



North East Independent School District

8961 Tesoro Drive, San Antonio, Texas 78217

NOTICE OF MEETING OF THE BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the North East Independent School District will be held on March 3, 2025. The Board will convene in Open Session at 5:30 PM, then move into Executive Session and resume the public portion of the meeting no earlier than 6:15 PM. The Board will meet on the first floor of the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas 78217. Such meeting is a regular meeting.

The open session portion of the meeting is livestreamed, and members of the public may view the meeting by going to the North East Independent School District's YouTube channel. Click the link below or type it into your browser.

<https://www.youtube.com/c/NEISDtv>

Items will not necessarily be discussed or considered in the order they are printed. Anyone wishing exhibit information in accordance with Local Board Policy GBA, must contact the Public Information Officer.

MISSION STATEMENT

We challenge and encourage each student to achieve and demonstrate academic excellence, technical skills, and responsible citizenship.

I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER

II. EXECUTIVE SESSION

A. Personnel, including but not limited to Administrative Appointments pursuant to Government Code Section 551.074

1. Routine Personnel including but not limited to Administrative Appointments

- a. Head Coach/Athletic Coordinator of Reagan High School
- b. Director of Athletics
- c. Director of Government Relations

B. Discussion Regarding Intruder Detection Security Audit pursuant to Government Code Section 551.076

C. Purchase, Exchange, Lease, or Value of Real Property pursuant to Government Code Section 551.072

D. Consultation with Board's Attorney pursuant to Government Code Section 551.071

1. Pending and/or Possible Litigation

III. RECONVENE INTO OPEN SESSION

IV. WELCOME FROM THE BOARD PRESIDENT

V. INVOCATION AND PLEDGE OF ALLEGIANCE

A. Garner Middle School

Presenter: Nicole Monet, Principal

VI. RECOGNITIONS

A. President's Comments and Acknowledgment of Special Calendar Events

B. UIL 6A State Wrestling-Madison High School	
C. UIL 6A State Swim Meet-Reagan High School	
D. 6A Division II State Medalist Girls Basketball-Churchill High School	
VII. MATTERS FROM THE FLOOR	
VIII. MATTERS FROM EXECUTIVE SESSION	
A. Personnel Including but not Limited to Administrative Appointments pursuant to Government Code Section 551.074	
1. Possible Action Regarding Routine Personnel including but not limited to Administrative Appointments	4
Presenter: Rudy Jimenez, Chief of Schools and Leadership	
a. Head Coach/Athlertic Coordinator of Reagan High School	
b. Director of Athletics	
c. Director of Government Relations	
IX. PRESENTATIONS	
A. Intruder Detection Audit	
B. Campus Safety Specialists Update	
C. Campus Consolidation Update	
X. SUPERINTENDENT COMMENTS	
XI. BOARD BUSINESS	
A. Legislative Update	
B. Discussion Regarding Executive Orders Impacting Education	
C. Discussion Regarding Dress Code	
XII. NEW BUSINESS FOR POSSIBLE BOARD ACTION	
A. Consent	
1. Instruction and Campus Administration	
a. School Health Advisory Council (SHAC) District Employee Member Appointments	5
b. Off-Campus Physical Activity Agency Certification for Middle School	6
2. Operations	
a. Open Records Designation of Ten Nonbusiness Days	7
b. Reagan High School HVAC Chiller Replacement Project Design-Built Bid Award Approval	8
3. Business Services	
a. Over 50K Purchases	9
b. Interlocal Agreement	10
4. Minutes from February 2025	
5. End of Consent	
XIII. REPORTS	
A. Interim Financial and Management Reports	
B. Awarded Bid Report	
C. 2nd Quarter Investment Report	
D. Federal Grants Report	
E. Open Records Request Report	
XIV. DISCUSSION AND POSSIBLE ACTION REGARDING BOARD MEMBERS' REQUEST(S) FOR ITEM(S) TO BE PLACED ON A FUTURE AGENDA AND/OR REQUEST(S) FOR REPORT(S) FROM THE ADMINISTRATION	
XV. ADJOURNMENT	

If, during the course of the meeting, discussion of any item on the agenda should be held in an Executive or Closed Session, the Board will convene in such Executive or Closed Session in accordance with the Open Meetings Act, Texas Government Code, Section 551.071, 551.072, and 551.074.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 28th day of February, no later than 5:30 PM, this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas.

The North East Independent School District does not discriminate
on the basis of race, color, religion, gender, national origin, age or disability



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: March 3, 2025

Presenter: Rudy Jimenez
Chyla Whitton, Executive
Director for Human
Resources

Subject: Employment of Personnel
New Hires

Related Page(s): None

ACTION ITEM

BACKGROUND INFORMATION

Policy DC (LOCAL) states: "The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel in the following categories: central office administrator from the director level and above and campus administrator, including principals and assistant principals." Final authority for employment of contractual personnel in these categories shall be retained by the Board.

ADMINISTRATIVE CONSIDERATION

Campus personnel are recommended for employment by campus principals in accordance with TEC § 11.202(b). All other personnel are recommended by appropriate supervisors. In both cases, the candidate deemed "best qualified" has been selected.

BUDGETARY CONSIDERATION

New hires associated with replacement of personnel have been budgeted prior to the hiring process. New hires associated with recently established positions are covered by a contingency fund established by the Board for this purpose. Should the cost of such positions exceed the funds so budgeted, then a separate budget amendment is brought before the Board prior to additional positions being filled.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees of the North East Independent School District approve the hiring of new personnel as presented.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: March 3, 2025

Presenter: Rudy Jimenez

Subject: School Health Advisory Council (SHAC)
District Employee Member Appointments

Related Page(s): SHAC District
Employee Member
Appointments for
2024-2025 &
2025-2026

CONSENT ITEM

BACKGROUND INFORMATION

In accordance with Texas Education Code 28.004(d), and BDF (LEGAL), a board shall appoint at least five members to the SHAC. A majority of the members must be persons who are parents of students enrolled in the district and must not be employed by the district. One of those members shall serve as chair or co-chair of the SHAC.

BDF (LOCAL) further establishes SHAC shall have no fewer than 28 members and a maximum of 40 members. The SHAC shall have no more than 28 parents/legal guardian members and no more than 7 community members and at least 1 District employee for each standing committee. Each Trustee shall appoint 4 members to the SHAC of which at least 3 must be parents/legal guardians of children in the District.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees approve the School Health Advisory Council District Employee member appointments as presented for the 2024-2025 and 2025-2026 school years.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: March 3, 2025

Presenter: Rudy Jimenez

Subject: Off Campus Physical Activity Agency
Certification for Middle School

Related Page(s): MS Recommended
Agency List 2025-2026

CONSENT ITEM

BACKGROUND INFORMATION

In accordance with 19 TAC 74.12(b)(6)(C)(iii), the required 1.0 state graduation credit for physical education may be earned through participation in an appropriate private or commercially sponsored physical activity program conducted on or off campus as long as it is approved by the commissioner of education. NEISD offers Category I substitutions as part of the Off Campus Physical Activity program for high school students who participate in at least 15 hours a week of Olympic-level, highly intensive, professional, supervised training and/or competition.

NEISD has historically extended this substitution to middle school students by participating in private leagues or clubs that provide structured activities as defined by 19 TAC 103.1003 as a substitution for physical activity for middle school students. The Agencies included on the Recommended Agency List have completed NEISD's rigorous application process to ensure their activities meet the following minimum requirements:

- The activity is based on the grade appropriate movement, physical activity and health, and social development strands of the essential knowledge and skills for physical education; and

The activity is organized and monitored by appropriately trained instructors who are part of a program that has been certified by the board.

ADMINISTRATIVE CONSIDERATION

Middle school students approved to participate in the Off Campus Physical Activity (OCPA) program are provided the opportunity to continue competing in Olympic-level activities not offered by the district as part of the regular school day. These agencies have completed the rigorous application process to demonstrate that their facility and instructors are of exceptional quality and the activities provided are based on the grade appropriate movement, physical activity and health, and social development strands of the essential knowledge and skills for middle school physical education.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees certify the agencies listed on the Recommended Agency List to provide structured activities for middle school students who have been approved to participate in the Off Campus Physical Activity program.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: March 3, 2025

Presenter: Deborah Caldwell
Chief Operations
Officer

Subject: Open Records Designation of Ten Nonbusiness Days Related Pages (s): None

CONSENT ITEM

BACKGROUND INFORMATION

House Bill (HB) 3033 became law in 2023, which impacts governmental entities' response to public information requests. The bill clarified the definition of business days in the Texas Public Information Act (TPIA) to mean a day other than: weekends, state holidays, national holidays, optional holidays, or the Friday before or Monday after a holiday if holiday falls on a weekend. The bill further allows a governmental body to designate up to an additional 10 nonbusiness days per calendar year on days we are closed or operating with minimum staff.

ADMINISTRATIVE CONSIDERATION

The designation of a nonbusiness day for an independent school district must be made by the Board of Trustees for the purpose of fulfilling open records requests. These additional nonbusiness days are days that the school district is closed or operating with minimum staff. Our District communicates nonbusiness days on the open records webpage.

BUDGETARY CONSIDERATION

There is no cost. Designating additional non-business days allows our District to avoid the cost of an hourly employee processing open records requests during designated school holidays.

RECOMMENDATION

It is recommended that the Board of Trustees designates the following 10 dates as additional nonbusiness days for calculating open records requests for 2025-2026 school year:

Dec 22, 2025	Dec 23, 2025	Dec 29, 2025	Dec 30, 2025	Dec 31, 2025
Jan 2, 2026	Mar 9, 2026	Mar 10, 2026	Mar 11, 2026	Mar 12, 2026

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: March 3, 2025

Presenter: Deb Caldwell, COO
Jorge Cabello, Exec. Dir. CM&E

Subject: Reagan High School HVAC
Chiller Replacement Project
Design-Built Bid Award Approval

Related Pages(s): None

CONSENT ITEM

BACKGROUND INFORMATION

Three (3) Statement of Qualifications (SOQs) were received on February 4, 2025, at 2:00 PM by the NEISD Procurement & eCommerce Department in response to Request for Qualifications for a Design-Built Contactor for the Reagan HS HVAC Chiller Replacement Project (RFQ # 20-25). Under the direction of the Procurement & eCommerce guidance, all SOQs were carefully considered and evaluated by the Construction Management & Engineering and Facility Maintenance & Operations Departments in accordance with the published criteria. It is the District's intent to hire a Design-Built Contractor to properly design and construct new energy-efficient air-cooled chillers and accessorial mechanical equipment to replace the original central plant HVAC chiller system and improve the operation of the campus central energy plant. The existing air-cooled chillers are the original equipment that was installed and been utilized since the school was constructed and occupied in 1999/2000.

ADMINISTRATIVE CONSIDERATION

The Reagan High School Central Energy Plant is a large investment in capital and must be maintained and operated to improve the overall efficiency and performance of the campus' central energy plant.

BUDGETARY CONSIDERATION

The 2015 Bond Program has unencumbered funds for this project with a total project budget of \$2,500,000 which consists of: a) Procurement of air-cooled chillers & pumps via Texas BuyBoard = \$1,500,000 and b) Design/Built Contractor for the installation of chillers & pumps to included electrical, plumbing, & mechanical connections and commissioning services = \$1,000,000.

ADMINISTRATIVE RECOMMENDATION

The Executive Directors of Construction Management and Engineering and the Facility Maintenance & Operations with their respective staff have carefully evaluated the SOQs and recommend for the Board of Trustee to award a Design-Built contract to Comfort-Air Engineering, Incorporated as the Design-Built Contactor for the Reagan HS HVAC Chiller Replacement Project (RFQ # 20-25) and further grant the Superintendent, Associate Superintendent for Operations, and the Executive Director for Construction Management and Engineering the authority to execute the contract.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: March 3, 2025

Presenter: Dan Villarreal
Valerie Rueda, Executive Director
Procurement & eCommerce

Subject: \$50,000 Purchases

Related Page(s): Attachment

CONSENT ITEM

BACKGROUND INFORMATION

Texas Education Code §44.031 requires all school district contracts, except contracts for the purchase of produce or vehicle fuel, valued at \$50,000 or more in the aggregate for each 12-month period shall be made by one of the methods listed in the Code providing the best value for the district. Board Policy CH (LOCAL) states, "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services costing \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

ADMINISTRATIVE CONSIDERATION

The purpose of this consent item is to ask for Board authorization to expend funds for previously approved budgeted expenditures for 2024-2025, which meet or exceed \$50,000 from the attached listed vendors. The attachment reflects categories of purchases, vendor names, descriptions of goods or services and estimated 2024-2025 expenditures. These purchases comply with applicable bid laws. The attachment includes estimated aggregate expenditures exceeding \$50,000 during the school year.

By approving this consent item, each approved budgeted item will not have to be presented again, saving considerable time and resources.

BUDGETARY CONSIDERATION

The estimated expenditure amounts are budgeted in various District accounts which were approved at the Board of Trustees meeting on June 17, 2024. Funds being expended include general funds, bond funds, grant funds, special revenue funds, internal service funds and enterprise funds.

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends the Department of Procurement & eCommerce be authorized to expend funds listed in the attachment for fiscal year 2024-2025.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: February 20, 2025

Presenter: Dan Villarreal
Valerie Rueda, Executive Director
Procurement & eCommerce

Subject: Interlocal Agreement

Related Page(s): Attachment

CONSENT ITEM

BACKGROUND INFORMATION

It is the intent of the North East Independent School District to participate in the Education Service Center (ESC) Region 20 Texas 20 Purchasing Cooperative pursuant to the *Interlocal Cooperation Act, Chapter 791 of the Texas Government Code*. Participation in a purchasing cooperative meets the legal requirements of *Texas Education Code 44.031* which require all school district contracts, except contracts for the purchase of produce or vehicle fuel, valued at \$50,000 or more in the aggregate for each 12-month period shall be made by one of the methods listed in the Code that provides the best value for the district. Board Policy CH (LOCAL) states, "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, require Board approval before a transaction may take place."

ADMINISTRATIVE CONSIDERATION

Participation in an interlocal agreement with the Children's Bereavement Center of South Texas (CBCST) satisfies the legal requirement for the District to do business with this non-profit organization with an anticipated future spend over \$50,000. It also allows the district to piggyback off any vendor contracts the CBCST may have with vendors the District does not currently do business with, thereby offering more purchasing options.

BUDGETARY CONSIDERATION

No fees are required.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board of Trustees approve the attached Interlocal Agreement with Children's Bereavement Center of South Texas.

BOARD ACTION REQUIRED

Approval/Disapproval