

QUARTERLY MEETING OF THE BOARD OF DIRECTORS
OF THE CHARTER HOLDER

Richard Milburn Academy / Texas, Inc. – Killeen

RMA - Killeen
State Director's Office
221 E. 9th Street, Suite #307
Austin, TX 78701

April 29, 2016
10:30 AM

AGENDA

I. OPENING REMARKS

- A. Call to Order - **Mr. Ernest Chambers**
- B. Roll Call
- C. Declare a Quorum Present
- D. Superintendent to Preside - **Dr. Norman Hall**

II. REVIEW AND APPROVAL OF MINUTES - **Dr. Norman Hall**

- A. Review and Approval of Minutes for Called Board Meeting of March 11, 2016

III. CHANGES WITHIN THE BOARD OF TRUSTEES - **Dr. Norman Hall**

- A. Letter of Resignation Received from Dr. Houston Conley
- B. Mr. Mike Peebles - Proposed as a RMA Corporate Board Member

IV. INFORMATION ITEMS

- A. State Director's Report - **Chris Skipper**
- B. Financial Reports - **Sharon Cummings**
- C. Campus Director Letters of Agreement for School Year 2016-2017 - **Sharon Cummings**
- D. Update on Pasadena expansion and the purchase of real property and all improvements thereto, being TRS 1 & N ½ of TRS 37 & 38 WARD ACRES, 320 Southmore Avenue, Pasadena, Texas 77502, from Samantha Marketplace, LLC. - **Carl Tanton / Chris Skipper**
- E. Update on Midland expansion regarding the proposed Commercial Real Estate Lease for RMA's lease of real property and improvements thereto, being commonly known as approximately 6,883 square feet of that shopping center located at 503 E. I-20 Frontage, Midland, Texas 79701, from Belmont Realty, LLC, for use as an educational facility, and delegation of authority to execute the lease. - **Carl Tanton / Chris Skipper**
- F. Update on Status of Possible Purchase of Property Currently Leased as the Odessa Campus, which is approximately 32,841 square feet out of the Real Property and Improvements Located at 2419 North County Road West, Odessa, Texas 79763 - **Carl Tanton**
- G. TEA's Response to RMA's Annual Financial & Compliance Report (AFR) for 2015 Fiscal Year - **Chris Skipper / Bob Clemons**
- H. Contracting Entity Administrative Review Checklist - **Amy Wood**
 - I. Texas Department of Agriculture Administrative Review - **Amy Wood**
 - J. 2016 Texas Charter School Association Annual Conference - **Norman Hall**

K. Employee Recognition - **Mark Hemphill / Dr. Jesse Riojas**

V. ACTION ITEMS

A. Adoption of Pay Scale for School Year 2016-2017 - **Sharon Cummings**

B. Approve Employee Performance Intervention Guidelines- **Norman Hall**

C. Request Approval of Evaluation for School Year 2015-2016 for School Director - **Sharon Cummings / Chris Skipper**

D. Request Approval on Evaluation for School Year 2015-2016 for Associate Teacher, Virtual Teacher and Teacher - **Sharon Cummings / Chris Skipper**

E. Approval of 2016-2017 School Calendars- **Chrystal Hartman**

F. Approval Request for Submission of Missed Instructional Day Waivers for RMA-Houston - **Chrystal Hartman**

G. Approval of Budget Amendment - **Chris Skipper / Bob Clemons**

H. Approval for Edgenuity Three Year Contract - **Chris Skipper**

I. Consideration of and possible action regarding the proposed Commercial Real Estate Lease for RMA's lease of real property and improvements thereto known as Suite 150, Echelon Building 1, 9430 Research Boulevard, Austin, Texas 78759, from 183 Echelon, L.P., for use as administrative offices supporting the educational mission of the Board, and delegation of authority to execute the lease. - **Carl Tanton**

J. Consideration of and possible action on a Resolution regarding the purchase of real property and all improvements thereto, being TRS 1 & N ½ of TRS 37 & 38 WARD ACRES, 320 Southmore Avenue, Pasadena, Texas 77502, from Samantha Marketplace, LLC.- **Carl Tanton / Chris Skipper**

K. Consideration and possible action regarding a proposed Task Request for Marmon Mok, Limited Liability Partnership to provide architectural/engineering services for the Pasadena campus project (320 Southmore Avenue, Pasadena, Texas 77502) and delegate authority to execute the Task Request. - **Carl Tanton / Chris Skipper**

L. Consideration and possible action regarding a proposed Task Request for Marmon Mok, Limited Liability Partnership to provide architectural/engineering services for the Midland (503 E. I-20 Frontage) campus project and delegate authority to execute the Task Request. - **Carl Tanton / Chris Skipper**

M. Consideration of and possible action regarding the proposed Commercial Real Estate Lease for RMA's lease of real property and improvements thereto, being commonly known as approximately 6,883 square feet of that shopping center located at 503 E. I-20 Frontage, Midland, Texas 79701, from Belmont Realty, LLC, for use as an educational facility, and delegation of authority to execute the lease.- **Carl Tanton / Chris Skipper**

VI. Executive Session

A. Pursuant to Texas Government Code Section §551.074, Personnel Items

B. Pursuant to Texas Government Code Sections §551.071 and §551.129, consult with the Board's legal counsel regarding the real estate, construction, professional services, and other items posted on the Board's agenda, and receive advice concerning the legal issues presented.

C. Pursuant to Texas Government Code Section §551.072, to deliberate the purchase, exchange, lease, or value of real property.

D. Pursuant to Texas Gov't Code Sections §551.071 and §551.129, consult with the Board's legal counsel regarding *Capacity Builders, Inc. v. Richard Milburn Academy/Texas, Inc.*; Cause No. 1:15-CV-1097-RP, in the United States District Court for the Western District of Texas, Austin Division and receive advice concerning options related to defense against claims, options for resolution, and related Department of Education issues.

VII. Open Session

A. Action on Executive Session

1. Consider and take possible action on any mater discussed in closes session

VIII. Public Comments

IX. Adjournment