

STERLING PUBLIC SCHOOL DISTRICT #33, JOHNSON COUNTY

Board of Education Regular Meeting  
Monday, September 16, 2019 7:00 PM  
Sterling Public Schools  
250 Main Street  
Sterling, NE 68443

- A. Call Meeting to Order
- B. Recognize Nebraska Open Meetings Law
- C. Publication of Meeting
- D. Roll Call
- E. Pledge of Allegiance
- F. Approval of agenda
- G. Public Comment
- H. Teacher Report
- I. Board Committee Reports
- J. Administration Reports
- K. Consent Agenda
- L. Action Items
  - 1. Second Reading of Board Policies: 5015 Protection of Pupil Rights, 4039 Employment of Classified Staff, 5044 Safe Pupil Transportation Plan and Pupil Transportation Vehicle Driver Satisfactory Driving Criteria
  - 2. Discuss and Approve Tax Request Resolution
  - 3. Discussion and Approval of the 2019-2020 Budget
- M. Discussion Items:
  - 1. Upcoming Dates
  - 2. District and Board Goal Discussion
- N. Receive Legal Advice
- O. Adjourn

*The Sterling Board of Education reserves the right to go into Closed Session at any time for purposes in accordance with § 84-1410(1).*

## CURRICULUM REPORT

Addie Heusman

September 16, 2019

- EducationQuest will be here on October 3.
  - 2:00 - Student Presentation
  - 3:30 - Question/Answer Session
  - 4:30 - Jr./Sr. Parent information session
- Apply2College Event
  - This is the 3rd year push for this event across the state of Nebraska and our 2nd year participating. The event will start at 1:00 in the afternoon on October 3 before the EducationQuest event. If any board members would like to attend and help students fill out a college application, answer questions, or just be in attendance to support the event, you are more than welcome. The atmosphere of celebration that we created when the applications are submitted was great! Hoping for the same this year.
- Transition to College
  - Last year, Laura Goracke and myself were trained as facilitators of a program called “Transition to College”. There are 6 lessons that I will be offering for (10-12) parents and students over the course of the year. We offered 3 of the 6 lessons last spring and this year and in years moving forward, we will be offering all 6 each year with the hopes of parents being able to attend each one by the end of their student’s senior year. All lessons are at 7:00PM.
    - Thursday, September 26 (PT Conferences), Lesson 1: Apply to College
    - Thursday, October 24, Lesson 2: Money Matters
    - Thursday, November 21, Lesson 3: College Costs
    - Thursday, February 13 (PT Conferences), Lesson 4: The Social-Emotional Transition
    - Thursday, March 19, Lesson 5: Adapting and Overcoming Challenges
    - Thursday, April 16, Lesson 6: Succeeding Academically

## TRANSPORTATION/MAINTENANCE REPORT

Brent Heusman  
September 16, 2019

- We had to take our bus back to Cornhusker International following our FB game at St. Ed. The parking brake wouldn't release due to a pin falling out of a valve that releases it. While they had it, they also repaired some of the windows we needed to have replaced on it. It should now be ready to pass inspection.
- We started 1st quarter 80-day inspections this past weekend. I will give you a report at our October meeting of any needed repairs.
- I attended the Pioneer Conference AD meeting on Wednesday, Sept. 11th. Items that came out of that meeting were;
  - We are moving the conference VB tournament up 1 week on the calendar and the tournament will now follow a Monday/Tuesday/Saturday format.
  - The conference will be hosting a leadership seminar in the fall of 2020. We have formed a committee to iron out the details on this, once we know more we will determine which students will be attending.
- Homecoming will be the week of Sept. 23rd - 27th. We knew we would have a few people ask about not having school on Friday, but there are some advantages to this as well. Unfortunately, we don't have a say in our FB schedule, so this was the best case scenario for this year.
- Parents night for our fall sports will be Friday, Oct. 11th vs. Deshler for FB and Monday, Oct. 14th vs. Tri County for VB.

Scott Harrington  
**September 16, 2019**

- Last week was suicide Prevention Week. On Tuesday morning we had a presentation from Amanda Drier with the SE District Health Department.
  - The presentation was the Kevin Hines documentary, *Suicide: The Ripple Effect*.
  - All students in grades 7-12 attended this presentation.
- We also had a 9/11 presentation on Patriot Day to commemorate the event.
  - Mr. Richardson led an extensive morning meeting talking about it with the elementary and ended with a minute of silence.
  - Mr. Richardson and Mr. Boldt also then arranged a short presentation on 9/11 to all 4th-8th grade students as well. Mr. Mark Horstman spoke to these students about his experiences on that day as well.
  - Ms. Harlan also led all the secondary students through a 9/11 presentation in her classes throughout the day.
- We also last week got our Safe Schools Tip Reporting Service set up and running.
  - Posters are hanging all around the school and on the website on how to share a tip with the administration.
  - Right now, the superintendent, principal, and counselor are the only three who can see and take action on tips.
  - Tips can be made in 4 general categories: bullying, general tip, safety, and kudos.
  - Tips can be made anonymously.
  - A cool feature of this service is that you can “Send Kudos” which allows people to share positive comments about the school.
- We also finalized our guidelines/requirements for the [Non-Credit High School Apprenticeship Program](#)

**Non-Credit High School Apprenticeship Program  
Guidelines are the next 3 pages!**

*Superintendent*

**Scott Harrington**  
*Principal & Activities  
Director*

**Brent Heusman**  
*Athletic Director*

**Addie Heusman**  
*Guidance Counselor*

# SCHOOLS

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## “HOME OF THE JETS”

250 MAIN STREET · P.O. BOX 39 · STERLING, NEBRASKA 68443

PHONE (402) 866-4761

FAX (402) 866-4771

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### Non-Credit High School Apprenticeship Program Guidelines

#### Board Policies:

- Policies 5004 & 5205 govern this program

#### Prerequisites:

- Student must be a senior
- Student must be on track to graduate in May of their senior year
- Classes that student must complete to graduate can't conflict with their Apprenticeship Program
- Student must be in the 7th semester of high school attendance

#### Prior to Being Accepted to the Program:

- Student and Parent/Guardian must have a meeting with the Guidance Counselor, Principal and Superintendent to discuss the request
- All prerequisites will be reviewed by the Counselor, Principal, and Superintendent
- A decision will be made by the school administration to decide whether to take the request to the Board of Education for Approval
- No programs may start prior to approval by the Board of Education
- A form must be completed and signed by the school administration, parent, and student with all the Program Requirements agreed upon

#### Program Requirements:

- Employer must be willing to report to the school on the student's progress and attendance on a regular basis.
- Pay Stubs or proof of work must be turned into the office on a monthly basis.
- Student must be passing all classes. If a student is failing a class he/she will not be dismissed for employment release until the grade(s) are passing.
- If the student is fired from their employment or quits, the student will report back to school the next day.
- If a student has a “day off” from work, the student must report to school for the entire day.
- Students may not work for a family member.

The student and parents must understand that the Apprenticeship Program is a privilege that may be removed if the students fail to meet the requirements or lose their employment for whatever reason.

**Dottie Heusman**  
*Superintendent*

**Scott Harrington**  
*Principal & Activities  
Director*

**Brent Heusman**  
*Athletic Director*

**Addie Heusman**  
*Guidance Counselor*

# STERLING PUBLIC SCHOOLS

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### Non-Credit High School Apprenticeship Form

My child \_\_\_\_\_ is applying to participate in the Non-Credit High School Apprenticeship Program. The following is specific information about his/her apprenticeship:

Name of Employer: \_\_\_\_\_

Location of Employer: \_\_\_\_\_

Supervisor's Name and Phone Number:

\_\_\_\_\_

Hours of Employment: \_\_\_\_\_

Days of the Week of Employment:

\_\_\_\_\_

First Day of Apprenticeship:

\_\_\_\_\_

I have read the Non-Credit High School Apprenticeship Program Guidelines and have agreed to abide by these rules and regulations. I understand that the Apprenticeship Program is a privilege that may be removed at any time if my child does not meet the requirements as listed in the agreement.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent Name :

\_\_\_\_\_

Parent Signature:

\_\_\_\_\_

Employer/Supervisor Name :

\_\_\_\_\_

Employer/Supervisor Signature:

\_\_\_\_\_

Date: \_\_\_\_\_

**Dottie Heusman**  
*Superintendent*

**Scott Harrington**  
*Principal & Activities  
Director*

**Brent Heusman**  
*Athletic Director*

**Addie Heusman**  
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## Non-Credit High School Internal Apprenticeship Form

My child \_\_\_\_\_ is applying to participate in the Non-Credit High School Internal Apprenticeship Program. The following is specific information about his/her apprenticeship:

Student Rationale for Apprenticeship:

\_\_\_\_\_

\_\_\_\_\_

Periods & Supervisors (Teachers) of Apprenticeship (3 Period Maximum):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Hours of Apprenticeship: \_\_\_\_\_

Days of the Week of Apprenticeship:

\_\_\_\_\_

First Day of Apprenticeship:

\_\_\_\_\_

I have read the Non-Credit High School Apprenticeship Program Guidelines and have agreed to abide by these rules and regulations. I understand that the Apprenticeship

Program is a privilege that may be removed at any time if my child does not meet the requirements as listed in the agreement.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent Name : \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## SUPERINTENDENT REPORT

Dottie Heusman

September 16, 2019

Mr. Harrington, Coach Heusman, Coach Lempka, Coach Saathoff, Coach Pfeiffer and I met to discuss the two year commitment in regards to playing 6-man or 8-man football for the 2020 and 2021 season. This decision must be made and finalized with the NSAA by November 1. The items that we discussed to come up with a final decision were:

- Total number of boys: 2020 Season 31, 2021 Season 33. Not sure what participation would be but we would think it would be close to the last two years; 18-24 out.
- Parent/Patrons comments and thoughts that have been shared with us last season as well as this season
  - “I can’t believe how exciting this game is and how the kids all play so well together.”
  - “It’s great to see us playing six-man but still getting the majority of the players in the games.”
  - “Having 7:00 games even if they are a distance isn’t a bad thing on a Friday night. We appreciate this.”
  - “It looks like our kids are having a lot of fun out there, unlike the last couple of years playing 8 man.”
  - Athlete comment - “We are really enjoying 6-man this year so much more because we have a much better idea of how to play the game!”
  - “Everyone is beyond the mentality of 6-Man isn’t really football. We are enjoying this game.”
  - “Kids are pumped about playing. They are watching film and are excited about the game.”
  - “Winning is contagious. I’m so glad that we are being so successful.”
  - “Transitioning in JV games from 8 to Varsity games at 6 is tough.”
- There may be more schools playing 6-man in the next two year cycle.

After these items were discussed we all agreed that the best decision for Sterling Public Schools would be to continue to play 6-man. However, Freeman’s Superintendent Andy Havelka did contact me and their AD Jeremy contacted Brent about whether we would want to consider forming a coop to do 11-man football with them. If we don’t they will most likely need to go down to 8-man football.

This same group discussed this possibility. The major concern with doing this is that not all of our athletes will get a chance. We have quite a few kids out for the first time this year. They are giving it their all. With a coop, we are not sure they would go out. This is typically what happens in a coop situation. However, we

are back to the same issue we had a year ago with low numbers of boys in JH for next year; currently 12 is the enrollment number. We are not sure we can field our own team.

I have asked the football coaches to present information to the entire board at this month's meeting. After this presentation, next steps will be determined.

A parent has contacted me about the possibility of the bus picking up and dropping off her children and others on the north side of town. I wanted to bring this to your attention. We can discuss this during the board meeting.

I have been doing a lot of reviewing and investigating our policies and what services are available. KSB, our school attorney's office, does have a policy update service that has a flat fee of \$9500. This gives you their entire policy manual to review and compare to what you currently have to get the most quality work done. It also allows you free access to their Student Handbooks. They also answer all policy questions at no cost. We currently only receive their policy updates. If we pay the full fee we would still have to pay the amount, I believe it is around \$750, each year for the updates. I'd like the board to think about this and give some guidance to the Policy Committee in regards to this request.

It's time to start gearing up for Negotiations for the 2020-2021 school year. The board committee is Harms, Vollman and Wirthele. I serve as a source of information for the board, but the board ultimately makes the decision in regards to the Negotiated Agreement. We have to have an agreement established by February 8, 2020 or we will have to involve a resolution officer. All negotiations must end by March 25, 2020.

# Sterling Public Schools

## Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 08/31/2019; Account Type: Expenditure,Revenue; Filter: ([Fund] = '01') ; Created On: 9/13/2019 6:51:43 PM

01 General							
\$517,207 as of 8/31/18							

### Expenditure

Description	September	October	November	December	January	February	March
01100 - Regular Instruction	(\$138,714.18)	(\$117,709.38)	(\$121,905.24)	(\$114,077.91)	(\$117,130.00)	(\$113,863.71)	(\$109,320.34)
01105 -	(\$11,135.38)	(\$10,063.82)	(\$10,063.99)	(\$10,063.82)	(\$12,716.50)	(\$10,230.35)	(\$10,207.65)
01190 - Early Childhood Educational Programs	(\$3,748.30)	(\$4,945.74)	(\$6,237.01)	(\$4,010.35)	(\$3,316.18)	(\$4,388.22)	(\$3,766.75)
01200 - Special Education Instructional Programs - School Age	(\$22,206.93)	(\$23,719.35)	(\$19,846.40)	(\$17,482.79)	(\$13,965.79)	(\$16,351.31)	(\$20,235.64)
01291 - Special Education Instructional Programs - Ages 3-5	\$0.00	(\$3,135.66)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01292 - Special Education Instructional Programs - Ages 0-2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01295 - Special Education Instructional Programs - Unified Sports	(\$3.94)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01300 - Summer School	\$0.00	\$0.00	\$0.00	(\$25.96)	(\$24.72)	(\$27.19)	(\$23.48)
02120 - Guidance Services	(\$9,969.41)	(\$7,397.77)	(\$7,428.20)	(\$7,541.95)	(\$9,376.07)	(\$7,217.95)	(\$7,247.95)
02130 - Health Services	\$0.00	(\$18.39)	(\$1,230.00)	\$0.00	\$0.00	\$0.00	\$0.00
02140 - Psychological Services	\$0.00	\$0.00	(\$1,190.00)	(\$1,344.00)	\$336.00	(\$672.00)	(\$616.00)
02141 - Psychological Services - SPED - School Age	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02142 - Psychological Services - SPED - Ages 3-5	\$0.00	(\$3,764.20)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02143 - Psychological Services - SPED - Ages 0-2	\$0.00	\$0.00	(\$3,387.78)	\$0.00	\$0.00	(\$742.00)	\$0.00
02150 - Speech Pathology and Audiology Services	\$0.00	\$0.00	\$0.00	(\$179.82)	(\$179.82)	(\$179.82)	(\$179.82)
02151 - Speech Pathology and Audiology Services - SPED - School Age	\$0.00	(\$187.65)	(\$5,098.95)	\$0.00	\$0.00	(\$536.79)	\$0.00
02152 - Speech Pathology and Audiology Services - SPED - Ages 3-5	\$0.00	(\$5,451.75)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02153 - Speech Pathology and Audiology Services - SPED - Ages 0-2	\$0.00	(\$151.20)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02161 - Occupational Therapy-Related Services - SPED - School Age	\$0.00	\$0.00	\$0.00	(\$2,064.00)	(\$384.00)	(\$2,273.00)	(\$1,296.00)
02171 - Physical Therapy-Related Services - SPED - School Age	\$0.00	\$0.00	\$0.00	(\$508.00)	\$0.00	(\$64.00)	\$0.00
02190 - Support Services - Student - Other	(\$9,090.30)	(\$6,278.20)	(\$6,476.72)	(\$6,916.15)	(\$7,119.53)	(\$6,890.66)	(\$6,758.09)
02191 - Student Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02210 - Improvement of Instruction	\$0.00	\$0.00	\$0.00	(\$590.00)	\$0.00	\$0.00	\$0.00
02212 - Instruction and Curriculum Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02213 - Instructional Staff Training	\$0.00	(\$210.00)	(\$90.00)	\$0.00	(\$400.00)	\$0.00	(\$100.00)
02220 - Library or Media Services	(\$5,317.88)	(\$5,514.81)	(\$5,163.44)	(\$2,543.35)	(\$2,070.03)	(\$2,599.49)	(\$2,278.91)
02224 - Educational Television Services	(\$20.72)	(\$20.72)	(\$20.72)	(\$20.72)	(\$20.72)	(\$20.72)	(\$20.72)
02230 - Instruction-Related Technology	(\$5,343.00)	(\$35,263.57)	(\$107.55)	(\$1,976.69)	(\$554.00)	(\$18,956.26)	(\$57.68)
02290 - Other Support Services - Instructional Staff	\$0.00	\$0.00	(\$18.73)	(\$45.00)	(\$53.25)	(\$1,488.09)	(\$852.93)
02310 - Board of Education	(\$3,711.14)	(\$374.18)	(\$992.16)	(\$438.08)	(\$3,836.37)	(\$1,108.05)	(\$4,310.92)
02320 - Executive Administration	(\$12,560.25)	(\$12,867.40)	(\$12,852.71)	(\$12,321.71)	(\$12,807.22)	(\$13,268.24)	(\$13,086.92)







April	May	June	July	August	Total (Date Range)
(\$108,472.67)	(\$109,240.55)	(\$113,317.44)	(\$111,433.53)	(\$114,232.57)	(\$1,389,417.52)
(\$10,221.37)	(\$10,221.37)	(\$9,575.72)	(\$9,575.68)	(\$9,560.58)	(\$123,636.23)
(\$5,766.60)	(\$7,205.95)	(\$4,706.57)	(\$493.25)	(\$1,535.44)	(\$50,120.36)
(\$66,656.63)	(\$24,852.52)	(\$23,348.56)	(\$13,942.14)	(\$10,163.18)	(\$272,771.24)
(\$13,827.73)	(\$5,279.54)	(\$6,685.61)	(\$8,724.03)	(\$370.50)	(\$38,023.07)
\$0.00	\$0.00	\$0.00	(\$84.00)	\$0.00	(\$84.00)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$3.94)
(\$25.96)	(\$25.96)	(\$27.19)	(\$27.21)	(\$4,756.60)	(\$4,964.27)
(\$7,430.07)	(\$7,217.95)	(\$7,428.67)	(\$7,217.98)	(\$9,089.95)	(\$94,563.92)
\$0.00	\$0.00	(\$1,632.00)	\$0.00	\$0.00	(\$2,880.39)
(\$336.00)	(\$672.00)	(\$504.00)	\$0.00	\$0.00	(\$4,998.00)
(\$12,276.43)	(\$1,283.25)	(\$1,368.80)	(\$1,588.25)	\$0.00	(\$16,516.73)
(\$6,056.94)	(\$1,026.60)	(\$1,095.04)	(\$1,270.60)	\$0.00	(\$13,213.38)
\$6,775.56	\$0.00	\$0.00	\$0.00	\$0.00	\$2,645.78
(\$179.82)	(\$179.82)	(\$179.82)	(\$179.82)	(\$179.82)	(\$1,618.38)
\$9,090.07	(\$176.53)	(\$176.53)	(\$794.76)	\$0.00	\$2,118.86
(\$30,511.21)	(\$6,023.06)	(\$6,833.06)	(\$7,307.58)	\$0.00	(\$56,126.66)
\$151.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	(\$2,092.80)	(\$320.00)	\$0.00	\$0.00	(\$8,429.80)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$572.00)
(\$6,615.98)	(\$7,522.35)	(\$5,974.20)	(\$5,847.24)	(\$5,048.07)	(\$80,537.49)
(\$450.00)	(\$1,950.00)	\$0.00	\$0.00	\$0.00	(\$2,400.00)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$590.00)
\$0.00	\$0.00	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)
\$0.00	\$0.00	\$0.00	(\$200.00)	\$0.00	(\$1,000.00)
(\$2,397.32)	(\$2,160.49)	(\$2,160.49)	(\$2,160.49)	(\$3,232.38)	(\$37,599.08)
(\$20.72)	(\$20.72)	(\$20.72)	(\$20.72)	(\$20.72)	(\$248.64)
(\$60.04)	(\$59.82)	(\$60.41)	(\$59.92)	(\$23,310.13)	(\$85,809.07)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,458.00)
(\$150.22)	(\$1,096.37)	(\$457.29)	(\$976.32)	(\$1,358.47)	(\$18,809.57)
(\$13,629.10)	(\$13,531.79)	(\$13,526.11)	(\$13,131.50)	(\$14,996.79)	(\$158,579.74)



\$0.00	\$3,886.35	\$0.00	\$0.00	\$0.00	\$5,098.80
\$0.00	\$739.61	\$0.00	\$0.00	\$0.00	\$603.39
\$8,844.66	\$7,277.98	\$2,613.91	\$1,549.66	\$8,348.31	\$86,351.19
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,919.29
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$852.85
\$0.00	\$742.40	\$324.80	\$1,888.40	\$0.00	\$3,698.00
\$9.73	\$37.43	\$42.32	\$38.31	\$32.03	\$276.43
\$450.00	\$3,823.67	\$412.66	\$0.00	\$0.00	\$9,696.33
\$0.00	(\$1,250.00)	\$0.00	\$185.12	\$0.00	(\$1,064.88)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
\$10.00	\$116.34	\$0.00	\$0.00	\$0.00	\$226.34
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
\$150.00	\$1,479.86	(\$681.00)	\$3,101.33	\$781.00	\$6,133.60
\$1,201.00	\$678.77	\$1,128.37	\$955.90	\$719.71	\$12,816.87
\$233.00	\$0.00	\$964.01	\$0.00	\$0.00	\$3,938.40
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,842.77
\$1,812.00	\$1,812.00	\$1,815.00	\$0.00	\$1,998.81	\$18,344.24
\$21,063.00	\$13,531.00	\$28,806.00	\$140.40	\$0.00	\$154,943.40
\$0.00	\$0.00	\$0.00	\$5,361.12	\$0.00	\$5,361.12
\$4,652.27	\$4,644.66	\$4,644.66	\$4,644.66	\$4,644.66	\$26,786.91
\$5,312.40	\$87,174.20	\$0.00	(\$233.08)	\$4,476.14	\$111,960.50
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,407.80
\$1,801.33	\$435.40	\$0.00	\$1,597.59	\$386.16	\$78,591.27
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,147.95
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,697.00
\$0.00	\$0.00	\$0.00	\$0.00	\$3,870.00	\$9,350.30
\$24,505.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,019.00
\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$41,316.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,303.00
\$0.00	\$0.00	\$280.00	\$0.00	\$0.00	\$280.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,534.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$57,169.00
\$0.00	\$0.00	\$655.39	\$0.00	\$0.00	\$1,924.32
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
\$0.00	\$0.00	\$0.00	\$0.00	\$2,177.54	\$2,177.54
\$0.00	\$110.00	\$0.00	\$0.00	\$0.00	\$220.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$545.54
\$0.00	\$124.00	\$0.00	\$0.00	\$0.00	\$130.95
<b>\$134,753.80</b>	<b>\$957,947.37</b>	<b>\$233,990.38</b>	<b>\$57,014.12</b>	<b>\$44,699.64</b>	<b>\$3,175,150.02</b>
<b>(\$122,258.72)</b>	<b>\$678,235.31</b>	<b>(\$19,104.22)</b>	<b>(\$177,077.94)</b>	<b>(\$201,462.19)</b>	<b>(\$60,590.78)</b>

Beg Balance 517,207.00

Ending Balance 456,616.22

# Sterling Public Schools

## Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 08/31/2019; Account Type: Expenditure,Revenue; Filter: ([Fund] = '02') ; Created On: 8/31/18

02 Depreciation				
\$349,454 8/31/18				

### Expenditure

Description	September	October	November	December
01200 - Special Education Instructional Programs - School Age	\$0.00	(\$11.62)	\$0.00	\$0.00
02190 - Support Services - Student - Other	\$0.00	\$0.00	\$0.00	\$0.00
02230 - Instruction-Related Technology	(\$3,000.00)	\$0.00	\$0.00	(\$2,493.00)
02520 - Purchasing, Warehousing, and Distributing Services	\$0.00	\$0.00	\$0.00	\$0.00
02620 - Maintenance of Buildings	(\$3,152.00)	(\$120.00)	\$0.00	\$0.00
02630 - Care and Upkeep of Grounds	\$0.00	\$0.00	\$0.00	\$0.00
02640 - Care and Upkeep of Equipment	\$0.00	\$0.00	\$0.00	\$0.00
02660 - Security	\$0.00	\$0.00	\$0.00	\$0.00
03100 - Food Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
<b>Sub Total</b>	<b>(\$6,152.00)</b>	<b>(\$131.62)</b>	<b>\$0.00</b>	<b>(\$2,493.00)</b>
<b>Grand Total</b>	<b>(\$6,152.00)</b>	<b>(\$131.62)</b>	<b>\$0.00</b>	<b>(\$2,493.00)</b>

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January	February	March	April	May	June	July
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$498.93)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	(\$1,700.00)	\$0.00	\$0.00	(\$2,975.00)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,700.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$3,473.93)</b>
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,700.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$3,473.93)</b>

August	Total (Date Range)
\$0.00	(\$11.62)
\$0.00	\$0.00
(\$8,579.00)	(\$14,072.00)
\$0.00	(\$498.93)
(\$18,111.00)	(\$21,383.00)
\$0.00	(\$4,675.00)
(\$54.70)	(\$54.70)
\$0.00	\$0.00
(\$4,327.10)	(\$4,327.10)
<b>(\$31,071.80)</b>	<b>(\$45,022.35)</b>
<b>(\$31,071.80)</b>	<b>(\$45,022.35)</b>

Beg Balance                    \$349,454

Ending Balance            \$304,431.65

# Sterling Public Schools

## Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 08/31/2019; Account Type: Expenditure,Revenue; Filter: ([Fund] = '03') ; Created On: 9/13/2019 6:56:14 PM

\$11,649 AS OF 8/31/18						
Expenditure						
Description	September	October	November	December	January	February
02510 - Fiscal Services	\$0.00	(\$21.58)	\$0.00	\$0.00	\$0.00	\$0.00
09000 - Non-Program Expenditure	\$0.00	(\$432.10)	(\$1,863.31)	(\$523.50)	\$0.00	(\$710.78)
<b>Sub Total</b>	<b>\$0.00</b>	<b>(\$453.68)</b>	<b>(\$1,863.31)</b>	<b>(\$523.50)</b>	<b>\$0.00</b>	<b>(\$710.78)</b>
Revenue						
Description	September	October	November	December	January	February
01990 - Miscellaneous Local Revenue	\$135.00	\$0.00	\$121.58	\$1,574.98	\$0.00	\$5,419.56
<b>Sub Total</b>	<b>\$135.00</b>	<b>\$0.00</b>	<b>\$121.58</b>	<b>\$1,574.98</b>	<b>\$0.00</b>	<b>\$5,419.56</b>
<b>Grand Total</b>	<b>\$135.00</b>	<b>(\$453.68)</b>	<b>(\$1,741.73)</b>	<b>\$1,051.48</b>	<b>\$0.00</b>	<b>\$4,708.78</b>

March	April	May	June	July	August	Total (Date Range)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$21.58)
\$0.00	(\$1,014.86)	(\$829.18)	\$0.00	(\$1,491.62)	(\$460.14)	(\$7,325.49)
<b>\$0.00</b>	<b>(\$1,014.86)</b>	<b>(\$829.18)</b>	<b>\$0.00</b>	<b>(\$1,491.62)</b>	<b>(\$460.14)</b>	<b>(\$7,347.07)</b>

  

March	April	May	June	July	August	Total (Date Range)
\$566.66	\$566.66	\$0.00	\$566.66	\$566.66	\$566.66	\$10,084.42
<b>\$566.66</b>	<b>\$566.66</b>	<b>\$0.00</b>	<b>\$566.66</b>	<b>\$566.66</b>	<b>\$566.66</b>	<b>\$10,084.42</b>
<b>\$566.66</b>	<b>(\$448.20)</b>	<b>(\$829.18)</b>	<b>\$566.66</b>	<b>(\$924.96)</b>	<b>\$106.52</b>	<b>\$2,737.35</b>

BEG BALANCE           \$11,649  
ENDING BAL           \$14,386.35

# Sterling Public Schools

## Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 08/31/2019; Account Type: Expenditure,Revenue; Filter: ([Fund] = '06') ; Created On: 8/31/18

06 School Nutrition				
\$18,902 8/31/18 BALANCE				
Expenditure				
Description	September	October	November	December
02100 -	\$0.00	\$0.00	\$0.00	\$0.00
02610 - Operation of Buildings	\$0.00	\$0.00	\$0.00	\$0.00
02640 - Care and Upkeep of Equipment	\$0.00	(\$44.75)	\$0.00	\$0.00
03100 - Food Services Operations	(\$16,322.61)	(\$20,748.69)	(\$15,560.62)	(\$13,022.88)
<b>Sub Total</b>	<b>(\$16,322.61)</b>	<b>(\$20,793.44)</b>	<b>(\$15,560.62)</b>	<b>(\$13,022.88)</b>
Revenue				
Description	September	October	November	December
01720 -	\$9,894.42	\$0.00	\$7,248.55	\$11,504.30
01990 - Miscellaneous Local Revenue	\$0.00	\$0.00	\$60.00	\$0.00
03150 - State Reimbursement (of Nutrition Programs)	\$0.00	\$0.00	\$0.00	\$10,448.07
05200 - Fund Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
<b>Sub Total</b>	<b>\$9,894.42</b>	<b>\$0.00</b>	<b>\$7,308.55</b>	<b>\$21,952.37</b>
<b>Grand Total</b>	<b>(\$6,428.19)</b>	<b>(\$20,793.44)</b>	<b>(\$8,252.07)</b>	<b>\$8,929.49</b>

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January	February	March	April	May	June	July
\$0.00	\$0.00	(\$1,448.04)	(\$1,064.02)	(\$173.92)	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(\$17,120.91)	(\$8,349.78)	(\$9,838.88)	(\$13,684.81)	(\$16,543.97)	(\$3,685.30)	\$0.00
<b>(\$17,120.91)</b>	<b>(\$8,349.78)</b>	<b>(\$11,286.92)</b>	<b>(\$14,748.83)</b>	<b>(\$16,717.89)</b>	<b>(\$3,685.30)</b>	<b>\$0.00</b>

  

January	February	March	April	May	June	July
\$3,989.60	\$14,475.11	\$9,113.95	\$6,221.70	\$10,088.65	\$34.64	\$0.00
\$0.00	\$0.00	\$6.00	\$0.00	\$80.73	\$1,034.32	\$16.88
\$4,824.32	\$9,632.53	\$4,209.81	\$4,695.76	\$5,092.42	\$3,609.45	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>\$8,813.92</b>	<b>\$24,107.64</b>	<b>\$13,329.76</b>	<b>\$10,917.46</b>	<b>\$15,261.80</b>	<b>\$4,678.41</b>	<b>\$16.88</b>
<b>(\$8,306.99)</b>	<b>\$15,757.86</b>	<b>\$2,042.84</b>	<b>(\$3,831.37)</b>	<b>(\$1,456.09)</b>	<b>\$993.11</b>	<b>\$16.88</b>

<b>August</b>	<b>Total (Date Range)</b>
\$0.00	(\$2,685.98)
\$0.00	\$0.00
\$0.00	(\$44.75)
\$1,520.38	(\$133,358.07)
<b>\$1,520.38</b>	<b>(\$136,088.80)</b>
<b>August</b>	<b>Total (Date Range)</b>
\$8,869.74	\$81,440.66
(\$63.48)	\$1,134.45
\$0.00	\$42,512.36
\$10,000.00	\$10,000.00
<b>\$18,806.26</b>	<b>\$135,087.47</b>
<b>\$20,326.64</b>	<b>(\$1,001.33)</b>

BEG BALANCE            \$18,902  
ENDING BAL            \$17,900.67

# Sterling Public Schools

## Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 08/31/2019; Account Type: Expenditure,Revenue; Filter: ([Fund] = '07') ; Created On: 9/13/2019 6:59:11 PM

07 Bond Fund						
BALANCE 8-31-18 \$104,273						
<b>Expenditure</b>						
<b>Description</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>
05000 - Debt Service	\$0.00	\$0.00	(\$162,043.75)	\$0.00	\$0.00	\$0.00
<b>Sub Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$162,043.75)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Revenue</b>						
<b>Description</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>
01100 - Taxes Levied/Assessed by the School District	\$0.00	\$0.00	\$17,400.45	\$3,282.49	\$1,618.20	\$24,268.92
01110 -	\$37,674.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01115 - Carline Taxes	\$83.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01120 - Public Power District Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03130 - Homestead Exemption	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03131 - Property Tax Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03134 - Public Service Entity/Railroad Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03180 - Pro-Rate Motor Vehicle	\$0.00	\$0.00	\$44.06	\$0.00	\$0.00	\$4,966.89
<b>Sub Total</b>	<b>\$37,758.37</b>	<b>\$0.00</b>	<b>\$17,444.51</b>	<b>\$3,282.49</b>	<b>\$1,618.20</b>	<b>\$29,235.81</b>
<b>Grand Total</b>	<b>\$37,758.37</b>	<b>\$0.00</b>	<b>(\$144,599.24)</b>	<b>\$3,282.49</b>	<b>\$1,618.20</b>	<b>\$29,235.81</b>

March	April	May	June	July	August	Total (Date Range)
\$0.00	\$0.00	\$0.00	(\$11,181.25)	\$0.00	\$0.00	(\$173,225.00)
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$11,181.25)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$173,225.00)</b>

  

March	April	May	June	July	August	Total (Date Range)
\$4,992.88	\$3,402.23	\$48,834.29	\$19,702.13	\$3,769.97	\$1,169.26	\$128,440.82
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,674.48
\$0.00	\$0.00	\$263.17	\$0.00	\$0.00	\$0.00	\$347.06
\$0.00	\$786.76	\$0.00	\$0.00	\$0.00	\$0.00	\$786.76
\$263.51	\$263.51	\$263.51	\$263.51	\$314.53	\$314.53	\$1,683.10
\$80.74	\$274.89	\$4,856.46	\$0.00	(\$15.78)	\$303.10	\$5,499.41
\$95.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95.33
\$0.00	\$121.98	\$0.00	\$0.00	\$108.18	\$26.15	\$5,267.26
<b>\$5,432.46</b>	<b>\$4,849.37</b>	<b>\$54,217.43</b>	<b>\$19,965.64</b>	<b>\$4,176.90</b>	<b>\$1,813.04</b>	<b>\$179,794.22</b>
<b>\$5,432.46</b>	<b>\$4,849.37</b>	<b>\$54,217.43</b>	<b>\$8,784.39</b>	<b>\$4,176.90</b>	<b>\$1,813.04</b>	<b>\$6,569.22</b>

BEG BALANCE 104,273

END BALANCE \$110,842.22

# Sterling Public Schools

## Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 08/31/2019; Account Type: Expenditure,Revenue; Filter: ([Fund] = '08') ; Created On: 9/13/2019 7:00:55 PM

08 Special Building						
BALANCE AS OF 8-31-18 \$139,435						

Expenditure						
Description	September	October	November	December	January	February
04700 - Building Improvements	\$0.00	\$0.00	(\$17,550.00)	\$0.00	\$0.00	\$0.00
<b>Sub Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$17,550.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Revenue						
Description	September	October	November	December	January	February
01100 - Taxes Levied/Assessed by the School District	\$0.00	\$0.00	\$9,309.27	\$1,646.78	\$1,318.99	\$23,555.16
01110 -	\$37,048.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01115 - Carline Taxes	\$69.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01120 - Public Power District Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$7.77)
03130 - Homestead Exemption	(\$308.60)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03131 - Property Tax Credit	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.80)	(\$80.01)
03132 - Personal Property Tax Credit	\$0.00	\$0.00	(\$11.55)	(\$0.87)	\$0.00	\$0.00
03134 - Public Service Entity/Railroad Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03180 - Pro-Rate Motor Vehicle	\$0.00	\$0.00	\$36.32	\$8.65	\$0.00	\$4,193.70
<b>Sub Total</b>	<b>\$36,809.12</b>	<b>\$0.00</b>	<b>\$9,334.04</b>	<b>\$1,654.56</b>	<b>\$1,318.19</b>	<b>\$27,661.08</b>
<b>Grand Total</b>	<b>\$36,809.12</b>	<b>\$0.00</b>	<b>(\$8,215.96)</b>	<b>\$1,654.56</b>	<b>\$1,318.19</b>	<b>\$27,661.08</b>

March	April	May	June	July	August	Total (Date Range)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$17,550.00)
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$17,550.00)</b>
March	April	May	June	July	August	Total (Date Range)
\$1,021.38	\$3,688.29	\$47,851.46	\$9,418.53	\$1,798.48	\$984.02	\$100,592.36
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,048.58
\$0.00	\$0.00	\$221.50	\$0.00	\$0.00	\$0.00	\$290.64
\$0.00	\$0.00	\$42.15	\$0.00	\$0.00	\$0.00	\$34.38
\$265.14	\$265.14	\$264.71	\$264.71	\$264.71	\$264.71	\$1,280.52
\$942.24	\$302.74	\$4,559.16	(\$80.89)	(\$13.30)	\$255.08	\$5,884.22
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$12.42)
\$80.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.23
\$0.00	\$102.66	\$24.83	\$0.00	\$91.05	\$22.02	\$4,479.23
<b>\$2,308.99</b>	<b>\$4,358.83</b>	<b>\$52,963.81</b>	<b>\$9,602.35</b>	<b>\$2,140.94</b>	<b>\$1,525.83</b>	<b>\$149,677.74</b>
<b>\$2,308.99</b>	<b>\$4,358.83</b>	<b>\$52,963.81</b>	<b>\$9,602.35</b>	<b>\$2,140.94</b>	<b>\$1,525.83</b>	<b>\$132,127.74</b>

BEG BALANCE 139,435.00  
ENDING  
BALAN \$271,562.74

# Sterling Public Schools

## Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 08/31/2019; Account Type: Expenditure,Revenue; Filter: ([Fund] = '09') ; Created On: 9/13/2019 7:02:10 PM

09 QCPUF						
BALANCE AS OF 8-31-18	\$52,983					
<b>Expenditure</b>						
<b>Description</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>
05000 - Debt Service	\$0.00	\$0.00	(\$69,925.00)	\$0.00	\$0.00	\$0.00
<b>Sub Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$69,925.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Revenue</b>						
<b>Description</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>
01100 - Taxes Levied/Assessed by the School District	\$0.00	\$0.00	\$6,051.18	\$1,070.41	\$857.31	\$15,198.20
01110 -	\$23,881.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01115 - Carline Taxes	\$44.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01120 - Public Power District Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$5.05)
03130 - Homestead Exemption	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03131 - Property Tax Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$51.47)
03132 - Personal Property Tax Credit	\$0.00	\$0.00	(\$7.51)	(\$0.57)	(\$0.51)	\$0.00
03134 - Public Service Entity/Railroad Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03180 - Pro-Rate Motor Vehicle	\$0.00	\$0.00	\$23.61	\$5.63	\$0.00	\$2,704.27
<b>Sub Total</b>	<b>\$23,926.07</b>	<b>\$0.00</b>	<b>\$6,067.28</b>	<b>\$1,075.47</b>	<b>\$856.80</b>	<b>\$17,845.95</b>
<b>Grand Total</b>	<b>\$23,926.07</b>	<b>\$0.00</b>	<b>(\$63,857.72)</b>	<b>\$1,075.47</b>	<b>\$856.80</b>	<b>\$17,845.95</b>

March	April	May	June	July	August	Total (Date Range)
\$0.00	\$0.00	\$0.00	(\$4,356.25)	\$0.00	\$0.00	(\$74,281.25)
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$4,356.25)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$74,281.25)</b>

  

March	April	May	June	July	August	Total (Date Range)
\$657.91	\$1,953.86	\$30,850.45	\$6,089.64	\$1,121.83	\$634.14	\$64,484.93
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,881.13
\$0.00	\$0.00	\$142.81	\$0.00	\$0.00	\$0.00	\$187.75
\$0.00	\$4,269.27	\$27.18	\$0.00	\$0.00	\$0.00	\$4,291.40
\$170.97	\$170.97	\$170.69	\$170.69	\$170.69	\$170.69	\$1,024.70
\$607.49	\$196.72	\$2,939.46	(\$52.33)	(\$8.56)	\$164.48	\$3,795.79
\$0.00	(\$1.51)	\$0.00	\$0.00	\$0.00	\$0.00	(\$10.10)
\$51.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51.73
\$0.00	\$66.19	\$16.00	\$0.00	\$58.70	\$14.19	\$2,888.59
<b>\$1,488.10</b>	<b>\$6,655.50</b>	<b>\$34,146.59</b>	<b>\$6,208.00</b>	<b>\$1,342.66</b>	<b>\$983.50</b>	<b>\$100,595.92</b>
<b>\$1,488.10</b>	<b>\$6,655.50</b>	<b>\$34,146.59</b>	<b>\$1,851.75</b>	<b>\$1,342.66</b>	<b>\$983.50</b>	<b>\$26,314.67</b>

BEG BALANCE \$52,983

END BALANCE 79,297.67

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
OF STERLING PUBLIC SCHOOLS, DISTRICT #33  
Monday, August 19, 2019

A regular meeting of the Board of Education of Sterling Public Schools was convened in open and public session on Monday, August 19, 2019, 7:01 PM at Sterling Public Schools.

A. Call Meeting to Order. Meeting was called to order by President Wirthele

B. Recognize Nebraska Open Meetings Law

C. Publication of Meeting Notice of the meeting was given in advance by posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The agenda was posted in accordance to board policy. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

D. Roll Call The roll was called and the following Board members were present or absent:

**Present:** Mark Horstman, Stan Karr, Kevin McAuliffe, Rick Vollman, Cheri Wirthele, **Absent:** John Harms. Harms arrived at 7:10 p.m.

E. Pledge of Allegiance

F. Approval of agenda

G. Public Comment. Carrie Young and Mary Lafferty addressed the board.

H. Teacher Report -- FFA Program at SPS and out of state travel was presented by Ms. Taylor Schultz

I. Board Committee Reports

J. Administration Reports

K. Consent Agenda

Approve the consent agenda as presented Passed with a motion by Mark Horstman and a second by Stan Karr. Yea: 6, Nay: 0

L. Action Items

L.1. Commendations

Move to approve the commendations as listed passed with a motion by Cheri Wirthele and a second by Kevin McAuliffe. Yea: 6, Nay: 0

L.2. Out of State Travel for the FFA Members to National Convention

Move to approve out of state travel for the FFA for National Convention Passed with a motion by Stan Karr and a second by Rick Vollman. Yea: 6, Nay: 0

L.3. Half Day Attendance for a senior for the 2019-2020 school year

Move to approve Taylor Young to attend school for four periods each day for the 2019-2020 school year Passed with a motion by Kevin McAuliffe and a second by Mark Horstman. Yea: 6, Nay: 0

L.4. Second Reading of Board Policies

Move to approve on second Reading of Board Policies 2002, 2006, 2014, 3003.1, 3039, 3052, 4052, 4059, 5016, 5022, 9330 & Facility Use Application Passed with a motion by Stan Karr and a second by Mark Horstman. Yea: 6, Nay: 0

L.5. Hiring of Dana Cole Company as the auditor for the 2018-2019 school year audit  
Move to approve the hiring of Dana Cole Company for the 2018-2019 school year  
audit Passed with a motion by Cheri Wirthele and a second by Rick Vollman. Yea: 6,  
Nay: 0

L.6. Alicap Premiums for the Upcoming School Year  
Move to approve the Alicap bill for the 2019-2020 school year Passed with a motion by  
Rick Vollman and a second by Mark Horstman. Yea: 6, Nay: 0

L.7. Transfer of Money from the General Fund to the Activities Fund  
Move to approve the Transfer of \$10,000 from the general fund to the activities fund  
Passed with a motion by Stan Karr and a second by Mark Horstman. Yea: 6, Nay: 0

L.8. Transfer of Money from the General Fund to the School Nutrition Fund  
Move to approve the Transfer of \$10,000 from the general fund to the school  
nutrition fund Passed with a motion by Mark Horstman and a second by Stan Karr.  
Yea: 6, Nay: 0

M. Discussion Items:

M.1. First Reading of Board Policies: 5015 Protection of Pupil Rights, 4039  
Employment of Classified Staff, 5044 Safe Pupil Transportation Plan

M.2. Current Student Enrollment: Total with Pre-K 216. Without Pre- 183. Pre-K  
33. K-6 88. 7<sup>th</sup>-12<sup>th</sup> 95.

M.3. Upcoming Events

- Wednesday, August 28 @ 6:30 p.m. Budget Work Session
- Regularly scheduled meeting of the BOE on Monday, September 16.
- Wednesday, September 18 Area Membership Meeting in NC. Leave @ 3:45.

N. Adjourned meeting at 8:55 p.m.

MINUTES OF THE WORKING MEETING OF THE BOARD OF EDUCATION  
OF STERLING PUBLIC SCHOOLS, DISTRICT #33  
Wednesday, August 28, 2019

A working meeting of the Board of Education of Sterling Public Schools was convened in open and public session on Wednesday, August 28, 2019, at 6:33 PM at Sterling Public Schools. The roll was called and the following Board members were present or absent:

A. Call Meeting to Order. Meeting called to order by President Wirthele @ 6:33 PM

B. Recognize Nebraska Open Meetings Law

C. Publication of Meeting Notice of the meeting was given in advance by posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The agenda was posted in accordance to board policy. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

D. Roll Call **Present:** John Harms, Mark Horstman, Stan Karr, Rick Vollman, Cheri Wirthele, **Absent:** Kevin McAuliffe. McAuliffe arrived at 6:36 PM.

E. Pledge of Allegiance

F. Approval of agenda

G. Discussion Items:

G.1. Work Time to Discuss Budget for the 2019-2020 Fiscal Year

The Board took a recess at 7:55 PM and resumed at 8:06 PM

G.2. Goal Setting Discussion

H. Adjourn

The meeting was duly adjourned @ 9:05 PM

## Sterling Public Schools

### Check Listing Report

Accounting Cycle: FY18-19; Begin Date: 08/17/2019; End Date: 09/13/2019; Bank: First National Bank; Sort By Element:  
Fund; Account Code Expression: [All]; Created On: 9/13/2019 12:54:17 PM

Check Date	Check Number	Payee	Description	Amount
		Acco Brands	Supplies	\$7.74
		ADAMS SUPER FOODS	Lunch Room Supplies	\$14.97
		Addie Heusman	Milk for the Lunch Room	\$2.98
09/13/2019	29037	Addie Heusman	Health Savings Account Jan 18-19 payout	\$2,143.00
		Al's Johns	Porta Potty for FB	\$121.33
		All Makes	Tables	\$1,576.12
		Amazon Capital Services	HDMI Cord - Jenna Sedivy - Pre-School	\$12.99
		Amazon Capital Services	Classroom Supplies	\$279.99
		Amazon Capital Services	Classroom Supplies	\$42.59
		Amazon Capital Services	Classroom Supplies	\$53.67
		Amazon Capital Services	Classroom Supplies	\$145.61
		Amazon Capital Services	Classroom Supplies	\$179.99
		Amazon Capital Services	Mic & Speaker for SCC class	\$58.09
		Amazon Capital Services	Classroom Supplies	\$216.36
		Amazon Capital Services	Classroom Supplies	\$9.00
		Amazon Capital Services	Classroom Supplies	\$14.98
		Amazon Capital Services	Classroom Supplies	\$39.92
		Amazon Capital Services	Accounting Books for Davenport	\$25.93
		Amazon Capital Services	Classroom Supplies	\$429.83
		Amazon Capital Services	Classroom Supplies	\$66.45
		BLACK HILLS ENERGY	Inv: september bill	\$56.95
		BODEN, RON	Inv: august cell	\$25.00
		BOLDT, LUKE	Inv: august cell	\$25.00
		Boslau, Dennis	Inv: august cell	\$25.00
		Brent Heusman	Inv: august cell	\$25.00
		Brent Heusman	Inv: summer cell phone	\$50.00
		CAPITAL BUSINESS SYSTEMS, INC	Copy Machine	\$980.37
		CARPENTER, JAY	Inv: august bills	\$12.50
		CARPENTER, JAY	Inv: august cell	\$12.50
		Cash-wa Distribution	Lunch Room Supplies	\$466.88
		Cash-wa Distribution	Lunch Room Supplies	\$752.54
		Cash-wa Distribution	Lunch Room Supplies	\$563.75
		CenterPoint Energy Services Retail, LLC	Bill	\$254.24
09/13/2019	29038	Christensen, Nancy	Writing Training for teachers	\$150.00
		DAS State Accounting - Central Finance	Inv: 118013	\$229.32
		DEMCO	Library Supplies	\$98.90
09/10/2019	29031	Derek Miller	Inv: ref check	\$110.00
		DIODE TECHNOLOGIES	Inv: 7460	\$55.85
		DIODE TECHNOLOGIES	Phones,	\$3,642.47
		DIODE TECHNOLOGIES	Inv: 7489-09/06/2019	\$95.00

		Dottie Heusman	Inv: august cell	\$50.00
		ELECTRONIC CONTRACTING COMPANY	Monthly Fire System	\$87.00
		ESU #11	OdysseyWare Yearly Fee & Licenses	\$1,600.00
		ESU #4	Inv: 9119	\$1,417.40
		ESU #4	Tech Support & Salary	\$28,900.00
		ESU #6	Tech services	\$73.91
		FILTER SHOP	Filters	\$254.86
		Formative	Tech Supplies	\$1,500.00
09/10/2019	29032	Frank Bencker	Inv: ref check	\$110.00
		Harrington, Scott	Inv: august cell	\$50.00
		HARRIS SCHOOL SOLUTIONS	Time Clock Yearly Software	\$1,414.85
		Hayek, Doug	Inv: CDL test Jesse Phillips	\$250.00
		Heffelfinger, Ami	LMHP Fees	\$171.00
		HILAND DAIRY	Milk	\$947.68
		Houghton Mifflin Harcourt	HMH into social studies	\$1,556.67
09/10/2019	29033	Jay Klepper	Inv: ref check	\$110.00
09/10/2019	29034	Jeff Pate	Inv: ref check	\$110.00
		JET STOP INC.	Gas	\$1,190.21
		Johnson County Hospital	July OT & PT	\$115.50
		Johnson County Hospital	August OT	\$833.40
		Johnson County Hospital	Inv: dot physical for Jennifer Moss	\$152.00
		Johnson County Hospital	Inv: jesse phillips DOT Physical	\$152.00
09/10/2019	29035	Ken Dickey	Inv: ref check	\$110.00
		KSB SCHOOL LAW	Attorney Work	\$67.50
		Marshall, Katie	Inv: preschool purchases	\$86.63
		MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC	Curriculum Materials	\$1,681.63
		MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC	Curriculum Materials	\$149.19
		MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC	Curriculum Materials	\$1,046.34
		MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC	Curriculum Materials	\$798.00
		Mindy Cross	August Cell	\$12.50
		NASB Alicap	Insurance 09/01/1919-08/31/2020	\$41,711.00
		Nebraska Association Of Scbd	Inv: 04375-c3n5z1	\$216.00
		Nebraska Safety Center	Moss Training	\$100.00
		Nebraska State Fire Marshall Agency/Boiler Div	Inspection	\$90.00
		NewEgg	Science Room Supplies	\$128.22
		ONE SOURCE	Background Checks	\$55.00
		PANKO	Repairs	\$1,743.43
		PEARSON EDUCATION INC	Curriculum Materials	\$892.29

		Phillips, Jesse	August Cell	\$12.50
		Phillips, Jesse	Driver's Licencse Reimbursement	\$59.50
		Recycling Enterprises	Fee	\$60.00
09/10/2019	29036	Russel, Isaak	VB Referee	\$180.00
		SCHOOL OUTFITTERS	Supplies	\$499.38
		School Specialty	Salberg order	\$19.50
		School Specialty	Philips Order	\$157.79
		Shanahan M & E	Repairs & Maintenance	\$1,858.25
		Shanahan M & E	New Heat Pump	\$11,569.00
		SOUTHEAST COMMUNITY COLLEGE	SENCAP Fees	\$1,948.00
		SYSCO OF LINCOLN	Food	\$725.79
		SYSCO OF LINCOLN	Food	\$955.59
		SYSCO OF LINCOLN	Food	\$23.96
		SYSCO OF LINCOLN	Food	\$1,772.76
		SYSCO OF LINCOLN	Food	\$1,633.65
		SYSCO OF LINCOLN	Food	\$6.42
		TAESE/USU	Conference Fee McAuliffe & Sprague	\$375.00
		Tecumseh Chieftain	Inv: 08/31/2019	\$168.99
		The Home Depot Pro	Tables & Chairs	\$2,435.40
		The Home Depot Pro	Supplies	\$28.74
		The Home Depot Pro	supplies	\$151.17
		True Value Hardware	supplies	\$29.94
08/20/2019	29018	United States Postal Service	Inv: Adams post office stamps	\$165.00
09/06/2019	29029	United States Postal Service	Inv: September newsletter	\$32.54
09/06/2019	29030	United States Postal Service	Inv: September Newsletter sterling	\$84.15
		Village Of Sterling	Water/Sewer	\$344.00
		WASTE CONNECTIONS OF NEBRASKA	Garbage	\$400.00
		Water Engineering Inc.	Inv: IN46248	\$135.00
		Waymire Well Drilling, Inc.	Supplies	\$3.46
		Welcoa	Richardson-health books	\$134.60
		WINDSTREAM COMMUNICATIONS, INC	Inv: august invoice	\$400.26
		Wusk Power Equipment & Repair	Repairs	\$688.20
		ZAGER, ANNA	Inv: hooks and cup dispenser	\$22.45
		ZAGER, ANNA	Inv: spray paint	\$7.92
<b>Sub Total</b>				<b>\$130,095.93</b>

**4039**  
**Employment of Classified Staff**

The superintendent or designee shall hire classified staff to meet personnel needs consistent with the district's budget, instructional needs, and non-instructional operations. The superintendent or designee shall obtain a criminal history record that includes information from the Nebraska State Patrol for all individuals that are to be employed as pupil transportation vehicle drivers (except certificated Nebraska school administrators or teachers) and keep a copy of that record on file and shall update it during the calendar year that coincides with the expiration of the driver's motor vehicle operator's license. Otherwise, the superintendent or designee may, but is not required to, conduct a criminal background check on any classified staff applicant. Criminal history or background checks shall occur only after the school district has determined that the applicant meets the minimum employment qualifications. This policy shall not prevent the school district from requiring an applicant to disclose his or her criminal record or history relating to sexual or physical abuse prior to any minimum employment qualification determination.

The superintendent or designee shall discipline and discharge classified staff as appropriate.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: 8-19-19

## 5015 Protection of Pupil Rights

The Board of Education respects the rights of parents and their children, and has adopted this policy in consultation with parents to comply with the federal Protection of Pupil Rights Amendment (PPRA).

### 1. Surveys

#### a. Surveys Created by a Third Party

##### i. This section applies to every survey:

1. that is created by a person or entity other than a district staff member or student;
2. regardless of whether the student answering the questions can be identified; and
3. regardless of the subject matter of the questions

##### ii. Parents have the right to inspect any survey created by a third party before that survey is distributed to their student.

#### b. Surveys Requesting Particular Sensitive Information

##### i. Sensitive information shall include:

1. Political affiliations or beliefs of the student or the student's parent(s);
2. Mental or psychological problems of the student or the student's family;
3. Sexual behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of other individuals with whom respondents have close family relationships;
6. Legally recognized privileged or analogous relationships, such as those of lawyers; physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the student or student's parent(s); or
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program), without prior written consent of the parent or eligible student.

##### ii. No student shall be required to submit to a survey, analysis, or evaluation that requests sensitive information.

##### iii. If a survey requesting sensitive information is funded, in whole or in part, by a program administered by the U.S. Department of Education, the school district must obtain the written consent of a student's parent(s) before the student participates in the survey.

##### iv. School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey (created by any person or entity, including the district) containing any sensitive information.

##### v. Parents have the right to inspect any survey which requests sensitive information before that survey is distributed to their student.

#### c. Survey Inspection Requests

- i. School officials shall inform parents of their right to inspect surveys requesting sensitive information before the surveys are distributed to any student.
- ii. All survey inspection requests must be in writing to the building principal and delivered to the building principal prior to the date on which the survey is scheduled to be administered to the students.
- iii. The principal shall respond to survey inspection requests without delay.

## **2. Invasive Physical Examinations**

- a. The term “invasive physical examination” means:
  - i. any medical examination that involves the exposure of private body parts; or
  - ii. any act during such examination that includes incision, insertion, or injection into the body; and
  - iii. does not include a hearing, vision, or scoliosis screening.
- b. Parents may refuse to allow their student to participate in any non- emergency, invasive physical examination or screening that is:
  - i. required as a condition of attendance;
  - ii. administered by the school and scheduled by the school in advance; and
  - iii. not necessary to protect the immediate health and safety of the student, or of other students.
- c. This policy does not apply to any physical examination or screening that:
  - i. is permitted or required by an applicable state law, including physical examinations or screenings that are permitted without parental notification;
  - ii. is administered to a student in accordance with the Individuals with Disabilities Education Act (20 U.S.C. §1400 *et seq.*)
  - iii. is otherwise authorized by Board policy.

## **3. Collection of Personal Information from Students for Marketing**

- a. The term “personal information” means individually identifiable information including:
  - i. student’s and parent(s)’ first and last name;
  - ii. home or other physical address;
  - iii. telephone number; and/or
  - iv. social security number.
- b. No school official or staff member shall administer or distribute to students a survey or other instrument for the purpose of collecting personal information for marketing or for selling that information.
- c. This policy does not apply to the collection, disclosure or use of personal information for the exclusive purpose of providing educational services to students, such as the following:
  - i. post-secondary education recruitment;
  - ii. military recruitment;
  - iii. tests and assessments to provide cognitive, evaluative, diagnostic or achievement information about students; and/or
  - iv. student recognition programs.

## **4. Inspection of Instructional Material**

- a. Definition

- i. The term “instructional materials” means instructional content that is provided to a student regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet).
  - ii. The term does not include academic tests or academic assessments.
- b. Parents may inspect, upon their request, any instructional material used as part of their child’s education curriculum.
- c. Curriculum inspection requests must be made to the building principal in writing.
- d. Building principals shall respond to inspection requests within a reasonable amount of time.

**5. Notification of Rights and Procedures**

- a. The superintendent shall notify parents of:
  - i. this policy and its availability upon request from the office of the district;
  - ii. how to opt their child out of participation in activities as provided for in this policy;
  - iii. the approximate dates during the school year when a survey requesting personal information is scheduled or expected to be scheduled; and
  - iv. how to request access to any survey or other material described in this policy.
- b. This notification shall be given to parents as least annually, at the beginning of the school year and within a reasonable period after any substantive change in this policy.

Adopted on: 6/11/2012

Revised on: 7/10/2017

Reviewed on:

**5044**  
**Safe Pupil Transportation Plan**  
**and**  
**Pupil Transportation Vehicle Driver Satisfactory Driving Criteria**

It is the goal of the Sterling School District to provide safe, comfortable and reliable transportation for bus-riding school children.

**1. Emergency Procedures**

**a) Mechanical breakdown**

In the event of a mechanical breakdown, the driver will:

- 1)** Stop the vehicle in a safe location
- 2)** Keep passengers in the vehicle, if it is safe to do so
- 3)** Take steps to warn motorists, by activating hazard lights and placing emergency triangles
- 4)** Call for assistance

**b) Injuries/Medical Emergencies**

If a student is seriously injured or suffers from a medical emergency, the driver will stop the vehicle at the first safe opportunity. The driver will provide emergency medical assistance in accordance with the driver's first aid training. The driver will notify the school district of the emergency using his/her cell phone. The district will then summon emergency medical services by immediately calling 911 and notify administrative personnel.

**c) Severe Weather**

**1) Tornadoes.**

If the driver determines that there is likelihood that a tornado will hit the vehicle, and there is not an escape route available or time to drive to a safe location, the driver will evacuate the vehicle, taking only the first aid kit. The driver will take the students to the basement of a nearby building or to the nearest depression or ditch upwind (toward the storm) of the vehicle far enough away from the vehicle so that it will not roll over on the students. The driver should instruct students to cover their heads with their arms. If the students are wearing coats or jackets, they can be used to provide additional protection for their heads and bodies. If there is no time to evacuate the students after stopping the vehicle, the

driver should have the students remain in their seats and assume a protective position with their heads below window level.

## **2) Winter Weather**

If the school district or driver determines that a trip is too dangerous to drive due to winter weather conditions, the district will cancel the trip.

Parents should ensure that students are appropriately dressed for winter conditions.

## **3) Floods or Standing Water**

It is generally appropriate to drive through a small or regular amount of water that has accumulated from a normal or typical rainfall. However, drivers should not drive through water on the road if: the water is moving or has a current; there is dangerous debris in the water; the driver cannot determine the depth of the water or there is a known dip in the road which would create a deeper section of water; or if there is any other water condition that the driver determines is unsafe to drive through.

### **d) Weapons, Hazardous Materials and Dangerous Contraband**

If a driver discovers that a passenger may have a weapon, hazardous materials or other dangerous contraband on the vehicle, he or she should remain calm and call for assistance. The driver should not inform passengers of the presence of the weapon or other contraband.

### **e) Unattended Items on or Near Pupil Transportation Vehicle**

The driver shall check for unattended items on or near the vehicle as part of the exterior and interior pre-trip inspections. If circumstances make an item suspicious (because it is out of context, makes a noise, has visible wires, placement was witnessed, was hidden, has unidentified powders or putty-like substances, etc.), the driver shall not inspect, move, or otherwise touch the item. School staff will evacuate the area, then immediately report the item to the staff member's direct supervisor, a principal, or the superintendent. If the unattended item is not suspicious (it has the characteristics of lost or misplaced property or of discarded

trash, etc.), the driver may examine the item more closely. This may include looking inside the item, attempting to identify the owner, reviewing security camera footage, or talking to those nearby, and then taking appropriate action.

**f) Terroristic Threat**

If a driver receives a terroristic threat that he or she deems credible, he or she will notify the school district of the threat using his/her cell phone. After consulting with school officials, the driver will determine whether the threat requires evacuation of the bus. The school will promptly notify the authorities of the threat.

For purposes of this policy, a terroristic threat is a threat to commit any crime of violence or to burn or damage property with the purpose of terrorizing another or of causing the evacuation of the bus or in reckless disregard of causing such terror or inconvenience

**g) Emergency Incident Reports**

Drivers will provide written documentation of any of the emergency events specified in this policy by completing the incident form attached hereto. This documentation must be submitted to the school administration within 24 hours of the event.

**2. Drop-off**

Drivers will drop students off at a location pre-determined through communication between the school district and parents/guardians. In the event the drop-off location is uncertain or appears to be unsafe, the driver will communicate with school staff in the building to seek additional guidance.

In no event will a driver drop a student off in a location, which in the reasonable judgment of the driver appears to be unsafe. Drivers who believe the drop-off location to be unsafe shall release students directly into the custody of a parent/guardian or shall return students to their school building.

**3. Evacuation of Students With Disabilities**

The transportation supervisor, in consultation with bus drivers and members of the administrative team, shall develop a written emergency evacuation plan for each bus route. The plan shall include an assessment of each student's ability to evacuate

himself or herself as well as his or her ability to assist others. Disabled students should practice their evacuation skills as required of their non-disabled peers if possible during evacuation drills. Students or other individuals who will be assisting disabled students evacuate during emergencies should practice this skill during evacuation drills. Drivers or students who will be assisting with the evacuation process should be familiar with any equipment on the bus that would aid in the actual evacuation.

#### **4. Student Behavior on School Vehicles**

Riding school vehicles is a privilege, not a right. Students must comply with the following rules and all school conduct rules and directives while riding in school vehicles. In addition, students must also comply with the student code of conduct while riding in school vehicles.

##### **a) Rules of Conduct on School Vehicles:**

- 1)** Students must obey the driver promptly.
- 2)** Students must wait in a safe place for the bus to arrive, clear of traffic and away from where the vehicle stops.
- 3)** Students are prohibited from fighting, engaging in bullying, harassment or horseplay.
- 4)** Students must enter the bus without crowding or disturbing others and go directly to their assigned seats.
- 5)** Students must remain seated and keep aisles and exits clear while the vehicle is moving.
- 6)** Students are prohibited from throwing or passing objects on, from, or into vehicles.
- 7)** Students may not use profane language, obscene gestures, tobacco, alcohol, drugs or any other controlled substance on the vehicles.
- 8)** Students may not carry weapons, look-a-like weapons, hazardous materials, nuisance items or animals onto the vehicle.
- 9)** Students may carry on conversations in ordinary tones, but may not be loud or boisterous and should avoid talking to the driver while the vehicle is in motion. Students must be absolutely quiet when the

vehicle approaches a railroad crossing and any time the driver calls for quiet.

- 10)** Students may not open windows without permission from the driver. Students may not dangle any item (e.g. legs, arms, backpacks) out of the windows.
- 11)** Student must secure any item or items that could break or produce injury if tossed about the inside of the vehicle if the vehicle were involved in an accident
- 12)** Student must respect the rights and safety of others at all times.
- 13)** Students must help keep the vehicle clean, sanitary and orderly. Students must remove all personal items and trash upon exiting.
- 14)** Students may not leave or board the vehicle at locations other than the assigned stops at home or school unless approved prior to departure by the superintendent or designee.
- 15)** Video cameras may be placed on buses, at random, to monitor student behavior on the bus.

**b) Consequences**

Drivers must promptly report all student misconduct to the administration. These reports may be oral or written. Students who violate the Rules for Conduct will be referred to their building principal for discipline. Disciplinary consequences may include:

- 1)** Note home to parents
- 2)** Suspension of bus riding privileges
- 3)** Exclusion from extracurricular activities
- 4)** In-school suspension
- 5)** Short term or long term suspension from school
- 6)** Expulsion

These consequences are not progressive, and school officials have discretion to impose any listed punishment they deem appropriate, in accordance with state and federal law and board policy.

**c) Records**

Records of vehicle misconduct will be forwarded to the appropriate building principal and will be maintained in the same manner as other student discipline records. Reports of serious misconduct may be forwarded to law enforcement.

**5. Functional Capacity of the Driver**

The superintendent or designee shall confirm a pupil transportation driver's functional capacity and ability to conduct the daily tasks and emergency evacuations required of such a driver by:

- Observing the driver complete the required daily tasks and emergency evacuations;
- Observing, questioning, and/or directing the driver to perform tasks in a manner that measures the basic visual, cognitive, and physical abilities to complete the required daily tasks and emergency evacuation; or
- Directing the driver to complete a functional capacity evaluation or assessment conducted by a qualified professional.

The superintendent or designee will remove the driver from duties as a pupil transportation driver if he or she determines that a pupil transportation driver is not functionally capable or able to conduct the daily tasks and emergency evacuations required of such a driver.

**6. Satisfactory Driving Criteria.**

The superintendent or designee shall annually review every pupil transportation vehicle driver's Nebraska Department of Motor Vehicles driving record before such a driver operates a pupil transportation vehicle.

Individuals who have been convicted of any of the following or who meet any of the following conditions will not be allowed to serve as a pupil vehicle transportation driver:

- If the citation or conviction occurred at any time:
  - Motor vehicle homicide; or
  - Driving under the influence – 3<sup>rd</sup> or subsequent offense.

- If the citation or conviction occurred within the last 5 years:
  - Driving under the influence of drugs or alcohol;
  - Refusal to submit to a chemical test;
  - Failure to render aid in accident the driver was involved in;
  - Speeding 15 miles per hour or more above the posted speed limit;
  - Reckless driving (willful or otherwise);
  - Careless driving;
  - Negligent driving;
  - Leaving the scene of an accident; or
  - Failure to yield to a pedestrian with bodily injury to the pedestrian.
- If the driver has accumulated 5 points or more under an operator's license point system within the last 4 years.

The superintendent designee has the discretion to prohibit school personnel from driving a school vehicle for a citation or arrest for the above offenses or any other offense or reason. The superintendent or designee will make the final determination about the ability of an individual to serve as a pupil vehicle transportation driver.

Pupil vehicle transportation drivers must inform the superintendent or designee of any citation or conviction related to their driving within 24 hours of its occurrence or at the beginning of the next school day, whichever is earlier.

## **7. Emergency Evacuation Drill Procedures for Students Who Ride in Small Vehicles.**

For purposes of this policy, "small vehicle" shall have the same meaning as in Rule 91 from the Nebraska Department of Education.

In a small vehicle accident or emergency situation, the driver must use his other best judgment to decide what action shall be taken. The primary responsibility is pupil safety. In an emergency it may be necessary that the vehicle be evacuated.

Students who are transported in a Small Vehicle shall be instructed in safe riding practices and participate in emergency evacuation drills at least twice during each school year. These drills shall be conducted in an appropriate location.

Drills shall be conducted to address each of the following reasons that an emergency evacuation may be required:

- The vehicle is on fire, in danger of catching fire, or is close to an existing fire or highly combustible material. Passengers shall be evacuated at least 100 feet or more upwind from the vehicle.
- The vehicle is stopped at an unsafe location and unable to move. The driver shall use his or her judgment regarding the need to evacuate and the distance of the evacuation.
- The vehicle's final stopping position: is in the path of any train or adjacent to railroad tracks; could change and increase danger; or is such that there is danger of collision. The driver shall evacuate the vehicle and use his or her judgment regarding the distance of the evacuation.

The safety of students is of utmost importance and must be given first consideration. Absent extenuating circumstance, the driver will place the transmission in park, activate the hazard warning lights, set the emergency brake, turn the ignition off, and remove the ignition key prior to evacuation.

If possible, students should exit the vehicle on the side away from any roadway.

During an evacuation, students should generally be led to a safe place at least 100 feet off the road in the direction of oncoming traffic. If there is a risk from spilled hazardous materials, lead the students upwind of the vehicle at least 300 feet.

After evacuation, the driver should address any injured students and call 911, law enforcement, or other authorities or service providers as the situation dictates. The driver shall then promptly inform the school district about the emergency situation.

Drivers shall not leave the scene until appropriate transportation arrangements have been made for all students and he/she has been instructed by a member of the administrative team that he/she may leave.

The school may select, train, and prepare students to assist in evacuation in the event that the driver is incapacitated or otherwise unable to direct the evacuation. Such training can include, but need not be limited to, turning off ignition switches; setting emergency brakes; summoning help; using windows for evacuation in emergencies; setting flags and reflectors or reflective triangles; directing the evacuation; and training with evacuation equipment.

### **Evacuation of Students with Disabilities**

Drivers should assess each student's ability to evacuate himself or herself from a Small Vehicle as well as his or her ability to assist others. Disabled students should practice their evacuation skills as required of their non-disabled peers if possible during evacuation drills. Students or other individuals who will be assisting disabled students evacuate during emergencies should practice this skill during evacuation drills. Drivers or students who will be assisting with the evacuation process should be familiar with any specialized equipment in the vehicle and used by disabled students that would aid in the actual evacuation.

**Emergency Equipment.** Emergency equipment may include first aid kits, fire extinguishers, reflectors, flags, vehicle hazard lights, and other similar equipment. Drivers and students (as appropriate) should be made familiar with the purpose and use of this equipment during drills.

Adopted on: 4-14-2014

Revised on: 8-19-19

Reviewed on:

**2019-2020 TAX REQUEST RESOLUTION  
FOR  
JOHNSON COUNTY SCHOOL DISTRICT 49-0033, STERLING PUBLIC SCHOOLS**

WHEREAS, public was given at least five days in advance of a Special Public Hearing called for the purpose of discussing and approving or modifying the District's Tax Requests for the 2019-2020 school fiscal year for the General Fund, Bond Fund, Special Building Fund, and Qualified Capital Purpose Undertaking Fund of Johnson County School District 49-0033; and,

WHEREAS, such Special Public Hearing was held before the Board of Education (hereinafter "the Board") of (Johnson County School District 49-0033 (hereinafter "the District") at the time, date, and place announced in the notice published in a newspaper of general circulation, a copy of which notice and proof of publication of which is attached hereto as Exhibit A, all as required by law; and,

WHEREAS, the Board provided an opportunity to receive comment, information and evidence from persons in attendance at such Special Hearing; and,

WHEREAS, the total assessed value of the property differs from last year's total assessed value by .41%; the tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be \$.999553 per \$100 of assessed value; the Sterling Public School District proposes to adopt a property tax requests that will cause its tax rate to be **\$1.016492** per \$100 of assessed value.

WHEREAS, based on the proposed property tax request and changes in other revenue, the total operating budget of (Sterling Public School District) will exceed last year's by **2.38** percent.

WHEREAS, the Board, after having reviewed the District's Tax Requests for each said fund, and after public consideration of the matter, has determined that the Final Tax Requests as listed below are necessary in order to carry out the functions of the District, as determined by the Board for the 2019-2020 school fiscal year.

NOW BE IT THEREFORE RESOLVED that (1) the Tax Request for the General Fund should be, and hereby is set at **\$2,830,303**; (2) the Tax Request for the Bond Fund should be, and hereby is set at **\$170,017** (3) the Tax Request for the Special Building Fund should be, and hereby is set **\$90,253** and (4) the Tax Request for the Qualified Capital Purpose Undertaking Fund should be, and hereby is set at **\$72,507**.

It is so moved by (Name of Board Member) and seconded by (Name of Board Member) this 16th day of September, 2019.

Roll Call vote as follows:

Harms	YES	NO
Horstman	YES	NO
Karr	YES	NO
McAuliffe	YES	NO
Vollman	YES	NO
Wirthele	YES	NO

The undersigned herewith certifies, as Secretary of the Board of Education of Sterling Public School District (9-0033 that the above Resolution was duly adopted by a majority of said Board at a duly constituted public meeting of said Board.

\_\_\_\_\_, Secretary

Note: Based on input during the Working Meeting of the BOE on July 30, 2019.  
First Draft

**Priorities:**

Communication

Academic Growth

Activities Opportunities

Financial Planning for facilities and equipment

**GOALS:**

**Goal 1:**

The School Staff and Board of Education will communicate with constituents to further the vision, mission and continuous improvement strategies for the district.

**Strategies:**

- A. BOE Village Board Committee attends bi-monthly Sterling and Douglas Town Board Meetings to promote collaboration for a common purpose.
- B. BOE Members and Administration will engage the community during various events to receive public input to help with the next steps for improvement. Protocol is put into place for all teachers for ways to communicate to parents. Face-to-face, email, website, etc.
- C. The administration will market the district to the public through various means.
- D. The administration will provide communication to staff on a continual basis.

**Goal 2:**

The administration and school staff will investigate and implement opportunities for continuous academic growth.

**Strategies:**

- A. A committee will be formed to review the STEM opportunities that are provided to students and to recommend next steps for implementation.
- B. A study will be done with staff members to determine a school wide common grading system for all.
- C. Additional hands-on/life skill opportunities will be provided to students in their class offerings.
- D. The Administration, a subgroup of the BOE, staff and parents will investigate the restructuring of the school day/week/year.
- E. The administration and core curriculum teachers will develop an aligned K-12 curriculum in the area of Math, Science and Social Studies.

**Goal 3:**

The board of education and administration will determine next steps for opportunities for students in the areas of activities provided at SPS.

**Strategies:**

- A. Attain and maintain staff to provide a before and afterschool daycare program for our students.
- B. Study the potential feasibility of adding additional activities to the current offerings.

**Goal 4:**

The board of education and superintendent will develop a 2-5 year financial plan for all spending.

**Strategies:**

- A. Study all facilities and their use.
- B. Determine areas of growth.
- C. Involve outside personnel when needed; i.e. architect, mechanical engineer.
- D. Design a 2-5 facility improvement plan with financial information included
- E. Design a 2-5 year equipment improvement plan with financial information included.