

Board of Education Regular Meeting  
Monday, November 10, 2025 7:30 PM  
Library--Superior High School, Superior, NE  
PO Box 288  
Superior, NE 68978

1. Routine Business
  - 1.1. Call Meeting to Order
  - 1.2. Pledge of Allegiance
  - 1.3. Roll Call
  - 1.4. Excuse Absent Board Member(s)
2. Regular Meeting Agenda
  - 2.1. Public Participation
  - 2.2. Student Ambassador Report
  - 2.3. Presentations - Staff/Students  
- Seth Going
  - 2.4. Principals' and Activities/Athletic Director's Reports
  - 2.5. Superintendent's Report
  - 2.6. Consent Agenda
    - 2.6.1. Approval of Previous Minutes
    - 2.6.2. Approval of Treasurer's Report
    - 2.6.3. Approval of School Activity Fund Report
    - 2.6.4. Approval of Revenue Budget Report
    - 2.6.5. Approval of Expense Budget Report
  - 2.7. Approval of Previous Months Claims

- 2.8. Wrestling Mats
- 2.9. Policy 6038, Artificial Intelligence
- 2.10. Policy 4029, Salary Schedule for Certificated Employees
- 2.11. Secondary Parent Student Handbook
- 2.12. Disposal of Property
3. Discussion Items
  - 3.1. Report from Board Committees
  - 3.2. Review Current Policies 4038 - 4050
4. Correspondence
  - 4.1. November Board Quicks
5. Items for Next Board Meeting
  - Superintendent Contract
  - Audit
  - Negotiated Agreement
6. Executive Session
7. Reconvene to regular session
8. Adjournment

November 10, 2025

Student Council along with Art Club, S-Club, Community Service Club, FFA, FBLA, Drama, and Dance Team hosted a Trick-or-Treat Night in the cafeteria from 3-5 p.m. on Halloween. 103 children visited to get candy.

Music and Student Council sold 777 tubs of Eileen's Cookie Dough. This cookie dough will be delivered on Wednesday night to the school. Students will pick it up from there. Knox Saathoff sold 218 tubs of cookie dough, which is a company record.

Student Council will be hosting a Veterans Day breakfast tomorrow starting at 8:30 a.m. National Honor Society along with the high school band and choir, dance team, elementary choirs, and elementary students will be presenting a program in the high school gym for all veterans and community members starting at 10:00 a.m. followed by a cookie reception in the high school library for all veterans.

Grades 6-12 students in choir and band are preparing for their secondary winter concert on December 1.

Cats Closet is almost finished with the choir shirts and one act shirts. They will begin the girls basketball shirts and sweatshirts soon.

Art Club will be going on a field trip on November 20 to UNK to see the art department and then go to MONA, the Museum of Nebraska Art. They also have a concession stand on November 22.

The Dance Team is practicing its holiday performance that will be performed at the basketball games. The team sold Texan Roadhouse rolls and wreaths as a fundraiser for state competition expenses.



# SUPERIOR PUBLIC SCHOOLS

HOME OF THE WILDCATS

ATHLETICS

## **Board Meeting 11-7-25 Agenda for Athletic & Activities:**

- Recap September and October
- Football Declaration is Due this month
  - Class D Proposal did pass
    - 55 enrollment
    - 3 classes - D1, D2, D3
      - Superior's #s - (26-27) 44 (27-28) 46 (28-29) 41
- Winter Sports Participation Numbers

## **November - Jr/Sr High School Board Report**

### **11/10/2025**

#### **Parent Teacher Conferences**

Parent-teacher conferences were held on Friday, October 17th from 1:30pm-8:00pm. Our MS attendance was higher than our HS attendance.

#### **Professional Development**

Our teachers had professional development the morning of Friday, October 17th and all day on Monday, October 20th.

On Friday, ESU 9 went over different instructional strategies within the Marzano Instructional Framework. Our secondary teachers dove deeper into Academic Games, Motivating and Inspiring Students, and Noticing and Reacting when Students are not Engaged.

On Monday, Stacey Bruton was here from CLI. Teachers worked on curriculum with specific tasks given to them from Tricia.

#### **Science of Reading Training**

Alexis Schneider, Alison Brittenham, and myself are going to take the TNTP Science of Reading training this school year. This is provided by our ESU 9 through their reading grant. With this training, we will be able to help students with reading instruction within the classroom and interventions.

#### **Education Highlights:**

- **Agriculture Horticulture Lesson**
  - Mr. Thomas took some of our FFA and Horticulture students to Main Street Floral. The students learned how to create small bouquets and truly loved the experience. Main Street Floral loved having our students and asked if they could come speak to our green house students and have our students come back for more floral lessons.
  
- **Day of the Dead Celebration**
  - Mrs. Blevins had her students participate in a Day of the Dead celebration the day after Halloween. Mrs. Blevins had a table in the hallway that had decorations and pictures of our students' beloved ones that have passed away. Students were able to celebrate their life and experience an event from Hispanic culture.

- **Internship Class**

- Our internship class has 19 senior students in it this year. This first semester students are able to job shadow for three days at a business. This has been going really well for students. They are able to look at different career fields to see what they may be interested in doing for their future. Next semester they will be able to intern for half a school day Monday-Thursday at one business. This is a great opportunity for our students and I am appreciative of all the businesses that are willing to have our students.

- **Chemistry Halloween Experiment**

- Mrs. Gilbert had her Chemistry II students do an experiment on a Jack-o-Lantern. Students carved a pumpkin and then took it outside. Mrs. Gilbert had them make a chemical reaction in a cup and put that in the pumpkin. Mrs. Gilbert lit the solution and the pumpkin made a big pop with the pieces of the pumpkin's face popping out. Students were able to enjoy Halloween and science at the same time.

### **Minden Bandfest**

Mrs. White took our marching band to Minden Bandfest on October, 18th to wrap up their competition season. The team ended up scoring a 2.

### **MS Honor Choir**

Mrs. White took seven MS choir students to the Crete Middle School Honor Choir event. Students were able to work with a composer on different songs throughout the day, and then performed in a concert showcasing what they worked on.

### **Inventure Day**

On November 4th, 7th grade students participated in Inventure Day hosted by the Nuckolls county UNL extension office. Students were divided into groups and were given a business sponsor for the day. They worked on inventing a product and how to pitch the product to a group of investors. Students were able to use critical thinking, drawing, and writing skills during this event.

### **Criminal Justice Day**

Students interested in going into the field of Criminal Justice were able to spend a day at CCC with Mrs. Baker. These students were able to learn more about jobs within the criminal justice career field. Students were able to be in a cop car, learn from different policemen, and learn about our legal system during this day.

### **Veteran's Day**

Our Veteran's Day program is this upcoming Tuesday at 10am in the high school gym. Along with our program, NHS and Student Council host a breakfast before the program for any veteran and their family. This breakfast will be held in our HS library.

**November 2025 School Board Report**  
**Jodi Fierstein**  
**Elementary Principal**  
**Director of Special Services**

Parent Teacher Conferences - Oct. 9 & Mid-Semester Grade Reports went home

- 94% of families attended
- Standards referenced grading using local curriculum for MATH and ELA
- \*Many grade levels used SRG for other subjects as well!
- Combination of traditional points / satisfactory rating scale (other subjects)

November 6 - Donuts with Grown-ups

- Qr. 2 Parent Engagement activity
- Parents or a special adult were invited to join their child for a donut from 7:50-8:20.
- Afternoon PALLS class families were invited from 3:15-3:00.

Fall / Halloween Classroom Parties - October 31st

- Kindergarten - Trick-or-Treated at Kingswood Court
- PALLS - Trick-or-Treated at Brodstone Hospital

2025-2026 Professional Development support from ESU:

Instructional Framework: Marzano's Art and Science of Teaching

## GOAL SETTING

**PICK 1 STRATEGY FROM EACH  
ELEMENT TO COMMIT TO IMPROVING  
NEXT QUARTER**

ELEMENT 16

**LEARNING TARGET LOOP**

- Include your learning target slides throughout the lesson to continue to revisit the targets.
- Strategically integrate them in moments where students can make connections to their learning.

**VERBAL HIGHLIGHTING**

- "The key thing to remember is..."
- "If you forget everything else, remember this..."
- "Circle this in your notes - you'll see this again"

**SHOW & TELL**

- Tone of voice, pausing, gestures
- Color coding, underlining, positioning on board
- Graphic organizers showing "Big Idea vs. Details"
- Physical movement to signal importance

ELEMENT 24

**STRATEGY 1**  
Round Robin & Turn & Talk

- 1 Provide the prompt you'd like a response to.
- 2 Allow students to talk with peers about responses.
- 3 Ask for 1-2 groups/pairs to share out

**Why It Works**

All students think, discuss with a partner, and prepare answers before anyone shares with the whole group.

**STRATEGY 2**  
Response cards & Signals

- Whole Group Whiteboard Responses
- Multiple choice boards (4 corners)
- Thumbs up/down/sideways

**Why It Works**

You can see the responses and levels of understanding of each student simultaneously.

**STRATEGY 3**  
Think-Write-Round Robin

- 1 Give a prompt to all students.
- 2 Students think about the answer and write it down.
- 3 Students share round robin what they wrote.

**Why It Works**

Students think independently, write their responses for accountability, and share through round robin to ensure every voice is heard.

Professional Development:

Oct. 9 - ESU 9 staff presented information about Marzano's Art and Science of Teaching. Elementary staff's first focus is on elements #16 & #24. All teachers and para participated and then chose one strategy per element to focus on.

Nov. 4 - LaRaesha Kugal (ESU9) observed classrooms and provided feedback to classroom teachers on their use of strategies within elements #16 & #24.



# SUPERIOR PUBLIC SCHOOLS

HOME OF THE WILDCATS

**Building:** District

**Meeting Date:** 11/10/2025

1. State Conference, November 19-21
  - a. Please check with Sharon to make sure your room reservations are as you need them.
2. After some coding issues with LPL Financial, the investment accounts are set up, and we should make our first deposit this week or next.
3. The audit is done, and the AFR has been submitted.
  - a. We have continued to do well with our spending up to this point. As of October 31st, we have spent \$34,591 less than the same timespan last year. If we can keep it below or within \$50K of last year (excluding facility upgrades like rooftop units), I will be ecstatic.
4. The new rooftop units will hopefully be installed and fully functional by the end of board meeting week.
5. I hope to have an audit ready for you by the meeting time. We are still waiting for the final printed report. However, I am thankful that it was done much more timely this year.

NUCKOLLS COUNTY SCHOOL DISTRICT 65-0011  
SUPERIOR PUBLIC SCHOOLS  
SUPERIOR, NEBRASKA  
October 13, 2025

Matt Bargaen: Present, Brad Biltoft: Present, Peggy Meyer: Present, Luke Meyers: Present, Matt Sullivan: Absent, Krista Tatro: Present. Present: 5, Absent: 1.

Posted Locations:

- The Superior Express
- Superior Public Schools
- <https://www.superiorwildcats.org/>

Posted Dates: 10/06/2025 Superior Public Schools and <https://www.superiorwildcats.org/>  
10/09/2025 The Superior Express

## 1. Routine Business

### 1.1. Call Meeting to Order

Meeting was called to order at 7:30 p.m. by Luke Meyers.

### 1.2. Pledge of Allegiance

### 1.3. Roll Call

### 1.4. Excuse Absent Board Member(s)

Motion to excuse absent board member Matt Sullivan. carried with a motion by Brad Biltoft and a second by Matt Bargaen.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye  
Aye: 5, Nay: 0

## 2. Regular Meeting Agenda

### 2.1. Public Participation

Andrew Brittenham

Andrew Brittenham from the City of Superior discussed the platting of the school perimeter with the city. The easements should have been done before the Elementary addition was started, but no land is being lost or gained by either party.

### 2.2. Student Ambassador Report

Lexi Primus gave the student ambassador report of events happening at Superior High School.

### 2.3. Presentations - Staff/Students

#### Tricia Kuhlmann - Curriculum

Tricia Kuhlmann gave an update about the curriculum and stated that teachers are putting in input and things are going well with implementing the curriculum.

### 2.4. Principals' and Activities/Athletic Director's Reports

Principals gave an overview of events and test scores.

### 2.5. Superintendent's Report

John gave an overview of transportation needs. He also discussed that a structural engineer will be here to look at the concrete football bleachers.

### 2.6. Consent Agenda

Motion to approve consent agenda as presented carried with a motion by Matt Barga and a second by Krista Tatro.

Matt Barga: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye  
Aye: 5, Nay: 0

#### 2.6.1. Approval of Previous Minutes

#### 2.6.2. Approval of Treasurer's Report

#### 2.6.3. Approval of School Activity Fund Report

#### 2.6.4. Approval of Revenue Budget Report

#### 2.6.5. Approval of Expense Budget Report

### 2.7. Approval of Previous Months Claims

Motion to approve General Fund claims for October 2025 in the amount of \$775,758.07 carried with a motion by Matt Barga and a second by Peggy Meyer.

Matt Barga: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye  
Aye: 5, Nay: 0

Discussion about REAP funds on the iPads and bill on activity bus repair.

## 2.8. Technology Surplus Disposal Items

Motion to approve disposal of technology items listed on surplus inventory worksheet. carried with a motion by Peggy Meyer and a second by Brad Bilstoft.

Matt Bargaen: Aye, Brad Bilstoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye  
Aye: 5, Nay: 0

Logan discussed that we are going to chromebooks and trying to recycle items that still have some value.

## 2.9. Wildcat Subdivision Easement

Motion to accept the Wildcat Subdivision Easement carried with a motion by Matt Bargaen and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Bilstoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye  
Aye: 5, Nay: 0

## 2.10. Wildcat Subdivision Plat

Motion to approve the Wildcat Subdivision Plat carried with a motion by Brad Bilstoft and a second by Matt Bargaen.

Matt Bargaen: Aye, Brad Bilstoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye  
Aye: 5, Nay: 0

## 2.11. SEA Recognition

Motion to recognize the Superior Education Association as the sole negotiator for the 2027-2028 school year carried with a motion by Matt Bargaen and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Bilstoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye  
Aye: 5, Nay: 0

## 2.12. LPL Financial (42 Wealth)

Motion to transfer \$673,554 from the General Fund and \$362,740 from the Depreciation Fund to a money market account. through LPL Financial. carried with a motion by Peggy Meyer and a second by Matt Bargaen.

Matt Bargaen: Aye, Brad Bilstoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye  
Aye: 5, Nay: 0

## 2.13. Electrical Upgrade

Motion to pay Moeller Electric in the amount of \$31,798.86 for electrical upgrades to the Ag shop from the Depreciation Fund carried with a motion by Peggy Meyer and a second by Matt Bargaen.

Matt Bargaen: Aye, Brad Bilstoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye  
Aye: 5, Nay: 0

Discussion was had that most of the inside electrical is done just waiting to get wire to the panel.

#### 2.14. Door Access Upgrades

Motion to pay Communication Engineering Inc. in the amount of \$63,929.50 for door access for 50% down on upgrades from the Depreciation Fund. carried with a motion by Matt Bargaen and a second by Brad Biltoft.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye  
Aye: 5, Nay: 0

#### 3. Discussion Items

##### 3.1. Report from Board Committees

##### 3.2. Review and Discuss Policy 6038, Artificial Intelligence

##### 3.3. Review Current Policies 4022 - 4037

#### 4. Correspondence

- Board Quicks

#### 5. Items for Next Board Meeting

- Superintendent Evaluation tool will be distributed and compiled at the November meeting

#### 6. Executive Session

Motion to move to executive session at 8:34 p.m. for discussion of personnel for the protection of public interest carried with a motion by Peggy Meyer and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye  
Aye: 5, Nay: 0

#### 7. Reconvene to regular session

Motion to reconvene to regular session at 9:12 p.m. carried with a motion by Peggy Meyer and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye  
Aye: 5, Nay: 0

#### 8. Adjournment

Meeting adjourned at 9:13 p.m. by Luke Meyers.

NUCKOLLS COUNTY SCHOOL DISTRICT 65-0011  
SUPERIOR PUBLIC SCHOOLS  
SUPERIOR, NEBRASKA  
October 13, 2025

Posted Locations:

- The Superior Express
- Superior Public Schools
- <https://www.superiorwildcats.org/>

Posted Dates: 10/06/2025 Superior Public Schools and <https://www.superiorwildcats.org/>  
10/09/2025 The Superior Express

1. Routine Business

1.1. Call Meeting to Order

Meeting was called to order at 7:15 p.m. by Luke Meyers.

2. Purpose of the public committee meeting is for hearing support, position, criticism, suggestions or observations of patrons relating to the activities of the Committee on American Civics.

3. Committee Meeting/Reports

Curriculum director discussed how the committee follows the state statutes for civics and has done a great job ensuring students are developing the right skills.

4. Public questions or comments

There were no public comments or questions.

5. Adjournment

Meeting adjourned at 7:19 p.m. by Luke Meyers.

## General Fund October 2025

### Bills

Original List	\$	182,481.32
Receipts Posted to Expenditure Account: (L/N BCBS)	\$	(1,189.38)
Reimb to LEA for Title Fee, Inspections	\$	(30.00)
Total	\$	181,261.94

### Additions

Total Additions

\$	-
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<b>Total Bills</b>	\$	181,261.94
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### Payroll & Benefits

Original Total	\$	593,276.75
Total	\$	593,276.75

<b>Total Payroll &amp; Benefits</b>	\$	593,276.75
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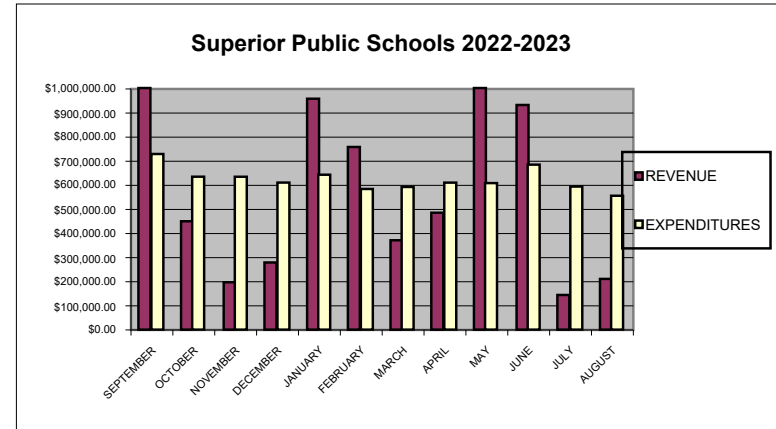
<b>Expenditure Adjusted Grand Total</b>	\$	774,538.69
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### GENERAL FUND RECAP

Beginning Balance 09-30-2025	\$	2,433,803.07
Receipts	\$	485,319.45
Expenditures	\$	774,538.69
Ending Balance 10-31-2025	\$	2,144,583.83

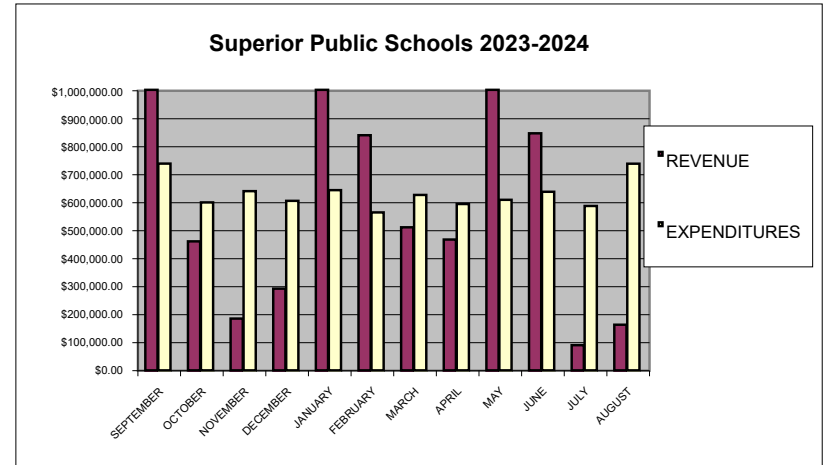
**SUPERIOR PUBLIC SCHOOL DISTRICT 65-0011  
GENERAL FUND  
2022-2023 FISCAL YEAR**

	BEG. BAL.	REVENUE	EXPENDITURES	END BALANCE
SEPTEMBER	\$1,336,186.10	\$1,094,427.33	\$726,305.18	\$1,704,308.25
OCTOBER	\$1,704,308.25	\$447,124.34	\$632,040.93	\$1,519,391.66
NOVEMBER	\$1,519,391.66	\$194,010.88	\$631,837.48	\$1,081,565.06
DECEMBER	\$1,081,565.06	\$276,080.92	\$607,629.18	\$750,016.80
JANUARY	\$750,016.80	\$955,678.74	\$640,268.86	\$1,065,426.68
FEBRUARY	\$1,065,426.68	\$755,383.16	\$581,093.45	\$1,239,716.39
MARCH	\$1,239,716.39	\$368,231.17	\$589,495.84	\$1,018,451.72
APRIL	\$1,018,451.72	\$482,600.35	\$607,445.04	\$893,607.03
MAY	\$893,607.03	\$1,312,000.73	\$605,528.36	\$1,600,079.40
JUNE	\$1,600,079.40	\$929,674.57	\$682,072.52	\$1,847,681.45
JULY	\$1,847,681.45	\$141,282.94	\$591,142.56	\$1,397,821.83
AUGUST	\$1,397,821.83	\$207,856.67	\$552,971.49	\$1,052,707.01



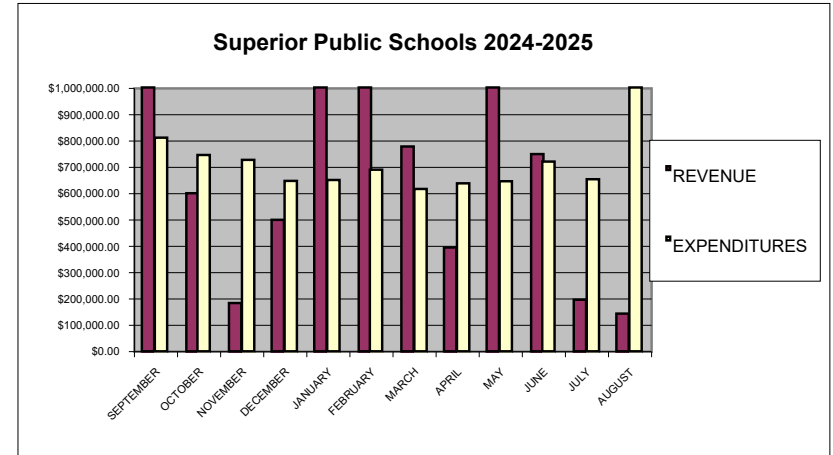
**SUPERIOR PUBLIC SCHOOL DISTRICT 65-0011  
GENERAL FUND  
2023-2024 FISCAL YEAR**

	BEG. BAL.	REVENUE	EXPENDITURES	END BALANCE
SEPTEMBER	\$1,052,707.01	\$1,152,030.20	\$736,451.77	\$1,468,285.44
OCTOBER	\$1,468,285.44	\$458,660.15	\$597,803.31	\$1,329,142.28
NOVEMBER	\$1,329,142.28	\$182,762.54	\$638,077.67	\$873,827.15
DECEMBER	\$873,827.15	\$289,686.65	\$603,405.96	\$560,107.84
JANUARY	\$560,107.84	\$1,582,455.25	\$641,669.11	\$1,500,893.98
FEBRUARY	\$1,500,893.98	\$837,840.46	\$562,047.14	\$1,776,687.30
MARCH	\$1,776,687.30	\$508,895.74	\$624,497.96	\$1,661,085.08
APRIL	\$1,661,085.08	\$465,153.99	\$592,106.79	\$1,534,132.28
MAY	\$1,534,132.28	\$1,744,885.26	\$607,090.19	\$2,671,927.35
JUNE	\$2,671,927.35	\$844,693.56	\$635,802.17	\$2,880,818.74
JULY	\$2,880,818.74	\$87,765.30	\$585,095.17	\$2,383,488.87
AUGUST	\$2,383,488.87	\$160,841.68	\$736,118.65	\$1,808,211.90



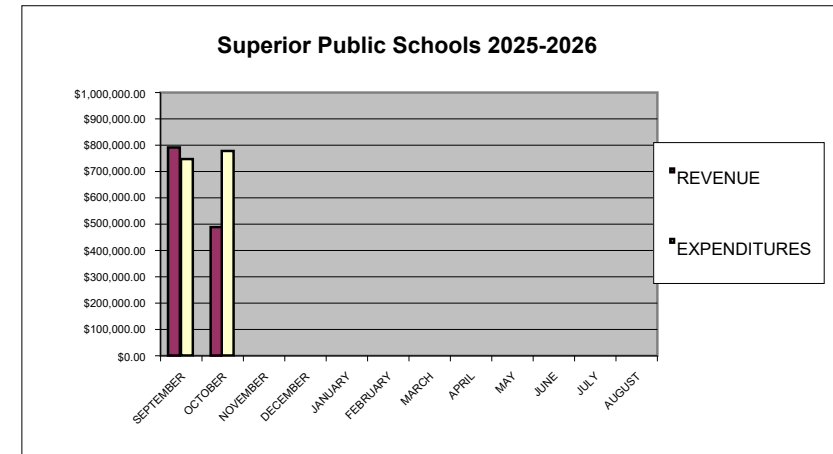
**SUPERIOR PUBLIC SCHOOL DISTRICT 65-0011  
GENERAL FUND  
2024-2025 FISCAL YEAR**

	BEG. BAL.	REVENUE	EXPENDITURES	END BALANCE
SEPTEMBER	\$1,808,211.89	\$1,086,603.76	\$809,340.02	\$2,085,475.63
OCTOBER	\$2,085,475.63	\$598,283.88	\$743,582.10	\$1,940,177.41
NOVEMBER	\$1,940,177.41	\$181,117.52	\$724,965.73	\$1,396,329.20
DECEMBER	\$1,396,329.20	\$497,200.50	\$645,113.27	\$1,248,416.43
JANUARY	\$1,248,416.43	\$1,378,063.44	\$648,577.86	\$1,977,902.01
FEBRUARY	\$1,977,902.01	\$1,198,414.45	\$687,691.45	\$2,488,625.01
MARCH	\$2,488,625.01	\$775,792.35	\$614,472.76	\$2,649,944.60
APRIL	\$2,649,944.60	\$392,063.78	\$635,879.11	\$2,406,129.27
MAY	\$2,406,129.27	\$2,137,976.54	\$643,809.02	\$3,900,296.79
JUNE	\$3,900,296.79	\$746,973.87	\$718,463.56	\$3,928,807.10
JULY	\$3,928,807.10	\$193,699.98	\$651,447.68	\$3,471,059.40
AUGUST	\$3,471,059.40	\$140,913.89	\$1,215,875.66	\$2,389,699.19



**SUPERIOR PUBLIC SCHOOL DISTRICT 65-0011  
GENERAL FUND  
2025-2026 FISCAL YEAR**

	BEG. BAL.	REVENUE	EXPENDITURES	END BALANCE
SEPTEMBER	\$2,389,699.19	\$787,896.37	\$743,792.49	\$2,433,803.07
OCTOBER	\$2,433,803.07	\$485,319.45	\$774,538.69	\$2,144,583.83
NOVEMBER				
DECEMBER				
JANUARY				
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				



# Superior Public Schools

## October 2025 Cash Summary Report

Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances	Liabilities	Available
01	General Fund	\$2,389,699.19	\$1,282,326.06	(\$1,518,331.18)	\$0.00	\$2,153,694.07	\$0.00	\$0.00	\$2,153,694.07
02	Depreciation Fund	\$786,604.78	\$599.49	(\$174,186.36)	\$0.00	\$613,017.91	\$0.00	\$0.00	\$613,017.91
03	Employee Benefit Fund	\$3,380.07	\$1.13	\$0.00	\$0.00	\$3,381.20	\$0.00	\$0.00	\$3,381.20
05	Activity Fund	\$211,385.36	\$85,415.28	(\$58,062.65)	\$0.00	\$238,737.99	\$0.00	\$0.00	\$238,737.99
06	School Nutrition Fund	\$56,101.55	\$53,399.73	(\$78,242.96)	\$0.00	\$31,258.32	\$0.00	\$0.00	\$31,258.32
07	Bond Fund	\$688,615.97	\$145,612.64	\$0.00	\$0.00	\$834,228.61	\$0.00	\$0.00	\$834,228.61
08	Special Building Fund	\$270,325.91	\$54,616.06	\$0.00	\$0.00	\$324,941.97	\$0.00	\$0.00	\$324,941.97
09	QCPUF Fund	\$175,664.96	\$37,342.73	\$0.00	\$0.00	\$213,007.69	\$0.00	\$0.00	\$213,007.69
10	Cooperative Fund	(\$6,432.02)	\$15,725.14	(\$8,163.48)	\$0.00	\$1,129.64	\$0.00	\$0.00	\$1,129.64
<b>Sub Total</b>		<b>\$4,575,345.77</b>	<b>\$1,675,038.26</b>	<b>(\$1,836,986.63)</b>	<b>\$0.00</b>	<b>\$4,413,397.40</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,413,397.40</b>

**SUPERIOR PUBLIC SCHOOLS**

**TREASURER'S REPORT**

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<b>DEPRECIATION FUND</b>	<b>F&amp;M Bank</b>
Beg Balance 09/30/2025	\$708,469.02
Receipts	\$277.25 Interest
Disbursements	
Check #124036	\$63,929.50 Communication Engineering (Door Acces
Check #124037	\$31,798.86 Moeller Electric (Ag Shop)
Ending Balance 10/31/2025	\$613,017.91

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<b>QUALIFIED CAPITAL PURPOSE FUND</b>	<b>Home Federal</b>
Beg Balance 09/30/2025	\$199,291.01
Receipts	\$13,382.37 County proceeds \$334.31 Interest
Disbursements	
Ending Balance 10/31/2025	\$213,007.69

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<b>BOND FUND</b>	<b>Horizon Bank</b>
Beg Balance 09/30/2025	\$780,178.00
Receipts	\$52,009.99 County Proceeds \$2,040.62 Interest
Disbursements	
Ending Balance 10/31/2025	\$834,228.61

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<b>SPECIAL BUILDING FUND</b>	<b>Home Federal</b>
Beg Balance 09/30/2025	\$304,887.96
Receipts	\$19,583.72 County Proceeds \$470.29 Interest
Disbursements	
Ending Balance 10/31/2025	\$324,941.97

# Check Detail

Sorted by Activity ID, Site ID.  
From 10/01/2025 to 10/31/2025.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
100	Athletics					
SPS	Superior Public Schools					
036859 Printed	10/02/2025 10/02/2025	Centura Public Schools	No	10.2.25GG	Morgan Kroeger Girls Golf 10.2.2025	60.00
036867 Cleared	10/03/2025 10/31/2025	Kim Delka	No	10.3.25Chains	Morgan Kroeger FB Chains 10.3.25 vs DT	15.00
036868 Cleared	10/03/2025 10/31/2025	Anthony White	Yes	10.3.2025Annou ncer	Morgan Kroeger Announcer 10.3.2025 FB vs DT	20.00
036869 Cleared	10/03/2025 10/31/2025	Evan Volzke	No	10.3.25official	Morgan Kroeger Official 10.3.25 FB vs DT	170.00
036870 Cleared	10/03/2025 10/31/2025	Wade Fleischer	No	10.3.25Official#2	Morgan Kroeger Official 10.3.25 FB vs DT	170.00
036871 Cleared	10/03/2025 10/31/2025	Gabe Haynes	No	10.3.2025Official #3	Morgan Kroeger Official 10.3.25 FB vs DT	170.00
036872 Cleared	10/03/2025 10/31/2025	Roger Aspen	Yes	10.3.25Official#4	Morgan Kroeger Official 10.3.25 FB vs DT	170.00
036873 Cleared	10/03/2025 10/31/2025	Dustin Stuehrenberg	No	10.3.25Official#5	Morgan Kroeger Official 10.3.25 FB vs DT	170.00
036874 Cleared	10/03/2025 10/31/2025	Matt Edwards	No	10.3.25Chains#2	Morgan Kroeger Chains 10.3.25 FB vs DT	15.00
036877 Cleared	10/09/2025 10/31/2025	Lisa Butler	Yes	10.9.25VB	Morgan Kroeger 10.9.25 VB Scoreboard	40.00
036878 Printed	10/09/2025 10/09/2025	Anthony White	Yes	10.9.25VB2	Morgan Kroeger 10.9.25 VB Lines	50.00
036879 Cleared	10/09/2025 10/31/2025	Steve Adkisson	No	10.9.25VB3	Morgan Kroeger 10.9.25 VB Ref	140.00
036880 Cleared	10/09/2025 10/31/2025	Audra Leichleiter	No	10.9.25VB4	Morgan Kroeger 10.9.25 VB Ref	140.00
036882 Cleared	10/13/2025 10/31/2025	Scott Boyles	No	10.13.25Ref#1	Morgan Kroeger 10.13.25 JV FB Ref	70.00
036883 Cleared	10/13/2025 10/31/2025	Mike Webber	No	10.13.25Ref#2	Morgan Kroeger 10.13.25 JV FB Ref	70.00
036884 Cleared	10/13/2025 10/31/2025	Jerred Ehlers	No	10.13.25Ref#3	Morgan Kroeger 10.13.25 JV FB Ref	70.00

# Check Detail

Sorted by Activity ID, Site ID.  
From 10/01/2025 to 10/31/2025.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
100	Athletics					
SPS	Superior Public Schools					
036885 Printed	10/13/2025 10/13/2025	Chase Ostdiek	No	10.13.25Ref#4	Morgan Kroeger 10.13.25 JV FB Ref	70.00
036888 Cleared	10/13/2025 10/31/2025	Amazon Capital Services	No	1MXM-1LTW-9HWD	Morgan Kroeger FB Knee Pads	79.98
036889 Cleared	10/13/2025 10/31/2025	Nebraska School Activities Association	No	10.9.25	Morgan Kroeger G/B BB Fees	170.00
036890 Cleared	10/13/2025 10/31/2025	U.S. Bank	No	1948-1971	Morgan Kroeger 2 mo season pass (Headset App)	279.86
036890 Cleared	10/13/2025 10/31/2025	U.S. Bank	No	VP_NKZ00WC5	Morgan Kroeger Activity passes/cat cards ( Vista Print)	237.58
036894 Cleared	10/17/2025 10/31/2025	Dustin Scott	No	10.17.25#1	Morgan Kroeger 10.17.25 FB Ref	170.00
036895 Cleared	10/17/2025 10/31/2025	Aaron Taylor	Yes	10.17.25#2	Morgan Kroeger 10.17.25 FB Ref	170.00
036896 Cleared	10/17/2025 10/31/2025	Brad Consbruk	No	10.17.25#3	Morgan Kroeger 10.17.25 FB Ref	170.00
036897 Cleared	10/17/2025 10/31/2025	Jeremy Duff	No	10.17.25#4	Morgan Kroeger 10.17.25 FB Ref	170.00
036898 Cleared	10/17/2025 10/31/2025	Aaron Christensen	No	10.17.25#5	Morgan Kroeger 10.17.25 FB Ref	170.00
036899 Cleared	10/17/2025 10/31/2025	Luke Miller	No	10.17.25#6	Morgan Kroeger 10.17.25 FB Chains	15.00
036900 Cleared	10/17/2025 10/31/2025	Joe Jackson	No	10.17.25#7	Morgan Kroeger 10.17.25 FB Chains	15.00
036901 Cleared	10/17/2025 10/31/2025	Kim Delka	No	10.17.25#8	Morgan Kroeger 10.17.25 FB Chains	15.00
036902 Cleared	10/17/2025 10/31/2025	Matt Edwards	No	10.17.25#9	Morgan Kroeger 10.17.25 FB Chains	15.00
036903 Printed	10/17/2025 10/17/2025	Anthony White	Yes	10.17.25#10	Morgan Kroeger 10.17.25 FB Game Announcer	20.00
036904 Printed	10/21/2025 10/21/2025	Karlie Sines	No	102125KS	Sharon Biltoft Ref HSVB vs Sandy Creek 102125	140.00
036905 Cleared	10/21/2025 10/31/2025	Marcus Ehrke	No	102125ME	Sharon Biltoft Ref HSVB vs Sandy Creek 102125	140.00

# Check Detail

Sorted by Activity ID, Site ID.  
From 10/01/2025 to 10/31/2025.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
<hr/> <b>100</b> <b>Athletics</b> <hr/>						
SPS      Superior Public Schools						
036906 Printed	10/21/2025 10/21/2025	Anthony White	Yes	102125TW	Sharon Biltoft Lines HSVB vs Sandy Creek 102125	50.00
036907 Printed	10/21/2025 10/21/2025	Lisa Butler	Yes	102125LB	Sharon Biltoft Scoreboard HSVB vs Sandy Creek 102125	40.00
036913 Printed	10/23/2025 10/23/2025	MRG Hauff	No	179907	Sharon Biltoft Inflatable pump 100825	49.99
036917 Printed	10/27/2025 10/27/2025	Brooke Bauer Photography	No	2153	Sharon Biltoft Poster calendars 101525	500.00
Total for SPS - Superior Public Schools:						4,227.41
Total for 100 - Athletics:						4,227.41
<hr/> <b>115</b> <b>Cross Country</b> <hr/>						
SPS      Superior Public Schools						
036887 Cleared	10/13/2025 10/31/2025	Ideal Market	No	Sept25.1493	Morgan Kroeger Food for concessions	48.29
<hr/> <b>130</b> <b>Football</b> <hr/>						
SPS      Superior Public Schools						
036914 Printed	10/27/2025 10/27/2025	Game One	No	10435858	Sharon Biltoft Football gear camp shirts 101625	516.42
036915 Printed	10/27/2025 10/27/2025	Game One	No	10435859	Sharon Biltoft Football gear camp shorts 101625	794.42
Total for SPS - Superior Public Schools:						1,310.84
Total for 130 - Football:						1,310.84

# Check Detail

Sorted by Activity ID, Site ID.  
From 10/01/2025 to 10/31/2025.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
<hr/> <b>305 Art Club</b> <hr/>						
SPS Superior Public Schools						
036862 Cleared	10/03/2025 10/31/2025	Jim Beard	No	Pumpkins	Morgan Kroeger 250.00	250.00
036865 Printed	10/03/2025 10/03/2025	Extra Mile E-Commerce	No	J72378	Morgan Kroeger T-shirts	677.00
036888 Cleared	10/13/2025 10/31/2025	Amazon Capital Services	No	1V9T-XCHV-9N4Y	Morgan Kroeger supplies	44.97
036888 Cleared	10/13/2025 10/31/2025	Amazon Capital Services	No	1FDC-1WPV-9RTY	Morgan Kroeger supplies	109.61
036888 Cleared	10/13/2025 10/31/2025	Amazon Capital Services	No	1QG2-9K6H-6NVK	Morgan Kroeger Filament	31.44
Total for SPS - Superior Public Schools:						1,113.02
Total for 305 - Art Club:						1,113.02
<hr/> <b>320 Community Service Club</b> <hr/>						
SPS Superior Public Schools						
036886 Cleared	10/13/2025 10/31/2025	Linpepco-Hastings	No	6100136314, 6100135618	Morgan Kroeger Drink machine	351.00
<hr/> <b>325 Drama</b> <hr/>						
SPS Superior Public Schools						
036888 Cleared	10/13/2025 10/31/2025	Amazon Capital Services	No	1R41-RDMC-16GX	Morgan Kroeger props and costumes	179.97
036893 Cleared	10/13/2025 10/31/2025	Superior Ace Hardware	No	244270/1	Morgan Kroeger Drama supplies	111.47
Total for SPS - Superior Public Schools:						291.44
Total for 325 - Drama:						291.44

# Check Detail

Sorted by Activity ID, Site ID.  
From 10/01/2025 to 10/31/2025.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
<hr/> <b>335</b> <b>FBLA</b> <hr/>						
SPS      Superior Public Schools						
036861 Cleared	10/03/2025 10/31/2025	Lunch Fund	No	KarahWagner	Morgan Kroeger Refund of Dues - Karah Wagner	20.00
036875 Cleared	10/09/2025 10/31/2025	Krispy Kreme	No	1344040	Morgan Kroeger Donuts Fundraiser	2,048.00
036887 Cleared	10/13/2025 10/31/2025	Ideal Market	No	Sept25.658	Morgan Kroeger Food for concessions	42.54
036908 Cleared	10/23/2025 10/31/2025	Lunch Fund	No	100925LF	Sharon Biltoft Food for concessions and blood drive	117.72
036918 Printed	10/27/2025 10/27/2025	FBLA-PBL	No	74582	Sharon Biltoft Dues-national/state 101325	120.00
Total for SPS - Superior Public Schools:						2,348.26
Total for 335 - FBLA:						2,348.26

<hr/> <b>345</b> <b>FFA</b> <hr/>						
SPS      Superior Public Schools						
036887 Cleared	10/13/2025 10/31/2025	Ideal Market	No	Sept25.1232	Morgan Kroeger water	9.38
036912 Cleared	10/23/2025 10/31/2025	Upper Big Blue NRD	No	12333	Sharon Biltoft Land evaluation registration 100625	27.00
036916 Printed	10/27/2025 10/27/2025	Cindy Kirchhoff	No	173	Sharon Biltoft Vest embroidery 102325	64.00
Total for SPS - Superior Public Schools:						100.38
Total for 345 - FFA:						100.38

<hr/> <b>350</b> <b>Foreign Language</b> <hr/>						
SPS      Superior Public Schools						
036887 Cleared	10/13/2025 10/31/2025	Ideal Market	No	Sept25.1233	Morgan Kroeger supplies	6.79

# Check Detail

Sorted by Activity ID, Site ID.  
From 10/01/2025 to 10/31/2025.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
<hr/> <b>365</b> <b>Student Council</b> <hr/>						
SPS      Superior Public Schools						
036866 Cleared	10/03/2025 10/31/2025	Lenden Worm	No	1	Morgan Kroeger DJ for Homecoming	400.00
036886 Cleared	10/13/2025 10/31/2025	Linpepco-Hastings	No	6100135619/610 0136315	Morgan Kroeger water/juice for machine	72.75
036887 Cleared	10/13/2025 10/31/2025	Ideal Market	No	Sept25.1474	Morgan Kroeger supplies for project	16.38
036888 Cleared	10/13/2025 10/31/2025	Amazon Capital Services	No	1KY1-YPWC- 9RD6	Morgan Kroeger homecoming supplies	37.54
036888 Cleared	10/13/2025 10/31/2025	Amazon Capital Services	No	134G-RV16- NFGL	Morgan Kroeger decorations for homecoming	64.46
036890 Cleared	10/13/2025 10/31/2025	U.S. Bank	No	134826502	Morgan Kroeger mixer supplies (Caseys)	64.20
036890 Cleared	10/13/2025 10/31/2025	U.S. Bank	No	20084666	Morgan Kroeger T-shirts (Image Market)	505.05
036909 Cleared	10/23/2025 10/31/2025	TeamMates	No	100625TM	Sharon Biltoft Money for jeans day 100625	629.50
Total for SPS - Superior Public Schools:						1,789.88
Total for 365 - Student Council:						1,789.88

<hr/> <b>630</b> <b>Music</b> <hr/>						
SPS      Superior Public Schools						
036860 Cleared	10/03/2025 10/31/2025	Superior Music Boosters	No	Boosters	Morgan Kroeger Music Booster Profits	2,505.00
036864 Cleared	10/03/2025 10/31/2025	Yandas Music & Pro Audio	No	778729	Morgan Kroeger Inst. Repair	34.45
036911 Printed	10/23/2025 10/23/2025	Yandas Music & Pro Audio	No	779163	Sharon Biltoft Reeds/neck strap 100625	36.99
Total for SPS - Superior Public Schools:						2,576.44
Total for 630 - Music:						2,576.44

# Check Detail

Sorted by Activity ID, Site ID.  
From 10/01/2025 to 10/31/2025.

Activity ID Site ID	Activity Name Site Name	Check # Status	Issue Date Status Date	Vendor Name PO Number	1099? Invoice Number	Approved by Description	Amount
<hr/> <b>640 Flashlight</b> <hr/>							
SPS	Superior Public Schools						
036863 Cleared	10/03/2025 10/31/2025	Melissa Schuster	No	Postage		Morgan Kroeger Reim for postage for Yearbook mailing	5.22
036892 Cleared	10/13/2025 10/31/2025	Superior Publishing Co., Inc	No	09.27.25		Morgan Kroeger printing of flashlights	140.00
036910 Cleared	10/23/2025 10/31/2025	Melissa Schuster	No	100225MS		Sharon Bilstoft Postage to send Flashlight 100225	9.63
Total for SPS - Superior Public Schools:							154.85
Total for 640 - Flashlight:							154.85
<hr/> <b>800 Backpack Program</b> <hr/>							
SPS	Superior Public Schools						
036887 Cleared	10/13/2025 10/31/2025	Ideal Market	No	Sept25#1245		Morgan Kroeger food vouchers	706.54
036890 Cleared	10/13/2025 10/31/2025	U.S. Bank	No	10336705475		Morgan Kroeger food	304.52
Total for SPS - Superior Public Schools:							1,011.06
Total for 800 - Backpack Program:							1,011.06
<hr/> <b>802 Cat's Closet</b> <hr/>							
SPS	Superior Public Schools						
036888 Cleared	10/13/2025 10/31/2025	Amazon Capital Services	No	1GYX-MJG3-7YDH		Morgan Kroeger vinyl	109.42
036890 Cleared	10/13/2025 10/31/2025	U.S. Bank	No	175002648		Morgan Kroeger program subscription (Cricut)	102.59
036890 Cleared	10/13/2025 10/31/2025	U.S. Bank	No	0063082		Morgan Kroeger Transfer material (Roland DGA)	253.99
036890 Cleared	10/13/2025 10/31/2025	U.S. Bank	No	1016961543		Morgan Kroeger Band & Drama Shirts - (Jiffy Shirts)	136.57
Total for SPS - Superior Public Schools:							602.57
Total for 802 - Cat's Closet:							602.57

# Check Detail

Sorted by Activity ID, Site ID.  
From 10/01/2025 to 10/31/2025.

Activity ID Site ID	Activity Name Site Name	Check # Status	Issue Date Status Date	Vendor Name PO Number	1099? Invoice Number	Approved by Description	Amount
<b>810</b>		<b>Flower Fund</b>					
SPS		Superior Public Schools					
036876 Cleared	10/09/2025 10/31/2025	Sandee Heller	No	10.3.25	Morgan Kroeger memorial	25.00	
<b>845</b>		<b>Striv</b>					
SPS		Superior Public Schools					
036891 Cleared	10/13/2025 10/31/2025	Precision Signs & Graphics, LLC	No	11033	Morgan Kroeger Athletic Programs	515.00	
036919 Printed	10/27/2025 10/27/2025	B & H Photo-Video	No	238208268	Sharon Biltoft Camera body & lens protection 102225	1,508.96	
Total for SPS - Superior Public Schools:						2,023.96	
Total for 845 - Striv:						2,023.96	
<b>860</b>		<b>Teachers' Workroom</b>					
SPS		Superior Public Schools					
036886 Cleared	10/13/2025 10/31/2025	Linpepco-Hastings	No	6100135617	Morgan Kroeger pop	82.85	
<b>861</b>		<b>Elementary Workroom</b>					
SPS		Superior Public Schools					
036886 Cleared	10/13/2025 10/31/2025	Linpepco-Hastings	No	6100136312	Morgan Kroeger Elem workroom pop	65.80	

# Check Detail

Sorted by Activity ID, Site ID.  
From 10/01/2025 to 10/31/2025.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
<hr/>						
880	Wildcat Food					
<hr/>						
SPS	Superior Public Schools					
036881 Cleared	10/13/2025 10/31/2025	Superior Music Boosters	No	09.11.2025	Morgan Kroeger Concessions 09.11.25	106.15
036887 Cleared	10/13/2025 10/31/2025	Ideal Market	No	Sept25.265	Morgan Kroeger Food for concessions	4.85
036887 Cleared	10/13/2025 10/31/2025	Ideal Market	No	Sept25.1492	Morgan Kroeger Food for concessions	33.25
036887 Cleared	10/13/2025 10/31/2025	Ideal Market	No	Sept25/1492	Morgan Kroeger Food for concessions	26.54
036888 Cleared	10/13/2025 10/31/2025	Amazon Capital Services	No	196X-RYKX- D3G5T	Morgan Kroeger Concessions supplies	9.99
Total for SPS - Superior Public Schools:						180.78
Total for 880 - Wildcat Food:						180.78
<b>Grand Total :</b>						18,310.62

# Current Cash Balance

Sorted by Site ID, Reporting ID, Activity ID.  
From 10/01/2025 to 10/31/2025.

Site ID	Site Name	Rep ID	Reporting ID Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Activity ID	Activity Name							
SPS	Superior Public Schools							
100	Athletics			16,378.74	4,381.30	4,227.41	-113.00	16,419.63
105	Bowling			1,249.61	0.00	0.00	0.00	1,249.61
110	Boys' Basketball			377.50	0.00	0.00	0.00	377.50
115	Cross Country			948.98	0.00	48.29	0.00	900.69
120	Girls' Basketball			5,376.52	0.00	0.00	0.00	5,376.52
125	Boys' Golf			1,121.04	0.00	0.00	0.00	1,121.04
130	Football			2,418.30	0.00	1,310.84	0.00	1,107.46
135	JH Football			8.50	0.00	0.00	0.00	8.50
140	JH Volleyball			0.00	0.00	0.00	0.00	0.00
145	JH Girls Basketball			657.36	0.00	0.00	695.67	1,353.03
146	JH Boys BB			0.00	0.00	0.00	0.00	0.00
150	Girls' Golf			3,785.21	0.00	0.00	0.00	3,785.21
170	Volleyball			4,272.16	0.00	0.00	-30.00	4,242.16
175	JH Wrestling			1,491.45	0.00	0.00	0.00	1,491.45
180	Wrestling			858.00	0.00	0.00	15.00	873.00
185	Girls Wrestling			842.61	200.00	0.00	0.00	1,042.61
190	Track			220.00	0.00	0.00	0.00	220.00
200	Research & Development			2,000.00	5,850.00	0.00	0.00	7,850.00
300	Archery			716.99	0.00	0.00	0.00	716.99
305	Art Club			1,729.12	430.00	1,113.02	0.00	1,046.10
310	Ag Land Lab			0.00	0.00	0.00	0.00	0.00
320	Community Service Club			5,055.83	1,127.70	351.00	0.00	5,832.53
325	Drama			304.04	0.00	291.44	0.00	12.60
335	FBLA			6,689.92	3,992.00	2,348.26	9.50	8,343.16
345	FFA			10,667.56	1,431.96	100.38	0.00	11,999.14
350	Foreign Language			833.48	0.00	6.79	0.00	826.69
355	S Club			63.63	0.00	0.00	0.00	63.63
360	Speech			1,784.10	0.00	0.00	0.00	1,784.10
365	Student Council			8,198.55	18,336.00	1,789.88	601.00	25,345.67
370	Dance Team			2,765.51	0.00	0.00	0.00	2,765.51
375	Leadership			380.01	0.00	0.00	0.00	380.01
500	Elementary K-5			11,040.95	0.00	0.00	0.00	11,040.95
501	Elementary PBiS			2,321.80	0.00	0.00	4.75	2,326.55
503	Kids' Club			18.76	0.00	0.00	0.00	18.76
505	Middle School			525.92	0.00	0.00	0.00	525.92
510	Secondary			1,986.75	0.00	0.00	0.00	1,986.75
511	Secondary PBiS			1,343.08	0.00	0.00	4.75	1,347.83
522	Class of 2022			0.00	0.00	0.00	0.00	0.00
523	Class of 2023			0.00	0.00	0.00	0.00	0.00
524	Class of 2024			0.00	0.00	0.00	0.00	0.00
525	Class of 2025			222.84	0.00	0.00	0.00	222.84
526	Class of 2026			4,146.95	0.00	0.00	0.00	4,146.95
527	Class of 2027			3,339.62	0.00	0.00	0.00	3,339.62

# Current Cash Balance

Sorted by Site ID, Reporting ID, Activity ID.  
From 10/01/2025 to 10/31/2025.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Rep ID	Reporting ID Name					
Activity ID	Activity Name					
528	Class of 2028	2,774.81	0.00	0.00	0.00	2,774.81
530	Class of 2029	50.00	0.00	0.00	0.00	50.00
533	CLASS OF 2033	306.04	0.00	0.00	0.00	306.04
610	Ag Ed	100.90	0.00	0.00	0.00	100.90
615	Ag Trip	0.00	0.00	0.00	0.00	0.00
620	Art Fund	2,363.52	0.00	0.00	0.00	2,363.52
630	Music	16,191.43	200.00	2,576.44	20.00	13,834.99
640	Flashlight	17,898.95	15.00	154.85	0.00	17,759.10
660	Industrial Arts	159.55	0.00	0.00	0.00	159.55
670	Student Purchases	0.00	0.00	0.00	0.00	0.00
690	Yearbook	4,344.14	90.00	0.00	0.00	4,434.14
800	Backpack Program	13,969.20	0.00	1,011.06	0.00	12,958.14
802	Cat's Closet	2,344.13	285.29	602.57	-360.36	1,666.49
805	EPOCH	0.00	0.00	0.00	0.00	0.00
810	Flower Fund	632.45	0.00	25.00	0.00	607.45
820	Alumni Board	92.23	0.00	0.00	0.00	92.23
830	Library Fund	726.04	0.00	0.00	0.00	726.04
845	Striv	10,720.99	0.00	2,023.96	0.00	8,697.03
846	Technology	3,540.16	0.00	0.00	0.00	3,540.16
860	Teachers' Workroom	908.40	987.10	82.85	0.00	1,812.65
861	Elementary Workroom	446.87	646.00	65.80	0.00	1,027.07
870	Therapy Dog	0.00	0.00	0.00	0.00	0.00
880	Wildcat Food	15,640.54	10,494.06	180.78	-617.67	25,336.15
890	Wellness Grant	534.89	0.00	0.00	0.00	534.89
895	Grow Your Own	1,007.00	0.00	0.00	0.00	1,007.00
990	Interest	6,876.08	582.85	0.00	0.00	7,458.93
<b>Totals:</b>		<u>207,769.71</u>	<u>49,049.26</u>	<u>18,310.62</u>	<u>229.64</u>	<u>238,737.99</u>
<b>SPS Totals:</b>		<u>207,769.71</u>	<u>49,049.26</u>	<u>18,310.62</u>	<u>229.64</u>	<u>238,737.99</u>
<b>Report Totals:</b>		<u>207,769.71</u>	<u>49,049.26</u>	<u>18,310.62</u>	<u>229.64</u>	<u>238,737.99</u>

# Superior Public Schools

## October 2025 Revenue Budget Report

Account Code	Description	October 2025 Receipts	Budget (YTD)	Actual (YTD)
01-1-01100-000-000	Local Property Taxes	(\$376,424.83)	(\$5,860,296.00)	(\$1,035,217.79)
01-1-01115-000-000	Carline Tax	\$0.00	(\$3,900.00)	(\$450.96)
01-1-01120-000-000	Pub Power 5% Gross	\$0.00	(\$8,900.00)	\$0.00
01-1-01125-000-000	Motor Vehicle Taxes	(\$15,039.63)	(\$172,716.00)	(\$34,102.18)
01-1-01140-000-000	Pen/Int on Delinquent Taxes	(\$1,226.66)	(\$10,000.00)	(\$2,287.18)
01-1-01331-000-000	Tuition Otr Dist Reg Ed	\$0.00	(\$61,000.00)	\$0.00
01-1-01510-000-000	Interest	(\$5,399.01)	(\$47,000.00)	(\$10,782.28)
01-1-01911-000-000	Local License Fees	\$0.00	(\$3,100.00)	\$0.00
01-1-01920-000-000	Donations	(\$3,000.00)	(\$10,000.00)	(\$3,000.00)
01-1-01921-000-000	City Police Court Fines	\$0.00	(\$2,000.00)	(\$25.00)
01-1-01990-000-000	Other Local Receipts	(\$527.20)	(\$16,000.00)	(\$752.20)
01-1-02110-000-000	Co Fines & License Fees	(\$767.46)	(\$24,000.00)	(\$7,341.70)
01-1-02210-000-000	ESU Receipts	(\$867.98)	(\$2,500.00)	(\$1,167.98)
01-1-03110-000-000	State Aid	(\$64,601.00)	(\$646,011.00)	(\$129,202.00)
01-1-03120-000-000	Sped - School Age	\$0.00	(\$600,000.00)	\$0.00
01-1-03125-000-000	Sped Transport - SA	\$0.00	(\$33,000.00)	\$0.00
01-1-03130-000-000	Homestead Exemption	\$0.00	(\$45,000.00)	\$0.00
01-1-03131-000-000	Property Tax Credit	\$0.00	(\$500,000.00)	\$0.00
01-1-03180-000-000	Pro-Rate Motor Vehicle	(\$1,046.18)	(\$13,000.00)	(\$1,046.18)
01-1-03400-000-000	State Apportionment	\$0.00	(\$65,000.00)	\$0.00
01-1-03535-000-000	High Ability Learners	\$0.00	(\$5,000.00)	\$0.00
01-1-04105-000-000	eRate Funding	\$0.00	(\$77,600.00)	\$0.00
01-1-04310-000-000	REAP	\$0.00	(\$33,000.00)	\$0.00
01-1-04505-000-000	Title I	\$0.00	(\$98,123.00)	\$0.00
01-1-04509-000-000	Title II A	\$0.00	(\$17,022.00)	(\$489.00)
01-1-04516-000-000	IDEA Presc (619) Base, E/P	\$0.00	(\$4,160.00)	(\$4,142.00)
01-1-04518-000-000	IDEA Part B (611) Base, E/P	(\$8,880.00)	(\$117,001.00)	(\$8,880.00)
01-1-04521-000-000	IDEA Part B Proportionate Share	\$0.00	\$0.00	(\$4,600.00)
01-1-04531-000-000	Title IV, Part B, 21st Century	\$0.00	(\$50,000.00)	(\$21,471.00)
01-1-04708-000-000	MIPS	(\$2,823.77)	(\$20,000.00)	(\$2,823.77)
01-1-04709-000-000	MAAPS	\$0.00	(\$7,000.00)	(\$2,029.11)
01-1-05300-000-000	Sale Of Property	\$0.00	\$0.00	(\$7,800.00)
01-1-05301-000-000	Insurance Adjustments	\$0.00	(\$2,000.00)	\$0.00
01-1-05690-000-000	Non-Revenue Receipts	(\$4,715.73)	\$0.00	(\$4,715.73)
<b>Subtotal of Element: [FUND] 01 - General Fund</b>		<b>(\$485,319.45)</b>	<b>(\$8,554,329.00)</b>	<b>(\$1,282,326.06)</b>
02-1-01510-000-000	Interest	(\$277.25)	(\$2,270.00)	(\$599.49)
02-1-05200-000-000	Gen Fund Transfer	\$0.00	(\$500,460.00)	\$0.00
<b>Subtotal of Element: [FUND] 02 - Depreciation Fund</b>		<b>(\$277.25)</b>	<b>(\$502,730.00)</b>	<b>(\$599.49)</b>

03-1-01510-000-000	Interest On Account	(\$0.57)	(\$10.00)	(\$1.13)
03-1-05200-000-000	General Fund Transfers	\$0.00	(\$3,000.00)	\$0.00
<b>Subtotal of Element: [FUND] 03 - Employee Benefit Fund</b>		<b>(\$0.57)</b>	<b>(\$3,010.00)</b>	<b>(\$1.13)</b>
06-1-01510-000-000	Interest On Account	(\$6.06)	(\$50.00)	(\$13.18)
06-1-01620-000-000	Extra Items (A La Carte)	(\$4,160.64)	(\$30,460.00)	(\$7,008.88)
06-1-01630-000-000	Special Function Sales	(\$1,052.66)	\$0.00	(\$1,052.66)
06-1-01990-000-000	Other Local (Misc)	(\$190.40)	(\$1,000.00)	(\$262.37)
06-1-03150-000-000	State Lunch Reimb	\$0.00	(\$2,000.00)	\$0.00
06-1-04210-000-000	Federal Reimbursement	(\$29,001.08)	(\$250,000.00)	(\$45,062.64)
06-1-05200-000-000	General Fund Transfer	\$0.00	(\$136,000.00)	\$0.00
<b>Subtotal of Element: [FUND] 06 - School Nutrition Fund</b>		<b>(\$34,410.84)</b>	<b>(\$419,510.00)</b>	<b>(\$53,399.73)</b>
07-1-01100-000-000	Property Tax	(\$51,738.99)	(\$565,657.00)	(\$141,335.19)
07-1-01115-000-000	Carline Tax	\$0.00	(\$271.00)	(\$44.61)
07-1-01140-000-000	Pen/Int on Delinquent Taxes	(\$167.48)	(\$500.00)	(\$304.62)
07-1-01510-000-000	Interest	(\$2,040.62)	(\$17,544.00)	(\$3,824.70)
07-1-03180-000-000	Pro Rate MV	(\$103.52)	(\$1,000.00)	(\$103.52)
<b>Subtotal of Element: [FUND] 07 - Bond Fund</b>		<b>(\$54,050.61)</b>	<b>(\$584,972.00)</b>	<b>(\$145,612.64)</b>
08-1-01100-000-000	Property Tax	(\$19,466.18)	(\$200,473.00)	(\$53,514.46)
08-1-01115-000-000	Carline Tax	\$0.00	(\$151.00)	(\$4.43)
08-1-01120-000-000	Pub Power 5% Gross	\$0.00	\$0.00	(\$18.89)
08-1-01140-000-000	Pen/Int on Delinquent Taxes	(\$63.43)	(\$1,000.00)	(\$115.98)
08-1-01510-000-000	Interest	(\$470.29)	(\$25,000.00)	(\$908.19)
08-1-03130-000-000	Homestead Exempt	\$0.00	(\$3,000.00)	\$0.00
08-1-03180-000-000	Pro Rate MV	(\$54.11)	(\$1,000.00)	(\$54.11)
08-1-09003-000-000	Interfund loan repayment from QCPUF	\$0.00	(\$10,000.00)	\$0.00
<b>Subtotal of Element: [FUND] 08 - Special Building Fund</b>		<b>(\$20,054.01)</b>	<b>(\$240,624.00)</b>	<b>(\$54,616.06)</b>
09-1-01100-000-000	Property Tax	(\$13,302.12)	(\$273,513.00)	(\$36,567.09)
09-1-01115-000-000	Carline Tax	\$0.00	(\$109.00)	(\$15.94)
09-1-01140-000-000	Pen/Int on Delinquent Taxes	(\$43.28)	(\$5,000.00)	(\$78.63)
09-1-01510-000-000	Interest	(\$334.31)	(\$1,197.00)	(\$644.10)
09-1-03131-000-000	Prop Tax Credit	\$0.00	(\$100,000.00)	\$0.00
09-1-03180-000-000	Pro Rate MV	(\$36.97)	\$0.00	(\$36.97)
<b>Subtotal of Element: [FUND] 09 - QCPUF Fund</b>		<b>(\$13,716.68)</b>	<b>(\$379,819.00)</b>	<b>(\$37,342.73)</b>
10-1-05200-000-000	Transfer from General Fund	\$0.00	(\$86,369.00)	\$0.00
10-1-05690-000-000	Thayer Central Salary Share	(\$10,326.30)	(\$46,000.00)	(\$15,725.14)
<b>Subtotal of Element: [FUND] 10 - Cooperative Fund</b>		<b>(\$10,326.30)</b>	<b>(\$132,369.00)</b>	<b>(\$15,725.14)</b>
<b>Grand Total</b>		<b>(\$618,155.71)</b>	<b>(\$10,817,363.00)</b>	<b>(\$1,589,622.98)</b>

# Superior Public Schools

## October 2025 Expense Budget Report

FUND	FUNCTION	October 2025 Expenditures	Budget YTD	Actuals (YTD)
01 - General Fund	01100 - Regular Instruction	\$275,398.73	\$3,622,840.00	\$574,081.24
01 - General Fund	01150 - Limited English Proficiency	\$1,678.83	\$21,100.00	\$3,357.64
01 - General Fund	01160 - Poverty Programs	\$18,155.50	\$283,500.00	\$36,311.40
01 - General Fund	01200 - Special Education - School Age	\$100,063.87	\$1,332,522.00	\$187,481.98
01 - General Fund	01291 - Special Education - Ages 3-5	\$8,982.56	\$218,250.00	\$15,169.68
01 - General Fund	01292 - Special Education - Ages 0-2	\$680.81	\$16,000.00	\$1,475.46
01 - General Fund	01300 - Summer School	\$205.15	\$25,350.00	\$205.15
01 - General Fund	02110 - Attendance/Social Work Services	\$0.00	\$10,500.00	\$0.00
01 - General Fund	02120 - Guidance Services	\$8,850.78	\$107,950.00	\$17,645.87
01 - General Fund	02130 - Health Services	\$1,216.63	\$13,000.00	\$2,033.41
01 - General Fund	02140 - Psychological Services	\$3,849.59	\$97,100.00	\$7,699.18
01 - General Fund	02141 - Psychological Services - School Age	\$5,736.50	\$73,000.00	\$11,413.36
01 - General Fund	02142 - Psychological Services - Ages 3-5	\$0.00	\$5,000.00	\$281.00
01 - General Fund	02143 - Psychological Services - Ages 0-2	\$0.00	\$1,000.00	\$0.00
01 - General Fund	02151 - Speech Path and Deaf Ed - School Age	\$27,268.87	\$331,500.00	\$49,348.20
01 - General Fund	02152 - Speech Path and Deaf Ed - Ages 3-5	\$5,043.71	\$62,500.00	\$10,088.46
01 - General Fund	02153 - Speech Path and Deaf Ed - Ages 0-2	\$806.79	\$12,700.00	\$1,807.56
01 - General Fund	02161 - Occupational Therapy- School Age	\$3,764.03	\$34,000.00	\$3,764.03
01 - General Fund	02162 - Occupational Therapy - Ages 3-5	\$0.00	\$12,500.00	\$0.00
01 - General Fund	02163 - Occupational Therapy-Ages 0-2	\$4,939.93	\$7,000.00	\$4,939.93
01 - General Fund	02171 - Physical Therapy - School Age	\$0.00	\$15,500.00	\$615.00
01 - General Fund	02172 - Physical Therapy-Ages 3-5	\$0.00	\$4,000.00	\$469.00
01 - General Fund	02173 - Physical Therapy-Ages 0-2	\$0.00	\$2,000.00	\$997.75
01 - General Fund	02181 - Vision Services - School Age	\$324.39	\$10,000.00	\$324.39
01 - General Fund	02183 - Vision Services - Ages 0-2	\$503.31	\$0.00	\$503.31
01 - General Fund	02190 - Student Activities	\$2,226.69	\$25,600.00	\$3,050.62
01 - General Fund	02210 - Improvement of Instruction	\$5,683.86	\$70,000.00	\$11,367.72
01 - General Fund	02212 - Instruction/Curriculum Development	\$0.00	\$33,000.00	\$1,100.00
01 - General Fund	02213 - Instructional Staff Training	\$0.00	\$3,500.00	\$1,300.00
01 - General Fund	02220 - Library/Media Services	\$12,189.16	\$150,800.00	\$25,626.16
01 - General Fund	02224 - Educational Television Services	\$307.23	\$5,600.00	\$614.46
01 - General Fund	02230 - Instruction-Related Technology	\$12,414.95	\$209,000.00	\$55,416.58
01 - General Fund	02240 - Academic Student Assessment	\$0.00	\$3,500.00	\$0.00
01 - General Fund	02290 - Other Support - Instructional Staff	\$0.00	\$500.00	\$0.00
01 - General Fund	02310 - Board of Education	\$332.62	\$35,100.00	\$639.48
01 - General Fund	02320 - Superintendent	\$21,092.25	\$242,550.00	\$40,819.78
01 - General Fund	02330 - District Legal Services	\$285.50	\$17,500.00	\$522.50
01 - General Fund	02410 - Principal	\$34,261.38	\$417,700.00	\$68,483.46
01 - General Fund	02490 - School Administration Other	\$7,755.57	\$111,700.00	\$15,511.14
01 - General Fund	02510 - Business Office	\$8,466.07	\$207,200.00	\$17,186.55

01 - General Fund	02570 - Personnel Services	\$38.00	\$1,500.00	\$95.00
01 - General Fund	02610 - Custodial	\$26,771.13	\$441,350.00	\$60,218.65
01 - General Fund	02620 - Building Maintenance	\$34,697.26	\$358,850.00	\$67,736.02
01 - General Fund	02630 - Grounds Maintenance	\$71,584.96	\$252,500.00	\$80,028.55
01 - General Fund	02650 - Non-Pupil Vehicle	\$0.00	\$7,500.00	\$0.00
01 - General Fund	02660 - Security	\$0.00	\$8,000.00	\$0.00
01 - General Fund	02670 - Safety	\$2,102.57	\$10,000.00	\$2,102.57
01 - General Fund	02710 - Regular Transportation	\$12,399.45	\$311,000.00	\$30,063.53
01 - General Fund	02712 - School Age SPED Transportation	\$3,354.16	\$53,750.00	\$5,568.18
01 - General Fund	02713 - Preschool Transportation	\$2,768.96	\$44,500.00	\$3,828.07
01 - General Fund	02730 - Regular Vehicle Maintenance	\$39.28	\$28,500.00	\$563.68
01 - General Fund	02732 - School Age SPED Vehicle Maintenance	\$801.26	\$3,500.00	\$875.66
01 - General Fund	02733 - Preschool Vehicle Maintenance	\$0.00	\$1,000.00	\$74.40
01 - General Fund	03300 - Community Services Operations	\$0.00	\$3,000.00	\$0.00
01 - General Fund	03535 - High Ability Learners	\$2,919.70	\$23,150.00	\$3,919.70
01 - General Fund	03551 - Career Education	\$0.00	\$7,500.00	\$7,500.00
01 - General Fund	06200 - Title IA	\$10,032.33	\$117,250.00	\$20,064.66
01 - General Fund	06310 - Title IIA	\$6,770.21	\$17,100.00	\$13,540.42
01 - General Fund	06406 - IDEA Preschool (619) Base Allocation	\$0.00	\$4,160.00	\$0.00
01 - General Fund	06408 - IDEA Part B (611)	\$19,254.30	\$124,200.00	\$38,508.60
01 - General Fund	06968 - 21st Century Learning	\$6,180.86	\$45,500.00	\$7,153.04
01 - General Fund	06992 - REAP	\$1,339.00	\$25,245.00	\$1,339.00
01 - General Fund	08000 - Transfers (Outgoing)	\$1,000.00	\$236,000.00	\$3,500.00
01 - General Fund	09000 - Non-Program Expenditure	\$0.00	\$2,500.00	\$0.00
<b>Subtotal of Account Type: Expenditure</b>		<b>\$774,538.69</b>	<b>\$9,979,617.00</b>	<b>\$1,518,331.18</b>
<b>Subtotal of Element: [FUND] 01 - General Fund</b>		<b>\$774,538.69</b>	<b>\$9,979,617.00</b>	<b>\$1,518,331.18</b>
02 - Depreciation Fund	02900 - Other Support Services	\$95,728.36	\$967,251.00	\$174,186.36
<b>Subtotal of Account Type: Expenditure</b>		<b>\$95,728.36</b>	<b>\$967,251.00</b>	<b>\$174,186.36</b>
<b>Subtotal of Element: [FUND] 02 - Depreciation Fund</b>		<b>\$95,728.36</b>	<b>\$967,251.00</b>	<b>\$174,186.36</b>
03 - Employee Benefit Fund	02900 - Other Support Services	\$0.00	\$8,389.00	\$0.00
<b>Subtotal of Account Type: Expenditure</b>		<b>\$0.00</b>	<b>\$8,389.00</b>	<b>\$0.00</b>
<b>Subtotal of Element: [FUND] 03 - Employee Benefit Fund</b>		<b>\$0.00</b>	<b>\$8,389.00</b>	<b>\$0.00</b>
06 - School Nutrition Fund	03100 - Food Services Operations	\$42,201.42	\$454,173.00	\$78,242.96
<b>Subtotal of Account Type: Expenditure</b>		<b>\$42,201.42</b>	<b>\$454,173.00</b>	<b>\$78,242.96</b>
<b>Subtotal of Element: [FUND] 06 - School Nutrition Fund</b>		<b>\$42,201.42</b>	<b>\$454,173.00</b>	<b>\$78,242.96</b>
07 - Bond Fund	05000 - Debt Service	\$0.00	\$1,856,602.00	\$0.00
<b>Subtotal of Account Type: Expenditure</b>		<b>\$0.00</b>	<b>\$1,856,602.00</b>	<b>\$0.00</b>
<b>Subtotal of Element: [FUND] 07 - Bond Fund</b>		<b>\$0.00</b>	<b>\$1,856,602.00</b>	<b>\$0.00</b>
08 - Special Building Fund	02620 - Building Maintenance	\$0.00	\$250,000.00	\$0.00
08 - Special Building Fund	04600 - Site Improvements	\$0.00	\$100,000.00	\$0.00
08 - Special Building Fund	04700 - Building Improvements	\$0.00	\$150,094.00	\$0.00
08 - Special Building Fund	05000 - Debt Service	\$0.00	\$125,655.00	\$0.00

<b>Subtotal of Account Type: Expenditure</b>		<b>\$0.00</b>	<b>\$625,749.00</b>	<b>\$0.00</b>
<b>Subtotal of Element: [FUND] 08 - Special Building Fund</b>		<b>\$0.00</b>	<b>\$625,749.00</b>	<b>\$0.00</b>
09 - QCPUF Fund	05000 - Debt Service	\$0.00	\$146,200.00	\$0.00
09 - QCPUF Fund	09003 - Interfund Loan	\$0.00	\$466,623.00	\$0.00
<b>Subtotal of Account Type: Expenditure</b>		<b>\$0.00</b>	<b>\$612,823.00</b>	<b>\$0.00</b>
<b>Subtotal of Element: [FUND] 09 - QCPUF Fund</b>		<b>\$0.00</b>	<b>\$612,823.00</b>	<b>\$0.00</b>
10 - Cooperative Fund	02290 - Other Support - Instructional Staff	\$3,789.24	\$115,000.00	\$8,163.48
<b>Subtotal of Account Type: Expenditure</b>		<b>\$3,789.24</b>	<b>\$115,000.00</b>	<b>\$8,163.48</b>
<b>Subtotal of Element: [FUND] 10 - Cooperative Fund</b>		<b>\$3,789.24</b>	<b>\$115,000.00</b>	<b>\$8,163.48</b>
<b>Grand Total</b>		<b>\$916,257.71</b>	<b>\$14,619,604.00</b>	<b>\$1,778,923.98</b>

# Superior Public Schools

## November 2025 Check Listing Report

Payee	Description	Amount
Amazon Capital Services	Breland - supplies	\$15.99
Amazon Capital Services	Breland - supplies	\$8.06
Amazon Capital Services	Blauvelt - supplies	\$36.08
Amazon Capital Services	Kuhlmann - supplies	\$21.18
Amazon Capital Services	Smith - supplies	\$129.98
Amazon Capital Services	main supplies	\$377.85
Amazon Capital Services	Elem supplies	\$29.35
Amazon Capital Services	Pahl - supplies	\$7.83
Amazon Capital Services	Christiancy - tech	\$59.80
Amazon Capital Services	Main. Supplies	\$128.48
Amazon Capital Services	Breland - supplies	\$15.99
Amazon Capital Services	Shroyer - supplies	\$15.20
Amazon Capital Services	cust supplies - vacuums	\$3,149.89
Amazon Capital Services	Schneider - supplies	\$12.96
Amazon Capital Services	custodial supplies - vacuums	\$2,799.88
Amazon Capital Services	Fuller - books	\$23.32
Amazon Capital Services	Ferebee - supplies	\$44.46
Amazon Capital Services	maintenance supplies	\$74.65
Amazon Capital Services	C Baker - supplies	\$9.49
Amazon Capital Services	Fuller - books	\$17.99
Amazon Capital Services	door safety	\$169.75
Amazon Capital Services	Fuller - library books	\$178.93
Amazon Capital Services	Hoins - supplies	\$24.69
Amazon Capital Services	Fierstein - supplies	\$13.98
Amazon Capital Services	Duncan - supplies	\$85.95
Amazon Capital Services	C. Baker - supplies	\$9.99
Amazon Capital Services	Battery backups	\$3,795.45
Amazon Capital Services	cust supplies	\$398.05
Amazon Capital Services	Gilbert - supplies	\$60.91
Amazon Capital Services	Duncan - supplies	\$33.42
Amazon Capital Services	Fuller - books	\$86.74
Amazon Capital Services	Jackson supplies	\$48.17
Amazon Capital Services	Fuller - library books	\$178.87
Amazon Capital Services	transportation supplies	\$44.70
Amazon Capital Services	J. Whetzal - supplies	\$235.10
Angie Ehlers	Kids Club Supplies	\$15.00
Audrey Parks	Cell Phone Stipend	\$50.00
B-Green Lawn Care	Elem Weed Control	\$262.50
B-Green Lawn Care	FB Field Game Weed Control	\$262.50
B-Green Lawn Care	FB Field Practice Weed Control	\$525.00
B2 Environmental	3 yr asbestos inspection	\$1,400.00
Baker & Son Disposal LLC	Sept - Oct 25 Trash service	\$1,200.00
Betka Plumbing, Heating & Air Conditioning	Locker room shower units	\$4,000.00
Bomgaars Supply	Christiancy - supplies	\$219.99
Bomgaars Supply	main. supplies	\$27.60
Bomgaars Supply	main supplies	\$9.60
Bomgaars Supply	Main supplies	\$14.99
Brodstone Healthcare	September 2025 PT Services	\$2,501.00
Burk's Piano Service LLC	Piano tuning	\$415.00
Cody Fierstein	Cell Phone Stipend	\$50.00
Computer Hardware	Roach - charging cabinet	\$831.00
Computer Hardware	Elem charging cabinet	\$319.00
Computer Hardware	management licenses/chromebooks	\$3,962.50

# Superior Public Schools

## November 2025 Check Listing Report

Payee	Description	Amount
Computer Hardware	REAP - chromebooks	\$7,815.00
Curriculum Leadership Institute	miles, per diem, lodging	\$401.00
Eakes Office Solutions	custodial supplies	\$168.00
Eakes Office Solutions	Cust supplies	\$404.96
Educational Service Unit #9	Boyles - St. Transition Day	\$25.00
Educational Service Unit #9	Christiancy - tech meeting	\$25.00
Educational Service Unit #9	media subs/dev/1pass	\$2,490.00
Educational Service Unit #9	Sept 25 BAF Vision Services	\$1,312.50
Educational Service Unit #9	Sept 25 SLP Services	\$1,179.20
Educational Service Unit #9	Sept 25 18 + program	\$3,162.00
Educational Service Unit #9	Sept 25 Deaf Educator	\$566.95
Educational Service Unit #9	Sept 25 paraprofessional	\$924.00
Educational Service Unit #9	SPED Coordinator	\$7,981.20
Educational Service Unit #9	Sept 25 Vision	\$886.25
Educational Service Unit #9	Sept 25 School Psych	\$420.00
Eggers Motor Service & Sales	Bus #17 AC unit check	\$177.50
FacilityONE	Work order software	\$2,036.93
FairField Inn & Suites	SPED Conference - Fierstein & Kuhlmann	\$305.90
Glenwood Telecommunications	Internet	\$218.43
Glenwood Telecommunications	Fiber locate	\$125.00
Gumdrop Books	Library Books	\$397.28
Gumdrop Books	Library Books	\$1,600.39
Heartland Roofing Consultants	Quarterly Roof Inspections	\$2,475.00
HireRight, LLC	driver drug screens	\$104.85
Hometown Leasing	Copier Lease	\$1,777.90
Ideal Market	Kids Club supplies	\$2.18
Ideal Market	Blevins supplies	\$10.09
Ideal Market	Palls supplies	\$8.45
Ideal Market	Duncan - culinary supplies	\$21.31
Ideal Market	Roach supplies	\$4.44
Ideal Market	Kids club supplies	\$79.77
Ideal Market	Palls supplies	\$97.51
Ideal Market	cust supplies	\$17.40
Ideal Market	Kids club supplies	\$6.47
Ideal Market	Palls supplies	\$36.57
Ideal Market	Duncan - culinary supplies	\$119.40
Island Supply Welding Supply	Welding supplies - Going	\$344.19
Jodi Fierstein	Music storage cart	\$100.00
Jodi Fierstein	Cell Phone Stipend	\$50.00
John Whetzal	Cell Phone Stipend	\$50.00
JW Pepper & Son Inc	Winter Concert Music	\$113.29
Kansas City Audio-Visual, Inc	Elem tech supplies	\$1,286.72
Kenny's Lumber and Farm Supply Inc	Thomas - supplies	\$100.68
Kenny's Lumber and Farm Supply Inc	Thomas - supplies	\$89.90
Kenny's Lumber and Farm Supply Inc	Thomas - supplies	\$37.99
Kenny's Lumber and Farm Supply Inc	Thomas - supplies	\$70.56
Kenny's Lumber and Farm Supply Inc	Thomas - supplies	\$149.80
Kenny's Lumber and Farm Supply Inc	Thomas - supplies	\$51.75
Kenny's Lumber and Farm Supply Inc	Thomas - supplies	\$54.62
Kenny's Lumber and Farm Supply Inc	main supplies	\$9.60
Kenny's Lumber and Farm Supply Inc	Thomas - supplies	\$32.72
Kenny's Lumber and Farm Supply Inc	Thomas - supplies	\$15.48
Kenny's Lumber and Farm Supply Inc	wrestling deck closet	\$340.08

# Superior Public Schools

## November 2025 Check Listing Report

Payee	Description	Amount
Kenny's Lumber and Farm Supply Inc	wrestling deck closet	\$41.68
Kenny's Lumber and Farm Supply Inc	Thomas - supplies	\$55.94
Kenny's Lumber and Farm Supply Inc	Thomas - supplies	\$157.62
KSB School Law, PC LLO	October 25 Legal Services	\$240.00
Lawrence Nelson Public Schools	Sept 25 OT Services	\$6,254.28
Levrack LLC	Storage Racks	\$7,065.00
Logan Christiancy	Conference meal reimb	\$17.93
Logan Christiancy	Cell Phone Stipend	\$50.00
Lunch Fund	Operating Transfer	\$25,000.00
Matheson Tri-Gas Inc	Welding supplies	\$550.62
Matheson Tri-Gas Inc	Welding supplies	\$125.29
Matheson Tri-Gas Inc	Welding supplies	\$447.10
MathFactLab LLC	Online math subscription	\$505.50
Meininger Fire Protection, Inc	8 backflow devices tests	\$600.00
Menards	Storage totes	\$229.75
Midwest Bus Parts Inc.	Bus # 17 seat	\$2,235.84
Moeller Electric Enterprises, Inc.	Bus Barn lights	\$506.35
Moeller Electric Enterprises, Inc.	Classroom outlets	\$1,205.47
NACIA	Kuhlmann membership	\$40.00
National Art & School Supplies Inc	Elem SPED supplies	\$17.96
Nebraska Council of School Administrators	Principal Conference	\$380.00
Nebraska Council of School Administrators	Christiancy - Technology trainings	\$264.00
Nebraska Council of School Administrators	Fierstein dues	\$435.00
One Source	new hire background checks	\$38.00
Petro Plus	Bus #15 tire repair	\$60.00
Petro Plus	Bus #22 maintenance	\$509.83
Pine Cove Consulting, LLC	Nov 25 Backup & Recovery	\$450.00
Pine Cove Consulting, LLC	Nov 25 monthly managed services	\$1,906.67
Precision Signs & Graphics	wall signage	\$980.00
Protex Central Inc	Fire Alarm inspection semi annual	\$496.42
Rutt's Heating & AC - Mechanical	Unit # 2 HVAC repair	\$12,059.84
Servi-Tech Inc.	Soil sampling FB field	\$168.00
Sports Facility Maintenance, LLC	Basketball/Gym Inspections	\$4,471.00
Sports Imports	VB Game Net	\$365.15
Stephanie Corman	Cell Phone Stipend	\$50.00
Summit Academy	Elem Sped Services	\$1,636.36
Superior Ace Hardware	Maint. supplies	\$79.34
Superior Ace Hardware	main supplies	\$113.72
Superior Ace Hardware	main supplies	\$11.99
Superior Ace Hardware	Going - supplies	\$45.33
Superior Activity Account	Operating Transfer to Athletics	\$25,000.00
Superior Country Club	FB Game Field Sand	\$376.86
Superior Industries LLC	Mag holder door	\$193.42
Superior Industries LLC	FB Game Field Hand Rails	\$413.46
Superior Motor Parts	19 Impala oil filter	\$7.73
Superior Motor Parts	Toyota Sienna supplies	\$51.48
Superior Motor Parts	Sped bus 12 supplies	\$23.28
Superior Motor Parts	Toyota Sienna oil filter	\$42.95
Superior Motor Parts	Antifreeze/coolant for vehicles	\$127.92
Superior Motor Parts	Van #6 brakes/rotors	\$266.30
Superior Motor Parts	Bus #15 wiper blades	\$38.06
Superior Outdoor Power Center	2022 Grasshopper parts	\$96.12
Superior Publishing Co., Inc	mgts/notices/proceedings	\$132.81

# Superior Public Schools

## November 2025 Check Listing Report

Payee	Description	Amount
Superior Utilities	monthly utilities	\$8,667.29
Truck Center Companies	Bus #7 side mirror repair	\$234.30
U.S. Bank	Kids club supplies	\$95.80
U.S. Bank	SLP memberships (ContinueEd)	\$327.00
U.S. Bank	Hulu monthly subscription (Hulu)	\$88.80
U.S. Bank	Auditor drinks (Brodstone Brew)	\$13.59
U.S. Bank	Handheld Radios (Rapid Radios)	\$6,300.90
U.S. Bank	Handheld radios (Rapid Radios)	\$7,281.90
U.S. Bank	Torres Latino confer. regist (NE Comm on Lat Amer)	\$20.00
U.S. Bank	Palls iPad licenses (Mosyle)	\$15.00
U.S. Bank	Jackson - music (Musick8)	\$31.90
U.S. Bank	Schneider supplies (Ventriss Learning)	\$160.00
U.S. Bank	Fuller - supplies (TPT)	\$17.00
U.S. Bank	Gilbert - supplies (TPT)	\$13.48
U.S. Bank	Gilbert - supplies (TPT)	\$4.00
U.S. Bank	Gilbert - supplies (TPT)	\$2.50
U.S. Bank	student headphones (Dollar General)	\$11.24
U.S. Bank	Library subscription (ZooBean)	\$2,995.00
U.S. Bank	J Whetzal - meal at conference (Embassy Suites)	\$29.69
U.S. Bank	Cert mail - 941 (USPS)	\$9.70
U.S. Bank	J Whetzal - law conference room(Embassy Suites)	\$149.00
U.S. Bank	testing protocols elem (Pearson Education)	\$724.92
U.S. Bank	Breland - supplies (Shapegrams)	\$35.00
U.S. Bank	J Whetzal - meal at conference (Arby's)	\$13.18
U.S. Bank	Fierstein meals at conference (Angus Burger)	\$55.25
U.S. Bank	Spiegel subscrip (Quizlet)	\$35.99
University of Nebraska at Kearney	Driving Training - C Wehrman	\$270.00
Verizon Connect	monthly GPS tracker	\$506.51
Verizon Wireless	Cell phone service	\$132.97
Woodwards Disposal	Shredding Service	\$27.50
<b>Subtotal</b>		<b>\$193,596.80</b>
<b>General Fund Payroll &amp; Benefits</b>		<b>\$588,272.27</b>
<b>Total</b>		<b>\$781,869.07</b>

Dollamur, LLC  
 1053 Everman Parkway  
 Fort Worth TX 76140  
 USA

# DOLLAMUR®

## SPORT SURFACES

Phone: 817-534-3344  
 Fax: 888-531-6964

### INVOICE

Page: 1 of 1  
 Date: 9/26/2025

**Invoice: 276111**

**Sold To: 105438**

Stephanie Corman  
 Superior Public Schools  
 PO Box 288  
 Superior NE 68978  
 USA

**Fax:** 855.529.4534

**Ship To:**

Stephanie Corman  
 601 West 8th Street  
 Superior, NE 68978

**Email:** scorman@superiorwildcats.org

PO Number: 959	Terms: Net 30 Days	Order #: 218113
Sales Rep: Vinny Barber	Ordered: 8/27/2025	Ship Via: Cowtown Express
Packing Slip: 226976	Sales Tax ID: 05-000784249	Ship Date: 9/26/2025

Line	Part Number/Description	Revision	Quantity	Unit Price	Ext Price
1	158SREDA40FCP 6'x40'x1 5/8" Red w\Flexi-Connect w\Paint	A	14.00 ROLL	1,253.22/1	17,545.08
			<i>PO Number:</i> 959		
				<i>Disc:</i>	-0.08
	<i>Job No.:</i> 218113-1-1				
2	WRCS-30 10' Circle and 30' Circle w\Start Marks		2.00 EACH	0.00/1	0.00
			<i>PO Number:</i> 959		
				<i>Warehouse Code:</i> TXMAIN	
3	SHIP-NE Shipping - Nebraska		1.00 EACH	1,150.00/1	1,150.00
			<i>PO Number:</i> 959		
				<i>Warehouse Code:</i> TXMAIN	

<i>Payment Schedule</i>		
<i>Due Date</i>	<i>Amount</i>	
1 10/26/2025	18,695.00	
<i>Total</i>	18,695.00	

<b>Line(s) Subtotal:</b>	<b>18,695.00</b>
<b>Miscellaneous Charges:</b>	<b>0.00</b>
<b>Less Advance Billing:</b>	<b>0.00</b>
<b>Total Tax:</b>	<b>0.00</b>
<b>Less Prepaid Deposits:</b>	<b>0.00</b>
<b>Less Deposit:</b>	<b>0.00</b>
<b>Total</b>	<b>18,695.00</b>

## **6038 Artificial Intelligence**

As used in this policy, artificial intelligence tools (“AI Tools”) mean machine-based resources that use computer science, algorithms, large language models, and/or machine learning to perform tasks, answer questions, collect information, and respond to human-directed tasks, queries, and objectives. AI Tools include, but are not necessarily limited to, commercially-available resources like ChaptGPT, Google Bard, and other chatbots.

The board recognizes that among other resources, when properly used, AI Tools may provide valuable source information to students and teachers in relation to the district’s academic curriculum and assignments. Student use of AI Tools should focus on using such tools as a resource and for background material, rather than using the AI Tools to complete the assignment. Therefore, AI Tools may only be used by students in accordance with the following requirements:

1. Unless an individual teacher affirmatively communicates to students that AI Tools may be used for a specific assignment, then AI Tools may not be used. Individual teachers will decide for each individual assignment the extent to which students may use AI Tools for such assignment. Teachers are encouraged to make such a decision in advance of students being given the individual assignment in question.
2. Teachers will communicate to all students responsible for completing an assignment the extent to which such students may use AI Tools in connection with such assignment. Teachers will endeavor to include in such communications examples of permissible and impermissible uses of AI Tools.
3. If a student uses any AI Tools in connection with a school assignment, the student must comply with the following:
  - a. The student must explicitly disclose to the teacher in writing that the student used an AI Tool and the specific AI Tool used.
  - b. In any student work (whether hard copy, electronic, digital, or otherwise), the student shall give proper attribution to the AI Tool(s) used to the same extent that students are expected to give proper attribution to other sources of information such as books, texts, encyclopedias, secondary sources, and other traditional media. Such attribution may include, but is not

necessarily limited to, accurate quotations, citations, footnotes, endnotes, and/or bibliography entries.

- c. In no instance may the output from one or more AI Tools be copied and placed within a student's work as if the student wrote such section himself or herself. For example and not limitation, students may not outsource the organization or the writing of any written work to any AI Tool.
4. A student's failure to meet the requirements stated in this policy will constitute a violation of the district's prohibitions against cheating plagiarism and/or academic dishonesty, including but not necessarily limited to such prohibitions stated in the Student Handbook, which violation will subject the student to discipline up to and including expulsion.
  5. The student requirements stated above are the minimum requirements for any student assignment. An individual teacher may impose more stringent requirements for any specific academic assignment or coursework.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## 4029

### Salary Schedule for Certificated Employees

The board of education recognizes the "salary schedule" and related provisions for compensation currently in effect resulting from negotiations between the board and the education association. This policy is intended to supplement the terms and conditions contained in the collective bargaining agreement. If there is any conflict between the terms of this policy and the collective bargaining agreement, the terms of the negotiated agreement shall control.

**Salary Schedule.** The salary schedule recognizes years of experience and advanced educational course work through the Master Degree plus 36 hours, step ~~15~~ 16.

The salary schedule is a 4 x 5 schedule. This is defined as a percentage increase of four percent (4%) vertical and five percent (5%) horizontal based on the base salary.

**Initial Salary Schedule Placement.** When Certified Employees are hired by the Superior Public Schools, they shall be credited with all years of previous teaching experience and placed on the salary schedule according to their degree level.

**Horizontal Movement on the Salary Schedule.** The salary schedule recognizes credit hours of work completed beyond the Bachelors Degree and earned after the employee has been awarded the Masters Degree. Graduate credit hours need not apply toward a specific Masters Degree for the movement on the salary schedule up to the Bachelors+36 / Masters Degree Column.

For a Certified Contracted Employee to move horizontally on the salary schedule, for additional credit hours beyond the BA level, the credit hours must be presented to the Superintendent's office on an official transcript from the higher educational institution granting the credit hours by September 1 of each school year. Community College or undergraduate hours necessary for the improvement of instruction may be used for advancement upon approval of the Superintendent.

Graduate hours, applied toward the columns beyond the Bachelors+36/Masters Degree Column of the salary schedule, must be taken after the certified contracted employee has acquired the Masters Degree.

The Superintendent's office shall request each spring, on an Intent of Horizontal Movement Form, each Certified Contracted Employee's intent to move horizontally on the salary schedule for the next school year.

**Vertical Movement on the Salary Schedule.** Certified Contracted Employees shall advance one vertical step for each year of experience in the District until they have reached the last step in the salary schedule column they are placed in. Vertical movement can only be one step per school year.

**Superintendent's Review.** The superintendent shall review all requests for advancement on the salary schedule resulting from a teacher's acquiring additional teaching experience or for completion of college courses, and shall report all changes to the board of education annually.

Adopted on: June 11, 2018

Revised on: \_\_\_\_\_

Reviewed on: October 11, 2021; October 13, 2025

# **SUPERIOR MIDDLE/HIGH SCHOOL PARENT - STUDENT HANDBOOK**

## **2025-2026**

John Whetzal  
Superintendent  
402-879-3257 ext. 127

Audrey Parks  
6-12 Principal  
402-879-3257 ext. 137



**601 W. 8th Street  
P.O. Box 288  
Superior, NE 68978**



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## **Mission Statement**

The mission of the Superior Public Schools is to provide a student-centered environment that ensures personal success by developing resilient, healthy, productive citizens through partnerships with families and the community.

## **Intent of Handbook**

This handbook is intended to be used by students, parents, and staff as a guide to the rules, procedures, and general information about Superior High School. Students and their parents must become familiar with the handbook, and parents should use it as a resource and assist their children in following the rules contained in it. The use of the word “parents” refers to any adult who has the responsibility for making education-related decisions about a child, including, but not limited to, biological parents, adoptive parents, legal guardians, and adults acting in loco parentis.

Although the information in this handbook is detailed and specific on many topics, it is not intended to be all-encompassing or to cover every situation and circumstance that may arise during a school day or school year. This handbook does not create a “contract” with parents, students, or staff, and the administration may make decisions and rule revisions at any time to implement the educational program and to assure the well-being of all students. The administration is responsible for interpreting the rules contained in the handbook. If a situation or circumstance arises that is not specifically covered in this handbook, the administration will make a decision based on applicable school district policies and state and federal statutes and regulations.

## **Notice of Nondiscrimination and Activities**

The school district does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. It provides equal access to the Boy Scouts and other designated youth groups. The school district prohibits sex discrimination in any education program or activity in any education program or activity that it operates.

Students who believe that they have been the subject of unlawful discrimination or harassment due to their disability, or that have other related concerns or questions, should contact the following Section 504 Coordinator: Cesar Torres at 402-879-3257 ext. 116 , [ctorres@superiorwildcats.org](mailto:ctorres@superiorwildcats.org) or in person at school.

Students who believe that they have been the subject of unlawful discrimination or harassment due to their sex, or that have other related concerns or questions, should contact the following Title IX Coordinator: John Whetzal at 402-879-3257 ext. 127, [jwhetzal@superiorwildcats.org](mailto:jwhetzal@superiorwildcats.org), 601 West 8th Street, Superior, NE 68978 or in person at school. The School District’s specific Notice of Nondiscrimination on the Basis of Sex may be accessed at the following link:

[https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded\\_file/4687/SPS/4102797/3057 Title IX.pdf](https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/4687/SPS/4102797/3057%20Title%20IX.pdf)

Students who believe that they have been the subject of unlawful discrimination or harassment due to their race, color, or national origin, or that have other related concerns or questions, should contact the following Title VI Coordinator: John Whetzal at 402-879-3257 ext. 127, [jwhetzal@superiorwildcats.org](mailto:jwhetzal@superiorwildcats.org), 601 West 8th Street, Superior, NE 68978 or in person at school.

Students who believe that they have been the subject of any other unlawful discrimination or harassment should contact the Title VI Coordinator: John Whetzal at 402-879-3257 ext. 127, [jwhetzal@superiorwildcats.org](mailto:jwhetzal@superiorwildcats.org) or in person at school. Students may report discrimination or harassment to any staff member who will then forward it on to the appropriate coordinator or administrator. The staff member will follow school district policies to respond to the report.

For additional prohibited discrimination and related information, please review school district Policy 3053 – Nondiscrimination.

The Superior Public Schools District 65-0011 offers the following career and technical education programs for all students regardless of race, color, national origin, including those with limited English proficiency, sex or disability in grades 9-12: *Business Education, Agricultural Education and Industrial Arts*. Persons seeking further information concerning the career and technical education offerings and specific prerequisite criteria should contact:

John Whetzal  
Superior Public Schools District 65-0011  
601 West 8th Street  
Superior, NE 68978  
(402) 879-3257  
[jwhetzal@superiorwildcats.org](mailto:jwhetzal@superiorwildcats.org)

### **Aviso de no Discriminación y Actividades**

El distrito escolar no discrimina por motivos de raza, color, origen nacional, sexo, discapacidad o edad en sus programas y actividades, y brinda acceso equitativo a los Boy Scouts y otros grupos juveniles designados. La siguiente persona ha sido designada para manejar las consultas relacionadas con las políticas de no discriminación:

Nombre:	<u>John Whetzal</u>
Título:	<u>Superintendente</u>
Dirección:	<u>Escuelas Públicas Superiores Distrito 65-0011</u> <u>601 West 8th Street</u> <u>Superior, NE 68978</u>
Teléfono:	<u>(402) 879-3257 ext. 127</u>
Correo electrónico:	<u><a href="mailto:jwhetzal@superiorwildcats.org">jwhetzal@superiorwildcats.org</a></u>

Para obtener más información sobre la notificación de no discriminación, visite <http://wdcrobcopl01.ed.gov/CFAPPS/OCR/contactus.cfm> para obtener la dirección y el número de teléfono de la oficina que atiende en su área o llame al 1-800-421-3481.

Para más discriminación prohibida e información relacionada, revise la Política del distrito escolar 3053 - No discriminación.

El Distrito 65-0011 de las Escuelas Públicas Superiores ofrece los siguientes programas de educación técnica y profesional para todos los estudiantes, independientemente de su raza, color, origen nacional, incluidos aquellos con dominio limitado del inglés, sexo o discapacidad en los grados 9-12: Educación Empresarial, Educación Agrícola y Artes Industriales. Las personas que deseen obtener más información sobre las ofertas de educación profesional y técnica y los criterios específicos de requisitos previos deben ponerse en contacto.

John Whetzal, Superintendente  
Distrito de Escuelas Públicas Superiores 65-0011  
601 West 8th Street  
Superior, NE 68978  
(402) 879-3257 ext. 127  
[jwhetzal@superiorwildcats.org](mailto:jwhetzal@superiorwildcats.org)

### **Child Find**

Superior Public School has the responsibility to identify, locate and evaluate all children (birth through age 21) with disabilities, regardless of the severity of their disability and who are in need of special education-related services. If you have questions or concerns about a child, please contact the Superintendent of Schools or High School Principal (879-3257) concerning the district's special education and 504 referral process.

## **SECTION ONE ACADEMIC INFORMATION**

### **Academics and Credit Requirements**

#### **Credit Requirements**

The definition of a credit shall be as follows:

Credit - a classroom subject that meets each day for a full period for the semester shall be one (1) credit. One (1) credit equals (5) hours of instruction each week.

#### **Requirements for High School Graduation**

Forty-eight (48) credits are required to graduate. Thirty-four (34) credits will be from within the core curriculum listed below in the "Core Curriculum" subsection.

Parents shall be notified when a student is ineligible to receive a diploma after seven (7) semesters of attendance. A student ineligible to receive a diploma after completing seven (7) semesters of attendance will be allowed to participate in the commencement exercises but will be awarded a Certificate of Attendance. If the student completes eight (8) semesters of attendance and is still ineligible to receive a diploma, that student shall be awarded a Certificate of Attendance. There shall be no distinction between students receiving Certificates of Attendance at the spring commencement exercises. A student receiving a Certificate of Attendance shall have the option of returning to school and completing the requirements for a diploma.

#### **Early Graduation**

In unique circumstances, the Board may waive the four-year attendance requirement for high school graduation, provided that the student has met the requirements listed below.

Students must make an application to the high school principal before they may seek permission to graduate early from the Board. The principal may consult with appropriate instructional and guidance staff members in making the determination. The student's application must include:

1. Proof that the student will meet all academic requirements necessary to graduate on or before the proposed graduation date;
2. A transcript showing that the student has no grade lower than "C" in any required course at the time of application;
3. A detailed essay that (a) addresses the reasons for seeking early graduation and (b) articulates the student's post-graduation plans, including goals and objectives justifying the need to graduate early; and
4. A letter from a parent/guardian supporting the application.

The student may submit any additional materials which support the student's efforts to graduate early. Such materials may include, but are not required to include: letters of support from staff and community members; proof of admission in a postsecondary program; and/or any other materials which the student believes to support the student's application.

Early graduates will be considered graduates of the district at the time the Board confers such status upon them. Therefore, early graduates will no longer be considered members of the student body and will forfeit those rights and privileges accorded such students.

### **Promotion and Retention of Students**

Upon satisfactory completion of the requirements of the grade level, students attending the sixth thru eighth grades of the Superior High School shall advance to the next grade.

Students may be required to repeat the same grade provided that the student's building principal believes that the student will benefit from repeating the grade. If retention of a student is considered, a careful study of the needs of the student shall precede any decision relative to the retention. The building principal in basing his/her decision to retain the student, may include, but is not limited to, a conference with the student, the student's parents or guardian, the student's teacher(s), and the guidance counselor. Adequate testing of the student shall be performed to determine if the leading difficulty of the student could best be served in a special education program. The final decision for the retention of a student shall be made by the administration.

### **CORE CURRICULUM:**

The following subject areas are required or recommended as part of the core curriculum:

#### **English/Language Arts - Eight (8) credits required (4 years):**

- English I (or \*Practical English)
- English II (or \*Applied English)
- English III (or \*Creative Writing/Reading)
- English IV (or \*Career English) (or A.P. English)

\*Classes are for students who have failed classes in the regular English curriculum and for those students recommended by the English department.

#### **Mathematics - Six (6) credits required (3 years):**

All freshmen - juniors are required to take a math class. Students taking 8th grade Algebra I will need to take three years of math in high school.

#### **Science - Six (6) credits required (3 years):**

Biology shall be required for two of these credits.

#### **Social Science - Six (6) credits required (3 years):**

World History, American History, and American Government are required for these credits.

#### **Personal Health and Physical Fitness - Two (2) credits required (1 year).**

#### **Visual and Performing Arts - Two (2) credits required (1 year).**

### **Vocational Education - Four (4) credits required (2 years):**

Personal Finance and Foundations of Computing shall be required for two of these credits.

### **Foreign Language**

Four (4) credits are recommended if a student plans on attending a four- year college. Students should check potential college choices for entrance requirements.

### **On-Line College Classes**

Not required, but is recommended to 11th and 12th grade students.

### **Electives**

The remaining ten or fourteen (10 or 14) credits needed to complete graduation requirements shall be selected from subjects offered within the high school curriculum. This will depend on whether the student takes Foreign Language.

### **Teacher-Aide Periods**

Sophomores, Juniors, and Seniors may serve as a teacher-aide for one (1) period per day if they have an 85% or above cumulative GPA.

### **Other**

Credits or semester hours earned through Armed Forces programs and/or correspondence courses must be approved by the principal prior to acceptance as credit toward completion of a student's graduation requirements.

### **Dropping or Adding Subjects**

Students may not drop, discontinue, or add subjects without permission of the counselor.

Students wishing to drop, discontinue, or add a subject must complete the following steps within the first three (3) days of the semester:

1. Receive approval from their parents.
2. Consult with the instructor of the subject to be dropped or added.
3. Secure the proper paperwork from the counselor and receive permission from the counselor.

A student who enrolls in a two-semester subject will be expected to complete both semesters. However, if a student is removed from a class after the first week of the semester, he/she will fail the semester, receive a "0" and be reassigned for the remainder of the semester.

## **Reports to Parents**

Parents/guardians of students should monitor their student's grades via the Superior High School online website, Otus, or by calling the school periodically. Parents/guardians wanting to view their students' grades via the website should contact Superior High School to receive more information.

## **Report Cards**

Following the end of each nine weeks grading period, progress reports will be made available online. At the end of each semester, report cards will be made available online and sent out to parents via email. **Students must have all fines and bills paid before having their online account reactivated.** Students who are unable to view their report cards online and have all fines and bills paid will have their report cards printed for them by request.

Pupils entering school for the first time after the school year has started must be in school at least 4 1/2 weeks prior to the date report cards are issued to be entitled to receive a report card.

## **Class Rank**

Class Rank and Grade Point Average are computed twice yearly in grades 9-12 at the conclusion of each semester. Student class rank shall be determined by using a numeric grade point average derived from all classes graded numerically. To be included in the class ranking, a student must have received a numeric grade for each curriculum class in which he/she was enrolled. For the purposes of this policy, all classes are used for class rank except for Drivers Education and Teacher Aide. The alternative education students in the Bridge program are not eligible for class rank.

Students who transfer into the school district will be eligible to be included in class ranking after two semesters of attendance.

Students who transfer into the school district in the middle of their senior year will be eligible to be included in class ranking, although a mid-year transfer will not displace the ranking of a student who has not transferred mid-year. In those circumstances, there will be two students holding the relevant class ranking. Mid-year transfer students will not be eligible to receive senior awards, such as valedictorian and salutatorian unless the student has been enrolled in the district's high school for at least two semesters.

## **Grading Scale**

A = 90-100	D = 60-69
B = 80-89	F = Below 60
C = 70-79	I = Incomplete

## **Semester Test Policy**

**All students in grades 9-12 will be required to take a semester test in each class.**

## **Honor Roll**

The Honor Roll, which is designed to recognize student achievement is divided into two categories:

**High Honor Roll:** High Honor Roll represents an accumulative average in percentage grade courses of 93 percent or above, with no grade lower than an 86 percent, and no incompletes for the semester.

**Honor Roll:** Honor Roll represents an accumulative average in percentage grade courses of 88 to 92 percent or above with no grade lower than an 82 percent, and no incompletes for the semester.

## **FAFSA Requirement**

Neb. Rev. Stat. § 79-729, provides that each public high school senior student must complete and submit to the United States Department of Education a FAFSA prior to graduating from high school. A student will not be required to submit a FAFSA if an opt-out form is filled out and signed by a parent or guardian, the student themselves if 19 years old, or by the school principal or principal's designee.

## SECTION TWO BASIC RULES AND GENERAL PRACTICES

### **Academic Eligibility**

To be eligible to participate in the school's activity programs, each student must (1) meet Nebraska State Activities Association (NSAA) and District requirements concerning scholastic eligibility, (2) be registered for 20 instructional credit hours from the enrolled homeschool program and a minimum of 20 credit hours must be from the member school the student represents in interscholastic competition per semester and be in regular attendance within the District, (3) received 20 credit hours in the immediate preceding semester, and (4) have not less than a 70% grade in ONE class two weeks in a row or TWO classes in one academic week to remain eligible to participate in any portion of the activities program. The period of ineligibility will be from Monday to Sunday of the school week when a student has attained ineligible status. Teachers will report grades to the guidance office on Friday of the preceding participating week by 1:00 pm. Participants must attend practices and participate in all conditioning during any period of ineligibility but students will be considered ineligible to attend any and all activities including but may not be limited to: school dances (Homecoming, Winter Formal, & Prom), athletic events, FFA, FBLA, Student Council, play productions or musicals, Quiz Bowl, Actions Day, pep band, and non-academic field trips. The ineligible student is not allowed to travel with their team, this includes joining the team on the sidelines of the event or dressing in uniform for the event. Students participating in music classes will be expected to be present at concerts regardless of their eligibility status as this is a curricular activity and the student receives a grade for their performance. Eligibility will be cumulative in nature. **Any ineligible student must report to the secondary after school program prior to participating in practice.** Student eligibility will begin in the 3rd week of the semester. Week 4 of the semester will be ALL students one and only waiver week. Winter Break eligibility: Any student earning a 60% or below in a semester-long class @ 1pm on the Friday prior to break will be deemed ineligible for the entire duration of Winter Break. Spring Break is subject to academic eligibility as stated above. Waiver weeks are enforced per student not per class. This policy ensures consistent expectations for student performance and encourages proactive academic responsibility.

The school district will notify a participant and his or her parents whenever the participant is declared academically ineligible.

Students may not participate in any activity, performance, or practice while serving a short-term suspension, long-term suspension, or expulsion from school. Students serving an in-school suspension may participate in practices at the discretion of the school administration, coach, or activity sponsor but are still restricted from activity or performance participation.

### **Artificial Intelligence**

AI Tools may provide valuable source information to students and teachers in relation to the district's academic curriculum and assignments. Student use of AI Tools should focus on using such tools as a resource and for background material, rather than using the AI Tools to complete the

assignment. Therefore, AI Tools may only be used by students in accordance with the following requirements:

1. Unless an individual teacher affirmatively communicates to students that AI Tools may be used for a specific assignment, then AI Tools may not be used. Individual teachers will decide for each individual assignment the extent to which students may use AI Tools for such assignment. Teachers are encouraged to make such a decision in advance of students being given the individual assignment in question.
2. Teachers will communicate to all students responsible for completing an assignment the extent to which such students may use AI Tools in connection with such assignment. Teachers will endeavor to include in such communications examples of permissible and impermissible uses of AI Tools.
3. If a student uses any AI Tools in connection with a school assignment, the student must comply with the following:
  - a. The student must explicitly disclose to the teacher in writing that the student used an AI Tool and the specific AI Tool used.
  - b. In any student work (whether hard copy, electronic, digital, or otherwise), the student shall give proper attribution to the AI Tool(s) used to the same extent that students are expected to give proper attribution to other sources of information such as books, texts, encyclopedias, secondary sources, and other traditional media. Such attribution may include, but is not necessarily limited to, accurate quotations, citations, footnotes, endnotes, and/or bibliography entries.

### **Accidents**

A report will be filed with the building principal of all accidents involving teachers and/or students. All accidents, including vehicle accidents, in which teachers are involved while performing services for the school district shall be immediately reported to the Superintendent.

### **Announcements and Bulletins**

Announcements are distributed and read during the beginning of PAWS in the morning if possible or at another time deemed appropriate by the principal. Announcements may also be sent via email to students when possible. Announcements are also posted on the school website.

### **Annual Health Screening Information**

The school nurse will complete an annual health screening of students. This includes measuring height and weight, oral screening for severe cavities and deformities, and observation of and personal instruction on cleanliness. Grades K-5, 6, 8, 10, and new students are given a farsighted vision and hearing screening. Kindergarten students will do a color vision test. Other students may be screened when a staff member or parent requests. Parents will be

notified if their student does not pass the screening checks. Significant health information will be shared with appropriate staff.

Blood pressure screening is routinely done for grades 3,5,8,10 and 12. The nurse will also take BP readings on students as they request and as time permits. The nurse uses pediatric equipment for the appropriate ages and size of the child. The BP readings are compared to the percentile at risk chart established by the American Academy of Pediatrics. Any reading in the 90th percentile or above will be rechecked twice. If the BP continues in the 90th percentile or above, a note will be sent to the parents.

Scoliosis is a side-to-side curvature of the spine and early diagnosis is essential to allow for simple treatment. Treatment delayed beyond the growth years may limit their physical abilities. Progressive scoliosis will cause serious health complications later on if not treated. Parents will be notified if their child has any symptoms of a possible curvature. A diagnostic evaluation is recommended by the physician of your choice, and may involve a series of exams through the rapid growth years. Grade 5 is screened for scoliosis.

**Health screenings according to the DHHS Rules and Regulations will be followed. If any parent wishes to object to any routine school screening of their student, they need to send a written statement within one week. However, parents are advised that they may be required to provide a medical exam report in place of allowing Health screening.**

### **Attendance Policy**

The philosophy of Superior Schools is that student attendance is necessary for the proper education of the youth. Thus, regular attendance strengthens the student's educational growth and well-being. Students cannot contribute to, or gain from, the discussions in class unless they are in attendance.

### **Required Attendance**

Every person residing in the school district who has legal or actual charge or control of any child who is of mandatory attendance age shall cause that child to attend a public or private school regularly unless the child has graduated from high school or has been allowed to disenroll pursuant to this policy.

### **Mandatory Attendance Age**

All children who are or will turn six years old before January 1 of the current school year are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age.

### **Exceptions**

This policy does not apply when attendance is made impossible or impracticable by severe weather conditions or by the mental or physical illness of the student or a child whom the student is parenting.

A child who will not reach age 7 before January 1 of the current school year may be excused from mandatory attendance if the child's parent or guardian completes an affidavit affirming that alternative educational arrangements have been made for the child.

### **Discontinuing Enrollment - 5 Year-Old Students**

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1 of the current school year shall submit a signed, written request and submit it to the superintendent using the form which is available from the building principal.

The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies requirements. Any student whose enrollment is discontinued under this subsection shall not be eligible to reenroll in this school district until the beginning of the following school year unless otherwise required by law.

### **Discontinuing Enrollment - 16 and 17 Year-Old Students**

Only children who are at least 16 years of age may be disenrolled from the district. The person seeking to discontinue the child's enrollment shall submit a signed, written request and submit it to the superintendent using the form which is available from the building principal.

The district will follow the procedures outlined on the form in considering requests to disenroll.

Only children disenrolling to attend an exempt school may be exempt from this policy. The person with legal or actual charge or control of the child must provide the superintendent with a copy of the signed request submitted to the State Department of Education for attending exempt schools. The superintendent may confirm the validity of the submission with the State Department of Education.

### **Attendance Officer**

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes but is not limited to filing a report with the county attorney of the county in which a student resides. Compensation for the duties of attendance officer is included in the salary for the superintendent or designee.

### **Excused Absences and Make-Up Privileges**

The following absences will be considered excused if they are confirmed by communication to the school from the student's parent/guardian:

1. Physical or mental illness of the student or of a child whom the student is parenting (a physician's verification is required after four (4) consecutive days of absence for illness.)
2. Death or serious illness of the student's family member.
3. Attending a funeral, wedding, or graduation.
4. Observance of religious holidays of the student's own faith.
5. Personal or family vacations.

6. Medical appointments for the student or for a child whom the student is parenting.
7. Participating in an event as a member of a team or group representing Superior Middle/High School in an approved activity.
8. Severe Weather.
9. Appearance at court or for other legal matters.
10. College planning visits. (Limit of 3)
11. Absences excused at the discretion of the Building Principal.

In order to ensure an absence is excused and make-up privileges granted, the student must:

1. Have the parent/legal guardian call the office requesting excused absence prior to the day of the absence. (Written requests in advance will be accepted only if the parent/guardian has no telephone).
2. In case of student illness, **the office must be notified between 8:00-9:00 A.M. of the morning the student is absent due to illness.**
3. Absences must be reported within 48 hours by the parent/guardian for consideration to be excused.

Students participating as members of a team or group representing Superior Middle/High School in an approved activity will automatically receive an excused absence. Students participating in an activity should contact their teachers for make-up work prior to leaving for the activity. All of the student's teachers will need to sign the student's sign-out sheet, signifying that the student has completed the necessary homework. Homework that is due for the day of the absence will need to be completed before the student leaves for the activity. If the teacher does not sign out the student, the student will not be allowed to attend the activity.

Students who, after being in attendance at school, find he/she must leave school must obtain permission from the principal in order to earn an excused absence and make-up privileges. If, for some reason, it is impossible to notify the office prior to a student's absence, the parents may request a meeting with the principal in order to present reasons why the office was not notified pursuant to this policy. If the reasons are acceptable, make-up privileges will be granted to the student.

Parents who know in advance that a student will be absent must call the school at the earliest possible date. Students who will be absent for reasons that can be anticipated, such as routine medical appointments and school activities, must complete any work required by the teacher before the absence. Parents should make every attempt to schedule medical and other appointments after school hours when possible.

Students who have missing work will be expected to complete the work by the end of the day it was due or will be required to stay after school the following day. Students who do not show up for their after-school work session will receive a detention to be served with the teacher who is owed the missing work. If a student doesn't show up for the detention, they will receive an in-school-suspension each day until the missing assignment is completed.

### **Make-Up Work**

Students with excused absences, as defined above, will have **two (2) days** for each day absent to make up the assignments missed due to the excused absence. For example, a student with two consecutive days of excused absence will have four (4) days to make up work for all classes, starting with the day they return to school.

Upon their return to school, students must contact all teachers to determine what make-up work must be completed.

### **Unexcused Absences**

All other absences are unexcused unless the student was given prior approval by the principal. Students will not be permitted to make-up work missed due to an unexcused absence. For each assignment missed due to an unexcused absence, the student will receive a grade of zero (0) which will be averaged with the other grades for that grading period.

### **Excessive Absenteeism**

When a student receives **5** unexcused absences or the hourly equivalent in any semester, the Attendance Officer may send written notification of the student's total absences to the student's parent or guardian. When a student receives **5** unexcused absences or the hourly equivalent in any semester, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardians and offer to meet with the student's parents or guardians to discuss any barriers to the student's attendance. When a student receives **10** unexcused absences or the hourly equivalent in any semester, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardian and shall schedule a meeting with relevant stakeholders to discuss and address any barriers to the student's attendance, unless the Attendance Officer determines that such a meeting would not be productive in facilitating the student's regular attendance.

When a student is absent more than **15** days per semester or the hourly equivalent and any portion of the absences is unexcused, the Attendance Officer may file a report with the county attorney of the county in which the student resides. For example, if the student accumulates **23** days of excused absences due to documented illness and is tardy one time, the Attendance Officer may file a report with the appropriate county attorney.

### **Make-Up Time**

Each case of excessive absence will be judged, based on its own merits. Unless extenuating circumstances exist, the student exhibiting excessive absenteeism will be required to make up time in the office. **This period of time will be 3:38 to 4:08 for a period of five days for each absence in excess of the 10 permitted per semester.** Failure to serve the make-up time may result in an "in-school" suspension. All make up time must be completed outside of the regular school day. Students not completing the necessary make-up time by the designated due date will not receive credit for the semester.

## **Start of School Day and Tardiness**

The school day starts at **8:05 A.M.** and ends at **3:38 P.M. Monday through Thursday and runs from 8:05 A.M. to 2:38 P.M. on Fridays.** Students are expected to arrive at school no more than 15 to 20 minutes prior to the first class or school program in which they are participating. **Prior to that time, the school is not responsible for supervision of the students.**

Students will be dismissed at the end of the last period of the school day unless other circumstances dictate otherwise (early dismissal, detention, etc.). Unless participating in a school sponsored activity, upon dismissal students must leave the school grounds and proceed home or to a previously designated location unless participating in a school sponsored activity. **The school is not responsible for supervision of students once the students are to have left school grounds.**

Students who are tardy either at the beginning of the school day, or to any class period during the day must report to the office for a tardy slip. The office will determine whether the tardy is excused or unexcused. Students who report to class later than fifteen (15) minutes after class has started will be counted **absent** for that class. Students reporting to class late will be given a pass that is clearly marked either tardy or absent. Special circumstances may arise where the principal will admit a student or group of students to class late with no tardy or absence assessed.

Being tardy is disruptive to the instructional process and students are expected to be on time for classes. Excessive tardiness may result in not being admitted to class and a zero (0) given for all assignments missed due to the absence. Students who accrue unexcused tardies after accumulating over twenty (20) absences may be reported to the county attorney of the county in which the student resides.

## **Consequences will be assessed for repeated or habitual tardiness.**

- Student will receive verbal warnings for the first 3 unexcused tardies they receive. Students will also be required to turn their phones into the office for any unexcused tardies.
- Starting with the 4<sup>th</sup> unexcused tardy, the student will receive a 30-minute detention. The detention will be served the day the unexcused tardy is received, unless the student is a bus student. Bus students unable to make arrangements to serve detentions the day they receive the tardy, will need to complete the detention the next day. Students will also be required to turn their phones into the office for any unexcused tardies. This will continue for tardies 5 through 9.
- Students receiving a 10<sup>th</sup> unexcused tardy will receive a 3 day in-school suspension. Students will also be required to turn their phones into the office while they are serving the in-school suspension.
- Students receiving their 11<sup>th</sup> unexcused tardy will be required to serve a 30-minute detention. The detention will be served the day the unexcused tardy is received, unless the student is a bus student. Bus students unable to make arrangements to serve detentions the day they receive the tardy, will need to complete the detention the next day. Students will also be required to turn their phones into the office for any

- unexcused tardies. This will continue for tardies 12 and 13.
- Students who receive a 14<sup>th</sup> unexcused tardy will receive a 3 day out-of-school suspension.
  - Students receiving their 15<sup>th</sup> unexcused tardy will be required to serve a 30-minute detention. The detention will be served the day the unexcused tardy is received, unless the student is a bus student. Bus students unable to make arrangements to serve detentions the day they receive the tardy, will need to complete the detention the next day. Students will also be required to turn their phones into the office for any unexcused tardies. This will continue for tardies 16 and 17.
  - Students receiving an 18<sup>th</sup> unexcused tardy will receive a 5 day out-of-school suspension.
  - Students receiving their 19<sup>th</sup> unexcused tardy will be required to serve a 30-minute detention. The detention will be served the day the unexcused tardy is received, unless the student is a bus student. Bus students unable to make arrangements to serve detentions the day they receive the tardy, will need to complete the detention the next day. Students will also be required to turn their phones into the office for any unexcused tardies. This will continue for tardies 20 and 21.
  - Students receiving a 22<sup>nd</sup> unexcused tardy will be suspended for the rest of the semester and will also be turned into the county attorney.

### **Pregnant and Parenting Students**

The District will not discriminate in its education program or activity against any student based on the student's current, potential, or past pregnancy. Students who are pregnant or parenting are encouraged to continue participating in the district's educational and extracurricular programs. Students who anticipate deviations from their regular school experience or accrue absences due to pregnancy or parenting should notify their building principal as early as possible to discuss their educational programming in collaboration with the Title IX Coordinator.

### **Band**

Students may participate in the elementary band and begin taking band lessons in the 5th grade. Students in grades 6-8 may participate in the middle school band; grades 9-12 may participate in the high school band. Instruments will be provided by students or the school as provided by school policy. Fees may be charged as allowed or provided in the Public Elementary and Secondary Student Fee Authorization Act and the school's student fee policy or other applicable policy.

### **Bills**

Students should pay bills for supplies, fines, shop materials, clothing orders, etc., in the school bookkeeper's office. Any check for these payments should be made to Superior Public Schools unless otherwise instructed. Pursuant to board policy, the district will assess an additional penalty of \$30 for any check returned from the bank for insufficient funds.

When students purchase items of significant value, such as class rings and letter jackets, they must make payment at the time of purchase or when the order is placed.

### **Book Bags**

Book bags are not allowed in classrooms or hallways during the school day. Students may use book bags to carry books to and from school, but they should be stored in their lockers during the school day. This guideline is in place for the safety of students, teachers, and staff.

### **Books and Supplies**

Students must take care of books and other supplies provided by the district. The school will assess fines for damage to books and school property.

Students may supply their own consumable items such as pens, pencils, tablets, notebooks, erasers, and crayons. If a family cannot provide all the listed supplies due to financial circumstances, please contact the building principal or office for assistance.

### **Breakfast and Lunch Periods - Closed Campus**

Students may not leave the building without permission from the administration. The campus is closed for all students. Students will not leave the school grounds during the lunch period. Students may bring their own breakfast/lunch or use the regular school menu. No pop, candy or commercial foods can be brought to the school or purchased from the vending machines a half hour before and after the scheduled breakfast/lunch periods. Middle and High School students may be assigned seating areas by the lunch supervisors.

### **Breastfeeding and Lactation**

In order to accommodate lactating and breastfeeding students, the district will provide reasonable opportunities to express breast milk or breastfeed in a place other than a bathroom, which is shielded from view and free from intrusion from district students, employees, and the public. The district will also provide a location for students to store expressed breast milk in or near the location designated for students to express milk to create the least amount of disruption to the student's participation in class or activities.

Students who wish or need to express breast milk on a regular schedule must work with school administrators to create a schedule that accommodates the student's needs while facilitating education to the maximum extent possible.

In order to prevent interference with the educational process, no student shall express breast milk with school classrooms or buses. Nothing in this policy limits the authority of the administration to impose consequences consistent with the Student Discipline Act and other state and federal laws.

### **Bulletin Boards**

Bulletin boards are maintained throughout the building to communicate general information, material, and school announcements. Students should check the bulletin boards carefully each day. A written copy of daily announcements will be posted on the bulletin board by the main entrance and also on the bulletin board in the junior high hallway.

Bulletin board or electronic publishing space may be provided for the use of students and

student organizations for notices relating to matters of general interest to students. The following general limitations apply to all posting or publishing:

1. All postings must be approved by the appropriate building principal or designee. Students may not post any material containing any statement or expression that is libelous, obscene, or vulgar; that would violate board of education policies, including the student code of conduct; or that is otherwise inappropriate for the school environment.
2. All postings must identify the student or the student organization posting or publishing the notice.
3. Material shall be removed after a reasonable time to assure full access to the bulletin boards or electronic publishing media.

### **Bullying**

Students are prohibited from engaging in any form of bullying. The Centers for Disease Control and Prevention defines bullying as “any unwanted aggressive behavior(s) by another youth or group of youths who are not siblings or current dating partners that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated.” Nebraska statute defines bullying as “an ongoing pattern of physical, verbal or electronic abuse.” The District’s administrators will consider these definitions when determining whether any specific situation constitutes bullying. Both of these definitions include both in-person and cyberbullying behaviors.

Students are prohibited from engaging in any form of bullying. A student who engages in bullying on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, or at school-sponsored activities or school-sponsored athletic events may be subject to disciplinary consequences. Without limiting the foregoing, a student who engages in bullying behavior that materially and substantially interferes with or disrupts the educational environment, the district’s day-to-day operations, or the education process, regardless of where the student is at the time of engaging in the bullying behavior, may be subject to discipline to the extent permitted by law. The disciplinary consequences for bullying will depend on the severity, frequency, duration, and effect of the behavior and may result in sanctions up to and including suspension or expulsion.

### **Reporting Bullying**

Students who experience or observe bullying behavior must immediately report what happened to a teacher or administrator. Students can use the district’s anonymous platform Safe2HelpNE to make this report. Reports may be made via the toll free number: 833-980- 7233 or by downloading the Safe2HelpNE app on your smartphone. Students may always confer with their parents or guardians about bullying they experience or witness, but the students must also ultimately report the situation to a teacher or administrator.

### **Bullying Investigations**

School district staff will investigate allegations of bullying using the same practices and procedures that the district observes for student disciplinary matters. In no circumstances will school district staff be deliberately indifferent to allegations of bullying.

## **Cafeteria Rules**

1. All food is to be eaten by the student or left on the tray when returned to the dishwasher. All straws, papers, and milk cartons should be deposited in the trash cans. All leftover food should be scraped off the tray into the correct container.
2. Forks and spoons should be placed in the pan with water, NOT THROWN AWAY! If disposable utensils are being utilized, they will need to be placed in the trash after their use.
3. Students are to use proper manners, including eating quietly.
4. There will be no throwing of food or other items.
5. Second servings are available to those who have made an effort to clean their trays and have the requisite funds as required by board policy.
6. Students should remain at their tables until they are dismissed. Students are expected to remain at school during the lunch period.
7. Students must treat lunch personnel with respect.
8. Students who violate the above rules will be disciplined.

## **Cell Phones and Other Electronic Devices**

### **Regulations on Use**

Students may not use cell phones or other electronic devices while at school, except as permitted in this handbook.

Students will secure electronic devices in a school-issued Yondr bag upon entering the building each day and may use cell phones or other devices only when given specific permission by a school employee. Students may not use cell phones or other electronic devices while they are in locker rooms or restrooms. Students who fail to bring their Yondr bag to secure their device will report to the office to secure their device in a bag that will be left in the office for the day. Students are responsible for their Yondr bag similar to any other school- issued equipment.

Students are personally and solely responsible for the security of their cell phone and other electronic devices. The school district is not responsible for theft, loss, or damage of a call phone or any calls made on a cell phone.

Students who violate this policy will have their cell phones or other electronic devices confiscated immediately. Repeated offenses will result in the administration returning the confiscated devices to the offending student's parent or guardian after meeting with the parent or guardian to discuss the violation. Students who violate this policy may, at the discretion of the school's administration, be subject to additional discipline, up to and including suspension or expulsion.

The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or other illegal images or photographs, whether by electronic data transfer or otherwise may constitute a crime under state and/or federal law. Any person engaged in these activities while on school

grounds, in a school vehicle or at a school activity will be subject to the disciplinary procedures of the student code of conduct. Any student to be found in possession of obscene, pornographic, lewd, or otherwise illegal images or photographs will be promptly referred to law enforcement and/or other state and federal agencies, which may result in arrest, criminal prosecution, and possible inclusion on sex offender registries.

## **Violations**

### 1. Prohibited Use of Electronic Devices:

#### **Students shall not use electronic devices for:**

- a. activities which disrupt the educational environment;
- b. illegal activities;
- c. unethical activities, such as cheating on assignments or tests;
- d. immoral or pornographic activities;
- e. activities in violation of Board or school policies and procedures relating to student conduct and harassment;
- f. recording the image or voice of another person, without the express permission of the person recorded, while on school grounds, at a school activity, or in a school vehicle, other than the recording of persons participating in school activities open to the public;
- g. failing to promptly delete any recording or image in violation of this policy;
- h. “sexting”, or while on school grounds or at a school activity having any “sexting” message on their electronic devices regardless of when the message was received; or
- i. activities that invade the privacy of others.
- j. texting or social media

Earbuds and smart watches will not be allowed during school hours.

Students who violate this policy will have their cell phones or other electronic devices confiscated immediately.

First offense – This will result in the phone being taken to the principal’s office by school officials. This will also result in a detention, and the phone will be returned to the student at the end of the school day.

Second offense – The phone will be taken to the principal’s office by school officials and will only be released to a parent/guardian at the end of the school day. The student will be assigned one day of in-school suspension.

Third offense – The phone will be taken to the principal’s office by school officials and will only be released to a parent/guardian at the end of the school day. The student will receive two days of in-school suspension and must check their phone into the office daily for the remainder of the semester. Refusal to daily check the phone into the office will result in additional suspensions.

## **Cheating, Plagiarism, and Academic Dishonesty**

Students may not cheat, plagiarize, or otherwise participate in any academic dishonesty in any form. Prohibited behavior includes:

- Obtaining, attempting to obtain, or aiding another person to obtain credit for work by any dishonest or deceptive means.
- Lying.
- Copying another person's work or answers.
- Discussing the answers or questions on a test or assignment unless specifically authorized by the teacher.
- Taking or receiving copies of a test without the permission of the teacher.
- Using or displaying notes, "cheat sheets," or other sources of unauthorized information.
- Using the ideas or work of another person as if they were your own without giving proper credit to the source.
- Submitting work or any portion of work completed by another person.
- Failing to give credit for ideas, statements, facts, or conclusions which rightfully belong to another person.
- Failing to use quotation marks or other appropriate means of attribution when quoting directly from another person or source.
- Use Artificial Intelligence or programs like ChatGPT to be copied and placed within a student's work as if the student wrote such a section himself or herself. For example and not limitation, students may not outsource the organization or the writing of any written work to any AI Tool. ~~Using Artificial Intelligence or programs like ChatGPT to complete assignments.~~

A student who cheats, plagiarizes, or otherwise participates in any academic dishonesty is subject to discipline, up to and including expulsion.

## **Child Abuse and Neglect**

School employees will report suspected abuse or neglect of a child as required by state law and school policy. Nebraska law defines abuse or neglect as knowingly, intentionally, or negligently causing or permitting a minor child or an incompetent or disabled person to be (1) placed in a situation that endangers his or her life or physical or mental health; (2) cruelly confined or cruelly punished; (3) deprived of necessary food, clothing, shelter or care; (4) left unattended in a motor vehicle, if such child is six years of age or younger; (5) sexually abused; (6) placed in a situation to be sexually exploited through sex trafficking of a minor as defined in state law or by allowing, encouraging, or forcing such person to engage in debauchery, public indecency, or obscene or pornographic photography, films, or depictions; or (7) placed in a situation to be a trafficking victim as defined in state law.

## **Class Dismissal**

Classes are in session from the ringing of the tardy bell until the teacher dismisses the class. The bell at the end of the period is not a dismissal bell, and students may not leave their classrooms until they have been excused by their classroom teacher.

## **Classroom Behavior**

Student behavior and attitude in the classroom must be cooperative and focused on learning. All students must:

- arrive to class on time;
- remain in the classroom the first 30 minutes of each class period;
- prepare for class with all necessary materials;
- be considerate of others;
- respond promptly to all directions of the teacher; and
- take care of school property and the property of others.

Teachers will establish classroom conduct rules which students must obey.

## **Communicable Diseases**

Any student who has contracted a contagious disease may be restricted from attendance at school until the student is no longer contagious. The school district uses the Title 173-Nebraska Health and Human Services/Control of Communicable Disease, Chapter 3 of the Nebraska Administrative Code as a “best practice” guideline for contagious and infectious diseases. If there are questions regarding the communicability of your child’s health condition or if you know your child has contracted a contagious or communicable disease or condition not otherwise specified in board policy or this handbook, please call John Whetzal at [402-879-3257 ext. 127](tel:402-879-3257).

## **Communicating with Parents**

Parents shall be kept informed of student progress, grades, and attendance through report cards, progress reports, and parent/teacher conferences. The school district will notify parents if their students are failing or close to failing. The school district will endeavor to notify parents of failing students prior to entry of the failing grade on the student’s report card. Parents will also be notified of their student’s possible failure to meet graduation requirements. Other pertinent information will be communicated to parents by mail or by personal contact. Official transcripts of student progress, grades, and attendance will be sent to other school systems upon the student’s transfer when the district receives a written request signed by the student’s parent or guardian or upon being notified that the student has enrolled in another school.

## **Complaint Procedure**

Good communication helps to resolve many misunderstandings and disagreements. This complaint procedure applies to complaints unless the complaint is subject to a different procedure required by law, policy or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems at the lowest level of the chain of command. When those efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth in any specific policy addressing those areas or the procedures set forth below. Allegations of sex discrimination covered by Title IX will be addressed through the board’s Title IX policy.

References to “coordinator” in this policy refer to the board-designated coordinator for the

applicable area, such as the Section 504 Coordinator for allegations of disability-based discrimination.

Under this policy, factual conclusions will be based on a preponderance of the evidence.

### **Complaint and Appeal Process**

1. The first step is for the complainant to speak directly to the person(s) with whom the complainant has a concern. For example, a parent who is unhappy with a classroom teacher should initially discuss the matter with the teacher. However, the complainant should skip the first step if complainant reasonably believes speaking directly to the person would subject complainant or complainant's student to discrimination or harassment.
  
2. The second step is for the complainant to speak to the building principal, coordinator, superintendent of schools, or president of the board of education, as set forth below. Anyone with questions about the appropriate person to speak with may request clarification from the superintendent.
  - a. Complaints about the operation, decisions, or personnel within a building should be submitted to the principal of the building.
  
  - b. Complaints about the operations of the school district or a building principal should be submitted in writing to the superintendent of schools.
  
  - c. Complaints about the superintendent of schools should be submitted in writing to the president of the board of education.
  
  - d. Complaints involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age may also be submitted, at any time during the complaint procedure to the applicable coordinator. Complaints involving discrimination or harassment may also be submitted at any time to the Office for Civil Rights, U.S. Department of Education: by email at [OCR.KansasCity@ed.gov](mailto:OCR.KansasCity@ed.gov); by telephone at (816) 268- 0550; or by fax at (816) 268-0599.
  
3. When a complainant submits a complaint to an administrator or coordinator, the administrator or coordinator shall first determine whether another applicable procedure is required by policy or law and if so, direct the complaint to the appropriate person to follow that procedure. If not, the administrator or coordinator will promptly and thoroughly investigate the complaint, and shall:
  - a. Determine whether the complainant has discussed the matter with the respondent.
    - i. If the complainant has not, urge the complainant to discuss the matter directly with the respondent, if appropriate.

- ii. If the complainant refuses to discuss the matter with the respondent, the administrator or coordinator shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.
  - b. Strongly encourage the complainant to reduce his or her concerns to writing.
  - c. Interview the complainant and, if necessary, the respondent against whom the complaint is filed, to determine:
    - i. All relevant details of the complaint;
    - ii. All witnesses and documents which the complainant believes support the complaint;
    - iii. The action or solution which the complainant seeks.
  - d. Respond to the complainant. If the complaint involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 days after the administrator or coordinator receives the complaint.
- 4. If either the complainant or the respondent is not satisfied with the decision, he or she may appeal the decision to the superintendent. The superintendent may assign a qualified designee to hear any appeal.
  - a. The appeal must be in writing.
  - b. This appeal must be received by the superintendent no later than three (3) calendar days from the date of the decision.
  - c. For complaints addressed through other applicable procedures that do not include a separate investigatory process, the superintendent will investigate as he or she deems appropriate.
  - d. The superintendent will prepare a written decision and provide it to the complainant and any other person entitled by law to receive the appeal decision. For complaints involving discrimination or harassment, the superintendent shall submit the decision within 180 days after the superintendent received the complainant's written appeal. Appeals to the superintendent from complaints involving discrimination or harassment are final once the superintendent delivers the written decision, as are all other appeals/complaints to the superintendent unless the complaint can be appealed on the limited grounds to appeal to the board below.
- 5. The board's role is to set policy, establish and implement a budget, and evaluate the superintendent. The board does not manage the daily operations of the school district entrusted to its administration unless required by law or policy. Because of the board's

statutory roles, it does not hear complaints or appeals that may involve oversight or discipline of students, staff, or others, unless those involve the superintendent as discussed below. The board does not hear complaints or appeals based on allegations of discrimination or harassment unless otherwise required by law. The board will hear appeals only in the following circumstances:

- a. When the complaint is about a board policy, not implementation of the policy;
- b. When the complaint involves the budget or school expenditures that have been or must be approved by the board; or
- c. When the board is required by law, policy, or contract to hear a complaint or appeal.

If a complaint involves those limited grounds and a party is not satisfied with the superintendent's decision regarding the complaint or appeal, he or she may appeal the decision to the board.

- d. This appeal must be in writing.
- e. This appeal must be received by the board president no later than ten (10) business days from the date the superintendent communicated his/her decision to the complainant.
- f. This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint appeal. However, all matters involving discrimination or harassment allegations against the superintendent shall be promptly and thoroughly investigated by the board president or a designee.
- g. The board president will notify the complainant and any other person legally required to receive the decision in writing of its decision. If the complaint involved discrimination or harassment allegations against the Superintendent, the board president shall submit the decision within 180 days after receiving the written appeal.
- h. There is no appeal from any decision of the board unless authorized by law.

6. Formal complaints about the superintendent shall be filed with the president of the board. However, complaints about the superintendent do not include disagreement with the superintendent's decision on appeal based on a complaint of discrimination, harassment, or action of any other employee who is not the superintendent. Upon receipt of a complaint, the board president shall promptly and thoroughly investigate the complaint, and shall:

- a. Coordinate with school district staff, other than the superintendent, to determine if another procedure in policy or law requires the complaint against the superintendent to follow another procedure. If so, the board president will coordinate handling the complaint through that procedure. If another procedure

applies, such as in the case of allegations of sex discrimination against the superintendent, the board president, or his or her discretion, the full board will serve only to hear any appeal by a party to the complaint.

- b. Determine whether the complainant has discussed the matter with the superintendent.
  - i. If the complainant has not, the board president will urge or require the complainant to discuss the matter directly with the superintendent, if appropriate or required.
  - ii. If the complainant refuses to discuss the matter with the superintendent, the board president shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.
- c. Determine, in his or her sole discretion, whether to place the matter on the board agenda for consideration at a regular or special meeting by the full board.
- d. Respond to the complainant or appeal. If the complaint or appeal involved discrimination or harassment, the response shall be in writing and shall be submitted within 180 days after the president received the complaint.
- e. Appoint or contract with other individuals qualified to assist the board through this process or any other applicable procedure used to address allegations against the superintendent.

### **No Retaliation**

The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

### **Special Rules Regarding Educational Services and Related Services to Students with Disabilities**

Students with disabilities and their families have specific rights outlined in state and federal law, including administrative processes by which they may challenge the educational services being provided by the school district. Therefore, the appeal process contained in this policy may not be used to challenge decisions made by a student's individualized education plan (IEP) team or 504 team.

Complaints about the educational services provided a student with a disability, including but not limited to services provided to a student with an IEP, access to curricular and extracurricular activities, and educational placement must be submitted to the school district's Director of Special Education. The Director of Special Education will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of IDEA Parental Rights promulgated by the Nebraska Department of Education.

Complaints about the educational services provided a student with a disability pursuant to a Section 504 plan must be submitted to the school district's 504 Coordinator. The 504

Coordinator will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of Section 504 Parental Rights adopted by the board of education.

Complaints about the educational services provided to a student who is suspected of having a disability must be submitted in writing to the school district's Director of Special Education or to the district's 504 Coordinator. The Director of Special Education or 504 Coordinator will either refer the student for possible verification as a student with a disability or will provide prior written notice of the district's refusal to do so.

### **Bad Faith or Serial Filings**

The purpose of the complaint procedure is to resolve complaints at the lowest level possible within the chain of command. Complaints filed (a) without a good faith intention to attempt to resolve the issues raised; (b) for the purpose of adding administrative burden; (c) at a volume unreasonable to expect satisfactory resolution; or (d) for purposes inconsistent with the efficient operations of the district may be dismissed by the superintendent without providing final resolution other than noting the dismissal. There is no appeal from dismissals made pursuant to this section.

### **Conferences**

Students' academic success has been closely linked to parental involvement in school. The school district has formal parent-teacher conferences during the middle of the first and second semester. When the teachers and the principal deem them necessary, additional conferences will be scheduled with parents on a case-by-case basis.

In addition to formal conferences, classroom teachers will communicate with parents as necessary. Parents are encouraged to communicate with their student's teacher or the building principal to discuss parental concerns, student needs or any other issue.

### **Copyright and Fair Use**

The school district complies with federal copyright laws. Students must comply with copyright laws when using school equipment or working on school projects and assignments. Federal law prohibits the unauthorized reproduction of works of authorship, regardless of the medium in which they were created.

The "fair use" doctrine allows limited reproduction of copyrighted works for educational and research purposes. "Fair use" of a copyrighted work includes reproduction for purposes such as criticism, news reporting, teaching (including multiple copies for classroom use), scholarship, or research. Students who are unsure whether their proposed reproduction of copyrighted material constitutes "fair use" should consult with their teacher or building principal, review the school district's copyright compliance policy, and review *Copyright for Students* found at <https://www.libraries.rutgers.edu/research-support/copyright-guidance/copyright-students>. You can find more information on copyright compliance requirements and permitted uses from the U.S. Copyright Office and the Library of Congress at the following site: <http://www.loc.gov/teachers/usingprimarysources/copyright.html>.

### **Contact Information**

Parents must supply the school with their student's address and telephone number as well as information about how to reach a responsible adult during the school day. Parents must promptly inform the school if this contact information changes during the school year.

### **Damage to School Property**

Students who damage school property either intentionally or unintentionally may be required to pay to replace or restore the property, at the discretion of the administration.

### **Dances/Prom/Homecoming**

School dances are part of the district's extracurricular activity program. Students who wish to participate in school dances must comply with the activity code. All students attending must be in good standing (attendance, grades, behavior, etc.) in order to participate in the school dance.

#### **Middle School Dances**

Middle School dances (6-8) are restricted to students currently enrolled in the Superior middle school and will be sponsored by middle school teachers and parents. Any organization wishing to sponsor a middle school dance must obtain permission from the principal regarding date and times. **Each dance must be sponsored by at least two faculty members and one additional adult couple.** Once admitted to the dance, students must remain until the close of the dance. Students who leave the dance will not be readmitted. Students who are academically ineligible or not in good standing(excessive tardies or absences) will not be allowed to attend school dances.

#### **High School Dances**

All high school dances are restricted to Superior High School students and their guests. Any organization wishing to sponsor a dance must obtain permission from the principal regarding date and times. **Each dance must be sponsored by at least two faculty members and one additional adult couple.** Once admitted to the dance, students must remain until the close of the dance. Students who leave the dance will not be readmitted. Students who are academically ineligible or not in good standing(excessive tardies or absences) will not be allowed to attend school dances.

#### **Junior/Senior Prom**

Members of the Superior High School junior and senior classes may invite guests to the prom under the following rules:

1. All guests must be cleared through the principal's office. The name of the guest must be submitted to the principal ahead of time.
2. Guests are expected to follow all rules the students must follow. Each student is responsible for his/her guest's conduct.
3. Appropriate attire is expected. **No shorts and t-shirts will be allowed at the banquet or dance for prom.**
4. **Students who are academically ineligible or not in good standing(excessive tardies or absences) will not be allowed to attend prom.**

## **Homecoming**

The selection of Homecoming Queen and Homecoming King candidates shall be made by the entire student body. The male and female students with the highest scores among the candidates will be the Homecoming Royalty Court. The male and female with the highest scores from this vote will be the Homecoming King and Queen.

On the ballot, students will vote on (1) male and (1) female from the senior class that have met the requirements to be on the ballot. The ballots will be based on the following standards:

Number of Students in Senior Class	Number of Candidates
45 or more	12 Candidates
35-44	10 Candidates
25-34	8 Candidates
24 or less	6 Candidates

Candidates must be a member of the current senior class and must have a minimum of an 80% grade point average upon completion of his/her junior year. Homecoming activities will be coordinated by the Student Council.

## **Dating Violence**

Dating violence, as that term is defined by Nebraska law, will not be tolerated by the school district. Students who engage in dating violence on school grounds, in a school vehicle, at a school activity or that otherwise violates the Nebraska Student Discipline Act will receive consequences consistent with the Act and the district's student discipline policies.

The school district shall provide dating violence training to staff deemed appropriate by the administration and in accordance with Nebraska law.

## **Discrimination and Harassment**

The school district prohibits discrimination and harassment based upon or related to race, color, national origin, sex, religion, marital status, disability, age or any other unlawful basis that (1) has the purpose or effect of creating an intimidating, hostile, or offensive school environment, (2) has the purpose or effect of substantially or unreasonably interfering with a student's school performance, or (3) otherwise adversely affects a student's school opportunities. Students who believe that they have been the subject of unlawful discrimination or harassment due to their disability should contact the following Section 504 Coordinator: Cesar Torres at 402-879-3257 ext. 116, [ctorres@superiorwildcats.org](mailto:ctorres@superiorwildcats.org) or in person at school. Students who believe that they have been the subject of unlawful discrimination or harassment due to their sex should contact the following Title IX Coordinator: John Whetzal at 402-879- 3257 ext. 127, [jwhetzal@superiorwildcats.org](mailto:jwhetzal@superiorwildcats.org), PO Box 288, Superior, NE 68978 or in person at school. Students who believe that they have been the subject of any other unlawful discrimination or harassment should contact John Whetzal at 402-879- 3257 ext. 127, [jwhetzal@superiorwildcats.org](mailto:jwhetzal@superiorwildcats.org), or in person at school. Students may report discrimination or harassment to any staff member who will then forward it on to the appropriate coordinator or administrator. The staff member will follow school district policies to respond to the report.

## **Dress and Appearance**

The dress of students attending the Superior Public School District is the responsibility of parents. Inappropriate dress by students is dress that interferes with the educational process of the school.

All students are expected to take pride in their personal appearance. Students should be clean, neat, and dressed in proper clothing to conform to educational standards. The attire should not disrupt the educational process or constitute a possible threat to the safety and health of the student or his peers. Decency and modesty should prevail. By regulation, the administration may establish specific attire that is prohibited.

The following are examples of unacceptable school attire:

1. Tank tops or tops that do not have straps that are at least two (2) inches in width or muscle shirts with large arm holes.
2. Clothing that does not properly and adequately cover the student's body. For example, bare midriff clothing, open back shirts, extremely tight shorts, shorts that expose the buttocks, etc.
3. Pants or shorts worn below the waist.
4. Exposed undergarments such as sports bras, underwear, etc.
5. Jewelry (necklaces, rings, bracelets, etc.) that may pose a safety hazard.
6. Headwear, such as caps/hats/bandanas in school buildings during the school day.
7. Attire, including tattoos, that advertises, promotes, or makes reference to drugs, alcohol, violence, tobacco, profanity, or sexual in nature.
8. Bare feet (some type of footwear must be worn)
9. Sweatshirts/hoodies may be worn as long as the student does not wear their hood during school hours. Students not following this expectation may lose the opportunity to wear sweatshirts/hoodies.
10. Blankets

**General Regulations.** The District prohibits student attire or appearance that:

- Causes or is likely to cause a material and substantial disruption to the District's programs and activities.
- Promotes, depicts, or refers to violence, drugs, alcohol, vulgarity, obscenity, illegal activity, hate speech, bullying speech, or harassing speech.
- Includes words, gestures, or images that contain or imply sexual content or innuendo.
- Otherwise undermines the District's mission to inculcate the habits, manners, and values fundamental to civility, community, and the educational environment.

The District reserves the right to request immediate attire changes from students. The District will require students to adhere to uniform standards and/or wear district approved or issued uniforms in order to participate in activities.

Altering a student's appearance or removing or altering a student's attire without consent from their parent/guardian/caregiver is not allowed. Additionally, students' hair should not be

permanently or temporarily altered by school personnel.

**Cultural and Religious Attire.** Students are allowed to wear religious attire, adornments, and other attire associated with race, national origin or religion, or tribal regalia. Additionally, students are permitted to wear natural and protective hairstyles including but are not limited to braids, locks, twists, tight coils or curls, cornrows, Bantu knots, afros, weaves, wigs, or head wraps.

Any person who is a member of an indigenous tribe of the United States or another country may wear tribal regalia in any public or private location where the person is otherwise authorized to be on school grounds or at any school function.

**The school dress code will be in effect during the school hours and during school activities unless students are given permission by the principal to wear something different. The Principal or Superintendent will have authority to make the final decision regarding the appropriateness of attire and grooming.**

**Students who violate dress code guidelines will be required to correct the violation by changing into something appropriate at school or returning home to change. A detention or suspension may be given to make up the time away from school. Students will also receive zeros for any assignments they miss while correcting the violation.**

**Continual violations of the dress code will result in disciplinary action up to suspension and expulsion.**

### **Drug Free Schools**

The board of education has adopted policies to comply with the Federal Drug-Free Schools and Communities Act. Students are prohibited from using, possessing, or selling any drug, alcohol or tobacco while on school grounds, at a school activity or in a school vehicle. In addition, students who participate in the school's activities program should refer to the Activities Handbook which prohibits the use or possession of alcohol, controlled substances and tobacco at all times.

Any student who violates any school policy regarding drug, alcohol and tobacco use will be disciplined, up to and including short-term suspension, long-term suspension, or expulsion from school and/or referral to appropriate authorities for criminal prosecution.

### **Emergency Contact Information**

Parents must complete an emergency information sheet for each child enrolled in the district. The sheet should list the family physician's name, where parents or a responsible adult can be located, and any necessary emergency instructions. Parents should promptly inform the school if this contact information changes during the school year.

### **Eye Exams**

All students enrolling in kindergarten or transferring into the school district from out of state must undergo a visual examination by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist, which consists of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity, except that no

such physical examination or visual evaluation shall be required of any child whose parent or guardian objects in writing. They must provide evidence of the vision examination within six months prior to entrance. The cost of such physical examination and visual evaluation shall be borne by the parent or guardian of each child who is examined.

### **Fighting**

The district has a zero tolerance policy in regards to fighting. Fighting will not be tolerated at school or school activities. Students should do everything they can to avoid physical confrontations at school. Fights at school disrupt the learning environment and cause problems for students, teachers, and the school as a whole.

The following guidelines will be used at Superior MS./Sr. High School for those students involved in fights:

**First offense:** Automatic two (2) day out-of-school suspension for all students involved.

**Second offense:** Automatic four (4) day out-of-school suspension for all students involved. Parents and students will be required to meet with the administration before the student is allowed back into classes.

### **Fire Drills and Emergency Exits**

As required by law, fire drills will be held at regular intervals. Fire drills are important and are to be treated seriously. Specific instructions for evacuation of the building for a fire drill will be given on the first day of school. Students will leave the room immediately when the fire alarm sounds. Conversation should be kept at a minimum and lines should be kept well organized and moving rapidly. The first student out of a door should step aside and hold the door open for those that follow. The same procedure is used in case of a bomb threat.

### **Food and Drink Regulations**

The classroom is meant to be an academic environment. Food, candy, and drink items, other than water, should be used on a limited basis in classrooms under the supervision of the classroom teacher. Food and drink containers cannot be taken to the lockers, unless it is the student's sack lunch brought from home. Outside food and drink will not be allowed in the building or classrooms without the permission of the administration.

Gum chewing is allowed during the school day. **Students should dispose of their gum by wrapping it in a tissue and placing it in a trash can. Students should not stick gum under or onto furniture including desks and tables.**

### **Food Service Program**

The Superior Public Schools participate in USDA's National School Lunch Program and offer a complete hot lunch program. Prices for lunch meals shall be determined by the Board of Education.

### **Breakfast**

The school will serve breakfast daily from 7:40 a.m. until 8:00 a.m.

### **Lunch**

Lunch prices depend on the federal funding that the program receives.

### **Payment for Meals**

Students are encouraged to pay for meals several weeks in advance. Payment should be made to the office.

If a family account has no funds available to pay for a meal, the family account will be permitted to charge up to ten meals. Thereafter, if a family account has no funds available to pay for a meal, no food will be provided.

Students who qualify for free meals will not be denied a reimbursable meal, even if they have accrued a negative balance from other food purchases. School staff may prohibit any students from charging a la carte or extra items

If a student repeatedly lacks funds to purchase a meal, has not brought a meal from home, and is not enrolled in a free meal program, the district will use its resources and contacts to protect the health and safety of the student. Failure or refusal of parents or guardians to provide meals for students may require mandatory reporting to child protection agencies as required by law.

### **Collection of Delinquent Meal Charge Debt**

The school district is required to make reasonable efforts to collect unpaid meal charges. The building principal or his or her designee will contact households about unpaid meal charges and notify them again of the availability of the free and reduced meal program and/or establish payment plans and due dates by telephone, e-mail, or other written or oral communication. If these collection efforts are unsuccessful, the school district may pursue any other methods to collect delinquent debt as allowed by law. Collection efforts may continue into a new school year.

### **Notice of Non-discrimination**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877- 8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the

information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;

(2) Fax: (202) 690-7442; or

(3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

**Las agencias estatales o locales de SNAP y FDPIR, y sus beneficiarios secundarios, deben publicar el siguiente Aviso de No Discriminación:**

De conformidad con la Ley Federal de Derechos Civiles y los reglamentos y políticas de derechos civiles del Departamento de Agricultura de los EE. UU. (USDA, por sus siglas en inglés), se prohíbe que el USDA, sus agencias, oficinas, empleados e instituciones que participan o administran programas del USDA discriminen sobre la base de raza, color, nacionalidad, sexo, credo religioso, discapacidad, edad, creencias políticas, o en represalia o venganza por actividades previas de derechos civiles en algún programa o actividad realizados o financiados por el USDA.

Las personas con discapacidades que necesiten medios alternativos para la comunicación de la información del programa (por ejemplo, sistema Braille, letras grandes, cintas de audio, lenguaje de señas americano, etc.), deben ponerse en contacto con la agencia (estatal o local) en la que solicitaron los beneficios. Las personas sordas, con dificultades de audición o con discapacidades del habla pueden comunicarse con el USDA por medio del Federal Relay Service [Servicio Federal de Retransmisión] llamando al (800) 877-8339. Además, la información del programa se puede proporcionar en otros idiomas.

Para presentar una denuncia de discriminación, complete el Formulario de Denuncia de Discriminación del Programa del USDA, (AD-3027) que está disponible en línea en: [http://www.ocio.usda.gov/sites/default/files/docs/2012/Spanish\\_Form\\_508\\_Compliant\\_6\\_8\\_12\\_0.pdf](http://www.ocio.usda.gov/sites/default/files/docs/2012/Spanish_Form_508_Compliant_6_8_12_0.pdf). y en cualquier oficina del USDA, o bien escriba una carta dirigida al USDA e incluya en la carta toda la información solicitada en el formulario. Para solicitar una copia del formulario de denuncia, llame al (866) 632-9992. Haga llegar su formulario lleno o carta al USDA por:

(1) correo: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; o

(3) correo electrónico: [program.intake@usda.gov](mailto:program.intake@usda.gov).

Esta institución es un proveedor que ofrece igualdad de oportunidades.

### **Field Trips**

Classes occasionally take field trips off school property for educational enrichment. A student's parent, or "caregiver" as that term is defined in the Nebraska Strengthening Families Act, must authorize a student to participate in a field trip by signing a permission slip and providing it to the school before the field trip. Students who have not completed classroom work on time may not be allowed to attend field trips. Students must comply with the student code of conduct, any applicable extracurricular conduct codes, and all directives by trip chaperones.

### **First-Aid**

First-aid items may only be used by school staff. Students who need first aid should ask for assistance from their classroom teacher or the nearest staff member.

### **Head Lice**

Students found to have live head lice or louse eggs will not be permitted at school and will be sent home. Upon discovering the presence of any indication of lice or louse eggs the student's parent(s) or guardian(s) will be notified, and if appropriate will be asked to pick up the student from school immediately.

Students will not be permitted to return to school until the district finds that no live lice or eggs can be detected. The parent(s) or guardian(s) will be required to treat the student and accompany the student to school to be examined. The student cannot ride the school bus until the district has cleared the student to return to school.

### **Health Problems**

Parents who do not want their children to play outdoors or participate in physical education for health reasons must send a written request to school. If a student persistently requests to be excused from these activities, the building principal or classroom teacher may require a doctor's verification.

Parents should notify the principal or superintendent if their student has any special health problems such as diabetes, asthma, or the like.

### **Homebound Instruction**

The school district may provide a student with instruction in his or her home and under parental supervision if the student is physically or mentally ill or injured and unable to attend regular classes for an extended period of time. Homebound instruction shall be provided when the student's physical and mental condition are such that the student can benefit from instruction and no other provision will meet the student's educational needs. If you believe that homebound instruction is appropriate for your child, please contact the building principal to

initiate the appropriate process to determine eligibility.

### **Homeless Children and Youth**

Homeless students generally include children who lack a fixed, regular, and adequate nighttime residence, as further defined by applicable state and federal law.

It is the school's policy not to stigmatize or segregate homeless students on the basis of their status of being homeless. Transportation for homeless students who enroll in the district shall be furnished by the district under the same guidelines applying to other students or if such transportation is necessary for compliance with federal law.

Each homeless child shall be provided services for which the child is eligible comparable to services provided to other students in the school selected regardless of residency. Homeless children shall be provided access to education and other services that such children need to ensure that they have an opportunity to meet the same student performance standards to which all students are held.

If a homeless child registered to attend school in the district is receiving family reconciliation services pursuant to state law, the district will work in cooperation with any county or department of social services in the district to jointly develop an educational program for the child. The district's homeless coordinator is John Whetzal, who may be contacted at 402-879- 3257 ext. 127.

### **Illness or Injury at School**

The school district will contact parents if a student becomes ill at school. Students becoming ill at school must report to the principal's office to obtain a pass and transportation home. **Under no circumstances is a student to simply leave school.**

Students who feel ill or are hurt while at school should seek immediate assistance from their classroom teacher or the nearest staff member. The school will contact parents to pick students up from school whenever necessary. When school officials determine that a student needs immediate medical attention but the parents cannot be reached by phone, emergency services will be summoned or the student will be taken directly to the doctor and/or hospital. Parents must complete an emergency information card for each child enrolled in the district. The card should list the family physician's name, where parents or a responsible adult can be located, and any necessary emergency instructions.

### **Immunizations**

All students must furnish one of the following to school officials:

- proof of adequate immunizations for mumps, measles, rubella; diphtheria, pertussis, tetanus; polio; and hepatitis B series; or
- a signed parental statement of refusal to provide the immunization history.

Homeless students who are in need of immunizations will be referred to the homeless

coordinator, who shall assist in obtaining necessary immunizations or medical records. A summary of the School Immunization Rules and Regulations are included in this handbook.

**Provisional Enrollment.** Students who meet the statutory requirements for provisional enrollment shall be allowed to attend school for sixty days without the necessary immunizations.

Students who are exempted from the immunization requirement may be excluded from school in the event of an outbreak of any contagious disease in the school population.

### **Initiations and Hazing**

Initiations and hazing by members of classes, clubs, athletic teams, or any other organization affiliated with the district are prohibited except as otherwise permitted by this policy. Any student engaging in hazing or non-approved initiations is subject to discipline as permitted by policy and law.

Initiations are defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of “hazing” as defined below. Initiations are prohibited except by permission of the superintendent.

Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person.

### **Library**

The library is open from 8:05 A.M. until 3:38 P.M. Monday thru Thursday and from 8:05 A.M. until 2:38 P.M. on Friday. Students should become acquainted with the library. The librarian and assistants are prepared to help students utilize the library. Students are expected to keep the library as clean and orderly as possible. Students with overdue, damaged, or lost books will be charged appropriately for each situation.

### **Lockers and Other School Property**

Each student is assigned a locker. These lockers are to be used for storing items such as books and supplies. Lockers should not contain food, drinks, and inappropriate posters and pictures are not to be displayed in or on the lockers. Students also should not use stickers or tape on lockers to prevent them from being damaged.

It is the student’s responsibility to see that their locker is locked and in order at all times. This helps to avoid loss and damage. Students will be fined for damage to lockers and other school

property.

The school district owns and exercises exclusive control over student lockers, desks, computer equipment, and other such property. Students should not expect privacy regarding usage of or items placed in or on school property, including student vehicles parked on school property, because school property is subject to search at any time by school officials. Periodic, random searches of lockers, desks, computers and other such property may be conducted at the discretion of the administration. The assignment of a locker is on a temporary basis and may be revoked at any time. School officials may inspect student lockers without any particularized suspicion or reasonable cause.

### **Lost and Found**

All lost and found articles are to be taken to the office. Students may claim lost articles there. Unclaimed articles will be donated to a local charity or otherwise disposed of at the conclusion of each semester.

### **Medications**

Whenever possible, parents should arrange medication schedules to eliminate the need for giving medication during school hours. When it is necessary for school personnel to administer medication to students, the school district will comply with the Nebraska Medication Aide Act, the requirements of Title 92, Nebraska Administrative Code, Chapter 59, (promulgated by the Nebraska Department of Education and entitled *Methods of Competency Assessment of School Staff Who Administer Medication*), and all state and federal regulations. Parents and guardians who wish to have their child receive medication from school personnel must comply with the following procedures:

**Prescription medication.** (1) Parents/guardians must provide a physician's written authorization for the administration of the medication. (2) Parents/guardians must provide their own written permission for the administration of the medication. (3) The medication must be brought to school in the prescription container and must be properly labeled with the student's name, the physician's name, the medication name and dosage, and directions for administering the medication. Only the amount needed at school is to be sent.

**Non-prescription medication.** (1) Parents/guardians must provide written permission for the administration of the medication. (2) The medication must be brought to the school in the manufacturer's container. (3) The container must be labeled with the child's name and with directions for provision or administration of the medication

All medicine must be accompanied by a parent/guardian's written permission. All medication must be taken to the office. If the above procedures are not followed, the administering of medicine will not be done at school.

The district reserves the right to review and decline requests to administer or provide medications that are not consistent with standard pharmacological references, are prescribed in doses that exceed those recommended in standard pharmacological references, or that could be taken in a manner that would eliminate the need for giving them during school hours. The district

may request parental authorization to consult with the student's physician regarding any medication prescribed by such physician.

### **Meetings of Clubs/Societies/Organizations**

Meetings will be scheduled during PAWS time whenever possible. Any meeting held before and after school hours must be approved with the building principal or activities director and posted on the master calendar. All meetings must have a sponsor present.

### **Memorials**

Memorials or plaques honoring deceased students are generally not allowed in or on the school grounds unless authorized by board policy. Dedications to students will not be allowed.

Scholarships in the deceased person's name will not be set up by the school. Scholarships set up by outside organizations or individuals, such as a foundation will be allowed.

### **Opting Out of Assessments**

The Board of Education has adopted a policy on approval and denial of state and federal assessment opt-out requests, which is based on requirements in law. The policy can be requested by contacting the Superintendent of Schools, John Whetzal, at 402-879-3257 ext. 127 or can be viewed online by visiting:

<https://meeting.sparqdata.com/public/Book/204?docTypeId=870&file=65b7f19a-99d7-492b-95f1-e9ee95ed4b91>

### **Title I Parent and Family Engagement Policy**

The written District Parent and Family Engagement Policy will be jointly developed and distributed to parents and family members of participating children and the local community in an understandable format and to the extent practicable, in a language parents can understand. An annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy will be used to design evidence-based strategies for more effective parental involvement, to revise the Parent and Family Engagement Policy and to remove barriers to participation.

The school district recognizes the unique needs of students who are being served in its Title I program, and the importance of parent and family engagement in the Title I Program shall include, but is not limited to:

- An annual meeting to which all parents of participating children will be invited to inform parents of their school's participation under this part, to explain the requirements of this part, and the right of the parents to be involved. Invitations may take the form of notes sent with students or announcements in the school newsletter. Additional meetings may be scheduled, based upon need and interest in such meetings.
- An explanation of the details for the child's and parents' participation, including but not limited to: curriculum objectives, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State

academic standards, type and extent of participation, parental input in educational decisions, coordination and integration with other Federal, State, and district programs, and evaluations of progress.

- Opportunities for participation in parent involvement activities such as training to help parents work with their children to improve achievement. A goal of parent activities is to provide parents with opportunities to participate in decisions relating to the education of their students, where appropriate.
- The district will, to the extent practicable, provide parents of limited English proficiency, parents with disabilities, parents with limited literacy, are economically disadvantaged, are of a racial or minority background or parents of migratory children with opportunities for involvement in the Title I Program. Communication to parents about student progress and district's other Title I Program communications will be provided in the language used in the home to the extent practicable. Responses to parent concerns will be provided in a timely manner.
- Opportunities for parent-teacher conferences, in addition to those regularly scheduled by the school district, if requested by the parents or as deemed necessary by school district staff.
- The district will coordinate and integrate parental involvement programs and activities with other programs in the community. These may include cooperation with other community programs such as Head Start and preschools and other community services such as the public library.
- Educate teachers specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners.

This policy shall be reviewed annually at the annual meeting where concerned parties can have a conversation about possible changes to the Parent and Family Engagement Policy.

### **Personal Items**

The school provides the necessary equipment for classroom and school day activities. **Students should not bring items such as electronic devices or other similar personal items to school unless they have the prior permission of their teacher or a school administrator. The school is not responsible for damage, loss or theft of personal items or equipment.**

### **Physical Education**

The school district requires students to receive physical education to assist them in developing gross and fine motor skills. Students are not required to wear P.E. uniforms, but are encouraged to wear tennis shoes and bring additional clothes for P.E.

### **Physical Exams**

Students entering kindergarten and the seventh grade, and those entering school from another state, are statutorily required to show evidence that they have had a physical examination within

six months prior to the date of entering school.

### **Pictures**

The school district arranges for a photographer to be present at school in the fall to take class pictures. Parents will be notified of the date. Parents who want pictures of their students may purchase them directly from the photographer.

### **Police Questioning and Apprehension**

Law enforcement officers and any officer of the court are encouraged to contact students of the Superior Public School District after school hours whenever possible. In the event it is necessary for such officers to have a conference with a student for the Superior Public School district, an administrator or his designee shall contact the student's parents or guardians and inform them of the conference. If the parent or guardian of such student cannot be contacted or the parent or guardian is unable to be present during the conference between the law enforcement officer and the student, the conference shall not be held during the school hours or school property unless the officer is in pursuit of a student or has a warrant for a student's arrest. Students at risk, i.e., suspected of child abuse or neglect, deemed such by the administration, may conference with representatives of the Nebraska Department of Health and Human Services and/or law enforcement officers without prior knowledge of the parent or guardians.

### **Protection of Student Rights**

The Board of Education respects the rights of parents and their children and has adopted a Protection of Pupil Rights policy in consultation with parents to comply with the Protection of Pupil Rights Amendment (PPRA). The policy is available on the district's website or upon request from the district's administrative office. Parents may opt their child out of participation in activities identified by the Protection of Pupil Rights policy by submitting a written request to the superintendent. The approximate dates during the school year when a survey requesting personal information as defined in the Protection of Pupil Rights policy is scheduled are as follows: during the month of August of the current school year. Parents may have access to any survey or other material described in the Protection of Pupil Rights policy by submitting a written request to the superintendent.

### **ACT Exam**

Students taking the ACT Exam will be prompted to complete a short, optional questionnaire addressing a number of topics. If you wish to review this questionnaire prior to the administration of the exam, please submit a written request to the superintendent.

### **Public Displays of Affection**

Students may not engage in public displays of affection that are disruptive to the school environment or distracting to others. Prohibited conduct includes hugging, kissing, touching, or any other display of affection that a staff member determines to be inappropriate.

### **Reasonable Suspicion Testing**

Students may be required to submit to drug or alcohol testing if there is a reasonable suspicion

that the student is under the influence of drugs or alcohol.

### **Regulations Governing Classes and Organizations**

1. A student whose conduct was not satisfactory as determined by the administration or board, or who had a failing grade in any subject in the previous semester, shall not be elected to any office in any class or organization.
2. Any student elected to any office in any class or organization must maintain satisfactory conduct and passing grades. Any student whose conduct becomes unsatisfactory as determined by the administration or board, or who fails a subject, shall be removed from office. An election shall be called to fill the resulting vacancy.
3. No student shall be allowed to hold the same office for more than one year. The election of officers shall take place on a day determined by the principal of the high school and announced at least one day prior to the election. Eligibility lists will be posted at the time of calling the election.
4. Meetings of any class organization may be held with the consent of the sponsor who shall consult the principal before calling such meeting.

All class organization meetings will be governed by the rules of parliamentary procedure. If class organizations foster antagonism or individual members of class organizations fail to render assistance in prohibiting inter-class controversies, all class organizations may be abolished.

### **Rights of Custodial and Non-Custodial Parents**

The school district will honor the parental rights of natural and adoptive parents unless those rights have been altered by a court.

The term “custodial parent” refers to a biological or adoptive parent to whom a court has given primary physical and legal custody of a child, and a person such as a caseworker or foster parent to whom a court has given legal custody of a child.

The district will not restrict the access of custodial and non-custodial parents to their students and their students’ records, unless the district has been provided a copy of a court order that limits those rights. If the district is provided such a court order, school officials will follow the directives set forth in the order.

The district will provide the custodial parent with routine information about his or her child, including notification of conferences. The district will not provide the non-custodial parent with such information on a routine basis, but will provide it upon the non-custodial parent’s request unless it has been denied by the courts.

A non-custodial parent who wishes to attend conferences regarding his or her child will be provided information about conference times so both parents may attend a single conference.

The district is not required to schedule separate conferences if both parents have been previously informed of scheduled conference times.

If either or both parents’ behavior is disruptive, staff members may terminate a conference and

reschedule it with appropriate modifications or expectations.

### **Secret Organizations**

Secret organizations are prohibited. School officials shall not allow any person or representative of any such organization to enter upon school grounds or school buildings for the purpose of rushing or soliciting students to participate in any secret fraternity, society, or association.

### **Searches of Student Lockers and Property**

Student lockers, desks, computer equipment, and other such property are owned by the school. The school exercises exclusive control over school property. Students should not expect privacy regarding usage of, or items placed, in or on school property, including student vehicles parked on school property. School property is subject to search at any time by school officials. Periodic, random searches of lockers, desks, computers, and other such property may be conducted at the discretion of the administration.

By driving a vehicle to school and parking on school grounds, students consent to having that vehicle searched by school officials if school officials have reasonable suspicion that such a search will reveal a violation of school rules or state or federal law.

The following rules shall apply to searches of students, searches of a student's personal property, and the seizure of items in a student's possession or control:

1. School officials may conduct a search if there is a reasonable basis to believe that the search will uncover evidence of a crime or a school rule violation. The search is to be conducted in a reasonable manner under the circumstances.
2. Illegal items or other items reasonably determined to be a threat to the safety of others or a threat to educational purposes may be taken and kept by school officials. Any firearm or other weapon shall be confiscated and delivered to law enforcement officials as soon as practicable.
3. Items which have been, or are reasonably expected to be, used to disrupt or interfere with the educational process may be removed from student possession.

### **Self-Management of Diabetes or Asthma/Anaphylaxis**

Subject to school policy, the school district will work with the parent or guardian in consultation with appropriate medical professionals to develop a medical management plan for a student with diabetes, asthma, or anaphylaxis. Parents desiring to develop such a plan should contact Megan McMeen at 402-879-3257 ext. 157 or John Whetzal at 402-879-3257 ext. 127.

### **Senior Class Activities**

1. Announcements and Cards - Seniors may purchase class graduation announcements and name cards. Class colors will be selected from the color options presented by the announcement company. From a variety of announcements, all seniors select the one type they would like to have.
2. Baccalaureate and Commencement - The final step for seniors is Commencement. Seniors, in their caps and gowns, receive their diplomas at this ceremony. Cap and gown colors will be representative of the school colors red and white. Black or silver

may be substituted for white since those colors are present in uniforms used by the school. Seniors will secure a graduation speaker by the end of February or may choose to have a Senior video. The Senior video will be 15 - 20 minutes in length. The administration will approve the speaker or video, and will have the final approval. The school district will recognize the outstanding academic achievement of its graduating seniors in the following manner: 93-94% Cum Laude, 95-97% Magna Cum Laude, and 98-100% Summa Cum Laude. The percentages will be based on the students' cumulative grade point average. Any graduating senior with an ACT score of 30 or higher will have their name placed on a plaque. Students caught smoking/drinking/under the influence of drugs or with tobacco/alcohol/drugs in their possession during graduation practice or at the actual ceremony will not be allowed to participate in the formal ceremony, and will receive their diploma before the formal ceremony has taken place.

3. Awards Day - This event occurs during the spring semester of school. At this program students receive recognition through the presentation of various honors and awards.

### **Smoking and Tobacco**

The use or possession of any tobacco product, including cigarettes, cigars, or other tobacco or tobacco derivative products; vapor products or electronic nicotine delivery systems; alternative nicotine products; or any other such look-alike or imitation product, is not permitted on school property at any time.

### **Sniffer (Drug) Dogs**

The administration is authorized to use sniffer dogs to minimize the presence of illicit items on school grounds. Students and staff are specifically notified of the following:

1. Lockers may be sniffed by sniffer dogs at any time.
2. Vehicles parked on school property may be sniffed by sniffer dogs at any time.
3. Classrooms and other common areas may be sniffed by sniffer dogs at any time students and staff are not present.

If contraband of any kind is found, the student or staff member shall be subject to appropriate disciplinary action.

### **Standardized Testing**

The Northwest Evaluation Association's Measures of Academic Progress (MAPS) is administered annually in grades 3-11 to determine the students' achievement probability for individual success. Tests are administered in fall, winter, and spring, and the results are given to parents at parent teacher conferences or sent home with the student.

### **Student Assistance**

If your child has any learning, behavior, or emotional needs that you believe are not being addressed by the school district under existing circumstances, please contact your child's teacher. If appropriate, the teacher may convene the Student Assistance Team (SAT). The SAT can explore possibilities and strategies that will best meet the educational needs of your child.

## **Student Fee Policy**

The Superior Public Schools District 65-0011 shall provide free instruction in accordance with the Nebraska State Constitution and Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

There will be a \$30 service charge on all returned checks.

## **Definitions**

1. "Students" means students, their parents, guardians or other legal representatives.
2. "Extracurricular activities" means student activities or organizations that (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.
3. "Post-secondary education costs" means tuition and other fees associated with obtaining credit from a post-secondary educational institution.

## **Listing of Fees Charged by this District.**

1. **Guidelines for Clothing Required for Specified Courses and Activities.** Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher, coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course, or activity.
2. **Safety Equipment and Attire.** The district will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.
3. **Personal or Consumable Items.** The district will provide students with personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers, and notebooks. Students who wish to supply their own personal or consumable items may do so, as long as those items comply with the requirements of the district. The district will provide students with facilities,

equipment, materials, and supplies, including books. Students are responsible for the careful and appropriate use of such property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose.

- 4. Materials Required for Course Projects.** The school district will provide students with the materials necessary to complete all basic curricular projects. In courses where students choose to produce a project that requires materials beyond the basic materials provided by the district, the finished product will remain the property of the district unless the students either furnish or pay for the reasonable cost of materials required for the course project.

The maximum dollar amount charged by the district for course materials shall be:

- Industrial Technology Classes \$5 per semester plus \$20 to \$800 depending on student choice of materials for personal projects.
- Art Classes \$5 per semester plus \$5 to \$50 depending on student choice of materials for personal projects.
- Family and Consumer Science Classes \$5 per semester plus \$5 to \$50 depending on student choice of materials for personal projects.
- Agriculture Education Classes \$5 per semester plus \$5 to \$50 depending on student choice of materials for personal projects.

- 5. Technological Devices.** The district will provide students with the technological devices necessary to complete all basic curricular projects. To the extent that a student is not required by the district's curriculum to utilize a device off district property, the district may charge students a convenience fee to take the device off district property. The maximum dollar amount of this convenience fee charged by the district will be \$40.

As with all school property, students may be charged for damage to such devices. To protect against such potential losses, students and parents may, but are not required, to purchase insurance coverage for the devices. The maximum dollar amount of this insurance coverage facilitated by the district will be \$35. The district may also charge a damage deposit which will be returned or may be rolled to cover the damage deposit for the next year if it is not needed to cover the costs of any damage to the device. The maximum dollar amount of this damage deposit will be \$50.

6. **Extracurricular Activities.** The school district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

The following list details the maximum dollar amount of all extracurricular activity's fees and the specifications for any equipment or attire required for participation in extracurricular activities:

- Student Season Pass: \$30 Covers admission to all home extracurricular events. This excludes conference and NSAA activities.
- Student participation fee: \$30 Required of all students who participate in athletics and/or other extracurricular activities. Includes Season Pass.
- FFA: Annual membership fee of \$20. Cost of attendance at State and/or National Conventions are the student's responsibility. Students must purchase the jacket and other attire.
- Art Club: Annual membership fee of \$10.
- Drill Team/Flag Corps: Students must purchase uniforms and shoes selected by the sponsor and/or student group.
- Swing Choir: Students must purchase outfits and shoes selected by the sponsor and/or student group.
- Instrumental Music/Band: \$10 uniform cleaning fee. Students must provide their own instruments and marching band shoes.
- Football: Students must provide their own football shoes, undergarments, and mouth guards.
- Golf: Students must provide their own golf shoes, undergarments, and clubs.
- Physical Education: Students are responsible for the cost of off campus activities if not graded.
- Track, Volleyball, Wrestling, and Basketball: Students must provide their own shoes and undergarments.
- Future Business Leaders of America: Annual membership fee of \$20. Cost of attendance at State and/or National Conventions are the student's responsibility.

- Foreign Language Club: Annual membership fee of \$10.
7. **Post-Secondary Education Costs.** Some students enroll in post-secondary courses while still enrolled in the district's high school. As a general rule, the district will pay all tuition costs for post-secondary courses and cost for achieving industry-based certifications. Students will be responsible for books and other such fees associated with the course. Students who do not successfully meet the requirements to receive credit or certification must reimburse the district for all costs associated with the course or certification.
  8. **Transportation Costs.** The district will charge students reasonable fees for district-provided transportation services to the extent permitted by federal and state statutes and regulations. The maximum dollar amount of the transportation fee charged by this district shall be \$10.
  9. **Copies of Student Files or Records.** The school district will charge a fee for making copies of a student's files or records for the student's parents or guardians. The Superintendent or the Superintendent's designee shall establish a schedule of student record fees. Students' parents have the right to inspect and review the students' files or records without the payment of a fee, and the district shall not charge a fee to search for or retrieve any student's files or records. The district will charge a fee of 10 cents per page for reproduction of student records.
  10. **Participation in Before-and-After School or Pre-Kindergarten Services.** The district will charge reasonable fees for participation in before-school, after-school, or pre- kindergarten services offered by the district pursuant to statute. The maximum dollar amount charged by the district for these services shall be \$100 per month.
  11. **Participation in Summer School or Night School.** The district will charge reasonable fees for participation in summer school or night school and may charge reasonable fees for correspondence courses. The maximum dollar amount for summer and night school shall be \$300.
  12. **Charges for Food Consumed by Students.** Superior Schools is participating in the School Nutrition's Program Community Eligibility Provision. All student breakfasts and lunches are free. Students will need to have money in their meal accounts to purchase milk, seconds and ala carte items and Kindergarten snack milk. No cash will be accepted. No applications for free & reduced meals need to be completed. Superior Schools is an Equal Opportunity Employer. The district will charge students for the cost of food, beverages, and the like that students purchase from a school store, vending machine, booster club, or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.
  13. **Charges for Musical Extracurricular Activities.** Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical

instrument in optional music courses that are not extracurricular activities. For musical extracurricular activities, the school district will require students to provide the following equipment and/or attire:

- Band Students must provide their own instruments and marching band shoes, plus a suggested \$10 uniform cleaning fee.
- Swing Choir Students must purchase outfits and shoes selected by the sponsor and/or student group.

**14. Contributions for Class Extracurricular Activities.** Students are eligible to participate in a number of unique extracurricular activities during their last two years in high school, including prom, various senior recognitions and graduation. In order to fund these extracurricular activities, the school district will ask each student to make a contribution to their class's fund. This contribution is completely voluntary. Students who chose not to contribute to the class fund are still eligible to participate in the extracurricular activities. The suggested donation to the class fund will be \$5 to \$100.

#### **Waiver Policy**

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal.

#### **Distribution Policy**

This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

#### **Voluntary Contributions to Defray Costs.**

The district will, when appropriate, request donations of money, materials, equipment, or attire from parents, guardians, and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements, and staff members of the district are directed to clearly communicate that fact to students, parents and patrons.

#### **Fund-Raising Activities.**

Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or

fees which the fund-raising activity was meant to defray.

### **Student Fee Fund**

The school board established a Student Fee Fund. The Student Fee Fund is a separate school district fund that will not be funded by tax revenue, and that will serve as a depository for all monies collected from students for (1) participation in extracurricular activities, (2) post- secondary education costs, and (3) summer school or night courses. Monies in the Student Fee Fund shall be expended only for the purposes for which they were collected from students.

### **Student Illness**

Students who suffer from a significant illness which has an actual or expected duration of six months or more may be eligible for accommodations and supports under Section 504 of the Rehabilitation Act or under the Individuals with Disabilities in Education Act. The school will provide accommodations to students who are returning to school after a prolonged absence due to illness, including pediatric cancer, through a 504 plan or an IEP, as appropriate. The student's plan will include informal or formal accommodations, modifications of curriculum and monitoring by medical or academic staff as determined by the student's IEP team or 504 committee. Parents and staff will engage in ongoing communication about the needs of a student who is facing these circumstances.

Students who become ill at school will be sent to the building office where the school nurse or other school employee will determine the appropriate response. When a child is too ill to remain at school, a school employee will contact the child's parent(s) and make arrangements for the child to be picked up or sent home. If an illness or injury requires immediate medical attention, school officials shall attempt to contact the child's parent(s) regarding treatment for the child. If the parents cannot be contacted, school officials may have the child treated by an available physician. Students who show symptoms of a contagious disease may be sent home, and the district may require a physician's statement before allowing such students to return to school.

### **Student Internet and Computer Access**

Students are expected to use computers\Chromebooks and the Internet as an educational resource. The following procedures and guidelines govern the use of computers\Chromebooks and the Internet at school.

#### **I. Student Expectations in the Use of the Internet**

##### **A. Acceptable Use**

1. Students may use the Internet to conduct research assigned by teachers.
2. Students may use the Internet to conduct research for classroom projects.
3. Students may use the Internet to gain access to information about current events.
4. Students may use the Internet to conduct research for school-related activities.
5. Students may use the Internet for appropriate educational purposes.

##### **B. Unacceptable Use**

1. Students shall not use school computers\Chromebooks to gain access to material that is obscene, pornographic, harmful to minors, or otherwise inappropriate for educational uses.
2. Students shall not engage in any illegal or inappropriate activities on school computers\Chromebooks, including the downloading and copying of copyrighted material.
3. Students shall not use e-mail, chat rooms, instant messaging, or other forms of direct electronic communications on school computers\Chromebooks for any unauthorized or unlawful purpose or in violation of any school policy or directive.
4. Students shall not use school computers\Chromebooks to participate in on-line auctions, on-line gaming or mp3 sharing systems including, but not limited to Aimster or Freenet and the like.
5. Students shall not disclose personal information, such as their names, school, addresses, or telephone numbers outside the school network.
6. Students shall not use school computers\Chromebooks for commercial advertising or political advocacy of any kind without the express written permission of the system administrator.
7. Students shall not publish web pages that purport to represent the school district or the work of students at the school district without the express written permission of the system administrator.
8. Students shall not erase, rename or make unusable anyone else's computer\Chromebook files, programs or disks.
9. Students shall not share their passwords with fellow students, school volunteers or any other individuals, and shall not use, or try to discover, another user's password.
10. Students shall not copy, change or transfer any software or documentation provided by the school district, teachers or another student without permission from the system administrator.
11. Students shall not write, produce, generate, copy, propagate or attempt to introduce any computer\Chromebook code designed to self-replicate, damage, or otherwise hinder the performance of any computer's\Chromebook's memory, file system, or software. Such software is often called, but is not limited to, a bug, virus, worm, or Trojan Horse.
12. Students shall not configure or troubleshoot computers\Chromebooks, networks, printers or other associated equipment, except as directed by a teacher or the system administrator.
13. Students shall not take home technology equipment (hardware or software) without permission of the system administrator.
14. Students shall not falsify electronic mail messages or web pages.

## **II. Enforcement**

### **A. Methods of Enforcement**

1. The district monitors all Internet communications, Internet usage and patterns of Internet usage. Students have no right of privacy to any Internet communications or other electronic files. The computer\Chromebook system is

- owned by the school district. As with any school property, any electronic files on the system are subject to search and inspection at any time.
2. The school district uses a technology protection measure that blocks access to some Internet sites that are not in accordance with the policy of the school district. Standard use of the Internet utilizes a proxy server-based filter that screens for non-curriculum related pages.
  3. Due to the nature of filtering technology, the filter may at times filter pages that are appropriate for student research. The system administrator may override the technology protection measure for the student to access a site with legitimate educational value that is wrongly blocked.
  4. The school district staff will monitor students' use of the Internet through direct supervision and by monitoring Internet use history to ensure enforcement of the policy.

#### **B. Consequences for Violation of this Policy**

1. Access to the school's computer\Chromebook system and to the Internet is a privilege, not a right. Any violation of school policy and rules may result in:
  - a) Loss of computer\Chromebook privileges;
  - b) Short-term suspension;
  - c) Long-term suspension or expulsion in accordance with the Nebraska Student Discipline Act; and
  - d) Other discipline as school administration and the school board deem appropriate.
2. Students who use school computer systems without permission and for non-school purposes may be guilty of a criminal violation and will be prosecuted.

### **III. Protection of Students**

#### **A. Children's Online Privacy Protection ACT (COPPA)**

1. The school will not allow companies to collect personal information from children under 13 for commercial purposes. The school will make reasonable efforts to disable advertising in educational computer\Chromebook applications.
2. This policy allows the school to act as an agent for parents in the collection of information within the school context. The school's use of student information is solely for education purposes.

#### **B. Education About Appropriate On-Line Behavior**

1. School district staff will educate students about appropriate online behavior, both in specific computer usage units and in the general curriculum.
  2. Staff will specifically educate students on
    - a) Appropriate interactions with other individuals on social networking websites and in chat rooms.
    - b) cyberbullying awareness and response.
3. The School District's technology coordinator shall inform staff of this educational obligation and shall keep records of the instruction which occurs in compliance with this policy.

## **Student Records**

The Family Education Rights and Privacy Act ("FERPA") provides parents certain rights with respect to their student's education records. These rights include the right to inspect and review the student's education records within 45 days of the date the school receives a request for access; and the right to request the amendment of the student's education records that you believe to be inaccurate.

If parents believe one of their student's records is inaccurate, they should write to the school principal, clearly identify the part of the record they want changed, and specify why they believe it is inaccurate. If the school decides not to amend the record as requested, it will notify the parents of the decision and advise them of their right to a hearing regarding the request for amendment.

**Directory Information.** FERPA and the Nebraska Public Records Law authorize school districts to make "directory information" available for review at the request of non-school individuals. These laws also give parents and guardians a voice in the decision-making process regarding the disclosure of directory information regarding their children. The school district has designated the following as directory information:

name and grade, name of parent and/or guardian, address, telephone number, including the student's cell phone number, e-mail address, date and place of birth, dates of attendance, the image or likeness of students in pictures, videotape, film or other medium, major field of study, participation in activities and sports, degrees and awards received, weight and height of members of athletic teams, most recent previous school attended, certain class work which may be published onto the Internet, classroom assignment and/or home room teacher, student ID number, user ID, or other unique personal identifier used by the student for purposes of accessing or communicating in electronic systems (but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password, or other factor known or possessed only the authorized user). Directory information does not include a student's social security number.

Directory information about students may also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that market or manufacture class rings, sell student photographs or publish student yearbooks.

Federal law requires school districts to provide military recruiters and institutions of higher education with the names, addresses, and telephone listings of high school students unless parents have notified the school district in writing that they do not want this information disclosed

without prior written parental consent. Military recruiters will be granted the same access to a student in a high school grade as is provided to postsecondary educational institutions or to prospective employers of such students.

Parents who **OBJECT** to the disclosure of any directory information about their student should write a letter to the principal. This letter should specify the particular categories of directory information that the parents do not wish to have released about their child or the particular types of outside organizations to which they do not wish directory information to be released. This letter must be received by the school district no later than **the last Friday in August of the current school year.**

### **Non-Directory Information**

All of the other personally identifiable information about students that is contained in this school district's education records will generally not be disclosed to anyone outside the school system except under one of two circumstances: (1) in accordance with the provisions of the FERPA statutes and related administrative regulations, or (2) in accordance with the parent's written instructions.

One FERPA exception permits disclosure to school officials with legitimate educational interests without consent. A school official includes, but is not necessarily limited to, a teacher or other educator, administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); school board member; volunteer; contractor or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, representative of the district's insurance providers, auditor, medical consultant, therapist, or a third-party website operator who has contracted with the school district or its agent to offer online programs for the benefit of students and/or the district; members of law enforcement acting on behalf of the school district; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a "legitimate educational interest" if the official needs to review an education record to fulfill a school-related professional, contractual, statutory, or regulatory responsibility.

The district will share information with the Department of Education necessary to comply with the requirement of state law that all third- year high school students take a college entrance exam. Any redisclosure of information related to the administration of this exam shall be governed by the agreement between the Nebraska Department of Education and the third- party testing company.

### **Transfer of Records Upon Student Enrollment**

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. The school is not obligated to inform parents when it makes a disclosure under this provision.

### **Maintenance and Destruction**

All files or records shall be maintained so as to separate academic and disciplinary matters, and all disciplinary materials shall be removed and destroyed upon the pupil's graduation or after his/her continuous absence from the school for a period of three years, and after authorization is given by the State Records Board pursuant to law.

### **Complaints**

Individuals who wish to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA may contact the Office that administers FERPA:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605

### **Student Transfer or Withdrawal**

Students withdrawing or transferring to another school must inform the building principal or guidance counselor. Grade reports may be withheld pending payment of all school debts and obligations.

### **Student Vehicle Use**

Use of the school parking lot is a privilege extended to students. Under Nebraska law, this privilege may be made subject to reasonable restrictions to prevent inconvenience to other users and to prevent the danger of injury to persons or property. The school may revoke the parking privilege of any individual at any time for violations of rules governing use of the parking lot. Students who drive cars to school are required to observe the following regulations:

1. Students must drive with care to ensure the safety of the pedestrians. Students may not drive carelessly or with excessive speed.
2. Cars are to be properly parked in designated areas. Student vehicles should be parked in the north parking lot in the areas marked for parking.
3. Students are not to go to the parking area or vehicles during the school day, including over the lunch period unless given permission by the principal.
4. Students driving on permits are reminded that such a permit entitles the student to go directly to and from school by the shortest route.
5. Students participating in activities after school are not to move cars until the activity is completed.
6. Students are not to use cars for errands during school time unless given permission by the principal.
7. Student vehicles parked on school property maybe subject to search when there is reasonable suspicion by school officials that the search will reveal contraband or violations of school rules.

Regulations governing student driving and parking will be in effect during normal school hours and at all school sanctioned or sponsored events outside the normal school day. Vehicles that are improperly parked may be towed away at the direction of the administration, at the expense of the owner or driver.

By driving a vehicle to school and parking on school grounds, students consent to having that vehicle searched by school officials if school officials have reasonable suspicion that such a search will reveal a violation of school rules.

### **Telephone Calls**

The school's telephone may be used only with permission of staff. Students who need to use their cell phones to make a phone call need to report to the office to place their call. Students need to have approval from the administration before using their cell phones during school hours.

### **Threat Assessment and Response**

The board of education is committed to providing a safe environment for members of the school community. Students, staff and patrons are urged to immediately report any statements or behavior that makes the observer fearful or uncomfortable about the safety of the school environment.

#### **1. Definitions**

- a. A **threat** is an expression of willful intent to physically or sexually harm someone or to damage property in a way that indicates that an individual poses a danger to the safety of school staff, students or other members of the school community.
  - i. The threat may be expressed/communicated behaviorally, orally, visually, in writing, electronically, or through any other means.
  - ii. A **transient threat** is an expression of anger or frustration that can be quickly or easily resolved.
  - iii. A **substantive threat** is an expression of serious intent to harm others which includes, but is not limited to, any threat which involves a detailed plan and means.
- b. A **threat assessment** is a fact-based process emphasizing an appraisal of observed (or reasonably-observable) behaviors to identify potentially dangerous or violent situations, to assess them and to manage/address them. Threat assessment is the process of distinguishing "transient" threats from serious ones in a systematic, data-informed way.
  - i. The threat assessment process is distinct from student disciplinary procedures. The mere fact that the district is conducting a threat assessment does not by itself necessitate suspension, expulsion or emergency exclusion without complying with state law and board policy related governing those actions.

- ii. The threat assessment process is distinct from specialized instruction which a student with a disability may receive from the school district. The school district will not change a student's educational placement as that term is used in the Individuals with Disabilities in Education Act *solely* as part of a threat assessment.

## **2. Obligation to Report Threatening Statements or Behaviors.**

All staff and students must report **substantive threats** to a member of the administration immediately and comply with any other mandatory reporting obligations. Staff and students who are unsure whether a threat is substantive or transient should report the situation. Staff and students must make such report regardless of the nature of the relationship between the individual who initiated the threat or threatening behavior and the person(s) who were threatened or who were the focus of the threatening behavior. Staff and students must also make such reports regardless of where or when the threat was made or the threatening behavior occurred.

THREATS OR ASSAULTS WHICH REQUIRE IMMEDIATE INTERVENTION SHOULD BE REPORTED TO THE POLICE AT 911

## **3. Threat Assessment Team**

The threat assessment team (team) shall consist of the superintendent, building principals, guidance counselor, social worker, SPED director, school nurse, and school psychologist. Local law enforcement will be involved as needed. Not every team member need participate in every threat assessment. If the threat has been made by or is directed towards, a student with a disability, the threat assessment team must include a staff member who is knowledgeable about special education services or Section 504 of the Rehabilitation Act, as appropriate.

Neither the student nor the student's family members are part of the threat assessment team.

The team is responsible for investigating all reported threats to school safety, evaluating the significance of each threat, and devising an appropriate response. The threat assessment team shall work closely with the crisis team in planning for crisis situations. The threat assessment team shall be familiar with mental health resources available to students, staff and patrons and shall collaborate with local mental health service providers as appropriate.

## **4. Threat Assessment Investigation and Response**

When a threat is reported, the school administrator shall initiate an initial inquiry/triage and, in consultation with members of the threat assessment team, make a determination of the seriousness of the threat as expeditiously as possible. The school administrator must contact law enforcement if the administrator believes that an individual poses a clear and immediate threat of serious violence.

If there is no reasonably apparent imminent threat present or once such an imminent threat is contained, the threat assessment team will meet to evaluate and respond to the threatening

behavior. The superintendent may, but is not required to, review the following types of information:

- Review of the threatening behavior and/or communication;
- Interviews with the individuals involved including students, staff members, and family members as necessary and/or appropriate;
- Review of school and other records for any prior history or interventions with the students involved;
- Any other investigatory methods that the law enforcement unit determines to be reasonable and useful.

At the conclusion of the investigation, the team will determine what, if any, response to the threat is appropriate. The team is authorized to disclose the results of its investigation to law enforcement and to the target(s) of any threatened acts. The team may refer the individual of concern to the appropriate school administrator for consequences under the school's student discipline policy or, if appropriate, report results of its investigation to the student's individualized education plan team. Regardless of threat assessment activities, disciplinary action and referral to law enforcement will occur consistent with board policy and Nebraska law.

#### **5. Communication with the Public about Reported Threats**

To the extent possible, the team will keep members of the school community appropriately informed about substantive threats and about the team's response to those threats. This communication may include oral announcements, written communication sent home with students, or communication through print or broadcast media. However, the team will not reveal the identity of the individual of concern or of any target(s) of threatened violence unless permitted by law.

#### **6. Coordination with the Crisis Team After Resolution of Threat**

The threat assessment team will confer with the district's crisis team after a threat has been investigated to provide the crisis team with information that the crisis team may use in assessing or revising the district's All Hazard School Safety Plan.

#### **Transportation Services**

The district operates school buses as a convenience for students and parents. They represent a substantial investment, and students are expected to care for and respect them.

#### **Transportation to School**

Students who ride the bus to school will arrive in time for them to eat breakfast at school. Parents must contact their bus driver if a student will not ride the bus on a given day. Bus drivers endeavor to adhere to their schedule, and will wait for riders only a short period of time so as not to jeopardize the time remaining for the rest of their schedule.

The Superintendent will schedule bus routes, and questions concerning them should be directed

to that office.

### **Bus Regulations**

Students who are passengers in school buses are to abide by the same rules that apply to classroom conduct. The bus drivers have the same authority as teachers while transporting students. If a student misbehaves on the bus, the driver is expected to report the incident to the administration. If misconduct reoccurs, the student will not be allowed to ride the bus.

Students must comply with the following rules and all school conduct rules and directives while riding in school vehicles. In addition, students must also comply with the student code of conduct while riding in school vehicles. If misconduct is recurring, the student will not be allowed to ride the bus.

#### **A) Rules of Conduct on School Vehicles:**

1. Students must obey the driver promptly.
2. Students must wait in a safe place for the bus to arrive, clear of traffic and away from where the vehicle stops.
3. Students are prohibited from fighting, engaging in bullying, harassment or horseplay.
4. Students must enter the bus without crowding or disturbing others and go directly to their assigned seats.
5. Students must remain seated and keep aisles and exits clear while the vehicle is moving.
6. Students are prohibited from throwing or passing objects on, from, or into vehicles.
7. Students may not use profane language, obscene gestures, tobacco, alcohol, drugs or any other controlled substance on the vehicles.
8. Students may not carry weapons, look-a-like weapons, hazardous materials, nuisance items or animals onto the vehicle.
9. Students may carry on conversations in ordinary tones, but may not be loud or boisterous and should avoid talking to the driver while the vehicle is in motion. Students must be absolutely quiet when the vehicle approaches a railroad crossing and any time the driver calls for quiet.
10. Students may not open windows without permission from the driver. Students may not dangle any item (e.g. legs, arms, backpacks) out of the windows.
11. Student must secure any item or items that could break or produce injury if tossed about the inside of the vehicle if the vehicle were involved in an accident
12. Student must respect the rights and safety of others at all times.
13. Students must help keep the vehicle clean, sanitary and orderly. Students must remove all personal items and trash upon exiting.
14. Students may not leave or board the vehicle at locations other than the assigned stops at home or school unless approved prior to departure by the superintendent or designee.
15. Video cameras are placed on buses to monitor student behavior on the bus.

#### **B) Consequences**

Drivers must promptly report all student misconduct to the administration. These reports may be

oral or written. Students who violate the Rules for Conduct will be referred to their building principal for discipline. Disciplinary consequences may include a note home to parents, suspension of bus riding privileges, exclusion from extracurricular activities, in-school suspension, short term or long-term suspension from school, and/or expulsion.

These consequences are not progressive, and school officials have discretion to impose any listed punishment they deem appropriate, in accordance with state and federal law and board policy.

### **C) Records**

Records of vehicle misconduct will be forwarded to the appropriate building principal and will be maintained in the same manner as other student discipline records. Reports of serious misconduct may be forwarded to law enforcement.

### **D) Procedures Concerning Regular Bus Routes**

1. Requests to be dropped off at a point not on the regular route will not be accommodated unless extenuating circumstances arise and the request is approved by the transportation director or administration.
2. Students who are not regular route riders may not ride the bus home with a friend unless written permission is presented to the bus driver ahead of time by the parent of the non-route rider. The written permission should include the non-route rider's name, the date, the signature of the non-rider's parent, and the place approved for drop off.

Non-route riders' requests may not be granted if it causes overcrowding of the vans or buses (vans have a 10-rider plus driver maximum occupancy).

### **Transportation to Activities**

The school district provides transportation to students who are participating in school-sponsored events and they must ride to those events in a school vehicle unless other arrangements are granted by the building principal. Students who wish to take private transportation home from a school event must submit a release form to the sponsor which has been signed by that student's parent.

### **Video Surveillance and Photographs**

The Board of Education has authorized the use of video cameras on school district property to ensure the health, welfare and safety of all staff, students and visitors, and to safeguard District facilities and equipment. Video cameras may be used in locations deemed appropriate by the Superintendent.

Notice is hereby given that video surveillance may occur on Superior Public Schools District 65-0011 property. If a video surveillance recording captures a student or other building user violating school policies or rules or local, state, or federal laws, it may be used in appropriate

disciplinary proceedings against the student or other building user and may also be provided to law enforcement agencies.

Unless otherwise authorized by board policy or law, students are prohibited from making audio or video recordings during the school day on school grounds; when being transported to and from school activities or programs in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or by his or her designee; or at a school-sponsored activity or athletic event, unless the recording is made in a manner permitted by the school for members of the public. In such an instance the students remain subject to the district's appropriate use and student discipline policies. For example, students making recordings of an athletic event for their personal use similar to a parent or other patron are permitted, subject to other applicable board policy. However, this policy generally prohibits students from using smart-speakers or other devices which actively or passively create or transmit audio or video recordings, including Google Home, Amazon Alexa, Apple HomePod, and AngelSense devices.

An exception will be made to this policy if photographs or video recordings are necessary to accommodate a student's disability or are required by the student's Individualized Education Plan (IEP) or Section 504 Plan.

**In no event shall photographs or video recordings be taken or made in restrooms, locker rooms, or other areas where there is a reasonable expectation of privacy. Students who violate this policy may be subject to discipline up to and including expulsion.**

### **Visitors**

All visitors must report to the office. Students wishing to bring a visitor must have approval from the principal at least two (2) days prior to the visit. The following stipulations shall also apply to visitors other than parents/guardians:

1. Visiting students must be enrolled in another school district.
2. Any problems caused by visiting students will result in the hosting Superior High School student not being allowed to have any future guests visit the school.
3. Visitors are not allowed during the last two days of the first and second semester.
4. Visitors are limited to one day, or a portion thereof, of visitation per school year.
5. Each visitor will be given a visitor's pass that must be worn at all times.

### **Weather-Related School Closing**

The Superintendent will occasionally announce an emergency early school dismissal, late start, or cancellation of school due to extreme heat, snow or ice. **School closings will be announced via Apptegy Rooms, SPS Wildcats App, and the radio on KRFS. Closing information will also be made available via television on NBC Nebraska Channel 4, KOLN/KGIN Channels 10/11, and NTV Channel 13. Please contact the school if you are interested or need assistance in getting signed up for the text messaging and/or email program.**

Parents should assume that school is open and a regular schedule is being followed if there is no announcement concerning the school district. Please do not call the school or individual staff

members to find out whether school is being canceled.

Parents may decide to keep their children at home in inclement weather because of personal circumstances. Students absent because of severe weather when school is in session will be marked absent. Staff members should treat the absence like any other absence for legitimate causes provided parents properly notify the school of their decision. Parents may pick up their children in inclement weather (except in case of a tornado) at any time during the school day. Students will not normally be dismissed from school during severe weather on the basis of a telephone request.

If schools are closed due to severe weather conditions, all after-school activities will be canceled.

### **Withdrawal From School**

Students who are moving from the district must notify the school office.

### **Work Permits**

The building principal or other authorized school official shall be responsible for the issuance of work permits for children in accordance with state law.

### **Yearbook Photographs**

Pictures used in the Yearbook are done by a professional photographer and cost the journalism department. Pictures in which students are making inappropriate gestures, wearing clothing which does not comply with the school's dress code, or which display any prop will not be published in the yearbook. If a photo has to be retaken because of a student or students' actions, those involved will pay for the cost of the retake.

## **SECTION THREE STUDENT DISCIPLINE**

### **General Discipline Philosophy**

**The school has the authority and responsibility to regulate student conduct on school property, in school vehicles, during school related activities away from school and while students are traveling to and from school.** The Board of Education, any school district employee, or any designated agent of the school district has the responsibility and authority to regulate student conduct and impose disciplinary sanctions. Sanctions which may be imposed for violating school regulations shall include, but are not limited to, conferences, detention, restriction from activities, administrative suspension, and/or expulsion. Sanctions shall be reasonable and consistently applied for the violation and the student involved, and imposed with a consideration for the student's rights to an education and due process of law.

Extracurricular activities including athletics, drill team, band, chorus, and club activities, are governed by the Student Activity Handbook. Students who are involved in extracurricular activities may face consequences related to the activity in addition to the consequences discussed in this handbook.

The school district reserves the right to refer to the appropriate non-school agency any act or conduct of its students which may constitute a crime under federal, state, county, or local law. The administration will cooperate with these agencies in their investigations.

### **Forms of School Discipline**

Administrative and teaching personnel may take actions regarding student behavior which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, referral to restorative justice practices or services, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions during the day or mandatory attendance at Saturday school.

When in-school suspensions, after-school assignments, Saturday School or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures; a failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school. District administrators may develop building-specific protocols for the imposition of student discipline.

Any disciplinary action taken by staff must be consistent with the requirements of other applicable laws, including but not limited to the IDEA, Section 504, and Title IX.

In this section, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

Any statement, notice, recommendation, determination, or similar action specified in this section shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her parent or guardian.

Any student who is suspended or expelled from school pursuant to this section may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

### **After School Sessions and Detentions**

Teachers and administrators may require students to stay after school or to serve detention when

the student violates any of the rules contained in this handbook or violates classroom- specific conduct rules set by individual teachers.

Students who may have to stay after school will be allowed to telephone parents and advise them of the situation. Students who ride the bus home from school will be given a 24-hour notice of after-school time or a detention so that the parents may make plans to pick up the student the following day. We realize this could be an inconvenience to parents, however, the after-school time is important and should be reserved for all students who need it. Teachers will utilize such times sparingly and for good reason. We ask for your sincere cooperation for full effectiveness.

- After-school sessions will not exceed 30 minutes from the time of dismissal and are to be served in the teacher's room. A student who fails to attend an after-school session may be given a detention by the teacher or may face additional disciplinary consequences up to and including long-term suspension and/or expulsion. A student who has a conflict with an after-school session is responsible for working it out with the teacher.
- Detentions are 30 minutes, served in the central office or with the teacher assigning the detention.

Starting with the 4<sup>th</sup> detention in the school year the student will be suspended from all extra-curricular activities for a period of (1) week. Students not participating in extracurricular activities will not be allowed to attend activities as spectators. Parents will be notified by phone or mail of the suspension and the student will be allowed to participate in and attend all extra- curricular activities after the suspension is completed. Students will be expected to attend practice and participate during their suspension.

Students receiving a 5<sup>th</sup> detention in the school year will result in the student being suspended from all extra-curricular activities for a period of (2) weeks. Students not participating in extra-curricular activities will not be allowed to attend activities as spectators. Parents will be notified by phone or mail of the suspension and the student will be allowed to participate in and attend all extra-curricular activities after the suspension is completed. Students will be expected to attend practice and participate during their suspension.

Students receiving a 6<sup>th</sup> detention in the school year will result in the student being suspended from all extra-curricular activities for a period of (3) weeks. Students not participating in extra-curricular activities will not be allowed to attend activities as spectators. Parents will be notified by phone or mail of the suspension and the student will be allowed to participate in and attend all extra-curricular activities after the suspension is completed. Students will be expected to attend practice and participate during their suspension.

Students receiving a 7<sup>th</sup> detention in the school year will result in the student being suspended from all extra-curricular activities for a period of (4) weeks. Students not participating in extra-curricular activities will not be allowed to attend activities as spectators. Parents will be notified by phone or mail of the suspension and the student will be allowed to participate in and attend all extra-curricular activities after the suspension is completed. Students will be expected to attend practice and participate during their suspension.

Students receiving an 8<sup>th</sup> detention in the school year will result in the student being suspended from all extra-curricular activities for a period of (5) weeks. Students not participating in extracurricular activities will not be allowed to attend activities as spectators. Parents will be notified by phone or mail of the suspension and the student will be allowed to participate in and attend all extra-curricular activities after the suspension is completed. Students will be expected to attend practice and participate during their suspension.

Students receiving a 9<sup>th</sup> detention in the school year will result in the student being suspended from all extra-curricular activities for a period of (6) weeks. Students not participating in extra-curricular activities will not be allowed to attend activities as spectators. Parents will be notified by phone or mail of the suspension and the student will be allowed to participate in and attend all extra-curricular activities after the suspension is completed. Students will be expected to attend practice and participate during their suspension.

Students receiving 10 or more detentions in the school year will result in the student being suspended from all extra-curricular activities for (45) days for the 10<sup>th</sup> detention and each detention after that. Students not participating in extracurricular activities will not be allowed to attend activities as spectators. Parents will be notified by phone or mail of the suspension and the student will be allowed to participate in and attend all extra-curricular activities after the suspension is completed. Students will be expected to attend practice and participate during their suspension.

**Students who receive multiple detentions in the school year may also face possible suspension or expulsion from school.**

### **Emergency Exclusion**

Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

### **Short-Term Suspension**

The Principal or the Principal's designee may exclude a student from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Any of the conduct described in the subsections under "Grounds for Long-Term Suspension, Expulsion, or Mandatory Reassignment" below irrespective of the location at which such misconduct; or
2. Other violations of rules and standards of behavior adopted by the board of education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a determination that the

suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.

2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what he/she is accused of having done, an explanation of the evidence the authorities have, and an opportunity to explain his/her version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary following the suspension, the Principal will send a written statement to the student and the student's parent or guardian, describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school. The Principal shall determine who, in addition to the parent or guardian, is to attend the conference.
4. Students who are short-term suspended will be given the opportunity to complete classwork, including but not limited to examinations, under the conditions outlined by the principal at the time of the suspension.

## **Weapons and/or Firearms**

**Weapons.** No student may possess, handle, or transmit any weapon while on school grounds, in a school vehicle, or at any school activity or event off school grounds except as permitted by this policy. **Definition of Weapon.** The term "weapon" means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

**Firearms.** No student may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy.

**Definition of Firearm.** The term "firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

**Exceptions Regarding Firearms and Weapons.** The only exceptions for a student to bring or possess a weapon, including a firearm, are as follows:

1. The issuance of firearms to or possession of firearms by members of the Reserve Officers Training Corps when training or
2. Firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

**Consequences - Firearm.** Any student who brings a firearm, as that term is defined in 18 United States Code 921, to school will be expelled from school for one calendar year. The superintendent of schools and the board of education shall have the authority to modify the expulsion requirement on a case-by-case basis.

**Consequences – Weapon.** State law and this policy provide that any student who violates this policy by knowingly bringing, possessing, handling or transmitting a weapon, other than a firearm, on school grounds, in a school owned vehicle, or at a school activity or event off school grounds may be suspended on a long-term basis, mandatorily reassigned, or expelled for the remainder of the school year in which the expulsion takes effect (if the misconduct occurs during the first semester) or the remainder of the second semester, summer school, and the first semester of the following school year (if the misconduct occurs during the second semester).

**Confiscation of Firearms and Weapons.** Administrative and teaching personnel are statutorily authorized, without a warrant, to confiscate any firearm or weapon possessed in violation of this policy. Any firearm that is confiscated by school personnel shall be delivered to a peace officer as soon as practicable. Such firearms are subject to being destroyed by law enforcement authorities.

**Report to Law Enforcement Authorities.** All school personnel are required to report any violation of this policy to a principal or the superintendent of schools. Pursuant to state and federal law, school personnel are required to report to law enforcement authorities when a student brings a firearm to school.

### **Long-Term Suspension**

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

### **Expulsion**

**Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.

**Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no

hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.

**Suspension of Enforcement of an Expulsion:** Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.

**Alternative School or Pre-expulsion Procedures.** The school shall either provide an alternative school, class or educational program for expelled students or shall follow the pre-expulsion procedures outlined in Neb. Rev. Stat. 79-266.

**Expulsion for Causing Personal Injury or for Possessing a Dangerous Weapon Other than a Firearm**

If a student is expelled for the use of force, or causing or attempting to cause personal injury to another individual, or for knowingly and intentionally possessing or transmitting a dangerous weapon other than a firearm, the expulsion shall be for a period not to exceed the remainder of the school year in which it took effect if the misconduct occurs during the first semester. If the expulsion takes place during the second semester, the expulsion may remain in effect for the first semester of the following year.

**Automatic Review of Expulsions Which Continue During the First Semester of the Following Year**

Any expulsion that will remain in effect during the first semester of the following school year shall be automatically scheduled for review and shall be reviewed by the Hearing Examiner before the beginning of the school year. The review shall take place after the Hearing Examiner has given notice of the review to the student and the student's parent or guardian. The review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. If there is no such evidence, the Hearing Examiner need not provide a hearing in order to complete his or her review. The Hearing Examiner may make a recommendation that the student be readmitted for the upcoming school year. The student may be readmitted by action of the Superintendent unless the School Board took the final action to expel the student. Under such circumstances, the student may be readmitted only by action of the board.

**Use of Force**

In the event a student is expelled for the knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, or the knowing and intentional possession, use, or transmission of a dangerous weapon other than

a firearm, the expulsion shall be for a period not to exceed the remainder of the school year in which it took effect if the misconduct occurs during the first semester. If the expulsion takes place during the second semester, the expulsion may remain in effect for the first semester of the following year. Such action may be modified or terminated by the school district at any time during the expulsion period.

### **Firearms**

When a student is determined to have knowingly and intentionally possessed, used, or transmitted a firearm as defined by 18 U.S.C. 921, as that statute existed on January 1, 1995, to expel such student for a period of not less than one year if such conduct occurred on school grounds, in a school owned vehicle being used for school purpose, or at a school sponsored activity or athletic event. Nothing in this policy, however, shall prohibit the superintendent of schools or the board of education from modifying such required expulsion on an individual basis. This policy shall not apply to the issuance of firearms to, or possession of firearms by, members of the reserve officer training corp., or to firearms that may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

### **Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment**

The following conduct constitutes grounds for short-term suspension, long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, Neb. Rev. Stat. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes. The board has determined that the use of synthetic media such as deepfakes may constitute “similar conduct”;
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);
6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined

insection 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (*note: the term “under the influence” for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);

7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
8. Engaging in bullying as defined in section 79-2,137 and in these policies;
9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults that occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;
10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
11. A repeated violation of any of the following rules, or a single violation if the conduct amounts to a criminal act, if such violations constitute a substantial interference with school purposes:
  - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, sex, national origin, or religion;
  - b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
  - c. Violating school bus rules as set by the school district or district staff;
  - d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, an electronic nicotine delivery system, or a tobacco imitation substance or packaging, regardless of form, including cigars, cigarettes, chewing tobacco, and any other form of tobacco, tobacco derivative product or imitation, or electronic cigarettes, vapor pens, etc.;
  - e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;

- f. Possession of pornography; including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
- g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically), including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deep fakes;
- h. Engaging in initiations, defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of "hazing" as defined below. Initiations are prohibited except by permission of the superintendent;
- i. Engaging in hazing as defined by state law and this policy. Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Under state criminal law, hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person. For purposes of school rules, hazing also includes any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate; personal servitude; restrictions on personal hygiene; yelling, swearing and insulting new members/newcomers; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; binge drinking and drinking games; sexual simulation and sexual assault;
- j. Bullying which shall include cyber-bullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the

- purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;
- k. Violation of the district's computer acceptable computer use policy are subject to discipline, up to and including expulsion;
  - l. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a simulated or "look-a-like" weapon;
  - m. Using any object to simulate possession of a weapon; and
  - n. Knowingly making a false statement or knowingly submitting false information during the Title IX grievance process or any other school investigation or making a materially false statement in bad faith in the course of a Title IX grievance proceeding or any other school investigation; and
  - o. Any other violation of a rule or regulation established by a school district staff member pursuant to authority delegated by the board.

The length of any suspension, expulsion, or mandatory reassignment shall be as provided or allowed by law.

#### **Reporting Requirements to Law Enforcement**

Violations of this section will result in a report to law enforcement if:

- 1. The violation includes possession of a firearm;
- 2. The violation results in child abuse;
- 3. It is a violation of the Nebraska Criminal Code that the administration believes cannot be adequately addressed by discipline from the school district;
- 4. It is a violation of the Nebraska Criminal Code that endangers the health and welfare of staff or students; or
- 5. It is a violation of the Nebraska Criminal Code that interferes with school purposes.

#### **Due Process Afforded to Students Facing Long-Term Suspension or Expulsion**

The following procedures shall be followed with regard to any long-term suspension, expulsion or mandatory reassignment.

- 1. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
- 2. The Principal shall serve the student and the student's parents or guardian with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
  - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be

presented against the student;

- b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
  - c. A statement that, before long-term suspension, expulsion, or mandatory reassignment for disciplinary purposes can be invoked, the student has a right to a hearing, upon request, on the specified charges;
  - d. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
  - e. A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and
  - f. A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail.
3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.
  4. Nothing in this policy shall preclude the student, student's parents, guardians or representatives from discussing and settling the matter with appropriate school personnel prior to the hearing stage.
  5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below.
  6. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below, except that the time constraints set forth may differ as provided by law and this policy. The student shall be entitled to a hearing but the

consequence imposed may continue in effect pending final determination.

7. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (Neb. Rev. Stat. § 79-254 to 79-294). The school district will provide parents with copies of the relevant statutes upon request.

## **SECTION FOUR**

### **Title IX Policy**

As required by Title IX of the Education Amendments of 1972, it is the policy of the district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any of the district's programs or activities, or in regards to admission or employment. Any person may report sex discrimination, including sexual harassment. This report must be made by any means to the district's Title IX Coordinator whose contact information can be found on the district's website and in the district's student and staff handbooks. Any other inquiries regarding the application of this policy should be referred to the Title IX Coordinator.

## **SECTION FIVE**

### **School Wellness Policy**

The school district is committed to providing a school environment that enhances learning and the development of lifelong wellness. The district will use evidence-based strategies to develop, structure, and support student wellness. \*

#### **1. Goals for Nutrition Promotion and Education**

- a. The district will promote healthy food and beverage choices for all students, as well as encourage participation in school meal programs by such methods as implementing evidence-based healthy food promotion techniques through the school meal programs and promoting foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards.
- b. The health curriculum will include information on good nutrition and healthy living habits.

- c. Teachers will incorporate information on nutrition and wellness into the classroom curriculum as appropriate by grade level and ability.
- d. The district encourages parents and guardians to support their children's healthy eating habits by being role models in their own eating habits.
- e. Water will be made available to students throughout the school day.
- f. The district will participate in state and federal child nutrition programs as appropriate.
- g. Students will be provided sufficient time in which to eat school-provided meals.

## **2. Goals for Physical Activity**

- a. The school district's curriculums shall include instruction on physical activity and habits for healthy living.
- b. Staff will provide opportunities for students to engage in physical activities throughout the school day.
- c. The district encourages parents and guardians to support their children's participation in physical activity, to be physically active role models, and to include physical activity in family events.
- d. The district will strive to provide physical activity breaks for all students, recess for elementary students, and before and after school activities, as well as encourage students to use active transport (walking, biking, etc.)

## **3. Goals for Other School-Based Activities Designed to Promote Student Wellness**

- a. The district will provide professional development, support, and resources for staff about student wellness.
- b. The district's lunchrooms will be attractive and well-lighted.
- c. The district will allow other health-related entities to use school facilities for activities such as health clinics and screenings so long as the activities meet the district's requirements and criteria for the use of facilities.

## **4. Standards and Nutrition Guidelines for All Foods and Beverages Sold to Students on the School Campus and During the School Day**

- a. The district will ensure that student access to foods and beverages meet federal, state and local laws and guidelines including, but not limited to:
  - i. USDA National School Lunch and School Breakfast nutrition standards
  - ii. USDA Smart Snacks in School nutrition standards.
- b. The district will offer students a variety of age-appropriate, healthy food and beverage selections with plenty of fruits, vegetables, and whole grains aimed at meeting the nutrition needs of students within their calorie requirements in order to promote student health and reduce childhood obesity.

## **5. Standards for All Foods and Beverages Provided, But Not Sold to Students During the School Day**

Marketing and advertising are only allowed on school grounds or at school activities for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards, except as follows:

- a. This requirement does not apply to marketing that occurs at events outside of school hours such as after school sporting or any other events, including school fundraising events.
- b. The district will not immediately replace menu boards, coolers, tray liners, beverage cups, and other food service equipment with depictions of noncompliant products or logos to comply with the new USDA Smart Snacks in Schools nutrition requirements. All previously purchased products will be used, and all existing contracts honored.
- c. All equipment that currently displays noncompliant marketing materials will not be removed or replaced (e.g., a score board with a Pepsi logo). However, as the district reviews and considers new contracts, and as scoreboards or other such durable equipment are replaced or updated over time, any products that are marketed and advertised will meet or exceed the USDA Smart Snacks in School nutrition standards.

## **7. Public Participation**

Parents, students, representatives of the school food authority, teachers, school health professionals, board members, school administrators, and members of the general public shall be allowed to provide their input to the school district during the wellness policy adoption and review process.

The district will collaborate with public and private entities to promote student wellness.

The district may partner with other individuals or entities in the community to support implementation of this policy.

## **8. Competitive Foods (Includes Food and Beverages Sold in Vending Machines, School Stores, Fundraisers)**

- a. Except as otherwise allowed by the Nebraska Department of Education (NDE), all foods and beverages sold during the school day as part of a fundraiser or for any other purpose in competition with the National School Lunch and Breakfast Programs must meet the nutrition standards of those programs.
- b. **Applicability.** Except as otherwise allowed by the Nebraska Department of Education (NDE) or applicable law, all competitive foods sold during the school day must meet the USDA Smart Snacks Standards and the nutrition standards found in 7 CFR § 210.11. The competitive food restrictions do not apply to food sold during non-school day hours, weekends, and off-campus fundraising events such as concessions during after-school sporting events, school plays or concerts; or to bulk food items that are sold for consumption at home. (Ex: frozen pizzas, cookie dough tubs, etc.)
- c. **Fundraiser Exemptions.** A special exemption is allowed for the sale of food and/or beverages that do not meet the competitive food standards as required in this section for the purpose of conducting an infrequent school-sponsored fundraiser. The specially exempted fundraisers must not take place more than the frequency specified by NDE during such periods that schools are in session. No specially exempted fundraiser foods or beverages may be sold in competition with school meals in the food service area during the meal service.
- d. **Other Exemptions.** The only other nutrition exemptions from the competitive food requirements are those found in 7 CFR § 210.11.
- e. **Other Limitations.** No competitive food can be sold to children anywhere on school premises beginning one half hour before breakfast and/or lunch service until one half hour after meal service unless all proceeds earned during these time periods go to the school nutrition program.

## **9. Triennial Assessment**

The school board shall assess and review this policy at least every three years to determine:

- a. Compliance with this policy;
- b. How this policy compares to NDE model wellness policies;
- c. Progress made in attaining the goals of this policy

The school board will update or modify this policy as appropriate.

## **10. Public Notice**

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of this policy at least annually to the public and other stakeholders identified in this policy by one or more of the following methods: on its webpage, in its newsletter, in the student and employee handbooks, newspaper advertisements, direct mailings, electronic mail, and public postings.

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of the Triennial Assessment and progress reports towards meeting the goals in this policy using one or more of those same methods.

## **11. RecordKeeping**

The District will retain records to document compliance with the requirements of the wellness policy at the superintendent's office.

## **12. Operational Responsibility**

The superintendent is responsible for coordinating the implementation of this policy and for monitoring the district's progress in meeting the goals established by this policy. The superintendent will periodically report to the board on the district's progress in implementing this policy.

\* These strategies include, but are not necessarily limited to, those cited in the Alliance for a Healthier Generation's Model Wellness Policy (Updated 9/2016 to reflect the USDA Final Rule) found at [https://www.healthiergeneration.org/\\_asset/wtqdwu/14-6372\\_ModelWellnessPolicy.doc](https://www.healthiergeneration.org/_asset/wtqdwu/14-6372_ModelWellnessPolicy.doc)

**SECTION SIX**  
**Forms and Signature Pages**

The section contains forms for students and parents to utilize during the school year. The colored pages are forms that must be completed and returned to the school by **September 4, 2025.**

**Summary of the School Immunization Rules and Regulations  
2025-2026**

<b>Student Age Group</b>	<b>Required Vaccines</b>
<p>Ages 2 through 5 years enrolled in a school based program not licensed as a child care provider</p>	<p>4 doses of DTaP, DTP, or DT vaccine 3 doses of Polio vaccine</p> <p>3 doses of Hib vaccine or 1 dose of Hib given at or after 15 months of age 3 doses of pediatric Hepatitis B vaccine,</p> <p>1 dose of MMR or MMRV given on or after 12 months of age</p> <p>1 dose of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted.</p> <p>4 doses of pneumococcal or 1 dose of pneumococcal given on or after 15 months of age.</p>

Students entering school (Kindergarten or 1 <sup>st</sup> Grade depending on the school district's entering grade)	<p>3 doses of DTaP, DTP, DT, or Td vaccine, one given on or after the 4<sup>th</sup> birthday</p> <p>3 doses of Polio vaccine</p> <p>3 doses of pediatric Hepatitis B vaccine or 2 doses of adolescent vaccine if the student is 11-15 years of age.</p> <p>2 doses of MMR or MMRV vaccine, given on or after 12 months of age and separated by at least one month</p> <p>2 doses of varicella (chickenpox) or MMRV if given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. If the child has had varicella disease, they do not need any varicella shots.</p>
Students entering 7 <sup>th</sup> Grade	<p>Must be current with the above vaccinations AND receive</p> <p>1 dose of Tdap (must contain Pertussis booster)</p>
Students transferring from outside the state at any grade	<p>Must be immunized appropriately according to the grade entered</p>

**MEMBERS OF BOARD OF EDUCATION**

Peggy Meyer, Pres	Superior	402-879-1304	Krista Tatro	Superior	402-879-5370
Luke Meyers, V.P.	Superior	402-879-5852	Matt Sullivan	Superior	402-879-1891
Brad Bilstoft, Sec.	Superior	402-879-5841	Matt Bargaen	Superior	402-879-5886

**SCHOOL ADMINISTRATION**

Superintendent of School	John Whetzal	601 W. 8th	402-879-3257 ext. 127
MS/HS Principal	Audrey Parks	601 W. 8th	402-879-3257 ext. 137
Elementary Principal	Jodi Fierstein	601 W. 8th	402-879-3257 ext. 225
School Maintenance	Cody Fierstein	601 W. 8th	402-879-3257 ext. 166
Bus Supervisor	Andrew Diehl	601 W. 8th	402-879-3257 ext. 203
Food Service Supervisor	Dusty Stevens	601 W. 8th	402-879-3257 ext. 191
Athletic/Activities Director	Stephanie Corman	601 W. 8th	402-879-3257 ext. 190

**MIDDLE SCHOOL / SECONDARY FACULTY**

Corissa Arickx	Soc. Sci	Tyler Ferebee	MS/HS Science
Melissa Barry	English	Sara Fuller	Business Education
Emma Baker	School Counselor	Kara Gilbert	MS/HS Science

Cannon Blauvelt	Weights/PE	Seth Going	Ag. Education
Kelsea Blevins	Spanish	Cindy Mellott	Resource
Kristene Boyles	Special Education	Nelsen Petersen	Soc. Sci
Kristene Boyles	Rise Room	Ryan Renz	Math
Nathan Breland	Art	Melissa Schuster	Eng./S.S./Journalism
Alison Brittenham	English	Sydney Spiegel	MS/HS Science
Cletus Corman	Business Education	Brent Thomas	Ag. Education
Stephanie Corman	Activities Director	Cesar Torres	School Psychologist
Melinda Duncan	Culinary Skills	Allison White	Band / Choir
Christina Ehlers	Math	Ashley Wulf	Resource

### MIDDLE / SECONDARY SUPPORT STAFF

Business Manager	Morgan Kroeger
Principal's Secretary	Stacey Shroyer
Administrative Assistant	Sharon Biltott
Resource Aide	Christin Ayers
Resource Aide	Bev Czirr
Resource Aide	Kohl Hiatt
Speech Language	Alexis Schneider
School Nurse	Megan McMeen
Technology Director	Logan Christiancy

### CLASS / ACTIVITY SPONSORS

#### SENIOR CLASS

Pres.....	Khloe Mundorf
V. Pres.....	Kaitlyn Nielsen
Secretary.....	Jordan Duncan
Treasurer.....	Cora Schnakenberg
Stuco Rep.....	Dayne Clark
.....	Declan Miller
.....	Kash Wenske
Sponsors.....	Melissa Schuster
.....	Alison Brittenham

#### JUNIOR CLASS

Pres.....	Maddi Bargaen
V. Pres.....	Olivia Smullins
Secretary.....	Evah Roberts
Treasurer.....	Jaia Lueking
Sponsors.....	Kelsea Blevins
.....	Brent Thomas

#### FFA

Pres.....	Declan Miller
V. Pres.....	Maddi Bargaen
Secretary.....	Cooper Ehlers
Treasurer.....	Danny Fuller
Reporter.....	Evah Roberts
Sentinel.....	Justice Sander
Parliamentarian.....	David Hodges
Stuco Rep.....	
Sponsors.....	Seth Going
.....	Brent Thomas

#### FBLA

Pres.....	Jordan Duncan
V. Pres.....	Evah Roberts
Secretary.....	Jaia Lueking
Treasurer.....	Jaia Lueking
Reporter.....	Kaylin Fitzgerald
Sponsor.....	Sara Fuller

**SOPHOMORE CLASS**

Pres.....Bryler Fullerton  
 V. Pres.....Klarissa Wenske  
 Secretary.....Allyson Kramp  
 Treasurer.....Shaylin Bargaen  
 Stuco Rep.....Crysta Hersh  
 Sponsors.....Cindy Melott  
 .....Nathan Breland

**FRESHMAN CLASS**

Pres.....Haylee Fullter  
 V. Pres.....Emily Fuller  
 Secretary.....Brennan Littrell  
 Treasurer.....Sophia Flaata  
 Stuco Rep..... Kylee Roberts  
 Sponsors.....Chrissy Ehlers  
 .....Kara Gilbert

**STUDENT COUNCIL**

Pres.....Cora Schnakenberg  
 V. Presidents.....Declan Miller  
 .....Raven Large  
 Sponsors.....Melissa Schuster  
 .....Alison Brittenham

**DRILL TEAM / YELL SQUAD**

Cora Schnakenberg, Kaitlyn Nielsen, Maddi Bargaen, Liv Eitzmann, Olivia Smullins, Hunter Blauvelt, Klarissa Wenske, Allyson Kramp, Tenley Siebecker, and Cashlie Corman  
 Sponsor.....Stephanie Corman

**Superior Public Schools - 2025-2026 School Calendar**

**August**  
 11 Fall Sport Practice Begins  
 Staff In-Service  
 12 Staff In-Service  
 13 First Day of School

AUGUST 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

**February**  
 12 No School  
 Teacher In-Service(8:30-12:30)  
 P-T Conferences  
 1:30-4:30 / 5:00-8:00 PM  
 13 No School - Comp Day  
 25 Early Dismissal @ 1:15  
 Teacher In-Service

**September**  
 1 No School - Labor Day  
 10 Early Dismissal @ 1:15  
 Teacher In-Service

SEPTEMBER 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MARCH 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**March**  
 2 Spring Sports Practice Begins  
 13 End of 3rd Quarter  
 16-20 No School - Spring Break

**October**  
 10 End of 1st Quarter  
 16 No School  
 Teacher In-Service(8:30-12:30)  
 P-T Conferences  
 1:30-4:30 / 5:00-8:00 PM  
 17 No School - Comp Day  
 20 No School - Teacher In-Service

OCTOBER 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**April**  
 6 No School - Easter Break  
 22 Early Dismissal @ 1:15  
 Teacher In-Service

**November**  
 17 Winter Sports Practice Begins  
 26-28 No School - Thanksgiving Break

NOVEMBER 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**May**  
 16 Graduation  
 19-20 Semester Exams  
 21 Last Day of School  
 Early Dismissal @ 1:15  
 End of 2nd Semester (88 Days)  
 22 Staff Workday



# Bell Schedules



<u>Monday - Thursday</u>		<u>Friday</u>	
1st Period:	8:05 - 8:51	1st Period:	8:05 - 8:48
PAWS:	8:54 - 9:24	2nd Period:	8:48 - 9:31
2nd Period:	9:27 - 10:13	3rd Period:	9:31 - 10:14
3rd Period:	10:16 - 11:02	4th Period:	10:14 - 10:57
4th Period:	11:05 - 11:51	6th Period:	10:57 - 11:40
HS 5th Period:	11:54 - 12:39	HS 5th Period:	11:40 - 12:20
MS 5th Period:	12:27 - 1:12	MS 5th Period:	12:13 - 12:53
6th Period:	1:15 - 2:01	7th Period:	12:53 - 1:36
7th Period:	2:04 - 2:49	8th Period:	1:36 - 2:19
8th Period:	2:52 - 3:38	PAWS:	2:19 - 2:38

<u>Early Out</u>		<u>Late Start</u>	
1st Period:	8:05 - 8:41	1st Period:	10:00 - 10:36
2nd Period:	8:41 - 9:17	2nd Period:	10:36 - 11:12
3rd Period:	9:17 - 9:53	3rd Period:	11:12 - 11:48
4th Period:	9:53 - 10:29	HS 5th Period:	11:48 - 12:25
6th Period:	10:29 - 11:05	MS 5th Period:	12:21 - 12:58
7th Period:	11:05 - 11:40	4th Period:	12:58 - 1:38
HS 5th Period:	11:40 - 12:12	6th Period:	1:38 - 2:18
MS 5th Period:	12:12 - 12:45	7th Period:	2:18 - 2:58
8th Period:	12:45 - 1:15	8th Period:	2:58 - 3:38

**\*\*Please note that some class periods are not in numerical order during the Friday, early out, and late start schedules. This is to accommodate our lunch rotations. \*\***

**2025-2026**

**Privileges** – The use of the Superior Public Schools computer network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. Violations of the Technology Usage Agreement will result in consequences which could include loss of computer privileges, detention, in school and/or out of school suspension.

Students are expected to use technology devices and the Internet as an educational resource. The District hereby established the rules and regulations as outlined in the Student Internet and Computer Use section of the student handbook.

**Account Information** – Email is not guaranteed to be private. Network storage areas will be treated as school property and may be reviewed by District personnel. Students must notify Superior Public School of any changes in Internet account information.

**Personal Electronic Device Policy**

In order to maintain a secure and orderly learning environment and to promote respect and courtesy regarding the use of electronic devices, the District hereby establishes the following rules and regulations as outlined in the Cell Phone and Other Electronic Devices section of the student handbook.

**Responsibility for Electronic Devices**

The District is not responsible for the security and safekeeping of students' electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.

I have received and read the Superior Public Schools Technology Usage Agreement that describes Superior Public Schools internet/computer use policies, regulations, rules, and expectations to be followed by students enrolled in Superior Public Schools. My child and I have discussed and understand the content of these policies

I agree to abide by all rules and regulations of system usage and may be further added from time to time by the administrator of the Network/Internet System and the Superior Public Schools system.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

As a parent/guardian, I understand I am responsible for the actions of my child.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

# NASB BOARD QUICKS

A MONTHLY E-UPDATE OF KEY DATES FROM THE NEBRASKA ASSOCIATION OF SCHOOL BOARDS

2,000,000 Nebraskans 329,000 Students 1,700 Locally Elected School Board Members 260 Member Districts/ESUs ONE NEBRASKA

To register for an NASB event, click on the 'My Membership' link, then navigate to the 'Events' dropdown and select 'Register'. If you do not have an email and password to log in or have forgotten it, please contact NASB at 402-423-4951 for assistance. All Dates & Locations Tentative & Subject to Change

JOIN US!

LEARN MORE!

**Events & Networking - <https://members.nasbonline.org/events>**

## Where Will NASB Be This Month?\*

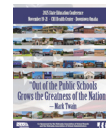
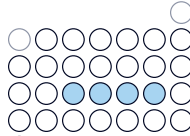


- Bayard
- Bloomfield
- CHI HEALTH CENTER OMAHA
- Emerson-Hubbard
- Lewiston
- Lexington
- Lincoln
- McPherson County
- Norfolk
- North Bend
- Omaha
- Paxton
- Sumner-Eddyville-Miller
- Theford
- Winside

For ... Advocacy, Board Retreats, Engagement, Events, Strategic Planning, STATE CONFERENCE and more!

\*Items currently scheduled

S M T W T F S



**Governor's School Finance Commission Meeting - Tuesday, November 18**

**State Education Conference Registration Deadline - November 7**

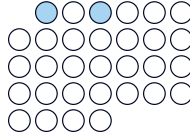
Any additional registrations can be completed onsite

**State Education Conference - November 19-21 - Omaha**

"Out of the Public Schools Grows the Greatness of the Nation"

**Delegate Assembly - Friday, November 21 @ 8:00 AM - Omaha**

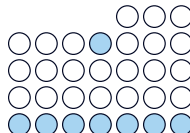
S M T W T F S



**Governor's School Finance Commission Report Due - Monday, December 1**

**New Board Member Workshop - Wednesday, December 3 - Kearney**

S M T W T F S



**1st Day of the 2026 Legislative Session - Wednesday, January 7, 2026**

**School Board Member Week in Nebraska - January 25-31, 2026**

**Legislative Issues Conference - January 25-26, 2026 - Lincoln**



Continued on Page 2

Leadership

Innovation

Vision

Engagement

#liveNASB

# NASB BOARD QUICKS

A MONTHLY E-UPDATE OF KEY DATES FROM THE NEBRASKA ASSOCIATION OF SCHOOL BOARDS

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## PAGE 2



FEBRUARY TO DECEMBER 2026

President's Retreat - Monday, February 16 - Kearney

NAEP State Convention - March 24-25 - Kearney

Budget & Finance Workshops - Spring TBD

Final Day of the 2026 Legislative Session - Friday, April 17

2026 NASB Federal Advocacy Fly-In - April 26-29 - Washington, DC

School Law Seminar/NASB Member Golf Outing - June 10-11 - Kearney

ALICAP Workshops & Candidate Workshops - Summer TBD

Area Membership Meetings - August through September

State Education Conference - November

New Board Member Workshops - December

## YOUR 2025 PLATINUM AFFILIATES

If your business would like to become an Affiliate Member of NASB, please visit: <https://members.nasbonline.org/about-us/affiliate-members>


Leadership

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