



# North East Independent School District

8961 Tesoro Drive, San Antonio, Texas 78217

## NOTICE OF MEETING OF THE BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the North East Independent School District will be held on April 28, 2025 at 5:30 PM, in the Boardroom on the first floor of the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas. Such meeting is a special meeting.

The open session portion of the meeting is livestreamed, and members of the public may view the meeting by going to the North East Independent School District’s YouTube channel. Click the link below, or type it into your browser.

<https://www.youtube.com/c/NEISDtv>

- I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER
- II. PRESENTATION
  - A. Internal Audit Department Quarterly Board Update 2  
**Presenter:** Lisa Shoesmith, Director of Internal Audit
- III. EXECUTIVE SESSION
  - A. Personnel, including but not limited to Administrative Appointments pursuant to Government Code Section 551.074
    - 1. Possible Action Regarding Routine Personnel including 3  
but not limited to Administrative Appointments
      - a. Executive Director of North East Education Foundation
    - 2. Discussion Regarding Specific Personnel Related to Internal Audit Department Quarterly Report
  - B. Purchase, Exchange, Lease, or Value of Real Property pursuant to Government Code Section 551.072
- IV. RECONVENE INTO OPEN SESSION
- V. ADJOURNMENT

---

*If, during the course of the meeting, discussion of any item on the agenda should be held in an Executive or Closed Session, the Board will convene in such Executive or Closed Session in accordance with the Open Meetings Act, Texas Government Code, Section 551.071, 551.072, and 551.074.*

## CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 25th day of April, no later than 5:30 PM, this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas.

---

The North East Independent School District does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: April 28, 2025

Presenter: Lisa Shoesmith  
Director, Internal Audit

Subject: Internal Audit Department  
Quarterly Board Update

Related Page(s): Attachment

### PRESENTATION

#### **BACKGROUND INFORMATION**

The 2024-2025 Internal Audit Plan was developed by the Director of Internal Audit and approved by the Board of Trustees on August 12, 2024. A presentation will be made to the Board of Trustees, reporting the results of the audit work completed since the last Internal Audit Quarterly Board Update, which was held on December 9, 2024, as well as an account of the audit work currently in progress.

#### **BOARD ACTION REQUIRED**

None



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: April 28, 2025

Presenter: Rudy Jimenez  
Chyla Whitton, Executive  
Director for Human  
Resources

Subject: Employment of Personnel  
New Hires

Related Page(s): None

### **ACTION ITEM**

#### **BACKGROUND INFORMATION**

Policy DC (LOCAL) states: "The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel in the following categories: central office administrator from the director level and above and campus administrator, including principals and assistant principals." Final authority for employment of contractual personnel in these categories shall be retained by the Board.

#### **ADMINISTRATIVE CONSIDERATION**

Campus personnel are recommended for employment by campus principals in accordance with TEC § 11.202(b). All other personnel are recommended by appropriate supervisors. In both cases, the candidate deemed "best qualified" has been selected.

#### **BUDGETARY CONSIDERATION**

New hires associated with replacement of personnel have been budgeted prior to the hiring process. New hires associated with recently established positions are covered by a contingency fund established by the Board for this purpose. Should the cost of such positions exceed the funds so budgeted, then a separate budget amendment is brought before the Board prior to additional positions being filled.

#### **ADMINISTRATIVE RECOMMENDATION**

It is recommended that the Board of Trustees of the North East Independent School District approve the hiring of new personnel as presented.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval