

STERLING PUBLIC SCHOOL DISTRICT #33, JOHNSON COUNTY

Board of Education Regular Meeting  
Monday, May 20, 2019 7:00 PM  
Sterling Public Schools  
250 Main Street  
Sterling, NE 68443

- A. Call Meeting to Order
- B. Recognize Nebraska Open Meetings Law
- C. Publication of Meeting
- D. Roll Call
- E. Pledge of Allegiance
- F. Approval of agenda
- G. Public Comment
- H. Teacher Report - Coach Luke Boldt Track Update
- I. Board Committee Reports:

Americanism Meeting -- Karr & Wirthele  
Building & Grounds--Karr & McAuliffe  
NASB Legislative Update Luncheon - Wirthele  
NASB Spring Legal Workshop - Wirthele

- J. Administration Reports
- K. Consent Agenda

**Minutes from the 4-15-19 Meeting**

**Fund Balances:** General, Depreciation, Employee Benefit, Activity, School Nutrition, Bond, Special Building, QCPUF

**Hirings:**

Alexis Hahn, Kindergarten (Replacement for Jenna Sedivy who is moving to Preschool to replace Danielle Pleiss who has resigned)

Jason Matkins, Science (Replacement for Laura Goracke)

Kendra Matkins, 5-9 English/Middle School (Replacement for Evi Wusk who is moving to Media/English to replace Leia Rumsey who has resigned)

Rebecca Nelson, Cook (Replacement for Lisa Bartels)

**Resignations:** Lisa Bartels, Cook

- L. Action Items

- 1. Commendations:

Track State Qualifiers & Coaches

Jim Jasa

- 2. Superintendent's 2019-2020 Salary

- 3. Appointment of the Board of Directors for the Sterling Public Schools Foundation

- 4. Preschool Tuition

- 5. Addition of Preschool Paraprofessional for the 2019-2020 school year

- 6. Addition of Life Skills Paraprofessional for the 2019-2020 school year

M. Discussion Items

1. First Reading of Board Policies:

1060 Advertising & Promotion

1120 Tobacco Policy

3230 School Safety & Security

3232 Crisis Team & Memorials

8346 Public Participation at Board Meetings

9128-Participation in Insurance Program by Board Members/Classified Staff

2. Upcoming Dates:

Next Regular Meeting--Monday June 17, 2019 @ 7:00 p.m.

Policy Committee Meeting--Monday, June 17, 2019 @ 6:00 p.m.

Presentation on Community Engagement Information during the June 17 regular board meeting

N. Closed Session

O. Adjourn

*The Sterling Board of Education reserves the right to go into Closed Session at any time for purposes in accordance with § 84-1410(1).*

## CURRICULUM REPORT

Addie Heusman

May 20, 2019

- 20 Graduation Ceremony participants, 18 graduates, 3 Certificates of Attendance (1 Foreign Exchange, 2 Special Education)
- 12 Graduates received at least one local scholarship (all that applied) and 2 more received a scholarship from their college
- Several received large scholarships (full or near full tuition) from the college they plan to attend.
- The Sterling Public Schools Foundation awarded \$4,900 to the 12 graduates who applied for scholarships. This is the largest amount that has ever been awarded by the Foundation.

## TRANSPORTATION/MAINTENANCE REPORT

Brent Heusman

May 20, 2019

- We got the jet logo put on both sides the activity bus. Unfortunately, with the black panels that ride along the sides of our buses, the 12 inch logo was as big as they could do. Placing it over the top of the panels would not have worked due to moisture and dirt being able to get under the sticker. We are planning on getting a sticker placed on the side of the Chevy Malibu this summer.
- We will be getting our 4th round of 80 day inspections done in June. We have a few issues with leaks and emergency hatches that we already know about that will need to get fixed over the summer
- Dottie and I met with all the bus drivers to go over their end of the year evaluations and yearly wrap up. We will have a plan set up in July for what next year's routes will look like and who will be driving which route.
- Ms. Schultz's Nursery and Landscaping Class have replaced and cleaned-up some of the plants/bushes that have died out

front. They will be planting some more things on the south side of the HS and preschool buildings next fall.

- Some projects that I will be getting done over the summer break include; vehicle recalls, replacing the windshield on the activity bus, getting some rock for the student parking lot, getting the driver's ed car door fixed, and getting a list of keys that need to be made prior to the start of next year.
- Dottie, Scott, and I will be doing a building walk through on Friday to see what maintenance projects need to be completed this summer. I will share this information with you at the meeting on Monday.
- The SE Nebraska All Star games (VB, GBB, BBB) will be taking place on Fri (VB) Sat(GBB/BBB). June 14-15. Sydney Huls (VB), Carly Wenzl/Malayna Wingert (GBB), and Logan Jasa (BBB) were all selected to play in the games. Congrats to these individuals for being selected.
- Summer weightlifting will be starting on Monday, June 3rd. We will be having a morning session and an evening session again this year. With the NSAA rollback this year, we will be having weights for 10 weeks leading up to the start of VB/FB practice.

Scott Harrington

## May 20, 2019

- This month I took our new kindergarten teacher, Mrs. Hahn, to Eagle Elementary to observe a veteran teacher.
  - This was a valuable experience for her to see what our writing curriculum and reading curriculum, including Daily 3 look like when expertly implemented.
- I also took Dr. Wusk to 4 different libraries/media centers to help her as she transitions to our media specialist next year.
- We have a variety of professional opportunities scheduled for teachers for this Wednesday and Thursday to wrap up our school year.
- Working on Extra Duty Assignments for the upcoming school year.
  - Those will be shared with the board at the June Meeting.
  - Need an additional month because of new staff being hired.
- We are also wrapping up our coaching evaluations and will share more about the process next month.
- Also in June, we have a full month of professional development opportunities for our teachers.
  - Our teachers will be attending various conferences with the topics of: Tier 2 Reading Interventions, Behavior DR, Mental Health, PBiS, and a data retreat for our school improvement team.

Dottie Heusman  
May 20, 2019

The Legislature is still working through their session this year. Their last day will be May 31. This will conclude their 90 day session, with only an 86 day session. I wish I had a crystal ball to predict if we will receive some state aid this upcoming year or not. The first draft of the proposed state aid information has Sterling receiving \$1.14 million! That would only occur if all the items that are listed on the new tax list would be taxed to the fullest amount and then there would be less reliance on property taxes. That would be good news for us, but I'm also being realistic. I'm not sure that we will become an equalized district and receive TEEOSA funding, but...stay tuned!

LB670 Private School Scholarships died on a filibuster. This was Senator Linehan's priority bill. She has "promised" that she will bring the bill back in 2020.

We celebrated Teacher Appreciation Day on Thursday, May 2. Cheri brought in food and I purchased a cake from Costco from the Board. The staff was very appreciative of the recognition.

Each year it is necessary for the Board to approve the Board of the Sterling Public Schools Foundation. This should have occurred in April but got missed. This group meets one time per year, at minimum, to discuss business and to vote on scholarship recipients. This year the group gave the highest amount of money in scholarships that they have ever provided, \$4,900.00. Mark Horstman is currently representing the Board of Education on this Foundation.

The possibility of charging a tuition for preschool is on the agenda again for this month for the board to make a final decision in regards to. Tuition could be charged for 9 months (September-May) based on the following tier system:

Tier I - Full Tuition

Tier II - One Special Consideration

Tier III - At least two Special Considerations or students who receive Special Education Services or qualify for Free Lunch

Special Considerations:

- Child has special education verification (IEP)
- Qualifies for the free or reduced lunch program
- Mother under 18 years of age at child's birth
- Home language is not English
- Child's birth weight was under five pounds at birth (doctor verified)
- Child is in foster care or ward of the court (legal documentation required)

Two agenda items deal with the addition of paraprofessionals for the next year. I would recommend hiring an additional preschool paraprofessional in order to

have two rooms of children (3-year old and 4-year old). The current numbers would be 15 in one and 17 in the other. The other paraprofessional is one we have talked about in the past in order to bring the life skills program students into the building.

As you review the board policies that are to be considered for first reading this month, take time to think about 9128. The policy committee needs to know the board's thoughts on adding classified staff members to this policy.

We will have closed session during this meeting due to: Investigative proceedings regarding allegations of criminal misconduct.

## Sterling Public Schools

### Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 04/30/2019

<b>18-19 Total Budgeted</b> #####						
Expenditure						
<b>Description</b>	<b>September</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>Total (Date Range)</b>
01100 - Regular Instruction	#####	#####	#####	#####	#####	(\$941,193.43)
01105 -	(\$11,135.38)	(\$12,716.50)	(\$10,230.35)	(\$10,207.65)	(\$10,221.37)	(\$84,702.88)
01190 - Early Childhood Educational Programs	(\$3,748.30)	(\$3,316.18)	(\$4,388.22)	(\$3,766.75)	(\$5,766.60)	(\$36,179.15)
01200 - Special Education Instructional Programs - School Age	(\$22,206.93)	(\$13,965.79)	(\$16,351.31)	(\$20,235.64)	(\$66,656.63)	(\$200,464.84)
01291 - Special Education Instructional Programs - Age 3-5	\$0.00	\$0.00	\$0.00	\$0.00	(\$13,827.73)	(\$16,963.39)
01295 - Special Education Instructional Programs - Unified	(\$3.94)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3.94)
01300 - Summer School	\$0.00	(\$24.72)	(\$27.19)	(\$23.48)	(\$25.96)	(\$127.31)
02120 - Guidance Services	(\$9,969.41)	(\$9,376.07)	(\$7,217.95)	(\$7,247.95)	(\$7,430.07)	(\$63,609.37)
02130 - Health Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,248.39)
02140 - Psychological Services	\$0.00	\$336.00	(\$672.00)	(\$616.00)	(\$336.00)	(\$3,822.00)
02141 - Psychological Services - SPED - School Age	\$0.00	\$0.00	\$0.00	\$0.00	(\$12,276.43)	(\$12,276.43)

02142 - Psychological Services - SPED - Ages 2-5	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,056.94)	(\$9,821.14)
02143 - Psychological Services - SPED - Ages 6-21	\$0.00	\$0.00	(\$742.00)	\$0.00	\$6,775.56	\$2,645.78
02150 - Speech Pathology and Audiology Services	\$0.00	(\$179.82)	(\$179.82)	(\$179.82)	(\$179.82)	(\$899.10)
02151 - Speech Pathology and Audiology Services - SPED	\$0.00	\$0.00	(\$536.79)	\$0.00	\$9,090.07	\$3,266.68
02152 - Speech Pathology and Audiology Services - SPED - Ages 2-5	\$0.00	\$0.00	\$0.00	\$0.00	(\$30,511.21)	(\$35,962.96)
02153 - Speech Pathology and Audiology Services - SPED - Ages 6-21	\$0.00	\$0.00	\$0.00	\$0.00	\$151.20	\$0.00
02161 - Occupational Therapy-Related Services - SPED	\$0.00	(\$384.00)	(\$2,273.00)	(\$1,296.00)	\$0.00	(\$6,017.00)
02171 - Physical Therapy-Related Services - SPED	\$0.00	\$0.00	(\$64.00)	\$0.00	\$0.00	(\$572.00)
02190 - Support Services - Student - Other	(\$9,090.30)	(\$7,119.53)	(\$6,890.66)	(\$6,758.09)	(\$6,615.98)	(\$56,145.63)
02191 - Student Fee	\$0.00	\$0.00	\$0.00	\$0.00	(\$450.00)	(\$450.00)
02210 - Improvement of Instruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$590.00)
02213 - Instructional Staff Training	\$0.00	(\$400.00)	\$0.00	(\$100.00)	\$0.00	(\$800.00)
02220 - Library or Media Services	(\$5,317.88)	(\$2,070.03)	(\$2,599.49)	(\$2,278.91)	(\$2,397.32)	(\$27,885.23)
02224 - Educational Television Services	(\$20.72)	(\$20.72)	(\$20.72)	(\$20.72)	(\$20.72)	(\$165.76)
02230 - Instruction-Related Technology	(\$5,343.00)	(\$554.00)	(\$18,956.26)	(\$57.68)	(\$60.04)	(\$62,318.79)

02290 - Other Support Services - Instructional Staff	\$0.00	(\$53.25)	(\$1,488.09)	(\$852.93)	\$0.00	(\$2,458.00)
02310 - Board of Education	(\$3,711.14)	(\$3,836.37)	(\$1,108.05)	(\$4,310.92)	(\$150.22)	(\$14,921.12)
02320 - Executive Administration	(\$12,560.25)	(\$12,807.22)	(\$13,268.24)	(\$13,086.92)	(\$13,629.10)	(\$103,393.55)
02410 - Office of the Principal	(\$8,314.62)	(\$8,336.86)	(\$8,611.77)	(\$17,072.89)	(\$8,301.95)	(\$76,402.48)
02490 - School Administration Other	\$0.00	(\$341.27)	\$0.00	(\$309.80)	\$0.00	(\$877.07)
02510 - Fiscal Services	(\$25,943.31)	(\$3,655.29)	(\$4,460.34)	(\$5,502.76)	(\$8,405.82)	(\$85,762.39)
02520 - Purchasing, Warehousing, and Distributing Services	\$0.00	(\$15.00)	\$0.00	\$0.00	\$0.00	(\$15.00)
02530 - Printing, Publishing, and Duplicating Services	\$0.00	(\$1,348.88)	(\$1,210.84)	(\$1,372.27)	(\$1,719.07)	(\$10,248.91)
02580 - Administrative Technology Service	\$0.00	(\$35.97)	(\$145.00)	(\$383.00)	(\$1,129.37)	(\$2,569.82)
02610 - Operation of Buildings	(\$41,958.37)	(\$9,276.18)	(\$7,983.79)	(\$11,720.95)	(\$10,629.93)	(\$123,944.19)
02620 - Maintenance of Buildings	(\$1,206.01)	(\$2,026.40)	(\$1,924.04)	(\$943.34)	(\$4,208.45)	(\$25,223.45)
02630 - Care and Upkeep of Grounds	(\$832.26)	(\$525.00)	(\$715.11)	(\$1,067.34)	(\$68.37)	(\$7,209.48)
02640 - Care and Upkeep of Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,328.92)
02650 - Vehicle Operation and Maintenance (Other)	(\$3,955.37)	(\$1,181.58)	\$0.00	\$0.00	\$3,382.56	(\$1,977.06)
02660 - Security	\$0.00	(\$1,380.11)	\$0.00	\$0.00	\$0.00	(\$1,380.11)

02670 - Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02680 - Operation and Maintenance of Plant - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02710 - Vehicle Operation and Purchasing - Regular	(\$7,411.01)	(\$9,204.54)	(\$9,557.55)	(\$8,704.88)	(\$4,468.84)	(\$73,307.01)
02712 - Vehicle Operation and Purchasing - School Age	(\$873.40)	(\$636.70)	(\$1,498.01)	(\$1,428.84)	(\$3,953.40)	(\$11,968.41)
02730 - Vehicle Servicing and Maintenance - Regular	\$0.00	\$0.00	(\$1,158.57)	(\$2,256.56)	(\$5,648.36)	(\$9,063.49)
02732 - Vehicle Servicing and Maintenance - School	\$0.00	\$0.00	\$0.00	(\$90.15)	(\$174.70)	(\$264.85)
02790 - Other Student Transportation Services - Regular Students	(\$300.00)	(\$125.00)	(\$125.00)	(\$125.00)	(\$150.00)	(\$1,075.00)
02900 - Other Support Services	\$0.00	(\$496.40)	\$0.00	\$0.00	\$214.00	(\$282.40)
03100 - Food Services Operations	\$0.00	(\$344.71)	(\$198.17)	\$0.00	\$2,083.03	\$328.69
03535 - High Ability Learners	\$0.00	\$0.00	\$0.00	(\$2,575.00)	\$0.00	(\$2,575.00)
06200 - Federal Services - Title I, Part A ESSA Improving Basic	\$0.00	(\$7,585.58)	(\$7,570.58)	(\$33,182.68)	(\$5,955.08)	(\$61,879.50)
06210 - Federal Services - Title I, Part A Accountability ESSA	(\$10,765.00)	\$0.00	\$0.00	\$0.00	(\$2,322.00)	(\$13,182.42)
06404 - Federal Services - IDEA Part B (611) Base Allocation - Birth	\$0.00	(\$42,181.29)	\$0.00	(\$24,271.29)	\$56,699.73	(\$11,654.27)
06410 - Federal Services - IDEA Enrollment or Poverty (611)	(\$7,570.94)	\$0.00	\$0.00	\$22,544.10	\$6,811.48	(\$19,449.26)
06992 - Federal Services - REAP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,289.50)

<b>Sub Total</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>(\$2,222,680.25)</b>

Revenue

<b>Description</b>	<b>September</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>Total (Date Range)</b>
01000 -	(\$28.94)	\$0.00	\$0.00	\$0.00	\$0.00	(\$28.94)
01100 - Taxes Levied/Assessed by the School District	\$0.00	\$23,130.17	\$413,213.95	\$17,920.48	\$64,709.41	\$710,864.47
01110 -	\$650,697.32	\$0.00	\$0.00	\$0.00	\$0.00	\$650,697.32
01115 - Carline Taxes	\$1,212.45	\$0.00	\$0.00	\$0.00	\$0.00	\$1,212.45
01120 - Public Power District Sales Tax	\$0.00	\$0.00	(\$136.22)	\$0.00	\$0.00	(\$136.22)
01125 - Motor Vehicle Taxes	\$6,088.24	\$8,361.73	\$20,196.00	\$9,243.68	\$8,844.66	\$66,561.33
01315 - Tuition From Educational Entities	\$13,959.65	\$0.00	\$13,959.64	\$0.00	\$0.00	\$27,919.29
01370 - Preschool Tuition and Fees	\$852.85	\$0.00	\$0.00	\$0.00	\$0.00	\$852.85
01423 - Transportation Fees from Other School Districts Within the State	\$0.00	\$0.00	\$0.00	\$742.40	\$0.00	\$742.40
01510 - Interest on Investments	\$25.24	\$16.77	\$32.56	\$16.53	\$9.73	\$126.34

01740 - Fees	\$0.00	\$0.00	\$145.00	\$840.00	\$450.00	\$5,460.00
01790 - Other Activity Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01900 -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
01911 - Local License Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$110.00
01920 - Contributions and Donations From Private Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
01990 - Miscellaneous Local Revenue	\$61.41	\$0.00	\$1,216.00	\$25.00	\$150.00	\$1,452.41
02110 - County Fines & License Fees	\$1,335.64	\$1,147.45	\$2,587.50	\$1,448.34	\$1,201.00	\$9,334.12
02210 - ESU Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$233.00	\$2,974.39
03100 - Unrestricted Grants-in-Aid	\$0.00	\$1,842.77	\$0.00	\$0.00	\$0.00	\$1,842.77
03110 - State Aid	\$1,812.00	\$0.00	\$3,624.00	\$1,812.00	\$1,812.00	\$12,718.43
03120 - SPED (School Age)	\$0.00	\$19,899.00	\$40,054.00	\$31,450.00	\$21,063.00	\$112,466.00
03130 - Homestead Exemption	(\$1,096.27)	\$0.00	\$0.00	\$4,652.27	\$4,652.27	\$8,208.27
03131 - Property Tax Credit	\$0.00	(\$14.06)	(\$1,403.90)	\$16,648.80	\$5,312.40	\$20,543.24
03134 - Public Service Entity/Railroad Taxes	\$0.00	\$0.00	\$0.00	\$1,407.80	\$0.00	\$1,407.80
03180 - Pro-Rate Motor Vehicle	\$0.00	\$0.00	\$73,582.21	\$0.00	\$1,801.33	\$76,172.12

03400 - State Apportionment	\$0.00	\$0.00	\$26,147.95	\$0.00	\$0.00	\$26,147.95
03535 - Payment for High Ability Learners	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,697.00
03700 - State Grants Through Intermediate Sources	\$5,480.30	\$0.00	\$0.00	\$0.00	\$0.00	\$5,480.30
04310 - REAP	\$27,514.00	\$0.00	\$0.00	\$0.00	\$24,505.00	\$52,019.00
04505 - Title I, Part A ESSA Improving Basic Programs Operated by	\$0.00	\$0.00	\$16,316.00	\$0.00	\$0.00	\$16,316.00
04506 - Title I, Part A Accountability ESSA Improving Basic	\$0.00	\$3,303.00	\$0.00	\$0.00	\$0.00	\$3,303.00
04516 - IDEA Preschool (619) Base/IDEA Enrollment/Poverty (610)	\$0.00	\$1,534.00	\$0.00	\$0.00	\$0.00	\$1,534.00
04519 - IDEA Enrollment/Poverty	\$0.00	\$24,403.00	\$32,766.00	\$0.00	\$0.00	\$57,169.00
04708 - Medicaid in Public Schools	\$0.00	\$0.00	\$564.74	\$704.19	\$0.00	\$1,268.93
04710 - Categorical Grants From Corporations & Other	\$250.00	\$0.00	\$1,250.00	\$0.00	\$0.00	\$2,500.00
04991 -	\$0.00	\$110.00	\$0.00	\$0.00	\$0.00	\$110.00
05301 - Insurance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$545.54
05690 - Other Non-Revenue Receipts	\$6.95	\$0.00	\$0.00	\$0.00	\$0.00	\$6.95
<b>Sub Total</b>	<b>\$708,170.84</b>	<b>\$83,733.83</b>	<b>\$644,115.43</b>	<b>\$86,911.49</b>	<b>\$134,753.80</b>	<b>\$1,881,498.51</b>
<b>Grand Total</b>	<b>\$377,219.12</b>	<b>#####</b>	<b>\$398,078.81</b>	<b>#####</b>	<b>#####</b>	<b>(\$341,181.74)</b>

# Sterling Public Schools

## Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 04/30/2019

<b>02 Depreciation</b>	<b>2018-2019</b>	<b>Budgete</b>	<b>Amount</b>		<b>\$451.062</b>	
<b>Expenditure</b>						
<b>Description</b>	<b>September</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>Total (Date)</b>
01200 - Special Education Instructional Programs - School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$11.62)
02190 - Support Services - Student - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02230 - Instruction-Related Technology	(\$3,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,493.00)
02620 - Maintenance of Buildings	(\$3,152.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,272.00)
02630 - Care and Upkeep of Grounds	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,700.00)	(\$1,700.00)
02660 - Security	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Sub Total</b>	<b>(\$6,152.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,700.00)</b>	<b>(\$10,476.62)</b>
<b>Grand Total</b>	<b>(\$6,152.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,700.00)</b>	<b>(\$10,476.62)</b>

# Sterling Public Schools

## Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 04/30/2019; Account Type: Expenditure,Revenue; Filter: (([Fund] = '03')) ;

03 Employee Benefit	Budgete	Amount	18-19	\$9,341		
<b>Expenditure</b>						
<b>Description</b>	<b>Septem ber</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>Total (Date Range)</b>
02510 - Fiscal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$21.58)
09000 - Non-Program	\$0.00	\$0.00	(\$710.78)	\$0.00	(\$1,014.86)	(\$4,544.55)
<b>Sub Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$710.78)</b>	<b>\$0.00</b>	<b>(\$1,014.86)</b>	<b>(\$4,566.13)</b>
<b>Revenue</b>						
<b>Description</b>	<b>Septem ber</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>Total (Date Range)</b>
01990 - Miscellaneous Local Revenue	\$135.00	\$0.00	\$5,419.56	\$566.66	\$566.66	\$8,384.44
<b>Sub Total</b>	<b>\$135.00</b>	<b>\$0.00</b>	<b>\$5,419.56</b>	<b>\$566.66</b>	<b>\$566.66</b>	<b>\$8,384.44</b>
<b>Grand Total</b>	<b>\$135.00</b>	<b>\$0.00</b>	<b>\$4,708.78</b>	<b>\$566.66</b>	<b>(\$448.20)</b>	<b>\$3,818.31</b>

Sterling Public Schools  
 Monthly Balance Forecast Report  
 05 Activity Fund

4/30/2019

Balance August 2018 \$29,637.60

2018-2019 Budgeted Amount \$156,460

	Sept. 2018	Oct. 2018	Nov. 2018	Dec. 2018	Jan. 2019	Feb. 2019	Mar-19	Apr-19	Total YTD
Expenditures	12,306.67	14,131.20	7,882.81	30,581.98	6,747.83	11,773.08	5,910.57	14,160.50	<b>103,494.64</b>
Receipts	14,182.59	19,258.75	15,190.64	28,808.31	0.00	12,675.74	\$7,293.45	\$3,779.69	<b>101,189.17</b>

Current	Fund	Balance	\$27,332.13
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67% of Budget Spent
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# Sterling Public Schools

## Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 04/30/2019; Account Type: Expenditure,Revenue; Filter: ([Fund]

06 School	Nutrition	Budgeted	amount	\$147,040.00		
<b>Expenditure</b>						
Description	September	January	February	March	April	Total (Date Range)
02100 -	\$0.00	\$0.00	\$0.00	(\$1,448.04)	(\$1,064.02)	(\$2,512.06)
02610 -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Operation of Buildings						
02640 - Care and Upkeep of Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$44.75)
03100 - Food Services Operations	(\$16,322.61)	(\$17,120.91)	(\$8,349.78)	(\$9,838.88)	(\$13,684.81)	(\$114,649.18)
<b>Sub Total</b>	<b>(\$16,322.61)</b>	<b>(\$17,120.91)</b>	<b>(\$8,349.78)</b>	<b>(\$11,286.92)</b>	<b>(\$14,748.83)</b>	<b>(\$117,205.99)</b>
<b>Revenue</b>						
Description	September	January	February	March	April	Total (Date Range)
01720 -	\$9,894.42	\$3,989.60	\$14,475.11	\$9,113.95	\$6,221.70	\$62,447.63
01990 - Miscellaneous	\$0.00	\$0.00	\$0.00	\$6.00	\$0.00	\$66.00
03150 - State Reimburseme	\$0.00	\$4,824.32	\$9,632.53	\$4,209.81	\$4,695.76	\$33,810.49
<b>Sub Total</b>	<b>\$9,894.42</b>	<b>\$8,813.92</b>	<b>\$24,107.64</b>	<b>\$13,329.76</b>	<b>\$10,917.46</b>	<b>\$96,324.12</b>
<b>Grand Total</b>	<b>(\$6,428.19)</b>	<b>(\$8,306.99)</b>	<b>\$15,757.86</b>	<b>\$2,042.84</b>	<b>(\$3,831.37)</b>	<b>(\$20,881.87)</b>

# Sterling Public Schools

## Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 04/30/2019; Account Type: Expenditure,Revenue; Filter: ([Fund] = '07M

07 Bond Fund	Budgeted	\$304,151					
Expenditure							
Description	September	January	February	March	April	Total (Date Range)	
05000 - Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$162,043.75)	
<b>Sub Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$162,043.75)</b>	
Revenue							
Description	September	January	February	March	April	Total (Date Range)	
01100 - Taxes Levied/Assess	\$0.00	\$1,618.20	\$24,268.92	\$4,992.88	\$3,402.23	\$54,965.17	
01110 -	\$37,674.48	\$0.00	\$0.00	\$0.00	\$0.00	\$37,674.48	
01115 - Carline Taxes	\$83.89	\$0.00	\$0.00	\$0.00	\$0.00	\$83.89	
01120 - Public Power District	\$0.00	\$0.00	\$0.00	\$0.00	\$786.76	\$786.76	
03130 - Homestead	\$0.00	\$0.00	\$0.00	\$263.51	\$263.51	\$527.02	
03131 - Property Tax	\$0.00	\$0.00	\$0.00	\$80.74	\$274.89	\$355.63	
03134 - Public Service	\$0.00	\$0.00	\$0.00	\$95.33	\$0.00	\$95.33	
03180 - Pro-Rate Motor	\$0.00	\$0.00	\$4,966.89	\$0.00	\$121.98	\$5,132.93	
<b>Sub Total</b>	<b>\$37,758.37</b>	<b>\$1,618.20</b>	<b>\$29,235.81</b>	<b>\$5,432.46</b>	<b>\$4,849.37</b>	<b>\$99,621.21</b>	
<b>Grand Total</b>	<b>\$37,758.37</b>	<b>\$1,618.20</b>	<b>\$29,235.81</b>	<b>\$5,432.46</b>	<b>\$4,849.37</b>	<b>(\$62,422.54)</b>	

# Sterling Public Schools

## Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 04/30/2019; Account Type: Expenditure,Revenue; Filter: ([Fund] = '08')

	Budgeted	Amount	\$327,200			
<b>08 Special Building</b>						
<b>Expenditure</b>						
Description	September	January	February	March	April	Total (Date Range)
04700 - Building Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$17,550.00)
<b>Sub Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$17,550.00)</b>
<b>Revenue</b>						
Description	September	January	February	March	April	Total (Date Range)
01100 - Taxes Levied/Assessed by the School District	\$0.00	\$1,318.99	\$23,555.16	\$1,021.38	\$3,688.29	\$40,539.87
01110 -	\$37,048.58	\$0.00	\$0.00	\$0.00	\$0.00	\$37,048.58
01115 - Carline Taxes	\$69.14	\$0.00	\$0.00	\$0.00	\$0.00	\$69.14
01120 - Public Power District Sales Tax	\$0.00	\$0.00	(\$7.77)	\$0.00	\$0.00	(\$7.77)
03130 - Homestead Exemption	(\$308.60)	\$0.00	\$0.00	\$265.14	\$265.14	\$221.68
03131 - Property Tax Credit	\$0.00	(\$0.80)	(\$80.01)	\$942.24	\$302.74	\$1,164.17
03132 - Personal Property Tax Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$12.42)
03134 - Public Service Entity/Railroad Taxes	\$0.00	\$0.00	\$0.00	\$80.23	\$0.00	\$80.23
03180 - Pro-Rate Motor Vehicle	\$0.00	\$0.00	\$4,193.70	\$0.00	\$102.66	\$4,341.33
<b>Sub Total</b>	<b>\$36,809.12</b>	<b>\$1,318.19</b>	<b>\$27,661.08</b>	<b>\$2,308.99</b>	<b>\$4,358.83</b>	<b>\$83,444.81</b>
<b>Grand Total</b>	<b>\$36,809.12</b>	<b>\$1,318.19</b>	<b>\$27,661.08</b>	<b>\$2,308.99</b>	<b>\$4,358.83</b>	<b>\$65,894.81</b>

# Sterling Public Schools

## Monthly Balance Forecast Report

Cycle: FY18-19; Begin Date: 09/01/2018; End Date: 04/30/2019; Account Type: Expenditure,Revenue; Filter: ([Fund] = '09')

09 QCPUF	\$180,372	Budgeted				
<b>Expenditure</b>						
<b>Description</b>	<b>September</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>Total (Date Range)</b>
05000 - Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$69,925.00)
<b>Sub Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$69,925.00)</b>
<b>Revenue</b>						
<b>Description</b>	<b>September</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>Total (Date Range)</b>
01100 - Taxes Levied/Assessed by the	\$0.00	\$857.31	\$15,198.20	\$657.91	\$1,953.86	\$25,788.87
01110 -	\$23,881.13	\$0.00	\$0.00	\$0.00	\$0.00	\$23,881.13
01115 - Carline Taxes	\$44.94	\$0.00	\$0.00	\$0.00	\$0.00	\$44.94
01120 - Public Power District Sales Tax	\$0.00	\$0.00	(\$5.05)	\$0.00	\$4,269.27	\$4,264.22
03130 - Homestead Exemption	\$0.00	\$0.00	\$0.00	\$170.97	\$170.97	\$341.94
03131 - Property Tax Credit	\$0.00	\$0.00	(\$51.47)	\$607.49	\$196.72	\$752.74
03132 - Personal Property Tax Credit	\$0.00	(\$0.51)	\$0.00	\$0.00	(\$1.51)	(\$10.10)
03134 - Public Service Entity/Railroad Taxes	\$0.00	\$0.00	\$0.00	\$51.73	\$0.00	\$51.73
03180 - Pro-Rate Motor Vehicle	\$0.00	\$0.00	\$2,704.27	\$0.00	\$66.19	\$2,799.70
<b>Sub Total</b>	<b>\$23,926.07</b>	<b>\$856.80</b>	<b>\$17,845.95</b>	<b>\$1,488.10</b>	<b>\$6,655.50</b>	<b>\$57,915.17</b>
<b>Grand Total</b>	<b>\$23,926.07</b>	<b>\$856.80</b>	<b>\$17,845.95</b>	<b>\$1,488.10</b>	<b>\$6,655.50</b>	<b>(\$12,009.83)</b>

## Cash Summary Report

4/30/2019

<b>Fund</b>	<b>Description</b>	<b>Beginning Balance</b>	<b>Revenue April 2019</b>	<b>Expenditure April 2018</b>	<b>Ending Balance</b>
1	General Fund	\$517,207.25	\$134,753.80	(\$257,012.52)	\$394,948.53
2	Depreciation Fund	\$349,454.29	\$0.00	(\$1,700.00)	\$347,754.29
3	Employee Benefit Fund	\$11,648.59	\$566.66	(\$1,014.86)	\$11,200.39
5	StudentActivity Fund	\$591.00	\$0.00	\$0.00	\$591.00
6	School Nutrition Fund	\$18,901.97	\$10,917.46	(\$14,748.83)	\$15,070.60
7	Bond Fund	\$104,273.32	\$4,849.37	\$0.00	\$109,122.69
8	Special Building Fund	\$139,435.08	\$4,358.83	\$0.00	\$143,793.91
9	QCPUF Fund	\$52,983.02	\$6,655.50	\$0.00	\$59,638.52
<b>Sub Total</b>		<b>\$1,194,494.52</b>	<b>\$162,101.62</b>	<b>(\$274,476.21)</b>	<b>\$1,082,119.93</b>

**Sterling Public Schools**

## Check Listing Report

Begin Date: 04/13/2019; End Date: 05/16/2019;

Check Date	Check Number	Payee	Description	Amount
05/13/2019	28672	Adams Repair	Inv: 5432	\$100.23
05/13/2019	28673	ADAMS SUPER FOODS	Inv: buns for the kitchen	\$11.92
05/06/2019	28665	Agena, Ida	Inv: computer & paid back	\$900.00
05/08/2019	28666	Agena, Lois	Inv: senior lunch reimb.	\$441.95
05/13/2019	28674	Alert Solutions Inc.	Inv: 50965-powerschool annual	\$750.00
05/13/2019	28675	Amazon Capital Services	Replacement MacBook Air Chargers	\$114.93
05/13/2019	28675	Amazon Capital Services	Speakers for Luke Boldt	\$22.49
05/13/2019	28675	Amazon Capital Services	lithium battery plug for	\$26.98
05/13/2019	28675	Amazon Capital Services	Inv: honor cords for graduation	\$17.80
05/16/2019	28728	Amazon Capital Services	Inv: office organizer x 2, 5 chairs	\$498.93
05/13/2019	28676	Anderson's	Inv: 1958	\$87.99
05/16/2019	28729	Audrey Keebler	Inv: reimb. for kitchen	\$31.60
04/18/2019	28661	BC/BS of Nebraska	Inv: 5501002/Diane Agena Insurance from ERIP \$'s	\$697.39
04/17/2019	28659	Binnick, Tanya	Inv: march mileage Sped	\$742.40
05/13/2019	28677	BLACK HILLS ENERGY	Inv: may payment	\$31.97
05/13/2019	28678	BODEN, RON	Inv: may cell	\$25.00
05/13/2019	28679	BOLDT, LUKE	Inv: may cell	\$25.00
05/13/2019	28680	Boslau, Dennis	Inv: May cell	\$25.00
05/13/2019	28681	Brent Heusman	Inv: may cell	\$25.00
05/16/2019	28730	Bus Parts Warehouse	Inv: IN111221 Star child bus seat	\$744.18
05/13/2019	28682	Buss Pest Control	Inv: April bill	\$131.67
05/13/2019	28683	BYTESPEED, LLC	ByteSpeed Laptop Repair - Charging card and track pad	\$80.00
05/13/2019	28683	BYTESPEED, LLC	Inv: INV0131460	\$150.00

05/13/2019	28684	CAPITAL BUSINESS SYSTEMS, INC	Inv: 24670901 Copier	\$1,545.77
05/13/2019	28685	CARPENTER, JAY	Inv: 04/12/2019 carwash	\$8.00
05/13/2019	28685	CARPENTER, JAY	Inv: may cell	\$25.00
05/13/2019	28686	Cash-wa Distribution	Inv: Food for Kitchen	\$3,478.32
05/16/2019	28731	Cash-wa Distribution	Food for Kitchen	\$74.70
04/15/2019	28646	Center for Education & Employment Law	Inv: 07209845-Payment for Sped book	\$299.95
05/16/2019	28732	CenterPoint Energy Services Retail, LLC	Inv: 3685183	\$3,117.62
05/13/2019	28687	CORPORATE PAYMENT SYSTEMS	Inv: April Statement	\$1,746.92
05/08/2019	28667	Cramer, Kathie	Inv: laptop reimbursement	\$150.00
05/16/2019	28734	DAS State Accounting - Central Finance	Inv: 1164434	\$229.49
05/13/2019	28689	Dottie Heusman	Food for Kitchen	\$15.96
05/13/2019	28689	Dottie Heusman	Inv: may cell	\$50.00
05/13/2019	28690	DYNAMIC MEASUREMENT GROUP, INC	Inv: 25351-DIBELS	\$87.00
05/13/2019	28691	EBBERS, JASON	Inv: April 04/18/2019 Bus Inspections	\$500.00
05/13/2019	28692	ELECTRONIC CONTRACTING COMPANY	Inv: LN049356 Repairs	\$439.00
05/13/2019	28693	ESU #4	Inv: 8961	\$30.00
05/13/2019	28693	ESU #4	Inv: April invoice Sped	\$24,395.26
05/16/2019	28735	ESU #4	Title I Meeting	\$15.00
05/13/2019	28694	ESU #6	Inv: 11986 Software	\$59.82
05/13/2019	28695	Fairfield Inn & Suites	Inv: April 29-30 Heusman Data Conference	\$104.95
05/13/2019	28696	FILTER SHOP	Inv: 120432	\$575.79
05/13/2019	28697	FOOD DISTRIBUTION PROGRAM	Inv: 29048	\$423.16
05/13/2019	28698	Harrington, Scott	Inv: may cell	\$50.00
05/13/2019	28699	HARRIS SCHOOL SOLUTIONS	aptafund yearly license	\$8,032.91
05/13/2019	28699	HARRIS SCHOOL SOLUTIONS	Inv: MN00116690/census	\$633.48

05/16/2019	28736	Heffelfinger, Ami	Inv: April invoice LMHP Services	\$672.00
05/13/2019	28700	HILAND DAIRY	Inv: 951768, 951815, 951861, 951914,	\$1,194.56
05/13/2019	28701	JET STOP INC.	Inv: 3995	\$2,937.58
05/13/2019	28703	Johnson County Hospital	Inv: March Bill OT/PT	\$1,073.05
05/16/2019	28737	Johnson County Hospital	Inv: April Statement OT/PT	\$1,742.90
05/16/2019	28738	JW PEPPER & SON, INC	Inv: shipping fees	\$14.99
05/16/2019	28739	Kharisa Saathoff	Inv: Flex payment	\$170.88
05/16/2019	28740	KnowBe4	Tech	\$511.20
05/13/2019	28704	KUDU LAWN CARE	Inv: aerate football field/school-3 b	\$650.00
05/13/2019	28705	Mindy Cross	Inv: may cell	\$25.00
05/08/2019	28668	Mohr, Angie	Inv: senior lunch refund	\$18.10
05/16/2019	28742	NCECBVI	Inv: O-397 Sped Services	\$336.00
05/16/2019	28742	NCECBVI	Inv: T-306-Sped Tuition	\$8,750.00
05/16/2019	28741	Nebraska Ag Ed Association	Inv: Nebraska ag fees	\$235.00
05/13/2019	28706	Nebraska Association Of Scbd	Workshop Wirthele & Board Retreat	\$741.31
05/16/2019	28743	Nebraska Council School Admin	Inv: 59209 Workshop	\$150.00
05/13/2019	28708	Nebraska Public Power Distric	Inv: April bill	\$2,153.57
05/08/2019	28669	Nelson, Becky	Inv: refund for lunch	\$21.45
05/13/2019	28709	O'keefe Elevator Company, Inc.	Inv: 00492089	\$327.75
05/13/2019	28710	ONE SOURCE	Background Checks	\$95.00
05/13/2019	28711	PANKO	Inv: 243 Repairs	\$326.67
05/16/2019	28744	PANKO	Inv: 12137, 12119, 12100 Repairs	\$1,465.72
05/08/2019	28671	Pfahl, Max	Inv: lunch reimb	\$5.40
05/13/2019	28712	RAETZ, STAN	Art Supplies purchased	\$88.93
05/13/2019	28713	Recycling Enterprises	Inv: 19A1704	\$60.00
05/13/2019	28714	Staples	cups, cups, forks, colored paper, glue	\$99.30
05/13/2019	28715	Stripes and Signs	Inv: 26164-jets logo for buses	\$95.00

05/13/2019	28716	SYSCO OF LINCOLN	Inv: 261457297	\$795.57
05/13/2019	28716	SYSCO OF LINCOLN	Inv: 261461705	\$55.73
05/13/2019	28716	SYSCO OF LINCOLN	Inv: 261468801	\$608.33
05/13/2019	28716	SYSCO OF LINCOLN	Inv: 261480656	\$1,199.52
05/16/2019	28745	SYSCO OF LINCOLN	Inv: 261506199	\$68.85
05/13/2019	28717	Tecumseh Chieftain	Inv: 1657	\$107.07
04/25/2019	28662	Traynowicz, Julie	Inv: 041719-refund computer payment	\$450.00
05/02/2019	28663	United States Postal Service	Inv: may newsletter- douglas	\$32.54
05/02/2019	28664	United States Postal Service	Inv: may newsletter Sterling	\$82.47
05/08/2019	28670	VanGroningen, Dan	Inv: laptop reimb.	\$900.00
05/13/2019	28718	Village Of Sterling	Inv: 8781	\$172.00
05/13/2019	28719	VOICE NEWS	Inv: 203695	\$92.16
05/13/2019	28719	VOICE NEWS	Inv: 204559	\$40.82
05/16/2019	28746	VOSS LIGHTING	Light Bulbs	\$474.00
05/13/2019	28720	WASTE CONNECTIONS OF NEBRASKA	Inv: 1669092	\$400.00
05/13/2019	28721	Water Engineering Inc.	Inv: IN43067	\$135.00
05/13/2019	28722	WINDSTREAM COMMUNICATIONS, INC	Inv: may invoice	\$397.51
05/13/2019	28723	Wirthele, Cheri	Inv: may cell	\$25.00
05/13/2019	28724	Wusk Power Equipment & Repair	Inv: May invoices	\$452.30
<b>TOTAL</b>				<b>\$82,220.76</b>









MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
OF STERLING PUBLIC SCHOOLS, DISTRICT #33  
Monday, April 15, 2019

A regular meeting of the Board of Education of Sterling Public Schools was convened in open and public session on Monday, April 15, 2019, 7:02 PM at Sterling Public Schools. The roll was called and the following Board members were present or absent:

Notice of the meeting was given in advance by posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The agenda was posted in accordance to board policy. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

B. Recognize Nebraska Open Meetings Law. This was pointed out by President Wirthele

D. Roll Call: Present: Harms, Horstman, Karr, McAuliffe, Vollman, Wirthele

E. Pledge of Allegiance

F. Approval of agenda

To approve the agenda as presented. Passed with a motion by Stan Karr and a second by Rick Vollman. Yea: 6, Nay: 0

G. Public Comment. None.

H. Teacher Report - Special Education Services - Mrs. Saathoff & Ms. Sprague

I. Board Committee Reports

J. Administration Reports

K. Consent Agenda

Move to approve the consent agenda as presented without check #28639, #28583, #28613 Passed with a motion by Mark Horstman and a second by Stan Karr. Yea: 6, Nay: 0

Move to approve check #28639 for Wirthele Bus Driver Cell Phone & Parking, #28583 for Skills Hotel for Wirthele and check #28613 for Hotel for NRCSA for Board Workshop for Harms and Wirthele Passed with a motion by Stan Karr and a second by Rick Vollman.

Yea: 4, Nay: 0, Abstain (With Conflict): 2 (Harms & Wirthele)

L. Action Items

L.1. Commendations

Move to approve the commendations as presented Passed with a motion by Cheri Wirthele and a second by Mark Horstman. Yea: 6, Nay: 0

L.2. Discussion & Possible Action on Preschool Tuition for the 2019-2020 School Year. Tabled.

L.3. Discuss and Possible Approval of an increase in FTE by .25 for Media Specialist/HS English

Move to approve the increase of FTE by .25 for the Media Specialist/HS English Teacher to start at the beginning of the 2019-2020 school year Passed with a motion by John Harms and a second by Mark Horstman. Yea: 6, Nay: 0

M. Discussion Items:

M.1. Superintendent Evaluation

Per Superintendent Heusman's Contract in regards to her evaluation, the superintendent "shall ensure that the evaluation is conducted no later than the Board's regular June meeting." The superintendent evaluation instrument was shared with all board members. M.2. Teacher Appreciation Week was discussed.

### M.3. Upcoming Events

- Graduation--Saturday, May 11 @ 4:00 p.m.
- Americanism Meeting needs to be scheduled for May--Harlan, Harrington, Karr, & Wirthele
- Facilities, Grounds & Village Board Subcommittee Meeting--Monday, May 20 @ 6:00 p.m. Karr, McAuliffe, D. Heusman & B. Heusman
- Regular Monthly Meeting--Monday, May 20 @ 7:00 p.m.

N. Adjourned @ 9:08 pm

# Alexis Hahn

◆ 9263 E Birch Road ◆ Adams, NE 68301 ◆

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## Objective

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To obtain a teaching position in an elementary school where I can demonstrate my knowledge and enthusiasm for the field of education and life-long learning.

## Certification

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### Nebraska Educator's Certificate/Permit

Early Childhood Unified B-3, Certified August 2012

ELL Endorsement

## Education

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CONCORDIA UNIVERSITY— Lincoln, NE (Fallbrook Location)

### ELL Endorsement

GPA: 4.0/4.0

Graduated December 2017

PERU STATE COLLEGE— Peru, NE

Bachelor of Science/Early Childhood Education

### Early Childhood Education Unified

GPA: 4.0/4.0

Graduated May 2012

NEBRASKA WESLEYAN UNIVERSITY— Lincoln, NE

Sought endorsement in Elementary Education

Attended August 2008-December 2008

## Pre-Professional Experience

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Johnson-Brock Public School, Johnson, NE

Spring 2012

JB Elementary, 1<sup>st</sup> Grade: 40 days

**Early Childhood Unified Student Teaching**

Johnson-County Central Public School, Tecumseh, NE

Spring 2012

JCC Elementary, Low-Ability Resource Room: 40 days

**Early Childhood Unified Student Teaching**

Johnson-County Central Public School, Tecumseh, NE

Spring 2011

JCC Elementary, Preschool/Special Education: 40 hours

**Preschool Disability Practicum**

Ralston Public School District, Ralston, NE

Fall 2010

Blumfield Elementary, 3<sup>rd</sup> Grade: 40 hours

**Math/Science Practicum**

# Alexis Hahn

## Pre-Professional Experience, cont.

Nebraska City Head Start, Nebraska City, NE  
Preschool: 40 hours  
**Early Childhood Practicum**

Fall 2010

## Activities/Honors

Peru State –

**Member of Alpha Chi National Honor Society**

**Member of Kappa Delta Pi**

**Member of Peru State Education Association**

Dr. Suess Day—Helped create props and assisted in seating elementary students/schools as they entered

Nebraska Wesleyan - Willard Sorority

Philanthropy Events—Each event accommodated approximately 300 participants

Rock-A-Thon, proceeds to Make-A-Wish Foundation

Fiesta Fest, proceeds to Huntington Elementary School Christmas

## Job Experience

### Family Educator(Preschool Teacher)

August 2015-May 2018

Lakeview Elementary School: Lincoln, NE

- 1 Collaborate with Preschool Team
- 2 Create and implement lessons that are age-appropriate and led by student interest
- 3 Use GOLD Assessment to guide instruction and assess students on a regular basis
- 4 Arrange and conduct home visits with all families four times a year
- 5 Assist children with use of PECS, visual schedules, and electronic communication devices

### ECSE Para & BD/LD/MH SPED Para

August 2014-May 2015

Lakeview Elementary School: Lincoln, NE

- 1 Assist preschool and school age children in a learning and social environment
- 2 Interact with students and assist them in problem solving with peers
- 3 Conduct and document ABLIS assessments
- 4 Work collaboratively with a variety of teachers
- 5 Assist children in use of PECS and make changes when necessary

### Before School Program Site Supervisor

August 2014-May 2015

Fallbrook YMCA (Kooser Elementary): Lincoln, NE

- 1 Assist Director in carrying out responsibilities including staff scheduling, conducting meetings, and rewarding/disciplining staff
- 2 Communicate with school faculty and parents/guardians regularly
- 3 Document and notify director of incidents, accidents, damaged equipment and supply needs

### Child Care Assistant Director

January 2010-August 2014

Tiny Tots Daycare: Auburn, NE

- 1 Assist in caring for children ages 6 weeks to 5 years old
- 2 Follow routine schedule for infants and children
- 3 Prepare activities for children and find creative ways for children to learn
- 4 Implement management skills to keep children on task and playing in a friendly manner

# Alexis Hahn

## Job Experience, cont.

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### Preschool Para

September 2011-December 2011

Little Learner's Preschool: Auburn, NE

- 1 Implement lessons and daily activities for 3 year old class
- 2 Communicate with parents and Preschool Director to establish positive relationships
- 3 Help build a fun and enriching learning atmosphere
- 4 Create and use classroom management to keep a controlled, safe environment

## Skills

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Proficient with Microsoft Office Programs

Familiar with ABIIS assessment process

Proficient with GOLD documentation

Competent with computer skills

Proficient with PECS implementation

Knowledgeable of PBIS/BIST

# JASON MATKINS

## PROFESSIONAL EDUCATOR, LIFELONG LEARNER

### CONTACT

402-710-1070



m4dsci3nce@gmail.com



1936 N Eldorado Ave  
Klamath Falls, Oregon  
97601



### EDUCATION

#### BACHELOR OF ARTS

YORK COLLEGE  
GRADUATED CUM LAUDE 2000

#### MASTERS OF DIFFERENTIATED INSTRUCTION

GRACELAND UNIVERSITY  
GRADUATED 2010

### CERTIFICATIONS

OREGON TEACHING LICENCE  
7-12 BIOLOGY

NEBRASKA TEACHING LICENCE  
LICENCE RENEWAL PENDING

### OBJECTIVE

I seek a job back in Nebraska to continue my professional journey. Every student's success is my constant goal.

### EXPERIENCE

#### SCIENCE TEACHER | HENLEY HIGH SCHOOL

*2016 - PRESENT*

Henley High School is the largest high school in Klamath County. With an enrollment just over 700 students, my average class size is 28.5 which includes an 18 student physics class which is offered every other year.

- Taught freshmen integrated science, honor's integrated science, sophomore biology, and senior physics
- Sponsored an astronomy club
- Coach of the Cardboard Boat Team
- Coach of the 5<sup>th</sup> and 6<sup>th</sup> grade girls soccer team

#### SCIENCE TEACHER AND DEPARTMENT CHAIR | TULELAKE HIGH SCHOOL

*2011-2016*

Tulelake Joint Unified School district is a very small school district in Northern California. The 7-12 enrollment was 140 when I left. I taught math and science there while wearing many hats.

- Taught geometry and high school math intervention
- Taught Earth science, physical science, chemistry, and physics
- Sponsored an astronomy club
- District science chair
- Class of 2015 advisor

#### SCIENCE TEACHER | HASTINGS HIGH SCHOOL

*2007 - 2011*

My time in Hastings was a growth experience for me. I received my Master's Degree, had two children, was trained in PLC, and went through Quantum Learning. This was the first time I worked as part of a team and PLC. Taught freshmen science at three levels: sheltered, conceptual, and honors

- Taught biology
- Freshmen Mentor
- Speech and theater coach

# JASON MATKINS

PROFESSIONAL EDUCATOR, LIFELONG LEARNER

## PROFESSIONAL SKILLS

TEAM PLAYER  
ORGANIZED  
KNOWLEDGEABLE  
TRAINED IN NEXT GENERATION SCIENCE STANDARDS  
HARD WORKING  
TRAINED IN PLC  
CHARTER MEMBER OF PROJECT RECON  
STRONG LEADER  
CERTIFIED IN QUANTUM LEARNING  
EXPERIENCED MARZANO TEACHER  
KAGAN SKILLED  
L TO J TRAINED  
LAYERED CURRICULUM  
EXTENSIVE TRAINING IN DIFFERENTIATED INSTRUCTION  
FLUENT IN COMMON CORE ASSESSMENT  
BIST SKILLED  
CAPTURING KIDS HEARTS  
AVID TRAINING  
INTERACTIVE NOTEBOOKS  
PUNCTUAL  
CONSISTENT  
POSITIVE DISCIPLINE TRAINED

## EXPERIENCE CONTINUED Ede

### SCIENCE TEACHER | EPWORTH VILLAGE LEARNING CENTER

*2001 - 2003*

Epworth Village was a residential behavior treatment facility. We had a traditional school year with two additional summer school sessions. Teaching assignments were based on the current clients at the facility.

- Taught math and science to students ranging from 6<sup>th</sup> to 12<sup>th</sup> grade
- Therapeutic Crisis Intervention Certified
- Worked as a paraprofessional until January of 2002

### MATH AND ENGLISH TEACHER | SPENCER ROAD CHRISTIAN SCHOOL

*2000 - 2001*

My first teaching experience was at a small private school in Oklahoma City. My wife transferred schools during the summer of 2000 so my job options were slim. The school enrollment was just under 200 students K-12

- Taught algebra, algebra II, and senior level English
- Freshmen class sponsor
- Organized the class trip
- Helped select the curriculum for both math and English

# Kendra M. Matkins

## OBJECTIVE

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To obtain a teaching position where I can lead students as they become lifelong learners and effective citizens as well as equip them with twenty-first century skills so they are ready for college and careers.

## EDUCATION

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- |  |                      |                |
|--|----------------------|----------------|
| 2008   | Graceland University | Lamoni, Iowa   |
| <i>M.A., Quality Education</i>                             |                      |                |
| ■ Masters degree with emphasis on creating quality schools |                      |                |
| 2003   | York College         | York, Nebraska |
| <i>B.A., Education, Magna Cum Laude</i>                    |                      |                |
| ■ Endorsement in Middle School Education                   |                      |                |
| ■ Endorsement in Middle School Science and Language Arts   |                      |                |

## PROFESSIONAL EXPERIENCE

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- |   |                        |                       |
|---|------------------------|-----------------------|
| 2016 - present  | Henley Middle School   | Klamath Falls, Oregon |
| 8th Grade Science   |                        |                       |
| ■ Taught and assessed NGSS and OAKS standards for 8th grade science         |                        |                       |
| ■ Student Council Advisor   |                        |                       |
| 2013 - 2016   | Tulelake High School   | Tulelake, California  |
| <i>7-12 Independent Studies Coordinator, Student Government</i>             |                        |                       |
| ■ Taught independent studies both in house and home school students         |                        |                       |
| ■ Student Council Advisor   |                        |                       |
| 2007 - 2011   | Hastings Middle School | Hastings, Nebraska    |
| <i>8<sup>th</sup> Grade Science</i>   |                        |                       |
| ■ Taught and assessed all STARS standards for 8 <sup>th</sup> grade science |                        |                       |
| ■ High Ability Learner liaison for 8 <sup>th</sup> grade students           |                        |                       |
| 2009 - 2010   | York College           | York, Nebraska        |
| <i>Adjunct Instructor</i>   |                        |                       |
| ■ Taught elementary and middle level math methods                           |                        |                       |
| ■ Helped students develop quality lessons and learn teaching techniques     |                        |                       |
| 2003 - 2007   | Seward Middle School   | Seward, Nebraska      |
| <i>8<sup>th</sup> Grade Science</i>   |                        |                       |
| ■ Taught and assessed all STARS standards for 8 <sup>th</sup> grade science |                        |                       |
| ■ Developed, implemented and reported all standards for science             |                        |                       |

April 15, 2019

I Lisa Bartels here by give  
my 2 week notice, starting  
April 16, 2019. My last Day  
will be April 30, 2019

Lisa Bartels

**1060**  
**Advertising and Promotion**

Neither the facilities, the staff, nor the children of the school district shall be employed in any manner for advertising or otherwise promoting the interests of any commercial, political, or other non-school agency, individual, or organization, except that:

1. The schools may cooperate in furthering the work of any non-profit, community-wide social service agency, provided that such cooperation does not restrict or impair the educational program of the schools.
2. The schools may use educational materials bearing mention of the producing firm or sponsor, providing such materials can be justified on the basis of their actual educational values.
3. The schools may cooperate with any agency in promoting the activities in general public interest, and which promote the education or other best interest of students.
4. The superintendent of schools may cooperate in furthering the work of any non-profit, community-wide social service agency provided such cooperating does not infringe on school programs or diminish the amount of time devoted thereto.
5. The administration may, at its discretion, announce, or authorize to be announced, any lecture, community activity, or recording which it feels has educational merit.
6. School representatives may, upon approval of the Board of Education, cooperate with any agency in promoting activities in the general public interest, and which promotes education that is in the best interest of the students.

Legal Reference:      Neb. Rev. Stat. ' 79-526      Board Authority for Supervision and Control  
                                 Neb. Rev. Stat. ' 79-8,100      Teachers, Solicitation by Agents

Adopted on: 10-15-14  
Revised on: 6-17-19  
Reviewed on: 5-20-19

## **1120 Tobacco Policy**

The use of tobacco products is prohibited in all school buildings and all school vehicles. Smoking shall also be prohibited in any area where school staff, students or members of the public may be present or may be affected by smoke, including without limitation the stands and bleachers of outdoor athletic fields and near the entry of school buildings. For purposes of this policy, tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products/devices (such as e-cigarettes), alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect.

Legal Reference: Neb. Rev. Stat. §§ 71-5716 to 5734 (Nebraska Clean Indoor Air Act)

Adopted on: 6-16-14

Revised on: 6-17-19

Reviewed on: 5-20-19

**3230**  
**School Safety and Security**

In order to fulfill its obligation to provide a safe and secure learning environment, the Sterling Board of Education has adopted this School Safety and Security Policy. Although the district will take reasonable steps to protect students and staff, no entity can provide complete safety and security at all times. This policy does not make the district a guarantor of the safety of students, staff or patrons.

**I. General Safety and Security**

**a. NDE Rubric**

The District will meet at least the minimum requirement for each school safety and security standard indicator adopted by the Nebraska Department of Education.

**b. School Hours**

- i. During a crisis situation, the administration will maintain established school hours and proceed with all co-curricular activities as scheduled whenever possible.
- ii. If, during a crisis situation, the parent(s) or guardian of a student decides that the student needs to be absent, this absence will be excused.

**c. Access to School Facilities**

- i. The school's facilities may not be used for funeral or memorial services during the school day.
- ii. This policy does not discourage the presentation of traditional American Legion memorial services which promote patriotism.

**II. Superintendent's Duties Related to Safety and Security**

**a. Compliance with Fire and Safety Codes**

The Superintendent will ensure that the school district meets all current fire and life safety codes or is in the process of coming into compliance.

## **b. Annual Safety Audits**

The Superintendent will arrange for the performance of an annual safety audit using an external consultant utilizing the standardized audit protocol adopted by the Nebraska Department of Education.

## **c. Mutual Aid Agreements**

The Superintendent will enter into mutual aid agreements to address the academic, physical, operational, psychological, and emotional recovery areas when possible with appropriate local entities.

# **III. Building Principals' Duties Related to Safety and Security**

## **a. Positive and Safe Learning Environment**

The building principal shall implement a school-wide behavior process to create a positive and safe learning environment.

The building principal shall conduct training on and require enforcement of the district's anti-bullying and dating violence policies.

The building principal shall ensure that staff complete the required suicide prevention training as required by board policy and state requirements.

The building principal shall require staff to engage in active supervision of students at all times

## **b. Visitor Protocol.**

The building principal shall adopt a protocol for visitors to his/her school building to sign in upon arrival and departure and to be identified as a visitor while they are in the building during the school day. The protocol must also address visitors in specialized areas of the school such as playgrounds, gyms, cafeterias and the like.

This protocol may be written or unwritten but must be clearly communicated to and enforced by all staff.

The building principal will report individuals who repeatedly violate the visitor protocol to the superintendent for possible exclusion from school facilities pursuant to board policy.

**c. Emergency Drills**

The building principal must ensure that the following drills are conducted in his/her building:

- i. Fire drills (evacuation): One fire drill conducted monthly with one drill being conducted during the first 30 days of school.
- ii. Tornado drills (shelter): One drill during the first two weeks of school and the second drill during the month of March.
- iii. Bus evacuation drills: Two drills during the school year involving all students and appropriate staff. Recommended that one drill occur during the first month of school.
- iv. Lock down drill: One drill during the school year with others done as needed.

The building principal must also conduct any non-required drills recommended by crisis team.

The building principal shall conduct a performance review of each of the drills conducted pursuant to this policy. This review does not have to be in writing.

Adopted on: 4-10-18, 6-17-19

Revised on: 4-15-19, 5-20-19

Reviewed on: 5-20-19

## **3232 Crisis Team & Memorials**

The Crisis Team is a committee of individuals that responds to a tragic event that occurs within the district that has the potential to disrupt the orderly operation of the school system. This may include but is not limited to: the death of a student, the death of a staff member, the death of a parent, a debilitating injury to any of the above, or a natural disaster. The team will respond to and manage an event to the best of their training and make decisions to be carried out by school personnel.

### **I. Appointment of the Crisis Team**

The Superintendent shall appoint members to serve on the school district's crisis team. The Superintendent may, but is not required, to include representatives from the following groups on the crisis team:

- Administrators
- Teachers
- Classified Staff
- Mental Health Professionals
- Staff Member with Expertise on the Needs of Students with Disabilities
- Organizations that serve the disabled
- Organizations that serve the needs of minority populations (ELL, race, etc.)
- Representatives from local first responders (law enforcement, fire and rescue personnel, railroad, etc.)

From this group, the Superintendent shall appoint an individual to serve as the chair of the Crisis Team. The chair of the team shall have the responsibility of scheduling Crisis Team meetings, documenting Crisis Team actions, and reporting to the board at least annually on the district's crisis plan and the activities of the team.

### **II. Meetings of the Crisis Team**

The Crisis Team will meet at least twice annually and at additional times as necessary to fulfill the duties of the team.

### **III. Training of the Crisis Team**

The Crisis Team shall review any non-required training; which could be provided to the team or other staff members to increase the knowledge base for him/her. If the team believes such non-required training would be beneficial, it shall recommend to the superintendent that the training be provided to the identified staff member(s) at the district's expense.

### **IV. Memorials**

Memorials often create a visual reminder of a particular crisis that may reintroduce feelings of grief for students. Therefore, there are specific steps that need to be followed in regards to the donation of memorials to school:

- The person wanting to give a memorial contacts the Superintendent.
- The Superintendent will collect the details of the request.
- Further information will be shared with the Crisis Team members and school personnel as needed.
- A decision will be made in regards to the request and the viability of said request.
- If the request is accepted by the committee, the Superintendent will share the information with the Board of Education. The Board of Education will consider the request. The Board must give prior written approval before any memorials are accepted.
- Memorials may not be displayed anywhere on the school premises without prior board approval.

This policy is not intended to discourage the acceptance of memorial funds or specific items.

Adopted on: June 17, 2019

Revised on: May 20, 2019

Reviewed on:

## 8346

### Public Participation at Board Meetings

#### A. Attend

Members of the public shall be permitted to attend and to speak at board meetings. They will not be required to identify themselves as a condition for admission to the meeting.

The Board may allow advisors, consultants, and other persons who are not Board members to appear at the meeting via telephone or other similar means.

The chair has the authority to assure that people conduct themselves in an orderly manner at the meeting. Undue interruption or other interference with the orderly conduct of business will not be allowed. The chair may order persons who are disorderly to be removed from the meeting.

Legal Reference: §§ 79-570; 79-571;  
§ 84-1411 (3) and (6); § 84-1412 (1) and (3)

#### B. Hear

The board will, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

Legal Reference: § 84-1412 (7)

#### C. Record

Members of the public may use recording devices (tape recorder, video camera, etc.) to record any part of a meeting of a public body, except for closed sessions. No recording, other than note taking, shall be done without informing the President in advance. The President shall control the placement of the recording device so the device does not obstruct the view of Board members or other members of the public attending the meeting and does not otherwise interfere with the meeting.

Legal Reference: § 84-1412 (1)

#### D. Access to Written Materials

At least one copy of all reproducible written material to be discussed at an open meeting will be made available at the meeting for examination and copying by members of the public.

Legal Reference: § 84-1412 (8)

## E. Speak

Members of the public will be permitted to speak at Board meetings at which a public forum is on the Agenda. Members of the public may also speak when invited to make a presentation or when recognized by the chair. The Board is not required to allow members of the public to speak at each meeting. However, the Board will not forbid public participation at all meetings.

Members of the public will not be required to have their name placed on the agenda prior to the meeting in order to speak about items on the agenda.

Members of the public who desire to address the Board will be required to identify themselves. They will also be required to fill out a paper with contact information in case any follow up needs to occur at a later time.

The board will allow a total of 30 minutes for the presentation of all public comments. Individuals make speak only one time, and must limit comments to five (5) minutes, as timed by the Vice President. If there are more than six (6) individuals who wish to address the board, the 30 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.

Speakers will be permitted to address the Board consistent with free speech rights. However, offensive language, defamatory remarks, and hostile conduct will not be tolerated. Further, charges or complaints against a school employee shall not be made for the first time at a public Board meeting without having followed the school's complaint procedure.

The board will not act on any matter brought up during public comment unless it is on the published agenda.

Legal Reference: § 84-1412 (1) (2) and (3)  
Adopted on: 12-21-15, 6-17-19

Revised on: 5-20-19

Reviewed on: 5-20-19

**9128**  
**Participation in Insurance Program by Board Members &  
Classified Staff Members**

Members of the Board of Education and Classified Staff Members may participate in the school district's health insurance plans, which are provided to school district employees. A Board Member or Classified Staff Member electing to participate in the insurance program of the school district shall pay both the employee and the employer portions of the premiums to the district in advance of any payments being due from the district to the insurance carrier.

Every six months, the board will place on its agenda a report identifying the board members and the classified staff members who have elected to purchase insurance coverage through the district. This report shall be made available in the school district office for review by the public upon request.

If a board member has elected to carry the school issued insurance, at the end of their term of election his/her coverage would end on January 31<sup>st</sup> of the year their term expired.

If a classified staff member has elected to carry the school issued insurance, at the end of their employment his/her coverage would end on the month after their last date.

Adopted on: 6-17-19

Revised on:

Reviewed on: