



# North East Independent School District

8961 Tesoro Drive, San Antonio, Texas 78217

## NOTICE OF MEETING OF THE BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the North East Independent School District will be held on August 10, 2020. The Board will convene in Open Session at 5:30 PM, then move into Executive Session and resume the public portion of the meeting no earlier than 6:15 PM. The Board will meet on the first floor of the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas 78217. Such meeting is a regular meeting.

The open session portion of the meeting is livestreamed, and members of the public may view the meeting by going to the North East Independent School District's YouTube channel. Click the link below or type it into your browser.

<https://www.youtube.com/c/NEISDtv>

Items will not necessarily be discussed or considered in the order they are printed. Anyone wishing exhibit information in accordance with Local Board Policy GBA, must contact the Public Information Officer.

### MISSION STATEMENT

We challenge and encourage each student to achieve and demonstrate academic excellence, technical skills, and responsible citizenship.

#### I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER

#### II. EXECUTIVE SESSION

- A. Personnel, including but not limited to Administrative Appointments pursuant to Government Code Section 551.074
  - 1. Routine Personnel including but not limited to Administrative Appointments
  - 2. Principal of Lopez Middle School
- B. Purchase, Exchange, Lease, or Value of Real Property pursuant to Government Code Section 551.072
- C. Consultation with Board's Attorney pursuant to Government Code Section 551.071
  - 1. COVID-19 Legal Issues and Possible Resolution
  - 2. Pending and/or Possible Litigation

#### III. RECONVENE INTO OPEN SESSION

#### IV. WELCOME FROM THE BOARD PRESIDENT

#### V. INVOCATION AND PLEDGE OF ALLEGIANCE

#### VI. MATTERS FROM EXECUTIVE SESSION

- A. Personnel Including but not Limited to Administrative Appointments pursuant to Government Code Section 551.074
  - 1. Possible Action Regarding Routine Personnel including but not limited to Administrative Appointments 4

**Presenter:** Donna Newman, Associate Superintendent for Instruction and Campus Administration, Joel Trevino, Executive Director, Human Resources

2. Principal of Lopez Middle School	
3. Introductions	
B. Possible Action on the Purchase, Exchange, Lease, or Value of Real Property pursuant to Government Code Section 551.072	
C. Possible Action Regarding Consultation with Board's Attorney pursuant to Government Code Section 551.071	
1. Pending and/or Possible Litigation	
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<b>Presenter:</b> Shannon Grona, President, Board of Trustees	
B. Possible Action Regarding 2020 Candidate Endorsement for the TASB Board of Directors Region 20 Position B	20
<b>Presenter:</b> Shannon Grona, President, Board of Trustees	
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<b>Presenter:</b> Anthony Jarrett, Assistant Superintendent for Curriculum and Instruction, Jennifer Gutierrez, Executive Director, Elementary Curriculum and Instruction, Esmeralda Munoz, Executive Director, Learning Support Services	
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<b>Presenter:</b> Rudy Jimenez, Assistant Superintendent for Campus Administration, Christi Wilbur, Executive Director, Student Support Services	
C. Business Services	
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2. Possible Action Regarding Health and Dental Insurance Premiums	67

**Presenter:** Dan Villarreal, Associate Superintendent for Business Services/CFO, Brian Moy, Executive Director, Finance and Accounting, Steve Tovar, Senior Director, Risk Management and Health Services

3. Possible Action Regarding Order of Election for November 3, 2020 General Election 69

**Presenter:** Dan Villarreal, Associate Superintendent for Business Services/CFO, Deb Caldwell, Director, Government Relations and Grant Development

D. Consent

1. Instruction and Campus Administration  
a. CTEC School District Teaching Permits 75

2. Business Services  
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b. 50K Purchases 77  
c. Donations 79

3. Operations  
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4. Minutes from June and July 2020  
5. End of Consent

X. **REPORTS**

- A. Interim Financial and Management Report
- B. Awarded Bid Report
- C. 4th Quarter Investment Report

XI. **MATTERS FROM THE FLOOR**

XII. **DISCUSSION AND POSSIBLE ACTION REGARDING BOARD MEMBERS' REQUEST(S) FOR ITEM(S) TO BE PLACED ON A FUTURE AGENDA AND/OR REQUEST(S) FOR REPORT(S) FROM THE ADMINISTRATION**

XIII. **ADJOURNMENT**

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*If, during the course of the meeting, discussion of any item on the agenda should be held in an Executive or Closed Session, the Board will convene in such Executive or Closed Session in accordance with the Open Meetings Act, Texas Government Code, Section 551.071, 551.072, and 551.074.*

**CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**

On this 7th day of August, no later than 5:30 PM, this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas.

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The North East Independent School District does not discriminate on the basis of race, color, religion, gender, national origin, age or disability



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Donna Newman  
Joel Trevino, Executive  
Director for Human  
Resources

Subject: Employment of Personnel  
New Hires

Related Page(s): None

### **ACTION ITEM**

#### **BACKGROUND INFORMATION**

Policy DC (LOCAL) states: "The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel in the following categories: central office administrator from the director level and above and campus administrator, including principals and assistant principals." Final authority for employment of contractual personnel in these categories shall be retained by the Board.

#### **ADMINISTRATIVE CONSIDERATION**

Campus personnel are recommended for employment by campus principals in accordance with TEC § 11.202(b). All other personnel are recommended by appropriate supervisors. In both cases, the candidate deemed "best qualified" has been selected.

#### **BUDGETARY CONSIDERATION**

New hires associated with replacement of personnel have been budgeted prior to the hiring process. New hires associated with recently established positions are covered by a contingency fund established by the Board for this purpose. Should the cost of such positions exceed the funds so budgeted, then a separate budget amendment is brought before the Board prior to additional positions being filled.

#### **ADMINISTRATIVE RECOMMENDATION**

It is recommended that the Board of Trustees of the North East Independent School District approve the hiring of new personnel as presented.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Rudy Jimenez,  
Tyler Shoesmith, Senior  
Director, Student  
Leadership and  
Well-Being

Subject: Adult Wellness Website

Related Page(s): None

### PRESENTATION

#### **BACKGROUND INFORMATION**

Over the past year, a five person team seeking their superintendent certification, were charged with the creation of an adult wellness support system to assist employees and families seeking valuable mental and physical wellness resources. After collaborating with district and community members, the North East ISD Adult Wellness website was created. Within the page, employees and families are able to locate relevant community agencies, curated peer-reviewed articles on mental health and employee specific district resources, all housed within one online location. This presentation will highlight the superintendent project and the support it will provide employees and families.

Website: [North East ISD Adult Wellness](#)

#### **ADMINISTRATIVE RECOMMENDATION**

None

#### **BOARD ACTION REQUIRED**

Presentation Only



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Shannon Grona  
Board President

Subject: Candidate Endorsement for TASB Board of Directors,  
Region 20 Position A

Related Page(s): Attachments

### **ACTION ITEM**

#### **BACKGROUND INFORMATION**

Each fall at TASB's Delegate Assembly, board members from across Texas are elected to serve on TASB's Board of Directors. Beginning on July 3, 2020, Active Member boards were invited to endorse a candidate for each available position in their Region.

The Candidates' Bio for Region 20, Position A, currently held by Rolinda Schmidt from Kerrville ISD, are attached for your consideration. These individuals have been nominated by their local boards for TASB Board positions which are vacant or have expiring terms. Also attached is the most current list of endorsements received.

Endorsements must be received by TASB on or before Monday, August 31, 2020.

#### **ADMINISTRATIVE RECOMMENDATION**

If a majority of the Active Members of the Region endorses a candidate, that candidate will be elected to the TASB Board. If at least 25 percent, but not a majority, endorse the candidate, that individual will be included on the official ballot of the TASB Delegate Assembly. The nomination from the individual's local school board is counted as an endorsement.

It is recommended that the North East Board of Trustees endorse a candidate for Region 20, Position A on the TASB Board of Directors.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval



# TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

TODAY'S DATE: June 1, 2020

NAME: COL (Ret) Lisa M. Brown

ADDRESS: [REDACTED]

CITY: [REDACTED] ZIP: [REDACTED]

BUSINESS PHONE: [REDACTED]

RESIDENCE PHONE: [REDACTED]

CELL PHONE: [REDACTED]

FAX NUMBER (if applicable): \_\_\_\_\_

We communicate with our Board members primarily via e-mail and the Internet. Please list your preferred active email address.

E-MAIL: [REDACTED]

SCHOOL DISTRICT: Fort Sam Houston Independent School District

LOCAL TERM EXPIRES: June 2021      YEARS ON BOARD: 1  
(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

Yes  No

BOARD POSITIONS HELD/DATES: President June 2019-April 2020; Trustee May 2020 – current

OCCUPATION: Administrator, Order of Military Medical Merit (private 501c (3) organization)

CURRENT EMPLOYER: Order of Military Medical Merit

Dates: August 2016- current

EDUCATION - HIGH SCHOOL: Sacred Heart Academy, Louisville, KY COLLEGE: Spalding University, Louisville, KY – BA, Pre-Medicine/Biology; Syracuse University, Syracuse, NY – MBA; US Army War College, Carlisle, PA – Master's in Strategic Studies

OTHER EDUCATION: EMT-A – Barton County Community College DEGREES: BA, MBA, MSS

HOBBIES/SPECIAL INTERESTS: Reading, Hiking, Gardening

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (Offices held and dates): \_\_\_\_\_

American College of Healthcare Executives 1992- current - member; Military Officers Association; Reserve Officers Association, National Association of Professional Women 2016-2018

ADDITIONAL COMMENTS (Use reverse side if additional space is required.): \_\_\_\_\_

Served as Substitute teacher at FSHISD from 2016-2019 before becoming a board member. Also served as Parent Teacher Organization Treasurer for the FSHISD Elementary School from 2016-2019.

**Please attach a short bio and include a current picture in jpeg format.**



COL (Ret) Lisa M. Brown, Member

Administrator of the Order of Military Medical Merit, Army Medical Department, Medical Center of Excellence

Ms. Lisa M. Brown served 32 years in the Army, starting out as an enlisted medical specialist, and retiring as a Colonel, Medical Service Corps, in May 2016 at JBSA Fort Sam Houston. She currently works at the Army Medical Department (AMEDD) Medical Center of Excellence, and is the Administrator of the Order of Military Medical Merit, a unique, private organization founded by the Commanding General of U.S. Army Health Services Command in April 1982 to recognize excellence and promote fellowship and esprit de corps among AMEDD personnel. Prior to her appointment to the Fort Sam Houston Independent School District (FSH ISD) school board, she worked as a substitute teacher for the FSH ISD, as well as volunteered as the FSH Elementary School PTO Treasurer for 3 years in her spare time. Her daughter has attended FSH Elementary School since Pre-K and will be entering 4th grade there for the 2020/2021 school year. Having served in the military, she understands the unique educational and support needs for military children. She is a respected health care executive with extensive experience leading operations, program management, and public and fiscal administration. She has had repeated success guiding sizeable, cross-functional teams in the design and implementation of enterprise-wide process redesign and restructure. Ms. Brown is an expert presenter, trainer, and leader with a proven ability to develop and implement programs that result in successful, profitable, and innovative as well as compassionate cultures. She has a Master's in Business Administration, with an emphasis in Controllorship, from Syracuse University as well as a Master's in Strategic Studies from the U.S. Army War College.

TERM: 06/14/2019 to 06/14/2021



# TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

TODAY'S DATE: 06/01/2020

NAME: Luis Fernandez

ADDRESS: [REDACTED]

CITY: [REDACTED] ZIP: [REDACTED]

BUSINESS PHONE: [REDACTED] RESIDENCE PHONE: [REDACTED]

CELL PHONE: [REDACTED] FAX NUMBER (if applicable):                     

We communicate with our Board members primarily via e-mail and the Internet. Please list your preferred active email address.

E-MAIL: [REDACTED]

SCHOOL DISTRICT: Uvalde CISD

LOCAL TERM EXPIRES: 11/2020 YEARS ON BOARD: 4  
(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

Yes  No

BOARD POSITIONS HELD/DATES: Vice-President - 05/01/2018 - Present

OCCUPATION: Business, Industrial, & Technical Studies Division Chair

CURRENT EMPLOYER: Southwest Texas Junior College Dates: 08/2005 - Present

EDUCATION-HIGH SCHOOL: Sabinal High School COLLEGE: SWTJC, Texas A&M-SA, Sul Ross,UTSA

OTHER EDUCATION: PhD in Progress DEGREES: AAS, AA, BAAS, M.Ed

HOBBIES/SPECIAL INTERESTS: Sports, cooking, BBQing

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (Offices held and dates):                     

Uvalde Area Chamber of Commerce (02/12-01/16) President (02/14-01/15), International BBQ Association Region 3 Director (08/19 - Present), Texas Association of Collegiate Registrar's & Admissions Officers (08/2011-Present).

Aviation Technician Education Council (01/2017 - Present), Tree City Youth Basketball Association Board Member (08/17 - Present), Texas High School Basketball Official Association (11/19 - Present), TASB Region 20 LAC Member (02/20)

ADDITIONAL COMMENTS (Use reverse side if additional space is required.):                     

*Please attach a short bio and include a current picture in jpeg format.*

Additional Comments: (Use reverse side if additional space is required.)

## **TASB Nomination Bio**

My name is Luis Fernandez, I am from Uvalde, TX and have served on the Uvalde CISD Board of Trustees since May 2016. I have served as Vice-President since May 2018. I have an 11 year old son who attends at Flores Elementary in Uvalde and is part of the very first Dual Language Program cohort. I am currently enrolled at UTSA working on PhD in social justice and also completed my Master's of Education from Sul Ross State University. I currently work at Southwest Texas Junior College and have just completed my 15<sup>th</sup> year. My current position is Business, Industrial, & Technical Studies Division Chair and College Success Skills Instructor. I have also held positions of Academic Advisor and Director of Admissions/Registrar. I enjoy cooking and bbqing. I have been part of a bbq competition circuit team. Education is a passion of mine and I am always willing to help any students. I have had the opportunity to present at TASB conference in San Antonio, be a member of the Region 20 LAC, and also completed the XG training provided by TASB.



# TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

TODAY'S DATE: 05/01/20

NAME: (JD) Juan D. Rodriguez III

ADDRESS: [REDACTED]

CITY: [REDACTED] ZIP: [REDACTED]

BUSINESS PHONE: [REDACTED] RESIDENCE PHONE: \_\_\_\_\_

CELL PHONE: [REDACTED] FAX NUMBER (if applicable): \_\_\_\_\_

We communicate with our Board members primarily via e-mail and the Internet. Please list your preferred active email address.

E-MAIL: [REDACTED]

SCHOOL DISTRICT: Dilley ISD

LOCAL TERM EXPIRES: 11/2020 YEARS ON BOARD: 4  
(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

Yes  No

BOARD POSITIONS HELD/DATES: Board Trustee

OCCUPATION: Sergeant Texas Highway Patrol

CURRENT EMPLOYER: Texas Department of Public Safety Dates: Aug. 2007-Present

EDUCATION-HIGH SCHOOL: Dilley High School COLLEGE: Texas A&M-Corpus Christi

OTHER EDUCATION: \_\_\_\_\_ DEGREES: Associate Degree / B.S. Criminal Justice

HOBBIES/SPECIAL INTERESTS: Spending time with Family. Advocating for all of our Texas Public Education Students

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (Offices held and dates): Officer with Knights of Columbus at St. Joseph Catholic Church. Member of St. Joseph Catholic Church. Annual Participant in Special Olympics Relay. Vice-President of the La Salle County Local Emergency Planning Committee. Member of the Frio Regional Hospital Trauma Committee.

ADDITIONAL COMMENTS (Use reverse side if additional space is required.):  
Please see attachment

**Please attach a short bio and include a current picture in jpeg format.**

Additional Comments: (Use reverse side if additional space is required.)

**Bio**

My name is Juan Daniel (JD) Rodriguez III. I am 35 years old and from the small, south Texas town of Dilley. I graduated from Dilley High School in 2003. After becoming a first generation college graduate with a Bachelor of Science in Criminal Justice from Texas A&M-Corpus Christi in 2007, I moved back to my hometown to begin my career with the Texas Department of Public Safety, where I have been employed for the past 12 years. In 2017, I was promoted to the rank of Highway Patrol Sergeant. One of my favorite activities I enjoy doing is spending time with my family, cooking out in our backyard. I also enjoy traveling and exploring new places I have never been to. In my spare time, I also enjoy networking with other board members across the state. I enjoy chatting with them and discussing different topics pertaining to our districts. I have served as a school board member for Dilley Independent School District since November 2016. I am also part of the Leadership TASB class of 2020, where I have gained a substantial amount of knowledge and strategies that have helped me improve my leadership skills. I have three children and I am engaged to my fiancé, [REDACTED], who is an elementary special education teacher. Throughout my time as a school board member, I have met a lot of people and have taken so much from each individual I have come across. Once I familiarized myself with the TASB Board of Directors and what being on the board entailed, I knew it was something that I would be interested in being a part of. I know firsthand the important role a school board member plays in our schools. It would be an absolute honor to serve as the representative for Region 20 as a member of the TASB Board of Directors. What better way to serve our region than being a part of this astounding board.



# TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

TODAY'S DATE: May 29, 2020

NAME: Rolinda Schmidt

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ RESIDENCE PHONE: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ FAX NUMBER (if applicable): \_\_\_\_\_

We communicate with our Board members primarily via e-mail and the Internet. Please list your preferred active email address.

E-MAIL: \_\_\_\_\_

SCHOOL DISTRICT: Kerrville ISD

LOCAL TERM EXPIRES: 05/2023 YEARS ON BOARD: 24

(Month/year)

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Upon expiration of current term on your local board, will you seek reelection?

YES  No  (Re-Elected 05/2020)

BOARD POSITIONS HELD/DATES: President 98-99, 01-02, 03-04, 08-09, 09-10

Vice President 97-98, 04-05, 06-07, 07-08 Secretary 13-14, 14-15, 15-16, 16-17, 17-18, 18-19, 19-20, 20-21

OCCUPATION: Commercial Real Estate Development and Management

CURRENT EMPLOYER: C & W Manhattan Associates LP Dates: Since 1985

EDUCATION-HIGH SCHOOL: Memorial HS (Houston) Tivy HS (Kerrville)

COLLEGE: San Jose State University, San Jose CA

OTHER EDUCATION: Post Grad – University of Houston DEGREES: BA Social Services

HOBBIES/SPECIAL INTERESTS: Tennis, Travel, Reading

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (Offices held and dates): See attached

ADDITIONAL COMMENTS (Use reverse side if additional space is required.): \_\_\_\_\_

**Please attach a short bio and include a current picture in jpeg format.**

Additional Comments: (Use reverse side if additional space is required.)

**Rolinda Schmidt**

**EDUCATION**

**Memorial High School, Houston, Texas**  
**Graduate of Tivy High School, Kerrville, Texas**  
**Bachelor of Arts Degree in Social Services from San Jose State University**  
**Post Graduate work at University of Houston**

**PROFESSIONAL**

**C & W Manhattan Associates LP - Partner in real estate development company specializing in the development and management of retail shopping centers**

**SCHOOL AND COMMUNITY**

**Kerrville Independent School District Board of Trustees, 1996 – present**  
**Master Trustee Designee – Texas Association of School Boards (TASB)**  
**Presenter/facilitator at various state and regional school board workshops**  
**Former TASB Legislative Advocacy Committee member**  
**School Board Advocacy Network member**  
**TASB Director and By-Laws and Resolutions committee member 2010**  
**TASB Director and Budget and Finance committee member 2016-2019**  
**TASB Director and Legislative committee chair 2019-2020**  
**TASB Advocacy during 85<sup>th</sup> & 86<sup>th</sup> Legislative Sessions before House Ed Committee**  
**Region 20 Superintendent of the Year Selection committee member**

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**PTO Board Member and Officer, all levels, 1988-2006**  
**Nimitz Elementary and Tivy Upper Elementary Mentor 1995-2000**  
**Hill Country High School Advisory Board (CIT) 1995 - present**  
**Head Start Policy Council member 1996-1998**  
**Rotary Club Foreign Exchange Student host family 1996-97, 2001-02**  
**Kerrville Public School Foundation Board 1992-1996**  
**Kerr Central Appraisal District Board 1998-2003**

**Kerr County United Way Campaign Chair 1996-98, Board 1998-2016**  
**Salvation Army Advisory Board 2008-present**  
**Boys and Girls Club Program Advisory Committee Chair 2012-present**  
**B.T. Wilson 6<sup>th</sup> Grade Outdoor Education Program Presenter 2006-present**

**Champion of Education Award Recipient – Families and Literacy 2014**  
**Outstanding Citizen Award - Sons of the American Revolution 2015**

**PERSONAL**

**Born in Fort Worth, Texas and Raised in Houston, Texas**  
**Permanent resident of Kerrville since 1985**  
**Married to [REDACTED], Homebuilder**  
**3 children, 7 grandchildren**  
**Active Member St. Peter's Episcopal Church**

**HOBBIES**

**Family and Friends, Tennis, Reading and Travel**

**LIFE GOAL To be present and engaged in a meaningful life that positively impacts others**

Rolinda Schmidt has served on the Kerrville ISD board since 1996, where she has served as board president, vice president and currently as secretary. Prior to and during her time as a trustee, she has been actively involved in campus PTO's and is a former board member and volunteer for the Kerrville Public School Foundation.

A veteran board member, Schmidt has the same passion today as when first elected to the board. She is honored to serve and unwavering in her vision for Kerrville ISD to be an educational leader through commitment to the growth and development of all students to become lifelong learners and models for others to follow.

A graduate of San Jose State University with a bachelors in Social Services, Schmidt has been an active volunteer with local youth education programs, including The Salvation Army Boys and Girls Club, Rotary Club Foreign Exchange Student program, Head Start, and Kerrville ISD's 6<sup>th</sup> Grade Outdoor Education program. Schmidt was named Families and Literacy's 2014 Champion of Education.

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Schmidt also serves as a director for the Texas Association of School Boards (TASB) and the TASB Risk Management Fund.

Married to local home builder [REDACTED], they have three children and seven grandchildren. Schmidt is a managing partner in her family owned and operated commercial real estate development and management company. She is an active member of St. Peter's Episcopal Church in Kerrville.

## Endorsements Received as of August 3, 2020

Region, Open Position	Candidate/District	Total Endorsements Received
<b>Region 4, Position B</b>	<b>Darlene Breaux (Alief ISD)</b> <a href="#">Brief Bio</a>	<b>1</b>
Currently held by Page Rander (Clear Creek ISD)		
Total active members in Region=50		
Endorsements required for 25 percent=13		
Endorsements required for Majority=26	<b>Page Rander (Clear Creek ISD)</b> <a href="#">Brief Bio</a>	<b>6</b>
<a href="#">(Endorsement Count)</a>		
<b>Region 4, Position D*</b>	<b>Anne Sung (Houston ISD)</b> <a href="#">Brief Bio</a>	
Anne Sung (Houston ISD)		
<i>According to the TASB Bylaws, this District is designated as a Large District. For TASB Director nominations, Large Districts are treated as Association Regions and, therefore, do not participate in the endorsement process. A Large District's local board nomination constitutes a majority.</i>		
<b>Region 4, Position H*</b>	<b>Rose Avalos (Aldine ISD)</b> <a href="#">Brief Bio</a>	
Rose Avalos (Aldine ISD)		
<i>According to the TASB Bylaws, this District is designated as a Large District. For TASB Director nominations, Large Districts are treated as Association Regions and, therefore, do not participate in the endorsement process. A Large District's local board nomination constitutes a majority.</i>		
<b>Region 8</b>	<b>Thomas Darden (Cooper ISD) (I)</b> <a href="#">Brief Bio</a>	<b>6</b>
Currently held by Thomas Darden (Cooper ISD)		
Total active members in Region=46		
Endorsements required for 25 percent=12		
Endorsements required for Majority=24	<b>Clifton Fendley (Paris ISD)</b> <a href="#">Brief Bio</a>	<b>1</b>
<a href="#">(Endorsement Count)</a>		
	<b>Jason Hudson (Cumby ISD)</b> <a href="#">Brief Bio</a>	<b>1</b>
<b>Region 10, Position D</b>	<b>Kevin Carbó (Mesquite ISD)</b> <a href="#">Brief Bio</a>	<b>6</b>
Currently held by Kevin Carbó (Mesquite ISD)		
Total active members in Region=82		
Endorsements required for 25 percent=21		
Endorsements required for Majority=42	<b>Stephanie O'Dell (McKinney ISD)</b> <a href="#">Brief Bio</a>	<b>2</b>
<a href="#">(Endorsement Count)</a>		
	<b>Jeff Pendill (Community ISD)</b> <a href="#">Brief Bio</a>	<b>1</b>
	<b>Jeff Striplin (Bland ISD)</b> <a href="#">Brief Bio</a>	<b>3</b>
<b>Region 11, Position B*</b>	<b>Jacinto "Cinto" Ramos (Fort Worth ISD)</b> <a href="#">Brief Bio</a>	
Jacinto "Cinto" Ramos (Fort Worth ISD)		
<i>According to the TASB Bylaws, this District is designated as a Large District. For TASB</i>		



<a href="#">(Endorsement Count)</a>	<a href="#">Brief Bio</a>	
	<b>JD Rodriguez (Dilley ISD)</b> <a href="#">Brief Bio</a>	<b>4</b>
	<b>Rolinda Schmidt (Kerrville ISD)</b> <a href="#">Brief Bio</a>	<b>2</b>

**Region 20, Position B\***

**Karen Freeman (Northside ISD-Bexar County)**

Karen Freeman (Northside ISD-Bexar County)

[Brief Bio](#)

*According to the TASB Bylaws, this District is designated as a Large District. For TASB Director nominations, Large Districts are treated as Association Regions and, therefore, do not participate in the endorsement process. A Large District's local board nomination constitutes a majority.*

\* Large District Position

(I) Incumbent that has indicated that they will be seeking reelection



# TASB ENDORSEMENT FORM

DATE: August 10, 2020

Our school board endorses the candidacy of the following individual nominated to fill a position on the TASB Board of Directors.

**CANDIDATE INFORMATION**

NAME: Rolunda Schmidt

SCHOOL DISTRICT: Kerrville ISD

This endorsement was approved by our school district's board of trustees at a duly called meeting on August 10, 2020.

(Date)

Best regards, 

(Signature of board president or officer)

NAME: Shannon Grona, Board President

SCHOOL DISTRICT: North East Independent School District

MAILING ADDRESS: 8961 Tesoro Drive, Suite 602

CITY: San Antonio ZIP: 78217

This form to be used to endorse a nominated individual from a board of trustees within your TASB Region who is a timely candidate for a position on the TASB Board of Directors.

**Must be received by TASB on or before August 31, 2020.**

**RETURN TO: E-mail: [boardcommunications@tasb.org](mailto:boardcommunications@tasb.org)  
FAX: 512.467.3554**



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Shannon Grona  
Board of Trustees

Subject: Candidate Endorsement for  
TASB Board of Directors,  
Region 20 Position B

Related Page(s): Attachments

### ACTION ITEM

#### **BACKGROUND INFORMATION**

The term of Karen Freeman, Northside ISD, the Region 20, Position B, representative on the TASB Board of Directors will expire this year at the close of the 2020 Convention. Mrs. Freeman has indicated her intent to seek reelection. As an Active Member District, NEISD may re-affirm its support for the current Director for Position B.

The TASB Board of Directors is charged with carrying out the policies established by the Delegate Assembly of the Association. The nominated Director should be a capable, experienced school board member who can assist in providing the Association with outstanding leadership. The Director is expected to attend four meetings of the Board each year with one of the meetings being at the same time as the annual state convention in the fall. In addition, the Director serves on a standing committee that will meet on an-as-needed-bases, normally in conjunction with a Board meeting.

The following candidate has expressed interest in selection as the Region 20, Position B Director:

<u>Name</u>	<u>School District</u>
Karen Freeman	Northside ISD

#### **ADMINISTRATIVE RECOMMENDATION**

The Board President recommends that the Board consider whether it desires to endorse a candidate for Region 20, Position B on the TASB Board of Directors.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval



# TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

TODAY'S DATE: June 30, 2020

NAME: Karen Freeman

ADDRESS: [REDACTED]

CITY: [REDACTED] ZIP: [REDACTED]

BUSINESS PHONE: [REDACTED] RESIDENCE PHONE: [REDACTED]

CELL PHONE: [REDACTED] FAX NUMBER (if applicable): \_\_\_\_\_

We communicate with our Board members primarily via e-mail and the Internet. Please list your preferred active email address.

E-MAIL: [REDACTED]

SCHOOL DISTRICT: Northside ISD

LOCAL TERM EXPIRES: May 2021 YEARS ON BOARD: 15  
(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

Yes\_I plan to at this time

BOARD POSITIONS HELD/DATES: May 2019 – present Board VP, May 2011 – May 2013 Board President, May 2009 – May 2011 Vice President, May 2007-May 2009 Secretary

OCCUPATION: Office Manager in Medical Office Practice

CURRENT EMPLOYER: n/a \_\_\_\_\_ Dates: n/a

EDUCATION-HIGH SCHOOL: Graduated \_\_\_\_\_ COLLEGE: BS Degree in College of Natural Sciences, Medical Technologist (Laboratory)

OTHER EDUCATION: \_\_\_\_\_ DEGREES: As Above

HOBBIES/SPECIAL INTERESTS: Grandchildren! Community volunteerism.

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (Offices held and dates): Bexar County School Boards Coalition, NSBA, TASB, Helotes Area Chamber of Commerce – Board of Directors and Secretary from 2013 to 2019

ADDITIONAL COMMENTS (Use reverse side if additional space is required.): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please attach a short bio and include a current picture in jpeg format.**

**Karen Freeman**, a long-time Northside ISD community volunteer, was elected to the Northside Board of Trustees in 2005 and was re-elected for her fourth term in May 2017. She is Chair of the Academics Committee and is a member of the Academics, Finance, Technology, and Policy and Intergovernmental Relations committees. She has been elected to serve on the Texas Association of School Board's (TASB)

Board of Directors and is currently serving as a member of the TASB Legislative Committee. She is a member of the Bexar County School Boards Coalition and the National School Board Association (NSBA). Freeman has earned the status of "Master Trustee" as a 2009 graduate of the Leadership TASB (LTASB) program.

Prior to board service, Freeman served on School Advisory Teams, the first NISD School Boundary Advisory Committee, NISD Strategic Plan committees, three NISD Bond committees (1998, 2001, and 2004) and the NISD Citizens' Bond Advisory Committee. Additionally, Freeman has held numerous PTA and Booster Organization positions in NISD schools and is an Honorary Life Member of the Texas PTA.

Freeman earned a bachelor of science degree in laboratory medical technology at the University of Central Florida in Orlando and recently retired working as the office manager in her husband's medical practice. She is married to [REDACTED], and together they have four children, all who began kindergarten and graduated from Northside ISD. Freeman attributes her children's successes in part to opportunities they had in NISD and teachers they have had throughout their academic careers.

## Endorsements Received as of August 3, 2020

Region, Open Position	Candidate/District	Total Endorsements Received
<b>Region 4, Position B</b>	<b>Darlene Breaux (Alief ISD)</b> <a href="#">Brief Bio</a>	<b>1</b>
Currently held by Page Rander (Clear Creek ISD)		
Total active members in Region=50		
Endorsements required for 25 percent=13		
Endorsements required for Majority=26	<b>Page Rander (Clear Creek ISD)</b> <a href="#">Brief Bio</a>	<b>6</b>
<a href="#">(Endorsement Count)</a>		
<b>Region 4, Position D*</b>	<b>Anne Sung (Houston ISD)</b> <a href="#">Brief Bio</a>	
Anne Sung (Houston ISD)		
<i>According to the TASB Bylaws, this District is designated as a Large District. For TASB Director nominations, Large Districts are treated as Association Regions and, therefore, do not participate in the endorsement process. A Large District's local board nomination constitutes a majority.</i>		
<b>Region 4, Position H*</b>	<b>Rose Avalos (Aldine ISD)</b> <a href="#">Brief Bio</a>	
Rose Avalos (Aldine ISD)		
<i>According to the TASB Bylaws, this District is designated as a Large District. For TASB Director nominations, Large Districts are treated as Association Regions and, therefore, do not participate in the endorsement process. A Large District's local board nomination constitutes a majority.</i>		
<b>Region 8</b>	<b>Thomas Darden (Cooper ISD) (I)</b> <a href="#">Brief Bio</a>	<b>6</b>
Currently held by Thomas Darden (Cooper ISD)		
Total active members in Region=46		
Endorsements required for 25 percent=12		
Endorsements required for Majority=24	<b>Clifton Fendley (Paris ISD)</b> <a href="#">Brief Bio</a>	<b>1</b>
<a href="#">(Endorsement Count)</a>		
	<b>Jason Hudson (Cumby ISD)</b> <a href="#">Brief Bio</a>	<b>1</b>
<b>Region 10, Position D</b>	<b>Kevin Carbó (Mesquite ISD)</b> <a href="#">Brief Bio</a>	<b>6</b>
Currently held by Kevin Carbó (Mesquite ISD)		
Total active members in Region=82		
Endorsements required for 25 percent=21		
Endorsements required for Majority=42	<b>Stephanie O'Dell (McKinney ISD)</b> <a href="#">Brief Bio</a>	<b>2</b>
<a href="#">(Endorsement Count)</a>		
	<b>Jeff Pendill (Community ISD)</b> <a href="#">Brief Bio</a>	<b>1</b>
	<b>Jeff Striplin (Bland ISD)</b> <a href="#">Brief Bio</a>	<b>3</b>
<b>Region 11, Position B*</b>	<b>Jacinto "Cinto" Ramos (Fort Worth ISD)</b> <a href="#">Brief Bio</a>	
Jacinto "Cinto" Ramos (Fort Worth ISD)		
<i>According to the TASB Bylaws, this District is designated as a Large District. For TASB</i>		



[\(Endorsement Count\)](#)

[Brief Bio](#)

**JD Rodriguez (Dilley ISD)**

**4**

[Brief Bio](#)

**Rolinda Schmidt (Kerrville ISD)**

**2**

[Brief Bio](#)

**Region 20, Position B\***

**Karen Freeman (Northside ISD-Bexar County)**

Karen Freeman (Northside ISD-Bexar County)

[Brief Bio](#)

*According to the TASB Bylaws, this District is designated as a Large District. For TASB Director nominations, Large Districts are treated as Association Regions and, therefore, do not participate in the endorsement process. A Large District's local board nomination constitutes a majority.*

\* Large District Position

(I) Incumbent that has indicated that they will be seeking reelection



# TASB ENDORSEMENT FORM

DATE: August 10, 2020

Our school board endorses the candidacy of the following individual nominated to fill a position on the TASB Board of Directors.

### CANDIDATE INFORMATION

NAME: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

This endorsement was approved by our school district's board of trustees at a duly called meeting on  
August 10, 2020.

(Date)

Best regards,

\_\_\_\_\_  
(Signature of board president or officer)

NAME: Shannon Grona, Board President

SCHOOL DISTRICT: North East Independent School District

MAILING ADDRESS: 8961 Tesoro Drive, Suite 602

CITY: San Antonio ZIP: 78217

This form to be used to endorse a nominated individual from a board of trustees within your TASB Region who is a timely candidate for a position on the TASB Board of Directors.

**Must be received by TASB on or before August 31, 2020.**

**RETURN TO: E-mail: [boardcommunications@tasb.org](mailto:boardcommunications@tasb.org)  
FAX: 512.467.3554**

## **Resolution**

### **North East Independent School District Board of Trustees**

#### **EMERGENCY DECLARATION AND ACTIONS RELATED TO COVID-19**

**WHEREAS**, the Board of Trustees of the North East Independent School District is authorized by Texas Education Code Section 45.105 to expend District funds necessary for the conduct and maintenance of the public schools as determined by the Board; and

**WHEREAS**, the Board has a substantial public and education interest in protecting the health and safety of its students, staff, their families and community;

**WHEREAS**, the District's community, including its school personnel, students and their families, have been and are likely to continue to be substantially impacted by the COVID-19 virus for the duration of the summer and 2020-21 school year;

**WHEREAS**, the Board and Administration are following advice and directives from federal, state and local authorities in responding to the continuing COVID-19 virus pandemic and emergency;

**WHEREAS**, through circumstances completely beyond their control, certain categories of District employees may be forced to miss work-days due to the closure of school facilities and operations;

**WHEREAS**, there is a public purpose served and a benefit to continue to pay salaries, wages and health benefits during District and/or campus-wide closures, budget permitting, to demonstrate support of its employees, enhance morale and support retention of employees so they can resume work with minimal impact on students once school reopens/work resumes, to include the provision of distance-learning and continued meal provision for students;

**WHEREAS**, the Texas Education Agency has authorized school districts to continue to receive funding provided that schools provide in-person instruction at campuses five days a week, with the option to offer distance learning, virtual education and other continuity of instruction option for students and parents who choose distance learning, and maintain appropriate records of these efforts including on-site, distance, synchronous and asynchronous education options for the 2020-21 school year;

**WHEREAS**, it is the desire of the Board that the Superintendent and his administration be prepared to act swiftly and decisively in response to anticipated increases in reported infections, government guidance and edicts and to take other appropriate and immediate actions to protect the health, safety and welfare of the students, staff and community of the North East Independent School District, without the possible delay of needing to wait a Board meeting, while at the same time directing the Superintendent to keep the Board informed of necessary actions.

**NOW, THEREFORE, BE IT RESOLVED** that we, the Board of Trustees, at a lawfully called meeting held under the Texas Open Meeting Act, formally declares that:

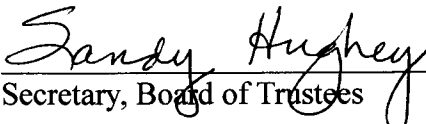
:

1. **Declaration of Public Health Emergency.** COVID-19 continues to be a public health emergency and continues to impact North East ISD students, families, staff and community.
2. **Need for Immediate Action.** Immediate action is and/or may be necessary to continue to minimize the COVID-19 impact to students, staff, families and the community while still providing a quality education to North East ISD students. Therefore, the Superintendent shall hereby have the authority to institute individual campus or District-wide closures as may be necessary in response to the COVID-19 pandemic. The Superintendent shall also comply with any orders regarding school closures or operations issued by the Governor of Texas or local authorities, in accordance with state law.
  - a. As authorized by TEA, the administration shall provide for instructional continuity for its students including options for in-person and distance learning, to include synchronous and asynchronous learning, and follow TEA Guidance for same, including appropriate attestations and record keeping. Further, the Board directs and authorizes the Superintendent or designee to develop and implement attendance accounting procedures to meet state requirements and guidelines for the authorized instructional options.
  - b. The Superintendent may restructure and reassign/redeploy faculty and staff as necessary to accomplish this purpose and continue services to students, including the provision of food services to students in non-traditional manners but to do so in compliance with guidelines and requirements promulgated by the U.S. Department of Agriculture, Texas Department of Agriculture and in compliance with CDC, State and Local social distancing orders and guidance.
  - c. The Superintendent may adjust the operation of school facilities as-needed to facilitate school business and instructional continuity for students and following local and state guidelines.
3. **Procurement Waiver:** The delays posed by the District's purchasing policy and regulatory procurement process and the need to likely procure services and support to respond to COVID-19 to ensure the safety of all students and staff and to maintain and safeguard property and equipment will prevent or substantially impair student safety and or other essential school activities; therefore, the Board is suspending its normal purchasing policies and authorizing the Superintendent or designee to make emergency procurements reasonably necessary to respond to COVID-19 issues. This action is in accordance with Education Code 44.031(h) and other applicable law and policy. However, to the degree necessary to comply with the federal procurement standards established under the Code of Federal Regulations, Title 2, Part 200, Subpart D, the Superintendent or designee must nevertheless first determine that the present emergency circumstances warrant an exception to competitive procurement requirements and, if such a determination is made, adequately document the justification for using noncompetitive procurements. In utilizing the procurement by noncompetitive proposals method, the Superintendent or designee must still comply with other procurement requirements, ensure that costs are reasonable and ensure that the work performed under the noncompetitively procured contracts is specifically related to the present emergency circumstances.
4. **Waiver for Instructional Days:** The Superintendent is authorized to apply for missed instructional day waivers and/or low attendance day waivers throughout the 2020-21 school year, as may be necessary and approved by the Texas Education Agency.

5. **Pay During Closures:** The Board determines that the school may continue pay salaries and benefits, subject to any requirements or guidance from the State, to employees who are impacted by a federal, state or local health agency ordered District-wide closure of the employee's assigned campus or duty-station. The Board finds that a public purpose and benefit to the District and its students exists to compensate employees for workdays missed due to the closure of their assigned campus or department as a result of COVID-19, and that this is necessary in the conduct of the public schools pursuant to Education Code § 45.105(c). The Board authorizes the Superintendent or designee to make compensation decisions and adjustments to impacted employees as deemed appropriate to fulfill the purposes of this Resolution. It is the Board's intent that employees are redeployed and reassigned to conduct work supporting this emergency, as the Superintendent determines, and that compensation is for that work performed; however, if a complete closure and work-stoppage is ordered that this paragraph is also in effect.
6. **TEA Attestations:** By passage of this resolution, the Board ratifies the Superintendent and Board President's prior execution and filing of the 2019-2020 COVID-19 Missed School Day Waiver Attestation Statement, which occurred in July 2020. Further, the Superintendent and Board President are authorized to execute and file the Attestation of Off-Campus Programs Approved for Purposes of Average Daily Attendance (TEC §48.007) with TEA as well as any other necessary TEA attestations or documents for the 2020-2021 school year. The Superintendent and Board President shall notify the Board of any such document submissions or filings.
7. **Instructional Continuity:** In addition to or in lieu of closure, the Superintendent is authorized to develop and implement education continuity plans following state guidelines to allow students to be educated through low-tech, workbooks/worksheets/packets, online learning, tele- and video-learning, and other virtual or distance learning/low-tech programs including synchronous and asynchronous instructional options and traditional on-site options. The Superintendent is authorized and fully supported by the Board in reassigning staff to aid in development and implementation of education continuity plans to benefit and serve students. The Superintendent is authorized to make procurements necessary to fulfill the purposes of this resolution and to meet the needs and best interest of students. The Superintendent shall inform the Board and/or TEA of these plans as directed by TEA. The Superintendent shall develop and implement procedures for attendance accounting and record keeping and report the information to TEA as required and shall ensure appropriate attendance records are taken and maintained to meet TEA requirements.
8. **School Calendars.** The Superintendent is authorized to make adjustments to the 2020-21 school calendar as may be needed to ensure instructional needs are met, and continuity maintained, due to COVID-19. This includes calendar adjustments to ensure students meet state requirements for instructional minutes through the 2020-21 school year. The Superintendent shall notify the Board of any such adjustments.
9. **Student Code of Conduct.** The Superintendent or designee is authorized to implement and enforce the Student Code of Conduct for students participating in distance learning to the fullest extent practicable.
10. In the event other waivers or immediate action is needed, the Superintendent is authorized, with notification to the Board, to take other action and to submit/apply for other waivers in accordance with guidance and instructions from the State of Texas.

Adopted this 10<sup>th</sup> day of August, 2020 by a 6-0 vote of the NEISD the Board of Trustees.

  
\_\_\_\_\_  
President, Board of Trustees

  
\_\_\_\_\_  
Secretary, Board of Trustees



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Anthony Jarrett

Subject: 2020-2021  
Student/Staff Holiday Change

Related Page(s): Attached

### **ACTION ITEM**

#### **BACKGROUND INFORMATION**

Our school board adopted the 2020-2021 calendar back on December 9, 2019 and accepted an amended calendar on June 8th. The amended calendar added 180 days and the addition of Battle of Flowers holiday. We would like the Board to amend our 2020-2021 calendar(s) again due to the cancelation of Battle of Flowers on November 13, 2020 and move the Student/Staff Holiday to November 3, 2020, which is Election Day. The newly proposed calendar(s) will still fall within the legal guidelines established by the State of Texas and NEISD legal.

As defined by the 84<sup>th</sup> Legislative session, all calendars comply with HB 2610 guidelines of including no less than 75,600 minutes of instruction for the school year. The calendar(s) do not include the use of T.E.A. waiver days.

#### **ADMINISTRATIVE CONSIDERATION**

Our first amended calendar(s) was presented to the board on June 8, 2020, which reflected the adjustments needed to support a 180-day calendar and the addition of Battle of Flowers. Consequently, in July the city of San Antonio canceled the Battle of Flowers, thus no longer requiring the need for November 13<sup>th</sup> to be considered a holiday. Based on this cancelation we are asking for the Board to approve moving the November 13, 2020 Student/Staff holiday to November 3, 2020 in support of a safe election day. This adjustment will allow our campuses to be open for elections during the pandemic and minimize the traffic of students and staff while patrons come on site to cast their vote(s).

#### **ADMINISTRATIVE RECOMMENDATION**

It is recommended that the Board of Trustees approve the 2020-2021 proposed Student/Staff Holiday change from November 13, 2020 to November 3, 2020.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval

# NEISD School Calendar for 2020-2021 (180 days) **PROPOSED CHANGE**

First semester ends December 18 and second semester begins January 4

AUGUST '20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**3-7**, New Teacher Orientation  
**10-14**, Staff Development Days  
**17**, First Day of School

Instructional Days = 11

SEPTEMBER '20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**7**, Student/Staff Holiday

Instructional Days = 21

OCTOBER '20						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**9**, All campuses Early Dismissal  
**12**, Early Dismissal (180)  
**16**, End of 1<sup>st</sup> Nine Weeks  
**19**, Beginning of 2<sup>nd</sup> Nine Weeks  
**21-22**, Early Dismissal ES and MS

Instructional Days = 22

NOVEMBER '20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**3**, Student/Staff Holiday  
**23-24**, Student Holidays/Teacher Choice Days  
**25-27**, Student/Staff Holidays

Instructional Days = 15

DECEMBER '20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**17-18**, Early dismissal HS  
**18**, End of First Semester (83 days)  
**21-25, 28-31**, Student/Staff Holidays/Winter Break

Instructional Days = 14

JANUARY '21						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**4**, Early Dismissal (180)  
**4**, Beginning of 3<sup>rd</sup> Nine Weeks  
**18**, Student/Staff Holiday

Instructional Days = 19

FEBRUARY '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

**3-4**, Early dismissal ES and MS  
**12**, All campuses early dismissal

Instructional Days = 20

MARCH '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**5**, End of 3<sup>rd</sup> Nine Weeks  
**8-12**, Student/Staff Holidays  
**15**, Beginning of 4<sup>th</sup> Nine Weeks

Instructional Days = 18

APRIL '21						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**2**, Student/Staff Holiday  
**23**, Student/Staff Holiday

Instructional Days = 20

MAY '21						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**26-27**, Early dismissal HS  
**28**, Early Dismissal (180)  
**28** End of Second Semester (96 days)

Instructional Days = 20

JUNE '21						
S	M	T	W	Th	F	S
		1*	2*	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**1-2**, Severe Weather Makeup Day

Instructional Days = 0

JULY '21						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Instructional Days = 0

# NEISD School Calendar for 2020-2021 (180 days)

First semester ends December 18 and second semester begins January 4

AUGUST '20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**3-7**, New Teacher Orientation  
**10-14**, Staff Development Days  
**17**, First Day of School

Instructional Days = 11

SEPTEMBER '20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**7**, Student/Staff Holiday

Instructional Days = 21

OCTOBER '20						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**9**, All campuses Early Dismissal  
**12**, Early Dismissal (180)  
**16**, End of 1<sup>st</sup> Nine Weeks  
**19**, Beginning of 2<sup>nd</sup> Nine Weeks  
**21-22**, Early Dismissal ES and MS

Instructional Days = 22

NOVEMBER '20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

13, Student/Staff Holiday  
**23-24**, Student Holidays/Teacher Choice Days  
**25-27**, Student/Staff Holidays

Instructional Days = 15

DECEMBER '20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**17-18**, Early dismissal HS  
**18**, End of First Semester (83 days)  
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JANUARY '21						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**4**, Early Dismissal (180)  
**4**, Beginning of 3<sup>rd</sup> Nine Weeks  
**18**, Student/Staff Holiday

Instructional Days = 19

FEBRUARY '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

**3-4**, Early dismissal ES and MS  
**12**, All campuses early dismissal

Instructional Days = 20

MARCH '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**5**, End of 3<sup>rd</sup> Nine Weeks  
**8-12**, Student/Staff Holidays  
**15**, Beginning of 4<sup>th</sup> Nine Weeks

Instructional Days = 18

APRIL '21						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**2**, Student/Staff Holiday  
**23**, Student/Staff Holiday

Instructional Days = 20

MAY '21						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**26-27**, Early dismissal HS  
**28**, Early Dismissal (180)  
**28** End of Second Semester (96 days)

Instructional Days = 20

JUNE '21						
S	M	T	W	Th	F	S
		1*	2*	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**1-2**, Severe Weather Makeup Day

Instructional Days = 0

JULY '21						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Instructional Days = 0



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Anthony Jarrett  
Jennifer, Gutierrez,  
Executive Director,  
Elementary Curriculum and  
Instruction, Esmeralda  
Munoz, Executive Director,  
Learning Support Services

Subject: 2020-2021 CCMR and  
Reading Academies

Related Page(s): None

### **ACTION ITEM**

#### **BACKGROUND INFORMATION**

House Bill 3 (HB 3) amends Texas Education Code (TEC) to add Sec. 11.185 and 11.186 to include plans that target early childhood (EC) literacy and math proficiency and college, career, and military readiness (CCMR).

Under HB 3, school boards are required to adopt plans in early childhood literacy and math, as well as college, career, and military readiness. All plans are required to include:

- at least one assigned district-level administrator to coordinate implementation and submit annual report to the board on the district's progress;
- an annual review by the board at a public meeting;
- an annual report posted on district and campus websites; and
- specific, quantifiable, annual goals for five years at each campus.

#### **Early childhood plans are required to include:**

- annual goals for aggregate student growth on 3rd grade math and reading STAAR;
- annual targets for students in each group evaluated under closing the gaps domain;
- targeted professional development for classroom teachers in kindergarten through 3rd grade for campuses that the board identifies as not meeting the plan's goals and that considers the unique needs of students in bilingual education or special language programs.
- annual targets that may be set for students in bilingual or ESL programs.

**College, career, and military readiness plans are required to include:**

- annual goals for aggregate student growth on CCMR readiness indicators evaluated under the student achievement domain; and
- annual targets for students in each group evaluated under closing the gaps domain

**Specific and Quantifiable Goals**

To meet the requirement of specific and quantifiable, each board outcome goal needs to contain a baseline (current state), a target (future state), a population (which students will be impacted), and a deadline (month and year by when the current state will equal the future state). Annual targets must be included for each goal in addition to the five-year deadline target. It is recommended that school boards adopt progress measures to create alignment between district outcome goals and the board-adopted plans. All progress monitoring, professional development, and supportive resources will be shared in the district improvement plan in an upcoming board meeting.

**ADMINISTRATIVE RECOMMENDATION**

Administrative staff recommends that the Board of Trustees approve the HB 3 NEISD goals for the 2020 - 2021 school year as presented.

**BOARD ACTION REQUIRED**

Approval/Disapproval



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Rudy Jimenez  
Christi Wilbur, Executive  
Director, Student Support  
Services

Subject: 2020-2021 Student Code of  
Conduct

Related Page(s): Attachment

### **ACTION ITEM**

#### **BACKGROUND INFORMATION**

Texas Education Code 37.001 (a) requires each school district to have a Student Code of Conduct. The Student Code of Conduct contains any new disciplinary guidelines resulting from state and/or legislative mandates.

#### **ADMINISTRATIVE CONSIDERATION**

The Student Code of Conduct must be adopted by the Board of Trustees each school year. The Student Code of Conduct is included in the Student-Parent Handbook published each August for elementary and secondary campuses respectively and is available online as a separate document.

#### **BUDGETARY CONSIDERATION**

No additional expenditure is necessary. The Student Code of Conduct is posted electronically on the District webpage. Parents/guardians may request a hard copy of the *Student-Parent Handbook* containing the Student Code of Conduct at their expense.

#### **ADMINISTRATIVE RECOMMENDATION**

It is recommended that the Board of Trustees approve the 2020-2021 Student Code of Conduct as presented.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval

201920 – 202021

## DISTRICT STUDENT CODE OF CONDUCT

The North East ISD Discipline Management Plan includes the Student Code of Conduct and procedures for processing violations. Responsibilities of administrators, teachers, parents/guardians, and students are clearly defined. Behavior management strategies are designed to provide maximum support for instruction and on-task time for teachers and students. The major focus is on teaching and assisting students in developing skills of self-control that will result in increased academic achievement. The classroom management model provides positive support and predefined consequences for student behavior.

North East ISD schools foster a climate of **equity and** mutual respect for the rights of others. Students are expected to respect the rights and privileges of other students, teachers, and school employees. The rules of conduct and discipline contained within this Student Code of Conduct are established to achieve and maintain order and safety in the schools. Students who violate the rights of others or who violate school rules shall be subject to the provisions contained within this Student Code of Conduct.

Campuses proactively employ a variety of positive behavior supports and utilize a character education program to reinforce the value of appropriate choices and to promote a positive climate for all stakeholders. Staff receive extensive training in utilizing current research-based methods, which are designed to **enhance social-emotional learning**, foster productive relationships and provide the requisite intervention to enable students to maintain consistent compliance with Student Code of Conduct expectations.

In North East ISD, the principal serves as the campus behavior coordinator (CBC). The principal/CBC or his/her designee will make discipline decisions based on the evidence in each situation. Consideration will be given to intent and/or self-defense in the decision-making process along with all other relevant factors. Intent or lack of intent and/or self-defense alone will not be the determining factor. In cases of misbehavior where there is no stated or implied intent to violate the Student Code of Conduct, students may be disciplined for their actions. To avoid disciplinary action by contending self-defense, students must not have been involved in provoking the situation, must seek to detach themselves from the situation and/or obtain help from school personnel. Self-defense is not an acceptable reason for misconduct that seriously disrupts the educational environment, endangers others, is used as a reaction to bullying, or hurts or seriously affects other students. Administration maintains the **sole** authority to determine intent and/or self-defense based on the investigation. Consideration will be given to students with an individual educational program (IEP) or Section 504 individual accommodations plan (IAP) in which the misconduct is a direct and substantial manifestation of the disability or disabilities.

The principal/CBC or his/her designee has the legal authority and responsibility to investigate violations of the Student Code of Conduct and to interview students regarding the student's own conduct or the conduct of other students without prior notice to parents/guardians or the consent of parents/guardians to do so. School officials including law enforcement officers exercise this authority to maintain the safety and security of the school environment and to prevent the disruption of instructional programs. In order to conduct an efficient and effective investigation and to avoid causing undue alarm, anxiety or giving incomplete information, parents/guardians will be notified at the discretion of the administrator conducting the investigation.

The principal/CBC or his/her designee will report crimes as required by law and may contact local law enforcement regarding suspected criminal activity. In most cases, school officials contact their campus police officer to assist them in enforcing these provisions. Certain acts of conduct may constitute criminal offenses in addition to violations of the Student Code of Conduct. Because school discipline is independent of criminal proceedings, disciplinary consequences may not be postponed pending the outcome of any criminal proceeding or affected by the outcome of any criminal proceeding.

Multiple consequences are possible for a single infraction by a student. Legal actions may be taken by the law enforcement agency and the judicial system. In addition, student activity groups may have disciplinary actions taken including removal from the student organization as indicated in the organizations' constitutions.

The primary factor in any disciplinary decision is the severity of the incident. However, the student's age, maturity, prior misbehavior, status as a student who is homeless or in the conservatorship of DFPS and the factors listed above are also taken into consideration. Disciplinary actions for violations of the District's rules are subject to change due to the enactment of or revision to state law, interpretations by the Texas Education Agency, or North East ISD School Board Policy changes.

The following subsections set forth student rules relating to individuals and school property, as well as general behavior requirements. Persistent or repeated violations of the rules may ultimately result in a student being subject to increasingly more serious consequences. Any violation may result in a disciplinary action of any type available to the administration including the maximum penalty for a first infraction.

### **GENERAL CONDUCT EXPECTATIONS**

The conduct of students should at all times contribute in a positive and constructive manner to the improvement of all learning environments and the overall school atmosphere which includes, but is not limited to, school-sponsored activities outside the school building and transit to and from the school or school activities.

All students are to be respectful of others at all times. Actions by students that are based on race, color, national origin, ethnicity, gender, sexual preference, or religious beliefs will not be tolerated. Students participating in any form of harassment or intimidation, including, but not limited to, verbal, non-verbal, graphic, written, electronic, or physical contact that denigrates or shows hostility or aversion towards a member(s) of the above groups will be subject to disciplinary action.

### **GENERAL BELIEFS**

- Students are responsible for the choices they make.
- Students can be taught behavioral expectations.

The desired outcome of a disciplinary action is for students to learn from the mistake and use the new information to make better choices.

### **GENERAL STUDENT RULES**

Students at school or school-sponsored activities are prohibited from:

- Cheating, copying, or representing someone's work as one's own.
- Identity theft.
- Throwing any object that can cause bodily injury or property damage, which is not included as part of a teacher approved curriculum or school-sponsored activity.
- Leaving school grounds or a school-sponsored activity or event without permission of a school official with the authority to grant permission to leave the campus.
- Being disrespectful or directing profanity, vulgar language, or obscene gestures toward students, school personnel or visitors to the District.
- Insubordination - failing to comply with directives from school personnel or violating District policies, rules, and regulations.
- Possessing matches and/or lighter(s).
- Engaging in robbery or theft.
- Damaging or vandalizing property owned by the District, other students, District employees, volunteers or visitors.

- Engaging in misconduct on school buses.
- Fighting/mutual combat.
- Committing physical abuse or threatening physical abuse.
- Bullying/cyberbullying.
- Harassment.
- Committing extortion, coercion, or blackmail defined as obtaining money or other object of value from an unwilling person, or forcing an individual to act through the use of force or threat of force.
- Engaging in verbal abuse, including but not limited to, name-calling, ethnic or racial slurs, or derogatory statements addressed publicly or privately to others that school officials have reasonable cause to believe will substantially disrupt the school program or incite violence.
- Engaging in rude and disrespectful behavior.
- Engaging in any type of threatening, harassing or intimidating school personnel on or off school property, to include, but not limited to, expression via social media.
- Engaging in tardiness, truancy, or intentionally skipping classes or other scheduled activities.
- Causing, inciting or participating in a disturbance on school grounds, at a school function or school activity.
- Encouraging others to fight or participate in a violation of the District Student Code of Conduct.
- Possessing or using fireworks, "poppers," or explosives of any kind.
- Engaging in inappropriate physical or sexual contact/conduct that may be offensive to other students and/or disruptive to the educational environment.
- Engaging in any offensive conduct of a sexual nature, whether verbal or physical. This may include requests for sexual favors or other intimidating sexual conduct.
- Using/misusing an electronic or wireless communication device (cell phone/camera phone, i-watches or the like etc.) during an unauthorized time or in an unauthorized location. Misuse includes, but is not limited to, text messaging, using the device to share educational information in violation of the Academic Honesty Policy, sexting, cyberbullying, having or sharing intimate visual pictures or using the phone as a camera during the instructional day or in any area where there is a reasonable expectation of privacy.
- Using any device that permits the recording of a voice or image of another in any way that invades the privacy of others, is made without the prior consent of the individual(s) being recorded, or disrupts the educational environment.
- Possessing, creating, or displaying graffiti of any kind.
- Violating the District's Acceptable Use of Technology Resources guidelines.
- Creating a "hit list" or any other list that targets specific individuals to be physically or psychologically harmed.
- Violating the dress code.
- Bringing items to sell at school without prior consent from the principal.
- Loitering.
- Engaging in tobacco/electronic device violations, including but not limited to, nicotine products, cartridges, oils or the like.
- Possessing drug paraphernalia of any kind.
- Carrying and/or bringing to school any bladed instruments.
- Taking invasive pictures and/or recordings of other students.
- Disclosing, posting or promoting intimate visual material.
- **Disrupting virtual or distance learning by gaining unauthorized access and/or actively disturbing instruction.**
- Engaging in any other conduct that disrupts the school environment or educational process.

## DISCIPLINE OPTIONS

Students shall be treated fairly and equitably. Discipline shall be based on a careful assessment of the circumstances of each case. Duration and severity of consequences will depend on, but are not limited to, the offense, the nature of the violation, the student's age, disciplinary history, intent, disability, status as a student who is homeless or in the conservatorship of DFPS and the overall effect upon student welfare and the learning environment. While these factors are considered, **the severity of an incident remains the primary factor in determining what specific disciplinary action will be taken.** Records of students receiving special services will be reviewed. In most cases, discipline shall be administered so that penalties generally increase proportionately to the severity and/or persistence of the misbehavior.

The principal/CBC or his/her designee may suspend students who engage in conduct identified in the Student Code of Conduct. An out-of-school suspension may not exceed three (3) school days for a single incident.

A student who is enrolled in a grade level below grade three and/or homeless may not be placed in out-of-school suspension unless while on school property or while attending a school-sponsored or school-related activity on or off school property, the student engages in:

1. Conduct that contains the elements of an offense related to weapons under Section 46.02 or 46.05, Penal Code;
2. Conduct that contains the elements of a violent offense under Section 22.01, 22.011, 22.02, or 22.021, Penal Code; or
3. Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of: (a) marijuana or a controlled substance, as defined by Chapter 481, Health and Safety Code, or by 21 U.S.C. Section 801 et seq.; (B) a dangerous drug, as defined by Chapter 483, Health and Safety Code; or (C) an alcoholic beverage, as defined by Section 1.04, Alcohol Beverage Code.

**Disciplinary consequences may include, but are not limited to, the following, which are not necessarily listed in order of progressive severity:**

- Verbal corrections and warnings (oral or written).
- Seating changes.
- Temporary confiscation of items that disrupt the educational process.
- Special assignments or duties.
- Parent/guardians/teacher conferences.
- Behavioral contracts.
- Counseling/mediation by staff, student peers, and community leaders, outside agencies of the federal, state, or local governments.
- "Stay Away" agreement or no contact orders issued by the principal/CBC or designee.
- Withdrawal of privileges.
- Withdrawal of school activities.
- **Revocation of Acceptable Use Policy (AUP), which allows use of District technology resources.**
- **Modified method of virtual or distance learning instruction.**
- Partial or complete denial of attendance and/or participation in extracurricular activities.
- Probation.
- Demerits.
- Duty assignments.
- Detention.
- Modified day.
- Individualized behavior modification.
- Referral to the school administrator.
- Referral to outside agency.
- Overnight suspension.

- In-school alternative assignment.
- Reassignment of classes.
- Temporary removal from class.
- Temporary or permanent removal from District transportation.
- Police involvement.
- Parent conferences.
- Restitution of damages.
- In School Suspension (ISS).
- Off Campus Suspension (OCS).
- **Revocation of magnet program enrollment.**
- Disciplinary Alternative Educational Programs (DAEP).
- Expulsion and referral to Juvenile Justice Academy (JJA).
- Filing a criminal complaint or civil action.
- Other reasonable actions created by unforeseeable special circumstances.

### **SCHOLASTIC IMPLICATIONS DURING PERIODS OF DISCIPLINE**

Students who are suspended will be provided an alternative means of receiving coursework in the foundation curriculum during the period of suspension. The student's absence shall not be counted against the minimum attendance as required by law if the student satisfactorily completes the assignments upon return from the period of suspension.

The home campus of expelled students will evaluate and may promote or award credit to students based upon work completed as students at the Juvenile Justice Academy. Expelled students who meet special education or 504 eligibility criteria will receive educational services as determined by the appropriate review committee (MDR/504).

### **CATEGORIES OF OFFENSES**

#### **CATEGORY I OFFENSES--MANDATORY EXPULSIONS TEC 37.007**

**Students SHALL BE expelled and referred to the Juvenile Justice Academy (JJA) for any of the following offenses if committed on school property or while attending a school-sponsored or school-related activity on or off school property:**

1. Engages in conduct that contains the offenses under Section 46.02, Penal Code, or elements of an offense relating to weapons under Section 46.05, Penal Code.
2. Behavior containing the elements of the following offenses under the Texas Penal Code:
  - a. Aggravated assault, sexual assault, aggravated sexual assault.
  - b. Arson.
  - c. Murder, capital murder, or criminal attempt to commit murder or capital murder.
  - d. Indecency with a child.
  - e. Aggravated kidnapping.
  - f. Aggravated robbery.
  - g. Manslaughter.
  - h. Criminally negligent homicide.
  - i. Continuous sexual abuse of a young child or children.
3. Engages in conduct specified by Section 37.006 (a)(2)(C) or (D), if the conduct is punishable as a felony.
4. Retaliation against a school employee or volunteer combined with one of the above listed offenses on or off school property or at a school-sponsored or school-related activity.

Students involved in a first time Category I offense will be expelled for a period not to exceed ~~120~~ 90 school days except for firearm violations. Expulsion for subsequent offenses may be longer than ~~120~~ 90 school days. Days absent do not count towards the assigned days. The District will follow the guidelines set by federal and state laws.

Students who violate the provisions of the Student Code of Conduct and who are expelled shall be referred to the Juvenile Justice Academy. Pursuant to Chapter 37.010 and the Memorandum of Understanding between North East ISD and the Bexar County Juvenile Board, students expelled will be referred to the Bexar County Juvenile Probation Department and assigned a Probation Officer. The Juvenile Justice Academy is supervised by the Bexar County Juvenile Probation Department and provides educational services for those students who are expelled. The Juvenile Justice Academy is located at 1402 N. Hackberry. The Board or its designee shall set a term for the expulsion, which may extend beyond the end of the current school year.

\*Note: A student who is younger than ten (10) years of age shall be removed from class and placed in a discipline alternative education program for engaging in conduct listed above except for firearm offenses. In accordance with federal law, a student who brings a firearm to school will be expelled regardless of age. Due to the seriousness of Category I offenses, assignments to discipline alternative education programs for violations in this category of offenses will be longer in duration than in other categories.

**STUDENTS ARE PROHIBITED FROM ATTENDING OR PARTICIPATING IN A SCHOOL-SPONSORED OR SCHOOL-RELATED ACTIVITY ON OR OFF SCHOOL PROPERTY. STUDENTS WHO VIOLATE THIS WARNING WILL BE SUBJECT TO ARREST FOR CRIMINAL TRESPASS (TEXAS PENAL CODE, SECTION 30.05).**

#### **PROVISION FOR APPEAL OF STUDENT EXPULSIONS**

A process for appeal of student expulsions is outlined in North East ISD Board Policy FOD (Local) and affords students and parents/guardians due process. The appeal process shall meet the requirements of Board policy. The discipline placement assigned to students will remain in effect pending the outcome of an appeal. The expulsion placement of students who qualify for protection under the Individuals with Disabilities Education Act is governed by the applicable policy/law.

#### **CATEGORY II OFFENSES**

Students **SHALL BE** placed in a disciplinary alternative education placement (DAEP) or **MAY BE** expelled and referred to the Juvenile Justice Academy (JJA), if students:

1. Engage in conduct involving a public school that contains the elements of the offense of false alarm or report under the Section 42.06 Penal Code, or terroristic threat under Section 22.07, Penal Code.
2. While on or within 300 feet of school property, as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off of school property for any of the following offenses:
  - a. Sells, gives, delivers to another person, possesses, uses or is under the influence of any amount of marijuana or controlled substances, dangerous drugs, or alcohol.
  - b. Engage in conduct that contains the elements of an offense relating to an abusable volatile chemical under Sections 485.031 through 485.034, Health and Safety Code.
  - c. Engage in conduct that contains the elements of an offense under Section 22.01 (a) (1) of the Penal Code, against a school district employee or a volunteer.
  - d. Engage in conduct that contains the elements of the offense of deadly conduct.
3. While off campus but within 300 feet of school property, as measured from any point on the school's property boundary line (Off Campus 300 Foot Zone):
  - a. Uses, exhibits or possesses a firearm specified in Texas Education, Section 37.007 (a) (1) (A).
  - b. Uses, exhibits or possesses a location-restricted knife, club, or prohibited weapon specified in Texas Education Code, Section 37.007 (a) (1) (B-D).

- c. Engages in aggravated assault, sexual assault, or aggravated sexual assault.
  - d. Commits arson.
  - e. Commits murder, capital murder, or criminal attempt to commit murder or capital murder.
  - f. Commits indecency with a child, aggravated kidnapping, manslaughter, criminally negligent homicide, or aggravated robbery.
  - g. Engages in continuous sexual abuse of a young child or children.
  - h. Engages in conduct specified by Section 37.006 (a)(2)(C) or (D), if the conduct is punishable as a felony.
4. Engage in the following behaviors no matter where they take place:
    - a. Conduct that contains the elements of an offense under Section 22.01 (a) (1) of the Penal Code, against a school district employee or a volunteer.
    - b. Conduct that contains the elements of the offense of breach of computer security under the Section 33.02 Penal Code.
  5. Engage in conduct that contains the elements of one of the following offenses against another student, without regard to where the conduct occurs:
    - a. Aggravated assault, sexual assault, or aggravated sexual assault.
    - b. Murder, capital murder, or criminal attempt to commit murder or capital murder.
  6. Under Texas Education Code, Section 37.006, 37.008 and 37.0081 based on conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity if:
    - a. The student receives deferred prosecution under Section 53.03, Family Code, for conduct defined as a felony offense in Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code;
    - b. A court or jury finds that the student has engaged in delinquent conduct under Section 54.03, Family Code, for conduct defined as a felony offense in Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code;
    - c. Is charged with engaging in conduct defined as a felony offense in Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code;
    - d. Has been referred to a juvenile court for allegedly engaging in delinquent conduct under section 54.03, Family Code, for conduct defined as a felony offense in Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code;
    - e. Has received probation or deferred adjudication for a felony offense under Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code;
    - f. Has been convicted of a felony offense under Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code; or
    - g. Has been arrested for or charged with a felony offense under Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code; and
    - h. The board or the board's designee determines that the student's presence in the regular classroom:
      - i. Threatens the safety of other students or teachers;
      - ii. Will be detrimental to the educational process; or
      - iii. Is not in the best interests of the district's students
  7. Engage in documented serious misbehavior that violates the District's Student Code of Conduct while the student is placed in a Disciplinary Alternative Education Program.
  8. Engage in conduct on or off of school property that contains the elements of the offense of retaliation under Section 36.06, Penal Code against any school employee [Texas Education Code 37.006 (b) and 37.007 (d)].
  9. Engage in criminal mischief, if punishable as a felony. Students shall be referred to the authorized officer of the juvenile court regardless of whether students are expelled.

Students expelled for a Category II offense will be assigned to JJA for a period not to exceed 90 school days. Expulsion for subsequent offenses may be longer than 90 school days. Days absent do not count towards the assigned days.

Students assigned to a DAEP for a Category II offense will be assigned for a period not to exceed 90 school days. Length of assignment may be extended based upon factors which may include, but are not limited to, the seriousness of incident and/or the number of repeated offenses. Days absent do not count towards the assigned days.

Students who violate the provisions of the Student Code of Conduct and who are expelled may be referred to the Juvenile Justice Academy. Pursuant to Chapter 37.010 and the Memorandum of Understanding between North East ISD and the Bexar County Juvenile Board, students expelled will be referred to the Bexar County Juvenile Probation Department and assigned a Probation Officer. The Juvenile Justice Academy is supervised by the Bexar County Juvenile Probation Department and provides educational services for those students who are expelled. The Juvenile Justice Academy is located at 1402 N. Hackberry. The Board or its designee shall set a term for the expulsion, which may extend beyond the end of the current school year.

*Any DAEP decision of the Board of Trustees or the Board's designee under this section is final and may not be appealed and the District will not engage in any further discussion regarding the DAEP placement.*

**STUDENTS ARE PROHIBITED FROM ATTENDING OR PARTICIPATING IN A SCHOOL-SPONSORED OR SCHOOL-RELATED ACTIVITY ON OR OFF SCHOOL PROPERTY. STUDENTS WHO VIOLATE THIS WARNING WILL BE SUBJECT TO ARREST FOR CRIMINAL TRESPASS (TEXAS PENAL CODE, SECTION 30.05).**

**CATEGORY III OFFENSES**

**Except as provided by Section 37.007 (a)(3), Texas Education Code, students SHALL BE removed from class and placed in a DAEP, as provided by Section 37.006, Texas Education Code, if students:**

1. Engage in conduct involving a public school that contains the elements of the offense of false alarm or report under Section 42.06 of the Penal Code or terroristic threat under Section 22.07 of the Penal Code.
2. Commit the following on or within 300 feet of school property, as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off of school property:
  - a. Engages in conduct punishable as a felony.
  - b. Engages in conduct that contains the elements of the offense of assault under Section 22.01, Penal Code.
  - c. Sells, gives, or delivers to another person or possesses or uses or is under the influence of:
    - i. Marijuana or a controlled substance as defined by Chapter 481, Health and Safety Code.
    - ii. A dangerous drug as defined by Chapter 483, Health and Safety Code. Sells, gives, or delivers to another person an alcoholic beverage, as defined by Section 1.04, Alcoholic Beverage Code, commits a serious act or offense while under the influence of alcohol, or possesses uses or is under the influence of an alcoholic beverage.
  - d. Engages in conduct that contains the elements of an offense relating to an abusable volatile chemical under Section 485.031 through 485.034, Health and Safety Code.
  - e. Engages in conduct that contains the elements of the offense of public lewdness under Section 21.07, Penal Code, or indecent exposure under Section 21.08, Penal Code.
  - f. Engages in conduct that contains the elements of the offense of harassment under Section 42.07, Penal Code, against an employee of the school district.
3. Engage in conduct on or off of school property that contains the elements of the offense of retaliation under Section 36.06, Penal Code against any school employee. [Texas Education Code 37.006 (b)]

4. Under Texas Education Code, Section 37.006, 37.008 and 37.0081 based on conduct occurring off campus and while students are not in attendance at a school-sponsored or school-related activity if:
  - a. Students receive deferred prosecution under Section 53.03, Family Code, for conduct defined as a felony offense in Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code;
  - b. A court or jury finds that students have engaged in delinquent conduct under Section 54.03, Family Code, for conduct defined as a felony offense in Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code;
  - c. Is charged with engaging in conduct defined as a felony offense in Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code;
  - d. Has been referred to a juvenile court for allegedly engaging in delinquent conduct under section 54.03, Family Code, for conduct defined as a felony offense in Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code;
  - e. Has received probation or deferred adjudication for a felony offense under Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code;
  - f. Has been convicted of a felony offense under Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code; or
  - g. Has been arrested for or charged with a felony offense under Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code; and
  - h. The board or the board's designee determines that the student's presence in the regular classroom:
    - i. Threatens the safety of other students or teachers;
    - ii. Will be detrimental to the educational process; or
    - iii. Is not in the best interests of the district's students.

*Any DAEP decision of the Board of Trustees or the Board's designee under this section is final and **may not be appealed and the District will not engage in any further discussion regarding the DAEP placement.***

Students assigned to a DAEP for a Category III offense will be placed for a period not to exceed 90 school days. The length of an assignment may be extended based upon factors which may include, but are not limited to, the seriousness of incident and/or the number of repeated offenses, etc. Days absent do not count towards the assigned days.

**STUDENTS ARE PROHIBITED FROM ATTENDING OR PARTICIPATING IN A SCHOOL-SPONSORED OR SCHOOL-RELATED ACTIVITY ON OR OFF SCHOOL PROPERTY. STUDENTS WHO VIOLATE THIS WARNING WILL BE SUBJECT TO ARREST FOR CRIMINAL TRESPASS (TEXAS PENAL CODE, SECTION 30.05).**

**CATEGORY IV OFFENSES**

**Students MAY BE placed in a DAEP for offenses while on school property, at any school facility, at any school-sponsored or school-related activity, or on a school bus, if students:**

1. Make threatening statements regarding another person, their property or District property.
2. Possess any weapon not classified in the Texas Penal Code including, but not limited to, knuckles, tasers, stun guns, any bladed instrument including butterfly knives, switchblades, throwing knives, throwing stars or the like and pocketknives. In addition, chemical dispensing devices, razors, chains, air guns, pellet/BB guns, or other object used as a weapon and/or threaten or inflict bodily injury on another person or that the principal determines the object is a danger to any student, District employee, or District property by virtue of possession or use of the object.
3. Possess, distribute or are under the influence of a drug or the like, natural or man-made, that has not been identified as an illegal substance.
4. Possess drug paraphernalia.

5. Engage in bullying; or engage in bullying that encourages suicide; incites violence through group bullying; or promotes, releases, or threatens to release intimate visual material of a minor or an adult student without consent.
6. Engage in harassment.
7. Engage in vandalism, including but not limited to, tagging, graffiti, and/or property destruction.
8. Engage in criminal mischief not punishable as a felony.
9. Participate in gangs or gang activities including, but not limited to, exhibiting gang graffiti, clothing, or gang insignias.
10. Participate in fraternities, sororities, or secret societies.
11. Engage in burglary, robbery, or theft not punishable as a felony.
12. Engage in extortion, coercion, or blackmail.
13. Engage in fighting and/or habitual fighting, or repeated commission of physical abuse or threat of physical abuse.
14. Display flagrant or extreme insubordination.
15. Participate in aggressive, and/or disruptive action or group demonstration that substantially disrupts or materially interferes with school activities.
16. Engage in verbal abuse including, but not limited to name-calling, racial/ethnic slurs, or derogatory statements that may disrupt the school environment or incite violence.
17. Exhibit disrespect, display pornography, or use profanity, vulgar language, or obscene gestures.
18. Inappropriately display private body parts through such acts as, but not limited to, "mooning," or "flashing," or "panting."
19. Possess or distribute sexual materials.
20. Engage in offensive verbal or physical behavior of a sexual nature, which may include, but is not limited to, requests for sexual favors, or similar intimidation directed toward another student, or sexual harassment.
21. Engage in distribution of non-school materials.
22. Engage in any action or behavior that is, or could be, dangerous or harmful to the person or another.
23. Participate in or commit hazing.
24. Possess/use prohibited items.
25. Engage in any conduct that disrupts the instructional and/or school environment.
26. Commit persistent misbehavior.
27. Engage in gambling.
28. Possess, use, sell, gift, or deliver on campus, any product, including but not limited to, over-the-counter products, homeopathic remedies, herbs, vitamins, dietary supplements, weight loss products, pills, etc. and/or are under the influence if taken in amounts exceeding the recommended dosage of over the counter products, such as, but not limited to, those stated above.
29. Possess, use, or delivery of simulated controlled substances and/or representation of an item as a prohibited substance.
30. Commit a cell phone violation/misuse of a wireless communication device, including, but not limited to, text messaging tests or sharing schoolwork information with others, taking pictures, or cyber bullying. [See Cell Phone Guidelines]
31. Use any device that permits the recording of a voice or image of another in any way that invades the privacy of others, is made without the prior consent of the individual(s) being recorded, or disrupts the education environment.
32. Commit any infraction of a bus rule, general school rules, and other behavior identified in the Student/Parent Handbook not listed in this category. [see School Bus Standards of Safety and Conduct]
33. Participate in creating or possessing a "hit list" that targets specific individuals to be physically or psychologically harmed.
34. Provide false information or falsely accusing other students, teachers, school administrators, and/or other school employees of misconduct.
35. Possess or use fireworks, explosives, "poppers," or other such devices.
36. Misuse school documents and/or forge notes/documents.

37. Place offensive photos, obscene material, derogatory statements, threatening or other similar content on an internet site that disrupts the school environment.
38. Bring to school or possess any de-militarized or replica rifle. Special circumstances such as the JROTC program shall have the approval of the principal and appropriate supervision of the JROTC instructor.
39. Engage in conduct that contains the elements of the offense of breach of computer security under Section 33.02, Penal Code.
40. Possess or use electronic cigarettes/electronic devices, including but not limited to, nicotine products, cartridges, oils or the like.
41. Take pictures and/or video in any area where there is a reasonable expectation of privacy, such as a bathroom and/ or locker room.
42. Commit any other conduct that constitutes a violation of state, local, or federal law or local policy that is not listed above.

Secondary students involved in a Category IV offense may be assigned to a DAEP for a time period not to exceed 90 school days. Length of assignment may be extended based upon, but not limited to, the seriousness of incident and/or the number of repeated offenses, etc. Days absent do not count towards the assigned days.

*Any DAEP decision of the Board of Trustees or the Board's designee under this section is final and **may not be appealed and the District will not engage in any further discussion regarding the DAEP placement.***

**STUDENTS ARE PROHIBITED FROM ATTENDING OR PARTICIPATING IN A SCHOOL-SPONSORED OR SCHOOL-RELATED ACTIVITY ON OR OFF SCHOOL PROPERTY. STUDENTS WHO VIOLATE THIS WARNING WILL BE SUBJECT TO ARREST FOR CRIMINAL TRESPASS (TEXAS PENAL CODE, SECTION 30.05).**

**CERTAIN FELONIES**

**Regardless of whether placement or expulsion is required or permitted by one of the reasons in the DAEP Placement or Expulsion sections, in accordance with TEC 37.0081, a student may be expelled or placed in either a DAEP or in a JJAEP if the Board's designee makes certain findings and the following circumstances exist in relation to aggravated robbery or a felony offense under Title V of the Texas Penal Code. The student must:**

1. Have received deferred prosecution for conduct defines as aggravated robbery or Title V offense;
2. Have been found by a court or jury to have engaged in delinquent conduct for conduct defined as aggravated robbery or Title V felony offense;
3. Have been charged with engaging in conduct defined as aggravated robbery or Title V felony offense;
4. Have been referred to a juvenile court for allegedly engaging in delinquent conduct for conduct defined as aggravated robbery or Title V felony offense;
5. Have received probation or deferred adjudication or have been arrested for, charged with, or convicted of aggravated robbery or Title V felony offense.

The District may expel or order a placement to the DAEP under these circumstances regardless of:

1. The date on which the student's conduct occurred,
2. The location on which the conduct occurred,
3. Whether the conduct occurred while the student was enrolled in the district, or
4. Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

**In addition, students may be removed from class and placed in a disciplinary alternative education program under Texas Education Code, Section 37.006, based on conduct occurring off campus and while students are not in attendance at a school-sponsored or school-related activity if:**

1. The superintendent or the superintendent's designee has a reasonable belief that the student has engaged in conduct defined as a felony offense other than those offenses defined in Title 5, Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code; and
2. The continued presence of the student in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process.
3. A juvenile court, municipal court or justice of the peace orders as a condition of probation that the student attend the District's Alternative Education Program. In this circumstance, a conference will be conducted in the office of Pupil Personnel Services pursuant to Section 37.009(a) of the Texas Education Code.

### **Length of Placement**

Student is subject to placement until:

1. The student graduates from high school,
2. The charges are dismissed, or
3. The student completes the term of the placement or is assigned to another program.

**A school district shall remove students from class and determine the appropriate placement of students who are registered sex offenders under Texas Education Code, Section 37.303 and 37.305. Under this subchapter, a school district may expel students or place students in a disciplinary alternative educational program.**

### **Exceeds One Year**

Placement in a DAEP may exceed one year when a review by the District determines that the student is a threat to the safety of others or to District employees.

### **Exceeds School Year**

Students who commit offenses requiring placement in a DAEP at the end of the year may be required to continue that placement at the start of the next school year to complete the assigned term of placement.

In addition to the actions prohibited above, students at school or school-related activities are prohibited from violating any of the general school rules. Any violation of the District Student Code of Conduct may result in a disciplinary action including a Disciplinary Alternative Education Program assignment. Students violating the District's rules and/or the Student Code of Conduct will be held responsible for their behavior and will be subject to disciplinary consequences and in some cases a citation may be issued for the violation.

### **STUDENT WITHDRAWAL PRIOR TO DISCIPLINE**

Withdrawing a student from school does not prevent the District from investigating any alleged violation and obtaining any necessary information or evidence from an outside agency to support a disciplinary recommendation whether that recommendation occurs in the same or subsequent school year. Consequences may include a referral for a DAEP or expulsion placement. Withdrawing a student also does not affect the District's authority to schedule and conduct a discipline conference or hearing on the student's conduct and enter an order for a removal to a DAEP or to **the JJAEP**; regardless of whether the student or parent/guardian is present to participate. The order for removal will be included with records sent to a transferring school district. The District reserves the right to enforce the disciplinary consequence should the student re-enroll in the District and the assigned consequence has not been served in completion at another school district within the current or subsequent school year.

### **CRIMINAL TRESPASS WARNING (CTW) [Section 37.105, TEC]**

A principal/CBC or his/her designee or school district police officer may refuse to allow a person to enter on or may eject a person from property under the districts control if the person refuses to leave peaceably on request and the person poses a substantial risk of harm to any person or the person behaves in a manner that is inappropriate for a school setting and the administrator or officer issues a verbal warning to the person that the person's behavior is inappropriate and may result in the person's refusal of entry or ejection; and the person persists in that behavior.

A CTW under this section may not exceed two years.

Identification may be required of any person on school property or property under districts control.

Any parent/guardian who has been issued a CTW will be provided the opportunity to participate in their child's admission, review, and dismissal committee or in the child's team established un Section 504, Rehabilitation Act of 1973 (29 U.S.C. Section 794), in accordance with federal law. Accommodations can be made by contacting the campus principal.

A CTW appeal may be made by following the District's grievance procedure outlined in Board Policy FNG (Local) and submitting a complaint form. Both the policy and complaint form are located on the District's website at <https://www.neisd.net/Page/2738>.

### **Additional Disciplinary Information/Procedures**

#### **ALCOHOL AND OTHER DRUGS**

No student shall possess, consume, use, transmit or be under the influence of illicit drugs or alcohol, such as, but not limited to, any narcotic drug, hallucinogenic, tetrahydrocannabinol (THC), amphetamine, barbiturate, marijuana, cannabidiol (CBD), alcoholic beverage, toxicant inhalant, marijuana like substances that are commonly found in K2, Spice, and other synthetic marijuana products, or any substance with hallucinogenic or mind-altering properties or other intoxicant (as those items are defined by law), or over-the-counter drugs medications/ remedies, such as but not limited to, homeopathic products, vitamins, herbs, dietary supplements, etc.:

- On school grounds during any school term
- Off school grounds at a school activity, function, **or** event, **or while participating in virtual or distance learning.**
- Within 300 feet of District property

This policy shall apply in the event pills or other substances are simulated or represented as any of the previously mentioned controlled substances or over-the-counter drugs and shall apply to any type of drug paraphernalia.

Students who use a drug as authorized by a licensed physician through a prescription specifically issued for the student's use shall not be considered to have violated this rule as long as they follow the guidelines set forth by North East ISD Health Services.

Cars and lockers may be searched for any contraband including alcohol and drugs in accordance with Board Policy FNF (Local). Students are held responsible for any prohibited item(s) found in their locker, car, or on their person and are subject to disciplinary action.

Students who violate this policy on alcohol and drug use shall be subject to disciplinary action as deemed appropriate by the Superintendent or his designee, which may include, but is not limited to, removal to alternative education placement and/or expulsion.

## **BULLYING**

North East ISD prohibits bullying as defined by David's Law and Board Policy FFI (Local). Effective communication between parents/guardians, students, and the principal/CBC or his/her designee is a key component in handling bullying allegations. Retaliation against anyone reporting bullying is prohibited. [See Definitions and Terminology Section]

The District prohibits the bullying of any student:

1. during any educational program or activity conducted by the District; during any school-related or school-sponsored program or activity or on a school bus;
2. through the use of any electronic device or data while on school grounds; on a school bus; or through the use of computer software that is accessed through a computer, computer system, or computer network of the District. The physical location or time of access of a computer-related incident cannot be raised as a defense in any disciplinary action initiated under this section; or
3. through threats, using any of the above methods, to be carried out on school grounds. This includes threats made outside of school hours that are intended to be carried out during any school-related or school-sponsored program or activity or on a school bus; or
4. through the use of any electronic device or data that is made outside of school hours on or off campus if a student's ability to receive an education or the school's ability to provide an education is significantly impaired as determined by the District administration.

It is further prohibited to bully in a manner reasonably perceived to be motivated either by any actual or perceived characteristics, such as race; ethnicity, color; religion; ancestry, national origin; gender; sex; sexual orientation; gender identity and expression; marital status; socio-economic background; social/family background; linguistic preference; political beliefs; or a mental, physical, or sensory disability, or impairment; or by any other distinguishing characteristic or because of one's association with a particular person or group of persons.

Any student who believes that he/she has experienced bullying or believes that another student is being bullied should obtain help by immediately reporting the alleged act(s) orally or in writing, to a teacher, counselor, principal/CBC, or parent/guardian. Other options of reporting include reporting anonymously online through the school or District website, the North East ISD mobile app and/or by contacting the campus police officer. Students, parents/guardians, or any individual who is experiencing, witnessing or has knowledge of bullying may contact their school to obtain an incident report form that may be used to submit the complaint or by going to the District website to file a bullying complaint form at [https://www2.neisd.net/School\\_Administration/bully/bullyreport.cfm](https://www2.neisd.net/School_Administration/bully/bullyreport.cfm).

Any report given orally will be reduced by the principal or designee to a written form. A failure to immediately report may impair the District's ability to investigate and address the alleged conduct. A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding bullying shall be subject to appropriate disciplinary action. More information regarding bullying or reporting bullying can be found on the District website at [https://www2.neisd.net/School\\_Administration/bully/index.html](https://www2.neisd.net/School_Administration/bully/index.html).

When a bully allegation is made the principal/CBC or his/her designee will conduct an investigation based on the allegations reported. Absent extenuating circumstances, the investigation will begin within 24 hours and be completed within ten (10) school business days from the date of the initial report alleging bullying; however, the principal/CBC or his/her designee shall take additional time if necessary to complete a thorough investigation. To the greatest extent possible, the district shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. The limited disclosures may be necessary in order to conduct a thorough investigation. The principal/CBC shall take interim action calculated to prevent bullying during the course of an investigation, if appropriate. The principal/CBC or his/her designee shall determine whether the allegations reported constitute bullying and respond by taking

appropriate disciplinary actions in accordance with the District's Student Code of Conduct. Disciplinary or other action may be taken even if the conduct did not rise to level of bullying. Consequences for a student who commits an act of harassment or bullying shall be unique to the individual incident and shall vary in method and severity according to the nature of the behavior, the developmental age of the student and the student's history of problem behaviors and performance.

Be advised that Chapter 37 of the Texas Education Code has been amended to allow for an expulsion or placement in a DAEP for a student who 1. Engages in bullying that encourages suicide; 2. Incites violence through group bullying; or 3. Releases or threatens to release intimate visual material of a minor or an adult student without consent.

If an incident of bullying is reported, the principal/CBC or his/her designee shall notify the parent/guardian of the victim(s) on or before the third business day after the incident is reported and within a reasonable time, notice will be given to the parent/guardian of the student who engaged in bullying. Follow up contact with parents/guardians will be made if bullying is confirmed. Available school counseling options will be provided to these individuals. After an investigation is completed, the principal/CBC may report to law enforcement if the principal/CBC or his/her designee has reasonable grounds to believe that a student has engaged in assault or harassment.

If a student is found repeating bullying behavior after the school has imposed disciplinary actions or the bullying behavior is extreme or significant, the principal/CBC in consultation with the board designee may transfer the student to another campus in the district. The parent/guardian of a student who has been determined by the district to be a victim of bullying may request that his/her child be transferred to another classroom or campus within the district.

There are many internet resources on bullying. The US Department of Education website, [www.stopbullying.gov](http://www.stopbullying.gov), provides information and multiple resources regarding bullying.

It is important that the school and parents/guardians work together to reinforce a culture of tolerance and respect. Visit your campus website, the District website at [https://www2.neisd.net/School\\_Administration/bully/index.html](https://www2.neisd.net/School_Administration/bully/index.html) and call your school administrator and/or counselor to acquire information regarding the various programs that reinforce positive behavior to promote tolerance and respect and their specific reporting procedures. [TEC 37.0832]

#### **CAMPUS BEHAVIOR COORDINATOR (CBC)**

As required by law, each campus must have a designated CBC. The CBC is primarily responsible for maintaining student discipline. In North East ISD, the CBC is the principal. The principal may delegate duties required as a CBC as necessary.

#### **DISTRICT ALTERNATIVE EDUCATION PROGRAMS (DAEP) / NORTH EAST ALTERNATIVE CENTER (NEAC)**

NEAC is an in-district DAEP site that houses the Middle School (NEAC-MS) and High School (NEAC-HS). These placements will not exceed ~~120~~ 90 school days without a review of the student's attendance, academic and behavioral status by the Board's designee. Days absent do not count toward the assigned days. Students are withdrawn from their home campus and enrolled in this program.

A parent/guardian is required to attend an enrollment conference when a student is assigned to the DAEP. Students shall comply with all NEAC rules and procedures.

Students who are removed to a DAEP for behavior are required to attend the assigned days, maintain passing grades, and exhibit satisfactory conduct while at the DAEP. The Principal(s)/CBC of the respective NEAC or his/her designee reviews each student's progress while at the DAEP to determine if the student has met all requirements in order to give final approval prior to any release of a student to the home campus.

Should students withdraw prior to completing their assignment to the DAEP and subsequently re-enroll, students will be required to complete the assignment to the DAEP prior to returning to the home campus.

**During the time students are placed at a DAEP, they are prohibited from being on the home campus or any North East ISD properties or attending school-related activities on or off school property other than the identified site selected by the District as the designated pick up and drop off for bus transportation to the DAEP.** Students being transported to the DAEP must go directly to the transportation site, follow all directions given by District personnel and leave promptly after being dropped off at the end of the day. Students assigned to the DAEP must follow all bus transportation standards and procedures. **Transportation to DAEP is a privilege and failure to comply with bus rules and/or inappropriate behavior at the bus pick-up/drop-off sites will result in the loss of transportation provided by the District.**

Students who will be returning to the DAEP following the summer break may attend the North East ISD summer school and be on the summer school campus for that purpose only. Students who violate this warning will be subject to arrest for criminal trespass (Texas Penal Code, Section 30.05). This applies to all students, including those who withdraw from North East ISD and do not complete their assignment.

Cell phones/personal electronic devices are not permitted at the DAEP. In addition, students assigned to a DAEP are required to follow the rules/procedures regulating behavior, appearance and searches established by that program.

Students assigned to a DAEP may be subject to "administrative searches" which can be done to all, rather than being based on individualized suspicion.

Students who commit offenses requiring placement in a DAEP at the end of one school year may be required to continue the placement at the start of the next school year to complete the assigned term of placement.

For placement in a DAEP to extend beyond the end of the school year, the board's designee must determine:

1. The student's presence in the regular classroom or campus presents a danger of physical harm to the student or others, or
2. The student has engaged in serious or persistent misbehavior that violates the District's Student Code of Conduct.

### **Placement of Seniors Prior to Graduation Ceremonies in a DAEP**

Texas Education Code 37.006 (g) prohibits a student from attending or participating in school-related activities during a period of placement in a DAEP. Therefore, a graduating senior who has a current or pending placement to a DAEP will not be permitted to participate in the graduation ceremony.

### **Newly Enrolled Students**

The District shall continue mandatory DAEP placements of students who enroll in North East ISD and were assigned to a DAEP in an open-enrolled charter school or another school district.

The District will evaluate all other DAEP placements of students who enroll in North East ISD and were assigned to a DAEP by an open-enrolled charter school or another school district and determine placement on a case by case basis.

### **Juvenile Justice Academy Education Program (JJAEP)**

JJAEP is an out of district Alternative Educational Placement for students who are expelled from North East ISD. Original placement will not exceed a calendar year. JJAEP is located at 1402 North Hackberry.

### **Newly Enrolled Students**

The District may continue an expulsion of any newly enrolled student in North East ISD who was expelled from an open-enrolled charter school or another school district. All cases will be reviewed prior to a direct placement to JJAEP.

### **DISTRIBUTION OF NON-SCHOOL MATERIALS**

Any attempt to avoid the established procedure for administrative approval of activities such as the production for distribution and/or the distribution of petitions or printed documents of any kind, sort, or type on school grounds, without the specific approval of the principal/CBC, shall be cause for disciplinary action. This may include suspension and/or assignment to a DAEP.

### **DRUG FREE SCHOOLS**

North East ISD believes that student use of alcohol and illicit drugs is both wrong and harmful. Consequently, the District has established a Student Code of Conduct that prohibits using, giving, selling, possessing, being under the influence of, and/or distributing alcohol and/or illicit drugs or prescription drugs by students on school premises or within 300 feet of District property or as part of any school activity, regardless of its location.

Compliance with this Student Code of Conduct is mandatory, and students shall be disciplined if they are found to have violated this Student Code of Conduct. Students found to be involved in an alcohol and/or drug violations are subject to removal to an alternative education placement of not fewer than 45 school days and/or a possible expulsion from the District. [Board Policy FNCF (Legal) and Health and Safety Code 481.134 and 483.001]

NOTE: A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Texas Health and Safety Code does not violate this provision.

### **EMERGENCY PLACEMENT OR EXPULSION**

Texas Education Code, Section 37.019 states that a student may be removed if the student's behavior is so unruly, disruptive, or abusive that it seriously interferes with a teacher's ability to communicate effectively with the students in the class, with the ability of the student's classmates to learn, or with the operation of a school or school-sponsored activity. In addition, a student may be removed for action that is necessary to protect persons or property from imminent harm.

### **FALSELY ACCUSING OTHERS OF MISCONDUCT**

Students who falsely accuse other students, teachers, school administrators, and/or other school employees of misconduct may be subject to disciplinary procedures including, but not limited to, suspension and/or placement in an alternative education program.

### **FIGHTING**

Individual or group fights at school, school sponsored events, school related activities, or while on District transportation will not be tolerated. Students found to be encouraging others to fight is prohibited. Parents/guardians of students involved will be notified. The seriousness and determination of self-defense of each case will determine the disciplinary action taken. Self-defense is not an acceptable reason for misconduct that seriously disrupts the educational environment, or endangers or seriously affects others. Students who engage in fighting will be subject to disciplinary consequences such as, but not limited to, suspensions and removal to an alternative education placement.

## **GANG/CREW ACTIVITY**

Board Policy FNCC (Local) - A "gang" is defined as any group of two or more individuals whose purposes may include the commission of illegal acts. In addition, for purposes of this policy, a "gang" is a prohibited fraternity or society as defined by Texas Education Code, Section 37.121. By this policy, the Board of Trustees acts to prohibit the existence of gangs and gang activity.

Students are prohibited from gang involvement or gang activities while at school, at any school facility, at any school-sponsored activity, or on a school bus. Gang activities and gang involvement include but are not limited to the following:

1. Wearing, possessing, using, distributing, displaying, or selling any clothing, jewelry, emblems, badges, symbols, signs, graffiti, or other affiliation in any gang.
2. Committing any act or omission, or using, any speech, either verbal or nonverbal (gestures, handshakes, etc.), showing membership or affiliation in a gang.
3. Using any speech or committing any act or omission in furtherance of the interest of any gang or gang activity, including but not limited to:
  - a. Soliciting others for membership in any gangs.
  - b. Requesting any person to pay for protection or otherwise intimidating or threatening any person.
  - c. Inciting other students to act with physical violence upon any other person.
  - d. Engaging in concert with others in intimidating, fighting, assaulting, or threatening to assault others.
  - e. Committing any other illegal act or other violation of school district policies.

## **GANG-FREE ZONES**

Certain criminal offenses, including those involving organized activity such as gang-related crimes, will be enhanced to the next highest category of offense if they are committed in a gang-free zone. For purposes of the District, a gang-free zone includes a school bus and a location in, on, or within 1000 feet of any District-owned or leased property or campus playground.

## **GANG LAW VIOLATIONS**

1. A person commits an offense if the person:
  - a. Is a member of, pledges to become a member of, joins, or solicits another person to join or pledge to become a member of a public school fraternity, sorority, secret society, or gang; or
  - b. Is not enrolled in a public school and solicits or coerces another person to attend a meeting of a public school fraternity, sorority, secret society, or gang or a meeting at which membership in one of those groups is encouraged.
2. The District will place in a disciplinary alternative education program or expel any student who violates section 1 above.

## **HAZING: SECTION TEC 37.151**

The Texas Education Code provides criminal penalties for students and organizations that engage in or have association with acts of hazing "occurring on or off the campus of an educational institution." Hazing is defined as, "any intentional, knowing, or reckless act...by one person alone or acting with others, directed against a student, for the purpose of pledging, being initiated into, affiliating with, or holding office in an organization or maintaining membership in an organization." [See Definitions and Terminologies Section]

Students who violate the District hazing policies or state law [FNCC (Legal) and FNCC (Local)], Texas Education Code Chapter 37, Subchapter F, North East ISD Student Code of Conduct shall be subject to disciplinary action as deemed appropriate by the Superintendent or his designee which may include, but is not limited to, suspension, removal to alternative educational placements and/or expulsion if criteria for expulsion are met (Texas Education Code 37.007). Students may also face probation or removal from extra-curricular activities.

## **INTERNET**

Disclosing, posting, and/or promoting offensive photos, intimate visual materials, obscene materials, derogatory statements, threatening or other similar content on an internet site or social media app that disrupts the **instructional and/or** school environment is not permitted. Students involved in these types of activities are subject to the applicable disciplinary and/or legal consequences.

## **JURISDICTION: GOING TO AND FROM SCHOOL**

1. The District has jurisdiction over its students during the regular school day and while going to and from school on district transportation. The District's jurisdiction also includes any activity during the school day on school grounds, attendance at any school-related or school-sponsored activity, regardless of time or location, and any school-related misconduct, regardless of time or location.
2. Community residents have a right to privacy, private property, and freedom from abusive behavior. Students not being transported by the District transportation are the responsibility of their parents/guardians. Nonetheless, on the way to and from school, students shall not loiter, litter, trespass, abuse, or create nuisance conditions for residents of the community. Students being transported by the District transportation and those within the school's areas of control as determined by the Texas Education Code are subject to disciplinary action by the District.
3. Texas Education Code establishes eligibility for students to ride the school bus as those who reside at least two miles from their home school, travel a route determined to be hazardous or as directed by the student's ARD committee. The District may not provide transportation to students electing to attend a campus other than their home school. The school bus is an extension of the classroom. Principal/CBC or his/her designee will determine disciplinary actions based upon a written referral from the bus driver for student misbehavior occurring on the bus. All school district policies that apply to student conduct and other student related activities also apply to the school bus.

## **NORTH EAST POLICE DEPARTMENT OFFICERS (NEPD)**

North East ISD Police Department officers perform law enforcement duties which include protecting the safety and welfare of students, staff, community members, and District property. They are not assigned tasks related to imposing student discipline or investigating alleged violations of the Student Code of Conduct. They are exclusively responsible for addressing behaviors which are potential violations of Penal Code and have the sole authority to determine any subsequent criminal charge that may result.

The NEPD Officers are commissioned and have authority to arrest violators of the law, both on and off campuses. They may also issue traffic tickets on or around school district property. Any person wishing to contact the NEPD may call (210) 407-0911 at any time of the day or **night**. **The NEPD has established a 24-hour hot tip line at (210) 655-CARE (2273) To report any suspicious activities or behaviors, Callers to the hot tip line can request anonymity, you can call (210) 407-0931 (Crime Stoppers) or the North East Tip Line to make an online tip.**

## **PROHIBITED ITEMS**

Personal items may be brought to school for educational purposes only when approved or requested by a teacher. Students are not to bring and/or use on school premises items such as, but not limited to, electronic games, cigarette lighters/matches, any bladed instruments, toy guns of any kind, pellet guns, bb guns, paintball guns, ammunition of any type, laser pointers, electronic devices, **audio devices with audio** and/or video recording equipment or devices, cameras of any type, dice, cards/trading cards, skate boards, in-line skates, pornographic materials, or other items determined by school officials to be inappropriate at school. Students may be subject to disciplinary action for being in possession of any of the above items.

The principal/CBC or his/her designee will contact the parent/guardian on each occurrence and students found to be in violation of this policy shall be subject to disciplinary action, which may include but not be limited to, a warning, removal to an alternative educational program, or expulsion for persistent misbehavior. Prohibited items will be confiscated and will be returned to the parent/guardian subject to the discretion of the campus administrator. The district will not be responsible for any damaged, lost, or stolen electronic devices.

## **PUBLICATIONS**

Distribution of written materials may be restricted under the following conditions:

1. Student material criticizing board members, school officials or advocating violation of school rules may be prohibited when, in the reasonable judgment of the principal/CBC, substantial disruption of normal school operations would likely result.
2. Student material attacking any individual or group on the basis of gender, race, creed, ethnicity, or religion may be prohibited when disruption of normal school operations would likely result.
3. Materials encouraging actions that endanger the health or safety of students are prohibited, including obscene materials or materials determined to be sexually inappropriate.
4. Libel is prohibited. In regard to school officials, libelous material is that which contains defamatory falsehoods made with knowledge of their falsity or reckless disregard of their truth.
5. Reasonable time, place, and manner restrictions may be placed on the posting and distribution of material. The posting and distribution of material may be prohibited when, in the judgment of the principal/CBC, substantial disruption of school operations would likely result.

## **SEARCHES AND INTERVIEWS**

The principal/CBC or his/her designee has the legal authority and responsibility to investigate violations of the Student Code of Conduct and to interview students regarding the student's own conduct or the conduct of other students without prior notice to parents/guardians or the consent of parents/guardians to do so. School officials including law enforcement officers, exercise this authority to maintain the safety and security of the school environment and to prevent the disruption of instructional programs. In order to conduct an efficient and effective investigation and to avoid causing undue alarm, anxiety or giving incomplete information, parents/guardians will be notified at the discretion of the administrator conducting the investigation. In the context of school discipline, students have no claim to the right not to incriminate themselves. Students are expected to provide any information about their misbehavior or that of other students. School officials may search a student's outer clothing, pockets, or property by establishing reasonable suspicion or securing the student's voluntary consent. A search is reasonable if it meets both of the following criteria:

1. The action is justified at the inception; i.e., the school official has reasonable grounds for suspecting that the search will uncover evidence of a rule violation or a criminal violation.
2. The scope of the search is reasonably related to the circumstances justifying the search in the first place; i.e., the measures adopted are reasonably related to the age and sex of the student and the nature of the infraction.

An individual search is considered reasonable if the student leaves the school grounds without permission and returns during the school day on foot or in a vehicle, and/or is found in an unauthorized area of the school facility/grounds.

For safety and security reasons, a principal/CBC or his/her designee may conduct blanket searches of all students' backpacks or bags, any classrooms, wings, departments, sections, and/or utilize designated key access points for campus entrances as deemed appropriate throughout the school year.

Vehicles on or within 300 feet of district property may be searched if there is reasonable suspicion to believe that the search will result in evidence that school rules or other laws have been violated. Students shall be responsible for any prohibited items found on their person, in their lockers, or in their vehicles while on school property or at school-sponsored or school-related activities. If a vehicle subject to search is locked, the student shall be asked to unlock the vehicle. If the student refuses to permit the vehicle to be searched, the District may contact local law enforcement officials.

Lockers and desks are the property of the North East ISD and are subject to inspection/search. Inspections of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant.

### **Trained Dogs**

The District may use trained dogs to alert school officials to the presence of prohibited or illegal items, including drugs and alcohol. At any time, trained dogs may be used around lockers and the areas around vehicles parked on school property. Searches of classrooms, common areas, or student belongings may also be conducted by trained dogs when students are not present. An item in a classroom, a locker, or a vehicle to which a trained dog alerts may be searched by school officials.

### **SELLING OF ITEMS BY INDIVIDUALS**

The selling of items within the school is restricted to clubs/approved school organizations or by special permission by the principal/CBC.

### **SEXUAL AND GENDER-BASED HARASSMENT**

North East ISD believes that all students have the right to attend District schools and school related activities free from all forms of discrimination on the basis of sex or gender, including harassment. This District considers harassment of students to be serious and will consider the full range of disciplinary options, up to and including expulsion, according to the nature of the offense.

All students are expected to treat one another courteously, with respect for the other person's feelings; to avoid any behaviors known to be offensive; and to stop these behaviors when asked or told to stop. All students are prohibited from engaging in offensive verbal or physical conduct of a harassing nature directed toward another. Sexual harassment includes, but is not limited to unwelcome sexual advances, request for sexual favors, or other inappropriate verbal, written, or physical conduct of a sexual nature directed toward any other individual. Gender based harassment includes, but is not limited to harassment based on a student's gender, expression by the student of stereotypical characteristics associated with the student's gender, or the student's failure to conform to stereotypical behavior related to gender. Anyone who believes they have been harassed should contact the principal/CBC or his/her designee, other administrators, teachers, or counselors immediately to report the offense.

Students and/or parents/guardians are encouraged to discuss their questions or concerns about their expectations in this area with the school administration, counselors, teachers, or the Executive Director of Student Support Services who serves as the District Title IX coordinator for students. A complaint alleging sexual harassment may be presented to the principal/CBC or his/her designee, or designee, or to the Title IX coordinator: Executive Director, Student Support Services, 8961 Tesoro, Suite 306, San Antonio, Texas 78217.

### **STUDENT REMOVAL FROM CLASS**

A teacher may send or refer a student to the principal/CBC or his/her designee office in order to maintain effective discipline in the instructional classroom. The principal/CBC or his/her designee shall respond by employing appropriate discipline management techniques consistent with the Student Code of Conduct adopted under Texas Education Code Section 37.001 that can be reasonably expected to improve the student's behavior before returning the student to the classroom. If the student's behavior does not improve,

the principal/CBC or his/her designee shall employ alternative discipline management techniques, including any progressive interventions designated as the responsibility of the principal/CBC or his/her designee in the Student Code of Conduct.

1. A teacher may remove from class a student:
  - a. Who has been documented by the teacher to have repeatedly interfered with the teacher's ability to communicate effectively with the students in the class or with the ability of the student's classmates to learn; or
  - b. Whose behavior the teacher determines is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to communicate effectively with the students in the class or with the ability of the student's classmates to learn.
2. If a teacher removes a student from class under Subsection 1, the principal/CBC may place the student into another appropriate classroom, in-school suspension, or into an alternative education program as provided by Section 37.008. The principal/CBC may not return the student to that teacher's class without the teacher's consent unless the committee established under Section 37.003 determines that such placement is the best or only alternative available. The terms of the removal may prohibit the student from attending or participating in school-sponsored or school-related activity.
3. A teacher shall remove from class and send to the principal/CBC for placement in an alternative educational program or for expulsion, as appropriate, a student who engages in conduct described under Section 37.006 or 37.007. The student may not be returned to that teacher's class without the teacher's consent unless the committee established under Section 37.003 determines that such placement is the best or only alternative available.
4. Not later than the third class day after the day on which a student is removed from class under Section 37.002, the principal/CBC or his/her designee shall schedule a conference among the principal/CBC or his/her designee, a parent/guardian of the student, the teacher removing the student from class, and the student. The student may not be returned to the regular classroom pending the conference. Following the conference and whether or not each requested person is in attendance after valid attempts to require the person's attendance, the principal/CBC, after consideration of the factors under Section 37.001 (a)(4), shall order the placement of the student for a period consistent with the Student Code of Conduct.

Students with special education services and supports may be removed from class only when the removal does not violate a specific IEP provision.

**Note:** This section does not apply to routine disciplinary matters in which the teacher has not requested a permanent removal.

### **STUDENT SAFETY**

Students should be aware of possible dangers on the campus when school is not in session. Students are advised to attend after-hours activities in groups or in pairs.

Police officers are assigned to the secondary campuses during school hours for the safety and welfare of the students.

***Students should alert an administrator or the police officers to any potential danger on the campus.*** The North East ISD Police Department has established a 24-hr Tip Line at **655-CARE (2273) (210) 407-0931 (Crime Stoppers)** to report any suspicious activities or behaviors. Callers to the Tip Line can request anonymity. The North East ISD mobile app also provides an anonymous Tip Line making it easy for anyone to quickly report an incident that involves your schools, students or staff. Tips can be sent anonymously from a mobile device, website, text message or phone call. The Tip Line is convenient, fast and anonymous.

## **SUSPENSION**

Students may be suspended up to three (3) school days for engaging in alleged behaviors which are outlined in the Student Code of Conduct. Parent/guardian conferences shall be held with the principal/CBC or his/her designee prior to students returning to their regular class schedule. Students are prohibited from being on the home campus or any North East ISD properties or school-related activities on or off school property. Exception: A student who is enrolled in a grade level below grade three and/or homeless may not be placed in out-of-school suspension unless while on school property or while attending a school-sponsored or school-related activity on or off school property, the student engages in:

1. Conduct that contains the elements of an offense related to weapons under Section 46.02 or 46.05, Penal Code;
2. Conduct that contains the elements of a violent offense under Section 22.01, 22.011, 22.02, or 22.021, Penal Code; or
3. Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of: (a) marijuana or a controlled substance, as defined by Chapter 481, Health and Safety Code, or by 21 U.S.C. Section 801 et seq.; (B) a dangerous drug, as defined by Chapter 483, Health and Safety Code; or (C) an alcoholic beverage, as defined by Section 1.04, Alcohol Beverage Code.

## **THREATS**

Bullying behavior that goes beyond harassment may amount to a threat. Most threats of violence are illegal, and all are prohibited on school campuses regardless of whether the threat is directed at a person or facility or whether it meets the elements of a criminal offense. Disciplinary consequences will apply even if the student states he/she does not intend to carry out the threat. The act of making the threat is itself the basis for the imposition of the applicable disciplinary consequence.

### **Terroristic Threats**

A person commits an offense if he/she threatens to commit any offense involving violence to any person or property with intent to:

- Cause a reaction of any type to his/her threat by an official or volunteer agency organized to deal with emergencies;
- Place any person in fear of imminent serious bodily injury;
- Prevent or interrupt the occupation or use of a building, room, place of assembly, place to which the public has access, place of employment or occupation, aircraft, automobile or other form of conveyance, or other public place;
- Cause impairment or interruption of public communications, public transportation, public water, gas or power supply, or other public service;
- Place the public or a substantial group of the public in fear of serious bodily injury; or
- Influence the conduct or activities of a branch or agency of the federal government, the state or a political subdivision of the state, such as a school district.

### **False Alarm or Bomb Threat**

A false alarm is a terroristic threat that is false. A person commits an offense if he or she knowingly initiates, communicates or circulates a report of a present, past or future bombing, fire, offense or other emergency that he or she knows is false or baseless and that would ordinarily:

- Cause action by an official or volunteer agency organized to deal with emergencies;
- Place a person in fear of imminent serious bodily injury; or
- Prevent or interrupt the occupation of a building, room, place of assembly, place to which the public has access, or aircraft, automobile or other mode of conveyance.

A false alarm or report that involves a school is a higher degree offense.

## **General Threats to Students, Staff and/or Schools**

For those instances where the threat does not meet the elements of a terroristic threat or false alarm, such that no criminal charge is filed, the District retains the discretion to assign a student to the DAEP when a student makes any kind of threat to harm a person, group, or the school in general. This would include instances where the threat is made on social media outside of school. This is again, regardless of whether the student actually intends to carry out the threat. Instead, the act of making the threat is the basis for the imposition of the discipline consequence.

## **TITLE IX – DATING VIOLENCE, SEXUAL AND GENDER-BASED HARASSMENT**

North East ISD believes that all students have the right to participate in District educational programs and school-related activities free from all forms of retaliation, harassment and discrimination on the basis of sex or gender. This District considers harassment of students and discrimination on the basis of sex or gender to be serious and, if confirmed after an investigation, will consider the full range of disciplinary options and/or remedies, up to and including expulsion, according to the nature of the offense.

The board has established policies and procedures to prohibit and promptly address inappropriate and offensive behaviors that are prohibited by Title IX [see FFH (Legal)].

All students are expected to treat one another courteously, with respect for the other person's feelings; to avoid any behaviors known to be offensive; and to stop these behaviors when asked or told to stop. All students are prohibited from engaging in offensive verbal or physical conduct of a harassing nature directed toward another.

Dating violence occurs when a person in a current or past relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other person in the relationship or any of the person's past or subsequent partners.

Sexual harassment of a student by an employee occurs when a school employee causes the student to believe that the student must submit to the conduct in order to participate in a school educational program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct.

Sexual harassment by a student includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct.

Gender-based harassment includes, but is not limited to harassment based on a student's gender, expression by the student of stereotypical characteristics associated with the student's gender, or the student's failure to conform to stereotypical behavior related to gender.

Dating violence, sexual and gender-based conduct as defined above are considered harassment if the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

Anyone who believes they have been harassed or have witnessed a person be harassed, should contact the principal/CBC, other administrators, teachers, or counselors immediately to report the incident. Staff members who receive a complaint alleging sexual harassment shall report the incident to the campus Title IX Coordinator immediately. On the campus, the principal/CBC serves their respective campus as the Title IX Coordinator (see directory information in the back of the Student/Parent Handbook to obtain contact information). A complaint may also be reported to the District Title IX Coordinators:

The Executive Director of Student Support Services  
(for allegations only involving students)

Christi Wilbur  
8961 Tesoro, Suite 306  
San Antonio, Texas 78217  
(210) 407-0070  
[cwilbu@neisd.net](mailto:cwilbu@neisd.net)

OR

The Executive Director of Human Resources  
(for allegations involving a District employee)

Joel Trevino  
8961 Tesoro, Suite 200  
San Antonio, Texas 78217  
(210) 407-0188  
[jtrevi34@neisd.net](mailto:jtrevi34@neisd.net)

An individual may make a report alleging sexual discrimination or sexual harassment at any time, including non-business hours, in person, by mail, by telephone, or by email using the contact information provided.

Upon receiving any complaint of alleged sexual harassment, the Title IX Coordinator will comply with the process to investigate established in board policy [see FFH (Local)].

Retaliation against any individual involved in the complaint process is a violation of the District policy and is prohibited.

### **TOBACCO/VAPE PRODUCTS ON SCHOOL PROPERTY**

North East ISD prohibits the following in accordance with Texas Education Code Section 38.006 and Texas Health and Safety Code Section 161.081:

1. Any adult and/or student from smoking cigarettes, tobacco, tobacco products, electronic, vapor, smokeless or any other substitute form of cigarettes, tobacco or tobacco-like products, as well as the use of any devices which are used for the purpose of ingesting or transmitting any type of tobacco or tobacco-like products at a school-related or school-sanctioned activity on or off school property.
2. Students from possessing or using cigarettes, tobacco, tobacco products, electronic, vapor, smokeless or any other substitute form of cigarettes, tobacco or tobacco-like products, as well as the use of any devices which are used for the purpose of ingesting or transmitting any type of tobacco, or tobacco-like products at a school-related or school-sanctioned activity on or off school property.

North East ISD will ensure that school personnel will enforce the tobacco/vapor rules. State law prohibits the possession, purchase, consumption or acceptance of an electronic cigarette, cigarette or tobacco product by an individual who is younger than 18 years of age. An offense under state law is punishable by a fine. Additionally, students will face disciplinary consequences which could include a DAEP placement or an expulsion for a THC or CBD related violation.

### **UNACCEPTABLE AND INAPPROPRIATE USE OF TECHNOLOGY RESOURCES**

Students are prohibited from possessing, sending, forwarding, posting, accessing, **flashing** or displaying electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal. This prohibition also applies to conduct off school property, **or during participation of virtual or distance learning** whether the equipment used to send such messages is district-owned or personally owned, if it results in a substantial disruption to the educational environment.

Any person taking, disseminating, transferring, possessing, or sharing obscene, sexually oriented, lewd, or otherwise illegal images or other content, commonly referred to as "sexting," will be disciplined according to the Student Code of Conduct, may be required to complete an educational program related to the dangers of this type of behavior, and, in certain circumstances, may be reported to law enforcement. Because engaging in this type of behavior can lead to bullying or harassment, as well as possibly impede future endeavors of a student, we encourage you to review with your child <http://beforeyoutext.com>, a state-developed program that addresses the consequences of engaging in inappropriate behavior using technology.

In addition, any student who engages in conduct that results in a breach of the district's computer security will be disciplined in accordance with the Student Code of Conduct, and, in some cases, the consequence may rise to the level of expulsion.

### **UNAUTHORIZED ORGANIZATIONS**

North East ISD Policy FNCC (Legal) specifically prohibits the existence of organizations on a public school campus which have not been authorized by the principal.

Under district policy, a person commits an offense if the person is a member of, pledges to become a member, or joins, or solicits another person to join or pledge to become a member of a public school fraternity, sorority, secret society, or gang. In this section, "public school fraternity, sorority, secret society, or gang" means an organization composed wholly or in part of students of public primary or secondary schools that seeks to perpetuate itself by taking in additional members from the students enrolled in school on the basis of the decision of its membership rather than on the free choice of a student in the school who is qualified by the rules of the school to fill the special aims of the organization. The term does not include an agency for public welfare, including Boy Scouts, Hi-Y, Girls Reserves, DeMolay, Rainbow Girls, Pan-American Clubs, scholarship societies, or other similar educational organizations sponsored by state or national education authorities. [TEC 37.121 (d)]

The Board of Trustees or an educator shall recommend placing in an alternative education program any student under the person's control who violates this provision.

### **WANDING**

As an additional proactive safety initiative, the District will periodically screen randomly identified classrooms of students to identify weapons and/or other potentially dangerous prohibited items. The principal/CBC or his/her designee will receive no advanced notice of classes of which will be wanded. Screenings are randomized to ensure that no classroom and/or student is intentionally or repeatedly selected. Parent consent is not required nor can a student refuse to participate in being wanded.

### **WEAPONS/EXPLOSIVES**

In addition to weapons prohibited by state and federal law, students shall not possess, handle, use, display, and/or transport any object that can be considered a weapon, including, but not limited to:

1. Explosives, including fireworks of any kind, poppers, stink bombs, etc.
2. Razors.
3. Any bladed instrument.
4. Stun guns, tasers, BB guns, pellet guns, air guns, laser guns, tranquilizer guns, etc.
5. Chemical dispensers sold commercially for personal protection that is not covered by the Texas Penal Code (e.g., mace, pepper spray, or other irritants).
6. Bows, arrows, nunchuks, boomerangs, cross-bows.
7. Clubs.
8. Ammunition.
9. Acid.
10. Metal pipes.
11. Sharpened sticks.
12. Pyrotechnics.
13. Chains.
14. Any other object used in a way that threatens or inflicts bodily injury on another person, or that the principal or designee determines presents a danger to any student, District employee, or District property by virtue of possession or use of the object.

Students who violate this policy shall be subject to disciplinary action as deemed appropriate by the Superintendent or his designee which may include, but not be limited to, suspension, removal to a DAEP, and/or expulsion.

Students who have reasonable grounds to suspect a violation of the school district's policy relating to the possession of weapons/explosives are required to report such suspicion immediately to a school administrator or police officer. Students can also call the North East ISD Police Department's 24-hour **Tip Line at (210) 655-CARE (2273) Crime Stoppers number (210) 407-0931** to report any suspicious activities or behaviors. Callers to the Tip Line can request anonymity. The North East ISD Mobile App also provides an anonymous Tip Line making it easy for anyone to quickly report an incident that involves your schools, students or staff. Tips can be sent anonymously from a mobile device, website, text message or phone call. The Tip Line is convenient, fast and anonymous.



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Dan Villarreal  
Brian Moy, Executive Director  
Finance and Accounting

Subject: Purchase of Attendance Credits

Related Page(s): Attachments

### ACTION ITEM

#### **BACKGROUND INFORMATION**

The Texas Education Agency (TEA) has determined the District has "Excess Local Revenue" as determined by Texas Education Code Chapter 49. TEA's calculates NEISD will have local M&O tax revenue per penny per Weighted Average Daily Attendance (WADA) greater than the Tier 2, Level 2 Guaranteed Yield per penny per WADA. Recapture, however, only applies if the District adopts an M&O tax rate greater than the State Compressed Rate plus 8 pennies. For NEISD for 2020-2021, the District estimates that would be an M&O rate of \$0.9964.

#### **ADMINISTRATIVE CONSIDERATION**

A district determined to have Excess Local Revenue has the following five options available to reduce its revenue: 1. consolidate with another district; 2. detach property; 3. purchase attendance credits from the state; 4. contract to educate nonresident students; and/or 5. consolidate tax bases with another district. NEISD has always chosen option #3.

Although NEISD will not adopt an M&O rate greater than \$0.9964 and will have no recapture payment, TEA still requires the District submit an Agreement for the Purchase of Attendance Credits. For the first time, TEA is requiring the Superintendent submit the agreement electronically via the Texas Education Agency Login (TEAL) website. TEA has prescribed specific language that must be used to delegate the authority to the Superintendent to obligate the District under Chapter 49 and included in the minutes from the meeting where the delegation occurs. That language is below. Also attached is a sample provided by TEA of the agreement the Superintendent will be submitting via TEAL.

"For the 2020-2021 school year, we delegate contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, 48.257 and TEC, Chapter 49, Subchapter A and D, and the rules adopted by the commissioner of education as authorized under TEC, §49.006. this includes approval of the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding)."

#### **BUDGETARY CONSIDERATION**

There are no budgetary considerations. At NEISD's tax rate, the purchase of attendance credits is not required.

#### **RECOMMENDATION**

It is recommended the Board of Trustees approve the delegation of authority to the Superintendent to obligate the District under Texas Education Code Chapter 49 and include the above-referenced language in the minutes of this meeting for provision to the TEA.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval

## Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding)

This agreement is entered into pursuant to the Texas Education Code (TEC), Chapter 49, Subchapters A and D, and rules adopted by the commissioner of education as authorized by the TEC, §49.006. The purpose of this agreement is to enable the district to reduce its local revenue level to a level not to exceed the level established under TEC, §48.257 for the school year.

The school year to which this agreement applies is \_\_\_\_\_ (the "school year").

The agreement is for \_\_\_\_\_ School District ("the district"), with a county-district number of \_\_\_\_\_, to purchase attendance credit from the state for the school year.

The local revenue level in excess of entitlement will be based on the commissioner's estimate of the cost of credit as determined under TEC, §49.153, using the district's projected maintenance and operations tax revenue that exceeds the level established under TEC, §48.257. Provisions in the TEC, §48.257(c), allow districts to offset the reduction of excess local revenue against state aid under Subchapter F, Chapter 48, Education Code for the school year. A district that is subject to the reduction in excess local revenue agrees to offset its obligations against state aid in accordance with the provisions specified in the TEC, §48.257(c).

When near-final data are available following the close of the school year to which this agreement applies, the district's entitlement under Chapter 48 will be recalculated. If the district's state aid under Subchapter F, Chapter 48, Education Code is less than the cost of recapture as determined by the commissioner in accordance with the TEC, §49.153, using near-final data, the district will be required to have an election and the recapture balance will be recovered in accordance with TEC, §48.272, by withholding subsequent allocations of state funds or requiring and obtaining a refund.

The actual cost of credit for the school year will be determined by the commissioner in accordance with the TEC, §49.153, when final data on the district's maintenance and operations tax revenue that exceeds the level established under TEC, §48.257 is available.

The cost of purchased attendance credit will be reduced for county appraisal district costs. The reduction will be computed in accordance with the TEC, §49.157. If the reduction exceeds the cost for the school year, the difference will be carried forward and applied to each subsequent year's cost until the total amount of the reduction has been exhausted.

\_\_\_\_\_  
Signature of President, Board of Trustees

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Secretary, Board of Trustees

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Typed Name of Superintendent

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Commissioner of Education or Designee

Date: \_\_\_\_\_

SAMPLE



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Dan Villarreal  
Brian Moy, Executive Director  
Finance and Accounting  
Steve Tovar, Senior Director  
Risk Management & Health  
Services

Subject: Health & Dental Insurance  
Premiums

Related Page(s): Attachments

### ACTION ITEM

#### **BACKGROUND INFORMATION**

The District self-funds three comprehensive medical plans, Blue Choice Low Option, Blue Choice High Option and Blue Edge High Deductible Health Plan, which are administered by BlueCross BlueShield of Texas, Inc. In addition, the District self-administers a hospital indemnity plan.

The dental program is funded by employee premiums and is administered by Delta Dental.

#### **ADMINISTRATIVE CONSIDERATION**

The Risk Management Department is working to develop employee communication regarding the schedule of benefits and premiums for the 2021 plan year. Open enrollment will take place in October 2020, and plan elections will be effective January 1, 2021.

There is no increase to the employee contribution for the comprehensive medical plans. The District will absorb the increase in premiums via the District contribution. There is no change to the PPO Low dental plan premium, and there is an increase of \$2 to \$7 per month to the PPO High dental plan premium.

#### **BUDGETARY CONSIDERATION**

An increase of \$40 per month per employee to the District contribution was included in the adopted budget.

#### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the attached employee premiums and District contributions for the 2021 plan year.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval

ATTACHMENT

January 1 - December 31, 2021 Health & Dental Insurance Rates

MEDICAL PLANS					
	Monthly Premium	District Monthly Contribution	Employee Monthly Share	Employee Monthly Increase	District Monthly Increase
HDHP/HSA					
Employee Only	\$579	\$487	\$92	\$0	\$40
Employee/Spouse	\$752	\$487	\$265	\$0	\$40
Employee/Children	\$700	\$487	\$213	\$0	\$40
Employee/Family	\$872	\$487	\$385	\$0	\$40
BLUE CHOICE LOW OPTION PPO					
Employee Only	\$594	\$487	\$107	\$0	\$40
Employee/Spouse	\$792	\$487	\$305	\$0	\$40
Employee/Children	\$730	\$487	\$243	\$0	\$40
Employee/Family	\$927	\$487	\$440	\$0	\$40
BLUE CHOICE HIGH OPTION PPO					
Employee Only	\$759	\$487	\$272	\$0	\$40
Employee/Spouse	\$1030	\$487	\$543	\$0	\$40
Employee/Children	\$938	\$487	\$451	\$0	\$40
Employee/Family	\$1,206	\$487	\$719	\$0	\$40
TOBACCO SURCHARGE					
HDHP/HSA			\$30		
BLUE CHOICE LOW OPTION PPO			\$30		
BLUE CHOICE HIGH OPTION PPO			\$30		

DENTAL INSURANCE		
DELTA DENTAL PPO HIGH	Employee Monthly Premium	Employee Monthly Increase
Employee Only	\$30	\$2
Employee/Spouse	\$55	\$4
Employee/Children	\$70	\$5
Employee/Family	\$93	\$7
DELTA DENTAL PPO LOW	Employee Monthly Premium	Employee Monthly Increase
Employee Only	\$16	\$0
Employee/Spouse	\$29	\$0
Employee/Children	\$37	\$0
Employee/Family	\$55	\$0



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Dan Villarreal  
Deb Caldwell, Director  
Government Relations &  
Grant Development

Subject: Order of Election for  
November 3, 2020  
General Election

Related Page(s): Attachments

### ACTION ITEM

#### **BACKGROUND INFORMATION**

An Order of Election to hold a Board of Trustees General Election must be approved and notice be provided to legally conduct an election. The previously adopted Order of Election for May 2, 2020 must be revised to reflect the postponement to November 3, 2020 due to the COVID-19 pandemic and as authorized by Governor Greg Abbott.

The District will hold a General Election on Tuesday, November 3, 2020, for the purpose of electing four Trustees to the Board of Trustees from Single Member District 1, Single Member District 4, Single Member District 5 and Single Member District 6 for a term of four years. Additionally, the District will hold a General Election on Tuesday, November 3, 2020, for the purpose of electing a Trustee to the Board of Trustees in Single Member District 3. This Trustee position is to fill the unexpired two-year portion of its normal four-year term, as required by applicable law. Accordingly, Single Member District 3 will be up for election again in 2022 for its regular four-year term.

#### **ADMINISTRATIVE CONSIDERATION**

The District will hold this election as a joint election with Bexar County and other political subdivisions as required under Texas Education Code Section 11.0581. Early Voting will take place October 13, 2020 – October 30, 2020. Election Day is Tuesday, November 3, 2020. The Bexar County Election Administrator will determine polling locations for both election day and the early voting period.

Election law requires that an approved Election Order be formally amended if there is a change in early voting locations.

#### **BUDGETARY CONSIDERATION**

The election budget will be funded from account number 199-41-702-99-702-6439-0000.

#### **ADMINISTRATIVE RECOMMENDATION**

It is recommended that the attached Order of Election for the November 3, 2020 trustee elections be approved.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval

**Order of Election  
North East Independent School District  
November 3, 2020**

**BE IT ORDERED by the Board of Trustees for North East Independent School District of Bexar County, Texas:**

1. That the COVID-19 pandemic made it necessary to postpone the May General Election to November as authorized by Governor Greg Abbott through a proclamation to suspend portions of the Texas Election Code applicable to school district elections.
2. That the Board of Trustees for North East Independent School District approved an Order to Postpone on April 7, 2020.
3. That a General Election be held in said School District on November 3, 2020 for the purpose of electing four Trustees to the Board of Trustees from Single Member District 1, Single Member District 4, Single Member District 5, and Single Member District 6. The term of office for such trustees shall be a term of four years.
4. That a General Election be held in said School District on November 3, 2020 for the purpose of electing a Trustee to the Board of Trustees in Single Member District 3. This Trustee position is to fill the unexpired two-year portion of its normal four-year term. The successful candidate will hold this position for two years after which it will be up for election again in 2022 for its regular four-year term.
5. That, as directed by Election Advisory NO. 2020-12, the filing period for candidates for the trustee positions up for election will not be reopened. Candidates who filed to run for a trustee position for the May 2, 2020 election will remain candidates for the November 3, 2020 election. The ballot order draw conducted for the May 2, 2020 election to determine the order each candidate's name appears on the ballot will remain the same for the November 3, 2020 election.
6. That the manner of holding said election shall be governed by the applicable sections of the Texas Election Code and the Texas Education Code. All necessary ballots and other election supplies for said election will be furnished in both English and Spanish.
7. That the election shall be held jointly with Bexar County and other political subdivisions as required under Texas Education Code Section 11.0581. The Bexar County Election Administrator will determine election day polling locations for said election. The Board hereby appoints election officers, consisting of a Presiding Judge and Alternate Presiding Judge, to be those election officers selected by the Bexar County Election Administrator for the proper conduct of the election.

8. That immediately after said election has been held, the officer holding the election shall return the ballot tabulations to Jacquelyn Callanen, the Bexar County Election Administrator, for safekeeping. The Board of Trustees will conduct the local canvass of election results not later than the 14th day after election day and not earlier than:
  - a. the third day after election day;
  - b. the date on which the ballot board has verified and counted all provisional ballots, if a provisional ballot has been cast in the election; and
  - c. the date on which the ballot board has verified and counted all timely received mailed domestic ballots cast from addresses within the United States, and all timely received mailed ballots cast from addresses outside the United States.
9. That the Board of Trustees shall forthwith issue a notice of said election and post copies of this notice, in both English and in Spanish, as required by law on a bulletin board used for posting notices of the governing body at 8961 Tesoro Drive, the North East Independent School District web site, as well as publication in an appropriate newspaper. Notice of the election will be delivered to the Bexar County Election Administrator and posted at each polling location. Such posting and publication shall be done within the time(s) provided by the Texas Education Code and the Texas Election Code.
10. That Deborah Caldwell, the NEISD Director of Government Relations and Grant Development, and Yvonne Lussier, Executive Administrative Assistant to the Associate Superintendent of Business Services/CFO, are hereby appointed the agents of the Secretary of the Board of Trustees pursuant to Section 31.123 of the Election Code. They shall, individually or together, fulfill the duties required under Sections 31.122-31.123 of the Election Code. Their offices at the Richard A. Middleton Education Center, 8961 Tesoro Drive, shall be open 8 a.m. to 5 p.m. on regular business days (Monday through Friday excluding holidays) of the District. Deborah Caldwell shall be the agent who will place the names of each candidate for each available trustee position on the ballot in order as previously drawn by lot.
11. That early voting by personal appearance shall be conducted at the Bexar County Elections Department, 1103 S. Frio, San Antonio, Texas, 78207 (main early voting location) and at early voting locations established for the purpose of early voting by personal appearance. The additional locations of the early voting locations are listed in Exhibit A, but changes to the early voting locations may occur as determined by the Bexar County Election Administrator, and if so, this Order shall be amended. Pursuant to the Governor's proclamation suspending Section 85.001(a) of the Texas Election Code, the early voting period for any election authorized to occur on November 3, 2020 will begin on Tuesday, October 13, 2020 and last through Friday, October 30, 2020. Early voting in person must be conducted at least eight hours each weekday that is not a legal state holiday. Tuesday, October 13 2020, through Friday, October 16, 2020, early voting locations will be open between the hours of 8 a.m. and 6 p.m. Saturday, October 17, 2020, early voting locations will be open between the hours of 10 a.m. and 6 p.m. Early voting locations will be open on Sunday, October 18, 2020 from 12:00 noon to 6 p.m. On Monday, October 19, 2020, through Friday, October 23, 2020, early voting locations will be open between the hours of 8 a.m. and 6 p.m.

Saturday, October 24, 2020, early voting locations will be open between the hours of 8 a.m. and 8 p.m. Early voting locations will be open on Sunday, October 25, 2020 from 12:00 noon to 6 p.m. On Monday, October 26, 2020, through Friday, October 30, 2020, early voting locations will be open between the hours of 8 a.m. and 8 p.m. Jacquelyn Callanen, Bexar County Election Administrator, is named the Early Voting Clerk and authorized and charged to perform the functions provided by law in the casting of early voting ballots. The Early Voting Clerk is hereby authorized to designate, at a later date, Deputy Early Voting Clerks as may be required to conduct early voting for the election. Jacquelyn Callanen and her designees are hereby appointed election officers to constitute a special canvassing board charged with the duty of casting, counting, canvassing, and recording the early ballots in said election and reporting the status of such canvass in returns of all early voting ballots in said election.

12. That the office of the Bexar County Election Administrator, Jacquelyn Callanen, at 1103 S. Frio, San Antonio, Texas, 78207, is the early voting clerk's mailing address to which ballot applications and ballots by mail shall be sent. The last day for the early voting clerk to receive applications for a ballot to be voted by mail is Friday, October 23, 2020.

**PASSED AND APPROVED** this 10th day of August, 2020.

**North East Independent School District**



\_\_\_\_\_  
President, Board of Trustees

ATTEST:



\_\_\_\_\_  
Secretary, Board of Trustees

(DISTRICT SEAL)

**JOINT GENERAL, SPECIAL, CHARTER AND BOND ELECTION  
ELECCION GENERAL, ESPECIAL, CARTA Y BONOS CONJUNTO  
NOVEMBER 3, 2020  
3 de noviembre de 2020**

**THE HOURS OF EARLY VOTING WILL BE: (LAS HORAS Y FECHAS DE VOTACION ADELANTADA SERAN:)**

Tues., Oct. 13 thru Fri., Oct. 16..... 8:00 a.m. to 6:00 p.m.  
 Martes 13 de octubre hasta el viernes 16 de octubre de 2020 ..... 8:00 a.m. to 6:00 p.m.  
 Sat., Oct. 17, 2020 ..... 10:00 a.m. to 6:00 p.m.  
 Sabado 17 de octubre de 2020 ..... 10:00 a.m. to 6:00 p.m.  
 Sun., Oct. 18, 2020 ..... 12:00 noon – 6:00 p.m.  
 Domingo 18 de octubre de 2020 ..... 12:00 noon – 6:00 p.m.  
 Mon., Oct. 19 thru Fri., Oct. 23..... 8:00 a.m. to 6:00 p.m.  
 Lunes 19 de octubre hasta el viernes 23 de octubre de 2020 ..... 8:00 a.m. to 6:00 p.m.  
 Sat., Oct. 24, 2020 ..... 8:00 a.m. to 8:00 p.m.  
 Sabado 24 de octubre de 2020 ..... 8:00 a.m. to 8:00 p.m.  
 Sun., Oct. 25, 2020 ..... 12:00 noon – 6:00 p.m.  
 Domingo 25 de octubre de 2020 ..... 12:00 noon – 6:00 p.m.  
 Mon., Oct. 26 thru Fri., Oct. 30..... 8:00 a.m. to 8:00 p.m.  
 Lunes 26 de octubre hasta el viernes 30 de octubre de 2020 ..... 8:00 a.m. to 8:00 p.m.

**October 13, 2020 – October 30, 2020**

SUN	MON	TUES	WED	THURS	FRI	SAT
		13 *****	14 *****	15 *****	16 *****	17 *****
18 *****	19 *****	20 *****	21 *****	22 *****	23 *****	24 ***** ****
25 *****	26 *****	27 *****	28 *****	29 *****	30 *****	31
1	2	3  ELECTION DAY				

Legend: \*\*\*\*\* Indicates dates open for early voting

**Main Early Voting Location:(Localidad Principal de Votacion Adelantada:)**  
 \*\*\*\*BEXAR COUNTY ELECTION DEPARTMENT..... 1103 S. Frio  
 \*\*\*\*DEAF LINK available for the hearing impaired

In addition to the main early polling place, early voting will be conducted at the following locations: (Ademas de la localidad principal, votacion adelantada se llevara a cabo en las siguiente localidades:)

ALZAFAR SHRINE AUDITORIUM.....73..... 901 N. Loop 1604 W  
 AT&T CENTER..... 1 AT&T Center Parkway  
 BROOKHOLLOW LIBRARY..... 530 Heimer Road

CASTLE HILLS CITY HALL... (COMMUNITY ROOM).....	209 Lemonwood Dr.
CLAUDE BLACK CENTER.....	2805 East Commerce
CODY LIBRARY.....	11441 Vance Jackson
COPERNICUS COMMUNITY CENTER.....	5003 Lord Rd.
EAST CENTRAL ISD ADMIN BUILDING.....	6634 New Sulphur Springs Rd
ENCINO PARK LIBRARY.....	2515 East Evans Rd
FAIR OAKS RANCH CITY HALL... (COUNCIL CHAMBERS).....	.7286 Dietz Elkhorn
GREAT NORTHWEST LIBRARY.....	9050 Wellwood
HARLANDALE CIVIC CENTER.....	115 W. Southcross
HELOTES CITY HALL.....	12951 Bandera Road
HENRY A. GUERRA, JR. LIBRARY.....	7978 W Military Drive
JOHN IGO LIBRARY.....	13330 Kyle Seale Parkway
JOHNSTON LIBRARY.....	6307 Sun Valley Drive
JULIA YATES SEMMES LIBRARY @ Comanche Lookout Park.....	5060 Judson Road
KIRBY CITY HALL.....	112 Bauman St
LAS PALMAS LIBRARY.....	515 Castroville Road
LEON VALLEY CONFERENCE CENTER.....	6421 Evers Rd
LION'S FIELD.....	2809 Broadway
MAURY MAVERICK, JR. LIBRARY .....	8700 Mystic Park
MCCRELESS LIBRARY.....	1023 Ada Street
MEMORIAL LIBRARY.....	3222 Culebra
MISSION LIBRARY.....	3134 Roosevelt Ave.
NORTHSIDE ACTIVITY CENTER.....	7001 Culebra
NORTHWEST VISTA COLLEGE.....	3535 N. Ellison Dr.
OLMOS CITY HALL.....	120 El Prado W
PALO ALTO COLLEGE.....	1400 W. Villaret Blvd.
PARMAN LIBRARY@Stone Oak.....	20735 Wilderness Oak
SAN ANTONIO COMMUNITY COLLEGE (Victory Center).....	1802 N. Main
SCHAEFER LIBRARY.....	6322 US Hwy 87 E
SHAVANO PARK CITY HALL... (COUNCIL CHAMB).....	900 Saddletree Ct
SOMERSET CITY HALL.....	7360 E. 6 <sup>th</sup> , Somerset
SOUTHSIDE ISD ADMIN BLDG... (BOARD ROOM).....	1460 Martinez-Losoya
SOUTHWEST ISD ADMIN BLDG.....	11914 Dragon Lane
THOUSAND OAKS/EL SENDERO LIBRARY.....	4618 Thousand Oaks
TOBIN LIBRARY @OAKWELL.....	4134 Harry Wurzbach
UNIVERSAL CITY LIBRARY.....	100 Northview Dr.
WINDCREST TAKAS PARK CIVIC CENTER.....	9310 Jim Seal Dr.
WONDERLAND MALL OF THE AMERICAS @ CROSSROADS .....	4522 Fredericksburg

subject to change  
(*sujeto a cambio*)

For more information contact the office of the Bexar County Elections Administrator, Jacquelyn F. Callanen, at (210) 335-VOTE (8683)  
(Para mas informacion comuniquese con oficina del Condado de Bexar Administrador de Elecciones, Jacquelyn F. Callanen, al telefono (210) 335-VOTE (8683))



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Anthony Jarrett  
Joel Trevino, Executive Director,  
Human Resources,  
Ben Peterson, Senior Director,  
CTE

Subject: CTEC School District  
Teaching Permits

Related Page(s): None

### CONSENT ITEM

#### **BACKGROUND INFORMATION**

Previously, NEISD partnered with Goodwill Industries to provide qualified instructors for the Career and Technical Education (CTEC) academies for students in Transportation, Construction and Medical fields. Goodwill's status as a Career School allowed NEISD to hire Goodwill's instructors to teach in these areas based on their professional experience, formal training and professional/technical licensure. Due to current budget constraints, Goodwill cannot continue this partnership. NEISD's CTEC still seeks to provide students with these learning opportunities, and as such is looking to hire several former Goodwill instructors, or others with the requisite industry experience and technical expertise, to accomplish this purpose. A School District Teaching Permit, which is allowed under the Texas Education Code, will allow the CTEC to ensure continuity of these educational opportunities by hiring non-certified but otherwise qualified instructors to exclusively teach courses in Health Science and in Architecture & Construction. Absent this process, the District would be unable to find certified teachers in these unique areas. Board approval for the submission of the School District Teaching Permits is required.

#### **ADMINISTRATIVE RECOMMENDATION**

It is recommended that the Board of Trustees of the North East Independent School District approve the requested teaching permits.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval



# NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Dan Villarreal  
Brian Moy, Executive Director  
Finance and Accounting

Subject: Waiver of Penalties and Interest      Related Page(s): Attachment

## CONSENT ITEM

### **BACKGROUND INFORMATION**

In accordance with §33.011 of the Texas Property Tax Code, the governing body of a taxing unit shall waive penalties and interest on a delinquent tax if an act or omission of an employee of the taxing unit or appraisal district resulted in the taxpayer's failure to pay the tax before delinquency.

### **ADMINISTRATIVE CONSIDERATION**

The Bexar County Tax Assessor-Collector determined that the following penalties and interest were assessed as a result of an error by the Assessor-Collector or the Bexar Appraisal District:

<i>Tax Account 17570-020-0890:</i>	<i>Penalties = \$16.10</i>	<i>Interest = \$4.60</i>
<i>Tax Account 10881-000-0160:</i>	<i>Penalties = \$190.22</i>	<i>Interest = \$95.12</i>
<i>Tax Account 15675-001-0370:</i>	<i>Penalties = \$140.91</i>	<i>Interest = \$62.63</i>

The Assessor-Collector has requested the District waive the penalties and interest in accordance with §33.011 of the Texas Property Tax Code.

### **BUDGETARY CONSIDERATION**

No budgetary consideration required.

### **RECOMMENDATION**

It is recommended that the Board of Trustees waive the penalties and interest on the accounts listed above as presented.

### **BOARD ACTION REQUIRED**

Approval/Disapproval



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Dan Villarreal

David Bohannon, Executive Director  
Procurement & eCommerce

Subject: \$50,000 Purchases

Related Page(s): Attachment

### CONSENT ITEM

#### **BACKGROUND INFORMATION**

Texas Education Code §44.031 requires all school district contracts, except contracts for the purchase of produce or vehicle fuel, valued at \$50,000 or more in the aggregate for each 12-month period shall be made by one of the methods listed in the Code providing the best value for the district. Board Policy CH (LOCAL) states, "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services costing \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

#### **ADMINISTRATIVE CONSIDERATION**

The purpose of this consent item is to ask for Board authorization to expend funds for previously approved budgeted expenditures for 2020-2021, which meet or exceed \$50,000 from the attached listed vendors. The attachment reflects categories of purchases, vendor names, descriptions of goods or services and estimated 2020-2021 expenditures. These purchases comply with applicable bid laws. The attachment includes estimated aggregate expenditures exceeding \$50,000 during the school year. By approving this consent item, each approved budgeted item will not have to be presented again, saving considerable time and resources.

#### **BUDGETARY CONSIDERATION**

The estimated expenditure amounts are budgeted in various District accounts which were approved at the Board of Trustees meeting on June 22, 2020. Funds being expended include general funds, bond funds, grant funds, special revenue funds, internal service funds and enterprise funds.

#### **ADMINISTRATIVE RECOMMENDATION**

The Superintendent recommends the Department of Procurement & eCommerce be authorized to expend funds listed in the attachment for fiscal year 2020-2021.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval

**ATTACHMENT**  
**BUDGETED PURCHASES OF GOODS OR SERVICES COSTING \$50,000 OR MORE**

<b>Category</b>	<b>Vendor(s) Name</b>	<b>Description of Goods/Services</b>	<b>Estimated Expenditures 2020-2021</b>	<b>Bid Compliance</b>
Technology Services	Seesaw Learning	Online Instructional Software	\$ 100,000.00	Bid 119-18
Data Processing	KEV Group, Inc.	Annual Software License	\$ 100,000.00	Bid 03-18
Student Leadership	Franklin Covey	Staff Development	\$ 200,000.00	Bid 99-18
Risk Management	Holmes Murphy & Associates LLC	Consulting Services for Voluntary Retirement Plans and Employee Benefits	\$ 90,000.00	Bid 34-20
Risk Management	Brown & Brown dba Alamo Insurance Group-Star Insurance Company	Workers' Compensation Excess Insurance Coverage	\$ 175,000.00	Bid 55-20



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Dan Villarreal  
Brian Moy, Executive Director  
Finance & Accounting  
Susan Lackorn, Director  
Budget & Financial Analysis

Subject: Donations

Related Page(s): Attachment

### CONSENT ITEM

#### **BACKGROUND INFORMATION**

Based on Section 11.151(a) of the Texas Education Code, the trustees of the independent school district constitute a body corporate and in the name of the district may receive bequests and donations and other moneys or funds coming legally into their hands. In accordance with this section of the education code, the Board of Trustees is to officially receive all donations and designate that the funds be used in the manner specified by each donor.

#### **ADMINISTRATIVE CONSIDERATION**

Fourth quarter donations totaling \$161,557 designated for the benefit of individual campuses are deposited into Campus Activity Funds for the designated campuses. Fourth quarter donations totaling \$115,145 designated for the benefit of particular student groups are deposited into the Student Activity Fund account of the designated student groups. Donations designated as trust funds are deposited into a separate account in the SAF Web Application and invested accordingly. Cash donations for the benefit of the General Fund and other funds totaled \$124,264 for the quarter. Also, non-cash items donated during the fourth quarter of the '19-'20 fiscal year included lighting at Heroes Stadium donated by Sports Outdoor & Recreation and a 1998 Chevrolet S10 donated to Career Tech by Dr. Deborah L. Valdez.

#### **BUDGETARY CONSIDERATION**

There are no budgetary considerations, because the donations are made to campus activity funds (special revenue funds), student activity funds (agency/trust funds) or the general funds that budgets revenue for miscellaneous donations during the budget process.

#### **ADMINISTRATIVE RECOMMENDATION**

It is recommended the North East Board of Trustees accept the donations made during the school year.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval

Date	Campus	Description	Amount
<b>Q4 Campus Activity Funds</b>			
6/10/2020	001	Hit-a-thon Fundraiser	3,176.62
6/10/2020	001	Donation for Track Team	899.00
<b>001 Total</b>		<b>LEE HS</b>	<b>4,075.62</b>
4/1/2020	002	Corcentric LLC Donation	500.00
4/1/2020	002	SA Sports Donation	1,000.00
5/20/2020	002	Champion Teamwear Donation	184.03
6/1/2020	002	Snap Raise Donations	908.95
6/8/2020	002	Donation	100.00
<b>002 Total</b>		<b>MacArthur HS</b>	<b>2,692.98</b>
4/21/2020	003	Rack Sponsorship Donations	3,600.00
4/21/2020	003	Snap Raise Donations	8,176.18
5/7/2020	003	Donations	140.00
5/7/2020	003	Donations	130.00
5/8/2020	003	AFCEA Educational Foundation - Award for Teacher	1,000.00
5/26/2020	003	Legacy Event Partners Donation	500.00
5/26/2020	003	RootEd Donation for Future Charger Night Shirts	48.00
<b>003 Total</b>		<b>Churchill HS</b>	<b>13,594.18</b>
4/22/2020	004	Snap Raise Donations	4,915.26
4/22/2020	004	Snap Raise Donations	1,281.99
<b>004 Total</b>		<b>Roosevelt HS</b>	<b>6,197.25</b>
4/21/2020	005	WePay Donations	2,210.18
6/1/2020	005	Athletic Booster Club Donation	23.57
<b>005 Total</b>		<b>Madison HS</b>	<b>2,233.75</b>
4/1/2020	007	Diamondbackers Sports Assoc. Donation - Baseball Moms	2,200.00
5/8/2020	007	Diamondbackers Sports Assoc. Donation - Baseball Moms	3,648.30
5/27/2020	007	Diamondbackers Sports Assoc. Donation	4,942.48
6/10/2020	007	Reagan PTA Donation	1,100.00
<b>007 Total</b>		<b>Reagan HS</b>	<b>11,890.78</b>
5/11/2020	014	Jaguar Pride Assoc. Donation	7,000.00
5/27/2020	014	Student Government Travel Stipend Donation	350.00
5/27/2020	014	JagRaise Fundraiser	457.00
6/8/2020	014	Hit-a-thon Fundraiser	100.00
<b>014 Total</b>		<b>Johnson HS</b>	<b>7,907.00</b>
4/22/2020	041	Mayor's Fitness Council Donation	500.00
5/20/2020	041	PTA Donation	12,013.35
5/27/2020	041	Donations for NEPD Reflections Ceremony	53.23
5/27/2020	041	RootEd Spirit Night Fundraiser	146.00
<b>041 Total</b>		<b>Eisenhower MS</b>	<b>12,712.58</b>
5/6/2020	042	Donation for Uniform Cleaning	70.00
5/11/2020	042	PTA Fine Arts Fair & Silent Auction Donation	308.69
5/11/2020	042	PTA Fine Arts Fair & Silent Auction Donation	308.69
5/11/2020	042	PTA Fine Arts Fair & Silent Auction Donation	308.68
6/10/2020	042	Parent Donation	108.00
<b>042 Total</b>		<b>Garner MS</b>	<b>1,104.06</b>
5/12/2020	048	PTA Spring Social Donation	100.00
5/12/2020	048	PTA Spring Social Donation	100.00
5/12/2020	048	PTA Spring Social Donation	100.00

Date	Campus	Description	Amount
5/12/2020	048	PTA Spring Social Donation	100.00
5/12/2020	048	PTA Spring Social Donation	100.00
<b>048 Total</b>		<b>Bradley MS</b>	<b>500.00</b>
5/27/2020	049	Donation	1.00
<b>049 Total</b>		<b>Driscoll MS</b>	<b>1.00</b>
5/11/2020	058	HEB Donation Prize	1,000.00
<b>058 Total</b>		<b>Harris MS</b>	<b>1,000.00</b>
4/27/2020	059	Donation	300.00
4/27/2020	059	Donation	105.00
<b>059 Total</b>		<b>Hill MS</b>	<b>405.00</b>
5/11/2020	101	YourCause Donation	68.00
6/10/2020	101	Army Lodge 1105 AF Donation	1,000.00
<b>101 Total</b>		<b>Castle Hills EL</b>	<b>1,068.00</b>
6/1/2020	102	RootEd Donation	57.00
<b>102 Total</b>		<b>Coker EL</b>	<b>57.00</b>
5/7/2020	103	Donation for Bus	250.00
6/4/2020	103	Donation	1.00
<b>103 Total</b>		<b>Colonial Hills EL</b>	<b>251.00</b>
5/6/2020	104	Woodmen Donation	200.00
<b>104 Total</b>		<b>Dellview EL</b>	<b>200.00</b>
6/10/2020	109	Donation	400.00
<b>109 Total</b>		<b>Northwood EL</b>	<b>400.00</b>
5/4/2020	110	Donation	25.93
<b>110 Total</b>		<b>Oak Grove EL</b>	<b>25.93</b>
5/12/2020	112	Valentine Dance Donations	1,003.46
<b>112 Total</b>		<b>Ridgeview EL</b>	<b>1,003.46</b>
4/2/2020	123	Field Trip Donations	50.00
4/2/2020	123	APEX Fun Run Fundraiser	52,095.17
5/11/2020	123	Donation	256.96
5/11/2020	123	APEX Fun Run Fundraiser	45.00
<b>123 Total</b>		<b>Hidden Forest EL</b>	<b>52,447.13</b>
5/4/2020	125	Donation	600.00
5/4/2020	125	Donation	199.40
6/9/2020	125	Donation for Bus	325.20
<b>125 Total</b>		<b>Stahl EL</b>	<b>1,124.60</b>
5/8/2020	126	Donations for Teacher Appreciation	212.00
5/8/2020	126	Donation for Visiting Author	1,000.00
<b>126 Total</b>		<b>Thousand Oaks EL</b>	<b>1,212.00</b>
5/11/2020	129	Donations	40.00
<b>129 Total</b>		<b>Encino Park EL</b>	<b>40.00</b>
5/11/2020	131	Field Trip Donations	20.00
<b>131 Total</b>		<b>Oak Meadow EL</b>	<b>20.00</b>
6/8/2020	133	Field Trip Donations	40.00
<b>133 Total</b>		<b>Stone Oak EL</b>	<b>40.00</b>
6/2/2020	134	PTA Donation for Classroom iPads	13,708.02
<b>134 Total</b>		<b>Longs Creek EL</b>	<b>13,708.02</b>
5/13/2020	135	RootEd Donation for T-Shirts	101.00
6/8/2020	135	Donations for Yard Signs	344.25

Date	Campus	Description	Amount
<b>135 Total</b>		<b>Huebner EL</b>	<b>445.25</b>
4/13/2020	136	Kid's Heart Challenge Fundraiser	300.00
6/10/2020	136	PTA donation	1,000.00
<b>136 Total</b>		<b>Hardy Oak EL</b>	<b>1,300.00</b>
5/27/2020	137	Field Trip Donations	93.00
5/27/2020	137	Field Trip Donations	136.00
5/27/2020	137	Field Trip Donations	170.00
5/27/2020	137	Field Trip Donations	206.00
5/27/2020	137	Field Trip Donations	230.00
6/9/2020	137	Donations for Bus	300.00
<b>137 Total</b>		<b>Wetmore EL</b>	<b>1,135.00</b>
6/2/2020	140	Wells Fargo Community Support Donation	30.00
<b>140 Total</b>		<b>Canyon Ridge EL</b>	<b>30.00</b>
5/19/2020	141	Donations	264.00
<b>141 Total</b>		<b>Steubing Ranch EL</b>	<b>264.00</b>
4/23/2020	142	PTA Donation	10,139.55
5/28/2020	142	PTA Donation for Counselors	1,000.00
5/28/2020	142	PTA Donation	3,792.73
5/28/2020	142	PTA Donation for 1st Grade	133.91
5/28/2020	142	Field Trip Donations	45.00
5/28/2020	142	Field Trip Donations	30.00
<b>142 Total</b>		<b>Bulverde Creek EL</b>	<b>15,141.19</b>
5/7/2020	144	PTA Donation	4,589.00
5/7/2020	144	PTA Donation for Workroom Supplies	2,000.00
<b>144 Total</b>		<b>Tuscany Heights EL</b>	<b>6,589.00</b>
6/1/2020	146	Donation	150.00
6/1/2020	146	Donation	227.00
6/1/2020	146	Donation	357.00
<b>146 Total</b>		<b>Las Lomas EL</b>	<b>734.00</b>
4/2/2020	405	Donation	1.80
6/8/2020	405	Donation	5.00
<b>405 Total</b>		<b>Automotive Technology Academy</b>	<b>6.80</b>
<b>Grand Total</b>		<b>Campus Activity Funds</b>	<b>161,556.58</b>

Date	Campus	Description	Amount
<b>Q4 Student Activity Funds</b>			
6/8/2020	002	Donation	100.00
<b>002 Total</b>		<b>MacArthur HS</b>	<b>100.00</b>
4/21/2020	003	Band Parent's Assoc. Donation	2,407.32
5/8/2020	003	Raising Cane's Fundraiser Night	88.18
5/26/2020	003	Torchy's Tacos Fundraiser Night	324.28
6/11/2020	003	Band Parent's Assoc. Donation	660.00
<b>003 Total</b>		<b>Churchill HS</b>	<b>3,479.78</b>
4/22/2020	004	Fundraiser Donations	14.69
4/22/2020	004	Snap Raise Donations	3,120.86
<b>004 Total</b>		<b>Roosevelt HS</b>	<b>3,135.55</b>

Date	Campus	Description	Amount
4/21/2020	005	Jordan Ford Donation	2,000.00
6/1/2020	005	PledgeCents Donations	1,213.47
6/8/2020	005	Anderson Appraisal Services Donation	500.00
<b>005 Total</b>		<b>Madison HS</b>	<b>3,713.47</b>
5/27/2020	007	Raising Cane's Fundraiser Night	255.44
6/10/2020	007	Parent Donation	50.00
6/17/2020	007	Reagan Orchestra Booster Club Donation	632.01
<b>007 Total</b>		<b>Reagan HS</b>	<b>937.45</b>
5/12/2020	009	Fundraiser Donations	222.51
<b>009 Total</b>		<b>ISA</b>	<b>222.51</b>
5/12/2020	014	Wells Fargo Donation	350.00
6/8/2020	014	Benefit Mobile Donation	19.45
6/17/2020	014	Band Parent's Assoc. Donation	918.00
<b>014 Total</b>		<b>Johnson HS</b>	<b>1,287.45</b>
5/11/2020	042	PTA Fine Arts Fair & Silent Auction Donation	308.69
<b>042 Total</b>		<b>Garner MS</b>	<b>308.69</b>
5/18/2020	044	Mayor's Fitness Council Donation	600.00
<b>044 Total</b>		<b>Nimitz MS</b>	<b>600.00</b>
5/12/2020	048	PTA Spring Social Donation	100.00
5/12/2020	048	PTA Spring Social Donation	100.00
5/12/2020	048	PTA Spring Social Donation	100.00
5/12/2020	048	PTA Spring Social Donation	100.00
5/12/2020	048	PTA Spring Social Donation	100.00
<b>048 Total</b>		<b>Bradley MS</b>	<b>500.00</b>
6/9/2020	056	Donation	10.00
<b>056 Total</b>		<b>Tejeda MS</b>	<b>10.00</b>
5/11/2020	116	Donation for 5th Grade Graduation	1,000.00
<b>116 Total</b>		<b>Wilshire EL</b>	<b>1,000.00</b>
6/10/2020	136	PTA donation	1,000.00
<b>136 Total</b>		<b>Hardy Oak EL</b>	<b>1,000.00</b>
6/1/2020	145	Champions Run the Earth 5K Donation	2.03
<b>145 Total</b>		<b>Cibolo Green EL</b>	<b>2.03</b>
<b>Grand Total</b>		<b>Student Activity Funds</b>	<b>115,145.31</b>

<b>Total Activity Funds - 4th Quarter</b>	<b>276,701.89</b>
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**General Fund & Other**

4/17/2020	Performer's Academy - Churchill HS	6,867.30
4/17/2020	Band PTA Donation - Reagan HS	7,162.80
4/23/2020	ETA Alliance Donation	30.00
4/23/2020	Howe Scholarship Donation - ETA	6,000.00
5/1/2020	Performer's Academy - Madison HS	3,292.75
5/7/2020	PTA Donation for Sign - Oak Meadow ES	160.77
5/7/2020	PTA Donation for Agenda Books - Oak Meadow ES	2,343.00
5/8/2020	Performer's Academy - Churchill HS	6,866.66
5/8/2020	Performer's Academy - MacArthur HS	5,000.00
5/15/2020	Performer's Academy - Johnson HS	7,500.00

<b>Date</b>	<b>Campus</b>	<b>Description</b>	<b>Amount</b>
5/15/2020		Performer's Academy - Madison HS	5,000.00
5/15/2020		Performer's Academy - MacArthur HS	5,000.00
5/20/2020		Band PTA Donation - Johnson HS	14,227.50
5/20/2020		Band PTA Donation - Roosevelt HS	3,292.44
5/20/2020		Band PTA Donation - Reagan HS	14,327.76
5/31/2020		Donations for Student Lunches	2,677.87
5/31/2020		Donations for Student Lunches	3,460.66
6/1/2020		Northern Hills HOA Scholarship Donation - Madison HS	2,000.00
6/4/2020		Performer's Academy - Johnson HS	5,926.39
6/11/2020		Band PTA Donation - Johnson HS	5,944.23
6/11/2020		McNay Donation for Bus - Colonial Hills	84.00
6/11/2020		NEEF - Donation for Teacher Appreciation at Convocation	10,000.00
6/11/2020		Northern Hills HOA Scholarship Donation - MacArthur HS	1,000.00
6/11/2020		Davis Edwards Scholarship Donation - Madison HS	100.00
6/11/2020		Howe Scholarship Donation - ETA	6,000.00
<b>Grand Total General Fund &amp; Other</b>			<b>124,264.13</b>

<b>Total Cash Donations - All Funds 4th Quarter</b>	<b>400,966.02</b>
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**Non-Cash Donations**

4/20/2020	826	Dr. Deborah L. Valdez - 1998 Chevrolet S10	1,000.00
4/20/2020	830	HEB Gift Cards	1,500.00
5/12/2020	014	William Patrick Cunningham - Science Lab Items	350.00
6/15/2020	SNS	Innoseal Systems - 2 Professional Sealing Machines	130.00
6/25/2020	826	Mark Maldonado - Storage Bins & Fasteners	150.00
6/30/2020	801	Sports Outdoor and Recreation - Lighting at Heroes Stadium	70,000.00
Various	830	2020 McKinney - Vento Senior Graduation Dinner - Gift Cards, Items	917.00
Various	829	2020 School Age Parenting Senior Graduation Dinner - Gift Cards	368.00
Various	145	Cibolo Green PTA - Various School Year Donations	7,003.57
Various	006	Whataburger - Bags/Gift Cards for NETS Community Resource Fair	650.00
Various		Cash & Non-cash Donations for Teacher of the Year Celebration	

## Teacher of the Year Award Donations

Donor Name/Items	Value
<b>Cash Donations:</b>	
Western Governors University	150.00
PTA Vineyard Ranch Elementary	50.00
PTA Tuscan Heights Elementary	50.00
PTA Reagan High School	50.00
PTA Johnson High School	50.00
PTA Tejada Middle School	50.00
PTA Tex Hill Middle School	50.00
<b>Total Cash Teacher of the Year Donations</b>	<b>\$450.00</b>
<b>Non-Cash Donations:</b>	
KFW Engineers Surveying - 75 Lens Cloths & Koozies	52.50
9 Round-Bulverde - 75 Week Passes & 75 Water Bottles	10,642.50
Randolph Brooks FCU - Gift Bags	355.00
Smokey Mo's BBQ - 75 Gift Cards	375.00
HEB - Gift Cards & Gift Bags	2,000.00
Morgan's Wonderland - 4 Admission Tickets	68.00
iFly - Voucher for 2 Flights	139.90
Chick-Fil-A - 75 Gift Cards	375.00
Main Event - First Mark - 75 Cord Organizers	139.50
Learning Zone - Miscellaneous Items	564.55
<b>Total Non-Cash Teacher of the Year Donations</b>	<b>14,711.95</b>



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: August 10, 2020

Presenter: Ron Clary  
Garrett Sullivan  
Executive Director, CM&E

Subject: Professional Services Contracts, Construction Contracts,  
and Related Contract Amendments Supporting the 2015  
Bond and M&O Program Design & Construction Requirements

Related Page(s): Attachment

### CONSENT ITEM

#### **BACKGROUND INFORMATION**

The Board of Trustees approved the appointment of Principal Consultants for the 2015 Bond Program on Feb. 8, 2016. Bond projects require supporting professional services contracts to perform: (1) architectural and landscape architectural services; (2) acoustical, civil, code review, fire protection, food service, mechanical-electrical-plumbing, roofing, and structural engineering services; (3) technology services; (4) geotechnical investigations; (5) material testing services; (6) test-balance-commissioning services; and (7) post-construction investigative reviews.

#### **ADMINISTRATIVE CONSIDERATION**

These professional services contracts, construction contracts, and related contract amendments support development and construction of approved projects included in the 2015 Bond and M&O Programs. Contracts and contract amendments exceeding \$50,000.00 in value must be approved by the Board of Trustees.

#### **BUDGETARY CONSIDERATION**

Funding for these professional services contracts, construction contracts, and related contract amendments are included in the 2015 Bond and M&O Programs.

#### **ADMINISTRATIVE RECOMMENDATION**

It is recommended that the Board of Trustees approve the Professional Services Contracts, Construction Contracts, and Related Contract Amendments in support of the 2015 Bond and M&O Programs (see Attachment). It is further recommended that the Board of Trustees grant the Superintendent, the Associate Superintendent for Operations, and the Executive Director of Construction Management and Engineering authority to execute the contracts.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval

# ATTACHMENT

## PROFESSIONAL SERVICES CONTRACTS, CONSTRUCTION CONTRACTS, AND RELATED CONTRACT AMENDMENTS 2015 Capital Improvement Bond and Maintenance & Operations Programs - Aug. 10, 2020

Program	Project	Consultant or Construction Contract Award Date	Bid	Professional Services Consulting Firm or General Contractor or Service Vendor	Original Contract Value (Board Award)	Current Contract Value	Contract Amendment	New Contract Value
2015-Bond	Food Service Warehouse Project 3.11	10-Aug-20	Correct TAS Accessibility Violations at Restroom Areas and Exit Doors Bid 80-15	Satterfield & Pontikes Construction	\$ 9,626.00	\$ 9,626.00	\$ -	\$ 9,626.00
2015-Bond	BAC Walker Pool Replacement Dryland Practice Area Project 4.1B	3-Jun-19	Civil Engineering Design and Contract Administration Services for Dry Land Practice Area	Pape-Dawson Engineers	\$ 6,500.00	\$ 63,175.00	\$ 6,500.00	\$ 69,675.00
2015-Bond	Reagan HS Band Hall Renovations Project 4.5	10-Aug-20	Replace the Sound Panels at the Band Hall Ensemble Room Bid # 14-20	Multimedia Specialties	\$ 4,992.52	\$ 4,992.52	\$ -	\$ 4,992.52
2015-Bond	Upgrade Bradley Manufactured Multi-Station Sinks at Krueger MS (Project 5.3); Garner MS (Project 5.4) , and Reagan HS (Project 4.5, 4.7, & 4.13)	10-Aug-20	Convert Bradley Manufactured Multi-Station Sinks from Battery to Electrically-Powered Operation / Bid # 80-18	Oplielia Mechanical	\$ 15,650.00	\$ 15,650.00	\$ -	\$ 15,650.00
2015-Bond	Elementary School Walking Tracks Bid Package 7 / Project 5.16G	10-Aug-20	Supply Porous-Pave Material to Installing General Contractor (Montgomery Elem. School) Choice Partner Co-Op 15/047CG-02	Geo-Solutions, Inc.	\$ 49,024.67	\$ 49,024.67	\$ -	\$ 49,024.67
2015-Bond	Walmart CTE Facility Renovations Project 9.13 (New Project)	10-Aug-20	Architectural Design, Construction Administration, and ADA Inspection Services	KNRG Architects	\$ 42,500.00	\$ 42,500.00	\$ -	\$ 42,500.00
2015-Bond	Walmart CTE Facility Renovations Project 9.13 (New Project)	10-Aug-20	MEP Engineering Design and Construction Administration Services	MEP Engineering	\$ 19,000.00	\$ 19,000.00	\$ -	\$ 19,000.00
2015-Bond	Walmart CTE Facility Renovations Project 9.13 (New Project)	10-Aug-20	Technology Systems Design and Construction Administration Services	Combs Consulting Group	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
		<b>2015 Bond Program Contract Adjustments (This Period)</b>			\$ 150,293.19	\$ 206,968.19	\$ 6,500.00	\$ 213,468.19
2015-Bond	Stone Oak Elementary School	10-Aug-20	Install Replacement Sun Shades at Campus Playground Bid # 07-20	Park Place Recreational Designs	\$ 10,072.10	\$ 10,072.10	\$ -	\$ 10,072.10
		<b>District Maintenance &amp; Operations Program Adjustments (This Period)</b>			\$ 10,072.10	\$ 10,072.10	\$ -	\$ 10,072.10