

Board of Education Regular Meeting  
Monday, September 14, 2020 7:40 PM  
Saline County School District 76-0068  
501 Main Street  
Friend, NE 68359-0067

### **Board of Education Goals**

- **Allocate resources to effectively and efficiently meet the educational needs of the district.**
- **Ensure vertically and horizontally aligned curriculum.**
- **Implement a district instructional program based on current research and best practice.**
- **Provide facilities that maximize student learning opportunities.**

1. Call to Order and Roll Call
2. Notice of Open Meeting Act - Posted
3. Motion to excuse absent board members
4. Pledge of Allegiance
5. Approval of the agenda
6. Consent Agenda
  1. Hold for discussion and for possible action approval of the following items:
    1. Minutes of prior meeting(s)
    2. Treasurer's report
    3. Receipts
    4. Expenditures
    5. Claims for payment
7. Public Forum: Recognition of visitors, delegations, and reading of communications.
  1. Facility/HVAC presentation by Trane company

8. Reports

1. Committee:

1. Facilities

2. Budget

2. Administration

1. Principal's Report

2. Superintendent

9. Action Items

1. Consideration and possible action to Review and Update policies: 5413, 5420, 5501, 5503, 5505, and 5601

2. Approve Policy 1211- Title IX Procedure for Complains of Sexual Harassment

3. Approve request by FEA to be recognized by the Board of Education as the exclusive bargaining agent for those certificated teachers for the 2022-2023 school year.

4. Approve bid from MMC Contractors for \$17,659

10. Discussion Items

1. FFA Greenhouse Grant

11. Adjournment

INSTRUCTIONS FOR THOSE WHO WISH TO SPEAK DURING PUBLIC FORUM

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**(Agenda items only)** Public comment time is the time to request to speak to items listed on this agenda. The public forum is available for interested parties that are not part of any formal presentation regarding a specific agenda item. Patrons wishing to address the board need to request to be recognized by the Board President or Chair of the meeting prior to the beginning of the meeting.

**(Non agenda item)** this is the time to request to speak to any nonagenda topic concerning the school district. Since it is not an agenda item, the board cannot discuss or take action at this time. The BOE may choose to place the item on a future agenda for consideration &/or action.

Time Limit: The Board President of chair for the meeting shall have the authority to establish reasonable time limits for individual speakers (generally five minutes) and for the duration of public forum sessions.

Personnel or Student Topic: Patrons wishing to address the board regarding a personnel or student issue need to understand that Board policies require that such concerns initially be directed to the administration for consideration. Board members will generally not respond to any questions or comments directed toward or about individual staff members and/or students. Patrons are cautioned that slanderous comments are not protected just because they are made at Board meeting.

General Rules: Please remember that this is a public meeting for the conduct of the business of the Board of Education. Offensive language, personal attacks and hostile conduct will not be tolerated.

This agenda contains a list of subjects known at the time of its distribution. A copy of the agenda reflecting any changes will be available for public inspection during normal business hours in the office of the Superintendent. Except for the items of an emergency nature, the agenda will not be enlarged later than 24 hours before the scheduled start of the meeting.

## Board of Education Regular Meeting

SALINE COUNTY SCHOOL DISTRICT 76-0068  
501 Main Street  
Friend, NE 68359-0067

Monday, August 10, 2020 7:30 PM

Paul Segner: Present  
Tiffany Shonerd: Present  
Scott Spohn: Present  
Jamie Tuttle: Present  
Nancy Vossler: Present  
Scott Vyhnalek: Present

1. Call to Order and Roll Call
2. Notice of Open Meeting Act - Posted
3. Motion to excuse absent board members
4. Pledge of Allegiance
5. Approval of the agenda

Motion to approve agenda as presented Passed with a motion by Jamie Tuttle and a second by Nancy Vossler.

Paul Segner: Yea, Tiffany Shonerd: Yea, Scott Spohn: Yea, Jamie Tuttle: Yea, Nancy Vossler: Yea, Scott Vyhnalek: Yea  
Yea: 6, Nay: 0

6. Consent Agenda

Approve consent agenda, as presented, Passed with a motion by Scott Spohn and a second by Scott Vyhnalek.

Paul Segner: Yea, Tiffany Shonerd: Yea, Scott Spohn: Yea, Jamie Tuttle: Yea, Nancy Vossler: Yea, Scott Vyhnalek: Yea  
Yea: 6, Nay: 0

- 6.1. Hold for discussion and for possible action approval of the following items:
  - 6.1.1. Minutes of prior meeting(s)

6.1.2. Treasurer's report

6.1.3. Receipts

6.1.4. Expenditures

6.1.5. Claims for payment

7. Public Forum: Recognition of visitors, delegations, and reading of communications.

None

8. Reports

8.1. Committee:

8.1.1. Negotiations

Committee met July 29th, and discussed Classified wages for 20-21. Total package increase recommended is approximately 3% .

8.2. Administration

8.2.1. Principal's Report

Mrs. Stutzman reviewed activities of the past month, and discussed the start of the school year.

8.2.2. Superintendent

Mr. Kraus reviewed the all-staff Zoom meeting that was held last Thursday, and plans for start of the year.

9. Action Items

9.1. Approve moving \$100,000 from the General Fund to the Depreciation Fund

Approve moving \$100,000 from General Fund to Depreciation Fund, allocating \$50,000 to transportation and \$50,000 to technology. Passed with a motion by Scott Spohn and a second by Nancy Vossler.

Paul Segner: Yea, Tiffany Shonerd: Yea, Scott Spohn: Yea, Jamie Tuttle: Yea, Nancy Vossler: Yea, Scott Vyhnaek: Yea

Yea: 6, Nay: 0

9.2. Approve the rate of pay for the classified staff for the 2020-2021 school year.

Approve the recommended pay raises for Classified wages 2020-21, total package increase 3%. Passed with a motion by Jamie Tuttle and a second by Tiffany Shonerd.

Paul Segner: Yea, Tiffany Shonerd: Yea, Scott Spohn: Yea, Jamie Tuttle: Yea, Nancy Vossler: Yea, Scott Vyhnaek: Yea

Yea: 6, Nay: 0

### 9.3. Approve option enrollment resolution to set capacity for grades and programs. Policy 5006

Approve Option Enrollment resolution to set capacity for grade levels and programs, as presented. Passed with a motion by Paul Segner and a second by Scott Spohn.

Paul Segner: Yea, Tiffany Shonerd: Yea, Scott Spohn: Yea, Jamie Tuttle: Yea, Nancy Vossler: Yea, Scott Vyhnalek: Yea

Yea: 6, Nay: 0

## 10. Discussion Items

### 10.1. Technology- 1 to 1 policy

Due to possibility of distance learning and sanitation issues related to COVID, would like to explore movement to 1-to-1 Technology for upper class students. Students would be checked out a Chromebook at start of the year, and they would keep for the remainder of the school year. Mr. Kraus will pursue.

### 10.2. Budget Update

Mr. Kraus summarized our financial situation, and his work to date on the 2020-21 school budget.

### 10.3. Review current Exeter-Milligan coop and activities

Mr. Segner reviewed the current activities and programs we share with Exeter-Milligan P.S. He suggested we look at them, and discuss how they align with our board goals. Mr. Segner was very disappointed in the outcome of the co-op discussions. He still believes it's the best thing for the future of both the schools. Our football teams are co-oping at the start of a new two-year term, so we are committed for 20-21 and 21-22 school years. Junior high teams can be dissolved at any time. Friend holds the teaching contract for the Ag teaching position, while Exeter-Milligan holds the contract for the shared Science teacher. Board members agreed they still want to do what's best for our students and community, and encourage the patrons to continue to share their thoughts. They want to continue to build on all the positives we have created with E-M.

#### 10.3.1. Public Comment

Liz Stutzman, Tyler Bartels and Kristen Milton all commented on the recent co-op meetings.

## 11. Adjournment

Motion to adjourn at 8:41 pm. Next meeting is Monday, September 14, 2020, at 7:30pm. Passed with a motion by Scott Vyhnalek and a second by Jamie Tuttle.

Paul Segner: Yea, Tiffany Shonerd: Yea, Scott Spohn: Yea, Jamie Tuttle: Yea, Nancy Vossler: Yea, Scott Vyhnalek: Yea

Yea: 6, Nay: 0

Nancy J Vossler  
 Friend, Nebraska

Receipts from J Aug-20 Account #1925

Date	From	Type	
<b>General Fund</b>			
8/3/2020	Laptops sold		\$50.00
8/3/2020	Chromebooks		\$100.00
8/3/2020	Activity Fund	Reimburse VISA charges	\$240.00
8/5/2020	Seward County		\$3,358.01
8/11/2020	Transfer savings to Ckg.		\$180,000.00
8/17/2020	State of Nebraska	Medicaid-MAAPS	\$824.23
8/21/2020	Chromebooks sold		\$30.00
8/24/2020	State of Nebraska	Medicaid Direct Services	\$1,020.78
8/25/2020	ESU6	Stipend	\$300.00
Total			<u>\$184,923.31</u>

Special Building Fund Checking Account #2065

Total \$0.00

General Fund Savings Account #9889

8/13/2020	Saline County		\$52,123.07
8/17/2020	Exeter-Milligan	Reimburse Shared Expenses	\$26,894.19
8/31/2020	Interest Paid		\$675.40
Total			<u>\$79,692.66</u>

Depreciation Fund Savings Account #9915

8/11/2020	General Fund	Allocation	100,000.00
8/31/2020	Interest Paid		111.95
Total			<u>\$100,111.95</u>

Special Building Fund Savings Account #9902

8/5/2020	Seward County	Disbursement	\$28.07
8/13/2020	Saline County	Deposit	\$492.48
8/18/2020	ICS Transfer	Return of Cash sweep	\$200,141.96
8/27/2020	ICS Interest Paid	Return of Cash sweep	\$65.27
8/31/2020	Interest Paid		\$438.53
Total			<u>\$ 201,166.31</u>

Bond Fund Savings Account #5055

8/13/2020	Saline County	Deposit	\$5,940.65
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8/31/2020 Interest Paid

\$ 125.06

Total \$ 6,065.71

# Friend Public School

## Account Summary Report

## REVENUES

Cycle: FY19-20; Begin Date: 08/01/2020; End Date: 08/31/2020; Account Type: Revenue; Created On: 9/4/2020 12:50:49 PM

Account Code	Description	Actual -AUGUST	Budget (YTD)	Actual (YTD)	% of Budget
<b>GENERAL FUND</b>					
01-1-01100-000-000	LOCAL - RE & PP TAXES LEVIED	(\$24,412.29)	(\$3,447,731.00)	(\$3,186,619.17)	92.42
01-1-01115-000-000	LOCAL - CARLINE TAXES	\$0.00	(\$2,500.00)	(\$1,708.13)	68.32
01-1-01125-000-000	LOCAL - MOTOR VEHICLE TAXES	(\$18,856.86)	(\$165,000.00)	(\$171,334.54)	103.83
01-1-01140-000-000	LOCAL - PENALTIES & INTEREST ON TAXES LEVIED BY DISTRICT	(\$338.05)	\$0.00	(\$9,253.03)	0.00
01-1-01510-000-000	LOCAL - INTEREST ON INVESTMENTS	(\$675.40)	(\$7,000.00)	(\$16,798.55)	239.97
01-1-01911-000-000	LOCAL - LOCAL LICENSE FEES	\$0.00	(\$900.00)	\$0.00	0.00
01-1-01925-000-000	LOCAL - Categ Grants - Non-Govt Source	\$0.00	\$0.00	(\$45,000.00)	0.00
01-1-01951-000-000	LOCAL - Revenue from Exeter-Milligan School District	(\$26,894.19)	\$0.00	(\$26,894.19)	0.00
01-1-02110-000-000	INTERMEDIATE - COUNTY FINES AND LICENSE FEES	(\$730.87)	(\$17,500.00)	(\$11,353.47)	64.87
01-1-02210-000-000	INTERMEDIATE - ESU RECEIPTS	(\$300.00)	(\$2,200.00)	(\$1,512.91)	68.76
01-1-03110-000-000	STATE - STATE AID	\$0.00	(\$34,448.00)	(\$34,448.00)	100.00
01-1-03120-000-000	STATE - SPED (SCHOOL AGE)	\$0.00	(\$200,000.00)	(\$241,030.00)	120.51
01-1-03125-000-000	STATE - SPED TRANSPORTATION (SCHOOL AGE)	\$0.00	(\$2,600.00)	\$0.00	0.00
01-1-03130-000-000	STATE - HOMESTEAD EXEMPTION	(\$5,406.17)	\$0.00	(\$32,437.42)	0.00
01-1-03131-000-000	STATE - PROPERTY TAX CREDIT	\$0.00	\$0.00	(\$274,264.32)	0.00
01-1-03132-000-000	STATE - Personal Property Tax Credit	(\$5,736.84)	\$0.00	(\$12,804.22)	0.00
01-1-03134-000-000	STATE - PUBLIC SERVICE TAX CR	\$0.00	\$0.00	(\$35.23)	0.00
01-1-03180-000-000	STATE - PRO-RATE MOTOR VEHICLE	\$0.00	(\$5,000.00)	(\$9,301.35)	186.02
01-1-03400-000-000	STATE - STATE APPORTIONMENT	\$0.00	\$0.00	(\$34,198.54)	0.00
01-1-03535-000-000	STATE - PAYMENTS FOR HIGH ABILITY LEARNERS	\$0.00	(\$3,100.00)	(\$3,122.00)	100.70
01-1-03599-000-000	STATE - Categorical Grants	\$0.00	\$0.00	(\$42,000.00)	0.00
01-1-03990-000-000	STATE - OTHER STATE RECEIPTS	\$0.00	\$0.00	(\$7.36)	0.00
01-1-04310-000-000	FEDERAL - REAP	\$0.00	(\$20,000.00)	(\$21,922.00)	109.61
01-1-04505-000-000	FEDERAL - TITLE I, PART A ESSA	\$0.00	(\$20,000.00)	(\$40,941.00)	204.70
01-1-04506-000-000	FEDERAL -TITLE I ACCOUNTABILITY ESSA	\$0.00	\$0.00	(\$420.00)	0.00
01-1-04516-000-000	FEDERAL - IDEA PRESCHOOL (619)	\$0.00	(\$5,000.00)	(\$7,122.00)	142.44
01-1-04518-000-000	FEDERAL - IDEA BASE - EP	\$0.00	(\$15,000.00)	(\$47,254.00)	315.02
01-1-04708-000-000	FEDERAL - MEDICAID IN PUBLIC SCHOOLS (MIPS)	(\$1,020.78)	(\$5,000.00)	(\$9,238.44)	184.76
01-1-04709-000-000	FEDERAL - MEDICAID ADMIN ACTIVITIES (MAAPS)	(\$824.23)	\$0.00	(\$5,984.63)	0.00
01-1-05690-000-000	OTHER FINANCING - OTHER NON-REVENUE RECEIPTS	(\$180.00)	(\$1,000.00)	(\$3,515.68)	351.56
01-1-09005-903-000	NON-PROGRAM RECEIPTS - Interfund Loan from Nutrition Fund	\$80,241.47	\$0.00	\$0.00	0.00
01-1-09006-902-000	NON-PROGRAM RECEIPTS - Interfund Loan from Activity Fund	\$15,006.90	\$0.00	\$0.00	0.00
<b>Subtotal of Element: [Fund] 01 - GENERAL FUND</b>		<b>\$9,872.69</b>	<b>(\$3,953,979.00)</b>	<b>(\$4,290,520.18)</b>	<b>109%</b>

<b>DEPRECIATION FUND</b>					
02-1-01510-000-000	DEPR - INVESTMENT INCOME - Interest on Investments	(\$111.95)	(\$900.00)	(\$2,060.15)	228.90
02-1-05200-000-000	DEPR - OTHER FINANCING SOURCES - Trsf from General Fund	(\$100,000.00)	(\$100,000.00)	(\$100,000.00)	100.00
<b>Subtotal of Element: [Fund] 02 - Depreciation Fund</b>		<b>(\$100,111.95)</b>	<b>(\$100,900.00)</b>	<b>(\$102,060.15)</b>	<b>101%</b>
<b>SCHOOL NUTRITION FUND</b>					
06-1-01611-000-000	SN - DAILY SALES - SCHOOL LUNCH PROGRAM	(\$698.65)	(\$59,300.00)	(\$52,024.04)	87.73
06-1-01612-000-000	SN - DAILY SALES - SCHOOL BREAKFAST PROGRAM	(\$2,495.45)	(\$3,900.00)	(\$2,772.60)	71.09
06-1-01613-000-000	SN - DAILY SALES - SPECIAL MILK PROGRAM	(\$340.80)	\$0.00	(\$340.80)	0.00
06-1-01620-000-000	SN - DAILY SALES - STAFF	(\$200.50)	(\$2,800.00)	(\$3,316.65)	118.45
06-1-01920-000-000	SN - Donations from Private Sources	\$0.00	\$0.00	(\$1,784.00)	0.00
06-1-01990-000-000	SN - VENDING SALES	\$0.00	(\$500.00)	(\$275.55)	55.11
06-1-03150-000-000	SN - REVENUE FROM STATE REIMBURSEMENT	(\$277.15)	(\$32,500.00)	(\$60,928.57)	187.47
06-1-05200-000-000	SN - OTHER FINANCING SOURCES - Support from Gen Fund	\$0.00	(\$45,682.00)	(\$26,000.00)	56.91
06-1-05690-000-000	SN - OTHER NON-REVENUE RECEIPTS	\$0.00	\$0.00	(\$242.72)	0.00
<b>Subtotal of Element: [Fund] 06 - Lunch Fund</b>		<b>(\$4,012.55)</b>	<b>(\$144,682.00)</b>	<b>(\$147,684.93)</b>	<b>102%</b>
<b>BOND FUND</b>					
07-1-01100-000-000	BF - LOCAL - RE & PP TAXES LEVIED	(\$4,522.21)	(\$460,000.00)	(\$487,234.19)	105.92
07-1-01115-000-000	BF - LOCAL - CARLINE TAXES	\$0.00	\$0.00	(\$252.30)	0.00
07-1-01140-000-000	BF - LOCAL - Penalties & Interest on Taxes	(\$48.44)	\$0.00	(\$1,283.56)	0.00
07-1-01510-000-000	BF - LOCAL - INTEREST ON INVESTMENTS	(\$125.06)	(\$3,000.00)	(\$1,940.98)	64.69
07-1-03130-000-000	BF - STATE - HOMESTEAD EXEMPTION	(\$688.53)	(\$4,000.00)	(\$4,131.18)	103.27
07-1-03131-000-000	BF - STATE - PROPERTY TAX CREDIT	\$0.00	(\$17,000.00)	(\$33,764.58)	198.61
07-1-03132-000-000	BF - STATE - Personal Property Tax Credit	(\$681.47)	\$0.00	(\$1,555.90)	0.00
07-1-03134-000-000	BF - STATE - PUBLIC SERVICE CR	\$0.00	(\$15,000.00)	\$0.00	0.00
07-1-03180-000-000	BF - STATE - PRO-RATE MOTOR VEHICLE	\$0.00	(\$1,000.00)	(\$1,213.22)	121.32
<b>Subtotal of Element: [Fund] 07 - Bond Fund</b>		<b>(\$6,065.71)</b>	<b>(\$500,000.00)</b>	<b>(\$531,375.91)</b>	<b>106%</b>
<b>SPECIAL BUILDING FUND</b>					
08-1-01100-000-000	SB - LOCAL - RE & PP TAXES LEVIED	(\$354.04)	(\$50,000.00)	(\$46,239.63)	92.47
08-1-01115-000-000	SB - LOCAL - CARLINE TAXES	\$0.00	\$0.00	(\$24.78)	0.00
08-1-01140-000-000	SB - LOCAL - Penalties & Interest on Taxes	(\$4.90)	\$0.00	(\$145.00)	0.00
08-1-01510-000-000	SB - LOCAL - Interest Income	(\$645.76)	(\$10,000.00)	(\$8,551.44)	85.51
08-1-03130-000-000	SB - STATE - HOMESTEAD EXEMPTION	(\$78.40)	\$0.00	(\$470.45)	0.00
08-1-03131-000-000	SB - STATE - PROPERTY TAX CREDIT	\$0.00	\$0.00	(\$3,977.48)	0.00
08-1-03132-000-000	SB - STATE - Personal Property Tax Credit	(\$83.21)	\$0.00	(\$185.72)	0.00
08-1-03134-000-000	SB - STATE - Public Service & RR Tax Credit	\$0.00	\$0.00	(\$0.51)	0.00
08-1-03180-000-000	SB - STATE - PRO-RATE MOTOR VEHICLE	\$0.00	(\$1,000.00)	(\$134.93)	13.49
<b>Subtotal of Element: [Fund] 08 - Special Building Fund</b>		<b>(\$1,166.31)</b>	<b>(\$61,000.00)</b>	<b>(\$59,729.94)</b>	<b>98%</b>

# Friend Public School

## Account Summary Report

## EXPENDITURES

Cycle: FY19-20; Begin Date: 08/01/2020; End Date: 08/31/2020; Account Type: Expenditure; Created On: 9/4/2020 12:56:41 PM

Account Code	Description	Actual - AUGUST	Budget (YTD)	Actual (YTD)	% of Budget
<b>General Fund</b>					
01-2-01100-111-001-00	REG INST - Salaries - Teachers - Sec	\$47,443.22	\$566,000.00	\$562,207.74	99.32
01-2-01100-111-002-00	REG INST - Salaries - Teachers - Elem	\$33,508.49	\$402,000.00	\$398,088.08	99.02
01-2-01100-112-001-00	REG INST - Salaries - Paras and Assistants - Sec	\$81.41	\$7,800.00	\$8,192.82	105.03
01-2-01100-112-002-00	REG INST - Salaries - Paras and Assistants - Elem	\$419.42	\$51,000.00	\$39,825.53	78.08
01-2-01100-122-002-00	REG INST - Salaries - Substitute Paras - Elem	\$0.00	\$3,000.00	\$4,506.06	150.20
01-2-01100-123-001-00	REG INST - Salaries - Substitute Teachers - Sec	\$0.00	\$25,000.00	\$13,702.64	54.81
01-2-01100-123-002-00	REG INST - Salaries - Substitute Teachers - Elem	\$0.00	\$35,000.00	\$14,476.00	41.36
01-2-01100-151-001-00	REG INST - Addl Comp - Teachers - Extra Duty, Class Coverage -	\$10,635.66	\$95,000.00	\$107,702.23	113.37
01-2-01100-151-002-00	REG INST - Addl Comp - Teachers - Extra Duty, Class Coverage -	\$29.50	\$1,000.00	\$494.00	49.40
01-2-01100-152-001-00	REG INST - Addl Comp - NonCert Coaches - Extra Duty Pay - Sec	\$0.00	\$16,000.00	\$7,788.00	48.67
01-2-01100-211-001-00	REG INST - Group Insurance - BCBS - Teachers - Sec	\$0.00	\$180,800.00	\$177,254.80	98.03
01-2-01100-211-001-01	REG INST - Group Insurance - LTD - Teachers - Sec	\$269.09	\$3,250.00	\$3,208.98	98.73
01-2-01100-211-002-00	REG INST - Group Insurance - BCBS - Teachers - Elem	\$0.00	\$120,400.00	\$119,942.86	99.62
01-2-01100-211-002-01	REG INST - Group Insurance - LTD - Teachers - Elem	\$164.67	\$2,000.00	\$1,976.37	98.81
01-2-01100-212-001-01	REG INST - Group Insurance - LTD - Paras - Sec	\$0.00	\$0.00	\$6.59	0.00
01-2-01100-212-002-01	REG INST - Group Insurance - LTD - Paras - Elem	\$27.60	\$170.00	\$165.60	97.41
01-2-01100-221-001-00	REG INST - Social Security - Teachers - Sec	\$4,355.86	\$48,900.00	\$50,209.30	102.67
01-2-01100-221-002-00	REG INST - Social Security - Teachers - Elem	\$2,434.47	\$29,500.00	\$29,067.46	98.53
01-2-01100-222-001-00	REG INST - Social Security - Paras and Assistants - Sec	\$6.23	\$600.00	\$1,222.54	203.75
01-2-01100-222-002-00	REG INST - Social Security - Paras and Assistants - Elem	\$34.20	\$3,800.00	\$3,335.40	87.77
01-2-01100-223-001-00	REG INST - Social Security - Substitute Teachers - Sec	\$0.00	\$1,950.00	\$1,048.26	53.75
01-2-01100-223-002-00	REG INST - Social Security - Substitute Teachers - Elem	\$0.00	\$2,700.00	\$1,096.54	40.61
01-2-01100-231-001-00	REG INST - Retirement - Teachers - Sec	\$4,180.51	\$65,000.00	\$49,599.61	76.30
01-2-01100-231-002-00	REG INST - Retirement - Teachers - Elem	\$2,475.34	\$41,000.00	\$29,574.50	72.13
01-2-01100-232-001-00	REG INST - Retirement - Paras and Assistants - Sec	\$6.04	\$1,000.00	\$608.19	60.81
01-2-01100-232-002-00	REG INST - Retirement - Paras and Assistants - Elem	\$31.13	\$5,100.00	\$2,989.94	58.62
01-2-01100-233-001-00	REG INST - Retirement - Substitute Teachers - Sec	\$0.00	\$0.00	\$4.51	0.00
01-2-01100-237-001-00	REG INST - Retirement Increase - Sec	\$1,384.15	\$0.00	\$16,600.77	0.00
01-2-01100-237-002-00	REG INST - Retirement Increase - Elem	\$828.68	\$0.00	\$10,766.37	0.00
01-2-01100-271-001-00	REG INST - Workers Comp - Teachers - Sec	\$0.00	\$1,950.00	\$1,942.14	99.59
01-2-01100-271-002-00	REG INST - Workers Comp - Teachers - Elem	\$0.00	\$1,300.00	\$1,254.78	96.52
01-2-01100-272-002-00	REG INST - Workers Comp - Paras and Assistants - Elem	\$0.00	\$200.00	\$195.66	97.83
01-2-01100-281-001-00	REG INST - Health Benefits HSAs-- Teachers - Sec	\$0.00	\$1,150.00	\$4,363.79	379.46
01-2-01100-281-002-00	REG INST - Health Benefits HSAs-- Teachers - Elem	\$0.00	\$1,150.00	\$5,745.65	499.62
01-2-01100-291-001-00	REG INST - Other Employee Benefits - Teachers - Sec	\$58.00	\$1,300.00	\$767.50	59.03

01-2-01100-291-002-00	REG INST - Other Employee Benefits - Teachers - Elem	\$91.00	\$1,400.00	\$1,097.50	78.39
01-2-01100-320-002-00	REG INST - Prof Educ Services - Elem	\$0.00	\$0.00	\$756.00	0.00
01-2-01100-330-001-00	REG INST - Employee Training - Sec	\$0.00	\$5,000.00	\$1,269.99	25.39
01-2-01100-330-002-00	REG INST - Employee Training - Elem	\$0.00	\$5,000.00	\$1,332.65	26.65
01-2-01100-333-001-00	REG INST - Mileage Paid to Staff - Sec	\$0.00	\$1,500.00	\$58.00	3.86
01-2-01100-340-001-MU	REG INST - Contracted Piano Accompanist - Sec	\$0.00	\$2,000.00	\$0.00	0.00
01-2-01100-382-001-SP	REG INST - Distance Ed - Spanish	\$0.00	\$11,000.00	\$11,000.00	100.00
01-2-01100-430-001-MU	REG INST - Repairs to Instruments - Sec	(\$232.00)	\$500.00	\$0.00	0.00
01-2-01100-443-001-00	REG INST - Lease/Usage - Copier - Sec	\$371.72	\$7,500.00	\$5,266.75	70.22
01-2-01100-443-002-00	REG INST - Lease/Usage - Copier - Elem	\$371.72	\$7,500.00	\$7,059.51	94.12
01-2-01100-580-001-00	REG INST - Travel - Sec	\$0.00	\$2,000.00	\$526.25	26.31
01-2-01100-580-002-00	REG INST - Travel - Elem	\$0.00	\$1,000.00	\$0.00	0.00
01-2-01100-610-001-00	REG INST - Teaching Supplies - Sec	\$345.02	\$103,265.00	\$2,487.93	2.40
01-2-01100-610-001-AG	REG INST - Supplies - Agri	\$232.24	\$2,500.00	\$755.55	30.22
01-2-01100-610-001-AR	REG INST - Supplies - Art - Sec	\$314.18	\$1,000.00	\$1,317.03	131.70
01-2-01100-610-001-FC	REG INST - Supplies - FACS	\$1,246.26	\$2,000.00	\$1,515.90	75.79
01-2-01100-610-001-LA	REG INST - Supplies - Lang Arts - Sec	\$247.74	\$1,000.00	\$735.38	73.53
01-2-01100-610-001-MA	REG INST - Supplies - Math - Sec	\$94.80	\$1,000.00	\$205.30	20.53
01-2-01100-610-001-MU	REG INST - Supplies - Music - Sec	\$232.00	\$2,000.00	\$1,105.15	55.25
01-2-01100-610-001-PE	REG INST - Supplies - PE/Health - Sec	\$191.40	\$1,000.00	\$191.40	19.14
01-2-01100-610-001-SC	REG INST - Supplies - Science - Sec	\$259.94	\$2,000.00	\$1,467.37	73.36
01-2-01100-610-001-SH	REG INST - Supplies - Shop	\$94.36	\$3,000.00	\$1,602.00	53.40
01-2-01100-610-001-SP	REG INST - Supplies - Spanish	\$0.00	\$500.00	\$23.40	4.68
01-2-01100-610-001-SS	REG INST - Supplies - Social Studies - Sec	\$80.26	\$500.00	\$438.55	87.71
01-2-01100-610-001-TE	REG INST - Supplies - Tech Classes - Sec	\$0.00	\$500.00	\$765.99	153.19
01-2-01100-610-002-00	REG INST - Supplies - Elem	\$1,874.38	\$103,265.00	\$4,799.25	4.64
01-2-01100-610-002-AR	REG INST - Supplies - Art - Elem	\$265.59	\$1,000.00	\$1,056.03	105.60
01-2-01100-610-002-LA	REG INST - Supplies - Lang Arts - Elem	\$925.48	\$2,000.00	\$1,654.50	82.72
01-2-01100-610-002-MA	REG INST - Supplies - Math - Elem	\$0.00	\$3,000.00	\$0.00	0.00
01-2-01100-610-002-MU	REG INST - Supplies - Music - Elem	\$79.29	\$3,000.00	\$79.29	2.64
01-2-01100-610-002-PE	REG INST - Supplies - PE/Health - Elem	\$0.00	\$1,000.00	\$0.00	0.00
01-2-01100-610-002-SC	REG INST - Supplies - Science - Elem	\$0.00	\$500.00	\$0.00	0.00
01-2-01100-610-002-SS	REG INST - Supplies - Social Studies - Elem	\$0.00	\$200.00	\$0.00	0.00
01-2-01100-611-001-FC	REG INST - Food - FACS	(\$930.08)	\$0.00	\$0.00	0.00
01-2-01100-640-001-AG	REG INST - Books and Periodicals - Agri	\$2,545.68	\$1,000.00	\$2,545.68	254.56
01-2-01100-640-001-FC	REG INST - Books and Periodicals - FACS	\$0.00	\$5,000.00	\$7.27	0.14
01-2-01100-640-001-LA	REG INST - Books and Periodicals - Lang Arts - Sec	\$0.00	\$2,000.00	\$203.57	10.17
01-2-01100-640-001-MA	REG INST - Books and Periodicals - Math - Sec	\$0.00	\$1,000.00	\$0.00	0.00
01-2-01100-640-001-PE	REG INST - Books and Periodicals - PE/Health - Sec	\$0.00	\$500.00	\$0.00	0.00
01-2-01100-640-001-SC	REG INST - Books and Periodicals - Science - Sec	\$0.00	\$2,000.00	\$0.00	0.00
01-2-01100-640-001-SS	REG INST - Books and Periodicals - Social Studies - Sec	\$0.00	\$500.00	\$0.00	0.00
01-2-01100-640-002-LA	REG INST - Books and Periodicals - Lang Arts - Elem	\$684.05	\$5,000.00	\$684.05	13.68
01-2-01100-640-002-MA	REG INST - Books and Periodicals - Math - Elem	\$0.00	\$25,000.00	\$26,408.77	105.63
01-2-01100-643-001-00	REG INST - Web/Cloud Based Software - Sec	\$152.00	\$10,000.00	\$1,122.36	11.22

01-2-01100-643-002-00	REG INST - Web/Cloud Based Software - Elem	\$95.00	\$5,000.00	\$889.00	17.78
01-2-01100-650-001-00	REG INST - Supplies - Tech Related - Sec	\$0.00	\$1,000.00	\$1,117.91	111.79
01-2-01100-650-001-MU	REG INST - Tech Supplies - Music - Sec	\$0.00	\$500.00	\$0.00	0.00
01-2-01100-650-001-SH	REG INST - Tech Supplies - Shop	\$0.00	\$500.00	\$407.00	81.40
01-2-01100-650-001-SS	REG INST - Software/Tech - Social Studies - Sec	\$0.00	\$500.00	\$12.19	2.43
01-2-01100-650-001-TE	REG INST - Tech Supplies - Tech Class - Sec	\$0.00	\$1,500.00	\$0.00	0.00
01-2-01100-650-002-00	REG INST - Supplies - Tech Related - Elem	\$0.00	\$1,000.00	\$1,062.57	106.25
01-2-01100-734-001-00	REG INST - Tech-Related Hardware - Sec	\$0.00	\$10,000.00	\$0.00	0.00
01-2-01100-734-002-00	REG INST - Tech-Related Hardware - Elem	\$0.00	\$10,000.00	\$0.00	0.00
01-2-01100-735-001-00	REG INST - Technology Software - Sec	\$0.00	\$2,000.00	\$0.00	0.00
01-2-01100-810-001-00	REG INST - Dues and Fees - Sec Staff	\$0.00	\$3,000.00	\$865.00	28.83
01-2-01100-810-001-01	REG INST - Field Trips Students - Secondary	\$0.00	\$200.00	\$34.00	17.00
01-2-01100-810-001-AG	REG INST - Dues & Fees - Agri	\$0.00	\$500.00	\$510.00	102.00
01-2-01100-810-001-MU	REG INST - Dues & Contest Fees - Music - Sec	\$0.00	\$1,100.00	\$495.00	45.00
01-2-01100-810-001-SS	REG INST - Dues & Fees - Social Studies - Sec	\$79.00	\$250.00	\$169.00	67.60
01-2-01100-810-002-00	REG INST - Dues & Fees - Elem	\$0.00	\$1,000.00	\$705.00	70.50
01-2-01100-810-002-01	REG INST - Field Trips Students - Elementary	\$0.00	\$1,500.00	\$153.00	10.20
01-2-01100-810-002-MU	REG INST - Dues & Contest Fees - Music - Elem	\$0.00	\$500.00	\$0.00	0.00
01-2-01115-565-001-00	SENCAP - Tuition to Postsecondary Schools	\$0.00	\$5,000.00	\$4,465.00	89.30
01-2-01190-111-002-00	EARLY - Salaries - Teachers	\$4,982.25	\$58,600.00	\$47,971.00	81.86
01-2-01190-112-002-00	EARLY - Salaries - Paras	\$218.59	\$18,500.00	\$14,343.40	77.53
01-2-01190-121-002-00	EARLY - Salaries - Subs - Teachers	\$0.00	\$1,000.00	\$0.00	0.00
01-2-01190-211-002-00	EARLY - Group Insurance - BCBS Teachers	\$0.00	\$17,695.00	\$14,153.04	79.98
01-2-01190-211-002-01	EARLY - Group Insurance - LTD - Teachers	\$26.49	\$320.00	\$317.88	99.33
01-2-01190-212-002-01	EARLY - Group Insurance - LTD - Paras	\$11.90	\$75.00	\$71.40	95.20
01-2-01190-221-002-00	EARLY - Social Security - Teachers	\$370.72	\$4,375.00	\$3,564.38	81.47
01-2-01190-222-002-00	EARLY - Social Security - Paras	\$17.63	\$1,420.00	\$1,100.26	77.48
01-2-01190-223-002-00	EARLY - Social Security - Subs - Teachers	\$0.00	\$75.00	\$0.00	0.00
01-2-01190-231-002-00	EARLY - Retirement - Teachers	\$362.43	\$5,800.00	\$3,558.67	61.35
01-2-01190-232-002-00	EARLY - Retirement - Paras	\$16.23	\$1,850.00	\$1,059.41	57.26
01-2-01190-237-002-00	EARLY - Retirement Increase	\$125.19	\$0.00	\$1,527.14	0.00
01-2-01190-271-002-00	EARLY - Workers Comp - Teachers	\$0.00	\$185.00	\$183.53	99.20
01-2-01190-272-002-00	EARLY - Workers Comp - Paras	\$0.00	\$60.00	\$55.90	93.16
01-2-01190-281-002-00	EARLY - Health Benefits - HSA Teachers	\$0.00	\$3,215.00	\$2,788.76	86.74
01-2-01190-330-002-00	EARLY - Employee Training	\$0.00	\$500.00	\$126.04	25.20
01-2-01190-610-002-00	EARLY - General Supplies	\$241.89	\$2,000.00	\$1,741.25	87.06
01-2-01190-643-002-00	EARLY - Web/Cloud Based Software	\$0.00	\$0.00	\$634.59	0.00
01-2-01190-650-002-00	EARLY - Supplies - Technology	\$0.00	\$0.00	\$602.19	0.00
01-2-01300-111-002-00	SUMMER - Salaries - Teachers - Elem	\$0.00	\$2,000.00	\$0.00	0.00
01-2-01300-221-002-00	SUMMER - Social Security - Teachers - Elem	\$0.00	\$200.00	\$0.00	0.00
	<b>Regular Education</b>	<b>\$124,458.02</b>	<b>\$2,208,570.00</b>	<b>\$1,854,153.09</b>	<b>0.84</b>

01-2-01200-111-001-00	SPED SA - Salaries - Teachers - Sec	\$5,638.33	\$67,800.00	\$67,879.96	100.11
01-2-01200-111-002-00	SPED SA - Salaries - Teachers -Elem	\$7,411.61	\$87,500.00	\$87,750.76	100.28
01-2-01200-112-001-00	SPED SA - Salaries - Paras - Sec	\$0.00	\$20,200.00	\$12,264.77	60.71
01-2-01200-112-002-00	SPED SA - Salaries - Paras -Elem	\$135.69	\$13,000.00	\$11,121.81	85.55
01-2-01200-122-001-00	SPED SA - Salaries - Subs - Paras - Sec	\$0.00	\$500.00	\$0.00	0.00
01-2-01200-122-002-00	SPED SA - Salaries - Subs - Paras -Elem	\$0.00	\$750.00	\$63.60	8.48
01-2-01200-123-001-00	SPED SA - Salaries - Subs - Teachers	\$0.00	\$5,000.00	\$1,216.94	24.33
01-2-01200-123-002-00	SPED SA - Salaries - Subs - Teachers	\$0.00	\$5,000.00	\$1,136.00	22.72
01-2-01200-211-001-00	SPED SA - Group Insurance - BCBS - Teachers - Sec	\$0.00	\$22,225.00	\$22,216.20	99.96
01-2-01200-211-001-01	SPED SA - Group Insurance LTD Teachers - Sec	\$24.37	\$300.00	\$292.44	97.48
01-2-01200-211-002-00	SPED SA - Group Insurance - BCBS - Teachers -Elem	\$0.00	\$3,825.00	\$3,819.12	99.84
01-2-01200-211-002-01	SPED SA - Group Insurance LTD Teachers Elem	\$41.14	\$500.00	\$493.68	98.73
01-2-01200-212-001-00	SPED SA - Group Insurance LTD Paras - Sec	\$0.00	\$85.00	\$42.12	49.55
01-2-01200-212-002-00	SPED SA - Group Insurance LTD Paras -Elem	\$14.04	\$85.00	\$84.24	99.10
01-2-01200-221-001-00	SPED SA - Social Security - Teachers - Sec	\$428.77	\$5,150.00	\$5,160.65	100.20
01-2-01200-221-002-00	SPED SA - Social Security - Teachers -Elem	\$554.19	\$6,550.00	\$6,559.75	100.14
01-2-01200-222-001-00	SPED SA - Social Security - Aides - Sec	\$0.00	\$1,550.00	\$942.03	60.77
01-2-01200-222-002-00	SPED SA - Social Security - Aides -Elem	\$11.45	\$1,000.00	\$862.14	86.21
01-2-01200-223-001-00	SPED SA - Social Security - Subs - Sec	\$0.00	\$390.00	\$93.10	23.87
01-2-01200-223-002-00	SPED SA - Social Security - Subs -Elem	\$0.00	\$390.00	\$86.91	22.28
01-2-01200-231-001-00	SPED SA - Retirement - Teachers - Sec	\$418.56	\$6,700.00	\$5,039.08	75.21
01-2-01200-231-002-00	SPED SA - Retirement - Teachers -Elem	\$550.20	\$8,700.00	\$6,514.14	74.87
01-2-01200-232-001-00	SPED SA - Retirement - Aides - Sec	\$0.00	\$2,000.00	\$910.48	45.52
01-2-01200-232-002-00	SPED SA - Retirement - Aides -Elem	\$10.08	\$1,300.00	\$825.63	63.51
01-2-01200-237-001-00	SPED SA - Retirement Increase - Sec	\$138.38	\$0.00	\$1,966.97	0.00
01-2-01200-237-002-00	SPED SA - Retirement Increase - Elem	\$185.23	\$0.00	\$2,426.64	0.00
01-2-01200-271-001-00	SPED SA - Workers Comp- Teachers - Sec	\$0.00	\$250.00	\$246.46	98.58
01-2-01200-271-002-00	SPED SA - Workers Comp- Teachers -Elem	\$0.00	\$280.00	\$279.73	99.90
01-2-01200-272-001-00	SPED SA - Workers Comp - Aides - Sec	\$0.00	\$75.00	\$65.96	87.94
01-2-01200-272-002-00	SPED SA - Workers Comp - Aides -Elem	\$0.00	\$135.00	\$131.92	97.71
01-2-01200-317-002-00	SPED SA - Contracted Legal Services -Elem	\$0.00	\$5,000.00	\$0.00	0.00
01-2-01200-330-001-00	SPED SA - Employee Training - Sec	\$0.00	\$2,000.00	\$192.08	9.60
01-2-01200-330-002-00	SPED SA - Employee Training -Elem	\$0.00	\$2,000.00	\$192.08	9.60
01-2-01200-580-001-00	SPED SA - Travel - Sec	\$0.00	\$1,000.00	\$0.00	0.00
01-2-01200-591-002-00	SPED SA - SRS fees Purch thru ESU6	\$0.00	\$2,000.00	\$452.00	22.60
01-2-01200-610-001-00	SPED SA - General Supplies - Sec	\$51.64	\$108,630.00	\$644.76	0.59
01-2-01200-610-002-00	SPED SA - General Supplies -Elem	\$692.38	\$108,630.00	\$1,436.79	1.32
01-2-01200-643-001-00	SPED SA - Web/Cloud Based Software - Sec	\$0.00	\$1,000.00	\$750.58	75.05
01-2-01200-643-002-00	SPED SA - Web/Cloud Based Software -Elem	\$0.00	\$500.00	\$99.00	19.80
01-2-01200-650-001-00	SPED SA - Supplies - Technology Related - Sec	\$0.00	\$500.00	\$30.77	6.15
01-2-01200-650-002-00	SPED SA - Supplies - Technology Related -Elem	\$0.00	\$500.00	\$272.98	54.59
01-2-01200-734-001-00	SPED SA - Technology-Related Hardware - Sec	\$0.00	\$5,000.00	\$0.00	0.00
01-2-01200-810-001-00	SPED SA - Dues and Fees - Sec	\$0.00	\$1,000.00	\$0.00	0.00
01-2-01200-810-002-00	SPED SA - Dues and Fees -Elem	\$0.00	\$1,000.00	\$0.00	0.00

01-2-02141-591-001-00	PSYCH - Psych Eval Services Purch from ESU6 - SA - Sec	\$5,741.85	\$20,000.00	\$23,124.84	115.62
01-2-02141-591-001-01	PSYCH - LMHP Services Purch from ESU6 - SA - Sec	\$0.00	\$7,000.00	\$0.00	0.00
01-2-02141-591-002-00	PSYCH - Psych Eval Services Purch from ESU6 - SA - Elem	\$5,741.85	\$25,000.00	\$23,124.84	92.49
01-2-02141-591-002-02	PSYCH - Consultant Svs Purch from ESU6 - SA - Elem	\$0.00	\$10,000.00	\$0.00	0.00
01-2-02142-591-002-00	PSYCH - Psych Eval Svcs Purch from ESU6 - Ages 3-4	\$0.00	\$15,000.00	\$0.00	0.00
01-2-02151-591-001-00	SPEECH - Speech Therapy Purch From ESU6 - SA - Sec	\$10,819.64	\$35,000.00	\$43,422.62	124.06
01-2-02151-591-001-01	SPEECH - Deaf/HOH Therapy Purch from ESU6 - Sec	\$231.19	\$0.00	\$953.31	0.00
01-2-02151-591-002-00	SPEECH - Speech Therapy Purch From ESU6 - SA - Elem	\$8,114.73	\$100,000.00	\$32,566.97	32.56
01-2-02151-591-002-01	SPEECH - Deaf/HOH Therapy Purch From ESU6 - SA - Elem	\$2,080.75	\$25,000.00	\$8,579.79	34.31
01-2-02151-591-002-02	SPEECH - Extended SY Purch From ESU6 - SA - Elem	\$379.39	\$2,000.00	\$379.39	18.96
01-2-02151-610-002-00	SPEECH - General Supplies - SA - Elem	\$0.00	\$64,000.00	\$421.22	0.65
01-2-02152-591-002-00	SPEECH - Speech Therapy Purch From ESU6 - Age 3-5	\$4,773.73	\$3,000.00	\$22,536.97	751.23
01-2-02152-591-002-01	SPEECH - Extended SY Purch From ESU6 - Age 3-5	\$227.63	\$2,000.00	\$227.63	11.38
01-2-02152-591-002-02	SPEECH - Homebased Therapy Purch From ESU6 - Age 3-5	\$0.00	\$10,000.00	\$0.00	0.00
01-2-02153-591-002-00	SPEECH - Speech Therapy Purch From ESU6 - Age 0-2	\$0.00	\$5,000.00	\$0.00	0.00
01-2-02153-591-002-02	SPEECH - Homebased Therapy Purch From ESU6 - Age 0-2	\$644.96	\$5,000.00	\$644.96	12.89
01-2-02161-591-001-00	OT - Occupational Therapy Purch from ESU6 - SA - Sec	\$900.48	\$20,000.00	\$3,580.06	17.90
01-2-02161-591-002-00	OT - Occupational Therapy Purch from ESU6 - SA - Elem	\$6,303.37	\$25,000.00	\$25,060.44	100.24
01-2-02162-591-002-00	OT - Occupational Therapy Purch from ESU6 - Age 3-5	\$1,800.96	\$5,000.00	\$7,160.12	143.20
01-2-02163-591-002-00	OT - Occupational Therapy Purch from ESU6 - Age 0-2	\$0.00	\$2,000.00	\$0.00	0.00
01-2-02171-591-001-00	PT - Physical Therapy Purch From ESU6- SA - Sec	\$0.00	\$5,000.00	\$847.04	16.94
01-2-02171-591-002-00	PT - Physical Therapy Purch From ESU6- SA - Elem	\$87.86	\$10,000.00	\$4,991.02	49.91
01-2-02181-340-001-00	VISION - Prof Services - Vision Therapy - Sec	\$0.00	\$0.00	\$606.35	0.00
01-2-02181-340-002-00	VISION - Prof Services - Vision Therapy - Elem	\$150.17	\$5,000.00	\$2,588.38	51.76
	<b>Special Education</b>	<b>\$64,304.62</b>	<b>\$900,000.00</b>	<b>\$445,380.22</b>	<b>0.49</b>
01-2-02120-111-001-00	GUIDANCE - Salaries - Counselor - Secondary	\$2,949.45	\$34,800.00	\$34,843.07	100.12
01-2-02120-111-002-00	GUIDANCE - Salaries - Counselor - Elem	\$2,899.45	\$34,800.00	\$34,793.07	99.98
01-2-02120-211-001-00	GUIDANCE - Group Insurance - BCBS - Counselor- Secondary	\$0.00	\$6,950.00	\$6,917.76	99.53
01-2-02120-211-001-01	GUIDANCE - Group Insurance LTD - Counselor- Secondary	\$27.93	\$350.00	\$335.16	95.76
01-2-02120-211-002-00	GUIDANCE - Group Insurance - BCBS - Counselor- Elem	\$0.00	\$6,950.00	\$6,917.76	99.53
01-2-02120-221-001-00	GUIDANCE - Social Security - Counselor- Secondary	\$223.80	\$2,650.00	\$2,644.12	99.77
01-2-02120-221-002-00	GUIDANCE - Social Security - Counselor- Elem	\$217.94	\$2,650.00	\$2,615.22	98.68
01-2-02120-231-001-00	GUIDANCE - Retirement - Counselor- Secondary	\$215.24	\$3,450.00	\$2,582.88	74.86
01-2-02120-231-002-00	GUIDANCE - Retirement - Counselor- Elem	\$215.24	\$3,450.00	\$2,582.88	74.86
01-2-02120-237-001-00	GUIDANCE - Retirement Increase - Sec	\$71.16	\$0.00	\$853.92	0.00
01-2-02120-237-002-00	GUIDANCE - Retirement Increase - Elem	\$71.16	\$0.00	\$853.92	0.00
01-2-02120-271-001-00	GUIDANCE - Workers Comp - Counselor- Secondary	\$0.00	\$220.00	\$109.55	49.79
01-2-02120-271-002-00	GUIDANCE - Workers Comp - Counselor- Elem	\$0.00	\$0.00	\$109.55	0.00
01-2-02120-320-001-00	GUIDANCE - Student Workshops- Secondary	\$0.00	\$4,000.00	\$1,454.50	36.36
01-2-02120-320-002-00	GUIDANCE - Student Workshops- Elem	\$0.00	\$1,000.00	\$380.00	38.00

01-2-02120-330-001-00	GUIDANCE - Employee Training - Secondary	\$0.00	\$750.00	\$191.04	25.47
01-2-02120-330-002-00	GUIDANCE - Employee Training - Elem	\$0.00	\$750.00	\$0.00	0.00
01-2-02120-333-001-00	GUIDANCE - Mileage Paid to Staff- Secondary	\$0.00	\$0.00	\$104.40	0.00
01-2-02120-580-001-00	GUIDANCE - Travel- Secondary	\$0.00	\$500.00	\$109.95	21.99
01-2-02120-610-001-00	GUIDANCE - General Supplies- Secondary	\$43.74	\$2,000.00	\$487.64	24.38
01-2-02120-610-002-00	GUIDANCE - General Supplies- Elem	\$176.86	\$2,050.00	\$292.30	14.25
01-2-02120-810-001-00	GUIDANCE - Dues and Fees- Secondary	\$0.00	\$1,000.00	\$694.25	69.42
01-2-02120-810-002-00	GUIDANCE - Dues and Fees- Elem	\$0.00	\$500.00	\$514.25	102.85
01-2-02130-116-001-00	NURSE - Salaries - Nurse - Secondary	\$762.50	\$8,850.00	\$8,875.00	100.28
01-2-02130-116-002-00	NURSE - Salaries - Nurse - Elem	\$2,287.50	\$26,550.00	\$26,767.00	100.81
01-2-02130-216-001-00	NURSE - Group Insurance BCBS- Secondary	\$0.00	\$5,225.00	\$5,226.48	100.02
01-2-02130-216-001-01	NURSE - Group Insurance LTD- Secondary	\$4.69	\$60.00	\$56.28	93.80
01-2-02130-216-002-00	NURSE - Group Insurance BCBS- Elem	\$0.00	\$15,680.00	\$15,679.32	99.99
01-2-02130-216-002-01	NURSE - Group Insurance LTD- Elem	\$14.08	\$170.00	\$168.96	99.38
01-2-02130-226-001-00	NURSE - Social Security - Nurse- Secondary	\$57.66	\$670.00	\$671.13	100.16
01-2-02130-226-002-00	NURSE - Social Security - Nurse- Elem	\$172.99	\$2,010.00	\$2,024.28	100.71
01-2-02130-236-001-00	NURSE - Retirement - Nurse- Secondary	\$54.75	\$875.00	\$675.10	77.15
01-2-02130-236-002-00	NURSE - Retirement - Nurse- Elem	\$164.24	\$2,625.00	\$2,025.20	77.15
01-2-02130-237-001-00	NURSE - Retirement Increase - Sec	\$18.10	\$0.00	\$199.10	0.00
01-2-02130-237-002-00	NURSE - Retirement Increase - Elem	\$54.30	\$0.00	\$597.30	0.00
01-2-02130-276-001-00	NURSE - Workers Comp - Nurse- Secondary	\$0.00	\$30.00	\$27.72	92.40
01-2-02130-276-002-00	NURSE - Workers Comp - Nurse- Elem	\$0.00	\$85.00	\$83.17	97.84
01-2-02130-580-002-00	NURSE - Travel- Elem	\$0.00	\$250.00	\$0.00	0.00
01-2-02130-610-001-00	NURSE - General Supplies- Secondary	\$0.00	\$1,000.00	\$271.68	27.16
01-2-02130-610-002-00	NURSE - General Supplies- Elem	\$349.78	\$2,000.00	\$1,072.71	53.63
01-2-02130-810-001-00	NURSE - Dues and Fees- Secondary	\$0.00	\$100.00	\$50.00	50.00
	<b>Support - Pupils</b>	<b>\$11,052.56</b>	<b>\$175,000.00</b>	<b>\$164,857.62</b>	<b>0.94</b>
01-2-02211-580-000-00	SCHOOL IMPROV - Travel	\$0.00	\$1,000.00	\$0.00	0.00
01-2-02211-810-000-00	SCHOOL IMPROV - Dues and Fees	\$0.00	\$3,000.00	\$0.00	0.00
01-2-02220-111-001-00	LIB MEDIA - Salaries - Teachers - Secondary	\$737.50	\$8,850.00	\$8,870.00	100.22
01-2-02220-111-002-00	LIB MEDIA - Salaries - Teachers - Elem	\$737.50	\$8,850.00	\$8,870.00	100.22
01-2-02220-112-001-00	LIB MEDIA - Salaries - Regular - Paras - Secondary	\$195.20	\$22,000.00	\$19,990.22	90.86
01-2-02220-211-001-00	LIB MEDIA - Group Insurance - BCBS - Teachers - Secondary	\$0.00	\$3,915.00	\$3,914.52	99.98
01-2-02220-211-001-01	LIB MEDIA - Group Insurance - LTD - Teachers - Secondary	\$16.47	\$200.00	\$197.64	98.82
01-2-02220-211-002-00	LIB MEDIA - Group Insurance - BCBS - Teachers - Elem	\$0.00	\$3,915.00	\$3,914.52	99.98
01-2-02220-212-001-01	LIB MEDIA - Group Insurance - LTD - Paras - Secondary	\$14.50	\$100.00	\$87.00	87.00
01-2-02220-221-001-00	LIB MEDIA - Social Security - Teachers - Secondary	\$57.67	\$675.00	\$683.89	101.31
01-2-02220-221-002-00	LIB MEDIA - Social Security - Teachers - Elem	\$56.41	\$675.00	\$668.93	99.10
01-2-02220-222-001-00	LIB MEDIA - Social Security - Aides - Secondary	\$16.04	\$1,700.00	\$1,535.91	90.34
01-2-02220-231-001-00	LIB MEDIA - Retirement - Teachers - Secondary	\$54.75	\$875.00	\$658.48	75.25

01-2-02220-231-002-00	LIB MEDIA - Retirement - Teachers - Elem	\$54.74	\$875.00	\$658.39	75.24
01-2-02220-232-001-00	LIB MEDIA - Retirement - Paras - Secondary	\$14.49	\$2,200.00	\$1,483.98	67.45
01-2-02220-237-001-00	LIB MEDIA - Retirement Increase - Sec	\$22.89	\$0.00	\$708.32	0.00
01-2-02220-237-002-00	LIB MEDIA - Retirement Increase - Elem	\$18.10	\$0.00	\$217.69	0.00
01-2-02220-271-001-00	LIB MEDIA - Workers Comp - Teachers - Secondary	\$0.00	\$150.00	\$130.86	87.24
01-2-02220-272-001-00	LIB MEDIA - Workers Comp - Aides - Secondary	\$0.00	\$75.00	\$68.18	90.90
01-2-02220-330-001-00	LIB MEDIA - Employee Training - Secondary	\$0.00	\$250.00	\$60.00	24.00
01-2-02220-330-002-00	LIB MEDIA - Employee Training - Elem	\$0.00	\$250.00	\$0.00	0.00
01-2-02220-443-001-00	LIB MEDIA - Lease - Copier - Secondary	\$0.00	\$500.00	\$420.35	84.07
01-2-02220-443-002-00	LIB MEDIA - Lease - Copier - Elem	\$0.00	\$500.00	\$420.32	84.06
01-2-02220-610-001-00	LIB MEDIA - General Supplies - Secondary	\$184.26	\$3,000.00	\$505.77	16.85
01-2-02220-610-002-00	LIB MEDIA - General Supplies - Elem	\$588.03	\$3,000.00	\$910.03	30.33
01-2-02220-640-001-00	LIB MEDIA - Books and Periodicals - Secondary	\$31.00	\$5,000.00	\$3,293.30	65.86
01-2-02220-640-002-00	LIB MEDIA - Books and Periodicals - Elem	\$0.00	\$5,000.00	\$2,254.86	45.09
01-2-02220-641-001-00	LIB MEDIA - E-Books - Secondary	\$0.00	\$500.00	\$250.00	50.00
01-2-02220-641-002-00	LIB MEDIA - E-Books - Elem	\$0.00	\$500.00	\$250.00	50.00
01-2-02220-643-001-00	LIB MEDIA - Web/Cloud Based Software - Secondary	\$0.00	\$1,000.00	\$521.25	52.12
01-2-02220-643-002-00	LIB MEDIA - Web/Cloud Based Software - Elem	\$1,000.00	\$3,000.00	\$2,311.25	77.04
01-2-02220-650-001-00	LIB MEDIA - Supplies - Technology Related - Secondary	\$0.00	\$0.00	\$99.95	0.00
01-2-02220-650-002-00	LIB MEDIA - Supplies - Technology Related - Elem	\$0.00	\$500.00	\$0.00	0.00
01-2-02230-432-000-00	TECH - Technology-Related Repairs and Maintenance	\$0.00	\$2,000.00	\$780.00	39.00
01-2-02230-530-000-00	TECH - Communications	\$1,012.64	\$20,000.00	\$14,737.84	73.68
01-2-02230-591-000-00	TECH - Tech Support - On Site - Purch From ESU6	\$1,837.50	\$30,000.00	\$21,956.25	73.18
01-2-02230-591-000-01	TECH - Tech - Hosted Services - Purch From ESU6	\$442.73	\$10,000.00	\$5,555.68	55.55
01-2-02230-643-000-00	TECH - Web/Cloud Based Software	\$826.13	\$15,000.00	\$9,375.12	62.50
01-2-02230-650-000-00	TECH - Supplies - Technology Related	\$0.00	\$5,945.00	\$5,369.85	90.32
01-2-02230-734-000-00	TECH - Technology-Related Hardware	\$50,000.00	\$25,000.00	\$56,778.40	227.11
01-2-02230-735-000-00	TECH - Technology Software	\$0.00	\$5,000.00	\$2,000.00	40.00
	<b>Support - Staff</b>	<b>\$57,918.55</b>	<b>\$195,000.00</b>	<b>\$180,508.75</b>	<b>0.93</b>
01-2-02310-310-000-00	BOE - Official/Administrative Services	\$0.00	\$2,000.00	\$0.00	0.00
01-2-02310-317-000-00	BOE - Contracted Legal Services	(\$911.44)	\$10,000.00	\$0.00	0.00
01-2-02310-340-000-00	BOE - Other Professional Services	\$0.00	\$2,000.00	\$3,030.00	151.50
01-2-02310-520-000-00	BOE - Insurance	\$0.00	\$6,000.00	\$5,809.00	96.81
01-2-02310-540-000-00	BOE - Advertising	\$1,032.31	\$2,100.00	\$1,133.71	53.98
01-2-02310-580-000-00	BOE - Travel	\$0.00	\$3,500.00	\$2,182.91	62.36
01-2-02310-610-000-00	BOE - General Supplies	\$0.00	\$1,400.00	\$0.00	0.00
01-2-02310-643-000-00	BOE - Web/Cloud Based Software	\$0.00	\$5,000.00	\$0.00	0.00
01-2-02310-810-000-00	BOE - Dues and Fees	\$850.00	\$8,000.00	\$9,544.00	119.30
	<b>Board of Education</b>	<b>\$970.87</b>	<b>\$40,000.00</b>	<b>\$21,699.62</b>	<b>0.54</b>
01-2-02320-105-000-00	SUPER - Salaries - Superintendent	\$11,062.50	\$128,750.00	\$131,892.61	102.44
01-2-02320-110-000-00	SUPER - Salaries - Regular - Admin Asst	\$2,263.38	\$34,645.00	\$30,302.94	87.46

01-2-02320-210-000-00	SUPER - Group Insurance - BCBS Admin Asst	\$0.00	\$20,910.00	\$20,905.80	99.97
01-2-02320-210-000-01	SUPER - Group Insurance - LTD Admin Asst	\$17.96	\$250.00	\$215.52	86.20
01-2-02320-215-000-00	SUPER - Group Insurance - BCBS - Superintendents	\$0.00	\$21,550.00	\$21,538.20	99.94
01-2-02320-215-000-01	SUPER - Group Insurance - LTD - Superintendents	\$51.16	\$620.00	\$613.92	99.01
01-2-02320-220-000-00	SUPER - Social Security - Admin Asst	\$168.48	\$2,600.00	\$2,263.00	87.03
01-2-02320-225-000-00	SUPER - Social Security - Superintendents	\$840.64	\$9,800.00	\$10,024.17	102.28
01-2-02320-230-000-00	SUPER - Retirement - Admin Asst	\$168.02	\$3,500.00	\$2,249.53	64.27
01-2-02320-235-000-00	SUPER - Retirement - Superintendents	\$821.22	\$12,750.00	\$9,607.24	75.35
01-2-02320-237-000-00	SUPER - Retirement Increase	\$327.06	\$0.00	\$3,920.05	0.00
01-2-02320-270-000-00	SUPER - Workers Comp - Admin Asst	\$0.00	\$105.00	\$103.28	98.36
01-2-02320-275-000-00	SUPER - Workers Comp - Superintendent	\$0.00	\$415.00	\$413.31	99.59
01-2-02320-310-000-00	SUPER - Contracted Services	\$0.00	\$0.00	\$30.00	0.00
01-2-02320-330-000-00	SUPER - Employee Training	\$0.00	\$0.00	\$166.04	0.00
01-2-02320-530-000-00	SUPER - Cell Phone Reimb	\$50.00	\$600.00	\$600.00	100.00
01-2-02320-580-000-00	SUPER - Travel	\$22.00	\$1,500.00	\$3,045.73	203.04
01-2-02320-610-000-00	SUPER - General Supplies	\$515.59	\$700.00	\$1,903.55	271.93
01-2-02320-643-000-00	SUPER - Web/Cloud Based Software	\$0.00	\$1,500.00	\$2,097.65	139.84
01-2-02320-650-000-00	SUPER - Supplies - Technology Related	\$0.00	\$2,000.00	\$241.23	12.06
01-2-02320-810-000-00	SUPER - Dues and Fees	\$570.00	\$2,805.00	\$942.00	33.58
	<b>Superintendent</b>	<b>\$16,878.01</b>	<b>\$245,000.00</b>	<b>\$243,075.77</b>	<b>0.99</b>
01-2-02330-317-000-00	LEGAL - Contracted Legal Fees	\$150.00	\$0.00	\$3,279.00	0.00
	<b>District Legal Fees</b>	<b>\$150.00</b>	<b>\$0.00</b>	<b>\$3,279.00</b>	<b>#DIV/0!</b>
01-2-02410-110-001-00	PRIN - Salaries - Admin Asst - Secondary	\$1,422.97	\$26,000.00	\$22,600.57	86.92
01-2-02410-111-001-00	PRIN - Salaries - Principal - Secondary	\$3,854.17	\$46,250.00	\$46,250.00	100.00
01-2-02410-111-002-00	PRIN - Salaries - Principal - Elementary	\$3,854.17	\$46,250.00	\$46,250.00	100.00
01-2-02410-130-001-00	PRIN - Salaries - Overtime -Admin Asst- Secondary	\$0.00	\$50.00	\$0.00	0.00
01-2-02410-210-001-01	PRIN - Group Insurance - LTD - Admin Asst- Secondary	(\$7.64)	\$90.00	\$68.76	76.40
01-2-02410-211-001-00	PRIN - Group Insurance -BCBS - Principal - Secondary	\$0.00	\$9,165.00	\$9,162.72	99.97
01-2-02410-211-001-01	PRIN - Group Insurance LTD - Principal - Secondary	\$38.01	\$460.00	\$456.12	99.15
01-2-02410-211-002-00	PRIN - Group Insurance - BCBS - Principal - Elementary	\$0.00	\$9,165.00	\$9,162.72	99.97
01-2-02410-220-001-00	PRIN - Social Security - Admin Asst- Secondary	\$108.85	\$2,000.00	\$1,719.66	85.98
01-2-02410-221-001-00	PRIN - Social Security - Principal - Secondary	\$293.22	\$3,450.00	\$3,455.28	100.15
01-2-02410-221-002-00	PRIN - Social Security - Principal - Elementary	\$290.35	\$3,450.00	\$3,421.39	99.17
01-2-02410-230-001-00	PRIN - Retirement - Admin Asst- Secondary	\$105.63	\$2,500.00	\$1,669.03	66.76
01-2-02410-231-001-00	PRIN - Retirement - Principal - Secondary	\$286.12	\$4,570.00	\$3,433.42	75.12
01-2-02410-231-002-00	PRIN - Retirement - Principal - Elementary	\$286.11	\$4,570.00	\$3,433.33	75.12
01-2-02410-237-001-00	PRIN - Retirement Increase - Sec	\$129.51	\$0.00	\$1,686.90	0.00
01-2-02410-237-002-00	PRIN - Retirement Increase - Elem	\$94.60	\$0.00	\$1,135.18	0.00
01-2-02410-270-001-00	PRIN - Workers Comp - Admin Asst - Secondary	\$0.00	\$75.00	\$71.82	95.76
01-2-02410-271-001-00	PRIN - Workers Comp - Principal - Secondary	\$0.00	\$145.00	\$144.89	99.92
01-2-02410-271-002-00	PRIN - Workers Comp - Principal - Elementary	\$0.00	\$145.00	\$144.88	99.91

01-2-02410-281-001-00	PRIN - Health Benefits - Principal - Secondary	\$0.00	\$1,605.00	\$1,614.26	100.57
01-2-02410-281-002-00	PRIN - Health Benefits - Principal - Elementary	\$0.00	\$1,605.00	\$1,598.50	99.59
01-2-02410-330-001-00	PRIN - Employee Training - Principal - Secondary	\$0.00	\$500.00	\$0.00	0.00
01-2-02410-330-002-00	PRIN - Employee Training - Principal - Elementary	\$0.00	\$0.00	\$111.04	0.00
01-2-02410-333-002-00	PRIN - Mileage Paid to Staff - Elementary	\$0.00	\$0.00	\$49.45	0.00
01-2-02410-580-001-00	PRIN - Travel - Secondary	\$0.00	\$1,000.00	\$0.00	0.00
01-2-02410-580-002-00	PRIN - Travel - Elementary	\$0.00	\$1,000.00	\$80.52	8.05
01-2-02410-610-001-00	PRIN - General Supplies - Secondary	\$19.90	\$15,000.00	\$2,645.35	17.63
01-2-02410-610-002-00	PRIN - General Supplies - Elementary	\$18.00	\$19,355.00	\$1,568.13	8.10
01-2-02410-640-001-00	PRIN - Books and Periodicals - Secondary	\$0.00	\$100.00	\$0.00	0.00
01-2-02410-643-001-00	PRIN - Web/Cloud Based Software - Secondary	\$0.00	\$1,000.00	\$229.03	22.90
01-2-02410-643-002-00	PRIN - Web/Cloud Based Software - Elementary	\$0.00	\$1,000.00	\$698.19	69.81
01-2-02410-650-001-00	PRIN - Supplies - Technology Related - Secondary	\$0.00	\$0.00	\$32.05	0.00
01-2-02410-650-002-00	PRIN - Supplies - Technology Related - Elem	\$0.00	\$500.00	\$786.41	157.28
01-2-02410-810-001-00	PRIN - Dues and Fees - Secondary	\$0.00	\$2,000.00	\$830.00	41.50
01-2-02410-810-002-00	PRIN - Dues and Fees - Elementary	\$0.00	\$2,000.00	\$570.00	28.50
	<b>Principal</b>	<b>\$10,793.97</b>	<b>\$205,000.00</b>	<b>\$165,079.60</b>	<b>0.81</b>
01-2-02510-116-000-00	FISCAL SVCS - Salaries - Business	\$4,571.63	\$54,860.00	\$54,860.00	100.00
01-2-02510-216-000-00	FISCAL SVCS - Group Insurance -BCBS - Business	\$0.00	\$20,905.00	\$20,905.80	100.00
01-2-02510-216-000-01	FISCAL SVCS - Group Insurance - LTD - Business	\$25.25	\$300.00	\$303.00	101.00
01-2-02510-226-000-00	FISCAL SVCS - Social Security - Business	\$331.57	\$3,980.00	\$3,978.99	99.97
01-2-02510-236-000-00	FISCAL SVCS - Retirement - Business	\$339.38	\$5,450.00	\$4,072.56	74.72
01-2-02510-237-000-00	FISCAL SVCS - Retirement Increase	\$112.20	\$0.00	\$1,346.40	0.00
01-2-02510-276-000-00	FISCAL SVCS - Workers Comp -Business	\$0.00	\$175.00	\$171.86	98.20
01-2-02510-315-000-00	FISCAL SVCS - Accounting/Auditing Services	\$0.00	\$7,000.00	\$6,225.00	88.92
01-2-02510-330-000-00	FISCAL SVCS - Employee Training	\$0.00	\$100.00	\$0.00	0.00
01-2-02510-443-000-00	FISCAL SVCS - Lease - Copier	\$0.00	\$200.00	\$98.03	49.01
01-2-02510-530-000-00	FISCAL SVCS - Communications	\$384.51	\$5,000.00	\$4,779.76	95.59
01-2-02510-531-000-00	FISCAL SVCS - Postage	\$574.00	\$5,000.00	\$5,343.31	106.86
01-2-02510-580-000-00	FISCAL SVCS - Travel	\$0.00	\$500.00	\$0.00	0.00
01-2-02510-610-000-00	FISCAL SVCS - General Supplies	\$370.11	\$1,530.00	\$961.03	62.81
01-2-02510-643-000-00	FISCAL SVCS - Web/Cloud Based Software	\$55.08	\$14,000.00	\$9,740.17	69.57
01-2-02510-650-000-00	FISCAL SVCS - Supplies - Technology Related	\$0.00	\$100.00	\$0.00	0.00
01-2-02510-810-000-00	FISCAL SVCS - Dues and Fees	\$0.00	\$900.00	\$610.00	67.77
	<b>Fiscal Services</b>	<b>\$6,763.73</b>	<b>\$120,000.00</b>	<b>\$113,395.91</b>	<b>0.94</b>
01-2-02610-110-000-00	OPERATIONS - Salaries - Maint & Custodial	\$10,094.29	\$133,000.00	\$126,744.49	95.29
01-2-02610-110-000-01	OPERATIONS - Salaries - Summer Custodial	\$851.50	\$4,000.00	\$3,305.90	82.64
01-2-02610-130-000-00	OPERATIONS - Salaries - Overtime	\$0.00	\$200.00	\$0.00	0.00

01-2-02610-210-000-00	OPERATIONS - Group Insurance - BCBS	\$0.00	\$50,400.00	\$50,399.52	99.99
01-2-02610-210-000-01	OPERATIONS - Group Ins - LTD	\$57.81	\$700.00	\$693.72	99.10
01-2-02610-220-000-00	OPERATIONS - Social Security	\$820.91	\$10,050.00	\$9,762.95	97.14
01-2-02610-230-000-00	OPERATIONS - Retirement	\$808.27	\$12,500.00	\$9,300.48	74.40
01-2-02610-237-000-00	OPERATIONS - Retirement Increase	\$267.23	\$0.00	\$3,074.84	0.00
01-2-02610-270-000-00	OPERATIONS - Workers Comp	\$0.00	\$3,700.00	\$3,697.47	99.93
01-2-02610-410-000-00	OPERATIONS - Utility Services - Water & Sewage	\$1,502.00	\$15,000.00	\$11,141.80	74.27
01-2-02610-410-000-01	OPERATIONS - Utility Services - Culligan	\$54.00	\$1,500.00	\$1,187.75	79.18
01-2-02610-420-000-00	OPERATIONS - Cleaning Services - Garbage	\$966.44	\$13,000.00	\$11,495.23	88.42
01-2-02610-430-000-00	OPERATIONS - Repairs and Maintenance Services	(\$2,566.49)	\$5,000.00	\$0.00	0.00
01-2-02610-441-000-00	OPERATIONS - Rental of Bus Barn	\$600.00	\$0.00	\$6,000.00	0.00
01-2-02610-490-000-00	OPERATIONS - Other Purchased Property Services	\$287.25	\$10,000.00	\$10,641.26	106.41
01-2-02610-520-000-00	OPERATIONS - Insurance - Property	\$0.00	\$27,200.00	\$27,107.00	99.65
01-2-02610-580-000-00	OPERATIONS - Travel	\$0.00	\$500.00	\$0.00	0.00
01-2-02610-610-000-00	OPERATIONS - General Supplies	\$0.00	\$16,750.00	\$6,881.91	41.08
01-2-02610-610-000-01	OPERATIONS - Janitorial Supplies	\$35.96	\$20,000.00	\$3,642.88	18.21
01-2-02610-621-000-00	OPERATIONS - Utility Energy Services	\$25,329.79	\$26,000.00	\$46,567.52	179.10
01-2-02610-622-000-00	DNU OPERATIONS - Electricity	(\$22,538.52)	\$27,000.00	\$0.00	0.00
01-2-02620-430-000-00	MAINT BLDG - Repairs and Maintenance Services	(\$16,473.75)	\$20,000.00	\$0.00	0.00
01-2-02620-431-000-00	MAINT BLDG - Repairs & Maint	\$19,965.95	\$0.00	\$19,965.95	0.00
01-2-02620-442-000-00	MAINT BLDG - Rentals of Equipment	\$0.00	\$2,500.00	\$0.00	0.00
01-2-02620-490-000-00	MAINT BLDG - Other Purchased Property Services	\$0.00	\$10,000.00	\$0.00	0.00
01-2-02620-610-000-00	MAINT BLDG - General Supplies	\$360.55	\$15,000.00	\$10,683.73	71.22
01-2-02630-420-000-00	GROUNDS - Mowing - Contracted	\$1,600.00	\$5,000.00	\$4,800.00	96.00
01-2-02630-420-000-01	GROUNDS - Snow Removal - Contracted	\$0.00	\$5,000.00	\$2,275.00	45.50
01-2-02630-420-000-02	GROUNDS - Lawn Care - Contracted	\$800.00	\$10,000.00	\$6,139.30	61.39
01-2-02630-430-000-00	GROUNDS - Repairs and Maintenance Services	\$0.00	\$2,000.00	\$0.00	0.00
01-2-02630-490-000-00	GROUNDS - Other Purchased Property Services	\$0.00	\$1,000.00	\$500.00	50.00
01-2-02630-610-000-00	GROUNDS - General Supplies	\$56.86	\$3,000.00	\$1,811.62	60.38
01-2-02650-430-001-00	STAFF VEH - Repairs and Maintenance Services	(\$184.13)	\$2,000.00	\$0.00	0.00
01-2-02650-431-000-00	STAFF VEH - Repairs & Maint	\$247.66	\$0.00	\$247.66	0.00
01-2-02650-626-001-00	STAFF VEH - Gasoline	\$64.06	\$1,000.00	\$653.92	65.39
01-2-02650-732-001-00	STAFF VEH - Vehicles	\$0.00	\$83,000.00	\$0.00	0.00
01-2-02660-330-000-00	SAFETY - Employee Training	\$0.00	\$1,000.00	\$0.00	0.00
01-2-02660-340-000-00	SAFETY - Safety Audits	\$0.00	\$1,000.00	\$450.00	45.00
01-2-02660-490-000-00	SAFETY - Other Purch Property Svcs	\$0.00	\$2,000.00	\$0.00	0.00
01-2-02660-610-000-00	SAFETY - Supplies	\$130.00	\$10,000.00	\$130.00	1.30
	<b>Operations, Maint &amp; Grounds</b>	<b>\$23,137.64</b>	<b>\$550,000.00</b>	<b>\$379,301.90</b>	<b>0.69</b>
01-2-02710-110-001-00	BUSING - Salaries - Secondary	\$5,190.74	\$10,000.00	\$11,032.08	110.32
01-2-02710-110-002-00	BUSING - Salaries - Elem	(\$5,130.90)	\$37,000.00	\$29,075.09	78.58
01-2-02710-120-001-00	BUSING - Salaries - Subs - Secondary	\$0.00	\$1,000.00	\$392.70	39.27
01-2-02710-220-001-00	BUSING - Social Security - Secondary	\$396.88	\$750.00	\$871.35	116.18

01-2-02710-220-002-00	BUSING - Social Security - Elem	(\$392.30)	\$2,850.00	\$2,223.00	78.00
01-2-02710-230-001-00	BUSING - Retirement - Secondary	\$0.00	\$0.00	\$129.85	0.00
01-2-02710-230-002-00	BUSING - Retirement - Elem	\$0.00	\$100.00	\$88.20	88.20
01-2-02710-237-001-00	BUSING - Retirement Increase - Sec	\$0.00	\$0.00	\$42.99	0.00
01-2-02710-237-002-00	BUSING - Retirement Increase - Elem	\$0.00	\$0.00	\$29.16	0.00
01-2-02710-260-001-00	BUSING - Unemployment Fees - Sec	\$0.00	\$0.00	\$37.51	0.00
01-2-02710-270-001-00	BUSING - Workers Comp - Secondary	\$528.92	\$0.00	\$528.92	0.00
01-2-02710-270-002-00	BUSING - Workers Comp - Elem	(\$528.92)	\$1,890.00	\$1,360.08	71.96
01-2-02710-290-001-00	BUSING - Reimb drivers licensing costs - Secondary	\$0.00	\$500.00	\$0.00	0.00
01-2-02710-290-002-00	BUSING - Reimb drivers licensing costs - Elem	\$0.00	\$500.00	\$60.98	12.19
01-2-02710-340-001-00	BUSING - Physicals - Secondary	\$0.00	\$1,000.00	\$450.00	45.00
01-2-02710-340-001-01	BUSING - Drug Testing - Secondary	\$0.00	\$1,000.00	\$210.00	21.00
01-2-02710-340-002-00	BUSING - Physicals - Elem	\$175.00	\$1,000.00	\$358.00	35.80
01-2-02710-340-002-01	BUSING - Drug Testing - Elem	\$0.00	\$1,000.00	\$560.00	56.00
01-2-02710-519-002-00	BUSING - Contracted Busing - Elem	\$0.00	\$3,000.00	\$0.00	0.00
01-2-02710-520-001-00	BUSING - Insurance - Buses and Vans - Secondary	\$0.00	\$3,000.00	\$2,904.00	96.80
01-2-02710-520-002-00	BUSING - Insurance - Buses and Vans - Elem	\$0.00	\$3,000.00	\$2,904.00	96.80
01-2-02710-610-001-00	BUSING - General Supplies - Secondary	\$0.00	\$100.00	\$87.96	87.96
01-2-02710-610-002-00	BUSING - General Supplies - Elem	\$0.00	\$49,560.00	\$771.33	1.55
01-2-02710-626-001-00	BUSING - Gasoline - Secondary	\$0.00	\$4,000.00	\$2,378.93	59.47
01-2-02710-626-002-00	BUSING - Gasoline - Elem	\$0.00	\$18,000.00	\$10,150.34	56.39
01-2-02710-732-002-00	BUSING - Vehicle Purchase - Elem	\$92,000.00	\$0.00	\$92,000.00	0.00
01-2-02710-810-001-00	BUSING - Dues & Fees	\$250.00	\$250.00	\$266.00	106.40
01-2-02730-430-000-00	BUSING - Repairs and Maintenance Services	(\$25,028.28)	\$30,000.00	\$0.00	0.00
01-2-02730-431-000-00	BUSING - Repairs & Maint Service	\$28,821.97	\$0.00	\$28,821.97	0.00
01-2-02730-610-000-00	BUSING - General Supplies	\$0.00	\$500.00	\$53.96	10.79
	<b>Pupil Transportation</b>	<b>\$96,283.11</b>	<b>\$170,000.00</b>	<b>\$187,788.40</b>	<b>1.10</b>
01-2760-140-1-88	SPED TRANSP - SALARY	\$0.00	\$0.00	\$0.00	0.00
01-2760-210-1-88	SPED TRANSP - FICA	\$0.00	\$0.00	\$0.00	0.00
01-2760-220-1-88	SPED TRANSP - RETIREMENT	\$0.00	\$0.00	\$0.00	0.00
01-2760-334-1-88	SPED TRANSP - Reimb Mileage to Parent	\$0.00	\$0.00	\$0.00	0.00
	<b>SPED Transportation</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>#DIV/0!</b>
01-2-03400-734-001-00	CATEG GRANT - Computer Hdwe - Sec	\$0.00	\$0.00	\$12,987.00	0.00
01-2-03400-734-002-00	CATEG GRANT - Computer Hdwe - Elem	\$0.00	\$0.00	\$17,868.00	0.00
01-2-03500-732-002-00	CATEG GRANT - Bus Purchase - Elem	(\$42,000.00)	\$0.00	\$0.00	0.00
01-2-03535-610-002-00	HAL - General Supplies- Elem	\$0.00	\$0.00	\$419.95	0.00
01-2-03535-640-002-00	HAL - Books and Periodicals- Elem	\$0.00	\$0.00	\$680.61	0.00
01-2-03535-650-002-00	HAL - Supplies - Technology- Elem	\$1,794.00	\$4,000.00	\$1,794.00	44.85
01-2-03535-810-001-00	HAL - Dues and Fees- Secondary	\$0.00	\$0.00	\$310.00	0.00
01-2-06200-111-002-00	TITLE - Salaries - Teachers	\$3,613.75	\$43,605.00	\$43,710.00	100.24

01-2-06200-123-002-00	TITLE - Salaries - Subs	\$0.00	\$0.00	\$284.00	0.00
01-2-06200-211-002-00	TITLE - Group Insurance - BCBS - Teachers	\$0.00	\$10,450.00	\$11,014.62	105.40
01-2-06200-211-002-01	TITLE - Group Insur - LTD - Teacher	\$17.94	\$215.00	\$215.28	100.13
01-2-06200-221-002-00	TITLE - Social Security - Teachers	\$239.43	\$2,900.00	\$2,902.41	100.08
01-2-06200-223-002-00	TITLE - Social Security - Subs	\$0.00	\$0.00	\$21.61	0.00
01-2-06200-231-002-00	TITLE - Retirement - Teachers	\$268.27	\$4,310.00	\$3,244.83	75.28
01-2-06200-233-002-00	TITLE - Retirement - Subs	\$0.00	\$0.00	\$21.08	0.00
01-2-06200-237-002-00	TITLE - Retirement Increase	\$88.69	\$0.00	\$1,079.72	0.00
01-2-06200-271-002-00	TITLE - Workers Comp - Teachers	\$0.00	\$135.00	\$135.85	100.62
01-2-06200-330-002-00	TITLE - Employee Training	\$0.00	\$0.00	\$391.04	0.00
01-2-06200-610-002-00	TITLE - General Supplies	\$99.61	\$28,803.00	\$533.54	1.85
01-2-06406-591-002-00	IDEA PS - Speech Cont Svc Purch - ESU6	\$0.00	\$5,000.00	\$3,689.00	73.78
01-2-06406-610-002-00	IDEA PS - General Supplies	\$0.00	\$0.00	\$476.95	0.00
01-2-06408-111-002-00	IDEA BASE-EP - Salaries - Teachers	\$0.00	\$12,000.00	\$10,736.00	89.46
01-2-06408-112-002-00	IDEA BASE-EP - Salaries - Paras	\$176.95	\$42,035.00	\$40,791.55	97.04
01-2-06408-211-002-00	IDEA BASE-EP - Group Insurance - BCBS - Teachers	\$0.00	\$0.00	\$3,540.00	0.00
01-2-06408-212-002-00	IDEA BASE-EP - Group Insurance - LTD - Paras	(\$1.94)	\$125.00	\$147.42	117.93
01-2-06408-221-002-00	IDEA BASE-EP - Social Security - Teachers	\$0.00	\$3,000.00	\$803.00	26.76
01-2-06408-222-002-00	IDEA BASE-EP - Social Security - Paras	\$13.86	\$2,885.00	\$2,835.80	98.29
01-2-06408-231-002-00	IDEA BASE-EP - Retirement - Teachers	\$0.00	\$3,500.00	\$792.00	22.62
01-2-06408-232-002-00	IDEA BASE-EP - Retirement - Paras	\$13.14	\$4,155.00	\$3,034.19	73.02
01-2-06408-237-002-00	IDEA BASE-EP - NPERS Ret Incr	\$4.34	\$0.00	\$1,264.68	0.00
01-2-06408-281-002-00	IDEA BASE-EP - Health Benefits - Elem Teachers	\$0.00	\$0.00	\$424.00	0.00
01-2-06408-591-002-00	IDEA BASE-EP - Speech Svcs Purch from ESU6	\$3,341.00	\$3,000.00	\$6,341.00	211.36
01-2-06408-610-002-00	IDEA BASE-EP - General Supplies	\$0.00	\$6,000.00	\$0.00	0.00
01-2-06992-650-001-00	REAP - Supplies - Technology Related- Secondary	\$0.00	\$0.00	\$863.08	0.00
01-2-06992-650-002-00	REAP - Supplies - Technology Related- Elem	\$0.00	\$0.00	\$732.77	0.00
01-2-06992-734-001-00	REAP - Technology-Related Hardware- Secondary	\$0.00	\$15,000.00	\$12,911.45	86.07
01-2-06992-734-002-00	REAP - Technology-Related Hardware- Elem	\$0.00	\$15,200.00	\$6,615.25	43.52
01-2-06992-735-001-00	REAP - Technology Software- Secondary	\$0.00	\$0.00	\$675.00	0.00
01-2-06992-735-002-00	REAP - Technology Software- Elem	\$0.00	\$0.00	\$675.00	0.00
01-2-06996-111-002-00	ESSER - Salaries - Teacher	\$875.00	\$0.00	\$875.00	0.00
01-2-06996-112-002-00	ESSER - Wages - Para	\$608.18	\$0.00	\$608.18	0.00
01-2-06996-221-002-00	ESSER - FICA - Teachers	\$66.94	\$0.00	\$66.94	0.00
01-2-06996-222-002-00	ESSER - FICA - Paras	\$45.81	\$0.00	\$45.81	0.00
01-2-06996-231-002-00	ESSER - NPERS - Teachers	\$64.96	\$0.00	\$64.96	0.00
01-2-06996-232-002-00	ESSER - NPERS - Paras	\$45.15	\$0.00	\$45.15	0.00
01-2-06996-237-002-00	ESSER - NPERS Increase	\$36.41	\$0.00	\$36.41	0.00
01-2-06996-317-000-00	ESSER - Legal Services	\$0.00	\$0.00	\$1,080.00	0.00
01-2-06996-610-000-00	ESSER - General Supplies	\$1,246.26	\$0.00	\$1,323.44	0.00
01-2-06996-610-000-01	ESSER - Janitorial Supplies	\$140.40	\$0.00	\$140.40	0.00
	<b>Federal &amp; State Programs</b>	<b>(\$29,201.85)</b>	<b>\$206,318.00</b>	<b>\$199,247.97</b>	<b>0.97</b>

01-2-08000-912-000-00	Fund Transfers to School Nutrition Fund	\$0.00	\$45,682.00	\$26,000.00	56.91
01-2-08000-913-000-00	Fund Transfers to Activities Fund	\$2,000.00	\$30,000.00	\$27,000.00	90.00
	<b>IntraFund Support</b>	<b>\$2,000.00</b>	<b>\$75,682.00</b>	<b>\$53,000.00</b>	<b>0.70</b>
	<b>AUGUST TOTALS</b>	<b>\$385,509.23</b>	<b>\$5,090,570.00</b>	<b>\$4,010,767.85</b>	<b>0.79</b>
<b>Intrafund Transfers</b>					
01-2-09000-913-000-00	NON-PGM EXPENDITURES - Fund Trsf to Activity Fund	(\$821.18)	\$0.00	\$0.00	0.00
01-2-09005-000-000-00	NON-PGM EXPENDITURES - Interfund loan to Nutrition Fund	(\$69,848.92)	\$0.00	\$0.00	0.00
01-2-09005-220-000-00	NON-PGM EXPENDITURES - Interfund loan to Nutrition Fund FICA	(\$5,203.09)	\$0.00	\$0.00	0.00
01-2-09005-230-000-00	NON-PGM EXPENDITURES - Interfund loan to Nutrition Fund RET	(\$4,065.01)	\$0.00	\$0.00	0.00
01-2-09005-237-000-00	-Increased Retirement Contributions	(\$1,124.45)	\$0.00	\$0.00	0.00
01-2-09006-000-000-00	NON-PGM EXPENDITURES - Interfund Loan to Activity Fund	(\$13,431.44)	\$0.00	\$0.00	0.00
01-2-09006-220-000-00	NON-PGM EXPENDITURES - Interfund Loan to Activity Fund FICA	(\$320.99)	\$0.00	\$0.00	0.00
01-2-09006-230-000-00	NON-PGM EXPENDITURES - Interfund Loan to Activity Fund RET	(\$329.93)	\$0.00	\$0.00	0.00
01-2-09006-237-000-00	-Increased Retirement Contributions	(\$103.36)	\$0.00	\$0.00	0.00
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>\$290,260.86</b>	<b>\$5,090,570.00</b>	<b>\$4,010,767.85</b>	<b>0.79</b>

## Depreciation Fund

02-2-02900-610-001-00	DEPR - General Supplies	\$0.00	\$0.00	\$3,527.32	0.00
02-2-02900-650-001-00	DEPR - Technology-Related Supplies - Sec	\$11,268.65	\$0.00	\$12,568.85	0.00
02-2-02900-650-002-00	DEPR - Technology-Related Supplies - Elem	\$11,268.65	\$0.00	\$12,568.85	0.00
02-2-02900-732-001-00	DEPR - Vehicles	\$0.00	\$40,000.00	\$0.00	0.00
02-2-02900-732-002-00	DEPR - Vehicles	\$0.00	\$40,000.00	\$44,500.00	111.25
02-2-02900-734-001-00	DEPR - Technology-Related Hardware	\$0.00	\$100,000.00	\$0.00	0.00
02-2-02900-734-002-00	DEPR - Technology-Related Hardware	\$0.00	\$100,000.00	\$0.00	0.00
02-2-02900-739-001-00	DEPR - Equipment	\$0.00	\$10,000.00	\$0.00	0.00
02-2-02900-739-002-00	DEPR - Equipment	\$0.00	\$11,438.00	\$0.00	0.00
<b>TOTAL DEPRECIATION FUND</b>		<b>\$22,537.30</b>	<b>\$301,438.00</b>	<b>\$73,165.02</b>	<b>0.24</b>

## School Nutrition Fund

06-2-03100-110-001-00	SN - Salaries - Regular - Kitchen	(\$31,618.78)	\$65,000.00	\$30,196.57	46.45
06-2-03100-110-002-00	SN - Salaries- Regular -- Kitchen	\$32,712.95	\$0.00	\$32,712.95	0.00
06-2-03100-120-001-00	SN - Salaries - Subs - Kitchen	(\$1,089.17)	\$0.00	\$1,005.39	0.00
06-2-03100-120-002-00	SN - Salaries - Subs - Kitchen	\$1,089.17	\$0.00	\$1,089.17	0.00
06-2-03100-210-001-01	SN - Group Ins - LTD - Kitchen	(\$80.39)	\$200.00	\$114.91	57.45
06-2-03100-210-002-01	SN - Group Ins - LTD - Kitchen	\$124.49	\$0.00	\$124.49	0.00
06-2-03100-220-001-00	SN - Soc Sec - Kitchen	(\$2,508.29)	\$4,700.00	\$2,395.72	50.97
06-2-03100-220-002-00	SN - Soc Sec - Kitchen	\$2,595.36	\$0.00	\$2,595.36	0.00
06-2-03100-230-001-00	SN - Retirement - Kitchen	(\$1,994.67)	\$5,200.00	\$1,905.38	36.64
06-2-03100-230-002-00	SN - Retirement - Kitchen	\$2,064.17	\$0.00	\$2,064.17	0.00
06-2-03100-237-001-00	SN - Retirement Increase - Sec	(\$659.46)	\$0.00	\$629.95	0.00
06-2-03100-237-002-00	SN - Retirement Increase - Elem	\$682.44	\$0.00	\$682.44	0.00
06-2-03100-270-001-00	SN - Workers Comp - Kitchen	(\$953.96)	\$1,900.00	\$880.57	46.34
06-2-03100-270-002-00	SN - Workers Comp - Kitchen	\$953.96	\$0.00	\$953.96	0.00

06-2-03100-610-001-00	SN - General Supplies	(\$1,332.47)	\$5,000.00	\$1,229.97	24.59
06-2-03100-610-002-00	SN - General Supplies	\$1,435.22	\$0.00	\$1,510.22	0.00
06-2-03100-629-001-00	SN - Vending	(\$102.75)	\$0.00	\$0.00	0.00
06-2-03100-630-001-00	SN - Food	(\$32,111.62)	\$57,000.00	\$29,641.50	52.00
06-2-03100-630-001-01	SN - Commodities	(\$355.95)	\$8,000.00	\$328.56	4.10
06-2-03100-630-002-00	SN - Food	\$32,111.62	\$0.00	\$32,111.62	0.00
06-2-03100-630-002-01	SN - Commodities	\$355.95	\$0.00	\$355.95	0.00
06-2-03100-890-002-00	SN - Misc Expenditures (Refunds)	\$54.05	\$0.00	\$546.90	0.00
<b>TOTAL HOT LUNCH FUND</b>		<b>\$1,371.87</b>	<b>\$147,000.00</b>	<b>\$143,075.75</b>	<b>0.97</b>

<b>Bond Fund</b>					
07-2-05000-830-000-00	BF - Fees	\$1,374.00	\$0.00	\$1,374.00	0.00
07-2-05000-831-000-00	BF - Redemption of Principal	\$0.00	\$400,000.00	\$400,000.00	100.00
07-2-05000-832-000-00	BF - Interest on Long-Term Debt	\$0.00	\$132,225.00	\$132,028.17	99.85
07-2-05000-890-000-00	BF - Fees	(\$1,374.00)	\$331,275.00	\$0.00	0.00
<b>TOTAL BOND FUND</b>		<b>\$0.00</b>	<b>\$863,500.00</b>	<b>\$533,402.17</b>	<b>0.62</b>

<b>Special Building Fund</b>					
08-2-02515-450-001-00	SB - Construction Services - Sec	(\$2,875.00)	\$0.00	\$0.00	0.00
08-2-02515-490-002-00	SB - Other Purchased Prop Services	(\$11,642.00)	\$0.00	\$0.00	0.00
08-2-02515-710-001-00	SB - Land and Improvements	(\$25,585.63)	\$125,000.00	\$0.00	0.00
08-2-02515-710-002-00	SB - Land and Improvements	(\$25,585.62)	\$125,000.00	\$0.00	0.00
08-2-02515-720-001-00	SB - Buildings	\$0.00	\$364,161.00	\$0.00	0.00
08-2-02515-720-002-00	SB - Buildings	\$0.00	\$364,161.00	\$0.00	0.00
08-2-02515-730-001-00	SB - Equipment	(\$16,902.74)	\$0.00	\$0.00	0.00
08-2-02515-730-002-00	SB - Equipment	(\$15,385.34)	\$0.00	\$0.00	0.00
08-2-04100-710-001-00	SB - Land Purchase	\$25,585.63	\$0.00	\$25,585.63	0.00
08-2-04100-710-002-00	SB - Land Purchase	\$25,585.62	\$0.00	\$25,585.62	0.00
08-2-04200-490-002-00	SB - Land Improvements	\$11,642.00	\$0.00	\$11,642.00	0.00
08-2-04700-731-001-00	SB - Equipment	\$19,777.74	\$0.00	\$19,777.74	0.00
08-2-04700-731-002-00	SB - Equipment	\$15,385.34	\$0.00	\$15,385.34	0.00
<b>TOTAL SPECIAL BUILDING FUND</b>		<b>\$0.00</b>	<b>\$978,322.00</b>	<b>\$97,976.33</b>	<b>0.10</b>

# FRIEND PUBLIC SCHOOLS

Board of Education - Payments to be Approved  
9/14/2020

## Manual Checks/Funds Transfers done in August:

### GENERAL FUND

Payroll Fund	August payroll	\$	193,485.41	
Chere's Custom Catering	staff lunch	\$	450.00	
Apple	iPads - qty 6	\$	1,794.00	HAL Grant
		\$	<u>195,729.41</u>	

## September Presentations

### GENERAL FUND

City of Friend	utilities	\$	4,539.23	
Activity Fund	September support	\$	2,000.00	
Black Hills Energy	natural gas	\$	96.30	
Blick	art supplies	\$	598.44	
Blue Blossom Floral	kindergarten grad	\$	77.00	
Brothers	supplies	\$	12.51	
Cash-Wa	preschool snacks	\$	233.65	
Computer Hardware	box light screen	\$	3,857.00	REAP
Constellation	natural gas	\$	105.52	
Culligan	water softener	\$	54.00	
DAS State Acctg - State of Nebraska	internet service - July	\$	232.49	
Demco	supplies	\$	77.72	
Dietze Music	repair school instrument	\$	65.00	
Ebsco	magazine subscriptions - library	\$	1,103.57	
EdClub	student licenses - keyboarding	\$	335.00	
Egan Supply	janitorial & cleaning supplies	\$	5,479.97	
ESU4	DVLG annual dues	\$	7,000.00	
ESU6	tech & printing	\$	2,966.22	
Exeter Lumber	supplies	\$	85.51	
Goodwin Tucker	garbage disposal	\$	1,591.26	
Hometown Leasing	monthly copier-printer lease	\$	743.44	
Houghton Mifflin	math workbooks - elem	\$	7,270.60	
Jay or Krista Hitchcock	mow FB field - August	\$	800.00	
Jenn Nantkes	vision therapy	\$	159.68	
JourneyEd.com	antivirus & MS Office subscriptions	\$	2,500.90	
Junior Library Guild	library books	\$	3,689.10	
Kraus, David	reimburse cell phone + mileage	\$	99.45	
Kraus, Nicole	reimburse cleaning supplies	\$	116.24	
Learning Without Tears	handwriting books	\$	1,120.30	
Lincoln Public Schools	COVID masks	\$	1,807.61	
McGraw Hill	Wonders workbooks	\$	481.48	
Midwest Tech Products	shop supplies	\$	1,343.91	
NASB ALICAP	insurance premium 20-21	\$	61,607.00	
Nebr ELA Council	quiz bowl registration	\$	100.00	
Nebraska Safety Center - UNK	Bus training	\$	200.00	
NewzBrain	social studies curriculum	\$	309.00	
O'Keefe	monthly elevator maint	\$	220.71	
Perry Guthery Haase Gessford	legal fees	\$	399.00	
Plank Road	music curriculum	\$	139.45	
Presto-X	exterminator	\$	147.00	
QuaverEd	music curriculum	\$	1,680.00	
Qwik6	fuel	\$	630.06	
Quill	supplies	\$	109.58	



# Energy Financing Contract for Facility Improvement Solutions

Preliminary Audit Report



*It's Hard To Stop A Trane.®*



## Introduction

As part of an Energy Financing Contract, Trane will undertake data collection, system evaluation and analysis of available options to compile an inventory of Energy Conservation Measures, which meet agreed to technical and budget criteria. The results of this process can assist Friend Public Schools in developing a plan for facility improvement measures, capital expenditures, annual operating budget expenditures and the long-term maintenance program for its facility.

Wikipedia defines a system this way: a System is a set of interacting or independent entities forming an integrated whole. A building is a combination of systems containing many parts, designed by different disciplines including:



### Civil Engineering

- Site Utilities

- Site Scaping

### Structural Engineering

- Foundation

- Frame

### Architectural

- Roof and Roofing
- Skin or Envelope
- Wall and Partitions

- Doors, Frames and Hardware
- Transportation Systems
- Finishes

### Mechanical Engineering

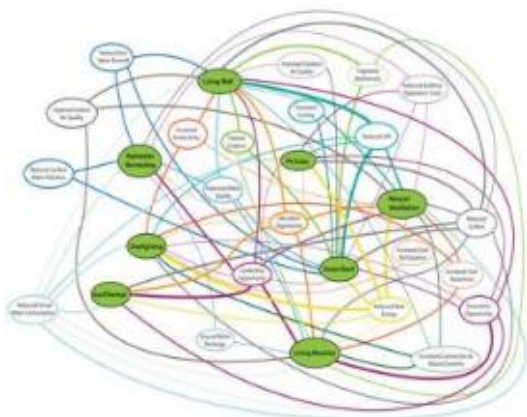
- HVAC

- Fire Protection
- Plumbing

### Electrical Engineering

- Power

- Signal Systems
- Lighting





### Introduction (continued)

Trane has worked with many Nebraska Schools Districts and provided Preliminary Audit and Detailed Audit Reports on hundreds of buildings. The evaluation of a building falls into the following major categories:

#### Building Information

- Conditioned floor area
- Occupancy Schedules

#### Building Envelope

- U-factors of wall, roof, floors

#### Central Plant – Cooling

- Chiller type/capacity

#### Central Plant – Heating

- Boiler type/capacity

#### Unitary Heating and Cooling

- Equipment type/capacity

#### Air Handling

- Inventory of equipment/type
- Supply airflow

#### Controls

- Trending capability
- Controlled points/equipment/zone

#### Lighting

- Inventory of equipment/type

#### Domestic Water

- System type

- Utility service
- Summary of systems
- Window and door types
- Roof condition and type
- Chilled-water flow
- Pumping capacities and sequence
- Heating-water flow
- Pumping capacities and sequence
- Equipment efficiency
- Heating/cooling capacity
- Ventilation/exhaust rates
- Controls (e.g., photocells, occupancy sensors, manual switching, timers)
- Record of existing lighting levels
- Storage capacity/Recovery rate

Many of these systems are interconnected and interact with other systems (such as electrical and HVAC) and include subsystems (such as HVAC controls). The cost of energy and the current concerns about indoor air quality reinforce the need to ensure the building systems operate in conformity with the requirements of the design specifications.





## Trane Energy Analyzer

As part of this Feasibility Study, we ran Trane Energy Analyzer on the Friend Public School.

## Energy Use Benchmark Report

*See how your facility compares to similar buildings.*

### Friend Public Schools

Thank you for giving us the opportunity to review this facility's energy use. The following report benchmarks the building's energy consumption against other similar K-12 school buildings in the same geographic region.

### Why energy use matters

For most businesses, energy use is a major expense. Saving energy saves money. An energy-efficient building can offer many additional advantages:

- Energy efficient "green" buildings command higher rent and have higher occupancy rates
- Environmentally responsible businesses enjoy positive public perceptions that boost customer loyalty  
Socially and environmentally responsible businesses may be more appealing to conscientious investors

These are just a few of the potential benefits.

### Opportunities for improvement

Even the best - performing buildings have room for improvement. In older buildings, equipment upgrades and even simple modifications to operational practices often yield big dividends.

In 2009, the California Energy Commission, in conjunction with the U.S. Department of Energy, completed a study of 643 new and existing buildings across the United States -- addressing nearly 100 million square feet of commercial space. The study uncovered over 10,000 energy-related deficiencies, an average of 15 deficiencies per building. Most related to controls and building automation systems (BAS).

On average, when these deficiencies were corrected, the buildings realized a 16 percent reduction in energy cost, with a payback timeframe of 2.1 years.

### Improving energy efficiency

After reviewing these results with your Trane representative, you may want more in-depth information. Trane can provide a detailed facility audit and analysis, which may reveal the need for additional actions.

Your next steps may include:

- Value analysis to identify improvement actions with the best ROI potential
- Implementation of prioritized action items
- Activation of a service agreement to help hold and sustain performance gains
- Continuous monitoring by Trane to identify further cost-avoidance opportunities, and to maintain energy efficiency throughout the year





## Report Methodology

This report was generated by the Trane Energy Analyzer Tool. This comparative analysis tool provides quick preliminary evaluations of HVAC systems based on energy and economic performance. It provides comparisons against similar buildings serving the same organizational purpose within the same geographic region and local climate.

The assessed facility was compared to average and high-performing sustainable K-12 school buildings located within the same geographic region.

**Average Peer Buildings.** Local peer building averages are based on data provided by the Commercial Buildings Energy Consumption Survey (CBECS) from the U.S. Energy Information Administration.

**Energy-Efficient, Sustainably Designed Buildings.** Statistics and figures are based on data from buildings that were designed and constructed using state-of-the-art, energy-efficient technologies, and that employ operations and maintenance best practices to sustain best-in-class energy efficiency.





# Utility Cost per Square Foot

## Friend Public Schools

Utility cost per square foot is a common metric for comparing K-12 school buildings within the same geographic region.

The cost per square foot of the assessed facility was determined by adding utility bills for the past 12 months, then dividing the total by the usable area (sq. ft) of the building.

### Results

**\$0.72**  
per Square Foot

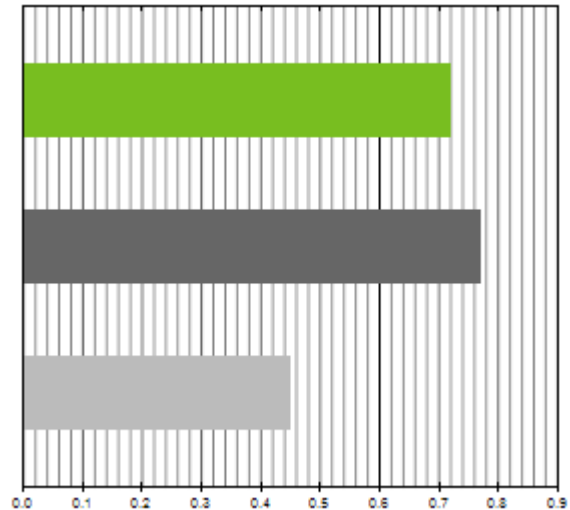
**Your Building**  
Assessed facility's utility cost normalized by building size

**\$0.77**  
per Square Foot

**Average Peer Buildings**  
Utility cost of similar facilities in your area, normalized by building size

**\$0.45**  
per Square Foot

**Energy-Efficient, Sustainably-Designed Buildings**  
This is the normalized utility cost of sustainably designed buildings



If your energy costs rate at or below the level of Energy-Efficient, Sustainably-Designed Buildings-- congratulations! You'll want to protect and even improve on this accomplishment over the long term by implementing a proactive service and maintenance agreement and/or performance monitoring program.

"Average" utility costs are an indication that building systems and operational practices are average, as well. A detailed audit of your building systems and maintenance approach will detect ways to reduce utility costs and give your organization a competitive advantage.

Facilities with higher-than-average utility costs typically have the greatest opportunity to reduce utility spending without sacrificing comfort or productivity, and without a major financial outlay. Trane professionals can uncover immediate cost-saving opportunities through a more detailed analysis of the building.





# Energy Use (kBtu) per Square Foot

## Friend Public Schools

This assessment converts all forms of energy consumed -- electricity, natural gas, fuel oil, propane or steam -- into a standard unit of measurement: kBtu. This numerical standardization allows you to compare the total amount of energy your building uses to the energy use of similar structures around the world, regardless of their energy source and independent of energy costs.

The kBtu per square foot of the assessed building was determined by adding up the total energy use for the past 12 months, converting the various fossil fuels into kBtu, and then dividing the total by the usable area of your building.

### Results

**76.9**

kBtu per Square Foot

#### Your Building

Assessed facility's utility kBtu normalized by building size

**78.6**

kBtu per Square Foot

#### Average Peer Buildings

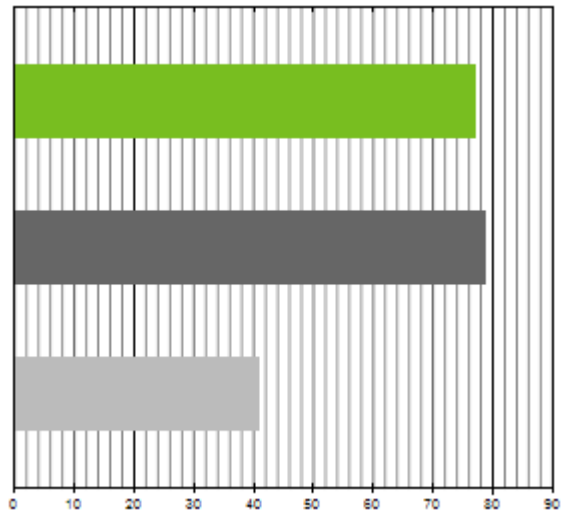
Utility kBtu of similar facilities in your area, normalized by building size

**40.9**

kBtu per Square Foot

#### Energy-Efficient, Sustainably-Designed Buildings

This is the normalized utility kBtu of sustainably designed buildings



If the energy use in the assessed facility is at or below the level of energy-efficient, sustainably-designed buildings, you can be proud of your facilities management practices. Trane can help you protect and sustain this performance through service agreements and monitoring packages.

"Average" kBtu per square foot consumption indicates there is room for immediate improvement. Trane professionals can work with you to discover ways to reduce energy use (and the related costs) and gain a competitive advantage.

A building with high kBtu consumption may put you at a competitive disadvantage. It costs more to operate and may have comfort control issues, as well. A more detailed audit by Trane professionals will produce cost-effective ways to reduce energy use without compromising comfort.

### Next step

For additional information on how to reduce kBtu, or to initiate a detailed energy analysis of the facility, contact your Trane representative.





# CO<sub>2</sub> Emissions

Friend Public Schools

Greenhouse gases that are known to cause global warming--particularly carbon dioxide (CO<sub>2</sub>) --are linked to the production of energy at power plants. The more energy a building uses, the greater its environmental impact.

The carbon footprint of your building was calculated by determining its total energy use for the past 12 months, then converting the various fuels into tons of CO<sub>2</sub> released on an annual basis. This is an approximation of the total CO<sub>2</sub> that was emitted by the local power plant as a result of the electricity that was generated to serve the building's heating, cooling and operational needs.

## Results

**456.5**

Annual metric tons of CO<sub>2</sub>

### Your Building

This is your building greenhouse gas emissions.

**497.7**

Annual metric tons of CO<sub>2</sub>

### Average Peer Buildings

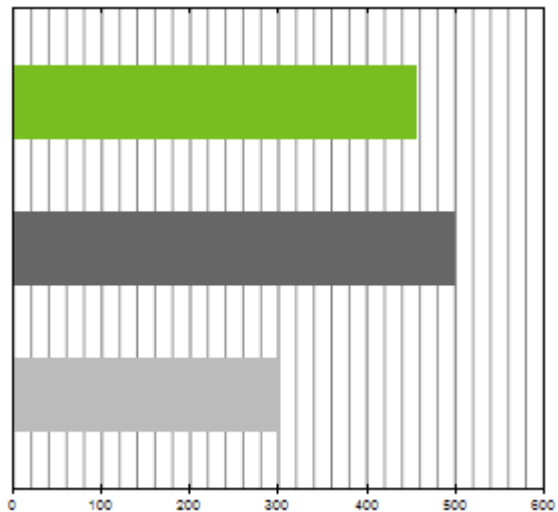
This is the greenhouse gas emissions of similar buildings in your area.

**296.4**

Annual metric tons of CO<sub>2</sub>

### Energy-Efficient, Sustainably-Designed Buildings

This is the greenhouse gas emissions of sustainably designed buildings.



## Observations and comparisons

**3.8**

metric tons

The number of tons of CO<sub>2</sub> that an average automobile contributes to the greenhouse gas problem, per year.

**456.5**

metric tons

The number of tons of CO<sub>2</sub> that your building contributes to the greenhouse gas problem, per year. This is equivalent to emissions from 303 automobiles per year.

## Next step

Trane professionals can recommend ways to reduce indirect CO<sub>2</sub> emissions based on a more detailed analysis of the building. With the right strategies in place, you won't have to sacrifice occupant comfort, quality or productivity to operate a more environmentally-friendly facility.

For additional information on how to reduce greenhouse gas emissions, or to initiate a detailed energy analysis of the facility, contact your Trane representative.





## Energy Use Itemization Report

See how your facility uses energy, and compare it to similar buildings.

### Friend Public Schools

The following pages expand on the Energy Use Benchmark Report by providing a detailed breakdown of how energy is used throughout Friend Public Schools. For comparison and goal-setting purposes, itemized energy information for typical K-12 school buildings located within this same geographic region and climate is provided, as well.

End uses that consume the most energy often represent the greatest opportunities for improving efficiency and gaining utility cost savings.



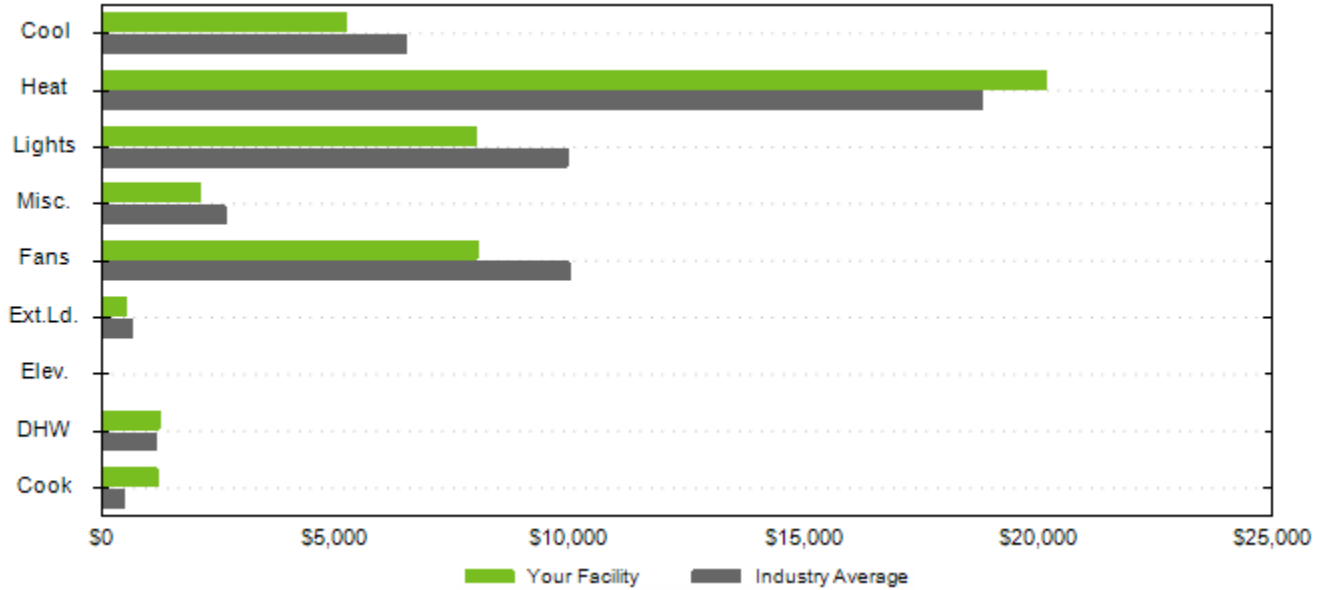


### Energy cost itemization

The following energy breakdown information estimates are based energy use data that was entered into the Trane Energy Analyzer tool and profiles derived from DOE-2 building modeling.

The information below illustrates the annual energy cost Friend Public Schools, itemized by end use. Industry-average costs for similar K-12 school buildings in this same geographic region are also provided for comparison and goal-setting purposes.

**End Use Energy Cost Itemization: Figure 1**



**End Use Energy Cost Itemization: Table 1**

Annual Energy Costs	Your Facility Costs		Industry Average Costs	
	Value	Percent	Value	Percent
Space Cooling (Cool)	\$5,226	11.2%	\$6,504	12.9%
Space Heating (Heat)	\$20,172	43.3%	\$18,815	37.4%
Interior Lighting (Lights)	\$7,999	17.2%	\$9,955	19.8%
Misc. Equipment (Misc.)	\$2,126	4.6%	\$2,646	5.3%
Fans & Pumps (Fans)	\$8,033	17.3%	\$9,998	19.9%
Refrigeration (Fridge)	\$545	1.2%	\$678	1.3%
Exterior Loads (Ext.Ld.)	\$30	0.1%	\$37	0.1%
Elevators (Elev.)	\$1,240	2.7%	\$1,156	2.3%
Domestic Hot Water (DHW)	\$1,196	2.6%	\$508	1.0%
<b>Totals</b>	<b>\$46,567</b>	<b>100%</b>	<b>\$50,298</b>	<b>100%</b>

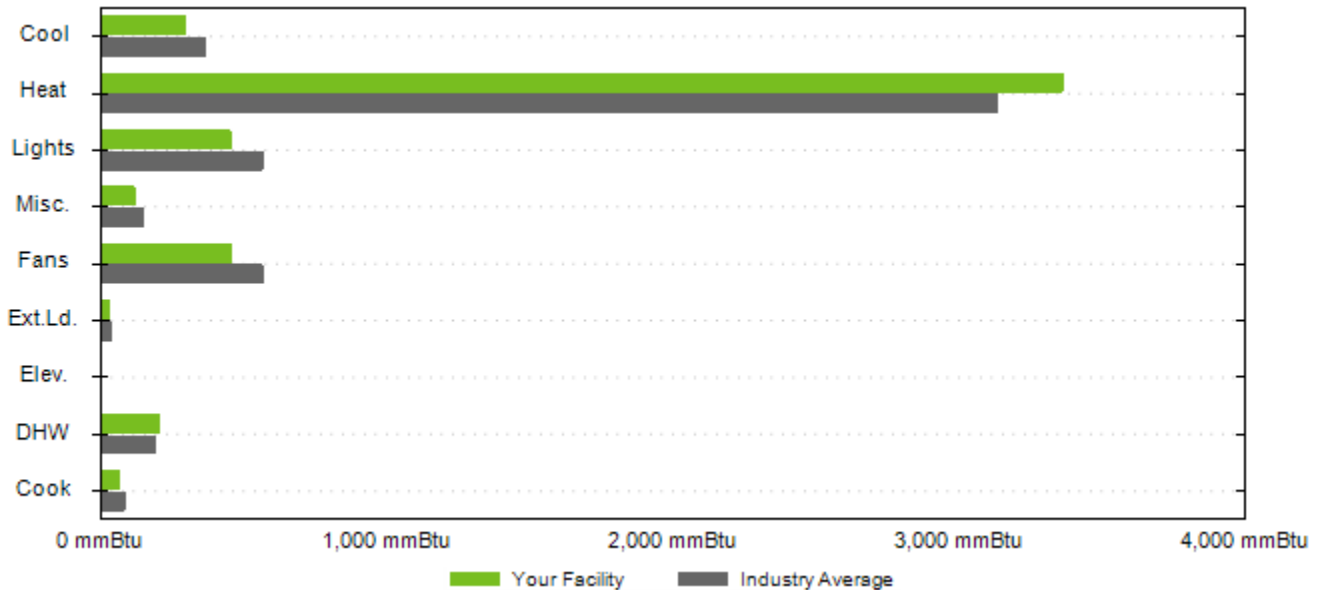




### Energy use itemization

The information below illustrates the annual raw energy utilization for Friend Public Schools, itemized by end use. Industry averages for energy utilization within similar K-12 school buildings -- measured in mmBtu (million Btu) -- are provided for comparison and goal-setting purposes.

End Use Raw Energy Itemization: Figure 2



End Use Raw Energy Itemization: Table 2

Annual Energy Usage	Your Facility Energy Usage		Industry Average Energy Usage	
	mmBtu	Percent	mmBtu	Percent
Space Cooling (Cool)	297.2	5.9%	369.9	7.2%
Space Heating (Heat)	3,362.1	67.3%	3,135.9	61.4%
Interior Lighting (Lights)	454.9	9.1%	566.1	11.1%
Misc. Equipment (Misc.)	120.9	2.4%	150.5	2.9%
Fans & Pumps (Fans)	456.8	9.1%	568.6	11.1%
Exterior Loads (Ext.Ld.)	31.0	0.6%	38.6	0.8%
Elevators (Elev.)	1.7	0.0%	2.1	0.0%
Domestic Hot Water (DHW)	206.6	4.1%	192.7	3.8%
Cooking (Cook)	68.0	1.4%	84.7	1.7%
<b>Totals</b>	<b>4,999.2</b>	<b>100%</b>	<b>5,109.1</b>	<b>100%</b>

NOTE: The energy breakdown information estimate is based on the tool inputs and building model profiles derived from DOE-2 building modeling.





## Building Information

Friend Public Schools consists of one building on a single site that has gotten two additions.

Enrollment in the District is approximately 260 students, 150 elementary and 110 secondary.

The original Friend Public School building opened in 1938, with additions in the 1960's and 2010. The entire building is approximately 65,000 square feet in size.



The City of Friend serves the building with electricity and Black Hills Energy provides natural gas. The estimated annual Utility costs are about \$46,000 with an estimated cost per square foot of \$0.72.

The general condition and upkeep of the building is very good. There are some noticeable areas of concern, but the Preliminary Audit Report is just a cursory review of components to identify opportunities for improvement. The Detailed Study will allow for further review of Energy Conservation Measures.





## Building Information (continued)

### Exterior Environment

- The building is served by two electric meters and two natural gas meters
- The Roof System has a Replacement Plan in place
- The building does not appear to have issues with rainwater control or site drainage
- The building's mortar joints appear to be good condition
- Window and entrance door in the old building use old technology

### Interior Environment

- Most classroom have suspended ceilings and carpeting
- The old Gym is not air conditioned. Has natural ventilation and radiation heat
- Doors have ADA compliant lever handles
- The Elementary Restrooms are due for updating
- There is a tunnel system around the perimeter of the old building

### Mechanical Systems

- The building vintage steam boiler in good condition
- Steam distribution is in good condition.
- Condensate receiver and steam traps appear to be working properly
- The old building has steam radiators and Window Air Conditioners
- The elementary building has fan coils with hot water heating and DX cooling
- The new building has Roof Top Units with gas heating and DX cooling
- The old building has a stand-alone thermostats, elementary and new buildings have a Building Automation System
- The old building's domestic hot water utilizes a standalone storage tank without a recirculating pump the elementary has an electric water heater
- The building has a water softener system
- Some water saving technology has been implemented
- The building does have fire sprinklers

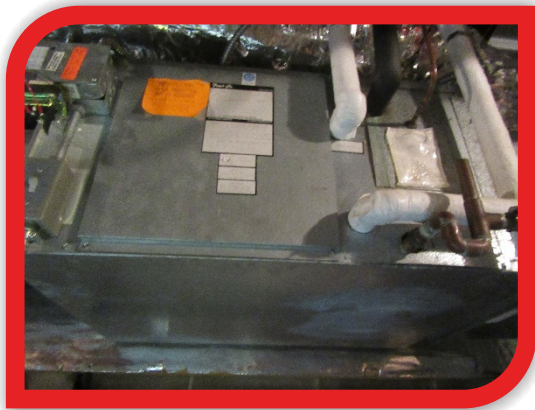
### Electrical Systems

- The main distribution panel appears to be adequate
- Older lighting and ballasts have been upgraded in some areas
- The building has an operational emergency lighting system
- The building has a fire alarm system and the bells and strobes have been updated





### Building Information (continued)



Elementary Fan Coil



Elementary Mechanical Mezzanine



Elementary Mechanical Access



Elementary Boiler



Elementary Water Softener



Elementary Water Heater





### Building Information (continued)



Elementary Zone Sensor



Elementary Fire Sprinkler



Elementary Window



Elementary Water Stain



Bell and Strobe



Fire Sprinkler System





### Building Information (continued)



Main Distribution Panel



Hot Water Storage Tank



Steam Condensate Receiver



Steam Boiler



Steam Radiator



Radiator Regulator





### Building Information (continued)



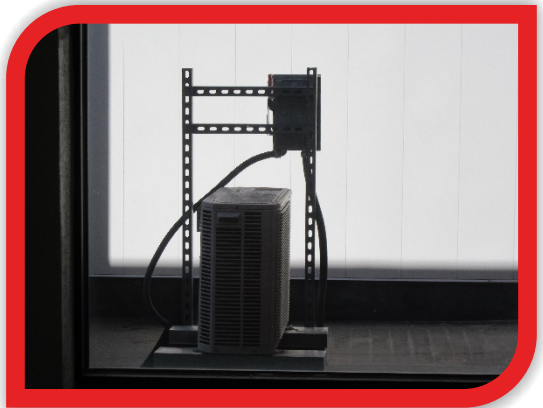
Roof Top Unit



Roof Top Unit



Building Automation System



Ductless Split System



Elementary Restroom



Elementary Restroom





## Technical Parameters

After our preliminary meeting and initial walkthrough of the facility we have focused on the energy saving and HVAC recommissioning and replacement opportunities within the building.

### Moisture Management Plan

- Windows and Doors

### Interior Remodel Plan

- Develop a Restroom Remodel Plan that meets the District needs

### HVAC System Plan

- Develop a HVAC replacement plan for the old building
- Develop a HVAC recommissioning plan to address elementary building
- Develop a HVAC recommissioning plan to address AHU's in the new building
- Develop a Building Analytics Plan to address utilities and maintenance operation and costs
- Develop a HVAC recommissioning plan to address the Building Automation System
- Plan to address the inclusion of the stand-alone thermostats into the BAS
- Evaluate the Fresh Air and Exhaust Air Systems to meet ASHRAE Standards

### Building Code Compliance Plan

- Currently enforced Building Codes
  - Building
  - Electrical
  - Energy
  - Fire
  - Mechanical
- Indoor Air Quality (IAQ)





## Recommend Solutions

Thank you for allowing Trane the opportunity to earn your business. Our Energy Services Team is dedicated to the K-12 Public School market in Nebraska. By selecting Trane as your Energy Services (ESCO) Partner you are engaging with a team with a proven track record, with over 70 Nebraska Public School Projects across the state.

An Energy Financing Contract is the preferred purchasing model, for facility improvement, for many Nebraska School Districts because it is flexible, manageable, and School District specific, and you, as the customer, control.

As your ESCO partner, Trane will sit across the table to work side by side to provide the information that you need to make good decisions that are in the best interest of the District. By answering the question “what would we do if it were our building?” we bring a wealth of experience to produce the best possible outcome. The goal is to develop a plan that does the right thing, in the right order, using the right technology that meets your needs.

The premise of our recommend solution is that Friend Public Schools has a strong desire to replace their aging HVAC System and is committed to providing its students with a positive learning environment for the next 20 plus years.

**Given this criteria**, the Scope of Work centers around modifying and upgrading the HVAC System serving the Building, with a special emphasis on meeting or exceeding 2020 code requirements.

## Financial Parameters

The estimated budgets, for the above Scopes of Work, has yet to be determined. Matching the technical and financial parameters is the main emphasis of the detailed study, which we supply at no cost to earn your business.

The addition of a Fiscal Agent will provide financial options for funding include QCPUF bonds, Construction Bonds and Lease Purchasing equipment so monies are available to implement this project. Annual energy savings will be calculated after final direction is given on the Scope of Work.





## Energy Financing Contract Process

Steps Required	Projected Dates
<b>I. INITIAL CONCEPTUAL PRESENTATIONS</b>	September 2020
<input checked="" type="checkbox"/> Administration and/or School Board and/or Buildings and Grounds Committee	
<b>II. PRELIMINARY AUDIT REPORT</b>	Sept/Oct 2020
<input checked="" type="checkbox"/> Engineers Identify Energy Conservation Measures (ECM)	
<input checked="" type="checkbox"/> Review ECM's with Administration	
<b>III. BUILDINGS AND GROUNDS COMMITTEE PRESENTATION</b>	December 2020
<input type="checkbox"/> Solicit Request for Qualifications (RFQ) responses in local paper	
<input type="checkbox"/> RFQ document released	
<b>IV. EVALUATION OF RFQ RESPONSES</b>	December 2020
<input type="checkbox"/> School Board and/or Buildings and Grounds Committee evaluate proposals	
<input type="checkbox"/> Friend Public Schools Issues Letter of Intent to (ESCO) Partner	
<b>V. IN-DEPTH STUDY</b>	January 2021
<input type="checkbox"/> Technical Parameters	
<input type="checkbox"/> Financial Parameters	
<b>VI. VERIFICATION OF PROJECTS</b>	February 2021
<input type="checkbox"/> Third Party Review of Projects	
<input type="checkbox"/> Buildings and Grounds Committee Meeting to approve Projects	
<b>VII. PROPOSAL PRESENTATION</b>	March 2021
<input type="checkbox"/> School Board Approves Projects	
<input type="checkbox"/> Financial Resolution	
<b>VIII. PROJECT IMPLEMENTATION</b>	Summer 2021



StudentsRequests to Contact Students and Student Interviews by Non-School PersonnelA. Removals of Students and Interviews of Students

In dealing with law enforcement officials, Friend Public Schools' employees are not to obstruct government operations or unreasonably refuse or fail to aid a peace officer, but are also to attempt to prevent undue interference with District operations or educational programming.

1. Removals of Students by Law Enforcement Officials

Law enforcement officers should not be permitted to remove a child from school while the child is properly in attendance, without permission of the child's parent or guardian, except when legally authorized to do so. For purposes of this policy, a law enforcement officer is defined as: sheriffs, coroners, jailers, marshals, police officers, state highway patrol officers, members of the National Guard on active service by direction of the Governor during periods of emergency, and all other persons with similar authority to make arrests. (Neb. Rev. Stat. §49-801).

Law enforcement officers may in the line of duty require a student to accompany him or her for questioning or detention either with or without an arrest warrant. A peace officer has the lawful authority to take immediate temporary custody of children under the age of 18 with an arrest warrant, or without a warrant or order of the court when:

- (a) the child has violated a state law or municipal ordinance and such child was eleven years of age or older at the time of the violation, and the officer has reasonable grounds to believe such child committed such violation and was eleven years of age or older at the time of the violation;
- (b) the child is seriously endangered in his or her surroundings and immediate removal appears to be necessary for the child's protection;
- (c) the officer believes the child to be mentally ill and dangerous as defined in Neb. Rev. Stat. §71-908 and that the harm described in that section is likely to occur before proceedings may be instituted before the juvenile court;
- (d) the officer has reasonable grounds to believe that the juvenile has run away from his or her parent, guardian, or custodian;

- (e) a probation officer has reasonable cause to believe that a juvenile is in violation of probation and that the juvenile will attempt to leave the jurisdiction or place lives or property in danger;
- (f) the officer has reasonable grounds to believe the juvenile is truant from school. (Neb. Rev. Stat. §§43-418 and 43-248).
- (g) the officer has reasonable grounds to believe the child is immune from prosecution for prostitution under subsection (5) of section 28-801; or
- (h) the child has committed an act or engaged in behavior described in subdivision (1), (2), (3)(b), or (4) of section 43-247 and such child was under eleven years of age at the time of such act or behavior, and the officer has reasonable cause to believe such child committed such act or engaged in such behavior and was under eleven years of age at such time.

If a peace officer or probation officer requests to take custody of a student who is at that time under the control and jurisdiction of Friend Public Schools, the following action is to be taken:

- (a) Establish Authority to Remove. The student should be released after appropriate measures are taken and documented to ensure that the officer has the authority to take the student. The form attached as Exhibit “A” to this Policy may be used for this purpose.
- (b) Notify Local Law Enforcement. In some instances, there may be orders for custody of a student served by the officers with authority to arrest from outside the jurisdiction of Friend Public Schools. Local law enforcement should be contacted and requested to participate in or monitor the removal.
- (c) Notify Parent of Removal. When a principal or other school official releases a minor student to a peace officer for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor student to the officer and the place to which the student is reportedly being taken. Provided, however, when a minor student has been taken into custody as a victim of suspected child abuse, the principal or other school official is not required to notify the parent or guardian, but shall provide the peace officer with the address and telephone number of the minor student’s parents or guardian.

A student should not be released to a private detective or “special police officer” who is not an officer of a Nebraska political subdivision or an officer of an agency

of the federal government without consent of the student's parent, guardian or custodian.

2. Interviews of Students by Law Enforcement Officials

Law enforcement officers and other law authorities should be urged to contact students for questioning outside the instructional day and off school premises whenever possible. When it is appropriate that such questioning occur, the following guidelines are to be followed:

- (a) Interviews not related to District Events. If an interview of a student is requested during school hours concerning an ongoing investigation of a crime not related to Friend Public Schools, questioning should not take place until the student's parent, guardian or custodian has been contacted and permission is given for such interview. The consent should be documented. The presence of a school employee during the interview is not necessary.
- (b) Interviews Related to District Events. If the investigation relates to an incident which took place on school premises or during instructional time, it is not necessary to obtain consent of the student's parent, guardian or custodian. In these situations, an employee of the District should be present during the interview to ensure that the interview relates only to the incident which took place on school premises or during instructional time or something which is directly related thereto.
- (c) Child Abuse or Neglect. If an investigator represents that an interview is necessary to collect information concerning an allegation of child abuse or neglect or an offense involving a family relation and it is clear that obtaining parental consent for the interview would be impossible or counter-productive, the interview may be conducted without consent of the student's parent, guardian or custodian. In these situations, an employee of Friend Public Schools should be present during the interview to ensure that the interview relates only to those matters.
- (d) Probation Officer Interview. A probation officer assigned to a student by a court may be allowed the opportunity, on request, to interview a student on school premises. In such situations, it is neither necessary nor desirable that a District employee be present during the interview. It also is not necessary to obtain the consent of the parent, guardian, or custodian.

3. Disclosure of Student Records

School employees shall not, in the course of dealing with a peace officer or probation officer, disclose any confidential student records or information from such student records other than in response to a court order or subpoena or as otherwise authorized by state law and the Family Educational Rights and Privacy Act (FERPA).

4. Removals and Interviews by Persons other than Law Enforcement Officials

A person who comes to school premises to interview a student or remove a student prior to the end of the student's instructional day must obtain permission of an administrator or designee.

Permission to remove is not to be granted without consent of the student's parent, guardian or custodian, or a person authorized by the student's parent, guardian or custodian to give such permission.

Permission to interview on subjects not related to school matters is not to be granted unless there is a clearly valid and proper reason for the interview and such is not disruptive to school operations or the student's educational program.

Ordinarily such contacts shall be restricted to the student's parent, guardian or custodian or a friend of the family when an emergency or other similar circumstance exists.

Legal Reference:

Neb. Rev. Stat. §§43-248; 43-418; 79-294; 79-2104  
20 U.S.C. §1232g (FERPA)

Date of Adoption: July 2017

**AR-5413--Exhibit A**

**Affidavit and Release to Remove Student**

**Date:** \_\_\_\_\_

The undersigned hereby states and affirms to the Friend Public Schools as follows:

1. That I am duly-appointed and acting peace officer employed by \_\_\_\_\_ and am currently acting within the scope of such employment.
2. That request is hereby made of the Friend Public Schools to deliver to me the following named student: \_\_\_\_\_.
3. That I am entitled to immediate physical custody of said student by virtue of:
  - ( ) Neb. Rev. Stat. 43-248 for the reason that said student (1) violated a state or municipal law in my presence, (2) is believed by me to have committed a felony, (3) is seriously endangered in his or her surroundings and immediate removal appears to be necessary for the student’s protection, or (4) is believed to have run away from his or her parent, guardian, or custodian.
  - ( ) There having been issued a valid warrant for such student’s arrest, a true copy of which is attached hereto.
  - ( ) There being reasonable grounds for me to arrest such student without a warrant, such grounds being that: \_\_\_\_\_  
\_\_\_\_\_
  - ( ) Other (specify) the student being placed under arrest due to following authority: \_\_\_\_\_  
\_\_\_\_\_
4. That the undersigned will take immediate action to notify the parent(s), custodian, or legal guardian of said student that said student has been taken into custody and the reason or reasons for said custody.
5. That the undersigned has the legal right to take custody of the student without the consent of said student’s parent(s), guardian, custodian, or the Friend Public Schools.

- 6. That any facts or circumstances set out on the back of this affidavit and release are true and correct and are incorporated herein by reference.

\_\_\_\_\_  
 (Give complete description of officer's name and position, including badge number) **AR-5413-Exhibit B**

**Affidavit to Interview or Question Student**

**Date:** \_\_\_\_\_

The undersigned requests the right to interview or question \_\_\_\_\_, a student of the Friend Public Schools, and hereby states and affirms to the Friend Public Schools as follows:

( ) That the undersigned is a duly appointed probation officer acting pursuant to a valid appointment by the \_\_\_\_\_ Court of \_\_\_\_\_ County, Nebraska.

( ) That the undersigned is duly authorized by law to investigate allegations of criminal activity and this request is made to facilitate such an investigation.

( ) That the undersigned is duly authorized by law to investigate allegations of criminal activity and this request is made to facilitate an investigation of criminal activity which occurred on the school premises.

( ) That the undersigned is duly authorized by law to investigate allegations of abuse or neglect as defined in Neb. Rev. Stat. 28-710(3) and this request is made to facilitate an investigation where a family member is alleged to have committed acts of abuse or neglect against the above-named student.

( ) That requesting consent to the interview from the child's parent or guardian and notification of child's parent or guardian of the interview would be counter productive, and request is hereby made that the same be kept confidential.

That the additional information, if any, set out on the back of this affidavit is true and correct and is incorporated herein by reference.

\_\_\_\_\_  
 (Give complete description of officer's name and position including badge number)

StudentsDating Violence

Friend Public Schools strives to provide physically safe and emotionally secure environments for all students and staff. Positive behaviors are encouraged in the educational program and are required of all students and staff. Dating violence will not be tolerated.

For purposes of this policy “dating violence” means a pattern of behavior where one person uses threats of, or actually uses, physical, sexual, verbal, or emotional abuse to control his or her dating partner. “Dating partner” means any person, regardless of gender, involved in an intimate relationship with another person primarily characterized by the expectation of affectionate involvement whether casual, serious, or long term.

Incidents of dating violence involving students at school will be addressed as the administration determines appropriate, within the scope and subject to the limits of the District’s authority.

Staff training on dating violence shall be provided as deemed appropriate by the administration. The dating violence training shall include, but need not be limited to, basic awareness of dating violence, warning signs of dating violence, and the District's dating violence policy.

Dating violence education that is age-appropriate shall be incorporated into the school program. Dating violence education shall include, but not be limited to, defining dating violence, recognizing dating violence warning signs, and identifying characteristics of healthy dating relationships.

The administration will be responsible for ensuring that this dating violence policy is published in the school district’s student-parent handbook or an equivalent such publication. Parents and legal guardians shall be informed of the dating violence policy by such other means as the administration determines appropriate. If requested, parents or legal guardians shall be provided a copy of the dating violence policy and relevant information.

Legal Reference: Neb. Rev. Stat. §§ 79-2,139 to 79-2,142

Date of Adoption: July 12, 2010  
Board Reviewed December 2011

Students

Bus Transportation

Regular bus transportation shall be provided to designated stops on bus routes, outside city limits, within the school district. Occasional exceptions to regular bus schedules shall require prior administrative approval. Accommodations will be made for rural students.

Date of Adoption: November 12, 2007  
Board Reviewed December 2011

Students

Use of School Buses

Friend Public Schools may provide transportation for instructional purposes and for school sponsored activities, organizations, and groups. The district shall not operate as a “Carrier for Hire”.

Date of Adoption: November 12, 2007  
Board Reviewed December 2011

Students

Safe Pupil Transportation Plan

The Superintendent or designee shall develop a safe pupil transportation plan to address student safety which addresses the following:

- # Weapons;
- # Pupil Behavior;
- # Terroristic Threats;
- # Severe Weather;
- # Hazardous Materials;
- # Medical emergencies;
- # Driver/passenger procedures in the event of mechanical breakdowns of the vehicle; and,
- # A procedure that requires pupil transportation vehicle operators to document and submit to designated school authorities the occurrence of any events covered by the Safe Pupil Transportation Plan that involved the pupil transportation vehicle operated by the driver, or any pupils transported in it.

A copy of the plan shall be placed in each pupil transportation vehicle, kept at each school building, and made available upon request.

Legal Source:

Neb. Rev. Stat. sections 79-318, 79-602, 79-607 and 79-608;  
Title 92, Nebraska Administrative Code, Chapter 91.

Date of Adoption: November 12, 2007

Board Reviewed December 2011

StudentsAsthma and Allergic Reaction Protocol

*This is a required policy under NDE Rule 59.*

The District adopts and will implement the Emergency Response to Life-Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis Protocol as required by the Nebraska Department of Education.

The Superintendent, in conjunction with licensed health personnel, shall establish administrative regulations for the implementation of this policy. The regulations established shall comply with NDE rules regarding the protocol to follow in case of a life-threatening asthma or systemic allergic reaction and use of an EpiPen and albuterol. Also, these shall ensure that each school building will procure and maintain the equipment and medication necessary under the protocol in the case of any student or school staff emergency. Staff training in using the protocol shall occur periodically. Records of such training and occurrences of administering medication under the protocol shall be maintained.

The Emergency Protocol shall be implemented, and the equipment and medication necessary to implement the Emergency Protocol shall be maintained, at each school building while school is in session. For purposes of the Emergency Protocol, the phrase "while school is in session" is defined as the core instructional school day. The "core instructional school day" is defined as that portion of each day school is in session during which teachers are on duty to provide and students are scheduled to receive instruction in the School District's curriculum, generally beginning at 8:00 a.m. and ending at 3:30 p.m. The Emergency Protocol shall not be required to be implemented other than in the school buildings while school is in session, and as such is not required to be implemented at extracurricular activities, on school buses, or during school field trips. Implementation of the Emergency Protocol at such non-mandatory times or places shall be made in the discretion of the administration and shall be subject to the availability of the employees designated or trained in implementation of the Emergency Protocol and the availability of the necessary equipment and medication at such times or places.

Legal Reference: NDE Rule 59.006

Cross Reference: Policies on Administration of Medication to Students

Date of Adoption: November 12, 2007  
Board Reviewed December 2011

ASTHMA AND ALLERGIC REACTION PROTOCOL

**EMERGENCY RESPONSE TO LIFE-THREATENING ASTHMA OR SYSTEMIC ALLERGIC REACTIONS (ANAPHYLAXIS)**

**DEFINITION:** Life-threatening asthma consists of an *acute episode of worsening airflow obstruction. Immediate action and monitoring are necessary.*

A systemic allergic reaction (anaphylaxis) is a severe response resulting in cardiovascular collapse (shock) after the injection of an antigen (e.g. bee or other insect sting), ingestion of a food or medication, or exposure to other allergens, such as animal fur, chemical irritants, pollens or molds, among others. The blood pressure falls, the pulse becomes weak, **AND DEATH CAN OCCUR.** Immediate allergic reactions may require emergency treatment and medications.

**LIFE-THREATENING ASTHMA SYMPTOMS:** Any of these symptoms may occur:

- Chest tightness
- Wheezing
- Severe shortness of breath
- Retractions (chest or neck "sucked in")
- Cyanosis (lips and nail beds exhibit a grayish or bluish color)
- Change in mental status, such as agitation, anxiety, or lethargy
- A hunched-over position
- Breathlessness causing speech in one-to-two word phrases or complete inability to speak

**ANAPHYLACTIC SYMPTOMS OF BODY SYSTEM:** Any of the symptoms may occur within seconds. The more immediate the reactions, the more severe the reaction may become. Any of the symptoms present requires several hours of monitoring.

- Skin: warmth, itching, and/or tingling of underarms/groin, flushing, hives
- Abdominal: pain, nausea and vomiting, diarrhea
- Oral/Respiratory: sneezing, swelling of face (lips, mouth, tongue, throat), lump or tightness in the throat, hoarseness, difficulty inhaling, shortness of breath, decrease in peak flow meter reading, wheezing reaction
- Cardiovascular: headache, low blood pressure (shock), lightheadedness, fainting, loss of consciousness, rapid heart rate, ventricular fibrillation (no pulse)
- Mental status: apprehension, anxiety, restlessness, irritability

**EMERGENCY PROTOCOL:**

1. **CALL 911**
2. Summon school nurse if available. If not, summon designated trained, non-medical staff to implement emergency protocol
3. Check airway patency, breathing, respiratory rate, and pulse
4. Administer medications (EpiPen and albuterol) per standing order
5. Determine cause as quickly as possible
6. Monitor vital signs (pulse, respiration, etc.)
7. Contact parents immediately and physician as soon as possible
8. Any individual treated for symptoms with epinephrine at school will be transferred to medical facility

**STANDING ORDERS FOR RESPONSE TO LIFE-THREATENING ASTHMA OR ANAPHYLAXIS:** Administer an IM EpiPen-Jr. for a child less than 50 pounds or an adult EpiPen for any individual over 50 pounds. Follow with nebulized albuterol (premixed) while awaiting EMS. If not better, may repeat times two, back-to-back Administer CPR, if indicated

(PHYSICIAN) Date (PHYSICIAN) \_\_\_\_\_ Date

(PHYSICIAN) Date (PHYSICIAN) \_\_\_\_\_ Date

Community RelationsTitle IX – Procedure for Complaints of Sexual Harassment**A. Complaint Procedure - Generally**

All employees are responsible for helping to prevent sexual harassment. Employees, or students, who believe they have been subjected to, or believe they have witnessed sexual harassment should follow these procedures:

1. Directly inform the person engaging in the discrimination or harassment that such conduct is offensive and must stop.
2. For employee reporters, contact your principal or supervisor, the principal or supervisor of the offending person, or the Title IX Coordinator if you do not wish to communicate directly with the person whose conduct is offensive or if direct communication with the offending person has been ineffective.
3. Report the matter to the Title IX Coordinator if the offending conduct continues or has not been resolved to your satisfaction after you have reported the matter to a principal or supervisor.
4. For student reporters, contact any teacher, counselor, or administrator.
5. Report to the Title IX Coordinator if you are the adult to whom the student has made a report so that the matter can be properly resolved. The Title IX Coordinator may file a formal complaint and begin the following complaint procedure.

Allegations of sexual harassment or discrimination shall be investigated and, if substantiated, corrective or disciplinary action taken, up to and including dismissal from employment if the offender is an employee, or suspension and/or expulsion, if the offender is a student. Retaliatory action will not be taken against an employee or student for reporting discrimination or harassment.

**B. Response to a Formal Complaint:**

1. Filing Formal Complaint: An employee or student can allege sexual harassment by filing a formal complaint in writing with the Title IX Coordinator in person or by mail, or by electronic mail using the following contact information:

## TITLE IX COORDINATOR CONTACT INFORMATION

David Kraus  
501 Main Street, Friend, NE 68359  
402-947-2781  
david.kraus@friendschool.org

The formal complaint must be signed by the complainant or by the Title IX Coordinator. **The following procedures apply only in the event that a formal complaint is filed. All other allegations of sexual harassment shall be resolved using the general complaint procedure. Any timelines set forth in the following procedures may be extended by the Title IX Coordinator with notice to the parties.**

2. Immediate Actions upon Receipt of Formal Complaint: Upon receipt of a formal complaint, the Title IX Coordinator shall provide the following to all known parties of (A): The complaint procedure as outlined in this regulation; and (B): Notice of the allegations of sexual harassment, including: (i) the identities of the parties involved, if known; and (ii) the conduct allegedly constituting sexual harassment; and (iii) the date and location of the alleged incident.

The parties to the formal complaint may select an advisor of their choice, who may be, but is not required to be, an attorney.

3. Investigation of Formal Complaint: Upon receipt of a formal complaint, the Title IX Coordinator shall notify the Investigator. The Investigator will promptly investigate all complaints of discrimination, even if an outside entity or law enforcement agency is investigating a complaint involving the same facts and allegations. The Investigator will not wait for the conclusion or outcome of a criminal investigation or proceeding to begin an investigation required by this complaint procedure. If the allegation(s) involves possible criminal conduct, the District will notify the complainant of his or her right to file a criminal complaint, and District employees will not dissuade the complainant from filing a criminal complaint either during or after the District's investigation.

The Investigator will aim to complete its investigation within a reasonable time frame, as determined by the Title IX Coordinator. The factors to determine a reasonable time frame include, but are not limited to, the allegations of the formal complaint, the number of witnesses that may need to be interviewed, and whether the police are also conducting an investigation into the allegations. The time frame originally set by the Title IX Coordinator may be extended by the Title IX Coordinator, upon notice to the parties, as he or she deems necessary to complete the investigation. Periodic status updates will be given to the parties, when appropriate.

(A) *Neutrality*: The Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate this complaint procedure, shall not have any conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. The District shall ensure that Title IX Coordinators, investigators, decision-makers, and any persons who facilitate this complaint procedure shall receive training on the definition of sexual harassment in accordance with this regulation, the scope of the District's education program or activity, how to conduct an investigation and complaint process including hearings, appeals, and informal resolution processes, as applicable, and how to serve impartially, including by avoiding prejudice of the fact at issue, conflicts of interest, and bias. The District shall ensure that the individuals involved in the complaint procedure receive training on issues of relevance of questions and evidence and on issues of relevance to create an investigative report that fairly summarizes relevant evidence.

(B) *Burden of Production*: It shall be the Investigator's burden to gather evidence sufficient to reach a determination regarding responsibility. To reach a determination, the investigation will include, but is not limited to:

- a. Providing the parties with the opportunity to present witnesses and provide evidence.
- b. An evaluation of all relevant information and documentation relating to the alleged discriminatory conduct.
- c. For allegations involving harassment, some of the factors the District will consider include: 1) the nature of the conduct and whether the conduct was unwelcome, 2) the surrounding circumstances, expectations, and relationships, 3) the degree to which the conduct affected one or more students' education, 4) the type, frequency, and duration of the conduct, 5) the identity of and relationship between the alleged harasser and the suspect or suspects of the harassment, 6) the number of individuals involved, 7) the age (and sex, if applicable) of the alleged harasser and the alleged victim(s) of the harassment, 8) the location of the incidents and the context in which they occurred, 9) the totality of the circumstances, and 10) other relevant evidence.
- d. A review of the evidence using a "preponderance of the evidence" standard (based on the evidence, is it more likely than not that discrimination, harassment, or retaliation occurred?)

(C) *Rights of the Parties*: The respondent is entitled to a presumption that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the complaint process.

The Investigator must provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence.

The Investigator shall not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence.

The Investigator shall provide the parties with the same opportunities to have others present during any complaint proceeding, including the opportunity to be accompanied to any

related meeting or proceeding by the advisor of their choice if the Investigator deems appropriate. However, the Investigator may establish restrictions regarding the extent to which the advisor may participate in the proceedings, if the restrictions apply equally to both parties.

The Investigator shall provide to all witnesses expected to attend a meeting notice of the date, time, location, participants, and purpose of all hearings within two (2) days of the meeting.

Up until the conclusion of the investigation, the parties shall have an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in the formal complaint. This includes the evidence upon which the Investigator does not intend to rely in reaching a determination regarding responsibility and inculpatory or exculpatory evidence obtained from any source, so that each party can meaningfully respond to the evidence prior to conclusion of the investigation.

The District retains the right to place an employee on administrative leave during the pendency of an investigation. The District also retains the right to remove a student from the District's educational program prior to the conclusion of the investigation. In the event of a removal, the respondent shall have the opportunity to challenge the decision for removal.

(D) *Conclusion of Investigation:* Prior to the conclusion of the investigation, the investigator shall send each party and the party's advisor, if any, the evidence that is subject to inspection and review in an electronic format or a hard copy. The parties shall then have ten (10) days to submit a written response, which the investigator will consider.

Once the investigator has considered the written statements of the parties, if any, and any questions of the parties, if any, the investigator shall create an investigative report that fairly summarizes relevant evidence. The investigator shall then submit the written investigation report to the decision-maker. The parties shall each receive a copy of the final investigative report at the same time as the decision-maker.

4. Decision of Responsibility: The decision-maker shall review the investigative report. Prior to coming to a determination regarding responsibility, the decision-maker shall provide ten (10) days for each party to submit written, relevant questions that a party wants asked of any party or witness, provide each party with answers, and allow for additional, limited follow-up questions from each party.

Once the decision-maker has considered the written questions of the parties, if any, the decision-maker shall issue a written determination regarding responsibility by a preponderance of the evidence within a reasonable time frame as determined by the Title IX Coordinator. The decision-maker shall consider all relevant evidence, including inculpatory and exculpatory evidence, and will not consider the credibility of the evidence to be based on a person's status, such as complainant, respondent, or witness. The decision-maker shall provide the written determination to both parties simultaneously. The written determination must include:

- a. Identification of the allegations potentially constituting sexual harassment;
- b. A description of the procedural steps taken from the receipt of the formal complaint

- through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather evidence;
- c. Findings of fact supporting the determination;
  - d. Conclusions regarding the application of each recipient's code of conduct to the facts;
  - e. A statement of, and rationale for, the results as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the recipient imposes on the respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the recipient to the complainant; and
  - f. The recipient's procedures and permissible bases for the complainant and respondent to appeal.

The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. Sec. 11232g; 34 C.F.R. Part 99, permits the District to disclose relevant information to a student who was discriminated against or harassed.

5. Supportive Measures and Disciplinary Actions:

Throughout the investigation, either party may be entitled to supportive measures. Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the District's educational environment to deter sexual harassment.

Supportive measures may include, but are not limited to, counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. The District shall maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the District to provide the supportive measures.

At the conclusion of the investigation, the decision-maker may institute disciplinary measures to the respondent if the decision-maker determines that the respondent engaged in sexual abuse or harassment. Disciplinary measures may include, but are not limited to, in-school suspension, out-of-school suspension, expulsion, and in the case of an employee, disciplinary action up to and including dismissal from employment. This policy does not limit or prohibit the District from instituting disciplinary measures if, in the course of the investigation, it determines that the complainant or respondent violated the student code of conduct.

The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

**C. Appeals**

If either party is not satisfied with the outcome of the investigation and the decision of the decision-maker, they may appeal on the following basis:

- a. Procedural irregularity that affected the outcome of the matter;
- b. New evidence, that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
- c. The Title IX Coordinator, investigator, or decision-maker had a conflict of interest or bias for or against the complainant or respondent generally or the individual complainant or respondent that affected the outcome of the matter.

The request for an appeal shall be in writing and submitted on the appropriate document. The appeal document shall be submitted to the Superintendent of Schools.

Upon notice of an appeal by either party, the Superintendent of Schools shall notify the other party in writing when the appeal is filed and of the appeal procedures, which apply equally to both parties.

The Superintendent of Schools shall give both parties a reasonable and equal opportunity to submit a written statement in support of, or challenging the outcome.

The Superintendent of Schools shall review the investigative report, decision-maker's determination, and written statements of the parties and then issue a written decision describing the result of the appeal and the rationale for the result. The Superintendent of Schools shall provide the written decision simultaneously to both parties.

**D. Informal Resolution**

If a formal complaint is filed, the District may offer the complainant and respondent the opportunity to participate in an informal resolution process. The informal resolution process may take place at any time prior to reaching a determination regarding responsibility. The informal resolution process shall only take place upon:

- a. Written notice to both parties disclosing: the allegations, the requirements of the informal resolution process, including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, provided, however, that at any time prior to agreeing to a resolution, any party has the right to withdraw from the resolution process and resume the complaint process with respect to the formal complaint, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared;
- b. The parties' voluntary written consent to the informal resolution process; and
- c. That the allegations of the formal complaint do not involve any allegations that an employee sexually harassed a student.

**E. Record Keeping**

The District will maintain relevant documentation obtained during the investigation and documentation supportive of the findings and any subsequent determinations, including the investigative report, witness statements, interview summaries, any transcripts, or audio recordings pertaining to the investigative and appeal proceedings for a period of seven (7) years.

Legal Reference: Title IX

Date of Adoption: September 2020



# PROPOSAL

Friend Schools  
501 S Main Street  
Friend, NE 68359  
Attention: Justin Kirchhoff

**Date:** August 18, 2020  
**Quote:** 203-15  
**Project:** Rtu 4 Compressor Replacement

Thank you for the opportunity to provide this proposal for the above referenced project. Under this proposal we will provide the necessary labor and material to perform the work described below.

#1

**Scope of Work:**

- Recover refrigerant from the circuit with the bad compressor
  - Remove bad compressor, contactor and faulty safety switches
  - Provide new compressor and equipment and install
  - Replace driers, evacuate the circuit and charge with new R410A
  - Start compressor and check operation
- Total price including labor, material and taxes.....\$9,890.00**

#2

**Additional Work:**

- Board upgrade from VCM to VCCX
    - Upgrade all control boards, controls and wire harnesses
- Price add including labor, material and taxes.....\$7,769.00**

**Exclusions:**

Overtime labor

Sincerely,

*Jason Walker*

Jason Walker  
Service Sales Manager  
Cell: (402) 672-3324

ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**PROPOSAL SUBJECT TO CHANGE AFTER 30 DAYS**

*Sept 14 Board Meeting - For Approval*