	BOOKS-ELEM	281.55
AMERLEGION AMERICAN LEGION AUXILIARY Total:						281.55
26367	BILLINGS BILLINGS CO. SCHOOL DIST. #1	12/30/2024	TUITION-1ST SEMESTER 24-25	01 000 1312	TUITION FROM ND DISTRICTS	13,843.96
BILLINGS BILLINGS CO. SCHOOL DIST. #1 Total:						13,843.96
26396	BRAVERA BRAVERA	12/31/2024	INTEREST EARNED	01 000 1510	INTEREST EARNED	14,527.39
26397	BRAVERA BRAVERA	12/31/2024	INTEREST EARNED	01 000 1510	INTEREST EARNED	83.97
BRAVERA BRAVERA Total:						14,611.36
26316	CCCHC COAL COUNTRY COMMUNITY HEALTH CENTER	12/10/2024	OCT 2024 NURSE SERVICES	01 000 000 200 2835 120	NON-CERTIFIED SALARY	41.40
CCCHC COAL COUNTRY COMMUNITY HEALTH CENTER Total:						41.40
26320	CONOCO CONOCO PHILLIPS	12/10/2024	OIL ROYALTIES	01 000 1950	OIL ROYALTY	167.68
CONOCO CONOCO PHILLIPS Total:						167.68
26318	CONTINENT CONTINENTAL RESOURCES	12/10/2024	OIL ROYALTIES	01 000 1950	OIL ROYALTY	564.56
26319	CONTINENT CONTINENTAL RESOURCES	12/10/2024	OIL ROYALTIES	01 000 1950	OIL ROYALTY	80.17
26381	CONTINENT CONTINENTAL RESOURCES	12/30/2024	OIL ROYALTIES	01 000 1950	OIL ROYALTY	235.04
26382	CONTINENT CONTINENTAL RESOURCES	12/30/2024	OIL ROYALTIES	01 000 1950	OIL ROYALTY	54.50
CONTINENT CONTINENTAL RESOURCES Total:						934.27
26323	DAYCARE DAYCARE	12/10/2024	DAYCARE PMTS-CKS	01 000 1801	DAYCARE	1,491.50
26330	DAYCARE DAYCARE	12/10/2024	DAYCARE PMTS-ONLINE	01 000 1801	DAYCARE	2,742.00
26364	DAYCARE DAYCARE	12/30/2024	DAYCARE FEES-CKS	01 000 1801	DAYCARE	238.00
26376	DAYCARE DAYCARE	12/30/2024	DAYCARE PMTS-ONLINE	01 000 1801	DAYCARE	2,134.00
DAYCARE DAYCARE Total:						6,605.50
26366	DPI DEPT OF PUBLIC INSTRUCTION	12/30/2024	TITLE I REIMBURSEMENT	01 000 4510	TITLE I PROGRAM AID	11,091.76
26395	DPI DEPT OF PUBLIC INSTRUCTION	12/31/2024	STATE AID & TRANSPORTATION JAN 2024	01 000 3110	STATE AID	50,416.70
26395	DPI DEPT OF PUBLIC INSTRUCTION	12/31/2024	STATE AID & TRANSPORTATION JAN 2024	01 000 3130	TRANSPORTATION AID	18,556.47

**Cash Receipt Listing by Received From**  
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<u>Receipt Number</u>	<u>Received From</u>	<u>Receipt Date</u>	<u>Cash Receipt Description</u>	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Amount</u>
DPI DEPT OF PUBLIC INSTRUCTION Total:						80,064.93
26324	DUNNCO DUNN COUNTY AUDITOR	12/05/2024	GENERAL, BLDG, BONDS	01 000 1110	GENERAL-DISTRICT PROPERTY TAX	11,739.60
26324	DUNNCO DUNN COUNTY AUDITOR	12/05/2024	GENERAL, BLDG, BONDS	03 000 1161	PROPERTY TAXES	2,042.23
26324	DUNNCO DUNN COUNTY AUDITOR	12/05/2024	GENERAL, BLDG, BONDS	04 000 1171	SINKING AND INTEREST #2	4,901.92
26373	DUNNCO DUNN COUNTY AUDITOR	12/18/2024	FLOOD CONTROL	01 000 4220	FLOOD CONTROL	27,627.45
DUNNCO DUNN COUNTY AUDITOR Total:						46,311.20
26315	HOTLUNCH HOT LUNCH ACCOUNT	12/10/2024	REIMBURSE AUG-NOV SALARIES	01 000 000 910 3100 120	SALARIES	62,620.16
26315	HOTLUNCH HOT LUNCH ACCOUNT	12/10/2024	REIMBURSE AUG-NOV SALARIES	01 000 000 910 3100 210	HEALTH INSURANCE	12,686.64
26315	HOTLUNCH HOT LUNCH ACCOUNT	12/10/2024	REIMBURSE AUG-NOV SALARIES	01 000 000 910 3100 220	FICA	4,951.88
26315	HOTLUNCH HOT LUNCH ACCOUNT	12/10/2024	REIMBURSE AUG-NOV SALARIES	01 000 000 910 3100 230	PERS	9,963.65
HOTLUNCH HOT LUNCH ACCOUNT Total:						90,222.33
26369	INTERNAL INTERNAL ACCOUNT-KPS	12/30/2024	VB MISC REIMBURSEMENT	01 000 000 120 1000 611	SUPPLIES	176.09
INTERNAL INTERNAL ACCOUNT-KPS Total:						176.09
26317	MARATHON MARATHON OIL CO	12/10/2024	OIL ROYALTIES	01 000 1950	OIL ROYALTY	98.87
26383	MARATHON MARATHON OIL CO	12/30/2024	OIL ROYALTIES	01 000 1950	OIL ROYALTY	106.44
MARATHON MARATHON OIL CO Total:						205.31
26325	NDDOH ND Department of Health	12/05/2024	CHILD CARE ASSISTANCE PROGRAM	01 000 1801	DAYCARE	555.00
26326	NDDOH ND Department of Health	12/09/2024	CHILD CARE ASSISTANCE PROGRAM	01 000 1801	DAYCARE	41.00
26372	NDDOH ND Department of Health	12/10/2024	CHILD CARE ASSISTANCE	01 000 1801	DAYCARE	1,779.00
NDDOH ND Department of Health Total:						2,375.00
26322	PRE PRESCHOOL FEES	12/10/2024	PRESCHOOL FEES-CKS	01 000 1800	PRE SCHOOL	445.00
26329	PRE PRESCHOOL FEES	12/10/2024	PRESCHOOL PMTS-REVTRAK	01 000 1800	PRE SCHOOL	1,875.00
26363	PRE PRESCHOOL FEES	12/30/2024	PRESCHOOL FEES-CKS	01 000 1800	PRE SCHOOL	175.00

**Cash Receipt Listing by Received From**  
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<u>Receipt Number</u>	<u>Received From</u>	<u>Receipt Date</u>	<u>Cash Receipt Description</u>	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Amount</u>
26378	PRE PRESCHOOL FEES	12/30/2024	PRESCHOOL PMTS-REVTRAK	01 000 1800	PRE SCHOOL	750.00
					PRE PRESCHOOL FEES Total:	<u>3,245.00</u>
26321	RENTAL RENTAL INCOME FROM STAFF HOUSING	12/10/2024	STAFF RENTAL PMTS-CKS	03 000 1540	RENTAL INCOME SCHOOL HOUSING	1,950.00
26331	RENTAL RENTAL INCOME FROM STAFF HOUSING	12/10/2024	STAFF RENTAL PMTS-ONLINE	03 000 1540	RENTAL INCOME SCHOOL HOUSING	2,150.00
26362	RENTAL RENTAL INCOME FROM STAFF HOUSING	12/30/2024	STAFF RENTAL PMTS-CKS	03 000 1540	RENTAL INCOME SCHOOL HOUSING	1,300.00
26377	RENTAL RENTAL INCOME FROM STAFF HOUSING	12/30/2024	STAFF RENTAL PMTS-ONLINE	03 000 1540	RENTAL INCOME SCHOOL HOUSING	1,500.00
					RENTAL RENTAL INCOME FROM STAFF HOUSING Total:	<u>6,900.00</u>
26371	STATETREAS STATE TREASURER - ND	12/20/2024	OIL & GAS PRODUCTION TAX	01 000 2210	OIL & GAS PRODUCTION TAX	213,613.65
26374	STATETREAS STATE TREASURER - ND	12/20/2024	OIL & GAS PRODUCTION TAX-MCKENZIE CTY	01 000 2210	OIL & GAS PRODUCTION TAX	2,339.69
					STATETREAS STATE TREASURER - ND Total:	<u>215,953.34</u>
26365	WALLJEN WALLACE JENNIFER	12/30/2024	STUDENT AG & FACS CLASS FEES	01 000 000 310 1000 611	SUPPLIES	57.00
26365	WALLJEN WALLACE JENNIFER	12/30/2024	STUDENT AG & FACS CLASS FEES	01 000 000 340 1000 611	SUPPLIES	43.00
26370	WALLJEN WALLACE JENNIFER	12/30/2024	FACS CLASS FEE	01 000 000 340 1000 611	SUPPLIES	5.00
					WALLJEN WALLACE JENNIFER Total:	<u>105.00</u>
26327	ZASTRHO ZASTOUPIL RHONDA	12/10/2024	AG ED CLASS FEES-REVTRAK	01 000 000 310 1000 611	SUPPLIES	114.00
26328	ZASTRHO ZASTOUPIL RHONDA	12/10/2024	FACS CLASS FEES-REVTRAK	01 000 000 340 1000 611	SUPPLIES	171.00
					ZASTRHO ZASTOUPIL RHONDA Total:	<u>285.00</u>

Summary Totals

<u>Account Type</u>		<u>Cash Accounts</u>		<u>Receivable Accounts</u>
Subtotal Revenue	391,217.55	01 101	468,484.77	
Subtotal Expense	91,111.37	03 101	8,942.23	
Subtotal General Ledger		04 101	4,901.92	
Account Total	<u>482,328.92</u>	Total:	<u>482,328.92</u>	

**Balance Sheet - Combined**

Period Ending: December 2024

Annual; Processing Month 12/2024; Fund Number 01, 02, 03, 04

	<u>01 GENERAL FUND</u>	<u>02 SPECIAL FUND</u>	<u>03 CAPITAL PROJECTS</u>	<u>04 DEBT SERVICE</u>	<u>Total</u>
<b>Total Assets and Deferred Outflows of Resources</b>					
<b>Current Assets</b>					
101 CASH IN BANK	3,598,193.93	478,526.17	3,898,066.55	466,722.33	8,441,508.98
102 FLEX ACCOUNT	11,874.11	0.00	0.00	0.00	11,874.11
110 DUE FROM OTHER FUNDS	954.97	0.00	0.00	0.00	954.97
111 INVESTMENTS	1,373,051.89	539,150.06	0.00	0.00	1,912,201.95
114 INTEREST REC ON INVESTMENTS	700.00	400.00	0.00	0.00	1,100.00
121 TAXES RECEIVABLE	105,980.65	0.00	18,339.52	39,677.00	163,997.17
141 INTERGOV ACCOUNTS RECEIVABLE	132,071.27	0.00	0.00	0.00	132,071.27
153 ACCOUNTS RECEIVABLE	(132,071.27)	0.00	0.00	0.00	(132,071.27)
181 PREPAID EXPENSE	55,829.15	0.00	0.00	0.00	55,829.15
Current Assets	5,146,584.70	1,018,076.23	3,916,406.07	506,399.33	10,587,466.33
<b>Total Assets and Deferred Outflows of Resources</b>	<b>5,146,584.70</b>	<b>1,018,076.23</b>	<b>3,916,406.07</b>	<b>506,399.33</b>	<b>10,587,466.33</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity</b>					
<b>Current Liabilities</b>					
402 DUE TO OTHER FUNDS	68.48	0.00	0.00	0.00	68.48
461 SALARIES-BENEFITS PAYABLE	54,598.95	0.00	0.00	0.00	54,598.95
462 PAYFLEX PAYABLE	3,403.57	0.00	0.00	0.00	3,403.57
472 FICA PAYABLE	0.00	0.00	0.00	0.00	0.00
473 RETIREMENT PAYABLE	89,143.72	0.00	0.00	0.00	89,143.72
474 INSURANCE PAYABLE	7,296.31	0.00	0.00	0.00	7,296.31
475 FIT PAYABLE	0.00	0.00	0.00	0.00	0.00
476 SIT PAYABLE	3,309.00	0.00	0.00	0.00	3,309.00
477 TSA PAYABLE	2,340.69	0.00	0.00	0.00	2,340.69
478 DUES PAYABLE	1,703.77	0.00	0.00	0.00	1,703.77
479 FLEX PAYABLE	12,610.14	0.00	0.00	0.00	12,610.14
481 DEFERRED REVENUES	92,451.31	0.00	15,987.80	34,182.92	142,622.03
Current Liabilities	266,925.94	0.00	15,987.80	34,182.92	317,096.66
<b>Fund Balance</b>					
770 UNRESERVED FUND BALANCE	4,879,658.76	1,018,076.23	3,900,418.27	472,216.41	10,270,369.67

**Balance Sheet - Combined**

Period Ending: December 2024

Annual; Processing Month 12/2024; Fund Number 01, 02, 03, 04

	<u>01 GENERAL FUND</u>	<u>02 SPECIAL FUND</u>	<u>03 CAPITAL PROJECTS</u>	<u>04 DEBT SERVICE</u>	<u>Total</u>
Fund Balance	4,879,658.76	1,018,076.23	3,900,418.27	472,216.41	10,270,369.67
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity</b>	5,146,584.70	1,018,076.23	3,916,406.07	506,399.33	10,587,466.33

b. Personnel Reports

1. New Hires:

1. Jorge Aguilar - Part-time Custodial
2. Sandee Pittsley - Elementary Paraprofessional/Substitute Teacher
3. Lindsay Trotter - HS Paraprofessional

c. Food Service Reports

**Balance Sheet**

Period Ending: December 2024

Annual; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 05

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 05 SCHOOL FOOD SERVICES</b>				
<u>Current Assets</u>				
05 101	CASH	140,817.66	115.19	140,932.85
	Current Assets Subtotal:	140,817.66	115.19	140,932.85
Total Assets and Deferred Outflows of Resources:		140,817.66	115.19	140,932.85
<u>Current Liabilities</u>				
05 402	DUE TO OTHER FUNDS	954.97	0.00	954.97
	Current Liabilities Subtotal:	954.97	0.00	954.97
<u>Fund Balance</u>				
05 770	UNRESERVED FUND BALANCE	139,862.69	115.19	139,977.88
	Fund Balance Subtotal:	139,862.69	115.19	139,977.88
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		140,817.66	115.19	140,932.85

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05 SCHOOL FOOD SERVICES**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>					<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>						
<b>05 770</b>			<b>UNRESERVED FUND BALANCE</b>			<b>*Previous Balance</b>					139,862.69
05 770			UNRESERVED FUND BALANCE								
05 000 1510			INTEREST EARNED								
12/31/2024	CR	26391			INTEREST EARNED	BRAVERA	0.00	282.64			
05 000 1611			STUDENT MEALS								
12/09/2024	CD	POELEM-02975 3 20241209		8705	LUNCH REFUND-ASILUS & ALIA	NELSON, ELIZABETH	0.00	(80.80)			
12/10/2024	CD	POELEM-03001 3 20241210		8709	DOCATION FROM SHAUN LAMBERT FROM MADDIE	KILLDEER SCHOOL	0.00	(36.35)			
12/10/2024	CD	POELEM-02955 3 20241125 Void Check		8701	REFUND-MADELINE	LAMBERT, SHAUN	0.00	36.35			
12/11/2024	CR	26334			STUDENT MEALS	DIAZ, KERRY M	0.00	1,876.00			
12/11/2024	CR	26335			REVTRAK STUDENT MEALS	DIAZ, KERRY M	0.00	5,021.10			
12/11/2024	CR	26336			ONLINE STUDENT MEALS	DIAZ, KERRY M	0.00	100.00			
12/30/2024	CR	26385			STUDENT MEALS	DIAZ, KERRY M	0.00	9,116.63			
12/30/2024	CR	26387			REVTRAK STUDENT MEALS	DIAZ, KERRY M	0.00	1,459.00			
05 000 1620			ADULT MEALS								
12/11/2024	CR	26334			ADULT MEALS	DIAZ, KERRY M	0.00	555.00			
12/11/2024	CR	26336			ONLINE ADULT MEALS	DIAZ, KERRY M	0.00	300.00			
12/30/2024	CR	26385			ADULT MEALS	DIAZ, KERRY M	0.00	275.00			
12/30/2024	CR	26386			ONLINE ADULT MEALS	DIAZ, KERRY M	0.00	99.00			
05 000 4550			FEDERAL REIMBURSEMENT								
12/13/2024	CR	26388			FEDERAL REIMBURSEMENT	DEPT OF PUBLIC INSTRUCTION	0.00	13,084.68			
05 000 000 910 3100 610			FOOD								
12/09/2024	CD	POELEM-02964 3 20241209		8706	FOOD 3359608	PEPSI COLA BOTTLING COMPANY	785.24	0.00			
12/09/2024	CD	POELEM-02964 3 20241209		8706	FOOD 3359361	PEPSI COLA BOTTLING COMPANY	805.24	0.00			
12/09/2024	CD	POELEM-02964 3 20241209		8706	FOOD 3359866	PEPSI COLA BOTTLING COMPANY	262.50	0.00			
12/09/2024	CD	POELEM-02964 3 20241209		8706	FOOD 3359611	PEPSI COLA BOTTLING COMPANY	215.00	0.00			
12/09/2024	CD	POELEM-02964 3 20241209		8706	FOOD 3359360	PEPSI COLA BOTTLING COMPANY	215.00	0.00			
12/09/2024	CD	POELEM-02986 3 20241209		8708	FOOD 3885677	US FOODS	639.29	0.00			
12/09/2024	CD	POELEM-02986 3 20241209		8708	FOOD 3601592	US FOODS	294.60	0.00			
12/09/2024	CD	POELEM-02986 3 20241209		8708	DEBIT MEMO 5966283	US FOODS	1.06	0.00			
12/09/2024	CD	POELEM-02986 3 20241209		8708	FOOD 4209709	US FOODS	118.12	0.00			
12/09/2024	CD	POELEM-02986 3 20241209		8708	FOOD 4071072	US FOODS	143.15	0.00			
12/09/2024	CD	POELEM-02986 3 20241209		8708	FOOD 3698336	US FOODS	517.00	0.00			

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05 SCHOOL FOOD SERVICES**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>								
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>	<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
12/09/2024	CD	POELEM-02986 20241209	3	8708	CREDIT MEMO 5941112	US FOODS	(2.09)	0.00		
12/09/2024	CD	POELEM-02986 20241209	3	8708	FOOD 3836523	US FOODS	53.36	0.00		
12/09/2024	CD	POELEM-02986 20241209	3	8708	CREDIT MEMO 5966270	US FOODS	(9.95)	0.00		
12/09/2024	CD	POELEM-02985 20241209	3	8707	FOOD 295812617	SYSCO NORTH DAKOTA, INC	4,206.04	0.00		
12/09/2024	CD	POELEM-02985 20241209	3	8707	FOOD 295808227	SYSCO NORTH DAKOTA, INC	3,620.78	0.00		
12/09/2024	CD	POELEM-02985 20241209	3	8707	FOOD 295808228	SYSCO NORTH DAKOTA, INC	2,374.20	0.00		
12/09/2024	CD	POELEM-02985 20241209	3	8707	FOOD 295812618	SYSCO NORTH DAKOTA, INC	3,146.59	0.00		
12/09/2024	CD	POELEM-02988 20241209	3	8704	FOOD	HINRICHS SUPER VALU	21.24	0.00		
12/09/2024	CD	POELEM-02973 20342	3	8703	FOOD INV# 20342	DEPARTMENT OF PUBLIC INSTRUCTION CKEN11	1,101.12	0.00		
12/11/2024	CR	26334			FOOD	DIAZ, KERRY M	(206.19)	0.00		
12/18/2024	CD	POELEM-03028 20241218	3	8712	FOOD 3360067	PEPSI COLA BOTTLING COMPANY	430.00	0.00		
12/18/2024	CD	POELEM-03028 20241218	3	8712	FOOD 3360336	PEPSI COLA BOTTLING COMPANY	345.00	0.00		
12/18/2024	CD	POELEM-03030 20241218	3	8713	FOOD 295821991	SYSCO NORTH DAKOTA, INC	3,808.24	0.00		
12/18/2024	CD	POELEM-03030 20241218	3	8713	FOOD 295826196	SYSCO NORTH DAKOTA, INC	1,131.83	0.00		
12/18/2024	CD	POELEM-03030 20241218	3	8713	FOOD 295821990	SYSCO NORTH DAKOTA, INC	3,173.67	0.00		
12/18/2024	CD	POELEM-03030 20241218	3	8713	FOOD 295826195	SYSCO NORTH DAKOTA, INC	2,501.38	0.00		
12/30/2024	CR	26385			FOOD	DIAZ, KERRY M	(91.00)	0.00		
12/30/2024	CR	26389			FOOD	PREMIERE,	(52.29)	0.00		
12/30/2024	CR	26390			FOOD	PREMIERE,	(13.66)	0.00		
05 000 000 910 3100 611					SUPPLIES					
12/09/2024	CD	POELEM-02971 20241209	3	8702	WHITE NAPKINS, GREEN LINERS	COLE PAPERS INC.	501.06	0.00		
12/09/2024	CD	POELEM-02971 20241209	3	8702	WHITE NAPKINS, TEMP RINSE	COLE PAPERS INC.	923.98	0.00		
12/09/2024	CD	POELEM-02971 20241209	3	8702	SOFTNER PELLETS	COLE PAPERS INC.	28.32	0.00		
12/10/2024	CD	POELEM-03002 20241210	3	8710	ELEMENTARY LICENSE FEE 2025	SW DIST HEALTH UNIT	120.00	0.00		
12/10/2024	CD	POELEM-03002 20241210	3	8710	HIGH SCHOOL LICENSE FEE 2025	SW DIST HEALTH UNIT	120.00	0.00		
12/18/2024	CD	POELEM-03031 10509147	3	8711	LAUNDRY DETERGENT, THERMOLABEL SINGLE TE	COLE PAPERS INC.	167.24	0.00		
12/18/2024	CD	POELEM-03030 20241218	3	8713	DISPOSABLES 295826195	SYSCO NORTH DAKOTA, INC	107.64	0.00		

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05 SCHOOL FOOD SERVICES**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>				<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
12/18/2024	CD	POELEM-03030 20241218	3	8713	DISPOSABLES 295826196	SYSCO NORTH DAKOTA, INC	44.39	0.00		
05 000 000 910 3100 810					DUES & FEES					
12/30/2024	GJ				DEC 2024 REVTRAK FEES-HL		425.96	0.00		
<b>05 770</b>					<b>UNRESERVED FUND BALANCE</b>	<b>*Current Activity</b>				115.19
						<b>*Ending Balance:</b>	31,973.06	32,088.25	0.00	139,977.88
						Fund Total: 05	31,973.06	32,088.25	0.00	139,977.88

d. Student Activity Reports

**Balance Sheet**

Period Ending: December 2024

Annual; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 06 STUDENT ACTIVITY FUND</b>				
<u>Current Assets</u>				
06 101	CASH	434,764.32	(17,684.00)	417,080.32
06 110	DUE FROM OTHER FUNDS	68.48	0.00	68.48
	Current Assets Subtotal:	434,832.80	(17,684.00)	417,148.80
Total Assets and Deferred Outflows of Resources:		434,832.80	(17,684.00)	417,148.80

<u>Fund Balance</u>				
06 760 701	ACTIVITIES	11,425.04	0.00	11,425.04
06 760 702	CAPTURING KIDS' HEARTS-HS	84.00	(5.05)	78.95
06 760 703	CLASS OF 2026	(350.23)	1,918.92	1,568.69
06 760 704	ANNUAL	8,864.00	0.00	8,864.00
06 760 705	ATHLETICS	33,166.06	(6,533.26)	26,632.80
06 760 706	CLASS OF 2029	395.17	0.00	395.17
06 760 709	CHEERLEADERS MISC.	13,599.62	(4,053.60)	9,546.02
06 760 710	CHEERLEADER UNIFORMS	3,171.02	280.00	3,451.02
06 760 713	GIRLS GOLF MISC	772.39	0.00	772.39
06 760 715	HOT LUNCH DONATIONS	7,398.32	(5,492.23)	1,906.09
06 760 716	SAFETY PATROL	5,941.64	(3,093.22)	2,848.42
06 760 717	CHROMEBOOK REPAIR	719.12	0.00	719.12
06 760 719	ATHLETES ASSISTANCE	594.33	0.00	594.33
06 760 720	CROSS COUNTRY MISC.	342.88	17.00	359.88
06 760 723	ELEMENTARY POP FUND	8.59	(90.00)	(81.41)
06 760 724	FAMILY & CONSUMER SCIENCE	317.23	0.00	317.23
06 760 726	FB UNIFORMS	1,500.00	0.00	1,500.00
06 760 728	FFA	40,266.73	(4,939.79)	35,326.94
06 760 729	GIRLS BB UNIFORMS	953.60	0.00	953.60
06 760 730	INTEREST - CHECKING	27,122.95	718.50	27,841.45
06 760 733	GIRLS GOLF UNIFORMS	522.26	0.00	522.26
06 760 734	LIBRARY	5,550.92	13.00	5,563.92
06 760 735	MUSIC	8,371.57	8,902.81	17,274.38
06 760 736	NATIONAL HONOR SOCIETY	(641.28)	976.35	335.07
06 760 738	ELEM STAFF BEVERAGE MACHINE	0.00	0.00	0.00
06 760 740	SCHOOL DISTRICT	(290.93)	0.00	(290.93)
06 760 741	ROBOTICS	5,023.94	(295.00)	4,728.94
06 760 742	STUDENT COUNCIL	6,090.56	(290.24)	5,800.32
06 760 743	SUNSHINE ACCOUNT-ELEM	483.47	0.00	483.47
06 760 744	TRACK & FOOTBALL FIELD MAINTENANCE	110,738.15	0.00	110,738.15
06 760 745	TRACK UNIFORMS	2,072.78	0.00	2,072.78
06 760 746	AGRICULTURE	0.00	0.00	0.00
06 760 747	VOLLEYBALL UNIFORMS	458.01	0.00	458.01
06 760 748	WRESTLING UNIFORMS	0.00	29.00	29.00
06 760 749	HIGH SCHOOL MUSICAL	4,739.59	0.00	4,739.59

**Balance Sheet**

Period Ending: December 2024

Annual; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
06 760 754	PRESCHOOL	943.58	0.00	943.58
06 760 755	SUNSHINE FUND-HS	131.38	77.80	209.18
06 760 757	ELEMENTARY MUSIC	5,603.53	2,500.00	8,103.53
06 760 758	JEANS FOR CHARITY	8,025.75	0.00	8,025.75
06 760 759	ELEMENTARY STUDENT COUNCIL	3,238.24	0.00	3,238.24
06 760 760	S.A.D.D.	1,011.96	0.00	1,011.96
06 760 761	CROSS COUNTRY UNIFORMS	4,102.64	0.00	4,102.64
06 760 765	SCIENCE GRANT-ELEM	6.03	0.00	6.03
06 760 766	CHEERLEADER UNIFORMS FB	280.00	(280.00)	0.00
06 760 767	GIRLS BB MISC.	1,077.55	3,500.00	4,577.55
06 760 769	CLASS OF 2024	4,793.89	0.00	4,793.89
06 760 770	CLOSE UP	9,022.33	(4,500.80)	4,521.53
06 760 771	CLASS OF 2025	12,433.36	(2,627.00)	9,806.36
06 760 772	VOLLEYBALL MISC.	7,502.67	(266.09)	7,236.58
06 760 773	STEAM-ELEM.	7,429.54	(1,027.15)	6,402.39
06 760 774	STAFF WELLNESS	0.00	455.00	455.00
06 760 775	ALLAN & KAYE DOLEZAL SCHOLARSHIP FUND	1,000.00	2,000.00	3,000.00
06 760 776	FOOTBALL MISC.	4,574.98	0.00	4,574.98
06 760 777	BOYS GOLF MISC.	891.31	0.00	891.31
06 760 778	HS GYMNASIUM SPONSORSHIP	4,787.74	(864.00)	3,923.74
06 760 779	TRACK MISC.	1,548.06	0.00	1,548.06
06 760 781	BOYS GOLF UNIFORM	824.00	0.00	824.00
06 760 782	BOYS BB MISC.	3,077.04	(1,000.00)	2,077.04
06 760 783	WRESTLING MISC.	10,056.71	(1,268.95)	8,787.76
06 760 784	SPEECH	1,577.05	0.00	1,577.05
06 760 785	ELEM GUIDANCE MISC	10,966.88	0.00	10,966.88
06 760 786	ART SUPPLIES	1,552.91	0.00	1,552.91
06 760 788	RALPH AND BERNIECE THOMAS SCHOLARSHIP	1,200.00	0.00	1,200.00
06 760 789	HOSA	19,611.71	(2,446.00)	17,165.71
06 760 791	KIDS ON THE RUN	541.86	0.00	541.86
06 760 792	DR SEUSS READING GROUP	303.00	0.00	303.00
06 760 793	IMAGINATION LIBRARY	3,148.48	0.00	3,148.48
06 760 794	COLLEGE & CAREER WEEK SCHOLARHIPS	1,113.00	0.00	1,113.00
06 760 795	KATHERINE KLEEMANN EDUCATION SCHOLARSHIP	2,100.00	0.00	2,100.00
06 760 796	FEREBEE SCHOLARSHIP	600.00	0.00	600.00
06 760 798	MINION MENTORING SCHOLARSHIP	344.12	0.00	344.12
	Fund Balance Subtotal:	434,832.80	(17,684.00)	417,148.80
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		434,832.80	(17,684.00)	417,148.80

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>					<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>						
<b>06 760 701</b>					<b>ACTIVITIES</b>	<b>*Previous Balance</b>				11,425.04	
06 760 701					ACTIVITIES						
06 001 1721					ACTIVITIES						
12/13/2024	CR	26344			Student Act. Beulah School District ck#	DIAZ, KERRY M	0.00	594.00			
06 001 600 410 3400 610					ACTIVITIES						
12/12/2024	CD	POELEM-03003 20241212	2	34264	CHECK FOR A. COOK FROM BEULAH SCHOOL DIS	COOK, ANDREW	594.00	0.00			
<b>06 760 701</b>					<b>ACTIVITIES</b>	<b>*Current Activity</b>				0.00	
						<b>*Ending Balance:</b>	594.00	594.00	0.00	11,425.04	
<b>06 760 702</b>					<b>CAPTURING KIDS' HEARTS-HS</b>	<b>*Previous Balance</b>				84.00	
06 760 702					CAPTURING KIDS' HEARTS-HS						
06 002 1721					CAPTURING KIDS' HEARTS-HS						
12/13/2024	CR	26341			Hat Day	GRIFFITHS, LACEY NICOLE	0.00	20.00			
06 002 600 410 3400 610					CAPTURING KIDS' HEARTS-HS						
12/18/2024	CD	HS-01648 20241218-0020	2	34288	Ice cream	VISA	21.71	0.00			
12/18/2024	CD	HS-01648 20241218-0020	2	34288	Straws	VISA	3.34	0.00			
<b>06 760 702</b>					<b>CAPTURING KIDS' HEARTS-HS</b>	<b>*Current Activity</b>				(5.05)	
						<b>*Ending Balance:</b>	25.05	20.00	0.00	78.95	
<b>06 760 703</b>					<b>CLASS OF 2026</b>	<b>*Previous Balance</b>				(350.23)	
06 760 703					CLASS OF 2026						
06 003 1721					CLASS OF 2026						
12/09/2024	CR	26313			JR Class Concessions	ELKINS, ABBIE M	0.00	872.00			
12/11/2024	CR	26340			JR Class Concessions	ZASTOUPIL, MARK A.	0.00	1,135.50			
12/16/2024	CR	26345			Concessions	WALKER, NICOLE ANN	0.00	1,838.50			
12/23/2024	CR	26358			JR Class Concession	ELKINS, ABBIE M	0.00	580.00			
06 003 600 410 3400 610					CLASS OF 2026						
12/09/2024	CD	ELEM-02360 20241209	2	34258	Concessions	KILLDEER SCHOOL	946.71	0.00			
12/09/2024	CD *	POELEM-02989 20241209	2	34255	Correction: SUPPLIES 470386	COCA COLA	486.00	0.00			
12/09/2024	CD	HS-01659 1950	2	34253	Pre-ACT Juniors	ACT	756.00	0.00			
12/12/2024	CD	POELEM-03004 20241212	2	34265	CONCESSIONS BOUGHT FROM WRESTLING	KILLDEER SCHOOL	946.71	0.00			
12/12/2024	CD	ELEM-02360 20241209 Void Check	2	34258	Concessions	KILLDEER SCHOOL	(946.71)	0.00			
12/18/2024	CD	ELEM-02361 20241218-0015	2	34288	Concessions	VISA	218.32	0.00			
12/18/2024	CD	ELEM-02374 20241218-0016	2	34288	Walmart	VISA	100.05	0.00			

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>			<u>Chart of Account Description</u>			<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<b>06 760 703</b>			<b>CLASS OF 2026</b>			<b>*Current Activity</b>				1,918.92
						<b>*Ending Balance:</b>	2,507.08	4,426.00	0.00	1,568.69
<b>06 760 704</b>			<b>ANNUAL</b>			<b>*Previous Balance</b>				8,864.00
						<b>*Ending Balance:</b>	0.00	0.00	0.00	8,864.00
<b>06 760 705</b>			<b>ATHLETICS</b>			<b>*Previous Balance</b>				33,166.06
06 760 705			ATHLETICS							
06 005 1721			ATHLETICS							
12/06/2024	CR	26307			Athletics - JH GBB Gate	WALKER, NICHOLAS DALE	0.00	270.00		
12/09/2024	CR	26312			ATH - GBB Gate	WALKER, NICHOLAS DALE	0.00	310.00		
12/11/2024	CR	26333			ALL SEASON PASS	DIAZ, KERRY M	0.00	170.00		
12/11/2024	CR	26339			Athletics - GBB Gate	WALKER, NICHOLAS DALE	0.00	569.00		
12/16/2024	CR	26349			Cash	JEPSON, JANELL R	0.00	173.00		
12/23/2024	CR	26359			BBB Gate	WALKER, NICHOLAS DALE	0.00	485.00		
12/30/2024	CR	26375			REFUND FOR ELEM ROBOTICS FEE	DIAZ, KERRY M	0.00	(150.00)		
12/30/2024	CR	26379			CORRECT ERROR ON 11.15.24	DIAZ, KERRY M	0.00	1.00		
12/30/2024	CR	26384			REVTRAK ATHLETIC FEE 12.30.24	DIAZ, KERRY M	0.00	85.00		
06 005 600 410 3400 610			ATHLETICS							
12/04/2024	CD	HS-01658 20241204	2	34247	Jh basketball ref	Sayler, Dan	100.00	0.00		
12/04/2024	CD	HS-01658 20241204	2	34247	milage	Sayler, Dan	46.90	0.00		
12/04/2024	CD	ELEM-02379 20241204	2	34245	official	FISHER, TODD	160.00	0.00		
12/04/2024	CD	ELEM-02379 20241204	2	34245	mileage	FISHER, TODD	46.90	0.00		
12/04/2024	CD	ELEM-02380 20241204	2	34246	official	FLAAGAN, KEVIN	160.00	0.00		
12/04/2024	CD	ELEM-02380 20241204	2	34246	mileage	FLAAGAN, KEVIN	67.00	0.00		
12/04/2024	CD	HS-01657 20241204	2	34248	Jh basketball ref	SAYLER, MITCH	100.00	0.00		
12/04/2024	CD	ELEM-02381 20241204	2	34249	Official	WALTERS, TROY	160.00	0.00		
12/04/2024	CD	ELEM-02381 20241204	2	34249	mileage	WALTERS, TROY	80.40	0.00		
12/05/2024	CD	HS-01658 20241204 Void Check	2	34247	Jh basketball ref	Sayler, Dan	(100.00)	0.00		
12/05/2024	CD	HS-01658 20241204 Void Check	2	34247	milage	Sayler, Dan	(46.90)	0.00		
12/09/2024	CD	ELEM-02384 20241209	2	34252	official	Skabo, Lee	160.00	0.00		

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>				<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
12/09/2024	CD	ELEM-02386 20241209	2	34251	official	FISHER, TODD	160.00	0.00		
12/09/2024	CD	ELEM-02385 20241209	2	34250	official	BECK, JEFFERSON	160.00	0.00		
12/09/2024	CD	ELEM-02385 20241209	2	34250	mileage	BECK, JEFFERSON	60.30	0.00		
12/09/2024	CD	HS-01660 20241209	2	34257	Tournament entry fee for Jamestown Knigh	JAMESTOWN TOURNAMENTS	200.00	0.00		
12/09/2024	CD	HS-01656 97504	2	34260	Basketball nets	RED ROCK SPORTING GOODS	89.85	0.00		
12/09/2024	CD	HS-01656 97504	2	34260	shipping	RED ROCK SPORTING GOODS	12.00	0.00		
12/09/2024	CD	ELEM-02372 102285	2	34261	scorebooks	TRAINING ROOM, INC.	66.68	0.00		
12/11/2024	CD	HS-01669 20241211	2	34263	Rapid City Invite Girls Wrestling Tourna	CENTRAL HIGH SCHOOL	500.00	0.00		
12/11/2024	CD	HS-01669 20241211 Void Check	2	34263	Rapid City Invite Girls Wrestling Tourna	CENTRAL HIGH SCHOOL	(500.00)	0.00		
12/12/2024	CD	ELEM-02393 20241212	2	34268	official	Skabo, Lee	160.00	0.00		
12/12/2024	CD	ELEM-02393 20241212	2	34268	mileage	Skabo, Lee	46.90	0.00		
12/12/2024	CD	ELEM-02394 20241212	2	34267	official	PETERS, MICHAEL	160.00	0.00		
12/12/2024	CD	ELEM-02394 20241212	2	34267	mileage	PETERS, MICHAEL	23.45	0.00		
12/12/2024	CD	ELEM-02395 20241212	2	34269	official	WALTERS, TROY	160.00	0.00		
12/12/2024	CD	ELEM-02395 20241212	2	34269	mileage	WALTERS, TROY	80.40	0.00		
12/18/2024	CD	ELEM-02392 20241218	2	34282	cutline girls wrestling	NDHSAA	50.00	0.00		
12/18/2024	CD	HS-01633 20241218-0033	2	34288	mat cleaner	VISA	323.90	0.00		
12/18/2024	CD	HS-01624 20241218-0023	2	34288	Boys Track Wrestling Useage	VISA	101.00	0.00		
12/18/2024	CD	HS-01625 20241218-0024	2	34288	Track WRestling	VISA	26.00	0.00		
12/18/2024	CD	POELEM-03014 67164	2	34284	GAME COVERAGE 11.1.24- 11.30.24	THERAPY SOLUTIONS	2,699.00	0.00		
12/18/2024	CD	HS-01670 20241218	2	34280	entry fee-WRESTLING	MANDAN HIGH SCHOOL	275.00	0.00		
12/18/2024	CD	HS-01676 927579910	2	34272	Killdeer Promo Gear	BSN SPORTS	348.50	0.00		
12/18/2024	CD	HS-01672 20241218	2	34279	Entry Fee-WRESTLING	LINTON HIGH SCHOOL	200.00	0.00		
12/18/2024	CD	HS-01673 20241218	2	34273	entry fee-WRESTLING	CENTRAL HIGH SCHOOL	600.00	0.00		

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>					<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>	<u>Entity Name</u>				
12/18/2024	CD	HS-01671 20241218	2	34285	entry fee-WRESTLING	VELVA HIGH SCHOOL	250.00	0.00		
12/19/2024	CD	HS-01680 20241219	2	34291	ref pay	Sayler, Dan	200.00	0.00		
12/19/2024	CD	HS-01680 20241219	2	34291	milage	Sayler, Dan	46.90	0.00		
12/19/2024	CD	ELEM-02409 20241219	2	34289	official	FLAAGAN, KEVIN	160.00	0.00		
12/19/2024	CD	ELEM-02409 20241219	2	34289	mileage	FLAAGAN, KEVIN	67.00	0.00		
12/19/2024	CD	HS-01681 20241219	2	34292	junior ref basketball	SAYLER, MITCH	200.00	0.00		
12/19/2024	CD	HS-01682 20241219-0001	2	34292	JH ref pay	SAYLER, MITCH	100.00	0.00		
12/19/2024	CD	ELEM-02408 20241219	2	34293	official	WALTERS, TROY	160.00	0.00		
12/19/2024	CD	ELEM-02408 20241219	2	34293	mileage	WALTERS, TROY	80.40	0.00		
12/19/2024	CD	ELEM-02407 20241219	2	34290	official	NEFF, CHARLES	160.00	0.00		
12/19/2024	CD	ELEM-02407 20241219	2	34290	mileage	NEFF, CHARLES	73.70	0.00		
12/30/2024	GJ				DEC 2024 REVTRAK PROCESSING FEES		10.98	0.00		
<b>06 760 705</b>					<b>ATHLETICS</b>	<b>*Current Activity</b>			<b>(6,533.26)</b>	
						<b>*Ending Balance:</b>	8,446.26	1,913.00	0.00	26,632.80
<b>06 760 706</b>					<b>CLASS OF 2029</b>	<b>*Previous Balance</b>				395.17
						<b>*Ending Balance:</b>	0.00	0.00	0.00	395.17
<b>06 760 709</b>					<b>CHEERLEADERS MISC.</b>	<b>*Previous Balance</b>				13,599.62
06 760 709					CHEERLEADERS MISC.					
06 009 1721					CHEERLEADERS MISC.					
12/09/2024	CR	26309			Cheer Misc - Donation	KUNTZ, HOLLIE MEGAN	0.00	3,500.00		
06 009 600 410 3400 610					CHEERLEADERS MISC.					
12/09/2024	CD	HS-01623 14915138	2	34262	Edge 2.0 Cheer Shoes	VARSITY SPIRIT FASHION	999.50	0.00		
12/09/2024	CD	HS-01623 14915138	2	34262	Discount	VARSITY SPIRIT FASHION	(130.00)	0.00		
12/09/2024	CD	HS-01623 14915138	2	34262	Glitter Vinyl Bow KHS	VARSITY SPIRIT FASHION	197.55	0.00		
12/09/2024	CD	HS-01623 14915138	2	34262	Ribbon Bow Killdeer	VARSITY SPIRIT FASHION	197.55	0.00		
12/09/2024	CD	HS-01623 14915138	2	34262	6" Holographic Pom Black	VARSITY SPIRIT FASHION	252.00	0.00		
12/09/2024	CD	HS-01623 14915138	2	34262	6" Holographic Pom Orange	VARSITY SPIRIT FASHION	252.00	0.00		

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>			<u>Chart of Account Description</u>				<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>						
12/09/2024	CD	HS-01623 14915138	2	34262	Shipping	VARSITY SPIRIT FASHION	129.00	0.00			
12/18/2024	CD	HS-01662 1312	2	34271	Warmup Jackets w/ left chest embroidery	ASPEN CHIC DESIGNS LLC	1,826.00	0.00			
12/18/2024	CD	HS-01662 1312	2	34271	Warmup Pants	ASPEN CHIC DESIGNS LLC	1,210.00	0.00			
12/18/2024	CD	HS-01662 1312	2	34271	Legion Logo Jacket Sleeves & Duffel Side	ASPEN CHIC DESIGNS LLC	495.00	0.00			
12/18/2024	CD	HS-01662 1312	2	34271	Duffel Bags	ASPEN CHIC DESIGNS LLC	875.00	0.00			
12/18/2024	CD	HS-01662 1312	2	34271	8"x6" embroidery	ASPEN CHIC DESIGNS LLC	1,250.00	0.00			
<b>06 760 709</b>					<b>CHEERLEADERS MISC.</b>	<b>*Current Activity</b>				<b>(4,053.60)</b>	
						<b>*Ending Balance:</b>	7,553.60	3,500.00	0.00	9,546.02	
<b>06 760 710</b>					<b>CHEERLEADER UNIFORMS</b>	<b>*Previous Balance</b>				3,171.02	
06 760 710					CHEERLEADER UNIFORMS						
12/09/2024	GJ				TRANSFER FROM CHEER FB UNIFORMS		0.00	0.00	280.00		
<b>06 760 710</b>					<b>CHEERLEADER UNIFORMS</b>	<b>*Current Activity</b>				280.00	
						<b>*Ending Balance:</b>	0.00	0.00	280.00	3,451.02	
<b>06 760 713</b>					<b>GIRLS GOLF MISC</b>	<b>*Previous Balance</b>				772.39	
						<b>*Ending Balance:</b>	0.00	0.00	0.00	772.39	
<b>06 760 715</b>					<b>HOT LUNCH DONATIONS</b>	<b>*Previous Balance</b>				7,398.32	
06 760 715					HOT LUNCH DONATIONS						
06 015 1721					HOT LUNCH DONATIONS						
12/13/2024	CR	26342			Killdeer hot lunch program ck# 008709	DIAZ, KERRY M	0.00	36.35			
12/19/2024	CR	26354			Check #1148 #1147	DIAZ, KERRY M	0.00	300.00			
12/30/2024	CR	26380			HOT LUNCH DONATIONS	CONSOLIDATED TELECOM INC	0.00	500.00			
06 015 600 410 3400 610					HOT LUNCH DONATIONS						
12/18/2024	CD	POELEM-03017 20241218	2	34277	CLEAR UP STUDENT ACCOUNTS	HOT LUNCH ACCOUNT	6,328.58	0.00			
<b>06 760 715</b>					<b>HOT LUNCH DONATIONS</b>	<b>*Current Activity</b>				<b>(5,492.23)</b>	
						<b>*Ending Balance:</b>	6,328.58	836.35	0.00	1,906.09	
<b>06 760 716</b>					<b>SAFETY PATROL</b>	<b>*Previous Balance</b>				5,941.64	
06 760 716					SAFETY PATROL						
06 016 600 410 3400 610					SAFETY PATROL						
12/18/2024	CD	ELEM-02369 20241218-0003	2	34287	presents	VISA	2,892.76	0.00			
12/18/2024	CD	ELEM-02359 20241218-0004	2	34287	Shop with Cop Supplies	VISA	200.46	0.00			
<b>06 760 716</b>					<b>SAFETY PATROL</b>	<b>*Current Activity</b>				<b>(3,093.22)</b>	
						<b>*Ending Balance:</b>	3,093.22	0.00	0.00	2,848.42	

Activity Fund Balance Report - Detail - Exclude Encumbrances

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number		Chart of Account Description				Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description					
06 760 717					CHROMEBOOK REPAIR	*Previous Balance			719.12	
						*Ending Balance:	0.00	0.00	719.12	
06 760 719					ATHLETES ASSISTANCE	*Previous Balance			594.33	
						*Ending Balance:	0.00	0.00	594.33	
06 760 720					CROSS COUNTRY MISC.	*Previous Balance			342.88	
06 760 720					CROSS COUNTRY MISC.					
06 020 1721					CROSS COUNTRY MISC.					
12/06/2024	CR	26306			XC Misc- Hat Day	HORGESHIMER, NATHAN SCOTT	0.00	17.00		
06 760 720					CROSS COUNTRY MISC.	*Current Activity			17.00	
						*Ending Balance:	0.00	17.00	359.88	
06 760 723					ELEMENTARY POP FUND	*Previous Balance			8.59	
06 760 723					ELEMENTARY POP FUND					
06 023 600 410 3400 610					ELEMENTARY POP FUND					
12/09/2024	CD	POELEM-02989 20241209	2	34255	SUPPLIES 470227	COCA COLA	90.00	0.00		
06 760 723					ELEMENTARY POP FUND	*Current Activity			(90.00)	
						*Ending Balance:	90.00	0.00	(81.41)	
06 760 724					FAMILY & CONSUMER SCIENCE	*Previous Balance			317.23	
						*Ending Balance:	0.00	0.00	317.23	
06 760 726					FB UNIFORMS	*Previous Balance			1,500.00	
						*Ending Balance:	0.00	0.00	1,500.00	
06 760 728					FFA	*Previous Balance			40,266.73	
06 760 728					FFA					
06 028 1721					FFA					
12/03/2024	CR	26303			FFA - National Convention	LEIER, DAVID	0.00	1,809.93		
12/19/2024	CR	26352			FFA - Fruit Fundraiser	LEIER, DAVID	0.00	563.00		
12/20/2024	CR	26356			FFA - Fruit Fundraiser	JOHNSON, ERIK	0.00	154.00		
06 028 600 410 3400 610					FFA					
12/04/2024	CD	HS-01641 20241119 Void Check	2	34230	District Leadership Registration/Lunch	DISTRICT 8 FFA	(203.00)	0.00		
12/09/2024	CD	HS-01651 20241209-0001	2	34258	Student Lunch	KILLDEER SCHOOL	91.00	0.00		
12/12/2024	CD	POELEM-03005 20241212-0001	2	34266	SACK LUNCHES	KILLDEER SCHOOL	91.00	0.00		
12/12/2024	CD	HS-01651 20241209-0001 Void Check	2	34258	Student Lunch	KILLDEER SCHOOL	(91.00)	0.00		

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>			<u>Chart of Account Description</u>			<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
12/18/2024	CD	HS-01679 10086334.1	2	34270	Fundraising Order	4 SEASONS FUNDRAISING	7,578.72	0.00		
<b>06 760 728</b>					<b>FFA</b>	<b>*Current Activity</b>				<b>(4,939.79)</b>
						<b>*Ending Balance:</b>	7,466.72	2,526.93	0.00	35,326.94
<b>06 760 729</b>					<b>GIRLS BB UNIFORMS</b>	<b>*Previous Balance</b>				953.60
						<b>*Ending Balance:</b>	0.00	0.00	0.00	953.60
<b>06 760 730</b>					<b>INTEREST - CHECKING</b>	<b>*Previous Balance</b>				27,122.95
06 760 730					INTEREST - CHECKING					
06 030 1721					INTEREST - CHECKING					
12/31/2024	CR	26392			INTEREST - CHECKING	BRAVERA	0.00	718.50		
<b>06 760 730</b>					<b>INTEREST - CHECKING</b>	<b>*Current Activity</b>				718.50
						<b>*Ending Balance:</b>	0.00	718.50	0.00	27,841.45
<b>06 760 733</b>					<b>GIRLS GOLF UNIFORMS</b>	<b>*Previous Balance</b>				522.26
						<b>*Ending Balance:</b>	0.00	0.00	0.00	522.26
<b>06 760 734</b>					<b>LIBRARY</b>	<b>*Previous Balance</b>				5,550.92
06 760 734					LIBRARY					
06 034 1721					LIBRARY					
12/16/2024	CR	26350			Cash	DIAZ, KERRY M	0.00	13.00		
<b>06 760 734</b>					<b>LIBRARY</b>	<b>*Current Activity</b>				13.00
						<b>*Ending Balance:</b>	0.00	13.00	0.00	5,563.92
<b>06 760 735</b>					<b>MUSIC</b>	<b>*Previous Balance</b>				8,371.57
06 760 735					MUSIC					
06 035 1721					MUSIC					
12/11/2024	CR	26337			Music - Chocolate Sales	MINDT, SHERRI	0.00	385.00		
12/11/2024	CR	26338			Music - Wreath Sales	MINDT, SHERRI	0.00	5,571.50		
12/18/2024	CR	26351			Wreath Sales Fundraiser	MINDT, SHERRI	0.00	4,266.00		
12/24/2024	CR	26360			Band & Choir - Wreath Sales	MINDT, SHERRI	0.00	744.15		
12/27/2024	CR	26361			HS MUSIC	DOLEZAL, KAYE	0.00	2,500.00		
06 035 600 410 3400 610					MUSIC					
12/18/2024	CD	HS-01674 20241218	2	34286	Chocolate fundraising	WORLDS FINEST CHOCOLATE, INC	3,000.00	0.00		
12/18/2024	CD	HS-01663 WRINV147757	2	34281	Wreath orders	MICKMAN BROTHERS,	1,518.85	0.00		
12/18/2024	CD	HS-01615 20241218-0014	2	34288	Smart Music Subscription	VISA	44.99	0.00		
<b>06 760 735</b>					<b>MUSIC</b>	<b>*Current Activity</b>				8,902.81
						<b>*Ending Balance:</b>	4,563.84	13,466.65	0.00	17,274.38
<b>06 760 736</b>					<b>NATIONAL HONOR SOCIETY</b>	<b>*Previous Balance</b>				<b>(641.28)</b>

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>				<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
06 760 736					NATIONAL HONOR SOCIETY					
06 036 1721					NATIONAL HONOR SOCIETY					
12/02/2024	CR	26301			National Honor Society - Sucker Sales	WILZ, KAITLYN	0.00	587.85		
12/02/2024	CR	26301			Dues	WILZ, KAITLYN	0.00	20.00		
12/03/2024	CR	26304			Cash Check 2436	JEPSON, JANELL R	0.00	64.00		
12/09/2024	CR	26310			NHS - Dues	WILZ, KAITLYN	0.00	20.00		
12/10/2024	CR	26314			Flower and sucker sales at elementary Ch	WILZ, KAITLYN	0.00	371.00		
12/20/2024	CR	26357			Dues	GRIFFITHS, LACEY NICOLE	0.00	20.00		
06 036 600 410 3400 610					NATIONAL HONOR SOCIETY					
12/18/2024	CD	ELEM-02375 20241218-0009	2	34287	Flowers for fundraiser	VISA	106.50	0.00		
<b>06 760 736</b>					<b>NATIONAL HONOR SOCIETY</b>	<b>*Current Activity</b>			976.35	
						<b>*Ending Balance:</b>	106.50	1,082.85	0.00	335.07
<b>06 760 738</b>					<b>ELEM STAFF BEVERAGE MACHINE</b>	<b>*Previous Balance</b>				0.00
						<b>*Ending Balance:</b>	0.00	0.00	0.00	0.00
<b>06 760 740</b>					<b>SCHOOL DISTRICT</b>	<b>*Previous Balance</b>				(290.93)
						<b>*Ending Balance:</b>	0.00	0.00	0.00	(290.93)
<b>06 760 741</b>					<b>ROBOTICS</b>	<b>*Previous Balance</b>				5,023.94
06 760 741					ROBOTICS					
06 041 600 410 3400 610					ROBOTICS					
12/18/2024	CD	HS-01608 20241218-0030	2	34288	FIRST Tech Challenge registration	VISA	295.00	0.00		
<b>06 760 741</b>					<b>ROBOTICS</b>	<b>*Current Activity</b>				(295.00)
						<b>*Ending Balance:</b>	295.00	0.00	0.00	4,728.94
<b>06 760 742</b>					<b>STUDENT COUNCIL</b>	<b>*Previous Balance</b>				6,090.56
06 760 742					STUDENT COUNCIL					
06 042 1721					STUDENT COUNCIL					
12/06/2024	CR	26308			Stu.Co. - Hot Choc Sales	WALKER, NICOLE ANN	0.00	216.00		
06 042 600 410 3400 610					STUDENT COUNCIL					
12/18/2024	CD	ELEM-02365 20241218-0019	2	34288	Hot Chocolate and Cups	VISA	290.24	0.00		
12/18/2024	CD	ELEM-02397 20241218	2	34276	fundraiser money	HANSON, KRISTLE	216.00	0.00		
<b>06 760 742</b>					<b>STUDENT COUNCIL</b>	<b>*Current Activity</b>				(290.24)
						<b>*Ending Balance:</b>	506.24	216.00	0.00	5,800.32
<b>06 760 743</b>					<b>SUNSHINE ACCOUNT-ELEM</b>	<b>*Previous Balance</b>				483.47
						<b>*Ending Balance:</b>	0.00	0.00	0.00	483.47

Activity Fund Balance Report - Detail - Exclude Encumbrances

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number		Chart of Account Description			Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description				
06 760 744					TRACK & FOOTBALL FIELD MAINTENANCE				110,738.15
					*Previous Balance				110,738.15
					*Ending Balance:	0.00	0.00	0.00	110,738.15
06 760 745					TRACK UNIFORMS				2,072.78
					*Previous Balance				2,072.78
					*Ending Balance:	0.00	0.00	0.00	2,072.78
06 760 746					AGRICULTURE				0.00
					*Previous Balance				0.00
					*Ending Balance:	0.00	0.00	0.00	0.00
06 760 747					VOLLEYBALL UNIFORMS				458.01
					*Previous Balance				458.01
					*Ending Balance:	0.00	0.00	0.00	458.01
06 760 748					WRESTLING UNIFORMS				
06 048 1721					WRESTLING UNIFORMS				
12/06/2024	CR	26305			Wrestling Athlete Gear Pay	0.00	29.00		
06 760 748					WRESTLING UNIFORMS				29.00
					*Current Activity				29.00
					*Ending Balance:	0.00	29.00	0.00	29.00
06 760 749					HIGH SCHOOL MUSICAL				4,739.59
					*Previous Balance				4,739.59
					*Ending Balance:	0.00	0.00	0.00	4,739.59
06 760 754					PRESCHOOL				943.58
					*Previous Balance				943.58
					*Ending Balance:	0.00	0.00	0.00	943.58
06 760 755					SUNSHINE FUND-HS				131.38
					*Previous Balance				131.38
06 760 755					SUNSHINE FUND-HS				
06 055 1721					SUNSHINE FUND-HS				
12/19/2024	CR	26353			Vending Machine	0.00	97.00		
06 055 600 410 3400 610					SUNSHINE FUND-HS				
12/09/2024	CD	POELEM-02989 20241209	2	34255	SUPPLIES 470223	60.00	0.00		
12/09/2024	CD	POELEM-02989 20241209	2	34255	SUPPLIES 470844	76.00	0.00		
12/09/2024	CD	POELEM-02989 20241209	2	34255	UNAPPLIED CREDIT	(116.80)	0.00		
06 760 755					SUNSHINE FUND-HS				77.80
					*Current Activity				77.80
					*Ending Balance:	19.20	97.00	0.00	209.18
06 760 757					ELEMENTARY MUSIC				5,603.53
					*Previous Balance				5,603.53
06 760 757					ELEMENTARY MUSIC				
06 057 1721					ELEMENTARY MUSIC				
12/27/2024	CR	26361			ELEMENTARY MUSIC	0.00	2,500.00		
06 760 757					ELEMENTARY MUSIC				2,500.00
					*Current Activity				2,500.00
					*Ending Balance:	0.00	2,500.00	0.00	8,103.53

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

Chart of Account Number		Chart of Account Description		Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description			
06 760 758					JEANS FOR CHARITY			8,025.75
					<b>*Previous Balance</b>			8,025.75
					<b>*Ending Balance:</b>	0.00	0.00	8,025.75
06 760 759					ELEMENTARY STUDENT COUNCIL			3,238.24
					<b>*Previous Balance</b>			3,238.24
					<b>*Ending Balance:</b>	0.00	0.00	3,238.24
06 760 760					S.A.D.D.			1,011.96
					<b>*Previous Balance</b>			1,011.96
					<b>*Ending Balance:</b>	0.00	0.00	1,011.96
06 760 761					CROSS COUNTRY UNIFORMS			4,102.64
					<b>*Previous Balance</b>			4,102.64
					<b>*Ending Balance:</b>	0.00	0.00	4,102.64
06 760 765					SCIENCE GRANT-ELEM			6.03
					<b>*Previous Balance</b>			6.03
					<b>*Ending Balance:</b>	0.00	0.00	6.03
06 760 766					CHEERLEADER UNIFORMS FB			280.00
					<b>*Previous Balance</b>			280.00
06 760 766					CHEERLEADER UNIFORMS FB			
06 066 600 410 3400 610					CHEERLEADER UNIFORMS FB			
12/09/2024	GJ				TRANSFER TO CHEER BB UNIFORMS	280.00	0.00	
06 760 766					CHEERLEADER UNIFORMS FB			(280.00)
					<b>*Current Activity</b>			(280.00)
					<b>*Ending Balance:</b>	280.00	0.00	0.00
06 760 767					GIRLS BB MISC.			1,077.55
					<b>*Previous Balance</b>			1,077.55
06 760 767					GIRLS BB MISC.			
06 067 1721					GIRLS BB MISC.			
12/11/2024	GJ				TRANSFER FROM BOYS' BBALL FOR CAMP FEES	0.00	1,000.00	
12/16/2024	CR	26348			Checks #1087 #1586 #4143	0.00	2,500.00	
06 760 767					GIRLS BB MISC.			3,500.00
					<b>*Current Activity</b>			3,500.00
					<b>*Ending Balance:</b>	0.00	3,500.00	0.00
06 760 769					CLASS OF 2024			4,793.89
					<b>*Previous Balance</b>			4,793.89
					<b>*Ending Balance:</b>	0.00	0.00	4,793.89
06 760 770					CLOSE UP			9,022.33
					<b>*Previous Balance</b>			9,022.33
06 760 770					CLOSE UP			
06 070 1721					CLOSE UP			
12/02/2024	CR	26296			Close-Up Vending Machine	0.00	104.00	
12/16/2024	CR	26346			Close-Up Vending Machine	0.00	156.00	
06 070 600 410 3400 610					Close Up			
12/09/2024	CD	POELEM-02989 2		34255	SUPPLIES 470218	75.00	0.00	
		20241209						

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>					<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>						
12/09/2024	CD	POELEM-02989 20241209	2	34255	SUPPLIES 470525	COCA COLA	90.00	0.00			
12/09/2024	CD	POELEM-02989 20241209	2	34255	SUPPLIES 470835	COCA COLA	120.00	0.00			
12/09/2024	CD	POELEM-02989 20241209	2	34255	UNAPPLIED CREDIT	COCA COLA	(24.20)	0.00			
12/18/2024	CD	HS-01640 20241218-0032	2	34288	Student payments	VISA	4,500.00	0.00			
<b>06 760 770</b>		<b>CLOSE UP</b>				<b>*Current Activity</b>				<b>(4,500.80)</b>	
						<b>*Ending Balance:</b>	4,760.80	260.00	0.00	4,521.53	
<b>06 760 771</b>		<b>CLASS OF 2025</b>				<b>*Previous Balance</b>				12,433.36	
06 760 771		CLASS OF 2025									
06 071 600 410 3400 610		CLASS OF 2025									
12/09/2024	CD	POELEM-02989 20241209	2	34255	SUPPLIES 470386	COCA COLA	486.00	0.00			
12/09/2024	CD *	POELEM-02989 20241209	2	34255	Reversal: SUPPLIES 470386	COCA COLA	(486.00)	0.00			
12/09/2024	CD	HS-01649 30966	2	34259	Program B - 2 Surveys	LIFE TRACK SERVICES	717.50	0.00			
12/09/2024	CD	HS-01653 30322	2	34253	Senior ACT Testing	ACT	1,909.50	0.00			
<b>06 760 771</b>		<b>CLASS OF 2025</b>				<b>*Current Activity</b>				<b>(2,627.00)</b>	
						<b>*Ending Balance:</b>	2,627.00	0.00	0.00	9,806.36	
<b>06 760 772</b>		<b>VOLLEYBALL MISC.</b>				<b>*Previous Balance</b>				7,502.67	
06 760 772		VOLLEYBALL MISC.									
06 072 600 410 3400 610		VOLLEYBALL MISC.									
12/18/2024	CD	POELEM-03006 20241218	2	34278	TROPHY SUPPLIES	KILLDEER SCHOOL	176.09	0.00			
12/18/2024	CD	ELEM-02404 023070	2	34275	VBall flowers	GAFFANEY'S FLORAL	90.00	0.00			
<b>06 760 772</b>		<b>VOLLEYBALL MISC.</b>				<b>*Current Activity</b>				<b>(266.09)</b>	
						<b>*Ending Balance:</b>	266.09	0.00	0.00	7,236.58	
<b>06 760 773</b>		<b>STEAM-ELEM.</b>				<b>*Previous Balance</b>				7,429.54	
06 760 773		STEAM-ELEM.									
06 073 600 410 3400 610		STEAM-ELEM.									
12/18/2024	CD	ELEM-02351 20241218-0005	2	34287	Fun Pasta Fundraising	VISA	79.05	0.00			
12/18/2024	CD	ELEM-02350 20241218-0006	2	34287	SAMSUNG Chromebook Plus V2, 2-in-1, 4GB	VISA	249.00	0.00			
12/18/2024	CD	ELEM-02344 20241218-0007	2	34287	LEGO Spike Prime Robot for FLL	VISA	599.10	0.00			
12/19/2024	CD	ELEM-02403 20241219	2	34294	2 Team Fees for Competition in Williston	WILLISTON FLL REGIONAL	100.00	0.00			

Activity Fund Balance Report - Detail - Exclude Encumbrances

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number		Chart of Account Description				Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description					
06 760 773					STEAM-ELEM.	*Current Activity				(1,027.15)
						*Ending Balance:	1,027.15	0.00	0.00	6,402.39
06 760 774					STAFF WELLNESS					
06 074 1721					STAFF WELLNESS					
12/16/2024	CR	26347			Cash Check #11955 #9154	NIEBUHR, SKYLER	0.00	455.00		
06 760 774					STAFF WELLNESS	*Current Activity				455.00
						*Ending Balance:	0.00	455.00	0.00	455.00
06 760 775					ALLAN & KAYE DOLEZAL SCHOLARSHIP FUND	*Previous Balance				1,000.00
06 760 775					ALLAN & KAYE DOLEZAL SCHOLARSHIP FUND					
06 075 1721					ALLAN & KAYE DOLEZAL SCHOLARSHIP FUND					
12/10/2024	CR	26332			Check from Kaye Dolezal for the Allen an	DIAZ, KERRY M	0.00	3,000.00		
06 075 600 410 3400 610					ALLAN & KAYE DOLEZAL SCHOLARSHIP FUND					
12/31/2024	CD	POELEM-03049 20241231	2	34295	DOLEZAL SCHOLARSHIP PAYOUT FROM 21-22 YE	DIAZ, MALAKAI	1,000.00	0.00		
06 760 775					ALLAN & KAYE DOLEZAL SCHOLARSHIP FUND	*Current Activity				2,000.00
						*Ending Balance:	1,000.00	3,000.00	0.00	3,000.00
06 760 776					FOOTBALL MISC.	*Previous Balance				4,574.98
						*Ending Balance:	0.00	0.00	0.00	4,574.98
06 760 777					BOYS GOLF MISC.	*Previous Balance				891.31
						*Ending Balance:	0.00	0.00	0.00	891.31
06 760 778					HS GYMNASIUM SPONSORSHIP	*Previous Balance				4,787.74
06 760 778					HS GYMNASIUM SPONSORSHIP					
06 078 600 410 3400 610					HS GYMNASIUM SPONSORSHIP					
12/18/2024	CD	HS-01667 16352	2	34283	6 gym sponsorship signs	SURE SIGN	864.00	0.00		
06 760 778					HS GYMNASIUM SPONSORSHIP	*Current Activity				(864.00)
						*Ending Balance:	864.00	0.00	0.00	3,923.74
06 760 779					TRACK MISC.	*Previous Balance				1,548.06
						*Ending Balance:	0.00	0.00	0.00	1,548.06
06 760 781					BOYS GOLF UNIFORM	*Previous Balance				824.00
						*Ending Balance:	0.00	0.00	0.00	824.00
06 760 782					BOYS BB MISC.	*Previous Balance				3,077.04
06 760 782					BOYS BB MISC.					

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>		<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>			
06 082 600 410 3400 610					BOYS BB MISC.			
12/11/2024	GJ				TRANSFER TO GIRLS' BBALL FOR CAMP FEES	1,000.00	0.00	
<b>06 760 782</b>					<b>BOYS BB MISC.</b>			
					<b>*Current Activity</b>			<b>(1,000.00)</b>
					<b>*Ending Balance:</b>	1,000.00	0.00	2,077.04
<b>06 760 783</b>					<b>WRESTLING MISC.</b>			
					<b>*Previous Balance</b>			10,056.71
06 760 783					WRESTLING MISC.			
06 083 1721					WRESTLING MISC.			
12/13/2024	CR	26343			Killdeer Internal account ck# 34265	0.00	946.71	
06 083 600 410 3400 610					WRESTLING MISC.			
12/09/2024	CD	HS-01629 927900526	2	34254	WRESTLING SHIRTS	445.00	0.00	
12/09/2024	CD	HS-01629 927900526	2	34254	MAT TAPE	225.00	0.00	
12/09/2024	CD	HS-01629 927900526	2	34254	SHIPPING	45.00	0.00	
12/18/2024	CD	HS-01652 20241218-0034	2	34288	Tournament Buckles	1,302.30	0.00	
12/18/2024	CD	HS-01638 20241218-0013	2	34288	chin straps/cups	190.00	0.00	
12/18/2024	CD	HS-01638 20241218-0013	2	34288	SHIPPING	8.36	0.00	
<b>06 760 783</b>					<b>WRESTLING MISC.</b>			
					<b>*Current Activity</b>			<b>(1,268.95)</b>
					<b>*Ending Balance:</b>	2,215.66	946.71	8,787.76
<b>06 760 784</b>					<b>SPEECH</b>			
					<b>*Previous Balance</b>			1,577.05
					<b>*Ending Balance:</b>	0.00	0.00	1,577.05
<b>06 760 785</b>					<b>ELEM GUIDANCE MISC</b>			
					<b>*Previous Balance</b>			10,966.88
					<b>*Ending Balance:</b>	0.00	0.00	10,966.88
<b>06 760 786</b>					<b>ART SUPPLIES</b>			
					<b>*Previous Balance</b>			1,552.91
					<b>*Ending Balance:</b>	0.00	0.00	1,552.91
<b>06 760 788</b>					<b>RALPH AND BERNIECE THOMAS SCHOLARSHIP</b>			
					<b>*Previous Balance</b>			1,200.00
					<b>*Ending Balance:</b>	0.00	0.00	1,200.00
<b>06 760 789</b>					<b>HOSA</b>			
					<b>*Previous Balance</b>			19,611.71
06 760 789					HOSA			
06 089 1721					HOSA			
12/03/2024	CR	26302			HOSA - Jams and Jelly Fundraiser	0.00	840.00	
12/09/2024	CR	26311			HOSA - Jams & Salsa Sales	0.00	70.00	
12/19/2024	CR	26355			Jam-Salsa HOSA Sales	0.00	180.00	

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>					<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>						
06 089 600 410 3400 610					HOSA						
12/09/2024	CD	HS-01665 20241209	2	34256	State and National Dues	HOSA-FUTURE HEALTH PROFESSIONALS	520.00	0.00			
12/18/2024	CD	HS-01677 4473	2	34274	Jam and Salsa Fundraiser	CHRISTIAN KROPF FUNDRAISING	3,016.00	0.00			
<b>06 760 789</b>					<b>HOSA</b>	<b>*Current Activity</b>				<b>(2,446.00)</b>	
						<b>*Ending Balance:</b>	<u>3,536.00</u>	<u>1,090.00</u>	<u>0.00</u>	<u>17,165.71</u>	
<b>06 760 791</b>					<b>KIDS ON THE RUN</b>	<b>*Previous Balance</b>				<u>541.86</u>	
						<b>*Ending Balance:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>541.86</u>	
<b>06 760 792</b>					<b>DR SEUSS READING GROUP</b>	<b>*Previous Balance</b>				<u>303.00</u>	
						<b>*Ending Balance:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>303.00</u>	
<b>06 760 793</b>					<b>IMAGINATION LIBRARY</b>	<b>*Previous Balance</b>				<u>3,148.48</u>	
						<b>*Ending Balance:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,148.48</u>	
<b>06 760 794</b>					<b>COLLEGE &amp; CAREER WEEK SCHOLARHIPS</b>	<b>*Previous Balance</b>				<u>1,113.00</u>	
						<b>*Ending Balance:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,113.00</u>	
<b>06 760 795</b>					<b>KATHERINE KLEEMANN EDUCATION SCHOLARSHIP</b>	<b>*Previous Balance</b>				<u>2,100.00</u>	
						<b>*Ending Balance:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,100.00</u>	
<b>06 760 796</b>					<b>FEREBEE SCHOLARSHIP</b>	<b>*Previous Balance</b>				<u>600.00</u>	
						<b>*Ending Balance:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>600.00</u>	
<b>06 760 798</b>					<b>MINION MENTORING SCHOLARSHIP</b>	<b>*Previous Balance</b>				<u>344.12</u>	
						<b>*Ending Balance:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>344.12</u>	
Fund Total: 06							<u>59,171.99</u>	<u>41,207.99</u>	<u>280.00</u>	<u>417,148.80</u>	

## D. Administrator Reports

## Activities January Board Report:

1/2/2025

### Killdeer Public Schools Items:

#### Winter Sports:

- Participation numbers are steady to up across the board.
  - Girl's wrestling has seen the highest increase along with Cheer.
- Boys and girls' basketball will be at midpoint of seasons shortly. Wrestling is there as well.

Home wrestling tourney will be the next big event in the gym- We are having issues with new scoreboard that we hope are resolved by then.

#### Athletics/Activities at Killdeer-

- All elementary athletics will remain at the school. The park and rec did not want to take this on. I think it would be wise to offer basketball, KOTR, and volleyball to grades 5 and 6. 4<sup>th</sup> grade games getting tougher to find. We currently offer KOTR down to 2<sup>nd</sup> grade and I would like uniformity across the board.
- I am currently working on schedules for next year as well as looking at what is best for all of our programs.
- Co-op with Twin Buttes for athletics will be met on again in May with the Supt and board of Twin Buttes Schools.
- I am also looking at what coaching openings we will have or project to have and will get on these as soon as they open. If they are head coaching jobs, we will alert the assistants as well as the head coach can hire their staff.
- Practice attendance {especially when no school} is an issue in Killdeer. I have not had the problems with this in other places so I will work on additions to the handbook for next year that specifically deal with practice attendance.

#### NDHSAA:

I did a sportsmanship talk with our parent meetings this Fall and Winter, so Killdeer is now eligible for the state sportsmanship grant program and listed on their website as having a sportsmanship meeting.

Reclassification committee and NDHSAA Board meetings were held and not much change from the previous meetings.

## **Superintendent January Board Report**

### **Transportation**

The budget for Bus Repairs expenses is rapidly approaching a red number and we will most likely be over budget before the end of the year. Because we had to “limp by” for the last couple years due to supply chain issues we kept older buses on routes longer. Older buses come with high repair costs. We have three new buses sitting on our lot as of this school year. New buses should equate to lower repair costs.

### **Strategic Planning**

The goal is to have a comprehensive strategic plan put together ready for board approval. It is time to get our “writing teams” together and put the pieces together.

### **Title I Audit**

This year was the year of audits. The annual financial audit will be ready for the February board meeting. The Food Service audit wrapped early December with attention to proper website notifications to the public about Food service, and the removal of a Pepsi machine at the elementary school. The Title I review will be finished towards the end of this month. Our state Accreditation cycle is on the horizon for next year.

## **KHS January Board Report 2025**

### Student Grade Accountability

One of the major items noticed by teachers and the MTSS team at the high school as we looked at what to improve on for the second semester is the amount of students that are on our ineligibility list. We also determined that most students are failing because they are not submitting graded work. To help our student succeed and pass their classes, we will be implementing some new strategies in the second semester. Below is a list of the new strategies that will be implemented:

- Flex Days 2x Per Month
  - Regular schedules class periods
  - Allow students to makeup work, tests, quizzes.
  - Students who have everything complete will engage in educational enrichment relevant to the subject area.
- Zeros Aren't Permitted (ZAP) Lists
  - These are Excel documents for each grade level that list the student, class, teacher, and missing assignment.
  - This list will be used during WIN time to ensure that students are working on missing work if they are on the ZAP list.
- WIN Time
  - We were administering intervention during WIN time in first semester but realized students need access to teachers to answer questions on schoolwork.
  - Intervention will be administered throughout the school day.
  - WIN time will be used for the following
    - Getting missing work completed (ZAP)
    - Home work help from teachers
    - Silent Reading

### MTSS Tier 1

Through many meetings the high school MTSS team has determined that we need to work on Tier 1 regular classroom instruction. The team has developed a list of quality Tier 1 teaching techniques and criteria for high school classrooms. To start, individual teachers will have the Tier 1 criteria and will video a lesson of themselves teaching and analyze the video to see what Tier 1 techniques they are currently utilizing in the classroom and those that they are not. We hope to have these completed by January 20<sup>th</sup> when we have our speaker from Solution Tree coming for the PD day. Our speaker on January 20<sup>th</sup> is Michael McDowell, the author of *Rigor Redefined*. Michael McDowell has spent time in education as a high school teacher, high school principal, and superintendent, so we believe we will be a great asset for our staff as we work to enhance tier 1 instruction.

5. Program: High School Student Council
6. Unfinished Business
7. New Business
  - A. Consider Additional January Bills

**Detail Check Register**

Posted; Batch Description CKS 1.2.25-0001, CKS 1.7.25-0001; Fund Number 01, 03

**Checking Account: 1**

**Fund 01**

Check Number:	Check Type:	Check Date:	Vendor:		Check Total:
47360	Check	01/02/2025	ADVBUS	ADVANCED BUSINESS METHODS	2,650.75
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
AR1868370	01/02/2025	POELEM-03054	COPIER SPLIT	01 000 000 110 1000 610	212.06
AR1868370	01/02/2025	POELEM-03054	COPIER SPLIT	01 000 000 120 1000 611	1,219.35
AR1868370	01/02/2025	POELEM-03054	COPIER SPLIT	01 000 000 130 1000 611	397.61
AR1868370	01/02/2025	POELEM-03054	COPIER SPLIT	01 000 000 140 1000 611	821.73
47361	Check	01/02/2025	AH	AH INC.	7,779.79
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
69233BUS	01/02/2025	POELEM-03067	OIL CHANGE BUS 423	01 000 000 000 2700 671	193.60
69233BUS	01/02/2025	POELEM-03067	REPAIRS BU 410,408,420,403,409,406,401,4	01 000 000 000 2700 673	7,586.19
47362	Check	01/02/2025	AMAZONCAP	AMAZON CAPITAL SERVICES	2,286.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
19QC-RJ6M-JCNT	01/02/2025	HS-01683	Touching Spirit Bear Mass Market Paperba	01 000 000 130 1000 640	224.44
1FWR-9DCC-GLLC	01/02/2025	HS-01650	36.5x60.5 Black Bulletin Board	01 000 000 140 2410 611	568.56
1FWR-9DCC-GLLC	01/02/2025	HS-01650	36x46.5 Black Bulletin Board	01 000 000 140 2410 611	148.36
1K61-LVFN-3J19	01/02/2025	ELEM-02377	Amazon Basics Air Purifier for Home and	01 000 000 000 2600 611	299.96
1PJX-RRJL-FMMD	01/02/2025	ELEM-02398	10 Outlet Long Power Strip Surge Protect	01 000 000 000 2500 690	34.19
20250102	01/02/2025	POELEM-03068	LOUNGE PAPER RESTOCK	01 000 000 110 1000 610	303.30
20250102	01/02/2025	POELEM-03068	LOUNGE PAPER RESTOCK	01 000 000 120 1000 611	707.69
47363	Check	01/02/2025	BAYMONTIN1	BAYMONT INN & SUITES	385.20
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20250102	01/02/2025	POELEM-03051	NDAAE STATE CONFERENCE STAY	01 000 000 310 1000 580	385.20
47364	Check	01/02/2025	BOSCH	BOSCH LUMBER COMPANY	161.92
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20250102	01/02/2025	POELEM-03061	FINISH POLYCRYLIC WTR, DOWEL HARDWOOD RO	01 000 000 310 1000 611	161.92
47365	Check	01/02/2025	CENTRALMEC	CENTRAL MECHANICAL INC	2,410.74
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20209	01/02/2025	POELEM-03056	DRAINED COOLING TOWER ORDERED GAS VALVE	03 000 000 000 4220 435	2,410.74
47366	Check	01/02/2025	DAKOCOMM	DAKOTA COMMERCIAL RUGS	387.55
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
L10004	01/02/2025	POELEM-03052	BRUSHES AND MOPS	01 000 000 000 2600 435	152.30
L10004	01/02/2025	POELEM-03052	BRUSHES AND MOPS	01 000 000 000 2600 435	235.25
47367	Check	01/02/2025	HARLOWBIS	HARLOW'S BUS SALES, INC - BISMARCK	340.32
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
03P9130	01/02/2025	POELEM-03066	FILTER ELEMENT	01 000 000 000 2700 673	340.32

**Detail Check Register**

Posted; Batch Description CKS 1.2.25-0001, CKS 1.7.25-0001; Fund Number 01, 03

**Checking Account: 1**

**Fund 01**

Check Number:	Check Type:	Check Date:	Vendor:		Check Total:
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
47368	Check	01/02/2025	ICON	ICON ARCHITECTURAL GROUP	14,816.18
20240527	01/02/2025	POELEM-03065	SCHEMATIC DESIGN 15%-DESING FEE	03 000 000 000 4220 435	11,139.18
20240527	01/02/2025	POELEM-03065	MEAL EXPENSE AND CIVIL CONSULTANT	03 000 000 000 4220 435	339.00
20240527	01/02/2025	POELEM-03065	CONSULTANT AND PRAIRIE ENGINEERING, P.C.	03 000 000 000 4220 435	3,338.00
47369	Check	01/02/2025	INNOSOL	INNOVATIVE OFFICE SOLUTIONS, LLC	127.57
IN4729266	01/02/2025	2024-0107	OFFICE SUPPLIES SPLIT	01 000 000 130 1000 611	38.27
IN4729266	01/02/2025	2024-0107	OFFICE SUPPLIES SPLIT	01 000 000 140 1000 611	89.30
47370	Check	01/02/2025	NDBCI	ND BCI	41.25
20250102	01/02/2025	ELEM-02417	BACKGROUND CHECKS	01 000 000 000 2500 330	41.25
47371	Check	01/02/2025	NDBCI	ND BCI	41.25
20250102-0001	01/02/2025	ELEM-02418	BACKGROUND CHECKS	01 000 000 000 2500 330	41.25
47372	Check	01/02/2025	NDBCI	ND BCI	41.25
20250102-0002	01/02/2025	ELEM-02419	BACKGROUND CHECKS	01 000 000 000 2500 330	41.25
47373	Check	01/02/2025	NDSBA	NDSBA	3,000.00
SBA1735	01/02/2025	ELEM-02412	Member Annual Subscription 2025	01 000 000 000 2310 810	3,000.00
47374	Check	01/02/2025	QUADIENT2	QUADIENT FINANCE USA, INC.	309.33
20250102	01/02/2025	POELEM-03053	POSTAGE	01 000 000 000 2500 431	309.33
47375	Check	01/02/2025	ROHDELD	ELDON ROHDE	75.04
20250102	01/02/2025	POELEM-03059	REIMBURSEMENT FOR FUEL FROM RAPID CITY	01 000 000 000 2700 627	75.04
47376	Check	01/02/2025	SHREDND	SHRED ND	94.60
17320	01/02/2025	POELEM-03057	2 265 GAL DEFENDER SHRED CONTAINERS	01 000 000 000 2500 430	94.60
47377	Check	01/02/2025	TMS	TIME MANAGEMENT SYSTEMS INC	180.38
325632	01/02/2025	POELEM-03064	ATTENDANCE CONTRAT FOR DECEMBER 2024	01 000 000 000 2500 430	180.38
47378	Check	01/07/2025	AH	AH INC.	1,940.00
20241227005	01/07/2025	POELEM-03078	ISSUE WITH DOOR SECURITY AND NEEDED TO	03 000 000 000 4220 435	1,940.00

**Detail Check Register**

Posted; Batch Description CKS 1.2.25-0001, CKS 1.7.25-0001; Fund Number 01, 03

Checking Account: 1

Fund 01

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Check Number:	Check Type:	Check Date:	Vendor:		Check Total:
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
47379	Check	01/07/2025	CENTRALMEC	CENTRAL MECHANICAL INC	2,308.84
20225	01/07/2025	POELEM-03077	REPAIRS ON IGNITERS ON BOILERS	03 000 000 000 4220 435	2,308.84
47380	Check	01/07/2025	CONSOLTEL	CONSOLIDATED TELECOM INC	2,354.21
20250107	01/07/2025	POELEM-03072	DEC 2024 PHONE BILL	01 000 000 000 2600 531	2,354.21
47381	Check	01/07/2025	DAKDUST	DAKOTA DUST-TEX, INC.	51.40
0840757	01/07/2025	POELEM-03076	MATS 0840757	01 000 000 000 2600 435	51.40
47382	Check	01/07/2025	DAKOCOMM	DAKOTA COMMERCIAL RUGS	387.55
L10204	01/07/2025	POELEM-03075	BRUSH, MATS, MOPS	01 000 000 000 2600 435	235.25
L10204	01/07/2025	POELEM-03075	BRUSH, MATS, MOPS	01 000 000 000 2600 435	152.30
47383	Check	01/07/2025	GRAB	GRAB 'N GO	56.94
20250107	01/07/2025	POELEM-03069	BOARD MEETING FOOD	01 000 000 000 2310 290	56.94
47384	Check	01/07/2025	HINRICHS	HINRICHS SUPER VALU	323.01
20250107	01/07/2025	POELEM-03082	CHRISTMAS HOT CHOCOLATE FOR TEACHERS	01 000 000 000 2310 290	45.61
20250107	01/07/2025	POELEM-03082	FACS SUPPLIES	01 000 000 340 1000 611	277.40
47385	Check	01/07/2025	MAGNELEC	MAGNUM ELECTRIC, INC	3,149.20
10859-04	01/07/2025	POELEM-03071	BILLING #4 WIRE NEW GREENHOUSE	03 000 000 000 4220 435	3,149.20
47386	Check	01/07/2025	NDCENTER	ND CENTER FOR DISTANCE EDUCATION	229.00
20250107	01/07/2025	HS-01691	NDCDE Middle School Life Skills	01 000 000 130 1000 810	229.00
47387	Check	01/07/2025	NUVENTO	NUVENTO	162.25
NUV_221617	01/07/2025	POELEM-03073	EDUHEALTH VER 3 - JAN 2025	01 000 000 200 2835 810	162.25
47388	Check	01/07/2025	PRAIRIEAU	PRAIRIE AUTO PARTS	1,068.13
20250107	01/07/2025	POELEM-03070	ANTIFREEZE BUSES	01 000 000 000 2700 611	18.58
20250107	01/07/2025	POELEM-03070	ANTIFREEZE BUSES	01 000 000 000 2700 611	37.16
20250107	01/07/2025	POELEM-03070	FUEL FILTER BUS 404	01 000 000 000 2700 673	35.70
20250107	01/07/2025	POELEM-03070	RELAY, NEW CLIMATE CONTROL BUS 403	01 000 000 000 2700 673	217.03

**Detail Check Register**

Posted; Batch Description CKS 1.2.25-0001, CKS 1.7.25-0001; Fund Number 01, 03

<b>Checking Account: 1</b>		<b>Fund 01</b>				
20250107	01/07/2025	POELEM-03070	BLOWER MOTOR ASSY BUS 403	01 000 000 000 2700 673	166.42	
20250107	01/07/2025	POELEM-03070	WTY BAT CORE DEPOSIT BUS 409	01 000 000 000 2700 673	335.62	
20250107	01/07/2025	POELEM-03070	LED SEALED BEAMS BUS 403	01 000 000 000 2700 673	257.62	
Check Number: 47389		Check Type: Check	Check Date: 01/07/2025	Vendor: SMART	SMART COMPUTERS	Check Total: 4,736.85
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
17-48299	01/07/2025	POELEM-03080	NETWORK ADAPTER FOR CLAYTON JOHNSEN	01 000 000 120 1000 611	38.00	
17-48308	01/07/2025	POELEM-03079	SERVICE ON HS D-12 CAMERA	03 000 000 000 4220 435	480.00	
17-48350	01/07/2025	POELEM-03081	MANAGED MONTHLY BILLING FOR FEB 2025	01 000 000 000 2225 490	4,218.85	
Check Number: 47390		Check Type: Check	Check Date: 01/07/2025	Vendor: WESTCHOICE	WESTERN CHOICE COOPERATIVE	Check Total: 10,135.77
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20250107	01/07/2025	POELEM-03084	ANTIFREEZE	01 000 000 000 2700 611	39.98	
20250107	01/07/2025	POELEM-03084	TRANSPORTATION GAS	01 000 000 000 2700 626	168.60	
20250107	01/07/2025	POELEM-03084	TRANSPORTATION DIESEL	01 000 000 000 2700 627	8,761.99	
20250107	01/07/2025	POELEM-03084	MOUNT AND BALANCE TIRES ON BUS 420	01 000 000 000 2700 672	156.80	
20250107-0001	01/07/2025	POELEM-03085	PIPE THREAD SEALANT, PVC CEMENT, HOSE CL	01 000 000 000 2600 611	439.53	
20250107-0001	01/07/2025	POELEM-03085	MAINT GAS	01 000 000 000 2600 626	87.75	
20250107-0001	01/07/2025	POELEM-03085	MAINT. DIESEL	01 000 000 000 2600 627	206.58	
20250107-0001	01/07/2025	POELEM-03085	TRANSPORTATION GAS	01 000 000 000 2700 626	170.91	
20250107-0001	01/07/2025	POELEM-03085	NOZZLE ADJUSTABLE ULTRA, GARDEN HOSE	01 000 000 310 1000 611	62.98	
20250107-0001	01/07/2025	POELEM-03085	REPAIRS ON UNIT 111	03 000 000 000 4210 610	40.65	
Check Number: 47391		Check Type: Check	Check Date: 01/07/2025	Vendor: WHELBRI	BRITTANY WHEELING	Check Total: 46.90
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20250107	01/07/2025	ELEM-02411	70 miles from KES	01 000 000 000 2222 580	46.90	

\*Denotes Expensed Invoice Item

Checking Account ID: 1

Total without Voids: 62,079.67

B. Consider the 2025-2026 Academic School Calendar



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C. Consider the Capital Outlay Budget for 2025-2026



## Capital Outlay Budget 2024-2025

**2024 Levy Amount = \$ 677,918.64**

<b>Building</b>	<b>Section</b>	<b>Description</b>	<b>Estimate</b>	<b>Actual Spend</b>	<b>Comment</b>
Elementary	General Building	Bathroom Remodel / Plumbing	\$150,000.00		
Elementary	Grounds	Daycare Parking Lot Drop-off Loop	\$150,000.00		
Elementary	Grounds	Daycare Playground Rubber Surface	\$20,000.00		
Elementary	Grounds	Design ADA Front Entrance	\$10,000.00		
Elementary	General Building	Roof repair - annual rotation	\$170,000.00		largest section of roof
Elementary	Gymnasium	Floor reconditioning	\$10,000.00		
High School	Gymnasium	Floor reconditioning	\$15,000.00		
Elementary	Grounds	Parking Lot Repainting	\$7,000.00		
High School	Grounds	Parking Lot Repainting	\$12,000.00		
Elementary	Classrooms	Door Barricade Locks	\$20,000.00		
High School	Classrooms	Door Barricade Locks	\$15,000.00		
Elementary	General Building	Heat pumps	\$20,000.00		
Elementary	Classrooms	Windows	\$25,000.00		
Elementary	General Building	Wood wall near front office	\$10,000.00		
Elementary	General Building	Sheetrock front entrance	\$10,000.00		
Elementary	General Building	Other Miscellaneous	\$33,918.64		
		<b>Subtotal</b>	<b>\$677,918.64</b>		
		<b>Balance available</b>	<b>\$0.00</b>		

Elementary  
High School

Administration  
Boardroom  
Classrooms  
Daycare  
General Building  
Grounds  
Gymnasium  
Kitchen

<b>Capital Outlay Budget 2023-2024</b>		<b>\$ 573,298.56</b>	
<b>Section</b>	<b>Description</b>	<b>Building Fund Budget- With County Grant Servicing Bond</b>	<b>Actual Spend</b>
<b>Building Fund Bonds</b>	Annual payment of principal and interest on \$4.5M Building Fund Bond for HS	\$0.00	
		\$ -	
<b>Maintenance</b>			
Annual Rotation	Roof rotation	\$120,000.00	\$ 101,499.00
Annual Rotation	Doors and window	\$8,000.00	\$ 21,800.00
Annual Rotation	Parking lot update	\$5,000.00	\$ 6,300.00
	Scissor lift	\$20,000.00	\$ 29,000.00
	fascia and soffit	\$5,000.00	
	Heat pumps	\$20,000.00	\$ 12,234.50
	Re-coat gym floors-HS		\$ 28,200.00
		<b>\$178,000.00</b>	<b>\$ 199,033.50</b>
<b>Administration Office</b>	Flooring	\$15,000.00	
		<b>\$15,000.00</b>	
<b>High School</b>	Additional Parking Lot	\$175,000.00	\$ 85,065.40
	Electrical work-bleachers, tvs etc		\$ 5,551.84
		<b>\$175,000.00</b>	
<b>Elementary</b>			
	Secure Entrance/Vestibule	\$150,000.00	\$ 163,620.57
	Flooring	\$15,000.00	\$ 34,195.75
	classroom bathroom remodels	\$0.00	
		<b>\$165,000.00</b>	
<b>Daycare/quads</b>			
	Rubber surface on playground	\$30,000.00	
	Ramp finishing	\$5,000.00	
	Other miscellaneous upgrades	\$5,000.00	
		<b>\$40,000.00</b>	
<b>Building Fund Total</b>		<b>\$573,000.00</b>	<b>\$686,500.56</b>

Cell: D4

Comment: Rhonda Zastoupil:  
Need is dependent upon Dunn County Grant Award stipulations for servicing debt and escrow options

Cell: I8

Comment: Rhonda Zastoupil:  
Viking Glass-HS NW gym door replacement

Cell: I9

Comment: Rhonda Zastoupil:  
Elem painting/maintenance

Cell: I10

Comment: Rhonda Zastoupil:  
Titan Machinery

Cell: I25

Comment: Rhonda Zastoupil:  
Old JH hallway

D. Consider Hiring a Construction Manager at Risk for the Elementary Renovation

**Request for Qualifications: Elementary School Improvements/Renovation-2024-2025**

<b>CMaR</b>	<b>POC</b>	<b>POC Email</b>	<b>Address</b>	<b>RFQ Packet Sent</b>	<b>RFQ Received</b>	<b>Date/Time Received</b>
McGough	Rich Slagle - ph#218-731-8282	<a href="mailto:rich.slagle@mcgough.com">rich.slagle@mcgough.com</a>	Fargo, Bismarck	12/3/2024		
FCI Constructors					No bid	Booked up for summer 2025
Construction Engineers	Mike Dunn ph# 701-738-4620	<a href="mailto:miked@constructionengineers.com">miked@constructionengineers.com</a>		12/6/2024		
Kraus-Anderson	Ross Wilmes	<a href="mailto:ross.wilmes@krausanderson.com">ross.wilmes@krausanderson.com</a>		12/4/2024		
Roers	Brooks Duren ph#701-483-1686	<a href="mailto:bduren@roers.com">bduren@roers.com</a>	1260 West Villard, Dickinson ND 58601	12/4/2024		
Comstock Construction	Bob Rungardt ph# 701-552-7561	<a href="mailto:bbungardt@comstockconst.com">bbungardt@comstockconst.com</a>	4511 15th Avenue North Fargo, ND 58102	12/10/2024	No bid	
Interstate Engineering	Cheryl Krieg Ph# 701-483-4708	<a href="mailto:cheryl.krieg@interstateeng.com">cheryl.krieg@interstateeng.com</a>	1260 West Villard, Dickinson ND 58601	12/11/2024		

## Killdeer Elementary Updates

Killdeer Public School

### Kraus-Anderson

RFQ Response Evaluation 12-27-24

#### Selection Committee Scoring (Out of 10)

	Weighted Average	Jeff Simmons	Rhonda Zastoupil	Nik Dukart	Jesse Lawrence	Jonathan Lowry	Zack Pavilcek	Average	Weighted Av.
A. Experience on similar projects	20%	9	10	10	9	9	8	9.17	1.83
B. Existing workload and available capacity	10%	7	8	9	8	8	7	7.83	0.78
C. Ability of key personnel and their experience in any similar project	20%	9	9	8	9	9	9	8.83	1.77
D. Safety record	5%	9	9	8	9	9	10	9.00	0.45
E. Familiarity with the location of the public improvement	5%	9	8	10	9	9	10	9.17	0.46
F. Cost (Fees and Expenses)	20%	8	9	7	8	8	9	8.17	1.63
G. Compliance with state and federal laws	10%	9	10	7	9	9	10	9.00	0.90
H. Past work for Killdeer Public Schools	10%	9	8	9	9	9	10	9.00	0.90
							Total	<b>70.17</b> (out of 80)	8.73 (out of 10)

### Kraus-Anderson

Interview Evaluation 01-07-25

#### Selection Committee Scoring (Out of 10)

	Jeff Simmons	Rhonda Zastoupil	Nik Dukart	Jesse Lawrence	Jonathan Lowry	Zack Pavilcek	Kelli Schollmeyer	Average
A. Past performance with respect to prior public improvements	9	8	10	9	8	8	10	8.83
B. Qualifications of proposed personnel	9	9	9	9	9	10	9	9.17
C. Willingness to meet time and budget requirements of the governing body	8	8	9	9	9	9	10	9.00
D. The business location of the company	8	8	8	8	7	7	9	7.83
E. Recent, current, and projected workloads	8	8	8	8	9	8	9	8.33
F. Related experience on projects of similar size and scope	9	9	10	9	8	8	9	8.83
G. Any recent or current work by the person/company	9	7	8	9	8	9	9	8.33
H. Ability to provide the bond for their portion of the work	9	9	9	9	9	9	9	9.00
I. Has a Class A Contractors License	10	10	10	10	10	10	10	10.00
							Total	<b>79.33</b> (out of 90)

E. Consider Going Out To Bid For The 2025-2026 Bus

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01	GENERAL FUND				
2700	TRANSPORTATION				
01 000 000 000 2700 110	SALARIES--TRANSPORTATION DIR	9,555.00	0.00	4,246.64	5,308.36
01 000 000 000 2700 120	SALARIES-BUS MECHANIC	0.00	0.00	0.00	0.00
01 000 000 000 2700 121	PART TIME SALARY-BUS DRIVER	255,880.00	0.00	105,334.83	150,545.17
01 000 000 000 2700 122	SUB SALARY	4,000.00	0.00	1,875.00	2,125.00
01 000 000 000 2700 210	HEALTH INSURANCE	0.00	0.00	0.00	0.00
01 000 000 000 2700 220	FICA	20,611.78	0.00	8,526.29	12,085.49
01 000 000 000 2700 230	PERS	17,629.58	0.00	6,220.99	11,408.59
01 000 000 000 2700 290	OTHER EMPLOYEE BENEFITS	500.00	0.00	300.00	200.00
01 000 000 000 2700 330	OTHER PROFESSIONAL SERVICES	5,500.00	0.00	4,953.00	547.00
01 000 000 000 2700 390	PHYSICALS	2,500.00	0.00	2,020.00	480.00
01 000 000 000 2700 431	TWO WAY RADIO	3,000.00	0.00	0.00	3,000.00
01 000 000 000 2700 432	FIRE EXTING. SERVICE	1,000.00	0.00	348.00	652.00
01 000 000 000 2700 519	TRANSPORTATION-FAMILY TYPE	5,500.00	0.00	3,105.25	2,394.75
01 000 000 000 2700 520	INSURANCE	40,000.00	0.00	16,362.00	23,638.00
01 000 000 000 2700 580	TRAVEL	2,500.00	0.00	894.59	1,605.41
01 000 000 000 2700 611	SUPPLIES	2,500.00	0.00	2,167.60	332.40
01 000 000 000 2700 626	GASOLINE	5,000.00	0.00	3,124.37	1,875.63
01 000 000 000 2700 627	DIESEL	100,000.00	0.00	34,113.12	65,886.88
01 000 000 000 2700 671	OIL AND GREASE	5,000.00	0.00	3,366.47	1,633.53
01 000 000 000 2700 672	TIRES AND TUBES	10,000.00	0.00	7,529.07	2,470.93
01 000 000 000 2700 673	REPAIRS	120,000.00	0.00	99,324.82	20,675.18
01 000 000 000 2700 732	VEHICLE REPLACEMENT	210,000.00	0.00	185,545.50	24,454.50
2700	TRANSPORTATION	820,676.36	0.00	489,357.54	331,318.82
000	UNDISTRIBUTED EXPENDITURES	820,676.36	0.00	489,357.54	331,318.82
01	GENERAL FUND	820,676.36	0.00	489,357.54	331,318.82

**Expenditure Report by Function Kildeer School**  
Regular; Processing Month 01/2025; Function Number 2700; Fund Number 01

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
Grand Total:		820,676.36	0.00	489,357.54	331,318.82

Regular; Processing Month 01/2025; Accounts to Include Accounts with Activity; Chart of Account Number 01 000 000  
000 2700 673; Fund Number 01

Entry Date	Description	JR	Reference Number	Invoice / Cost Center	Purchase Order	Vendor ID/Name	Budgeted Amount	Debit Amount	Credit Amount	Account Balance
<b>Fund: 01 GENERAL FUND</b>										
<b>01 000 000 000 2700 673 REPAIRS</b>										
										<b>*Previous Balance</b>
07/01/2024	Budget Entry	BE					120,000.00			0.00
07/09/2024	REPAIRS ON BUSES 411,415,419	CD	1 46631	66676BUS	POELEM-02419	AH AH INC.		1,920.00		
07/09/2024	SHOCK ABSORBER REAR, PADS HYDRAULIC BRAK	CD	1 46663	01P15570	POELEM-02436	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		630.28		
07/09/2024	1 yr license included	CD	1 46670	INV33687	ELEM-01926	KAJEET KAJEET		1,612.40		
07/09/2024	SmartBus Portable Kit	CD	1 46670	INV33687	ELEM-01926	KAJEET KAJEET		265.96		
07/09/2024	SmartBus Unlimited annual plan	CD	1 46670	INV33687	ELEM-01926	KAJEET KAJEET		724.26		
07/15/2024	HEATER BLOWER ASSY BUS 411	CD	1 46724	01P15855	POELEM-02467	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		121.85		
07/15/2024	SHOCKS, REAR ABS RR	CD	1 46724	03P8459	POELEM-02479	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		441.26		
07/15/2024	SUMMER REPAIRS ON BUS 407	CD	1 46741	429533	POELEM-02469	WESTTRU WESTLIE TRUCK CENTER OF DICKINSON		1,360.95		
07/15/2024	SUPPLIES 463453	CD	1 46749	20240715	POELEM-02484	PRAIRIEAU PRAIRIE AUTO PARTS		116.56		
07/15/2024	REPAIRS 463454 ALL BUSSES	CD	1 46749	20240715	POELEM-02484	PRAIRIEAU PRAIRIE AUTO PARTS		346.83		
07/15/2024	REPAIRS BUS 403 463503	CD	1 46749	20240715	POELEM-02484	PRAIRIEAU PRAIRIE AUTO PARTS		378.75		
07/15/2024	REPAIRS 463557 ALL BUSSES	CD	1 46749	20240715	POELEM-02484	PRAIRIEAU PRAIRIE AUTO PARTS		142.00		
07/15/2024	REPAIRS 463866	CD	1 46749	20240715	POELEM-02484	PRAIRIEAU PRAIRIE AUTO PARTS		34.86		
07/15/2024	CREDIT 460163	CD	1 46749	20240715	POELEM-02484	PRAIRIEAU PRAIRIE AUTO PARTS			54.00	
07/15/2024	CREDIT 462093	CD	1 46749	20240715	POELEM-02484	PRAIRIEAU PRAIRIE AUTO PARTS			54.00	
07/26/2024	REPAIRS BUSES 407,403	CD	1 46756	66768BUS	POELEM-02500	AH AH INC.		2,258.98		
07/26/2024	INSTALL 4TH HEATER BUS 412	CD	1 46770	R26601832801	POELEM-02519	ISTATE ISTATE TRUCK, INC		5,429.19		
08/01/2024	SUN VISORS BUS 407,406,418	CD	1 46794	01P15879.02	POELEM-02526	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		247.70		
08/13/2024	REPEL WIPER BLADES	CD	1 46829	20240813	POELEM-02560	PRAIRIEAU PRAIRIE AUTO PARTS		167.04		
08/13/2024	TRAILER CABLES IN BUSES	CD	1 46829	20240813	POELEM-02560	PRAIRIEAU PRAIRIE AUTO PARTS		299.00		
08/13/2024	18MO WTY BAT	CD	1 46829	20240813	POELEM-02560	PRAIRIEAU PRAIRIE AUTO PARTS		328.64		
08/13/2024	BLUE TO RED STEP DOWN ALL BUSES	CD	1 46829	20240813	POELEM-02560	PRAIRIEAU PRAIRIE AUTO PARTS		58.90		
08/13/2024	FUEL FILTER STOCK ALL BUSES	CD	1 46829	20240813	POELEM-02560	PRAIRIEAU PRAIRIE AUTO PARTS		451.80		
08/27/2024	REPAIRS 411,406,409,410,404,410,409,414	CD	1 46836	67294BUS	POELEM-02588	AH AH INC.		17,038.98		
08/27/2024	WINDSHLD, THOMAS C2 BUS-6IN	CD	1 46855	01P16165	POELEM-02594	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		586.36		
08/27/2024	OPEN VIE	CD	1 46855	01P16219	POELEM-02590	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		166.08		
08/27/2024	NUT, WHEEL NUT, BOLT WHEEL HUB RT THREAD	CD	1 46855	03P8614	POELEM-02579	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		191.50		
08/27/2024	S/S WINDOW BLACK TEMP	CD	1 46855	03P8649	POELEM-02600	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		242.08		
08/27/2024	SHOP SUPPLIES BUS 410	CD	1 46859	23447	POELEM-02601	JUSTIN JUST-IN- GLASS		160.00		
08/27/2024	SHOP SUPPLIES BUS 408	CD	1 46859	23447	POELEM-02601	JUSTIN JUST-IN- GLASS		185.00		
08/27/2024	REPAIRS-ABS LIGHT IS ON BUS 404	CD	1 46881	429773	POELEM-02578	WESTTRU WESTLIE TRUCK CENTER OF DICKINSON		857.74		
08/28/2024	REPAIRS	CR	25987			NDIRF NORTH DAKOTA INSURANCE RESERVE FUND			145.00	
09/10/2024	REPAIRS ON BUSES 402,407,408,404,415,418	CD	1 46903	67688BUS	POELEM-02672	AH AH INC.		12,960.00		
09/10/2024	ALTERNATOR LM 240 AMP PAD MT	CD	1 46914	03P8736	POELEM-02654	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		660.44		
09/10/2024	REPAIRS BUS 407 466766	CD	1 46926	20240910	POELEM-02670	PRAIRIEAU PRAIRIE AUTO PARTS		411.96		

Regular; Processing Month 01/2025; Accounts to Include Accounts with Activity; Chart of Account Number 01 000 000  
000 2700 673; Fund Number 01

Entry Date	Description	JR	Reference Number	Invoice / Cost Center	Purchase Order	Vendor ID/Name	Budgeted Amount	Debit Amount	Credit Amount	Account Balance
<b>Fund: 01 GENERAL FUND</b>										
09/10/2024	REPAIRS BUS 407/404 466941	CD	1 46926	20240910	POELEM-02670	PRAIRIEAU PRAIRIE AUTO PARTS		85.59		
09/10/2024	REPAIRS BUS 402 467248	CD	1 46926	20240910	POELEM-02670	PRAIRIEAU PRAIRIE AUTO PARTS		20.06		
09/10/2024	REPAIRS 407/417 467299	CD	1 46926	20240910	POELEM-02670	PRAIRIEAU PRAIRIE AUTO PARTS		64.25		
09/10/2024	REPAIRS BUS 401 467786	CD	1 46926	20240910	POELEM-02670	PRAIRIEAU PRAIRIE AUTO PARTS		37.40		
09/10/2024	REPAIRS BUS 401 467889	CD	1 46926	20240910	POELEM-02670	PRAIRIEAU PRAIRIE AUTO PARTS		52.77		
09/10/2024	REPAIRS BUS 401 468088	CD	1 46926	20240910	POELEM-02670	PRAIRIEAU PRAIRIE AUTO PARTS		44.44		
09/26/2024	ACTUATOR, CONTROL CABLE 40"	CD	1 46968	01P16524	POELEM-02695	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		66.74		
10/08/2024	REPAIRS 418,415,409,402,417,420,401,414,	CD	1 47023	67933BUS	POELEM-02787	AH AH INC.		2,280.00		
10/08/2024	LEFT BASE ONLY FOR IC/CE, LIGHT, HARNESS	CD	1 47032	01P16673	POELEM-02775	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		184.40		
10/08/2024	DEFROSTER FAN, FRONT MUD FLAP, NUT TOOTH	CD	1 47032	03P8877	POELEM-02796	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		197.16		
10/08/2024	TURBO, CORE	CD	1 47032	03P8902	POELEM-02795	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		4,762.26		
10/08/2024	OIL FILTER BUS 418	CD	1 47042	20241008	POELEM-02798	PRAIRIEAU PRAIRIE AUTO PARTS		87.64		
10/08/2024	FUEL FILTER BUS 401	CD	1 47042	20241008	POELEM-02798	PRAIRIEAU PRAIRIE AUTO PARTS		20.72		
10/08/2024	AIR FILTERS	CD	1 47042	20241008	POELEM-02798	PRAIRIEAU PRAIRIE AUTO PARTS		118.23		
10/08/2024	AIR FILTER, SPIN ON FLUID FILTER SHOP	CD	1 47042	20241008	POELEM-02798	PRAIRIEAU PRAIRIE AUTO PARTS		171.24		
10/08/2024	FURL FILTER, AIR FILTERS SHOP	CD	1 47042	20241008	POELEM-02798	PRAIRIEAU PRAIRIE AUTO PARTS		1,704.89		
10/21/2024	LIGHT DIR AMBER LENS	CD	1 47089	01P16705	POELEM-02848	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		87.29		
10/21/2024	ABSORBER SHOCK GAS CHARGED, BUS 408	CD	1 47089	01P16740	POELEM-02832	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		402.01		
10/21/2024	TOWING BIS 419 TO SCRAP YARD	CD	1 47096	R10401118001	POELEM-02825	NELSON NELSON INTERNATIONAL		286.00		
10/21/2024	REPAIRS ON ABS LIGHT BUS 415	CD	1 47115	429818	POELEM-02852	WESTTRU WESTLIE TRUCK CENTER OF DICKINSON		2,700.52		
10/21/2024	REPAIRS MISSING BRAKE INPUT BUS 407	CD	1 47115	429818	POELEM-02852	WESTTRU WESTLIE TRUCK CENTER OF DICKINSON		4,834.24		
10/21/2024	FUEL FILTER BUS 408	CD	1 47115	625464	POELEM-02824	WESTTRU WESTLIE TRUCK CENTER OF DICKINSON		198.98		
11/13/2024	REPAIRS BUS 411,414,403,406,410,408,404,	CD	1 47190	68458BUS	POELEM-02917	AH AH INC.		6,960.00		
11/13/2024	COMPRESSOR KIT BUS 411	CD	1 47211	01P16868	POELEM-02915	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		308.56		
11/13/2024	ENGINE OIL FILTER	CD	1 47231	20241112	POELEM-02879	PRAIRIEAU PRAIRIE AUTO PARTS		11.06		
11/13/2024	WASHER NOZZLE, REDUCER CONNECTOR	CD	1 47231	20241112	POELEM-02879	PRAIRIEAU PRAIRIE AUTO PARTS		52.65		
11/13/2024	HEAVY DUTY HOSE CLAMP	CD	1 47231	20241112	POELEM-02879	PRAIRIEAU PRAIRIE AUTO PARTS		392.38		
11/13/2024	CREDIT HEAVY DUTY HOSE CLAMP	CD	1 47231	20241112	POELEM-02879	PRAIRIEAU PRAIRIE AUTO PARTS			209.52	
11/13/2024	FUEL FILTER	CD	1 47231	20241112	POELEM-02879	PRAIRIEAU PRAIRIE AUTO PARTS		32.01		
11/13/2024	FUEL FILTER	CD	1 47231	20241112	POELEM-02879	PRAIRIEAU PRAIRIE AUTO PARTS		167.43		
11/13/2024	FUEL FILTER	CD	1 47231	20241112	POELEM-02879	PRAIRIEAU PRAIRIE AUTO PARTS		16.84		
11/13/2024	BUTT CONNECTOR, WIRE TAP KIT	CD	1 47231	20241112	POELEM-02879	PRAIRIEAU PRAIRIE AUTO PARTS		39.00		
11/13/2024	PREMIUM CAPSILES, 20 AMP MAXI CIRCUIT	CD	1 47231	20241112	POELEM-02879	PRAIRIEAU PRAIRIE AUTO PARTS		46.37		
11/13/2024	EXPRESS WINTERFRONT BUS 402	CD	1 47237	2009739	POELEM-02916	SAXMOTOR SAX MOTOR CO		140.99		
11/25/2024	SEAT BELT DRIVER	CD	1 47260	01P17058	POELEM-02934	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		240.24		
11/25/2024	TURBO V BAND CLAMP	CD	1 47260	03P9072	POELEM-02935	HARLOWBIS HARLOW'S BUS SALES, INC -		46.95		

Regular; Processing Month 01/2025; Accounts to Include Accounts with Activity; Chart of Account Number 01 000 000  
000 2700 673; Fund Number 01

Entry Date	Description	JR	Reference Number	Invoice / Cost Center	Purchase Order	Vendor ID/Name	Budgeted Amount	Debit Amount	Credit Amount	Account Balance	
<b>Fund: 01 GENERAL FUND</b>											
11/25/2024	Camera Systems for two new buses	CD	1 47265	INV2131912	ELEM-02312	BISMARCK PROVISIONI PRO VISION, INC		2,478.18			
12/09/2024	REPAIRS ON BUSES 411,409,406,402,407,410	CD	1 47280	68861BUS	POELEM-02994	AH AH INC.		6,520.72			
12/09/2024	HEATER-ENGINE, WEATHERP	CD	1 47296	01P17184	POELEM-02984	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		229.02			
12/09/2024	STROBE LIGHT, BOLTS, HARNESS, JUMPER LED	CD	1 47296	03P9296	POELEM-02995	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		277.21			
12/09/2024	EXH RCN VALVE KIT BUS 408	CD	1 47296	03P9296	POELEM-02995	HARLOWBIS HARLOW'S BUS SALES, INC - BISMARCK		2,204.88			
12/09/2024	ANTIFREEZE BUS 409	CD	1 47305	20241209	POELEM-02993	PRAIRIEAU PRAIRIE AUTO PARTS		111.48			
12/09/2024	PRESSURE SENSOR BUS 409	CD	1 47305	20241209	POELEM-02993	PRAIRIEAU PRAIRIE AUTO PARTS		39.93			
12/09/2024	ANTIFREEZE, BRAKE PARTS CLEANER ALL BUSE	CD	1 47305	20241209	POELEM-02993	PRAIRIEAU PRAIRIE AUTO PARTS		29.22			
12/09/2024	18MO MTY BAT BUS 406	CD	1 47305	20241209	POELEM-02993	PRAIRIEAU PRAIRIE AUTO PARTS		503.43			
12/09/2024	FUEL PUMP BUS 409	CD	1 47305	20241209	POELEM-02993	PRAIRIEAU PRAIRIE AUTO PARTS		39.46			
12/09/2024	TETHERED FUEL CAP BUS 401	CD	1 47305	20241209	POELEM-02993	PRAIRIEAU PRAIRIE AUTO PARTS		13.26			
12/09/2024	SUPPLIES BUS 414	CD	1 47305	20241209	POELEM-02993	PRAIRIEAU PRAIRIE AUTO PARTS		50.52			
12/09/2024	U-BOLTS BUS 403	CD	1 47305	20241209	POELEM-02993	PRAIRIEAU PRAIRIE AUTO PARTS		36.54			
12/09/2024	FUEL FILTER BUS 403	CD	1 47305	20241209	POELEM-02993	PRAIRIEAU PRAIRIE AUTO PARTS		82.79			
12/09/2024	BATTERY BUS 402	CD	1 47305	20241209	POELEM-02993	PRAIRIEAU PRAIRIE AUTO PARTS		602.74			
12/09/2024	REPAIRS BUS 409	CD	1 47317	430330	POELEM-02976	WESTTRU WESTLIE TRUCK CENTER OF DICKINSON		6,751.11			
12/18/2024	INSPECT FOR EXHAUST SMELL IN CAB BUS 409	CD	1 47344	430454	POELEM-03011	WESTTRU WESTLIE TRUCK CENTER OF DICKINSON		481.21			
12/18/2024	FIND CAUSE OF ENGINE LIGHT ON BUS 408	CD	1 47344	430502	POELEM-03010	WESTTRU WESTLIE TRUCK CENTER OF DICKINSON		1,676.98			
<b>01 000 000 000 2700 673 REPAIRS</b>								120,000.00	99,787.34	462.52	99,324.82
<b>REPAIRS Total:</b>								120,000.00	99,787.34	462.52	99,324.82
							Budget Balance	20,675.18			
							Expenditure Total:	120,000.00	99,787.34	462.52	99,324.82
							Budget Balance	20,675.18			

## BOARD REVIEW TF

DATE	BUS	COMPANY	COST
7/25/2024	412	ISTATE	\$5,429.19
6/20/2024	403	AH	\$1,634.98
6/18/2024	407	AH	\$2,025.00
7/5/2024	407	WESTLIE	\$1,360.95
8/14/2024	402	AH	\$1,153.60
8/8/2024	407	AH	\$3,194.60
8/9/2024	408	AH	\$2,474.60
8/13/2024	415	AH	\$2,160.00
8/20/2024	418	AH	\$2,400.00
8/26/2024	401	AH	\$1,678.80
7/8/2024	411	AH	\$2,447.91
7/14/2024	406	AH	\$1,920.00
7/19/2024	409	AH	\$2,471.07
7/23/2024	410	AH	\$1,680.00
7/31/2024	414	AH	\$2,698.72
7/26/2024	410	AH	\$2,218.72
7/29/2024	409	AH	\$1,900.00
7/25/2024	404	AH	\$2,698.72

\*\*\*Summerized report showing transpo

## TRANSPORTATION REPORT

REPAIRS
New heater install, connectors, wiring and labor
Water in fuel, service work oil, fluids, heater, batteries
brakes, shocks, air compressor, diagnostics
rear axel repairs and service, labor
bus wash inside and out, oil change
bus wash, inside detail, inspection, batteries, oil change
full service detail & wash, oil change & filters, battery maintainer
Deep Cleaning, Inspection, ABS traction service
bus wash, inside detail, inspection, service diagnostics
repair window, inspection, oil change service
bus wash inside & out, repaired exhaust, mirror, lights, grill...
bus wash inside and out, inspection, battery maintainer installed
bus wash inside and out, grease, inspection, minor repairs, new shocks
bus wash, inside detail, inspection, trickle charger, wipers, scanned
full service, inspection, grease, wash and detail, trickle charger, oil chg
inspection, deep clean, & wash, filters, oil change, fluids
wash and detail inside, inspection, install trickle battery
wash and detail inside, inspection, install trickle battery, oil change

ortation departments main expenses for the month.

Month Of June - Sept

Total Fuel Cost	\$8,931.09
Total Repairs	\$49,572.28
Total Shop	\$3,861.82
Expense	\$62,365.19

\*\*\* Totals due to change as more invoices arrive

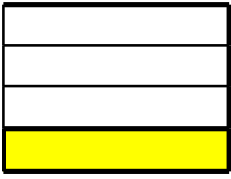
Year To Date: \$62,365.19

## BOARD REVIEW TRANS

DATE	BUS	COMPANY	COST
10/16/2024	408	AH	\$1,183.85
10/30/2024	409	AH	\$4,868.51

\*\*\*Summerized report showing transportation





je as more invoices arrive

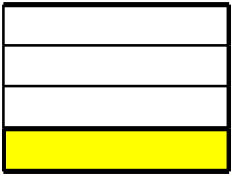


# BOARD REVIEW TRANS

DATE	BUS	COMPANY	COST

\*\*\*Summerized report showing transportation departments r





je as more invoices arrive

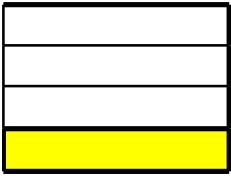


## BOARD REVIEW TRANS

DATE	BUS	COMPANY	COST

\*\*\*Summerized report showing transportation departments m.





je as more invoices arrive

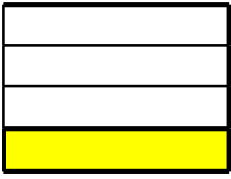


## BOARD REVIEW TRANS

DATE	BUS	COMPANY	COST

\*\*\*Summerized report showing transportation departments m.





je as more invoices arrive

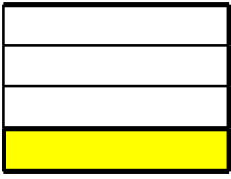


## BOARD REVIEW TRANS

DATE	BUS	COMPANY	COST

\*\*\*Summerized report showing transportation departments m.





je as more invoices arrive



## BOARD REVIEW TRANS

DATE	BUS	COMPANY	COST

\*\*\*Summerized report showing transportation departments m.



\$0.00
\$0.00

je as more invoices arrive

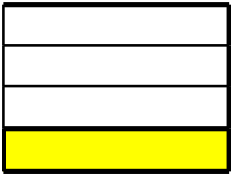


## BOARD REVIEW TRANS

DATE	BUS	COMPANY	COST

\*\*\*Summerized report showing transportation departments m.





je as more invoices arrive

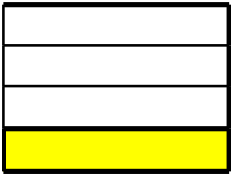


## BOARD REVIEW TRANS

DATE	BUS	COMPANY	COST

\*\*\*Summerized report showing transportation departments m.





je as more invoices arrive



F. Consider Resolution for Record Destruction

EXHIBIT

**ABCD-E2 - RESOLUTION FOR RECORD DESTRUCTION**

The Board of the Killdeer Public School District hereby authorizes the Business Manager to destroy the following records using the method of destruction outlined in ABCD-E1, Record Retention Schedule.

Type of Document*	From Date	To Date
<b>General Fund Records</b>	July 1, 2017	June 30, 2018
See Page 2 for a complete listing of documents		
<b>Hot Lunch Records</b>	July 1, 2017	June 30, 2018
See Page 2 for a complete listing of documents		
<b>Student Activity Records</b>	July 1, 2017	June 30, 2018
See Page 2 for a complete listing of documents		

These records shall be destroyed by the method listed on Exhibit ABCD-E1.

Approved this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Business Manager

\*See next page for suggestions for the types of documents and reports.

EXHIBIT

<b>Types of Documents and Reports</b>
Accounts Payable
Accounts Receivable
Audit Reports
Bank Records
Benefit Records Excluding Leaves
Budget Records
Construction Bonds
Election Records
Employment Contracts and Rehiring Forms
Employment History
End of Fiscal Year Fixed Asset Inventory
Federal Grant Records
Financial Records
Hiring
Home Schooled Student Records
Insurance & Surety Bonds
Leave Records
Licenses & Academic Records
Medical, Drug Testing, and WSI Records
Meeting Records
Operational Documents & Agreements
Payroll Records
Performance Records
Policy Documents
Purchasing and P-Card Records
School Nutrition Program
Separation and Unemployment Records
Special Education Student Records
Student Records
Training Records

G. Consider Board Policy ABBE Displays of Religious Objects or Documents

## REQUIRED

### **ABBE - DISPLAYS OF RELIGIOUS OBJECTS OR DOCUMENTS**

Classroom and school displays may include religious symbols. The displays must be temporary, require no active participation in any religious activity, and should include diverse religious, cultural, and ethnic symbols.

Requests to display a religious object, decoration, or document within a school shall be filed with the building principal and/or Superintendent and approval must be obtained prior to displaying the object, decoration, or document. Any such display shall meet the following criteria:

1. It is not a permanent display;
2. The educational purpose of the display is clearly articulated in the request, and the request outlines the manner in which this purpose will be relayed to students;
3. The cultural, legal, or historical significance of the religious document or object is clearly articulated in the request, and the request outlines the manner in which this significance will be relayed to students;
4. The influence that the religious document or object has had on the legal and governmental systems of the country or culture being studied is clearly articulated in the request, and the request outlines the manner in which the document/object's influence will be relayed to students;
5. The religious object or document is part of a larger display and is to be displayed in the same manner and appearance as other objects or documents in the display;
6. Nothing in the display shall call attention to the religious object or document apart from other objects or documents in the display; and
7. The display is to be used as an illustration for purposes of the curriculum and is to be displayed in a classroom or library.

When a request to display a religious object/document/decoration is denied by administration, the requestor may file an appeal with a board-appointed review committee. The committee shall review the administrator's decision, take into account the above criteria, and issue recommendations to the Board as soon as practicable.

This policy does not govern nor will it infringe upon the rights of students and staff to wear religious symbols so long as doing so does not substantially disrupt the educational environment nor interfere with the rights of others.

This policy does not apply to secular displays of seasonal objects.

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#### Complementary Documents

- DEAC, Staff Dress Code
- FFH, Student Dress Code
- GBAA, Teaching about Religion

REQUIRED

- GBAA-E, teaching about Religion Checklist

**End of Kildeer School District #16 Policy ABBE.....Adopted: 06/12/13**

H. Consider Policy FFH Student Dress Code

RECOMMENDED

## FFH - STUDENT DRESS CODE

The Board recognizes that responsibility for the dress and appearance of students rests with individual students and their parent(s)/guardian(s). Students should use sound judgment by reflecting respect for themselves, the District, and others in dress and grooming. The Board shall not interfere with this right unless the personal choices of students create a disruptive influence on school programs or affects the health or safety of others. Students shall not be prevented from attending school or a school-sponsored activity because of appearance if style, fashion, or taste is the sole criterion for such action.

### Prohibitions

The District prohibits students wearing or carrying clothing, jewelry, book bags, or other personal articles on school property and/or at school-sponsored activities, regardless of location, that:

1. Is reasonably likely to substantially disrupt the educational environment or operations of the school;
2. Poses a health or safety risk to staff, students, or others;
3. Depicts profanity, vulgarity, obscenity, or violence;
4. Is destructive to school property and/or causes excessive maintenance problems (e.g., cleats, pants with metal inserts that scratch furniture);
5. Is intended to identify the student as a member of a gang; or
6. Promotes illegal activities and/or the use of alcohol, tobacco, or other illegal drugs.

Administration shall make reasonable efforts to notify students of these rules. Each building principal shall develop age-appropriate procedures for handling and disciplining students in violation of these rules.

School administrators may require students that work with or around machines, or participate in physical education classes, extracurricular activities, or other activities to wear certain apparel which meets reasonable health and safety standards as established by the Board. Administrators may not prescribe a specific brand that students must buy.

The District will seek to accommodate cultural, religious, and ethnic differences in dress and grooming, provided such dress or grooming does not materially or substantially disrupt the educational process of the school or create a health or safety hazard for students, staff, or others.

End of [Name of District] Policy FFH .....Adopted:

[11/20]

**NOTICE**

## RECOMMENDED

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Policy Services members should refrain from sending any NDSBA policy templates outside their District. Districts with policy template requests or questions should contact our office at 1-800-932-8791.

SAMPLE

MEMBER REQUESTED

## **FFH - STUDENT DRESS CODE**

The Board encourages students to use sound judgment in dress and grooming. While attention seeking devices in dress and grooming are discouraged, students shall not be prevented from attending school or a school-sponsored activity because of appearance if style, fashion, or taste is the sole criterion for such action.

### **Prohibitions**

The District prohibits the following articles of clothing or decoration at school-sponsored functions and/or on school property. Clothing/decoration that:

1. Is reasonably likely to substantially disrupt the educational environment.
2. Poses a health or safety risk.
3. Is destructive to school property and/or causes excessive maintenance problems.
4. Is intended to identify the student as a member of a gang.
5. Promotes illegal activities and/or the use of tobacco or alcohol.

The administration will make reasonable efforts to notify students of these rules. Each building principal shall develop a procedure for handling and disciplining students in violation of these rules.

While the school administration may require students participating in physical education classes to wear certain apparel which meets reasonable health and safety standards as established by the Board, they may not prescribe a specific brand that students must buy.

**End of Killdeer School District #16 Policy FFH.....Adopted: 03/11/15**

## I. Consider Policy ABCD Records Retention

## RECOMMENDED

### ABCD - RECORDS RETENTION

#### Definitions

For the purposes of implementing this policy and complying with NDCC 15.1-07-25.2:

- *Final action* is the month, day, and year of the last action completed by the District to fulfill obligations to an individual or entity under the applicable program, policy, regulation, or law.
- *After separation* is the month, day, and year that an employee separated from employment with the District.
- *Board minutes* are defined as minutes taken at any school board meeting where a quorum of the school board was present.
- *Closed record* is defined in NDCC 44-04-17.1 (2)
- *Exempt record* is defined in NDCC 44-04-17.1 (5).
- *Payroll record* is defined as documents containing the following:
  - a. Time and day of week when employee's workweek begins
  - b. Hours worked each day
  - c. Total hours worked each workweek
  - d. Basis on which employee's wages are paid (e.g., "\$9 per hour," "\$440 a week," "piecework")
  - e. Regular hourly pay rate
  - f. Total daily or weekly straight-time earnings
  - g. Total overtime earnings for the workweek
  - h. All additions to or deductions from the employee's wages
  - i. Total wages paid each pay period
  - j. Date of payment and the pay period covered by the payment
- Record is defined in NDCC 44-04-17.1(16).

#### Development of a District Records Retention Schedule

The Superintendent and/or Business Manager or designee shall develop a records retention schedule that complies with all applicable record retention deadlines in state and federal law. The schedule should contain retention deadlines, record destruction methods, and list a record administrator for each record.

#### Role of Record Administrator

Record administrators listed on the records retention schedule shall be responsible for properly retaining all records under their jurisdiction, implementing records holds when necessary, and ensuring that records are properly destroyed in accordance with destruction methods listed on the retention schedule.

#### Records Hold

A records hold should be placed on documents (including electronic documents such as email) when there is a need to retain a document for purposes such as, but not limited to, complying with an open records request or to prepare for foreseeable litigation (litigation hold).

## RECOMMENDED

Below are indicators that a records hold is required:

1. A formal complaint, subpoena, or notification of a lawsuit is received
2. Litigation is threatened
3. A regulatory or governmental body (e.g., OCR, Department of Justice, Department of Labor) begins an investigation
4. An attorney requests facts or documents related to an incident or dispute.
5. An injury occurs
6. An open records request is made
7. An employee or student/parent requests access to their records

The Superintendent and/or Business Manager shall determine the duration of records hold. S/he shall consult the district's attorney for retention recommendations on items retained under a litigation hold.

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### Complementary Documents

- ABCD-E, Board Documents Retention Schedule

**End of Killdeer School District #16 ABCD .....Adopted: 03/09/16**

**NOTICE**

This is a template only. This template must be compared to your existing exhibit on this topic before implementing it. No board adoption is required. This template is the intellectual property of NDSBA and may not be copied, reproduced, distributed, or displayed without NDSBA's permission.

**Disclaimer:** The retention schedule below is not all inclusive. Specific questions concerning record retention should be referred to the district's legal counsel or accountant, as appropriate. This document should not be considered as legal advice and is not intended as a substitute for the advice of your board's legal counsel.

### RECORDS RETENTION SCHEDULE

Type of Report	Description	Retention Period	Destruction/Preservation Method	Record Admin
Accounts Payable	Check Stubs; Check Register; Cancelled Checks; Duplicate Deposit Slips; Financial Software Reports Posting Checks; Invoices and Billings; Journal Entries	6 Years After CFY (Note: Monthly Reports Containing Information That Will be Printed on a Year-End Report May be Destroyed 5 Years After CFY)	Shred Documents with Account Numbers; Recycle Remaining Documents	BM
Accounts Payable	Property	Keep Records Until the Period of Limitations Expires for the Year in Which You Dispose of the Property	Shred Documents with Account Numbers; Recycle Remaining Documents	BM
Accounts Receivable	Billing Records; Journal Entries; Receipt Books; Records of Delinquent Accounts/Collections; Records of Local, State, Federal, and Grant Funds Received; Revenue Report	5 Years After CFY	Shred Documents with Account Numbers; Recycle Remaining Documents	BM
Audit Reports	External Independent & State Auditor Reports; Internal Audit Reports Documentation of Auditing or Review Procedures Applied, Evidence Obtained, and Conclusions Reached	5 Years After CFY	Send to State Archives	BM
Bank Records	ACH Notices; Annual Interest Statements (1099-INT); Bank Account Agreements/Signature Card Copies; Bank Loan Agreements; Bank Reconciliations; Bank Statements for All funds; Certificates of Deposit; Deposit Books; Pledged Collateral/Letters of Credit - Current & Expired; Savings Books	5 Years After CFY	Shred	BM
Benefit Records (Excluding Leaves)	403b Annuity Billings/Payment Confirmation	5 Years After Separation	Shred	BM
Benefit Records (Excluding Leaves)	Certificates of Insurance	6 Years After Final Action	Shred	BM
Benefit Records (Excluding Leaves)	Benefit Bills (e.g., BCBS, AFLAC, Etc.)	6 Years After Plan Year	Shred	BM
Benefit Records (Excluding Leaves)	COBRA Forms	6 Years After Final Action	Shred	BM
Benefit Records (Excluding Leaves)	COBRA Payments	7 Years After Final Action	Shred	BM
Benefit Records (Excluding Leaves)	Flex Benefit, 125/Cafeteria Plan Application Form	5 Years After Separation	Shred	BM
Benefit Records (Excluding Leaves)	Flex Benefit, 125/Cafeteria Plan Billings	6 Years After Plan's Termination	Shred	BM

**Record Administrator Key:** AD = Athletic Director, Admin = Administrator, BM = Business Manager, HR = Human Resources Manager, S = Superintendent, P = Principal

## RECORDS RETENTION SCHEDULE

Type of Report	Description	Retention Period	Destruction/Preservation Method	Record Admin
Benefit Records (Excluding Leaves)	Insurance Applications (Medical, Vision, AFLAC, Dental, Etc.)	5 Years After Separation	Shred	BM or HR
Benefit Records (Excluding Leaves)	Insurance Monthly Statements	6 Years from Date Paid	Shred	BM or HR
Benefit Records (Excluding Leaves)	Leave Balance Reports <b>(Also see Leave Records Section)</b>	3 Years From Date of Creation	Shred	BM or HR
Benefit Records (Excluding Leaves)	PERS Defined Benefit Retirement Membership Application (SFN 2561)	1 Year After Separation	Contact PERS to Ensure Info is on File, Then Shred	BM
Benefit Records (Excluding Leaves)	PERS Designation of Beneficiary or Group Retirement Plan (SFN 25060)	1 Year After Separation	Contact PERS to Ensure Info is on File, Then Shred	HR
Benefit Records (Excluding Leaves)	PERS Monthly Report of Contributions	1 Year After Separation	Shred	BM
Benefit Records (Excluding Leaves)	TFFR Member Action Form (SFN 5098)	1 Year After Separation	Contract TFFR to Ensure Info is on File, Then Shred	BM
Benefit Records (Excluding Leaves)	TFFR Member Certification (SFN 11732)	1 Year After CFY	Shred	BM
Benefit Records (Excluding Leaves)	TFFR Monthly Report of Contributions	5 Years After Creation	Contract TFFR to Ensure Info is on File, Then Shred	BM
Benefit Records (Excluding Leaves)	TFFR Notice of Termination (SFN 17144)	5 Years After Separation	Contract TFFR to Ensure Info is on File, Then Shred	BM
Benefit Records (Excluding Leaves)	Waiver of Insurance	5 Years After Separation	Shred	BM
Budget Records	Approved Annual Budget; Budget Hearing Notice; Budget Requests from Departments/Schools; Certificate of Levy; Tentative Proposed Budget; Working Papers, Taxable Valuation Forms from the County	10 Years from Date of Board Approval	Recycle	BM
Construction Bond Records	Affidavit of Signatures; BND Commitment Letter; Bond Counsel Opinion; Bond Insurance documents; Bond Resolution/Results of Sale; Official Statement; Certificate of Debt Capacity; Certificate of Registrar; Closing Certificate; County Auditor's Certificate Rating Letter; Debt service Schedule; Distribution List; DTC Blanket Issuer Letter of Representations; Initial Resolution for the Issuance of Bonds; Resolution for Debt Limit Increase; IRS Form 8038-g; Notice of Election and Affidavit of Publication	6 Years After Date of Creation	Send to State Archives	BM

Record Administrator Key: AD = Athletic Director, Admin = Administrator, BM = Business Manager, HR = Human Resources Manager, S = Superintendent, P = Principal

## RECORDS RETENTION SCHEDULE

Type of Report	Description	Retention Period	Destruction/Preservation Method	Record Admin
Construction Bond Records	Notice of Sale and Affidavit of Publication; Paying agent Agreement; Resolution Calling Special Election; Resolution Canvassing Returns; Resolution Providing for the Sale of Bonds; Specimen Bonds r-1 & r-19; Tax Certificate; Underwriter's Certificate and Receipt	6 Years After Date of Creation	Send to State Archives	BM
Election Records	Board Election Ballots, Including Absentee - 1 Copy of Official Ballot	PERMANENTLY	N/A	BM
Election Records	Board Election Ballots, Including Absentee - Ballots Completed by Voters	Retain 22 Months	Shred	BM
Election Records	Board Election Notices	45 Days After Election	Recycle	BM
Election Records	Certificate of Election	Retain for 10 Years After CFY	Send to State Archives	BM
Election Records	Election Official Oaths	45 Days After Election	Recycle	BM
Election Records	Oath of Office	Retain for Entire Term of Office + 6 Years	Send to State Archives	BM
Election Records	Petitions: Recall and Election	10 Years from Date Approved	Send to State Archives	BM
Election Records	Poll Books	10 Years from Date of Election	Send to State Archives	BM
Election Records	Statement of Interest (SFN 10172)	10 Years After CFY	Recycle	BM
Employment Contracts & Rehiring Forms	Employee Work Agreement	6 Years After Separation	Shred	S or HR
Employment Contracts & Rehiring Forms	Employment Contracts	6 Years After Separation	Shred	BM
Employment Contracts & Rehiring Forms	Negotiated Agreements (Including Salary Schedules)	6 Years After Separation of Last Employee Covered by the Agreement (e.g. Last Teacher Hired in 1980 Retires in 2015 - Retain 1980 Negotiated Agreement Until 2021)	Recycle	BM
Employment History	Dates of Employment, Pay Changes, Dates of Actions Taken Such as Transfers, Promotions, Disciplinary Measures, Etc.	50 Years After Separation	Shred	BM or HR
Employment History	Discrimination & Harassment Grievance Investigation Materials	Until Separation + 6 Years	Shred	Grievance Coordinator
Employment History	Complaints About Personal Investigation Report	Until Separation + 6 Years	Shred	Grievance Coordinator
End of Fiscal Year Fixed Asset Inventory	Annual Individual Staff Inventories Listing all Items; Fixed Asset Reports; Invoices of Assets Used in Updating Annual Report Listing Item, Cost and Serial Number	At Least 3 Years After CFY and Until the Period of Limitations Expires for the Year in Which You Dispose of the Property	Recycle	BM

Record Administrator Key: AD = Athletic Director, Admin = Administrator, BM = Business Manager, HR = Human Resources Manager, S = Superintendent, P = Principal

## RECORDS RETENTION SCHEDULE

Type of Report	Description	Retention Period	Destruction/Preservation Method	Record Admin
Federal Grant Records	Accounts Payable Records Specific to Federal Grants; Action Taken on Federal & State Grants Awarded to the District; Annual Monitoring Documents; Annual Parent Meeting Minutes; Annual Review Meeting Minutes; Approved Budget; Assurance of Time; Audit Report; Bid Documents; Consolidated Application; Contracts; Correspondence; filing Guidelines; Inventory; Letter of Intent; Mid-Year/Final Financial Reports; Professional Development Program Approvals; Progress Report; Project Approval Letters; Records of Money Spent as Approved by the Appropriate Grantor; Reimbursement Requests; Request for Funds	5 Years After Submission of Final Expenditure Report, Including Any Carryover Funds, OR the Last Audit, Monitoring Litigation Activity - Whichever is Later.	Shred	Admin, BM
Financial Reports	Account Inquiry Report; Balance Sheet Report; Bank Reconciliation Report; Cash Receipt Listing; Check Registers; Entry File Report; Expenditure Summary Report; Fund Balance Recap; Manual Journal Entry Listing; Outstanding Check Listing; Revenue Summary Report; Trial Balance Report	5 Years After CFY	Shred Documents with Account Numbers; Recycle Remaining Documents	BM
Financial Reports	Business Manager's Financial Reports	10 Years After CFY	Shred	BM
Hiring	Applications and Resumes (Hires and Non-Hires)	6 Years After Last Action	Shred	Admin, BM
Hiring	Cover Letters	6 Years After Hiring Decision	Recycle or Shred if it Contains SS#	S or HR
Hiring	Criminal History Records	6 Years After Hiring Decision (if Not Hired)	Shred	Record Adjudicator
Hiring	Criminal History Records	6 Years After Separation if Hired	Shred	Record Adjudicator
Hiring	Credit Checks	2 Years After Selection Process	Shred	S or HR
Hiring	Driver's License Copy	1 Year After Date of Termination	Shred	BM
Hiring	Employment Contracts	6 Years After Separation	Shred	S or HR
Hiring	Job Advertisement/Announcement	6 Years After Hiring Decision	Recycle	S, HR, or BM
Hiring	Job Application	6 Years After Hiring Decision	Shred	BM or HR
Hiring	Job Description	6 Years After Separation	Recycle	HR
Hiring	Job Service New Hire Report	1 Year After Submission	Shred	BM or HR
Hiring	I-9	4 Years After CFY or 3 Years After Separation (Whichever is Longer)	Shred	BM
Hiring	Interview Notes	6 Years After Hiring Decision	Shred	HR
Hiring	Interview Questions	6 Years After Hiring Decision	Recycle	HR
Hiring	Offer of Employment	6 Years After Separation	Shred	BM or HR
Hiring	Orientation Checklist	6 Years After Separation	Recycle	BM, HR, or P

Record Administrator Key: AD = Athletic Director, Admin = Administrator, BM = Business Manager, HR = Human Resources Manager, S = Superintendent, P = Principal

## RECORDS RETENTION SCHEDULE

Type of Report	Description	Retention Period	Destruction/Preservation Method	Record Admin
Hiring	Reference Check Information/Notes (e.g. Verification of Employment)	6 Years After Decision to Hire	Shred	BM
Hiring	Reference Letters/Checks	6 Years After Decision to Hire	Shred	BM
Hiring	Rejection of Employment Letter	6 Years After Issuing	Shred	BM, HR, or S
Hiring	Resumes	6 Years After Decision to Hire	Shred	BM, HR, or S
Hiring	Social Security Card Copy	1 Year After Separation	Shred	BM
Hiring	Social Security Verification	6 Years After Separation	Shred	BM
Home Schooled Student Records	Statement of Intent	CFY + 4 Years	Shred	Admin
Insurance & Surety Bonds	Automobile Liability Records; General Liability Records; Property Insurance Records; Copy of Claims; Claims Correspondence; Claims Payments	6 Years After Last Action	Shred	BM
Insurance & Surety Bonds	Employee Bonds	While Active and at Least 5 Years After Expired	Shred	BM
Leave Records	Conference/Seminar Registration Information	CFY + 4 Years	Recycle	BM
Leave Records	FMLA Forms	5 Years After Separation	Shred	BM or HR
Leave Records	Leave Balance Reports	3 Years From Date of Creation	Shred	BM or HR
Leave Records	Leave Request Forms - Including Sick Bank, but Other Than FMLA	5 Years After Separation	Shred	BM
Leave Records	Travel Authorization Request/Approval Form	CFY + 4 Years	Shred	BM
Leave Records	Travel Reimbursements Log/Reports	CFY + 4 Years	Shred	BM
Licenses & Academic Records	Academic Records/Transcripts	Until Update - Destroy Upon Separation	Shred	BM or HR
Licenses & Academic Records	Teacher License (Copy)	Until Updated and 1 Year After Separation	Shred	BM or HR
Medical, Drug Testing, & WSI Records	Drug Testing	7 Years After Separation	Shred	HR or Admin
Medical, Drug Testing, & WSI Records	Certificate of Fitness for Duty (Bus Drivers)	Until New Certificate is Received; Upon Separation Retain Final Certificate for 6 Years	Shred	BM, HR, or Facilities Manager
Medical, Drug Testing, & WSI Records	Medical Release to Return to Work	6 Years After Separation	Shred	BM or HR
Medical, Drug Testing, & WSI Records	Medical Records	6 Years After Separation	Shred	HR or Admin
Medical, Drug Testing, & WSI Records	Physical Exam Records	Until Updated or 6 Years After Separation	Shred	HR
Medical, Drug Testing, & WSI Records	WSI Annual Report	CFY + 2 Years	Shred	BM

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## RECORDS RETENTION SCHEDULE

Type of Report	Description	Retention Period	Destruction/Preservation Method	Record Admin
Medical, Drug Testing, & WSI Records	WSI Claims	4 Years After Final Action	Shred	BM
Meeting Records	Board Minutes	PERMANENTLY	N/A	BM
Meeting Records	Committee Meeting Minutes	Retain for 10 Years. After CFY	Send to State Archives	BM
Meeting Records	Executive Session Tapes if <b>NOT</b> related to Negotiations, Nonrenewal, Discharge, or Expulsion	6 Months	Destroy	BM
Meeting Records	Executive Session Tapes if related to Negotiations, Nonrenewal, Discharge, or Expulsion	6 Years	Destroy	BM
Meeting Records	Meeting Agendas	Retain for 10 Years After CFY	Send to State Archives	BM
Meeting Records	Meeting Packets	Retain for 10 Years After CFY	Send to State Archives	BM
Operational Documents & Agreements	Accreditation Reports	6 Years After CFY	Shred	Admin, BM
Operational Documents & Agreements	Annexation, Reorganization, and Dissolution Committee Material	PERMANENTLY	N/A, File Copy with Co. Supt. & State Archives	BM
Operational Documents & Agreements	Annexation, Reorganization, and Dissolution Plans/Agreements	PERMANENTLY	N/A, File Copy with Co. Supt. & State Archives	BM
Operational Documents & Agreements	Asbestos Reports	PERMANENTLY	N/A	Admin, BM
Operational Documents & Agreements	Board Members and Board Officers List	PERMANENTLY	N/A	BM
Operational Documents & Agreements	Budgets (Proposed & Approved), Budget Hearing Notice, Budget Requests from Departments/Schools, Certificate of Levy, Working Papers	10 Years for Date of Board Approval	Recycle	BM
Operational Documents & Agreements	Census Reports	PERMANENTLY	N/A, File Copy with State Archives	BM
Operational Documents & Agreements	Certificates of Compliance	CFY + 4 Years	Recycle	Admin, BM
Operational Documents & Agreements	Contracts with Vendors, Leases, Bids	6 Years After Termination	Recycle	BM
Operational Documents & Agreements	Co-op Agreements	Life of Agreement + 6 Years	Recycle	BM
Operational Documents & Agreements	Curriculum Guides	Until Superseded or 5 Years, Whichever is Greater	Recycle	Admin
Operational Documents & Agreements	Foundation Aid Reports	10 Years After CFY	Recycle	Admin, BM
Operational Documents & Agreements	Joint Powers Agreements	PERMANENTLY	N/A	BM

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## RECORDS RETENTION SCHEDULE

Type of Report	Description	Retention Period	Destruction/Preservation Method	Record Admin
Operational Documents & Agreements	MIS01, MIS02, MIS03, PER02	CFY + 4 Years	Recycle	Admin, BM
Operational Documents & Agreements	Open Records Requests	CFY + 4 Years	Recycle	Admin, BM
Operational Documents & Agreements	Policies	6 Years from Date Rescinded	Recycle	BM
Operational Documents & Agreements	Property Titles, Abstracts, Deeds, Easements	PERMANENTLY	N/A	BM
Operational Documents & Agreements	Pupil Membership Reports	PERMANENTLY	N/A	Admin, BM
Operational Documents & Agreements	Transportation Aid Reports	10 Years After CFY	Recycle	Admin, BM
Operational Documents & Agreements	Transportation Reports for the District	CFY + 4 Years	Recycle	Admin, BM
Operational Documents & Agreements	School Calendars	CFY + 4 Years	Recycle	Admin, BM
Operational Documents & Agreements	School District Status Sheet	CFY + 4 Years	Recycle	Admin, BM
Operational Documents & Agreements	Security Plans/Emergency Response Guides that have Expired	5 Years After Adoption of New Plan	Shred	Admin
Operational Documents & Agreements	Tax Exempt Certification	Until Superseded	Shred	BM
Operational Documents & Agreements	Tuition and Transportation Agreements	CFY + 4 Years	Shred	Admin, BM
Operational Documents & Agreements	Work Study Program Agreements	CFY + 4 Years	Shred	Admin
Payroll Records	941 Federal Tax Form/EFTPS	5 Years After Separation of all Employees on Report	Shred	BM
Payroll Records	1099's	13 Years After CFY	Shred	BM
Payroll Records	Annual Payroll Report (for Annual Financial Report)	PERMANENTLY	N/A	BM
Payroll Records	Child Support Enforcement Report	5 Years After Separation	Shred	BM
Payroll Records	Deductions Register (By Deduction and by Employee)	5 Years After Separation	Shred	BM
Payroll Records	Direct Deposit Information and Authorization Forms	Duration of Employment or Until New Authorization Form are Provided	Shred	BM
Payroll Records	Employee Lifetime Wages Report	6 Years After Separation	Shred	BM
Payroll Records	Garnishments	5 Years After Separation	Shred	BM
Payroll Records	Pay Period Entries for Taxable Reimbursement	5 Years After Date Created	Shred	BM

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## RECORDS RETENTION SCHEDULE

Type of Report	Description	Retention Period	Destruction/Preservation Method	Record Admin
Payroll Records	Payout of Remaining Leave Upon Separation	5 Years After Separation	Recycle	BM
Payroll Records	Payroll Registers	5 Years After All Employees Listed Have Separated Employment	Recycle	BM
Payroll Records	Payroll Register Totals	5 Years After Created	Shred	BM
Payroll Records	Payroll Schedules	5 Years After Separation of Last Employee Covered by the Schedule (e.g., Last Employee Hired in 1980 Retires in 2015 - Retain 1980 Payroll Schedule Until 2020)	Recycle	BM
Payroll Records	State Income Tax Quarterly Reports	13 Years After CFY	Shred	BM
Payroll Records	Tax Deduction Register	13 Years After CFY	Shred	BM
Payroll Records	Timecards	6 Years After Separation	Recycle	BM
Payroll Records	Timecard Reports	5 Years Created	Shred	BM
Payroll Records	Travel Reimbursement	CFY + 4 Years	Shred	BM
Payroll Records	Union Dues List	5 Years From Date Created	Shred if it Contains Confidential Info; Otherwise Recycle	BM
Payroll Records	Verification of Wages to Employees	6 Years After Separation	Shred	BM
Payroll Records	Voluntary Salary Deduction/Reduction Agreements	5 Years After Separation	Shred	BM
Payroll Records	W-2 Forms	13 Years After CFY	Shred	BM
Payroll Records	W-4 Forms	13 Years After CFY	Shred	BM
Payroll Records	W-9 Forms	13 Years After CFY	Shred	BM
Payroll Records	Wage and Batch Totals Listing Deductions	CFY + 4 Years	Shred	BM
Performance Records	Awards/Honors Records	6 Years After Separation	Shred	BM
Performance Records	Classroom Observations Notes	2 School Years. If Used for Purposes of Nonrenewal - Retain for 6 Years After Separation	Recycle	Employees Supervisor (S or P)
Performance Records	Evaluations (Superintendent and staff)	6 Years After Separation	Shred	BM or HR
Performance Records	Handbook Receipt Verification	6 Years After Separation	Recycle	BM or HR
Performance Records	Improvement Plans	6 Years After Separation	Shred	HR
Performance Records	Nonrenewal Notices	6 Years After Separation	Recycle	BM or HR
Performance Records	Pre-Observation Teacher Forms	2 School Years. If Used for Purposes of Nonrenewal - Retain for 6 Years After Separation	Shred	P or Supervisor
Performance Records	Professional Development Verification	6 Years After Separation	Shred	S
Performance Records	Training Records	6 Years After Separation	Shred	BM or HR

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## RECORDS RETENTION SCHEDULE

Type of Report	Description	Retention Period	Destruction/Preservation Method	Record Admin
Performance Records	Warning/Write Ups	6 Years After Separation	Shred	HR or Employee's Supervisor
Purchasing & P-Card Records	Requisition Forms; Purchase Orders; Bid Notices; Monthly Detail of Charges; Receipts to Support the Detail of Charges; Vendor Invoices	5 Years After CFY	Shred	BM
Purchasing & P-Card Records	Purchasing Contracts	Any Contract Entered into Should be Retained for the Life of the Contract + 6 Years.	Shred Documents with Account Numbers; Recycle Remaining Documents	BM
Purchasing & P-Card Records	P-Card Holder Employee Agreement	Duration of Employment + 5 Years; If the Agreement is Updated & Signed Annually, the Old Copy May be Discarded	Shred Documents with Account Numbers; Recycle Remaining Documents	BM
School Nutrition Program	Annual USDA Commodity Purchase; Expenditures; Meal Payment Receipts; Reimbursement Claim Reports; Reimbursement Payment Reports; USDA Food Invoices	5 Years from Date Created for All Records Showing Expenditures/Revenues	Shred	BM, S, or School Nutrition Director
School Nutrition Program	Monthly Meal Count Reports (to Confirm Claims); Program Rates; Food Vendor Bids; Free & Reduced Meal Applications	CFY + 3 Years	Shred	BM, S, or School Nutrition Director
Separation & Unemployment Records	COBRA Forms	6 Years After Final Action	Shred	BM
Separation & Unemployment Records	COBRA Payments	6 Years After Final Action	Shred	BM
Separation & Unemployment Records	Early Retirement Agreement	6 Years After Final Payment Made Under Agreement	Shred	BM
Separation & Unemployment Records	Employee Contract Information Form	Duration of Recall Rights for RIF'd Teacher; 1 Year After Updated or Separation	Shred	BM or HR
Separation & Unemployment Records	Exit Checklist	6 Years After Separation	Shred	HR
Separation & Unemployment Records	Exit Interview Form	6 Years After Separation	Shred	HR
Separation & Unemployment Records	Letter of Resignation	6 Years After Separation	Shred	HR or S
Separation & Unemployment Records	Nonrenewal Notices	6 Years After Separation	Recycle	BM or HR

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## RECORDS RETENTION SCHEDULE

Type of Report	Description	Retention Period	Destruction/Preservation Method	Record Admin
Separation & Unemployment Records	Payout of Remaining Leave Upon Separation	5 Years After Separation	Recycle	BM
Separation & Unemployment Records	PERS Defined Benefit Retirement Membership Application (SFN 2561)	1 Year After Separation	Contact PERS to Ensure Info is on File, Then Shred	BM
Separation & Unemployment Records	PERS Designation of Beneficiary or Group Retirement Plan (SFN 25060)	1 Year After Separation	Contact PERS to Ensure Info is on File, Then Shred	HR
Separation & Unemployment Records	PERS Monthly Report of Contributions	1 Year After Separation	Shred	BM
Separation & Unemployment Records	TFFR Member Action Form (SFN 5098)	1 Year After Separation	Contract TFFR to Ensure Info is on File, Then Shred	BM
Separation & Unemployment Records	TFFR Member Certification (SFN 11732)	1 Year After CFY	Shred	BM
Separation & Unemployment Records	TFFR Monthly Report of Contributions	5 Years After Creation	Contract TFFR to Ensure Info is on File, Then Shred	BM
Separation & Unemployment Records	TFFR Notice of Termination (SFN 17144)	5 Years After Separation	Contract TFFR to Ensure Info is on File, Then Shred	BM
Separation & Unemployment Records	Unemployment Quarterly Reports	5 Years From Date Created	Shred	BM
Special Education Student Records	Student's Name, Address, Phone Number, Grades, Attendance Record, Classes Attended, Grade Level Completed, Year Completed, Career Certifications, and Standardized Test Scores	PERMANENTLY	N/A	Admin
Special Education Student Records	Personally Identifiable Information in Special Education Records -The District must Inform the Parents when Personally Identifiable Information is Collect, Maintained, or Used Under 34 C.F.R. § 300.624 is no Longer Needed to Provide Educational Services to the Child. The Information Must be Destroyed at the Request of the Parents	Accordance with Law	Shred	Admin
Student Records	Activity Trip Permission Slips	1 Calendar Year in Student's Educational Record	Recycle	Admin
Student Records	Attendance Records (Except Special Education Students), Disciplinary Records, Extracurricular Records, Parent Consent Forms, Transfer Notices, Certificates of Immunizations, Honors/Awards, Medical Records not Created by the School, and Accident Reports	Until the Child Turns 21 if the Child Only Attended Elementary School in the District	Shred	Admin
		Until the Child Turns 27 if the Child Attended Middle/High School in the District	Shred	

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## RECORDS RETENTION SCHEDULE

Type of Report	Description	Retention Period	Destruction/Preservation Method	Record Admin
Student Records	Bullying Reports	6 Years After Student Turned 18 or Graduates from High School - Whichever is Later	Shred	Admin
Student Records	Concussion Documentation, Return to Play Authorization	7 Years After Student's Enrollment or 6 Years After a Student Turns 18 - Whichever is Later	Shred	Supt or AD
Student Records	Discrimination & Harassment Grievance Investigation Materials	At Least 6 Years after Leaving the District	Shred	Grievance Coordinator
Student Records	Expulsion Hearing and all Introduced Evidence for the Hearing	At least 6 Years after the Expelled Student Reaches 18.	Shred	Supt. or Hearing Officer
Student Records	FERPA Directory Information Opt-Out Request - Collect Each Year the Child is a Student	After Graduation, the Most Recent Opt-Out Request Must Remain with the Record for its Duration.	Shred	Admin
Student Records	FERPA Record of Access - The District Must Maintain a Record of Each Request for Access to, and Each Disclosure of Personally Identifiable Information from the Education Records of Each Student, as well as the Names of State and Local Educational Authorities, and Federal Officials and Agencies Listed in §99.31(a)(3).	Maintain this with the Educational Records of the Student for as Long as the Records are Maintained	Shred	Admin
Student Records	Juvenile Court Records, Law Enforcement Records, Records of School Law Enforcement Unit	Destroy when a Student is 18 or no Longer Attends School	Shred	Admin
Student Records	Medicaid Records used for Medicaid Reimbursement	CFY + 5 Years	Shred	Admin
Student Records	Medical Records Created by the School & Counselor's Records	On or After the Student's 21st Birthday or on or After the 10th Anniversary of the Date on Which the Student was Treated	Shred	Admin
Student Records	Permanent Record - Defined as the Student's Name, Address, Phone Number, Grades, Grade Level Completed, Career Certificates, Drop Out Records, and Standardized Test Scores	PERMANENTLY	N/A	Admin
Student Records	PowerSchool Records	PERMANENTLY	N/A	Admin
Student Records	Search of Student and Student's Personal Property Report	Place Report in Student's Educational Record and Destroy 6 Years After Student Turns 18	Shred	Admin
Student Records	Suspension of Student (Either in School or Dismissal from Classes, Buildings, or Grounds)	Place Report in Student's Educational Record and Destroy 6 Years After Student Turns 18	Shred	Admin
Training Records	New Board Member Training Verification	Term of Office + 6 Years	Recycle	BM

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## RECORDS RETENTION SCHEDULE

Type of Report	Description	Retention Period	Destruction/Preservation Method	Record Admin
Training Records	Board Member Service Award Tracking	1 Year After Awarded	Offer to Board Member, Then Recycle	BM

8. Other
9. Announcements
  - A. NDSBA Negotiations Seminar - February 6-7, 2025 - BSC National Energy Center of Excellence, Bismarck  
(RSVP to Rhonda by 1/15/25 in order for registrations to be submitted)
  - B. Next Regular Meeting: February 12, 2025 at 5:30 pm
10. Adjourn