

Executive Committtee Meeting
Thursday, August 3, 2017 9:30 AM
Lower Platte North NRD Office
P.O. Box 126
Wahoo, NE 68066

1. UNFINISHED BUSINESS

1.A. Off Site Water Table Concerns Near Sand Creek

Mary Kay Stoeber's attorney Brad Holtorf contacted Lausterer and have sent the attached letter asking for relief from water table damages they are receiving. Stoeber, her brother Greg Harding and their attorney have been invited to the next Executive Committee Meeting.

1.B. Ourada Lawsuit

No new information or activity.

2. MEETINGS

2.A. Pending

2.A.1. NARD Fall Conference

The NARD Fall Conference is September 24-26 in Kearney. Attached find draft agenda and conference invite. Please let Breunig know if you are interested in attending.

2.A.2. National Watershed Conference

The National Watershed Conference will be held September 25-27 in Nebraska City. This conference is held every other year and we normally participate. We are fortunate to have the conference in Nebraska, but unfortunate that it overlaps the Fall NARD Conference. We should make every effort to have someone from our district attend.

2.B. Reports

3. MANAGEMENT ITEMS

3.A. Directors Absence

Attached find Director Seier's absence request from the July Board Meeting.

3.B. Monthly Education Program

With the Budget Hearing occurring prior to board meeting no education program is planned for August.

3.C. LARM Renewal Proposal and Resolution

Our LARM insurance renews each Year on October 1. We need to decide how far ahead we are willing to commit to LARM for our insurance needs. The past two years we renewed for the next two years that means we cannot terminate our current agreement with LARM until September 30, 2018.

Last month we were disappointed that LARM would only give us partial coverage (under Errors and Omissions and Liability) for the lawsuit Ourada's filed against us. There was discussion on our upcoming renewal and if LARM's decision would affect our decision. Director Clausen informed us that the decision for LARM to represent LPNNRD is up to the LARM Board which is the reason for the delay in notification.

Our choices are shown on the attachment; we need to decide if we will sign for a one, two or three year term and if we will give 180 day or 90 notice if we choose not to renew. There are discount incentives for longer terms on both decisions.

3.D. Prague Playground Equipment

Last month discussion took place on purchasing the old Prague play ground equipment for use at Czechland Lake that will be sold on August 11 and 13. Birkel appointed a committee (Kavan and Sabatka) to work with one staff member to make the decision if any of the equipment can be purchased for a fair price. Attached find correspondence with LARM that tells "if the equipment is in good repair and deemed safe for use" they do not see a problem with purchasing and using it.

Our comment on ADA was not answered, but more of a reminder. When items like play ground equipment are added to an existing facility then the new additions must be handicap accessible. This would mean handicap parking, sidewalk and impact absorbing material beneath the equipment (no dirt or grass). We do have a handicap parking stall in the day use area at Czechland and a sidewalk. If we would place the new equipment in that general area we would only need impact absorbing material beneath the new equipment, barriers to contain the material and a connector sidewalk.

A good price on the playground equipment would still leave us with a sizable bill to meet the ADA requirements. We need to decide if we want to move forward with bidding on the equipment.

Director Kavan suggestion is to not bid on the used playground equipment at Prague.

4. EQUIPMENT

5. PERSONNEL

5.A. Rural Water and Projects Manager

Staff have prepared a Job Description for the newly created position Rural Water and Projects Manager. This position will manage the rural water department, district conservation projects and our conservation cost-share programs. A copy is attached.

A new job code is need for the Project Manager portion of the position. It seem our existing Job Code of 19.1031/11.9021 is the best fit.

Salary mid point for this Job Code is \$73,984 that give a salary range of \$59,187 - \$88,781. See attachment.

5.B. Filling the Rural Water and Porjects Manager Position

The Rural Water and Projects Manager position is currently being advertised with resumes due by August 22. The plan is to have a candidate selected by the September 11 board meeting.

The Job Description and Job Code need to be approved with a copy attached.

The Plan is for the General Manager to bring forward a candidate to fill this position at the September 11 board meeting.

6. FINANCE

6.A. Approval of Financial Reports

Cindy Love and Grant Nuttelmann from HBE 360 were present to review the June (end of year) financial report. Time was spent reviewing the report with all questions being addressed. HBE feels the district is financially very sound.

A copy of the June financial report is attached.

6.B. Approval of Managers Time and Expense Sheets

6.C. Accounts over 90 Days

Accounts Receivable over 90 days were reviewed. HBE 360 is planning to separate the long-term account receivables (Sand Creek) from the remainder in order to make the report easier to track.

6.D. Approval of Fiscal Year 2018 Budget Expense

We have worked on the FY18 Budget Expenses for the past three months. Each committee has reviewed their portion the budget with the Executive Committee charged with review of the Administrative and Personnel Expenses.

Our Budget Workshop will be held on August 9 beginning at 6:00 p.m.

Our Budget Hearing will be held on August 14 beginning at 5:00 p.m., just prior to our August Board Meeting. It is anticipated that we will approve our FY18 Budget that evening.

At the September 11 Board Meeting we will set our F.Y.18 Levy.