



North East Independent School District

8961 Tesoro Drive, San Antonio, Texas 78217

NOTICE OF MEETING OF THE BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the North East Independent School District will be held on August 25, 2025 at 5:30 PM, in the Boardroom on the first floor of the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas. Such meeting is a special meeting.

The open session portion of the meeting is livestreamed, and members of the public may view the meeting by going to the North East Independent School District's YouTube channel. Click the link below, or type it into your browser.

<https://www.youtube.com/c/NEISDtv>

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- II. PRESENTATION
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- III. EXECUTIVE SESSION
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 - 1. Discussion Regarding Specific Personnel Related to Internal Audit Department Quarterly Report
- IV. RECONVENE INTO OPEN SESSION
- V. NEW BUSINESS FOR POSSIBLE BOARD ACTION
 - A. Internal Audit
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Presenter: Lisa Shoesmith, Director of Internal Audit
- VI. EXECUTIVE SESSION
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- VII. RECONVENE INTO OPEN SESSION
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Presenter: David Beyer, President, Board of Trustees

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- C. Discussion and Possible Action Regarding Board Operating Procedures
Presenter: David Beyer, President, Board of Trustees
- X. NEW BUSINESS FOR POSSIBLE BOARD ACTION
- A. Board Policy
 - 1. Possible Action Regarding Participation of non-enrolled students in University of Interscholastic League (UIL) Board Policy FD (LOCAL) 8
Presenter: Sean Maika, Superintendent of Schools
- XI. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in an Executive or Closed Session, the Board will convene in such Executive or Closed Session in accordance with the Open Meetings Act, Texas Government Code, Section 551.071, 551.072, and 551.074.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 22nd day of August, no later than 5:30 PM, this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas.

The North East Independent School District does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 25, 2025

Presenter: Lisa Shoesmith
Director of Internal Audit

Subject: Internal Audit Dept.
Quarterly Board Update

Related Page(s): Attachment

PRESENTATION

BACKGROUND INFORMATION

The 2024-2025 Internal Audit Plan was developed by the Director of Internal Audit and approved by the Board of Trustees on August 12, 2024. A presentation will be made to the Board of Trustees, reporting the results of the audit work completed since the last Internal Audit Quarterly Board Update, which was held on April 28, 2025, as well as an account of the audit work currently in progress.

BOARD ACTION REQUIRED

None.



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 25, 2025

Presenter: Lisa Shosmith
Director of Internal Audit

Subject: Approval of Internal Audit Plan (2025-2026 SY) Related Page(s): Attachments

ACTION ITEM

BACKGROUND INFORMATION

The *Texas Education Code, Section 11.170 (House Bill 1; 79th Legislature)* states if a school district employs an internal audit function, the internal audit function shall report directly to the Board of Trustees. Current audit standards require internal audit functions to prepare an annual audit plan and obtain approval for such plan from the Board.

The Director of Internal Audit shall develop a comprehensive, annual audit plan to ensure all activities and programs of the District are reviewed at appropriate intervals based on a documented risk analysis. The annual plan shall encompass financial, operational, and compliance performance concerns as identified in the assessment of the District's risk. The Director of Internal Audit shall reserve space in the annual audit plan for additional work such as investigative audits and consultative/advisory services. The Internal Audit Plan shall be reviewed and approved annually by the Board.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees approve the proposed Internal Audit Plan for the 2025-2026 school year.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 25, 2025

Presenter: Rudy Jimenez
Chyla Whitton
Executive Director,
Human Resources

Subject: Proposed Recommendation
For Termination of Chapter 21
Term Contract Employee(s)

Related Page(s): None

ACTION ITEM

BACKGROUND INFORMATION

In accordance with the Texas Education Code § 21.211(a) and Board Policy DFBA (Legal) "A board may terminate a term contract and discharge a term contract employee at any time for: (1) Good cause as determined by the board."

ADMINISTRATIVE CONSIDERATION

Formal approval of the proposed recommendation for termination of Chapter 21 Term contract employee(s) by the Board of Trustees is required.

BUDGETARY CONSIDERATION

Money is budgeted each year in the appropriate accounts for potential Chapter 21 hearings before Hearing Examiners.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees of the North East Independent School District approve the proposed termination of the identified employee(s) Chapter 21 Term contract(s) discussed in executive session and notify the employee(s) of the proposed action to include the grounds for the action.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 25, 2025

Presenter: David Beyer
Board President

Subject: School Health Advisory Council
(SHAC) Member Appointments

Related Page(s): SHAC Member
List

ACTION ITEM

BACKGROUND INFORMATION

The Board appointed membership will be in accordance with Education Code 28.004 and the adopted bylaws. The appointees shall consist of parents/legal guardians of enrolled students in the District. Parent membership must serve as chairperson, vice-chairperson, secretary, and/or parliamentarian. Parents/legal guardians of enrolled students must not be benefit receiving employees of the District.

Each single member district (SMD) Board Trustee shall select individuals in the Parent/Legal Guardian and Community Member categories as described in BDF (LOCAL). The complete list of SHAC member appointments shall be formally approved in a public vote by a majority of the Board at a duly called Board meeting in the first semester of the academic school year.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees approve the 2025-2026 School Health Advisory Council membership.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 25, 2025

Presenter: David Beyer
Board President

Subject: 2025 TASA/TASB Delegate
and Alternate

Related Page(s): None

ACTION ITEM

BACKGROUND INFORMATION

The annual Delegate Assembly held in conjunction with the TASA/TASB Convention, September 11 through September 14, 2025, is the foundation of the Association's governance structure and provides critical direction as the Association represents members' interests before state and national policy makers.

Delegates and Alternates will meet with TASB Directors to discuss the issues coming before the Assembly and to clarify the Assembly process.

The 2025 Delegate Assembly will be held September 13 during the TASA/TASB Convention. The NEISD representatives to the 2024 assembly were Mrs. Melinda Cox, as the delegate and Ms. Tracie Shelton as the alternate.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees of the North East Independent School District nominate an official voting Delegate and Alternate to the 2025 TASB Delegate Assembly.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 25, 2025

Presenter: Sean Maika,
Superintendent of Schools

Subject: *Participation of non-enrolled students in University of Interscholastic League (UIL) FD (Local)*

Related Page(s): *SB 401, FD (Local)*

ACTION ITEM

BACKGROUND INFORMATION

From the 89th Legislature, SB 401 requires that the Board of Trustees of a school district adopt a policy declining to grant non-enrolled students the opportunity to participate in league activities (UIL).

ADMINISTRATIVE CONSIDERATION

From the 89th Legislative session, SB 401 gives a school board of trustees the discretion whether to adopt a policy declining the opportunity given under the law for non-enrolled students to participate in UIL extra-curricular activities. In connection with prior legislation on this issue, the Board has previously voted not to allow that opportunity to non-enrolled students.

BUDGETARY CONSIDERATION

None

ADMINISTRATIVE RECOMMENDATION

Presented to the Board of Trustees is a proposed recommendation for a revision to the existing policy in connection with the discretion given by SB 401

BOARD ACTION REQUIRED

Approval/Disapproval

Persons Age 21 and Over

The District shall not admit into its public schools any person age 21 or over unless otherwise required by law.

Registration Forms

The student's parent, legal guardian, or other person having lawful control shall annually complete registration forms. A student who has reached age 18 shall be permitted to complete these forms.

Proof of Residency

In accordance with administrative regulations, the parent, guardian, or other person having lawful control of the student under order of a court shall present proof of residency. The District may investigate stated residency as necessary.

Minor Living Apart

Person Standing in Parental Relation

A minor student residing in the District but whose parent, guardian, or other person having lawful control under a court order does not reside in the District shall present a power of attorney or an authorization agreement as provided in Chapter 34 of the Family Code assigning responsibility for the student in all school-related matters to an adult resident of the District.

Misconduct

A minor student living apart who has engaged in misconduct that results in any of the consequences found in Education Code 25.001(d) shall not be permitted to attend a District school.

Consultation with Adults Responsible for Minor Students

When admission is sought for a child who has established a separate residence in the District apart from his or her parent, guardian, or other person having lawful control under an order of a court, the Board or its designee shall determine whether an applicant qualifies as a resident of the District.

In order to be in compliance with the Family Educational Rights and Privacy Act (FERPA), the District may require documentation to consult with adults responsible for minor students. One or more of the following types of documentation shall be acceptable for purposes of consultation concerning educational programming, discipline, special education, emergency medical treatment, access to student records, and other matters relating to the student's educational process:

1. Power of attorney.
2. Authorization agreement.
3. Notarized letter or sworn affidavit from the parent, guardian, or the adult responsible for the minor child.
4. Assignment letter from the Department of Human Services, Juvenile Probation, or other agency.
5. Death certificate of the natural parent(s).
6. Proof of receipt of federal assistance.

7. Other documentation deemed appropriate by the Superintendent or designee. [See FD(EXHIBIT)]

Exceptions

Based on an individual student's circumstance, the Superintendent shall have authority to grant exceptions to the requirement for a power of attorney or authorization agreement and to the exclusion for misconduct.

Extracurricular Activities

The Superintendent shall determine whether a minor student living apart is present in the District for the primary purpose of participating in extracurricular activities.

Nonresident Student in Grandparent's After-School Care

The parent and grandparent of a nonresident student requesting admission under Education Code 25.001(b)(9) shall provide to the Superintendent the required information on the grandparent's residency and complete a form provided by the District describing the extent of after-school care to be provided by the grandparent.

The Superintendent shall have authority to approve or deny such admissions requests in accordance with criteria approved by the Board.

Students Not Enrolled

A student enrolled in a private school, including a homeschool, shall not be eligible for concurrent enrollment in the District nor for participation in curricular or extracurricular activities, except as required by law. [See EEL and FM]

Beginning with the 2026-27 school year, a homeschooled student will be eligible to participate in University Interscholastic League (UIL) extracurricular activities in which the District participates and in accordance with applicable law. The Superintendent or designee shall take all steps necessary to implement such participation by homeschool students. [See FM].

"Accredited" Defined

For the purposes of this policy, "accredited" shall be defined as accreditation by TEA, an equivalent agency from another state, or an accrediting association recognized by the commissioner of education.

Grade-Level Placement

Accredited Schools

The parent, guardian, or other person having lawful control of a student enrolling in a District school from an accredited public, private, or parochial school shall provide evidence of the prior schooling outside the District. The student shall be placed initially at the grade level reached elsewhere, pending observation by the classroom teacher, guidance personnel, and the principal. On the basis of these observations and results of tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.

**Nonaccredited
Schools**

A student enrolling in a District school from a nonaccredited public, private, or parochial school, including a homeschool, shall be placed initially at the discretion of the principal, pending observation by classroom teachers, guidance personnel, and the principal. Criteria for placement may include:

1. Scores on achievement tests, which may be administered by appropriate District personnel.
2. Recommendation of the sending school.
3. Prior academic record.
4. Chronological age and social and emotional development of the student.
5. Other criteria deemed appropriate by the principal.

Transfer of Credit

**Accredited Texas
Public Schools**

Credit toward state graduation requirements earned in an accredited public school district in Texas shall be transferable and recognized by the District.

**Other Accredited or
Nonaccredited
Schools**

Before recognizing credit in a course earned in an accredited non-public school, an accredited school outside of Texas, or a nonaccredited school, appropriate personnel shall evaluate a student's records and transcript. The District may require the student to demonstrate mastery of the content or use alternative methods to verify course content for the award of credit.

**Transition
Assistance**

In accordance with law, when a student who is identified as homeless or in substitute care enrolls in the District, the District shall assess the student's available records and other relevant information to ensure credit, including proportionate credit, is awarded appropriately for all subjects and courses taken prior to enrollment.

[See EI]

Withdrawal

A parent or guardian wishing to withdraw a minor student shall present a signed statement that includes the reason for the withdrawal. A student who is 18 or older may submit a withdrawal statement without a parent's or guardian's signature.

[For District withdrawal of students no longer in attendance, see FEA(LOCAL).]