



North East Independent School District

8961 Tesoro Drive, San Antonio, Texas 78217

NOTICE OF MEETING OF THE BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the North East Independent School District will be held on May 12, 2025. The Board will convene in Open Session at 5:30 PM, then move into Executive Session and resume the public portion of the meeting no earlier than 6:15 PM. The Board will meet on the first floor of the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas 78217. Such meeting is a regular meeting.

The open session portion of the meeting is livestreamed, and members of the public may view the meeting by going to the North East Independent School District's YouTube channel. Click the link below or type it into your browser.

<https://www.youtube.com/c/NEISDtv>

Items will not necessarily be discussed or considered in the order they are printed. Anyone wishing exhibit information in accordance with Local Board Policy GBA, must contact the Public Information Officer.

MISSION STATEMENT

We challenge and encourage each student to achieve and demonstrate academic excellence, technical skills, and responsible citizenship.

I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER

II. EXECUTIVE SESSION

A. Personnel, including but not limited to Administrative Appointments pursuant to Government Code Section 551.074

1. Routine Personnel including but not limited to Administrative Appointments

a. Director of Special Education Secondary Curriculum and Instruction

B. Discussion Regarding Intruder Detection Security Audit pursuant to Government Code Section 551.076

C. Purchase, Exchange, Lease, or Value of Real Property pursuant to Government Code Section 551.072

D. Consultation with Board's Attorney pursuant to Government Code Section 551.071

1. Pending and/or Possible Litigation

III. RECONVENE INTO OPEN SESSION

IV. WELCOME FROM THE BOARD PRESIDENT

V. INVOCATION AND PLEDGE OF ALLEGIANCE

A. Montgomery Elementary School

Presenter: Terry Click, Principal

VI. RECOGNITIONS

A. President's Comments and Acknowledgment of Special Calendar Events

B. Student Volunteer of the Year1

- C. Do The Write Thing Essay Campaign Winner
- D. UIL 6A State Golf Medalist
- E. UIL 6A State Track Medalist
- VII. MATTERS FROM THE FLOOR**
- VIII. MATTERS FROM EXECUTIVE SESSION**
 - A. Personnel Including but not Limited to Administrative Appointments pursuant to Government Code Section 551.074
 - 1. Possible Action Regarding Routine Personnel including but not limited to Administrative Appointments 4
 - Presenter:** Rudy Jimenez, Chief of Schools and Leadership
 - a. Director of Special Education Secondary Curriculum and Instruction
- IX. PRESENTATIONS**
 - A. Intruder Detection Audit
 - B. Campus Consolidation Update
 - C. Legislative Update
- X. SUPERINTENDENT COMMENTS**
- XI. NEW BUSINESS FOR POSSIBLE BOARD ACTION**
 - A. Instruction and Campus Administration
 - 1. Possible Action Regarding Approval of Employment Contracts 5
 - Presenter:** Rudy Jimenez, Chief of Schools and Leadership
 - B. Consent
 - 1. Business Services
 - a. Budget Amendment #2 6
 - b. Over 50K Purchases 9
 - 2. Minutes from April 2025
 - 3. End of Consent
- XII. REPORTS**
 - A. Interim Financial and Management Reports
 - B. Awarded Bid Report
 - C. Federal Grants Report
 - D. 3rd Quarter Investment Report
 - E. Open Records Request Report
- XIII. DISCUSSION AND POSSIBLE ACTION REGARDING BOARD MEMBERS' REQUEST(S) FOR ITEM(S) TO BE PLACED ON A FUTURE AGENDA AND/OR REQUEST(S) FOR REPORT(S) FROM THE ADMINISTRATION**
- XIV. ADJOURNMENT**

If, during the course of the meeting, discussion of any item on the agenda should be held in an Executive or Closed Session, the Board will convene in such Executive or Closed Session in accordance with the Open Meetings Act, Texas Government Code, Section 551.071, 551.072, and 551.074.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 9th day of May, no later than 5:30 PM, this notice was posted on a bulletin board located at a place readily accessible and convenient to the public

at the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio,
Texas.

The North East Independent School District does not discriminate
on the basis of race, color, religion, gender, national origin, age or disability



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 12, 2025

Presenter: Rudy Jimenez
Chyla Whitton, Executive
Director for Human
Resources

Subject: Employment of Personnel
New Hires

Related Page(s): None

ACTION ITEM

BACKGROUND INFORMATION

Policy DC (LOCAL) states: "The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel in the following categories: central office administrator from the director level and above and campus administrator, including principals and assistant principals." Final authority for employment of contractual personnel in these categories shall be retained by the Board.

ADMINISTRATIVE CONSIDERATION

Campus personnel are recommended for employment by campus principals in accordance with TEC § 11.202(b). All other personnel are recommended by appropriate supervisors. In both cases, the candidate deemed "best qualified" has been selected.

BUDGETARY CONSIDERATION

New hires associated with replacement of personnel have been budgeted prior to the hiring process. New hires associated with recently established positions are covered by a contingency fund established by the Board for this purpose. Should the cost of such positions exceed the funds so budgeted, then a separate budget amendment is brought before the Board prior to additional positions being filled.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees of the North East Independent School District approve the hiring of new personnel as presented.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 12, 2025

Presenter: Rudy Jimenez
Chyla Whitton,
Executive Director,
Human Resources

Subject: Approval of Employment
Contracts

Related Page(s):

ACTION ITEM

BACKGROUND INFORMATION

In accordance with Texas Education Code § 21.002, the employment practices of the District allow for Probationary Contracts (Policy DCA), Educator Term Contracts (Policy DCB), Continuing Contracts (Policy DCC) and Other Types of Contracts (Policy DCE).

ADMINISTRATIVE CONSIDERATION

Formal approval by the Board of Trustees is required.

BUDGETARY CONSIDERATION

Salaries and benefits associated with these employment contracts are budgeted on an annual basis and comprise approximately 86.5% percent of the District budget.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees approve the proposed recommendations for renewal of employment contracts.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 12, 2025

Presenter: Dan Villarreal
Susan Lackorn, Executive Director
Finance and Accounting
Lydia Flores, Director
Budget & Financial Analysis

Subject: Budget Amendment #2

Related Page(s): Attachment

CONSENT ITEM

BACKGROUND INFORMATION

The 2024-2025 fiscal year budget was adopted on June 17, 2024. Estimated revenue and appropriations are subject to change on a regular basis.

Budget Amendment #2 includes the following adjustments to the School Nutrition Fund:

- Revenue increase of \$13,571,761 to separate Summer Feeding from the National School Lunch Program
- Revenue decrease of \$566,374 to adjust for participation rates
- Appropriations increase of \$4,336,545 for higher food costs
- Appropriations increase of \$622,878 for repair costs

No changes are being made to the General Fund or the Debt Services Fund.

ADMINISTRATIVE CONSIDERATION

By law, amendments to the budgets for the General, Debt Service, and School Nutrition Services Funds must be approved by the Board of Trustees before new appropriations may be expended.

BUDGETARY CONSIDERATION

For the School Nutrition Fund, this budget amendment increases budgeted fund balance by \$8,045,964. The resulting budgeted deficit and ending fund balance for June 30, 2025, are estimated to be \$2,144,039 and \$255,398 respectively.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees approve Budget Amendment #2.

BOARD ACTION REQUIRED

Approval/Disapproval

NORTH EAST INDEPENDENT SCHOOL DISTRICT

Budget Amendment Board Report

Budget Amendment #2

May 12, 2025

School Nutrition

I INCREASE FUND BALANCE	Requested By:	Amount
Other Sources		
Adjusted to separate Summer Feeding from the National School lunch program	Glosson	<u>13,571,761</u>
Total transactions increasing Fund Balance		\$ <u>13,571,761</u>
II DECREASE FUND BALANCE	Requested By:	Amount
Decrease Revenue		
Adjust revenue for participation rates	Glosson	<u>(566,374)</u>
		\$ (566,374)
Increase Appropriations:		
Increase appropriations for increased food costs	Glosson	(4,336,545)
Increase appropriations for increased service repair costs	Glosson	<u>(622,878)</u>
		\$ (4,959,423)
Total transactions decreasing Fund Balance		\$ <u>(5,525,797)</u>
III Net increase (decrease) to School Nutrition Fund Balance for this Budget Amendment		\$ <u>8,045,964</u>

NORTH EAST INDEPENDENT SCHOOL DISTRICT

Budget Amendment Board Report

Budget Amendment #2

May 12, 2025

School Nutrition

	Budget As Adopted July 1, 2024	Administrative Adjustments	Budget Amendment #2 Changes	Budget As of Amendment #2
Estimated Revenues & Other Sources				
Local	\$ 9,634,107	\$ -	\$ (1,118,882)	\$ 8,515,225
State	1,303,827	-	(313,576)	990,251
Federal	26,656,781	-	866,084	27,522,865
Total Estimated Revenue	\$ 37,594,715	\$ -	\$ (566,374)	\$ 37,028,341
Other Sources	-	-	13,571,761 *	13,571,761
Total Estimated Revenue & Other Sources	\$ 37,594,715	\$ -	\$ 13,005,387	\$ 50,600,102

Appropriations & Other Uses

Function:				
11 Instruction	\$ -	\$ -	\$ -	\$ -
12 Instructional Resources & Media Services	-	-	-	-
13 Curriculum & Instructional Staff Development	-	-	-	-
21 Instructional Leadership	-	-	-	-
23 School Leadership	-	-	-	-
31 Guidance, Counseling & Evaluation Services	-	-	-	-
32 Social Work Services	-	-	-	-
33 Health Services	-	-	-	-
34 Student (Pupil) Transportation	-	-	-	-
35 Food Services	46,667,430	-	4,336,545	51,003,975
36 Extracurricular Activities	-	-	-	-
41 General Administration	-	-	-	-
51 Facility Maintenance And Operations	1,116,288	-	622,878	1,739,166
52 Security And Monitoring Services	1,000	-	-	1,000
53 Data Processing Services	-	-	-	-
61 Community Services	-	-	-	-
71 Debt Service	-	-	-	-
81 Facilities Acquisition & Construction	-	-	-	-
93 Payments To Fiscal Agent/ Member Districts Of Shared Service Arrangements	-	-	-	-
95 Payments To Juvenile Justice Alternative Education Programs	-	-	-	-
99 Other Intergovernmental Charges	-	-	-	-
Total Appropriations	\$ 47,784,718	\$ -	\$ 4,959,423	\$ 52,744,141
Other Uses	-	-	-	-
Total Appropriations & Other Uses	\$ 47,784,718	\$ -	\$ 4,959,423	\$ 52,744,141
Projected Beginning Fund Balance as of July 1, 2024	\$ 13,585,578 *			\$ 2,399,437
Net Revenue/Sources Over (Appropriations)/(Uses)	(10,190,003)	-	8,045,964	(2,144,039)
Budgeted Ending Fund Balance as of June 30, 2025	\$ 3,395,575			\$ 255,398

*Previously reported all School Nutrition funds together. Adjusted to separate summer feeding from the national school lunch program.



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 12, 2025

Presenter: Dan Villarreal
Valerie Rueda, Executive Director
Procurement & eCommerce

Subject: \$50,000 Purchases

Related Page(s): Attachment

CONSENT ITEM

BACKGROUND INFORMATION

Texas Education Code §44.031 requires all school district contracts, except contracts for the purchase of produce or vehicle fuel, valued at \$50,000 or more in the aggregate for each 12-month period shall be made by one of the methods listed in the Code providing the best value for the district. Board Policy CH (LOCAL) states, "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services costing \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

ADMINISTRATIVE CONSIDERATION

The purpose of this consent item is to ask for Board authorization to expend funds for previously approved budgeted expenditures for 2024-2025, which meet or exceed \$50,000 from the attached listed vendors. The attachment reflects categories of purchases, vendor names, descriptions of goods or services and estimated 2024-2025 expenditures. These purchases comply with applicable bid laws. The attachment includes estimated aggregate expenditures exceeding \$50,000 during the school year.

By approving this consent item, each approved budgeted item will not have to be presented again, saving considerable time and resources.

BUDGETARY CONSIDERATION

The estimated expenditure amounts are budgeted in various District accounts which were approved at the Board of Trustees meeting on June 17, 2024. Funds being expended include general funds, bond funds, grant funds, special revenue funds, internal service funds and enterprise funds.

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends the Department of Procurement & eCommerce be authorized to expend funds listed in the attachment for fiscal year 2024-2025.

BOARD ACTION REQUIRED

Approval/Disapproval

ATTACHMENT
BUDGETED PURCHASES OF GOODS OR SERVICES COSTING \$50,000 OR MORE
NEISD BOARD MEETING
MAY 12, 2025

Category	Vendor(s) Name	Description of Goods/Services	Estimated Expenditures 2024-2025	Bid Compliance	Notes
Construction Management & Engineering	Morlandt Electric Co.	Fire Damage Remediation	\$60,000	22-21	Purchase over \$50,000 requires Board approval.
Facilities Maintenance	Garratt-Callahan Company	Chemical Water Treatment	\$210,060	25-25	Purchase over \$50,000 requires Board approval.
Guidance Services	Quaver Ready	K-8 Guidance Lessons	\$100,000	Allied States Co-op	Purchase over \$50,000 requires Board approval.
School Nutrition Services	Arnold Refrigeration, Inc.	Evaporators for Warehouse Freezer	\$65,279	88-23	Purchase over \$50,000 requires Board approval.