

AGENDA
CITY COUNCIL, YORK, NEBRASKA
Thursday, July 1, 2021
7:00 PM



THE OPEN MEETINGS ACT IS POSTED ON
THE EAST WALL OF THE COUNCIL
CHAMBERS

1. The Open Meetings Act is posted on the East Wall of the Council Chambers
2. Pledge of Allegiance
3. Roll Call
4. Minutes of June 17, 2021 Meeting
5. Claims of Elected Officials
 - 5.1. Approve claim of Tony North for North Printing & Office Supply in the amount of \$1,376.79
6. Claims for the period June 18, 2021 through July 1, 2021
7. City Administrator Report
8. Notice is hereby given that there is a vacancy on the York City Council due to the resignation of Clarence Hoffman
9. Approve Special Designated Permit application filed by Grand Central Foods, Inc. to hold a wine and beer tasting event at the York County Fairgrounds on August 5, 2021 in conjunction with the York County Fair
10. Approve Honor Flight Display during Saturday of Yorkfest at the York City Auditorium
11. Approve Task Order 33 for Phase 6 of the York Area Solid Waste Agency Landfill site
12. Approve Open Account with Daniel Aude d/b/a Junction Electric
13. Adjournment

**REGULAR MEETING
CITY COUNCIL, YORK, NEBRASKA
JUNE 17, 2021
7:00 O’CLOCK P.M.**

A meeting of the Mayor and City Council of the City of York, Nebraska, was convened in open and public session at 7:00 o'clock p.m. in the Council Chambers.

The Mayor announced that the Open Meetings Act is posted on the east wall of the Council Chambers.

ROLL CALL

Present were: Mayor Redfern, . Councilmembers: Wagner, North, Wilkinson, Hubbard, Pieper, Lones and VanEsch. Absent: Hoffman. Also present were the City Clerk, City Administrator and City Attorney.

Notice of this meeting was given in advance thereof by publication in the York News Times on June 12, 2021, the City's designated method for giving notice, a copy of the proof of publication being attached to these Minutes. Notice of this meeting was given to Mayor Redfern and all members of the City Council and a copy of their acknowledgment and receipt of notice and the agenda is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to Mayor Redfern and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

MINUTES

Councilmember Wilkinson moved and Councilmember VanEsch seconded that the Minutes of the June 3, 2021 meeting be approved.

Roll Call Vote: Ayes: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried.

REPORTS

Councilmember VanEsch moved and Councilmember Wilkinson seconded that the Departmental Activities Report, be approved.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried.

CASH BALANCES FOR MAY, 2021

Councilmember Pieper moved and Councilmember Lones seconded that the Cash Balances report for May, 2021 be approved.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried

CLAIM OF ELECTED OFFICIAL

Councilmember Lones moved and Councilmember Wilkinson seconded that the claim of Jeff Pieper for Pieper’s, Inc. in the amount of \$338.54 be approved and paid.

Roll Call Vote: North, Wilkinson, Hubbard, , Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Councilmember Pieper declared a Conflict of Interest inasmuch as he is the Vice President of Pieper’s, Inc. and abstained from voting; Motion Carried.

Councilmember Lones moved and Councilmember Wilkinson seconded that the claim of Councilmember North for North Printing and Office Supply in the amount of \$2,092.08 be approved and paid.

Roll Call Vote Ayes: Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent &

Not Voting: Hoffman. Councilmember North declared a Conflict of Interest in as much as he is an owner of North Printing and Office Supply and abstained from voting. Motion Carried

CLAIMS

Councilmember Lones moved and Councilmember Wilkinson seconded that the claims for the period June 4, 2021 through June 17, 2021 be approved and paid.

Roll Call Vote: Ayes: North, Wilkinson, Hubbard, Pieper, Lones, VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried

CITY ADMINISTRATOR REPORT

The City Administrator introduced Dan Aude, Asset Manager, Dan addressed the Council saying that he is looking forward to working for the City.

APPROVE RESIGNATION OF COUNCILMEMBER

The Mayor read the following letter from Clarence Hoffman: "I am resigning my position on the York City Council effective immediately. It has been an honor to service the City of York". The Mayor thanked Clarence for his time on the Council and his service to the Community.

Councilmember Wagner moved and Councilmember Hubbard seconded to approve said resignation.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones, VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried

APPROVE CHANGE ORDER FO THE COMMUNITY CENTER

Brent Jackson of Trane discussed the need for a change for the community center renovation due to discoveries of additional repairs to the building that were previously unknown. He said the change order will include the exposure, sealing and insulating the metal air-conditioning duct work and replacing the badly corroded steel roof joists, decking and masonry repairs – at a total cost of not to exceed \$575,000.00.

Following discussion, Councilmember Wagner moved and Councilmember North seconded to approve the change order.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones, VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried

COMMENTS FROM LIBRARY DIRECTOR

Deb Robertson, Library Director, invited the Council join in a community conversation on Tuesday, June 22nd.

APPROVE SPECIAL DESIGNATED PERMIT APPLICATIONS

An application filed by the Knights of Columbus to sell beer, wine and distilled spirits in an outdoor beer garden on the York County Fairgrounds on August 7, 2021 for a band and beer garden came before the Council. Matt Leif addressed the Council on behalf of the Knights of Columbus stating that they have been doing this for several year and there have been no issues.

Councilmember Pieper moved and Councilmember VanEsch seconded to recommend approval of said application.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones, VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried

An application filed by the Knights of Columbus to sell beer, wine and distilled spirits in an outdoor beer garden on the York County Fairgrounds on August 6, 2021 for a concert and beer garden came before the Council.

Councilmember Hubbard moved and Councilmember Wilkinson seconded to recommend approval of said application.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried.

AWARD OF SNOW REMOVAL EQUIPMENT AT THE AIRPORT – PROJECT AIP 015 SRE

Bids were received on May 13 for said equipment and the only bidder was York Equipment Company in the amount of \$305,436.00. The bid was submitted to the Department of Transportation for review.

1. The Department issued a “Buy American Waiver Type III.

Councilmember Hubbard moved and Councilmember Pieper seconded to approved said Buy American Waiver.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried

2. A cost summary was presented as follows: York Equipment (supplier) - \$328,897.60; Benesch (engineering) - \$37,463.00; Administrative/Audit etc. - \$3,639.40 for a grand total of \$370,000.00.

Councilmember Hubbard moved and Councilmember Wilkinson seconded to approve the cost summary.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried.

3. Award of Contract to York Equipment Co. – Negotiated price of \$328,897.60

Councilmember Wilkinson moved and Councilmember Hubbard seconded that an Award to York Equipment Co. be approved contingent upon FAA concurrence and award of an FAA grant.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried.

APPROVE PURCHASE OF A GENERATOR AT THE WASTEWATER TREATMENT PLANT

The City Administrator reported that the City had budgeted \$75,000 for a generator at the wastewater treatment plant – that the generator is necessary to prevent untreated wastewater from entering Beaver Creek when power goes out and thus being out of compliance. The wastewater superintendent was unable to get a generator bid in the budgeted price range – the best bid was \$124,363.74 and expires June 23rd. It is in the best interest of the City to purchase the Blue Star generator given that it is the lowest bid that could be obtained in a timely manner.

Councilmember VanEsch moved and Councilmember Lones seconded to approve the bid of Nebraska Generator Service LLC for a Blue Star Power System in the amount of \$124,363.74.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried.

APPROVE TRANSFER OF LICENSE OF EXISTING MOBILE HOME PARK

An application to transfer ownership of the York Mobile Plaza to Cottonwood Meadows – G York Mobile Plaza was presented to the Council.

Councilmember Pieper moved and Councilmember North seconded to approve said transfer.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried.

APPROVE PARTICIPATION IN TRAFFIC CONTROL DEVICE AT HIGHWAY 81 AND DAVID DRIVE

The State will develop plans and specifications for the traffic signal and supervise and cause completion of

the project. The City will be responsible for 5% of the preliminary engineering and construction costs at an estimated costs of \$128,694.

Following discussion, Councilmember Wilkinson moved and Councilmember Hubbard seconded to adopt the following Resolution:

RESOLUTION 2021-16

WHEREAS, the State of Nebraska desires to make improvements to a traffic signal on US Highway 81 within the corporate limits under a highway improvement project at the location shown on the agreement Exhibit A, denoted as Project No. NH-81-2(105), C.N. 42917; and

WHEREAS, this highway improvement project will also improve Municipal infrastructure at various locations within the project limits; and

WHEREAS, the City of York's responsibilities under this agreement are adequately described in the agreement and are understood by the City of York; and

WHEREAS, the City of York concurs to enter into this agreement with the State of Nebraska Department of Transportation for said improvement.

NOW, THEREFORE, be it resolved by the City Council of the City of York that the Mayor is authorized by this City Council to execute this agreement with the State of Nebraska Department of Transportation for Project No. NH-81-2(105), C.N. 42917

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried.

APPROVE MOTOROLA LEASE AGREEMENT ON RADIOS FOR POLICE DEPARTMENT

1. Councilmember Wilkinson moved and Councilmember VanEsch seconded to approve the State of Nebraska Contract Award to Motorola Solutions.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried.

2. Councilmember Lones moved and Councilmember VanEsch seconded to approve the Device Management Services – Essential.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried.

3. Councilmember North moved and Councilmember Wilkinson seconded to approve the contract with Motorola Solutions for radio equipment for the York Police Department in the amount of \$120,875.64 payable in four installments of \$33,270.62.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried.

APPOINTMENT OF THREE COUNCIL MEMBERS TO THE LB357 COMMITTEE

The Mayor announced his appointment of Matt Wagner, Christi Lones and Sheila Hubbard to the Administrative Committee regarding LB357 funds (per interlocal agreement between the City of York and School District).

Councilmember North moved and Councilmember VanEsch seconded to approve said appointments.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried.

CREATE ANNA BEMIS PALMER MUSEUM ADVSIORY BOARD

The Following Ordinance was introduced:

ORDINANCE NO. 2286

AN ORDINANCE OF THE CITY OF YORK, NEBRASKA, TO CREATE THE ANNA PALMER MUSEUM ADVISORY BOARD, TO ENACT CHAPTER 25 PARKS AND RECREATION, ARTICLE IV, SECTION 25-48 OF THE YORK CITY CODE; TO REPEAL ALL ORDINANCES IN CONFLICT THEREWITH, AND TO PROVIDE FOR AN EFFECTIVE DATE FOR THIS ORDINANCE

Councilmember Pieper moved and Councilmember Hubbard seconded that the Statutory Rule requiring reading on three different days of Ordinance No. 2286 be suspended.

Roll Call Vote North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. The motion was adopted by a three-fourths vote of the Council and the Statutory Rule suspended for consideration of said Ordinance on its second and third reading.

Councilmember Pieper moved and Councilmember Hubbard seconded that Ordinance No. 2286 be passed and adopted.

Roll Call Vote: North, Wilkinson, Hubbard, Pieper, Lones , VanEsch and Wagner. Nays: None. Absent & Not Voting: Hoffman. Motion Carried. Ordinance No. 2286 was declared adopted

ADJOURNMENT

There being no further business to come before the meeting, The Mayor adjourned the meeting, the time being 7:25 o'clock p.m.

C. Jean Thiele, City Clerk

Barry Redfern, Mayor

SORTED BY VENDOR

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-00001	CITY OF YORK - WATER DEPT	1	16,977.74	N			
01-00010	GALE	2	268.40	N			
01-00090	THE HOME DEPOT PRO	1	837.41	N			
01-00110	MATHESON TRI-GAS	1	78.30	N			
01-00120	JACKSON SERVICES INC	11	657.93	N			
01-00150	ICMA-RETIREMENT TRUST 457	2	1,127.98	N			
01-0019	DEREK J PALIK	1	177.06	N			
01-00210	EAKES OFFICE PLUS	2	1,753.61	N			
01-00290	NORTH PRINTING & OFFICE S	9	1,376.79	N			
01-00300	BLACK HILLS ENERGY	1	10.65	N			
01-00340	BOUND TREE MEDICAL LLC	4	6,127.50	N			
01-00360	CITY OF YORK	2	4,885.79	N			
01-00540	GLOBAL TECH, INC.	5	8,245.98	N			
01-00600	LICHTI'S INC.	1	1,239.90	N			
01-00650	NE LAW ENFORCEMENT TRAIN	1	75.00	N			
01-00680	NE DEPT. OF AERONAUTICS	1	543.33	N			
01-00701	OLSSON ASSOCIATES	1	3,267.08	N			
01-00710	OVERLAND SAND & GRAVEL	10	9,537.25	N			
01-00780	PRESTO X COMPANY	13	556.67	N			
01-00800	BURST, LLC	21	481.92	N			
01-00960	GRAINGER	2	78.44	N			
01-01090	BAKER & TAYLOR, INC	3	450.03	N			
01-01290	GRAND CENTRAL FOODS, INC.	23	1,301.15	N			
01-01330	JLC, INCORPORATED	3	77.69	N			
01-01340	KOPCHOS SANITATION, INC	1	110.00	N			
01-01390	AFLAC	4	1,019.30	N			
01-01420	NE CHILD SUPPORT PAYMENT	1	104.77	N			

SORTED BY VENDOR

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-0145	ANTHONY BESTWICK	1	144.74	N			
01-01460	PERENNIAL POWER	1	9,726.55	N			
01-01470	SERVI-TECH LABORATORIES	2	140.30	N			
01-01490	NE DEPT OF REVENUE	2	7,540.64	N			
01-01640	INTERNAL REVENUE SERVICE	4	43,661.03	N			
01-01650	UNION BANK	4	22,642.72	N			
01-01670	FRATERNAL ORDER OF POLICE	2	650.00	N			
01-01750	NEBRASKA PUBLIC HEALTH EN	1	238.00	N			
01-02010	YORK EQUIPMENT, INC.	3	296.21	N			
01-02040	YORK NEWS-TIMES	1	225.00	N			
01-02200	JACK'S UNIFORMS & EQUIP	2	567.58	N			
01-02210	KING'S GLASS	1	85.00	N			
01-02250	MILLER SEED & SUPPLY CO	8	1,159.36	N			
01-02530	PEPSI COLA OF LINCOLN/ TO	5	4,117.15	N			
01-02560	CITYSERVICEVALCON LLC	1	18,531.31	N			
01-02650	O'REILLY AUTO PARTS	8	320.81	N			
01-02710	YORK COUNTY AGING SERVICE	1	7,500.00	N			
01-02910	CONCRETE INDUSTRIES INC	1	5,180.00	N			
01-02920	FALLER LANDSCAPE	1	189.46	N			
01-03270	SMOKE EATER PUBLICATIONS	1	20.00	N			
01-03380	POWER SERVICE INC	1	10.95	N			
01-03590	PENNER'S TIRE & AUTO	2	70.35	N			
01-05310	SAPP BROTHERS PETROLEUM,	3	2,544.44	N			
01-06410	CASH-WA DISTRIBUTING	7	4,645.32	N			
01-06630	FASTENAL	2	175.43	N			
01-07870	CUMMINS CENTRAL POWER, LL	1	166.39	N			
01-08510	LYNN NABER	1	48.00	Y			

SORTED BY VENDOR

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-08720	SCHLEGELMILCH PLBG & WELL	1	203.00	Y			
01-08950	PIZZA HUT	1	949.12	N			
01-09110	HY-TEC AUTO SERVICE	1	83.20	N			
01-09250	US ARMOR	1	2,105.76	N			
01-1	MISCELLANEOUS VENDOR	1	50.00	N			
01-10680	NE DEPT OF HEALTH & HUMAN	1	694.95	N			
01-10840	TOTAL ADMINISTRATIVE SERV	3	3,563.47	N			
01-11010	VERIZON	1	1,044.05	N			
01-13140	NEBRASKA EQUIPMENT INC	1	4,500.00	N			
01-13589	TOTAL TOOL	1	429.99	N			
01-13690	BLUEGLOBES LLC	1	162.64	N			
01-14410	LINCOLN WINWATER WORKS	4	1,588.19	N			
01-14460	HIEBNER BODY SHOP	6	1,482.33	N			
01-14470	FARMERS COOPERATIVE	1	48.00	N			
01-14850	CHEREE FOLTS	2	78.19	N			
01-15280	ERICK BREKKE	1	653.66	N			
01-15560	TRUCK CENTER	2	944.65	N			
01-15770	CHRIS WIZE	1	31.00	N			
01-15880	CHARLIE'S U-SAVE RX	1	26.40	N			
01-16200	B2 ENVIRONMENTAL INC	1	1,100.00	N			
01-16900	AQUA-CHEM INC	2	3,067.95	N			
01-17470	COAST TO COAST	1	888.32	N			
01-17500	ECHO ELECTRIC SUPPLY	1	619.10	N			
01-17620	PATHIAN LLC	3	102.32	N			
01-18410	REGIONAL CARE INC	1	31,744.41	N			
01-19590	COLONIAL LIFE	4	735.80	N			
01-19600	AMERITAS	3	358.30	N			

SORTED BY VENDOR

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-19980	JEO CONSULTING GROUP INC.	1	4,625.00	N			
01-20170	AMAZON	4	66.21	N			
01-20310	KERFORD LIMESTONE CO	1	988.58	N			
01-21320	CULLIGAN	1	15.00	N			
01-21420	TRANE US INC	3	60.72	N			
01-21870	ODEYS INC	1	4,410.00	N			
01-22050	HEAVY METAL SUPPLY CO	2	76.59	N			
01-22100	SLACK AUTO SUPPLY LLC	8	1,517.34	N			
01-22700	SPECTRUM BUSINESS	3	1,600.98	N			
01-23350	YORK PUBLIC SCHOOLS	1	600.00	N			
01-25020	911 YORK COUNTY COMMUNICA	1	99,652.42	N			
01-25290	SCOTT GONNERMAN	1	6,686.44	N			
01-25780	B-A-S-H CUSTOM SPRAYING	1	465.90	Y			
01-26010	SOARIN GROUP	2	730.50	N			
01-26150	VVS INC - CANTEEN	1	384.32	N			
01-26490	CROSS & SONS, INC.	1	58.90	N			
01-27210	MIDWEST AUTO PARTS INC.	7	447.27	N			
01-27280	YORK AREA SENIOR CENTER	1	600.00	N			
01-27340	APEX ELECTRIC	1	684.34	N			
01-27500	NEBRASKA GENERATOR SERVIC	1	37,756.75	N			
01-27510	KIESLER POLICE SUPPLY	1	4,709.04	N			
01-27570	LINCOLN CREEK ELECTRIC	1	162.23	Y			
01-27600	TITAN MACHINERY	1	661.00	N			
01-27610	ELIAS DALLMANN	1	1,000.00	N			
01-27630	GLOCK PROFESSIONAL INC	1	250.00	N			

SORTED BY VENDOR

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
=====							

***	REPORT TOTALS	***	288		417,428.74		

SELECTION CRITERIA

VENDOR SET: 01 CITY OF YORK
VENDOR: ALL
BANK: ALL
VENDOR CLASS(ES): ALL CLASSES

TRANSACTION SELECTION

REPORTING: PAID ITEMS

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 6/18/2021 THRU 7/01/2021	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

PRINT OPTIONS

REPORT SEQUENCE: VENDOR #
G/L EXPENSE DISTRIBUTION: NO
CHECK RANGE: 000000 THRU 999999

TASK ORDER 33

CITY OF YORK, YORK AREA SOLID WASTE AGENCY MSW LANDFILL PHASE 6 DESIGN

This Task Order pertains to an Agreement by and between the City of York, Nebraska, (“OWNER”), and HDR Engineering, Inc. (“ENGINEER”), dated October 13, 2011, (“the Agreement”). ENGINEER shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: 33
PROJECT NAME: MSW Landfill Phase 6 Design

PART 1.0 PROJECT DESCRIPTION:

The existing Phases 1-5 Municipal Solid Waste (MSW) Landfill located at the York Area Solid Waste Agency (YASWA) landfill is approaching final capacity and is anticipated to reach final grades by the fall of 2023. As such, a new area (Phase 6) needs to be designed and constructed for the acceptance of future waste disposal at the site prior to Phases 1-5 reaching final grades.

Phase 6 was conceptually designed within the 2020 Master Plan and was incorporated into the YASWA MSW Landfill’s Title 132 Permit renewal and modification application that was submitted to the Nebraska Department of Environment and Energy (NDEE) and is currently in the draft permit stage.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

Task 100 – YASWA MSW Landfill Phase 6 Design

Objective:

To prepare construction documents including design drawings and specifications for the construction of Phase 6 at the OWNER’s YASWA Landfill site.

HDR Activities:

ENGINEER will develop design and construction documents (plans and specifications) for construction of Phase 6 of the YASWA MSW Landfill. Phase 6 is the next phase of development for the impending permitted waste disposal area located to the east of the existing Old York Landfill. The limits of waste were conceptually developed during the 2020 Master Plan and were finalized by the issuance of the MSW Landfill permit. We will build upon the Master Plan and permit drawings to prepare a construction level design, which will include the following components:

- Subgrade and cell perimeter grading with bulk excavation.

- Excess soil stockpile grading.
- Clay liner and flexible geomembrane liner grading.
- Leachate collection system, including drainage layer, piping, cleanout, pump station, and force main to the existing leachate pond.
- Storm water control features, including re-grading and expansion of the existing storm water pond, new temporary storm water collection pond south of Phase 6, pump station, perimeter channels, geosynthetic rain cover, post-construction storm water controls, and storm water run-on diversion.
- Landfill gas migration monitoring probes removal, as needed, and new probes.
- Perimeter access roads.

ENGINEER will compile historical documentation and the most recent survey for use as talking points during a kickoff meeting to be held at the YASWA MSW Landfill. The kickoff meeting will include a site visit, evaluation of OWNER's goals and objectives, and provide for discussions regarding decisions necessary to initiate design activities. ENGINEER will prepare a meeting agenda and meeting notes summarizing discussions and key design requirements and constraints.

Following the kickoff meeting, ENGINEER will begin design of Phase 6 through the development of plans and specifications. A 60 percent level design plans, specification table of contents, and preliminary Engineer's Opinion of Probable Construction Cost (OPCC) will be provided to OWNER for review. An on-site design review meeting will occur after issuance of the 60 percent level documents.

ENGINEER will incorporate comments received on the 60 percent level documents into the design and prepare 90 percent level design drawings and draft specifications. The 90 percent level documents will be provided to the OWNER for review and ENGINEER will schedule a design review conference call.

The 90 percent documents will be advanced to an Issued for Bid (IFB) set of documents that incorporates OWNER comments received during the 90 percent review conference call. ENGINEER will prepare a final Engineer's OPCC in association with the IFB documents for use in evaluating bids.

ENGINEER will prepare final Contract Documents for design elements identified by OWNER and will include:

- General Conditions.
- Supplemental General Conditions.
- Construction Drawings and Technical Specifications.

ENGINEER will communicate with NDEE the preliminary schedule for anticipated start of construction for Phase 6.

Deliverables:

- Kickoff meeting agenda and meeting notes.
- 60 percent level Design Plans, Specification table of contents, and preliminary Engineer's OPCC.
- 60 percent level review meeting agenda and meeting notes.
- 90 percent level Design Plans and Specifications.
- 90 percent level review conference call agenda and meeting notes.
- IFB Design Plans, Specifications, and final Engineer's OPCC.
- Final Construction Documents and Project Manual.
- Notification of Construction letter to NDEE.

Meetings:

- Project kickoff meeting with OWNER staff and up to two (2) ENGINEER team members at the YASWA Landfill.
- 60 percent design review meeting with OWNER staff and up to two (2) ENGINEER team members at the YASWA Landfill.
- 90 percent design review conference call with OWNER staff and up to two (2) ENGINEER team members.

Key Understandings:

- ENGINEER will create a survey control table with staking coordinates and pre-determined point naming/numbering conventions for use by surveyor, contractor, and Construction Quality Assurance (CQA) consultant during construction.
- The project, including all design and construction components identified within this task, will be let in one (1) bid package that will be awarded to a single contractor.
- No new geotechnical analysis of the Phase 6 area is required. Design will be in accordance with permit documents and discussions with OWNER and NDEE.
- No planned meetings with NDEE.
- Unless specifically identified herein, design excludes major drainage structures, structures outside the cell area, and mechanical designs outside the cell area.
- It is assumed that Phase 6 will utilize the same general design basis and construction details as in the approved permit for the phase grades, base liner system, leachate collection details, drainage details, and specifications.
- Historic cost data will be used for the compilation of the Engineer's OPCC. If data is not available for a specific line item, RS Means data or similar project cost data will be used.
- Standard Engineers Joint Contract Documents Committee (EJCDC) and Master Specification will serve as the basis for specification creation.

Task 200 – Bid Solicitation and Support

Objective:

To provide bid solicitation documents and engineering support during the Phase 6 bidding process.

HDR Activities:

ENGINEER will assist OWNER in the solicitation and evaluation of a single bid package for the construction of Phase 6 design and associated project elements. ENGINEER will use a lump sum and select unit costs in bidding the project to reduce risk to all parties and encourage competitive bidding. ENGINEER bidding assistance will include the following:

- Preparation of a Notice to Bidders.
- Preparation of an Advertisement for Bids.
- Preparation of Instructions to Bidders.
- Development of Bid, Performance, and Payment Bond Forms.
- Assist OWNER in development of prospective bidder's list based on recent projects within the region as well as historical contractors at YASWA.
- Soliciting bids from prospective bidders and acting as plan holder during the bid process.
- Facilitate a pre-bid meeting at the YASWA Landfill site.
- Reproduce and distribute electronic bidding drawings and Contract Documents to prospective bidders as needed.
- Provide up to ten (10) copies of the bid documents in paper format for distribution to prospective bidders or others as requested by OWNER. Additional copies may require additional fee.
- Respond to bidders' and suppliers' questions and issue bid addenda as appropriate.
- Review bids and prepare an award recommendation.
- Completion of a Notice of Award letter.

ENGINEER will arrange for and facilitate a pre-bid meeting. Meeting agenda, meeting information packets, and meeting notes will be created and distributed to all meeting attendees. The pre-bid meeting minutes and attendee list will be issued within an addendum to the Contract Documents for informational purposes.

Once bids are submitted to OWNER, ENGINEER will review submitted contractor bids for technical completeness and accuracy. Bids will be tabulated for presentation with an official recommendation of award. As determined necessary at the direction of OWNER, ENGINEER will further evaluate selected bids by interviewing references, suppliers, or key project individuals.

Deliverables:

- Notice to Bidders, Advertisement for Bids, Instructions to Bidders and associated Bond Forms.
- Pre-bid meeting agenda and meeting materials packet sent electronically to plan holder's list and hard copies for in person meeting attendees.

- Pre-bid meeting notes sent electronically to meeting attendees and as an addendum to the Contract Documents.
- Responses to questions and addenda, as necessary.
- Completed bid tabulation spreadsheet and recommendation of award letter.

Meetings:

- One (1) on-site pre-bid meeting will be attended by up to two (2) ENGINEER team members at the YASWA Landfill.

Key Understandings:

- The project will be let in a single bid package as described above.
- The pre-bid meeting will be held at the YASWA Landfill office followed by a site tour of the project area.
- ENGINEER has budgeted for up to 38 hours of staff time for responses to questions and issuance of addenda.
- Engineer will solicit bids from perspective bidders.

PART 3.0 OWNER'S RESPONSIBILITIES:

OWNER shall provide access to the site and meeting areas to facilitate services to be undertaken by ENGINEER. OWNER shall provide applicable data and perform reviews required to complete the construction and bidding documents in a timely fashion.

PART 4.0 PERIODS OF SERVICE:

The period of service will be June 18, 2021 to February 28, 2022.

PART 5.0 PAYMENTS TO ENGINEER:

The estimate of Engineering and Compensation to ENGINEER for the above listed Services based on our current understanding of the effort required is provided in the table below. Compensation for these Services shall be Direct Labor Costs times a factor of 3.2 for the services of Engineer's personnel engaged on the Project, plus Reimbursable Expenses. ENGINEER will invoice monthly based on costs incurred and as described in the Agreement.

Direct Labor Cost shall mean salaries and wages, (basic and overtime) paid to all personnel engaged directly on the Project.

Reimbursable Expense shall mean the actual expenses incurred directly or indirectly in connection with the Project for transportation travel, subconsultants, subcontractors, computer usage, telephone, telex, shipping and express, and other incurred expense. ENGINEER will bill "at cost" for invoices received by ENGINEER from subconsultants and subcontractors without any markup.

Task Description	HDR Services	Expenses	Total Fee
Task 100: YASWA MSW Landfill Phase 6 Design	\$66,320	\$335	\$66,655
Task 200: Bid Solicitation and Support	\$18,755	\$1,180	\$19,935
Total Approved Fee	\$85,075	\$1,515	\$86,590

PART 6.0 OTHER: None.

This Task Order is executed this _____ day of _____, 2021.

CITY OF YORK, NEBRASKA
"OWNER"

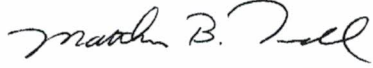
BY: _____

NAME: _____

TITLE: _____

ADDRESS: 100 E. 4th Street
York, Nebraska 68467

HDR ENGINEERING, INC.
"ENGINEER"

BY: 

NAME: Matthew B. Tondl

TITLE: Sr. Vice President

ADDRESS: 1917 S. 67th Street
Omaha, Nebraska 68106