

1st Council Regular Meeting  
Monday, February 7, 2022 7:00 PM

City Hall  
704 6th Street  
St. Paul, NE 68873

## **Agenda**

1. Mayor Bergman calls meeting to order, with the "Pledge of Allegiance" and the "Open Meeting Statement" as required by NE State Statutes 84-1407 through 84-1414; Mayor Bergman also states that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Statute 84-1410.
2. Submittal of Request for Future Agenda Items
3. Reserve time to Speak on an Agenda Item
4. **Todd Padrnos Nuisance at 108 Howard Avenue: City concerns are with the structural integrity of the steel staircases, decking and support beams. Per an agreement from the City Council on Monday, December 20, 2021, Mr. Padrnos will have until Monday, February 7, 2022 to repair the key structure of the apartments. Chief of Police Howard and Utilities Superintendent Helzer will give Mr. Padrnos a courtesy call to inspect the project. Mayor Bergman stated that the City is willing to work with Mr. Padrnos concerning the matter.**

NUISANCE: Failure to Abate: If nuisance is not abated and Council determines to proceed, Council will give a second "Notice" with date, time and place for interested party to appear before the City Council and present evidence that the property is a public nuisance and needs to be abated.

**Discuss - Approve / Deny giving a second "Notice" to the party; a NOTICE OF HEARING TO BE DETERMINED EXISTENCE OF PUBLIC NUISANCE AND TO ABATE IN WHOLE OR PART.**

**\*\*\*City Council to set date, time and place at which all interested parties may appear before the City Council and present evidence that the property is not a nuisance (possible action).**

5. NUISANCE: Failure to Abate: If nuisance is not abated and Council determines to proceed, Council will give a second "Notice" with date, time and place for interested party to appear before the City Council and present evidence that the property is a public nuisance and needs to be abated.  
**Discuss - Approve / Deny giving a second "Notice" to which party or parties; a NOTICE OF HEARING TO BE DETERMINED EXISTENCE OF PUBLIC NUISANCE AND TO ABATE IN WHOLE OR PART.**  
**\*\*\*City Council to set date, time and place at which all interested parties may appear before the City Council and present evidence that the property is not a nuisance (possible action).**
6. Discuss - Approve / Deny Bootlegger Inc. (Tiffany Fousek) Special Designated Liquor (SDL) application (1108 2nd Street) #CK124534 on Saturday, March 26, 2022 from 3:00 p.m. to 11:59 p.m. The event will be held at the St. Paul Civic Center (423 Howard Avenue) regarding a St. Paul Chamber of Commerce awards banquet.

7. Discuss - Approve / Deny Consent Agenda Items: (1) January 18, 2022 Council minutes; (2) January 31, 2022 zoning permits; and (3) February 7, 2022 disbursements.
8. Discuss - Approve / Deny the Howard County Medical Center placing a portable "Clinic in a Can" on the west side of the hospital's north parking lot. The clinic would be utilized for Covid testing and medical assessments relating to possible Covid exposures; this would only be for a period of six (6) months and then be revisited.
9. Discuss - Approve / Deny City of St. Paul Covid-19 employee sick leave.
10. Discuss - Approve / Deny St. Paul Development Corp. (SPDC) requesting American Rescue Plan Act (ARPA) funds in the amount of \$20,000 for two (2) "Welcome" signs to be constructed on US Hwy 281 (North and South Corporate Limits). Per City Attorney White on Wednesday, January 19, 2022, he stated that the City does NOT need to bid out the "Welcome Signs"; this is per NE State Statute 17-568.01. Attorney White also stated that if the City wants to bid out the project, then the City needs to accept the lowest responsible bid.
11. Discuss - Approve / Deny accepting St. Paul Police Officer Matt Costello's employment resignation, with regret. Mayor Bergman thanked Officer Costello for his dedicated service to the City of St. Paul.
12. Discuss - Approve / Deny advertising for a City of St. Paul Police Officer to fulfill Officer Costello's position. The City will advertise in the (1) Phonograph Herald; (2) Law Enforcement Training Center; (3) City Website; (4) City and Police Dept. Facebook; and (5) the Grand Island Independent.
13. Discuss - Approve / Deny Chief of Police Dan Howard purchasing five (5) Accredited Security Taser's in the approximate amount of \$4,995. Per Chief of Police Howard half the Police Departments tasers aren't functioning.
14. Discuss - Approve / Deny purchasing new swimming pool circulating pump; has approximately 50,000 hours of run time.
  - a. Approve / Deny purchasing swimming pool over-head net above logs (Utility Superintendent Helzer is having difficulty finding the specialty item).
15. **INFORMATION ONLY: The second (2nd) City Council meeting in February 2022 will be on Tuesday, February 22, 2022 at 7:00 p.m., due to the President's Day holiday.**
16. Utility Superintendent Helzer updates:
  - (1) John Danforth with the NE Dept. Environment & Energy (NDEE) has received all the necessary City of St. Paul Wastewater Treatment Facility (WWTF) documents and authorizes the award of the construction contract for Rutjens Construction Inc.; REIMBURSEMENT can begin.
17. Chief of Police Howard updates:
  - (1) Nuisances: 1st Phase; Letters Sent;
  - (2) Stop Sticks from Blackhill's Energy.
18. City Council member updates
19. Mayor Bergman updates:
  - (1) NE League of Municipalities Midwinter Conference (February 28 to March 1, 2022) attendance: Mayor Bergman, City Clerk/Deputy Treasurer Beck, Council member Kowalski, and Council member Schmid;
  - (2) Notice of Special meeting on Tuesday, February 8, 2022 at 1:30 p.m. regarding a Wastewater Treatment Facility (WWTF) Pre-Construction meeting;

- (3) Notice of Special meeting on Monday, March 14, 2022 at 6:00 p.m. regarding an IBEW 1597 Union Negotiation workshop;
  - (4) St. Paul Civic Center balance of Loan #50353;
  - (5) The Housing Authority of the City of St. Paul, NE submitted their Financial Statements and Independent Auditor's Report as of June 30, 2021; visit the City to review;
  - (6) LARM Safety Grant
- 20. Public Comment Period - restricted to items on the agenda
  - 21. Public Announcements
  - 22. Closed Session: Possible Litigation / Possible IBEW 1597 Union Litigation:
    - Pending Litigation; Strategy Session with respect to real estate purchase; and prevent needless injury to the reputation of an individual
  - 23. Mayor Bergman adjourns City Council meeting
  - 24. Informational Items:
  - 25. This agenda, including supporting documentation, is available for public viewing during normal business hours at the City Office, 704 6th Street, St. Paul, Nebraska.

## AGENDA ITEM REQUEST FORM

Anyone wishing to offer comments or concerns about city matters, or who wants to have an item placed on the City Council agenda must complete this form. The completed form must be submitted to the City Clerk, City of St. Paul, 704 6<sup>th</sup> Street, St. Paul, NE 68873 no later than Noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, the deadline is noon on the previous day. The City Council generally meets at 7:00 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month.

**City Council Meeting Date:** \_\_\_\_\_

**Requested Agenda Item:** \_\_\_\_\_

\_\_\_\_\_

**Please state your comment or concern (please be specific, providing documentation if available):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**What action do you want the City Council to take?** \_\_\_\_\_

\_\_\_\_\_

**Will this project/item require City funding?** YES \_\_\_\_ NO \_\_\_\_ **If so, how much?** \_\_\_\_\_

**Name (please print):** \_\_\_\_\_

**Name (signature):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

.....  
*For City Official Use Only*

\_\_\_ Added to City Council Agenda. Date of City Council meeting: \_\_\_\_\_

\_\_\_ Referred to City Council Committee for Recommendation

City Council Action Taken: \_\_\_\_\_

\_\_\_\_\_

City Funds Authorized: \_\_\_\_\_

**City of St. Paul  
704 6<sup>th</sup> Street  
St. Paul, Nebraska 68873  
(308)754-4483**

**REQUEST FOR OPEN PUBLIC RECORDS**

**RECORD REQUEST INFORMATION (To be completed by Requestor – Please Print)**

Full Name: \_\_\_\_\_ (Phone) \_\_\_\_\_

Address: \_\_\_\_\_ (Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip)

I hereby acknowledge that I am aware that under the terms of Neb. Rev. Stat. §84-712, I am authorized to examine public records not withheld from me under the terms of Neb. Rev. Stat. §84-712.04 or other appropriate statutes, and that I may make memoranda and abstracts therefrom during the hours the offices are normally open to the public.

I hereby declare that I do not intend to and will not:

- a. Use any list of names or addresses contained in or derived from the records or information for the purpose of selling or offering for sale any property or service to any person listed or to any person who resides at any address listed; or
- b. Sell, give, or otherwise make available to any person any list of names or addresses contained in or derived from the records or information for the purpose of allowing that person to sell or offer for sale any property or service to any person who resides at any address listed.

I hereby request a copy of the following public records:

\_\_\_\_\_  
\_\_\_\_\_

Requestor Signature \_\_\_\_\_ Date \_\_\_\_\_ Email/Fax Number \_\_\_\_\_

*(Most records will be provided within four (4) full business days from the date of request.)*

**For Administrative Records**

The request for the above-named document(s) was granted and/or allowed to be examined.

Signed \_\_\_\_\_ Date \_\_\_\_\_

This request was denied, and the requesting party was issued a letter of denial in accordance with the provisions of Neb. Rev. Stat. §84-712.04.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**YOUR COPY OF THIS FORM SHALL SERVE AS YOUR RECEIPT**

*If you have any questions about your record request, please contact the City Clerk's Office at (308) 233-3216.*



**City of St. Paul  
Citizen Complaint Form**

Name of person making complaint \_\_\_\_\_

Residential address \_\_\_\_\_

Postal address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email address \_\_\_\_\_

**Complaint Details**

Date of Incident \_\_\_\_\_ Time \_\_\_\_\_

Location of Incident \_\_\_\_\_

Who/what is the subject of your complaint? \_\_\_\_\_

DETAILED summary of your complaint \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Witness Details (If applicable)**

Name of witness(es) \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone Number of witness \_\_\_\_\_

**Complaint Outcome**

How would you like this issue resolved? \_\_\_\_\_

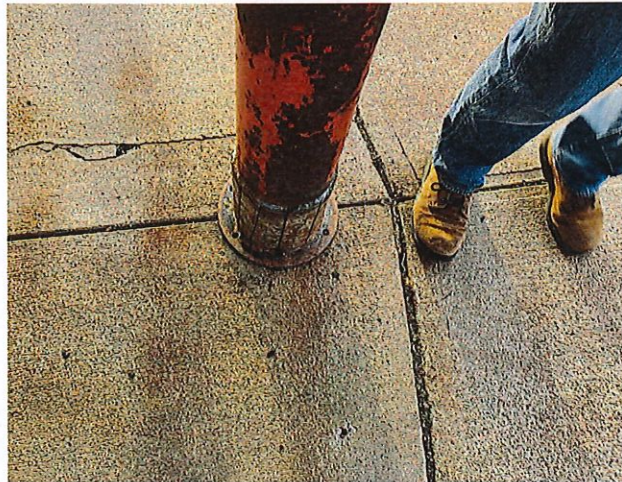
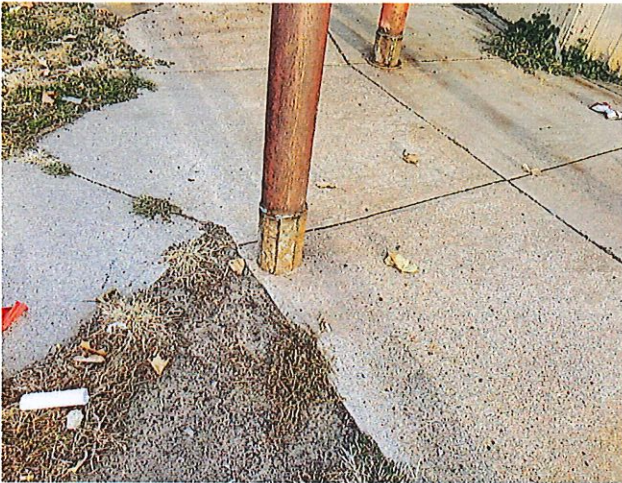
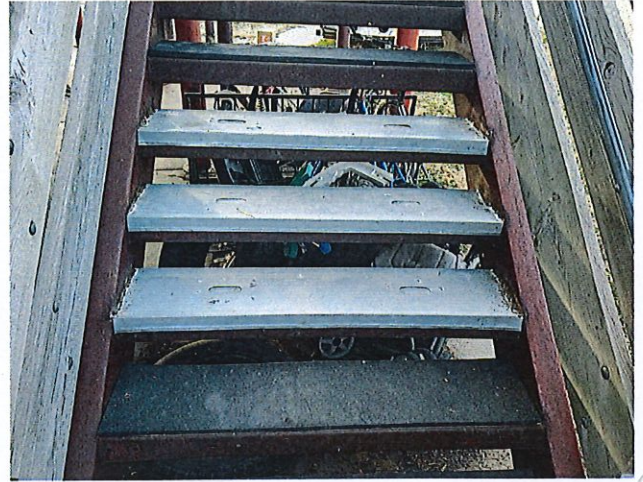
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Signature of Complainant

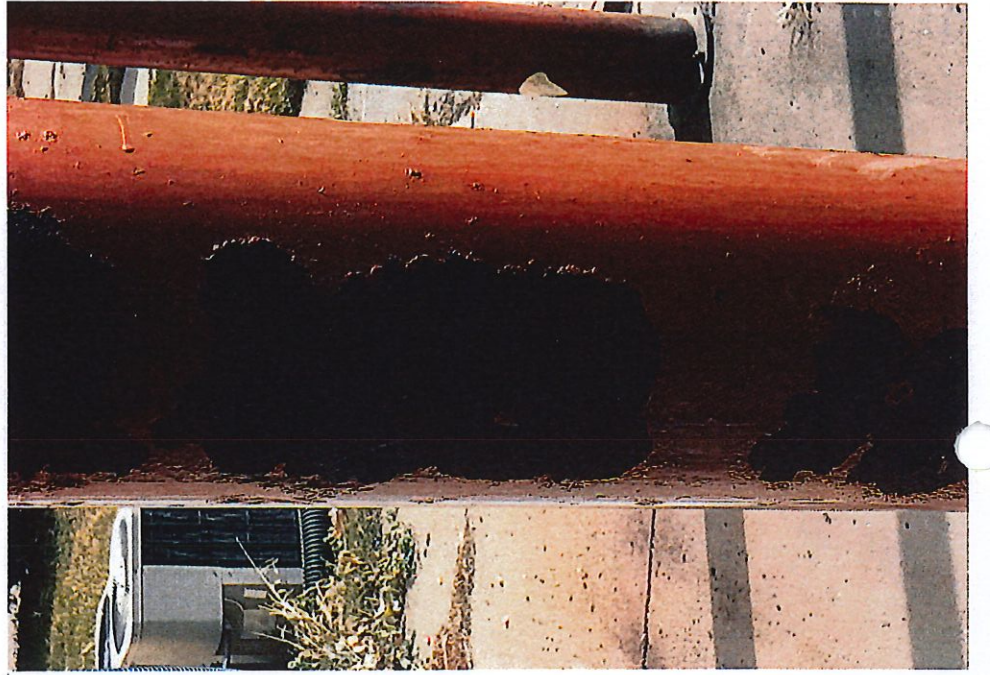
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**Action taken by City**

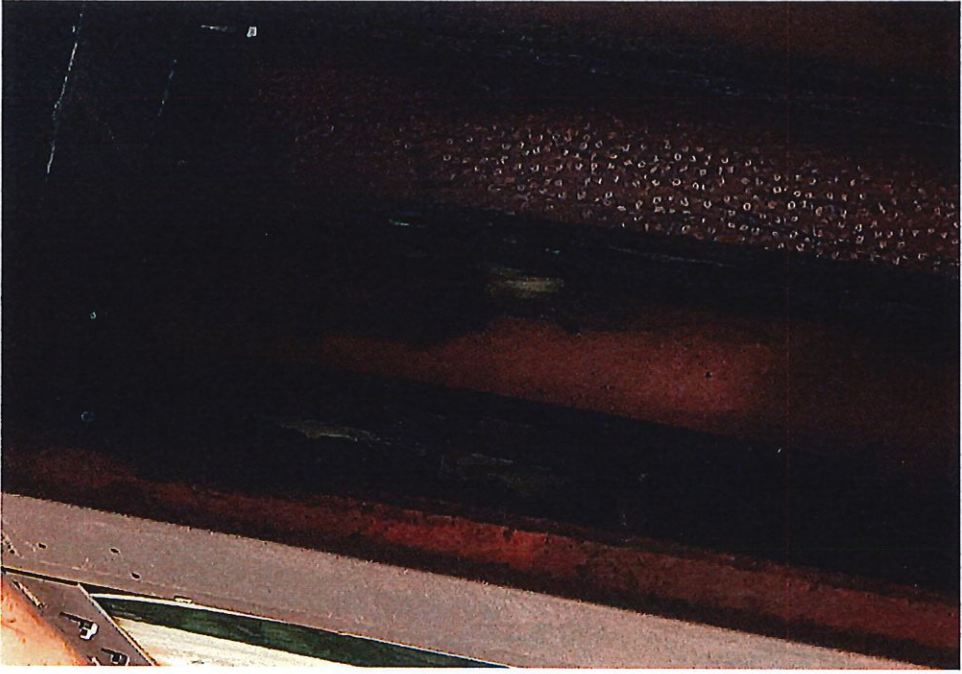
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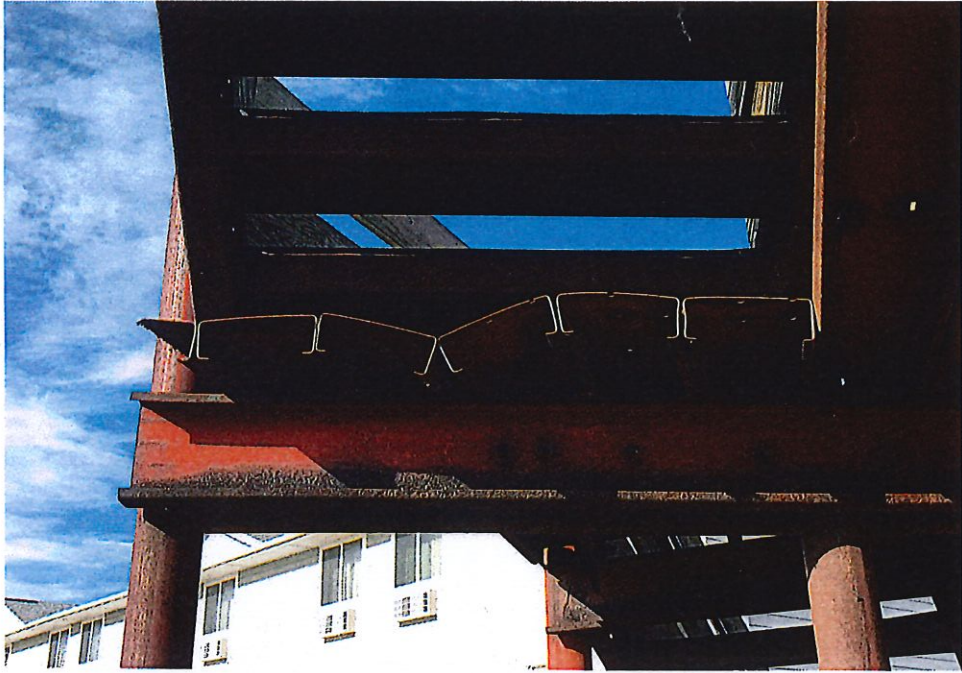


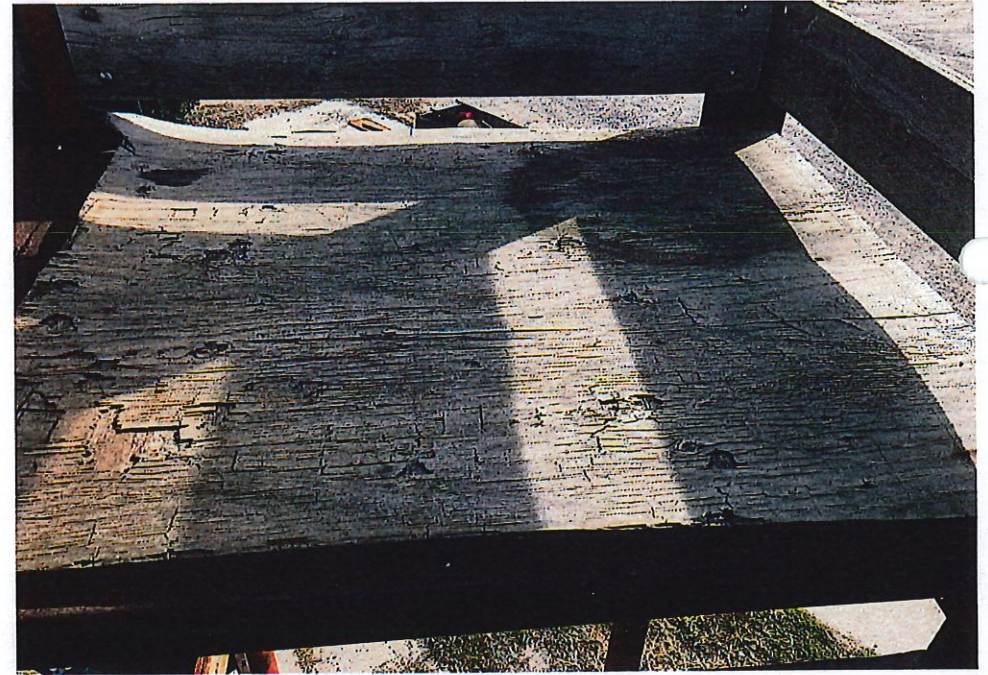
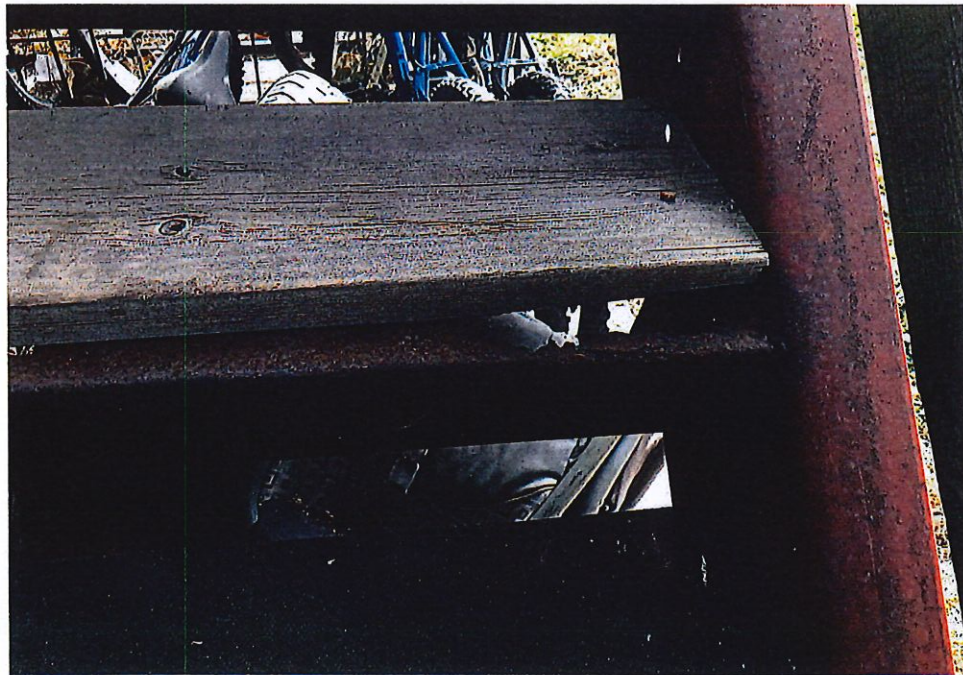














## NUISANCES

① MR. DAVE SWANSON AT 410 5<sup>TH</sup> ST. PROPERTY HAS IMPROVED AND THERE IS STILL ONE GREEN SOFT SIDED CHAIR BEHIND THE GARAGE, OTHER THAN THAT IT LOOKED GOOD.

② MR. MATTHEW DUESTER 522 KENDALL ST. HAS GREATLY IMPROVED AND IS NOW CLEARED.

③ MR. DAVID EIBERGER AT 304 8<sup>TH</sup> STILL IS NOT PASSING AS THERE IS A LARGE PARTIAL TREE BROKEN AND NOW SITTING ON THE GARAGE DOING STRUCTURE DAMAGE AND CAR IN DRIVEWAY STILL NOT LICENSED, AND MANY TALL WEEDS AROUND THE PROPERTY.

④ MR. TODD PADRNOS AT 1220 FARNUM ST. HAS TALL WEEDS, PILE OF JUNK BY GARAGE, AND 5 VEHICLES THAT ARE NOT LICENSED. 3 LETTERS HAVE BEEN SENT TO THE 1220 FARNUM ST. ADDRESS AND 2 OF THEM HAVE COME BACK UNSIGNED.

⑤ MR. TODD PADRNOS AT 108 HOWARD AVE. 3 LETTERS SENT 1 HAND DELIVERED.



Dave Eiberg ✓  
2-2-22



2-2-22 D. Eiberger

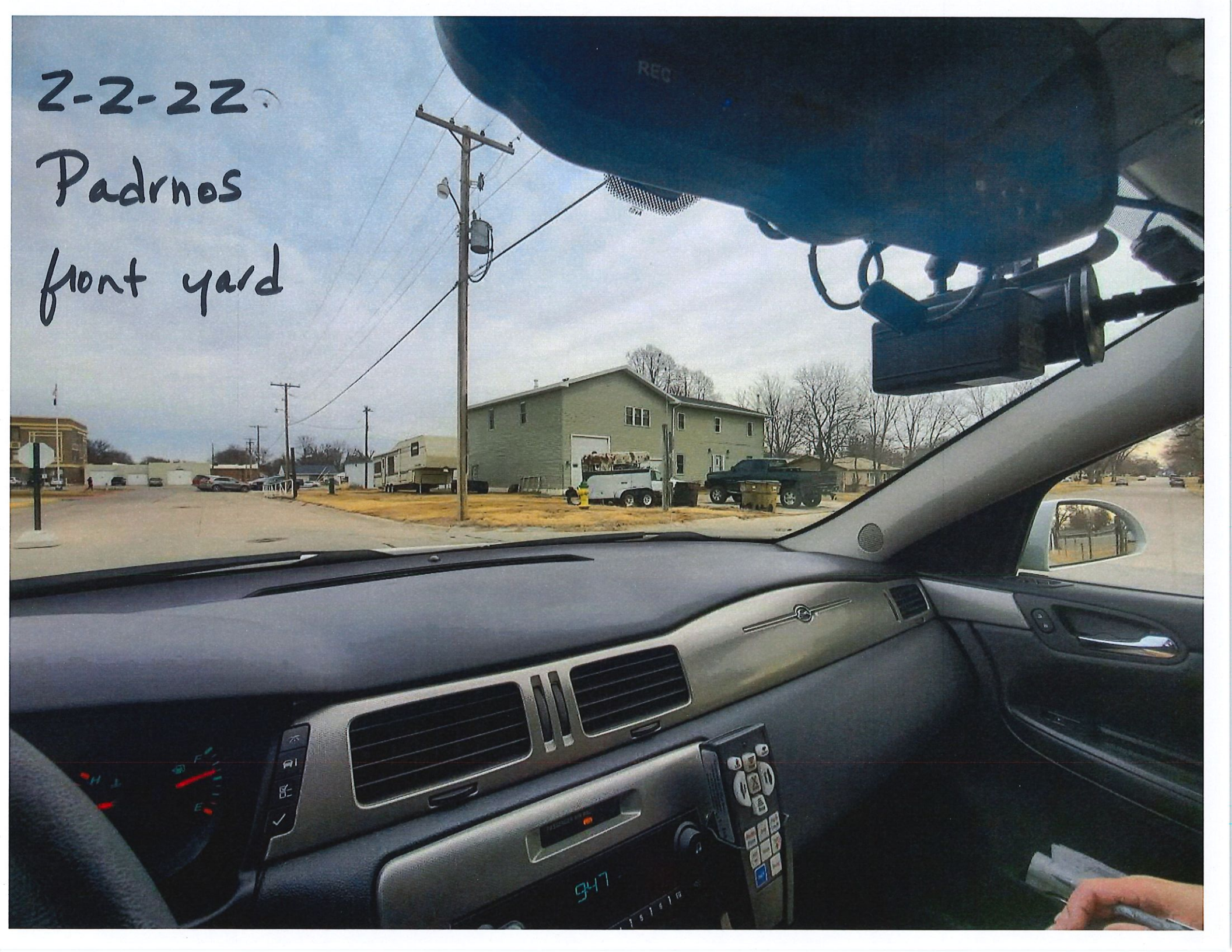


2-2-22



2-2-22 D. Eiberger

2-2-22  
Padrnos  
front yard



2-2-22  
Padrnos back yard



2-2-22

Hiker

Padrinos



2-2-22  
Padrnos



2-2-22  
Padmos

19-1613



2-2-22

Padmos

Hitch Hiker

by HUNTER

MISSISSIPPI  
49-245



2-2-22 Pedros  
Garage behind House



City of St. Paul Regular Meeting  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

**Tuesday, January 18, 2022**

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Tuesday, January 18, 2022 at 7:00 p.m. Present were Mayor Joel M. Bergman and Council members Katie Kowalski, Jerry Thompson, Chuck Schmid and Mike Feeken. Absent: None. Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) public places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Mayor Bergman opened the meeting at 7:00 p.m. with the "Pledge of Allegiance" and thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law §84-1407 through §84-1414. Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Law §84-1410.

Individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. Also, any City patrons that are requesting "Public Records" or have "Questions or Concerns" in regards to the City, they need to be submitted in writing to the City of St. Paul, so that it can be addressed appropriately. These forms are available online, in a file folder on the back wall of the Council Chambers or at the City Office.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak.

Mayor Bergman opened the "Public Hearing" at 7:02 p.m. regarding taking public comments from the audience on the final Plat of B. LUKE FARMS INC. SUBDIVISION NO. 2; this is located in a part of the East Half of the Northwest Quarter (E1/2 NE 1/4) of Section 34, Township 15 North, Range 10 West of the 6th P.M. in Howard County, Nebraska.

Council member Schmid moved to approve the City of St. Paul's Lagoon Farm lease for one (1) growing season between the City of St. Paul (Lessor) and C & T Farms (Clark Kosmicki and Terry Kosmicki - Lessee) commencing March 1, 2022. The Tenant agrees to pay the landlord cash rent at the rate of \$360 for three (3) acres of alfalfa and \$4,000 for twenty (20) acres of crop ground for the planting and harvest season. Payment shall be made on November 1, 2022 in the amount of \$4,360. A current Certificate of Insurance will be provided to the City prior to the starting of the lease. The lease will expire on December 1, 2022. Council member Thompson

seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Mayor Bergman opened the "public comment" period at 7:04 p.m. regarding the B. LUKE FARMS INC. SUBDIVISION NO. 2 FINAL PLAT. After hearing no comments, Mayor Bergman closed the public hearing at 7:05 p.m. Council member Schmid moved to approve the B. LUKE FARMS INC. SUBDIVISION NO. 2 FINAL PLAT. Council member Kowalski seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Council member Kowalski introduced Ordinance #1027; approving the Final Plat of the B. LUKE FARMS INC. SUBDIVISION NO. 2 in Howard County, Nebraska; to authorize a Certificate of Approval of such subdivision to be filed with the Register of Deeds; and to provide for an effective date of this ordinance. Council member Thompson waived the three (3) readings of Ordinance #1027 at three (3) different occasions. Council member Kowalski seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0. Council member Kowalski moved for Final Passage of Ordinance #1027. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Council member Thompson moved to approve the Certificate of Approval B. LUKE FARMS INC. SUBDIVISION NO. 2 (Brian I. and Audrey A. Lukasiewicz); the subject property is described as follows: A part of a tract of land, record and described in Book 09, Page 3710 of the Howard County Clerk's office, and is located in that part of the East Half of the Northeast Quarter (E1/2 NE1/4) of Section Thirty Four (34), Township Fifteen (15) North, Range Ten (10) West of the 6th P.M., Howard County, Nebraska. Council member Schmid seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Council member Schmid moved to approve the Consent Agenda Items: (1) Treasurer's Report for December 2021; (2) January 3, 2022 Council minutes (regular); and (3) January 18, 2022 disbursements. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

**Disbursements January 18, 2022**

City of St Paul Transfer from Heritage Bank (UB ACH) to Homestead Bank (pay disburse)	73000.00
City of St Paul to Police ICS from Excess 20-21 Financial Statement (transfer)	44362.00
City of St Paul to Ambulance ICS from Excess 20-21 Financial Statement (transfer)	12265.00
City of St Paul to Parks ICS from Excess 20-21 Financial Statement (transfer)	13201.00
COR Management (Agreement)	800.00
Clearly (telephone)	193.14
Advanced Climate Control (service)	1660.00
Aurora Coop (fuel)	1639.27

Black Hills Energy (natural gas)	1754.19
Border States Industries (supplies)	58.86
Brehm's Drug (supplies)	3.62
Central District Health Dept (service)	155.00
City Lights (utilities)	10441.04
Consolidated Management (training)	51.08
Core & Main (supplies)	942.09
Custer County Recycling (service)	31.40
Dutton Lainson (supplies)	128.50
Eakes Office Solutions (supplies)	258.69
Fox, Roy (refund)	863.00
GB Auto Service (repair)	144.01
Hach Company (service)	660.30
Heartland Disposal (service)	6761.50
Heritage Bank City UB ACH Fee (fee)	25.00
Homestead Bank (ACH fees)	39.40
Ho. Co. Register of Deeds (service)	20.00
Howard Greeley RPPD (utilities)	132216.18
Jacks Uniform & Equipment (supplies)	62.94
Jarecke Motors (repair)	1124.49
Jerry's Sheet Metal (repair)	895.00
Jim's Champlin (fuel)	1726.70
John Deere Financial (supplies)	201.45
Kearney Powersports (repair)	130.99
LARM (insurance)	248.50
Loup Valley Supply (supplies)	5.75
Menards (supplies)	86.09
Midland Telecom (repair)	121.63
Mid-Nebraska Disposal (service)	3464.42
Olsson (engineering)	8218.92
One Call Concepts (service)	13.05
Open Caret (service)	200.00
Petty Cash (supplies, car wash, registration)	28.20
Phonograph Herald (publish)	808.97
Platte Valley Communications (service)	234.24
Quick Med Claims (service)	1544.84
Quiz Graphic Arts (supplies)	275.22
S E Smith & Sons (supplies)	41.23
Schaper & White (service)	1389.58
Shaw, Tyler (repair)	150.00
Smith Welding (repair)	50.11
Sparq Data Solutions (service)	3100.00
State of NE Dept Revenue (sales & use tax)	12241.46

United Healthcare (insurance)	24243.75
US Post Office (postage)	460.00
Utilities Section of League (conference)	285.00
Verizon Wireless (phone)	184.08
Wells Plumbing (repair)	78.05

**Non-General Disbursements**

Elmwood Cemetery ICS #103446 to Homestead City Cemetery Checking Account (20-21 Financial Statement Shortage)	14541.00
City of St Paul: Transfer from Street Mmkt to Water Mmkt - Meter Brass (Trfr)	2025.00
Fire ICS: Jacobs Ford [City portion] (pickup)	11497.50
Fire ICS: Jacobs Ford [Rural Fire portion] (pickup)	11497.50
Bldg ICS: True North Controls (antenna repair)	1508.00

Council member Feeken moved to approve disbursing \$35,000 to the St. Paul Development Corp. (SPDC) from the sales tax fund for operating expense; this is in the 2021-2022 Budget. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Council member Schmid moved to approve disbursing \$64,087 to the Homestead Bank from the Sales Tax fund regarding making payment on the Civic Center loan; the payment due date is August 1, 2022. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

A lengthy discussion ensued regarding the St. Paul Development Corp. (SPDC) requesting American Rescue Plan Act (ARPA) funds pertaining to two (2) City "Welcome" signs to be erected on the north and south corporate limits of US Hwy 281 in the amount of \$20,000. Utility Superintendent Helzer stated that if the City doesn't own the land then the City needs to possess a permit from the State of Nebraska. The item was tabled to a future meeting. City Clerk Beck will seek legal counsel regarding bidding regulations.

Council member Schmid moved to approve disbursing \$5,000 from the Sales Tax fund to the South Central Economic Development District (SCEDD), Inc. regarding the City's membership dues. The City will invoice Howard County \$500 and Elba, NE \$275 for reimbursement of the dues. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

The Agreement between the City of St. Paul and the Local Union No. 1597 International Brotherhood of Electrical Workers (IBEW) will terminate on September 30, 2022; the Mayor and City Council members were in agreement to set a workshop date on March 14, 2022 at 6:00 p.m. in the City Council Chambers to discuss the IBEW 1597 contract.

Utility Superintendent Helzer updates: (1) purchase heat blanket from John Kuck (St. Libory) to be utilized at the Elmwood Cemetery to unthaw grave spaces; and (2) Wastewater Treatment Facility (WWTF) Pre-Construction meeting will be held on Tuesday, February 8, 2022 at 1:30 p.m. in the City Council Chambers.

Chief of Police Howard updates: (1) mailing additional nuisance letters out this Friday, January 21, 2022; (2) this last weekend somebody threw a beer bottle at the St. Paul Police Dept. door; it missed the door but hit the building siding (cracking) east of the Police Dept. door; (3) the purchasing of security camera's for the City office building from CEI Security & Sound; and (4) Police Dept. to apply for a grant to purchase in-car camera's and computer's.

Mayor Bergman updates: (1) The City received \$1,300 from the Howard County Medical Center regarding the Rural Economic Development Loan Grant (REDLG) administrative fee of 1% on the balance at December 2021 end; (2) Mike Nevriy, St. Paul Keno LLC reimbursed the City for the 2020-2021 Keno Accounting & Audit fees for services rendered by Dana F. Cole & Co.; (3) LB840 Loan was paid off on January 5, 2022 in the amount of \$24,600; (4) City Clerk Connie Jo Beck received a scholarship award of \$25 for tuition to go towards the March 2022 Clerk's Academy in Grand Island, NE; (5) Pledged Securities from Local Banks to cover Deposits as of 12/31/2021; (6) Per the Census Geography profile, the City of St. Paul population is 2,416 and has land area of 1.2 square miles; (7) City W-2's and 1099's have been completed and mailed; (8) NE League of Municipalities Midwinter Conference is scheduled for February 28 – March 1, 2022; (9) Mr. Bill Peters has filed at the Howard County Clerk's office for City Council, along with Joel M. Bergman filing again for City Mayor; (10) grass fire on Sunday, January 16, 2022 with multiple agencies; City may have an injury claim regarding a St. Paul Fire Fighter.

Public Announcements: Council member Schmid stated that the American Legion Post #119 will have a sale on Saturday, January 22, 2022 beginning at 10:00 a.m.

Mayor Bergman adjourned the City Council meeting at 7:45 p.m.

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Date

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Joel M. Bergman, Mayor

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Connie Jo Beck, City Clerk/Deputy Treasurer

St. Paul Planning Commission  
January 31, 2022  
Meeting Minutes

A meeting of the St. Paul Planning Commission was convened in open and public session on the 31<sup>st</sup> day of January, 2022 in the Council Chambers at the City office, 704 6<sup>th</sup> Street, St. Paul, Nebraska.

Chairman Jerry Woodgate called the meeting to order at 12:05 p.m. with a statement regarding the Open Meetings Act; which is posted on the west wall of the City Council chambers. The notice of the meeting was published in the Phonograph Herald, a newspaper in Howard County, Nebraska. The agenda was sent to the Commission members prior to the meeting, and was posted in four (4) public places. Commission members present: Chairman Jerry Woodgate, Connie Becker, and Arvilla Jacobs. Commission member absent: Tyler Solko and Tony Walch. Also present Zoning Administrator Matt Helzer, Laura Berthelsen (minutes).

Commission member Becker moved to approve the December 27, 2021 meeting minutes. Commission member Jacobs seconded the motion. Commission members Becker, Jacobs, and Woodgate voted aye, nays none. Motion carried 3/0.

Commission member Tyler Solko joined the meeting at 12:07 p.m.

Zoning Administrator Helzer presented the following zoning permit application:

- (a) 2022-1 Chris Meyer – construction of enclosed patio at 1406 Bruce Street

Commission member Becker moved to approve Zoning Permit application 2022-1. Commission member Jacobs seconded the motion. Commission members Becker, Jacobs, Solko, and Woodgate voted aye. Nays none. Motion carried 4/0.

Jillyn Klein and Mark Wilson with the Howard County Medical Center were present to discuss their request to place a portable "Clinic in a Can" on the north side of the hospital property on a temporary basis. The clinic would be used for Covid testing and medical assessments relating to possible Covid exposures. Commission member Becker moved to authorize the portable "Clinic in a Can" for a period of six (6) months, with the container being placed on the west side of the hospital's north parking lot. Commission member Jacobs seconded the motion. Commission members Becker, Jacobs, Solko and Woodgate voted aye, nays none. Motion carried 4/0.

The next St. Paul Planning Commission meeting is set for Monday, February 28, 2022 at 12:00 p.m. (noon)

Chairman Woodgate adjourned the meeting at 12:21 p.m.

Sincerely,

Matthew T. Helzer  
Zoning Administrator

Jerry Woodgate  
Chairman

Laura Berthelsen  
Planning Secretary

Zoning Classification R-1

Value \$ 5000<sup>00</sup>

PERMIT NUMBER 2022-1  
FEE \$25.00 CASH CHECK# 12/29/21

**APPLICATION FOR A RESIDENTIAL ZONING PERMIT**

St. Paul, Nebraska: DIRECTIONS: Fill in the following information as accurately and completely as possible. This application is not acceptable unless all required information is furnished.

Property Owner CHRIS MEYER Contractor self

Address 1406 BRUCE STREET Address SAME

City, State, Zip ST. PAUL NE 68873 Phone Number SAME

Phone Number 308-750-5941 Cell Phone SAME

Complete Legal Description of the Property Lot 6, S 1/2 of Lot 7, Block 3, Christensen's Addition

Address of Construction Site 1406 BRUCE ST.  
(If none, one must be registered with the City of St. Paul) In the Flood Plain? NO

Proposed Structure Patio Dimension of Structure 16x20

Distance from Front property line 76' west Rear property line 28' east

Distance from Side property line South 45' Second Side property line North 55"

Is there a utility easement on either the back or side property? NO

Approximately when will construction Start Feb. 1 2022 Finish May 1 2022

Contact Utility Superintendent at (308) 754-4483 regarding Inspection. Matt Helzer Date of visit 1-5-22  
(Matt Helzer's signature)

**Recommendations needed before approval:** \_\_\_\_\_

**For Office Use Only:**

Is the proposed use permitted within this zoning district? ✓ YES \_\_\_\_\_ NO

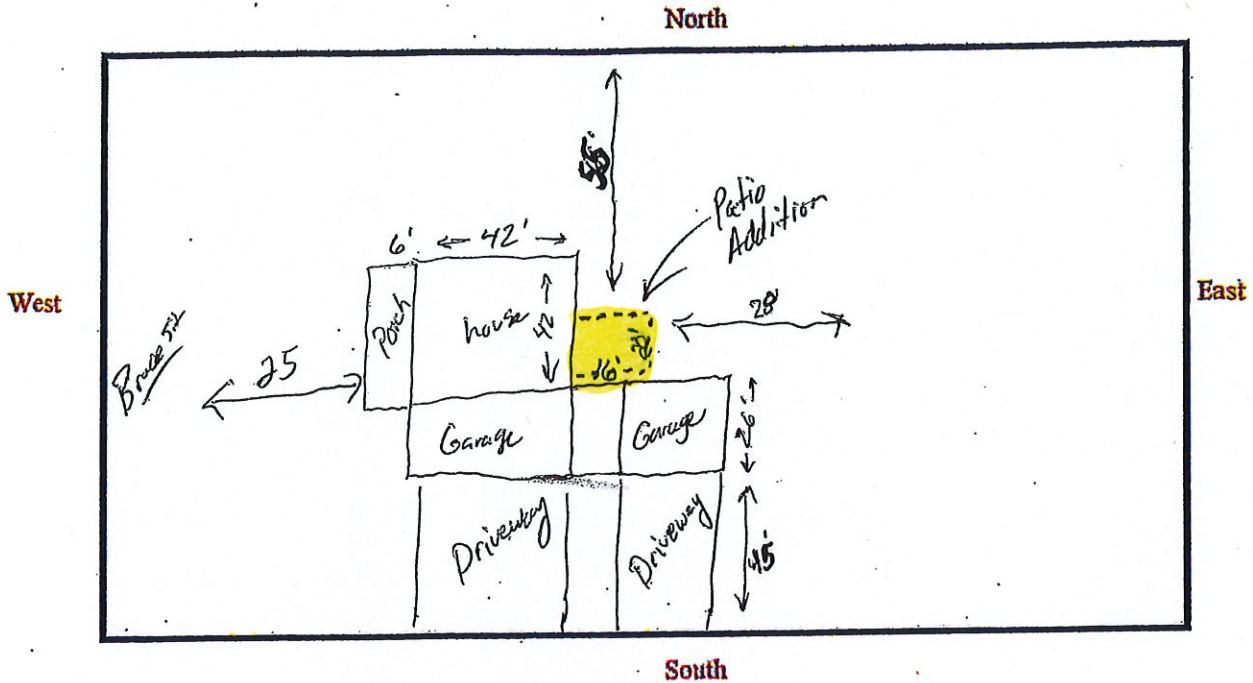
Does the proposed use meet all the required setback distances? \_\_\_\_\_ YES \_\_\_\_\_ NO

Is a conditional use required for the proposed use? \_\_\_\_\_ YES ✓ NO

Has a Conditional Use Permit been issued for this proposed use? \_\_\_\_\_ YES ✓ NO  
If yes, when does it expire? \_\_\_\_\_

(One Mile radius outside city limits) If the structure is a residence on less than 10 acres, indicate the date this property was platted as a separate parcel \_\_\_\_\_ Name of the Lot Split or Subdivision \_\_\_\_\_

Site Plan Sketch:



Street Name: North boundary None South boundary \_\_\_\_\_  
 Street Name: West boundary Bruce Street East boundary None

Indicate, by drawing, the shape and dimensions of the land, shape and dimensions of all existing and proposed building and structures and the distances from the proposed building and structures to all lot lines (from road frontages, side and rear lot lines). Show the location of roads fronting the property. **MUST CALL DIGGERS HOTLINE @ 811 BEFORE DIGGING - CONSTRUCTION ON UTILITY EASEMENTS IS NOT PERMITTED.**

The above information is, to the best of my knowledge, true and accurate. It is understood and agreed that any error, misstatement or misrepresentation of fact, either with or without intention on my part, such as might, if known, cause a refusal of this application, or any alteration or change in plans made without the approval of the Zoning Administrator subsequent to the issuance of the Permit, shall constitute sufficient grounds for the revocation of such permit. **This permit is valid for one (1) year from approval date and work must be started within the first 6 months.**

The signature also indicates permission granted to the Zoning Administrator to inspect the construction site in which this permit is granted at any time until construction is completed.

Signature of Applicant [Signature] Date 12-28-2021

**For Office Use Only:**

Permit is Approved \_\_\_\_\_ Denied \_\_\_\_\_ Zoning Administrator \_\_\_\_\_ Date \_\_\_\_\_

Reasons for Denial: \_\_\_\_\_

**February 7, 2022 Disbursements**

Gross Wages - January	89680.42
Ace Hardware (repair)	11.83
Action Flag (supplies)	127.97
Amazon Capital Services (books)	1952.04
Bomgaars (Supplies)	1815.50
Border States Industries (supplies)	289.19
Cardmember Svcs (meals, supplies, education)	3186.25
Cengage Learning (books)	32.97
Charter/Spectrum (Service)	229.96
City Health Deductible Savings (Insurance)	6534.00
City of St. Paul 125 Plan (Insurance)	150.00
Clearly (telephone)	193.14
Consolidated Mgmt (meals)	165.06
Consumer Deposit: Residential Deposit	100.00
COR Management (agreement)	800.00
COR Managed Svcs (service)	399.98
Core & Main (supplies)	2551.89
Crescent Electric (supplies)	184.82
Custer County Recycling (Service)	58.90
Eakes Office Solutions (contract)	63.52
Entech Pest Mgmt (service)	85.00
Galls Inc (supplies, uniforms)	1202.36
Hansen Int'l Truck (Supplies)	81.53
Heartland Disposal (service)	119.25
Heritage Bank: UB ACH Fee (fee)	25.00
Homestead Bank: Bond Ref Series 2017 Wire Fee	4.00
Hometown Market (supplies)	13.98
Howard Co. Register of Deeds (fee)	17.50
Howard Co. Treasurer (Dispatch Fee)	3122.42
Hydro Optimization (Service)	426.00
Jarecke Motors (repair)	1559.22
Killinger Electric (repair)	911.88
LCL Truck Equipment (service)	1093.88
Loup Valley Supply (supplies)	17.30
Madison Nat'l Life (Insurance)	193.32
Menards (supplies)	4.21
Meyer, Deb (mileage)	70.20
Meyer, Nicholas (mileage)	70.20
Midamerica Books (books)	539.88
NE Dept of Envir & Energy (dues)	80.00
Nebraska Machinery (supplies)	333.29
Odeys (supplies)	1910.00
Open Caret (supplies)	200.00
Parts Bin (Supplies)	752.66
Piersen, Kari (mileage)	71.96

Regional Care (Insurance)	99.00
S E Smith & Sons (Supplies)	44.63
Sargent Drilling (supplies)	6949.60
Servi-Tech (lab)	125.60
Smith Welding (repair)	5.47
St. Paul Rural Fire (reimb)	24277.91
State of Nebraska Central Svcs (Telephone)	159.87
Trausch Dynamics (supplies)	7.61
Verizon Wireless (service)	191.36
Wells Plumbing (repair)	17.32
Wesco (Supplies)	810.00
Wilbert Memorials (engraving)	125.00

**Non-General Disbursements**

S Squared Enterprise: TIF Proceeds from #8663	5256.52
Keno: NE Dept Revenue: 2% Gross: Oct-Dec 2021	7647.00
Sales Tax: St Paul Dev Corp: 21-22 Oper Budget	35000.00
Sales Tax: Civic Center Loan Payment (loan)	64087.00
Sales Tax: SCEDD membership	5000.00
Sales Tax: Street Motor Vehicle Tax (tax)	3108.31
Sales Tax: 25% Infrastructure (Infrast)	7753.65

CITY OF ST PAUL

**\*Check Detail Register©**

Batch: Disb Feb7 2022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>11100 CHECKING</b>					
<b>68278</b>	<b>02/07/22</b>	<b>ACE HARDWARE &amp; GARDEN CENTER</b>			
E 02-20-270		UTILITY R & M	\$11.83	572923/1	Wtr - chain sharpening
		Total	\$11.83		
<b>68279</b>	<b>02/07/22</b>	<b>ACTION FLAG CO</b>			
E 34-20-270		UTILITY R & M	\$127.97	33568	Cem - flags for Cemetery
		Total	\$127.97		
<b>68280</b>	<b>02/07/22</b>	<b>AMAZON CAPITAL SERVICES</b>			
E 44-20-242		BOOKS	\$377.20	13H9-P7QM-	Lib - books
E 44-20-242		BOOKS	\$213.68	16CN-NY7D-	Lib - books
E 44-20-242		BOOKS	\$506.26	1HYM-7VNC-	Lib - books
E 44-20-242		BOOKS	\$296.39	1NNY-KNJP-	Lib - books
E 44-20-242		BOOKS	\$186.27	1NQC-13WP	Lib - books
E 44-20-242		BOOKS	\$372.24	1TMN-77RV-	Lib - books
		Total	\$1,952.04		
<b>68281</b>	<b>02/07/22</b>	<b>BOMGAARS SUPPLY INC</b>			
E 03-20-270		UTILITY R & M	\$7.18	43749485	Swr - quick links
E 03-20-270		UTILITY R & M	(\$2.69)	43749553	Swr - quick link
E 42-20-272		TOOLS	\$193.59	43750342	Park - pole saw
E 31-50-540		MACH & EQUIPMENT	\$520.91	43750344	Fire - roaster ovens
E 21-20-271		VEHICLE R & M	\$37.98	43750947	Strs - #21 battery charger, soft soap
E 42-20-270		UTILITY R & M	\$69.94	43750996	Park - 3-wire plug, pumice sticks, battery, Windex cleaner
E 02-20-520		BLDG/ R & M	\$138.34	43751096	Wtr - LED bulbs for WTP office
E 03-20-231		CITY GAS & OIL	\$8.49	43751290	Swr - #8 oil
E 42-20-270		UTILITY R & M	\$40.05	43751341	Park - hose, tee, tire sealant, gauge
E 31-20-270		UTILITY R & M	\$27.36	43752401	Fire - phone chargers for #51 and #99-1
E 31-20-231		CITY GAS & OIL	\$9.99	43753187	Fire - oil for fire siren air blower
E 21-20-270		UTILITY R & M	\$18.86	43753335	Strs - pumice cleaner, hand soap, spray paint
E 32-20-271		VEHICLE R & M	\$2.79	43753462	Pol - #95 windshield de-icer
E 01-20-270		UTILITY R & M	\$19.04	43754088	Lgts - electrical tape
E 31-20-270		UTILITY R & M	\$73.45	43754520	Fire - extinguisher, paper towels, cleaner
E 32-20-272		TOOLS	\$14.99	43755233	Pol - memory card
E 32-20-272		TOOLS	\$21.99	43755378	Pol - safety eyewear
E 21-20-270		UTILITY R & M	\$40.48	43755564	Strs - gas can, marker paint
E 42-20-272		TOOLS	\$22.98	43755569	Park - chainsaw chain, bar & chain oil
E 69-20-520		BLDG/ R & M	\$47.74	43755872	Sr Cntr - flappers, toilet levers
E 02-20-270		UTILITY R & M	\$21.29	43755971	Wtr - propane refill
E 02-20-270		UTILITY R & M	\$11.70	43756177	Wtr - duct tape
E 01-20-270		UTILITY R & M	\$29.39	43757317	Lgts - toilet bowl cleaner, pumice stone, disinfecting wipes, paper towels for city office
E 02-20-270		UTILITY R & M	\$29.39	43757317	Wtr - toilet bowl cleaner, pumice stone, disinfecting wipes, paper towels for city office
E 32-20-272		TOOLS	\$22.28	43757379	Pol - cable ties, screws
E 02-20-270		UTILITY R & M	\$25.54	43757609	Wtr - map gas
E 02-50-550		IMPROVEMENTS	\$191.69	43757617	Wtr - heater for well houses
E 32-20-272		TOOLS	\$32.97	43757793	Pol - batteries

## CITY OF ST PAUL

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 31-20-270		UTILITY R & M	\$89.80	43758127	Fire - creeper, trash bags, keys rings, keys, magnetic key case
E 21-20-272		TOOLS	\$47.99	43758383	Strs - step stool
		Total	\$1,815.50		
<b>68282</b>	<b>02/07/22</b>	<b>BORDER STATES INDUSTRIES, INC.</b>			
E 21-20-270		UTILITY R & M	\$289.19	923628142	Strs - HPS lights for highway lighting
		Total	\$289.19		
<b>68283</b>	<b>02/07/22</b>	<b>CARDMEMBER SERVICE</b>			
E 32-20-313		POSTAGE	\$15.50	0112	Pol - exchange Moriah's duty belt
E 36-20-210		PROF&SCHOOLS	\$219.90	0457	EMS - hotel room during NEMSA training for Nate Meyer
E 32-20-210		PROF&SCHOOLS	\$12.52	0724	Pol - meal while picking up training material for Moriah Rawlings
E 32-20-210		PROF&SCHOOLS	\$5.38	1287	Pol - meal during EPC hearing
E 32-30-310		OFFICE SUPPLIES	\$5.99	1502	Pol - kleenex
E 01-20-270		UTILITY R & M	\$50.69	1514	Lgts - new switch for welder
E 01-20-266		DocuSend Fee	\$6.20	1635	Lgts - fee for emailing utility bills
E 10-20-310		OFFICE SUPPLIES	\$58.41	1638	Gen - correction tape, scissors, cash register tape, sheet protectors
E 36-20-210		PROF&SCHOOLS	\$219.90	1800	EMS- hotel room during NEMSA training for Deb Meyer
E 02-20-313		POSTAGE	\$10.55	1979	Wtr - postage for water sample
E 36-20-210		PROF&SCHOOLS	\$150.26	2165	EMS - meals during NEMSA training
E 32-20-313		POSTAGE	\$36.90	2547	Pol - postage for nuisance letters
E 32-20-210		PROF&SCHOOLS	\$28.20	2554	Pol - meal during EPC transport
E 32-30-310		OFFICE SUPPLIES	\$17.04	2770	Pol - cleaning supplies
E 32-20-272		TOOLS	\$76.57	2963	Pol - combat sling
E 32-20-272		TOOLS	\$279.75	3166	Pol - shredder, label maker, label tape, lubricant sheets
E 34-20-316		Niche Engraving	\$13.05	3867	Cem - mail niche door for engraving for Norman Jacobsen
E 21-20-210		PROF&SCHOOLS	\$80.00	4199	Strs - renewal for public health & aquatic licenses for Bill Gregoski
E 10-20-313		POSTAGE	\$17.12	4519	Gen - mail W-2's and 1096/1099's
E 32-20-313		POSTAGE	\$95.94	4931	Pol - postage for nuisance letters
E 32-20-210		PROF&SCHOOLS	\$51.58	51.58	Pol - required training materials for Moriah Rawlings
E 36-20-210		PROF&SCHOOLS	\$219.90	5921	EMS - hotel room during NEMSA training for Kari Pierson
E 32-20-210		PROF&SCHOOLS	\$513.40	6474	Pol - taser target and supplies
E 32-20-272		TOOLS	\$245.56	6474	Pol - taser target and supplies
E 02-20-310		OFFICE SUPPLIES	\$17.85	6927	Wtr - envelopes for water surveys
E 10-20-310		OFFICE SUPPLIES	\$6.91	7087	Gen - kleenex
E 21-20-210		PROF&SCHOOLS	\$80.00	7096	Strs - certification for spraying for Jamie Klanecky
E 36-20-210		PROF&SCHOOLS	\$219.90	7788	EMS - hotel room during NEMSA training for Connie Beck
E 32-20-210		PROF&SCHOOLS	\$12.78	7873	Pol - boot polish kit
E 32-20-271		VEHICLE R & M	\$107.50	7873	Pol - wiper blades, snow brush, Rain-X de-icer
E 10-20-313		POSTAGE	\$7.95	8595	Gen - mail documentation to USDA Rural Development
E 36-20-210		PROF&SCHOOLS	\$193.10	9027	EMS - meals during NEMSA training

CITY OF ST PAUL

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 36-20-210		PROF&SCHOOLS	\$109.95	9535	EMS - hotel room during NEMSA training for Nicholas Meyer
Total			\$3,186.25		
<b>68284</b>	<b>02/07/22</b>	<b>CENGAGE LEARNING INC / GALE</b>			
E 44-20-242		BOOKS	\$32.97	76322364	Lib - books
Total			\$32.97		
<b>68285</b>	<b>02/07/22</b>	<b>CHARTER/SPECTRUM</b>			
E 31-20-220		COMMUNICATION	\$124.98	3710012522	Fire - internet service
E 10-20-220		COMMUNICATION	\$104.98	3710012522	Gen - internet service
Total			\$229.96		
<b>68286</b>	<b>02/07/22</b>	<b>CITY HEALTH DEDUCTIBLE SAVINGS</b>			
E 42-10-130		INSURANCE	\$363.00		Park - health savings
E 03-10-130		INSURANCE	\$726.00		Swr - health savings
E 01-10-130		INSURANCE	\$1,452.00		Lgts - health savings
E 21-10-130		INSURANCE	\$726.00		Strs - health savings
E 02-10-130		INSURANCE	\$1,089.00		Wtr - health savings
E 10-10-130		INSURANCE	\$726.00		Gen - health savings
E 32-10-130		INSURANCE	\$1,452.00		Pol - health savings
Total			\$6,534.00		
<b>68287</b>	<b>02/07/22</b>	<b>CITY OF ST PAUL 125 PLAN</b>			
E 32-10-130		INSURANCE	\$20.00		Pol - life insurance
E 01-10-130		INSURANCE	\$40.00		Lgts - life insurance
E 02-10-130		INSURANCE	\$20.00		Wtr - life insurance
E 03-10-130		INSURANCE	\$20.00		Swr - life insurance
E 21-10-130		INSURANCE	\$20.00		Strs - life insurance
E 10-10-130		INSURANCE	\$20.00		Gen - life insurance
E 42-10-130		INSURANCE	\$10.00		Park - life insurance
Total			\$150.00		
<b>68288</b>	<b>02/07/22</b>	<b>CONSOLIDATED MANAGEMENT CO</b>			
E 32-20-210		PROF&SCHOOLS	\$88.87	221760	Pol - Meals for Moriah Rawlings during LETC training
E 32-20-210		PROF&SCHOOLS	\$76.19	221811	Pol - Meals for Moriah Rawlings during LETC training
Total			\$165.06		
<b>68289</b>	<b>02/07/22</b>	<b>COR MANAGED SERVICES</b>			
E 01-20-309		COMPUTER	\$133.33	4772	Lgts - equipment upgrade for internet access
E 02-20-309		COMPUTER	\$133.33	4772	Wtr - equipment upgrade for internet access
E 03-20-309		COMPUTER	\$133.32	4772	Swr - equipment upgrade for internet access
Total			\$399.98		
<b>68290</b>	<b>02/07/22</b>	<b>CORE &amp; MAIN</b>			
E 02-20-269		Water Meters	\$622.27	Q125785	Wtr - water meters
E 02-20-269		Water Meters	\$947.25	Q157619	Wtr - water meters
E 02-20-270		UTILITY R & M	\$982.37	Q197906	Wtr - water main repair clamps
Total			\$2,551.89		

CITY OF ST PAUL

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>68291</b>	<b>02/07/22</b>	<b>CRESCENT ELECTRIC SUPPLY CO.</b>			
E 44-20-520		BLDG/ R & M	\$184.82	S509952779.	Lib - replacement light bulbs
		Total	\$184.82		
<b>68292</b>	<b>02/07/22</b>	<b>CUSTER COUNTY RECYCLING</b>			
E 04-20-325		Recycle Delivery	\$21.70	404	Lndfl - recycling trailer
E 04-20-325		Recycle Delivery	\$17.20	405	Lndfl - recycling trailer
E 04-20-325		Recycle Delivery	\$20.00	408	Lndfl - recycling trailer
		Total	\$58.90		
<b>68293</b>	<b>02/07/22</b>	<b>EAKES OFFICE SOLUTIONS</b>			
E 44-20-520		BLDG/ R & M	\$48.52	INV329529	Lib - copier contract
E 02-20-520		BLDG/ R & M	\$15.00	INV332879	Wtr - copier contract
		Total	\$63.52		
<b>68294</b>	<b>02/07/22</b>	<b>ENTECH PEST MANAGEMENT, INC</b>			
E 10-20-520		BLDG/ R & M	\$45.00	24999	Gen - pest management
E 02-20-520		BLDG/ R & M	\$40.00	25001	Wtr - pest management at WTP
		Total	\$85.00		
<b>68295</b>	<b>02/07/22</b>	<b>GALLS INC</b>			
E 32-20-268		Uniforms	\$429.98	19559336	Pol - Tacshell jacket
E 32-20-268		Uniforms	\$17.89	19580467	Pol - 4 star posts
E 32-20-268		Uniforms	\$29.00	19605515	Pol - name tags
E 32-20-268		Uniforms	\$472.98	19960653	Pol - Tacshell jacket
E 32-20-268		Uniforms	(\$429.98)	19963135	Pol - Tacshell jacket
E 32-20-272		TOOLS	\$455.69	19971079	Pol - Taco Molle pouches, Taco double decker pouches
E 32-20-272		TOOLS	\$144.92	20125084	Pol - Taco double decker pouches
E 32-20-272		TOOLS	\$81.88	20134230	Pol - tourniquet Taco Molle
		Total	\$1,202.36		
<b>68296</b>	<b>02/07/22</b>	<b>HANSEN INTERNATIONAL TRUCK INC</b>			
E 01-20-271		VEHICLE R & M	\$81.53	01P8061.02	Lgts - #12W mirror
		Total	\$81.53		
<b>68297</b>	<b>02/07/22</b>	<b>HEARTLAND DISPOSAL INC</b>			
E 21-20-520		BLDG/ R & M	\$31.50	122049	Strs - sanitation hauling from Northyards
E 31-20-520		BLDG/ R & M	\$42.00	122049	Fire - sanitation hauling
E 04-20-521		GROUNDS / R & M	\$45.75	122308	Lndfl - sanitation hauling from City office
		Total	\$119.25		
<b>68298</b>	<b>02/07/22</b>	<b>HOMETOWN MARKET</b>			
E 02-20-310		OFFICE SUPPLIES	\$13.98	3141	Wtr - toilet paper
		Total	\$13.98		
<b>68299</b>	<b>02/07/22</b>	<b>HOWARD CO REGISTER OF DEEDS</b>			
E 10-20-216		RECORDING FEE	\$16.00		Gen - filing fees for B Luke Farms Inc Subdivision No. 2
E 10-20-216		RECORDING FEE	\$1.50		Gen - photocopies of recorded Ordinances
		Total	\$17.50		

CITY OF ST PAUL

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
68300	02/07/22	HOWARD COUNTY TREASURER (CCCC)			
E 32-20-214		DISPATCHER	\$3,122.42		Pol - dispatcher pay
		Total	\$3,122.42		
68301	02/07/22	HYDRO OPTIMIZATION & AUTOMATIO			
E 02-20-211		ADM. & DUES	\$226.00	10098	Wtr - 2022 annual fee for ScreenConnect
E 03-20-211		ADM. & DUES	\$200.00	10098	Swr - 2022 annual fee for ScreenConnect
		Total	\$426.00		
68302	02/07/22	JARECKE MOTORS INC			
E 32-20-271		VEHICLE R & M	\$1,353.40	13580	Pol - #96 remove intake and replace engine oil cooler
E 31-20-271		VEHICLE R & M	\$205.82	13584	Fire - #55 replace switch in air line for emergency brake
		Total	\$1,559.22		
68303	02/07/22	KILLINGER ELECTRIC			
E 03-20-520		BLDG/ R & M	\$911.88		Swr - heater repair in UV building
		Total	\$911.88		
68304	02/07/22	LCL TRUCK EQUIPMENT, INC.			
E 21-20-270		UTILITY R & M	\$1,093.88	INV1002417	Strs - replacement motor for salt spreader
		Total	\$1,093.88		
68305	02/07/22	LOUP VALLEY SUPPLY, INC.			
E 42-20-270		UTILITY R & M	\$12.35	66478	Park - mower air filter
E 42-20-270		UTILITY R & M	\$4.95	66739	Park - mower air filter
		Total	\$17.30		
68306	02/07/22	MADISON NATIONAL LIFE			
E 42-10-130		INSURANCE	\$10.74	1480210	Park - life insurance
E 03-10-130		INSURANCE	\$21.48	1480210	Swr - life insurance
E 01-10-130		INSURANCE	\$42.96	1480210	Lgts - life insurance
E 21-10-130		INSURANCE	\$21.48	1480210	Strs - life insurance
E 02-10-130		INSURANCE	\$32.22	1480210	Wtr - life insurance
E 10-10-130		INSURANCE	\$21.48	1480210	Gen - life insurance
E 32-10-130		INSURANCE	\$42.96	1480210	Pol - life insurance
		Total	\$193.32		
68307	02/07/22	MENARDS, INC			
E 21-20-270		UTILITY R & M	\$4.21	33926	Strs - replacement landscaping block for 1310 Wallace due to damage while trimming a tree
		Total	\$4.21		
68308	02/07/22	MEYER, DEB			
E 36-20-210		PROF&SCHOOLS	\$70.20		EMS - mileage to Kearney for EMS Conference
		Total	\$70.20		
68309	02/07/22	MEYER, NICHOLAS			
E 36-20-210		PROF&SCHOOLS	\$70.20		EMS - mileage to Kearney for EMS conference
		Total	\$70.20		

**\*Check Detail Register©**

Batch: Disb Feb7 2022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
68310	02/07/22	MIDAMERICA BOOKS			
E 44-20-242		BOOKS	\$539.88	542370	Lib - books
		Total	\$539.88		
68311	02/07/22	NE DEPT OF ENVIR & ENERGY			
E 41-20-211		ADM. & DUES	\$40.00		Pool - Pool operator license renewal for Jeremy Gorecki
E 41-20-211		ADM. & DUES	\$40.00		Pool - Pool operator license renewal for Matt Helzer
		Total	\$80.00		
68312	02/07/22	NEBRASKA MACHINERY CO			
E 21-20-271		VEHICLE R & M	\$333.29	PPS2323867	Strs - #18 new strobe light
		Total	\$333.29		
68313	02/07/22	ODEYS INC			
E 42-20-521		GROUNDS / R & M	\$1,910.00	122787	Park - infield conditioner, mound clay
		Total	\$1,910.00		
68314	02/07/22	OPEN CARET			
E 10-20-211		ADM. & DUES	\$200.00	4341	Gen - website hosting and maintenance
		Total	\$200.00		
68315	02/07/22	PARTS BIN, INC.			
E 31-20-270		UTILITY R & M	\$43.98	934252	Fire - belts for air blower on fire siren
E 42-20-231		CITY GAS & OIL	\$12.95	935383	Park - #9 oil
E 42-20-271		VEHICLE R & M	\$8.78	935383	Park - #9 oil filter
E 21-20-271		VEHICLE R & M	\$273.90	935445	Strs - #17 batteries
E 03-20-270		UTILITY R & M	\$25.38	935748	Swr - battery cable for Libby generator
E 02-20-272		TOOLS	\$11.17	935873	Wtr - socket set
E 02-20-231		CITY GAS & OIL	\$104.22	935961	Wtr - oil for Well 9 and 95A power units
E 02-20-270		UTILITY R & M	\$18.70	935961	Wtr - oil filters for Well 9 and 95A power units
E 01-20-270		UTILITY R & M	\$22.66	936573	Lgts - fuel filters for Libby generator
E 01-20-270		UTILITY R & M	\$31.92	936582	Lgts - fuel filter, clamp for Libby generator
E 42-20-271		VEHICLE R & M	\$8.78	936633	Park - oil filter for UTV
E 42-20-231		CITY GAS & OIL	\$16.99	936633	Park - antifreeze for UTV
E 03-20-270		UTILITY R & M	\$38.98	936692	Swr - battery disconnect switch for Libby generator, air freshner
E 01-20-231		CITY GAS & OIL	\$19.16	937147	Lgts - oil for generator
E 01-20-270		UTILITY R & M	\$16.23	937147	Lgts - filter for generator
E 01-20-270		UTILITY R & M	\$2.12	937205	Lgts - tarp tie
E 01-20-270		UTILITY R & M	\$34.07	937247	Lgts - gauge for Libby generator
E 01-20-270		UTILITY R & M	\$2.12	937326	Lgts - filter gasket for Libby generator
E 01-20-270		UTILITY R & M	\$10.53	937332	Lgts - gasket material for Libby generator
E 01-20-270		UTILITY R & M	\$9.25	937374	Lgts - sealant for Libby generator
E 03-20-270		UTILITY R & M	\$36.52	937501	Swr - filters for Libby generator
E 02-20-270		UTILITY R & M	\$4.25	937520	Wtr - grease for high service pumps
		Total	\$752.66		
68316	02/07/22	PIERSON, KARI			
E 36-20-210		PROF&SCHOOLS	\$71.96		EMS - mileage to Kearney for EMS conference

CITY OF ST PAUL

**\*Check Detail Register©**

Batch: Disb Feb7 2022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$71.96		
<b>68317</b>	02/07/22	<b>REGIONAL CARE, INC</b>			
E 42-10-130		INSURANCE	\$5.50	52025	Park - health reimbursement
E 03-10-130		INSURANCE	\$11.00	52025	Swr - health reimbursement
E 01-10-130		INSURANCE	\$22.00	52025	Lgts - health reimbursement
E 21-10-130		INSURANCE	\$11.00	52025	Strs - health reimbursement
E 02-10-130		INSURANCE	\$16.50	52025	Wtr - health reimbursement
E 10-10-130		INSURANCE	\$11.00	52025	Gen - health reimbursement
E 32-10-130		INSURANCE	\$22.00	52025	Pol - health reimbursement
Total			\$99.00		
<b>68318</b>	02/07/22	<b>S E SMITH AND SONS</b>			
E 02-20-270		UTILITY R & M	\$7.28	652194	Wtr - shields for high service pumps at WTP
E 02-20-270		UTILITY R & M	\$7.28	652200	Wtr - shields for high service pumps at WTP
E 34-50-531		EQUIPMENT PURCHASE	\$9.99	652327	Cem - boards for mounting fuel tank for generator
E 32-20-272		TOOLS	\$20.08	652330	Pol - lock box, tape
Total			\$44.63		
<b>68319</b>	02/07/22	<b>SARGENT DRILLING CO.</b>			
E 02-20-270		UTILITY R & M	\$6,949.60	6433	Wtr - new electric motor for high service pump #3 at WTP
Total			\$6,949.60		
<b>68320</b>	02/07/22	<b>SERVI-TECH INC</b>			
E 03-20-232		LAB SAMPLE	\$125.60	H983150	Swr - water samples
Total			\$125.60		
<b>68321</b>	02/07/22	<b>SMITH WELDING SHOP, INC</b>			
E 01-20-520		BLDG/ R & M	\$5.47	19713	Lgts - dumpster repair
Total			\$5.47		
<b>68322</b>	02/07/22	<b>ST PAUL RURAL FIRE</b>			
E 36-20-312		RURAL FIRE REIMB	\$24,277.91		EMS - EMT runs reimbursement
Total			\$24,277.91		
<b>68323</b>	02/07/22	<b>STATE OF NEBRASKA CENTRAL SERV</b>			
E 42-20-220		COMMUNICATION	\$17.93	1302400	Park - phone service
E 41-20-220		COMMUNICATION	\$17.93	1302400	Pool - phone service
E 02-20-220		COMMUNICATION	\$106.08	1302400	Wtr - DSL phone service
E 02-20-220		COMMUNICATION	\$17.93	1302400	Wtr - phone service at WWTP
Total			\$159.87		
<b>68324</b>	02/07/22	<b>TRAUSCH DYNAMICS</b>			
E 01-20-271		VEHICLE R & M	\$7.61	C12370560	Lgts - #14Y tubing
Total			\$7.61		
<b>68325</b>	02/07/22	<b>VERIZON WIRELESS LLC</b>			
E 36-20-220		COMMUNICATION	\$47.84	9897743177	EMS - cell phone
E 32-20-220		COMMUNICATION	\$143.52	9897743177	Pol - cell phones
Total			\$191.36		

**\*Check Detail Register©**

Batch: Disb Feb7 2022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
68326	02/07/22	WELLS PLUMBING CO, INC			
E 69-20-520		BLDG/ R & M	\$17.32	57801	Sr Cntr - toilet repairs
		Total	\$17.32		
68327	02/07/22	WESCO DISTRIBUTION, INC.			
E 21-20-270		UTILITY R & M	\$810.00	851010	Strs - LED lights for highway lighting
		Total	\$810.00		
68328	02/07/22	WILBERT MEMORIALS			
E 34-20-316		Niche Engraving	\$125.00	B58224	Cem - niche door engraving for Norman Jacobsen
		Total	\$125.00		
		11100 CHECKING	\$63,443.29		

**Fund Summary**

<b>11100 CHECKING</b>	
01 LIGHTS	\$2,038.28
02 WATER	\$11,822.61
03 SEWER	\$2,263.14
04 LANDFILL	\$104.65
10 GENERAL	\$1,236.35
21 STREETS	\$3,919.76
31 FIREMEN	\$1,138.29
32 POLICE	\$9,143.43
34 CEMETERY	\$276.01
36 AMBULANCE	\$25,871.02
41 POOL	\$97.93
42 PARK	\$2,708.53
44 LIBRARY	\$2,758.23
69 SENIOR COMM. CENTER	\$65.06
	\$63,443.29

# AGENDA ITEM REQUEST FORM

Anyone wishing to place an item on the City Council agenda must complete this form. The completed form must be submitted to the City Clerk, City of St. Paul, 704 6<sup>th</sup> Street, St. Paul, NE 68873 no later than Noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, the deadline is noon on the previous day. The City Council generally meets at 7:00 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month.

City Council Meeting Date: Feb 7<sup>th</sup>, 2022

Requested Agenda Item: Temporary container placement on HCMC property

Please state your Agenda Item (please be specific, providing documentation if available):

HCMC would like to place a "Clinic in a Can" unit in the parking lot on the north of the facility. This unit will be used to house a nurse to have them available to swab for COVID. This unit has heat/AC to keep staff outside & available & keeps "sick" traffic to a minimum.

What action do you want the City Council to take? Grant permission to leave container in parking lot until to "need" has been met & we can relocate it.

Will this project/item require City funding? YES \_\_\_ NO X If so, how much? \_\_\_\_\_

Name (please print): Howard County Medical Center

Name (signature): Jillyn Kern

Address: 1113 Sherman St. St. Paul, NE 68873

Phone Number: 308-754-4421

.....  
*For City Official Use Only*

Added to City Council Agenda. Date of City Council meeting: \_\_\_\_\_

Referred to City Council Committee for Recommendation

City Council Action Taken: \_\_\_\_\_

City Funds Authorized: \_\_\_\_\_

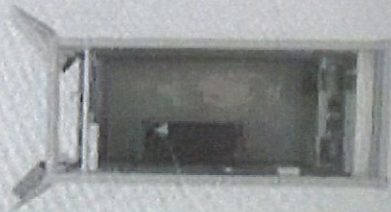
# 20 foot Split Clinic with Tv

Clinic Base Price: \$63,000

Clinic with General Exam Room Equipment

Clinic with General Exam Room Equipment and SP





7/23/21 Rev 1.17

06-20



CLINIC IN A CAN, Clinic/ICU Container - Interior View



Rev 3.17

Fig. 13

1-4-2021

Loup Valley Supply (Supplies)	3.00
Madison Nat'l Life (Insurance)	187
Nance County Sheriff (Supplies)	100
Nebraska Rural Water Assn (Membership)	200
Parts Bin (Supplies)	38
Petty Cash (Postage, Supplies)	22
Regional Care (Insurance)	99
S E Smith & Sons (Supplies)	20
State of Nebraska Central Svcs (Telephone)	159
TASC (Insurance)	554
Verizon Wireless (Telephone)	249
Heritage Bank UB ACH (Fee)	25
Gross Wages - December	86637

Covid-19  
Sick Leave

**Non-General Disbursements**

Sales Tax (VOID)	#389	0.00
Sales Tax : STS Construction: Prop. Improve.	#390	2305.00
Sales Tax: St. Paul Dev. Corp. Oper. Budget	#391	30000.00
Civic: Crescent Electric (supplies)	#1402	289.21
Civic: Midwest Alarm (service)	#1403	281.16
Civic: Entech Pest Management (Service)	#1404	85.00
Street Mmkt: Urbanski, JoAnn (Reimb Assess)	#2104	1658.00
Street Mmkt: Urbanski, JoAnn (Reimb 1/2 Street Assessment)	#2105	800.00

Major Bergman announced that the state mandated Covid-19 leave for City employees expired on December 31, 2020. Approximately half of the City employees used Covid-19 leave prior to December 31, 2020. Council member Thompson moved to authorize the remaining City employees the use of up to 80 hours of Covid-19 leave on a one-time basis if necessary. Council member Schmid seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Mayor Bergman announced a reminder that the next City Council meeting will be on Tuesday, January 19, 2021 due to the Martin Luther King holiday. The meeting time has been changed from 7:00 p.m. to 6:00 p.m. due to a sewer rate study presentation being made by Randy Hellbusch with the Nebraska Rural Water Association of Wahoo.

Gene Killinger made an allegation that the City was in violation of the Open Meetings Act pertaining to Section 84-1412, paragraph 8.

A discussion was had to possibly purchase a snow-blade for use on City trucks. Utility Superintendent estimated the cost at \$4-5,000. Alternate options were to purchase a snow gate instead or to add a blade to a tractor. It was suggested that this item be discussed at the next budget session.

Utility Superintendent Helzer provided updates on recent snow removal efforts. Some efficiency changes were being implemented by the Street Commissioner pertaining to snow removal. A shortage of available City workers created some snow removal issues.

Police Sergeant Greenwalt indicated that the New Year's Eve DUI enforcements were successful, and that the Police Department was investigating recent attempted break-ins, mostly involving unlocked vehicles.

Council member Schmid identified a couple of recent cemetery issues, raised concerns about recent snow removal efforts, the Street Department employee training, cleaning and maintaining City equipment, and whether City employees should be required to have CDL's.

Council member Thompson indicated that not all City employees need to have a CDL. The City has snow removal equipment that does not require CDL's.

No Covid leave  
used

---

Jack Paulsen  
Ronnie Switzer  
Liana Wroblewski  
Cody Brennick  
Matt Costello  
Dan Howard  
Moriah Rawlings

City of St. Paul Regular Meeting  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

**Monday, January 4, 2021**

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Monday, January 4, 2021 at 7:00 p.m. Present were Mayor Joel M. Bergman and Councilmembers Katie Kowalski, Jerry Thompson, Chuck Schmid & Mike Feeken. Absent: None. Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) public places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Mayor Bergman opened the meeting at 7:00 p.m. with the "Pledge of Allegiance" and thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law. Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by State Law.

Individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak.

**Consent Agenda Items:**

Council member Schmid moved to approve: (1) Council Minutes - Monday, December 21, 2020; (2) Disbursements - Monday, January 4, 2021; (3) Zoning minutes - Monday, December 28, 2020; and (4) NE Dept. of Transportation "Certificate of Compliance" regarding Maintenance Agreement No. 47; certifying that all roadway snow removal and/or surface maintenance has been accomplished as per the terms of the agreement. The amount due to the State of NE for snow removal is 4.12 lane miles x \$665 per lane mile = \$2,739.80 (Maintenance Agreement No. 47 was approved by Council on December 7, 2020). Council member Kowalski seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

**January 4, 2021**

American Fence Company (Supplies)	6946.00
Bomgaars (Supplies)	578.50
Border States Industries (Supplies)	9.84
Charter/Spectrum (Service)	209.96
Christensen Insurance (Bond)	595.00
City Health Deductible Savings (Insurance)	6171.00
City of St. Paul 125 Plan (Insurance)	170.00
Custer County Recycling (Service)	21.70
Elmwood Cemetery (Cemetery)	100.00
Entech Pest Mgmt (Service)	85.00
Hansen International Truck (Supplies)	69.92
Heartland Disposal (Service)	113.00
Hireright LLC (Service)	71.40
Homestead Bank (Safe Dep)	10.00
Howard County Medical Center (Lab)	62.00
Howard County Clerk (Election)	463.96
Howard County Treasurer (Dispatch)	2782.05

Mayor Bergman updates:

(1) City received a reimbursement check of \$2,000 from St. Paul Keno LLC - Mike Nevriy regarding the 19-20 Keno audit; and

(2) HireRight LLC - Dallas TX - "Discontinuation of Service" letter was sent via email on December 21, 2020 regarding the City of St. Paul employee random drug /alcohol testing. The Howard County Medical Center will perform the service for the City with no annual fee. Charges will be \$31 for a urinalysis test, and \$35 for an alcohol swab test.

Brenda Klanecky announced that she received information from Ron Sack and County Commissioner Kathy Hirschman pertaining to the 150<sup>th</sup> year celebration, and is working with the GCA Days Committee. Ms. Klanecky wants to make a presentation to the City Council at the February 1, 2021 meeting.

Mayor Bergman adjourned the City Council meeting at 7:35 p.m.

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Date

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Joel M. Bergman, Mayor

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Laura Berthelsen, Deputy City Clerk



# ST. PAUL

## WELCOME SIGNAGE

St. Paul, NE  
Date: 6/29/2021

### Sheet Index

A1.01: WELCOME ID - MONUMENT SIGN W/ BRICK PILLARS  
A1.02: DAY/NIGHT RENDERING

### NOTE:

- DO NOT SCALE DRAWINGS. VERIFY ALL DIMENSIONS AND CLEARANCES WITH A FIELD SURVEY BEFORE PRODUCTION.  
- VERIFY ALL PAINT AND VINYL COLORS WITH CUSTOMER BEFORE FINISHING.

### Site Plan



### LEGEND

A1	MONUMENT SIGN	42.50SF
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NOTE: SIGN LOCATION SHOWN FOR DISPLAY PURPOSES ONLY. ACTUAL LOCATIONS TO BE DETERMINED.



3030 W Old Hwy 30  
Grand Island, NE 68802  
308.381.5525  
1.877.381.5530  
www.love-signs.com



## ST PAUL

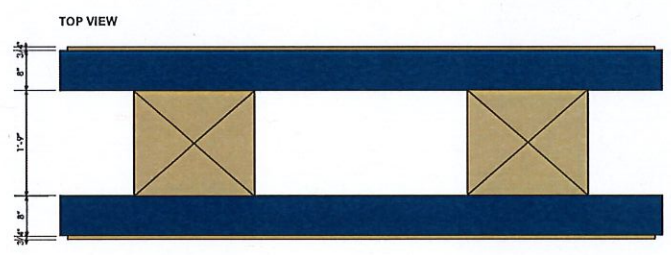
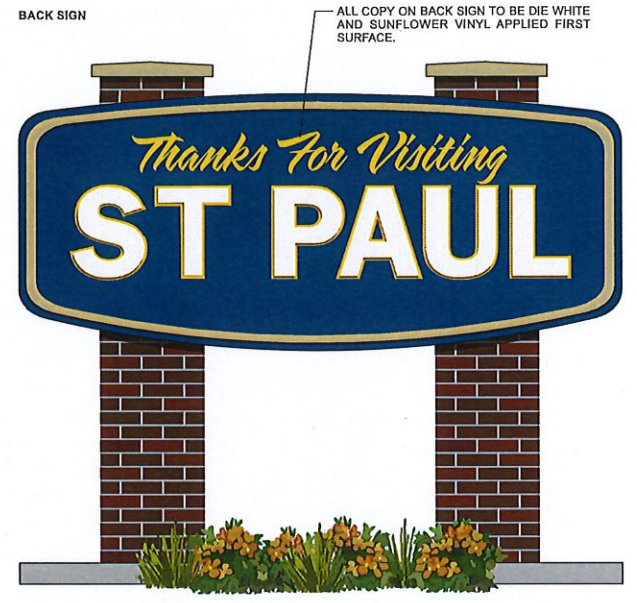
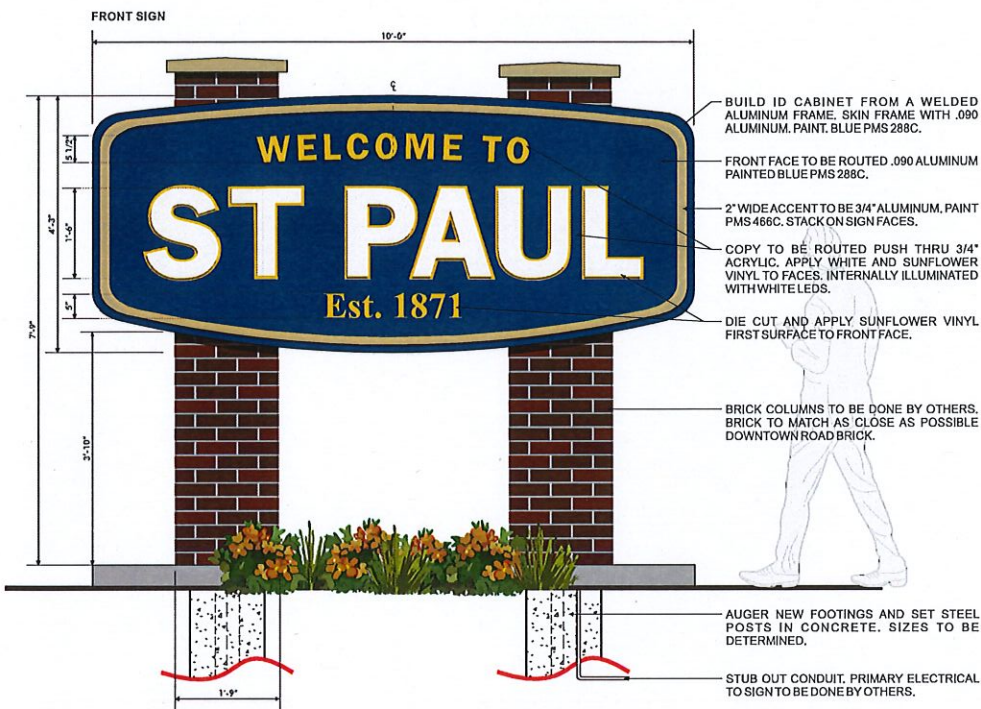
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OF GRAND ISLAND.

FOR PRESENTATION PURPOSES ONLY  
NOT CONSTRUCTION DOCUMENTS

SHEET  
**COVER**  
Copyright 2006-2021

**WELCOME ID - MONUMENT SIGN W/ BRICK PILLARS**  
**SCALE: 1/2"=1'-0"**

MATERIAL LEGEND	
NAME/MATERIAL	COLOR
SUNFLOWER VINYL 230-23	
CORAL BLUE 230-157	



**LOVE Signs**

3030 W Old Hwy 30  
 Grand Island, NE 68802  
 308.381.5525  
 1.877.381.5530  
[www.love-signs.com](http://www.love-signs.com)

f t i

Designer: D. Beck  
 Sales: Derek Beck  
 Location: Grand Island, NE  
 Date: 6-29-21  
 Approved By:

Project:  
 Welcome ID

Client:  
**SI PAUL**  
 St. Paul, NE

Revisions:

#	DATE	REASON

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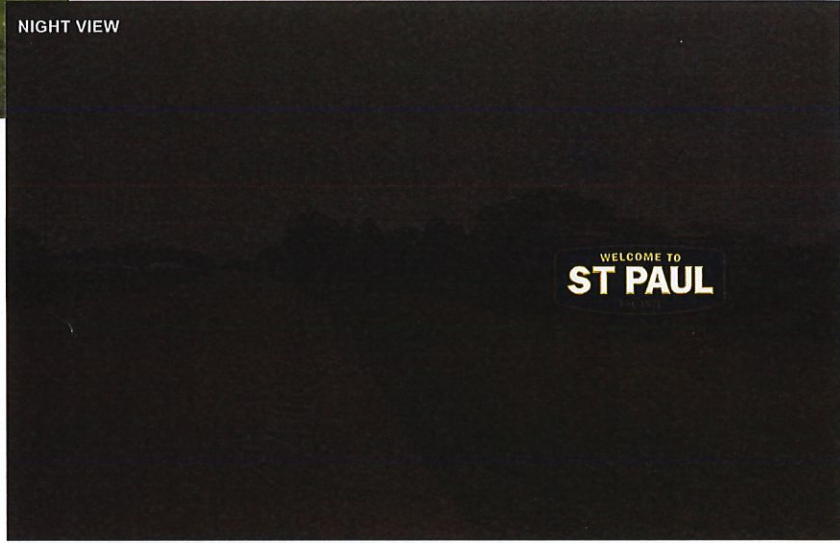
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SHEET  
**A1.01**  
 Copyright 2006-2021

A1 DAY/NIGHT RENDERING  
SCALE: nts



NOTE: SIGN LOCATION SHOWN FOR DISPLAY PURPOSES ONLY. ACTUAL LOCATIONS TO BE DETERMINED.



**LOVE Signs**  
3030 W Old Hwy 30  
Grand Island, NE 68802  
308.381.5525  
1.877.381.5530  
www.lovesignco.com

Designer: D. Beck  
Sales: Derek Beck  
Location: Grand Island, NE  
Date: 6-29-21  
Approved By:

Project:  
Welcome ID

Client:  
**ST PAUL**  
St. Paul, NE

Revisions:

#	DATE	REASON

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FOR PRESENTATION PURPOSES ONLY  
NOT CONSTRUCTION DOCUMENTS

SHEET  
**A1.02**  
Copyright 2006-2021

**Connie Beck**

---

**From:** Connie Beck  
**Sent:** Wednesday, January 19, 2022 9:47 AM  
**To:** Mike Coghlan (stpauldevcorp@gmail.com); Jason White; Chuck Schmid; 'Jerry Thompson'; Joel Bergman; Katie Kowalski; Mike Feeken  
**Cc:** Matthew Helzer (mhelzer@cityofstpaulne.org); Brian Friedrichsen  
**Subject:** City of St. Paul Welcome Signs Bid Letting  
  
**Importance:** High

Good morning, in visiting with Attorney Jason White this morning, he stated that the City of St. Paul does NOT need to go out for BIDS regarding the "Welcome Signs". He also stated that if the City wants to go out for bids, it would not be a problem; you would have to take the lowest responsible Bid. This comes from NE State Statute 17-568.01 and 18-412.01. Thanks.

*Connie Jo Beck  
City of St. Paul  
City Clerk/Deputy Treasurer  
704 6th Street  
St Paul NE 68873  
Telephone: (308)754-4483  
Fax: (308)754-5286*

*Welcome  
Signs!*

**17-568.01. City engineer or village engineer; public works; prepare estimate of cost; board of public works; powers; contracts; procedure; city council or village board of trustees; powers and duties; public emergency.**

(1) The city engineer in a city of the second class or village engineer shall, when requested by the mayor, city council, or village board of trustees, make estimates of the cost of labor and material which may be done or furnished by contract with the city or village and make all surveys, estimates, and calculations necessary to be made for the establishment of grades, the building of culverts, sewers, electric light systems, waterworks, power plants, public heating systems, bridges, curbing, and gutters, the improvement of streets, and the erection and repair of buildings and shall perform such other duties as the city council or village board of trustees may require.

When a city of the second class has appointed a board of public works, and the mayor and city council have by ordinance so authorized, the board of public works may utilize its own engineering staff and may hire consulting engineers for the design and installation of extensions and improvements of the works under the jurisdiction of the board of public works. Whenever the mayor and city council have authorized the same, the board of public works may purchase material and employ labor for the enlargement or improvement of the systems and works under the jurisdiction of the board of public works.

(2) Except as provided in section 18-412.01, no contract for enlargement or general improvements, such as water extensions, sewers, public heating systems, bridges, work on streets, or any other work or improvement when the cost of such enlargement or improvement is assessed to the property, costing over thirty thousand dollars shall be made unless it is first approved by the city council or village board of trustees.

*No bidding  
on  
City  
Sign!*

(3) Except as provided in section 18-412.01, before the city council or village board of trustees makes any contract in excess of thirty thousand dollars for enlargement or general improvements, such as water extensions, sewers, public heating systems, bridges, work on streets, or any other work or improvement when the cost of such enlargement or improvement is assessed to the property, an estimate of the cost shall be made by the city engineer or village engineer and submitted to the city council or village board of trustees. In advertising for bids as provided in subsections (4) and (6) of this section, the city council or village board of trustees may publish the amount of the estimate.

(4) Advertisements for bids shall be required for any contract costing over thirty thousand dollars entered into (a) for enlargement or general improvements, such as water extensions, sewers, public heating systems, bridges, work on streets, or any other work or improvement when the cost of such enlargement or

improvement is assessed to the property, or (b) for the purchase of equipment used in the construction of such enlargement or general improvements.

(5) A municipal electric utility may enter into a contract for the enlargement or improvement of the electric system or for the purchase of equipment used for such enlargement or improvement without advertising for bids if the price is: (a) Thirty thousand dollars or less; (b) sixty thousand dollars or less and the municipal electric utility has gross annual revenue from retail sales in excess of one million dollars; (c) ninety thousand dollars or less and the municipal electric utility has gross annual revenue from retail sales in excess of five million dollars; or (d) one hundred twenty thousand dollars or less and the municipal electric utility has gross annual revenue from retail sales in excess of ten million dollars.

(6) The advertisement provided for in subsections (3) and (4) of this section shall be published at least seven days prior to the bid closing in a legal newspaper in or of general circulation in the city or village. In case of a public emergency resulting from infectious or contagious diseases, destructive windstorms, floods, snow, war, or an exigency or pressing necessity or unforeseen need calling for immediate action or remedy to prevent a serious loss of, or serious injury or damage to, life, health, or property, estimates of costs and advertising for bids may be waived in the emergency ordinance authorized by section 17-613 when adopted by a three-fourths vote of the city council or village board of trustees and entered of record.

(7) If, after advertising for bids as provided in subsections (3), (4), and (6) of this section, the city council or village board of trustees receives fewer than two bids on a contract or if the bids received by the city council or village board of trustees contain a price which exceeds the estimated cost, the mayor and the city council or village board of trustees may negotiate a contract in an attempt to complete the proposed enlargement or general improvements at a cost commensurate with the estimate given.

(8) If the materials are of such a nature that, in the opinion of the manufacturer and with the concurrence of the city council, village board of trustees, or board of public works, no cost can be estimated until the materials have been manufactured or assembled to the specific qualifications of the purchasing municipality, the city council, village board of trustees, or board of public works may authorize the manufacture and assemblage of such materials and may thereafter approve the estimated cost expenditure when it is provided by the manufacturer.

**Source:** Laws 1879, § 20, p. 197; R.S.1913, § 5011; Laws 1921, c. 183, § 1, p. 695; C.S.1922, § 4180; Laws 1925, c. 51, § 1, p. 202; C.S.1929, § 17-119; Laws 1943, c. 25, § 1, p. 118; R.S.1943, § 17-568; Laws 1949, c. 25, § 1(2), p. 98; Laws 1951, c. 34, § 1, p. 134; Laws 1957, c. 32, § 1, p. 195; Laws 1959, c. 61, § 2, p. 277; Laws 1969, c. 78, § 2, p. 409; Laws 1975, LB 171, § 2; Laws 1979, LB 356,

§ 2; Laws 1983, LB 304, § 4; Laws 1984, LB 540, § 8; Laws 1997, LB 238, § 3;  
Laws 2008, LB947, § 2; Laws 2017, LB133, § 193.

#### **Annotations**

Engineer's estimate of cost of proposed improvement under this section is jurisdictional. *Campbell v. City of Ogallala*, 183 Neb. 238, 159 N.W.2d 574 (1968).

Engineer's estimate of cost of proposed sidewalk is jurisdictional, and must be submitted to and approved by council before it may make contract for laying the same. *Moss v. City of Fairbury*, 66 Neb. 671, 92 N.W. 721 (1902).

Council has no power to contract for grading until it shall have enacted an ordinance therefor after an estimate of the cost has been made by the city engineer. *Fulton v. City of Lincoln*, 9 Neb. 358, 2 N.W. 724 (1879).

**18-412.01. Electric system; contract to operate; bidding requirements.**

Whenever any city or village in this state contracts with a public power district or an agency of the United States Government to operate, renew, replace, and add to the electric distribution, transmission, or generation system of the city or village and in the performance of the contract the public power district or the United States Government agrees to comply with the laws relating to bidding for contracts entered into by public power districts or the United States Government, the city or village shall not be required to advertise for or take bids for such renewals, replacements, or additions.

**Source:** Laws 1969, c. 78, § 3, p. 410; Laws 1998, LB 1129, § 1.



Transparency Act (and subawards), and (2) if the information is not otherwise public. In general, most SLFRF Recipients are governmental entities with executive salaries that are already disclosed, so no additional information must be reported. The recipient is responsible for the subrecipients' compliance with registering and maintaining an updated profile on SAM.gov.

- g. Civil Rights Compliance: Treasury will request information on recipients' compliance with Title VI of the Civil Rights Act of 1964, as applicable, on an annual basis. This information may include a narrative describing the recipient's compliance with Title VI, along with other questions and assurances. This collection does not apply to Tribal Governments.
- h. Ineligible Activities: Tax Offset Provision (States and territories only): Treasury may collect additional information related to the Tax Offset Provision as described in section 602(c)(2) of the Social Security Act and implemented under 31 CFR 35.8 as part of the Project and Expenditure Report, such as but not limited to revenue reducing covered changes. Please see Section C.11 (Recovery Plan, Ineligible Activities: Tax Offset Provision) for more information.
- i. Required Programmatic Data (other than infrastructure projects): For all projects listed under the following Expenditure Categories (see Appendix 1), the information listed must be provided in each report.
  1. Payroll for Public Health and Safety Employees (EC 1.9) – *Collection to begin in January 2022*:
    - Number of government FTEs responding to COVID-19 supported under this authority
  2. Household Assistance (EC 2.1-2.5) – *Collection to begin January 2022*:
    - Brief description of structure and objectives of assistance program(s) (e.g., nutrition assistance for low-income households)
    - Number of households served (by program if recipient establishes multiple separate household assistance programs)
    - Brief description of recipient's approach to ensuring that aid to households responds to a negative economic impact of Covid-19, as described in the Interim Final Rule
  3. Small Business Economic Assistance (EC 2.9) – *Collection of this data will be phased in; no data will be collected in this area before April 2022*:
    - Brief description of the structure and objectives of assistance program(s) (e.g., grants for additional costs related to Covid-19 mitigation)
    - Number of small businesses served (by program if recipient establishes multiple separate small businesses assistance programs)
    - Brief description of recipient's approach to ensuring that aid to small businesses responds to a negative economic impact of COVID-19, as described in the Interim Final Rule
  4. Aid to Travel, Tourism, and Hospitality or Other Impacted Industries (EC 2.11-2.12) – *Collection of this data will be phased in; no data will be collected in this area before April 2022*:
    - If aid is provided to industries other than travel, tourism, and hospitality (EC 2.12), a description of pandemic impact on the industry and rationale for providing aid to the industry
    - Brief narrative description of how the assistance provided responds to negative economic impacts of the COVID-19 pandemic



- For each subaward:
  - Sector of employer (Note: additional detail, including list of sectors to be provided in a users' guide)
  - Purpose of funds (e.g., payroll support, safety measure implementation)
- 5. Rehiring Public Sector Staff (EC 2.14) – *Collection to begin in January 2022:*
  - Number of FTEs rehired by governments under this authority
- 6. Education Assistance (EC 3.1-3.5) – *Collection to begin in January 2022:*
  - The National Center for Education Statistics (“NCES”) School ID or NCES District ID. List the School District if all schools within the school district received some funds. If not all schools within the school district received funds, list the School ID of the schools that received funds. These can allow evaluators to link data from the NCES to look at school-level demographics and, eventually, student performance.<sup>15</sup>
- 7. Premium Pay (both Public Sector EC 4.1 and Private Sector EC 4.2) – *Collection to begin in January 2022:*
  - List of sectors designated as critical to the health and well-being of residents by the chief executive of the jurisdiction, if beyond those included in the Interim Final Rule (Note: a list of sectors will be provided in the forthcoming users' guide).
  - Number of workers to be served
  - Employer sector for all subawards to third-party employers (i.e., employers other than the State, local, or Tribal government) (Note: a list of sectors will be provided in the forthcoming users' guide).
  - For groups of workers (e.g., an operating unit, a classification of worker, etc.) or, to the extent applicable, individual workers, for whom premium pay would increase total pay above 150 percent of their residing State's average annual wage, or their residing county's<sup>16</sup> average annual wage, whichever is higher, on an annual basis:
    - A brief written narrative justification of how the premium pay or grant is responsive to workers performing essential work during the public health emergency. This could include a description of the essential workers' duties, health or financial risks faced due to COVID-19, and why the recipient government determined that the premium pay was responsive to workers performing essential work during the pandemic. This description should not include personally identifiable information; when addressing individual workers, recipients should be careful not to include this information. Recipients may consider describing the workers' occupations and duties in a general manner as necessary to protect privacy.
- 8. Revenue replacement (EC 6.1) – *Collection began in August 2021:*

Under the Interim Final Rule, recipients calculate revenue loss using data as of four discrete points during the program: December 31, 2020, December 31, 2021, December 31, 2022, and December 31, 2023. Revenue loss calculated as of December 31, 2020 will be reported in the Interim Report, as described above. For future calculation dates, revenue loss will be reported only in the Quarter 4 reports

<sup>15</sup> For more information on NCES identification numbers see <https://nces.ed.gov/ccd/districtsearch/> (districts) and <https://nces.ed.gov/ccd/schoolsearch/> (schools).

<sup>16</sup> *County* means a county, parish, or other equivalent county division (as defined by the Census Bureau). See 31 CFR 35.3.



due January 31, 2022, January 31, 2023, and January 31, 2024. Reporting on revenue loss should include:

- General revenue collected over the past 12 months as of the most recent calculation date, as outlined in the Interim Final Rule (for example, for the January 31, 2022 report, recipients should provide 12 month general revenue as of December 31, 2021).
- Calculated revenue loss due to the Covid-19 public health emergency; and
- An explanation of how the revenue replacement funds were allocated to government services (note: additional instructions and/or template to be provided in user guide).

In calculating general revenue and the revenue loss due to the COVID-19 public health emergency, recipients should follow the same guidance as described above for the Interim Report.

- j. Required Programmatic Data for Infrastructure Projects (EC 5): For all projects listed under the Water, Sewer, and Broadband Expenditure Categories (see Appendix 1), more detailed project-level information is required. Each project will be required to report expenditure data as described above, but will also report the following information:

1. All infrastructure projects (EC 5) – Collection to begin in January 2022:

- Projected/actual construction start date (month/year)
- Projected/actual initiation of operations date (month/year)
- Location (for broadband, geospatial location data)
- For projects over \$10 million (based on expected total cost):
  - a. A recipient may provide a certification that, for the relevant project, all laborers and mechanics employed by contractors and subcontractors in the performance of such project are paid wages at rates not less than those prevailing, as determined by the U.S. Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code (commonly known as the "Davis-Bacon Act"), for the corresponding classes of laborers and mechanics employed on projects of a character similar to the contract work in the civil subdivision of the State (or the District of Columbia) in which the work is to be performed, or by the appropriate State entity pursuant to a corollary State prevailing-wage-in-construction law (commonly known as "baby Davis-Bacon Acts"). If such certification is not provided, a recipient must provide a project employment and local impact report detailing:
    - The number of employees of contractors and sub-contractors working on the project;
    - The number of employees on the project hired directly and hired through a third party;
    - The wages and benefits of workers on the project by classification; and
    - Whether those wages are at rates less than those prevailing.<sup>17</sup>Recipients must maintain sufficient records to substantiate this information upon request.
  - b. A recipient may provide a certification that a project includes a project labor agreement, meaning a pre-hire collective bargaining agreement consistent with section 8(f) of the National Labor Relations Act (29 U.S.C. 158(f)). If the recipient does not provide such certification, the recipient must provide a project workforce continuity plan, detailing:

<sup>17</sup> As determined by the U.S. Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code (commonly known as the "Davis-Bacon Act"), for the corresponding classes of laborers and mechanics employed on projects of a character similar to the contract work in the civil subdivision of the State (or the District of Columbia) in which the work is to be performed.



- How the recipient will ensure the project has ready access to a sufficient supply of appropriately skilled and unskilled labor to ensure high-quality construction throughout the life of the project;
  - How the recipient will minimize risks of labor disputes and disruptions that would jeopardize timeliness and cost-effectiveness of the project;
  - How the recipient will provide a safe and healthy workplace that avoids delays and costs associated with workplace illnesses, injuries, and fatalities;
  - Whether workers on the project will receive wages and benefits that will secure an appropriately skilled workforce in the context of the local or regional labor market; and
  - Whether the project has completed a project labor agreement.
- c. Whether the project prioritizes local hires.
- d. Whether the project has a Community Benefit Agreement, with a description of any such agreement.

2. Water and sewer projects (EC 5.1-5.15) Collection to begin in January 2022 and required once the project starts:

- National Pollutant Discharge Elimination System (NPDES) Permit Number (if applicable; for projects aligned with the Clean Water State Revolving Fund)
- Public Water System (PWS) ID number (if applicable; for projects aligned with the Drinking Water State Revolving Fund)

3. Broadband projects (EC 5.16-5.17) Collection to begin in January 2022:

- Confirm that the project is designed to, upon completion, reliably meet or exceed symmetrical 100 Mbps download and upload speeds.
  - If the project is not designed to reliably meet or exceed symmetrical 100 Mbps download and upload speeds, explain why not, and
  - Confirm that the project is designed to, upon completion, meet or exceed symmetrical 100 Mbps download speed and between at least 20 Mbps and 100 Mbps upload speed, and be scalable to a minimum of 100 Mbps download speed and 100 Mbps upload speed.
- Please note: additional programmatic data will be required for broadband projects beginning in July 2022 and will be defined in a subsequent version of the Reporting Guidance.

k. NEU Documentation (NEUs only): Each NEU will also be asked to provide the following information once their accounts are established in Treasury's Reporting Portal and prior to the due date for their first annual Project and Expenditure Report (due April 30, 2022):

- Copy of the signed award terms and conditions agreement (which was signed and submitted to the State as part of the request for funding)
- Copy of the signed assurances of compliance with Title VI of the Civil Rights Act of 1964 (which was signed and submitted to the State as part of the request for funding)
- Copy of actual budget documents validating the top-line budget total provided to the State as part of the request for funding

NEU accounts will be established in Treasury's Portal based on information provided by the States or territories, as further described in Section Part 2 D below.

### **C. Recovery Plan Performance Report**

States, territories, metropolitan cities, and counties with a population that exceeds 250,000 residents will also be required to publish and submit to Treasury a Recovery Plan performance report ("Recovery Plan"). Each Recovery Plan must be posted on the public-facing website of



the recipient by the same date the recipient submits the report to Treasury. This reporting requirement includes uploading a link to the publicly available document report along with providing data in the Treasury reporting portal.

The Recovery Plan will provide the public and Treasury information on the projects recipients are undertaking with program funding and how they are planning to ensure program outcomes are achieved in an effective, efficient, and equitable manner. While this guidance outlines some minimum requirements for the Recovery Plan, each recipient is encouraged to add information to the plan they feel is appropriate to provide information to their constituents on efforts they are taking to respond to the pandemic and promote economic recovery. Each jurisdiction may determine the general form and content of the Recovery Plan, as long as it includes the minimum information determined by Treasury. Treasury will provide a recommended template but recipients may modify this template as appropriate for their jurisdiction. The Recovery Plan will include key performance indicators identified by the recipient and some mandatory indicators identified by Treasury.

The initial Recovery Plan will cover the period from the date of award to July 31, 2021 and must be submitted to Treasury by August 31, 2021, or 60 days after receiving funding. Thereafter, the Recovery Plan will cover a 12-month period and recipients will be required to submit the report to Treasury within 30 days after the end of the 12-month period (by July 31). The table below summarizes the report timelines:

Annual Report	Period Covered	Due Date
1	Award Date – July 31, 2021	August 31, 2021
2	July 1, 2021 – June 30, 2022	July 31, 2022
3	July 1, 2022 – June 30, 2023	July 31, 2023
4	July 1, 2023 – June 30, 2024	July 31, 2024
5	July 1, 2024 – June 30, 2025	July 31, 2025
6	July 1, 2025 – June 30, 2026	July 31, 2026
7	July 1, 2026 – December 31, 2026	March 31, 2027

The Recovery Plan will include, at a minimum, the following information:

**1. Executive Summary**

Provide a high-level overview of the jurisdiction’s intended and actual uses of funding including, but not limited to: the jurisdiction’s plan for use of funds to promote a response to the pandemic and economic recovery, key outcome goals, progress to date on those outcomes, and any noteworthy challenges or opportunities identified during the reporting period.

**2. Uses of Funds**

Describe in further detail your jurisdiction’s intended and actual uses of the funds, such as how your jurisdiction’s approach would help support a strong and equitable recovery from the COVID-19 pandemic and economic downturn. Describe any strategies employed to maximize programmatic impact and effective, efficient, and equitable outcomes. Given the broad eligible uses of funds and the specific needs of the jurisdiction, please also explain how the funds would support the communities, populations, or individuals in your jurisdiction. Your description should address how you are promoting each of the following, to the extent they apply:

- a. Public Health (EC 1): As relevant, describe how funds are being used to respond to COVID-19 and the broader health impacts of COVID-19 and the COVID-19 public health emergency.



- b. Negative Economic Impacts (EC 2): As relevant, describe how funds are being used to respond to negative economic impacts of the COVID-19 public health emergency, including to households and small businesses.
- c. Services to Disproportionately Impacted Communities (EC 3): As relevant, describe how funds are being used to provide services to communities disproportionately impacted by the COVID-19 public health emergency.
- d. Premium Pay (EC 4): As relevant, describe the approach, goals, and sectors or occupations served in any premium pay program. Describe how your approach prioritizes low-income workers.
- e. Water, sewer, and broadband infrastructure (EC 5): Describe the approach, goals, and types of projects being pursued, if pursuing.
- f. Revenue Replacement (EC 6): Describe the loss in revenue due to the COVID-19 public health emergency and how funds have been used to provide government services.

Where appropriate, recipients should also include information on your jurisdiction's use (or planned use) of other federal recovery funds including other programs under the American Rescue Plan such as Emergency Rental Assistance, Housing Assistance, and so forth, to provide broader context on the overall approach for pandemic recovery.

### 3. Promoting equitable outcomes

Describe efforts to promote equitable outcomes, including how programs were designed with equity in mind. Please include in your description how your jurisdiction will consider and measure equity at the various stages of the program, including:

- a. Goals: Are there particular historically underserved, marginalized, or adversely affected groups that you intend to serve within your jurisdiction?
- b. Awareness: How equal and practical is the ability for residents or businesses to become aware of the services funded by the SLFRF?
- c. Access and Distribution: Are there differences in levels of access to benefits and services across groups? Are there administrative requirements that result in disparities in ability to complete applications or meet eligibility criteria?
- d. Outcomes: Are intended outcomes focused on closing gaps, reaching universal levels of service, or disaggregating progress by race, ethnicity, and other equity dimensions where relevant for the policy objective?

Treasury encourages uses of funds that promote strong, equitable growth, including racial equity. Please describe how your jurisdiction's planned or current use of funds prioritizes economic and racial equity as a goal, names specific targets intended to produce meaningful equity results at scale, and articulates the strategies to achieve those targets. In addition, please explain how your jurisdiction's overall equity strategy translates into the specific services or programs offered by your jurisdiction in the following Expenditure Categories:

- a. Negative Economic Impacts (EC 2): assistance to households, small businesses, and non-profits to address impacts of the pandemic, which have been most severe among low-income populations. This includes assistance with food, housing, and other needs; employment programs for people with barriers to employment who faced negative economic impacts from the pandemic (such as residents of low-income neighborhoods, minorities, disconnected youth, the unemployed, formerly incarcerated people, veterans, and people with disabilities); and other strategies that provide disadvantaged groups with access to education, jobs, and opportunity.
- b. Services to Disproportionately Impacted Communities (EC 3): services to address health disparities and the social determinants of health, build stronger neighborhoods and communities (e.g., affordable housing), address educational disparities (e.g., evidence-based tutoring, community schools, and academic, social-emotional, and mental health



supports for high poverty schools), and promote healthy childhood environments (e.g., home visiting, child care).

The initial report must describe efforts to date and intended outcomes to promote equity. Each annual report thereafter must provide an update, using qualitative and quantitative data, on how the recipients' approach achieved or promoted equitable outcomes or progressed against equity goals during the performance period. Please also describe any constraints or challenges that impacted project success in terms of increasing equity. In particular, this section must describe the geographic and demographic distribution of funding, including whether it is targeted toward traditionally marginalized communities.

For the purposes of the SLFRF, equity is described in the Executive Order 13985 On Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, as issued on January 20, 2021.

#### **4. Community Engagement**

Please describe how your jurisdiction's planned or current use of funds incorporates written, oral, and other forms of input that capture diverse feedback from constituents, community-based organizations, and the communities themselves. Where relevant, this description must include how funds will build the capacity of community organizations to serve people with significant barriers to services, including people of color, people with low incomes, limited English proficient populations, and other traditionally underserved groups.

#### **5. Labor Practices**

Describe workforce practices on any infrastructure projects being pursued (EC 5). How are projects using strong labor standards to promote effective and efficient delivery of high-quality infrastructure projects while also supporting the economic recovery through strong employment opportunities for workers? For example, report whether any of the following practices are being utilized: project labor agreements, community benefits agreements, prevailing wage requirements, and local hiring.

#### **6. Use of Evidence**

The Recovery Plan should identify whether SLFRF funds are being used for evidence-based interventions<sup>18</sup> and/or if projects are being evaluated through rigorous program evaluations that are designed to build evidence. Recipients must briefly describe the goals of the project, and the evidence base for the interventions funded by the project. Recipients must specifically identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), and Services to Disproportionately Impacted Communities (EC 3) Expenditure Categories.<sup>19</sup>

Recipients are exempt from reporting on evidence-based interventions in cases where a program evaluation is being conducted. Recipients are encouraged to use relevant evidence Clearinghouses, among other sources, to assess the level of evidence for their interventions and identify evidence-based models that could be applied in their jurisdiction; such evidence clearinghouses include the U.S. Department of Education's What Works Clearinghouse, the U.S. Department of Labor's CLEAR, and the Childcare & Early Education Research Connections and the Home Visiting Evidence of Effectiveness clearinghouses from

<sup>18</sup>As noted in Appendix 2, evidence-based refers to interventions with strong or moderate levels of evidence.

<sup>19</sup>Of note, recipients are only required to report the amount of the total funds that are allocated to evidence-based interventions in the areas of Public Health, Negative Economic Impacts, and Services to Disproportionately Impacted Communities that are marked by an asterisk in Appendix 1: Expenditure Categories.



Administration for Children and Families, as well as other clearinghouses relevant to particular projects conducted by the recipient. In such cases where a recipient is conducting a program evaluation in lieu of reporting the amount of spending on evidence-based interventions, they must describe the evaluation design including whether it is a randomized or quasi-experimental design; the key research questions being evaluated; whether the study has sufficient statistical power to disaggregate outcomes by demographics; and the timeframe for the completion of the evaluation (including a link to completed evaluation if relevant).<sup>20</sup> Once the evaluation has been completed, recipients must post the evaluation publicly and link to the completed evaluation in the Recovery Plan. Once an evaluation has been completed (or has sufficient interim findings to determine the efficacy of the intervention), recipients should determine whether the spending for the evaluated interventions should be counted towards the dollar amount categorized as evidence-based for the relevant project.

For all projects, recipients may be selected to participate in a national evaluation, which would study their project along with similar projects in other jurisdictions that are focused on the same set of outcomes. In such cases, recipients may be asked to share information and data that is needed for the national evaluation.

Recipients are encouraged to consider how a Learning Agenda, either narrowly focused on SLFRF or broadly focused on the recipient's broader policy agenda, could support their overarching evaluation efforts in order to create an evidence-building strategy for their jurisdiction.<sup>21</sup>

Appendix 2 contains additional information on evidence-based interventions for the purposes of the Recovery Plan.

#### **7. Table of Expenses by Expenditure Category**

Please include a table listing the amount of funds used in each Expenditure Category (See Appendix 1). The table should include cumulative expenses to date within each category, and the additional amount spent within each category since the last annual Recovery Plan.

#### **8. Project Inventory**

List the name and provide a brief description of all SLFRF funded projects. Projects are new or existing eligible government services or investments funded in whole or in part by SLFRF funding. For each project, include the project name, funding amount, identification number (created by the recipient and used thereafter in the quarterly Program and Expenditure Report), project Expenditure Category (see Appendix 1), and a description of the project which includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, and intended outcomes. Include a link to the website of the project if available. This information will provide context and additional detail for the information reported quarterly in the Project and Expenditure Report.

For infrastructure investment projects (EC 5), project-level reporting will be more detailed, as described for the Project and Expenditure Report above. Projects in this area may be grouped by Expenditure Category if needed, with further detail (such as the specific project name and identification number) provided in the Project and Expenditure Report. For infrastructure projects, descriptions should note how the project contributes to addressing climate change.

#### **9. Performance Report**

The Recovery Plan must include key performance indicators for the major SLFRF funded projects undertaken by the recipient. The recipient has flexibility in terms of how this information is presented in the Recovery Plan, and may report key performance indicators for

<sup>20</sup> For more information on the required standards for program evaluation, see [OMB M-20-12](#).

<sup>21</sup> For more information on learning agendas, please see [OMB M-19-23](#)



each project, or may group projects with substantially similar goals and the same outcome measures. In some cases, the recipient may choose to include some indicators for each individual project as well as crosscutting indicators.

Performance indicators should include both output and outcome measures. Output measures, such as number of students enrolled in an early learning program, provide valuable information about the early implementation stages of a project. Outcome measures, such as the percent of students reading on grade level, provide information about whether a project is achieving its overall goals. Recipients are encouraged to use logic models<sup>22</sup> to identify their output and outcome measures. While the initial report will focus heavily on early output goals, recipients must include the related outcome goal for each project and provide updated information on achieving these outcome goals in annual reports. In cases where recipients are conducting a program evaluation for a project (as described above), the outcome measures in the performance report should be aligned with those being evaluated in the program. To support their performance measurement and program improvement efforts, recipients are permitted to use funds to make improvements to data or technology infrastructure and data analytics, as well as program evaluations.

#### **10. Required Performance Indicators and Programmatic Data**

While recipients have discretion on the full suite of performance indicators to include, a number of mandatory performance indicators and programmatic data must be included. These are necessary to allow Treasury to conduct oversight as well as understand and aggregate program outcomes across recipients. This section provides an overview of the mandatory performance indicators and programmatic data. This information may be included in each recipient's Recovery Plan as they determine most appropriate, including combining with the section above, but this data will also need to be entered directly into the Treasury reporting portal. Below is a list of required data for each Expenditure Category:

- a. Household Assistance (EC 2.2 & 2.5) and Housing Support (EC 3.10-3.12):
  - Number of people or households receiving eviction prevention services (including legal representation)
  - Number of affordable housing units preserved or developed
- b. Negative Economic Impacts (EC 2):
  - Number of workers enrolled in sectoral job training programs
  - Number of workers completing sectoral job training programs
  - Number of people participating in summer youth employment programs
- c. Education Assistance (EC 3.1-3.5):
  - Number of students participating in evidence-based tutoring programs<sup>23</sup>
- d. Healthy Childhood Environments (EC 3.6-3.9):
  - Number of children served by childcare and early learning (pre-school/pre-K/ages 3-5)
  - Number of families served by home visiting

The initial report should include the key indicators above. Each annual report thereafter should include updated data for the performance period as well as prior period data, and a brief

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<sup>22</sup> A logic model is a tool that depicts the intended links between program investments and outcomes, specifically the relationships among the resources, activities, outputs, outcomes, and impact of a program.

<sup>23</sup> For more information on evidence-based tutoring programs, refer to the U.S. Department of Education's 2021 ED COVID-19 Handbook (Volume 2), which summarizes research on evidence-based tutoring programs (see the bottom of page 20).



narrative adding any additional context to help the reader interpret the results and understand the any changes in performance indicators over time. To the extent possible, Treasury also encourages recipients to provide data disaggregated by race, ethnicity, gender, income, and other relevant factors.

**11. Ineligible Activities: Tax Offset Provision (States and territories only)**

The following information is required for Treasury to ensure SLFRF funding is not used for ineligible activities.

In each reporting year, States and territories will report certain items related to the Tax Offset Provision as described in section 602(c)(2) of the Social Security Act and implemented by 31 CFR 35.8. Additional guidance will be forthcoming for reporting requirements regarding the tax offset provision and additional information that Recipients will report once the Final Rule goes into effect.

a. Revenue-reducing Covered Changes: Collection began August 2021:

For each reporting year, a recipient must report the value of covered changes that the recipient predicts will have the effect of reducing tax revenue in a given reporting year (revenue-reducing covered changes), similar to the way it would in the ordinary course of its budgeting process. The value of these covered changes may be reported based on estimated values produced by a budget model, incorporating reasonable assumptions, that aligns with the recipient government's existing approach for measuring the effects of fiscal policies, and that measures relative to a current law baseline. The covered changes may also be reported based on actual values using a statistical methodology to isolate the change in year-over-year revenue attributable to the covered change(s), relative to the current law baseline prior to the change(s). Estimation approaches should not use dynamic methodologies that incorporate the projected effects of the policies on macroeconomic growth. In general, and where possible, reported values should be produced by the agency of the recipient government responsible for estimating the costs and effects of fiscal policy changes. Recipients must maintain records regarding the identification and predicted effects of revenue-reducing covered changes. The term "covered change," and "tax revenue" are described in the Interim Final Rule, 31 CFR 35.3. For additional information, see 602(c)(2) of the Social Security Act, the Interim Final Rule, and 31 CFR 35.8.

**D. Distributions to NEUs**

Each State and territory is asked to provide regular updates on their NEU distribution as well as their distributions to units of general local government within counties that are not units of general local government (Non-UGLG). The distribution template generally requests information on whether the local government has (1) received funding; (2) declined funding and requested a transfer to the State under Section 603(c)(4) of the Act; or (3) not taken action on its funding or declined funding.

For NEUs, states and territories should be prepared to report on their information, including the following:

- NEU name
- NEU DUNS number
- NEU Taxpayer Identification Number (TIN)
- NEU Recipient Number (a unique identification code for each NEU assigned by the State or territory to the NEU as part of the request for funding)
- NEU contact information (e.g., address, point of contact name, point of contact email address, and point of contact phone number)
- NEU authorized representative name and email address



- Initial allocation and, if applicable, subsequent allocation to the NEU (before application of the 75 percent cap)
- Total NEU reference budget (as submitted by the NEU to the State or territory as part of the request for funding)
- Amount of the initial and, if applicable, subsequent allocation above 75 percent of the NEU's reference budget which will be returned to Treasury
- Payment amount(s)
- Payment date(s)

States with "weak" minor civil divisions (i.e., Illinois, Indiana, Kansas, Missouri, Nebraska, North Dakota, Ohio, and South Dakota) should also list any minor civil divisions that the State deemed ineligible.

For each eligible NEU that declined funding and requested a transfer to the State under Section 603(c)(4), the State or territory must also attach a form signed by the NEU, as detailed in the Guidance on Distributions of Funds to Non-Entitlement Units of Local Government.

**Appendix 1: Expenditure Categories**

The Expenditure Categories (EC) listed below must be used to categorize each project as noted in Part 2 above. The term "Expenditure Category" refers to the detailed level (e.g., 1.1 COVID-10 Vaccination). When referred to as a category (e.g., EC 1) it includes all Expenditure Categories within that level.

<b>1: Public Health</b>	
1.1	COVID-19 Vaccination ^
1.2	COVID-19 Testing ^
1.3	COVID-19 Contact Tracing
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*
1.5	Personal Protective Equipment
1.6	Medical Expenses (including Alternative Care Facilities)
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
1.10	Mental Health Services*
1.11	Substance Use Services*
1.12	Other Public Health Services
<b>2: Negative Economic Impacts</b>	
2.1	Household Assistance: Food Programs* ^
2.2	Household Assistance: Rent, Mortgage, and Utility Aid* ^
2.3	Household Assistance: Cash Transfers* ^
2.4	Household Assistance: Internet Access Programs* ^
2.5	Household Assistance: Eviction Prevention* ^
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers*
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^
2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)* ^
2.10	Aid to Nonprofit Organizations*
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support* ^
2.14	Rehiring Public Sector Staff
<b>3: Services to Disproportionately Impacted Communities</b>	
3.1	Education Assistance: Early Learning* ^
3.2	Education Assistance: Aid to High-Poverty Districts ^
3.3	Education Assistance: Academic Services* ^
3.4	Education Assistance: Social, Emotional, and Mental Health Services* ^
3.5	Education Assistance: Other* ^
3.6	Healthy Childhood Environments: Child Care* ^
3.7	Healthy Childhood Environments: Home Visiting* ^
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System* ^



3.9	Healthy Childhood Environments: Other* ^
3.10	Housing Support: Affordable Housing* ^
3.11	Housing Support: Services for Unhoused Persons* ^
3.12	Housing Support: Other Housing Assistance* ^
3.13	Social Determinants of Health: Other* ^
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators* ^
3.15	Social Determinants of Health: Lead Remediation ^
3.16	Social Determinants of Health: Community Violence Interventions* ^
<b>4: Premium Pay</b>	
4.1	Public Sector Employees
4.2	Private Sector: Grants to Other Employers
<b>5: Infrastructure<sup>24</sup></b>	
5.1	Clean Water: Centralized Wastewater Treatment
5.2	Clean Water: Centralized Wastewater Collection and Conveyance
5.3	Clean Water: Decentralized Wastewater
5.4	Clean Water: Combined Sewer Overflows
5.5	Clean Water: Other Sewer Infrastructure
5.6	Clean Water: Stormwater
5.7	Clean Water: Energy Conservation
5.8	Clean Water: Water Conservation
5.9	Clean Water: Nonpoint Source
5.10	Drinking water: Treatment
5.11	Drinking water: Transmission & Distribution
5.12	Drinking water: Transmission & Distribution: Lead Remediation
5.13	Drinking water: Source
5.14	Drinking water: Storage
5.15	Drinking water: Other water infrastructure
5.16	Broadband: "Last Mile" projects
5.17	Broadband: Other projects
<b>6: Revenue Replacement</b>	
6.1	Provision of Government Services
<b>7: Administrative</b>	
7.1	Administrative Expenses
7.2	Evaluation and Data Analysis
7.3	Transfers to Other Units of Government
7.4	Transfers to Non-entitlement Units (States and territories only)

\*Denotes areas where recipients must identify the amount of the total funds that are allocated to evidence-based interventions (see Use of Evidence section above for details)

^Denotes areas where recipients must report on whether projects are primarily serving disadvantaged communities (see Project Demographic Distribution section above for details)

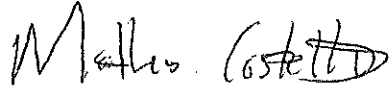
<sup>24</sup> Definitions for water and sewer Expenditure Categories can be found in the EPA's handbooks. For "clean water" expenditure category definitions, please see: <https://www.epa.gov/sites/production/files/2018-03/documents/cwdefinitions.pdf>. For "drinking water" expenditure category definitions, please see: <https://www.epa.gov/dwsrf/drinking-water-state-revolving-fund-national-information-management-system-reports>.

January 19, 2022

To whom it may concern,

I Mathews Costello am hereby submitting my resignation letter. My final date of employment will be February 1, 2022. I would like to thank the City of St. Paul for giving me an opportunity to serve the community in which I grew up in. It has been an absolute pleasure and I am thankful for everything St. Paul has done for me. I will begin my new journey as a Conservation Officer for the Nebraska Game and Parks Commission beginning on February 2, 2022.

Respectfully,

A handwritten signature in black ink that reads "Mathews Costello". The signature is written in a cursive style with a large initial "M" and a distinct "C" at the end.

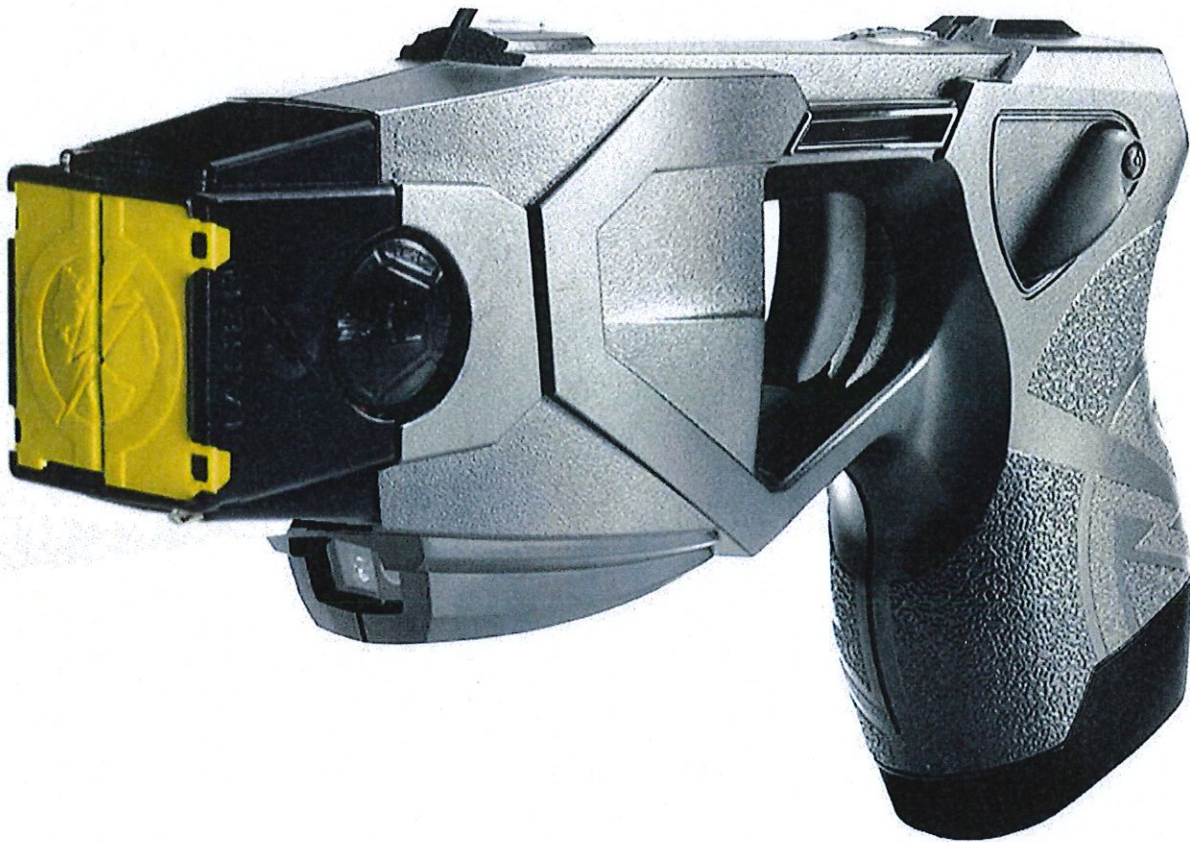
Mathews Costello



***New!***

**TASER®**  
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The all-new TASER® X1 has replaced the \$1,399.99 TASER® X26P. It is by far the lowest priced, brand-new TASER® CEW ever offered. It is identical to the TASER® X26P without the flashlight, exclusively in “Titanium Gunmetal Gray”. The TASER® X1 with Laser & Battery: **Only \$899.00!** Complete package with Cartridge and R/L Blade-Tech™ or Blackhawk!™ Holster: **Only \$999.00!**

Call to Order: 702-617-3300

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TASER® is a Trademark of Axon • Accredited is not affiliated with the manufacturer Axon. • Accredited has been a Member of Southern Nevada BBB since 2006. Accredited does not offer a warranty on TASER CEWs through Axon, nor is warranty on a purchased and refurbished TASER CEW offered or honored by Axon.



# QUOTATION

## ACCREDITED SECURITY

Quotation # 22020202

NEW & PRE-OWNED TASER® WEAPONS Division of: Accredited Financial Services Nevada Limited Liability Corporation ContactAccredited.com

Accredited Security  
6017 Pine Ridge Road Suite 73  
Naples, Florida 34119-3956  
Representative: Jeff Wenger

Date: February 2, 2022  
Ship Date: Same or Next Day  
Due: Upon Receipt (14 Days)  
Late Fee Due: After 30 Days

Tel: 702-617-3300 Toll Free: 800-352-5294  
AccreditedSecurity.com Fax: 610-241-7413

Email: ContactAccredited.com  
Direct: JeffWenger@gmail.com

---

**Shipped To:**

St Paul Police Department  
Attn: Chief of Police Dan Howard  
514 Grand Street  
St Paul, NE 68873

**Billed to:**

Same

308-754-9112 Cell: 402-429-0699  
stpaulpdne@cityofstpaulne.org

---

ITEM	QTY	COST (EA)	TOTAL COST
TASER® X1 Law Enforcement Model – Titanium Gray	5	\$ 999.00	\$ 4,995.00
Standard PPM Performance Power Magazine Lithium Battery	5	Included	\$ -
Blackhawk!™ Serpa Duty Holster – Left Hand	5	Included	\$ -
Green 25 Foot XP Extra Penetration Cartridge	5	Included	\$ -
Full Size Practice Target for Training	1	Included	\$ -
Priority Mail, UPS or FedEx 2-3 DAY™ Shipping		Included	\$ -
		Total	\$ 4,995.00

*Thank you for requesting this Quotation!*

---

30 Day Return Policy Less 15% Restocking Charge, One-Year Manufacturers Limited Warranty from Axon

---

Please pay upon receipt. Payment must be received within 30 Days, or a **10% late fee will then be due.** In addition, an interest charge of 10% per month will accrue on past due balances under KRS 355.2-207. **Make Payable to: Accredited Security, 6017 Pine Ridge Road Suite 73, Naples, Florida 34119-3956**

Accredited is an Accredited Member of the Southern Nevada BBB since 2006. TASER® is a Trademark of Axon. Accredited Security is not affiliated with Axon. Evidence SYNC will work offline to extract data and to clear error codes, but Accredited makes no guarantee that it will work online if you have an Axon Account. Accredited does not offer a warranty on TASER CEWs through Axon, nor is warranty on a purchased and refurbished TASER CEW offered or honored by Axon.

**Sargent Drilling Co.**

PO BOX 627  
Broken Bow, NE 68822

(308) 872-5125

**Estimate**

Date	Estimate #
2/3/2022	2280

Name / Address
Mr. Matt Helzer City of St. Paul 704 6th Street St. Paul, NE 68873-2021

Qty	Description	Cost	Total
	SWIMMING POOL PUMP		
1	LABOR TO REMOVE PUMP	750.00	750.00
1	NEW MARLOW 4EIP CENTRIFUGAL PUMP WITH STAINLESS STEEL SHAFT & EPOXY COATED WET PARTS	30,258.33	30,258.33
1	MISC BOLTS, GASKETS AND MOTOR COUPLING INSERT	400.00	400.00
1	LABOR TO RE INSTALL PUMP	750.00	750.00
	LEAD TIME 18 WEEKS		
		<b>Subtotal</b>	\$32,158.33
		<b>Sales Tax (6.5%)</b>	\$0.00
		<b>Total</b>	\$32,158.33











CITY OF SAINT PAUL  
704 6<sup>TH</sup> STREET  
SAINT PAUL, NEBRASKA 68873

NOTICE OF TIME AND PLACE OF  
SPECIAL MEETING

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAINT PAUL, NEBRASKA, WILL BE HELD **TUESDAY, FEBRUARY 8, 2022 at 1:30 P.M.** IN THE CITY COUNCIL CHAMBERS. THIS MEETING WILL BE OPEN TO THE PUBLIC. AN AGENDA FOR SUCH MEETING IS KEPT CONTINUALLY CURRENT AND IS AVAILABLE FOR PUBLIC INSPECTION AT THE OFFICE OF THE CITY CLERK AT THE CITY UTILITIES OFFICE. THE PURPOSE OF THIS MEETING IS TO HAVE A WASTEWATER TREATMENT FACILITY (**WWTF**) **PRE-CONSTRUCTION MEETING.** POSTED THIS 20TH DAY OF JANUARY 2022.



\_\_\_\_\_  
**CONNIE JO BECK**  
CITY CLERK/DEPUTY TREASURER


Post in four (4) public places:

- City Utility Office
- US Post Office
- Citizens Bank & Trust
- Howard County Court House (lower level)

CITY OF SAINT PAUL  
704 6<sup>TH</sup> STREET  
SAINT PAUL, NEBRASKA 68873

NOTICE OF TIME AND PLACE OF  
SPECIAL MEETING

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAINT PAUL, NEBRASKA, WILL BE HELD MONDAY, MARCH 14, 2022 at 6:00 P.M. IN THE CITY COUNCIL CHAMBERS. THIS MEETING WILL BE OPEN TO THE PUBLIC. AN AGENDA FOR SUCH MEETING IS KEPT CONTINUALLY CURRENT AND IS AVAILABLE FOR PUBLIC INSPECTION AT THE OFFICE OF THE CITY CLERK AT THE CITY UTILITIES OFFICE. THE PURPOSE OF THIS MEETING IS TO HAVE AN IBEW 1597 UNION NEGOTIATION WORKSHOP. POSTED THIS 20TH DAY OF JANUARY 2022.



\_\_\_\_\_  
CONNIE JO BECK  
CITY CLERK/DEPUTY TREASURER

Post in four (4) public places:

- City Utility Office
- US Post Office
- Citizens Bank & Trust
- Howard County Court House (lower level)

**Civic Center Loan \$995,035; Begin 8-1-2018 \$64,087**

**#50353**

Date Loan Pymt Due:	Date Pymt Made:	Princ.	Interest	Balance	Comments
August 1, 2018	March 23, 2018	\$ 38,215.64	\$ 25,870.90	\$ 956,819.36	
August 1, 2019	March 27, 2019	\$ 18,000.00	\$ -	\$ 938,819.36	
August 1, 2019	July 26, 2019		\$ 46,086.54	\$ 938,819.36	
August 1, 2020	July 10, 2020	\$ 21,812.37	\$ 42,274.63	\$ 917,006.99	
August 1, 2021	June 8, 2021	\$ 30,157.73	\$ 33,929.27	\$ 886,849.26	
August 1, 2022	January 20, 2022	\$ 41,817.23	\$ 22,269.77	\$ 845,032.03	