

Executive Committee Meeting
Thursday, March 28, 2019 9:30 AM
Lower Platte North NRD Office
P.O. Box 126
Wahoo, NE 68066

1. UNFINISHED BUSINESS

1.A. Off Site Water Table Concerns Near Sand Creek

No new updates.

2. MEETINGS

2.A. Pending

2.A.1. GMDA Summer Conference

The GMDA Summer Conference will be held in Salt Lake City, June 5-7, 2019. Is there any Directors interested in attending?

2.B. Reports

3. MANAGEMENT ITEMS

3.A. Directors Absence

Attached find Director Veskerna and Bailey's excuse of absence from the March Board Meeting.

3.B. Monthly Education Program

With the recent flooding, perhaps it would be a good idea to have staff provide an update on flooding damages and ongoing repair planning.

3.C. Request for Proposals - Accounting

Attached is the scope of work for accounting services for our district. We are planning to advertise the RFP during April with review and potential interviews in May.

3.D. LPNNRD Flooding

Staff will update the Committee on the recent flooding throughout our district.

3.E. Sponsorship Policy

We have had a request for individual sponsorship of portions of the Wanahoo Education building. I would like some discussion on this topic and how you would like staff to proceed.

4. EQUIPMENT

5. PERSONNEL

5.A. Personnel Sub-Committee Meeting Minutes

Attached are minutes from March 11, 2019 Personnel Sub-committee meeting. Discussion and motions are requested.

Plans are to approach staff raises/cost of living pay increases the same as we did last year. I will ask the Board to approve a total percentage rate and ALL staff (management and non-management) will be treated the same. Based on performance evaluations staff will receive a fixed dollar pay increase rather than a salary percentage increase.

5.A.1. Maternity Leave

To add maternity to our leave policy

- 80 hours lump sum
- Allowing additional banked hours above existing cap. (8 hours per pay period/16 pay periods for a max of 128 hours).

5.A.2. Permanent Position of Wanahoo Supervisor

5.A.3. Information and Education Department

Information and Education Department

- Additional Responsibility of Education building coordination and Wanahoo Event planning to Information and Education Department Head.
- Additional of Part-Time I & E Assistant/Reception (30 hours/week)
- I & E Salary Increase for additional responsibilities.

5.A.4. General Manager Evaluation

Annual General Manager formal evaluation move to May coordination with all other staff evaluations.

5.A.5. District First Update

To date 7 "District First" awards have been awarded.

5.B. Wanahoo Staff

Staff plans to have Richard Mullen begin working at Wanahoo Recreation Area April 1, 2019 as Lead Technician. Richard will be scheduled to work 40 hours per week, April through October. Richard has worked at the park for 6 years and has extensive knowledge of the area and needs of the park. The following offer was proposed to Mr. Mullen and he has accepted:

- \$ 14.00 per hour

- Free camper pad provided in Wanahoo and Richard will only pay for estimated monthly electrical usage.

Attached is job description and announcement for our part-time/full-time Wanahoo Recreation Technician position. It is our intention to hire 4-6 individuals to cover 120 work hours per week. We plan to advertise for 2 weeks and have individuals hired and ready to begin in early May.

6. FINANCE

6.A. Approval of Financial Reports

Grant will be available for a conference call at 10:15 a.m.

6.B. Approval of Managers Time and Expense Sheets

6.C. Accounts over 90 Days