

**KILLDEER PUBLIC SCHOOL BOARD  
REGULAR MEETING  
BOARD ROOM  
WEDNESDAY, OCTOBER 11, 2023, 7:00 PM**



**AGENDA**

1. Call to Order
  - A. Pledge of Allegiance
2. Approval of Agenda
3. Public Comment
4. Consent Agenda
  - A. Minutes from the September 13, 2023 Regular Meeting and the September 25, 2023 Special Meeting

# Killdeer Public School District No. 16

## Administration

Jeff Simmons, Superintendent  
Karter Kleeman, HS Principal  
Andrew Cook, Elem Principal  
Rhonda Zastoupil, Business Manager



## School Board

Levi Bang, President  
April Dutchuk, Vice-President  
Larry Lundberg, Member  
Scott Bice, Member  
Kelli Schollmeyer, Member

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**Killdeer Public School District No. 16  
Regular Board Meeting  
Boardroom  
Wednesday, September 13, 2023 – 7:00 p.m.**

Levi Bang: Present  
Scott Bice: Present  
April Dutchuk: Present  
Larry Lundberg: Absent  
Kelli Schollmeyer: Present – via Teams  
Present: 4, Absent: 1.

Also in attendance were Jeff Simmons, Superintendent, Rhonda Zastoupil, Business Manager, Andrew Cook, Erik Johnson, Nick Walker, Jenni Wallace and Karter Kleeman,

### 1. Call to Order

President Bang called the meeting to order at 7:02 pm.

#### 1.A. Pledge of Allegiance

The Pledge of Allegiance was recited.

### 2. Approval of Agenda

I move to set the written agenda and approve the consent agenda. This motion, made by Scott Bice and seconded by April Dutchuk, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

### 3. Public Comment

President Bang opened the floor to public comment. No public comment.

### 4. Consent Agenda

#### 4.A. Minutes from August 9, 2023 Regular Meeting

#### 4.B. Prepaid September Bills

#### 4.C. Business Manager Reports

##### 4.C.a. Financial Reports

##### 4.C.b. Personnel Reports:

1. Extra-Curricular Agreements - Greg Pruitt - Elementary Girls' Basketball

2. Bus Driver Agreements - Brandee Neurohr, Dante LaPierre, Gerald Wacker, Grace Ford

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*Knowledge for a lifetime*

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Scott Bice, Member  
Kelli Schollmeyer, Member

### 3. Resignations - Neil Dahlen, Transportation Director and Bus Driver

#### 4.C.c. Food Service Reports

#### 4.C.d. Student Activity Reports

#### 4.D. Administrator Reports

### 5. Unfinished Business

### 6. New Business

#### 6.A. Consider Additional September Bills

I move to pay the additional September bills as presented. This motion, made by April Dutchuk and seconded by Kelli Schollmeyer, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

The additional bills were presented and reviewed.

#### 6.B. Select Delegates for October 26-27, 2023 NDSBA Convention

Discussion held regarding the 2023 NDSBA Annual Convention. The board may select 3 voting delegates for the convention. Ms. Dutchuk, Ms. Schollmeyer and President Bang were selected as this year's delegates.

#### 6.C. Consider NDDPI Annual Compliance Report for 23-24

I move to approve the District Annual Compliance Report for 2023-2024. This motion, made by Scott Bice and seconded by April Dutchuk, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

A statutory requirement governed by NDCC 15.1-06-06 and 15.1-06-07 states that as a part of the school accreditation process the Annual Compliance Report must be signed by the Building Level Principals, Superintendent, and approved by the School Board and submitted by October 1<sup>st</sup> of the school year.

#### 6.D. Rocky Mountain Evaluations Software - Informational

Brief discussion held regarding the Superintendent Evaluation which is due at or before the November 8, 2023 meeting. This was an informational discussion only. No board action taken.

#### 6.E. Consider Disposal of School Equipment in accordance with policy ICCB Disposal of School Equipment and Supplies.

I move to set the surplus sale for Thursday, September 28th from 12:00 noon until 4:00pm mountain time. This motion, made by April Dutchuk and seconded by Kelli Schollmeyer, Carried.

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Rhonda Zastoupil, Business Manager



## School Board

Levi Bang, President  
April Dutchuk, Vice-President  
Larry Lundberg, Member  
Scott Bice, Member  
Kelli Schollmeyer, Member

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

Items to be put up for surplus sale and disposal are classroom desks/furniture and school supplies.

### 6.F. Consider Policies - First reading.

#### 6.F.a. Consider ABEC School Meal Charge Policy

I move to amend policy ABEC School Meal Charge as presented. (This is a first reading.). This motion, made by April Dutchuk and seconded by Scott Bice, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

#### 6.F.b. Consider Policy BC Meetings of the Board

I move to amend policy BC Meetings of the Board as presented. (This is a first reading). This motion, made by Scott Bice, Unseconded.

Updates to Policy BC Meetings of the Board were reviewed and discussed.

#### 6.F.c. Consider Policy BCAA Board Meeting Agenda & Pre-meeting Preparation.

I move to amend policy BCAA Board Meeting Agenda & Pre-meeting Preparation , adding only the header change and line 2 voluntary recitation of the pledge of allegiance, striking the remainder of the redlines. (This is a first reading). This motion, made by April Dutchuk and seconded by Scott Bice, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

Updates to policy BCAA Board Meeting Agenda & Pre-meeting Preparation were presented and reviewed. Brief discussion held.

#### 6.F.d. Consider adopting Policy DGGG Professional Development Plan

I move to adopt DGGG Professional Development Plan as presented. (This is a first reading). This motion, made by Scott Bice and seconded by April Dutchuk, Carried.

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

### 6.G. Dunn County Grants and Bond Analysis

Mrs. Zastoupil presented a school bond and grant analysis. Mrs. Zastoupil and Mr. Simmons attended the County Commission meeting last week and shared this same information with the commissioners. On behalf of the district, they expressed appreciation of the County's efforts to help reduce bond debt, resulting in direct taxpayer relief. Discussion held. This was an informational discussion only. No board action taken.

### 6.H. Consider a crushed asphalt alternative for a temporary parking lot at the high school.

I move to approve a temporary crushed asphalt parking lot at the high school. This motion, made by April Dutchuk and seconded by Kelli Schollmeyer, Carried.

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## School Board

Levi Bang, President  
April Dutchuk, Vice-President  
Larry Lundberg, Member  
Scott Bice, Member  
Kelli Schollmeyer, Member

Larry Lundberg: Absent, Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea  
Yea: 4, Nay: 0, Absent: 1

The quoted amount for the additional concrete parking lot came in at \$1.3 million, which is significantly more than initially estimated. Mr. Kleeman, Mr. Dukart, Mr. Walker and Mr. Simmons had conversations with the county highway superintendent and there may be other options to consider. The school board previously approved \$175,000.00 for a concrete parking lot in the Capital Outlay budget. A crushed asphalt surface is an adequate alternative. Discussion held.

## 7. Announcements

7.A. Budget Hearing: September 25, 2023 at 7:00 PM

7.B. Next Regular Meeting: October 11, 2023 at 7:00 PM

7.C. NDSBA Convention: October 26-27, 2023 - Bismarck

7.D. Strategic Planning Session: October 16<sup>th</sup>, 2023 6:00 PM

## 8. Adjourn

The meeting adjourned at 7:59 pm

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Levi Bang, President

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Rhonda Zastoupil, Business Manager

# Killdeer Public School District No. 16

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Andrew Cook, Elem Principal  
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April Dutchuk, Vice-President  
Larry Lundberg, Member  
Scott Bice, Member  
Kelli Schollmeyer, Member

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**Killdeer Public School District No. 16  
Special Meeting - Budget Hearing  
Boardroom  
Monday, September 25, 2023 – 7:00 p.m.**

Levi Bang: Present (via Teams)  
Scott Bice: Present  
April Dutchuk: Present  
Larry Lundberg: Present  
Kelli Schollmeyer: Present  
Present: 5.

Also in attendance were Superintendent Jeff Simmons, Business Manager Rhonda Zastoupil and LeAnn Nelson.

### 1. Call to Order

President Bang called the meeting to order at 7:08 pm.

#### 1.A. Pledge of Allegiance

The Pledge of Allegiance was recited.

### 2. Approval of Agenda

I move to set the written agenda. This motion, made by Scott Bice and seconded by Larry Lundberg, Carried.

Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Larry Lundberg: Yea, Kelli Schollmeyer: Yea  
Yea: 5, Nay: 0

### 3. Public Comment

President Bang opened the floor to public comment. No public comment.

### 4. New Business

#### 4.A. Consider 2023 -2024 Budget, Subsidiary Budgets and Levies

I move to set the General Fund budget with projected revenues of \$10,041,068.52 and projected expenditures of \$10,848,394.97 for fiscal year 2023-2024. This motion, made by Kelli Schollmeyer and seconded by April Dutchuk, Carried.

Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Larry Lundberg: Yea, Kelli Schollmeyer: Yea  
Yea: 5, Nay: 0

# Killdeer Public School District No. 16

## Administration

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Karter Kleeman, HS Principal  
Andrew Cook, Elem Principal  
Rhonda Zastoupil, Business Manager



## School Board

Levi Bang, President  
April Dutchuk, Vice-President  
Larry Lundberg, Member  
Scott Bice, Member  
Kelli Schollmeyer, Member

I move to set the General Fund levy at 57.81 mills based on a projected taxable value of \$67,791,864.00 to generate \$3,918,810.74 in tax revenue for fiscal year 2023-2024. This motion, made by April Dutchuk and seconded by Larry Lundberg, Carried.

Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Larry Lundberg: Yea, Kelli Schollmeyer: Yea  
Yea: 5, Nay: 0

I move to set the Building Fund levy at 10 mills based on a projected taxable value of \$67,791,864.00 to generate \$677,918.64 in tax revenue for fiscal year 2023-2024. This motion, made by Larry Lundberg and seconded by Scott Bice, Carried.

Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Larry Lundberg: Yea, Kelli Schollmeyer: Yea  
Yea: 5, Nay: 0

I move to set the Sinking and Interest levy at 21.30 mills based on a projected taxable value of \$67,791,864.00 to generate \$1,443,788.00 in tax revenue for fiscal year 2023-2024. This motion, made by Scott Bice and seconded by Kelli Schollmeyer, Carried.

Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Larry Lundberg: Yea, Kelli Schollmeyer: Yea  
Yea: 5, Nay: 0

I move to approve the subsidiary budgets as presented for fiscal year 2023-2024. This motion, made by Kelli Schollmeyer and seconded by April Dutchuk, Carried.

Levi Bang: Yea, Scott Bice: Yea, April Dutchuk: Yea, Larry Lundberg: Yea, Kelli Schollmeyer: Yea  
Yea: 5, Nay: 0

Mrs. Zastoupil presented final projected data for the 2023-2024 fiscal year budget, subsidiary budgets and proposed mill levies. Discussion held regarding budget data, mill levies and district valuation.

## 5. Adjourn

The meeting adjourned at 7:40 PM.

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Levi Bang, President

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Rhonda Zastoupil, Business Manager

## B. Prepaid Bills

**Detail Check Register**

Posted; Batch Description 4 Records Selected; Fund Number 01, 03, 04; Processing  
Month 09/2023

**Checking Account: 1**

**Fund 01**

Check Number	Check Type	Check Date	Vendor	Vendor	Check Total
45819	Check	09/26/2023	VISA	VISA	5,532.52
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20230926	09/26/2023	POELEM-01624	HOOPSTER	01 000 000 000 2222 650	160.00
20230926	09/26/2023	POELEM-01624	GENERATION GENIUS AND SIGN UP GENIUS	01 000 000 120 1000 611	204.99
20230926	09/26/2023	POELEM-01624	INTERNATIONAL FEE FOR MUSIC PLAY ONLINE	01 000 000 120 1000 612	1.75
20230926	09/26/2023	POELEM-01624	GRAMMARLY CREDIT	01 000 000 140 1000 611	(144.00)
20230926	09/26/2023	POELEM-01624	ACTIVE SHOOTER RESPONSE TRAINING	01 082 000 298 1000 300 2023	2,945.00
20230926-0003	09/26/2023	ELEM-01310	2023 EL CRASH COURSE	01 000 000 000 2210 300	156.00
20230926-0005	09/26/2023	ELEM-01314	INK FOR OFFICE PRINTERS	01 000 000 000 2500 690	92.85
20230926-0006	09/26/2023	ELEM-01319	Online Music Resource - Subscription	01 000 000 120 1000 612	174.95
20230926-0008	09/26/2023	ELEM-01323	Supplies and Food	01 000 000 890 3300 611	273.70
20230926-0009	09/26/2023	HS-00858	STAMPED ENVELOPES FOR HIGH SCHOOL OFFICE	01 000 000 000 2500 532	395.35
20230926-0009	09/26/2023	HS-00858	STAMPED ENVELOPES FOR HIGH SCHOOL OFFICE	01 000 000 000 2500 532	784.50
20230926-0009	09/26/2023	HS-00858	SHIPPING	01 000 000 000 2500 618	21.80
20230926-0010	09/26/2023	ELEM-01305	SHIPPING	01 000 000 800 3300 618	42.33
20230926-0010	09/26/2023	ELEM-01305	My First School Book GREEN PRE K	01 000 000 800 3300 640	423.30
45820	Check	09/26/2023	VISA	VISA	2,263.30
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20230926-0012	09/26/2023	POELEM-01623	SUPPLIES FOR BACK TO SCHOOL AND INSERVIC	01 000 000 000 2310 290	303.10
20230926-0012	09/26/2023	POELEM-01623	DIESEL	01 000 000 000 2700 627	200.00
20230926-0013	09/26/2023	HS-00869	Hotel for PowerSchool Training	01 000 000 140 2410 580	146.38
20230926-0014	09/26/2023	HS-00837	Homebase Essentials Plan	01 000 000 310 1000 670	240.00
20230926-0015	09/26/2023	HS-00849	Nearpod	01 000 000 140 1000 611	159.00
20230926-0016	09/26/2023	HS-00775	72" x 30" White HDPE Cutting Board/Bench	01 000 000 310 1000 611	377.76
20230926-0016	09/26/2023	HS-00775	SHIPPING	01 000 000 310 1000 618	660.66
20230926-0017	09/26/2023	HS-00808	Requesting VISA use to book hotel and ma	01 000 000 310 1000 580	176.40
45821	Check	09/26/2023	AIRGAS	AIRGAS USA, LLC	343.59
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
5501650999	09/26/2023	POELEM-01608	LARGE ARGON	01 000 000 310 1000 611	343.59
45822	Check	09/26/2023	BC6	BC6 BUILDERS	8,926.97
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20230926	09/26/2023	POELEM-01600	GOALSETTER ALL AMERICAN 60 ACRYLIC IN GR	03 000 000 000 4220 435	8,926.97
45823	Check	09/26/2023	CENGAGE	CENGAGE LEARNING	770.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
81690913	09/26/2023	HS-00823	MindTap Century 21 Accounting: Multicolu	01 000 000 130 1000 670	700.00

**Detail Check Register**

Posted; Batch Description 4 Records Selected; Fund Number 01, 03, 04; Processing  
Month 09/2023

<b>Checking Account: 1</b>		<b>Fund 01</b>				
81690913	09/26/2023	HS-00823	PROCESSING	01 000 000 130 1000 670		70.00
Check Number: 45824	Check Type: Check	Check Date: 09/26/2023	Vendor: COLE	COLE PAPERS INC.	Check Total:	3,620.80
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20230926	09/26/2023	POELEM-01595	AZURE FOAM HAND SOAP, CAN LINERS, PAPER	01 000 000 000 2600 611	3,512.93	
20230926	09/26/2023	POELEM-01595	YELLOW BRUTE CADDY BAG	01 000 000 000 2600 611	65.72	
20230926	09/26/2023	POELEM-01595	BROWN WAXED NAPKINS RECEPTACLE LINERS	01 000 000 000 2600 611	42.15	
Check Number: 45825	Check Type: Check	Check Date: 09/26/2023	Vendor: COMFORTINN	COMFORT INN & SUITES	Check Total:	99.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20230926	09/26/2023	HS-00880	Advisor Room	01 000 000 310 1000 580	99.00	
Check Number: 45826	Check Type: Check	Check Date: 09/26/2023	Vendor: CONSOLTEL	CONSOLIDATED TELECOM INC	Check Total:	2,986.14
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
132457	09/26/2023	POELEM-01606	RECONNECT PHONE AND DATA JACKS IN ELEM.	03 000 000 000 4220 435	2,986.14	
Check Number: 45827	Check Type: Check	Check Date: 09/26/2023	Vendor: ELITECAB	ELITE CABINETS & BUILDING SUPPLY	Check Total:	118.94
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
INV47805	09/26/2023	POELEM-01602	GLASS SQUEEGE, BRONZE SCREW	01 000 000 310 1000 611	118.94	
Check Number: 45828	Check Type: Check	Check Date: 09/26/2023	Vendor: FERGUS	FERGUSON ENTERPRISES INC #1657	Check Total:	1,096.76
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
0359588	09/26/2023	POELEM-01598	BOOST PUMP FOR UNIT 310	03 000 000 000 4220 435	1,096.76	
Check Number: 45829	Check Type: Check	Check Date: 09/26/2023	Vendor: FLINN	FLINN SCIENTIFIC	Check Total:	109.90
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
2917356	09/26/2023	POHS-00188	SORDARIA GENETICS ADVANCED STUDENT LAB K	01 000 000 140 1000 611	109.90	
Check Number: 45830	Check Type: Check	Check Date: 09/26/2023	Vendor: FORUCOMM	FORUM COMMUNICATIONS COMPANY	Check Total:	238.05
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20230926	09/26/2023	POELEM-01607	BOARD MEETINGS, BACK TO SCHOOL, KILLDEER	01 000 000 000 2500 540	238.05	
Check Number: 45831	Check Type: Check	Check Date: 09/26/2023	Vendor: FOURACESTO	FOUR ACES TOWING & RECOVERING LLC	Check Total:	1,200.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20230926	09/26/2023	POELEM-01603	TOW BUS 406 TO NELSON INTERNATIONAL	01 000 000 000 2700 673	600.00	
20230926-0001	09/26/2023	POELEM-01619	TOWING BUS 411 TO NELSON INTERNATIONAL	01 000 000 000 2700 673	600.00	
Check Number: 45832	Check Type: Check	Check Date: 09/26/2023	Vendor: FUINS	FARMERS UNION INSURANCE	Check Total:	17,591.03
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20230926	09/26/2023	POELEM-01609	BUSINESS AUTO POLICY	01 000 000 000 2500 521	52.00	
20230926	09/26/2023	POELEM-01609	BUSINESS AUTO POLICY RETURN PREM	01 000 000 000 2500 521	(70.00)	

**Detail Check Register**

Posted; Batch Description 4 Records Selected; Fund Number 01, 03, 04; Processing  
Month 09/2023

Checking Account: 1		Fund 01				
20230926	09/26/2023	POELEM-01609	BUSINESS AUTO POLICY	01 000 000 000 2500 521	1,080.00	
20230926	09/26/2023	POELEM-01609	BUSINESS AUTO POLICY RETURN PREM	01 000 000 000 2500 521	(1,636.00)	
20230926	09/26/2023	POELEM-01609	HSB FREESTYLE POLICY RETURN PREM	01 000 000 000 2500 521	(564.97)	
20230926	09/26/2023	POELEM-01609	PROPERTY	01 000 000 000 2500 521	499.00	
20230926	09/26/2023	POELEM-01609	PROPERTY	01 000 000 000 2500 521	10,151.00	
20230926	09/26/2023	POELEM-01609	PROPERTY	01 000 000 000 2500 521	7,157.00	
20230926	09/26/2023	POELEM-01609	BUSINESS AUTO POLICY	01 000 000 000 2500 521	316.00	
20230926	09/26/2023	POELEM-01609	PROPERTY	01 000 000 000 2500 521	55.00	
20230926	09/26/2023	POELEM-01609	PROPERTY RETURN PREM	01 000 000 000 2500 521	(13.00)	
20230926	09/26/2023	POELEM-01609	PROPERTY	01 000 000 000 2500 521	565.00	
20230926	09/26/2023	POELEM-01609	Reversal: BUSINESS AUTO POLICY	01 000 000 000 2500 521	(52.00)	
20230926	09/26/2023	POELEM-01609	Reversal: BUSINESS AUTO POLICY	01 000 000 000 2500 521	(1,080.00)	
20230926	09/26/2023	POELEM-01609	Reversal: BUSINESS AUTO POLICY	01 000 000 000 2500 521	(316.00)	
20230926	09/26/2023	POELEM-01609	Reversal: BUSINESS AUTO POLICY RETURN PR	01 000 000 000 2500 521	1,636.00	
20230926	09/26/2023	POELEM-01609	Reversal: BUSINESS AUTO POLICY RETURN PR	01 000 000 000 2500 521	70.00	
20230926	09/26/2023	POELEM-01609	Correction: BUSINESS AUTO POLICY RETURN	01 000 000 000 2700 520	(70.00)	
20230926	09/26/2023	POELEM-01609	Correction: BUSINESS AUTO POLICY RETURN	01 000 000 000 2700 520	(1,636.00)	
20230926	09/26/2023	POELEM-01609	Correction: BUSINESS AUTO POLICY	01 000 000 000 2700 520	316.00	
20230926	09/26/2023	POELEM-01609	Correction: BUSINESS AUTO POLICY	01 000 000 000 2700 520	1,080.00	
20230926	09/26/2023	POELEM-01609	Correction: BUSINESS AUTO POLICY	01 000 000 000 2700 520	52.00	
Check Number: 45833	Check Type: Check	Check Date: 09/26/2023	Vendor: GRAB	GRAB 'N GO	Check Total:	260.96
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20230926	09/26/2023	POELEM-01611	TEACHER IN SERVICE SUPPLIES	01 000 000 000 2310 290	260.96	
Check Number: 45834	Check Type: Check	Check Date: 09/26/2023	Vendor: HARLOWBIS	HARLOW'S BUS SALES, INC - BISMARCK	Check Total:	725.85
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
03P6810	09/26/2023	POELEM-01621	ACTUATOR ELECTRIC LOCK	01 000 000 000 2700 673	725.85	
Check Number: 45835	Check Type: Check	Check Date: 09/26/2023	Vendor: JEEPSWE	JEEPERS SWEEPERS LLP	Check Total:	6,300.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
10769	09/26/2023	POELEM-01593	POWER SWEEP ENTIRE LOT. BLOW OFF SIDE WA	01 000 000 000 2600 450	6,300.00	
10769	09/26/2023	POELEM-01593	Reversal: POWER SWEEP ENTIRE LOT. BLOW O	01 000 000 000 2600 450	(6,300.00)	
10769	09/26/2023	POELEM-01593	Correction: POWER SWEEP ENTIRE LOT. BLOW	03 000 000 000 4220 435	6,300.00	
Check Number: 45836	Check Type: Check	Check Date: 09/26/2023	Vendor: JWPEPPER	JW PEPPER & SON, INC	Check Total:	357.98
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20230926	09/26/2023	HS-00905	music 364529848	01 000 000 140 1000 612	6.00	
20230926	09/26/2023	HS-00905	music 365567497	01 000 000 140 1000 612	65.00	
20230926	09/26/2023	HS-00905	music 365575331	01 000 000 140 1000 612	80.00	
20230926	09/26/2023	HS-00905	music 365582802	01 000 000 140 1000 612	153.98	

**Detail Check Register**

Posted; Batch Description 4 Records Selected; Fund Number 01, 03, 04; Processing  
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Checking Account:	1	Fund 01					
365592307	09/26/2023	HS-00889	music	01 000 000 140 1000 612		53.00	
Check Number: 45837	Check Type: Check	Check Date: 09/26/2023	Vendor: KRAUANDER	KRAUS-ANDERSON CONSTRUCTION COMPANY	Check Total:	81,864.45	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
59938	09/26/2023	POELEM-01620	APP #31	03 000 000 000 4220 435	81,864.45		
Check Number: 45838	Check Type: Check	Check Date: 09/26/2023	Vendor: MENARDSDIC	MENARDS DICKINSON	Check Total:	1,530.92	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
34781	09/26/2023	POELEM-01610	PAINT, HELMSMAN URETHANE, SANDING BLOCKS	01 000 000 000 2600 611	96.42		
35250	09/26/2023	ELEM-01351	Recliner	01 000 000 890 3300 611	786.50		
35250	09/26/2023	ELEM-01351	STOVE	01 000 000 890 3300 730	648.00		
Check Number: 45839	Check Type: Check	Check Date: 09/26/2023	Vendor: MYSTERYSCI	MYSTERY SCIENCE	Check Total:	3,860.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20230926	09/26/2023	POELEM-01597	KINDER PACK X2	01 000 000 110 1000 610	640.00		
20230926	09/26/2023	POELEM-01597	1, 2, 3, 4 GRADE PACKS X2	01 000 000 120 1000 611	3,220.00		
Check Number: 45840	Check Type: Check	Check Date: 09/26/2023	Vendor: NUVENTO	NUVENTO	Check Total:	328.25	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
NUV_220761	09/26/2023	POELEM-01604	EDUHEALTH VER 3 - SEP 2023	01 000 000 200 2835 810	163.50		
NUV_220761	09/26/2023	POELEM-01604	EDUHEALTH VER 3 - JULY 2023	01 000 000 200 2835 810	164.75		
Check Number: 45841	Check Type: Check	Check Date: 09/26/2023	Vendor: PEARCE	PEARCE & DURICK	Check Total:	331.25	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20230926	09/26/2023	POELEM-01601	MISC REVIEW POLICIES	01 000 000 000 2500 330	331.25		
Check Number: 45842	Check Type: Check	Check Date: 09/26/2023	Vendor: PFM	PFM FINANCIAL ADVISORS, LLC	Check Total:	2,500.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
125258	09/26/2023	POELEM-01596	full defeasance of general obligation bu	04 000 000 000 6100 330	2,500.00		
Check Number: 45843	Check Type: Check	Check Date: 09/26/2023	Vendor: PLUMBMASTE	PROFESSIONAL PLUMBING GROUP	Check Total:	385.32	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
10030731	09/26/2023	ELEM-01347	A-1107-A Urinal Complete Kit For 1.0 gpf	01 000 000 000 2600 611	231.90		
10030731	09/26/2023	ELEM-01347	Sloan A-38-A Drop-In Closet Repair Kit (	01 000 000 000 2600 611	153.42		
Check Number: 45844	Check Type: Check	Check Date: 09/26/2023	Vendor: POPPLERS	POPPLERS MUSIC INC	Check Total:	5.99	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20230926	09/26/2023	ELEM-01320	Suzuki Bass Xylo Pins - P3	01 000 000 120 1000 612	2.00		
20230926	09/26/2023	ELEM-01320	shipping	01 000 000 120 1000 618	3.99		
Check Number: 45845	Check Type: Check	Check Date: 09/26/2023	Vendor: RUDYS	RUDY'S LOCK AND KEY	Check Total:	40.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
62083	09/26/2023	POELEM-01594	KEY CUTS E KEYS	01 000 000 000 2600 450	40.00		

**Detail Check Register**

Posted; Batch Description 4 Records Selected; Fund Number 01, 03, 04; Processing  
Month 09/2023

**Checking Account: 1**

**Fund 01**

Check Number	Check Type	Check Date	Vendor	Detail Description	Chart of Account Number	Check Total
45846	Check	09/26/2023	SANFORDH	SANFORD HEALTH OCCUPATIONAL MEDICINE	01 000 000 000 2700 390	200.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>		<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
725425	09/26/2023	POELEM-01613		DOT EXAM - G. WILZ, C. JOHNSEN		200.00
45847	Check	09/26/2023	SAVVAS	SAVVAS LEARNING COMPANY LCC.		4,544.90
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>		<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20230926	09/26/2023	HS-00848		shipping and handling	01 000 000 120 1000 618	69.98
20230926	09/26/2023	HS-00848		6th grade additional digital courseware	01 000 000 120 1000 640	715.00
20230926	09/26/2023	HS-00848		shipping and handling	01 000 000 130 1000 618	279.92
20230926	09/26/2023	HS-00848		7th Grade math books volume 1	01 000 000 130 1000 640	870.00
20230926	09/26/2023	HS-00848		7th grade math books volume 2	01 000 000 130 1000 640	870.00
20230926	09/26/2023	HS-00848		8th grade math books volume 1	01 000 000 130 1000 640	870.00
20230926	09/26/2023	HS-00848		8th grade math books volume2	01 000 000 130 1000 640	870.00
45848	Check	09/26/2023	SOLUTREE	SOLUTION TREE		5,200.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>		<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
S286050	09/26/2023	POELEM-01622		SPD502 PROFESSIONAL DEVELOPMENT WITH PET	01 082 000 298 1000 300 2023	5,200.00
45849	Check	09/26/2023	SPETHMAN	SPETHMAN BOBCAT SERVICES		145.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>		<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
4801	09/26/2023	POELEM-01614		REMOVED CONCRETE FROM OLD PLAYGROUND	03 000 000 000 4220 435	145.00
45850	Check	09/26/2023	STEWDER	DEREK STEWART		2,280.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>		<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20230926	09/26/2023	POELEM-01605		SCHOOL & COMMUNITY INTERVIEWS, DATA ANAL	01 082 000 298 1000 300 2023	2,280.00
45851	Check	09/26/2023	SURESIGN	SURE SIGN		2,860.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>		<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
15590	09/26/2023	HS-00890		3 x 4 Gym Sponsor Signs	01 000 000 140 2410 611	1,960.00
15590	09/26/2023	HS-00890		3 x 5 Gym Sponsor Signs	01 000 000 140 2410 611	900.00
V*15590	09/28/2023	HS-00890		3 x 4 Gym Sponsor Signs	01 000 000 140 2410 611	(1,960.00)
V*15590	09/28/2023	HS-00890		3 x 5 Gym Sponsor Signs	01 000 000 140 2410 611	(900.00)
45852	Check	09/26/2023	SYSCO	SYSCO NORTH DAKOTA, INC		580.32
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>		<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20230926	09/26/2023	POELEM-01617		TEACHER IN SERVICE SUPPLIES 295498137	01 000 000 000 2310 290	244.00
20230926	09/26/2023	POELEM-01617		COFFEE FOR LOUNGE 295480854	01 000 000 000 2310 290	336.32
45853	Check	09/26/2023	USFOOD	US FOODS		34.67
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>		<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>

**Detail Check Register**

Posted; Batch Description 4 Records Selected; Fund Number 01, 03, 04; Processing  
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<b>Checking Account: 1</b>		<b>Fund 01</b>				
20230926	09/26/2023	POELEM-01618	SUPPLIES 4372526	01 000 000 000 2310 290		34.67
Check Number: 45854	Check Type: Check	Check Date: 09/26/2023	Vendor: AMAZONCAP	AMAZON CAPITAL SERVICES	Check Total:	3,057.72
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
11FG-6GK6-R7FT	09/26/2023	HS-00851	Rubbermaid Commercial Products Tilt Dump	01 000 000 000 2600 611	604.00	
1CMG-GTJP-6XW4	09/26/2023	HS-00859	CableCreation [5-Pack] Short USB to Micr	01 000 000 140 1000 611	41.96	
1CMG-GTJP-6XW4	09/26/2023	HS-00859	HDMI Cable 4K Ultra HD 10 Foot (50 Pack)	01 000 000 140 1000 611	188.09	
1HTN-JRFM-GNLX	09/26/2023	ELEM-01357	wonders grade 5 spanish edition close re	01 000 000 120 1000 611	8.08	
1HTN-JRFM-GNLX	09/26/2023	ELEM-01357	wonders grade 5 spanish edition reading/	01 000 000 120 1000 611	30.29	
1HTN-JRFM-GNLX	09/26/2023	ELEM-01357	wonders grade 5 spanish literature antho	01 000 000 120 1000 611	89.11	
1HTN-JRFM-GNLX	09/26/2023	ELEM-01357	SHIPPING	01 000 000 120 1000 618	7.64	
1NFG-QH9C-14LM	09/26/2023	ELEM-01377	Air Purifier	01 000 000 890 3300 611	89.99	
1NFG-QH9C-14LM	09/26/2023	ELEM-01377	AAA Batteries	01 000 000 890 3300 611	13.01	
1NFG-QH9C-14LM	09/26/2023	ELEM-01377	AA Batteries	01 000 000 890 3300 611	15.36	
1NFG-QH9C-14LM	09/26/2023	ELEM-01377	Hand Soap	01 000 000 890 3300 611	18.98	
1NFG-QH9C-14LM	09/26/2023	ELEM-01377	Lysol Laundry Sanitizer	01 000 000 890 3300 611	13.47	
1NFG-QH9C-14LM	09/26/2023	ELEM-01377	Kleenex	01 000 000 890 3300 611	17.19	
1PLR-99GX-1NVV	09/26/2023	ELEM-01366	welch allyn thermometer covers	01 000 000 200 2835 610	15.69	
1PLR-99GX-1NVV	09/26/2023	ELEM-01366	2 x 2 gauze pads	01 000 000 200 2835 610	7.96	
1PLR-99GX-1NVV	09/26/2023	ELEM-01366	SHIPPING	01 000 000 200 2835 610	6.99	
1PRY-X169-7MGV	09/26/2023	ELEM-01372	Standard Size Cot	01 000 000 241 1000 730	28.99	
1QN3-FRDM-4433	09/26/2023	ELEM-01375	MAHDPRO Desk Grommet 2 Inch (50 mm) Pack	01 000 000 000 2600 611	6.99	
1T6X-DXYY-PKD7	09/26/2023	ELEM-01350	OFFICE SUPPLY	01 000 000 000 2321 290	110.00	
1T6X-DXYY-PKD7	09/26/2023	ELEM-01350	NEW OFFICE SUPPLIES	01 000 000 000 2500 690	440.35	
1T6X-DXYY-PKD7	09/26/2023	ELEM-01350	OFFICE SUPPLIES SPLIT	01 000 000 110 1000 610	140.83	
1T6X-DXYY-PKD7	09/26/2023	ELEM-01350	OFFICE SUPPLIES SPLIT	01 000 000 110 1000 610	32.35	
1T6X-DXYY-PKD7	09/26/2023	ELEM-01350	OFFICE SUPPLIES SPLIT	01 000 000 120 1000 611	75.47	
1T6X-DXYY-PKD7	09/26/2023	ELEM-01350	OFFICE SUPPLIES SPLIT	01 000 000 120 1000 611	328.60	
1T6X-DXYY-PKD7	09/26/2023	ELEM-01350	NEW OFFICE SUPPLIES	01 000 000 120 2410 611	440.34	
1TTD-9Y4W-HJ7C	09/26/2023	ELEM-01354	Osram Sylvania QTP4X32T8/UNV ISN-SC 4994	01 000 000 000 2600 611	160.00	
1VDT-L77Y-QK44	09/26/2023	ELEM-01344	Lamtetur Thermal Laminating Pouches 9"x1	01 000 000 225 1000 611	35.99	
1X1R-1FDQ-1H63	09/26/2023	ELEM-01345	Doc-cam	01 000 000 120 1000 611	90.00	

\*Denotes Expensed Invoice Item

Checking Account ID: 1

Total without Voids: 159,430.58

C. Business Manager Reports

a. Financial Reports

**Cash Receipt Listing by Received From**  
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<u>Receipt Number</u>	<u>Received From</u>	<u>Receipt Date</u>	<u>Cash Receipt Description</u>	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Amount</u>
25011	AFLAC AFLAC	09/19/2023	REFUND FOR POLICY CHANGE	01 000 000 225 1000 210	HEALTH INSURANCE	244.91
					AFLAC AFLAC Total:	244.91
25082	BRAVERA BRAVERA	09/29/2023	INTEREST EARNED	01 000 1510	INTEREST EARNED	20,619.28
					BRAVERA BRAVERA Total:	20,619.28
24984	CONOCO CONOCO PHILLIPS	09/08/2023	OIL ROYALTIES	01 000 1950	OIL ROYALTY	241.78
					CONOCO CONOCO PHILLIPS Total:	241.78
24983	CONTINENT CONTINENTAL RESOURCES	09/08/2023	OIL ROYALTIES	01 000 1950	OIL ROYALTY	183.59
					CONTINENT CONTINENTAL RESOURCES Total:	183.59
25083	DAYCARE DAYCARE	09/05/2023	DAYCARE FEES-DIRECT DEPOSIT NDDHS	01 000 1801	DAYCARE	1,110.00
24985	DAYCARE DAYCARE	09/08/2023	DAYCARE FEES-CKS	01 000 1801	DAYCARE	202.50
24988	DAYCARE DAYCARE	09/08/2023	DAYCARE PMTS-ONLINE	01 000 1801	DAYCARE	1,926.00
25012	DAYCARE DAYCARE	09/19/2023	DAYCARE PMTS-CKS	01 000 1801	DAYCARE	324.00
25021	DAYCARE DAYCARE	09/19/2023	DAYCARE FEES-ONLINE PMTS	01 000 1801	DAYCARE	2,873.50
25031	DAYCARE DAYCARE	09/19/2023	DAYCARE PMTS-CKS	01 000 1801	DAYCARE	1,110.00
25051	DAYCARE DAYCARE	09/27/2023	DAYCARE PMTS-ONLINE	01 000 1801	DAYCARE	2,305.50
25055	DAYCARE DAYCARE	09/27/2023	DAYCARE PMTS-CASH	01 000 1801	DAYCARE	300.00
					DAYCARE DAYCARE Total:	10,151.50
25084	DPI DEPT OF PUBLIC INSTRUCTION	09/29/2023	STATE AID AND TRANSPORTATION	01 000 3110	STATE AID	388,925.43
25084	DPI DEPT OF PUBLIC INSTRUCTION	09/29/2023	STATE AID AND TRANSPORTATION	01 000 3130	TRANSPORTATION AID	35,901.79
					DPI DEPT OF PUBLIC INSTRUCTION Total:	424,827.22
25014	DUNNCO DUNN COUNTY AUDITOR	09/08/2023	GENERAL, BLDGS, BONDS	01 000 1110	GENERAL-DISTRICT PROPERTY TAX	2,408.01
25014	DUNNCO DUNN COUNTY AUDITOR	09/08/2023	GENERAL, BLDGS, BONDS	03 000 1161	PROPERTY TAXES	418.81
25014	DUNNCO DUNN COUNTY AUDITOR	09/08/2023	GENERAL, BLDGS, BONDS	04 000 1171	SINKING AND INTEREST #2	1,065.61
25048	DUNNCO DUNN COUNTY AUDITOR	09/20/2023	FLOOD CONTROL	01 000 4220	FLOOD CONTROL	34,130.07
					DUNNCO DUNN COUNTY AUDITOR Total:	38,022.50

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<u>Receipt Number</u>	<u>Received From</u>	<u>Receipt Date</u>	<u>Cash Receipt Description</u>	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Amount</u>
25010	HOTLUNCH HOT LUNCH ACCOUNT	09/19/2023	REIMBURSE WAGES & BENEFITS	01 000 000 910 3100 120	SALARIES	9,464.23
25010	HOTLUNCH HOT LUNCH ACCOUNT	09/19/2023	REIMBURSE WAGES & BENEFITS	01 000 000 910 3100 210	HEALTH INSURANCE	891.64
25010	HOTLUNCH HOT LUNCH ACCOUNT	09/19/2023	REIMBURSE WAGES & BENEFITS	01 000 000 910 3100 220	FICA	719.22
25010	HOTLUNCH HOT LUNCH ACCOUNT	09/19/2023	REIMBURSE WAGES & BENEFITS	01 000 000 910 3100 230	PERS	1,222.20
HOTLUNCH HOT LUNCH ACCOUNT Total:						12,297.29
25015	KLATMAC KLATT MACINDA	09/19/2023	FACS CLASS FEES-CASH&CKS	01 000 000 140 1000 611	SUPPLIES	1,175.00
KLATMAC KLATT MACINDA Total:						1,175.00
24981	LIMEROCK LIME ROCK RESOURCES	09/08/2023	OIL ROYALTIES	01 000 1950	OIL ROYALTY	59.50
LIMEROCK LIME ROCK RESOURCES Total:						59.50
24982	MARATHON MARATHON OIL CO	09/08/2023	OIL ROYALTIES	01 000 1950	OIL ROYALTY	101.77
MARATHON MARATHON OIL CO Total:						101.77
25030	MDU MONTANA DAKOTA UTILITIES CO.	09/19/2023	REFUND 2017-2023 OVERCHARGES	01 000 1990	MISC INCOME	156,696.16
MDU MONTANA DAKOTA UTILITIES CO. Total:						156,696.16
24989	PRE PRESCHOOL FEES	09/08/2023	PRESCHOOL PMTS-ONLINE	01 000 1800	PRE SCHOOL	150.00
25013	PRE PRESCHOOL FEES	09/19/2023	PRESCHOOL FEES-CASH & CKS	01 000 1800	PRE SCHOOL	1,421.00
25023	PRE PRESCHOOL FEES	09/19/2023	PRESCHOOL FEES-ONLINE PMTS	01 000 1800	PRE SCHOOL	2,381.00
25050	PRE PRESCHOOL FEES	09/27/2023	PRESCHOOL FEES-CKS	01 000 1800	PRE SCHOOL	450.00
25052	PRE PRESCHOOL FEES	09/27/2023	PRESCHOOL FEES-ONLINE	01 000 1800	PRE SCHOOL	825.00
PRE PRESCHOOL FEES Total:						5,227.00
24986	RENTAL RENTAL INCOME FROM STAFF HOUSING	09/08/2023	STAFF RENTAL PMTS-CKS	03 000 1540	RENTAL INCOME SCHOOL HOUSING	3,350.00
24990	RENTAL RENTAL INCOME FROM STAFF HOUSING	09/08/2023	STAFF RENTAL PMTS-ONLINE	03 000 1540	RENTAL INCOME SCHOOL HOUSING	3,450.00
RENTAL RENTAL INCOME FROM STAFF HOUSING Total:						6,800.00
25047	STATETREAS STATE TREASURER - ND	09/22/2023	OIL & GAS PRODUCTION TAX	01 000 2210	OIL & GAS PRODUCTION TAX	399,779.85

**Cash Receipt Listing by Received From**  
Posted; Entries to Include Entries with Amounts; Fund Number 01, 03, 04; Processing  
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<u>Receipt Number</u>	<u>Received From</u>	<u>Receipt Date</u>	<u>Cash Receipt Description</u>	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Amount</u>
STATETREAS STATE TREASURER - ND Total:						399,779.85
25016	WALLJEN WALLACE JENNIFER	09/19/2023	FACS FEE-CK	01 000 000 140 1000 611	SUPPLIES	56.00
25017	WALLJEN WALLACE JENNIFER	09/19/2023	AG ED FEE-CK	01 000 000 310 1000 611	SUPPLIES	56.00
25018	WALLJEN WALLACE JENNIFER	09/19/2023	AG ED FEES-CKS	01 000 000 310 1000 611	SUPPLIES	168.00
25019	WALLJEN WALLACE JENNIFER	09/19/2023	FACS FEES-ONLINE PMTS	01 000 000 140 1000 611	SUPPLIES	224.00
25020	WALLJEN WALLACE JENNIFER	09/19/2023	AG ED FEES-ONLINE	01 000 000 310 1000 611	SUPPLIES	56.00
WALLJEN WALLACE JENNIFER Total:						560.00
24980	ZASTRHO ZASTOUPIL RHONDA	09/08/2023	HOSPITAL SERVICES- GARNISHMENT FORM	01 000 1990	MISC INCOME	25.00
25022	ZASTRHO ZASTOUPIL RHONDA	09/19/2023	FACS FEE-ONLINE PMTS	01 000 000 140 1000 611	SUPPLIES	56.00
25049	ZASTRHO ZASTOUPIL RHONDA	09/27/2023	STUDENT DESK SALE TO APPLE CREEK	01 000 1990	MISC INCOME	25.00
ZASTRHO ZASTOUPIL RHONDA Total:						106.00

Summary Totals

<u>Account Type</u>		<u>Cash Accounts</u>		<u>Receivable Accounts</u>
Subtotal Revenue	1,062,760.15	01 101	1,068,808.93	
Subtotal Expense	14,333.20	03 101	7,218.81	
Subtotal General Ledger		04 101	1,065.61	
Account Total	1,077,093.35	Total:	1,077,093.35	

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
<b>01</b>	<b>GENERAL FUND</b>				
<b>2210</b>	<b>CURRICULUM IMPROVEMENT</b>				
01 000 000 000 2210 110	SALARIES	58,300.00	4,858.34	4,858.34	53,441.66
01 000 000 000 2210 210	HEALTH INSURANCE	8,640.48	720.04	720.04	7,920.44
01 000 000 000 2210 220	FICA	5,120.95	426.74	916.88	4,204.07
01 000 000 000 2210 230	TFFR	12,955.56	1,079.64	2,087.64	10,867.92
01 000 000 000 2210 300	PROFESSIONAL SERVICES	80,000.00	176.00	12,619.91	67,380.09
01 000 000 000 2210 430	CONTRACTS	1,500.00	0.00	1,500.00	0.00
01 000 000 000 2210 580	TRAVEL	1,000.00	176.40	176.40	823.60
01 000 000 000 2210 611	SUPPLIES	1,000.00	0.00	0.00	1,000.00
01 000 000 000 2210 730	EQUIPMENT	500.00	0.00	0.00	500.00
01 000 000 000 2210 890	OTHER	1,200.00	0.00	0.00	1,200.00
<b>2210</b>	<b>CURRICULUM IMPROVEMENT</b>	<b>170,216.99</b>	<b>7,437.16</b>	<b>22,879.21</b>	<b>147,337.78</b>
<b>2213</b>	<b>WELLNESS</b>				
01 000 000 000 2213 110	SALARIES	2,000.00	0.00	0.00	2,000.00
01 000 000 000 2213 220	FICA	153.00	0.00	0.00	153.00
01 000 000 000 2213 230	TFFR	444.44	0.00	0.00	444.44
01 000 000 000 2213 290	OTHER EMPLOYEE BENEFITS	1,500.00	0.00	0.00	1,500.00
01 000 000 000 2213 580	TRAVEL	3,500.00	0.00	0.00	3,500.00
01 000 000 000 2213 611	SUPPLIES	250.00	0.00	0.00	250.00
01 000 000 000 2213 810	DUES & FEES	2,000.00	0.00	0.00	2,000.00
<b>2213</b>	<b>WELLNESS</b>	<b>9,847.44</b>	<b>0.00</b>	<b>0.00</b>	<b>9,847.44</b>
<b>2222</b>	<b>LIBRARY</b>				
01 000 000 000 2222 110	SALARIES	53,500.00	4,458.34	4,458.34	49,041.66
01 000 000 000 2222 130	SUBS/AIDES	22,275.00	1,397.39	2,814.74	19,460.26
01 000 000 000 2222 210	HEALTH INSURANCE	17,280.96	1,200.06	1,200.06	16,080.90
01 000 000 000 2222 220	FICA	7,118.78	501.53	609.96	6,508.82
01 000 000 000 2222 230	TFFR	15,288.06	1,203.31	1,408.57	13,879.49
01 000 000 000 2222 430	CONTRACTS	6,500.00	0.00	500.00	6,000.00
01 000 000 000 2222 580	TRAVEL	500.00	0.00	0.00	500.00
01 000 000 000 2222 611	SUPPLIES	4,500.00	0.00	355.33	4,144.67
01 000 000 000 2222 618	FREIGHT	250.00	0.00	0.00	250.00
01 000 000 000 2222 641	BOOKS-H.S.	2,500.00	0.00	0.00	2,500.00
01 000 000 000 2222 642	BOOKS-ELEM	2,500.00	0.00	0.00	2,500.00
01 000 000 000 2222 650	PERIODICALS	2,000.00	160.00	160.00	1,840.00
01 000 000 000 2222 670	SOFTWARE	1,000.00	0.00	0.00	1,000.00
01 000 000 000 2222 730	EQUIPMENT	2,000.00	0.00	0.00	2,000.00
<b>2222</b>	<b>LIBRARY</b>	<b>137,212.80</b>	<b>8,920.63</b>	<b>11,507.00</b>	<b>125,705.80</b>
<b>2310</b>	<b>BOARD OF EDUCATION</b>				
01 000 000 000 2310 110	SALARIES--EARLY RETIREMENT	0.00	0.00	0.00	0.00
01 000 000 000 2310 120	SALARIES--BUSINESS MANAGER	0.00	0.00	0.00	0.00
01 000 000 000 2310 210	HEALTH INSURANCE	0.00	0.00	0.00	0.00
01 000 000 000 2310 220	FICA	1,912.50	0.00	234.00	1,678.50
01 000 000 000 2310 221	ND OASIS	0.00	0.00	0.00	0.00
01 000 000 000 2310 230	TFFR & PERS	0.00	0.00	0.00	0.00
01 000 000 000 2310 250	UNEMPLOYMENT COMPENSATION	1,500.00	0.00	0.00	1,500.00
01 000 000 000 2310 260	WORKMEN'S COMPENSATION	12,500.00	0.00	10,437.80	2,062.20
01 000 000 000 2310 290	OTHER EMPLOYEE BENEFITS	30,000.00	5,123.32	8,940.20	21,059.80
01 000 000 000 2310 310	BOARD SALARY	25,000.00	0.00	0.00	25,000.00
01 000 000 000 2310 580	TRAVEL	5,000.00	0.00	56.35	4,943.65
01 000 000 000 2310 650	PERIODICALS	500.00	0.00	0.00	500.00
01 000 000 000 2310 730	EQUIPMENT	1,000.00	0.00	0.00	1,000.00
01 000 000 000 2310 810	DUES & FEES	25,000.00	375.00	1,625.00	23,375.00
01 000 000 000 2310 890	CONSOLIDATION	0.00	0.00	0.00	0.00
<b>2310</b>	<b>BOARD OF EDUCATION</b>	<b>102,412.50</b>	<b>5,498.32</b>	<b>21,293.35</b>	<b>81,119.15</b>
<b>2321</b>	<b>SUPERINTENDENT'S OFFICE</b>				
01 000 000 000 2321 110	SALARIES--SUPERINTENDENT	151,280.00	11,636.92	34,910.76	116,369.24
01 000 000 000 2321 120	SALARIES--SECRETARY	0.00	0.00	0.00	0.00
01 000 000 000 2321 210	HEALTH INSURANCE	20,886.96	1,740.58	5,221.74	15,665.22
01 000 000 000 2321 220	FICA	11,572.92	868.80	2,627.56	8,945.36
01 000 000 000 2321 230	TFFR	31,031.78	2,585.98	7,757.94	23,273.84
01 000 000 000 2321 290	OTHER EMPLOYEE BENEFITS	7,000.00	493.34	1,260.02	5,739.98
01 000 000 000 2321 580	TRAVEL	6,000.00	593.66	725.96	5,274.04
01 000 000 000 2321 670	SOFTWARE	500.00	0.00	0.00	500.00
01 000 000 000 2321 730	EQUIPMENT	2,500.00	0.00	1,799.00	701.00
01 000 000 000 2321 810	DUES & FEES	3,000.00	1,515.00	1,565.00	1,435.00
<b>2321</b>	<b>SUPERINTENDENT'S OFFICE</b>	<b>233,771.66</b>	<b>19,434.28</b>	<b>55,867.98</b>	<b>177,903.68</b>
<b>2500</b>	<b>BUSINESS OFFICE</b>				
01 000 000 000 2500 120	Salaries	250,473.45	10,751.77	49,313.31	201,160.14

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 000 2500 210	HEALTH INSURANCE	52,856.29	2,322.36	9,731.28	43,125.01
01 000 000 000 2500 220	FICA	21,606.87	916.64	4,122.11	17,484.76
01 000 000 000 2500 230	PERS	36,696.25	1,480.60	7,021.99	29,674.26
01 000 000 000 2500 290	OTHER EMPLOYEE BENEFITS	5,000.00	492.10	992.10	4,007.90
01 000 000 000 2500 330	PROFESSIONAL SERV - AUDITS	25,000.00	1,540.00	14,070.00	10,930.00
01 000 000 000 2500 430	CONTRACTS	3,800.00	253.21	475.97	3,324.03
01 000 000 000 2500 431	POSTAGE METER	5,000.00	0.00	299.13	4,700.87
01 000 000 000 2500 521	PROPERTY INSURANCE	55,000.00	17,849.03	17,849.03	37,150.97
01 000 000 000 2500 522	LIABILITY INSURANCE	10,000.00	0.00	0.00	10,000.00
01 000 000 000 2500 532	POSTAGE	4,000.00	1,179.85	1,179.85	2,820.15
01 000 000 000 2500 540	LEGALS-ADS	5,000.00	515.84	1,004.51	3,995.49
01 000 000 000 2500 550	PRINTING & BINDING	500.00	0.00	0.00	500.00
01 000 000 000 2500 580	TRAVEL	2,000.00	0.00	0.00	2,000.00
01 000 000 000 2500 618	FREIGHT	250.00	21.80	34.78	215.22
01 000 000 000 2500 619	SUPPLIES TO BE DIST.	200.00	0.00	0.00	200.00
01 000 000 000 2500 670	SOFTWARE	12,000.00	0.00	0.00	12,000.00
01 000 000 000 2500 690	MISC SUPPLIES	3,000.00	672.15	969.37	2,030.63
01 000 000 000 2500 730	EQUIPMENT	12,000.00	0.00	8,995.00	3,005.00
01 000 000 000 2500 830	INTEREST	0.00	0.00	0.00	0.00
2500 BUSINESS OFFICE		<u>504,382.86</u>	<u>37,995.35</u>	<u>116,058.43</u>	<u>388,324.43</u>
<b>2600 M &amp; O OF PLANT</b>					
01 000 000 000 2600 120	SALARIES	246,653.35	12,808.81	58,877.40	187,775.95
01 000 000 000 2600 121	PART TIME SALARY	44,871.15	0.00	17,993.18	26,877.97
01 000 000 000 2600 210	HEALTH INSURANCE	51,842.16	2,160.12	14,258.48	37,583.68
01 000 000 000 2600 220	FICA	23,623.60	1,021.21	6,093.92	17,529.68
01 000 000 000 2600 230	PERS	44,113.01	1,583.15	10,594.51	33,518.50
01 000 000 000 2600 411	WATER/SEWER	32,000.00	4,570.66	11,153.43	20,846.57
01 000 000 000 2600 421	GARBAGE	20,000.00	1,197.00	3,591.00	16,409.00
01 000 000 000 2600 431	FIRE EXTINGUISHERS	5,000.00	1,579.00	2,504.00	2,496.00
01 000 000 000 2600 432	PEST CONTROL	1,500.00	342.66	342.66	1,157.34
01 000 000 000 2600 433	CLOCK SYSTEM	4,000.00	0.00	0.00	4,000.00
01 000 000 000 2600 434	HEATING SYSTEM	25,000.00	0.00	0.00	25,000.00
01 000 000 000 2600 435	OTHER CONTRACTS	15,000.00	886.34	2,842.58	12,157.42
01 000 000 000 2600 441	RENTALS	0.00	0.00	0.00	0.00
01 000 000 000 2600 450	CONSTRUCTION SERVICES	100,000.00	5,202.75	6,039.92	93,960.98
01 000 000 000 2600 531	TELEPHONE	24,000.00	1,387.95	4,595.03	19,404.07
01 000 000 000 2600 611	SUPPLIES	90,000.00	25,221.31	39,538.75	50,461.25
01 000 000 000 2600 618	FREIGHT	1,000.00	972.37	1,875.69	(875.69)
01 000 000 000 2600 621	ELECTRICITY	200,000.00	22,460.80	48,846.15	151,153.85
01 000 000 000 2600 622	NATURAL GAS	150,000.00	4,443.72	7,475.20	142,524.80
01 000 000 000 2600 626	GAS-MAINTENANCE	3,000.00	0.00	66.74	2,933.26
01 000 000 000 2600 627	DIESEL	2,500.00	178.61	312.94	2,187.06
01 000 000 000 2600 730	EQUIPMENT	30,000.00	82.50	82.50	29,917.50
2600 M & O OF PLANT		<u>1,114,103.27</u>	<u>86,098.96</u>	<u>237,084.08</u>	<u>877,019.19</u>
<b>2700 TRANSPORTATION</b>					
01 000 000 000 2700 110	SALARIES--TRANSPORTATION DIR	8,190.00	0.00	455.00	7,735.00
01 000 000 000 2700 120	SALARIES-BUS MECHANIC	0.00	0.00	0.00	0.00
01 000 000 000 2700 121	PART TIME SALARY-BUS DRIVER	242,707.14	19,400.81	19,400.81	223,306.33
01 000 000 000 2700 122	SUB SALARY	4,000.00	90.00	90.00	3,910.00
01 000 000 000 2700 210	HEALTH INSURANCE	0.00	0.00	0.00	0.00
01 000 000 000 2700 220	FICA	19,499.63	1,491.00	1,525.80	17,973.83
01 000 000 000 2700 230	PERS	12,483.42	803.13	803.13	11,680.29
01 000 000 000 2700 290	OTHER EMPLOYEE BENEFITS	500.00	0.00	100.00	400.00
01 000 000 000 2700 330	OTHER PROFESSIONAL SERVICES	5,500.00	260.00	260.00	5,240.00
01 000 000 000 2700 390	PHYSICALS	2,500.00	400.00	525.00	1,975.00
01 000 000 000 2700 431	TWO WAY RADIO	3,000.00	0.00	0.00	3,000.00
01 000 000 000 2700 432	FIRE EXTING. SERVICE	1,000.00	0.00	0.00	1,000.00
01 000 000 000 2700 519	TRANSPORTATION-FAMILY TYPE	5,500.00	0.00	0.00	5,500.00
01 000 000 000 2700 520	INSURANCE	20,000.00	(258.00)	(258.00)	20,258.00
01 000 000 000 2700 580	TRAVEL	2,500.00	137.55	320.95	2,179.05
01 000 000 000 2700 611	SUPPLIES	2,000.00	51.28	51.28	1,948.72
01 000 000 000 2700 626	GASOLINE	3,500.00	668.55	1,769.22	1,730.78
01 000 000 000 2700 627	DIESEL	120,000.00	5,175.58	6,222.94	113,777.06
01 000 000 000 2700 671	OIL AND GREASE	5,000.00	287.97	287.97	4,712.03
01 000 000 000 2700 672	TIRES AND TUBES	10,000.00	466.82	466.82	9,533.18
01 000 000 000 2700 673	REPAIRS	120,000.00	9,138.38	16,027.90	103,972.10
01 000 000 000 2700 732	VEHICLE REPLACEMENT	140,000.00	0.00	0.00	140,000.00
2700 TRANSPORTATION		<u>727,880.19</u>	<u>38,113.07</u>	<u>48,048.82</u>	<u>679,831.37</u>
<b>6300 TRANSFERS TO OTHER FUNDS</b>					
01 000 000 000 6300 920	TRANSFER OF FUNDS	0.00	0.00	0.00	0.00

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
6300	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00
<b>6320</b>	<b>TRANSFER TO SPECIAL RESERVE</b>				
01 000 000 000 6320 920	TRANSFER OF FUNDS TO SPECIAL RESERVE	0.00	0.00	0.00	0.00
6320	TRANSFER TO SPECIAL RESERVE	0.00	0.00	0.00	0.00
<b>6330</b>	<b>TRANSFER TO CAPITAL PROJECTS</b>				
01 000 000 000 6330 920	TRANSFER OF FUNDS TO CAPITAL PROJECTS	0.00	0.00	0.00	0.00
6330	TRANSFER TO CAPITAL PROJECTS	0.00	0.00	0.00	0.00
<b>6350</b>	<b>TRANSFER TO FOOD SERVICE</b>				
01 000 000 000 6350 920	TRANSFER OF FUNDS TO FOOD SERVICE	120,000.00	0.00	0.00	120,000.00
6350	TRANSFER TO FOOD SERVICE	120,000.00	0.00	0.00	120,000.00
<b>6360</b>	<b>TRANSFER TO STUDENT ACTIVITY</b>				
01 000 000 000 6360 920	TRANSFER OF FUNDS STUDENT ACTIVITY	0.00	0.00	0.00	0.00
6360	TRANSFER TO STUDENT ACTIVITY	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	3,119,827.71	203,497.77	512,738.87	2,607,088.84
<b>1000</b>	<b>INSTRUCTION</b>				
01 000 000 110 1000 110	SALARIES	178,010.00	14,834.16	14,834.16	163,175.84
01 000 000 110 1000 130	SUBS/AIDES	25,087.30	0.00	0.00	25,087.30
01 000 000 110 1000 210	HEALTH INSURANCE	32,110.80	2,675.90	2,675.90	29,434.90
01 000 000 110 1000 220	FICA	16,858.98	1,190.66	1,190.66	15,668.32
01 000 000 110 1000 230	TFFR	39,557.89	3,296.48	3,296.48	36,261.41
01 000 000 110 1000 290	OTHER EMPLOYEE BENEFITS	5,300.00	0.00	0.00	5,300.00
01 000 000 110 1000 430	CONTRACTS	4,000.00	0.00	0.00	4,000.00
01 000 000 110 1000 610	SUPPLIES	10,000.00	1,865.71	9,306.12	693.88
01 000 000 110 1000 618	FREIGHT	500.00	25.32	69.06	430.94
01 000 000 110 1000 640	BOOKS	1,000.00	0.00	0.00	1,000.00
01 000 000 110 1000 670	SOFTWARE	3,000.00	4,449.46	4,449.46	(1,449.46)
01 000 000 110 1000 730	EQUIPMENT	7,000.00	773.40	6,538.50	461.50
1000	INSTRUCTION	322,424.97	29,111.09	42,360.34	280,064.63
110	KINDERGARTEN	322,424.97	29,111.09	42,360.34	280,064.63
<b>1000</b>	<b>INSTRUCTION</b>				
01 000 000 120 1000 110	SALARIES	1,267,991.35	97,895.88	97,895.88	1,170,095.47
01 000 000 120 1000 130	SUBS/AIDES	125,782.30	6,629.57	9,126.72	116,655.58
01 000 000 120 1000 210	HEALTH INSURANCE	260,555.97	19,769.00	19,769.00	240,786.97
01 000 000 120 1000 220	FICA	103,743.50	7,913.28	8,104.31	95,639.19
01 000 000 120 1000 230	TFFR	285,702.81	22,187.54	22,324.09	263,378.72
01 000 000 120 1000 290	OTHER EMPLOYEE BENEFITS	5,725.00	125.98	225.98	5,499.02
01 000 000 120 1000 430	CONTRACTS	22,000.00	0.00	0.00	22,000.00
01 000 000 120 1000 560	TUITION TO LEA'S IN STATE	3,000.00	0.00	0.00	3,000.00
01 000 000 120 1000 580	TRAVEL	3,000.00	472.46	1,233.11	1,766.89
01 000 000 120 1000 611	SUPPLIES	75,000.00	12,464.14	45,967.24	29,032.76
01 000 000 120 1000 612	MUSIC SUPPLIES	4,000.00	178.70	178.70	3,821.30
01 000 000 120 1000 618	FREIGHT	2,000.00	265.70	811.04	1,188.96
01 000 000 120 1000 640	BOOKS	29,000.00	715.00	2,277.15	26,722.85
01 000 000 120 1000 670	SOFTWARE	20,000.00	1,779.78	1,779.78	18,220.22
01 000 000 120 1000 730	EQUIPMENT	20,000.00	1,804.60	15,256.50	4,743.50
01 000 000 120 1000 810	DUES & FEES	3,000.00	0.00	0.00	3,000.00
1000	INSTRUCTION	2,230,500.93	172,201.63	224,949.50	2,005,551.43
<b>2410</b>	<b>OFFICE OF PRINCIPAL SERVICES</b>				
01 000 000 120 2410 110	SALARIES	91,529.15	7,627.42	7,627.42	83,901.73
01 000 000 120 2410 120	SALARIES-SECRETARY	35,371.01	1,156.54	5,005.10	30,365.91
01 000 000 120 2410 210	HEALTH INSURANCE	29,527.32	2,160.60	2,887.96	26,639.36
01 000 000 120 2410 220	FICA	10,368.85	680.38	1,012.28	9,356.57
01 000 000 120 2410 230	TFFR	25,737.43	1,850.39	2,388.46	23,348.97
01 000 000 120 2410 430	CONTRACTS	500.00	0.00	0.00	500.00
01 000 000 120 2410 580	TRAVEL	1,500.00	0.00	0.00	1,500.00
01 000 000 120 2410 611	SUPPLIES	500.00	440.34	440.34	59.66
01 000 000 120 2410 618	FREIGHT	100.00	0.00	0.00	100.00
01 000 000 120 2410 670	SOFTWARE	200.00	0.00	0.00	200.00
01 000 000 120 2410 730	EQUIPMENT	4,100.00	0.00	3,598.00	502.00
01 000 000 120 2410 810	DUES & FEES	2,200.00	20.00	20.00	2,180.00
2410	OFFICE OF PRINCIPAL SERVICES	201,633.76	13,935.67	22,979.56	178,654.20
120	ELEMENTARY	2,432,134.69	186,137.30	247,929.06	2,184,205.63
<b>1000</b>	<b>INSTRUCTION</b>				

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 130 1000 110	SALARIES	371,050.57	30,920.94	30,920.94	340,129.63
01 000 000 130 1000 130	SUBS/AIDES	21,735.00	1,134.00	1,650.00	20,085.00
01 000 000 130 1000 210	HEALTH INSURANCE	73,680.80	5,882.20	5,882.20	67,798.60
01 000 000 130 1000 220	FICA	31,502.29	2,533.80	2,573.26	28,929.03
01 000 000 130 1000 230	TFFR	82,455.68	6,871.30	6,878.55	75,577.13
01 000 000 130 1000 290	OTHER EMPLOYEE BENEFITS	2,562.50	329.20	329.20	2,233.30
01 000 000 130 1000 430	CONTRACTS	13,000.00	0.00	600.00	12,400.00
01 000 000 130 1000 580	TRAVEL	750.00	0.00	0.00	750.00
01 000 000 130 1000 611	SUPPLIES	12,000.00	3,207.73	8,531.57	3,468.43
01 000 000 130 1000 618	FREIGHT	1,500.00	279.92	1,440.11	59.89
01 000 000 130 1000 640	BOOKS	35,000.00	3,480.00	22,852.50	12,147.50
01 000 000 130 1000 670	SOFTWARE	5,000.00	1,659.89	1,659.89	3,340.11
01 000 000 130 1000 730	EQUIPMENT	12,000.00	1,005.42	1,005.42	10,994.58
01 000 000 130 1000 810	DUES & FEES	500.00	0.00	0.00	500.00
1000 INSTRUCTION		<u>662,736.84</u>	<u>57,304.40</u>	<u>84,323.64</u>	<u>578,413.20</u>
130 MIDDLE/JUNIOR HIGH		662,736.84	57,304.40	84,323.64	578,413.20
<b>1000 INSTRUCTION</b>					
01 000 000 140 1000 110	SALARIES	757,979.05	63,164.88	63,164.88	694,814.17
01 000 000 140 1000 130	SUBS/AIDES	53,470.00	1,134.00	2,682.08	50,787.92
01 000 000 140 1000 210	HEALTH INSURANCE	150,662.22	12,297.28	12,297.28	138,364.94
01 000 000 140 1000 220	FICA	65,116.44	4,892.96	5,011.39	60,105.05
01 000 000 140 1000 230	TFFR	170,662.01	14,036.56	14,203.80	156,458.21
01 000 000 140 1000 290	OTHER EMPLOYEE BENEFITS	4,062.50	379.20	479.20	3,583.30
01 000 000 140 1000 430	CONTRACTS	25,000.00	0.00	20,453.50	4,546.50
01 000 000 140 1000 442	RENTAL-DRIVERS ED	0.00	0.00	0.00	0.00
01 000 000 140 1000 520	DRIVER'S ED INSURANCE	200.00	0.00	0.00	200.00
01 000 000 140 1000 561	TUITION TO LEA'S IN STATE	30,000.00	0.00	0.00	30,000.00
01 000 000 140 1000 580	TRAVEL	2,000.00	0.00	1,256.00	744.00
01 000 000 140 1000 611	SUPPLIES	45,000.00	3,409.83	21,295.63	23,704.37
01 000 000 140 1000 612	MUSIC SUPPLIES	7,500.00	502.26	4,978.03	2,521.97
01 000 000 140 1000 614	ART SUPPLIES	0.00	0.00	0.00	0.00
01 000 000 140 1000 618	FREIGHT	2,000.00	0.00	216.19	1,783.81
01 000 000 140 1000 626	MISC DRIVERS ED SUPPLIES	2,000.00	0.00	550.92	1,449.08
01 000 000 140 1000 640	BOOKS	30,000.00	0.00	17,958.00	12,042.00
01 000 000 140 1000 670	SOFTWARE	20,000.00	1,779.79	8,302.79	11,697.21
01 000 000 140 1000 730	EQUIPMENT	5,000.00	2,345.98	2,345.98	2,654.02
01 000 000 140 1000 731	CARL PERKINS EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 140 1000 733	RACTC EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 140 1000 810	DUES & FEES	3,000.00	0.00	0.00	3,000.00
1000 INSTRUCTION		<u>1,373,652.22</u>	<u>103,942.74</u>	<u>175,195.67</u>	<u>1,198,456.55</u>
<b>2410 OFFICE OF PRINCIPAL SERVICES</b>					
01 000 000 140 2410 110	SALARIES	91,529.15	7,627.42	7,627.42	83,901.73
01 000 000 140 2410 120	SALARIES-SECRETARY	31,084.61	1,670.95	5,731.97	25,352.64
01 000 000 140 2410 210	HEALTH INSURANCE	28,663.28	2,124.60	2,706.48	25,956.80
01 000 000 140 2410 220	FICA	9,974.84	731.63	1,086.83	8,888.01
01 000 000 140 2410 230	TFFR/PERS	25,083.32	1,926.12	2,511.27	22,572.05
01 000 000 140 2410 430	CONTRACTS	1,000.00	0.00	0.00	1,000.00
01 000 000 140 2410 580	TRAVEL	1,500.00	146.38	146.38	1,353.62
01 000 000 140 2410 611	SUPPLIES	1,000.00	0.00	0.00	1,000.00
01 000 000 140 2410 618	FREIGHT	100.00	0.00	0.00	100.00
01 000 000 140 2410 670	SOFTWARE	200.00	0.00	0.00	200.00
01 000 000 140 2410 730	EQUIPMENT	4,100.00	0.00	3,598.00	502.00
01 000 000 140 2410 810	DUES & FEES	2,000.00	20.00	890.00	1,110.00
2410 OFFICE OF PRINCIPAL SERVICES		<u>196,235.20</u>	<u>14,247.10</u>	<u>24,298.35</u>	<u>171,936.85</u>
140 HIGH SCHOOL		1,569,887.42	118,189.84	199,494.02	1,370,393.40
<b>2835 HEALTH SERVICES</b>					
01 000 000 200 2835 120	NON-CERTIFIED SALARY	27,605.21	1,158.19	5,682.74	21,922.47
01 000 000 200 2835 220	FICA	2,111.80	88.60	434.72	1,677.08
01 000 000 200 2835 230	TFFR	4,212.56	176.74	867.20	3,345.36
01 000 000 200 2835 610	SUPPLIES	3,000.00	30.64	30.64	2,969.36
01 000 000 200 2835 810	DUES & FEES	2,000.00	328.25	489.50	1,510.50
2835 HEALTH SERVICES		<u>38,929.57</u>	<u>1,782.42</u>	<u>7,504.80</u>	<u>31,424.77</u>
<b>2900 OTHER SUPPORT SERVICES</b>					
01 000 000 200 2900 110	SALARIES	0.00	0.00	0.00	0.00
01 000 000 200 2900 220	FICA	0.00	0.00	0.00	0.00
01 000 000 200 2900 230	TFFR	0.00	0.00	0.00	0.00
01 000 000 200 2900 320	SUPPORT SERVICES	28,500.00	14,148.00	14,148.00	14,352.00
01 000 000 200 2900 594	FOSTER CARE	0.00	0.00	0.00	0.00

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
2900	OTHER SUPPORT SERVICES	28,500.00	14,148.00	14,148.00	14,352.00
200	SPECIAL PROGRAMS	67,429.57	15,930.42	21,652.80	45,776.77
<b>1000</b>	<b>INSTRUCTION</b>				
01 000 000 205 1000 110	SALARIES - SPEC ED	0.00	0.00	0.00	0.00
01 000 000 205 1000 130	SUBS/AIDES-SPECIAL ED	21,910.81	1,348.96	2,334.00	19,576.81
01 000 000 205 1000 210	HEALTH INSURANCE	8,640.36	480.02	480.02	8,160.34
01 000 000 205 1000 220	FICA	2,337.16	139.91	215.28	2,121.88
01 000 000 205 1000 230	PERS	3,343.59	242.48	392.81	2,950.78
1000	INSTRUCTION	36,231.92	2,211.37	3,422.11	32,809.81
205	PRESCHOOL SPECIAL EDUCATION	36,231.92	2,211.37	3,422.11	32,809.81
<b>1000</b>	<b>INSTRUCTION</b>				
01 000 000 211 1000 110	SALARIES	57,200.00	4,766.66	4,766.66	52,433.34
01 000 000 211 1000 130	SUBS/AIDES	22,831.88	1,468.30	2,661.30	20,170.58
01 000 000 211 1000 210	HEALTH INSURANCE	23,470.20	1,715.84	1,715.84	21,754.36
01 000 000 211 1000 220	FICA	6,783.43	463.87	555.14	6,228.29
01 000 000 211 1000 230	TFFR/PERS	16,195.25	1,283.32	1,465.37	14,729.88
01 000 000 211 1000 430	CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 211 1000 580	TRAVEL	0.00	0.00	0.00	0.00
01 000 000 211 1000 611	SUPPLIES	1,000.00	0.00	699.00	301.00
01 000 000 211 1000 618	FREIGHT	100.00	0.00	0.00	100.00
01 000 000 211 1000 640	BOOKS	1,000.00	0.00	0.00	1,000.00
01 000 000 211 1000 670	SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 211 1000 730	EQUIPMENT	1,000.00	0.00	0.00	1,000.00
01 000 000 211 1000 810	DUES & FEES	350.00	0.00	0.00	350.00
1000	INSTRUCTION	129,930.76	9,697.99	11,863.31	118,067.45
211	EDUCABLE MENTALLY HANDICAPPED	129,930.76	9,697.99	11,863.31	118,067.45
<b>1000</b>	<b>INSTRUCTION</b>				
01 000 000 225 1000 110	SALARIES	0.00	0.00	0.00	0.00
01 000 000 225 1000 130	SUBS/AIDES	30,100.56	1,679.15	3,174.48	26,926.08
01 000 000 225 1000 210	HEALTH INSURANCE	8,640.36	235.11	235.11	8,405.25
01 000 000 225 1000 220	FICA	2,963.68	135.32	249.71	2,713.97
01 000 000 225 1000 230	TFFR	4,593.35	256.24	484.43	4,108.92
01 000 000 225 1000 430	CONTRACTS	154,000.00	0.00	0.00	154,000.00
01 000 000 225 1000 580	TRAVEL	9,000.00	0.00	0.00	9,000.00
01 000 000 225 1000 611	SUPPLIES	2,500.00	35.99	155.57	2,344.43
01 000 000 225 1000 618	FREIGHT	100.00	0.00	0.00	100.00
01 000 000 225 1000 640	BOOKS	150.00	0.00	0.00	150.00
01 000 000 225 1000 670	SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 225 1000 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 225 1000 810	DUES & FEES	1,000.00	0.00	0.00	1,000.00
1000	INSTRUCTION	213,047.95	2,341.81	4,299.30	208,748.65
225	SPEECH IMPAIRED	213,047.95	2,341.81	4,299.30	208,748.65
<b>1000</b>	<b>INSTRUCTION</b>				
01 000 000 240 1000 110	SALARIES	56,000.00	4,666.66	4,666.66	51,333.34
01 000 000 240 1000 130	SUBS/AIDES	74,122.11	4,260.90	7,391.38	66,730.73
01 000 000 240 1000 210	HEALTH INSURANCE	40,750.92	2,675.88	2,675.88	38,075.04
01 000 000 240 1000 220	FICA	11,937.30	750.58	990.55	10,947.25
01 000 000 240 1000 230	TFFR	23,755.47	1,655.90	2,133.62	21,621.85
01 000 000 240 1000 430	CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 240 1000 580	TRAVEL	0.00	0.00	0.00	0.00
01 000 000 240 1000 611	SUPPLIES	2,500.00	0.00	2,097.00	403.00
01 000 000 240 1000 618	FREIGHT	0.00	0.00	0.00	0.00
01 000 000 240 1000 640	BOOKS	500.00	0.00	0.00	500.00
01 000 000 240 1000 670	SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 240 1000 730	EQUIPMENT	500.00	0.00	0.00	500.00
1000	INSTRUCTION	210,065.80	14,009.92	19,954.59	190,111.21
240	HIGH SCHOOL LD PROGRAM	210,065.80	14,009.92	19,954.59	190,111.21
<b>1000</b>	<b>INSTRUCTION</b>				
01 000 000 241 1000 110	SALARIES	110,765.00	9,230.42	9,230.42	101,534.58
01 000 000 241 1000 130	SUBS/AIDES	277,185.33	11,053.66	20,291.51	256,893.82
01 000 000 241 1000 210	HEALTH INSURANCE	129,605.64	5,160.24	6,600.32	123,005.32
01 000 000 241 1000 220	FICA	38,271.07	1,852.34	2,559.04	35,712.03
01 000 000 241 1000 230	TFFR	66,912.99	3,506.63	4,736.32	62,176.67
01 000 000 241 1000 430	CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 241 1000 580	TRAVEL	100.00	0.00	0.00	100.00
01 000 000 241 1000 611	SUPPLIES	1,500.00	28.99	877.11	622.89
01 000 000 241 1000 618	FREIGHT	100.00	0.00	42.64	57.36

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 241 1000 640	BOOKS	500.00	0.00	173.91	326.09
01 000 000 241 1000 670	SOFTWARE	1,800.00	0.00	0.00	1,800.00
01 000 000 241 1000 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 241 1000 810	DUES & FEES	0.00	0.00	0.00	0.00
1000 INSTRUCTION		<u>626,740.03</u>	<u>30,832.28</u>	<u>44,511.27</u>	<u>582,228.76</u>
241 ELEMENTARY LD PROGRAM		626,740.03	30,832.28	44,511.27	582,228.76
<b>1000 INSTRUCTION</b>					
01 000 000 310 1000 110	SALARIES	133,434.00	11,119.50	33,358.50	100,075.50
01 000 000 310 1000 130	SUBS/AIDES	1,000.00	0.00	0.00	1,000.00
01 000 000 310 1000 210	HEALTH INSURANCE	17,280.96	1,440.08	4,349.52	12,931.44
01 000 000 310 1000 220	FICA	11,529.71	960.80	2,884.68	8,645.03
01 000 000 310 1000 230	TFFR	29,652.04	2,471.02	7,413.06	22,238.98
01 000 000 310 1000 430	CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 310 1000 580	TRAVEL	10,000.00	1,065.48	3,705.49	6,294.51
01 000 000 310 1000 611	SUPPLIES	20,000.00	1,664.07	7,539.96	12,460.04
01 000 000 310 1000 618	FREIGHT	500.00	754.90	984.12	(484.12)
01 000 000 310 1000 640	BOOKS	100.00	0.00	0.00	100.00
01 000 000 310 1000 670	SOFTWARE	0.00	240.00	240.00	(240.00)
01 000 000 310 1000 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 310 1000 731	CARL PERKINS EQUIPMENT	33,000.00	0.00	0.00	33,000.00
1000 INSTRUCTION		<u>256,496.71</u>	<u>19,715.85</u>	<u>60,475.33</u>	<u>196,021.38</u>
310 AGRICULTURE		256,496.71	19,715.85	60,475.33	196,021.38
<b>3400 STUDENT ACTIVITIES</b>					
01 000 000 410 3400 110	SALARIES-STUDENT ACTIVITY	71,949.75	0.00	0.00	71,949.75
01 000 000 410 3400 220	FICA	5,504.16	0.00	0.00	5,504.16
01 000 000 410 3400 230	TFFR	13,158.06	0.00	0.00	13,158.06
01 000 000 410 3400 430	CONTRACTS-REPAIRS/MAINT	0.00	0.00	0.00	0.00
01 000 000 410 3400 522	LIABILITY INSURANCE	0.00	0.00	0.00	0.00
01 000 000 410 3400 890	OTHER	3,000.00	25.00	75.00	2,925.00
3400 STUDENT ACTIVITIES		<u>93,611.97</u>	<u>25.00</u>	<u>75.00</u>	<u>93,536.97</u>
410 STUDENT ACTIVITIES		93,611.97	25.00	75.00	93,536.97
<b>3400 STUDENT ACTIVITIES</b>					
01 000 000 420 3400 110	SALARIES-ATHLETIC	265,409.11	6,070.52	9,387.68	256,021.43
01 000 000 420 3400 210	HEALTH INSURANCE	8,349.99	551.83	1,133.71	7,216.28
01 000 000 420 3400 220	FICA	20,568.19	458.02	756.32	19,811.87
01 000 000 420 3400 230	TFFR	42,577.26	920.48	1,357.43	41,219.83
01 000 000 420 3400 430	REPAIRS	0.00	0.00	0.00	0.00
01 000 000 420 3400 890	OTHER	45,000.00	375.00	425.00	44,575.00
3400 STUDENT ACTIVITIES		<u>381,904.55</u>	<u>8,375.85</u>	<u>13,060.14</u>	<u>368,844.41</u>
420 ATHLETICS		381,904.55	8,375.85	13,060.14	368,844.41
<b>3300 COMMUNITY SERVICES/ADULT ED</b>					
01 000 000 800 3300 110	PRE SCHOOL SALARIES	75,389.84	5,259.94	5,259.94	70,129.90
01 000 000 800 3300 130	PRESCHOOL SUBS/AIDES	21,910.81	1,348.95	2,333.99	19,576.82
01 000 000 800 3300 210	PRESCHOOL HEALTH INSURANCE	21,179.42	1,354.86	1,354.86	19,824.56
01 000 000 800 3300 220	PRESCHOOL FICA	8,584.11	559.34	634.68	7,949.43
01 000 000 800 3300 230	PRESCHOOL TFFR/PERS	20,096.89	1,411.34	1,561.64	18,535.25
01 000 000 800 3300 300	PRESCHOOL PURCHASED PROF SERVICES	0.00	0.00	0.00	0.00
01 000 000 800 3300 430	PRESCHOOL CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 800 3300 580	PRESCHOOL TRAVEL	250.00	0.00	0.00	250.00
01 000 000 800 3300 611	PRESCHOOL SUPPLIES	1,000.00	628.47	628.47	371.53
01 000 000 800 3300 618	PRESCHOOL FREIGHT	100.00	55.31	55.31	44.69
01 000 000 800 3300 640	PRESCHOOL BOOKS	1,200.00	423.30	423.30	776.70
01 000 000 800 3300 670	PRESCHOOL SOFTWARE	1,000.00	0.00	0.00	1,000.00
01 000 000 800 3300 730	PRE SCHOOL EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 800 3300 800	PRESCHOOL Dues, Membership, Registration	200.00	0.00	0.00	200.00
3300 COMMUNITY SERVICES/ADULT ED		<u>150,911.07</u>	<u>11,041.51</u>	<u>12,252.19</u>	<u>138,658.88</u>
800 COMMUNITY SERVICES		150,911.07	11,041.51	12,252.19	138,658.88
<b>3300 COMMUNITY SERVICES/ADULT ED</b>					
01 000 000 890 3300 110	DAYCARE SALARIES	0.00	0.00	0.00	0.00
01 000 000 890 3300 130	DAYCARE SUBS/AIDS	161,887.25	10,217.82	19,868.89	142,018.36
01 000 000 890 3300 210	DAYCARE HEALTH INSURANCE	60,482.52	3,360.14	3,360.14	57,122.38
01 000 000 890 3300 220	DAYCARE FICA	17,011.29	1,027.15	1,765.46	15,245.83
01 000 000 890 3300 230	DAYCARE PERS	24,703.99	1,440.63	2,844.19	21,859.80
01 000 000 890 3300 290	DAYCARE OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
01 000 000 890 3300 300	DAYCARE PURCHASED SERVICES	0.00	0.00	0.00	0.00

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 890 3300 410	DAYCARE UTILITY SERVICES	0.00	0.00	0.00	0.00
01 000 000 890 3300 430	DAYCARE REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00
01 000 000 890 3300 450	DAYCARE CONSTRUCTION	0.00	0.00	0.00	0.00
01 000 000 890 3300 580	DAYCARE TRAVEL	0.00	0.00	0.00	0.00
01 000 000 890 3300 611	DAYCARE SUPPLIES	5,000.00	1,876.20	1,876.20	3,123.80
01 000 000 890 3300 618	DAYCARE FREIGHT	100.00	0.00	0.00	100.00
01 000 000 890 3300 640	DAYCARE BOOKS	0.00	0.00	0.00	0.00
01 000 000 890 3300 670	DAYCARE SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 890 3300 730	DAYCARE EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 890 3300 800	DAYCARE DUES, MEMBERSHIPS, REGISTRATION	500.00	95.00	95.00	405.00
3300	COMMUNITY SERVICES/ADULT ED	269,685.05	18,016.94	29,809.88	239,875.17
890	DAYCARE	269,685.05	18,016.94	29,809.88	239,875.17
<b>3100</b>	<b>FOOD SERVICES</b>				
01 000 000 910 3100 120	SALARIES	0.00	1,320.75	10,784.98	(10,784.98)
01 000 000 910 3100 210	HEALTH INSURANCE	0.00	1,628.48	2,520.12	(2,520.12)
01 000 000 910 3100 220	FICA	0.00	207.81	927.03	(927.03)
01 000 000 910 3100 230	PERS	0.00	203.62	1,425.82	(1,425.82)
01 000 000 910 3100 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 910 3100 890	OTHER	0.00	0.00	0.00	0.00
3100	FOOD SERVICES	0.00	3,360.66	15,657.95	(15,657.95)
910	FOOD SERVICES	0.00	3,360.66	15,657.95	(15,657.95)
<b>1000</b>	<b>INSTRUCTION</b>				
01 068 000 261 1000 110 2023	SALARIES	94,602.44	7,883.52	7,883.52	86,718.92
01 068 000 261 1000 210 2023	HEALTH INSURANCE	19,077.72	1,577.94	1,577.94	17,499.78
01 068 000 261 1000 220 2023	FICA	7,940.83	559.66	559.66	7,381.17
01 068 000 261 1000 230 2023	TFFR	21,146.92	1,751.90	1,751.90	19,395.02
1000	INSTRUCTION	142,767.91	11,773.02	11,773.02	130,994.89
261	TITLE I PROGRAMS	142,767.91	11,773.02	11,773.02	130,994.89
<b>1000</b>	<b>INSTRUCTION</b>				
01 082 000 298 1000 300 2023	PURCHASED SERVICES	40,565.00	15,423.00	21,623.00	18,942.00
01 082 000 298 1000 580 2023	TRAVEL	8,641.00	0.00	1,996.04	6,644.96
01 082 000 298 1000 810 2023	DUES & FEES	20,960.00	500.00	8,100.00	12,860.00
1000	INSTRUCTION	70,166.00	15,923.00	31,719.04	38,446.96
298	OTHER FEDERAL PROGRAMS	70,166.00	15,923.00	31,719.04	38,446.96
<b>1000</b>	<b>INSTRUCTION</b>				
01 089 040 298 1000 730	EQUIPMENT	47,394.00	0.00	24,982.10	22,411.90
1000	INSTRUCTION	47,394.00	0.00	24,982.10	22,411.90
298	OTHER FEDERAL PROGRAMS	47,394.00	0.00	24,982.10	22,411.90
<b>1000</b>	<b>INSTRUCTION</b>				
01 200 000 298 1000 110	SALARIES	28,510.16	3,398.40	3,398.40	25,111.76
01 200 000 298 1000 210	HEALTH INSURANCE	4,741.90	565.24	565.24	4,176.66
01 200 000 298 1000 220	FICA	2,362.41	270.96	270.96	2,091.45
01 200 000 298 1000 230	TFFR	6,335.59	755.20	755.20	5,580.39
01 200 000 298 1000 300	PURCHASED SERVICES	550.00	0.00	0.00	550.00
01 200 000 298 1000 610	SUPPLIES	2,500.00	0.00	0.00	2,500.00
1000	INSTRUCTION	45,000.06	4,989.80	4,989.80	40,010.26
298	OTHER FEDERAL PROGRAMS	45,000.06	4,989.80	4,989.80	40,010.26
01	GENERAL FUND	10,848,394.98	762,485.82	1,397,343.76	9,451,051.22

**Expenditure Report by Function Killdeer School**  
 Regular; Processing Month 09/2023; Fund Number 01, 02, 03, 04

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
02	SPECIAL FUND				
6300	TRANSFERS TO OTHER FUNDS				
02 000 000 000 6300 920	TRANSFER OF FUNDS	0.00	0.00	0.00	0.00
6300	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	0.00	0.00	0.00	0.00
02	SPECIAL FUND	0.00	0.00	0.00	0.00

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
<b>03</b>	<b>CAPITAL PROJECTS</b>				
<b>2513</b>	<b>RECEIVING &amp; DISBURSING FUNDS</b>				
03 000 000 000 2513 810	DUES & FEES	0.00	0.00	0.00	0.00
2513	RECEIVING & DISBURSING FUNDS	0.00	0.00	0.00	0.00
<b>4100</b>	<b>FACILITY ACQ (BUILDING/LAND)</b>				
03 000 000 000 4100 710	LAND AND IMPROVEMENTS	0.00	0.00	0.00	0.00
03 000 000 000 4100 720	BUILDING ACQUISITION	0.00	0.00	0.00	0.00
03 000 000 000 4100 721	BUILDING ACQUISITION-ATH COMPLEX	0.00	0.00	0.00	0.00
03 000 000 000 4100 730	EQUIPMENT	0.00	0.00	0.00	0.00
4100	FACILITY ACQ (BUILDING/LAND)	0.00	0.00	0.00	0.00
<b>4210</b>	<b>CONSTRUCTION SERVICE (BY STAF)</b>				
03 000 000 000 4210 610	MAINTENANCE AND FEES-STAFF HOUSING	20,000.00	1,700.00	3,791.06	16,208.94
03 000 000 000 4210 611	SUPPLIES	10,000.00	0.00	0.00	10,000.00
03 000 000 000 4210 650	SUPPLIES-TECHNOLOGY RELATED	0.00	0.00	0.00	0.00
03 000 000 000 4210 710	LAND & BLDGS-SPEC ASSESSMENT	0.00	0.00	0.00	0.00
03 000 000 000 4210 730	EQUIPMENT	20,000.00	0.00	0.00	20,000.00
03 000 000 000 4210 733	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00
4210	CONSTRUCTION SERVICE (BY STAF)	50,000.00	1,700.00	3,791.06	46,208.94
<b>4220</b>	<b>CONST SERVICE (BY CONTRACTOR)</b>				
03 000 000 000 4220 435	CONSTRUCTION SERVICES	1,643,000.00	162,699.96	323,472.56	1,319,527.44
4220	CONST SERVICE (BY CONTRACTOR)	1,643,000.00	162,699.96	323,472.56	1,319,527.44
<b>6200</b>	<b>SCHOOL CONST LOAN REPAYMENTS</b>				
03 000 000 000 6200 830	INTEREST PAYABLE	0.00	0.00	0.00	0.00
03 000 000 000 6200 910	PRINCIPAL PAYMENT	0.00	0.00	0.00	0.00
6200	SCHOOL CONST LOAN REPAYMENTS	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	1,693,000.00	164,399.96	327,263.62	1,365,736.38
<b>6200</b>	<b>SCHOOL CONST LOAN REPAYMENTS</b>				
03 161 000 000 6200 810	DUES & FEES	0.00	0.00	0.00	0.00
03 161 000 000 6200 830	INTEREST PAYMENTS ON BONDS	0.00	0.00	0.00	0.00
03 161 000 000 6200 910	PRINCIPAL PAYMENTS ON BONDS	0.00	0.00	0.00	0.00
6200	SCHOOL CONST LOAN REPAYMENTS	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	0.00	0.00	0.00	0.00
03	CAPITAL PROJECTS	1,693,000.00	164,399.96	327,263.62	1,365,736.38

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
04	DEBT SERVICE				
6100	DEBT SERVICE PAYMENTS				
04 000 000 000 6100 330	PROFESSIONAL SERV - AUDITS	0.00	2,500.00	2,500.00	(2,500.00)
04 000 000 000 6100 810	DUES & FEES	0.00	0.00	1,650.00	(1,650.00)
04 000 000 000 6100 830	INTEREST	565,162.50	0.00	0.00	565,162.50
04 000 000 000 6100 910	REDEMPTION OF PRINCIPAL	855,000.00	0.00	0.00	855,000.00
6100	DEBT SERVICE PAYMENTS	1,420,162.50	2,500.00	4,150.00	1,416,012.50
6300	TRANSFERS TO OTHER FUNDS				
04 000 000 000 6300 920	TRANSFER OF FUNDS	0.00	0.00	0.00	0.00
6300	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	1,420,162.50	2,500.00	4,150.00	1,416,012.50
6200	SCHOOL CONST LOAN REPAYMENTS				
04 161 000 000 6200 830	INTEREST	0.00	0.00	0.00	0.00
04 161 000 000 6200 910	REDEMPTION OF PRINCIPAL	0.00	0.00	0.00	0.00
6200	SCHOOL CONST LOAN REPAYMENTS	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	0.00	0.00	0.00	0.00
04	DEBT SERVICE	1,420,162.50	2,500.00	4,150.00	1,416,012.50

**Expenditure Report by Function Killdeer School**  
Regular; Processing Month 09/2023; Fund Number 01, 02, 03, 04

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
Grand Total:		13,961,557.48	929,385.78	1,728,757.38	12,232,800.10

Regular; Processing Month 09/2023; Accounts to Include Accounts with  
 Activity; Fund Number 01, 03, 04

**Fund: 01 GENERAL FUND**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 000 1110	GENERAL-DISTRICT PROPERTY TAX	3,918,810.74	2,408.01	28,409.32	0.72	3,890,401.42
01 000 1220	TELECOMMUNICATIONS	10,000.00	0.00	0.00	0.00	10,000.00
01 000 1312	TUITION FROM ND DISTRICTS	80,000.00	0.00	0.00	0.00	80,000.00
01 000 1322	TUITION--SPECIAL ED	200,000.00	0.00	(4,129.72)	(2.06)	204,129.72
01 000 1510	INTEREST EARNED	50,000.00	20,619.28	57,785.26	115.57	(7,785.26)
01 000 1800	PRE SCHOOL	36,000.00	5,227.00	7,777.00	21.60	28,223.00
01 000 1801	DAYCARE	134,400.00	10,151.50	17,212.00	12.81	117,188.00
01 000 1950	OIL ROYALTY	15,000.00	586.64	1,724.63	11.50	13,275.37
01 000 1990	MISC INCOME	20,000.00	156,746.16	157,726.16	788.63	(137,726.16)
	Subtotal: REVENUE FROM LOCAL SOURCES	4,464,210.74	195,738.59	266,504.65	5.97	4,197,706.09
01 000 2210	OIL & GAS PRODUCTION TAX	2,500,000.00	399,779.85	849,048.46	33.96	1,650,951.54
	Subtotal: REVENUE FROM COUNTY SOURCES	2,500,000.00	399,779.85	849,048.46	33.96	1,650,951.54
01 000 3110	STATE AID	1,957,615.28	388,925.43	777,850.86	39.73	1,179,764.42
01 000 3130	TRANSPORTATION AID	192,412.50	35,901.79	71,803.58	37.32	120,608.92
01 000 3310	VOCATIONAL AID	38,000.00	0.00	0.00	0.00	38,000.00
	Subtotal: REVENUE FROM STATE SOURCES	2,188,027.78	424,827.22	849,654.44	38.83	1,338,373.34
01 000 4210	TAYLOR GRAZING	500.00	0.00	457.83	91.57	42.17
01 000 4220	FLOOD CONTROL	550,000.00	34,130.07	119,893.66	21.80	430,106.34
01 000 4510	TITLE I PROGRAM AID	142,770.00	0.00	0.00	0.00	142,770.00
01 000 4517	TITLE IIA	45,348.00	0.00	0.00	0.00	45,348.00
01 000 4525	TITLE IV STUDENT SUPPORT	24,818.00	0.00	0.00	0.00	24,818.00
01 000 4526	TITLE V	0.00	0.00	0.00	0.00	0.00
01 000 4545	CARL PERKINS GRANT	33,000.00	0.00	0.00	0.00	33,000.00
01 101 4590	CHOICE READY GRANT	0.00	0.00	0.00	0.00	0.00
01 200 4590	BEST IN CLASS GRANT	45,000.00	0.00	0.00	0.00	45,000.00
01 000 4790	REAP SRSA G5	47,394.00	0.00	0.00	0.00	47,394.00
	Subtotal: REVENUE FROM FEDERAL SOURCES	888,830.00	34,130.07	120,351.49	13.54	768,478.51
	Fund Total:	10,041,068.52	1,054,475.73	2,085,559.04	20.77	7,955,509.48

Regular; Processing Month 09/2023; Accounts to Include Accounts with  
Activity; Fund Number 01, 03, 04

**Fund: 03 CAPITAL PROJECTS**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
03 000 1161	PROPERTY TAXES	677,918.64	418.81	5,034.48	0.74	672,884.16
03 000 1540	RENTAL INCOME SCHOOL HOUSING	91,800.00	6,800.00	22,400.00	24.40	69,400.00
Subtotal: REVENUE FROM LOCAL SOURCES		769,718.64	7,218.81	27,434.48	3.56	742,284.16
Fund Total:		769,718.64	7,218.81	27,434.48	3.56	742,284.16

Regular; Processing Month 09/2023; Accounts to Include Accounts with  
Activity; Fund Number 01, 03, 04

**Fund: 04 DEBT SERVICE**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
04 000 1171	SINKING AND INTEREST #2	1,443,788.00	1,065.61	13,343.87	0.92	1,430,444.13
	Subtotal: REVENUE FROM LOCAL SOURCES	1,443,788.00	1,065.61	13,343.87	0.92	1,430,444.13
	Fund Total:	1,443,788.00	1,065.61	13,343.87	0.92	1,430,444.13

**Revenue Summary Report**

Processing Month: 09/2023

Regular; Processing Month 09/2023; Accounts to Include Accounts with  
Activity; Fund Number 01, 03, 04

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	12,254,575.16	1,062,760.15	2,126,337.39	17.35	10,128,237.77

**Balance Sheet - Combined**

Period Ending: September 2023

Annual; Processing Month 09/2023; Fund Number 01, 02, 03, 04

	<u>01 GENERAL FUND</u>	<u>02 SPECIAL FUND</u>	<u>03 CAPITAL PROJECTS</u>	<u>04 DEBT SERVICE</u>	<u>Total</u>
<b>Total Assets and Deferred Outflows of Resources</b>					
<b>Current Assets</b>					
101 CASH IN BANK	3,926,440.69	125,000.00	4,807,006.42	1,430,813.84	10,289,260.95
102 FLEX ACCOUNT	53,375.17	0.00	0.00	0.00	53,375.17
110 DUE FROM OTHER FUNDS	954.97	0.00	0.00	0.00	954.97
111 INVESTMENTS	1,341,409.92	525,359.88	0.00	0.00	1,866,769.80
114 INTEREST REC ON INVESTMENTS	700.00	400.00	0.00	0.00	1,100.00
121 TAXES RECEIVABLE	79,924.20	0.00	15,369.97	44,742.17	140,036.34
141 INTERGOV ACCOUNTS RECEIVABLE	51,825.44	0.00	0.00	0.00	51,825.44
153 ACCOUNTS RECEIVABLE	112,885.61	0.00	0.00	0.00	112,885.61
Current Assets	5,567,516.00	650,759.88	4,822,376.39	1,475,556.01	12,516,208.28
<b>Total Assets and Deferred Outflows of Resources</b>	<b>5,567,516.00</b>	<b>650,759.88</b>	<b>4,822,376.39</b>	<b>1,475,556.01</b>	<b>12,516,208.28</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity</b>					
<b>Current Liabilities</b>					
401 INTERFUND LOANS PAYABLE	57,447.00	0.00	1,278,033.37	0.00	1,335,480.37
402 DUE TO OTHER FUNDS	68.48	0.00	0.00	0.00	68.48
461 SALARIES-BENEFITS PAYABLE	640.43	0.00	0.00	0.00	640.43
462 PAYFLEX PAYABLE	2,604.69	0.00	0.00	0.00	2,604.69
472 FICA PAYABLE	0.00	0.00	0.00	0.00	0.00
473 RETIREMENT PAYABLE	89,821.55	0.00	0.00	0.00	89,821.55
474 INSURANCE PAYABLE	7,210.13	0.00	0.00	0.00	7,210.13
475 FIT PAYABLE	0.00	0.00	0.00	0.00	0.00
476 SIT PAYABLE	143,326.02	0.00	0.00	0.00	143,326.02
477 TSA PAYABLE	1,878.06	0.00	0.00	0.00	1,878.06
478 DUES PAYABLE	1,828.03	0.00	0.00	0.00	1,828.03
479 FLEX PAYABLE	54,111.17	0.00	0.00	0.00	54,111.17
481 DEFERRED REVENUES	66,339.74	0.00	12,667.54	41,162.18	120,169.46
Current Liabilities	425,275.30	0.00	1,290,700.91	41,162.18	1,757,138.39
<b>Fund Balance</b>					
770 UNRESERVED FUND BALANCE	5,142,240.70	650,759.88	3,531,675.48	1,434,393.83	10,759,069.89

**Balance Sheet - Combined**

Period Ending: September 2023

Annual; Processing Month 09/2023; Fund Number 01, 02, 03, 04

	<u>01 GENERAL FUND</u>	<u>02 SPECIAL FUND</u>	<u>03 CAPITAL PROJECTS</u>	<u>04 DEBT SERVICE</u>	<u>Total</u>
Fund Balance	5,142,240.70	650,759.88	3,531,675.48	1,434,393.83	10,759,069.89
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity</b>	5,567,516.00	650,759.88	4,822,376.39	1,475,556.01	12,516,208.28

b. Personnel Reports

1. Justin Hardersen - Bus Route Driver Work Agreement
2. Melissa Scelzi - Bus Route Driver Work Agreement
3. Paul Knutson - Transportation Director

c. Food Service Reports

**Balance Sheet**

Period Ending: September 2023

Annual; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 05

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 05 SCHOOL FOOD SERVICES</b>				
<u>Current Assets</u>				
05 101	CASH	67,757.03	(20,858.48)	46,898.55
	Current Assets Subtotal:	67,757.03	(20,858.48)	46,898.55
Total Assets and Deferred Outflows of Resources:		67,757.03	(20,858.48)	46,898.55
<u>Current Liabilities</u>				
05 402	DUE TO OTHER FUNDS	954.97	0.00	954.97
	Current Liabilities Subtotal:	954.97	0.00	954.97
<u>Fund Balance</u>				
05 770	UNRESERVED FUND BALANCE	66,802.06	(20,858.48)	45,943.58
	Fund Balance Subtotal:	66,802.06	(20,858.48)	45,943.58
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		67,757.03	(20,858.48)	46,898.55

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05 SCHOOL FOOD SERVICES**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>				<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
<b>05 770</b>					<b>UNRESERVED FUND BALANCE</b>	<b>*Previous Balance</b>				66,802.06
05 770					UNRESERVED FUND BALANCE					
05 000 1510					INTEREST EARNED					
09/30/2023	CR	25078			INTEREST EARNED	BRAVERA	0.00	176.00		
05 000 1611					STUDENT MEALS					
09/19/2023	CR	25024			STUDENT MEALS	DIAZ, KERRY M	0.00	2,754.25		
09/19/2023	CR	25025			ONLINE STUDENT MEALS	DIAZ, KERRY M	0.00	8,042.50		
09/26/2023	CD	POELEM-01599 3		8566	REFUND LUNCH FUNDS FOR BAILEY AND KJESTI	STORM, SHANNON OR MELANIE	0.00	(328.60)		
09/26/2023	CD	POELEM-01615 3		8565	REFUN LUNCH FUNDS - ROSEMARY KISSINGER	KISSINGER, CHRISTINA	0.00	(30.40)		
09/28/2023	CR	25065			STUDENT MEALS	DIAZ, KERRY M	0.00	1,639.00		
09/28/2023	CR	25066			ONLINE STUDENT MEALS	DIAZ, KERRY M	0.00	2,561.50		
05 000 1620					ADULT MEALS					
09/19/2023	CR	25024			ADULT MEALS	DIAZ, KERRY M	0.00	507.75		
09/19/2023	CR	25025			ONLINE ADULT MEALS	DIAZ, KERRY M	0.00	188.50		
09/28/2023	CR	25065			ADULT MEALS	DIAZ, KERRY M	0.00	140.00		
09/28/2023	CR	25066			ONLINE ADULT MEALS	DIAZ, KERRY M	0.00	37.00		
05 000 4550					FEDERAL REIMBURSEMENT					
09/13/2023	CR	25027			FEDERAL REIMBURSEMENT	DEPT OF PUBLIC INSTRUCTION	0.00	4,934.86		
05 000 4590					OTHER RESTRICTED FEDERAL REVENUE					
09/08/2023	CR	25026			OTHER RESTRICTED FEDERAL REVENUE	DEPT OF PUBLIC INSTRUCTION	0.00	16,825.66		
05 000 000 910 3100 120					SALARIES					
09/12/2023	CD	ELEM-01395 20230912	3	8562	Salaries	KILLDEER PUBLIC SCHOOL-GEN FUN	9,464.23	0.00		
05 000 000 910 3100 210					HEALTH INSURANCE					
09/12/2023	CD	ELEM-01395 20230912	3	8562	Health Insurance	KILLDEER PUBLIC SCHOOL-GEN FUN	891.64	0.00		
05 000 000 910 3100 220					FICA & MEDICARE					
09/12/2023	CD	ELEM-01395 20230912	3	8562	FICA	KILLDEER PUBLIC SCHOOL-GEN FUN	719.22	0.00		
05 000 000 910 3100 230					PERS					
09/12/2023	CD	ELEM-01395 20230912	3	8562	PERS	KILLDEER PUBLIC SCHOOL-GEN FUN	1,222.20	0.00		
05 000 000 910 3100 610					FOOD					
09/05/2023	CD	POELEM-01509 18297	3	8559	FOOD INVOICE 18297	DEPARTMENT OF PUBLIC INSTRUCTION CKEN11	639.40	0.00		
09/12/2023	CD	POELEM-01578 20230912	3	8561	FOOD	HINRICHS SUPER VALU	13.16	0.00		
09/19/2023	CR	25024			FOOD	DIAZ, KERRY M	(443.00)	0.00		
09/26/2023	CD	POELEM-01618 20230926	3	8568	FOOD 4372526	US FOODS	519.64	0.00		
09/26/2023	CD	POELEM-01618 20230926	3	8568	FOOD 3929950	US FOODS	773.01	0.00		

Activity Fund Balance Report - Detail - Exclude Encumbrances

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 SCHOOL FOOD SERVICES

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>				<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
09/26/2023	CD	POELEM-01618 20230926	3	8568	FOOD 4022441	US FOODS	818.86	0.00		
09/26/2023	CD	POELEM-01618 20230926	3	8568	FOOD 4022442	US FOODS	677.19	0.00		
09/26/2023	CD	POELEM-01618 20230926	3	8568	FOOD 3929951	US FOODS	682.49	0.00		
09/26/2023	CD	POELEM-01618 20230926	3	8568	FOOD 3752073	US FOODS	742.29	0.00		
09/26/2023	CD	POELEM-01618 20230926	3	8568	FOOD 3666860	US FOODS	931.26	0.00		
09/26/2023	CD	POELEM-01618 20230926	3	8568	FOOD 3666861	US FOODS	287.31	0.00		
09/26/2023	CD	POELEM-01618 20230926	3	8568	FOOD 4556070	US FOODS	456.67	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295492805	SYSCO NORTH DAKOTA, INC	2,569.25	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295498137	SYSCO NORTH DAKOTA, INC	2,876.93	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295498138	SYSCO NORTH DAKOTA, INC	3,125.42	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295480854	SYSCO NORTH DAKOTA, INC	3,202.68	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295475923	SYSCO NORTH DAKOTA, INC	2,287.22	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295480855	SYSCO NORTH DAKOTA, INC	3,975.07	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295475924	SYSCO NORTH DAKOTA, INC	3,051.52	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295486629	SYSCO NORTH DAKOTA, INC	391.10	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295486230	SYSCO NORTH DAKOTA, INC	911.55	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295486229	SYSCO NORTH DAKOTA, INC	979.95	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295492806	SYSCO NORTH DAKOTA, INC	2,632.09	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295494942	SYSCO NORTH DAKOTA, INC	681.36	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295503570	SYSCO NORTH DAKOTA, INC	2,540.60	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	FOOD 295503571	SYSCO NORTH DAKOTA, INC	2,752.29	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	CREDIT 295497059	SYSCO NORTH DAKOTA, INC	(43.08)	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	CREDIT 295497697	SYSCO NORTH DAKOTA, INC	(9.19)	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	CREDIT 295480754	SYSCO NORTH DAKOTA, INC	(6.29)	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	CREDIT 295502426	SYSCO NORTH DAKOTA, INC	(36.45)	0.00		

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05 SCHOOL FOOD SERVICES**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>				<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838746	EAST SIDE JERSEY DAIRY, INC	361.17	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838717	EAST SIDE JERSEY DAIRY, INC	335.40	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838718	EAST SIDE JERSEY DAIRY, INC	136.69	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838747	EAST SIDE JERSEY DAIRY, INC	165.45	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838663	EAST SIDE JERSEY DAIRY, INC	371.08	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838567	EAST SIDE JERSEY DAIRY, INC	603.82	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838586	EAST SIDE JERSEY DAIRY, INC	350.34	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838637	EAST SIDE JERSEY DAIRY, INC	166.00	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838609	EAST SIDE JERSEY DAIRY, INC	465.23	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838665	EAST SIDE JERSEY DAIRY, INC	192.90	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838568	EAST SIDE JERSEY DAIRY, INC	233.08	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838638	EAST SIDE JERSEY DAIRY, INC	143.76	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838610	EAST SIDE JERSEY DAIRY, INC	99.60	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838587	EAST SIDE JERSEY DAIRY, INC	181.90	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838798	EAST SIDE JERSEY DAIRY, INC	192.90	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838771	EAST SIDE JERSEY DAIRY, INC	226.10	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838797	EAST SIDE JERSEY DAIRY, INC	326.75	0.00		
09/26/2023	CD	POELEM-01616 20230926	3	8564	MILK 1838770	EAST SIDE JERSEY DAIRY, INC	342.30	0.00		
09/26/2023	CR	25053			FOOD	PREMIERE,	(13.90)	0.00		
09/27/2023	CR	25054			FOOD	PREMIERE,	(18.33)	0.00		
05 000 000 910 3100 611					SUPPLIES					
09/05/2023	CD	POELEM-01518 20230905	3	8558	WHITE NAPKINS 10326962	COLE PAPERS INC.	83.92	0.00		
09/05/2023	CD	POELEM-01518 20230905	3	8558	PEROXIDE CLEANER, DISH DETERGENT, CAN LI	COLE PAPERS INC.	1,241.20	0.00		
09/12/2023	CD	POELEM-01555 72736	3	8560	PANS, SPOON, MEASURING CUPS	CAPITAL CITY RESTAURANT SUPPLY	1,058.50	0.00		
09/26/2023	CD	ELEM-01308 20230926-0004	3	8563	microwave	VISA	177.14	0.00		
09/26/2023	CD	POELEM-01618 20230926	3	8568	DISPOSABLES 3666861	US FOODS	128.88	0.00		

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05 SCHOOL FOOD SERVICES**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>				<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
09/26/2023	CD	POELEM-01617 20230926	3	8567	DISPOSABLES 295498138	SYSCO NORTH DAKOTA, INC	84.52	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	DISPOSABLES 295475924	SYSCO NORTH DAKOTA, INC	302.45	0.00		
09/26/2023	CD	POELEM-01617 20230926	3	8567	DISPOSABLES 295503571	SYSCO NORTH DAKOTA, INC	90.06	0.00		
<b>05 770</b>					<b>UNRESERVED FUND BALANCE</b>	<b>*Current Activity</b>				<b>(20,858.48)</b>
						<b>*Ending Balance:</b>	58,306.50	37,448.02	0.00	45,943.58
					Fund Total: 05		58,306.50	37,448.02	0.00	45,943.58

d. Student Activity Reports

**Balance Sheet**

Period Ending: September 2023

Annual; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 06 STUDENT ACTIVITY FUND</b>				
<u>Current Assets</u>				
06 101	CASH	445,429.26	4,127.34	449,556.60
06 110	DUE FROM OTHER FUNDS	68.48	0.00	68.48
	Current Assets Subtotal:	<u>445,497.74</u>	<u>4,127.34</u>	<u>449,625.08</u>
Total Assets and Deferred Outflows of Resources:		<u>445,497.74</u>	<u>4,127.34</u>	<u>449,625.08</u>

<u>Fund Balance</u>				
06 760 701	ACTIVITIES	860.23	339.00	1,199.23
06 760 704	ANNUAL	3,934.10	0.00	3,934.10
06 760 705	ATHLETICS	14,286.85	10,258.97	24,545.82
06 760 706	CLASS OF 2021	4,113.35	0.00	4,113.35
06 760 707	BOYS BB UNIFORMS	2,245.76	(4,700.00)	(2,454.24)
06 760 709	CHEERLEADERS MISC.	9,674.70	(1,172.62)	8,502.08
06 760 710	CHEERLEADER UNIFORMS BB	3,720.92	(549.90)	3,171.02
06 760 711	BOOSTER CLUB DONATIONS	0.00	0.00	0.00
06 760 713	GIRLS GOLF MISC	1,010.07	0.00	1,010.07
06 760 715	HOT LUNCH DONATIONS	1,426.39	500.00	1,926.39
06 760 716	SAFETY PATROL	688.41	(440.55)	247.86
06 760 717	CHROMEBOOK REPAIR	490.00	0.00	490.00
06 760 718	CLASS OF 2023	4,216.95	0.00	4,216.95
06 760 719	ATHLETES ASSISTANCE	594.33	0.00	594.33
06 760 720	CROSS COUNTRY MISC.	731.35	(26.99)	704.36
06 760 722	DRAMA CLUB	563.76	0.00	563.76
06 760 723	ELEMENTARY POP FUND	200.45	(345.00)	(144.55)
06 760 724	FAMILY & CONSUMER SCIENCE	317.23	0.00	317.23
06 760 726	FB UNIFORMS	1,500.00	0.00	1,500.00
06 760 727	FCCLA	4,486.67	0.00	4,486.67
06 760 728	FFA	16,135.44	(5,578.40)	10,557.04
06 760 729	GIRLS BB UNIFORMS	3,409.00	0.00	3,409.00
06 760 730	INTEREST - CHECKING	17,803.25	938.75	18,742.00
06 760 732	KILLDEER KORNER	530.38	0.00	530.38
06 760 733	GIRLS GOLF UNIFORMS	852.00	(129.74)	722.26
06 760 734	LIBRARY	5,077.93	40.95	5,118.88
06 760 735	MUSIC	24,185.82	3,384.45	27,570.27
06 760 736	NATIONAL HONOR SOCIETY	235.42	0.00	235.42
06 760 738	ELEM STAFF BEVERAGE MACHINE	19.35	(270.00)	(250.65)
06 760 740	SCHOOL DISTRICT	221.72	368.00	589.72
06 760 741	ROBOTICS	7,277.73	0.00	7,277.73
06 760 742	STUDENT COUNCIL	5,922.04	655.45	6,577.49
06 760 743	SUNSHINE ACCOUNT-ELEM	148.47	0.00	148.47
06 760 744	TRACK & FOOTBALL FIELD MAINTENANCE	148,493.29	0.00	148,493.29
06 760 745	TRACK UNIFORMS	3,368.78	0.00	3,368.78

**Balance Sheet**

Period Ending: September 2023

Annual; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
06 760 746	AGRICULTURE	12,628.42	0.00	12,628.42
06 760 747	VOLLEYBALL UNIFORMS	458.01	0.00	458.01
06 760 748	WRESTLING UNIFORMS	(250.30)	0.00	(250.30)
06 760 749	HIGH SCHOOL MUSICAL	2,150.92	0.00	2,150.92
06 760 751	NEWSPAPER	95.76	0.00	95.76
06 760 754	PRESCHOOL	1,241.04	0.00	1,241.04
06 760 755	SUNSHINE FUND-HS	(131.60)	263.00	131.40
06 760 757	ELEMENTARY MUSIC	603.53	0.00	603.53
06 760 758	JEANS FOR CHARITY	7,565.25	384.00	7,949.25
06 760 759	ELEMENTARY MISCELLANEOUS	1,752.03	145.43	1,897.46
06 760 760	S.A.D.D.	1,275.82	0.00	1,275.82
06 760 761	CROSS COUNTRY UNIFORMS	4,102.64	0.00	4,102.64
06 760 762	ARCHERY	1,989.74	0.00	1,989.74
06 760 766	CHEERLEADER UNIFORMS FB	280.00	0.00	280.00
06 760 767	GIRLS BB MISC.	8,702.42	(5,000.00)	3,702.42
06 760 769	CLASS OF 2024	8,967.89	0.00	8,967.89
06 760 770	CLOSE UP	4,201.68	(195.00)	4,006.68
06 760 772	VOLLEYBALL MISC.	5,540.29	2,785.49	8,325.78
06 760 773	STEAM-ELEM.	2,386.53	0.00	2,386.53
06 760 775	ALLAN & KAYE DOLEZAL SCHOLARSHIP FUND	1,000.00	0.00	1,000.00
06 760 776	FOOTBALL MISC.	4,706.56	(2,352.31)	2,354.25
06 760 777	BOYS GOLF MISC.	574.96	0.00	574.96
06 760 778	HS GYMNASIUM SPONSORSHIP	43,910.23	(8,022.97)	35,887.26
06 760 779	TRACK MISC.	2,544.97	(77.25)	2,467.72
06 760 781	BOYS GOLF UNIFORM	824.00	(192.00)	632.00
06 760 782	BOYS BB MISC.	4,408.44	3,595.62	8,004.06
06 760 783	WRESTLING MISC.	5,335.75	(1,095.47)	4,240.28
06 760 784	SPEECH	1,782.45	0.00	1,782.45
06 760 785	ELEM GUIDANCE MISC	0.00	10,616.43	10,616.43
06 760 786	ART SUPPLIES	1,552.91	0.00	1,552.91
06 760 788	RALPH AND BERNIECE THOMAS SCHOLARSHIP	2,400.00	0.00	2,400.00
06 760 789	HOSA	12,479.93	0.00	12,479.93
06 760 790	CLASS OF 2022	3,906.87	0.00	3,906.87
06 760 791	KIDS ON THE RUN	541.86	0.00	541.86
06 760 792	DR SEUSS READING GROUP	270.00	0.00	270.00
06 760 793	IMAGINATION LIBRARY	3,148.48	0.00	3,148.48
06 760 794	COLLEGE & CAREER WEEK SCHOLARHIPS	664.00	0.00	664.00
06 760 795	KATHERINE KLEEMANN EDUCATION SCHOLARSHIP	2,100.00	0.00	2,100.00
06 760 796	FEREBEE SCHOLARSHIP	600.00	0.00	600.00
06 760 797	SCHOOL MARQUEE	100.00	0.00	100.00
06 760 798	MINION MENTORING SCHOLARSHIP	344.12	0.00	344.12
Fund Balance Subtotal:		445,497.74	4,127.34	449,625.08

**Balance Sheet**

Period Ending: September 2023

Annual; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund  
Number 06

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	445,497.74	4,127.34	449,625.08

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>				<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
<b>06 760 701</b>					<b>ACTIVITIES</b>	<b>*Previous Balance</b>			860.23	
06 760 701					ACTIVITIES					
06 001 1721					ACTIVITIES					
09/18/2023	CR	25004			ACTIVITY TICKETS	DIAZ, KERRY M	0.00	237.00		
09/18/2023	CR	25005			ONLINE ACTIVITY TICKETS	DIAZ, KERRY M	0.00	80.00		
09/19/2023	CR	25036			Oneok Rockies Midstream LLC	DIAZ, KERRY M	0.00	1,100.00		
09/28/2023	CR	25063			ACTIVITY TICKETS	DIAZ, KERRY M	0.00	22.00		
06 001 600 410 3400 610					ACTIVITIES					
09/26/2023	CD	POELEM-01591 20230926	2	33714	DONATION TO KILLDEER PEEWEE FB FROM ONEO	KILLDEER PEEWEE FOOTBALL	1,100.00	0.00		
<b>06 760 701</b>					<b>ACTIVITIES</b>	<b>*Current Activity</b>			339.00	
						<b>*Ending Balance:</b>	1,100.00	1,439.00	0.00	1,199.23
<b>06 760 704</b>					<b>ANNUAL</b>	<b>*Previous Balance</b>			3,934.10	
						<b>*Ending Balance:</b>	0.00	0.00	0.00	3,934.10
<b>06 760 705</b>					<b>ATHLETICS</b>	<b>*Previous Balance</b>			14,286.85	
06 760 705					ATHLETICS					
06 005 1721					ATHLETICS					
09/06/2023	CR	24970			Varsity Football Gate - Shiloh	WALKER, NICHOLAS DALE	0.00	1,828.00		
09/06/2023	CR	24972			Volleyball Tourney Fees - Divide County	WALKER, NICHOLAS DALE	0.00	150.00		
09/06/2023	CR	24972			Volleyball Tourney Fees - Grant County H	WALKER, NICHOLAS DALE	0.00	150.00		
09/06/2023	CR	24972			Volleyball Tourney Fees - Belfield Publi	WALKER, NICHOLAS DALE	0.00	150.00		
09/06/2023	CR	24973			XC Fees - Richardton-Taylor Public Schoo	WALKER, NICHOLAS DALE	0.00	60.00		
09/08/2023	CR	24977			Athletic - VB Gate	WALKER, NICHOLAS DALE	0.00	441.00		
09/08/2023	CR	24979			Elementary GBB Gate	WALKER, NICHOLAS DALE	0.00	266.00		
09/13/2023	CR	24995			Athletics - JH VB Gate	WALKER, NICHOLAS DALE	0.00	308.00		
09/15/2023	CR	24996			XC fees - New England Public School	WALKER, NICHOLAS DALE	0.00	30.00		
09/15/2023	CR	25002			Athletics - JH VB Gate	KUKLA, PAMLA G.	0.00	256.00		
09/18/2023	CR	25004			ACTIVITY TICKETS	DIAZ, KERRY M	0.00	1,896.00		
09/18/2023	CR	25005			ONLINE ACTIVITY TICKETS	DIAZ, KERRY M	0.00	640.00		
09/18/2023	CR	25006			ALL SEASON PASSES	DIAZ, KERRY M	0.00	2,020.00		
09/18/2023	CR	25007			ONLINE ALL SEASON PASS	DIAZ, KERRY M	0.00	140.00		
09/19/2023	CR	25029			Varsity Football Gate - Trinity	WALKER, NICHOLAS DALE	0.00	2,675.00		
09/19/2023	CR	25033			Entry Fee - Dickinson Catholic SChools	WALKER, NICHOLAS DALE	0.00	80.00		
09/19/2023	CR	25033			Entry Fee- Mott-Regent Public Schools	WALKER, NICHOLAS DALE	0.00	150.00		
09/19/2023	CR	25033			Entry Fee - Parshall Public Schools	WALKER, NICHOLAS DALE	0.00	60.00		

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>				<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>	<u>Entity Name</u>			
09/19/2023	CR	25033			Entry Fee - New Town Public School	WALKER, NICHOLAS DALE	0.00	100.00	
09/19/2023	CR	25033			Entry Fee- Beach School District	WALKER, NICHOLAS DALE	0.00	50.00	
09/22/2023	CR	25040			Athletics - VB Gate	WALKER, NICHOLAS DALE	0.00	492.00	
09/25/2023	CR	25042			elem. gbb gate	WALKER, NICHOLAS DALE	0.00	401.10	
09/25/2023	CR	25043			elem. gbb tourney gate	WALKER, NICHOLAS DALE	0.00	484.00	
09/26/2023	CR	25045			Athletics - VB Gate	WALKER, NICHOLAS DALE	0.00	291.00	
09/27/2023	CR	25046			elem. gbb gate	WALKER, NICHOLAS DALE	0.00	180.00	
09/27/2023	CR	25060			elem. gbb tourney entry fee - Bishop Ry	WALKER, NICHOLAS DALE	0.00	100.00	
09/27/2023	CR	25060			elem. gbb tourney entry fee - Richardto	WALKER, NICHOLAS DALE	0.00	100.00	
09/27/2023	CR	25060			elem. gbb tourney entry fee - Richardto	WALKER, NICHOLAS DALE	0.00	100.00	
09/28/2023	CR	25062			ALL SEASON PASS	DIAZ, KERRY M	0.00	600.00	
09/28/2023	CR	25063			ACTIVITY TICKETS	DIAZ, KERRY M	0.00	176.00	
09/29/2023	CR	25068			Elementary GBB Gate.	WALKER, NICHOLAS DALE	0.00	192.00	
09/29/2023	CR	25070			elem. gbb tourney entry fee - New Engla	WALKER, NICHOLAS DALE	0.00	100.00	
09/29/2023	CR	25073			Athletics - VB Gate	WALKER, NICHOLAS DALE	0.00	325.00	
06 005 600 410 3400 610		ATHLETICS							
09/05/2023	CD	HS-00829 20230905	2	33672	membership/convention	HORGESHIMER, NATHAN SCOTT	200.00	0.00	
09/06/2023	CD	ELEM-01380 20230906	2	33675	Volleyball Official	ABRAHAMSON, JOHN	107.50	0.00	
09/06/2023	CD	ELEM-01381 20230906	2	33676	volleyball official	SCHROEDER, RACHELLE	107.50	0.00	
09/06/2023	CD	ELEM-01381 20230906	2	33676	mileage	SCHROEDER, RACHELLE	45.85	0.00	
09/11/2023	CD	HS-00875 20230911	2	33679	XC entry fee Stanley 9/12	NORTHWEST CONFERENCE	150.00	0.00	
09/12/2023	CD	ELEM-01363 20230912-0001	2	33689	reimbursementfor NDIAAA registration and	WALKER, NICHOLAS DALE	275.00	0.00	
09/12/2023	CD	ELEM-01394 100592	2	33688	Training Supplies	TRAINING ROOM, INC.	696.05	0.00	
09/12/2023	CD	ELEM-01394 100592	2	33688	Training Supplies	TRAINING ROOM, INC.	355.77	0.00	
09/12/2023	CD	ELEM-01394 100592	2	33688	Training Supplies	TRAINING ROOM, INC.	498.61	0.00	
09/14/2023	CD	ELEM-01400 20230914	2	33693	official	UTTECH, ARWIN E.	89.50	0.00	
09/14/2023	CD	ELEM-01400 20230914	2	33693	mileage	UTTECH, ARWIN E.	68.12	0.00	
09/14/2023	CD	ELEM-01401 20230914	2	33694	official	WOLF, BRENT	89.50	0.00	
09/14/2023	CD	ELEM-01401 20230914	2	33694	mileage	WOLF, BRENT	45.85	0.00	



Activity Fund Balance Report - Detail - Exclude Encumbrances

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>					<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>						
<b>*Ending Balance:</b>							4,732.13	14,991.10	0.00	24,545.82	
<b>06 760 706</b>					<b>CLASS OF 2021</b>	<b>*Previous Balance</b>				4,113.35	
<b>*Ending Balance:</b>							0.00	0.00	0.00	4,113.35	
<b>06 760 707</b>					<b>BOYS BB UNIFORMS</b>	<b>*Previous Balance</b>				2,245.76	
06 760 707					BOYS BB UNIFORMS						
06 007 600 410 3400 610					BOYS BB UNIFORMS						
09/05/2023	CD	HS-00843 922185915	2	33668	uniforms	BSN SPORTS	4,700.00	0.00			
<b>06 760 707</b>					<b>BOYS BB UNIFORMS</b>	<b>*Current Activity</b>				(4,700.00)	
<b>*Ending Balance:</b>							4,700.00	0.00	0.00	(2,454.24)	
<b>06 760 709</b>					<b>CHEERLEADERS MISC.</b>	<b>*Previous Balance</b>				9,674.70	
06 760 709					CHEERLEADERS MISC.						
06 009 600 410 3400 610					CHEERLEADERS MISC.						
09/05/2023	CD	HS-00839 343560-2	2	33667	OD Arriba Nacho Tortilla 2oz	BRAUN'S DISTRIBUTING	120.00	0.00			
09/05/2023	CD	HS-00839 343560-2	2	33667	48 Count Assorted Candy Bars	BRAUN'S DISTRIBUTING	62.29	0.00			
09/05/2023	CD	HS-00839 343560-2	2	33667	Lollies Double 200 ct unwrap	BRAUN'S DISTRIBUTING	22.96	0.00			
09/05/2023	CD	HS-00839 343560-2	2	33667	Gummi Bear Haribo 24/2oz	BRAUN'S DISTRIBUTING	22.91	0.00			
09/05/2023	CD	HS-00839 343560-2	2	33667	Snicker 48 Count	BRAUN'S DISTRIBUTING	59.52	0.00			
09/05/2023	CD	HS-00839 343560-2	2	33667	Airhead Xtreme Rainbow 18 ct	BRAUN'S DISTRIBUTING	20.64	0.00			
09/05/2023	CD	HS-00839 343560-2	2	33667	Reese PB Cup 36 ct	BRAUN'S DISTRIBUTING	44.64	0.00			
09/05/2023	CD	HS-00839 343560-2	2	33667	Taffy Rope Grape 24 ct	BRAUN'S DISTRIBUTING	9.29	0.00			
09/05/2023	CD	HS-00839 343560-2	2	33667	Taffy Rope Mystery Swirl 24 ct	BRAUN'S DISTRIBUTING	9.29	0.00			
09/05/2023	CD	HS-00839 343560-2	2	33667	Taffy Rope Strawberry 24 ct	BRAUN'S DISTRIBUTING	9.29	0.00			
09/05/2023	CD	HS-00839 343560-2	2	33667	Taffy Rope Cherry 24 ct	BRAUN'S DISTRIBUTING	9.29	0.00			
09/12/2023	CD	POELEM-01580 20230912	2	33682	SUPPLIES 443967	COCA COLA	1,665.00	0.00			
09/12/2023	CD	POELEM-01580 20230912	2	33682	CREDIT 444545	COCA COLA	(882.50)	0.00			
<b>06 760 709</b>					<b>CHEERLEADERS MISC.</b>	<b>*Current Activity</b>				(1,172.62)	
<b>*Ending Balance:</b>							1,172.62	0.00	0.00	8,502.08	
<b>06 760 710</b>					<b>CHEERLEADER UNIFORMS BB</b>	<b>*Previous Balance</b>				3,720.92	
06 760 710					CHEERLEADER UNIFORMS BB						



**Activity Fund Balance Report - Detail - Exclude Encumbrances**

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>				<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
						<b>*Ending Balance:</b>	26.99	0.00	0.00	704.36
<b>06 760 722</b>					<b>DRAMA CLUB</b>	<b>*Previous Balance</b>				563.76
						<b>*Ending Balance:</b>	0.00	0.00	0.00	563.76
<b>06 760 723</b>					<b>ELEMENTARY POP FUND</b>	<b>*Previous Balance</b>				200.45
06 760 723					ELEMENTARY POP FUND					
06 023 600 410 3400 610					ELEMENTARY POP FUND					
09/12/2023	CD	POELEM-01580	2	33682	SUPPLIES 449876	COCA COLA	345.00	0.00		
<b>06 760 723</b>					<b>ELEMENTARY POP FUND</b>	<b>*Current Activity</b>				(345.00)
						<b>*Ending Balance:</b>	345.00	0.00	0.00	(144.55)
<b>06 760 724</b>					<b>FAMILY &amp; CONSUMER SCIENCE</b>	<b>*Previous Balance</b>				317.23
						<b>*Ending Balance:</b>	0.00	0.00	0.00	317.23
<b>06 760 726</b>					<b>FB UNIFORMS</b>	<b>*Previous Balance</b>				1,500.00
						<b>*Ending Balance:</b>	0.00	0.00	0.00	1,500.00
<b>06 760 727</b>					<b>FCCLA</b>	<b>*Previous Balance</b>				4,486.67
						<b>*Ending Balance:</b>	0.00	0.00	0.00	4,486.67
<b>06 760 728</b>					<b>FFA</b>	<b>*Previous Balance</b>				16,135.44
06 760 728					FFA					
06 028 1721					FFA					
09/08/2023	CR	24987			FFA State Convention & Jacket Deposit	LEIER, DAVID	0.00	2,166.00		
09/11/2023	CR	24991			FFA Donation from Abrahamson	LEIER, DAVID	0.00	40.00		
09/15/2023	CR	25003			FFA - ND State Fair FFA Premiums	LEIER, DAVID	0.00	514.70		
06 028 600 410 3400 610					FFA					
09/05/2023	CD	HS-00826	2	33673	FFA Jacket	NATIONAL FFA ORGANIZATION	66.00	0.00		
		MDS305299								
09/05/2023	CD	HS-00834 2983	2	33670	Stitching Removal	EMBROIDERY ARTS	60.00	0.00		
09/05/2023	CD	HS-00834 2983	2	33670	Embroidery	EMBROIDERY ARTS	77.00	0.00		
09/05/2023	CD	HS-00833 4133	2	33671	Plaques	FOUR SEASONS TROPHIES	95.00	0.00		
09/05/2023	CD	HS-00833 4133	2	33671	Engraving	FOUR SEASONS TROPHIES	32.00	0.00		
09/05/2023	CD	HS-00833 4133	2	33671	Engraving	FOUR SEASONS TROPHIES	9.72	0.00		
09/06/2023	CD	HS-00872	2	33677	Island Empire Regional Range Contest	MCKENZIE CO. 4-H COUNCIL	50.00	0.00		
		20230906								
09/12/2023	CD	HS-00876	2	33687	Student Leadership Conference Registrati	ND FFA ASSOCIATION	1,820.00	0.00		
		20230912								
09/12/2023	CD	HS-00853 1098	2	33687	National Affiliation Fee for 151-175 stu	ND FFA ASSOCIATION	935.00	0.00		
09/12/2023	CD	HS-00853 1098	2	33687	State Affiliation Fee for 151-175 studen	ND FFA ASSOCIATION	800.00	0.00		

Activity Fund Balance Report - Detail - Exclude Encumbrances

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number		Chart of Account Description				Expenses	Revenues	Balance Change	Balance	
Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name				
09/26/2023	CD	POELEM-01623 20230926-0012	2	33706	ESCAPE ROOM, KIRIN HOUSE BUFFET, MINI GO	VISA	616.86	0.00		
09/26/2023	CD	HS-00808 20230926-0017	2	33706	Requesting VISA use to book hotel and ma	VISA	2,945.52	0.00		
09/26/2023	CD	HS-00880 20230926	2	33709	Student Rooms	COMFORT INN & SUITES	792.00	0.00		
<b>06 760 728</b>					<b>FFA</b>					
						<b>*Current Activity</b>			(5,578.40)	
						<b>*Ending Balance:</b>	8,299.10	2,720.70	0.00	10,557.04
<b>06 760 729</b>					<b>GIRLS BB UNIFORMS</b>					
						<b>*Previous Balance</b>			3,409.00	
						<b>*Ending Balance:</b>	0.00	0.00	0.00	3,409.00
<b>06 760 730</b>					<b>INTEREST - CHECKING</b>					
06 760 730					INTEREST - CHECKING					
06 030 1721					INTEREST - CHECKING					
09/29/2023	CR	25079			INTEREST - CHECKING	BRAVERA	0.00	938.75		
<b>06 760 730</b>					<b>INTEREST - CHECKING</b>					
						<b>*Current Activity</b>			938.75	
						<b>*Ending Balance:</b>	0.00	938.75	0.00	18,742.00
<b>06 760 732</b>					<b>KILLDEER KORNER</b>					
						<b>*Previous Balance</b>			530.38	
						<b>*Ending Balance:</b>	0.00	0.00	0.00	530.38
<b>06 760 733</b>					<b>GIRLS GOLF UNIFORMS</b>					
06 760 733					GIRLS GOLF UNIFORMS					
09/05/2023	CD	ELEM-01331 4198	2	33671	Trophies	FOUR SEASONS TROPHIES	0.00	0.00	(129.74)	
09/05/2023	CD *	ELEM-01331 4198	2	33671	Reversal: Trophies	FOUR SEASONS TROPHIES	0.00	0.00	129.74	
06 033 600 410 3400 610					GIRLS GOLF UNIFORMS					
09/05/2023	CD *	ELEM-01331 4198	2	33671	Correction: Trophies	FOUR SEASONS TROPHIES	129.74	0.00		
<b>06 760 733</b>					<b>GIRLS GOLF UNIFORMS</b>					
						<b>*Current Activity</b>			(129.74)	
						<b>*Ending Balance:</b>	129.74	0.00	0.00	722.26
<b>06 760 734</b>					<b>LIBRARY</b>					
06 760 734					LIBRARY					
06 034 1721					LIBRARY					
09/27/2023	CR	25057			lost book fine - Miles Brew	DIAZ, KERRY M	0.00	5.00		
09/27/2023	CR	25059			lost book fine - Peter Gross	DIAZ, KERRY M	0.00	15.95		
09/29/2023	CR	25069			lost book fine - Vettle	DIAZ, KERRY M	0.00	9.00		
09/29/2023	CR	25069			lost book fine - Krueger	DIAZ, KERRY M	0.00	5.00		
09/29/2023	CR	25069			lost book fine - Binek	DIAZ, KERRY M	0.00	6.00		
<b>06 760 734</b>					<b>LIBRARY</b>					
						<b>*Current Activity</b>			40.95	
						<b>*Ending Balance:</b>	0.00	40.95	0.00	5,118.88

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

Chart of Account Number		Chart of Account Description					Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description						
<b>06 760 735</b>					<b>MUSIC</b>	<b>*Previous Balance</b>				24,185.82	
06 760 735					MUSIC						
06 035 1721					MUSIC						
09/06/2023	CR	24971			Varsity FB Concessions - Music Departmen	HOUSEL, MICHAEL	0.00	2,203.75			
09/18/2023	CR	25004			ACTIVITY TICKETS	DIAZ, KERRY M	0.00	237.00			
09/18/2023	CR	25005			ONLINE ACTIVITY TICKETS	DIAZ, KERRY M	0.00	80.00			
09/18/2023	CR	25008			BAND RENTAL FEE	DIAZ, KERRY M	0.00	82.00			
09/19/2023	CR	25028			V. FB Concessions - Band	HOUSEL, MICHAEL	0.00	2,230.75			
09/21/2023	CR	25037			Band Chocolate Fundraiser	HOUSEL, MICHAEL	0.00	676.00			
09/21/2023	CR	25038			Band - Chocolate Sales Fund Raiser	HOUSEL, MICHAEL	0.00	1,192.00			
09/22/2023	CR	25041			band chocolate fundraiser	HOUSEL, MICHAEL	0.00	741.00			
09/28/2023	CR	25063			ACTIVITY TICKETS	DIAZ, KERRY M	0.00	22.00			
09/28/2023	CR	25064			CORRECT MUSIC DEP	DIAZ, KERRY M	0.00	10.00			
09/29/2023	CR	25076			money band chocolate fundraiser	HOUSEL, MICHAEL	0.00	637.00			
06 035 600 410 3400 610					MUSIC						
09/05/2023	CD	HS-00846 3349	2	33669	concessions	DUNN BURGERS	160.00	0.00			
09/12/2023	CD	HS-00852 343817	2	33680	concessions	BRAUN'S DISTRIBUTING	1,646.23	0.00			
09/12/2023	CD	POELEM-01580 20230912	2	33682	SUPLLIES 449164	COCA COLA	1,275.00	0.00			
09/12/2023	CD	POELEM-01580 20230912	2	33682	SUPPLIES 449877	COCA COLA	735.00	0.00			
09/26/2023	CD	POELEM-01618 20230926	2	33718	SUPPLIES 4022443	US FOODS	351.02	0.00			
09/26/2023	CD	POELEM-01617 20230926	2	33717	SUPPLIES 295498137	SYSCO NORTH DAKOTA, INC	333.73	0.00			
09/26/2023	CD	POELEM-01617 20230926	2	33717	SUPPLIES 295480854	SYSCO NORTH DAKOTA, INC	226.07	0.00			
<b>06 760 735</b>					<b>MUSIC</b>	<b>*Current Activity</b>				3,384.45	
						<b>*Ending Balance:</b>	4,727.05	8,111.50	0.00	27,570.27	
<b>06 760 736</b>					<b>NATIONAL HONOR SOCIETY</b>	<b>*Previous Balance</b>				235.42	
						<b>*Ending Balance:</b>	0.00	0.00	0.00	235.42	
<b>06 760 738</b>					<b>ELEM STAFF BEVERAGE MACHINE</b>	<b>*Previous Balance</b>				19.35	
06 760 738					ELEM STAFF BEVERAGE MACHINE						
06 038 600 410 3400 610					ELEM STAFF BEVERAGE MACHINE						
09/12/2023	CD	POELEM-01580 20230912	2	33682	SUPPLIES 449868	COCA COLA	54.00	0.00			
09/12/2023	CD	POELEM-01580 20230912	2	33682	SUPPLIES 449158	COCA COLA	216.00	0.00			
<b>06 760 738</b>					<b>ELEM STAFF BEVERAGE MACHINE</b>	<b>*Current Activity</b>				(270.00)	
						<b>*Ending Balance:</b>	270.00	0.00	0.00	(250.65)	

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

09/2023 - 09/2023

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**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>				<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
<b>06 760 740</b>					<b>SCHOOL DISTRICT</b>	<b>*Previous Balance</b>				221.72
06 760 740					SCHOOL DISTRICT					
06 040 1721					SCHOOL DISTRICT					
09/27/2023	CR	25061			Mrs. Wilz Spring Field Trip - Donation f	DIAZ, KERRY M	0.00	368.00		
<b>06 760 740</b>					<b>SCHOOL DISTRICT</b>	<b>*Current Activity</b>				368.00
						<b>*Ending Balance:</b>	0.00	368.00	0.00	589.72
<b>06 760 741</b>					<b>ROBOTICS</b>	<b>*Previous Balance</b>				7,277.73
						<b>*Ending Balance:</b>	0.00	0.00	0.00	7,277.73
<b>06 760 742</b>					<b>STUDENT COUNCIL</b>	<b>*Previous Balance</b>				5,922.04
06 760 742					STUDENT COUNCIL					
06 042 1721					STUDENT COUNCIL					
09/07/2023	CR	24975			Student Council - Pepsi Commission	ELKINS, SEAN	0.00	115.52		
09/15/2023	CR	24998			Elementary Student Council	SAYLER, DENICE F	0.00	101.00		
09/15/2023	CR	24999			Ruth got a donation	SAYLER, DENICE F	0.00	500.00		
09/15/2023	CR	25000			Elementary Student Council	SAYLER, DENICE F	0.00	101.00		
09/29/2023	CR	25074			Student Council - Spirit Store	ELKINS, SEAN	0.00	374.00		
06 042 600 410 3400 610					STUDENT COUNCIL					
09/26/2023	CD	ELEM-01383	2	33720	3 pack party lights	AMAZON CAPITAL SERVICES	23.99	0.00		
		1WT6-PMFT-GHYV								
09/26/2023	CD	ELEM-01383	2	33720	star sunglasses	AMAZON CAPITAL SERVICES	63.20	0.00		
		1WT6-PMFT-GHYV								
09/26/2023	CD	ELEM-01383	2	33720	camo eyeblack	AMAZON CAPITAL SERVICES	23.90	0.00		
		1WT6-PMFT-GHYV								
09/26/2023	CD	ELEM-01383	2	33720	pom poms	AMAZON CAPITAL SERVICES	37.79	0.00		
		1WT6-PMFT-GHYV								
09/26/2023	CD	ELEM-01383	2	33720	heart glasses	AMAZON CAPITAL SERVICES	50.97	0.00		
		1WT6-PMFT-GHYV								
09/26/2023	CD	ELEM-01385	2	33720	Giant Hamster ball set of 2	AMAZON CAPITAL SERVICES	306.24	0.00		
		1NRG-7HRV-79NK								
09/26/2023	CD	ELEM-01385	2	33720	Orange and black bows	AMAZON CAPITAL SERVICES	29.98	0.00		
		1NRG-7HRV-79NK								
<b>06 760 742</b>					<b>STUDENT COUNCIL</b>	<b>*Current Activity</b>				655.45
						<b>*Ending Balance:</b>	536.07	1,191.52	0.00	6,577.49
<b>06 760 743</b>					<b>SUNSHINE ACCOUNT-ELEM</b>	<b>*Previous Balance</b>				148.47
						<b>*Ending Balance:</b>	0.00	0.00	0.00	148.47

Activity Fund Balance Report - Detail - Exclude Encumbrances

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number		Chart of Account Description			Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description				
06 760 744					TRACK & FOOTBALL FIELD MAINTENANCE				148,493.29
					*Previous Balance				148,493.29
					*Ending Balance:	0.00	0.00	0.00	148,493.29
06 760 745					TRACK UNIFORMS				3,368.78
					*Previous Balance				3,368.78
					*Ending Balance:	0.00	0.00	0.00	3,368.78
06 760 746					AGRICULTURE				12,628.42
					*Previous Balance				12,628.42
					*Ending Balance:	0.00	0.00	0.00	12,628.42
06 760 747					VOLLEYBALL UNIFORMS				458.01
					*Previous Balance				458.01
					*Ending Balance:	0.00	0.00	0.00	458.01
06 760 748					WRESTLING UNIFORMS				(250.30)
					*Previous Balance				(250.30)
					*Ending Balance:	0.00	0.00	0.00	(250.30)
06 760 749					HIGH SCHOOL MUSICAL				2,150.92
					*Previous Balance				2,150.92
					*Ending Balance:	0.00	0.00	0.00	2,150.92
06 760 751					NEWSPAPER				95.76
					*Previous Balance				95.76
					*Ending Balance:	0.00	0.00	0.00	95.76
06 760 754					PRESCHOOL				1,241.04
					*Previous Balance				1,241.04
					*Ending Balance:	0.00	0.00	0.00	1,241.04
06 760 755					SUNSHINE FUND-HS				(131.60)
06 760 755					SUNSHINE FUND-HS				
06 055 1721					SUNSHINE FUND-HS				
09/19/2023	CR	25032			HS Sunshine Club - Coke Machine	MURPHY, ANDREW	0.00	373.00	
06 055 600 410 3400 610					SUNSHINE FUND-HS				
09/12/2023	CD	POELEM-01580 20230912	2	33682	SUPPLIES 449155	COCA COLA	120.00	0.00	
09/12/2023	CD	POELEM-01580 20230912	2	33682	SUPPLIES 442805	COCA COLA	20.40	0.00	
09/12/2023	CD	POELEM-01580 20230912	2	33682	UNAPPLIED CREDIT	COCA COLA	(30.40)	0.00	
06 760 755					SUNSHINE FUND-HS				263.00
					*Current Activity				263.00
					*Ending Balance:	110.00	373.00	0.00	131.40
06 760 757					ELEMENTARY MUSIC				603.53
					*Previous Balance				603.53
					*Ending Balance:	0.00	0.00	0.00	603.53
06 760 758					JEANS FOR CHARITY				7,565.25
06 760 758					JEANS FOR CHARITY				
06 058 1721					JEANS FOR CHARITY				
09/08/2023	CR	24978			Jeans for Charity	SCHMIDT, HOLLY	0.00	384.00	

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09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number		Chart of Account Description					Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description						
06 760 758					JEANS FOR CHARITY	*Current Activity				384.00	
						*Ending Balance:	0.00	384.00	0.00	7,949.25	
06 760 759					ELEMENTARY MISCELLANEOUS	*Previous Balance				1,752.03	
06 760 759					ELEMENTARY MISCELLANEOUS						
06 059 1721					ELEMENTARY MISCELLANEOUS						
09/18/2023	CR	25009			CORRECT DOUBLE ENTRY	DIAZ, KERRY M	0.00	(101.00)			
09/29/2023	CR	25067			Spirit Store for Homecoming week.	SAYLER, DENICE F	0.00	583.93			
06 059 600 410 3400 610					ELEMENTARY MISCELLANEOUS						
09/06/2023	CD	ELEM-01367 20230906	2	33678	2 rolls of quarters	CASH	20.00	0.00			
09/06/2023	CD	ELEM-01367 20230906	2	33678	60-\$1.00 bills	CASH	60.00	0.00			
09/26/2023	CD	ELEM-01386 668248	2	33719	repair on vending machine	WESTERN HEATING & AIR LLC	257.50	0.00			
06 760 759					ELEMENTARY MISCELLANEOUS	*Current Activity				145.43	
						*Ending Balance:	337.50	482.93	0.00	1,897.46	
06 760 760					S.A.D.D.	*Previous Balance				1,275.82	
						*Ending Balance:	0.00	0.00	0.00	1,275.82	
06 760 761					CROSS COUNTRY UNIFORMS	*Previous Balance				4,102.64	
						*Ending Balance:	0.00	0.00	0.00	4,102.64	
06 760 762					ARCHERY	*Previous Balance				1,989.74	
						*Ending Balance:	0.00	0.00	0.00	1,989.74	
06 760 766					CHEERLEADER UNIFORMS FB	*Previous Balance				280.00	
						*Ending Balance:	0.00	0.00	0.00	280.00	
06 760 767					GIRLS BB MISC.	*Previous Balance				8,702.42	
06 760 767					GIRLS BB MISC.						
06 067 600 410 3400 610					GIRLS BB MISC.						
09/12/2023	CD	HS-00861 20230912	2	33686	TRANSFER TO BBB ACCOUNT FOR AIRBORNE ATH	KILLDEER PUBLIC SCHOOL	5,000.00	0.00			
06 760 767					GIRLS BB MISC.	*Current Activity				(5,000.00)	
						*Ending Balance:	5,000.00	0.00	0.00	3,702.42	
06 760 769					CLASS OF 2024	*Previous Balance				8,967.89	
						*Ending Balance:	0.00	0.00	0.00	8,967.89	
06 760 770					CLOSE UP	*Previous Balance				4,201.68	
06 760 770					CLOSE UP						
06 070 600 410 3400 610					Close Up						

Activity Fund Balance Report - Detail - Exclude Encumbrances

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number		Chart of Account Description				Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description					
09/12/2023	CD	POELEM-01580 20230912	2	33682	SUPPLIES 449506	COCA COLA	90.00	0.00		
09/12/2023	CD	POELEM-01580 20230912	2	33682	SUPPLIES 449874	COCA COLA	105.00	0.00		
<b>06 760 770</b>					<b>CLOSE UP</b>	<b>*Current Activity</b>				<b>(195.00)</b>
						<b>*Ending Balance:</b>	195.00	0.00	0.00	4,006.68
<b>06 760 772</b>					<b>VOLLEYBALL MISC.</b>	<b>*Previous Balance</b>				5,540.29
06 760 772					VOLLEYBALL MISC.					
06 072 1721					VOLLEYBALL MISC.					
09/06/2023	CR	24974			Volleyball Fundraiser	ASAY, ALAN	0.00	4,993.00		
09/12/2023	CR	24992			Volleyball Fundraiser	ASAY, ALAN	0.00	446.00		
09/19/2023	CR	25035			Logo Magic - Fundraiser	ASAY, ALAN	0.00	237.00		
06 072 600 410 3400 610					VOLLEYBALL MISC.					
09/05/2023	CD	POHS-00183 922541475	2	33668	WARM UPS	BSN SPORTS	540.20	0.00		
09/05/2023	CD	POHS-00182 20230905	2	33674	REIMBURSEMENT FOR AIRBNB SD	STAHL, BILLIE JO	2,029.01	0.00		
09/05/2023	CD	POELEM-01504 20230905	2	33666	REIMBURSE FOR BAYMONT HOTEL SD	ASAY, ALAN	321.30	0.00		
<b>06 760 772</b>					<b>VOLLEYBALL MISC.</b>	<b>*Current Activity</b>				2,785.49
						<b>*Ending Balance:</b>	2,890.51	5,676.00	0.00	8,325.78
<b>06 760 773</b>					<b>STEAM-ELEM.</b>	<b>*Previous Balance</b>				2,386.53
						<b>*Ending Balance:</b>	0.00	0.00	0.00	2,386.53
<b>06 760 775</b>					<b>ALLAN &amp; KAYE DOLEZAL SCHOLARSHIP FUND</b>	<b>*Previous Balance</b>				1,000.00
						<b>*Ending Balance:</b>	0.00	0.00	0.00	1,000.00
<b>06 760 776</b>					<b>FOOTBALL MISC.</b>	<b>*Previous Balance</b>				4,706.56
06 760 776					FOOTBALL MISC.					
06 076 600 410 3400 610					FOOTBALL MISC.					
09/05/2023	CD	ELEM-01318 922361605	2	33668	football knee pads	BSN SPORTS	132.56	0.00		
09/05/2023	CD	ELEM-01370 9218899001	2	33668	shirt and pull over	BSN SPORTS	120.75	0.00		
09/26/2023	CD	ELEM-01312 20230926-0007	2	33705	Hudl for 2023 season	VISA	2,099.00	0.00		
<b>06 760 776</b>					<b>FOOTBALL MISC.</b>	<b>*Current Activity</b>				<b>(2,352.31)</b>
						<b>*Ending Balance:</b>	2,352.31	0.00	0.00	2,354.25
<b>06 760 777</b>					<b>BOYS GOLF MISC.</b>	<b>*Previous Balance</b>				574.96
						<b>*Ending Balance:</b>	0.00	0.00	0.00	574.96
<b>06 760 778</b>					<b>HS GYMNASIUM SPONSORSHIP</b>	<b>*Previous Balance</b>				43,910.23

Activity Fund Balance Report - Detail - Exclude Encumbrances

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

Chart of Account Number		Chart of Account Description					Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description						
06 760 778					HS GYMNASIUM SPONSORSHIP						
06 078 1721					HS GYMNASIUM SPONSORSHIP						
09/15/2023	CR	24997			Gym Sponsorship - AH Inc.	WHEELING, BRITTANY	0.00	5,000.00			
06 078 600 410 3400 610					HS GYMNASIUM SPONSORSHIP						
09/05/2023	CD	HS-00795 53644	2	33664	Labor	AH INC.	9,955.00	0.00			
09/05/2023	CD	HS-00795 53644	2	33664	Equipment	AH INC.	1,350.00	0.00			
09/05/2023	CD	HS-00795 53644	2	33664	Material	AH INC.	1,217.97	0.00			
09/05/2023	CD	HS-00795 53644	2	33664	Wiring permit	AH INC.	500.00	0.00			
<b>06 760 778</b>					<b>HS GYMNASIUM SPONSORSHIP</b>	<b>*Current Activity</b>				<b>(8,022.97)</b>	
						<b>*Ending Balance:</b>	<b>13,022.97</b>	<b>5,000.00</b>	<b>0.00</b>	<b>35,887.26</b>	
<b>06 760 779</b>					<b>TRACK MISC.</b>	<b>*Previous Balance</b>				<b>2,544.97</b>	
06 760 779					TRACK MISC.						
06 079 600 410 3400 610					TRACK MISC.						
09/12/2023	CD	HS-00838 4112	2	33684	Track board plates	FOUR SEASONS TROPHIES	77.25	0.00			
<b>06 760 779</b>					<b>TRACK MISC.</b>	<b>*Current Activity</b>				<b>(77.25)</b>	
						<b>*Ending Balance:</b>	<b>77.25</b>	<b>0.00</b>	<b>0.00</b>	<b>2,467.72</b>	
<b>06 760 781</b>					<b>BOYS GOLF UNIFORM</b>	<b>*Previous Balance</b>				<b>824.00</b>	
06 760 781					BOYS GOLF UNIFORM						
06 081 600 410 3400 610					BOYS GOLF UNIFORM						
09/26/2023	CD	ELEM-01393 135452	2	33716	Golf Attire	LOGO MAGIC	192.00	0.00			
<b>06 760 781</b>					<b>BOYS GOLF UNIFORM</b>	<b>*Current Activity</b>				<b>(192.00)</b>	
						<b>*Ending Balance:</b>	<b>192.00</b>	<b>0.00</b>	<b>0.00</b>	<b>632.00</b>	
<b>06 760 782</b>					<b>BOYS BB MISC.</b>	<b>*Previous Balance</b>				<b>4,408.44</b>	
06 760 782					BOYS BB MISC.						
06 082 1721					BOYS BB MISC.						
09/01/2023	CR	24965			Boys Basketball Coaches Shirts	PRUITT, GREG ALAN	0.00	150.00			
09/19/2023	CR	25034			transfer to BBB Account	PRUITT, GREG ALAN	0.00	5,000.00			
06 082 600 410 3400 610					BOYS BB MISC.						
09/12/2023	CD	HS-00863 922313686	2	33681	shirts	BSN SPORTS	150.00	0.00			
09/12/2023	CD	HS-00862 922332449	2	33681	Practice Jerseys	BSN SPORTS	1,404.38	0.00			
<b>06 760 782</b>					<b>BOYS BB MISC.</b>	<b>*Current Activity</b>				<b>3,595.62</b>	
						<b>*Ending Balance:</b>	<b>1,554.38</b>	<b>5,150.00</b>	<b>0.00</b>	<b>8,004.06</b>	
<b>06 760 783</b>					<b>WRESTLING MISC.</b>	<b>*Previous Balance</b>				<b>5,335.75</b>	

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

Chart of Account Number		Chart of Account Description				Expenses	Revenues	Balance Change	Balance	
Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name				
06 760 783					WRESTLING MISC.					
06 083 1721					WRESTLING MISC.					
09/08/2023	CR	24976			Wrestling Misc - Concessions at VB Game	ELKINS, ABBIE M	0.00	752.50		
09/12/2023	CR	24993			Wrestling Misc - JH VB Concess	ELKINS, SEAN	0.00	463.75		
09/13/2023	CR	24994			Wrestling Misc - JH VB Concessions	ELKINS, SEAN	0.00	342.00		
09/15/2023	CR	25001			Wrestling Misc- JH VCB Concessions	ELKINS, SEAN	0.00	208.00		
09/22/2023	CR	25039			wrestling Misc - VB Concessions	ELKINS, SEAN	0.00	863.00		
09/26/2023	CR	25044			wrestling misc - vb concessions	ELKINS, SEAN	0.00	488.00		
09/29/2023	CR	25071			Wrestling - VB Concessions	ELKINS, SEAN	0.00	907.50		
09/29/2023	CR	25072			wrestling - JH VB Concess	ELKINS, SEAN	0.00	244.00		
06 083 600 410 3400 610					WRESTLING MISC.					
09/12/2023	CD	POELEM-01578 20230912	2	33685	CONCESSION SUPPLIES	HINRICHS SUPER VALU	57.08	0.00		
09/12/2023	CD	ELEM-01374 20230912	2	33683	Reimbursement for Sam's Club concessions	ELKINS, ABBIE M	62.82	0.00		
09/12/2023	CD	POELEM-01583 343937	2	33680	SUPPLIES 343937	BRAUN'S DISTRIBUTING	2,274.20	0.00		
09/12/2023	CD	POELEM-01583 343937	2	33680	SUPPLIES 344061	BRAUN'S DISTRIBUTING	139.44	0.00		
09/26/2023	CD	ELEM-01332 20230926-0002	2	33705	CONCESSION SUPPLIES	VISA	265.90	0.00		
09/26/2023	CD	POELEM-01612 449285	2	33708	SUPPLIES 449285	COCA COLA	1,590.00	0.00		
09/26/2023	CD	POELEM-01612 449285	2	33708	SUPPLIES 449863	COCA COLA	870.00	0.00		
09/26/2023	CD	POELEM-01611 20230926	2	33711	WRESTLING CONCESSIONS	GRAB 'N GO	104.78	0.00		
<b>06 760 783</b>					<b>WRESTLING MISC.</b>	<b>*Current Activity</b>			<b>(1,095.47)</b>	
						<b>*Ending Balance:</b>	<u>5,364.22</u>	<u>4,268.75</u>	<u>0.00</u>	<u>4,240.28</u>
<b>06 760 784</b>					<b>SPEECH</b>	<b>*Previous Balance</b>				<b>1,782.45</b>
						<b>*Ending Balance:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,782.45</u>
06 760 785					ELEM GUIDANCE MISC					
06 085 1721					ELEM GUIDANCE MISC					
09/27/2023	CR	25056			Elem. Guidance Misc. donation from Ameri	DIAZ, KERRY M	0.00	10,616.43		
<b>06 760 785</b>					<b>ELEM GUIDANCE MISC</b>	<b>*Current Activity</b>				<b>10,616.43</b>
						<b>*Ending Balance:</b>	<u>0.00</u>	<u>10,616.43</u>	<u>0.00</u>	<u>10,616.43</u>
<b>06 760 786</b>					<b>ART SUPPLIES</b>	<b>*Previous Balance</b>				<b>1,552.91</b>
						<b>*Ending Balance:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,552.91</u>
<b>06 760 788</b>					<b>RALPH AND BERNIECE THOMAS</b>	<b>*Previous Balance</b>				<b>2,400.00</b>

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 06

**Fund: 06 STUDENT ACTIVITY FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>		<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>			
					SCHOLARSHIP			
					<b>*Ending Balance:</b>	0.00	0.00	2,400.00
06 760 789					HOSA			12,479.93
					<b>*Previous Balance</b>			12,479.93
					<b>*Ending Balance:</b>	0.00	0.00	12,479.93
06 760 790					CLASS OF 2022			3,906.87
					<b>*Previous Balance</b>			3,906.87
					<b>*Ending Balance:</b>	0.00	0.00	3,906.87
06 760 791					KIDS ON THE RUN			541.86
					<b>*Previous Balance</b>			541.86
					<b>*Ending Balance:</b>	0.00	0.00	541.86
06 760 792					DR SEUSS READING GROUP			270.00
					<b>*Previous Balance</b>			270.00
					<b>*Ending Balance:</b>	0.00	0.00	270.00
06 760 793					IMAGINATION LIBRARY			3,148.48
					<b>*Previous Balance</b>			3,148.48
					<b>*Ending Balance:</b>	0.00	0.00	3,148.48
06 760 794					COLLEGE & CAREER WEEK SCHOLARHIPS			664.00
					<b>*Previous Balance</b>			664.00
					<b>*Ending Balance:</b>	0.00	0.00	664.00
06 760 795					KATHERINE KLEEMANN EDUCATION SCHOLARSHIP			2,100.00
					<b>*Previous Balance</b>			2,100.00
					<b>*Ending Balance:</b>	0.00	0.00	2,100.00
06 760 796					FEREBEE SCHOLARSHIP			600.00
					<b>*Previous Balance</b>			600.00
					<b>*Ending Balance:</b>	0.00	0.00	600.00
06 760 797					SCHOOL MARQUEE			100.00
					<b>*Previous Balance</b>			100.00
					<b>*Ending Balance:</b>	0.00	0.00	100.00
06 760 798					MINION MENTORING SCHOLARSHIP			344.12
					<b>*Previous Balance</b>			344.12
					<b>*Ending Balance:</b>	0.00	0.00	344.12
					Fund Total: 06	58,125.29	62,252.63	449,625.08

e. Open Enrollment & Tuition Agreement Reports

**October 2023**

**Open Enrollment Applications:**

1. Irah Dillman, (PK) McKenzie County
2. Sonora Raley (K) Dickinson
3. Kirk Quintus (K) McKenzie County
4. Karson Dawes (11) Mandaree
5. Jeorge Fox (12) Mandaree
6. Ravel Barcena (9) Twin Buttes
7. Isabella White Tail (9) Twin Buttes
8. Nathan White Tail (9) Twin Buttes
9. Americas McCrone (9) Twin Buttes

**Tuition Agreements:**

1. Irah Dillman, (PK) McKenzie County
2. Americas McCrone (9) Twin Buttes
3. Sydney Diaz-Corral (11) Twin Buttes
4. Brisa Cossio Castillo (11) Twin Buttes
5. Coya Diaz-Corral (9) Twin Buttes
6. Ravel Barcena (9) Twin Buttes

## 5. Administrator Reports

10/5/23

OCTOBER BOARD REPORT:

**Transitioning From Fall to Winter-**

- Will track numbers for sports beginning soon- Elem BBB, JHGBBB,
- Concerned on our GBB numbers in 7-12 program overall. Good numbers in Elem GBB program so will monitor trends in next 2-4 years and hope they improve.
- Concerned with our JHBBB numbers and numbers in freshman class. Some is the ebbs and flows of sports and heavy wrestling classes as well.

**Other Items on our Radar**

Fall NDIAAA Meeting was held Sept 16-18-

3 class Volleyball will be instituted in Fall of 25

Calendar rolls back 1 week next year. Good for Killdeer

Many Legal issues are effecting schools. Will continue to monitor and reach out to NDHSAA if any of the issues effect us

4th Meeting of the Killdeer Tourney Committee was Oct 4

Continuing to Plan and work on upcoming tournaments

We are ready for the Volleyball tournament.

Very few positions or jobs left to fill.

\*\* Continuing to identify areas to improve in our department.

- Budget- good start to the year with gates at games- identifying ways to stay closer to budget
- Communication – Looking at all ways to better inform public of all events happening.
- Coaches Education- All Coaches are certified that work with 9-12 athletes. Working on opportunities for career advancement for them. Will start to meet regularly with coaches
- Beginning to schedule events for 24-25 calendar seasons.



# Board Report 10-11-23

- Elementary east and south parking lots have had new lines painted.
- The overflow parking lot at the high school is almost completed.
- Started the process to winterize the buildings.
- We hired Barb Gustuf as a custodian.

## **Superintendent Board Report**

### **Transportation**

The Killdeer School District is now a registered Federal Motor Carrier CDL training site. Mr. Gary Wilz has agreed to be the behind the wheel trainer for individuals who are qualified to begin the program. Drivers must first pass the General Knowledge exam, Passenger exam and School Bus exam before they can begin the Entry Level Driver Training. Then drivers begin the Behind the Wheel training and can simultaneously work on the online theory portion of the training. Once they complete the Theory course work and complete the Behind the Wheel Training they are eligible to take the NDDOT CDL exam. Justin Hardesen is signed up for both the Theory and Behind the Wheel training at Killdeer.

### **Legislative Updates**

Mr. Kelby Timmons was in my office on October 4th to visit about the upcoming legislative session. He voluntarily drove to Killdeer to visit. Rhonda and I had a pleasant conversation and we learned from each other. It is good to visit with individuals who seem to have level headed views on important issues in the state.

### **Litigation**

The contractor that was responsible for attaching the metal angle iron to the prefabricated walls at the high school has employed their attorney and we received an email from Moss and Barnett Attorneys at Law. There is a dispute as to who is responsible for the installation failure as the angle iron fell off the side of the building last winter. The school has not engaged in any correspondence with Roden Iron or their attorney as per Ross Wilmes with Kraus Anderson. Ross is confident that the district will not be responsible for damages. He told me if it became necessary to use our attorney the school would not incur any cost for legal fees.

### 10.13.21 School Board Meeting

2014 - Attendance: 207 in the school

2015 – Attendance: 210 in the school

2016 – Attendance: 201 in the school

2017 – Attendance: 214 in the school

2018 – Attendance: 229 in the school

2019 – Attendance: 252 in the school

2020 – Attendance: 243 in the school

2021 – Attendance: 263 in the school

2022 – Attendance: 246 in the school

2023 – Attendance: 256 students

### 10.4.23 & 10.11.23 Parent/Teacher Conferences

- Finishing up tonight
- All parents were called, emailed and/or a voice mail left
- Sending out a generic letter to parents that were not able to get ahold of on one of the two nights
- NWEA, Grades, Schoology login
- 10.18.23 Last day of Quarter 1 – Report cards sent home in the mail

### Coal Country Health Clinic

- Mental health/counseling visits are being provided.
- Virtual care visits are occurring with Kylee being the nurse and the student present in the school connecting to a provider in Killdeer via telehealth capabilities. We have devices called Tytocare that provide the ability for Kylee to connect with a provider and the provider can hear and see the patient through various connected devices ( provider can visualize ears, eyes, nose, throat, and listen to heart, lung, and bowel sounds remotely).
- CCCHC also provides point of care testing at the Killdeer school to include rapid flu, mono, strep, etc.)
- Provide in-school flu clinics and various immunization clinics
- Free tobacco prevention and cessation classes for our students
- Free consults for any other addictive substances

### Parking Lot

- Trotter construction- relocated top soil, hauled in crushed asphalt (3 inch surface) and spread and compacted the materials
- Dunn County- hauled in all the scoria (3 inch base)
- JD Fencing- installing solar “arena” lighting. 15’ poles x18. 2 for the entrance and then roughly 30’-40’ apart
- Seems to be on track for the November 6 tournament.

### In-Service- September 18

- Breez Daniels – Solution Tree – Thermopolis, WY

- Tier 1 interventions
  - Guaranteed and viable curriculum – Collaborative Team Meetings
  - Tier 2 interventions – MTSS committee
  - Tier 1 interventions – 7<sup>th</sup> and 8<sup>th</sup> grade trainings coming soon
- Senior Incentive
  - Starting after Quarter 1- seniors may leave during WIN time if they are eligible and have no attendance issues.
  - The incentive will encourage our seniors to get work in and be at school. It will also free up teachers to work with others during WIN time.
  - Possibly make this incentive available to Juniors too.

6. Unfinished Business

A. Superintendent Evaluation - Rocky Mountain Evaluations Software

B. Consider ABEC School Meal Charge Policy

## SCHOOL MEAL CHARGE POLICY

### Purpose

The purpose of this policy is to establish consistent district practices for the provision of meals to students who have insufficient funds in their school meal account and the collection of unpaid meal debt.

### Adults

Adults are prohibited from charging meals.

### Dissemination

The Superintendent must ensure that uniform meal account policy is provided in writing to all parents of students at the start of each school year and to the parents of students transferring to the school mid-year. The Superintendent shall also provide the policy to all school and district-level staff members responsible for the enforcement of this regulation.

The District may use additional methods to disseminate the policy on an ongoing basis throughout the school year.

### Payment Options

Parents are responsible to ensure that students have sufficient funds to purchase school meals each day or pre-pay for meals, to avoid accruing meal charges. District payment options for student meal accounts include in person, online payment, automatic payment, etc.

### Charging Procedure

In the event a student has insufficient funds in their meal account, the District shall allow the student to charge up to 10 reimbursable meals, the cost of which must be deducted from the student's meal account.

### Payment Reminders

Whenever a student incurs a charge, district personnel shall notify the parents of the student by letter, phone, email, etc. If a pattern of charging continues, administration shall attempt to contact the student's parents and encourage the parent to complete a free or reduced meal application. Nothing in this procedure prohibits school district personnel from reporting suspected abuse or neglect of a student as required by law.

### Unpaid Meal Charges

Parents are expected to pay all charges within 30 days. If they fail to do so, the District may rollover debt or refer the debt to collections. The District may use an alternative funding source (e.g., nonfederal funding or charitable funding source) to offset costs incurred from unpaid meal charges and collection fees.

### Balance

Students returning to school in the District shall see a positive meal balance rolled forward into their meal account for the next year. Students that graduate or withdraw from the

**REQUIRED**

Descriptor Code: ABEC

District may receive a refund of the remaining balance in their meal account within 30 workdays of completion or departure unless they wish to donate the funds.

A request must be submitted to the district office for a refund of monies remaining in a student's meal account for all other students. A student who is graduating shall be given the option to transfer meal funds to a sibling's account. Any money left in an inactive account may be donated to help struggling students with insufficient funds in their meal accounts.

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Complementary Documents

- ABEC-AR, Adult Meals

**End of Killdeer School District #16 Policy ABEC ..... Amended: 12/09/20**

## NOTICE

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## SCHOOL MEAL CHARGE POLICY

**[Definition**

- ~~• **Alternate meal means any meal that is different from the day's advertised reimbursable meal, e.g., a peanut butter or cheese sandwich, plus milk. The cost of this meal may not come from the food service account. The charge for an alternate meal shall be [\$X.XX.]**~~

**Purpose**

The purpose of this policy is to establish consistent district practices for the provision of meals to students who have insufficient funds in their school meal accounts and the collection of unpaid meal debt.

**Adults**

Adults are prohibited from charging meals.

**Dissemination**

The Superintendent must ensure that uniform meal account policy is posted on the District's website and provided in writing, to all parents of students at the start of each school year and to the parents of students transferring to the school mid-year. The Superintendent shall also provide the policy to all school and district-level staff members responsible for the enforcement of this regulation.

The District may use additional methods to disseminate the policy on an ongoing basis throughout the school year.

**Payment Options**

Parents are responsible to ensure that students have sufficient funds to purchase school meals each day or pre-pay for meals, to avoid accruing meal charges. District payment options for student meal accounts include **[in person, online payment, automatic payment, etc.]**.

**Charging Procedure**

~~In the event a student has insufficient funds in their meal account, the District shall allow the student to charge up to [#] {DPI recommends a charge limit of five meals} reimbursable meals, the cost of which must be deducted from the student's meal account. **[Option 1: After the student has exceeded the number of allowable reimbursable meal charges, the District shall discreetly provide the student with an alternate meal, the cost of which shall also be deducted from the student's meal account.] [Option 2: After the student has exceeded the number of allowable reimbursable meal charges, the District shall discreetly provide the student with [#] {DPI recommends a charge limit of ten meals} alternate meals, the cost of which must also be deducted from the student's meal account, after which a student would not be served.]**~~

**Provision of Meals to Students with Insufficient Funds**

A school meal may not be denied to a student who requests one regardless of the status of the student's meal account or ability to pay unless the student's parent or guardian has

## REQUIRED

Descriptor Code: ABEC

provided written permission to the school to withhold a meal. An alternative meal may not be served to a student with an unpaid student meal balance or without funds to pay for a meal. A school meal that has already been served to the student may not be disposed of or taken away from the student on account of the student having an unpaid meal balance or lacking the funds to pay for a meal.

**[A student with a negative meal balance is prohibited from charging a la carte or extra items (e.g., a second milk or additional entrée.)]**

~~**[Administration may prohibit participation by the student in any future fee-based programs until the negative meal account is paid in full.]**~~

A student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students may not be limited as a result of an unpaid or negative student meal balance.

### Payment Reminders

Whenever a student incurs a charge ~~or the District serves the student an alternate meal~~, district personnel shall notify the parents of the student by letter, phone, text, etc. Notice may be provided by requiring the student to deliver a sealed letter addressed to the child's parent or guardian, but the letter may not be distributed to the student in a manner that stigmatizes the student.

If a pattern of charging continues, administration shall attempt to contact the student's parents and encourage the parent to complete a free or reduced meal application. Nothing in this procedure prohibits school district personnel from reporting suspected abuse or neglect of a student as required by law.

### Unpaid Meal Charges

Parents are expected to pay all charges within [#] days. If they fail to do so, the District may rollover debt or refer the debt to collections. The District may use an alternative funding source (e.g., nonfederal funding or charitable funding source) to offset costs incurred from unpaid meal charges and collection fees. A student may not be required to provide services or perform work, including cleaning duties or chores, to pay for school meals debt.

### Balance

Students returning to school in the ~~district~~District shall see a positive meal balance rolled forward into their meal account for the next year. Students that graduate or withdraw from the ~~district~~District may receive a refund of the remaining balance in their meal account ~~at~~ within [#] workdays of completion or departure unless they wish to donate the funds.

**[A written request for a refund of monies remaining in an enrolled student's meal account at the end of the school year must be submitted to the district office by {specify date<sup>1</sup>}. A student who is graduating shall be given the option to transfer meal**

---

<sup>1</sup> ~~Note: The Department of Public Instruction suggests June 10.~~

**REQUIRED**

Descriptor Code: ABEC

funds to a sibling’s account. Any money left in an inactive account may be donated to help struggling students with insufficient funds in their meal accounts.

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Complementing NDSBA Templates (may contain items not adopted by the Board)

- ABEC-AR, Adult Meals

End of [Name of District] Policy ABEC .....Adopted:

**[09/20]**

**[07/23]**

SAMPLE

## **NOTICE**

This is a policy template. This template must be compared to your existing policy. If the Board wants to adopt the template in its entirety, they must make a motion to rescind the District's existing policy first (one reading) and then adopt the template. Policy adoption requires two readings unless an expedited process is deemed necessary by the Board per policy BDA. If your board wishes to adopt portions of this template, they must incorporate those changes into their existing policy prior to review. The Board must make a motion to amend the template. Amendments require two readings unless an expedited process is deemed necessary by the Board per policy BDA. More information on the Policy Adoption Process can be found on the Policy Services website or by contacting the NDSBA office at 1-800-932-8791.

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## SCHOOL MEAL CHARGE POLICY

### Purpose

The purpose of this policy is to establish consistent district practices for the provision of meals to students who have insufficient funds in their school meal accounts and the collection of unpaid meal debt.

### Adults

Adults are prohibited from charging meals.

### Dissemination

The Superintendent must ensure that uniform meal account policy is posted on the District's website and provided in writing, to all parents of students at the start of each school year and to the parents of students transferring to the school mid-year. The Superintendent shall also provide the policy to all school and district-level staff members responsible for the enforcement of this regulation.

The District may use additional methods to disseminate the policy on an ongoing basis throughout the school year.

### Payment Options

Parents are responsible to ensure that students have sufficient funds to purchase school meals each day or pre-pay for meals, to avoid accruing meal charges. District payment options for student meal accounts include **[in person, online payment, automatic payment, etc.]**.

### Provision of Meals to Students with Insufficient Funds

A school meal may not be denied to a student who requests one regardless of the status of the student's meal account or ability to pay unless the student's parent or guardian has provided written permission to the school to withhold a meal. An alternative meal may not be served to a student with an unpaid student meal balance or without funds to pay for a meal. A school meal that has already been served to the student may not be disposed of or taken away from the student on account of the student having an unpaid meal balance or lacking the funds to pay for a meal.

**[A student with a negative meal balance is prohibited from charging a la carte or extra items (e.g., a second milk or additional entrée.)]**

A student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students may not be limited as a result of an unpaid or negative student meal balance.

### Payment Reminders

Whenever a student incurs a charge, district personnel shall notify the parents of the student by letter, phone, text, etc. Notice may be provided by requiring the student to deliver a sealed letter addressed to the child's parent or guardian, but the letter may not be distributed to the student in a manner that stigmatizes the student.

**REQUIRED**

Descriptor Code: ABEC

If a pattern of charging continues, administration shall attempt to contact the student's parents and encourage the parent to complete a free or reduced meal application. Nothing in this procedure prohibits school district personnel from reporting suspected abuse or neglect of a student as required by law.

**Unpaid Meal Charges**

Parents are expected to pay all charges within [#] days. If they fail to do so, the District may rollover debt or refer the debt to collections. The District may use an alternative funding source (e.g., nonfederal funding or charitable funding source) to offset costs incurred from unpaid meal charges and collection fees. A student may not be required to provide services or perform work, including cleaning duties or chores, to pay for school meals debt.

**Balance**

Students returning to school in the District shall see a positive meal balance rolled forward into their meal account for the next year. Students that graduate or withdraw from the District may receive a refund of the remaining balance in their meal account within [#] workdays of completion or departure unless they wish to donate the funds.

**[A written request for a refund of monies remaining in an enrolled student's meal account at the end of the school year must be submitted to the district office by {specify date}].** A student who is graduating shall be given the option to transfer meal funds to a sibling's account. Any money left in an inactive account may be donated to help struggling students with insufficient funds in their meal accounts.

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Complementing NDSBA Templates (may contain items not adopted by the Board)

- ABEC-AR, Adult Meals

End of [Name of District] Policy ABEC .....Adopted:

[07/23]

**SCHOOL MEAL CHARGE POLICY****Purpose**

The purpose of this policy is to establish consistent district practices for the provision of meals to students who have insufficient funds in their school meal accounts and the collection of unpaid meal debt.

**Adults**

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**Dissemination**

The Superintendent must ensure that uniform meal account policy is posted on the District's website and provided in writing, to all parents of students at the start of each school year and to the parents of students transferring to the school mid-year. The Superintendent shall also provide the policy to all school and district-level staff members responsible for the enforcement of this regulation.

The District may use additional methods to disseminate the policy on an ongoing basis throughout the school year.

**Payment Options**

Parents are responsible to ensure that students have sufficient funds to purchase school meals each day or pre-pay for meals, to avoid accruing meal charges. District payment options for student meal accounts include in person, online payment, automatic payment, etc.

**Provision of Meals to Students with Insufficient Funds**

A school meal may not be denied to a student who requests one regardless of the status of the student's meal account or ability to pay unless the student's parent or guardian has provided written permission to the school to withhold a meal. An alternative meal may not be served to a student with an unpaid student meal balance or without funds to pay for a meal. A school meal that has already been served to the student may not be disposed of or taken away from the student on account of the student having an unpaid meal balance or lacking the funds to pay for a meal.

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A student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students may not be limited as a result of an unpaid or negative student meal balance.

**Payment Reminders**

Whenever a student incurs a charge, district personnel shall notify the parents of the student by letter, phone, text, etc. Notice may be provided by requiring the student to deliver a sealed letter addressed to the child's parent or guardian, but the letter may not be distributed to the student in a manner that stigmatizes the student.

**REQUIRED**

Descriptor Code: ABEC

If a pattern of charging continues, administration shall attempt to contact the student's parents and encourage the parent to complete a free or reduced meal application. Nothing in this procedure prohibits school district personnel from reporting suspected abuse or neglect of a student as required by law.

**Unpaid Meal Charges**

Parents are expected to pay all charges within 30 days. If they fail to do so, the District may rollover debt or refer the debt to collections. The District may use an alternative funding source (e.g., nonfederal funding or charitable funding source) to offset costs incurred from unpaid meal charges and collection fees. A student may not be required to provide services or perform work, including cleaning duties or chores, to pay for school meals debt.

**Balance**

Students returning to school in the District shall see a positive meal balance rolled forward into their meal account for the next year. Students that graduate or withdraw from the District may receive a refund of the remaining balance in their meal account within 30 workdays of completion or departure unless they wish to donate the funds.

A written request for a refund of monies remaining in an enrolled student's meal account at the end of the school year must be submitted to the district office by June 1. A student who is graduating shall be given the option to transfer meal funds to a sibling's account. Any money left in an inactive account may be donated to help struggling students with insufficient funds in their meal accounts.

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Complementing NDSBA Templates (may contain items not adopted by the Board)

- ABEC-AR, Adult Meals

End of Killdeer School District #16 Policy ABEC.....Adopted: 10/11/2023

C. Consider Policy BCAA Board Meeting Agenda And Pre-meeting Preparation.

## **BOARD MEETING AGENDA & PRE-MEETING PREPARATION**

### **Agenda**

The Superintendent, in consultation with the Board President, shall prepare agendas. Persons wishing items to be included in the agenda shall submit those items to the Superintendent no later than three days prior to the regular board meeting. Inclusion shall be at the discretion of the Superintendent and Board President. Only items on the published board agenda will be discussed at board meetings except when the below procedure on amending the agenda at a regular board is utilized.

### **Regular Meeting Agenda**

The Board shall follow the order of business set up by the agenda unless altered by consent of the members present at the regular meeting. Items may be added to the agenda at regular meetings with consent of majority of the Board.

The order of business shall be as follows:

1. Call to order
2. Approval of agenda
3. Public comment
4. Consent agenda
  - a. Minutes
  - b. Bills
  - c. Reports (business and personnel)
  - d. Enrollments
  - e. Tuition Agreements
5. Reports
6. Unfinished business
7. New business
8. Other
9. Announcements
10. Adjourn

### **Pre-Meeting Preparation**

The agenda, minutes of the previous meeting, and relevant supplementary information will be delivered to each board member at least three days in advance of each regular board meeting and will be available to any interested citizen at the superintendent's office at that time. Upon request, local news media representatives and citizens also may obtain copies of board meeting materials from the superintendent's office. The school district building will be notified in advance of meetings of the Board. The agenda will be posted in the school building.

Board members are expected to read the information provided them and to contact the Business Manager or Superintendent to request additional background necessary to assist them in their decision making responsibilities.

- BBBB, School Board Committees

**End of Killdeer School District #16 Policy BCAA..... Adopted: 03/12/14**

## **NOTICE**

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**BOARD MEETING AGENDA AND PRE-MEETING PREPARATION**

**Agenda**

The Board President, in consultation with the Superintendent, shall prepare agendas. Persons wishing items to be included in the agenda shall submit those items to the Superintendent no later than five days prior to the regular board meeting. Inclusion shall be at the discretion of the Board President.

**Regular Meeting Agenda**

The Board shall follow the order of business set up by the agenda unless altered by consent of the members present at the regular meeting. Items may be added to the agenda at regular meetings with consent of **[2/3rds]** majority of the Board.

The order of business shall be as follows:

1. Call to order
2. Voluntary recitation of the pledge of allegiance
3. Confirmation of agenda
4. Approval of minutes
5. Consideration of bills
6. Communications
7. Financial
8. Unfinished business
9. New business
10. Miscellaneous business
11. Adjournment

The agenda, minutes of the previous meeting, and relevant supplementary information will be delivered to each board member at least three days in advance of each regular board meeting. Upon request, local news media representatives and citizens may obtain copies of board meeting materials from the district office. The agenda will be posted at the district office and at the location of the meeting.

Board members are expected to read the information provided to them and to contact the Business Manager or Superintendent to request additional background necessary to assist them in their decision-making responsibilities.

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**Complementing NDSBA Templates (may contain items not adopted by the Board)**

- BBBA, Officers of the Board
- BC, Meetings of the Board
- BCAB, Board Meeting Procedures
- BCAC, Minutes

**End of [Name of District] Policy BCAA .....Adopted:**

**[07/23]**

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**BOARD MEETING AGENDA & AND PRE-MEETING PREPARATION**

**Agenda**

The Board President, in consultation with the Superintendent, shall prepare agendas. Persons wishing items to be included in the agenda shall submit those items to the Superintendent no later than five days prior to the regular board meeting. Inclusion shall be at the discretion of the Board President.

**Regular Meeting Agenda**

The Board shall follow the order of business set up by the agenda unless altered by consent of the members present at the regular meeting. Items may be added to the agenda at regular meetings with consent of **[2/3rds]** majority of the Board.

The order of business shall be as follows:

- 1. Call to order
- 2. Voluntary recitation of the pledge of allegiance
- ~~2.3.~~ Confirmation of agenda
- ~~3.4.~~ Approval of minutes
- ~~4.5.~~ Consideration of bills
- ~~5.6.~~ Communications
- ~~6.7.~~ Financial
- ~~7.8.~~ Unfinished business
- ~~8.9.~~ New business
- ~~9.10.~~ Miscellaneous business
- ~~10.11.~~ Adjournment

The agenda, minutes of the previous meeting, and relevant supplementary information will be delivered to each board member at least three days in advance of each regular board meeting ~~and will be available to any interested citizen at the Superintendent's office at that time.~~ Upon request, local news media representatives and citizens ~~also~~ may obtain copies of board meeting materials from the ~~Superintendent's office.~~ ~~[Each] [The] school-district building will be notified in advance of meetings of the Board.~~ ~~office.~~ The agenda will be posted ~~in [each] [at the district office and at the location of the school] building meeting.~~

Board members are expected to read the information provided to them and to contact the Business Manager or Superintendent to request additional background necessary to assist them in their decision-making responsibilities.

---

Complementing NDSBA Templates (may contain items not adopted by the Board)

- BBBA, Officers of the Board
- BC, Meetings of the Board
- BCAB, Board Meeting Procedures
- BCAC, Minutes

End of [Name of District] Policy BCAA .....Adopted:

**[03/2407/23]**

**MEETING AGENDA AND PRE-MEETING PREPARATION**

**Agenda**

The Board President, in consultation with the Superintendent, shall prepare agendas. Persons wishing items to be included in the agenda shall submit those items to the Superintendent no later than ten business days prior to the regular board meeting. Inclusion shall be at the discretion of the Board President.

**Regular Meeting Agenda**

The Board shall follow the order of business set up by the agenda unless altered by consent of the members present at the regular meeting. Items may be added to the agenda at regular meetings with majority consent of the Board.

The order of business shall be as follows:

1. Call to order
2. Voluntary recitation of the pledge of allegiance
3. Confirmation of agenda
4. Approval of minutes
5. Consideration of bills
6. Communications
7. Financial
8. Unfinished business
9. New business
10. Miscellaneous business
11. Adjournment

**Pre-Meeting Preparation**

The agenda, minutes of the previous meeting, and relevant supplementary information will be delivered to each board member at least three days in advance of each regular board meeting and will be available to any interested citizen at the superintendent's office at that time. Upon request, local news media representatives and citizens also may obtain copies of board meeting materials from the superintendent's office. The school district building will be notified in advance of meetings of the Board. The agenda will be posted in the school building.

Board members are expected to read the information provided them and to contact the Business Manager or Superintendent to request additional background necessary to assist them in their decision making responsibilities.

Complementary Documents

- BBBB, School Board Committees

D. Consider adopting Policy DGGA Professional Development Plan

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**PROFESSIONAL DEVELOPMENT PLAN**

The Board requires all licensed and ancillary personnel to participate in professional development contained in law and required by the District.

The Superintendent shall recommend professional development content areas appropriate for school staff to the Board. The Board will designate professional development for the District. Professional development must include the training required under NDCC 15.1-21-12.1, but may also include other content areas, including behavioral, physical, or mental health.

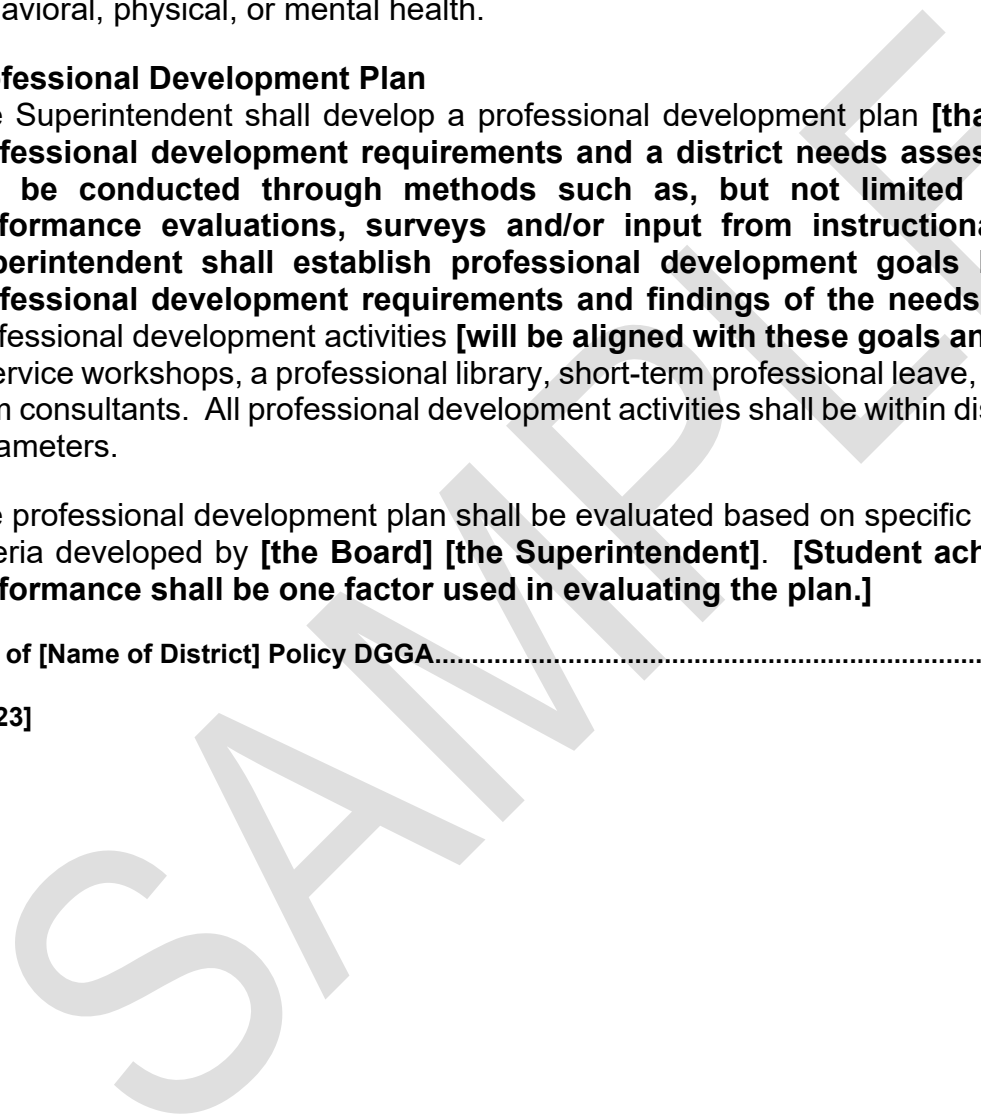
**Professional Development Plan**

The Superintendent shall develop a professional development plan **[that is based on professional development requirements and a district needs assessment, which will be conducted through methods such as, but not limited to, review of performance evaluations, surveys and/or input from instructional staff. The Superintendent shall establish professional development goals based on the professional development requirements and findings of the needs assessment].** Professional development activities **[will be aligned with these goals and]** may include inservice workshops, a professional library, short-term professional leave, and assistance from consultants. All professional development activities shall be within district budgetary parameters.

The professional development plan shall be evaluated based on specific plan evaluation criteria developed by **[the Board] [the Superintendent]. [Student achievement and performance shall be one factor used in evaluating the plan.]**

End of [Name of District] Policy DGGA.....Adopted:

[07/23]



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**Advanced**

**PROFESSIONAL DEVELOPMENT PLAN**

The Board requires all licensed and ancillary personnel to participate in professional development contained in law and required by the ~~district.~~ District.

The Superintendent shall recommend professional development content areas appropriate for school staff to the Board. The Board will designate professional development for the District. Professional development must include the training required under NDCC 15.1-21-12.1, but may also include other content areas, including behavioral, physical, or mental health.

Professional Development Plan

The Superintendent shall develop a professional development plan **[that is based on professional development requirements and a district needs assessment, which will be conducted through methods such as, but not limited to, review of performance evaluations, surveys and/or input from instructional staff. The Superintendent shall establish professional development goals based on the professional development requirements and findings of the needs assessment].** Professional development activities **[will be aligned with these goals and]** may include inservice workshops, a professional library, short-term professional leave, and assistance from consultants. All professional development activities shall be within district budgetary parameters.

The professional development plan shall be evaluated based on specific plan evaluation criteria developed by **[the Board] [the Superintendent]. [Student achievement and performance shall be one factor used in evaluating the plan.]**

End of [Name of District] Policy DGGA.....Adopted:

**[08/17]**

**07/23]**

**PROFESSIONAL DEVELOPMENT PLAN**

The Board requires all licensed and ancillary personnel to participate in professional development contained in law and required by the District.

The Superintendent shall recommend professional development content areas appropriate for school staff to the Board. The Board will designate professional development for the District. Professional development must include the training required under NDCC 15.1-21-12.1, but may also include other content areas, including behavioral, physical, or mental health.

**Professional Development Plan**

The Superintendent shall develop a professional development plan that is based on professional development requirements and a district needs assessment, which will be conducted through methods such as, but not limited to, review of performance evaluations, surveys and/or input from instructional staff. The Superintendent shall establish professional development goals based on the professional development requirements and findings of the needs assessment. Professional development activities will be aligned with these goals and may include inservice workshops, a professional library, short-term professional leave, and assistance from consultants. All professional development activities shall be within district budgetary parameters.

The professional development plan shall be evaluated based on specific plan evaluation criteria developed by the Superintendent. Student achievement and performance shall be one factor used in evaluating the plan.

**End of Killdeer School District #16 Policy DGGA.....Adopted: 10/11/2023**

7. New Business

A. Auditorium Project Proposal

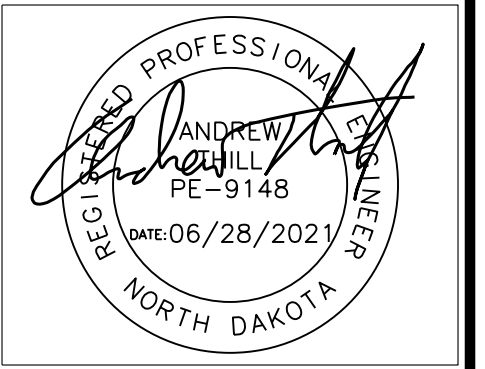


	Mound Westonka Auditorium	St. Croix Falls HS Addition & Aud	Red Rock Central Auditorium	Rock Ridge HS Auditorium	Northwood Auditorium Addn Estimate	Modelogix Average	Killdeer Auditorium Addn Estimate
	Construction	Construction	Construction	Construction	Preliminary	Prototype	Projection
<b>Construction Year</b>	2017-2018	2021-2022	2021-2022	2020-2021	2024-2025	2020-2021	2024-2025
<b>Square Footage - Total</b>	23,328	21,237	8,969	19,439	10,700	10,700	12,953
New Construction	23,328	21,237	8,969	19,439	10,700	10,700	12,953
Renovations	Included	Included	Included	Included	0	Included	0
<b>Sitework</b>	\$69,479 \$3	\$33,955 \$2	\$42,074 \$5	\$38,518 \$2	\$231,918 \$22	\$24,074 \$2	\$284,966 \$22
<b>New Construction</b>	\$9,827,660 \$421	\$12,103,500 \$570	\$4,274,238 \$477	\$8,392,299 \$432	\$5,720,310 \$535	\$5,045,791 \$472	\$6,916,902 \$535
General Construction	\$6,911,188	\$8,915,831	\$3,088,504	\$6,136,261	\$4,113,345	\$3,786,880	\$4,973,952
Mechanical	\$1,604,524	\$1,528,321	\$412,802	\$1,473,846	\$802,215	\$661,525	\$971,475
Electrical	\$1,311,948	\$1,659,348	\$772,932	\$782,192	\$804,750	\$597,386	\$971,475
<b>Renovations</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction Contingency</b>	Included	Included	Included	Included	\$178,567	Included	\$216,056
<b>Sub-Total Construction Costs</b>	\$9,897,139	\$12,137,455	\$4,316,312	\$8,430,817	\$6,130,795	\$5,069,865	\$7,417,924
<b>Location Factor</b>	1.20	1.20	1.20	1.20	1.00	1.20	1.00
<b>Inflation/Escalation Factor</b>	1.06	1.06	1.06	1.06	1.06	1.06	1.06
<b>Sub-Total Construction Costs</b>	\$12,589,161 \$540	\$15,438,843 \$727	\$5,490,349 \$612	\$10,723,999 \$552	\$6,498,643 \$607	\$6,448,868 \$603	\$7,862,999 \$607
<b>Land Purchase/Off-Site Improvements</b>	\$0	\$618,615	\$0	\$637,204	\$0	\$0	\$0
<b>Architect/Engineer</b>	\$467,303	\$971,371	\$398,050	\$830,741	\$454,905	\$467,543	\$550,410
<b>Furnishings, Equipment (FF&amp;E)</b>	\$116,500	Included	\$76,265	Included	\$150,000	\$243,435	\$150,000
<b>Technology</b>	Included	Included	Included	Included	\$0	\$0	\$0
<b>Financial/Legal</b>	Included	Included	Included	Included	\$0	Included	\$0
<b>Project/Design Contingency</b>	\$0	\$0	\$0	\$0	\$649,864	\$644,887	\$786,300
<b>Total Project Costs</b>	\$13,172,964 \$565	\$17,028,829 \$802	\$5,964,664 \$665	\$12,191,944 \$627	\$7,753,412 \$725	\$7,804,733 \$729	\$9,349,709 \$722

**Drawing History**

No.	Description	Date
1	Construction Documents	02/01/21
2	Addendum #1	02/09/21
3	Addendum #2	02/12/21
4	Addendum #3	02/17/21
5	Addendum #4	02/19/21
6	CPR 001	04/07/21
7	CPR 004	05/07/21
8	CPR 009	06/28/21

DRAWN BY: PWB JN: 18-067



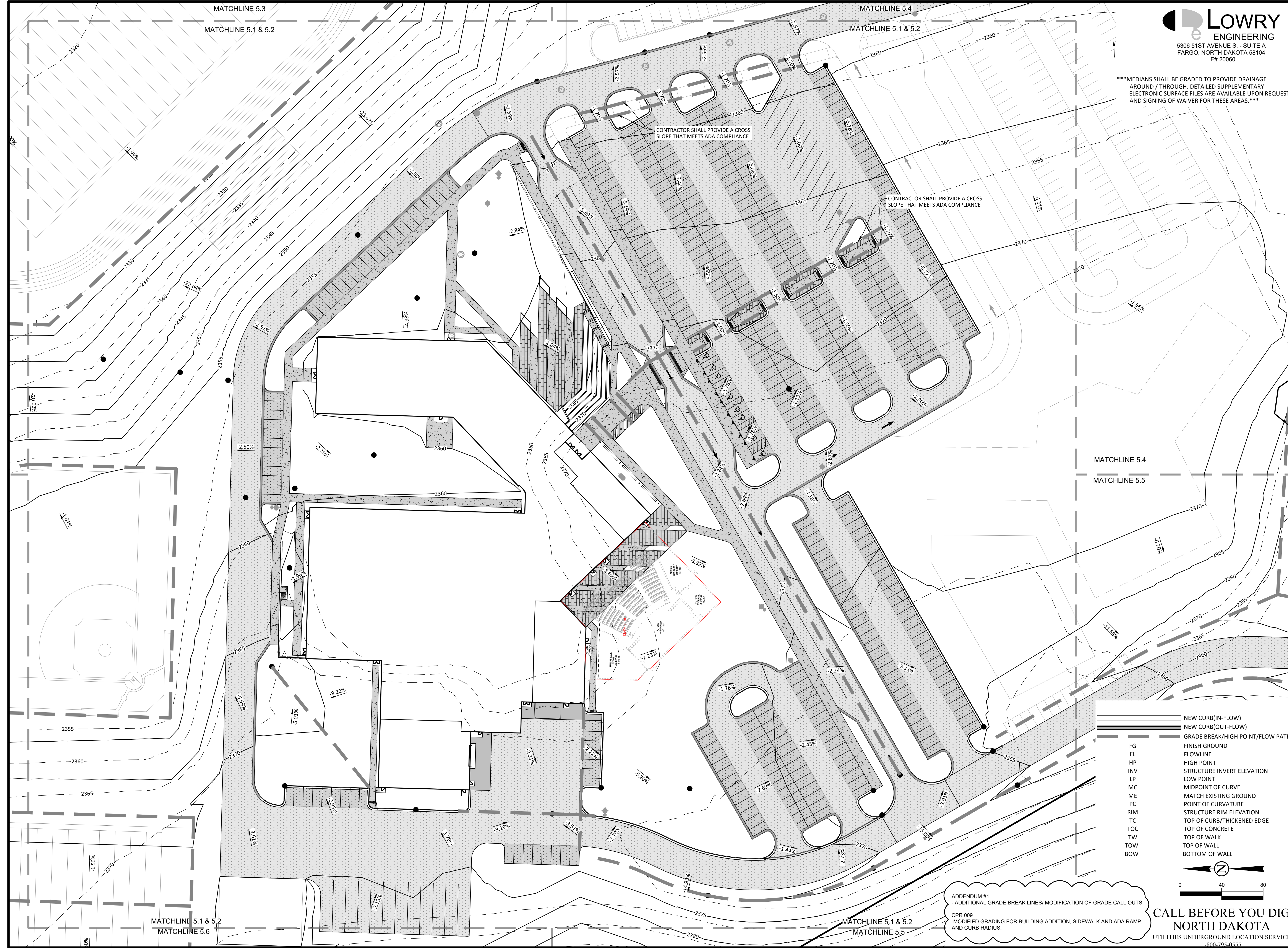
MIDDLE AREA  
SLOPE ARROW  
GRADING PLAN

SHEET  
**C-5.2**

\*\*\*MEDIANS SHALL BE GRADED TO PROVIDE DRAINAGE AROUND / THROUGH. DETAILED SUPPLEMENTARY ELECTRONIC SURFACE FILES ARE AVAILABLE UPON REQUEST AND SIGNING OF WAIVER FOR THESE AREAS.\*\*\*

CONTRACTOR SHALL PROVIDE A CROSS SLOPE THAT MEETS ADA COMPLIANCE

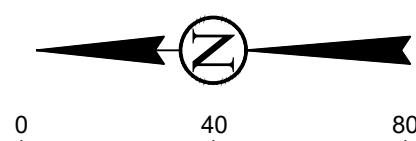
CONTRACTOR SHALL PROVIDE A CROSS SLOPE THAT MEETS ADA COMPLIANCE



- NEW CURB(IN-FLOW)
- NEW CURB(OUT-FLOW)
- GRADE BREAK/HIGH POINT/FLOW PATH
- FINISH GROUND
- FL
- HP
- INV
- LP
- MC
- ME
- PC
- RIM
- TC
- TOC
- TW
- TOW
- BOW
- MATCH EXISTING GROUND
- POINT OF CURVATURE
- STRUCTURE RIM ELEVATION
- TOP OF CURB/THICKENED EDGE
- TOP OF CONCRETE
- TOP OF WALK
- TOP OF WALL
- BOTTOM OF WALL

ADDENDUM #1  
- ADDITIONAL GRADE BREAK LINES/ MODIFICATION OF GRADE CALL OUTS  
CPR 009  
- MODIFIED GRADING FOR BUILDING ADDITION, SIDEWALK AND ADA RAMP, AND CURB RADIUS.

**CALL BEFORE YOU DIG**  
**NORTH DAKOTA**  
UTILITIES UNDERGROUND LOCATION SERVICE  
1-800-795-0555



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**STRUCTURAL**  
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3187 Bluestem Drive, Suite 2  
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(701) 852.6363 Office

**CIVIL**  
Lowry Engineering  
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Fargo, ND 58104  
(701) 235.0199 Office

**FOODSERVICE**  
Foodservice Concept Design  
2700 Olson Drive  
Grand Forks, ND 58201  
(218) 779.4768 Office

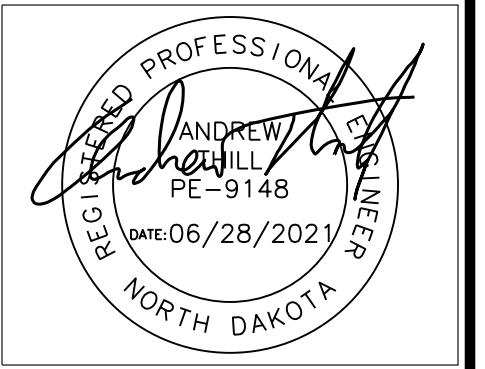
**Killdeer Public School District 16**  
**High School**  
Killdeer, ND 58640



**Drawing History**

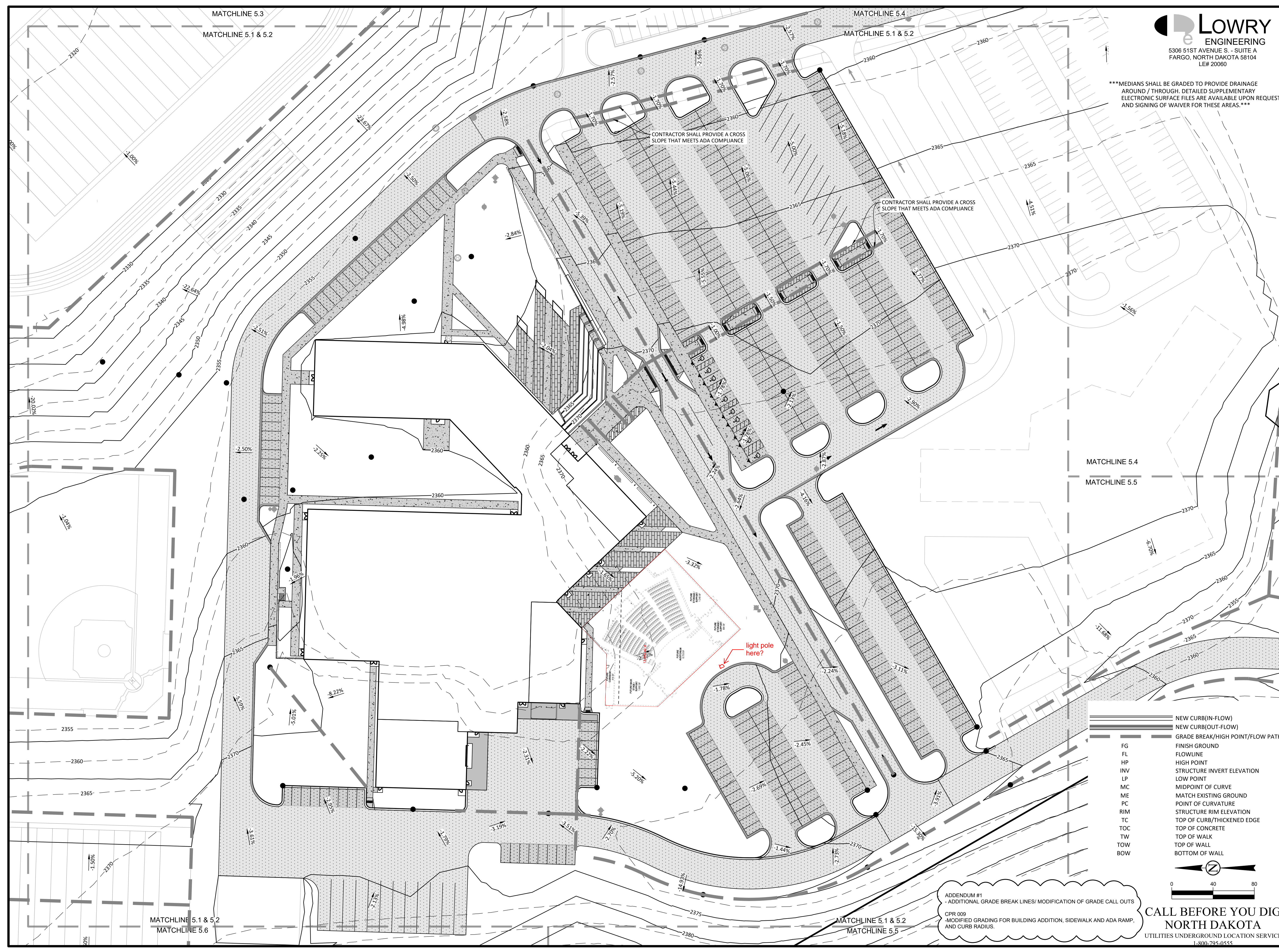
No.	Description	Date
1	Construction Documents	02/01/21
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DRAWN BY: PWB JN: 18-067



MIDDLE AREA  
SLOPE ARROW  
GRADING PLAN

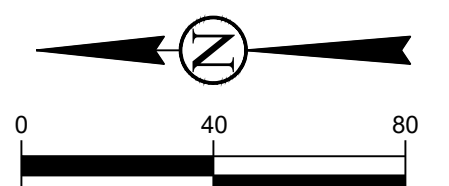
SHEET  
**C-5.2**



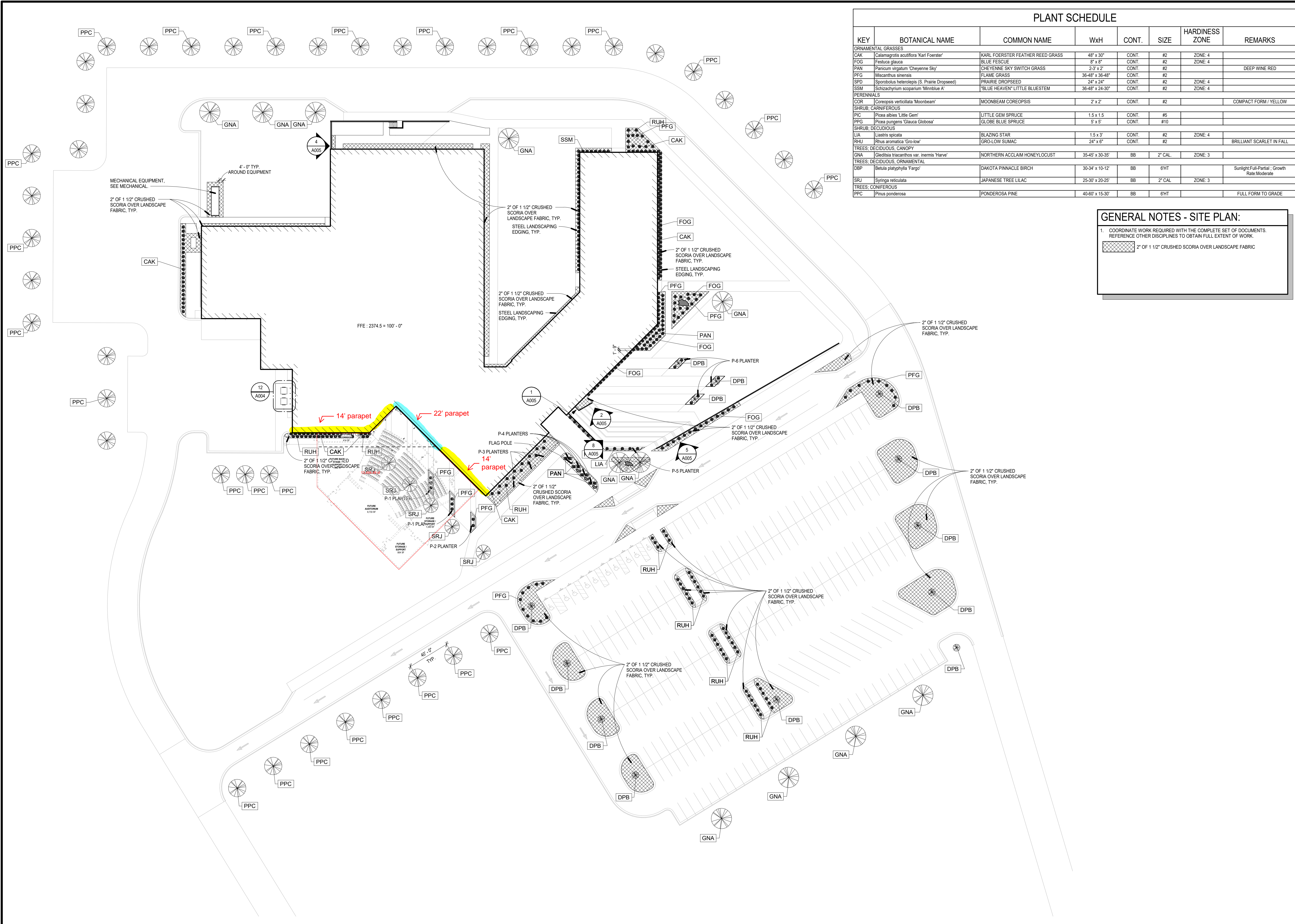
- NEW CURB(IN-FLOW)
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1-800-795-0555



BIM 360/18-067 Killdeer High School/18-067 Killdeer HS - Gym Expanded CPR.v1  
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PLANT SCHEDULE							
KEY	BOTANICAL NAME	COMMON NAME	WxH	CONT.	SIZE	HARDINESS ZONE	REMARKS
<b>ORNAMENTAL GRASSES</b>							
CAK	<i>Calamagrostis acutiflora</i> 'Karl Foerster'	NARL FOERSTER FEATHER REED GRASS	48" x 30"	CONT.	#2	ZONE: 4	
FOG	<i>Festuca glauca</i>	BLUE FESCUE	8" x 8"	CONT.	#2	ZONE: 4	
PAN	<i>Panicum virgatum</i> 'Cheyenne Sky'	CHEYENNE SKY SWITCH GRASS	2.5' x 2'	CONT.	#2		DEEP WINE RED
PFG	<i>Miscanthus sinensis</i>	FLAME GRASS	36-48" x 36-48"	CONT.	#2		
SPD	<i>Sporobolus heterolepis</i> (S. Prairie Dropseed)	PRAIRIE DROPSSEED	24" x 24"	CONT.	#2	ZONE: 4	
SSM	<i>Schizachyrium scoparium</i> 'Miniblow A'	'BLUE HEAVEN' LITTLE BLUESTEM	36-48" x 24-30"	CONT.	#2	ZONE: 4	
<b>PERENNIALS</b>							
COB	<i>Careopsis verticillata</i> 'Moonbeam'	MOONBEAM COREOPSIS	2' x 2'	CONT.	#2		COMPACT FORM / YELLOW
SHRUB: CARNIFEROUS							
PPC	<i>Poa alba</i> 'Little Gem'	LITTLE GEM SPRUCE	1.5 x 1.5	CONT.	#5		
PPG	<i>Poa purgens</i> 'Glaucia Globosa'	GLOBE BLUE SPRUCE	5' x 5'	CONT.	#10		
SHRUB: DECIDUOUS							
LIA	<i>Lasatis spicata</i>	BLAZING STAR	1.5 x 3'	CONT.	#2	ZONE: 4	
RUH	<i>Rhus aromatica</i> 'Gro-low'	GRO-LOW SUMAC	24" x 6"	CONT.	#2		BRILLIANT SCARLET IN FALL
TREES: DECIDUOUS: CANOPY							
GNA	<i>Gleditsia triacanthos</i> var. <i>inermis</i> 'Harve'	NORTHERN ACCLAIM HONEYLOCUST	35-45' x 30-35'	BB	2" CAL.	ZONE: 3	
TREES: DECIDUOUS: ORNAMENTAL							
DPB	<i>Betula platyphylla</i> 'Fargo'	DAKOTA PINNACLE BIRCH	30-34' x 10-12"	BB	6HT		Sunlight-Full-Partial / Growth Rate-Moderate
SRJ	<i>Syringa reticulata</i>	JAPANESE TREE LILAC	25-30' x 20-25"	BB	2" CAL.	ZONE: 3	
TREES: CONIFEROUS							
PPC	<i>Pinus ponderosa</i>	PONDEROSA PINE	40-60' x 15-30"	BB	6HT		FULL FORM TO GRADE

**GENERAL NOTES - SITE PLAN:**

1. COORDINATE WORK REQUIRED WITH THE COMPLETE SET OF DOCUMENTS. REFERENCE OTHER DISCIPLINES TO OBTAIN FULL EXTENT OF WORK.

2" OF 1 1/2" CRUSHED SCORIA OVER LANDSCAPE FABRIC

361 NORTH MAIN, SUITE 103  
WATFORD CITY, ND 58854

P. 701.842.3458  
WWW.ICONARCHITECTS.COM

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**Killdeer Public School District 16  
High School**

**Killdeer, ND 58640**

Drawing History		
No.	Description	Date
1	Construction Documents	02/01/21

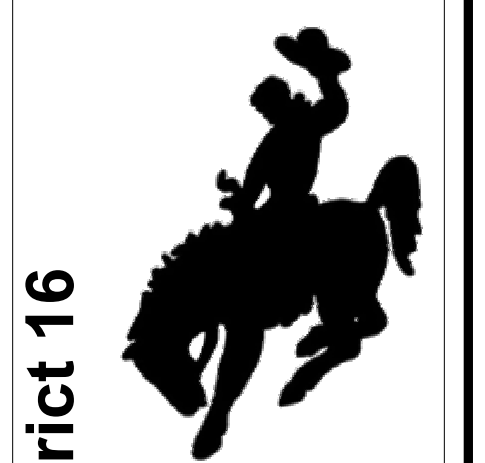
DRAWN BY: TW/LP    JN: 18-067

Overall Architectural Site Plan

SHEET

# A001

**Site Plan**  
1" = 40'-0"



**Killdeer Public School District 16  
High School**

**Killdeer, ND 58640**

**Drawing History**

No.	Description	Date
1	Construction Documents	02/01/21

DRAWN BY: TW/LP JN: 18-067



Overall Architectural Site Plan

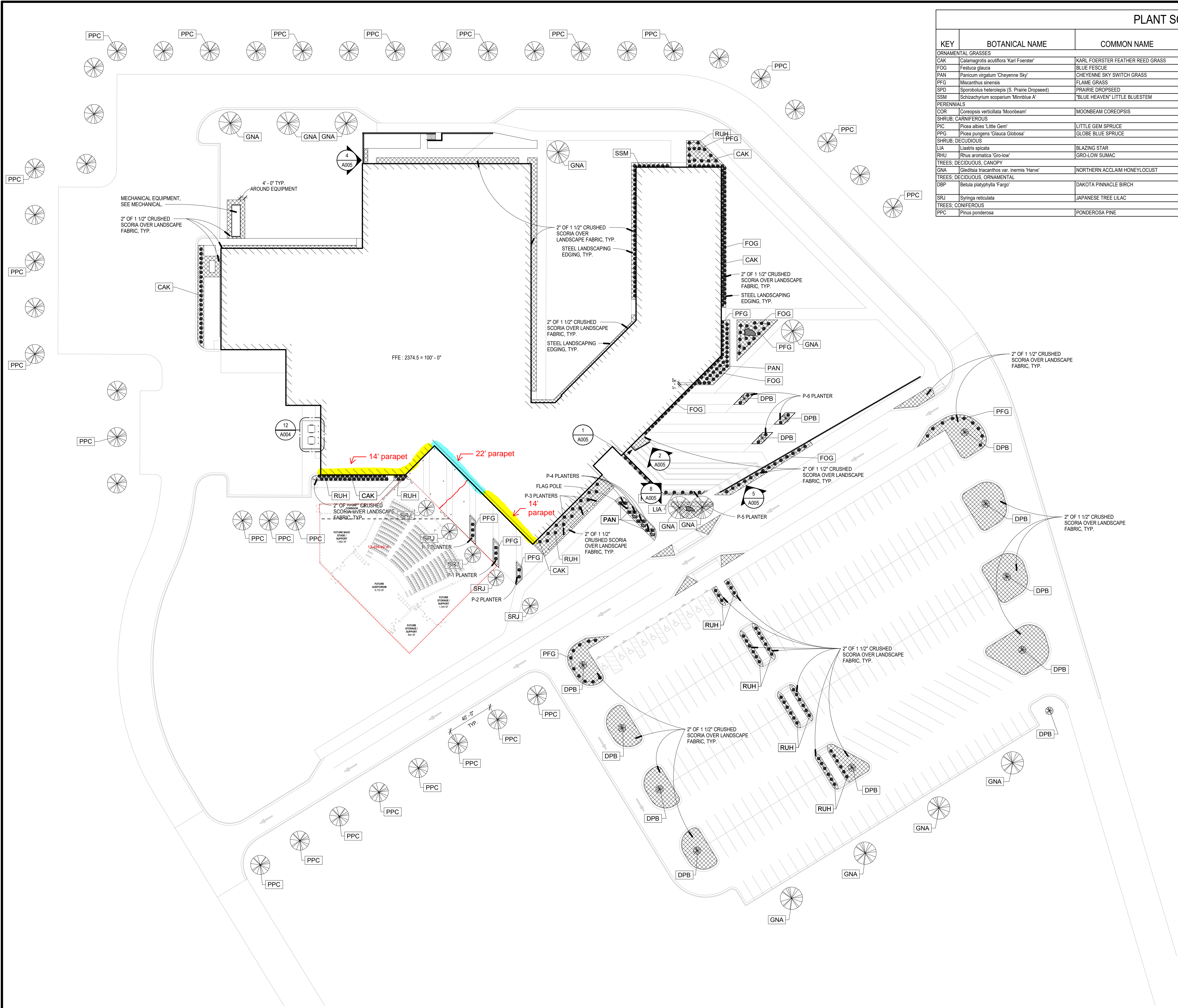
SHEET  
**A001**

PLANT SCHEDULE							
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<b>PERENNIALS</b>							
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SHRUB: CARNIFEROUS							
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TREES: CONIFEROUS							
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2" OF 1 1/2" CRUSHED SCORIA OVER LANDSCAPE FABRIC



BIM 360/18-067 Killdeer High School/18-067 Killdeer HS - Gym Expanded CPR.v1  
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**Site Plan**  
1" = 40'-0"

B. Consider Additional October Bills

**Detail Check Register**

Posted; Batch Description CKS 10.10.23#2-0001, CKS 10.10.23-0001; Fund Number 01

**Checking Account: 1**

**Fund 01**

Check Number:	Check Type:	Check Date:	Vendor:		Check Total:
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45855	Check	10/10/2023	BREWSTA	STACY BREW	50.00
20231010	10/10/2023	POELEM-01635	CELL PHONE REIMBURSEMENT - OCT 2023	01 000 000 000 2500 290	50.00
45856	Check	10/10/2023	CONSOLTEL	CONSOLIDATED TELECOM INC	2,005.34
20231010	10/10/2023	POELEM-01630	SEPT 2023 PHONE BILL	01 000 000 000 2600 531	2,005.34
45857	Check	10/10/2023	COOKAND	ANDREW COOK	50.00
20231010	10/10/2023	POELEM-01633	CELL PHONE REIMBURSEMENT - OCT 2023	01 000 000 120 1000 290	50.00
45858	Check	10/10/2023	DIAZKER	KERRY DIAZ	50.00
20231010	10/10/2023	POELEM-01634	CELL PHONE REIMBURSEMENT - OCT 2023	01 000 000 000 2500 290	50.00
45859	Check	10/10/2023	DUKANIC	NICK DUKART	50.00
20231010	10/10/2023	POELEM-01640	CELL PHONE REIMBURSEMENT - OCT 2023	01 000 000 000 2600 531	50.00
45860	Check	10/10/2023	GRIFLAC	LACEY GRIFFITHS	50.00
20231010	10/10/2023	POELEM-01639	CELL PHONE REIMBURSEMENT - OCT 2023	01 000 000 000 2500 290	50.00
45861	Check	10/10/2023	HINRICHS	HINRICHS SUPER VALU	235.83
20231010	10/10/2023	POELEM-01627	MEETING SUPPLIES	01 000 000 000 2310 290	95.49
20231010	10/10/2023	POELEM-01627	FACS SUPPLIES	01 000 000 140 1000 611	118.64
20231010	10/10/2023	POELEM-01627	SUPPLIES	01 000 000 310 1000 611	21.70
45862	Check	10/10/2023	JEPSJAN	JANELL JEPSON	50.00
20231010	10/10/2023	POELEM-01636	CELL PHONE REIMBURSEMENT - OCT 2023	01 000 000 000 2500 290	50.00
45863	Check	10/10/2023	JOHNERI	ERIK JOHNSON	77.00
20231010	10/10/2023	POELEM-01628	CTE TRAVEL REIMBURSEMENT - SEPT. 2023	01 000 000 310 1000 580	77.00
45864	Check	10/10/2023	KLEEKAR	KARTER KLEEMAN	50.00
20231010	10/10/2023	POELEM-01632	CELL PHONE REIMBURSEMENT - OCT 2023	01 000 000 140 1000 290	50.00
45865	Check	10/10/2023	LEIEDAV	DAVID LEIER	56.00
20231010	10/10/2023	POELEM-01629	CTE TRAVEL REIMBURSEMENT - SEPT. 2023	01 000 000 310 1000 580	56.00

**Detail Check Register**

Posted; Batch Description CKS 10.10.23#2-0001, CKS 10.10.23-0001; Fund Number 01

**Checking Account: 1**

**Fund 01**

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45866	Check	10/10/2023	MDU	MONTANA DAKOTA UTILITIES CO.	23,973.22
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20231010	10/10/2023	POELEM-01642	ELEC ATHLETIC FIELD	01 000 000 000 2600 621	224.87
20231010	10/10/2023	POELEM-01642	ELEC HEATER PLUGINS	01 000 000 000 2600 621	17.35
20231010	10/10/2023	POELEM-01642	ELEC PORTABLES	01 000 000 000 2600 621	511.62
20231010	10/10/2023	POELEM-01642	ELEC 101 HIGH ST NW	01 000 000 000 2600 621	9,551.99
20231010	10/10/2023	POELEM-01642	ELEC 1415 HIGH ST NW	01 000 000 000 2600 621	9,884.71
20231010	10/10/2023	POELEM-01642	GAS 101 HIGH ST NW	01 000 000 000 2600 622	801.34
20231010	10/10/2023	POELEM-01642	GAS 1415 HIGH ST NW	01 000 000 000 2600 622	2,814.91
20231010	10/10/2023	POELEM-01642	GAS 1415 HIGH ST NW (GEN)	01 000 000 000 2600 622	166.43
45867	Check	10/10/2023	PRAIRIEAU	PRAIRIE AUTO PARTS	74.92
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20231010	10/10/2023	POELEM-01643	SERPENTINE BELT BUS 417	01 000 000 000 2700 673	51.02
20231010	10/10/2023	POELEM-01643	22IN EXACTFIT-BEAM BUS 420	01 000 000 000 2700 673	23.90
45868	Check	10/10/2023	SIMMJEFF	JEFF SIMMONS	50.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20231010	10/10/2023	POELEM-01631	CELL PHONE REIMBURSEMENT - OCT 2023	01 000 000 000 2321 290	50.00
45869	Check	10/10/2023	WALKKNICK	NICHOLAS WALKER	50.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20231010	10/10/2023	POELEM-01641	CELL PHONE REIMBURSEMENT - OCT 2023	01 000 000 410 3400 890	25.00
20231010	10/10/2023	POELEM-01641	CELL PHONE REIMBURSEMENT - OCT 2023	01 000 000 420 3400 890	25.00
45870	Check	10/10/2023	WALLAJEN	JENNI WALLACE	50.00
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45871	Check	10/10/2023	WESTCHOICE	WESTERN CHOICE COOPERATIVE	12,835.30
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20231010	10/10/2023	POELEM-01625	TAPE, SAW, CLEAR WRAP, DRAIN OPENER, BLE	01 000 000 000 2600 611	253.18
20231010	10/10/2023	POELEM-01625	MAINT. GAS	01 000 000 000 2600 626	377.52
20231010	10/10/2023	POELEM-01625	MAINT. DIESEL	01 000 000 000 2600 627	430.40
20231010	10/10/2023	POELEM-01625	FILL DEF TANK	01 000 000 000 2700 611	1,181.40
20231010-0001	10/10/2023	POELEM-01626	DEF	01 000 000 000 2700 611	100.42
20231010-0001	10/10/2023	POELEM-01626	TRANS GAS	01 000 000 000 2700 626	440.12
20231010-0001	10/10/2023	POELEM-01626	DIESEL	01 000 000 000 2700 627	10,017.60
20231010-0001	10/10/2023	POELEM-01626	FLAT TIRE BUS 401	01 000 000 000 2700 672	34.66
45872	Check	10/10/2023	ZASTRHO	RHONDA ZASTOUPIL	50.00
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20231010	10/10/2023	POELEM-01638	CELL PHONE REIMBURSEMENT - OCT 2023	01 000 000 000 2500 290	50.00

**Detail Check Register**

Posted; Batch Description CKS 10.10.23#2-0001, CKS 10.10.23-0001; Fund Number 01

**Checking Account:** 1

**Fund 01**

Check Number: 45873

Check Type: Check

Check Date: 10/10/2023

Vendor: MUNOSHE

SHEYLA MUNOZ GARCIA

Check Total:

1,050.00

Invoice Number

Invoice Date

PO Number

Detail Description

Chart of Account Number

Detail Amount

20231010

10/10/2023

ELEM-01467

Refund Daycare Payment

01 000 1801

1,050.00

\*Denotes Expensed Invoice Item

Checking Account ID: 1

Total without Voids:

40,857.61

C. Consider High School Student Handbook Amendment

### **NOON RECESS**

Students in grades 7-10 are expected to be in the building during noon recess and report to designated areas during assigned times. Students in grades 7-10 must be picked up/signed out by a: (this is daily process)

- Parent
- Guardian
- Listed Emergency Contact on PowerSchool (this cannot be a KPS staff member)

Students in grade 11-12 may leave the building for lunch/noon hour during their designated time. This time is a privileged and not a right. Students may lose this their leaving the building privilege if deemed necessary by administration. If a student rides the bus to school, at no time are they allowed to leave the school property in grades 7-10.

### **PERMIT TO LEAVE THE BUILDING**

Students who find it necessary to leave the building during school hours must have parental permission. Students in grades 7-10 must be picked up/signed out by a: (this is daily process)

- Parent
- Guardian
- Listed Emergency Contact on PowerSchool

Students in grades 11-12 can be dismissed by parents over the phone and can take siblings with them if there is **no intention to return** to the school (sick, doctor appointment, etc.). Students must check out of the main office. Students who leave the building without permission will be referred to the discipline section of the handbook.

### **AFTER SCHOOL FUNCTIONS**

Students desiring to attend school functions must come at the time set for the function or shortly thereafter. The doors will be locked within one-half hour after the time set for the function to begin. Students will not be admitted thereafter. (School functions include dances, student lock ins, movie nights, etc.)

D. Consider WIN time as senior privilege.



## Senior Quarter WIN Privileges Permission Approval

Senior Quarter WIN Privileges will be granted to the members of the senior class meeting the following conditions:

1. Seniors must maintain a C or above in any class to be eligible based on each deficiency period.
2. Rules for reporting to class late after using Senior Quarter WIN Privileges:
  - a. 1<sup>st</sup> offense --- Loss of privileges for one week
  - b. 2<sup>nd</sup> offense --- Loss of privileges for two weeks
  - c. 3<sup>rd</sup> offense --- Loss of privileges for remainder of the year
3. Senior quarter WIN privileges will be allowed during WIN. Students utilizing senior quarter WIN privileges will not be disruptive to regular classroom activity and learning time. Students using privileges should be out of the building. Prior permission needs to be given to use school facilities during this time. Students found being disruptive will result in loss of privileges considered on an individual basis.
4. Use of alcohol, drugs and tobacco is prohibited. Any person caught using any of these will lose their privileges for the remainder of the year; in addition, there may be further consequences in compliance with the district handbook.
5. Any vehicle citation while using privileges will result in loss of privileges. Please use caution when leaving parking lots and driving in front of the school. Seniors may NOT transport any other students from the school that are not using privileges, while using quarter WIN privileges or it will result in a loss of privileges.
6. Any discipline violation, either first or second semester, will be treated on a one to one basis. The administration will determine if the discipline will result in a loss of privileges.
7. Any senior that fails a class the first semester will not be allowed senior quarter WIN privileges.
8. Any senior that has been absent more than ten class periods and has not made up their hours for a class the first or second semester is not eligible for senior quarter WIN privileges. Extenuating circumstances may be considered on an individual basis.
9. Seniors must have permission slips signed by their parents or guardians on file in the principal's office.
10. Privileges will be revoked if seniors are absent due to a "skip day", with or without parental permission or are involved in a "senior prank"
11. Students must check-in/out each time at the main office before using senior quarter WIN privileges. Students must let WIN teachers know if they are using privileges or will be marked absent.

All decisions by the administration are final.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

E. Consider a new extra-curricular activity, Lego League

# Killdeer Public School

## Extra-Curricular Contract

2023-2024



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## Definitions & Terms

1. The following list of sports have been approved by the Killdeer Public School Board: Football (Varsity, Junior Varsity, Junior High), Girls and Boys Basketball (Varsity, Junior Varsity, Junior High and Elementary), Girls and Boys Track (Varsity, Junior Varsity and Junior High), Boys and Girls Cross Country, Kids on the Run, Boys and Girls Golf, Volleyball (Varsity, Junior Varsity, Junior High and Elementary), Wrestling (Varsity, Junior Varsity, Junior High), and Weightlifting. All of these sports are considered "**Athletics**" and will be referred to as such in this agreement.
2. The following list of extracurricular activities have been approved by the Killdeer Public School Board: High School Music, Elementary Music, FFA (Head and Assistant), FBLA, FCCLA, HOSA, Speech, Drama/High School Musical (Head and Assistant), Close-up (Head and Assistant), SADD, Student Council, Elementary Student Council, Cheerleading (Fall and Winter), Prom (junior class advisor), Senior Class Advisor, High School Newspaper, Yearbook/Annual, Science Olympiad, Robotics, Math Counts, Spelling Bee coordinator, Acalympics (High school and Jr. High), Advanced Ed/Tech/Cognia, English Learner, Science Fair, National Honor Society, and Safety Patrol. All of these extracurricular activities are considered "**Activities**" and will be referred to as such in this agreement.
3. Both Athletics and Activity salaries will be calculated using the teacher master agreement base number for the ensuing year.
4. The Superintendent will have discretion on the following items for **Activities**:
  - a. The Superintendent may split an activity advisor position upon mutual agreement with the advisors involved and the superintendent.
  - b. When splitting an Advisor position, one advisor shall be designated as head Advisor for the purpose decision making when carrying out the groups functions.
  - c. An advisor position can be split any percentage that is mutually agreeable between the advisors. Example: the position could be split 50%/50%, 60%/40%, 80%/20%. Etc.
  - d. For computation of this split, first calculate the pay for each advisor as 100% at their appropriate level of experience, then multiply that amount by the percentage of their split. (Example. Two advisors desire to split a level C activity. Advisor 1 has 3 years of experience, their 100% pay would be their level pay, Advisor 2 has 1 year of experience their level pay. The advisors agree to a 50%/50% split. Then Advisor 1 would be paid 50% of their level pay, Advisor 2 would be paid 50% of their level pay.
5. No experience is transferable between athletics and activities. This applies to both new hires and existing employees.
6. Any additions, deletions, or changes in levels from the list need to be completed through the negotiation process between the Killdeer School Board and the Killdeer Education Association.
7. An **activities** advisor may request a level change through the Killdeer Education Association and the Negotiations process.

## Athletic Pay Scale

Extracurricular Base = \$46,900 (N.A. 2023)

YOE	Varsity Head Coach		YOE	High School Assistant		YOE	Junior High/Elementary	
20+	14.50%	\$6,800.50	20+	11.75%	\$5,510.75	20+	9.00%	\$4,221.00
15-19	13.75%	\$6,448.75	15-19	11.00%	\$5,159.00	15-19	8.25%	\$3,869.25
12, 13, 14	13.00%	\$6,097.00	12, 13, 14	10.25%	\$4,807.25	12, 13, 14	7.50%	\$3,517.50
9, 10, 11	12.25%	\$5,745.25	9, 10, 11	9.50%	\$4,455.50	9, 10, 11	6.75%	\$3,165.75
6, 7, 8	11.50%	\$5,393.50	6, 7, 8	8.75%	\$4,103.75	6, 7, 8	6.00%	\$2,814.00
3, 4, 5	10.75%	\$5,041.75	3, 4, 5	8.00%	\$3,752.00	3, 4, 5	5.25%	\$2,462.25
0, 1, 2	10.00%	\$4,690.00	0, 1, 2	7.25%	\$3,400.25	0, 1, 2	4.50%	\$2,110.50

# Athletic Coaching Positions

## Boys Basketball

Varsity Head Coach  
 High School Assistant- 2  
     (Junior Varsity & C Squad)  
 Junior High-2  
 Elementary-3

## Girls Basketball

Varsity Head Coach  
 High School Assistant- 2  
     (Junior Varsity & C Squad)  
 Junior High-2  
 Elementary-3

## Football

Varsity Head Coach  
 High School Assistant- 3  
 Junior High-2

## Volleyball

Varsity Head Coach  
 High School Assistant-2  
     (Junior Varsity & C Squad)  
 Junior High-2  
 Elementary-3

## Track & Field

Varsity Head Coach- 2  
     (Boys HC & Girls HC)  
 High School Assistant- 3  
 Junior High-2

## Golf

Varsity Head Coach-2 (Boys HC & Girls HC)  
 High School Assistant-2

## Cross Country

Varsity Head Coach  
 High School Assistant-1  
 Elementary (Kids on the Run)-2

## Wrestling

Varsity Head Coach  
 High School Assistant-2  
 Junior High – 1

## Weights Coach

Coach (High School Assistant)

**Killdeer Public School District #16**  
**Master Contract**  
**ATHLETICS**

**Type of Experience:** Coaching experience must be a contracted position in a sport sanctioned by a state or national association under the discretion of administration (Superintendent and Activities Director).

**Pay Scale:** All incoming and returning coaches will fall within the appropriate pay scale according to their coaching level.

**Coaching Clarifications:** Junior High and Elementary coaches will be recognized equally on the pay scale. Weights coach will be recognized as a High School Assistant on the pay scale.

**Number of Positions:** Administration (Superintendent and Activities Director), pending School Board approval, has discretion to increase or decrease coaching positions to a sport if participation numbers require it. Positions will be reevaluated annually, with regards to participation numbers. (N.A. 2016)

**Contracts Length:** All athletic coaching contracts are 1 year contracts. All contracts must be signed prior to the first practice.

**Proportioned Contract Positions:** In the event a sport is able to field 3 teams with only 2 coaches available, those 2 coaches may split the salary of the 3<sup>rd</sup> position. The percentage split of the entry level base salary must be agreed upon by coaches and approved by the Superintendent, pending School Board approval.

**Payment Options:** All coaches have 2 payment options. Option 1: Full salary after the conclusion of a season. Option 2: ½ salary at midpoint of a season, ½ salary after the conclusion of a season.

**Activity Report:** All athletic coaches shall submit an end of activity report and evaluation prior to the end of season payment.

**Athletic Advancement:** If greater than 25% of students involved in varsity athletics advance, \$150 will be paid to the Head Coach and \$100 to the Assistant Coach. If 25% or less of the students involved in varsity athletics advance, \$100 will be paid to the Head Coach and \$75 to the Assistant Coach. (N.A. 2016)

**Gender Specific Sports:** A coach moving from a girls coaching position to a boys coaching position in the same sport may bring in full years of experience, within the experience schedule and vice versa.

**Out of District Experience:** A coach new to the Killdeer school district may bring in all prior contracted years of experience in a sport in accordance with our experience schedule. Documentation of prior contracted experience must be in file prior to the end of season evaluation.

**Total Years:** Any lapse in consecutive years of coaching will not be counted against a coach. Total years of experience will be counted.

**Experience Options:** A coach has 2 options for experience: 1 – a coach may bring in all years of experience in the sport they plan on coaching, 2 – a coach may bring a total of 5 years of experience in all sports other than the one they plan on coaching. Coaches may not use both same sport experience and different sport experience for their contract, they must use one or the other.

**Experience Schedule:**

1. An assistant coach at the High School level may bring in all years of experience, as an assistant, to become an assistant coach of the same sport in our district.
2. An assistant coach at the High School level may bring in all years of experience, as an assistant, to become a head coach of the same sport in our district.
3. A Junior High or Elementary coach may bring in half of their years of experience, as a Junior High or Elementary coach, to become a High School assistant or head coach of the same sport in our district. All half numbered years of experience are rounded down.
4. A High School assistant or head coach may bring in all years of experience, as a High School assistant or head coach, to become a Junior High or Elementary coach of the same sport in our district.
5. Any coach with years of experience in a different sport, may bring in a maximum of 5 years of experience to coach a new sport in our district.
6. Returning coaches/activity advisors will retain their 2014-2015 years of experience plus one for the 2015-2016 contract year.

## Examples

**Athletic Advancement:** The initial level of advancement begins when a team or members of the team advance to a contest of the post-season beyond which members of the most local league for that sport automatically qualify. In most sports we offer (football is currently the only exception), to reach the first level of the post-season is guaranteed of every team. Since it is guaranteed, it wouldn't be appropriate to reward that level with additional pay as that point in the season can be factored into regular season pay, even though it is a post-season event.

To earn additional post-season pay successive to the initial level of advancement, the definition of advancement shall be as follows for each respective sport: Football; each round of the state playoffs will be considered one advancement. Boys Basketball, Girls Basketball, Wrestling, and Volleyball; each tournament beyond the initial level of advancement shall be considered one advancement. Cross Country, Golf, and Track and Field; each meet beyond the initial level of advancement will be considered one advancement. (N.A. 2016)

**Type of Experience-** A coach who has experience as an American Legion baseball coach may bring in those years of experience. A coach who has experience as a Lacrosse coach in Minnesota may bring in those years of experience. A coach that has experience as an optimistic basketball coach may not bring in those years of experience. Examples of valid associations include but are not limited to the following- NDHSAA, American Legion, NCAA, NAIA, MSHL.

**Proportioned Contract Positions-** We have A, B, and C basketball teams; we only have a head coach and assistant coach available. The head coach and assistant coach may split the C squad coaching entry level base salary as approved (example- head coach gets 25%, assistant coach gets 75%).

**Gender Specific Sports-** A girls' basketball coach may bring in all years of experience to be a boys basketball coach. A boy's track & field coach may bring in all years of experience to be a girls' track & field coach, within our experience schedule. A boy's cross country coach may not bring in same sport experience to be a girls track and field coach.

**Out of District Experience-** A boys' basketball head coach with 23 years of experience in another district, may bring in all 23 years of experience to coach basketball in our district.

**Experience Options-** A coach has 10 years of HS FB coaching experience, 8 years HS BB coaching experience, and 6 years HS Golf coaching experience. This coach plans on coaching golf. Coach has the option of taking a total of 5 years of experience in FB & BB or they may take their same sport experience in golf which is 6 years. They may not use both to total 11 years.

## **Experience Schedule-**

- Assistant Coach-Head Coach: full years of experience in that sport
- Assistant Coach-Junior High Coach: full years of experience in that sport
- Junior High Coach-Assistant Coach: ½ years of experience in that sport, rounded down
- Junior High Coach-Head Coach: ½ years of experience in that sport, rounded down
- Junior High Coach-Junior High Coach: full years of experience in that sport
- Head Coach-Head Coach: full years of experience in that sport
- Head Coach-Assistant Coach: full years of experience in that sport
- Head Coach-Junior High Coach: full years of experience in that sport

\*If a coach with 7 years of JH FB coaching experience is contracted to be a Head FB coach, they will bring in 3.5 years of experience. Since this is a half number it is rounded down to 3 years.

## Activities Pay Scale

Extracurricular Base Number = \$46,900

YOE	Level A	Stipend	YOE	Level B	Stipend	YOE	Level C	Stipend	Level D	Stipend	Level E	Stipend
20+	13.75%	\$6,448.75	20+	11.00%	\$5,159.00	20+	7.00%	\$3,283.00	5.50%	\$2,579.50	1.00%	\$469.00
15-19	13.00%	\$6,097.00	15-19	10.25%	\$4,807.25	15-19	6.50%	\$3,048.50	5.00%	\$2,345.00		
12, 13, 14	12.25%	\$5,745.25	12, 13, 14	9.50%	\$4,455.50	12, 13, 14	6.00%	\$2,814.00	4.50%	\$2,110.50		
9, 10, 11	11.50%	\$5,393.50	9, 10, 11	8.75%	\$4,103.75	9, 10, 11	5.50%	\$2,579.50	4.00%	\$1,876.00		
6, 7, 8	10.75%	\$5,041.75	6, 7, 8	8.00%	\$3,752.00	6, 7, 8	5.00%	\$2,345.00	3.50%	\$1,641.50		
3, 4, 5	10.00%	\$4,690.00	3, 4, 5	7.25%	\$3,400.25	3, 4, 5	4.50%	\$2,110.50	3.00%	\$1,407.00		
0, 1, 2	9.25%	\$4,338.25	0, 1, 2	6.50%	\$3,048.50	0, 1, 2	4.00%	\$1,876.00	2.50%	\$1,172.50		

## Activity Positions and Levels

### **Level A**

HS Music  
FFA

### **Level B**

Junior Class/Prom (Head)  
Junior Class/Prom  
Junior Class/Prom  
FFA Assistant Advisor  
English Learner (EL) Coordinator  
Advanced Ed/Tech/Cognia

### **Level C**

Cheerleading (Fall)  
Cheerleading (Winter)  
Drama/Musical  
Speech  
Yearbook/Annual  
Science Olympiad  
Robotics  
FBLA  
FCCLA  
HOSA  
SADD  
Close Up

### **Level D**

Student Council  
Elementary Student Council  
Elementary Music  
Close Up Assistant  
Drama/Musical Assistant  
Senior Class Advisor  
Speech Assistant  
Newspaper

### **Level E**

Marketplace  
Science Fair  
Math Counts  
Spelling Bee Coordinator  
Acalympics  
National Honor Society  
Safety Patrol

Killdeer Public School District #16  
Master Contract  
Extracurricular Activities

**Type of Experience:** Extracurricular experience must be in a contracted position under the discretion of administration (Superintendent and Activities Director).

**Contract Length:** All extracurricular activity contracts are 1 year contracts. All contracts must be signed prior to the first practice/meeting.

**Activity Report:** All activity advisors shall submit an end of activity report and evaluation prior to receiving compensation for activity.

**Experience Schedule:**

1. High School Music experience shall transfer all years of experience to Elementary Music and vice versa.
2. Student Council experience shall transfer all years of experience to Elementary Student Council and vice versa.
3. Transfer of experience between activities cannot exceed 5 years.
4. Returning coaches/activity advisors will retain their 2014-2015 years of experience plus one for the 2015-2016 contract year.

**Out of District Experience:**

1. All years of experience shall transfer into the Killdeer Public School system if in the exact same activity. (i.e. FFA to FFA, Cheerleading to Cheerleading, Music to Music)
2. Transfer of experience to a different activity can be brought in to the Killdeer Public School system but cannot exceed 5 years.
3. All transferred in experience must be within another school system and must be verified by the administration (Superintendent or Activities Director).

**Total Years:** Any lapse in consecutive years of advising an activity will not be counted against an advisor. Total years of experience will be counted.

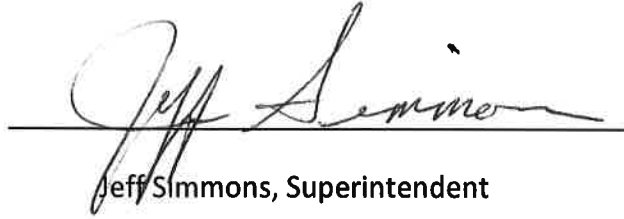
**Head of Activity:** In the case of multiple Junior class /prom advisor positions filled or if an advisor contract is split, one of the advisors must be designated as "head" for purposes of final decision making.

**Experience Options:** An advisor has 2 options for experience: 1 – an advisor may bring in all years of experience in an activity within the same activity, 2 - an advisor may bring a total of 5 years of experience in from a different activity. Advisors may not use both same activity experience and different activity experience for their contract, they must use one or the other.

---



Nick Walker, Athletic Director



Jeff Simmons, Superintendent

End of Contract

## Lego League Video

<https://youtu.be/kkN08bDv9EI?si=AlgOznXvIOPw4urr>

F. Consider Fixed Asset Inventory with Valuations Northwest



**VALUATIONS  
NORTHWEST**  
Professional Appraisal Services

# APPRAISAL & INVENTORY SERVICES

FOR INSURANCE,  
ACCOUNTING AND  
GASB COMPLIANCE

**Valuations Northwest, Inc.**

**When Accuracy Matters**

## HIGH-QUALITY APPRAISAL & INVENTORY SERVICES

**Building & Construction Valuations**

**Fixed Asset/Equipment Inventory Management**

**Affordable Updates Available**

**Ensure Fiduciary Responsibility**

### **WE INCLUDE:**

**New Replacement Costs**

**Depreciated Values**

**Historical – Original Costs**

**C.A.D. Generated Reference Maps**

## **THE PREFERRED APPRAISAL COMPANY FOR**

- IDAHO COUNTIES RISK MANAGEMENT PROGRAM
- IOWA COMMUNITIES ASSURANCE POOL
- NORTH DAKOTA INSURANCE RESERVE FUND
- MONTANA MUNICIPAL INTERLOCAL AUTHORITY
- MORETON & COMPANY

October 5, 2023

Ms. Rhonda Zastoupil, Business Manager  
Killdeer School District #16  
PO Box 579  
101 High St NW  
Killdeer, ND 58640-0579

Dear Rhonda:

Thank you for your interest in appraisal services by VALUATIONS NORTHWEST, INC. (VNW). Enclosed is your proposal for a building appraisal and inventory/appraisal of fixed assets (equipment) for Killdeer School District #16.

Known for our commitment to accuracy, we leave the School Districts we appraise, holding a clean and organized record of all publicly owned assets (building, equipment). We provide the opportunity for an impartial 3<sup>rd</sup> party to provide reporting and inventory in an organized, complete and consistent manner. In addition, we provide your reporting with content to fulfill the standard requirements for BOTH hazard insurance and property accounting.

---

### **PROVIDING CRUCIAL INFORMATION AUDITORS REQUIRE**

- **High-touch planning/scheduling** and ongoing communication. From holistic project planning, to scheduling the physical appraisal of each property with the appropriate personnel, VNW's commitment to communication ensures a thorough and seamless implementation of our services within pre-determined and agreed upon fieldwork time frames.
- **"Boots on the Ground"**. With a commitment to personally visiting each building, both inside and out, we ensure the accurate recording of square footage, as well as, any upgrades or special features of the building that would affect the overall value.
- **Detailed Fixed Asset Appraisal, Inventory & Tagging.** The Business Managers best friend. We do the heavy lifting and tedious, detailed work so you can take care of your many other duties. Know what you have, where it resides and how much it will cost to replace should there be a loss. You'll be ready to maintain your fixed assets moving forward, or, VNW can perform regular updates (every 2 to 3 years), at reduced costs.

Respectfully yours,



Joe H. Smith  
President / Senior Appraiser  
Valuations Northwest, Inc.

# **VALUATIONS NORTHWEST, Inc.**

## **Sample Appraisal Report**

**VALUATIONS NORTHWEST, Inc.** offers an asset listing and control system to assist schools, cities, counties and commercial clients with:

**Insurable Values with proper documentation  
Original Cost Property Accounting of Assets  
Continual Asset Control and Updated Reports**

This sample report is designed to give an insight into the advantages of our professional appraisal system and to inform you of the services and reporting formats offered by VALUATIONS NORTHWEST, Inc.

## **SAMPLE APPRAISAL REPORT INDEX**

<b>Reasons for Appraisal &amp; Property Recording Systems</b>	Page	2
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<b>Recapitulation Report</b>	Page	4
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<b>References</b>	Pages	19
<b>Proposal For Services</b>	Pages	20-28

A 3rd Party Appraisal -  
every 6-10 years is  
**Responsible  
Property Risk  
Management**

## REASONS FOR APPRAISALS AND PROPERTY RECORDING SYSTEMS

→ ENSURE YOUR  
NEITHER OVER OR  
UNDER INSURED

**ACCURATE VALUES FOR INSURANCE** - During loss negotiations, erroneous guesses at insurance values will be costly. The professionals who will be adjusting your loss will not be guessing. If they can show that you are under-insured, you stand to lose thousands of dollars.

→ YOUR RISK  
MANAGEMENT IS SOLID

**PROOF OF LOSS** - After a major fire or disaster loss, you will immediately be asked to provide a list of all lost or damaged property along with its value at the time of the loss. An attempt to compile a list during the frustrating times after a loss will result in an inaccurate listing. This is certain to seriously affect the settlement you receive. Time is also an important factor. The more time it takes to compile a proof of loss, the longer it takes to reach a settlement and rebuild. Records need to be readily accessible

→ A THIRD PARTY  
APPRAISAL ELEVATES  
YOUR POLICY RATING

**INSURANCE RATING** - To get the most economical policy rating and/or to put your insurance up for bids, you must provide accurate values organized by equipment and building type as a basis for your agents to use. Inconsistent value bases for each agent participating in the bidding only makes bid comparisons difficult and opens the door to any number of bid variations.

→ KNOW AT A GLANCE,  
WHAT YOU HAVE, IT'S  
VALUE AND WHERE IT  
RESIDES

**ACCOUNTABILITY OF ASSETS** - At times, you may be asked to show some proof of ownership of a few, or all, of your organization's assets. Serious auditors will request original costs and acquisition dates on major purchases. This information may be buried in your invoice files; but, unless it is available and organized in a logical report, it has little value. VALUATIONS NORTHWEST, Inc. report can vary the sorting order and values defined to fit a specific client's need.

→ KNOW AT A GLANCE,  
WHAT YOU HAVE, IT'S  
VALUE AND WHERE IT  
RESIDES

**MEETS THE REQUIREMENTS OF GASB #35** - The Government Accounting Standards Board's (GASB) Statement #35 require government agencies to inventory and depreciate major fixed assets (buildings and equipment), Valuations Northwest, Inc. reports are designed to meet these reporting standards and provides the tools you need to receive an unqualified audit with respect to your fixed asset accounting.

# GENERAL REPORTS

BUILDINGS AND EQUIPMENT ARE SORTED INTO **POLICY RATING CODES** FOR YOUR AGENT TO OBTAIN THE BEST INSURANCE RATES FOR EACH ASSET TYPE.

THE FORM TO THE LEFT IS A LIST OF THE **POLICY CODES** USED IN OUR REPORTS AND DEVELOPED BY VALUATIONS NORTHWEST, INC.

SAMPLE SCHOOL DISTRICT #9  
ANYTOWN, USA

\*\*\* POLICY CODING MASTER \*\*\*

- 0 INSURABLE EQUIPMENT
  - 1 EQUIPMENT IN VEHICLES
  - 2 MOBILE EQUIPMENT - REPLACEMENT COST
  - 3 MOBILE EQUIPMENT - ACTUAL VALUE
- 
- A CONSTRUCTION - FIREPROOFED STEEL FRAME
  - B CONSTRUCTION - REINFORCED CONCRETE FRAME
  - C CONSTRUCTION - MASONRY BEARING WALLS
  - D CONSTRUCTION - WOOD FRAME
  - G CONSTRUCTION - GENERAL, MISC
  - S CONSTRUCTION - PRE-ENGINEERED STEEL FRAME

SAMPLE SCHOOL DISTRICT #9  
ANYTOWN, USA

\*\*\* LOCATION MASTER \*\*\*

- 100 SAMPLE SCHOOL, PK-12
  - 001 MAIN CLASSROOM BUILDING
  - 005 STORAGE SHED, Yard
  - 070 ATHLETIC FIELD, Baseball
  - 071 GRANDSTAND, Baseball
  - 072 STORAGE SHED, Field
  - 080 ATHLETIC FIELD, Football
  - 081 CONCESSION / ANNOUNCER / STRG
  - 082 ATHLETIC STORAGE, Container
  - 090 YARD, School
- 200 SAMPLE SCHOOL, K-12
  - 001 MAIN CLASSROOM BUILDING
  - 005 EQUIPMENT STORAGE SHED
  - 080 ATHLETIC FIELD
  - 081 CONCESSION / ANNNCR / RESTRM
  - 090 YARD

A BINARY **LOCATION CODING SYSTEM** IS USED TO MAKE A CONCISE LISTING OF ALL BUILDINGS BY CAMPUS OR AREA LOCATION.

NEW BUILDINGS MAY BE ADDED FOR EACH AREA WITHOUT DESTROYING THE SORTING ORDER OF OTHER LOCATIONS.

# INSURANCE RECAPITULATION REPORT

The **RECAPITULATION REPORT** gives totals of Construction and Equipment values by location according to location and policy codes established for the client.

This is a sample of the **RECAPITULATION REPORT**. It summarizes the values for construction and equipment at each location.

Your insurance representatives will use this report to prepare a **Statement of Values**.

**Grand Totals** for all locations are printed at the end of the **RECAPITULATION REPORT**.

Page 1 of 5  
MOH  
AsOf Date: 11/11/2008  
Print Date: 03/20/2009

**Insurance Recapitulation Report**

	Insurable New Replacement	Exclusions Cost	Total Replacement Cost
<b>100-001    SAMPLE SCHOOL, PK-12                   MAIN CLASSROOM BUILDING</b>			
EQUIPMENT:    INSURABLE EQUIPMENT	\$1,526,187	\$0	\$1,526,187
CONSTRUCTION: MASONRY BEARING WALLS	\$9,716,387	\$370,751	\$10,087,138
Location Totals	\$11,242,574	\$370,751	\$11,613,325
<b>100-005    SAMPLE SCHOOL, PK-12                   STORAGE SHED, Yard</b>			
EQUIPMENT:    INSURABLE EQUIPMENT	\$10,780	\$0	\$10,780
CONSTRUCTION: WOOD FRAME	\$6,792	\$628	\$7,420
Location Totals	\$17,572	\$628	\$18,200
<b>100-071    SAMPLE SCHOOL, PK-12                   GRANDSTAND, Baseball</b>			
EQUIPMENT:    INSURABLE EQUIPMENT	\$1,434	\$0	\$1,434
CONSTRUCTION: MASONRY BEARING WALLS	\$114,541	\$5,829	\$120,370
Location Totals	\$115,975	\$5,829	\$121,804

Page 5 of 5  
MOH  
AsOf Date: 11/11/2008  
Print Date: 03/20/2009

**Insurance Recapitulation Report**

	Insurable New Replacement	Exclusions Cost	Total Replacement Cost
<b>200-090    SAMPLE SCHOOL, K-12                   YARD</b>			
EQUIPMENT:    INSURABLE EQUIPMENT	\$36,818	\$0	\$36,818
Location Totals	\$36,818	\$0	\$36,818
<b>Grand Totals</b>	<b>\$18,731,509</b>	<b>\$596,084</b>	<b>\$19,327,593</b>

**CONSTRUCTION DETAIL** - Computerized building appraisals value each building according to type of structure and city-state location. Costs display all the necessary amounts for a complete insurance listing. Additional sample pages display plot maps, photographs and descriptions of each building.

**CONSTRUCTION REPORTS**



**SAMPLE SCHOOL DIST 9  
ANYTOWN, USA**

Page 23 of 36

As Of Date: 11/11/2008

Date Printed: 03/20/2009

**SAMPLE SCHOOL, K-12**

Location Codes: VNW-> 200001

**MAIN CLASSROOM BUILDING**

MOH

**600 MAIN ST, SHERWOOD, ND 58782**



SECTION 1: A two-story secondary school building, irregular-shaped, 106' wide x 161' long overall. Concrete foundations with a concrete floor slab. Mostly wood framed interior with masonry framing around the gym area. A solid common brick exterior wall structure. A wood framed flat roof structure with built-up composition roofing. Adequate plumbing and lighting with steam boiler heating.

**Summary**

Stories	Class	Erected	Area (SF)	Insurable Replacement	Exclusions Cost	Orig Cost
2.0	C	1922	23,447	\$2,966,618	\$105,766	\$100,395



SECTION 2: A single-story elementary building addition, 93' wide x 155' long and 101' wide x 150' long, overall. Concrete foundations with a concrete floor slab. Masonry interior room partitions. A brick with block back-up exterior wall structure. A steel framed flat roof structure with built-up composition roofing. Adequate plumbing and lighting with steam boiler heating. Building amenities include an 1,150 SF live performance stage and 2,200 SF of telescoping bleachers.

**Summary**

Stories	Class	Erected	Area (SF)	Insurable Replacement	Exclusions Cost	Orig Cost
1.0	C	1965	23,172	\$3,186,678	\$100,305	\$428,827



SECTION 3: A single-story manual arts building addition, 35' wide x 75' long. Concrete foundations with a concrete floor slab. A steel framed exterior wall structure with metal siding. A steel framed gabled roof structure with metal roofing. Adequate lighting with gas fired space heating.

**Summary**

Stories	Class	Erected	Area (SF)	Insurable Replacement	Exclusions Cost	Orig Cost
1.0	S	1973	2,688	181,084	\$8,550	\$42,175



Additional Features:

Latitude: N 48°57.865'  
Longitude: W 101°37.975'

**Summary of Values:**

Building Area (SF):	49,307	Insurable New Replacement:	\$6,334,380
Basement Area (SF):	0	Exclusions Cost:	\$214,621
Total Building Area (SF):	49,307	New Replacement:	\$6,549,001
Building Original Cost:	\$571,397	Contents Insurable:	\$630,376
Depreciated Cost:	\$3,050,067	<b>TOTAL:</b>	<b>\$7,179,377</b>

The first page of the **CONSTRUCTION DETAIL REPORT** contains a brief description of the building with the year of construction, total area and dollar values.

Color photographs of major buildings are also included with the description for your reference.

# CONSTRUCTION REPORTS

The CONSTRUCTION DETAIL gives a computerized building appraisal for major buildings according to structure type and geographical location.

Major buildings will be appraised by valuing numerous construction components. Their values will be presented as illustrated.

VALUATIONS NORTHWEST		CITY / COUNTY ANYWHERE, USA		Page 2 of 74	
				As Of Date: 11/03/2008	
				Date Printed: 12/17/2008	
		Location Codes: VNW-> 100001		USA	
COST ESTIMATE for: CITY HALL / COURTHOUSE (100-001)					
Property Owner: CITY / COUNTY					
Address: ANYWHERE, USA					
Surveyed By: VALUATIONS NORTHWEST, INC					
Date of Survey: JULY 2008					
OCCUPANCY: 327 - Governmental Building					
CLASS: C					
EFFECTIVE AGE: 11 YEARS		CONDITION: AVERAGE		COST RANK: 2.8	
FLOOR AREA: 43,723 SQ FT		NUMBER OF STORIES: 3.0			
BASEMENT AREA: SQ FT		AVERAGE STORY HEIGHT: 10.0			
TOTAL AREA: 43,723 SQ FT		COST AS OF: 07/2008			
-----REPLACEMENT COST-----					
COMPONENT	UNITS	COST	NEW	DEPR	
EXCAVATION & SITE PREPARATION:					
Excavation	144,944	.58	84,067	57,165	
Site preparation	25,000	.44	11,000	7,480	
SUBTOTAL			95,067	64,645	
FOUNDATION:					
Concrete foundation	43,723	3.80	166,147	112,980	
FRAME:					
Steel posts & beams	43,723	8.05	351,970	239,339	
FLOOR STRUCTURE:					
Concrete slab	18,118	4.75	86,060	58,521	
Steel joist, slab	24,968	15.36	383,508	260,785	
SUBTOTAL			469,568	319,306	
FLOOR FINISH:					
Carpeting	41,099	5.48	225,225	153,153	
Tile, ceramic/quarry	2,623	14.60	38,301	26,044	
SUBTOTAL			263,527	179,198	
CEILING:					
Acoustical ceiling	39,350	2.33	91,687	62,347	
Gypsum board	4,372	2.11	9,225	6,273	
Add: Suspended ceiling	39,350	1.87	73,585	50,038	
SUBTOTAL			174,498	118,658	
INTERIOR CONSTRUCTION:					
Interior Construction, frame	32,792	39.21	1,285,784	874,333	
PLUMBING:					
Plumbing	43,723	11.53	504,126	342,805	
FIRE SPRINKLER SYSTEM:					
Sprinklers	43,723	2.90	126,796	86,221	
HEATING AND COOLING:					
Steam heat w/o boiler	43,723	10.29	449,909	305,938	
Refrigerated air conditioning	43,723	8.93	390,446	265,503	
SUBTOTAL			840,356	571,442	
ELECTRICAL:					
Electrical & lighting	43,723	21.28	930,425	632,689	
EXTERIOR WALL:					
Add: Insulation	16,658	.84	13,992	9,515	
Brick, SCR	11,118	22.90	254,602	173,129	
Synthetic plaster, textured	5,940	26.46	146,588	95,680	
Concrete block	4,522	21.97	99,348	67,556	
Concrete	4,519	29.75	134,440	91,419	
SUBTOTAL			648,971	441,300	
ROOF STRUCTURE:					
Steel joist, steel deck	18,292	11.03	201,760	137,197	
ROOF COVER:					
Single ply synthetic	18,292	4.68	85,606	58,212	
Add: Insulation	18,292	1.82	33,291	22,638	
SUBTOTAL			118,898	80,850	
ELEVATORS:					
Elevator, electric		1112,707.54	112,707	76,641	
Cost per stop	3	5,306.70	15,920	10,825	

VALUATIONS NORTHWEST		CITY / COUNTY ANYWHERE, USA		Page 3 of 74	
				As Of Date: 11/03/2008	
				Date Printed: 12/17/2008	
		Location Codes: VNW-> 100001		USA	
-----REPLACEMENT COST-----					
SUBTOTAL			128,627	87,466	
TOTAL			6,306,526	4,288,438	
CONTINGENT & ARCHITECT FEES	8.5%		536,054	364,517	
REPLACEMENT COST NEW	43,723	156.49	6,842,581		
DEPRECIATION	<32.0%		<2,189,626>		
DEPRECIATED COST				4,652,955	
-----INSURABLE VALUE-----					
			NEW	DEPR	
TOTAL COST			6,842,581	4,652,955	
EXCLUSIONS:					
EXCAVATION & SITE PREPARATION:			84,067	57,165	
EXCAVATION & SITE PREPARATION:			11,000	7,480	
FOUNDATION:			141,225	96,033	
PLUMBING:			60,495	41,136	
Architect's Fees on Exclusions:			29,226	17,154	
TOTAL EXCLUSIONS:			322,014	218,970	
-----INSURABLE REPLACEMENT COST-----					
INSURABLE REPLACEMENT COST			6,520,566		
DEPRECIATION	<32.0%		<2,086,581>		
INSURABLE CASH VALUE				4,433,985	

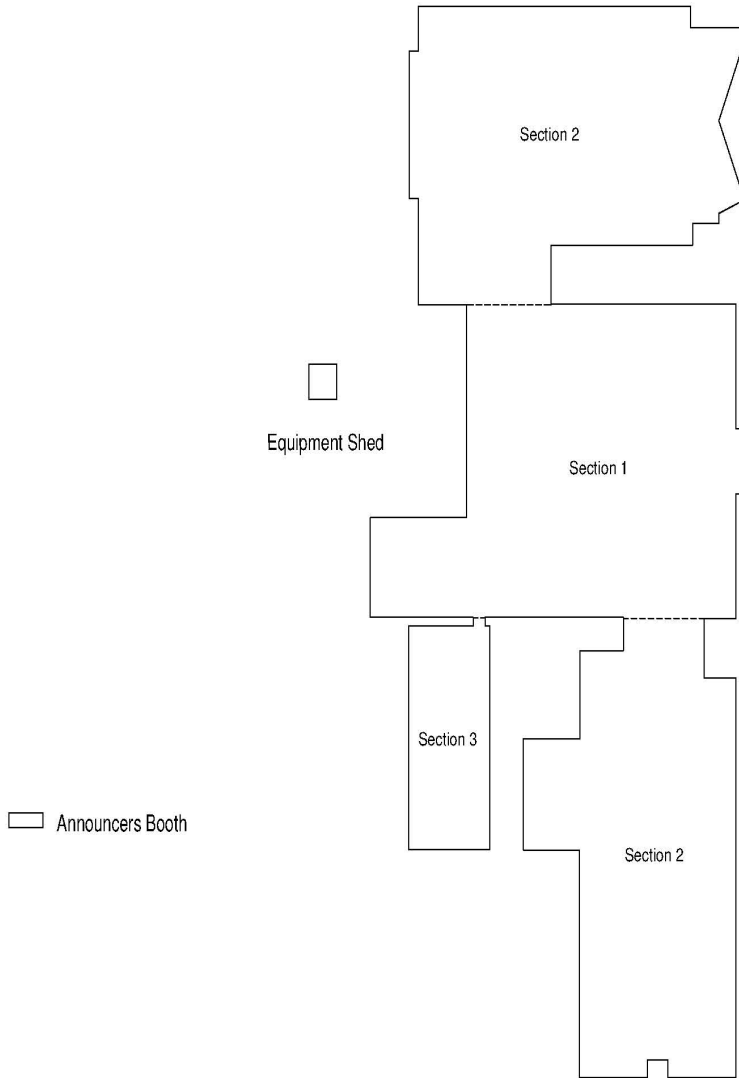
**CONSTRUCTION  
REPORTS**

**VALUATIONS  
NORTHWEST, Inc.**  
Boise, Idaho

Date: 11/2008  
Scale: 1" = 50'  
map3.MOH.TCW

**Sample School District**  
Anytown, USA

Sample School, K-12



**Site Maps** of buildings and/or campuses are included in the **CONSTRUCTION DETAIL REPORT** to show location of major building sections and other minor structures.

## EQUIPMENT REPORTS

→ KNOW AT A GLANCE, WHAT EQUIPMENT RESIDES BY BUILDING LOCATION AND FURTHER BY EACH ROOM.

→ INVALUABLE ADDITIONAL INFORMATION IS PROVIDED.

→ CLASS CODE SUMMARY REPORTS, QUICKLY NO BY EQUIPMENT TYPE WHAT YOUR DISTRICT OWNS AND THE TOTAL VALUE.

→ INSURANCE REPORT BY CLASS CODE

**ROOM SUMMARY REPORT** gives a summary of equipment items showing original cost and replacement cost totals sorted by policy, building location and room.

**INSURANCE & PROPERTY ACCOUNTING REPORT** displays all major assets sorted by building location, policy rating, and class code. Items are fully described, including model and serial numbers where applicable, and totaled by building location showing:

- ▶ original cost
- ▶ acquisition dates
- ▶ new replacement cost
- ▶ depreciated value

When available, we research the actual purchase date of assets from client records. For the remaining assets we estimate an acquisition date based on our experience with condition, style, and model of each asset. Original Cost for assets is also obtained from client records, when possible, and is indicated in the report by \* following the original cost amount. For those assets where original costs are not available, we compute a theoretical original cost by indexing current replacement cost to the approximate year of purchase.

**CLASS CODE SUMMARY REPORT** summarizes equipment items by class of equipment (class code), showing original cost and replacement cost totals.

**CLASS CODE REPORT** lists all items by equipment type for fast reference to any particular item or group of items. Locations of items are indicated as well as totals for each class group. Added features to this report are the:

- ▶ Grouped Class Code Summary which shows totals for each of the general class groups
- ▶ Class Code Index which shows all the class codes used in the report.

# EQUIPMENT REPORTS

→ SAMPLES OF ROOM SUMMARY REPORTS

<b>VALUATIONS NORTHWEST</b>		<b>Room Summary</b>		Costs As Of: 11/11/2008
		SAMPLE SCHOOL DIST 9, ANYTOWN, USA		Print Date: 03/20/2009
				Page 1 of 6
<b>LOCATION:</b> 100-001	<b>Campus:</b> SAMPLE SCHOOL, PK-12 <b>Building:</b> MAIN CLASSROOM BUILDING	<b>Policy Rating Code:</b> 0	<b>INSURABLE EQUIPMENT</b>	
		Original Cost	Replacement Cost	
	106	\$9,932	\$12,273	
	107	\$11,237	\$13,786	
	108	\$11,556	\$14,123	
	109	\$20,415	\$21,906	
	110	\$10,322	\$12,680	
	111	\$9,073	\$11,509	
	112	\$8,986	\$10,314	
	113	\$6,079	\$7,992	
	114	\$7,146	\$9,176	
	116	\$7,836	\$9,366	
	117	\$10,238	\$12,629	
	118	\$10,669	\$13,243	
	119	\$10,589	\$13,230	
	154	\$11,116	\$13,597	
	155	\$6,805	\$9,227	
	156	\$7,630	\$9,337	
	157	\$4,817	\$6,434	
	158	\$6,628	\$8,975	
	ART	\$15,673	\$19,152	
	ATHLETICS	\$136,861	\$177,742	
	BIOLOGY	\$14,131	\$17,460	
	BOOK ROOM	\$326	\$426	
	CAFETERIA	\$27,357	\$35,277	
	CHEMISTRY / PHYSICS	\$19,684	\$23,724	
	COMPUTER LAB	\$24,921	\$24,863	
	CONCESSIONS	\$2,163	\$2,479	
	CUSTODIAL	\$3,507	\$4,059	
	CUSTODIAL- OFFICE	\$11,608	\$15,484	
	FOREIGN LANGUAGE	\$12,671	\$13,384	
	GYM	\$6,228	\$8,417	
	GYM- SMALL	\$8,381	\$11,397	
	HALL	\$12,820	\$15,480	
	HOME EC	\$17,997	\$21,638	
	ITV	\$10,615	\$10,974	

<b>VALUATIONS NORTHWEST</b>		<b>Room Summary</b>		Costs As Of: 11/11/2008
		SAMPLE SCHOOL DIST 9, ANYTOWN, USA		Print Date: 03/20/2009
				Page 6 of 6
<b>LOCATION:</b> 200-001	<b>Campus:</b> SAMPLE SCHOOL, K-12 <b>Building:</b> MAIN CLASSROOM BUILDING	<b>Policy Rating Code:</b> 0	<b>INSURABLE EQUIPMENT</b>	
		Original Cost	Replacement Cost	
	WORKROOM / SERVER	\$22,209	\$24,213	
	<b>Total for Location</b>	<b>\$499,990</b>	<b>\$630,376</b>	
<b>LOCATION:</b> 200-005	<b>Campus:</b> SAMPLE SCHOOL, K-12 <b>Building:</b> EQUIPMENT STORAGE SHED	<b>Policy Rating Code:</b> 0	<b>INSURABLE EQUIPMENT</b>	
		Original Cost	Replacement Cost	
	STORAGE SHED	\$295	\$398	
	<b>Total for Location</b>	<b>\$295</b>	<b>\$398</b>	
<b>LOCATION:</b> 200-080	<b>Campus:</b> SAMPLE SCHOOL, K-12 <b>Building:</b> ATHLETIC FIELD	<b>Policy Rating Code:</b> 0	<b>INSURABLE EQUIPMENT</b>	
		Original Cost	Replacement Cost	
	ATHLETIC FIELD	\$6,432	\$8,934	
	<b>Total for Location</b>	<b>\$6,432</b>	<b>\$8,934</b>	
<b>LOCATION:</b> 200-090	<b>Campus:</b> SAMPLE SCHOOL, K-12 <b>Building:</b> YARD	<b>Policy Rating Code:</b> 0	<b>INSURABLE EQUIPMENT</b>	
		Original Cost	Replacement Cost	
	YARD	\$29,707	\$36,818	
	<b>Total for Location</b>	<b>\$29,707</b>	<b>\$36,818</b>	
	<b>Grand Total of Report</b>	<b>\$1,832,949</b>	<b>\$2,318,279</b>	

# EQUIPMENT REPORTS

These are sample pages of the **LOCATION EQUIPMENT REPORT**.

The report is sorted by Policy Code and by Location. Assets are then sorted by Room or Department and, finally, by Class Code to locate an individual item easily.

→ **ACQ** is the date the item was acquired for inventory.

→ **REPL** indicates the current replacement cost.

Items with actual original costs obtained from client records will be indicated by an \* following the original cost.

VALUATIONS NORTHWEST		Location Equipment Report		Costs As Of	11/11/2008	
		SAMPLE SCHOOL DIST 9, ANYTOWN, USA		Print Date	03/20/2009	
				Page	1 of 136	
Policy Rating Code: 0 INSURABLE EQUIPMENT						
<b>LOCATION:</b>		<b>Campus:</b> SAMPLE SCHOOL, PK-12				
<b>100-001</b>		<b>Building:</b> MAIN CLASSROOM BUILDING				
<b>ROOM: 106</b>						
Classcode	Qty	Description/Tag#	Manfr/ Model/ Serial#	Life - Acq Date	Original Cost	New Repl Cost
101	18	DESK, COMBO, LIFT LID		15 06/01/1998	2436.48	3384.00
102	1	DESK, TEACHERS, DBL PEDESTAL, METAL		15 06/01/2004	336.70	437.71
111	1	CHAIR, SWIVEL, ARM, METAL, UPH		15 06/01/1998	165.60	230.00
113	5	CHAIR, CLASSROOM, SECONDARY/ADULT SIZE		10 06/01/1998	280.80	390.00
116	1	STOOL, WOOD, 30" HIGH		10 06/01/1998	72.72	101.00
125	1	TABLE, CLASSROOM, 60X30"		15 06/01/1998	136.80	190.00
129	1	DATA CART, METAL T-LEG, LAM TOP, MED-DUTY, 48X24"		15 06/01/1998	136.08	189.00
140	1	FILE, LETTER, 4 DRAWER		20 06/01/2005	214.20	255.00
153	1	BOOKCASE, WOOD, FINISHED, 108X10X36"		15 06/01/1998	370.80	515.00
153	1	BOOKCASE, WOOD, FINISHED, 38X10X36"		15 06/01/1998	194.40	270.00
153	1	BOOKCASE, WOOD, FINISHED, 48X10X38"		15 06/01/1998	208.80	290.00
153	1	BOOKCASE, WOOD, SHOP MADE, ECONOMY, 24X18X24"		15 06/01/1998	72.00	100.00
153	1	BOOKCASE, WOOD, SHOP MADE, ECONOMY, 24X18X48"		15 06/01/1998	104.40	145.00
153	1	BOOKCASE, WOOD, SHOP MADE, ECONOMY, 48X10X46"		15 06/01/1998	151.20	210.00
158	1	CART, AUDIO/VISUAL, 3 TIER, 18X24X42"		15 06/01/2005	126.00	150.00
158	1	CART, AUDIO/VISUAL, 3 TIER, 18X24X42", WIRED		15 06/01/2005	149.52	178.00
159	1	EASEL CART, METAL FRAME, 1 SIDE W/4 CUBBY, 24X36"		10 06/01/1998	226.08	314.00
165	1	GLOBE, 16"		10 06/01/1998	57.60	80.00
165	1	MAP, ROLLER, UNDER 60"		10 06/01/1998	113.04	157.00
175	1	SCREEN, PROJECTION, ROLLER, 60", W/CASE		8 06/01/1998	79.92	111.00
See next page for more items in room -> 106						

VALUATIONS NORTHWEST		Location Equipment Report		Costs As Of	11/11/2008	
		SAMPLE SCHOOL DIST 9, ANYTOWN, USA		Print Date	03/20/2009	
				Page	136 of 136	
Policy Rating Code: 0 INSURABLE EQUIPMENT						
<b>LOCATION:</b>		<b>Campus:</b> SAMPLE SCHOOL, K-12				
<b>200-090</b>		<b>Building:</b> YARD				
<b>ROOM: YARD</b>						
Classcode	Qty	Description/Tag#	Manfr/ Model/ Serial#	Life - Acq Date	Original Cost	New Repl Cost
923	1	PLAYGROUND UNIT, TEETER-TOTER, 4 WAY		15 06/01/1995	986.58	881.00
923	3	PLAYGROUND UNIT, TIC-TAC-TOE		15 06/01/1995	850.50	1134.00
923	1	PLAYGROUND UNIT, TUNNEL		15 06/01/1995	607.50	718.00
924	1	PICNIC TABLE, WOOD SEAT/TOP, 6'		15 06/01/1998	216.00	300.00
929	1	FUN HOOP, 4 WAY, BALL RETURN		15 06/01/1995	445.50	650.65
940	1	TRAILER, UTILITY, SINGLE AXLE, FLATBED, 4X6'		10 06/01/1983	213.69	419.00
<b>Total for Room-Department</b>					<b>\$29,707</b>	<b>\$36,818</b>
<b>Total for Location</b>					<b>\$29,707</b>	<b>\$36,818</b>
<b>Total for Policy 0 INSURABLE EQUIPMENT</b>					<b>\$1,832,949</b>	<b>\$2,318,279</b>
<b>Grand Total of Report</b>					<b>\$1,832,949</b>	<b>\$2,318,279</b>

# EQUIPMENT REPORTS

VALUATIONS NORTHWEST		Class Code Summary		Costs As Of: 11/11/2008
		SAMPLE SCHOOL DIST 9, ANYTOWN, USA		Print Date: 03/20/2009
				Page 1 of 7
Class Code	Class Description	Original Cost	Replacement Cost	
101	STUDENT DESKS	50,908.32	70,706.00	
102	TEACHERS DESKS	26,689.88	34,640.79	
103	DESKS, GENERAL OFFICE	7,957.80	10,866.40	
105	DESKS, MISCELLANEOUS	121.50	177.45	
111	CHAIR, OFFICE, TEACHERS	15,979.50	22,207.09	
113	CHAIR, CLASSROOM	35,953.92	49,936.00	
114	CHAIR, MISC. TBLT ARM	1,141.74	1,610.68	
115	CHAIR, FOLDING	15,125.28	20,754.92	
116	STOOLS	2,827.62	3,929.68	
117	SOFAS, COUCHES, LOUNGE FURN	2,958.48	4,659.00	
118	BENCHES, (SEATING), BLEACHERS	2,489.04	3,457.00	
125	TABLE, CLASSROOM, LABORATORY	19,942.83	27,703.65	
127	TABLE, OFFICE, CONFERENCE	577.44	802.00	
128	TABLE, FOLDING	8,194.32	11,381.00	
129	TABLE, COMPUTER/BUSINESS MACH	7,637.04	10,607.00	
133	TABLE, CAFETERIA, DINETTE	21,236.40	29,456.00	
134	TABLE, MISC	3,750.48	5,208.00	
140	FILE, LETTER SIZE	18,408.69	22,865.00	
141	FILE, LEGAL SIZE	5,137.44	6,118.00	
142	FILE, CARD, VISIBLE, MISC	3,789.38	4,893.35	
145	SAFES, FIRE FILES	882.00	2,785.00	
149	MAGAZINE RACKS, LIBRARY FURN	3,159.64	4,387.00	
151	CARRELS/BOOTHES, VOTING BOOTHS	1,468.80	2,040.00	
153	BOOKCASES, SHELVING	44,064.72	61,235.80	
154	LOCKERS, BASKET UNITS	9,561.60	13,280.00	
155	DRAWERS, CHESTS	104.40	145.00	
156	CABINETS, COUNTERS, CUPBOARDS	22,714.44	30,186.60	
157	CASES, DISPLAY, TROPHY	1,260.00	850.00	
158	CARTS AND TRUCKS	15,953.35	20,110.90	
159	EASEL, TRIPODS, STANDS	5,820.48	8,084.00	
160	COSTUMERS, VALETS	657.38	913.00	
161	LECTERNS, PODIUMS	1,972.80	2,740.00	
162	PARTITIONS, BINS, ETC, MISC	1,769.76	2,458.00	
163	CHALKBOARDS, BULLETIN BOARDS	135.36	188.00	
164	TOYS AND TOY FURNITURE	3,270.24	4,542.00	
165	GLOBES, MAPS, CHARTS	4,774.32	6,631.00	
166	PAPER CUTTERS, TRIMMERS, RACKS	2,685.12	3,431.00	
172	MISC OFFICE/CLASSROOM EQUIP	3,458.88	4,804.00	

The **CLASS CODE SUMMARY** gives a summary of equipment items Class Code, showing original cost and replacement cost totals. It shows how assets in your organization are distributed.

It can be used for budget allocations and insurance purposes.

VALUATIONS NORTHWEST		Class Code Summary		Costs As Of: 11/11/2008
		SAMPLE SCHOOL DIST 9, ANYTOWN, USA		Print Date: 03/20/2009
				Page 7 of 7
Class Code	Class Description	Original Cost	Replacement Cost	
751	RANGE, OVEN, GRILL	14,525.00	14,062.00	
752	DEEP FRYER	552.00	698.40	
753	REFRIGERATOR/FREEZER, WALK-INS	5,395.00	5,989.00	
755	DISHWASHER, DISPOSAL	18,423.06	23,504.00	
757	WARMER, CARTS, CANISTERS	246.00	279.00	
758	COOLER, BEVERAGE, WATER	4,789.30	6,616.00	
759	POPCORN MACHINE	1,979.03	2,247.00	
764	MISC MAJOR APPLIANCES, CMRCL	12,107.60	14,155.00	
765	MISC FOOD PREP AND SERVING EQ	2,231.25	2,825.00	
767	MISC MINOR APPLIANCES, CMRCL	131.40	190.00	
770	MIXERS	2,233.75	2,854.00	
771	FOOD PREP/SERVING TABLES	6,473.07	8,667.00	
Total Quantity: 45	<b>APPLIANCES - COMMERCIAL</b>	<b>69,086.46</b>	<b>81,896.40</b>	
Class Code	Class Description	Original Cost	Replacement Cost	
901	BLEACHERS AND BENCHES	22,104.00	30,700.00	
923	PLAY APPARATUS	71,402.04	87,423.25	
924	PICNIC TABLES	216.00	300.00	
929	MISC PARKS EQUIPMENT	2,162.34	3,122.15	
940	FORESTRY & HORTICULTURE EQUIP	15,139.27	20,627.10	
Total Quantity: 54	<b>PARKS &amp; RECREATION</b>	<b>111,023.65</b>	<b>142,172.50</b>	
<b>Class Code Report Grand Totals</b>		<b>\$1,832,949</b>	<b>\$2,318,279</b>	

# EQUIPMENT REPORTS

The **CLASS CODE EQUIPMENT REPORT** lists your organization's assets sorted by Class or Type of equipment.

The location and room or department codes are also shown indicating where each item can be found.

→ **NEW REPL** indicates the current replacement cost.

The **CLASS CODE REPORT** is a great administrative tool -- particularly useful when analyzing requests for additional equipment or the distribution of surplus items.

VALUATIONS NORTHWEST		Class Code Equipment Report		Costs As Of: 11/11/2008			
		SAMPLE SCHOOL DIST 9, ANYTOWN, USA		Print Date: 03/20/2009			
				Page 1 of 138			
<b>Class: 101 STUDENT DESKS</b>							
Location	Qty	Description	Life / Acq / Rec'd	Original Cost	New Real Cost		
Room or Dept		Tag#	Manfr	Model	Serial		
100001	18	DESK, COMBO, LIFT LID	15		1073	2,436.48	3,384.00
100001	108		15		06/01/1998		
100001	19	DESK, 1 PUPIL, SIDE BOOKBOX	15		1048	1,614.24	2,242.00
100001	107		15		06/01/1998		
100001	1	DESK, 1 PUPIL, SIDE BOOKBOX	15		1052	84.96	118.00
100001	108		15		06/01/1998		
100001	1	DESK, 1 PUPIL, SIDE BOOKBOX	15		1440	84.96	118.00
100001	110		15		06/01/1998		
100001	17	DESK, COMBO, LIFT LID	15		1409	2,301.12	3,196.00
100001	110		15		06/01/1998		
100001	1	DESK, 1 PUPIL, SIDE BOOKBOX	15		1415	84.96	118.00
100001	111		15		06/01/1998		
100001	1	DESK, 1 PUPIL, OPEN FRONT	15		1088	67.68	94.00
100001	112		15		06/01/1998		
100001	1	DESK, 1 PUPIL, SIDE BOOKBOX	15		1379	84.96	118.00
100001	112		15		06/01/1998		
100001	5	DESK-CHAIR COMBO, STUDY TOP	15		1300	468.00	650.00
100001	112		15		06/01/1998		
100001	13	DESK, COMBO, LIFT LID	15		1043	1,759.68	2,444.00
100001	117		15		06/01/1998		
100001	17	DESK, COMBO, LIFT LID	15		1091	2,301.12	3,196.00
100001	118		15		06/01/1998		
100001	16	DESK, COMBO, LIFT LID	15		1063	2,165.76	3,008.00
100001	119		15		06/01/1998		
100001	27	DESK-CHAIR COMBO, STUDY TOP	15		1151	2,527.20	3,510.00
100001	154		15		06/01/1998		
100001	34	DESK-CHAIR COMBO, STUDY TOP	15		1132	3,182.40	4,420.00
100001	155		15		06/01/1998		
100001	19	DESK-CHAIR COMBO, STUDY TOP	15		1117	1,778.40	2,470.00
100001	156		15		06/01/1998		
100001	22	DESK-CHAIR COMBO, STUDY TOP	15		1105	2,059.20	2,860.00
100001	157		15		06/01/1998		
100001	26	DESK-CHAIR COMBO, STUDY TOP	15		217	2,433.60	3,380.00
100001	158		15		06/01/1998		
100001	5	DESK-CHAIR COMBO, STUDY TOP	15		1089	468.00	650.00
100001	ART		15		06/01/1998		
100001	19	DESK-CHAIR COMBO, STUDY TOP	15		1080	1,778.40	2,470.00
100001	BIOLOGY		15		06/01/1998		
100001	17	DESK-CHAIR COMBO, STUDY TOP	15		241	1,591.20	2,210.00
100001	CHEMISTRY / PHYSICS		15		06/01/1998		
100001	22	DESK-CHAIR COMBO, STUDY TOP	15		1070	2,059.20	2,860.00
100001	FOREIGN LANGUAGE		15		06/01/1998		
100001	21	DESK-CHAIR COMBO, STUDY TOP	15		295	1,965.60	2,730.00
100001	ITV		15		06/01/1998		

VALUATIONS NORTHWEST		Class Code Equipment Report		Costs As Of: 11/11/2008			
		SAMPLE SCHOOL DIST 9, ANYTOWN, USA		Print Date: 03/20/2009			
				Page 138 of 138			
<b>Class: 940 FORESTRY &amp; HORTICULTURE EQUIP</b>							
Location	Qty	Description	Life / Acq / Rec'd	Original Cost	New Real Cost		
Room or Dept		Tag#	Manfr	Model	Serial		
100001	1	TRAILER, UTILITY, 2 AXLE, METAL FRAME, WOOD	10		114	1,326.40	1,845.00
100001	VO-AG- OUTSIDE		10		06/01/1998		
100005	1	LAWN MOWER, RIDING W/72" FRONT DECK	10		1947	7,546.00	10,200.00
100001	STORAGE SHED		10		06/01/2002		
200001	1	LAWN TRIMMER, WALK-BEHIND, WIRE STYLE, 6 HP	10		1067	285.84	397.00
100001	VO-AG		10		06/01/1998		
200001	2	LAWN MOWER, DOMESTIC, WALK-BEHIND, USED	10		1010	144.00	200.00
100001	VO-AG		10		06/01/1998		
200001	1	LAWN MOWER, RIDING W/54" FRONT DECK	10		1010	4,846.26	6,549.00
100001	VO-AG		10		06/01/2002		
200001	1	SNOW BLOWER, 5 HP, 24"	10		1069	637.00	828.10
100001	VO-AG		10		06/01/2004		
200001	1	TRAILER, UTILITY, SINGLE AXLE, PLASTIC BED, 3X	10		1069	136.08	189.00
100001	VO-AG		10		06/01/1998		
200006	1	TRAILER, UTILITY, SINGLE AXLE, FLATBED, 4X	10		1011	213.69	419.00
100001	YARD		10		06/01/1983		
			<b>Class Code Total</b>		<b>15,139</b>	<b>20,627</b>	
			<b>Class Code Report Grand Totals</b>		<b>\$1,832,949</b>	<b>\$2,318,279</b>	

# ACCOUNTING REPORTS

The **ACCOUNTING REPORT - EQUIPMENT** is a report of equipment items sorted by policy rating & location, showing life, acquisition date, original cost, depreciated reserve (**Depr Resv**), unrecoverable cost (**Unrec Cost**), and annual depreciation (**Ann Depr**).

Acct Code:		Capitalization Cutoff Amount:		\$500			
Location	Qty	Description/Tag#	Manfr/ Model/ Serial#	Original Cost	Depr Resv	Unrec Cost	Ann Depr
				Life - Acq Date			
100-001	1	LCD PROJECTOR, CEILING MOUNT					
100		2408 EPSON	NO ACCESS	946.00	354.75	591.25	118.25
100-001	1	COMPUTER, LAPTOP					
106		2418 IBM-CLONE FL91		727.00	272.63	454.38	90.88
100-001	1	INTERACTIVE WHITEBOARD, WALL MOUNT					
106		2407 SMARTBOARD SB980	NO ACCESS	1999.00	0.00	1999.00	199.90
100-001	1	LCD PROJECTOR, CEILING MOUNT					
107		2419 EPSON	NO ACCESS	946.00	354.75	591.25	118.25
100-001	1	COMPUTER, LAPTOP					
107		2418 IBM-CLONE FL91		727.00	272.63	454.38	90.88
100-001	1	DOCUMENT SCANNER					
107		1965 AVERVISION 300AF+	463397090	638.55	0.00	638.55	63.85
100-001	1	INTERACTIVE WHITEBOARD, WALL MOUNT					
107		2409 SMARTBOARD SB980	380722	1999.00	0.00	1999.00	199.90
100-001	1	LCD PROJECTOR, CEILING MOUNT					
108		3242 EPSON	NO ACCESS	946.00	354.75	591.25	118.25
100-001	1	COMPUTER, LAPTOP					
108		2449 IBM-CLONE FL91		727.00	272.63	454.38	90.88
100-001	1	DOCUMENT SCANNER					
108		1961 AVERVISION 300AF+	468917090	638.55	0.00	638.55	63.85
100-001	1	INTERACTIVE WHITEBOARD, WALL MOUNT					
108		3241 SMARTBOARD SB980	222988	1999.00	0.00	1999.00	199.90
100-001	1	COMPUTER, 3'FDD, CD-ROM W/KEYBRD					
109		1656 IBM-CLONE FW	W1W5MTLJ3W	686.00	600.25	85.75	85.75
100-001	1	COMPUTER, CD-WRITER, DVD W/KEYBRD					
109		1897 ANTEC	B7848HRM07M	539.00	67.38	471.63	67.38
100-001	1	COMPUTER, CD-WRITER, DVD W/KEYBRD					
109		1901 ANTEC	F3G07X8CG3YH	539.00	67.38	471.63	67.38
100-001	1	COMPUTER, CD-WRITER, DVD W/KEYBRD					
109		1898 ANTEC	NO ACCESS	539.00	67.38	471.63	67.38
100-001	1	COMPUTER, CD-WRITER, DVD W/KEYBRD					
109		1871 ANTEC	6GXMC294OR3T	539.00	67.38	471.63	67.38
100-001	1	COMPUTER, CD-WRITER, DVD W/KEYBRD					
109		1903 ANTEC	H9P78B89Y0BJ	539.00	67.38	471.63	67.38
100-001	1	PIANO, CLAVINOVA, DIGITAL DISPLAY W/3'FDD					
109		1059 YAMAHA	CVP-62 26902	3360.00	1512.00	1848.00	168.00
100-001	1	PIANO, STUDIO, UPRIGHT					
109		1127 STEINWAY		2905.00	2324.00	581.00	145.25
100-001	1	LCD PROJECTOR, CEILING MOUNT					
110		2413 EPSON	NO ACCESS	946.00	354.75	591.25	118.25
100-001	1	COMPUTER, LAPTOP					
110		2420 IBM-CLONE FL91		727.00	272.63	454.38	90.88
100-001	1	DOCUMENT SCANNER					
110		1964 AVERVISION 300AF+	460167090	638.55	0.00	638.55	63.85
100-001	1	INTERACTIVE WHITEBOARD, WALL MOUNT					
110		2412 SMARTBOARD SB980		1999.00	0.00	1999.00	199.90
100-001	1	COMPUTER, CD-ROM, ALL-IN-ONE W/MONITOR					
111		1607 APPLE	IMAC/BLUE YM11037MRLX	603.57	603.57	0.00	0.00
100-001	1	COMPUTER, CD-ROM, ALL-IN-ONE W/MONITOR					
111		1529 APPLE	EMAG Y1042CF0R0K	741.51	463.44	278.07	92.69
100-001	1	COMPUTER, CD-ROM, ALL-IN-ONE W/MONITOR					
111		1699 APPLE	IMAC/WHITE NO ACCESS	603.57	603.57	0.00	0.00

Acct Code:		Capitalization Cutoff Amount:		\$500			
Location	Qty	Description/Tag#	Manfr/ Model/ Serial#	Original Cost	Depr Resv	Unrec Cost	Ann Depr
				Life - Acq Date			
200-090	1	PLAYGROUND STRUCTURE, WOOD, 6 UPRIGHT					
YARD				4374.00	3790.80	583.20	291.60
200-090	1	PLAYGROUND UNIT, CLIMBER, CIRCLE					
YARD				607.50	526.50	81.00	40.50
200-090	1	PLAYGROUND UNIT, CLIMBER, METAL					
YARD				1215.00	1053.00	162.00	81.00
200-090	2	PLAYGROUND UNIT, MERRY-GO-ROUND W/PLATFORM					
YARD				3648.24	3161.81	486.43	243.22
200-090	1	PLAYGROUND UNIT, SLIDE, WAVE, MED					
YARD				1666.98	1444.72	222.26	111.13
200-090	2	PLAYGROUND UNIT, SWING SET, 2 SEC, 3 SWING, 10'					
YARD				2123.82	1840.64	283.18	141.59
200-090	1	PLAYGROUND UNIT, TEETER-TOTER, 4 WAY					
YARD				986.58	855.04	131.54	65.77
200-090	1	PLAYGROUND UNIT, TUNNEL					
YARD				607.50	526.50	81.00	40.50
<b>Total for Location 200-090</b>				<b>\$26,318</b>	<b>\$20,591</b>	<b>\$5,727</b>	<b>\$1,755</b>
<b>Total for Account</b>				<b>\$830,842</b>	<b>\$498,235</b>	<b>\$332,607</b>	<b>\$60,917</b>
<b>Grand Total of Report</b>				<b>\$830,842</b>	<b>\$498,235</b>	<b>\$332,607</b>	<b>\$60,917</b>

# ACCOUNTING REPORTS

These are sample  
**CONSTRUCTION**  
**ACCOUNTING REPORT**  
pages.

SAMPLE SCHOOL DIST 9  
ANYTOWN, USA

Page 1 of 4  
MCH  
AsOf Date: 11/11/2008  
Print Date: 03/20/2009

**Accounting Totals - Construction**

Location: 100-001 SAMPLE SCHOOL, PK-12  
MAIN CLASSROOM BUILDING

	Erected	Class	Life	Original Cost	Depr Reserve	Unrecov Cost	Annual Depr
Sec 1:	1936	C	30	\$162,348.00	\$162,348.00	\$0.00	0.00
Sec 2:	1960	C	30	\$217,256.00	\$217,256.00	\$0.00	0.00
Sec 3:	1970	C	30	\$365,928.00	\$365,928.00	\$0.00	0.00
<b>Building Totals:</b>				<b>\$745,532.00</b>	<b>\$745,532.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Location: 100-005 SAMPLE SCHOOL, PK-12  
STORAGE SHED, Yard

	Erected	Class	Life	Original Cost	Depr Reserve	Unrecov Cost	Annual Depr
Sec 1:	1994	D	30	\$4,493.00	\$2,096.73	\$2,396.27	149.77
<b>Building Totals:</b>				<b>\$4,493.00</b>	<b>\$2,096.73</b>	<b>\$2,396.27</b>	<b>\$149.77</b>

Location: 100-071 SAMPLE SCHOOL, PK-12  
GRANDSTAND, Baseball

	Erected	Class	Life	Original Cost	Depr Reserve	Unrecov Cost	Annual Depr
Sec 1:	1952	C	30	\$12,002.00	\$12,002.00	\$0.00	0.00
<b>Building Totals:</b>				<b>\$12,002.00</b>	<b>\$12,002.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Valuations Northwest, Inc.  
Boise, Idaho

Print Date: 03/20/2009  
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SAMPLE SCHOOL DIST 9  
ANYTOWN, USA

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MCH  
AsOf Date: 11/11/2008  
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**Accounting Totals - Construction**

Location: 200-080 SAMPLE SCHOOL, K-12  
ATHLETIC FIELD

	Erected	Class	Life	Original Cost	Depr Reserve	Unrecov Cost	Annual Depr
Sec 1:	1970	G	30	\$859.00	\$859.00	\$0.00	0.00
Sec 2:	1970	G	30	\$1,067.00	\$1,067.00	\$0.00	0.00
Sec 3:	1970	G	30	\$11,012.00	\$11,012.00	\$0.00	0.00
<b>Building Totals:</b>				<b>\$12,938.00</b>	<b>\$12,938.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Location: 200-081 SAMPLE SCHOOL, K-12  
CONCESSION / ANNOUNCER / RSTRM

	Erected	Class	Life	Original Cost	Depr Reserve	Unrecov Cost	Annual Depr
Sec 1:	1970	D	30	\$693.00	\$693.00	\$0.00	0.00
<b>Building Totals:</b>				<b>\$693.00</b>	<b>\$693.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>Total Original Cost</b>	<b>\$1,472,221.00</b>		
<b>Total Depreciation Reserve</b>	<b>\$1,421,513.33</b>		
<b>Total Unrecovered Cost</b>		<b>\$50,707.67</b>	
<b>Total Annual Depreciation</b>			<b>\$4,297.63</b>

Valuations Northwest, Inc.  
Boise, Idaho

Print Date: 03/20/2009  
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## SOLICITING PROPOSALS OR BIDS FOR APPRAISAL SERVICES?

### ANSWERS TO COMMONLY ASKED QUESTIONS

Please review the following points while making your comparisons and selecting a company:

1. Will the appraisal **serve all your administrative needs?** Some appraisal companies offer only Insurance Valuations, while others specialize only in Property Accounting listings.
  - **VALUATIONS NORTHWEST, Inc.'s appraisals are designed to fulfill requirements of both functions, providing all the information you will need for only a slightly higher cost than those companies that do one or the other.**
2. Is there enough **detail in the Construction Reports?** Many companies report construction by printing a brief paragraph or a single line and the costs. They argue that their appraiser will visit the site immediately after a loss and provide all the detail needed at no cost. What are you going to tell the adjuster when the appraiser reappears after a loss (assuming he still works for that particular company), and says "Oops! I made a mistake on the values for this building?"
  - **VALUATIONS NORTHWEST, Inc. determines the values of major structures by independently appraising over 20 separate components. This results in an accurate, detailed report that allows you to see how the total value was computed. If an error is found, it can be pinpointed and corrected before a loss occurs.**
3. **Did you study the sample reports** each provides? Check that there are no vague abbreviations or single-word descriptions on equipment items and that items within a location are sorted in an understandable order. Your staff will be spending many hours working with the final reports, so be sure they are in a format that is easy to read and sorted in a logical order to facilitate the location of specific items.
  - **VALUATIONS NORTHWEST, Inc.'s reports will impress you with the high degree of detail provided in an easy-to-read document.**

## **ANSWERS TO COMMONLY ASKED QUESTIONS**

4. **Have you checked several references?** Has the company proven it can provide all of the detailed information necessary with a degree of accuracy on which you can depend? Do you get immediate and knowledgeable answers to your questions, or do you get the run-around?
- **VALUATIONS NORTHWEST, Inc. clients will rave about our work as they have since 1979. Our staff will give you immediate answers to your questions and will happily provide help for you to understand your reports. Computer questions are answered directly and quickly because we designed the programs.**
5. **Is the computer program** designed to help you keep your inventory current, powerful enough to serve your needs, yet not so complicated that it requires exhausting staff time to decipher.
- **Our programs are so easy to use that most clients are adding new information or producing comprehensive reports within minutes of loading the programs on their computer.**
  - **We have staff available that can answer your questions and walk you through procedures as you get to know the program.**
  - **Your data can be sent to the software company you are currently using, in the format they require.**

## FIXED ASSET SOFTWARE PROGRAM FEATURES:

### AFFORDABLE ASSET MANAGEMENT

Our program has the following special features that make it a simple task to establish and maintain an inventory to meet or exceed the requirements of your Property Accounting and Fire Insurance plans.

A **Detailed inventory** is immediately available on your computer. Additions, deletions and changes can be made quickly and you can immediately print updated reports. A variety of sorting and display options are available.

→ INVENTORY AT YOUR FINGERTIPS

**Class coding** of all assets, according to **VALUATIONS NORTHWEST, Inc.'s** established code, lists items in a logical order. It displays furniture first, followed by audio visual equipment, business machines, etc. Clients may alter the coding system, while retaining all the other features of the program.

→ EASY TO LEARN

**Insurance related values** include New Replacement cost, insurance depreciation, policy rating codes and deductions for exclusions.

**Property accounting** information includes Original Cost, acquisition date and estimated useful life. A capitalization cutoff amount is set by the client. Accumulated depreciation amounts will show in the ACCOUNT and FUND CODE reports.

**Entry and edit function** allows editing of all fields of an asset from any display form or browse. With the Filtering Function, the user can display, edit and print any portion of the entire file with ease.

→ POWERFUL EDITING

**Search and Replace function** enables you to make changes to numerous records simultaneously.

**Report by location** allows you to print assets sorted by Campus Location, individual building and room. All reports may be previewed first, before actual printing.

→ EXTENSIVE REPORTS

**Report by class code** display the assets sorted by type or class of equipment.

**Report by Fund Code or Account Code** allows assets to be sorted by funding source and includes accounting depreciation values and totals.

**Asset accounting values** in reports show only those items where total cost is over the cutoff amount for capitalization.

**OUR  
REFERENCES  
SPEAK FOR US!**

→ **Mr. Dave Pillatzke  
Program Manager  
Montana Schools  
Property and  
Liability Pool**

"I often review the summaries of the inventory and appraisals provided by VALUATIONS NORTHWEST of Boise, Idaho, and have found their product to be accurate, thorough and of very high quality.

VALUATIONS NORTHWEST's professionalism and attention to detail is a necessary ingredient in any property appraisal, fixed asset accounting system or property insurance program.

Their extensive list of satisfied clients shows they are adequately serving the needs of both GAAP as well as their insurance obligations.

I recommend that you consider VALUATIONS NORTHWEST to perform your construction, equipment appraisals and property accounting valuations."

**Mr. Dave Pillatzke(Retired)  
Montana Schools Property and Liability Pool  
PayneWest Insurance Agency, Inc 406.457.4531**

→ **Moreton &  
Company presently  
insure 90% of  
Idaho's school  
districts.**

"A number of our clients use VALUATIONS NORTHWEST to help them establish accurate values for insurance and other purposes. We have had good experience in dealing with VALUATIONS NORTHWEST over a number of years. If you are considering a professional appraisal I would recommend you contact VALUATIONS NORTHWEST."

**Mr. Allan M. Ranstrom  
Moreton & Company 208.321.9300**

→ **ICRMP -  
Idaho Counties Risk  
Management  
Program**

"This letter is written to provide your potential customers my opinion about your firm's work for ICRMP. Our insurance pool underwrites 944 local governments in Idaho. We insure over \$13 billion dollars in public entity property and school district property. Accurate valuation of the property we underwrite is critical for us, our members and our reinsurance partners.

We had past experience with larger, corporate appraisal services that we used to employ 10 years ago. Since then, Valuations Northwest, Inc. has simply done a great job and exceeded our expectations. Your appraisals are more accurate, the data you've provided is more detailed and we have a strong communication channel between our organizations. The addition of providing up to 23 separate building components by square foot, allows us to utilize your reporting for claims processing as well. And, most importantly, you've been responsive to the requests from our clients and insurance agents needing an explanation of your appraisal.

At ICRMP, we consider you and your team strategic partners and are very pleased with your work. I recommend your firm without reservation."

**Ms. Sandy Moser  
Underwriting and Technology Manager  
1-208-336-3100**

→ **ICAP -  
Iowa Communities  
Assurance Pool**

**Ms. Kasi Kohler  
Iowa Communities Assurance Pool  
Marketing and Local Administration  
1-800-383-0116 x 206**

# NORTH DAKOTA SCHOOL REFERENCE LIST

Lakota School District  
Mr. Kevin Baumgarn, Superintendent  
Lakota, ND  
701-247-2992

Richardton-Taylor School District  
Ms. Kim Dressler, Business Manager  
Richardton, ND  
701-974-2111

South Heart Public School  
Mr. Calvin Dean, Superintendent  
Warwick, ND  
701-677-5671

Bottineau School District  
Mr. Pat Brenden, Superintendent  
Bottineau, ND  
701-228-2266

Pingree-Buchanan  
Mr. Robert Toso, Superintendent  
Pingree, ND  
701-252-5563

Tioga Public Schools #15  
Ms. Ronda Rudnik, Business Manager  
Tioga, ND  
701-664-2333

Bowman Co. School District  
Ms. Debbie Bucholz, Business Mgr  
Bowman, ND  
701-523-3283

Napoleon School District #2  
Mr. Richard Bjerklie, Superintendent  
Napoleon, North Dakota  
701-754-2244

**+85 Other North Dakota School Districts.**

Drayton School District  
Ms. Denise Knatterud, Business Mgr  
Drayton, ND  
701-454-3324 x102

New England Public Schools  
Mr. Brent Bautz, Superintendent  
New England, ND  
701-579-4160

Elgin-New Leipzig School Dist. #49  
Ms. Wanda Kirsh, Business Manager  
Elgin, North Dakota  
701-584-2374

Newburg United School District  
Mr. Jason Kersten, Superintendent  
Newburg, ND  
701-272-6151

Emerado School District  
Ms. Loree Prosser, Business Mgr  
Emerado, ND  
701-594-5125 x10

North Border School District  
Ms. Kendra Trupe, Business Mgr  
Walhalla, ND  
701-549-3751

Garrison School District #51  
Dr. Nicholas Klemisch, Superintendent  
Garrison, ND  
701-463-2818

North Sargent School District  
Mrs. Dawn Hoeke, Superintendent  
Gwinner, ND  
701-678-2492

Grafton School District  
Mr. Darren Albrecht, Superintendent  
Grafton, ND  
701-352-1930

Williston Basin School District #7  
Ms. Sherrie Hesper, Business Mgr  
Williston, ND  
701-572-1580

Hankinson Public School  
Mr. Chad Benson, Superintendent  
Hankinson, ND  
701-242-7516

Anamoose School District 14  
Mr. Steven Heim, Superintendent  
Anamoose, ND  
701-465-3258

Kidder County School District  
Mr. Rick Diegel, Superintendent  
Steele, ND  
701-475-2243

Hillsboro Public School  
Ms. Vicky Grothmann, Business Mgr  
Hillsboro, ND  
701-636-4360

Midkota School District  
Ms. Nikki Boote, Business Mgr  
Binford, ND  
701-676-2511

Park River School District #78  
Mr. Kirk Ham, Superintendent  
Park River, North Dakota  
701-284-7164

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## WHY DO SCHOOL DISTRICTS NEED AN APPRAISAL?

### **Insurance Values**

- Insuring to true replacement value is essential to proper coverage
  - Too much insurance wastes premium dollars
- Too little insurance risks severe penalties in the case of a loss

### **Proof of Loss**

When a loss occurs, you, the insured, must prepare a list of destroyed items including their new replacement value at the time of loss.

Our detailed  
Appraisal report provides that information.

### **Property Management**

- A detailed inventory of buildings and equipment offers invaluable assistance with:
  - Budgeting
  - Audits & Accounting
  - Security
  - General Business Management
  - Grants
  - Asset Tagging

### **GASB Statement # 34**

- Fund and Account Code
- Accounting depreciation amounts
- Original costs & assigned life expectancy
- All fixed assets including Infrastructure

**Purpose of Service:**

VALUATIONS NORTHWEST, INC. proposes a listing and valuation of assets owned by Killdeer School District #16. The results of this survey will be printed in easy to read, plain language report formats to assist your district in fulfilling requirements for insurance policy purchasing, proof of loss and to comply with generally accepted accounting procedures (GAAP) for fixed asset accounting.

→ EASY TO READ  
FORMAT

**Property Inclusions:**

All **construction** owned by Killdeer School District #16, whether erected on district owned property or property of others. Structures include school buildings, movable buildings and sheds, athletic fields and yard construction.

All district owned **equipment**, including classroom and office equipment, outside yard equipment (including machinery, playground and sports equipment and fixed scoreboards). If an item is generally referred to as equipment but is affixed to the building (e.g. auditorium seating, drapes, carpeting, ventilation hoods, shelving, cabinetry, etc.), it will be included in the construction costs

→ COMPREHENSIVE LIST  
OF ASSETS

Generally, all district owned assets will be appraised and included in the report. Items of approximately \$50 or more in value will qualify for an asset listing having singular or multiple quantities. Items of value with a serial number will receive a separate listing. Small items (under \$50) will be lotted or grouped, and an estimate of value will be determined for the group or lot.

**Property Exclusions:** (Items not appraised)

- Yard improvements and infrastructure such as roads, curbs, streets, sidewalks, drainage systems, street and traffic signs, landscaping.
- Non-capital assets such as expendable supplies, workbooks, perishables, art works and artifacts, personal property of employees.

Licensed vehicles including buses and automobiles (see page 23).

→ PROPERTY NOT  
APPRAISED

**Values Represented:**

All district owned and listed items will be valued for replacement cost. If the item is no longer available, the cost of its most probable replacement will be used. Depreciated value is also placed on all assets. This will reflect an asset's condition based on physical deterioration due to normal wear and tear.

→ COMPLETE  
REPLACEMENT ANALYSIS

Original costs and acquisition years are obtained from district records when readily available. If these costs and dates cannot be located, an estimated or theoretical original cost is computed by indexing from current replacement cost to estimated or actual acquisition year.

**Types of Reports:**

**Insurance Location and Property Accounting Report** contains asset information, replacement and depreciated replacement costs sorted by building location. Also included are acquisition dates and original cost for property accounting. A building location is defined as a separate structure that may be lost in a fire. Although several buildings may be connected by a covered walkway, we consider them separate unless they have a common, single line roof structure. The following information is included when applicable to the asset:

- Property code
- Classification Code
- Quantity
- Model Number
- Serial Number
- Building code
- New Replacement Cost
- Manufacturer
- Department or room
- Asset I.D. number
- Depreciated Cost
- Description Detail

**Class Code Report** is a computerized printout showing all district owned equipment sorted by class. Location codes and replacement costs are also printed for each item in the report.

**Additions and Deletions Report** – lists additions and deletions for the year.

**Construction Summary Report** shows descriptive detail on the buildings and, when applicable, the computerized construction appraisal with component costs. Description narrative assists in establishing insurance ratings, describing building areas and identifying year of construction.

Those portions of the building which are normally excluded for insurance purposes (excavation, concrete below ground, underground plumbing and wiring) are segregated from the main report and separate totals are provided to indicate insurable values. Scale diagrams are provided for major buildings.

**Recapitulation Report** displays totals of buildings and equipment for each location with grand totals at the end.

**Optional Inclusions:**

VALUATIONS NORTHWEST, INC. does not appraise land or licensed vehicles. We will, however, include these items for the Property Accounting portion of the reports at no additional charge, providing you furnish all necessary information typed and ready for data entry into our computer.

**Land** - We require street address, legal description, dimensions or area, original cost or current value.

**Licensed Vehicles** - we require description and body type, year, manufacturer, model and serial numbers, original costs or current value (specify).

→ ASSET REPORTS BY LOCATION

→ ASSET BY CLASSIFICATION

→ ADDITIONS AND DELETION

→ DETAILED ANALYSIS CONSTRUCTION COMPONENTS

→ ITEMS INCLUDED FOR ACCOUNTING PURPOSES ONLY

**District Assistance Needed:**

**Checklists:** A few items are impossible or extremely difficult for us to get an accurate count. For these areas, we have a printed set of checklists for your department heads to fill out prior to our arrival.

**The following areas are included in those lists:**

**Library/Audio Visual** - A count on library books, encyclopedia sets and general reference books, plus a count of films, filmstrips and audio visual software taken directly from school inventory. Your librarian usually has this information on file for accreditation purposes.

**Special Education** - A count of books, audio/visual, audiometers, testing & measurement kits and software.

**Athletics** - We only request a quantity count on entire uniform for each sport. The athletic director can usually quote these quantities from memory without reviewing the department inventory. Major athletic equipment items will be inventoried by our staff.

**Music Department** - Music arrangements, uniforms, books, software

**Musical Instruments** - District owned instruments are usually checked out to the students. A photocopy of your instrument inventory is usually sufficient providing it lists manufacturer and serial number for each instrument.

**Vocational/Agriculture** - Vocational textbooks, audio visual, FFA paraphernalia, etc., when applicable

**Principal/Custodian** - Quantities on items like stored folding chairs, total of textbooks, average cafeteria serving.

**Blueprints:** When available, our construction staff reviews blueprints of the buildings to obtain additional data on construction components. Occasionally, to reduce field time, our appraisers like to check these out overnight, but will do so only with your approval.

**Accessibility:** When school is in session, our appraisers make every effort to cause as little disruption as possible. We try to list active classrooms during class breaks and inactive areas (library, office, etc.) during times when classes are in session. We encourage you to provide our appraisers with a copy of printed diagrams of the buildings showing room locations to provide our appraisers with a copy of printed diagrams of buildings showing room locations to assist them. Fire Escape maps work well.

Our staff prefers to conduct the equipment inventory when school is not in session, during afternoons, evenings, and weekends. Providing inside master keys makes our work easier and relieves your staff from following our crew to open doors.

→ DISTRICT ASSISTANCE WITH SELECTED ITEMS

→ PROFESSIONAL PROCEDURES

**Supplemental Software Packages**

**Stand-alone service:** The appraisal service is a stand-alone service that provides reliable and supportable information for our clients relative to insurance and property accounting needs. Our Alpha 5 basic Asset Management Software is an option, works very well to store and maintain your fixed asset inventory. We can also have your information uploaded into a format that will easily upload into your current Fixed Asset Software.

**Tagging of Assets:** Some districts wish to have major items of value tagged with a district identification tag and number. We normally tag assets that are \$500 or more in value, technical and attractive or theft sensitive. VALUATIONS NORTHWEST, INC. recommends that all tags, or labels, ordered have integrated bar codes.

**Purchase of Programs:** Clients may purchase Alpha 5, an easy to use software program that allows for you to add/delete assets and run reporting as needed. This program allows clients to use many advanced features in compiling reports. The price quoted on page 27 includes a one year license agreement, telephone support, annual trend updates and free enhancements to the programs.

**In-House Update Service:** For clients who do not have the time or resources to work with the program, we will continue to provide the mail-in update service. This allows the client to assemble additions and deletions manually, then have Valuations Northwest process and review the data and print new reports. This service is quoted on a case by case basis.

**Data Transfer:** Valuations Northwest will prepare an export file of Data for uploading to Fixed Asset Accounting Modules at a nominal charge based on the number of records to be exported.

**Fee Payment Schedule:**

The payment for services will be due and payable based on the following schedule.

**At the Completion of the Appraisers Field Listing:** The first one-half of the total payment will be due at the time of the completion of the field work.

**At the Time of the Report Delivery:** The second-half and final payment will be due upon receipt of the final reports.

**We will bill you based on the services that you select on page 27.**

→ ASSET TAGGING

→ EASY TO USE ASSET  
MANAGEMENT  
SOFTWARE

→ MAINTENANCE  
UPDATE SERVICE  
OFFERED

→ FEE SCHEDULE

**Outline of Charges:**

**Construction fees are based on the type of building and its complexity.** Older buildings, which usually have several additions and have been extensively remodeled, require more time than newer, simple buildings. Simple sheds, maintenance buildings, etc., are appraised at minimal charge. The inclusion of buildings that may have been omitted from the original list provided, are subject to added fees.

**Equipment fees are based on current enrollment as reported by your school for State records.** The amount of equipment in a district is normally reflective of the number of students enrolled. If the amount and scope of equipment and facilities are different than found in a standard school, an adjustment of fees may be warranted.

**Tagging of assets** requires additional appraiser time and creates more asset records. When required, a surcharge on the equipment portion of the proposal is applied. The client is expected to furnish tags and have them available when the appraiser conducts the field listing. We can recommend companies that manufacture them or can order them for you.

**Annual revisions**, if compiled and printed by VALUATIONS NORTHWEST, INC. are charged by the number of asset records in the file and the number of building sections and outbuildings appraised. These charges are calculated after the file is assembled and reports are printed. Generally, the total of these revision charges, for both building and equipment updates, only cost 15% to 20% of the original appraisal fee.

**Travel and out of town living expenses** are charged at actual cost. The standard IRS Tax mileage rate is charged to you when an appraiser drives a company vehicle. Whenever possible, we combine jobs by geographic location to reduce these costs. Estimates in this proposal are the maximum your district would be charged. The actual travel expense will most likely be less than the estimate, particularly when we can schedule more than one project at a time. Last minute scheduling changes can negatively impact the cost of travel. We try to schedule enough in advance to maximize discounts for air travel and will use weekend overnight stays to also maximize travel discounts when those are available and appropriate.

→ MINIMAL CHARGES FOR EXTENSIVE SERVICE

→ TAGGING ASSETS

→ ANNUAL REVISIONS

→ WE WORK TO MINIMIZE ANY TRAVEL AND OUT OF TOWN EXPENSES

**Effective Dates:**

This proposal will remain in effect for six months from the date of publish. After which time, VALUATIONS NORTHWEST, INC. reserves the right to revise fees and resubmit another proposal should there be a desire for service after that date.

→EFFECTIVE DATES

**List of Buildings:**

**Please Note:**

This proposal is based on information provided to us by your staff which indicated a district enrollment of 578 and the following listing of all buildings and locations. We assume that the list supplied is correct and complete. Buildings not on the list but identified (and not specifically excluded) during the appraisal process will be appraised and the fee will be adjusted to reflect additional time and costs related to the appraisal of additional buildings. If the amount of equipment does not reflect the amount normally found in a school with this reported enrollment, an adjustment in fees for the equipment listing may be required.

→LIST OF BUILDINGS

SEE PAGE 28

Killdeer School District #16  
Killdeer, ND

**SUMMATION OF PROPOSAL:**

**THE COST TO APPRAISE YOUR DISTRICT – BY LINE ITEM FOLLOWS:**

*Please indicate the services desired:*

Pricing - Guaranteed for 180 days

**Construction Valuation**

**\$ 3,450.00**     Yes     No

See Building List on Page 28

**Equipment Valuation**

**\$ 9,850.00**     Yes     No

**Asset Tagging Surcharge (optional)**

**\$ 1,300.00**     Yes     No

Tags are not included in the labor surcharge. Tags can be ordered on your behalf or client supplied can be applied to equipment.

**Estimated travel and out of town expense**

**\$ 1,750.00**

Expenses are estimated and are priced in conjunction with other projects in the region. Actual travel expense will most likely be less that estimated. (See Page 25 for Details)

**Total Appraisal Costs (client please compute)**

**\$ \_\_\_\_\_**

Note: VNW, Inc's liability will be limited to the dollar amount of this contract only.

***We can also have your data formatted to easily upload into your current fixed asset software.***

**Accepted:**

Killdeer School District #16

\_\_\_\_\_

(title)

Date Signed: \_\_\_\_\_

**Signed:**



Joe H. Smith, President  
VALUATIONS NORTHWEST, INC.

BUILDING LISTING

**KILLDEER PUBLIC SCHOOL DISTRICT #16**

**KILLDEER SCHOOL DISTRICT #16**

KILLDEER SCHOOL  
MODULAR CLASSROOM BUILDING  
GREENHOUSE  
STORAGE GARAGE  
STORAGE SHED #1  
STORAGE SHED #2  
STORAGE SHED #3  
STORAGE CONTAINER 1, EQUIP ONLY  
STORAGE CONTAINER 2, EQUIP ONLY  
TRACK  
ATHLETIC FIELD  
ANNOUNCER/GRANDSTAND  
STORAGE SHED, TRACK  
STORAGE SHED, FOOTBALL  
CONCESSION  
YARD  
SCHOOL SIGN

**KILLDEER HIGH SCHOOL**

**KILLDEER PRESCHOOL**

KILLDEER PRESCHOOL, EQUIP ONLY

**RESIDENCE**

RESIDENCE, 96 High ST NW  
STORAGE SHED

**STAFF HOUSING UNIT**

TRIPLEX, 4TH Ave SW

**DUPLEXES**

DUPLEX #1, 411/421 3RD Ave SE  
DUPLEX #2, 306/310 Hovden Dr  
DUPLEX #3, 328/338 Hovden Dr  
DUPLEX #4, 725/751 Hovden Dr  
STORAGE SHED - 411  
STORAGE SHED - 421  
STORAGE SHED - 306  
STORAGE SHED - 310  
STORAGE SHED - 328  
STORAGE SHED - 338  
STORAGE SHED - 725  
STORAGE SHED - 751

8. Other

9. Announcements

A. Strategic Planning Session: October 18th 2023 6:00 PM

B. NDSBA Annual Convention: October 26-27, 2023 - Bismarck

# 2023 NDSBA ANNUAL CONVENTION

## TENTATIVE PROGRAM

Bismarck Hotel, Bismarck

### THURSDAY, October 26

7:00-8:00 a.m. Registration and Breakfast – Dakota Ballroom

#### **NDSBA CONVENTION**

#### **PRE-CONVENTION SESSIONS**

8:00-2:45 p.m. **SCHOOL LAW SEMINAR** – Lamborn/Patterson

8:00-2:45 p.m. **NEW MEMBER SEMINAR** – Grand Pacific

3:00 p.m.

#### **OPENING CONVENTION SESSION**

Keynote: Paul Allen

4:30 p.m.

#### **FIRST BUSINESS SESSION**

### FRIDAY, October 27

7:30-8:00 a.m. Registration – Coat Room  
Exhibit Visitation - Courtyard (breakfast)

#### **GENERAL SESSION**

Keynote: Jamie Vollmer  
*Rallying Support: How to Cultivate Allies  
and Strengthen Partnerships During  
Challenging Times*

#### **BUSINESS MANAGER SESSIONS**

#### **CLINIC SESSIONS**

- Parliamentary Procedures: Roberts Rules of Order
- North Dakota Data Resources for Student Learning and School Improvement
- Teacher and Principal Apprenticeship
- Securing the Prerequisites of Progress -Community Understanding, Trust, Permission, and Support
- Administrator Cohort Mentoring Model
- Small Organized Schools: NDCDE

#### **CLINIC SESSIONS**

- Community Partnerships Support Rural Resiliency
- Using Good Data to Make Good Decisions: Longterm Strategic Planning
- Behavioral/Mental Health Workshop Summary and Future
- Pitchforks and Microphones: How to be Ready
- Safety and Security in Rural Schools
- Small Organized Schools: Annual Meeting

#### **CLINIC SESSIONS**

- NE Region Breakout
- SE Region Breakout
- NW Region Breakout
- SW Region Breakout

#### **BUSINESS MANAGERS' LUNCH BUFFET**

#### **BUSINESS MANAGER TALK & FAQ LUNCH BUFFET & EXHIBIT VISITATION**

#### **CLINIC SESSIONS**

- CREA Annual Meeting
- Trauma Informed, Equity, and Culture Based Training
- Collaborative Conversations with State Superintendent Baesler
- Chatting with GPT (GenZ Prospective Teachers
- Small Organized Schools: NDDOT
- Preview TFFR's Modernized Employer Reporting System

#### **CLINIC SESSIONS**

- HB 1398 - Cybersecurity and Cyber Integration Plan
- Results Based Budgeting
- Be Legendary School Board Training Year 2: How Are Districts Doing?
- NDPERS Conversation
- Business Manager Relationships, Roles, and Responsibilities

3:30

#### **SECOND BUSINESS SESSION AND DELEGATE ASSEMBLY**

4:30

#### **ADJOURN**



**NEW MEMBER SEMINAR – THURSDAY, October 26, 2023**

7:00 a.m. Registration and Continental Breakfast

8:00 a.m.-2:45 p.m. Seminar

*NOTE: This session meets the requirements of the law mandating in-service training for newly elected school board members. Attendees will receive certificates of completion in the mail after the convention.*

**TOPICS COVERED:**

Roles of the School Board

School Board Member Duties and Responsibilities

Boardsmanship, Leadership, and Ethics

School Finance

Conflict of Interest

Chain of Command

Open Records, Open Meetings, and Executive Session

Regional School Board Member Q&A Breakout

**SCHOOL LAW SEMINAR – THURSDAY, October 26, 2023**

7:00 a.m. Registration and Continental Breakfast

8:00 a.m.-2:45 p.m. Seminar

*NOTE: This session meets the requirements of the law that allows for CLE credits. Attendees may receive the credits once the amount of CLE credits are approved.*

**TOPICS COVERED:**

The Story of North Dakota School Construction Finance

School Board Member Use of Social Media

Open Meetings and Open Records: An Overview and the Importance of Compliance

Open Enrollment v. Tuition Agreements: Educating Students from Outside Your District

Charge of Discrimination...Now What?: Pointers and Best Practices from the North Dakota Labor Commissioner

And more to come!

C. Next Regular Meeting: November 8, 2023 @ 5:30 PM

10. Adjourn