



Special Meeting of  
the Welch Board of  
Education  
Monday, August 12,  
2024  
5:30 PM

Delbert Lovelace High School  
Multipurpose/Board Room  
707 South Curtis  
Welch, Oklahoma 74369

## **Agenda**

NOTE: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. Call to Order and Declaration of a Quorum
2. Pledge of Allegiance
3. Public Participation
4. Superintendent's Report
5. Presentation by Marion Company, Construction Services Group
6. Consent Agenda recommended for approval by a single vote. Items may be voted separately at the request of any member of the Board of Education.
  - 6.A. Minutes of the June 24, 2024, Regular Meeting, and July 31, 2024, Special Board Meeting
  - 6.B. Treasurer's Report, Activity Fund Report, and status of all funds and investments
  - 6.C. FY24 Purchase Orders
    1. General Fund #370-373
  - 6.D. FY24 Warrants
    2. General Fund #1398-1441
    3. Building Fund #127-130
  - 6.E. FY25 Purchase Orders
    4. General Fund - #178-188
    5. Building Fund - #41-42
    6. Insurance Loss Fund - #4-6
  - 6.F. FY25 Warrants
    7. General Fund - #1-56
    8. Building Fund - #1-7
    9. Bond Fund - #1
  - 6.G. School Rental Requests as listed, any others at hand
  - 6.H. Fundraising Activities Requests as listed, any others at hand
  - 6.I. Annual Title I Parent and Family Engagement Policy
  - 6.J. Memorandum of Understanding (MOU) with Grand Head Start for SY24-25
  - 6.K. Agreement for Educational Services with Welch Skills Center for FY25
  - 6.L. Grand Gateway Economic Development Association's annual membership fee for FY25

- 6.M. 24-25 District Committee List
7. Action Agenda - Individual items for discussion and action. The Board may choose to take action on any item listed including motion to approve, motion to not approve, make a specific motion, take no action, table an item, or concur no action required. Members may second a motion, cast a vote, or abstain.
- 7.A. Discussion, consideration, and possible action to approve a contract with the Marion Company, Construction Services Group, for the purpose of new construction of an auxiliary gym
- 7.B. Discussion, consideration, and possible action on the following Board Policies enactments and/or revisions:
- 10. EIEC - Released Time Courses
  - 11. EIED - Graduation Requirements
  - 12. FDA - Enrollment and Out-of-State Tuition Exception
  - 13. FDC-R1 - Attendance Policy Regulation
  - 14. FEH - Transfers for Special Education Students
- 7.C. Discussion, consideration, and possible action to revise the 24-25 Certified Staff Salary Schedule
- 7.D. Discussion, consideration, and possible action to revise the 24-25 Support Staff Salary Schedule
- 7.E. Discussion, consideration, and possible action to approve a quote from Thompson Brothers for a plasma table and additional equipment for Agriculture CTE Lottery Grant
- 7.F. Discussion, consideration, and possible action on annual Bond Leased-Revenue payment to UMB in the amount of \$235,000.00
- 7.G. Discussion, consideration, and possible action on a Memorandum of Understanding and Authorization to Pay FY25 Allocation to Wyandotte Public Schools for Alternative Education Coop
- 7.H. Discussion, consideration, and possible action on Dawni Orler, Adjunct, teaching the subject of Chemistry for one class period
- 7.I. Discussion, consideration, and possible action on High School Credit for Science and Math courses from Northeast Technology Center for SY24-25
- 7.J. Discussion, consideration, and possible action to approve the Oklahoma Department of Career and Technology Education Contract for Secondary and Technology Education Programs for School Year 2024-2025
- 7.K. Discussion, consideration, and possible action on Welch Public Schools' Cardiac Arrest Site Plans, Emergency Plans, and Extra-Curricular Emergency Plans for SY24-25
- 7.L. Discussion, consideration, and possible action on a quote from Bolt on a district-wide phone and intercom system
- 7.M. Discussion, consideration, and possible action to approve the 2024-2025 Student Handbook
- 7.N. Discussion, consideration, and possible action to approve the 2024-2025 Employee Handbook
- 7.O. Discussion, consideration, and possible action to approve an Agreement with Quapaw Public Schools to share Director of Nutrition Services for \$10,000.00 for SY24-25

- 7.P. Discussion, consideration, and possible action to contract with Express Personnel for staffing needs for FY25
8. Discussion and action regarding convening in Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1), (Supp.2002), to discuss the following items, so that the board can return to Open Session and possible board action to approve:
  15. Employment of a Custodian/Maintenance/Grounds Keeper on a Support Contract for SY24-25
  16. SY24-25 Certified Extra-Duty Pay Assignments
  17. SY24-25 Athletic Extra-Duty Pay Assignments
  18. Employment of a Pre-Kindergarten Tier I Paraprofessional on a Support Contract for SY24-25
  19. Employment of a High School Paraprofessional for Distance Learning on a Support Contract for SY24-25
  20. Employment of Substitutes: Chloe Barham, Jesse, Burns, Sherri Eslick-Eller, Jamie Horn, Shirley Vail, Rebecca Janey Sutton, Carollyn Best, and Kailey Hall for SY24-25
  21. Resignation of Mandy Lester, Support Employee
9. Return to Open Session, President's Acknowledgement, Executive Session Minutes Compliance Announcement (Members Participating, Items Discussed, No Action Taken)
10. Discussion, consideration, and possible action on the employment of a Custodian/Maintenance/Grounds Keeper on a Support Contract for SY24-25
11. Discussion, consideration, and possible action to approve the SY24-25 Certified Extra-Duty Pay Assignments
12. Discussion, consideration, and possible action to approve the SY24-25 Athletic Extra-Duty Pay Assignments
13. Discussion, consideration, and possible action to employ a Pre-Kindergarten Tier I Paraprofessional on a Support contract for SY24-25
14. Discussion, consideration, and possible action to employ a High School Tier I Paraprofessional for Distance Learning on a Support contract for SY24-25
15. Discussion, consideration, and possible action to employ Chloe Barham, Jesse Burns, Sherri Eslick-Eller, Jamie Horn, Shirley Vail, Rebecca Janey Sutton, Carollyn Best, and Kailey Hall as substitutes for SY24-25
16. Discussion, consideration, and possible action to accept the resignation of Many Lester, Support Employee
17. Adjournment

Posted the 9th day of August, 2024, at 5:00 PM at the front door of the Delbert Lovelace High School, 707 South Curtis Street, Welch, Oklahoma, and WPS website, [www.welchwildcats.net](http://www.welchwildcats.net).

Signed: \_\_\_\_\_

Title: Secretary to the Superintendent / Board of Education Minutes Clerk

The Welch Board of Education of Independent School District I017 of Craig County, State of Oklahoma, met in regular session on Monday, June 24, 2024, in the Multipurpose/Board Room in the Delbert Lovelace High School, 707 South Curtis Street, Welch, Oklahoma.

I, the undersigned Clerk of the Board of Education of Welch Public Schools, District I017 of Craig County, Oklahoma, do hereby certify that at least 24 hours prior to the meeting excluding Saturday, Sunday, and holidays, notices of date, time, place, and agenda of the meeting were posted in prominent public view at the location of the meeting.

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Rowdy Layton, Clerk of the Board of Education

The meeting was called to order at 5:30 PM by President Shane Burgess. Members present were President Burgess, Vice President Jesse Highsmith, Deputy Clerk Brian Mooney, and Member Shannon Walker. Clerk Rowdy Layton was absent. Superintendent of Schools Jeremy Ramsey, Elementary Principal Kimberley Hall, Middle and High School Principal Stacy Ezell, and District Treasurer Madonna Woolfolk were also present.

A quorum was established.

President Burgess led the Pledge of Allegiance.

There were no visitors present to request Public Participation.

District Treasurer Madonna Woolfolk reported on 6-month and 1-year CD rates available for investment of the district's funds in comparison to what is paid by Welch State Bank. Superintendent Ramsey distributed hard copies of the Statement of Loss breakdowns from Gallagher on the gymnasium damage, including the third-party adjuster's opinion of the loss, and discussed what was initially observed by the structural engineer on the remaining building walls; attendance at a ZOOM meeting with FEMA and numerous Federal agency representatives regarding available funding through FEMA for the construction of the safe room. Documents and reports from the structural engineer and architects, along with documents on the actual loss will be uploaded to the FEMA representatives and more meetings will be forthcoming throughout this process. Cafeteria vents will be cleaned annually in the month of July, and flooring will be stripped and finished during the week of July 8-11. Two fencing companies have met with Administration and presented quotes to get the fencing fixed. Mr. Ramsey will be attending the OSDE Superintendent's Conference in July. Year-end revenue and expenditures were discussed in detail.

Motion to approve Consent Agenda Item 5A Minutes of the June 10, 2024 meeting; Item 5B Treasurer's Report, Activity Fund Report, and status of all funds and investments; Item 5C FY24 General Fund Purchase Order #369 and Building Fund Purchase Order #65; Item 5D FY25 General Fund Purchase Orders #1-177, General Fund Payroll Purchase Orders, Building Fund Purchase Orders #1-40, Bond Fund Purchase Order #1, and Insurance Loss Purchase Order #1-3; Item 5E FY24 General Fund Warrants #1380-1397, Building Fund Warrants #121-126, Insurance Fund #1-2; Item 5F FY25 General Fund, Building Fund, Bond Fund, Insurance Loss Fund warrants as

needed, and Item 5F Fundraising Activities. This motion, made by Jesse Highsmith and seconded by Brian Mooney, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

There were no Facility Rental Requests presented for the Board to consider.

Motion to renew an annual equipment agreement with American Chemical Systems on a leased cafeteria dishwasher for FY25. This motion, made by Jesse Highsmith and seconded by Shannon Walker, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Motion to renew an annual lease agreement on a Pitney Bowes postage machine for FY25. This motion, made by Brian Mooney and seconded by Jesse Highsmith, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Motion to renew an annual lease purchase agreement with Welch State Bank for a 2018 International School Bus for FY25. This motion, made by Jesse Highsmith and seconded by Brian Mooney, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Motion to approve a Memorandum of Understanding (MOU) with Grand Head Start for FY25. This motion, made by Jesse Highsmith and seconded by Brian Mooney, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Motion to approve the FY25 Administrative Salary Schedule with a 3% increase in base salaries. This motion, made by Jesse Highsmith and seconded by Shannon Walker, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Motion to approve the FY25 Certified Staff Salary Schedule. This motion, made by Jesse Highsmith and seconded by Shannon Walker, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Motion to approve the FY25 Support Staff Wage Schedules. This motion, made by Brian Mooney and seconded by Jesse Highsmith, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Motion to return tabled item FY25 Athletic Extra Duty Pay Schedule. This motion, made by Jesse Highsmith and seconded by Shannon Walker, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Motion to approve the FY25 Athletic Extra Duty Pay Schedule. This motion, made by Jesse Highsmith and seconded by Brian Mooney, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Motion to approve the FY25 Certified Extra Duty Pay Schedule. This motion, made by Jesse Highsmith and seconded by Brian Mooney, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Motion to authorize the Board President, Board Clerk, and Board Deputy Clerk to utilize electronic signatures on warrants with Welch State Bank for FY25. This motion, made by Jesse Highsmith and seconded by Shannon Walker, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Motion to approve FY25 Federal, State, and Local School Designations for Welch Public Schools. This motion, made by Brian Mooney and seconded by Shannon Walker, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Motion to rescind Board Policy DEC-R7 COVID-19 Administrative Leave. This motion, made by Jesse Highsmith and seconded by Brian Mooney, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

After discussion, no action was taken to accept quotes for modified demolition of the damaged gymnasium.

Motion to authorize Superintendent to proceed with repairs of the storm-damaged fencing and payment thereof. This motion, made by Brian Mooney and seconded by Shannon Walker, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Motion to purchase a 14+1 Non-CDL Activity Bus from American Bus for the sum of \$119,455.00, authorize the Superintendent to proceed, and payment thereof from the FY24 General Fund. This motion, made by Jesse Highsmith and seconded by Brian Mooney, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Yea, Shannon Walker: Yea  
Yea: 4, Nay: 0, Absent: 1

Member Brian Mooney left the meeting at 6:42 PM. A quorum was still present.

Mr. Ramsey discussed changes in Board Policy DHAC Staff Members and Electronic or Digital Communications with the Board members present. If approved by the Board, he will be emailing the policy to all employees to notify them of the instigation date of July 1, 2024. Motion to approve Board Policy DHAC Staff Members and

Electronic or Digital Communications as revised. This motion, made by Shane Burgess and seconded by Jesse Highsmith, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to adjourn. This motion, made by Jesse Highsmith and seconded by Shannon Walker, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Absent, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

The meeting was adjourned at 6:47 PM.

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Shane Burgess, President

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Shannon Walker, Member

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Jesse Highsmith, Vice President

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Brian Mooney, Deputy Clerk

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Rowdy Layton, Clerk

An official record of these minutes is on file in the Office of the Superintendent, 707 South Curtis Street, Welch, Oklahoma 74369.

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Mona Stines, Board Minutes Clerk



The Welch Board of Education of Independent School District I017 of Craig County, State of Oklahoma, met in special session on Wednesday, July 31, 2024, in the Superintendent's Office in the Delbert Lovelace High School, 707 South Curtis Street, Welch, Oklahoma.

I, the undersigned Clerk of the Board of Education of Welch Public Schools, District I017 of Craig County, Oklahoma, do hereby certify that at least 48 hours prior to the meeting excluding Saturday, Sunday, and holidays, notice of date, time, and place, and at least 24 hours prior to the meeting excluding Saturday, Sunday, and holidays, the agenda of the meeting were posted in prominent public view at the location of the meeting.

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Rowdy Layton, Clerk of the Board of Education

The meeting was called to order at 5:31 PM by Vice President Jesse Highsmith. Members present were Vice President Highsmith, Clerk Rowdy Layton, and Member Shannon Walker. Members absent were President Shane Burgess and Deputy Clerk Brian Mooney.

A Quorum was established.

Vice President Highsmith led the Pledge of Allegiance.

There were no visitors present to request Public Participation.

After discussion and review of the quotations presented, motion to approve the quote from Gilman Excavation for the sum of \$23,465.00 for demolition of the auxiliary gymnasium. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to adjourn. This motion, made by Shannon Walker and seconded by Rowdy Layton, passed.  
Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

The meeting was adjourned at 5:41 PM.

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Shane Burgess, President

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Shannon Walker, Member

\_\_\_\_\_  
Jesse Highsmith, Vice President

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Brian Mooney, Deputy Clerk

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Rowdy Layton, Clerk

An official record of these minutes is on file in the Office of the Superintendent, 707 South Curtis Street, Welch, Oklahoma 74369.

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Mona Stines, Board Minutes Clerk

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