

## Regular Meeting of the Board of Education

Monday, March 10, 2025 6:00 PM

Dr. Joseph N. Siano

Administrative Services Center Room A

131 South Flood Avenue

Norman, OK 73069



### Agenda

The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items I-IV. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, if possible, prior to the scheduled time of the Board meeting. The telephone number is 405-366-5825. The Board will consider and act upon the matters on the agenda as follows:

I. **Call to Order and Establish a Quorum**

II. **Pledge of Allegiance**

The Pledge of Allegiance will be led by Student Council members Langston Hatcher, Vida Ozoya, Parimah Shojaeian and Harry Aboba from Madison Elementary School.

III. **Public Communications**

*This is an open public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the Norman School District. As elected representatives of the voters and patrons of the District, the members of the Board of Education will be making decisions concerning the operation of the District. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board or the total amount of time dedicated to public comment on a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.*

IV. **Disposition of Routine Business by Consent Action**

Action Item

*The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent docket and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent docket, i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase request for approval; financial report; proposed transfer of funds between activity accounts; and fund raising event listing, by appointment, may be examined at the Office of the Clerk of the Board of Education at the Administrative Services Center at 131 South Flood Avenue, Norman, Oklahoma, at any time during regular business hours, which are Monday-Friday 7:45 AM-4:15 PM*

A. **Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2024-2025)**

Consent Item

# Memorandum

**To:** Cathy Sasser, Clerk of the Board  
**From:** Janine Warren  
**Date:** March 10, 2025  
**Re:** Purchase Order History (Board Meeting 3/10/25)  
Report Period: 01/28/25 to 03/03/25

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## **Fiscal Year 25:**

Purchase Orders: #25005875 - #25006644  
#70250043 - #70250045

General Fund	\$	352,067.54
Building Fund		-
Child Nutrition		40,521.14
Bond Funds		1,113,663.44
Sinking Funds		-
Trust Funds		3,150.00
School Activity Fund		152,655.75
Lease Revenue		217,609.01

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Line Description
DETAILS FOR ACCOUNT: 07.7077.54720.334.0000.0000.000.705. ENGINEERING/SURVEYING SERV							
70250043	001	014337	MACBAX LAND SURVEYING PLLC	02/03/25	25,100.00	7,600.00	Norman High - Harve Collins upgra
					25,100.00	7,600.00	
DETAILS FOR ACCOUNT: 07.7078.54300.716.0000.0000.000.099. PLAYGROUND IMPROVEMENTS							
70250045	001	000276	PLAYCORE WISCONSIN INC	02/06/25	192,509.01	192,509.01	playground equip installation for
					192,509.01	192,509.01	
TOTALS FOR FUND: 07 LEASE REVENUE FUND					217,609.01	200,109.01	
DETAILS FOR ACCOUNT: 11.0000.00000.030.0000.0000.000.000. WAREHOUSE INVENTORY							
25006350	001	010725	SUNDANCE OFFICE SUPPLY INC	02/19/25	48,636.00	48,636.00	2 TRUCKLOAD 21 PALLET PER TRUCKLO
25006356	001	013575	BPB HOLDING CORP	02/20/25	240.00	240.00	192 EACH 9VOLT BATTERIES FOR WARE
					48,876.00	48,876.00	
DETAILS FOR ACCOUNT: 11.0000.52410.321.0000.0000.000.501. INSTRUCTIONAL PROG IMPROVE SER							
25006202	001	015053	QUATTLEBAUM-MOORE, DARIEN	02/10/25	17,860.00	17,860.00	INDEPENDENT CONTRACTOR DQM SOLUTI
					17,860.00	17,860.00	
DETAILS FOR ACCOUNT: 11.0003.51000.614.0239.0000.000.155. TESTING SUPPLIES & MATERIALS							
25006402	001	000287	NCS PEARSON ASSESSMENTS	02/24/25	164.00	164.00	TESTING BOOKLETS FOR RESOURCE SPE
					164.00	164.00	
DETAILS FOR ACCOUNT: 11.0003.51000.614.0239.1050.000.130. TESTING SUPPLIES & MATERIALS							
25006062	001	000287	NCS PEARSON ASSESSMENTS	02/05/25	339.60	339.60	ITEM # 32398 - KTEA-3 BRIEF RECOR
25006062	002	000287	NCS PEARSON ASSESSMENTS	02/05/25	25.00	25.00	SHIPPING & HANDLING - ESTIMATED
					364.60	364.60	
DETAILS FOR ACCOUNT: 11.0003.51000.618.0430.0000.000.740. INSTR-CLEANING & MAINT SUPPLIE							
25006512	001	001225	WALMART STORES INC	02/27/25	150.00	150.00	STUDENT COOKING CLEANING SUPPLIES
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.1024.000.150. GENERAL OFFICE SUPPLIES							
25006248	001	500001	AMAZON MARKETPLACE	02/11/25	20.00	20.00	FAKE MONEY FOR MATH
					20.00	20.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.1050.000.115. GENERAL OFFICE SUPPLIES							
25006115	001	500001	AMAZON MARKETPLACE	02/05/25	150.00	150.00	JACKSON - POLY BAGS - QTY 1500
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.1050.000.165. INSTR-GENERAL OFFICE SUPPLIES							
25005992	001	500000	AMAZON.COM	02/03/25	20.00	20.00	CLASSROOM SUPPLIES: 2 SETS OF 4 H
					20.00	20.00	
DETAILS FOR ACCOUNT: 11.0003.51000.681.0100.0000.000.110. COCURRICULAR SUPPLIES							
25005889	001	500000	AMAZON.COM	01/30/25	176.25	176.25	OWL PELLETS FOR DISECTION FOR 5TH
					176.25	176.25	

# NORMAN PUBLIC SCHOOLS - LIVE



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GROUPED BY FUND

DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0003.51000.681.0100.1050.000.135. COCURRICULAR SUPPLIES							
25006197	001	000295	PROPHET CORPORATION - GOPHER	02/10/25	400.00	400.00	BALLS FOR PE
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0003.51000.811.0100.0000.000.504. MEMBERSHIPS							
25006603	001	720000	UNIVERSITY OF CENTRAL OKLAHOM	02/28/25	265.00	265.00	STATE AND NATIONAL ENTRY FEE FOR
					265.00	265.00	
DETAILS FOR ACCOUNT: 11.0003.52199.619.0000.0000.000.107. GENERAL OFFICE SUPPLIES							
25005949	001	500000	AMAZON.COM	02/03/25	500.00	500.00	WHITE BOARD CLEANER, STAPELS, PAP
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0003.52199.619.0100.1050.000.165. STUDENT SUPP-GEN OFFICE SUPPLI							
25006234	001	500000	AMAZON.COM	02/10/25	20.00	20.00	CLASSROOM SUPPLIES: 1 BOX OF 36 C
					20.00	20.00	
DETAILS FOR ACCOUNT: 11.0003.52199.682.0100.1050.000.140. REFRESHMENTS/AWARDS/GIFTS							
25006606	001	001225	WALMART STORES INC	02/28/25	1,000.00	1,000.00	SUPPLIES AND SNACKS FOR STUDENTS
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0003.52240.614.0900.0000.000.110. TESTING SUPPLIES & MATERIALS							
25006566	001	000287	NCS PEARSON ASSESSMENTS	02/27/25	424.50	424.50	KTEA BRIEF TEST BOOKLETS FOR STUD
25006566	002	000287	NCS PEARSON ASSESSMENTS	02/27/25	30.00	30.00	SHIPPING
					454.50	454.50	
DETAILS FOR ACCOUNT: 11.0003.52410.611.0000.0000.000.125. PRINC OFF-PAPER SUPPLIES							
25006169	001	500001	AMAZON MARKETPLACE	02/07/25	125.00	125.00	RED, WHITE, GREEN BUTCHER/KRAFT P
					125.00	125.00	
DETAILS FOR ACCOUNT: 11.0003.52410.611.0100.0000.000.504. PAPER SUPPLIES							
25006094	001	013414	ODP BUSINESS SOLUTIONS LLC	02/05/25	250.00	250.00	HP M404DN 58A TONER CARTRIDGE
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.110. PRINC OFF-GEN OFFICE SUPPLIES							
25006051	001	001232	SAM'S EAST INC	02/05/25	500.00	500.00	SUPPLIES FOR SPED MOD/COG ROOM
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.115. PRINC OFF-GEN OFFICE SUPPLIES							
25006123	001	500001	AMAZON MARKETPLACE	02/06/25	30.00	30.00	JACKSON-SPED-STICKY BACK AND LOOP
					30.00	30.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.120. PRINC OFF-GEN OFFICE SUPPLIES							
25006285	001	500000	AMAZON.COM	02/12/25	200.00	200.00	GENERAL OFFICE SUPPLIES
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.125. PRINC OFF-GEN OFFICE SUPPLIES							
25006163	001	500001	AMAZON MARKETPLACE	02/06/25	125.00	125.00	COMMAND STRIPS, FINE TIP DRY ERAS
					125.00	125.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.165. PRINC OFF-GEN OFFICE SUPPLIES							
25006021	001	500000	AMAZON.COM	02/03/25	55.00	55.00	OFFICE SUPPLIES: 24 PACK STICKY N

# NORMAN PUBLIC SCHOOLS - LIVE



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25006101	001	500000	AMAZON.COM	02/05/25	25.00	25.00	OFFICE SUPPLIES: 100 MULTICOLORED
					80.00	80.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.710. PRINC OFF-GEN OFFICE SUPPLIES							
25006604	001	001232	SAM'S EAST INC	02/28/25	40.00	40.00	BINS FOR SHELF IN COMMONS OFFICE
					40.00	40.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0100.1050.000.155. GENERAL OFFICE SUPPLIES							
25006004	001	500000	AMAZON.COM	02/03/25	300.00	242.50	SUPPLIES TO KEEP IN OFFICE AND IN
					300.00	242.50	
DETAILS FOR ACCOUNT: 11.0003.52410.651.0000.0000.000.122. APPLIANCES/FURN/FIXTURES							
25006494	001	500000	AMAZON.COM	02/26/25	110.00	110.00	ROLLING UTILITY CART
					110.00	110.00	
DETAILS FOR ACCOUNT: 11.0003.52410.653.0000.0000.000.500. TECH RELATED SUPPLIES							
25006049	001	003608	CHICKASAW PERSONAL COMMUNICAT	02/05/25	704.00	704.00	NX-1300DUK4 NX-1300, UHF, 5 WATT,
					704.00	704.00	
DETAILS FOR ACCOUNT: 11.0003.52410.659.0000.0000.000.500. TONER/SUPPLIES							
25006045	001	500000	AMAZON.COM	02/05/25	500.00	500.00	IRVING OFFICE 5130CDN TONER -CYAN
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0003.52530.550.0000.0000.000.125. PRNT/PUB/DUP-PRINTING & BINDIN							
25006374	001	000813	SUBLIME SIGNS LLC	02/21/25	25.00	25.00	NEW SECRETARY SIGN FOR PARKING LO
					25.00	25.00	
DETAILS FOR ACCOUNT: 11.0007.52319.522.0000.0000.000.089. OTH BOE-LIABILITY INSURANCE							
25005922	001	011700	LADEN, GRACE	01/30/25	90.00	90.00	HPSO PROFESSIONAL LIABILITY INSU
					90.00	90.00	
DETAILS FOR ACCOUNT: 11.0008.52317.582.0000.0000.000.001. OUT OF DISTRICT TRAVEL							
25006610	001	010053	JOHN Q HAMMON RVOC TR 1228198	02/28/25	1,000.00	1,000.00	HOTEL ROOM FOR KAREN LONG GENERAL
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0008.52573.582.0000.0000.000.001. INSERV TRAIN-OUT OF DIST TRAVE							
25006611	001	013401	LONG, KAREN	02/28/25	3,000.00	3,000.00	OUT OF DISTRICT TRAVEL AND REIMBU
					3,000.00	3,000.00	
DETAILS FOR ACCOUNT: 11.0008.52573.583.0000.0000.000.001. INSERV TRAIN-OUT OF ST TRAVEL							
25006124	001	012200	JP MORGAN CHASE BANK NA	02/06/25	705.00	705.00	AIRFARE FOR DR. MIGLIORINO TO ATT
25006258	001	012200	JP MORGAN CHASE BANK NA	02/12/25	1,000.00	1,000.00	HOTEL FOR JUSTIN MILNER TO ATTEND
					1,705.00	1,705.00	
DETAILS FOR ACCOUNT: 11.0008.52573.860.0000.0000.000.001. INSERV TRAIN-STAFF REG & TUITI							
25006351	001	000457	OKLAHOMA ASSOCIATION OF SCHOO	02/19/25	150.00	150.00	REGISTRATION FOR DR. MIGLIORINO T
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.0009.52573.583.0000.0000.000.001. INSERV TRAIN-OUT OF ST TRAVEL							
25006303	001	001268	SOUTHWEST AIRLINES	02/13/25	1,700.00	1,293.64	PURCHASED ON CREDIT CARD FOR CONF
25006489	001	010058	DELTA AIRLINES	02/26/25	853.96	853.96	TO COVER THE COST OF UNEXPECTED C
					2,553.96	2,147.60	

# NORMAN PUBLIC SCHOOLS - LIVE



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### GROUPED BY FUND

DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0011.52212.653.0000.0000.000.001. INST & CURR DEV-COMPUTERS							
25006619	001	000358	ASCD	02/28/25	80.00	80.00	ASCD MEMBERSHIP FOR 1 YEAR FROM N
					80.00	80.00	
DETAILS FOR ACCOUNT: 11.0012.52410.653.0000.0000.000.705. COMPUTERS							
25006043	001	011802	RISE VISION INC	02/05/25	576.00	576.00	4 NEW MEDIA PLAYER DEVICES FOR TE
					576.00	576.00	
DETAILS FOR ACCOUNT: 11.0012.52511.581.0000.0000.000.050. BUSINESS-IN DISTRICT TRAVEL							
25006039	001	012313	MARKLE, MELANIE	02/05/25	400.00	400.00	REIMBURSE MILEAGE TO BANK OF OKLA
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0016.51000.322.0100.1187.000.050. INSTRUCTIONAL SERVICES							
25005984	001	014817	CHISM, JOSHUA	02/03/25	2,000.00	2,000.00	GUEST CONDUCTOR FOR ALL CITY 5TH
25006382	001	015091	ROMINE, TYLER	02/21/25	250.00	250.00	ALL-CITY 5TH GRADE ACCOMPANIST
					2,250.00	2,250.00	
DETAILS FOR ACCOUNT: 11.0016.51000.322.0100.2865.000.710. INSTRUCTIONAL SERVICES							
25006122	001	015077	RUSSELL, JADE	02/06/25	500.00	500.00	GUEST CHOREOGRAPHER
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0016.51000.449.0100.1187.000.050. OTHER RENTALS OR LEASE SERVICE							
25006400	001	000585	GILLIAM MUSIC COMPANY	02/24/25	650.00	650.00	PIANO RENTAL AND DELIVERY PLUS TU
					650.00	650.00	
DETAILS FOR ACCOUNT: 11.0016.51000.619.0100.0000.000.050. INSTR-GENERAL OFFICE SUPPLIES							
25006372	001	500001	AMAZON MARKETPLACE	02/21/25	1,000.00	1,000.00	ART PORTFOLIO, POSTER BOARD, VELC
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0016.51000.681.0100.1173.000.502. INSTR-COCURRICULAR SUPPLIES							
25006063	001	500001	AMAZON MARKETPLACE	02/05/25	520.00	520.00	MISC. SUPPLIES FOR LMS ART CLASSE
					520.00	520.00	
DETAILS FOR ACCOUNT: 11.0016.51000.681.0100.2811.000.705. COCURRICULAR SUPPLIES							
25006011	001	500001	AMAZON MARKETPLACE	02/03/25	423.00	423.00	ART SUPPLIES FOR NHS ART CLASSES
					423.00	423.00	
DETAILS FOR ACCOUNT: 11.0016.51000.681.0100.2865.000.710. COCURRICULAR SUPPLIES							
25006474	001	500001	AMAZON MARKETPLACE	02/25/25	460.00	460.00	COSTUME SUPPLIES FOR DANCE CLASSE
					460.00	460.00	
DETAILS FOR ACCOUNT: 11.0016.52213.583.0000.0000.000.088. OUT OF STATE TRAVEL							
25006191	001	013867	SIMPSON, MYLES	02/10/25	350.00	350.00	PER DIEM FOR OUT OF STATE TRAVEL,
					350.00	350.00	
DETAILS FOR ACCOUNT: 11.0016.52213.860.0000.0000.000.088. STAFF REGISTRATION & TUITION							
25005924	001	000849	AMERICAN CHORAL DIRECTORS ASS	01/30/25	385.00	385.00	REGISTRATION FOR MYLES SIMPSON AT
					385.00	385.00	
DETAILS FOR ACCOUNT: 11.0016.52340.619.0100.0000.000.088. OTH GEN ADMIN-GEN OFFICE SUPPL							
25006563	001	012200	JP MORGAN CHASE BANK NA	02/27/25	20.00	20.00	POSTER BOARD - OFFICE DEPOT OR WA
					20.00	20.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 11.0016.52720.513.0000.2800.000.050. VEH OP-STUD TRANS OUTSIDE AGEN							
25005990	001	003135	VILLAGE TRAVEL LLC	02/03/25	1,275.00	1,275.00	CHARTER BUS TRANSPORTATION FOR NN
25006102	001	003135	VILLAGE TRAVEL LLC	02/05/25	2,570.00	2,570.00	CHARTER BUS TRANSPORTATION FOR WM
25006103	001	003135	VILLAGE TRAVEL LLC	02/05/25	2,570.00	2,570.00	CHARTER BUS TRANSPORTATION FOR IM
25006116	001	003135	VILLAGE TRAVEL LLC	02/06/25	1,275.00	1,275.00	CHARTER BUS TRANSPORTATION FOR AM
25006283	001	003135	VILLAGE TRAVEL LLC	02/12/25	1,275.00	1,275.00	CHARTER BUS TRANSPORTATION FOR NH
25006310	001	003135	VILLAGE TRAVEL LLC	02/13/25	1,275.00	1,275.00	CHARTER BUS TRANSPORTATION FOR AM
25006373	001	003135	VILLAGE TRAVEL LLC	02/21/25	1,275.00	1,275.00	CHARTER BUS TRANSPORTATION FOR IM
25006401	001	007069	OVERLAND CHARTERS INC	02/24/25	1,500.00	1,500.00	CHARTER BUS TRANSPORTATION FOR AL
25006555	001	007069	OVERLAND CHARTERS INC	02/27/25	1,500.00	1,500.00	CHARTER BUS TRANSPORTATION FOR LM
					14,515.00	14,515.00	
DETAILS FOR ACCOUNT: 11.0019.52132.616.0000.0000.000.050. MEDICAL-FIRST AID SUPPLIES							
25006436	001	001232	SAM'S EAST INC	02/25/25	500.00	500.00	END OF YEAR MEDICAL/FIRST AID SUP
25006438	001	500000	AMAZON.COM	02/25/25	150.00	150.00	IV AND FIRST AID SUPPLIES
					650.00	650.00	
DETAILS FOR ACCOUNT: 11.0019.52132.619.0000.0000.000.050. MEDICAL-GENERAL OFFICE SUPPLIE							
25006437	001	500000	AMAZON.COM	02/25/25	100.00	100.00	OFFICE SUPPLIES
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.0019.52319.522.0000.0000.000.050. OTH BOE-LIABILITY INSURANCE							
25006485	001	015095	ALVAREZ, TENESHA	02/25/25	131.00	131.00	REIMBURSEMENT FOR NSO
25006486	001	012564	OSBORN, JENNIFER	02/25/25	131.00	131.00	REIMBURSEMENT FOR NSO INS
					262.00	262.00	
DETAILS FOR ACCOUNT: 11.0020.52213.811.0251.0000.000.050. MEMBERSHIPS							
25005971	001	000303	ACT INCORPORATED	02/03/25	270.00	270.00	TWO REGISTRATIONS FOR 2025 OKLAHO
25006188	001	000303	ACT INCORPORATED	02/10/25	135.00	135.00	REGISTRATION FOR 2025 OKLAHOMA/AR
					405.00	405.00	
DETAILS FOR ACCOUNT: 11.0021.52212.431.0000.0000.000.088. NONTECHNOLOGY SERVICES							
25006620	001	000661	MIDWEST BIOSERVICE COMPANY LL	02/28/25	1,910.00	1,910.00	MICROSCOPE REPAIRS FOR NORMAN HIG
					1,910.00	1,910.00	
DETAILS FOR ACCOUNT: 11.0022.52199.653.0800.0000.000.705. TECH RELATED SUPPLIES							
25006223	001	007089	ALLPLAYERS ONE SPORT	02/10/25	2,000.00	2,000.00	RANK ONE 24-25 FOR PLAYER DATA
					2,000.00	2,000.00	
DETAILS FOR ACCOUNT: 11.0024.52573.860.0000.0000.000.001. INSERV TRAIN-STAFF REG & TUITI							
25006599	001	009024	ASSOCIATION OF PROFESSIONAL O	02/28/25	200.00	200.00	PROFESSIONAL OKLAHOMA EDUCATORS F
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.0025.51000.322.0100.0000.000.092. INSTRUCTIONAL SERVICES							
25005933	001	014411	PBC GURU LLC	01/31/25	5,540.00	5,540.00	VIRTUAL AUTHOR VISITS FOR NPS LIB
					5,540.00	5,540.00	
DETAILS FOR ACCOUNT: 11.0025.51000.322.0100.0000.000.112. INSTRUCTIONAL SERVICES							
25006247	001	015085	BATES, AMY	02/11/25	250.00	250.00	VIRTUAL AUTHOR VISIT - CLEVELAND
					250.00	250.00	

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DETAILS FOR ACCOUNT: 11.0025.51000.322.0100.0000.000.120. INSTRUCTIONAL SERVICES							
25005946	001	000892	SAUER, TAMMI	02/03/25	250.00	250.00	AUTHOR VISIT TO JEFFERSON LIBRARY
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.107. LIBR MEDIA-GEN OFFICE SUPPLIES							
25006450	001	013414	ODP BUSINESS SOLUTIONS LLC	02/25/25	55.00	55.00	SUPPLIES FOR LAKEVIEW LIBRARY
					55.00	55.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.112. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005956	001	500000	AMAZON.COM	02/03/25	266.00	266.00	SUPPLIES FOR CLEVELAND LIBRARY
25005957	001	000015	STAPLES CONTRACT & COMMERCIAL	02/03/25	103.00	103.00	SUPPLIES FOR CLEVELAND LIBRARY
					369.00	369.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.115. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005950	001	013414	ODP BUSINESS SOLUTIONS LLC	02/03/25	195.00	195.00	SUPPLIES FOR JACKSON LIBRARY
25005951	001	500000	AMAZON.COM	02/03/25	115.00	115.00	SUPPLIES FOR JACKSON LIBRARY
					310.00	310.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.120. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005952	001	050009	WALMART	02/03/25	400.00	400.00	SUPPLIES FOR JEFFERSON LIBRARY
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.122. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005961	001	000271	DEMCO INC	02/03/25	400.00	400.00	SUPPLIES FOR KENNEDY LIBRARY
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.125. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005939	001	500000	AMAZON.COM	02/03/25	80.00	80.00	SUPPLIES FOR LINCOLN LIBRARY
25005943	001	000271	DEMCO INC	02/03/25	320.00	320.00	SUPPLIES FOR LINCOLN LIBRARY
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.130. LIBR MEDIA-GEN OFFICE SUPPLIES							
25006443	001	000271	DEMCO INC	02/25/25	400.00	400.00	SUPPLIES FOR MADISON LIBRARY
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.140. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005953	001	000271	DEMCO INC	02/03/25	345.00	345.00	SUPPLIES FOR EISENHOWER LIBRARY
					345.00	345.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.145. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005941	001	500000	AMAZON.COM	02/03/25	305.00	305.00	SUPPLIES FOR WILSON LIBRARY
25005944	001	000271	DEMCO INC	02/03/25	105.00	105.00	SUPPLIES FOR WILSON LIBRARY
					410.00	410.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.151. GENERAL OFFICE SUPPLIES							
25006459	001	500000	AMAZON.COM	02/25/25	400.00	400.00	SUPPLIES FOR REAGAN LIBRARY
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.153. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005962	001	500000	AMAZON.COM	02/03/25	400.00	400.00	SUPPLIES FOR ROOSEVELT LIBRARY
					400.00	400.00	

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DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.155. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005938	001	500000	AMAZON.COM	02/03/25	350.00	350.00	SUPPLIES FOR TRUMAN LIBRARY
25005948	001	001827	INFORMATION MANAGEMENT SERVIC	02/03/25	65.00	65.00	MISC SUPPLIES FOR TRUMAN LIBRARY
					<b>415.00</b>	<b>415.00</b>	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.160. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005935	001	000041	B & H PHOTO & ELECTRONICS	02/03/25	70.00	70.00	SUPPLIES FOR WASHINGTON LIBRARY
					<b>70.00</b>	<b>70.00</b>	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.165. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005942	001	000271	DEMCO INC	02/03/25	400.00	400.00	SUPPLIES FOR TRUMAN PRIMARY LIBRA
					<b>400.00</b>	<b>400.00</b>	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.500. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005940	001	500000	AMAZON.COM	02/03/25	450.00	450.00	SUPPLIES FOR IRVING LIBRARY
25005945	001	000271	DEMCO INC	02/03/25	150.00	150.00	SUPPLIES FOR IRVING LIBRARY
					<b>600.00</b>	<b>600.00</b>	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.501. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005958	001	000271	DEMCO INC	02/03/25	298.00	298.00	SUPPLIES FOR ALCOTT LIBRARY
25005959	001	013414	ODP BUSINESS SOLUTIONS LLC	02/03/25	285.00	285.00	SUPPLIES FOR ALCOTT LIBRARY
					<b>583.00</b>	<b>583.00</b>	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.504. LIBR MEDIA-GEN OFFICE SUPPLIES							
25006263	001	000271	DEMCO INC	02/12/25	100.00	100.00	SUPPLIES FOR WHITTIER LIBRARY
25006264	001	500000	AMAZON.COM	02/12/25	500.00	500.00	SUPPLIES FOR WHITTIER LIBRARY
					<b>600.00</b>	<b>600.00</b>	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.705. LIBR MEDIA-GEN OFFICE SUPPLIES							
25005954	001	000041	B & H PHOTO & ELECTRONICS	02/03/25	450.00	450.00	SUPPLIES FOR NORMAN HIGH LIBRARY
25005955	001	000271	DEMCO INC	02/03/25	233.00	233.00	SUPPLIES FOR NORMAN HIGH LIBRARY
25005960	001	500000	AMAZON.COM	02/03/25	520.00	520.00	SUPPLIES FOR NORMAN HIGH LIBRARY
					<b>1,203.00</b>	<b>1,203.00</b>	
DETAILS FOR ACCOUNT: 11.0025.52220.673.0000.0000.000.107. PORTABLE DEVICES							
25006463	001	008246	RACO INDUSTRIES LLC	02/25/25	343.76	343.76	AIRTRACK S2-BT, BLUETOOTH, 2D IMA
25006463	002	008246	RACO INDUSTRIES LLC	02/25/25	20.00	20.00	SHIPPING
					<b>363.76</b>	<b>363.76</b>	
DETAILS FOR ACCOUNT: 11.0025.52220.673.0000.0000.000.160. PORTABLE DEVICES							
25005936	001	008246	RACO INDUSTRIES LLC	02/03/25	225.00	225.00	AIRTRACK S2X, USB KIT, 2D IMAGER
25005936	002	008246	RACO INDUSTRIES LLC	02/03/25	25.86	25.86	DATALOGIC POWER SUPPLY, MEDIA CON
25005936	003	008246	RACO INDUSTRIES LLC	02/03/25	33.50	33.50	SHIPPING
					<b>284.36</b>	<b>284.36</b>	
DETAILS FOR ACCOUNT: 11.0025.52340.860.0000.0000.000.092. OTH GEN ADMIN-STAFF REG & TUIT							
25005934	001	001600	OKLAHOMA LIBRARY ASSOCIATION	01/31/25	275.00	275.00	REGISTRATION FOR AMANDA KORDELISK
					<b>275.00</b>	<b>275.00</b>	
DETAILS FOR ACCOUNT: 11.0027.52213.581.0000.0000.000.090. INST STAFF TRAIN-IN DIST TRAVE							
25006097	001	014768	COOKSEY, LEANN	02/05/25	800.00	800.00	SY24-25 INDISTRICT MILEAGE REIMBU
					<b>800.00</b>	<b>800.00</b>	

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DETAILS FOR ACCOUNT: 11.0028.52520.653.0000.0000.000.001. PURCH/WHS-COMPUTERS							
25006311	001	500000	AMAZON.COM	02/13/25	68.99	68.99	IPAD CASE/MAGIC PENCIL TIPS
					68.99	68.99	
DETAILS FOR ACCOUNT: 11.0028.52575.618.0000.0000.000.001. CLEANING & MAINTENANCE SUPPLIE							
25005882	001	500000	AMAZON.COM	01/30/25	64.90	64.90	12 PACK OF 19 FL OZ LYSOL DISINFE
					64.90	64.90	
DETAILS FOR ACCOUNT: 11.0029.52620.449.0000.0000.000.095. BUILD OP-OTH RENT OR LS SERV							
25006514	001	001292	UNITED RENTAL (NORTH AMERICA)	02/27/25	30,000.00	30,000.00	RENTAL ON EQUIPMENT
					30,000.00	30,000.00	
DETAILS FOR ACCOUNT: 11.0029.52620.459.0000.0000.000.122. OTHER CONSTRUCTION SERVICES							
25006492	001	000276	PLAYCORE WISCONSIN INC	02/26/25	6,165.00	6,165.00	PIP REPAIR KENNEDY
					6,165.00	6,165.00	
DETAILS FOR ACCOUNT: 11.0029.52620.459.0000.0000.000.151. OTHER CONSTRUCTION SERVICES							
25006492	002	000276	PLAYCORE WISCONSIN INC	02/26/25	1,815.00	1,815.00	INSTALL SWING SHADE REAGAN
					1,815.00	1,815.00	
DETAILS FOR ACCOUNT: 11.0029.52620.618.0000.0000.000.050. BUILD OP-CLEAN & MAINT SUP							
25006071	001	014766	PARTS TOWN LLC	02/05/25	5,000.00	5,000.00	HVAC PARTS
25006304	001	007380	PIONEER MANUFACTURING COMPANY	02/13/25	2,500.00	2,500.00	FIELD PAINT AND SUPPLIES
25006306	001	003108	VECTOR CONCEPTS INC	02/13/25	1,110.00	1,110.00	FLOORING TRANSISTIONS
25006377	001	014115	NORA SYSTEMS INC	02/21/25	500.00	500.00	DRY ADHESIVE TAPES
					9,110.00	9,110.00	
DETAILS FOR ACCOUNT: 11.0029.52620.618.0000.0000.000.155. BUILD OP-CLEAN & MAINT SUP							
25006017	001	015061	INPRO CORPORATION	02/03/25	585.56	585.56	PRIVACY CURTAINS NURSE STATION TR
					585.56	585.56	
DETAILS FOR ACCOUNT: 11.0029.52620.653.0000.0000.000.095. BUILD OP-COMPUTERS							
25006617	001	000824	APPLE INC	02/28/25	208.00	208.00	MOSYLE AND APPLECARE PROPOSAL 211
					208.00	208.00	
DETAILS FOR ACCOUNT: 11.0029.52620.673.0000.0000.000.095. PORTABLE DEVICES							
25006371	001	000824	APPLE INC	02/21/25	1,399.00	1,399.00	15-INCH MACBOOK AIR PROPOSAL 2112
					1,399.00	1,399.00	
DETAILS FOR ACCOUNT: 11.0029.53120.651.0000.0000.000.710. APPLIANCES/FURN/FIXTURES							
25006305	001	006283	OKLAHOMA RESTAURANT SUPPLY LL	02/13/25	2,256.25	2,256.25	REACH-IN FRIDGE NHS CONCESSION
					2,256.25	2,256.25	
DETAILS FOR ACCOUNT: 11.0029.54300.716.0000.0000.000.050. LAND IMPROV-PLAYGRND IMPROVE							
25006549	001	000276	PLAYCORE WISCONSIN INC	02/27/25	1,334.34	1,334.34	MISC. REPLACEMENT FOR PLAYGROUND
					1,334.34	1,334.34	
DETAILS FOR ACCOUNT: 11.0029.54720.458.0000.0000.000.705. ROOFING SERVICES							
25005985	001	004077	AMERICAN PLANT PRODUCTS & SER	02/03/25	1,618.40	1,618.40	GREENHOUSE REPAIR NORMAN HIGH
					1,618.40	1,618.40	

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DETAILS FOR ACCOUNT: 11.0041.51000.581.0100.0000.000.091. IN DISTRICT TRAVEL							
25006312	001	015051	TAYLOR, EMILY LENORE	02/13/25	1,500.00	1,500.00	MILEAGE REIMBURSEMENT FOR TRAVELI
					1,500.00	1,500.00	
DETAILS FOR ACCOUNT: 11.0041.51000.581.0100.0000.000.110. IN DISTRICT TRAVEL							
25006029	001	014607	WEAVER, KIMBERLY	02/03/25	900.00	900.00	MILEAGE REIMBURSEMENT FOR TRAVELI
					900.00	900.00	
DETAILS FOR ACCOUNT: 11.0041.51000.581.0100.0000.000.504. INSTRUCT-IN DISTRICT TRAVEL							
25006024	001	012578	SMOTHERMAN, RYAN	02/03/25	400.00	400.00	MILEAGE REIMBURSEMENT FOR TRAVELI
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0041.51000.581.0100.0000.000.705. INSTRUCT-IN DISTRICT TRAVEL							
25006300	001	014270	GONZALES, ANDREW	02/13/25	400.00	400.00	MILEAGE REIMBURSEMENT FOR TRAVELI
25006522	001	001523	ABELL, STEPHANIA	02/27/25	100.00	100.00	MILEAGE REIMBURSEMENT FOR TRAVELI
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0041.52573.583.0000.0000.000.001. INSERV TRAIN-OUT OF ST TRAVEL							
25005947	001	012115	NEWMAN, NIKKI	02/03/25	130.00	130.00	FEES FOR AIRPORT PARKING, AND BAG
					130.00	130.00	
DETAILS FOR ACCOUNT: 11.0041.52573.811.0000.0000.000.001. MEMBERSHIPS							
25006621	001	008175	STATE OF OKLAHOMA	02/28/25	145.00	145.00	LANGSTON UNIVERSITY SPRING 2025 C
25006622	001	730056	UNIVERSITY OF OKLAHOMA	02/28/25	200.00	200.00	REGISTRATION FOR 2025 TEACHER JOB
25006623	001	720000	UNIVERSITY OF CENTRAL OKLAHOM	02/28/25	50.00	50.00	UCO EDUCATION JOB FAIR APRIL 25,
25006624	001	710002	OKLAHOMA STATE UNIVERSITY	02/28/25	150.00	150.00	OSU EDUCATION FAIR MARCH 11, 2025
					545.00	545.00	
DETAILS FOR ACCOUNT: 11.0043.52573.583.0000.0000.000.096. INSERV TRAIN-OUT OF ST TRAVEL							
25006586	001	001268	SOUTHWEST AIRLINES	02/28/25	1,303.08	1,303.08	TRANSFINDER CONFERENCE IN NASHVIL
25006587	001	011529	GRAHAM, JAMES	02/28/25	250.00	250.00	OVERNIGHT TRIP OUT OF STATE: UBER
25006588	001	011529	GRAHAM, JAMES	02/28/25	280.00	280.00	PER DIEM FOR OVERNIGHT TRIP OUT O
25006589	001	013662	GRAHAM, ALICIA	02/28/25	280.00	280.00	PER DIEM FOR OVERNIGHT TRIP OUT O
					2,113.08	2,113.08	
DETAILS FOR ACCOUNT: 11.0043.52740.439.0000.0000.000.096. VEH SERV-OTH EQUIP & VEH SERV							
25006016	001	013240	HOLT TRUCK CENTERS OF OKLAHOM	02/03/25	10,000.00	10,000.00	BUS AND VEHICLE REPAIRS
					10,000.00	10,000.00	
DETAILS FOR ACCOUNT: 11.0043.52740.612.0000.0000.000.096. VEH SERV-AUTO AND BUS SUPPLIES							
25006009	001	003608	CHICKASAW PERSONAL COMMUNICAT	02/03/25	3,000.00	3,000.00	BUS AND VEHICLE PARTS
25006028	001	000382	HOME DEPOT USA INC	02/03/25	126.76	126.76	BUS AND VEHICLE PARTS
					3,126.76	3,126.76	
DETAILS FOR ACCOUNT: 11.0043.52740.619.0000.0000.000.096. VEH SERV-GEN OFFICE SUPPLIES							
25006027	001	001225	WALMART STORES INC	02/03/25	500.00	500.00	OFFICE SUPPLIES
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0044.52199.582.0000.0000.000.001. STUDENT SUPP-OUT OF DIST TRAVE							
25006204	001	014682	PIATT, NADIA	02/10/25	250.00	250.00	MILEAGE FOR OUT OF DISTRICT TRAVE
					250.00	250.00	

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DETAILS FOR ACCOUNT: 11.0055.52212.619.0000.0000.000.088. INST & CURR-GEN OFFICE SUPPLIE							
25005966	001	013414	ODP BUSINESS SOLUTIONS LLC	02/03/25	100.00	100.00	GENERAL OFFICE SUPPLIES
25006440	001	013414	ODP BUSINESS SOLUTIONS LLC	02/25/25	150.00	150.00	GENERAL OFFICE SUPPLIES
					<b>250.00</b>	<b>250.00</b>	
DETAILS FOR ACCOUNT: 11.0055.52213.860.0000.0000.000.050. INST SF TRAIN-STAFF REG & TUIT							
25006533	001	011470	OKLAHOMA DEPARTMENT OF MENTAL	02/27/25	435.00	435.00	2025 CHILDREN'S BEHAVIORAL HEALTH
25006538	001	011470	OKLAHOMA DEPARTMENT OF MENTAL	02/27/25	435.00	435.00	2025 CHILDREN'S BEHAVIORAL HEALTH
25006542	001	011470	OKLAHOMA DEPARTMENT OF MENTAL	02/27/25	435.00	435.00	2025 CHILDREN'S BEHAVIORAL HEALTH
					<b>1,305.00</b>	<b>1,305.00</b>	
DETAILS FOR ACCOUNT: 11.0055.52573.583.0000.0000.000.050. INSERV TRAIN-OUT OF ST TRAVEL							
25006014	001	006918	LIESENFELD, LESLIE	02/03/25	350.00	350.00	PER DIEM FOR PLAIN TALK CONFERENC
25006018	001	015000	EVETTS, EMILY	02/03/25	350.00	350.00	PER DIEM FOR PLAIN TALK CONFERENC
25006435	001	004813	ROSALES, ANN	02/25/25	350.00	350.00	PER DIEM FOR PLAIN TALK CONFERENC
25006435	002	004813	ROSALES, ANN	02/25/25	100.00	100.00	ANN ROSALES - UBER FEES TRAVEL EX
25006547	001	004813	ROSALES, ANN	02/27/25	75.00	75.00	ANN ROSALES - OKC AIRPORT PARKING
					<b>1,225.00</b>	<b>1,225.00</b>	
DETAILS FOR ACCOUNT: 11.0071.52660.653.0000.0000.000.050. TECH RELATED SUPPLIES							
25006335	001	003608	CHICKASAW PERSONAL COMMUNICAT	02/19/25	1,000.00	1,000.00	PORTABLE RADIO BATTERIES
					<b>1,000.00</b>	<b>1,000.00</b>	
DETAILS FOR ACCOUNT: 11.0073.52199.682.0430.0000.000.740. REFRESHMENTS/AWARDS/GIFTS							
25006091	001	001225	WALMART STORES INC	02/05/25	169.50	169.50	COX GRANT TO PUCHASE DINNER ITEMS
					<b>169.50</b>	<b>169.50</b>	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1130.000.130. BOOKS							
25006511	001	005159	CTBOOK HOLDINGS LLC	02/27/25	525.00	525.00	CLASSROOM/LIBRARY BOOK STUDY/READ
					<b>525.00</b>	<b>525.00</b>	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1130.000.145. BOOKS							
25005925	001	000823	LAKESHORE LEARNING MATERIALS	01/30/25	360.00	360.00	PHONIC SKILL-BUILDING BOOK SET #G
					<b>360.00</b>	<b>360.00</b>	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1050.000.112. COCURRICULAR SUPPLIES							
25006167	001	500001	AMAZON MARKETPLACE	02/07/25	500.00	500.00	SUPPLIES FOR READING TUTOR TO HEL
25006284	001	004264	SPALDING EDUCATION INTERNATIO	02/12/25	120.00	120.00	PHONOGRAM CARDS FOR THE CLASSROOM
					<b>620.00</b>	<b>620.00</b>	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1130.000.145. COCURRICULAR SUPPLIES							
25006044	001	000823	LAKESHORE LEARNING MATERIALS	02/05/25	200.00	200.00	WORD FAMILY PRACTICE CARDS #EE107
					<b>200.00</b>	<b>200.00</b>	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1130.000.150. COCURRICULAR SUPPLIES							
25006120	001	500001	AMAZON MARKETPLACE	02/06/25	200.00	200.00	Magnetic White Boards 1 set of 24
					<b>200.00</b>	<b>200.00</b>	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1130.000.160. COCURRICULAR SUPPLIES							
25006341	001	008996	REALLY GREAT READING COMPANY	02/19/25	1,370.00	1,370.00	3 SPRING SUBSCRIPTIONS AND 18 KIT
					<b>1,370.00</b>	<b>1,370.00</b>	

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DETAILS FOR ACCOUNT: 11.0412.51000.611.0312.8600.000.710. PAPER SUPPLIES							
25005891	001	004171	VARITRONICS LLC	01/30/25	400.00	400.00	INK FOR POSTER BOARD MAKER
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0412.51000.611.0314.8400.000.504. PAPER SUPPLIES							
25006472	001	013414	ODP BUSINESS SOLUTIONS LLC	02/25/25	510.00	510.00	TONER FOR CANON MF650C
					510.00	510.00	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0314.8400.000.500. COCURRICULAR SUPPLIES							
25006339	001	001225	WALMART STORES INC	02/19/25	500.00	500.00	CAREER TECH FACs- CLASSROOM SUPPL
25006340	001	001232	SAM'S EAST INC	02/19/25	500.00	500.00	IRVING/CAREER TECH FACs- CLASSROO
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0315.8700.000.500. COCURRICULAR SUPPLIES							
25006254	001	000371	LOWE'S HOME CENTERS INC	02/12/25	600.00	600.00	IRVING CAREER TECH GATEWAY- TSA P
					600.00	600.00	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0315.8700.000.502. COCURRICULAR SUPPLIES							
25006550	001	500000	AMAZON.COM	02/27/25	1,000.00	1,000.00	SUPPLIES, ECT FOR TECH ED STEM CL
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0315.8700.000.710. COCURRICULAR SUPPLIES							
25006336	001	000872	VWR FUNDING INC - SARGENT WEL	02/19/25	285.00	285.00	DNA DETECTIVES LAB ACTIVITY FOR 8
					285.00	285.00	
DETAILS FOR ACCOUNT: 11.0412.51000.811.0315.8700.000.502. MEMBERSHIPS							
25006418	001	013954	ALEX PUBLIC SCHOOLS	02/25/25	300.00	300.00	TSA REGISTRATION NORMAN, REGIONAL
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0412.52213.582.0315.8700.000.504. OUT OF DISTRICT TRAVEL							
25005997	001	013609	SPRECHER, DILLYN	02/03/25	50.00	50.00	MILEAGE REIMBURSEMENT FOR MID WIN
					50.00	50.00	
DETAILS FOR ACCOUNT: 11.0412.52213.583.0315.8700.000.504. OUT OF STATE TRAVEL							
25005996	001	013609	SPRECHER, DILLYN	02/03/25	55.00	55.00	PER DIEM FOR MID WINTER CONFERENC
25006471	001	012200	JP MORGAN CHASE BANK NA	02/25/25	1,200.00	1,200.00	LODGING FOR NATIONAL CONFERENCE 6
					1,255.00	1,255.00	
DETAILS FOR ACCOUNT: 11.0412.52213.860.0315.8700.000.501. STAFF REGISTRATION & TUITION							
25006376	001	008909	OKLAHOMA TECHNOLOGY STUDENT A	02/21/25	120.00	120.00	REGISTRATION FOR REGIONAL TSA CON
					120.00	120.00	
DETAILS FOR ACCOUNT: 11.0424.51000.681.0332.8700.000.502. COCURRICULAR SUPPLIES							
25006497	001	000382	HOME DEPOT USA INC	02/26/25	1,914.00	1,914.00	SUPPLIES FOR PORTABLE WORKSTATION
					1,914.00	1,914.00	
DETAILS FOR ACCOUNT: 11.0424.51000.733.0332.8700.000.504. TECHNOLOGY RELATED EQUIPMENT							
25006553	001	013638	STEMPILOT INC	02/27/25	23,980.00	23,980.00	FLIGHT SIMULATOR SEE ATTACHED QU
					23,980.00	23,980.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0511.51000.611.0429.1050.000.165. PAPER SUPPLIES							
25006085	001	500000	AMAZON.COM	02/05/25	90.00	90.00	TITLE I: READING INTERVENTIONS/IN
					90.00	90.00	
DETAILS FOR ACCOUNT: 11.0511.51000.619.0429.0000.000.160. GENERAL OFFICE SUPPLIES							
25006426	001	500000	AMAZON.COM	02/25/25	125.00	125.00	PENCIL SHARPENER
					125.00	125.00	
DETAILS FOR ACCOUNT: 11.0511.51000.619.0429.1050.000.165. GENERAL OFFICE SUPPLIES							
25006022	001	500000	AMAZON.COM	02/03/25	25.00	25.00	TITLE I: MATH INTERVENTIONS/INSTR
25006064	001	500000	AMAZON.COM	02/05/25	865.00	865.00	TITLE I: MATERIALS FOR READING IN
					890.00	890.00	
DETAILS FOR ACCOUNT: 11.0511.51000.619.0429.1110.000.500. GENERAL OFFICE SUPPLIES							
25006419	001	001225	WALMART STORES INC	02/25/25	350.00	350.00	TITLE ONE CREATIVE SHOWCSASE SUPP
					350.00	350.00	
DETAILS FOR ACCOUNT: 11.0511.51000.641.0429.1130.000.500. INSTRUCTIONAL-BOOKS							
25006416	001	002262	NIS INC	02/25/25	796.00	796.00	IRVING TITLE ONE-SKILLS FOR SCHOO
25006416	002	002262	NIS INC	02/25/25	248.00	248.00	IRVING TITLE ONE-SELF-REGULATION
25006416	003	002262	NIS INC	02/25/25	398.00	398.00	IRVING TITLE ONE -SELF-REGULATION
25006416	004	002262	NIS INC	02/25/25	189.00	189.00	IRVING TITLE ONE-MOTIVATION FAMIL
25006416	005	002262	NIS INC	02/25/25	248.00	248.00	IRVING TITLE ONE -SKILLS FOR SCHO
25006416	006	002262	NIS INC	02/25/25	49.00	49.00	IRVING TITLE ONE- SHIPPING AND HA
25006501	001	001239	SCHOLASTIC BOOK FAIRS	02/26/25	1,000.00	1,000.00	TITLE ONE BOOK INCENTIVES- BOOKS
25006502	001	500000	AMAZON.COM	02/26/25	400.00	400.00	TITLE ONE- READING LEARNING MATER
					3,328.00	3,328.00	
DETAILS FOR ACCOUNT: 11.0511.51000.652.0429.0000.000.110. INSTRUCTION-AUDIOVISUAL							
25006615	001	500000	AMAZON.COM	02/28/25	37.00	37.00	HEADPHONES FOR STUDENT USE
					37.00	37.00	
DETAILS FOR ACCOUNT: 11.0511.51000.652.0429.1130.000.110. AUDIOVISUAL							
25006613	001	500000	AMAZON.COM	02/28/25	150.00	150.00	NOISE CANCELLING HEADPHONES FOR M
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.0511.51000.653.0429.0000.000.160. TECH RELATED SUPPLIES							
25005921	001	000824	APPLE INC	01/30/25	6,480.00	6,480.00	MPQT3LL/A 10.9-inch iPad Wi-Fi 64
					6,480.00	6,480.00	
DETAILS FOR ACCOUNT: 11.0511.51000.653.0429.1050.000.140. TECH RELATED SUPPLIES							
25006082	001	500001	AMAZON MARKETPLACE	02/05/25	160.00	160.00	10 CASES FOR IPAD
					160.00	160.00	
DETAILS FOR ACCOUNT: 11.0511.51000.653.0494.0000.000.110. TECH RELATED SUPPLIES							
25006612	001	500000	AMAZON.COM	02/28/25	700.00	700.00	IPAD CASES FOR KINDER, 1ST AND 2N
25006614	001	500000	AMAZON.COM	02/28/25	50.00	50.00	IPAD CHARGING STATION FOR STUDENT
					750.00	750.00	
DETAILS FOR ACCOUNT: 11.0511.51000.653.0494.0000.000.500. TECH RELATED SUPPLIES							
25006483	001	013961	LONG YU	02/25/25	1,000.00	1,000.00	PLA BASIC (5-QUANTITY)-JADE WHITE
					1,000.00	1,000.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0511.51000.673.0429.0000.000.107. PORTABLE DEVICES							
25005968	001	500000	AMAZON.COM	02/03/25	1,000.00	1,000.00	IPAD CASES
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0511.51000.673.0429.0000.000.160. PORTABLE DEVICES							
25006495	001	500000	AMAZON.COM	02/26/25	2,560.00	2,560.00	IPAD CASES AND HEADPHONES
					2,560.00	2,560.00	
DETAILS FOR ACCOUNT: 11.0511.51000.681.0429.0000.000.122. COCURRICULAR SUPPLIES							
25006383	001	500000	AMAZON.COM	02/21/25	3,650.00	3,650.00	FOAM ROLLER, LABELED SENSORY MATS
					3,650.00	3,650.00	
DETAILS FOR ACCOUNT: 11.0511.51000.681.0429.0000.000.160. COCURRICULAR SUPPLIES							
25006430	001	500000	AMAZON.COM	02/25/25	1,270.00	1,270.00	MATH & READING MANIPULATIVES AND
25006431	001	000823	LAKESHORE LEARNING MATERIALS	02/25/25	750.00	750.00	READING CUBES AND JOURNALS
					2,020.00	2,020.00	
DETAILS FOR ACCOUNT: 11.0511.51000.681.0429.1130.000.160. COCURRICULAR SUPPLIES							
25006429	001	500000	AMAZON.COM	02/25/25	500.00	500.00	NOISE CANCELLING HEADPHONES, CHEW
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0511.51000.681.0429.1139.000.110. COCURRICULAR SUPPLIES							
25006593	001	500000	AMAZON.COM	02/28/25	10.00	10.00	STUDENT FIDGET TOYS
					10.00	10.00	
DETAILS FOR ACCOUNT: 11.0511.52120.619.0429.0000.000.122. GENERAL OFFICE SUPPLIES							
25006389	001	014775	CONSCIOUS DISCIPLINE HOLINGS	02/24/25	2,774.95	2,774.95	CONSCIOUS DISIPLINE ITEMS SAFE P
					2,774.95	2,774.95	
DETAILS FOR ACCOUNT: 11.0511.52120.619.0429.1050.000.115. GENERAL OFFICE SUPPLIES							
25006314	001	014775	CONSCIOUS DISCIPLINE HOLINGS	02/13/25	1,900.00	1,900.00	JACKSON - TITLE 1 - CONSCIOUS DIS
					1,900.00	1,900.00	
DETAILS FOR ACCOUNT: 11.0511.52120.682.0429.0000.000.151. REFRESHMENTS/AWARDS/GIFTS							
25005886	001	500001	AMAZON MARKETPLACE	01/30/25	100.00	100.00	SITE CULTURE GREETING AND INTERAC
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.0511.52120.682.0429.1050.000.115. REFRESHMENTS/AWARDS/GIFTS							
25005883	001	013973	SPIRIT MONKEY LLC	01/30/25	160.00	160.00	JACKSON-TITLE 1 - MATERIALS FOR A
25005884	001	015026	MERCHBROS INC	01/30/25	300.00	300.00	JACKSON TITLE 1 - MATERIALS FOR A
					460.00	460.00	
DETAILS FOR ACCOUNT: 11.0511.52120.682.0429.1050.000.145. REFRESHMENTS/AWARDS/GIFTS							
25006002	001	500001	AMAZON MARKETPLACE	02/03/25	358.33	358.33	SET OF 12 PERFECT ATTENDANCE DOG
					358.33	358.33	
DETAILS FOR ACCOUNT: 11.0511.52194.611.0429.1050.000.165. PAPER SUPPLIES							
25006643	001	500000	AMAZON.COM	03/03/25	20.00	20.00	TITLE I: FAMILY ENGAGEMENT - 1 RO
					20.00	20.00	

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DETAILS FOR ACCOUNT: 11.0511.52194.641.0429.1050.000.165. BOOKS							
25006061	001	005159	CTBOOK HOLDINGS LLC	02/05/25	1,580.00	1,580.00	TITLE I: FAMILY ENGAGEMENT - 375
					1,580.00	1,580.00	
DETAILS FOR ACCOUNT: 11.0511.52194.681.0429.0000.000.122. COCURRICULAR SUPPLIES							
25006104	001	500000	AMAZON.COM	02/05/25	400.00	400.00	SUPPLIES NEEDED FOR STEAM NIGHT
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0511.52194.681.0429.1050.000.165. COCURRICULAR SUPPLIES							
25006637	001	500000	AMAZON.COM	03/03/25	45.00	45.00	TITLE I: FAMILY ENGAGEMENT - 4 LA
25006638	001	500000	AMAZON.COM	03/03/25	75.00	75.00	TITLE I: FAMILY ENGAGEMENT - 100
25006639	001	500000	AMAZON.COM	03/03/25	60.00	60.00	TITLE I: FAMILY ENGAGEMENT - 25 B
25006640	001	500000	AMAZON.COM	03/03/25	60.00	60.00	TITLE I: FAMILY ENGAGEMENT - 150P
25006641	001	500000	AMAZON.COM	03/03/25	100.00	100.00	TITLE I: FAMILY ENGAGEMENT - 100
25006642	001	500000	AMAZON.COM	03/03/25	50.00	50.00	TITLE I: FAMILY ENGAGEMENT - 200
25006644	001	500000	AMAZON.COM	03/03/25	30.00	30.00	TITLE I: FAMILY ENGAGEMENT - 400
					420.00	420.00	
DETAILS FOR ACCOUNT: 11.0511.52199.619.0429.0000.000.088. STUDENT SUPP-GEN OFFICE SUPPLI							
25005915	001	001225	WALMART STORES INC	01/30/25	100.00	100.00	MV ASSIST 500012
25006025	001	001225	WALMART STORES INC	02/03/25	100.00	100.00	MV ASSIST 705024
25006070	001	001225	WALMART STORES INC	02/05/25	100.00	100.00	MV ASSIST 120009
25006226	001	001225	WALMART STORES INC	02/10/25	100.00	100.00	MV ASSIST 160004
25006473	001	001225	WALMART STORES INC	02/25/25	100.00	100.00	MV ASSIST 710017
25006503	001	001225	WALMART STORES INC	02/26/25	100.00	100.00	MV ASSIST 500013
25006546	001	001225	WALMART STORES INC	02/27/25	100.00	100.00	MV ASSIST 151005
					700.00	700.00	
DETAILS FOR ACCOUNT: 11.0511.52199.619.0429.0000.000.150. STUDENT SUPP-GEN OFFICE SUPPLI							
25006634	001	004370	DECOFF, LAUREN JEAN	03/03/25	700.00	700.00	PENCIL SHARPENERS FOR CLASSROOMS
					700.00	700.00	
DETAILS FOR ACCOUNT: 11.0511.52199.619.0429.1120.000.110. STUDENT SUPP-GEN OFFICE SUPPLI							
25006580	001	500000	AMAZON.COM	02/28/25	190.00	190.00	GEN OFF SUPPLIES FOR STUDENT USE
					190.00	190.00	
DETAILS FOR ACCOUNT: 11.0511.52213.641.0429.1050.000.125. BOOKS							
25006088	001	500000	AMAZON.COM	02/05/25	402.15	402.15	BOOKS TO HELP TEACH, LEAD, TEACH
					402.15	402.15	
DETAILS FOR ACCOUNT: 11.0511.52213.860.0429.0000.000.502. INST SF TRAIN-STAFF REG & TUIT							
25006635	001	730072	UNIVERSITY OF OKLAHOMA	03/03/25	20.00	20.00	OKLAHOMA WRITING PROJECT SPRING C
					20.00	20.00	
DETAILS FOR ACCOUNT: 11.0511.52213.860.0429.1050.000.155. STAFF REGISTRATION & TUITION							
25006250	001	000816	BUREAU OF EDUCATION & RESEARC	02/11/25	1,521.00	1,521.00	ONLINE PD COURSES FOR 9 TEACHERS.
					1,521.00	1,521.00	
DETAILS FOR ACCOUNT: 11.0511.52213.860.0494.0000.000.500. STAFF REGISTRATION & TUITION							
25006331	001	015081	DEDRA A STAFFORD	02/18/25	1,600.00	1,600.00	TITLE ONE- NUTS AND BOTS CONFERNE
					1,600.00	1,600.00	

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DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

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DETAILS FOR ACCOUNT: 11.0511.52573.860.0494.0000.000.500. STAFF REGISTRATION & TUITION							
25006331	002	015081	DEDRA A STAFFORD	02/18/25	400.00	400.00	TITLE ONE -CONFERENCE NUTS AND BO
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0515.52213.337.0430.0000.000.740. OTH PROFESSIONAL SERVICES							
25006251	001	011200	HELLMAN, CHAN M	02/11/25	2,400.00	2,400.00	TWO HOURS WITH CHAN HELLMAN HOPE
					2,400.00	2,400.00	
DETAILS FOR ACCOUNT: 11.0532.51000.611.0429.0000.000.740. PAPER SUPPLIES							
25006225	001	013414	ODP BUSINESS SOLUTIONS LLC	02/10/25	200.00	200.00	PRINTER CARTRIDGES FOR FACILITIES
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.0532.51000.619.0429.0000.000.740. INSTR-GENERAL OFFICE SUPPLIES							
25006225	001	013414	ODP BUSINESS SOLUTIONS LLC	02/10/25	50.00	50.00	PRINTER CARTRIDGES FOR FACILITIES
					50.00	50.00	
DETAILS FOR ACCOUNT: 11.0541.52213.641.0000.0000.000.088. INST STAFF TRAIN-BOOKS							
25005999	001	500000	AMAZON.COM	02/03/25	235.00	235.00	PRINCIPLES OF ACTIONS: ENSURING M
					235.00	235.00	
DETAILS FOR ACCOUNT: 11.0541.52573.811.0429.0000.000.088. MEMBERSHIPS							
25006128	001	001816	NATIONAL STAFF DEVELOPMENT CO	02/06/25	1,608.00	1,608.00	LEARNING FORWARD DISTRICT MEMBERS
					1,608.00	1,608.00	
DETAILS FOR ACCOUNT: 11.0541.55500.860.0429.0000.000.050. STAFF REGISTRATION & TUITION							
25005994	001	010733	PROJECT LEAD THE WAY INC	02/03/25	1,200.00	1,200.00	REGISTRATION FOR VICTORY FAMILY S
25006309	001	015066	YALE UNIVERSITY	02/13/25	1,000.00	1,000.00	REGISTRATION FOR VICTORY FAMILY S
					2,200.00	2,200.00	
DETAILS FOR ACCOUNT: 11.0561.51000.581.0429.0000.000.155. IN DISTRICT TRAVEL							
25006222	001	014235	RENOVA, KATERI	02/10/25	150.00	150.00	IN-DISTRICT MILEAGE REIMBURSEMENT
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.0561.51000.619.0495.0000.000.092. GENERAL OFFICE SUPPLIES							
25006315	001	001225	WALMART STORES INC	02/13/25	300.00	300.00	SCHOOL SUPPLIES
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0561.52199.682.0429.0000.000.092. REFRESHMENTS/AWARDS/GIFTS							
25006136	001	002881	BOTHWELL-SAXTON RESTAURANTS L	02/06/25	600.00	600.00	UCO/INDIAN YOUTH DAY LUNCH
					600.00	600.00	
DETAILS FOR ACCOUNT: 11.0561.52199.811.0429.0000.000.092. MEMBERSHIPS							
25006139	001	015078	PRATT, LAUREN	02/06/25	103.00	103.00	AP EXAM REIMBURSEMENT FOR STUDENT
					103.00	103.00	
DETAILS FOR ACCOUNT: 11.0561.52213.641.0495.1050.000.092. BOOKS							
25006403	001	000556	CHICKASAW NATIONAL TRIBAL GOV	02/24/25	400.00	400.00	BOOKS FOR EVENTS
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0563.52199.682.0429.0000.000.092. REFRESHMENTS/AWARDS/GIFTS							
25006334	001	001232	SAM'S EAST INC	02/19/25	1,000.00	1,000.00	COLLEGE LINKS REFRESHMENTS
					1,000.00	1,000.00	

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DETAILS FOR ACCOUNT: 11.0572.51000.641.0410.1310.000.504. INSTRUCTIONAL-BOOKS							
25006357	001	500001	AMAZON MARKETPLACE	02/20/25	120.00	120.00	PURCHASE NOVELS FOR EL STUDENTS A
					120.00	120.00	
DETAILS FOR ACCOUNT: 11.0621.51000.581.0239.0000.000.107. IN DISTRICT TRAVEL							
25006033	001	014048	MOTLEY, AMBER	02/03/25	300.00	300.00	2024-2025 TRAVEL/INTERPRETER FOR
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0621.51000.581.0239.0000.000.705. IN DISTRICT TRAVEL							
25006293	001	014815	STASYSZEN, AMANDA	02/12/25	500.00	500.00	2024-2025 TRAVEL/TEACHER FOR THE
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0621.51000.653.0239.1050.000.160. TECH RELATED SUPPLIES							
25005978	001	500000	AMAZON.COM	02/03/25	588.00	588.00	(2) C PEN TEXT TO SPEECH READER P
					588.00	588.00	
DETAILS FOR ACCOUNT: 11.0621.52135.614.0239.0000.000.089. PT/OT-TEST SUPPLIES & MATERIAL							
25005974	001	000287	NCS PEARSON ASSESSMENTS	02/03/25	124.70	124.70	ITEM #58005 BOT-2 COMPLETE FORM R
25005974	002	000287	NCS PEARSON ASSESSMENTS	02/03/25	15.00	15.00	SHIPPING
					139.70	139.70	
DETAILS FOR ACCOUNT: 11.0621.52135.658.0239.0000.000.089. PT/OT-ADAPT (SPEC ED) EQUIP							
25005976	001	500000	AMAZON.COM	02/03/25	125.00	125.00	OT/PT CLASSROOM MATERIALS AND SUP
25006294	001	500000	AMAZON.COM	02/12/25	35.00	35.00	OT/PT MATERIALS AND SUPPLIES
25006598	001	500000	AMAZON.COM	02/28/25	50.00	50.00	OT/PT MATERIALS AND SUPPLIES
					210.00	210.00	
DETAILS FOR ACCOUNT: 11.0621.52140.614.0239.0000.000.089. PSYCH-TEST SUPPLIES & MATERIAL							
25005980	001	000287	NCS PEARSON ASSESSMENTS	02/03/25	20.60	20.60	#32431 KTEA-3 FORM B LEVEL 2 WRIT
25005980	002	000287	NCS PEARSON ASSESSMENTS	02/03/25	66.80	66.80	#32411 KTEA-3 FORM B RECORD FORMS
25005980	003	000287	NCS PEARSON ASSESSMENTS	02/03/25	91.10	91.10	#A103000064444 KBIT-2 REVISED REC
25005980	004	000287	NCS PEARSON ASSESSMENTS	02/03/25	20.60	20.60	#32432 KTEA3 FORM A LEVEL 3 WRITT
25005980	005	000287	NCS PEARSON ASSESSMENTS	02/03/25	20.00	20.00	SHIPPING & HANDLING
25006224	001	000287	NCS PEARSON ASSESSMENTS	02/10/25	75.90	75.90	WRAT5 -WIDE RANGE ACHIEVEMENT TES
					295.00	295.00	
DETAILS FOR ACCOUNT: 11.0621.52213.860.0239.0000.000.089. INST SF TRAIN-STAFF REG & TUIT							
25005918	001	700020	STATE OF OKLAHOMA	01/30/25	105.00	35.00	EMPLOYMENT CONSULTANT TRAINING AT
					105.00	35.00	
DETAILS FOR ACCOUNT: 11.0621.52330.432.0239.0000.000.089. TECHNOLOGY SERVICES							
25006032	001	001271	PHONAK LLC	02/03/25	169.00	169.00	ROGER TOUCHSCREEN MIC REPAIR SERI
25006032	002	001271	PHONAK LLC	02/03/25	19.99	19.99	SHIPPING & HANDLING
25006609	001	001271	PHONAK LLC	02/28/25	188.99	188.99	ROGER TOUCHSCREEN MIC REPAIR SERI
					377.98	377.98	
DETAILS FOR ACCOUNT: 11.0621.52330.653.0239.0000.000.089. ST FED REL-COMPUTERS							
25005920	001	500000	AMAZON.COM	01/30/25	100.00	100.00	LOGITECH WAVE KEYS MK670 COMB, WI
					100.00	100.00	

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## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0698.00000.056.0000.0000.000.000. MEDICAID AP LIABILITY							
25006231	001	730117	OKLAHOMA HEALTH CARE	02/10/25	10,000.00	10,000.00	MEDICAID REIMBURSEMENT
25006504	001	015096	PUBLIC CONSULTING GROUP	02/26/25	5,000.00	5,000.00	MEDICAID REIMBURSEMENT
					<b>15,000.00</b>	<b>15,000.00</b>	
DETAILS FOR ACCOUNT: 11.0776.52113.522.0000.0000.000.001. LIABILITY INSURANCE							
25006562	001	014958	NATIONAL COUNCIL FOR BEHAVIOR	02/27/25	1,500.00	1,500.00	HPSO LIABILITY INSURANCE FOR COUN
					<b>1,500.00</b>	<b>1,500.00</b>	
DETAILS FOR ACCOUNT: 11.0776.52113.641.0429.0000.000.050. BOOKS							
25006552	001	500000	AMAZON.COM	02/27/25	85.00	85.00	FAMILY-SCHOOL COLLABORATION MULTI
					<b>85.00</b>	<b>85.00</b>	
DETAILS FOR ACCOUNT: 11.0776.52113.651.0000.0000.000.050. APPLIANCES/FURN/FIXTURES							
25006636	001	500000	AMAZON.COM	03/03/25	200.00	200.00	SUPPLIES FOR LMHP BRIEN SIMS 2 JO
					<b>200.00</b>	<b>200.00</b>	
DETAILS FOR ACCOUNT: 11.0776.52113.653.0000.0000.000.050. TECH RELATED SUPPLIES							
25006616	001	500000	AMAZON.COM	02/28/25	30.00	30.00	TECH SUPPLIES-USB MAGNETIC CHARGI
					<b>30.00</b>	<b>30.00</b>	
DETAILS FOR ACCOUNT: 11.0776.52120.619.0000.0000.000.050. GENERAL OFFICE SUPPLIES							
25006332	001	500000	AMAZON.COM	02/19/25	600.00	600.00	SUPPLIES FOR LMHP BRIEN SIMS
25006358	001	500000	AMAZON.COM	02/20/25	650.00	650.00	SUPPLIES FOR LMHP ABBEY THOMPSON-
25006359	001	500000	AMAZON.COM	02/20/25	450.00	450.00	SUPPLIES FOR LMHP NAYMA MENDIETA
25006378	001	500000	AMAZON.COM	02/21/25	300.00	300.00	General Supplies for Lori Holling
					<b>2,000.00</b>	<b>2,000.00</b>	
DETAILS FOR ACCOUNT: 11.0776.52212.581.0000.0000.000.050. IN DISTRICT TRAVEL							
25006308	001	005985	WHITTLE, ELIZABETH	02/13/25	1,000.00	1,000.00	BETH'S MILEAGE
25006330	001	006942	HOLLINGSWORTH, LORI	02/13/25	1,000.00	1,000.00	MILEAGE FOR LORI HOLLINGSWORTH FE
25006342	001	015086	MURPHY, HEATHER	02/19/25	1,000.00	1,000.00	MILEAGE FOR HEATHER MURPHY JAN -M
25006343	001	015087	SIMS, BRIEN	02/19/25	1,000.00	1,000.00	MILEAGE FOR BRIEN SIMS JAN-MAY
25006344	001	015088	MENDIETA, NAYMA	02/19/25	1,000.00	1,000.00	MILEAGE FOR NAYMA MENDIETA JAN-MA
25006345	001	015089	FOSTER, ABBEY THOMPSON	02/19/25	1,000.00	1,000.00	MILEAGE FOR ABBEY THOMPSON-FOSTER
					<b>6,000.00</b>	<b>6,000.00</b>	
DETAILS FOR ACCOUNT: 11.0776.52573.860.0000.0000.000.050. STAFF REGISTRATION & TUITION							
25006551	001	000256	HEALTHCARE PROVIDERS SERVICE	02/27/25	500.00	500.00	CHILDREN'S BEHAVIORAL HEALTH CONF
					<b>500.00</b>	<b>500.00</b>	
DETAILS FOR ACCOUNT: 11.1137.52620.346.0000.0000.000.050. TECHNOLOGY RELATED TECHNICAL S							
25006053	001	001055	SOBEL PIANO SERVICE	02/05/25	189.00	189.00	NOCPA RENTAL SERVICE - PIANO TECH
					<b>189.00</b>	<b>189.00</b>	
DETAILS FOR ACCOUNT: 11.1153.51000.681.0100.1050.000.130. COCURRICULAR SUPPLIES							
25006180	001	004065	VEX ROBOTICS INC	02/07/25	9,847.00	9,847.00	COX CHARITIES - 228-8205 - VEX IQ
					<b>9,847.00</b>	<b>9,847.00</b>	
DETAILS FOR ACCOUNT: 11.1160.51000.619.0100.1050.000.125. GENERAL OFFICE SUPPLIES							
25006119	001	500001	AMAZON MARKETPLACE	02/06/25	850.00	850.00	SIGNS, TAPE, LAMINATING SHEETS, S
					<b>850.00</b>	<b>850.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.1169.52199.619.0129.2500.000.001. GENERAL OFFICE SUPPLIES							
25006171	001	500000	AMAZON.COM	02/07/25	670.00	670.00	(2) DUCT TAPE (12-PK), (2) CLEAR
					670.00	670.00	
DETAILS FOR ACCOUNT: 11.1169.52199.653.0129.2500.000.001. TECH RELATED SUPPLIES							
25006196	001	013961	LONG YU	02/10/25	400.00	400.00	11 REFILL ROLLS AND 12 ROLLS WITH
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.1169.52199.681.0129.2500.000.001. COCURRICULAR SUPPLIES							
25006279	001	500000	AMAZON.COM	02/12/25	400.00	400.00	(30) PILOT LOG BOOK BY XAVIAR BOY
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.1169.52199.682.0129.2500.000.001. REFRESHMENTS/AWARDS/GIFTS							
25006368	001	000283	HEYDAY ENTERTAINMENT LLC	02/20/25	100.00	100.00	CAP (CIVIL AIR PATROL) STUDENTS P
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.1169.52199.683.0129.2500.000.001. EXTRA CURRICULAR SUPPLIES							
25005898	001	001653	ULINE INC	01/30/25	1,700.00	1,700.00	H-9897BL MOBILE CLEAR-VIEW BIN CA
25005898	002	001653	ULINE INC	01/30/25	170.83	170.83	DELIVERY BY MOTOR FREIGHT - SAIA
25006030	001	015063	SNAP-ON INCORPORATED	02/03/25	5,191.69	5,191.69	KRA5311FPC 11-DRAWER ROLLING CABI
25006170	001	500000	AMAZON.COM	02/07/25	215.00	215.00	CITYLIFE 8-PK 3.2 QT STORAGE BINS
25006172	001	500000	AMAZON.COM	02/07/25	660.00	660.00	MINI DIGITAL THERMOMETER (12-PK),
25006233	001	015031	CLEVELAND LLC	02/10/25	1,190.35	1,190.35	8 THIN-NOSE PNEUMATIC YOKES NEEDE
25006318	001	014624	VANGUARD INDUSTRIES EAST INC	02/13/25	575.00	575.00	CIVIL AIR PATROL (CAP) VARIOUS PA
					9,702.87	9,702.87	
DETAILS FOR ACCOUNT: 11.1169.52560.651.0129.2500.000.001. APPLIANCES/FURN/FIXTURES							
25006245	001	500000	AMAZON.COM	02/10/25	950.00	950.00	FELLOWES AUTOMAX 200C CROSS-CUT O
					950.00	950.00	
DETAILS FOR ACCOUNT: 11.1169.52573.860.0129.2500.000.001. STAFF REGISTRATION & TUITION							
25005912	001	001325	CCOSA	01/30/25	550.00	550.00	REGISTRATION FOR TERRY ADAMS TO A
					550.00	550.00	
DETAILS FOR ACCOUNT: 11.1173.52573.860.0000.0000.000.001. STAFF REGISTRATION & TUITION							
25006632	001	000358	ASCD	02/28/25	595.00	595.00	ASCD CONFERENCE FEE FOR HOLLY MCK
					595.00	595.00	
DETAILS FOR ACCOUNT: 11.1179.51000.681.0100.0000.000.107. COCURRICULAR SUPPLIES							
25006399	001	500000	AMAZON.COM	02/24/25	212.00	212.00	STEAM TANK SUPPLIES - FILAMENT, H
					212.00	212.00	
DETAILS FOR ACCOUNT: 11.1179.51000.681.0100.0000.000.110. COCURRICULAR SUPPLIES							
25006205	001	012200	JP MORGAN CHASE BANK NA	02/10/25	300.00	300.00	STEMTANK SUPPLIES FOR GRC CLASS
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.1179.51000.681.0100.0000.000.115. COCURRICULAR SUPPLIES							
25005967	001	500001	AMAZON MARKETPLACE	02/03/25	93.50	93.50	JACKSON - STEM TANK - 3D TPU FILA
25006031	001	500000	AMAZON.COM	02/03/25	25.00	25.00	JACKSON - STEM TANK - GLUE
					118.50	118.50	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 11.1179.51000.681.0100.0000.000.122. COCURRICULAR SUPPLIES							
25006298	001	012200	JP MORGAN CHASE BANK NA	02/12/25	40.00	40.00	2 PACKS OF 4 STETHOSCOPES
					40.00	40.00	
DETAILS FOR ACCOUNT: 11.1179.51000.681.0100.0000.000.130. COCURRICULAR SUPPLIES							
25006380	001	500000	AMAZON.COM	02/21/25	60.00	60.00	STEM TANK - P. MORGAN - CORDLESS
					60.00	60.00	
DETAILS FOR ACCOUNT: 11.1179.51000.681.0100.0000.000.140. COCURRICULAR SUPPLIES							
25006346	001	500001	AMAZON MARKETPLACE	02/19/25	300.00	300.00	STEM BUDGET FOR SUPPLIES FOR GIFT
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.1179.51000.681.0100.0000.000.150. COCURRICULAR SUPPLIES							
25006089	001	012200	JP MORGAN CHASE BANK NA	02/05/25	300.00	300.00	STEM TANK
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.1179.51000.681.0100.0000.000.501. COCURRICULAR SUPPLIES							
25006040	001	012200	JP MORGAN CHASE BANK NA	02/05/25	300.00	300.00	STEM TANK CHALLENGE FUNDS
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.1180.52670.739.0000.0000.000.710. SECURITY EQUIPMENT							
25006015	001	006168	DIGI SECURITY SYSTEMS LLC	02/03/25	8,360.06	8,360.06	ACCESS CONTROL DOORS INSTALLED IN
					8,360.06	8,360.06	
DETAILS FOR ACCOUNT: 11.1188.51000.619.0100.1050.000.050. GENERAL OFFICE SUPPLIES							
25006110	001	000389	OFFICE DEPOT	02/05/25	150.00	150.00	SAM LAB BINDERS for print job
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.1999.51000.611.0100.0000.000.504. PAPER SUPPLIES							
25006084	001	500000	AMAZON.COM	02/05/25	60.00	60.00	POSTER BOARD
					60.00	60.00	
DETAILS FOR ACCOUNT: 11.1999.51000.611.0100.1050.000.125. PAPER SUPPLIES							
25006201	001	500001	AMAZON MARKETPLACE	02/10/25	50.00	50.00	SUPER STICKY EASEL PADS
					50.00	50.00	
DETAILS FOR ACCOUNT: 11.1999.51000.619.0100.1050.000.125. GENERAL OFFICE SUPPLIES							
25006107	001	500001	AMAZON MARKETPLACE	02/05/25	20.00	20.00	FIDGET KEY CHAINS AND SHEET PROTE
25006249	001	500001	AMAZON MARKETPLACE	02/11/25	50.00	50.00	UMBRELLA, PENCILS, WET WIPES
					70.00	70.00	
DETAILS FOR ACCOUNT: 11.1999.51000.619.0100.1050.000.145. GENERAL OFFICE SUPPLIES							
25006347	001	500001	AMAZON MARKETPLACE	02/19/25	342.69	342.69	ENVELOPES 7.5 X 10.5 ENVELOPES 6
					342.69	342.69	
DETAILS FOR ACCOUNT: 11.1999.51000.652.0100.1050.000.145. AUDIOVISUAL							
25006348	001	500001	AMAZON MARKETPLACE	02/19/25	71.04	71.04	10 pk HEADPHONES
					71.04	71.04	
DETAILS FOR ACCOUNT: 11.1999.51000.653.0100.1050.000.125. TECH RELATED SUPPLIES							
25006192	001	500001	AMAZON MARKETPLACE	02/10/25	40.00	40.00	WIRELESS MOUSE
					40.00	40.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.145. COCURRICULAR SUPPLIES							
25006241	001	500001	AMAZON MARKETPLACE	02/10/25	40.00	40.00	MAGNETIC WONDER TILES
					40.00	40.00	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.705. COCURRICULAR SUPPLIES							
25006257	001	500000	AMAZON.COM	02/12/25	161.54	161.54	1 WHITE BOARD FOR TEACHER TO USE
					161.54	161.54	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0251.1050.000.120. COCURRICULAR SUPPLIES							
25006255	001	710012	OKLAHOMA STATE UNIVERSITY - CL	02/12/25	10.00	10.00	2 DOZEN EGGS FOR INCUBATOR @ 5.00
					10.00	10.00	
DETAILS FOR ACCOUNT: 11.2020.51000.619.0251.1050.000.115. GENERAL OFFICE SUPPLIES							
25005972	001	500000	AMAZON.COM	02/03/25	75.00	75.00	NEWSPRINT PACKING PAPER SHEETS (2
					75.00	75.00	
DETAILS FOR ACCOUNT: 11.2020.51000.653.0251.2250.000.112. TECH RELATED SUPPLIES							
25006515	001	013961	LONG YU	02/27/25	603.99	603.99	BAMBU LAB A1 3D PRINTER THAT INCL
					603.99	603.99	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.1130.000.115. COCURRICULAR SUPPLIES							
25005973	001	500000	AMAZON.COM	02/03/25	210.00	210.00	JIGSAW PUZZLE TABLE, RAVENSBURGER
					210.00	210.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.1173.000.115. COCURRICULAR SUPPLIES							
25005977	001	500000	AMAZON.COM	02/03/25	240.00	240.00	TEMPERA PAINT SET (6 COLORS); LOO
					240.00	240.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2250.000.107. COCURRICULAR SUPPLIES							
25005878	001	014247	PRIME EDUCATIONAL PRODUCTS LL	01/29/25	154.00	154.00	(2) #199045 BEEBOTS GENERAL MAT,
					154.00	154.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2250.000.115. COCURRICULAR SUPPLIES							
25005975	001	500000	AMAZON.COM	02/03/25	244.27	244.27	(2) STEM BUILDING BLOCKS SET FOR
					244.27	244.27	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2250.000.125. COCURRICULAR SUPPLIES							
25006109	001	500000	AMAZON.COM	02/05/25	70.00	70.00	NATIONAL GEOGRAPHIC ROCK TUMBLER
					70.00	70.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2250.000.165. COCURRICULAR SUPPLIES							
25005986	001	001225	WALMART STORES INC	02/03/25	744.26	744.26	ZIPLOC GALLON, VHBW USB CHARGER B
					744.26	744.26	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2250.000.504. COCURRICULAR SUPPLIES							
25005876	001	000367	KISS INSTITUTE FOR PRACTICAL	01/29/25	950.00	950.00	BOTBALL KIT FOR WHITTIER
					950.00	950.00	
DETAILS FOR ACCOUNT: 11.2020.51000.811.0251.2250.000.502. MEMBERSHIPS							
25006521	001	730092	UNIVERSITY OF OKLAHOMA	02/27/25	250.00	250.00	REGISTRATION TO SPRING 2024 "OU E
					250.00	250.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

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DETAILS FOR ACCOUNT: 11.2020.51000.811.0251.2300.000.500. MEMBERSHIPS							
25006602	001	008295	YOUNG MEN'S CHRISTIAN ASSOCIA	02/28/25	175.00	175.00	IRVING MIDDLE SCHOOL STUDENT REGI
					175.00	175.00	
DETAILS FOR ACCOUNT: 11.2020.52199.682.0251.0000.000.122. REFRESHMENTS/AWARDS/GIFTS							
25005970	001	500001	AMAZON MARKETPLACE	02/03/25	30.00	30.00	SPELLING BEE PARTICIPANT RIBBONS
					30.00	30.00	
DETAILS FOR ACCOUNT: 11.2020.52199.683.0251.0000.000.107. EXTRA CURRICULAR SUPPLIES							
25005879	001	014550	BROWN DOG GADGETS	01/29/25	282.00	282.00	ATTACHED LIST OF ITEMS ON ESTIMAT
					282.00	282.00	
DETAILS FOR ACCOUNT: 11.2020.52199.683.0251.0000.000.115. EXTRA CURRICULAR SUPPLIES							
25005979	001	500001	AMAZON MARKETPLACE	02/03/25	75.00	75.00	BRINSEA ECOGLOW BROODER PLATE FOR
					75.00	75.00	
DETAILS FOR ACCOUNT: 11.2020.52199.683.0251.0000.000.155. EXTRA CURRICULAR SUPPLIES							
25006317	001	001225	WALMART STORES INC	02/13/25	20.00	20.00	1.5" FIXED EYE PULLEY, (4) WOOD D
					20.00	20.00	
DETAILS FOR ACCOUNT: 11.2020.52199.683.0251.0000.000.500. EXTRA CURRICULAR SUPPLIES							
25006299	001	001225	WALMART STORES INC	02/12/25	175.00	175.00	SUPPLIES NEEDED FOR STEAM NIGHT (
					175.00	175.00	
DETAILS FOR ACCOUNT: 11.2020.52199.683.0251.0000.000.504. EXTRA CURRICULAR SUPPLIES							
25005877	001	000371	LOWE'S HOME CENTERS INC	01/29/25	100.00	100.00	TRACY GIBSON TO PURCHASE MATERIAL
25006114	001	500000	AMAZON.COM	02/05/25	50.00	50.00	TEE 3-WAY PVC PIPE FITTINGS (16 P
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.2020.52212.641.0251.0000.000.155. BOOKS							
25006316	001	500000	AMAZON.COM	02/13/25	30.00	30.00	THE WHATIFS BY EMILY KILGORE AND
					30.00	30.00	
DETAILS FOR ACCOUNT: 11.2020.52212.641.0251.0000.000.500. BOOKS							
25006215	001	500000	AMAZON.COM	02/10/25	90.00	90.00	HAPPINESS, NATURE, SQUIRREL, SHAK
					90.00	90.00	
<b>TOTALS FOR FUND: 11 GENERAL FUND</b>					<b>352,067.54</b>	<b>351,533.68</b>	

DETAILS FOR ACCOUNT: 22.0000.53120.651.0700.0000.000.055. APPLIANCES/FURN/FIXTURES							
25005929	001	003891	OSWALT EQUIPMENT COMPANY	01/30/25	3,008.05	3,008.05	SERVING COUNTER FOR TRUMAN PRIMAR
					3,008.05	3,008.05	
DETAILS FOR ACCOUNT: 22.0000.53120.651.0700.0000.000.504. APPLIANCES							
25006491	001	003891	OSWALT EQUIPMENT COMPANY	02/26/25	106.89	106.89	SNEEZE GUARD GLASS REPLACEMENT FO
					106.89	106.89	
DETAILS FOR ACCOUNT: 22.0000.53120.731.0700.0000.000.055. APPLIANCES/FURNITURE/FIXTURES							
25006490	001	003891	OSWALT EQUIPMENT COMPANY	02/26/25	35,086.21	35,086.21	BLAST CHILLER FOR CN. ATTN: LAUR
					35,086.21	35,086.21	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 22.0000.53140.651.0700.0000.000.055. APPLIANCES/FURN/FIXTURES							
25005890	001	000300	BEST BUY STORES LP	01/30/25	369.99	369.99	TV FOR CENTRAL KITCHEN TRAINING M
					369.99	369.99	
DETAILS FOR ACCOUNT: 22.0385.53190.673.0700.0000.000.055. PORTABLE DEVICES							
25006253	001	007747	SCHOOL SAFE ID LLC	02/12/25	1,950.00	1,950.00	SCHOOL SAFE ID PRINTER FOR CHILD
					1,950.00	1,950.00	
<b>TOTALS FOR FUND: 22 CHILD NUTRITION FUND</b>					<b>40,521.14</b>	<b>40,521.14</b>	
DETAILS FOR ACCOUNT: 30.0276.54720.653.0000.0000.000.090. TECH RELATED SUPPLIES							
25006047	001	002365	BMI SUPPLY	02/05/25	382.19	382.19	1-SLEEVE GAUGE 7/32"-5/16" #GA-2P
25006047	002	002365	BMI SUPPLY	02/05/25	23.50	23.50	SHIPPING
					405.69	405.69	
DETAILS FOR ACCOUNT: 30.0276.54720.739.0000.0000.000.096. SECURITY EQUIPMENT							
25005998	002	006168	DIGI SECURITY SYSTEMS LLC	02/03/25	2,119.00	2,119.00	INSTALLATION TECH, INSTALLATION S
					2,119.00	2,119.00	
<b>TOTALS FOR FUND: 30 BOND FUND-REC'D 2020</b>					<b>2,524.69</b>	<b>2,524.69</b>	
DETAILS FOR ACCOUNT: 31.0137.52580.653.0000.0000.000.002. TECH RELATED SUPPLIES							
25006100	001	011640	INCIDENT IQ LLC	02/05/25	2,468.91	2,468.91	INCIDENT IQ FORMS MANAGER FOR IT
					2,468.91	2,468.91	
DETAILS FOR ACCOUNT: 31.0137.52580.673.0000.0000.000.002. PORTABLE DEVICES							
25006099	001	000743	DELL COMPUTER CORP	02/05/25	1,767.98	1,767.98	1-DELL LATITUDE 7650 COMPUTER 1-D
25006354	001	015050	RESULTS COMPUTER INC	02/19/25	1,260.00	1,260.00	21-HP 11A G8 EE 60/EA CHROMEBOOKS
					3,027.98	3,027.98	
DETAILS FOR ACCOUNT: 31.0137.54720.452.0000.0000.000.096. ELECTRICAL SYSTEMS SERVICES							
25005993	002	006168	DIGI SECURITY SYSTEMS LLC	02/03/25	3,554.00	3,554.00	INSTALLATION SERVICES-SENIOR TEC
					3,554.00	3,554.00	
DETAILS FOR ACCOUNT: 31.0137.54720.652.0000.0000.000.050. AUDIOVISUAL							
25006353	001	007699	M&A TECHNOLOGY INC	02/19/25	2,624.75	2,624.75	5-VIEWSONIC PS502X 4000 LUMENS XG
					2,624.75	2,624.75	
DETAILS FOR ACCOUNT: 31.0137.54720.739.0000.0000.000.096. SECURITY EQUIPMENT							
25005993	001	006168	DIGI SECURITY SYSTEMS LLC	02/03/25	5,989.12	5,989.12	AMC HEAD END-2 DOOR DUAL VOLTAGE
25005993	003	006168	DIGI SECURITY SYSTEMS LLC	02/03/25	41.67	41.67	SHIPPING
					6,030.79	6,030.79	
DETAILS FOR ACCOUNT: 31.0283.52220.641.0000.0000.000.092. BOOKS							
25006445	001	011562	FIRST BOOK	02/25/25	500.00	500.00	BOOKS FOR NPS LIBRARIES
					500.00	500.00	
<b>TOTALS FOR FUND: 31 BOND FUND-REC'D 2021</b>					<b>18,206.43</b>	<b>18,206.43</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 32.0137.52580.673.0000.0000.000.002. PORTABLE DEVICES							
25006190	001	015050	RESULTS COMPUTER INC	02/10/25	575.00	575.00	5-HP 11A G6 EE COMPUTERS \$115/EA
					<b>575.00</b>	<b>575.00</b>	
DETAILS FOR ACCOUNT: 32.0137.54720.739.0000.0000.000.096. SECURITY EQUIPMENT							
25005998	002	006168	DIGI SECURITY SYSTEMS LLC	02/03/25	812.10	812.10	INSTALLATION TECH, INSTALLATION S
25005998	003	006168	DIGI SECURITY SYSTEMS LLC	02/03/25	91.67	91.67	SHIPPING
25005998	004	006168	DIGI SECURITY SYSTEMS LLC	02/03/25	198.00	198.00	MONITORING SERVICES JAN-JUN
					<b>1,101.77</b>	<b>1,101.77</b>	
<b>TOTALS FOR FUND: 32 BOND FUND-REC'D 2022</b>					<b>1,676.77</b>	<b>1,676.77</b>	
DETAILS FOR ACCOUNT: 34.0133.52620.550.0000.0000.000.115. PRINTING & BINDING							
25006488	001	004482	WALKER COMPANIES	02/26/25	9,880.00	9,880.00	WRAP ACOUSTIC PANELS JACKSON
					<b>9,880.00</b>	<b>9,880.00</b>	
DETAILS FOR ACCOUNT: 34.0133.52620.550.0000.0000.000.120. PRINTING & BINDING							
25006633	001	004482	WALKER COMPANIES	03/03/25	3,945.98	3,945.98	WALL WRAPS JEFFERSON
					<b>3,945.98</b>	<b>3,945.98</b>	
DETAILS FOR ACCOUNT: 34.0133.54720.456.0000.0000.000.099. PAINTING AND GLAZING SERVICES							
25006125	001	014130	ADVANCED COMMERCIAL PAINTING	02/06/25	6,963.00	6,963.00	ADDITIONAL PAINT CAL REF PO 24008
					<b>6,963.00</b>	<b>6,963.00</b>	
DETAILS FOR ACCOUNT: 34.0137.52580.673.0000.0000.000.090. PORTABLE DEVICES							
25006048	001	500000	AMAZON.COM	02/05/25	700.00	700.00	LG 32 INCH 4K UHD MONITOR, ANGEL
					<b>700.00</b>	<b>700.00</b>	
DETAILS FOR ACCOUNT: 34.0137.52580.673.0000.0000.000.710. PORTABLE DEVICES							
25005995	001	000824	APPLE INC	02/03/25	1,302.00	1,302.00	1-MAC MINI: APPLE M4 CHIP WITH 10
					<b>1,302.00</b>	<b>1,302.00</b>	
DETAILS FOR ACCOUNT: 34.0239.54300.716.0000.0000.000.099. PLAYGROUND IMPROVEMENTS							
70250044	001	000276	PLAYCORE WISCONSIN INC	02/05/25	210,873.58	210,873.58	Playground installation at childc
					<b>210,873.58</b>	<b>210,873.58</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.107. BOOKS							
25006457	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	4,035.00	4,035.00	BOOKS FOR LAKEVIEW LIBRARY
					<b>4,035.00</b>	<b>4,035.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.110. BOOKS							
25006275	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/12/25	1,500.00	1,500.00	BOOKS FOR ADAMS LIBRARY
					<b>1,500.00</b>	<b>1,500.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.112. BOOKS							
25005964	001	002798	GARRETT OPERATING COMPANY LLC	02/03/25	1,177.00	1,177.00	BOOKS FOR CLEVELAND LIBRARY
25006464	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	1,101.00	1,101.00	BOOKS FOR CLEVELAND LIBRARY - SEQU
					<b>2,278.00</b>	<b>2,278.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.115. BOOKS							
25006451	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	4,564.00	4,564.00	BOOKS FOR JACKSON LIBRARY
25006452	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/25/25	464.00	464.00	BOOKS FOR JACKSON LIBRARY
					<b>5,028.00</b>	<b>5,028.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.122. BOOKS							
25005963	001	002798	GARRETT OPERATING COMPANY LLC	02/03/25	2,000.00	2,000.00	BOOKS FOR KENNEDY LIBRARY
25006454	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	2,500.00	2,500.00	BOOKS FOR KENNEDY LIBRARY
					<b>4,500.00</b>	<b>4,500.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.125. BOOKS							
25006267	001	000259	HERTZBERG-NEW METHOD INC -	02/12/25	627.00	627.00	BOOKS FOR LINCOLN LIBRARY - GN
25006268	001	000259	HERTZBERG-NEW METHOD INC -	02/12/25	611.00	611.00	BOOKS FOR LINCOLN LIBRARY - NF/BI
25006269	001	000259	HERTZBERG-NEW METHOD INC -	02/12/25	609.00	609.00	BOOKS FOR LINCOLN LIBRARY - EARLY
25006270	001	000259	HERTZBERG-NEW METHOD INC -	02/12/25	627.00	627.00	BOOKS FOR LINCOLN LIBRARY - EVERY
25006271	001	000259	HERTZBERG-NEW METHOD INC -	02/12/25	611.00	611.00	BOOKS FOR LINCOLN LIBRARY - MIDL
25006465	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	650.00	650.00	BOOKS FOR LINCOLN LIBRARY - SEQUO
					<b>3,735.00</b>	<b>3,735.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.130. BOOKS							
25006460	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	5,000.00	5,000.00	BOOKS FOR MADISON LIBRARY
					<b>5,000.00</b>	<b>5,000.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.135. BOOKS							
25006265	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/12/25	4,000.00	4,000.00	BOOKS FOR MCKINLEY LIBRARY
					<b>4,000.00</b>	<b>4,000.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.145. BOOKS							
25006446	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	1,000.00	1,000.00	BOOKS FOR WILSON LIBRARY - E LIST
25006447	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	1,000.00	1,000.00	BOOKS FOR WILSON LIBRARY - EC LIS
25006448	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	897.00	897.00	BOOKS FOR WILSON LIBRARY - GN
25006449	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	434.00	434.00	BOOKS FOR WILSON LIBRARY - NF LIS
25006453	001	002798	GARRETT OPERATING COMPANY LLC	02/25/25	670.00	670.00	BOOKS FOR WILSON LIBRARY
					<b>4,001.00</b>	<b>4,001.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.151. BOOKS							
25006462	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	4,700.00	4,700.00	BOOKS FOR REAGAN LIBRARY
					<b>4,700.00</b>	<b>4,700.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.155. BOOKS							
25005937	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/03/25	5,000.00	5,000.00	BOOKS FOR TRUMAN LIBRARY
					<b>5,000.00</b>	<b>5,000.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.165. BOOKS							
25006442	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/25/25	5,000.00	5,000.00	BOOKS FOR TRUMAN PRIMARY LIBRARY
					<b>5,000.00</b>	<b>5,000.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.170. BOOKS							
25006458	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	1,950.00	1,950.00	BOOKS FOR DIMENSIONS ELEMENTARY L
					<b>1,950.00</b>	<b>1,950.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.500. BOOKS							
25006272	001	000259	HERTZBERG-NEW METHOD INC -	02/12/25	3,630.00	3,630.00	BOOKS FOR IRVING LIBRARY
25006444	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/25/25	1,370.00	1,370.00	BOOKS FOR IRVING LIBRARY
					<b>5,000.00</b>	<b>5,000.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.501. BOOKS							
25006273	001	000259	HERTZBERG-NEW METHOD INC -	02/12/25	5,000.00	5,000.00	BOOKS FOR ALCOTT LIBRARY
25006274	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/12/25	500.00	500.00	BOOKS FOR ALCOTT LIBRARY
					<b>5,500.00</b>	<b>5,500.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.502. BOOKS							
25006455	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/25/25	1,041.00	1,041.00	BOOKS FOR LONGFELLOW LIBRARY
25006456	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	1,061.00	1,061.00	BOOKS FOR LONGFELLOW LIBRARY
					<b>2,102.00</b>	<b>2,102.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.504. BOOKS							
25006259	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/12/25	429.00	429.00	BOOKS FOR WHITTIER LIBRARY
25006260	001	000259	HERTZBERG-NEW METHOD INC -	02/12/25	3,000.00	3,000.00	BOOKS FOR WHITTIER LIBRARY - FICT
25006261	001	000259	HERTZBERG-NEW METHOD INC -	02/12/25	2,600.00	2,600.00	BOOKS FOR WHITTIER LIBRARY - GN L
25006262	001	000259	HERTZBERG-NEW METHOD INC -	02/12/25	1,200.00	1,200.00	BOOKS FOR WHITTIER LIBRARY - NF L
25006439	001	000259	HERTZBERG-NEW METHOD INC -	02/25/25	480.00	480.00	BOOKS FOR WHITTIER LIBRARY
					<b>7,709.00</b>	<b>7,709.00</b>	
DETAILS FOR ACCOUNT: 34.0283.52220.641.0000.0000.000.710. BOOKS							
25006441	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/25/25	2,300.00	2,300.00	BOOKS FOR NNHS LIBRARY SPRING LIS
					<b>2,300.00</b>	<b>2,300.00</b>	
DETAILS FOR ACCOUNT: 34.0284.51000.681.0100.3300.000.710. COCURRICULAR SUPPLIES							
25005895	001	001269	BSN SPORTS	01/30/25	630.00	630.00	BISON PRO TECH BREAKAWAY GOAL
25005895	002	001269	BSN SPORTS	01/30/25	45.00	45.00	SHIPPING
					<b>675.00</b>	<b>675.00</b>	
DETAILS FOR ACCOUNT: 34.0285.51000.655.0100.0000.000.115. INSTRUMENTS							
25006087	001	004842	GUITAR CENTER STORES INC	02/05/25	700.00	700.00	williams Rhapsody III Digital Pia
					<b>700.00</b>	<b>700.00</b>	
<b>TOTALS FOR FUND: 34 BOND FUND-REC'D 2024</b>					<b>308,377.56</b>	<b>308,377.56</b>	
DETAILS FOR ACCOUNT: 35.0179.54700.459.0000.0000.000.502. OTHER CONSTRUCTION SERVICES							
25006355	001	011277	MANHATTAN CONSTRUCTION COMPAN	02/19/25	742,370.00	738,658.00	LONGFELLOW MS RENOVATIONS PROJECT
					<b>742,370.00</b>	<b>738,658.00</b>	
DETAILS FOR ACCOUNT: 35.0239.54300.716.0000.0000.000.099. PLAYGROUND IMPROVEMENTS							
70250044	001	000276	PLAYCORE WISCONSIN INC	02/05/25	10,943.58	10,943.58	Playground installation at childc
					<b>10,943.58</b>	<b>10,943.58</b>	
<b>TOTALS FOR FUND: 35 BOND FUND-REC'D 2025</b>					<b>753,313.58</b>	<b>749,601.58</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 39.0137.54720.653.0000.0000.000.002. TECH RELATED SUPPLIES							
25006034	001	001423	GRAYBAR ELECTRIC COMPANY INC	02/05/25	7,895.40	7,895.40	6 EA COMMSCOPE #760244782 DOUBLE
					7,895.40	7,895.40	
DETAILS FOR ACCOUNT: 39.0137.54720.739.0000.0000.000.096. SECURITY EQUIPMENT							
25005998	001	006168	DIGI SECURITY SYSTEMS LLC	02/03/25	12,940.11	12,940.11	ACM HEAD END - 4 DOOR - NETWORKED
25005998	002	006168	DIGI SECURITY SYSTEMS LLC	02/03/25	8,728.90	8,728.90	INSTALLATION TECH, INSTALLATION S
					21,669.01	21,669.01	
<b>TOTALS FOR FUND: 39 BOND FUND-REC'D 2019</b>					<b>29,564.41</b>	<b>29,564.41</b>	

DETAILS FOR ACCOUNT: 61.0801.51000.345.0800.3300.000.705. INSTR-OTH COMP EVENTS OFFICIAL							
25006433	001	001680	STEVENSON, MICHAEL	02/25/25	100.00	100.00	ASSIGNER FOR 9TH GRADE AND JV FOO
					100.00	100.00	

DETAILS FOR ACCOUNT: 61.0801.51000.681.0100.3330.000.710. INSTR-COCURRICULAR SUPPLIES							
25006410	001	001269	BSN SPORTS	02/24/25	2,791.00	2,791.00	WILSON GST GAME BALL STAMPED
25006590	001	500001	AMAZON MARKETPLACE	02/28/25	3,741.52	3,741.52	6 WEIGHT BARS, 17 45LB WEIGHTS, 6
					6,532.52	6,532.52	

DETAILS FOR ACCOUNT: 61.0802.51000.343.0100.3330.000.705. INSTR-GAME OFFICIALS SERVICES							
25006479	001	001823	GAME OFFICIALS FOR BLANKET EN	02/25/25	90.00	90.00	VARSITY BASKETBALL (BOYS & GIRLS)
25006559	001	001823	GAME OFFICIALS FOR BLANKET EN	02/27/25	90.00	90.00	VARSITY BASKETBALL (BOYS & GIRLS)
25006560	001	001823	GAME OFFICIALS FOR BLANKET EN	02/27/25	90.00	90.00	VARSITY BASKETBALL (BOYS & GIRLS)
25006561	001	001823	GAME OFFICIALS FOR BLANKET EN	02/27/25	90.00	90.00	VARSITY BASKETBALL (BOYS & GIRLS)
					360.00	360.00	

DETAILS FOR ACCOUNT: 61.0802.51000.343.0100.3330.000.710. INSTR-GAME OFFICIALS SERVICES							
25006212	001	015104	BOYCE, RONNIE	02/10/25	160.00	160.00	BASKETBALL OFFICIAL 2/14
					160.00	160.00	

DETAILS FOR ACCOUNT: 61.0802.52199.343.0800.3330.000.501. GAME OFFICIALS SERVICES							
25006073	001	001823	GAME OFFICIALS FOR BLANKET EN	02/05/25	90.00	90.00	BASKETBALL REFEREE 2 GAMES @ \$45
25006145	001	001823	GAME OFFICIALS FOR BLANKET EN	02/06/25	90.00	90.00	BASKETBALL REFEREE 2 GAMES @ \$45
25006146	001	001823	GAME OFFICIALS FOR BLANKET EN	02/06/25	90.00	90.00	BASKETBALL REFEREE 2 GAMES @ \$45
25006147	001	001823	GAME OFFICIALS FOR BLANKET EN	02/06/25	90.00	90.00	BASKETBALL REFEREE 2 GAMES @ \$45
25006148	001	001823	GAME OFFICIALS FOR BLANKET EN	02/06/25	90.00	90.00	BASKETBALL REFEREE 2 GAMES @ \$45
25006149	001	001823	GAME OFFICIALS FOR BLANKET EN	02/06/25	90.00	90.00	BASKETBALL REFEREE 2 GAMES @ \$45
25006150	001	001823	GAME OFFICIALS FOR BLANKET EN	02/06/25	90.00	90.00	BASKETBALL REFEREE 2 GAMES @ \$45
25006151	001	001823	GAME OFFICIALS FOR BLANKET EN	02/06/25	90.00	90.00	BASKETBALL REFEREE 2 GAMES @ \$45
25006152	001	001823	GAME OFFICIALS FOR BLANKET EN	02/06/25	90.00	90.00	BASKETBALL REFEREE 2 GAMES @ \$45
25006153	001	001823	GAME OFFICIALS FOR BLANKET EN	02/06/25	90.00	90.00	BASKETBALL REFEREE 2 GAMES @ \$45
25006468	001	001148	WINSCHER, JUSTIN	02/25/25	275.00	275.00	24/25 BASKETBALL SEASON
					1,175.00	1,175.00	

DETAILS FOR ACCOUNT: 61.0802.52199.683.0800.0000.000.501. EXTRA CURRICULAR SUPPLIES							
25006137	001	010511	INKLAHOMA SCREENPRINTING AND	02/06/25	807.00	807.00	END OF SEASON HOODIES AND TSHIRTS
25006369	001	010511	INKLAHOMA SCREENPRINTING AND	02/21/25	6,918.00	6,918.00	END OF SEASON HOODIES JOGGERS BAC
					7,725.00	7,725.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.0803.51000.343.0100.3330.000.705. INSTR-GAME OFFICIALS SERVICES							
25006479	001	001823	GAME OFFICIALS FOR BLANKET EN	02/25/25	90.00	90.00	VARSITY BASKETBALL (BOYS & GIRLS)
25006559	001	001823	GAME OFFICIALS FOR BLANKET EN	02/27/25	90.00	90.00	VARSITY BASKETBALL (BOYS & GIRLS)
25006560	001	001823	GAME OFFICIALS FOR BLANKET EN	02/27/25	90.00	90.00	VARSITY BASKETBALL (BOYS & GIRLS)
25006561	001	001823	GAME OFFICIALS FOR BLANKET EN	02/27/25	90.00	90.00	VARSITY BASKETBALL (BOYS & GIRLS)
					<b>360.00</b>	<b>360.00</b>	
DETAILS FOR ACCOUNT: 61.0805.51000.343.0100.3330.000.710. INSTR-GAME OFFICIALS SERVICES							
25006574	001	003145	SERATTE, JON F	02/28/25	140.00	140.00	BASEBALL OFFICIAL 3/8
25006575	001	011643	HE, QING	02/28/25	140.00	140.00	BASEBALL OFFICIAL 3/8
25006576	001	013382	SIECK, CHRISTIAN	02/28/25	100.00	100.00	BASEBALL OFFICIAL 3/6
25006577	001	012435	KNIGHT, LANCE	02/28/25	100.00	100.00	BASEBALL OFFICIAL 3/6
25006578	001	014532	WILLIAMSON, CADE	02/28/25	100.00	100.00	BASEBALL OFFICIAL 3/3
25006579	001	001823	GAME OFFICIALS FOR BLANKET EN	02/28/25	100.00	100.00	BASEBALL OFFICIAL 3/3
					<b>680.00</b>	<b>680.00</b>	
DETAILS FOR ACCOUNT: 61.0805.51000.811.0100.3330.000.705. MEMBERSHIPS							
25006229	001	000448	YUKON PUBLIC SCHOOLS	02/10/25	250.00	250.00	MUSTANG/YUKON FRESHMAN FESTIVAL 3
					<b>250.00</b>	<b>250.00</b>	
DETAILS FOR ACCOUNT: 61.0807.51000.811.0800.3300.000.705. MEMBERSHIPS							
25006161	001	000469	UNION PUBLIC SCHOOLS	02/06/25	450.00	450.00	ENTRY FEE FOR NHS WRESTLING
					<b>450.00</b>	<b>450.00</b>	
DETAILS FOR ACCOUNT: 61.0808.51000.811.0100.3330.000.710. MEMBERSHIPS							
25006391	001	001637	BIXBY PUBLIC SCHOOLS	02/24/25	80.00	80.00	BIXBY TENNIS TOURN 3/28
25006392	001	000850	MUSTANG PUBLIC SCHOOLS	02/24/25	100.00	100.00	MUSTAMNG TENNIS TOURN 3/31
25006393	001	002612	BISHOP MCGUINNESS HIGH SCHOOL	02/24/25	90.00	90.00	BISHOP TENNIS TOURN. 4/16
25006394	001	000452	HERITAGE HALL	02/24/25	90.00	90.00	TENNIS TOURN 5/2
25006395	001	000850	MUSTANG PUBLIC SCHOOLS	02/24/25	200.00	200.00	JV TENNIS TOURN. 3/25
25006396	001	000726	MID-DEL PUBLIC SCHOOLS	02/24/25	90.00	90.00	TENNIS TOURN CARL ALBERT 3/28
25006397	001	000494	CHOCTAW/NICOMA PARK PUBLIC SC	02/24/25	90.00	90.00	TENNIS TOURN CHOCTAW 4/8
25006398	001	002012	DEER CREEK PUBLIC SCHOOLS	02/24/25	75.00	75.00	TENNIS TOURN DEER CREEK 4/22
25006409	001	002012	DEER CREEK PUBLIC SCHOOLS	02/24/25	100.00	100.00	DEERCREEK TENNIS TOURN 3/25
					<b>915.00</b>	<b>915.00</b>	
DETAILS FOR ACCOUNT: 61.0809.51000.810.0100.3330.000.710. INSTRUCTION-DUES AND FEES							
25006391	001	001637	BIXBY PUBLIC SCHOOLS	02/24/25	80.00	80.00	BIXBY TENNIS TOURN 3/28
25006393	001	002612	BISHOP MCGUINNESS HIGH SCHOOL	02/24/25	90.00	90.00	BISHOP TENNIS TOURN. 4/16
25006409	001	002012	DEER CREEK PUBLIC SCHOOLS	02/24/25	100.00	100.00	DEERCREEK TENNIS TOURN 3/25
					<b>270.00</b>	<b>270.00</b>	
DETAILS FOR ACCOUNT: 61.0809.51000.811.0100.3330.000.710. MEMBERSHIPS							
25006392	001	000850	MUSTANG PUBLIC SCHOOLS	02/24/25	100.00	100.00	MUSTAMNG TENNIS TOURN 3/31
25006394	001	000452	HERITAGE HALL	02/24/25	90.00	90.00	TENNIS TOURN 5/2
25006396	001	000726	MID-DEL PUBLIC SCHOOLS	02/24/25	90.00	90.00	TENNIS TOURN CARL ALBERT 3/28
25006397	001	000494	CHOCTAW/NICOMA PARK PUBLIC SC	02/24/25	90.00	90.00	TENNIS TOURN CHOCTAW 4/8
25006398	001	002012	DEER CREEK PUBLIC SCHOOLS	02/24/25	75.00	75.00	TENNIS TOURN DEER CREEK 4/22
					<b>445.00</b>	<b>445.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.0810.51000.681.0100.3330.000.710. COCURRICULAR SUPPLIES							
25006133	001	013108	HILDEBRANDT INTERNATIONAL	02/06/25	598.00	598.00	ANDERSON BAT COMPANY 2 SOFTBALL B
					<b>598.00</b>	<b>598.00</b>	
DETAILS FOR ACCOUNT: 61.0813.51000.657.0100.3330.000.705. UNIFORMS							
25006092	001	001269	BSN SPORTS	02/05/25	147.00	147.00	STEEL MEDIUM GREY POLO
25006092	002	001269	BSN SPORTS	02/05/25	98.00	98.00	HALO GREY DRIVE SHORTS
25006092	003	001269	BSN SPORTS	02/05/25	147.00	147.00	KHAKI/GREY DRIVE SHORTS
25006092	004	001269	BSN SPORTS	02/05/25	1,155.00	1,155.00	UA GREEN POLO
25006092	005	001269	BSN SPORTS	02/05/25	123.76	123.76	SHIPPING
					<b>1,670.76</b>	<b>1,670.76</b>	
DETAILS FOR ACCOUNT: 61.0813.51000.681.0100.3330.000.705. COCURRICULAR SUPPLIES							
25006230	001	013291	SUNFISH INC	02/10/25	486.00	486.00	DURALEATHER DRIVER HEAD COVER
25006230	002	013291	SUNFISH INC	02/10/25	780.00	780.00	FAIRWAY HEADCOVER
25006230	003	013291	SUNFISH INC	02/10/25	500.00	500.00	HYBRID HEADCOVER
25006230	004	013291	SUNFISH INC	02/10/25	572.00	572.00	LEATHER SCORDCARD YARDAGE BOOK CO
25006230	005	013291	SUNFISH INC	02/10/25	100.00	100.00	EMBROIDERY
25006230	006	013291	SUNFISH INC	02/10/25	65.00	65.00	SHIPPING
25006230	007	013291	SUNFISH INC	02/10/25	391.00	391.00	DURALEATHER ALIGNMENT STICK COVER
					<b>2,894.00</b>	<b>2,894.00</b>	
DETAILS FOR ACCOUNT: 61.0813.51000.811.0800.3300.000.705. MEMBERSHIPS							
25006534	001	000724	EDMOND PUBLIC SCHOOLS	02/27/25	724.00	724.00	ENTRY FEE FOR NHS BOYS GOLF MARCH
25006536	001	007274	INDEPENDENT SCHOOL DISTRICT N	02/27/25	480.00	480.00	ENTRY FEE FOR NHS BOYS GOLF TOURN
25006539	001	003340	NORMAN PUBLIC SCHOOLS	02/27/25	1,020.00	1,020.00	ENTRY FEE FOR BOYS GOLF FOR NHS T
25006540	001	012813	EDMOND NORTH BOYS GOLF INC	02/27/25	540.00	540.00	ENTRY FEE FOR NHS BOYS GOLF TOURN
25006541	001	000726	MID-DEL PUBLIC SCHOOLS	02/27/25	200.00	200.00	ENTRY FEE FOR NHS BOYS GOLF AT DE
25006543	001	002251	BROKEN ARROW PUBLIC SCHOOLS	02/27/25	500.00	500.00	ENTRY FEE FOR NHS BOYS GOLF TOURN
25006544	001	001991	GUTHRIE PUBLIC SCHOOLS	02/27/25	347.00	347.00	ENTRY FEE FOR NHS BOYS GOLF GUTHR
25006554	001	001991	GUTHRIE PUBLIC SCHOOLS	02/27/25	233.00	233.00	ENTRY FEE FOR BOYS GOLF GUTHRIE T
					<b>4,044.00</b>	<b>4,044.00</b>	
DETAILS FOR ACCOUNT: 61.0813.52199.811.0813.3300.000.003. MEMBERSHIPS							
25006217	002	001991	GUTHRIE PUBLIC SCHOOLS	02/10/25	300.00	300.00	ENTRY FEE FOR GOLF TOURNAMENT (BO
25006218	001	000726	MID-DEL PUBLIC SCHOOLS	02/10/25	200.00	200.00	ENTRY FEE FOR MS GOLF TOURNAMENT
25006218	002	000726	MID-DEL PUBLIC SCHOOLS	02/10/25	240.00	240.00	ENTRY FEE FOR GOLF TOURNAMENT (BO
25006219	001	000494	CHOCTAW/NICOMA PARK PUBLIC SC	02/10/25	350.00	350.00	ENTRY FOR MS GOLF TOURNAMENT (BOY
					<b>1,090.00</b>	<b>1,090.00</b>	
DETAILS FOR ACCOUNT: 61.0814.51000.345.0100.3330.000.705. OTHER COMPETITIVE EVENTS OFFIC							
25006469	001	014461	ELEVATE TIMING & MEET MANAGEM	02/25/25	850.00	850.00	TIMING SERVICES FOR NHS TRACK MEE
					<b>850.00</b>	<b>850.00</b>	
DETAILS FOR ACCOUNT: 61.0815.51000.343.0100.3330.000.710. INSTR-GAME OFFICIALS SERVICES							
25006581	001	001823	GAME OFFICIALS FOR BLANKET EN	02/28/25	100.00	100.00	SOCCER OFFICIAL 3/4
25006583	001	001823	GAME OFFICIALS FOR BLANKET EN	02/28/25	100.00	100.00	SOCCER OFFICIAL 3/4
25006585	001	001823	GAME OFFICIALS FOR BLANKET EN	02/28/25	100.00	100.00	SOCCER OFFICIAL 3/4
					<b>300.00</b>	<b>300.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.0817.51000.682.0800.3300.000.705. REFRESHMENTS/AWARDS/GIFTS							
25006162	001	011814	GOT TO SPECIALTIES LLC	02/06/25	930.90	930.90	MEDALS FOR TRACK FOR NORMAN SHOWC
25006162	002	011814	GOT TO SPECIALTIES LLC	02/06/25	38.00	38.00	SHIPPING
					<b>968.90</b>	<b>968.90</b>	
DETAILS FOR ACCOUNT: 61.0818.51000.657.0100.3330.000.705. UNIFORMS							
25006467	001	001269	BSN SPORTS	02/25/25	1,224.00	1,224.00	TRACK AND FIELD T SHIRTS
25006467	002	001269	BSN SPORTS	02/25/25	45.00	45.00	SHIPPING
					<b>1,269.00</b>	<b>1,269.00</b>	
DETAILS FOR ACCOUNT: 61.0819.51000.619.0100.3330.000.705. INSTR-GENERAL OFFICE SUPPLIES							
25006112	001	000371	LOWE'S HOME CENTERS INC	02/05/25	1,758.00	1,758.00	TARPS FOR NHS BASKETBALL GYM
					<b>1,758.00</b>	<b>1,758.00</b>	
DETAILS FOR ACCOUNT: 61.0819.52199.618.0800.0000.000.500. CLEANING & MAINTENANCE SUPPLIE							
25006090	001	500000	AMAZON.COM	02/05/25	200.00	200.00	IRVING/ATHLEITCS- TIDE PODS, BOUN
					<b>200.00</b>	<b>200.00</b>	
DETAILS FOR ACCOUNT: 61.0819.52199.682.0100.3330.000.710. REFRESHMENTS/AWARDS/GIFTS							
25006591	001	011435	MAULDIN, NICK - CHICK FIL A	02/28/25	300.00	300.00	BLANKET CHICK FIL A HOSPITALITY
25006592	001	003274	STETSON JJ OKLAHOMA I LLC	02/28/25	300.00	300.00	JIMMY JOHNS BLAKET HOSPITALTY
					<b>600.00</b>	<b>600.00</b>	
DETAILS FOR ACCOUNT: 61.0819.52199.682.0819.0000.000.003. REFRESHMENTS/AWARDS/GIFTS							
25006026	001	000513	PETERS, VINCENT - SOONER TROP	02/03/25	500.00	370.00	PLAQUES FOR WALL OF FAME
					<b>500.00</b>	<b>370.00</b>	
DETAILS FOR ACCOUNT: 61.0819.52199.811.0800.0000.000.502. MEMBERSHIPS							
25006420	001	002622	LINDSAY PUBLIC SCHOOLS	02/25/25	400.00	400.00	LINDSEY LEOPARD INVITATIONAL JH T
25006421	001	000723	PAULS VALLEY PUBLIC SCHOOLS	02/25/25	400.00	400.00	BOOTS HOLDER MEMORIAL 7TH & 8TH T
25006422	001	003131	ARDMORE INDEPENDENT SCHOOL DI	02/25/25	200.00	200.00	7TH & 8TH TRACK MEET 4/17/25
					<b>1,000.00</b>	<b>1,000.00</b>	
DETAILS FOR ACCOUNT: 61.0819.52720.515.0800.0000.000.003. STUDENT OUT OF DISTRICT LODGIN							
25005932	001	015082	SAJNIK LODGING LLC	01/31/25	770.00	770.00	HOTEL ROOMS FOR NHS WRESTLING, CO
					<b>770.00</b>	<b>770.00</b>	
DETAILS FOR ACCOUNT: 61.0819.52720.516.0100.3330.000.710. STUDENT OUT OF DISTRICT MEALS							
25006411	001	012200	JP MORGAN CHASE BANK NA	02/25/25	1,200.00	1,200.00	BLANKET SWIM TEAM STATE MEALS 2/2
					<b>1,200.00</b>	<b>1,200.00</b>	
DETAILS FOR ACCOUNT: 61.0820.53200.670.0900.0000.000.112. MDSE-PURCH FOR RESALE FOR FND							
25006500	001	001232	SAM'S EAST INC	02/26/25	700.00	700.00	RING POP SALES 5TH GRADE GROVER G
					<b>700.00</b>	<b>700.00</b>	
DETAILS FOR ACCOUNT: 61.0821.52199.811.0821.3300.000.003. MEMBERSHIPS							
25006217	001	001991	GUTHRIE PUBLIC SCHOOLS	02/10/25	250.00	250.00	ENTRY FEE FOR GOLF TOURNAMENT (GI
25006219	002	000494	CHOCTAW/NICOMA PARK PUBLIC SC	02/10/25	250.00	250.00	ENTRY FEE FOR GOLF TOURNAMENT (GI
					<b>500.00</b>	<b>500.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.0822.51000.343.0100.3330.000.710. INSTR-GAME OFFICIALS SERVICES							
25006582	001	001823	GAME OFFICIALS FOR BLANKET EN	02/28/25	100.00	100.00	SOCCER OFFICIAL 3/4
25006584	001	001823	GAME OFFICIALS FOR BLANKET EN	02/28/25	150.00	150.00	SOCCER OFFICIAL 3/4
					<b>250.00</b>	<b>250.00</b>	
DETAILS FOR ACCOUNT: 61.0822.51000.681.0100.3330.000.705. COCURRICULAR SUPPLIES							
25006134	001	500000	AMAZON.COM	02/06/25	86.94	86.94	SOCCER SUPPLIES FOR NHS SOCCER
					<b>86.94</b>	<b>86.94</b>	
DETAILS FOR ACCOUNT: 61.0825.51000.619.0100.2800.000.710. INSTR-GENERAL OFFICE SUPPLIES							
25006066	001	500001	AMAZON MARKETPLACE	02/05/25	275.00	275.00	POSTERBOARDS MATTE FRAMES PCARD
					<b>275.00</b>	<b>275.00</b>	
DETAILS FOR ACCOUNT: 61.0825.51000.673.0100.0000.000.710. PORTABLE DEVICES							
25006055	001	500001	AMAZON MARKETPLACE	02/05/25	180.00	180.00	EPSON ECO TANK ET-2800 WIRELESS P
					<b>180.00</b>	<b>180.00</b>	
DETAILS FOR ACCOUNT: 61.0825.51000.681.0100.1050.000.150. INSTR-COCURRICULAR SUPPLIES							
25005917	001	500000	AMAZON.COM	01/30/25	50.00	50.00	ART SUPPLIES FOR ART FESTIVAL PRO
					<b>50.00</b>	<b>50.00</b>	
DETAILS FOR ACCOUNT: 61.0825.51000.681.0100.2800.000.710. COCURRICULAR SUPPLIES							
25006173	001	015072	TUFT LOVE	02/07/25	600.00	600.00	SHAG TUFTING SET SHAG TUFTING GUN
					<b>600.00</b>	<b>600.00</b>	
DETAILS FOR ACCOUNT: 61.0825.51000.811.0100.2800.000.710. MEMBERSHIPS							
25006041	001	013077	OKLAHOMA ART EDUCATION ASSOCI	02/05/25	400.00	160.00	BLANKET PO FOR GENERAL ENTRY AND
25006042	001	014018	NATIONAL ART EDUCATION ASSOCI	02/05/25	180.00	180.00	MEMBERSHIPS FOR SHEILA HUNTER AND
					<b>580.00</b>	<b>340.00</b>	
DETAILS FOR ACCOUNT: 61.0825.52199.651.0900.0000.000.710. APPLIANCES/FURN/FIXTURES							
25006067	001	500001	AMAZON MARKETPLACE	02/05/25	300.00	300.00	PAPER CUTTER MAT CUTTER PCARD
					<b>300.00</b>	<b>300.00</b>	
DETAILS FOR ACCOUNT: 61.0825.52199.683.0100.1173.000.004. EXTRA CURRICULAR SUPPLIES							
25006006	001	000257	BLICK ART MATERIALS	02/03/25	76.00	76.00	Blick Economy Camel Brush Set - R
					<b>76.00</b>	<b>76.00</b>	
DETAILS FOR ACCOUNT: 61.0827.52213.682.0271.0000.000.050. REFRESHMENTS/AWARDS/GIFTS							
25006628	001	012200	JP MORGAN CHASE BANK NA	02/28/25	350.00	350.00	LUNCH AND SNACKS FOR SDC MEMBERS
					<b>350.00</b>	<b>350.00</b>	
DETAILS FOR ACCOUNT: 61.0829.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
25006496	001	001225	WALMART STORES INC	02/26/25	50.80	50.80	SNACK FOR MEETINGS FOR STUDENTS
					<b>50.80</b>	<b>50.80</b>	
DETAILS FOR ACCOUNT: 61.0830.52199.683.0900.0000.000.705. EXTRA CURRICULAR SUPPLIES							
25006630	001	500000	AMAZON.COM	02/28/25	200.00	200.00	SUPPLIES FOR ANNUAL ART WEEK. PAI
					<b>200.00</b>	<b>200.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.0834.52199.682.0900.0000.000.501. REFRESHMENTS/AWARDS/GIFTS							
25006531	001	000513	PETERS, VINCENT - SOONER TROP	02/27/25	100.00	100.00	CHEER METALS AND TROPHIES
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0834.52199.811.0900.0000.000.500. MEMBERSHIPS							
25006321	001	008223	GET AIR SOONER LLC	02/13/25	615.00	615.00	IRVING-CHEER/ END OF THE YEAR PAR
					615.00	615.00	
DETAILS FOR ACCOUNT: 61.0836.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25006013	001	050009	WALMART	02/03/25	80.00	80.00	BLANKET PO: TIGER CREW USING PO F
					80.00	80.00	
DETAILS FOR ACCOUNT: 61.0840.51000.681.0100.2600.000.705. INSTR-COCURRICULAR SUPPLIES							
25005983	001	004077	AMERICAN PLANT PRODUCTS & SER	02/03/25	1,000.00	1,000.00	GREENHOUSE ITEMS/MAINTENANCE FOR
25005987	001	000371	LOWE'S HOME CENTERS INC	02/03/25	1,000.00	1,000.00	SHOP ITEMS & MAINTENANCE SY 24-25
					2,000.00	2,000.00	
DETAILS FOR ACCOUNT: 61.0840.51000.681.0311.8000.000.705. INSTR-COCURRICULAR SUPPLIES							
25006065	001	013552	HULL MACHINE TOOLS INC	02/05/25	800.00	451.44	FFA SHOP SUPPLIES: SCOTCHMAN FERR
					800.00	451.44	
DETAILS FOR ACCOUNT: 61.0840.52199.582.0900.0000.000.705. STUDENT SUPP-OUT OF DIST TRAVE							
25006517	001	014615	DOWNTWONTULSAHOTELLLC	02/27/25	684.00	684.00	OKLAHOMA STATE FFA CONVENTION MAY
					684.00	684.00	
DETAILS FOR ACCOUNT: 61.0840.52720.515.0900.0000.000.705. VEH OP-STUD OUT OF DIST LODGE							
25006516	001	014615	DOWNTWONTULSAHOTELLLC	02/27/25	1,368.00	1,368.00	STATE FFA CONVENTION IN TULSA MAY
					1,368.00	1,368.00	
DETAILS FOR ACCOUNT: 61.0845.52199.619.0900.1050.000.155. GENERAL OFFICE SUPPLIES							
25006121	001	500000	AMAZON.COM	02/06/25	125.00	125.00	ITEMS SUCH AS BOOK RINGS AND PEN
					125.00	125.00	
DETAILS FOR ACCOUNT: 61.0845.52199.641.0900.0000.000.155. STUDENT SUPPORT-BOOKS							
25005937	001	013203	FOLLETT CONTENT SOLUTIONS LLC	02/03/25	555.00	555.00	BOOKS FOR TRUMAN LIBRARY
25006381	001	500000	AMAZON.COM	02/21/25	650.00	650.00	LIBRARY BOOKS TO BE CHECKED OUT B
					1,205.00	1,205.00	
DETAILS FOR ACCOUNT: 61.0845.52199.811.0900.0000.000.165. MEMBERSHIPS							
25006168	001	000783	PROFESSIONAL BASKETBALL CLUB	02/07/25	175.00	175.00	1ST GRADE FIELD TRIP: ADDITIONAL
					175.00	175.00	
DETAILS FOR ACCOUNT: 61.0852.51000.641.0100.4000.000.705. INSTRUCTIONAL-BOOKS							
25006594	001	000259	HERTZBERG-NEW METHOD INC -	02/28/25	100.00	100.00	ENGLISH DEPARTMENT IS BUYING BOOK
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0854.51000.653.0900.0000.000.705. TECH RELATED SUPPLIES							
25006189	001	500000	AMAZON.COM	02/10/25	25.00	25.00	SPECIAL ED IS BUYING CHARGERS TO
					25.00	25.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 61.0857.52199.682.0900.0000.000.500. REFRESHMENTS/AWARDS/GIFTS							
25006020	001	500000	AMAZON.COM	02/03/25	50.00	50.00	GIFTED- STEM - 3 PCS ACRYLIC RISE
25006326	001	730033	UNIVERSITY OF OKLAHOMA	02/13/25	220.00	220.00	IRVING/GIFTED/TIP TO COUCH CAFE'
					270.00	270.00	
DETAILS FOR ACCOUNT: 61.0860.51000.811.0900.0000.000.500. MEMBERSHIPS							
25006117	001	000463	MOORE NORMAN TECHNOLOGY CENTE	02/06/25	288.00	288.00	VING/GIFTED/CULINARY CLASSES- FEB
					288.00	288.00	
DETAILS FOR ACCOUNT: 61.0860.52199.811.0900.0000.000.120. MEMBERSHIPS							
25005875	001	005370	AMTRAK NATIONAL RAILROAD CORP	01/28/25	310.00	104.80	THIRD GRADE FIELD TRIP ON AMTRAK
					310.00	104.80	
DETAILS FOR ACCOUNT: 61.0860.52199.811.0900.0000.000.122. MEMBERSHIPS							
25006415	001	001992	SCIENCE MUSEUM OF OKLAHOMA	02/25/25	615.00	615.00	4TH GRADE FIELD TRIP TO THE SCIEN
25006424	001	000783	PROFESSIONAL BASKETBALL CLUB	02/25/25	270.00	270.00	MATH HOOPS FIELD TRIP TO OKC THUN
					885.00	885.00	
DETAILS FOR ACCOUNT: 61.0860.52199.811.0900.0000.000.153. MEMBERSHIPS							
25006179	001	001992	SCIENCE MUSEUM OF OKLAHOMA	02/07/25	1,200.00	1,200.00	KINDERGARTEN FIELD TRIP-SCIENCE M
25006565	001	000542	JASMINE MORAN CHILDREN'S MUSE	02/27/25	1,050.00	1,050.00	1ST GRADE FIELD TRIP 80 STUDENTS
					2,250.00	2,250.00	
DETAILS FOR ACCOUNT: 61.0860.52199.811.0900.0000.000.502. MEMBERSHIPS							
25006535	001	730072	UNIVERSITY OF OKLAHOMA	02/27/25	120.00	120.00	OKLAHOMA WRITING PROJECT SPRING C
					120.00	120.00	
DETAILS FOR ACCOUNT: 61.0861.52410.673.0900.0000.000.705. PORTABLE DEVICES							
25005923	001	500000	AMAZON.COM	01/30/25	1,100.00	1,100.00	4 MONITORS FOR COUNSELORS @ NHS @
					1,100.00	1,100.00	
DETAILS FOR ACCOUNT: 61.0861.52410.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25006165	001	011773	TAVERN VENTURES LLC	02/06/25	200.00	200.00	LUNCH FOR STAFF MEETING ON FEBRUA
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0863.52199.881.0900.0000.000.504. DONATIONS							
25006105	001	015075	TOUCAN RESCUE	02/05/25	580.00	580.00	DONATION TO SLOTH ADOPTION
					580.00	580.00	
DETAILS FOR ACCOUNT: 61.0866.51000.641.0100.1110.000.504. INSTRUCTIONAL-BOOKS							
25006008	001	500000	AMAZON.COM	02/03/25	250.00	250.00	32 THE CROSSOVER BOOK 1 THE CROSS
					250.00	250.00	
DETAILS FOR ACCOUNT: 61.0866.51000.653.0100.0000.000.710. INSTRUCTION-COMPUTERS							
25006482	001	000292	ABLENET INC	02/25/25	120.00	120.00	WIRELESS ROUTER **CAN NOT BE PUR
					120.00	120.00	
DETAILS FOR ACCOUNT: 61.0866.51000.681.0100.0000.000.504. COCURRICULAR SUPPLIES							
25006141	001	500000	AMAZON.COM	02/06/25	500.00	500.00	MISC PE EQUIPMENT PTO WILL REIMB
					500.00	500.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.0866.51000.681.0100.0000.000.710. COCURRICULAR SUPPLIES							
25006412	001	500001	AMAZON MARKETPLACE	02/25/25	1,250.00	1,250.00	(24) SCIENTIFIC CALCULATORS (2) T
					1,250.00	1,250.00	
DETAILS FOR ACCOUNT: 61.0866.51000.681.0100.1050.000.130. INSTR-COCURRICULAR SUPPLIES							
25006180	001	004065	VEX ROBOTICS INC	02/07/25	16.01	16.01	COX CHARITIES - 228-8205 - VEX IQ
					16.01	16.01	
DETAILS FOR ACCOUNT: 61.0866.51000.681.0100.1050.000.160. INSTR-COCURRICULAR SUPPLIES							
25006466	001	500000	AMAZON.COM	02/25/25	70.00	70.00	COMMUNITY MATH BOARD
					70.00	70.00	
DETAILS FOR ACCOUNT: 61.0866.52199.653.0100.0000.000.004. TECH RELATED SUPPLIES							
25005914	001	500009	WALMART.COM	01/30/25	75.00	30.24	3 - 256GB Ultra USB 3.0 Flash Dri
					75.00	30.24	
DETAILS FOR ACCOUNT: 61.0866.52199.673.0900.0000.000.504. PORTABLE DEVICES							
25006194	001	500000	AMAZON.COM	02/10/25	500.00	500.00	SUPPLIES FOR NEW KIOSK FOR STUDEN
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0430.0000.000.740. REFRESHMENTS/AWARDS/GIFTS							
25006509	001	001232	SAM'S EAST INC	02/27/25	150.00	150.00	STUDENTS SNACKS FOR 740 170
					150.00	150.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.135. REFRESHMENTS/AWARDS/GIFTS							
25005913	001	001232	SAM'S EAST INC	01/30/25	200.00	200.00	SNACKS FOR STUDENTS
25006203	001	001225	WALMART STORES INC	02/10/25	200.00	200.00	SNACKS FOR STUDENTS
					400.00	400.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.500. REFRESHMENTS/AWARDS/GIFTS							
25006046	001	008457	PINACLE PIZZA INC	02/05/25	100.00	100.00	IRVING PIZZA FOR DODGEBALL TEAM W
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.740. REFRESHMENTS/AWARDS/GIFTS							
25006023	001	000338	PIZZA HUT	02/03/25	50.00	50.00	OUTSTANDING ATTENDANCE WINNERS FO
25006525	001	001232	SAM'S EAST INC	02/27/25	400.00	400.00	SNACKS FOR STUDENTS HIGH SCHOOL A
					450.00	450.00	
DETAILS FOR ACCOUNT: 61.0866.52340.619.0900.0000.000.004. GENERAL OFFICE SUPPLIES							
25006470	001	008678	HOBBY LOBBY	02/25/25	150.00	150.00	OFFICE SUPPLIES
					150.00	150.00	
DETAILS FOR ACCOUNT: 61.0866.52410.619.0900.0000.000.130. PRINC OFF-GEN OFFICE SUPPLIES							
25006059	001	001225	WALMART STORES INC	02/05/25	150.00	150.00	CHASE - PURCHASE TABLECLOTHS, PLA
					150.00	150.00	
DETAILS FOR ACCOUNT: 61.0866.52410.619.0900.0000.000.710. PRINC OFF-GEN OFFICE SUPPLIES							
25006280	001	012200	JP MORGAN CHASE BANK NA	02/12/25	600.00	600.00	SUPPLIES/ITEMS NEEDED FOR PD DAY
					600.00	600.00	

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DETAILS FOR ACCOUNT: 61.0866.52410.651.0900.0000.000.135. APPLIANCES							
25006301	001	500000	AMAZON.COM	02/13/25	140.00	140.00	2 CRANK RADIOS @ \$36 EACH = \$72 2
					140.00	140.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.130. PRINC OFF-AWARDS/GIFTS/DECOR							
25006524	001	000513	PETERS, VINCENT - SOONER TROP	02/27/25	60.00	60.00	FACULTY AWARD FOR 2024-2025 TEACH
25006524	002	000513	PETERS, VINCENT - SOONER TROP	02/27/25	40.00	40.00	FACULTY AWARD FOR 2024-2025 SUPPO
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.135. PRINC OFF-AWARDS/GIFTS/DECOR							
25006427	001	001225	WALMART STORES INC	02/25/25	400.00	400.00	FOOD AND SUPPLIES FOR STAFF DEVEL
					400.00	400.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.500. REFRESHMENTS/AWARDS/GIFTS							
25006019	001	001232	SAM'S EAST INC	02/03/25	750.00	750.00	IRVING FOOD AND REFRESHMENTS FOR
					750.00	750.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.710. PRINC OFF-AWARDS/GIFTS/DECOR							
25006493	001	001324	SCARBOROUGH INVESTMENT INC -	02/26/25	1,000.00	1,000.00	BLANKET PO FOR TEACHER MEETINGS
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 61.0866.52490.811.0100.3000.000.004. MEMBERSHIPS/FEES							
25006138	001	015076	TACOMA-PIERCE COUNTY HEALTH D	02/06/25	10.00	10.00	FOOD HANDLERS CARD FOR VICKIE FRA
					10.00	10.00	
DETAILS FOR ACCOUNT: 61.0866.52530.550.0900.0000.000.120. PRINTING & BINDING							
25006425	001	015092	MAIN STREET PHOTO/VIDEO INC	02/25/25	50.00	50.00	PRINTS FOR JEFFERSON HISTORY
					50.00	50.00	
DETAILS FOR ACCOUNT: 61.0868.51000.811.0251.0000.000.504. MEMBERSHIPS							
25006379	001	000463	MOORE NORMAN TECHNOLOGY CENTE	02/21/25	288.00	96.00	24 STUDENTS @ \$12 EACH FOR COOKIN
					288.00	96.00	
DETAILS FOR ACCOUNT: 61.0870.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
25006295	001	001324	SCARBOROUGH INVESTMENT INC -	02/12/25	125.00	125.00	(7) LARGE PEPP PIZZAS (6) LARGE C
					125.00	125.00	
DETAILS FOR ACCOUNT: 61.0876.53200.670.0900.0000.000.504. MDSE-PURCH FOR RESALE FOR FND							
25006600	001	010511	INKLAHOMA SCREENPRINTING AND	02/28/25	472.00	472.00	66 VARIOUS SIZES OF T-SHIRTS ANIM
					472.00	472.00	
DETAILS FOR ACCOUNT: 61.0879.51000.681.0100.1164.000.502. COCURRICULAR SUPPLIES							
25005930	001	008318	THE E GROUP, INC	01/30/25	6,627.88	6,627.88	FCCLA PATCH
					6,627.88	6,627.88	
DETAILS FOR ACCOUNT: 61.0879.51000.811.0100.1164.000.501. MEMBERSHIPS							
25006518	001	001227	FCCLA CENTRAL REGION DISTRICT	02/27/25	60.00	60.00	STATE STAR EVENT REGISTRATION FOR
25006528	001	001227	FCCLA CENTRAL REGION DISTRICT	02/27/25	300.00	300.00	6 STUDENTS @ \$30 EACH PLUS CREDIT
					360.00	360.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 61.0879.52199.682.0900.0000.000.502. REFRESHMENTS/AWARDS/GIFTS							
25006417	001	003247	CUSTOMINK, LLC - CUSTOMINK	02/25/25	239.45	239.45	T-SHIRTS PCARD-MOLES
					239.45	239.45	
DETAILS FOR ACCOUNT: 61.0879.52199.811.0900.0000.000.502. MEMBERSHIPS							
25006406	001	000603	OKLAHOMA FUTURE HOMEMAKERS OF	02/24/25	55.00	55.00	STAR EVENT PARTICIPANTS FCCLA
					55.00	55.00	
DETAILS FOR ACCOUNT: 61.0879.52720.516.0900.1164.000.504. STUDENT OUT OF DISTRICT MEALS							
25006413	001	012200	JP MORGAN CHASE BANK NA	02/25/25	100.00	100.00	LUNCH FOR STUDENTS 2/24/25 FCCLA
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0880.52199.449.0900.0000.000.705. OTHER RENTALS OR LEASE SERVICE							
25005982	001	000625	CITY OF NORMAN	02/03/25	80.00	80.00	PERMIT FEE TO RENT REAVES PARK FO
					80.00	80.00	
DETAILS FOR ACCOUNT: 61.0880.53200.670.0900.0000.000.705. ENTERPRISE-MDSE-PURCH FOR RESA							
25006302	001	014912	JONES, TRACI	02/13/25	120.00	120.00	SENIOR CLASS SELLING HATS ON SUCE
					120.00	120.00	
DETAILS FOR ACCOUNT: 61.0881.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25006506	001	001232	SAM'S EAST INC	02/26/25	1,000.00	1,000.00	DRINKS & SNACKS FOR UNHOMED EFFOR
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 61.0882.51000.611.0100.0000.000.710. PAPER SUPPLIES							
25006186	001	013414	ODP BUSINESS SOLUTIONS LLC	02/07/25	350.00	350.00	HP 206A PCARD
					350.00	350.00	
DETAILS FOR ACCOUNT: 61.0882.52199.651.0900.0000.000.710. APPLIANCES							
25006246	001	500001	AMAZON MARKETPLACE	02/10/25	400.00	400.00	CASH REGISTER DRAWER (100.00) SN
					400.00	400.00	
DETAILS FOR ACCOUNT: 61.0882.52199.683.0900.0000.000.710. STUD SUPP-EXTRA CURRICULAR SUP							
25006498	001	500001	AMAZON MARKETPLACE	02/26/25	200.00	200.00	SUPPLIES FOR DECA THAT ARE NOT FO
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0882.52720.516.0900.0000.000.710. VEH OP-STUD OUT OF DIST MEALS							
25006050	001	012200	JP MORGAN CHASE BANK NA	02/05/25	1,000.00	1,000.00	DINNER FOR DECA STUDENTS THAT ARE
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 61.0882.53200.670.0900.0000.000.710. ENTERPRISE-MDSE-PURCH FOR RESA							
25006068	001	500001	AMAZON MARKETPLACE	02/05/25	600.00	600.00	ITEMS TO SELL IN THE NORTH PLACE
25006313	001	015083	TGI ENTERPRISES INC	02/13/25	1,000.00	1,000.00	DESIGNS FOR SHIRTS, HATS, PROMO M
25006487	001	001232	SAM'S EAST INC	02/26/25	2,000.00	2,000.00	BLANKET PO FOR ITEMS SOLD IN DECA
25006499	001	000751	BEN E KEITH FOODS INC	02/26/25	2,000.00	721.60	BLANKET PO FOR ITEMS FOR THE N PL
					5,600.00	4,321.60	
DETAILS FOR ACCOUNT: 61.0893.53200.670.0900.0000.000.502. ENTERPRISE-MDSE-PURCH FOR RESA							
25006057	001	012200	JP MORGAN CHASE BANK NA	02/05/25	500.00	500.00	CRUSH FOR CRUSHES VALENTINE FUNDRA
					500.00	500.00	

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DETAILS FOR ACCOUNT: 61.0894.52199.811.0900.0000.000.710. MEMBERSHIPS							
25006185	001	006330	OKLAHOMA JUNIOR CLASSICAL LEA	02/07/25	3.00	3.00	(1) ADDITIONAL STUDENT MEMBERSHIP
					3.00	3.00	
DETAILS FOR ACCOUNT: 61.0896.51000.641.0100.1050.000.153. BOOKS							
25006183	001	000054	BARNES & NOBLE BOOKSELLERS	02/07/25	80.00	80.00	BOOK RESTOCK FOR LIBRARY 4 BOOKS
25006184	001	500001	AMAZON MARKETPLACE	02/07/25	275.00	275.00	BOOKS TO RESTOCK LIBRARY 18 BOOKS
					355.00	355.00	
DETAILS FOR ACCOUNT: 61.0896.52220.641.0900.0000.000.140. LIBR MEDIA-BOOKS							
25006505	001	500001	AMAZON MARKETPLACE	02/26/25	245.00	245.00	BOOKS FOR AN AUTHOR VISIT FOR THE
					245.00	245.00	
DETAILS FOR ACCOUNT: 61.0896.53200.670.0900.0000.000.130. ENTERPRISE-MDSE-PURCH FOR RESA							
25006060	001	001239	SCHOLASTIC BOOK FAIRS	02/05/25	3,000.00	3,000.00	ESTIMATED BOOK FAIR TO BE HELD AT
					3,000.00	3,000.00	
DETAILS FOR ACCOUNT: 61.0896.53200.670.0900.0000.000.151. MDSE-PURCH FOR RESALE FOR FND							
25005885	001	000037	SCHOLASTIC INC	01/30/25	3,000.00	3,000.00	2025 BOOK FAIR EXPENSES
					3,000.00	3,000.00	
DETAILS FOR ACCOUNT: 61.0902.51000.681.0100.2800.000.705. INSTR-COCURRICULAR SUPPLIES							
25006548	001	002961	WEISSMANS THEATRICAL SUPPLY I	02/27/25	2,550.00	2,550.00	COSTUMES/DANCE SHOES FOR ALL CITY
					2,550.00	2,550.00	
DETAILS FOR ACCOUNT: 61.0905.51000.811.0100.0000.000.705. MEMBERSHIPS							
25005919	001	730092	UNIVERSITY OF OKLAHOMA	01/30/25	200.00	200.00	ENTRY FEE TO OU ENGINEERING DAY E
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0906.51000.322.0100.3000.000.705. INSTRUCTIONAL SERVICES							
25006001	001	014977	STANLEY, FRANK	02/03/25	900.00	900.00	GUITAR PLAYER FOR MUSICAL 24-25 S
25006601	001	015099	MCKEE, NOLA	02/28/25	500.00	500.00	MOVEMENT SERVICES FOR MUSICAL 24-
					1,400.00	1,400.00	
DETAILS FOR ACCOUNT: 61.0906.51000.655.0100.1050.000.115. INSTRUMENTS							
25006625	001	000122	MACIE PUBLISHING CO	02/28/25	395.00	395.00	JACKSON 4TH GRADE RECORDERS QTY 5
					395.00	395.00	
DETAILS FOR ACCOUNT: 61.0906.52199.346.0900.0000.000.112. TECHNOLOGY RELATED TECHNICAL S							
25006325	001	000319	HORTON, PAT - HORTON PRODUCTI	02/13/25	275.00	275.00	PRODUCTION AND EDITING FOR THE 2N
					275.00	275.00	
DETAILS FOR ACCOUNT: 61.0906.52199.683.0900.0000.000.112. STUD SUPP-EXTRA CURRICULAR SUP							
25006206	001	000527	MASSIVE GRAPHICS INC	02/10/25	946.00	946.00	2ND GRADE MUSICAL SHIRTS \$9.50 PE
					946.00	946.00	
DETAILS FOR ACCOUNT: 61.0908.51000.530.0100.4000.000.705. COMMUNICATION SERVICES							
25006322	001	000145	TBP PRODUCTIONS LLP - SNO SIT	02/13/25	800.00	800.00	WEB HOSTING OF STUDENT NEWSPAPER
					800.00	800.00	

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DETAILS FOR ACCOUNT: 61.0911.51000.681.0100.1183.000.502. COCURRICULAR SUPPLIES							
25005906	001	000125	JW PEPPER & SON INC	01/30/25	360.00	9.53	ORCHESTRA CLASSROOM SUPPLIES 2025
25006404	001	000585	GILLIAM MUSIC COMPANY	02/24/25	27.93	27.93	ORCHESTRA CLASSROOM SUPPLIES 2025
					<b>387.93</b>	<b>37.46</b>	
DETAILS FOR ACCOUNT: 61.0911.51000.811.0100.1183.000.500. MEMBERSHIPS							
25006140	001	005494	HEARTLAND MUSIC FEST INC	02/06/25	120.00	120.00	IRVING ORCHESTRA- 2 LARGE GROUP E
					<b>120.00</b>	<b>120.00</b>	
DETAILS FOR ACCOUNT: 61.0911.51000.811.0100.1183.000.502. MEMBERSHIPS							
25006537	001	000424	OKLAHOMA SECONDARY SCHOOL ACT	02/27/25	118.00	118.00	CONTEST ENTRY SOLO & LARGE ENSEMB
					<b>118.00</b>	<b>118.00</b>	
DETAILS FOR ACCOUNT: 61.0911.52199.682.0900.0000.000.500. REFRESHMENTS/AWARDS/GIFTS							
25006481	001	010903	DCT OF OKLAHOMA INC - PAPA JO	02/25/25	70.00	70.00	IRVING ORCHESTRA- PIZZA PARTY 7-P
					<b>70.00</b>	<b>70.00</b>	
DETAILS FOR ACCOUNT: 61.0916.52199.683.0900.0000.000.112. EXTRA CURRICULAR SUPPLIES							
25006207	001	002459	SPEED STACKS INC	02/10/25	450.00	450.00	SPEED STACK SETS FOR STUDENTS (MA
25006228	001	002459	SPEED STACKS INC	02/10/25	360.00	360.00	SPEED STACK FOR PE - (TIMES, MAT
					<b>810.00</b>	<b>810.00</b>	
DETAILS FOR ACCOUNT: 61.0919.52199.682.0900.0000.000.135. REFRESHMENTS/AWARDS/GIFTS							
25006256	001	500000	AMAZON.COM	02/12/25	80.00	80.00	WIGGLY WORMS 8 SETS OF 48 PCS @
25006526	001	500000	AMAZON.COM	02/27/25	40.00	40.00	TEMPORARY TATTOOS FOR BEHAVIOR RE
					<b>120.00</b>	<b>120.00</b>	
DETAILS FOR ACCOUNT: 61.0919.52199.683.0900.0000.000.135. EXTRA CURRICULAR SUPPLIES							
25005888	001	500000	AMAZON.COM	01/30/25	400.00	400.00	VARIOUS BALLS FOR RECESS
					<b>400.00</b>	<b>400.00</b>	
DETAILS FOR ACCOUNT: 61.0924.52199.683.0900.0000.000.004. EXTRA CURRICULAR SUPPLIES							
25005981	001	500001	AMAZON MARKETPLACE	02/03/25	75.00	75.00	Betem 24 Colors Dual Tip Acrylic
					<b>75.00</b>	<b>75.00</b>	
DETAILS FOR ACCOUNT: 61.0934.52199.449.0900.0000.000.710. STUD SUPP-OTH RENT OR LEASE SE							
25006290	001	003275	CANDID COLOR SYSTEMS INC	02/12/25	1,400.00	1,400.00	(2) PHOTO BOOTH RENTALS FOR PROM
					<b>1,400.00</b>	<b>1,400.00</b>	
DETAILS FOR ACCOUNT: 61.0934.52530.550.0900.0000.000.710. PRNT/PUB/DUP-PRINTING & BINDIN							
25006519	001	005184	TRANSCRIPT PRESS LLC	02/27/25	210.00	210.00	PROM TICKETS
					<b>210.00</b>	<b>210.00</b>	
DETAILS FOR ACCOUNT: 61.0943.52199.449.0900.0000.000.705. OTHER RENTALS OR LEASE SERVICE							
25006569	001	007908	GAME TIME INFLATABLES LLC	02/28/25	128.00	128.00	RENTAL OF 2 CONFETTI CANNON FOR T
					<b>128.00</b>	<b>128.00</b>	
DETAILS FOR ACCOUNT: 61.0943.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25006605	001	007054	BENVENUTIS LLC	02/28/25	800.00	800.00	TPAL BANQUET FROM BENVENUTI'S RES
					<b>800.00</b>	<b>800.00</b>	

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DETAILS FOR ACCOUNT: 61.0943.52199.683.0900.0000.000.110. EXTRA CURRICULAR SUPPLIES							
25006564	001	000527	MASSIVE GRAPHICS INC	02/27/25	450.00	450.00	ALL CITY T-SHIRTS
					450.00	450.00	
DETAILS FOR ACCOUNT: 61.0943.52199.683.0900.0000.000.705. STUD SUPP-EXTRA CURRICULAR SUP							
25005988	001	500000	AMAZON.COM	02/03/25	500.00	500.00	TPAL-DECORATION SUPPLIES FOR TIGE
25005989	001	000382	HOME DEPOT USA INC	02/03/25	300.00	300.00	TPAL-DECORATION SUPPLIES FOR TIGE
					800.00	800.00	
DETAILS FOR ACCOUNT: 61.0943.53200.670.0900.0000.000.107. ENTERPRISE-MDSE-PURCH FOR RESA							
25005894	001	000190	TOGETHER FUNDRAISING INC	01/30/25	5,700.00	5,700.00	WORLDS FAMUOS CHOCOLATE FUNDRAISE
					5,700.00	5,700.00	
DETAILS FOR ACCOUNT: 61.0943.53200.670.0900.0000.000.705. ENTERPRISE-MDSE-PURCH FOR RESA							
25006286	001	000527	MASSIVE GRAPHICS INC	02/12/25	2,500.00	2,500.00	TPAL BUYING T-SHIRTS FOR RESALE @
					2,500.00	2,500.00	
DETAILS FOR ACCOUNT: 61.0945.53200.670.0900.0000.000.504. MDSE-PURCH FOR RESALE FOR FND							
25006480	001	007904	OZARK DELIGHT CANDY COMPANY I	02/25/25	1,663.20	1,663.20	6 BOXES OF 480 COUNT SUCKERS
					1,663.20	1,663.20	
DETAILS FOR ACCOUNT: 61.0952.52199.683.0900.0000.000.501. EXTRA CURRICULAR SUPPLIES							
25006338	001	010511	INKLAHOMA SCREENPRINTING AND	02/19/25	900.00	900.00	SHIRT WITH NO NAME ON BACK LOGO O
					900.00	900.00	
DETAILS FOR ACCOUNT: 61.0953.51000.652.0100.1120.000.500. AUDIOVISUAL							
25006056	001	500000	AMAZON.COM	02/05/25	350.00	350.00	SPEECH AND DRAMA /-MIZISNR WIRELE
					350.00	350.00	
DETAILS FOR ACCOUNT: 61.0953.51000.681.0100.1184.000.504. COCURRICULAR SUPPLIES							
25006388	001	000371	LOWE'S HOME CENTERS INC	02/24/25	200.00	200.00	SUPPLIES FOR THE SCHOOL PLAY
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0953.51000.811.0100.1184.000.500. MEMBERSHIPS							
25006135	001	000725	OKLAHOMA CITY PUBLIC SCHOOLS	02/06/25	15.00	15.00	IRING SPEECH AND DEBATE TOURNAMEN
					15.00	15.00	
DETAILS FOR ACCOUNT: 61.0953.51000.811.0100.4000.000.705. MEMBERSHIPS							
25006595	001	000851	MOORE PUBLIC SCHOOLS ISD I-2	02/28/25	250.00	250.00	SPEECH & DEBATE TOURNAMENT @ SOUT
25006596	001	002356	WEST OKLAHOMA DISTRICT NSDA	02/28/25	250.00	160.00	SPEECH & DEBATE DISTRICT & CONGRE
					500.00	410.00	
DETAILS FOR ACCOUNT: 61.0953.52199.811.0900.0000.000.705. MEMBERSHIPS							
25006287	001	003082	LAWTON PUBLIC SCHOOL	02/12/25	125.00	125.00	SPEECH & DEBATE DUES.
					125.00	125.00	
DETAILS FOR ACCOUNT: 61.0954.51000.681.0239.1050.000.501. INSTR-COCURRICULAR SUPPLIES							
25006038	001	500000	AMAZON.COM	02/05/25	357.00	357.00	MOVIN AND GROOVIN COX SPED
					357.00	357.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.0954.52199.811.0900.0000.000.705. MEMBERSHIPS							
25006626	001	012200	JP MORGAN CHASE BANK NA	02/28/25	279.00	279.00	SP-ED TRIP TO SCIENCE MUSEUM IN O
					279.00	279.00	
DETAILS FOR ACCOUNT: 61.0956.51000.811.0100.2800.000.004. MEMBERSHIPS							
25006200	001	013077	OKLAHOMA ART EDUCATION ASSOCI	02/10/25	35.00	35.00	ENTRY FEES TO ART SHOW
25006607	001	015100	UNIVERSITY OF SCIENCE AND ART	02/28/25	60.00	60.00	ENTRY FEES TO ART SHOW
					95.00	95.00	
DETAILS FOR ACCOUNT: 61.0956.52199.346.0100.0000.000.004. TECHNOLOGY RELATED TECHNICAL S							
25006405	001	000319	HORTON, PAT - HORTON PRODUCTI	02/24/25	350.00	350.00	AUDIO VIDEO RECORDING SERVICES FO
					350.00	350.00	
DETAILS FOR ACCOUNT: 61.0956.52199.682.0100.0000.000.004. REFRESHMENTS/AWARDS/GIFTS							
25006361	001	013065	EAGLE ONE PIZZA	02/20/25	900.00	900.00	130 PIZZAS FOR ALL-CITY CHORUS NO
					900.00	900.00	
DETAILS FOR ACCOUNT: 61.0956.52199.880.0900.0000.000.004. STUDENT AID PAYMENTS							
25006370	001	010280	MICHAELS STORES INC	02/21/25	400.00	400.00	GIFT CARDS FOR ALL CITY ART SHOW
					400.00	400.00	
DETAILS FOR ACCOUNT: 61.0956.52340.682.0900.0000.000.004. REFRESHMENTS/AWARDS/GIFTS							
25006319	001	012200	JP MORGAN CHASE BANK NA	02/13/25	400.00	400.00	MEALS FOR STAFF AND VISITING COND
25006320	001	001232	SAM'S EAST INC	02/13/25	200.00	200.00	Awards, Gifts, Decorations, Regal
					600.00	600.00	
DETAILS FOR ACCOUNT: 61.0957.52199.447.0000.0000.000.710. RENTAL OF COMPUTERS/RELATED EQ							
25006508	001	011805	JONATHAN R WRIGHT	02/27/25	1,455.85	1,455.85	RENTAL OF 300 SILENT DISCO HEADSE
					1,455.85	1,455.85	
DETAILS FOR ACCOUNT: 61.0957.52199.653.0900.0000.000.710. STUDENT SUPPORT-COMPUTERS							
25006221	001	500001	AMAZON MARKETPLACE	02/10/25	125.00	125.00	RAM FOR SPUD COMPUTER PER KELLY A
					125.00	125.00	
DETAILS FOR ACCOUNT: 61.0957.52199.683.0900.0000.000.500. STUD SUPP-EXTRA CURRICULAR SUP							
25005911	001	000527	MASSIVE GRAPHICS INC	01/30/25	189.24	189.24	IRVING DODGEBALL WINNNER SHIRTS-5
					189.24	189.24	
DETAILS FOR ACCOUNT: 61.0957.53200.670.0900.0000.000.107. ENTERPRISE-MDSE-PURCH FOR RESA							
25006227	001	001232	SAM'S EAST INC	02/10/25	100.00	100.00	VALENTINES CANDY GRAMS - DUM DUM
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0968.51000.811.0100.0000.000.500. MEMBERSHIPS							
25006324	001	001545	TECHNOLOGY STUDENT ASSOCIATIO	02/13/25	250.00	250.00	IRVING/FEBRARY REGISTRATION FOR T
					250.00	250.00	
DETAILS FOR ACCOUNT: 61.0969.41970.000.0900.0000.000.710. STUDENT CLUBS & ORGANIZATION							
25006174	001	015069	SHILLINGSTAD, TAYLOR	02/07/25	375.00	375.00	REFUND FROM CHOIR FOR TRIP THAT S
					375.00	375.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

### GROUPED BY FUND

DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.0969.51000.321.0100.3000.000.710. INSTR- INSTRUCTIONAL PROG IMPROVE SER							
25006597	001	014375	JASON CLEMONS	02/28/25	400.00	400.00	SOLO AND ENSEMBLE CONTEST (16) SO
					400.00	400.00	
DETAILS FOR ACCOUNT: 61.0969.51000.681.0100.1187.000.500. INSTR-COCURRICULAR SUPPLIES							
25006461	001	000125	JW PEPPER & SON INC	02/25/25	73.50	73.50	IRVING E MUISC E PRINT MUISC FOR
					73.50	73.50	
DETAILS FOR ACCOUNT: 61.0969.51000.681.0100.3000.000.705. INSTR-COCURRICULAR SUPPLIES							
25006277	001	000759	PENDER'S MUSIC COMPANY	02/12/25	600.00	570.01	MUSIC FOR CHOIR CLASSES THROUGHOU
					600.00	570.01	
DETAILS FOR ACCOUNT: 61.0969.51000.681.0100.3000.000.710. INSTR-COCURRICULAR SUPPLIES							
25006182	001	000125	JW PEPPER & SON INC	02/07/25	49.99	49.99	DIGITAL DOWNLOAD - MAKEDONSKA HUM
25006329	001	000125	JW PEPPER & SON INC	02/13/25	86.20	86.20	YOU'LL NEVER WALK ALONE - ORCHEST
					136.19	136.19	
DETAILS FOR ACCOUNT: 61.0969.51000.811.0100.3000.000.710. MEMBERSHIPS							
25006296	001	000421	SOUTHERN NAZARENE UNIVERSITY	02/12/25	210.00	210.00	SNUJAZZ FESTIVAL REGISTRATION 03/
					210.00	210.00	
DETAILS FOR ACCOUNT: 61.0969.52199.682.0900.0000.000.501. REFRESHMENTS/AWARDS/GIFTS							
25006187	001	013065	EAGLE ONE PIZZA	02/07/25	500.00	500.00	PIZZA FOR 375 STUDENTS AFTER GOIN
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.0969.52199.811.0900.0000.000.500. MEMBERSHIPS							
25006629	001	730000	UNIVERSITY OF OKLAHOMA	02/28/25	126.00	126.00	IRIVNG 18 STUDENTS SINGING AT THE
					126.00	126.00	
DETAILS FOR ACCOUNT: 61.0969.53200.670.0900.0000.000.705. ENTERPRISE-MDSE-PURCH FOR RESA							
25006000	001	006982	VICTORIA'S PASTA SHOP	02/03/25	785.00	785.00	CHOIR HAVING DINNER SHOW TO RAISE
25006278	001	011568	EAGLE FUND RAISING LLC	02/12/25	600.00	600.00	CHOIR DOING A FUNDRAISER FOR 2ND
25006627	001	011568	EAGLE FUND RAISING LLC	02/28/25	750.00	750.00	CHOIR DOING A FUNDRAISER FOR 2ND
					2,135.00	2,135.00	
DETAILS FOR ACCOUNT: 61.0976.52720.516.0900.0000.000.710. STUDENT OUT OF DISTRICT MEALS							
25006328	001	012200	JP MORGAN CHASE BANK NA	02/13/25	150.00	150.00	FOOD FOR CLUB WHILE IN OKC PCARD
					150.00	150.00	
DETAILS FOR ACCOUNT: 61.0976.52720.582.0900.0000.000.710. OUT OF DISTRICT TRAVEL							
25006297	001	012200	JP MORGAN CHASE BANK NA	02/12/25	50.00	50.00	PARKING WHILE IN OKC.
					50.00	50.00	
DETAILS FOR ACCOUNT: 61.0985.52199.683.0900.0000.000.705. STUD SUPP-EXTRA CURRICULAR SUP							
25005991	001	000371	LOWE'S HOME CENTERS INC	02/03/25	300.00	300.00	ROBOTICS SUPPLIES FOR SEASON PRAC
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.0985.52199.683.0900.1050.000.155. EXTRA CURRICULAR SUPPLIES							
25006003	001	001225	WALMART STORES INC	02/03/25	100.00	100.00	ITEMS NEEDED TO USE WITH ROBOTICS
25006106	001	500000	AMAZON.COM	02/05/25	100.00	100.00	SUPPLIES TO BE USED FOR BOTBALL C
					200.00	200.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.0987.52199.611.0900.0000.000.502. PAPER SUPPLIES							
25006108	001	500000	AMAZON.COM	02/05/25	200.00	200.00	HP 58A TONER FOR STUDENTS/COUNSEL
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0993.51000.652.0100.1052.000.151. AUDIOVISUAL							
25005887	001	500001	AMAZON MARKETPLACE	01/30/25	140.00	140.00	CLASS SET OF 24 HEADPHONES
					140.00	140.00	
DETAILS FOR ACCOUNT: 61.0997.52199.811.0900.0000.000.705. MEMBERSHIPS							
25006390	001	013271	HICKMAN, TRACEY	02/24/25	105.00	105.00	TOURNAMENT FEE FOR NAQT STATE TOU
					105.00	105.00	
DETAILS FOR ACCOUNT: 61.0997.52199.811.0900.0000.000.710. MEMBERSHIPS							
25006523	001	000448	YUKON PUBLIC SCHOOLS	02/27/25	40.00	40.00	REGISTRATION FEE FOR ACADEMIC TEA
					40.00	40.00	
DETAILS FOR ACCOUNT: 61.1806.53200.670.0900.0000.000.710. MDSE-PURCH FOR RESALE FOR FND							
25006568	001	005907	US FOODS	02/27/25	300.00	300.00	ITEMS FOR RESALE IN THE COLLECTIV
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.1811.52199.683.0900.0000.000.705. EXTRA CURRICULAR SUPPLIES							
25006323	001	012200	JP MORGAN CHASE BANK NA	02/13/25	60.00	60.00	FOR EMERGENCY P-CARD PURCHASES ON
					60.00	60.00	
DETAILS FOR ACCOUNT: 61.1814.52410.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25006567	001	001225	WALMART STORES INC	02/27/25	300.00	300.00	FCCLA IS DOING A LUNCHEON FOR TEA
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.1874.52199.619.0900.0000.000.705. GENERAL OFFICE SUPPLIES							
25006052	001	012200	JP MORGAN CHASE BANK NA	02/05/25	200.00	200.00	TIGERS HELPING TIGERS WILL BE PUR
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.1879.52199.811.0900.0000.000.501. MEMBERSHIPS							
25006375	001	008909	OKLAHOMA TECHNOLOGY STUDENT A	02/21/25	1,800.00	1,800.00	REGISTRATION FOR REGIONAL TSA CON
					1,800.00	1,800.00	
DETAILS FOR ACCOUNT: 61.1892.51000.619.0900.1050.000.112. GENERAL OFFICE SUPPLIES							
25006164	001	500001	AMAZON MARKETPLACE	02/06/25	600.00	600.00	SUPPLIES FOR FACULTY AND STAFF
					600.00	600.00	
DETAILS FOR ACCOUNT: 61.1892.52199.619.0900.0000.000.740. GENERAL OFFICE SUPPLIES							
25006527	001	012200	JP MORGAN CHASE BANK NA	02/27/25	200.00	200.00	SUPPLIES FOR CAREER DAY / SENIOR
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.1892.52199.682.0900.0000.000.160. REFRESHMENTS/AWARDS/GIFTS							
25006407	001	001232	SAM'S EAST INC	02/24/25	150.00	150.00	PRIZES FOR ROCKSTAR CART
					150.00	150.00	
DETAILS FOR ACCOUNT: 61.1892.52410.641.0900.0000.000.153. BOOKS							
25006414	001	500001	AMAZON MARKETPLACE	02/25/25	45.00	45.00	BOOK: CULTURE KEEPERS BY ANTHONY
					45.00	45.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.1892.52410.652.0900.0000.000.160. AUDIOVISUAL							
25006288	001	500000	AMAZON.COM	02/12/25	100.00	100.00	WALKIE TALKIES FOR STAFF COMMUNIC
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.1892.52410.653.0900.0000.000.160. TECH RELATED SUPPLIES							
25005921	001	000824	APPLE INC	01/30/25	2,160.00	2,160.00	MPQT3LL/A 10.9-inch iPad Wi-Fi 64
					2,160.00	2,160.00	
DETAILS FOR ACCOUNT: 61.1892.52410.682.0900.0000.000.130. REFRESHMENTS/AWARDS/GIFTS							
25006281	001	000604	OKLAHOMA CITY BAKERY INC	02/12/25	80.00	80.00	BREAKFAST ITEMS FOR PD AT MADISON
					80.00	80.00	
DETAILS FOR ACCOUNT: 61.1892.52410.682.0900.0000.000.153. REFRESHMENTS/AWARDS/GIFTS							
25006520	001	010970	MPOK 5039 LLC - MARCO'S PIZZA	02/27/25	160.00	160.00	PIZZA FOR SCHOOL STAFF FOR APPREC
					160.00	160.00	
DETAILS FOR ACCOUNT: 61.1903.53200.670.0900.0000.000.705. MDSE-PURCH FOR RESALE FOR FND							
25006111	001	500000	AMAZON.COM	02/05/25	200.00	200.00	ASIAN AMERICAN PACIFIC ISLANDER A
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.1904.52199.850.0710.3300.000.005. GAME CONTRACTS & GUARANTEES							
25006242	001	014905	IMS ATHLETICS BOOSTERS INC	02/10/25	235.80	235.80	JANUARY CONCESSIONS PAYOUT TO IMS
					235.80	235.80	
DETAILS FOR ACCOUNT: 61.1904.53200.670.0800.0000.000.005. CONCESSIONS							
25006432	001	001232	SAM'S EAST INC	02/25/25	9,000.00	9,000.00	BLANKET FOR CONCESSIONS
					9,000.00	9,000.00	
DETAILS FOR ACCOUNT: 61.1905.53200.670.0705.0000.000.005. ENTERPRISE OPERATIONS							
25006005	001	500000	AMAZON.COM	02/03/25	300.00	300.00	POPCORN FOR MACHINE AS NEEDED FOR
25006244	001	001232	SAM'S EAST INC	02/10/25	9,000.00	9,000.00	SUPPLIES FOR NORMAN HIGH STUDENT
					9,300.00	9,300.00	
DETAILS FOR ACCOUNT: 61.1905.53200.670.0710.0000.000.005. ENTERPRISE OPERATIONS							
25006093	001	500000	AMAZON.COM	02/05/25	1,009.78	1,009.78	BLANKET FOR NORMAN NORTH STORE
					1,009.78	1,009.78	
DETAILS FOR ACCOUNT: 61.1906.52340.619.0900.0000.000.001. GENERAL OFFICE SUPPLIES							
25006631	001	500000	AMAZON.COM	02/28/25	40.00	40.00	3 X 100 COUNT A9 ENVELOPES - \$8.1
					40.00	40.00	
DETAILS FOR ACCOUNT: 61.1906.52340.682.0900.0000.000.001. REFRESHMENTS/AWARDS/GIFTS							
25006086	001	000513	PETERS, VINCENT - SOONER TROP	02/05/25	1,200.00	1,200.00	AWARDS FOR TOY WINNER, TOY FINALI
25006349	001	000082	NSS LLC	02/19/25	350.00	350.00	SUPPORT EMPLOYEE OF THE YEAR PLAQ
					1,550.00	1,550.00	
DETAILS FOR ACCOUNT: 61.1908.52199.682.0900.0000.000.110. REFRESHMENTS/AWARDS/GIFTS							
25006127	001	001232	SAM'S EAST INC	02/06/25	500.00	500.00	SNACKS FOR STUDENTS DURING TESTIN
					500.00	500.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

### GROUPED BY FUND

DATE RANGE: 01/28/2025 TO 03/03/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.1922.52199.811.0900.0000.000.140. MEMBERSHIPS							
25006360	001	014116	THE PLAY PIT LLC	02/20/25	500.00	500.00	PLAY PIT FOR KINDER \$7 PP
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.1923.51000.653.0900.0000.000.504. TECH RELATED SUPPLIES							
25006193	001	500000	AMAZON.COM	02/10/25	50.00	50.00	LIGHT BLUBS
					50.00	50.00	
DETAILS FOR ACCOUNT: 61.1929.52199.682.0271.0000.000.050. REFRESHMENTS/AWARDS/GIFTS							
25005969	001	012779	RAISING CANES RESTARANTS LLC	02/03/25	410.00	410.00	LUNCH FOR STUDENT EXPERIENCE GROU
					410.00	410.00	
DETAILS FOR ACCOUNT: 61.1929.52213.682.0271.0000.000.050. REFRESHMENTS/AWARDS/GIFTS							
25006098	001	010413	PARTY CITY CORPORTATION - PAR	02/05/25	400.00	400.00	DECORATIONS, ETC FOR PRINCIPAL RE
					400.00	400.00	
DETAILS FOR ACCOUNT: 61.1934.52199.683.0900.0000.000.710. EXTRA CURRICULAR SUPPLIES							
25006291	001	500001	AMAZON MARKETPLACE	02/12/25	30.00	30.00	SUPPLIES FOR BASKETS FOR NEW BABI
25006292	001	001225	WALMART STORES INC	02/12/25	60.00	60.00	SUPPLIES TO MAKE BASKETS FOR NEWB
					90.00	90.00	
<b>TOTALS FOR FUND: 61 SCHOOL ACTIVITY FUND</b>					<b>152,655.75</b>	<b>149,746.37</b>	
DETAILS FOR ACCOUNT: 81.0046.52199.880.0000.0000.000.050. STUDENT AID PAYMENTS							
25006307	001	001225	WALMART STORES INC	02/13/25	1,000.00	1,000.00	WALMART GIFT CARDS FOR STUDENTS I
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 81.8025.51000.619.0100.1050.000.130. GENERAL OFFICE SUPPLIES							
25006443	001	000271	DEMCO INC	02/25/25	150.00	150.00	SUPPLIES FOR MADISON LIBRARY
					150.00	150.00	
<b>TOTALS FOR FUND: 81 GIFT FUND</b>					<b>1,150.00</b>	<b>1,150.00</b>	
DETAILS FOR ACCOUNT: 86.8014.52580.653.0000.0000.000.050. TECH RELATED SUPPLIES							
25006352	001	500000	AMAZON.COM	02/19/25	2,000.00	2,000.00	150 IPHONE 15 PROMAX 30W, 30FT CO
					2,000.00	2,000.00	
<b>TOTALS FOR FUND: 86 INSURANCE RECOVERY</b>					<b>2,000.00</b>	<b>2,000.00</b>	

Grand Totals: 1,879,666.88 1,855,011.64

\*\* END OF REPORT - Generated by Janine warren \*\*

<b>EXPENDITURE DIMENSIONS</b>
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FUND	PROJECT	FUNCTION	OBJECT	PROGRAM	SUBJECT	JOB CLASS	SITE
11 general	0000 non-categorical	51000 instruction	100 salaries	0100 regular	0000 non sub	100 official-admin	001 ASC
12 co-op	0001-0299 distr categorical	52000 support serv	200 benefits	0200 special	1000-2399 elem	200 prof educational	002 DCC
21 building	0301-0399 state prog	52200 sup serv instruct staff	300 prof/tech serv	0300 vocational	2400-5799 sec	300 prof other	050 dist wide
22 child nutrition	0401-0499 vocational	52300 sup serv gen adm	400 property serv	0400 other instr	8000 career tech	400 paraprofessional	055 central kitchen
30-39 bond	0501-0799 federal	52400 sup serv sch adm	500 oth purch serv	0500 continuing ed	9000 career majors	500 technical	087 video res
41 sinking	0801-0999 school activity	52500 central services	600 supplies	0600 community		600 office/clerical	088 curr ctr
61 student act		52600 oper/maint	700 property/equip	0800 athletic		700 crafts and trades	089 spec serv
80 trust/insurance		52700 student transp	800 other	0900 co/extracurricular		800 operative	090 PDC
		53100 child nutrition	900 oth uses of funds			900 laborer	092 ISC
		54000 facilities & construction				950 service work	094 warehouse
		55100 debt serv					095 maintenance
		53000 clearing acct					096 transp
		55400 indirect cost					107 Lakeview
		55500 private, non-profit					110 Adams
		57100 scholarships					112 Cleveland
		57200 student aid					115 Jackson
		57300 staff awards					120 Jefferson
		57400 worker comp					122 Kennedy
							125 Lincoln
							130 Madison
							135 McKinley
							140 Eisenhower
							145 Wilson
							150 Monroe
							151 Reagan
							153 Roosevelt
							155 Truman
							160 Washington
							165 Truman Primary
							170 Dimensions Elem
							500 Irving
							501 Alcott
							502 Longfellow
							504 Whittier
							705 NHS
							710 NNHS
							740 Dimensions Sec

**B. Purchase Requests**

Consent Item

1. Braintree Educational Services LLC
2. (3) School buses for district wide use from Midwest Bus Sales Inc.



**Norman Public Schools  
Purchase Request**

**Purchase Request 1**

**Meeting Date: March 10<sup>th</sup>, 2025**

**1. Item: Braintree Academy**

**2. Location: District Wide**

**3. A. Specifications Sent: N/A  
B. Bid Opening Date: N/A**

**A-1. Vendors Queried: N/A  
B-1. Vendors Responding: N/A**

**4. Purchase Fund: General Fund**

**5. Frantz Belot  
Braintree Educational Services LLC  
224 S Main St Suite 505  
Springville, UT 84663  
\$2,013,836.95**

**6. It is recommended that the district pay Braintree Educational Services LLC (formally Tech Trep) for the district portion of revenue share as stated in agreement for services dated April 22, 2024.**



**Norman Public Schools  
Purchase Request**

**Purchase Request 2**

**Meeting Date: March 10<sup>th</sup>, 2025**

- 1. Item: School Buses**
- 2. Location: District Wide**
- 3. Statewide Contract: SW0110**
- 4. Purchase Fund: Bond**
- 5. Midwest Bus Sales Inc  
El Reno, OK 73036  
\$556,284.00**

**6.**

<b>Item</b>	<b>QTY</b>	<b>Unit Cost</b>	<b>Total</b>
<b>Saf-T-Liner C2 341TS</b>	<b>2</b>	<b>\$192,414.00</b>	<b>\$384,828.00</b>
<b>Saf-T-Liner C2 340TS</b>	<b>1</b>	<b>\$171,456.00</b>	<b>\$171,456.00</b>
		<b>TOTAL</b>	<b>\$556,284.00</b>

- 7. It is recommended that the district purchase school buses for district wide use from Midwest Bus Sales Inc in the amount of \$556,284.00.**

C. **Treasurer's Report**  
Consent Item

**Norman Public Schools**  
**Balance Sheet - General Fund (Unaudited)**  
**January 31, 2025**



	<b>Current Actual</b>	<b>Prior Actual</b>	<b>Variance</b>
<b>Assets</b>			
Pooled Cash and Investments	\$ 41,312,509	\$ 36,276,224	\$ 5,036,285
Property Tax Receivable	2,945,271	2,945,271	-
Other Receivables	967,004	484,569	482,435
Inventories - Supplies, Materials	164,163	196,951	(32,788)
	<u>\$ 45,388,947</u>	<u>\$ 39,903,015</u>	<u>\$ 5,485,932</u>
<b>Liabilities</b>			
Accounts Payable	\$ 97,532	\$ 168,471	\$ (70,939)
Unearned Revenue			
Deferred Revenue - Taxes	3,212,668	2,967,474	245,194
Deferred Revenue - Other	6,285	-	6,285
	<u>3,316,485</u>	<u>3,135,945</u>	<u>180,540</u>
<b>Fund Balance</b>			
Fund Balance	<u>42,072,462</u>	<u>36,767,070</u>	<u>5,305,392</u>
	<u>\$ 45,388,947</u>	<u>\$ 39,903,015</u>	<u>\$ 5,485,932</u>

**Norman Public Schools**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - General Fund (Unaudited)**  
**Seven Months Ended January 31, 2025**



	Year to Date Actual	Prior Year to Date Actual	Variance	2024-25 Budget
<b>Revenues:</b>				
<b>Local</b>				
Ad Valorem Taxes (Current)	\$ 42,015,134	\$ 39,485,363	\$ 2,529,771	\$ 48,248,288
Ad Valorem Taxes (Prior)	290,723	254,375	36,348	501,000
Other Taxes	755,617	567,391	188,226	184,002
Interest Earnings	465,949	198,133	267,816	750,332
Other Local	614,203	225,185	389,018	1,744,991
County 4 Mill Levy	3,880,908	3,702,989	177,919	4,426,000
County App.(Mortgage Tax)	342,372	289,034	53,338	600,000
Resale of Property	15,000	-	15,000	-
<b>Total Local</b>	<b>48,379,906</b>	<b>44,722,470</b>	<b>3,657,436</b>	<b>56,454,613</b>
<b>State</b>				
Gross Production Tax	23,064	24,915	(1,851)	50,000
Motor Vehicle Collections	3,550,979	3,362,092	188,887	6,511,594
Rural Electric	246,092	241,157	4,935	450,000
School Land Earnings	1,347,429	1,191,781	155,648	2,385,000
Vehicle Stamp Tax	18,244	16,097	2,147	27,000
State Aid-General Operations	38,410,363	38,003,171	407,192	70,287,696
State Aid-Competitive Grants	57,175	63,455	(6,280)	126,910
State-Categorical	1,570,608	1,447,684	122,924	1,705,236
Other State Revenue	176,073	-	176,073	87,834
State Vocational Programs	131,594	127,820	3,774	263,190
<b>Total State</b>	<b>45,531,621</b>	<b>44,478,172</b>	<b>1,053,449</b>	<b>81,894,460</b>
<b>Federal</b>				
Grants-In-Aid	180,359	184,627	(4,268)	958,685
Federal Disadvantaged and Disabilities	351,601	714,899	(363,298)	5,015,096
Individuals with Disabilities	64,557	1,790,905	(1,726,348)	3,967,436
Federal Minority	72,726	72,396	330	354,167
Federal Operations	109,276	116,275	(6,999)	179,062
Federal Other Funds	1,576,579	5,184,847	(3,608,268)	1,696,241
Federal Vocational Education	38,999	7,878	31,121	257,144
<b>Total Federal</b>	<b>2,394,097</b>	<b>8,071,827</b>	<b>(5,677,730)</b>	<b>12,427,830</b>
<b>Total Revenues</b>	<b>\$ 96,305,624</b>	<b>\$ 97,272,469</b>	<b>\$ (966,845)</b>	<b>\$ 150,776,903</b>
<b>Expenditures:</b>				
Salaries	\$ 44,406,566	\$ 42,553,817	\$ 1,852,749	\$ 97,028,130
Benefits	16,874,434	16,273,253	601,181	36,806,880
Contracted Services	2,499,415	2,279,753	219,662	6,780,283
Utilities and Custodial	489,040	3,383,778	(2,894,738)	-
Purchased Property Services	1,659,970	1,675,428	(15,458)	2,207,686
Other Purchased Services	206,619	156,658	49,961	990,236
Insurance	1,482	3,290,180	(3,288,698)	-
Supplies	3,647,119	3,634,041	13,078	9,003,583
Capital Outlay	86,785	48,188	38,597	245,841
Other	220,886	297,484	(76,598)	461,631
<b>Total Expenditures</b>	<b>70,092,316</b>	<b>73,592,580</b>	<b>(3,500,264)</b>	<b>153,524,270</b>
Transfers in(out)	-	-	-	2,099
<b>Net Change in Fund Balance</b>	<b>26,213,308</b>	<b>23,679,889</b>	<b>2,533,419</b>	<b>(2,749,466)</b>
<b>Beginning Fund Balance</b>	<b>15,859,154</b>	<b>13,087,181</b>	<b>2,771,973</b>	<b>18,859,154</b>
<b>Ending Fund Balance</b>	<b>\$ 42,072,462</b>	<b>\$ 36,767,070</b>	<b>\$ 5,305,392</b>	<b>\$ 16,109,688</b>

**Norman Public Schools**  
**Balance Sheet - Building Fund (Unaudited)**  
**January 31, 2025**



	<u>Current Actual</u>	<u>Prior Actual</u>	<u>Variance</u>
<b>Assets</b>			
Pooled Cash and Investments	\$ 8,735,034	\$ 10,848,101	\$ (2,113,067)
Property Tax Receivable	412,682	412,682	-
Other Receivables	585	761	(176)
Worker's Compensation	-	-	-
	<hr/>	<hr/>	<hr/>
Total Assets	<u>\$ 9,148,301</u>	<u>\$ 11,261,544</u>	<u>\$ (2,113,243)</u>
<b>Liabilities</b>			
Accounts Payable	\$ 5,115	\$ 726	\$ 4,389
Unearned Revenue			
Deferred Revenue - Taxes	447,318	412,297	35,021
Deferred Revenue - Other	-	-	-
	<hr/>	<hr/>	<hr/>
Total Liabilities	<u>452,433</u>	<u>413,023</u>	<u>39,410</u>
<b>Fund Balance</b>			
Fund Balance	<u>8,695,868</u>	<u>10,848,521</u>	<u>(2,152,653)</u>
	<hr/>	<hr/>	<hr/>
Total Liabilities and Fund Balance	<u>\$ 9,148,301</u>	<u>\$ 11,261,544</u>	<u>\$ (2,113,243)</u>

**Norman Public Schools**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Building Fund (Unaudited)**  
**Seven Months Ended January 31, 2025**



	Year to Date Actual	Prior Year to Date Actual	Variance	2024-25 Budget
<b>Revenues:</b>				
<b>Local</b>				
Ad Valorem Taxes (Current)	\$ 5,995,827	\$ 5,634,730	\$ 361,097	\$ 6,885,373
Ad Valorem Taxes (Prior)	41,492	36,303	5,189	69,000
Other Taxes	174,926	194,307	(19,381)	25,343
Miscellaneous Income	-	-	-	-
Interest Earnings	-	-	-	348,017
<b>Total Local</b>	<b>6,212,245</b>	<b>5,865,340</b>	<b>346,905</b>	<b>7,327,733</b>
<b>State</b>				
State-Categorical	-	782,796	(782,796)	1,557,930
<b>Total State</b>	<b>-</b>	<b>782,796</b>	<b>(782,796)</b>	<b>1,557,930</b>
<b>Total Revenues</b>	<b>\$ 6,212,245</b>	<b>\$ 6,648,136</b>	<b>\$ (435,891)</b>	<b>\$ 8,885,664</b>
<b>Expenditures:</b>				
Salaries	\$ 19,250	\$ 18,850	\$ 400	\$ 18,850
Benefits	5,276	5,574	(298)	5,574
Contracted Services	449,864	14,426	435,438	1,136,032
Utilities and Custodial	3,626,328	746,765	2,879,563	-
Purchased Property Services	276,901	208,298	68,603	5,322,669
Other Purchased Services	48,321	94,080	(45,759)	4,915,043
Insurance	3,715,691	-	3,715,691	-
Supplies	-	-	-	2,202,044
Capital Outlay	-	-	-	-
County Assessment Fees	99,701	21,132	78,569	463,626
<b>Total Expenditures</b>	<b>8,241,332</b>	<b>1,109,125</b>	<b>7,132,207</b>	<b>14,063,838</b>
<b>Transfers in(out)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,150,000)</b>
<b>Net Change in Fund Balance</b>	<b>(2,029,087)</b>	<b>5,539,011</b>	<b>(7,568,098)</b>	<b>(4,028,174)</b>
<b>Beginning Fund Balance</b>	<b>10,724,955</b>	<b>5,309,510</b>	<b>5,415,445</b>	<b>10,724,955</b>
<b>Ending Fund Balance</b>	<b>\$ 8,695,868</b>	<b>\$ 10,848,521</b>	<b>\$ (2,152,653)</b>	<b>\$ 6,696,780</b>

**Norman Public Schools**  
**Balance Sheet - Child Nutrition (Unaudited)**  
**January 31, 2025**



	<u>Current Actual</u>	<u>Prior Actual</u>	<u>Variance</u>
<b>Assets</b>			
Pooled Cash and Investments	\$ 1,851,986	\$ 2,893,746	\$ (1,041,760)
Other Receivables	472,619	322,662	149,957
<b>Total Assets</b>	<u><u>\$ 2,324,605</u></u>	<u><u>\$ 3,216,408</u></u>	<u><u>\$ (891,803)</u></u>
<b>Liabilities</b>			
Accounts Payable	\$ 1,501	\$ 111	\$ 1,390
Deferred Revenue - Other	-	430,097	(430,097)
<b>Total Liabilities</b>	<u>1,501</u>	<u>430,208</u>	<u>(428,707)</u>
<b>Fund Balance</b>			
Fund Balance	<u>2,323,104</u>	<u>2,786,200</u>	<u>(463,096)</u>
<b>Total Liabilities and Fund Balance</b>	<u><u>\$ 2,324,605</u></u>	<u><u>\$ 3,216,408</u></u>	<u><u>\$ (891,803)</u></u>

**Norman Public Schools Statement of Revenues, Expenditures and  
Changes in Fund Balance - Child Nutrition Fund (Unaudited)  
Seven Months Ended January 31, 2025**



	Year to Date Actual	Prior Year to Date Actual	Variance	2024-25 Budget
<b>Revenues:</b>				
<b>Local</b>				
Interest Earnings	\$ 67,485	\$ 87,806	\$ (20,321)	\$ 125,000
Student Meals	747,023	598,048	148,975	1,761,910
<b>Total Local</b>	<b>814,508</b>	<b>685,854</b>	<b>128,654</b>	<b>1,886,910</b>
<b>State</b>				
State Aid-Matching	26,275	-	-	53,652
<b>Total State</b>	<b>26,275</b>	<b>-</b>	<b>-</b>	<b>53,652</b>
<b>Federal</b>				
Federal - Child Nutrition Programs	1,434,747	2,001,341	(566,594)	4,339,078
<b>Total Federal</b>	<b>1,434,747</b>	<b>2,001,341</b>	<b>(566,594)</b>	<b>4,339,078</b>
<b>Total Revenues</b>	<b>\$ 2,275,530</b>	<b>\$ 2,687,195</b>	<b>\$ (437,940)</b>	<b>\$ 6,279,640</b>
<b>Expenditures:</b>				
Salaries	\$ 8,243	\$ 8,294	\$ (51)	\$ 14,219
Benefits	1,953	2,183	(230)	3,658
Contracted Services	-	325	(325)	325
Purchased Property Services	248,221	243,000	5,221	516,220
Other Purchased Services	2,191,788	1,729,391	462,397	4,893,586
Supplies	310,326	177,630	132,696	910,594
Capital Outlay	215,714	548,625	(332,911)	816,512
Other	350	-	350	460
<b>Total Expenditures</b>	<b>2,976,595</b>	<b>2,709,448</b>	<b>267,147</b>	<b>7,155,574</b>
<b>Transfers in(out)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(10,000)</b>
<b>Net Change in Fund Balance</b>	<b>(701,065)</b>	<b>(22,253)</b>	<b>(705,087)</b>	<b>(885,934)</b>
<b>Beginning Fund Balance</b>	<b>3,024,169</b>	<b>2,808,453</b>	<b>215,716</b>	<b>3,024,169</b>
<b>Ending Fund Balance</b>	<b>\$ 2,323,104</b>	<b>\$ 2,786,200</b>	<b>\$ (489,371)</b>	<b>\$ 2,138,235</b>

**Norman Public Schools**  
**Balance Sheet - Bond Funds (Unaudited)**  
**January 31, 2025**



	<u>Current Actual</u>	<u>Prior Actual</u>	<u>Variance</u>
Assets			
Pooled Cash and Investments	<u>\$ 16,029,204</u>	<u>\$ 10,624,867</u>	<u>\$ 5,404,337</u>
Total Assets	<u><u>\$ 16,029,204</u></u>	<u><u>\$ 10,624,867</u></u>	<u><u>\$ 5,404,337</u></u>
Liabilities			
Accounts Payable	<u>\$ 6,374</u>	<u>\$ 25,328</u>	<u>\$ (18,954)</u>
Total Liabilities	<u>6,374</u>	<u>25,328</u>	<u>(18,954)</u>
Fund Balance			
Fund Balance	<u>16,022,830</u>	<u>10,599,539</u>	<u>5,423,291</u>
Total Liabilities and Fund Balance	<u><u>\$ 16,029,204</u></u>	<u><u>\$ 10,624,867</u></u>	<u><u>\$ 5,404,337</u></u>

**Norman Public Schools**  
**Statement of Revenues, Expenditures and Changes in**  
**Fund Balance - Bond Funds (Unaudited)**  
**Seven Months Ended January 31, 2025**



Revenues:	Year to Date Actual	Prior Year to Date Actual	Variance	2024-25 Budget
Interest Earnings	512,048	398,077	113,971	-
Total Revenues	<u>\$ 512,048</u>	<u>\$ 398,077</u>	<u>\$ 113,971</u>	<u>\$ -</u>
<b>Expenditures:</b>				
Contracted Services	\$ 125,935	\$ 189,599	\$ (63,664)	\$ 50,978
Instruction	417,006	556,085	(139,079)	6,167,580
Other Purchased Services	137,640	34,691	102,949	-
Supplies	2,198,979	2,547,512	(348,533)	7,166,817
Capital Outlay	2,308,205	301,688	(2,006,517)	1,424,093
Other	-	-	-	5,889,079
Total Expenditures	<u>5,187,765</u>	<u>3,629,575</u>	<u>(2,454,844)</u>	<u>20,698,547</u>
Transfers in(out)	-	-	-	-
<b>Other Financing Sources (Uses)</b>				
Proceeds of Bonds	-	-	-	-
Other Financing Sources	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
Net Change in Fund Balance	(4,675,717)	(3,231,498)	(1,444,219)	(20,698,547)
Beginning Fund Balance	20,698,547	13,831,037	6,867,510	20,698,547
Ending Fund Balance	<u>\$ 16,022,830</u>	<u>\$ 10,599,539</u>	<u>\$ 5,423,291</u>	<u>\$ -</u>

**Norman Public Schools**  
**Balance Sheet - Sinking Fund (Unaudited)**  
**January 31, 2025**



	<b>Current Actual</b>	<b>Prior Actual</b>	<b>Variance</b>
<b>Assets</b>			
Pooled Cash and Investments	\$ 58,146,527	\$ 51,355,753	\$ 6,790,774
Property Tax Receivable	3,046,056	3,046,056	-
Other Receivables	-	-	-
Inventories - Supplies, Materials	-	-	-
<b>Total Assets</b>	<b>\$ 61,192,583</b>	<b>\$ 54,401,809</b>	<b>\$ 6,790,774</b>
<b>Liabilities</b>			
Accounts Payable	\$ -	\$ -	\$ -
Unearned Revenue			
Deferred Revenue - Taxes	3,220,613	3,048,073	172,540
Deferred Revenue - Other	-	-	-
<b>Total Liabilities</b>	<b>3,220,613</b>	<b>3,048,073</b>	<b>172,540</b>
<b>Fund Balance</b>			
Fund Balance	57,971,970	51,353,736	6,618,234
<b>Total Liabilities and Fund Balance</b>	<b>\$ 61,192,583</b>	<b>\$ 54,401,809</b>	<b>\$ 6,790,774</b>

**Norman Public Schools**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Student Activity Fund (Unaudited)**  
**Seven Months Ended January 31, 2025**



	Year to Date Actual	Prior Year to Date Actual	Variance	2024-25 Budget
Revenues:				
Local				
Contributions and Donations	\$ 183,377	\$ 194,989	\$ (11,612)	\$ -
Event Revenue	1,115,096	989,928	125,168	-
Merchandise Sales	392,336	314,261	78,075	-
Other Miscellaneous Revenue	321,167	402,729	(81,562)	-
Interest Earnings	82,242	87,472	(5,230)	-
	<u>2,094,218</u>	<u>1,989,379</u>	<u>104,839</u>	<u>-</u>
Total Revenues	\$ 2,094,218	\$ 1,989,379	\$ 104,839	\$ -
Expenditures:				
Salaries	\$ 130,644	\$ 124,603	\$ 6,041	\$ -
Benefits	24,706	25,227	(521)	-
Contracted Services	111,668	119,308	(7,640)	66
Purchased Property Services	38,091	60,526	(22,435)	47,760
Other Purchased Services	282,745	144,518	138,227	-
Supplies	1,156,532	731,318	425,214	1,408,820
Other	164,141	177,359	(13,218)	22,425
Capital Outlay	11,098	32,131	(21,033)	-
	<u>1,919,625</u>	<u>1,414,990</u>	<u>504,635</u>	<u>1,479,071</u>
Total Expenditures	1,919,625	1,414,990	504,635	1,479,071
Transfers in(out)	<u>(188)</u>	<u>-</u>	<u>(188)</u>	<u>-</u>
Net Change in Fund Balance	174,405	574,389	(399,984)	(1,479,071)
Beginning Fund Balance	<u>2,567,140</u>	<u>2,329,413</u>	<u>237,727</u>	<u>2,567,140</u>
Ending Fund Balance	<u>\$ 2,741,545</u>	<u>\$ 2,903,802</u>	<u>\$ (162,257)</u>	<u>\$ 1,088,069</u>

**Norman Public Schools**  
**Balance Sheet - Student Activity Fund (Unaudited)**  
**January 31, 2025**



	<u>Current Actual</u>	<u>Prior Actual</u>	<u>Variance</u>
<b>Assets</b>			
Pooled Cash and Investments	\$ 3,301,077	\$ 2,916,799	\$ 384,278
Property Tax Receivable	-	-	-
Other Receivables	2,259	2,198	61
Inventories - Supplies, Materials	-	-	-
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Assets	<u>\$ 3,303,336</u>	<u>\$ 2,918,997</u>	<u>\$ 384,339</u>
<b>Liabilities</b>			
Accounts Payable	\$ 15,443	\$ 15,195	\$ 248
Unearned Revenue			
Deferred Revenue - Taxes	-	-	-
Deferred Revenue - Other	-	-	-
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Liabilities	<u>15,443</u>	<u>15,195</u>	<u>248</u>
<b>Fund Balance</b>			
Fund Balance	<u>3,287,893</u>	<u>2,903,802</u>	<u>384,091</u>
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Liabilities and Fund Balance	<u>\$ 3,303,336</u>	<u>\$ 2,918,997</u>	<u>\$ 384,339</u>

**Norman Public Schools**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Student Activity Fund (Unaudited)**  
**Seven Months Ended January 31, 2025**



	Year to Date Actual	Prior Year to Date Actual	Variance	2024-25 Budget
Revenues:				
Local				
Contributions and Donations	\$ 183,377	\$ 194,989	\$ (11,612)	\$ -
Event Revenue	1,115,096	989,928	125,168	-
Merchandise Sales	392,336	314,261	78,075	-
Other Miscellaneous Revenue	321,167	402,729	(81,562)	-
Interest Earnings	82,242	87,472	(5,230)	-
	<u>2,094,218</u>	<u>1,989,379</u>	<u>104,839</u>	<u>-</u>
Total Revenues	\$ 2,094,218	\$ 1,989,379	\$ 104,839	\$ -
Expenditures:				
Salaries	\$ 130,429	\$ 124,603	\$ 5,826	\$ -
Benefits	24,636	25,227	(591)	-
Contracted Services	111,668	119,308	(7,640)	66
Purchased Property Services	25,991	60,526	(34,535)	47,760
Other Purchased Services	152,574	144,518	8,056	-
Supplies	759,221	731,318	27,903	1,408,820
Other	162,460	177,359	(14,899)	22,425
Capital Outlay	6,298	32,131	(25,833)	-
	<u>1,373,277</u>	<u>1,414,990</u>	<u>(41,713)</u>	<u>1,479,071</u>
Total Expenditures	1,373,277	1,414,990	(41,713)	1,479,071
Transfers in(out)	<u>(188)</u>	<u>-</u>	<u>(188)</u>	<u>-</u>
Net Change in Fund Balance	720,753	574,389	146,364	(1,479,071)
Beginning Fund Balance	<u>2,567,140</u>	<u>2,329,413</u>	<u>237,727</u>	<u>2,567,140</u>
Ending Fund Balance	<u>\$ 3,287,893</u>	<u>\$ 2,903,802</u>	<u>\$ 384,091</u>	<u>\$ 1,088,069</u>

**Norman Public Schools**  
**Balance Sheet - Trust and Agency Funds (Unaudited)**  
**January 31, 2025**



	<b>Current Actual</b>	<b>Prior Actual</b>	<b>Variance</b>
<b>Assets</b>			
Pooled Cash and Investments	\$ 21,144,911	\$ 23,892,181	\$ (2,747,270)
Other Receivables	15,342	15,342	-
	<u>21,160,253</u>	<u>23,907,523</u>	<u>(2,747,270)</u>
<b>Total Assets</b>	<b><u>\$ 21,160,253</u></b>	<b><u>\$ 23,907,523</u></b>	<b><u>\$ (2,747,270)</u></b>
<b>Liabilities</b>			
Deferred Revenue - Other	\$ 15,341	\$ 15,341	\$ -
	<u>15,341</u>	<u>15,341</u>	<u>-</u>
<b>Total Liabilities</b>	<b><u>15,341</u></b>	<b><u>15,341</u></b>	<b><u>-</u></b>
<b>Fund Balance</b>			
Fund Balance	<u>21,144,912</u>	<u>23,892,182</u>	<u>(2,747,270)</u>
	<u>21,160,253</u>	<u>23,907,523</u>	<u>(2,747,270)</u>
<b>Total Liabilities and Fund Balance</b>	<b><u>\$ 21,160,253</u></b>	<b><u>\$ 23,907,523</u></b>	<b><u>\$ (2,747,270)</u></b>

**Norman Public Schools**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Trust and Agency Funds (Unaudited)**  
**Seven Months Ended January 31, 2025**



	Year to Date Actual	Prior Year to Date Actual	Variance	FY24-25 Budget
Revenues:				
Local				
Interest Earnings	638,963	599,313	39,650	-
Total Local	<u>638,963</u>	<u>599,313</u>	<u>39,650</u>	<u>-</u>
Other Revenues				
Other	72,534	18,566,193	(18,493,659)	5,000
Total Revenues	<u>\$ 711,497</u>	<u>\$ 19,165,506</u>	<u>\$ (18,454,009)</u>	<u>\$ 5,000</u>
Expenditures:				
Salaries	\$ 1,793	\$ -	\$ 1,793	\$ 17,381
Benefits	449	-	449	-
Contracted Services	1,414,943	1,378,214	36,729	-
Purchased Property Services	282,834	139,395	143,439	17,956,096
Supplies	8,505	-	8,505	284,348
Capital Outlay	38,275	91,366	(53,091)	3,737,403
Other	7,897	1,500	6,397	2,959
Total Expenditures	<u>1,754,696</u>	<u>1,610,475</u>	<u>144,221</u>	<u>21,998,186</u>
Transfers in(out)	<u>-</u>	<u>(14,375)</u>	<u>14,375</u>	<u>-</u>
Net Change in Fund Balance	(1,043,199)	17,540,656	(18,583,855)	(21,993,186)
Beginning Fund Balance	<u>22,188,111</u>	<u>6,351,526</u>	<u>15,836,585</u>	<u>22,188,111</u>
Ending Fund Balance	<u>\$ 21,144,912</u>	<u>\$ 23,892,182</u>	<u>\$ (2,747,270)</u>	<u>\$ 194,925</u>

D. **Investment Report (presented for information only)**  
Consent Item

## 2024-2025 INVESTMENT INFORMATION

JP MORGAN CHASE US GOV MONEY MARKET					
MONTH	BANK	ACCOUNT	BALANCE	INTEREST EARNED	INTEREST RATE
July	JP Morgan Chase	Money Market	94,634,039.66	458,677.52	5.29%
August	JP Morgan Chase	Money Market	93,057,189.62	423,149.96	5.26%
September	JP Morgan Chase	Money Market	85,434,704.32	377,514.70	4.88%
October	JP Morgan Chase	Money Market	79,280,172.14	377,514.70	4.82%
November	JP Morgan Chase	Money Market	79,280,172.14	345,467.82	4.82%
December	JP Morgan Chase	Money Market	84,877,003.06	298,977.91	4.46%
January	JP Morgan Chase	Money Market	148,865,076.16	488,073.10	4.35%
TYPE	BANK	PURCHASED	PAR	PRICE	YIELD

- E. **Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)**
  - Consent Item

ATTACHMENT A				
<p style="text-align: center;"><b>Norman Public Schools</b>  <b>Norman, Oklahoma</b>  <b>Certified Personnel Report</b>  <b>3/10/2025</b></p>				
<b>LEAVE OF ABSENCE</b>				
<b>NAME</b>	<b>RETURNING/LEAVING</b>	<b>ASSIGNMENT</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
ORTWEIN, ALICIA	LEAVING	SECOND GRADE TEACHER	MCKINLEY ELEMENTARY	5/27/2025
<b>RECOMMENDATIONS/ TEMPORARY EMPLOYMENT</b>				
<b>NAME</b>	<b>NEW/REPLACEMENT</b>	<b>ASSIGNMENT</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
COLONNELLO OLIVARES, CLAUDIA	REPLACEMENT	SCIENCE TEACHER	NORMAN NORTH HIGH SCHOOL	2/18/2025
<b>RESIGNATIONS:</b>				
<b>NAME</b>		<b>ASSIGNMENT</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
BENNETT, CAMERON		MATH TEACHER	NORMAN NORTH HIGH SCHOOL	3/14/2025
BOYER, MORGAN		DRAMA TEACHER	NORMAN NORTH HIGH SCHOOL	5/27/2025
HALTOM, CHRISTINA		SPECIAL EDUCATION TEACHER	NORMAN HIGH SCHOOL	2/26/2025
HARRIS, ABIGAIL		SECOND GRADE TEACHER	EISENHOWER ELEMENTARY	5/27/2025
HORTON, CONNOR		ENGLISH LANGUAGE ARTS TEACHER	LONGFELLOW MIDDLE SCHOOL	2/7/2025
MCANULTY, GINA		PRE-K TEACHER	MADISON ELEMENTARY	5/27/2025
MCBRIARTY, ERIN		SCIENCE TEACHER	LONGFELLOW MIDDLE SCHOOL	5/27/2025
MOORE, REMINGTON		FOURTH GRADE TEACHER	MADISON ELEMENTARY	5/27/2025
NIEHOFF, TAYLOR		SPANISH TEACHER	WHITTIER MIDDLE SCHOOL	5/27/2025
POPE, OLIVIA		ELEMENTARY MUSIC TEACHER	MONROE ELEMENTARY	5/27/2025
RANDOLPH, KATRINA		VOCAL MUSIC TEACHER	WHITTIER MIDDLE SCHOOL	5/27/2025
SMOTHERMAN, RYAN		ADAPTIVE P.E. TEACHER	WHITTIER MIDDLE SCHOOL	5/27/2025
TRUMBLE, TAMMY		GIFTED TEACHER	WASHINGTON ELEMENTARY	5/27/2025
WEAVER, ALEXIS		THIRD GRADE TEACHER	LINCOLN ELEMENTARY	5/27/2025
WIDEMAN, NUSHEA		FIFTH GRADE TEACHER	CLEVELAND ELEMENTARY	3/14/2025
YARTZ, LONDON		FIRST GRADE TEACHER	LAKEVIEW ELEMENTARY	5/27/2025
<b>RETIRING:</b>				
<b>NAME</b>		<b>ASSIGNMENT</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
JACKSON, RONNA		PRE-K TEACHER	MADISON ELEMENTARY	5/27/2025
MAGEE, SARA		KINDERGARTEN TEACHER	JEFFERSON ELEMENTARY	5/27/2025
PATTERSON, ROXANNE		SPECIAL EDUCATION TEACHER	LONGFELLOW MIDDLE SCHOOL	5/27/2025
PIERCE, LAJUANA		SPECIAL EDUCATION TEACHER	WHITTIER MIDDLE SCHOOL	5/27/2025
SCHROEDER, LADONNA		ELL TEACHER	MONROE/LINCOLN ELEMENTARY	5/27/2025
SNYDER, SUSAN		REMEDIAL SPECIALIST	EISENHOWER ELEMENTARY	5/27/2025
VAN GORDER, LISA		PRE-K TEACHER	ROOSEVELT ELEMENTARY	5/27/2025
WAGNER, BRENDA		ORCHESTRA TEACHER	NORMAN NORTH HIGH SCHOOL	5/27/2025
<b>Respectfully Submitted,</b>				
<b>Superintendent</b>				
*Worked Prior to Board Approval				

- F. **Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)**
  - Consent Item

**Norman Public Schools  
Norman, Oklahoma  
Support Personnel Report  
3/10/2025**

**ADJUNCT COACH**

<u>NAME</u>	<u>NEW/REPLACEMENT</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
HOELSCHER, HUNTER	REPLACEMENT	CO-HEAD GOLF COACH	NORMAN NORTH HIGH SCHOOL	2/28/2025
TETTLETON, TATE	REPLACEMENT	ASSISTANT BOYS SOCCER COACH	NORMAN NORTH HIGH SCHOOL	2/12/2025

**RECOMMENDATIONS/ TEMPORARY EMPLOYMENT**

<u>NAME</u>	<u>NEW/REPLACEMENT</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
CAVENEY, JEREMY	REPLACEMENT	BUS DRIVER	TRANSPORTATION	2/6/2025
CURTIS, MISTIE	REPLACEMENT	RESOURCE TEACHER ASSISTANT	MONROE ELEMENTARY	3/10/2025
GOMME, TINA	REPLACEMENT	ROUTING SECRETARY	TRANSPORTATION	3/3/2025
GORDON, SPENCER	REPLACEMENT	BUS MONITOR	TRANSPORTATION	3/10/2025
GRAY, EITHYN	REPLACEMENT	BUS MONITOR	TRANSPORTATION	2/10/2025
GRAY, HALIE	REPLACEMENT	TEACHER ASSISTANT	WHITTIER MIDDLE SCHOOL	2/6/2025
HARRIS, JOSEPH	REPLACEMENT	BUS MONITOR	TRANSPORTATION	3/3/2025
HAUGLAND, WILLIAM	REPLACEMENT	UTILITY WORKER	CENTRAL SERVICES CENTER	3/3/2025
HECK, GARYN	REPLACEMENT	RESOURCE TEACHER ASSISTANT	TRUMAN PRIMARY	2/18/2025
HUANCA-MAQQUE, MARIA	REPLACEMENT	DD RESOURCE TEACHER ASSISTANT	MCKINLEY ELEMENTARY	2/18/2025
KWANZA, NIARA	NEW	PRINTING ASSISTANT	WAREHOUSE	2/10/2025
LITANGA, AZIM	REPLACEMENT	BUS DRIVER	TRANSPORTATION	2/21/2025
LIVINGSTON, ASHLYN	REPLACEMENT	CLASSROOM TA AUTISM 3RD-5TH GRADE	ROOSEVELT ELEMENTARY	2/27/2025
MORGAN, TRINITY	REPLACEMENT	FIRST GRADE TEACHER ASSISTANT	KENNEDY ELEMENTARY	2/18/2025
MORING, TYNER	REPLACEMENT	INDIAN EDUCATION TUTOR	INDIAN EDUCATION	3/10/2025
PASSMORE, GABRIELLE	REPLACEMENT	RESOURCE TEACHER ASSISTANT	LINCOLN ELEMENTARY	3/3/2025
RILEY, KIMBERLY	REPLACEMENT	RESOURCE TEACHER ASSISTANT	ALCOTT MIDDLE SCHOOL	3/3/2025
RODRIGUEZ, LAURA	REPLACEMENT	BUS MONITOR	TRANSPORTATION	3/3/2025
SHI, YING "JUDY"	REPLACEMENT	RESOURCE TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	3/6/2025
ULIN, MEGAN	REPLACEMENT	RESOURCE TEACHER ASSISTANT	WILSON ELEMENTARY	3/3/2025
WELLS, TREMAYNE	REPLACEMENT	WAREHOUSE WORKER/DRIVER	WAREHOUSE	2/18/2025
WENG, SIMAN	NEW	RESOURCE TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	2/18/2025
WHITWORTH, ASHLEY	REPLACEMENT	RESOURCE TEACHER ASSISTANT	LAKEVIEW ELEMENTARY	3/3/2025
WOODALL, EVA	REPLACEMENT	BUS MONITOR	TRANSPORTATION	2/21/2025

**RESIGNATIONS:**

<u>NAME</u>		<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
ANDERSON, SARAH		STUDENT SUPPORT SPECIALIST	NORMAN HIGH	2/10/2025
BARROW, KAITLYNN		PRE-K TEACHER ASSISTANT	MONROE ELEMENTARY	5/23/2025
BORUM, JEREMY		TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	2/13/2025

BRANNON, RANDY		BUS DRIVER	TRANSPORTATION	2/28/2025
BRUTON, CRYSTAL		BUS MONITOR	TRANSPORTATION	2/3/2025
CARLINGTON, CAMILLE		BUS MONITOR	TRANSPORTATION	3/31/2025
CASTILLO, MALEEA		RESOURCE TEACHER ASSISTANT	MONROE ELEMENTARY	2/7/2025
CHAPMAN, CHARLES		RESOURCE TEACHER ASSISTANT	NORMAN NORTH HIGH SCHOOL	2/14/2025
CHOI, KYUNGMIN		TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	5/23/2025
EDGE, PATRICIA		PRINCIPAL ADMINISTRATIVE ASSISTANT	JEFFERSON ELEMENTARY	5/30/2025
FALLS DOWN, CORDELIA		INDIAN EDUCATION TUTOR	INDIAN EDUCATION	1/17/2025
GROB, SONYA		RECEPTIONIST	ALCOTT MIDDLE SCHOOL	6/6/2025
JACKSON, GLENN		LOCKSMITH/GLAZIER	CENTRAL SERVICES CENTER	3/14/2025
KORANDA, STEPHEN		ASSOCIATE DIRECTOR OF COMMUNICATIONS PR	ADMINISTRATIVE SERVICES CENTER	4/1/2025
MALONEY, KAREN		BUS MONITOR	TRANSPORTATION	2/28/2025
MOLES, LINDA		FINANCIAL ADMINISTRATIVE ASSISTANT	LONGFELLOW MIDDLE SCHOOL	6/6/2025
MYERS, KEVIN		BUS MONITOR	TRANSPORTATION	2/5/2025
PINKNEY, MICHELE		PARAPROFESSIONAL	ALCOTT MIDDLE SCHOOL	7/31/2025
PRESTON, ELA'N		BEHAVIOR TECH	LAKEVIEW ELEMENTARY	2/25/2025
RICHMOND, FAYELEE		TEACHER ASSISTANT	IRVING MIDDLE SCHOOL	2/11/2025
SANDOVAL, BRIDGET		RECEPTIONIST	LONGFELLOW MIDDLE SCHOOL	5/30/2025
SCHENK, GARRY		MAINTENANCE/UTILITY WORKER	CENTRAL SERVICES CENTER	2/18/2025
WHITE, ROBERTA		BOOKKEEPING CLERK	ADMINISTRATIVE SERVICES CENTER	7/3/2025
WOOD, STARLA		TEACHER ASSISTANT	REAGAN ELEMENTARY	1/7/2025
<b>Respectfully Submitted,</b>				
<b>Superintendent</b>				
*Worked Prior to Board Approval				

- G. **Minutes of the Board of Education Regular Meeting on February 3, 2025 and the Special Meeting on February 24, 2025**  
Consent Item



**Regular Meeting of the Board of Education  
Minutes for Monday, February 3, 2025**

Dr. Joseph N. Siano Administrative Services Center Room A, 131 S Flood Avenue, Norman, OK 73069

**I. Call to Order and Establish a Quorum - The meeting was called to order at 6:00 PM**

*Attendance Taken at 6:00 PM. Present: Dawn Brockman, Tina Floyd, Dirk O'Hara, Annette Price, Alex Ruggiers.*

**II. Pledge of Allegiance**

The Pledge of Allegiance was led by 5th-grade Student Council members Orly Zajac, Demi Bass, Dex Bass and Charlee Watson from Lakeview Elementary School.

**III. Public Communications**

Cynthia Rogers provided her opinion pertaining to Tax Increment Financing (TIF).

Stephen Ellis expressed views regarding the Superintendent's contract and the Ad Valorem Tax Increment Financing (TIF).

**IV. Disposition of Routine Business by Consent Action**

Action Item

Motion to approve the consent docket items A - H as listed below and in the agenda. This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed. Dawn Brockman: Yea, Tina Floyd: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

**A. Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2024-2025)**

Consent Item

Purchase Orders: #25005235 - #25005874  
#70250041 - #70250042

General Fund \$444,900.08

Building Fund - \$0

Child Nutrition - \$3,581.43

Bond Funds - \$169,590.38

Sinking Funds - \$0

Trust Funds - \$0

School Activity Fund - \$196,345.54

Lease Revenue - \$1,862,936.00

**B. Purchase Requests**

Consent Item

1. Prime-Time Modular Recreation Equipment (ages 0 to 23 months) and Installation at the Center for Arts and Learning from GameTime in the amount of \$221,827.16.
2. Prime-Time Modular Recreation Equipment (ages 2 to 5 years) and Installation at the Center for Arts and Learning from GameTime in the amount of \$192,509.01.

**C. Investment Report (presented for information only)**

Consent Item

**D. Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)**

Consent Item

**E. Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)**

Consent Item

**F. Minutes of the Regular Meeting of the Board of Education January 13, 2025**

Consent Item

**G. Agreements, Contracts and Renewals for Fiscal Year 2024-2025**

Consent Item

**1. FINE ARTS (Dr. Evelyn Kwanza)**

Independent Contractor Agreements for the 2025 Black History Month Program

- a. Julius Kwanza Guest Conductor for Rehearsals and Performance
- b. Valerie Harding Guest Vocal Soloist Rehearsals and Performance
- c. Cedric Johnson Gospel Band Rehearsals and Performance
- d. Alicia Gamble Hollis Guest Conductor for Rehearsals and Performance
- e. Hozie Thomas Guest Bass Player for Rehearsals and Performance
- f. William Smith Guest Conductor for Rehearsals and Performance

**2. PERSONNEL SERVICES (Holly Nevels)**

- a. DQM Solutions, LLC Independent Contractor Agreement for Assistant Principal Substitute Services

### **3. PROFESSIONAL DEVELOPMENT (Sarah Seymore)**

- a. Tim Bartos Service Agreement to provide Disc Jockey (DJ) Services at the Celebration of Excellence

### **4. OPERATIONAL SERVICES (Justin Milner)**

- a. Addendum to the 2024-2025 Logan Monks dba Monks Landscaping Management, LLC Service Agreement

### **5. SPECIAL SERVICES (Gayla Mears)**

- a. First Amendment to the State of Oklahoma Department of Rehabilitation Services (DRS) Project Search Agreement for Training, Placement, and Employment First Contract approved on June 24, 2024

## **H. Agreements, Contracts and Renewals for Fiscal Year 2025-2026**

Consent Item

### **1. EDUCATIONAL SERVICES (Ann Rosales)**

- a. Collaborative Services Agreement by and between NPS, Norman Properties LLC, and Grace Skilled Nursing and Therapy for the Bright Beginnings Academy

## **V. Additional Agenda Items**

### **A. Lakeview Elementary, Reagan Elementary, Washington Elementary, Wilson Elementary and Instructional Services Center Bid Tabulations**

**Presented by Justin Milner and Chris Hoggatt, Miller-Tippens Construction**

Action Item

Motion to approve the bid package for Lakeview Elementary, Reagan Elementary, Washington Elementary, Wilson Elementary and Instructional Services Center as presented. This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed. Dawn Brockman: Yea, Tina Floyd: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

### **B. Harve Collins Stadium Project Update**

**Presented by Justin Milner and Mark Kasulis, MA+ Architecture**

Information Item

### **C. 2024-2025 State Aid Allocation Update**

**Presented by Tyler Jones**

Information Item

## **VI. New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(10).**

There was no new business presented at this meeting.

## **VII. Administrative Staff Reports**

Dr. Nick Migliorino spoke on the following topics:

- Thanked the Lakeview Elementary School students for leading us in the pledge of allegiance.
- The district website's AI chat feature was given the name "Norm" by the Student Leadership Council.
- Isaac Hundley, a Norman North senior, who received congressional nominations to the US Air Force Academy, US Military Academy at West Point, and US Naval Academy.
- Norman High and Norman North students received superior ratings at the Oklahoma Thespian Festival.
- Norman PTA Council's annual Chocolate Festival.
- Norman High's Kallie Ford was named the Magic 104.1 American Fidelity Teacher of the Month.
- National School Counseling Week.
- 2025 Site Teachers of the Year.
- NPS and the Norman Philharmonic are partnering for the Black History Month Celebration.
- NPS partners with OCCC to offer the health sciences 2+1 program.
- Kindness Week on February 10-14th.
- Latino Family Nights on February 10th for elementary families and February 12th for middle and high school families.
- PK Enrollment begins on February 17th and ends on March 7th.
- The expanded scope and frequency of district sanitization procedures in response to the impact of the cold and flu season.
- Built-in snow days have been exhausted and in the event that additional days are required, a committee will identify the optimal resolution.
- Tribal Consultation Day was hosted by Norman Public Schools on January 21, 2025 and commended Lucy Ann Harjo for her exceptional commitment and contributions.

## **VIII. Board of Education Reports**

Dirk O'Hara and Alex Ruggiers commented on the 2025 Site Teachers of the Year Breakfast and congratulated the teachers that were selected. Annette Price elaborated on the Norman PTA Council's annual Chocolate Festival and congratulated the Norman PTA Council on their anniversary. She expressed her gratitude for their contributions and dedication. Tina Floyd commented on the Select Committee on School Finance meeting she attended and acknowledged Sara Chan and the Energy Program.

## **IX. Vote to go into Executive Session pursuant to Executive Session authority - 25 Okla. Stat. §307(B)(1) and (B)(7) to discuss:**

Action Item

1. The evaluation of the Superintendent (*this is a routine evaluation session that the Board conducts three or more times per year*). No action regarding this item will occur following the Board's return to open session.
2. The 2025-2028 proposed Contract of Superintendent Dr. Nick Migliorino.

6:43 PM Motion to go into Executive Session pursuant to Executive Session authority - 25 Okla. Stat. §307(B)(1) and (B)(7) to discuss the evaluation and the 2025-2028 proposed contract of the Superintendent. This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed. Dawn Brockman: Yea, Tina Floyd: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

**X. Vote to Return to Open Session**

Action Item

8:57 PM Motion to return to open session. This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed. Dawn Brockman: Yea, Tina Floyd: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

**XI. Statement of Executive Session Minutes**

Information Item

President Dr. Tina Floyd stated that the Board convened in executive session to discuss the evaluation and the proposed contract of the Superintendent pursuant to Executive Session authority 25 Oklahoma Statute 307 (B)(1) and (B)(7). The Board was joined in executive session by Superintendent Dr. Nick Migliorino and Attorney Karen Long. No other matters were discussed, and no votes were taken while in this closed session. This concludes the minutes of the executive session.

**XII. Motion and vote to approve or not to approve the Superintendent's employment contract for the period July 1, 2025 through June 30, 2028.**

Action Item

Motion to approve the Superintendent's employment contract as discussed in executive session for the period July 1, 2025 through June 30, 2028. This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed. Annette Price: Nay, Alex Ruggiers: Nay, Dawn Brockman: Yea, Tina Floyd: Yea, Dirk O'Hara: Yea

**XIII. Adjournment**

8:59 PM Motion to adjourn. This motion, made by Dirk O'Hara and seconded by Alex Ruggiers, Passed. Dawn Brockman: Yea, Tina Floyd: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

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Tina Floyd, Board of Education President

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Cathy Sasser, Board Clerk

(Seal)

**Special Meeting of the Board of Education Minutes for Monday, February 24, 2025**

Dr. Joseph N. Siano Administrative Services Center Room A, 131 S Flood Avenue, Norman, OK 73069

**I. Call to Order and Establish a Quorum**

The meeting was called to order and attendance taken at 6:00 PM Present: Dawn Brockman, Tina Floyd, Annette Price, Alex Ruggiers, Absent: Dirk O'Hara.

**II. Pledge of Allegiance**

The pledge of Allegiance was led by President Tina Floyd.

**III. Discuss, consider and vote to approve or not approve the following items relative to the \$40,845,000 General Obligation Combined Purpose Bonds, Series 2025 - See Attachment "A" (posted with the agenda)  
Presented by Zack Robinson, BOK Financial Securities, Inc**

Action Item

1. Consideration and vote to award the \$40,845,000 General Obligation Combined Purpose Bonds, Series 2025, to the lowest and best bidder.
2. Adopt a Resolution providing for the issuance of the \$40,845,000 General Obligation Combined Purpose Bonds, Series 2025, by Independent School District Number 29 of Cleveland County, Oklahoma, authorized at an election duly called and held for such purpose; designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

Motion to award the General Obligation Combined Purpose Bonds, Series 2025 to J.P. Morgan Securities LLC at a rate of 3.146366%. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tina Floyd: Yea, Annette Price: Yea, Alex Ruggiers: Yea

Motion to adopt a Resolution providing for the issuance of the General Obligation Combined Purpose Bonds, Series 2025 as presented. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tina Floyd: Yea, Annette Price: Yea, Alex Ruggiers: Yea

**IV. Discuss, consider and vote to approve or not approve the following items relative to the \$2,775,000 General Obligation Building Bonds, Federally Taxable Series 2025 - See Attachment "B" (posted with the agenda)  
Presented by Zack Robinson, BOK Financial Securities, Inc**

Action Item

1. Consideration and vote to award the \$2,775,000 General Obligation Building Bonds, Federally Taxable Series 2025, to the lowest and best bidder.
2. Adopt a Resolution providing for the issuance of the \$2,775,000 General Obligation Building Bonds, Federally Taxable Series 2025, by Independent School District Number 29 of Cleveland County, Oklahoma, authorized at an election duly called and held for such purpose; designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

Motion to award the General Obligation Building Bonds, Federally Taxable Series 2025 to Northland Securities, Inc. at a rate of 4.666539%. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tina Floyd: Yea, Annette Price: Yea, Alex Ruggiers: Yea

Motion to approve Adopt a Resolution providing for the issuance of the General Obligation Building Bonds as presented. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tina Floyd: Yea, Annette Price: Yea, Alex Ruggiers: Yea

**V. Proposed Revisions to School Hours and Schedules for the 2024-2025 School Year  
Presented by Holly Nevels**

Action Item

Recommendation to ensure the required 1080 hours of instruction each school year by adjusting all school's daily bell schedules to add an additional minute for the remainder of the 2024-25 school year and to designate an additional snow make-up day on April 18, 2025, if one is needed and the date/option is timely.

Motion to approve the adjustment all school's daily bell schedules to add an additional minute for the remainder of the 2024-25 school year and to designate an additional snow make-up day on April 18, 2025, if one is needed and the date/option is timely to ensure the required 1080 hours of instruction each school year. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tina Floyd: Yea, Annette Price: Yea, Alex Ruggiers: Yea

**VI. Adjournment**

6:18 PM Motion to adjourn. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tina Floyd: Yea, Annette Price: Yea, Alex Ruggiers: Yea

H. **Agreements, Contracts and Renewals for Fiscal Year 2024-2025**  
Consent Item

1. **OPERATIONAL SERVICES (Justin Milner)**

**Transportation**

- a. Hosting Services Agreement for Cloud Hosted RTA Fleet Management Software between Ron Turley Associates, Inc. (RTA) and Norman Public Schools, with Agreement to expire on June 30, 2025



## Terms of Service

This Hosting Services Agreement for Cloud Hosted RTA Fleet Management Software (“Agreement”) is between Ron Turley Associates, Inc. (“RTA”), 17437 N 71st Drive, Suite 110, Glendale, AZ 85308, and COMPANY, RTA or COMPANY may modify this Agreement from time to time, subject to the terms in Section 10 (Changes to this Agreement).

### **RTA’s Service Provided and COMPANY’s Use of the Service**

1. RTA will allow COMPANY to access software provided by RTA through use of an encrypted and password-protected RemoteApp. RTA will provide software, including installation,

- maintenance, support, and periodic upgrades; and database administration services (dba), including operating system/security (collectively the "Service").
2. COMPANY is hereby granted a non-exclusive, non-transferable, limited license to access and use the Service subject to the terms and conditions contained in this Agreement.
  3. RTA does not review or pre-screen the contents of electronic data uploaded or posted to the Service ("Content") by the COMPANY, and RTA claims no intellectual property rights with respect to the Content.
  4. COMPANY agrees not to reproduce, duplicate, copy, sell, resell, or exploit access to the Service, use of the Service, or any portion of the Service, including, but not limited to the HTML or any visual design elements without the express written permission from RTA.
  5. COMPANY agrees not to modify, reverse engineer, adapt or otherwise tamper with the Service or modify another website so as to falsely imply that it is associated with the Service, RTA, or any other software or service provided by RTA.
  6. COMPANY agrees not to use the Service in any manner which may infringe copyright or intellectual property rights or in any manner which is unlawful, offensive, threatening, libelous, defamatory, pornographic, and obscene or in violation of this Agreement.
  7. The Service is protected by United States and international copyright laws and treaties, as well as other laws and treaties. Except for the non-exclusive license granted pursuant to this Agreement, COMPANY acknowledges and agrees that all ownership, license, intellectual property and other rights and interests in and to the Service shall remain solely with RTA.
  8. RTA reserves the rights at any time, and from time to time, to modify or discontinue, temporarily or permanently, any feature associated with the Service, with 30 day written notice.
  9. RTA reserves the right to temporarily suspend access to the Service for operational purposes, including, but not limited to, maintenance, repairs, or installation of upgrades, and will endeavor to provide 24-hour notice prior to any such suspension, as detailed in section 8.
  10. COMPANY understands and acknowledges that while the software application is not certified, the data center and network equipment provided by AWS holds multiple certifications, viewable at <https://aws.amazon.com/compliance/programs/>.

11. RTA will provide access to data backups on an automated, scheduled interval should COMPANY desire to archive a local copy of the data backup files. Email support@rtafleet.com to request this additional service option. No additional fee is charged for this optional service.
12. The COMPANY understands and agrees that RTA cannot and does not control the flow of data to or from the network or on other portions of the internet. At times, actions or inactions of third parties may impair or disrupt COMPANY's connections to the internet or portions thereof.

## **Payment**

1. COMPANY will pay within 30 days of receipt of an RTA invoice.
2. Such invoices will begin upon execution of this Agreement with Net 30 terms and will continue on the recurring basis as specified in the pricing proposal following execution of the Agreement. Any payments received after the first day of each calendar month are subject to a late fee equal to one and one-half percent per month, calculated on a daily basis.
3. No refunds or credits will be issued for partial months that COMPANY utilizes the Service. Prorated refunds will be paid 60 days after the last day of service.
4. If COMPANY fails to pay any payment due within Thirty (30) days of the received RTA invoice, RTA shall have the right to suspend the COMPANY's access to the Service or take any other steps necessary to ensure payment.
5. COMPANY may purchase upgrades to the software or service at any time during the term of this Agreement, such as additional vehicle asset licenses, additional user licenses, or software add-on modules. Applicable pricing increase for the upgrades will be applied to the next billing cycle or the following month, whichever is closest.
6. If at any time, service is shut off due to non-payment of outstanding invoices, a \$250.00 Service Fee will be invoiced to restore service.

## **Term of Service**

1. If COMPANY should wish to cancel the Agreement, it may do so by providing thirty (30) days' notice to RTA of intent to cancel and paying all outstanding charges.
2. The Agreement shall be for an initial term of one (1) year, with an optional renewal up to one (1) year at a time subject to mutual cancellation at any time upon thirty (30) day written notice from one party to the other.
3. RTA, in its sole discretion, has the right to suspend or discontinue providing the Service to COMPANY, with 30 days' notice, for non-compliance with this Agreement, and pursue any other remedy legally available to it.
4. Upon cancellation or termination of this Agreement, RTA will provide a system backup which will be made available for download by COMPANY.
5. Upon cancellation or termination of this Agreement, all Content associated with such subscription will be irrevocably deleted from the Service after 90 days, and RTA will have no obligations to maintain such Content thereafter.
6. Upon cancellation or termination of the Agreement, RTA will provide the option to purchase the on-premises version of the software and include a system backup upon request within 90 days of the termination notice. Note that the on-premises version of the software does not include all functionality available in the software-as-a-service version.
7. All outstanding balances must be paid in full prior to system backups being delivered to COMPANY.

## **COMPANY Obligations**

1. COMPANY shall designate, in writing, contact information for at least two representatives, including emergency contact information. Such representatives shall be notified via email or phone in the event of any emergency related to the Service such as cyber security breach, data loss, or complete service outage. Any obligation of RTA related to any emergency shall be completed once RTA contacts either of the representatives either by telephone message

or by sending an email message to a representative. If COMPANY fails to designate such emergency contacts, RTA shall have no obligation in an emergency.

2. COMPANY shall comply with all reasonable requests of RTA, including, but not limited to, delivering information to RTA such as is necessary to perform the Service. RTA shall not be liable for any failure to deliver the Service that is caused by the failure of COMPANY to comply herewith.

### **Representations of the Parties**

1. Each party hereto represents and warrants that as of now, and at all times throughout this Agreement, (1) it is duly organized and has the legal right and authority to enter into this Agreement and to perform its obligations under this Agreement; and (2) the performance of its obligations under this Agreement does not violate any laws or regulations and does not breach any agreements with third parties.

### **Warranty and Limitation of Liability**

1. RTA warrants that the Services and intellectual property rights provided by RTA or used by RTA to provide the Services do not infringe on the intellectual property rights of any third party in the United States.
2. RTA and its officers, employees and affiliates shall not be liable for any direct, indirect, incidental, special, consequential or exemplary damages, including but not limited to, damages for loss of profits, damage to COMPANY's equipment, goodwill, use, data or other intangible losses, regardless of whether RTA had notice of the possibility of such damages, resulting from the use of the Service, except in the event of such damages arising out of or relating to the willful or negligent act, or willful or negligent omission of RTA, its officers, employees, agents or affiliates, or a breach of RTA's warranty in section 6(a), above.

3. Notwithstanding anything to the contrary in this Agreement, RTA shall abide by all of its established security procedures and its online privacy policy, if applicable, in all respects; shall at all times comply with its privacy policy and all applicable laws, rules and regulations, and shall use commercially reasonable efforts to prevent the accidental unauthorized use, copying or disclosure of COMPANY's personal information. RTA shall maintain reasonable security measures designed to ensure the confidentiality of such personally identifiable data and to protect it from unwarranted, accidental or unauthorized access, disclosure, modification or destruction.
4. RTA will defend, indemnify and hold harmless COMPANY and its affiliates, its respective shareholders, directors, officers, employees, subcontractors, agents and representatives during and after the Term of this Agreement from and against any and all third-party claims, demands, suits, judgments, settlements, losses, liabilities, deficiencies, and expenses of any nature (including reasonable attorneys' fees) to the extent resulting from, or arising out of RTA's performance under this Agreement, including, but not limited to, any actual or alleged: (i) negligent acts or omissions to the extent attributable to RTA; (ii) any breach of a third party's intellectual property rights allegedly to the extent caused by RTA and/or, for additional clarity, any claim that intellectual property rights furnished by RTA infringes on the intellectual property rights of any third party RTA specifically disclaims any duties or obligation to defend, indemnify, or pay for any losses, liabilities, claims, deficiencies, and expenses of any nature (including attorneys' fees) incurred by COMPANY to the extent arising out of COMPANY's own negligence (including passive or active), nonfeasance, or malfeasance or other breach arising out of this Agreement.

### **Database Access Provisions**

1. In consideration for using the SQL Database format of RTA, RTA is offering this section as a Letter of Understanding concerning the DATA and issues that may arise in connection with an open database system. If COMPANY has requested direct access to the database, be it understood that:

2. To provide direct connection to the COMPANY SQL database, making it available for connection from SQL Management Studio, Crystal Reports, or integrating with other SQL-aware applications, RTA must place the database on a SQL database server that is connected to the internet. The SQL server connection string listens on a non-standard port and is protected by standard SQL Server security features. A user account specific to COMPANY will be provided and is used solely to access the database. For additional security, a firewall prevents anonymous entities from connecting to the database server. COMPANY will need to provide RTA with the public IP address(es) from which COMPANY will be connecting to the database so that we may allow the connection.
3. By default, all database connections are read only. If data writer access is requested, COMPANY is restricted from adding new records to the Service Database via an outside application without first consulting with RTA on data integrity and dependency issues. The Service Data elements have a great deal of dependency between tables that are not inherently evident. These dependencies are not programmed into the database data structures and therefore are not available when adding new records to a file from an outside application (an application other than the RTA Fleet Management System). COMPANY is also cautioned on changing data fields within the Service as many of the fields also carry data dependency rules within the Service that will not be evident or present in the Service Database. For example, when changing an odometer reading in RTA there are certain other fields that may or may not need to be modified based on certain switches in the system. RTA Tech support is not trained to explain these dependencies to users. Only the RTA engineering department is qualified to assist in this area. There may be a charge for their consulting services.
4. COMPANY is hereby notified that if a data element in a table is deemed to be invalid, RTA will use all diligence to determine the nature of the source of the invalidity. If source of the error is determined to be from an outside query operation or user modification to the data, RTA can assist in correcting the data at our standard programming rate.
5. RTA is requesting that write access to the data be limited (e.g., Not available to non-technical users) to only certain users of the Service.

6. RTA recognizes the value of using database systems to enhance data availability, access, and reporting. RTA Tech support will support the normal database access questions (field definitions, linkage relationships) but cannot assist in writing queries, forms, or other data access objects and methods without a formal engagement for those services.
7. COMPANY will specify static IP addresses that will be connecting to the RTA database by emailing Company Name and IP address(es) to support@rtafleet.com. Connections from all other addresses will be blocked.

### **Service Level Agreement (SLA)**

1. **Service Scope.** The following Services are covered by this section:
  1. Staffed telephone support
  2. Monitored email support
  3. Software monitoring
  4. Data Center monitoring
  5. Service Uptime
2. **Company Requirements.** COMPANY responsibilities and/or requirements in support of this Agreement include:
  1. Payment for service-related invoices at the agreed interval.
  2. Reasonable availability of COMPANY representative(s) and/or COMPANY IT staff when resolving a service-related incident or request.
  3. COMPANY IT staff is responsible for local computers, printers, and local network infrastructure maintenance.
  4. COMPANY IT staff is responsible for maintaining a suitable internet connection and communication with applicable Internet Service Providers.
  5. COMPANY will notify RTA by email (support@rtafleet.com) of changes in staff requiring addition or deletion of server user accounts within 1 business day.
  6. COMPANY maintains user accounts and user privileges within the RTA Fleet Management Software.

7. Provide information about hours of operation to assist service administrators in scheduling planned maintenance for minimal disruption to COMPANY.
8. If hours of operation coincide with RTA business hours, work with service administrators to accommodate necessary maintenance during business hours.

**3. RTA Requirements.** RTA's responsibilities and/or requirements in support of this Agreement include:

1. Installing, configuring, and maintaining servers and network infrastructure related to the service.
2. Maintaining disk storage related to the service.
3. Appropriate notification to COMPANY for scheduled maintenance which would occur during COMPANY's normal operating hours (operating hours provided by COMPANY to RTA during initial setup of the service).
4. Appropriate notification to COMPANY for major data or system architecture changes.
5. Install upgrades and updates to the Fleet Management Software.
6. Provide access to downloadable data backups on an automated, scheduled interval should COMPANY desire to archive a local copy of the data backup files. COMPANY will submit request to service administrators (support@rtafleet.com) if access to data backups is desired.
7. Service Commitment. Use commercially reasonable efforts to make the service available with a Monthly Uptime Percentage of at least 99.8%, in each case during any calendar month.
  1. In the event RTA does not meet the Service Commitment, COMPANY will be eligible to request a Service Credit.
  2. If the monthly uptime is between 99.5% and 99.79%, COMPANY may request up to 10% of the monthly service charge.
  3. If the monthly uptime is less than 99.5%, COMPANY may request a credit of 50% of the monthly service charge.
  4. Ensure that data backups are encrypted using 256-bit Advanced Encryption Standard (AES-256).

5. Ensure that 3 copies of data backups are retained for 90 days, then permanently deleted.
  6. Ensure that backups are stored in separate physical data center campuses.
  7. Use commercially reasonable efforts to achieve the following Recovery Point Objective
    1. If SQL data needs to be restored as a result of a data entry error or other issue not related to storage media failure, the data can be recovered to any recent point in time within 1 minute of the problem.
    2. If SQL data needs to be restored as a result of physical storage media failure, the data can be restored with a maximum loss of 15 minutes of data.
    3. If images, documents, saved reports, data export files, etc. need to be restored, the data can be restored with a maximum loss of 2 hours. If Vision format data needs to be restored, the data can be restored with a maximum loss of 4 hours.
  8. The Service Commitment does not apply to any unavailability, suspension or termination of service or performance issues: (i) that result from a suspension of the Agreement; (ii) caused by factors outside of RTA's reasonable control, including any force majeure event or Internet access or related problems beyond the physical point at which the private network of Ron Turley Associates' data center connects to the public network; (iii) that result from COMPANY equipment, software or other technology and/or third party equipment, software or other technology (other than third party equipment within RTA's direct control); (iv) that result from any scheduled maintenance, with at least one business day notice provided to COMPANY via email; (v) that result from any routine scheduled maintenance outside of COMPANY's normal business hours; (vi) arising from RTA's suspension and termination of COMPANY's right to use the Fleet Management Software service in accordance with the Agreement. If availability is impacted by factors other than those used in RTA's Monthly Uptime Percentage calculation, then RTA may issue a Service Credit considering such factors at RTA's discretion.
4. **Service Availability.** Coverage parameters specific to the service(s) covered in this Agreement are as follows:

1. Access to the service: 24/7 (99.8% uptime)
2. Telephone support: 5:00 A.M. to 5:00 P.M. Monday – Friday Arizona Time
3. Calls received out of office hours will be handled on the next business day
4. Calls received on holidays will be handled on the next business day
5. Email support: Monitored 5:00 A.M. to 5:00 P.M. Monday – Friday
6. Emails received outside of office hours handled on the next business day
7. Software monitoring: Monitored 5:00 A.M. to 5:00 P.M. Monday – Friday
8. RTA Fleet Management Software records error conditions to a log file when possible. RTA service administrators monitor the logs and perform necessary actions during business hours.
9. Data Center monitoring: 24/7
10. Server hardware and data center network are monitored with industry standard tools 24/7 by RTA service administrators as well as technicians on duty at the contracted Network Operations Center where RTA servers are located.

5. **Service Requests.** In support of services outlined in this Agreement, the RTA will respond to service related incidents and/or requests submitted by the COMPANY within 0-4 hours (during business hours) and provide an incident status to COMPANY staff.

6. **Miscellaneous Provisions**

1. COMPANY shall not assign this Agreement without the express written consent of RTA, which shall not be unreasonably withheld. Any assignment contrary to this provision will be null and void.
2. Any notice required to be given under this Agreement shall be in writing and may be made either by over-night mail or by electronic mail with return receipt requested. Such notice will be deemed given the following business day regardless of the manner in which it was sent. Notice to COMPANY shall be delivered to the email address for COMPANY's primary contact on file. Notice to RTA shall be given to the following email address: support@rtafleet.com.
3. RTA may not use the name of COMPANY in its marketing efforts or any other use of the name of COMPANY without prior written consent from COMPANY.

4. **Dispute Discussion.** In the event of a dispute between the Parties arising out of this Agreement, representatives of each Party shall meet (either in person or by telephone), within 10 days after receipt of a notice from either Party specifying the nature of the dispute, to review a Party's claims for the basis of such dispute and attempt to resolve in all such claims. Thereafter, if the Parties are unable to resolve the dispute within such time period, the matter shall be escalated to a Vice President (or a more senior officer) of each party, who will meet, either in person or by telephone, within 15 days of such escalation. If the dispute remains unresolved after such escalation, then the Parties may proceed with all remedies available at law or equity.
5. **Severability; Waiver.** If any provisions of this Agreement are held to be invalid, illegal, or unenforceable under present or future laws, such provisions will be struck from this Agreement or amended, but only to the extent of their invalidity, illegality, or unenforceability. The parties remain legally bound by the remaining terms of this Agreement, and this Agreement will be deemed reformed in a manner as consistent as reasonably possible with the original intent of the parties as expressed in this Agreement. Failure of either party to enforce any right under this Agreement will not be deemed a waiver of such right and will not constitute a waiver of its future enforcement of such right or any other rights.
6. **Integration; Modification.** This Agreement expresses the complete and final understanding of the parties with respect to the subject matter hereof, and supersedes all prior communications between the parties, whether written or oral, with respect to the subject matter hereof. No modification of this Agreement will be binding upon the parties hereto, unless in writing and executed by COMPANY and RTA.
7. **Headings; Number and Gender.** All headings and captions are for convenience only and are of no meaning in the interpretation or effect of this Agreement. Words in the singular include the plural and words in the plural include the singular, according to the requirements of the context. Words importing a gender, or no gender include all genders.
8. **The respective rights and obligations of RTA and COMPANY,** which by their nature would continue beyond the termination or expiration of this Agreement, including without

limitation, the rights and obligations regarding payment, ownership, confidentiality, limitation of liability, indemnification, cybersecurity, and data access and ownership, shall survive the termination or expiration of this Agreement.

### **Changes to this Agreement**

1. RTA or COMPANY may update or modify this Agreement from time to time. Any updates or modifications must be done in writing and mutually executed. If the parties mutually agree to modify this Agreement during the License Term or Subscription Term, the modified version will be effective upon the next renewal of a License Term, Support and Maintenance term, or Subscription Term, as applicable.
2. This Agreement remains valid until superseded by a revised agreement mutually agreed upon by RTA and COMPANY. This Agreement supersedes and replaces any prior agreements, representations, or understandings, whether written, oral, or implied, between RTA and COMPANY regarding the agreement described herein.





**INDEPENDENT SCHOOL  
DISTRICT NO. 29,  
CLEVELAND COUNTY,  
OKLAHOMA, A/K/A  
NORMAN PUBLIC  
SCHOOLS -  
IMPLEMENTATION**

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**RTA**

17437 N 71st Dr.  
Suite 110  
Glendale, AZ 85308

**Ben Krutzfeldt**

bkrutzfeldt@rtafleet.com  
+16232591068

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Prepared for

**Norman Public Schools**

1809 Stubbeman Avenue  
Norman, OK 73069  
United States

Mike Tauscher  
Director  
miket@normanps.org  
405 366 5965

# #20250212-072710840

**Issued**

February 12, 2025

**Expires**

June 30, 2025

Mike with Norman Public Schools,

RTA: The Fleet Success Company is pleased to submit this quote for your review.

Since 1979, RTA has been the leading and most trusted partner for over thousands of public and private fleets across North America. Our Fleet Management Information Systems (FMIS) and consulting services, proudly serve government, transit, transportation, waste disposal, and school bus fleets with unmatched experience and expertise.

Since July 2017, RTA has collectively saved its customers over \$230 Million, while saving each fleet an average of 96 workdays per year when using our solutions and services. It's one of the many ways we carry out our mission to help fleets succeed.

Using RTA Fleet360 to manage all asset types, inspections, work orders, preventive maintenance, parts, fuel, and motor pool will empower you to increase asset availability, keep costs under control, boost operational efficiency, and improve organization-wide communications.

Once you've reviewed the proposal, please reach out to me with any questions or feel free to sign if you're ready! We sincerely appreciate the opportunity to partner with Norman Public Schools on your path to fleet success.

Helping Fleets Succeed,



Ben Krutzfeldt  
+1 623-259-1068  
bkrutzfeldt@rtafleet.com  
<https://meetings.hubspot.com/ben-krutzfeldt>

*To schedule a follow-up meeting to discuss this quote or anything else, please see my calendar link:  
<https://meetings.hubspot.com/ben-krutzfeldt>*

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## Proposed Fleet Management Solution

Quantity	Unit Cost	Products & Services	Total Price
1	\$5,990.00	Fleet Kickstart Includes: White glove account setup Data import support and delivery* Up to 6 Hours of Virtual Implementation**	\$5,690.50 after 5% discount

Quantity	Unit Cost	Products & Services	Total Price
* Does not include import of work order history. ** \$250 an hour for additional dedicated implementation, dedicated virtual training, or professional services.			
One-time subtotal			\$5,690.50
			after \$299.50 discount
<b>Total</b>			<b>\$5,690.50</b>

## Comments

Sourcewell ID #020221-RTA  
 Sourcewell discount applied.

One-Time Implementation Fee! (4/1/2025-6/30/2025)

The Board of Education, subject to its vote on March 10, 2025, approves this agreement through 6/30/25 with payment for this period in the amount of \$5,690.00, payable on April 1, 2025, for the One-Time Implementation Fee. A new agreement for the period of July 1, 2025 - June 30, 2026 will be proposed to the Board no later than May 2025 so that this agreement will be aligned with NPS's fiscal year. To the extent the RTA Agreement Terms of Service are inconsistent with this intent, this statement controls over the Terms of Service.

# Terms & Conditions

By proceeding with the acceptance & signing, the signer agrees to the proposed fleet management solution listed above, RTA Agreement [Terms of Service](#) on behalf of Norman Public Schools. Please read these terms carefully prior to e-signing this service agreement.

## Proposal Acceptance

### Signature

Norman Public Schools Board of Education	
_____	Date _____
Dr. Tina Floyd, Board President	

2. **PROFESSIONAL DEVELOPMENT SERVICES (Sarah Seymore)**

- a. Factor 110 agreement for event planning services for the Celebration of Excellence banquet

**factor**  
*factoring in the difference*



*factor event solution for*

**Norman Public Schools**

*2025 Celebration of Excellence*

## proposal agreement

The most successful relationships are based on trust. As such, this document was developed by using the best practices of our industry association, the Association of Destination Management Executives International, to demonstrate our commitment to you.

### Confidentiality

factor 110 will invest time and resources researching and developing your proposal. Our designs, ideas, and concepts ("Proprietary Information") are essential to our business. This information is being provided to you with your understanding and acceptance of its confidential nature.

factor 110 and Norman Public Schools agree that information obtained from the other Party will be accepted and maintained as confidential, and that all information and documentation shared between the parties will remain the exclusive property of the originating Party.

In accordance with copyright, trademark, and professional practices, Proprietary Information provided, either electronically or otherwise, is not to be disclosed to others, copied, photographed, reproduced or transcribed in any manner without written permission of the originating Party, except when communicating between departments or staff at factor 110 and Norman Public Schools.

### Proposal Commitment

We will conduct an initial needs evaluation and deliver a preliminary proposal to you. Until a factor 110 contract is signed, factor 110 reserves the right to charge for subsequent proposal revisions.

You will be informed of potential charges before work commences. The DMC and event planners' ideas are Proprietary Information and it is not ethical for one event planner to bid on another event planner's ideas.

## **[ ] factor client**

The mission of Norman Public Schools is to prepare and inspire all students to achieve their full potential. NPS provides an exemplary education for students through consistent curriculum, innovative partnerships and rigorous professional development for educators. The district has repeatedly been recognized for academic excellence in Newsweek, the Washington Post, U.S. News & World Report and more.

## **[ ] the factor value**

Established in 2006, factor 110 is the region's leader in event, association, and destination management. factor 110 | Destination Oklahoma remains the first and only destination management company in Oklahoma while 110 events provide the finest inventory in event rentals.

**a certified, award-winning team:** the factor team has more industry certifications, awards, and extensive crisis management training than any other event company in Oklahoma. We invest in professional development, continuing education, and our industry by serving and belonging to state, national, and international associations.

**a defined brand:** factor 110 is a trendsetter in the industry with its energetic, reliable team of experts providing innovative products and value-added services. We leverage our buying power, knowledge base, and established partnerships to provide competitive pricing and a unique scope of services. Extensive care, pride, and integrity are infused into our brand.

**client-focused, community-driven:** factor 110 remains driven to provide solutions to our loyal client base and passionate to share our dependable, flexible, and creative mindset with our clients, vendors, and peers. We are committed to investing our resources and expertise in our community associations and organizations.

## attachment a

Any additional services requested by the Client and not included in this Agreement shall be included in a subsequent addendum or final invoice.

Please note that prices quoted in this attachment are valid for ten (10) business days after receipt of this Agreement. Certain event elements will not be reserved (and therefore not guaranteed to be available) until Agreement is signed and is received.

The Client agrees to pay fees for services rendered according to the following services and fee schedule as outlined in this attachment and agreement of services.

### **[ ] program details**

Client: Norman Public Schools  
Event: 2025 Celebration of Excellence  
Event Date: April 11, 2025  
Client Contact: Jacque Evans  
Location: Embassy Suites Norman Hotel and Conference Center – Norman, Oklahoma  
Attendance: 600  
Theme: Denim and Diamonds

### **[ ] schedule overview**

#### Friday, April 11, 2025

1:00 p.m.	factor 110 Setup
TBD	Rehearsal
5:30-6:00 p.m.	Reception
6:00 p.m.	Doors Open
6:30 p.m.	Dinner & Program
8:30 p.m.	After Party
10:30 p.m.	factor 110 Strike

## [ ] stage décor

80'—16' Tall Blue Velour Drape with Crystal Beaded Curtain for Backdrop

Uplighting for Backdrop

1—Acrylic Lectern

4—36" x 12" x 12" Clear Acrylic Pedestal

*Client to provide branded 6' spandex circle with frame. factor 110 will hang from backdrop.*

1—Set of Dinner Chimes



## [ ] entrance/picture area in hallway

12'—16' Tall Black Velour Drape

4—8' Tall x 3' Wide Disco Flats

Uplighting for Backdrop

## [ ] audiovisual & lighting

### audio

1—Shure Podium Microphone

1—PC DI Multimedia Direct Box

2—Whirlwind POD DI

1—Axient 8 Channel Wireless Kit

1—X32 Audio Mixer

1—Production Intercomm Power Station

6—Production Intercomm Headset

6—Production Intercomm Belt-Pack

2—DAS Event210A Ground Stack Base

4—DAS 218A Powered Subwoofer

6—XLR/powerCON Looms - Short

8—DAS Event210A Line Array

1—AC / XLR Cable Case

1—Front Fill Speaker Package

2—DAS Action M-12A Monitor *Stage Monitors*

2—EV ETX-12P Speaker *For Rooms A-D G-J*

2—Speaker Stand Tripod

1—Power Cable - Feeder #2 - 100'

2—Power Cable - 6-Edison Soco Breakout - 6'

1—Hughston Distro Box 2 Soco Out

### video

1—Macbook Pro - 13"

1—Dell PC

1—Perfect Cue Slide Advancer

1—410 Switcher Rack *Note: Panasonic 410 Video Switcher; Multiview Monitor; 2x Record Decks*

2—Video Cable - SDI Spool 250'

2—Christie HD14K Roadster Projector

2—Stumpfl 11.25 x 20 Screen

2—Christie Lens 4.1-6.9

- 4—Global 8' Truss Base
- 2—Global 8' Truss
- 2—Monoblox 64 Shift Legs (2)

**lighting**

- 4—Source Four Leko Barrel 19
- 8—Source 4 Ellipsoidal / Leko *Hung on RLP*
- 4—Source Four Leko Barrel 26
- 12—Chauvet Colorband T3 BT *Stage Uplights*
- 10—MFL Flat Par 7x10 LED Fixture *Entrance/Picture Area Uplights*

**cold spark**

*An added special effect, cold spark, is a safe-to-use spark machine that emits a cold-to-the touch fountain of sparks, which are not subject to catching fire. This device does not feature any pyrotechnics, but instead offers a safe-for-indoors, simulated pyrotechnic experience. They produce no odor and very little to no smoke. The effect generates a small amount of dust around the fixture, which the factor 110 team will vacuum after the event.*

- 4—Sparkular Cold Spark Mini - BT07 *Note: Includes One (1) 50g Fuel Container that Lasts up to Four (4) Minutes of Spark Time. Additional Fuel can be Supplemented for \$50 a Container.*
- 1—Sparkular Cold Spark Mini - BT07 Controller

**[ ] factor production elements**

- 1—Custom Sponsor Loop
- 1—Custom Graphics to Include Name, Title, & Photo
- 1—Custom Scripting
  - Custom scripting includes the creation of a script and agenda, duplication, and distribution, graphic and audio cues, presenter introductions, communications to client, guest speakers, and presenters, and coordination services related to the overall flow of the event.*
- 1—Custom Music Package to Include Pre-show, Post-show, and Bumper Music
- 1—Custom Prerecorded Introductions

**[ ] event management**

- Event, Facility, and Vendor Coordination
- 1—Event Director for Setup, Show, & Strike
- 1—Cold Spark Technician for Setup, Show, & Strike
- 1—Audio Technician for Setup, Show, & Strike
- 1—Video Technician for Setup, Show, & Strike
- Set Up & Afterhours Strike Labor
- Delivery & Pickup

*Lift & power to be charged to the master account.*

<b>[ ] factor event for Norman Public Schools</b>	<b><u>\$24,050.00</u></b>
<b>[ ] factor sponsorship</b>	<b><u>(\$4,000.00)</u></b>
<b>[ ] total</b>	<b><u>\$20,025.00</u></b>

## [ ] agreement for services

Program Name: **2025 Celebration of Excellence**  
Program Dates: **April 11, 2025**  
Client Name: **Norman Public Schools**  
Street Address: **131 S Flood Avenue**  
City, State and Zip: **Norman, OK 73069**

Client Contact: **Jacque Evans**  
Title: **Communications Assistant**  
Telephone: **405.366.0523**  
Email: **jacquelyn2@normanps.org**

This Agreement for Services ("Agreement") by and between factor 110, LLC, an Oklahoma limited liability company ("DMC"), and Independent School District No. 29 of Cleveland County, Oklahoma, a/k/a Norman Public Schools ("Client"), each individually a "Party" and collectively the "Parties", is made effective as of this 30<sup>th</sup> day of January 2025 (the "Effective Date"). In consideration of mutual promises and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Responsibilities.** Subject to the terms and conditions set forth in this Agreement, DMC shall provide the services specified in this contract and subsequent amendments, addendums, change orders, or schedules of services signed by the Parties (hereinafter referred to as "Event Services") and incorporated in this Agreement by this reference.
2. **Relationship of the Parties.** Nothing herein shall be construed to create a joint venture or partnership between the Parties or an employer/employee or agency relationship. DMC shall be an independent contractor pursuant to this Agreement. Neither Party hereto shall have any express or implied right or authority to assume or create any obligations on behalf of or in the name of the other Party or to bind the other Party to any contract, agreement, or undertaking with any third party.
3. **Amendment and Modifications.** Subsequent to the Effective Date of this Agreement, it may be necessary to make certain modifications to the Agreement or Event Services then in effect. In such cases, this Agreement may be amended, modified, or supplemented by an Amendment, Addendum, Change Order, or Schedule of Services signed by the authorized representatives of both Parties. Notwithstanding the foregoing, the Parties agree that once the Event Services have commenced, it may not be possible or reasonable to address Client requested modifications to the Event Services with a written Amendment or Addendum. In such cases, the Parties agree that modifications may be agreed through email exchanges, text exchanges, or verbally and such email, text or verbal modifications shall be binding upon both Parties as if an Addendum or Amendment was executed pursuant to the terms of this Agreement.
4. **Payment.** Total estimated fees for the Event Services are provided hereto in Attachment A. Any additional Event Services fees incurred at the request of the Client shall be outlined in subsequent Addendums in accordance with the terms of this Agreement.
  - a. **Payment Schedule**

A nonrefundable initial payment of \$10,000.00 USD is due on March 15, 2025.  
An additional non-refundable payment of \$10,025.00 USD is due on April 11, 2025.
  - b. **Payment Terms.** The final balance represents the total fees for Event Services from Attachment A, including amounts for any Event Services to be determined post-program (such as fees based on consumption), and any subsequent Amendments or Addendums agreed upon by the Parties.

All payments of undisputed charges are due on the later of: (i) the date indicated herein, or (ii) within ten (10) business days from Client receipt of an invoice. Should Client dispute any charges on the invoice, Client shall notify DMC in writing within five (5) business days and the Parties shall work to resolve such disputed charges promptly and any resolved charges shall be included in a new invoice to Client which Client shall pay DMC within five (5) business days of its receipt of the new invoice.

In the event any payment(s) for undisputed charges are not received by the date due, even if a signed Agreement has been received, DMC reserves the right, upon Notice to Client, to cancel any and all Event Services and terminate this Agreement. With the exception of the final balance, funds must be received in DMC accounts one (1) business day prior to delivery of Event Services (event setup or delivery).

- c. **Method of Payment.** Payment is to be made in U.S. currency by ACH, wire transfer, cash, or check. The price final total included in this contract reflects a five percent (5%) cash discount for payment made by ACH, wire transfer, cash or check. If payment is not made by ACH, wire transfer, cash, or check, this discount shall be rescinded and the final invoice will reflect the total due without the applied discount.
- d. **Past Due.** Client shall pay interest on all undisputed balances past due at the rate of 6% per month, calculated daily and compounded monthly. Further, Client shall be responsible for all costs and fees (including attorney's fees) associated with DMC's efforts to collect any past due amounts from Client.

- e. **Final Counts.** Unless otherwise noted, a final count of the number of guests or rental items (the "Final Count") is due on all Event Services ten (10) calendar days prior to operation of Event Services. If this Final Count is less than the minimum count upon which the fees for the Event Services are based, the minimum count will apply. Client will be billed for the Final Count or actual quantity, whichever is greater. Event Services based on a minimum count will not be subject to reduction without adjustment to the fees. Should client increase numbers after this date, client may incur additional rush charges.
- f. **Pricing**
  - a. Goods and services listed in this contract are not reserved or to be considered "on-hold" until a contract is signed. Pricing is based on current availability and is not guaranteed until a contract is signed and a deposit is received.
  - b. Quoted prices are subject to taxes in effect at the time Event Services are provided. Any change in tax rates or the unanticipated implementation of supplementary fees (e.g. energy surcharges, fuel surcharges) by contracted facilities or vendors will be passed onto Client and reflected in the invoice.
  - c. Due to potential changes in market conditions, caterers reserve the right to adjust pricing up to forty-five (45) days prior to the program date or after a formal tasting, where the final menu is selected by Client, whichever comes last. Client acknowledges and understands that the estimated food and beverage prices and charges at the time of execution of this Agreement are a good faith estimate based on the then current market conditions available regarding costs for the services listed ahead. Client further acknowledges and understands that due to the length of time that may pass between the execution of this Agreement and the Client's program date, market conditions or other conditions outside the caterer's control, may increase, resulting in an increase in fees to the Client.
  - d. Power, rigging charges, and facility exclusivities will be paid for by the Client.
- g. **Sponsorship.** A \$4,000.00 sponsorship has been provided and Client agrees to recognize DMC as a sponsor of the event at an equal to or higher level for the contribution donated and agrees to provide DMC with the benefits of said sponsorship.
- 5. **Cancellation, Inability to Perform or Breach by Client.** DMC has prepared the Event Services to Client's specifications, including time invested researching, preparing, costing, and confirming all logistics of the Event Services. In the event Client should cancel all, or any part of, the Event Services (other than as outlined in Force Majeure or due to DMC's breach of this Agreement or any subsequent Amendments or Addendums) or commit any other breach of this Agreement (hereinafter "Client Default"), both Parties acknowledge that it would be difficult to ascertain the exact amount of damages that DMC may suffer due to lost revenue, staff time, and unrecoverable expenses. As such, in the event of Client Default, the parties agree to liquidated damages and agree that the formulas specified herein are a reasonable attempt to calculate actual damages suffered by DMC and not a penalty, and Client agrees to pay DMC the amounts indicated below:

<u>Time of Cancellation Prior to Beginning of Event</u>	<u>Amount of Latest Estimated Total Costs of Event</u>
Cancelled more than 181 days	50%
Cancelled 91 to 180 days	75%
Cancelled within 90 days	100%

For all Client Defaults, it is understood and agreed by Client that DMC may retain any prepayments made by Client as payment. All cancellations must be in writing to DMC. Any payments due to DMC that are not already received must be paid within ten (10) calendar days of Client Default. If Client's prepayments exceed the amount of monies owed to DMC, DMC will refund Client the excess within ten (10) calendar days of Client Default.

In addition to any remedies that may be provided under these terms, DMC may terminate this Agreement with immediate effect upon Notice (defined below) to Client, if Client: (a) fails to pay any amount when due under this Agreement; or (b) becomes insolvent, files a petition for bankruptcy or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization, or assignment for the benefit of creditors.

- 6. **Cancellation, Inability to Perform or Breach by DMC.** DMC will make commercially reasonable efforts to conduct the Event Services as described, however, reserves the right to make adjustments to the Event Services without affecting their material nature or overall quality. Should situations beyond the control of DMC make changes necessary, DMC will work with Client on any such changes. DMC reserves the right, upon Notice to Client, to make equitable substitutions when necessary. Additionally, DMC will not be liable for any delays or failures in performance by itself or its vendors due to causes beyond its or any of its vendors reasonable control.

In the event DMC breaches its obligations under this Agreement for any reason (other than as defined in Force Majeure), then DMC shall return to Client its payments in full (for complete nonperformance) or the full amount paid for that (or those) Event Service(s) not provided (for partial nonperformance). In no event shall DMC be liable for incidental or consequential damages sustained by Client arising out of any claimed breach of this Agreement. DMC makes no warranties, expressed or implied.

- 7. **Postponement.** In the event of postponement, DMC agrees that all originally stated fees shall still apply if the new date is

within six (6) months of the original event date with the following exceptions: a substantial change (e.g. venue) takes place as a result of event postponement, date conflicts with other booked business that requires additional staffing or accommodations be made to service the event, or goods included in the contract are no longer available and substitutions must be made. In the event of any postponement, a nominal fee of 15% of the originally stated fees shall be paid by Client to DMC to accommodate additional time in logistics and planning. Postponement over six (6) months is considered cancellation and the Cancellation Policy will apply.

8. **Force Majeure / Excuse of Performance.** No Party shall be liable or responsible to the other Party, nor be deemed to have defaulted under or breached this Agreement (except for any obligations to make payments to the other Party under this Agreement), for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from the following force majeure events ("Force Majeure Events"): (a) acts of God; (b) flood, fire, earthquake or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in effect on or after the date of this Agreement; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances; (i) shortage of adequate power, infrastructure or transportation facilities; (j) major equipment failures, meeting platform system failure, loss of electrical power or internet connectivity or outages; or (k) other similar events beyond the reasonable control of the Party impacted by the Force Majeure Event (the "Impacted Party").

The Impacted Party shall give Notice within ten (10) calendar days or, if Force Majeure Event occurs less than ten (10) calendar days, within forty-eight (48) hours or as soon as practical (whichever is less) of the Force Majeure Event to the other Party, stating the period of time the occurrence is expected to continue. The Impacted Party shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized.

In the event this Agreement is terminated pursuant to the terms in this section, DMC will return to Client any payments previously paid by Client to DMC, less any actual costs incurred by DMC and any other costs for which DMC has incurred a non-cancellable obligation to pay as of the time of the Force Majeure Event.

9. **Indemnity.** To the extent permitted by law, the Parties shall indemnify, defend, and hold the other harmless from any loss, liability, costs, or damages, including reasonable attorneys' fees, arising from the actual or threatened claims or causes of action resulting from the negligence, gross negligence or willful misconduct of such Party or its respective employees, or agents, provided that with respect to employees and agents, such individuals were acting within the scope of their employment or agency, as applicable.

Client understands that DMC does not own, operate, or exercise any control over its vendors for the provision of goods and/or services to be provided, including the service of alcoholic beverages (if applicable to this event). Accordingly, Client releases, covenants not to sue, and forever discharges DMC from any and all liability, claims, or causes of action arising out of or related to any loss, damage or injury that may be sustained as a result of vendors' acts or omissions. In the event of a delay or failure of service by any of its vendors selected for the Program, DMC shall work with such vendor(s) to correct any delays or failures as soon as possible.

10. **Insurance.** DMC shall, at its own expense, maintain and carry insurance in full force and effect which includes, but is not limited to, commercial general liability in a sum no less than \$2,000,000 with financially sound and reputable insurers, as well as workers' compensation coverage in a sum no less than required by applicable law. Upon Client's request, DMC shall provide Client with a certificate of insurance from DMC's insurer evidencing the insurance coverage specified in these terms. The certificate of insurance shall name Client as an additional insured, if requested by Client. DMC shall provide Client with thirty (30) day Notice in the event of a cancellation or material change in DMC's insurance policy.
11. **Liability for Property Damage.** The Parties shall be responsible to the other for loss of, damage to, or theft of the other Party's property, whether owned, leased or rented, resulting from the negligence, gross negligence or willful misconduct of such Party or its respective employees, agents, guests or invitees, provided that with respect to employees and agents, such individuals were acting within the scope of their employment or agency, as applicable.
12. **Dispute Resolution.** The Parties shall attempt in good faith to resolve any dispute arising out of or relating to this Agreement promptly by negotiation. Any Party may give the other Party Notice of any dispute not resolved in the normal course of business. Within ten (10) calendar days after delivery of the Notice, the receiving Party shall submit to the other a written response. The Notice and response shall include, with reasonable specificity, a statement of each Party's position and a summary of arguments supporting that position. Within fifteen (15) calendar days after delivery of the Notice, representatives on behalf of both Parties shall meet (or participate in a telephone conference) at a mutually agreeable time and place.

If the dispute is not resolved by negotiation pursuant to the preceding paragraph, the matter shall be resolved by advisory arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules.

13. **Governing Law and Venue.** All matters arising out of or relating to this Agreement shall be governed by and construed in accordance with the internal laws of Oklahoma without giving effect to any choice or conflict of law provision or rule that would cause the application of the laws of any jurisdiction other than those of the Oklahoma. Further, the Parties stipulate that the venue for any legal suit, action, or proceeding arising out of or relating to this Agreement shall lie in Oklahoma City, Oklahoma.
14. **Americans with Disabilities Act (ADA).** DMC shall take all reasonable steps to ensure that people with disabilities have an equal opportunity to enjoy the Event Services. In an effort to do so, Client shall provide Notice to DMC immediately upon learning of any attendee (or prospective attendee) with a disability that may require reasonable accommodations. If any additional cost is incurred in providing such accommodations, DMC shall advise Client of the same and it shall be the responsibility of Client to cover such costs.
15. **Use of Names.** The Parties shall be able to use the other Party's name, trademark or service mark in any advertising, publication or news release with the prior written consent of the other Party in each instance.
16. **Non-Solicitation.** During the term of this Agreement and for a period of three (3) years thereafter, Client agrees not to hire, solicit, nor attempt to solicit, the services of any employee or subcontractors of DMC without the prior written consent of DMC. Client further agrees not to hire, solicit, nor attempt to solicit, the services of any former employee or subcontractor of DMC for a period of three (3) years from such former employee's or subcontractor's last date of service with DMC. Violation of this provision shall entitle DMC to assert liquidated damages against Client equal to two hundred percent (200%) of the solicited person's gross annual compensation. This provision shall not apply to instances in which an employee or subcontractor of DMC responds to a general job posting/solicitation by Client.
17. **Vendor Disintermediation.** Because it has taken multiple years for DMC to build its relationships with Vendors, Client shall not contract with Vendors directly that are represented by DMC and which provided services to Client's Program for a period beginning upon execution of this Agreement and ending three (3) years following the later of completion of the Event Services or termination of this Agreement (provided that Client did not have direct relationships with the applicable Vendor prior to execution of this Agreement). If Client wishes to rebook DMC's Vendor(s) directly during this period, Client agrees to pay DMC 25% of the amount Client owes the Vendor for such engagement. Such amount shall be due and payable by Client to DMC immediately upon rebooking.
18. **Waivers of Liability.** Client understands and agrees that certain vendors may require participants in a planned activity to sign waivers of liability. DMC shall work with Client and vendors to ensure the waivers also provide waivers of liability against Client. In the event that some participants refuse to sign said waivers, they shall not be permitted to participate.
19. **Public Performance Music Rights.** The client agrees to obtain and pay costs for securing public performance licenses from ASCAP, BMI, SESAC, etc., for all events.
20. **Waiver.** No waiver by any Party of any of the provisions hereof shall be effective unless explicitly set forth in writing and signed by the Party so waiving. No waiver by any Party shall operate or be construed as a waiver in respect of any failure, breach, or default not expressly identified by such written waiver, whether of a similar or different character, and whether occurring before or after that waiver. No failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof; nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.
21. **Severability.** If any term or provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement so as to affect the original intent of the Parties as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby may be consummated as originally contemplated to the greatest extent possible.
22. **Restrictions on Assignment.** Neither Party will assign any of its rights or obligations under this Agreement, in whole or in part, without the written consent of the other Party except in the event of a merger, consolidation, sale of shares, or sale of assets of either Party where the surviving entity continues in the same or substantially similar business as that Party, no consent is required. All terms and conditions of this Agreement will be binding upon the assignee(s) of the parties to this Agreement. Where required, consent will not be unreasonably withheld. Should an assignment of this type take place, the new entity agrees to notify the other Party within a reasonable time. All representations and warranties made and indemnities given in this Agreement by either Party will survive the termination or assignment of this Agreement.
23. **Entire Agreement.** This Agreement, together with Attachment A and any other Attachments, Amendments, or Change Orders signed by authorized representatives of the Parties, represents the entire understanding between DMC and Client with respect to

the matters contained or referenced herein and supersedes all other representations, communications (including, an example but without limitation, the terms of any purchase order issued by Client) and understandings between the parties hereto.

24. **Notices.** All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a "Notice") shall be in writing and shall be deemed to have been given:
- (a) when delivered by hand (with written confirmation of receipt);
  - (b) when received by the addressee if sent by a nationally recognized overnight courier (receipt requested);
  - (c) on the date sent by e-mail (with confirmation of transmission) if sent during normal business hours of the recipient, and on the next business day if sent after normal business hours of the recipient; or
  - (d) on the third day after the date mailed, by certified or registered mail (in each case, return receipt requested, postage pre-paid).
- Notices must be sent to the respective Parties at the following addresses (or at such other address for a Party as shall be specified in a Notice given in accordance with this section):
- |  |  |
|--|--|
| If to Client: Dr. Nick Migliorino, Superintendent                    | If to DMC: Brian Ferrell, Founder + CEO                      |
| 131 S Flood Avenue   | 3421 N. Walnut Ave.  |
| Norman, OK 73069   | Oklahoma City, Oklahoma 73105                                |
| 405.366.0523   | 405.604.0041   |
| <a href="mailto:jacquelyn2@normanps.org">jacquelyn2@normanps.org</a> | <a href="mailto:brian@factor110.com">brian@factor110.com</a> |
25. **Confidential Information.** The parties agree that all pricing, proposals, financial and other confidential information and/or documents (collectively, the "Confidential Information") reviewed, obtained and/or learned by the Parties regarding the other Party shall constitute confidential information and shall be held in strict confidence. The Parties agree not to disseminate or otherwise communicate the Confidential Information of the other Party to any third Party other than their respective attorneys or other advisors, their employees or contractors who need to know the Confidential Information for the purpose of managing the Event Services contemplated by this Agreement, or as otherwise required by law. The Parties agree that it is impossible to measure in money the damages which will accrue by reason of a breach of this provision and that the non-breaching Party shall have the right to injunctive relief restraining the breaching Party from committing, or continuing to commit, any violation of this provision. Notwithstanding the above, Confidential Information shall not include information which was known by Client prior to the signing of this Agreement or which is publicly available (but not publicly available due to Client's disclosure of the Confidential Information in violation of this provision).
26. **Data Protection Compliance.** In the course of providing Event Services to Client, DMC may obtain access to personal information belonging to individuals attending the event. As such, Client represents and warrants it has permission from each individual and/or a legal right to provide such information to DMC for use in connection with the event. DMC will process data in the manner directed by Client and in compliance with all applicable data protection laws and regulations including, but not limited to, the European Union's General Data Protection Regulations ("GDPR").
27. **Time of the Essence.** Time shall be of the essence in this Agreement.
28. **Compliance with Laws.** DMC will comply with all laws, rules, and regulations applicable to the performance of its obligations under this Agreement and will procure and maintain all licenses and permits necessary for the performance of its obligations identified herein.
29. **Headings.** The titles and headings of the various sections of this Agreement are intended for means of reference and are not intended to place any construction on the provisions of this Agreement.
30. **Interpretation.** This Agreement shall be construed without regard to any presumption or rule requiring construction or interpretation against the Party drafting an instrument or causing any instrument to be drafted. The proposal and attachments referred to herein shall be construed with, and as an integral part of, this Agreement to the same extent as if they were set forth verbatim herein.
31. **Cumulative Remedies.** The rights and remedies under this Agreement are cumulative and are in addition to and not in substitution for any other right and remedies available at law or in equity or otherwise.
32. **Further Assurances.** Each of the Parties shall, from time to time at the request of the other Party, furnish the other Party such further information or assurances, execute and deliver such additional documents, instruments, and conveyances, and take such other actions and do such other things, as may be reasonably necessary to carry out the provisions of this Agreement and give effect to the transactions contemplated hereby.
33. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by e-mail shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

34. **Successors and Assigns.** This Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective permitted successors and permitted assigns.
35. **Survival.** Provisions of these terms which by their nature should apply beyond their terms will remain in force after any termination or expiration of this Agreement including, but not limited to, the following provisions: Indemnity, Insurance, Compliance with Laws, Confidential Information, Governing Law, Forum Selection and Survival.
36. **Binding Effect.** This Agreement shall be binding upon and shall inure to the benefit of the Parties.
37. **Authorized and Electronic Signatures.** The persons whose names and signatures appear below, represent and warrant that they have authority to enter into this Agreement on behalf of the company, firm or organization they purport to represent and hereby agree to the terms set forth herein. The Parties hereby agree that electronic signatures shall be enforceable and binding on both Parties as fully as if handwritten signatures were set forth on this Agreement.
38. **Acknowledgement of Understanding.** The Parties have carefully read this entire Agreement. The Parties understand the final and binding effect of this Agreement. The only promises made to any Party about this Agreement are contained herein. The Parties are signing this Agreement knowingly and voluntarily.

The CLIENT and DMC have executed this Agreement on the date set forth below:

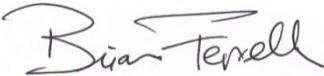
Norman Independent School District 29

\_\_\_\_\_  
Dr. Tina Floyd

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Date

factor 110



\_\_\_\_\_  
Brian Ferrell, CMP, DMCP, Founder + CEO

3. **FINE ARTS (Dr. Evelyn Kwanza)**

- a. Tyler Romine Independent Contractor Agreement for Guest Drummer for Rehearsals and Performance
- b. Sooner Fashion Mall LLC c/o Brookfield Properties Retail Inc. Display Space Rental Agreement for Fine Arts to promote their All-City Art Show
- c. Agreement between the University of Oklahoma Department of Intercollegiate Athletics and NPS for rental of the Lloyd Noble Center main arena for All-City events.

**EVENT AGREEMENT**

**Single Center – No fee**

This Event Agreement ("Agreement") is made as of Mar 24 2025, ("Effective Date") by and between SOONER FASHION MALL L.L.C. ("Owner") and Norman Public Schools, Independent School District No. 29, a ("Organizer").

WHEREAS, Owner owns the Shopping Center ("Shopping Center") identified on Exhibit A and Organizer seeks to conduct an event in a portion of the common area of the Shopping Center as more particularly described herein;

WHEREAS, the provision of a premises for the Event shall be made available to Organizer by Owner for Organizer to conduct its Event, all as further provided below and in Exhibit A.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereto agree as follows:

1. **TERM.** The "Term" of this Agreement shall begin on the Effective Date and shall terminate on Apr 17 2025. The Event shall be conducted during the "Event Term" specified on Exhibit A.
2. **EVENT.** During the Event Term, Organizer shall conduct the event ("Event") described on Exhibit A in a portion of the common area ("Premises") of the Shopping Center and perform certain services ("Organizer's Obligations & Services"), each as more particularly described on Exhibit A. Activities conducted, materials provided or given to guests, and/or the exhibition of any displays, sets, signs, promotional campaigns, giveaways, decorations, materials, advertising collateral and/or equipment of Organizer brought on Property shall be collectively referred to herein as the "Event Elements". Permissible Event Elements shall be listed on Exhibit A. If on-property storage of Event Elements is approved in writing by Owner, the Premises is deemed to include the areas in which the Event Elements are stored.
3. **ORGANIZER'S OBLIGATIONS.**
  - A. **Event Elements.** Organizer agrees Event Elements expected to be at the Premises for the Event by the "Delivery Date(s)" specified on Exhibit A shall be delivered by such date; all Event Elements must be preapproved by Owner in writing (email accepted) prior to display or use.
  - B. **Permits.** Organizer shall procure and keep in full force and effect, at its sole cost and expense, from governmental authorities having jurisdiction over the Shopping Center, any and all licenses, permits, bonds or other authorizations necessary to conduct the Event as contemplated under this Agreement. Organizer will notify Owner immediately if Organizer fails to obtain the required permits and licenses prior to commencement of the Event. A copy of any required permits or licenses shall be provided to Owner prior to commencement of the Event and the provision of such permits or licenses to Owner is a condition precedent to any access to the Premises.
  - C. **Insurance.** Organizer shall provide the insurance coverage set forth on Exhibit B attached hereto and deliver to Owner a certificate of insurance described therein prior to commencement of the Event.

- D. Organizer shall have the sole responsibility of conducting the Event which may include the erection and installation of Event Elements authorized by Owner. Organizer shall install/deinstall the Event Elements and promptly repair, at its sole cost and expense, any damage to the Shopping Center caused by Organizer, its contractors, exhibitors, participants, or third parties on Property at the request of Organizer (collectively, "Organizer Service Providers"). Organizer shall maintain the Event Elements and conduct the Event solely on the Premises in a clean and orderly manner that exemplifies a first-class shopping center. In no event shall Organizer, any Contractor or Organizer Service Provider or any of their employees, agents, affiliates, subcontractors or suppliers (collectively "Organizer Parties") hawk or otherwise create a nuisance in the Shopping Center.
- E. **Removal of Event Elements.** Upon the earlier of the expiration of the Event Term or termination of this Agreement, Organizer shall remove all Event Elements from the Premises, repair damage caused by such removal and peaceably yield up the Premises in good order, repair, and condition to Owner. Until such time as all Event Elements are removed, Organizer's obligations shall continue as set forth in this Agreement. In the event Organizer does not remove all Event Elements at the expiration of the Event Term or earlier termination of this Agreement, Owner shall provide Organizer with written notice of Organizer's failure to remove the Event Elements from the Premises. Such written notice shall provide Organizer with one (1) day for the purpose of removing the Event Elements from the Premises ("Notice Period"). In the event Organizer does not remove any or all of the Event Elements within the Notice Period, Owner shall have the right, in its sole and absolute discretion, to either remove and store the Event Elements or dispose of the Event Elements at Organizer's sole cost and expense. Organizer shall have no claim against Owner for such removal, storage and/or disposal.
- F. **Compliance With Law.** Organizer agrees to perform all of its obligations under this Agreement in a professional manner and shall comply with all federal, state and local laws, statutes, ordinances, rules, regulations, codes and other governmental requirements including compliance with regulations governing prize promotions, catering, and collecting personally identifiable information. Organizer is solely responsible to produce and publish marketing collateral in compliance with all regulations and to accurately respond to all questions from the public or government agencies concerning its program.
- G. **Acknowledgement.** Organizer acknowledges and agrees that Owner's ability to provide services and access to the Premises are contingent upon Organizer's timely performance of Organizer's obligations under this Agreement and Organizer's failure to perform any of its obligations shall be a material breach of this Agreement. Organizer acknowledges that the Premises are being provided to it on an "as-is" basis, and Organizer takes and occupies the Premises without reliance upon any representation by Owner or any of its officers, employees, managers, agents or representatives, or any other person, concerning the Premises, its fitness for Organizer's intended use or any other particular purpose of use, or any other promise, representation or inducement not expressly set forth in this Agreement.
4. **OWNER COMMITMENTS.** Owner shall review and approve in writing, in its sole discretion, all Event Elements. Owner reserves the right during the Term to reject any or all Event Elements for any reason or no reason and to curtail or regulate any or all Event Elements including without limitation sound levels thereof and Organizer Parties, at Organizer's expense. Subject to Organizer's obligations set forth in this Agreement and Owner's approval of the Event, Owner shall provide to Organizer and each authorized Contractor access to the Premises during the Event Term in accordance with this Agreement. Organizer and each authorized Contractor shall be allowed access to, and use of, the loading dock and parking lot at reasonable times, as determined by Owner and as needed to

perform Organizer's obligations under this Agreement. Owner commitments ("Owner Commitments") concerning the Event are described in Exhibit A.

5. CONTRACTORS. Organizer shall procure and manage any and all contractors and volunteers (collectively, "Contractors") working at Organizer's Event and Organizer is fully responsible, and liable, for such Contractors. Organizer shall supply Owner with a list of all proposed Contractors at least five (5) business days prior to commencement of the Event. The list shall specify the names, addresses and type of each Contractor. Organizer agrees that only Contractors approved by Owner in writing will be permitted to enter the Premises. **Organizer acknowledges and agrees that Owner shall not approve of, or permit, any such Contractor to enter the Premises, until Owner has received from each Contractor** (i) a certificate of insurance evidencing insurance coverage as set forth on Exhibit B. If Organizer's insurance covers a Contractor, the Organizer's certificate must include an explicit endorsement stating that such Contractors are insured under the Organizer's policy; and, (ii) an original of Exhibit C signed by an authorized representative of each Contractor, without modification. Any exception or modification to the foregoing requirements shall be at Owner's sole and absolute discretion.
6. INTELLECTUAL PROPERTY RIGHTS.
  - A. Each party owns and shall retain all right, title and interest in and to its trademarks/service marks (collectively "Marks"). Neither party shall, in any way during the Term or thereafter, directly or indirectly contest, or in any way challenge, any part of the other party's right, title or interest in such party's Marks. Without the prior written consent of Owner, Organizer shall not, while this Agreement is in effect or thereafter, use or permit the use of Owner's name or the name of any affiliate of Owner, or the name, address or any picture or likeness of, or reference to, the Shopping Center in any advertising, promotional, or other materials.
  - B. Owner may make still, digital, video and/or photographic images or recordings of the Shopping Center which may include the Event Elements, Organizer's Marks and/or other materials of Organizer's displayed at the Shopping Center during the Term. Owner shall have the right to use such images or recordings for purposes of promoting the Shopping Center and marketing activities at the Shopping Center.
7. REPRESENTATIONS AND WARRANTIES.
  - A. Organizer represents and warrants that (i) the production, operation, broadcasting, advertising and promotion of the Event and the use of the Event Elements will not violate the trademark rights, copyrights, the right of privacy or publicity or constitute a libel or slander, or involve plagiarism or violate any other rights of any person or entity; (ii) it has the full right and legal authority to enter into and fully perform this Agreement in accordance with its terms and there are and shall be no agreements (oral or written) which conflict with Organizer's full performance hereof; (iii) it has inspected the Premises and acknowledges that such area is safe and suitable for the Event contemplated hereunder; and (iv) the production, circulation, display, and management of any offers, prize promotions, user-generated content campaigns, advertising promotions, or influencer or endorsement campaigns (collectively, "Promotional Elements") created or managed by Organizer for use either on or off the Premises shall comply with all applicable federal, state and local laws, statutes, ordinances, rules, regulations, codes and other governmental requirements, accurately describe Organizer's initiative, and will not violate the trademark rights, copyrights, the right of privacy or publicity and will comply with industry standards concerning endorsement disclosure, if applicable.

- B. Owner represents and warrants that it has the full right and legal authority to enter into and fully perform this Agreement in accordance with its terms and there are and shall be no agreements (oral or written) which conflict with Owner's full performance hereof.

8. INDEMNIFICATION.

- A. TO THE EXTENT PERMITTED BY LAW, ORGANIZER SHALL INDEMNIFY, HOLD HARMLESS, DEFEND AND REIMBURSE OWNER, INCLUDING OWNER'S PARENT COMPANIES, SUBSIDIARIES AND AFFILIATES, AND THEIR RESPECTIVE EMPLOYEES, OFFICERS, MEMBERS, PARTNERS AND DIRECTORS, ("INDEMNIFIED PARTIES") FROM AND FOR ALL CLAIMS, LOSSES, DAMAGES, LIABILITIES, EXPENSES, ENCUMBRANCES, ATTORNEYS' FEES AND LITIGATION EXPENSES (COLLECTIVELY "**CLAIMS**") WHICH ARISE OR ARE ALLEGED TO ARISE WHOLLY OR PARTLY OUT OF: (I) ITS SERVICES, THE EVENT OR THE EVENT ELEMENTS OR ANY VIOLATION OF THIS AGREEMENT BY ORGANIZER, ANY CONTRACTOR OR ANY ORGANIZER SERVICE PROVIDER; OR (II) ANY NEGLIGENCE OR INTENTIONAL MISCONDUCT OR OTHER ACTION OR OMISSION OF ANY OF THE ORGANIZER PARTIES. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, SUCH CLAIMS INCLUDE MATTERS INVOLVING: (A) BODILY OR PERSONAL INJURY, SICKNESS OR DISEASE OR DEATH OF ANY OF THE ORGANIZER PARTIES, THE INDEMNIFIED PARTIES OR THIRD PARTIES WHO ARE INVOLVED WITH OR PARTICIPATING IN THE EVENT; (B) LOSSES OF, OR DAMAGE TO, PERSONAL, INTANGIBLE OR REAL PROPERTY OF ANY OF THE ORGANIZER PARTIES, THE INDEMNIFIED PARTIES OR THIRD PARTIES WHO ARE INVOLVED WITH OR PARTICIPATING IN THE EVENT (INCLUDING REDUCTION IN VALUE AND LOSS OF USE OR INCOME); (C) EMPLOYER-EMPLOYEE RELATIONS OF THE ORGANIZER PARTIES; (D) INFRINGEMENT OF ANY INTELLECTUAL PROPERTY OR THIRD PARTY RIGHTS; OR (E) CLAIMS FOR EXPRESS OR IMPLIED INDEMNITY OR CONTRIBUTION ARISING BY REASON OF ANY CLAIMS.

- B. THIS SECTION 8 SHALL SURVIVE THE EXPIRATION OR EARLIER TERMINATION OF THIS AGREEMENT, AND SHALL NOT BE CONSTRUED TO PROVIDE FOR ANY INDEMNIFICATION WHICH WOULD, AS A RESULT THEREOF, MAKE THE PROVISIONS OF THIS SECTION 8 VOID, OR TO ELIMINATE OR REDUCE ANY OTHER INDEMNIFICATION OR RIGHT WHICH ANY INDEMNITEE HAS BY LAW.

- 9. LIMITATION ON LIABILITY. To the extent permitted by law, Organizer hereby agrees to be solely responsible and hold Owner harmless for any loss or damage to the Event Elements and any other equipment or property of Organizer, or the Organizer Parties or injury to any of the Organizer Parties resulting from the use of the Premises, except to the extent such loss or damage is caused solely and directly by the gross negligence of Owner. Owner shall not be liable to any of the Organizer Parties for any loss or damage to any property of any Organizer Parties, including without limitation for any removal of such property by Owner during the Event Term or upon the earlier of the expiration of the Event Term or termination of this Agreement. Except as specifically provided in this Section 9, Organizer waives any claim against Owner for any damage to any property of the Organizer Parties and will obtain a similar waiver from any Contractor.

No representation, guarantee, assurance or warranty is made or given by Owner that the security procedures used by Owner, if any, will be effective to prevent property loss (by theft or otherwise) or injury to Organizer, any Organizer Service Providers, any Contractor, or guests.

ORGANIZER EXPRESSLY UNDERSTANDS AND AGREES THAT OWNER SHALL NOT BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, CONSEQUENTIAL OR EXEMPLARY DAMAGES ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF PROFITS,

GOODWILL, LOSS OF DATA, LOSS OF AIR TIME, OR OTHER INTANGIBLE LOSSES (EVEN IF OWNER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES). THE AGGREGATE LIABILITY OF OWNER FOR ANY REASON AND UPON ANY CAUSE OF ACTION (INCLUDING, WITHOUT LIMITATION, NEGLIGENCE, STRICT LIABILITY AND OTHER ACTIONS IN CONTRACT OR TORT) ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT SHALL BE LIMITED TO DIRECT DAMAGES ACTUALLY INCURRED UP TO, BUT NOT TO EXCEED, ONE THOUSAND DOLLARS.

10. RELOCATION; REMOVAL. Owner has the right in its sole discretion to relocate the Premises for any reason, including but not limited to remodeling or construction, whether temporarily or permanently. In the event of such relocation, Owner shall provide Organizer with notice of the relocation and shall make reasonable efforts to relocate the Premises at Owner's expense to a location within the Shopping Center that offers comparable exposure to Organizer, as determined by Owner. During the Event Term, Owner has the right in its sole discretion to remove any or all Event Elements for any reason, including without limitation default by Organizer, or no reason.
11. TERMINATION; FAILURE TO PERFORM.
  - A. Termination for Cause. Unless cured within ten (10) business days of the alleged breach or, if the Event Term has commenced, within one (1) day, either party may terminate this Agreement upon notice if the other party commits a material breach of this Agreement; or at any time upon written notice if the other party ceases its business operations, becomes insolvent or unable to pay its debts as they mature, makes a general assignment for the benefit of its creditors, is the subject of an appointment of a receiver or trustee for its business at the Shopping Center, or files or has filed against it proceedings under any provision of the United States Bankruptcy Code, as codified at 11 U.S.C. Sections 101, et seq. or similar law, as such may be amended from time to time. Any such notice of termination shall specify the alleged breach or cause in reasonable detail.
  - B. Termination without Cause. Owner may terminate this Agreement immediately upon notice to Organizer at such time as Owner may elect without cause.
12. GENERAL PROVISIONS.
  - A. Entire Agreement. This Agreement, which includes the exhibits referenced herein and attached hereto, sets forth the entire understanding and agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, representations, warranties, understandings and commitments of the parties, whether oral or written, with respect thereto.
  - B. Assignment. This Agreement may not be assigned, in whole or in part, by the Organizer without the prior written consent of Owner. Owner may freely assign this Agreement to any affiliate or to any other assignee, provided that any such assignee (other than an affiliate) agrees in writing to fulfill all obligations of Owner under this Agreement.
  - C. Notices. All notices, requests and approvals required under this Agreement must be in writing and addressed to the other party's designated contact for notice as set forth on Exhibit A, or to such other address as such party designates in writing. All such notices, requests and approvals will be deemed to have been given either when personally delivered or upon delivery by either registered or certified mail,

postage prepaid with return receipt requested, or by a recognized commercial courier service providing proof of delivery or, in the absence of delivery, on the date of mailing. Every notice shall identify the Shopping Center to which it applies. The provisions of this Section 12C shall survive termination of this Agreement.

- D. **Governing Law; Venue; Disputes.** The venue for any suit or action related to this Agreement shall be the state in which the shopping center is located. Each party irrevocably submits to the jurisdiction of the state in which the shopping is located. If either party shall institute any action or proceeding against the other relating to the provisions of this Agreement, the prevailing party in the action or proceeding shall be entitled to recover all reasonable costs and attorneys' fees from the unsuccessful party. This Agreement shall be governed by, construed and enforced in accordance with the laws of the state of Oklahoma without regard to its choice of law or conflicts of laws provisions. **THE PARTIES EXPRESSLY AND KNOWINGLY WAIVE ANY RIGHT TO A JURY TRIAL IN THE EVENT ANY ACTION ARISING UNDER OR IN CONNECTION WITH THIS AGREEMENT IS LITIGATED OR HEARD IN ANY COURT.**
- E. **Reformation and Severability.** If any provision or term of this Agreement shall, to any extent, be held invalid, illegal or unenforceable by a court of competent jurisdiction, that provision shall, to the extent possible, be modified in such a manner as to be valid, legal and enforceable but so as to most nearly retain the intent of the parties as expressed herein, and if such a modification is not possible, that provision shall be severed from this Agreement, and in either case the validity, legality and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby.
- F. **Waivers; Modification; Amendment.** No waiver, modification or amendment of any term or condition of this Agreement shall be valid or of any force or effect unless made in writing, signed by the parties hereto or their duly authorized representatives, and specifying with particularity the nature and extent of such waiver, modification or amendment. The failure of a party at any time to exercise any of its rights or options under this Agreement shall not be construed to be a waiver of such rights or options or prevent such party from subsequently asserting or exercising such rights or options, nor shall it be construed, deemed or interpreted as a waiver of, or acquiescence in, any such breach or default or of any similar breach or default occurring later.
- H. **Independent Contractor.** The parties are independent contractors with respect to one another and to this Agreement and shall not be construed to be the agent of the other under any circumstances. Neither party shall make any express or implied agreements, warranties, guarantees or representations or incur any debt in the name of, or on behalf of, the other or be obligated by or have any liability under any agreement or representations made by the other that are not expressly authorized in writing.
- I. **Force Majeure.** Neither party shall be liable for any delay or failure to perform its obligations under this Agreement, except for the obligation to pay, if such delay or failure is caused by a force beyond such party's control.
- J. **Counterparts.** This Agreement may be executed in any number of counterparts and by the parties on separate counterparts, each of which, when executed and delivered, shall be deemed to be an original and all of which, when taken together, shall constitute one and the same Agreement. Delivery of an executed counterpart of this Agreement by electronic mail or facsimile shall be equally as effective as delivery of a manually executed counterpart of this Agreement. Any party delivering an executed

counterpart of this Agreement electronically or by facsimile shall also deliver a manually executed counterpart of this Agreement; provided, however, the failure to deliver a manually executed counterpart shall not affect the validity, enforceability and binding effect of this Agreement.

- K. **Anti-Bribery.** In relation to the transactions under this Agreement, Organizer confirms that it has not and will not accept any compensation that may violate the applicable laws, and will not promise, offer, receive, request, or authorize any payment to be used as bribe, kickback or corrupt practice, exceeding reasonable gifts/entertainment provided in the ordinary course of business.
  
- L. **Blocked Person/Debarred Contractor Status.** Organizer represents and certifies that it, any of its affiliates, group companies, partners, members, and any owner of a direct or indirect interest in it: (i) are not now and have never been a Blocked Person; (ii) are not now and have never been acting directly or indirectly for any Blocked Person; (iii) have never been previously indicted for or convicted of any felony involving a crime or crimes of moral turpitude or for any applicable laws relating to terrorism of the laundering of money instruments; (iv) is not debarred from entering into contracts in the United States and that it shall ensure that all of its Contractors and Organizer Service Provider engaged in connection with the Event, to the extent practicable, shall make a representation substantially similar to this subsection; and (v) are not currently under investigation by any applicable governmental authority for alleged criminal activity. **“Blocked Person”** means any person, group, entity, nation or transaction (a) named or listed by any governmental agency as a known or suspected terrorist, terrorist organization, prohibited person or a **“Special Designated National and Blocked Person”**, (b) subject to any economic, trade, or transactional sanctions imposed by any governmental agency, or (c) otherwise banned or blocked pursuant to any laws that are enforced or administered by any governmental agency.
  
- M. **Reporting Hotline.** A Reporting Hotline is maintained for Owner’s employees, vendors, partners and various other interested parties to anonymously report any concerns or raise any issues free of discrimination, retaliation or harassment pertaining to (i) accounting, auditing or other financial reporting irregularities, (ii) unethical business conduct (including safety, environment, conflicts of interest, theft and fraud), or (iii) violations of applicable law. The Reporting Hotline may be accessed by telephone (toll free) at 800.665.0831 or by internet by submitting an anonymous report online at [www.reportlineweb.com/Brookfield](http://www.reportlineweb.com/Brookfield), the purpose of the hotline is to investigate reports for compliance with applicable laws or as otherwise deemed necessary.

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Agreement as of the day and year first above written.

**ORGANIZER:**

**OWNER:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Authorized Signatory

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Exhibit A**

1. Event Details

- Property - Shopping Center: Sooner Mall
- Event Term – event date/time: March 24, 2025 to April 17, 2025
- Contact at Shopping Center – Jessica Wilkinson, Jessica.wilkinson@bpretail.com
- Premises – Sooner Mall, Space 455 ● Contractors: N/A

2. Event Description: Pre-show display space for Norman Public Schools Fine Art to promote the All-City Show.

3. Delivery Dates: March 24, 2025

4. Event Elements: To display artwork from Norman Public Schools.

5. Owner Commitments: Owner will provide Space 455 and will provide bulletin board displays

- Use of Premises for Event
- Space 455 and bulletin board displays.

6. Organizer's Obligations & Services include:

- Manage and promote its art Event, present artwork at the Premises, keep the space clean, keep displays family friendly.
- Organizer agrees: i) to only display art as approved by the student's parents; ii) Owner is not responsible for artwork at the Premises.

7. Notices To Owner:

Sooner Mall Mall Mgmt Office 3301 WEST MAIN STREET NORMAN OK, 73072 Attn: General Manager

With a copy to: BPRI 350 N. Orleans St., 300 Chicago IL 60654 Attn: Legal Department - Contracts

Independent S.D. District No. 29 1809 Stubbeman Norman, OK 73069 Attn: Dr. Rob Bradshaw

**EXHIBIT B**

**INSURANCE REQUIREMENTS**

<b>REQUIRED INSURANCE.</b> Norman Public Schools is a government entity, which must maintain insurance at the limits provided by the Government Tort Claims Act.	
<b>Automobile Liability</b>	\$1,000,000 Combined Single Limit
<b>Workers' Compensation Employers' Liability</b>	Statutory
	<p>\$500,000 Each Accident OR \$500,000 Disease, Policy Limit \$500,000 Disease, Each Employee</p> <p>Evidence of Monopolistic State Coverage \$500,000 Occurrence/Aggregate</p>
<b>(for Monopolistic States) Workers' Compensation Stop Gap Employers' Liability</b>	
<b>Liquor Liability, or a combination of Liquor Liability and Follow Form Umbrella Liability or Follow Form Excess Liability:</b>	Not Less Than \$5,000,000 Per Occurrence
(if alcohol is served)	This insurance shall include, but not be limited to, coverage for liability arising from premises, operations, independent contractors, and liability assumed under an insured contract.
	Any Deductible or Self Insured Retention associated with this insurance in excess of \$5,000 requires Owner's written consent.

**POLICY REQUIREMENTS.**

The insurance required of Organizer and Contractor shall be issued by an insurer or insurers lawfully authorized to do business in the jurisdiction in which the Event(s) is located, and maintaining an AM Best rating of at least A- VII.

The General Liability Insurance, Automobile Liability Insurance, Liquor Liability insurance, and the Follow Form Umbrella Liability Insurance or Follow Form Excess Liability Insurance shall name, as "Additional Insureds": Sooner Fashion Mall L.L.C.; GS Portfolio Holdings II, LLC; Brookfield Properties Retail Holding LLC Brookfield Properties Retail Inc.; Brookfield Property Partners LP; and their respective subsidiaries, affiliates, directors, officers, employees, partners and agents.

All Insurance policies required by this Agreement shall contain waivers of any and all rights of subrogation against the Additional Insureds, and the Liability Insurance policies required by this agreement shall contain either a cross-liability endorsement or separation of insureds provision, which provision shall permit the limits of liability under Organizer's policies to apply separately to each Additional Insured.

All Insurance policies required by this Agreement shall state that they are primary and not additional to, or contributing with, any other insurance carried by, or for the benefit of the Additional Insureds with respect to the negligence of Organizer, its employees, agents, contractors and/or subcontractors.

Organizer and Contractor, for both themselves and on behalf of the "Additional Insureds", shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible or self-insured retention, including any loss not covered because of the operation of such deductible or self-insured retention.

Before any Event, the Shopping Centers shall be furnished valid and original certificate(s) of insurance evidencing that all required insurance coverages are in force. All insurance policies required in the Agreement shall not be allowed to be cancelled, allowed to lapse or substantially modified without thirty (30) days' prior written notice to Owner, except for non-payment of premium for which ten (10) days notice shall be provided.

If applicable, in addition to the foregoing insurance requirement, Organizer shall keep in full force and effect at its sole cost and expense, a policy of insurance naming the additional insureds as listed in this Exhibit for the amount indicated, per occurrence, which includes liability coverage for the sale, transfer, consumption and use of beer, wine, liquor or other intoxicants ("dram shop" or "liquor liability" coverage), insuring against any and all liability that may be imposed on the parties who have executed the Agreement or Additional Insureds for injuries and/or damage to persons and property arising from Organizer, or its Contractors, providing beer, wine, liquor or other intoxicants for consumption at the Shopping Center.

See Section 5 for explicit endorsement statement required on COI concerning Contractors.





This agreement is entered into between the University of Oklahoma Department of Intercollegiate Athletics (Athletics) and Independent School District No. 29 of Cleveland County, Oklahoma a/k/a Norman Public Schools for the purpose of Fine Arts All City Events for the date(s) of 3/27/2025, 3/31/2025, and 4/1/2025.

This agreement is considered enacted upon 3/5/2025 and confirmed upon signature of Lessee and Athletics representatives. The Lessee and Athletics agree to the following:

1. Lessee agrees to the rental of Lloyd Noble Center main arena, a facility operated by Athletics commencing at 7:00 AM on 3/27/2025 and terminating not later than 10:00 PM on 3/27/2025, commencing at 7:00 AM on 3/31/2025 and terminating not later than 10:00 PM on 3/31/2025, and commencing at 7:00 AM on 4/1/2025 for the areas spelled out in section five (5) of this agreement. The Lessee agrees that custom set up will be used and equates to a base rental fee of **\$55,000.00 (\$8,000.00 arena rent fee per day)**. Any associated rental costs will be spelled out in estimate delivered to Lessee from Athletics that requires lessee's signature and return to Athletics.
2. To protect all Athletic Department property, this contract accompanied by a 25% deposit will be required to be returned to Athletics no later than 30 days prior to the event or immediately upon signature of contract, whichever is later. This deposit will be non-refundable in the event of cancellation for any reason and will be in the form of a credit card number or check to Athletics Business Office. Upon successful receipt of deposit along with completed contract – space will be considered reserved. Should a deposit not be received, space will not be considered reserved and may be placed under contract with other Lessees.
3. Lessee agrees that no failure by the parties in the performance of any obligation of this contract will be deemed a breach or create any liability if the same will arise from any cause or causes beyond the control of the Parties, including, but not limited to, the following: acts of God; acts or omissions of any government; any rules, regulations or orders issued by any governmental authority or by any officer, department, agency or instrumentality thereof; fire; flood; storm; earthquake; accident; war; rebellion; insurrection; riot; and invasion. The affected Party shall notify the other Party of such force majeure circumstances as soon as reasonably practical, and shall promptly undertake all reasonable efforts necessary to cure such force. Lessee may choose to terminate the agreement at any time, however Lessee will be held responsible for payment of all fees incurred at the time of the agreement. Athletics may terminate the agreement at any time for reasons of Intercollegiate activity including practices, competitions and other events related to the primary function of Athletics. All attempts should be made to either re-schedule or move

Routing Approvals:

Event Management	
Levy	
SSP	
Sport	

Facilities	
Compliance	
Parking	
Legal	

event to alternate acceptable venue if either date/venue become unavailable for any reason.

4. Lessee is to be responsible for ensuring all participants, spectators and all those affiliated with the event park in authorized areas, do not block fire lanes, entrances, exits or other emergency areas. It is the responsibility of the Lessee to communicate parking needs to Athletics for coordination with OU Parking Services. Athletics will use a good faith effort to ensure parking needs are met but does not guarantee all requests can be honored. All fees and fines incurred for parking lot reservations or fines incurred during the event are the responsibility of the Lessee and recipient of said fine. Lessee is responsible for informing those affiliated with the event all information for event and ensuring compliance with all parking policies and regulations.
  
5. Lessee is to keep all spectators, contestants, staff, participants and other affiliates in areas agreed upon by this contract or with written approval to amend this contract by both Athletics and Lessee. It is agreed upon that lessee will have access to the following areas of Lloyd Noble Center:

**ROOM RENTAL**

Date	Time	Room
3/27/2025	7:00 AM - 9:00 PM	Main Arena
3/31/2025	7:00 AM - 9:00 PM	Main Arena
4/1/2025	7:00 AM - 9:00 PM	Main Arena

It is also agreed upon that Lessee will have no access to the following without written amendment to this contract:

**NO ACCESS**

- LNC Locker Rooms, Team Rooms, Competition Floor, Coaches Office's

If an area is not expressly mentioned in the above section, the default is that permission must be granted by Athletics.

6. Lessee agrees that Levy Restaurants is the sole official concessions and catering provider for Athletics and all events hosted by Athletics. Levy Restaurants will have first right of refusal for concessions, catering and alcohol service within Athletics Venues. Levy Restaurants and Athletics will retain all revenue from concessions operations during Event. If Levy Restaurants elects to not open for Event, Lessee will be permitted to bring outside food/beverage into Event.

Routing Approvals:

Event Management	
Levy	
SSP	
Sport	

Facilities	
Compliance	
Parking	
Legal	

7. Lessee agrees that Fanatics and Sooner Sports Properties are the sole providers of novelty sales and sponsorship activation in and around Athletics Venues. All vendors, marketing collateral, signage, ticket sales, sponsorship, novelty or merchandise sales must be approved prior to production in advance by Athletics. Any fees/licensures will be provided to Lessee if applicable for Athletics to provide any of the above items for Event. Athletics Ticket Office has first right of refusal on ticket operations for event. If Athletics declines ticket support, Lessee may contract with outside vendor to exist completely independently of Athletics Operations, maintain PCI compliance and will not be permitted to utilize Athletics IT infrastructure.
8. Lessee agrees to provide and/or contract with all necessary personnel to ensure a safe, inclusive environment during event. Athletics will have final approval on all staffing plans, emergency plans, and final timeline of work completed. Weather and emergency protocols will be dictated by Athletics and staffing plans will be amended to include Event coverage for said protocols. Event will be assigned minimum one (1) Athletics Event Manager to assist with staffing, provide policy guidance, ensure regulations and safety planning if necessary throughout Event. Lessee will be provided estimate of staffing that must be signed prior to event as acceptance of staffing levels. During Event Athletics will control any needed alterations to staff including addition, amendment, and early termination of staffing as needed to best provide a safe and efficient event.
9. Lessee agrees to maintain the integrity of spaces that are utilized. For outdoor spaces and fields, Athletics reserves the right to determine appropriate maintenance or limits on equipment used. For indoor and outdoor spaces; decorations, alterations, or overall changes to the space must be approved through Athletics prior to order, purchase, change, or install. All vendors must be coordinated through Athletics along with timeline of set up for event/teardown. Spaces should be returned in good order as received prior to Event. Lessee is responsible for any damages to Athletics property incurred in relation to Event by Lessee's related personnel or vendors and may incur additional fees for repair/replacement of equipment. Athletics is not responsible for loss or theft of items while at Event.
10. Only to the extent permitted by law for governmental political subdivision of the state of Oklahoma, the user/lessee agrees to indemnify and hold harmless The University of Oklahoma, its Board of Regents, faculty, and staff from any and all claims, actions, lawsuits, liability, damage, injury, penalty, fine, loss, directly or indirectly, by any person, authority or entity for injuries or damages to persons or property or damage of any kind of character, whether through negligence, fraud, accident, intent, or otherwise based upon the use or occupation of the facilities herein described or by reason of any activities thereon, whether such use, occupation or activity is authorized or not, or based upon any acts or omissions of the user/lessee, its officers, agents, employees, guest, patrons, invitees or any other party whomsoever. User/lessee shall pay for any and all damages to the property of the University or loss or theft of such property done or caused by any persons whomsoever, which may have or which may arise in connection with the usage of the property and facilities herein described.

Routing Approvals:

Event Management	
Levy	
SSP	
Sport	

Facilities	
Compliance	
Parking	
Legal	

11. The Lessee agrees to complete and follow all related University Minors on Campus Policies/Guidelines for participation as necessary. Lessee is responsible for distribution of information as dictated by Athletics and in relation to the Event.
  
12. To provide proof of state self-insurance, proof of current coverage or purchase and maintain such liability insurance as will fully protect The University of Oklahoma and user from any and all claims of whatsoever kind or nature for personal injury, including death, sexual abuse and crimes against minors, and damage to property made by anyone whomsoever that may arise from a usage of the facilities. Users shall provide The University of Oklahoma Athletic Department with certificates evidencing the required coverage in the following amounts **by the LESSEE:**  
**\$1,000,000.00 policy to cover both property and bodily injury of spectators, staff and participants A copy of your insurance policy must be received by Athletics no later than 72 hours prior to the use of facilities.**
  
13. Terms of Payment:**\$55,00.00** Rental fee. Payable no later than 60 days following Event. Plus, associated costs, including but not limited to: (full list on Estimate)

Lessee

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Routing Approvals:

Event Management	
Levy	
SSP	
Sport	

Facilities	
Compliance	
Parking	
Legal	

**Independent Contractor Agreement Between  
Norman Public Schools  
And  
Tyler Romine**

This Independent Contractor Agreement entered into on the 10th day of March, 2025 is between **Independent School District No. 29 of Cleveland County, Oklahoma a/k/a Norman Public Schools** (“NPS”) and **Tyler Romine** (“Contractor”).

In consideration of the mutual terms, covenants and conditions specified in this Agreement, NPS and Contractor agree as follows:

1. **Services.** Contractor agrees to serve as drummer for Rehearsals and Performance for the 2025 All-City 5th Grade chorus (“**Services**”) as requested during the term of this Agreement.
2. **Requirements.** Contractor will provide a monthly written description of services to NPS.
3. **Indemnification.** Contractor agrees to indemnify and hold NPS and its agents, employees and officers harmless (including attorneys’ fees, costs and expenses) against any claim, demand or action against NPS arising from Services provided by Contractor.
4. **Prior Criminal Convictions.** Contractor hereby certifies that Contractor is not currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders’ Registration Act or the Mary Rippy Violent Offender Registration Act and has not been convicted in this state, the United States, or another state of any felony offense.
5. **Compensation.** NPS agrees to pay Contractor the sum of \$250.00 for all services provided for all rehearsals and the performance. Contractor agrees and acknowledges that all invoices and applicable required documentation be submitted to NPS no later than the 10th day of the month following the month in which the Services were provided and that NPS has no obligation to forward payment to Contractor until NPS has been provided with a timely invoice. NPS shall have no obligation to Contractor as an employer for withholding and remitting taxes, insurance, FICA, etc. Contractor, and not NPS, shall be responsible for the payment of any business expenses, such as transportation costs, meals, mileage, lodging or other expenses incurred by Contractor in the provision of Services hereunder.
6. **Term and Termination.** This Agreement is effective as of the date listed above and shall continue through June 30th unless terminated earlier as provided herein. If the agreement is for more than one fiscal year, the Board must ratify the agreement by June 30 for each new fiscal year for which the parties seek continuation of the agreement. Either party may terminate this Agreement upon thirty (30) days’ written notice with or without cause. The specific starting date for the delivery of Services will be mutually determined by Contractor and NPS.
7. **Independent Contractor Status.** Contractor is acting as an independent contractor and Contractor shall not be deemed to be an employee of NPS. Neither party undertakes by this Agreement or otherwise, to perform any obligation of the other party, whether regulatory or contractual, or to assume any responsibility for the other party’s actions, business or operations. Contractor shall not have the authority to bind, commit or incur any liability on behalf of NPS or to otherwise act in any way as an agent or representative of NPS. In no event will Contractor be entitled to employee benefits or workers compensation coverage from NPS.
8. **Force Majeure.** Neither party shall be responsible for any failure or delay in the performance of any obligations due to any cause beyond its reasonable control, including, but not limited to, any such delay or failure arising from

third party labor disputes, third party strikes, other third party labor or industrial disturbances, acts of God, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, fire, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, and new or changed regulations or orders of any governmental authority; provided that the party claiming force majeure event has given the other party reasonably prompt notice of the event.

9. **Miscellaneous.** This agreement embodies the entire agreement and understanding between NPS and Contractor relating to the subject matter of this Agreement, and supersedes all previous communications, representations, understandings, and agreements, whether oral or written. This Agreement is to be governed by and construed in accordance with the laws of the State of Oklahoma. This Agreement may be amended only in a writing signed by both parties. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then that provision will be severed from this Agreement and any remaining provisions will continue in full force and effect. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties to this Agreement and their respective successors and permitted assigns. This Agreement may not be assigned by either party without the prior written consent of the other party. No waiver by either party hereto of any breach of any provision herein shall constitute waiver of any other provision nor shall such waiver constitute consent that the breach may continue or that any other breach will be waived. In the event of any suits or actions or other proceedings to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and other costs and expenses incurred therein. The confidentiality provisions of this Agreement shall survive the termination of this Agreement.

**INDEPENDENT SCHOOL DISTRICT NO. 29  
OF CLEVELAND COUNTY, OKLAHOMA**

By: \_\_\_\_\_

Title: \_\_\_\_\_  
NPS Board of Education

Date: \_\_\_\_\_

**CONTRACTOR:**

By:  \_\_\_\_\_

Tyler Romine – Drummer

4. **SPECIAL SERVICES (Gayla Mears)**

- a. First Amendment to the State of Oklahoma Department of Rehabilitation Services (DRS) Agreement  
for Work Adjustment Training(WAT) approved on May 13, 2024

**STATE OF OKLAHOMA DEPARTMENT OF  
REHABILITATION SERVICES  
WORK ADJUSTMENT TRAINING**

**FIRST AMENDMENT  
TO  
CONTRACT NO. 2500326**

This first amendment, consisting of two (2) pages (the "Amendment"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

**NORMAN PUBLIC SCHOOLS  
131 SOUTH FLOOD  
NORMAN, OK 73069-5463**

("Contractor"). This first amendment:

- extends the contract period end date set forth in section I (Contract Period) from June 30, 2025 to September 30, 2025. AND
- adds the following term to the original contract's section IV (Standard Terms):

**IV. Standard Terms**

**BB. Offender List Registration Declaration and Compliance with 57 O.S. § 589 and 70 O.S. § 6-101.48**

This section applies to contractors who provide services to persons under eighteen (18) years of age or who provide services on the premises of the Oklahoma School for the Blind (OSB) or the Oklahoma School for the Deaf (OSD).

Offender List Registration Declaration

The Contractor's signing authority for the Contract hereby states under penalty of perjury under the laws of Oklahoma that the foregoing is true and correct:

1. I am the Contractor OR I am the duly authorized representative of the Contractor; and



I. **Agreements, Contracts and Renewals for Fiscal Year 2025-2026**  
Consent Item

1. **BUSINESS SERVICES (Tyler Jones)**

- a. BLX Group, LLC Arbitrage Rebate Compliance Services Agreement



BLX Group LLC

4925 Greenville Avenue, Suite 880  
Dallas, Texas 75206  
Ph 214 989 2700 Fx 214 989 2712  
blxgroup.com

March 6, 2025

Tyler Jones, CPA  
Chief Financial Officer  
Norman Public Schools  
Administrative Services Center  
131 S. Flood Avenue  
Norman, Oklahoma 73069

**Re: Arbitrage Rebate Compliance Services**

Dear Tyler:

Enclosed please find an engagement letter between BLX Group LLC and Norman Public Schools for the purpose of providing arbitrage rebate compliance services for the transactions listed on Exhibit A. If it meets with your approval, please sign and scan the engagement letter back to my attention via e-mail.

Thank you for this opportunity to be of service to Norman Public Schools. We look forward to working with you! If you have any questions, I can be reached at (214) 989-2701.

Very truly yours,

A handwritten signature in cursive script that reads "Sandra Fuller Stallings".

Sandra Fuller Stallings  
President / Chief Executive Office  
sstallings@blxgroup.com

SFS/A6G3

Enclosure

cc: Claire Martinez



BLX Group LLC

4925 Greenville Avenue, Suite 880  
Dallas, Texas 75206  
Ph 214 989 2700 Fx 214 989 2712  
blxgroup.com

March 6, 2025

Tyler Jones, CPA  
Chief Financial Officer  
Norman Public Schools  
Administrative Services Center  
131 S. Flood Avenue  
Norman, Oklahoma 73069

**Re: Arbitrage Rebate Compliance Services**

Dear Tyler:

This letter is to confirm the engagement of BLX Group LLC (“BLX”) by the Norman Public Schools (the “Obligor”) for the purpose of performing calculations relating to the arbitrage and rebate requirements contained in the Internal Revenue Code (the “Code”) and the legal advice described below. The calculations are to be performed with respect to the bond issue(s) listed on Exhibit A hereto (the “Bonds”) applying applicable federal tax rules.

BLX will calculate the amount of rebate liability with respect to the Bonds once per year as of the end of each bond year (unless specifically directed in writing otherwise by the Obligor) and as of the final maturity or redemption of the Bonds (each such date on which a rebate calculation is performed is referred to herein as a “Rebate Calculation Date”) applying regulations of the United States Department of the Treasury (“Treasury”) in effect on such Rebate Calculation Date. In addition, if a “penalty in lieu of rebate” election under Code Section 148(f)(4)(C)(vii) has been made by the Obligor with respect to the Bonds, BLX will calculate, every six months, the amount of such “penalty” as of the end of each six-month period beginning on the date of issue of the Bonds (each such date on which a penalty calculation is performed is referred to herein as a “Penalty Calculation Date”). (The term “Calculation Date” as used herein shall refer to a Rebate Calculation Date or a Penalty Calculation Date, as appropriate.) In addition, if required or requested by the Obligor, BLX will include in each report delivered to the Obligor an analysis of compliance with applicable arbitrage yield restrictions. With respect to each Calculation Date, BLX will prepare or cause to be prepared schedules reflecting the relevant calculations and the assumptions involved and will deliver a rebate or penalty liability report addressed to the Obligor as to the amount of the rebate or penalty liability as of such Calculation Date.

At the Obligor’s election, which election is made by the Obligor’s signature of this engagement letter, each such rebate or penalty liability report will include a legal opinion provided by the law firm, Orrick, Herrington & Sutcliffe LLP (“Orrick”). BLX will engage Orrick to represent BLX for the purpose of providing legal oversight and review as it deems necessary to render its opinion that the computations shown in the report are mathematically accurate and were performed in accordance with applicable federal law and regulations. No attorney-client relationship exists between Orrick and the Obligor by virtue of this engagement or the provision of the Orrick legal opinion. BLX is not a law firm and is not providing any legal advice to you. The Obligor undertakes to provide or cause to be provided to BLX all such relevant data, as specified by BLX from time to time, and shall cooperate with all reasonable requests of BLX in connection therewith. The Obligor also agrees to inform BLX of any actual or planned early redemption of the Bonds at its earliest opportunity.



BLX is not being engaged hereunder, and BLX is not hereby obligated, to undertake any of the following: (1) independently determine whether securities allocable to proceeds of the bonds were purchased at fair market value within the meaning of the Treasury Regulations; (2) perform an audit or review of the investments acquired with gross proceeds or the payment of debt service on the Bonds; (3) perform calculations or other research as to the desirability of elections or selections that may be available under applicable federal tax law; (4) review the tax-exempt status of interest on the Bonds or any other aspect of the Bond program except for rebate and penalty liability to the extent set forth in this engagement letter; (5) consider any information obtained by BLX pursuant to this engagement for any purpose other than determining such rebate and penalty liability; and (6) update any report delivered hereunder because of events occurring, changes in regulations, or data or information received, subsequent to the date of delivery of such report. Should the Obligor desire BLX to undertake any of the foregoing, such work will be the subject of a separate engagement and a separate fee, if any. In addition, BLX will be entitled to rely entirely on information provided by the Obligor and the Trustee and/or their agents and assigns without independent verification. The fee with respect to the Bonds will be determined pursuant to Exhibit B hereto. Engagement Fees are due upon each engagement and Report Fees are due upon delivery of each report by BLX. This engagement is terminable by either party by written notice to the other, such termination to be effective immediately; provided that, if BLX terminates this engagement prior to delivering any calculations, the engagement fee (if previously paid) shall be refunded. BLX shall be entitled to assign its rights and obligations under this engagement in whole or in part upon prior written notice to the Obligor; provided that no such notice is required so long as Orrick retains the obligation to deliver legal opinions hereunder. No additional fees will be charged by Orrick for providing the legal services described herein. BLX will separately compensate Orrick for such services.

BLX and/or Orrick may have client relationships with other parties involved in some manner with the Bonds or the Obligor (for example, underwriters, trustees, rating agencies, insurers, credit providers, lenders, contractors, developers, advisors, investment advisors/providers/brokers, public entities and others) whether with respect to the Bonds or some unrelated matter(s). However, to the extent that a conflict-of-interest is created by this engagement, the Obligor hereby waives any such conflict. If this engagement letter is satisfactory, please have an authorized official execute one copy and return it to the undersigned.

Very truly yours,

BLX GROUP LLC

Sandra Fuller Stallings  
President / Chief Executive Officer

Accepted:

INDEPENDENT SCHOOL DISTRICT NO. 29, CLEVELAND COUNTY, OK, D/B/A NORMAN PUBLIC SCHOOLS

By: \_\_\_\_\_

Print Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

E-mail Address: \_\_\_\_\_



EXHIBIT A  
BONDS TO BE ENGAGED

Description

- |   |            |
|---|------------|
| 1. \$117,550,000<br>Cleveland County Educational Facilities Authority<br>Educational Facilities Lease Revenue Bonds<br>(Norman Public Schools Project), Series 2019                     | 42182-5996 |
| 2. \$18,600,000<br>Independent School District No. 29<br>Cleveland County, Oklahoma<br>General Obligation Combined Purpose Bonds, Series 2020   | 42182-5254 |
| 3. \$26,540,000<br>Independent School District No. 29<br>Cleveland County, Oklahoma<br>(Norman School District)<br>General Obligation Combined Purpose Bonds, Series 2021               | 42182-5453 |
| 4. \$30,100,000<br>Independent School District Number 29<br>Cleveland County, Oklahoma<br>(Norman School District)<br>General Obligation Combined Purpose Bonds, Series 2022            | 42182-5849 |
| 5. \$5,580,000<br>Independent School District Number 29<br>Cleveland County, Oklahoma<br>(Norman School District)<br>General Obligation<br>Combined Purpose Bonds, Series 2023          | 42182-5943 |
| 6. \$58,570,000<br>Cleveland County Educational Facilities Authority<br>Educational Facilities Lease Revenue Bonds<br>(Norman Public Schools Project), Series 2023A                     | 42182-5997 |
| 7. \$26,040,000<br>Independent School District Number 29<br>Cleveland County, Oklahoma<br>Educational Facilities Lease Revenue Bonds<br>(Norman Public Schools Project)<br>Series 2023C | 42182-6254 |

EXHIBIT A  
(CONTINUED)

- |   |               |
|---|---------------|
| 8. \$58,500,000<br>Independent School District Number 29<br>Cleveland County, Oklahoma<br>(Norman School District)<br>General Obligation<br>Combined Purpose Bonds, Series 2024 | To be engaged |
|---|---------------|

EXHIBIT B  
 ARBITRAGE REBATE COMPLIANCE SERVICES FEE SCHEDULE

BASE FEES

<u>Service</u>	<u>Fees</u>
Engagement Fee (one-time fee for new bond issuances)	Waived
Annual Arbitrage Rebate Report Fee (per issue, per report)	\$1,000
Or:	
Five-year anniversary arbitrage rebate report (per bond issue, per report)	\$2,500
Or:	
Opinion Letter/Review (if rebate analysis is not required)	\$500

ADDITIONAL FEES

Per issue, per report, **if applicable:**

<u>Service</u>	<u>Fees</u>
Computation Periods in Excess of 12 Months	\$500
Yield Restriction Analysis	\$500

OPTIONAL SERVICES

Evaluating various elections and applications *To be negotiated separately*

2. **INFORMATION SERVICES (Courtney Scott)**

- a. Critical Mention Statement of Work User License Renewal

# Renewal Statement of Work



**Customer:** Norman Public Schools | **Account Representative:** Alexa McKenney

**Term:** 7/1/2025 through: 6/30/2026

The Fees and Services provided to Customer under this Renewal Statement of Work ("SOW") are described below.

### Standard Feature

User License - Primary	Includes unlimited Login, Search & View
Google Analytics	Connecting to google analytics to display in reports. Includes users by channel, traffic by country etc.
Email Shares	Includes unlimited Email Shares
Reporting (w/Vidfinity)	Includes Report Builder editing module
Analytics	Exportable Analytics charts by media type (including: Mentions and Audience over time, Mention Meter, Market Coverage Map and Word Cloud)

### Content Sets

U.S. TV	U.S. National TV Networks & Affiliates, Cable and Independent Stations
Online News	Global Online News Sites, Blogs, and Consumer Review sites/forums
Social	Facebook, Instagram, Twitter & YouTube.

### Fee Schedule

**TOTAL AMOUNT:** \$5,448.91

Price for the Term: 7/1/2025 through 6/30/2026

**Renewal Statement of Work**

This Renewal Statement of Work ("SOW") is made and entered into between **Critical Mention, Inc.** ("CMI") and **Norman Public Schools** ("Customer") and made part of the SOW (the "Agreement") between CMI and Customer originally dated **7/1/2016**. Should a conflict exist between the terms of this Renewal SOW and the Agreement, the terms of this Renewal SOW shall control.

**Extension of Term**

The Term is hereby extended by twelve (12) months through 6/30/2026, the "Renewal Term."

**Billing & Payment**

Customer will be billed annually in advance for the Total Amount shown above for the Renewal Term and will be billed for subsequent Renewal Terms based on the Fee Schedule above, as adjusted for price increases. All payments are due in U.S. dollars within thirty (30) days of the date of each invoice. Late payments are subject to interest at the lesser of one and one-half percent (1.5%) per month or the maximum rate allowed by law. CMI will notify Customer of any change to the Fee Schedule at least thirty (30) days prior to the effective date of such change, provided that such increase does not apply to the Renewal Term.

**Counterparts**

This Renewal SOW may be executed in two or more counterparts, and each such counterpart shall be deemed and original thereof.

**Severability**

If any provision, clause or part of this Renewal SOW, or the application thereof under certain circumstances is held invalid or unenforceable for any reason, the remainder of this SOW, or the application of such provision, clause or part under other circumstances shall not be affected thereby.

**No Other Changes**

All other terms and conditions of the SOW remain in full force and effect.

**Notes**

**By signing this SOW, you warrant that you have the authority to enter into this SOW.**

**IN WITNESS WHEREOF, the Parties hereto have executed this Statement of Work as of ("Effective Date"): 10/21**

**CMI: Critical Mention, Inc. Customer: Norman Public Schools**

**Signature: 10/21 Signature: 10/21**

**Name: Zack Jenkins Name: Courtney Scott**  
**Title: General Manager, North America Title: Chief Information Officer**

**Address: 19 W. 44th Street, Suite 300 Address: 131 S. Flood Ave**  
**City, State, ZIP: New York, NY 10036 City, State, ZIP: Norman Oklahoma, 73069**  
**Country: United States Country: United States**

**Telephone: 212.398.1141 Telephone: (405) 366-0523**  
**Email: legal-cm@onclusive.com Email: cscott@normanps.org**

**Customer Information**

**Primary Contact**

**Name:** Jacque Evans  
**Title:** Communications Assistant  
**Address:** 131 S. Flood Ave  
**City, State, ZIP:** Norman, Oklahoma, 73069  
**Country:** United States  
**Telephone:** (405) 364-1339  
**Email:** jacquelyn2@normanps.org

**Billing Contact**

**Name:** Jacque Evans  
**Title:** Communications Assistant  
**Address:** 131 S. Flood Ave  
**City, State, ZIP:** Norman, Oklahoma, 73069  
**Country:** United States  
**Telephone:** (405) 364-1339  
**Email:** jacquelyn2@normanps.org

**Subscription User Information**

<b>Full Name</b>	<b>Title</b>	<b>Phone</b>	<b>Email Address</b>
Jacque Evans	Communications Assistant	(405) 364-1339	jacquelyn2@normanps.org

## Certificate Of Completion

Envelope Id: 846B4A72-B50E-41D1-9C5E-304C51D8E984  
 Subject: Critical Mention Agreement: Norman Public Schools  
 Source Envelope:

Status: Sent

Document Pages: 3 Signatures: 0  
 Certificate Pages: 5 Initials: 0  
 AutoNav: Enabled  
 Envelopeld Stamping: Enabled  
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Envelope Originator:  
 Alexa McKenney  
 19 W. 44th Street  
 Suite 300  
 New York, NY 10036  
 alexa.mckenney@onclusive.com  
 IP Address: 155.226.129.248

## Record Tracking

Status: Original  
 2/13/2025 2:21:33 PM

Holder: Alexa McKenney  
 alexa.mckenney@onclusive.com

Location: DocuSign

## Signer Events

### Signature

### Timestamp

Courtney Scott  
 cscott@normanps.org  
 Security Level: Email, Account Authentication  
 (None)

Sent: 2/13/2025 2:22:13 PM  
 Viewed: 2/21/2025 5:06:27 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 2/21/2025 5:06:27 PM  
 ID: 33c982d1-9226-45c6-8f75-ee779ccb6a57

Zack Jenkins  
 zack.jenkins@onclusive.com  
 Security Level: Email, Account Authentication  
 (None)

**Electronic Record and Signature Disclosure:**  
 Accepted: 8/19/2024 12:44:19 PM  
 ID: d1b4d642-08ff-4910-a4a9-1eef606a02bf

## In Person Signer Events

### Signature

### Timestamp

## Editor Delivery Events

### Status

### Timestamp

## Agent Delivery Events

### Status

### Timestamp

## Intermediary Delivery Events

### Status

### Timestamp

## Certified Delivery Events

### Status

### Timestamp

## Carbon Copy Events

### Status

### Timestamp

I Agree  
 iagree@onclusive.com  
 Security Level: Email, Account Authentication  
 (None)

**Electronic Record and Signature Disclosure:**  
 Not Offered via Docusign

## Witness Events

### Signature

### Timestamp

## Notary Events

### Signature

### Timestamp

## Envelope Summary Events

### Status

### Timestamps

Envelope Sent

Hashed/Encrypted

2/13/2025 2:22:13 PM

**Payment Events**

**Status**

**Timestamps**

**Electronic Record and Signature Disclosure**

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Critical Mention, Inc. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the "I agree" button at the bottom of this document.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent" form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact Critical Mention, Inc.:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [mbermann@criticalmention.com](mailto:mbermann@criticalmention.com)

**To advise Critical Mention, Inc. of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [mbermann@criticalmention.com](mailto:mbermann@criticalmention.com) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

**To request paper copies from Critical Mention, Inc.**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [mbermann@criticalmention.com](mailto:mbermann@criticalmention.com) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with Critical Mention, Inc.**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [mbermann@criticalmention.com](mailto:mbermann@criticalmention.com) and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows2000 or WindowsXP
Browsers (for SENDERS):	Internet Explorer 6.0 or above
Browsers (for SIGNERS):	Internet Explorer 6.0, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> <li>• Allow per session cookies</li> <li>• Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</li> </ul>

\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to

other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the "I agree" button below.

By checking the "I Agree" box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Critical Mention, Inc. as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Critical Mention, Inc. during the course of my relationship with you.

3. **OPERATIONAL SERVICES (Justin Milner)**

**Facilities Management**

- a. Advanced Commercial Painting, LLC Master Service Subcontractor Agreement
- b. Allied Elevator Services Inc. Preventative Maintenance Agreement and Code Required Safety Test Agreement for Alcott, Irving, Whittier and Norman North
- c. Burgess Company Service and Maintenance Agreement for Rolling Steel and Side Acting Fire Door
- d. Clean Uniform Company Service Agreement for Uniforms
- e. Clifford Power Systems Planned Preventative Maintenance Service Agreement
- f. John Gilmore J & C2 LLC, Locksmith Service Agreement
- g. Panco Maintenance Agreement for the Syntronix Control System
- h. Red Baker Propane Inc. Agreement for Propane Tank Renewal
- i. Schindler Elevator Corporation Agreement for Elevator Inspections and Maintenance for Longfellow, Dimensions, ISC, PAC and Norman North
- j. Streets, LLC Agreement for parts and services necessary to perform HVAC
- k. Won-Door for FireGuard Door Maintenance and Testing for Lincoln and Norman North
- l. Medley Equipment Company Planned Maintenance Agreement

## MASTER SERVICE SUBCONTRACTOR AGREEMENT

This Master Service Subcontractor Agreement (“Agreement”) is made and effective July 1st  
\_\_\_\_, 2025

**BETWEEN:**            **Advanced Commercial Painting, LLC** (“Subcontractor”), an Oklahoma limited liability company and painting subcontractor, with its principal office located at:

2709 W I-44 Service Rd OKC OK 73112

**AND:**                **School District #29 of Cleveland County, Oklahoma d/b/a Norman Public School RFP** (the “School”), an independent school district operating under the laws of the State of Oklahoma, with its purchasing department located at:

131 South Flood, Norman, OK 73069

### RECITALS

The subcontractor is engaged in providing construction services, specifically painting and related services, as an independent contractor. The Subcontractor has complied with all Federal, State, and local laws regarding licenses, reporting requirements, tax withholding requirements, and other legal requirements of any kind that may be required to carry out said business and the Scope of Work which is to be performed as a Subcontractor under this Agreement.

The School desires to engage and contract for the services of the Subcontractor to perform certain construction work, specifically labor and materials for painting and related services, on specific construction projects at certain school sites within the school district. Subcontractor desires to enter into this Agreement and perform as a Subcontractor for the School and is willing to do so on the terms and conditions set forth below, as well as additional terms outlined in the purchase order for each project.

As work is needed for specific locations, the School will provide Subcontractor with the address and scope of work for the particular project. The work shall be performed by the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the above recitals and the mutual promises and conditions contained in this Agreement, the Parties agree as follows:

### 1. TERMS

This Agreement shall be effective commencing July 1, 2025 and shall continue until June 26, 2026, or when terminated by either party as outlined in Section 8.

## **2. STATUS OF SUBCONTRACTOR**

This Agreement does not constitute a hiring by the School or the Subcontractor. The parties intend that the Subcontractor shall have an independent contractor status and not be an employee for any purposes, including, but not limited to, the laws of the State of Oklahoma. Subcontractor shall retain sole and absolute discretion in the manner and means of carrying out their activities and responsibilities under this Agreement. This Agreement shall not be considered or construed to be a partnership or joint venture, and the School shall not be liable for any obligations incurred by Subcontractor unless specifically authorized in writing. Subcontractor shall not act as an agent of the School, ostensibly or otherwise, nor bind the School in any manner unless specifically authorized to do so in writing.

## **3. TASKS, DUTIES, AND SCOPE OF WORK**

- a. Subcontractor agrees to devote as much time, attention, and energy as necessary to complete or achieve construction labor and materials (painting and related services) as specified for a specific construction project. A more specific scope of work will be given for the particular project as detailed in the purchase order provided by the School's Central Service Department. The above is to be referred to in this Agreement as the "Purchase Order". A date for the completion of the Purchase Order shall be given for each project.
- b. Subcontractor shall additionally perform any and all tasks and duties associated with the Purchase Order given for each project, including but not limited to, work being performed already or related change orders.
- c. The books and records related to the Purchase Order for each project shall be maintained by the Subcontractor at its principal place of business and open to inspection by School during regular working hours. School will be entitled to inspect documents, including any and all contract documents, change orders/Purchase Orders, and work authorized by Subcontractor or School on existing or potential projects related to this Agreement.
- d. Subcontractor shall be responsible to the School and its Board of Education, but Subcontractor will not be required to follow or establish a regular or daily work schedule. Subcontractor understands that the School may have a schedule or deadlines to which the Subcontractor must adhere. Subcontractor will supply all necessary equipment, materials, and supplies unless otherwise authorized by the School or Central Service Department. The materials for the particular project will be provided at cost with a 10% markup to the School. Subcontractor will not rely on the equipment or offices of School for completion of tasks and duties set forth pursuant to this Agreement. Any advice given Subcontractors regarding the Purchase Order shall be considered a suggestion only, not an instruction. The School retains the right to inspect, stop, or alter the work of Subcontractor to assure its conformity with this Agreement or the Purchase Order for the specific project.

#### 4. **COMPENSATION**

- a. Subcontractor shall be entitled to compensation for performing those tasks and duties related to the Purchase Order which are Time and Material projects as follows:

1. Hourly Rate for Project Manager	\$105.00
2. Hourly Rate for Painter	\$ 48.00
3. Hourly Rate for Helper/Laborer	\$ 43.00

- b. Subcontractor shall be entitled to compensation for projects that are not Time and Material projects in the amount set forth in the Purchase Order for the particular project.
- c. Such compensation shall become due and payable to Subcontractor in the following time, place, and manner:

Within 45 days of receipt of an invoice for a Purchase order, payment shall be provided. If there is an issue with any of the work on a Purchase Order, Subcontractor will be provided with notice and opportunity to correct the work. The portion of the work for which there is no issue should be paid within 45 days of receipt of the invoice.

#### 5. **SCOPE OF WORK FOR AGREEMENT**

The parties agree and understand that the Scope of Work for a particular project will be set forth in a Purchase Order will vary from project to project. The general items for Scope of Work as contemplated by this Agreement are as follows:

##### **PROJECT SCOPE AND SPECIFICATIONS**

###### **PARKING LOT**

- A. Power washing
- B. Filing linear cracks in asphalt
- C. Overlay sealant on asphalt
- D. Striping parking
- E. ADA parking Space
- F. Crosswalk
- G. Parking Space Numbers 1-500
- H. Curbs painted (red, yellow, etc.)

###### **EXTERIOR PAINTING**

- I. Power wash
- J. Block filler
- K. A-100 finish
- L. He-performance finish
- M. Miscellaneous patch & repair

## **INTERIOR PAINTING**

- N. Miscellaneous patch & repair
- O. Standard paint, Promar 200 or equal
- P. Pre-catalyzed epoxy
- Q. Multi-component finishes
- R. Hollow Metal frame-whole or spilt face
- S. Hollow Metal door whole or spilt faced
- T. Wood Door- (touch up stain) whole or split faced

Subcontractor shall be responsible for the reasonable clean-up of any work performed or the area where the work was performed by the Subcontractor on a Purchase Order.

### **6. CHANGE ORDERS**

If work outside the scope of work set forth in the Purchase Order is required on a project by Central Service Department, the School and the Subcontractor will agree on whether there is cost for the additional work and, if so, the cost for the work. The agreement to perform the work and the cost for the work shall be included in a written change order signed by both parties. The additional work shall not be performed until a change order is agreed upon and signed by both parties.

### **7. PUNCH LIST**

When the scope of work for a Purchase Order is substantially complete, the parties will inspect the work. Central Services Department will prepare a punch list, based on the inspection, with items that need to be completed or repaired. Once the punch list items are completed, the parties will again inspect the work performed for the Purchase Order. The Central Services Department will acknowledge the completion of the punch list by its written signature on the punch list which shall evidence the completion of the punch list and the acceptance of the Purchase Order work.

### **8. TERMINATION**

This Agreement may be terminated for cause prior to the completion or achievement of the scope of work on a Purchase Order on any project by either party giving 30 days written notice. However, if the termination is because of issues involving the work, including but not limited to timeliness and quality, the School must give the Subcontractor notice and opportunity to cure for 15 days prior to the start of the 30 days written notice. If the issue is timely resolved, the party giving notice cannot terminate the Agreement. Such termination shall not prejudice any other remedy to which the terminating party may be entitled, either by law, in equity, or under this Agreement.

### **9. LEGAL COMPLIANCE**

Subcontractor is encouraged to treat all School employees, students, business partners and other affiliates with respect and responsibility. Subcontractor is required to comply with all laws, ethical codes and School's policies, procedures, rules, or regulations, including those forbidding sex harassment, discrimination, and unfair business practices.

**10. WORKERS' COMPENSATION AND GENERAL LIABILITY INSURANCE**

Subcontractor agrees to immediately supply the School with proof of Workers' Compensation Coverage where required by law and General Liability Insurance, upon request of the School.

**11. PERSONS HIRED BY SUBCONTRACTOR**

All persons hired by Subcontractor to assist in performing the tasks and duties necessary to complete the Purchase Order shall be the employee or independent contractor labor of Subcontractor unless specifically indicated otherwise in an agreement signed by all parties. Subcontractor shall immediately provide proof of Workers' Compensation insurance and General Liability insurance covering said employees or independent contractor labor, upon request of the School.

**12. NOTICES**

Any notice to be given hereunder by any party to the other may be affected either by personal delivery in writing, electronic mail, or by hard mail, registered or certified, postage pre-paid with return receipt requested. Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraphs of this Agreement, but each party may change their address by written notice in accordance with this paragraph. Notices delivered personally shall be deemed communicated as of actual receipt; mailed notices shall be deemed communicated as of five (5) days after mailing. Subcontractor agrees to keep School current as to its business and mailing addresses, as well as mobile number and email.

**13. ATTORNEY'S FEES AND COSTS**

If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements incurred both before or after judgment in addition to any other relief to which such party may be entitled.

**14. MEDIATION**

Any controversy between the parties to this Agreement involving the construction or application of any of the terms, provisions, or conditions of this Agreement, shall on the written request of either party served on the other, be submitted first to mediation and then if still unresolved to litigation in a state or federal court for Cleveland County, Oklahoma.

**15. REPRESENTATION**

Each party of this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party hereto, or anyone acting on behalf of any party hereto, which are not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding with the exception of the Purchase Order for each project. Any modification of this Agreement shall be effective only if it is in writing, signed, and dated by all parties hereto.

**16. INDEMNIFICATION**

Subcontractor shall defend, indemnify, hold harmless, and ensure the School from any and all damages expenses, or liability resulting from or arising out of, any negligence or misconduct on Subcontractor's part, or from any breach or default of this Agreement which is caused or

occasioned by the acts of the Subcontractor. Subcontractor shall ensure that its employees, contractors, and affiliates take all actions necessary to comply with the terms and conditions set forth in this Agreement.

**17. CONTAINMENT OF ENTIRE AGREEMENT**

This Agreement is an independent document and supersedes any and all other Agreements, either oral or in writing, between the parties hereto. Notwithstanding this section, the parties acknowledge that each written Purchase Order and its terms will be binding on the parties.

**18. PARTIAL INVALIDITY**

If any provision of this Agreement is held by a Court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

**19. GOVERNING LAW**

This Agreement shall be governed by, and construed under, the laws of the State of Oklahoma.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

<p>SCHOOL BOARD OF EDUCATION School District #29 of Cleveland County, Oklahoma d/b/a Norman Public School RFP</p> <hr/> <p>Authorized Signature</p> <hr/> <p>Print Name and Title</p>	<p>SUBCONTRACTOR Advanced Commercial Painting, LLC</p> <hr/> <p>Authorized Signature</p> <hr/> <p>Print Name and Title</p>
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## Standard (Oil & Grease) Agreement

An “Oil & Grease” agreement is a contract for regularly scheduled preventative maintenance service only. With the Standard Agreement we will make sure your elevator equipment is clean and lubricated for proper operation. This agreement term will be effective for one year beginning on July 1<sup>st</sup>, 2025.

Allied Elevator Services, Inc agrees to furnish service for Norman Public Schools for the following elevators and lifts:

### Monthly

- Norman North HS PAC
  - #1 Performing Arts (OK# 33985)
  - Main Entrance (OK# 35829)

### Bi-Annual

- Allcott Middle School (OK# 20707)-1 unit
- Irving middle School- (OK# 20042)1 unit
- North High School PAC- (OK# 20706)-1 unit
- Whittier Middle School- (OK# 20041)-1 unit

**Monthly Rate: \$375.00 (\$4,500.00 for year)**  
(Net 30)

**Hourly Billing Rate for any repairs, modernizations, upgrades, etc. \$285.00/hour and team rate of \$340.00/hour.** (8am-4:00pm, M-F) Overtime calls will be addressed on an as needed basis for an additional charge.

Upon inspection, if we find any items that need any attention you will be notified. We will address those needs to you as well as in writing, to explain everything involved in the repair. Any repairs/maintenance needed outside of the Standard Agreement customer assumes responsibility. Decision maker must approve or disapprove unscheduled maintenance work to be performed at additional cost. Customer assumes responsibility and liability for decisions to proceed with or defer all discretionary unscheduled maintenance that may be recommended by Allied Elevator Services. It is agreed and understood that Allied Elevator Services is not responsible for damages, either to the vertical transportation equipment or to the building, or for any personal injury or death, arising from or resulting from any code required safety tests performed on this equipment.

### What’s Included:

All lubricants, greases, and wiping cloths will be provided. Cleaning and lubricating guide rails and any other necessary lubrication points will be completed. Any minor adjustments will be made during regular examinations. No repairs or materials except those described above will be furnished.

### Parts

All parts will be the responsibility of the owner and will be billed to owner at cost plus 30%

**Owner Responsibility:**

The Owner agrees to keep the elevator pit(s) and motor room(s) free from water as well as clean and free from storage. The Owner will give Allied Elevator verbal and written notice within twenty-four (24) hrs of any accident, alteration or change affecting the equipment. The Owner will immediately remove from service and discontinue the use of any elevator, which is deemed unsafe or operates in a manner that might cause injury to a user and maintain surveillance of the equipment for such purposes. The Owner will keep a complete set of wiring diagrams on the site.

**Change of Ownership:**

Any change of ownership will be reported by written notice to Allied Elevator 30 days prior to the change.

**Allied Elevator Services Responsibility:**

Allied Elevator Services shall not be held responsible or liable for any damage, loss, detention or delay caused by non-operation of said equipment or by reason of strikes, flood, fire, lockouts, acts of civil or military authorities, by insurrection, riot, by any other cause which is unavoidable or beyond its control, or in any event for consequential damage. No work, service, or liability on the part of Allied Elevator Services other than those specifically mentioned herein is included or intended.

**Dismissal:**

Either party may terminate this agreement three (3) months after its inception upon thirty (30) days written notice by certified mail.

Should customer feel their elevator service needs are not being met and wishes to terminate agreement, customer must send Allied Elevator Services a certified letter stating any concerns, complaints, or issues. Once received by Allied Elevator Services, customer must allow sixty (60) days from delivered and signed for letter to correct any concerns, complaints, or issues as stated in the letter. Should these issues not be corrected or addressed Owner may cancel contract after the sixty (60) day period.

**Payment:**

All payments are due within 45 (forty-five) days of the invoice, unless otherwise stated in the contract written and signed by both parties. Any payments not current for service accounts will result in stop of service until late payment of \$50 and invoice paid. Failure to pay any sum due by Owner within sixty days (60) will be a material breach. Any repairs, modernizations, upgrades, etc. will be subject to a 15% delinquent payment charge based on the signed agreement for services completed, if not received in thirty days (30) of invoice unless stated otherwise on contract signed and agreed by both parties.

**Service Agreement:**

This Service Agreement shall constitute the entire agreement between the parties for the services described herein, upon acceptance by owner and subsequent approval by an officer of the Allied Elevator Services, and all prior representations or agreements, whether written or oral, are superseded.

**Safety Tests**

In addition to your monthly or quarterly maintenance and to be compliant with Oklahoma State Law, we will perform the required annual elevator safety inspection in accordance with A.S.M.E. A-17.1 code. This will be billed after the safety test is completed upon its annual due date. The rates below includes price of QEI inspector to witness the test

**Annual Hydraulic Inspections: \$515.00 rate/elevator**  
**Annual Traction Inspections: \$595.00 rate/elevator**  
**5 year Traction Inspection: \$1,989.00 rate/elevator (only performed every 5<sup>th</sup> year)**  
**Annual Lift Inspections: \$505.00 rate/lift (only performed when due)**

Accepted by: \_\_\_\_\_  
(Legal Name of Company)

By: \_\_\_\_\_  
(Signature of Authorized Individual)

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Billing Address or Email:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Accepted by Allied Elevator Services, Inc.

By: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_



Allied Elevator Services Inc. to provide labor and parts for the following Job specifications:

Perform Category 3 (every 3<sup>rd</sup> year) Code Required Safety Test with QEI inspector for the following units for Norman Public Schools on the years they are due, unless otherwise requested.

- Garaventa Platform Lift located at Allcott Middle School, 1919 Boyd Street, Norman. OK (Will be completed 3/2025 fiscal year, next FY 27-28)
- Garaventa Platform Lift located at Irving Middle School, 125 Vicksburg Avenue, Norman, OK (Will be completed 3/2025 fiscal year, next due FY 27-28)
- Garaventa Platform Lift located at Whittier Middle School, 2000 W. Brooks Street, Norman, OK (Performed 09/26/23, next due FY 26-27)
- Garaventa Platform Lift located at Nancy O'Brian Center for the Performing Arts located at 1809 Stubbeman Ave, Norman, OK 73069 (Performed 09/27/24, next due FY 27-28)
- 

Work will be performed during regular working hours on regular working days of the elevator trade.

We will perform the above for \$525.00 (Five hundred twenty-five dollars) each if purchaser would like test this year, off scheduled code requirement.

***This price does not include any repairs that may need to occur to pass inspection or re-inspection if needed.***

This proposal is valid for Fiscal year July 1, 2025 to June 30, 2026

Purchaser agrees to provide safe access to the equipment and machine room areas. Should conditions develop beyond Allied Elevator Services control, making the building or premises in which Allied Elevator Services personnel are working unsafe, Allied Elevator Services reserves the right to discontinue work until such unsafe conditions are corrected. Should damage occur to Allied Elevator Services material or work on the premises by fire, theft, or otherwise, Purchaser shall compensate us therefore.

It is agreed and understood that Allied Elevator Services is not responsible for damages, either to the vertical transportation equipment or to the building, or for any personal injury or death, arising from or resulting from any code required safety tests performed on this equipment.

Nothing in this agreement shall be construed to mean that Allied Elevator Services assumes any liability of any nature whatsoever arising out of or relating to or in any way connected with

the use or operation of the equipment described above. Purchaser shall be solely responsible for the use, repair and maintenance of the equipment and for taking such steps including but not limited to providing attendant personnel, warning signs and other controls necessary to ensure the safety of the user or safe operation of the equipment.

Allied Elevator Services shall NOT be responsible or liable for any damages, claims, suits, expenses and payments on account of or resulting from any injury, death, or damage to property arising or resulting from the misuse, abuse, or neglect of the equipment herein named

or any other device covered by this contract. It is agreed and understood that Purchaser is solely responsible for ongoing maintenance and care of the equipment described above. Purchaser hereby waives any and all rights of recovery, arising as a matter of law or otherwise, which Purchaser might now or hereafter have against Allied Elevator Services.

Unless otherwise agreed, it is understood that the work shall be performed during regular working hours of regular working days of the elevator trade. If overtime work is mutually agreed upon and performed, the additional price, at Allied Elevator Services usual rates for such work, shall be added to the contract price herein named.

It is expressly understood and agreed all prior agreements written or verbal regarding the subject matter herein are void and the acceptance of this Agreement shall constitute the contract for the material and work specified in this Agreement. ANY CHANGES TO THIS AGREEMENT **MUST** BE MADE IN WRITING AND SIGNED BY BOTH PARTIES.

Premature cancellation of this Agreement or delayed notice of termination shall constitute a material breach of contract and the entire remaining amount of the contract will accelerate and become due to Allied Elevator as liquidated damages. In the event of a sale, lease or other transfer of ownership of the equipment described herein, or the premises in which it is located, Purchaser will provide Allied Elevator with thirty days (30) written notice of this transaction and Purchaser will notify new Purchaser of the existence of this agreement and provide Allied Elevator with the new Purchaser's complete contact information.

Allied Elevator Services reserves the right to terminate the Agreement in its entirety upon thirty days (30) written notice any time due to the Purchaser's breach of contract.

All payments are due within fifteen days (15) of the invoice, unless otherwise stated in the contract written and signed by both parties. Monthly contract Purchaser's invoice due on the first (1<sup>st</sup>) of each month. Quarterly contract Purchaser's invoice due on the first (1<sup>st</sup>) of each quarter; January 1, April 1, July 1, October 1. Any payments not current for service accounts will result in stop of service until late payment of \$50 and invoice paid. Failure to pay any sum due by Purchaser within sixty days (60) will be a material breach. Any repairs, modernizations, upgrades, etc. will be subject to a 1.5% delinquent payment charge based on the signed agreement for services completed, if not received in fifteen days (15) of invoice unless stated otherwise on contract signed and agreed by both parties. Any returned checks will have an additional fee of \$25.00.

Either party may terminate this agreement three (3) months after its inception upon thirty (30) days written notice by certified mail.

Should customer feel their elevator service needs are not being met and wishes to terminate agreement, customer must send Allied Elevator Services a certified letter stating any concerns, complaints, or issues. Once received by Allied Elevator Services, customer must allow sixty

(60) days from delivered and signed for letter to correct any concerns, complaints, or issues as stated in the letter. Should these issues not be corrected or addressed Owner may cancel contract after the sixty (60) day period.

NOTICE: BY SIGNING THIS AGREEMENT, YOU ARE AGREEING TO HAVE ANY AND ALL DISPUTES BETWEEN YOU AND ALLIED ELEVATOR SERVICES RESOLVED BY ARIBTRATION AND YOU ARE GIVING UP YOUR RIGHT TO A COURT OR JURY TRIAL AS WELL AS YOUR RIGHT OF APPEAL. OTHER RIGHTS THAT YOU WOULD HAVE IF YOU WENT TO COURT MAY ALSO BE UNAVAILABLE OR MAY BE LIMITED IN ARBITRATION.

Accepted by: \_\_\_\_\_  
(Legal Name of Company)

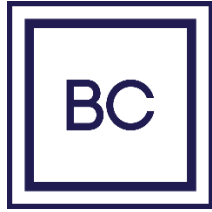
By: \_\_\_\_\_  
(Signature of Authorized Individual)

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Billing Address or Email:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Accepted by Allied Elevator Services, Inc.

By: \_\_\_\_\_  
Printed Name: Jennifer Black  
Date: February 13, 2025



**BURGESS  
COMPANY**

## **Rolling Steel and Side Acting Fire Door Service and Maintenance Agreement**

Burgess Company's Professional Maintenance Program is designed to provide on-going regularly scheduled inspection, preventive maintenance, and necessary repairs for fire doors. In order to maintain your fire doors in good working order for a long period of time, preventative check and annual inspections should be performed annually per NFPA 80. This program includes a detailed service report that will be presented after each annual maintenance and inspection for your review and approval.

### **Inspection and Preventative Maintenance:**

Job labor, travel labor and travel expenses required to provide annual inspection and preventative maintenance in order to extend the life of the door system and insure operating efficiency.

### **Preventative Maintenance:**

- Lubrication of all moving parts
- Adjustment of chains
- Minor repairs to fusing cables
- Testing of electrical components
- Tension adjustment (if needed)

### **Annual Inspection and Drop test Per NFPA 80:**

- Fire drop test through alarm
- Fire drop test through power loss
- Fire drop test through fusible link
- Minor repairs of fusing cables
- Tension adjustment (if needed)
- Application of proper annual fire inspection labels to each unit.

### **Additional costs (as required):**

The program includes a detailed Service Report, presented after each service call, for your review and approval. This report will identify any additional repairs or replacement parts discovered during the inspection. Items that result in additional cost may include, but are not limited to:

- Damage from misuse
- Repairs to motor operator or drive chains

- Emergency Calls
- Parts replacement

A proposal for any repairs will be submitted for review and approval. No repairs or parts replacement will be performed without prior approval from owner representative that has authority to approve additional costs.

#### **TERMS & CONDITIONS:**

1. The Burgess Company Maintenance and Inspection Program price is conditioned upon the system(s) covered being in a maintainable condition. This program does not cover repairs, if the initial inspection indicates repairs are required, a quotation will be submitted for Customer's approval. Effective date of maintenance and inspection program will be the completion date of such repairs.
2. The annual agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material, and other costs.
3. Burgess Solutions will demonstrate to owner all doors to fully operational at conclusion of inspection and maintenance service. Burgess Solutions is not responsible for any failures of inspected and maintained doors following complete services as listed above.
4. Applicable sales taxes shall be listed on each invoice and paid by the customer.
5. Customer will promptly pay invoice within (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.

Contractor will provide the inspection and preventative maintenance services described in Burgess Company Professional Maintenance Program as described in this agreement and made a part of this Agreement, in accordance with this above listed terms and conditions.

ANNUAL AGREEMENT coverage will commence on 7-1-25 (date)

The AGREEMENT price will be \$ 1,195.00 (annually) from 7-1-25 (date) and includes 3 (quantity) of accordion fire doors and continuing thereafter until terminated without case by either party upon delivery to the other party of this days' prior written notice.

This proposal is the proprietary property of Contractor and is provided for the Customer's use only. Contractor guarantees the price state in this Agreement for thirty (30) days. This proposal will become a binding Agreement only after the acceptance by customer and approval by and officer of the Contractor as evidence by their signatures below. This agreement sets forth all of the terms and conditions binding upon the parties hereto: and no person has authority to make any claim, representation, promise or condition on behalf of Contractor which is not expressed herein. This annual Agreement shall continue in effect from year to year unless either party gives written notice to the other of intention not to renew thirty (30) days prior to any anniversary date.

CONTRACTOR

Burgess Company, LLC.

\_\_\_\_\_  
Signature (sales representative)

Billing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PO# or other: \_\_\_\_\_

CUSTOMER

\_\_\_\_\_

\_\_\_\_\_ (date) \_\_\_\_\_

Signature (authorized representative)



Customer Independent School Dist.

Address 101 Triad Village Dr #153

City Norman State OK Zip 73071-0000

Telephone No. (405) 366-5963 Fax No. ( ) \_\_\_\_\_

Date of Agreement \_\_\_\_\_

New Agreement  Renewal Agreement

Clean Uniform Company  
 1316 South Seventh Street  
 St. Louis, MO 63104

Upon the Terms and Conditions set forth on page 2 of this Agreement, Supplier agrees to provide to Customer, and Customer Agrees to accept, all of Customer's requirements for the Goods and Services as provided under this Agreement, including, without limit, uniforms, textiles, and industrial laundry services, in the quantity and frequency, and at the Unit Price and charges as follows:

Description of Goods and Services	Frequency	Inventory Issued	Unit Price
175SGY - T-SHIRT,SP POCKET GREY SS		91	0.480
DWWS01 - SHIRT,SPENTEX,NGI FR,NAVY, LS		3	0.570
JD20BD - JACKET,HOODED BROWN DUCK		15	1.250
JET2NV - JACKET,INDURA,FLM RESIST,NAVY		9	2.000
ST650G - POLO,MEN,NP,SPRTEK,GREY CON SS		96	0.480
JP66BK-DE - JACKET,SOFT SHELL BLACK		46	1.250
PEJ4DW - JEAN,FLMRST,DENIM,PREWASH		3	0.570
PT20NV - PANT,INDUS,DACRON,NAVY		5	0.340
PT2ANV - PANT,TECH PANTS NAVY BLUE		163	0.480

This Agreement may be executed in any number of counterparts and delivered by fax or scanned PDF via email, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

**Customer**

**Supplier: Clean Uniform Company**

By \_\_\_\_\_  
 Customer Authorized Signature

By \_\_\_\_\_  
 Supplier Authorized Signature

By \_\_\_\_\_  
 Supplier General Manager

\_\_\_\_\_  
 Print Name and Title

\_\_\_\_\_  
 Print Name and Title

\_\_\_\_\_  
 Print Name and Title

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

TERMS AND CONDITIONS 12mo

- 1. Term. This Agreement shall become effective when signed by Supplier's General Manager. The Initial Term of this Agreement shall commence upon the later of the date when this Agreement is signed by Supplier's General Manager or when Goods or Services are first provided to Customer, and expire 72 consecutive months thereafter. This Agreement shall renew automatically for similar successive 12mo 72-month terms unless Customer or Supplier serves upon the other written notice of non-renewal at least 90 days, but no more than 120 days, before expiration of the then-current term. The term of this Agreement shall be extended, and Supplier shall not be deemed in breach of this Agreement, in the event, and for the duration, of any interruption of service due to strike, lockout, fire, explosion, lack of product availability, act of God, or other cause beyond Supplier's control.
2. Cancellation. Customer may not cancel this Agreement prior to expiration of the then-current term unless there is a material deficiency in the Goods or Services supplied and, in that event, only by first giving Supplier (i) detailed written notice of the claimed deficiency within 10 days of the occurrence of the claimed deficiency, and (ii) a period of 60 days after Supplier's receipt of such notice within which Supplier may cure the claimed deficiency. Any claimed deficiency shall be deemed resolved or waived unless Customer gives written notice to the contrary within 10 days after expiration of said 60-day cure period. Supplier may, at its discretion, cancel this Agreement by written notice to Customer if Customer materially breaches any provision of this Agreement, including, without limit, failing to pay any amount due under this Agreement or refusing Goods or Services.
3. Payment. The Unit Price for Goods and Services are as shown on the front of this Agreement. Customer shall pay flat-rate pricing figured on 100% of the inventory of Goods put in service. Customer's weekly payment obligation shall never be less than 50% of the highest average of the weekly charges incurred during any quarter of service under this Agreement as amended or extended. Payment is valid credit card unless otherwise agreed by Supplier. If Supplier extends credit to Customer, payment terms are net 30, L.P.C. of 1.5%, A.P.R. 18%. Supplier may revoke credit privileges at any time for any reason. Route Service Representatives do not accept payments. The Unit Price for any Goods or Services added during any term of this Agreement shall be at the rate in effect for those Goods or Services at the time added. Unit Prices for Goods and Services do not include charges for, and Customer agrees to pay Supplier's invoices which include, sales tax and processing, emblems, Special Order Goods Charge, inventory maintenance, budget protection, environmental, energy, fuel, nonstandard sizing, minimums, or other similar standard recurring charges. The energy and environmental charges are not a tax or charge from any governmental agency.
4. Rate Adjustments. Supplier shall have the right once annually to automatically increase the Unit Prices and charges then in effect by the amount of the increase in the Consumer Price Index for the previous 12 months or 5%, whichever is greater. Supplier shall also have the right to increase its then-current Unit Prices by more than the annual price increase at any time by notifying Customer in writing (which may be by an invoice reflecting the price increase). Customer may object to such additional price increase by notifying Supplier in writing within 10 days of the first invoice to reflect the increase. If Supplier receives timely notice of the objection, Supplier may either reverse the price increase or cancel this Agreement upon 90 day written notice of cancellation to Customer. If Supplier does not receive timely notice of the objection, Customer shall be bound by the price increase.
5. Unreturned or Damaged Goods. All Goods in stock and/or in service under this Agreement shall remain Supplier's sole property. Customer may return Goods (except Special Order Goods) supplied for persons that Customer no longer employs during the term of this Agreement. Upon expiration or cancellation of this Agreement, Customer shall return all Goods (except Special Order Goods) to Supplier in a good, usable condition (reasonable wear and tear excepted). Customer shall pay Supplier's standard replacement charges then in effect at the time of such expiration or cancellation for all Goods that Customer loses, fails to return, or returns in a damaged condition, i.e., abused, torn, burned, acid-eaten, or stained. Budget protection does not cover Goods that Customer fails to return or returns in a damaged condition in conjunction with cancellation or expiration of this Agreement.
6. Special Order Goods. The term "Special Order Goods" means all Goods that are specially manufactured for Customer. Special Order Goods include, but are not limited to, all non-stock Goods and all Goods (including flame-resistant and high visibility garments, mat and cabinets) with: (i) direct embroidery or silk screening; (ii) non-standard style, sizing (e.g., tall or long), color, striping, material, or emblem size and/or placement; and/or (iii) any other non-standard alteration, customization, or personalization (e.g., Customer specific names, emblems logos, or insignias) that makes the Goods not reusable by Supplier. Customer agrees to pay either a Special Order Goods Charge for all Special Order Goods in service under this Agreement or the replacement charge then in effect for any Special Order Goods that are removed from service for any reason (including expiration or cancellation of this Agreement). Budget protection does not cover Special Order Goods.
7. Remedies. Customer acknowledges that early cancellation of this Agreement will cause Supplier a loss of revenue and profits in amounts that are difficult to estimate accurately. If this Agreement is cancelled for any reason prior to the end of the then current term (except for cancellation by Supplier under Section 4 of this Agreement), Customer shall pay Supplier 50% of the average weekly recurring charges during the 26 weeks preceding such cancellation (or such lesser number of weeks as have actually elapsed during the term, and if service has not commenced, the anticipated initial weekly charges) times the number of weeks remaining in the balance of the term, plus all replacement charges and all other accrued and unpaid charges, as liquidated damages and not as a penalty. The parties acknowledge that such damages are a reasonable forecast of Supplier's actual losses resulting from early cancellation.
8. Venue; Applicable Law. This Agreement shall be governed, interpreted, and enforced according to the laws of the State of Missouri without regard to conflict of laws rules. Customer and Supplier submit to the exclusive jurisdiction of and venue in the Missouri state courts located in the City of St. Louis, Missouri, or the United States District Court for the Eastern District of Missouri for purposes of any suit arising out of or relating to this Agreement. The parties hereby waive trial by jury in any proceeding arising out of or in any way connected to this Agreement. Customer shall pay all attorneys' fees, expert witness fees, and other expenses and costs Supplier incurs in prosecuting or defending any lawsuit arising out of this Agreement or out of Supplier's Goods or Services, or in collecting any amount owed under this Agreement.
9. Assignment. This Agreement is binding upon any successors or assigns of the parties, and the respective parties shall so inform any such successor or assign. Supplier may assign this Agreement without the consent of Customer. On such assignment being made, Supplier is relieved from any liability which may thereafter arise.
10. Disclaimer. Unless otherwise specified in writing, Supplier does not represent or warrant that any Goods supplied under this Agreement are flame-resistant and/or flame-retardant, adequate for Customer's use or intended use, or, regarding visibility garments, adequately visible or conspicuous. Customer acknowledges that the items rented under this Agreement are not designed or intended for use in areas of flammability risk or where contact with ignition sources or hazardous materials is possible. Customer acknowledges that Supplier makes no representation, warranty or covenant regarding the visibility performance of any reflective Goods and that reflective properties may be reduced or ultimately lost through laundering. Customer agrees that Customer has selected the Goods and is responsible for determining their appropriateness and for the safe and proper use of the Goods. Customer represents and warrants and shall ensure that soiled textiles delivered or returned to Supplier contain no free-flowing liquids or hazardous materials harmful to Supplier's employees, equipment, environment, or other business-related assets. Customer agrees to indemnify, hold harmless, and defend Supplier and Supplier's affiliates and each of their officers, directors, shareholder(s), members, employees, agents, or attorneys from and against any claims, damages, liabilities, costs of remediation, or expenses arising out of or associated with Customer's use of or acts or omissions related to the Goods (including, without limit, defective Goods), any obligations arising under an agreement with a third party, or breach of this Agreement by Customer, including, without limit, any breach of a Customer representation or warranty. SUPPLIER MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO THE GOODS, INCLUDING ANY WARRANTY OF MERCHANTABILITY; WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; WARRANTY OF TITLE; OR WARRANTY AGAINST INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OF A THIRD PARTY; WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE. Notwithstanding anything in this Agreement to the contrary, in no event will Supplier or Supplier's affiliates or each of their officers, directors, shareholder(s), members, employees, agents, or attorneys be liable to Customer for consequential, special, indirect, incidental, punitive or exemplary damages, costs, expenses, or losses (including lost profits, loss of use, business interruption damages or loss of opportunity costs), regardless of the form of action, damage claim, liability, costs expense, or loss, whether in contract, statute, tort, (including but not limited to, negligence and strict liability), or otherwise.
11. Notice. The notices required or to be given under this Agreement must be in writing and sent by certified U.S. Mail, return receipt requested.
12. Miscellaneous. This Agreement represents the entire agreement between the parties with respect to the subject matter hereof and all prior negotiations and oral or written communications or agreements between the parties concerning the subject matter hereof are superseded hereby. This Agreement may not be amended except in writing signed by both Supplier and Customer, provided, however, that any additional Goods or Services which Customer requests orally or in writing as reflected in Supplier's invoices shall be added as additional Goods and Services under this Agreement in the quantity and frequency and at the Unit Prices set forth in such invoice(s). No waiver by Supplier of any of the provisions of this Agreement is effective unless explicitly set forth in writing and signed by Supplier. No failure by Supplier to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement operates or may be construed as a waiver thereof. The invalidity or unenforceability of any term or provision of this Agreement shall not affect the validity or enforceability of any other term or provision of this Agreement. Customer represents and warrants that nothing in this Agreement violates or interferes with Customer's obligations under a contract with any third party.

Customer

Supplier: Clean Uniform Company

By \_\_\_\_\_
Customer Authorized Signature

By \_\_\_\_\_
Supplier Authorized Signature

By \_\_\_\_\_
Supplier General Manager

Print Name and Title

Print Name and Title

Print Name and Title

Date

Date

Date

**PLANNED MAINTENANCE (PM) AGREEMENT**

Clifford Power Systems | 7300 Melrose Lane | Oklahoma City, OK | 73127

Clifford Power Systems, Inc. ("CPS") agrees to provide Norman Public Schools ("Customer"), and Customer agrees to accept and pay for parts and service necessary to perform periodic Planned Maintenance ("PM") of ("Equipment").

**Customer Address:** 101 Triad Village Dr. #153 **City:** Norman **State:** OK **Zip:** 73071

**EQUIPMENT & LOCATION INFORMATION**

Location Name	Generator Make	Model Number	Serial Number	kW	Additional Info
NHSN	KOHLER	80RZ72	377809	80	
NHS	Generac	3554080100	207446	22	
ISC/TSC	Kohler	30RZ272	170872	30	
Lonmgfellow Middle School	Kohler	150REOZJF	SGM32GL6G	150	
	Kohler	KG45	33MFGMJK0001	45	

This agreement will be in accordance to the following terms and conditions, for a period of **1** year. Coverage Dates: **7/1/2024 -- 6/30/2025**

**In consideration of the agreements herein contained:**

- Customer agrees to:** Remit Amount of \$3,000.00 for the first year of Planned Maintenance and any additional services, please refer to the payment schedule above for details. Customer agrees to make payment upon receipt of invoice.
- CPS agrees to:** Perform all Preventative Maintenance inspections on a Annual basis, additional services will be performed in the frequency described in the Optional PM Service Section below. Work is to be performed during regular business hours 8:00AM to 5:00PM Monday through Friday. Customer will receive a copy of CPS maintenance inspection report with all applicable areas filled out by the service technician. CPS shall also report any noted problems with Equipment and recommended courses of corrective action to the Customer. CPS will perform normal maintenance on Equipment including oil and filter changes, visits include our standard 99 point inspections and equipment test.

**INCLUDED PM ITEMS**

A. Oil change once per year.	B. Oil filter change at time of oil change
C. Fuel filter change (if applicable) once per year	D. Oil analysis will be done (by outside laboratory) at time of oil change
E. Coolant maintenance as necessary. Includes testing for freeze point & inhibitor levels. Conditioners added as needed.	

**OPTIONAL PM SERVICE & APPLICABLE CHARGES**

F. Perform (2) hour Load Bank Test at time of PM visit on (5) units. \$ <u>2784</u> cost <input type="checkbox"/> Accept <input type="checkbox"/> Decline <small>Performed Annually Initial Appropriate Line</small>	G. Perform annual fuel maintenance on (1) fuel tank. \$ <u>n/a</u> cost <input type="checkbox"/> Accept <input type="checkbox"/> Decline <small>Performed Annually Initial Appropriate Line</small>
H. Perform a megger test on alternator windings on (5) units. \$ <u>1635</u> cost <input type="checkbox"/> Accept <input type="checkbox"/> Decline <small>Performed Annually Initial Appropriate Line</small>	I. Perform quality/contaminant sampling on (1) fuel tanks per NFPA. \$ <u>n/a</u> cost <input type="checkbox"/> Accept <input type="checkbox"/> Decline <small>Performed Annually Initial Appropriate Line</small>

- Customer also authorizes:** CPS to perform repairs deemed necessary for proper operation of the standby power system at time of inspection. The cost of repairs shall not exceed \$750 recommended without customer authorization, and shall be documented on the inspection report. Repairs estimated to exceed this amount will be referred to the Customer for action and additional authorization. Cost for additional repairs will be invoiced separately at CPS prevailing labor rates plus parts costs and prevailing mileage rates (if additional trips are required).
- Customer also authorizes:** CPS to perform a Diesel Fuel Top Off Service for an amount not to exceed \$700 recommended without customer authorization. This service shall be documented on the inspection report. Cost for fuel service will be invoiced separately at CPS prevailing labor and fuel rates. Service Trucks are capable of providing up to 100 gallons, if approved pricing covers costs.
- CPS warrants its work:** For a period of 30 days from the date of service. This warranty is limited to failure as a result of workmanship and does not include failures resulting from improper or unauthorized installation, misuse, negligence, accident, over-loading, over-speeding, repairs made by someone other than CPS, fire, flood, vandalism, theft or any other acts beyond the control of CPS, while under agreement.
- Failures of new parts installed by CPS** Failure of any new part/s installed by CPS during the course of maintenance service shall be covered by the manufacturer's warranty of said part/s.
- Renewal:** This agreement will automatically renew annually unless cancelled per paragraph 8.
- This agreement may be cancelled by either party** With a 60 day written notification.
- Registration/Training Fees:** If Buyer requires Seller to register with an entity, or incur additional costs such as licensing or training training specific to the servicing requirements of Buyer's account, then Buyer agrees to reimburse Seller all costs affiliated with these fees. Costs include direct fees for registration plus 20% for Seller's administration.
- Limitation of Liability:** Clifford Power System, Inc.'s liability under this agreement, if any, shall be limited to the contract amount of this agreement In no event shall CPS be liable for any consequential, incidental or exemplary damages, including, but not limited to, loss of profits or down time.

Clifford Power Systems and Customer have agreed to the above this day.

By: Sean O'Brien  
Clifford Power Systems-Representative

Date: 2/12/2025

By: \_\_\_\_\_  
Customer-Representative

Date: \_\_\_\_\_



**John Gilmore**  
J&C2 LLC  
PO Box 131  
Piedmont, OK 73078

**Norman Schools**  
Attn Brad Coplen

## Annualized Pricing Index

July 1, 2025-June 33, 2026

Replace mortise lock	\$90.00
Replace Mortise cylinder	\$48.00
Replace Rim Cylinder	\$60.00
Replace Panic device	\$100.00
Replace exterior HM door ea.	\$300.00
Replace exterior HM frame single	\$600.00
Replace exterior HM frame double	\$1,200.00
Replace automatic operator existing	\$1050.00
Supply Materials cost plus 20%	

\_\_\_\_\_  
Board member signature

\_\_\_\_\_  
Date

**JC SQUARED, INC.**

Phone: 405-512-8949

E-mail: john@jc2pro.com.com



**Annual Maintenance Agreement**

**Effective July 1, 2025 – June 30, 2026**

PANCO will establish the following status for the Syntronix control system located at **Norman Public Schools**:

Preferred Status – Makes Norman Public Schools a preferred customer. You will have available to you the services below.

- Allows NPS to get the services of PANCO. Many of the components in the system, which is 20 years old now, are obsolete. PANCO has stocked extensively most of these products before they were no longer offered. NPS will now have access to these parts, including software, while our supply lasts.
- Maintain Anti-Virus software
- Provide training for personnel upon request at standard labor rates
- Unlimited phone support for software and hardware troubleshooting
- Standard labor rate of \$135/hr.

The duration of this contract is one year. Renewal can be accomplished annually only with the agreement of both parties, PANCO and NPS.


Total monthly maintenance cost ..... \$ 730.00

Accepted date \_\_\_\_\_

Norman Public Schools

PANCO

By: \_\_\_\_\_

By:  \_\_\_\_\_

# RENTAL AGREEMENT

This agreement is made and entered into between *Red Baker Propane, Inc.*, 9005 S. Sunnyslane Rd, Moore, Oklahoma, herein-after referred to as Company, and the undersigned, herein-after referred to as Customer.

Exhibit attached here to and made part of this agreement.

Date Feb 24, 2025 period: 07-01-2025 to 06-30-2026

Name: Lakeview Elementary School

Delivery Address: 3310 108<sup>th</sup> Ave NE, Norman Ok 73026

Mailing Address: NPS Central Service, 101 Triad Village Dr. #153, Norman 73071-2800

Tank Size 3, 1000P w/monitor Manufacturer American Welding & Tank

Year 2012 Serial # GSF 032308, GSF 032306, GSF 032323 Oklahoma # 238892, 238890, 238891

Tank Monitor: Yes  No  Ototata Serial # 24961979 Test Run on Lines: Yes  No

Annual Rental \$ 125 plus sales tax Tank monitor data fees N/C

The following represents the entire agreement between the undersigned as the party renting the propane tank, hereinafter referred to as the "Customer", and the party from whom the tank is being rented, who will be referred to as the "Company".

The Customer, by signing this Agreement signifies that he understands that the relationship between himself and the Company is that of bailee and bailor, and the Customer is not and shall not be for any purpose whatsoever, the agent, servant or employee of the Company when this Agreement is signed.

The Customer further agrees that said agreement may be automatically extended from year to year by paying yearly rental sum in advance on or before the agreement date of each year hereinafter.

The Customer agrees that said propane gas tank and all equipment pertaining thereto shall be returned in the same condition as it was when delivered to him, natural wear and tear excepted.

The Customer agrees to indemnify and hold harmless the Company from any and all damages which may occur to said tank and/or tank monitor either by reason of same being stolen while in his possession, damaged or upset, or any other manner. The Customer understands this is definite liability on his part regardless of whether or not the accident or theft occurs as a result of his negligence or the negligence of any other party.

The Customer agrees that said propane tank and tank monitor shall remain the property of the Company. The Customer agrees the tank monitor is not to be removed or altered by anyone other than the Company. In the event said Customer or the Company cancels said rental agreement there will be no refunds on tank rental or monitor rental or propane gas remaining. Due to Federal DOT regulations, there will be a \$100 tank pickup fee due at the time of pickup.

The Customer further agrees to pay a reasonable attorney fee in the event any account or obligation is placed in the hands of any attorney, collection or suit.

The Customer further agrees and understands that the Company reserves the right to cancel any and all agreements between them without notice, and to repossess any and all tanks and/or tank monitors then in the Customer's possession, without notice, as well in the event that said Customer uses any substance other than propane gas in said tank, or allows any other individual or company to fill said tank with propane gas or any other substance or type of gas or remove propane gas from said tank.

The Customer acknowledges that he has read this agreement carefully, understands the same, and is willing to be bound by the terms thereof.

Please INITIAL the following option: \_\_\_\_\_ I will call for deliveries. \_\_\_\_\_ Deliver fuel on regular route automatic fill.

IN WITNESS THEREOF, the parties have set their hands.

*Red Baker*  
FOR THE COMPANY

\_\_\_\_\_  
CUSTOMER SIGNATURE



# Schindler Inspection

**Date: February 20, 2025**

**Prepared For:**

**Norman Public Schools  
1809 Stubbeman Ave  
Norman, OK 73069**



**Date:** February 20, 2025

**Estimate Number:** BSCZ-DE44M6 (2024.5.1)

**To:**  
Norman Public Schools  
1809 Stubbeman Ave  
Norman, OK 73069  
Attn: Stephen Mcdonald

**Building Name:**  
Norman Ps Dimensions

**From:**  
3168 South 108th East Avenue  
Suite 370  
Tulsa, OK 74146-1622  
Phone:  
Fax: 918-627-1191

**EQUIPMENT DESCRIPTION**

Qty	Manufacturer	Equipment	Application	Description	Rise/Length			Install#
					Openings	Capacity	Speed	
		Norman Ps Dimensions 809 N Findlay		Norman, OK 73069				
1	Thyssen	Hydraulic	Passenger	Passenger	2F/0R	2500	125	

**SCHINDLER ELEVATOR CORPORATION** (“Schindler”, “we”, “us”) and **NORMAN PUBLIC SCHOOLS** (“you”) agree as follows:

**INSPECTION COVERAGE**

We will:

- Periodically examine, lubricate, adjust, and as needed, recommend the repair or replacement of the Equipment
- Report to you any necessary repairs discovered by us in the performance of such inspections
- Upon your request, provide you with a proposal for necessary repairs at our standard billing rates
- Perform safety testing

**CALLBACK COVERAGE**

Service dispatching will take place through our Schindler Customer Service Network (SCSN), which is staffed by qualified Schindler personnel, 24/7. You will be provided with a customer identification number, which must be referenced when a call is placed for your facility. Our dispatchers will have access to your building’s service call records, and will promptly relay the details of your call to the assigned technician.

Schindler shall not include callbacks during regular or overtime hours. If you authorize services outside the scope of this agreement, or callbacks at any time, you will pay us at our standard billing rates, plus materials not covered by contract, expenses and travel.



## TESTING OF SAFETY DEVICES

<u>Equipment</u>	<u>Test</u>	<u>Frequency</u>
Hydraulic	Pressure/Relief Valve	Annually

Our testing responsibilities do not include fees or changes imposed by local authorities in conjunction with witnessing, witnessing costs, inspecting, assisting inspection authorities, licensing or testing the Equipment including observation of testing by 3rd parties; changes in the testing requirements after the initial start date of this Agreement, or any other testing obligations other than as specifically set forth above, including, but not limited to seismic tests. Since these tests may expose the equipment to strains well in excess of those experienced during normal operation, Schindler will not be responsible for any damage to the equipment or property, or injury to or death of any persons, resulting from or arising out of the performance of these tests. Further, our testing responsibilities do not include performance, or the keeping of records related to, monthly firefighters service.

## HOURS OF SERVICE

Unless otherwise noted above, all work shall be completed during our regular working hours of regular working days, excluding elevator trade holidays.

## SCHINDLER AHEAD

Schindler Ahead is a digital closed-loop system which, via a dedicated wireless cellular signal, provides remote connectivity between your Equipment and Schindler, allowing us to be notified 24/7 if any connected component or function is operating outside established parameters. Schindler Ahead can help improve your Equipment reliability, provide you with deeper insights, superior convenience, and greater cost control.

Your contract includes the above features as well as the following Core package:

This Agreement does not include Schindler Ahead.

If you would like information on upgrading your Core package, please discuss with your sales rep. The upgraded packages are:

**Connect** – The Connect package includes 24/7 monitoring of your Equipment, which allows for real-time visibility of Equipment operating status, and select operating parameters, on the Schindler ActionBoard (web portal) and ActionBoard Mobile (phone application) platforms. Performance history, reliability data, and many other customizable reports and features, are available on the ActionBoard platforms.

**Enhanced** – The Enhanced package includes 24/7 monitoring of your Equipment, which allows for real-time visibility of Equipment operating status, and select operating parameters, on the Schindler ActionBoard (web portal) and ActionBoard Mobile (phone application) platforms. Performance history, reliability data, and many other customizable reports and features, are available on the ActionBoard platforms. Additionally, Enhanced customers receive access to Schindler's Elevated Support Professional (ESP) Team. This team analyzes information gathered by Schindler Ahead, which can help reduce equipment downtime in a shutdown situation by performing advanced troubleshooting and can help improve equipment reliability in non-shutdown situations, by scheduling future maintenance on components necessitating it. When appropriate, the ESP Team will communicate with you to schedule service calls. With these enhanced diagnostics, we can guarantee that you will not be charged for Running on Arrival (ROA) calls. Schindler will fully cover the cost of any callback during regular hours related to the following situations: Elevator or Escalator Running in normal operation or running under any of the following special services modes: Independent service, Fireman's service (Phase I or Phase II), or Inspection operation. All other callbacks will be billed as outlined in the agreement.



**Premium** – The premium package is our top tier, and was created for customers requiring the most comprehensive level of service. Our premium package offers the highest level of functionality and support. The Premium tier also includes concierge level assistance for all of your service needs.

The following digital services are also available:

**SafeCall** – The Schindler Ahead in-car emergency phone service will be added to your digital package. This service includes a cellular connection between your elevator's in-car emergency phone and our Schindler Customer Service Network (SCSN), that handles incoming and outgoing emergency calls with passengers in the elevator. To ensure reliability, Schindler Ahead phone service also provides monitoring of this connection. The availability of this service is contingent upon code approval by the local Authority Having Jurisdiction (AHJ) and having a non-proprietary in-car emergency phone. If selected, please await confirmation of the activation of the service prior to terminating your existing dedicated phone line, to avoid a disruption in service.

\_\_\_\_\_ Initial here to add SafeCall for \$40 per unit, per month in addition to the subscription price shown in the Price section below

**Visual Alarm Module (VAM) Monitoring** – In areas where the local Authority Having Jurisdiction (AHJ) has adopted ASME A17.1-2019 code regarding communication systems for the hearing and speech impaired, Schindler shall provide voice, audio, and text-based communications to the elevator cab. This code requirement is in supplement to the elevator's in-car emergency phone. To enable this service, the necessary hardware to enable communication must be installed, which is subject to an additional one-time charge, if not already present.

\_\_\_\_\_ Initial Here to add VAM/VCS Monitoring for \$45 per unit, per month in addition to the subscription price shown in the Price section below

Schindler Ahead, your Core package, and the digital services described in this agreement require Schindler Ahead Connectivity. If your existing unit(s) are not equipped with the Connectivity to enable the selected services, we will provide a separate invoice for this cost. By signing this agreement, you agree to pay the costs associated with this activation. Work shall be performed during our regular working hours of our regular working days. Title to Hardware remains with Schindler. Schindler may replace or modify Hardware at any time. Customer shall promptly provide Schindler access to Hardware and prevent unauthorized access thereto.

## **EXCLUSIONS**

We assume no responsibility for the following items: hoistway door hinges, panels, frames, gates and sills; cabs and cab flooring; freight elevator door straps, cab doors, gates and removable cab panels; cab mirrors and handrails; power switches, fuses and feeders to controllers; emergency cab lighting; light fixtures and lamps; cover plates for signal fixtures and operating stations; card readers or other access control devices; smoke/fire alarms and detectors; pit pumps and alarms; cleaning of cab interiors and exposed sills; below ground or unexposed plungers, pistons, casings and cylinders; automatic ejection systems; all piping and connections except that portion which is exposed in the machine room and hoistway; guide rails; tank; emergency power generators; telephone service, communication devices; replacement and disposal of hydraulic oil; intercom or music systems; ventilators, air conditioners or heaters; adverse elevator operation as a result of machine room temperatures (including temperature variations below 60 degrees Fahrenheit and above 90 degrees Fahrenheit); media displays; computer consoles or keyboards; fireman's phones; exterior panels, skirt and deck panels, balustrades, relamping of illuminated balustrades; attachments to skirts, decking or balustrades; moving walk belts; pallets; steps; skirt brushes; sideplate devices; any batteries associated with the equipment. In the event that safety testing is performed by us at the start of the Agreement, and we find that critical safety components, such as the governor and/or safeties for traction equipment, or valves on hydraulic equipment, are not operating correctly, resulting in unsafe conditions, you will be responsible to authorize the necessary repairs/replacements of this equipment, at your expense.

During the term of the Agreement, parts or components may become obsolete. An obsolescence designation shall apply to any of the following scenarios:



- Part or component is no longer in stock and available for purchase from the Original Equipment Manufacturer (OEM)
- Part, component, or equipment was originally installed 20 or more years ago
- Motor Generators

The costs associated with the repair (including refabrication), or replacement, of obsolete parts or components are excluded from this Agreement. Schindler will provide a written proposal for the excluded work. Any repaired part or component will continue to be considered obsolete. If replacement is required, Schindler shall present a written proposal to replace the obsolete part(s) or component(s), including the costs of any associated modifications which may be necessary to interface with a part or component of a different design, to ensure proper and safe operation of the equipment. Once replaced, the new part or component will be covered by this Agreement.

**TERM**

This Agreement commences on July 01, 2025, and continues until June 30, 2026, and shall renew (where permitted by applicable local law) for subsequent similar periods, unless terminated by either party upon written notice received by the other party at least 90 days prior to the above termination date or any renewal termination date, and not more than 120 days before the termination date.

**PRICE**

In consideration of the services provided hereunder, you agree to pay us the sum of \$151.00 per month, payable annually in advance (\$1,812.00 per installment), exclusive of applicable taxes, unless another payment option is accepted below:

<b>Payment Option</b>	<b>Revised Monthly Price</b>	<b>Acceptance (Initial)</b>
Annual in Advance	\$151.00	
Semi-Annual in Advance	\$154.02	
Quarterly in Advance	\$157.04	
Monthly in Advance	\$160.06	



This Agreement does not include Schindler Ahead. If you would like to choose a Schindler Ahead tier, please indicate by checking below:

- Upgrade to the Connect Package - \$20 per unit, per month addition.
- Upgrade to the Enhance Package - \$30 per unit, per month addition.

The packages above are dependent upon applicable equipment type and hardware installation, which will be installed at the owner's expense. Please contact your Schindler Rep for more information.

The standard method of invoice delivery shall be by email. Please provide the applicable email address in the Bill To section of the Customer Information section in this document. You agree to immediately update us with any changes to the electronic invoicing address. If you require paper invoices, they shall be subject to a paper invoice administration fee.

Method of payment shall be by check, unless another option is selected below:

- Direct Debit (Attach copy of voided check)
- Credit Card (Complete "Other" section within included Customer Information Sheet)

### **PRICE ADJUSTMENT**

The contract Price and labor rates for extra work will be adjusted annually in January. This adjustment will be based upon the local labor rate adjustment for the year in which it is adjusted, and will be increased or decreased on the basis of changes to the local straight time hourly rate for mechanics. If there is a delay in determining a new labor rate, or an interim determination of a new labor rate, we will notify you and adjust the price at the time of such determination, and we will retroactively bill or issue credit, as appropriate, for the period of such delay. We also reserve the right to adjust the contract price quarterly / annually on the basis of changes in other expenses such as fuel, waste disposal, government regulations or administrative costs. Should you elect to take the annual pre-payment option, the price adjustment date will default to coincide with the invoice date.

The annual contract price adjustment will not apply to Schindler Ahead. Schindler reserves the right to make adjustments to the monthly fee for the Schindler Ahead tiers as additional value added features and functionality are added to the selected offering.



**The attached terms and conditions** are incorporated herein by reference. Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:

\_\_\_\_\_

By: Brandon Schutz

For: Schindler Elevator Corporation

Title: Branch Manager

Date: February 20, 2025

Accepted:

\_\_\_\_\_

By: \_\_\_\_\_

For: Norman Public Schools

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_

By: Brandon Schutz

Title: Branch Manager

Date: February 20, 2025



## CUSTOMER INFORMATION

### Owner / Manager Information

Legal Name of Company:		
Address:		
City:	State:	Zip:
Federal Tax ID #:	Tax Exempt? (if Yes, provide Certificate)	

Primary Contact Name:	Title:
Email:	Phone:

### Bill To Information

Legal Name of Company:		
Address:		
City:	State:	Zip:
Purchase Order? (if Yes, provide applicable Number)		
Bill To Email #1 (required):		
Bill To Email #2 (optional):		

Accounts Payable Contact Name:	
Email:	Phone:

### Other (if applicable)

Credit Card:	<input type="checkbox"/> VISA	<input type="checkbox"/> MC	<input type="checkbox"/> AMEX
Name:			
Number:			
Expiration:		Billing Zip:	
Signature:			



## TERMS AND CONDITIONS

1. This is the entire Agreement between us, and no other terms or conditions shall apply. This service proposal does not void or negate the terms and conditions of any existing service agreement unless fully executed by both parties. No services or work other than specifically set forth herein are included or intended by this Agreement.

2. You retain your responsibilities as Owner and/or Manager of the premises and of the Equipment. You will provide us with clear and safe access to the Equipment and a safe workplace for our employees as well as a safe storage location for parts and other materials to be stored on site which remain our property, in compliance with all applicable regulations related thereto, you will inspect and observe the condition of the Equipment and workplace and you will promptly report potentially hazardous conditions and malfunctions, and you will call for service as required; you will promptly authorize needed repairs or replacements outside the scope of this Agreement, and observe all testing and reporting responsibilities based upon local codes. You will not permit others to work on the Equipment during the term of this Agreement. You agree that you will authorize and pay for any proposed pre-maintenance repairs or upgrades (including any such repairs or upgrades proposed during the first 90 days of this agreement), or we will have the option to terminate this Agreement immediately, without penalty to us. You agreed to post and maintain necessary instructions and / or warnings relating to the equipment.

3. We will not be liable for damages of any kind, whether in contract or in tort, or otherwise, in excess of the annual price of this Agreement. We will not be liable in any event for special, indirect or consequential damages, which include but are not limited to loss of rents, revenues, profit, good will, or use of Equipment or property, or business interruption.

4. Neither party shall be responsible for any loss, damage, detention or delay caused by labor trouble or disputes, strikes, lockouts, fire, explosion, theft, lightning, wind storm, earthquake, floods, epidemics, pandemics, storms, riot, civil commotion, malicious mischief, embargoes, shortages of materials or workmen, unavailability of material from usual sources, government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of either party's suppliers or subcontractors, orders or instructions of any federal, state, or municipal government or any department or agency thereof, acts of God, or by any other cause beyond the reasonable control of either party. Dates for the performance or completion of the work shall be extended by such delay of time as may be reasonably necessary to compensate for the delay.

5. You will assign this Agreement to your successor in interest, should your interest in the premises cease prior to the initial or any renewal termination date. If this Agreement is terminated prematurely for any reason, other than our default, including failure to assign to a successor in interest as required above, you will pay as liquidated damages (but not penalty) one-half of the remaining amount due under this Agreement.

In the event you decline the automatic renewal, this Agreement shall continue on a month-to-month basis following the termination date, unless terminated by either party in accordance with the above provisions.

6. The Equipment consists of mechanical and electrical devices subject to wear and tear, deterioration, obsolescence and possible malfunction as a result of causes beyond our control. The services do not guarantee against failure or malfunction, but are intended to reduce wear and prolong useful life of the Equipment. We are not required to perform tests other than those specified previously, to install new devices on the equipment which may be recommended or directed by insurance companies, federal, state, municipal or other authorities, to make changes or modifications in design, or to make any replacements with parts of a different design. We are responsible to perform such work as is required due to ordinary wear and tear. We are not responsible for any work required, or any claims, liabilities or damages, due to: obsolescence; accident; abuse; misuse; vandalism; adverse machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit) or excessive humidity; overloading or overcrowding of the Equipment beyond the limits of the applicable codes; use of a stopped escalator as a stair; adverse environmental or premises conditions, including but not limited to water damage, power fluctuations, rust, or any other cause beyond our control. We will not be responsible for correction of outstanding violations or test requirements cited by appropriate authorities prior to the effective date of this agreement.

7. Invoices (including invoices for extra work outside the fixed price) will be paid upon presentation, on or before the last day of the month prior to the billing period. Late or non-payments will result in:

- (a) Interest on past due amounts at 1½% per month or the highest legal rate available;
- (b) Termination of the Agreement on ten (10) days prior written notice; and
- (c) Attorneys' fees, cost of collection and all other appropriate remedies for breach of contract.

Should we be required to interface with any third-party billing or management systems, we reserve the right to modify the Agreement price to account for additional costs incurred by Schindler.

8. If either party to this Agreement claims default by the other, written notice of at least 30 days shall be provided, specifically describing the default. If cure of the default is not commenced within the thirty-day notification period, this Agreement may be terminated. In the event of litigation, the prevailing party will be entitled to its reasonable attorneys' fees and costs. If you elect to modernize any or all of the Equipment during the term of this agreement, you will give us the option, within a reasonable time, to prepare an offer for the work and/or evaluate competitor proposals and compare scope of work and price. If we are unable to match price and scope of work, or present an alternative proposal, this Agreement may be canceled with ninety (90) days written notice.

9. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.



10. You will prevent access to the Equipment, including the SA feature and/or dedicated telephone line if applicable, by anyone other than us. We will not be responsible for any claims, losses, demands, lawsuits, judgment, verdicts, awards or settlements ("claims") arising from the use or misuse of SA, if it or any portion of it has been modified, tampered with, misused or abused. We will not be responsible for use, misuse, or misinterpretation of the reports, calls, signals, alarms or other such SA output, nor for claims arising from acts or omissions of others in connection with SA or from interruptions of telephone service to SA regardless of cause. You agree, which obligation shall survive this Agreement, that you will defend, indemnify and hold us harmless from and against any such claims, and from any and all claims arising out of or in connection with this Agreement, and/or the Equipment, unless caused directly and solely by our established fault.

11. Should this Agreement be accepted by you in the form of a purchase order, the terms and conditions of this Agreement will take precedence over those of the purchase order.

12. Customer hereby agrees, without limitation, to defend, indemnify, release and hold harmless Schindler Elevator Corporation and its employees, affiliates, divisions, parent entities, predecessors and successors, representatives and agents from and against all claims, liabilities, losses, injuries, death, damages, fines, penalties, payments, costs, and expenses (including reasonable attorneys' fees and expenses) arising out of or relating to the Work performed by Schindler Elevator Corporation under this Agreement.

Customer shall provide to Schindler Elevator Corporation, insurance coverages as set forth within, and a certificate of insurance evidencing such coverage: Comprehensive General Liability (including Products Liability, Completed Operations, Broad Form Property damage, and Blanket Contractual Liability) in the amounts of \$2M per occurrence, \$5M aggregate. Schindler Holding, Ltd., Schindler Elevator Corporation, and Schindler Enterprises, Inc. shall be named as additional insureds on the above referenced policies, pursuant to ISO Form CG 2010 11/85, and shall appear as such on the Certificate of Insurance. Insurance shall provide a waiver of subrogation in favor of the entities named as additional insureds. Insurance shall be primary over any other valid and collectible insurance. Any deductible / retention is the responsibility of the Named Insured.

13. You hereby authorize us to produce single copies of the EPROM and/or ROM chips for each elevator subject to this Agreement for the sole purpose of archival back-up of the software embodied therein. The duplicate chip(s) for a given elevator shall be identified by serial number, or other means, and shall be stored on the building premises in a secured area in the elevator equipment room or you may retain possession. We agree that back-up chips are not for the benefit of purchase or sale, or for use in other elevator systems, and shall be used for no other purpose than the replacement of a defective or damaged chip on the particular elevator. In the event that your continued possession of the computer program should cease to be rightful, we agree that all such archival copies shall be destroyed.

14. You acknowledge that certain replacement parts, such as printed circuit boards or control related parts, may be difficult to obtain. While we do not anticipate problems or delays obtaining such parts, it may be necessary or desirable for you to order such parts directly from the original equipment manufacturer ("OEM"). You agree, in such event, to order parts promptly from the OEM, at any time and from time to time, as specified by us. We agree to reimburse you for the reasonable cost of such parts (as covered by this Agreement) promptly upon receipt from you of copies of the invoice(s) together with appropriate payment documentation.

15. Should conditions arise requiring use of the OEM diagnostic tool, we will promptly notify you. You agree, in such event, to promptly contact the OEM for diagnostic service and repair. You will be responsible for all costs related to such service and repair. You further agree that we shall not be responsible for any delays, damage, costs or claims associated with you or OEM's failure to timely provide a diagnostic tool, and you will indemnify, defend and hold us harmless from any such delays, damage, cost or claim.



# Schindler Inspection

**Date: February 20, 2025**

**Prepared For:**

**Norman Public Schools  
Central Service Center 101 Triad Vi  
Norman, OK 73069**



**Date:** February 20, 2025

**Estimate Number:** BSCZ-DE44HQ (2024.5.1)

**To:**  
Norman Public Schools  
Central Service Center  
101 Triad Vi  
Norman, OK 73069  
Attn: Brandi Haley

**Building Name:**  
Instructional Services Ctr (re

**From:**  
3168 South 108th East Avenue  
Suite 370  
Tulsa, OK 74146-1622  
Phone:  
Fax: 918-627-1191

**EQUIPMENT DESCRIPTION**

Qty	Manufacturer	Equipment	Application Description	Rise/Length			Install#
				Openings	Capacity	Speed	
1	Schindler	Hydraulic Passenger	Instructional Services Ctr (Re 4100 N Flood Ave Norman, OK 73069 Passenger	2F/0R	2100	100	

**SCHINDLER ELEVATOR CORPORATION** (“Schindler”, “we”, “us”) and **NORMAN PUBLIC SCHOOLS** (“you”) agree as follows:

**INSPECTION COVERAGE**

We will:

- Periodically examine, lubricate, adjust, and as needed, recommend the repair or replacement of the Equipment
- Report to you any necessary repairs discovered by us in the performance of such inspections
- Upon your request, provide you with a proposal for necessary repairs at our standard billing rates
- Perform safety testing

**CALLBACK COVERAGE**

Service dispatching will take place through our Schindler Customer Service Network (SCSN), which is staffed by qualified Schindler personnel, 24/7. You will be provided with a customer identification number, which must be referenced when a call is placed for your facility. Our dispatchers will have access to your building’s service call records, and will promptly relay the details of your call to the assigned technician.

Schindler shall not include callbacks during regular or overtime hours. If you authorize services outside the scope of this agreement, or callbacks at any time, you will pay us at our standard billing rates, plus materials not covered by contract, expenses and travel.



## TESTING OF SAFETY DEVICES

<u>Equipment</u>	<u>Test</u>	<u>Frequency</u>
Hydraulic	Pressure/Relief Valve	Annually

Our testing responsibilities do not include fees or charges imposed by local authorities in conjunction with witnessing, witnessing costs, inspecting, assisting inspection authorities, licensing or testing the Equipment including observation of testing by 3rd parties; changes in the testing requirements after the initial start date of this Agreement, or any other testing obligations other than as specifically set forth above, including, but not limited to seismic tests. Since these tests may expose the equipment to strains well in excess of those experienced during normal operation, Schindler will not be responsible for any damage to the equipment or property, or injury to or death of any persons, resulting from or arising out of the performance of these tests. Further, our testing responsibilities do not include performance, or the keeping of records related to, monthly firefighters service.

## HOURS OF SERVICE

Unless otherwise noted above, all work shall be completed during our regular working hours of regular working days, excluding elevator trade holidays.

## SCHINDLER AHEAD

Schindler Ahead is a digital closed-loop system which, via a dedicated wireless cellular signal, provides remote connectivity between your Equipment and Schindler, allowing us to be notified 24/7 if any connected component or function is operating outside established parameters. Schindler Ahead can help improve your Equipment reliability, provide you with deeper insights, superior convenience, and greater cost control.

Your contract includes the above features as well as the following Core package:

This Agreement does not include Schindler Ahead.

If you would like information on upgrading your Core package, please discuss with your sales rep. The upgraded packages are:

**Connect** – The Connect package includes 24/7 monitoring of your Equipment, which allows for real-time visibility of Equipment operating status, and select operating parameters, on the Schindler ActionBoard (web portal) and ActionBoard Mobile (phone application) platforms. Performance history, reliability data, and many other customizable reports and features, are available on the ActionBoard platforms.

**Enhanced** – The Enhanced package includes 24/7 monitoring of your Equipment, which allows for real-time visibility of Equipment operating status, and select operating parameters, on the Schindler ActionBoard (web portal) and ActionBoard Mobile (phone application) platforms. Performance history, reliability data, and many other customizable reports and features, are available on the ActionBoard platforms. Additionally, Enhanced customers receive access to Schindler's Elevated Support Professional (ESP) Team. This team analyzes information gathered by Schindler Ahead, which can help reduce equipment downtime in a shutdown situation by performing advanced troubleshooting and can help improve equipment reliability in non-shutdown situations, by scheduling future maintenance on components necessitating it. When appropriate, the ESP Team will communicate with you to schedule service calls. With these enhanced diagnostics, we can guarantee that you will not be charged for Running on Arrival (ROA) calls. Schindler will fully cover the cost of any callback during regular hours related to the following situations: Elevator or Escalator Running in normal operation or running under any of the following special services modes: Independent service, Fireman's service (Phase I or Phase II), or Inspection operation. All other callbacks will be billed as outlined in the agreement.



**Premium** – The premium package is our top tier, and was created for customers requiring the most comprehensive level of service. Our premium package offers the highest level of functionality and support. The Premium tier also includes concierge level assistance for all of your service needs.

The following digital services are also available:

**SafeCall** – The Schindler Ahead in-car emergency phone service will be added to your digital package. This service includes a cellular connection between your elevator’s in-car emergency phone and our Schindler Customer Service Network (SCSN), that handles incoming and outgoing emergency calls with passengers in the elevator. To ensure reliability, Schindler Ahead phone service also provides monitoring of this connection. The availability of this service is contingent upon code approval by the local Authority Having Jurisdiction (AHJ) and having a non-proprietary in-car emergency phone. If selected, please await confirmation of the activation of the service prior to terminating your existing dedicated phone line, to avoid a disruption in service.

\_\_\_\_\_ Initial here to add SafeCall for \$40 per unit, per month in addition to the subscription price shown in the Price section below

**Visual Alarm Module (VAM) Monitoring** – In areas where the local Authority Having Jurisdiction (AHJ) has adopted ASME A17.1-2019 code regarding communication systems for the hearing and speech impaired, Schindler shall provide voice, audio, and text-based communications to the elevator cab. This code requirement is in supplement to the elevator’s in-car emergency phone. To enable this service, the necessary hardware to enable communication must be installed, which is subject to an additional one-time charge, if not already present.

\_\_\_\_\_ Initial Here to add VAM/VCS Monitoring for \$45 per unit, per month in addition to the subscription price shown in the Price section below

Schindler Ahead, your Core package, and the digital services described in this agreement require Schindler Ahead Connectivity. If your existing unit(s) are not equipped with the Connectivity to enable the selected services, we will provide a separate invoice for this cost. By signing this agreement, you agree to pay the costs associated with this activation. Work shall be performed during our regular working hours of our regular working days. Title to Hardware remains with Schindler. Schindler may replace or modify Hardware at any time. Customer shall promptly provide Schindler access to Hardware and prevent unauthorized access thereto.

## **EXCLUSIONS**

We assume no responsibility for the following items: hoistway door hinges, panels, frames, gates and sills; cabs and cab flooring; freight elevator door straps, cab doors, gates and removable cab panels; cab mirrors and handrails; power switches, fuses and feeders to controllers; emergency cab lighting; light fixtures and lamps; cover plates for signal fixtures and operating stations; card readers or other access control devices; smoke/fire alarms and detectors; pit pumps and alarms; cleaning of cab interiors and exposed sills; below ground or unexposed plungers, pistons, casings and cylinders; automatic ejection systems; all piping and connections except that portion which is exposed in the machine room and hoistway; guide rails; tank; emergency power generators; telephone service, communication devices; replacement and disposal of hydraulic oil; intercom or music systems; ventilators, air conditioners or heaters; adverse elevator operation as a result of machine room temperatures (including temperature variations below 60 degrees Fahrenheit and above 90 degrees Fahrenheit); media displays; computer consoles or keyboards; fireman’s phones; exterior panels, skirt and deck panels, balustrades, relamping of illuminated balustrades; attachments to skirts, decking or balustrades; moving walk belts; pallets; steps; skirt brushes; sideplate devices; any batteries associated with the equipment. In the event that safety testing is performed by us at the start of the Agreement, and we find that critical safety components, such as the governor and/or safeties for traction equipment, or valves on hydraulic equipment, are not operating correctly, resulting in unsafe conditions, you will be responsible to authorize the necessary repairs/replacements of this equipment, at your expense.

During the term of the Agreement, parts or components may become obsolete. An obsolescence designation shall apply to any of the following scenarios:



- Part or component is no longer in stock and available for purchase from the Original Equipment Manufacturer (OEM)
- Part, component, or equipment was originally installed 20 or more years ago
- Motor Generators

The costs associated with the repair (including refabrication), or replacement, of obsolete parts or components are excluded from this Agreement. Schindler will provide a written proposal for the excluded work. Any repaired part or component will continue to be considered obsolete. If replacement is required, Schindler shall present a written proposal to replace the obsolete part(s) or component(s), including the costs of any associated modifications which may be necessary to interface with a part or component of a different design, to ensure proper and safe operation of the equipment. Once replaced, the new part or component will be covered by this Agreement.

**TERM**

This Agreement commences on July 01, 2025, and continues until June 30, 2026, and shall renew (where permitted by applicable local law) for subsequent similar periods, unless terminated by either party upon written notice received by the other party at least 90 days prior to the above termination date or any renewal termination date, and not more than 120 days before the termination date.

**PRICE**

In consideration of the services provided hereunder, you agree to pay us the sum of \$140.00 per month, payable annually in advance (\$1,680.00 per installment), exclusive of applicable taxes, unless another payment option is accepted below:

<b>Payment Option</b>	<b>Revised Monthly Price</b>	<b>Acceptance (Initial)</b>
Annual in Advance	\$140.00	
Semi-Annual in Advance	\$142.80	
Quarterly in Advance	\$145.60	
Monthly in Advance	\$148.40	



This Agreement does not include Schindler Ahead. If you would like to choose a Schindler Ahead tier, please indicate by checking below:

- Upgrade to the Connect Package - \$20 per unit, per month addition.
- Upgrade to the Enhance Package - \$30 per unit, per month addition.

The packages above are dependent upon applicable equipment type and hardware installation, which will be installed at the owner's expense. Please contact your Schindler Rep for more information.

The standard method of invoice delivery shall be by email. Please provide the applicable email address in the Bill To section of the Customer Information section in this document. You agree to immediately update us with any changes to the electronic invoicing address. If you require paper invoices, they shall be subject to a paper invoice administration fee.

Method of payment shall be by check, unless another option is selected below:

- Direct Debit (Attach copy of voided check)
- Credit Card (Complete "Other" section within included Customer Information Sheet)

### **PRICE ADJUSTMENT**

The contract Price and labor rates for extra work will be adjusted annually in January. This adjustment will be based upon the local labor rate adjustment for the year in which it is adjusted, and will be increased or decreased on the basis of changes to the local straight time hourly rate for mechanics. If there is a delay in determining a new labor rate, or an interim determination of a new labor rate, we will notify you and adjust the price at the time of such determination, and we will retroactively bill or issue credit, as appropriate, for the period of such delay. We also reserve the right to adjust the contract price quarterly / annually on the basis of changes in other expenses such as fuel, waste disposal, government regulations or administrative costs. Should you elect to take the annual pre-payment option, the price adjustment date will default to coincide with the invoice date.

The annual contract price adjustment will not apply to Schindler Ahead. Schindler reserves the right to make adjustments to the monthly fee for the Schindler Ahead tiers as additional value added features and functionality are added to the selected offering.



**The attached terms and conditions** are incorporated herein by reference. Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:

\_\_\_\_\_

By: Brandon Schutz

For: Schindler Elevator Corporation

Title: Branch Manager

Date: February 20, 2025

Accepted:

\_\_\_\_\_

By: \_\_\_\_\_

For: Norman Public Schools

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_

By: Brandon Schutz

Title: Branch Manager

Date: February 20, 2025



## CUSTOMER INFORMATION

### Owner / Manager Information

Legal Name of Company:		
Address:		
City:	State:	Zip:
Federal Tax ID #:	Tax Exempt? (if Yes, provide Certificate)	

Primary Contact Name:	Title:
Email:	Phone:

### Bill To Information

Legal Name of Company:		
Address:		
City:	State:	Zip:
Purchase Order? (if Yes, provide applicable Number)		
Bill To Email #1 (required):		
Bill To Email #2 (optional):		

Accounts Payable Contact Name:	
Email:	Phone:

### Other (if applicable)

Credit Card:	<input type="checkbox"/> VISA	<input type="checkbox"/> MC	<input type="checkbox"/> AMEX
Name:			
Number:			
Expiration:		Billing Zip:	
Signature:			



## TERMS AND CONDITIONS

1. This is the entire Agreement between us, and no other terms or conditions shall apply. This service proposal does not void or negate the terms and conditions of any existing service agreement unless fully executed by both parties. No services or work other than specifically set forth herein are included or intended by this Agreement.

2. You retain your responsibilities as Owner and/or Manager of the premises and of the Equipment. You will provide us with clear and safe access to the Equipment and a safe workplace for our employees as well as a safe storage location for parts and other materials to be stored on site which remain our property, in compliance with all applicable regulations related thereto, you will inspect and observe the condition of the Equipment and workplace and you will promptly report potentially hazardous conditions and malfunctions, and you will call for service as required; you will promptly authorize needed repairs or replacements outside the scope of this Agreement, and observe all testing and reporting responsibilities based upon local codes. You will not permit others to work on the Equipment during the term of this Agreement. You agree that you will authorize and pay for any proposed pre-maintenance repairs or upgrades (including any such repairs or upgrades proposed during the first 90 days of this agreement), or we will have the option to terminate this Agreement immediately, without penalty to us. You agreed to post and maintain necessary instructions and / or warnings relating to the equipment.

3. We will not be liable for damages of any kind, whether in contract or in tort, or otherwise, in excess of the annual price of this Agreement. We will not be liable in any event for special, indirect or consequential damages, which include but are not limited to loss of rents, revenues, profit, good will, or use of Equipment or property, or business interruption.

4. Neither party shall be responsible for any loss, damage, detention or delay caused by labor trouble or disputes, strikes, lockouts, fire, explosion, theft, lightning, wind storm, earthquake, floods, epidemics, pandemics, storms, riot, civil commotion, malicious mischief, embargoes, shortages of materials or workmen, unavailability of material from usual sources, government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of either party's suppliers or subcontractors, orders or instructions of any federal, state, or municipal government or any department or agency thereof, acts of God, or by any other cause beyond the reasonable control of either party. Dates for the performance or completion of the work shall be extended by such delay of time as may be reasonably necessary to compensate for the delay.

5. You will assign this Agreement to your successor in interest, should your interest in the premises cease prior to the initial or any renewal termination date. If this Agreement is terminated prematurely for any reason, other than our default, including failure to assign to a successor in interest as required above, you will pay as liquidated damages (but not penalty) one-half of the remaining amount due under this Agreement.

In the event you decline the automatic renewal, this Agreement shall continue on a month-to-month basis following the termination date, unless terminated by either party in accordance with the above provisions.

6. The Equipment consists of mechanical and electrical devices subject to wear and tear, deterioration, obsolescence and possible malfunction as a result of causes beyond our control. The services do not guarantee against failure or malfunction, but are intended to reduce wear and prolong useful life of the Equipment. We are not required to perform tests other than those specified previously, to install new devices on the equipment which may be recommended or directed by insurance companies, federal, state, municipal or other authorities, to make changes or modifications in design, or to make any replacements with parts of a different design. We are responsible to perform such work as is required due to ordinary wear and tear. We are not responsible for any work required, or any claims, liabilities or damages, due to: obsolescence; accident; abuse; misuse; vandalism; adverse machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit) or excessive humidity; overloading or overcrowding of the Equipment beyond the limits of the applicable codes; use of a stopped escalator as a stair; adverse environmental or premises conditions, including but not limited to water damage, power fluctuations, rust, or any other cause beyond our control. We will not be responsible for correction of outstanding violations or test requirements cited by appropriate authorities prior to the effective date of this agreement.

7. Invoices (including invoices for extra work outside the fixed price) will be paid upon presentation, on or before the last day of the month prior to the billing period. Late or non-payments will result in:

- (a) Interest on past due amounts at 1½% per month or the highest legal rate available;
- (b) Termination of the Agreement on ten (10) days prior written notice; and
- (c) Attorneys' fees, cost of collection and all other appropriate remedies for breach of contract.

Should we be required to interface with any third-party billing or management systems, we reserve the right to modify the Agreement price to account for additional costs incurred by Schindler.

8. If either party to this Agreement claims default by the other, written notice of at least 30 days shall be provided, specifically describing the default. If cure of the default is not commenced within the thirty-day notification period, this Agreement may be terminated. In the event of litigation, the prevailing party will be entitled to its reasonable attorneys' fees and costs. If you elect to modernize any or all of the Equipment during the term of this agreement, you will give us the option, within a reasonable time, to prepare an offer for the work and/or evaluate competitor proposals and compare scope of work and price. If we are unable to match price and scope of work, or present an alternative proposal, this Agreement may be canceled with ninety (90) days written notice.

9. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.



10. You will prevent access to the Equipment, including the SA feature and/or dedicated telephone line if applicable, by anyone other than us. We will not be responsible for any claims, losses, demands, lawsuits, judgment, verdicts, awards or settlements ("claims") arising from the use or misuse of SA, if it or any portion of it has been modified, tampered with, misused or abused. We will not be responsible for use, misuse, or misinterpretation of the reports, calls, signals, alarms or other such SA output, nor for claims arising from acts or omissions of others in connection with SA or from interruptions of telephone service to SA regardless of cause. You agree, which obligation shall survive this Agreement, that you will defend, indemnify and hold us harmless from and against any such claims, and from any and all claims arising out of or in connection with this Agreement, and/or the Equipment, unless caused directly and solely by our established fault.

11. Should this Agreement be accepted by you in the form of a purchase order, the terms and conditions of this Agreement will take precedence over those of the purchase order.

12. Customer hereby agrees, without limitation, to defend, indemnify, release and hold harmless Schindler Elevator Corporation and its employees, affiliates, divisions, parent entities, predecessors and successors, representatives and agents from and against all claims, liabilities, losses, injuries, death, damages, fines, penalties, payments, costs, and expenses (including reasonable attorneys' fees and expenses) arising out of or relating to the Work performed by Schindler Elevator Corporation under this Agreement.

Customer shall provide to Schindler Elevator Corporation, insurance coverages as set forth within, and a certificate of insurance evidencing such coverage: Comprehensive General Liability (including Products Liability, Completed Operations, Broad Form Property damage, and Blanket Contractual Liability) in the amounts of \$2M per occurrence, \$5M aggregate. Schindler Holding, Ltd., Schindler Elevator Corporation, and Schindler Enterprises, Inc. shall be named as additional insureds on the above referenced policies, pursuant to ISO Form CG 2010 11/85, and shall appear as such on the Certificate of Insurance. Insurance shall provide a waiver of subrogation in favor of the entities named as additional insureds. Insurance shall be primary over any other valid and collectible insurance. Any deductible / retention is the responsibility of the Named Insured.



# Schindler Inspection

**Date: February 20, 2025**

**Prepared For:**

**Norman Public Schools  
Central Service Center 101 Triad Vi  
Norman, OK 73069**



**Date:** February 20, 2025

**Estimate Number:** BSCZ-DE442S (2024.5.1)

**To:**  
Norman Public Schools  
Central Service Center  
101 Triad Vi  
Norman, OK 73069  
Attn: Brandi Haley

**Building Name:**  
Longfellow Middle School

**From:**  
3168 South 108th East Avenue  
Suite 370  
Tulsa, OK 74146-1622  
Phone:  
Fax: 918-627-1191

**EQUIPMENT DESCRIPTION**

Qty	Manufacturer	Equipment Application	Description	Rise/Length		Capacity	Speed	Install#
				Openings				
			Longfellow Middle School 215 N Ponca Ave Norman, OK 73071					
1	Schindler	Gearless Passenger	Passenger	2F/0R		2599	150	

**SCHINDLER ELEVATOR CORPORATION** (“Schindler”, “we”, “us”) and **NORMAN PUBLIC SCHOOLS** (“you”) agree as follows:

**INSPECTION COVERAGE**

We will:

- Periodically examine, lubricate, adjust, and as needed, recommend the repair or replacement of the Equipment
- Report to you any necessary repairs discovered by us in the performance of such inspections
- Upon your request, provide you with a proposal for necessary repairs at our standard billing rates
- Perform safety testing

**CALLBACK COVERAGE**

Service dispatching will take place through our Schindler Customer Service Network (SCSN), which is staffed by qualified Schindler personnel, 24/7. You will be provided with a customer identification number, which must be referenced when a call is placed for your facility. Our dispatchers will have access to your building’s service call records, and will promptly relay the details of your call to the assigned technician.

Schindler shall not include callbacks during regular or overtime hours. If you authorize services outside the scope of this agreement, or callbacks at any time, you will pay us at our standard billing rates, plus materials not covered by contract, expenses and travel.



## TESTING OF SAFETY DEVICES

<u>Equipment</u>	<u>Test</u>	<u>Frequency</u>
Gearless	No Load	Annually

Our testing responsibilities do not include fees or changes imposed by local authorities in conjunction with witnessing, witnessing costs, inspecting, assisting inspection authorities, licensing or testing the Equipment including observation of testing by 3rd parties; changes in the testing requirements after the initial start date of this Agreement, or any other testing obligations other than as specifically set forth above, including, but not limited to seismic tests. Since these tests may expose the equipment to strains well in excess of those experienced during normal operation, Schindler will not be responsible for any damage to the equipment or property, or injury to or death of any persons, resulting from or arising out of the performance of these tests. Further, our testing responsibilities do not include performance, or the keeping of records related to, monthly firefighters service.

## HOURS OF SERVICE

Unless otherwise noted above, all work shall be completed during our regular working hours of regular working days, excluding elevator trade holidays.

## SCHINDLER AHEAD

Schindler Ahead is a digital closed-loop system which, via a dedicated wireless cellular signal, provides remote connectivity between your Equipment and Schindler, allowing us to be notified 24/7 if any connected component or function is operating outside established parameters. Schindler Ahead can help improve your Equipment reliability, provide you with deeper insights, superior convenience, and greater cost control.

Your contract includes the above features as well as the following Core package:

This Agreement does not include Schindler Ahead.

If you would like information on upgrading your Core package, please discuss with your sales rep. The upgraded packages are:

**Connect** – The Connect package includes 24/7 monitoring of your Equipment, which allows for real-time visibility of Equipment operating status, and select operating parameters, on the Schindler ActionBoard (web portal) and ActionBoard Mobile (phone application) platforms. Performance history, reliability data, and many other customizable reports and features, are available on the ActionBoard platforms.

**Enhanced** – The Enhanced package includes 24/7 monitoring of your Equipment, which allows for real-time visibility of Equipment operating status, and select operating parameters, on the Schindler ActionBoard (web portal) and ActionBoard Mobile (phone application) platforms. Performance history, reliability data, and many other customizable reports and features, are available on the ActionBoard platforms. Additionally, Enhanced customers receive access to Schindler's Elevated Support Professional (ESP) Team. This team analyzes information gathered by Schindler Ahead, which can help reduce equipment downtime in a shutdown situation by performing advanced troubleshooting and can help improve equipment reliability in non-shutdown situations, by scheduling future maintenance on components necessitating it. When appropriate, the ESP Team will communicate with you to schedule service calls. With these enhanced diagnostics, we can guarantee that you will not be charged for Running on Arrival (ROA) calls. Schindler will fully cover the cost of any callback during regular hours related to the following situations: Elevator or Escalator Running in normal operation or running under any of the following special services modes: Independent service, Fireman's service (Phase I or Phase II), or Inspection operation. All other callbacks will be billed as outlined in the agreement.



**Premium** – The premium package is our top tier, and was created for customers requiring the most comprehensive level of service. Our premium package offers the highest level of functionality and support. The Premium tier also includes concierge level assistance for all of your service needs.

The following digital services are also available:

**SafeCall** – The Schindler Ahead in-car emergency phone service will be added to your digital package. This service includes a cellular connection between your elevator's in-car emergency phone and our Schindler Customer Service Network (SCSN), that handles incoming and outgoing emergency calls with passengers in the elevator. To ensure reliability, Schindler Ahead phone service also provides monitoring of this connection. The availability of this service is contingent upon code approval by the local Authority Having Jurisdiction (AHJ) and having a non-proprietary in-car emergency phone. If selected, please await confirmation of the activation of the service prior to terminating your existing dedicated phone line, to avoid a disruption in service.

\_\_\_\_\_ Initial here to add SafeCall for \$40 per unit, per month in addition to the subscription price shown in the Price section below

**Visual Alarm Module (VAM) Monitoring** – In areas where the local Authority Having Jurisdiction (AHJ) has adopted ASME A17.1-2019 code regarding communication systems for the hearing and speech impaired, Schindler shall provide voice, audio, and text-based communications to the elevator cab. This code requirement is in supplement to the elevator's in-car emergency phone. To enable this service, the necessary hardware to enable communication must be installed, which is subject to an additional one-time charge, if not already present.

\_\_\_\_\_ Initial Here to add VAM/VCS Monitoring for \$45 per unit, per month in addition to the subscription price shown in the Price section below

Schindler Ahead, your Core package, and the digital services described in this agreement require Schindler Ahead Connectivity. If your existing unit(s) are not equipped with the Connectivity to enable the selected services, we will provide a separate invoice for this cost. By signing this agreement, you agree to pay the costs associated with this activation. Work shall be performed during our regular working hours of our regular working days. Title to Hardware remains with Schindler. Schindler may replace or modify Hardware at any time. Customer shall promptly provide Schindler access to Hardware and prevent unauthorized access thereto.

## **EXCLUSIONS**

We assume no responsibility for the following items: hoistway door hinges, panels, frames, gates and sills; cabs and cab flooring; freight elevator door straps, cab doors, gates and removable cab panels; cab mirrors and handrails; power switches, fuses and feeders to controllers; emergency cab lighting; light fixtures and lamps; cover plates for signal fixtures and operating stations; card readers or other access control devices; smoke/fire alarms and detectors; pit pumps and alarms; cleaning of cab interiors and exposed sills; below ground or unexposed plungers, pistons, casings and cylinders; automatic ejection systems; all piping and connections except that portion which is exposed in the machine room and hoistway; guide rails; tank; emergency power generators; telephone service, communication devices; replacement and disposal of hydraulic oil; intercom or music systems; ventilators, air conditioners or heaters; adverse elevator operation as a result of machine room temperatures (including temperature variations below 60 degrees Fahrenheit and above 90 degrees Fahrenheit); media displays; computer consoles or keyboards; fireman's phones; exterior panels, skirt and deck panels, balustrades, relamping of illuminated balustrades; attachments to skirts, decking or balustrades; moving walk belts; pallets; steps; skirt brushes; sideplate devices; any batteries associated with the equipment. In the event that safety testing is performed by us at the start of the Agreement, and we find that critical safety components, such as the governor and/or safeties for traction equipment, or valves on hydraulic equipment, are not operating correctly, resulting in unsafe conditions, you will be responsible to authorize the necessary repairs/replacements of this equipment, at your expense.

During the term of the Agreement, parts or components may become obsolete. An obsolescence designation shall apply to any of the following scenarios:



- Part or component is no longer in stock and available for purchase from the Original Equipment Manufacturer (OEM)
- Part, component, or equipment was originally installed 20 or more years ago
- Motor Generators

The costs associated with the repair (including refabrication), or replacement, of obsolete parts or components are excluded from this Agreement. Schindler will provide a written proposal for the excluded work. Any repaired part or component will continue to be considered obsolete. If replacement is required, Schindler shall present a written proposal to replace the obsolete part(s) or component(s), including the costs of any associated modifications which may be necessary to interface with a part or component of a different design, to ensure proper and safe operation of the equipment. Once replaced, the new part or component will be covered by this Agreement.

**TERM**

This Agreement commences on July 01, 2025, and continues until June 30, 2026, and shall renew (where permitted by applicable local law) for subsequent similar periods, unless terminated by either party upon written notice received by the other party at least 90 days prior to the above termination date or any renewal termination date, and not more than 120 days before the termination date.

**PRICE**

In consideration of the services provided hereunder, you agree to pay us the sum of \$247.00 per month, payable annually in advance (\$2,964.00 per installment), exclusive of applicable taxes, unless another payment option is accepted below:

<b>Payment Option</b>	<b>Revised Monthly Price</b>	<b>Acceptance (Initial)</b>
Annual in Advance	\$247.00	
Semi-Annual in Advance	\$251.94	
Quarterly in Advance	\$256.88	
Monthly in Advance	\$261.82	



This Agreement does not include Schindler Ahead. If you would like to choose a Schindler Ahead tier, please indicate by checking below:

- Upgrade to the Connect Package - \$20 per unit, per month addition.
- Upgrade to the Enhance Package - \$30 per unit, per month addition.

The packages above are dependent upon applicable equipment type and hardware installation, which will be installed at the owner's expense. Please contact your Schindler Rep for more information.

The standard method of invoice delivery shall be by email. Please provide the applicable email address in the Bill To section of the Customer Information section in this document. You agree to immediately update us with any changes to the electronic invoicing address. If you require paper invoices, they shall be subject to a paper invoice administration fee.

Method of payment shall be by check, unless another option is selected below:

- Direct Debit (Attach copy of voided check)
- Credit Card (Complete "Other" section within included Customer Information Sheet)

### **PRICE ADJUSTMENT**

The contract Price and labor rates for extra work will be adjusted annually in January. This adjustment will be based upon the local labor rate adjustment for the year in which it is adjusted, and will be increased or decreased on the basis of changes to the local straight time hourly rate for mechanics. If there is a delay in determining a new labor rate, or an interim determination of a new labor rate, we will notify you and adjust the price at the time of such determination, and we will retroactively bill or issue credit, as appropriate, for the period of such delay. We also reserve the right to adjust the contract price quarterly / annually on the basis of changes in other expenses such as fuel, waste disposal, government regulations or administrative costs. Should you elect to take the annual pre-payment option, the price adjustment date will default to coincide with the invoice date.

The annual contract price adjustment will not apply to Schindler Ahead. Schindler reserves the right to make adjustments to the monthly fee for the Schindler Ahead tiers as additional value added features and functionality are added to the selected offering.



**The attached terms and conditions** are incorporated herein by reference. Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:

\_\_\_\_\_

By: Brandon Schutz

For: Schindler Elevator Corporation

Title: Branch Manager

Date: February 20, 2025

Accepted:

\_\_\_\_\_

By: \_\_\_\_\_

For: Norman Public Schools

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_

By: Brandon Schutz

Title: Branch Manager

Date: February 20, 2025



## CUSTOMER INFORMATION

### Owner / Manager Information

Legal Name of Company:		
Address:		
City:	State:	Zip:
Federal Tax ID #:	Tax Exempt? (if Yes, provide Certificate)	

Primary Contact Name:	Title:
Email:	Phone:

### Bill To Information

Legal Name of Company:		
Address:		
City:	State:	Zip:
Purchase Order? (if Yes, provide applicable Number)		
Bill To Email #1 (required):		
Bill To Email #2 (optional):		

Accounts Payable Contact Name:	
Email:	Phone:

### Other (if applicable)

Credit Card:	<input type="checkbox"/> VISA	<input type="checkbox"/> MC	<input type="checkbox"/> AMEX
Name:			
Number:			
Expiration:		Billing Zip:	
Signature:			



## TERMS AND CONDITIONS

1. This is the entire Agreement between us, and no other terms or conditions shall apply. This service proposal does not void or negate the terms and conditions of any existing service agreement unless fully executed by both parties. No services or work other than specifically set forth herein are included or intended by this Agreement.

2. You retain your responsibilities as Owner and/or Manager of the premises and of the Equipment. You will provide us with clear and safe access to the Equipment and a safe workplace for our employees as well as a safe storage location for parts and other materials to be stored on site which remain our property, in compliance with all applicable regulations related thereto, you will inspect and observe the condition of the Equipment and workplace and you will promptly report potentially hazardous conditions and malfunctions, and you will call for service as required; you will promptly authorize needed repairs or replacements outside the scope of this Agreement, and observe all testing and reporting responsibilities based upon local codes. You will not permit others to work on the Equipment during the term of this Agreement. You agree that you will authorize and pay for any proposed pre-maintenance repairs or upgrades (including any such repairs or upgrades proposed during the first 90 days of this agreement), or we will have the option to terminate this Agreement immediately, without penalty to us. You agreed to post and maintain necessary instructions and / or warnings relating to the equipment.

3. We will not be liable for damages of any kind, whether in contract or in tort, or otherwise, in excess of the annual price of this Agreement. We will not be liable in any event for special, indirect or consequential damages, which include but are not limited to loss of rents, revenues, profit, good will, or use of Equipment or property, or business interruption.

4. Neither party shall be responsible for any loss, damage, detention or delay caused by labor trouble or disputes, strikes, lockouts, fire, explosion, theft, lightning, wind storm, earthquake, floods, epidemics, pandemics, storms, riot, civil commotion, malicious mischief, embargoes, shortages of materials or workmen, unavailability of material from usual sources, government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of either party's suppliers or subcontractors, orders or instructions of any federal, state, or municipal government or any department or agency thereof, acts of God, or by any other cause beyond the reasonable control of either party. Dates for the performance or completion of the work shall be extended by such delay of time as may be reasonably necessary to compensate for the delay.

5. You will assign this Agreement to your successor in interest, should your interest in the premises cease prior to the initial or any renewal termination date. If this Agreement is terminated prematurely for any reason, other than our default, including failure to assign to a successor in interest as required above, you will pay as liquidated damages (but not penalty) one-half of the remaining amount due under this Agreement.

In the event you decline the automatic renewal, this Agreement shall continue on a month-to-month basis following the termination date, unless terminated by either party in accordance with the above provisions.

6. The Equipment consists of mechanical and electrical devices subject to wear and tear, deterioration, obsolescence and possible malfunction as a result of causes beyond our control. The services do not guarantee against failure or malfunction, but are intended to reduce wear and prolong useful life of the Equipment. We are not required to perform tests other than those specified previously, to install new devices on the equipment which may be recommended or directed by insurance companies, federal, state, municipal or other authorities, to make changes or modifications in design, or to make any replacements with parts of a different design. We are responsible to perform such work as is required due to ordinary wear and tear. We are not responsible for any work required, or any claims, liabilities or damages, due to: obsolescence; accident; abuse; misuse; vandalism; adverse machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit) or excessive humidity; overloading or overcrowding of the Equipment beyond the limits of the applicable codes; use of a stopped escalator as a stair; adverse environmental or premises conditions, including but not limited to water damage, power fluctuations, rust, or any other cause beyond our control. We will not be responsible for correction of outstanding violations or test requirements cited by appropriate authorities prior to the effective date of this agreement.

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- (b) Termination of the Agreement on ten (10) days prior written notice; and
- (c) Attorneys' fees, cost of collection and all other appropriate remedies for breach of contract.

Should we be required to interface with any third-party billing or management systems, we reserve the right to modify the Agreement price to account for additional costs incurred by Schindler.

8. If either party to this Agreement claims default by the other, written notice of at least 30 days shall be provided, specifically describing the default. If cure of the default is not commenced within the thirty-day notification period, this Agreement may be terminated. In the event of litigation, the prevailing party will be entitled to its reasonable attorneys' fees and costs. If you elect to modernize any or all of the Equipment during the term of this agreement, you will give us the option, within a reasonable time, to prepare an offer for the work and/or evaluate competitor proposals and compare scope of work and price. If we are unable to match price and scope of work, or present an alternative proposal, this Agreement may be canceled with ninety (90) days written notice.

9. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.



10. You will prevent access to the Equipment, including the SA feature and/or dedicated telephone line if applicable, by anyone other than us. We will not be responsible for any claims, losses, demands, lawsuits, judgment, verdicts, awards or settlements ("claims") arising from the use or misuse of SA, if it or any portion of it has been modified, tampered with, misused or abused. We will not be responsible for use, misuse, or misinterpretation of the reports, calls, signals, alarms or other such SA output, nor for claims arising from acts or omissions of others in connection with SA or from interruptions of telephone service to SA regardless of cause. You agree, which obligation shall survive this Agreement, that you will defend, indemnify and hold us harmless from and against any such claims, and from any and all claims arising out of or in connection with this Agreement, and/or the Equipment, unless caused directly and solely by our established fault.

11. Should this Agreement be accepted by you in the form of a purchase order, the terms and conditions of this Agreement will take precedence over those of the purchase order.

12. Customer hereby agrees, without limitation, to defend, indemnify, release and hold harmless Schindler Elevator Corporation and its employees, affiliates, divisions, parent entities, predecessors and successors, representatives and agents from and against all claims, liabilities, losses, injuries, death, damages, fines, penalties, payments, costs, and expenses (including reasonable attorneys' fees and expenses) arising out of or relating to the Work performed by Schindler Elevator Corporation under this Agreement.

Customer shall provide to Schindler Elevator Corporation, insurance coverages as set forth within, and a certificate of insurance evidencing such coverage: Comprehensive General Liability (including Products Liability, Completed Operations, Broad Form Property damage, and Blanket Contractual Liability) in the amounts of \$2M per occurrence, \$5M aggregate. Schindler Holding, Ltd., Schindler Elevator Corporation, and Schindler Enterprises, Inc. shall be named as additional insureds on the above referenced policies, pursuant to ISO Form CG 2010 11/85, and shall appear as such on the Certificate of Insurance. Insurance shall provide a waiver of subrogation in favor of the entities named as additional insureds. Insurance shall be primary over any other valid and collectible insurance. Any deductible / retention is the responsibility of the Named Insured.



# Schindler Inspection

**Date: February 20, 2025**

**Prepared For:**

**Norman Public Schools  
1809 Stubbeman Ave  
Norman, OK 73069**



**Date:** February 20, 2025

**Estimate Number:** BSCZ-DE44BP (2024.5.1)

**To:**  
Norman Public Schools  
1809 Stubbeman Ave  
Norman, OK 73069  
Attn: Stephen Mcdonald

**Building Name:**  
Norman North Hs

**From:**  
3168 South 108th East Avenue  
Suite 370  
Tulsa, OK 74146-1622  
Phone:  
Fax: 918-627-1191

**EQUIPMENT DESCRIPTION**

Qty	Manufacturer	Equipment	Application	Description	Rise/Length			Install#
					Openings	Capacity	Speed	
1	Montgomery	Hydraulic	Passenger	Passenger	2F/1R	2500	100	

**SCHINDLER ELEVATOR CORPORATION** (“Schindler”, “we”, “us”) and **NORMAN PUBLIC SCHOOLS** (“you”) agree as follows:

**INSPECTION COVERAGE**

We will:

- Periodically examine, lubricate, adjust, and as needed, recommend the repair or replacement of the Equipment
- Report to you any necessary repairs discovered by us in the performance of such inspections
- Upon your request, provide you with a proposal for necessary repairs at our standard billing rates
- Perform safety testing

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Service dispatching will take place through our Schindler Customer Service Network (SCSN), which is staffed by qualified Schindler personnel, 24/7. You will be provided with a customer identification number, which must be referenced when a call is placed for your facility. Our dispatchers will have access to your building’s service call records, and will promptly relay the details of your call to the assigned technician.

Schindler shall not include callbacks during regular or overtime hours. If you authorize services outside the scope of this agreement, or callbacks at any time, you will pay us at our standard billing rates, plus materials not covered by contract, expenses and travel.



## TESTING OF SAFETY DEVICES

<u>Equipment</u>	<u>Test</u>	<u>Frequency</u>
Hydraulic	Pressure/Relief Valve	Annually

Our testing responsibilities do not include fees or charges imposed by local authorities in conjunction with witnessing, witnessing costs, inspecting, assisting inspection authorities, licensing or testing the Equipment including observation of testing by 3rd parties; changes in the testing requirements after the initial start date of this Agreement, or any other testing obligations other than as specifically set forth above, including, but not limited to seismic tests. Since these tests may expose the equipment to strains well in excess of those experienced during normal operation, Schindler will not be responsible for any damage to the equipment or property, or injury to or death of any persons, resulting from or arising out of the performance of these tests. Further, our testing responsibilities do not include performance, or the keeping of records related to, monthly firefighters service.

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Your contract includes the above features as well as the following Core package:

This Agreement does not include Schindler Ahead.

If you would like information on upgrading your Core package, please discuss with your sales rep. The upgraded packages are:

**Connect** – The Connect package includes 24/7 monitoring of your Equipment, which allows for real-time visibility of Equipment operating status, and select operating parameters, on the Schindler ActionBoard (web portal) and ActionBoard Mobile (phone application) platforms. Performance history, reliability data, and many other customizable reports and features, are available on the ActionBoard platforms.

**Enhanced** – The Enhanced package includes 24/7 monitoring of your Equipment, which allows for real-time visibility of Equipment operating status, and select operating parameters, on the Schindler ActionBoard (web portal) and ActionBoard Mobile (phone application) platforms. Performance history, reliability data, and many other customizable reports and features, are available on the ActionBoard platforms. Additionally, Enhanced customers receive access to Schindler's Elevated Support Professional (ESP) Team. This team analyzes information gathered by Schindler Ahead, which can help reduce equipment downtime in a shutdown situation by performing advanced troubleshooting and can help improve equipment reliability in non-shutdown situations, by scheduling future maintenance on components necessitating it. When appropriate, the ESP Team will communicate with you to schedule service calls. With these enhanced diagnostics, we can guarantee that you will not be charged for Running on Arrival (ROA) calls. Schindler will fully cover the cost of any callback during regular hours related to the following situations: Elevator or Escalator Running in normal operation or running under any of the following special services modes: Independent service, Fireman's service (Phase I or Phase II), or Inspection operation. All other callbacks will be billed as outlined in the agreement.



**Premium** – The premium package is our top tier, and was created for customers requiring the most comprehensive level of service. Our premium package offers the highest level of functionality and support. The Premium tier also includes concierge level assistance for all of your service needs.

The following digital services are also available:

**SafeCall** – The Schindler Ahead in-car emergency phone service will be added to your digital package. This service includes a cellular connection between your elevator's in-car emergency phone and our Schindler Customer Service Network (SCSN), that handles incoming and outgoing emergency calls with passengers in the elevator. To ensure reliability, Schindler Ahead phone service also provides monitoring of this connection. The availability of this service is contingent upon code approval by the local Authority Having Jurisdiction (AHJ) and having a non-proprietary in-car emergency phone. If selected, please await confirmation of the activation of the service prior to terminating your existing dedicated phone line, to avoid a disruption in service.

\_\_\_\_\_ Initial here to add SafeCall for \$40 per unit, per month in addition to the subscription price shown in the Price section below

**Visual Alarm Module (VAM) Monitoring** – In areas where the local Authority Having Jurisdiction (AHJ) has adopted ASME A17.1-2019 code regarding communication systems for the hearing and speech impaired, Schindler shall provide voice, audio, and text-based communications to the elevator cab. This code requirement is in supplement to the elevator's in-car emergency phone. To enable this service, the necessary hardware to enable communication must be installed, which is subject to an additional one-time charge, if not already present.

\_\_\_\_\_ Initial Here to add VAM/VCS Monitoring for \$45 per unit, per month in addition to the subscription price shown in the Price section below

Schindler Ahead, your Core package, and the digital services described in this agreement require Schindler Ahead Connectivity. If your existing unit(s) are not equipped with the Connectivity to enable the selected services, we will provide a separate invoice for this cost. By signing this agreement, you agree to pay the costs associated with this activation. Work shall be performed during our regular working hours of our regular working days. Title to Hardware remains with Schindler. Schindler may replace or modify Hardware at any time. Customer shall promptly provide Schindler access to Hardware and prevent unauthorized access thereto.

## **EXCLUSIONS**

We assume no responsibility for the following items: hoistway door hinges, panels, frames, gates and sills; cabs and cab flooring; freight elevator door straps, cab doors, gates and removable cab panels; cab mirrors and handrails; power switches, fuses and feeders to controllers; emergency cab lighting; light fixtures and lamps; cover plates for signal fixtures and operating stations; card readers or other access control devices; smoke/fire alarms and detectors; pit pumps and alarms; cleaning of cab interiors and exposed sills; below ground or unexposed plungers, pistons, casings and cylinders; automatic ejection systems; all piping and connections except that portion which is exposed in the machine room and hoistway; guide rails; tank; emergency power generators; telephone service, communication devices; replacement and disposal of hydraulic oil; intercom or music systems; ventilators, air conditioners or heaters; adverse elevator operation as a result of machine room temperatures (including temperature variations below 60 degrees Fahrenheit and above 90 degrees Fahrenheit); media displays; computer consoles or keyboards; fireman's phones; exterior panels, skirt and deck panels, balustrades, relamping of illuminated balustrades; attachments to skirts, decking or balustrades; moving walk belts; pallets; steps; skirt brushes; sideplate devices; any batteries associated with the equipment. In the event that safety testing is performed by us at the start of the Agreement, and we find that critical safety components, such as the governor and/or safeties for traction equipment, or valves on hydraulic equipment, are not operating correctly, resulting in unsafe conditions, you will be responsible to authorize the necessary repairs/replacements of this equipment, at your expense.

During the term of the Agreement, parts or components may become obsolete. An obsolescence designation shall apply to any of the following scenarios:



- Part or component is no longer in stock and available for purchase from the Original Equipment Manufacturer (OEM)
- Part, component, or equipment was originally installed 20 or more years ago
- Motor Generators

The costs associated with the repair (including refabrication), or replacement, of obsolete parts or components are excluded from this Agreement. Schindler will provide a written proposal for the excluded work. Any repaired part or component will continue to be considered obsolete. If replacement is required, Schindler shall present a written proposal to replace the obsolete part(s) or component(s), including the costs of any associated modifications which may be necessary to interface with a part or component of a different design, to ensure proper and safe operation of the equipment. Once replaced, the new part or component will be covered by this Agreement.

**TERM**

This Agreement commences on July 01, 2025, and continues until June 30, 2026, and shall renew (where permitted by applicable local law) for subsequent similar periods, unless terminated by either party upon written notice received by the other party at least 90 days prior to the above termination date or any renewal termination date, and not more than 120 days before the termination date.

**PRICE**

In consideration of the services provided hereunder, you agree to pay us the sum of \$168.00 per month, payable annually in advance (\$2,016.00 per installment), exclusive of applicable taxes, unless another payment option is accepted below:

<b>Payment Option</b>	<b>Revised Monthly Price</b>	<b>Acceptance (Initial)</b>
Annual in Advance	\$168.00	
Semi-Annual in Advance	\$171.36	
Quarterly in Advance	\$174.72	
Monthly in Advance	\$178.08	



This Agreement does not include Schindler Ahead. If you would like to choose a Schindler Ahead tier, please indicate by checking below:

- Upgrade to the Connect Package - \$20 per unit, per month addition.
- Upgrade to the Enhance Package - \$30 per unit, per month addition.

The packages above are dependent upon applicable equipment type and hardware installation, which will be installed at the owner's expense. Please contact your Schindler Rep for more information.

The standard method of invoice delivery shall be by email. Please provide the applicable email address in the Bill To section of the Customer Information section in this document. You agree to immediately update us with any changes to the electronic invoicing address. If you require paper invoices, they shall be subject to a paper invoice administration fee.

Method of payment shall be by check, unless another option is selected below:

- Direct Debit (Attach copy of voided check)
- Credit Card (Complete "Other" section within included Customer Information Sheet)

### **PRICE ADJUSTMENT**

The contract Price and labor rates for extra work will be adjusted annually in January. This adjustment will be based upon the local labor rate adjustment for the year in which it is adjusted, and will be increased or decreased on the basis of changes to the local straight time hourly rate for mechanics. If there is a delay in determining a new labor rate, or an interim determination of a new labor rate, we will notify you and adjust the price at the time of such determination, and we will retroactively bill or issue credit, as appropriate, for the period of such delay. We also reserve the right to adjust the contract price quarterly / annually on the basis of changes in other expenses such as fuel, waste disposal, government regulations or administrative costs. Should you elect to take the annual pre-payment option, the price adjustment date will default to coincide with the invoice date.

The annual contract price adjustment will not apply to Schindler Ahead. Schindler reserves the right to make adjustments to the monthly fee for the Schindler Ahead tiers as additional value added features and functionality are added to the selected offering.



**The attached terms and conditions** are incorporated herein by reference. Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:

\_\_\_\_\_

By: Brandon Schutz

For: Schindler Elevator Corporation

Title: Branch Manager

Date: February 20, 2025

Accepted:

\_\_\_\_\_

By: \_\_\_\_\_

For: Norman Public Schools

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_

By: Brandon Schutz

Title: Branch Manager

Date: February 20, 2025



## CUSTOMER INFORMATION

### Owner / Manager Information

Legal Name of Company:		
Address:		
City:	State:	Zip:
Federal Tax ID #:	Tax Exempt? (if Yes, provide Certificate)	

Primary Contact Name:	Title:
Email:	Phone:

### Bill To Information

Legal Name of Company:		
Address:		
City:	State:	Zip:
Purchase Order? (if Yes, provide applicable Number)		
Bill To Email #1 (required):		
Bill To Email #2 (optional):		

Accounts Payable Contact Name:	
Email:	Phone:

### Other (if applicable)

Credit Card:	<input type="checkbox"/> VISA	<input type="checkbox"/> MC	<input type="checkbox"/> AMEX
Name:			
Number:			
Expiration:		Billing Zip:	
Signature:			



## TERMS AND CONDITIONS

1. This is the entire Agreement between us, and no other terms or conditions shall apply. This service proposal does not void or negate the terms and conditions of any existing service agreement unless fully executed by both parties. No services or work other than specifically set forth herein are included or intended by this Agreement.

2. You retain your responsibilities as Owner and/or Manager of the premises and of the Equipment. You will provide us with clear and safe access to the Equipment and a safe workplace for our employees as well as a safe storage location for parts and other materials to be stored on site which remain our property, in compliance with all applicable regulations related thereto, you will inspect and observe the condition of the Equipment and workplace and you will promptly report potentially hazardous conditions and malfunctions, and you will call for service as required; you will promptly authorize needed repairs or replacements outside the scope of this Agreement, and observe all testing and reporting responsibilities based upon local codes. You will not permit others to work on the Equipment during the term of this Agreement. You agree that you will authorize and pay for any proposed pre-maintenance repairs or upgrades (including any such repairs or upgrades proposed during the first 90 days of this agreement), or we will have the option to terminate this Agreement immediately, without penalty to us. You agreed to post and maintain necessary instructions and / or warnings relating to the equipment.

3. We will not be liable for damages of any kind, whether in contract or in tort, or otherwise, in excess of the annual price of this Agreement. We will not be liable in any event for special, indirect or consequential damages, which include but are not limited to loss of rents, revenues, profit, good will, or use of Equipment or property, or business interruption.

4. Neither party shall be responsible for any loss, damage, detention or delay caused by labor trouble or disputes, strikes, lockouts, fire, explosion, theft, lightning, wind storm, earthquake, floods, epidemics, pandemics, storms, riot, civil commotion, malicious mischief, embargoes, shortages of materials or workmen, unavailability of material from usual sources, government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of either party's suppliers or subcontractors, orders or instructions of any federal, state, or municipal government or any department or agency thereof, acts of God, or by any other cause beyond the reasonable control of either party. Dates for the performance or completion of the work shall be extended by such delay of time as may be reasonably necessary to compensate for the delay.

5. You will assign this Agreement to your successor in interest, should your interest in the premises cease prior to the initial or any renewal termination date. If this Agreement is terminated prematurely for any reason, other than our default, including failure to assign to a successor in interest as required above, you will pay as liquidated damages (but not penalty) one-half of the remaining amount due under this Agreement.

In the event you decline the automatic renewal, this Agreement shall continue on a month-to-month basis following the termination date, unless terminated by either party in accordance with the above provisions.

6. The Equipment consists of mechanical and electrical devices subject to wear and tear, deterioration, obsolescence and possible malfunction as a result of causes beyond our control. The services do not guarantee against failure or malfunction, but are intended to reduce wear and prolong useful life of the Equipment. We are not required to perform tests other than those specified previously, to install new devices on the equipment which may be recommended or directed by insurance companies, federal, state, municipal or other authorities, to make changes or modifications in design, or to make any replacements with parts of a different design. We are responsible to perform such work as is required due to ordinary wear and tear. We are not responsible for any work required, or any claims, liabilities or damages, due to: obsolescence; accident; abuse; misuse; vandalism; adverse machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit) or excessive humidity; overloading or overcrowding of the Equipment beyond the limits of the applicable codes; use of a stopped escalator as a stair; adverse environmental or premises conditions, including but not limited to water damage, power fluctuations, rust, or any other cause beyond our control. We will not be responsible for correction of outstanding violations or test requirements cited by appropriate authorities prior to the effective date of this agreement.

7. Invoices (including invoices for extra work outside the fixed price) will be paid upon presentation, on or before the last day of the month prior to the billing period. Late or non-payments will result in:

- (a) Interest on past due amounts at 1½% per month or the highest legal rate available;
- (b) Termination of the Agreement on ten (10) days prior written notice; and
- (c) Attorneys' fees, cost of collection and all other appropriate remedies for breach of contract.

Should we be required to interface with any third-party billing or management systems, we reserve the right to modify the Agreement price to account for additional costs incurred by Schindler.

8. If either party to this Agreement claims default by the other, written notice of at least 30 days shall be provided, specifically describing the default. If cure of the default is not commenced within the thirty-day notification period, this Agreement may be terminated. In the event of litigation, the prevailing party will be entitled to its reasonable attorneys' fees and costs. If you elect to modernize any or all of the Equipment during the term of this agreement, you will give us the option, within a reasonable time, to prepare an offer for the work and/or evaluate competitor proposals and compare scope of work and price. If we are unable to match price and scope of work, or present an alternative proposal, this Agreement may be canceled with ninety (90) days written notice.

9. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.



10. You will prevent access to the Equipment, including the SA feature and/or dedicated telephone line if applicable, by anyone other than us. We will not be responsible for any claims, losses, demands, lawsuits, judgment, verdicts, awards or settlements ("claims") arising from the use or misuse of SA, if it or any portion of it has been modified, tampered with, misused or abused. We will not be responsible for use, misuse, or misinterpretation of the reports, calls, signals, alarms or other such SA output, nor for claims arising from acts or omissions of others in connection with SA or from interruptions of telephone service to SA regardless of cause. You agree, which obligation shall survive this Agreement, that you will defend, indemnify and hold us harmless from and against any such claims, and from any and all claims arising out of or in connection with this Agreement, and/or the Equipment, unless caused directly and solely by our established fault.

11. Should this Agreement be accepted by you in the form of a purchase order, the terms and conditions of this Agreement will take precedence over those of the purchase order.

12. Customer hereby agrees, without limitation, to defend, indemnify, release and hold harmless Schindler Elevator Corporation and its employees, affiliates, divisions, parent entities, predecessors and successors, representatives and agents from and against all claims, liabilities, losses, injuries, death, damages, fines, penalties, payments, costs, and expenses (including reasonable attorneys' fees and expenses) arising out of or relating to the Work performed by Schindler Elevator Corporation under this Agreement.

Customer shall provide to Schindler Elevator Corporation, insurance coverages as set forth within, and a certificate of insurance evidencing such coverage: Comprehensive General Liability (including Products Liability, Completed Operations, Broad Form Property damage, and Blanket Contractual Liability) in the amounts of \$2M per occurrence, \$5M aggregate. Schindler Holding, Ltd., Schindler Elevator Corporation, and Schindler Enterprises, Inc. shall be named as additional insureds on the above referenced policies, pursuant to ISO Form CG 2010 11/85, and shall appear as such on the Certificate of Insurance. Insurance shall provide a waiver of subrogation in favor of the entities named as additional insureds. Insurance shall be primary over any other valid and collectible insurance. Any deductible / retention is the responsibility of the Named Insured.

13. You hereby authorize us to produce single copies of the EPROM and/or ROM chips for each elevator subject to this Agreement for the sole purpose of archival back-up of the software embodied therein. The duplicate chip(s) for a given elevator shall be identified by serial number, or other means, and shall be stored on the building premises in a secured area in the elevator equipment room or you may retain possession. We agree that back-up chips are not for the benefit of purchase or sale, or for use in other elevator systems, and shall be used for no other purpose than the replacement of a defective or damaged chip on the particular elevator. In the event that your continued possession of the computer program should cease to be rightful, we agree that all such archival copies shall be destroyed.

14. You acknowledge that certain replacement parts, such as printed circuit boards or control related parts, may be difficult to obtain. While we do not anticipate problems or delays obtaining such parts, it may be necessary or desirable for you to order such parts directly from the original equipment manufacturer ("OEM"). You agree, in such event, to order parts promptly from the OEM, at any time and from time to time, as specified by us. We agree to reimburse you for the reasonable cost of such parts (as covered by this Agreement) promptly upon receipt from you of copies of the invoice(s) together with appropriate payment documentation.

15. Should conditions arise requiring use of the OEM diagnostic tool, we will promptly notify you. You agree, in such event, to promptly contact the OEM for diagnostic service and repair. You will be responsible for all costs related to such service and repair. You further agree that we shall not be responsible for any delays, damage, costs or claims associated with you or OEM's failure to timely provide a diagnostic tool, and you will indemnify, defend and hold us harmless from any such delays, damage, cost or claim.



# Schindler Inspection

**Date: February 20, 2025**

**Prepared For:**

**Norman North Hs  
Central Service Center 101 Triad Vi  
Norman, OK 73069**



**Date:** February 20, 2025

**Estimate Number:** BSCZ-DE43UK (2024.5.1)

**To:**  
Norman North Hs  
Central Service Center  
101 Triad Vi  
Norman, OK 73069  
Attn: Brandi Haley

**Building Name:**  
Norman North Hs

**From:**  
3168 South 108th East Avenue  
Suite 370  
Tulsa, OK 74146-1622  
Phone: 9186271116  
Fax: 918-627-1191

**EQUIPMENT DESCRIPTION**

Qty	Manufacturer	Equipment	Application	Description	Rise/Length			Install#
					Openings	Capacity	Speed	
1	Schindler	Gearless	Passenger	Passenger	2F/0R	3000	150	

**SCHINDLER ELEVATOR CORPORATION** (“Schindler”, “we”, “us”) and **NORMAN NORTH HS** (“you”) agree as follows:

**INSPECTION COVERAGE**

We will:

- Periodically examine, lubricate, adjust, and as needed, recommend the repair or replacement of the Equipment
- Report to you any necessary repairs discovered by us in the performance of such inspections
- Upon your request, provide you with a proposal for necessary repairs at our standard billing rates
- Perform safety testing

**CALLBACK COVERAGE**

Service dispatching will take place through our Schindler Customer Service Network (SCSN), which is staffed by qualified Schindler personnel, 24/7. You will be provided with a customer identification number, which must be referenced when a call is placed for your facility. Our dispatchers will have access to your building’s service call records, and will promptly relay the details of your call to the assigned technician.

Schindler shall not include callbacks during regular or overtime hours. If you authorize services outside the scope of this agreement, or callbacks at any time, you will pay us at our standard billing rates, plus materials not covered by contract, expenses and travel.



## TESTING OF SAFETY DEVICES

<u>Equipment</u>	<u>Test</u>	<u>Frequency</u>
Gearless	No Load	Annually

Our testing responsibilities do not include fees or charges imposed by local authorities in conjunction with witnessing, witnessing costs, inspecting, assisting inspection authorities, licensing or testing the Equipment including observation of testing by 3rd parties; changes in the testing requirements after the initial start date of this Agreement, or any other testing obligations other than as specifically set forth above, including, but not limited to seismic tests. Since these tests may expose the equipment to strains well in excess of those experienced during normal operation, Schindler will not be responsible for any damage to the equipment or property, or injury to or death of any persons, resulting from or arising out of the performance of these tests. Further, our testing responsibilities do not include performance, or the keeping of records related to, monthly firefighters service.

## HOURS OF SERVICE

Unless otherwise noted above, all work shall be completed during our regular working hours of regular working days, excluding elevator trade holidays.

## SCHINDLER AHEAD

Schindler Ahead is a digital closed-loop system which, via a dedicated wireless cellular signal, provides remote connectivity between your Equipment and Schindler, allowing us to be notified 24/7 if any connected component or function is operating outside established parameters. Schindler Ahead can help improve your Equipment reliability, provide you with deeper insights, superior convenience, and greater cost control.

Your contract includes the above features as well as the following Core package:

This Agreement does not include Schindler Ahead.

If you would like information on upgrading your Core package, please discuss with your sales rep. The upgraded packages are:

**Connect** – The Connect package includes 24/7 monitoring of your Equipment, which allows for real-time visibility of Equipment operating status, and select operating parameters, on the Schindler ActionBoard (web portal) and ActionBoard Mobile (phone application) platforms. Performance history, reliability data, and many other customizable reports and features, are available on the ActionBoard platforms.

**Enhanced** – The Enhanced package includes 24/7 monitoring of your Equipment, which allows for real-time visibility of Equipment operating status, and select operating parameters, on the Schindler ActionBoard (web portal) and ActionBoard Mobile (phone application) platforms. Performance history, reliability data, and many other customizable reports and features, are available on the ActionBoard platforms. Additionally, Enhanced customers receive access to Schindler's Elevated Support Professional (ESP) Team. This team analyzes information gathered by Schindler Ahead, which can help reduce equipment downtime in a shutdown situation by performing advanced troubleshooting and can help improve equipment reliability in non-shutdown situations, by scheduling future maintenance on components necessitating it. When appropriate, the ESP Team will communicate with you to schedule service calls. With these enhanced diagnostics, we can guarantee that you will not be charged for Running on Arrival (ROA) calls. Schindler will fully cover the cost of any callback during regular hours related to the following situations: Elevator or Escalator Running in normal operation or running under any of the following special services modes: Independent service, Fireman's service (Phase I or Phase II), or Inspection operation. All other callbacks will be billed as outlined in the agreement.



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The following digital services are also available:

**SafeCall** – The Schindler Ahead in-car emergency phone service will be added to your digital package. This service includes a cellular connection between your elevator's in-car emergency phone and our Schindler Customer Service Network (SCSN), that handles incoming and outgoing emergency calls with passengers in the elevator. To ensure reliability, Schindler Ahead phone service also provides monitoring of this connection. The availability of this service is contingent upon code approval by the local Authority Having Jurisdiction (AHJ) and having a non-proprietary in-car emergency phone. If selected, please await confirmation of the activation of the service prior to terminating your existing dedicated phone line, to avoid a disruption in service.

\_\_\_\_\_ Initial here to add SafeCall for \$40 per unit, per month in addition to the subscription price shown in the Price section below

**Visual Alarm Module (VAM) Monitoring** – In areas where the local Authority Having Jurisdiction (AHJ) has adopted ASME A17.1-2019 code regarding communication systems for the hearing and speech impaired, Schindler shall provide voice, audio, and text-based communications to the elevator cab. This code requirement is in supplement to the elevator's in-car emergency phone. To enable this service, the necessary hardware to enable communication must be installed, which is subject to an additional one-time charge, if not already present.

\_\_\_\_\_ Initial Here to add VAM/VCS Monitoring for \$45 per unit, per month in addition to the subscription price shown in the Price section below

Schindler Ahead, your Core package, and the digital services described in this agreement require Schindler Ahead Connectivity. If your existing unit(s) are not equipped with the Connectivity to enable the selected services, we will provide a separate invoice for this cost. By signing this agreement, you agree to pay the costs associated with this activation. Work shall be performed during our regular working hours of our regular working days. Title to Hardware remains with Schindler. Schindler may replace or modify Hardware at any time. Customer shall promptly provide Schindler access to Hardware and prevent unauthorized access thereto.

## EXCLUSIONS

We assume no responsibility for the following items: hoistway door hinges, panels, frames, gates and sills; cabs and cab flooring; freight elevator door straps, cab doors, gates and removable cab panels; cab mirrors and handrails; power switches, fuses and feeders to controllers; emergency cab lighting; light fixtures and lamps; cover plates for signal fixtures and operating stations; card readers or other access control devices; smoke/fire alarms and detectors; pit pumps and alarms; cleaning of cab interiors and exposed sills; below ground or unexposed plungers, pistons, casings and cylinders; automatic ejection systems; all piping and connections except that portion which is exposed in the machine room and hoistway; guide rails; tank; emergency power generators; telephone service, communication devices; replacement and disposal of hydraulic oil; intercom or music systems; ventilators, air conditioners or heaters; adverse elevator operation as a result of machine room temperatures (including temperature variations below 60 degrees Fahrenheit and above 90 degrees Fahrenheit); media displays; computer consoles or keyboards; fireman's phones; exterior panels, skirt and deck panels, balustrades, relamping of illuminated balustrades; attachments to skirts, decking or balustrades; moving walk belts; pallets; steps; skirt brushes; sideplate devices; any batteries associated with the equipment. In the event that safety testing is performed by us at the start of the Agreement, and we find that critical safety components, such as the governor and/or safeties for traction equipment, or valves on hydraulic equipment, are not operating correctly, resulting in unsafe conditions, you will be responsible to authorize the necessary repairs/replacements of this equipment, at your expense.

During the term of the Agreement, parts or components may become obsolete. An obsolescence designation shall apply to any of the following scenarios:



- Part or component is no longer in stock and available for purchase from the Original Equipment Manufacturer (OEM)
- Part, component, or equipment was originally installed 20 or more years ago
- Motor Generators

The costs associated with the repair (including refabrication), or replacement, of obsolete parts or components are excluded from this Agreement. Schindler will provide a written proposal for the excluded work. Any repaired part or component will continue to be considered obsolete. If replacement is required, Schindler shall present a written proposal to replace the obsolete part(s) or component(s), including the costs of any associated modifications which may be necessary to interface with a part or component of a different design, to ensure proper and safe operation of the equipment. Once replaced, the new part or component will be covered by this Agreement.

**TERM**

This Agreement commences on July 01, 2025, and continues until June 30, 2026, and shall renew (where permitted by applicable local law) for subsequent similar periods, unless terminated by either party upon written notice received by the other party at least 90 days prior to the above termination date or any renewal termination date, and not more than 120 days before the termination date.

**PRICE**

In consideration of the services provided hereunder, you agree to pay us the sum of \$247.00 per month, payable annually in advance (\$2,964.00 per installment), exclusive of applicable taxes, unless another payment option is accepted below:

<b>Payment Option</b>	<b>Revised Monthly Price</b>	<b>Acceptance (Initial)</b>
Annual in Advance	\$247.00	
Semi-Annual in Advance	\$251.94	
Quarterly in Advance	\$256.88	
Monthly in Advance	\$261.82	



This Agreement does not include Schindler Ahead. If you would like to choose a Schindler Ahead tier, please indicate by checking below:

- Upgrade to the Connect Package - \$20 per unit, per month addition.
- Upgrade to the Enhance Package - \$30 per unit, per month addition.

The packages above are dependent upon applicable equipment type and hardware installation, which will be installed at the owner's expense. Please contact your Schindler Rep for more information.

The standard method of invoice delivery shall be by email. Please provide the applicable email address in the Bill To section of the Customer Information section in this document. You agree to immediately update us with any changes to the electronic invoicing address. If you require paper invoices, they shall be subject to a paper invoice administration fee.

Method of payment shall be by check, unless another option is selected below:

- Direct Debit (Attach copy of voided check)
- Credit Card (Complete "Other" section within included Customer Information Sheet)

### **PRICE ADJUSTMENT**

The contract Price and labor rates for extra work will be adjusted annually in January. This adjustment will be based upon the local labor rate adjustment for the year in which it is adjusted, and will be increased or decreased on the basis of changes to the local straight time hourly rate for mechanics. If there is a delay in determining a new labor rate, or an interim determination of a new labor rate, we will notify you and adjust the price at the time of such determination, and we will retroactively bill or issue credit, as appropriate, for the period of such delay. We also reserve the right to adjust the contract price quarterly / annually on the basis of changes in other expenses such as fuel, waste disposal, government regulations or administrative costs. Should you elect to take the annual pre-payment option, the price adjustment date will default to coincide with the invoice date.

The annual contract price adjustment will not apply to Schindler Ahead. Schindler reserves the right to make adjustments to the monthly fee for the Schindler Ahead tiers as additional value added features and functionality are added to the selected offering.



**The attached terms and conditions** are incorporated herein by reference. Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:

\_\_\_\_\_

By: Randy Pentecost

For: Schindler Elevator Corporation

Title: Sales Representative

Date: February 20, 2025

Accepted:

\_\_\_\_\_

By: \_\_\_\_\_

For: Norman North Hs

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_

By: Brandon Schutz

Title: Branch Manager

Date: February 20, 2025



## CUSTOMER INFORMATION

### Owner / Manager Information

Legal Name of Company:		
Address:		
City:	State:	Zip:
Federal Tax ID #:	Tax Exempt? (if Yes, provide Certificate)	

Primary Contact Name:	Title:
Email:	Phone:

### Bill To Information

Legal Name of Company:		
Address:		
City:	State:	Zip:
Purchase Order? (if Yes, provide applicable Number)		
Bill To Email #1 (required):		
Bill To Email #2 (optional):		

Accounts Payable Contact Name:	
Email:	Phone:

### Other (if applicable)

Credit Card:	<input type="checkbox"/> VISA	<input type="checkbox"/> MC	<input type="checkbox"/> AMEX
Name:			
Number:			
Expiration:		Billing Zip:	
Signature:			



## TERMS AND CONDITIONS

1. This is the entire Agreement between us, and no other terms or conditions shall apply. This service proposal does not void or negate the terms and conditions of any existing service agreement unless fully executed by both parties. No services or work other than specifically set forth herein are included or intended by this Agreement.

2. You retain your responsibilities as Owner and/or Manager of the premises and of the Equipment. You will provide us with clear and safe access to the Equipment and a safe workplace for our employees as well as a safe storage location for parts and other materials to be stored on site which remain our property, in compliance with all applicable regulations related thereto, you will inspect and observe the condition of the Equipment and workplace and you will promptly report potentially hazardous conditions and malfunctions, and you will call for service as required; you will promptly authorize needed repairs or replacements outside the scope of this Agreement, and observe all testing and reporting responsibilities based upon local codes. You will not permit others to work on the Equipment during the term of this Agreement. You agree that you will authorize and pay for any proposed pre-maintenance repairs or upgrades (including any such repairs or upgrades proposed during the first 90 days of this agreement), or we will have the option to terminate this Agreement immediately, without penalty to us. You agreed to post and maintain necessary instructions and / or warnings relating to the equipment.

3. We will not be liable for damages of any kind, whether in contract or in tort, or otherwise, in excess of the annual price of this Agreement. We will not be liable in any event for special, indirect or consequential damages, which include but are not limited to loss of rents, revenues, profit, good will, or use of Equipment or property, or business interruption.

4. Neither party shall be responsible for any loss, damage, detention or delay caused by labor trouble or disputes, strikes, lockouts, fire, explosion, theft, lightning, wind storm, earthquake, floods, epidemics, pandemics, storms, riot, civil commotion, malicious mischief, embargoes, shortages of materials or workmen, unavailability of material from usual sources, government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of either party's suppliers or subcontractors, orders or instructions of any federal, state, or municipal government or any department or agency thereof, acts of God, or by any other cause beyond the reasonable control of either party. Dates for the performance or completion of the work shall be extended by such delay of time as may be reasonably necessary to compensate for the delay.

5. You will assign this Agreement to your successor in interest, should your interest in the premises cease prior to the initial or any renewal termination date. If this Agreement is terminated prematurely for any reason, other than our default, including failure to assign to a successor in interest as required above, you will pay as liquidated damages (but not penalty) one-half of the remaining amount due under this Agreement.

In the event you decline the automatic renewal, this Agreement shall continue on a month-to-month basis following the termination date, unless terminated by either party in accordance with the above provisions.

6. The Equipment consists of mechanical and electrical devices subject to wear and tear, deterioration, obsolescence and possible malfunction as a result of causes beyond our control. The services do not guarantee against failure or malfunction, but are intended to reduce wear and prolong useful life of the Equipment. We are not required to perform tests other than those specified previously, to install new devices on the equipment which may be recommended or directed by insurance companies, federal, state, municipal or other authorities, to make changes or modifications in design, or to make any replacements with parts of a different design. We are responsible to perform such work as is required due to ordinary wear and tear. We are not responsible for any work required, or any claims, liabilities or damages, due to: obsolescence; accident; abuse; misuse; vandalism; adverse machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit) or excessive humidity; overloading or overcrowding of the Equipment beyond the limits of the applicable codes; use of a stopped escalator as a stair; adverse environmental or premises conditions, including but not limited to water damage, power fluctuations, rust, or any other cause beyond our control. We will not be responsible for correction of outstanding violations or test requirements cited by appropriate authorities prior to the effective date of this agreement.

7. Invoices (including invoices for extra work outside the fixed price) will be paid upon presentation, on or before the last day of the month prior to the billing period. Late or non-payments will result in:

- (a) Interest on past due amounts at 1½% per month or the highest legal rate available;
- (b) Termination of the Agreement on ten (10) days prior written notice; and
- (c) Attorneys' fees, cost of collection and all other appropriate remedies for breach of contract.

Should we be required to interface with any third-party billing or management systems, we reserve the right to modify the Agreement price to account for additional costs incurred by Schindler.

8. If either party to this Agreement claims default by the other, written notice of at least 30 days shall be provided, specifically describing the default. If cure of the default is not commenced within the thirty-day notification period, this Agreement may be terminated. In the event of litigation, the prevailing party will be entitled to its reasonable attorneys' fees and costs. If you elect to modernize any or all of the Equipment during the term of this agreement, you will give us the option, within a reasonable time, to prepare an offer for the work and/or evaluate competitor proposals and compare scope of work and price. If we are unable to match price and scope of work, or present an alternative proposal, this Agreement may be canceled with ninety (90) days written notice.

9. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.



10. You will prevent access to the Equipment, including the SA feature and/or dedicated telephone line if applicable, by anyone other than us. We will not be responsible for any claims, losses, demands, lawsuits, judgment, verdicts, awards or settlements ("claims") arising from the use or misuse of SA, if it or any portion of it has been modified, tampered with, misused or abused. We will not be responsible for use, misuse, or misinterpretation of the reports, calls, signals, alarms or other such SA output, nor for claims arising from acts or omissions of others in connection with SA or from interruptions of telephone service to SA regardless of cause. You agree, which obligation shall survive this Agreement, that you will defend, indemnify and hold us harmless from and against any such claims, and from any and all claims arising out of or in connection with this Agreement, and/or the Equipment, unless caused directly and solely by our established fault.

11. Should this Agreement be accepted by you in the form of a purchase order, the terms and conditions of this Agreement will take precedence over those of the purchase order.

12. Customer hereby agrees, without limitation, to defend, indemnify, release and hold harmless Schindler Elevator Corporation and its employees, affiliates, divisions, parent entities, predecessors and successors, representatives and agents from and against all claims, liabilities, losses, injuries, death, damages, fines, penalties, payments, costs, and expenses (including reasonable attorneys' fees and expenses) arising out of or relating to the Work performed by Schindler Elevator Corporation under this Agreement.

Customer shall provide to Schindler Elevator Corporation, insurance coverages as set forth within, and a certificate of insurance evidencing such coverage: Comprehensive General Liability (including Products Liability, Completed Operations, Broad Form Property damage, and Blanket Contractual Liability) in the amounts of \$2M per occurrence, \$5M aggregate. Schindler Holding, Ltd., Schindler Elevator Corporation, and Schindler Enterprises, Inc. shall be named as additional insureds on the above referenced policies, pursuant to ISO Form CG 2010 11/85, and shall appear as such on the Certificate of Insurance. Insurance shall provide a waiver of subrogation in favor of the entities named as additional insureds. Insurance shall be primary over any other valid and collectible insurance. Any deductible / retention is the responsibility of the Named Insured.



**Streets, LLC**

**Norman Public Schools**

***Norman Public Schools Service Contract 25/26***

***Proposed Project Agreement***

**Date:**

2/11/2025

**Proposal Number:**

P01006

**Prepared for:**

Norman Public Schools  
131 South Flood Avenue  
Norman, OK 73069

**Prepared by:**

William Cronic  
405-642-8707  
wcronic@streetsllc.com





**PROJECT PROPOSAL**

**Company**

Streets LLC  
100 SE 25th St  
Oklahoma City, Oklahoma 73129  
Ph: 405-642-8707

Proposal Date: 2/11/2025  
Proposal Number: P01006

**Bill To Identity**

Norman Public Schools  
131 South Flood Avenue  
Norman, OK 73069

**Agreement Location**

Norman Public Schools  
131 South Flood Avenue  
Norman, OK 73069

**WE ARE PLEASED TO SUBMIT OUR PROPOSAL TO PERFORM THE FOLLOWING:**

March 11, 2024,  
Prepared for: Norman Public Schools  
Attn: Brad Coplen  
RE: HVAC Services Contract – FY 2025/2026

**Streets LLC is pleased to provide the following proposal for your review and acceptance.  
Scope of Work**

**Provide labor and materials to perform the following tasks upon request from Norman Public Schools per Request for Proposal**

**Services performed by Streets; LLC for Norman Public Schools will be invoiced at the rates listed below**

**Hourly Labor Rates for Work Performed and Equipment Check List:**

Hourly labor rates inclusive of wages, taxes, benefits, overhead, general, and administrative expenses and profit performed by the Contractor.

If your business does not have an hourly rate for said position, write "N/A". If you do not charge for said position but does offer it write complimentary.

- a. Boiler Start Up \$ 125.00 /Per Hour
- b. Chiller Check List \$ 125.00 /Per Hour
- c. Cooling Tower Check List \$ 125.00 /Per Hour
- d. Chilled Water Pump Check List \$ 125.00 /Per Hour



- e. HVAC Condenser Water Pump Check List    \$ 125.00 /Per Hour
- f. Hot Water Pump Check List                    \$ 125.00 /Per Hour
- g. AHU Check List                                    \$ 125.00 /Per Hour
- h. Expansion Tank Check list                    \$ 125.00 /Per Hour
- i. Fan Coil Unit Check List                      \$ 125.00 /Per Hour
- j. Air Supply Fan Check list                    \$ 125.00 /Per Hour
- k. Air Exhaust Fan Check List                 \$ 125.00 /Per Hour
- l. HVAC Unit Installation                        \$ 125.00 /Per Hour
- m. Overtime Rate for HVAC Unit Installation    \$ 165.00 /Per Hour

**Direct Supplies and Materials Cost:**

Supplies and Materials which enter directly into the end product, or that are used or consumed directly in connection with the service will be warranted by the vendor.

Markup percentage on materials and components                    15.00 %

**This service agreement shall begin on 7/1/2025 and end on 6/30/2026 unless an extension or modification of this contract is agreed to in writing by both parties.**

Upon execution as provided below, this agreement, including the following pages attached hereto (collectively, the “Agreement”), shall become a binding and enforceable agreement against both parties hereto. Customer, by execution of this Agreement, acknowledges that it has reviewed and understands the attached terms and conditions and has the authority to enter into this Agreement.

**Contractor**

*William Cronic*

\_\_\_\_\_  
Signature (Authorized Representative)

William Cronic

\_\_\_\_\_  
Name (Print/ Type)

405-642-8707

\_\_\_\_\_  
Phone

2/11/2025

P01006

\_\_\_\_\_  
Date

\_\_\_\_\_  
Proposal #

**Customer**

\_\_\_\_\_  
Signature (Authorized Representative)

\_\_\_\_\_  
Name (Print/ Type)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
PO#



WON-DOOR CORPORATION  
1865 SOUTH 3480 WEST  
SALT LAKE CITY, UT 84104

## FireGuard Door Maintenance and Testing Service Due

1/27/2025

TO: NPS CENTRAL SERVICE CENTER  
EMAIL: glenw@normanps.org  
RE: Maintenance Inspection of FireGuard doors installed at: LINCOLN ELEMENTARY SCHOOL

ATTN: GLEN WILLIAMS OR MAINTENANCE COORDINATOR

The (2) FireGuard door(s) installed at LINCOLN ELEMENTARY SCHOOL is(are) due for a maintenance inspection in JULY 2025. As this is a life safety device, to comply with NFPA 80 code requirements, we must get this coordinated as quickly as possible. The cost for your current Preventative Maintenance Service is \$660.00 per year. We are writing to obtain a Purchase Order or signed copy of the attached quote, and to verify our current contact and billing information so we can get your inspection scheduled. Our records indicate that GLEN WILLIAMS @ 405-388-3017 is the contact for maintenance scheduling. Please let us know if this is correct. Please fill out the information below and email to us at [service@wondoor.com](mailto:service@wondoor.com). Once we have received current contact and billing information along with a PO or signed contract, Won-Door will call you to schedule.

**IF YOU HAVE ALREADY SPOKEN WITH A SERVICE COORDINATOR FOR YOUR PREVENTATIVE MAINTENANCE, PLEASE DISREGARD THIS REMINDER.**

Bill to Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Bill to Address: \_\_\_\_\_  
Address / City / State / Zip

Scheduling Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ P.O. # for this PM Service: \_\_\_\_\_

Hours of availability: \_\_\_\_\_

\_\_\_\_\_  
Signature

If you have any questions, feel free to contact us.

Thank you,

*Jeffrey A. Olsen*

Preventative Maintenance Sales Representative  
(O)801-708-6540 (C)801-597-2520  
[pmaservice\\_wondoor@wondoor.com](mailto:pmaservice_wondoor@wondoor.com)



WON-DOOR CORPORATION

1865 SOUTH 3480 WEST  
SALT LAKE CITY, UT 84104

Date:	1/27/2025	Site Contact:	<b>GLEN WILLIAMS</b>
Customer # <u>66459</u> Bill to: NPS CENTRAL SERVICE CENTER  NORMAN, OK 73071		Phone:	<b>405-388-3017</b>
		Bldg Name:	<b>LINCOLN ELEMENTARY SCHOOL</b>
		Location:	<b>915 CLASSEN BLVD</b>
		City/ST/Zip:	<b>NORMAN, OK 73071</b>
		E-mail:	<b>glenw@normanps.org</b>

**Service Specifications:**

During the term of this agreement Won-Door will perform, periodic service calls for the purpose of inspecting and testing the operation of the automatic closing Won-Door FireGuard doors. This agreement does not cover parts and labor to repair equipment, but such items will be provided at additional cost upon authorization by the Customer. Batteries or other parts that may be replaced or repaired while on site for the inspection are not part of this quote and will require additional separate costs, unless otherwise noted.

Service Calls Will Be Made: ANNUALLY JULY 2025

And shall include the following:

- (1) Won-Door assembly is free of damage
- (2) Door Control Key Switch/Reset functioning properly
- (3) ALL Fire Exit Hardware (Back-off) Functioning properly
- (4) Door Obstruction devices are functioning properly
- (5) Adjust & lubricate the drive chain as needed
- (6) No Breaks in the Smoke Seal on Top, Bottom, and Jamb
- (7) Inspect drive train for excessive wear and/or damage
- (8) Surrounding construction meets UL ratings (if NO, note deficiencies)
- (9) Logic Board Inspection
- (10) Fire Mode initiates from the Control Box (full closure with proper seal)
- (11) Jams properly attached & restrained
- (12) No Auxiliary Hardware that interferes with door operation

Equipment to be inspected and tested:

2 - Won-Door FireGuard door(s)

The term of this agreement shall be for a period of one (1) year beginning on the date of acceptance. This agreement shall be automatically renewed for successive one-year terms unless either party shall notify the other, in writing, at least 30 days prior to the date of termination of the one-year term, that this agreement is not to be continued.

Total Cost:	Number Of Years:	Service Calls Per Year:	Cost Per Service Call:
\$660.00	1	1	\$660.00
Payments to be Made:		Authorized Signature:	
<b>Net 30</b>		<i>Jeffrey H. Olson</i>	
Acceptance of Proposal:			

The prices, specifications, and conditions as set forth above and on the reverse hereof are satisfactory and are hereby accepted. Won-Door is authorized to do the work as specified. Payment will be made as outlined above.

1-Year Agreement Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name / Title: \_\_\_\_\_



WON-DOOR CORPORATION  
1865 SOUTH 3480 WEST  
SALT LAKE CITY, UT 84104

## **Terms & Conditions**

Won-Door reserves the right to void this proposal if not accepted in writing within 90 days.

### ***Service Agreement***

It is understood that this service agreement is for the purpose of performing periodic inspection, testing and routine maintenance to the covered equipment.

### ***Term***

Won-Door shall notify Purchaser, at least 30 days prior to the expiration of the original or any renewal term of this agreement, of any price increase proposed for the next annual contract period, otherwise, the price shall remain the same as that charged for the prior contract term.

### ***Parts & Labor***

Parts and Labor for the repair of covered equipment, if required, shall be at the expense of the customer (except parts covered by warranty). Prior to installation of new parts, Won-Door will advise the customer of what parts or materials Won-Door recommends be replaced or repaired. The customer agrees to pay Won-Door for parts and Labor at the time of repair at Won-Door's current list price and labor rates. Parts and materials ordered by the customer hereunder are subject to availability at the time of ordering.

### ***Access to Equipment***

Customer shall furnish Won-Door with reasonable access to the equipment covered by this agreement. Customer shall provide such working space and facilities on the premises as may be required by Won-Door to perform the services covered by this agreement.

### ***Limitation of Liability***

Won-Door's liability for failure of performance of this service agreement, shall be limited to the refunding of a portion or whole of the payment made by the customer for the service. Won-Door will endeavor to render prompt service hereunder, but will not be responsible for loss or damage caused directly or indirectly as a result of unavoidable delay in the rendering of such service.

### ***Delinquent Payments***

If a collection matter occurs, Customer agrees to pay court costs and any reasonable attorney's fees. Interest will be charged at 1 1/2% per month after thirty (30) days on any unpaid balance. Won-Door reserves the right to withhold service or cancel this agreement if a customer's account is over sixty (60) days delinquent.

### ***Entire Agreement***

It is understood and agreed that this agreement constitutes the entire agreement for the services herein described, that all other prior representations or agreements, whether written or verbal, shall be suspended hereby and no changes in or additions to this agreement shall be recognized unless made in writing and signed by both parties.

\_\_\_\_\_  
Initials



WON-DOOR CORPORATION  
1865 SOUTH 3480 WEST  
SALT LAKE CITY, UT 84104

## FireGuard Door Maintenance and Testing Service Due

1/27/2025

TO: NPS CENTRAL SERVICE CENTER  
EMAIL: glenw@normanps.org  
RE: Maintenance Inspection of FireGuard doors installed at: NORMAN NORTH HIGH SCHOOL

ATTN: GLEN WILLIAMS OR MAINTENANCE COORDINATOR

The (13) FireGuard door(s) installed at NORMAN NORTH HIGH SCHOOL is(are) due for a maintenance inspection in JULY 2025. As this is a life safety device, to comply with NFPA 80 code requirements, we must get this coordinated as quickly as possible. The cost for your current Preventative Maintenance Service is \$2786.00 per year. We are writing to obtain a Purchase Order or signed copy of the attached quote, and to verify our current contact and billing information so we can get your inspection scheduled. Our records indicate that GLEN WILLIAMS @ 405-388-3017 is the contact for maintenance scheduling. Please let us know if this is correct. Please fill out the information below and email to us at [service@wondoor.com](mailto:service@wondoor.com). Once we have received current contact and billing information along with a PO or signed contract, Won-Door will call you to schedule.

**IF YOU HAVE ALREADY SPOKEN WITH A SERVICE COORDINATOR FOR YOUR PREVENTATIVE MAINTENANCE, PLEASE DISREGARD THIS REMINDER.**

Bill to Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Bill to Address: \_\_\_\_\_  
Address / City / State / Zip

Scheduling Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ P.O. # for this PM Service: \_\_\_\_\_

Hours of availability: \_\_\_\_\_

\_\_\_\_\_  
Signature

If you have any questions, feel free to contact us.

Thank you,

*Jeffrey A. Olsen*

Preventative Maintenance Sales Representative  
(O)801-708-6540 (C)801-597-2520  
[pmaservice\\_wondoor@wondoor.com](mailto:pmaservice_wondoor@wondoor.com)



**WON-DOOR CORPORATION**

1865 SOUTH 3480 WEST  
SALT LAKE CITY, UT 84104

Date:	1/27/2025	Site Contact:	<b>GLEN WILLIAMS</b>
Customer # <u>16033</u> Bill to: NPS CENTRAL SERVICE CENTER  NORMAN, OK 73071		Phone:	<b>405-388-3017</b>
		Bldg Name:	<b>NORMAN NORTH HIGH SCHOOL</b>
		Location:	<b>1809 N STUBBEMAN</b>
		City/ST/Zip:	<b>NORMAN, OK 73069</b>
		E-mail:	<b>glenw@normanps.org</b>

**Service Specifications:**

During the term of this agreement Won-Door will perform, periodic service calls for the purpose of inspecting and testing the operation of the automatic closing Won-Door FireGuard doors. This agreement does not cover parts and labor to repair equipment, but such items will be provided at additional cost upon authorization by the Customer. Batteries or other parts that may be replaced or repaired while on site for the inspection are not part of this quote and will require additional separate costs, unless otherwise noted.

Service Calls Will Be Made: ANNUALLY JULY 2025

And shall include the following:

- (1) Won-Door assembly is free of damage
- (2) Door Control Key Switch/Reset functioning properly
- (3) ALL Fire Exit Hardware (Back-off) Functioning properly
- (4) Door Obstruction devices are functioning properly
- (5) Adjust & lubricate the drive chain as needed
- (6) No Breaks in the Smoke Seal on Top, Bottom, and Jamb
- (7) Inspect drive train for excessive wear and/or damage
- (8) Surrounding construction meets UL ratings (if NO, note deficiencies)
- (9) Logic Board Inspection
- (10) Fire Mode initiates from the Control Box (full closure with proper seal)
- (11) Jams properly attached & restrained
- (12) No Auxiliary Hardware that interferes with door operation

Equipment to be inspected and tested:

13 - Won-Door FireGuard door(s)

The term of this agreement shall be for a period of one (1) year beginning on the date of acceptance. This agreement shall be automatically renewed for successive one-year terms unless either party shall notify the other, in writing, at least 30 days prior to the date of termination of the one-year term, that this agreement is not to be continued.

Total Cost:	Number Of Years:	Service Calls Per Year:	Cost Per Service Call:
\$2786.00	1	1	\$2786.00
Payments to be Made:		Authorized Signature:	
<b>Net 30</b>		<i>Jeffrey H. Olson</i>	
Acceptance of Proposal:			

The prices, specifications, and conditions as set forth above and on the reverse hereof are satisfactory and are hereby accepted. Won-Door is authorized to do the work as specified. Payment will be made as outlined above.

1-Year Agreement Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name / Title: \_\_\_\_\_



WON-DOOR CORPORATION  
1865 SOUTH 3480 WEST  
SALT LAKE CITY, UT 84104

## **Terms & Conditions**

Won-Door reserves the right to void this proposal if not accepted in writing within 90 days.

### ***Service Agreement***

It is understood that this service agreement is for the purpose of performing periodic inspection, testing and routine maintenance to the covered equipment.

### ***Term***

Won-Door shall notify Purchaser, at least 30 days prior to the expiration of the original or any renewal term of this agreement, of any price increase proposed for the next annual contract period, otherwise, the price shall remain the same as that charged for the prior contract term.

### ***Parts & Labor***

Parts and Labor for the repair of covered equipment, if required, shall be at the expense of the customer (except parts covered by warranty). Prior to installation of new parts, Won-Door will advise the customer of what parts or materials Won-Door recommends be replaced or repaired. The customer agrees to pay Won-Door for parts and Labor at the time of repair at Won-Door's current list price and labor rates. Parts and materials ordered by the customer hereunder are subject to availability at the time of ordering.

### ***Access to Equipment***

Customer shall furnish Won-Door with reasonable access to the equipment covered by this agreement. Customer shall provide such working space and facilities on the premises as may be required by Won-Door to perform the services covered by this agreement.

### ***Limitation of Liability***

Won-Door's liability for failure of performance of this service agreement, shall be limited to the refunding of a portion or whole of the payment made by the customer for the service. Won-Door will endeavor to render prompt service hereunder, but will not be responsible for loss or damage caused directly or indirectly as a result of unavoidable delay in the rendering of such service.

### ***Delinquent Payments***

If a collection matter occurs, Customer agrees to pay court costs and any reasonable attorney's fees. Interest will be charged at 1 1/2% per month after thirty (30) days on any unpaid balance. Won-Door reserves the right to withhold service or cancel this agreement if a customer's account is over sixty (60) days delinquent.

### ***Entire Agreement***

It is understood and agreed that this agreement constitutes the entire agreement for the services herein described, that all other prior representations or agreements, whether written or verbal, shall be suspended hereby and no changes in or additions to this agreement shall be recognized unless made in writing and signed by both parties.

\_\_\_\_\_  
Initials

**AGREEMENT WITH:**

NORMAN PUBLIC SCHOOLS  
 COMPANY  
 101 TRIAD VILLAGE DRIVE  
 ADDRESS  
 NORMAN OK 73071  
 CITY ST ZIP

Contact: DAVID CARGILL  
 Phone: 405.205.2394  
 Fax:  
 Email: DCARGILL@NORMANPS.ORG  
 2/25/2025  
 DATE:  
 Internal Acct#  
 BP0012706

We agree to perform the lubrication and operational maintenance inspection as described on Medley's Operational Maintenance Report form applying to this agreement and you agree to pay for the same.

This agreement shall remain in force until canceled by (30) days notice in writing by either party.

The services on the listed equipment will be performed at mutually agreed working hours between 8:00 A.M. and 4:30 P.M. weekdays only. Work performed before or after normal business hours or on Saturdays or Sundays will be at our then prevailing premium rate. Customer shall provide unobstructed access to equipment for PM's. Agreement is based on entire order, & the PM's being performed uninterrupted consecutively basis.

Any additional work required shall be performed after receipt of customers authorization and shall be invoiced at Medley's current hourly rate. A written quotation shall be provided by Medley for the additional work upon customer's request. Parts & fluids are additional per requirements.

Waiting time charged at the hourly rate of \$160 Per Hour.

Customer Prefers PM's Done in:  Mornings  Afternoons Requested PM Start Date: ASAP  
 Maintain your New Factory Warranty on Your Equipment from Medley by Performing the Recommended Planned Maintenance at the Required Documented Scheduled Intervals, to avoid additional costly repairs.

**Service, Repair & PM's on All Types of Equipment:**

- Balers & Compactors
- Battery Chargers
- Cranes
- Commercial Sectional Doors
- Generators
- Loading Dock Equipment
- Freezer Doors
- Fleet Vehicles
- Forklifts
- Front End Loaders
- High Speed Doors
- Pallet Jacks
- Pallet Rack Repair & Install
- Personnel-Burden Carriers
- Golf Carts
- Aerial Lift Scissors & Boom
- Sweepers/Scrubbers
- Welders
- Wire Guidance

**Additional Services from Medley:**

- 2000 Hour (P.M.)
- Full Service Maintenance
- 200 Point Tough Test
- 24 Hour - 7 Days per Week Service
- Emergency Service Dispatch
- 4-Hour Guaranteed Response Time
- Factory Certified Technicians
- Fleet Replacement Analysis
- Fleet Repair History Analysis
- Tire Replacement Survey
- Space Saving Survey
- Carbon Monoxide Analysis
- Industrial Battery Repair
- Mobile Tire Pressing
- 100% Financing on Major Repairs
- Guaranteed Parts Availability
- Rentals & Fleet Maintenance
- Forklift Driver Training
- Parts Consignments
- Mast Chain & Fork Inspection
- Excessive Downtime Study
- Lease vs Ownership Analysis
- VNA Analysis (Very Narrow Aisle)
- Safety & Ergonomic Survey

**Medley also offers the following:**

- Knock-Out Bottom Loading Dock Door Panels
- Dock Bumpers & Wheel Chocks
- Weather Seal Kits for Levelers & Doors
- Loading Dock Lights & Edge-Of-Dock Levelers
- Trailer Restraints, Door Track Guards & Safety Guard Rail

**Short and Long Term Rentals Available Upon Request**

Medley tracks your PM due dates by computer, and PM's are scheduled by phone confirmation & approval prior to service call.

Price of PM will be price listed below + parts (Yearly Renewal)

Lift Cyc# \_\_\_\_\_ Drive Tire Size \_\_\_\_\_ Steer \_\_\_\_\_

Make	Model	Serial	Location	PM Rate	30/60/90
GNN Z-45/22	EQ0033574	tz5006-0003345	425 NE 12TH ST	\$95	365
UTI UT 25P	EQ0010889	A281J05867R	101 Triad Village Dr	\$95	365
JLG 2630ES	EQ0033575	02001153187	101 Triad Village Dr	\$95	365
JLG 3246ES	EQ0004496	0200197	1809 Stubbeman Ave	\$95	365
GNN AWP-24	EQ0006688	3892-491	1809 Stubbeman Ave	\$95	365
BJO PDI24-T10	EQ0005282	370366	111 N Berry Rd	\$95	365
YAL MPB045VG	EQ0012452	A245N25699T	111 N Berry Rd	\$95	365

Accepted By: \_\_\_\_\_

Title: \_\_\_\_\_

Medley Rep. Jackie Parton

Title: PM Coordinator

4. **TECHNOLOGY SERVICES (Christy Fisher)**

- a. Kellogg & Sovereign® Consulting, LLC Resolution for Schools and Libraries Universal Services (E-Rate) for 2025-2026 - This resolution authorizes filing of the Form 471 applications for funding year 2025-2026 and the payment of the applicant's share upon approval of funding and receipt of services.
- b. United Systems Agreement for E-rate 2025-26 (470 250012154) C2 Internal Connections for high-speed broadband connectivity within the school or library
- c. Cox Oklahoma Telecom Agreement for 2025-26 E-Rate Point to Point Connection with VPN FCC Form 470 #251021046
- d. Cox Oklahoma Telecom Agreement for 2025-26 E-Rate Wide Area Network (WAN) Services - Data Renewal FCC Form 470 #251021046
- e. Cox Oklahoma Telecom Agreement for 2025-26 E-Rate Internet Access Data Center-Primary Internet Connection FCC Form 470 #251021046

# RESOLUTION

Be it resolved that the governing board for Norman Public Schools

1. Authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered and Certification Form for the services and/or products as detailed in the attached report, "E-Rate Requests, FY 2025", for the fiscal year 07/01/2025-06/30/2026.
2. Authorizes payment of the applicant's share subject to the following conditions:
  - a. approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and
  - b. receipt of services during the fiscal year 07/01/2025-06/30/2026.

## E-Rate Requests, FY 2025

### Category 1 Services FCC Form # 251021046 - NORM 2025-C1

NEW Service	Service Provider	Pre-Discount Total	Discount	E-Rate Amount	Applicant's Share
<b>Internet 40Gbps</b>	Dobson Technologies	\$53,220.00	80%	\$42,576.00	\$10,644.00
<b>2 Gbps Point to Point</b>	Dobson Technologies	\$17,337.36 <sup>1</sup>	80%	\$13,869.89	\$3,467.47
<b>Wide Area Network</b>	Dobson Technologies	\$325,647.96 <sup>1</sup>	80%	\$260,518.37	\$65,129.59

Extended Services for Transition Only	Service Provider	Pre-Discount Total	Discount	E-Rate Amount	Applicant's Share
<b>Internet 10 Gbps</b>	OneNet	\$43,440.00 <sup>2</sup>	80%	\$34,752.00	\$8,688.00
<b>1 Gbps Point to Point</b>	OneNet	\$8,880.00 <sup>2</sup>	80%	\$7,104.00	\$1,776.00

### Category 2 Services - FCC - Form # 251021185 - NORM 2025-C2

Service	Service Provider	Eligible Pre-Discount Total	Discount	E-Rate Amount	Applicant's Share	Ineligible	Applicant Total
<b>Network Equipment</b>	United Systems	\$1,209,989.58	80%	\$967,991.66	\$241,997.92	\$8,927.01	\$250,924.93

<sup>1</sup> Amount contains 36.3% contingency for Fees that may not be charged to the district

<sup>2</sup> Requested in contingency only in the event of delay in transition of services.

We have prepared a quote for you

**Norman Schools - E-rate FY2025 -  
470 250012154 - C2 Internal  
Connections**

Quote # 018067  
Version 2

Prepared for  
**Norman Ind School Dist 29**

Prepared by  
**David Laase**

Phone: 405-523-2162

 Email: [dlaase@unitedsystemsok.com](mailto:dlaase@unitedsystemsok.com)

 Web: <http://www.unitedsystemsok.com>

## Norman Schools - E-rate FY2025 - 470 250012154 - C2 Internal Connections

**Prepared for:**
**Norman Ind School Dist 29**

 131 S Flood Ave  
 Norman, OK 73069  
 Christy Fisher  
 (405) 627-0684  
[cfisher@normanps.org](mailto:cfisher@normanps.org)
**Prepared by:**
**United Systems, Inc.**

 David Laase  
 405-778-8326  
 Fax 405-523-2185  
[dlaase@unitedsystemsok.com](mailto:dlaase@unitedsystemsok.com)
**Quote Information:**
**Quote #: 018067**

 Version: 2  
 Delivery Date: 03/05/2025  
 Expiration Date: 03/17/2025

Aruba 9240 Gateway/Controllers		Price	Qty	Ext. Price
R7H95A	HPE Aruba 9200 Series Campus Gateways - Wireless - 4xSFP28 (SFP/SFP+/SFP28) - 100-240 VAC - 115W - 1 Year	\$10,265.11	3	\$30,795.33
R8R41AAE	HPE Aruba 9240 AOS10 Silver Capacity License	\$3,886.94	3	\$11,660.82
R7J63A	HPE Aruba - Power supply (plug-in module) - AC - 550 Watt	\$181.94	3	\$545.82
JW124A	HPE Aruba Networking PCACNA 125V/10A 1.8m C13 to NEMA 515P (NA) AC Power Cord	\$1.56	6	\$9.36
JL488A	HPE Aruba Direct Attach Cable - Male Left Gender - Male Right Gender - SFP28 Right Connector - SFP28 Left Connector - 3M Length - Black	\$95.43	24	\$2,290.32
S0V03AAE	HPE Aruba Networking Central - Subscription license-to-use (advanced) (5 years) - 1 WLAN Gateway - hosted - ESD	\$6,124.22	3	\$18,372.66
<b>Subtotal</b>				<b>\$63,674.31</b>

Aruba 8360 Switches		Price	Qty	Ext. Price
JL704C#ABA	HPE Aruba 8360v2- 48Y4C Ethernet Switch - Manageable - 25 Gigabit Ethernet, 100 Gigabit Ethernet - 25GBase-X, 100GBase-X - 3 Layer Supported - Modular - 725 W Power Consumption - Optical Fiber - 1U - Rack-mountable - Lifetime Limited Warranty	\$13,475.22	2	\$26,950.44
R3K05AAE	HPE Aruba Central Foundation - Subscription license (5 years) - 1 chassis - hosted - ESD	\$2,562.78	4	\$10,251.12
<b>Subtotal</b>				<b>\$37,201.56</b>

Aruba 6300M Switches		Price	Qty	Ext. Price
JL658A	HPE Aruba CX 6300 Switch Series - Quad Core ARM Cortex A72 1.8GHz - 8 GB DDR4 32 GB eMMC 8 MB Shared Packet Buffer Memory - (24 1G/10G SFP+ ports, (4) 1/10/25/50G SFP ports - 1Gbps: 1.99Sec, 10Gbps: 1.49Sec, 25Gbps: 2.85Sec 50Gbps: 2.82Sec - 100-240 VAC -	\$6,017.27	27	\$162,466.29
JL085A#ABA	HPE Aruba X371 12VDC 250W 100-240VAC Power Supply - 120 V AC, 230 V AC Input - 12 V DC Output - 250 W	\$191.39	54	\$10,335.06
Q9Y80AAE	HPE Aruba Central Foundation - Subscription license (5 years) - 1 switch (48 ports) - hosted - ESD	\$910.00	27	\$24,570.00
<b>Subtotal</b>				<b>\$197,371.35</b>

Aruba AP-735 Wireless Access Points		Price	Qty	Ext. Price
S0H13A	HPE Aruba Networking AP-735 (US) Tri Radio 2x2 Wi-Fi 7 Internal Antennas 5-pack Campus Access Point -WiFi 7 (802.11be) brings multilink operation (MLO) for channel aggregation and 4K QAM for higher throughput and lower latency (5PACK)	\$3,101.78	170	\$527,302.60
S0J40A	HPE Aruba AP-MNT-MP10-U Campus AP - Mount bracket kit - type U: Universal (pack of 10)	\$110.00	85	\$9,350.00
Q9Y60AAE	HPE Aruba Central AP Foundation 5 year Subscription E-STU	\$196.39	1604	\$315,009.56
<b>Subtotal</b>				<b>\$851,662.16</b>

FS Transceivers / DAC Cables		Price	Qty	Ext. Price
92099	HPE Aruba J9151D Compatible 10GBASE-LR SFP+ 1310nm 10km DOM Duplex LC/UPC SMF Optical Transceiver Module	\$69.41	50	\$3,470.50
92098	HPE Aruba J9150D Compatible 10GBASE-SR SFP+ 850nm 300m DOM Duplex LC/UPC MMF Optical Transceiver Module	\$30.59	30	\$917.70
92107	HPE Aruba J4859D Compatible 1000BASE-LX SFP 1310nm 10km DOM Duplex LC/UPC SMF Optical Transceiver Module	\$16.47	30	\$494.10
92106	HPE Aruba J4858D Compatible 1000BASE-SX SFP 850nm 550m DOM Duplex LC/UPC MMF Optical Transceiver Module	\$14.12	30	\$423.60
114359	HPE Aruba J8177D Compatible 1000BASE-T SFP Copper 100m RJ-45 Transceiver Module	\$32.94	50	\$1,647.00

FS Transceivers / DAC Cables		Price	Qty	Ext. Price
36785	<b>HPE ProCurve Compatible 10G SFP+ Passive Direct Attach Copper Twinax Cable 3M</b>	\$34.12	40	\$1,364.80
<b>Subtotal</b>				<b>\$8,317.70</b>

USI Services		Price	Qty	Ext. Price
Installation-Network Equipment	<b>USI Installation - Aruba Gateway/Controllers</b> Installation & Configuration of Network Equipment - Aruba Gateway/Controllers	\$1,740.00	1	\$1,740.00
Installation-Network Equipment	<b>USI Installation - Aruba 8360 Switches</b> Installation & Configuration of Network Equipment - Aruba 8360 Switches	\$580.00	1	\$580.00
Installation-Network Equipment	<b>USI Installation - Aruba 6300M Switches</b> Installation & Configuration of Network Equipment - Aruba 6300M Switches	\$7,830.00	1	\$7,830.00
Installation-Network Equipment	<b>USI Installation - Attach AP to Ceiling Grid</b> Installation of Network Equipment - Attach AP to Ceiling Grid	\$30,812.50	1	\$30,812.50
Installation-Network Equipment	<b>USI Installation - Aruba Central Licenses</b> Installation & Configuration of Network Equipment - Aruba Central Licenses	\$5,800.00	1	\$5,800.00
Project Management	<b>USI Project Management</b> Project Management - United Systems will assign a project manager with the responsibilities of coordination of all equipment installation.	\$5,000.00	1	\$5,000.00
<b>Subtotal</b>				<b>\$51,762.50</b>

Aruba 5YR FC - NOT E-RATE ELIGIBLE		Price	Qty	Ext. Price
H34CLE	<b>HPE Aruba Networking 5 Year Foundational Care NBD Exchange HW Only 9240 Campus Gateway Service - Foundation Care - Hardware Exchange - 5 Year(s) - Next Business Day Hardware Response - Service level (coverage) : 8 x 5 - In Warranty</b>	\$2,975.67	3	\$8,927.01
<b>Subtotal</b>				<b>\$8,927.01</b>

Quote Summary	Amount
Aruba 9240 Gateway/Controllers	\$63,674.31
Aruba 8360 Switches	\$37,201.56
Aruba 6300M Switches	\$197,371.35
Aruba AP-735 Wireless Access Points	\$851,662.16
FS Transceivers / DAC Cables	\$8,317.70
USI Services	\$51,762.50
Aruba 5YR FC - NOT E-RATE ELIGIBLE	\$8,927.01
<b>Total:</b>	<b>\$1,218,916.59</b>

Pricing is valid for 30 days. Signature below constitutes acceptance of this quotation and authorizes United Systems, Inc. to proceed to supply all goods and services as stated. I hereby declare acceptance of payment terms, which is due upon receipt of invoice. Product will be invoiced when delivered and services will be invoiced as they are completed. Items that are returned or cancelled after written approval will be charged a restocking fee.

United Systems, Inc.

Norman Ind School Dist 29

Signature: David Laase  
Name: David Laase  
Title: Sales Solutions Manager  
Date: 03/05/2025

Signature: \_\_\_\_\_  
Name: Christy Fisher  
Title: Chief Technology Officer  
Date: \_\_\_\_\_



**Commercial Services Agreement**  
**2/28/2025**

<b>Cox Account Rep:</b>	Chris Dykstra	<b>Cox System Address</b>
<b>Phone Number:</b>	(405) 436-0256	715 NE 122nd Street Oklahoma City, OK 73114
<b>Fax Number:</b>		

Customer Information		Authorized Customer Representative Information	
<b>Legal Company Name:</b>	NORMAN PUBLIC SCHOOLS	<b>Full Name:</b>	Andrew Youngkins
<b>Street Address:</b>	425 12th Ave NE	<b>Billing Telephone:</b>	(405) 364-1339
<b>City/State/Zip:</b>	Norman, OK 73071	<b>Fax:</b>	
<b>Billing Address:</b>	1101 E Main St	<b>Contact Number:</b>	(405) 366-5822
<b>City/State/Zip:</b>	Norman, OK 73071	<b>Email:</b>	ayounkins@normanps.org
<b>Cox Account #:</b>	131-80522801,131-65638101,131-73315501		

Service Address: 301 David L Boren Blvd Norman, OK 73072				Phone: Cox Account ID:		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-2Gb UNI Interstate	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>		\$530.00	\$0.00
<p>The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.</p>			

Service Address: 4100 N Flood Ave Norman, OK 73069				Phone: Cox Account ID: 131-80522801,131-65638101,131-73315501		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-2Gb UNI Interstate	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

Totals:	\$530.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.		

Totals for all Accounts:	\$1060.00	\$0.00
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**Special Conditions**

**Term.** Notwithstanding anything to the contrary in this Agreement, Cox and Customer acknowledge that the Initial Term of this Agreement is 1 year(s) beginning FY July 1<sup>st</sup>, 2025 and ending June 30<sup>th</sup>, 2026, with 4 separate one-year renewal terms which may be exercised at any time upon mutual written agreement of the parties. Notwithstanding anything to the contrary contained in this Agreement, the auto renewal provisions set forth in the Service Terms do not apply.

**Upgrades.** Customer may upgrade the Services or add new locations upon written request to Cox (and subject to Cox’s written acceptance) at the listed bandwidth and corresponding prices stated in Exhibit “B”. Taxes and fees are additional and will be separately stated on Customer’s invoice.

**SLA.** The Service Level Agreement attached as Exhibit “C” is incorporated into the Agreement.

This Commercial Services Agreement (the "Agreement") includes (i) this paragraph, the language above and Exhibit A (collectively, the "Service Terms"); (ii) the terms and conditions set forth at <http://www.coxbusiness.com/generalterms> (the "General Terms") and (iii) any other terms and conditions applicable to the Services set forth above, including without limitation, the Cox tariffs, Service Guides set forth at <http://www.coxbusiness.com/e911> ("SG"), State and Federal regulations, the Cox Acceptable Use Policy (the "AUP"), and Cox’s Internet Service Disclosures located at [www.cox.com/internetdisclosures](http://www.cox.com/internetdisclosures). Exhibit A is attached to and incorporated into this Agreement by this reference. Customer acknowledges receipt and acceptance of the Service Terms (including Exhibit A), the AUP, General Terms, and all other referenced terms and conditions by signing this Agreement. By signing this Agreement, Customer accepts that any and all disputes arising out of, relating to or concerning this Agreement and/or the Services shall be resolved through mandatory and binding arbitration unless Customer opts out pursuant to the Dispute Resolution Provision in the General Terms. This Agreement is subject to credit approval and Customer authorizes Cox to check credit. The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change from time to time. This proposal is valid provided Customer signs and delivers this Agreement to Cox unchanged within thirty (30) days from the date above. By signing this Agreement, Customer acknowledges that if (i) the transport Service(s) (e.g. Private Line Type Services, Ethernet Services) cross state boundaries or (ii) at least 10% of traffic on said transport Service(s) is Interstate in nature or designated for Internet traffic, then the entire transport Service(s) is considered Interstate. Customer has reviewed the interstate/intrastate designation of the transport Service(s) listed in the Service Description above and attests that all such designations are correct. Each party may use electronic signature to sign this Agreement, provided the electronic signature method used by Customer is acceptable to Cox. This Agreement shall be effective upon execution by Customer and "Acceptance" by Cox. "Acceptance" of the Agreement by Cox shall occur upon the earlier of (i) Cox’s countersignature of this Agreement or (ii) Cox’s installation of Service at Customer’s location. Customer acknowledges that it has read and understands the 911 disclosures in Section 2 of the Service Terms. By signing this Agreement, you represent that you are the authorized Customer representative.

Customer Authorized Signature	CoxCom, LLC dba Cox Business, Cox Oklahoma Telcom, LLC Signature
Signature:	Signature:
Print:	Print:
Title Position:	Title Position:
Date:	Date:

## EXHIBIT A

**1. E911 Services** FOR IMPORTANT INFORMATION ABOUT COX'S 911 PRACTICES, PLEASE REVIEW THE INFORMATION ABOUT E911 SERVICE IN THE GENERAL TERMS AND ON THE WEBSITE <http://www.coxbusiness.com/e911>

**2. Service Start Date and Term** The "Initial Term" shall begin upon installation of Service and shall continue for the applicable Term commitment set forth above in the Service Terms. However, if Customer delays installation or is not ready to receive Services on the agreed-upon installation date, Cox may begin billing for Services on the date Services would have been installed. Cox shall use reasonable efforts to make the Services available by the requested service date. Cox shall not be liable for damages for delays in meeting service dates due to install delays or reasons beyond Cox's control. If Customer delays installation for more than ninety (90) days after Customer's execution of this Agreement, Cox reserves the right to terminate this Agreement by providing written notice to Customer and Customer shall be liable for Cox's reasonable costs incurred. AFTER THE INITIAL TERM, THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR ONE (1) YEAR TERMS (EACH AN "EXTENDED TERM") UNLESS A PARTY GIVES THE OTHER PARTY WRITTEN TERMINATION NOTICE AT LEAST THIRTY (30) DAYS PRIOR TO THE EXPIRATION OF THE INITIAL TERM OR THEN CURRENT EXTENDED TERM. "Term" shall mean the Initial Term and Extended Term (s), if any. Cox reserves the right to increase rates for all Services by no more than ten percent (10%) during any Extended Term by providing Customer with at least sixty (60) days written notice of such rate increase. This limitation on rate increases shall not apply to video Services or Services for which rates, terms and conditions are governed by a Cox tariff or SG. Upon notice to Customer, Cox may change the rates for video Services periodically during the Term. Cox may change the rates for telephone Service subject to a Cox tariff or SG periodically during the Term. For the avoidance of doubt, promotional rates and promotional discounts provided to Customer will expire at the end of the Initial Term or earlier as set forth in the promotion language. Customer's payment for Service after notice of a rate increase will be deemed to be Customer's acceptance of the new rate.

**3. Termination** Customer may terminate any Service before the end of the Term selected by Customer above in the Service Terms upon at least thirty (30) days written notice to Cox; provided, however, if Customer terminates any such Service before the end of the Term (except for breach by Cox), unless otherwise expressly stated in the General Terms, Customer will be obligated to pay Cox a termination fee equal to the nonrecurring charges (if unpaid) and One Hundred Percent (100%) of the monthly recurring charges for the terminated Service(s) multiplied by the number of months, including partial months, remaining in the Term. Cox may terminate this Agreement without liability at any time prior to installation of Services if Cox determines that Customer's location is not reasonably serviceable or there is signal interference with any Cox Service(s) according to Cox's standard practices. If Customer terminates or decreases any Service that is part of a bundle offering, the remaining Service(s) shall be subject to price increases for the remaining Term. If Customer terminates this Agreement prior to installation of Service by Cox, Customer shall be liable for Cox's costs incurred. This provision survives termination of the Agreement.

**4. Payment** Customer shall pay Cox all monthly recurring charges ("MRCs") and all non-recurring charges ("NRCs"), if any, by the due date on the invoice. Any amount not received by the due date shown on the applicable invoice will be subject to interest or a late charge no greater than the maximum rate allowed by law. If Cox terminates this Agreement due to Customer's breach, or if Customer fails to pay any amounts when due and fails to cure such non-payment upon receipt of written notice of non-payment from Cox, Customer will be deemed to have terminated this Agreement and will be obligated to pay the termination fee described above. If applicable to the Service, Customer shall pay sales, use, gross receipts, and excise taxes, access fees and all other fees, universal service fund assessments, 911 fees, franchise fees, bypass or other local, State and Federal taxes or charges, and deposits, imposed on the use of the Services. Taxes will be separately stated on Customer's invoice. No interest will be paid on deposits unless required by law.

**5. Service and Installation** Cox shall provide Customer with the Services identified above in the Service Terms and may also provide related facilities and equipment, the ownership

of which shall be retained by Cox (the "Cox Equipment"), or for certain Services, Customer, may purchase equipment from Cox ("Customer Purchased Equipment"). Customer is responsible for damage to any Cox Equipment. If Cox Equipment is not returned to Cox after termination or disconnection of Services, Customer shall be liable for the Cox Equipment costs. Customer may use the Services for any lawful purpose, provided that such purpose: (i) does not interfere or impair the Cox network or Cox Equipment; (ii) complies with the AUP; and (iii) is in accordance with the terms and conditions of this Agreement. Customer shall use the Cox Equipment only for the purpose of receiving the Services. Customer shall use Customer Purchased Equipment in accordance with the terms of this Agreement and any related equipment purchase agreement. Unless provided otherwise herein, Cox shall use commercially reasonable efforts to maintain the Services in accordance with applicable performance standards. Cox network management needs may require Cox to modify upstream and downstream speeds. Use of the Services shall be subject to the AUP at <http://www.coxbusiness.com/generalterms>, which is incorporated herein by reference. Cox may change the AUP from time to time during the Term. Customer's continued use of the Services following an AUP amendment shall constitute acceptance of the revised AUP.

**6. General Terms** The General Terms are hereby incorporated into this Agreement by reference. BY EXECUTING THIS AGREEMENT AND/OR USING OR PAYING FOR THE SERVICES, CUSTOMER ACKNOWLEDGES THAT IT HAS READ, UNDERSTOOD, AND AGREED TO BE BOUND BY THE GENERAL TERMS.

**7. LIMITATION OF LIABILITY** IN ADDITION TO ANY OTHER LIMITATIONS ON LIABILITY CONTAINED IN THE AGREEMENT, NEITHER COX NOR ANY COX RELATED PARTY SHALL BE LIABLE FOR DAMAGES FOR FAILURE TO FURNISH OR INTERRUPTION OF ANY SERVICES, OR FOR ANY LOSS OF DATA OR STORED CONTENT, IDENTITY THEFT, OR FOR ANY PROBLEM WITH THE SERVICES OR EQUIPMENT OF ANY THIRD PARTY, NOR SHALL COX NOR ANY COX RELATED PARTY BE RESPONSIBLE FOR FAILURE OR ERRORS OF ANY COX SERVICE, COX EQUIPMENT, SIGNAL TRANSMISSION, LICENSED SOFTWARE, LOST DATA, FILES OR SOFTWARE DAMAGE REGARDLESS OF THE CAUSE. NEITHER COX NOR ANY COX RELATED PARTY WILL BE LIABLE FOR DAMAGE TO PROPERTY OR FOR PHYSICAL INJURY TO ANY PERSON ARISING FROM THE INSTALLATION OR REMOVAL OF EQUIPMENT UNLESS CAUSED BY THE NEGLIGENCE OF COX. UNDER NO CIRCUMSTANCES WILL COX OR ANY COX RELATED PARTY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, ARISING FROM THIS AGREEMENT OR PROVISION OF THE SERVICES.

**8. WARRANTIES** EXCEPT AS PROVIDED IN THIS AGREEMENT, THERE ARE NO OTHER AGREEMENTS, WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, RELATING TO THE SERVICES. SERVICES PROVIDED ARE A BEST EFFORTS SERVICE AND COX DOES NOT WARRANT THAT THE SERVICES, EQUIPMENT OR SOFTWARE SHALL BE ERROR-FREE OR WITHOUT INTERRUPTION. COX DOES NOT GUARANTEE THAT SERVICE CAN BE PROVIDED TO CUSTOMER'S LOCATION, OR THAT INSTALLATION OF SERVICE WILL OCCUR IN A SPECIFIED TIMEFRAME. COX DOES NOT WARRANT THAT ANY SERVICE OR EQUIPMENT WILL MEET CUSTOMER'S NEEDS, PERFORM AT A PARTICULAR SPEED, BANDWIDTH OR THROUGHPUT RATE, OR WILL BE UNINTERRUPTED, ERROR-FREE, SECURE, OR FREE OF VIRUSES, WORMS, DISABLING CODE OR THE LIKE. INTERNET AND WIFI SPEEDS WILL VARY. COX MAKES NO WARRANTY AS TO TRANSMISSION OR UPSTREAM OR DOWNSTREAM SPEEDS OF THE NETWORK.

**9. Public Performance** If Customer engages in a public performance of any copyrighted material contained in any of the Services, Customer, and not Cox, shall be responsible for obtaining any public performance licenses at Customer's expense. The Video Service that Cox provides under this Agreement does not include a public performance license

**Exhibit B-WAN Pricing Schedule**

**EXHIBIT 1**

Name of Vendor: Cox Oklahoma Telecom, LLC

Name of Company Representative: Ashley Perkins

Business Address: 715 NE 122<sup>nd</sup> St  
Okc, Ok 73114

Phone Number: 405-286-5214

SLD SPIN Number: 143005575

**5-Year ‘Inter-State’ pricing Proposal for WAN services-w/ yearly renewals**

<u>Bandwidth Metro E-WAN</u>	<u>Up Front Cost per Facility</u>	<u>Monthly Cost per Facility</u>	<u>*Estimated (4th QTR 24’)taxes &amp; fees per facility charge (35.8%, fcc.gov)</u>
<u>Per Location/Port</u>			
<u>1Gb</u>	\$0	\$ 425	\$152.15
<u>2Gb</u>	\$0	\$ 530	\$189.74
<u>5Gb</u>	\$0	\$ 715	\$255.97
<u>10Gb</u>	\$0	\$975	\$349.05
<u>20Gb</u>	\$0	\$1,465	\$524.47
<u>30Gb</u>	\$0	\$2,160	\$773.28
<u>40Gb</u>	\$0	\$2,365	\$846.67
<u>50Gb</u>	\$0	\$2,635	\$943.33

## Exhibit C Cox Service Level Agreement(s)

### Cox Metro-Ethernet and CloudPort Service Level Agreement

1. **Scope.** This Service Level Agreement (“SLA”) is incorporated into the Commercial Services Agreement or Master Services Agreement (“Agreement”) by and between Cox and the Customer, each as defined in the Agreement. The performance standards and service levels set forth in this SLA are Cox’s objectives with respect to the Cox Layer 2 VPN services, which are inclusive of Cox Metro-Ethernet Service and Cox CloudPort Service (collectively, the “Layer 2 VPN Services”).
  
2. **Layer 2 VPN Services Description.**
  - (a) **Layer 2 VPN Service Elements:** The Layer 2 VPN Services consists of a port (Metro-Ethernet Port or CloudPort respective to each Service’s particular branding) (“Port”), Ethernet Virtual Circuit (“EVC”), and a User to Network Interface (“UNI”). A UNI may be a Cox provided physical interface or a logical point of demarcation as defined by Cox.
  
  - (b) **Network Segments:** For purposes of SLA, there are three defined network segments for the Layer 2 VPN Services:
    - (i) **Core Network:** A provider edge router to provider edge router segment whose metrics consist of all EVCs within a given geographic boundary for a multipoint service topology. Core network segment metrics for point-to-point service topologies are circuit-specific measurements. Geographic boundaries include metro, state, regional, and national, as shown in Table 2.0 in Section 7.
  
    - (ii) **Access to Core:** A customer edge UNI to provider edge Core Network segment, commonly referred to as a “local loop.” Access to Core segment metrics are circuit specific measurements.
  
    - (iii) **Type-II:** Any portion of the Layer 2 VPN Services or circuits obtained by Cox from third-party carriers are not subject to any Service Quality (as defined below) or any other SLA terms.

- (c) Service Topology: Services are configured in either a multipoint (ELAN) or a point-to-point (ELINE) configuration.
- (d) “End to End” SLA: For purposes of “End to End” SLA Service calculation for Metro-Ethernet Services, the concatenation of access to the core, core network, and access to the core can be used. Specifically:
- “End to End” Delay = Access to core Delay + Core Delay + Access to core Delay
  - “End to End” DDR = Access to core DDR \* Core DDR \* Access to core DDR
  - “End to End” Jitter = Higher value Jitter metric for either Access to core Jitter or Core Jitter

For purposes of SLA Service calculation for CloudPort Service, the concatenation of access to core and core network can be used. Specifically:

- “End to End” Delay = Access to core Delay + Core Delay
- “End to End” DDR = Access to core DDR \* Core DDR
- “End to End” Jitter = Higher value Jitter metric for either Access to core Jitter or Core Jitter

**3. Layer 2 VPN Service Availability.** “Layer 2 VPN Service Availability” is defined by Cox as the ability to send or receive Ethernet Service Frames via a given Port inclusive of the local loop and UNI. Cox’s objective is to make the Port available for the Customer as set forth in Table 2.0 in Section 7 with respect to the Cox Network Core and Access to the Core. This parameter is calculated by dividing the number of minutes a Port is available for Customer’s use by the total number of minutes in any calendar month and multiplying by one hundred (100). Unavailability of the Layer 2 VPN Services due to the reasons or causes set forth in Section 11 of this SLA shall not be included in determining whether Cox has met the applicable performance standard for the Layer 2 VPN Service Availability objective. For example, if a Port experiences an outage for one (1) day due to a Force Majeure event and otherwise experiences no other outage or Service Interruption during the applicable month, Cox will be deemed to have met the Layer 2 VPN Service Availability performance objective and no Service Credit(s) (as defined below) will be provided.

**4. Layer 2 VPN Service Interruption.** A “Layer 2 VPN Service Interruption” is an interruption of a Port (“Affected Port”) that results in the total disruption of the Layer 2 VPN Services delivered over the Affected Port beyond the Layer 2 VPN Service Availability level. Any Layer 2 VPN Service Interruption, outage, degradation of Layer 2 VPN Service, or failure to meet any objective stated in this SLA is not a default or breach under the Agreement but may entitle Customer to a Service Credit (as defined below) for a qualifying Layer 2 VPN Service Interruption. A Layer 2 VPN Service Interruption period begins when the Customer makes a Trouble Report (as defined below) to Cox’s Network Operations Center (“NOC”) under the methods and procedures set forth in Section 9 of this SLA and ends when Cox restores the Layer 2 VPN Services to Customer.

**5. Service Interruption Credits.** The available “Service Credit” for a Layer 2 VPN Service Interruption is identified in the table below as a percentage of the monthly recurring charge (“MRC”) associated with the Affected Port experiencing a qualifying Layer 2 VPN Service Interruption. Service Credits are not cumulative (e.g. if a qualifying Layer 2 VPN Service Interruption lasted 20 hours, Customer will receive a Service Credit equal to 20% of the MRC for the portion of the Layer 2 VPN Services experiencing a Layer 2 VPN Service Interruption, but Customer does not also receive a separate Service Credit for the “≥30 min. to <4 hours”, “≥ 4 hours to < 8 hours” and “≥ 8 hours to < 16 hours” timeframes identified in the table below). The amount of the Service Credit shall be as follows:

**Table 1.0**

Cox – Layer 2 VPN Services

<i>Layer 2 VPN Services Interruption Length</i>	<i>Credit of the MRC for the portion of the Affected Port experiencing a Layer 2 VPN Service Interruption</i>
≥ 30 min. to < 4 hours	5% of MRC
≥ 4 hours to < 8 hours	10% of MRC
≥ 8 hours to < 16 hours	15% of MRC
≥ 16 hours to < 24 hours	20% of MRC
≥ 24 hours	25% of MRC

**6. Chronic Outage.** If three (3) or more separate times during a thirty (30) consecutive day period, an Affected Port experiences a Layer 2 VPN Service Interruption for a period greater than eight (8) consecutive hours (“Chronic Outage”), subject to Section 11 below, Customer may terminate the Affected Port(s) without charge or payment of any termination charges otherwise provided in the Agreement, provided Customer complies with the notification process described in this Section 6. Within thirty (30) days of the occurrence of the third Chronic Outage, Customer shall notify Cox in writing of its election to terminate the Affected Port(s), and the Affected Port(s) shall be terminated upon Cox’s receipt of such notice. If Customer fails to notify Cox within thirty (30) days of the third Chronic Outage of its intent to terminate the Affected Port(s), then Customer shall be deemed to have waived its right to terminate the Affected Port(s) under this Section 6 until the occurrence of a subsequent Chronic Outage, if any. Upon termination under this Section 6, neither party shall have any further rights, obligations, or liabilities to the other party with respect to such terminated Affected Port(s), except those accrued through the termination date, and that expressly survive termination of this Agreement.

**7. Service Quality.** “Service Quality” is defined as the measurement of network performance characteristics, which include Latency, Data Delivery Ratio, and Jitter (each as defined below for both the Network Core and Access to the Core). Service Quality is influenced by both the distance classification of the offering and the Class of Service (“CoS”) provisioned and is measured for a given network segment. Measurement is only included for “in-profile” (conform to the performance attributes of the Layer 2 VPN Services) at both the ingress and egress UNIs of any given EVC. All “Service Quality” metrics in Section 7 are objectives only.

**Service Quality Measurement Network Segments:**

**(a) Core Network Measurements:**

- (i) “Core Latency,” as it relates to the Layer 2 VPN Services, is a measure of Cox Network Core delay within a given network segment, region, or distance band, as the average round trip interval of time it takes during the applicable calendar month for Ethernet Service Frame to transverse between all selected pairs of Cox network nodes within a given Network Core region. The Core Latency objective designated by CoS traffic is set forth in Table 2.0, averaged on a monthly basis.
- (ii) Core Data Delivery Ratio (“Core DDR”), as it relates to the Layer 2 VPN Services, is the average round trip data delivery percentage for a given Network Core segment, calculated by dividing data received by data delivered and multiplying by 100. Data delivered is the number of Ethernet Service Frames delivered in a given calendar month by Cox from an ingress router at a Cox network device in the given Network Core segment for delivery to an egress router at another specific Cox network node in the region and returned to the same ingress router. The Core DDR objective designated by CoS traffic is set forth in Table 2.0, averaged on a monthly basis.

- (iii) “Core Jitter,” as it relates to the Layer 2 VPN Services, is a measure of the Cox Ethernet Service Frames delay variation within a given Network Core region during a given calendar month, as is the average difference in the interval of time for selected pairs of Ethernet Service Frames that transverse between pairs of Cox network nodes in a given core network segment. The Core Jitter objective designated by CoS is set forth in Table 2.0, averaged on a monthly basis.

**(b) Access to Core Network Measurements:**

- (i) “Access Latency,” as it relates to the Layer 2 VPN Services, is the time elapsed from when the first bit of an Ethernet Service Frame enters the UNI to when the last bit returns to the same UNI after the Ethernet Service Frame has transversed the Access to Core network on a round trip basis. The Access Latency objective designated by CoS is set forth in Table 2.0, averaged on a monthly basis.
- (ii) Access Data Delivery Ratio (“Access DDR”), as it relates to the Layer 2 VPN Services, is the percentage of Ethernet Service Frames that successfully traverse the Access to Core network segment on a round trip basis. The Access DDR objective designated by CoS is set forth in Table 2.0, averaged on a monthly basis.
- (iii) “Access Jitter,” as it relates to the Layer 2 VPN Services, is a measure of the Cox Ethernet Service Frame delay variation within an Access to Core network segment during a given calendar month and is the average difference in the interval of time for selected pairs of Ethernet Service Frames that transverse the Access to Core network segment on a round trip basis. The Access Jitter objective designated by CoS is set forth in Table 2.0, averaged on a monthly basis.

**(c) Service Quality Objectives (“Table 2.0”).** The following table sets forth Cox network objectives for Layer 2 VPN Service Availability, Data Delivery Ratio, Latency, and Jitter for four (4) regional classifications and three (3) access to core network segments objectives based upon CoS:

Table 2.0

Cox Response to Norman Public Schools

Network Segment	Region / Distance band	CoS	Service Availability	Data Delivery Ratio (two way)	Latency (two way)	Jitter (two way)
Access to Core	Fiber based VPN access	Real Time	99.99% (< 4 min/mo)	99.9%	10 ms.	2 ms.
		Interactive			12 ms.	3 ms.
		Priority Data			16 ms.	N/A
		Best Effort			N/A	N/A
	HFC based VPN access	Priority Data	99.9% (< 43 min/mo)	99.75%	16 ms.	N/A
	TYPE II	Priority Data	99.9% (< 43 min/mo)	N/A	N/A	N/A
Network Core	Metro (<155 miles)	Real Time	99.995% (< 2 min/mo)	99.99%	10 ms.	2 ms.
		Interactive			12 ms.	3 ms.
		Priority Data			16 ms.	N/A
		Best Effort			N/A	N/A
	State (<400miles)	Real Time	99.995% (< 2 min/mo)	99.99%	20 ms.	2 ms.
		Interactive			22 ms.	3 ms.
		Priority Data			26 ms.	N/A
		Best Effort			N/A	N/A
	Regional (<755miles)	Real Time	99.995% (< 2 min/mo)	99.99%	30 ms.	2 ms.
		Interactive			32 ms.	3 ms.
		Priority Data			36 ms.	N/A
		Best Effort			N/A	N/A
	National (<4,349miles)	Real Time	99.99% (< 4 min/mo)	99.985%	50 ms.	2 ms.
		Interactive			52 ms.	3 ms.
		Priority Data			56 ms.	N/A
		Best Effort			N/A	N/A

8. **Layer 2 VPN Service Response and Resolution.** In the event Cox receives a Trouble Report (defined below) from the Customer, Cox will initiate action to clear the trouble within approximately thirty (30) minutes. If the Trouble Report is the result of an electronic component failure, the estimated restoration time is four (4) hours. If the Trouble Report is the result of a cable or fiber failure or any other issue, the estimated restoration time is eight (8) hours.

9. **Customer Responsibilities / Trouble Reports.** Cox will maintain a twenty-four (24) hour, seven (7) day a week point-of-contact for Customers to report Layer 2 VPN Service issues, including troubles, outages, or Layer 2 VPN Service Interruptions. The customer shall call Trouble Reports at the telephone number provided by the Customer's local market sales representative. A "Trouble Report" means any report made by the Customer relating to the Layer 2 VPN Services or the equipment provided by Cox.

Cox will investigate the Trouble Report and assign a trouble ticket number. To qualify for any Service Credit(s), the Customer must request, in writing, a Service Credit within thirty (30) calendar days of a qualifying Trouble Report. Cox will be the only party to determine (in its sole discretion) whether Cox has not met any of the SLA terms specified herein and whether a Service Credit is to be issued. Customer shall cooperate with Cox at all times in testing, determining and verifying that a qualifying Layer 2 VPN Service Interruption or other issue related to this SLA has occurred.

**10. Layer 2 VPN Service Installation Intervals.**

- (a) Layer 2 VPN Service Installation and Availability. Cox will make commercially reasonable efforts to install, provision, and make the Layer 2 VPN Services available for Customer's use within ten (10) business days of the installation date if explicitly defined in the Agreement if any ("Estimated Install Date"). Layer 2 VPN Service shall be deemed available upon Cox's installation of the equipment and facilities necessary to provide Customer the Layer 2 VPN Services.
- (b) Installation Delay Credit. Cox shall provide Customer with an Installation Delay Credit if the Layer 2 VPN Services are not available for Customer's use within ten (10) business days of the Estimated Install Date. In this event, Cox will provide an "Installation Delay Credit" of One Hundred Percent (100%) off the standard nonrecurring charge ("NRC") paid by Customer for the portion of the Layer 2 VPN Service that was unavailable. This Installation Delay Credit shall apply only to Cox standard NRCs and shall not apply to construction or other non-standard charges billed to Customer associated with providing Layer 2 VPN Services to Customer.
- (c) Exceptions to Installation Delay Credits. Installation Delay Credits shall not be provided for installation delays (i) caused by or requested by Customer, its employees, agents, or subcontractors; (ii) due to inabilities or difficulties of Cox to access Customer's premises; (iii) due to the public utility company restricting Cox's access to necessary conduits or wiring in Customer's building or property; (iv) due to any delays in obtaining any necessary permits, licenses, pole attachment agreements, rights of way, or other access or property rights; (v) due to any causes addressed in Section 11; or (vi) due to Force Majeure events.

**11. Exceptions and Limitations to Service Credit.**

- (a) Exceptions. Service Credits shall not be provided for any Layer 2 VPN Service Interruptions or failures to meet the Layer 2 VPN Service Availability, Service Quality objectives, estimated restoration time, Estimated Install Date, or any other term or objective specified in this SLA: (i) caused by Customer, its employees, agents or subcontractors; (ii) due to failure of power or other equipment provided by Customer or the public utility company supplying power to Cox or Customer; (iii) during any period in which Cox is not allowed access to the premises of Customer to access Cox equipment; (iv) due to scheduled maintenance and repair; (v) caused by or due to violations of the Cox Acceptable Use Policy or any misconduct or accident of the Customer; (vi) caused by a loss of service or failure of the Customer's internal wiring or other Customer equipment; (vii) due to Customer's failure to release the Layer 2 VPN Service for testing and/or repair to Cox; or (viii) due to Force Majeure events. For purposes of this SLA, Force Majeure shall mean (i) third-party cable cuts, acts of God, fire, flood, or other natural disaster; (ii) laws, orders, rules, regulations, directions, or actions of governmental authorities having jurisdiction over the Layer 2 VPN Services; (iii) any civil or military action including national emergencies, riots, war, civil insurrections or terrorist attacks; (iv) taking by condemnation or eminent domain of a party's facilities or equipment; (v) strikes or labor disputes; (vi) fuel or energy shortages; (vii) delays in obtaining permits or other approvals from governmental authorities for construction or Layer 2 VPN Services provisioning, or (viii) any other causes beyond the reasonable control of Cox. In addition, Service Credits shall not apply (a) if Customer is entitled to any other available credits, compensation, or remedies under the Agreement for the same Layer 2 VPN Service Interruption, Service Quality issue, deficiency, degradation, delay, or any other issue (b) for Layer 2 VPN Service Interruptions, Service Quality issues, deficiencies, degradations, delays, or issues not reported by Customer to Cox within a reasonable period of time, not to exceed thirty (30) days from when it started, (c) where Customer reports a Layer 2 VPN Service Interruption, Service Quality, or any other issue or failure of Cox to meet any other objective in this SLA, but Cox does not find any such issue, (d) to any Service locations served via a third party (i.e. Type-II site), or (e) to any service not provided under the Agreement even if the service is provided by a Cox affiliate or subsidiary. For any Layer 2 VPN Service locations served via a third party, Cox may pass through any Layer 2 VPN Service credits it receives from the third party associated with any Layer 2 VPN Service Interruption not to exceed the Service Credit amount.
- (b) Limitations. With respect to all Service Credits under this SLA, no Service Credits shall be issued if: (i) Customer is in breach of its Agreement with Cox; (ii) Customer has a past due balance with Cox under the Agreement; or (iii) Customer is otherwise not in good financial standing with Cox. In addition, in any calendar month, the Customer's combined Service Credits for any and all issues and any failure to meet any objective

## Cox Response to Norman Public Schools

in this SLA, including, without limitation, Layer 2 VPN Service Interruptions, Service Quality issues, and Installation Delay Credits shall be no more than one (1) full MRC for the affected Layer 2 VPN Services. The calculation of credits under this SLA are exclusive of any applicable taxes, fees, or surcharges charged to the Customer or collected by Cox. All claims for Service Credits must be initiated by the Customer and are subject to review and verification by Cox. Cox reserves the right to change or modify the SLA program rules and regulations at any time without notice. For the avoidance of doubt, Cox and Customer agree that Customer's sole and exclusive remedy for any Layer 2 VPN Service Interruptions, installation delays, Service Quality issues, missed repair objectives, service degradations, or any other outages or issues related to the Layer 2 VPN Services provided under the Agreement shall be strictly limited to the Service Credits or the Installation Delay Credit, as applicable, as set forth in this SLA.



**Commercial Services Agreement**  
**2/28/2025**

<b>Cox Account Rep:</b>	Chris Dykstra	<b>Cox System Address</b>
<b>Phone Number:</b>	(405) 436-0256	715 NE 122nd Street Oklahoma City, OK 73114
<b>Fax Number:</b>		

Customer Information		Authorized Customer Representative Information	
<b>Legal Company Name:</b>	NORMAN PUBLIC SCHOOLS	<b>Full Name:</b>	Andrew Youngkins
<b>Street Address:</b>	425 12th Ave NE	<b>Billing Telephone:</b>	(405) 364-1339
<b>City/State/Zip:</b>	Norman, OK 73071	<b>Fax:</b>	
<b>Billing Address:</b>	1101 E Main St	<b>Contact Number:</b>	(405) 366-5822
<b>City/State/Zip:</b>	Norman, OK 73071	<b>Email:</b>	ayouunkins@normanps.org
<b>Cox Account #:</b>	131-69686702,131-29531201,131-60966901,131-28214402,131-60090001,131-60090901,131-60090501,131-60090201,131-60091201,131-60091701,131-60092401,131-60092501,131-60092701,131-60092801,131-60093201,131-59848901,131-59849001,131-59849201,131-76394601,131-76408801,131-69430502,131-82062301,131-80522401,131-44617601,131-60093002,131-65654001,131-60093301,131-60093101,131-65637401,131-80522801,131-65638101,131-73315501,131-60094301,131-65521501		

Service Address: 601 Meadow Ridge Rd Norman, OK 73072				Phone: Cox Account ID:		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-2Gb UNI Interstate	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>		\$530.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Service Address: 35.236161, -97.463983 norman, ok 73072				Phone: Cox Account ID:		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-2Gb UNI Interstate	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$530.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Service Address: 520 Wylie Rd Norman, OK 73069				Phone: Cox Account ID: 131-60090201		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Metro E-2Gb UNI Interstate	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$530.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Service Address: 817 Denison Dr Norman, OK 73069				Phone: Cox Account ID: 131-60090001		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges

<b>Metro E-1Gb UNI Interstate</b>	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
<b>Metro E-2Gb UNI Interstate</b>	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$530.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

<b>Service Address: 1919 W Boyd St Norman, OK 73069</b>				<b>Phone:</b>		
				<b>Cox Account ID: 131-59848901</b>		
<b>Service Description</b>	<b>From QTY</b>	<b>To QTY</b>	<b>Unit Price</b>	<b>Term (Months)</b>	<b>Monthly Recurring Service Charges</b>	<b>One Time Service Charges</b>
<b>Metro E-1Gb UNI Interstate</b>	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
<b>Metro E-5Gb UNI Interstate</b>	0	1	\$715.00	60	\$715.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$715.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

<b>Service Address: 500 N Sherry Ave Norman, OK 73069</b>				<b>Phone:</b>		
				<b>Cox Account ID: 131-60090901</b>		
<b>Service Description</b>	<b>From QTY</b>	<b>To QTY</b>	<b>Unit Price</b>	<b>Term (Months)</b>	<b>Monthly Recurring Service Charges</b>	<b>One Time Service Charges</b>
<b>Metro E-1Gb UNI Interstate</b>	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00

EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
<b>Metro E-2Gb UNI Interstate</b>	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$530.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

<b>Service Address: 1415 Fairlawn Dr Norman, OK 73071</b>				<b>Phone:</b>		
				<b>Cox Account ID: 131-60090501</b>		
<b>Service Description</b>	<b>From QTY</b>	<b>To QTY</b>	<b>Unit Price</b>	<b>Term (Months)</b>	<b>Monthly Recurring Service Charges</b>	<b>One Time Service Charges</b>
<b>Metro E-1Gb UNI Interstate</b>	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
<b>Metro E-2Gb UNI Interstate</b>	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$530.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

<b>Service Address: 125 Vicksburg Ave Norman, OK 73071</b>				<b>Phone:</b>		
				<b>Cox Account ID: 131-59849001</b>		
<b>Service Description</b>	<b>From QTY</b>	<b>To QTY</b>	<b>Unit Price</b>	<b>Term (Months)</b>	<b>Monthly Recurring Service Charges</b>	<b>One Time Service Charges</b>
<b>Metro E-1Gb UNI Interstate</b>	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
<b>Metro E-5Gb UNI Interstate</b>	0	1	\$715.00	60	\$715.00	\$0.00

EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$715.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

<b>Service Address: 250 N Cockrel Ave Norman, OK 73071</b>				<b>Phone:</b>		
				<b>Cox Account ID: 131-60091201</b>		
<b>Service Description</b>	<b>From QTY</b>	<b>To QTY</b>	<b>Unit Price</b>	<b>Term (Months)</b>	<b>Monthly Recurring Service Charges</b>	<b>One Time Service Charges</b>
Metro E-1Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Metro E-2Gb UNI Interstate	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$530.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

<b>Service Address: 621 Sunrise St Norman, OK 73071</b>				<b>Phone:</b>		
				<b>Cox Account ID: 131-60091701</b>		
<b>Service Description</b>	<b>From QTY</b>	<b>To QTY</b>	<b>Unit Price</b>	<b>Term (Months)</b>	<b>Monthly Recurring Service Charges</b>	<b>One Time Service Charges</b>
Metro E-1Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Metro E-2Gb UNI Interstate	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00

Install Fees						
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<b>Totals:</b>					\$530.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

<b>Service Address: 3310 108th Ave NE Norman, OK 73026</b>				<b>Phone:</b>		
				<b>Cox Account ID: 131-60966901</b>		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Metro E-2Gb UNI Interstate	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$530.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

<b>Service Address: 915 Classen Blvd Norman, OK 73071</b>				<b>Phone:</b>		
				<b>Cox Account ID: 131-60092401</b>		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Metro E-2Gb UNI Interstate	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>	\$530.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.		

Service Address: 215 N Ponca Ave Norman, OK 73071				Phone: Cox Account ID: 131-59849201		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
<b>Metro E-1Gb UNI Interstate</b>	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
<b>Metro E-5Gb UNI Interstate</b>	0	1	\$715.00	60	\$715.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						
Metro E-Install 10Gb Interstate	0	1	\$0.00	60	\$0.00	\$0.00
Metro E-Install EVC Interstate	0	1	\$0.00	36	\$0.00	\$0.00

<b>Totals:</b>	\$715.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.		

Service Address: 500 James Dr Norman, OK 73072				Phone: Cox Account ID: 131-60092501		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
<b>Metro E-1Gb UNI Interstate</b>	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
<b>Metro E-2Gb UNI Interstate</b>	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>	\$530.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.		

<b>Service Address: 728 S Flood Ave Norman, OK 73069</b>				<b>Phone:</b> <b>Cox Account ID: 131-60092701</b>		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
<b>Metro E-1Gb UNI Interstate</b>	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
<b>Metro E-2Gb UNI Interstate</b>	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>	\$530.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.		

<b>Service Address: 600 Parkside Rd Norman, OK 73072</b>				<b>Phone:</b> <b>Cox Account ID: 131-60093201</b>		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
<b>Metro E-1Gb UNI Interstate</b>	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
<b>Metro E-2Gb UNI Interstate</b>	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>	\$530.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.		

information.

Service Address: 1601 McGee Dr Norman, OK 73072				Phone: Cox Account ID: 131-60092801		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
Metro E-2Gb UNI Interstate	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$530.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Service Address: 911 W Main St Norman, OK 73069				Phone: Cox Account ID: 131-65637401		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-5Gb UNI Interstate	1	1	\$715.00	60	\$715.00	\$0.00
Performance Mgmt - Professional	1	1	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$715.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Service Address: 1809 Stubbeman Ave Norman, OK 73069				Phone: Cox Account ID: 131-69430502		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Metro E-5Gb UNI Interstate	0	1	\$715.00	60	\$715.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$715.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

Service Address: 1903 Stubbeman Ave Norman, OK 73069				Phone: Cox Account ID:		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	0	1	\$425.00	60	\$425.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$425.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

Service Address: 600 48th Ave SE Norman, OK 73026				Phone: Cox Account ID: 131-60094301		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
Metro E-2Gb UNI Interstate	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$530.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

Service Address: 4259 W Tecumseh Rd Norman, OK 73072				Phone: Cox Account ID: 131-60093101		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
Metro E-2Gb UNI Interstate	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$530.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

<b>Service Address: 800 N Peters Ave Norman, OK 73069</b>	<b>Phone: Cox Account ID: 131-60093301</b>
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Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
<b>Metro E-1Gb UNI Interstate</b>	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
<b>Metro E-2Gb UNI Interstate</b>	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$530.00	\$0.00
<p>The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.</p>						

<b>Service Address: 131 S Flood Ave Norman, OK 73069</b>				<b>Phone:</b>		
				Cox Account ID: 131-80522401,131-44617601,131-60093002,131-65654001		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
<b>Metro E-1Gb UNI Interstate</b>	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
<b>Metro E-2Gb UNI Interstate</b>	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$530.00	\$0.00
<p>The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.</p>						

<b>Service Address: 4100 N Flood Ave Norman, OK 73069</b>				<b>Phone:</b>		
				Cox Account ID: 131-80522801,131-65638101,131-73315501		

Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-2Gb UNI Interstate	1	1	\$530.00	60	\$530.00	\$0.00
Metro E-1Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Metro E-40Gb UNI Interstate	0	1	\$2365.00	60	\$2365.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$2895.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

<b>Service Address: 425 12TH AVE NE NORMAN, OK 73071</b>				<b>Phone:</b>		
				<b>Cox Account ID: 131-28214402</b>		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	1	\$425.00	60	\$425.00	\$0.00
Performance Mgmt - Professional	1	1	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$425.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

<b>Service Address: 1601 24th Ave SE Norman, OK 73071</b>				<b>Phone:</b>		
				<b>Cox Account ID: 131-65521501</b>		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00

EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
<b>Metro E-2Gb UNI Interstate</b>	0	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$530.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

<b>Service Address: 153 Triad Village Dr Norman, OK 73071</b>				<b>Phone:</b> <b>Cox Account ID: 131-76394601</b>		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	1	\$425.00	60	\$425.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>					\$425.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

<b>Service Address: 1928 Goddard Ave Norman, OK 73069</b>				<b>Phone:</b> <b>Cox Account ID: 131-82062301</b>		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Metro E-2Gb UNI Interstate	0	1	\$530.00	1	\$530.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	1	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>	\$530.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.		

<b>Service Address: 3801 Journey Pkwy Norman, OK 73072</b>				<b>Phone:</b> <b>Cox Account ID: 131-69686702</b>		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	1	\$425.00	60	\$425.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>	\$425.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.		

<b>Service Address: 2000 W Brooks St Norman, OK 73069</b>				<b>Phone:</b> <b>Cox Account ID: 131-29531201</b>		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	0	\$0.00	60	\$0.00	\$0.00
Metro E-5Gb UNI Interstate	0	1	\$715.00	60	\$715.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>	\$715.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.		

Service Address: 809 N Findlay Ave Norman, OK 73071				Phone: Cox Account ID: 131-76408801		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-2Gb UNI Interstate	1	0	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	0	\$0.00	60	\$0.00	\$0.00
Metro E-1Gb UNI Interstate	0	1	\$425.00	60	\$425.00	\$0.00
EVC Standard Interstate	0	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:					\$425.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <a href="http://www.coxbusiness.com/taxesandfees">http://www.coxbusiness.com/taxesandfees</a> for more information.						

Totals for all Accounts:					\$19910.00	\$0.00
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**Special Conditions**

**Term.** Notwithstanding anything to the contrary in this Agreement, Cox and Customer acknowledge that the Initial Term of this Agreement is 1 year(s) beginning FY July 1<sup>st</sup>, 2025 and ending June 30<sup>th</sup>, 2026, with 4 separate one-year renewal terms which may be exercised at any time upon mutual written agreement of the parties. Notwithstanding anything to the contrary contained in this Agreement, the auto renewal provisions set forth in the Service Terms do not apply.

**Upgrades.** Customer may upgrade the Services or add new locations upon written request to Cox (and subject to Cox's written acceptance) at the listed bandwidth and corresponding prices stated in Exhibit "B". Taxes and fees are additional and will be separately stated on Customer's invoice.

**SLA.** The Service Level Agreement attached as Exhibit "C" is incorporated into the Agreement.

This Commercial Services Agreement (the "Agreement") includes (i) this paragraph, the language above and Exhibit A (collectively, the "Service Terms"); (ii) the terms and conditions set forth at <http://www.coxbusiness.com/generalterms> (the "General Terms") and (iii) any other terms and conditions applicable to the Services set forth above, including without limitation, the Cox tariffs, Service Guides set forth at <http://www.coxbusiness.com/e911> ("SG"), State and Federal regulations, the Cox Acceptable Use Policy (the "AUP"), and Cox's Internet Service Disclosures located at [www.cox.com/internetdisclosures](http://www.cox.com/internetdisclosures). Exhibit A is attached to and incorporated into this Agreement by this reference. Customer acknowledges receipt and acceptance of the Service Terms (including Exhibit A), the AUP, General Terms, and all other referenced terms and conditions by signing this Agreement. By signing this Agreement, Customer accepts that any and all disputes arising out of, relating to or concerning this Agreement and/or the Services shall be resolved through mandatory and binding arbitration unless Customer opts out pursuant to the Dispute Resolution Provision in the General Terms. This Agreement is subject to credit approval and Customer authorizes Cox to check credit. The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change from time to time. This proposal is valid provided Customer signs and delivers this Agreement to Cox unchanged within thirty (30) days from the date above. By signing this Agreement, Customer acknowledges that if (i) the transport Service(s) (e.g. Private Line Type Services, Ethernet Services) cross state boundaries or (ii) at least 10% of traffic on said transport Service(s) is Interstate in nature or designated for Internet traffic, then the entire transport Service(s) is considered Interstate. Customer has reviewed the interstate/intrastate designation of the transport Service(s) listed in the Service Description above and attests that all such designations are correct. Each party may use electronic signature to sign this Agreement, provided the electronic signature method used by Customer is acceptable to Cox. This Agreement shall be effective upon execution by Customer and "Acceptance" by Cox. "Acceptance" of the Agreement by Cox shall occur upon the earlier of (i) Cox's countersignature of this Agreement or (ii) Cox's installation of Service at Customer's location. Customer acknowledges that it has read and understands the 911 disclosures in Section 2 of the Service Terms. By signing this Agreement, you represent that you are the authorized Customer representative.

<b>Customer Authorized Signature</b>	<b>CoxCom, LLC dba Cox Business, Cox Oklahoma Telcom, LLC Signature</b>
Signature:	Signature:
Print:	Print:
Title Position:	Title Position:
Date:	Date:

## EXHIBIT A

**1. E911 Services** FOR IMPORTANT INFORMATION ABOUT COX'S 911 PRACTICES, PLEASE REVIEW THE INFORMATION ABOUT E911 SERVICE IN THE GENERAL TERMS AND ON THE WEBSITE <http://www.coxbusiness.com/e911>

**2. Service Start Date and Term** The "Initial Term" shall begin upon installation of Service and shall continue for the applicable Term commitment set forth above in the Service Terms. However, if Customer delays installation or is not ready to receive Services on the agreed-upon installation date, Cox may begin billing for Services on the date Services would have been installed. Cox shall use reasonable efforts to make the Services available by the requested service date. Cox shall not be liable for damages for delays in meeting service dates due to install delays or reasons beyond Cox's control. If Customer delays installation for more than ninety (90) days after Customer's execution of this Agreement, Cox reserves the right to terminate this Agreement by providing written notice to Customer and Customer shall be liable for Cox's reasonable costs incurred. AFTER THE INITIAL TERM, THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR ONE (1) YEAR TERMS (EACH AN "EXTENDED TERM") UNLESS A PARTY GIVES THE OTHER PARTY WRITTEN TERMINATION NOTICE AT LEAST THIRTY (30) DAYS PRIOR TO THE EXPIRATION OF THE INITIAL TERM OR THEN CURRENT EXTENDED TERM. "Term" shall mean the Initial Term and Extended Term (s), if any. Cox reserves the right to increase rates for all Services by no more than ten percent (10%) during any Extended Term by providing Customer with at least sixty (60) days written notice of such rate increase. This limitation on rate increases shall not apply to video Services or Services for which rates, terms and conditions are governed by a Cox tariff or SG. Upon notice to Customer, Cox may change the rates for video Services periodically during the Term. Cox may change the rates for telephone Service subject to a Cox tariff or SG periodically during the Term. For the avoidance of doubt, promotional rates and promotional discounts provided to Customer will expire at the end of the Initial Term or earlier as set forth in the promotion language. Customer's payment for Service after notice of a rate increase will be deemed to be Customer's acceptance of the new rate.

**3. Termination** Customer may terminate any Service before the end of the Term selected by Customer above in the Service Terms upon at least thirty (30) days written notice to Cox; provided, however, if Customer terminates any such Service before the end of the Term (except for breach by Cox), unless otherwise expressly stated in the General Terms, Customer will be obligated to pay Cox a termination fee equal to the nonrecurring charges (if unpaid) and One Hundred Percent (100%) of the monthly recurring charges for the terminated Service(s) multiplied by the number of months, including partial months, remaining in the Term. Cox may terminate this Agreement without liability at any time prior to installation of Services if Cox determines that Customer's location is not reasonably serviceable or there is signal interference with any Cox Service(s) according to Cox's standard practices. If Customer terminates or decreases any Service that is part of a bundle offering, the remaining Service(s) shall be subject to price increases for the remaining Term. If Customer terminates this Agreement prior to installation of Service by Cox, Customer shall be liable for Cox's costs incurred. This provision survives termination of the Agreement.

**4. Payment** Customer shall pay Cox all monthly recurring charges ("MRCs") and all non-recurring charges ("NRCs"), if any, by the due date on the invoice. Any amount not received by the due date shown on the applicable invoice will be subject to interest or a late charge no greater than the maximum rate allowed by law. If Cox terminates this Agreement due to Customer's breach, or if Customer fails to pay any amounts when due and fails to cure such non-payment upon receipt of written notice of non-payment from Cox, Customer will be deemed to have terminated this Agreement and will be obligated to pay the termination fee described above. If applicable to the Service, Customer shall pay sales, use, gross receipts, and excise taxes, access fees and all other fees, universal service fund assessments, 911 fees, franchise fees, bypass or other local, State and Federal taxes or charges, and deposits, imposed on the use of the Services. Taxes will be separately stated on Customer's invoice. No interest will be paid on deposits unless required by law.

**5. Service and Installation** Cox shall provide Customer with the Services identified above in the Service Terms and may also provide related facilities and equipment, the ownership

of which shall be retained by Cox (the "Cox Equipment"), or for certain Services, Customer, may purchase equipment from Cox ("Customer Purchased Equipment"). Customer is responsible for damage to any Cox Equipment. If Cox Equipment is not returned to Cox after termination or disconnection of Services, Customer shall be liable for the Cox Equipment costs. Customer may use the Services for any lawful purpose, provided that such purpose: (i) does not interfere or impair the Cox network or Cox Equipment; (ii) complies with the AUP; and (iii) is in accordance with the terms and conditions of this Agreement. Customer shall use the Cox Equipment only for the purpose of receiving the Services. Customer shall use Customer Purchased Equipment in accordance with the terms of this Agreement and any related equipment purchase agreement. Unless provided otherwise herein, Cox shall use commercially reasonable efforts to maintain the Services in accordance with applicable performance standards. Cox network management needs may require Cox to modify upstream and downstream speeds. Use of the Services shall be subject to the AUP at <http://www.coxbusiness.com/generalterms>, which is incorporated herein by reference. Cox may change the AUP from time to time during the Term. Customer's continued use of the Services following an AUP amendment shall constitute acceptance of the revised AUP.

**6. General Terms** The General Terms are hereby incorporated into this Agreement by reference. BY EXECUTING THIS AGREEMENT AND/OR USING OR PAYING FOR THE SERVICES, CUSTOMER ACKNOWLEDGES THAT IT HAS READ, UNDERSTOOD, AND AGREED TO BE BOUND BY THE GENERAL TERMS.

**7. LIMITATION OF LIABILITY** IN ADDITION TO ANY OTHER LIMITATIONS ON LIABILITY CONTAINED IN THE AGREEMENT, NEITHER COX NOR ANY COX RELATED PARTY SHALL BE LIABLE FOR DAMAGES FOR FAILURE TO FURNISH OR INTERRUPTION OF ANY SERVICES, OR FOR ANY LOSS OF DATA OR STORED CONTENT, IDENTITY THEFT, OR FOR ANY PROBLEM WITH THE SERVICES OR EQUIPMENT OF ANY THIRD PARTY, NOR SHALL COX NOR ANY COX RELATED PARTY BE RESPONSIBLE FOR FAILURE OR ERRORS OF ANY COX SERVICE, COX EQUIPMENT, SIGNAL TRANSMISSION, LICENSED SOFTWARE, LOST DATA, FILES OR SOFTWARE DAMAGE REGARDLESS OF THE CAUSE. NEITHER COX NOR ANY COX RELATED PARTY WILL BE LIABLE FOR DAMAGE TO PROPERTY OR FOR PHYSICAL INJURY TO ANY PERSON ARISING FROM THE INSTALLATION OR REMOVAL OF EQUIPMENT UNLESS CAUSED BY THE NEGLIGENCE OF COX. UNDER NO CIRCUMSTANCES WILL COX OR ANY COX RELATED PARTY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, ARISING FROM THIS AGREEMENT OR PROVISION OF THE SERVICES.

**8. WARRANTIES** EXCEPT AS PROVIDED IN THIS AGREEMENT, THERE ARE NO OTHER AGREEMENTS, WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, RELATING TO THE SERVICES. SERVICES PROVIDED ARE A BEST EFFORTS SERVICE AND COX DOES NOT WARRANT THAT THE SERVICES, EQUIPMENT OR SOFTWARE SHALL BE ERROR-FREE OR WITHOUT INTERRUPTION. COX DOES NOT GUARANTEE THAT SERVICE CAN BE PROVIDED TO CUSTOMER'S LOCATION, OR THAT INSTALLATION OF SERVICE WILL OCCUR IN A SPECIFIED TIMEFRAME. COX DOES NOT WARRANT THAT ANY SERVICE OR EQUIPMENT WILL MEET CUSTOMER'S NEEDS, PERFORM AT A PARTICULAR SPEED, BANDWIDTH OR THROUGHPUT RATE, OR WILL BE UNINTERRUPTED, ERROR-FREE, SECURE, OR FREE OF VIRUSES, WORMS, DISABLING CODE OR THE LIKE. INTERNET AND WIFI SPEEDS WILL VARY. COX MAKES NO WARRANTY AS TO TRANSMISSION OR UPSTREAM OR DOWNSTREAM SPEEDS OF THE NETWORK.

**9. Public Performance** If Customer engages in a public performance of any copyrighted material contained in any of the Services, Customer, and not Cox, shall be responsible for obtaining any public performance licenses at Customer's expense. The Video Service that Cox provides under this Agreement does not include a public performance license

**10. Layer 2 VPN Service Installation Intervals.**

- (a) Layer 2 VPN Service Installation and Availability. Cox will make commercially reasonable efforts to install, provision, and make the Layer 2 VPN Services available for Customer's use within ten (10) business days of the installation date if explicitly defined in the Agreement if any ("Estimated Install Date"). Layer 2 VPN Service shall be deemed available upon Cox's installation of the equipment and facilities necessary to provide Customer the Layer 2 VPN Services.
- (b) Installation Delay Credit. Cox shall provide Customer with an Installation Delay Credit if the Layer 2 VPN Services are not available for Customer's use within ten (10) business days of the Estimated Install Date. In this event, Cox will provide an "Installation Delay Credit" of One Hundred Percent (100%) off the standard nonrecurring charge ("NRC") paid by Customer for the portion of the Layer 2 VPN Service that was unavailable. This Installation Delay Credit shall apply only to Cox standard NRCs and shall not apply to construction or other non-standard charges billed to Customer associated with providing Layer 2 VPN Services to Customer.
- (c) Exceptions to Installation Delay Credits. Installation Delay Credits shall not be provided for installation delays (i) caused by or requested by Customer, its employees, agents, or subcontractors; (ii) due to inabilities or difficulties of Cox to access Customer's premises; (iii) due to the public utility company restricting Cox's access to necessary conduits or wiring in Customer's building or property; (iv) due to any delays in obtaining any necessary permits, licenses, pole attachment agreements, rights of way, or other access or property rights; (v) due to any causes addressed in Section 11; or (vi) due to Force Majeure events.

**11. Exceptions and Limitations to Service Credit.**

- (a) Exceptions. Service Credits shall not be provided for any Layer 2 VPN Service Interruptions or failures to meet the Layer 2 VPN Service Availability, Service Quality objectives, estimated restoration time, Estimated Install Date, or any other term or objective specified in this SLA: (i) caused by Customer, its employees, agents or subcontractors; (ii) due to failure of power or other equipment provided by Customer or the public utility company supplying power to Cox or Customer; (iii) during any period in which Cox is not allowed access to the premises of Customer to access Cox equipment; (iv) due to scheduled maintenance and repair; (v) caused by or due to violations of the Cox Acceptable Use Policy or any misconduct or accident of the Customer; (vi) caused by a loss of service or failure of the Customer's internal wiring or other Customer equipment; (vii) due to Customer's failure to release the Layer 2 VPN Service for testing and/or repair to Cox; or (viii) due to Force Majeure events. For purposes of this SLA, Force Majeure shall mean (i) third-party cable cuts, acts of God, fire, flood, or other natural disaster; (ii) laws, orders, rules, regulations, directions, or actions of governmental authorities having jurisdiction over the Layer 2 VPN Services; (iii) any civil or military action including national emergencies, riots, war, civil insurrections or terrorist attacks; (iv) taking by condemnation or eminent domain of a party's facilities or equipment; (v) strikes or labor disputes; (vi) fuel or energy shortages; (vii) delays in obtaining permits or other approvals from governmental authorities for construction or Layer 2 VPN Services provisioning, or (viii) any other causes beyond the reasonable control of Cox. In addition, Service Credits shall not apply (a) if Customer is entitled to any other available credits, compensation, or remedies under the Agreement for the same Layer 2 VPN Service Interruption, Service Quality issue, deficiency, degradation, delay, or any other issue (b) for Layer 2 VPN Service Interruptions, Service Quality issues, deficiencies, degradations, delays, or issues not reported by Customer to Cox within a reasonable period of time, not to exceed thirty (30) days from when it started, (c) where Customer reports a Layer 2 VPN Service Interruption, Service Quality, or any other issue or failure of Cox to meet any other objective in this SLA, but Cox does not find any such issue, (d) to any Service locations served via a third party (i.e. Type-II site), or (e) to any service not provided under the Agreement even if the service is provided by a Cox affiliate or subsidiary. For any Layer 2 VPN Service locations served via a third party, Cox may pass through any Layer 2 VPN Service credits it receives from the third party associated with any Layer 2 VPN Service Interruption not to exceed the Service Credit amount.
- (b) Limitations. With respect to all Service Credits under this SLA, no Service Credits shall be issued if: (i) Customer is in breach of its Agreement with Cox; (ii) Customer has a past due balance with Cox under the Agreement; or (iii) Customer is otherwise not in good financial standing with Cox. In addition, in any calendar month, the Customer's combined Service Credits for any and all issues and any failure to meet any objective

## Cox Response to Norman Public Schools

in this SLA, including, without limitation, Layer 2 VPN Service Interruptions, Service Quality issues, and Installation Delay Credits shall be no more than one (1) full MRC for the affected Layer 2 VPN Services. The calculation of credits under this SLA are exclusive of any applicable taxes, fees, or surcharges charged to the Customer or collected by Cox. All claims for Service Credits must be initiated by the Customer and are subject to review and verification by Cox. Cox reserves the right to change or modify the SLA program rules and regulations at any time without notice. For the avoidance of doubt, Cox and Customer agree that Customer's sole and exclusive remedy for any Layer 2 VPN Service Interruptions, installation delays, Service Quality issues, missed repair objectives, service degradations, or any other outages or issues related to the Layer 2 VPN Services provided under the Agreement shall be strictly limited to the Service Credits or the Installation Delay Credit, as applicable, as set forth in this SLA.



# Exhibit B

## NORMAN PUBLIC SCHOOLS WAN PROPOSAL FORM - ERATE 2020-21

**SERVICE PROVIDER NAME:** Cox Oklahoma Telecom, LLC  
**SUBMITTED BY:** Chris Dykstra  
**DATE:** 1-3-2024

### ESTIMATE OF SURCHARGES AND FEES:

Description	Rate
metro ethernet circuits may be subject to USF of 35.8% depending on the internet traffic. See Below	estimated USF of 38.5%

Inter versus Intra-state pricing disclaimer and explanation:

If you are purchasing Cox telecommunications transport services (e.g. ethernet), interstate services will incur federal USF charges and intrastate services will incur state USF charges, as applicable. **Determining Interstate versus intrastate:** Services with end points that cross state boundary lines are interstate services. Transport services with end points that are within a state may nevertheless be considered entirely interstate if (i) at least 10% of the traffic on the transport service is Interstate in nature, meaning that the traffic will ultimately cross state boundaries, or (ii) at least 10% of the service will carry Internet traffic. You will be asked to attest the interstate/intrastate designation of the transport service(s) in your contract are correct. Taxes and fees are estimated and subject to change from time to time.

### OTHER COSTS :

Description	Monthly Amount
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## Attachment C Cox Service Level Agreement(s)

### Cox Metro-Ethernet and CloudPort Service Level Agreement

1. **Scope.** This Service Level Agreement (“SLA”) is incorporated into the Commercial Services Agreement or Master Services Agreement (“Agreement”) by and between Cox and the Customer, each as defined in the Agreement. The performance standards and service levels set forth in this SLA are Cox’s objectives with respect to the Cox Layer 2 VPN services, which are inclusive of Cox Metro-Ethernet Service and Cox CloudPort Service (collectively, the “Layer 2 VPN Services”).
  
2. **Layer 2 VPN Services Description.**
  - (a) **Layer 2 VPN Service Elements:** The Layer 2 VPN Services consists of a port (Metro-Ethernet Port or CloudPort respective to each Service’s particular branding) (“Port”), Ethernet Virtual Circuit (“EVC”), and a User to Network Interface (“UNI”). A UNI may be a Cox provided physical interface or a logical point of demarcation as defined by Cox.
  
  - (b) **Network Segments:** For purposes of SLA, there are three defined network segments for the Layer 2 VPN Services:
    - (i) **Core Network:** A provider edge router to provider edge router segment whose metrics consist of all EVCs within a given geographic boundary for a multipoint service topology. Core network segment metrics for point-to-point service topologies are circuit-specific measurements. Geographic boundaries include metro, state, regional, and national, as shown in Table 2.0 in Section 7.
  
    - (ii) **Access to Core:** A customer edge UNI to provider edge Core Network segment, commonly referred to as a “local loop.” Access to Core segment metrics are circuit specific measurements.
  
    - (iii) **Type-II:** Any portion of the Layer 2 VPN Services or circuits obtained by Cox from third-party carriers are not subject to any Service Quality (as defined below) or any other SLA terms.

- (c) Service Topology: Services are configured in either a multipoint (ELAN) or a point-to-point (ELINE) configuration.
- (d) “End to End” SLA: For purposes of “End to End” SLA Service calculation for Metro-Ethernet Services, the concatenation of access to the core, core network, and access to the core can be used. Specifically:
- “End to End” Delay = Access to core Delay + Core Delay + Access to core Delay
  - “End to End” DDR = Access to core DDR \* Core DDR \* Access to core DDR
  - “End to End” Jitter = Higher value Jitter metric for either Access to core Jitter or Core Jitter

For purposes of SLA Service calculation for CloudPort Service, the concatenation of access to core and core network can be used. Specifically:

- “End to End” Delay = Access to core Delay + Core Delay
- “End to End” DDR = Access to core DDR \* Core DDR
- “End to End” Jitter = Higher value Jitter metric for either Access to core Jitter or Core Jitter

**3. Layer 2 VPN Service Availability.** “Layer 2 VPN Service Availability” is defined by Cox as the ability to send or receive Ethernet Service Frames via a given Port inclusive of the local loop and UNI. Cox’s objective is to make the Port available for the Customer as set forth in Table 2.0 in Section 7 with respect to the Cox Network Core and Access to the Core. This parameter is calculated by dividing the number of minutes a Port is available for Customer’s use by the total number of minutes in any calendar month and multiplying by one hundred (100). Unavailability of the Layer 2 VPN Services due to the reasons or causes set forth in Section 11 of this SLA shall not be included in determining whether Cox has met the applicable performance standard for the Layer 2 VPN Service Availability objective. For example, if a Port experiences an outage for one (1) day due to a Force Majeure event and otherwise experiences no other outage or Service Interruption during the applicable month, Cox will be deemed to have met the Layer 2 VPN Service Availability performance objective and no Service Credit(s) (as defined below) will be provided.

**4. Layer 2 VPN Service Interruption.** A “Layer 2 VPN Service Interruption” is an interruption of a Port (“Affected Port”) that results in the total disruption of the Layer 2 VPN Services delivered over the Affected Port beyond the Layer 2 VPN Service Availability level. Any Layer 2 VPN Service Interruption, outage, degradation of Layer 2 VPN Service, or failure to meet any objective stated in this SLA is not a default or breach under the Agreement but may entitle Customer to a Service Credit (as defined below) for a qualifying Layer 2 VPN Service Interruption. A Layer 2 VPN Service Interruption period begins when the Customer makes a Trouble Report (as defined below) to Cox’s Network Operations Center (“NOC”) under the methods and procedures set forth in Section 9 of this SLA and ends when Cox restores the Layer 2 VPN Services to Customer.

**5. Service Interruption Credits.** The available “Service Credit” for a Layer 2 VPN Service Interruption is identified in the table below as a percentage of the monthly recurring charge (“MRC”) associated with the Affected Port experiencing a qualifying Layer 2 VPN Service Interruption. Service Credits are not cumulative (e.g. if a qualifying Layer 2 VPN Service Interruption lasted 20 hours, Customer will receive a Service Credit equal to 20% of the MRC for the portion of the Layer 2 VPN Services experiencing a Layer 2 VPN Service Interruption, but Customer does not also receive a separate Service Credit for the “≥30 min. to <4 hours”, “≥ 4 hours to < 8 hours” and “≥ 8 hours to < 16 hours” timeframes identified in the table below). The amount of the Service Credit shall be as follows:

**Table 1.0**

Cox – Layer 2 VPN Services

<i>Layer 2 VPN Services Interruption Length</i>	<i>Credit of the MRC for the portion of the Affected Port experiencing a Layer 2 VPN Service Interruption</i>
≥ 30 min. to < 4 hours	5% of MRC
≥ 4 hours to < 8 hours	10% of MRC
≥ 8 hours to < 16 hours	15% of MRC
≥ 16 hours to < 24 hours	20% of MRC
≥ 24 hours	25% of MRC

**6. Chronic Outage.** If three (3) or more separate times during a thirty (30) consecutive day period, an Affected Port experiences a Layer 2 VPN Service Interruption for a period greater than eight (8) consecutive hours (“Chronic Outage”), subject to Section 11 below, Customer may terminate the Affected Port(s) without charge or payment of any termination charges otherwise provided in the Agreement, provided Customer complies with the notification process described in this Section 6. Within thirty (30) days of the occurrence of the third Chronic Outage, Customer shall notify Cox in writing of its election to terminate the Affected Port(s), and the Affected Port(s) shall be terminated upon Cox’s receipt of such notice. If Customer fails to notify Cox within thirty (30) days of the third Chronic Outage of its intent to terminate the Affected Port(s), then Customer shall be deemed to have waived its right to terminate the Affected Port(s) under this Section 6 until the occurrence of a subsequent Chronic Outage, if any. Upon termination under this Section 6, neither party shall have any further rights, obligations, or liabilities to the other party with respect to such terminated Affected Port(s), except those accrued through the termination date, and that expressly survive termination of this Agreement.

**7. Service Quality.** “Service Quality” is defined as the measurement of network performance characteristics, which include Latency, Data Delivery Ratio, and Jitter (each as defined below for both the Network Core and Access to the Core). Service Quality is influenced by both the distance classification of the offering and the Class of Service (“CoS”) provisioned and is measured for a given network segment. Measurement is only included for “in-profile” (conform to the performance attributes of the Layer 2 VPN Services) at both the ingress and egress UNIs of any given EVC. All “Service Quality” metrics in Section 7 are objectives only.

**Service Quality Measurement Network Segments:**

**(a) Core Network Measurements:**

- (i) “Core Latency,” as it relates to the Layer 2 VPN Services, is a measure of Cox Network Core delay within a given network segment, region, or distance band, as the average round trip interval of time it takes during the applicable calendar month for Ethernet Service Frame to transverse between all selected pairs of Cox network nodes within a given Network Core region. The Core Latency objective designated by CoS traffic is set forth in Table 2.0, averaged on a monthly basis.
- (ii) Core Data Delivery Ratio (“Core DDR”), as it relates to the Layer 2 VPN Services, is the average round trip data delivery percentage for a given Network Core segment, calculated by dividing data received by data delivered and multiplying by 100. Data delivered is the number of Ethernet Service Frames delivered in a given calendar month by Cox from an ingress router at a Cox network device in the given Network Core segment for delivery to an egress router at another specific Cox network node in the region and returned to the same ingress router. The Core DDR objective designated by CoS traffic is set forth in Table 2.0, averaged on a monthly basis.

- (iii) “Core Jitter,” as it relates to the Layer 2 VPN Services, is a measure of the Cox Ethernet Service Frames delay variation within a given Network Core region during a given calendar month, as is the average difference in the interval of time for selected pairs of Ethernet Service Frames that transverse between pairs of Cox network nodes in a given core network segment. The Core Jitter objective designated by CoS is set forth in Table 2.0, averaged on a monthly basis.

**(b) Access to Core Network Measurements:**

- (i) “Access Latency,” as it relates to the Layer 2 VPN Services, is the time elapsed from when the first bit of an Ethernet Service Frame enters the UNI to when the last bit returns to the same UNI after the Ethernet Service Frame has transversed the Access to Core network on a round trip basis. The Access Latency objective designated by CoS is set forth in Table 2.0, averaged on a monthly basis.
- (ii) Access Data Delivery Ratio (“Access DDR”), as it relates to the Layer 2 VPN Services, is the percentage of Ethernet Service Frames that successfully traverse the Access to Core network segment on a round trip basis. The Access DDR objective designated by CoS is set forth in Table 2.0, averaged on a monthly basis.
- (iii) “Access Jitter,” as it relates to the Layer 2 VPN Services, is a measure of the Cox Ethernet Service Frame delay variation within an Access to Core network segment during a given calendar month and is the average difference in the interval of time for selected pairs of Ethernet Service Frames that transverse the Access to Core network segment on a round trip basis. The Access Jitter objective designated by CoS is set forth in Table 2.0, averaged on a monthly basis.

**(c) Service Quality Objectives (“Table 2.0”).** The following table sets forth Cox network objectives for Layer 2 VPN Service Availability, Data Delivery Ratio, Latency, and Jitter for four (4) regional classifications and three (3) access to core network segments objectives based upon CoS:

Table 2.0

Cox Response to Norman Public Schools

Network Segment	Region / Distance band	CoS	Service Availability	Data Delivery Ratio (two way)	Latency (two way)	Jitter (two way)
Access to Core	Fiber based VPN access	Real Time	99.99% (< 4 min/mo)	99.9%	10 ms.	2 ms.
		Interactive			12 ms.	3 ms.
		Priority Data			16 ms.	N/A
		Best Effort			N/A	N/A
	HFC based VPN access	Priority Data	99.9% (< 43 min/mo)	99.75%	16 ms.	N/A
	TYPE II	Priority Data	99.9% (< 43 min/mo)	N/A	N/A	N/A
Network Core	Metro (<155 miles)	Real Time	99.995% (< 2 min/mo)	99.99%	10 ms.	2 ms.
		Interactive			12 ms.	3 ms.
		Priority Data			16 ms.	N/A
		Best Effort			N/A	N/A
	State (<400miles)	Real Time	99.995% (< 2 min/mo)	99.99%	20 ms.	2 ms.
		Interactive			22 ms.	3 ms.
		Priority Data			26 ms.	N/A
		Best Effort			N/A	N/A
	Regional (<755miles)	Real Time	99.995% (< 2 min/mo)	99.99%	30 ms.	2 ms.
		Interactive			32 ms.	3 ms.
		Priority Data			36 ms.	N/A
		Best Effort			N/A	N/A
	National (<4,349miles)	Real Time	99.99% (< 4 min/mo)	99.985%	50 ms.	2 ms.
		Interactive			52 ms.	3 ms.
		Priority Data			56 ms.	N/A
		Best Effort			N/A	N/A

8. **Layer 2 VPN Service Response and Resolution.** In the event Cox receives a Trouble Report (defined below) from the Customer, Cox will initiate action to clear the trouble within approximately thirty (30) minutes. If the Trouble Report is the result of an electronic component failure, the estimated restoration time is four (4) hours. If the Trouble Report is the result of a cable or fiber failure or any other issue, the estimated restoration time is eight (8) hours.

9. **Customer Responsibilities / Trouble Reports.** Cox will maintain a twenty-four (24) hour, seven (7) day a week point-of-contact for Customers to report Layer 2 VPN Service issues, including troubles, outages, or Layer 2 VPN Service Interruptions. The customer shall call Trouble Reports at the telephone number provided by the Customer's local market sales representative. A "Trouble Report" means any report made by the Customer relating to the Layer 2 VPN Services or the equipment provided by Cox.

Cox will investigate the Trouble Report and assign a trouble ticket number. To qualify for any Service Credit(s), the Customer must request, in writing, a Service Credit within thirty (30) calendar days of a qualifying Trouble Report. Cox will be the only party to determine (in its sole discretion) whether Cox has not met any of the SLA terms specified herein and whether a Service Credit is to be issued. Customer shall cooperate with Cox at all times in testing, determining and verifying that a qualifying Layer 2 VPN Service Interruption or other issue related to this SLA has occurred.



**Commercial Services Agreement**  
2/28/2025

<b>Cox Account Rep:</b>	Chris Dykstra	<b>Cox System Address</b>
<b>Phone Number:</b>	(405) 436-0256	715 NE 122nd Street Oklahoma City, OK 73114
<b>Fax Number:</b>		

Customer Information		Authorized Customer Representative Information	
<b>Legal Company Name:</b>	NORMAN PS - ISC/WAREHOUSE	<b>Full Name:</b>	Andrew Youngkins
<b>Street Address:</b>	4100 N Flood Ave	<b>Billing Telephone:</b>	(405) 701-3129
<b>City/State/Zip:</b>	Norman, OK 73069	<b>Fax:</b>	
<b>Billing Address:</b>	1101 E Main St	<b>Contact Number:</b>	(405) 366-5822
<b>City/State/Zip:</b>	Norman, OK 73071	<b>Email:</b>	ayounkins@normanps.org
<b>Cox Account #:</b>	131-80522801,131-65638101,131-73315501		

Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
<b>Cox Optical Internet 40 Gbps</b>	0	1	\$4435.00	60	\$4435.00	\$0.00
10 Included WiFi Accounts	0	1	\$0.00	60	\$0.00	\$0.00
IP Address Block - /31 (2 IPs)	0	1	\$0.00	60	\$0.00	\$0.00
IPV6 Address Block - /56	0	1	\$0.00	60	\$0.00	\$0.00
IPv4/IPv6 Dual-Stack	0	1	\$0.00	60	\$0.00	\$0.00
<b>Install Fees</b>						

<b>Totals:</b>		\$4435.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information

**Special Conditions**

**Term.** Notwithstanding anything to the contrary in this Agreement, Cox and Customer acknowledge that the Initial Term of this Agreement is 1 year(s) beginning FY July 1<sup>st</sup>, 2025 and ending June 30<sup>th</sup>, 2026, with 4 separate one-year renewal terms which may be exercised at any time upon mutual written agreement of the parties. Notwithstanding anything to the contrary contained in this Agreement, the auto renewal provisions set forth in the Service Terms do not apply.

**Upgrades.** Customer may upgrade the Services or add new locations upon written request to Cox (and subject to Cox's written acceptance) at the listed bandwidth and corresponding prices stated in Exhibit "B". Taxes and fees are additional and will be separately stated on Customer's invoice.

**SLA.** The Service Level Agreement attached as Exhibit "C" is incorporated into the Agreement.

This Commercial Services Agreement (the "Agreement") includes (i) this paragraph, the language above and Exhibit A (collectively, the "Service Terms"); (ii) the terms and conditions set forth at <http://www.coxbusiness.com/generalterms> (the "General Terms") and (iii) any other terms and conditions applicable to the Services set forth above, including without limitation, the Cox tariffs, Service Guides set forth at <http://www.coxbusiness.com/e911> ("SG"), State and Federal regulations, the Cox Acceptable Use Policy (the "AUP"), and Cox's Internet Service Disclosures located at [www.cox.com/internetdisclosures](http://www.cox.com/internetdisclosures). Exhibit A is attached to and incorporated into this Agreement by this reference. Customer acknowledges receipt and acceptance of the Service Terms (including Exhibit A), the AUP, General Terms, and all other referenced terms and conditions by signing this Agreement. By signing this Agreement, Customer accepts that any and all disputes arising out of, relating to or concerning this Agreement and/or the Services shall be resolved through mandatory and binding arbitration unless Customer opts out pursuant to the Dispute Resolution Provision in the General Terms. This Agreement is subject to credit approval and Customer authorizes Cox to check credit. The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change from time to time. This proposal is valid provided Customer signs and delivers this Agreement to Cox unchanged within thirty (30) days from the date above. By signing this Agreement, Customer acknowledges that if (i) the transport Service(s) (e.g. Private Line Type Services, Ethernet Services) cross state boundaries or (ii) at least 10% of traffic on said transport Service(s) is Interstate in nature or designated for Internet traffic, then the entire transport Service(s) is considered Interstate. Customer has reviewed the interstate/intrastate designation of the transport Service(s) listed in the Service Description above and attests that all such designations are correct. Each party may use electronic signature to sign this Agreement, provided the electronic signature method used by Customer is acceptable to Cox. This Agreement shall be effective upon execution by Customer and "Acceptance" by Cox. "Acceptance" of the Agreement by Cox shall occur upon the earlier of (i) Cox's countersignature of this Agreement or (ii) Cox's installation of Service at Customer's location. Customer acknowledges that it has read and understands the 911 disclosures in Section 2 of the Service Terms. By signing this Agreement, you represent that you are the authorized Customer representative.

Customer Authorized Signature	CoxCom, LLC dba Cox Business, Cox Oklahoma Telcom, LLC Signature
Signature:	Signature:
Print:	Print:
Title Position:	Title Position:
Date:	Date:

## EXHIBIT A

**1. E911 Services** FOR IMPORTANT INFORMATION ABOUT COX'S 911 PRACTICES, PLEASE REVIEW THE INFORMATION ABOUT E911 SERVICE IN THE GENERAL TERMS AND ON THE WEBSITE <http://www.coxbusiness.com/e911>

**2. Service Start Date and Term** The "Initial Term" shall begin upon installation of Service and shall continue for the applicable Term commitment set forth above in the Service Terms. However, if Customer delays installation or is not ready to receive Services on the agreed-upon installation date, Cox may begin billing for Services on the date Services would have been installed. Cox shall use reasonable efforts to make the Services available by the requested service date. Cox shall not be liable for damages for delays in meeting service dates due to install delays or reasons beyond Cox's control. If Customer delays installation for more than ninety (90) days after Customer's execution of this Agreement, Cox reserves the right to terminate this Agreement by providing written notice to Customer and Customer shall be liable for Cox's reasonable costs incurred. AFTER THE INITIAL TERM, THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR ONE (1) YEAR TERMS (EACH AN "EXTENDED TERM") UNLESS A PARTY GIVES THE OTHER PARTY WRITTEN TERMINATION NOTICE AT LEAST THIRTY (30) DAYS PRIOR TO THE EXPIRATION OF THE INITIAL TERM OR THEN CURRENT EXTENDED TERM. "Term" shall mean the Initial Term and Extended Term (s), if any. Cox reserves the right to increase rates for all Services by no more than ten percent (10%) during any Extended Term by providing Customer with at least sixty (60) days written notice of such rate increase. This limitation on rate increases shall not apply to video Services or Services for which rates, terms and conditions are governed by a Cox tariff or SG. Upon notice to Customer, Cox may change the rates for video Services periodically during the Term. Cox may change the rates for telephone Service subject to a Cox tariff or SG periodically during the Term. For the avoidance of doubt, promotional rates and promotional discounts provided to Customer will expire at the end of the Initial Term or earlier as set forth in the promotion language. Customer's payment for Service after notice of a rate increase will be deemed to be Customer's acceptance of the new rate.

**3. Termination** Customer may terminate any Service before the end of the Term selected by Customer above in the Service Terms upon at least thirty (30) days written notice to Cox; provided, however, if Customer terminates any such Service before the end of the Term (except for breach by Cox), unless otherwise expressly stated in the General Terms, Customer will be obligated to pay Cox a termination fee equal to the nonrecurring charges (if unpaid) and One Hundred Percent (100%) of the monthly recurring charges for the terminated Service(s) multiplied by the number of months, including partial months, remaining in the Term. Cox may terminate this Agreement without liability at any time prior to installation of Services if Cox determines that Customer's location is not reasonably serviceable or there is signal interference with any Cox Service(s) according to Cox's standard practices. If Customer terminates or decreases any Service that is part of a bundle offering, the remaining Service(s) shall be subject to price increases for the remaining Term. If Customer terminates this Agreement prior to installation of Service by Cox, Customer shall be liable for Cox's costs incurred. This provision survives termination of the Agreement.

**4. Payment** Customer shall pay Cox all monthly recurring charges ("MRCs") and all non-recurring charges ("NRCs"), if any, by the due date on the invoice. Any amount not received by the due date shown on the applicable invoice will be subject to interest or a late charge no greater than the maximum rate allowed by law. If Cox terminates this Agreement due to Customer's breach, or if Customer fails to pay any amounts when due and fails to cure such non-payment upon receipt of written notice of non-payment from Cox, Customer will be deemed to have terminated this Agreement and will be obligated to pay the termination fee described above. If applicable to the Service, Customer shall pay sales, use, gross receipts, and excise taxes, access fees and all other fees, universal service fund assessments, 911 fees, franchise fees, bypass or other local, State and Federal taxes or charges, and deposits, imposed on the use of the Services. Taxes will be separately stated on Customer's invoice. No interest will be paid on deposits unless required by law.

**5. Service and Installation** Cox shall provide Customer with the Services identified above in the Service Terms and may also provide related facilities and equipment, the ownership

of which shall be retained by Cox (the "Cox Equipment"), or for certain Services, Customer, may purchase equipment from Cox ("Customer Purchased Equipment"). Customer is responsible for damage to any Cox Equipment. If Cox Equipment is not returned to Cox after termination or disconnection of Services, Customer shall be liable for the Cox Equipment costs. Customer may use the Services for any lawful purpose, provided that such purpose: (i) does not interfere or impair the Cox network or Cox Equipment; (ii) complies with the AUP; and (iii) is in accordance with the terms and conditions of this Agreement. Customer shall use the Cox Equipment only for the purpose of receiving the Services. Customer shall use Customer Purchased Equipment in accordance with the terms of this Agreement and any related equipment purchase agreement. Unless provided otherwise herein, Cox shall use commercially reasonable efforts to maintain the Services in accordance with applicable performance standards. Cox network management needs may require Cox to modify upstream and downstream speeds. Use of the Services shall be subject to the AUP at <http://www.coxbusiness.com/generalterms>, which is incorporated herein by reference. Cox may change the AUP from time to time during the Term. Customer's continued use of the Services following an AUP amendment shall constitute acceptance of the revised AUP.

**6. General Terms** The General Terms are hereby incorporated into this Agreement by reference. BY EXECUTING THIS AGREEMENT AND/OR USING OR PAYING FOR THE SERVICES, CUSTOMER ACKNOWLEDGES THAT IT HAS READ, UNDERSTOOD, AND AGREED TO BE BOUND BY THE GENERAL TERMS.

**7. LIMITATION OF LIABILITY** IN ADDITION TO ANY OTHER LIMITATIONS ON LIABILITY CONTAINED IN THE AGREEMENT, NEITHER COX NOR ANY COX RELATED PARTY SHALL BE LIABLE FOR DAMAGES FOR FAILURE TO FURNISH OR INTERRUPTION OF ANY SERVICES, OR FOR ANY LOSS OF DATA OR STORED CONTENT, IDENTITY THEFT, OR FOR ANY PROBLEM WITH THE SERVICES OR EQUIPMENT OF ANY THIRD PARTY, NOR SHALL COX NOR ANY COX RELATED PARTY BE RESPONSIBLE FOR FAILURE OR ERRORS OF ANY COX SERVICE, COX EQUIPMENT, SIGNAL TRANSMISSION, LICENSED SOFTWARE, LOST DATA, FILES OR SOFTWARE DAMAGE REGARDLESS OF THE CAUSE. NEITHER COX NOR ANY COX RELATED PARTY WILL BE LIABLE FOR DAMAGE TO PROPERTY OR FOR PHYSICAL INJURY TO ANY PERSON ARISING FROM THE INSTALLATION OR REMOVAL OF EQUIPMENT UNLESS CAUSED BY THE NEGLIGENCE OF COX. UNDER NO CIRCUMSTANCES WILL COX OR ANY COX RELATED PARTY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, ARISING FROM THIS AGREEMENT OR PROVISION OF THE SERVICES.

**8. WARRANTIES** EXCEPT AS PROVIDED IN THIS AGREEMENT, THERE ARE NO OTHER AGREEMENTS, WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, RELATING TO THE SERVICES. SERVICES PROVIDED ARE A BEST EFFORTS SERVICE AND COX DOES NOT WARRANT THAT THE SERVICES, EQUIPMENT OR SOFTWARE SHALL BE ERROR-FREE OR WITHOUT INTERRUPTION. COX DOES NOT GUARANTEE THAT SERVICE CAN BE PROVIDED TO CUSTOMER'S LOCATION, OR THAT INSTALLATION OF SERVICE WILL OCCUR IN A SPECIFIED TIMEFRAME. COX DOES NOT WARRANT THAT ANY SERVICE OR EQUIPMENT WILL MEET CUSTOMER'S NEEDS, PERFORM AT A PARTICULAR SPEED, BANDWIDTH OR THROUGHPUT RATE, OR WILL BE UNINTERRUPTED, ERROR-FREE, SECURE, OR FREE OF VIRUSES, WORMS, DISABLING CODE OR THE LIKE. INTERNET AND WIFI SPEEDS WILL VARY. COX MAKES NO WARRANTY AS TO TRANSMISSION OR UPSTREAM OR DOWNSTREAM SPEEDS OF THE NETWORK.

**9. Public Performance** If Customer engages in a public performance of any copyrighted material contained in any of the Services, Customer, and not Cox, shall be responsible for obtaining any public performance licenses at Customer's expense. The Video Service that Cox provides under this Agreement does not include a public performance license

## Cox Pricing

### Exhibit B-Internet Pricing Schedule

Name of Vendor: Cox Oklahoma Telecom, LLC

Name of Company Representative: Chris Dykstra

Business Address: 715 NE 122<sup>nd</sup> St  
Okc, OK 73114

Phone Number: 405-463-5588

SLD SPIN Number: 143005575

### 5-Year Pricing Proposal Internet Services/Annual renewal options

<u>Bandwidth</u>	<u>Up Front Cost per Facility</u>	<u>Monthly Cost per Facility</u>
<u>10Gb</u>	\$0	<u>\$3,105</u>
<u>20Gb</u>	\$0	<u>\$3,480</u>
<u>30Gb</u>	\$0	<u>\$4,020</u>
<u>40Gb</u>	\$0	<u>\$4,435</u>
<u>50Gb</u>	\$0	<u>\$4,800</u>

\*Cox will provide layer 3 router to provide IP hand-off and utilization reporting

\*Cox does NOT provide DNS services.

\*IP address's are priced additionally per block per month. Additional block sizes are available upon request.

/31 - \$0 per month

/30 - \$0 per month

/29 - \$35 per month

/28 - \$60 per month

/26 - \$250 per month

/24 - \$400 per month

# Exhibit C



## Cox Optical Internet Service Level Agreement

1. **Scope.** This Service Level Agreement (“SLA”) is incorporated into the Commercial Services Agreement or Master Services Agreement (“Agreement”) by and between Cox and Customer, each as defined in the Agreement. The performance standards and service levels set forth in this SLA are Cox’s objectives with respect to the Cox Optical Internet Services (“COI Services”) provided to the Customer.

2. **COI Service Availability.** Cox’s objective is to make the COI Services available for Customer’s use at least (i) Ninety-Nine and Ninety-Nine One-Hundredths Percent (99.99%) of the time with respect to the on-net portion of the circuit and (ii) Ninety-Nine and Nine-Tenths Percent (99.9%) of the time with respect to the portion of COI Services or circuits obtained by Cox from third party carriers, commonly known as “Type II” (collectively and individually, (i) and (ii) shall be referred to as “COI Service Availability”). COI Service Availability, is the ability to transmit data from the Cox demarcation point at the Customer location to a Regional Data Center (“RDC”) on the Cox IP backbone. COI Service Availability does not mean the Customer will be able to reach any site or user on the Internet, nor does it mean any site or user on the Internet can reach the Customer, as there are many factors, outside of Cox’s control, that can affect an end-to-end connection. The COI Service Availability is calculated by dividing the number of minutes that the COI Services are available for Customer’s use by the total number of minutes in any calendar month multiplied by one hundred (100). Unavailability of the COI Services due to the reasons or causes set forth in Section 9 of this SLA shall not be included in determining whether Cox has met the COI Service Availability objective. For example, if the COI Services experience an outage for one (1) day due to a Force Majeure event, and otherwise experience no other outage or COI Service Interruption during the applicable month, Cox will be deemed to have met the COI Service Availability performance standard and no Service Credit(s) (as defined below) will be provided.

3. **COI Service Interruption.** A “COI Service Interruption” is a loss of signal to the Customer that results in a total disruption of COI Service beyond the COI Service Availability level. Any COI Service Interruption, outage, degradation of COI Service, or failure to meet any objective stated in this SLA is not a default or breach under the Agreement, but may entitle Customer to a Service Credit (as defined below) for a qualifying COI Service Interruption. A COI Service Interruption period begins when Customer makes a Trouble Report (as defined below) to Cox’s Network Operations Center (“NOC”) under the methods and procedures set forth in Section 7 of this SLA and ends when Cox restores the COI Services to Customer.

4. **COI Service Response and Resolution.** In the event Cox receives a Trouble Report (defined below) from Customer, Cox will initiate action to clear the trouble within approximately thirty (30) minutes. If the Trouble Report is the result of an electronic component failure, the estimated restoration time is four (4) hours. If the Trouble Report is the result of a cable or fiber failure or any other issue, the estimated restoration time is eight (8) hours.

5. **Service Credits.** The following are each types of “Service Credits” which may be available to Customer as described below and subject to all limitations in the SLA, including Section 9:

(a) **COI Service Interruption Service Credit.** The available Service Credit for a COI Service Interruption is identified in the table below as a percentage of the monthly recurring charge (“MRC”) for the portion of the affected COI Services experiencing a qualifying COI Service Interruption. Service Credits are not cumulative (e.g. if a qualifying COI Service Interruption lasted 20 hours, Customer will receive a credit equal to 20% of the MRC for the portion of the COI Services experiencing a COI Service Interruption, but Customer does not also receive a separate Service Credit for the “≥ 30 min. to <4 hours”, “≥ 4 hours to < 8 hours” and “≥ 8 hours to < 16 hours” timeframes identified in the table below.) The amount of the Service Credit shall be as follows:

<i>COI Services Interruption Length</i>	<i>Credit of the MRC for the portion of COI Services experiencing a COI Service Interruption</i>
> 30 min. to < 4 hours	5% of applicable MRC
> 4 hours to < 8 hours	10% of applicable MRC
> 8 hours to < 16 hours	15% of applicable MRC
> 16 hours to < 24 hours	20% of applicable MRC
> 24 hours	25% of applicable MRC

(b) **Network Latency Service Credit.** Network Latency, as it relates to COI Services, is defined by Cox as the round-trip delay for a packet to travel between two Regional Data Centers (“RDCs”) on the Cox IP backbone, averaged on a monthly basis across all RDCs and IP peering locations on the Cox IP backbone network (“Network Latency”). The average monthly round-trip delay is measured in milliseconds. The Cox Network Latency Service Level for COI Service is Fifty (50) milliseconds or less. Network Latency due to the reasons or causes set forth in Section 9 of this SLA shall not be included in determining whether Cox has met the applicable performance standard for Network Latency. Network performance statistics and methodology related to the Cox Network Latency for COI Service are posted at the following location:

<https://www.cox.com/business/networking/svpn.html>

If the Cox Network Latency Service Level for COI Service is greater than fifty (50) Milliseconds in a calendar month, the available Service Credit equals Ten Percent (10%) of the MRC for the affected COI Services for any Network Latency in a calendar month.

(c) **Data Delivery Service Credit.** Data Delivery Rate, as it relates to COI Services, is defined by Cox as the percentage of packets delivered during a transmission between two RDCs on the Cox IP backbone, averaged on a monthly basis across all RDCs and IP peering locations on the Cox IP backbone network

("Data Delivery Rate"). The average monthly packet delivery is measured in percentage of packets delivered per One Hundred (100) and shall be Ninety-Nine and Nine-Tenths Percent (99.9%) or greater, averaged on a monthly basis. Non-delivery of packets due to the reasons or causes set forth in Section 9 of this SLA shall not be included in determining whether Cox has met the applicable performance standard for Data Delivery Rate.

Network performance statistics and methodology related to the Cox Data Delivery Rate for COI Services are posted at the following location:

<https://www.cox.com/business/networking/svpm.html>

If the Data Delivery Rate for COI Services in a calendar month is less than Ninety-Nine and Nine-Tenths Percent (99.9%), the available Service Credit equals Ten Percent (10%) of the MRC for portion of the affected COI Services for any Data Delivery Rate issues in a calendar month.

**6. Chronic Outage.** If three (3) or more separate times during a thirty (30) consecutive day period, the COI Services experience a COI Service Interruption for a period greater than eight (8) consecutive hours, ("Chronic Outage") subject to Section 9 below, Customer may terminate the affected circuit(s) without charge or payment of any termination charges otherwise provided in the Agreement; provided Customer complies with the notification process described in this Section 6. Within thirty (30) days of the occurrence of the third Chronic Outage, Customer shall notify Cox in writing of its election to terminate the circuit(s) and the circuit(s) shall be terminated upon Cox's receipt of such notice. If Customer fails to notify Cox within thirty (30) days of the third Chronic Outage, of its intent to terminate the circuit(s), then Customer shall be deemed to have waived its right to terminate the circuit(s) under this Section 6 until the occurrence of a subsequent Chronic Outage, if any. Upon termination under this Section 6, neither party shall have any further rights, obligations, or liabilities to the other party with respect to such terminated affected circuit(s), except those accrued through the termination date, and that expressly survive termination of this Agreement.

**7. Customer Responsibilities / Trouble Reports.** Cox will maintain a twenty-four (24) hour, seven (7) day a week point-of-contact for Customer to report COI Service troubles, including COI Service Interruptions, Network Latency, and Data Delivery Rate issues. Customer shall call Trouble Reports to the telephone number provided by Customer's local market sales representative. A "Trouble Report" means any report made by Customer to Cox relating to the COI Services or the equipment provided by Cox.

Cox will investigate the Trouble Report and assign a trouble ticket number. To qualify for any Service Credit(s), Customer must request, in writing, a Service Credit within thirty (30) calendar days of a qualifying Trouble Report. Cox will be the only party to determine (in its sole discretion) whether Cox has not met any of the SLA terms specified herein and whether a Service Credit is to be issued. Customer shall cooperate with Cox at all times in testing, determining and verifying that a qualifying COI Service Interruption, Network Latency, and/or Data Delivery Rate issue has occurred.

## **8. COI Service Installation Delays**

**(a) COI Service Installation and Availability.** Cox will make commercially reasonable efforts to install, provision and make the COI Services available for Customer's use within ten (10) business days of the installation date if explicitly defined in the Agreement, if any ("Estimated Install Date"). COI Service shall be deemed as available upon Cox's installation of the equipment and facilities necessary to provide Customer the COI Services.

**(b) Installation Delay Credit.** Cox shall provide Customer with an Installation Delay Credit if the COI Services are not available for Customer's use within ten (10) business days of the Estimated Install Date. In this event, Cox will provide an "Installation Delay Credit" of One Hundred Percent (100%) off the standard nonrecurring charge ("NRC") paid by Customer for the portion of the COI Service that was unavailable. This Installation Delay Credit shall apply only to Cox standard NRCs and shall not apply to construction or other non-standard charges billed to Customer that are associated with providing COI Services to Customer.

**(c) Exceptions to Installation Delay Credit.** Installation Delay Credits shall not be provided for installation delays (i) caused by or requested by Customer, its employees, agents or subcontractors; (ii) due to inabilities or difficulties of Cox to access Customer's premises; (iii) due to the public utility company restricting Cox's access to necessary conduits or wiring in Customer's building or property; (iv) due to any delays in obtaining any necessary permits, licenses, pole attachment agreements, rights of way, or other access or property rights; (v) due to any causes addressed in Section 9; or (vi) due to Force Majeure events.

## **9. Exceptions and Limitations to Service Credit**

**(a) Exceptions.** Service Credits shall not be provided for any COI Service Interruptions or failures to meet the COI Service Availability, Data Delivery Rate, or Network Latency objectives, estimated restoration time, Estimated Install Date, or any other term specified in this SLA: (i) caused by Customer, its employees, agents or subcontractors; (ii) due to failure of power or other equipment provided by Customer or the public utility company supplying power to Cox or Customer; (iii) during any period in which Cox is not allowed access to the premises of Customer to access Cox equipment; (iv) due to scheduled maintenance and repair; (v) caused by or due to violations of the Cox Acceptable Use Policy or any misconduct or accident of the Customer; (vi) caused by a loss of service or failure of the Customer's internal wiring or other Customer equipment; (vii) due to Customer's failure to release the COI Service for testing and/or repair to Cox; or (viii) due to Force Majeure events. For purposes of this SLA, Force Majeure shall mean (i) third party cable cuts, acts of God, fire, flood, or other natural disaster; (ii) laws, orders, rules, regulations, directions, or actions of governmental authorities having jurisdiction over the COI Services; (iii) any civil or military action including national emergencies, riots, war, civil insurrections or terrorist attacks; (iv) taking by condemnation or eminent domain of a party's facilities or equipment; (v) strikes or labor disputes; (vi) fuel or energy shortages; (vii) delays in obtaining permits or other approvals from governmental authorities for construction or COI Services provisioning, or (viii) any other causes beyond the

reasonable control of Cox. In addition, Service Credits shall not apply (a) if Customer is entitled to any other available credits, compensation or remedies under the Agreement for the same COI Service Interruption, deficiency, degradation, delay, or issue (b) for COI Service Interruptions, deficiencies, degradations, delays, or issues not reported by Customer to Cox within a reasonable period of time, not to exceed thirty (30) days from when it started, (c) where Customer reports a COI Service Interruption, Network Latency and/or Data Delivery Rate issue, but Cox does not find any such issue, (d) to any Service locations served via a third party (i.e. Type-II site), or (e) to any service not provided under the Agreement even if the service is provided by a Cox affiliate or subsidiary. For any COI Service locations served via a third party, Cox may pass through any COI Service credits it receives from the third party associated with any COI Service Interruption not to exceed the Service Credit amount.

(b) Limitations. With respect to all Service Credits under this SLA, no Service Credits shall be issued if (i) Customer is in breach of its Agreement with Cox; (ii) Customer has a past due balance with Cox under the Agreement; or (iii) Customer is otherwise not in good financial standing with Cox. In addition, in any calendar month, Customer's combined Service Credits for Network Latency and Data Delivery Rate shall not exceed ten percent (10%) of the MRC for the affected COI Services. Furthermore, in any calendar month, Customer's combined Service Credits for any and all issues, including, without limitation, Network Latency, Data Delivery Rate, Service Interruptions, and Installation Delay Credits shall be no more than one (1) full MRC for the affected COI Services. The calculation of credits under this SLA are exclusive of any applicable taxes, fees, or surcharges charged to the Customer or collected by Cox. All claims for Service Credits must be initiated by the Customer and are subject to review and verification by Cox. Cox reserves the right to change or modify the SLA program rules and regulations at any time without notice. For the avoidance of doubt, Cox and Customer agree that Customer's sole and exclusive remedy for any COI Service Interruptions, installation delays, missed Data Delivery Rate, missed Network Latency, missed repair objectives, service degradations, or any other outages or issues related to the COI Services provided under the Agreement shall be strictly limited to the Service Credits or the Installation Delay Credit, as applicable, as set forth in this SLA.

**D. Chronic Outage.** If three (3) times during a thirty (30) consecutive day period, the Services to the Customer experience a Service Interruption for a period greater than eight (8) consecutive hours, ("Chronic Outage") other than as a result of the causes set forth in Section IV, Customer may terminate affected circuit(s) without charge or payment of any termination charges otherwise provided in the Agreement; provided Customer complies with the notification process described in this Section I(D). Within thirty (30) days of the occurrence of the 3<sup>rd</sup> Chronic Outage, Customer shall notify Cox in writing of its election to terminate the circuit(s) and the circuit(s) shall be terminated upon Cox's receipt of such notice. If Customer fails to notify Cox within thirty (30) days of the 3<sup>rd</sup> Chronic Outage, of its intent to terminate the circuit(s), then Customer shall be deemed to have waived its right to terminate the circuit(s) under this Section I(D) until the occurrence of a subsequent Chronic Outage, if any. Upon termination under this Section I(D), neither party shall have any further rights, obligations, or liabilities to the other party with respect to such circuit(s), except those accrued through the termination date, and that expressly survive termination of this Agreement.

**II. Trouble Reports.** Cox shall maintain a twenty-four (24) hour, seven (7) day a week point-of-contact for Customers to report Service troubles, outages or Service Interruptions. Customer shall call Trouble Reports to 866.365.9998. A "Trouble Report" means any report made by Customer relating to the Services or the equipment provided by Cox.

**A. Service Response and Repair.** In the event Cox receives a Trouble Report from Customer, Cox will initiate action to clear the trouble within thirty (30) minutes. Trouble Reports received by Cox will be resolved, on average, within four (4) hours with respect to electronic failures and within eight (8) hours with respect to cable failures. A customer's mean time to repair will be calculated by the sum of customer incident minutes per month divided by the total number of incidents reported per month.

**III. Service Installation Intervals.**

**A. Service Installation and Availability.** Cox shall install, provision and make the Services available for Customer's use within ten (10) business days of the installation date communicated by Cox, to the Customer, at the time of contract signing.

**1. Installation Credit.** Cox shall provide Customer with an Installation Delay Credit if the Services are not available for Customer's use within ten (10) business days of the installation date communicated by Cox, at the time of contract signing. In this event, the credit allowance shall consist of 100% off the standard nonrecurring charge ("NRC") for CFI installation. This Installation Delay Credit shall apply only to Cox standard NRCs and shall not apply to construction or other non-standard charges billed to Customer that are associated with providing Services to Customer.

**2. Exceptions to Installation Delay Credits.**

Installation Delay Credits shall not be provided for Installation Delays (i) caused by or requested by Customer, its employees, agents or subcontractors; (ii) due to inability of Cox to access Customer's premises due to restrictions by Customer's landlord or property owner; (iii) due to the public utility company restricting Cox's access to necessary conduits or wiring in Customer's building or property; or (iv) due to Force Majeure events.

**IV. Exceptions to Credit Allowance.** Credit Allowances shall not be provided for failure to meet SLAs for Service Availability, Network Latency, Data Delivery, Service Interruptions, or Service Repair: (i) caused by Customer, its employees, agents or subcontractors; (ii) due to failure of power or other equipment provided by Customer or the public utility company supplying power to Cox or Customer; (iii) during any period in which Cox is not allowed access to the premises of Customer to access Cox equipment; (iv) due to scheduled maintenance and repair; (v) caused by or due to violations of the Cox Acceptable Use Policy (data customers); (vi) caused by a loss of service or failure of the Customer's internal wiring or other Customer equipment; or (vii) due to Force Majeure events. For purposes of this SLA, Force Majeure shall mean (i) third party cable cuts, acts of God, fire, flood, or other natural disaster; (ii) laws, orders, rules, regulations, directions, or actions of governmental authorities having jurisdiction over the Services; (iii) any civil or military action including national emergencies, riots, war, civil insurrections or terrorist attacks; (iv) taking by condemnation or eminent domain of a party's facilities or equipment; (v) strikes or labor disputes; (vi) fuel or energy shortages or (vii) delays in obtaining permits or other approvals from governmental authorities for construction or Services provisioning.

**V. Limitations.** With respect to all credits under this SLA, no credits shall be issued if: (i) Customer is in breach of its Agreement with Cox; (ii) Customer has a past due balance with Cox under the Agreement; or (iii) Customer is otherwise not in good financial standing with Cox. In addition, in any calendar month, Customer's combined credits for Network Latency and Data Delivery shall not exceed ten percent (10%) of the MRC for CFI Services. Furthermore, in any calendar month, customer's combined credits for Network Latency, Data Delivery, or Service Interruptions will be no more than one (1) full MRC for CFI Service. All credits are exclusive of any applicable taxes or fees charged to the Customer or collected by Cox. All claims for credit allowances are subject to review and verification by Cox. Cox reserves the right to change or modify the program rules and regulations at any time without notice.

- J. **Agreement between Educational Research Institute and Norman Public Schools for grant preparation, submission, and (if awarded) assistance with the 2025 COPS School Violence Prevention Program (SVPP)**  
Consent Item



# ERI EDUCATIONAL RESEARCH INSTITUTE

1710 North Ed Carey Drive  
Harlingen, Texas 78550  
(956) 365-4100

## PROFESSIONAL CONTRACTED SERVICES (PCS) CONTRACT

This agreement is made and entered into by and between **Educational Research Institute (ERI)**, hereinafter referred to as “**Consultant**”, whose principal place of business is located at 1710 North Ed Carey Drive, Harlingen, Texas 78550 and **Independent School District No. 29, Cleveland County, Oklahoma, a/k/a Norman Public Schools (NPS or District)**, hereinafter referred to as “**District**”, whose principal place of business is located at 131 South Flood Avenue, Norman, Oklahoma 73069.

### 1. *Consideration:*

**WHEREAS**, the **District** recognizes the **Consultant’s** knowledge, experience, reputation, and qualifications in grant programs; and

**WHEREAS**, the parties desire to provide a full statement of their agreement in connection with the provision of the Services by the **Consultant** and duties and obligations of the **District** during the term of this Agreement; and

**NOW THEREFORE**, in consideration of the mutual promises of the parties hereto, and of the mutual covenants and conditions hereinafter expressed, the parties hereto covenant each to the other, as follows:

### 2. *Responsibilities of the Parties:*

- a. **Consultant** will perform grant related services.
- b. The **District** will assign a person to act as a Project Contact Person to handle all the timeline and grant requirements.
- c. The **District** shall provide all facilities and necessary equipment to conduct requested meetings, as well as, provide **Consultant** with all relevant data and curriculum necessary to successfully design the project application.
- d. The **District** will include the **Consultant** in all aspects of the funding agency’s negotiation phase of the grant, if awarded. The **Consultant** will be allowed to review and edit any correspondence before it is returned to the funding agency and/or invited to participate in conference calls or provide guidance related to the negotiations.
- e. If awarded, the **District** shall provide the **Consultant** access to the **District’s** reporting system associated with the **2025 COPS School Violence Prevention Program (SVPP)**. This will allow the **Consultant** to access grant reports and monitor expenditures.

### 3. *Consultant’s Warranties:*

**Consultant** is duly licensed to provide the services in the State of Texas to the extent licensure are required to provide services. Further, **Consultant** warrants that the services will be provided in accordance with all applicable Oklahoma laws and regulation, and that **Consultant** is knowledgeable about Oklahoma and Federal grant requirements. There are no other express or implied warranties by **Consultant**.

### 4. *Independent Contractor status of Consultant and Consultant Firm:*

**Consultant** and **Consultant’s** employees shall perform all duties pursuant to this Contract as an Independent Contractor. Nothing herein contained shall be deemed or construed by the parties hereto, nor by any third party to create a relationship of principal and agent or of partnership or of joint venture between the parties. It is mutually understood and agreed the **Consultant** is solely responsible for reporting all income received from **District**, and for paying all pertinent federal, state, and local taxes, and any other taxes and assessments levied by government authorities, as well as all other pertinent liabilities or payments and that the **Consultant** is solely responsible, where necessary, to secure, at the **Consultant’s** sole cost, health, disability benefits insurance, and any other insurance as may be required by law. Further, by signing below, **Consultant** acknowledges that it is not eligible for unemployment in the event of termination of this contract and its services to the **District**. Further, **Consultant** acknowledges that it has no authority under this contract to exercise any control or direction over school **District** employees, officers, or agents.



5. **Term of Agreement:**

The Term of this Agreement will begin from the onset of the program cycle, and will continue through the program's end cycle, to include any continued years or cycles of this grant, regardless of who submits the continuation application(s).

- a. If awarded, the **District** agrees by this contract to allow **Consultant** to provide professional assistance consultation to assist in the implementation of the **2025 COPS School Violence Prevention Program (SVPP)**, on behalf of the **District**. However, if the consultation assistance is not requested, **Consultant** will still bill 12% for each program year of the **2025 COPS School Violence Prevention Program (SVPP)**.
- b. **Consultant** reserves right to keep their intellectual property rights regardless of changes submitted through amendments or negotiations requested by the **District** and/or funding agency.
- c. If the **District** elects to utilize **Consultant's** intellectual property, which includes **2025 COPS School Violence Prevention Program (SVPP)**, data, research, or work product, either directly or acting in concert with others, the **District** must obtain written consent from **Consultant**. If the **District** obtains any grant funding as a result of any improper utilization of **Consultant's** intellectual property, the **District** agrees to pay **Consultants** 12% of the total grant award.

7. **Services Performed by Consultant:**

**Consultant** will provide services described hereto and incorporated herein at this point for all purposes.

- a. The **Consultant** will communicate with the Administrator(s) designated by the **District** regarding the professional services and this Agreement. Notwithstanding anything herein to the contrary, the **District** will not have or exercise control over the manner in which the professional services of the **Consultant** are performed as this would jeopardize the status of the **Consultant** as an independent contractor.
- b. The **District** agrees to ensure that it will perform all its duties and obligations under this Services Agreement. **District** covenants to designate an Administrator(s) to communicate with **Consultant**, to make all information required by **Consultant** available in a timely manner, to meet with consultant if requested, and to timely make all payments to **Consultant** when due as provided herein, in compliance with all applicable laws and regulations.
- c. The **Consultant** recommends that all services be completed within the first six (6) months of the grant period.

8. **Fees:**

- a. If awarded, the **District** agrees to **PAY** the **Consultant** 12% of the total grant funding secured, to include continued years and cycles for grant related services pertaining to the **2025 COPS School Violence Prevention Program (SVPP)**.
  - i. In the event that the **District's** funding is revoked during the negotiation phase due to lack of communication with the **Consultant**, the **Consultant** will still be entitled to its 12% service fee of the total grant funding secured. In this case, the fee to the **Consultant** must be paid from the **District's** local funds.
- b. Payments to the consultant may be utilized from direct, indirect, or local school funds and are due within ten (10) days of the date printed on the invoice.
- c. If the **District** does not communicate to the **Consultant** what type of services, they want to receive **within the first six (6) months** of the grant program, the 12% fee **will be charged and paid** through the **District's** local funds.
- d. Late fees on the award fee(s) balance not paid in full will accrue on the 1<sup>st</sup> day after the payment was due and will be charged at a rate of \$25.00 per day. Additionally, a 3.4% transaction fee will be added to the invoice total for any invoices paid with a credit card through QuickBooks.
- e. The **District** agrees that for as long as there is any outstanding payment due to **Consultant**, the **Consultant** is not bound to perform under this Service Agreement in any manner, until the outstanding payment is paid in full.
- f. **Consultant** may require a purchase order number prior to services being rendered.

9. **Incidental Charges:**

Fees incurred for shipping, couriers, handling, travel, or other miscellaneous costs incurred per the **District's** request will be charged accordingly. A list of incidental fees, if any, incurred in connection with this agreement will be provided to the **District** for prior approval. Payments are due in full, within 45 days of receipt of invoice.

10. **Parties' Relationship:**

The **Consultant**, at all times will act as an Independent Contractor providing Services and will not act or hold itself out to third parties as an employee or agent of the **District** in the provisions of the Services or Materials under this Agreement. The **District** shall not control how the results or details of the Services are provided and/or achieved. As an Independent Contractor, **Consultant** shall supply



its own tools, equipment, materials, supplies and/or labor as may be necessary to complete the Services and shall not rely on or require the **District** to supply any of the above, unless otherwise specified in this Agreement.

**11. Copyright Protection:**

**Consultant** is copyright owner of their designed work product which includes the **2025 COPS School Violence Prevention Program (SVPP)**. **Consultant** is entitled to all benefits contained in the United States Copyright Law effective as of the date of the signing of this Agreement, including but not limited to Section 203. All persons are prohibited from the unauthorized reproduction or use of copyright material/intellectual property created by **Consultant**. The **District** is explicitly prohibited from sharing or distributing **Consultant's** work product to a third party without the written approval of the **Consultant**. **Consultant** will hold the **District** or any person(s) liable for the unauthorized reproduction or use of copyright materials.

**Consultant** will hold the **District** or any person(s) liable for the unauthorized reproduction or use of copyright materials. **Consultant** will be compensated 12% of the total award from any person(s) who obtain funds with the reproduction or use of **Consultant** copyright material/intellectual property.

**12. Compliance with Laws:**

In the performance of this Agreement, both parties shall at all times comply with all applicable governmental laws, statutes, ordinances, rules, and regulations, including without limitation laws relating to intellectual property, patents, copyright protection and contracts.

**13. Mediation:**

In the event a dispute shall arise between the parties to this contract, upon thirty (30) day notice, the parties agree to participate in at least four (4) hours of mediation in Cleveland County, Oklahoma. The parties agree to share equally in the costs associated with the mediation. The mediation shall be administered by an agreed upon Mediator from Cleveland County, Oklahoma.

**14. Venue:**

**Consultant** is a Texas Corporation with its office and principal place of business in Cameron County, Texas. The majority of, if not all, of the work to be performed **Consultant**, will be performed in Cameron County, Texas. The parties agree that this contract was entered into and executed in the county of the principal location of **Consultant**, Cameron County, Texas, regardless of where the document was signed by the parties. However, the parties agree that any legal dispute will be litigated in Cleveland County, Oklahoma.

**15. Termination/Cancellation:**

- a. This contract may be terminated without cause by **District** upon thirty (30) day written notification based on lack of performance.
- b. However, in the event of cancellation by the **District** after a grant that has already been completed regardless of it being submitted or not, the **District** will be responsible to pay the **Consultant** a \$5,000 non-refundable flat fee along with any other fees due and payable to **Consultant**.
- c. In the event of termination by the **District** after grant award, **Consultant** will still be entitled to the 12% fee of the total funding secured through the **2025 COPS School Violence Prevention Program (SVPP)**, as well as any other fees due and payable to the **Consultant**. This will include any continued years or cycles of this grant, regardless of who submits the continuation application(s).
- d. In case of loss of funding that results due to failure to adhere to the obligations set forth by the contract, the **District** agrees to pay **Consultant** a one-time compensation fee of 12% of the total awarded amount.
- e. Payment for the compensation fee to the **Consultant** will be utilized from local school funds, along with any other fees that are due and payable to the **Consultant** under the provisions of this contract.

**16. Confidentiality:**

To the extent necessary under the Family Educational Rights and Privacy Act (FERPA) and any other Federal or State requirements, **Consultant** agrees to follow FERPA and all other federal or state requirements regarding dissemination of any confidential documents and confidentiality requirements regarding student records and reports.



# ERI EDUCATIONAL RESEARCH INSTITUTE

PROFESSIONAL CONTRACTED SERVICES (PCS) CONTRACT, Cont'd

**17. Effective Date-Duration:**

This contract shall commence on the onset of the program and will continue through term of the grant, to include any continued years or cycles of this grant. If either party chooses to terminate this contract, a written notification must be submitted with a thirty (30) day notice; however, any fees owed to consultant due to secured funding will still be owed. All termination notices will be sent via certified mail to the parties below.

This is the entire Agreement between the following parties:

**Educational Research Institute (ERI)**

**Independent School District No. 29, Cleveland County, Oklahoma, a/k/a Norman Public Schools (NPS or District)**

Approved and accepted on 2/28/2025

Approved and accepted on \_\_\_\_\_

\_\_\_\_\_  
**Linda V. Alaniz, ERI President**  
1710 North Ed Carey Drive, Harlingen, Texas 78550

\_\_\_\_\_  
**Dr. Tina Floyd, Board President**  
131 South Flood Avenue, Norman, Oklahoma 73069

- K. **Agreement between BSN Sports and NPS on behalf of its Athletics Department for the termination of BSN's existing supplier agreement for athletic apparel and footwear, and new replacement Exclusive Supplier Agreement through June 30, 2025 and for the period July 1, 2025 through June 30, 2026.**

Consent Item

- L. **Open Transfer Law (Senate Bill 783)**

Consent Item

The open transfer law (Senate Bill 783) requires that each school site's grade-level capacity be approved by the Board of Education prior to the first day of January, April, July and October of each school year. The superintendent, or designee, shall determine the criteria to be used in determining grade capacity for each school site based on current enrollment and staffing. The recommended capacity numbers can be found at: <https://www.normanpublicschools.org/Page/3407>

<b>2024-2025 Capacity - Elementary</b>			
<b>School</b>	<b>Grade</b>	<b>April 1, 2025</b>	
<b>Adams</b>			<b>487</b>
	Pre-K	55	
	K	72	
	1	72	
	2	57	
	3	80	
	4	63	
	5	88	
<b>Cleveland</b>			<b>496</b>
BBA Extended Grace (Cleveland)	BB Pre-K	20	
	Pre-K	40	
	K	54	
	1	54	
	2	76	
	3	80	
	4	84	
	5	88	
<b>Eisenhower</b>			<b>512</b>
	Pre-K	40	
	K	72	
	1	72	
	2	76	
	3	80	
	4	84	
	5	88	
<b>Jackson</b>			<b>449</b>
BBA 1/2 Day Kinderberry (Jackson)	BB Pre-K	20	
	Pre-K	55	
	K	54	
	1	54	
	2	57	
	3	80	
	4	63	
	5	66	
<b>Jefferson</b>			<b>365</b>
	DD Pre-K**	10	
	Pre-K	20	
	K	54	
	1	54	
	2	38	
	3	60	

Transfer Capacity SY25 for BOE

	4	63	
	5	66	
<b>Kennedy</b>			<b>505</b>
	DD Pre-K*	20	
	Pre-K	35	
	K	72	
	1	72	
	2	76	
	3	80	
	4	84	
	5	66	
<b>Lakeview</b>			<b>256</b>
	Pre-K	20	
	K	36	
	1	36	
	2	38	
	3	40	
	4	42	
	5	44	
<b>Lincoln</b>			<b>296</b>
	DD Pre-K*	20	
	Pre-K	40	
	K	36	
	1	36	
	2	38	
	3	40	
	4	42	
	5	44	
<b>Madison</b>			<b>413</b>
BBA 1/2 Day McFarlin (Madison)	BB Pre-K	40	
	Pre-K	40	
	K	54	
	1	54	
	2	57	
	3	60	
	4	42	
	5	66	
<b>McKinley</b>			<b>376</b>
	DD Pre-K*	20	
	Pre-K	40	
	K	36	
	1	54	
	2	57	

Transfer Capacity SY25 for BOE

	3	40	
	4	63	
	5	66	
<b>Monroe</b>			<b>431</b>
	Pre-K	35	
	K	36	
	1	54	
	2	76	
	3	80	
	4	84	
	5	66	
<b>Reagan</b>			<b>516</b>
	DD Pre-K**	10	
	Pre-K 1/2 Day	15	
	Pre-K	40	
	K	72	
	1	72	
	2	76	
	3	80	
	4	63	
	5	88	
<b>Roosevelt</b>			<b>547</b>
	DD Pre-K*	20	
	Pre-K	55	
	K	72	
	1	72	
	2	76	
	3	80	
	4	84	
	5	88	
<b>Truman Pri</b>			<b>342</b>
	Building Blocks	25	
	Pre-K	60	
	K	72	
	1	90	
	2	95	
<b>Truman</b>			<b>293</b>
	3	100	
	4	105	
	5	88	
<b>Washington</b>			<b>469</b>
	Pre-K	40	
	K	72	

Transfer Capacity SY25 for BOE

	1	72	
	2	76	
	3	80	
	4	63	
	5	66	
<b>Wilson</b>			<b>220</b>
	Pre-K	20	
	K	18	
	1	18	
	2	38	
	3	40	
	4	42	
	5	44	
<b>ELEMENTARY CAPACITY</b>			<b>6973</b>

**2024-2025 Capacity - Secondary**

School	Grade	April 1, 2025	
<b>Alcott</b>			<b>805</b>
	6	250	
	7	285	
	8	270	
<b>Irving</b>			<b>912</b>
	6	327	
	7	285	
	8	300	
<b>Longfellow</b>			<b>770</b>
	6	255	
	7	255	
	8	260	
<b>Whittier</b>			<b>1185</b>
	6	400	
	7	400	
	8	385	
<b>Norman High</b>			<b>2326</b>
	9	587	
	10	614	
	11	570	
	12	554	
<b>Norman North</b>			<b>2569</b>
	9	685	
	10	656	
	11	615	
	12	614	
<b>SECONDARY CAPACITY</b>			<b>8567</b>

Capacity by Grade		Capacity by School	
Grade	Capacity	School	Capacity
Pre-K	855	Adams	487
Kinder	882	Cleveland	496
1st Grade	936	Eisenhower	512
2nd Grade	1007	Jackson	449
3rd Grade	1100	JeHHerson	365
4th Grade	1071	Kennedy	505
5th Grade	1122	Lakeview	256
6th Grade	1232	Lincoln	296
7th Grade	1225	Madison	413
8th Grade	1215	McKinley	376
9th Grade	1272	Monroe	431
10th Grade	1270	Reagan	516
11th Grade	1185	Roosevelt	547
12th Grade	1168	Truman Pri	342
<b>Total Capacity</b>	<b>15540</b>	Truman	293
		Washington	469
		Wilson	220
		Alcott	805
		Irving	912
		Longfellow	770
		Whittier	1185
		Norman High	2326
		Norman North	2569
		<b>Total Capacity</b>	<b>15540</b>

V. **Additional Agenda Items**

- A. **Norman North Baseball Locker Room Bid Package Tabulations (2023 Bond)**  
**Presented by Justin Milner and Brent Collins, Manhattan Construction**  
Action Item



**Norman North Baseball Locker Room**  
**Norman OK**  
**GMP**

March 5th, 2025



Builder-Driven  
Pre-Construction®

## Norman North Baseball Locker Room Norman OK

### Prepared For:

Justin Milner

### Prepared By:

Manhattan Construction Company  
410 N Walnut Ave Suite 105  
Oklahoma City, OK 73025

### Contact at Manhattan:

Brent Collins

[bcollins@manhattanconstruction.com](mailto:bcollins@manhattanconstruction.com)

405-520-0907

Aaron Jech

[Ajech@manhattanconstruction.com](mailto:Ajech@manhattanconstruction.com)

405-421-3498

### Contents:

Section 1: GMP Summary

Section 2: Estimate Detail

Section 3: Clarifications and Assumptions

Section 4: Schedule

Section 5: Logistics Plan

Section 6: Document Log

March 5th, 2025



## **Norman North Baseball Locker Room**

**Norman OK**

March 5th, 2025



### **Section 1: GMP Summary**

**NPS Norman North Baseball Bond 2023**

March 5, 2025

Estimate Version: GMP



DESCRIPTION	TOTAL
01.04 Temporary Facilities and Logistics	\$8,050
02.00 Demolition	\$22,910
04.00 Masonry - Turnkey	\$35,000
05.10 Structural Steel	\$15,000
07.50 Membrane Roofing	\$13,500
08.00 Doors, Frames and Hardware Turnkey	\$16,807
09.29 Drywall / Acoustical / In-wall Blocking	\$32,210
09.68 Carpet and Resilient Tile	\$10,594
09.90 Painting & Wallcovering	\$13,000
10.14 Signs	\$11,530
21.00 Fire Suppression	\$5,000
23.01 Mechanical (Plum. & HVAC)	\$168,988
26.00 Electrical Systems	\$52,362
<b>Estimate Totals</b>	<b>\$404,951</b>
General Conditions	\$60,000
General Requirements	\$25,000
1.25% General Liability Insurance	\$6,923
0.35% Builders Risk Insurance	\$1,939
<b>Subtotal</b>	<b>\$490,660</b>
3.75% Fee	\$20,770
0.50% Preconstruction Fee	\$2,769
<b>Subtotal 1</b>	<b>\$514,200</b>
10.00% Construction Contingency	\$39,680
<b>Total</b>	<b>\$562,033</b>



## **Norman North Baseball Locker Room**

**Norman OK**

March 5th, 2025



## **Section 2: Estimate Detail**

**NPS Norman North Baseball Bond 2023**

March 5, 2025

Estimate Version: GMP



DESCRIPTION	QUANTITY	UNIT	TOTAL
<b>01.04 Temporary Facilities and Logistics</b>			<b>\$8,050</b>
Temp Protection	2,000.00	SQFT	\$1.50
Temp Partition	500.00	SQFT	\$5.00
Relocate Owner Items	17.00	EACH	\$150.00
<b>01.04 Temporary Facilities and Logistics</b>			<b>\$8,050</b>
<b>02.00 Demolition</b>			<b>\$22,910</b>
Midwest Wrecking	1.00	LSUM	\$22,910.00
Remove ducwork	270.00	LNFT	\$0.00
Remove Chainlink Fencing	522.00	SQFT	\$0.00
Remove Walls and Doors	4.00	EACH	\$0.00
Remove ceiling	1,113.00	SQFT	\$0.00
Remove Flooring	970.00	SQFT	\$0.00
<b>02.00 Demolition</b>			<b>\$22,910</b>
<b>04.00 Masonry - Turnkey</b>			<b>\$35,000</b>
CIA Masonry	1.00	LSUM	\$35,000.00
<b>04.00 Masonry - Turnkey</b>			<b>\$35,000</b>
<b>05.10 Structural Steel</b>			<b>\$15,000</b>
Steel Rework for RTU Allowance	1.00	LSUM	\$15,000.00
<b>05.10 Structural Steel</b>			<b>\$15,000</b>
<b>07.50 Membrane Roofing</b>			<b>\$13,500</b>
Roof Repair	300.00	SQFT	\$45.00
<b>07.50 Membrane Roofing</b>			<b>\$13,500</b>
<b>08.00 Doors, Frames and Hardware Turnkey</b>			<b>\$16,807</b>
Door Install	1.00	LSUM	\$2,000.00
Scovil and Sides	1.00	LSUM	\$14,807.00
Unload & Distribute Frames	3.00	EACH	\$0.00
Unload & Distribute Doors	4.00	LEAF	\$0.00
Unload & Distribute Hardware Sets	4.00	EACH	\$0.00
Install HM Doors & Hardware	4.00	LEAF	\$0.00
HM Door - Single	4.00	LEAF	\$0.00
HM Door Frame - non rated - Single	2.00	EACH	\$0.00
HM Door Frame - non rated - Double	1.00	EACH	\$0.00
Hardware Allowance	4.00	OPNG	\$0.00
<b>08.00 Doors, Frames and Hardware Turnkey</b>			<b>\$16,807</b>
<b>09.29 Drywall / Acoustical / In-wall Blocking</b>			<b>\$32,210</b>
Rough Blocking	500.00	SQFT	\$1.50
6" Metal Stud w/ 5/8" GYP 2 Sides	211.00	SQFT	\$0.00
Wiljo Interiors	1.00	LSUM	\$31,460.00
GYP Board Ceiling with Framing	520.00	SQFT	\$0.00

NPS Norman North Baseball Bond 2023

March 5, 2025

Estimate Version: GMP



DESCRIPTION	QUANTITY	UNIT	TOTAL
Misc. Ceiling Repairs	1,000.00	SQFT	\$0.00 \$0
Acoustical Ceiling 2 x 2	2,088.00	SQFT	\$0.00 \$0
<b>09.29 Drywall / Acoustical / In-wall Blocking</b>			<b>\$32,210</b>
<b>09.68 Carpet and Resilient Tile</b>			<b>\$10,594</b>
Rubber base	200.00	LNFT	\$2.97 \$594
Custom Area Rug Allowance	300.00	SQFT	\$33.33 \$10,000
<b>09.68 Carpet and Resilient Tile</b>			<b>\$10,594</b>
<b>09.90 Painting &amp; Wallcovering</b>			<b>\$13,000</b>
ALPR Construction	1.00	LSUM	\$13,000.00 \$13,000
Sealed Concrete Floor	1,016.00	SQFT	\$0.00 \$0
Ext Paint - Door Frame	3.00	EACH	\$0.00 \$0
Ext Paint - Door	4.00	LEAF	\$0.00 \$0
Int Paint - CMU	5,701.00	SQFT	\$0.00 \$0
Int Paint - Gyp Bd Ceilings	520.00	SQFT	\$0.00 \$0
Tape & Bed - Ceilings	520.00	SQFT	\$0.00 \$0
<b>09.90 Painting &amp; Wallcovering</b>			<b>\$13,000</b>
<b>10.14 Signs</b>			<b>\$11,530</b>
Takeform	1.00	LSUM	\$1,530.00 \$1,530
Vinyl Graphic Allowance	1.00	LSUM	\$10,000.00 \$10,000
<b>10.14 Signs</b>			<b>\$11,530</b>
<b>21.00 Fire Suppression</b>			<b>\$5,000</b>
Fire Suppression System - Make Safe and Adjustments	1.00	LSUM	\$5,000.00 \$5,000
<b>21.00 Fire Suppression</b>			<b>\$5,000</b>
<b>23.01 Mechanical (Plum. &amp; HVAC)</b>			<b>\$168,988</b>
Plumbing - Make Safe/Adjustments	1.00	LSUM	\$0.00 \$0
WSM	1.00	LSUM	\$168,988.00 \$168,988
HVAC - Make Safe/Adjustment	1.00	LSUM	\$0.00 \$0
<b>23.01 Mechanical (Plum. &amp; HVAC)</b>			<b>\$168,988</b>
<b>26.00 Electrical Systems</b>			<b>\$52,362</b>
Electrical System - Make Safe/Adjustments	1.00	LSUM	\$0.00 \$0
Lighting Allowance at existing locker room	1.00	LSUM	\$8,153.00 \$8,153
Wade Electric	1.00	LSUM	\$44,209.00 \$44,209
<b>26.00 Electrical Systems</b>			<b>\$52,362</b>



## **Norman North Baseball Locker Room**

**Norman OK**

March 5th, 2025



### **Section 3: Clarifications and Asssumptions**

## Clarifications & Assumptions

Project Name: Norman North Baseball Locker Room

Description: Minor Remodel of existing Locker Room space for Norman North Baseball.  
Includes new finishes and HVAC work.

Location: Norman Oklahoma

Pre-construction Phase: GMP

Date: 03/05/2025

### General

1. Manhattan shall not be liable nor have our right to proceed be restricted for any failure to perform its obligations where such failure arises out of Acts of Nature (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of public enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, riot, nationalization, government actions, tariffs, blockage, embargo, transportation delays not reasonably foreseeable, labor dispute, strike, lockout, disease outbreak, epidemics, pandemics, quarantine restrictions, or interruption or failure of power sources. To the extent these conditions may occur and impact the Project, there shall be an equitable adjustment to the Contract.
2. Acceptance of these Clarifications and their inclusion as a Contract Document is condition-precedent to our Proposal. We specifically exclude any Bid and/or Contract Document requirements to the contrary, as these Assumptions and Clarifications shall supersede any other Drawings, Specifications, proposed Contract language, and/or all other Bid Documents.
3. Manhattan will use the Phoenix Scheduling program for all project scheduling, and we assume that this program will satisfy all project schedule requirements.
4. The following items are not included in this estimate, but should be taken into consideration or provided by the Owner or Design Team:
  - a) Design Fees for Architects and Consultants.
  - b) Verification that the design indicated in the drawings and specifications meets code requirements.
  - c) Verification that the design indicated meets owner insurance and operational requirements.
  - d) Maintenance agreements beyond substantial completion, unless specifically stated within the contract documents.
  - e) Cost for materials and/or geotechnical engineering.

- f) Abatement, mitigation and/or removal of hazardous or contaminated materials.
  - g) Cost of building permit and inspection fees.
  - h) The Subcontractors will provide and pay for the basic, major trade permits **only** (Plumbing, Mechanical and Electrical). The major Building permits, the Use & Occupancy permits, all utility permits / coordination / fees, tap fees, public space permits, etc. and all other non-primary major trade permits are all to be provided and paid for by the Owner unless agreed to otherwise.
  - i) Electric, Gas or Water municipal impact fees, as well as utility company charges for permanent power, telephone service and CATV.
  - j) Cost of permanent water and electrical power usage.
  - k) The unloading, stocking, distribution and installation of Owner FF&E items (e.g.: furniture, wall hangings, point of sale items, etc...)
  - l) Cost to engineer structure to accommodate the use of tower cranes inside the building and garage footprints is not included. The structure cost to accommodate the use of tower cranes inside the building and garage footprints is considered cost of work.
  - m) Cost to engineer structure to accommodate the use of a concrete placing boom inside the building footprint is not included. The structure cost to accommodate the use of a concrete placing boom inside the building footprint is considered cost of work.
5. Manhattan is providing an express warranty for a period of one year from the date of Substantial Completion and excludes all implied warranties beyond the specific warranties required by the Contract Documents.
  6. All Value Management is to be specifically approved and accepted by the Architect and designers. The costs proposed are order of magnitude cost. Scope of work revisions must be incorporated into the drawings and specifications by the Architect and designers. All re-design cost are by Owner. (VM) Value Management cost will be reconciled once subcontractor and supplier bids are received based on documents incorporating the accepted (VM) Value Management items.
  7. Manhattan has strived to include allowances for design items identified by Manhattan as missing from project documents. Manhattan will reconcile these allowances based on Construction Documents when they are provided for use. Items not fully detailed and located on the contract project documents will also be priced once final Construction Documents are received by Manhattan.
  8. Submittal of RFI's is an ongoing process. Additional RFI's will be submitted and upon receipt of a full response Manhattan will provide pricing adjustments as needed
  9. Manhattan has prepared this GMP based on current market conditions and escalations, changes in law, new tariffs, new taxes, any costs that may be imposed, and similar items beyond our control are not included.

10. Complete Construction Documents and the timely award of subcontracts is important in maintaining GMP cost. This GMP proposal is based on being able to come to subcontract for a complete scope of work for the cost included in this GMP.
11. All construction Float in the Construction Schedule shall accrue for the exclusive use of Manhattan Construction Company, unless mutually agreed otherwise, regardless of any bid documents or specifications to the contrary. Manhattan Construction Company shall be compensated with Time Extensions and General Conditions costs for time delays not the fault of Manhattan Construction Company.
12. In the absence of an agreement by the Owner and the Contractor on the method of proceeding with Construction Change Directives prior to proceeding with Change Order work, the Owner and Contractor agree to proceed with such Changes on an "Open Book, Time & Materials" basis with Costs as outlined in the General Conditions. Such Work shall be substantiated with signed tickets in the field by the Contractor's Superintendent or the Owner's other designated representative.
13. This project is based on normal working hours. No premium time is included unless specifically noted otherwise elsewhere in our Proposal.

## **Insurance, Staff Rates and Bonds**

1. Builder's Risk ("all-risk") Insurance is included per Manhattan policy terms and conditions.
2. Costs for Project Liability Coverage have been included per the amounts specified in the General Conditions. A premium rate (which is not subject to audit) of **(1.25%)** will be applied to the total contract value for this coverage.
3. It is Manhattan's understanding that Manhattan is not required to provide a payment and performance bond. A quote and/or bond can be provided upon request.
4. We do not include any requirements for meeting or fulfilling Code Requirements but will assist by a comprehensive review of the drawings and specs and bringing any questions or concerns to the attention of the Architect.
5. We have not included any sales tax and will require a Sales Tax Exemption Certificate as a condition precedent to the issuance of any notices to proceed, subcontracts, purchase orders, etc.
6. Performance and Payment Bonds for Manhattan and associated costs are not included.

## **Division 01**

1. Costs associated with Energy reviews and Accessibility reviews and inspections are not included.
2. USGBC Fees or Enhanced Commissioning costs are not included.
3. As a general note, seismic bracing is not included in our proposal for any systems unless incorporated into the construction documents.
4. Testing Lab Services are considered by Owner and therefore no costs for testing have been included within this budget.

5. The discovery or development of mold shall be a differing condition required to be reported to the Owner and treated in accordance with the provisions of section 10.3 of AIA Document A201 - 1997, the provisions of which are incorporated by reference herein.
6. Any requirements within the specifications that are not possible or available as standard are not included within our Proposal (i.e. 5-year manufacturer's warranties, etc.).
7. We exclude additional costs and/or time as a result of a broadly defined act of war or terrorism or increases in security or procedures and/or security instituted or enforced as a result of or during any government alert or threat condition level above a "Guarded Condition".
8. We have assumed the Owner will provide adequate sources of water, electricity, natural gas, on-site parking, and telephone service for our use at no additional charge.
9. Repair of existing Code Violations unless the remediation work is specifically detailed on the drawings, of any nature, is not included.
10. Manhattan excludes any responsibility or liability for patent, trademark, or copyright infringement claims based on content of the Contract Documents.
11. Manhattan requires that the Architect specifically detail all acceptable concrete moisture contents along with the acceptable testing method or include waterproofing membranes for any slab to receive flooring, roofing, or other impermeable coverings and susceptible to problems with trapped moisture.

## **Division 05 Structural Steel**

1. An allowance has been provided for existing structure modifications related to demolition of old RTU and placement of new RTU.

## **Division 06 Finish Carpentry**

1. No Millwork has been included in this pricing.

## **Division 09 Finishes**

1. In circumstances where Finish Schedule conflicts with Floor Finish Plans and RCPs, the Finish Schedule was followed.
2. An allowance has been provided for the area rug.
3. An allowance has been provided for the vinyl graphics.

## **Division 22 Plumbing**

1. Clean out or "Snaking of existing plumbing systems is not included within the GMP

## Division 23 HVAC

1. LEED Air quality testing cost is not included.
2. Vacuuming of ductwork is not included.
3. Air quality testing for LEED is not included.
4. Third Party QA/QC Services or testing is not included.

## Division 27 Tele Data Comm

1. Communications, telephone, IT equipment and cabling are considered OFOI.

## Division 28 Security CCTV

1. Security System equipment and cabling is considered OFOI.

## Division 29 Audio Visual

1. Audio Visual equipment and cabling is considered OFOI.

## Allowances

Project Name: Norman North Baseball Locker Room

Description: Minor Remodel of existing Locker Room space for Norman North Baseball. Includes new finishes and HVAC work.

Location: Norman Oklahoma

Pre-construction Phase: GMP

Date: 03/05/2025

## Flooring

Custom Area Rug	\$10,000
-----------------	----------

## Signage

Surface Applied Film at Locker Room	\$10,000
-------------------------------------	----------

## Steel



Steel and Roof Rework to move the RTU	\$15,000
---------------------------------------	----------

**Electrical**

Lights at existing Locker Room	\$8,153
--------------------------------	---------

Allowances listed above are inclusive of labor, materials, equipment, subcontractor overhead and subcontractor fee unless noted as “Material Allowances”.

Allowances noted as material allowances are inclusive of material delivered jobsite including sales tax as applies to the project. Material allowances do not include waste, labor, subcontractor overhead or subcontractor fee.

Allowances do not include cost for SDI or subcontractor bonding, Manhattan general conditions, insurance, permits, inspection, contingency or Manhattan fee.



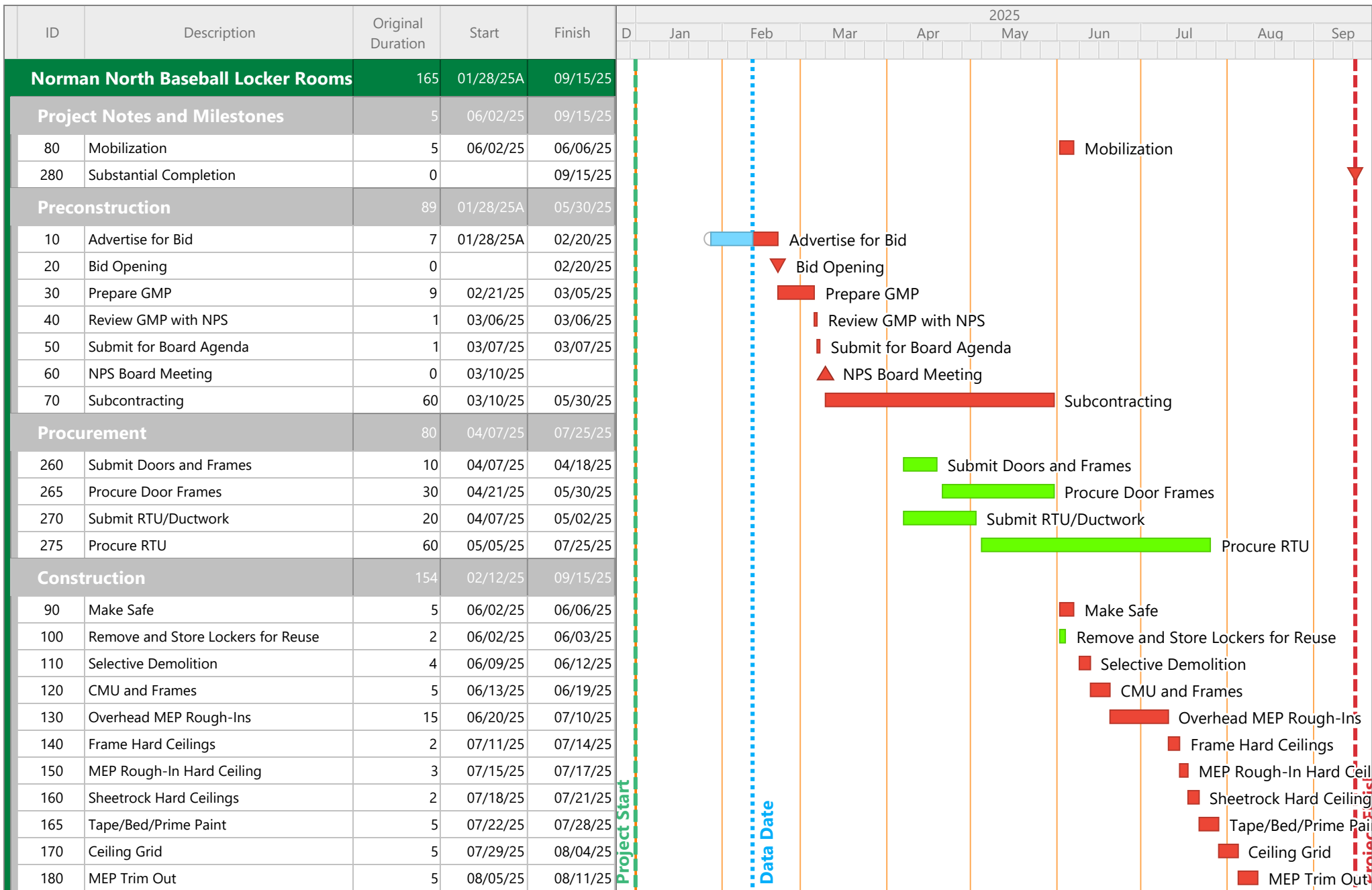
## **Norman North Baseball Locker Room**

**Norman OK**

March 5th, 2025

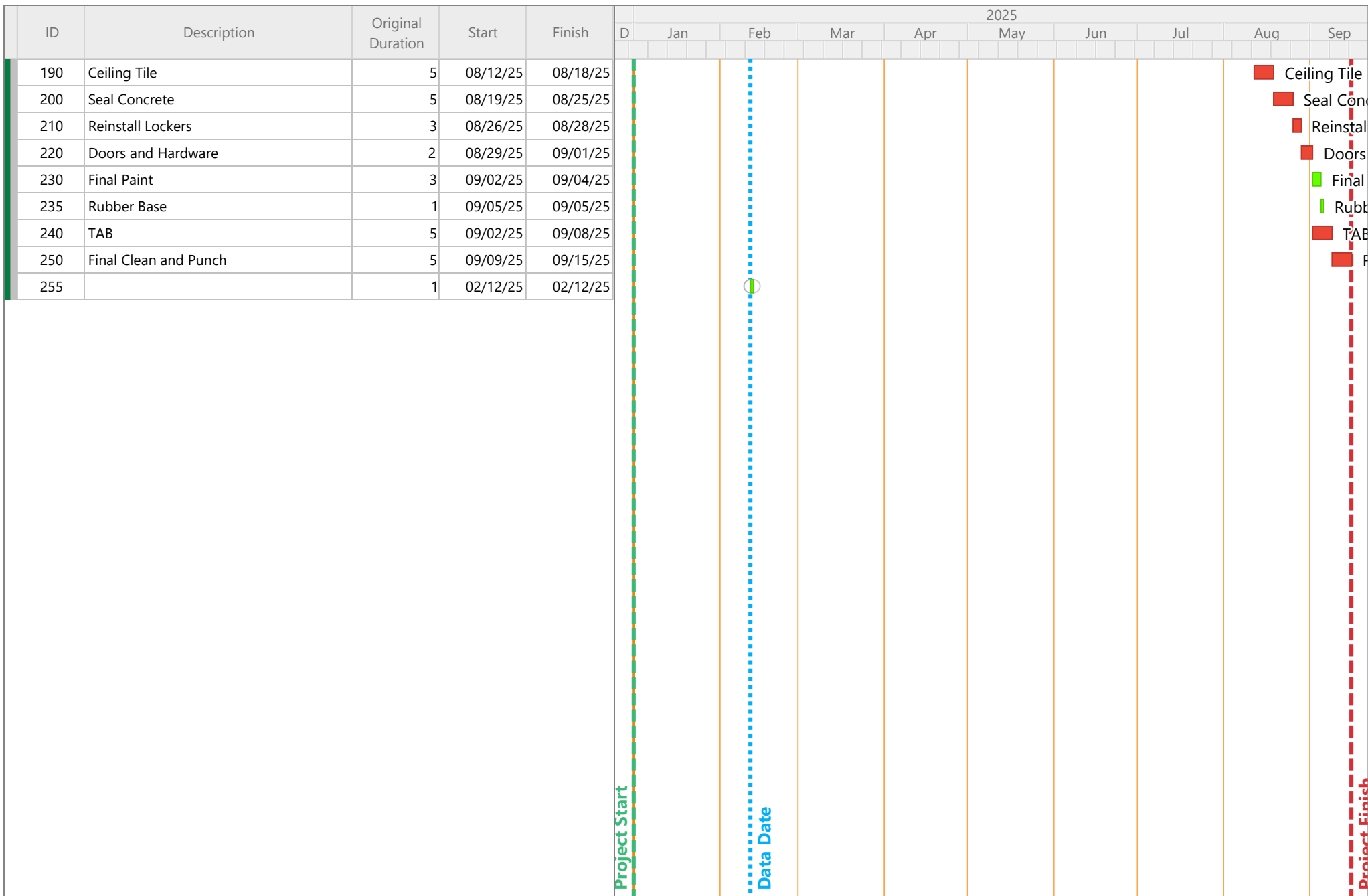


**Section 4:  
Schedule**



Start Date: 01/01/25  
 Finish Date: 09/15/25  
 Data Date: 02/12/25  
 Run Date: 02/12/25  
 Norman North Baseball Locker Rooms.ppx





Start Date: 01/01/25  
 Finish Date: 09/15/25  
 Data Date: 02/12/25  
 Run Date: 02/12/25  
 Norman North Baseball Locker Rooms.ppx





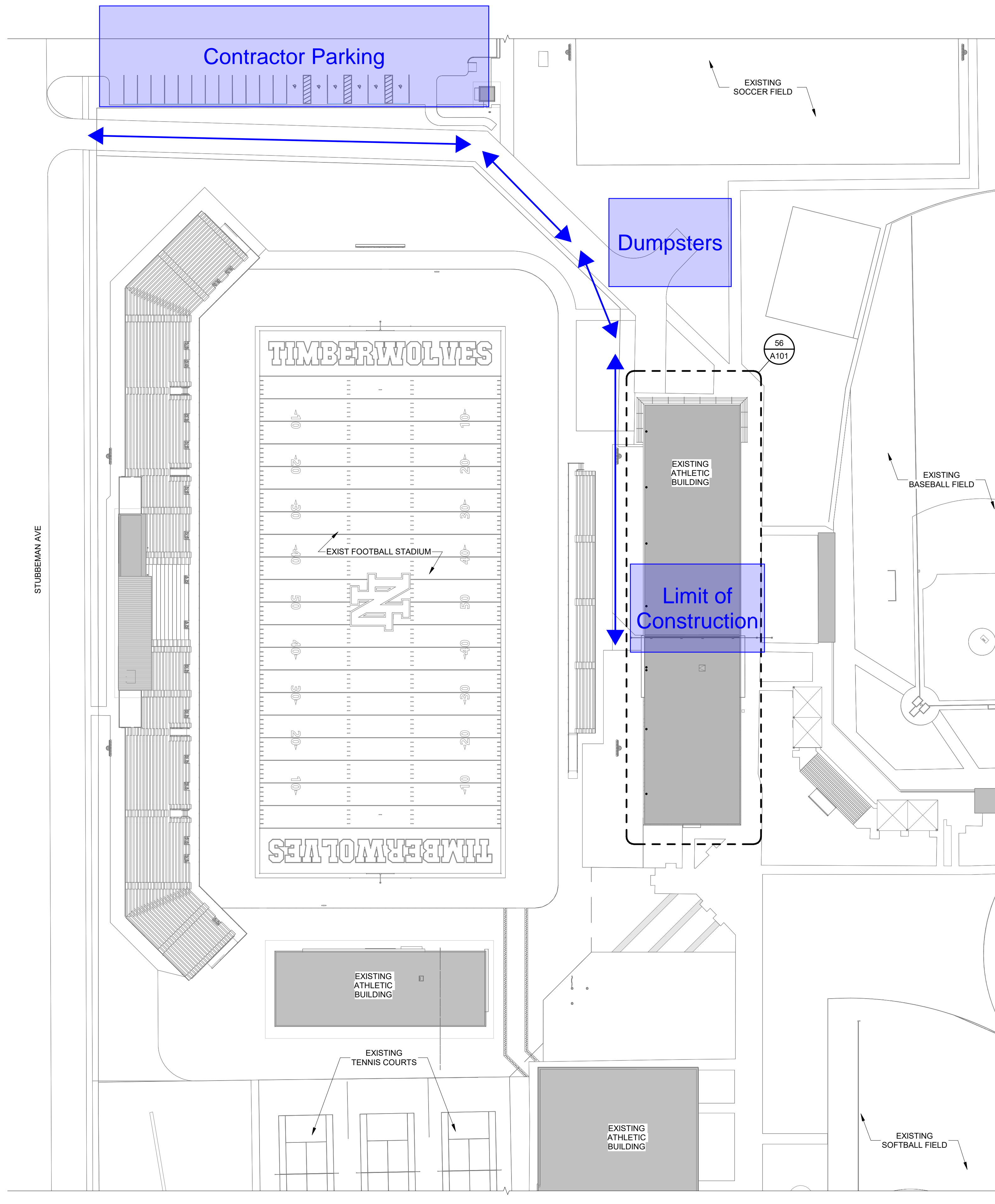
## **Norman North Baseball Locker Room**

**Norman OK**

March 5th, 2025

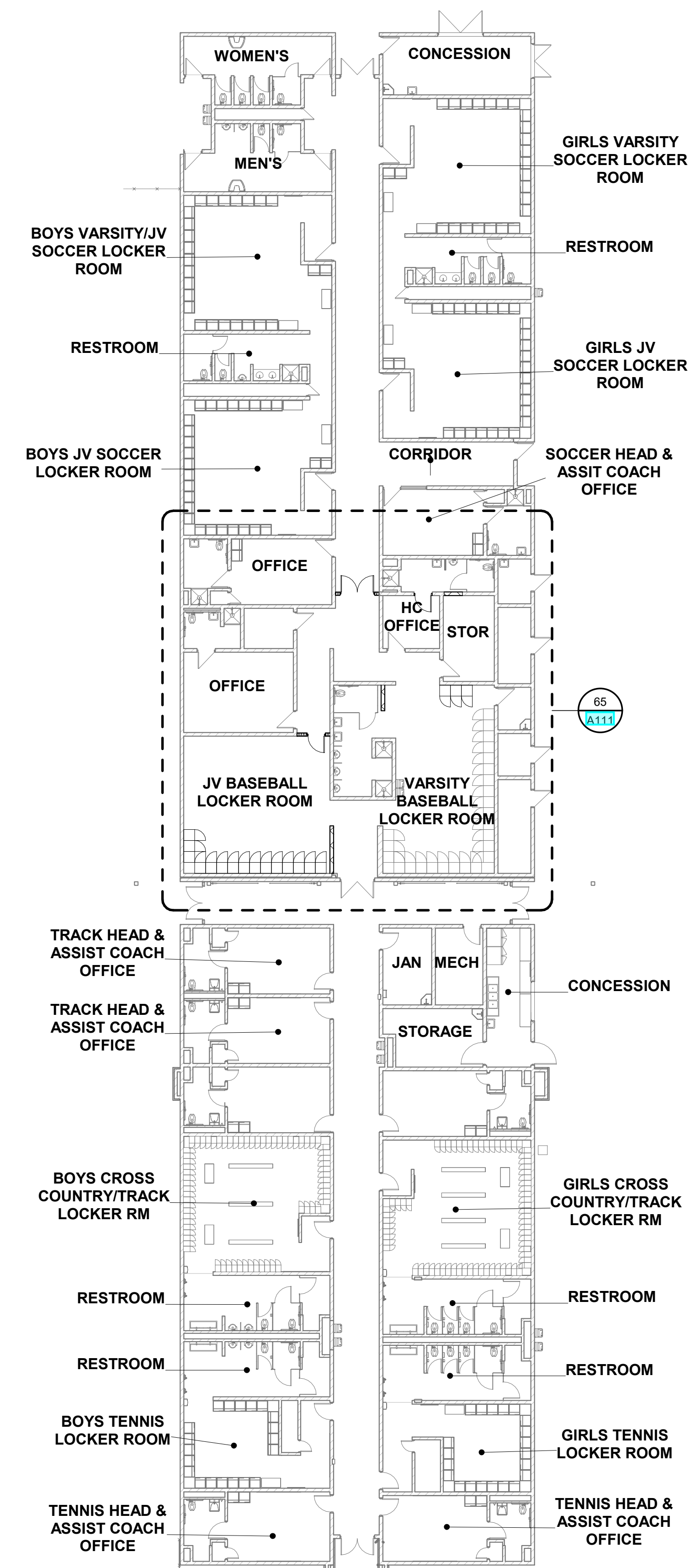


## **Section 5: Logistics Plan**



**53 SITE PLAN**  
 SCALE: 1" = 40'-0"  
 REFER: 25-A131  
 TRUE NORTH

**56 OVERALL BUILDING FLOOR PLAN**  
 SCALE: 1/16" = 1'-0"  
 REFER: 53-A101  
 TRUE NORTH



OKLAHOMA CITY  
 NORMAN + WEATHERFORD

405.525.8806  
 www.maplusarch.com



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**CONSULTANTS**

STRUCTURAL:  
 KFC ENGINEERING  
 MEP:  
 ALLEN CONSULTING INC.

**NORMAN NORTH BASEBALL  
 LOCKER ROOM EXPANSION**  
 1809 STUBBEMAN AVE  
 NORMAN, OKLAHOMA

**REVISION ISSUE**

MARK	DATE	DESCRIPTION
01	01-17-2025	100% CONSTRUCTION DOCS

**SHEET INFO**

PROJECT: 1528E01A  
 DRAWN BY: JA  
 CHECKED BY: MK

**SHEET TITLE**  
 SITE PLAN &  
 OVERALL

**SHEET NUMBER**

**A101**



## **Norman North Baseball Locker Room**

**Norman OK**

March 5th, 2025



## **Section 6: Document Log**

## Current Drawings

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
<b>Architectural</b>					
A101	SITE PLAN & OVERALL	1	01/17/2025	01/17/2025	100% CD (01/17/25)
A111	FLOOR PLAN	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A121	REFLECTED CEILING PLAN	1	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A131	FINISH PLANS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A601	SCHEDULES AND TYPES	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
<b>Demolition</b>					
D101	DEMOLITION	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
D102	DEMOLITION RCP	1	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
<b>Electrical</b>					
E000	ELECTRICAL LEGEND	1	01/17/2025	01/17/2025	100% CD (01/17/25)
E010	ELECTRICAL DEMOLITION PLAN	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
E200	ELECTRICAL LIGHTING PLAN	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
E201	ELECTRICAL LIGHTING DETAILS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
E300	ELECTRICAL POWER PLAN	1	01/17/2025	01/17/2025	100% CD (01/17/25)
E400	ELECTRICAL SYSTEMS PLAN	1	01/17/2025	01/17/2025	100% CD (01/17/25)
E401	ELECTRICAL SYSTEMS DETAILS	0	01/17/2025	01/17/2025	100% CD (01/17/25)
E500	ELECTRICAL RISER DIAGRAM	0	01/17/2025	01/17/2025	100% CD (01/17/25)
<b>General</b>					
G001	COVER	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
G101	CODE REVIEW	1	01/17/2025	01/17/2025	100% CD (01/17/25)
G300	STANDARD LAYOUTS AND MOUNTING HEIGHTS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
<b>Mechanical</b>					
M000	MECHANICAL LEGEND & ABBREVIATIONS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
M100	MECHANICAL DEMOLITION PLAN	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M200	MECHANICAL PLAN	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M210	MECHANICAL ROOF PLAN	1	01/17/2025	01/17/2025	100% CD (01/17/25)
M300	MECHANICAL SCHEDULES	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M400	MECHANICAL DETAILS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
M401	MECHANICAL DETAILS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M500	CONTROLS & SEQUENCES	0	01/17/2025	01/17/2025	100% CD (01/17/25)

## Current Specifications

Number	Description	Revision	Issued Date	Received Date	Set
<b>00 - Procurement and Contracting Requirements</b>					
00 01 07	SEALS PAGE	0	01/17/25	01/17/25	100% CD
00 14 00	NON-COLLUSION AFFIDAVIT	0	01/17/25	01/17/25	100% CD
00 15 00	BUSINESS RELATIONSHIP AFFIDAVIT	0	01/17/25	01/17/25	100% CD
00 15 50	CONTRACT AFFIDAVIT	0	01/17/25	01/17/25	100% CD
00 16 00	AFFIDAVIT OF BIDDER	0	01/17/25	01/17/25	100% CD
00 22 20	SEX OFFENDERS REGISTRATION	0	01/17/25	01/17/25	100% CD
00 22 30	TOBACCO FREE NOTICE	0	01/17/25	01/17/25	100% CD
00 22 40	DRUG-FREE AFFIDAVIT	0	01/17/25	01/17/25	100% CD
00 25 00	SALES TAX AGENCY AGREEMENT	0	01/17/25	01/17/25	100% CD
00 30 00	PERFORMANCE BOND	0	01/17/25	01/17/25	100% CD
00 35 00	STATUTORY BOND	0	01/17/25	01/17/25	100% CD
00 43 29	ROOFING QUALIFICATION STATEMENT	0	01/17/25	01/17/25	100% CD
00 80 00	SUPPLEMENTARY GENERAL CONDITIONS	0	01/17/25	01/17/25	100% CD
000110	Table of Contents	0	01/17/25	01/17/25	100% CD
<b>01 - General Requirements</b>					
01 10 00	SUMMARY	0	01/17/25	01/17/25	100% CD
01 23 00	ALTERNATES	1	02/17/25	02/17/25	100% CD
01 30 00	ADMINISTRATIVE REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 32 16	CONSTRUCTION PROGRESS SCHEDULE	0	01/17/25	01/17/25	100% CD
01 35 53	SECURITY PROCEDURES	0	01/17/25	01/17/25	100% CD
01 40 00	QUALITY REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 41 00	REGULATORY REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 42 16	DEFINITIONS	0	01/17/25	01/17/25	100% CD
01 50 00	TEMPORARY FACILITIES AND CONTROLS	0	01/17/25	01/17/25	100% CD
01 52 00	STUDENT AND SITE SAFETY PROGRAM	0	01/17/25	01/17/25	100% CD
01 52 13	FIELD OFFICES AND SHEDS	0	01/17/25	01/17/25	100% CD
01 60 00	PRODUCT REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 70 00	EXECUTION AND CLOSEOUT REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 78 00	CLOSEOUT SUBMITTALS	0	01/17/25	01/17/25	100% CD
<b>02 - Existing Conditions</b>					
02 41 00	DEMOLITION	0	01/17/25	01/17/25	100% CD
<b>04 - Masonry</b>					



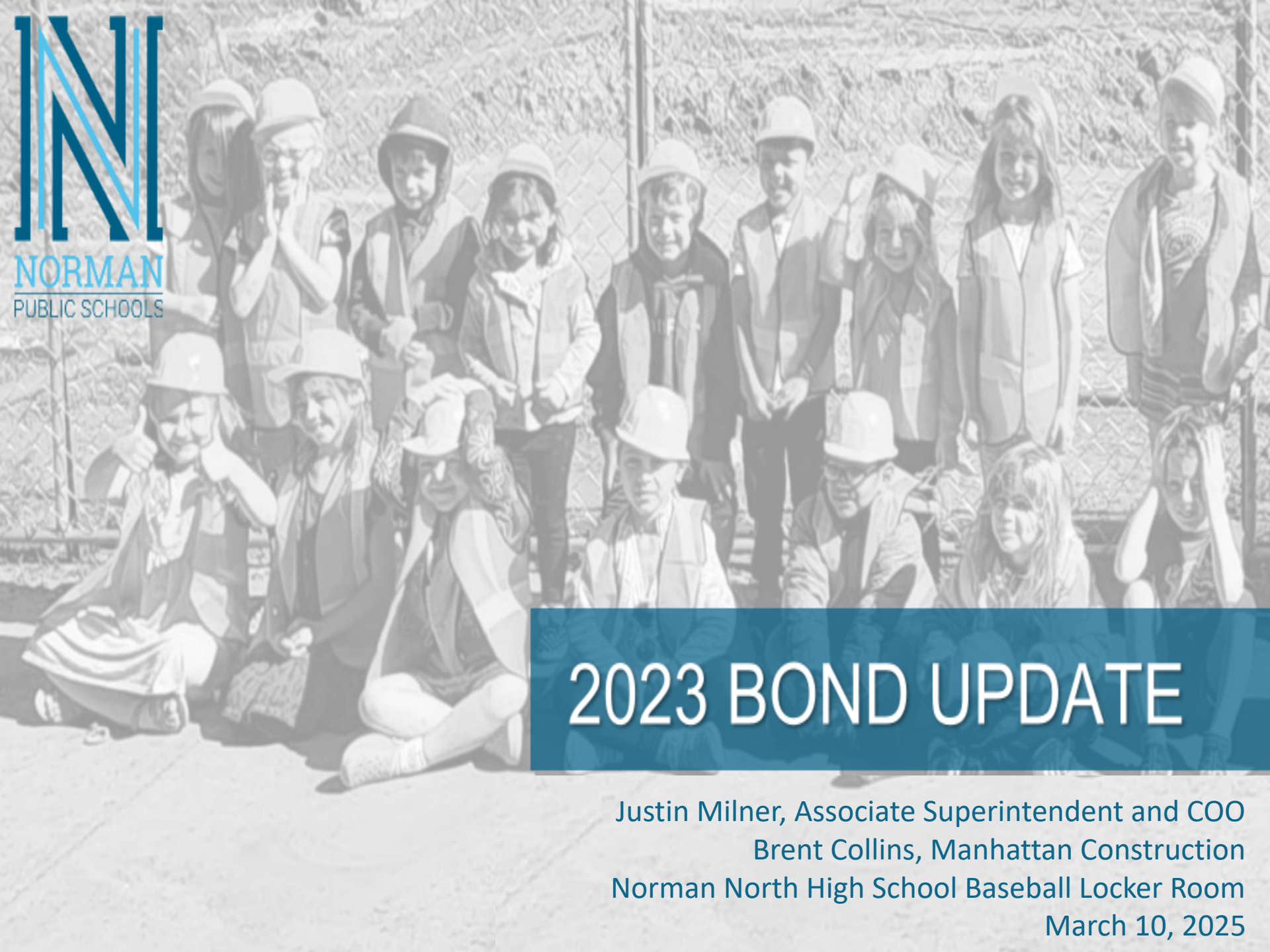
Manhattan Construction Company LLC (successor-by-conversion to Manhattan Construction Company)

Printed on Wed Feb 26, 2025 at 02:33 pm CST

Job #: 8520 Norman Public Schools 2023 Bond Package - Norman North Baseball Locker Room  
 1809 Stubbeman Ave  
 Norman, Oklahoma 73069

Number	Description	Revision	Issued Date	Received Date	Set
04 20 00	UNIT MASONRY	0	01/17/25	01/17/25	100% CD
<b>06 - Wood, Plastics, and Composites</b>					
06 10 00	ROUGH CARPENTRY	0	01/17/25	01/17/25	100% CD
<b>07 - Thermal and Moisture Protection</b>					
07 05 33	FIRE AND SMOKE ASSEMBLY IDENTIFICATION	0	01/17/25	01/17/25	100% CD
07 54 00	Thermoplastic Membrane Roofing	0	01/17/25	01/17/25	100% CD
07 84 00	Firestopping	0	01/17/25	01/17/25	100% CD
07 90 05	JOINT SEALERS	0	01/17/25	01/17/25	100% CD
<b>08 - Openings</b>					
08 11 13	HOLLOW METAL DOORS AND FRAMES	0	01/17/25	01/17/25	100% CD
08 14 16	Flush Wood Doors	0	01/17/25	01/17/25	100% CD
08 71 00	Door Hardware	0	01/17/25	01/17/25	100% CD
<b>09 - Finishes</b>					
09 21 16	GYPSUM BOARD ASSEMBLIES	0	01/17/25	01/17/25	100% CD
09 51 00	ACOUSTICAL CEILINGS	0	01/17/25	01/17/25	100% CD
09 90 00	PAINTING AND COATING	0	01/17/25	01/17/25	100% CD
<b>10 - Specialties</b>					
10 14 00	SIGNAGE	0	01/17/25	01/17/25	100% CD
<b>23 - Heating, Ventilating, and Air Conditioning (HVAC)</b>					
23 0000	BASIC MECHANICAL REQUIREMENTS	0	01/17/25	01/17/25	100% CD
23 0001	TEMPORARY USE OF MECHANICAL EQUIPMENT	0	01/17/25	01/17/25	100% CD
23 0010	COMMON WORK RESULTS FOR MECHANICAL	0	01/17/25	01/17/25	100% CD
23 0523	GENERAL-DUTY VALVES FOR HVAC PIPING	0	01/17/25	01/17/25	100% CD
23 0529	HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT	0	01/17/25	01/17/25	100% CD
23 0548	VIBRATION AND SEISMIC CONTROLS FOR HVAC PIPING AND EQUIPMENT	0	01/17/25	01/17/25	100% CD
23 0553	IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT	0	01/17/25	01/17/25	100% CD
23 0593	TESTING, ADJUSTING, AND BALANCING FOR HVAC	0	01/17/25	01/17/25	100% CD
23 0713	DUCT INSULATION	0	01/17/25	01/17/25	100% CD
23 0719	HVAC PIPING INSULATION	0	01/17/25	01/17/25	100% CD
23 1123	FACILITY NATURAL-GAS PIPING	0	01/17/25	01/17/25	100% CD
23 2113	HYDRONIC PIPING	0	01/17/25	01/17/25	100% CD
23 2300	REFRIGERANT PIPING	0	01/17/25	01/17/25	100% CD
23 3113	METAL DUCTS	0	01/17/25	01/17/25	100% CD
23 3300	AIR DUCT ACCESSORIES	0	01/17/25	01/17/25	100% CD
23 3423	HVAC POWER VENTILATORS	0	01/17/25	01/17/25	100% CD
23 3713	DIFFUSERS, REGISTERS, AND GRILLES	0	01/17/25	01/17/25	100% CD
23 3723	HVAC GRAVITY VENTILATORS	0	01/17/25	01/17/25	100% CD

Number	Description	Revision	Issued Date	Received Date	Set
23 7414	INCREASED VENTILATION PACKAGED AIR-CONDITIONING UNITS	0	01/17/25	01/17/25	100% CD
23 8127	VARIABLE REFRIGERANT FLOW AIR CONDITIONERS	0	01/17/25	01/17/25	100% CD
230900	INSTRUMENTATION AND CONTROL FOR HVAC	0	01/17/25	01/17/25	100% CD
<b>26 - Electrical</b>					
26 0500	BASIC ELECTRICAL REQUIREMENTS	0	01/17/25	01/17/25	100% CD
26 0501	ELECTRICAL TEMPORARY FACILITIES	0	01/17/25	01/17/25	100% CD
26 0502	ELECTRICAL DEMOLITION	0	01/17/25	01/17/25	100% CD
26 0504	CLEANING, INSPECTION, AND TESTING OF ELECTRICAL EQUIPMENT	0	01/17/25	01/17/25	100% CD
26 0519	LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES	0	01/17/25	01/17/25	100% CD
26 0526	ELECTRICAL GROUNDING	0	01/17/25	01/17/25	100% CD
26 0529	HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS	0	01/17/25	01/17/25	100% CD
26 0533	ELECTRICAL RACEWAYS	0	01/17/25	01/17/25	100% CD
26 0534	ELECTRICAL BOXES AND FITTINGS	0	01/17/25	01/17/25	100% CD
26 0923	LIGHTING CONTROL DEVICES	0	01/17/25	01/17/25	100% CD
26 2416	PANELBOARDS	0	01/17/25	01/17/25	100% CD
26 2726	WIRING DEVICES	0	01/17/25	01/17/25	100% CD
26 2900	LOW-VOLTAGE CONTROLLERS	0	01/17/25	01/17/25	100% CD
26 5119	LED INTERIOR LIGHTING	0	01/17/25	01/17/25	100% CD
<b>28 - Electronic Safety and Security</b>					
28 3111	DIGITAL, ADDRESSABLE FIRE-ALARM SYSTEM	0	01/17/25	01/17/25	100% CD



# 2023 BOND UPDATE

Justin Milner, Associate Superintendent and COO  
Brent Collins, Manhattan Construction  
Norman North High School Baseball Locker Room  
March 10, 2025

# Norman North Baseball Locker Room

## **Base Bid Scope of Work**

Interior Remodel of existing Locker Room for Norman North Baseball Team. Includes expanded area, new flooring, paint and HVAC improvements.

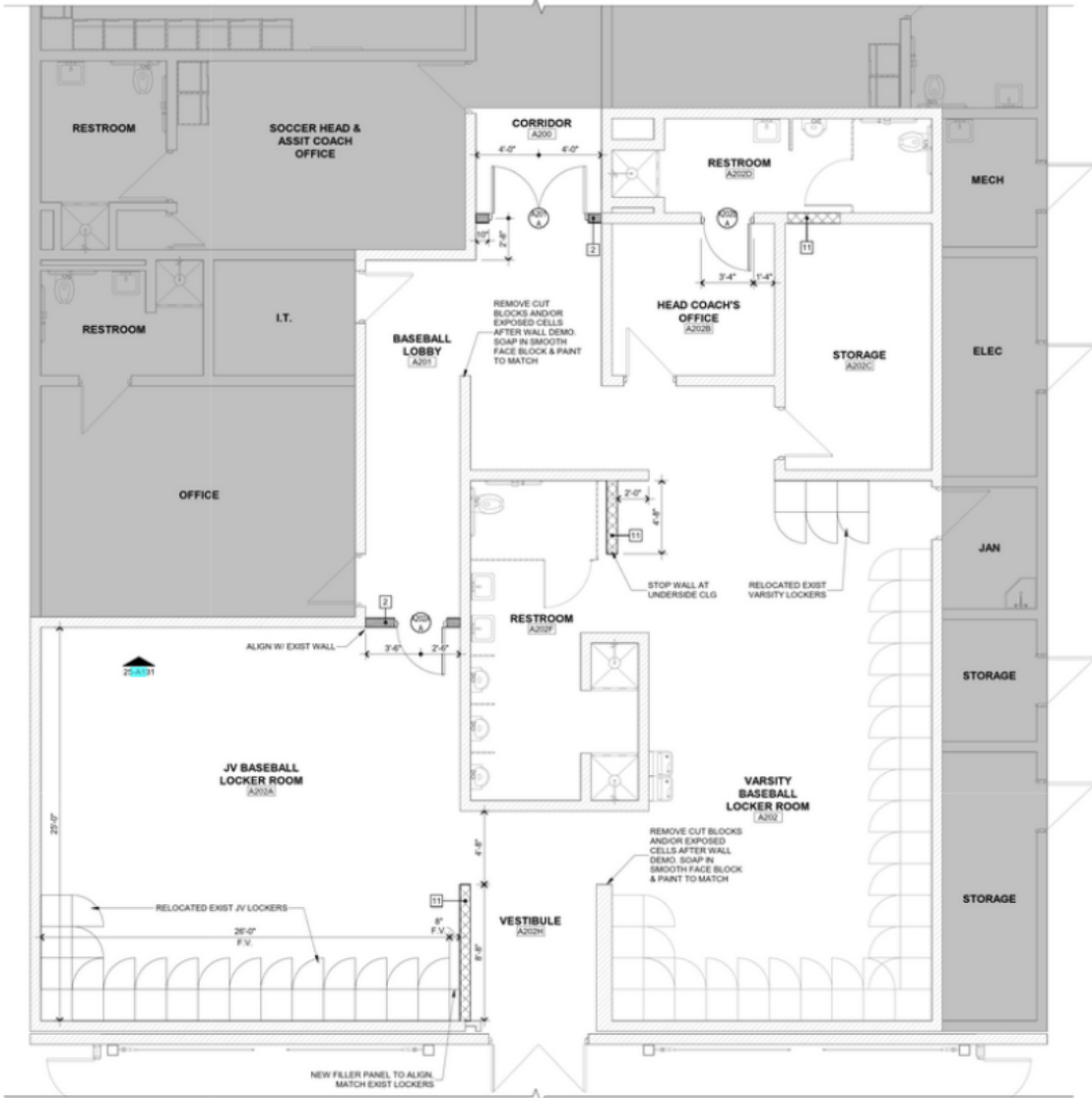
## **Received 20 Bids**

## **Bid Packages Include**

- Selective Demolition
- Masonry
- Doors, Frames, Hardware
- Framing/Drywall
- Painting
- Specialties
- Signage
- Mechanical/Plumbing
- Electrical



# Norman North Baseball Locker Room - Plan



# Norman North Baseball Locker Room - Bids

<b>1-02 Demolition</b>			
Bidder's Name:	Total Demolition	Native Wrecking	Mid
Base Bid:	30,369	24,650	
Performance and Payment Bond	N/A	N/A	
Bid Bond:	N/A	N/A	
Bid Affidavit:	Yes	Yes	
Addenda Acknowledged:	Yes	Yes	
MCC Clarification Acknowledged:	Yes	Yes	
<b>1-04 Masonry</b>			
Bidder's Name:	CIA		
Base Bid:	35,000		
Performance and Payment Bond	N/A		
Bid Bond:	N/A		
Bid Affidavit:	Yes		
Addenda Acknowledged:	Yes		
MCC Clarification Acknowledged:	Yes		

# Norman North Baseball Locker Room - Bids

<b>01-08 DFH</b>			
Bidder's Name:	Scovil and Sides	Dallas Door	
Base Bid:	14,807	20,400	
Performance and Payment Bond	N/A	N/A	
Bid Bond:	N/A	N/A	
Bid Affidavit:	N/A	N/A	
Addenda Acknowledged:	Yes	Yes	
MCC Clarification Acknowledged:	Yes	Yes	
<b>01-09.29 Drywall</b>			
Bidder's Name:	Southwest Drywall	Higgins - Incomplete	
Base Bid:	39,777	15500	
Performance and Payment Bond	N/A	N/A	
Bid Bond:	N/A	N/A	
Bid Affidavit:	Yes	Yes	
Addenda Acknowledged:	Yes	Yes	
MCC Clarification Acknowledged:	Yes	Yes	

# Norman North Baseball Locker Room - Bids

<b>01-23 HVAC/Plumbing</b>			
Bidder's Name:	WSM - Waggoners	Hardesty Team	
Base Bid:	166,575	205,710	
Performance and Payment Bond	2,413	2500	
Bid Bond:	Yes	Yes	
Bid Affidavit:	Yes	Yes	
Addenda Acknowledged:	Yes	Yes	
MCC Clarification Acknowledged:	Yes	Yes	
<b>01-26 Electrical</b>			
Bidder's Name:	Wade Electric	KB Electrical	
Base Bid:	44,209	90,000	
Performance and Payment Bond	N/A	1,620	
Bid Bond:	N/A	Yes	
Bid Affidavit:	N/A	Yes	
Addenda Acknowledged:	Yes	Yes	
MCC Clarification Acknowledged:	Yes	Yes	



THANK YOU

- B. **Norman High School Athletics Bid Package Tabulations (2023 Bond)**  
**Presented by Justin Milner and Brent Collins, Manhattan Construction**  
Action Item



# 2023 BOND UPDATE

Justin Milner, Associate Superintendent and COO  
Brent Collins, Manhattan Construction  
Norman High Athletics  
March 10, 2025

# Norman High Athletics

## **Base Bid Scope of Work**

Demo of existing Concession and Build new Concession under Bleachers. Various exterior Façade updates to existing Locker Room and Press Box buildings.

## **Received 39 Bids**

### **Bid Packages Include**

- Selective Demolition
- Concrete
- Masonry
- Steel
- Roofing
- Doors, Frames, Hardware
- Framing/Drywall
- Flooring
- Painting
- Specialties
- Signage
- Mechanical/Plumbing
- Electrical
- Utilities



# Norman High Athletics - Plan



# Norman High Athletics – Bids

<b>1-02 Demolition</b>			
Bidder's Name:	Total Demolition	Native Wrecking	Midwest Wrecking
Base Bid:	59,874	61,750	48,910
Performance and Payment Bond	898	1,250	940
Bid Bond:	Yes	Yes	N/A
Bid Affidavit:	Yes	Yes	Yes
Addenda Acknowledged:	Yes	Yes	Yes
MCC Clarification Acknowledged:	Yes	Yes	Yes
<b>1-03 Concrete - Turn Key</b>			
Bidder's Name:	Cantera Concrete		
Base Bid:	204,225		
Performance and Payment Bond	1,750		
Bid Bond:	Yes		
Bid Affidavit:	Yes		
Addenda Acknowledged:	Yes		
MCC Clarification Acknowledged:	Yes		
<b>1-04 Masonry</b>			
Bidder's Name:	CIA	MCR	
Base Bid:	255,000	220,000	
Performance and Payment Bond	3800	2100	
Bid Bond:	Yes	Yes	
Bid Affidavit:	Yes	Yes	
Addenda Acknowledged:	Yes	Yes	
MCC Clarification Acknowledged:	Yes	Yes	

# Norman High Athletics – Bids

<b>1-07.1 Waterproofing</b>			
Bidder's Name:	Alpha Insulation	Zion Industries	CHM Weatherguard
Base Bid:	72,695	49,200	48,391
Performance and Payment Bond	1090	Missing	1210
Bid Bond:	Yes	N/A	N/A
Bid Affidavit:	Yes	Yes	Yes
Addenda Acknowledged:	Yes	Yes	Yes
MCC Clarification Acknowledged:	Yes	Yes	Yes
<b>1-07.54 Roofing</b>			
Bidder's Name:	Supreme Roofing	Universal Roofing	
Base Bid:	163,171	244,205	
Performance and Payment Bond	4055	3,700	
Bid Bond:	Yes	Yes	
Bid Affidavit:	Yes	Yes	
Addenda Acknowledged:	Yes	Yes	
MCC Clarification Acknowledged:	Yes	Yes	
<b>01-07.42 Metal Panel</b>			
Bidder's Name:	MRC		
Base Bid:	329500		
Performance and Payment Bond	3200		
Bid Bond:	Yes		
Bid Affidavit:	Yes		
Addenda Acknowledged:	Yes		
MCC Clarification Acknowledged:	Yes		

# Norman High Athletics – Bids

## 01-08 DFH

Bidder's Name:	Scovil and Sides	Dallas Door	CBS Door
Base Bid:	31,427	45,830	36,640
Performance and Payment Bond	N/A	N/A	N/A
Bid Bond:	N/A	N/A	N/A
Bid Affidavit:	N/A	N/A	N/A
Addenda Acknowledged:	Yes	Yes	Yes
MCC Clarification Acknowledged:	Yes	Yes	Yes

## 01-08.33 Coiling Doors

Bidder's Name:	DH Pace Door Services		
Base Bid:	25,412		
Performance and Payment Bond	N/A		
Bid Bond:	N/A		
Bid Affidavit:	Yes		
Addenda Acknowledged:	Yes		
MCC Clarification Acknowledged:	Yes		

## 01-09.29 Drywall

Bidder's Name:	Higgins - Incomplete	Wiljo	
Base Bid:	45850	118550	
Performance and Payment Bond	505	1710	
Bid Bond:	N/A	Yes	
Bid Affidavit:	Yes	Yes	
Addenda Acknowledged:	Yes	Yes	
MCC Clarification Acknowledged:	Yes	Yes	

# Norman High Athletics – Bids

<b>01-10.14 Signs</b>		
Bidder's Name:	Sign Depot	J&B Grpahics
Base Bid:	118,200	118,839
Performance and Payment Bond	3,956	2377
Bid Bond:	No	Yes
Bid Affidavit:	Yes	Yes
Addenda Acknowledged:	Yes	Yes
MCC Clarification Acknowledged:	Yes	Yes
<b>01-23 HVAC/Plumbing</b>		
Bidder's Name:	WSM - Waggoners	Mid Con
Base Bid:	404,116	525,600
Performance and Payment Bond	5,884	5266
Bid Bond:	Yes	Yes
Bid Affidavit:	Yes	Yes
Addenda Acknowledged:	Yes	Yes
MCC Clarification Acknowledged:	Yes	Yes

# Norman High Athletics – Bids

<b>01-26 Electrical</b>		
Bidder's Name:	Wade Electric	KB Electrical
Base Bid:	190800	205000
Performance and Payment Bond	4,070	3,690
Bid Bond:	Yes	Yes
Bid Affidavit:	Yes	Yes
Addenda Acknowledged:	Yes	Yes
MCC Clarification Acknowledged:	Yes	Yes
<b>01-32 Fences</b>		
Bidder's Name:	American Fence	Liberty Fence
Base Bid:	28,959	28,745
Performance and Payment Bond	N/A	N/A
Bid Bond:	N/A	N/A
Bid Affidavit:	Yes	Yes
Addenda Acknowledged:	Yes	Yes
MCC Clarification Acknowledged:	Yes	Yes
<b>1-33 Site Utilities</b>		
Bidder's Name:	Civil Builders	
Base Bid:	86,000	
Performance and Payment Bond	2,795	
Bid Bond:	Yes	
Bid Affidavit:	Yes	
Addenda Acknowledged:	Yes	
MCC Clarification Acknowledged:	Yes	



THANK YOU



**Norman High Athletics**  
**Norman OK**  
**GMP**

March 5th, 2025



Builder-Driven  
Pre-Construction®

## Norman High Athletics Norman OK

### Prepared For:

Justin Milner

### Prepared By:

Manhattan Construction Company  
410 N Walnut Ave Suite 105  
Oklahoma City, OK 73025

### Contact at Manhattan:

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## Contents:

Section 1: GMP Summary

Section 2: Estimate Detail

Section 3: Clarifications and Assumptions

Section 4: Schedule

Section 5: Logistics Plan

Section 6: Document Log

March 5th, 2025



## **Norman High Athletics**

### **Norman OK**

March 5th, 2025



**NORMAN HIGH SCHOOL**

## **Section 1: GMP Summary**

**NPS Norman High Athletics Bond 2023**

March 5, 2025

Estimate Version: GMP



DESCRIPTION	TOTAL
01.04 Temporary Facilities and Logistics	\$31,995
02.00 Demolition	\$48,910
03.01 Turnkey Concrete - Structural	\$204,225
04.00 Masonry - Turnkey	\$222,100
05.10 Structural Steel	\$70,200
07.10 Waterproofing & Caulking	\$49,601
07.42 Metal Siding	\$332,700
07.50 Membrane Roofing	\$167,226
07.80 Fireproofing	\$9,855
08.00 Doors, Frames and Hardware Turnkey	\$36,927
08.33 Coiling Doors	\$25,412
08.40 Glass & Glazing Turnkey	\$75,000
09.29 Drywall / Acoustical / In-wall Blocking	\$122,385
09.68 Carpet and Resilient Tile	\$4,400
09.90 Painting & Wallcovering	\$16,582
10.10 Miscellaneous Specialties	\$2,300
10.14 Signs	\$121,216
11.40 Food Service Equipment	\$15,191
21.00 Fire Suppression	\$10,000
23.01 Mechanical (Plum. & HVAC)	\$410,000
26.00 Electrical Systems	\$314,870
32.31 Fences & Gates	\$28,745
33.00 Site Utilities	\$97,795
<b>Estimate Totals</b>	<b>\$2,417,635</b>
General Conditions	\$305,750
General Requirements	\$50,125
1.25% General Liability Insurance	\$38,428
0.35% Builders Risk Insurance	\$10,760
<b>Subtotal</b>	<b>\$2,822,698</b>
3.75% Fee	\$115,284
0.50% Preconstruction Fee	\$15,371
<b>Subtotal 1</b>	<b>\$2,953,353</b>
5.00% Construction Contingency	\$120,882
<b>Total</b>	<b>\$3,074,234</b>



## **Norman High Athletics**

### **Norman OK**

March 5th, 2025



**NORMAN HIGH SCHOOL**

## **Section 2: Estimate Detail**

NPS Norman High Athletics Bond 2023

March 5, 2025

Estimate Version: GMP



DESCRIPTION	QUANTITY	UNIT	TOTAL
<b>01.04 Temporary Facilities and Logistics</b>			<b>\$31,995</b>
Temp Protection	1,930.00	SQFT	\$2,895
Scaffold for North Elevation of Press Box	1.00	L.S.	\$5,500.00
Temp Partition	1,300.00	SQFT	\$6,500
Relocate Owner Items	64.00	EACH	\$9,600
Roof Bracing	1.00	LSUM	\$7,500.00
<b>01.04 Temporary Facilities and Logistics</b>			<b>\$31,995</b>
<b>02.00 Demolition</b>			<b>\$48,910</b>
Midwest Wrecking	1.00	LSUM	\$48,910.00
Remove Signage	5.00	EACH	\$0.00
Remove Vinyl Graphics	1,910.00	SQFT	\$0.00
Remove metal siding	902.00	SQFT	\$0.00
Remove nonreinforced SOG	3,762.00	SQFT	\$0.00
Remove masonry partition	5,553.00	SQFT	\$0.00
Remove Flooring	1,992.00	SQFT	\$0.00
Remove Existing Shower Enclosure	1.00	EACH	\$0.00
Remove sidewalks - Selective	8,730.00	SQFT	\$0.00
Remove fence	331.00	SQFT	\$0.00
<b>02.00 Demolition</b>			<b>\$48,910</b>
<b>03.01 Turnkey Concrete - Structural</b>			<b>\$204,225</b>
Cantera Concrete	1.00	LSUM	\$204,225.00
Grade Beam 24" w x 24" d	165.00	LNFT	\$0.00
Grade Beam Adjustments	86.00	LNFT	\$0.00
Concrete Slab on Grade 5"	906.46	SQFT	\$0.00
Pour, Place & Finish - Sidewalks	10,120.00	SQFT	\$0.00
<b>03.01 Turnkey Concrete - Structural</b>			<b>\$204,225</b>
<b>04.00 Masonry - Turnkey</b>			<b>\$222,100</b>
MCR	1.00	LSUM	\$222,100.00
Modular Brick	781.00	SQFT	\$0.00
6" split face block	213.00	SQFT	\$0.00
8" block	1,373.00	SQFT	\$0.00
8" split face block	3,137.00	SQFT	\$0.00
Install HM Door Frames - Single @ Masonry Partitions	5.00	EACH	\$0.00
Install HM Door Frames - Double @ Masonry Partitions	2.00	EACH	\$0.00
<b>04.00 Masonry - Turnkey</b>			<b>\$222,100</b>
<b>05.10 Structural Steel</b>			<b>\$70,200</b>
Weibee Steel	1.00	TONS	\$55,200.00
HSS2x2 1/4	1.00	TONS	\$0.00
HSS5x5 1/4	1.00	TONS	\$0.00
L4x4x1/4	1.25	TONS	\$0.00

NPS Norman High Athletics Bond 2023

March 5, 2025

Estimate Version: GMP



DESCRIPTION	QUANTITY	UNIT	TOTAL
L3x3 1/4	0.50 SQFT	\$0.00	\$0
Metal Roof Decking	750.00 SQFT	\$0.00	\$0
Miscellaneous Steel	2.00 TONS	\$7,500.00	\$15,000
Miscellaneous Steel Allowance	3.00 TONS	\$0.00	\$0
<b>05.10 Structural Steel</b>			<b>\$70,200</b>
<b>07.10 Waterproofing &amp; Caulking</b>			<b>\$49,601</b>
CHM Weatherguard	1.00 LSUM	\$49,601.00	\$49,601
Fluid Applied Waterproofing	6,605.00 SQFT	\$0.00	\$0
Water Repellents	3,137.00 SQFT	\$0.00	\$0
Elastomeric Joint Sealants	418.00 LNFT	\$0.00	\$0
<b>07.10 Waterproofing &amp; Caulking</b>			<b>\$49,601</b>
<b>07.42 Metal Siding</b>			<b>\$332,700</b>
MRC	1.00 LSUM	\$332,700.00	\$332,700
Corrugated Metal Wall Panels	685.00 SQFT	\$0.00	\$0
Flush Metal Wall Panels	5,515.00 SQFT	\$0.00	\$0
<b>07.42 Metal Siding</b>			<b>\$332,700</b>
<b>07.50 Membrane Roofing</b>			<b>\$167,226</b>
Supreme Roofing	1.00 LSUM	\$167,226.00	\$167,226
Thermoplastic Membrane Roofing	732.00 SQFT	\$0.00	\$0
Thermoplastic Membrane Roofing Patch	3,460.00 SQFT	\$0.00	\$0
Sheet Metal Flashing and Trim	430.00 LNFT	\$0.00	\$0
<b>07.50 Membrane Roofing</b>			<b>\$167,226</b>
<b>07.80 Fireproofing</b>			<b>\$9,855</b>
True Fireproofing	1.00 LSUM	\$9,855.00	\$9,855
<b>07.80 Fireproofing</b>			<b>\$9,855</b>
<b>08.00 Doors, Frames and Hardware Turnkey</b>			<b>\$36,927</b>
Scovil and Sides	1.00 LSUM	\$31,427.00	\$31,427
Install HM Doors & Hardware	1.00 LSUM	\$5,500.00	\$5,500
Unload & Distribute Frames	6.00 EACH	\$0.00	\$0
Unload & Distribute Doors	12.00 LEAF	\$0.00	\$0
Unload & Distribute Hardware Sets	12.00 EACH	\$0.00	\$0
Install HM Doors & Hardware	9.00 LEAF	\$0.00	\$0
HM Door - Exterior - Single	12.00 LEAF	\$0.00	\$0
HM Door Frame - non rated - Single	6.00 EACH	\$0.00	\$0
HM Door Frame - non rated - Double	3.00 EACH	\$0.00	\$0
Hardware Allowance	12.00 OPNG	\$0.00	\$0
<b>08.00 Doors, Frames and Hardware Turnkey</b>			<b>\$36,927</b>
<b>08.33 Coiling Doors</b>			<b>\$25,412</b>
DH Pace Door Services	1.00 LSUM	\$25,412.00	\$25,412
<b>08.33 Coiling Doors</b>			<b>\$25,412</b>

NPS Norman High Athletics Bond 2023

March 5, 2025

Estimate Version: GMP



DESCRIPTION	QUANTITY	UNIT	TOTAL
<b>08.40 Glass &amp; Glazing Turnkey</b>			<b>\$75,000</b>
Windows at Press Box Allowance	1.00	LSUM	\$75,000.00
<b>08.40 Glass &amp; Glazing Turnkey</b>			<b>\$75,000</b>
<b>09.29 Drywall / Acoustical / In-wall Blocking</b>			<b>\$122,385</b>
Rough Blocking	1,750.00	SQFT	\$1.21
Loose Fill Insulation	2,035.00	SQFT	\$0.00
Exterior Insulation and Finish System (EIFS)	1,212.00	SQFT	\$0.00
Metal Trim for EIFS	190.00	LNFT	\$0.00
4" Metal Stud w/ 1/2" Ext. Sheathing	4,006.00	SQFT	\$0.00
7/8" Metal Stud, 5/8" Ext. Sheathing	1,038.00	SQFT	\$0.00
Wiljo Interiors	1.00	LSUM	\$120,260.00
6" Metal Stud 5/8" Plywood	503.00	SQFT	\$0.00
6" Metal Stud w/ 1 1/2" Rigid Insulation, 1/2" Ext. Sheathing	1,504.00	SQFT	\$0.00
1 5/8" Metal Stud w/ 5/8" GYP 1 Side	24.00	SQFT	\$0.00
FRP Panels	24.00	SQFT	\$0.00
Acoustical Ceiling 2 x 2	750.00	SQFT	\$0.00
<b>09.29 Drywall / Acoustical / In-wall Blocking</b>			<b>\$122,385</b>
<b>09.68 Carpet and Resilient Tile</b>			<b>\$4,400</b>
Moisture / Vapor sealer	792.99	SQFT	\$0.00
Bryans Flooring	1.00	LSUM	\$4,400.00
Rubber base	405.00	LNFT	\$0.00
Rubber Tile Flooring - Patch with Existing	500.00	SQFT	\$0.00
VCT	1,000.00	SQFT	\$0.00
<b>09.68 Carpet and Resilient Tile</b>			<b>\$4,400</b>
<b>09.90 Painting &amp; Wallcovering</b>			<b>\$16,582</b>
Advanced Commerical Painting	1.00	LSUM	\$16,582.00
Sealed Concrete Floor	1,107.00	SQFT	\$0.00
Ext Paint - Door Frame	7.00	EACH	\$0.00
Ext Paint - Door	7.00	LEAF	\$0.00
Int Paint - CMU	10,231.00	SQFT	\$0.00
Int Paint - HM Frame	2.00	EACH	\$0.00
Int Paint - HM Door	2.00	LEAF	\$0.00
Int Paint - Exposed Metal Deck & Joist	2,980.00	SQFT	\$0.00
<b>09.90 Painting &amp; Wallcovering</b>			<b>\$16,582</b>
<b>10.10 Miscellaneous Specialties</b>			<b>\$2,300</b>
Fire extinguisher Wall Mounted	6.00	EACH	\$383.33
<b>10.10 Miscellaneous Specialties</b>			<b>\$2,300</b>
<b>10.14 Signs</b>			<b>\$121,216</b>
Graphic at North Side of Press Box	1.00	LSUM	\$0.00
JandB Graphics	1.00	LSUM	\$121,216.00

NPS Norman High Athletics Bond 2023

March 5, 2025

Estimate Version: GMP



DESCRIPTION	QUANTITY	UNIT	TOTAL
Plaque Signage	1.00 EACH	\$0.00	\$0
Signage	11.00 EACH	\$0.00	\$0
Signage and Vinyl Graphics	1.00 LSUM	\$0.00	\$0
Signage at North Side of Press Box	1.00 LSUM	\$0.00	\$0
<b>10.14 Signs</b>			<b>\$121,216</b>
<b>11.40 Food Service Equipment</b>			<b>\$15,191</b>
Countertop Stainless Steel	100.00 SQFT	\$0.00	\$0
Quality SS	1.00 LSUM	\$15,191.00	\$15,191
Stainless Steel Work Tables	30.00 LNFT	\$0.00	\$0
<b>11.40 Food Service Equipment</b>			<b>\$15,191</b>
<b>21.00 Fire Suppression</b>			<b>\$10,000</b>
Fire Suppression System - Make Safe and Adjustments	1,000.00 SQFT	\$10.00	\$10,000
<b>21.00 Fire Suppression</b>			<b>\$10,000</b>
<b>23.01 Mechanical (Plum. &amp; HVAC)</b>			<b>\$410,000</b>
Plumbing	750.00 SQFT	\$0.00	\$0
Plumbing - Make Safe/Adjustments	1,000.00 SQFT	\$0.00	\$0
HVAC	750.00 SQFT	\$0.00	\$0
HVAC - Make Safe/Adjustment	2,000.00 SQFT	\$0.00	\$0
WSM	1.00 LSUM	\$410,000.00	\$410,000
<b>23.01 Mechanical (Plum. &amp; HVAC)</b>			<b>\$410,000</b>
<b>26.00 Electrical Systems</b>			<b>\$314,870</b>
Electrical System	750.00 SQFT	\$0.00	\$0
Electrical System - Make Safe/Adjustments	1.00 LSUM	\$0.00	\$0
Electrical System - Make Safe/Adjustments	2,000.00 SQFT	\$0.00	\$0
Fire Alarm Upgrades Allowance	1.00 SQFT	\$20,000.00	\$20,000
Wade Electric	1.00 LSUM	\$194,870.00	\$194,870
Secondary Power Distribution to Concession Allowance	500.00 LNFT	\$200.00	\$100,000
<b>26.00 Electrical Systems</b>			<b>\$314,870</b>
<b>32.31 Fences &amp; Gates</b>			<b>\$28,745</b>
Fence Removal and Replace	52.00 LNFT	\$0.00	\$0
Liberty Fence	1.00 LSUM	\$28,745.00	\$28,745
New 6' Chainink Fence	35.00 LNFT	\$0.00	\$0
Remove and Reinstall Gates	2.00 EACH	\$0.00	\$0
<b>32.31 Fences &amp; Gates</b>			<b>\$28,745</b>
<b>33.00 Site Utilities</b>			<b>\$97,795</b>
Hydrovac	2.00 DAY	\$4,500.00	\$9,000
Water Line	150.00 LNFT	\$0.00	\$0
Clean Out	8.00 EACH	\$0.00	\$0
Connect to Existing Sewer	1.00 EACH	\$0.00	\$0
Civil Builders	1.00 LSUM	\$88,795.00	\$88,795

**NPS Norman High Athletics Bond 2023**

March 5, 2025

Estimate Version: GMP



**Manhattan**

*Building excellence.*

DESCRIPTION	QUANTITY	UNIT	TOTAL
Gas Line	330.00 LNFT	\$0.00	\$0
Sanitary Sewer	80.00 LNFT	\$0.00	\$0
Storm Pipe Adjustments	15.00 LNFT	\$0.00	\$0
Storm Pipe Adjustments for New Sidewalk	1.00 LSUM	\$0.00	\$0
<b>33.00 Site Utilities</b>			<b>\$97,795</b>



## **Norman High Athletics**

### **Norman OK**

March 5th, 2025



**NORMAN HIGH SCHOOL**

## **Section 3: Clarifications and Assumptions**

## Clarifications & Assumptions

Project Name: Norman High Athletics

Description: Demo of existing concession stand at North section of existing Locker/Weight Rooms. Minor interior remodel and exterior updates of existing Locker/Weight Room. New Concession Stand, Exterior Metal Panel Upgrades and Signage updates.

Location: Norman Oklahoma

Pre-construction Phase: GMP

Date: 03/05/2025

### General

1. Manhattan shall not be liable nor have our right to proceed be restricted for any failure to perform its obligations where such failure arises out of Acts of Nature (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of public enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, riot, nationalization, government actions, tariffs, blockage, embargo, transportation delays not reasonably foreseeable, labor dispute, strike, lockout, disease outbreak, epidemics, pandemics, quarantine restrictions, or interruption or failure of power sources. To the extent these conditions may occur and impact the Project, there shall be an equitable adjustment to the Contract.
2. Acceptance of these Clarifications and their inclusion as a Contract Document is condition-precedent to our Proposal. We specifically exclude any Bid and/or Contract Document requirements to the contrary, as these Assumptions and Clarifications shall supersede any other Drawings, Specifications, proposed Contract language, and/or all other Bid Documents.
3. Manhattan will use the Phoenix Scheduling program for all project scheduling, and we assume that this program will satisfy all project schedule requirements.
4. The following items are not included in this estimate, but should be taken into consideration or provided by the Owner or Design Team:
  - a) Design Fees for Architects and Consultants.
  - b) Verification that the design indicated in the drawings and specifications meets code requirements.
  - c) Verification that the design indicated meets owner insurance and operational requirements.
  - d) Maintenance agreements beyond substantial completion, unless specifically stated within the contract documents.

- e) Cost for materials and/or geotechnical engineering.
  - f) Abatement, mitigation and/or removal of hazardous or contaminated materials.
  - g) Cost of building permit and inspection fees.
  - h) The Subcontractors will provide and pay for the basic, major trade permits **only** (Plumbing, Mechanical and Electrical). The major Building permits, the Use & Occupancy permits, all utility permits / coordination / fees, tap fees, public space permits, etc. and all other non-primary major trade permits are all to be provided and paid for by the Owner unless agreed to otherwise.
  - i) Electric, Gas or Water municipal impact fees, as well as utility company charges for permanent power, telephone service and CATV.
  - j) Cost of permanent water and electrical power usage.
  - k) The unloading, stocking, distribution and installation of Owner FF&E items (e.g.: furniture, wall hangings, point of sale items, etc...)
  - l) Cost to engineer structure to accommodate the use of tower cranes inside the building and garage footprints is not included. The structure cost to accommodate the use of tower cranes inside the building and garage footprints is considered cost of work.
  - m) Cost to engineer structure to accommodate the use of a concrete placing boom inside the building footprint is not included. The structure cost to accommodate the use of a concrete placing boom inside the building footprint is considered cost of work.
5. Manhattan is providing an express warranty for a period of one year from the date of Substantial Completion and excludes all implied warranties beyond the specific warranties required by the Contract Documents.
  6. All Value Management is to be specifically approved and accepted by the Architect and designers. The costs proposed are order of magnitude cost. Scope of work revisions must be incorporated into the drawings and specifications by the Architect and designers. All re-design cost are by Owner. (VM) Value Management cost will be reconciled once subcontractor and supplier bids are received based on documents incorporating the accepted (VM) Value Management items.
  7. Manhattan has strived to include allowances for design items identified by Manhattan as missing from project documents. Manhattan will reconcile these allowances based on Construction Documents when they are provided for use. Items not fully detailed and located on the contract project documents will also be priced once final Construction Documents are received by Manhattan.
  8. Submittal of RFI's is an ongoing process. Additional RFI's will be submitted and upon receipt of a full response Manhattan will provide pricing adjustments as needed
  9. Manhattan has prepared this GMP based on current market conditions and escalations, changes in law, new tariffs, new taxes, any costs that may be imposed, and similar items beyond our control are not included.

10. Complete Construction Documents and the timely award of subcontracts is important in maintaining GMP cost. This GMP proposal is based on being able to come to subcontract for a complete scope of work for the cost included in this GMP.
11. All construction Float in the Construction Schedule shall accrue for the exclusive use of Manhattan Construction Company, unless mutually agreed otherwise, regardless of any bid documents or specifications to the contrary. Manhattan Construction Company shall be compensated with Time Extensions and General Conditions costs for time delays not the fault of Manhattan Construction Company.
12. In the absence of an agreement by the Owner and the Contractor on the method of proceeding with Construction Change Directives prior to proceeding with Change Order work, the Owner and Contractor agree to proceed with such Changes on an "Open Book, Time & Materials" basis with Costs as outlined in the General Conditions. Such Work shall be substantiated with signed tickets in the field by the Contractor's Superintendent or the Owner's other designated representative.
13. This project is based on normal working hours. No premium time is included unless specifically noted otherwise elsewhere in our Proposal.

## **Insurance, Staff Rates and Bonds**

1. Builder's Risk ("all-risk") Insurance is included per Manhattan policy terms and conditions.
2. Costs for Project Liability Coverage have been included per the amounts specified in the General Conditions. A premium rate (which is not subject to audit) of **(1.25%)** will be applied to the total contract value for this coverage.
3. It is Manhattan's understanding that Manhattan is not required to provide a payment and performance bond. A quote and/or bond can be provided upon request.
4. We do not include any requirements for meeting or fulfilling Code Requirements but will assist by a comprehensive review of the drawings and specs and bringing any questions or concerns to the attention of the Architect.
5. We have not included any sales tax and will require a Sales Tax Exemption Certificate as a condition precedent to the issuance of any notices to proceed, subcontracts, purchase orders, etc.
6. Performance and Payment Bonds for Manhattan and associated costs are not included.

## **Division 01**

1. Costs associated with Energy reviews and Accessibility reviews and inspections are not included.
2. Offsite infrastructure including Utilities, Roadways, and Intersection work is not included beyond the scope required by civil documents.
3. USGBC Fees or Enhanced Commissioning costs are not included.
4. As a general note, seismic bracing is not included in our proposal for any systems unless incorporated into the construction documents.

5. Testing Lab Services are considered by Owner and therefor no costs for testing have been included within this budget.
6. We do not include any excavation, removal, undercutting, replacement, handling, or any other costs for any "unsuitable soils" for any reason. This includes rock, contaminated materials, hazardous materials, debris, groundwater, trash, waste, high moisture content, and/or anything other than "suitable soils" encountered below the existing top surface of the ground. Suitable soils are defined as existing in a condition ready for immediate re-use as fill material and/or topsoil. All unsuitable soils shall be handled by change order per unit prices as encountered and all related delay will be added to the Contract Completion Date and the schedule on a day-for-day basis. This clarification supersedes any information contained in the Soils Report, etc. and shall supersede any differing or contradictory requirements anywhere else within the Bid and/or Contract Documents, such as "Un-Classified Soils" requirements, etc.
7. The discovery or development of mold shall be a differing condition required to be reported to the Owner and treated in accordance with the provisions of section 10.3 of AIA Document A201 - 1997, the provisions of which are incorporated by reference herein.
8. Any requirements within the specifications that are not possible or available as standard are not included within our Proposal (i.e. 5-year manufacturer's warranties, etc.).
9. We exclude additional costs and/or time as a result of a broadly defined act of war or terrorism or increases in security or procedures and/or security instituted or enforced as a result of or during any government alert or threat condition level above a "Guarded Condition".
10. We have assumed the Owner will provide adequate sources of water, electricity, natural gas, on-site parking, and telephone service for our use at no additional charge.
11. Repair of existing Code Violations unless the remediation work is specifically detailed on the drawings, of any nature, is not included.
12. Manhattan excludes any responsibility or liability for patent, trademark, or copyright infringement claims based on content of the Contract Documents.
13. Manhattan requires that the Architect specifically detail all acceptable concrete moisture contents along with the acceptable testing method or include waterproofing membranes for any slab to receive flooring, roofing, or other impermeable coverings and susceptible to problems with trapped moisture.

## **Division 02 Mass Demolition**

1. No allowance has been included for the demolition and/or removal of unforeseen subsurface conditions.
2. We do not include any costs for rock excavation and removal.
3. We do not include any costs for any "unsuitable soils" for any reason. This includes rock,

contaminated materials, hazardous materials, debris, groundwater, trash, waste, high moisture content, and/or anything other than "suitable soils" encountered below the top surface of the ground. Suitable soils are defined as existing in a condition ready for immediate re-use as fill materials and/or topsoil. Unsuitable soils and their delay to the schedule will be handled by change order, as encountered; all related delays will be added to the Schedule and the Contract Completion Date.

4. We have not included any costs associated with "Testing & Inspections" for soils, concrete, masonry, steel and fireproofing, etc. The Owner will retain the services of an independent testing agency that will provide these services, and the liability associated with any long-term failures associated with the Testing and Inspection services. This clarification shall supersede any differing or contradictory requirements elsewhere within the Contract Documents.
5. We are not responsible for delays or major cost increases due either directly or indirectly to utility outages, brownouts, or loss of power.

### **Division 03 Concrete**

1. Foundation obstructions below surface not shown on demolition plans will be priced separately as they are encountered.

### **Division 05 Steel**

1. We do not include any engineering or design liability for the structural or miscellaneous steelwork; this clarification shall supersede any differing or contradictory requirements anywhere else within the Contract Documents. We will submit requests for information and shop drawings for specific direction and review, approval, and full acceptance of design liability by the design architect and/or engineers of record.

### **Division 06 Finish Carpentry**

1. No Millwork has been included in this pricing.

### **Division 08 Doors & Glass**

1. An Allowance has been provided for the glass at the Press Box.

### **Division 09 Finishes**

1. In circumstances where Finish Schedule conflicts with Floor Finish Plans and RCPs, the Finish Schedule was followed.
2. EIFS has been bid based on manufacturers standard details.

### **Division 11 Equipment**

1. The Drawings and Specifications do not specify a particular product for the stainless steel work tables in the Concession Stand. Manhattan will provide product details during the submittal phase and any rejections of the product, may incur additional costs.

## **Division 22 Plumbing**

1. Clean out or “Snaking of existing plumbing systems is not included within the GMP

## **Division 23 HVAC**

1. LEED Air quality testing cost is not included.
2. Vacuuming of ductwork is not included.
3. Air quality testing for LEED is not included.
4. Third Party QA/QC Services or testing is not included.

## **Division 26 Electrical**

1. An additional allowance for electrical work has been included due to the lack of clarity in the drawings regarding the source of electrical services for the new concession stand.

## **Division 27 Tele Data Comm**

1. Communications, telephone, IT equipment and cabling are considered OFOI.

## **Division 28 Security CCTV**

1. Security System equipment and cabling is considered OFOI.

## **Division 29 Audio Visual**

1. Audio Visual equipment and cabling is considered OFOI.

## Allowances

Project Name: Norman High Athletics

Description: Demo of existing concession stand at North section of existing Locker/Weight Rooms. Minor interior remodel and exterior updates of existing Locker/Weight Room. New Concession Stand, Exterior Metal Panel Upgrades and Signage updates.

Location: Norman Oklahoma

Pre-construction Phase: GMP

Date: 03/05/2025

## Openings

Glass at Press Box	\$75,000
--------------------	----------

## Electrical

Electrical Service to Concession Stand	\$100,000
--	-----------

Fire Alarm Upgrades at Existing Buildings in Project Scope	\$20,000
--	----------

Allowances listed above are inclusive of labor, materials, equipment, subcontractor overhead and subcontractor fee unless noted as "Material Allowances".

Allowances noted as material allowances are inclusive of material delivered jobsite including sales tax as applies to the project. Material allowances do not include waste, labor, subcontractor overhead or subcontractor fee.

Allowances do not include cost for SDI or subcontractor bonding, Manhattan general conditions, insurance, permits, inspection, contingency or Manhattan fee.



## **Norman High Athletics**

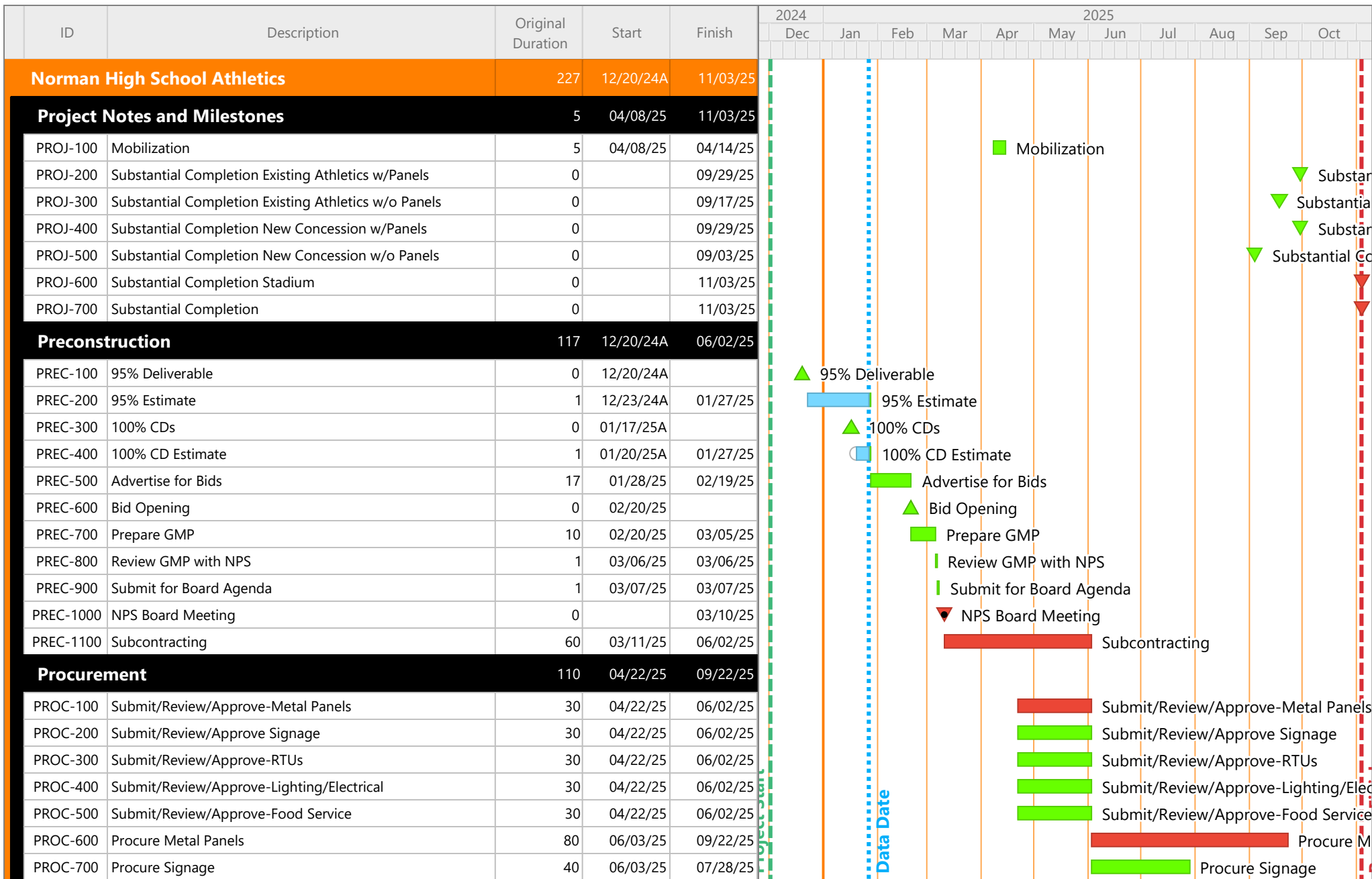
### **Norman OK**

March 5th, 2025



**NORMAN HIGH SCHOOL**

## **Section 4: Schedule**



Start Date: 12/02/24  
 Finish Date: 11/03/25  
 Data Date: 01/27/25  
 Run Date: 01/31/25  
 Norman High School Athletics Projects.ppx

Norman High School Athletics  
 Norman, OK  
 MCC Project # 8519











## **Norman High Athletics**

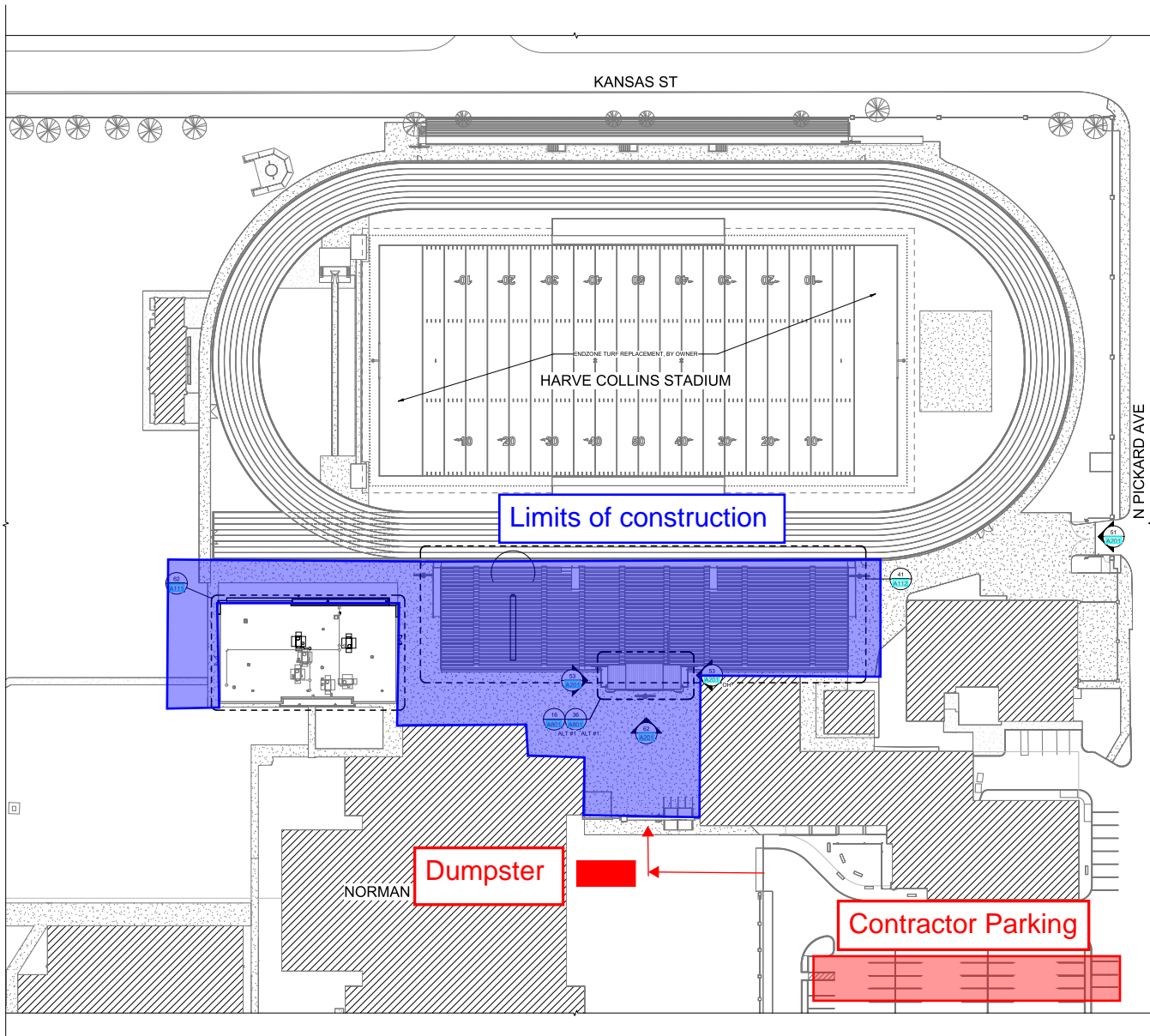
### **Norman OK**

March 5th, 2025



**NORMAN HIGH SCHOOL**

## **Section 5: Logistics Plan**



63 SITE PLAN  
TITLE REFERENCE



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**CONSULTANTS**  
 CIVIL: MACBAXLAND SURVEYING, PLLC  
 STRUCTURAL: [REDACTED]  
 MEP: ALLEN CONSULTING INC.

**NORMAN HIGH SCHOOL  
 STADIUM IMPROVEMENTS  
 2023 BOND**  
 911 W MAIN ST, NORMAN, OKLAHOMA

REVISION ISSUE	
MARK	DESCRIPTION

**SHEET INFO**  
 PROJECT: 1520104  
 DRAWN BY: JA  
 CHECKED BY: MH

**SHEET TITLE**  
 SITE PLANS

**SHEET NUMBER**  
 A101



## **Norman High Athletics**

### **Norman OK**

March 5th, 2025



**NORMAN HIGH SCHOOL**

## **Section 6: Document Log**



Manhattan Construction Company LLC (successor-by-conversion to Manhattan Construction Company)

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Job #: 8519 Norman Public Schools 2023 Bond Package - Norman High Athletics  
1601 McGee Dr.  
Norman, Oklahoma 73072

**Current Set**

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
<b>Architectural</b>					
A101	SITE PLANS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A111	FLOOR PLANS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A112	FLOOR PLANS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A121	REFLECTED CEILING PLANS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A122	REFLECTED CEILING PLANS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
A131	FINISH PLANS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A141	ROOF PLANS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
A201	EXTERIOR ELEVATIONS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A202	EXTERIOR ELEVATIONS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A211	INTERIOR ELEVATIONS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A301	BUILDING SECTIONS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
A311	WALL SECTIONS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A501	ENLARGED DETAILS/SECTION DETAILS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
A502	ENLARGED DETAILS/SECTION DETAILS	0	01/17/2025	01/17/2025	100% CD (01/17/25)
A601	SCHEDULES AND TYPES	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A801	ALTERNATE PLANS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
<b>Civil</b>					
c0	EXISTING SITE PLAN	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C1	NOTES & LEGEND	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C2	OVERALL EXISTING	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C3	OVERALL PROPOSED	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C4	EROSION CONTROL	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C5	EROSION CONTROL	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C6	EXISTING SITE PLAN	1	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
C7	DEMOLITION PLAN	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C8	GRADING PLAN	1	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
C9	SITE PLAN	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C10	UTILITY PLAN	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
C11	STANDARD DETAILS	1	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
<b>Demolition</b>					
D101	DEMOLITION- SITE PLAN & PRESS BOX	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
D102	DEMOLITION- ATHLETIC BUILDING	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
D103	DEMOLITION	1	01/17/2025	01/17/2025	100% CD (01/17/25)



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Job #: 8519 Norman Public Schools 2023 Bond Package - Norman High Athletics  
1601 McGee Dr.  
Norman, Oklahoma 73072

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
<b>Electrical</b>					
E000	ELECTRICAL LEGEND	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
E010	ELECTRICAL DEMOLITION PLAN	3	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
E100	ELECTRICAL SITE PLAN	0	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
E200	ELECTRICAL LIGHTING PLAN	3	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
E201	ELECTRICAL LIGHTING DETAILS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
E300	ELECTRICAL POWER PLAN	3	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
E301	ELECTRICAL POWER DETAILS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
E400	ELECTRICAL SYSTEMS PLAN	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
E401	ELECTRICAL SYSTEMS DETAILS	0	01/17/2025	01/17/2025	100% CD (01/17/25)
E500	ELECTRICAL RISER DIAGRAM	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
<b>General</b>					
G001	COVER	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
G101	CODE REVIEW	1	01/17/2025	01/17/2025	100% CD (01/17/25)
G300	STANDARD LAYOUTS AND MOUNTING HEIGHTS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
<b>Mechanical</b>					
M000	MECHANICAL LEGEND & ABBREVIATIONS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
M100	PLUMBING DEMOLITION PLAN - ATHLETIC BUILDING	1	01/17/2025	01/17/2025	100% CD (01/17/25)
M110	MECHANICAL DEMOLITION PLAN - ATHLETIC BUILDING	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M120	MECHANICAL ROOF DEMOLITION PLAN - ATHLETIC BUILDING	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
M200	UNDERFLOOR PLUMBING PLAN - ATHLETIC BUILDING	1	01/17/2025	01/17/2025	100% CD (01/17/25)
M201	UNDERFLOOR PLUMBING PLAN - NEW CONCESSION	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M210	ABOVEFLOOR PLUMBING PLAN - ATHLETIC BUILDING	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M211	ABOVEFLOOR PLUMBING PLAN - NEW CONCESSION	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M300	MECHANICAL PLAN - ATHLETIC BUILDING	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M301	MECHANICAL PLAN - NEW CONCESSION	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M310	MECHANICAL ROOF PLAN - ATHLETIC BUILDING	3	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
M311	MECHANICAL ROOF PLAN - NEW CONCESSION	1	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M400	MECHANICAL SCHEDULES	3	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
M500	MECHANICAL DETAILS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M501	MECHANICAL DETAILS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
M502	MECHANICAL DETAILS	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
M600	CONTROLS & SEQUENCES	1	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
<b>Structural</b>					
S100	GENERAL NOTES	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S101	GENERAL NOTES	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S102	GENERAL NOTES	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S103	SPECIAL INSPECTIONS	1	01/17/2025	01/17/2025	100% CD (01/17/25)



Manhattan Construction Company LLC (successor-by-conversion to Manhattan Construction Company)

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Job #: 8519 Norman Public Schools 2023 Bond Package - Norman High Athletics  
 1601 McGee Dr.  
 Norman, Oklahoma 73072

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
S104	TYPICAL FOUNDATION DETAILS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S105	TYPICAL CMU DETAILS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S106	TYPICAL CMU DETAILS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S200	SITE PLAN	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S201	ATHLETIC BLDG. DEMO	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
S202	ATHLETICS BLDG.	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
S203	CONCESSION FRAMING PLANS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
S401	ELEVATION	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
S501	FOUNDATION SECTIONS AND DETAILS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
S601	FRAMING SECTIONS AND DETAILS	1	01/17/2025	01/17/2025	100% CD (01/17/25)

## Current Specifications

Number	Description	Revision	Issued Date	Received Date	Set
<b>00 - Procurement and Contracting Requirements</b>					
00 01 07	SEALS PAGE	0	01/17/25	01/17/25	100% CD
00 14 00	NON-COLLUSION AFFIDAVIT	0	01/17/25	01/17/25	100% CD
00 15 00	BUSINESS RELATIONSHIP AFFIDAVIT	0	01/17/25	01/17/25	100% CD
00 15 50	CONTRACT AFFIDAVIT	0	01/17/25	01/17/25	100% CD
00 16 00	AFFIDAVIT OF BIDDER	0	01/17/25	01/17/25	100% CD
00 22 20	SEX OFFENDERS REGISTRATION	0	01/17/25	01/17/25	100% CD
00 22 30	TOBACCO FREE NOTICE	0	01/17/25	01/17/25	100% CD
00 22 40	DRUG-FREE AFFIDAVIT	0	01/17/25	01/17/25	100% CD
00 25 00	SALES TAX AGENCY AGREEMENT	0	01/17/25	01/17/25	100% CD
00 30 00	PERFORMANCE BOND	0	01/17/25	01/17/25	100% CD
00 35 00	STATUTORY BOND	0	01/17/25	01/17/25	100% CD
00 43 29	ROOFING QUALIFICATION STATEMENT	0	01/17/25	01/17/25	100% CD
00 80 00	SUPPLEMENTARY GENERAL CONDITIONS	0	01/17/25	01/17/25	100% CD
000110	Table of Contents	2	02/17/25	02/17/25	Addendum 1
<b>01 - General Requirements</b>					
01 10 00	SUMMARY	0	01/17/25	01/17/25	100% CD
01 23 00	ALTERNATES	0	01/17/25	01/17/25	100% CD
01 25 00	Substitution Procedures	0	01/17/25	01/17/25	100% CD
01 30 00	ADMINISTRATIVE REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 32 16	CONSTRUCTION PROGRESS SCHEDULE	0	01/17/25	01/17/25	100% CD
01 35 53	SECURITY PROCEDURES	0	01/17/25	01/17/25	100% CD
01 40 00	QUALITY REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 40 50	MOCK-UP CONSTRUCTION	0	01/17/25	01/17/25	100% CD
01 41 00	REGULATORY REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 42 16	DEFINITIONS	0	01/17/25	01/17/25	100% CD
01 50 00	TEMPORARY FACILITIES AND CONTROLS	0	01/17/25	01/17/25	100% CD
01 52 00	STUDENT AND SITE SAFETY PROGRAM	0	01/17/25	01/17/25	100% CD
01 52 13	FIELD OFFICES AND SHEDS	0	01/17/25	01/17/25	100% CD
01 57 13	TEMPORARY EROSION AND SEDIMENT CONTROL	0	01/17/25	01/17/25	100% CD
01 60 00	PRODUCT REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 70 00	EXECUTION AND CLOSEOUT REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 78 00	CLOSEOUT SUBMITTALS	0	01/17/25	01/17/25	100% CD



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Job #: 8519 Norman Public Schools 2023 Bond Package - Norman High Athletics  
 1601 McGee Dr.  
 Norman, Oklahoma 73072

Number	Description	Revision	Issued Date	Received Date	Set
01 79 00	DEMONSTRATION AND TRAINING	0	01/17/25	01/17/25	100% CD
<b>02 - Existing Conditions</b>					
02 41 00	DEMOLITION	0	01/17/25	01/17/25	100% CD
02 41 19	SELECTIVE DEMOLITION	0	01/17/25	01/17/25	100% CD
<b>03 - Concrete</b>					
03 3000	CAST-IN-PLACE CONCRETE	0	01/17/25	01/17/25	100% CD
<b>04 - Masonry</b>					
04 20 00	UNIT MASONRY	1	02/17/25	02/17/25	Addendum 1
<b>05 - Metals</b>					
05 12 00	STRUCTURAL STEEL FRAMING	0	01/17/25	01/17/25	100% CD
05 31 00	STEEL DECKING	0	01/17/25	01/17/25	100% CD
05 40 00	COLD-FORMED METAL FRAMING	0	01/17/25	01/17/25	100% CD
05 5000	METAL FABRICATIONS	0	01/17/25	01/17/25	100% CD
<b>06 - Wood, Plastics, and Composites</b>					
06 10 00	ROUGH CARPENTRY	0	01/17/25	01/17/25	100% CD
06 41 00	ARCHITECTURAL WOOD CASEWORK (COUNTERS)	0	01/17/25	01/17/25	100% CD
<b>07 - Thermal and Moisture Protection</b>					
07 05 33	FIRE AND SMOKE ASSEMBLY IDENTIFICATION	0	01/17/25	01/17/25	100% CD
07 19 00	WATER REPELLENTS	0	01/17/25	01/17/25	100% CD
07 21 00	THERMAL INSULATION	0	01/17/25	01/17/25	100% CD
07 24 00	EXTERIOR INSULATION AND FINISH SYSTEM	0	01/17/25	01/17/25	100% CD
07 24 23	CEMENT BOARD MD FINISH SYSTEM	0	02/17/25	02/17/25	Addendum 1
07 26 50	FLUID-APPLIED WEATHER BARRIERS	1	02/17/25	02/17/25	Addendum 1
07 42 13	METAL WALL PANELS	1	02/17/25	02/17/25	Addendum 1
07 42 23	CORRUGATED METAL WALL PANELS	0	02/17/25	02/17/25	Addendum 1
07 42 43	MODULAR METAL WALL PANELS	0	01/17/25	01/17/25	100% CD
07 54 00	THERMOPLASTIC (TPO) MEMBRANE ROOFING	0	01/17/25	01/17/25	100% CD
07 62 00	SHEET METAL FLASHING AND TRIM	0	01/17/25	01/17/25	100% CD
07 81 00	APPLIED FIRE PROTECTION	0	01/17/25	01/17/25	100% CD
07 81 23	INTUMESCENT FIREPROOFING	0	01/17/25	01/17/25	100% CD
07 84 00	FIRESTOPPING	0	01/17/25	01/17/25	100% CD
07 90 05	JOINT SEALERS	0	01/17/25	01/17/25	100% CD
<b>08 - Openings</b>					
08 11 13	HOLLOW METAL DOORS AND FRAMES	0	01/17/25	01/17/25	100% CD
08 14 16	FLUSH WOOD DOORS	0	01/17/25	01/17/25	100% CD
08 31 00	ACCESS DOORS AND PANELS	0	01/17/25	01/17/25	100% CD
08 33 13	COILING COUNTER DOORS	0	01/17/25	01/17/25	100% CD



Manhattan Construction Company LLC (successor-by-conversion to Manhattan Construction Company)

Printed on Wed Feb 26, 2025 at 03:06 pm CST

Job #: 8519 Norman Public Schools 2023 Bond Package - Norman High Athletics  
 1601 McGee Dr.  
 Norman, Oklahoma 73072

Number	Description	Revision	Issued Date	Received Date	Set
08 43 13	Aluminum-Framed Storefronts	0	01/17/25	01/17/25	100% CD
08 71 00	DOOR HARDWARE	0	01/17/25	01/17/25	100% CD
08 80 00	GLAZING	0	01/17/25	01/17/25	100% CD
<b>09 - Finishes</b>					
09 21 16	GYPSUM BOARD ASSEMBLIES	0	01/17/25	01/17/25	100% CD
09 51 00	ACOUSTICAL CEILINGS	1	02/17/25	02/17/25	Addendum 1
09 65 00	RESILIENT FLOORING	0	01/17/25	01/17/25	100% CD
09 77 33	Terrazzo Wall Finish	0	01/17/25	01/17/25	100% CD
09 90 00	PAINTING AND COATING	0	01/17/25	01/17/25	100% CD
<b>10 - Specialties</b>					
10 14 00	SIGNAGE	0	01/17/25	01/17/25	100% CD
10 44 00	FIRE PROTECTION SPECIALTIES	0	01/17/25	01/17/25	100% CD
<b>22 - Plumbing</b>					
22 0000	BASIC PLUMBING REQUIREMENTS	0	01/17/25	01/17/25	100% CD
22 0500	COMMON WORK RESULTS FOR PLUMBING	0	01/17/25	01/17/25	100% CD
22 0523	GENERAL-DUTY VALVES FOR PLUMBING PIPING	0	01/17/25	01/17/25	100% CD
22 0529	HANGERS AND SUPPORTS FOR PLUMBING PIPING AND EQUIPMENT	0	01/17/25	01/17/25	100% CD
22 0553	IDENTIFICATION FOR PLUMBING PIPING AND EQUIPMENT	0	01/17/25	01/17/25	100% CD
22 0719	PLUMBING PIPING INSULATION	0	01/17/25	01/17/25	100% CD
22 1116	DOMESTIC WATER PIPING	0	01/17/25	01/17/25	100% CD
22 1123	DOMESTIC WATER PUMPS	0	01/17/25	01/17/25	100% CD
22 1316	SANITARY WASTE AND VENT PIPING	0	01/17/25	01/17/25	100% CD
22 1319	SANITARY WASTE PIPING SPECIALTIES	0	01/17/25	01/17/25	100% CD
22 1323	SANITARY WASTE INTERCEPTORS	0	01/17/25	01/17/25	100% CD
22 1413	FACILITY STORM DRAINAGE PIPING	0	01/17/25	01/17/25	100% CD
22 3300	ELECTRIC, DOMESTIC-WATER HEATERS	0	01/17/25	01/17/25	100% CD
22 4213	COMMERCIAL PLUMBING FIXTURES	0	01/17/25	01/17/25	100% CD
22 4716	PRESSURE WATER COOLERS	0	01/17/25	01/17/25	100% CD
<b>23 - Heating, Ventilating, and Air Conditioning (HVAC)</b>					
23 0000	BASIC MECHANICAL REQUIREMENTS	0	01/17/25	01/17/25	100% CD
23 0001	TEMPORARY USE OF MECHANICAL EQUIPMENT	0	01/17/25	01/17/25	100% CD
23 0010	COMMON WORK RESULTS FOR MECHANICAL	0	01/17/25	01/17/25	100% CD
23 0523	GENERAL-DUTY VALVES FOR HVAC PIPING	0	01/17/25	01/17/25	100% CD
23 0529	HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT	0	01/17/25	01/17/25	100% CD
23 0548	VIBRATION AND SEISMIC CONTROLS FOR HVAC PIPING & EQUIPMENT	0	01/17/25	01/17/25	100% CD
23 0553	IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT	0	01/17/25	01/17/25	100% CD
23 0593	TESTING, ADJUSTING, AND BALANCING FOR HVAC	0	01/17/25	01/17/25	100% CD



Manhattan Construction Company LLC (successor-by-conversion to Manhattan Construction Company)

Printed on Wed Feb 26, 2025 at 03:06 pm CST

Job #: 8519 Norman Public Schools 2023 Bond Package - Norman High Athletics  
 1601 McGee Dr.  
 Norman, Oklahoma 73072

Number	Description	Revision	Issued Date	Received Date	Set
23 0713	DUCT INSULATION	0	01/17/25	01/17/25	100% CD
23 0719	HVAC PIPING INSULATION	0	01/17/25	01/17/25	100% CD
23 1123	FACILITY NATURAL-GAS PIPING	0	01/17/25	01/17/25	100% CD
23 2113	HYDRONIC PIPING	0	01/17/25	01/17/25	100% CD
23 2300	REFRIGERANT PIPING	0	01/17/25	01/17/25	100% CD
23 3113	METAL DUCTS	0	01/17/25	01/17/25	100% CD
23 3300	AIR DUCT ACCESSORIES	0	01/17/25	01/17/25	100% CD
23 3423	HVAC POWER VENTILATORS	0	01/17/25	01/17/25	100% CD
23 3713	DIFFUSERS, REGISTERS, AND GRILLES	0	01/17/25	01/17/25	100% CD
23 3723	HVAC GRAVITY VENTILATORS	0	01/17/25	01/17/25	100% CD
23 7413	PACKAGED, OUTDOOR, CENTRAL-STATION AIR-HANDLING UNITS	0	01/17/25	01/17/25	100% CD
23 7414	INCREASED VENTILATION PACKAGED AIR-CONDITIONING UNITS	0	01/17/25	01/17/25	100% CD
23 8127	VARIABLE REFRIGERANT FLOW AIR CONDITIONERS	0	01/17/25	01/17/25	100% CD
23 8239	Unit Heaters	0	01/17/25	01/17/25	100% CD
230900	INSTRUMENTATION AND CONTROL FOR HVAC	0	01/17/25	01/17/25	100% CD
<b>26 - Electrical</b>					
26 0500	BASIC ELECTRICAL REQUIREMENTS	0	01/17/25	01/17/25	100% CD
26 0501	ELECTRICAL TEMPORARY FACILITIES	0	01/17/25	01/17/25	100% CD
26 0502	ELECTRICAL DEMOLITION	0	01/17/25	01/17/25	100% CD
26 0504	CLEANING, INSPECTION, AND TESTING OF ELECTRICAL EQUIPMENT	0	01/17/25	01/17/25	100% CD
26 0529	HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS	0	01/17/25	01/17/25	100% CD
26 0533	ELECTRICAL RACEWAYS	0	01/17/25	01/17/25	100% CD
26 0534	ELECTRICAL BOXES AND FITTINGS	0	01/17/25	01/17/25	100% CD
26 0923	LIGHTING CONTROL DEVICES	0	01/17/25	01/17/25	100% CD
26 2416	PANELBOARDS	0	01/17/25	01/17/25	100% CD
26 2726	WIRING DEVICES	0	01/17/25	01/17/25	100% CD
26 2900	LOW-VOLTAGE CONTROLLERS	0	01/17/25	01/17/25	100% CD
26 5119	LED INTERIOR LIGHTING	0	01/17/25	01/17/25	100% CD
<b>28 - Electronic Safety and Security</b>					
28 3111	DIGITAL, ADDRESSABLE FIRE-ALARM SYSTEM	0	01/17/25	01/17/25	100% CD
<b>31 - Earthwork</b>					
31 11 00	Clearing and Grubbing	0	01/17/25	01/17/25	100% CD
31 20 00	Earth Moving	0	01/17/25	01/17/25	100% CD
<b>32 - Exterior Improvements</b>					
32 13 13	Concrete Paving	0	01/17/25	01/17/25	100% CD
32 16 23	Sidewalks	0	01/17/25	01/17/25	100% CD
32 31 13	CHAIN LINK FENCES AND GATES	0	01/17/25	01/17/25	100% CD

Number	Description	Revision	Issued Date	Received Date	Set
32 92 23	Sodding	0	01/17/25	01/17/25	100% CD
<b>33 - Utilities</b>					
33 41 00	Storm Utility Drainage Piping	0	01/17/25	01/17/25	100% CD



# AIA® Document A133® – 2019 Exhibit A

## Guaranteed Maximum Price Amendment

This Amendment dated the 11th day of March in the year 2025, is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 5th day of March in the year 2025 (the "Agreement")  
*(In words, indicate day, month, and year.)*

for the following **PROJECT:**  
*(Name and address or location)*

Norman High Stadium Improvements  
 911 W Main St  
 Norman, OK 73069

**THE OWNER:**  
*(Name, legal status, and address)*

Norman Public Schools  
 131 South Flood  
 Norman, OK 73069

**THE CONSTRUCTION MANAGER:**  
*(Name, legal status, and address)*

Manhattan Construction Company LLC  
 410 N. Walnut, Suite 105  
 Oklahoma City, OK 73104

### TABLE OF ARTICLES

- A.1 GUARANTEED MAXIMUM PRICE**
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED**
- A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS**

### ARTICLE A.1 GUARANTEED MAXIMUM PRICE

#### § A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

**§ A.1.1.1** The Contract Sum is guaranteed by the Construction Manager not to exceed Three Million Seventy-Four Thousand Two Hundred Thirty-Four Dollars (\$ 3,074,234 ),

### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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subject to additions and deductions by Change Order as provided in the Contract Documents.

**§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price.** Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager’s contingency; alternates; the Construction Manager’s Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.

*(Provide itemized statement below or reference an attachment.)*

See attached GMP Deliverable Dated March 5, 2025

**§ A.1.1.3** The Construction Manager’s Fee is set forth in Section 6.1.2 of the Agreement.

**§ A.1.1.4** The method of adjustment of the Construction Manager’s Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.

**§ A.1.1.5 Alternates**

**§ A.1.1.5.1** Alternates, if any, included in the Guaranteed Maximum Price:

Item	Price
------	-------

**§ A.1.1.5.2** Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement.

*(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item	Price	Conditions for Acceptance
------	-------	---------------------------

**§ A.1.1.6** Unit prices, if any:

*(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
------	-----------------------	-------------------------

**ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

**§ A.2.1** The date of commencement of the Work shall be:

*(Check one of the following boxes.)*

The date of execution of this Amendment.

Established as follows:  
*(Insert a date or a means to determine the date of commencement of the Work.)*

See attached Construction Schedule

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

**§ A.2.2** Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

**§ A.2.3 Substantial Completion**

**§ A.2.3.1** Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:

*(Check one of the following boxes and complete the necessary information.)*

Not later than ( ) calendar days from the date of commencement of the Work.

By the following date: November 3, 2025

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
-----------------	-----------------------------

§ A.2.3.3 If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

**ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED**

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
----------	-------	------	-------

§ A.3.1.2 The following Specifications:  
(Either list the Specifications here, or refer to an exhibit attached to this Amendment.)

See attached Specification Log

Section	Title	Date	Pages
---------	-------	------	-------

§ A.3.1.3 The following Drawings:  
(Either list the Drawings here, or refer to an exhibit attached to this Amendment.)

See attached Drawing Log

Number	Title	Date
--------	-------	------

§ A.3.1.4 The Sustainability Plan, if any:  
(If the Owner identified a Sustainable Objective in the Owner’s Criteria, identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information. The Sustainability Plan identifies and describes the Sustainable Objective; the targeted Sustainable Measures; implementation strategies selected to achieve the Sustainable Measures; the Owner’s and Construction Manager’s roles and responsibilities associated with achieving the Sustainable Measures; the specific details about design reviews, testing or metrics to verify achievement of each Sustainable Measure; and the Sustainability Documentation required for the Project, as those terms are defined in Exhibit C to the Agreement.)

Title	Date	Pages
-------	------	-------

Other identifying information:

§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price:  
(Identify each allowance.)

**Item**

**Price**

§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:  
*(Identify each assumption and clarification.)*

| See attached Clarifications & Assumptions

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:  
*(List any other documents or information here, or refer to an exhibit attached to this Amendment.)*

**ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS**

§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:  
*(List name, discipline, address, and other information.)*

This Amendment to the Agreement entered into as of the day and year first written above.

*Tina Floyd*

OWNER *(Signature)*

| Tina Floyd, Board President  
*(Printed name and title)*

CONSTRUCTION MANAGER *(Signature)*

Craig Abbott Vice President  
*(Printed name and title)*

Init.

User Notes:

(1215655276)

# Additions and Deletions Report for AIA® Document A133® – 2019 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 12:00:44 ET on 03/11/2025.

## PAGE 1

This Amendment dated the 11th day of March in the year 2025, is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 5th day of March in the year 2025 (the "Agreement")

...

Norman High Stadium Improvements  
911 W Main St  
Norman, OK 73069

...

Norman Public Schools  
131 South Flood  
Norman, OK 73069

...

Manhattan Construction Company LLC  
410 N. Walnut, Suite 105  
Oklahoma City, OK 73104

...

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed Three Million Seventy-Four Thousand Two Hundred Thirty-Four Dollars (\$ 3,074,234), subject to additions and deductions by Change Order as provided in the Contract Documents.

## PAGE 2

See attached GMP Deliverable Dated March 5, 2025

...

Established as follows:

...

See attached Construction Schedule

## PAGE 3

By the following date: November 3, 2025

...

See attached Specification Log

...

See attached Drawing Log

**PAGE 4**

See attached Clarifications & Assumptions

...

Justin Milner Chief Operating Officer

Craig Abbott Vice President



## Certification of Document's Authenticity

### AIA® Document D401™ – 2003

I, Paula Hackworth, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 12:00:44 ET on 03/11/2025 under Order No. 3104239501 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A133™ – 2019 Exhibit A, Guaranteed Maximum Price Amendment, other than those additions and deletions shown in the associated Additions and Deletions Report.

DocuSigned by:  
*Paula Hackworth*  
1BD0CE0D1105492...  
(Signed)

Contract Administrator  
(Title)

3/11/2025 | 11:11 AM CDT  
(Dated)



**Norman High Athletics**  
**Norman OK**  
**GMP**

March 5th, 2025



Builder-Driven  
Pre-Construction®

## Norman High Athletics Norman OK

### Prepared For:

Justin Milner

### Prepared By:

Manhattan Construction Company  
410 N Walnut Ave Suite 105  
Oklahoma City, OK 73025

### Contact at Manhattan:

Brent Collins

[bcollins@manhattanconstruction.com](mailto:bcollins@manhattanconstruction.com)

405-520-0907

Aaron Jech

[Ajech@manhattanconstruction.com](mailto:Ajech@manhattanconstruction.com)

405-421-3498

## Contents:

- Section 1: GMP Summary
- Section 2: Estimate Detail
- Section 3: Clarifications and Assumptions
- Section 4: Schedule
- Section 5: Logistics Plan
- Section 6: Document Log



## **Norman High Athletics**

**Norman OK**

March 5th, 2025



**NORMAN HIGH SCHOOL**

## **Section 1: GMP Summary**

**NPS Norman High Athletics Bond 2023**

March 5, 2025

Estimate Version: GMP



DESCRIPTION	TOTAL
01.04 Temporary Facilities and Logistics	\$31,995
02.00 Demolition	\$48,910
03.01 Turnkey Concrete - Structural	\$204,225
04.00 Masonry - Turnkey	\$222,100
05.10 Structural Steel	\$70,200
07.10 Waterproofing & Caulking	\$49,601
07.42 Metal Siding	\$332,700
07.50 Membrane Roofing	\$167,226
07.80 Fireproofing	\$9,855
08.00 Doors, Frames and Hardware Turnkey	\$36,927
08.33 Coiling Doors	\$25,412
08.40 Glass & Glazing Turnkey	\$75,000
09.29 Drywall / Acoustical / In-wall Blocking	\$122,385
09.68 Carpet and Resilient Tile	\$4,400
09.90 Painting & Wallcovering	\$16,582
10.10 Miscellaneous Specialties	\$2,300
10.14 Signs	\$121,216
11.40 Food Service Equipment	\$15,191
21.00 Fire Suppression	\$10,000
23.01 Mechanical (Plum. & HVAC)	\$410,000
26.00 Electrical Systems	\$314,870
32.31 Fences & Gates	\$28,745
33.00 Site Utilities	\$97,795
<b>Estimate Totals</b>	<b>\$2,417,635</b>
General Conditions	\$305,750
General Requirements	\$50,125
1.25% General Liability Insurance	\$38,428
0.35% Builders Risk Insurance	\$10,760
<b>Subtotal</b>	<b>\$2,822,698</b>
3.75% Fee	\$115,284
0.50% Preconstruction Fee	\$15,371
<b>Subtotal 1</b>	<b>\$2,953,353</b>
5.00% Construction Contingency	\$120,882
<b>Total</b>	<b>\$3,074,234</b>



## **Norman High Athletics**

**Norman OK**

March 5th, 2025



**NORMAN HIGH SCHOOL**

## **Section 2: Estimate Detail**

## NPS Norman High Athletics Bond 2023

March 5, 2025

Estimate Version: GMP



DESCRIPTION	QUANTITY	UNIT	TOTAL
<b>01.04 Temporary Facilities and Logistics</b>			<b>\$31,995</b>
Temp Protection	1,930.00	SQFT	\$2,895
Scaffold for North Elevation of Press Box	1.00	L.S.	\$5,500.00
Temp Partition	1,300.00	SQFT	\$6,500
Relocate Owner Items	64.00	EACH	\$9,600
Roof Bracing	1.00	LSUM	\$7,500.00
<b>01.04 Temporary Facilities and Logistics</b>			<b>\$31,995</b>
<b>02.00 Demolition</b>			<b>\$48,910</b>
Midwest Wrecking	1.00	LSUM	\$48,910.00
Remove Signage	5.00	EACH	\$0.00
Remove Vinyl Graphics	1,910.00	SQFT	\$0.00
Remove metal siding	902.00	SQFT	\$0.00
Remove nonreinforced SOG	3,762.00	SQFT	\$0.00
Remove masonry partition	5,553.00	SQFT	\$0.00
Remove Flooring	1,992.00	SQFT	\$0.00
Remove Existing Shower Enclosure	1.00	EACH	\$0.00
Remove sidewalks - Selective	8,730.00	SQFT	\$0.00
Remove fence	331.00	SQFT	\$0.00
<b>02.00 Demolition</b>			<b>\$48,910</b>
<b>03.01 Turnkey Concrete - Structural</b>			<b>\$204,225</b>
Cantera Concrete	1.00	LSUM	\$204,225.00
Grade Beam 24" w x 24" d	165.00	LNFT	\$0.00
Grade Beam Adjustments	86.00	LNFT	\$0.00
Concrete Slab on Grade 5"	906.46	SQFT	\$0.00
Pour, Place & Finish - Sidewalks	10,120.00	SQFT	\$0.00
<b>03.01 Turnkey Concrete - Structural</b>			<b>\$204,225</b>
<b>04.00 Masonry - Turnkey</b>			<b>\$222,100</b>
MCR	1.00	LSUM	\$222,100.00
Modular Brick	781.00	SQFT	\$0.00
6" split face block	213.00	SQFT	\$0.00
8" block	1,373.00	SQFT	\$0.00
8" split face block	3,137.00	SQFT	\$0.00
Install HM Door Frames - Single @ Masonry Partitions	5.00	EACH	\$0.00
Install HM Door Frames - Double @ Masonry Partitions	2.00	EACH	\$0.00
<b>04.00 Masonry - Turnkey</b>			<b>\$222,100</b>
<b>05.10 Structural Steel</b>			<b>\$70,200</b>
Weibee Steel	1.00	TONS	\$55,200.00
HSS2x2 1/4	1.00	TONS	\$0.00
HSS5x5 1/4	1.00	TONS	\$0.00
L4x4x1/4	1.25	TONS	\$0.00

**NPS Norman High Athletics Bond 2023**

March 5, 2025

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DESCRIPTION	QUANTITY	UNIT	TOTAL
L3x3 1/4	0.50	SQFT	\$0.00
Metal Roof Decking	750.00	SQFT	\$0.00
Miscellaneous Steel	2.00	TONS	\$7,500.00
Miscellaneous Steel Allowance	3.00	TONS	\$0.00
<b>05.10 Structural Steel</b>			<b>\$70,200</b>
<b>07.10 Waterproofing &amp; Caulking</b>			<b>\$49,601</b>
CHM Weatherguard	1.00	LSUM	\$49,601.00
Fluid Applied Waterproofing	6,605.00	SQFT	\$0.00
Water Repellents	3,137.00	SQFT	\$0.00
Elastomeric Joint Sealants	418.00	LNFT	\$0.00
<b>07.10 Waterproofing &amp; Caulking</b>			<b>\$49,601</b>
<b>07.42 Metal Siding</b>			<b>\$332,700</b>
MRC	1.00	LSUM	\$332,700.00
Corrugated Metal Wall Panels	685.00	SQFT	\$0.00
Flush Metal Wall Panels	5,515.00	SQFT	\$0.00
<b>07.42 Metal Siding</b>			<b>\$332,700</b>
<b>07.50 Membrane Roofing</b>			<b>\$167,226</b>
Supreme Roofing	1.00	LSUM	\$167,226.00
Thermoplastic Membrane Roofing	732.00	SQFT	\$0.00
Thermoplastic Membrane Roofing Patch	3,460.00	SQFT	\$0.00
Sheet Metal Flashing and Trim	430.00	LNFT	\$0.00
<b>07.50 Membrane Roofing</b>			<b>\$167,226</b>
<b>07.80 Fireproofing</b>			<b>\$9,855</b>
True Fireproofing	1.00	LSUM	\$9,855.00
<b>07.80 Fireproofing</b>			<b>\$9,855</b>
<b>08.00 Doors, Frames and Hardware Turnkey</b>			<b>\$36,927</b>
Scovil and Sides	1.00	LSUM	\$31,427.00
Install HM Doors & Hardware	1.00	LSUM	\$5,500.00
Unload & Distribute Frames	6.00	EACH	\$0.00
Unload & Distribute Doors	12.00	LEAF	\$0.00
Unload & Distribute Hardware Sets	12.00	EACH	\$0.00
Install HM Doors & Hardware	9.00	LEAF	\$0.00
HM Door - Exterior - Single	12.00	LEAF	\$0.00
HM Door Frame - non rated - Single	6.00	EACH	\$0.00
HM Door Frame - non rated - Double	3.00	EACH	\$0.00
Hardware Allowance	12.00	OPNG	\$0.00
<b>08.00 Doors, Frames and Hardware Turnkey</b>			<b>\$36,927</b>
<b>08.33 Coiling Doors</b>			<b>\$25,412</b>
DH Pace Door Services	1.00	LSUM	\$25,412.00
<b>08.33 Coiling Doors</b>			<b>\$25,412</b>

**NPS Norman High Athletics Bond 2023**

March 5, 2025

Estimate Version: GMP



DESCRIPTION	QUANTITY	UNIT	TOTAL
<b>08.40 Glass &amp; Glazing Turnkey</b>			<b>\$75,000</b>
Windows at Press Box Allowance	1.00	LSUM	\$75,000.00
<b>08.40 Glass &amp; Glazing Turnkey</b>			<b>\$75,000</b>
<b>09.29 Drywall / Acoustical / In-wall Blocking</b>			<b>\$122,385</b>
Rough Blocking	1,750.00	SQFT	\$1.21
Loose Fill Insulation	2,035.00	SQFT	\$0.00
Exterior Insulation and Finish System (EIFS)	1,212.00	SQFT	\$0.00
Metal Trim for EIFS	190.00	LNFT	\$0.00
4" Metal Stud w/ 1/2" Ext. Sheathing	4,006.00	SQFT	\$0.00
7/8" Metal Stud, 5/8" Ext. Sheathing	1,038.00	SQFT	\$0.00
Wiljo Interiors	1.00	LSUM	\$120,260.00
6" Metal Stud 5/8" Plywood	503.00	SQFT	\$0.00
6" Metal Stud w/ 1 1/2" Rigid Insulation, 1/2" Ext. Sheathing	1,504.00	SQFT	\$0.00
1 5/8" Metal Stud w/ 5/8" GYP 1 Side	24.00	SQFT	\$0.00
FRP Panels	24.00	SQFT	\$0.00
Acoustical Ceiling 2 x 2	750.00	SQFT	\$0.00
<b>09.29 Drywall / Acoustical / In-wall Blocking</b>			<b>\$122,385</b>
<b>09.68 Carpet and Resilient Tile</b>			<b>\$4,400</b>
Moisture / Vapor sealer	792.99	SQFT	\$0.00
Bryans Flooring	1.00	LSUM	\$4,400.00
Rubber base	405.00	LNFT	\$0.00
Rubber Tile Flooring - Patch with Existing	500.00	SQFT	\$0.00
VCT	1,000.00	SQFT	\$0.00
<b>09.68 Carpet and Resilient Tile</b>			<b>\$4,400</b>
<b>09.90 Painting &amp; Wallcovering</b>			<b>\$16,582</b>
Advanced Commerical Painting	1.00	LSUM	\$16,582.00
Sealed Concrete Floor	1,107.00	SQFT	\$0.00
Ext Paint - Door Frame	7.00	EACH	\$0.00
Ext Paint - Door	7.00	LEAF	\$0.00
Int Paint - CMU	10,231.00	SQFT	\$0.00
Int Paint - HM Frame	2.00	EACH	\$0.00
Int Paint - HM Door	2.00	LEAF	\$0.00
Int Paint - Exposed Metal Deck & Joist	2,980.00	SQFT	\$0.00
<b>09.90 Painting &amp; Wallcovering</b>			<b>\$16,582</b>
<b>10.10 Miscellaneous Specialties</b>			<b>\$2,300</b>
Fire extinguisher Wall Mounted	6.00	EACH	\$383.33
<b>10.10 Miscellaneous Specialties</b>			<b>\$2,300</b>
<b>10.14 Signs</b>			<b>\$121,216</b>
Graphic at North Side of Press Box	1.00	LSUM	\$0.00
JandB Graphics	1.00	LSUM	\$121,216.00

**NPS Norman High Athletics Bond 2023**

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DESCRIPTION	QUANTITY	UNIT	TOTAL
Plaque Signage	1.00	EACH	\$0.00 \$0
Signage	11.00	EACH	\$0.00 \$0
Signage and Vinyl Graphics	1.00	LSUM	\$0.00 \$0
Signage at North Side of Press Box	1.00	LSUM	\$0.00 \$0
<b>10.14 Signs</b>			<b>\$121,216</b>
<b>11.40 Food Service Equipment</b>			<b>\$15,191</b>
Countertop Stainless Steel	100.00	SQFT	\$0.00 \$0
Quality SS	1.00	LSUM	\$15,191.00 \$15,191
Stainless Steel Work Tables	30.00	LNFT	\$0.00 \$0
<b>11.40 Food Service Equipment</b>			<b>\$15,191</b>
<b>21.00 Fire Suppression</b>			<b>\$10,000</b>
Fire Suppression System - Make Safe and Adjustments	1,000.00	SQFT	\$10.00 \$10,000
<b>21.00 Fire Suppression</b>			<b>\$10,000</b>
<b>23.01 Mechanical (Plum. &amp; HVAC)</b>			<b>\$410,000</b>
Plumbing	750.00	SQFT	\$0.00 \$0
Plumbing - Make Safe/Adjustments	1,000.00	SQFT	\$0.00 \$0
HVAC	750.00	SQFT	\$0.00 \$0
HVAC - Make Safe/Adjustment	2,000.00	SQFT	\$0.00 \$0
WSM	1.00	LSUM	\$410,000.00 \$410,000
<b>23.01 Mechanical (Plum. &amp; HVAC)</b>			<b>\$410,000</b>
<b>26.00 Electrical Systems</b>			<b>\$314,870</b>
Electrical System	750.00	SQFT	\$0.00 \$0
Electrical System - Make Safe/Adjustments	1.00	LSUM	\$0.00 \$0
Electrical System - Make Safe/Adjustments	2,000.00	SQFT	\$0.00 \$0
Fire Alarm Upgrades Allowance	1.00	SQFT	\$20,000.00 \$20,000
Wade Electric	1.00	LSUM	\$194,870.00 \$194,870
Secondary Power Distribution to Concession Allowance	500.00	LNFT	\$200.00 \$100,000
<b>26.00 Electrical Systems</b>			<b>\$314,870</b>
<b>32.31 Fences &amp; Gates</b>			<b>\$28,745</b>
Fence Removal and Replace	52.00	LNFT	\$0.00 \$0
Liberty Fence	1.00	LSUM	\$28,745.00 \$28,745
New 6' Chainink Fence	35.00	LNFT	\$0.00 \$0
Remove and Reinstall Gates	2.00	EACH	\$0.00 \$0
<b>32.31 Fences &amp; Gates</b>			<b>\$28,745</b>
<b>33.00 Site Utilities</b>			<b>\$97,795</b>
Hydrovac	2.00	DAY	\$4,500.00 \$9,000
Water Line	150.00	LNFT	\$0.00 \$0
Clean Out	8.00	EACH	\$0.00 \$0
Connect to Existing Sewer	1.00	EACH	\$0.00 \$0
Civil Builders	1.00	LSUM	\$88,795.00 \$88,795

**NPS Norman High Athletics Bond 2023**

March 5, 2025

Estimate Version: GMP



DESCRIPTION	QUANTITY	UNIT	TOTAL
Gas Line	330.00 LNFT		\$0
Sanitary Sewer	80.00 LNFT		\$0
Storm Pipe Adjustments	15.00 LNFT		\$0
Storm Pipe Adjustments for New Sidewalk	1.00 LSUM		\$0
<b>33.00 Site Utilities</b>			<b>\$97,795</b>



## **Norman High Athletics**

**Norman OK**

March 5th, 2025



**NORMAN HIGH SCHOOL**

### **Section 3: Clarifications and Asssumptions**

## Clarifications & Assumptions

Project Name: Norman High Athletics

Description: Demo of existing concession stand at North section of existing Locker/Weight Rooms. Minor interior remodel and exterior updates of existing Locker/Weight Room. New Concession Stand, Exterior Metal Panel Upgrades and Signage updates.

Location: Norman Oklahoma

Pre-construction Phase: GMP

Date: 03/05/2025

### General

1. Manhattan shall not be liable nor have our right to proceed be restricted for any failure to perform its obligations where such failure arises out of Acts of Nature (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of public enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, riot, nationalization, government actions, tariffs, blockage, embargo, transportation delays not reasonably foreseeable, labor dispute, strike, lockout, disease outbreak, epidemics, pandemics, quarantine restrictions, or interruption or failure of power sources. To the extent these conditions may occur and impact the Project, there shall be an equitable adjustment to the Contract.
2. Acceptance of these Clarifications and their inclusion as a Contract Document is condition-precedent to our Proposal. We specifically exclude any Bid and/or Contract Document requirements to the contrary, as these Assumptions and Clarifications shall supersede any other Drawings, Specifications, proposed Contract language, and/or all other Bid Documents.
3. Manhattan will use the Phoenix Scheduling program for all project scheduling, and we assume that this program will satisfy all project schedule requirements.
4. The following items are not included in this estimate, but should be taken into consideration or provided by the Owner or Design Team:
  - a) Design Fees for Architects and Consultants.
  - b) Verification that the design indicated in the drawings and specifications meets code requirements.
  - c) Verification that the design indicated meets owner insurance and operational requirements.
  - d) Maintenance agreements beyond substantial completion, unless specifically stated within the contract documents.

- e) Cost for materials and/or geotechnical engineering.
  - f) Abatement, mitigation and/or removal of hazardous or contaminated materials.
  - g) Cost of building permit and inspection fees.
  - h) The Subcontractors will provide and pay for the basic, major trade permits **only** (Plumbing, Mechanical and Electrical). The major Building permits, the Use & Occupancy permits, all utility permits / coordination / fees, tap fees, public space permits, etc. and all other non-primary major trade permits are all to be provided and paid for by the Owner unless agreed to otherwise.
  - i) Electric, Gas or Water municipal impact fees, as well as utility company charges for permanent power, telephone service and CATV.
  - j) Cost of permanent water and electrical power usage.
  - k) The unloading, stocking, distribution and installation of Owner FF&E items (e.g.: furniture, wall hangings, point of sale items, etc...)
  - l) Cost to engineer structure to accommodate the use of tower cranes inside the building and garage footprints is not included. The structure cost to accommodate the use of tower cranes inside the building and garage footprints is considered cost of work.
  - m) Cost to engineer structure to accommodate the use of a concrete placing boom inside the building footprint is not included. The structure cost to accommodate the use of a concrete placing boom inside the building footprint is considered cost of work.
5. Manhattan is providing an express warranty for a period of one year from the date of Substantial Completion and excludes all implied warranties beyond the specific warranties required by the Contract Documents.
  6. All Value Management is to be specifically approved and accepted by the Architect and designers. The costs proposed are order of magnitude cost. Scope of work revisions must be incorporated into the drawings and specifications by the Architect and designers. All re-design cost are by Owner. (VM) Value Management cost will be reconciled once subcontractor and supplier bids are received based on documents incorporating the accepted (VM) Value Management items.
  7. Manhattan has strived to include allowances for design items identified by Manhattan as missing from project documents. Manhattan will reconcile these allowances based on Construction Documents when they are provided for use. Items not fully detailed and located on the contract project documents will also be priced once final Construction Documents are received by Manhattan.
  8. Submittal of RFI's is an ongoing process. Additional RFI's will be submitted and upon receipt of a full response Manhattan will provide pricing adjustments as needed
  9. Manhattan has prepared this GMP based on current market conditions and escalations, changes in law, new tariffs, new taxes, any costs that may be imposed, and similar items beyond our control are not included.

10. Complete Construction Documents and the timely award of subcontracts is important in maintaining GMP cost. This GMP proposal is based on being able to come to subcontract for a complete scope of work for the cost included in this GMP.
11. All construction Float in the Construction Schedule shall accrue for the exclusive use of Manhattan Construction Company, unless mutually agreed otherwise, regardless of any bid documents or specifications to the contrary. Manhattan Construction Company shall be compensated with Time Extensions and General Conditions costs for time delays not the fault of Manhattan Construction Company.
12. In the absence of an agreement by the Owner and the Contractor on the method of proceeding with Construction Change Directives prior to proceeding with Change Order work, the Owner and Contractor agree to proceed with such Changes on an "Open Book, Time & Materials" basis with Costs as outlined in the General Conditions. Such Work shall be substantiated with signed tickets in the field by the Contractor's Superintendent or the Owner's other designated representative.
13. This project is based on normal working hours. No premium time is included unless specifically noted otherwise elsewhere in our Proposal.

## Insurance, Staff Rates and Bonds

1. Builder's Risk ("all-risk") Insurance is included per Manhattan policy terms and conditions.
2. Costs for Project Liability Coverage have been included per the amounts specified in the General Conditions. A premium rate (which is not subject to audit) of **(1.25%)** will be applied to the total contract value for this coverage.
3. It is Manhattan's understanding that Manhattan is not required to provide a payment and performance bond. A quote and/or bond can be provided upon request.
4. We do not include any requirements for meeting or fulfilling Code Requirements but will assist by a comprehensive review of the drawings and specs and bringing any questions or concerns to the attention of the Architect.
5. We have not included any sales tax and will require a Sales Tax Exemption Certificate as a condition precedent to the issuance of any notices to proceed, subcontracts, purchase orders, etc.
6. Performance and Payment Bonds for Manhattan and associated costs are not included.

## Division 01

1. Costs associated with Energy reviews and Accessibility reviews and inspections are not included.
2. Offsite infrastructure including Utilities, Roadways, and Intersection work is not included beyond the scope required by civil documents.
3. USGBC Fees or Enhanced Commissioning costs are not included.
4. As a general note, seismic bracing is not included in our proposal for any systems unless incorporated into the construction documents.

5. Testing Lab Services are considered by Owner and therefor no costs for testing have been included within this budget.
6. We do not include any excavation, removal, undercutting, replacement, handling, or any other costs for any "unsuitable soils" for any reason. This includes rock, contaminated materials, hazardous materials, debris, groundwater, trash, waste, high moisture content, and/or anything other than "suitable soils" encountered below the existing top surface of the ground. Suitable soils are defined as existing in a condition ready for immediate re-use as fill material and/or topsoil. All unsuitable soils shall be handled by change order per unit prices as encountered and all related delay will be added to the Contract Completion Date and the schedule on a day-for-day basis. This clarification supersedes any information contained in the Soils Report, etc. and shall supersede any differing or contradictory requirements anywhere else within the Bid and/or Contract Documents, such as "Un-Classified Soils" requirements, etc.
7. The discovery or development of mold shall be a differing condition required to be reported to the Owner and treated in accordance with the provisions of section 10.3 of AIA Document A201 - 1997, the provisions of which are incorporated by reference herein.
8. Any requirements within the specifications that are not possible or available as standard are not included within our Proposal (i.e. 5-year manufacturer's warranties, etc.).
9. We exclude additional costs and/or time as a result of a broadly defined act of war or terrorism or increases in security or procedures and/or security instituted or enforced as a result of or during any government alert or threat condition level above a "Guarded Condition".
10. We have assumed the Owner will provide adequate sources of water, electricity, natural gas, on-site parking, and telephone service for our use at no additional charge.
11. Repair of existing Code Violations unless the remediation work is specifically detailed on the drawings, of any nature, is not included.
12. Manhattan excludes any responsibility or liability for patent, trademark, or copyright infringement claims based on content of the Contract Documents.
13. Manhattan requires that the Architect specifically detail all acceptable concrete moisture contents along with the acceptable testing method or include waterproofing membranes for any slab to receive flooring, roofing, or other impermeable coverings and susceptible to problems with trapped moisture.

## **Division 02 Mass Demolition**

1. No allowance has been included for the demolition and/or removal of unforeseen subsurface conditions.
2. We do not include any costs for rock excavation and removal.
3. We do not include any costs for any "unsuitable soils" for any reason. This includes rock,

contaminated materials, hazardous materials, debris, groundwater, trash, waste, high moisture content, and/or anything other than "suitable soils" encountered below the top surface of the ground. Suitable soils are defined as existing in a condition ready for immediate re-use as fill materials and/or topsoil. Unsuitable soils and their delay to the schedule will be handled by change order, as encountered; all related delays will be added to the Schedule and the Contract Completion Date.

4. We have not included any costs associated with "Testing & Inspections" for soils, concrete, masonry, steel and fireproofing, etc. The Owner will retain the services of an independent testing agency that will provide these services, and the liability associated with any long-term failures associated with the Testing and Inspection services. This clarification shall supersede any differing or contradictory requirements elsewhere within the Contract Documents.
5. We are not responsible for delays or major cost increases due either directly or indirectly to utility outages, brownouts, or loss of power.

### **Division 03 Concrete**

1. Foundation obstructions below surface not shown on demolition plans will be priced separately as they are encountered.

### **Division 05 Steel**

1. We do not include any engineering or design liability for the structural or miscellaneous steelwork; this clarification shall supersede any differing or contradictory requirements anywhere else within the Contract Documents. We will submit requests for information and shop drawings for specific direction and review, approval, and full acceptance of design liability by the design architect and/or engineers of record.

### **Division 06 Finish Carpentry**

1. No Millwork has been included in this pricing.

### **Division 08 Doors & Glass**

1. An Allowance has been provided for the glass at the Press Box.

### **Division 09 Finishes**

1. In circumstances where Finish Schedule conflicts with Floor Finish Plans and RCPs, the Finish Schedule was followed.
2. EIFS has been bid based on manufacturers standard details.

### **Division 11 Equipment**

1. The Drawings and Specifications do not specify a particular product for the stainless steel work tables in the Concession Stand. Manhattan will provide product details during the submittal phase and any rejections of the product, may incur additional costs.

## **Division 22 Plumbing**

1. Clean out or "Snaking of existing plumbing systems is not included within the GMP

## **Division 23 HVAC**

1. LEED Air quality testing cost is not included.
2. Vacuuming of ductwork is not included.
3. Air quality testing for LEED is not included.
4. Third Party QA/QC Services or testing is not included.

## **Division 26 Electrical**

1. An additional allowance for electrical work has been included due to the lack of clarity in the drawings regarding the source of electrical services for the new concession stand.

## **Division 27 Tele Data Comm**

1. Communications, telephone, IT equipment and cabling are considered OFOI.

## **Division 28 Security CCTV**

1. Security System equipment and cabling is considered OFOI.

## **Division 29 Audio Visual**

1. Audio Visual equipment and cabling is considered OFOI.

## Allowances

Project Name: Norman High Athletics

Description: Demo of existing concession stand at North section of existing Locker/Weight Rooms. Minor interior remodel and exterior updates of existing Locker/Weight Room. New Concession Stand, Exterior Metal Panel Upgrades and Signage updates.

Location: Norman Oklahoma

Pre-construction Phase: GMP

Date: 03/05/2025

## Openings

Glass at Press Box	\$75,000
--------------------	----------

## Electrical

Electrical Service to Concession Stand	\$100,000
--	-----------

Fire Alarm Upgrades at Existing Buildings in Project Scope	\$20,000
--	----------

Allowances listed above are inclusive of labor, materials, equipment, subcontractor overhead and subcontractor fee unless noted as "Material Allowances".

Allowances noted as material allowances are inclusive of material delivered jobsite including sales tax as applies to the project. Material allowances do not include waste, labor, subcontractor overhead or subcontractor fee.

Allowances do not include cost for SDI or subcontractor bonding, Manhattan general conditions, insurance, permits, inspection, contingency or Manhattan fee.



## **Norman High Athletics**

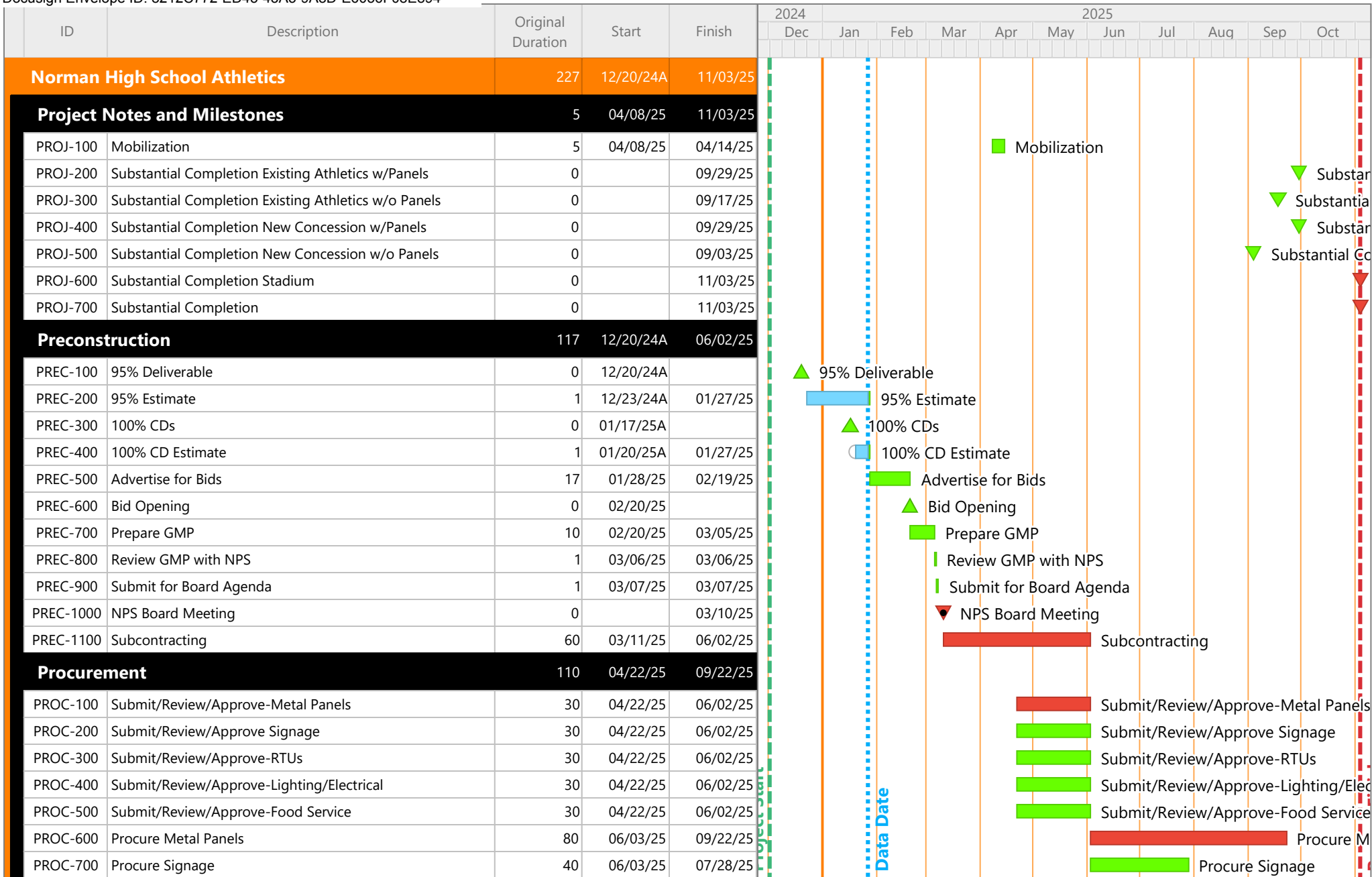
**Norman OK**

March 5th, 2025



**NORMAN HIGH SCHOOL**

## **Section 4: Schedule**



Start Date: 12/02/24  
 Finish Date: 11/03/25  
 Data Date: 01/27/25  
 Run Date: 01/31/25  
 Norman High School Athletics Projects.ppx

Norman High School Athletics  
 Norman, OK  
 MCC Project # 8519











## **Norman High Athletics**

**Norman OK**

March 5th, 2025



**NORMAN HIGH SCHOOL**

## **Section 5: Logistics Plan**

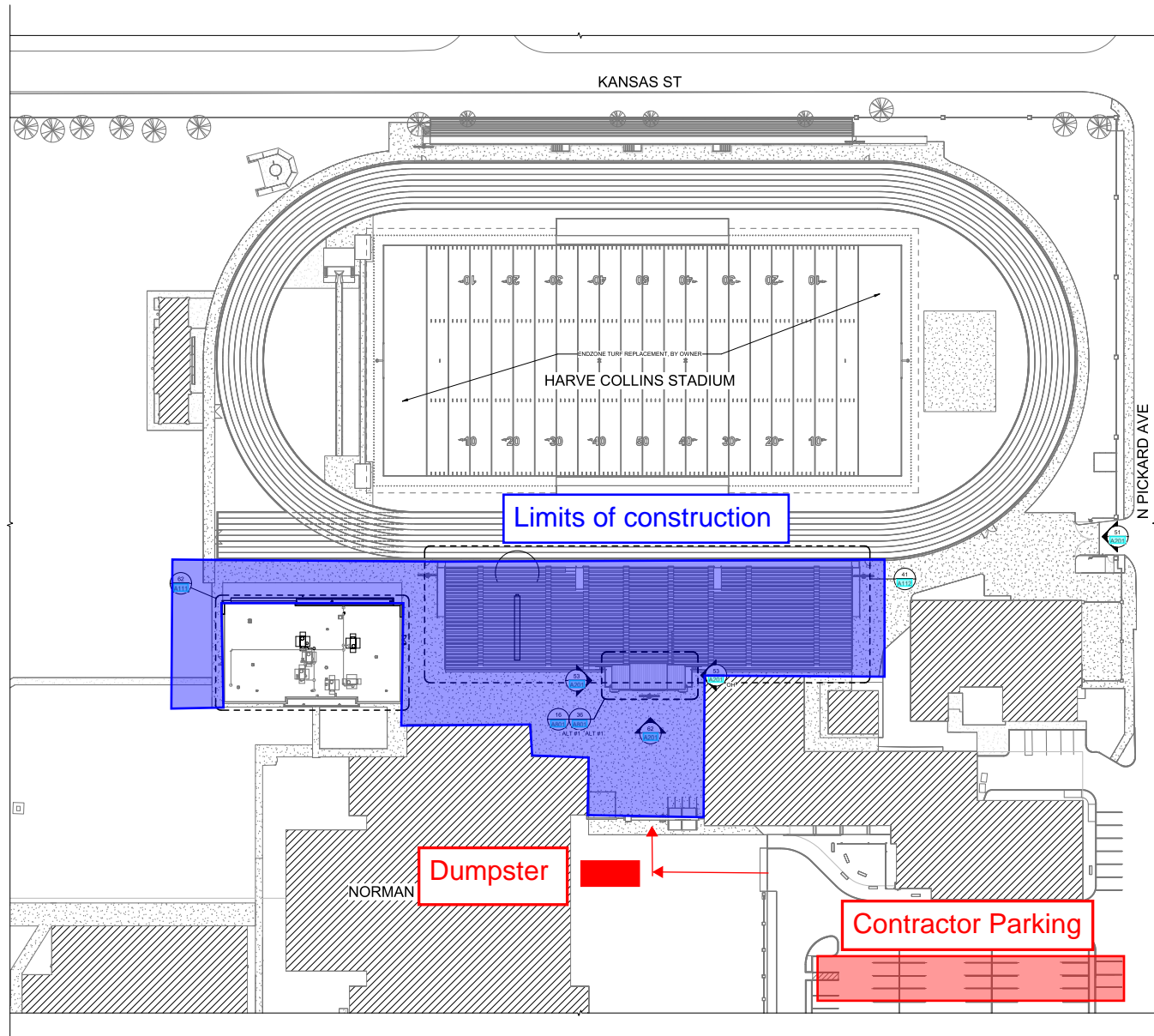


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**CONSULTANTS**  
 CIVIL: MACBAXLAND SURVEYING, PLLC  
 STRUCTURAL: [Redacted]  
 MEP: ALLEN CONSULTING INC.



**NORMAN HIGH SCHOOL  
STADIUM IMPROVEMENTS  
2023 BOND**  
911 W MAIN ST, NORMAN, OKLAHOMA

REVISION ISSUE	
MARK	DESCRIPTION

**SHEET INFO**  
 PROJECT: 1520104  
 DRAWN BY: JA  
 CHECKED BY: MH

**SHEET TITLE**  
 SITE PLANS

**SHEET NUMBER**  
**A101**

**63 SITE PLAN**  
TITLE REFERENCE

1/2023



## **Norman High Athletics**

**Norman OK**

March 5th, 2025



**NORMAN HIGH SCHOOL**

## **Section 6: Document Log**



Manhattan Construction Company LLC (successor-by-conversion to Manhattan Construction Company)

Printed on Wed Feb 26, 2025 at 03:02 pm CST

Job #: 8519 Norman Public Schools 2023 Bond Package - Norman High Athletics  
 1601 McGee Dr.  
 Norman, Oklahoma 73072

**Current Set**

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
<b>Architectural</b>					
A101	SITE PLANS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A111	FLOOR PLANS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A112	FLOOR PLANS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A121	REFLECTED CEILING PLANS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A122	REFLECTED CEILING PLANS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
A131	FINISH PLANS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A141	ROOF PLANS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
A201	EXTERIOR ELEVATIONS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A202	EXTERIOR ELEVATIONS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A211	INTERIOR ELEVATIONS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A301	BUILDING SECTIONS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
A311	WALL SECTIONS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A501	ENLARGED DETAILS/SECTION DETAILS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
A502	ENLARGED DETAILS/SECTION DETAILS	0	01/17/2025	01/17/2025	100% CD (01/17/25)
A601	SCHEDULES AND TYPES	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
A801	ALTERNATE PLANS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
<b>Civil</b>					
c0	EXISTING SITE PLAN	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C1	NOTES & LEGEND	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C2	OVERALL EXISTING	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C3	OVERALL PROPOSED	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C4	EROSION CONTROL	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C5	EROSION CONTROL	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C6	EXISTING SITE PLAN	1	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
C7	DEMOLITION PLAN	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C8	GRADING PLAN	1	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
C9	SITE PLAN	0	01/17/2025	01/17/2025	100% CD (01/17/25)
C10	UTILITY PLAN	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
C11	STANDARD DETAILS	1	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
<b>Demolition</b>					
D101	DEMOLITION- SITE PLAN & PRESS BOX	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
D102	DEMOLITION- ATHLETIC BUILDING	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
D103	DEMOLITION	1	01/17/2025	01/17/2025	100% CD (01/17/25)



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Job #: 8519 Norman Public Schools 2023 Bond Package - Norman High Athletics  
 1601 McGee Dr.  
 Norman, Oklahoma 73072

Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
<b>Electrical</b>					
E000	ELECTRICAL LEGEND	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
E010	ELECTRICAL DEMOLITION PLAN	3	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
E100	ELECTRICAL SITE PLAN	0	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
E200	ELECTRICAL LIGHTING PLAN	3	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
E201	ELECTRICAL LIGHTING DETAILS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
E300	ELECTRICAL POWER PLAN	3	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
E301	ELECTRICAL POWER DETAILS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
E400	ELECTRICAL SYSTEMS PLAN	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
E401	ELECTRICAL SYSTEMS DETAILS	0	01/17/2025	01/17/2025	100% CD (01/17/25)
E500	ELECTRICAL RISER DIAGRAM	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
<b>General</b>					
G001	COVER	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
G101	CODE REVIEW	1	01/17/2025	01/17/2025	100% CD (01/17/25)
G300	STANDARD LAYOUTS AND MOUNTING HEIGHTS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
<b>Mechanical</b>					
M000	MECHANICAL LEGEND & ABBREVIATIONS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
M100	PLUMBING DEMOLITION PLAN - ATHLETIC BUILDING	1	01/17/2025	01/17/2025	100% CD (01/17/25)
M110	MECHANICAL DEMOLITION PLAN - ATHLETIC BUILDING	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M120	MECHANICAL ROOF DEMOLITION PLAN - ATHLETIC BUILDING	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
M200	UNDERFLOOR PLUMBING PLAN - ATHLETIC BUILDING	1	01/17/2025	01/17/2025	100% CD (01/17/25)
M201	UNDERFLOOR PLUMBING PLAN - NEW CONCESSION	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M210	ABOVEFLOOR PLUMBING PLAN - ATHLETIC BUILDING	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M211	ABOVEFLOOR PLUMBING PLAN - NEW CONCESSION	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M300	MECHANICAL PLAN - ATHLETIC BUILDING	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M301	MECHANICAL PLAN - NEW CONCESSION	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M310	MECHANICAL ROOF PLAN - ATHLETIC BUILDING	3	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
M311	MECHANICAL ROOF PLAN - NEW CONCESSION	1	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M400	MECHANICAL SCHEDULES	3	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
M500	MECHANICAL DETAILS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
M501	MECHANICAL DETAILS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
M502	MECHANICAL DETAILS	2	02/19/2025	02/20/2025	Addendum 2 (02/19/25)
M600	CONTROLS & SEQUENCES	1	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
<b>Structural</b>					
S100	GENERAL NOTES	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S101	GENERAL NOTES	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S102	GENERAL NOTES	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S103	SPECIAL INSPECTIONS	1	01/17/2025	01/17/2025	100% CD (01/17/25)



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Job #: 8519 Norman Public Schools 2023 Bond Package - Norman High Athletics  
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Drawing No.	Drawing Title	Revision	Drawing Date	Received Date	Set
S104	TYPICAL FOUNDATION DETAILS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S105	TYPICAL CMU DETAILS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S106	TYPICAL CMU DETAILS	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S200	SITE PLAN	1	01/17/2025	01/17/2025	100% CD (01/17/25)
S201	ATHLETIC BLDG. DEMO	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
S202	ATHLETICS BLDG.	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
S203	CONCESSION FRAMING PLANS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
S401	ELEVATION	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
S501	FOUNDATION SECTIONS AND DETAILS	2	02/17/2025	02/17/2025	Addendum 1 (02/17/25)
S601	FRAMING SECTIONS AND DETAILS	1	01/17/2025	01/17/2025	100% CD (01/17/25)



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Job #: 8519 Norman Public Schools 2023 Bond Package - Norman High Athletics  
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### Current Specifications

Number	Description	Revision	Issued Date	Received Date	Set
<b>00 - Procurement and Contracting Requirements</b>					
00 01 07	SEALS PAGE	0	01/17/25	01/17/25	100% CD
00 14 00	NON-COLLUSION AFFIDAVIT	0	01/17/25	01/17/25	100% CD
00 15 00	BUSINESS RELATIONSHIP AFFIDAVIT	0	01/17/25	01/17/25	100% CD
00 15 50	CONTRACT AFFIDAVIT	0	01/17/25	01/17/25	100% CD
00 16 00	AFFIDAVIT OF BIDDER	0	01/17/25	01/17/25	100% CD
00 22 20	SEX OFFENDERS REGISTRATION	0	01/17/25	01/17/25	100% CD
00 22 30	TOBACCO FREE NOTICE	0	01/17/25	01/17/25	100% CD
00 22 40	DRUG-FREE AFFIDAVIT	0	01/17/25	01/17/25	100% CD
00 25 00	SALES TAX AGENCY AGREEMENT	0	01/17/25	01/17/25	100% CD
00 30 00	PERFORMANCE BOND	0	01/17/25	01/17/25	100% CD
00 35 00	STATUTORY BOND	0	01/17/25	01/17/25	100% CD
00 43 29	ROOFING QUALIFICATION STATEMENT	0	01/17/25	01/17/25	100% CD
00 80 00	SUPPLEMENTARY GENERAL CONDITIONS	0	01/17/25	01/17/25	100% CD
000110	Table of Contents	2	02/17/25	02/17/25	Addendum 1
<b>01 - General Requirements</b>					
01 10 00	SUMMARY	0	01/17/25	01/17/25	100% CD
01 23 00	ALTERNATES	0	01/17/25	01/17/25	100% CD
01 25 00	Substitution Procedures	0	01/17/25	01/17/25	100% CD
01 30 00	ADMINISTRATIVE REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 32 16	CONSTRUCTION PROGRESS SCHEDULE	0	01/17/25	01/17/25	100% CD
01 35 53	SECURITY PROCEDURES	0	01/17/25	01/17/25	100% CD
01 40 00	QUALITY REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 40 50	MOCK-UP CONSTRUCTION	0	01/17/25	01/17/25	100% CD
01 41 00	REGULATORY REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 42 16	DEFINITIONS	0	01/17/25	01/17/25	100% CD
01 50 00	TEMPORARY FACILITIES AND CONTROLS	0	01/17/25	01/17/25	100% CD
01 52 00	STUDENT AND SITE SAFETY PROGRAM	0	01/17/25	01/17/25	100% CD
01 52 13	FIELD OFFICES AND SHEDS	0	01/17/25	01/17/25	100% CD
01 57 13	TEMPORARY EROSION AND SEDIMENT CONTROL	0	01/17/25	01/17/25	100% CD
01 60 00	PRODUCT REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 70 00	EXECUTION AND CLOSEOUT REQUIREMENTS	0	01/17/25	01/17/25	100% CD
01 78 00	CLOSEOUT SUBMITTALS	0	01/17/25	01/17/25	100% CD



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Number	Description	Revision	Issued Date	Received Date	Set
01 79 00	DEMONSTRATION AND TRAINING	0	01/17/25	01/17/25	100% CD
<b>02 - Existing Conditions</b>					
02 41 00	DEMOLITION	0	01/17/25	01/17/25	100% CD
02 41 19	SELECTIVE DEMOLITION	0	01/17/25	01/17/25	100% CD
<b>03 - Concrete</b>					
03 3000	CAST-IN-PLACE CONCRETE	0	01/17/25	01/17/25	100% CD
<b>04 - Masonry</b>					
04 20 00	UNIT MASONRY	1	02/17/25	02/17/25	Addendum 1
<b>05 - Metals</b>					
05 12 00	STRUCTURAL STEEL FRAMING	0	01/17/25	01/17/25	100% CD
05 31 00	STEEL DECKING	0	01/17/25	01/17/25	100% CD
05 40 00	COLD-FORMED METAL FRAMING	0	01/17/25	01/17/25	100% CD
05 5000	METAL FABRICATIONS	0	01/17/25	01/17/25	100% CD
<b>06 - Wood, Plastics, and Composites</b>					
06 10 00	ROUGH CARPENTRY	0	01/17/25	01/17/25	100% CD
06 41 00	ARCHITECTURAL WOOD CASEWORK (COUNTERS)	0	01/17/25	01/17/25	100% CD
<b>07 - Thermal and Moisture Protection</b>					
07 05 33	FIRE AND SMOKE ASSEMBLY IDENTIFICATION	0	01/17/25	01/17/25	100% CD
07 19 00	WATER REPELLENTS	0	01/17/25	01/17/25	100% CD
07 21 00	THERMAL INSULATION	0	01/17/25	01/17/25	100% CD
07 24 00	EXTERIOR INSULATION AND FINISH SYSTEM	0	01/17/25	01/17/25	100% CD
07 24 23	CEMENT BOARD MD FINISH SYSTEM	0	02/17/25	02/17/25	Addendum 1
07 26 50	FLUID-APPLIED WEATHER BARRIERS	1	02/17/25	02/17/25	Addendum 1
07 42 13	METAL WALL PANELS	1	02/17/25	02/17/25	Addendum 1
07 42 23	CORRUGATED METAL WALL PANELS	0	02/17/25	02/17/25	Addendum 1
07 42 43	MODULAR METAL WALL PANELS	0	01/17/25	01/17/25	100% CD
07 54 00	THERMOPLASTIC (TPO) MEMBRANE ROOFING	0	01/17/25	01/17/25	100% CD
07 62 00	SHEET METAL FLASHING AND TRIM	0	01/17/25	01/17/25	100% CD
07 81 00	APPLIED FIRE PROTECTION	0	01/17/25	01/17/25	100% CD
07 81 23	INTUMESCENT FIREPROOFING	0	01/17/25	01/17/25	100% CD
07 84 00	FIRESTOPPING	0	01/17/25	01/17/25	100% CD
07 90 05	JOINT SEALERS	0	01/17/25	01/17/25	100% CD
<b>08 - Openings</b>					
08 11 13	HOLLOW METAL DOORS AND FRAMES	0	01/17/25	01/17/25	100% CD
08 14 16	FLUSH WOOD DOORS	0	01/17/25	01/17/25	100% CD
08 31 00	ACCESS DOORS AND PANELS	0	01/17/25	01/17/25	100% CD
08 33 13	COILING COUNTER DOORS	0	01/17/25	01/17/25	100% CD



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Number	Description	Revision	Issued Date	Received Date	Set
08 43 13	Aluminum-Framed Storefronts	0	01/17/25	01/17/25	100% CD
08 71 00	DOOR HARDWARE	0	01/17/25	01/17/25	100% CD
08 80 00	GLAZING	0	01/17/25	01/17/25	100% CD
<b>09 - Finishes</b>					
09 21 16	GYPSUM BOARD ASSEMBLIES	0	01/17/25	01/17/25	100% CD
09 51 00	ACOUSTICAL CEILINGS	1	02/17/25	02/17/25	Addendum 1
09 65 00	RESILIENT FLOORING	0	01/17/25	01/17/25	100% CD
09 77 33	Terrazzo Wall Finish	0	01/17/25	01/17/25	100% CD
09 90 00	PAINTING AND COATING	0	01/17/25	01/17/25	100% CD
<b>10 - Specialties</b>					
10 14 00	SIGNAGE	0	01/17/25	01/17/25	100% CD
10 44 00	FIRE PROTECTION SPECIALTIES	0	01/17/25	01/17/25	100% CD
<b>22 - Plumbing</b>					
22 0000	BASIC PLUMBING REQUIREMENTS	0	01/17/25	01/17/25	100% CD
22 0500	COMMON WORK RESULTS FOR PLUMBING	0	01/17/25	01/17/25	100% CD
22 0523	GENERAL-DUTY VALVES FOR PLUMBING PIPING	0	01/17/25	01/17/25	100% CD
22 0529	HANGERS AND SUPPORTS FOR PLUMBING PIPING AND EQUIPMENT	0	01/17/25	01/17/25	100% CD
22 0553	IDENTIFICATION FOR PLUMBING PIPING AND EQUIPMENT	0	01/17/25	01/17/25	100% CD
22 0719	PLUMBING PIPING INSULATION	0	01/17/25	01/17/25	100% CD
22 1116	DOMESTIC WATER PIPING	0	01/17/25	01/17/25	100% CD
22 1123	DOMESTIC WATER PUMPS	0	01/17/25	01/17/25	100% CD
22 1316	SANITARY WASTE AND VENT PIPING	0	01/17/25	01/17/25	100% CD
22 1319	SANITARY WASTE PIPING SPECIALTIES	0	01/17/25	01/17/25	100% CD
22 1323	SANITARY WASTE INTERCEPTORS	0	01/17/25	01/17/25	100% CD
22 1413	FACILITY STORM DRAINAGE PIPING	0	01/17/25	01/17/25	100% CD
22 3300	ELECTRIC, DOMESTIC-WATER HEATERS	0	01/17/25	01/17/25	100% CD
22 4213	COMMERCIAL PLUMBING FIXTURES	0	01/17/25	01/17/25	100% CD
22 4716	PRESSURE WATER COOLERS	0	01/17/25	01/17/25	100% CD
<b>23 - Heating, Ventilating, and Air Conditioning (HVAC)</b>					
23 0000	BASIC MECHANICAL REQUIREMENTS	0	01/17/25	01/17/25	100% CD
23 0001	TEMPORARY USE OF MECHANICAL EQUIPMENT	0	01/17/25	01/17/25	100% CD
23 0010	COMMON WORK RESULTS FOR MECHANICAL	0	01/17/25	01/17/25	100% CD
23 0523	GENERAL-DUTY VALVES FOR HVAC PIPING	0	01/17/25	01/17/25	100% CD
23 0529	HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT	0	01/17/25	01/17/25	100% CD
23 0548	VIBRATION AND SEISMIC CONTROLS FOR HVAC PIPING & EQUIPMENT	0	01/17/25	01/17/25	100% CD
23 0553	IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT	0	01/17/25	01/17/25	100% CD
23 0593	TESTING, ADJUSTING, AND BALANCING FOR HVAC	0	01/17/25	01/17/25	100% CD



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Number	Description	Revision	Issued Date	Received Date	Set
23 0713	DUCT INSULATION	0	01/17/25	01/17/25	100% CD
23 0719	HVAC PIPING INSULATION	0	01/17/25	01/17/25	100% CD
23 1123	FACILITY NATURAL-GAS PIPING	0	01/17/25	01/17/25	100% CD
23 2113	HYDRONIC PIPING	0	01/17/25	01/17/25	100% CD
23 2300	REFRIGERANT PIPING	0	01/17/25	01/17/25	100% CD
23 3113	METAL DUCTS	0	01/17/25	01/17/25	100% CD
23 3300	AIR DUCT ACCESSORIES	0	01/17/25	01/17/25	100% CD
23 3423	HVAC POWER VENTILATORS	0	01/17/25	01/17/25	100% CD
23 3713	DIFFUSERS, REGISTERS, AND GRILLES	0	01/17/25	01/17/25	100% CD
23 3723	HVAC GRAVITY VENTILATORS	0	01/17/25	01/17/25	100% CD
23 7413	PACKAGED, OUTDOOR, CENTRAL-STATION AIR-HANDLING UNITS	0	01/17/25	01/17/25	100% CD
23 7414	INCREASED VENTILATION PACKAGED AIR-CONDITIONING UNITS	0	01/17/25	01/17/25	100% CD
23 8127	VARIABLE REFRIGERANT FLOW AIR CONDITIONERS	0	01/17/25	01/17/25	100% CD
23 8239	Unit Heaters	0	01/17/25	01/17/25	100% CD
230900	INSTRUMENTATION AND CONTROL FOR HVAC	0	01/17/25	01/17/25	100% CD
<b>26 - Electrical</b>					
26 0500	BASIC ELECTRICAL REQUIREMENTS	0	01/17/25	01/17/25	100% CD
26 0501	ELECTRICAL TEMPORARY FACILITIES	0	01/17/25	01/17/25	100% CD
26 0502	ELECTRICAL DEMOLITION	0	01/17/25	01/17/25	100% CD
26 0504	CLEANING, INSPECTION, AND TESTING OF ELECTRICAL EQUIPMENT	0	01/17/25	01/17/25	100% CD
26 0529	HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS	0	01/17/25	01/17/25	100% CD
26 0533	ELECTRICAL RACEWAYS	0	01/17/25	01/17/25	100% CD
26 0534	ELECTRICAL BOXES AND FITTINGS	0	01/17/25	01/17/25	100% CD
26 0923	LIGHTING CONTROL DEVICES	0	01/17/25	01/17/25	100% CD
26 2416	PANELBOARDS	0	01/17/25	01/17/25	100% CD
26 2726	WIRING DEVICES	0	01/17/25	01/17/25	100% CD
26 2900	LOW-VOLTAGE CONTROLLERS	0	01/17/25	01/17/25	100% CD
26 5119	LED INTERIOR LIGHTING	0	01/17/25	01/17/25	100% CD
<b>28 - Electronic Safety and Security</b>					
28 3111	DIGITAL, ADDRESSABLE FIRE-ALARM SYSTEM	0	01/17/25	01/17/25	100% CD
<b>31 - Earthwork</b>					
31 11 00	Clearing and Grubbing	0	01/17/25	01/17/25	100% CD
31 20 00	Earth Moving	0	01/17/25	01/17/25	100% CD
<b>32 - Exterior Improvements</b>					
32 13 13	Concrete Paving	0	01/17/25	01/17/25	100% CD
32 16 23	Sidewalks	0	01/17/25	01/17/25	100% CD
32 31 13	CHAIN LINK FENCES AND GATES	0	01/17/25	01/17/25	100% CD



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Number	Description	Revision	Issued Date	Received Date	Set
32 92 23	Sodding	0	01/17/25	01/17/25	100% CD
<b>33 - Utilities</b>					
33 41 00	Storm Utility Drainage Piping	0	01/17/25	01/17/25	100% CD

### Certificate Of Completion

Envelope Id: 8212C772-ED45-43A5-9A8D-E6056F08E894

Status: Sent

Subject: Norman High Athletics - A133 Exhibit A-2019

Source Envelope:

Document Pages: 41

Signatures: 1

Envelope Originator:

Certificate Pages: 6

Initials: 0

Paula Hackworth

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5601 2 122nd E Ave.

Envelopeld Stamping: Enabled

Tulsa, OK 74146

Time Zone: (UTC-06:00) Central Time (US & Canada)

phackworth@manhattanconstruction.com

IP Address: 68.12.1.94

### Record Tracking

Status: Original

Holder: Paula Hackworth

Location: DocuSign

3/11/2025 11:03:26 AM

phackworth@manhattanconstruction.com

### Signer Events

Paula Hackworth

phackworth@manhattanconstruction.com

Contract Administrator

Manhattan Construction Company

Security Level: Email, Account Authentication (None)

### Signature

DocuSigned by:  
*Paula Hackworth*  
1BD0CE0D1105492...

Signature Adoption: Pre-selected Style

Using IP Address: 68.12.1.94

### Timestamp

Sent: 3/11/2025 11:11:21 AM

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Signed: 3/11/2025 11:11:58 AM

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

Justin Milner

jmilner@normanps.org

Security Level: Email, Account Authentication (None)

Sent: 3/11/2025 11:12:01 AM

Viewed: 3/12/2025 12:27:33 PM

### Electronic Record and Signature Disclosure:

Accepted: 3/12/2025 12:27:33 PM

ID: 9b9eaacf-428d-49c6-ae32-60b7ade16e5d

Craig Abbott

cabbott@manhattanconstruction.com

Security Level: Email, Account Authentication (None)

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

### In Person Signer Events

### Signature

### Timestamp

### Editor Delivery Events

### Status

### Timestamp

### Agent Delivery Events

### Status

### Timestamp

### Intermediary Delivery Events

### Status

### Timestamp

### Certified Delivery Events

### Status

### Timestamp

### Carbon Copy Events

### Status

### Timestamp

Aaron Jech

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Security Level: Email, Account Authentication (None)

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Sent: 3/11/2025 11:12:00 AM

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
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Brent Collins

bcollins@manhattanconstruction.com

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Jason DiCastro

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Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Zakery Walbergh

zwalbergh@manhattanconstruction.com

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Envelope Sent

Hashed/Encrypted

3/11/2025 11:11:21 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Manhattan Construction Company LLC (successor-by-conversion to Manhattan Construction Company) (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact Manhattan Construction Company LLC (successor-by-conversion to Manhattan Construction Company):**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [dhansmann@manhattanconstruction.com](mailto:dhansmann@manhattanconstruction.com)

**To advise Manhattan Construction Company LLC (successor-by-conversion to Manhattan Construction Company) of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [dhansmann@manhattanconstruction.com](mailto:dhansmann@manhattanconstruction.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

**To request paper copies from Manhattan Construction Company LLC (successor-by-conversion to Manhattan Construction Company)**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [dhansmann@manhattanconstruction.com](mailto:dhansmann@manhattanconstruction.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

## **To withdraw your consent with Manhattan Construction Company LLC (successor-by-conversion to Manhattan Construction Company)**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [dhansmann@manhattanconstruction.com](mailto:dhansmann@manhattanconstruction.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

## **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

## **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Manhattan Construction Company LLC (successor-by-conversion to Manhattan Construction Company) as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Manhattan Construction Company LLC (successor-by-conversion to

Manhattan Construction Company) during the course of your relationship with Manhattan Construction Company LLC (successor-by-conversion to Manhattan Construction Company).

- C. **2024 Parking Expansions Bid Package 1 Tabulations for Jackson, Lincoln, and Kennedy Elementary**
  - Presented by Justin Milner and Cory Miller, MIDL Architects, LLC**
  - Action Item



# AIA® Document A101® – 2017

## Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the \_\_\_\_\_ day of \_\_\_\_\_ in the year 2025  
*(In words, indicate day, month and year.)*

**BETWEEN** the Owner:  
*(Name, legal status, address and other information)*

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma  
d/b/a Norman Public Schools  
131 S. Flood Avenue  
Norman, OK 73069

and the Contractor:  
*(Name, legal status, address and other information)*

Connelly Paving Company  
PO Box 75450  
Oklahoma City, OK 73147

for the following Project:  
*(Name, location and detailed description)*

Norman Public Schools – 2024 Parking Expansions – Package 1:  
2407A - Jackson Elementary School  
2407B - Kennedy Elementary School  
2407C - Lincoln Elementary School

The Architect:  
*(Name, legal status, address and other information)*

MIDL Architects, LLC  
200 N University Blvd.  
Norman, OK 73069  
Telephone Number: (405) 512-9662

The Owner and Contractor agree as follows.

### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

**TABLE OF ARTICLES**

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

**EXHIBIT A INSURANCE AND BONDS**

**ARTICLE 1 THE CONTRACT DOCUMENTS**

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

**ARTICLE 2 THE WORK OF THIS CONTRACT**

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

**ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

§ 3.1 The date of commencement of the Work shall be:

*(Check one of the following boxes.)*

- The date of this Agreement.
- A date set forth in a notice to proceed issued by the Owner.
- Established as follows:  
*(Insert a date or a means to determine the date of commencement of the Work.)*
- A date set forth in the Notice to Proceed issued by the Architect.

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

**§ 3.3 Substantial Completion**

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

*(Check one of the following boxes and complete the necessary information.)*

Init.

[ X ] Not later than Seventy ( 70 ) calendar days from the date of commencement of the Work.

[ ] By the following date:

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
-----------------	-----------------------------

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

#### ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Three Hundred Ninety-One Thousand Five Hundred Dollars and No Cents (\$ 391,500.00 ), subject to additions and deductions as provided in the Contract Documents.

#### § 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
------	-------

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. *(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item	Price	Conditions for Acceptance
------	-------	---------------------------

§ 4.3 Allowances, if any, included in the Contract Sum:  
*(Identify each allowance.)*

Item	Price
Allowance No. 1	\$25,000.00
Allowance No. 2	\$15,000.00
Allowance No. 3	\$2,500.00
Allowance No. 4	\$5,000.00

#### § 4.4 Unit prices, if any:

*(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
------	-----------------------	-------------------------

#### § 4.5 Liquidated damages, if any:

*(Insert terms and conditions for liquidated damages, if any.)*

#### § 4.6 Other:

*(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)*

Init.

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User Notes:

(1702254189)

## CHANGES TO THE WORK

- A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:
  - 1. 15 percent overhead and profit on the net cost of our own Work;
  - 2. 15 percent on the cost of work done by any Subcontractor.
- B. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus 8 percent overhead and profit on the net cost of the Work..

## ARTICLE 5 PAYMENTS

### § 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the Fifteenth (15<sup>th</sup>) day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the Tenth (10<sup>th</sup>) day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner per prompt pay statute.  
*(Federal, state or local laws may require payment within a certain period of time.)*

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;

- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

#### § 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

*(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)*

Five percent (5%)

§ 5.1.7.1.1 The following items are not subject to retainage:

*(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)*

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

*(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)*

In compliance with State law.

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

*(Insert any other conditions for release of retainage upon Substantial Completion.)*

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

#### § 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

#### § 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

*(Insert rate of interest agreed upon, if any.)*

Ten percent (10%) per annum

## ARTICLE 6 DISPUTE RESOLUTION

### § 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

*(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)*

### § 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

*(Check the appropriate box.)*

- Arbitration pursuant to Section 15.4 of AIA Document A201–2017
- Litigation in a court of competent jurisdiction
- Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

## ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

*(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)*

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

## ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:

*(Name, address, email address, and other information)*

Brad Coplen, Director of Facilities Management  
Norman Public Schools Central Services  
101 Triad Village Dr.  
Suite 153  
Norman, OK 73071

§ 8.3 The Contractor's representative:  
(Name, address, email address, and other information)

James A. Connelly, III – Vice President  
Connelly Paving Company  
PO Box 75450  
Oklahoma City, OK 73147

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

**§ 8.5 Insurance and Bonds**

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

*(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)*

§ 8.7 Other provisions:

**ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS**

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™–2017, General Conditions of the Contract for Construction
- .4 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

*(Insert the date of the E203-2013 incorporated into this Agreement.)*

- .5 Drawings

Number	Title	Date
Refer to Sheet Index attached hereto as Exhibit "B"	Sheet Index	01/23/2025

- .6 Specifications

Section	Title	Date	Pages
Refer to Specifications Section 00 01 10 Table of Contents attached hereto as Exhibit "C"	Table of Contents	01/23/2025	4

Init.

.7 Addenda, if any:

Number	Date	Pages
Addendum No. 1	02/14/2025	2
Addendum No. 2	02/18/2025	2

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:  
(Insert the date of the E204-2017 incorporated into this Agreement.)

The Sustainability Plan:

Title	Date	Pages
-------	------	-------

Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
00 72 00	General Conditions	01/23/2025	44
00 73 00	Supplementary Conditions	01/23/2025	2

.9 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
OWNER (Signature)

\_\_\_\_\_  
(Printed name and title)

  
\_\_\_\_\_  
CONTRACTOR (Signature)

James A. Connelly, III - Vice President  
\_\_\_\_\_  
(Printed name and title)

# Additions and Deletions Report for AIA® Document A101® – 2017

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 15:32:20 CT on 02/26/2025.

PAGE 1

AGREEMENT made as of the \_\_\_\_\_ day of \_\_\_\_\_ in the year 2025

...

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma  
d/b/a Norman Public Schools  
131 S. Flood Avenue  
Norman, OK 73069

...

Connelly Paving Company  
PO Box 75450  
Oklahoma City, OK 73147

...

Norman Public Schools – 2024 Parking Expansions – Package 1:  
2407A - Jackson Elementary School  
2407B - Kennedy Elementary School  
2407C - Lincoln Elementary School

...

MIDL Architects, LLC  
200 N University Blvd.  
Norman, OK 73069  
Telephone Number: (405) 512-9662

PAGE 2

[  ] Established as follows:

...

A date set forth in the Notice to Proceed issued by the Architect.

PAGE 3

[  ] Not later than Seventy ( 70 ) calendar days from the date of commencement of the Work.

...

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Three Hundred Ninety-One Thousand Five Hundred Dollars and No Cents (\$ 391,500.00 ), subject to additions and deductions as provided in the Contract Documents.

...

<u>Allowance No. 1</u>	<u>\$25,000.00</u>
<u>Allowance No. 2</u>	<u>\$15,000.00</u>
<u>Allowance No. 3</u>	<u>\$2,500.00</u>
<u>Allowance No. 4</u>	<u>\$5,000.00</u>

PAGE 4

#### CHANGES TO THE WORK

- A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:
1. 15 percent overhead and profit on the net cost of our own Work;
  2. 15 percent on the cost of work done by any Subcontractor.
- B. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus 8 percent overhead and profit on the net cost of the Work..

...

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the Fifteenth (15<sup>th</sup>) day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the Tenth (10<sup>th</sup>) day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner ~~not later than ( ) days after the Architect receives the Application for Payment, per prompt pay statute.~~

PAGE 5

Five percent (5%)

...

In compliance with State law.

PAGE 6

~~%—~~Ten percent (10%) per annum

...

[  ] Arbitration pursuant to Section 15.4 of AIA Document A201-2017

...

Brad Coplen, Director of Facilities Management  
Norman Public Schools Central Services  
101 Triad Village Dr.  
Suite 153  
Norman, OK 73071  
PAGE 7

James A. Connelly, III – Vice President  
Connelly Paving Company

PO Box 75450  
Oklahoma City, OK 73147

...

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with a ~~building information modeling exhibit, AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit~~, if completed, or as otherwise set forth below:

*(If other than in accordance with a ~~building information modeling exhibit, AIA Document E203–2013~~, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)*

...

- .4 ~~Building information modeling exhibit, AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit~~, dated as indicated below:  
*(Insert the date of the ~~building information modeling exhibit E203-2013~~ incorporated into this Agreement.)*

...

<u>Refer to Sheet Index attached hereto as Exhibit "B"</u>	<u>Sheet Index</u>	<u>01/23/2025</u>
--	--------------------	-------------------

...

<u>Refer to Specifications Section 00 01 10 Table of Contents attached hereto as Exhibit "C"</u>	<u>Table of Contents</u>	<u>01/23/2025</u>	<u>4</u>
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<u>Addendum No. 1</u>	<u>02/14/2025</u>	<u>2</u>
<u>Addendum No. 2</u>	<u>02/18/2025</u>	<u>2</u>

...

[  ] Supplementary and other Conditions of the Contract:

...

<u>00 72 00</u>	<u>General Conditions</u>	<u>01/23/2025</u>	<u>44</u>
<u>00 73 00</u>	<u>Supplementary Conditions</u>	<u>01/23/2025</u>	<u>2</u>

...

\_\_\_\_\_  
James A. Connelly, III - Vice President

## **Certification of Document's Authenticity**

AIA® Document D401™ – 2003

I, \_\_\_\_\_, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 15:32:20 CT on 02/26/2025 under Order No. 2114607893 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101™ – 2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, other than those additions and deletions shown in the associated Additions and Deletions Report.

  
\_\_\_\_\_  
(Signed)

*Principal Architect*  
\_\_\_\_\_  
(Title)

*2/26/2025*  
\_\_\_\_\_  
(Dated)

# AIA<sup>®</sup> Document A101<sup>®</sup> – 2017 Exhibit A

## **Insurance and Bonds**

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the \_\_\_\_\_ day of \_\_\_\_\_ in the year 2025  
(In words, indicate day, month and year.)

for the following **PROJECT**:  
(Name and location or address)

Norman Public Schools – 2024 Parking Expansions – Package 1:  
2407A - Jackson Elementary School  
2407B - Kennedy Elementary School  
2407C - Lincoln Elementary School

**THE OWNER:**  
(Name, legal status and address)

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma  
d/b/a Norman Public Schools  
131 S. Flood Avenue  
Norman, OK 73069

**THE CONTRACTOR:**  
(Name, legal status and address)

Connelly Paving Company  
PO Box 75450  
Oklahoma City, OK 73147

### **TABLE OF ARTICLES**

- A.1 GENERAL**
- A.2 OWNER'S INSURANCE**
- A.3 CONTRACTOR'S INSURANCE AND BONDS**
- A.4 SPECIAL TERMS AND CONDITIONS**

### **ARTICLE A.1 GENERAL**

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201<sup>™</sup>-2017, General Conditions of the Contract for Construction.

### **ARTICLE A.2 OWNER'S INSURANCE**

#### **§ A.2.1 General**

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by Section A.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201<sup>®</sup>-2017, General Conditions of the Contract for Construction. Article 11 of A201<sup>®</sup>-2017 contains additional insurance provisions.

**§ A.2.2 Liability Insurance**

The Owner shall be responsible for purchasing and maintaining the Owner’s usual general liability insurance.

**§ A.2.3 Required Property Insurance**

**§ A.2.3.1** Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma, property insurance written on a builder’s risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner’s property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

**§ A.2.3.1.1 Causes of Loss.** The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:

*(Indicate below the cause of loss and any applicable sub-limit.)*

Causes of Loss	Sub-Limit
----------------	-----------

**§ A.2.3.1.2 Specific Required Coverages.** The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect’s and Contractor’s services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:

*(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)*

Coverage	Sub-Limit
----------	-----------

**§ A.2.3.1.3** Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section A.2.3.1 or, if necessary, replace the insurance policy required under Section A.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

**§ A.2.3.1.4 Deductibles and Self-Insured Retentions.** If the insurance required by this Section A.2.3 is subject to deductibles or self-insured retentions, the Owner shall be responsible for all loss not covered because of such deductibles or retentions.

**§ A.2.3.2 Occupancy or Use Prior to Substantial Completion.** The Owner’s occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

**§ A.2.3.3 Insurance for Existing Structures**

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, "all-risks" property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

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**§ A.2.4 Optional Extended Property Insurance.**

The Owner shall purchase and maintain the insurance selected and described below.

*(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)*

- § A.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance**, to reimburse the Owner for loss of use of the Owner's property, or the inability to conduct normal operations due to a covered cause of loss.
  
- § A.2.4.2 Ordinance or Law Insurance**, for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.
  
- § A.2.4.3 Expediting Cost Insurance**, for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.
  
- § A.2.4.4 Extra Expense Insurance**, to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.
  
- § A.2.4.5 Civil Authority Insurance**, for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.
  
- § A.2.4.6 Ingress/Egress Insurance**, for loss due to the necessary interruption of the insured's business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.
  
- § A.2.4.7 Soft Costs Insurance**, to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.

**§ A.2.5 Other Optional Insurance.**

The Owner shall purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

§ A.2.5.1 **Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information. (Indicate applicable limits of coverage or other conditions in the fill point below.)

§ A.2.5.2 **Other Insurance**  
(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage

Limits

### ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

#### § A.3.1 General

§ A.3.1.1 **Certificates of Insurance.** The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy or policies.

§ A.3.1.2 **Deductibles and Self-Insured Retentions.** The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

§ A.3.1.3 **Additional Insured Obligations.** To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

#### § A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:  
(If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)

#### § A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One Million Dollars (\$ 1,000,000.00 ) each occurrence, Two Million Dollars (\$ 2,000,000.00 ) general aggregate, and Two Million Dollars (\$ 2,000,000.00 ) aggregate for products-completed operations hazard, providing coverage for claims including

- .1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;

Init.

- .2 personal injury and advertising injury;
- .3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
- .4 bodily injury or property damage arising out of completed operations; and
- .5 the Contractor's indemnity obligations under Section 3.18 of the General Conditions.

§ A.3.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

- .1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
- .2 Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
- .3 Claims for bodily injury other than to employees of the insured.
- .4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.
- .5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
- .6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
- .7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
- .8 Claims related to roofing, if the Work involves roofing.
- .9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
- .10 Claims related to earth subsidence or movement, where the Work involves such hazards.
- .11 Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One Million Dollars (\$ 1,000,000.00 ) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ A.3.2.4 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ A.3.2.5 Workers' Compensation at statutory limits.

§ A.3.2.6 Employers' Liability with policy limits not less than (\$ ) each accident, (\$ ) each employee, and (\$ ) policy limit.

§ A.3.2.7 Jones Act, and the Longshore & Harbor Workers' Compensation Act, as required, if the Work involves hazards arising from work on or near navigable waterways, including vessels and docks

§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than (\$ ) per claim and (\$ ) in the aggregate.

§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than (\$ ) per claim and (\$ ) in the aggregate.

§ A.3.2.10 Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than (\$ ) per claim and (\$ ) in the aggregate.

§ A.3.2.11 Insurance for maritime liability risks associated with the operation of a vessel, if the Work requires such activities, with policy limits of not less than (\$ ) per claim and (\$ ) in the aggregate.

§ A.3.2.12 Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than (\$ ) per claim and (\$ ) in the aggregate.

### § A.3.3 Contractor's Other Insurance Coverage

§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

*(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)*

§ A.3.3.2 The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.

*(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)*

- § A.3.3.2.1 Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:  
*(Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)*

- § A.3.3.2.2 Railroad Protective Liability Insurance, with policy limits of not less than (\$ ) per claim and (\$ ) in the aggregate, for Work within fifty (50) feet of railroad property.

- § A.3.3.2.3 Asbestos Abatement Liability Insurance, with policy limits of not less than (\$ ) per claim and (\$ ) in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.

- § A.3.3.2.4 Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

- § A.3.3.2.5 Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.

[ ] § A.3.3.2.6 Other Insurance  
*(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)*

Coverage	Limits
----------	--------

§ A.3.4 Performance Bond and Payment Bond

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the State of Oklahoma, as follows:

*(Specify type and penal sum of bonds.)*

Type	Penal Sum (\$0.00)
Payment Bond	\$391,500.00
Performance Bond	\$391,500.00
Maintenance Bond	\$391,500.00

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

**ARTICLE A.4 SPECIAL TERMS AND CONDITIONS**

Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

# Additions and Deletions Report for AIA® Document A101® – 2017 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 15:32:26 CT on 02/26/2025.

## PAGE 1

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the day of \_\_\_\_\_ in the year 2025

...

Norman Public Schools – 2024 Parking Expansions – Package 1:  
2407A - Jackson Elementary School  
2407B - Kennedy Elementary School  
2407C - Lincoln Elementary School

...

*(Name, legal status and address)*

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma  
d/b/a Norman Public Schools  
131 S. Flood Avenue  
Norman, OK 73069

...

Connelly Paving Company  
PO Box 75450  
Oklahoma City, OK 73147

## PAGE 2

§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located, State of Oklahoma,~~ property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

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§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located, State of Oklahoma.~~ The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

...

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One Million Dollars (\$ 1,000,000.00 ) each occurrence, Two Million Dollars (\$ 2,000,000.00 ) general aggregate, and Two Million Dollars (\$ 2,000,000.00 ) aggregate for products-completed operations hazard, providing coverage for claims including

PAGE 5

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One Million Dollars (\$ 1,000,000.00 ) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

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§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located~~ State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

...

[  ] § A.3.3.2.4 Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

[  ] § A.3.3.2.5 Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.

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The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the ~~jurisdiction where the Project is located~~ State of Oklahoma, as follows:

...

Payment Bond	<u>\$391,500.00</u>
Performance Bond	<u>\$391,500.00</u>
<u>Maintenance Bond</u>	<u>\$391,500.00</u>



**EXHIBIT "B"**

**LIST OF DRAWINGS (SHEET INDEX)**

**PACKAGE 2407A – JACKSON ELEMENTARY SCHOOL:**

G-001	JACKSON TITLE SHEET
G-002	GENERAL INFORMATION
C-100	JACKSON EXISTING CONDITIONS
C-200	JACKSON DEMOLITION PLAN
C-300	JACKSON EROSION CONTROL PLAN
C-310	EROSION CONTROL DETAILS
C-400	JACKSON SITE PLAN
C-410	JACKSON DETAILS
C-500	JACKSON GRADING PLAN
C-600	JACKSON DETAILS

**PACKAGE 2407B – KENNEDY ELEMENTARY SCHOOL:**

G-001	KENNEDY TITLE SHEET
G-002	GENERAL INFORMATION
A-100	KENNEDY EXISTING CONDITIONS
A-400	KENNEDY SITE PLAN
A-410	KENNEDY DETAILS

**PACKAGE 2407C – LINCOLN ELEMENTARY SCHOOL:**

G-001	LINCOLN TITLE SHEET
G-002	GENERAL INFORMATION
C-100	LINCOLN EXISTING CONDITIONS
C-200	LINCOLN DEMOLITION PLAN
C-300	LINCOLN EROSION CONTROL PLAN
C-310	EROSION CONTROL DETAILS
C-400	LINCOLN SITE PLAN
C-500	LINCOLN GRADING PLAN



**DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS**

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**SECTION 00 01 10**

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00 25 13	PRE-BID MEETING
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00 62 50	DESIGNATION OF PURCHASING AGENT
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01 61 23	ASBESTOS PROHIBITION
01 61 26	LEAD CONTAMINATION CONTROL ACT
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02 41 13	SELECTIVE SITE DEMOLITION

**DIVISION 3 - CONCRETE**

NOT USED

**DIVISION 4 - MASONRY**

NOT USED

**DIVISION 5 - METALS**

NOT USED

**DIVISION 6 - WOOD AND PLASTICS**

NOT USED

**DIVISION 7 - THERMAL AND MOISTURE PROTECTION**

NOT USED

**DIVISION 8 – OPENINGS**

NOT USED

**DIVISION 9 - FINISHES**

NOT USED

**DIVISION 10 – SPECIALTIES**

NOT USED

**DIVISION 11 - EQUIPMENT**

NOT USED

**DIVISION 12 – FURNISHINGS**

NOT USED

**DIVISION 13 - SPECIAL CONSTRUCTION**

NOT USED

**DIVISION 14 - CONVEYING EQUIPMENT**

NOT USED

**DIVISION 21 - FIRE SUPPRESSION**

NOT USED

**DIVISION 22 - PLUMBING**

NOT USED

**DIVISION 23 - HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)**

NOT USED

**DIVISION 26 - ELECTRICAL**

NOT USED

**DIVISION 28 - ELECTRONIC SAFETY AND SECURITY**

NOT USED

**DIVISION 31 - EARTHWORK**

31 05 13	SOILS FOR EARTHWORK
31 10 00	SITE CLEARING
31 22 13	ROUGH GRADING
31 23 16	EXCAVATION
31 23 16.13	TRENCHING
31 23 23.13	BACKFILL
31 25 00	EROSION AND SEDIMENTATION CONTROLS
31 90 20	GRAVEL DRAINAGE MATERIAL

**DIVISION 32 - EXTERIOR IMPROVEMENTS**

32 01 13.62	ASPHALT SURFACE TREATMENT
32 11 23	AGGREGATE BASE COURSES
32 13 13	CONCRETE PAVING
32 13 73	CONCRETE PAVING JOINTS SEALANTS
32 17 23	PAVEMENT MARKINGS
32 92 23	SODDING



**DIVISION 33 - UTILITIES**

NOT USED

**APPENDIX A**

NPS STANDARDS – NORMAN PUBLIC SCHOOL – DESIGN STANDARDS

**END OF SECTION**

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# Performance Bond

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**CONTRACTOR (Name and Address):**

Connelly Paving Company  
P. O. Box 75450  
Oklahoma City, OK 73147

**SURETY:**

Fidelity and Deposit Company of Maryland  
1299 Zurich Way, 10th Floor  
Schaumburg, IL 60196-1056

**OWNER (Name and Address):**

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma d/b/a Norman Public Schools  
131 S. Flood Avenue  
Norman, OK 73069

**CONSTRUCTION CONTRACT**

Date: \_\_\_\_\_  
Amount: \$391,500.00  
Three Hundred Ninety-one Thousand Five Hundred & 00/100 Dollars

**Description (Name and Location):**

Norman Public Schools - 2024 Parking Expansions - Package 1: 2407A-Jackson Elementary School, 2407B-Kennedy Elementary School, 2407C-Lincoln Elementary

**BOND:**

Date: \_\_\_\_\_ (Not earlier than Construction Contract Date)  
Amount: \$391,500.00  
Three Hundred Ninety-one Thousand Five Hundred & 00/100 Dollars

Modifications to this Bond:  None  See Section 16

**CONTRACTOR AS PRINCIPAL**

Company  
Connelly Paving Company  
Signature: [Signature]  
Name: Sam P Connelly, III  
Title: President

**SURETY**

Company  
Fidelity and Deposit Company of Maryland  
Signature: [Signature]  
Name: Carey L. Kennemer  
Title: Attorney-in-Fact



(Any additional signatures appear on the last page of this Performance Bond)

**FOR INFORMATION ONLY – Name, address and telephone**

**AGENT OR BROKER:**

Rich & Cartmill, Inc.  
9401 Cedar Lake Avenue  
Oklahoma City, OK 73114  
405-418-8600

**OWNER'S REPRESENTATIVE:**

(Architect, Engineer or other party)  
MIDL Architects, LLC  
200 N. University Blvd.  
Norman, OK 73069



1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.
2. If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 3.
3. If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after:
  - .1 the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless, the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
  - .2 the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
  - .3 the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.
4. Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.
5. When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:
  - 5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;
  - 5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;
  - 5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or
  - 5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:
    - .1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
    - .2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.
6. If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment tendered or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.
7. If the Surety elects to act under Section 5.1, 5.2, or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the



commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- .1 the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
  - .2 additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
  - .3 liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.
8. If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.
  9. The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.
  10. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.
  11. Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.
  12. Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.
  13. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

#### **14. DEFINITIONS**

- 14.1 **Balance of the Contract Price.** The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.
- 14.2 **Construction Contract.** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.
- 14.3 **Contractor Default.** Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.
- 14.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.
- 14.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.
15. If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.



16. Modifications to this Bond are as follows:

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*(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)*

CONTRACTOR AS PRINCIPAL

SURETY

Company

Company

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_



BOND NO.: 9475853

# Payment Bond

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**CONTRACTOR (Name and Address):**  
Connelly Paving Company  
P. O. Box 75450  
Oklahoma City, OK 73147

**SURETY:**  
Fidelity and Deposit Company of Maryland  
1299 Zurich Way, 10th Floor  
Schaumburg, IL 60196-1056

**OWNER (Name and Address):**  
Independent School District #29 (ISD-29) of Cleveland County, Oklahoma d/b/a Norman Public Schools  
131 S. Flood Avenue  
Norman, OK 73069

### CONSTRUCTION CONTRACT

Date: \_\_\_\_\_  
Amount: \$ 391,500.00  
Three Hundred Ninety-one Thousand Five Hundred & 00/100 Dollars

Description (Name and Location):  
Norman Public Schools - 2024 Parking Expansions - Package 1: 2407A-Jackson Elementary School, 2407B-Kennedy Elementary School, 2407C-Lincoln Elementary

**BOND:**  
Date: \_\_\_\_\_ (Not earlier than Construction Contract Date)  
Amount: \$391,500.00  
Three Hundred Ninety-one Thousand Five Hundred & 00/100 Dollars

Modifications to this Bond:  None  See Section 18

**CONTRACTOR AS PRINCIPAL**  
Company: Connelly Paving Company (Corporate Seal)  
Signature: [Signature]  
Name: JAMES A CONNELLY, III  
Title: Vice President  
(Any additional signatures appear on the last page of this Payment Bond)

**SURETY**  
Company: Fidelity and Deposit Company of Maryland (Corporate Seal)  
Signature: [Signature]  
Name: Carey L. Kennemer  
Title: Attorney-in-Fact



(FOR INFORMATION ONLY - Name, address and telephone)

**AGENT OR BROKER:**  
Rich & Cartmill, Inc.  
9401 Cedar Lake Avenue  
Oklahoma City, OK 73114  
405-418-8600

**OWNER'S REPRESENTATIVE:**  
(Architect, Engineer or other party):  
MIDL Architects, LLC  
200 N. University Blvd.  
Norman, OK 73069



1. The Contractor and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.
2. If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.
3. If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Section 13) of claims, demands, liens or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety.
4. When the Owner has satisfied the conditions in Section 3, the Surety shall promptly and at the Surety's expense defend, indemnify and hold harmless the Owner against a duly tendered claim, demand, lien or suit.
5. The Surety's obligation to a Claimant under this Bond shall arise after the following:
  - 5.1 Claimants, who do not have a direct contract with the Contractor
    - .1 have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
    - .2 have sent a Claim to the Surety (at the address described in Section 13)
  - 5.2 Claimants, who are employed by or have a direct contract with the Contractor, have sent a Claim to the Surety (at the address described in Section 13).
6. If a notice of non-payment required by Section 5.1.1 is given by the Owner to the Contractor that is sufficient to satisfy a Claimant's obligations to furnish a written notice of non-payment under Section 5.1.1.
7. When a Claimant has satisfied the conditions of Sections 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:
  - 7.1 Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and
  - 7.2 Pay or arrange for payment of any undisputed amounts.
  - 7.3 The Surety's failure to discharge its obligations under Section 7.1 or Section 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Section 7.1 or Section 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.
8. The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Section 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.
9. Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the



performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

10. The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs, or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to, or give notice on behalf of, Claimants or otherwise have any obligations to Claimants under this Bond.
11. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.
12. No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Section 5.1 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.
13. Notice and Claims to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received.
14. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.
15. Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

16. **DEFINITIONS**

**16.1 Claim.** A written statement by the Claimant including at a minimum:

- .1 the name of the Claimant;
- .2 the name of the person for whom the labor was done, or materials or equipment furnished;
- .3 a copy of the agreement or purchase order pursuant to which labor, materials or equipment was furnished for use in the performance of the Construction Contract;
- .4 a brief description of the labor, materials or equipment furnished;
- .5 the date on which the Claimant last performed labor or furnished or last furnished materials or equipment for use in the performance of the Construction Contract;
- .6 the total amount earned by the Claimant for labor, materials or equipment furnished as of the date of the Claim;
- .7 the total amount of previous payments received by the Claimant; and
- .8 the total amount due and unpaid to the Claimant for labor, materials or equipment furnished as of the date of the claim.

**16.2 Claimant.** An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for a which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.



- 16.3 **Construction Contract.** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the Agreement and the Contract Documents.
  - 16.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as onstruction Contract or to perform and complete or comply with the other material terms of the Construction Contract.
  - 16.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.
17. If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.
18. Modifications to this Bond are as follows:

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*(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)*

CONTRACTOR AS PRINCIPAL  
 Company: \_\_\_\_\_ (Corporate Seal)

SURETY  
 Company: \_\_\_\_\_ (Corporate Seal)

\_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

\_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_



Bond No: 9475853

### Maintenance Bond

KNOW ALL MEN BY THESE PRESENTS, that we

Connelly Paving Company hereinafter

called Principal, as Principal, and Fidelity and Deposit Company of Maryland,

a corporation of the State of Illinois, hereinafter called Surety, as Surety,

are held and firmly bound unto

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma d/b/a Norman Public Schools

hereinafter called Obligee in the sum of Three Hundred Ninety-one Thousand Five Hundred & 00/100 (\$391,500.00)

DOLLARS, lawful money of the United States of America, to be paid to the said Obligee, or its successors or assigns, to the payment of which sum well and truly to be made, we do bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

SIGNED, sealed and dated this \_\_\_\_\_ day of \_\_\_\_\_.

WHEREAS, the Principal entered into a contract with the said Obligee, dated \_\_\_\_\_,

for

Norman Public Schools - 2024 Parking Expansions - Package 1: 2407A-Jackson Elementary School, 2407B-Kennedy Elementary School, 2407C-Lincoln Elementary

and,

WHEREAS, the Obligee requires that these presents be executed on or before the final completion and acceptance of said contract and

WHEREAS, said contract was completed and accepted on the tbid day of \_\_\_\_\_.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal shall remedy, without cost to the Obligee, any defects which may develop during a period of 1 from the date of completion and acceptance of the work performed under the contract, caused by defective or inferior materials or workmanship, then this obligation shall be void: otherwise it shall be and remain in full force and effect.

ATTEST:

Cherish Starnes

Connelly Paving Company

By: JA A. C. [Signature]

Becky Killman  
Becky Killman

Fidelity and Deposit Company of Maryland

By: Carey L. Kennemer  
Carey L. Kennemer, Attorney-in-Fact





**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint to Clayton HOWELL, Vicki WILSON, Austin K. GREENHAW, J. Kelly DEER, Shelli R. SAMSEL, Travis E. BROWN, Jamie BURRIS, Vaughn P. GRAHAM, Vaughn P. GRAHAM, JR., Stephen M. POLEMAN, Deborah L. RAPER, Dwight A. PILGRIM, Gary LILES, Randy D. WEBB, Bobby Joe YOUNG, Aaron WOOLSEY, Carey L. KENNEMER, Kristin LEWIS, Joshua BRYAN, Becky KILLMAN of Tulsa, Oklahoma, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 04th day of January, A.D. 2024.



**ATTEST:  
ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**

By: *Robert D. Murray*  
Vice President

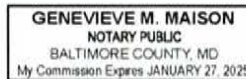
By: *Dawn E. Brown*  
Secretary

**State of Maryland  
County of Baltimore**

On this 04th day of January, A.D. 2024, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposed and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

*Genevieve M. Maison*



**Authenticity of this bond can be confirmed at [bondvalidator.zurichna.com](http://bondvalidator.zurichna.com) or 410-559-8790**

**EXTRACT FROM BY-LAWS OF THE COMPANIES**

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

**CERTIFICATE**

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.



Thomas O. McClellan  
Vice President

**TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:**

Zurich Surety Claims

**Authenticity of this bond can be confirmed at [bondvalidator.zurichna.com](http://bondvalidator.zurichna.com) or 410-559-8790**

1299 Zurich Way  
Schaumburg, IL 60196-1056  
[reportsfclaims@zurichna.com](mailto:reportsfclaims@zurichna.com)

800-626-4577

**Authenticity of this bond can be confirmed at [bondvalidator.zurichna.com](http://bondvalidator.zurichna.com) or 410-559-8790**

# Contract Affidavit

STATE OF Oklahoma

COUNTY OF Cleveland

James Connelly III

\_\_\_\_\_, of lawful age, being first duly sworn, on oath, says that (s)he is the agent authorized by dealer to submit the attached contract to the Board of Education, Norman, Oklahoma. Affiant further states that dealer has not paid, given, nor donated, or agreed to pay, give, or donate to any officer or employee of the Board of Education, Norman, Oklahoma, any money or other thing of value, either directly or indirectly in the procuring of the contract.

[Signature]  
Signature

Subscribed and sworn before me this day:

MARCH 3, 2025

[Signature]  
Notary Public

9/16/25  
My commission expires





(This affidavit shall accompany the proposal)

**Independent School District #29 of Cleveland County, OK d/b/a  
Norman Public Schools  
Declaration by Vendor Regarding Prohibition of  
Sex Offenders on School Premises**

The undersigned, James Connelly III, represents that he/she is the owner or an officer of Counnelly Paving Company, who has the authority to make this declaration to the Independent School District #29 of Cleveland County, OK d/b/a Norman Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders

Registration Act or is subject to another state's or the federal sex offender registration provisions. I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars (\$1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #29 of Cleveland County, OK d/b/a Norman Public Schools that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 3<sup>rd</sup> day of MARCH, 2025  
Vendor Name (type or print) Counnelly Paving Company  
Authorized Representative (type or print) James Connelly III  
Authorized Representative's Signature [Signature]  
Federal ID # or Social Security Number 713-1189522

Return Declaration to: **Independent School District #29 of  
Cleveland County, Oklahoma  
d/b/a Norman Public Schools  
Purchasing Department  
131 South Flood  
Norman, OK 73069**





# Parking Expansions – Package 1

Jackson, Kennedy, and Lincoln Elementary Schools

Justin Milner, Associate Superintendent and COO

Cory S. Miller, AIA – MIDL Architects

March 10, 2025

# Parking Expansions – Package 1

## Base Bid Scope of Work

A – Jackson Elementary:	27 Stall Concrete Parking Expansion ADA Sidewalk Improvements Concrete Basketball Court
B – Kennedy Elementary:	Seal Coat and Restripe Existing Asphalt Parking Lot
C – Lincoln Elementary:	Concrete Basketball Court

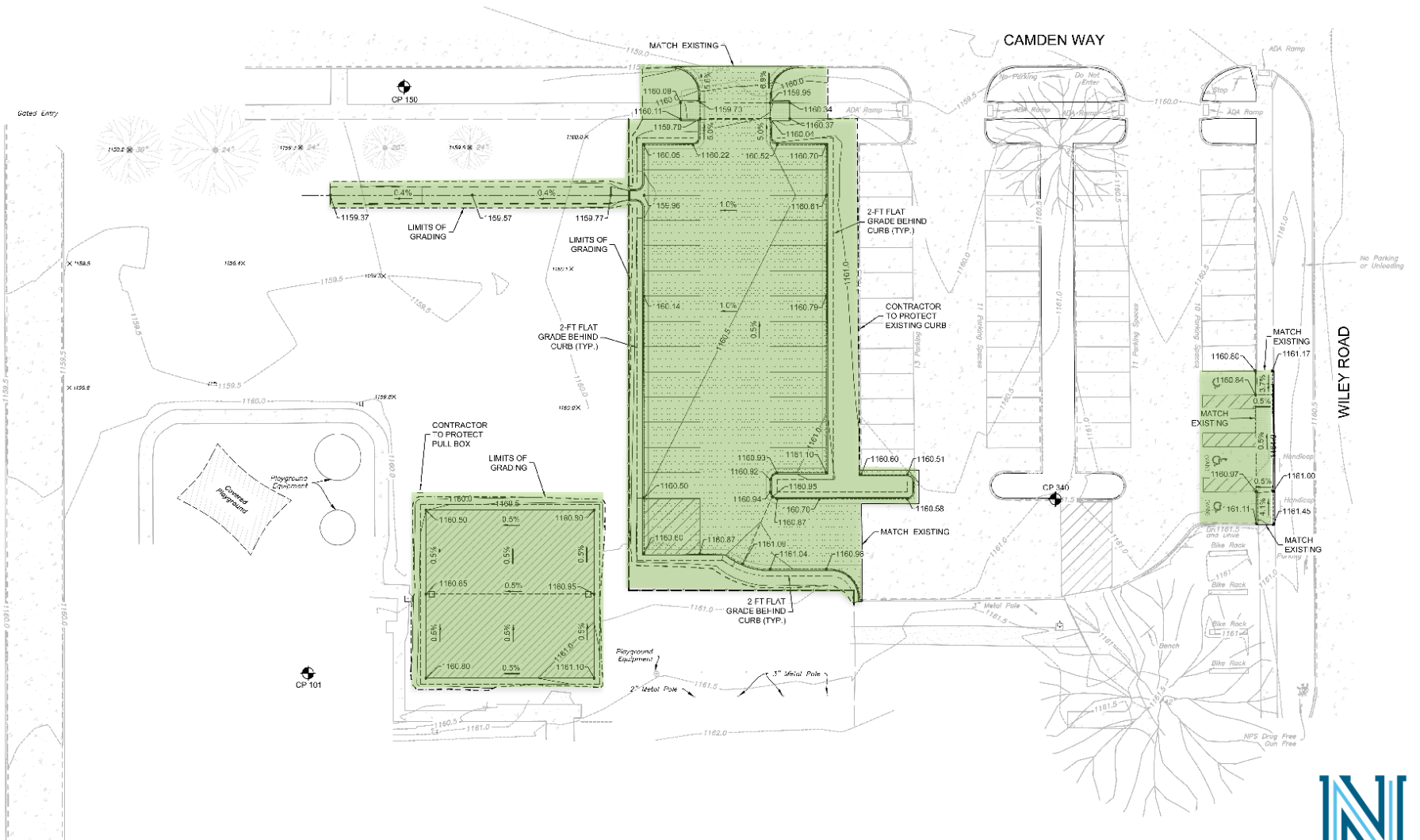
## Received 1 Sealed Bid

## Bid Packages Per Site and Combo Bid, Including

- Paving, Demolition, Sitework, Striping
- Sod Disturbed Areas

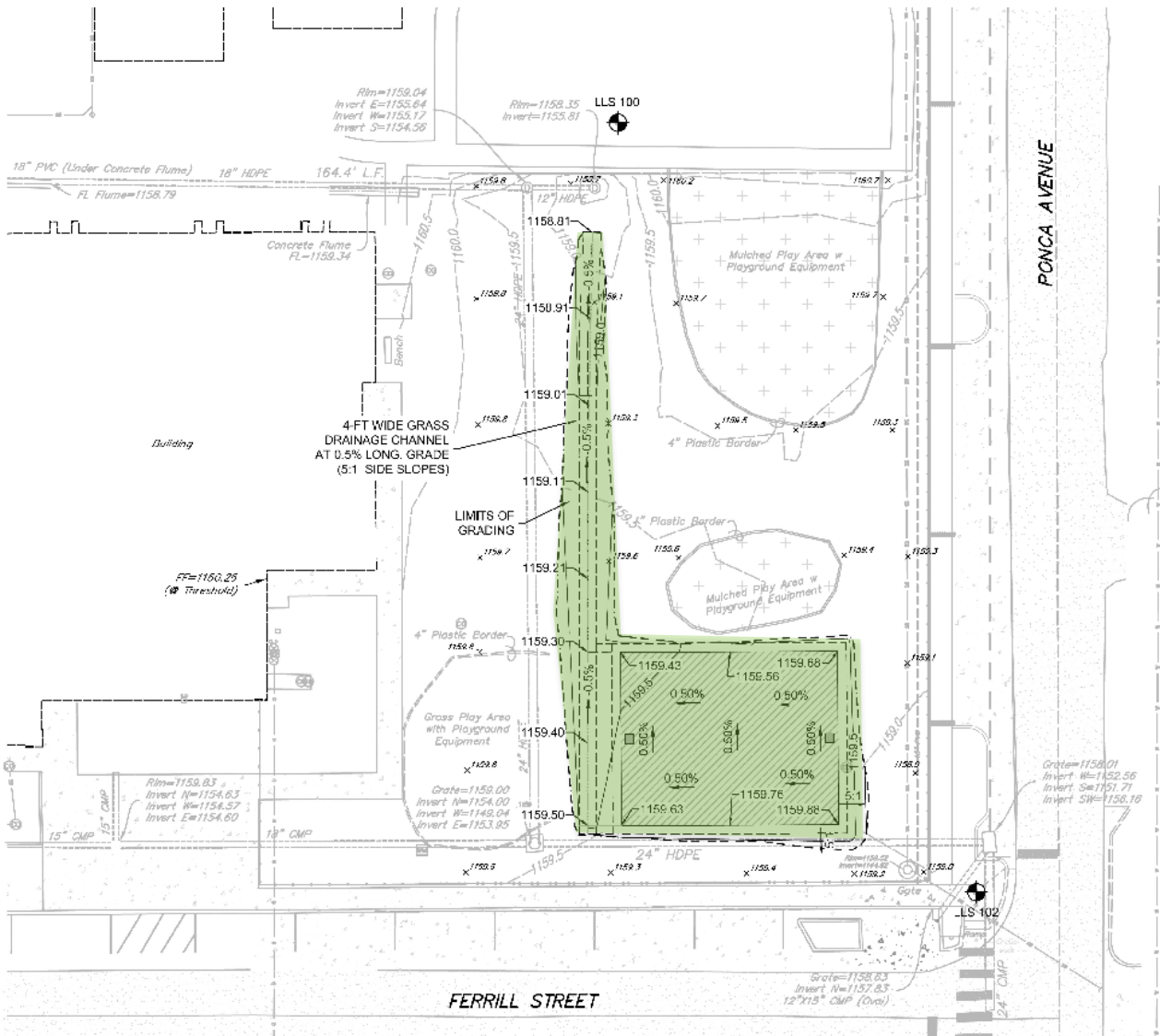


# Jackson Elementary – Site Plan





# Lincoln Elementary – Site Plan



# Parking Expansions – Package 1 Bids

	2407A Base	2407B Base	2407C Base	Combination Bid
Connelly Paving Company	\$ 247,000.00	\$ 67,000.00	\$ 36,000.00	\$ 344,000.00

	2407A Days	2407B Days	2407C Days	Combination Days
Connelly Paving Company	60	14	25	70

	Affidavits	Bid Bond	Addenda
Connelly Paving Company	Yes	Yes	2





THANK YOU



- D. **Roofing Projects Update**  
**Justin Milner and Cory Miller, MIDL Architects**  
Information Item



# District Roofing Update

Justin Milner, Associate Superintendent and COO

Cory S. Miller, MIDL Architects

March 10, 2025

# Current Status

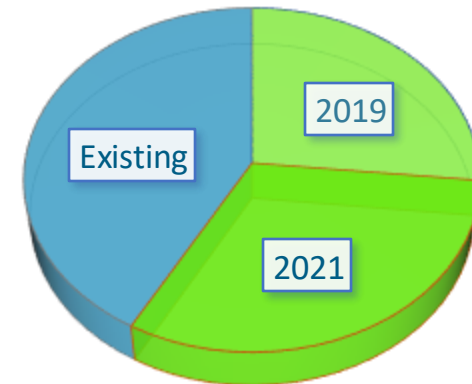
## NPS Non-metal Roofing by Type

Elementary Schools	1,171,438 sf
Middle Schools	523,182 sf
High Schools	818,041 sf
Dimensions, NHS Multi-Sport, CAL	63,944 sf
Administration	119,814 sf
<b>Total District Roofing Area</b>	<b>2,696,419 sf</b>

2019 Bond combined with  
2021 insurance claim

# 58%

Of total district was reroofed.



## Funding Sources for Completed Roofing

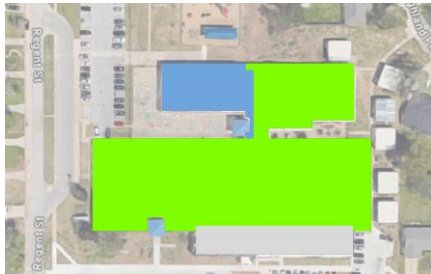
2019 Bond Funding	717,751 sf
2021 Insurance Award	848,135 sf
<b>Total Completed Since 2019 (sf)</b>	<b>1,565,886 sf</b>

# Roofing Completed by Funding Source

Elementary  
1 of 4

2019

Adams



65,067 SF: 87% of Total

Cleveland



25,895 SF: 29% of Total

Eisenhower



60,357 SF: 90% of Total

Jackson



0 SF: 0% of Total

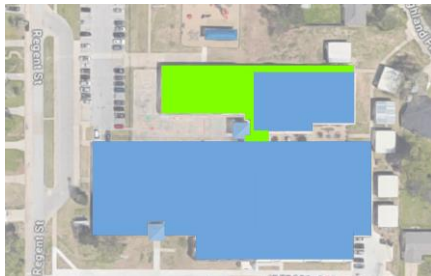
Jefferson



48,502 SF: 81% of Total

2021

Adams



11,177 SF: 13% of Total

Cleveland



22,477 SF: 24% of Total

Eisenhower



6,532 SF: 9% of Total

Jackson



65,122 SF: 83% of Total


Jefferson



11,202 SF: 17% of Total

 Existing non-metal roofing at time of funding

 Non-metal roofing completed by funding source

 Not in District Inventory at time of Funding

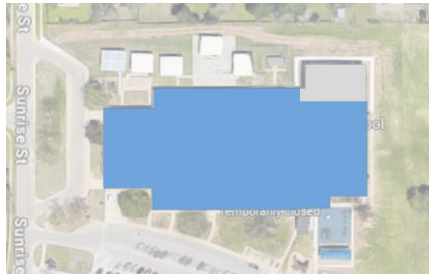


# Roofing Completed by Funding Source

Elementary  
2 of 4

2019

Kennedy



0 SF: 0% of Total

Lakeview



0 SF: 0% of Total

Lincoln



30,633 SF: 65% of Total

Madison



0 SF: 0% of Total

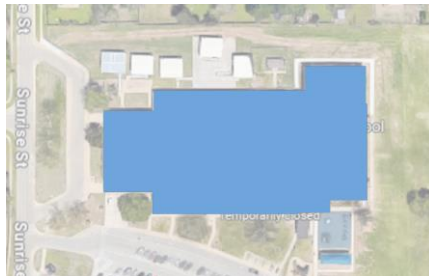
McKinley



29,241 SF: 62% of Total

2021

0 SF: 0% of Total



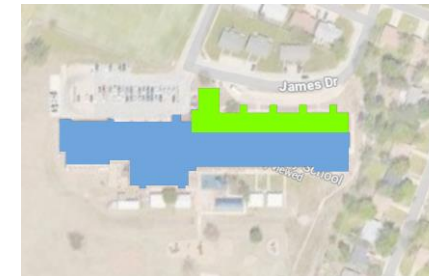
19,351SF: 45% of Total



0 SF: 0% of Total



39,495 SF: 52% of Total



0 SF: 0% of Total



Existing non-metal roofing at time of funding

Non-metal roofing completed by funding source

Not in District Inventory at time of Funding

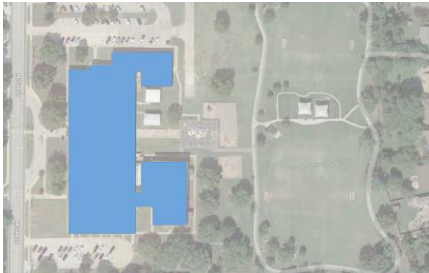


# Roofing Completed by Funding Source

Elementary  
3 of 4

2019

Monroe



0 SF: 0% of Total

Reagan



0 SF: 0% of Total

Roosevelt



0 SF: 0% of Total

Truman Primary



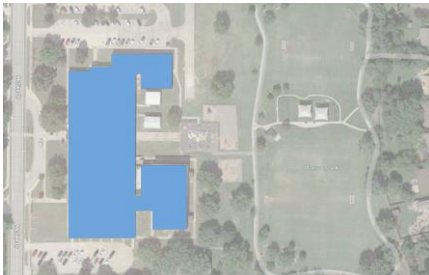
0 SF: 0% of Total

Truman



0 SF: 0% of Total

2021



0 SF: 0% of Total



0 SF: 0% of Total



41,368 SF: 49% of Total



63,409 SF: 100% of Total



38,401 SF: 55% of Total

Existing non-metal roofing at time of funding

Non-metal roofing completed by funding source

Not in District Inventory at time of Funding



# Roofing Completed by Funding Source

Elementary  
4 of 4

## Washington

2019



0 SF: 0% of Total

## Wilson

2021



0 SF: 0% of Total



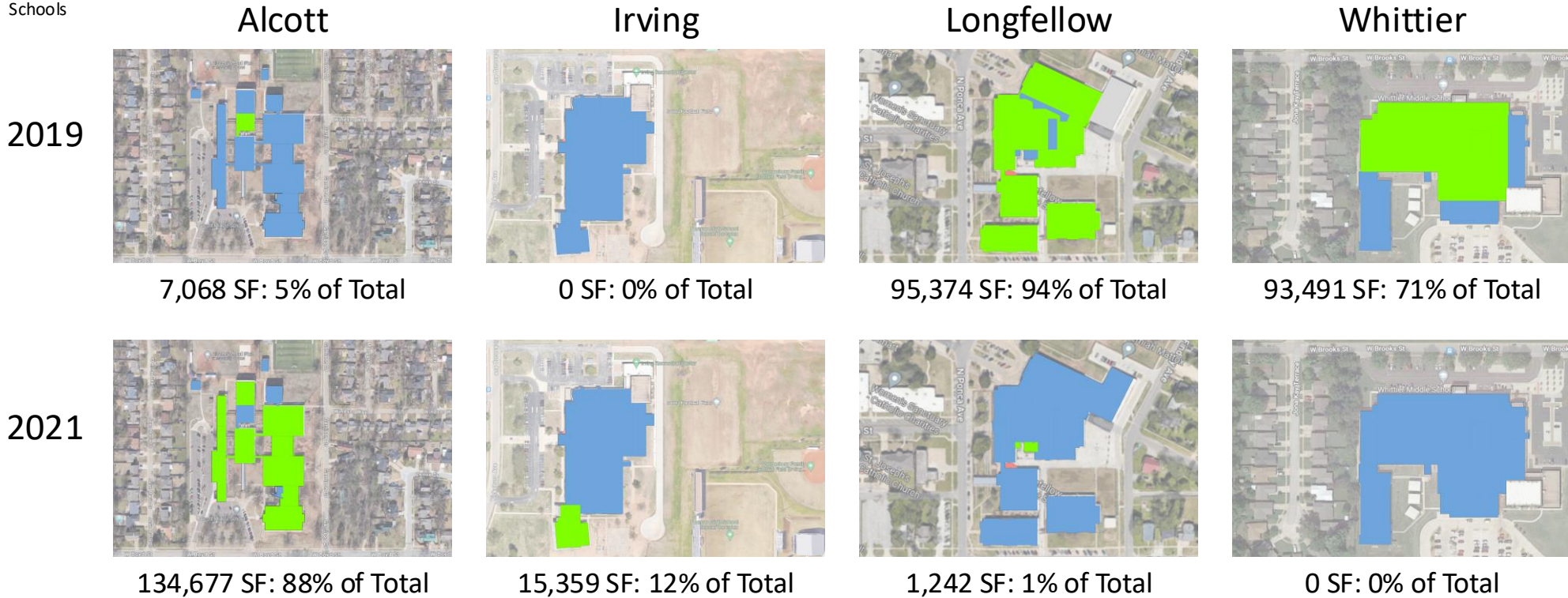
35,265 SF: 76% of Total



11,024 SF: 22% of Total

# Roofing Completed by Funding Source

Middle Schools



Blue: Existing non-metal roofing    Green: Non-metal roofing completed



# Roofing Completed by Funding Source

High Schools &  
Other  
Educational  
Sites

2019

Norman High



107,716 SF: 29% of Total

Norman North



107,501 SF: 27% of Total

Dimensions



0 SF: 0% of Total

NHS Multi-Sport  
Complex



0 SF: 0% of Total

Center for Arts  
& Learning



0 SF: 0% of Total

2021



118,722 SF: 30% of Total



242,508 SF: 57% of Total



0 SF: 0% of Total



0 SF: 0% of Total



0 SF: 0% of Total

Existing non-metal roofing at time of funding

Non-metal roofing completed by funding source

Not in District Inventory at time of Funding



# Roofing Completed by Funding Source

Administrative & Support

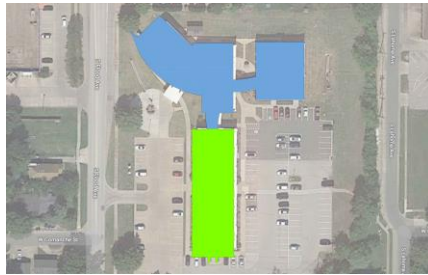
## Administrative Services Center

## Central Services

## Transportation

## Technologies Services

2019



11,641 SF: 38% of Total



0 SF: 0% of Total



0 SF: 0% of Total



0 SF: 0% of Total

2021



6,033 SF: 20% of Total




0 SF: 0% of Total





0 SF: 0% of Total



0 SF: 0% of Total

 Existing non-metal roofing at time of funding

 Non-metal roofing completed by funding source

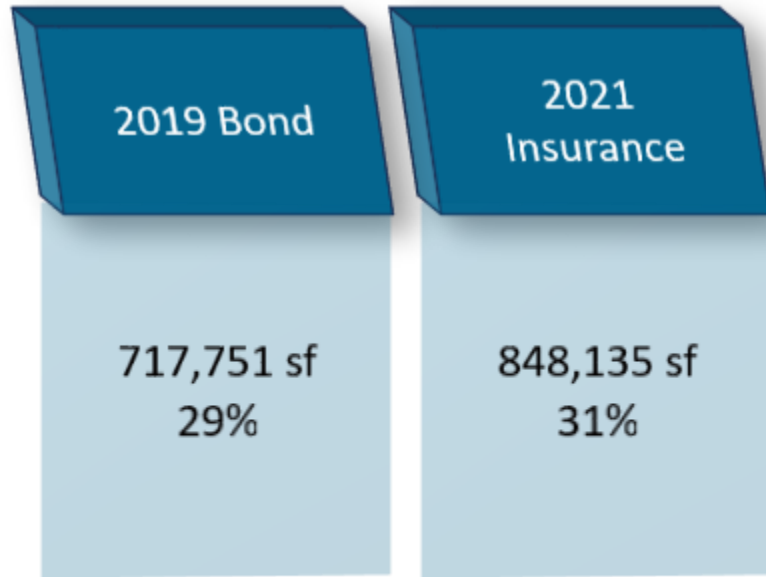
 Not in District Inventory at time of Funding



# Recap & Looking Ahead

Total District Non-metal roofing area: 2,696,419 sf

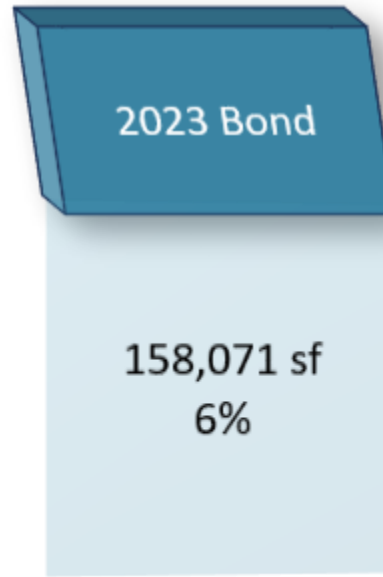
What has been completed



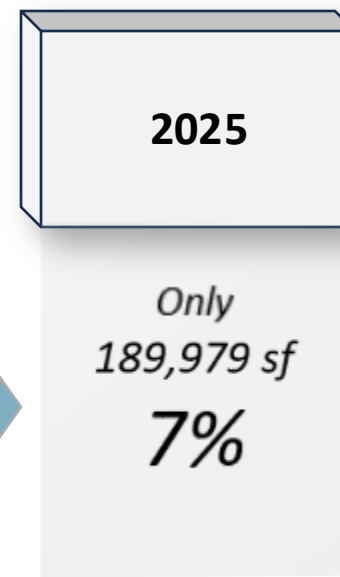
Completed

Completed

Currently planned

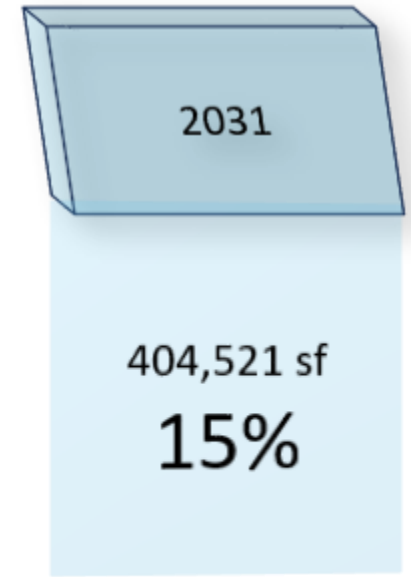


Where we stand



Out of Warranty  
To Date

Future Forecast



To be out of  
Warranty





THANK YOU

- E. **Acceptance of Transfer and Authorization to Sign Deed for City of Norman Recreational Centers at Whittier and Irving Middle Schools**  
**Presented by Justin Milner**  
Action Item

**QUIT CLAIM DEED**

KNOW ALL MEN BY THESE PRESENTS:

THAT the City of Norman, a Cleveland County, Oklahoma municipal corporation, in consideration of the sum of TEN DOLLARS (\$ 10.00), receipt of which is hereby acknowledged, and for and upon other good and valuable consideration does hereby quitclaim, grant, bargain, sell and convey unto Independent School District No. 29 of Cleveland County, Oklahoma all right, title, interest, estate, and every claim and demand, both at equity and at law, acquired by the City, and including all right, title and interest in and to the airspace, light and view above the surface of the lands herein described therein, to-wit:

A part of the Northeast Quarter of Section 33; T9N; R2W; of the Indian Meridian, more particularly described as follows:

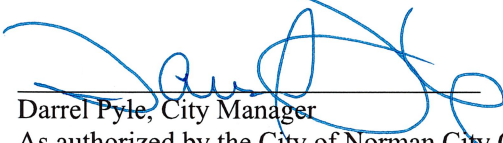
Beginning at a point North 89° 49' 27" West a distance of 1276.15 feet and South 00° 06' 38" East a distance of 427.42 feet, from the Northeast Corner of the Northeast Quarter of Section 33; T9N; R2W; of the Indian Meridian, thence South 89° 49' 27" East a distance of 160.00 feet, thence South 00° 06' 38" East a distance of 250.00 feet, thence North 89° 49' 27" West a distance of 160.00 feet, Thence North 00° 06' 38" West a distance of 250 feet, to the point of beginning, containing .918 acres more or less,

together with all improvements thereon and the appurtenances thereunto belonging to the same.

To have and to hold said described premises unto said Independent School District No. 29, its heirs and assigns forever.

Signed and delivered this 11<sup>th</sup> day of February, 2025.

City of Norman, a Cleveland County, Oklahoma Municipal Corporation by:

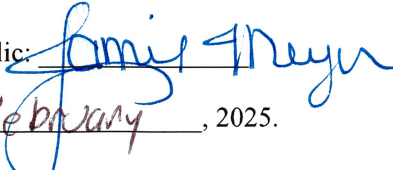
  
Darrel Pyle, City Manager  
As authorized by the City of Norman City Council

**REPRESENTATIVE ACKNOWLEDGEMENT**

STATE OF OKLAHOMA, COUNTY OF CLEVELAND, SS:


Before me, the undersigned, a Notary Public in and for said County and State, on this 11<sup>th</sup> day of February, 2025, personally appeared Darrel Pyle, to me known to be the identical person(s) who executed the foregoing grant of easement and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and seal the day and year last above written.

My Commission Expires: 4-21-27 Notary Public: 



Approved as to form and legality this 11<sup>th</sup> day of February, 2025.

  
City Attorney



Whitter Recreation Center  
2000 W. Brooks Street



Irving Recreation Center  
125 Vicksburg Avenue

**QUIT CLAIM DEED**

KNOW ALL MEN BY THESE PRESENTS:

THAT the City of Norman, a Cleveland County, Oklahoma municipal corporation, in consideration of the sum of TEN DOLLARS (\$10.00), receipt of which is hereby acknowledged, and for and upon other good and valuable consideration does hereby quitclaim, grant, bargain, sell and convey unto Independent School District No. I-29 of Cleveland County, Oklahoma, all right, title, interest, estate, and every claim and demand, both at equity and at law, acquired by the City, and including all right, title and interest in and to the airspace, light and view above the surface of the lands herein described therein, to-wit:

A part of the Southwest Quarter of Section 36; T9N; R3W; of the Indian Meridian more particularly described as follows:

Beginning at a point North 00° 13' 19" West a distance of 986.00 feet and South 89° 47' 23" West a distance of 684.00 feet, from the Southeast Corner of the Southwest Quarter of Section 36; T9N; R3W of the Indian Meridian, thence South 00° 13' 19" East a distance of 280.00 feet, thence South 89° 47' 23" West a distance of 250.00 feet, thence North 00° 13' 19" West a distance of 130.00 feet, thence North 89° 47' 23" East a distance of 47.00 feet, thence North 00° 13' 19" West a distance of 150.00 feet, thence North 89° 47' 23" East a distance of 203.00 feet, to the point of beginning, containing 1.446 acres more or less,

together with all improvements thereon and the appurtenances thereunto belonging to the same.

To have and to hold said described premises unto said Independent School District No. I-29, its heirs and assigns forever.

Signed and delivered this 11<sup>th</sup> day of February, 2025.

City of Norman, a Cleveland County, Oklahoma Municipal Corporation by:

Darrel Pyle, City Manager  
As authorized by the City of Norman City Council

**REPRESENTATIVE ACKNOWLEDGEMENT**

STATE OF OKLAHOMA, COUNTY OF CLEVELAND, SS:

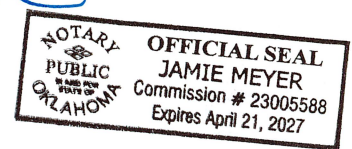
Before me, the undersigned, a Notary Public in and for said County and State, on this 11<sup>th</sup> day of February, 2025, personally appeared Darrel Pyle, to me known to be the identical person(s) who executed the foregoing grant of easement and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and seal the day and year last above written.

My Commission Expires: 4-21-27 Notary Public: Jamie Meyer

Approved as to form and legality this 11<sup>th</sup> day of February, 2025.

[Signature]  
City Attorney





Whitter Recreation Center  
2000 W. Brooks Street



Irving Recreation Center  
125 Vicksburg Avenue

F. **2023-2024 Audit Report**  
**Presented by Tyler Jones and Vanessa Dutton, CPA Eide Bailly**  
Action Item



# OKLAHOMA Education

**Audit Acknowledgement**

**Audit Year: 2023-2024**

**District Name** \_\_\_\_\_

**District Number** \_\_\_\_\_

**County Name** \_\_\_\_\_

**County Code** \_\_\_\_\_

The annual independent audit was presented to the Board of Education in a meeting conducted in accordance with the Open Meeting Act 25 O.S. Section 301-314 on \_\_\_\_\_ .  
Date of Meeting

The audit was presented by \_\_\_\_\_  
(Independent Auditor) (Independent Auditor's Signature)

The School Board acknowledges that as the governing body of the district, responsible for the district's financial and compliance operations, the audit findings and exceptions have been presented to them.

A copy of the audit, including this acknowledgement form, will be sent to the State Board of Education and the State Auditor and Inspector within 30 days from its presentation, as stated in 70 O.S. § 22-108:

"The district board of education shall forward a copy of the auditor's opinions and related financial statements to the State Board of Education and the State Auditor and Inspector within thirty (30) days after receipt of the audit."

Signature of the Board of Education:

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Board of Education Vice President

\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Board of Education Member

\_\_\_\_\_  
Board of Education Member

\_\_\_\_\_  
Board of Education Member

\_\_\_\_\_  
Board of Education Member

Subscribed and sworn before me on \_\_\_\_\_

My Commission expires \_\_\_\_\_

\_\_\_\_\_  
(Notary Public)



March 7, 2025

To the Board of Education  
Norman Independent School District No. 29  
Norman, Oklahoma

We have audited the financial statements of Norman Independent School District No. 29 (the District) as of and for the year ended June 30, 2024, and have issued our report thereon dated March 7, 2025. Professional standards require that we advise you of the following matters relating to our audit.

**Our Responsibility in Relation to the Financial Statement Audit under Generally Accepted Auditing Standards and *Government Auditing Standards* and our Compliance Audit under the Uniform Guidance**

As communicated in our letter dated October 3, 2024, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America and to express an opinion on whether the District complied with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs. Our audit of the financial statements and major program compliance does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the District solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

Our responsibility, as prescribed by professional standards as it relates to the audit of the District's major federal program compliance, is to express an opinion on the compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. An audit of major program compliance includes consideration of internal control over compliance with the types of compliance requirements referred to above as a basis for designing audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, as a part of our major program compliance audit, we considered internal control over compliance for these purposes and not to provide any assurance on the effectiveness of the District's internal control over compliance.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding internal controls during our audit in our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* dated March 7, 2025. We have also provided our comments regarding compliance with the types of compliance requirements referred to above and internal controls over compliance during our audit in our Independent Auditor's Report on Compliance with Each Major Federal Program and Report on Internal Control Over Compliance Required by the Uniform Guidance dated March 7, 2025.

### **Planned Scope and Timing of the Audit**

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

### **Compliance with All Ethics Requirements Regarding Independence**

The engagement team, others in our firm, as appropriate, our firm, and other firms utilized in the engagement, if applicable, have complied with all relevant ethical requirements regarding independence.

### **Significant Risks Identified**

As stated in our auditor's report, professional standards require us to design our audit to provide reasonable assurance that the financial statements are free of material misstatement whether caused by fraud or error. In designing our audit procedures, professional standards require us to evaluate the financial statements and assess the risk that a material misstatement could occur. Areas that are potentially more susceptible to misstatements, and thereby require special audit considerations, are designated as "significant risks." We have identified the following as a significant risk subsequent to our planning communication issued October 3, 2024:

Improper Capitalization - We identified improper capitalization as a significant risk as there is a risk that the District's capital expenditures are not captured or accounted for appropriately as of year-end.

### **Qualitative Aspects of the Entity's Significant Accounting Practices**

#### *Significant Accounting Policies*

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the District is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2024. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

### *Accounting Estimates*

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

Management's estimate of the allowance of uncollectible property taxes is based on collection rates in prior years.

Management's estimate of the compensated absences liability is based on days accumulated by all employees at various average rates of pay dependent on grade and level.

Management's estimate of the net pension liability and net OPEB asset are based on the Oklahoma Teachers Retirement System's actuary's calculation and allocated based on the contribution of the District's eligible employees to the System's total eligible participants with a one-year lookback to June 30, 2023 as required by accounting standards.

We evaluated the key factors and assumptions used to develop these estimates and determined that it is reasonable in relation to the basic financial statements taken as a whole.

### *Financial Statement Disclosures*

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the District's financial statements relate to:

The employer pension liability disclosure in Note 7 and the employer OPEB asset disclosure in Note 8 detail the assumptions made and inputs used to determine the related liability and asset.

The lease revenue bond disclosure in Note 14 details the activity of these bonds, the required payments, and how proceeds from these bonds are to be used by the District on a long-term basis.

### **Significant Difficulties Encountered during the Audit**

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

### **Uncorrected and Corrected Misstatements**

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit.

The corrected adjustments included:

- A restatement to record the funds related to the lease revenue bonds as a separate fund in the fund financial statements which had a beginning fund balance of \$78.9 million. This was due to extensive research into the proper accounting treatment of such funding and the related purposes of those funds. This also included the recording of the May 2023 sublease agreement in the financial statements that were erroneously excluded in the prior year audit.
- This impact to the government wide financial statements would be to reclassify the excess construction in progress to cash and investments by approximately \$10 million as well as additional accounting corrections in the amount of \$1.5 million.
- A restatement to properly state the beginning balance capital assets down by \$495,262.
- An adjustment to remove duplicate entries in the amount of \$925,820 in the Casualty/Flood fund from expenditures and accounts payable. For government-wide purposes, this was removed from capitalized assets.
- An adjustment to record receivables that were not collected within 60 days as unearned revenue liabilities instead of revenue in the Child Nutrition Fund for \$385,100.

One uncorrected misstatement was identified that would have increased both liabilities and expenditures by \$154,400 as the general fund trial balance did not tie to the accounts payable listing.

### **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of the audit.

### **Circumstances that Affect the Form and Content of the Auditor's Report**

For purposes of this letter, professional standards require that we communicate any circumstances that affect the form and content of our auditor's report.

As discussed in Note 14 to the financial statements, errors resulting in the understatement of long-term debt and capital assets, were discovered by management of the District during the current year. Accordingly, an adjustment has been made to net position to correct the errors. Our opinion is not modified with respect to that matter.

### **Representations Requested from Management**

We have requested certain written representations from management which are included in the management representation letter dated March 7, 2025.

### **Management's Consultations with Other Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

### **Other Significant Matters, Findings, or Issues**

In the normal course of our professional association with the District, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating conditions affecting the entity, and operating plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the District's auditors.

This report is intended solely for the information and use of the Board of Education and management of the District and is not intended to be, and should not be, used by anyone other than these specified parties.

*Eide Bailly LLP*

Oklahoma City, Oklahoma



Financial Statements and  
Reports Required by Uniform Guidance

# Norman Independent School District No. 29

June 30, 2024

Norman Independent School District No. 29

Cleveland County, Oklahoma

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June 30, 2024

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## Independent Auditor's Report

To the Board of Education  
Norman Independent School District No. 29  
Norman, Oklahoma

### ***Opinions***

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Norman Independent School District No. 29 (the District) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Norman Independent School District No. 29, as of June 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Norman Independent School District No. 29 and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Correction of Errors***

As discussed in Note 14 to the financial statements, certain errors resulting in an understatement of cash and debt and an overstatement of amounts previously reported for capital assets as of June 30, 2023, were discovered by management of the District during the current year. Accordingly, a restatement has been made to the District's lease revenue bond fund balances and governmental activities net position as of July 1, 2023, to correct the errors. Our opinions are not modified with respect to that matter.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Norman Independent School District No. 29's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Norman Independent School District No. 29's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Norman Independent School District No. 29's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America requires that the management's discussion and analysis, the budgetary comparison schedules – General Fund, the schedule of the District's proportionate share of the net pension liability, schedule of the District's contributions - pension, the schedule of the District's proportionate share of the net OPEB liability (asset), and the schedule of the District's contributions as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Norman Independent School District No. 29's basic financial statements. The combining nonmajor fund financial statements; the combining schedule of changes in assets and liabilities – all activity funds; and schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements.

The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements; the combining schedule of changes in assets and liabilities – all activity funds; and schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### ***Other Information***

Management is responsible for the other information included in the annual report. The other information comprises the budgetary comparison schedule – Building Fund; the budgetary comparison schedule – Child Nutrition Fund; the schedule of statutory, fidelity and honesty bonds; and schedule of accountant's professional liability insurance affidavit but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 7, 2025 on our consideration of the Norman Independent School District No. 29's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Norman Independent School District No. 29's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Norman Independent School District No. 29's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Ede Sully LLP".

Oklahoma City, Oklahoma  
March 7, 2025

This section of Norman Independent School District's (NISD or the District) annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year that ended on June 30, 2024. Please read it in conjunction with the District's financial statements, which immediately follow this section.

These statements reflect the implementation of GASB statements 68 and 71 all addressing the accounting and presentation of pension plans which impacts the district-wide financial statements but not the fund financial statements for both years presented. For the District, this includes the District's portion of the unfunded liability of the Oklahoma Teachers Retirement System (OTRS) to the district-wide financial statements. While the implementation of these standards have had a significant impact on the statements by decreasing net position, management does not believe that it indicates a true negative impact on the financial condition of the institution.

### FINANCIAL HIGHLIGHTS

- The District's financial status increased by approximately \$37.1 million from last year (including the restatement to FY2023's net position). Total net position increased approximately 26 percent over the course of the year.
  - Overall revenues were \$242.9 million and overall expenses were \$205.8 million in FY2024. This is compared to FY2023 revenues of \$203.7 million and expenses of \$179.4 million (including the consideration of the restatement).
  - The District's portion of the net pension liability increased by \$3.7 million to \$122.8 million due to actuarial factors relates to the calculation of the net pension liability Oklahoma Teachers Retirement System for the District.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts -- management's discussion and analysis (this section), the basic financial statements, and supplementary information (required and other). The basic financial statements include two kinds of statements that present different views of the District:

- The first two statements are *district-wide financial statements* that provide both *short-term* and *long-term* information about the District's *overall* financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the District, reporting the District's operation in more detail than the district-wide statements.
- The *governmental funds* statements tell how *basic* services like regular and special education were financed in the *short term* as well as what remains for future spending.

The financial statements also include *notes* that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of supplementary information (required and other) that further explains and supports the financial statements with a comparison of the District’s budget for the year.

**Figure A-1  
 Major Features of District-Wide and Fund Financial Statements**

	<u>District-wide Statements</u>	<u>Fund Financial Statements Governmental Funds</u>
<b>Scope</b>	Entire district (except fiduciary funds)	The activities of the district that are not proprietary or fiduciary, such as special education and building Maintenance
<b>Required financial statements</b>	1) Statement of net position 2) Statement of activities	1) Balance Sheet 2) Statement of revenues, expenditures, and changes in fund balances
<b>Accounting basis and measurement focus</b>	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus
<b>Type of asset/liability information</b>	All assets and liabilities, both financial and capital, short-term and long-term	Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included
<b>Type of inflow/outflow information</b>	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable

Figure A-1 summarizes the major features of the District’s financial statements. The remainder of this overview section of management’s discussion and analysis highlights the structure and contents of each of the statements.

**District-wide Statements**

The district-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes *all* of the District’s assets and liabilities. It also includes deferred inflows and deferred outflows related to the District. All of the current year’s revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid. As stated above, the district-wide statements were significantly impacted by the implementation of new standards related to recording the District’s portion of the net pension liability.

The two district-wide statements report the District’s *net position* and how they have changed. Net position – the difference between the District’s assets plus deferred outflows of resources and liabilities plus deferred inflows of resources – is one way to measure the District’s financial health or *position*.

- Over time, increases or decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District, you need to consider additional non-financial factors such as changes in the District's property tax base and the condition of school buildings and other facilities.

In the district-wide financial statements, the District's activities are categorized as governmental activities.

- *Governmental activities* – The District's basic services are included here, such as regular and special education, transportation, and administration. Property taxes and state aid formula finance most of these activities.

### **Fund Financial Statements**

The fund financial statements provide more detailed information about the District's *funds*, focusing on its most significant or "major" funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by State law and by bond covenants.
- The District establishes other funds to control and manage money for particular purposes (like repaying its long-term debts) or to show that it is properly using certain revenues.

The District's basic services are included in *governmental funds*, which generally focus on 1) how cash and other financial assets that can readily be converted to cash flow in and out and 2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed *short-term* view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, we provide additional information with the governmental funds statements that explain the relationship (or differences) between them.

**FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE**

**Table A-1**  
**Norman Public School's Net Position**  
 (in millions of dollars)

	FY2024	Restated FY2023
Assets		
Current and other assets	\$ 205.3	\$ 167.0
Capital assets	330.6	314.2
Total assets	535.9	481.2
Deferred outflows of resources	37.6	40.9
Liabilities		
Current and other liabilities	18.2	13.4
Long term debt, including current maturities	240.9	227.3
Net pension liability	122.8	119.1
Total liabilities	381.9	359.8
Deferred inflows of resources	13.5	21.3
Net position		
Net investment in capital assets	91.5	103.3
Restricted	174.0	120.5
Unrestricted	(87.4)	(82.8)
	\$ 178.1	\$ 141.0

**Net Position**

As a result of the pension standards reflected in both fiscal years presented, the District's unrestricted net position is in a deficit position, increasing the deficit by \$4.6 million in FY24 (See Table A-1). Again, management does not believe that this indicates a true negative impact on the financial condition of the institution.

The District's change in financial position is the product of many factors. A growth during the year in Federal and state grants, taxes, and state aid had a favorable impact on net position.

**Table A-2**  
**Changes in Norman Public School's Net Position**  
(in millions of dollars)

	FY2024	Restated FY2023
Revenues		
Program Revenues		
Charges for services	\$ 28.4	\$ 15.0
Federal and state grants	32.3	29.2
General revenues		
Property taxes	87.0	80.3
Other taxes	14.9	14.4
State entitlement	71.8	62.1
Other	8.5	2.7
Total revenues	<u>242.9</u>	<u>203.7</u>
Expenses		
Program expenses		
Instruction	101.9	88.2
Support services	72.9	67.5
Non-instruction	11.6	7.3
Interest on long-term debt	2.8	2.3
Depreciation - unallocated	16.6	14.1
Total expenses	<u>205.8</u>	<u>179.4</u>
Increase (Decrease) in net position	<u>\$ 37.1</u>	<u>\$ 24.3</u>

**Changes in net position.** The District's total revenues increased \$39.2 million to \$242.9 million. (See Table A-2) Property taxes and state entitlement funds accounted for most of the District's revenue, with each contributing about 66 cents of every dollar raised. Another 13 percent came from state and federal aid for specific programs, and the remainder from fees charged for services and miscellaneous sources. Total revenues surpassed expenses, increasing net position by \$37.1 million.

The total cost of all programs and services increased by \$25.4 million between the two years largely due to the large fluctuation in the expense impact of the increase in the net pension liability. The District's expenses are predominantly related to educating and caring for students (80-90 percent).

The most significant contributors to the fluctuation in net position were the funds used to purchase or build capital assets, and also the funds necessary for repayment of principal on long-term debt issues. Repayments on long-term debt this year were more than debt issued in FY24. The net pension liability and the related deferred inflows and outflows of resources also created significant fluctuations largely due to actuarial factors related to the liability.

### **FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS**

As the District completed the year, its governmental funds reported *combined* fund balances of \$178.8 million, compared to last year's ending fund balances of \$145.6 million (as restated).

#### **General Fund Budgetary Highlights**

At the beginning of the 2024 fiscal year, the District's State Entitlement funds (the State Aid Formula funds) were increased by approximately \$9.9 Mil from the previous fiscal year. This was due to additional aid provided to cover state mandated teacher pay raises. This initial allocation in State Aid was decreased by approximately \$1.1 Mil in December, when the mid-term adjustments were made by the State Department of Education. Factors leading to this decrease was an 8.4% increase in local assessed valuation and a statewide increase in student enrollment. Due to increased enrollment in 2023-24, our District's midterm State Aid funding was calculated using our 1<sup>st</sup> nine weeks higher enrollment.

- Actual revenues were higher than expected at mid-year, due largely to a high collection rate of property tax revenues. Also, county 4-mill, school land earnings and motor vehicle collections revenue increased.
- The actual expenditures were below budget, due primarily to continued reductions in non-salary administrative budget areas, and by expenditure budgets that remained unspent at June 30, 2024.

#### **OTHER FUNDS**

Debt service fund activity was consistent with expectations with FY23 with revenues of \$31.9 million in FY23 and \$35.2 million in FY24. Expenditures were \$31.2 million in FY23 and \$31.5 million in FY24.

The Casualty/Flood Insurance Recovery fund was a new major fund in FY22 due to the large receipt of insurance proceeds in recovery of losses caused by previous weather events. Those funds are continuing to be spent in FY24.

## **CAPITAL ASSET AND DEBT ADMINISTRATION**

### **Capital Assets**

By the end of 2024, the District had invested in a broad range of capital assets, including site renovations/improvements, furniture and equipment, and vehicles.

The District anticipates spending approximately \$5.7 million for capital projects in 2025 with some of the major projects as follows:

- \$1.1 million for various school site improvements
- \$4.6 million for elementary school improvements

See additional information regarding Capital Assets in Note 3 to the Notes to the Financial Statements.

### **Long-term Debt**

At year-end the District had \$240.8 million in total long-term debt outstanding (including compensated absences and liabilities for leases and subscription-based arrangements). This is an increase from last year's amount of \$227.2 (as restated). Of this total amount, \$118.6 million consists of sublease agreements with the Cleveland County Education Facilities Authority. Under these agreements, the Authority has advanced funds through the issuance of education facilities lease revenue bonds.

Each advance of lease revenue bonds is supported by a sublease agreement, under which the District agrees to make lease purchase acquisition payments to the Authority. The funds from these bonds are held with a trustee bank, and the District submits payment requests to the trustee for the acquisition and construction of buildings, improvements, and purchases of furniture and fixtures.

This financing arrangement enables the District to fund capital improvements while managing its financial obligations through structured lease payments.

In February of 2023, the District patrons voted on and approved a ten-year bond issue. This issue, for \$338.5 million, is funded with lease revenue bonds. General obligation bonds will be sold for ten years, to make the annual lease revenue payments required. The bond election called for a targeted sinking fund millage rate of 30 mills, and this was communicated to the district patrons prior to the vote. The bonds will be issued in a timely manner over ten years to meet the projected millage rates to assure citizens will not face any additional taxes.

FY24 activity included:

- The District continued to pay down its debt, retiring \$79.7 million of outstanding bonds and sublease payable.
- \$63.1 million in new bond debt was issued during the year.
- \$28.5 million in new sublease agreement debt was issued in December 2023.

See additional information regarding Long-term Debt in Note 4 to the Notes to the Financial Statements.

#### **FACTORS BEARING ON THE DISTRICT'S FUTURE**

At the time these financial statements were prepared and audited, the District was aware of the following existing circumstances that could significantly affect its financial health in the future:

- The Federal government financial aid provided to school districts to assist with expenditures related to preventing, preparing for, and responding to COVID-19 will be ended during the current year. Norman Public Schools' share from these federal CARES, ESSER, and ARP relief funds is over \$29 million.
- The district is being mindful of the impact on the budget as these one-time funds expire next year. Since the learning loss of students will extend beyond 2024, the district will need to maintain big investments in learning recovery and social-emotional-health supports for years to come.
- We must continue the good work. We need to always remind legislators and decision makers that the future of Oklahoma depends on the choices we make today for public school students.

#### **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designated to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Chief Financial Officer's Office, Norman Public School District, 131 South Flood, Norman, OK 73069.

Norman Independent School District No. 29  
Cleveland County, Oklahoma  
Statement of Net Position  
June 30, 2024

	Governmental Activities
<b>Assets</b>	
Cash and cash equivalents	\$ 186,382,446
Restricted cash	2,620,483
Property taxes receivable	7,182,305
Due from other governments	5,794,207
Other receivables	1,598,678
Inventories	163,331
Net OPEB asset	802,381
Capital assets	
Nondepreciated capital assets	27,940,931
Depreciated capital assets, net of depreciation	302,634,809
Right to use assets and subscription agreements, net of amortization	710,412
<b>Total Assets</b>	<b>535,829,983</b>
<b>Deferred Outflows of Resources</b>	
Deferred outflows related to OPEB	563,127
Deferred outflows related to pensions	37,053,289
<b>Total Deferred Outflows of Resources</b>	<b>37,616,416</b>
<b>Liabilities</b>	
Accounts payable and other current liabilities	18,108,600
Unearned revenue	113,037
Long-term obligations	
Due within one year - other than pensions	55,147,957
Due beyond one year - other than pensions	185,714,764
Due beyond one year - net pension liability	122,766,602
<b>Total Liabilities</b>	<b>381,850,960</b>
<b>Deferred Inflows of Resources</b>	
Deferred inflows related to leases	280,838
Deferred inflows related to OPEB	267,467
Deferred inflows related to pensions	12,978,080
<b>Total Deferred Inflows of Resources</b>	<b>13,526,385</b>
<b>Net Position (Deficit)</b>	
Net investment in capital assets	91,457,644
Restricted for:	
Debt service	30,047,593
School organizations	2,567,140
Child nutrition	3,118,269
Construction	97,214,126
Buildings	11,172,272
OPEB	1,098,041
Other	28,820,089
Unrestricted (deficit)	(87,426,120)
<b>Total Net Position</b>	<b>\$ 178,069,054</b>

Norman Independent School District No. 29

Cleveland County, Oklahoma

Statement of Activities

Year Ended June 30, 2024

Functions/Programs	Expenses	Program Revenues		Net (Expense)
		Charges for Services	Operating Grants and Contributions	Changes in Net Position
				Total Governmental Activities
Governmental Activities:				
Instruction	\$ 101,857,266	\$ 1,727,476	\$ 21,521,253	\$ (78,608,537)
Support services	72,906,890	3,221,934	5,988,390	(63,696,566)
Non-instruction services	11,622,365	23,408,885	4,779,899	16,566,419
Interest on long-term debt	2,765,739	-	-	(2,765,739)
Depreciation and amortization - unallocated	16,582,854	-	-	(16,582,854)
Total school district	<u>\$ 205,735,114</u>	<u>\$ 28,358,295</u>	<u>\$ 32,289,542</u>	<u>\$ (145,087,277)</u>
General Revenues:				
Taxes				
Property taxes, levied for general purposes				46,604,429
Property taxes, levied for building purposes				6,691,887
Property taxes, levied for debt service				33,693,327
General taxes				14,893,177
State aid - formula grants				71,810,633
Loss on disposal of assets				(26,413)
Investment earnings				8,486,545
Total General Revenues				<u>182,153,585</u>
Change in net position				37,066,308
Net position - beginning, as originally reported				140,002,683
Restatement adjustment (Note 14)				1,000,063
Net position - beginning, as restated				<u>141,002,746</u>
Net position - ending				<u>\$ 178,069,054</u>

Norman Independent School District No. 29  
 Cleveland County, Oklahoma  
 Balance Sheet – Governmental Funds  
 June 30, 2024

Assets	General Fund	Debt Service Fund	Building Fund	2024 Bond Fund	Casualty/Flood Insurance Recovery Fund	Lease Revenue Bonds	Other Governmental Funds	Total Governmental Funds
Pooled Cash and Investments	\$ 20,193,567	\$ 26,693,748	\$ 10,999,512	\$ 11,348,250	\$ 24,304,656	\$ 79,390,672	\$ 16,072,524	\$ 189,002,929
Property Taxes Receivable	3,362,849	3,347,187	472,269	-	-	-	-	7,182,305
Due from Other Governments	5,720,534	-	-	-	-	-	73,673	5,794,207
Other Receivables	1,099,491	6,658	2,068	-	15,341	-	475,120	1,598,678
Inventories - Supplies, Materials	163,331	-	-	-	-	-	-	163,331
<b>Total Assets</b>	<b>\$ 30,539,772</b>	<b>\$ 30,047,593</b>	<b>\$ 11,473,849</b>	<b>\$ 11,348,250</b>	<b>\$ 24,319,997</b>	<b>\$ 79,390,672</b>	<b>\$ 16,621,317</b>	<b>\$ 203,741,450</b>
<b>Liabilities, Deferred Inflows of Resources, and Fund Balances</b>								
<b>Liabilities</b>								
Accounts Payable and Accrued Liabilities	10,894,410	-	301,577	13,972	1,639,948	2,875,091	1,136,794	16,861,792
Unearned Revenue	97,696	-	-	-	15,341	-	-	113,037
<b>Total Liabilities</b>	<b>10,992,106</b>	<b>-</b>	<b>301,577</b>	<b>13,972</b>	<b>1,655,289</b>	<b>2,875,091</b>	<b>1,136,794</b>	<b>16,974,829</b>
<b>Deferred Inflows of Resources</b>								
Leases	280,838	-	-	-	-	-	-	280,838
Unavailable revenue - taxes	3,212,668	3,220,613	447,318	-	-	-	-	6,880,599
Unavailable revenue - other	178,725	-	-	-	-	-	579,298	758,023
<b>Total Deferred Inflows of Resources</b>	<b>3,672,231</b>	<b>3,220,613</b>	<b>447,318</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>579,298</b>	<b>7,919,460</b>
<b>Fund Balances</b>								
Nonspendable	163,331	-	-	-	-	-	-	163,331
Restricted	5,720,534	26,826,980	10,724,954	11,334,278	22,664,708	76,515,581	14,905,225	168,692,260
Committed	254,134	-	-	-	-	-	-	254,134
Unassigned	9,737,436	-	-	-	-	-	-	9,737,436
<b>Fund Balances, End of Year</b>	<b>15,875,435</b>	<b>26,826,980</b>	<b>10,724,954</b>	<b>11,334,278</b>	<b>22,664,708</b>	<b>76,515,581</b>	<b>14,905,225</b>	<b>178,847,161</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<b>\$ 30,539,772</b>	<b>\$ 30,047,593</b>	<b>\$ 11,473,849</b>	<b>\$ 11,348,250</b>	<b>\$ 24,319,997</b>	<b>\$ 79,390,672</b>	<b>\$ 16,621,317</b>	<b>\$ 203,741,450</b>

Norman Independent School District No. 29

Cleveland County, Oklahoma

Reconciliation of the Balance Sheet of Governmental Funds to Statement of Net Position

June 30, 2024

Fund Balances, end of year		178,847,161
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of the assets is \$508,808,138 and the accumulated depreciation is \$177,932,398.		330,575,740
Property taxes receivable will be collected next year, but are not available soon enough to pay for the current period's expenditures, and therefore are not reported in the funds.		6,880,599
Lunch revenues that will be collected next year, but are not available soon enough to pay for the current period's expenditures, and therefore are not reported in the funds.		758,023
Right to use assets and subscription based agreements are recorded as assets and liabilities in the governmental activities but not in reported in the governmental funds.		
Right to use assets and subscription agreements	710,412	
Lease and subscription liabilities	<u>(856,504)</u>	(146,092)
Deferred outflows/inflows of resources related to the net pension liability and other postemployment benefit (OPEB) asset are not are not current financial resources and are not recorded in the fund financial statements but are recorded in the governmental activities.		
Deferred outflows of resources	\$ 37,616,416	
Deferred inflows of resources	<u>(13,245,547)</u>	24,370,869
Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the funds. Long-term liabilities at year-end consist of:		
Bonds Payable (including premiums)	\$ 119,124,883	
Long-term Revenue Lease Payable	118,600,313	
Net Pension Liability	122,766,602	
Net OPEB Asset	(802,381)	
Accrued Interest on Bonds	1,246,808	
Compensated Absences	<u>2,281,021</u>	<u>(363,217,246)</u>
Total Net Position - Governmental Activities		<u>\$ 178,069,054</u>

Norman Independent School District No. 29

Cleveland County, Oklahoma

Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds

Year Ended June 30, 2024

	General Fund	Debt Service Fund	Building Fund	2024 Bond Fund	Casualty/Flood Insurance Recovery Fund	Lease Revenue Bonds	Other Governmental Funds	Total Governmental Funds
Revenues:								
Property Taxes	\$ 46,681,574	\$ 33,520,788	\$ 6,656,866	\$ -	\$ -	\$ -	\$ -	\$ 86,859,228
Interest	941,559	1,628,981	409,937	768,836	1,114,040	2,686,929	936,265	8,486,547
County Revenue	4,846,756	-	-	-	-	-	-	4,846,756
State Revenue	82,711,683	-	1,565,789	-	-	-	53,652	84,331,124
Federal Revenue	19,308,113	-	-	-	-	-	4,541,156	23,849,269
Other	1,991,545	-	-	-	19,215,724	7,500	4,883,214	26,097,983
<b>Total Revenues</b>	<b>156,481,230</b>	<b>35,149,769</b>	<b>8,632,592</b>	<b>768,836</b>	<b>20,329,764</b>	<b>2,694,429</b>	<b>10,414,287</b>	<b>234,470,907</b>
Expenditures								
Instruction	93,489,785	-	-	3,237	-	1,062,210	1,832,181	96,387,413
Support services	59,962,515	-	4,813,707	99,569	612,804	1,346,672	5,297,410	72,132,677
Non-instruction services	2,378	-	-	-	-	-	6,776,271	6,778,649
Capital Outlays	-	-	32,423	100,637	3,097,745	-	836,125	4,066,930
Other Outlays	(19,226)	-	-	-	4,375	26,434,803	-	26,419,952
Debt Service								
Principal	184,876	29,790,000	-	49,865,113	-	-	168,320	80,008,309
Interest	16,890	1,781,638	-	2,594,887	-	4,736,196	6,648	9,136,259
<b>Total Expenditures</b>	<b>153,637,218</b>	<b>31,571,638</b>	<b>4,846,130</b>	<b>52,663,443</b>	<b>3,714,924</b>	<b>33,579,881</b>	<b>14,916,955</b>	<b>294,930,189</b>
Excess (Deficiency) of Revenues over (under) Expenditures	2,844,012	3,578,131	3,786,462	(51,894,607)	16,614,840	(30,885,452)	(4,502,668)	(60,459,282)
Other Financing Sources (Uses)								
Transfers In	10,190	-	1,628,981	88,885	-	-	937,685	2,665,741
Transfers Out	(236,408)	(1,628,981)	-	-	-	-	(800,352)	(2,665,741)
Premium on Bonds	-	1,885,889	-	-	-	-	-	1,885,889
Proceeds from Bonds	-	-	-	63,140,000	-	28,480,537	-	91,620,537
Other Sources	170,060	-	-	-	-	-	-	170,060
<b>Total Other Financing Sources (Uses)</b>	<b>(56,158)</b>	<b>256,908</b>	<b>1,628,981</b>	<b>63,228,885</b>	<b>-</b>	<b>28,480,537</b>	<b>137,333</b>	<b>93,676,486</b>
Net Change in Fund Balances	2,787,854	3,835,039	5,415,443	11,334,278	16,614,840	(2,404,915)	(4,365,335)	33,217,204
Beginning Fund Balances, as originally reported	13,087,581	22,991,941	5,309,511	-	6,049,868	-	19,270,530	66,709,431
Restatement adjustment (Note 14)	-	-	-	-	-	78,920,496	-	78,920,496
Beginning Fund Balances, As restated	13,087,581	22,991,941	5,309,511	-	6,049,868	78,920,496	19,270,560	145,629,957
Ending Fund Balances	\$ 15,875,435	\$ 26,826,980	\$ 10,724,954	\$ 11,334,278	\$ 22,664,708	\$ 76,515,581	\$ 14,905,225	\$ 178,847,161

# Norman Independent School District No. 29

Cleveland County, Oklahoma

## Reconciliation of Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds Year Ended June 30, 2024

Total net changes in fund balances - governmental funds \$ 33,217,204

The change in net position reported in the statement of activities is different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are shown in the statement allocated over their estimated useful lives as annual depreciation expenses in the statement of activities. This is the amount by which capital outlays exceed depreciation during the period.

	Capital asset additions	\$ 32,548,097	
	Depreciation	<u>(16,163,188)</u>	16,384,909

In the statement of activities, the loss on disposal of capital assets is reported, where as in the governmental funds proceeds from the sale increase financial resources if funds are received. The change in net position differs from the change in fund balance by the cost of assets disposed, net of related depreciation.

(26,413)

Because some property taxes and other revenues will not be collected for several months after the District's fiscal year ends, they are not considered as "available" revenues in the governmental funds and are, instead counted as unavailable revenues. They are, however, recorded as revenues in the statement of activities.

915,279

In the statement of activities, compensated absences are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially the amounts actually paid). This year, vacation and sick leave used exceeded amounts earned.

(472,470)

Long term debt, such as bond proceeds, are reported as financing sources in governmental funds and thus contribute to the change in fund balance. In the statement of net position, however issuing debt increases long-term liabilities and does not affect the statement of activities. Similarly, repayment of principal is an expenditure in the governmental funds but reduces the liability in the statement of net position.

	Bond proceeds	\$ (63,140,000)	
	Sublease agreement proceeds	(28,480,537)	
	Lease and subscription liability payments	13,754	
	Principal repayments	<u>79,655,113</u>	(11,951,670)

Changes in net pension liabilities and related deferrals are not recorded in the fund financial statements but is recorded in the statement of activities.

1,001,000

Changes in net OPEB asset and related deferrals are not recorded in the fund financial statements but is recorded in the statement of activities.

(50,652)

For governmental activities, leased assets and subscription-based information technology arrangements costs are allocated over their estimated useful lives as annual amortization expenses in the statement of activities. This represents the increases in such accounts offset by the amortization expense.

(54,655)

Bond premiums are shown as a liability on the statement of net position and as revenue in the governmental fund. The bond premium is amortized against interest expense using the effective interest method.

(1,201,456)

Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when it is due, and thus requires the use of current financial resources when paid. In the statement of activities, however, interest expense is recognized as the interest accrued, regardless of when it is due.

(694,768)

Change in net position of governmental activities

\$ 37,066,308

**Note 1 - Summary of Significant Accounting Policies**

The Norman Independent School District No. 29 (the District) is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma for support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70 of the Oklahoma Statutes.

The District's financial statements are prepared in accordance with generally accepted accounting principles promulgated by the Governmental Accounting Standards Board (GASB).

**The Reporting Entity** - The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District. There are no component units included within the reporting entity.

**Basic Financial Statements – Government-Wide Statements** - The District's basic financial statements include both government-wide (reporting the District as a whole) and fund financial statements (reporting the District's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type activities. Governmental Activities include programs primarily supported by taxes, State aid, grants and other intergovernmental revenue.

In the government-wide Statement of Net Position, the District's governmental activities are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. These statements also recognize deferred outflows of resources and deferred inflows of resources. The District's net position are reported in three parts – net investment in capital assets; restricted net position; and unrestricted net position.

The government-wide Statement of Activities reports both the gross and net cost of each of the District's programs and functions. The functions are also supported by general government revenues. The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Direct expenses are those that are clearly identifiable with a specific function. Program revenues must be directly associated with the function. Charges for services include charges and fees to students, or customers who purchase, use or directly benefit from the goods, services, or privileges provided by a given function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

All interfund transactions are eliminated in the district-wide statements.

The net costs are normally covered by general revenue (property taxes, State and Federal aid, other taxes etc.).

The government-wide focus is more on the sustainability of the District as an entity and the change in the District's net position resulting from the current year's activities. Major individual governmental funds are reported in separate columns in the fund financial statements.

**Basic Financial Statements – Fund Financial Statements** - Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets, current liabilities, deferred inflows of resources, and fund balances are included on the balance sheet. The fund financial statements provide reports on the financial condition and results of operations of governmental fund categories.

The District reports the following major governmental funds:

- **General Fund** is the primary operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.
- **Debt Service Fund** is used to account for the accumulation of funds for the periodic payment of principal and interest on general long-term debt.
- **Casualty/Flood Insurance Recovery Fund** is used to account for insurance proceeds from damages to the District property based on previous weather events.
- **Building Fund** is used to hold monies derived from property taxes levied for the specific purposes as defined by Oklahoma Statutes. The allowable purposes include; erecting or maintaining school buildings; purchasing furniture, equipment, computer software and telecommunications services, energy and utility costs, fire and casualty insurance premiums and student transportation.
- **2024 Bond Fund** is used to account for the financial resources to be used for the acquisition or construction of major capital facilities as approved by the voters for the 2024 bond issue.
- **Lease Revenue Bond** is used to account for the financial resources to be used for the acquisition or construction of major capital facilities as part of the sublease agreements with Cleveland County Education Facilities Authority.

Additionally, the District reports the following fund types included in the Other Governmental Funds column:

**Governmental Funds:**

1. Special Revenue Funds – The District accounts for resources restricted for specific purposes by the District or a grantor in a special revenue fund.
2. Capital Project Funds – The proceeds from long-term financing and revenues and expenditures related to authorized construction and other capital asset acquisitions are accounted for in a capital projects fund.

**Basis of Accounting** - Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Accrual: The government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred. Property taxes are recognized as revenue in the year in which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Modified Accrual: The funds' financial statements are presented on the modified accrual basis of accounting. Under modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

**Inventories** - Inventories in the general fund consist of expendable supplies held for the District's use and are carried at cost using the first-in, first-out method. Inventories are accounted for using the consumption method where materials and supplies are recorded as an expenditure when used rather than when purchased.

On the government-wide financial statements, United States Department of Agriculture (USDA) food commodities are recorded as revenue at fair value at the date of receipt and as an expense when used. USDA food commodities are not reported in the governmental funds.

**Capital Assets and Right to Use Assets** - Capital assets purchased with an original cost of \$5,000 or more are reported at historical cost or acquisition value on the date of donation if acquired by gift. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

School Buildings	50 years
Site Improvements	20 years
Portable Classrooms	25 years
Kitchen Equipment	15 years
Business Machines and Computers	5 years
Licensed Vehicles	8 years
Audio Visual Equipment, Musical Instruments	10 years

Right to use leased assets are recognized at the lease commencement date and represent the District's right to use an underlying asset for the lease term. Right to use leased assets are measured at the initial value of the lease liability plus any payments made to the lessor before commencement of the lease term, less any lease incentives received from the lessor at or before the commencement of the lease term, plus any initial direct costs necessary to please the lease asset into service. Right to use leased assets are amortized over the shorter of the lease term or useful life of the underlying asset using the straight-line method. The amortization period varies from 3 to 5 years.

Right to use subscription IT assets are recognized at the subscription commencement date and represent the District's right to use the underlying IT asset for the subscription term. Right to use subscription IT assets are measured at the initial value of the subscription liability plus any payments made to the vendor at the commencement of the subscription term, less any subscription incentives received from the vendor at or before the commencement of the subscription term, plus any capitalizable initial implementation costs necessary to place the subscription asset into service. Right to use subscription IT assets are amortized over the shorter of the subscription term or useful life of the underlying asset using the straight-line method. The amortization period varies is three years.

**Compensated Absences** - Certified District employees earn sick leave starting the first day of the school year, as defined for each individual. Support personnel are eligible for paid sick leave benefits on their start date. Sick leave is accrued at different rates depending on number of contract days worked. Unused sick leave is cumulative up to 185 days. Upon termination, resignation, retirement or death, unused sick leave is reimbursable up to a maximum of 120 days at rates varying from \$5 per day for the first 30 days to \$25 per day for the last 20 days. Vacation days accrue by month only after the completion of the full month. The rate of accrual is based on the number of contract days an employee works. Vacation may be accumulated and reimbursed for up to 80 days for employees hired before August 1, 2019. Those hired on or after August 1, 2019, may accumulate up to 80 days, but only be reimbursed for up to 20 days. Unused vacation days beyond the 20 maximum will be applied toward the 120 days available under the reimbursement provisions for unused sick leave. Reimbursement for unused vacation is paid at 100% of the employee's current rate of pay.

**Deferred Outflows/Inflows of Resources** - Deferred outflows represent a consumption of net position that applies to a future period(s) and so they will not be recognized as an outflow of resources (expense) until then. The District's deferred outflows of resources were comprised of statutorily required pension contributions, changes in actuarial assumptions, differences between expected and actual experience, difference between projected differences in pension contributions during the measurement period, and actual earnings on pension plan investments, and changes in proportion that are applicable to future reporting periods. Also reported in deferred outflows are OPEB related changes in proportion, projected differences in OPEB contributions during the measurement period, statutorily required OPEB contributions.

Deferred inflows are the acquisition of net position by the District that is applicable to a future reporting period. The District's deferred inflows of resources were comprised of amounts recognized as receivables but not revenues in the governmental funds because the revenue recognition criteria (availability) has not been met such as leases receivable; and at the government-wide level, changes in net pension obligation related to differences between expected and actual experience for pensions, changes of pension assumptions, difference between projected differences in pension contributions during the measurement period, and changes in proportion for pensions that are applicable to future reporting periods. Also reported in deferred inflows at the government-wide level are OPEB related differences between expected and actual experience, actual earnings on OPEB plan investments, changes in proportion, and projected differences in OPEB contributions during the measurement period.

**Budgets and Budgetary Accounting** - The District is required by state law to prepare an annual budget. The District by resolution of the Board of Education has adopted the School District Budget Act. This act requires that within the thirty-day period preceding the beginning of each fiscal year, a budget shall be approved by the governing body. The original budget is to be amended after the June financial activity has been recorded, the annual allocations have been released, and the property tax valuations have been certified for all affected counties within the district.

A budget is legally adopted by the Board of Education for the General Fund and Special Revenue Funds that includes revenues and expenditures.

**Deposits** - The District considers all cash on hand, demand deposits, money market checking and certificates of deposit, held at an individual bank which are subject to early withdrawal penalties no matter what the maturity period, to be cash. All short-term cash surpluses are maintained in a cash pool, the earnings from which are allocated to each fund based on month-end deposit balances. State statutes require collateral for deposits in excess of insured amounts. The collateral's market value must exceed the insured deposit.

**Property Tax Revenues** - The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 1. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Property taxes receivable by the District include uncollected taxes assessed in prior years. Delinquent property tax receivable is recognized as revenue in the government-wide financial statements. Only the portion of the property taxes receivable that meets the revenue recognition criteria is reported as revenue in the fund financial statements. No provision has been made for uncollectible amounts because uncollectible amounts are considered insignificant.

**State Revenues** - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the programs for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

**Interfund Transfers** - During the course of normal operations, the District has transactions between funds including expenditures and transfers of resources to provide services, purchase assets and service debt. Transactions that are normal and recurring between funds are recorded as transfers.

**Bond Premium** - Bond premiums are deferred and amortized over the life of the bonds using the effective interest method.

**Lease receivable** - The District, as a lessor, recognizes a lease receivable and a deferred inflow of resources at the commencement of the lease term, with certain exceptions for leases of assets held as investments, certain regulated leases, short-term leases, and leases that transfer ownership of the underlying asset. The lease receivable is measured at the present value of the lease payments expected to be received during the lease term. The deferred inflow of resources is measured as the value of the lease receivables in addition to any payments received at or before the commencement of the lease term that relate to future periods.

**Pensions** - For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Oklahoma Teachers Retirement System (OTRS) and additions to/deductions from OTRS's fiduciary net position have been determined on the same basis as they are reported by OTRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**OPEB** – For purposes of measuring the net OPEB asset, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Oklahoma Teachers Retirement System (OTRS) and additions to/deductions from OTRS’s fiduciary net position have been determined on the same basis as they are reported by OTRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefits terms. Investments are reported at fair value.

**Long-Term Obligations** – In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources, while discounts on debt issuances are reported as other financing uses. Issuance costs, whether withheld from the actual debt proceeds received, are reported as debt service expenditures.

Lease Liabilities represent the District’s obligation to make lease payments arising from the lease. Lease liabilities are recognized at the lease commencement date based on the present value of future lease payments expected to be made during the lease term. The present value of lease payments are discounted based on a borrowing rate determined by the District.

Subscription Liabilities represent the District’s obligation to make subscription payments arising from the subscription contract. Subscription liabilities are recognized at the subscription commencement date based on the present value of future subscription payments expected to be made during the subscription term. The present value of subscription payments are discounted based on a borrowing rate determined by the District.

**Net Position and Fund Balance** - District-Wide Financial Statements – When the District incurs an expense for which it may use either restricted or unrestricted net position, it uses restricted net position first unless unrestricted net position will have to be returned because they were not used.

Net position on the Statement of Net Position includes the following:

Net investment in Capital Assets - The component of net position that reports the difference between capital assets less both the accumulated depreciation and the outstanding balance of debt, excluding unspent proceeds, that is directly attributable to the acquisition, construction or improvement of these capital assets.

Restricted for Debt Service - The component of net position that reports the amount of funds restricted for payment of principal and interest on debt. This amount is restricted by enabling legislation and debt covenants.

Restricted for Construction - The component of net position that reports the unspent bond proceeds from bond issuances in order to perform specified construction for the District. This amount is restricted by the underlying bonds.

Restricted for Buildings - The component of net position that reports the excess of property taxes and other revenue collected in excess of expenses for operation of the District's buildings. This amount is restricted by enabling legislation.

Restricted for School Organizations - The component of net position that reports the assets restricted for use by student organizations and extracurricular activities. This amount is restricted by regulations of the Oklahoma State Department of Education.

Restricted for Child Nutrition - The component of net position that reports the assets restricted for use by Child Nutrition program.

Restricted for Other – General Fund grants, gifts from donors, and insurance purposes.

Restricted for OPEB – The component of net position that reports the net OPEB asset restricted for other post-employment benefits, and deferred outflows of resources netted against its related deferred inflows of resources.

Unrestricted – The difference between the sum of assets and deferred outflows of resources and the sum of liabilities and deferred inflows of resources that is not reported as restricted for any particular purpose.

**Governmental Fund Reporting** – The District follows Governmental Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Types*, which defines how fund balances of the governmental funds are presented in the financial statements. The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent.

The classifications used in the governmental fund financial statements are as follows:

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. The District has classified inventory as being nonspendable as these items are not expected to be converted to cash or are not expected to be converted to cash within the next year.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. The District has classified school construction and building maintenance expenditures as being restricted because their use is restricted by state statute or legislation regarding use of expenditures. Debt service resources are to be used for future servicing of the debt and are restricted through debt covenants. Food service resources are to be used for the District's child nutrition program and are restricted through federal and state regulations. The District has classified school program activities, miscellaneous site grants and grant carryover as being restricted because their use is imposed by the Oklahoma State Department of Education or other authority regarding use of expenditures. Other purposes are restricted for insurance purposes and scholarship purposes from contributors.

Committed: This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Education. These amounts cannot be used for any other purpose unless the Board of Education removes or changes the specified use by taking the same type of action (resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

Assigned: This classification includes amounts that are constrained by the District's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board of Education or through the Board of Education delegating this responsibility to management through the budgetary process. The District has no assigned funds as of June 30, 2024.

Unassigned: This classification includes the residual fund balance for the General Fund. The unassigned classification would also include any negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of assigned fund balance amounts. The District has not established a formal stabilization arrangement regarding minimum funding requirements. The Board of Education, however, has made it a goal to achieve and maintain a minimum fund balance of 5% in the general fund of the current year total revenue collections as well as a minimum fund balance in the building fund of 35% of the current year total revenue collections.

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Notes to Financial Statements

June 30, 2024

As of June 30, 2024, fund balances are comprised of the following:

	General Fund	Debt Service Fund	Building Fund	2024 Bond Fund	Casualty/Flood Insurance Recovery Fund	Lease Revenue Bonds	Other Governmental Funds	Total Governmental Funds
Fund balances:								
Nonspendable								
Inventory	\$ 163,331	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 163,331
Restricted for:								
School construction	-	-	-	11,334,278	-	76,515,581	9,364,267	97,214,126
Building maintenance	-	-	10,724,954	-	-	-	-	10,724,954
Debt service reserve	-	26,826,980	-	-	-	-	-	26,826,980
School programs	-	-	-	-	-	-	2,567,140	2,567,140
Food services	-	-	-	-	-	-	2,538,971	2,538,971
Insurance purposes	-	-	-	-	22,664,708	-	43,296	22,708,004
Gifts from donors	-	-	-	-	-	-	391,551	391,551
Miscellaneous site grants and Federal and state grants carryover	5,720,534	-	-	-	-	-	-	5,720,534
Total restricted	5,720,534	26,826,980	10,724,954	11,334,278	22,664,708	76,515,581	14,905,225	168,692,260
Committed to:								
Miscellaneous site	254,134	-	-	-	-	-	-	254,134
Total committed	254,134	-	-	-	-	-	-	254,134
Unassigned	9,737,436	-	-	-	-	-	-	9,737,436
Total fund balances	\$ 15,875,435	\$ 26,826,980	\$ 10,724,954	\$ 11,334,278	\$ 22,664,708	\$ 76,515,581	\$ 14,905,225	\$ 178,847,161

The District would typically use restricted fund balances first, followed by committed resources, and then assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

**Implementation of GASB Statement No. 100** – As of July 1, 2023, the District adopted GASB Statement No. 100, *Accounting Changes and Error Corrections*. The implementation of this standard requires additional presentation and disclosure requirements for accounting changes and error corrections. Such matters are presented for the change as noted in Note 14.

## **Note 2 - Cash and Investments**

**Deposits** - At June 30, 2024, the bank balance of deposits and cash pools was \$197,552,902. Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State statutes require collateral for amounts in excess of federally insured amounts. The deposit policy for custodial credit risk requires compliance with the provisions of state law. The bank balance was completely covered by federal depository insurance and by collateral held by the District's third-party agent in the District's name.

**Interest Rate Risk** – The District does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses from increasing interest rates.

**Note 3 - Capital Assets**

Capital asset activity for the year ended June 30, 2024, was as follows:

	Beginning Balances (restated)	Increases	Decreases	Transfers	Ending Balances
<b>Capital Assets not being depreciated:</b>					
Land	\$ 6,007,982	\$ -	\$ -	\$ -	\$ 6,007,982
Construction in Progress	30,778,928	30,758,971	-	(39,604,950)	21,932,949
Total capital assets not being depreciated	<u>36,786,910</u>	<u>30,758,971</u>	<u>-</u>	<u>(39,604,950)</u>	<u>27,940,931</u>
<b>Capital Assets being depreciated:</b>					
Buildings	120,318,326	28,060	-	12,971,913	133,318,299
Improvements	292,488,184	23,727	-	26,633,037	319,144,948
Furniture and Equipment	5,364,919	1,290,237	169,800	-	6,485,356
Musical Instruments	317,397	18,001	-	-	335,398
Computers	9,263,389	-	-	-	9,263,389
Vehicles	11,609,016	429,101	18,300	-	12,019,817
Total capital assets being depreciated	<u>439,361,231</u>	<u>1,789,126</u>	<u>188,100</u>	<u>39,604,950</u>	<u>480,567,207</u>
<b>Less accumulated depreciation for:</b>					
Buildings	74,621,972	2,345,298	-	-	76,967,270
Improvements	68,316,205	11,029,030	-	-	79,345,235
Furniture and Equipment	3,374,250	340,697	143,387	-	3,571,560
Musical Instruments	823,514	14,723	-	-	838,237
Computers	7,128,966	1,725,761	-	-	8,854,727
Vehicles	7,665,990	707,679	18,300	-	8,355,369
Less total accumulated depreciation	<u>161,930,897</u>	<u>16,163,188</u>	<u>161,687</u>	<u>-</u>	<u>177,932,398</u>
Total capital assets being depreciated, net	<u>277,430,334</u>	<u>(14,374,062)</u>	<u>26,413</u>	<u>39,604,950</u>	<u>302,634,809</u>
<b>Right to use assets being amortized</b>					
Leased Assets	726,982	170,060	-	-	897,042
Subscription-Based IT Assets	335,551	194,951	-	-	530,502
Total right to use assets	<u>1,062,533</u>	<u>365,011</u>	<u>-</u>	<u>-</u>	<u>1,427,544</u>
<b>Less accumulated amortization</b>					
Leased Assets	185,616	224,264	-	-	409,880
Subscription-Based IT Assets	111,850	195,402	-	-	307,252
Total accumulated amortization	<u>297,466</u>	<u>419,666</u>	<u>-</u>	<u>-</u>	<u>717,132</u>
Total right to use assets, net	<u>765,067</u>	<u>(54,655)</u>	<u>-</u>	<u>-</u>	<u>710,412</u>
Governmental activity capital assets, net	<u>\$ 314,982,311</u>	<u>\$ 16,330,254</u>	<u>\$ 26,413</u>	<u>\$ -</u>	<u>\$ 331,286,152</u>

Depreciation is not allocated by function in the statement of activities.

**Note 4 - Long-term Liabilities**

The long-term liability balances and activity for the year were as follows:

	Beginning (restated)	Additions	Reductions	Ending Balance	Amounts Due Within 1 Year
General obligation bonds					
Bonds Payable	\$ 82,670,000	\$ 63,140,000	\$ (29,790,000)	\$ 116,020,000	\$ 22,850,000
Bond Premium	1,903,427	1,885,889	(684,433)	3,104,883	698,455
Compensated Absences	1,808,551	1,267,574	(795,104)	2,281,021	2,281,021
Sublease agreements					
2019 Lease Revenue Payable	72,828,507	-	(47,195,885)	25,632,622	25,632,622
May 2023 Lease Revenue Payable	67,156,382	-	(2,669,228)	64,487,154	3,302,134
December 2023 Lease Revenue Payable	-	28,480,537	-	28,480,537	-
Lease Liabilities	644,507	170,060	(184,776)	629,791	214,061
Subscription-based Liabilities	225,751	194,951	(193,989)	226,713	169,664
Total governmental activity long-term liabilities	<u>\$ 227,237,125</u>	<u>\$ 95,139,011</u>	<u>\$ (81,513,415)</u>	<u>\$ 240,862,721</u>	<u>\$ 55,147,957</u>

General Obligation Bonds

Bonds payable at June 30, 2024 are composed of the following individual general obligation bond issues:

Original Issue Amount	Annual Installment	Issue Date	Final Maturity Date	Interest Rate	Outstanding Amount at June 30, 2024
\$ 18,600,000	\$ 4,650,000	3/1/2020	3/1/2025	2%	\$ 4,650,000
2,800,000	700,000	3/1/2020	3/1/2025	1.5-2.5%	700,000
26,540,000	6,635,000	3/1/2021	3/1/2026	1.25%	13,270,000
2,400,000	600,000	3/1/2021	3/1/2026	0.625%	1,200,000
30,100,000	7,525,000	3/1/2022	3/1/2027	2%	22,575,000
1,900,000	475,000	3/1/2022	3/1/2027	2%	1,425,000
5,580,000	1,395,000	3/1/2023	3/1/2028	4%	5,580,000
3,480,000	870,000	3/1/2023	3/1/2028	5%	3,480,000
58,500,000	14,625,000	3/1/2024	3/1/2029	4%	58,500,000
4,640,000	1,160,000	3/1/2024	3/1/2029	4.4-4.85%	4,640,000
					<u>\$ 116,020,000</u>

Payments on bonds are made by the debt service fund with property taxes. Compensated absences are generally liquidated by the general fund.

The annual requirements to amortize all bond debt outstanding as of June 30, 2024 including interest payments are as follows:

Year Ending June 30	Principal	Interest	Total Debt Service
2025	\$ 22,850,000	\$ 3,709,550	\$ 26,559,550
2026	33,285,000	3,259,187	36,544,187
2027	26,050,000	2,271,940	28,321,940
2028	18,050,000	1,371,380	19,421,380
2029	15,785,000	636,040	16,421,040
	<u>\$ 116,020,000</u>	<u>\$ 11,248,097</u>	<u>\$ 127,268,097</u>

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June 30, 2024

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue. General obligation bonded debt of the District is limited by state law to 10% of the assessed valuation of the District. The legal debt limit for general obligation bonds at June 30, 2024 is approximately \$140.3 million.

Proceeds of general obligation bond issues are recorded in the capital project funds and at least 85% of the proceeds are restricted to the use for which they were approved in the bond elections.

Sublease Agreements and Lease Revenue Bonds - See discussion of lease revenue payables at Note 5.

**Note 5 - Lease Revenue Bonds and Sublease Agreements**

As discussed in Note 4, the District has entered into several sublease agreements with the Cleveland County Education Facilities Authority (CCEFA or the Authority) in which the Authority advanced larger amounts in educational facilities lease revenue bonds (lease revenue bonds), to the District for the acquisition and construction of buildings, improvements, and furniture and equipment. For each lease revenue bond issuance, the District and the Authority enter into a sublease agreement for the District to pay lease purchase acquisition payments to the Authority. The trustee bank holds the cash and makes payments after authorization from the District. Upon payment of the lease purchased acquisition payments, legal title will go to the District for all construction, acquisition and renovations completed with the funds received from the Authority.

These lease revenue bonds and related sublease agreements with the Authority are as follows:

Issue Date	Series	CCEFA Lease Revenue Bonds			Sublease Agreement Outstanding at June 30, 2024
		Original Amount	Interest Rate	Final Maturity	
June 2019	2019	\$ 117,550,000	2.75% - 5.0%	6/1/2025	\$ 25,632,622
May 2023	2023A	58,570,000	5.00%	6/1/2033	64,487,154
May 2023	2023B	2,180,000	5.25%	6/1/2024	-
December 2023	2023C	26,040,000	5.00%	6/1/2033	28,480,537
					<u>\$ 118,600,313</u>

The original issue dates and final maturity dates of the Authority's lease revenue bonds coincide with those dates listed in the District's sublease agreements.

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June 30, 2024

The annual requirements to amortize the June 2019 Sublease Agreement as of June 30, 2024 including interest payments are as follows:

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Sublease Payment</u>
2025	\$ 25,632,622	\$ 340,378	\$ 25,973,000
	<u>\$ 25,632,622</u>	<u>\$ 340,378</u>	<u>\$ 25,973,000</u>

The annual requirements to amortize the May 2023 Sublease Agreement as of June 30, 2024 including interest payments are as follows:

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Sublease Payment</u>
2025	\$ 3,302,134	\$ 1,545,866	\$ 4,848,000
2026	3,591,293	1,466,707	5,058,000
2027	2,007,383	1,380,617	3,388,000
2028	11,425,504	1,332,496	12,758,000
2029	2,084,396	1,058,604	3,143,000
2030 - 2033	42,076,445	4,134,155	46,210,600
	<u>\$ 64,487,155</u>	<u>\$ 10,918,445</u>	<u>\$ 75,405,600</u>

The annual requirements to amortize the December 2023 Sublease Agreement as of June 30, 2024 including interest payments are as follows:

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Sublease Payment</u>
2026	\$ 1,769,100	\$ 608,900	\$ 2,378,000
2027	2,010,677	572,323	2,583,000
2028	6,312,249	530,751	6,843,000
2029	2,427,760	400,240	2,828,000
2030 - 2033	15,960,751	1,006,105	16,966,856
	<u>\$ 28,480,537</u>	<u>\$ 3,118,319</u>	<u>\$ 31,598,856</u>

At origination of each sublease agreement, the District pledges amounts in future issuances of general obligation bonds to repay these amounts, including interest. The general obligation bonds will be issued prior to the payment due of the acquisition payments.

This sublease agreement debt is not included in the consideration of the legal debt limit for general obligation bonds.

**Note 6 - Leases**

Lessor

The District functions as a landlord in a ground lease agreement which meets the classification requirements of long-term leases under GASB Statement No. 87, *Leases*. As a result, the District recognizes a lease receivable and a deferred inflow of resources. The discount rate used for the present value calculations for the leases is 1.63% with a defined annual payment of \$7,350 ending November 18, 2024 with options to renew expected to occur. The amounts recorded as of June 30, 2024 for lease receivable was \$282,745 and the related deferred inflow of resources is \$280,838.

Lessee

During the year ended June 30, 2024, the District entered into agreements to lease five vehicles. Such agreements have start dates ranging from October 1, 2023 to April 1, 2024. In the prior year, the District entered into agreements to lease eighteen vehicles and copier equipment. Such agreements have start dates ranging from November 1, 2022 to February 1, 2023. The vehicles have lease terms of four years, and the copier equipment has a term of five years.

At June 30, 2024, the District has recognized a right to use asset of \$487,162 and a lease liability of \$629,791 related to these agreements. The District used discount rates ranging from 2.28% to 3.64%.

The schedule of leased assets and related amortization for the year ended June 30, 2024, is as follows:

Copier	\$	156,269
Vehicles		740,773
		<u>897,042</u>
Amortization		<u>(409,880)</u>
	\$	<u>487,162</u>

The schedule of future payments included in the measurement of the lease liability is as follows:

Year Ending	Principal	Interest	Total Debt Service
June 30			
2025	\$ 214,061	\$ 14,837	\$ 228,898
2026	219,984	8,905	228,889
2027	154,838	3,168	158,006
2028	40,908	412	41,320
	<u>\$ 629,791</u>	<u>\$ 27,322</u>	<u>\$ 657,113</u>

**Note 7 - Employee Retirement System**

**Plan Description** - The District contributes to the state-administered Oklahoma Teachers' Retirement System ("the System" or "OTRS"), a cost-sharing, multiple-employer public employee retirement plan (the Plan). The System is administered by a board of trustees. OTRS provides retirement, disability and death benefits to plan members and beneficiaries. Oklahoma State Statute 70, Article 17 assigns the authority to establish and amend benefit provisions to the OTRS Board of Trustees. Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report of the System; which can be located at [www.ok.gov/OTRS](http://www.ok.gov/OTRS).

**Policy** - Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week.

**Contributions** - The contribution rates for the District and its employees, which are not actuarially determined, are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District was required by statute to contribute 9.5% of applicable compensation for the year ended June 30, 2024. Plan members are required to contribute 7% of their annual covered salary. The District pays full-time employees' contribution as allowed by statute. Contributions to the pension plan from the District were \$9,940,814. The State of Oklahoma also made on-behalf contributions to OTRS, of which \$7,433,833 was recognized by the District; these on-behalf payments did not meet the criteria of a special funding situation.

**Benefits** - Benefit provisions include:

- Members become 100% vested in retirement benefits earned to date after five or seven years (depending on hire date) of credited Oklahoma service. Members who joined the System on June 30, 1992 or prior are eligible to retire at maximum benefits when age and years of creditable service total 80. Members joining the System after June 30, 1992 are eligible for maximum benefits when their age and years of creditable service total 90. Members whose age and service do not equal the eligible limit may receive reduced benefits as early as age 55, and at age 62 receive unreduced benefits based on their years of service. The maximum retirement benefit is equal to 2% of final compensation for each year of credited service.

- Final compensation for members who joined the System prior to July 1, 1992 is defined as the average salary for the three highest years of compensation. Final compensation for members joining the System after June 30, 1992 is defined as the average of the highest five consecutive years of annual compensation in which contributions have been made. The final average compensation is limited for service credit accumulated prior to July 1, 1995 to \$40,000 or \$25,000, depending on the member's election. Monthly benefits are 1/12 of this amount. Service credits accumulated after June 30, 1995 are calculated based on each member's final average compensation, except for certain employees of the two comprehensive universities.
- Upon the death of a member who has not yet retired, the designated beneficiary shall receive the member's total contributions plus 100% of interest earned through the end of the fiscal year, with interest rates varying based on time of service. A surviving spouse of a qualified member may elect to receive, in lieu of the aforementioned benefits, the retirement benefit the member was entitled to at the time of death as provided under the Joint Survivor Benefit Option.
- Upon the death of a retired member, the System will pay \$5,000 to the designated beneficiary, in addition to the benefits provided for the retirement option selected by the member.
- A member is eligible for disability benefits after ten years of credited Oklahoma service. The disability benefit is equal to 2% of final average compensation for the applicable years of credited service.
- Upon separation from OTRS, members' contributions are refundable with interest based on certain restrictions provided in the plan, or by the IRC.
- Members may elect to make additional contributions to a tax-sheltered annuity program up to the exclusion allowance provided under the IRC under Code Section 403(b).

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** - At June 30, 2024, the District reported a liability of \$122,766,602 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2023. The District's proportion of the net pension liability was based on the District's contributions received by the pension plan relative to the total contributions received by pension plan for all participating employers as of June 30, 2023. Based upon this information, the District's proportion was 1.5930%, an increase from 1.4511% at June 30, 2022.

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June 30, 2024

For the year ended June 30, 2024, the District recognized pension expense of \$6,432,833 in compensation and benefits expense. June 30, 2024, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
	<u>                    </u>	<u>                    </u>
Differences between expected and actual experience	\$ 2,002,896	\$ 2,390,214
Changes of assumptions	4,987,374	-
Net difference between projected and actual earnings on pension plan investments	8,590,987	-
Changes in proportion	11,014,867	10,432,471
Differences between District contributions and proportionate share of contributions	516,351	155,395
District contributions subsequent to the measurement date	<u>9,940,814</u>	<u>-</u>
	<u>\$ 37,053,289</u>	<u>\$ 12,978,080</u>

The \$9,940,814 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2025.

The average expected remaining life of the Plan is determined by taking the calculated total future service years of the Plan divided by the number of people in the Plan including retirees. The total future service years of the plan are estimated at 5.4 years at June 30, 2023 and are determined using the mortality, termination, retirement and disability assumptions associated with the Plan. Deferred outflows resulting from the difference between projected and actual investment earnings, will be recognized in pension expense over a period of five years.

Other than contributions provided subsequent to the measurement date, deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2025	\$ 4,997,755
2026	(2,080,223)
2027	10,025,188
2028	616,854
2029	574,821
	\$ 14,134,395

**Actuarial Assumptions** - The total pension liability as of June 30, 2024, was determined based on an actuarial valuation prepared as of June 30, 2023 using the following actuarial assumptions:

- Actuarial Cost Method - Entry Age Normal
- Inflation - 2.25%
- Future Ad Hoc Cost-of-living Increases – None
- Salary Increases - Composed of 2.25 percent wage inflation, plus .75% productivity increase rate, plus step-rate promotional increase for members with less than 25 years of service.
- Investment Rate of Return – 7.00%
- Retirement Age - Experience-based table of rates based on age, service, and gender. Adopted by the Board in July 2020 in conjunction with the five-year experience study for the period ending June 30, 2019.
- Mortality Rates for retired member – Males: 2020 GRS Southwest Region Teacher Mortality Table. Generational mortality improvements in accordance with the Ultimate MP scales are projected for the year 2020. Females: 2020 GRS Southwest Region Teacher Mortality Table. Generational mortality improvements in accordance with the Ultimate MP scales are projected from the year 2020.
- Mortality Rates for active members – Pub-2010 Teachers Active Employee Mortality table. Generational mortality improvements in accordance with the ultimate MP scales are projected from the year 2010.

The actuarial assumptions used in the valuation were based on the results of an actuarial experience study for the five year period ending June 30, 2019.

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Notes to Financial Statements

June 30, 2024

The target asset allocation and best estimates of arithmetic expected real rates of return for each major asset class as of June 30, 2023 are summarized in the following table:

Asset Class	Target Asset Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	38.3%	4.6%
International Equity	16.7%	5.2%
Domestic Fixed Income	22.0%	1.8%
Real Estate**	10.0%	4.4%
Private Equity	8.0%	7.3%
Private Debt	5.0%	5.3%
Total	100.0%	

\*\* The Real Estate total expected return is a combination of US Direct Real Estate (unlevered) and US Value added Real Estate (unlevered)

**Discount Rate** - A single discount rate of 7.0% was used to measure the total pension liability as of June 30, 2023. Based on the stated assumptions and the projection of cash flows, the pension plan’s fiduciary net position and future contributions were projected to be available to finance all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The projection of cash flows used to determine this single discount rate assumed that plan member and employer contributions will be made at the current statutory levels and remain a level percentage of payrolls. The projection of cash flows also assumed that the State’s contribution plus the matching contributions will remain a constant percent of projected member payroll based on the past five years of actual contributions.

**Sensitivity of the Net Pension Liability to Changes in the Discount Rate** - The following presents the net pension liability of the employers calculated using the discount rate of 7.0%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.0%) or 1-percentage-point higher (8.0%) than the current rate:

	1% decrease 6.0%	Current Discount 7.0%	1% increase 8.0%
Net pension liability	\$ 177,317,467	\$ 122,766,602	\$ 77,606,758

**Pension plan fiduciary net position** - Detailed information about the pension plan’s fiduciary net position is available in the separately issued financial report of the OTRS; which can be located at [www.ok.gov/OTRS](http://www.ok.gov/OTRS).

**Note 8 - Other Post-Employment Benefits (OPEB)**

**Plan description** - The District as the employer, participates in the Supplemental Health Insurance Program—a cost-sharing multiple-employer defined benefit OPEB plan administered by the Oklahoma Teachers Retirement System (OTRS). Title 74 O. S. Sec. 1316.3 defines the health insurance benefits. The authority to establish and amend benefit provisions rests with the State Legislature. OTRS issues a publicly available financial report that can be obtained at [www.ok.gov/OTRS](http://www.ok.gov/OTRS).

**Benefits provided** - OTRS pays a medical insurance supplement to eligible members who elect to continue their employer provided health insurance. The supplement payment is between \$100 and \$105 per month, remitted to the Oklahoma Management Enterprise Services Employees Group Insurance Division, provided the member has ten (10) years of Oklahoma service prior to retirement.

**Contributions** - Employer and employee contributions are made based upon the TRS Plan provisions contained in Title 70, as amended. However, the statutes do not specify or identify any particular contribution source to pay the health insurance subsidy. Based on the contribution requirements of Title 70 employers and employees contribute a single amount based on a single contribution rate as described in Note 5; from this amount OTRS allocates a portion of the contributions to the supplemental health insurance program. The cost of the supplemental health insurance program averages 1.5% of normal cost as determined by an actuarial valuation. Contributions allocated to the OPEB plan from the District were \$48,479.

**OPEB Liabilities (Assets), OPEB Expense (Benefit), and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB** – At June 30, 2024, the District reported an asset of \$802,381 for its proportionate share of the net OPEB asset. The net OPEB asset was measured as of June 30, 2023, and the total OPEB asset used to calculate the net OPEB asset was determined by an actuarial valuation as of June 30, 2023. The District’s proportion of the net OPEB asset was based on the District’s contributions received by the OPEB plan relative to the total contributions received by the OPEB plan for all participating employers as of June 30, 2023. Based upon this information, the District’s proportion was 1.5930%, a decrease from 1.6330% at June 30, 2022.

Norman Independent School District No. 29

Cleveland County, Oklahoma

Notes to Financial Statements

June 30, 2024

For the year ended June 30, 2024, the District recognized OPEB expense (benefit) of \$50,563. At June 30, 2024, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 200,311
Changes of assumptions	144,464	-
Net difference between projected and actual earnings on plan investments	196,960	-
Changes in proportion	44,642	23,640
Differences between District contributions and proportionate share of contributions	128,312	43,516
District contributions subsequent to the measurement date	<u>48,749</u>	<u>-</u>
	<u>\$ 563,127</u>	<u>\$ 267,467</u>

The \$48,749 reported as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability (asset) in the year ended June 30, 2025. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year ended June 30:</u>	
2025	\$ 33,664
2026	(56,305)
2027	268,035
2028	(1,197)
2029	2,636
Thereafter	<u>78</u>
	<u><u>\$ 246,911</u></u>

Actuarial Assumptions- The total OPEB liability (asset) as of June 30, 2023, was determined based on an actuarial valuation prepared as of June 30, 2023 using the following actuarial assumptions:

- Actuarial Cost Method - Entry Age Normal
- Inflation - 2.25%
- Future Ad Hoc Cost-of-living Increases - None
- Salary Increases - Inflation rate of 2.25% plus productivity increase rate of 0.75% plus step-rate/promotional adjustments with less than 25 years of service.
- Investment Rate of Return – 7.00%
- Retirement Age - Experience-based table of rates based on age, service, and gender. Adopted by the Board in July 2020 in conjunction with the five-year experience study for the period ending June 30, 2019.
- Mortality Rates for retired members – Males: 2020 GRS Southwest Region Teacher Mortality Table. Generational mortality improvements in accordance with the Ultimate MP scales are projected for the year 2020. Females: 2020 GRS Southwest Region Teacher Mortality Table. Generational mortality improvements in accordance with the Ultimate MP scales are projected from the year 2020.
- Mortality Rates for active members – Pub-2010 Teachers Active Employee Mortality table. Generational mortality improvements in accordance with the Ultimate MP scales are projected from the year 2010.

Norman Independent School District No. 29

Cleveland County, Oklahoma

Notes to Financial Statements

June 30, 2024

The target asset allocation and best estimates of arithmetic expected real rates of return for each major asset class as of June 30, 2023 are summarized in the following table:

Asset Class	Target Asset Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	38.3%	4.6%
International Equity	16.7%	5.2%
Domestic Fixed Income	22.0%	1.8%
Real Estate**	10.0%	4.4%
Private Equity	8.0%	7.3%
Private Debt	5.0%	5.3%
Total	100.0%	

\*\* The Real Estate total expected return is a combination of US Direct Real Estate (unlevered) and US Value added Real Estate (unlevered)

**Discount Rate-** A single discount rate of 7.00% was used to measure the total OPRB liability (asset) as of June 30, 2023. This single discount rate was based solely on the expected rate of return on OPEB plan investments of 7.00%. Based on the stated assumptions and the projection of cash flows, the OPEB plan’s fiduciary net position and future contributions were projected to be available to finance all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability (asset). The projection of cash flows used to determine this single discount rate assumed that plan member and employer contributions will be made at the current statutory levels and remain a level percentage of payrolls. The projection of cash flows also assumed that the State’s contribution plus the matching contributions will remain a constant percent of projected member payroll based on the past five years of actual contributions.

**Sensitivity of the Net OPEB Liability (Asset) to Changes in the Discount Rate-**The following presents the net OPEB liability (asset) of the employer calculated using the discount rate of 7.0%, as well as what the Plan's net OPEB liability (asset) would be if it were calculated using a discount rate that is 1-percentage point lower (6.0%) or 1-percentage-point higher (8.0%) than the current rate:

	1% decrease 6.0%	Current Discount 7.0%	1% increase 8.0%
Net OPEB (asset) liability	\$ (81,068)	\$ (802,381)	\$ (1,412,315)

**OPEB plan fiduciary net position** - Detailed information about the OPEB plan’s fiduciary net position is available in the separately issued financial report of the OTRS; which can be located at [www.ok.gov/OTRS](http://www.ok.gov/OTRS).

**Note 9 - Risk Management**

The District is exposed to various risks of loss related to torts; theft of damage to and destruction of assets; errors and omissions and natural disasters for which the District carries commercial insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

**Note 10 - Disaggregation of Payable Balances**

Governmental Activities:	Vendors	Salaries and Benefits	Accrued Interest	Total Payables
General and other governmental funds	\$ 7,073,214	\$ 9,788,578	\$ -	\$ 16,861,792
Reconciliation of balances in fund financials to government-wide statements	-	-	1,246,808	1,246,808
Total governmental activities	\$ 7,073,214	\$ 9,788,578	\$ 1,246,808	\$ 18,108,600

**Note 11 - Subscription Based Information Technology Arrangements**

As of June 30, 2024, the District has entered into three subscription-based information technology arrangements (SBITAs). Such agreements have start dates ranging from September 1, 2021 to January 9, 2023. The SBITAs have terms ranging from three to four years.

At June 30, 2024, the District has recognized a right to use subscription asset of \$223,250 and a subscription liability of \$226,713 related to these agreements. The District used discount rates ranging from 2.1% to 2.58%.

The schedule of subscription assets and related amortization for the year ended June 30, 2024, is as follows:

Assets	\$ 530,502
Amortization	(307,252)
	\$ 223,250

The schedule of future payments included in the measurement of the subscription liability is as follows:

Year Ending June 30	Principal	Interest	Total Debt Service
2025	\$ 169,664	\$ 5,304	\$ 174,968
2026	57,049	1,471	58,520
	\$ 226,713	\$ 6,775	\$ 233,488

**Note 12 - Schedule of Transfers**

The transfers for the year ended June 30, 2024 are as follows:

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>	<u>Nature of Transfer</u>
Debt Service Fund	Building Fund	\$ 1,628,981	Intrafund Transfer for debt service
General Fund	Child Nutrition	184,448	Intrafund Transfer
Student Activity Fund	General Fund	10,190	Intrafund Transfer
General Fund	Student Activity Fund	51,960	Intrafund Transfer
Nonmajor bond funds	2024 Bond Fund	88,885	Intrafund Transfer
Nonmajor bond funds	Nonmajor bond funds	<u>701,277</u>	Intrafund Transfer
Total Transfers between Funds		<u>\$ 2,665,741</u>	

Transfers are used for (1) reimbursement of funds collected by one fund that are accounted for in another fund and (2) return of funds in excess of budgetary requirements.

**Note 13 - Contingencies and Commitments**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

The District is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, the District believes the resolution of these matters will not have a material adverse effect on the financial condition of the District. Should a judgment be awarded against the District, it would be levied through the District's sinking fund over a three-year period pursuant to state law.

The District has outstanding construction commitments of approximately \$18.5 million as of June 30, 2024.

During the year ended June 30, 2024, the District did not reduce insurance coverage from coverage levels in place as of June 30, 2023. No settlements have exceeded coverage levels in place during 2024.

Those notations will describe the type of information that was potentially viewed or taken by the unauthorized actor.

As of the date of this report, the District remains unaware of any actual or attempted misuse of anyone’s personal information as a result of this event. Nevertheless, the District encourages potentially affected individuals to review the steps one can take. The District continues to offer identity theft protection services to all potentially impacted individuals for twelve (12) months, through IDX, the data breach and recovery services expert.

**Note 14 - Correction of Errors**

During the current year, management determined that certain accounting treatment related to the lease revenue bonds were incorrectly recorded as well as the exclusion of the accounting impact of the issuance of the May 2023 sublease agreement. In addition, there were certain capital assets that require restatement.

The beginning net position of the government-wide statement of activities was restated as of July 1, 2023 as follows:

		Governmental Activities
Beginning net position, as previously reported	\$	140,002,683
Adjust for impact of accounting correction for 2019 sublease debt to reclassify the construction in progress to cash		
Reduce construction in progress	(10,268,789)	
Increase cash and investments	11,764,114	\$ 1,495,325
Adjust for the omission of the May 2023 Sublease debt		
Record the related debt	(67,156,382)	
Record the lease revenue bond cash and investments	67,156,382	-
Correction of beginning balances for other capital assets		(495,262)
Beginning net position, as restated	\$	141,002,746

The beginning fund balances was restated as of July 1, 2023 as follows:

	Lease Revenue Bond Fund	All Other Governmental Funds	Total Fund Financial Statements
Beginning fund balance, as previously reported	\$ -	\$ 66,709,461	\$ 66,709,461
Adding Lease Revenue Bonds Fund	78,920,496	-	78,920,496
Beginning fund balance, as restated	\$ 78,920,496	\$ 66,709,461	\$ 145,629,957

The correction to the lease revenue bond fund resulted in recording additional cash and investments and accounts payable. Had these matters been correctly presented in the prior year, the net change in fund balances would have increased by \$78,920,496 for the issuance of the May 2023 sublease debt and an increase in change in net position of \$1,000,063.



Required Supplementary Information  
June 30, 2024

**Norman Independent School District  
No. 29**

Norman Independent School District No. 29  
Cleveland County, Oklahoma  
Budgetary Comparison Schedule – General Fund (Unaudited)  
Year Ended June 30, 2024

	Budgeted Amounts		Actual Amounts GAAP Basis	Variance with Final Budget Positive (Negative)	
	Original	Final		Original to Final	Final to Actual
Budgetary Fund Balance, July 1	\$ 12,567,493	\$ 13,087,581	\$ 13,087,581	\$ 520,088	\$ -
Resources (inflows)					
Property Taxes	43,487,615	46,506,393	46,681,574	3,018,778	175,181
Interest	135,272	690,313	941,559	555,041	251,246
County Revenue	5,098,000	4,942,000	4,846,756	(156,000)	(95,244)
State Revenue	82,086,829	81,432,139	82,711,683	(654,690)	1,279,544
Federal Revenue	17,576,408	22,792,533	19,308,113	5,216,125	(3,484,420)
Other	2,206,777	2,041,257	2,171,795	(165,520)	130,538
Amounts Available for Appropriation	163,158,394	171,492,216	169,749,061	8,333,822	(1,743,155)
Charges to Appropriations (outflows)					
Instruction	94,522,330	95,566,344	93,489,785	(1,044,014)	2,076,559
Support Services	56,445,917	62,407,156	59,962,515	(5,961,239)	2,444,641
Non-instruction Services	40,055	3,904	2,378	36,151	1,526
Capital Outlays	25,642	25,642	236,408	-	(210,766)
Other Outlays	564,810	356,373	182,540	208,437	173,833
Total Charges to Appropriations	151,598,754	158,359,419	153,873,626	(6,760,665)	4,485,793
Budgetary Fund Balance, June 30	\$ 11,559,640	\$ 13,132,797	\$ 15,875,435	\$ 1,573,157	\$ 2,742,638

Norman Independent School District No. 29  
 Cleveland County, Oklahoma  
 Budgetary Comparison Schedule – Building Fund (Unaudited)  
 Year Ended June 30, 2024

	Budgeted Amounts		Actual Amounts GAAP Basis	Variance with Final Budget Positive (Negative)	
	Original	Final		Original to Final	Final to Actual
Budgetary Fund Balance, July 1	\$ 3,811,684	\$ 5,309,510	\$ 5,309,511	\$ 1,497,826	\$ 1
Resources (inflows)					
Property Taxes	6,361,113	6,842,054	6,656,866	480,941	(185,188)
Interest	14,500	348,017	409,937	333,517	61,920
State Revenue	-	1,557,930	1,565,789	1,557,930	7,859
Other	261,593	925,343	1,628,981	663,750	703,638
Amounts Available for Appropriation	<u>10,448,890</u>	<u>14,982,854</u>	<u>15,571,084</u>	<u>4,533,964</u>	<u>588,230</u>
Charges to Appropriations (outflows)					
Support Services	7,410,287	4,910,713	4,813,707	2,499,574	97,006
Capital Outlays	9,000	4,500	32,423	4,500	(27,923)
Total Charges to Appropriations	<u>7,419,287</u>	<u>4,915,213</u>	<u>4,846,130</u>	<u>2,504,074</u>	<u>69,083</u>
Budgetary Fund Balance, June 30	<u>\$ 3,029,603</u>	<u>\$ 10,067,641</u>	<u>\$ 10,724,954</u>	<u>\$ 7,038,038</u>	<u>\$ 657,313</u>

**Budgeting** – Oklahoma statutes required that the District Board of Education approve a budget within thirty days of the beginning of each fiscal year. The school district’s budget is to contain a budget summary accompanied by a minimum of the following for each fund in tabular form:

1. Actual revenues and expenditures for the immediate prior fiscal year.
2. Revenues and expenditures for the current fiscal year as shown by the budget as amended.
3. Estimated revenues and expenditures for the budget year.

A public hearing on the proposed budget must be held within forty-five days preceding the beginning of the budgetary year.

The District shall amend the original budget after June 30 of each year after the June financial activity has been recorded, the annual Foundation and Salary Incentive Aid allocation has been released, and the property tax valuations have been certified for all affected counties with the District.

Norman Independent School District No. 29

Cleveland County, Oklahoma

Schedule of District's Proportionate Share of the Net Pension Liability for Oklahoma Teachers Retirement System – Pension  
Year Ended June 30, 2024

	2024	2023	2022	2021	2020
District's proportion of the net pension liability	1.5930%	1.4511%	1.6330%	1.6576%	1.4502%
District's proportionate share of the net pension liability	\$ 122,766,602	\$ 119,128,446	\$ 83,427,520	\$ 157,313,491	\$ 95,976,887
District's covered payroll	\$ 99,799,310	\$ 88,938,463	\$ 86,977,748	\$ 82,314,554	\$ 80,395,676
District's proportionate share of the net pension liability as a percentage of its covered payroll	123%	134%	96%	191%	119%
Plan fiduciary net position as a percentage of the total pension liability	72.57%	70.05%	80.80%	63.37%	71.58%
	2019	2018	2017	2016	2015
District's proportion of the net pension liability	1.9455%	1.6095%	1.5677%	1.5504%	1.5360%
District's proportionate share of the net pension liability	\$ 117,585,659	\$ 106,571,969	\$ 130,833,885	\$ 94,153,782	\$ 82,635,807
District's covered payroll	\$ 70,488,085	\$ 66,718,456	\$ 64,343,044	\$ 64,127,709	\$ 61,128,259
District's proportionate share of the net pension liability as a percentage of its covered payroll	167%	160%	203%	147%	135%
Plan fiduciary net position as a percentage of the total pension liability	72.74%	69.32%	62.24%	70.31%	72.43%

**Notes to Schedule:**

In accordance with GASB Statement No. 68, the amounts presented for each fiscal year were determined as of June 30 of the preceding year.

The Plan's net position liability increased between 2015 and 2016 and again between 2018 and 2021 due to changes in assumptions adopted by the System's Board.

The most notable changes during fiscal year 2021 were:

The decrease of the inflation rate from 2.5% to 2.25%

The decrease of the estimated investment rate of return from 7.5% to 7.0%

Changes to retirement age tables based on the five year experience study for the period ending June 30, 2019.

Mortality rate tables were updated to the 2020 GRS Southwest Region Teacher Mortality Table for males and females.

**Norman Independent School District No. 29**  
 Cleveland County, Oklahoma  
 Schedule of District's Pension Contributions to Oklahoma Teachers Retirement System  
 Year Ended June 30, 2024

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Contractually required contribution	\$ 9,989,563	\$ 8,845,029	\$ 8,648,679	\$ 8,138,330	\$ 7,962,064
Contributions in relation to the contractually required contribution	<u>9,989,563</u>	<u>8,845,029</u>	<u>8,648,679</u>	<u>8,138,330</u>	<u>7,962,064</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered payroll	\$ 99,799,310	\$ 88,938,463	\$ 86,977,748	\$ 82,314,554	\$ 80,395,676
Contributions as a percentage of covered payroll	10.01%	9.95%	9.94%	9.89%	9.90%
	<u>2019</u>	<u>2018</u>	<u>*2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 7,944,342	\$ 6,586,047	\$ 6,586,047	\$ 6,660,331	\$ 6,468,241
Contributions in relation to the contractually required contribution	<u>7,944,342</u>	<u>6,586,047</u>	<u>6,586,047</u>	<u>6,660,331</u>	<u>6,468,241</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered payroll	\$ 70,488,085	\$ 66,718,456	\$ 64,343,044	\$ 64,127,709	\$ 61,128,259
Contributions as a percentage of covered payroll	11.27%	9.87%	10.24%	10.39%	10.58%

**Notes to Schedule:**

\*Amount of contributions reduced by \$74,284 due to implementation of GASB Statement No. 75. Amounts prior to 2017 have not been determined.

**Norman Independent School District No. 29**  
 Cleveland County, Oklahoma  
 Schedule of District's Proportionate Share of the Net OPEB Liability (Asset)  
 Year Ended June 30, 2024

	2024	2023	2022	2021	2020	2019	2018
District's proportion of the net OPEB liability (asset)	1.5930%	1.6330%	1.6330%	1.6576%	1.4502%	1.9455%	1.6095%
District's proportionate share of the net OPEB liability (asset)	\$ (802,381)	\$ (714,303)	\$ (2,079,973)	\$ (164,217)	\$ (896,746)	\$ (1,257,268)	\$ (717,757)
District's covered payroll	\$ 99,799,310	\$ 88,938,463	\$ 86,977,748	\$ 82,314,554	\$ 80,395,676	\$ 70,488,085	\$ 66,718,456
District's proportionate share of the net OPEB liability (asset) as a percentage of its covered payroll	-0.80%	-0.80%	-2.39%	-0.20%	-1.12%	-1.78%	-1.08%
Plan fiduciary net position as a percentage of the total OPEB liability (asset)	112.01%	110.31%	129.91%	102.30%	115.07%	115.41%	110.40%

**Notes to Schedule:**

In accordance with GASB Statement No. 75, the amounts presented for each fiscal year were determined as of June 30 of the preceding year.

10-year data is not yet available.

**Norman Independent School District No. 29**  
 Cleveland County, Oklahoma  
 Schedule of District's OPEB Contributions to Oklahoma Teachers Retirement System  
 Year Ended June 30, 2024

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Contractually required contribution	\$ 48,749	\$ 98,091	\$ 105,600	\$ 15,300	\$ 14,969	\$ 53,227	\$ 109,299	\$ 104,574
Contributions in relation to the contractually required contribution	<u>48,749</u>	<u>98,091</u>	<u>105,600</u>	<u>15,300</u>	<u>14,969</u>	<u>53,227</u>	<u>109,299</u>	<u>104,574</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered payroll	\$ 99,799,310	\$ 88,938,463	\$ 86,977,748	\$ 82,314,554	\$ 80,395,676	\$ 70,488,085	\$ 66,718,456	\$ 64,343,044
Contributions as a percentage of covered payroll	0.05%	0.11%	0.12%	0.02%	0.02%	0.08%	0.16%	0.16%

Information to present a 10-year schedule is not yet available.



Financial Statements  
Other Supplementary Information  
June 30, 2024

**Norman Independent School District  
No. 29**

Norman Independent School District No. 29  
 Cleveland County, Oklahoma  
 Combining Balance Sheet – Other Governmental Funds  
 June 30, 2024

	<u>Child Nutrition</u>	<u>Gifts</u>	<u>Student Activity</u>	<u>Workers' Compensation</u>	<u>Total Capital Project Funds</u>	<u>Total Other Governmental Funds</u>
<b>Assets</b>						
Pooled Cash and Investments	\$ 3,401,593	\$ 391,551	\$ 2,650,892	\$ 43,296	\$ 9,585,192	\$ 16,072,524
Due from Other Governments	73,673	-	-	-	-	73,673
Other Receivables	472,593	-	2,527	-	-	475,120
<b>Total Assets</b>	<b><u>\$ 3,947,859</u></b>	<b><u>\$ 391,551</u></b>	<b><u>\$ 2,653,419</u></b>	<b><u>\$ 43,296</u></b>	<b><u>\$ 9,585,192</u></b>	<b><u>\$ 16,621,317</u></b>
<b>Liabilities, Deferred Inflows of Resources, and Fund Balances</b>						
<b>Liabilities</b>						
Accounts Payable and Accrued Liabilities	\$ 829,590	\$ -	\$ 86,279	\$ -	\$ 220,925	\$ 1,136,794
Unearned Revenue	-	-	-	-	-	-
<b>Total Liabilities</b>	<b><u>829,590</u></b>	<b><u>-</u></b>	<b><u>86,279</u></b>	<b><u>-</u></b>	<b><u>220,925</u></b>	<b><u>1,136,794</u></b>
<b>Deferred Inflows of Resources</b>						
Unavailable revenue - other	579,298	-	-	-	-	579,298
<b>Total Deferred Inflow of Resources</b>	<b><u>579,298</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>579,298</u></b>
<b>Fund Balances</b>						
Restricted	2,538,971	391,551	2,567,140	43,296	9,364,267	14,905,225
<b>Fund Balances, End of Year</b>	<b><u>2,538,971</u></b>	<b><u>391,551</u></b>	<b><u>2,567,140</u></b>	<b><u>43,296</u></b>	<b><u>9,364,267</u></b>	<b><u>14,905,225</u></b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<b><u>\$ 3,947,859</u></b>	<b><u>\$ 391,551</u></b>	<b><u>\$ 2,653,419</u></b>	<b><u>\$ 43,296</u></b>	<b><u>\$ 9,585,192</u></b>	<b><u>\$ 16,621,317</u></b>

Norman Independent School District No. 29

Cleveland County, Oklahoma

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Other Governmental Funds

Year Ended June 30, 2024

	Child Nutrition	Gifts	Student Activity	Workers' Compensation	Total Capital Project Funds	Total Other Governmental Funds
<b>Revenues</b>						
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	149,610	18,267	148,846	2,330	617,212	936,265
State Revenue	53,652	-	-	-	-	53,652
Federal Revenue	4,541,156	-	-	-	-	4,541,156
Other	1,334,512	121,243	3,427,459	-	-	4,883,214
<b>Total Revenues</b>	<b>6,078,930</b>	<b>139,510</b>	<b>3,576,305</b>	<b>2,330</b>	<b>617,212</b>	<b>10,414,287</b>
<b>Expenditures</b>						
Instruction	-	603	856,356	-	975,222	1,832,181
Support Services	118,154	8,048	1,862,769	-	3,308,439	5,297,410
Non-Instruction Services	6,143,260	-	633,011	-	-	6,776,271
Capital Outlays	271,445	-	28,213	-	536,467	836,125
Debt Service						
Interest	-	-	-	-	6,648	6,648
Principal	-	-	-	-	168,320	168,320
<b>Total Expenditures</b>	<b>6,532,859</b>	<b>8,651</b>	<b>3,380,349</b>	<b>-</b>	<b>4,995,096</b>	<b>14,916,955</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>(453,929)</b>	<b>130,859</b>	<b>195,956</b>	<b>2,330</b>	<b>(4,377,884)</b>	<b>(4,502,668)</b>
<b>Other Financing Sources (Uses)</b>						
Transfers In	184,448	-	51,960	-	701,277	937,685
Transfers Out	-	-	(10,190)	-	(790,162)	(800,352)
Other Financing Sources	-	-	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>184,448</b>	<b>-</b>	<b>41,770</b>	<b>-</b>	<b>(88,885)</b>	<b>137,333</b>
<b>Net Change in Fund Balances</b>	<b>(269,481)</b>	<b>130,859</b>	<b>237,726</b>	<b>2,330</b>	<b>(4,466,769)</b>	<b>(4,365,335)</b>
<b>Beginning Fund Balances</b>	<b>2,808,452</b>	<b>260,692</b>	<b>2,329,414</b>	<b>40,966</b>	<b>13,831,036</b>	<b>19,270,560</b>
<b>Ending Fund Balances</b>	<b>\$ 2,538,971</b>	<b>\$ 391,551</b>	<b>\$ 2,567,140</b>	<b>\$ 43,296</b>	<b>\$ 9,364,267</b>	<b>\$ 14,905,225</b>

Norman Independent School District No. 29  
 Cleveland County, Oklahoma  
 Combining Balance Sheet – Capital Project Funds  
 June 30, 2024

	2014 Bond Fund	2015 Bond Fund	2016 Bond Fund	2017 Bond Fund	2018 Bond Fund	2019 Bond Fund	2020 Bond Fund	2021 Bond Fund	2022 Bond Fund	2023 Bond Fund	Total Capital Project Funds
<b>Revenues</b>											
Interest	\$ -	\$ 871	\$ 2,659	\$ 6,546	\$ 19,255	\$ 88,987	\$ 2,754	\$ 204,384	\$ 103,431	\$ 188,325	\$ 617,212
<b>Total Revenues</b>	<u>-</u>	<u>871</u>	<u>2,659</u>	<u>6,546</u>	<u>19,255</u>	<u>88,987</u>	<u>2,754</u>	<u>204,384</u>	<u>103,431</u>	<u>188,325</u>	<u>617,212</u>
<b>Expenditures</b>											
Instruction	-	-	-	-	-	18,015	11,569	719,706	225,932	-	975,222
Support Services	-	-	-	-	-	477,349	300,222	333,013	2,013,671	184,184	3,308,439
Capital outlays	-	-	-	-	-	154,236	101,153	78,640	127,313	75,125	536,467
Debt Service											
Principal	-	-	-	-	-	-	-	103,190	65,130	-	168,320
Interest	-	-	-	-	-	-	-	6,648	-	-	6,648
<b>Total Expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>649,600</u>	<u>412,944</u>	<u>1,241,197</u>	<u>2,432,046</u>	<u>259,309</u>	<u>4,995,096</u>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<u>-</u>	<u>871</u>	<u>2,659</u>	<u>6,546</u>	<u>19,255</u>	<u>(560,613)</u>	<u>(410,190)</u>	<u>(1,036,813)</u>	<u>(2,328,615)</u>	<u>(70,984)</u>	<u>(4,377,884)</u>
<b>Other Financing Sources (Uses)</b>											
Transfers In	-	-	-	-	-	-	701,277	-	-	-	701,277
Transfers Out	(88,885)	(20,825)	(63,577)	(156,500)	(460,375)	-	-	-	-	-	(790,162)
Proceeds of Bonds	-	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<u>(88,885)</u>	<u>(20,825)</u>	<u>(63,577)</u>	<u>(156,500)</u>	<u>(460,375)</u>	<u>-</u>	<u>701,277</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(88,885)</u>
<b>Net Change in Fund Balances</b>	<u>(88,885)</u>	<u>(19,954)</u>	<u>(60,918)</u>	<u>(149,954)</u>	<u>(441,120)</u>	<u>(560,613)</u>	<u>291,087</u>	<u>(1,036,813)</u>	<u>(2,328,615)</u>	<u>(70,984)</u>	<u>(4,377,884)</u>
<b>Beginning Fund Balances</b>	<u>88,885</u>	<u>20,825</u>	<u>63,577</u>	<u>156,500</u>	<u>460,375</u>	<u>1,794,459</u>	<u>53,046</u>	<u>4,304,140</u>	<u>3,525,963</u>	<u>3,363,266</u>	<u>13,831,036</u>
<b>Ending Fund Balances</b>	<u>\$ -</u>	<u>\$ 871</u>	<u>\$ 2,659</u>	<u>\$ 6,546</u>	<u>\$ 19,255</u>	<u>\$ 1,233,846</u>	<u>\$ 344,133</u>	<u>\$ 3,267,327</u>	<u>\$ 1,197,348</u>	<u>\$ 3,292,282</u>	<u>\$ 9,364,267</u>

Norman Independent School District No. 29

Cleveland County, Oklahoma

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Capital Project Funds  
Year Ended June 30, 2024

	2014 Bond Fund	2015 Bond Fund	2016 Bond Fund	2017 Bond Fund	2018 Bond Fund	2019 Bond Fund	2020 Bond Fund	2021 Bond Fund	2022 Bond Fund	2023 Bond Fund	Total Capital Project Funds
<b>Revenues</b>											
Interest	\$ 3,210	\$ 752	\$ 2,295	\$ 5,651	\$ 16,727	\$ 73,496	\$ 3,383	\$ 175,445	\$ 179,278	\$ 116,161	\$ 576,398
<b>Total Revenues</b>	<u>3,210</u>	<u>752</u>	<u>2,295</u>	<u>5,651</u>	<u>16,727</u>	<u>73,496</u>	<u>3,383</u>	<u>175,445</u>	<u>179,278</u>	<u>116,161</u>	<u>576,398</u>
<b>Expenditures</b>											
Instruction	-	-	-	-	-	13,853	34,846	84,540	1,301,579	-	1,434,818
Support Services	-	-	-	-	10,381	357,672	282,911	248,495	1,119,468	47,895	2,066,822
Capital outlays	-	-	-	-	-	178,946	164,152	818,656	1,619,441	5,765,000	8,546,195
Debt Service											
Interest	-	-	-	-	-	-	-	174,085	-	-	174,085
Principal	-	-	-	-	-	-	-	6,648	-	-	6,648
<b>Total Expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,381</u>	<u>550,471</u>	<u>481,909</u>	<u>1,332,424</u>	<u>4,040,488</u>	<u>5,812,895</u>	<u>12,228,568</u>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<u>3,210</u>	<u>752</u>	<u>2,295</u>	<u>5,651</u>	<u>6,346</u>	<u>(476,975)</u>	<u>(478,526)</u>	<u>(1,156,979)</u>	<u>(3,861,210)</u>	<u>(5,696,734)</u>	<u>(11,652,170)</u>
<b>Other Financing Sources (Uses)</b>											
Proceeds of Bonds	-	-	-	-	-	-	-	-	-	9,060,000	9,060,000
Other Financing Sources	-	-	-	-	-	-	-	570,721	-	-	570,721
<b>Total Other Financing Sources (Uses)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>570,721</u>	<u>-</u>	<u>9,060,000</u>	<u>9,630,721</u>
<b>Net Change in Fund Balances</b>	<u>3,210</u>	<u>752</u>	<u>2,295</u>	<u>5,651</u>	<u>6,346</u>	<u>(476,975)</u>	<u>(478,526)</u>	<u>(586,258)</u>	<u>(3,861,210)</u>	<u>3,363,266</u>	<u>(2,021,449)</u>
<b>Beginning Fund Balances</b>	<u>85,675</u>	<u>20,073</u>	<u>61,282</u>	<u>150,849</u>	<u>454,029</u>	<u>2,271,434</u>	<u>531,572</u>	<u>4,890,398</u>	<u>7,387,173</u>	<u>-</u>	<u>15,852,485</u>
<b>Ending Fund Balances</b>	<u>\$ 88,885</u>	<u>\$ 20,825</u>	<u>\$ 63,577</u>	<u>\$ 156,500</u>	<u>\$ 460,375</u>	<u>\$ 1,794,459</u>	<u>\$ 53,046</u>	<u>\$ 4,304,140</u>	<u>\$ 3,525,963</u>	<u>\$ 3,363,266</u>	<u>\$ 13,831,036</u>

Norman Independent School District No. 29  
 Cleveland County, Oklahoma  
 Budgetary Comparison Schedule – Child Nutrition (Unaudited)  
 Year Ended June 30, 2024

	<u>Budgeted Amounts</u>		Actual Amounts GAAP Basis	<u>Variance with Final Budget Positive (Negative)</u>	
	<u>Original</u>	<u>Final</u>		<u>Original to Final</u>	<u>Final to Actual</u>
Budgetary Fund Balance, July 1	\$ 901,466	\$ 2,808,453	\$ 2,808,452	\$ 1,906,987	\$ (1)
Resources (inflows)					
Interest	10,000	122,809	149,610	112,809	26,801
Local Revenue	2,005,000	1,661,740	1,334,512	(343,260)	(327,228)
State Revenue	65,867	53,652	53,652	(12,215)	-
Federal Revenue	4,482,438	4,339,077	4,541,156	(143,361)	202,079
Amounts Available for Appropriation	<u>7,464,771</u>	<u>8,985,731</u>	<u>8,887,382</u>	<u>1,520,960</u>	<u>(98,349)</u>
Charges to Appropriations (outflows)					
Non-instruction services	5,750,000	7,362,093	6,143,260	(1,612,093)	1,218,833
Capital Outlays	425	454,018	271,445	(453,593)	182,573
Other Outlays	225,000	190,000	118,154	35,000	71,846
Total Charges to Appropriations	<u>5,975,425</u>	<u>8,006,111</u>	<u>6,532,859</u>	<u>(2,030,686)</u>	<u>1,473,252</u>
Budgetary Fund Balance, June 30	<u>\$ 1,489,346</u>	<u>\$ 979,620</u>	<u>\$ 2,354,523</u>	<u>\$ (509,726)</u>	<u>\$ 1,374,903</u>

Norman Independent School District No. 29  
Cleveland County, Oklahoma  
Combining Schedule of Changes in Assets and Liabilities – All Activity Funds  
Year Ended June 30, 2024

Activities	Ending Balance As of <u>June 30, 2023</u>	Total Receipts	Total Disbursements	Ending Balance As of <u>June 30, 2024</u>
<b>Assets</b>				
Football	\$ 52,202	\$ 116,116	\$ 108,563	\$ 59,755
Boys Basketball	15,934	36,693	41,869	10,758
Girls Basketball	1,066	24,150	23,914	1,302
Boys Swimming	2,653	485	485	2,653
Baseball	-	34,363	34,348	15
FastPitch Softball	6,313	16,557	19,096	3,774
Wrestling	440	16,603	16,552	491
Boys Tennis	366	6,427	6,767	26
Girls Tennis	455	6,401	6,741	115
Slowpitch Softball	1,887	8,990	9,790	1,087
Girls Cross Country	737	6,443	6,392	788
Boys Golf	1,015	26,977	26,977	1,015
Boys Cross Country	324	6,250	6,249	325
Boys Soccer	1,735	21,394	21,604	1,525
Volleyball	9,091	27,169	28,419	7,841
Boys Track	12,374	24,151	23,649	12,876
Girls Track	5,480	3,312	3,262	5,530
General Athletics	28,986	233,777	215,095	47,668
ASCE	16,341	38,224	33,606	20,959
Girls Golf	924	7,895	8,370	449
Girls Soccer	7,058	19,351	19,097	7,312
Girls Swimming	1,595	-	-	1,595
AP Tests	118,274	122,130	101,133	139,271
Art	20,998	9,216	9,376	20,838
Art in Education	34	200	-	234
Coke	87,816	(12,023)	21,570	54,223
Band	18,617	61,477	66,353	13,741
Asian Culture	455	1,089	497	1,047
Snack Shack	38,549	11,917	30,602	19,864
Save Darfur Club	22	(22)	-	-
Consumer Education	28	(28)	-	-
Cheerleaders	30,397	32,642	41,221	21,818
Business	115	-	-	115
Tiger Crew	368	1,517	1,120	765
Freshmen	(1)	4,450	1,408	3,041
Ag Ed (FFA)	42,513	102,315	84,217	60,611
Camp Turning Point	2,645	1,532	3,934	243
Clearing Account	900	29	209	720
Book Club	75	-	-	75
Book Fair	19,445	16,436	13,764	22,117
Drama Club	10,311	8,722	7,982	11,051
Drug Free/Chemical Depend	1,141	-	-	1,141
Black Stud Assoc/Stomp	1,810	639	355	2,094
Pack Shack/Link Crew	260	40,944	475	40,729
OK Youth & Government	185	-	-	185
English	319	91	91	319
Environmental Club	283	-	-	283

Norman Independent School District No. 29  
Cleveland County, Oklahoma  
Combining Schedule of Changes in Assets and Liabilities – All Activity Funds  
Year Ended June 30, 2024

	Ending Balance As of <u>June 30, 2023</u>	Total <u>Receipts</u>	Total <u>Disbursements</u>	Ending Balance As of <u>June 30, 2024</u>
Transition Program	\$ 1,026	\$ -	\$ -	\$ 1,026
Equip/Repair/Furn	229	-	-	229
Explo	482	-	-	482
Enrichment	(1)	592	488	103
Faculty Services	2,952	-	-	2,952
African Amer Assoc	2,320	1,047	1,083	2,284
Field Trips	44,049	54,320	60,556	37,813
Parking Decals	24,400	16,596	3,786	37,210
G.E.M.S.	1,867	-	819	1,048
Foreign Language-All	659	1,104	562	1,201
French	1,192	(46)	829	317
Principal	330,359	490,924	265,021	556,262
Ecology Club	47	(47)	-	-
Gifted and Talented	2,607	4,083	4,374	2,316
Hispanic & Latino Students	421	1,397	1,541	277
Sophomore	1,013	-	-	1,013
5th Grade	(608)	6,929	3,285	3,036
Junior	3,429	-	-	3,429
6th Grade	272	6,790	5,296	1,766
7th Grade	1,161	6,030	4,135	3,056
8th Grade	5,559	3,003	6,411	2,151
Grants	2	-	-	2
FACS	3,224	9,595	7,346	5,473
Senior	4,730	11	2,298	2,443
Honor Society	11,224	7,160	9,094	9,290
DECA	56,318	152,581	173,341	35,558
Instrumental Music	20,755	104,230	103,147	21,838
Indigent Student Fund	3,704	-	-	3,704
Athletic Trainer	18,169	8,020	7,565	18,624
Independent Living	1,550	-	-	1,550
Spud-North	53,230	214,630	220,589	47,271
Leadership Council	8,574	-	774	7,800
Latin	5,326	694	721	5,299
Cultural Diversity	886	(886)	-	-
Library/Media Center	61,796	75,112	86,366	50,542
Computer Science	162	49	98	113
FCCLA	1,141	2,598	1,163	2,576
Natl Art Honor Society	1,951	-	-	1,951
Modern Dance Club	16,387	110	4,824	11,673
Misc Transaction	1,498	-	-	1,498
Model United Nations	38	(38)	-	-
Mu Alpha Theta	1,680	1,327	1,447	1,560
Music/Drumline	32,834	38,490	56,791	14,533
Newspaper/Journalism	2,738	(1,293)	111	1,334
Parenting	78	(78)	-	-
Orchestra	62,143	50,892	45,997	67,038
Office	705	803	194	1,314
Memorial Fund	181	-	-	181
Poms	1,340	586	1,919	7

Norman Independent School District No. 29  
Cleveland County, Oklahoma  
Combining Schedule of Changes in Assets and Liabilities – All Activity Funds  
Year Ended June 30, 2024

	Ending Balance As of June 30, 2023	Total Receipts	Total Disbursements	Ending Balance As of June 30, 2024
Physical Education	\$ 1,519	\$ -	\$ 14	\$ 1,505
Prof Leave/Development	8,494	-	420	8,074
Partners-In-Ed	593	-	133	460
PTA-Student	31,432	41,876	52,164	21,144
Native American Club	6,210	-	69	6,141
Donations	8,073	24,523	2,197	30,399
Outdoor Classroom	1,092	-	-	1,092
Service Learning	11,814	2,879	4,239	10,454
PSAT/Guidance Serv	1,522	-	-	1,522
Prom	40,370	38,907	26,858	52,419
Spanish Nat Honor Society	808	(808)	-	-
School Climate	9,008	-	1,575	7,433
Recycling	228	-	-	228
Resource Center Material	(6,017)	4,705	5,586	(6,898)
Fundraiser	39,864	114,377	102,880	51,361
Orange Thumb	375	-	-	375
Sat School/Student Int	131	1,740	-	1,871
Special Olympics	-	-	1,294	(1,294)
Science	593	(181)	-	412
Social Studies	191	-	-	191
Gay/Straight Alliance	483	-	-	483
TAPP	-	(517)	-	(517)
Spanish	1,781	1,457	1,518	1,720
Speech	45,325	24,060	28,908	40,477
Special Ed/Spec Athletes	17,066	12,259	13,423	15,902
Fine Arts	38,527	57,175	69,532	26,170
Student Council/Congress	45,688	57,476	47,340	55,824
Store-School	4	-	-	4
Special Education	438	550	20	968
Musicals	7,222	4,049	3,157	8,114
Rotary Inter-ACT	2,742	76	-	2,818
Key Club	1,517	-	-	1,517
6th Grade Books	609	-	-	609
Theater Art	5,534	4,188	3,936	5,786
Technology	12,176	2,035	3,256	10,955
Vocal Music	31,852	111,879	109,585	34,146
Teen Volun/Parent Outreach	918	-	779	139
VRC-Video Resource Center	7,126	-	128	6,998
PR Fund	79	-	-	79
Yearbook	109,403	(4,542)	14,305	90,556
Vegetarian Club	406	(406)	-	-
Elem Music/Art	1,981	1,579	414	3,146
Wildcat Memories	100	-	-	100
Life Skills	1,200	-	-	1,200
Costume Design	-	(100)	-	(100)
Young Democrats	1,161	-	-	1,161
Stand For Silence	4	-	-	4
Interior Design	100	-	-	100
Botball	8,375	14,945	11,758	11,562

Norman Independent School District No. 29  
Cleveland County, Oklahoma  
Combining Schedule of Changes in Assets and Liabilities – All Activity Funds  
Year Ended June 30, 2024

	Ending Balance As of June 30, 2023	Total Receipts	Total Disbursements	Ending Balance As of June 30, 2024
First Grade	\$ 107	\$ 3,810	\$ 3,788	\$ 129
Student Assistance Fund	1,880	2,529	907	3,502
Sewing	226	(226)	-	-
Administration	72,031	(4,500)	1,570	65,961
Sociology	301	(301)	-	-
Second Grade	526	3,847	3,332	1,041
WOW	16,353	14,260	8,392	22,221
Anthology	4,619	2,404	1,250	5,773
Academic Teams	3,746	6,245	6,111	3,880
Republican Club	423	(401)	-	22
Third Grade	456	1,657	1,773	340
Dumbledore's Army	735	(735)	-	-
Transition Center	1,272	10	786	496
Pre Engineering	8,717	4,612	7,534	5,795
Quidditch Club	135	(135)	-	-
Chinese Club	105	-	-	105
Logo Royalties	4,704	1,242	192	5,754
NHS Instrument Fund	70	-	-	70
Art Club	80	-	-	80
Step Dance Team	726	615	200	1,141
Made	1,032	(227)	-	805
Ilearn Fluently	4	-	-	4
WAT	-	5,039	2,677	2,362
Pulling for Root	20	-	-	20
Tech Now	567	(567)	-	-
Lock In	102	-	-	102
Young Adult Book Club	34	(34)	-	-
Music Club	260	-	-	260
Future City/History Day	16	-	-	16
Tabletop Gaming Assoc	2,781	(2,781)	-	-
Hildebrand Scholarship	1,025	-	-	1,025
Big Brothers/Big Sisters	184	-	-	184
Autism	39	-	-	39
Tracks	72	-	-	72
Trust Club	499	(499)	-	-
Avid	100	(100)	-	-
Timberwolf Pantry	673	-	-	673
Garden Club	713	(623)	-	90
German Club	1,612	-	-	1,612
Norman Arts Council	3,501	-	-	3,501
Class of 66 Scholarship	1,750	(1,750)	-	-
Triathlon Club	2,137	-	-	2,137
Sports Marketing	630	-	-	630
Literacy Magazine	50	-	-	50
6th Grade Lightning Thief	2,913	(1,500)	-	1,413
Watch Dogs	310	690	389	611
After School Detention	941	(42)	-	899
Anime/Cosplay Club	173	(173)	-	-
Counselor Donation	83	(70)	-	13

Norman Independent School District No. 29  
Cleveland County, Oklahoma  
Combining Schedule of Changes in Assets and Liabilities – All Activity Funds  
Year Ended June 30, 2024

	Ending Balance As of June 30, 2023	Total Receipts	Total Disbursements	Ending Balance As of June 30, 2024
Joe Lawson Memorial	\$ 952	\$ 9,000	\$ -	\$ 9,952
Irving Edition	354	-	-	354
Teacher Lounge	-	(358)	-	(358)
Fine Arts Sponsorships	558	-	-	558
Tigers Helping Tigers	3,544	-	-	3,544
Breakfast Club	230	(230)	-	-
Anti Bullying Club	122	(122)	-	-
Technology Student Assoc	25,115	5,398	21,052	9,461
NHS Rocketry	20	-	-	20
Women's Advocacy	1,146	-	-	1,146
Ritchey Revocable Trust	569	-	-	569
Ethics Club	400	(400)	-	-
Teacher Support	600	-	-	600
Hatch Donations	1,056	-	-	1,056
Summer Band Camp	-	7,397	5,093	2,304
Wednesday Warriors	188	-	-	188
Thrift Club	236	(236)	-	-
American Sign Language	141	-	-	141
Picture Commission	155,554	28,960	65,873	118,641
Solar Panels	12,875	2,452	1,762	13,565
Sponsorships	-	18,685	18,685	-
Girls Group	802	-	-	802
SRO Donation	724	-	-	724
Norman Water Club	-	44	44	-
Kindness Club	308	-	-	308
Running Club	312	(77)	235	-
Project Linus	64	590	436	218
Rho Kappa	407	832	675	564
Asian Amer Pac Island	246	2,379	1,313	1,312
Concessions	1,556	239,238	240,320	474
School Stores	4,628	166,057	166,057	4,628
Celebration of Excellence	-	71,040	71,040	-
Vending	2,741	54,371	50,605	6,507
Mathematica	21,308	(2,401)	7,838	11,069
Concessions-Athletics	39,634	47,887	43,237	44,284
Travel Club	1,128	-	-	1,128
Latine Heritage	189	561	252	498
Supt's Activity Fund	17,585	46,705	8,991	55,299
NN Courtyard	126	-	-	126
Concessions-District	36,253	5,099	-	41,352
Fourth Grade	209	1,197	1,156	250
Disc Golf	605	-	154	451
Living Classroom Zoo	686	-	685	1
E-Sports	115	100	200	15
Kindergarten	226	3,479	2,828	877
Team Terra	13	-	-	13
Site TOY Allocation	-	3,994	2,495	1,499
Energy Incentive	-	2,203	578	1,625
Holly M Food	-	1,162	-	1,162

Norman Independent School District No. 29  
Cleveland County, Oklahoma  
Combining Schedule of Changes in Assets and Liabilities – All Activity Funds  
Year Ended June 30, 2024

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	Ending Balance As of <u>June 30, 2023</u>	<u>Total Receipts</u>	<u>Total Disbursements</u>	Ending Balance As of <u>June 30, 2024</u>
A Light Sparks	\$ -	\$ 8,247	\$ 4,443	\$ 3,804
Stu Serv Sponsorships	-	1,988	1,572	416
Club Funds	-	2,590	-	2,590
Walmart-Fine Arts	-	5,000	1,404	3,596
OAA Student Scholarship	-	6,650	-	6,650
Rounding	5	(9)	4	(8)
	<u>\$ 2,329,414</u>	<u>\$ 3,628,265</u>	<u>\$ 3,390,539</u>	<u>\$ 2,567,140</u>
<b>Liabilities</b>				
Due to Student Groups	<u>\$ 2,329,414</u>	<u>\$ 3,628,265</u>	<u>\$ 3,390,539</u>	<u>\$ 2,567,140</u>
Total liabilities	<u>\$ 2,329,414</u>	<u>\$ 3,628,265</u>	<u>\$ 3,390,539</u>	<u>\$ 2,567,140</u>

**Note 1 - Basis of Presentation**

The above schedule and format is required by the Oklahoma State Department of Education and is not intended to represent a financial statement in accordance with generally accepted accounting principles.

Norman Independent School District No. 29  
 Cleveland County, Oklahoma  
 Schedule of Statutory, Fidelity, and Honesty Bonds (Unaudited)  
 Year Ended June 30, 2024

NAME	TYPE	COMPANY	BOND #	AMOUNT	BEG DATE	END DATE
Dr. Nick Migliorino	Public Official Bond	Travelers Casualty and Surety Company	106784796	\$100,000	7/1/2023	6/30/2024
Brenda R. Burkett	Public Official Bond	Travelers Casualty and Surety Company	105306354	\$100,000	9/16/2023	9/15/2024
Tyler Jones	Public Official Bond	RLI Insurance Company	LSM1854246	\$100,000	7/1/2024	Until Cancelled
Janine Anne Warren	Public Official Bond	Hartford Fire Insurance Company	38BSBCJ1584	\$100,000	11/16/2023	11/16/2024
Norman Public Schools	Commercial Crime Policy	St Paul Travelers	104343265	\$100,000	7/1/2004	Until Cancelled

Norman Independent School District No. 29  
Cleveland County, Oklahoma  
Schedule of Expenditures of Federal Awards  
Year Ended June 30, 2024

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Financial Assistance Listing	Pass-Through Entity Identifying Number	Deferred Revenue (Accounts Receivable) July 01, 2023	Federal Grant Receipts	Federal Grant Expenditures	Deferred Revenue (Accounts Receivable) June 30, 2024
U.S. Department of Education						
Direct Programs						
Indian Education, Grants to Local Educational Agencies	84.060	561	\$ (199,943)	\$ 498,579	\$ 533,237	\$ (234,601)
Passed Through Oklahoma Department of Career and Technology Education						
Vocational Education - Basic Grant to States	84.048	421, 424, 426	(79,736)	127,814	177,202	(129,124)
Passed Through Oklahoma State Department of Education						
Title I, Improving Basic Programs	84.010	511	(658,043)	2,030,932	2,150,870	(777,981)
Title I, Part A Basic	84.010	515	-	75,462	159,313	(83,851)
Title I, Part A Neglected	84.010	518	(4,749)	47,339	49,252	(6,662)
Title I			(662,792)	2,153,733	2,359,435	(868,494)
Special Education - Grants to States	84.027	613, 615, 621, 625	(1,956,566)	4,467,564	4,230,133	(1,719,135)
COVID 19 Special Education (ARP Flowthrough)	84.027X	618, 628, 629, 643	(262,378)	585,939	323,561	-
Special Education - Preschool Grants	84.173	641	(6,202)	64,735	87,851	(29,318)
Special Education Cluster			(2,225,146)	5,118,238	4,641,545	(1,748,453)
Title II, Part A Teacher and Principal Training and Recruiting Fund	84.367	541	(130,424)	433,566	358,666	(55,524)
Title III Part A English Language Acquisition	84.365	571, 572	(45,636)	132,122	109,713	(23,227)
Title IV Student Support and Enrichment Program	84.424A	552	(1,126)	301,769	300,643	-
Title IV Stronger Connections	84.424F	715	-	130,263	173,659	(43,396)
Title IV			(1,126)	432,032	474,302	(43,396)
Title I Neglected/Delinquent	84.013	532	(58,867)	133,019	127,938	(53,786)
Jobs Training-OJT	84.126	456	(600)	62,511	61,911	-

See Notes to the Schedule of Expenditures of Federal Awards.

Norman Independent School District No. 29  
Cleveland County, Oklahoma  
Schedule of Expenditures of Federal Awards  
Year Ended June 30, 2024

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Financial Assistance Listing	Pass-Through Entity Identifying Number	Deferred Revenue (Accounts Receivable) July 01, 2023	Federal Grant Receipts	Federal Grant Expenditures	Deferred Revenue (Accounts Receivable) June 30, 2024
COVID-19 Education Stabilization Fund (ESF)						
Emergency Relief Fund (ESSER)						
School Counselor Corps	84.425U	722	(12,482)	151,515	158,516	(19,483)
Title IV After School Tutoring	84.425U	715	-	2,950	26,784	(23,834)
Student Teacher Stipend	84.425U	725	-	48,999	50,902	(1,903)
OK Science of Reading	84.425U	726	-	18,755	18,755	-
ESSER II-COVID	84.425D	793	(2,071,056)	2,182,764	111,708	-
American Rescue Plan-ESSER III	84.425U	795	(2,383,361)	9,659,878	9,746,562	(2,470,045)
ARP-ESSER III Homeless	84.425U	796	(6,152)	37,785	36,537	(4,904)
ARP Homeless II	84.425U	797	(2,363)	46,674	47,958	(3,647)
Total ESF			<u>(4,475,414)</u>	<u>12,149,320</u>	<u>10,197,722</u>	<u>(2,523,816)</u>
Total U.S. Department of Education			<u>(7,879,684)</u>	<u>21,240,934</u>	<u>19,041,671</u>	<u>(5,680,421)</u>
U.S. Department of the Interior						
Direct Programs						
Indian Education - Assistance to Schools						
Johnson O'Malley Program (477 cluster)	15.130	563	-	65,619	65,619	-
Total U.S. Department of the Interior			-	65,619	65,619	-
Federal Communications Commission						
Passed through the Oklahoma State Department of Education						
Emergency Connectivity Fund Program	32.009	774	(40,113)	-	-	(40,113)
Total Federal Communications Commission			<u>(40,113)</u>	<u>-</u>	<u>-</u>	<u>(40,113)</u>

See Notes to the Schedule of Expenditures of Federal Awards.

Norman Independent School District No. 29  
Cleveland County, Oklahoma  
Schedule of Expenditures of Federal Awards  
Year Ended June 30, 2024

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Financial Assistance Listing	Pass-Through Entity Identifying Number	Deferred Revenue (Accounts Receivable) July 01, 2023	Federal Grant Receipts	Federal Grant Expenditures	Deferred Revenue (Accounts Receivable) June 30, 2024
U.S. Department of Agriculture						
Passed through the Oklahoma State Department of Education						
Child Nutrition Cluster						
Breakfast Program - cash assistance	10.553	764	(126,995)	989,299	862,304	-
Lunch Program - cash assistance	10.555	759, 763	(507,837)	3,724,686	3,216,849	-
Lunch Program- commodities	10.555	763	-	331,907	331,907	-
Summer Food Service - cash assistance	10.559	766	(76,174)	131,375	130,096	(74,895)
Child Nutrition Cluster			<u>(711,006)</u>	<u>5,177,267</u>	<u>4,541,156</u>	<u>(74,895)</u>
Total U.S. Department of Agriculture			<u>(711,006)</u>	<u>5,177,267</u>	<u>4,541,156</u>	<u>(74,895)</u>
U.S. Department of Homeland Security						
Direct Program						
Disaster Grants - Public Assistance	97.036	594	-	-	14,375	(14,375)
Total U.S. Department of Homeland Security			-	-	14,375	(14,375)
Department of Health and Human Services						
Passed through the Oklahoma State Department of Education						
Block Grant for Prevention and Treatment of Substance Abuse	93.959	1167	-	200,823	227,906	(27,083)
COVID-19 Epidemiology and Laboratory Capacity for Infectious Diseases	93.323	723	(200,615)	200,615	-	-
Total Department of Health and Human Services			<u>(200,615)</u>	<u>401,438</u>	<u>227,906</u>	<u>(27,083)</u>
Total Federal Financial Assistance			<u>\$ (8,831,418)</u>	<u>\$ 26,885,258</u>	<u>\$ 23,890,727</u>	<u>\$ (5,836,887)</u>

See Notes to the Schedule of Expenditures of Federal Awards.

**Note 1 – Basis of Presentation**

The accompanying schedule of expenditures of federal awards (the schedule) includes the federal award activity of the Norman Independent School District No. 29 (the District) under programs of the federal government for the year ended June 30, 2024. The information is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position or fund balance of the District.

**Note 2 – Significant Accounting Policies**

Expenditures reported in the schedule are reported on the modified accrual basis of accounting. When applicable, such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

No federal financial assistance has been provided to a subrecipient.

**Note 3 – Indirect Cost Rate**

The Organization has not elected to use the 10% de minimis cost rate.

**Note 4 – Food Donation**

Nonmonetary assistance is reported in the Schedule at the fair market value of the commodities received and disbursed. At June 30, 2024, the District had no food commodities in inventory.



**Independent Auditor’s Report on Internal Control over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements Performed  
in Accordance with *Government Auditing Standards***

To the Board of Education  
Norman Independent School District No. 29  
Norman, Oklahoma

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Norman Independent School District No. 29 (the District) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District’s basic financial statements, and have issued our report thereon dated March 7, 2025.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiency described as 2024-001 in the accompanying schedule of findings and questioned costs to be a material weakness.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described as 2024-002 in the accompanying schedule of findings and questioned costs to be a significant deficiency.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item 2024-002.

### **Norman Independent School District No. 29's Response to Findings**

*Government Auditing Standards* requires the auditor to perform limited procedures on the District's response to the findings identified in our audit and described in the accompanying Schedule of Findings and Questioned Costs. The District's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Oklahoma City, Oklahoma  
March 7, 2025



**Independent Auditor’s Report on Compliance for Each Major Federal Program and  
Report on Internal Control Over Compliance Required by the Uniform Guidance**

To the Board of Education  
Norman Independent School District No. 29  
Norman, Oklahoma

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Norman Independent School District No. 29’s (the District) compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on each of the District’s major federal programs for the year ended June 30, 2024. The District’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States (Government Auditing Standards); and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor’s Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District’s compliance with the compliance requirements referred to above.

### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the District's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Eide Bailly LLP*

Oklahoma City, Oklahoma  
March 7, 2025

Norman Independent School District No. 29  
 Cleveland County, Oklahoma  
 Schedule of Findings and Questioned Costs  
 Year Ended June 30, 2024

**Section I – Summary of Auditor’s Results**

Financial Statements

Type of auditor's report issued	Unmodified
Internal control over financial reporting:	
Material weaknesses identified	Yes
Significant deficiencies identified not considered to be material weaknesses	Yes
Noncompliance material to financial statements noted?	Yes

Federal Awards

Internal control over major programs:	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None reported
Type of auditor's report issued on compliance for major programs	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance 2 CFR 200.516(a):	No

Identification of major programs:

<u>Name of Federal Program or Cluster</u>	<u>Federal Financial Assistance Listing</u>
Title I, Improving Basic Programs	84.010
Child Nutrition Cluster	10.553, 10.555, 10.559
Special Education Cluster	84.027, 84.027X, 84.173
Dollar threshold used to distinguish between Type A and Type B programs	\$ 750,000
Auditee qualified as low-risk auditee	No

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**Section II – Financial Statement Findings**

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**2024-001 Material Adjustments, including Restatement**

**Material Weakness in Internal Controls over Financial Reporting**

Criteria:	Controls over complete year-end financial reporting process should be in place. Controls should be in place to record all amounts in accordance with generally accepted accounting principles (GAAP).
Condition:	<p>The District does have procedures in place for the preparation of the fund financial statements and government wide financial statements and related disclosures as required by generally accepted accounting principles.</p> <p>However, certain adjustments were noted in the financial statements:</p> <ul style="list-style-type: none"><li>• The accounting treatment for the lease revenue bonds was subject to additional research in the current year and the previous treatment was deemed to be inaccurate on the most current standards. As a result, significant adjustments to the government-wide statements and the fund financial statements was necessary, including a restatement.</li><li>• Further, a lease revenue bond issuance made in FY2023 was not properly captured in the financial statements in the prior year.</li><li>• Additionally, certain construction in progress items were duplicated and adjustments were necessary to properly state construction in progress.</li><li>• Lastly some adjustments were considered necessary to properly state child nutrition accounts related to deferred revenues.</li></ul>
Cause:	The previously followed accounting treatment for lease revenue bonds was deemed to not be in accordance with GAAP and required adjustments. Further, we noted that the issuance of the May 2023 lease revenue bond was not formally recorded in the financial statements for the previous fiscal year. Additionally, certain items related to construction in progress accounts and deferred revenue required adjustments in order to properly state those in accordance with GAAP.
Effect:	The District is at risk for material misstatements and incomplete or inaccurate financial statements. Further, certain adjustments resulted as part of the audit, including a restatement.

Recommendation: Certain controls should be put in place to ensure that adjustments are made to properly state financials in accordance with GAAP.

Views of Responsible  
Officials:

- Management does have controls in place for recording financial transactions properly in the fund financial statements.
- Management understands the importance of ensuring that adjustments are made to properly state government-wide financials in accordance with generally accepted accounting principles.
- Management will put additional procedures in place to ensure all elements required to properly record adjustments are followed.

**2024-002 Student Activity funds**  
**Significant Deficiency in Internal Controls over Financial Reporting; Compliance**

Condition: Certain student activity receipts were not properly reconciled prior to the time of deposit to justify that amounts were deposited timely and accurately.

Approximately 13% of deposits tested (5 in our sample of 40) contained an exception. Out of these exceptions, 3 did not have proper reconciliation and deposit records to ensure that amounts were properly received by the Financial Secretary and timely deposited. The remaining 2 exceptions were not deposited timely.

Criteria: Oklahoma Statutes Section 70-5-129 related to student activity funds states “deposits subject to the requirements of this section shall be made by the end of the next business day; however, if the deposit for a day totals less than \$100, a school district may accumulate monies required to be deposited into the fund on a daily basis until the total accumulated balance of deposits equals or exceeds \$100...shall deposit accumulated monies not less than one time per week.”

Cause: In some cases, there are some processes that are not in place to ensure that the teacher sponsor receipts were properly received and deposited within the prescribed timeframe determined by state statute.

There were other instances where the original receipt could not be reconciled to the deposit to support whether or not the activity fund receipt followed state statutes.

Norman Independent School District No. 29

Cleveland County, Oklahoma

Schedule of Findings and Questioned Costs

Year Ended June 30, 2024

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Effect: Failure to comply with State law indicating a failure to exercise control over funds received from student activities.

Recommendation: Requirements for daily submission of student activity funds should be monitored for all sites by District administration.

Views of Responsible  
Officials:

The District administration has been communicating these receipt and deposit legal requirements to site staff. Financial secretary turnover and vacancies contributed to this finding. We will continue to work with Principals and financial secretaries, with an emphasis on the importance of proper reconciliation as well as timely depositing of following these legal requirements.

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**Section III – Federal Award Findings and Questioned Costs**

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No findings noted.

Norman Independent School District No. 29  
Cleveland County, Oklahoma  
Schedule of Accountant's Professional Liability Insurance Affidavit  
June 30, 2024

STATE OF OKLAHOMA )  
 ) ss  
County of Oklahoma )

The undersigned auditing firm of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit law" at the time of audit contract and during the entire audit engagement with Norman Independent School District No. 29 for the audit year 2023-2024.

EIDE BAILLY, LLP

Vanessa M. Dutton

Subscribed and sworn to before me on this 7 day of March, 2025.

Erika Ackley  
Notary Public

My commission expires 1/27/27





# **NORMAN PUBLIC SCHOOLS**

Financial Statement and Compliance Audit - June 30, 2024



**CPAs & BUSINESS ADVISORS**

# SCOPE OF AUDIT

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## Financial Statement Audit

- Fund Financial Statements (modified accrual basis)
- Government-Wide Financial Statements (full accrual basis)

## Compliance/Single Audit

- Issued under the “Uniform Guidance”

# NPS DELIVERABLES

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## Issued Deliverables

- Financial Statements and Reports Required by Uniform Guidance (Bound Report)
- Letter to Governance (Letter)

# AUDIT OBJECTIVES

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- Performed in accordance with generally accepted auditing standards, *Government Auditing Standards*, and Title 2 U.S. Code of Federal Regulations (CFR)
- Designed to obtain reasonable, not absolute, assurance about whether the financial statements are free of material misstatement
- Also test compliance according to the Compliance Supplement for Audits of Montana Local Government Entities

# AUDIT OPINION

- The District received a “clean” audit opinion
  - Unmodified opinion – financial statements are prepared using accounting principles generally accepted in the U.S. (GAAP)
  - Financial statements do not contain material misstatements and are fairly presented
- Opinion is merely the auditor’s professional opinion, based on audit work, on whether the financial statements were prepared in accordance with GAAP, free from material misstatement, and fairly presented



# MODIFICATION TO FINANCIAL STATEMENT OPINION

## *Correction of Error*

As discussed in Note 14 to the financial statements, certain errors resulting in misstated fund balances related to certain debt and related proceeds of the District and an overstatement of amounts previously reported for capital assets as of June 30, 2023, were discovered by management of the District during the current year. Accordingly, a restatement has been made to the District's fund balances and net position as of July 1, 2023, to correct the errors. Our opinions are not modified with respect to that matter.

# IMPLEMENTATION OF GASB STATEMENT NO. 100

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As of July 1, 2023, the District adopted GASB Statement No. 100, *Accounting Changes and Error Corrections*. The implementation of this standard requires additional presentation and disclosure requirements for accounting changes and error corrections. Such matters are presented for the change as noted in Note 14.

# AUDIT ADJUSTMENTS – LEASE REVENUE BONDS

- A restatement to record the funds related to the lease revenue bonds as a separate fund in the fund financial statements which had a beginning fund balance of \$78.9 million. This was due to extensive research into the proper accounting treatment of this debt. This was a collaborative effort with Eide Bailly.
- This impact to the government wide financial statements would be to reclassify the excess construction in progress to cash and investments by approximately \$10 million as well as additional accounting corrections in the amount of \$1.5 million.
- Made adjustment to record May 2023 sublease agreement transactions in the financial statements that were excluded in the prior year audit.
- Note 14 shows this in more detail.

# AUDIT ADJUSTMENTS – OTHER

- Other minor adjustments were made to the beginning balance of capital assets in the amount of \$495,000.
- An adjustment to remove duplicate entries in the amount of \$925,820 in the Casualty/Flood fund from expenditures and accounts payable. For government-wide purposes, this was removed from capital assets (rather than expenditures).
- An adjustment to record receivables that were not collected within 60 days as unearned revenue liabilities instead of revenue in the Child Nutrition Fund for \$485,000.

# PASSED AUDIT ADJUSTMENTS

- General Fund : Accounts payable detail did not tie to the general ledger by \$154,400. The effect would be to increase both liabilities and expenditures.



A passed adjustment is an uncorrected misstatement that is not posted to the financial statements but is significant enough to bring to your attention.

# AUDIT OF FEDERAL FUNDS

- All entities with federal award expenditures of \$750,000+ in a year are required to obtain an annual audit (changing to \$1 million for FY2025)
- Single audit – considers compliance with rules and regulation of applicable federal awards



During 2024, the District expended approximately \$23.9 million in Federal awards.

# COMPLIANCE PROGRAMS TESTED IN CURRENT YEAR

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- 3 major programs tested this year
- Title I, Improving Basic Programs
  - Child Nutrition Cluster
  - Special Education Cluster
  
  - Unmodified opinion

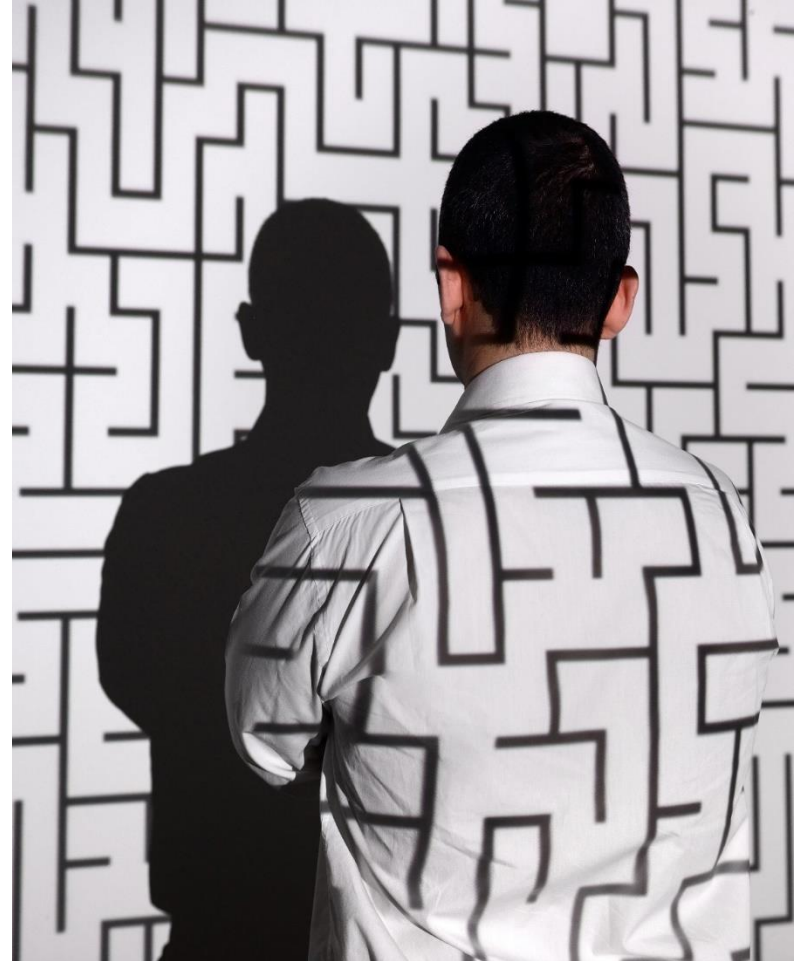
# FINDINGS

## Financial Statements:

- 2024-001 – Material Adjustments, including restatement; Material Weakness
- 2024-002 – Student Activity Funds; Significant Deficiency & Compliance

## Federal Awards:

- None



# FINDING 2024-001 MATERIAL ADJUSTMENTS

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- Page 77 of bound report
- The restatement of capital assets previously discussed were considered material to the financial statements.
- Corrections were made and there were no modifications to the opinion.

# FINDING 2024-002 STUDENT ACTIVITY FUNDS

- Page 78 of report
- 5 of the 40 tested (13%) were not deposited within state guidelines OR could not be tested (reconciliation could not prove guideline was met).

# OTHER REQUIRED COMMUNICATIONS

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- Management is responsible for financial statements
- Auditors are responsible for determining if financial statements are reasonably presented in accordance with Generally Accepted Accounting Principles (GAAP)
- Significant accounting policies are presented in Note 1 to the financial statements
- Estimates include the allowance for taxes receivable, liability for compensated absences, the net pension liability, and the net OPEB asset

# NEW STANDARD DUE NEXT YEAR

- GASB Statement No. 101, Compensated Absences
- Implementation is required for FY2025
- Changes how to accrue for compensated absences such as vacation and sick leave.
- Requires management to assess if leave is “more likely than not to be used” and accrue that amount. This is an estimate and we highly encourage research into this estimate prior to year-end.
- Requires that certain leave that may not have been previously accrued as a liability to be accrued under the new standard.
  - For instance, if sick leave was not paid out upon termination of employee, it was not accrued.
  - Under new standards, the sick leave expected to be used will need to be accrued.



# QUESTIONS?

This presentation is presented with the understanding that the information contained does not constitute legal, accounting or other professional advice. It is not intended to be responsive to any individual situation or concerns, as the contents of this presentation are intended for general information purposes only. Viewers are urged not to act upon the information contained in this presentation without first consulting competent legal, accounting or other professional advice regarding implications of a particular factual situation. Questions and additional information can be submitted to your Eide Bailly representative, or to the presenter of this session.



**THANK YOU**

**[eidebailly.com](http://eidebailly.com)**

- G. **Proposed New Board of Education Policy 1011 - School Board Meetings Agenda  
Preparation and Dissemination  
Presented by Karen Long  
Action Item**



Book	Policy Manual
Section	1000 - Board of Education
Title	School Board Meetings Agenda Preparation and Dissemination
Code	1011
Status	Proposed

### **SCHOOL BOARD MEETINGS AGENDA PREPARATION AND DISSEMINATION**

As executive officer of the Board of Education, the superintendent of schools is responsible for the preparation of the agenda for board meetings. Items for the agenda may be suggested by board members, staff members, or patrons of the district. The inclusion of suggested items will be at the discretion of the Superintendent and board president or designee.

If the item "new business" is on the regular meeting agenda, matters that qualify as "new business," because they were not known or could not have been reasonably known at least 24 hours prior to the meeting (excluding Saturdays, Sundays and holidays), may be considered and may be acted upon.

Proposals for executive sessions will be included on the agenda, including a reference to the specific section of the Oklahoma Statutes which authorizes an executive session for the proposed item. The proposal must contain sufficient information to advise the public that an executive session will be proposed, what matters are proposed to be discussed, the names of school employees (if any) to be discussed, and what action, if any, is contemplated. Executive sessions must be authorized by a vote of the majority of members in attendance.

The agenda and any supporting material will be distributed to members of the board as far in advance of the meeting date as possible but, absent special circumstances, not less than two calendar days. Copies of the agenda will be made available to the media and the public upon request directed to the clerk of the board. The school district will offer and consistently maintain an email system for distribution of the agenda and a process for people to obtain a copy of the agenda at the school district during normal business hours at least twenty-four hours prior to the meeting, excluding Saturdays, Sundays, and holidays. In addition, a copy of the agenda will be posted on the school district's Internet web site located at <https://www.normanpublicschools.org/page/board-of-education>.

REFERENCES: 25 O.S. §311  
74 O.S. §3106.2

**Last Modified by Cathy Sasser on December 6, 2024**

Book	Policy Manual
Section	1000 - Board of Education
Title	School Board Meetings Agenda Preparation and Dissemination
Code	1011
Status	Proposed (new policy)

### **SCHOOL BOARD MEETINGS AGENDA PREPARATION AND DISSEMINATION**

As the chief executive officer of the Board of Education, the superintendent of schools, in consultation with the Board President, is responsible for the preparation of the agenda for board meetings. Items for the agenda may be suggested by board members, staff members, or patrons of the district. The inclusion of a suggested agenda item will be at the discretion of the Superintendent and board president or designee. Up to two board members may submit a written request for an agenda item and the item shall be placed on the agenda as long as the item is within board authority and neither promotes nor would result in an illegal action. The item shall be placed on the agenda of the next or next succeeding regular meeting and the two board members shall be listed as its presenters.

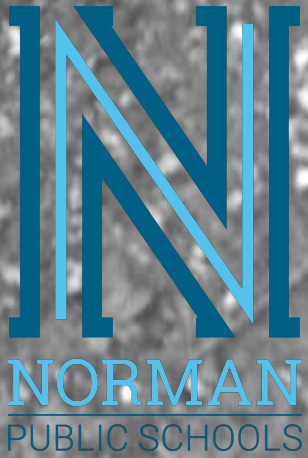
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REFERENCES: 25 O.S. §311  
74 O.S. §3106.2

- H. **Norman Public Schools Childcare**  
**Presented by Ann Rosales, Director of Elementary Teaching and Learning**  
Information Item



# NPS Early Learning at the CAL

Ann Rosales, Director of Elementary Teaching & Learning

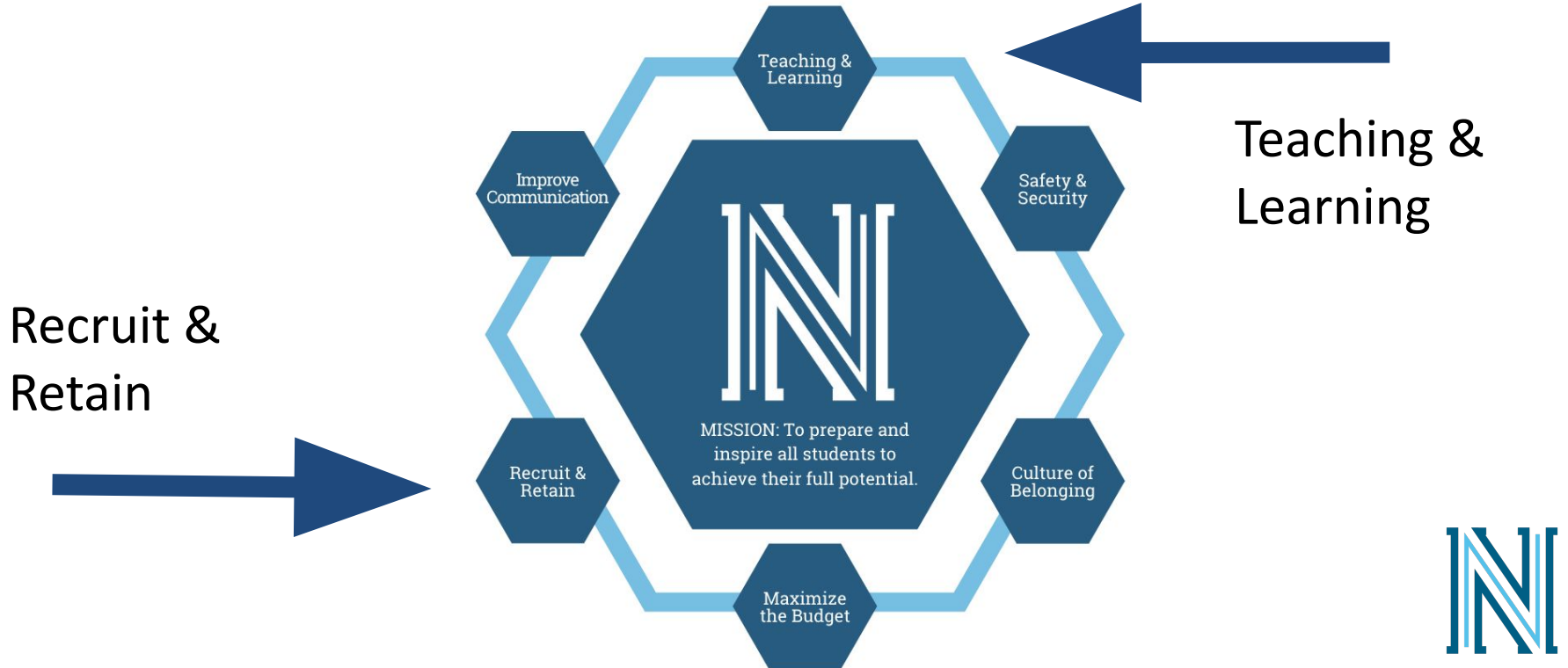
# NPS Early Learning at the Center for Arts and Learning

## **MISSION**

To prepare and inspire students to reach their full potential by providing a strong foundation for their educational journey.



# Early Learning Initiatives and the Strategic Plan



# Programs that Support the Mission

## Teaching & Learning

Norman Parents as Teachers

High Quality Child Development  
Program

Expanding Pre K Enrollment

Future Pathways for Learners

## Recruit & Retain

Employee access to High Quality  
and Affordable childcare

Build pipeline of future educators.



# Recruit and Retain



## RECRUIT AND RETAIN A WORLD-CLASS WORKFORCE

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Our teachers and staff are our greatest strength and are essential to achieving our mission. We are committed to developing, retaining and competitively compensating all staff. We are working to ensure our district is the best possible place to work; a place that attracts the best talent and where people are happy to live and thrive.

- Remove barrier of childcare for employees.
- Stay competitive with other districts.
- Creating a positive experience so employees feel connected and thrive in their positions.
- Employee survey data stated that 99 children would like to participate.



# Teaching and Learning



## TEACHING AND LEARNING

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Our essential purpose is teaching and learning. We are committed to fostering a rigorous curriculum that is aligned with state standards and is also consistent across grade levels, subject areas and school sites.

We welcome innovative and modern approaches to teaching and seek to remove barriers of access for students. We will equip our students to learn, grow, graduate and thrive in whatever life after graduation brings their way.

- Expands the NPS learning experience to the youngest learners in our community.
- Removes barriers of access.
- Innovative connections.
- Equipping families to thrive and grow.



# Investment in “The First Five Years”

## Crucial Time of Development

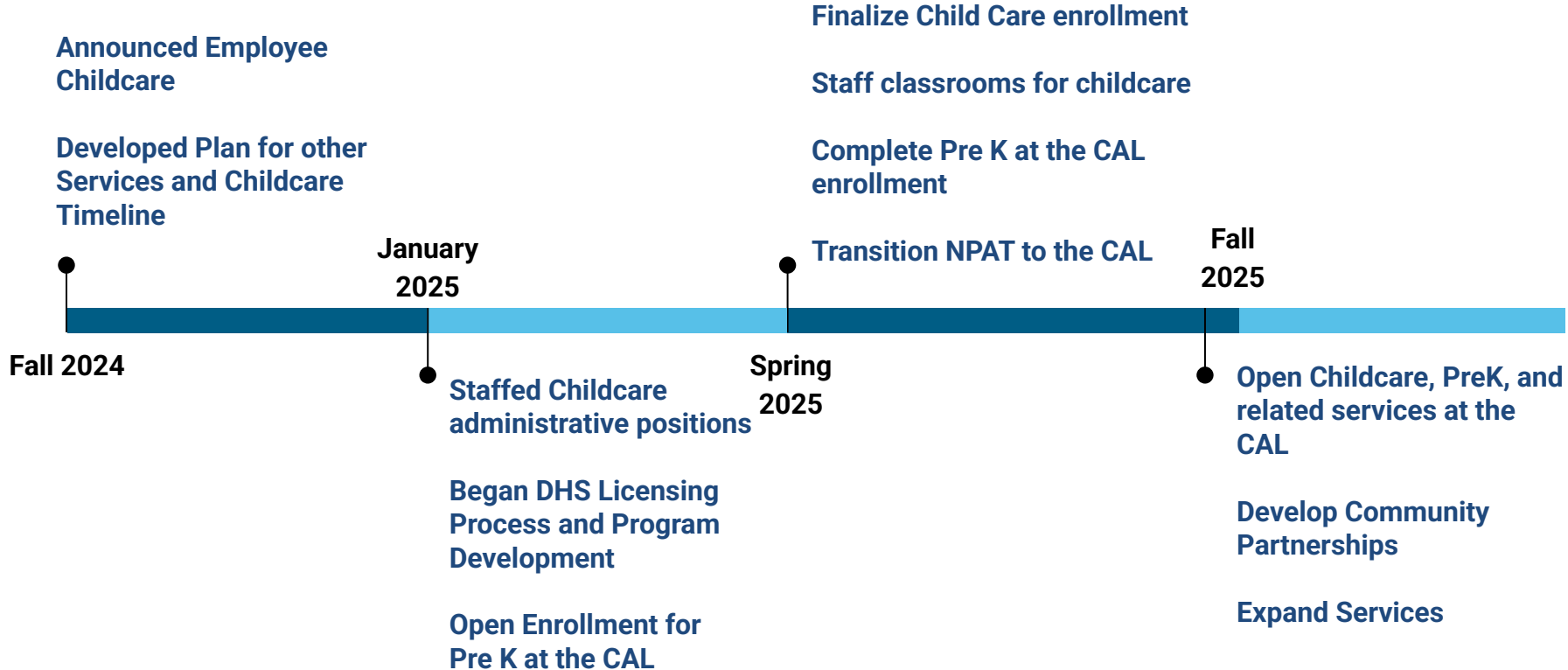
- Children’s brains develop at a faster rate during these years than any other stage.
- The brain is most adaptable and flexible to learning the first five years of life.
- Healthy relationships spur positive and successful experiences later in life.





# NPS Early Learning at the CAL

*Building Strong Foundations for our Future Learners*



# Continued and Renewed Services at the CAL

## Norman Parents as Teachers

- Home Visitation Program
- Weekly Stay and Play
- Parent Nights and Community Connections
- School Support
- Early Childhood Screenings

## Full Day Pre K Classes

- Capacity for 3 classes, 60 students
- Continue high quality program
- Emphasis on fine arts partnerships and opportunities at the CAL

## Family Resources and Related Services



# New Services at the CAL

## Employee Childcare

- High Quality
  - DHS Certified
  - Follow NPS philosophy and standard of excellence
- Affordable
  - 12 month payroll deduction
  - Cost is estimated to be \$600 per month per child
- Empowering
  - Student Internships
  - Partnerships to build professional pipeline
  - Parent Support



# Words from Teachers

“When I heard NPS was offering childcare services for teachers, I felt a huge financial weight off my shoulders. This initiative makes me feel valued and heard as a mother and professional, and I really appreciate and am excited for what it has the potential to do for recruiting and retaining amazing educators in Norman.”

- Middle School Teacher

# Employee Childcare Philosophy

*Mirroring our district mission of preparing and inspiring all students to meet their full potential, the childcare program will be child centered.*

*We believe that every child is a unique individual with inherent potential and a natural curiosity about the world. The center will be developed with the child at the center as we facilitate, encourage, and stimulate their learning. Partnering with parents is key for success and family involvement enriches all experiences.*



# NPS CORE Values

**Integrity:** Transparency with high quality care and curriculum resources. DHS certified following guidelines while caring for the youngest members of the NPS family.

**Inclusiveness:** Available for ALL employees. The demand is anticipated to be higher than the availability.

**Collaboration:** Professional development and building the workforce pipeline will be essential. Partnering with families as their child's first and most influential teacher is necessary and expected.

**Optimism:** Affordable high quality care allows staff members to focus on their work with confidence in their child's well-being.



# NPS Childcare Capacity

Infants (6 weeks - 12 months)	1:4 ratio 2 classrooms 8 total children
12 - 24 months	1:6 ratio 2 classrooms 12 total children
2- 3 year olds	1:8 ratio 1 classroom 16 total children
3-4 year olds	1:12 ratio 2 classrooms 24 total children
<b>Total Capacity</b>	<b>60 children</b>



# What to Expect

## Enrollment:

- Intent to Enroll form will be released Tuesday, March 11th
- Forms due by Wednesday, March 26th
- NPS Employees notified by April 1st of their enrollment status
- All initial enrollment will be confirmed and waiting list opened for additional interest

## Communication:

- Parent Handbook
- Family Partnership Opportunities
- Daily Schedules and Expectations
- Advisory Board: Foster Community Success



# Early Childhood Services at the CAL Leadership

Childcare Site Director: **Rebecca Waggoner**

Childcare Assistant Site Director: **Shelby Weddle**

NPAT Parent Supervisor: **Amy Madden**

NPAT Parent Educators: **Mitra Evans and Patricia Yanez**

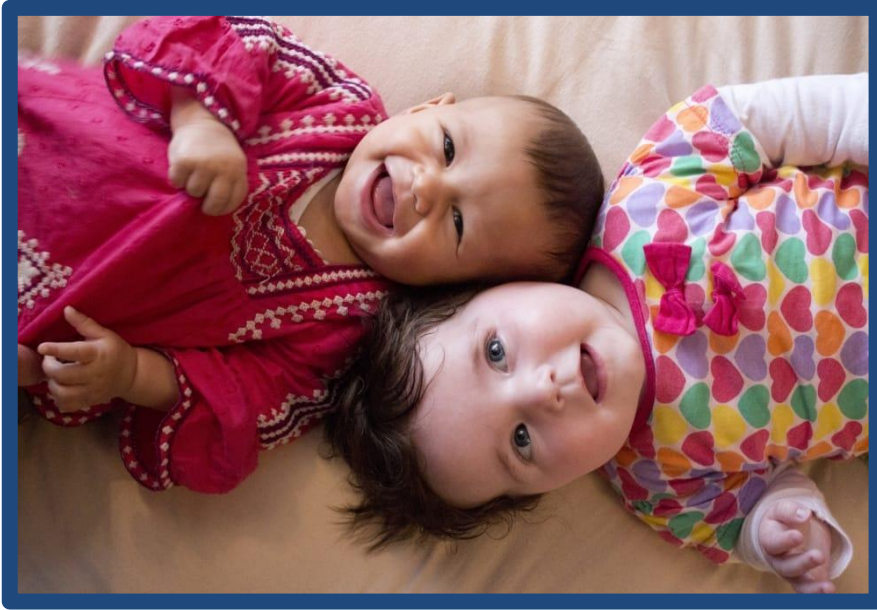
Early Childhood and Elementary Programs Coordinator: **Jaylynn Richardson**

Director of Elementary Teaching and Learning: **Ann Rosales**

\*Fine Arts, Federal Programs, Food Services, Operations



**Thank you for investing in our NPS family and the families of our community.**





THANK YOU

Ann Rosales  
[arosales@normanps.org](mailto:arosales@normanps.org)



I. **Summer Programs Overview**  
**Presented by Holly McKinney**  
Information Item



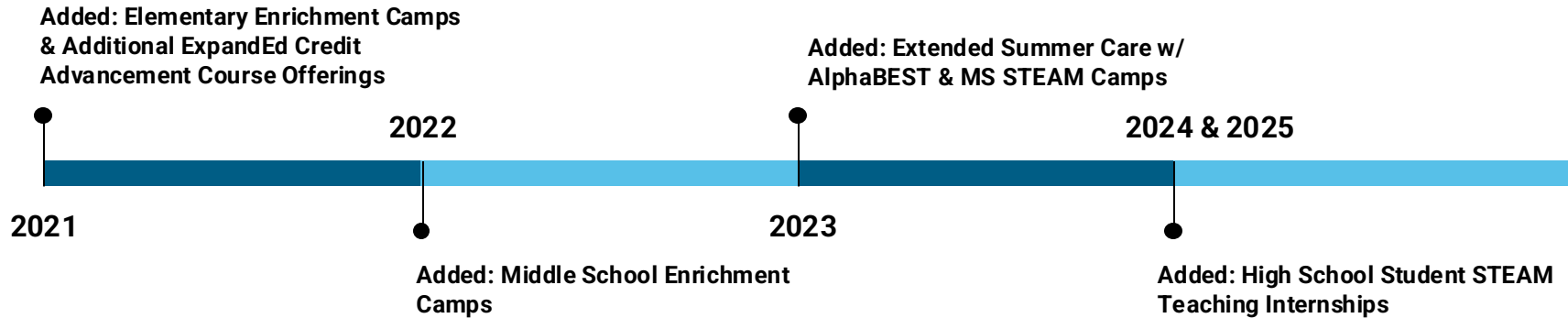
## 2025 NPS Summer Programs

Holly McKinney  
Executive Director of Teaching & Learning  
March 10, 2025



# NPS SUMMER PROGRAMS

Prior to 2020: Elementary Summer School, HS Credit Recovery,  
HS Credit Advancement, ESY





**PK-5  
SPECIAL EDUCATION  
ESY**

**6-12  
SPECIAL EDUCATION  
ESY**

**SUMMER  
ACADEMIC  
PROGRAMS**

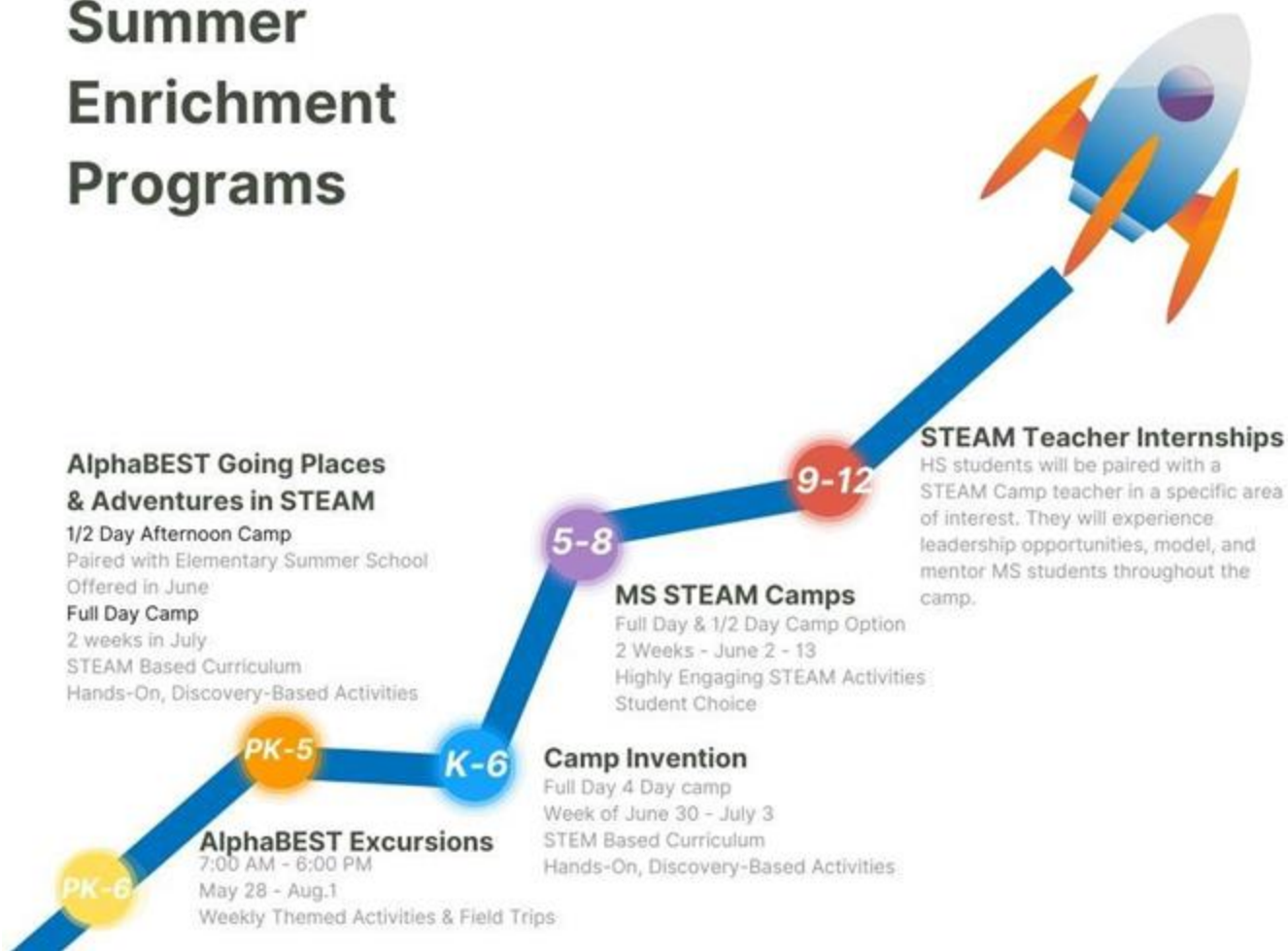
**K-5  
ELEMENTARY SUMMER  
SCHOOL**

**9-12  
HS CREDIT  
RECOVERY**

**8-12  
EXPANDED CREDIT  
ADVANCEMENT**



# Summer Enrichment Programs



# Other Summer Learning Opportunities





THANK YOU

Holly McKinney  
[hollym@normanps.org](mailto:hollym@normanps.org)



VI. **New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(10).**

VII. **Administrative Staff Reports**

VIII. **Board of Education Reports**

IX. **Proposed Executive Session**

Action Item

Vote to enter into Executive Session pursuant to 25 Okla. Stat. § 307(B)(1) and (B)(7) to discuss the following employment matters for the 2025-2026 school fiscal year, after which the Board will return to open session to vote concerning one or more of these items:

1. Re-employment of the following Central Office administrators:
  - Holly Nevels, Associate Superintendent, Chief Human Resources Officer and Title IX Coordinator
  - Justin Milner, Associate Superintendent, Chief Operating Officer
  - Tyler Jones, Chief Financial Officer
  - Stephanie Williams, Executive Director of Student Services and Deputy Title IX Coordinator
  - Gayla Mears, Executive Director of Support Services
  - Holly McKinney, Executive Director of Teaching and Learning
  - Courtney Scott, Chief Communications Officer
  - Karen Long, General Counsel
2. Re-employment and/or re-assignment of Off-Scale Employees - See Attachment "C" (posted with the agenda)
3. Re-employment and/or re-assignment of the Site principals (Elementary, Middle, and High School)  
See Attachment "D" (posted with the agenda)

## Attachment C

### Site Principals - Elementary

Patricia Thomason	Adams Elementary
Nicole Wayland	Adams Elementary
Jennifer Crow	Cleveland Elementary
Becca Grimes	Cleveland Elementary
Danielle Eikel	Eisenhower Elementary
Erin Crimmins	Eisenhower Elementary
Gina Bolding	Jackson Elementary
Tracy Huntley	Jackson Elementary
Catherine Miller	Jefferson Elementary
Amber Bui	Kennedy Elementary
Lisa Goering	Kennedy Elementary
Miranda Steward	Kennedy Elementary
Paula Palermo	Lakeview Elementary
Jessica Tims	Lincoln Elementary
Hannah Stinson	Madison Elementary
Regina Coberly	Madison Elementary
Carol Emerson	McKinley Elementary
Andrea Crowe	Monroe Elementary
Jamie Johnson	Monroe Elementary
Tara White	Reagan Elementary
McKenzie Gammon	Reagan Elementary
Yasmin Hoover	Roosevelt Elementary
Lindsey Pickle	Roosevelt Elementary
Sara Adams	Truman Elementary
Kristie Eselin	Truman Primary
Heather Deering	Washington Elementary
Sheri Bennett	Washington Elementary
Chris Crelia	Wilson Elementary

### Site Principals - Middle School

Traci Kay	Alcott Middle School
Kristen Early	Alcott Middle School
Barbara Jaramillo	Alcott Middle School
Rachelle Roberts	Irving Middle School
Tim Hightower	Irving Middle School
Brook Varner	Irving Middle School
Barbara Kinast	Longfellow Middle School
Kimberly Timm	Longfellow Middle School
Adam Spurgeon	Longfellow Middle School
Ethan Davis	Whittier Middle School
David Brunow	Whittier Middle School
Elizabeth Olsen	Whittier Middle School
Sarah Potts	Whittier Middle School

**Site Principals - High School**

Hallie Wright	Norman High
Nadia Piatt	Norman High
Lisa Roberts	Norman High
Barbara Rose	Norman High
Greg Willis	Norman High
Dr. Kim Garrett	Norman North
Ann Blatt	Norman North
Renee Jacques	Norman North
Amber Pennell	Norman North
Barry Whitsell	Norman North

Gray boxes denote those moving from administrative intern to assistant principal for the 2025-26 school year.

## Attachment D

Off-Scale  
Certified and Support Positions

<b>TITLE</b>	<b>EMPLOYEE</b>
Accountant - Finance	Cortest, Vladia
Accounting Coordinator	Warren, Janine
Administrative Assistant and Project Manager - Operations	Eckert, Natalie
Assistant Director of Facilities Management	Dave Cargill
Assistant Director of Special Services	Washington, Christy
Assistant Director of Technology, ExpandEd/Online Education Coordinator	Hogan, Kevin
Assistant Director of Transportation	Hill, Jesse
Assistant Supervisor of Facilities	Saterlee, John
Associate Director of Alternative Education, Behavior Supports	Mace, Linda
Associate Superintendent, Chief Human Resources and Title IX Coordinator	Nevels, Holly
Associate Superintendent, Chief Operating Officer	Milner, Justin
Athletic Coordinator Norman High	Cole, Cory
Athletic Coordinator Norman North	Porch, Dustin
Athletic Trainer Norman North	Bedigrew, Scott
Board of Education Clerk	Sasser, Cathy
Chief Financial Officer	Jones, Tyler
Chief Technology Officer	Fisher, Christy
Communications and Community Relations Assistant	Evans, Jacque
Communications Specialist	Phillips, Kyle
Concession and Vending Coordinator	Engles, Tracy
Coordinator of Prevention Services	Hollingsworth, Lori
Coordinator of Transportation/Principal	Chandler, David
Curriculum Technology Specialist/District Testing Coordinator	Waters, Lisa
Director of Alternative Education	Tryggestad, Paul
Director of Counseling and Advocacy	Hime, Kitrena
Director of Early Childhood	Rosales, Ann
Director of Elementary Student Services	Dixon, Tiffany
Director of Emergency Management	Teuscher, David
Director of English Learner Programs and World Languages	Gorton, Janet
Director of Facilities Management	Coplen, Brad
Director of Federal Programs	Morris, Dana
Director of Finance	Moeller, Kari
Director of Fine Arts	Kwanza, Evelyn
Director of Gifted, AP Programs and College and Career Readiness	Gray, Kristi
Director of Health Services	Roberson, Beth
Director of Library and Instructional Technology	Kordelski, Amanda
Director of Oklahoma Aviation Academy	Adams, Terry
Director of Physical Education and District Athletics	O'Hara, TD
Director of Professional Learning and Development	Seymore, Sarah
Director of Purchasing	Cox, Cameron
Director of Secondary Student Services	Beer, Jennifer
Director of Transportation	Tauscher, Mike
Early Childhood Coordinator	Richardson, Jaylenn
Energy Education Specialist	Chan, Sarah

Off-Scale  
Certified and Support Positions

English Language Arts Coordinator	Eschbach, Jessica
Executive Assistant to the Superintendent/Executive Support Coordinator	Eidson, Jill
Executive Director of Communications, Chief Information Officer	Scott, Courtney
Executive Director of Student Services	Williams, Stephanie
Executive Director of Support Services	Mears, Gayla
Executive Director of Teaching and Learning	McKinney, Holly
Family Engagement Coordinator	Allen, Carla
Fine Arts Coordinator	Bradshaw, Rob
General Counsel	Long, Karen
Indian Education Coordinator	Harjo, Lucyann
Information and Instructional Systems Specialist	Bartlett, Shelley
Library Information Specialist	Schrank, Stacy
Licensed Mental Health Professional	Mendieta, Nayma
Licensed Mental Health Professional	Raney, Amy
Licensed Mental Health Professional	Sims, Brien
Licensed Mental Health Professional	Steele, Deaven
Licensed Mental Health Professional	Thompson, Abbey
Licensed Mental Health Professional	Walker, Meagan
Mathematics Coordinator	Rentzel, Jamie
Mental Health Project Director	Whittle, Beth
Personnel Coordinator	Newman, Nikki
Science Coordinator	Bagg, Jaime
Social Studies Coordinator	Purcell, Jane
Special Services Coordinator	Capps, Rebecca
Supervisor of Facilities	Varela, Esteban
Technology Integration Specialist	Nelson, Lee
Theatre Technical Director, Nancy O'Brian Center for the Performing Arts	Franklin, Pete
Warehouse Director	Hart, Raymond

- X. **Vote to Return to Open Session**  
Action Item
- XI. **Statement of Executive Session Minutes**  
Information Item
- XII. **Vote regarding:**  
Action Item
  - 1. Re-employment of the following Central Office administrators for the 2025-2026 school fiscal year:  
Holly Nevels, Associate Superintendent, Chief Human Resources Officer and Title IX Coordinator  
Justin Milner, Associate Superintendent, Chief Operating Officer  
Tyler Jones, Chief Financial Officer  
Stephanie Williams, Executive Director of Student Services and Deputy Title IX Coordinator  
Gayla Mears, Executive Director of Support Services  
Holly McKinney, Executive Director of Teaching and Learning  
Courtney Scott, Chief Communications Officer  
Karen Long, General Counsel
  - 2. Re-employment and/or re-assignment of Off-Scale Employees for the 2025-2026 school fiscal year  
(See Attachment "C" posted with the agenda)
  - 3. Re-employment and/or re-assignment of the Site principals (Elementary, Middle, and High School) for  
the 2025-2026 school fiscal year (See Attachment "D" posted with the agenda)
- XIII. **Adjournment**

Name and Title of Person Posting this Notice and Agenda:  
Cathy Sasser, Board Clerk, Board of Education

\_\_\_\_\_  
Signature

CERTIFICATE OF POSTING

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District No. 29 of Cleveland County, Oklahoma, hereby certify that I posted a true and correct copy of the foregoing Public Notice and Agenda at the Dr. Joseph N. Siano Administrative Services Center Room A, 131 South Flood Avenue, in the City of Norman, on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, at \_\_\_\_\_ o'clock \_\_\_\_M.

\_\_\_\_\_  
Cathy Sasser, Board Clerk, Board of Education