



Special Meeting of
the Welch Board of
Education
Monday, November 17,
2025
5:30 PM

Delbert Lovelace High School
Multipurpose/Board Room
707 South Curtis
Welch, Oklahoma 74369

Agenda

NOTE: The Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda. The Board of Education reserves the right to take up an agenda item in any order regardless of how items are listed below.

1. Call to Order and Declaration of a Quorum
2. Pledge of Allegiance
3. Public Participation
4. Principals' Reports
5. Superintendent's Report
6. Gym Construction Update
7. Consent Agenda Items recommended for approval by a single vote. Items may be voted on separately at the request of any board member.
 - 7.A. Minutes of the October 13, 2025 Regular Board Meeting
 - 7.B. Treasurer's Report, Activity Fund Report, and status of all funds and investments
 - 7.C. FY26 Purchase Orders
 1. General Fund - # 181-201
 2. Building Fund - # 40-42
 - 7.D. FY26 Payments/Warrants
 1. General Fund - # 136-413
 2. Building Fund - # 16-34
 3. Insurance Loss Fund - # 5-6
 - 7.E. School Rental Requests as listed, any others at hand
 - 7.F. Fundraising Activities Requests as listed, any others at hand
 1. Boys Basketball - Calendar Raffle Pick a Day, Nov - Dec 2025
 2. Welch PTO — as listed on memo
 3. FFA — as listed on forms
 - 7.G. Out of State Trip - Missouri Southern State University - Joplin MO
8. Action Agenda - Individual items for discussion and action. The Board may choose to take action on any item listed including motion to approve, motion to not approve, make a specific motion, take no action, table an item, or concur no action required. Members may second a motion, cast a vote, or abstain.
 - 8.A. Discussion and action approving a Library Endowment Fund Agreement between Paul Mitzel and the Welch Board of Education to establish the Kathryn Mitzel

Library Fund to provide continuing financial support for library materials, resources, and related expenditures.

- 8.B. Discussion and action regarding Activity Account Transfers
- 8.C. Discussion and action to adjust Sayler Hayward - Riley from a Tier I to a Tier II Paraprofessional on the FY26 Approved salary wage schedule.
- 8.D. Discussion and action regarding a Christmas stipend for WPS employees except for the Superintendent.
- 8.E. Discussion and action regarding Notice of Schedule of Regular School Board Meetings for calendar year 2026
- 9. Proposed Executive Session to discuss the employment, hiring, appointment, promotion, demotion, discipline, or resignation of any individual salaried public officer or employee; O.S. Title 25 Section 307(B), (1) (Supp.2002) as listed:
 - 1. Superintendent's Evaluation
- 10. Return to Open Session, President's Acknowledgment, Executive Session Minutes, Compliance Announcement (Members Participating, Items Discussed, No Action Taken)
- 11. Discussion and action regarding the FY26 Superintendent's Evaluation
- 12. Adjournment

Posted the 14th day of November, 2025, at 4:00 PM at the front door of the Delbert Lovelace High School, 707 South Curtis Street, Welch, Oklahoma and WPS website, www.welchwildcats.net.

Signature: _____
Title: Superintendent



Regular Meeting of the
Welch Board of Education
Monday, October 13, 2025, 5:30
PM Central

Delbert Lovelace High School
Multipurpose/Board Room
707 South Curtis
Welch, Oklahoma 74369

The Welch Board of Education of Independent School District I017 of Craig County, State of Oklahoma, met in regular session on Monday, October 13th, 2025, in the Multipurpose/Board Room in the Delbert Lovelace High School, 707 South Curtis Street, Welch, Oklahoma.

I, the undersigned Clerk of the Board of Education of Welch Public Schools, District I017 of Craig County, Oklahoma, do hereby certify that at least 24 hours prior to the meeting excluding Saturday, Sunday, and holidays, notices of date, time, place, and agenda of the meeting were posted in prominent public view at the location of the meeting.

Shannon Walker, Clerk of the Board of Education

1. Call to Order and Declaration of a Quorum
Attendance Taken at 5:22 PM.

Jesse Highsmith: Present
Rowdy Layton: Present
Shelby Miller: Present
Brian Mooney: Absent
Shannon Walker: Present

Jesse Highsmith declared there was a quorum, and the meeting started at 5:31 p.m. Jesse Highsmith, Rowdy Layton, Shannon Walker and Shelby Miller were all present and Brian Mooney was absent.

2. Pledge of Allegiance

3. Public Participation -There was no Public Participation.

4. Principals' Reports

Both Mrs. Hall and Mrs. Ezell were absent to give their building reports. Both submitted attachments beforehand.

5. Superintendent's Report

Mr. Ramsey, Superintendent, reported the list of reports the school is required to turn in for the October deadline.

How the state's new data system is not pulling the correct information from the student information systems across the state, not just ours.

RAO, Rebecca Cutsinger was here for the Accreditation visit on October 1. She praised our binders that were prepared for the visit and our staff. There will be state testing this year, no benchmark testing. Mr. Ramsey will be attending the ORIS meeting for superintendents of small rural schools next week.

Child nutrition has been a lot of work to get the Free and Reduced lunch forms filled out this year. All the secretaries have been involved in helping get them completed, signed and returned. Fifty-eight percent of the students qualify for free or reduced.

6. Gym Construction Report

Mr. Ramsey reported that the gym has been turned over to a new adjuster and that we will now start being reimbursed on payouts.

We are about 2 weeks behind on construction, the safe room is almost complete. The structural engineer needs to approve the top weld and then the red iron can start going up and things will get moving

Mr. Ramsey meets on Tuesday morning with the project manager for weekly updates..

7. Consent Agenda Items recommended for approval by a single vote. Items may be voted on separately at the request of any board member.

Motion to approve Consent Agenda Items List Item# 7A -7H as listed 7.A. Minutes of the September 8, 2025, Regular Board of Education Meeting 7.B. Treasurer's Report, Activity Fund Report, and status of all funds and investments 7.C. FY26 Purchase Orders General Fund - #181 - 193 Building Fund - #40-41 7.D. FY26 Warrants/Payments General Fund - #136 - 311, Building Fund - #16 - 29, Insurance Loss - #5 - 6 ,7.E. School Rental Requests as listed, any others at hand, Welch Little League Basketball ,7.F. Fundraising Activities Requests as listed, any others at hand 7.G. Out of State Trip Request, Art Club - MO . 7.H. Activity Account Transfer - #813 Stucco to #818 BPA in amount \$80.00 This motion, made by Rowdy Layton and seconded by Shannon Walker, passed Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

8. Action Agenda - Individual items for discussion and action. The Board may choose to take action on any item listed including motion to approve, motion to not approve, make a specific motion, take no action, table an item, or concur no action required. Members may second a motion, cast a vote, or abstain.

8.A. Discussion and action regarding FY25 Financial Audit as presented by Jay Jenkins of Jenkins & Kemper, CPS's LLC.

Motion to approve the FY25 Financial Audit as presented by Jay Jenkins of Jenkins & Kemper CPA's LLC. This motion, made by Shannon Walker and seconded by Rowdy Layton, passed. Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Jay Jenkins from Jenkins & Kemper, CPS's LLC spoke reviewing the school audit from August 27, 2025 and the Estimate of Needs. He stated that the school was in good financial shape with the carryover amount that we had, and that for two years in a row there were no reportable conditions. This was good since each of the last two years we had a different auditing firm.

8.B. Discussion and action regarding approval of a Resolution calling for a Board of Education General Election for Seat #1 to be held April 7, 2026, with a Primary Election (if needed) on February 10, 2026, and to close Precinct #580011, Ottawa County polling place (no registered voters).

Make a Motion on approving the Resolution calling for a Board of Education General Election for Seat #1 to be held April 7, 2026, with a Primary Election (if needed) on February 10, 2026, and to close Precinct #580011, Ottawa County polling place (no registered voters). This is Shelby's Miller's seat. This motion, made by Shannon Walker and seconded by Rowdy Layton, passed. Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

8.C. Discussion and action on the employment of Stephen L. Smith Corp. as financial consultants to the school district for the fiscal year 2025-2026.

Make a motion to employ Stephen L. Smith Corp. as financial consultants to the school district for the fiscal year 2025-2026. Stephen L. Smith handles all of the school Bond business. This motion, made by Shannon Walker and seconded by Rowdy Layton, passed. Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

8.D. Discussion and action on quote from Lennox Security Solutions on District security cameras for interior and exterior.

Make a motion to approve the quote from Lennox Security Solutions on District security cameras for interior and exterior. Mr. Ramsey reviewed the attached quote for new security system. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed. Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

8.E. Discussion and action on quote from Lennox Security Solutions on upgrading exterior door access controllers and strike plates.

Make a motion to approve the quote from Lennox Security Solutions on upgrading exterior door access controllers and strike plates. This motion, made by Shannon Walker and seconded by Rowdy Layton, passed. Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

8.F. Discussion and action on a Memorandum of Agreement between Welch Public Schools and NE Tech relating to HS graduation requirements HB3278 & HB 2672 on courses towards math and science requirements for graduation.

Make a motion to approve the Memorandum of Agreement between Welch Public Schools and NE Tech relating to HS graduation requirements HB3278 & HB 2672 on courses towards math and science requirements for graduation. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed. Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea Yea: 4, Nay: 0, Absent: 1

8.G. Discussion and action on a FY26 Contract between Welch Public Schools and The OK Dept of Ag, Food and Forestry.

Make a motion to approve the FY26 Contract between Welch Public Schools and The OK Dept of Ag, Food and Forestry. This motion, made by Shannon Walker and seconded by Rowdy Layton, passed. Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea Yea: 4, Nay: 0, Absent: 1
Mr. Ramsey explained the grant that he had applied for in the sum of \$15,000.00 for meat and fresh vegetables. While fresh vegetable season is about over, the school can get those again in the spring from Lenny's Farm in Vinita. Niehus Ranch in Jay will provide the ground beef. American Heritage beef patties and beef franks.

8.H. Discussion and action to rescind the FY26 Support Non-Certified Adjunct Contract and to enter into a FY26 Certified Employee and Extra-Duty Contract with Jeffrey Oxford.

Make a motion to rescind the FY26 Support Non-Certified Adjunct Contract and to enter into a FY26 Certified Employee and Extra-Duty Contract with Jeffrey Oxford. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed. Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

8.I. Discussion and action to amend Ryan Gleaves, FY26 Extra-Duty contract to include Assistant HS & MS Boy's Basketball

Make a motion to amend Ryan Gleaves, FY26 Extra-Duty contract to include Assistant HS & MS Boy's Basketball. Mr. Gleaves will receive \$2000.00 for high school assistant coach and \$875.00 for middle school assistant coach. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed. Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

8.J. Discussion and action to rescind the approved quote from TeleComp to provide onsite and offsite server backup services, window device monitoring service and direct the Superintendent to provide TeleComp with a 45-day notice to cancel services.

Make a motion to rescind the approved quote from TeleComp to provide onsite and offsite server backup services, window device monitoring service and direct the Superintendent to provide TeleComp with a 45-day notice to cancel services. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed. Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

9. Discussion and action regarding convening in Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1), (Supp.2002), to discuss the following items:

1. Evaluation of the Superintendent
2. Resignation of Shelbie Trotnic, Certified Employee
3. Employment of Chelsea Crites, Certified Employee
4. Employment of Rebecca Wimberley, Substitute Bus Driver
5. Employment of Lindsay Roths, Maleya Jones, Chloe Preaus & Donna Koon, Substitute Employees

Motion to convene in Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1), (Supp.2002), to discuss the following items, so that the board can return to Open Session and possible board action to approve:. This motion, made by Shannon Walker and seconded by Rowdy Layton, passed. Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea Yea: 4, Nay: 0, Absent: 1

Discussion and action regarding convening in Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1), (Supp.2002), to discuss the following items:

1. Evaluation of the Superintendent
2. Resignation of Shelbie Trotnic, Certified Employee
3. Employment of Chelsea Crites, Certified Employee
4. Employment of Rebecca Wimberley, Substitute Bus Driver
5. Employment of Lindsay Roths, Maleya Jones, Chloe Preaus & Donna Koon, Substitute Employees

Meeting went into executive session at 6:31 p.m.

10. Return to Open Session, President's Acknowledgement, Executive Session Minutes Compliance Announcement (Members Participating, Items Discussed, No Action Taken)

The meeting reconvened at 7:03 p.m. discussion and action regarding convening in Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1), (Supp.2002), to discuss the following items:

1. Evaluation of the Superintendent
2. Resignation of Shelbie Trotnic, Certified Employee
3. Employment of Chelsea Crites, Certified Employee
4. Employment of Rebecca Wimberley, Substitute Bus Driver
5. Employment of Lindsay Roths, Maleya Jones, Chloe Preaus & Donna Koon, Substitute Employees

11. Discussion and action regarding Resignation of Sheblie Trotnic, Certified Teacher

Make a motion to accept the Resignation of Sheblie Trotnic, Certified Teacher. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea Yea: 4, Nay: 0, Absent: 1

12. Discussion and action to amend FY26 Certified Contract for Shelbie Trotnic

No action taken.

13. Discussion and action to employ Chelsea Crites, Certified Employee for the remainder of SY25-26

Make a motion to employ Chelsea Crites, Certified Employee for Remainder of SY25-26. This motion, made by Shannon Walker and seconded by Rowdy Layton, passed.

Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea Yea: 4, Nay: 0, Absent: 1

14. Discussion and action to employ Rebecca Wimberley, Substitute Bus Driver

Make a motion to employ Rebecca Wimberley, Substitute Bus Driver. This motion, made by Shannon Walker and seconded by Shelby Miller, passed.

Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea Yea: 4, Nay: 0, Absent: 1

15. Discussion and action to employ Lindsey Roths, Maylea Jones, Chloe Preaus, Donna Koon as Substitute Employees.

Make a motion to employ Lindsey Roths, Maylea Jones, Donna Koon as Substitute Employees. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea

Yea: 4, Nay: 0, Absent: 1

16. New Business -There was no new business.

17. Adjournment

Motion to adjourn meeting adjourned at 7:05. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed. Mr Jesse Highsmith: Yea, Rowdy Layton: Yea, Shelby Miller: Yea, Brian Mooney: Absent, Shannon Walker: Yea Yea: 4, Nay: 0, Absent: 1

Jesse Highsmith, President

Shannon Walker, Clerk

Rowdy Layton, Vice President

Brian Mooney, Deputy Clerk

Shelby Miller, Member

An official record of these minutes is on file in the Office of the Superintendent, 707 South Curtis Street, Welch, Oklahoma 74369.

Madonna Woolfolk, Board Minutes Clerk