Board of Education Regular Meeting
Monday, August 14, 2017 7:30 PM
Saline County School District 76-0068
501 Main Street
Friend, NE 68359-0067

**Board of Education Goals**

- **Allocate resources to effectively and efficiently meet the educational needs of the district.**
- **Ensure vertically and horizontally aligned curriculum.**
- **Implement a district instructional program based on current research and best practice.**
- **Provide facilities that maximize student learning opportunities.**

1. Call to Order and Roll Call
2. Notice of Open Meeting Act—Posted
3. Pledge of Allegiance
4. Motion to excuse absent board members
5. Approval of the agenda
6. Presentation of the Friend Public School strategic plan by Marcia Herring of NASB.
7. Consent Agenda
   - 7.1. Hold for discussion and for possible action approval of the following items:
     - 7.1.1. Minutes of prior meeting(s)
     - 7.1.2. Treasurer's report
     - 7.1.3. Receipts
     - 7.1.4. Expenditures
     - 7.1.5. Claims for payment
8. Public Forum: Recognition of visitors, delegations, and reading of communications.

9. Reports

    9.1. Committee:

    9.2. Administration

        9.2.1. Elementary Principal

        9.2.2. Secondary Principal

        9.2.3. Superintendent

10. Action Items

    10.1. Approve option enrollment resolution to set capacity for grades and programs. Policy 5006

11. Discussion Items

12. Adjournment

INSTRUCTIONS FOR THOSE WHO WISH TO SPEAK DURING PUBLIC FORUM

**(Agenda items only)** Public comment time is the time to request to speak to items listed on this agenda. The public forum is available for interested parties that are not part of any formal presentation regarding a specific agenda item. Patrons wishing to address the board need to request to be recognized by the Board President or Chair of the meeting prior to the beginning of the meeting.

**(Non agenda item)** this is the time to request to speak to any nonagenda topic concerning the school district. Since it is not an agenda item, the board cannot discuss or take action at this time. The BOE may choose to place the item on a future agenda for consideration &/or action.

Time Limit: The Board President of chair for the meeting shall have the authority to establish reasonable time limits for individual speakers (generally five minutes) and for the duration of public forum sessions.

Personnel or Student Topic: Patrons wishing to address the board regarding a personnel or student issue need to understand that Board policies require that such concerns initially be directed to the administration for consideration. Board members will generally not respond to any questions or comments directed toward or about individual staff members and/or students. Patrons are cautioned that slanderous comments are not protected just because they are made at Board meeting.

General Rules: Please remember that this is a public meeting for the conduct of the business of the Board of Education. Offensive language, personal attacks and hostile conduct will not be tolerated.

This agenda contains a list of subjects known at the time of its distribution. A copy of the agenda reflecting any changes will be available for public inspection during normal business hours in the office of the Superintendent. Except for the items of an emergency nature, the agenda will not be enlarged later than 24 hours before the scheduled start of the meeting.

# Friend Public Schools

## 2017 Strategic Plan

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David Kraus, Superintendent

Alyson Dickinson, Elementary Principal

Ben Dempsey, High School Principal

## Board of Education

Paul Senger, President

Scott Spohn, Vice President

Nate Klenke

Jamie Tuttle

Nancy Vossler

Scott Vyhnalek



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## Introduction

The school district Mission, Beliefs, and Priorities impact the student's development, learning and achievement. The Friend Strategic Plan is intended to assist the board, administrators, and staff in their responsibility to create and sustain a school district in which students are engaged and learning.

Public education is a complex and ever-changing environment in which educators must remain focused and poised to meet the total needs of all students. To ensure the school district is preparing for the future the board and administration must analyze district needs, growth, and stakeholder feedback to make certain the district provides a quality education in a safe learning environment.

In December of 2016, the Friend Board of Education initiated the development of the Strategic Plan to guide the vision and direction of education for Friend Public Schools. The importance of this endeavor will result in an actionable plan that aligns to the mission and beliefs of the school district.

To ensure a comprehensive and collaborative process, the board and superintendent have committed to engaging an extensive group of community stakeholders to contribute to the discussion of Friend Public Schools' needs and its future growth. Stakeholders involved included, but were not limited to students, all staff, parents, community members, and business leaders. In addition, the Strategic Core Committee, provided a diverse representation of internal and external stakeholders working collaboratively with district leadership to identify Friend priorities, goals, and outcomes. Because the process of developing a strategic plan is completed in a manner where broad consensus is reached, this ensures the plan accurately reflects the priorities of the community and will be used to guide administrative decision-making, policy development, and the allocation of district resources.

The collaborative work of the Strategic Core Committee, staff, community, administration, and Board of Education yielded the following direction:



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## Friend Public Schools Mission Statement

Committed to engaging all students, staff, and community to ensure a diverse education through a culture of life-long learning.

## Friend Public Schools Belief Statements

- We believe each individual has value and dignity and is capable of life-long learning.
- We believe in sustaining a progressive learning environment that is physically and emotionally safe for learning.
- We believe education is a collaborative community responsibility.
- We believe every student needs to be invested in all areas of their educational experience.



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## Priorities, Objectives, Strategies, and Performance Indicators

The Strategic Planning process enabled the district to identify needs and establish Priorities. To have an impact on student learning, however, a strategic plan must include a plan of action for affecting change. In the following Strategic Plan, each Priority is further defined in the form of an Objective. Each Objective states, with specificity, a goal that when achieved, will have a direct impact on FPS' ability to meet its mission. For each Objective, Strategies have been created that define the action necessary to meet the objective. Each Strategy is expressed through manageable and measurable action steps ("Performance Indicators").

## Implementation of the Strategic Plan

This strategic plan represents the district's collective resolve to engage and empower all students. The Priorities, Objectives, and Strategies set forth below are the building blocks of the path the district has laid out to achieve its mission. Fulfilling the mission depends on more than just designing a path – the district must dedicate itself, at every level, to the consistent and effective implementation of the specific strategies and measurable action steps (Performance Indicators) and work to integrate the strategic plan into the regular operation of the district.

To ensure the success and implementation of the Friend Strategic Plan, district leadership will:

A. Assign staff to manage and oversee Measures and Objectives

B. Monitor and assess the implementation, making necessary and appropriate adjustments as needed

C. Commit resources needed to ensure the progress and success of the plan

D. Align the plan to the Board's Annual Calendar and Monthly Meeting Agenda to measure progress and success of the plan



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E. Communicate progress of the plan to internal and external stakeholders annually

## Priority

The Priority identifies the District function that will evolve if the Priority is carried out.

## Objective

The objective details what the Priority will be when realized and in place. It suggests what students and staff will do as a result of the
district's efforts and Priorities.

## Indicators

The Indicator is a specific task, assignment, or action a staff member or group will take to meet the stated Objective.

## Program/Building Level

The Program/Building Level identifies the point of impact.

## Responsible

The Responsible identifies who or what group is responsible to oversee progress of the Indicator.

## Target Date

The Target Date identifies when the indicator is to be assessed for progress and/or a target completion date.

## Funding

The Funding identifies an approximate figure for how the program/service will impact district resources.

## Evidence of Progress

The Evidence of Progress identifies the action that has been taken to meet the Indicator.



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## Priority I: Academics

Objective: Progress learning for all students - To refine and continue to put into practice a system of curriculum, instruction, and assessment that enables each student to be engaged in challenging, creative, and rigorous learning experiences throughout the district.

**Strategy 1.1: Implement and follow a common vision of instruction to support student transitions and success.**

**Strategy 1.2: Provide a standards-based curriculum that aligns to the NDE State Standards and best practice for all PK-12 students.**

**Strategy 1.3: Analyze data, including formative and summative assessments to inform staff and students with timely and relevant feedback to improve both instruction and student learning and achievement.**

**Strategy 1.4: Develop Student Learning Objectives to measure the student academic growth and to measure progress of each student.**

**Strategy 1.5 Consider expanded curriculum to enhance the learning environment for all students.**

**Strategy 1.6: Develop learning opportunities to include college/career readiness skills and knowledge to enhance the K-12 learning experience.**

**Strategy 1.7: Develop a Professional Development Plan to guide the value and purpose of staff learning and to support allocation of district resources.**

## Priority II: Student Services



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Objective: Provide Student Service Programs to support Growth and developmental learning opportunities – To support the individual development and growth of youth.

**Strategy 2.1: Implement an expanded learning opportunity for students who may benefit from alternative curriculum to support their abilities and needs.**

**Strategy 2.2: Implement an LLI Reading Program to support struggling readers through small group instruction and support.**

**Strategy 2.3: Implement student service programs to support successful student learning.**

**Strategy 2.4: Grow and sustain the Food Service Programs to support student nutrition and academic success.**

## Priority III: Human Resources

Objective: Develop Professional Development opportunities to empower staff – To support the professional growth and development of all district staff.

**Strategy 3.1: Create and implement school-based Professional Learning Communities (PLC's) comprised of school administrators and certified staff to support quality instruction, successful student learning and achievement, student and family engagement, and effectiveness of staff training.**

**Strategy 3.2: Ensure the district cultivates a supportive and conducive environment for learning for all students.**

## Priority IV: Communication



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Objective: Improve Communications – To develop plans to improve and grow district communications with staff, students, parents, community, and business leaders to ensure engagement that supports student learning and achievement.

**Strategy 4.1: Appoint and organize a Communications Committee made up of administrators, staff members, board members, students, parents, and community members to address what effective, timely, complete information must be included in district communications to improve and grow district communications and how communication will be dispersed.**

**Strategy 4.2: Identify and address opportunities to grow and improve staff engagement.**

**Strategy 4.3 Cultivate a conducive environment for building positive relationships to support the efficiency and quality of education provided by Friend Public Schools.**

## Priority V: Technology

Objective: Integrate Technology to Support Instruction and Learning -To build and sustain a district technology framework that supports effective instruction, curriculum, and growth and improved student learning outcomes.

**Strategy 5.1: Develop and sustain a short and long-term plan to grow and improve technology integration in each classroom.**

**Strategy 5.2: Use integrated technology to engage and inspire students to support instruction and growth of learning.**

**Strategy 5.3: Provide professional development to assist staff in integrating technology to enhance instruction and student learning and achievement.**



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## Priority VI: Board Policy

Objective: Develop a Methodology to review, update, and define Board Policy to support the district protocol and procedures – To support the day-to-day decision-making and leadership of district administrators.

**Strategy 6.1: Review the district policy manual to ensure the accuracy and content.**

**Strategy 6.2: Implement a board adopted grading policy to ensure consistency, expectations, and system beliefs.**

## Priority VI: Board Policy

Objective: District Resources – To ensure fiscal accountability and efficiency to support a quality education for the students of Friend Public Schools.

**Strategy 7.1: Develop and align the annual budget to the district mission, vision, and goals.**

**Strategy 7.2: Sustain district facilities to support a quality and safe learning environment.**



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| PRIORITY | DEVELOPED |
|---|---|
| I: Academics | August 2017 |

**Objective: Progress learning for all students - To refine and continue to put into practice a system of curriculum, instruction, and assessment that enables each student to be engaged in challenging, creative, and rigorous learning experiences throughout the district.**

Strategy 1.1: Implement and follow a common vision of instruction to support student transitions and success.

| INDICATORS | | | | | |
|---|---|---|---|---|---|
| | 1.1(a) Examine and study successful instructional framework. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.1(b) Define and adopt the components of a successful instructional framework. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.1(c) Engage staff to develop an understanding of why a shared and common vision is critical for student success. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.1(d) Develop and implement a professional development plan to support proper training and implementation of the districtwide initiative. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.1(e) Work with staff to identify focus areas/goals relative to the districtwide instructional framework. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.1(f) Conduct walk-throughs to ensure and assess staff is in compliance with building focus areas to compile data to report on compliance. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.1(g) Monitor and assess the trends of each building to analyze how effectively | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |



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|---|---|---|---|---|---|
| | the instructional framework has been implemented and the overall progress/success of each building in meeting the identified goals/focus areas identified. | | | | |
| | 1.1(h) Assess the results realized in each to building/district as a result of the instructional framework/best practice and the impact to student engagement and learning. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.1(i) Evaluate the effectiveness and sustainability of the district instructional framework. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |

| Strategy 1.2: Provide a standards-based curriculum that aligns to the NDE State Standards and best practice for all PK-12 students. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 1.2(a) Develop a systematic approach for the review and adoption of all curriculum. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.2(b) Create PK-12 teams to support the philosophy, beliefs, and curriculum area. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.2(c) Ensure the curriculum is aligned within and across all content areas and at grade level. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.2(d) Differentiate curriculum to | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |



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| | engage all learners including, but not limited to, students with identified special needs. | | | | |
| | 1.2(e)Evaluate the effectiveness of the Curriculum Review and Alignment process. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |



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| Strategy 1.3: Analyze data, including formative and summative assessments to inform staff and students with timely and relevant feedback to improve both instruction and student learning and achievement. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 1.3(a) Design and adopt a school calendar to ensure staff the time and resources necessary to analyze student data. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.3(b) Develop and implement formative and summative assessment resources to support data analysis. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.3(c) Utilizing data analysis, implement instructional practices and best practice methodologies to support the use of data to lead instructional growth that motivates and inspires students to achieve their academic potential. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.3(d) Develop student targets/benchmarks based upon the data analysis to measure progress and success of instruction and student achievement. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.3(e) Develop building level goals in response to the analysis of data and the defined student targets. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.3(f) Monitor and assess the progress toward goals and the achievement of student targets to validate the impact of change and growth of student success. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.3(g) Evaluate the effectiveness of district data analysis process, schedule, and outcomes. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |



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| Strategy 1.4: Develop Student Learning Objectives to measure the student academic growth and to measure progress of each student. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 1.4(a) Define clear Student Learning Objectives to support what a teacher can accomplish with his/her students during the course of a semester. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.4(b) Monitor and assess the progress of Student Learning Objectives to validate progress and that they support challenging and yet realistic learning expectations. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.4(c) Assess student progress according to the identified Student Learning Objectives. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.4(d) Review progress and identify next steps including new Student Learning Objectives or appropriate modifications to support challenging and yet realistic learning expectations. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.4(e) Evaluate and assess the impact of Student Learning Objectives and the outcome as a result of implementing this practice. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |



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| Strategy 1.5 Consider expanded curriculum to enhance the learning environment for all students. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 1.5(a) Increase the opportunities for students to participate in college level coursework at the high school level. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.5(b) Identify methods of expanding the coursework and partners to support the initiative. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.5(c) Modify the high school class schedule to support and enable students to participate in the expanded college coursework. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.5(d) Evaluate the growth, expansion, and effectiveness of the modifications. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |



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| Strategy 1.6: Develop learning opportunities to include college/career readiness skills and knowledge to enhance the K-12 learning experience. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 1.6(a) Develop a college/career readiness committee (Note: including, but not limited to administrators, staff, board members, community members, and students) to study and assess current district initiatives, curriculum, and programs that meet the criteria for college/career preparation. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.6(b) Establish how the district might expand learning opportunities to expose students to the non-traditional employment opportunities that exist within the school district and surrounding areas. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.6(c) Initiate and encourage college visits at the Junior High Level to expose students to the environment and to expand their knowledge of the career options that may be acquired through local post-secondary institutions. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.6(d) Invite high school graduates to return and engage Junior High and | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |



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| | High School students during the break following their freshmen semester to address the value of scholarships, participating in high level classes at the high school level, academic performance starting at Junior High, study skills, etc. | | | | |
| | 1.6(e) Establish and grow job shadowing in area businesses, mentor/internships with local independent business owners, career day for Junior and High School students. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |

| Strategy 1.7: Develop a Professional Development Plan to guide the value and purpose of staff learning and to support allocation of district resources. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 1.7(a) Develop a Professional Development Plan aligned to district initiatives to grow the skills and knowledge of staff. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.7(b) Identify and allocate district funds to support the Professional Development Plan. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.7(c) Present the Plan to the Board for adoption. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 1.7(d) Monitor and assess the effectiveness of the Plan to validate the | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |



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| | benefit and outcomes realized through purposeful and planned Professional Development. | | | | |



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| PRIORITY | DEVELOPED |
|---|---|
| II: Student Service Programs | August 2017 |

Objective: Provide Student Service Programs to support Growth and developmental learning opportunities – To support the individual development and growth of youth.

**Strategy 2.1: Implement an expanded learning opportunity for students who may benefit from alternative curriculum to support their abilities and needs.**

| INDICATORS | | | | | |
|---|---|---|---|---|---|
| 2.1(a) Assess and identify the components of a quality Life Skills program and curriculum to support the unique needs of students. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | |
| 2.1(b) Develop a plan to implement the program including funding, curriculum, staff, and facility needs. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | |
| 2.1(c) Implement, monitor, and assess the quality and effectiveness of the program to ensure it the service meets the identified needs of our students. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | |

**Strategy 2.2: Implement an LLI Reading Program to support struggling readers through small group instruction and support.**

| INDICATORS | | | | |
|---|---|---|---|---|
| 2.2(a) Assess options for implementing an LLI Reading Program at the Junior/High School level to provide daily interventions for students who struggle with Reading and Writing at grade level. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | |
| 2.2(b) Design district level standards for | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |



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| | implementation, train staff, and establish program goals to support a purposeful and effective LLI Reading Program. | | | | |
| | 2.2(c) Introduce the LLI Reading Program initially at the Junior High level and collect data to support the impact of the initiative and identify areas of growth. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 2.2(d) Evaluate and assess the LLI Reading Program prior to growing and expanding into the High School level. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |

| Strategy 2.3: Implement student service programs to support successful student learning. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 2.3(a) Research, study, and consider the development of SAT (Student Assistance Team) to mediate and assess appropriate problem-solving interventions and strategies to support student success. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 2.3(b) Provide professional development opportunities to review RTi (Tier II and III) to equip staff to provide the support needed to ensure both the academic and behavioral choices of students. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |



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| Strategy 2.4: Grow and sustain the Food Service Programs to support student nutrition and academic success. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 2.4(a) Identify producers/donors to support the Meat Program. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 2.4(b) Assess the community need and program qualities the district must consider when implementing a Breakfast Program for students. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 2.4(c) Engage staff in the discussion and study of the funding and staffing needs this program will require if implemented. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 2.4(d) Develop and implement a Grab and Go Breakfast to support the nutrition and academic success of students. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 2.4(e) Implement and evaluate the Meat and Breakfast Programs. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
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| PRIORITY | DEVELOPED |
|---|---|
| III: Human Resources | August 2017 |

Objective: Develop Professional Development opportunities to empower staff – To support the professional growth and development of all district staff.

Strategy 3.1: Create and implement school-based Professional Learning Communities (PLC's) comprised of school administrators and certified staff to support quality instruction, successful student learning and achievement, student and family engagement, and effectiveness of staff training.

| INDICATORS | | | | | |
|---|---|---|---|---|---|
| | 3.1(a) Develop and implement Professional Learning Communities (PLC's) including all administrators, certified staff, and classified staff members as appropriate or possible to analyze and improve classroom instruction and student engagement. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 3.1(b) Define clear expectations and protocol to be followed by each PLC Team. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 3.1(c) Assign staff to PLC Teams consisting of a cross-section when appropriate to support collaboration among district staff to focus on student learning. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 3.1(d) Develop school calendar/staff development plan to support team meetings throughout the school year. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 3.1(e) Align the PLC Team agenda | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |



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| | and/or initiatives to the Strategic Plan/Building Goals/Classroom Goals/Personal-Professional goals. Note: Team Goals and Agendas will be in written form and communicated to district administrators. | | | | |
| | 3.1(f) Evaluate the effectiveness of the PLC process. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |

| Strategy 3.2: Ensure the district cultivates a supportive and conducive environment for learning for all students. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 3.2(a) Identify, adopt, train, and implement a student behavior program to support a positive instructional and learning environment for staff and students. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 3.2(b) Engage administration, staff, students, and parents in the development of a Student Code of Conduct to support a positive learning environment for students and staff. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 3.2(c) Create a communication plan for this initiative to educate staff, students, and parents. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 3.2(d) Ensure the Student Code of Conduct is enforced consistently throughout the district | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |



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| PRIORITY | DEVELOPED |
|---|---|
| IV. Communications | August 2017 |

Objective: Improve Communications – To develop plans to improve and grow district communications with staff, students, parents, community, and business leaders to ensure engagement that supports student learning and achievement.

Strategy 4.1: Appoint and organize a Communications Committee made up of administrators, staff members, board members, students, parents, and community members to address what effective, timely, complete information must be included in district communications to improve and grow district communications and how communication will be dispersed.

| INDICATOR | | | | | |
|---|---|---|---|---|---|
| 4.1(a) Establish an advisory committee of board members, administrators, students, staff, parents, and community members to review and consider the effectiveness of all current communication outlets. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 | |
| | | | | | |
| 4.1(b) Create a Communication Plan to guide and direct effective, timely, and appropriate communication with stakeholders. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 | |
| | | | | | |
| 4.1(c) Include student and or staff highlights, celebrations of success, and a district "Did You Know" item in every communication that is distributed from the district. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 | |
| | | | | | |
| 4.1(d) Establish parameters and expectations of a student-community engagement program to develop civic support and commitment. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 | |
| | | | | | |
| 4.1(e) Evaluate the impact and effectiveness of the communications campaign. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 | |
| | | | | | |



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| Strategy 4.2: Identify and address opportunities to grow and improve staff engagement. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 4.2(a) Conduct mandatory monthly and purposeful staff meetings to engage district employees in collaborative and problem-solving discussion. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 4.2(b) Present the adopted Strategic Plan to the staff for review and discussion. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 4.2(c) Engage the certificated staff in each building in the review and identification of building/personal-professional goals to support the progress and/or success of the performance indicators applicable to their roles and responsibilities. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 4.2(d) Monitor and assess the progress of building/individual goals to evaluate the progress/success of the identified goals. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 4.2(e) Evaluate the effectiveness of the engagement measures identified to grow and improve district culture/climate. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |



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| Strategy 4.3 Cultivate a conducive environment for building positive relationships to support the efficiency and quality of education provided by Friend Public Schools. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 4.3(a) Conduct join meetings with the mayor and city council to build community relations and identify potential opportunities to work cooperatively for the benefit of the district and community. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 4.3(b) Engage area districts to grow and sustain a positive working-relationship in the best interest of Friend Public Schools. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 4.3(c) Establish a working plan and vision for the Friend Public Schools Foundation. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 4.3(d) Identify and develop an organized Alumni Association to support the school district and the FPS Foundation. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |



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| PRIORITY | DEVELOPED |
|---|---|
| V. Technology | August 2017 |

Objective: Integrate Technology to Support Instruction and Learning -To build and sustain a district technology framework that supports effective instruction, curriculum, and growth and improved student learning outcomes.

Strategy 5.1: Develop and sustain a short and long-term plan to grow and improve technology integration in each classroom.

| INDICATORS | | | | | |
|---|---|---|---|---|---|
| | 5.1(a) Plan and commit the resources needed to provide a quality technology framework to support integrated technology districtwide. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 5.1(b) Establish a maintenance and replacement plan to support the technology plan. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 5.1(c) Establish a comprehensive inventory to account for the investment of district resources. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 5.1(d) Develop a new-staff orientation process that includes proper technology training and instruction. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |



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| Strategy 5.2: Use integrated technology to engage and inspire students to support instruction and growth of learning. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 5.2(a) Develop a curriculum to ensure integration of technology and the vision for how the use of technology will enhance student learning through improved interaction and expanded access to information. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 5.2(b) Based upon platforms – introduce and train staff/students to encourage innovation and to improve communications and collaboration. Staff will integrate the platform into instruction to support student use and learning. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 5.2(c) Evaluate the technology and growth realized through the integration and use of technology. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |



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| Strategy 5.3: Provide professional development to assist staff in integrating technology to enhance instruction and student learning and achievement. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 5.3(a) Formalize the district's current technology collaboration efforts to ensure staff will be supported in their work towards integrating technology into instruction. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 5.3(b) Provide professional development for staff to ensure the effective use of technology. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 5.3(c) Staff will use technology to access current research on issues in education to continue growth and understanding of teaching, learning, and management processes. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 5.3(d) Provide student/parental instruction and development on the effective use of technology and social media by student. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 5.3(e) Empower staff to research and implement learning applications and/or resources to support student learning outcomes and to attain curriculum objectives. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 5.3(f) Evaluate professional development provided to support integration of technology. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |



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| PRIORITY | DEVELOPED |
|---|---|
| VI. Board Policy | August 2017 |

Objective: Develop a Methodology to review, update, and define Board Policy to support the district protocol and procedures – To support the day-to-day decision-making and leadership of district administrators.

**Strategy 6.1: Review the district policy manual to ensure the accuracy and content.**

| | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 6.1(a) Define and adopt a process to formalize the review of the board policy manual. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 6.1(b) Review and revise handbooks to ensure they align to the updated policy manual. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |

**Strategy 6.2: Implement a board adopted grading policy to ensure consistency, expectations, and system beliefs.**

| | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 6.2(a) Create a committee representing key stakeholders to study and consider the qualities of a grading policy to assess student success and the evaluation of learning. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 6.2(b) Present the proposed policy language and grading system to the board of education for consideration and adoption. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 6.2(c) Communicate the content of the policy and rationale to parents and students prior to implementing. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 6.2(d) Monitor the implementation and | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |



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| | | | | | |
|---|---|---|---|---|---|
| | use of the grading system to ensure the integrity of the policy is being carried out and in a consistent and uniform method building/district wide. | | | | |
| | 6.2(e) Evaluate the outcome realized as a result of the policy and the impact on student success and the evaluation of learning. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| Strategy 7.2: Sustain district facilities to support a quality and safe learning environment. | | | | | |
| INDICATORS | 7.1(a) Develop a Facilities Advisory Committee to support the design of a Short-Long Term Facilities Plan. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 7.1(b) Assess district facilities for the purpose of creating a comprehensive inventory of identified needs for growth and improvement of buildings and grounds. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |

| PRIORITY | DEVELOPED |
|---|---|
| VII. District Resources | August 2017 |

Objective: District Resources – To ensure fiscal accountability and efficiency to support a quality education for the students of Friend Public Schools.

| Strategy 7.1: Develop and align the annual budget to the district mission, vision, and goals. | | | | | |
|---|---|---|---|---|---|
| INDICATORS | 7.1(a) Present a purposeful and efficient budget proposal aligned to the district mission and goals. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |



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| | | | | | |
|---|---|---|---|---|---|
| | 7.1(b) Review and assess the endorsements of staff members when developing the course curriculum schedule to ensure the district is designing a curriculum and utilizing staff to expand opportunities for learning. | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |
| | 7.1(c) Develop goals to support the design of the budget (e.i., Build Depreciation Fund to support _____. Increase the Building Funds to support _____.) | Program/Bldg. Level | Responsible | Target Date | Funding/Evidence of Progress 2017-18 |
| | | | | | |



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**Board of Education Regular Meeting**
July 17, 2017 7:30 PM
SALINE COUNTY SCHOOL DISTRICT 76-0068

**Attendance Taken at 7:36 PM:**

Present Board Members:
Paul Segner
Scott Spohn
Jamie Tuttle
Nancy Vossler
Scott Vyhnalek

Absent Board Members:
Nate Klenke

**1. Call to Order and Roll Call**

**2. Notice of Open Meeting Act Posted**

**3. Pledge of Allegiance**

**4. Motion to excuse absent board members**

**Motion Passed:** Motion to approve absent board member, Nate Klenke passed with a motion by Paul Segner and a second by Jamie Tuttle.

**5 Yeas - 0 Nays.**

| | |
|---|---|
| Nate Klenke | Absent |
| Paul Segner | Yes |
| Scott Spohn | Yes |
| Jamie Tuttle | Yes |
| Nancy Vossler | Yes |
| Scott Vyhnalek | Yes |

**5. Approval of the agenda**

**Motion Passed:** Move to approve as presented passed with a motion by Scott Spohn and a second by Nancy Vossler.

**5 Yeas - 0 Nays.**

| | |
|---|---|
| Nate Klenke | Absent |
| Paul Segner | Yes |
| Scott Spohn | Yes |
| Jamie Tuttle | Yes |
| Nancy Vossler | Yes |
| Scott Vyhnalek | Yes |

**6. Consent Agenda**
**6.1. Hold for discussion and for possible action approval of the following items:**

**Motion Passed:** Approve as presented, passed with a motion by Paul Segner and a second by Scott Spohn.

**5 Yeas - 0 Nays.**

| | |
|---|---|
| Nate Klenke | Absent |
| Paul Segner | Yes |
| Scott Spohn | Yes |
| Jamie Tuttle | Yes |
| Nancy Vossler | Yes |
| Scott Vyhnalek | Yes |

**6.1.1. Minutes of prior meeting(s)**
**6.1.2. Treasurer's report**
**6.1.3. Receipts**
**6.1.4. Expenditures**
**6.1.5. Claims for payment**

**7. Public Forum: Recognition of visitors, delegations, and reading of communications.**

Discussion:
No public comment

**8. Reports**
**8.1. Committee:**
**8.1.1. Policy**

Discussion:
Met July 6. Committee and Mr. Kraus reviewed updates to BOE policies referred from Perry Law Firm.
**8.1.2. Budget**

Discussion:
Budget committee met with Mr. Kraus and Michele Johnson-Clouse July 10 to discuss the current financial status of the school, and begin plans for the 2017-18 budget. Discussed proposed Classified wage schedule.
**8.1.3. Facility/Transportation**

Discussion:
Committee met July 10, with Mr. Kraus and Justin Kirchhoff. Roof restoration project is complete. Key fob system is installed, Mr. Kraus is developing a plan for fob use. Elementary remodeling is underway, as is lighting project. Front door replacement is complete. Track resurfacing was discussed for some future time. The small hot water boiler in the original building will be assessed for future replacement. The football field handicap ramp was discussed.
**8.2. Administration**
**8.2.1. Elementary Principal**

Discussion:
Back to School and 7th Grade Orientation letters have been mailed to families. Attended Todd Whitaker presentation in Lincoln. Administrator Days begin on July 26. On August 8, Marzano training will begin at Milford. Friend Comm Healthcare System will be donating needed supplies. Mrs. Dickinson has developed a new Reading Assessment Review that will be used each quarter for each student. Mrs. Dickinson then shared the information she will present to staff during back-to-school sessions.

**8.2.2. Superintendent**

Discussion:
2017-18 Budget documents have been released, and development is underway. Marcia Herring of NASB has created a draft of the strategic plan, which will be shared with the board. Several workshops are scheduled by NASB in the upcoming weeks. Blue Ribbon Meat program will hold an appreciation meal for donors on August 11.

**9. Action**
**9.1. Approve the rate of pay for the classified staff for the 2017-2018 school year.**

**Motion Passed:** Approve classified pay rates as presented passed with a motion by Paul Segner and a second by Scott Vyhnalek.

**5 Yeas - 0 Nays.**

| | |
|---|---|
| Nate Klenke | Absent |
| Paul Segner | Yes |
| Scott Spohn | Yes |
| Jamie Tuttle | Yes |
| Nancy Vossler | Yes |
| Scott Vyhnalek | Yes |

**9.2. Approve Michele Johnson-Clouse as an authorized entity to act on behalf of the school district.**

**Motion Passed:** Approve as presented passed with a motion by Scott Spohn and a second by Nancy Vossler.

**5 Yeas - 0 Nays.**

| | |
|---|---|
| Nate Klenke | Absent |
| Paul Segner | Yes |
| Scott Spohn | Yes |
| Jamie Tuttle | Yes |
| Nancy Vossler | Yes |
| Scott Vyhnalek | Yes |

**9.3. Approve David Kraus as an authorized entity to act on behalf of the school district.**

**Motion Passed:** Approve as presented, passed with a motion by Paul Segner and a second by Nancy Vossler.

**5 Yeas - 0 Nays.**

| | |
|---|---|
| Nate Klenke | Absent |
| Paul Segner | Yes |
| Scott Spohn | Yes |
| Jamie Tuttle | Yes |
| Nancy Vossler | Yes |
| Scott Vyhnalek | Yes |

**9.4. Hold for discussion and possible action a motion to reaffirm the Student Fee Policy as written.**

**Motion Passed:** Reaffirm Student Fee Policy as written, passed with a motion by Scott Spohn and a second by Paul Segner.

**5 Yeas - 0 Nays.**

| | |
|---|---|
| Nate Klenke | Absent |
| Paul Segner | Yes |
| Scott Spohn | Yes |
| Jamie Tuttle | Yes |
| Nancy Vossler | Yes |
| Scott Vyhnalek | Yes |

**9.5. Approve the 2016-17 amended budget**

**Motion Passed:** Approve amended budget for 2016-17, passed with a motion by Scott Spohn and a second by Jamie Tuttle.

**5 Yeas - 0 Nays.**

| | |
|---|---|
| Nate Klenke | Absent |
| Paul Segner | Yes |
| Scott Spohn | Yes |
| Jamie Tuttle | Yes |
| Nancy Vossler | Yes |
| Scott Vyhnalek | Yes |

**9.6. Approval of the following policies**

**Motion Passed:** Approve updates on policies: 3130 Purchasing, 3131 Procurement, 1200 Anti-harassment,4003 Employee Anti-discrimination, 3570 Title 1 Funds, 4028 Employee Fundraising, 5001 Student Admission-Forms, 5004 Part Time Enrollment, Notification of Rights Under FERPA, 5413 Student Interviews, 5418 Homeless Students, 6800 Internet Safety, 8130 Annual Organizational Meeting, 9330 Parliamentary Procedure, and 3571 Meal Charge, as presented, passed with a motion by Scott Spohn and a second by Nancy Vossler.

**5 Yeas - 0 Nays.**

| | |
|---|---|
| Nate Klenke | Absent |
| Paul Segner | Yes |
| Scott Spohn | Yes |
| Jamie Tuttle | Yes |
| Nancy Vossler | Yes |
| Scott Vyhnalek | Yes |

**9.6.1. 3130 Purchasing**
**9.6.2. 3131 Procurement Plan**
**9.6.3. 1200 Anti-harassment**
**9.6.4. 4003 Employee Anti-discrimination**
**9.6.5. 3570 Title 1 Funds**
**9.6.6. 4028 Employee Fundraising**
**9.6.7. 5001 Student Admissions-Forms**
**9.6.8. 5004 Part Time Enrollment**
**9.6.9. Notification of Rights Under FERPA**
**9.6.10. 5413 Student Interviews**
**9.6.11. 5418 Homeless Students**

**9.6.12. 6800 Internet Safety**
**9.6.13. 8130 Annual Organizational Meeting**
**9.6.14. 9330 Parliamentary Procedure**
**9.6.15. 3571 Meal Charge**

**10. Discussion Items**

Discussion:
Next meeting will be Monday, August 14, 2017, at 7:30pm

**11. Adjournment**

**Motion Passed:** Motion to adjourn at 8:30pm, passed with a motion by Paul Segner and a second by Jamie Tuttle.

**5 Yeas - 0 Nays.**

| | |
|---|---|
| Nate Klenke | Absent |
| Paul Segner | Yes |
| Scott Spohn | Yes |
| Jamie Tuttle | Yes |
| Nancy Vossler | Yes |
| Scott Vyhnalek | Yes |

_____
Chairperson

_____
Superintendent

**Board of Education Parental Involvement Hearing**
July 17, 2017 7:30 PM
Friend Public School Library

**Attendance Taken at 7:30 PM:**

Present Board Members:
Paul Segner
Scott Spohn
Jamie Tuttle
Nancy Vossler
Scott Vyhnalek

Absent Board Members:
Nate Klenke

**1. Call to Order and Roll Call**

**2. Policy 6400 Review**

**3. INVITE AND CONSIDER ANY PUBLIC COMMENTS AND SUGGESTIONS THAT WOULD LEAD TO AN IMPROVED POLICY**

Discussion:
Mr. Kraus explained the purpose of the parental involvement policy. No comment from the public.

**4. Adjournment**

**Motion Passed:** Move to adjourn passed with a motion by Scott Spohn and a second by Nancy Vossler.

**5 Yeas - 0 Nays.**

| | |
|---|---|
| Nate Klenke | Absent |
| Paul Segner | Yes |
| Scott Spohn | Yes |
| Jamie Tuttle | Yes |
| Nancy Vossler | Yes |
| Scott Vyhnalek | Yes |

_____
Chairperson

_____
Superintendent

**Board of Education Student Fees Hearing**
July 17, 2017 7:35 PM
Friend Public School Library

**Attendance Taken at 7:35 PM:**

Present Board Members:
Paul Segner
Scott Spohn
Jamie Tuttle
Nancy Vossler
Scott Vyhnalek

Absent Board Members:
Nate Klenke

**1. Call to Order and Roll Call**

**2. Discussion and consideration to reaffirm Student Fees Policy 5416.**

Discussion:
Mr. Kraus presented the student fee policy.

**3. INVITE AND CONSIDER ANY PUBLIC COMMENTS AND SUGGESTIONS THAT WOULD LEAD TO AN IMPROVED POLICY**

Discussion:
No public comment.

**4. Adjournment**

**Motion Passed:** Move to adjourn passed with a motion by Nancy Vossler and a second by Jamie Tuttle.

**5 Yeas - 0 Nays.**

| | |
|---|---|
| Nate Klenke | Absent |
| Paul Segner | Yes |
| Scott Spohn | Yes |
| Jamie Tuttle | Yes |
| Nancy Vossler | Yes |
| Scott Vyhnalek | Yes |

_____
Chairperson

_____
Superintendent

Nancy J Vossler
Friend, Nebraska

| Receipts Accounts for July 2017 | | Account #1925 | | |
|---|---|---|---|---|
| Date | From | Type | | Amount |
| General Fund | | | | |
| 7/3/2017 | Activity Fund | reimb VISA charge | | $34.25 |
| 7/11/2017 | Seward County Treasurer | tax receipt | | $2,726.38 |
| 7/12/2017 | State of Nebraska | IDEA | | $10,289.00 |
| 7/13/2017 | Fillmore County Treasurer | tax receipt | | $851.51 |
| 7/18/2017 | FPS Special Bldg Fund | reimb expenses paid by Gen Fund | | $32.28 |
| 7/12/2017 | State of Nebraska | IDEA | | $4,820.00 |
| 7/19/2017 | Dept of Education | REAP grant | | $725.00 |
| 7/24/2017 | ESU6 | reimb conference attendance | | $1,062.49 |
| | | | Total | $20,540.91 |
| QCPUF Checking | | Account #1970 | | |
| | | | Total | $0.00 |
| Special Building Fund Checking | | Account #2065 | | |
| 7/18/2017 | Savings | Checking | | $42,307.28 |
| General Fund Savings | | Account #9889 | | |
| 7/14/2017 | Saline County Treasurer | tax receipts | | $39,860.54 |
| 7/31/2017 | Citizens State Bank | interest on deposits | | $581.06 |
| | | | Total | $40,441.60 |
| Depreciation Fund Savings | | Account #9915 | | |
| 7/31/2017 | Citizens State Bank | interest on deposits | | $76.90 |
| | | | Total | $76.90 |
| QCPUF Savings | | Account #9931 | | |
| 7/31/2017 | Citizens State Bank | Interest earned | | 9.86 |
| | | | Total | $9.86 |
| Special Building Fund Savings | | Account #9902 | | |
| 7/11/2017 | Seward County | Taxes | | $36.34 |
| 7/13/2017 | Fillmore County | Taxes | | $28.96 |
| 7/14/2017 | Saline County | Taxes | | $937.46 |
| 7/31/2017 | Citizens State Bank | Interest Paid | | $746.90 |
| | | | Total | $ 1,749.66 |
| Bond Fund Savings | | Account #5055 | | |
| 7/13/2017 | Fillmore County | Taxes | | $101.68 |
| 7/14/2017 | Saline County | Taxes | | $ 8,131.71 |
| 7/31/2017 | Citizens State Bank | interest on deposits | | $ 47.49 |

| | | |
|---|---|---|
| Total | $ | 8,280.88 |

Total

| | | | | |
|---|---|---|---|---|
| | 1/31/2016 | | $0.00 | 1/31/2016 |
| Total | | | $0.00 | |

| | |
|---|---|
| $0.00 | 1/31/2016 |
| $0.00 | |

| | |
|---|---|
| $0.00 | 1/31/2016 |
| $0.00 | |

Total

| | | | |
|---|---|---|---|
| $0.00 | 1/31/2016 | $0.00 | 1/31/2016 |
| $0.00 | | $0.00 | |

| | | | | | |
|---|---|---|---|---|---|
| $0.00 | 1/31/2016 | $0.00 | 1/31/2016 | $0.00 | 1/31/2016 |
| $0.00 | | $0.00 | | $0.00 | |

| | | | | | |
|---|---|---|---|---|---|
| $0.00 | 1/31/2016 | $0.00 | 1/31/2016 | $0.00 | 1/31/2016 |
| $0.00 | | $0.00 | | $0.00 | |

| | | | | | |
|---|---|---|---|---|---|
| $0.00 | 1/31/2016 | | $0.00 | 1/31/2016 | $0.00 |
| $0.00 | | | $0.00 | | $0.00 |

| | | | | | |
|---|---|---|---|---|---|
| 1/31/2016 | $0.00 | 1/31/2016 | | $0.00 | 1/31/2016 |
| | $0.00 | | | $0.00 | |

| | | | | | |
|---|---|---|---|---|---|
| $0.00 | 1/31/2016 | $0.00 | 1/31/2016 | $0.00 | 1/31/2016 |
| $0.00 | | $0.00 | | $0.00 | |

| | | | | | |
|---|---|---|---|---|---|
| $0.00 | 1/31/2016 | $0.00 | 1/31/2016 | $0.00 | 1/31/2016 |
| $0.00 | | $0.00 | | $0.00 | |

| | | | | | |
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## FRIEND PUBLIC SCHOOLS

**Board of Education - Payments to be Approved**
**8/14/2017**

### *Manual Checks/Funds Transfers done in July:*

**GENERAL FUND**

| | | | |
|---|---|---|---|
| Payroll Fund | July payroll | $ | 239,579.07 |
| Constellation | natural gas | $ | 93.00 |
| | | $ | 239,672.07 |

### *August Presentations:*

**SPECIAL BUILDING FUND**

| | | | |
|---|---|---|---|
| Dawson Electric | wiring/fire lights -- remodel project | $ | 316.72 |
| Brandt Carpet & Tile | 6th grade carpet | $ | 3,828.68 |
| Diode Technologies | key fob system | $ | 17,512.15 |
| General Fund | cabling for remodel project | $ | 70.94 |
| Nabers Locksmith | rekey exterior doors | $ | 284.30 |
| | | $ | 22,012.79 |

**GENERAL FUND**

| | | | |
|---|---|---|---|
| Activity Fund | August support | $ | 2,000.00 |
| Bartels Body Shop | repair windshield | $ | 66.00 |
| Beaver Hardware | supplies | $ | 334.80 |
| Black Hills Energy | natural gas delivery | $ | 71.95 |
| Blick Art Materials | art supplies, potter wheel | $ | 1,942.92 |
| Bracker's | art supplies | $ | 300.00 |
| Brown & Saenger | supplies | $ | 34.19 |
| Carolina Biological | science supplies | $ | 32.56 |
| Century House Chiropractic | DOT physical | $ | 78.00 |
| City of Friend | utilities | $ | 4,564.35 |
| Continental Fire Sprinkler | inspect fire system | $ | 250.00 |
| Cornhusker Intl Trucks | bus repair parts | $ | 1,386.10 |
| Crete Area Medical Center | DOT physicals - Corbett, Segner, Segner | $ | 705.00 |
| Culligan | water softener | $ | 49.00 |
| DAS State Accounting - State of Nebr | internet service - July | $ | 234.93 |
| Eakes | toner, copier use | $ | 1,146.72 |
| Encyclopedia Britannica | online renewal | $ | 750.00 |
| ESU 6 | SPED, technology | $ | 40,011.60 |
| ESU 9 | workshop | $ | 219.00 |
| Farmers Union Coop | fuel | $ | 225.62 |
| Fluency Matters | Spanish teaching supplies | $ | 554.00 |
| General Fire & Safety | inspect kitchen hoods | $ | 136.50 |
| Holiday Inn | Admin Days - lodging | $ | 439.80 |
| Houghton Mifflin Harcourt | math workbooks, Reading Counts subscriptior | $ | 3,244.28 |
| Jenn Nantkes | vision therapy | $ | 172.77 |
| John Baylor | ACT prep class | $ | 1,980.00 |
| Johnson Pharmacy | supplies | $ | 13.93 |

| | | | |
|---|---|---|---|
| Johnson-Clouse, Michele | reimb lodging, mileage Admin days | $ | 249.30 |
| Kraus, David | reimburse cell phone | $ | 50.00 |
| Learning Resources | supplies | $ | 119.97 |
| MailFinance | postage meter lease | $ | 474.00 |
| McGraw Hill | Wonders reading | $ | 1,710.98 |
| Menards - North | supplies | $ | 39.43 |
| Merle Garden Center | repair sprinklers | $ | 104.00 |
| Midwest Technology Products | shop supplies, jointer | $ | 2,004.64 |
| Nat Council for the Social Studies | supplies | $ | 89.00 |
| National Art & School Supplies | supplies | $ | 40.47 |
| NCSA Region 1 | membership - Dempsey | $ | 75.00 |
| Nebr Assoc of School Boards | strategic plan fee | $ | 2,182.50 |
| Nebr Council of School Admin | Admin Days regist - Dempsey, Johnson-Clouse | $ | 390.00 |
| NewzBrain Education | teaching supplies | $ | 309.00 |
| Odysseyware | 1 seat - online curriculum | $ | 1,000.00 |
| O'Keefe Elevator | monthly maint | $ | 203.08 |
| Perry Guthery Haase & Gessford | legal services | $ | 150.00 |
| PlanbookEdu | online planbook | $ | 266.00 |
| Presto-X | exterminator | $ | 133.00 |
| Really Good Stuff | supplies | $ | 109.90 |
| SANE | teaching supplies | $ | 62.14 |
| Scholastic | teaching supplies | $ | 167.02 |
| School Datebooks | planners - secondary & staff | $ | 1,615.72 |
| SchoolsIn | chairs - principal office | $ | 380.33 |
| Seward County Independent | legals, subscriptions | $ | 142.35 |
| Shred-it | paper shredding | $ | 70.09 |
| SitSpots | supplies | $ | 55.70 |
| Student Assurance Services | student insurance | $ | 714.00 |
| Teachers Pay Teachers | teaching supplies | $ | 112.99 |
| The Library Store | library supplies | $ | 212.96 |
| Unite Private Networks | WAN | $ | 1,818.16 |
| USBank VISA | Act Fund - Epic Sports - BB supplies | $ | 322.63 |
| USBank VISA | Act Fund - Playscripts | $ | 134.07 |
| USBank VISA | Act Fund - iPad cases - Foundation will reimb | $ | 874.65 |
| USBank VISA | Amazon - cabling - Spec Bldg Fund | $ | 70.94 |
| USBank VISA | Lakeshore Learning - supplies | $ | 129.18 |
| USBank VISA | Amazon - textbooks | $ | 254.58 |
| USBank VISA | Walmart - supplies | $ | 82.86 |
| USBank VISA | Oriental Trading - supplies | $ | 264.31 |
| USBank VISA | USComposites - shop supplies | $ | 213.50 |
| USBank VISA | HomeDepot - supplies | $ | 146.58 |
| USBank VISA | HuHot - meal reimb | $ | 17.76 |
| Voyager Sopris | 6th grade reading supplies | $ | 219.89 |
| WageWorks | admin fee | $ | 171.00 |
| Waste Connections | garbage service | $ | 808.44 |
| Windstream | phone service | $ | 378.68 |
| York News Times | advertising | $ | 42.00 |
| | | $ | 80,126.82 |
| **Late Presentations:** | | | |
| Central Nebr Rehab | OT, PT, & Speech services | $ | 1,530.15 |
| Friend Comm Healthcare System | DOT physical - D Kraus | $ | 138.44 |
| Schiffern, Michelle | reimb nursing supplies | $ | 263.50 |
| | **Revised TOTAL** | **$** | **82,058.91** |

**August 18th, 2017**

## Elementary Principal's Report

1. Met with classified and certificated staff this morning and went over everything that I presented at the BOE meeting in July.
2. Met with 7th graders at 5:30 today for middle school orientation.
3. Elementary Walk to School Night went well.
4. The school looks amazing and is ready for the year. Everyone worked hard all summer to get it ready.
5. I have planned an elementary pep rally on Wednesday morning to kick-off the year.
6. Upcoming elementary events-Curriculum Night-August 29th, Grandparent's Day-September 8th and I have been working with the Friend Legion for our Veteran's Day program which will be held on Friday November 10th. Same format as last year.
7. I have been working with Mr. Dempsey on drop/add courses for secondary students. I have college related folders made for all juniors and scholarship folders ready for seniors. Senior scholarship night is scheduled for August 24th. I will meet with secondary students on Wednesday morning (prior to elementary) to go over important dates to remember throughout the year. ( I have made a document for them listing all events)
8. Attended some great sessions at Administrator Days in July.
9. Questions???

**Alyson Dickinson – Elementary Principal**

**PRINCIPALS REPORT**
**FRIEND PUBLIC SCHOOLS**
**7:30 PM**
**August 14, 2017**

1. All High School teachers completed their flex day and as usual most if not all went over the amount of time they had to be here.

2. First teacher workday was today filled with many meetings and paperwork of course. Mrs. Dickinson and I had 7th grade orientation this evening at 5:30.

3. ESU-6 will be here tomorrow morning to introduce Marzano to our staff. The Admin met with ESU-6 staff last week to gain knowledge on what the process was going to look like. Mrs. Dickinson and I will split the entire staff up into 4 groups with a group leader already in place.

4. Students have been in over the last 2 weeks altering their schedules. We have also been busy making sure we have everything in order for our dual credit courses.

5. I will be discussing with High School teachers what their plans are for August 21, if they have some. Mrs. Dickinson has ordered the proper protective glasses as recommended by our lawyers.

6. The school grounds look incredible inside and out! Our summer staff did an awesome job getting the school ready for the New Year.

7. I have some videos courtesy of the NE Professional Practices Commission. I will, along with Mrs. Dickinson, incorporate these into some of our teaming sessions for PLC.

8. High School Fall practices started August 7th for all sports. We have 17 boys out for football, 14-15 girls out for volleyball, and 10 out for softball.

9. We have 5 Exchange Students this year:

| | | |
|---|---|---|
| Hilda Bergqvist | (Sweden) | Kubiceks |
| Synne Lyngbo's | (Norway) | Klenke's |
| Joran Teijema | (Netherlands) | Segner's |
| Angela Huang | (Taiwan) | Beckler's |
| Jonathan Iversen | (Denmark) | Beckler's |

10. Mrs. Dickinson and I are working on a career day trip to UNL on September 26 with students.

Superintendent Report

1. Upcoming Events:

    NASA/NASB Labor Relations- Sept. 6-7 in Lincoln

    Area Membership Meeting- Sept. 13 in York

    Annual State Conference- Nov. 15-17 in La Vista

2. Purple Ribbon Dinner- Was held on Friday, Aug. 11th.

3. reVISION grant- Setting up community involvement meeting for Sept. 7th at 11:00-12:00

4. Key Fob update

5. Budget hearing and update- Sept. 11th

# RESOLUTION

**WHEREAS**, the School Board is required by law to adopt by resolution policies and specific standards for acceptance or rejection of option enrollment applications; and,

**WHEREAS**, the School Board has received and reviewed evidence and information submitted by the administration and other sources and made determinations thereon with respect to standards for acceptance or rejection and with respect to the capacity of this school district to accept option enrollment students based upon available staff, available facilities, projected enrollment, and availability of special education programs; and,

**WHEREAS**, the School Board has determined that the educational interests of this school district would be best served by adoption of the resolutions, and the policies and specific standards herein contained.

**NOW, THEREFORE, BE IT RESOLVED** that the Option Enrollment Policy presented to the School Board as Policy 5006, and Appendix "1" to such Policy 5006, should be and the same are hereby adopted, and any previous policy or interpretation or application of the option enrollment program which is or has been inconsistent with the Policy 5006, and Appendix "1" to such Policy 5006, are repealed effective on the date of the passage of this resolution,

**BE IT FURTHER RESOLVED** that all paragraphs, subparagraphs, and portions of words of this Resolution, of Policy 5006, and Appendix "1" to such Policy 5006 are severable and that in the event any of the same are determined to be invalid for any reason, such determination shall not affect the validity of any of the remainder of the same.

**BE IT FURTHER RESOLVED** that policies and specific standards for acceptance or rejection of option enrollment applications should be and are hereby adopted, for applications filed after adoption of this resolution, and are hereinafter set forth:

The above Resolution, having been read in its entirety, member moved for its passage and adoption, member _____ seconded the same. After discussion and on roll call vote, the following members voted in favor of passage and adoption of the above Resolution: _____.
The following members voted against the same: _____.
The following members were absent or not voting: _____.
The Resolution having been consented to and approved by more than a majority of the members of the School Board, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

**DATED** this 14th day of August, 2017.

**FRIEND PUBLIC SCHOOLS**

By: _____
President

Attest: _____
Secretary

## Appendix "1" to Option Enrollment Policy

The following is Appendix "1" to Policy 5006 for each dated school year. The Board of Education hereby sets forth the maximum number of option students for the each school year, dated in this form; in any program, class, grade level or school building or in any special education programs operated by this school district, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this school district will contract based on existing contractual arrangements, and availability of appropriate special education programs. Any program, class, grade level, or school building which has "0" as the No. of Option Students is hereby declared unavailable to option students due to lack of capacity.

| **PROGRAM/ Dated Year: 2017-18** | **PROGRAM CAPACITY** | **PROJECTED ENROLLMENT** | **NO. OF OPTION STUDENTS** |
|---|---|---|---|
| Kindergarten | 25 | 21 | 8 |
| First | 25 | 14 | 2 |
| Second | 25 | 22 | 3 |
| Third | 25 | 21 | 1 |
| Fourth | 25 | 16 | 6 |
| Fifth | 25 | 16 | 4 |
| Sixth | 25 | 18 | 3 |
| Building Capacity, Elementary | 175 | 128 | 25 |
| Level I Elementary Special Education | 27 | 27 | 0 |
| Level II & III Elementary Special Education | 2 | 2 | 0 |
| Seventh | 30 | 17 | 2 |
| Eighth | 30 | 13 | 2 |
| Ninth | 30 | 18 | 0 |
| Tenth | 30 | 16 | 1 |
| Eleventh | 30 | 19 | 0 |
| Twelfth | 30 | 25 | 3 |
| Building Capacity, Jr./Sr. High School Attendance Center | 180 | 108 | 8 |
| Level I Jr./Sr. High School Special Education Program | 25 | 22 | 0 |
| Level II and III Jr./Sr. High School Special Education | 12 | 3 | 0 |