



# North East Independent School District

8961 Tesoro Drive, San Antonio, Texas 78217

## NOTICE OF MEETING OF THE BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the North East Independent School District will be held on May 13, 2024. The Board will convene in Open Session at 5:30 PM, then move into Executive Session and resume the public portion of the meeting no earlier than 6:15 PM. The Board will meet on the first floor of the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas 78217. Such meeting is a regular meeting.

The open session portion of the meeting is livestreamed, and members of the public may view the meeting by going to the North East Independent School District's YouTube channel. Click the link below or type it into your browser.

<https://www.youtube.com/c/NEISDtv>

Items will not necessarily be discussed or considered in the order they are printed. Anyone wishing exhibit information in accordance with Local Board Policy GBA, must contact the Public Information Officer.

### MISSION STATEMENT

We challenge and encourage each student to achieve and demonstrate academic excellence, technical skills, and responsible citizenship.

#### I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER

#### II. EXECUTIVE SESSION

A. Personnel, including but not limited to Administrative Appointments pursuant to Government Code Section 551.074

1. Proposed Recommendation for Termination of Chapter 21 Probationary Contract Employee(s)

2. Proposed Recommendation for Non-Renewal of Probationary Contract Employee(s)

3. Proposed Recommendation for Non-Renewal of Chapter 21 Term Contract Employee(s)

B. Discussion Regarding Intruder Detection Security Audit pursuant to Government Code Section 551.076

#### III. RECONVENE INTO OPEN SESSION

#### IV. WELCOME FROM THE BOARD PRESIDENT

#### V. INVOCATION AND PLEDGE OF ALLEGIANCE

A. Driscoll Middle School

**Presenter:** Lori Murach, Principal

#### VI. RECOGNITIONS

A. President's Acknowledgment of Special Calendar Events

B. Student Volunteer of the Year

C. Do The Write Thing Essay Campaign Winners

D. SkillsUSA State Winners

E. UIL 6A State Golf Medalist

F. UIL 6A State Track and Field State Medalist

**VII. MATTERS FROM THE FLOOR**

**VIII. MATTERS FROM EXECUTIVE SESSION**

A. Personnel Including but not Limited to Administrative Appointments pursuant to Government Code Section 551.074

1. Possible Action Regarding Proposed Recommendation for Termination of Chapter 21 Probationary Contract Employee(s) 4

**Presenter:** Rudy Jimenez, Chief of Schools and Leadership  
2. Possible Action Regarding Proposed Recommendation for Non-Renewal of Probationary Contract Employee(s) 5

**Presenter:** Rudy Jimenez, Chief of Schools and Leadership  
3. Possible Action Regarding Proposed Recommendation for Non-Renewal of Chapter 21 Term Contract Employee(s) 6

**Presenter:** Rudy Jimenez, Chief of Schools and Leadership

**IX. PRESENTATIONS**

A. Intruder Detection Audit

**X. SUPERINTENDENT COMMENTS**

**XI. NEW BUSINESS FOR POSSIBLE BOARD ACTION**

A. Campus Administration

1. Possible Action Regarding Approval of Employment Contracts 7

**Presenter:** Rudy Jimenez, Chief of Schools and Leadership

B. Consent

1. Business Services  
a. Over 50K Purchases 8

2. Minutes from April 2024

3. End of Consent

**XII. REPORTS**

A. Interim Financial and Management Reports

B. Awarded Bid Report

C. 3rd Quarter Investment Report

D. Federal Grants Report

E. Open Records Request Report

**XIII. DISCUSSION AND POSSIBLE ACTION REGARDING BOARD MEMBERS' REQUEST(S) FOR ITEM(S) TO BE PLACED ON A FUTURE AGENDA AND/OR REQUEST(S) FOR REPORT(S) FROM THE ADMINISTRATION**

**XIV. ADJOURNMENT**

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*If, during the course of the meeting, discussion of any item on the agenda should be held in an Executive or Closed Session, the Board will convene in such Executive or Closed Session in accordance with the Open Meetings Act, Texas Government Code, Section 551.071, 551.072, and 551.074.*

**CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**

On this 10th day of May, no later than 5:30 PM, this notice was posted on a bulletin board located at a place readily accessible and convenient to the public

at the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio,  
Texas.

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The North East Independent School District does not discriminate  
on the basis of race, color, religion, gender, national origin, age or disability



# NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 13, 2024

Presenter: Rudy Jimenez  
Chyla Whitton,  
Executive Director for Human  
Resources

Subject: Proposed Recommendation For Termination of Chapter 21 Probationary Contract Employee(s)      Related Page(s): None

## ACTION ITEM

### **BACKGROUND INFORMATION**

In accordance with the Texas Education Code § 21.104(a) and Board Policy DFAA (Legal) “Any probationary contract employee may be discharged at any time for good cause as determined by the board. “Good cause” is the failure to meet the accepted standards of conduct for the profession as generally recognized and applied in similarly situated school districts in this state.”

### **ADMINISTRATIVE CONSIDERATION**

Formal approval of the proposed recommendation for termination of Chapter 21 Probationary contract employee(s) by the Board of Trustees is required.

### **BUDGETARY CONSIDERATION**

Money is budgeted each year in the appropriate accounts for potential Chapter 21 hearings before Hearing Examiners.

### **ADMINISTRATIVE RECOMMENDATION**

It is recommended that the Board of Trustees of the North East Independent School District approve the proposed termination of the identified employee(s) Chapter 21 Probationary contract(s) discussed in executive session and notify the employee(s) of the proposed action to include the grounds for the action.

### **BOARD ACTION REQUIRED**

Approval/Disapproval



# NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 13, 2024

Presenter: Rudy Jimenez  
Chyla Whitton,  
Executive Director,  
Human Resources

Subject: Proposed Recommendation for  
Nonrenewal of Probationary  
Contract Employee(s)

Related Page(s): None

## **ACTION ITEM**

### **BACKGROUND INFORMATION**

In accordance with the Texas Education Code § 21.103(a) and Board Policy DFAB (LEGAL), a probationary contract employee may be not renewed at the end of the contract period if the Board determines that such termination will serve the best interests of the District.

### **ADMINISTRATIVE CONSIDERATION**

The Board shall give the employee(s) notice of its decision to not renew the employment not later than the 10th day before the last day of instruction required under the Texas Education Code. The Board's decision to not renew probationary employee(s) at the end of a contract period is final and may not be appealed.

### **BUDGETARY CONSIDERATION**

None

### **ADMINISTRATIVE RECOMMENDATION**

In the best interests of the District, it is recommended that the Board of Trustees of the North East Independent School District approve the nonrenewal of the identified probationary contract employee(s).

### **BOARD ACTION REQUIRED**

Approval/Disapproval



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 13, 2024

Presenter: Rudy Jimenez  
Chyla Whitton  
Executive Director,  
Human Resources

Subject: Proposed Recommendation  
For Nonrenewal of Chapter 21  
Term Contract Employee(s)

Related Page(s): None

### **ACTION ITEM**

#### **BACKGROUND INFORMATION**

Texas Education Code § 21.206(a) provides that a Board of Trustees may take action to not renew an employee's contract at the end of its term for one or more of the reasons set forth in Board Policy DFBB (Local). In order to start the process, the Board must first provide written notice of the proposed nonrenewal and the reasons for it to the affected employee. Once the employee receives the notice, he or she then has 15 days to request an evidentiary hearing before the Board to challenge the nonrenewal.

#### **ADMINISTRATIVE CONSIDERATION**

Formal approval of the proposed recommendation for nonrenewal of Chapter 21 Term contract employee(s) by the Board of Trustees is required.

#### **BUDGETARY CONSIDERATION**

Money is budgeted each year in the appropriate accounts for potential Chapter 21 evidentiary hearings before the Board of Trustees.

#### **ADMINISTRATIVE RECOMMENDATION**

It is recommended that the Board of Trustees of the North East Independent School District approve the proposed nonrenewal of the identified employee(s)' Chapter 21 Term contract(s) discussed in executive session and notify the employee(s) of the proposed action to include the grounds for the action.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval



# NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 13, 2024

Presenter: Rudy Jimenez  
Chyla Whitton,  
Executive Director,  
Human Resources

Subject: Approval of Employment  
Contracts

Related Page(s):

## ACTION ITEM

### **BACKGROUND INFORMATION**

In accordance with Texas Education Code § 21.002, the employment practices of the District allow for Probationary Contracts (Board Policy DCA), Term Contracts (Board Policy DCB), Continuing Contracts (Board Policy DCC) and Other Types of Contracts (Board Policy DCE).

In accordance with Board Policy DFBA (LEGAL), DFBB (LOCAL), and Texas Education Code § 21.206, no later than the tenth day before the last day of instruction in a school year, the District shall notify each employee whose probationary or term contract is about to expire whether the Board proposes to renew or not renew the contract.

### **ADMINISTRATIVE CONSIDERATION**

Formal approval by the Board of Trustees to renew employment contracts for the 2024-2025 school year is required.

### **BUDGETARY CONSIDERATION**

Salaries and benefits associated with these employment contracts are budgeted on an annual basis and comprise approximately 86.7% percent of the District budget.

### **ADMINISTRATIVE RECOMMENDATION**

It is recommended that the Board of Trustees approve the proposed recommendations for renewal of employment contracts.

### **BOARD ACTION REQUIRED**

Approval/Disapproval



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 13, 2024

Presenter: Dan Villarreal  
Valerie Rueda, Executive Director  
Procurement & eCommerce

Subject: \$50,000 Purchases

Related Page(s): Attachment

### CONSENT ITEM

#### **BACKGROUND INFORMATION**

Texas Education Code §44.031 requires all school district contracts, except contracts for the purchase of produce or vehicle fuel, valued at \$50,000 or more in the aggregate for each 12-month period shall be made by one of the methods listed in the Code providing the best value for the district. Board Policy CH (LOCAL) states, "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services costing \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

#### **ADMINISTRATIVE CONSIDERATION**

The purpose of this consent item is to ask for Board authorization to expend funds for previously approved budgeted expenditures for 2023-2024, which meet or exceed \$50,000 from the attached listed vendors. The attachment reflects categories of purchases, vendor names, descriptions of goods or services and estimated 2023-2024 expenditures. These purchases comply with applicable bid laws. The attachment includes estimated aggregate expenditures exceeding \$50,000 during the school year.

By approving this consent item, each approved budgeted item will not have to be presented again, saving considerable time and resources.

#### **BUDGETARY CONSIDERATION**

The estimated expenditure amounts are budgeted in various District accounts which were approved at the Board of Trustees meeting on June 12, 2023. Funds being expended include general funds, bond funds, grant funds, special revenue funds, internal service funds and enterprise funds.

#### **ADMINISTRATIVE RECOMMENDATION**

The Superintendent recommends the Department of Procurement & eCommerce be authorized to expend funds listed in the attachment for fiscal year 2023-2024.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval

**ATTACHMENT**  
**BUDGETED PURCHASES OF GOODS OR SERVICES COSTING \$50,000 OR MORE**  
**NEISD BOARD MEETING**  
**May 13, 2024**

<b>Category</b>	<b>Vendor(s) Name</b>	<b>Description of Goods/Services</b>	<b>Estimated Expenditures 2023-2024</b>	<b>Bid Compliance</b>	<b>Notes</b>
Communications	CatapultK12	Website Content Management System	\$85,000	TIPS Purchasing Co-op	Purchase over \$50,000 requires Board approval.
Fine Arts	Performer's Academy	May - June Fees	\$51,000	81-23	Purchase over \$50,000 requires Board approval.
School Nutrition Services	Strategic Equipment dba TriMark	Three Convection Steamers	\$75,325	Choice Partners Purchasing Co-op	Purchase over \$50,000 requires Board approval.
Special Education	Stonebridge Behavioral Health	Evaluations	\$285,000	01-23	September Board approved \$200,000. Additional \$85,000 needed to cover 4th quarter staffing.
Technology Services	Classlink, Inc	Annual License Renewal	\$150,900	DIR Purchasing Co-op	Purchase over \$50,000 requires Board approval.
Management Information Services	Convergentz	Security Cameras Package B	\$598,800	27-24	Purchase over \$50,000 requires Board approval.
Transportation	On Site Fueling dba Marshall Fueling	Fuel for BAC Buses	\$50,000	19-23	Purchase over \$50,000 requires Board approval.
Transportation	Southern Tire Mart	Summer Tire Replacement Program	\$93,000	BuyBoard	Purchase over \$50,000 requires Board approval.
Management Information Services	Nordic Global	Lawson ERP Consulting Servies	\$75,000	21-24	Purchase over \$50,000 requires Board approval.
Government Relations & Grant Development	Bexar County Elections	Election Services	\$152,000	Non-Competitive Governmental Entity	Purchase over \$50,000 requires Board approval. Item from the April 22, 2024 Special Board meeting, which was cancelled.
Government Relations & Grant Development	San Antonio Express-News	Election Notice Publication	\$57,500	Non-Competitive	Purchase over \$50,000 requires Board approval. Item from the April 22, 2024 Special Board meeting, which was cancelled.