

**Western Technology Center  
District Number 12  
621 Sooner Drive  
Burns Flat, OK 73626**

**Regular Meeting for the Board of Education**

**A G E N D A**

**TIME:** Tuesday, May 12, 2026 at 12:00 PM

**PLACE** Staff Room, Student Service Center, Administration Building, 621 Sooner Drive, Burns Flat, Oklahoma 73624

(Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.)

1. Call to order.
2. Roll call of members.
3. Introduction of guests.
4. Vote on the minutes of the regular meeting held on April 14, 2026.
5. Vote on the agenda as part of the minutes and any new business that could not reasonably be foreseen 48 hours in advance of the meeting.
6. Vote on warrants and encumbrances: 2025-26 General Fund Encumbrance No. 1158 to 1262; 70234 to 70238; Building Fund No. 22 to 24; and any change orders that apply to approved purchase orders.
7. Financial Reports
  - 7.A. Activity Fund and Transfer Reports
  - 7.B. Treasurer's Report on General and Building Funds and Investments
8. Vote on activity, treasurer, and investment reports.
9. Vote on temporary personnel contracts for 2025-26 as listed on agenda as Attachment "A".
10. Vote on amendments to the Western Technology Center Student Handbook for 2026-27.
11. Vote on updating the Notice of Non-Discrimination and amending the Western Technology Center's Policy and Procedure Manual regarding changes in the Notice of Non-Discrimination and the 504/ADA policy.

12. Vote on renewal of the technology centers' cooperative agreement with the Gooden Group of Edmond, Oklahoma for marketing/public relations services with Meridian Technology Center as fiscal agent for 2026-27.
13. Vote on the technology centers' Statewide Marketing Cooperative Agreement for marketing/public relations services with Autry Technology Center as fiscal agent for 2026-27.
14. Vote on the resignation of Kylee Chapman, Health Careers Instructor-Sayre Campus, effective May 31, 2026 and seek a possible replacement.
15. Vote on the resignation of Brandi Canon, Receptionist/Administrative Assistant/Activity Fund Custodian at Elk City Campus, effective May 22, 2026, and seek a possible replacement.
16. Vote on the interview committee's recommendation to hire a Diesel Technology Instructor at the Burns Flat Campus effective August 1, 2026, contingent upon satisfactory National Criminal History Records Search.
17. Superintendent's Report
  - 17.A. Update on Phase 3 Roof Project at Burns Flat.
  - 17.B. Update on short-term Aviation class.
  - 17.C. Vote on the resignation of Deborah Sanders as the STEM/Pre-Engineering Instructor effective May 31, 2026, and reassigning her to the position of Mathematics Instructor at the Burns Flat Campus effective August 1, 2026.
  - 17.D. Vote on the reorganization of the STEM/Pre-Engineering Program and changing it to a one-teacher program.
18. Proposed executive session for the purpose of the re-employment of any or all instructors, administration, and staff of the district for fiscal year 2026-27 as listed on Attachment "B". 25 O.S.§307 (B)(1)

The President of the Board will designate the executive session minutes compliance clerk.

19. Vote to convene or not convene in executive session.
20. Acknowledge board's return to open session.
21. Executive session compliance announcement.
22. Minutes compliance clerk will report on executive session.
23. Vote on the re-employment of any or all of the instructors, administration, and staff of the district for fiscal year 2026-27 as listed on Attachment "B".
24. New Business: in accordance with 25 O.S. §311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
25. Announcements.
26. Adjourn.