



North East Independent School District

8961 Tesoro Drive, San Antonio, Texas 78217

NOTICE OF MEETING OF THE BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the North East Independent School District will be held on September 13, 2021. The Board will convene in Open Session at 5:30 PM, then move into Executive Session and resume the public portion of the meeting no earlier than 6:15 PM. The Board will meet on the first floor of the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas 78217. Such meeting is a regular meeting.

The open session portion of the meeting is livestreamed, and members of the public may view the meeting by going to the North East Independent School District's YouTube channel. Click the link below or type it into your browser.

<https://www.youtube.com/c/NEISDtv>

Items will not necessarily be discussed or considered in the order they are printed. Anyone wishing exhibit information in accordance with Local Board Policy GBA, must contact the Public Information Officer.

MISSION STATEMENT

We challenge and encourage each student to achieve and demonstrate academic excellence, technical skills, and responsible citizenship.

I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER

II. EXECUTIVE SESSION

A. Personnel, including but not limited to Administrative Appointments pursuant to Government Code Section 551.074

1. Routine Personnel including but not limited to Administrative Appointments

- a. Executive Director of North East Educational Foundation
- b. Director of Procurement & eCommerce

B. Consultation with Board's Attorney pursuant to Government Code Section 551.071

- 1. Pending and/or Possible Litigation
- 2. COVID-19 Legal Update

III. RECONVENE INTO OPEN SESSION

IV. WELCOME FROM THE BOARD PRESIDENT

V. INVOCATION AND PLEDGE OF ALLEGIANCE

A. John Bojescul, Principal, Garner Middle School

VI. MATTERS FROM THE FLOOR

VII. MATTERS FROM EXECUTIVE SESSION

A. Personnel Including but not Limited to Administrative Appointments pursuant to Government Code Section 551.074

1. Possible Action Regarding Routine Personnel Including but not limited to Administrative Appointments

Presenter: Rudy Jimenez, Chief of Schools and Leadership, Chyla Whitton, Executive Director, Human Resources

- a. Executive Director of North East Educational Foundation
- b. Director of Procurement & eCommerce

VIII. NEW BUSINESS FOR POSSIBLE BOARD ACTION

- A. COVID-19 Information Update on and Possible Adjustment to Existing COVID-19 Plan
- B. Board Policy
 - 1. Possible Action Regarding Board Policies FDA and FDB (LOCAL) Interdistrict and Intradistrict Transfers, Second and Final Reading 5
Presenter: Rudy Jimenez, Chief of Schools and Leadership, Christi Wilbur, Executive Director, Pupil Personnel Services
- C. Instruction and Campus Administration
 - 1. Possible Action Regarding 2021-2022 7th Grade Reading Instrument Waiver 13
Presenter: Anthony Jarrett, Chief Instructional Officer, Susan Diaz, Executive Director, Secondary Curriculum and Instruction
 - 2. Provision of Paid Leave During the COVID-19 Pandemic 14
Presenter: Rudy Jimenez, Chief of Schools and Leadership, Chyla Whitton, Executive Director, Human Resources
 - 3. Possible Action Regarding the Naming of the JROTC Confidence Course 17
Presenter: Rudy Jimenez, Chief of Schools and Leadership
- D. Consent
 - 1. Instruction and Campus Administration
 - a. School Health Advisory Council (SHAC) Annual Report 18
 - b. School Health Advisory Council (SHAC) Member Appointments 26
 - 2. Business Services
 - a. Bid Items 31
 - b. 50K Purchases 33
 - c. Budget Amendment #1 35
 - 3. Operations 38
 - a. Professional Services Contracts, Construction Contracts, and Related Contract Amendments Supporting the 2015 Bond Program and M&O Funded Program
 - 4. Minutes from June, July, and August 2021
 - 5. End of Consent

IX. REPORTS

- A. Interim Financial and Management Reports
- B. Awarded Bid Report

X. DISCUSSION AND POSSIBLE ACTION REGARDING BOARD MEMBERS' REQUEST(S) FOR ITEM(S) TO BE PLACED ON A FUTURE AGENDA AND/OR REQUEST(S) FOR REPORT(S) FROM THE ADMINISTRATION

XI. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in an Executive or Closed Session, the Board will convene in such Executive or Closed Session in accordance with the Open Meetings Act, Texas Government Code, Section 551.071, 551.072, and 551.074.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 10th day of September, no later than 5:30 PM, this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas.

The North East Independent School District does not discriminate
on the basis of race, color, religion, gender, national origin, age or disability



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: September 13, 2021

Presenter: Rudy Jimenez
Chyla Whitton, Executive
Director for Human
Resources

Subject: Employment of Personnel
New Hires

Related Page(s): None

ACTION ITEM

BACKGROUND INFORMATION

Policy DC (LOCAL) states: "The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel in the following categories: central office administrator from the director level and above and campus administrator, including principals and assistant principals." Final authority for employment of contractual personnel in these categories shall be retained by the Board.

ADMINISTRATIVE CONSIDERATION

Campus personnel are recommended for employment by campus principals in accordance with TEC § 11.202(b). All other personnel are recommended by appropriate supervisors. In both cases, the candidate deemed "best qualified" has been selected.

BUDGETARY CONSIDERATION

New hires associated with replacement of personnel have been budgeted prior to the hiring process. New hires associated with recently established positions are covered by a contingency fund established by the Board for this purpose. Should the cost of such positions exceed the funds so budgeted, then a separate budget amendment is brought before the Board prior to additional positions being filled.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees of the North East Independent School District approve the hiring of new personnel as presented.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: September 13, 2021

Presenter: Rudy Jimenez,
Christi Wilbur,
Executive Director,
Pupil Personnel Services

Subject: Board Policies FDA and
FDB (LOCAL)-Interdistrict
and Intradistrict Transfers,
Second Reading

Related Page(s): FDA and FDB
(LOCAL) with
Proposed Revisions

ACTION ITEM

BACKGROUND INFORMATION

TEC Ch. 25.001 governs admissions requirements to campuses and authorizes the Board of Trustees to approve transfers between campuses in specific scenarios. This prospective updates to Board Policies FDA and FDB (LOCAL) pertain to the following:

1. Removing the sentence, “*Stepchildren by marriage must reside primarily with the employee,*” from both policies.
2. Removing the Tuition Arrangements section from FDA (LOCAL).
3. Revising the language for Continued Enrollments in FDB (LOCAL) to allow students who move to another attendance area within the district, regardless of when the move occurred, to remain at their current school through the duration of that level.

BUDGETARY CONSIDERATION

None

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board approve FDA and FDB (LOCAL) – Interdistrict and Intradistrict Transfers as submitted.

BOARD ACTION REQUIRED

Approval/Disapproval

Transfer Requests

A nonresident student shall not be permitted to attend District schools except as provided below.

When an exception is granted, the Superintendent or designee is authorized to accept or reject the transfer request, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.

Factors

In approving a transfer, the Superintendent or designee shall consider core and classroom capacity, availability of instructional staff, and the student's disciplinary history, grades, and attendance records.

Exceptions to Age
and Residence
Requirements

In general, a student shall be enrolled in District schools and programs only if he or she meets the age and residence requirements defined by state law. The following exceptions are allowed for which tuition may be charged:

1. A student who moves out of the District during the school year and who is eligible under continued enrollment guidelines.
2. A student who will be eligible to graduate or complete grade 5 or grade 8 in the school year following his or her move out of the District and who is approved by the principal for continued enrollment for the senior year or completion of elementary or middle school course of study.
3. An extenuating circumstance determined by the Superintendent in advance. Extenuating circumstances shall be defined as scenarios which have impacted or have the potential to impact multiple families across a campus or the District and will not be localized to individuals. Applications for continued enrollment via extenuating circumstances are subject to the provision of any applicable documentation. All requested documents must be provided before the application can be processed.
4. A student whose family is in the process of moving into the District and who applies for enrollment subject to District guidelines. All requested documents must be provided before the application can be processed. The closing or move-in date must occur within the current school year. A closing or move-in date occurring in future school years does not qualify for this transfer.
5. An underage transfer student who has been attending public kindergarten in another state under that state's age-appropriate criteria and is the child of a custodial parent or guardian who is an active member of the United States Army, Navy, Air Force, Marine Corps, or Coast Guard and has been stationed

to an active-duty assignment at a local military facility under orders from the proper authority. Proper documentation must be provided to the District.

6. A student who is eligible under employee-child transfer guidelines.

Continued
Enrollment

If, during the school year, a student moves out of the District, the student must apply to the principal for continued enrollment for the remainder of the school year in order to remain at the campus where the student currently attends, if such enrollment is desired.

The application should be submitted to the campus prior to the move. All requested documents must be provided before the application can be processed. The principal shall review the student's records and may approve or disapprove the continued enrollment based on the student's grades, attendance, and/or behavior.

An approved continued enrollment transfer is only for the school year in which the application was submitted due to the change of residence out of District after the start of the school year.

**Children of District
Employees**

"Children," as used in the employee-child transfer section, shall be defined as children who are an employee's biological children, legally adopted children, stepchildren by marriage, or children placed in foster care by a state agency as defined under TEC Ch. 25.

~~Stepchildren by marriage must reside primarily with the employee.~~

District Employees

Full-time and part-time District employees residing out of the District may apply for a transfer/enrollment for their children to a campus within the District, in accordance with the following:

1. Approval of the transfer shall not alter the applicable ratio established by the Superintendent, if any.
2. A campus that has been capped to new residents shall also be capped to children of full-time and part-time District employees.

The application should be submitted prior to enrollment. All requested documents must be provided before the application can be processed. The principal shall review the student's records and may approve or disapprove the employee-child transfer based on the student's grades, attendance, and/or behavior.

**Termination,
Resignation, or
Retirement of
Employee**

Children of a full-time or part-time employee whose employment is either terminated, resigned from, or retired from shall no longer be eligible for an interdistrict transfer. The employee shall request **an Employee-Child Transfer** continued enrollment for his or her child

to remain enrolled at the campus for the remainder of the school year should such an enrollment be desired.

Revocation of
Transfer

A student's interdistrict transfer may be revoked for the following:

1. One or more failing grades for the semester;
2. Major violation or a persistent violation of the Student Code of Conduct;
3. Poor attendance **for the semester**; or
4. Failure of parent/guardian to comply with school policies and procedures or failure of the student to comply with the school's policies and procedures, to include causing disruptions to the day-to-day operations of the school.

Transportation

The District shall not provide transportation for an interdistrict transfer.

Tuition

The Board shall determine within statutory limits the amount of tuition, if any, to be charged.

~~Tuition
Arrangements~~

~~The student (if 18 years or older) or the student's parents shall contact the office of pupil personnel to arrange tuition payment, when applicable. The approved continued enrollment form shall be presented to the pupil personnel office at the time of the transaction. A tuition contract shall be signed by the student (if 18 or older) or parent. When the contract is signed, the parent or student and the school shall receive a letter verifying that the student has complied with the tuition requirements.~~

Waivers

The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian.
[See FP]

Nonpayment

The District may initiate withdrawal of students whose tuition payments are delinquent.

Appeals

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

Attendance Zones A student shall be assigned to a school in the attendance zone in which he or she resides. Attendance zones shall be established by the Board and may be adjusted as deemed necessary.

When an exception is granted, the Superintendent or designee is authorized to accept or reject the transfer request, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.

Class Changes The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.

Transfers between Schools The Superintendent or designee shall be authorized to investigate and approve transfers between schools.

Factors In approving a transfer, the Superintendent or designee shall consider core and classroom capacity, availability of instructional staff, and the student's disciplinary history, grades, and/or attendance.

Exceptions to Residence Requirements The following exceptions are allowed:

1. A student who moves to another attendance zone within the District during the school year **or over the summer** and who is eligible under continued enrollment guidelines **to remain at the currently enrolled campus**.
- ~~2. A student who will be eligible to graduate or complete grade 5 or grade 8 in the school year following his or her move to another attendance zone within the District and who is approved by the principal for continued enrollment for the senior year or completion of elementary or middle school course of study.~~
3. An extenuating circumstance determined by the Superintendent in advance. Extenuating circumstances shall be defined as scenarios which have impacted or have the potential to impact multiple families across a campus or the District and will not be localized to individuals. Applications for continued enrollment via extenuating circumstances are subject to the provision of any applicable documentation. All requested documents must be provided before the application can be processed.
4. A student whose family is in the process of moving into another attendance zone within the District and who applies for enrollment subject to District guidelines. The closing or move-in date must occur within the current school year. All requested documents must be provided before the application may be processed. A closing or move-in date occurring in future school years does not qualify for this transfer.

5. A student who is eligible under employee-child transfer guidelines.

Capped Schools

A capped school shall be defined as a school with an enrollment that has been limited by the Board or its designee.

A student moving into the attendance zone of a capped school shall enroll in another designated District school.

UIL Eligibility

A student enrolled in another designated District school shall be eligible to participate in UIL activities. The District shall follow all dictates under UIL rules and regulations.

If capacity at a capped school changes, a student may:

1. Continue enrollment at the current campus and maintain uninterrupted UIL eligibility; or
2. Attend the home campus and be eligible for UIL participation.

The offer to attend the home school shall be accepted or declined within five school days. A student who fails to respond shall continue enrollment at the current school. A student who declines the initial offer to attend the home campus and elects to return at a later date shall be ineligible to participate in any UIL activity for one calendar year.

Continued Enrollment

If, during the school year **or over the summer**, a student moves to another attendance zone within the District, the student must apply to the principal for continued enrollment ~~for the remainder of the school year~~ in order to remain at the campus where the student currently attends **through the duration of that school level**, if such enrollment is desired.

The application should be submitted to the campus prior to the move. All requested documents must be provided before the application can be processed. The principal shall review the student's records and may approve or disapprove the continued enrollment based on the student's grades, attendance, and/or behavior.

An approved continued enrollment transfer ~~is only for the school year in which application was submitted due to the change of residence within another attendance zone in the District after the start of the school year.~~ **allows the student to complete the education at the current school through the duration of the school's level provided the student's residence remains within the District.**

Employee-Child Transfer

“Children,” as used in the employee-child transfer section, shall be defined as children who are an employee’s biological children, legally adopted children, stepchildren by marriage, or children placed in foster care by a state agency as defined under TEC Ch. 25.

~~Stepchildren by marriage must reside primarily with the employee.~~

Full-time and part-time District employees residing in the District may apply for a transfer/enrollment for their children to a campus within the District, in accordance with the following:

1. Approval of the transfer shall not alter the applicable ratio established by the Superintendent, if any.
2. A campus that has been capped to new residents shall also be capped to children of full-time and part-time District employees.

The application should be submitted prior to enrollment. All requested documents must be provided before the application can be processed. The principal shall review the student’s records and may approve or disapprove the employee-child transfer based on the student’s grades, attendance, and/or behavior.

Termination, Resignation, or Retirement of Employee

Children of a full-time or part-time employee whose employment is either terminated, resigned from, or retired from shall no longer be eligible for an intradistrict transfer. The employee shall request **an Employee-Child Transfer** continued enrollment for his or her child to remain enrolled at the campus for the remainder of the school year should such an enrollment be desired.

Revocation

A student’s intradistrict transfer may be revoked for the following:

1. One or more failing grades for the semester;
2. A major violation or a persistent violation of the Student Code of Conduct;
3. Poor attendance **for the semester**; or
4. Failure of parent/guardian to comply with school policies and procedures or failure of the student to comply with the school’s policies and procedures, to include causing disruptions on the day-to-day operations of the school.

Transportation

The District shall not provide transportation for an intradistrict transfer student.

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the

transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: September 13, 2021

Presenter: Anthony Jarrett
Susan Diaz, Executive
Director, Secondary
Curriculum and
Instruction

Subject: 2021-2022 7th Grade
Reading Instrument Waiver

Related Page(s): None

ACTION ITEM

BACKGROUND INFORMATION

TEC, §28.006(c-1) requires each school district to administer at the beginning of the seventh grade a reading instrument adopted by the commissioner to each student whose performance on the grade 6 STAAR reading assessment did not demonstrate reading proficiency.

The commissioner has recently adopted the following instruments:

- Istation's Indicators of Progress, Advanced Reading (ISIP-AR)
- Reading Analysis and Prescription System (RAPS 360)
- Texas Middle School Fluency Assessment (TMFSA)
- Woodcock Johnson III Diagnostic Reading Battery (WJ III DRB)

LEAs are required to use one of these reading diagnostic instruments. However, because of disruptions to the 2019-2020 school year and possible disruptions to the 2020-2021 school year resulting from COVID-19, districts may request a waiver in order to use another instrument approved by a local district board of trustees in order to best meet student needs in the 2020-2021 school year only. A waiver of the requirement to use an adopted instrument will only be approved for one year and will not be waived in the 2021-2022 school year and beyond. Based on this new information, we are requesting a waiver to use the nationally-normed, research-based NWEA MAP that was adopted by NEISD in Proclamation 2018 in lieu of one of the instruments listed by the Commissioner.

ADMINISTRATIVE RECOMMENDATION

Administrative staff recommends that the Board of Trustees grant administrative staff permission to submit a one-year waiver on behalf of the district to TEA. This waiver will allow us to use MAP in lieu of the instruments approved by the Commissioner.

BOARD ACTION REQUIRED

Approval/Disapproval

RESOLUTION

**NORTH EAST INDEPENDENT
SCHOOL DISTRICT BOARD OF TRUSTEES**

September 13, 2021

Provision of Paid Leave during COVID-19 Pandemic

WHEREAS, the Board is authorized by Texas Education Code section 45.105 to expend North East Independent School District funds for purposes necessary in the conduct of the public schools as determined by the Board;

WHEREAS, the Board acknowledges that during the ongoing COVID-19 pandemic, District employees who have been diagnosed with COVID-19 will be required to quarantine, and thus continued need exists to provide these employees with certain leave benefits as part of the District's safety plan to mitigate the spread of the illness and to keep schools open for the benefit of students;

WHEREAS, the Board determines that, effective the first day of an employee's 2021-2022 school year work schedule through December 31, 2021, employees who are instructed not to report to work should be provided up to a maximum of five paid leave days if they are required to quarantine due to being diagnosed with COVID-19; and

WHEREAS, the Board concludes that providing paid leave to all qualified employees—contractual and noncontractual, salaried and non-salaried—who are instructed not to report to work due to the reason set forth above, serves the public purposes of protecting students and staff, maintaining morale, and reducing turnover;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of North East Independent School District authorizes providing a period of paid leave commensurate with the benefit beginning the first day of the employee's 2021-2022 work schedule for all qualified employees—contractual and noncontractual, salaried and non-salaried—who are instructed not to report to work due to their own positive COVID-19 test result.

BE IT FURTHER RESOLVED that the authority granted by this resolution to provide additional paid leave under the conditions and for the reasons set forth above shall be administered by the Superintendent or designee and the District's Human Resources Department, and shall be for a maximum duration of five days beginning the first day of the employee's 2021-2022 school year work schedule through December 31, 2021, unless the Board takes action to authorize leave for a longer duration.

BE IT FURTHER RESOLVED that for the period of time between the first day of the employee's 2021-2022 school year work schedule through December 31, 2021, where an employee's child is required to quarantine due to a COVID-19 related reason, and the employee does not have available childcare, the Board will allow the employee to use more than three consecutive days of the employee's own discretionary personal leave, if the employee has such leave, to cover the employee's absences from work.

To ensure compliance with the intent of this resolution, the Board authorizes the administration to require that employees seeking leave under this resolution provide documentation to support the need for such leave, where the administration feels such documentation may be needed.

PASSED, APPROVED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE NORTH EAST INDEPENDENT SCHOOL DISTRICT, this 13th day of September 2021.

CERTIFICATE FOR RESOLUTION

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the North East Independent School District during a properly noticed and scheduled meeting held on September 13, 2021. A quorum of the Board of Trustees being then present, it was duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: 7 8 6
Nays: 0
Abstentions: _____

To certify which, witness my hand and the official seal of the District this 13th day of September 2021.

President, Board of Trustees

NORTH EAST INDEPENDENT SCHOOL DISTRICT

By: Shannon Grona
Shannon Grona, President, Board of Trustees

ATTEST:

By: Sandy Hughey
Sandy Hughey, Secretary, Board of Trustees



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: September 13, 2021

Presenter: Rudy Jimenez

Subject: Naming of JROTC Confidence Course

Related Page(s): None

ACTION ITEM

BACKGROUND INFORMATION

Since his appointment as Director of Army Instruction in 2007, Colonel Robert Henson played an integral role in defining JROTC as a vehicle to build student character, citizenship, communication and leadership, and to expose cadets to a plethora of opportunities they may not have experienced otherwise. Under Colonel Henson's leadership, our JROTC programs have amassed much success, including national recognition, in events such as Cyber Patriot, Land Navigation and Orienteering, Raider, Color Guard, JROTC Leadership and Academic Bowl (JLAB), Drill Competition and Air Rifle Marksmanship.

Over his tenure, he grew the participation in the program approximately 30%. One of Colonel Henson's dreams, which came into fruition in 2018, was the creation of the Urban Confidence Course out of a 20-acre area of land owned by the District. Colonel Henson masterfully coordinated volunteers and district support assets to transform this once overgrown landscape into a training and competition venue that would become the envy of JROTC programs from across the state. His creative and resourcefulness in reutilizing second-hand assets enabled him to construct this facility at minimal cost to the district. Because of his leadership, unrelenting passion and drive our cadets now enjoy a multitude of training opportunities such as a 12 obstacle confidence course, sprint marksmanship course and raider team training area. The Urban Confidence Course has held numerous competitions with over 25 schools and 150 teams participating at some events. Teams have traveled from around the state and other states, including Oklahoma, Louisiana, New Mexico and Utah.

We ask that the Board of Trustees approve to formally rename the Urban Confidence Course to "Camp Henson".

ADMINISTRATIVE RECOMMENDATION

It is recommended that the North East Board of Trustees rename the Urban Confidence Course for Colonel Robert Henson.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date:	September 13, 2021	Presenter:	Rudy Jimenez Rachel Naylor, Director for Physical Education, Health & Athletics
Subject:	School Health Advisory Council (SHAC) Annual Report	Related Page(s):	2020-21 SHAC Annual Report 2019-21 SHAC SHI Recommendations 2019-21 SHAC Subcommittee Dashboards

CONSENT ITEM

BACKGROUND INFORMATION

Each year, in accordance with Education Code, Chapter 28, the District School Health Advisory Council (SHAC) shall submit to the board, at least annually, a written report that includes:

1. any SHAC recommendations concerning the school district's health education curriculum and instruction or related matters that the SHAC has not previously submitted to the Board;
2. any suggested modification to a SHAC recommendation previously submitted to the Board; and
3. a detailed explanation of the SHAC's activities during the period between the date of the current report and the date of the last prior written report

BOARD ACTION REQUIRED

Approval/Disapproval

**NEISD School Health Advisory Council
Annual Report to the Board of Trustees
2020-21 School Year**

Regularly Scheduled School Health Advisory Council Meetings

Met 6 times on the following dates:

- September 15, 2020
- October 20, 2020
- November 17, 2020
- January 26, 2021
- March 23, 2021
- May 18, 2021

Note: February 23, 2021 was canceled due to snow/ice storm issues.

Minutes and agendas for each meeting may be reviewed at the following website link:

<http://bit.ly/SHAC-Archived-Minutes>

Examples of information shared with council that required no action are:

- NEISD department presentations such as:
 - Covid 19 updates
 - Suicide Prevention Month
 - Texas Legislation 2021
 - School Health Index and Qualtrics SHAC project
- Local, State and National initiatives/events

Subcommittees Meetings

The same subcommittee structure from the 2019-20 school year was replicated in the 2020-21 school year. Google Drive folders housed SHAC information and subcommittee work to increase efficiency and effectiveness.

2020-21 subcommittees were:

1. Classroom Health and Sex Education
2. Nutrition
3. Fitness and Physical Activity
4. Safe and Healthy Schools
5. Kids School Health Advisory Committee (KSHAC)

Other SHAC Related Meetings

October 20 - New Member Orientation

Special Presentations or Projects

Kids School Health Advisory Committee (KSHAC)

- Thirty-six (36) students
- Zoom meeting on October 26, 2021 with Stephen Mackey
- Zoom meeting on March 29, 2021 with Mayor's Fitness Council

Subcommittees (See Subcommittee Dashboards)

- Committees continued to track work on School Health Index (SHI) Recommendations and other subcommittee related projects. Note: The current SHI Recommendations are for the 2019-20 and 2020-21 school years. Because of the pandemic, a district decision was made to delay School Health Index campus data collection until the 2021-22 school year to relieve campuses of the additional workload during a trying year. SHAC subcommittees completed 2019-21 SHI Recommendations this past year. New recommendations will be created in spring 2022 based on campus SHI Data collected in the fall of 2021.

School Health Advisory Council

School Health Index

2019-2020, 2020-21 School Years

SAFE AND HEALTHY SCHOOLS SUBCOMMITTEE

Recommendation #1

Develop a tutorial video and utilize Qualtrics to collect School Health Index data in order to improve collection process, analyzation of the data, and archiving of past data.

Recommendation #2

Appoint an NEISD Communications Department representative to the School Health Advisory Council to ensure cross department collaboration and consistent wellness messaging.

FITNESS AND PHYSICAL ACTIVITY SUB-COMMITTEE

Recommendation #3

Investigate lowering the current student to teacher ratio in physical education courses to ensure students are active at least 50% of class time as required by State law.

Recommendation #4

Include a question as part of the School Health Index campus reporting that collects and updates data biannually on the following campus activities:

- 1) before and after school physical activity opportunities
- 2) intramural
- 3) physical activity clubs
- 4) walk/bike to school programs

Recommendation #5

Investigate the cost and feasibility of developing easily accessible ways for students to create and track their individualized physical activity and fitness plans.

CLASSROOM HEALTH AND HUMAN SEXUALITY AND ABSTINENCE EDUCATION (HS&AE) SUB-COMMITTEE

Recommendation #6 (Continue from 2017-19)

NEISD Physical Education and Health department will continue to offer at least two (2) professional staff developments annually on elementary health instruction for all K-5 teachers.

Recommendation #7 (Continue from 2017-19)

Provide more information and encouragement to campus administrators and staff about resource availability and implementation ideas with regards to K-5 health instruction.

Recommendation #8

Investigate the feasibility of tracking usage of health education tools, such as the online curriculum, in an elementary setting.

NUTRITION SUB-COMMITTEE

Recommendation #9

Create a short tutorial for elementary campuses to utilize as part of morning announcements on explaining proper meal choices and expectations.

Recommendation #10

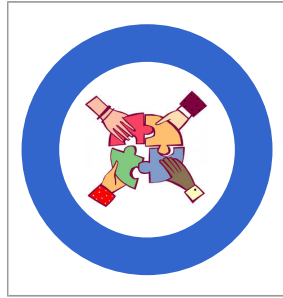
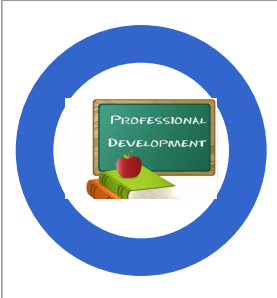
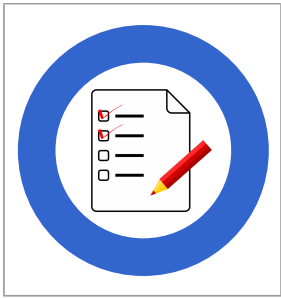
Encourage campuses to fill their PTA/PTO Lunchroom Chair position to discuss opinions of menu offerings, suggestions from the students and parents, and sample new menu items.

Recommendation #11

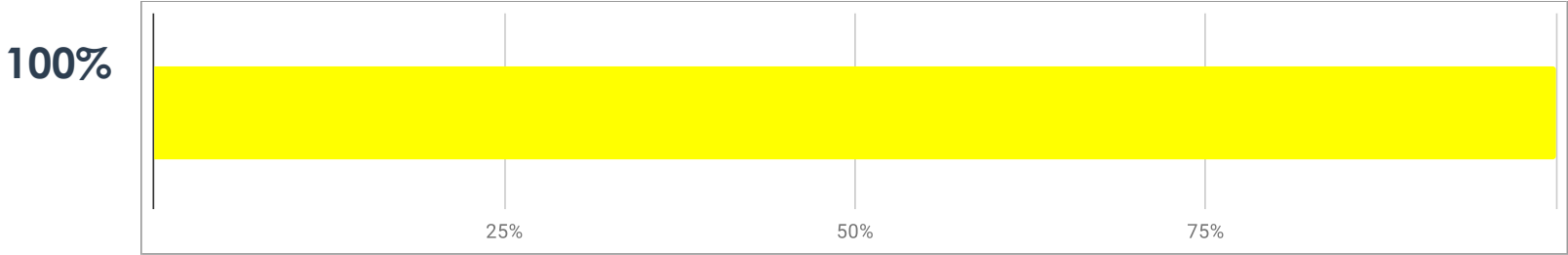
Encourage elementary campuses to host birthday celebrations monthly in order to increase instructional time and to minimize the number of food celebrations.

SHAC Vision | Classroom Health & HSAE Subcommittee

	Goal 1	Goal 2	Goal 3
	Track Health Education tools	Offer at least two elementary health professional development sessions	Provide admin with K-5 health resources
Percentage of goal reached	100%	100%	100%

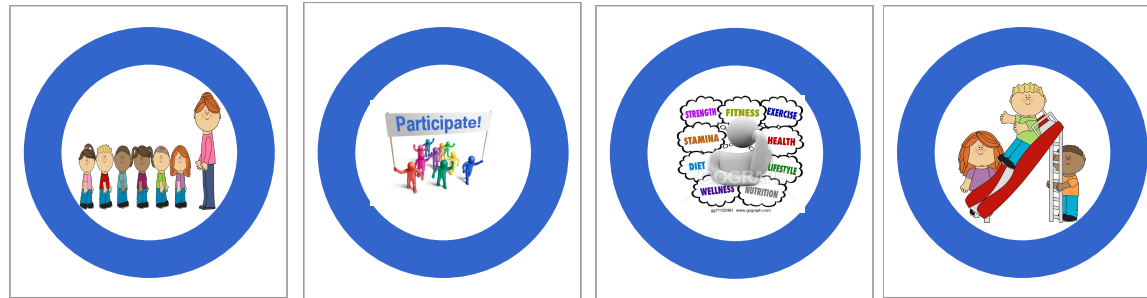


Overall Percentage of goals reached

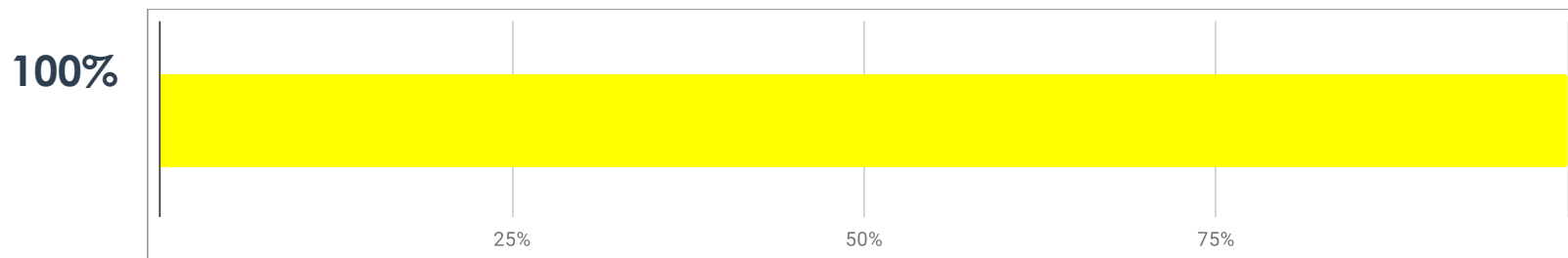


SHAC Vision | Fitness & Physical Activity Subcommittee

	Goal 1	Goal 2	Goal 3	Goal 4
	Investigate teacher/student ratios in PE classes	Track campus activities such as physical activity clubs and events	Investigate student creation and tracking of fitness plans	Investigate options for increased recess time at elementary schools
Percentage of goal reached	100%	100%	100%	100%



Overall Percentage of goals reached

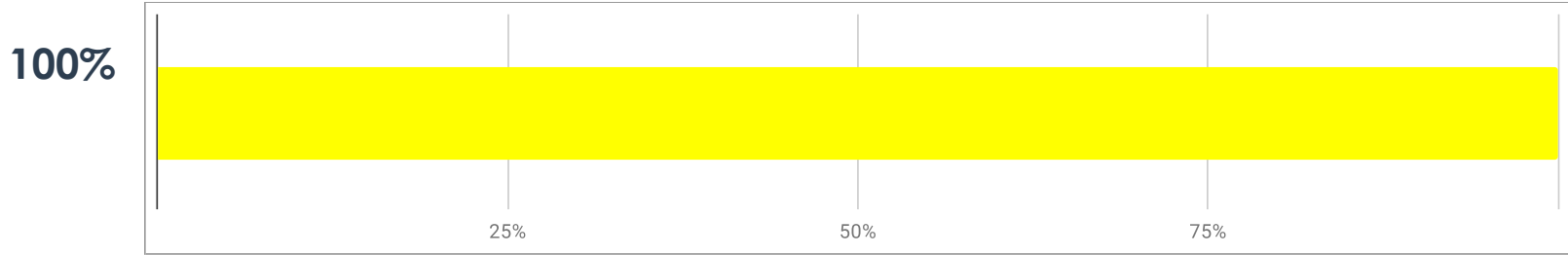


SHAC Vision | Nutrition Subcommittee

	Goal 1	Goal 2	Goal 3
	Create tutorial about lunch choices	Encourage campus Cafe Liaison	Encourage Monthly birthday celebrations
Percentage of goal reached	100%	100%	100%

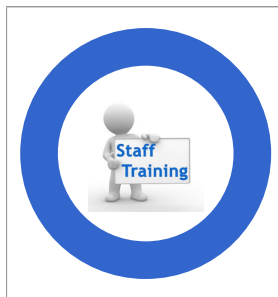


Overall Percentage of goals reached

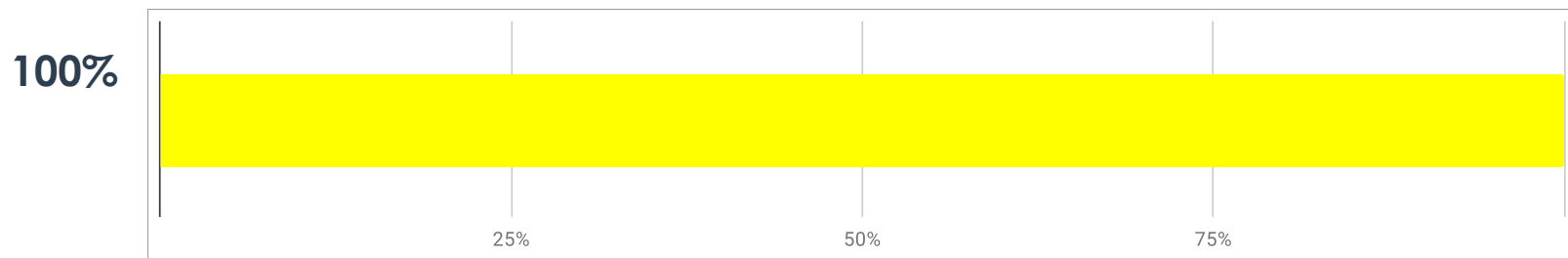


SHAC Vision | Safe & Healthy Schools Subcommittee

	Goal 1	Goal 2
	Improve SHI collection process	Recruit NEISD Communications for SHAC
Percentage of goal reached	100%	100%



Overall Percentage of goals reached





NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date:	September 13, 2021	Presenter:	Rudy Jimenez Rachel Naylor, Director for Physical Education, Health & Athletics
Subject:	School Health Advisory Council (SHAC) Member Appointments	Related Page(s):	SHAC Member List KSHAC Member List

CONSENT ITEM

BACKGROUND INFORMATION

In accordance with Texas Education Code 28.004(d), and BDF (LEGAL), *a board shall appoint at least five members to the SHAC. A majority of the members must be parents of students enrolled in the district and must not be employed by the district. One of those members shall serve as chair or co-chair of the SHAC.*

A board may also appoint one or more public school teachers, public school administrators, district students, health-care professionals, members of the business community, law enforcement representatives, senior citizens, clergy, representatives of nonprofit health organizations, representatives of local domestic violence programs, or representatives of another group.

BDF (R) establishes that *the SHAC membership shall consist of more than 50% parents of current students in the District. The SHAC will strive to represent each high school feeding cluster equally. The maximum number of members on the SHAC shall be 50. The Kids School Health Advisory Committee (KSHAC) members are not included.*

ADMINISTRATIVE CONSIDERATION

BUDGETARY CONSIDERATION

None

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees approve the 2021-22 School Health Advisory Council member appointments as presented.

BOARD ACTION REQUIRED

Approval/Disapproval

SHAC Member List 2021-22

First Name	Last Name	Member Category	Cluster
Stephanie	Adams	Parent	Churchill
Cristy	Burguete	Parent	Churchill
Anna	Ramsey	Parent	Churchill
Kristin	De Hoyos	Parent	Churchill
Melinda	Cox	Parent	Johnson
Tony	Kaman	Parent	Johnson
Lauren	Prince	Parent	Johnson
Sean	Metcalf	Parent & Clergy	Johnson
Lori	Fitch	Parent	LEE
Jenn	Barzona	Parent	LEE
Liz	Wayne	Parent	LEE
Kelley	Reinhart	Parent	LEE
Robert	Crowe	Parent	MacArthur
Robin	Schoenfeld	Parent	MacArthur
Cindy	Scott	Parent	MacArthur
Monica	Delarosa	Parent	MacArthur
Patty	Garza	Parent	Madison
Christine	Jacobs	Parent	Madison
Jasmine	Gonzales	Parent	Madison
Kelly	Lepeska	Parent	Reagan

SHAC Member List 2021-22

First Name	Last Name	Member Category	Cluster
Ana-Maria	Morales	Parent	Reagan
Meghan	Roberts	Parent	Reagan
Raul	Rodriguez	Parent	Reagan
Rachel	Brodine	Parent	Roosevelt
Andrea	Velez	Parent	Roosevelt
Amanda	Bustos	Parent	Roosevelt
Priscilla	Soto	Parent	Roosevelt
Debbie	Freno	Senior Citizen	
Gyna	Juarez	Non-profit Business Representative	
Katherine	Sanchez-Rocha	Non-profit Business Representative	
Carolyn	Wheat	Non-profit Business Representative	
Kyra	Bush	District Employee	
Deborah	Caldwell	District Employee	
Sharon	Glosson	District Employee	
D'Lynn	Haycraft	District Employee	
Evan	Henson	District Employee	
Nick	Kellar	District Employee	
Emma	Kelly	District Employee	
Rebekah	Kmiecniak	District Employee	
Wally	McCampbell	District Employee	

SHAC Member List 2021-22

First Name	Last Name	Member Category	Cluster
Rachel	Naylor	District Employee	
Jackie	Pederson	District Employee	
Diane	Rhodes	District Employee	
Valerie	Rueda	District Employee	
Tyler	Shoesmith	District Employee	
Katie	Steinhoff	District Employee	
Brandon	Turner	District Employee	
Alex	Vardell	District Employee	
Shannon	Grona	NEISD Board of Trustees	Board Member
Sandy	Winkley	NEISD Board of Trustees	Board Member

2021-2022 KSHAC Roster

	Initials	2021-2022 Grade Level	2021-2022 Grade	2021-2022 Campus
1	HT	Middle School	8	Bradley
2	LN	Middle School	8	Bush
3	EB	Middle School	6	Driscoll
4	MD	Middle School	7	Eisenhower
5	GL	Middle School	8	Garner
6	HM	Middle School	8	Harris
7	MH	Middle School	8	Jackson
8	SC	Middle School	6	Krueger
9	CI	Middle School	8	Lopez
10	AL	Middle School	8	Nimitz
11	CK	Middle School	7	Tejeda
12	EM	Middle School	7	Tex Hill
13	IL	Middle School	7	White
14	AM	High School	10	Churchill
15	LT	High School	12	Churchill
16	DB	High School	11	Johnson
17	DB	High School	12	Johnson
18	RF	High School	11	Johnson
19	AL	High School	10	Johnson
20	SD	High School	11	LEE
21	AB	High School	11	MacArthur
22	TB	High School	11	MacArthur
23	BG	High School	10	Madison
24	LT	High School	9	Reagan
25	TT	High School	10	Roosevelt

Miscellaneous Food Products Direct From Manufacturer Pricing RFP #04-22

On Wednesday, August 4, 2021 at 10:00 a.m. RFP #04-22 was received on the purchase of food products directly from manufacturers for District cafeterias. The proposal for food products, for the 2021-2022 school year, consists of **15** items, from condiments, fruits, vegetables, meat items to bakery items for a total bid amount of **\$514,610.59**. It is recommended that the bid be awarded to the following companies for the various items for the total amounts shown. The recommendation is based on the lowest bid meeting specifications for each item.

Bid requests were mailed to all known companies and advertised in the Hart Beat Newspaper.

Vendor	No. of Items Awarded	Total
Atlantic Beverage Company, LLC	1	\$141,010.24
Buena Vista Foods	5	\$55,792.00
International Food Solutions, Inc.	1	\$27,600.00
Jennie-O Turkey Store Sales, LLC	2	\$85,293.75
Kellogg Away from Home	2	\$29,005.00
MJM Marketing	2	\$91,154.00
Rich Products	2	\$84,755.60
GRAND TOTAL:		\$514,610.59



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: September 13, 2021

Presenter: Dan Villarreal
Valerie Rueda Executive Director
Procurement & eCommerce

Subject: \$50,000 Purchases

Related Page(s): Attachment

CONSENT ITEM

BACKGROUND INFORMATION

Texas Education Code §44.031 requires all school district contracts, except contracts for the purchase of produce or vehicle fuel, valued at \$50,000 or more in the aggregate for each 12-month period shall be made by one of the methods listed in the Code providing the best value for the district. Board Policy CH (LOCAL) states, "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services costing \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

ADMINISTRATIVE CONSIDERATION

The purpose of this consent item is to ask for Board authorization to expend funds for previously approved budgeted expenditures for 2021-2022, which meet or exceed \$50,000 from the attached listed vendors. The attachment reflects categories of purchases, vendor names, descriptions of goods or services and estimated 2021-2022 expenditures. These purchases comply with applicable bid laws. The attachment includes estimated aggregate expenditures exceeding \$50,000 during the school year. By approving this consent item, each approved budgeted item will not have to be presented again, saving considerable time and resources.

BUDGETARY CONSIDERATION

The estimated expenditure amounts are budgeted in various District accounts which were approved at the Board of Trustees meeting on August 23, 2021. Funds being expended include general funds, bond funds, grant funds, special revenue funds, internal service funds and enterprise funds.

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends the Department of Procurement & eCommerce be authorized to expend funds listed in the attachment for fiscal year 2021-2022.

BOARD ACTION REQUIRED

Approval/Disapproval

ATTACHMENT
BUDGETED PURCHASES OF GOODS OR SERVICES COSTING \$50,000 OR MORE
NEISD BOARD MEETING SEPTEMBER 13, 2021

Category	Vendor(s) Name	Description of Goods/Services	Estimated Expenditures 2021-2022	Bid Compliance
Engineering/ Construction Management	Cram Roofing	Roof Maintenance and Roof Related Work	\$ 600,000.00	57-21



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: September 13, 2021

Presenter: Dan Villarreal
Brian Moy, Executive Director
Finance and Accounting
Susan Lackorn, Director
Budget & Financial Analysis

Subject: Budget Amendment #1

Related Page(s): Attachment

CONSENT ITEM

BACKGROUND INFORMATION

The 2021-2022 fiscal year budget was adopted on June 24, 2021. Estimated revenue and appropriations are subject to change on a regular basis.

In the General Fund, Budget Amendment #1 includes an increase to appropriations for encumbrances (obligations) of the District from the previous fiscal year which were not liquidated by year end as well as certain dedicated sums that were not expended by June 30, 2021. The District “rolls-forward” these obligations to the current fiscal year. This amendment includes an adjustment of \$4,151,022 to the budget for these encumbrances.

No changes are being made to the Debt Service Fund or the School Nutrition Services Fund.

ADMINISTRATIVE CONSIDERATION

By law, amendments to the budgets for the General, Debt Service, and School Nutrition Services Funds must be approved by the Board of Trustees before new appropriations may be expended.

BUDGETARY CONSIDERATION

For the General Fund, this budget amendment decreases budgeted fund balance by \$4,151,022. The resulting budgeted deficit and ending fund balance for June 30, 2022, are estimated to be \$29,864,304 and \$111,519,696, respectively.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees approve Budget Amendment #1.

BOARD ACTION REQUIRED

Approval/Disapproval

NORTH EAST INDEPENDENT SCHOOL DISTRICT

Budget Amendment Board Report

Budget Amendment #1

September 13, 2021

GENERAL FUND

I. DECREASE FUND BALANCE

Increase Appropriations:

1 FY2021 outstanding purchase orders and balances to be re-appropriated to FY2022 Lackorn \$ (4,151,022)

II. Total transactions decreasing Fund Balance \$ (4,151,022)

III. Net increase (decrease) to General Fund Balance for this Budget Amendment \$ (4,151,022)

NORTH EAST INDEPENDENT SCHOOL DISTRICT

Budget Amendment Board Report

Budget Amendment #1

September 13, 2021

General Fund

Estimated Revenues & Other Sources	Budget As Adopted July 1, 2021	Administrative Adjustments	Budget Amendment #1 Changes	Budget As of Amendment #1
Local	\$ 432,466,689	\$ -	\$ -	\$ 432,466,689
State	111,196,933	-	-	111,196,933
Federal	9,945,296	-	-	9,945,296
Total Estimated Revenue	\$ 553,608,918	\$ -	\$ -	\$ 553,608,918
Other Sources	200,000	-	-	200,000
Total Estimated Revenue & Other Sources	\$ 553,808,918	\$ -	\$ -	\$ 553,808,918

Appropriations & Other Uses

Function:				
11 Instruction	\$ 356,479,756	\$ (131,469)	\$ 1,281,171	\$ 357,629,458
12 Instructional Resources & Media Services	8,734,130	21,482	59,738	8,815,350
13 Curriculum & Instructional Staff Development	16,775,839	18,884	117,968	16,912,691
21 Instructional Leadership	7,383,955	(8,846)	-	7,375,109
23 School Leadership	36,635,209	34,208	16,353	36,685,770
31 Guidance, Counseling & Evaluation Services	21,544,427	(13,647)	2,395	21,533,175
32 Social Work Services	3,262,710	(3,731)	-	3,258,979
33 Health Services	8,726,793	(440)	-	8,726,353
34 Student (Pupil) Transportation	15,892,922	(297)	452,529	16,345,154
35 Food Services	7,136	-	-	7,136
36 Extracurricular Activities	12,369,032	(9,501)	236,394	12,595,925
41 General Administration	14,799,060	(37,959)	77,504	14,838,605
51 Facility Maintenance And Operations	59,982,769	69,735	1,503,388	61,555,892
52 Security And Monitoring Services	5,256,964	3,633	-	5,260,597
53 Data Processing Services	4,294,439	-	72,839	4,367,278
61 Community Services	573,908	57,948	16,154	648,010
71 Debt Service	-	-	-	-
81 Facilities Acquisition & Construction	-	-	314,589	314,589
93 Payments To Fiscal Agent/ Member Districts Of Shared Service Arrangements	765,000	-	-	765,000
95 Payments To Juvenile Justice Alternative Education Programs	359,736	-	-	359,736
99 Other Intergovernmental Charges	2,823,415	-	-	2,823,415
Total Appropriations	\$ 576,667,200	\$ -	\$ 4,151,022	\$ 580,818,222
Other Uses	2,855,000	-	-	2,855,000
Total Appropriations & Other Uses	\$ 579,522,200	\$ -	\$ 4,151,022	\$ 583,673,222
Projected Beginning Fund Balance as of July 1, 2021	\$ 141,384,000			\$ 141,384,000
Net Revenue/Sources Over (Appropriations)/(Uses)	(25,713,282)	-	(4,151,022)	(29,864,304)
Budgeted Ending Fund Balance as of June 30, 2022	\$ 115,670,718			\$ 111,519,696



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: September 13, 2021

Presenter: Anthony J. Mitchell
Garrett Sullivan
Executive Director, CM&E
Josué D. Burguete – District Architect
Acting Executive Director, CM&E

Subject: Professional Services Contracts, Construction Contracts, and Related Contract Amendments Supporting the 2015 Bond Program and M&O Funded Program
Related Page(s): Attachment

CONSENT ITEM

BACKGROUND INFORMATION

The Board of Trustees approved the appointment of Principal Consultants for the 2015 Bond Program on Feb. 8, 2016. Bond projects require supporting professional services contracts to perform: (1) architectural and landscape architectural services; (2) acoustical, civil, code review, fire protection, food service, mechanical-electrical-plumbing, roofing, and structural engineering services; (3) technology services; (4) geotechnical investigations; (5) material testing services; (6) test-balance-commissioning services; and (7) post-construction investigative reviews.

ADMINISTRATIVE CONSIDERATION

These professional services contracts, construction contracts, and related contract amendments support the development and construction of approved projects included in the 2015 Bond Program and M&O funded program. Contracts and contract amendments exceeding \$50,000.00 in value must be approved by the Board of Trustees.

BUDGETARY CONSIDERATION

Funding for these professional services contracts, construction contracts, and related contract amendments are included in the 2015 Bond Program and M&O Program.

RECOMMENDATION

It is recommended for the Board of Trustees to approve the Professional Services Contracts, Construction Contracts, and Related Contract Amendments in support of the 2015 Bond Program and M&O funded program (see Attachment). It is further recommended for the Board of Trustees to grant the Superintendent, the Chief Operations Officer, the Executive Director of Construction Management and Engineering, and the Acting Executive Director of Construction Management and Engineering authority to execute the contracts.

BOARD ACTION REQUIRED

Approval/Disapproval

ATTACHMENT

**PROFESSIONAL SERVICES CONTRACTS, CONSTRUCTION CONTRACTS, AND RELATED CONTRACT AMENDMENTS
2015 Capital Improvement Bond Program - September 13, 2021**

Program	Project	Consultant or Construction Contract Award Date	Description of Service and/or Bid Delivery Method	Professional Services Consulting Firm or General Contractor or Service Vendor	Original Contract Value (Board Award)	Current Contract Value	Contract Amendment	New Contract Value
2015- Bond	CTE Institute of CyberSecurity and Innovation / Project 9.13	13-Sept-21	Interior Building Graphics / DIRTT Graphics NEISD #63-18	Sign Resource Management	\$ 20,000.00	\$ 20,000.00		\$ 20,000.00
2015-Bond	CTE Institute of CyberSecurity and Innovation / Project 9.13	13-Sept-21	Flag Pole Refurbishment / Purchase of Flags NEISD #105-19	Dixie Flag & Banner Co	\$ 277.10	\$ 277.10		\$ 277.10
2015-Bond	CTE Institute of CyberSecurity and Innovation / Project 9.13	13-Sept-21	IP Telephones and Installation NEISD #120-17	Affiliated Com-Net Inc	\$ 5,921.90	\$ 5,921.90		\$ 5,921.90
2015- Bond	CTE Institute of CyberSecurity and Innovation / Project 9.13	13-Sept-21	Fire Alarm Monitoring NEISD #57-20	Fire Alarm Control Systems Inc	\$ 2,982.40	\$ 2,982.40		\$ 2,982.40
2015- Bond	Nimitz Middle School Fine Arts Additions and Renovations / Project 4.9	13-Sept-21	Roofing and Downspout Relocation NEISD #57-21	Beldon Roofing Company	\$ 4,050.00	\$ 4,050.00		\$ 4,050.00 ³⁹
2015- Bond	Elementary School Security Fencing Upgrade / Project 9.6	13-Sept-21	Gate Replacement Stone Oak ES NEISD #57-20	Liberty Fence & Supply LLC	\$ 5,950.00	\$ 5,950.00		\$ 5,950.00
2015- Bond	Middle School Security Fencing Upgrade / Project 9.5	13-Sept-21	Fencing @ Wood Middle School NEISD #57-20	Liberty Fence & Supply LLC	\$ 2,775.00	\$ 2,775.00		\$ 2,775.00
2015- Bond	Nimitz Middle School Fine Arts Additions and Renovations / Project 4.9	13-Sept-21	Drainage Outfall Tie-in to Drainage Structure NEISD #22-21	SCI Enterprise LLC	\$ 3,340.00	\$ 3,340.00		\$ 3,340.00
		2015 Bond Program Contract Adjustments (This Period)			\$ 45,296.40	\$ 45,296.40	\$ -	\$ 45,296.40
6999 Fund	White Middel School Family Consumer Science Classroom / Project CTE 2.1	13-Sept-21	Family Consumer Science Addition of 6 Workstations and Ventilation NEISD #22-21	Waterman Construction, LLC	\$ 87,093.00	\$ 87,093.00		\$ 87,093.00
		Construction Management and Engineering Department Fund 6999 Contract Adjustments (This Period)			\$ 87,093.00	\$ 87,093.00		\$ 87,093.00