

Executive Committee Meeting
Thursday, December 2, 2021 10:00 AM
Lower Platte North NRD Office
P.O. Box 126
Wahoo, NE 68066

1. UNFINISHED BUSINESS

2. MEETINGS

2.A. Pending

2.A.1. GMDA Winter Meeting

Attached find agenda for the GMDA Winter Meeting January 18-21. Please let staff know right away if you are interested in attending.

2.A.2. NACD Annual Meeting

Attached find the agenda and registration for the NACD Annual Meeting February 12-16, 2022 in Orlando, Florida. Please let staff know right way if you are interested in attending.

2.A.3. NARD Legislative Conference

Attached find tentative agenda and registration information on the NARD Legislative Conference. Please let Breunig know if your interested in attending.

2.B. Reports

3. MANAGEMENT ITEMS

3.A. Directors Absence

Attached find absence requests from Sabatka for November and Kavan for October and November. All absences were for harvest.

3.B. Monthly Education Programs

December suggestion: Live Well Go Fish - Annual Review
January scheduled: John Engel - HDR - Update on Lower Platte Coalition

3.C. Wanhoo Stilling Basin

The change of scope for the stilling basin is still in the hands of FEMA Region 7 engineers. The review is for the dewatering wells and the repair of the basin floor.

Griffin Dewatering is to mobilize between Nov. 22 and Dec. 17th and well installation is to occur thereafter, according to the schedule Valley Corps sent.

The cost to convert the dewatering wells to relief wells is estimated to be \$89,607.86 which will not be covered by FEMA and will be an out-of-pocket expense to the District (motion was made at the Operations committee).

3.D. 2022 Board Meeting Schedule and Designation of Remote Meeting Designation

As discussed last month, we should discuss and approve a 2022 schedule of remote board meeting dates which will allow board members to participate via Zoom.

3.E. LR-23 Hearing

Friday December 3rd at 9:00 there is a hearing regarding LR23:

LR23 is an interim study to examine the progress of NRD's and our progress on fulfilling our originally intended purpose.

There has been a lot of speculation as to why this was introduced and if there is any support. All testimony will be by invitation only and there were only two NRD's asked to testify. I will be attending the hearing and will report at the board meeting.

3.F. Wanahoo Recreation Season Year-end Review

The 2021 Wanahoo recreation season proved to be another successful year. I will share information regarding revenue and expenses for the season as well as cover 2021 improvements and plans for next year.

3.G. Wanahoo Long Range Park Development Plan

Staff has been working to develop a long-range plan as it relates to the development of our Lake Wanahoo property. The attached map provides potential locations of future park developments. I will review and share information on each of the sites.

3.H. Potential Office Location at Wanahoo Property

Discussion on the potential of building a new office on our Wanahoo property.

3.I. 2022 Committee and Board Meeting Schedule

Attached find the 2022 Committee and Board Meeting Tentative Schedule.

3.J. 2022 Election Certification

4. EQUIPMENT

5. PERSONNEL

5.A. Assistant Manager Job Description and Discussion on Hiring process

With Tom's retirement coming next July, discussion is needed on how to proceed with the interview and hiring process. I have attached a copy of the current Assistant Manager's job description but I can foresee the final, new job description to be adjusted to meet the strengths and experience of our new hire.

Chair Pollard is will set-up an Assistant Manager Hiring Sub-Committee to start January 1, 2022. If you are interested in sitting on that Sub-Committee please let Pollard know.

5.B. New Water Technician Position

Will's transition to half-time has been very productive over the past couple of months and he continues to provide valuable input to the Water Dept. Now is the time to proceed with the hiring of a new Water Resources Technician. This is an entry level, full time position and we are hoping to have this person hired and on staff by mid to late February. The current Water Resource Technician job description is attached.

5.C. Wanahoo Recreation Supervisor Salary Percentage Assignment

Since our district's decision to manage the recreation at Lake Wanahoo, Bret Schomer's salary has been divided 50/50 between Water Department and Wanahoo Reecreation. After reviewing Bret's annual time commitment, a truer percentage should be 75/25.

In an effort to streamline our LPNNRD recreation responsibilities and more efficiently utilize our staff, I am also considering combining the limited Czechland and Homestead recreation supervision with our Wanahoo Recreation Area supervision. I will have this recommendation ready for next month's committee meetings.

5.D. Discussion on 4 Day Work Week

While we currently offer a flexible work schedule to employees, I continue to explore unique ways to provide additional incentives to employees without a direct cost to the district. I am considering the potential of offering a 4, 10 hour day work week to staff. Benefits would include reduced commute costs and drive time while maintaining existing responsibilities and job related requirements and the ability to expand office hours to 5:00 or 5:30 pm. I would appreciate committee input.

6. FINANCE

6.A. Approval of Financial Reports

6.B. Approval of Managers Time and Expense Sheets

6.C. Accounts over 90 Days

6.D. Dodge County Tax Roll Correction

The Dodge County Treasurer notified us that the Dodge County Board of Equalization approved a Tax Roll Correction for 2700-2850 E. 23rd LLC. The total amount due from NRD is \$521.46. (267.07 for 2019, and \$254.39 for 2020). The County Treasurer is requesting the Board to send a letter allowing them to deduct these funds from our account. See attached documents for details.