

Board of Parks Commissioners
Tuesday, May 7, 2024 12:00 PM
Columbus Community Building/Community Room
2500 14 Street
Columbus, NE 68601

The Mayor and City Council reserve the right to go into closed session as per Section 84-1410 of the Nebraska Revised Statutes. A current agenda is on file at City Hall, 2500 14 Street, Columbus, Nebraska. For more information, call 402-562-4224 or visit our website at www.columbusne.us.

{{Name: Agenda Item Name}}

1. Statement of compliance with Open Meetings Act.

NEBRASKA OPEN MEETINGS ACT

84-1407. Act, how cited.

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

Source: Laws 2004, LB 821, § 34.

84-1408. Declaration of intent; meetings open to public.

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

Source: Laws 1975, LB 325, § 1; Laws 1996, LB 900, § 1071; Laws 2004, LB 821, § 35.

Annotations

- Nebraska's public meetings laws do not apply to school board deliberations pertaining solely to disputed adjudicative facts. *McQuinn v. Douglas Cty. Sch. Dist. No. 66*, 259 Neb. 720, 612 N.W.2d 198 (2000).
- The primary purpose of the public meetings law is to ensure that public policy is formulated at open meetings. *Marks v. Judicial Nominating Comm.*, 236 Neb. 429, 461 N.W.2d 551 (1990).
- The public meetings law is broadly interpreted and liberally construed to obtain the objective of openness in favor of the public, and provisions permitting closed sessions must be narrowly and strictly construed. *Grein v. Board of Education of Fremont*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Although a committee was a subcommittee of a natural resources district board, it was not subject to the Open Meetings Act because there was never a quorum of board members in attendance and the committee did not hold hearings, make policy, or take formal action on behalf of the board. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- A county board of equalization is a public body whose meetings shall be open to the public. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

84-1409. Terms, defined.

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders, and (iii) the Judicial Resources Commission or subcommittees or subgroups of the commission;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

Source: Laws 1975, LB 325, § 2; Laws 1983, LB 43, § 1; Laws 1989, LB 429, § 42; Laws 1989, LB 311, § 14; Laws 1992, LB 1019, § 124; Laws 1993, LB 635, § 1; Laws 1996, LB 1044, § 978; Laws 1997, LB 798, § 37; Laws 2004, LB 821, § 36; Laws 2007, LB296, § 810; Laws 2011, LB366, § 2; Laws 2021, LB83, § 11; Laws 2022, LB922, § 12.

Operative Date: July 21, 2022

Annotations

- A township is a political subdivision, and as such, a township board is subject to the provisions of the public meetings laws. *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- A county agricultural society is a public body to which the provisions of the Nebraska public meetings law are applicable. *Nixon v. Madison Co. Ag. Soc'y*, 217 Neb. 37, 348 N.W.2d 119 (1984).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of

having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).

- Although a committee was a subcommittee of a natural resources district board, it was not subject to the Open Meetings Act because there was never a quorum of board members in attendance and the committee did not hold hearings, make policy, or take formal action on behalf of the board. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- Although the Open Meetings Act does not define "subcommittee," a subcommittee is generally defined as a group within a committee to which the committee may refer business. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- The Open Meetings Act does not require policymakers to remain ignorant of the issues they must decide until the moment the public is invited to comment on a proposed policy. By excluding nonquorum subgroups from the definition of a public body, the Legislature has balanced the public's need to be heard on matters of public policy with a practical accommodation for a public body's need for information to conduct business. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- As an administrative agency of the county, a county board of equalization is a public body. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- The electors of a township at their annual meeting are a public body under the Open Meetings Act. *State ex rel. Newman v. Columbus Township Bd.*, 15 Neb. App. 656, 735 N.W.2d 399 (2007).
- The meeting at issue in this case was a "meeting" within the parameters of subsection (2) of this section because it involved the discussion of public business, the formation of tentative policy, or the taking of any action of the public power district. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).
- Informational sessions in which the governmental body hears reports are briefings. *Johnson v. Nebraska Environmental Control Council*, 2 Neb. App. 263, 509 N.W.2d 21 (1993).

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

Source: Laws 1975, LB 325, § 3; Laws 1983, LB 43, § 2; Laws 1985, LB 117, § 1; Laws 1992, LB 1019, § 125; Laws 1994, LB 621, § 1; Laws 1996, LB 900, § 1072; Laws 2004, LB 821, § 37; Laws 2004, LB 1179, § 1; Laws 2006, LB 898, § 1; Laws 2011, LB390, § 29; Laws 2012, LB995, § 17.

Annotations

- There is no absolute discovery privilege for communications that occur during a closed session. *State ex rel. Upper Republican NRD v. District Judges*, 273 Neb. 148, 728 N.W.2d 275 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- The public interest mentioned in this section is that shared by citizens in general and by the community at large concerning pecuniary or legal rights and liabilities. *Grein v. Board of Education*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Hearing in closed executive session was contrary to this section since there was no showing of necessity or reason under subdivision (1)(a), (b), or (c), but did not result in reversal of board decision. *Simonds v. Board of Examiners*, 213 Neb. 259, 329 N.W.2d 92 (1983).
- Negotiations for the purchase of land need not be conducted at an open meeting but the deliberations of a city council as to whether an offer to purchase real estate

should be made should take place in an open meeting. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).

- Public meeting law was not violated where the Board of Regents of the University of Nebraska voted to hold a closed session to consider the university president's resignation, and also discussed the appointment of an interim president during such session. *Meyer v. Board of Regents*, 1 Neb. App. 893, 510 N.W.2d 450 (1993).

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual conferencing authorized; requirements; emergency meeting without notice; appearance before public body.

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website; or

(B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or

(ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority; and

(xiii) A natural resources district.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a

recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the

public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsection (5) of section 84-1413.

(8) In addition to any other statutory authorization for virtual conferencing, any public body not listed in subdivision (2)(a) of this section may hold a meeting by virtual conferencing if:

(a) The purpose of the virtual meeting is to discuss items that are scheduled to be discussed or acted upon at a subsequent non-virtual open meeting of the public body;

(b) No action is taken by the public body at the virtual meeting; and

(c) The public body complies with subdivisions (2)(b)(i) and (2)(b)(ii) of this section.

Source: Laws 1975, LB 325, § 4; Laws 1983, LB 43, § 3; Laws 1987, LB 663, § 25; Laws 1993, LB 635, § 2; Laws 1996, LB 469, § 6; Laws 1996, LB 1161, § 1; Laws 1999, LB 47, § 2; Laws 1999, LB 87, § 100; Laws 1999, LB 461, § 1; Laws 2000, LB 968, § 85; Laws 2004, LB 821, § 38; Laws 2004, LB 1179, § 2; Laws 2006, LB 898, § 2; Laws 2007, LB199, § 9; Laws 2009, LB361, § 2; Laws 2012, LB735, § 1; Laws 2013, LB510, § 1; Laws 2017, LB318, § 1; Laws 2019, LB212, § 5; Laws 2020, LB148, § 3; Laws 2021, LB83, § 12; Laws 2022, LB742, § 1; Laws 2022, LB908, § 1; Laws 2022, LB922, § 13.

Note: The Revisor of Statutes has pursuant to section 49-769 correlated LB742, section 1, with LB908, section 1, and LB922, section 13, to reflect all amendments.

Note: Changes made by LB742 and LB908 became effective July 21, 2022. Changes made by LB922 became operative July 21, 2022.

Cross References

- **Intergovernmental Risk Management Act**, see section 44-4301.
- **Interlocal Cooperation Act**, see section 13-801.
- **Joint Public Agency Act**, see section 13-2501.

- **Municipal Cooperative Financing Act**, see section 18-2401.

Annotations

- Under subsection (1) of this section, the Legislature has imposed only two conditions on the public body's notification method of a public meeting: (1) It must give reasonable advance publicized notice of the time and place of each meeting and (2) it must be recorded in the public body's minutes. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- An emergency is "(a)ny event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition." *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- An agenda which gives reasonable notice of the matters to be considered at a meeting of a city council complies with the requirements of this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- When notice is required, a notice of a special meeting of a city council posted in three public places at 10:00 p.m. on the day preceding the meeting is not reasonable advance publicized notice of a meeting as is required by this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Teacher waived right to object to lack of public notice in board of education employment hearing by voluntary participation in the hearing without objection. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- A county board of commissioners and a county board of equalization are not required to give separate notices when the notice states only the time and place that the boards meet and directs a citizen to where the agendas for each board can be found. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- A county board of equalization is a public body which is required to give advanced publicized notice of its meetings. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Notice of recessed and reconvened meetings must be given in the same fashion as the original meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- True notice of a meeting is not given by burying such in the minutes of a prior board proceeding. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- An agenda notice which merely stated "work order reports" was an inadequate notice under this section because it did not give interested persons knowledge that plans for a 345 kv transmission line through the district was going to be discussed and voted upon at the meeting. Inadequate agenda notice under this section meant there was a substantial violation of the public meeting laws; however, later actions by the board of directors cured the defects in notice, and such actions were in substantial compliance with the statute. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the instate location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

Source: Laws 1975, LB 325, § 5; Laws 1983, LB 43, § 4; Laws 1985, LB 117, § 2; Laws 1987, LB 324, § 5; Laws 1996, LB 900, § 1073; Laws 2001, LB 250, § 2; Laws 2004, LB 821, § 39; Laws 2006, LB 898, § 3; Laws 2008, LB962, § 1; Laws 2021, LB83, § 13.

Annotations

- To preserve an objection that a public body failed to make documents available at a public meeting as required by subsection (8) of this section, a person who attends a public meeting must not only object to the violation, but must make that objection to the public body or to a member of the public body. *Stoetzel & Sons v. City of Hastings*, 265 Neb. 637, 658 N.W.2d 636 (2003).

84-1413. Meetings; minutes; roll call vote; secret ballot; when; agenda and minutes; required on website; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written or kept as an electronic record and shall be available for inspection within ten working days or prior to the next convened meeting, whichever occurs

earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing or keeping the minutes is absent due to a serious illness or emergency.

(6) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public website the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the website at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the website at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public website for at least six months.

Source: Laws 1975, LB 325, § 6; Laws 1978, LB 609, § 3; Laws 1979, LB 86, § 9; Laws 1987, LB 663, § 26; Laws 2005, LB 501, § 1; Laws 2009, LB361, § 3; Laws 2015, LB365, § 2; Laws 2016, LB876, § 1; Laws 2021, LB83, § 14; Laws 2022, LB742, § 2.

Effective Date: July 21, 2022

Annotations

- If a person present at a meeting observes and fails to object to an alleged public meetings laws violation in the form of a failure to conduct rollcall votes before taking actions on questions or motions pending, that person waives his or her right to object at a later date. *Hauser v. Nebraska Police Stds. Adv. Council*, 264 Neb. 944, 653 N.W.2d 240 (2002).
- Subsection (2) of this section does not require the record to state that the vote was by roll call, but requires only that the record show if and how each member voted. Neither does the statute set a time limit for recording the results of a vote, after which no corrections of the record can be made. If no intervening rights of third persons have arisen, a board of county commissioners has power to correct the record of the proceedings had at a previous meeting so as to make them speak the truth, particularly where the correction supplies some omitted fact or action and is done not to contradict or change the original record but to have the record show that a certain action was taken or thing done, which the original record fails to show. *State ex rel. Schuler v. Dunbar*, 214 Neb. 85, 333 N.W.2d 652 (1983).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943,

and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).

- There is no requirement that a public body make a record of where notice was published or posted. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Source: Laws 1975, LB 325, § 9; Laws 1977, LB 39, § 318; Laws 1983, LB 43, § 5; Laws 1992, LB 1019, § 126; Laws 1994, LB 621, § 2; Laws 1996, LB 900, § 1074; Laws 2004, LB 821, § 40; Laws 2006, LB 898, § 4.

Annotations

- The Legislature has granted standing to a broad scope of its citizens for the very limited purpose of challenging meetings allegedly in violation of the Open Meetings Act, so that they may help police the public policy embodied by the act. *Schauer v. Grooms*, 280 Neb. 426, 786 N.W.2d 909 (2010).

- Any citizen of the state may commence an action to declare a public body's action void. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- The reading of ordinances constitutes a formal action under subsection (1) of this section. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- Under the Public Meetings Act, a county lacks capacity to maintain an action to declare its official conduct "void" for noncompliance with the act. *County of York v. Johnson*, 230 Neb. 403, 432 N.W.2d 215 (1988).
- When a petitioner under this section is successful in the district court, that court may allow attorney fees. *Tracy Corp. II v. Nebraska Pub. Serv. Comm.*, 218 Neb. 900, 360 N.W.2d 485 (1984).
- Informal discussions between the Tax Commissioner and the State Board of Equalization in which instructions were clarified, with such clarification leading to the amendment of hearing notices, did not constitute a public meeting subject to the provisions of this section. *Box Butte County v. State Board of Equalization and Assessment*, 206 Neb. 696, 295 N.W.2d 670 (1980).
- The right to collaterally attack an order made in contravention of the Public Meeting Act must occur within a period of one year as is specifically provided by this section. *Witt v. School District No. 70*, 202 Neb. 63, 273 N.W.2d 669 (1979).
- Statutory change, requiring "publicized notice" for board of education employment hearings, occurring between dates meeting scheduled and conducted, held not to void proceedings. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- Voiding an entire meeting is a proper remedy for violations of the Open Meetings Act. Once a meeting has been declared void pursuant to Nebraska's public meetings law, board members are prohibited from considering any information obtained at the illegal meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Actions by the board of directors were merely voidable under this section, and not void. Pursuant to subsection (3) of this section, the plaintiffs were awarded partial attorney fees because they were successful in having the court declare that the board of directors was in substantial violation of the statute, even though the plaintiffs did not get the relief requested of having the board's actions declared void. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

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Source: http://nebraskalegislature.gov/laws/display_html.php?begin_section=84-1407&end_section=84-1414

Date: July 2022

2. Minutes of March 5, 2024, meeting.

BOARD OF PARKS COMMISSIONERS
MARCH 5, 2024

A regular meeting of the Board of Parks Commissioners of the City of Columbus, Nebraska, was convened in open and public session on March 5, 2024, at 12:02 p.m. in the Columbus Community Building, Community Room, 2500 14 Street, Columbus, Nebraska. Notice of this meeting was given in advance thereof by publication in the Columbus Telegram on February 28, 2024, with a copy of the proof of publication being on file in the office of the city clerk. Availability of the agenda was communicated in the advance notice to the members of the Board of Parks Commissioners. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1. **STATEMENT OF COMPLIANCE WITH OPEN MEETINGS ACT.** Vice Chair Larson announced that a copy of the Open Meetings Act is posted in the meeting room. Present were members Jon Brezenski, Nick Larson, Tina Pelan, Gary Puetz, Bruce Schmidt, and Stacy Smith. Members Brad Hansen and Lynn Sjuts were absent and excused. Member Araceli Esquivel was absent. City staff members included Public Property Director Doug Moore, Park and Recreation Director Betsy Eckhardt, Park Superintendent Tom Ek, Park and Recreation Coordinator Sydney Winger, and Account Clerk II/Records Clerk II Linda Nickeson.
2. **MINUTES OF FEBRUARY 6, 2024, MEETING.** The minutes were approved as presented with a motion by Schmidt and a second by Brezenski. Brezenski, Larson, Pelan, Puetz, Schmidt, and Smith voted "Aye" and none voted "Nay". Esquivel, Hansen, and Sjuts were absent.
3. **UPDATE ON FUNDING FOR PAWNEE PARK BASEBALL FIELD TURF.** Cory Reeder, Columbus Mariners Baseball president, reported that the total cash needed in excess of city funding for new baseball field turf is now accessible and the city council has approved to move forward with the project.

Hansen arrived.
4. **PARK AND RECREATION DIRECTOR REPORT.** Eckhardt reviewed the report and stated that the recent spray painting to the restroom area, playground equipment, shelter pavilion, and underpass in East Pawnee Park has been cleaned up.
5. **PUBLIC PROPERTY DIRECTOR REPORT.** Moore reviewed the report and confirmed that he would check into the possibility of getting cable TV service installed at both golf courses.
6. **ADJOURNMENT.** The meeting adjourned at 12:16 p.m.

OFFICE OF THE CITY CLERK
: Linda Nickeson

3. Aquatics and Parks and Recreation fees.

AQUATICS

The Parks and Recreation Director shall establish recreation program fees for miscellaneous sales, programming, special events, and promotion.

Passholders may receive a discounted price for some programs. The discount will reflect that the passholder is already paying for facility usage and the fee will be for the cost of the program only.

Program fees are non-refundable.

AQUATIC CENTER

Daily Admission

<u>3 & under</u>	<u>Free</u>
Individual	\$ 5

Annual Pass (Good for one year from date of purchase)

Individual	\$125
<u>Household Pass (Maximum of 6)</u>	<u>\$400</u>

**All members must live at the same residence (can include one caregiver).*

<u>Additional Household Pass Member</u>	<u>\$ 60/each</u>
Non-Household Group Pass (Maximum of 6)	\$600

Monthly Pass

Individual	\$ 35
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Annual Combo Pass (Aquatic Center & Pawnee Plunge)

(Good for one year from date of purchase at Aquatic Center and one season at Pawnee Plunge)

Individual	\$175
Household Pass (Maximum of 6)	\$600

**All members must live at the same residence (can include one caregiver)*

Additional Household Pass Member	\$ 90/each
Non-Household Group Pass (Maximum of 6)	\$800

Admission Punch Cards

50 Punches	\$ 100
25 Punches	\$ 75
10 Punches	\$ 35
5 Punches	\$ 20

Group Swimming Lesson

Parent/Child	\$ 45
Preschool	\$ 45
<u>Grades-Level</u> 1 through 6	\$ 60

Private Swimming Lesson

Single Lesson	\$ 35 <u>30</u>
<u>3 Lesson Package</u>	\$ <u>80</u>
<u>6 Lesson Package</u>	\$ <u>150</u>
<u>5 Lesson Package</u>	\$ <u>175</u>
<u>10 Lesson Package</u>	\$ <u>300</u>

Swimming lessons are non-refundable.

Locker Rentals – Annual

\$ 50

Aquatic Therapy

\$75 per 15 minutes

**Requires agreement.*

Facility Rental

Private Facility Rental

\$100/hr

High School Swim Team Practice Rental

\$100/each

**Swim meets will pay private facility rental fee.

Party Room Rental (baptisms, meetings, family reunions, etc.)
(swimmers must pay daily admission or use pass)

\$ 60

Birthday Party Packages

Cost includes 20 guest admissions (\$5/additional guest), full access to party room including: tables, chairs, refrigerator and more, t-shirt for the Birthday Child, and additional staff.

Non-Private Party: Normal Operating Hours

Saturday 12pm (Set Up), 1pm-4pm Party

Passholder

~~\$100~~110

Non-Passholder

~~\$125~~135

Private Party: Outside Normal Operating Hours

Friday: 4pm (Set Up) 5pm-8pm Party

Saturday: 4pm (Set Up) 5pm-8pm Party

Sunday 12pm (Set Up) 1pm-4pm Party

Passholder

~~\$125~~135

Non-Passholder

~~\$150~~160

Concessionaire/Vending

Daily Fee

\$ 4620

Lifeguard Class

Full Class (5 student minimum)

Employee

\$ 70

Non-Employee

Actual program cost plus administrative fees

Review Class – includes CPR review (5 student minimum)

Employee

\$ 40

Non-Employee

Actual program cost plus administrative fees

CPR Class

Full Class (5 student minimum)

Employee

\$ 30

Non-Employee

Actual program cost plus administrative fees

Review Class (5 student minimum)

Employee

\$ 15

Non-Employee

Actual program cost plus administrative fees

Class Materials

Actual cost of materials

PAWNEE PLUNGE WATER PARK

Daily Admission

(Includes both open sessions: 12 Noon – 5 p.m. and 6:30 p.m.-8:30 p.m.)

3 yrs. & Under	Free
4 yrs. & Up	\$ 10
5 Person Group	\$ 40
10 Person Group	\$ 70
Non-Swimmer (not swimming and not dressed to swim)	\$ 3
(not swimming, not dressed to swim, and not the guardian of a 6 & under swimmer)	
Evenings only session (6:30 p.m. – 8:30 p.m. Monday through Thursday)	\$ <u>45</u>

Fitness

Passholder	No charge
Non-passholder	\$ 5

Flow Rider Bracelet

(In addition to daily/season/combo pass)

\$ 3

Season Pass

Individual	\$125
Household Pass (Maximum of 6)	\$400
<i>*All members must live at the same residence (can include one caregiver)</i>	
Additional Household Pass Member	\$ 60/each
Non-Household Group Pass (Maximum of 6)	\$600

Combo Pass (Aquatic Center & Pawnee Plunge)

(Good for one year from date of purchase at Aquatic Center and one season at Pawnee Plunge)

Individual	\$175
Household Pass (Maximum of 6)	\$600
<i>*All members must live at the same residence (can include one caregiver)</i>	
Additional Household Pass Member	\$ 90/each
Non-Household Group Pass (Maximum of 6)	\$800

Admission Punch Cards

50 Punches	\$200
25 Punches	\$125

~~Group Swimming Lesson~~

Parent/Child	\$ 45
Preschool	\$ 45
Grades 1 through 6	\$ 60

~~Private Swimming Lesson~~

Single Lesson	\$ 35
5 Lesson Package	\$175
10 Lesson Package	\$300

~~Swimming lessons are non-refundable.~~

Facility Rental

Public Hours are 12:00 p.m. – 8:00 p.m.

Exclusive Use – Before or After Public Hours \$500/hr
(Includes 1 supervisor, 1 office personnel, 14 lifeguards, 4 slides)

Reservation required with deposit of \$500. Deposit will be applied toward total rate. Cancellations must be received twenty-four hours in advance or deposit will not be refunded.

Flow Rider exclusive use – Before or After Public Hours \$ 75/hr
(Includes 1 supervisor, 1 office personnel, 1 lifeguard)

Lap Pool exclusive use – Before or After Public Hours \$150/hr
(Includes 1 supervisor, 1 office personnel, 3 lifeguards)

Party Room \$ 60
Monday - Thursday, 12:30 p.m. – 4 p.m.
Friday – Sunday, 12 p.m. – 3:30 p.m. or 3:30 p.m. – 7 p.m.

PARKS AND RECREATION

All fees are non-refundable.

Athletic Field Rentals:

Recreation Leagues	\$15/Field/Day Youth \$35/Field/Day Adult
Organized Leagues (Clubs)	\$55/Field/Day Youth/Adult
Tournaments	\$55/Field/Day Youth/Adult
Recreation Practice	No Charge Youth/Adult BUT must be scheduled through Parks and Rec or not permitted
All outside Columbus community games	\$155

Due to proximity of the track and ball field, no baseball games shall be scheduled at the same time a track meet is in progress. Baseball practice may take place, but limited to a practice where balls do not land in the track and football field area.

Bleachers:

Bleacher rental (five row only) for special events held in a city park	\$93/bleacher/event
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Contingent upon availability. City will deliver and pick up.

Clinics:

Non-Profit organization (sponsor is a local organization)	\$60 (includes refuse disposal)
Private organization (profits to be used for individual benefit)	\$215/day (no lights) \$240/day (with lights)

Commercial Nature:

For anything of a commercial nature in any park where electricity is used, a \$10 fee will be assessed.

If additional cleanup is required, an additional \$50 fee will be assessed.

Cleanup for Columbus Days event in Frankfort Square	\$190/day
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Concessionaire:

\$20/day
\$35/month

Park Board approval required for those wishing to sell goods and services on property under Park Board jurisdiction.

Special Event Packet must be processed and approved for those wishing to sell goods and services on park properties.

Concession Stand Rentals:

Armory, Gerrard, Centennial, Pawnee Park Baseball, Bradshaw, and Wilderness

Non-profit organization \$130/season, plus cleanup

Private organization \$295/season, plus cleanup

Disc Golf:

Tournaments \$35/tournament

League Play \$35/each

Once per week/12 consecutive week maximum

Football: (Pawnee and Bradshaw Parks)

Scotus & Columbus High Schools \$800/varsity game

JV, Junior High, Freshman, Middle School and Soap Scrimmages (with lights) \$400/game

JV, Junior High, Freshman, and Middle School (no lights) \$200/game

All non-local teams \$1,000/game

Soccer (Pawnee Park Memorial Stadium):

Games with lights \$400/game

Games without lights \$200/game

Horseshoe:

Electricity \$100/season

Tournaments \$65/tournament

Softball:

High School/College \$70 for refuse disposal

**Electricity is 35% of actual usage for each season.

Tennis/Pickleball:

High School	\$500/school year
Pawnee Park	\$26/court/day \$35 for 6 courts, 2 hours/day \$100 for 6 courts/day
Gerrard Park	\$26/court/day
Tennis Association Electricity Fee	\$275/season

Track:

Practice per season, per school (Columbus and Scotus High Schools, Columbus Middle School & Scotus Jr. High)	\$335
Invites and Relays	\$195/meet
Dual/Triangular Meets	\$70/meet
Districts or Conference (Columbus Schools)	\$270/meet
Districts or Conference (not involving Columbus Schools)	\$395/meet
Electronic Timing System	\$210/meet
Special Olympics	\$50

No track practice can be held when a scheduled track meet is in progress. Due to proximity of the track and ball field, no baseball games shall be scheduled at the same time a track meet is in progress. Baseball practice may take place, but limited to a practice where balls do not land anywhere in the track and/or football field areas.

Cost for items such as hurdles, jumping standards, jumping pits, and pole vault boxes will be split between the City, Columbus High School, and Scotus High School.

PROGRAMS:

The Parks and Recreation Director shall establish recreation program fees for miscellaneous sales, programming, special events, and promotion.

Program fees are non-refundable.

Shelter Reservations:

Glur Park Shelter	\$50/day
Pawnee Park West Shelter	\$25/table <u>125/day</u>
Pawnee Park East Shelter	\$50/day

Payable at time reservation is made. No refunds.

Bark Park Reservation	\$35/day
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Stadium Reservations:

\$150 plus cleanup per event where no admission is charged or concession used. Park crew wages will be added to the \$150 fee for cleanup.

\$225/event where admission is charged.

\$300/event where concession is used.

\$525/event where admission and concession are used.

\$50/hour for video board usage

Marching Band Festival	\$800
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Wedding Reservation	\$35
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Condition of area for wedding is "as is".

All events requiring extra cleanup (garbage receptacles emptied only)	\$70/day
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4. Park Maintenance Standard Operating Procedures.



Columbus Parks and Recreation

402-562-4234 | parksandrec@columbusne.us

MEMORANDUM

DATE: 5/1/2024

FROM: Betsy Eckhardt, Parks and Recreation Director

TO: Board of Park Commissioners

RE: Park Maintenance Standard Operating Procedure

RECOMMENDATION: To recommend to City Council for the adoption of the Park Maintenance Standard Operating Procedure.

DISCUSSION: The Park and Recreation Director and the Park Superintendent have been working on efficiency within the department. As part of that commitment we have developed these SOP's to help guide the department in their day to day procedures.

ALTERNATIVE: To not recommend to council for adoption.

CONCURRENCE: Tom Ek, Park Superintendent

SIGNATURE: *Betsy Eckhardt*
Betsy Eckhardt, Park and Recreation Director

Operations and Maintenance of Parks and Open Spaces

Introduction

Parks and open space operations and maintenance activities commonly involve the operation of equipment such as mowers and tractors; disposal of waste from mowing, planting, weeding, raking, pruning, and trash collection; application of pesticides, herbicides, and fertilizers; cleaning and maintenance of park amenities such as play equipment, restrooms, and structures; and snow removal. These activities have the potential to generate contaminants such as sediments and toxic chemicals that may be picked up by rainwater, thereby entering the storm drainage system and receiving waters. The goal of this written Standard Operating Procedure (SOP) is to provide guidance to municipal employees to reduce the discharge of pollutants from the MS4 and to receiving waters as a result of parks and open space operations and maintenance. If services are contracted, this SOP should be provided to the contractor. The contract should specify that the contractor is responsible for compliance with all applicable laws.

The City of Columbus performs a variety of operations and maintenance activities at its municipal parks and open spaces.

All of the City of Columbus parks and open spaces are maintained by the Parks and Recreation Department. The department, using their own equipment and manpower, mows, weeds, uses fertilizers, pesticides, and herbicides on a scheduled basis. All chemical applications are done by a certified applicator.

The City of Columbus Parks and Recreation has created an inventory of all municipal parks and open spaces maintained by the Parks and Recreation Department and updates this inventory annually.

Procedures

The City of Columbus Parks and Recreation will implement the following procedures at municipal parks and open spaces to reduce the discharge of pollutants from the MS4:

General

- Repair damage to landscaped or mulch or vegetated bare areas as soon as possible to prevent erosion. If there are areas of erosion or poor vegetation, repair them as soon as possible, priority will be given to areas within 50 feet of a surface water (e.g., pond, lake, or river).
- Remove (sweep or shovel) materials such as soil, mulch, and grass clippings from parking lots, streets, curbs, gutters, sidewalks, and drainage-ways.
- Do not clean up any unidentified or possibly hazardous materials found during maintenance; notify a supervisor immediately.

Maintenance

- Wastewater from power washing signs, structures, or bleachers cannot be discharged into the stormwater system.
- When painting park equipment, use a drop cloth and clean up any spills immediately.
- Do not leave open containers on the ground where they may accidentally tip over.
- Sweep parking lots with a street sweeper and dispose of street sweepings in designated areas. (performed by street department)
- Never wash debris from parking lots into the storm drain.

Mowing

- Remove debris and trash from landscaped areas prior to mowing.
- Do not blow or wash grass clippings or leaves into the street, gutter, or storm drains.

- Properly recycle or dispose of organic waste after mowing, weeding, and trimming.
- Reduce mowing frequencies wherever possible by establishing low/no-mow areas in lesser-used spaces.
- Brush off mowers (reels and decks) and tractors over grassy areas or in contained washout areas.
- Leave clippings on grassy areas or dispose of them in the trash or by composting.
- Do not hose off mowers over paved areas that drain into the MS4 or directly to surface waters.
- Follow proper vehicle and equipment maintenance procedures to prevent leaks
- Do not allow grease from mowers to fall onto areas where they can be washed into the stormwater system.

Irrigation

- Repair broken sprinkler heads as soon as possible.
- Only irrigate at a rate that can infiltrate into the soil to limit run-off.
- Avoid irrigating close to impervious surfaces such as parking lots and sidewalks.

Landscaping

- When establishing new plantings, use alternative landscaping materials, such as drought resistant or native plants to reduce the need for irrigation and extensive application of fertilizers and pesticides.
- Follow proper fueling procedures for all equipment to ensure that petroleum products do not enter the stormwater system.
- Fertilizers, herbicides, and pesticides should be properly used, stored, and handled.

Snow Removal

- Store salt, brine or sand for snow removal indoors under a roof or in a covered container and on impervious surfaces.
- Any damage done to vegetated areas caused by plows or deicing materials should be repaired as early as possible in the spring.

Trash Management

- Clean and sweep up around outdoor waste containers regularly.
- Remove waste and recyclables regularly and disposed of at approved disposal facilities.
- Ensure there are enough trash and recycling containers at appropriate areas

Employee Training

- Employees who perform maintenance or other applicable work at municipal parks and park maintained open spaces are trained on these procedures and the proper operation of related equipment.
- Employees are also trained on stormwater pollution prevention, illicit discharge detection and elimination (IDDE) procedures, and spill and response procedures.

Attachments

1. Inventory of Municipal Parks and Open Spaces

Park/Open Space	Address/Location	Lawn Mowing	Landscaping	Fertilizing	Pesticide/Herbi	Trash mgmt.	Pet waste	Waterfowl	Other maintenance:
Air Vista Park	2670 7 th Ave	X			X	X			
Airport Park	2651 18 th Ave	X			X	X			
Bark Park	6162 18 th Ave	X			X	X	X	X	
Berne Square	555 27 th Ave	X			X	X			
Bradshaw Park	1600 48 th Ave	X	X	X	X	X			
Buffalo Square	1515 6 th St	X			X	X			
Centennial Park	700 5 th St	X			X	X			
Fountain Square	3820 13 th St	X			X	X			
Frankfort Square	2614 13 th St	X	X	X	X	X			
Frontier Park	2969 Kozy Drive	X			X	X			
Gerrard Park	4340 27 th St	X			X	X			
Glur Park	2952 26 th Ave	X			X	X			
Gruenther Park	2055 Gruenther Dr.	X			X	X			
Hanover Square	1521 14 th St	X			X	X			
Pawnee Park	560 33 rd Ave	X	X	X	X	X		X	
Sock Pond	1068 48 TH Ave	X				X		X	
Sunset Park	3974 41 st Ave	X			X	X		X	
Wilderness Park	4100 18 TH Ave	X	X	X	X	X		X	

Personnel

The following personnel are responsible for municipal parks and open space management. Employees performing the procedures in this SOP shall attend annual stormwater pollution prevention training.

Name	Responsibility
Betsy Eckhardt: Parks and Recreation Director	Oversees the operation of the Parks Maintenance division.
Tom Ek: Park Superintendent	Oversee all park maintenance management

The following chemicals are utilized for municipal parks and open space management:

Chemical	Use	Storage Location*	Disposal
2,4 D-LV6	Herbicide	Warm Storage area of Park Shop	In accordance to manufacture's instructions.
Cornerstone 5 Plus	Herbicide	Warm Storage area of Park Shop	In accordance to manufacture's instructions.
28-5-10	Fertilizer	Pawnee Park North Storage Shed	In accordance to manufacture's instructions.

5. Park and Recreation Director report.



Columbus Parks and Recreation

<http://columbusne.us/571/Parks-Recreation> | 402-562-4261

Park Maintenance

- Helping with grading and seeding of Gerrard Park by the tennis and pickleball courts
- Normal spring operations (mowing, weeding, spraying)
- Keeping fields ready for competition with tournaments and regular games already going.
- Fixing scoreboard issues at Armory and Gerrard
- Fixing Light issues at Gerrard Park
- Working with contractors on various projects through the park systems
 - Gerrard Tennis/ Pickleball Courts
 - Centennial Bathroom/Concession Stand Project
 - Memorial Stadium Study
 - Armor Coating of Centennial and Gerrard parking/drive areas.

Recreation

- Summer staffing is almost complete. We are starting training with summer staff and getting them set up with procedures and HR requirements.
- We had 11 volunteers help with the Earth Day Clean Up at Pawnee Park. We also had myself (Betsy), Sydney, Joe and Dave Boswell with Stormwater helped. Bruce, from Park Board, helped and definitely was not scared to get in the water!!
- We have completed 2 softball tournaments successfully at Bradshaw Park.
- We have 3 tournaments at Gerrard/Bradshaw parks in May.
- We are planning Kids to Park Day and the Pitch Hit Run events that will be held on May 18th.
 - Kids to Park Day is having good traction on social media but pre-registration is not required.
 - We have 40 kids pre-registered for the Pitch Hit Run event. We will take registrations the day of the event as well. The Optimist Club of Columbus will help as well as the CYBL.
- Sydney held the "Kids Night In" event in April with 23 kids in attendance here at the Community Building
- Sydney is partnering with 4H to host a babysitting clinic again this summer. They will offer CPR certification classes and a non-CPR certification class.
- Since January we have brought 143 kids through the swim lesson program and have certified 24 Lifeguards for the plunge and area pools.
- We hosted an Underwater Easter Egg Hunt on March 30 with 50 kids in attendance.
- We opened Summer Swim Lesson registration in April. We already have 79 kids signed up.
- We have 19 kids signed up for upcoming Lifeguard Classes.
- We have 20 adult teams participating in Adult Softball to be played on Tuesday and Wednesday evenings at Gerrard Park starting May 21st.
- Movies in the Park start May 31st at Pawnee Park by the tennis courts.



Columbus Parks and Recreation

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Aquatic Center Attendance

Month	2022/23	2023/24
August	1348	1275
September	1320	1066
October	1242	1169
November	1203	1111
December	981	1100
January	1120	886
February	1347	1272
March	1739	1266
April	1332	1341

Aquatic Center Membership Count:

Month	2022/23	2023/24
August	670	413
September	669	422
October	612	424
November	617	434
December	601	442
January	588	443
February	577	458
March	522	445
April	505	446

- May Events

- Nat. Day of Prayer at Frankfort Square May 2nd
- Only Breakfast at Frankfort Square May 3rd
- Mariners Tournament May 4-5, May 11-12
- USSSA Softball Tournament: May 18-19
- Kids to Park Day: May 18 9-11am
- MLB Pitch Hit Run: May 18th starts at 1pm
- Officer Testing: Pawnee Park Memorial Stadium May 18
- Pawnee Plunge Opens: May 25
- 50th Anniversary Rod Run: Downtown/Frankfort Square May 25th
- May 27th: Memorial Day Ceremony Frankfort Square.
- Movie in the Park: The Sandlot: May 31st Pawnee Park

- CIP Updates

- Gerrard Tennis/Pickleball: waiting for the ground temp to warm up some to do the surfacing. Grading, seeding and fence are done.
- 16ft Mower will be delivered May 2nd.
- Pawnee Plunge camera replacement was completed and is running.
- Centennial Park restrooms and concessions: We have selected Bierman to complete this project. We have met one time with Bierman and TSP to go over needs for the space.



Columbus Parks and Recreation

<http://columbusne.us/571/Parks-Recreation> | 402-562-4261

We have relocated switches and have alternatives for watering as we will demolish the concession stand area first and hopefully be able to utilize the bathroom area through the season of CYBL.

- Memorial Stadium Study: We have selected BVH to move forward with this project. They will be doing a comprehensive walk through on May 1st of the building. We will hold a Town Hall on May 23rd to hear from the community the needs, wants and upgrades they are seeking for the improvements to Memorial Stadium. We will also offer an online survey option as well. We will work with the City's Communications Manager, Matt Lindberg, on getting this information to the community.
- Turf (Pawnee Park Baseball Field): Council has approved that we move forward with a design build for this project. Letters of interest were received by 3 companies: Mid America Sports Construction, Sports Fields Inc, and Nemaha Sports Construction. Request for proposals were requested by each and will be received on May 13th. On May 14th the selection committee will work to get a company selected and start working on a contract for the project.
- The roof at the aquatic center needs some attention due to the amount it leaks. We had it examined and need to do some repairs but overall it is ok. We will need to use some of the funds that were going to be used on the bathroom to help pay for these repairs.

6. Public Property Director report.



The City of *Columbus*

PUBLIC PROPERTY DEPARTMENT

Director (402) 562-4240

Fax (402) 562-4265

May 2024

Monthly report

Golf report

Revenue and rounds played are up at both courses compared to last year
Men's leagues are full with increased participation in women's and senior leagues
Have a large tournament schedule most weekends thru August
Greens have finally started to green up
Fairways are in good shape. Some areas of rough need to be overseeded at Quail Run. Need to kill the knotweed before overseeding
Have fenced off areas at Quail Run to hopefully keep golfers out of newly seeded areas
Having problems with golfers getting off the cart paths on the levee at Quail Run. We have fenced off areas and put-up additional signs. If this continues, we could have a problem with the Army Corp of Engineers
New golf carts have arrived at Van Berg. Received a couple complaints that they don't have windshields. Received a quote of \$3,500 for windshields for the twenty new carts, giving the Golf Association the option to buy them.
Staff has met with B-D Construction to go over scope of services on the Van Berg Pro Shop project. Waiting for their proposal
Eller Heating and Air Conditioning repairing cooling unit at Quail Run
Otte Electric is trouble shooting a problem with the power going out at the cart shed along with installing an addition outside light on the southwest end of the building
They are also working on repairing the drinking fountains on south side of course.
Our blade sharpening machine has been down for repairs. Parts have been ordered.
Used tent purchased from Lincoln Tent and Awning has been installed

04/30/2024

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBUS
 PERIOD ENDING 04/30/2024
 % Fiscal Year Completed: 58.20

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2024 NORMAL (ABNORMAL)	MONTH 04/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 100 - GENERAL FUND						
Function: Unclassified						
Dept 156 - QUAIL RUN GOLF COURSE						
Account Type: Revenue						
100-156-41320	CITY & STATE SALES TAX	30,000.00	17,862.67	6,095.16	12,137.33	59.54
100-156-41340	SALES TAX FROM GOLF PRO	5,000.00	1,910.43	316.82	3,089.57	38.21
100-156-43102	FEDERAL GRANTS	0.00	506,755.22	506,755.22	(506,755.22)	100.00
100-156-44710	CART RENTALS	120,000.00	71,920.93	25,585.94	48,079.07	59.93
100-156-44715	GREEN FEES	150,000.00	50,513.09	29,309.16	99,486.91	33.68
100-156-44716	PUNCH CARDS	20,000.00	15,778.27	8,098.07	4,221.73	78.89
100-156-44717	PASSES	122,500.00	117,039.69	24,136.08	5,460.31	95.54
100-156-44740	CONCESSIONS	5,000.00	0.00	0.00	5,000.00	0.00
100-156-44741	DRIVING RANGE	5,000.00	0.00	0.00	5,000.00	0.00
100-156-44742	LIQUOR REVENUE	55,000.00	18,374.06	0.00	36,625.94	33.41
100-156-44745	PRO SHOP REVENUE	50,000.00	0.00	0.00	50,000.00	0.00
100-156-44747	GOLF LESSONS	0.00	0.00	0.00	0.00	0.00
100-156-47500	DONATIONS	0.00	0.00	0.00	0.00	0.00
100-156-48000	MISCELLANEOUS REVENUE	500.00	6,690.00	0.00	(6,190.00)	1,338.00
100-156-48100	REFUNDS	0.00	0.00	0.00	0.00	0.00
100-156-49210	LAND OR PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
100-156-49310	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
Total Revenue:		563,000.00	806,844.36	600,296.45	(243,844.36)	143.31
Account Type: Transfers-In						
100-156-49100	TRANSFERS IN	236,890.00	88,018.00	0.00	148,872.00	37.16
Total Transfers-In:		236,890.00	88,018.00	0.00	148,872.00	37.16
Account Type: Expenditure						
100-156-51100	SALARIES AND WAGES	185,270.00	59,465.68	11,884.99	125,804.32	32.10
100-156-51200	OVERTIME	490.00	265.00	122.50	225.00	54.08
100-156-51300	TEMPORARY AND SEASONAL	56,220.00	28,906.89	7,740.38	27,313.11	51.42
100-156-52100	SOCIAL SECURITY	18,520.00	8,299.24	1,448.87	10,220.76	44.81
100-156-52200	GROUP INSURANCE	46,240.00	32,457.13	4,632.21	13,782.87	70.19
100-156-52300	RETIREMENT	11,150.00	5,121.58	713.10	6,028.42	45.93
100-156-52500	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
100-156-52600	WORKERS' COMPENSATION	2,000.00	0.00	0.00	2,000.00	0.00
100-156-52700	TRAINING AND TUITION	1,000.00	1,031.00	0.00	(31.00)	103.10
100-156-52710	EMPLOYEE RECRUITMENT/RETENTION	1,500.00	545.00	369.00	955.00	36.33

100-156-53200	PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
100-156-53400	COMPUTER SUPPORT/MAINT	10,000.00	6,030.30	941.21	3,969.70	60.30
100-156-53500	COMMISSION ON CARTS	12,000.00	9,772.45	4,627.34	2,227.55	81.44
100-156-53510	COMMISSION ON LIQUOR	20,000.00	5,352.37	0.00	14,647.63	26.76
100-156-53520	CONTRACT SERVICES	60,000.00	33,495.20	4,847.30	26,504.80	55.83
100-156-53530	COMMISSION ON GREEN FEES	8,000.00	3,610.51	1,839.77	4,389.49	45.13
100-156-53540	COMMISSION ON PASSES	15,000.00	11,612.95	5,944.45	3,387.05	77.42
100-156-54310	BUILDING MAINTENANCE	6,000.00	3,884.42	75.00	2,115.58	64.74
100-156-54320	EQUIPMENT MAINTENANCE	30,000.00	24,527.80	4,757.59	5,472.20	81.76
100-156-54330	VEHICLE MAINTENANCE	1,000.00	1,171.56	0.00	(171.56)	117.16
100-156-54350	GOLF CART/COURSE MAINT	14,000.00	22,465.92	15,245.00	(8,465.92)	160.47
100-156-54490	IRRIGATION MAINTENANCE	20,000.00	2,945.55	2,662.40	17,054.45	14.73
100-156-54510	BUILDING RENTAL/LEASE	0.00	0.00	0.00	0.00	0.00
100-156-54520	EQUIPMENT RENTAL/PURCHASE	2,500.00	75.00	0.00	2,425.00	3.00
100-156-55200	INSURANCE	8,000.00	8,788.47	0.00	(788.47)	109.86
100-156-55210	CLAIMS AND SETTLEMENTS	0.00	0.00	0.00	0.00	0.00
100-156-55400	ADVERTISING AND PROMOTION	5,000.00	833.00	0.00	4,167.00	16.66
100-156-55900	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
100-156-55920	MISC FEES	15,000.00	4,851.52	1,859.55	10,148.48	32.34
100-156-55950	COVID-19 EXPENSES	0.00	0.00	0.00	0.00	0.00
100-156-56010	SUPPLIES	6,500.00	6,054.23	1,020.16	445.77	93.14
100-156-56020	OFFICE SUPPLIES	250.00	57.99	0.00	192.01	23.20
100-156-56040	POSTAGE AND FREIGHT	0.00	0.00	0.00	0.00	0.00
100-156-56050	FUEL	25,000.00	7,426.84	1,074.90	17,573.16	29.71
100-156-56060	CHEMICALS	35,000.00	18,124.70	9,506.00	16,875.30	51.78
100-156-56070	FERTILIZER	10,000.00	0.00	0.00	10,000.00	0.00
100-156-56080	PLANTS SOD SEED FLOWERS	3,500.00	3,380.00	0.00	120.00	96.57
100-156-56110	PRO-SHOP SUPPLIES	3,500.00	1,260.10	353.45	2,239.90	36.00
100-156-56190	PERSONAL PROTECTIVE SUPP	500.00	0.00	0.00	500.00	0.00
100-156-56210	NATURAL GAS	4,000.00	1,422.09	86.51	2,577.91	35.55
100-156-56220	ELECTRICITY	34,000.00	10,443.28	1,107.86	23,556.72	30.72
100-156-56230	WATER AND SEWER	3,000.00	621.35	158.16	2,378.65	20.71
100-156-56240	TELEPHONE	3,000.00	1,424.36	158.77	1,575.64	47.48
100-156-56250	REFUSE	250.00	15.00	0.00	235.00	6.00
100-156-56300	FOOD COSTS	0.00	0.00	0.00	0.00	0.00
100-156-56650	MEMBERSHIP DUES	1,500.00	0.00	0.00	1,500.00	0.00
100-156-56690	SALES TAX REMITTANCE	30,000.00	12,301.80	6,153.86	17,698.20	41.01
100-156-57200	CAPITAL-LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-156-57300	CAPITAL-NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
100-156-57510	CAPITAL-EQUIPMENT	70,000.00	88,018.00	0.00	(18,018.00)	125.74
100-156-57520	CAPITAL-VEHICLES	0.00	0.00	0.00	0.00	0.00
100-156-57950	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
Total Expenditure:		779,890.00	426,058.28	89,330.33	353,831.72	54.63
Net - Dept 156 - QUAIL RUN GOLF COURSE		20,000.00	468,804.08	510,966.12	(448,804.08)	

Total - Function Unclassified	20,000.00	468,804.08	510,966.12	(448,804.08)	2,344.02
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Fund 100 - GENERAL FUND:					
TOTAL REVENUES	799,890.00	894,862.36	600,296.45	(94,972.36)	111.87
TOTAL EXPENDITURES	779,890.00	426,058.28	89,330.33	353,831.72	54.63
NET OF REVENUES & EXPENDITURES	20,000.00	468,804.08	510,966.12	(448,804.08)	2,344.02
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TOTAL REVENUES - ALL FUNDS	799,890.00	894,862.36	600,296.45	(94,972.36)	111.87
TOTAL EXPENDITURES - ALL FUNDS	779,890.00	426,058.28	89,330.33	353,831.72	54.63
NET OF REVENUES & EXPENDITURES	20,000.00	468,804.08	510,966.12	(448,804.08)	2,344.02

04/30/2024

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBUS
 PERIOD ENDING 04/30/2024
 % Fiscal Year Completed: 58.20

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2024 NORMAL (ABNORMAL)	MONTH 04/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 100 - GENERAL FUND						
Function: Unclassified						
Dept 155 - VAN BERG GOLF COURSE						
Account Type: Revenue						
100-155-41320	CITY & STATE SALES TAX	9,000.00	5,328.19	1,508.58	3,671.81	59.20
100-155-41340	SALES TAX FROM GOLF PRO	1,500.00	380.34	49.63	1,119.66	25.36
100-155-44710	CART RENTALS	50,000.00	24,328.27	6,870.67	25,671.73	48.66
100-155-44713	FOOTGOLF	500.00	112.20	112.20	387.80	22.44
100-155-44715	GREEN FEES	70,000.00	28,248.68	8,918.14	41,751.32	40.36
100-155-44716	PUNCH CARDS	4,000.00	2,784.39	1,429.06	1,215.61	69.61
100-155-44717	PASSES	25,000.00	20,654.01	4,259.31	4,345.99	82.62
100-155-44740	CONCESSIONS	500.00	0.00	0.00	500.00	0.00
100-155-44742	LIQUOR REVENUE	13,000.00	3,481.29	0.00	9,518.71	26.78
100-155-44745	PRO SHOP REVENUE	0.00	0.00	0.00	0.00	0.00
100-155-47500	DONATIONS	0.00	0.00	0.00	0.00	0.00
100-155-48000	MISCELLANEOUS REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
100-155-49210	LAND OR PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
Total Revenue:		174,500.00	85,317.37	23,147.59	89,182.63	48.89
Account Type: Transfers-In						
100-155-49100	TRANSFERS IN	226,510.00	0.00	0.00	226,510.00	0.00
Total Transfers-In:		226,510.00	0.00	0.00	226,510.00	0.00
Account Type: Expenditure						
100-155-51100	SALARIES AND WAGES	55,740.00	40,826.54	6,063.67	14,913.46	73.24
100-155-51200	OVERTIME	820.00	94.61	78.03	725.39	11.54
100-155-51300	TEMPORARY AND SEASONAL	31,040.00	7,920.58	2,859.70	23,119.42	25.52
100-155-52100	SOCIAL SECURITY	6,710.00	3,875.51	672.26	2,834.49	57.76
100-155-52200	GROUP INSURANCE	22,000.00	11,832.16	1,670.79	10,167.84	53.78
100-155-52300	RETIREMENT	3,400.00	2,667.18	367.13	732.82	78.45
100-155-52500	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
100-155-52600	WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-155-52700	TRAINING AND TUITION	200.00	0.00	0.00	200.00	0.00
100-155-52710	EMPLOYEE RECRUITMENT/RETENTION	500.00	98.77	98.77	401.23	19.75
100-155-53400	COMPUTER SUPPORT/MAINT	1,000.00	83.53	0.00	916.47	8.35
100-155-53500	COMMISSION ON CARTS	5,500.00	3,494.44	1,132.21	2,005.56	63.54
100-155-53510	COMMISSION ON LIQUOR	8,000.00	974.93	0.00	7,025.07	12.19
100-155-53520	CONTRACT SERVICES	28,000.00	16,498.24	2,387.56	11,501.76	58.92

100-155-53530	COMMISSION ON GREEN FEES	4,200.00	2,585.71	716.69	1,614.29	61.56
100-155-53540	COMMISSION ON PASSES	2,500.00	2,049.34	1,049.02	450.66	81.97
100-155-54310	BUILDING MAINTENANCE	3,500.00	733.55	30.57	2,766.45	20.96
100-155-54320	EQUIPMENT MAINTENANCE	8,000.00	6,110.55	2,235.07	1,889.45	76.38
100-155-54330	VEHICLE MAINTENANCE	500.00	275.85	0.00	224.15	55.17
100-155-54350	GOLF CART/COURSE MAINT	7,500.00	7,500.00	7,500.00	0.00	100.00
100-155-54490	IRRIGATION MAINTENANCE	2,500.00	724.29	614.76	1,775.71	28.97
100-155-54520	EQUIPMENT RENTAL/PURCHASE	2,000.00	300.00	0.00	1,700.00	15.00
100-155-55200	INSURANCE	3,400.00	4,282.87	0.00	(882.87)	125.97
100-155-55400	ADVERTISING AND PROMOTION	0.00	0.00	0.00	0.00	0.00
100-155-55900	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
100-155-55920	MISC FEES	750.00	589.70	0.00	160.30	78.63
100-155-55930	REFUNDS	0.00	0.00	0.00	0.00	0.00
100-155-55950	COVID-19 EXPENSES	0.00	0.00	0.00	0.00	0.00
100-155-56010	SUPPLIES	2,000.00	2,062.98	65.13	(62.98)	103.15
100-155-56020	OFFICE SUPPLIES	50.00	0.00	0.00	50.00	0.00
100-155-56040	POSTAGE AND FREIGHT	0.00	0.00	0.00	0.00	0.00
100-155-56050	FUEL	7,500.00	844.11	0.00	6,655.89	11.25
100-155-56060	CHEMICALS	12,000.00	11,918.00	0.00	82.00	99.32
100-155-56070	FERTILIZER	6,000.00	0.00	0.00	6,000.00	0.00
100-155-56080	PLANTS SOD SEED FLOWERS	500.00	0.00	0.00	500.00	0.00
100-155-56110	PRO-SHOP SUPPLIES	750.00	1,277.85	0.00	(527.85)	170.38
100-155-56190	PERSONAL PROTECTIVE SUPP	500.00	0.00	0.00	500.00	0.00
100-155-56210	NATURAL GAS	2,000.00	1,448.12	248.77	551.88	72.41
100-155-56220	ELECTRICITY	10,000.00	3,706.93	730.91	6,293.07	37.07
100-155-56230	WATER AND SEWER	4,000.00	188.88	46.11	3,811.12	4.72
100-155-56240	TELEPHONE	450.00	193.45	21.99	256.55	42.99
100-155-56300	FOOD COSTS	0.00	0.00	0.00	0.00	0.00
100-155-56650	MEMBERSHIP DUES	300.00	0.00	0.00	300.00	0.00
100-155-56690	SALES TAX REMITTANCE	12,000.00	3,921.99	1,392.90	8,078.01	32.68
100-155-57200	CAPITAL-LAND & BUILDINGS	145,000.00	60,000.00	60,000.00	85,000.00	41.38
100-155-57300	CAPITAL-NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
100-155-57510	CAPITAL-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-155-57520	CAPITAL-VEHICLES	0.00	0.00	0.00	0.00	0.00
100-155-57950	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
Total Expenditure:		401,010.00	199,080.66	89,982.04	201,929.34	49.64
Net - Dept 155 - VAN BERG GOLF COURSE		0.00	(113,763.29)	(66,834.45)	113,763.29	
Total - Function Unclassified		0.00	(113,763.29)	(66,834.45)	113,763.29	100.00
Fund 100 - GENERAL FUND:						
TOTAL REVENUES		401,010.00	85,317.37	23,147.59	315,692.63	21.28
TOTAL EXPENDITURES		401,010.00	199,080.66	89,982.04	201,929.34	49.64
NET OF REVENUES & EXPENDITURES		0.00	(113,763.29)	(66,834.45)	113,763.29	100.00

TOTAL REVENUES - ALL FUNDS	401,010.00	85,317.37	23,147.59	315,692.63	21.28
TOTAL EXPENDITURES - ALL FUNDS	401,010.00	199,080.66	89,982.04	201,929.34	49.64
NET OF REVENUES & EXPENDITURES	0.00	(113,763.29)	(66,834.45)	113,763.29	100.00

7. Adjournment.