

Agenda

1. Call To Order
Speaker(s): Board President
 - 1.1. Pledge of Allegiance
Speaker(s): Board President
 - 1.1.1. Roll Call - Excuse Board Members not in attendance
Speaker(s): Board President
 - 1.2. Public Comment Sign In Procedure
 - 1.2.1. Public Comment
 - 1.3. Consent Agenda (Action)
Speaker(s): Board President
2. Board Development and Communication
 - 2.1. Board Members' Update
 - 2.2. Superintendents Report
Speaker(s): Dr. Adler
 - 2.2.1. District Facilities Study/Ralston High School Bleacher Replacement Update
Speaker(s): Mr. Adler and Mr. Buckingham
 - 2.2.2. Career Academy Application Process
Speaker(s): Dr. Adler
 - 2.2.3. Community Engagement Results Discussion
Speaker(s): Dr. Adler
 - 2.2.4. NASB Updates and Information
Speaker(s): Dr. Jay Irwin
 - 2.2.5. Government Relations Update
Speaker(s): Dr. Adler
 - 2.2.6. Enrollment Update
Speaker(s): Dr. Mark Adler
3. Standards Based School Improvement
 - 3.1. Voluntary Separation Program Resolution (Action)
Speaker(s): Dr. Mark Adler
 - 3.2. Food Service Management Company Annual Renewal (Action)
Speaker(s): Mr. Jason Buckingham
4. Policy Review
Speaker(s): Dr. Adler
 - 4.1. Policy 5054, Anti-Bullying Prevention and Positive Behavior
Speaker(s): Dr. Mark Adler
 - 4.2. Policy 6024 Student Discipline
Speaker(s): Dr. Mark Adler
 - 4.3. Policy 5035 Student Discipline

Speaker(s): Dr. Mark Adler

4.4. Policy 5028 Initiations and Hazing

Speaker(s): Dr. Mark Adler

5. Executive Session Disclosure
6. Pre-Adjournment Information and Activities
 - 6.1. Announcements
 - 6.2. Board of Education Supplemental Meeting Information
 - 6.3. Future Board Calendar
 - 6.4. Adjourn

Ralston Board of Education Public Comment Procedures

The Ralston Board of Education appreciates the public's right to provide public comment. It is the practice of the Ralston Board to listen to the public comment, without discussion between the public and the Board. Should you have a question or ask for follow-up from the Board, the Board President or Chair of the meeting will direct the Superintendent to address the requests and provide additional information to you as appropriate. We ask that you refrain from personal comments about individuals and the use of vulgar or inappropriate language in addressing the Board.

The following will help guide the Public Comment agenda item at Board Meetings and Public Hearings:

1. Persons speaking during Public Comment will be called forward individually by the Board President or Chair to the location identified for such purpose.
2. A time limit of five (5) minutes will be allotted for any speaker. At the discretion of the Board President or Chair, the speaker may be allotted additional time.
3. Each individual speaking to the Board will be required to identify himself or herself prior to giving public comment or when related business is on the agenda. A "Record of Appearance" card is provided for this purpose.
4. Persons wishing to appear will be heard in the order in which the Board President or Chair of the meeting determines appropriate.
5. In cases where more than one person wishes to speak on the same topic, their presentations to the Board may, at the discretion of the Board President or Chair, be grouped together by topic.
6. If the number of people wishing to speak under the public participation portions of the agenda is large, the Board President or Chair may rule that a public hearing be scheduled or the discussion be limited on the issue in question.
7. Persons speaking to the Board during public comment may make printed materials available to the Board but may not use any other form of media.

**Ralston Board of Education
PUBLIC COMMENTS
Record of Appearance**

The purpose of “Public Participation” is for the Board of Education to hear comments from the public. Since comments are not on the published agenda the Board will not discuss and/or answer questions during “Public Comments.”

Public Comments are limited to five (5) minutes per speaker. Multiple speakers on the same topic are asked to not repeat what prior speakers have already stated.

PLEASE PRINT

Name _____ Date _____

Address _____

City _____ State _____ Zip Code _____

Subject of Public Comment: _____

Board of Education Regular Meeting
8545 Park Dr.
Omaha, Nebraska

Monday, April 23, 2018 6:00 PM

Excuse Members Not in Attendance

Motion to excuse Mike Overkamp from the April 23, 2018 Board of Education meeting passed with a motion by Mrs. Johnson and a second by Mrs. Gerch.

Deb Gerch:	Yea
Dr. Jay Irwin:	Yea
Heather Johnson:	Yea
Mike Overkamp:	Absent
Linda Richards:	Yea
Tresha Rodgers:	Yea

Consent Agenda

Consent agenda items include minutes from the April 10, 2018 meeting; contracts for Ashley Holmes, Wildewood Elementary Principal; Andrew Mather, Karen Western Elementary Principal; Ashley Tomjack, Blumfield Elementary Principal; Jamie Dittrich, Meadows Early Childhood Inclusive; Candice Phipps, Blumfield ELL; and Megan Norton, school psychologist; a resignation request from Brianna Paulsen, Mockingbird Speech Pathologist, and a resignation request from Kylie Murcek, Blumfield 6th grade.

Deb Gerch:	Yea
Dr. Jay Irwin:	Yea
Heather Johnson:	Yea
Mike Overkamp:	Absent
Linda Richards:	Yea
Tresha Rodgers:	Yea

Board Members' Update

Mrs. Gerch asked that the Bullying policy be discussed at the May 14, 2018 meeting. She congratulated students Mark Roy, Senior, Peyton Knott, Junior, and Sitora Bobodzhanova, Senior, that went to State DECA. Mrs. Rodgers congratulated Kailey Tarkett for receiving the Score4Sports scholarship. She received great letters from Mrs. Honke, Mrs. Christ, and Miss Engel. Mrs. Richards expressed her wishes for the students to have a safe and fun prom. She spoke to a class at Doane College about Legislative work and Board Of Education advocacy. She also commended the students and leadership regarding their April 20th walk out event stating that they handled themselves well and this showed them the importance of democracy.

Superintendent Report

Dr. Adler introduced Marci Carroll, Executive Administrative Assistant and Certified Human Resources. Mrs. Carroll had four children graduate from Ralston Public Schools. Dr. Adler reviewed and shared the snow day plan. The students last day of school will remain as currently shown on the Student calendar.

RHS Bleacher Report

Mr. Buckingham reported that the bleachers in the High School gym are in poor condition and he discussed the three options for repair. The District's architect, BCDM will be at the May 14th meeting to discuss the District's options.

Danielson Framework

Mrs. Wilken and Dr. Welte reviewed the Danielson Framework.

ELL Program Update

Dr. Wilken updated the Board regarding the ELL Program. He discussed options for ELL endorsement cohort; Rosetta Stone usage; and ELL staffing.

Option Enrollment Update

Mrs. Wilken stated that the District's option enrollment has continued to grow.

Wildewood School Improvement Update Spring 2018

Wildewood principal, Dr.Nebesniak, presented the School Improvement Plan for Wildewood Elementary.

Early Redemption of 2010 Build America Bonds

Motion to approve the call resolution for the Redemption of 2010 Build America Bonds passed with a motion by Mrs. Johnson with a second by Dr. Irwin.

Deb Gerch:	Yea
Dr. Jay Irwin:	Yea
Heather Johnson:	Yea
Mike Overkamp:	Absent
Linda Richards:	Yea
Tresha Rodgers:	Abstained

Adjourn

Motion to adjourn meeting at 9:00 PM passed with a motion by Dr. Irwin and a second by Mrs. Gerch.

Deb Gerch:	Yea
Dr. Jay Irwin:	Yea
Heather Johnson:	Yea
Mike Overkamp:	Absent
Linda Richards:	Yea
Tresha Rodgers:	Yea

Mrs. Linda Richards, President

Mrs. Deb Gerch, Secretary

EFINANCE - POWERSCHOOL
DATE: 05/10/2018
TIME: 10:51:48

RALSTON ACTIVITY FUNDS
CHECK REGISTER - BY FUND

PAGE NUMBER: 1
ACCTPA21

SELECTION CRITERIA: transact.fund='52' and transact.ck_date='20180514 00:00:00.000'
ACCOUNTING PERIOD: 9/18

FUND - 52 - QUALIFIED CAPITAL PURPOSE

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	19819	05/14/18	494	US BANK	528002620000	6000	RPS 12/15/17-6/14/1	0.00	1,085.00
9001	19819	05/14/18	494	US BANK	528002620000	6000	RPS 12/15/17-6/14/1	0.00	17,131.25
TOTAL CHECK								0.00	18,216.25
TOTAL CASH ACCOUNT								0.00	18,216.25
TOTAL FUND								0.00	18,216.25
TOTAL REPORT								0.00	18,216.25

EFINANCE - POWERSCHOOL
DATE: 05/10/2018
TIME: 10:50:07

RALSTON PUBLIC SCHOOLS
CHECK REGISTER - BY FUND

PAGE NUMBER: 24
ACCTPA21

SELECTION CRITERIA: transact.ck_date='20180514 00:00:00.000'
ACCOUNTING PERIOD: 9/18

FUND - 29 - REVISION GRANT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118026	05/14/18	6786	AUTOMOTIVE ELECTRON	298001560000	4101	RPS CURRICULU/WELTE	0.00	1,599.00
9001	118155	05/14/18	3299	POCKET NURSE	298001560000	4101	RPS CURRICULUM/WELT	0.00	1,525.88
9001	118155	05/14/18	3299	POCKET NURSE	298001560000	4101	RPS CURRICULUM/ WEL	0.00	995.00
TOTAL CHECK								0.00	2,520.88
TOTAL CASH ACCOUNT								0.00	4,119.88
TOTAL FUND								0.00	4,119.88
TOTAL REPORT								0.00	857,702.86

SELECTION CRITERIA: transact.chk_date='20180514 00:00:00.000'
 ACCOUNTING PERIOD: 9/18

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118017	05/14/18	3760	AA WHEEL & TRUCK	SU 018002520000	3371	RPS MAINTENANCE	0.00	33.52
9001	118018	05/14/18	43	ACTION BATTERIES	UN 018002520000	3371	RPS MAINTENANCE	0.00	13.63
9001	118018	05/14/18	43	ACTION BATTERIES	UN 018002520000	3371	RPS MAINTENANCE	0.00	31.95
9001	118018	05/14/18	43	ACTION BATTERIES	UN 018002520000	3371	RPS MAINTENANCE	0.00	93.67
9001	118018	05/14/18	43	ACTION BATTERIES	UN 018002755000	3311	RPS TRANSPORTATION	0.00	193.10
TOTAL CHECK									332.35
9001	118019	05/14/18	4555	ADVANCE EDUCATION,	018002213000	6301	RPS HUMAN RESOURCES	0.00	8,100.00
9001	118020	05/14/18	6429	AE SUPPLY	018002620966	3251	RPS MAINTENANCE MEA	0.00	125.00
9001	118020	05/14/18	6429	AE SUPPLY	018002620966	3251	RPS MAINTENANCE MEA	0.00	60.00
9001	118020	05/14/18	6429	AE SUPPLY	018002620964	3251	RPS MAINTENANCE KW	0.00	20.00
TOTAL CHECK									205.00
9001	118021	05/14/18	6410	AMERICAN RED CROSS-	013601100085	4101	RALSTON HIGH HS1804	0.00	215.00
9001	118023	05/14/18	6356	APW	013601100080	5301	RALSTON HIGH HS1803	0.00	235.00
9001	118023	05/14/18	6356	APW	013601100080	5301	RALSTON HIGH HS1803	0.00	130.99
9001	118023	05/14/18	6356	APW	013601100080	5301	RALSTON HIGH HS1803	0.00	20.00
9001	118023	05/14/18	6356	APW	013601100080	4101	RALSTON HIGH HS1803	0.00	499.99
TOTAL CHECK									885.98
9001	118024	05/14/18	4348	AQUA-CHEM INC	018002620936	3251	RPS MAINTENANCE RHS	0.00	330.35
9001	118025	05/14/18	2728	ARROW STAGE LINES	018002700000	3311	RPS TRANSPORTATION	0.00	780.00
9001	118025	05/14/18	2728	ARROW STAGE LINES	018002700000	3311	RPS TRANSPORTATION	0.00	780.00
TOTAL CHECK									1,560.00
9001	118027	05/14/18	223	AWARDS UNLIMITED IN	013601100010	4101	RALSTON HIGH HS1803	0.00	35.99
9001	118028	05/14/18	4767	BARONE SECURITY SER	018002620968	3251	RPS MAINTENANCE SEY	0.00	137.50
9001	118028	05/14/18	4767	BARONE SECURITY SER	018002620967	3251	RPS MAINTENANCE MOC	0.00	78.00
TOTAL CHECK									215.50
9001	118029	05/14/18	5319	BARTON SOLVENT, INC	018002620936	3261	RPS MAINTENANCE RHS	0.00	-70.00
9001	118029	05/14/18	5319	BARTON SOLVENT, INC	018002620936	3261	RPS MAINTENANCE RHS	0.00	849.76
TOTAL CHECK									779.76
9001	118030	05/14/18	5583	BAUER BUILT, INC	018002750507	3371	RPS TRANSPORTATION	0.00	366.73
9001	118030	05/14/18	5583	BAUER BUILT, INC	018002750507	3371	RPS TRANSPORTATION	0.00	269.78
TOTAL CHECK									636.51
9001	118031	05/14/18	6650	BISHOP BUSINESS	018002250000	3271	RPS DISTRICT WIDE	0.00	88.80
9001	118032	05/14/18	6457	BOOKLIST	011672220000	4401	MOCKINGBIRD MB18007	0.00	167.50
9001	118033	05/14/18	325	BOYS TOWN	018001230501	3621	RPS STUDENT SERVICE	0.00	3,799.90
9001	118034	05/14/18	1584	BRIGGS INC	018002620000	3251	RPS MAINTENANCE	0.00	119.40
9001	118035	05/14/18	3711	BROADWAY COSTUMES I	013601100012	4101	RALSTON HIGH HS1803	0.00	-324.70

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT	
9001	118035	05/14/18	3711	BROADWAY COSTUMES I	013601100012	3101	RALSTON HIGH HS1803	0.00	1,162.50	
9001	118035	05/14/18	3711	BROADWAY COSTUMES I	013601100012	4101	RALSTON HIGH HS1803	0.00	2,414.50	
TOTAL CHECK									0.00	3,522.30
9001	118036	05/14/18	6382	C. L. BARNHOUSE COM	013601100094	4101	RALSTON HIGH HS1803	0.00	21.41	
9001	118037	05/14/18	4841	LAURA K. CARLOW	018002120000	6701	REIMB 12/5/17-4/4/1	0.00	27.52	
9001	118037	05/14/18	4841	LAURA K. CARLOW	018002120000	6701	REIMBUR4/12-17/2018	0.00	63.77	
TOTAL CHECK									0.00	91.29
9001	118038	05/14/18	3785	CCS PRESENTATION SY	011661100000	5641	PROJECTOR FOR LAUGH	0.00	503.11	
9001	118039	05/14/18	6362	CED/AUTOMATION - OM	018002620936	3261	RPS MAINTENANCE RHS	0.00	72.90	
9001	118040	05/14/18	4062	CENGAGE LEARNING	012001100000	4201	RPS CUR/WELTE 2011C	0.00	-10,683.00	
9001	118040	05/14/18	4062	CENGAGE LEARNING	012001100000	4201	RPS CURRICULUM/WELT	0.00	134,734.79	
TOTAL CHECK									0.00	124,051.79
9001	118041	05/14/18	457	CENTER TROPHY COMPA	018002310000	4101	RPS ADMIN/VMAC	0.00	27.00	
9001	118041	05/14/18	457	CENTER TROPHY COMPA	018002330000	3511	RPS PUBLIC RELATION	0.00	2,166.00	
TOTAL CHECK									0.00	2,193.00
9001	118042	05/14/18	5404	CENTRAL SALES	018002610000	4101	RPS MAINTENANCE	0.00	98.76	
9001	118042	05/14/18	5404	CENTRAL SALES	018002620969	3251	RPS MAINTENANCE WW	0.00	317.57	
TOTAL CHECK									0.00	416.33
9001	118043	05/14/18	6661	CHARLESTON, INC.	018002620000	3251	RPS MAINTENANCE	0.00	2,814.00	
9001	118044	05/14/18	2442	CITY OF RALSTON	018002620980	3261	RPS CRANELABORMATER	0.00	1,599.59	
9001	118044	05/14/18	2442	CITY OF RALSTON	018002150000	3191	RPS JAN,FEB,MAR S.R	0.00	10,420.08	
TOTAL CHECK									0.00	12,019.67
9001	118045	05/14/18	2070	COLLEEN DOUGHTY	011681100000	4101	SEYMOUR KG OR SUPPL	0.00	22.92	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#4428130 Single Fo1	0.00	59.76	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#12001227 ACTION DI	0.00	54.70	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#4427840 Spring Gro	0.00	186.00	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#2206264 Brown Roll	0.00	252.00	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#11895715 BLUE X WI	0.00	38.75	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#216 Scrub N Shine	0.00	52.50	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	NABC Disinfectant	0.00	34.00	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#I887 Interspotter	0.00	36.00	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#3110 Dust Wands	0.00	29.00	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#10243015 FAST ACTI	0.00	79.40	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#12021427 DAZZLE FL	0.00	39.40	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#4427840 Spring Gro	0.00	46.50	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#MR43483MC 43x48 Li	0.00	220.50	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#12001227 ACTIVE EN	0.00	59.95	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#4161100 Disinfecta	0.00	27.00	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#MR43483MC 43x48 Li	0.00	147.00	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#12001227 EVIRO CAR	0.00	59.95	
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	PRO GUARD NITRILE P	0.00	23.80	

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#TOL55 Spray Heads	0.00	9.50
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#3110 Dust Wands	0.00	14.50
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#MR43483MC 43x48 Li	0.00	183.75
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#4427840 Spring Gro	0.00	97.15
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#2206264 Brown Roll	0.00	146.26
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#PK1415 white Terry	0.00	33.01
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#MR43483MC 43x48 Li	0.00	76.79
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#MR24330MC 24x33 Li	0.00	38.97
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#MR43483MC 43x48 LI	0.00	76.79
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#4428130 Single FoI	0.00	31.22
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	PRO GUARD NITRILE P	0.00	12.43
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#12001227 EVIRO CAR	0.00	62.63
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#12021427 THERMO CL	0.00	41.16
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#PT21 Pro Team Vac	0.00	45.97
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#4427840 Spring Gro	0.00	101.42
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#2206264 Brown Roll	0.00	114.50
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	NABC Disinfectant	0.00	37.08
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	NEW EQUIPMENT 44 GA	0.00	85.50
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	NEW EQUIPMENT BRUTE	0.00	76.00
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#4427840 Spring Gro	0.00	240.85
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#2206264 Brown Roll	0.00	181.30
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#MR43483MC 43x48 Li	0.00	190.36
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#MR24330MC 24x33 Li	0.00	77.29
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#KL260 Sani Sacks	0.00	26.47
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	PRO GUARD NITRILE P	0.00	24.66
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#12001227 EVIRO CAR	0.00	124.22
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#12021427 THERMO CL	0.00	81.64
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#813 Gum Remover	0.00	60.61
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#4427840 Spring Gro	0.00	232.50
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#2206264 Brown Roll	0.00	210.00
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#MR43483MC 43x48 Li	0.00	367.50
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#MR24330MC 24x33 Li	0.00	111.90
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#10243015 FAST BUTY	0.00	39.70
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#11894515 MILD CHER	0.00	43.80
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#216 Scrub N Shine	0.00	52.50
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	PRO GUARD NITRILE P	0.00	35.70
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#PT21 Pro Team Vac	0.00	132.00
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	3101	PARTS/REPAIRS REPAI	0.00	100.00
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#4440720 White Mult	0.00	89.85
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#4427840 Spring Gro	0.00	93.00
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#2206264 Brown Roll	0.00	84.00
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#MR24330MC 24x33 Li	0.00	37.30
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#10243015 JIFFY SPR	0.00	39.70
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#4427840 Spring Gro	0.00	232.50
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#12001227 ACTION DI	0.00	103.50
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#KL260 Sani Sacks	0.00	25.55
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	13 " WHITE PADS	0.00	24.40
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#4427840 Spring Gro	0.00	46.79
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#2206264 Brown Roll	0.00	84.54
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	Heavy duty 40x48 li	0.00	34.72
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#MR24330MC 24x33 Li	0.00	37.54
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#11894515 MILD CHER	0.00	44.08

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#12021427 DAZZLE FL	0.00	39.65
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#12001227 LITE AND	0.00	55.10
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	PRO GUARD NITRILE P	0.00	11.98
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#719 FOAM WINDOW C	0.00	34.00
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#2206264 FACIAL TIS	0.00	35.00
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	NABC Disinfectant	0.00	34.00
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#TOL58 Spray Bottle	0.00	5.70
9001	118046	05/14/18	583	COMMERCIAL CLEANING	018002610000	4101	#TOL55 Spray Heads	0.00	5.70
TOTAL CHECK									6,262.44
9001	118047	05/14/18	6154	CENTERPOINT ENERGY	018002610000	3221	RPS DW 3/1-31/2018	0.00	6,650.91
9001	118048	05/14/18	636	CONTROL MASTERS INC	018002620936	3261	RPS MAINTENANCE RHS	0.00	3,495.82
9001	118048	05/14/18	636	CONTROL MASTERS INC	018002620936	3261	RPS MAINTENANCE RHS	0.00	87.18
TOTAL CHECK									3,583.00
9001	118049	05/14/18	4037	COX BUSINESS SERVIC	018002240000	3821	RPS DW MAY 1, 2018	0.00	1,871.19
9001	118049	05/14/18	4037	COX BUSINESS SERVIC	018002240000	3821	RPS DW MAY 1, 2018	0.00	4,411.26
TOTAL CHECK									6,282.45
9001	118050	05/14/18	4840	CURBSIDE REWARDS	018002610000	3291	RPS ADMIN/VMAC	0.00	44.00
9001	118050	05/14/18	4840	CURBSIDE REWARDS	018002610000	3291	RPS WILDEWOOD	0.00	34.00
9001	118050	05/14/18	4840	CURBSIDE REWARDS	018002610000	3291	RPS SEYMOUR	0.00	34.00
9001	118050	05/14/18	4840	CURBSIDE REWARDS	018002610000	3291	RPS MOCKINGBIRD	0.00	34.00
9001	118050	05/14/18	4840	CURBSIDE REWARDS	018002610000	3291	RPS ADMIN/VMAC	0.00	34.00
9001	118050	05/14/18	4840	CURBSIDE REWARDS	018002610000	3291	RPS KAREN WESTERN	0.00	34.00
9001	118050	05/14/18	4840	CURBSIDE REWARDS	018002610000	3291	RPS BLUMFIELD	0.00	34.00
TOTAL CHECK									248.00
9001	118051	05/14/18	1476	D & D LASER INC	011671100000	4101	MOCKINGBIRD MB18007	0.00	49.95
9001	118051	05/14/18	1476	D & D LASER INC	012601100000	4101	RALSTONMIDDLE MS183	0.00	49.95
9001	118051	05/14/18	1476	D & D LASER INC	012601100000	4101	RALSTONMIDDLE MS183	0.00	49.95
9001	118051	05/14/18	1476	D & D LASER INC	012601100000	4101	RALSTONMIDDLE MS183	0.00	55.95
9001	118051	05/14/18	1476	D & D LASER INC	011671100000	4101	MOCKINGBIRD MB18007	0.00	55.95
9001	118051	05/14/18	1476	D & D LASER INC	012601100068	4101	RALSTONMIDDLE MS183	0.00	37.00
9001	118051	05/14/18	1476	D & D LASER INC	011671100000	4101	MOCKINGBIRD MB18007	0.00	85.00
TOTAL CHECK									383.75
9001	118052	05/14/18	6023	DAYBREAK	018001230501	3621	RPS STUDENT SERVICE	0.00	79.35
9001	118053	05/14/18	34	DEMCO, INC.	011642220000	4101	KARENWESTERN KW1800	0.00	163.39
9001	118053	05/14/18	34	DEMCO, INC.	011672220000	4501	MOCKINGBIRD MB18008	0.00	270.94
9001	118053	05/14/18	34	DEMCO, INC.	012602220000	4301	RALSTONMIDDLE MS183	0.00	239.78
TOTAL CHECK									674.11
9001	118054	05/14/18	46	DES MOINES STAMP MF	013601100000	4101	RALSTON HIGH HS1804	0.00	54.55
9001	118055	05/14/18	3128	DIGITAL DOT SYSTEMS	018002240000	5661	RPS TECHNOLOGY DEPT	0.00	70.00
9001	118055	05/14/18	3128	DIGITAL DOT SYSTEMS	018002240000	5661	RPS TECHNOLOGY DEPT	0.00	35.00
9001	118055	05/14/18	3128	DIGITAL DOT SYSTEMS	018002240000	5661	RPS TECHNOLOGY DEPT	0.00	35.00
9001	118055	05/14/18	3128	DIGITAL DOT SYSTEMS	018002240000	5661	RPS TECHNOLOGY DEPT	0.00	309.00
9001	118055	05/14/18	3128	DIGITAL DOT SYSTEMS	018002240000	5661	RPS TECHNOLOGY DEPT	0.00	312.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118055	05/14/18	3128	DIGITAL DOT SYSTEMS	018002240000	5661	RPS TECHNOLOGY DEPT	0.00	85.00
9001	118055	05/14/18	3128	DIGITAL DOT SYSTEMS	018002240000	5661	RPS TECHNOLOGY DEPT	0.00	88.00
9001	118055	05/14/18	3128	DIGITAL DOT SYSTEMS	018002240000	5661	RPS TECHNOLOGY DEPT	0.00	124.00
9001	118055	05/14/18	3128	DIGITAL DOT SYSTEMS	018002240000	5661	RPS TECHNOLOGY DEPT	0.00	136.00
TOTAL CHECK								0.00	1,194.00
9001	118056	05/14/18	5323	DXP ENTERPRISES INC	018002620936	3261	RPS MAINTENANCE RHS	0.00	547.94
9001	118057	05/14/18	2672	JASON M BUCKINGHAM	018002510000	6701	REIMBURS4/12&13/201	0.00	109.00
9001	118058	05/14/18	6600	JUSTIN DIGGINS	018002750507	3321	REIMBURS3/27-4/24/1	0.00	129.44
9001	118059	05/14/18	4286	MARK ADLER	018002320000	6701	REIMB 9/27/17-4/11/	0.00	1,521.71
9001	118061	05/14/18	131	EBSCO INFORMATION S	011632220000	4101	BLUMFIELD BL180096	0.00	220.16
9001	118062	05/14/18	3121	ECHO ELECTRIC SUPPL	018002620967	3261	RPS MAINTENANCE MOC	0.00	548.00
9001	118063	05/14/18	174	ELECTRONIC CONTRACT	018002620936	3251	RPS MAINTENANCE RHS	0.00	1,680.00
9001	118064	05/14/18	5575	ELKHORN SOUTH HIGH	013601310000	4101	RALSTON HIGH1/6/18Q	0.00	50.00
9001	118065	05/14/18	5993	ESU #3/METRO REGION	011001210509	3101	RPS STUDENT SERVICE	0.00	1,092.76
9001	118065	05/14/18	5993	ESU #3/METRO REGION	013601100000	3101	RPS STUDENT SERVICE	0.00	1,160.00
9001	118065	05/14/18	5993	ESU #3/METRO REGION	012001210509	3101	RPS STUDENT SERVICE	0.00	5,463.80
9001	118065	05/14/18	5993	ESU #3/METRO REGION	018001230501	3621	RPS STUDENT SERVICE	0.00	31,394.00
9001	118065	05/14/18	5993	ESU #3/METRO REGION	012601100000	3101	RPS STUDENT SERVICE	0.00	680.00
9001	118065	05/14/18	5993	ESU #3/METRO REGION	012601100000	6931	RMS REDEMSKE HAL	0.00	70.00
TOTAL CHECK								0.00	39,860.56
9001	118066	05/14/18	6707	ESU #9	018002210000	1201	RPS CUR/CECILIAWILK	0.00	219.00
9001	118066	05/14/18	6707	ESU #9	011641100000	6931	RPS CUR/ANDREW MATHE	0.00	219.00
9001	118066	05/14/18	6707	ESU #9	011631100000	6931	RPS CUR/ASHLEY TOMJA	0.00	219.00
9001	118066	05/14/18	6707	ESU #9	011691100000	6931	RPS CUR/ASHLEY HOLME	0.00	219.00
9001	118066	05/14/18	6707	ESU #9	011681100000	6931	RPS CUR/CHRIS KOHLBE	0.00	219.00
9001	118066	05/14/18	6707	ESU #9	011681100000	6931	RPS CUR/PAIGET TODD	0.00	219.00
9001	118066	05/14/18	6707	ESU #9	011681100000	6931	RPS CUR/JODY BLESSEN	0.00	219.00
TOTAL CHECK								0.00	1,533.00
9001	118067	05/14/18	275	FAC	018002610000	4101	RPS MAINTENANCE	0.00	232.20
9001	118067	05/14/18	275	FAC	018002610000	4101	RPS MAINTENANCE	0.00	414.45
TOTAL CHECK								0.00	646.65
9001	118068	05/14/18	5818	FATHER FLANAGAN'S B	018002150000	3101	RPS APRIL 1-30, 201	0.00	50.00
9001	118068	05/14/18	5818	FATHER FLANAGAN'S B	011642120000	4101	RPS STUDENT SERVICE	0.00	93.60
TOTAL CHECK								0.00	143.60
9001	118069	05/14/18	4272	FIRST STUDENT	018002755000	3311	RPS TRANSPORTATION	0.00	40,584.16
9001	118069	05/14/18	4272	FIRST STUDENT	018002755000	3311	RPS TRANSPORTATION	0.00	40,939.43
9001	118069	05/14/18	4272	FIRST STUDENT	018002700000	3311	RPS TRANSPORTATION	0.00	1,951.00
9001	118069	05/14/18	4272	FIRST STUDENT	018002755000	3311	RPS TRANSPORTATION	0.00	1,009.33
TOTAL CHECK								0.00	84,483.92

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118070	05/14/18	272	FOLLETT SCHOOL	SOLU 012602220000	4301	RALSTONMIDDLE MS183	0.00	15.36
9001	118070	05/14/18	272	FOLLETT SCHOOL	SOLU 011642220000	4301	KARENWESTERN KW1800	0.00	255.60
9001	118070	05/14/18	272	FOLLETT SCHOOL	SOLU 013602220000	4301	RALSTON HIGH HS1803	0.00	484.46
9001	118070	05/14/18	272	FOLLETT SCHOOL	SOLU 013602220000	4301	RALSTON HIGH HS1803	0.00	496.06
9001	118070	05/14/18	272	FOLLETT SCHOOL	SOLU 012602220000	4301	RALSTONMIDDLE MS183	0.00	402.54
9001	118070	05/14/18	272	FOLLETT SCHOOL	SOLU 012602220000	4301	RALSTONMIDDLE MS183	0.00	102.67
9001	118070	05/14/18	272	FOLLETT SCHOOL	SOLU 013602220000	4301	RALSTON HIGH HS1803	0.00	159.31
9001	118070	05/14/18	272	FOLLETT SCHOOL	SOLU 013602220000	4301	RALSTON HIGH HS1803	0.00	215.63
TOTAL CHECK								0.00	2,131.63
9001	118071	05/14/18	2812	FONTENELLE FOREST	018002700000	3341	RPS KARENWESTERN FT	0.00	131.75
9001	118071	05/14/18	2812	FONTENELLE FOREST	018002700000	3341	SEYMOUR/FT.NADINEKA	0.00	139.50
9001	118071	05/14/18	2812	FONTENELLE FOREST	018002700000	3341	RPS FT/MOCKINGBIRD	0.00	155.00
TOTAL CHECK								0.00	426.25
9001	118073	05/14/18	301	GLASSMASTERS INC	018002620966	3251	RPS MAINTENANCE MEA	0.00	360.00
9001	118074	05/14/18	344	GOODWIN TUCKER GROU	018002620926	3251	RPS MAINTENANCE RMS	0.00	537.49
9001	118075	05/14/18	5051	GRAINGER	018002620980	3251	RPS MAINTENANCE VMA	0.00	4.70
9001	118076	05/14/18	367	GRAYBAR	018002620969	3251	RPS MAINTENANCE WW	0.00	3.66
9001	118077	05/14/18	352	HAPPY CAB	018002750507	3311	RPS STUDENT SERVICE	0.00	132.28
9001	118077	05/14/18	352	HAPPY CAB	018002750507	3311	RPS STUDENT SERVICE	0.00	-132.28
TOTAL CHECK								0.00	0.00
9001	118078	05/14/18	1474	HEARTLAND FOUNDATIO	018001230501	3621	RPS STUDENT SERVICE	0.00	21,960.00
9001	118078	05/14/18	1474	HEARTLAND FOUNDATIO	018001230501	3621	RPS STUDENT SERVICE	0.00	25,200.00
TOTAL CHECK								0.00	47,160.00
9001	118079	05/14/18	4528	HEARTLAND ROOFING C	018002620936	3252	RPS MAINTENANCE RHS	0.00	480.00
9001	118080	05/14/18	446	TRACY L HINCHCLIFF	013601100083	4101	REIMBURSEDFOOD3/16/	0.00	18.00
9001	118080	05/14/18	446	TRACY L HINCHCLIFF	013601100083	4101	REIMBURSED ATLANTAE	0.00	217.99
TOTAL CHECK								0.00	235.99
9001	118081	05/14/18	2781	HOPE MEDICAL OUTREA	018001100055	3101	RPS ELL DEPARTMENT	0.00	875.00
9001	118081	05/14/18	2781	HOPE MEDICAL OUTREA	018001100055	3101	RPS ELL DEPARTMENT	0.00	35.00
TOTAL CHECK								0.00	910.00
9001	118082	05/14/18	2715	HY-VEE GAS	012601210509	4101	RPS STUDENT SERVICE	0.00	37.90
9001	118082	05/14/18	2715	HY-VEE GAS	018002750507	3361	RPS TRANSPORTATION	0.00	3,718.54
9001	118082	05/14/18	2715	HY-VEE GAS	018002520000	3361	RPS MAINTENANCE	0.00	951.25
9001	118082	05/14/18	2715	HY-VEE GAS	011001100000	4101	MOCKINGBIRD ELEMENT	0.00	18.01
9001	118082	05/14/18	2715	HY-VEE GAS	012601100060	4121	RALSTON MIDDLE SCHO	0.00	269.09
9001	118082	05/14/18	2715	HY-VEE GAS	018002700000	3361	RPS TRANSPORTATION	0.00	313.97
9001	118082	05/14/18	2715	HY-VEE GAS	011681100000	4101	SEYMOUR ELEMENTARY	0.00	53.86
9001	118082	05/14/18	2715	HY-VEE GAS	013601210509	4101	RPS STUDENT SERVICE	0.00	70.31
9001	118082	05/14/18	2715	HY-VEE GAS	012601100000	4101	RALSTON MIDDLE SCHO	0.00	182.58
9001	118082	05/14/18	2715	HY-VEE GAS	013601100060	4101	RALSTON HIGH SCHOOL	0.00	196.94

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RALSTON PUBLIC SCHOOLS
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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
9001	118082	05/14/18	2715	HY-VEE GAS	011661100000	4101	MEADOWS ELEMENTARY	0.00	6.98
9001	118082	05/14/18	2715	HY-VEE GAS	018002210000	3101	RPS ADMIN/VMAC CRED	0.00	-4.34
9001	118082	05/14/18	2715	HY-VEE GAS	013601100050	4101	RALSTON HIGH SCHOOL	0.00	3.65
TOTAL CHECK									5,818.74
9001	118083	05/14/18	6705	STEPHANIE HORN	018002750507	3321	REIMBURS3/27-4/11/1	0.00	29.43
9001	118083	05/14/18	6705	STEPHANIE HORN	018002750507	3321	REIMBURS2/27-3/26/1	0.00	48.34
TOTAL CHECK									77.77
9001	118084	05/14/18	4948	ALICIA A JOHNSON	018002240000	6701	REIMBURSED 4/16/201	0.00	192.93
9001	118086	05/14/18	2286	INFOSAFE SHREDDING	018002320000	3101	RPS ADMIN/VMAC	0.00	39.00
9001	118087	05/14/18	6669	INTEGRATION PARTNER	018002240000	3821	FORTINET FIREWALL S	0.00	13,138.12
9001	118088	05/14/18	503	INTERSTATE ALL BATT	018002520000	3371	RPS MAINTENANCE	0.00	128.21
9001	118089	05/14/18	5065	INTER-STATE STUDIO	011641100000	4101	KARENWESTERN KW1800	0.00	548.25
9001	118090	05/14/18	515	J & J SMALL ENGINE	018002620000	3251	RPS MAINTENANCE	0.00	168.22
9001	118091	05/14/18	4318	J P COOKE COMPANY	018002320000	4101	RPS ADMIN/VMAC	0.00	27.80
9001	118091	05/14/18	4318	J P COOKE COMPANY	018002320000	4101	RPS ADMIN/VMAC BLDG	0.00	17.71
TOTAL CHECK									45.51
9001	118092	05/14/18	1011	J W PEPPER & SON, I	013601100094	4201	RALSTON HIGH HS1803	0.00	17.00
9001	118092	05/14/18	1011	J W PEPPER & SON, I	013601100094	4201	RALSTON HIGH HS1803	0.00	4.00
9001	118092	05/14/18	1011	J W PEPPER & SON, I	012601100093	4101	RALSTONMIDDLE MS183	0.00	214.99
TOTAL CHECK									235.99
9001	118093	05/14/18	556	JOHNSON HARDWARE	018002620000	3251	RPS MAINTENANCE	0.00	29.38
9001	118094	05/14/18	565	JOHNSTONE SUPPLY CO	018002620936	3261	RPS MAINTENANCE RHS	0.00	80.73
9001	118094	05/14/18	565	JOHNSTONE SUPPLY CO	018002620936	3251	RPS MAINTENANCE RHS	0.00	47.33
9001	118094	05/14/18	565	JOHNSTONE SUPPLY CO	018002620000	3251	RPS MAINTENANCE	0.00	17.05
9001	118094	05/14/18	565	JOHNSTONE SUPPLY CO	018002620000	3251	RPS MAINTENANCE	0.00	19.99
TOTAL CHECK									165.10
9001	118095	05/14/18	6672	JOURNEYED.COM, INC.	018002240000	5671	RPS TECHNOLOGY DEPT	0.00	2,399.00
9001	118096	05/14/18	3311	KEYSTONE GLASS COMP	018002620980	3251	RPS MAINTENANCE VMA	0.00	80.00
9001	118098	05/14/18	4452	KISSEL/E&S ASSOCIAT	018002310000	3171	RPS MAY 2018 LEGISL	0.00	3,261.66
9001	118099	05/14/18	6717	KNOCK OUT PRINT & D	012601100000	4101	RALSTONMIDDLE MS183	0.00	85.17
9001	118100	05/14/18	6278	KOLEY JESSEN PC LLO	018002310000	3171	RPS STUDENT MATTERS	0.00	339.00
9001	118100	05/14/18	6278	KOLEY JESSEN PC LLO	018002310000	3171	RPS PERSONNEL MATTE	0.00	448.50
9001	118100	05/14/18	6278	KOLEY JESSEN PC LLO	018002310000	3171	RPS TEACHER MATTERS	0.00	546.00
TOTAL CHECK									1,333.50
9001	118101	05/14/18	4539	KONICA MINOLTA BUSI	018002250000	3271	RPS VMAC 1/11-4/10/	0.00	289.92

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118102	05/14/18	4672	KONICA MINOLTA PREM	018002250000	3271	RPS VMAC 4/25-5/25/	0.00	3,946.42
9001	118105	05/14/18	3345	LIFEGUARD MD, INC	018002130000	4101	RPS STUDENT SERVICE	0.00	55.00
9001	118106	05/14/18	6858	LINCOLN PARKS & REC	018002700000	3341	RPS CURRICULUM/WILK	0.00	1,165.00
9001	118107	05/14/18	6171	LINDSEY KLINE	011001100000	2941	REIMBURSED 3HRS TOT	0.00	404.25
9001	118107	05/14/18	6171	LINDSEY KLINE	012001100000	2941	REIMBURSED 3HRS TOT	0.00	404.25
TOTAL CHECK								0.00	808.50
9001	118108	05/14/18	6864	MORGAN LOUDERBACK	012001100000	6701	REIMBURSED 4/21/201	0.00	62.13
9001	118108	05/14/18	6864	MORGAN LOUDERBACK	012001100000	6701	REIMBURSED 3/10/201	0.00	105.73
TOTAL CHECK								0.00	167.86
9001	118109	05/14/18	6524	KATIE E LUTZ	018001100055	6701	REIMBURS3/1-3/28/18	0.00	70.56
9001	118111	05/14/18	6165	PHILIP R. KURUTZ	018002240000	6701	REIMBURSED 4/16&17/	0.00	192.39
9001	118114	05/14/18	5314	MADISON NATIONAL LI	01	9409	RPS DW MAY 2018 PRE	0.00	9,579.26
9001	118115	05/14/18	5069	MALLOY ELECTRIC	018002620966	3261	RPS MAINTENANCE MEA	0.00	650.39
9001	118116	05/14/18	4884	MATHESON TRI-GAS, I	018002620000	3251	RPS MAINTENANCE	0.00	43.03
9001	118116	05/14/18	4884	MATHESON TRI-GAS, I	018002620000	3251	RPS MAINTENANCE	0.00	41.90
TOTAL CHECK								0.00	84.93
9001	118117	05/14/18	6502	MCGRAW HILL	012001100000	4201	RPS CURRICULUM/WELT	0.00	7,083.96
9001	118118	05/14/18	813	MECHANICAL SALES PA	018002620963	3261	RPS MAINTENANCE BLU	0.00	504.95
9001	118119	05/14/18	5926	MENARDS	013601100080	4101	RALSTON HIGH HS1803	0.00	455.89
9001	118119	05/14/18	5926	MENARDS	018002620000	3251	RPS MAINTENANCE	0.00	12.56
9001	118119	05/14/18	5926	MENARDS	018002620969	3251	RPS MAINTENANCE WW	0.00	14.57
9001	118119	05/14/18	5926	MENARDS	018002610000	4101	RPS MAINTENANCE	0.00	14.91
9001	118119	05/14/18	5926	MENARDS	018002620966	3251	RPS MAINTENANCE MEA	0.00	23.99
9001	118119	05/14/18	5926	MENARDS	018002620000	3251	RPS MAINTENANCE	0.00	15.98
9001	118119	05/14/18	5926	MENARDS	018002620936	3261	RPS MAINTENANCE RHS	0.00	0.89
9001	118119	05/14/18	5926	MENARDS	018002620926	3251	RPS MAINTENANCE RMS	0.00	1.29
9001	118119	05/14/18	5926	MENARDS	018002620969	3251	RPS MAINTENANCE WW	0.00	4.98
9001	118119	05/14/18	5926	MENARDS	018002620980	3251	RPS MAINTENANCE VMA	0.00	7.99
9001	118119	05/14/18	5926	MENARDS	018002620936	3251	RPS MAINTENANCE RHS	0.00	9.87
TOTAL CHECK								0.00	562.92
9001	118120	05/14/18	827	METAL DOORS & HARDW	018002620926	3251	RPS MAINTENANCE RMS	0.00	170.00
9001	118120	05/14/18	827	METAL DOORS & HARDW	018002620926	3251	RPS MAINTENANCE RMS	0.00	857.00
TOTAL CHECK								0.00	1,027.00
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 10310 MOCKINGBI	0.00	1,153.80
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 9205 BERRY STRE	0.00	967.80
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 8023 RALSTON AV	0.00	215.40
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 6240 H STREET	0.00	216.00

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9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 8969 PARK DRIVE	0.00	369.00
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 8202 LAKEVIEW S	0.00	378.00
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 10310 MOCKINGBI	0.00	769.20
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 8901 PARK DRIVE	0.00	784.20
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 6240 H STREET	0.00	462.60
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 5100 SOUTH 93RD	0.00	389.20
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 8901 PARK DRIVE	0.00	522.80
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 5100 SOUTH 93RD	0.00	583.80
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 9205 BERRY STRE	0.00	645.20
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 8545 PARK DRIVE	0.00	102.40
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 8801 PARK DRIVE	0.00	157.80
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 7900 SEYMOUR ST	0.00	160.40
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 8545 PARK DRIVE	0.00	153.60
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 8901 PARK DRIVE	0.00	201.60
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 7900 SEYMOUR ST	0.00	240.60
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 8969 PARK DRIVE	0.00	246.00
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 8545 PARK DRIVE	0.00	276.35
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 8202 LAKEVIEW S	0.00	252.00
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 8901 PARK DRIVE	0.00	302.40
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 6240 H STREET	0.00	308.40
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS 8969 PARK DR #A	0.00	7.20
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 8969 PARK DR #A	0.00	4.80
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS LAKEVIEW ST SPK	0.00	19.20
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 8801 PARK DRIVE	0.00	105.20
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 8023 RALSTON AV	0.00	143.60
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3211	RPS 6240 H STREET	0.00	144.00
9001	118122	05/14/18	834	METRO UTILITIES DIS	018002610000	3231	RPS LAKEVIEW ST SPK	0.00	28.80
TOTAL CHECK									10,311.35
9001	118124	05/14/18	870	MIDWEST TURF & IRR	018002620936	3251	RPS MAINTENANCE RHS	0.00	21.85
9001	118125	05/14/18	6499	MILLARD SPRINKLER	018002620926	3251	RPS MAINTENANCE RMS	0.00	520.00
9001	118125	05/14/18	6499	MILLARD SPRINKLER	018002620936	3252	RPS MAINTENANCE RHS	0.00	1,825.55
TOTAL CHECK									2,345.55
9001	118127	05/14/18	1573	NASCD	011632410000	2931	BLUMFIELD MEMBERSHI	0.00	40.00
9001	118128	05/14/18	732	NASCO	012601100050	4101	RALSTONMIDDLE MS188	0.00	40.95
9001	118129	05/14/18	2877	NASPA	018002213000	6931	RPS HR/DUES & RETRE	0.00	150.00
9001	118130	05/14/18	6458	NASSP/NHS	013601100000	3101	RHS JULY'18-JULY'19	0.00	385.00
9001	118131	05/14/18	797	NCSA	018002320000	2931	RPS DR. MARK ADLER	0.00	795.00
9001	118131	05/14/18	797	NCSA	018002510000	2931	RPS JASON BUCKINGHA	0.00	335.00
9001	118131	05/14/18	797	NCSA	018002510000	6931	RPS JASON BUCKINGHA	0.00	150.00
9001	118131	05/14/18	797	NCSA	018002240000	6931	RPS CUR/ALICIAJOHNS	0.00	130.00
9001	118131	05/14/18	797	NCSA	018002240000	6931	RPS CUR/PHILKURUTZ	0.00	130.00
TOTAL CHECK									1,540.00
9001	118132	05/14/18	5898	NE SAFETY CENTER @U	018002750507	3101	RPS TRANSPORTATION	0.00	200.00

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9001	118134	05/14/18	830	NEBRASKA AIR FILTER	018002620963	3261	RPS MAINTENANCE BLU	0.00	282.22
9001	118134	05/14/18	830	NEBRASKA AIR FILTER	018002620969	3261	RPS MAINTENANCE WW	0.00	248.48
9001	118134	05/14/18	830	NEBRASKA AIR FILTER	018002620966	3261	RPS MAINTENANCE MEA	0.00	150.23
9001	118134	05/14/18	830	NEBRASKA AIR FILTER	018002620936	3261	RPS MAINTENANCE RHS	0.00	2,910.31
9001	118134	05/14/18	830	NEBRASKA AIR FILTER	018002620968	3261	RPS MAINTENANCE SEY	0.00	117.84
9001	118134	05/14/18	830	NEBRASKA AIR FILTER	018002620980	3261	RPS MAINTENANCE VMA	0.00	80.64
TOTAL CHECK									3,789.72
9001	118135	05/14/18	3821	NEBRASKA NOTARY ASS	018002320000	4101	RPS CO/VMAC M.CARRO	0.00	156.10
9001	118136	05/14/18	850	NEBRASKA-IOWA IND F	018002620926	3251	RPS MAINTENANCE RMS	0.00	31.72
9001	118137	05/14/18	6684	NSTA	018002700000	3341	RPS SUMMERCONFREGIS	0.00	150.00
9001	118138	05/14/18	6412	OCCUPATIONAL HEALTH	018002750507	3361	RPS DWIGHT JOHNSON	0.00	144.00
9001	118138	05/14/18	6412	OCCUPATIONAL HEALTH	018002750507	3361	RPS 4/18/18 P.MESEN	0.00	82.50
TOTAL CHECK									226.50
9001	118139	05/14/18	4382	ODEYS INC	018002620936	3252	RPS MAINTENANCE RHS	0.00	313.75
9001	118139	05/14/18	4382	ODEYS INC	018002620936	3252	RPS MAINTENANCE RHS	0.00	407.50
TOTAL CHECK									721.25
9001	118142	05/14/18	921	OFFICE DEPOT	011631100000	4101	BLUMFIELD BL180097	0.00	387.22
9001	118142	05/14/18	921	OFFICE DEPOT	018002320000	4101	RPS CO/VMAC CO18001	0.00	472.56
9001	118142	05/14/18	921	OFFICE DEPOT	011671100000	4101	MOCKINGBIRD MB18007	0.00	616.03
9001	118142	05/14/18	921	OFFICE DEPOT	018002320000	4101	RPS CO/VMAC CO18001	0.00	673.67
9001	118142	05/14/18	921	OFFICE DEPOT	011631100000	4101	BLUMFIELD BL1800110	0.00	372.99
9001	118142	05/14/18	921	OFFICE DEPOT	011681100000	4101	SEYMOUR SE180038	0.00	218.04
9001	118142	05/14/18	921	OFFICE DEPOT	013601100000	4101	RALSTON HIGH HS1803	0.00	319.84
9001	118142	05/14/18	921	OFFICE DEPOT	018002320000	4101	RPS CO/VMAC CO18001	0.00	272.67
9001	118142	05/14/18	921	OFFICE DEPOT	011631100000	4101	BLUMFIELD BL180092	0.00	181.49
9001	118142	05/14/18	921	OFFICE DEPOT	011631210509	4101	RPS STUDENT SERVICE	0.00	151.19
9001	118142	05/14/18	921	OFFICE DEPOT	012601100010	4101	RALSTONMIDDLE MS183	0.00	43.21
9001	118142	05/14/18	921	OFFICE DEPOT	011631100000	4101	BLUMFIELD BL180097	0.00	50.92
9001	118142	05/14/18	921	OFFICE DEPOT	012601100000	4101	RALSTONMIDDLE MS183	0.00	51.80
9001	118142	05/14/18	921	OFFICE DEPOT	011631100000	4101	BLUMFIELD BL1800110	0.00	58.70
9001	118142	05/14/18	921	OFFICE DEPOT	011631100000	4101	BLUMFIELD BL180099	0.00	16.86
9001	118142	05/14/18	921	OFFICE DEPOT	011681100000	4101	SEYMOUR SE180037	0.00	63.12
9001	118142	05/14/18	921	OFFICE DEPOT	013601100000	4101	RALSTON HIGH HS1803	0.00	67.64
9001	118142	05/14/18	921	OFFICE DEPOT	012601100010	4101	RALSTONMIDDLE MS183	0.00	71.73
9001	118142	05/14/18	921	OFFICE DEPOT	011671100000	4101	MOCKINGBIRD MB18007	0.00	72.42
9001	118142	05/14/18	921	OFFICE DEPOT	011631100000	4101	BLUMFIELD BL1800105	0.00	78.59
9001	118142	05/14/18	921	OFFICE DEPOT	011631100000	4101	BLUMFIELD BL180099	0.00	105.80
9001	118142	05/14/18	921	OFFICE DEPOT	012601100000	4101	RALSTONMIDDLE MS183	0.00	107.83
9001	118142	05/14/18	921	OFFICE DEPOT	011661100000	4101	MEADOWS MW1800116	0.00	109.99
9001	118142	05/14/18	921	OFFICE DEPOT	011641100000	4101	KARENWESTERN KW1800	0.00	117.46
9001	118142	05/14/18	921	OFFICE DEPOT	011691100000	4101	WLDEWOOD WW180031	0.00	117.56
9001	118142	05/14/18	921	OFFICE DEPOT	011681100000	4101	SEYMOUR SE180035	0.00	149.11
9001	118142	05/14/18	921	OFFICE DEPOT	018001210501	4101	RPSSSERVICES SS1800	0.00	140.16
9001	118142	05/14/18	921	OFFICE DEPOT	013601100000	4101	RALSTON HIGH HS1803	0.00	142.93
9001	118142	05/14/18	921	OFFICE DEPOT	011641100000	4101	KARENWESTERN KW1800	0.00	130.89
9001	118142	05/14/18	921	OFFICE DEPOT	011691100000	4101	WLDEWOOD WW180032	0.00	134.14

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9001	118142	05/14/18	921	OFFICE DEPOT	012601100000	4101	RALSTONMIDDLE MS183	0.00	128.32
9001	118142	05/14/18	921	OFFICE DEPOT	012601100000	4101	RALSTONMIDDLE MS183	0.00	33.44
9001	118142	05/14/18	921	OFFICE DEPOT	011661100000	4101	MEADOWS MW1800126	0.00	40.75
9001	118142	05/14/18	921	OFFICE DEPOT	011681100000	4101	SEYMOUR SE180038	0.00	15.50
9001	118142	05/14/18	921	OFFICE DEPOT	011691100000	4101	WILDEWOOD WW180032	0.00	21.85
9001	118142	05/14/18	921	OFFICE DEPOT	011631100000	4101	BLUMFIELD BL180092	0.00	25.24
9001	118142	05/14/18	921	OFFICE DEPOT	011661100000	4101	MEADOWS MW1800126	0.00	12.10
9001	118142	05/14/18	921	OFFICE DEPOT	012601100000	4101	RALSTONMIDDLE MS183	0.00	20.82
9001	118142	05/14/18	921	OFFICE DEPOT	011631100000	4101	BLUMFIELD BL180097	0.00	7.90
9001	118142	05/14/18	921	OFFICE DEPOT	011681100000	4101	SEYMOUR SE180038	0.00	-27.64
9001	118142	05/14/18	921	OFFICE DEPOT	011681100000	4101	SEYMOUR SE180038	0.00	-190.40
9001	118142	05/14/18	921	OFFICE DEPOT	011631100000	4101	BLUMFIELD BL180092	0.00	6.60
9001	118142	05/14/18	921	OFFICE DEPOT	013601100000	4101	RALSTON HIGH HS1803	0.00	10.69
9001	118142	05/14/18	921	OFFICE DEPOT	011671100000	4101	MOCKINGBIRD MB18007	0.00	7.99
TOTAL CHECK								0.00	5,609.72
9001	118143	05/14/18	910	O'KEEFE ELEVATOR CO	018002620936	3251	RPS MAINTENANCE RHS	0.00	291.00
9001	118144	05/14/18	936	OMAHA PUBLIC POWER	018002610000	3231	RPS DW 3/20-4/19/18	0.00	55,145.57
9001	118145	05/14/18	6687	OMAHA STORM CHASERS	011641100000	3341	KAREN WESTERN ELEME	0.00	125.00
9001	118145	05/14/18	6687	OMAHA STORM CHASERS	011691100000	3341	WILDEWOOD WW180033	0.00	125.00
9001	118145	05/14/18	6687	OMAHA STORM CHASERS	011661100000	3341	MEADOWS FIELD TRIP	0.00	125.00
TOTAL CHECK								0.00	375.00
9001	118146	05/14/18	940	OMAHA WINNELSON	018002620000	3251	RPS MAINTENANCE	0.00	137.00
9001	118146	05/14/18	940	OMAHA WINNELSON	018002620963	3251	RPS MAINTENANCE BLU	0.00	21.55
TOTAL CHECK								0.00	158.55
9001	118147	05/14/18	941	OMAHA WORLD HERALD	018002320000	4101	RPS ADMIN/8545PARKD	0.00	122.20
9001	118148	05/14/18	430	OMAHA'S HENRY DOORL	018002700000	3341	MEADOWS FIELD TRIP	0.00	308.00
9001	118148	05/14/18	430	OMAHA'S HENRY DOORL	018002700000	3341	RPS WILDEWOOD R. YO	0.00	188.00
9001	118148	05/14/18	430	OMAHA'S HENRY DOORL	018002700000	3341	WILDEWOOD FIELD TRI	0.00	416.00
TOTAL CHECK								0.00	912.00
9001	118149	05/14/18	2597	ON-LINE IMAGING SER	018002213000	3101	RPS HUMAN RESOURCES	0.00	200.00
9001	118150	05/14/18	1915	O'REILLY AUTOMOTIVE	018002520000	3371	RPS MAINTENANCE	0.00	30.97
9001	118150	05/14/18	1915	O'REILLY AUTOMOTIVE	018002520000	3371	RPS MAINTENANCE	0.00	30.97
9001	118150	05/14/18	1915	O'REILLY AUTOMOTIVE	018002520000	3371	RPS MAINTENANCE	0.00	33.66
9001	118150	05/14/18	1915	O'REILLY AUTOMOTIVE	018002520000	3371	RPS MAINTENANCE	0.00	10.99
9001	118150	05/14/18	1915	O'REILLY AUTOMOTIVE	018002520000	3371	RPS MAINTENANCE	0.00	-33.66
TOTAL CHECK								0.00	72.93
9001	118151	05/14/18	954	P & A MANAGEMENT CO	012001210509	4101	RPS VMAC MONTHLYLEA	0.00	1,125.00
9001	118151	05/14/18	954	P & A MANAGEMENT CO	012001210509	4101	RPS VMAC MONTHLYLEA	0.00	1,125.00
9001	118151	05/14/18	954	P & A MANAGEMENT CO	012001210509	4101	RPS LEASE7547 7547A	0.00	1,125.00
TOTAL CHECK								0.00	3,375.00
9001	118152	05/14/18	4284	PATRICK MESENBRINK	018002700000	5501	RPS TRANSP. BUSPERM	0.00	7.50

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118153	05/14/18	6668	PEARSON	012001100000	4201	RPS CURRICULUM/WELT	0.00	7,373.28
9001	118156	05/14/18	2347	PREMIER AGENDAS	011661100000	4101	MEADOWS MW180097	0.00	425.25
9001	118157	05/14/18	3989	PRIME COMMUNICATION	018002240000	5661	RPS TECHNOLOGY DEPT	0.00	890.00
9001	118157	05/14/18	3989	PRIME COMMUNICATION	013601100000	5651	2 SECURITY CAMERAS	0.00	1,917.27
TOTAL CHECK								0.00	2,807.27
9001	118158	05/14/18	5682	PRINTING INK	018002320000	4101	RPS CO/VMAC ENVELOP	0.00	295.00
9001	118159	05/14/18	3615	RALSTON FUEL & SERV	018002750507	3361	RPS TRANSPORTATION	0.00	151.58
9001	118159	05/14/18	3615	RALSTON FUEL & SERV	018002755000	3311	RPS TRANSPORTATION	0.00	673.03
TOTAL CHECK								0.00	824.61
9001	118160	05/14/18	3366	RALSTON PUBLIC SCHO	018002320000	4101	RPS VMAC BOX LUNCHE	0.00	24.00
9001	118161	05/14/18	6239	JULIE A. SANDILAND	011001100000	6701	REIMB9/4/17-4/26/18	0.00	22.05
9001	118162	05/14/18	4023	SCHOLASTIC BOOK CLU	011001100000	4101	BLUMFIELD CU180045	0.00	125.00
9001	118166	05/14/18	6379	THE OMAHA WORLD-HER	018002213000	3501	RPS HUMAN RESOURCES	0.00	2,235.06
9001	118166	05/14/18	6379	THE OMAHA WORLD-HER	018002320000	3501	RPS BOE LEGALS	0.00	104.55
TOTAL CHECK								0.00	2,339.61
9001	118168	05/14/18	5758	TREVOR O'REILLY	018002120000	6931	RPS SS/ELEM.COUNCON	0.00	85.00
9001	118171	05/14/18	4527	LISA SCHROEDER	011662410000	6701	REIMB4/25-27/18	0.00	321.55
9001	118171	05/14/18	4527	LISA SCHROEDER	011001100000	6701	REIMBURSED 4/24-26/	0.00	162.41
TOTAL CHECK								0.00	483.96
9001	118172	05/14/18	5641	QUILL CORPORATION	011631100000	4101	BLUMFIELD BL180093	0.00	16.94
9001	118172	05/14/18	5641	QUILL CORPORATION	011631100000	4101	BLUMFIELD BL180093	0.00	34.76
TOTAL CHECK								0.00	51.70
9001	118173	05/14/18	3366	RALSTON PUBLIC SCHO	018001250516	4101	RPS CUR/PS MAR2018B	0.00	699.10
9001	118174	05/14/18	3545	ROCHESTER MIDLAND C	018002620000	3101	RPS MAINTENANCE	0.00	625.00
9001	118175	05/14/18	6754	S&S WORLDWIDE	011691100068	4101	WILDEWOOD WW180025	0.00	26.99
9001	118176	05/14/18	6221	DAVID R SCHAEFER II	012001100000	6701	REIMBURSED 4/20/201	0.00	42.51
9001	118177	05/14/18	4913	SCHMITT MUSIC	013601100094	4101	RALSTON HIGH CREDIT	0.00	-79.21
9001	118177	05/14/18	4913	SCHMITT MUSIC	012601100094	4101	RALSTONMIDDLE MS183	0.00	96.00
9001	118177	05/14/18	4913	SCHMITT MUSIC	013601100094	4101	RALSTON HIGH HS1803	0.00	78.00
9001	118177	05/14/18	4913	SCHMITT MUSIC	013601100094	5301	RALSTON HIGH HS1803	0.00	172.00
9001	118177	05/14/18	4913	SCHMITT MUSIC	013601100094	4101	RALSTON HIGH HS1803	0.00	59.30
TOTAL CHECK								0.00	326.09
9001	118178	05/14/18	1111	SCHOOL SPECIALTY	011631100000	4101	BLUMFIELD BL1800108	0.00	250.43
9001	118179	05/14/18	5135	SHELL	018002700000	3361	RPS TRANSPORTATION	0.00	84.55

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118181	05/14/18	1365	SIGNIT	018002620000	3251	RPS MAINTENANCE	0.00	460.10
9001	118183	05/14/18	1209	STEVE E SNODGRASS	018002320000	6701	REIMBURS1/1-4/20/20	0.00	341.82
9001	118185	05/14/18	3360	SOLUTION TREE	018002210000	6931	RPS CURRICULUM/WILK	0.00	689.00
9001	118186	05/14/18	5589	SPECTRUM PAINT	018002620936	3251	RPS MAINTENANCE RHS	0.00	152.49
9001	118186	05/14/18	5589	SPECTRUM PAINT	018002620936	3251	RPS MAINTENANCE RHS	0.00	155.77
9001	118186	05/14/18	5589	SPECTRUM PAINT	018002620936	3251	RPS MAINTENANCE RHS	0.00	159.69
TOTAL CHECK									467.95
9001	118187	05/14/18	6233	SPRINGSHARE, LLC	013602220000	4401	RALSTON HIGH HS1804	0.00	874.00
9001	118188	05/14/18	4622	STACEY STOFFEL	011001100000	6701	REIMBURS4/11-13/201	0.00	330.40
9001	118190	05/14/18	6234	SUPPLY WORKS	018002610000	5301	NEW EQUIPMENT PTE10	0.00	300.23
9001	118190	05/14/18	6234	SUPPLY WORKS	018002610000	5301	NEW EQUIPMENT REN08	0.00	24.10
9001	118190	05/14/18	6234	SUPPLY WORKS	018002610000	5301	NEW EQUIPMENT SPA98	0.00	45.97
9001	118190	05/14/18	6234	SUPPLY WORKS	018002610000	5301	RPS CUSTODIAL SUPPL	0.00	56.70
9001	118190	05/14/18	6234	SUPPLY WORKS	018002610000	4101	SPA3308-04 Lite N F	0.00	119.62
9001	118190	05/14/18	6234	SUPPLY WORKS	018002610000	4101	SPA4060-04 MILLENNI	0.00	546.93
9001	118190	05/14/18	6234	SUPPLY WORKS	018002610000	4101	LINOBASE SAFE STRIP	0.00	532.50
9001	118190	05/14/18	6234	SUPPLY WORKS	018002610000	4101	SPA0067-05 Endurast	0.00	364.78
9001	118190	05/14/18	6234	SUPPLY WORKS	018002610000	4101	REN02820-MS RENOWN	0.00	259.00
TOTAL CHECK									2,249.83
9001	118192	05/14/18	3418	THE ROSE	018002700000	3341	RPS BLUMFIELD ELEME	0.00	255.00
9001	118192	05/14/18	3418	THE ROSE	018002700000	3341	RPS WILDEWOOD T.KRA	0.00	190.00
9001	118192	05/14/18	3418	THE ROSE	018002700000	3341	RPS FIELD TRIP	0.00	210.00
9001	118192	05/14/18	3418	THE ROSE	018002700000	3341	MOCKINGBIRD FTLONGA	0.00	175.00
TOTAL CHECK									830.00
9001	118193	05/14/18	1138	TOTAL MARKETING, IN	018002620936	3251	RPS MAINTENANCE RHS	0.00	375.00
9001	118194	05/14/18	1139	TRACTOR SUPPLY CO	018002620969	3251	RPS MAINTENANCE WW	0.00	71.82
9001	118195	05/14/18	2051	TRANE	018002620936	3261	RPS MAINTENANCE RHS	0.00	45.90
9001	118195	05/14/18	2051	TRANE	018002620964	3261	RPS MAINTENANCE KW	0.00	180.82
TOTAL CHECK									226.72
9001	118196	05/14/18	6034	TRUCK CENTER COMPAN	018002755000	3311	RPS TRANSPORTATION	0.00	805.03
9001	118196	05/14/18	6034	TRUCK CENTER COMPAN	018002750507	3371	RPS TRANSPORTATION	0.00	2,057.22
9001	118196	05/14/18	6034	TRUCK CENTER COMPAN	018002755000	3311	RPS TRANSPORTATION	0.00	7,048.55
9001	118196	05/14/18	6034	TRUCK CENTER COMPAN	018002755000	3311	RPS TRANSPORTATION	0.00	-7.41
TOTAL CHECK									9,903.39
9001	118197	05/14/18	6769	ASHLEY NICOLE TURNE	018002130000	6701	REIMBURS3/1-3/28/18	0.00	40.18
9001	118197	05/14/18	6769	ASHLEY NICOLE TURNE	018002130000	6701	REIMBURSE4/3-30/201	0.00	65.14
TOTAL CHECK									105.32
9001	118198	05/14/18	6105	HANNAH S VESKRNA	012001100000	2941	REIMBURSED 3 HOURS	0.00	808.50

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9001	118199	05/14/18	6446	UNIVERSITY OF NEBRA	018002700000	3341	RPS/SEYMOUR J.GUTSC	0.00	90.00
9001	118200	05/14/18	6865	UNIVERSITY OF NEBRA	013601100000	6931	RPS STUDENT SERVICE	0.00	200.00
9001	118200	05/14/18	6865	UNIVERSITY OF NEBRA	018001210504	6931	RPS STUDENT SERVICE	0.00	630.00
9001	118200	05/14/18	6865	UNIVERSITY OF NEBRA	012001210509	6931	RPS STUDENT SERVICE	0.00	415.00
9001	118200	05/14/18	6865	UNIVERSITY OF NEBRA	011001210509	6931	RPS STUDENT SERVICE	0.00	865.00
TOTAL CHECK								0.00	2,110.00
9001	118201	05/14/18	1172	VAL LIMITED	018002120000	6931	RPS STUDENT SERVICE	0.00	105.04
9001	118202	05/14/18	6317	VISION SERVICE PLAN 01		9409	RPS DW MAY 2018	0.00	2,081.41
9001	118203	05/14/18	3500	VOCATIONAL DEVELOPM	018001230501	3621	RPS STUDENT SERVICE	0.00	4,195.30
9001	118204	05/14/18	1268	VOSS LIGHTING	018002610000	4101	RPS MAINTENANCE	0.00	477.00
9001	118205	05/14/18	4946	WAITT OUTDOOR	018002330000	3501	RPS PUBLIC RELATION	0.00	800.00
9001	118206	05/14/18	2406	WASTE MANAGEMENT OF	018002610000	3291	RPS ADMIN 4/16/18	0.00	145.87
9001	118206	05/14/18	2406	WASTE MANAGEMENT OF	018002610000	3291	RPS DW MAY 1, 2018	0.00	3,462.28
TOTAL CHECK								0.00	3,608.15
9001	118207	05/14/18	5925	WELLS FARGO FINANCI	018002250000	3271	RPS DW 4/30-5/29/20	0.00	1,196.74
9001	118207	05/14/18	5925	WELLS FARGO FINANCI	018002250000	3271	RPS DW 3/30-4/29/20	0.00	455.57
TOTAL CHECK								0.00	1,652.31
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002620967	3251	RPS MAINTENANCE MOC	0.00	52.23
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002620969	3251	RPS MAINTENANCE WW	0.00	74.99
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002610000	4101	RPS MAINTENANCE	0.00	7.98
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002620000	3251	RPS MAINTENANCE	0.00	7.99
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002620936	3251	RPS MAINTENANCE RHS	0.00	9.98
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002620936	3251	RPS MAINTENANCE RHS	0.00	10.18
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002620968	3251	RPS MAINTENANCE SEY	0.00	11.96
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002620000	3251	RPS MAINTENANCE	0.00	13.97
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002620000	3251	RPS MAINTENANCE	0.00	13.98
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002610000	4101	RPS MAINTENANCE	0.00	13.99
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002610000	4101	RPS MAINTENANCE	0.00	17.96
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002620967	3251	RPS MAINTENANCE MOC	0.00	22.99
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002620967	3251	RPS MAINTENANCE MOC	0.00	24.65
9001	118208	05/14/18	6719	WESTLAKE ACE HARDWA	018002620000	3251	RPS MAINTENANCE	0.00	44.98
TOTAL CHECK								0.00	327.83
9001	118209	05/14/18	3127	WESTSIDE COMMUNITY	018001230501	3621	RPS STUDENT SERVICE	0.00	9,479.00
9001	118210	05/14/18	6491	WHAT'S BUGGIN' YA	018002620000	3101	RPS MAINTENANCE DW	0.00	540.00
9001	118211	05/14/18	4749	WILDLIFE SAFARI	018002700000	3341	RPS MB/FT MELISSAYO	0.00	216.00
9001	118211	05/14/18	4749	WILDLIFE SAFARI	018002700000	3341	RPS WW/FT REBECCA Y	0.00	225.00
9001	118211	05/14/18	4749	WILDLIFE SAFARI	018002700000	3341	RPS BLUM/FT KIMBERG	0.00	258.00
TOTAL CHECK								0.00	699.00

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118212	05/14/18	6757	WOODCRAFT OF OMAHA	013601100080	4101	RALSTON HIGH HS1802	0.00	387.49
9001	118213	05/14/18	6229	WORK FIT INC	018002213000	3101	RPS HUMAN RESOURCES	0.00	195.00
9001	118213	05/14/18	6229	WORK FIT INC	018002213000	3101	RPS HUMAN RESOURCES	0.00	50.00
TOTAL CHECK								0.00	245.00
9001	118214	05/14/18	5026	ZIMCO SUPPLY COMPAN	018002620000	3251	RPS MAINTENANCE	0.00	858.00
9001	118215	05/14/18	1476	D & D LASER INC	012601100000	4101	RALSTONMIDDLE MS183	0.00	49.95
9001	118216	05/14/18	5993	ESU #3/METRO REGION	018002700000	3341	RPS MEADOWS FIELDTR	0.00	225.75
9001	118217	05/14/18	4272	FIRST STUDENT	018002700000	3311	RPS TRANSPORTATON A	0.00	6,428.50
9001	118218	05/14/18	352	HAPPY CAB	018002750507	3311	RPS STUDENT SERVICE	0.00	132.38
9001	118219	05/14/18	5926	MENARDS	018002620964	3251	RPS MAINTENANCE KW	0.00	29.99
TOTAL CASH ACCOUNT								0.00	581,582.96
TOTAL FUND								0.00	581,582.96

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FUND - 02 - LUNCH FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118085	05/14/18	6862	AMBER LYTLE	028004600000	4101	REIMBURSED BALANCE	0.00	7.30
9001	118113	05/14/18	6583	M & M STAFFING, INC	028004600000	1101	RPS HR HUGH, SMITH, W	0.00	1,137.38
9001	118113	05/14/18	6583	M & M STAFFING, INC	022004600000	1101	RPS HR/S. SMITH/C.WI	0.00	829.87
9001	118113	05/14/18	6583	M & M STAFFING, INC	022004600000	1101	RPS HR/SMITH, STANLE	0.00	176.93
TOTAL CHECK								0.00	2,144.18
9001	118163	05/14/18	5077	SODEXO, INC & AFFIL	028004600000	3101	RPS/DW APRIL 2018 C	0.00	119,004.60
9001	118169	05/14/18	6861	JENNIFER ROBINSON	028004600000	4101	REIMBURSED BALANCE	0.00	41.00
9001	118180	05/14/18	6860	SHELLY ROBINSON	028004600000	4101	REIMBURSED BALANCE	0.00	70.00
9001	118182	05/14/18	6667	PEGGY SMITH	028004600000	4101	RPS/MOCK LUNCH/LETT	0.00	7.98
9001	118182	05/14/18	6667	PEGGY SMITH	028004600000	4101	RPS FS COFFECARTLIN	0.00	14.88
TOTAL CHECK								0.00	22.86
9001	118184	05/14/18	5077	SODEXO, INC & AFFIL	028004600000	3101	RPS DW MARCH 2018 C	0.00	122,640.42
TOTAL CASH ACCOUNT								0.00	243,930.36
TOTAL FUND								0.00	243,930.36

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FUND - 04 - GRANT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118104	05/14/18	6111	LARSON SPEECH & LAN	048004412803	3101	RPS SS 4/5-26/2018	0.00	2,805.00
TOTAL CASH ACCOUNT								0.00	2,805.00
TOTAL FUND								0.00	2,805.00

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FUND - 05 - TITLE GRANT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118164	05/14/18	4814	STACY MCCORMICK	058007100000	6701	REIMBURS3/26&3/27/1	0.00	12.42
9001	118165	05/14/18	6009	STERLING COMPUTERS	058007100000	5651	2 CHROMEBOOKS FOR C	0.00	545.38
9001	118185	05/14/18	3360	SOLUTION TREE	058007200000	6931	RPS CURRICULUM/WILK	0.00	2,067.00
TOTAL CASH ACCOUNT								0.00	2,624.80
TOTAL FUND								0.00	2,624.80

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FUND - 06 - CHAPTER 1

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
9001	118082	05/14/18	2715	HY-VEE GAS	063604100000	4101	RALSTON HIGH SCHOOL	0.00	53.34
9001	118082	05/14/18	2715	HY-VEE GAS	061631210000	4101	BLUMFIELD ELEMENTAR	0.00	75.11
TOTAL CHECK								0.00	128.45
TOTAL CASH ACCOUNT								0.00	128.45
TOTAL FUND								0.00	128.45

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FUND - 11 - ACOUSTICAL HANDICAPPED

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118060	05/14/18	4420	AMANDA ELGERT	118001220511	6701	REIMBUR3/20-4/20/18	0.00	1,026.78
9001	118072	05/14/18	5606	KILEY R. FRANS	118001220511	6701	REIMBURSED3/26/2018	0.00	7.03
9001	118097	05/14/18	1371	KIDS ON THE MOVE IN	118001220511	3101	RPS SUBURBAN SCHOOL	0.00	352.00
9001	118097	05/14/18	1371	KIDS ON THE MOVE IN	118001220511	3101	RPS SUBURBAN PROGRA	0.00	192.00
TOTAL CHECK								0.00	544.00
9001	118112	05/14/18	6652	LAURA PAPSON	118001220511	3101	RPS HI 4/9&4/30/201	0.00	210.00
9001	118123	05/14/18	3295	DIANE MEYER	118001220511	6701	REIMBURSE3/22-4/20/	0.00	383.16
9001	118126	05/14/18	6350	KIMBERLEE M MILLER	118001220511	6701	REIMBURSE3/19-4/13/	0.00	679.40
9001	118154	05/14/18	4455	SUSAN I PETERSEN	118001220511	6701	REIMBUR11/27-12/19/	0.00	224.70
9001	118154	05/14/18	4455	SUSAN I PETERSEN	118001220511	6701	REIMBURSE4/3-30/201	0.00	154.78
9001	118154	05/14/18	4455	SUSAN I PETERSEN	118001220511	6701	REIMBURSE3/12-3/29/	0.00	104.64
9001	118154	05/14/18	4455	SUSAN I PETERSEN	118001220511	6701	REIMBURSE2/5-28/201	0.00	100.28
TOTAL CHECK								0.00	584.40
9001	118167	05/14/18	5094	TIARRA MCGOWAN	118001220511	6701	REIMBURS3/22-4/20/1	0.00	357.90
9001	118170	05/14/18	3823	JILL SNODGRASS	118001220511	3101	RP HI/SUBUR JAN 201	0.00	858.00
9001	118173	05/14/18	3366	RALSTON PUBLIC SCHO	118001220511	4101	RPS KW/HI APRIL 201	0.00	292.00
9001	118173	05/14/18	3366	RALSTON PUBLIC SCHO	118001220511	4101	RPS HI MARCH 2018 K	0.00	168.00
TOTAL CHECK								0.00	460.00
9001	118191	05/14/18	6516	KILEY M THALKEN	118001220511	6701	REIMBURS3/20-4/18/1	0.00	261.06
TOTAL CASH ACCOUNT								0.00	5,371.73
TOTAL FUND								0.00	5,371.73

EFINANCE - POWERSCHOOL
DATE: 05/10/2018
TIME: 10:50:07

RALSTON PUBLIC SCHOOLS
CHECK REGISTER - BY FUND

PAGE NUMBER: 21
ACCTPA21

SELECTION CRITERIA: transact.ck_date='20180514 00:00:00.000'
ACCOUNTING PERIOD: 9/18

FUND - 13 - BUFFETT EARLY CHILD GRANT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118142	05/14/18	921	OFFICE DEPOT	138006180000	4101	RPSCUR/MOCK CU18005	0.00	104.26
9001	118142	05/14/18	921	OFFICE DEPOT	138006180000	4101	RPS CUR/MOCK CU1800	0.00	12.58
9001	118142	05/14/18	921	OFFICE DEPOT	138006180000	4101	RPS CUR/MOCK CU1800	0.00	13.49
9001	118142	05/14/18	921	OFFICE DEPOT	138006180000	4101	RPS CUR/MOCK CU1800	0.00	19.98
9001	118142	05/14/18	921	OFFICE DEPOT	138006180000	4101	RPSCUR/MOCK CU18005	0.00	15.57
9001	118142	05/14/18	921	OFFICE DEPOT	138006180000	4101	RPS CUR/MOCK CU1800	0.00	42.99
9001	118142	05/14/18	921	OFFICE DEPOT	138006180000	4101	RPS CUR/MOCK CU1800	0.00	11.98
TOTAL CHECK								0.00	220.85
9001	118161	05/14/18	6239	JULIE A. SANDILAND	138006180000	6701	REIMBURSE1/8-12/18C	0.00	58.86
9001	118178	05/14/18	1111	SCHOOL SPECIALTY	138006180000	4101	RPS CUR/MOCK CU1800	0.00	165.06
TOTAL CASH ACCOUNT								0.00	444.77
TOTAL FUND								0.00	444.77

EFINANCE - POWERSCHOOL
DATE: 05/10/2018
TIME: 10:50:07

RALSTON PUBLIC SCHOOLS
CHECK REGISTER - BY FUND

PAGE NUMBER: 22
ACCTPA21

SELECTION CRITERIA: transact.ck_date='20180514 00:00:00.000'
ACCOUNTING PERIOD: 9/18

FUND - 17 - CARL PERKINS

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118022	05/14/18	170	APPLE COMPUTER	178001540000	4101	IPADS FOR PERKINS G	0.00	8,820.00
9001	118103	05/14/18	6266	CHRISTI Z KRIST	178001540000	4101	PERKINS/FCCLA CONFE	0.00	19.92
9001	118110	05/14/18	836	NEBRASKA FURNITURE	178001540000	4101	RALSTON HIGH HS1803	0.00	4,589.99
9001	118133	05/14/18	4085	NEBR COMMUNITY FOUN	178001540000	3101	RALSTON PUBLIC PERK	0.00	2,440.00
TOTAL CASH ACCOUNT								0.00	15,869.91
TOTAL FUND								0.00	15,869.91

EFINANCE - POWERSCHOOL
DATE: 05/10/2018
TIME: 10:50:07

RALSTON PUBLIC SCHOOLS
CHECK REGISTER - BY FUND

PAGE NUMBER: 23
ACCTPA21

SELECTION CRITERIA: transact.ck_date='20180514 00:00:00.000'
ACCOUNTING PERIOD: 9/18

FUND - 18 - INTERAGENCY PLNG/REGION24

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG. KEY	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
9001	118189	05/14/18	5832	THE STRING BEANS	188001550000	3101	RPS STUDENT SERVICE	0.00	825.00
TOTAL CASH ACCOUNT								0.00	825.00
TOTAL FUND								0.00	825.00

**RALSTON PUBLIC SCHOOLS
FINANCIAL REPORT TO THE BOARD OF EDUCATION
POOLED CASH - BANK RECONCILIATION
April 30, 2018**

	03/31/2018 Thru 04/30/2018	03/31/2017 Thru 04/30/2017
Book Balance - Beginning of month	\$861,663.35	\$1,640,566.37
Total Receipts	\$8,897,754.63	\$7,513,058.00
Monthly Disbursements	<u>(3,334,625.96)</u>	<u>(3,445,167.00)</u>
Reconciled Book Balance - End of Month	\$6,424,792.02	\$5,708,457.37
Building fund loan	\$0.00	(\$2,000,000.00)
Depreciation fund loan	\$0.00	\$0.00
Transfer to Depreciation	\$0.00	\$0.00
Actual Book Balance - End of Month	\$6,424,792.02	\$3,708,457.37
Bank Balance -Beginning of month	\$1,329,670.50	\$2,084,041.40
Deposits	\$8,896,875.28	\$7,513,116.40
Interest	<u>1,483.56</u>	<u>1,563.40</u>
Total Receipts	8,898,358.84	7,514,679.80
Total Warrants	<u>(3,350,830.26)</u>	<u>(5,480,463.17)</u>
Bank Balance - End of month	6,877,199.08	4,118,258.03
Plus Outstanding Deposits	0.00	0.00
Less Outstanding Checks/Wires	<u>(452,407.06)</u>	<u>(409,800.12)</u>
Reconciled Bank Balance - End of month	\$6,424,792.02	\$3,708,457.91

April 2018

Percent of Year Completed

66.7%

RECEIPTS

ACCOUNT	ANTICIPATED	M-T-D RECEIVED 2017-18	Y-T-D RECEIVED 2017-18	Y-T-D RECEIVED 2016-17	Year To Date %Received	
					2017-18	2016-17
Local District Taxes	\$16,593,696	\$5,559,034.80	\$9,802,799.10	\$6,996,960	59.1%	54.3%
Pro-Rata Motor Vehicle Tax	\$25,000	\$16,489.93	\$25,480.77	\$18,158	101.9%	72.6%
Motor Vehicle Tax	\$2,300,000	\$303,459.56	\$2,197,129.87	\$1,869,750	95.5%	86.0%
Homestead Exemption Tax	\$200,000	\$68,109.00	\$136,196.06	\$117,004	68.1%	55.7%
Tuition from Individuals	\$0	\$0.00	\$0.00	\$0	0.0%	0.0%
Tuition (Other Dist)	\$0	\$0.00	\$0.00	\$35,000	0.0%	0.0%
Interest on Investments	\$10,000	\$1,483.56	\$6,245.47	\$6,859	62.5%	76.2%
Local License/Police Court	\$44,000	\$1,846.13	\$25,165.30	\$32,324	57.2%	92.4%
Other Local Revenue	\$12,000	\$0.00	\$7,133.00	\$5,890	59.4%	58.9%
County Fines & Licenses	\$95,000	\$8,335.34	\$67,652.13	\$69,689	71.2%	63.4%
State Aid	\$10,723,037	\$1,072,304.00	\$7,506,128.00	\$9,554,878	70.0%	70.1%
Spec Ed Programs	\$2,300,000	\$588,426.00	\$1,534,837.80	\$1,344,938	66.7%	54.9%
Special Ed Transportation	\$230,000	\$0.00	\$0.00	\$210,902	0.0%	120.5%
State Apportionment	\$425,000	\$0.00	\$449,933.87	\$430,904	105.9%	105.1%
Public Power Dist Sales Tax	\$305,000	\$458,611.89	\$458,964.07	\$356,153	150.5%	116.8%
Cash Reserve	\$521,449	\$0.00	\$0.00	\$0	0.0%	0.0%
TOTAL	\$33,784,182	\$8,078,100.21	\$22,217,665.44	\$21,049,409.37	65.8%	64.9%

DISBURSEMENTS

CATEGORY	BUDGET	M-T-D DISBURSED 2017-18	Y-T-D DISBURSED 2017-18	Y-T-D DISBURSED 2016-17	Year To Date % Disbursed	
					2017-18	2016-17
Instructional Services	\$16,530,056	\$1,341,489.33	\$10,692,945.44	\$10,185,132	64.7%	64.9%
Support Services						
Special Education	\$5,164,036	\$650,714.25	\$3,609,692.56	\$3,482,554	69.9%	69.4%
Pupil Services	\$1,081,358	\$83,193.45	\$690,950.34	\$657,037	63.9%	61.5%
Staff Services	\$2,163,431	\$162,250.34	\$1,312,207.89	\$1,277,181	60.7%	61.5%
General Administration	\$916,111	\$56,193.28	\$498,557.08	\$487,793	54.4%	50.9%
School Administration	\$2,120,211	\$183,251.62	\$1,516,376.49	\$1,438,452	71.5%	69.7%
Business	\$881,859	\$35,102.60	\$343,034.61	\$340,263	38.9%	39.6%
Operation of Plant	\$2,928,495	\$221,002.53	\$1,840,245.60	\$1,868,020	62.8%	67.4%
Maintenance of Plant	\$870,092	\$47,138.29	\$488,639.74	\$521,401	56.2%	59.3%
Pupil Transportation	\$1,128,433	\$62,884.96	\$690,667.49	\$663,244	61.2%	63.2%
TOTAL	\$33,784,082	\$2,843,220.65	\$21,683,317.24	\$20,921,078.09	64.2%	64.5%
REVENUE OVER EXPENSE	\$100	\$5,234,880	\$534,348	\$128,331	1.6%	0.4%

Ralston Schools Building Fund
Apr-18

FUND NAME	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
	Mar	Apr	Apr	Apr
BUILDING FUND	\$1,304,058.67	\$443.04	-	\$1,304,501.71
NSDLAF	\$19,891.59	\$19.22	-	\$19,910.81
TOTAL	\$1,323,950.26	\$462.26	-	\$1,324,412.52
BANK BALANCE	\$1,324,412.52			
PLUS O/S DEPOSITS	\$0.00			
LESS O/S CHECKS	\$0.00			
TOTAL CASH	\$1,324,412.52			

RALSTON SCHOOLS BOND FUND
Apr-18

FUND NAME	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
	Mar	Apr	Apr	Apr
BOND FUND	\$3,752,186.13	1,177,341.91		\$4,929,528.04
INVESTED -US Treas Bills	-	-	-	\$0.00
TOTAL	\$3,752,186.13	\$1,177,341.91	-	\$4,929,528.04

LUNCH PROGRAM INCOME STATEMENT
Apr-18

	Apr-18	2017-18 YTD
Revenues:		
Lunch program	\$56,226.80	\$431,969.00
Federal funding	166,857.35	\$1,091,272.75
Catering income	4,292.70	\$34,741.40
Interest	55.90	\$241.50
Grants	0.00	\$5,388.83
Total Revenues	\$227,432.75	\$1,563,613.48
Expenses:		
Salaries	\$68,111.96	\$491,060.13
Supplies	124,930.36	\$790,746.60
Repairs/Equip	0.00	\$11,523.19
Miscellaneous	252.18	\$2,566.30
Total Expenses	\$193,294.50	\$1,295,896.22
Net Income (Loss)	\$34,138.25	\$267,717.26

Ralston Schools Quality Capital Purpose Undertaking Fund
Apr-18

FUND NAME	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
	Mar	Apr	Apr	Apr
QCPU FUND	\$ 1,108,281.44	\$ 10,353.73	\$ -	\$ 1,118,635.17
TOTAL	<u>\$1,108,281.44</u>	<u>\$10,353.73</u>	<u>\$0.00</u>	<u>\$1,118,635.17</u>

Ralston Schools Depreciation Fund
Apr-18

FUND NAME	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
	Mar	Apr	Apr	Apr
Depreciation Fund	\$ 154,066.70	\$ 41.60	\$ (58,984.00)	\$ 95,124.30
TOTAL	<u>\$154,066.70</u>	<u>\$41.60</u>	<u>(\$58,984.00)</u>	<u>\$95,124.30</u>

RALSTON SCHOOLS ELEMENTARY ACTIVITY FUNDS

30-Apr-18

FUND NAMES	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
	Mar	Apr	Apr	Apr
ACTIVITY FUND/BLUMFIELD	6,031.40	371.81	1,548.25	\$4,854.96
ACTIVITY FUND/KAREN WESTERN	3,274.48	1,181.51	887.22	\$3,568.77
ACTIVITY FUND/MEADOWS	4,271.59	466.81	1,015.66	\$3,722.74
ACTIVITY FUND/MOCKINGBIRD	3,310.52	423.40	655.13	\$3,078.79
ACTIVITY FUND/SEYMOUR	6,126.25	1,327.83	173.90	\$7,280.18
ACTIVITY FUND/WILDEWOOD	2,455.18	20.82	698.21	\$1,777.79
ACTIVITY FUND/OFFICE	6,979.67	1,498.06	0.00	\$8,477.73
ACTIVITY FUND/DEPRECIATION	8,017.37	0.00	0.00	\$8,017.37
INSTRUMENT RENTAL	20.70	0.00	0.00	\$20.70
ACTIVITY FUND/HILLCREST	326.85	0.00	0.00	\$326.85
ACTIVITY FUND/Middle School	24,022.35	1,974.64	1,728.99	\$24,268.00
ACTIVITY FUND/PARKING LOT	6,660.00	0.00	0.00	\$6,660.00
HIGH SCHOOL STUDENT FEES	(430.16)	0.00	0.00	(\$430.16)
MS STUDENT FEES	50.00	0.00	0.00	\$50.00
TOTAL	\$71,116.20	\$7,264.88	\$6,707.36	\$71,673.72
BANK BALANCE	\$74,262.33			
PLUS OUTSTANDING DEPOSITS	\$0.00			
LESS OUTSTANDING CHECKS	(\$2,588.61)			
TOTAL	\$71,673.72			

RALSTON HIGH SCHOOL ACTIVITY FUND

30-Apr-18

FUND NAME'S	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
	Mar	Apr	Apr	Apr
HIGH SCHOOL	224,218.05	44,792.36	(34,842.90)	234,167.51
TOTAL	\$224,218.05	44,792.36	(34,842.90)	\$234,167.51
1ST STATE BANK BALANCE	\$ 246,668.68			
PLUS OUTSTANDING DEPOSITS	\$ -			
LESS OUTSTANDING CHECKS	\$ (12,501.17)			
TOTAL	\$ 234,167.51			

Ralston High School Activity Fu... Balance Sheet Standard

05/07/18

As of April 30, 2018

Apr 30, '18

ASSETS

Current Assets

Checking/Savings

1000 - Athletic Admin	1,742.03
1001 - Athletics	69,308.84
1050 - Baseball	2,616.36
1140 - Wrestling	95.61
1500 - Cheer	-272.70
1520 - Homecoming	944.36
1530 - F.C. Athletes	90.62
1535 - Bratfest	0.00
1540 - Dance Team	-563.58
1560 - Activity Tickets	0.00
1571 - Boys Basketball	1,340.63
1572 - Cross Country	390.78
1575 - Football	4,066.79
1576 - Girls Basketball	166.91
1577 - Golf	487.29
1578 - Volleyball	1,721.47
1579 - Girls Softball	2,133.92
1580 - Swim	2,989.98
1582 - Boys Soccer	2,173.05
1583 - Girls Soccer	3,486.97
1584 - Circle of Friends	460.00
1586 - Boys Track	1,931.40
1587 - Girls Track	32.49
1588 - Tennis	-21.64
2005 - Computer Lab	74.16
2010 - Debate	7,030.44
2015 - Drama	2,143.86
2016 - Drama Travel Club	0.00
2018-Class of 2018	0.00
2020-All School Musical	2,493.07
2027 - Guidance	6,907.21
2028 - Ralston Readers	792.11
2029 - Educators Rising	1,114.18
2030 - Humanities	0.00
2035-Latino Leaders	81.63

Ralston High School Activity Fu... Balance Sheet Standard

05/07/18

As of April 30, 2018

	<u>Apr 30, '18</u>
2040 - Instr Music	0.00
2042- Color Guard	277.63
2060 - Swim School	2,921.40
2065 - Social Studies Trip	-150.00
2075 - Vocal Music	12,178.42
2076 - Dist. Music	0.00
2080 - Work Experience	74.68
2085 - Yearbook	10,491.62
2090 - Material Replacement	0.00
210 - Class of 2010	0.00
211 - Class of 2011	0.00
212 - Class of 2012	0.00
213 - Class of 2013	0.00
214 - Class of 2014	0.00
215 - Class of 2015	0.00
216 - Class of 2016	0.00
217-Class of 2017	0.00
218-Class of 2018	1,981.68
219-Class of 2019	20.54
220-Class of 2020	36.24
221-Class of 2021	0.00
2500 - HOSA	5,698.25
2509 - Ram Apparel	658.32
2510 - Ram Supply - DO NOT ...	0.00
2511 - Concessions	12,799.72
2515 - FCCLA	401.05
2520 - Industrial Tech	1,262.37
2521 - Skills USA	686.59
2525-Automotive	7,465.27
2530 - Food Pantry	1,624.55
3000 - Scholarships	0.00
3200 - Summer School	0.00
3300 - Boston Trip	0.00
3580 - Vending	0.00
4015 - Green Club	0.00
4059 - Parking Lot	0.00
4085 - HS Office	3,813.43
4086 - Homeroom	0.00

Ralston High School Activity Fu... Balance Sheet Standard

05/07/18

As of April 30, 2018

	Apr 30, '18
4087 - PBIS	0.00
5000 - Baseball Field	0.00
5010 - Football Stadium	0.00
5020 - Soccer Stadium	0.00
5030 - Gym	0.00
5040 - Fitness Center	0.00
505 - Art Club	1,183.66
5050 - Cafeteria	0.00
5060 - Classroom	0.00
5070 - Swim Pool	0.00
5080 - Facility Usage	45,392.87
510 - Bowling Team	0.00
525 - Autism Grant	0.00
530 - DECA	2,673.26
540 - Embroidery	0.00
550 - French Club	50.53
560 - Key Club	85.81
565 - History Day	750.00
570 - NHS	568.44
580 - Prom	4,266.45
585 - Science Club	332.83
595 - Spanish Club	244.12
600 - Student Council	416.02
605 - Poetry Festival	0.00
610 - Sign Language Club	3.52
Class 2021	0.00
Total Checking/Savings	234,167.51
Accounts Receivable	
Accounts Receivable	0.00
Total Accounts Receivable	0.00
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	0.00
Total Current Assets	234,167.51

Ralston High School Activity Fu...
Balance Sheet Standard

05/07/18

As of April 30, 2018

	<u>Apr 30, '18</u>
Fixed Assets	0.00
Other Assets	0.00
TOTAL ASSETS	<u>234,167.51</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	<u>0.00</u>
Credit Cards	0.00
Other Current Liabilities	
Sales Tax Payable	0.00
Total Other Current Liabilities	<u>0.00</u>
Total Current Liabilities	0.00
Long Term Liabilities	0.00
Total Liabilities	<u>0.00</u>
Equity	
Opening Bal Equity	-0.73
Retained Earnings	212,404.72
Net Income	21,763.52
Total Equity	<u>234,167.51</u>
TOTAL LIABILITIES & EQUITY	234,167.51

April 25, 2018

Dr. Mark Adler
8545 Park Dr.
Omaha, NE 68127

Dr. Adler,

I would like to officially submit my resignation as a school nurse to take effect at the close of the 2017-2018 school year. I apologize for any inconvenience this may cause

I discovered early on in my career that school nursing was my calling as a professional nurse. I have had many years of experience as a school nurse prior to coming to Ralston. I have found my best fit be in a high school environment. I now have an opportunity to utilize my knowledge and experience as a high school nurse once again. While I am eager to take on a new role, I want to reflect on my year with Ralston Public Schools and express my thanks.

I feel your teachers and students are remarkable! I have enjoyed working with students and staff, and serving the district to the best of my ability. There are definitely special teachers, support staff, and students I will miss. I thank you for the opportunity this past year to serve your district.

Sincerely,

Ashley Turner, MSN, RN

Craig McCurry
Special Education Teacher
Ralston High school
8969 Park Drive
Ralston, Nebraska 68127

May 1, 2018

Dr. Adler
Ralston Public Schools
8945 Park Drive
Ralston, Nebraska 68127

Dear Dr. Adler

Please accept my resignation as a Special Education teacher Resource teacher at RHS following the end of the 2017-18 school year.

Although it was a difficult decision I have to do what is right for my family and me. I wish the new Special Education teacher nothing but the best. Thank you for giving me a chance to be a Special Education teacher.

Sincerely and respectfully,



Craig McCurry

Dear Dr. Adler and Mrs. Tvrdy,

Please accept my resignation from Ralston High School as your 9-12 Math teacher and all coaching duties as of April 24th, 2018. I have accepted a 7-12 Principal position at Southern Valley Public Schools for the 2018-19 school year. I appreciate all the opportunities that Ralston Public Schools have given me and my family. Ralston has been and always be instrumental in my growth as a professional educator.

Thank you for everything,

Mr. Jeffery A Linden

Jeffery A Linden

Sacred Heart Parish

Norfolk, Nebraska



Technical Analysis

April 2016

Sacred  Heart
Parish



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EXECUTIVE SUMMARY

Sacred Heart Parish is located in Norfolk, Nebraska and consists of two main campuses. The downtown campus at 5th Street and Madison Avenue consists of the Sacred Heart Church, parish offices, rectory, and St. Vincent DePaul Building. The west campus at 24th Street and Madison Avenue consists of a high school, grade school, parish center, and St. Mary's Church.

The buildings are sound structurally and serve their current purpose.

If the buildings continue to serve without any major additions and/or remodels, the only costs that would be necessary over time would be the costs to repair the deferred maintenance items identified in this report and any other future maintenance issues. The code related items would not be required to be addressed because they are existing conditions that are grandfathered by past codes and regulations.

If however, in order to meet the growing needs of the facilities, the buildings were to undergo a remodel or addition project, compliance with current codes would be required. In addition, it would not be wise to remodel or add on to the buildings without addressing the bulk of the maintenance items identified herein.

These decisions will be compounded by the fact that none of the items in this analysis are particularly burdensome individually; however, cumulatively they potentially have a severe monetary impact without adding any additional square footage.

BCDM is not implying that everything in this report has to be addressed. However, if the existing buildings are to be kept as part of an addition/remodel project, the majority of the items herein will need to be addressed and considered in the overall project cost.

PROCESS OF EVALUATION

The methodology employed was to consider the building as a unit. Major building subsystems were: described, evaluated for its condition, and checked for its conformance to codes. Recommendations for corrective action, if required, are also stated. For purposes of this analysis, the facility was evaluated architecturally by components; structurally for defects; and mechanically and electrically by systems.

A report of this nature is but a fragment of the total planning process. It is, however, a necessary and essential step in good planning that will allow the physical aspects of the facilities to be viewed as a basis for future work. If future improvements occur, further analysis of the facility will need to take place during the schematic design and design development portions of any actual modifications that occur.

The analysis was performed by architects and engineers that toured and documented conditions at the time of their visit. The process was non-destructive and any historical information was collected from the owner.

Also note that while a summary of pertinent code requirements has been developed, this narrative does not attempt to include a complete description of all code deficiencies but rather to identify general areas of code compliance, which may necessitate major upgrading of the facility.

ARCHITECTURAL

GENERAL

The Sacred Heart Parish Offices building is a two-story building with a full basement that was originally constructed in 1951 as a convent for the Sisters on the downtown campus south of the church. An addition was added to the west side of the building to give the Sisters more space in 1956. In 1978 the building was converted to parish offices and is constructed of load-bearing masonry, steel, and wood trusses.

SITE

A. Description/Condition:

- This building is part of the downtown campus at 5th Street and Madison Avenue. Parking is provided through on-street parking and a large parking lot west of the church, offices, and rectory.
- Overall the parking lot and drive is in good condition.
- No apparent grading or drainage issues visible.
- Stairs and an accessible ramp are located on the north side of the main entrance and appear relatively new and in good condition.
- Sidewalks are in good condition.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

EXTERIOR WALLS

A. Description/Condition:

- Exterior walls consist of brick construction with a precast band at the sill of the second floor windows. The brick walls are in generally good condition, with no need for tuck pointing or other remedial methods at this time.
- Silicone joint at location of west addition shows signs of aging and deterioration.

- B. Code Compliance:
- No issues with code compliance apparent.
- C. Recommendations:
- Replace silicone caulk joint at location of west addition.

EXTERIOR WINDOWS

- A. Description/Condition:
- Exterior windows are relatively new, having been replaced in the last 15 years, and are of material and finish requiring little maintenance.
- B. Code Compliance:
- No issues with code compliance apparent.
- C. Recommendations:
- None.

EXTERIOR DOORS AND FRAMES

- A. Description/Condition:
- Main entry door (North side of building) is an aluminum door with adequate hardware including the ADA door operator that is in good working condition.
 - Fire exit door on the second floor out to the west side of the building have the hinges and latches on opposite sides creating a hazard for exiting.
 - Fire exit door in the basement that exits to the north side of the building does not meet ADA accessibility standards. The door has a step at the exterior wall and does not provide adequate landing.
- B. Code Compliance:
- The main entry door meets appears to meet current codes. Other exterior doors appear to meet building codes, but require updating to be compliant with ADA accessibility requirements.
- C. Recommendations:
- Replace the fire exit doors on the second floor to eliminate the hazard of doors swinging in opposite directions.

ROOFING

A. Description/Condition:

- Shingle roofing has been replaced recently and appears to be in good condition.
- Roof gutters appear to be in good condition with no apparent leak issues.
- Metal downspouts are showing signs of damage.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Replace metal downspouts before damage causes blockage and leaking.

INTERIOR FLOORS

A. Description/Condition:

- Floor coverings range from carpet in most rooms and corridors, to vinyl composition tile in the restrooms. Carpet in corridors is showing signs of wear at the high traffic areas and is an outdated color palette, but in general is of good quality and condition. VCT in restrooms is in good condition.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Any modifications to the flooring would be purely cosmetic in nature. The carpet is in fair condition but could use updating.

INTERIOR CEILINGS

A. Description/Condition:

- The acoustical drop-in ceilings throughout the building show signs of age. Sagging, deterioration, and stains are evident.
- The plaster ceilings throughout the building in general are of good condition.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- The acoustical drop-in ceilings throughout the building are functional but not in great shape. Replacing those ceilings with new ceiling grid and ceiling tile would provide a more aesthetically pleasing appearance. This modification would be for purely cosmetic reasons.

INTERIOR PARTITIONS

A. Description/Condition:

- Most of the walls throughout the building are stud walls with plaster or drywall finishes that are in good condition.
- Load-Bearing masonry walls in the basement show significant cracks in mortar joints.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Tuckpointing is necessary at areas on damaged mortar joints.

INTERIOR DOORS & FRAMES

A. Description/Condition:

- Interior doors are generally wood doors with metal frames and despite their age, show little sign of age or deterioration.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

MAJOR KNOWN ARCHITECTURAL CODE DEFICIENCIES:

- Energy code compliance of exterior walls are a concern. Further investigation is required to evaluate the existing conditions.
- Configuration and fixtures in the restroom on the main floor level are not ADA compliant. This is true of the restrooms on the second floor level as well.



- There are many accessibility issues with the stairs: rise/run of stairs, handrails, and guardrails. Also, there is no accessible route to the second floor.
- Main entry on the north side of the building does not have a vestibule that would be required to be compliant with the energy code.

ASBESTOS/LEAD:

- This report does not address potential asbestos or lead hazards.

OTHER:

- This report does not address termites or other similar infestations.

MECHANICAL

HVAC

A. Description/Condition:

- Note: Expected Median Service Life data listed throughout this document is based on the 2015 ASHARE Handbook – HVAC Applications. Median Service Life is the age at which approximately 50% of equipment is still in service.
- Building heat is provided by a high-efficiency, low mass, condensing boiler located in the basement. The boiler has sealed combustion routed to an exterior wall. The boiler was installed in approximately 2011 according to building staff. Low mass boiler median service life is approximately 10 to 15 years.
- The heating hot water distribution system consists of an inline pump with a combination of copper and black steel piping.
- Heating hot water distribution piping appears to have insulation potentially containing asbestos throughout the building.
- The heating hot water system is controlled by a wall-mounted, stand-alone, electronic control system located on an adjacent wall.
- Occupied rooms in the basement are heated-only by wall-mounted hot water convectors. Convectors are controlled by electronic control valves. Hot water convector median service life is approximately 25 years.
- Occupied rooms on the main and upper levels are heated by wall-hung, hot water convectors.
- Occupied rooms on the main level are cooled by wall-hung, ductless, evaporator units controlled by local, stand-alone thermostats. Split system air-cooled condensing units are located outside and hung from the exterior wall. Systems utilize R-22 refrigerant. Currently, there are 9 condensing unit – one appears to be missing. Systems are approximately 12 to 14 years old according to building staff. Split system median service life is approximately 15 years.
- Occupied rooms on the upper level are cooled by horizontal, direct expansion, fan coil units located in the attic. Air is distributed via sheet metal ductwork and ceiling diffusers. Common returns are located in the corridors. Units are controlled by stand-alone, programmable thermostats located in the corridor. Associated air-cooled condensing units (nominal 3 and 4 Ton) are located outside

and hung from the exterior wall. Unit are approximately 15 years old according to building staff. Split system median service life is approximately 15 years.

- Kitchen is equipped with a residential style electric range / oven with no exhaust hood.
- Some individual restroom exhaust is provided by ceiling exhaust fans operated with the lights. The remainder of the restrooms are exhausted by a utility type exhaust fan located in the attic.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Typically, ranges located in non-residential type building require exhaust hoods and / or dedicated fire protection.
- Outside air for occupant ventilation is required by code. No mechanical means of ventilation were observed. Operable windows may be sufficient.

C. Recommendations:

- A third party company should be considered to evaluate the building for hazardous materials (insulation containing asbestos).
- Provide outside air for occupant ventilation, especially for times when outside conditions do not allow use of operable windows.

FIRE SPRINKLER SYSTEM

The building is not equipped with a fire sprinkler system.

PLUMBING

A. Description/Condition:

- Building has a 2" domestic water service located in the basement.
- Domestic hot water is provided by an atmospheric, gas-fired (36 MBH Input) tank-type (40 gallon) water heater. The heater has a manufactured date of April 2008.
- All domestic hot water distribution piping appears to be insulated copper.
- A sump pump (appears to be duplex configuration) is located in the basement. The function of the pump is unknown – it is mostly likely either a sewage ejector or foundation drain tile pump.
- Plumbing fixtures consist of a floor-mounted, tank-type water closets and wall

hung lavatories. Both fixtures are vitreous china. Fixtures do not appear to be ADA compliant.

- Building sanitary piping appears to be galvanized steel.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- A portion of plumbing fixtures are required to be ADA compliant.

C. Recommendations:

- Provide ADA compliant plumbing fixtures.
- Consider replacing all galvanized piping with copper / cast iron.

ELECTRICAL

ELECTRICAL SERVICE

A. Description/Condition:

- Existing service consists of 225A loadcenter with 225/2 main circuit breaker, 42 poles
- (2) 150/2 breakers serve two other panels in the building.
- Service was recently replaced with campus electric service upgrade project
- Second floor lighting panel is nearing the end of its useful life
- A separate disconnect was observed for exit signage
- Parish offices is served from campus distribution panel located at the Rectory exterior



Main panel ↑



Basement sub panel ↑



First floor panel ↑

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- No disconnecting means within 10' of electrical entrance
- Existing piping exists in panelboard dedicated electrical spaces

C. Recommendations:

- Install main disconnect within 10' of electric service entrance.

ELECTRICAL DISTRIBUTION

A. Description/Condition:

- Branch wiring in areas where it could be observed has been replaced with new
- Receptacle locations and quantities are generally good for business occupancy, however receptacle quantities were deficient in the kitchen area
- Some ungrounded receptacles were observed in the building

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed.

C. Recommendations:

- Replace first floor panelboard as it is nearing the end of service life

INTERIOR LIGHTING

A. Description/Condition:

- Lower level lighting consists of T12 fluorescent wraparound fixtures and some lay-in troffers
- Incandescent bowls and porcelain sockets with a mixture of self-ballasted compact fluorescent and incandescent lamps are utilized
- Third floor utilizes mainly incandescent fixtures
- T12 fluorescent lamps are no longer manufactured and replacement lamps will eventually be unavailable.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed.

C. Recommendations:

- Replace existing T12 fluorescent fixtures with new fixtures utilizing T8, T5 or LED sources.
- Replace existing incandescent and self-ballasted fluorescent fixtures with new fixtures utilizing T8, T5 or LED sources.
- Install occupancy sensors for enhanced energy savings

EXIT AND EMERGENCY LIGHTS

A. Description/Condition:

- Exit signage is provided in some areas of the building and is deficient in others
- Exit signs are LED type with emergency batteries. Battery testing was not performed.
- No emergency lighting was observed. Testing for existing fixtures with possible integral emergency batteries was not performed as the building was occupied.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Exit signage is deficient in the lower level and main level
- No emergency lighting was observed. Testing for existing fixtures with possible integral emergency batteries was not performed as the building was occupied.

C. Recommendations:

- Install exit signage and emergency lighting to comply with current Codes

EXTERIOR LIGHTING

A. Description/Condition:

- Exterior lighting is minimal and mostly located at exterior entrances.
- No exterior emergency lighting was observed.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Exterior emergency lighting is deficient

C. Recommendations:

- Exterior and emergency lighting should be replaced with new LED type with integral emergency battery for egress



FIRE ALARM SYSTEM

- A. Description/Condition:
 - Stand alone smoke detection was observed in the corridors
 - No visual notification was observed.

- B. Code Compliance:
 - Note: A comprehensive code compliance review was not performed.

- C. Recommendations:
 - Review building occupancy classification with AHJ. A fire alarm system may be required based on AHJ review.

INTERCOM/PAGING/TELEPHONE SYSTEMS

- A. Description/Condition:
 -

- B. Code Compliance:
 -

- C. Recommendations:
 -

SECURITY SYSTEM

- A. Description/Condition:
 -

- B. Code Compliance:
 -

- C. Recommendations:
 -

ARCHITECTURAL

GENERAL

The St. Vincent DePaul Building is a single story building originally constructed in 1956 as a two-room separate building addition to the original Sacred Heart School. The building is constructed of load-bearing masonry exterior walls with stud and plaster interior walls. Currently the north room of the building is undergoing a renovation.

SITE

A. Description/Condition:

- This building is part of the downtown campus at 5th Street and Madison Avenue on the west end of the campus located along 6th Street. Parking is provided through on-street parking and a large parking lot north and east of this building.
- Overall the parking lot and drive is in good condition.
- No apparent grading or drainage issues visible.
- Sidewalks are in good condition.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

EXTERIOR WALLS

A. Description/Condition:

- Exterior walls consist of load-bearing masonry and brick construction with sections of stucco on the north and south ends of the building.
- The brick walls are generally in good condition and there is evidence of recent tuckpointing in several mortar joints.

B. Code Compliance:

- No issues with code compliance apparent.

- C. Recommendations:
- None.

EXTERIOR WINDOWS

- A. Description/Condition:
- Exterior aluminum windows are relatively new, having been replaced in the last 15 years, and are of material and finish requiring little maintenance.
 - Exterior glass block windows are in good condition.
- B. Code Compliance:
- No issues with code compliance apparent.
- C. Recommendations:
- None.

EXTERIOR DOORS AND FRAMES

- A. Description/Condition:
- Exterior doors on the north, south and east sides of the building are metal doors and frames of general good quality and condition.
 - Exterior pair of doors at the main entry on the west side of the building are aluminum doors and frame in good condition and require little maintenance.
- B. Code Compliance:
- No issues with code compliance apparent.
- C. Recommendations:
- None.

ROOFING

- A. Description/Condition:
- Shingle roofing and associated metal fascia has been replaced recently and appears to be in good condition.
 - No roof gutters are apparent that could lead to water issues at the foundation of the building.

- B. Code Compliance:
- No issues with code compliance apparent.
- C. Recommendations:
- Add roof gutters and downspouts to direct water run-off away from the building.

INTERIOR FLOORS

- A. Description/Condition:
- Floor coverings throughout the building is vinyl composition tile that shows signs of heavy use and uses an outdated color palette.
- B. Code Compliance:
- No issues with code compliance apparent.
- C. Recommendations:
- Although serviceable, consider replacing the tile flooring, although an abatement assessment would be recommended prior to removal.

INTERIOR CEILINGS

- A. Description/Condition:
- The plaster ceilings throughout the building in general are of good condition.
- B. Code Compliance:
- No issues with code compliance apparent.
- C. Recommendations:
- None.

INTERIOR PARTITIONS

- A. Description/Condition:
- Most of the walls throughout the building are stud walls with plaster or drywall finishes that are in good condition.
- B. Code Compliance:
- No issues with code compliance apparent.

C. Recommendations:

- None.

INTERIOR DOORS & FRAMES

A. Description/Condition:

- Interior doors and frames are serviceable but are nearing the end of their useful life.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Interior doors could use updating, but would only recommend replacement if the use of the building changes and becomes more frequently used.

MAJOR KNOWN ARCHITECTURAL CODE DEFICIENCIES:

- Energy code compliance of exterior walls are a concern. Further investigation is required to evaluate the existing conditions.
- Configuration and fixtures in the restroom are not ADA compliant.
- Energy code requires vestibules at entries. This requirement would be required at the main entry on the west side of the building.

ASBESTOS/LEAD:

- This report does not address potential asbestos or lead hazards.

OTHER:

- This report does not address termites or other similar infestations.

MECHANICAL

HVAC

A. Description/Condition:

- Note: Expected Median Service Life data listed throughout this document is based on the 2015 ASHARE Handbook – HVAC Applications. Median Service Life is the age at which approximately 50% of equipment is still in service.
- Select spaces are cooled and heated by a gas-fired furnace with a direct expansion cooling / heating coil and heat pump condensing unit (located on the roof). The furnace is high-efficiency with sealed combustion routed through the exterior wall. The system is controlled by a stand-alone, programmable thermostat.
- The HVAC system is approximately 10 years old according to building staff. Split system median service life is approximately 15 years.
- The HVAC system does not appear to provide any outside air for occupant ventilation.
- Restrooms do not appear to have any exhaust.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Outside air is required for building occupants.
- Restrooms are required to have exhaust.
- Mechanical equipment located on elevated sloped roofs are required to have safe working clearances with guard rails.

C. Recommendations:

- Provide outside air for occupant ventilation.
- Install exhaust fans to provide code required exhaust for restrooms.

FIRE SPRINKLER SYSTEM

The building is not equipped with a fire sprinkler system.

PLUMBING

A. Description/Condition:

- Natural gas service located inside building mechanical room.
- Building is served by small water service (1-1/2" or smaller) located in the building mechanical room. Domestic water distribution piping appears to be galvanized piping.
- Domestic hot water is provided by a small, electric, tank-type water heater located in the building mechanical room.
- Plumbing fixtures are vitreous china. Floor-mounted, tank-type water closet. Wall-hung lavatory. Fixtures do not appear to be ADA compliant.
- Building has a single bubbler electric water cooler. Unit does not appear to be ADA compliant.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- A portion of the plumbing fixtures are required to be ADA compliant.

C. Recommendations:

- Replace plumbing fixtures (water closet, lavatory and electric water cooler) with ADA compliant fixtures.
- Consider replacing existing galvanized domestic water piping with insulated copper.

ELECTRICAL

ELECTRICAL SERVICE

A. Description/Condition:

- Electrical service has been recently replaced with a new 200A 120/240V service
- Service is a 200A loadcenter with main circuit breaker and is in new condition



Service entrance loadcenter ↑

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed.

C. Recommendations:

- None

ELECTRICAL DISTRIBUTION

A. Description/Condition:

- Receptacle locations in the building appear adequate, however at the time of this report, half of the building was under renovation

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed.

C. Recommendations:

- None

INTERIOR LIGHTING

A. Description/Condition:

- T12 strip lights are utilized in most areas of the building. T12 fluorescent lamps are no longer manufactured and replacement lamps will eventually be unavailable.
- Switching is by local wall switches in all areas.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed.

C. Recommendations:

- Replace existing T12 fluorescent fixtures with new fixtures utilizing T8, T5 or LED sources.
- Install occupancy sensors for enhanced energy savings

EXIT AND EMERGENCY LIGHTS

A. Description/Condition:

- No exit signage or emergency lighting was observed in the building

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Exit signage is deficient
- No emergency lighting was observed.

C. Recommendations:

- Install exit signage and emergency lighting to comply with current Codes



EXTERIOR LIGHTING

- A. Description/Condition:
 - Minimal exterior lighting is installed on the building.

- B. Code Compliance:
 - Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
 - No emergency egress lighting was observed.

- C. Recommendations:
 - Install exterior emergency lighting to comply with current Codes

FIRE ALARM SYSTEM

- A. Description/Condition:
 - There is no fire alarm installed in the building

- B. Code Compliance:
 - Note: A comprehensive code compliance review was not performed.

- C. Recommendations:
 - None

ARCHITECTURAL

GENERAL

The Rectory building is a two-story building with a full basement that was originally constructed in 1951 on the downtown campus south of the church. The building is still being used as the rectory today and is constructed of load-bearing masonry foundation in the basement, load-bearing masonry and clay tile wall construction with plaster finish throughout the first and second stories, and steel floor joists with metal deck and concrete floors.

SITE

A. Description/Condition:

- This building is part of the downtown campus at 5th Street and Madison Avenue. Parking is provided through on-street parking and a large parking lot west of the church, offices, and rectory.
- Overall the parking lot and drive is in good condition.
- No apparent grading or drainage issues visible.
- Sidewalks are in good condition.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

EXTERIOR WALLS

A. Description/Condition:

- Exterior walls consist of brick construction with a precast band at the sill of the second floor windows. The brick walls are in generally good condition, with no need for tuck pointing or other remedial methods at this time.

- B. Code Compliance:
- No issues with code compliance apparent.
- C. Recommendations:
- None.

EXTERIOR WINDOWS

- A. Description/Condition:
- Exterior windows are relatively new, having been replaced in the last 15 years, and are of material and finish requiring little maintenance.
- B. Code Compliance:
- No issues with code compliance apparent.
- C. Recommendations:
- None.

EXTERIOR DOORS AND FRAMES

- A. Description/Condition:
- Exterior doors and frames appear in good condition.
- B. Code Compliance:
- No issues with code compliance apparent.
- C. Recommendations:
- None.

ROOFING

- A. Description/Condition:
- Shingle roofing has been replaced recently and appears to be in good condition.
 - Flat roof areas consist of a ballasted roofing system and appear to be in good condition with no evidence of water ponding.
 - Roof gutters appear to be in good condition with no apparent leak issues.
 - Metal downspouts are showing signs of damage.

- B. Code Compliance:
 - No issues with code compliance apparent.
- C. Recommendations:
 - Replace metal downspouts before damage causes blockage and leaking.

INTERIOR FLOORS

- A. Description/Condition:
 - Floor coverings consist of carpet throughout the majority of the building with wood flooring in the several rooms. The floor coverings are in good condition with minimal wear.
- B. Code Compliance:
 - No issues with code compliance apparent.
- C. Recommendations:
 - None.

INTERIOR CEILINGS

- A. Description/Condition:
 - The plaster ceilings throughout the building in general are of good condition.
- B. Code Compliance:
 - No issues with code compliance apparent.
- C. Recommendations:
 - None.

INTERIOR PARTITIONS

- A. Description/Condition:
 - Most of the walls throughout the building are stud walls with plaster or drywall finishes that are in good condition.
- B. Code Compliance:
 - No issues with code compliance apparent.

C. Recommendations:

- None.

INTERIOR DOORS & FRAMES

A. Description/Condition:

- Interior doors are generally wood doors with metal frames and despite their age, show little sign of age or deterioration.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

MAJOR KNOWN ARCHITECTURAL CODE DEFICIENCIES:

- Energy code compliance of exterior walls are a concern. Further investigation is required to evaluate the existing conditions.
- There are many accessibility issues with the stairs: rise/run of stairs, handrails, and guardrails. Also, there is no accessible route to the second floor.

ASBESTOS/LEAD:

- This report does not address potential asbestos or lead hazards.

OTHER:

- This report does not address termites or other similar infestations.

MECHANICAL

HVAC

A. Description/Condition:

- Note: Expected Median Service Life data listed throughout this document is based on the 2015 ASHARE Handbook – HVAC Applications. Median Service Life is the age at which approximately 50% of equipment is still in service.
- Building heating hot water is provided by a wall-mounted, low-mass, condensing boiler (200 MBH input). Boiler is sealed combustion routed to an exterior wall. Distribution system consists of inline pumps, expansion tank and copper piping (a portion is uninsulated). System is approximately 5 years old according to building staff. Low mass boiler median service life is approximately 10 to 15 years.
- Building heating system is controlled by a stand-alone, electronic control system located on an adjacent wall.
- Occupied spaces in the basement are heated-only by wall-hung, hot water convectors. Units are controlled by electronic control valves. Hot water convector median service life is approximately 25 years.
- Selected occupied spaces on the main level are cooled by ductless, wall-hung evaporator units (3 total) controlled by local, stand-alone thermostats. Associated air-cooled condensing units are located on low roofs. Split system median service life is approximately 15 years.
- Occupied spaces on the main level are heated by wall-hung or floor mounted, hot water convectors. Units are controlled by electronic control valves.
- Occupied spaces on the upper level are cooled by horizontal, direct expansion (R-22 refrigerant), fan coil unit located in the attic. Air is distributed via sheet metal ductwork and ceiling diffusers. Common return is located in the corridor. Unit is controlled by stand-alone, programmable thermostat located in the corridor. Associated air-cooled condensing unit (nominal 4 Ton) is located on a low roof. Split system median service life is approximately 15 years.
- Occupied spaces on the upper level are heated by wall-hung or floor mounted, hot water convectors. Units are controlled by electronic control valves.
- No restroom exhaust was observed.

- No outside air for occupant ventilation was observed.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Outside air is required for building occupants.
- Restrooms are required to have exhaust.

C. Recommendations:

- Provide outside air for occupant ventilation.
- Install exhaust fans to provide code required exhaust for restrooms.

FIRE SPRINKLER SYSTEM

The building is not equipped with a fire sprinkler system.

PLUMBING

A. Description/Condition:

- Domestic hot water is provided by an atmospheric, natural gas (40 MBH input), tank-type (50 gallon) water heater located in the basement. Inlet cold water is softened by a residential system salt water softener.
- Domestic water distribution piping appears to be insulated copper. Insulation may contain asbestos.
- Original sanitary piping appears to be cast iron. Newer sanitary piping appears to be PVC.
- Basement plumbing fixtures are vitreous china. Water closets are floor-mounted, tank type. Lavatories are wall hung. Fixtures do not appear to be ADA compliant.
- Living quarter plumbing fixtures consist of cast iron bathtubs with fiberglass shower surround, floor-mount tank-type water closets, and lavatories integral with vanity countertops with manual faucets.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- A portion of plumbing fixtures are required to be ADA compliant.



C. Recommendations:

- A third party company should be considered to evaluate the building for hazardous materials (insulation containing asbestos).
- Provide ADA compliant plumbing fixtures.

ELECTRICAL

ELECTRICAL SERVICE

A. Description/Condition:

- Existing electric service was installed new in the last 5 years
- Service originates from pole-mounted transformers located in the alley. Underground secondaries serve a 600A, 120/240V, 3-phase distribution panel located on the southwest corner of the rectory building exterior.
- The distribution panel serves the church, rectory, garage and parish offices utilizing a 6-main configuration
- Utility metering for all buildings exists at the main distribution panel location
- The rectory main service is 225A, 120/240V, 1-phase and terminates in a 225A main breaker lighting panel with two sections



Power company transformers ↑



Campus electrical service ↑



Campus distribution panel ↑



Rectory lighting panels ↑

- B. Code Compliance:
- Note: A comprehensive code compliance review was not performed.
- C. Recommendations:
- None

ELECTRICAL DISTRIBUTION

- A. Description/Condition:
- Branch circuiting observed that is exposed to view has been replaced with new.
 - Several areas in the lower level has exposed Romex installed
 - General receptacle locations and quantities appear adequate and per code for residential occupancy.
- B. Code Compliance:
- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
 - Several circuiting modifications have been performed in the workout area of the basement that do not appear to have been performed by a licensed electrical contractor

- Wiring junctions are outside of junction boxes, and electrical tape has been used to make electrical joints that are in exposed areas. These electrical installations appear to serve added track lighting or ceiling receptacles that have been added after the service installation.

C. Recommendations:

- Correct wiring installations in the lower level workout room

INTERIOR LIGHTING

A. Description/Condition:

- Incandescent track is utilized in the basement areas.
- Fluorescent lighting is utilized in the kitchen and laundry areas.
- All other areas utilize standard residential lighting means

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed.

C. Recommendations:

- None

EXIT AND EMERGENCY LIGHTS

A. Description/Condition:

- No emergency lighting was observed.
- No exit signage was observed.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Requirements for exit signage and emergency lighting is dependent on building code classification of the building. If building is single-family, exit and emergency lighting is not required.

C. Recommendations:

- None

EXTERIOR LIGHTING

A. Description/Condition:

- Exterior lighting is a combination of incandescent motion-activated flood lights, incandescent step lights and soffit lights
- A metal halide wall pack is installed on the east face to serve the courtyard area between the church and parish offices.
- No exterior emergency lighting was observed

B. Code Compliance:

- See above for occupancy classification description

C. Recommendations:

- None

FIRE ALARM SYSTEM

A. Description/Condition:

- Stand alone smoke detectors are installed on the lower level, none on the main level, and one at the upper level stairs.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Smoke detectors for residential occupancies are required at all sleeping rooms, in the hallway or area outside of sleeping rooms, and in the highest point of each level. Detectors were not observed in sleeping rooms

C. Recommendations:

- Add detection as required by Code

INTERCOM/PAGING/TELEPHONE SYSTEMS

A. Description/Condition:

- NA



B. Code Compliance:

-

C. Recommendations:

-

SECURITY SYSTEM

A. Description/Condition:

- Some intrusion motion detectors were observed on the first floor.

B. Code Compliance:

-

C. Recommendations:

-

ARCHITECTURAL

GENERAL

The Sacred Heart Church is a single-story building with a full basement that was originally constructed in 1899 on the downtown campus. The building has undergone several renovations and additions including the replacement of the ceiling in 1950, light replacement and repainting of the mural above the altar in 1972, pew and carpet replacement in 1999, and a new mural in 2006. The building consists of many items that were donated to the Church in memory of loved ones, including the stained glass windows.

The Church is primarily constructed of load-bearing masonry with an interior plaster finish and heavy timber roof trusses.

SITE

A. Description/Condition:

- This building is part of the downtown campus at 5th Street and Madison Avenue. Parking is provided through on-street parking and a large parking lot west of the church, offices, and rectory.
- Overall the parking lot and drive is in good condition.
- No apparent grading or drainage issues visible.
- Sidewalks are in serviceable condition with minimal cracks at this time.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Replace cracks in sidewalks as they become walking hazards.

EXTERIOR WALLS

A. Description/Condition:

- Exterior walls consist of brick construction with a limestone wainscot around the building. There is evidence of tuck pointing in some of the mortar joints. Generally the brick walls are in good condition with no need for other remedial

needs at this time

- Interior of the bell tower has several cracks in the brick mortar joints.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Tuck pointing the interior brick mortar joints of the bell tower.

EXTERIOR WINDOWS

A. Description/Condition:

- Variety of window sizes and shapes.
- Single pane glazing at most locations. Not energy efficient.
- Most windows are stained glass and in very good condition, having been restored within the last 20 years.
- Sealant around the exterior of the windows is cracking and beginning to strip away.

B. Code Compliance:

- The existing windows do not meet the current energy code requirements.

C. Recommendations:

- Window replacement is suggested for all windows except the stained glass windows.
- It is recommended that the existing sealant around the exterior of the windows be stripped away and replaced.

EXTERIOR DOORS AND FRAMES

A. Description/Condition:

- Main entry doors (east side) are a pair of metal doors and frames with pulls on the exterior and exit devices on the interior, which meets current code. Steps to the doors do not allow for accessible access at this location and the exterior steps create a tripping hazard by not having a landing on the exterior side of the doors.
- Accessibility entrance (south side) is a single aluminum door and frame, with only push/pull bars for operation. No ADA push button to allow for wheelchair access. This door leads directly to a chair lift, but the top of the landing is narrow and does not meet current code requirements.

B. Code Compliance:

- The doors mentioned do not meet the requirements of the current codes.

C. Recommendations:

- The doors are in serviceable condition, but consider replacing the hardware to meet current code requirements.
- The accessible entrance would require reconfiguration to make it completely code compliant.

ROOFING

A. Description/Condition:

- Shingle roofing has been replaced recently and appears to be in good condition.
- Roof gutters appear to be in good condition with no apparent leak issues.
- Some metal downspouts are showing signs of damage, while others appear to have been recently replaced.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Replace metal downspouts before damage causes blockage and leaking.

INTERIOR FLOORS

A. Description/Condition:

- Floor coverings in the basement are generally in good condition.
- Floor covering throughout the sanctuary space is carpet and is badly worn, with bubbles evident, primarily in the high traffic areas, and are an outdated color palette.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Replace carpet in the sanctuary space and spiral staircases.

INTERIOR CEILINGS

A. Description/Condition:

- The ceiling of the Nave and Sanctuary of the main worship space are vaulted wood plank ceilings and are in good condition.
- The ceiling of the social hall is in good condition.
- The plaster ceilings of the accessory spaces in the basement show little signs of age and are in acceptable condition.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Ceilings throughout the church are in good condition; however, consider cleaning the wood ceiling in the main worship space.

INTERIOR PARTITIONS

A. Description/Condition:

- Most of the interior walls throughout the building are stud walls with plaster finish. There are a few rooms that have wood paneling applied to the walls. Most of the walls are in good condition with some minor places where the plaster is showing wear.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Consider repainting the walls to eliminate the showing of wear and places where paint has been spliced in over the top of the plaster.

INTERIOR DOORS & FRAMES

A. Description/Condition:

- Interior doors are generally wood doors and serviceable but are nearing the end of their useful life.
- Interior frames are generally wood frames and are mostly in good condition.

B. Code Compliance:

- The interior doors have hardware that is outdated and does not meet current code requirements.

C. Recommendations:

- Door hardware should be replaced with ADA compliant hardware. For this to be accomplished it is recommended to replace the existing wood doors also. The wood frames could be left in place with some modifications to accept new door hardware.

MAJOR KNOWN ARCHITECTURAL CODE DEFICIENCIES:

- Energy code compliance of exterior walls are a concern. Further investigation is required to evaluate the existing conditions.
- Configuration and fixtures in the restrooms are not ADA compliant.
- There are many accessibility issues with the stairs: rise/run of stairs, handrails, and guardrails. Also, there is no accessible route to the basement level.
- Door hardware does not meet current ADA code requirements.
- Interior signage (stairwells and restrooms) should be added.
- The guardrail at the choir loft is only at 38-inches above finished floor and code requires 42-inches. Additionally there is a 12-inch gap before the top rail and code requires a maximum of a 4-inch gap. This guardrail is currently a hazard and should be replaced.

ASBESTOS/LEAD:

- This report does not address potential asbestos or lead hazards.

OTHER:

- This report does not address termites or other similar infestations.

MECHANICAL

HVAC

A. Description/Condition:

- Note: Expected Median Service Life data listed throughout this document is based on the 2015 ASHARE Handbook – HVAC Applications. Median Service Life is the age at which approximately 50% of equipment is still in service.
- Spaces are heated / cooled by a high-efficiency, gas-fired furnaces (4 total) with sealed combustion piped to an exterior wall. Furnaces are paired with a direct expansion cooling coil, remote air-cooled condensing unit and bypass type humidifier. Associated air-cooled condensing unit are located on graded outside the building. Air is distribution via uninsulated sheet metal ductwork. Systems are approximately 20 years old. Split system median service life is approximately 15 years.
- HVAC system are controlled by older style dial type and basic programmable thermostats. A few units have newer style programmable thermostats.
- The sanctuary has supplemental cooling provided by two ductless, wall hung, evaporator units controlled by local, stand-alone thermostats located in the balcony. Associated air-cooled condensing units are located in the existing bell tower. Systems are approximately 20 years old according to building staff. Split system median service life is approximately 15 years.
- No outside air for occupant ventilation observed.
- No basement restroom exhaust observed.
- According to the existing plans, main level restrooms are served by ceiling mounted exhaust fans ducted to the exterior.
- Basement kitchen has two electric ranges / ovens with no exhaust hoods.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Outside air is required for building occupants.
- Restrooms are required to have exhaust.
- Ranges located in non-residential buildings are required to have dedicated exhaust hoods and fire suppression systems.

C. Recommendations:

- Provide outside air for occupant ventilation.
- Install exhaust fans to provide code required exhaust for restrooms.
- Provide exhaust hood and fire suppressions systems for all cooking ranges

FIRE SPRINKLER SYSTEM

The building is not equipped with a fire sprinkler system.

PLUMBING

A. Description/Condition:

- Basement plumbing fixtures include floor-mounted, tank-type water closet and lavatory integral with vanity countertop with manual faucet.
- Basement plumbing fixtures are provided domestic hot water from a floor-mounted, tank-type electric water heater (4.5 kW)
- Main level plumbing fixtures were not observed. We assume they are similar in type to those located in the basement.
- No plumbing fixtures appeared to be ADA compliant.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- A portion of plumbing fixtures are required to be ADA compliant.

C. Recommendations:

- A third party company should be considered to evaluate the building for hazardous materials (insulation containing asbestos).
- Provide ADA compliant plumbing fixtures.

ELECTRICAL

ELECTRICAL SERVICE

A. Description/Condition:

- Electric service has been replaced with the campus electrical installation, less than five years and is in new condition
- Service consists of two panelboards served from the rectory distribution panel: one 120/240V 1-phase, the second 120/240V 3-phase
- Each panelboard serves receptacle, lighting and HVAC loads as well as a sub panel in the east basement storage area.



Main panel #1 ↑



Main panel #2 ↑



East basement sub panel ↑



Loadcenter in organ loft ↑

- B. Code Compliance:
- Note: A comprehensive code compliance review was not performed.
- C. Recommendations:
- None

ELECTRICAL DISTRIBUTION

- A. Description/Condition:
- Branch circuiting that is exposed was observed to be a combination EMT and MC cable.
 - Receptacle locations and quantities are minimal in the Sanctuary areas, however this is common due to the age of the structure
 - Some legacy branch circuit wiring was observed in the basement
- B. Code Compliance:
- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
 - Kitchen receptacle quantities were observed to be deficient
 - Support all conduit and branch circuit wiring. Remove extension cords utilized for permanent wiring in basement recreation room

- Unsupported branch circuit wiring was observed in the east basement storage room.

C. Recommendations:

- Correct items listed above

INTERIOR LIGHTING

A. Description/Condition:

- Basement areas are provided with T12 fluorescent wraparound fixtures and incandescent fixtures in select areas.
- The Sanctuary lighting consists of traditional pendant lighting. Pendants are incandescent type but have been retrofitted with self-ballasted compact fluorescent lamps.
- Self-ballasted compact fluorescent lamps are installed at the chancel opening at the existing incandescent sockets.
- T12 fluorescent lamps are no longer manufactured and replacement lamps will eventually be unavailable.



Sanctuary pendant ↑



Chancel accent lighting ↑

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed.

C. Recommendations:

- Replace existing T12 fluorescent fixtures with new fixtures utilizing T8, T5 or LED sources.
- Install occupancy sensors for enhanced energy savings

EXIT AND EMERGENCY LIGHTS

A. Description/Condition:

- Exit and emergency lighting is installed in the lower level kitchen.
- Emergency lighting is installed in the Sanctuary and balcony level, one fixture each location.
- Emergency fixtures consist of unit equipment “bug-eye” battery lights

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Emergency lighting and exit signage is generally deficient in all areas.
- Balcony emergency light is cord and plug connected to a general receptacle circuit. It is doubtful if the receptacle circuit is on the same circuit as the general lighting, but this was not tested



← Balcony emergency light

C. Recommendations:

- Provide new emergency lighting and exit signage to comply with current Codes

EXTERIOR LIGHTING

A. Description/Condition:

- Exterior lighting was observed to be minimal and located at exterior building entrances

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Exterior lighting is not emergency type

C. Recommendations:

- Provide exterior emergency egress lighting at exits from the building

FIRE ALARM SYSTEM

A. Description/Condition:

- None observed
-

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Fire alarm system with voice evacuation is required in areas of assembly larger than 2100sf or 300 total occupants

C. Recommendations:

- Install new voice evacuation fire alarm system for assembly areas larger than 2100sf or 300 total occupants, with notification devices throughout

INTERCOM/PAGING/TELEPHONE SYSTEMS

A. Description/Condition:

- NA

B. Code Compliance:

-



C. Recommendations:

-

SECURITY SYSTEM

A. Description/Condition:

- NA

B. Code Compliance:

-

C. Recommendations:

-

ARCHITECTURAL

GENERAL

St. Mary's Church is a single story building that was originally constructed in 1966 on the west campus adjacent to the high school. The building underwent a large renovation project in 2014. The design of the building consists of a 12-sided dome and four rectangular projections for the ancillary spaces of the church. The Church is constructed primarily of steel structure with brick exterior façade.

SITE

A. Description/Condition:

- Overall the parking lot and drive is in serviceable condition with minor cracks in the drive south of the church.
- No apparent grading or drainage issues visible.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Replace sidewalks and drives as cracks become hazards.

EXTERIOR WALLS

A. Description/Condition:

- Exterior walls are in generally good condition, with no need for tuck pointing or other remedial methods at this time.
- Metal fascia shows signs of hail damage and age.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Metal fascia shows signs of hail damage and age, but replacement is not an immediate concern.

EXTERIOR WINDOWS

A. Description/Condition:

- Windows are relatively new, having been recently replaced, and are of material and finish requiring little maintenance.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

EXTERIOR DOORS AND FRAMES

A. Description/Condition:

- Exterior doors and frames are relatively new, having been recently replaced, and are of material and finish requiring little maintenance.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

ROOFING

A. Description/Condition:

- Overall the roof appears to be in good condition.
- Membrane roofing on flat roof areas is in good condition.
- Shingle roofing on 12-sided dome is showing signs of deterioration and age.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Membrane roofing on flat roof areas should last an additional 15-20 years with little maintenance.
- Consider replacing shingle roofing on 12-sided dome.

INTERIOR FLOORS

A. Description/Condition:

- Floor coverings are relatively new, having been recently replaced, and are of material and finish requiring little maintenance.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

INTERIOR CEILINGS

A. Description/Condition:

- Interior ceilings are relatively new, having been recently replaced in the 2014 renovation.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

INTERIOR PARTITIONS

A. Description/Condition:

- Interior partitions are constructed primarily of drywall and are of good quality, having been recently replaced in the 2014 renovation.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

INTERIOR DOORS & FRAMES

A. Description/Condition:

- Interior doors and frames are relatively new, having been recently replaced, and are of material and finish requiring little maintenance.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

MAJOR KNOWN ARCHITECTURAL CODE DEFICIENCIES:

- None.

ASBESTOS/LEAD:

- This report does not address potential asbestos or lead hazards.

OTHER:

- This report does not address termites or other similar infestations.

MECHANICAL

HVAC

A. Description/Condition:

- Note: Expected Median Service Life data listed throughout this document is based on the 2015 ASHARE Handbook – HVAC Applications. Median Service Life is the age at which approximately 50% of equipment is still in service.
- The sanctuary is heated / cooled by two roof mounted natural gas heat, direct expansion cooling rooftop units. Units are ducted throughout the space and air distributed by ceiling mounted diffusers. Systems are controlled by two programmable thermostats located on the north wall. Packaged, RTU median service life is approximately 15 years.
- The south wing (Narthex) is heated / cooled by natural gas heat, direct expansion cooling rooftop unit (180 MBH input, 7.5 Ton). Air is ducted via insulated sheet metal ductwork to ceiling diffusers and returned in a similar manner. The system is controlled by a stand-alone, programmable thermostat located in the space. System was installed in 2015.
- The west wing (Restrooms) is heated / cooled by the sanctuary rooftop units. Supplemental heat is provided by electric units heaters located in each space. Restroom exhaust is provided by a roof mounted exhaust fan.
- The north wing is heated / cooled by natural gas heat, direct expansion cooling rooftop unit (120 MBH input, 3 Ton). Air is ducted via insulated sheet metal ductwork to ceiling diffusers and returned in a similar manner. The system is controlled by a stand-alone, programmable thermostat located in the space. Supplemental heat is provided by electric units heaters located in select spaces. Restroom exhaust is provided by a ceiling mounted exhaust fan ducted to the outside. System was installed in 2015.
- The east wing is heated / cooled by natural gas heat, direct expansion cooling rooftop unit (120 MBH input, 3 Ton). Air is ducted via insulated sheet metal ductwork to ceiling diffusers and returned in a similar manner. The system is controlled by a stand-alone, programmable thermostat located in the space. Restroom exhaust is provided by a ceiling mounted exhaust fan ducted to the outside. System was installed in 2015.

- Outside air for occupant ventilation is provided by the RTUs via integral hoods and dampers.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- None.

C. Recommendations:

- None.

FIRE SPRINKLER SYSTEM

The building is not equipped with a fire sprinkler system.

PLUMBING

A. Description/Condition:

- Building is served by a 1-1/2" domestic water serve located in a back storage room.
- North Wing – Domestic hot water is provided by an electric, tank-type water heater (2.5 kW) with no recirculation. System was installed in 2015.
- West Wing – Domestic hot water is provided by an electric, tank-type water heater (6 kW) with no recirculation. System was installed in 2015.
- East Wing – Domestic hot water is provided by an electric, instantaneous water heater located on the fixture. System was installed in 2015.
- Plumbing fixtures consist of the following (all installed in 2015):
 - Vitreous china, floor-mounted water closets with battery powered, automatic flush valves.
 - Vitreous china, floor-mounted urinals with battery powered, automatic flush valves
 - Vitreous china, countertop mounted lavatories with manual faucets.
 - Stainless steel sinks with manual faucets.
 - Floor mounted mop sink.
 - Wall hung, dual height electric water coolers.
 - Building has the appropriate number of ADA fixtures.
- Domestic water piping consists of insulated copper piping.
- Sanitary piping is cast iron.



B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- None.

C. Recommendations:

- None.

ELECTRICAL

ELECTRICAL SERVICE

- A. Description/Condition:
- Service originates from pole mounted transformers
 - Electrical service is sized at 600A, 120/208V, 3-phase
 - Electrical service is new from 2015
- B. Code Compliance:
- Note: A comprehensive code compliance review was not performed
- C. Recommendations:
- None

ELECTRICAL DISTRIBUTION

- A. Description/Condition:
- Lighting panels in selected areas of the building serve branch circuit loads
 - Panels are new from 2015
 - A new theatrical dimming system serves lighting in the Nave and Narthex area
- B. Code Compliance:
- Note: A comprehensive code compliance review was not performed
- C. Recommendations:
- None

INTERIOR LIGHTING

- A. Description/Condition:
- Lighting in Nave and Narthex areas have been replaced with LED fixtures in 2015
 - Lighting in restrooms and Choir rooms have been replaced with new fluorescent fixtures in 2015
 - All lighting operates normally and is in new condition

B. Code Compliance:

- None

C. Recommendations:

- None

EXIT AND EMERGENCY LIGHTS

A. Description/Condition:

- Emergency lighting in the Nave area is served from a central lighting inverter, installed in 2015
- Emergency lighting in restrooms and choir rooms consist of fluorescent fixtures with integral emergency batteries
- Exit signs are located at each exit, installed in 2015

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed

C. Recommendations:

- None

EXTERIOR LIGHTING

A. Description/Condition:

- Exterior lighting has been replaced with new fixtures with LED sources in 2015
- Exterior emergency egress lighting is installed at all exits

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed

C. Recommendations:

- None

FIRE ALARM SYSTEM

- A. Description/Condition:
 - None

- B. Code Compliance:
 - Note: A comprehensive code compliance review was not performed

- C. Recommendations:
 - None

INTERCOM/PAGING/TELEPHONE SYSTEMS

- A. Description/Condition:
 - None

- B. Code Compliance:
 -

- C. Recommendations:
 -

SECURITY SYSTEM

- A. Description/Condition:
 - None

- B. Code Compliance:
 -

- C. Recommendations:
 -

ARCHITECTURAL

GENERAL

Sacred Heart Elementary and Activities Center is a two-story structure that was originally constructed in 2003 on the parish's west campus. The school was built to replace the original Sacred Heart School located on the downtown campus. The building is constructed primarily with steel structure with some load-bearing masonry walls and stud and drywall partitions. Most of the building consists of a flat membrane roofing system but has a sloped metal panel roof over the activities center. This building houses the elementary school, activities center with the school district's main athletic gymnasium, and parish center.

SITE

A. Description/Condition:

- This building is part of the west campus at 24th Street and Madison Avenue. Parking is provided on large surface parking lots that surround the buildings on the west campus.
- Overall the parking lot and drive is in good condition.
- No apparent grading or drainage issues visible.
- Sidewalks are in good condition with minor cracks.
- Recess play area on the south side of the building consists of a playground area with soft ground covering, a hard surface play area, and a grass field that all are in good condition.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Replace sidewalks as cracks become walking hazards.

EXTERIOR WALLS

A. Description/Condition:

- Exterior walls consist of brick construction and are generally in good condition.

- There are a few minor areas where cracking in mortar joints is evident. This primarily occurs below the first floor windows.
- At control joints along the brick veneer, the caulk is starting to crack and peel away.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Tuck pointing exterior brick mortar joints where required.
- Strip away and replace caulk joints.

EXTERIOR WINDOWS

A. Description/Condition:

- Exterior windows are relatively new, and are of material and finish requiring little maintenance.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

EXTERIOR DOORS AND FRAMES

A. Description/Condition:

- Exterior doors are relatively new, and are of material and finish requiring little maintenance. Hardware is up to date and compliant with current codes.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

ROOFING

A. Description/Condition:

- EPDM roof membrane shows signs of patching in spots. Also, along the southwest corner of the building the membrane has air bubbles showing signs of age and the fasteners failing.
- Sloped metal roof above the activities center shows signs of hail damage.
- Metal roof parapet cap shows minor signs of hail damage. The splices in the parapet cap appear to have been resealed with caulk recently.
- Metal gutters and downspouts from the sloped roof areas are in good condition and only show minor damage, presumably from hail.

B. Code Compliance:

- No overflow drains to provide protection should a roof drain become clogged.

C. Recommendations:

- Replacement of the roof membrane would be recommended within 5 years. Several patches are evident, and water spots on the ceilings below show evidence of several leaks.

INTERIOR FLOORS

A. Description/Condition:

- Floor coverings range from vinyl composition tile in the corridors, cafeteria and stairways, to tile in the restrooms, and carpet in the classrooms and office spaces. All floor coverings in the school spaces are in good condition.
- Rubber tile flooring is in the weight room and is showing signs of age.
- The gymnasium has wood flooring and the sealer on the wood is starting to break away in spots.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Strip away the finish on the wood gymnasium flooring and refinish.
- Replace rubber tile flooring in the weight room.

INTERIOR CEILINGS

A. Description/Condition:

- Ceilings throughout the school vary from acoustical tile drop-in ceilings throughout

the corridors and classrooms, to drywall in the restrooms.

- Drywall ceilings are all in good condition.
- Acoustical tile drop-in ceilings show water stains at various locations throughout the school, but the majority are in good condition and the grid is also in good condition.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Consider replacing the damaged acoustic ceiling tiles that show water damage with new tiles to match the existing. Any changes to the ceiling would be purely cosmetic in nature.

INTERIOR PARTITIONS

A. Description/Condition:

- Most of the walls throughout the building are stud walls with drywall finishes. There are a few locations with masonry walls.
- Stud and drywall walls are all in good condition and require little maintenance.
- Several locations in the masonry walls show cracks in the mortar joints and may require tuck pointing.
- At control joints along the masonry walls, the caulk is starting to crack and peel away.

B. Code Compliance:

- Fire walls in the main mechanical room on the second floor have large gaps around the duct penetrations.

C. Recommendations:

- Tuck pointing exterior masonry mortar joints where required.
- Strip away and replace caulk joints.
- Seal the penetrations through the fire walls with fire caulking.

INTERIOR DOORS & FRAMES

A. Description/Condition:

- Interior doors are generally wood doors with metal frames that require little

maintenance and are in good condition. Hardware appears up to date and compliant with current codes.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

MAJOR KNOWN ARCHITECTURAL CODE DEFICIENCIES:

- Energy code compliance of exterior walls are not as much of a concern with this building since its more recent completion. Further investigation is required to evaluate the existing conditions.

ASBESTOS/LEAD:

- This report does not address potential asbestos or lead hazards.

OTHER:

- This report does not address termites or other similar infestations.
- The expansion joint on the along the corridor on the second floor above the parish center has various cracks. This occurs primarily due to settling of the building over time and is not something that requires remediation at this time.

MECHANICAL

HVAC

A. Description/Condition:

- Note: Expected Median Service Life data listed throughout this document is based on the 2015 ASHARE Handbook – HVAC Applications. Median Service Life is the age at which approximately 50% of equipment is still in service.
- All HVAC equipment appears to be original to the building constructed in 2002. Some one-for-one equipment replacements may have occurred from regular equipment failure / maintenance.
- Primary heating / cooling for a majority of the building is provided by a geothermal water source heat pump system with the following components:
 - Geothermal Well Field (approximately 71, 150 foot deep wells) with loop manifold located in main level mechanical room. Working fluid consists of 50% propylene glycol.
 - Heat pump loop is circulated throughout the building by two centrifugal, base-mounted pumps (25 HP) controlled by VFDs. Pump median service life is approximately 20 years.
 - Geothermal heat pumps are a combination of horizontal and vertical units located above ceilings, in closets, and in mechanical rooms. Water-to-air commercial heat pump median service life is 19 years.
- Outside air for occupant ventilation is introduced individually to each classroom using energy recovery units. Units consists of total enthalpy wheels but no supplemental heating / cooling. Outside air and exhaust air are drawn in / discharged through exterior wall louvers.
- Additional outside air for occupant ventilation is provided by RTUs via integral hoods and dampers.
- A 750 MBH input natural gas-fired boiler provides supplemental heat to the water source heat pump loop and is the source for domestic hot water (2 heat exchangers with storage tanks). Boiler median service life is between 25 to 35 years.
- The gymnasium is served by two natural gas-fired heat, direct expansion cooling rooftop units (25 Tons each). These units may have been replaced since original

building construction to provide cooling to the gymnasium – original design was heat only. A relief hood is attached to the common return air ductwork to control building pressurization. RTU median service life is approximately 15 years.

- Two heat-only gas-fired rooftops units serve the Wrestling / Weight Lifting Room (4,000 CFM, 400 MBH) and Locker Rooms (5,600 CFM, 550 MBH). RTU median service life is approximately 15 years.
- Several roof mounted exhaust fans for general restroom exhaust, specialty exhaust, and building pressure control (art room, kitchen, etc.). Fan median service life is approximately 20 years.
- Several roof mounted hoods for building pressure control and / or exhaust
- In general, all air is distributed throughout the building by concealed, insulated sheet metal ductwork or exposed, uninsulated sheet metal ductwork. The median service life for ductwork, diffusers, registers, and grilles is 30+ years.
- Main kitchen has a commercial dishwasher with a Type II exhaust hood.
- Main kitchen has cooking equipment with Type I exhaust hood. Hood is equipped with a fire suppression system with remote manual pull station.
- Kitchen 159 has commercial dishwasher with no Type II exhaust hood
- Kitchen 159 has a large gas-fired range (10 Burner) with no Type I exhaust hood
- Two electric kilns located in mechanical room with wall mounted heat exhaust.
- Elevator equipment room does not have a dedicated cooling system. Heat is removed by an exhaust fan controlled by a local thermostat.
- HVAC systems are controlled by a combination of stand-alone, programmable thermostats and a DDC system. DDC components (valves, actuators, etc.) median service life ranges between 15 and 20 years.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Cooking equipment (10 burner natural gas-fired ranges) are required to have Type I hoods with fire suppression systems
- Commercial type dishwashers are required to have Type II hoods

C. Recommendations:

- Provide Type I exhaust hood and fire suppression system for 10 burner range.
- Provide Type II exhaust hood system for commercial dishwasher.
- Consider providing cooling for the wrestling / weight room as it is the only occupied

space in the building without cooling.

- Consider reducing glycol concentration in geothermal well field from 50% to 30%. Current type, quantity, etc of glycol would need to be field verified prior to action.

FIRE SPRINKLER SYSTEM

The building is equipped with a fire sprinkler system throughout. Fire sprinkler distribution piping appears to be black steel. Fire sprinkler heads are recessed, chrome with chrome escutcheons.

PLUMBING

A. Description/Condition:

- The building is served by a 4" domestic water service.
- Domestic hot water is provided by two tank-type water heaters with integral heat exchangers using a gas-fire boiler as a heat source. Water is boosted by electric water heaters at commercial dishwashers. Domestic hot water is recirculated through the building by two inline pumps.
- Domestic water distribution piping appears to be a combination of insulated copper piping and flexible PEX tubing.
- The entire domestic water system appears to be softened by a salt type commercial water softener.
- Teacher Lounge / Office sink is non-ADA, single stainless steel bowl with manual faucet and hand spray.

-Plumbing fixtures consist of the following:

- Vitreous china, wall-hung, water closets with manual flush valves. The required fixtures appear to be ADA compliant.
 - Vitreous china, wall-hung, urinals with manual flush valves. The required fixtures appear to be ADA compliant.
 - Vitreous china, wall-hung and countertop mount, lavatories with manual flush valves. The required fixtures appear to be ADA compliant.
 - Dual height electric water coolers
 - Classroom single bowl stainless steel sinks with manual faucet and bubbler
 - Miscellaneous sinks are non-ADA, single stainless steel bowl with manual faucet. Some are equipped with side hand spray.
 - Locker Room showers are individual, stainless steel nozzles and controls. A small quantity appear to be ADA compliant.
- Main kitchen has a single below grade grease trap



- Sanitary and vent piping appears to be a combination of cast iron and PVC

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- None

C. Recommendations:

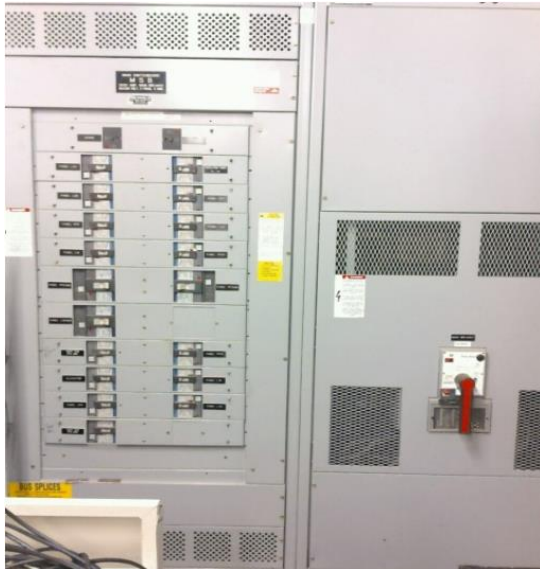
- None

ELECTRICAL

ELECTRICAL SERVICE

A. Description/Condition:

- Existing electric service is sized at 3000A, 208/120V, 3-phase, 4-wire.
- Main switchboard is located in the second floor maintenance room and is provided with a main circuit breaker
- Switchboard has circuit breaker distribution to building panelboards and HVAC loads
- The service originates from a 500KVA padmount transformer located on site
- Switchboard is in like new condition
- Utility metering is located at the transformer



Building main switchboard ↑



Panelboards for branch circuit distribution ↑

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed

C. Recommendations:

- Install surge protective device at main switchboard

ELECTRICAL DISTRIBUTION

A. Description/Condition:

- GE panelboards are located in the maintenance room and select areas of the building
- Panelboards are in like new condition
- Receptacle locations and quantities were observed to be generally adequate in classroom and general purpose areas.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Extension cords and plugstrips were observed to be utilized as permanent wiring in some areas
- Kitchen receptacles are non-GFI type
- Non-GFI receptacles are installed within 6'-0" of water in several areas
- Electrical equipment below the kitchen hood is not provided with automatic shunt trip provisions for shutoff in event of hood alarm
- No GFI receptacles were observed in the parish hall kitchen

C. Recommendations:

- Correct items listed above

INTERIOR LIGHTING

A. Description/Condition:

- Classroom lighting consists mainly of 2x4 acrylic troffers with four T8 lamps
- Fixtures generally are in good condition and perform adequately
- Metal halide lighting is installed in the wrestling area and gymnasium
- Lighting controls for corridors and lunch room are keyed switches, with local switching in classrooms and offices; no occupancy sensors/automatic controls were observed

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed.

C. Recommendations:

- Install occupancy sensors for enhanced energy savings

EXIT AND EMERGENCY LIGHTS

A. Description/Condition:

- Unit equipment “bug-eye” fixtures are installed in most areas for emergency lighting
- Exit lighting is incandescent type with emergency batteries. Locations and quantities of exit signage is generally code compliant.
- Exit and emergency lighting was not tested for proper operation as the building was occupied

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed.

C. Recommendations:

- Replace all remaining incandescent signs with LED type

EXTERIOR LIGHTING

A. Description/Condition:

- Exterior lighting consists of HID wall packs.
- Parking lighting is HID type mounted on approximately 25'-0" poles

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- No exterior emergency lighting was observed.

C. Recommendations:

- Install new exterior emergency egress lighting to comply with current Codes

FIRE ALARM SYSTEM

A. Description/Condition:

- Existing fire alarm system is Cerebrus analog-addressable type

- Voice evacuation is provided throughout, including gymnasium
- Fire alarm initiation is by automatic and manual means

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Notification was observed to be deficient in some areas.

C. Recommendations:

- Install new notification devices in deficient areas

INTERCOM/PAGING/TELEPHONE SYSTEMS

A. Description/Condition:

- The facility is equipped with a bell system. Staff reported that bells are sounded once per day
- Speakers are provided in each classroom for a class call system with the front desk.
- Doors are secured via magnetic locks.

B. Code Compliance:

- None

C. Recommendations:

- Review magnetic locks for sequence of operation and building security. Verify if fire alarm automatically releases all magnetic locks. If magnetic locks release, there is a potential the building may not be secure

SECURITY SYSTEM

A. Description/Condition:

- Entry door intercom is an Aiphone call station to the front desk
- Access control consists of magnetic locks with request to exit sensors and pushbuttons
- IP cameras are installed in several areas, however staff reports they are not operational.



B. Code Compliance:

- None

C. Recommendations:

- None

ARCHITECTURAL

GENERAL

Norfolk Catholic High School is a two-story structure that was originally constructed in 1960 on the parish's west campus. Initially the building was a single story structure called Nazarene High School, renamed to Burns High School in 1961. Later renamed Norfolk Catholic High School, an addition added classrooms to the south side of the building in 1992. In 1997 another addition added a second story to the school. The school is constructed of load-bearing masonry walls and steel for structure with stud and drywall interior partition at certain locations, especially the second floor addition. Most of the building consists of flat roofing systems, both ballasted and membrane roofing, with a sloped metal panel roof over the gymnasium. The school houses the high school as well as the primary administration for the school district.

SITE

A. Description/Condition:

- This building is part of the west campus at 24th Street and Madison Avenue. Parking is provided on large surface parking lots that surround the buildings on the west campus.
- Overall the parking lot and drive are in serviceable condition.
- No apparent grading or drainage issues visible.
- Sidewalks are in good condition.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Replace drive pavement on the north and west sides of building as cracks become hazards.

EXTERIOR WALLS

A. Description/Condition:

- Exterior walls consist of brick veneer on both masonry and stud and drywall

backup. The brick veneer is generally in good condition.

- There are a few minor areas where cracking in mortar joints is evident.
- At control joints along the brick veneer, the caulk is starting to crack and peel away.
- Cracks in the mortar joints on the interior sides of the masonry walls are occurring primarily at the heads of exterior doors.
- Water damage is apparent to the brick veneer on several locations along the northwest corner of the gymnasium.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Tuck pointing exterior brick mortar joints where required.
- Strip away and replace caulk joints.
- Tuck pointing interior masonry mortar joints above the exterior doors where required.
- Remove and replace damaged bricks caused by the water damage.

EXTERIOR WINDOWS

A. Description/Condition:

- The exterior windows are metal framed and not energy efficient windows. The windows are starting to show their age and deterioration.

B. Code Compliance:

- The existing windows do not meet the current energy code requirements.

C. Recommendations:

- It is recommended that the exterior windows be replaced sometime in the next 5 to 10 years.
- Prior to replacement, it is recommended to reseal around the exterior of the windows with new caulking.

EXTERIOR DOORS AND FRAMES

A. Description/Condition:

- Exterior doors appear to be relatively new aluminum doors with up to date

hardware that is compliant with current codes.

- ADA hardware is installed on the exterior doors at the accessible entrance.
- Weather-stripping at all exterior pairs of doors is begin to break away, allowing air to flow freely into the building.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Replace the weather-stripping between the pair of doors at all locations.

ROOFING

A. Description/Condition:

- Roofing systems over the structure range from ballasted on the flat roof portions of the old building, EPDM membrane on the flat roof of the second story addition, and slope metal panel over the gymnasium.
- Ballasted roofing system shows signs of water ponding as the water is not getting to the roof drains properly.
- EPDM membrane roofing over the second floor addition appears to be in good condition. A lack of slope is evident at the crickets as water is ponding and not getting to the roof drains.
- Sloped metal panel roofing is badly worn and shows visible signs of deterioration.
- Gutters and associated downspouts from the sloped roofing are in bad condition and pulling away from the roof, causing water damage to the walls below.

B. Code Compliance:

- Not all roof drains have an overflow drain associated with them.

C. Recommendations:

- Replace the ballasted roofing system. Water ponding is evident and leads to leaks.
- Termination bars where the low roof systems meet adjacent vertical walls need to be resealed with caulking.
- Parapet flashing is showing openings in the splices of the metal flashing. Consider resealing the flashing splices with caulking.
- Replace sloped metal panel roofing.
- Replace metal gutters and associated downspouts of the sloped roof.

INTERIOR FLOORS

A. Description/Condition:

- Floor coverings range from vinyl composition tile in the corridors, cafeteria, stairways and various other rooms, to tile in the restrooms, and carpet in most classrooms and office spaces. All floor coverings in these spaces are in serviceable condition, but several of the tile and VCT use an outdated color palette.
- The finish on the wood gymnasium floor is starting to break away in spots.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Strip away the finish on the wood gymnasium flooring and refinish.
- Consider replacing the tile in the restrooms and the VCT in the older portions of the school.

INTERIOR CEILINGS

A. Description/Condition:

- Ceilings throughout the school are mostly acoustical tile drop-in ceilings with a few drywall finishes.
- Drywall ceilings are all in good condition.
- Acoustical tile drop-in ceilings generally are in good condition, but stains are evident throughout.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- Consider replacing the damage acoustic ceiling tiles that show water damage with new tiles to match the existing. Any changes to the ceiling would be purely cosmetic in nature.

INTERIOR PARTITIONS

A. Description/Condition:

- Interior partitions on the second floor addition and other renovations on the first

floor are constructed primarily of studs with drywall finish and on the first floor the partitions are constructed primarily of masonry with concrete block and glazed block.

- Generally the interior partition walls are in good condition, but the glazed block uses an outdated color palette.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

INTERIOR DOORS & FRAMES

A. Description/Condition:

- Interior doors are generally wood doors with metal frames that require little maintenance and are in good condition. Hardware appears up to date and compliant with current codes.

B. Code Compliance:

- No issues with code compliance apparent.

C. Recommendations:

- None.

MAJOR KNOWN ARCHITECTURAL CODE DEFICIENCIES:

- Energy code compliance of exterior walls are a concern. Further investigation is required to evaluate the existing conditions.
- Handrails at stairs do not meet current accessibility code requirements.
- Accessibility to the elevator is not compliant with current ADA requirements as there is not enough room next to the elevator door jamb.
- Several classroom doors do not have the proper clearance to provide proper accessibility and are not up to the current ADA requirements.
- The storage room off the second floor (room 307) just south of the gymnasium wall has sever code deficiencies including but not limited to: No insulation, combustible materials are stored in this space built with combustible materials, no sprinkler system, and the roof downspout penetrates through this room to expel



water onto the adjacent roof.

ASBESTOS/LEAD:

- This report does not address potential asbestos or lead hazards.

OTHER:

- This report does not address termites or other similar infestations.

MECHANICAL

HVAC

A. Description/Condition:

- Note: Expected Median Service Life data listed throughout this document is based on the 2015 ASHARE Handbook – HVAC Applications. Median Service Life is the age at which approximately 50% of equipment is still in service.
- A majority of the building is conditioned by gas-fired heat, direct expansion cooling, packaged rooftop units (RTUs). Outside air for occupant ventilation is provided via integral louvers and dampers. Air is distributed to the classroom(s) via sheet metal ductwork and ceiling diffusers. Many of these units were installed in 1992. Packaged RTU median service life is approximately 15 years.
- Gymnasium
 - Two interior air-handling units located on the stage. AHUs introduce outside via wall louvers. The units have one internal coil – appears to be a non-functional, abandoned hot water coil. A gas-fired duct heater has been installed as a heat source.
 - Two RTUs are sidewall ducted into the space for cooling capacity. Outside air is introduced through integral hoods and dampers.
- Main Level Locker Rooms:
 - Heated-only ceiling hung hydronic unit heater. Unit heater median service life is approximately 20 years.
 - No exhaust observed.
- Lower Level Locker Rooms:
 - Heated-only by ceiling hung hydronic unit heater. Units are in poor condition – proper operation is questionable.
 - Exhaust via wall mounted propeller fan controlled by a local switch.
- Supplemental heat is provided by cabinet unit heaters in vestibules.
- Kitchen cooking equipment is served by a Type I hood with integral fire suppression system. Fire suppression system may be using an obsolete and hazardous wet chemical. Ductwork serving hood is exposed. Ductwork insulation does not meet the cleanable surface requirements for a production kitchen.

- Kitchen dishwasher has no exhaust hood.
- Restrooms have exhaust through ceiling mounted grilles. Many of the exhaust fans are controlled with the lights.
- Art room is equipped with a ceiling mounted exhaust hood controlled by a local switch.
- Kiln is equipped with a hood exhaust switch which is controlled with the lights.
- There are two electric ranges / ovens without exhaust hoods.
- Elevator equipment room does not have a dedicated cooling system. Heat is removed by a thermostat controlled exhaust fan.
- There is a large storage room on the second level located between the original building and the addition. This room is neither heated nor cooled.
- Temperature controls appear to be a combination of stand-alone, programmable thermostats and a DDC system.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Proper exhaust is not provided in all restrooms / locker rooms.
- Kitchen hood exhaust system does not meet cleanable surface requirements.
- Ranges in non-residential applications (Family Consumer Science) may require exhaust hoods.
- Locker rooms are not properly ventilated.

C. Recommendations:

- Repair / replace non-functioning or damaged equipment (locker room unit heaters)
- Provide code required exhaust for all spaces
- Conceal kitchen exhaust system ductwork
- Replace kitchen exhaust hood fire suppression system.
- Consider controlling all exhaust fans on an occupancy schedule through the DDC system.

FIRE SPRINKLER SYSTEM

A. Description/Condition:

- The building is equipped with a single zone, wet-pipe fire sprinkler system.
- Distribution piping appears to be black steel with chrome, recessed fire sprinkler heads.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- There is a large storage room on the second level located between the original building and the addition which has no fire protection.

C. Recommendations:

- Fire protection should be installed in the large storage room. It is an occupied, combustible space used to store a large quantity of combustible and plastic materials. However, because the space is not heated and has direct openings to the outside, a dry-pipe sprinkler system would be required.

PLUMBING

A. Description/Condition:

- A majority of the domestic hot water is provided by two atmospheric-type, natural gas-fired (75 MBH Input), tank-type water heaters. One heater was installed in 2012 and the other in 2015. It appears domestic water serving the water heaters is softened by a salt-type water softener system.
- A small portion of the domestic hot water is provided by an electric (4.5 kW), tank-type (50 gallon) water heater.
- Plumbing fixtures consist of the following:
 - Vitreous china, floor mount water closets with manual flush valves. A portion of the fixtures appear to be ADA compliant. However, not all restrooms have at least one ADA fixture.
 - Vitreous china, wall hung, urinals with manual flush valves. A portion of the fixtures appear to be ADA compliant. However, not all restrooms have at least one ADA fixture.
 - Vitreous china, wall hung, lavatories with manual faucets. A portion of the fixtures appear to be ADA compliant. However, not all restrooms have at least one ADA fixture.
 - Wall hung wash fountains with automatic sensor faucets. Units appear to be ADA compliant.
 - Dual, high-low, electric water coolers.
 - Single bubbler, electric water coolers. Do not appear to be ADA compliant.
 - Nurse's Restroom contains a floor-mounted, tank-type water closet, counter

mounted lavatory, and fiberglass shower. No fixtures appear to be ADA compliant.

- Main Level Locker Rooms:
 - Vitreous china, floor-mount, water closet with manual flush valve.
 - Vitreous china, wall-hung, lavatory with manual faucet.
 - Multiple-user, pole type showers.
- Lower Level Locker Rooms:
 - Vitreous china, floor-mount, water closet with manual flush valve.
 - Vitreous china, wall-hung, urinal with manual flush valve.
 - Vitreous china, wall-hung, lavatory with manual faucet. Not ADA compliant.
 - Multiple single head showers with ball valves for on/off operation.
- It appears all original domestic water distribution piping is galvanized steel. Newer and / or replaced piping is copper.
- Plumbing insulation has labels warning material may contain hazardous materials.
- Observed sanitary vent piping is galvanized.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.

C. Recommendations:

- Consider replacing all existing galvanized plumbing with copper and / or cast iron.
- Consider engaging a third party to analyze the building for hazardous materials.
- Consider removing all hazardous materials per applicable guidelines.
- Provide required ADA compliant fixtures in all areas.

ELECTRICAL

ELECTRICAL SERVICE

A. Description/Condition:

- Service originates from a 300KVA padmount transformer on the northeast corner of the building
- Utility metering is on the building exterior adjacent to the transformer
- Underground secondaries serve multiple service entrance distribution panels:
 - #1 – 600A, 120/240V 1-phase Kinney distribution panel. Appears to be building original and at the end of its useful life
 - #2 – 600A, 120/208V 3-phase ITE fusible distribution panel
 - #3 – 600A, 120/208V 3-phase Siemens circuit breaker distribution panel



600A 1-phase service #1 ↑



600A 3-phase services #2 and #3 ↑

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed.

C. Recommendations:

- Replace existing service #1 distribution panelboard.

ELECTRICAL DISTRIBUTION

A. Description/Condition:

- Siemens panelboards in mechanical room serve branch circuits throughout, as well as rooftop unit loads via overhead distribution
- Panelboards have space available for additional circuits
- Electrical distribution on the stage area is a combination of original and new equipment.
- Receptacle locations and quantities appear to be generally adequate

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- No GFI receptacles are installed in the kitchen, and no shunt trip capabilities are provided for electrical equipment installed below the kitchen hood.

C. Recommendations:

- Correct items listed above.

INTERIOR LIGHTING

A. Description/Condition:

- Lighting consists of 4-lamp T8 fluorescent acrylic troffers
- Headwalls are individually switched in the classrooms
- Fixtures generally are in good condition and perform adequately
- 6-lamp T5 HO fixtures have been installed in the gymnasium
- Lighting control is achieved with all local wall switching; no occupancy sensors/automatic controls were observed
- Stage lighting is controlled via circuit breakers in the panel serving the stage area

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed.

C. Recommendations:

- Provide new lighting control system for stage lighting
- Install occupancy sensors for enhanced energy savings

EXIT AND EMERGENCY LIGHTS

A. Description/Condition:

- Emergency lighting is unit equipment “bug-eye” fixtures. Corridor emergency lighting appears to be original, while newer emergency fixtures have been installed in the gymnasium.
- Exit lighting is a mix of LED incandescent type with emergency batteries. Locations and quantities of exit signage is generally code compliant.
- Exit and emergency lighting was not fully tested for proper operation, however emergency lighting test buttons were activated in some areas and fixtures operated normally

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed.

C. Recommendations:

- Replace remaining incandescent exit signs with new LED type

EXTERIOR LIGHTING

A. Description/Condition:

- Exterior lighting consists of HID wall packs.
- Parking lighting is HID type mounted on approximately 25'-0" poles
- No exterior emergency lighting was observed.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Exterior emergency lighting is deficient

C. Recommendations:

- Exterior and emergency lighting should be replaced with new LED type with integral emergency battery for egress

FIRE ALARM SYSTEM

A. Description/Condition:

- Fire alarm system is a Simplex 4002 series conventional control panel with 16

zones total, 6 zones spare.

- Smoke detection is provided in all corridors.

B. Code Compliance:

- Note: A comprehensive code compliance review was not performed. The following are those items observed during the site visit.
- Notification is present in all areas, except in the gymnasium, campus ministry and choir rooms it was noted as deficient.
- No voice evacuation was present in the gymnasium
- Manual boxes and notification appliances are installed above ADA required maximum heights
- Some smoke heads were observed to be missing

C. Recommendations:

- Add additional notification where required
- Add voice evacuation fire alarm system in the gymnasium
- Adjust manual boxes and notification appliances to comply with ADA required maximum heights
- Provide new smoke heads where observed to be missing

INTERCOM/PAGING/TELEPHONE SYSTEMS

A. Description/Condition:

- Class call system is via the Starplus Triad phone system. A master handset is located at the administrative office
- Simplex bells signal class change times

B. Code Compliance:

- None

C. Recommendations:

- None

SECURITY SYSTEM

A. Description/Condition:

- Magnetic locks with HID readers are located at building entrances
- Doors are secured via magnetic locks.
- Entry door intercom is an Aiphone call station to the front desk

B. Code Compliance:

- None

C. Recommendations:

- Review magnetic locks for sequence of operation and building security. Verify if fire alarm automatically releases all magnetic locks. If magnetics locks release, there is a potential the building may not be secure

OPINION OF PROBABLE COST

The following Opinion of Probable Costs for each building is prepared by looking at respective code deficiencies, future maintenance and professional recommendations.

Some of the associated costs are related to maintenance or anticipated future maintenance due to remaining life expectancy of systems and are for assisting the parish to establish maintenance budgets.

The opinions of cost are based on assumptions with no design work completed at this time. The costs do not include general contractor's overhead and profit nor do they include any design contingency. A 4% per year inflation factor should be added when using these costs beyond the publication date of this report.

The Opinion of Probable Costs Matrices on the following pages prioritize the recommendations into five (5) separate categories. Priority No. 1 is for items that if not addressed now additional costs may be incurred and for addressing energy efficiency in the buildings. Priority No. 2 thru Priority No. 4 relate to the remaining life expectancy of systems and when it is recommended to replace them. Priority No. 5 is for code deficiencies that do not impact the health, safety, or welfare of the public and are not a concern to get corrected; however, if any substantial remodel/addition is undertaken on these facilities, they may be required to be corrected by the local code official.



Sacred Heart Parish Technical Analysis
 Opinion of Probable Cost Matrix
 D.1 Parish Offices

SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
Site Work					
N/A					
Building					
Replace silicone caulk control joint at location of west addition.	\$100				
Replace the fire exit doors on the second floor.	\$3,400				
Replace metal downspouts.		\$2,640			
Replace carpet flooring.				\$28,350	
Replace acoustical drop-in ceilings.				\$875	
Tuckpoint mortar joints in basement concrete masonry walls.		\$240			
Restroom remodel to meet ADA compliance.					\$19,500
Revise handrails at stairs to meet current codes.					\$2,100
Add accessible route to second floor (elevator).					\$190,000
Add main entry vestibule.					\$16,400
HVAC					
Remove existing materials containing asbestos (as needed by project)					Third Party
Install kitchen exhaust hood with integral fire suppression	\$25,000				
Replace first floor ductless split systems			\$65,000		
Replace second floor split systems			\$35,000		
Replace low mass boiler and pump (one-for-one replacement)				\$15,000	
Provide mechanical driven source of outside air for occupants					\$30,000



SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
Plumbing					
Provide ADA compliant plumbing fixtures					\$6,000
Replace all galvanized sanitary piping with cast iron		\$25,000			
Replace domestic hot water heaters				\$8,000	
Fire Protection					
Installing a wet pipe fire protection system should be considered					\$30,000
Electrical					
Replace first floor panelboard		\$4,000			
Install emergency lighting	\$6,000				
Install exit signage	\$2,000				
Install exterior emergency lighting	\$1,500				
*Replace existing T12 fixtures with new utilizing T8, T5 or LED sources		\$15,000			
Install occupancy sensors for enhanced energy savings		\$6,600			
Totals	\$38,000	\$53,480	\$100,000	\$52,225	\$294,000

* Final costs associated with lighting upgrades are dependent on lighting source, fixture types and quantities required.



SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
Site Work					
N/A					
Building					
Add roof gutters and downspouts.		\$3,600			
Replace tile flooring.			\$7,500		
Replace interior doors and hardware.				\$3,375	
Add vestibule at main entry.					\$16,400
Restroom remodel to meet ADA compliance.					\$7,200
HVAC					
Provide mechanical driven outside air for building occupants at furnace					\$1,500
Install exhaust fans for restrooms					\$4,500
Repalce furnace and split system			\$16,000		
Plumbing					
Provide ADA compliant plumbing fixtures					\$10,000
Repalce all galvanized domestic water piping with insulated copper		\$8,000			



SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
Electrical					
* Replace existing T12 fixtures with new utilizing T8, T5 or LED sources		\$8,000			
Install occupancy sensors for enhanced energy savings		\$840			
Install emergency lighting	\$1,250				
Install exit signage	\$800				
Install exterior emergency lighting	\$2,000				
Totals	\$4,050	\$20,440	\$23,500	\$3,375	\$39,600

* Final costs associated with lighting upgrades are dependent on lighting source, fixture types and quantities required.



SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
Site Work					
N/A					
Building					
Replace metal downspouts.		\$1,750			
Revise handrails at stairs to meet current codes.					\$2,250
HVAC					
Replace low mass boiler (one-for-one replacement)				\$15,000	
Replace first floor ductless split systems			\$20,000		
Replace second floor split systems			\$16,000		
Install exhaust fans for restrooms					\$2,500
Plumbing					
Remove existing materials containing asbestos (as needed by project)					Third Party
Provide ADA compliant plumbing fixtures					\$7,500



SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
Electrical					
Correct electrical code violations in basement	\$3,000				
Add smoke detectors per code	\$900				
Totals	\$3,900	\$1,750	\$36,000	\$15,000	\$12,250



Sacred Heart Parish Technical Analysis
Opinion of Probable Cost Matrix
D.4 Sacred Heart Church

SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
Site Work					
Replace sidewalks as cracks become walking hazards in front church.		\$8,000	\$6,000	\$6,000	
Building					
Tuckpoint mortar joints in Bell Tower.		\$1,440			
Replace all non-stained glass windows.			\$16,200		
Replace silicone caulk around exterior windows.	\$1,000				
Replace exterior door hardware to meet current codes.	\$3,375				
Remodel accessible entrance to meet ADA compliance.					\$39,000
Replace metal downspouts.		\$1,800			
Replace carpet flooring in Sanctuary space and staircase.				\$12,600	
Clean wood ceiling in Sanctuary space.			\$4,200		
Repaint the plaster walls.			\$6,300		
Replace interior doors and hardware.				\$9,450	
Restroom remodel to meet ADA compliance.					\$11,400
Revise handrails at stairs to meet current codes.					\$2,100
Add interior signage to meet current codes.		\$1,250			
Add guardrail at choir balcony.	\$6,250				
HVAC					
Repalce furnace and split system			\$65,000		
Replace ductless split systems		\$25,000			
Install kitchen exhaust hood with integral fire suppression	\$40,000				
Provide mechanical driven outside air for building occupants at furnace					\$8,000
Install exhaust fans for restrooms					\$4,500



SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
Plumbing					
Provide ADA compliant plumbing fixtures					\$7,500
Remove existing materials containing asbestos (as needed by project)					Third Party
Electrical					
Fix unsupported conduit	\$500				
Add kitchen receptacles		\$1,600			
Remove cords utilized as branch circuit wiring	\$1,500				
Install emergency lighting	\$8,000				
Install exit signage	\$3,500				
Install exterior emergency lighting	1500				
* Replace existing T12 fixtures with new utilizing T8, T5 or LED sources		\$5,000			
Install occupancy sensors for enhanced energy savings		\$1,200			
Install fire alarm system with voice evac for assembly >300 occupants	\$12,000				
Totals	\$77,625	\$45,290	\$97,700	\$28,050	\$72,500

* Final costs associated with lighting upgrades are dependent on lighting source, fixture types and quantities required.



Sacred Heart Parish Technical Analysis
Opinion of Probable Cost Matrix
D.5 St. Mary's Church

SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
Site Work					
Replace drive south of church to fix cracks in pavement.			\$30,000		
Building					
Replace metal fascia panels.			\$5,000		
Replace shingle roofing on 12-sided dome.		\$11,500			
HVAC					
Replace sanctuary RTUs				\$60,000	
Plumbing					
No recommendations due to 2015 remodel					
Electrical					
No recommendations due to 2015 remodel					
Totals	\$0	\$11,500	\$35,000	\$60,000	\$0



Sacred Heart Parish Technical Analysis
 Opinion of Probable Cost Matrix
 D.6 Sacred Heart Elementary and Activities Center

SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
Site Work					
Replace sidewalk paving as cracks become walking hazards.			\$5,000	\$6,000	
Building					
Tuckpoint brick mortar joints where required on the exterior.		\$800			
Replace exterior silicone caulk control joints.	\$1,080				
Remove and replace EPDM membrane roofing.		\$237,575			
Refinish wood gymnasium floor.		\$27,540			
Replace rubber tile flooring in weight room.			\$18,850		
Replace damaged acoustical ceiling tiles.				\$600	
Tuckpoint concrete masonry unit mortar joints along exterior walls.		\$1,300			
Replace interior silicone caulk control joints in concrete masonry walls.	\$960				
Add fire safing and fire sealant around penetrations through fire walls.	\$480				
HVAC					
Install Type II Exhaust Hood System (Kitchen 159)	\$25,000				
Install Type I Exhaust Hood System (Kitchen 159)	\$50,000				
Replace Geothermal Heat Pump Loop Pumps				\$20,000	
Reduce glycol percentage in geothermal well field (50% to 30%)	None				
Provide cooling for Wrestling / Weight Room (estimate 15 Tons)					\$30,000



Sacred Heart Parish Technical Analysis
 Opinion of Probable Cost Matrix
 D.6 Sacred Heart Elementary and Activities Center

SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
Plumbing					
None					
Fire Protection					
None					
Electrical					
Install Surge Protection at Main Service		\$5,000			
Remove cords serving as permanent wiring	\$500				
Replace kitchen receptacles with GFI type - both elementary and Parish Hall kitchens	\$1,200				
Shunt trip electric equipment below hood	\$5,000				
Install occupancy sensors		\$17,400			
Replace incandescent exits with LED type		\$900			
Install exterior emergency exit lighting	\$4,500				
Install fire alarm notification devices where deficient	\$2,000				
Totals	\$90,720	\$290,515	\$23,850	\$26,600	\$30,000



Sacred Heart Parish Technical Analysis
Opinion of Probable Cost Matrix
D.7 Norfolk Catholic High School

SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
Site Work					
Replace drive pavement on north and west sides of building.		\$24,000	\$40,000		
Building					
Tuckpoint brick mortar joints where required on the exterior.		\$1,480			
Replace exterior silicone caulk control joints.	\$1,200				
Tuckpoint concrete masonry unit mortar joints along exterior walls.		\$1,080			
Remove and replace bricks that show signs of water damage.			\$4,320		
Replace exterior windows.				\$215,700	
Replace silicone caulk around exterior windows.	\$2,212				
Replace exterior doors at east gymnasium exit.	\$13,600				
Replace weather-stripping between exterior door pairs.	\$300				
Replace ballasted roofing system.			\$128,345		
Reseal roofing termination bars with silicone caulk.	\$1,000				
Reseal parapet flashing splices.	\$320				
Replace metal panel roofing over gymnasium.		\$228,160			
Replace metal gutters and downspouts on the sloped gymnasium roof.		\$4,980			
Refinish wood gymnasium floor.			\$21,900		
Replace damaged acoustical ceiling tiles.				\$550	
Revise handrails at stairs to meet current codes.					\$3,150
Remodel classroom and elevator entrances to meet ADA compliance.					\$55,000
Revise storage room off second floor.	\$42,000				



SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
HVAC					
Replace existing packaged RTUs		\$3,000 per Ton per Unit			
Replace Gymnasium AHUs		\$40,000			
Replace Locker Room Heating and Exhaust Systems		\$50,000			
Replace Type I Kitchen Exhaust Hood Fire Suppression System	\$5,000				
Conceal Type I Kitchen Exhaust Ductwork	Arch. Solution				
Provide Dishwasher Type II Exhaust System	\$20,000				
Control all exhaust fans through DDC on occupancy schedule					\$1,500
Plumbing					
Replace all galvanized plumbing with copper and / or cast iron			TBD		
Remove all asbestos containing material as required by projects					Third Party
Provide ADA fixtures as required in each space					\$2,500 per fixture
Fire Protection					
Fully sprinkler the second floor storage room (dry pipe system)	\$25,000				
Electrical					
Replace existing service panelboard		\$15,000			
Replace existing service panelboard from 1992 addition			\$15,000		
Replace kitchen receptacles with GFI type - both elementary and Parish Hall kitchens	\$540				
Shunt trip electric equipment below hood	\$4,000				
New lighting control system for stage area		\$40,000			



Sacred Heart Parish Technical Analysis
 Opinion of Probable Cost Matrix
 D.7 Norfolk Catholic High School

SYSTEM RECOMMENDATION DESCRIPTION	IMMEDIATELY PRIORITY #1	1-5 YEARS PRIORITY #2	6-10 YEARS PRIORITY #3	11-15 YEARS PRIORITY #4	PRIORITY #5
Electrical (Continued)					
Install occupancy sensors - \$200 allowance per location		\$20,000			
Replace incandescent exits with LED type		\$1,800			
Install exterior emergency exit lighting - \$500 allowance per location	\$5,000				
Install fire alarm notification devices where deficient - \$250 allowance per location	\$1,250				
Install voice evacuation in gymnasium		\$8,250			
Adjust device heights to meet ADA - \$500 allowance per location		\$12,000			
Install smoke heads where missing	\$1,250				
Totals	\$122,672	\$446,750	\$209,565	\$216,250	\$59,650



Priortiy No. One (Immediately)

a. Parish Offices		\$38,000
b. St. Vincent DePaul Building		\$4,050
c. Rectory		\$3,900
d. Sacred Heart Church		\$77,625
e. St. Mary's Church		\$0
f. Sacred Heart Elementary		\$90,720
g. Norfolk Catholic High School		\$122,672
t. TOTAL: PRIORITY NO. ONE (Without Contingency)		\$336,967
u. Contingency		\$50,545
- Design Contingency*	10.0%	\$33,697
- Construction Contingency	5.0%	\$16,848
v. TOTAL: PRIORITY NO. ONE (With Contingency)		\$387,512

*Not all projects will require fees.



Priortiy No. Two (1-5 Years)

a. Parish Offices		\$53,480
b. St. Vincent DePaul Building		\$20,440
c. Rectory		\$1,750
d. Sacred Heart Church		\$45,290
e. St. Mary's Church		\$11,500
f. Sacred Heart Elementary		\$290,515
g. Norfolk Catholic High School		\$446,750
t. TOTAL: PRIORITY NO. TWO (Without Contingency)		\$869,725
u. Contingency		\$217,431
- Design Contingency*	10.0%	\$86,973
- Construction Contingency	5.0%	\$43,486
- Inflation Contingency**	10.0%	\$86,973
v. TOTAL: PRIORITY NO. TWO (With Contingency)		\$1,087,156

*Not all projects will require fees.

**Inflation calculated by taking the midpoint of the priorities (2.5 years) multiplied by 4% annual inflation.



Priortiy No. Three (6-10 Years)

a. Parish Offices		\$100,000
b. St. Vincent DePaul Building		\$23,500
c. Rectory		\$36,000
d. Sacred Heart Church		\$97,700
e. St. Mary's Church		\$35,000
f. Sacred Heart Elementary		\$23,850
g. Norfolk Catholic High School		\$209,565
t. TOTAL: PRIORITY NO. THREE (Without Contingency)		\$525,615
u. Contingency		\$236,527
- Design Contingency*	10.0%	\$52,562
- Construction Contingency	5.0%	\$26,281
- Inflation Contingency**	30.0%	\$157,685
v. TOTAL: PRIORITY NO. THREE (With Contingency)		\$762,142

*Not all projects will require fees.

**Inflation calculated by taking the midpoint of the priorities (7.5 years) multiplied by 4% annual inflation.



Priortiy No. Four (11-15 Years)

a. Parish Offices		\$52,225
b. St. Vincent DePaul Building		\$3,375
c. Rectory		\$15,000
d. Sacred Heart Church		\$28,050
e. St. Mary's Church		\$60,000
f. Sacred Heart Elementary		\$26,600
g. Norfolk Catholic High School		\$216,250
t. TOTAL: PRIORITY NO. FOUR (Without Contingency)		\$401,500
u. Contingency		\$260,975
- Design Contingency*	10.0%	\$40,150
- Construction Contingency	5.0%	\$20,075
- Inflation Contingency**	50.0%	\$200,750
v. TOTAL: PRIORITY NO. FOUR (With Contingency)		\$662,475

*Not all projects will require fees.

**Inflation calculated by taking the midpoint of the priorities (12.5 years) multiplied by 4% annual inflation.



Priority No. Five

a. Parish Offices		\$294,000	
b. St. Vincent DePaul Building		\$39,600	
c. Rectory		\$12,250	
d. Sacred Heart Church		\$72,500	
e. St. Mary's Church		\$0	
f. Sacred Heart Elementary		\$30,000	
g. Norfolk Catholic High School		\$59,650	
t. TOTAL: PRIORITY NO. FIVE (Without Contingency)			\$508,000
u. Contingency			\$76,200
- Design Contingency*	10.0%	\$50,800	
- Construction Contingency	5.0%	\$25,400	
- Inflation Contingency**	TBD		
v. TOTAL: PRIORITY NO. FIVE (With Contingency)			\$584,200

*Not all projects will require fees.

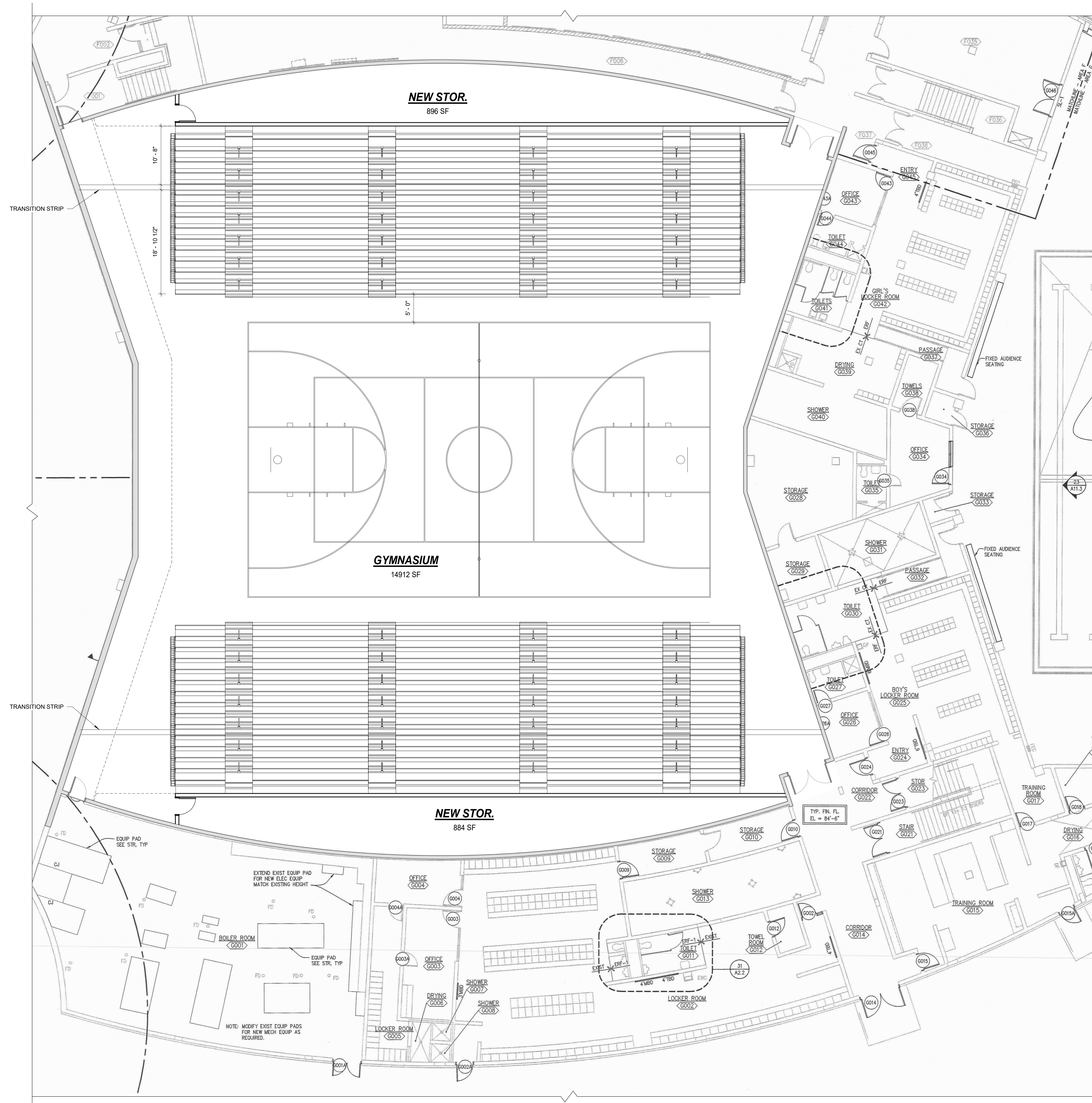
**Assume 4% annual inflation.



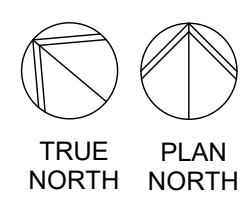
Summary

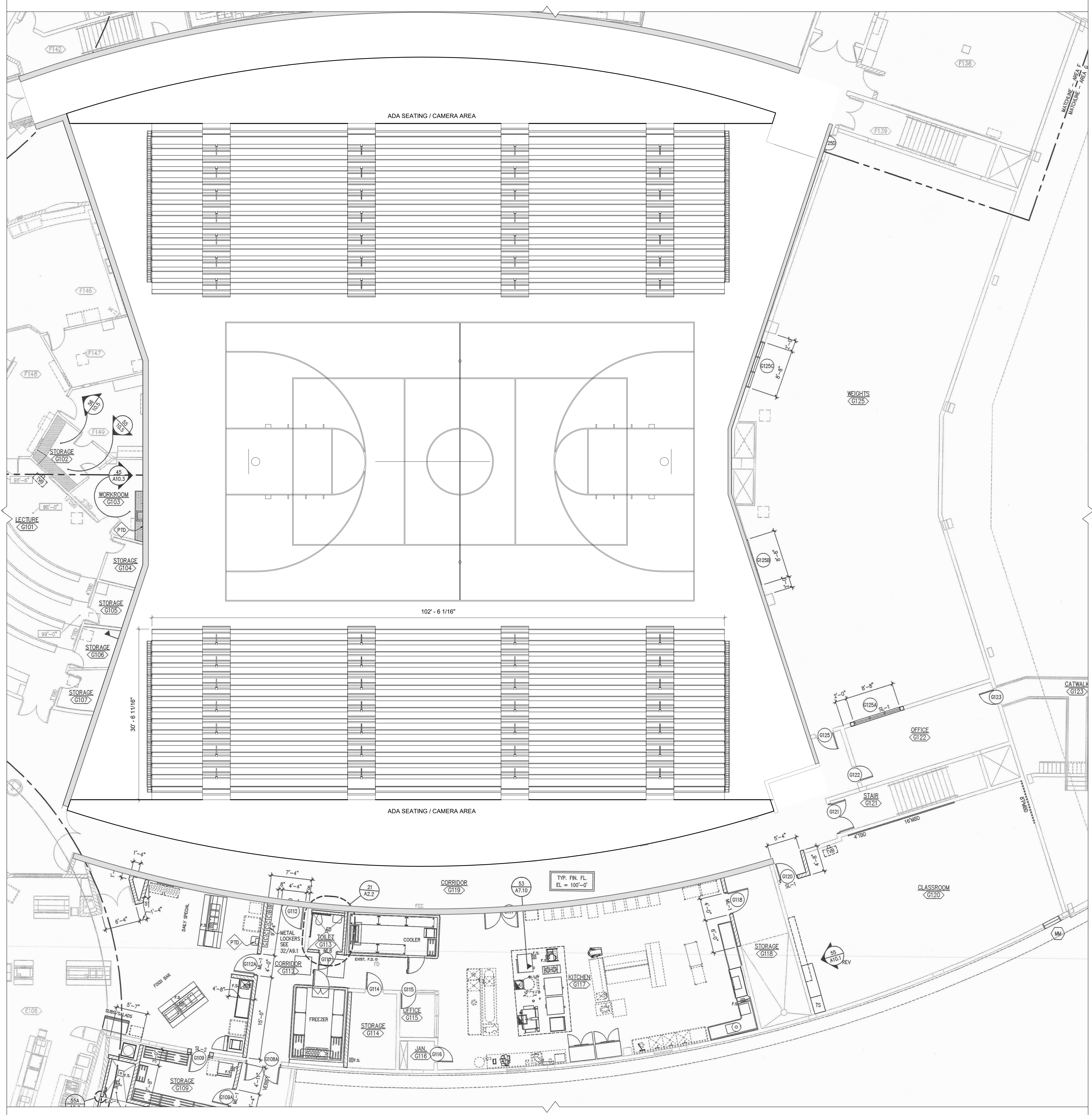
a. Priority No. One - Immediately	\$387,512
b. Priority No. Two - 1-5 Years	\$1,087,156
c. Priority No. Three - 6-10 Years	\$762,142
d. Priority No. Four - 11-15 Years	\$662,475
e. Priority No. Five	\$584,200
f. TOTAL:	\$3,483,485

SEATING CAPACITY:
NORTH SIDE: 825
SOUTH SIDE: 825
TOTAL SEATS: 1650

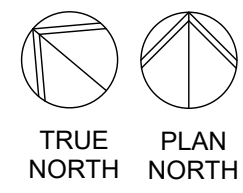


1 FLOOR PLAN - GYM LEVEL
1/8" = 1'-0"





1 FLOOR PLAN - UPPER LEVEL
 1/8" = 1'-0"



BLEACHER STUDY
RALSTON HIGH SCHOOL BLEACHER REPLACEMENT
 8999 PARK DR. RALSTON, NE 68127

FLOOR PLAN - MAIN LEVEL



A1-2
 APRIL 06, 2018
 BCDM NO. 5281-00



Standard Estimate Report
RalstonHS-Bleacher

***RALSTON HIGH SCHOOL
BLEACHER REPLACEMENT
PROBABLE CONSTRUCTION COST***

Project name	RalstonHS-Bleacher
Job size	2200 sf



Standard Estimate Report
RalstonHS-Bleacher

Item	Description	Takeoff Qty	Total	
			Unit Cost	Amount
2000.000	SITWORK			
2210.010	Building Demolition			
303	Slab on Grade	353.00 sf	6.00 /sf	2,118
320	Saw Cutting	470.00 lf	3.00 /lf	1,410
505	Gaurd Rail	1.00 ls	650.00 /ls	650
1021	Bleachers	1.00 ls	17,000.00 /ls	17,000
	Building Demolition			21,178
	SITWORK			21,178
3000.000	CONCRETE			
3300.910	Concrete			
301	Spread Footings	13.00 cy	350.00 /cy	4,550
310	Slab on Grade	353.00 sf	4.50 /sf	1,589
311	Slab on Deck	2,200.00 sf	6.00 /sf	13,200
	Concrete			19,339
	CONCRETE			19,339
4000.000	MASONRY			
4210.020	CMU Partitions			
80	8" CMU Walls	3,750.00 sf	15.00 /sf	56,250
	CMU Partitions			56,250
	MASONRY			56,250
5000.000	METALS			
5120.010	Structural Steel			
20	Beams	2,200.00 sf	8.50 /sf	18,700
	Structural Steel			18,700
5311.010	Steel Deck			
15	1.5" Deck	2,200.00 sf	2.50 /sf	5,500
	Steel Deck			5,500
5520.010	Misc. Steel			
10	Deck Angles			
40	Picket Guardrail	250.00 lf	50.00 /lf	12,500
	Misc. Steel			12,500
	METALS			36,700
8000.000	DOORS & WINDOWS			
8110.010	Steel Doors & Frames			



Standard Estimate Report
RalstonHS-Bleacher

Item	Description	Takeoff Qty	Total	
			Unit Cost	Amount
8110.010	Steel Doors & Frames			
	10 H.M. Frames	2.00 ea	650.00 /ea	1,300
	100 3070 ' F ' Door	2.00 ea	650.00 /ea	1,300
	Steel Doors & Frames			2,600
	DOORS & WINDOWS			2,600
9000.000	FINISHES			
9650.010	Resilient Flooring			
	20 Vinyl Base	300.00 lf	1.50 /lf	450
	Resilient Flooring			450
9900.010	Painting			
	15 Walls Masonry	3,750.00 sf	1.75 /sf	6,563
	30 Seal Concrete	2,200.00 sf	2.50 /sf	5,500
	42 Rails	250.00 lf	15.00 /lf	3,750
	Painting			15,813
	FINISHES			16,263
11000.000	EQUIPMENT			
11480.010	Athletic Equipment			
	60 Bleachers-Elec	1.00 ls	160,000.00 /ls	160,000
	Athletic Equipment			160,000
	EQUIPMENT			160,000
15000.000	MECHANICAL			
15070.010	HVAC			
	10 HVAC	1.00 ls	20,000.00 /ls	20,000
	HVAC			20,000
	MECHANICAL			20,000
16000.000	ELECTRICAL			
16010.010	Electrical			
	10 Power and Lights	1.00 ls	20,000.00 /ls	20,000
	Electrical			20,000
	ELECTRICAL			20,000

Estimate Totals

Description	Amount	Totals	Rate	Cost per Unit
Subtotal:	352,329	352,329		160.15 /sf
General Conditions	28,186		8.000	% 12.81 /sf
Overhead & Profit	22,831		6.000	% 10.38 /sf
	51,017	403,346		183.34 /sf
Professional Service Fees				
		403,346		183.34 /sf
Contingency	60,502		15.000 %	27.50 /sf
Total		463,848		210.84 /sf



***RALSTON HIGH SCHOOL
BLEACHER REPLACEMENT
PROBABLE CONSTRUCTION COST***

Project name RalstonHS-Bleacher



Standard Estimate Report
RalstonHS-Bleacher

Item	Description	Takeoff Qty	Total		
			Unit Cost	Amount	
2000.000	SITWORK				
2210.010	Building Demolition				
1021	Bleachers	1.00	Is	17,000.00 /Is	17,000
	Building Demolition				<u>17,000</u>
	SITWORK				17,000
11000.000	EQUIPMENT				
11480.010	Athletic Equipment				
60	Bleachers-Elec	1.00	Is	290,500.00 /Is	290,500
	Athletic Equipment				<u>290,500</u>
	EQUIPMENT				290,500

Estimate Totals

Description	Amount	Totals	Rate	Cost per Unit
Subtotal:	307,500	307,500		
General Conditions	24,600		8.000	%
Overhead & Profit	19,926		6.000	%
	44,526	352,026		
Professional Service Fees		352,026		
Contingency	52,804		15.000	%
Total		404,830		



blueprint

RALSTON PUBLIC SCHOOLS

Academy Programs and Application Processes

<p>Ralston High School Academy & Capstone Courses (Health Science, Automotive, Education Capstone Courses/Internship, Culinary Arts Capstone Course)</p>	<ul style="list-style-type: none"> • In-house application reviewed by teacher • Available in guidance office 	<p>Prior to ILPs taking place:</p> <ul style="list-style-type: none"> • Application courses outlined in RHS Registration Book • Administration meets during SIC with ILP advisors • Guidance team and Administrators present to Homeroom groups with apps <p>Once online requests are entered:</p> <ul style="list-style-type: none"> • Teachers for in-house programs follow up with students who register where needed (with help from guidance) • Guidance team follows up with students who register for off-campus experiences • Deadline reminders communicated in Student Announcements
<p>Metropolitan Community College Academies</p>	<ul style="list-style-type: none"> • MCC provides & reviews the applications • Available in guidance office & online 	
<p>UNMC Health Alliance</p>	<ul style="list-style-type: none"> • UNMC provides & reviews the applications • Available in guidance office & online 	
<p>Henry Doorly Zoo Academy</p>	<ul style="list-style-type: none"> • Coming for 2019-2020 registration • Sponsoring districts will provide & review the applications • Available in guidance office 	

Please print clearly



METROPOLITAN
Community College

CAREER ACADEMY APPLICATION 2018-2019

COMPLETE AND SIGN THE FOLLOWING DOCUMENTS:

- | | |
|---|--|
| <input type="checkbox"/> Background Information and Applicant Questions | <input type="checkbox"/> Counselor Form |
| <input type="checkbox"/> Honor Statement | <input type="checkbox"/> Parent Information Form |
| <input type="checkbox"/> Personal Recommendation Form | <input type="checkbox"/> High School transcript |

Please only return pages 3 - 8 and transcript.

REFERENCES

Please select a teacher or other adult to complete the Personal Recommendation Form.

Your high school counselor must complete the Counselor form.

To be considered for participation, these completed recommendations must be included with your application.

SELECTION

The selection process will be conducted by the MCC Career Academy Selection Committee. Selection will occur in March, and notification will be sent in April.

QUESTIONS

If you have questions about this program or application, please contact us at 531-622-2213.

Return completed application packet to:

Secondary Partnerships Office
Metropolitan Community College
PO Box 3777, FOC Building 7
Omaha, NE 68103-0777

APPLICATION DEADLINE: March 5, 2018

**Students must abide by the MCC Calendar: Whether or not the high school is out for that day.
Note to Seniors: The Career Academy schedule may require attending classes beyond the high school graduation date and/or beyond the last day of high school.**

Non-discrimination & Equal Opportunity Statement

Metropolitan Community College does not discriminate on the basis of race, color, national origin, religion, sex, marital status, age, disability or sexual orientation in admission or access to its programs and activities or in its treatment or hiring of employees. The College complies with Title VI of the Civil Rights Act of 1964, the Civil Rights Act of 1990, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, as amended, the Age Discrimination Act of 1975, related Executive Orders 11246 and 11375 and all civil rights laws of the State of Nebraska and the City of Omaha. Contacts: Concerning Title VI (race), Title IX (gender equity), Section 504 (disability) and Americans with Disabilities Act/Program and Services Accessibility, and Age, contact: Vice President for Campus and Student Affairs: 531-622-2681 (students) Associate Vice President of Human Resources: 531-622-2236 (employees) Director of Facilities: 531-622-2526 (accessibility) Concerning filing and employment-related complaints of discrimination or harassment based on race, color, national origin, religion, sex, marital status, age, disability, sexual orientation, retaliation or for affirmative action and diversity issues, contact: Associate Vice President for Equity and Diversity: 531-622-2549. The address for all of the above individuals is as follows: Metropolitan Community College, 30th and Fort Streets, PO Box 3777, Omaha, NE, 68103-0777.



CAREER ACADEMY STUDENT APPLICANT BACKGROUND INFORMATION

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Date of Birth: _____ S.S. _____

Grade in fall: _____ High School Name _____

Counselor Name: _____ Phone _____

Transportation: Own _____ Parent(s) _____ None _____ Driver's License Yes _____ No _____

Please rank the top three programs for which you would like to be considered (1=first choice, 2, 3, last choice)

Descriptions for Career Academy Available Programs 2018-2019 are at the end of this packet. Tuition is \$37 per credit hour for 2018 and is subject to change.

Fort Omaha Campus (FOC) 30th and Fort, Omaha			
<input type="checkbox"/> Architecture (Seniors Only) <i>Maximum 12 students</i>	<input type="checkbox"/> Civil Engineering (Seniors Only) <i>Maximum 12 students</i>	<input type="checkbox"/> Construction Technology <i>Maximum 12 students</i>	
<input type="checkbox"/> Electrical Technology <i>Maximum 12 students</i>	<input type="checkbox"/> Heating, Air Conditioning and Refrigeration (HVAC) <i>Maximum 12 students</i>	<input type="checkbox"/> IT – Data Center Operations <i>Maximum 12 students</i>	
<input type="checkbox"/> IT – Prototype Design <i>Maximum 12 students</i>	<input type="checkbox"/> Pre-Apprenticeship Plumbing <i>Maximum 12 students</i>		<input type="checkbox"/> Welding Technology <i>Maximum 12 students</i>
<input type="checkbox"/> IT Cyber Security Program <i>Maximum 12 students</i>			
South Omaha (SOC) 27th & Q, Omaha			
<input type="checkbox"/> Automotive Technology <i>(Driver's License required)</i> <i>Maximum 16 students</i>	<input type="checkbox"/> Certified Nursing Assistant (CNA) <i>Maximum 20 students</i>	<input type="checkbox"/> Emergency Medical Technician (EMT) (Seniors Only) <i>Maximum 12 students</i>	
<input type="checkbox"/> Diversified Manufacturing/ Process Operations <i>Maximum 10 students</i>			
Applied Technology Center (ATC) 10407 State St, Omaha			
<input type="checkbox"/> Auto Collision Technology <i>Maximum 10 students</i>	<input type="checkbox"/> Diesel Technology <i>Maximum 10 students</i>	<input type="checkbox"/> Fire Science Technology (FIST) <i>Maximum 12 students</i>	<input type="checkbox"/> Utility Line Technician
Elkhorn Valley (EVC), 204th & Dodge, Omaha	Learning Community of North Omaha 24th and Franklin	Omaha Community Playhouse (OCP) 6915 Cass	Sarpy Center (SRP) 91st & Giles
<input type="checkbox"/> Digital Cinema/Filmmaking <i>Maximum 12 students</i>	<input type="checkbox"/> Early Childhood Education (Seniors Only) <i>Maximum 24 students</i>	<input type="checkbox"/> Theatre Technology <i>Separate application needed*</i> <i>Maximum 10 students</i>	<input type="checkbox"/> Criminal Justice (Seniors Only) <i>Maximum 20 students</i>



APPLICANT QUESTIONS

On a separate sheet of paper, please answer the following questions. Remember to use your best grammar and punctuation skills. Typed essays are preferred.

- 1) Are you on track to graduate with your class? **Yes No**. If no, why not.

- 2) The MCC Career Academy requires basic skills in math, reading and comprehension. Describe how you have the skills required to participate in the Career Academy. _____

a) What English class are you currently in and what is your grade? _____
b) What is the most recent math class you have taken and grade? _____

- 3) What helps you to be successful in high school? _____

- 4) Briefly discuss any part-time jobs (paid or unpaid), volunteer service, and/or job shadow experience that you have participated in which relates to the Career Academy program you choose. (For example: If you are applying for Fire Science, have you had any experience in this area?) What skills are you using in this job?

- 5) If you are accepted into the MCC Career Academy, attendance is **mandatory**. Any absences or tardies will be reported to your home school. If you have three (3) absences in a quarter, it could result in the instructor failing you.
 - a. Describe your school attendance/tardiness for the last two (2) years. If you have had more than three (3) absences per semester, give a brief explanation of why those absences occurred. (Examples: illness, out-of-town, sports events, etc.)

 - b. If necessary, what changes are you ready to make? _____

- 6) Provide any additional information as to why you feel you should be invited to participate in the Career Academy program.

Please list your school activities, church/temple and community activities, honors received, offices held, and/or courses or training you have completed which will aid us in evaluating your qualifications for the Career Academy.



PARENT INFORMATION (to be completed by parent/guardian of applicant)

Parent(s) or guardian names with whom student resides: _____

Father's Name: _____ Daytime Phone: _____

Cell Phone: _____

If parent(s) address is different than student address, please list the parent(s) address below: _____

Address: _____ City _____ ZIP _____

Mother's Name: _____ Daytime Phone: _____

Cell Phone: _____

If parent(s) address is different than student address, please list the parent(s) address below: _____

Address: _____ City _____ ZIP _____

Guardian's Name: _____ Daytime Phone: _____

Cell Phone: _____

If Guardian's address is different than student address, please list the parent(s) address below: _____

Address: _____ City: _____ Zip: _____

Daytime Phone: _____ Work Phone: _____

Briefly explain why your child would be a good candidate for the MCC Career Academy:

STUDENT CERTIFICATION

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if selected for the MCC Career Academy, falsified statements may be grounds for removal.

I authorize investigation of all statements contained herein, the references listed in this application and all information concerning previous employers, and release all parties from liability for any damage that may result from furnishing the same to you.

I understand that as part of the work experience component of the MCC Career Academy, employers may require drug testing, insurance approval, and/or background checks.

I have read the attached information sheet and understand the high level of commitment that will be required on the part of both students and their parent(s)/guardian(s), if selected.

Student Signature

Date

Parent/Guardian Signature

Date



READ and INITIAL!!

HONOR STATEMENT

Participation in the MCC Career Academy program requires a high level of commitment from the College, high school, students, and parents. This agreement acknowledges that students and their parents are entering into a relationship with the College built on honesty, ethical behavior, open communication and trust. A student is required to be at least 16 years of age to participate in an MCC Career Academy. All participants must adhere to the following list of guidelines: Initial each item.

- The student is required to attend all classes. Three absences per quarter will result in being dropped from the program.
- The student has access to an appeal process to review extenuating circumstances of absences and tardies at the college. During an appeal process, the student will continue to attend class.
- The student is expected to follow the Career Academy's calendar. In addition, the student is expected to follow MCC's inclement weather policies.
- The student is required to arrive in the classroom on time. At the College, each program has its own standards which students are to follow. A tardy is defined as no more than ten (10) minutes late. Leaving early results in a tardy or an absence. If employed in an internship, arriving late on the job will be subject to the rules of the employer.
- The student is required to provide his/her own transportation to and from the College.
- Students and parents are expected to follow the tuition payment schedule as established by the College.
- If an internship is required, a student must prepare for and accept job interviews and employment as recommended by the program. Failure to do so results in full withdrawal from the program.
- If an internship is required, the student is expected to be employed in the internship a minimum of 10-20 hours per week.
- The student is to behave in an ethical and professional manner at all times in the College and represent his/her high school and College in a way that denotes dignity and respect.
- The student must politely accept feedback from instructors, vocational advisors, college administrators, and internship employers and treat each situation as a positive learning experience.
- The student is required to immediately notify instructors, Secondary Partnerships Office, and high school counselors of problems and concerns while attending the College and/or internship. An intern cannot change jobs or quit without permission/notification of the employer, parent and Career Academy.
- The student is required to be drug free while attending the College. Appropriate action will be taken in accordance with MCC policies and procedures if substance use/abuse is suspected. Internship sites may require a drug test.
- The student is required to follow the dress code of his/her specific program area including protective clothing if necessary. Furthermore, individual classes and/or business sites may have a dress code which the student is expected to follow.
- Equipment provided by the Academy must be treated with respect and returned to the College at the end of the year in good condition. Lost or damaged equipment will result in replacement fines to be paid by the student.

Student's Name – Print

School

Student's Name – Signature

Date

Parent/Guardian Signature

Date



COUNSELOR FORM

Student Name: _____

School: _____ Grade: _____

TO BE COMPLETED BY THE HIGH SCHOOL COUNSELOR: Provide name, phone number, and e-mail address of the school official who will serve as contact for issues, such as grading and attendance.

Signature of High School Counselor Print Name of Counselor Phone E-mail

The following checklist is provided for those who know the student well enough to give an accurate assessment of him/her.

High School Attendance	
# of classes completed out of # taken	
GPA	

Please feel free to make other comments that will indicate your estimation of this student's qualifications for this program.

Have there been any school interventions to help the student be successful?

This student is on track for graduation from this high school and is academically qualified for the MCC Career Academy. Yes No

Please print clearly



PERSONAL RECOMMENDATION FORM

Student Name: _____

Provide name, phone number, and e-mail address

Signature _____ Print Name _____ Phone _____ E-mail _____

How do you know the student? _____

The following checklist is provided for those who know the student well enough to give an accurate assessment of him/her. These attributes are very important to success at MCC.

	Below Average	Average	Above Average	Excellent (Top 10%)
Responsibility				
Attitude				
Effort				
Interpersonal Skills				
Personal Values and Ethics				

If you wish to give reasons for any of your ratings, please do so here. Often, an explanation for the significance of ratings is helpful during the selection process.

What would help this student be successful?

Please make other comments that will indicate your estimation of this student's qualifications for this program.



Ralston High School Registration Handbook

Graduation Requirements & Registration Information for the **2018-2019 Academic Year**

Ralston High School
8969 Park Drive Ralston, NE 68127
(402) 331-7373

Mrs. Jesse Tvrdy, Principal



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Dear Parents and Students

The Ralston High School administration and staff have made it a goal to facilitate the development of curricular and co-curricular programs which result in high levels of student engagement, reflect student needs and interests, integrate technology to achieve program goals, and enable students to understand and appreciate diverse cultures. We are a comprehensive high school offering classes and activities to meet the needs and interests of all students.

This handbook has been prepared to provide specific information about the educational programs we offer, including descriptions for more than 150 course offerings. Parents are encouraged to examine each offering with their student and assist with class selections.

Please give careful consideration to each course selected as we identify our staffing needs, textbook purchases, and facility needs for the upcoming year based on requests and registrations for each class.

Graduation requirements are given on the next few pages. Please note that these are *minimum* graduation requirements. We also outline recommended minimum requirements for students who plan to apply to college. Our staff offer many opportunities so our students are able to graduate with more than the minimum credits required. To that end, students are expected to register for 80 credits per year. Now is the time to take advantage of your free education opportunities!

Ralston High School is committed to helping all students plan and prepare for educational opportunities after graduation. Should you have questions or concerns, which are not addressed in this handbook, please feel free to contact any member of our staff for assistance.

Sincerely,

Jesse Tvrdy, Principal

GRADUATION REQUIREMENTS FOR CLASSES 2019 AND 2020:

	<u>Credits</u>	
1. <u>English (EN)</u> : 35 credit hours (Must pass Eng. 1, Eng. 2, Eng. 3 and Composition)	35	Page 10
2. <u>Oral Communication (OC)</u> : 5 credit hours	5	Page 13
3. <u>Social Studies (SS)</u> : 30 credit hours (Must pass World Cultures and Geography, U. S. History and American Government)	30	Page 14
4. <u>Mathematics (MA)</u> : 30 credit hours (Including 10 above Pre-Algebra level.)	30	Page 16
5. <u>Science (SC)</u> : 30 credit hours (Including at least 10 from a life science & 10 from a physical science.)	30	Page 19
6. <u>Physical Education (PE)</u> : *20 credit hours (Must pass Family Life Education and Fitness & Swim Foundations)	20	Page 21
7. <u>Fine Arts (FA)</u> : 10 credit hours	10	
Art		Page 23
Drama		Page 24
Music		Page 24
8. <u>Career Education (CE)</u> : 25 credit hours (Must pass Personal Finance, and Career Exploration)	25	
Business, Marketing & Management		Page 27
Communication & Information Technology		Page 31
Health Sciences		Page 32
Human Sciences & Education		Page 34
Skilled & Technical Sciences		Page 37
9. <u>Elective Courses (EL)</u> : 55 credit hours	55	
World Language		Page 42
Journalism		Page 43
Miscellaneous Elective Courses		Page 44

MINIMUM CREDIT HOURS REQUIRED TO GRADUATE

240

In addition, students must complete 10 hours of Service for Others for each year of attendance at RHS before being awarded a Ralston High School graduation diploma.

*Students may replace up to 5 credits of PE with elective credit if they begin and complete one full season of the following activities: pom, cheer, football, cross country, volleyball, soccer, tennis, swim/dive, basketball, wrestling, golf, track & field, baseball, or softball. The swim & FLE requirements may not be waived. This does not change the minimum number of credits required for graduation.

COLLEGE-PREP REQUIREMENTS FOR CLASSES 2019 AND 2020:

	<u>Credits</u>
1. English (EN): 40 credit hours	40 Page 10
2. Oral Communication (OC): 5 credit hours	5 Page 13
3. Social Studies (SS): 40 credit hours (Must pass World Cultures and Geography, U. S. History and American Government)	40 Page 14
4. Mathematics (MA): 40 credit hours (Must include Algebra II or Algebra II/Trig)	40 Page 16
5. Science (SC): 30 credit hours (Chemistry is recommended)	30 Page 19
6. Physical Education (PE): *20 credit hours (Must pass Family Life Education and Fitness & Swim Foundations)	30 Page 21
7. Fine Arts (FA): 10 credit hours	10
Art	Page 23
Drama	Page 24
Music	Page 24
8. Career Education (CE): 25 credit hours (Must pass Personal Finance, and Career Exploration)	25
Business, Marketing & Management	Page 27
Communication & Information Technology	Page 31
Health Sciences	Page 32
Human Sciences & Education	Page 34
Skilled & Technical Sciences	Page 37
9. World Language: 20 credit hours in the same language	20 Page 42
10. Elective Courses (EL): 10 credit hours	10
World Language	Page 42
Journalism	Page 43
Miscellaneous Courses	Page 44
MINIMUM CREDIT HOURS REQUIRED TO GRADUATE	240

In addition, students must complete 10 hours of Service for Others for each year of attendance at RHS before being awarded a Ralston High School graduation diploma.

*Students may replace up to 5 credits of PE with elective credit if they begin and complete one full season of the following activities: pom, cheer, football, cross country, volleyball, soccer, tennis, swim/dive, basketball, wrestling, golf, track & field, baseball, or softball. The swim & FLE requirements may not be waived. This does not change the minimum number of credits required for graduation.

GRADUATION REQUIREMENTS FOR CLASSES 2021 & Beyond:

	<u>Credits</u>
1. <u>English (EN)</u> : 35 credit hours (Must pass Eng. 1, Eng. 2, Eng. 3 and Composition)	35 Page 10
2. <u>Oral Communication (OC)</u> : 5 credit hours	5 Page 13
3. <u>Social Studies (SS)</u> : 30 credit hours (Must pass World Civilization, U. S. History and American Government)	30 Page 14
4. <u>Mathematics (MA)</u> : 30 credit hours (Including 10 above Pre-Algebra level.)	30 Page 16
5. <u>Science (SC)</u> : 30 credit hours (Must pass Life Science and Chem/Physics 1)	30 Page 19
6. <u>Physical Education (PE)</u> : *20 credit hours (Must pass Family Life Education and Fitness & Swim Foundations)	20 Page 21
7. <u>Fine Arts (FA)</u> : 10 credit hours	10
Art	Page 23
Drama	Page 24
Music	Page 24
8. <u>Career Education (CE)</u> : 25 credit hours (Must pass Personal Finance, and Career Exploration)	25
Business, Marketing & Management	Page 27
Communication & Information Technology	Page 31
Health Sciences	Page 32
Human Sciences & Education	Page 34
Skilled & Technical Sciences	Page 37
9. <u>Elective Courses (EL)</u> : 55 credit hours	55
World Language	Page 42
Journalism	Page 43
Miscellaneous Elective Courses	Page 44
MINIMUM CREDIT HOURS REQUIRED TO GRADUATE	240

In addition, students must complete 10 hours of Service for Others for each year of attendance at RHS before being awarded a Ralston High School graduation diploma.

COLLEGE-PREP REQUIREMENTS FOR CLASSES 2021 & Beyond:

	<u>Credits</u>
1. English (EN): 40 credit hours	40 Page 10
2. Oral Communication (OC): 5 credit hours	5 Page 13
3. Social Studies (SS): 40 credit hours (Must pass World Civilization, U. S. History and American Government)	40 Page 14
4. Mathematics (MA): 40 credit hours (Must include Algebra II or Algebra II/Trig)	40 Page 16
5. Science (SC): 30 credit hours (Must pass Life Science and Chem/Physics 1)	30 Page 19
6. Physical Education (PE): *20 credit hours (Must pass Family Life Education/Wellness and Fitness & Swim Foundations)	30 Page 21
7. Fine Arts (FA): 10 credit hours	10
Art	Page 23
Drama	Page 24
Music	Page 24
8. Career Education (CE): 25 credit hours (Must pass Personal Finance, and Career Exploration)	25
Business, Marketing & Management	Page 27
Communication & Information Technology	Page 31
Health Sciences	Page 32
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9. World Language: 20 credit hours in the same language	20 Page 42
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MINIMUM CREDIT HOURS REQUIRED TO GRADUATE	240

In addition, students must complete 10 hours of Service for Others for each year of attendance at RHS before being awarded a Ralston High School graduation diploma.

Recommended Academic Plan

Students are expected to enroll for 80 hours of credit per year, the equivalent of 4 classes per day.

60 hours of courses per year are required as a minimum to be on track to graduate.

* = College Prep program

Empty fields must be filled with courses of choice that meet graduation requirements and post-secondary planning goals.

Grade 9			Grade 10			Grade 11			Grade 12		
		Credits			Credits			Credits			Credits
English		10	English		10	English		10	*English	*English	10
Math		10	Math		10	Math		10	*Math		10
U.S. History OR World Civilization		10	U.S. History OR World Civilization		10	Am Gov.	Social Studies	10	*Social Studies &/or Science		10 / 20
Life Science OR Chem/Physics 1		10	Life Science OR Chem/Physics 1		10	Science	Science	10			
Family Life Ed	Fitness / Swim	10	Composition	Career Exploration	10	Personal Finance	Speech	10			
*World Languages		10	*World Languages		10						

Total Credits 9th _____(80)

Total Credits 10th _____(80)

Total Credits 11th _____(80)

Total Credits 12th _____(80)

Total = _____(240)

DEFINITIONS:

Advanced Placement (AP): The Advanced Placement Program provides college level course work in various subject areas to motivate and challenge high school students. Through these courses and their corresponding AP exams, students can earn college credit or placement while still in high school. Students may take any AP test available, regardless of courses completed/course title. AP courses are weighted for the purpose of calculating GPAs.

Advanced Rank (AR): Classes labeled “AR” are designed for students who are planning to attend four-year colleges. Advanced rank classes are offered in nearly every content area. These courses are demanding, so students should expect to spend time during summer and/or winter break preparing for the course.

Class Rank: Class Rank will be determined by the weighted Grade Point Average (GPA) of students and will be utilized by RHS for the purpose of graduation recognition and honors. GPA's are placed in a high-to-low numerical order, resulting in a ranking of all students for that grade. Combined Rank is a high-to-low listing of students' weighted GPA multiplied by total mark points attempted. ACT RANK (ACRS: Academic Class Ranking System) is a high-to-low listing of students' ACT score + unweighted GPA x 9 + (earned credits/semesters). Weighted GPA Rank (SCRS: Scholastic Class Ranking System) is a listing of students' weighted GPA in a high-to-low numerical order. Weighted GPA is computed by dividing a students' total mark points by the number of credits attempted.

Course Change Policy: Because of the time spent with the Individual Learning Plans and the focus spent on planning for a career, there are only a few ways a schedule will be changed after students' registrations are received: if there is an irresolvable conflict caused by the master schedule; if there was an “F” in the specific curriculum area on the previous report card; if a student picks up an approved class from Metro, UNO, or an internship; or if a student is scheduled with a teacher from whom he/she previously earned an “F” for the course being repeated. Students' schedules will not be changed to get a release period or to leave early for work. Any other requests need to be directed to the counseling department **prior to August 1.** After August 1, consideration will be given only to students who are academically misplaced. In rare circumstances during the semester, parents may wish to drop their son/daughter from a class against the counselor and/or administration's educational recommendations. These students will be dropped with a “WF” for the course grade. There will be a 2 day window at the start of each term to make necessary adjustments to schedules.

Credit: Points earned toward graduation requirements for successfully meeting course objectives. Credit is awarded at the conclusion of each term as a result of earning a grade of D or higher. Credit is not awarded for repeating a course for which credit has already been earned, unless otherwise noted.

Dual Credit: Several courses in this guide may earn students simultaneous credit in high school and at a postsecondary institution, depending on staff qualifications. In order to earn the credit, the student needs to work with his/her counselor, have a 3.0 GPA and pay the enrollment fee for the college credit. Dual credit courses offered at RHS are weighted for the purpose of calculating GPAs. Other courses offered at accredited colleges and universities that are not offered at RHS may receive dual credit. Credit for these courses *must be* **pre-approved** by the high school administration.

Grade Point Average (GPA): Most courses are graded on an A-F basis. Some courses are graded on a satisfactory/unsatisfactory (pass/fail) basis. A grade of “F” or unsatisfactory/fail in a course means there have been no credits earned for that course. The Ralston High School Mark Point Table is shown below and an example of how a student's Grade Point Average (GPA) can be determined for a single semester.

Individual Learning Plan (ILP): Students will create a 4-year graduation plan prior to entering RHS and review that plan as part of their registration process each year during a meeting with their advisor and/or counselor. That meeting is referred to as an ILP meeting.

Marked Point Average (MPA) Rank (official RHS GPA system): MPA is a weighted GPA, computed by dividing a student's total weighted mark points by the number of credits attempted.

Mark Point Table			Example: Determining a Student's Grade Point Average				
Grade Earned	Weighted AP/AR Class	Unweighted Class	Course	Grade	Credits	Mark Point Value	Mark Points
A	5 Mark Points	4 Mark Points	Spanish 3	B	5	times 3	equals 15
B	4 Mark Points	3 Mark Points	US History	C+	5	times 2	equals 10
C	3 Mark Points	2 Mark Points	Geometry	C	5	times 2	equals 10
D	2 Mark Points	1 Mark Point	Biology	B	5	times 3	equals 15
F	0 Mark Points	0 Mark Points	English 2 AR	A-	5	times 5	equals 25
Pass/Fail	Not Computed	Not Computed	Homeroom	P	.25	Not computed in GPA	
For further information please refer to the RHS Student Handbook or see your counselor.			Total Credits	Earned	25.25	Total Mark Points	75
				Attempted	25		
			75 Mark Points divided by 25 Credits Attempted = 3.00 GPA				

Nebraska Career Education Model (pictured below): <https://www.education.ne.gov/nce/careerclusters/2012NCEModelPoster11X17.pdf>

Courses at Ralston High School are designed to help students meet personal college and career goals. Core academics (1) to prepare students for all facets of life beyond high school in English (EN), math (MA), science (SC), and social studies (SS) are represented by the center of the Nebraska Career Education Model pictured below. Courses in core academics, Fine Arts (FA), Physical Education (PE), Career Education (CE), and Elective (EL) areas also help students explore possible career interests in each of the six different Career Fields (2) represented by the model's inside colored ring. Icons and colors will appear throughout this book to help identify courses that would be good options for students interested in exploring corresponding Career Fields (2). Students and parents are encouraged to visit www.education.ne.gov/nce/index.html for more detailed information about the Nebraska Career Education Model, Career Readiness Standards, Programs of Study, and Career Academies to help students plan for meeting their goals after high school.

- **Program of Study:** A sequence of at least three semester-long career education courses in a Career Field (1) and/or Career Cluster (3) that prepares students for postsecondary education and entry into a career area of personal choice. The primary purpose of a Program of Study is to provide students with a successful transition between high school and postsecondary education. Ralston High School offers programs of study in five of the six Career Field areas: Communication & Information Systems; Skilled & Technical Sciences; Health Sciences; Human Sciences & Education; and Business, Marketing & Management.
- **Academy:** A cohort of students engaged in a sequence of credit-bearing core academic and career technical courses within a Career Cluster (3). Ralston High School offers Career Academies in Health Sciences; Skilled and Technical Sciences; Human Sciences & Education; and Business, Marketing & Management Career Fields (2). An additional academy is being developed in the Agriculture, Food and Natural Resources Career Field in collaboration with the Henry Doorly Zoo and other metro- area school districts.

LEARNING THAT WORKS FOR NEBRASKA™

nebraska career education model

EXPLANATION

The Nebraska Career Education (NCE) Model is a visual representation of the organizational structure of courses designed to prepare students for specific career areas. These courses are offered at middle school, high school, and at two- and four-year colleges and universities.

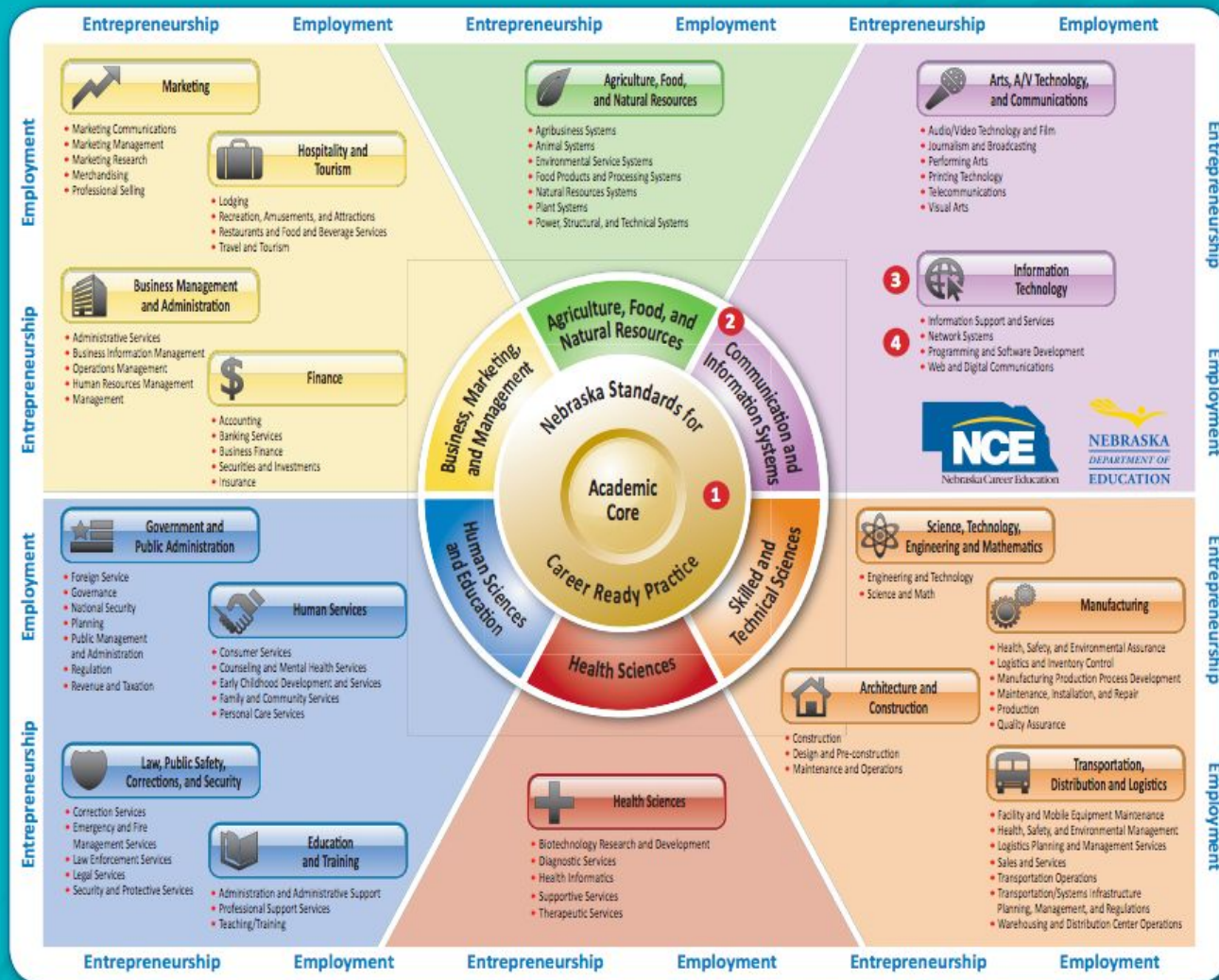
The NCE Model has five distinct levels, each with specific sets of knowledge and skill statements.

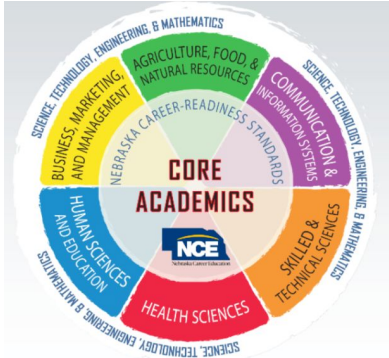
- College and Career Readiness** are a set of knowledge and skills common to all 16 Career Clusters.
- Career Fields** are broad groupings of 16 Career Clusters based on commonalities among Clusters.
- Career Clusters** are a grouping of careers with similar skills or common themes based on industry groupings at all educational levels.
- Career Pathways** further define the types of career opportunities within the Cluster.
- Career Specialties** (not shown) are specific job titles within a Pathway within a Cluster.

Additional Resources:

- www.education.ne.gov/nce
- www.ctenebraska.org
- www.nebraskacareerconnections.org
- www.careerclusters.org

Adapted from NASDCTE/INCTEF Career Clusters: Pathways to College and Career Readiness. Developed by the Nebraska Department of Education 2011.





ENGLISH

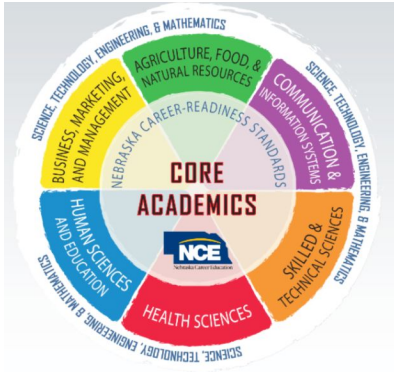
All courses apply to the English Graduation Requirements, unless otherwise noted.

Thirty-five (35) credit hours are required, including an English 1, English 2, English 3, and Composition.

COURSE	CREDITS	PREREQUISITE	COMMENTS
ELL Sheltered English 1 #EN11	10	Teacher recommendation	A comprehensive language arts course that encompasses writing, speaking, grammar usage and literature survey of a variety of genres including poetry, short stories, non fiction, drama and novels. Typical literature units include: <i>The Old Man and the Sea</i> , <i>Romeo & Juliet</i> , and <i>The Odyssey</i> . This course is exclusively for ELL students.
English 1 #EN10	10	None	A comprehensive language arts course that encompasses writing, speaking, grammar usage, ACT vocabulary building, and literature survey of a variety of genres including poetry, short stories, nonfiction, drama, and novels. Typical literature units include, but are not limited to: <i>Of Mice and Men</i> , <i>Romeo and Juliet</i> , and <i>Animal Farm</i> .
English 1 AR #EN12	10	Assigned reading	Similar content as English 1 but is for students with above-average English skills and motivation who wish to be challenged by studying literature and writing intensely and at an accelerated pace. Typical literature units include, but are not limited to: <i>The Odyssey</i> , <i>Romeo and Juliet</i> , <i>Oedipus</i> , <i>To Kill a Mockingbird</i> , and <i>Animal Farm</i> .
English 2 #EN20	10	English 1	A comprehensive language arts course that encompasses writing, speaking, ACT grammar usage and literature survey of a variety of genres including poetry, short stories, nonfiction, drama, and novels. Typical literature units include (but are not limited to) <i>Lord of the Flies</i> , <i>Things Fall Apart</i> , <i>A Raisin in the Sun</i> , and <i>Macbeth</i> .
English 2 AR #EN21	10	English 1 & assigned reading	Similar content as English 2 but is for students with above-average English skills and motivation who wish to be challenged by studying literature and writing at an accelerated pace. The curriculum places an emphasis on nonfiction writing and literary analysis, and includes works such as <i>Night</i> , <i>Things Fall Apart</i> , <i>A Raisin in the Sun</i> , <i>Brave New World</i> and <i>Macbeth</i> .

COURSE	CREDITS	PREREQUISITE	COMMENTS
English 3/American Literature #EN30	10	English 2	A comprehensive experience exploring selections from major periods in American literary history including works such as: <i>The Crucible</i> , <i>The Scarlet Letter</i> , <i>Huck Finn</i> , <i>The Great Gatsby</i> , <i>The Narrative of the Life of Frederick Douglass</i> , and various essays and poetry. Persuasive writing and literary analysis are the focus for writing instruction. *Please Note: Students who request enrollment in Junior Avenue Scholars will automatically be enrolled in this English course and do NOT need to request it during their ILP meeting.
English 3/ Themes American Lit #EN31	10	English 2	An American literature experience for students who need additional academic support in English courses. This course is not necessarily designed to prepare students for post-secondary English courses.
English 3/ American Lit AR #EN32	10	English 2 & assigned reading	A comprehensive American literature course for students with superior English skills and motivation who wish to be challenged by studying intensely and at an accelerated pace. A comprehensive literature experience exploring selections from major literary periods in American history including the following: <i>The Crucible</i> , <i>The Narrative of the Life of Frederick Douglass</i> , <i>The Great Gatsby</i> , <i>The Awakening</i> , and <i>The Things They Carried</i> , various essays and poetry appropriate to the corresponding time periods. Persuasive writing and literary analysis are the focus for writing instruction.
Contemporary Literature #EN40	5	Any English 3 class	Contemporary literature is an elective course designed for seniors who have completed required English courses and choose to continue their literary education and development as readers. Books for this course have been selected to encourage students to read literature as a way to personally and critically engage with the world around them and to become lifelong readers. *Please Note: Students who request enrollment in Senior Avenue Scholars will automatically be enrolled in this English course and do NOT need to request it during their ILP meeting.
World Literature #EN41	5	Any English 3 class	For seniors with average to above-average work in American Literature. This is a comprehensive literature class that focuses on the works of writers from other countries.
Reading and Writing for Career #EN42	5	Any English 3 class	Students develop and practice communication skills for career readiness. Emphasis is placed on technical writing styles and critical nonfiction reading. Ethical use of technology and media is explored as students develop awareness of rhetorical and communication styles. Possible Dual Credit Opportunity

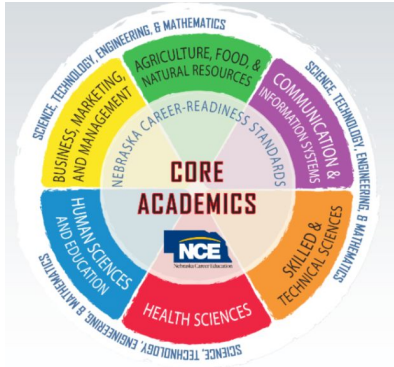
COURSE	CREDITS	PREREQUISITE	COMMENTS
AP English 4/Composition AR #EN43	10	Composition, English 3 & assigned reading	AP English 4/Composition AR is a college-level course designed to prepare students for the reading and writing they will do in future academic settings. The reading selections, films, concepts, and supplemental materials are rich and challenging, and the pace of the class is intense and demanding. In addition to dozens of poems, short selections, and critical articles, students will read up to eight major works. Students will also be encouraged and expected to connect the course materials to the world around them. Students will be expected to engage in mature critical reading, writing, and discussion that will help them develop skills necessary for their future academic and intellectual endeavors. Students will prepare for AP English exams. Students should expect to either pay for one of the two AP English exams offered in May or the dual credit option when registering for this course. Possible Dual Credit Opportunity
Composition #EN50	5	English 1	Required of all students. Students will enroll for this course during their 10 th grade year.
Creative Writing AR #EN52	5	English 1, English 2, and composition	For students who are interested in an intense writing atmosphere, building a writing portfolio, developing skills in revision, independent thought, and collaboration on an in-class publication. Special emphasis is given to creative and personal writing, seeking publication, and written oral feedback and response from other writers. This course will <u>not</u> fulfill the RHS composition graduation requirement. Possible Dual Credit Opportunity



ORAL COMMUNICATIONS

The following courses apply to the Oral Communications Graduation Requirement. Five (5) credit hours are required.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Speech Communication #OC04	5	None	Required course where students analyze and practice a variety of speaking and listening skills.
Introduction to Mass Communications #OC06	5	None	This course explores the production, distribution, and impact of mass media texts. Introduction to Mass Media is a prerequisite course for Yearbook 1 and fulfills the Oral Communications graduation requirement.
Debate #OC07	5	None	Students will discuss, research, think and argue about topics sponsored by the National Speech and Debate Association. Students will debate a variety of timely topics regarding current events and moral/philosophical questions. In order to get the most benefit from the course, students will be encouraged to participate in tournaments outside the school day as a member of the RHS Debate Team.



SOCIAL STUDIES

All courses apply to the Social Studies Graduation Requirements, unless otherwise noted.

Thirty (30) credit hours are required, including World Cultures & Geography, a US History, and American Government.

Students in the Class of 2021 & beyond must pass World Civilization, a US History, and American Government.

COURSE	CREDITS	PREREQUISITE	COMMENTS
World Cultures & Geography #SS09	5	None	A <i>required class</i> for students in graduating classes of 2019 and 2020. Students will study the characteristics of various cultures along with basic principles of geography.
World Civilization #SS25	10	None	A <i>required class</i> for students in the graduating classes of 2021 and beyond. This course provides students with a survey of world history from the medieval period to the present. While it exposes them to a broad view of world events, the focus of this course is to provide students with an understanding of the geography, events, people, ideas, and institutions which have contributed to the modern world.
U.S. History #SS10	10	None	U.S. History is a <i>required course</i> . SS10 is an option to fulfill the credit requirement for U.S. History. This is a survey class that examines American History from 1900 to the present.
AP U.S. History AR #SS12	10	Juniors & Seniors only	U.S. History is a <i>required course</i> . SS12 is an academically rigorous option to fulfill the credit requirement for U.S. History and can be taken in addition to SS10. The major purpose of this class is to prepare students for the AP U. S. History exam for college credit. Students should expect to either pay for completing the AP exam or dual credit option when registering for this course. Possible Dual Credit Opportunity
American Government #SS15	5	None	A <i>required course</i> that consists of an in-depth study of the Constitution, the interactions of federal, state, and local governments, presidents, and Supreme Court cases.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Economics #SS16	5	None	Economics is the study of making choices on how to use limited resources. This course includes study of both micro and macroeconomics and includes topics such as the banking system, stock market, international trade, and fiscal and monetary policy. Emphasis is placed on information that is relevant and useful to the student.
Intro to Criminal Justice #SS17	5	None	This course is an overview of the history, development, and philosophies of crime control in a democratic society. It examines the 3 main components of the criminal justice system including the police, the courts, and correctional agencies. This course also includes a variety of guest speakers from various components of the justice system.
Ethnic Perspectives #SS18	5	Juniors & Seniors only	A psychological, sociological and historical look at minorities and women in the United States. Due to mature discussion topics, this course is reserved for junior or senior students.
Modern Concepts #SS26	10	None	An in-depth analysis of modern American History with an emphasis on relating historical concepts to today's events. Units of study include the Kennedy Administration, the Kennedy assassination, Vietnam, Watergate, Ford through Bush Administrations, and Terrorism.
AP Psychology AR #SS28	10	None	AP Psychology is an academically rigorous course focused on the study of how the mind and body work together. Students should expect to pay for and complete the AP Psychology exam option when registering for this course.



MATHEMATICS

All courses apply to the Math Graduation Requirements, unless otherwise noted.
Thirty (30) credit hours are required.

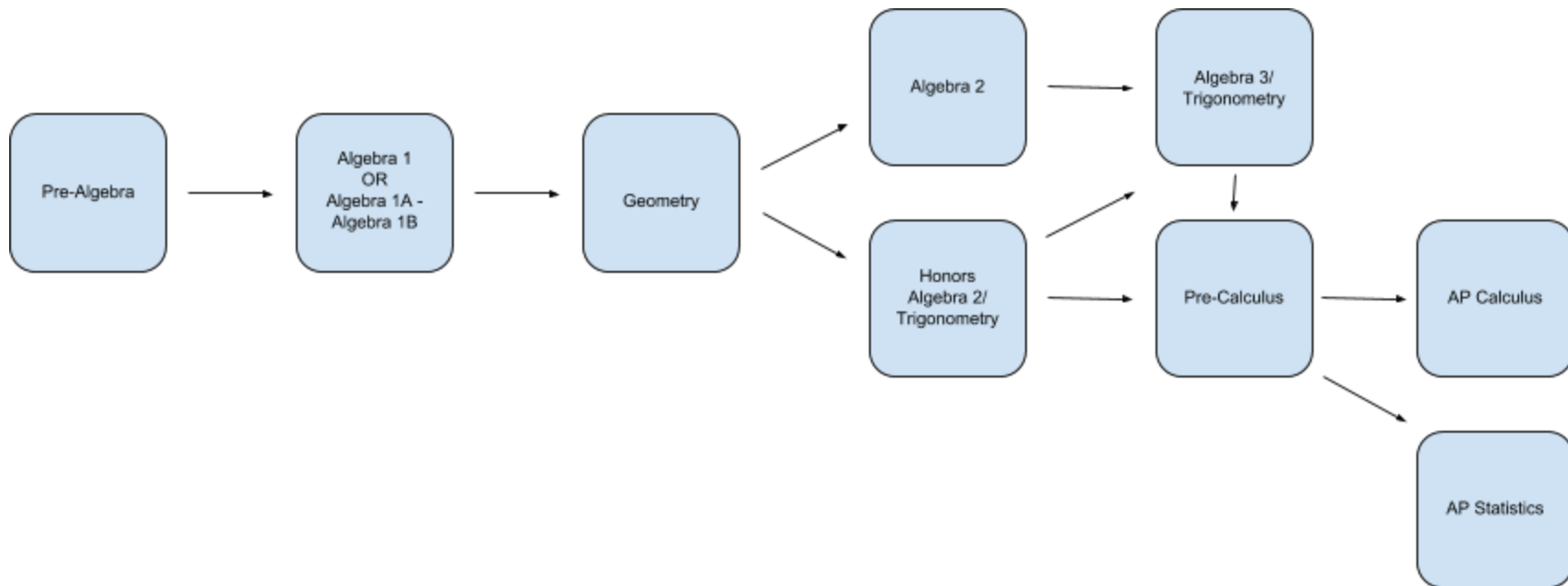
COURSE	CREDITS	PREREQUISITE	COMMENTS
Applied Math #MA02	10	Teacher recommendation	Intended for Junior or Senior students who have not taken Algebra 1. Students explore personal finance, use of formulas for independent living, using statistics in daily life, and problem solving strategies in consumer math. Does not meet college entry requirements.
Pre-Algebra #MA03	10	Teacher recommendation	Intended for students who need a foundation in computations, formulas and basic Algebra skills before taking Algebra 1. Does not meet the college entry requirements.
Algebra 1A #MA04	10	Teacher recommendation	Algebra 1A is designed to meet the needs of the student who will benefit from additional time to study first year algebra. Learn concepts traditionally covered in the first half of Algebra 1, including solving, writing and graphing linear equations. Students must also enroll in Algebra 1B to fulfill the Algebra 1 requirement.
Algebra 1B #MA05	10	Algebra 1A	Algebra 1B is designed to meet the needs of the student who will benefit from additional time to study first year algebra. Learn concepts traditionally covered in the second half of Algebra 1, including quadratic functions, exponents and radicals, and data analysis. Completion of both Algebra 1A and 1B fulfills the Algebra 1 requirement.
Algebra 1 #MA07	10	None	Concepts include solving, graphing, and writing linear and quadratic functions, exponents and radicals, and data analysis.
Geometry #MA09	10	Algebra 1 or Algebra 1A & 1B	Learn the properties and mathematics of 2 & 3 dimensional shapes. Concepts include logic and proofs, parallel and perpendicular lines, polygons and circles, congruence and similarity of figures, perimeter, area, and volume, and right triangle trigonometry.

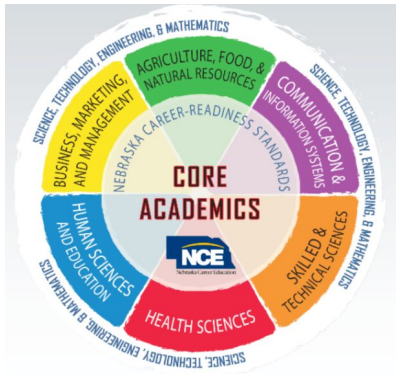
COURSE	CREDITS	PREREQUISITE	COMMENTS
Algebra 2 #MA10	10	Algebra 1, Geometry	Algebra 2 is designed to develop advanced Algebra skills. Topics include equations and inequalities, linear, quadratic, and polynomial functions, exponential and logarithmic functions, rational functions, and the study of complex number systems.
Honors Algebra 2/Trig AR #MA11	10	Algebra 1, Freshman Geometry,	Develop advanced Algebra skills at a more rapid pace to include the study of right triangle trigonometry, trigonometric functions and applications.
Algebra 3/Trig #MA12	10	Algebra 2 or Algebra 2/Trig	Develop college algebra and trigonometry skills. Study polynomials, exponential and logarithmic functions, and the fundamental trigonometric identities.
Pre-Calculus AR # MA13	10	Algebra 2/Trig or Algebra 3/Trig	A study of a variety of functions including polynomials, exponential, logarithmic and trigonometric functions to prepare for Calculus. A graphing calculator is required.**
AP Calculus AB AR # MA14	10	Pre-Calculus	A study of differentiation and integration. Students should expect to pay for completing the AP Calculus exam or dual credit option when registering for this course. A graphing calculator is required.**
AP Statistics AR #MA15	10	Pre-Calculus	A study of probability and statistics. Students should expect to pay for completing the AP Statistics exam or dual credit option when registering for this course. A graphing calculator with statistics software is required**.
MCC Modular #MA16 - MA19	10	Seniors Only; Register with a School Counselor	Students may dual enroll in math for high school and Metropolitan Community College credit through modular coursework facilitated at RHS. These courses earn pass/no pass high school credit toward high school graduation requirements <i>and elective credit</i> at MCC that prepare students for math-credit-bearing college coursework. Students who struggle with math, earned less than a 19 on the math section of the ACT or those who simply wish to gain confidence with math skills prior to entering a two- or four-year college may wish to enroll in this program. Students have the opportunity to complete the following MCC courses in this modular program: MATH 0900 - Basic Arithmetic MATH 0910 - Developmental Math MATH 0930 - Beginning Algebra Part 1 MATH 0931 - Beginning Algebra Part 2

COURSE	CREDITS	PREREQUISITE	COMMENTS
MCC Modular Business Math #MA20 MCC #MATH 1220	10	Seniors Only; Register with a School Counselor	Students may dual enroll in math for high school and Metropolitan Community College credit through modular coursework facilitated at RHS. Students who complete this module earn pass/no pass math credit toward high school graduation requirements and math credit toward SELECT business degree occupational programs through MCC . It is the student/parent responsibility to ensure whether this course meets the intended degree program desired through MCC.
MCC Modular Applied Mathematics #MA21 MCC #MATH 1240	10	Seniors Only; Register with a School Counselor	Students may dual enroll in math for high school and Metropolitan Community College credit through modular coursework facilitated at RHS. Students who complete this module earn pass/no pass math credit toward high school graduation requirements and math credit toward SELECT industry related occupational degree programs through MCC . It is the student/parent responsibility to ensure whether this course meets the intended degree program desired through MCC. Students in the RHS Automotive Academy are encouraged to enroll in this course, as are students who are completing programs of study in construction and manufacturing.

****Math Supplies:** A graphing calculator for Precalculus or Calculus may be checked out or purchased independently.

Math Course Sequence for Students:





SCIENCE

All courses apply to the Science Graduation Requirements, unless otherwise noted.

Thirty (30) credit hours are required. Ten (10) hours must be a life science course; ten (10) hours must be a physical science course.

**Please note that the online version of this book differs from the printed version. The online version is the most current, accurate listing of course offerings due to new science standards and new offerings available in 2019-2020.

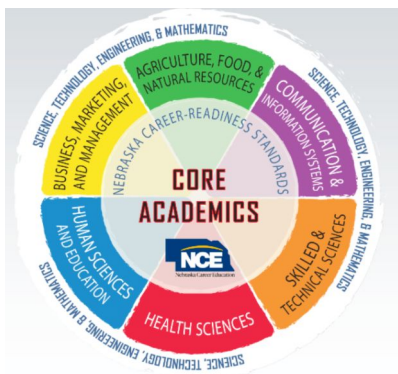
LIFE SCIENCES

COURSE	CREDITS	PREREQUISITE	COMMENTS
Life Science #SC02	10	None	A lab based general biology course. Topics include: cell biology, genetics, evolution, and ecology. Formerly known as "Biology."
AP Biology AR #SC04	10	Biology, Chemistry, and completion of summer project	Recommended for highly motivated students with an interest in advanced study in science. Periodically, labs may extend past regular school hours. Students should expect to either pay for completing the AP exam or dual credit option when registering for this course. Possible Dual Credit Opportunity.
Human Anatomy & Physiology AR #SC05	10	Biology & Chemistry OR Physical Science	For students participating in a college preparatory program and interested in Health Science and/or Agriculture, Food and Natural Resource Career fields. Students will study structure and function of the human body. Possible Dual Credit Opportunity.
Medical Sciences Academy 1 AR #CE33 Year 1	20	Recommended for Juniors Application Required, available in School Counseling office	Students in Year 1 of the Academy will complete the Human Anatomy and Physiology AR course as outlined above. Students who are not accepted in the Academy program may not be in this section of Anatomy & Physiology. See page 31 for a full description. Please Note: Application Required, available in the School Counseling Office.

COURSE	CREDITS	PREREQUISITE	COMMENTS
UNMC Alliance AR #CE35	20	Junior/Senior Application Required, <i>available in the School Counseling Office</i>	The UNMC High School Alliance is a partnership between the University of Nebraska Medical Center and public school districts in the greater Omaha area. It is designed to offer unique and innovative science classes to high school juniors and seniors that are not available in the traditional high school setting. Classes are conducted each day at the UNMC campus from 1:00 – 3:00, selected RHS students would commit periods 3-5 each day for the year to the courses offered by UNMC staff. Ten of the 20 credits will count as SC05 Anatomy & Physiology credit; the remaining 10 credits will count as career elective credits graded as an average of UNMC grades earned by the end of RHS terms 2 and 4 dates. Please Note: Application Required, available in the School Counseling Office.

PHYSICAL SCIENCES

Chem / Physics 1 #SC08	10	None	An introductory chemistry and physics course involving the study of atomic structure, matter, chemical reactions, motion, forces, and energy. Formerly known as "Physical Science."
Earth Science #SC09	10	Biology OR Physical Science	Study of the earth processes, including geology, meteorology, astronomy, and oceanography. 2018-2019 will be the last year this course is offered due to new science standards/course options.
Chemistry 1 AR #SC10	10	Biology, and Algebra 1	Traditional algebra-based chemistry course. Central themes will involve atomic structure, properties of matter, chemical reactions, stoichiometric calculations.
*AP Chemistry 2 AR Offered again in 2020-2021	10	Chemistry I, Algebra II, Physics	An in-depth extension of Chemistry, which will include the following topics; reaction rates, thermochemistry, electrochemistry, equilibrium, and organic chemistry. Students should expect to pay for completing the AP exam when registering for this course. *Please Note: This course will be offered every OTHER year, beginning with the 2018-2019 school year. Please plan and register accordingly. Possible Dual Credit Opportunity
Physics AR #SC12	10	Biology, and Algebra II	An academically rigorous course emphasizing Newtonian mechanics, waves, and optics. 2018-2019 will be the last year this course is offered due to new science standards/course options.
AP Physics 2 AR #SC13	10	Physics AR	Second-year Physics course emphasizing fluid mechanics, nuclear physics, electricity and magnetism. Students should expect to either pay for completing the AP exam or dual credit option when registering for this course. Possible Dual Credit Opportunity

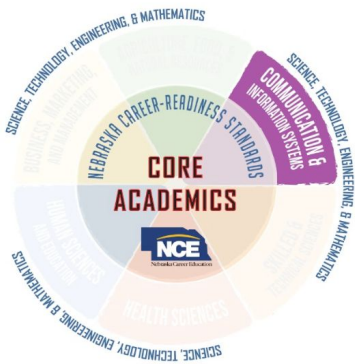


PHYSICAL EDUCATION

All courses apply to the Physical Education Graduation Requirements, unless otherwise noted. Twenty (20) credit hours are required, including Family Life Education (FLE) and Fitness & Swim Foundations. All classes except Family Life Education will have a thirty-minute fitness component.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Family Life Education #PE01	5	None	<i>Required</i> basic wellness course. This class covers information that will help students progress through life and covers topics such as harassment, healthy choices and behaviors, nutrition, injury prevention, drug/alcohol education, reproduction, pregnancy and STI education. Parents concerned by this course content are encouraged to read the "Parent/Guardian Option to Remove" section of the RHS student handbook.
Fitness & Swim Foundations #PE02	5	None	<i>Required.</i> This course includes water survival skills, basic drown proofing techniques, stroke instruction, and aquatic activities. It also introduces students to the foundations of physical fitness and equips them with the knowledge and skills necessary to design a fitness program. Students will assess their personal fitness levels, create an improvement plan, set activity and fitness goals, participate in a variety of physical activities, and utilize current technology to help monitor progress toward meeting their goals. Formerly known as "Swim/Activity"
Aerobic Training #PE04	5	None	This course is designed to introduce students to the skills necessary to perform cardiovascular activities, flexibility and muscular endurance exercises. Students will participate in a wide variety of aerobic activities including (but not limited to) resistance training, crossfit exercises, low-impact aerobic training, and flexibility exercises and activities. The course can be repeated for credit. Formerly known as "Cardio Fitness"
Team Games #PE05	5	None	This course is designed to teach a variety of rules, skills, fundamentals, and strategies in multiple team activities. The content will promote a healthy, active lifestyle while emphasizing safety, sportsmanship, and teamwork. Students will also be offered coursework and experience to officiate in a variety of sports. The course can be repeated for credit. Formerly known as "Team Sports"

COURSE	CREDITS	PREREQUISITE	COMMENTS
Aquatic Fitness & Activities #PE06	5	PE01 and PE02	This course is designed for the advanced swimmer and includes the benefits of fitness swimming and its impact on lifetime health. Students will learn advanced techniques and fitness concepts to integrate into individualized aquatic fitness programs and <i>may</i> include an introduction to scuba diving and PADI certification. <i>Fees associated with any scuba instruction would be up to \$100. An optional off-site scuba certification test would be another \$100. Formerly known as "Scuba Diving"</i>
Lifeguard & Water Safety #PE07	5	15 years old, PE01 and PE02,	This course is based on American Red Cross Lifeguarding requirements. Provides entry-level participants the knowledge and skills to prevent, recognize and respond to aquatic emergencies and to provide care for breathing and cardiac emergencies, injuries and sudden illness until EMT personnel take over. <i>Approximate fee of \$55.00 for handbook and breathing mask.</i>
Outdoor Pursuits #PE08	5	PE01, PE02, and one additional PE course	Junior or senior students who have completed prerequisite courses will gain knowledge and skills in a variety of outdoor activities. The content is designed to promote a healthy, active lifestyle in the outdoors while emphasizing safety techniques, teamwork, communication skills, problem solving skills, physical challenge, and adventure. <i>Formerly known as "Outdoor Education"</i>
Lifetime Activities #PE09	5	None	This course includes basic skills, knowledge and strategies of lifetime activities that contribute to a healthy, active adult lifestyle. Students will participate in a variety of individual, partner, and group lifetime activities.
Introduction to Strength and Conditioning #PE10	5	None	This course is designed for the beginning weight training student. It includes proper lifting techniques, spotting methods, weight room safety, and workout routines.
Intermediate Strength and Conditioning #PE11	5	PE10	This course is designed for the intermediate to advanced weight training student. It builds on Introduction to Strength and Conditioning by applying basic strength principles and concepts of proper lifting techniques, spotting methods, weight room safety, and workout routines to the intermediate and advanced weight training students. The course can be repeated for credit.



FINE ARTS

All courses apply to the Fine Arts Graduation Requirements, unless otherwise noted.
Ten (10) credit hours are required.

The following courses support exploration in the Communications and Information Systems Career Fields.

ART

All art students keep portfolios and sketchbooks. Fees are assessed for missing and/or damaged supplies.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Introduction to Art #FA01	5	None	This is the foundation course for the other course offerings in the art department. Students will build vocabulary and make works of art that explore different kinds of subject matter, media and technique.
Basic Art #FA02	5	Intro to Art	Students will understand and use organizational principles and expressive images to communicate their own ideas in works of art. An understanding of art style will be demonstrated while developing unique media skills such as drawing, painting, printmaking and collage.
Computer Art #FA04	5	Intro to Art	This course works entirely on the computer to build technology skills required to make art with industry standard programs like Photoshop and Flash. Students will draw, photo manipulate and animate with a variety of projects as they learn how to be creative with some of the same software used in the professional world today. A basic knowledge of computer programs is helpful but not required.
Pottery/Sculpture #FA05	5	Intro to Art	This course explores the basic processes needed to make artwork in 3 dimensions. Students will learn a variety of skills such as basic techniques for hand building clay and wheel throwing as well as sculptural building for a unique hands on course. Take this course repeatedly to explore new ideas and individualize the content developed. A clay fee for projects is required.
Graphic Design #FA06	5	Computer Art	Students will explore a mixture of technology and traditional media to create artwork used to communicate idea and function as a real world experience. Take this course repeatedly to explore new ideas and individualize the content developed.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Advanced Art #FA07	5	FA01 plus 5 additional art credits	This course will use advanced art processes and further develop skills needed to grow as an artist. Students will use drawing and painting skills to communicate unique ideas as they learn more about style and process. Those who enjoy making art and those who plan on a career in art will find this course challenging and fun. Take this course repeatedly to explore new ideas and individualize the content developed.

DRAMA

COURSE	CREDITS	PREREQUISITE	COMMENTS
Drama 1 #FA10	10	None	Present cuttings from plays, look at past, present and the future of theater; introduction to pantomime, improvisation, combat, and voice.
Drama 2 #FA11	10	Drama 1	Participate in directing, acting, and designing; work on individual areas; explore theatre history.
Stagecraft #CE56	5	None	Construct stage settings; work on theater sound and lighting systems, props (design and construct), and all technical aspects of theater. May be responsible for theater management outside of the school day. Course can be repeated for credit. Career Education or Elective Credit Only – Does not count as fine arts credit.

INSTRUMENTAL AND VOCAL MUSIC

COURSE	CREDITS	PREREQUISITE	COMMENTS
Marching / Concert Band #FA20	10	Previous experience playing a musical instrument, teacher recommendation	In order to get the most benefit from the course, rehearsals and performances outside of the school day are expected. Through rehearsals and performances, students will develop advanced musical skills, individual and ensemble techniques, marching band drill techniques and concert band repertoire.
Color Guard/ Winter Guard #FA24	2.5	Audition	Recommended for band auxiliary units. Rehearsals, competitions and performances outside of the school day are required. Develop dance and movement techniques. Rehearse and perform as an ensemble. Attend one required section per week plus full band rehearsals in fall season.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Jazz/Rock Ensemble #FA25	7.5	Audition; concurrent enrollment in Band	Proficiency on wind, keyboard, guitar or percussion instruments. Provide ensemble, sectional, and solo experience in a big band jazz format. Improvisation skills will be encouraged. In order to get the most benefit from the course, rehearsals and performances outside of the school day are expected.
RAM Choir #FA32	10	Basic singing ability and the ability to match pitch	Students will study a wide variety of musical styles, with particular emphasis on contemporary music. Develop advanced singing techniques, voice production, sight singing and music reading skills. Study various music styles and periods of music. Students will perform in all department Concerts and performances. In order to get the most benefit from the course, performances outside of the school day are expected.
Class Voice and Advanced Musicianship #FA33	5	Previous music experience; teacher recommendation	An advanced-level course for singers. Students will study basic music theory, and vocal production on an individual basis. Students will learn vocal pedagogy, vocal health, study oratorios, art songs and arias, and perform in student recitals. Students are required to participate in All State Music auditions as well as District Music Contest. This course may be repeated for credit.
Women's Choir: Runway #FA31	10	Audition	All women's ensemble performs various styles of music, using choreography. Develop ensemble singing techniques and voice production, dance and body movement skills, and performance techniques. Group will perform at all assigned concerts and competitions. In order to get the most benefit from the course, additional rehearsals, competitions and concerts that take place outside the school day are expected. This course may be repeated for credit.
JV Show Choir: Rampage #FA34	10	Audition	Perform various styles of music, using choreography. Develop ensemble singing techniques and voice production, dance and body movement skills, and performance techniques. Group will perform at all assigned concerts and competitions. In order to get the most benefit from the course, additional rehearsals, competitions and concerts that take place outside the school day are expected. This course may be repeated for credit.
Show/Chamber Choir: RUSH #FA35	10	Audition	Perform contemporary choral music, using choreography when appropriate. Develop ensemble singing techniques and voice production, dance and body movement skills, and performance techniques. Simultaneously study standard choral and chamber music as well as a competition show choir show. Group will perform at all assigned concerts and competitions. In order to get the most benefit from the course, additional rehearsals, competitions and concerts that take place outside the school day / term the course meets are expected. This course may be repeated for credit.

Career Education

- All courses apply to the Career Education Graduation Requirements unless otherwise noted.
- Twenty-five (25) credits are required, including Career Exploration and Personal Finance.
- Courses are listed in Career Field Clusters, so readers may see the same course listed multiple times.

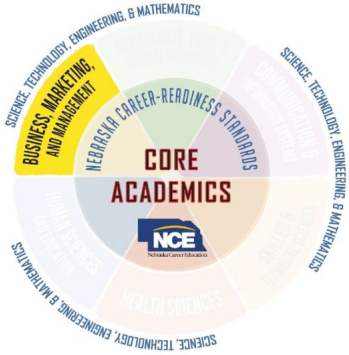


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CAREER EDUCATION - GRADUATION REQUIREMENTS

The following courses fulfill 10 of the required 25 Career Education graduation requirements.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Career Exploration #CE01	5	None	<i>Successful completion of this course is required as a part of the Career Education graduation requirements.</i> Students use the NECC website to complete values, skills and interest surveys as part of a career research paper. Students create a resume and practice job interview and workplace communication skills as they foster transferable Career Readiness Skills.
Personal Finance #CE02	5	None	<i>Successful completion of this course is required as part of the Career Education graduation requirements.</i> Learn the following economic concepts used in everyday life: banking, credit, insurance, income tax, budgeting, investments and consumerism. This requirement can be waived if a satisfactory score is earned on the competency test.



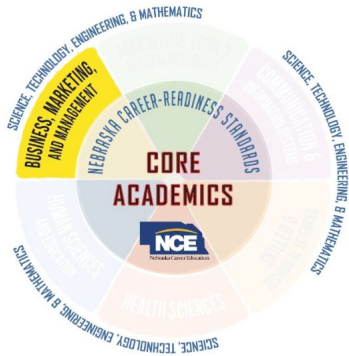
BUSINESS, MANAGEMENT & ADMINISTRATION

Students interested in these Career Fields are strongly encouraged to become involved in DECA, Distributive Education Clubs of America.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Intro to Business, Marketing & Management #CE00	5	None	This course is designed as an introductory overview of Business, Marketing, and Management Career Fields. Units of study include economic systems, forms of business ownership, management, marketing, and accounting. Career opportunities will also be studied.
Info Tech 1 #CE03	5	None	Students will have the opportunity to earn Microsoft Office certification. By obtaining MOS certification, you demonstrate to employers that your knowledge is up-to-date with the industry standard. Though you are likely to be familiar with the MS Office Suite through your studies in technology, formal MOS certification shows that you have an in-depth knowledge of these programs.
Accounting 1 #CE05	10	None	Learn the accounting principles involved in the preparation and maintenance of financial records concerned with business management and operations. Basic accounting including recording, summarizing, reporting, principles of income measurement, asset valuation, accounting systems, and control.
Accounting 2 #CE06	10	Accounting 1	Students will learn partnership and corporate accounting, adjustment in inventory control systems, budgetary control systems, and further enhancement of accounting skills. Recommended for all students taking business curriculum post-high school.
Business Law #CE07	5	None	Students will study law as it generally relates to society, consumers, and the business community. Be introduced to "preventive law" by crimes, torts, law enforcement, court systems, and procedures.

COURSE	CREDITS	PREREQUISITE	COMMENTS
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Entrepreneurship: Owning a Business #CE11	5	CE10 / CE1M are required	Students will apply marketing fundamentals (market analysis, marketing mix and financial analysis) to develop a business plan. Students will analyze a business plan for a small business and they will apply the skills of human resource management that are critical to success in operating a small business. Students will gain knowledge from business owners through speaking engagements or field trips. Students are eligible for Marketing Internship and DECA.
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blueprint  Business, Marketing & Management

FINANCE

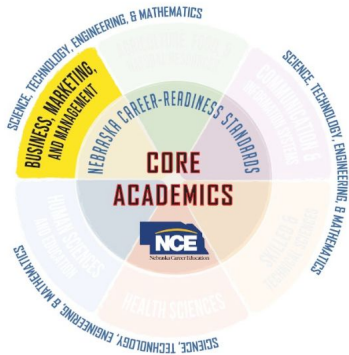


Students interested in these Career Fields are strongly encouraged to become involved in DECA, Distributive Education Clubs of America.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Personal Finance #CE02	5	None	<i>Successful completion of this course is required as part of the Career Education graduation requirements. Learn the following economic concepts used in everyday life: banking, credit, insurance, income tax, budgeting, investments and consumerism. This requirement will be waived if a satisfactory score is earned on the competency test.</i>
Accounting 1 #CE05	10	None	Learn the accounting principles involved in the preparation and maintenance of financial records concerned with business management and operations. Basic accounting including recording, summarizing, reporting, principles of income measurement, asset valuation, accounting systems, and control.
Accounting 2 #CE06	10	Accounting 1	Students will learn partnership and corporate accounting, adjustment in inventory control systems, budgetary control systems, and further enhancement of accounting skills. Recommended for all students taking business curriculum post-high school.

COURSE	CREDITS	PREREQUISITE	COMMENTS
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Economics #SS16	5	None	Economics is the study of making choices on how to use limited resources. This course includes study of both micro and macroeconomics and includes topics such as the banking system, stock market, international trade, and fiscal and monetary policy. Emphasis is placed on information that is relevant and useful to the student.
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blueprint  Business, Marketing & Management

MARKETING

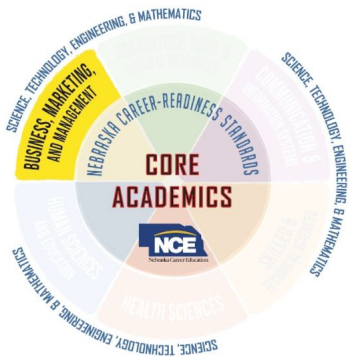


Students interested in these Career Fields are strongly encouraged to become involved in DECA, Distributive Education Clubs of America.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Marketing / Marketing 2 Management #CE10/ #CE1M	10	None	In this two term course, students explore basic business skills that can be used in any career. Essential if taking business courses in college. Students learn the 4 P's (Product, Price, Place, Promotion) of marketing, general economics and business foundations. The application of academic concepts and technology are integrated throughout the curriculum. Students will also apply promotion, channel management, marketing information management, market planning, pricing, and product management in the creation of a marketing proposal for a product invention. The course utilizes communication, team building and problem solving skills while applying academic and critical thinking strategies. Students can also join DECA by taking this two-term course.
Entrepreneurship: Owing a Business #CE11	5	CE10 / CE1M are required	Students will apply marketing fundamentals (market analysis, marketing mix and financial analysis) to develop a business plan. Students will analyze a business plan for a small business and they will apply the skills of human resource management that are critical to success in operating a small business. Students will gain knowledge from business owners through speaking engagements or field trips. Students are eligible for Marketing Internship and DECA.

COURSE	CREDITS	PREREQUISITE	COMMENTS
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Marketing Internship #CE17	10	CE10 and CE1M are required plus current enrollment in CE11 or above	Supervised work experience for seniors only who are considering a future career in marketing-related occupations. Early release can be obtained. Must be in an advanced marketing class at the same time and provide own transportation. This class is graded on a pass/fail basis and does not impact a student's GPA or class rank calculations.
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blueprint  Business, Marketing & Management

HOSPITALITY & TOURISM / CULINARY ARTS

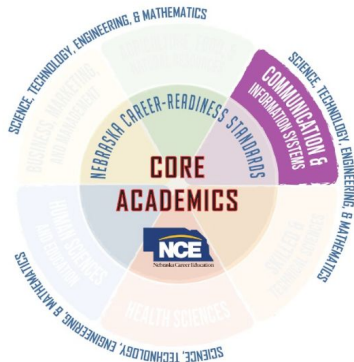


Students interested in these Career Fields are strongly encouraged to become involved in FCCLA: Family, Career & Community Leaders of America.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Foods 1: Nutrition & Wellness #CE20	5	None	This class introduces students to the basics of cooking, healthy meal planning, and food budgeting. This class focuses on the 6 essential nutrients, principles of food preparation, the proper use of cooking equipment, and safe kitchen practices. This class is the first class in the Culinary Arts pathway.
Culinary Skills 1 #CE21	5	Foods 1	Students will explore cultural influences of food, meal planning, basic kitchen math and budgeting, and farm to table concepts. Curriculum will focus on intermediate culinary skills, industry safety and sanitation practices, interpersonal and communication skills. This class is the intermediate course in the Culinary Arts pathway.

COURSE	CREDITS	PREREQUISITE	COMMENTS
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Culinary Skills 2 #CE22	10	Culinary Skills 1 and Application Required <i>Available in Guidance Office</i>	Designed for students interested in a future career involving food preparation. The advanced curriculum focuses on the food service industry and provides training in workplace and culinary skills, interpersonal and communication skills, as well as an exposure to the areas of restaurant management and career exploration. ServSafe Food Handler Certification is available at this level through the National Restaurant Association. This is the capstone course for the Culinary Arts program of study. Juniors and Seniors will be given first priority in the application process.
Entrepreneurship: Owing a Business #CE11	5	CE10 / CE1M are required	Students will apply marketing fundamentals (market analysis, marketing mix and financial analysis) to develop a business plan. Students will analyze a business plan for a small business and they will apply the skills of human resource management that are critical to success in operating a small business. Students will gain knowledge from business owners through speaking engagements or field trips. Students are eligible for Marketing Internship and DECA.



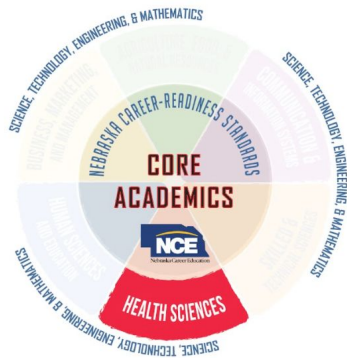
INFORMATION TECHNOLOGY

Students interested in these Career Fields are strongly encouraged to become involved in Skills USA.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Digital Media #CE04	5	None	Students will work with a variety of software to develop items, such as digital media, podcasts, and E-portfolios. Students will develop skills in storyboarding, digital video capturing and editing, beginning animation, photo editing and web design. A project-based approach is used through the integration of a variety of digital media.

COURSE	CREDITS	PREREQUISITE	COMMENTS
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Foundations of Computing #CE64	5	None	Foundations of Computing is an introductory computer science survey course. It covers a large array of topics such as physical computing, web design, animation, data, and an introduction to programming. Students are empowered to create authentic artifacts and engage with computer science as a medium for creativity, communication, problem solving, and fun.
Computer Science Principles #CE65	10	Algebra 1 OR Foundations of Computing	This course builds on the Foundations of Computing course and is for students who are interested in pursuing a career in computer science. Students will be introduced to the foundational concepts of computer programming while being challenged to explore how computing and technology can impact the world. This class is project based and will foster collaboration and creativity while exploring the social and ethical impacts of computing.



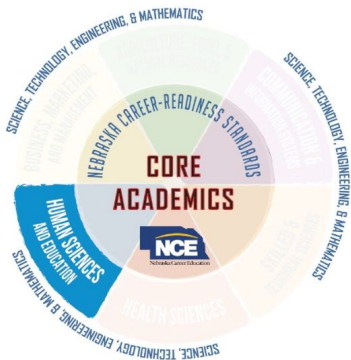
HEALTH SCIENCES

Students interested in these Career Fields are strongly encouraged to become involved in HOSA: Health Occupations Students of America.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Introduction to Health Science/ Medical Terminology #CE30/CE36	10	None	Intro to Health Science / Medical Terminology is a two-term course strongly recommended for entry to Nursing Assisting and is required for entry into the Medical Sciences Academy. Students explore all of the body systems, diseases that affect those systems and the health careers that are involved in the care of each system. Medical terminology is infused throughout the course and includes medical word roots, prefixes and suffixes. Application of these terms increases as the course progresses.

COURSE	CREDITS	PREREQUISITE	COMMENTS
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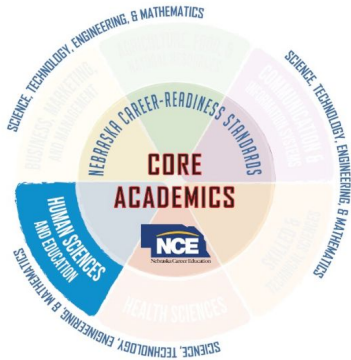
Nursing Assisting #CE32	10	CE30/CE36	This course is the basic 76+ hour nursing assisting course approved by the Department of Health and Human Services. Upon successful completion of the course and the state testing, students will be placed on the nurse aide registry at the department of health and would be qualified to work as a nursing assistant. Please note that you must be 16 in order to work as a nurse assistant but you do NOT have to be 16 to take the course. A limited number of students will be selected for this class.
Medical Sciences Academy 1 #CE33	20	Application Required <i>Available in School Counseling Office</i>	There will be a limited number of <u>juniors</u> accepted into this program. Selection is based on successful completion of Intro to Health Science, science and math courses taken, GPA, attendance and classroom/school behavior. This Academy is taken concurrently with Anatomy & Physiology. Students in Academy I will complete the basic 76+ hour nursing assisting course approved by the Department of Health and Human Services. Upon successful completion of the course and the state testing, students will be placed on the nurse aide registry at the department of health and would be qualified to work as a nursing assistant. Please note that you must be 16 in order to work as a nurse assistant but you do NOT have to be 16 to take the course. Please Note: Application Required, available in the School Counseling Office. A uniform fee will be assessed for this class.
Medical Sciences Academy 2 AR #CE34	20	Health Sciences Academy 1 OR Nursing Assisting AND Anatomy & Physiology	Academy 2 <u>seniors</u> meet M – F at various locations in the Omaha area in order to complete job shadowing and mini-internship experiences in a wide range of health related occupational fields. Students are responsible for their own timely and reliable transportation to sites. It is important to note that students coming from Academy I will have first choice for Academy II. There may be a limited number of spaces available for Year II students entering the program who have not taken Year I, provided the applicant has earned CNA certification and successfully completed Anatomy & Physiology. A uniform fee will be assessed for this class.
Health Science Internship #CE39	10	Academy 1 or Nursing Assisting	A course that allows seniors to receive high school credit for a job in the health care areas. The Health Science coordinator must approve the job. Students should plan to work a minimum of 10 hours per week and complete regular written reflections to earn credit.
UNMC Alliance AR #CE35	20	Junior/Senior Application Required, <i>Available in School Counseling Office</i>	The UNMC High School Alliance is a partnership between the University of Nebraska Medical Center and public school districts in the greater Omaha area. It is designed to offer unique and innovative science classes to high school juniors and seniors that are not available in the traditional high school setting. Classes are conducted each day at the UNMC campus from 1:00 – 3:00, selected RHS students would commit periods 3-5 each day for the year to the courses offered by UNMC staff. Ten of the 20 credits will count as SC05 Anatomy & Physiology credit; the remaining 10 credits will count as career elective credits graded as an average of UNMC grades earned by the end of RHS terms 2 and 4 dates. Please Note: Application Required, available in the School Counseling Office.



EDUCATION & TRAINING

Students interested in these Career Fields are strongly encouraged to become involved in Educators Rising.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Child Development #CE24	5	None	The study of parenting and child development from prenatal stage to kindergarten. The following concepts will be covered in this course: developmental theories such as nature vs. nurture; heredity; social, emotional, physical, and intellectual development; parenting styles; nutrition; and child development careers. Students will observe children at practicum sites to analyze developmental milestones and concepts learned in the course. Real Care Baby Simulators will also be used in this course as part of the unit addressing infant care. This class is recommended in preparation for the Education and Training Pathway consisting of Introduction to Education and Training, Best Practices in Education and Training, and the Future Teacher Internship.
Introduction to Education & Training #CE27	5	None	This class is for students who are exploring the idea of a career in education and/or child care industries. Students will learn about the history of education in America and analyze the impact on current education and training trends. Students will explore different teaching philosophies and how they work in order to engage individual students in their education.
Best Practices in Education & Training / Future-Teacher Internship #CE29/ #CE28	10	Introduction to Education and Training & Application Required <i>Available in School Counseling Office</i>	This academy series of courses is for students pursuing a career in education and/or child care industries. Juniors and Seniors will be given first priority in the application process. Students will explore strategies and practices used in education and have supervised work experience to apply that learning. Students will learn the developmental stages of children in order to tailor learning strategies appropriately and plan instruction for the learning environment. Students will be expected to dress professionally and be responsible for their own transportation for the Internship portion of the class. Please Note: Application Required, available in the School Counseling Office.

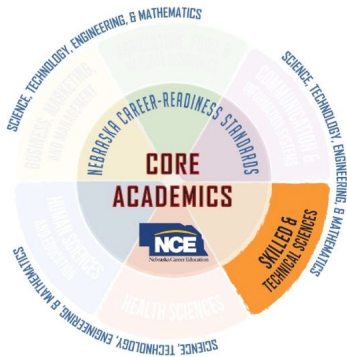


HUMAN SERVICES

Students interested in these Career Fields are strongly encouraged to become involved in FCCLA: Family, Career & Community Leaders of America.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Child Development #CE24	5	None	The study of parenting and child development from prenatal stage to kindergarten. The following concepts will be covered in this course: developmental theories such as nature vs. nurture; heredity; social, emotional, physical, and intellectual development; parenting styles; nutrition; and child development careers. Students will observe children at practicum sites to analyze developmental milestones and concepts learned in the course. Real Care Baby Simulators will also be used in this course as part of the unit addressing infant care. This class is recommended in preparation for the Education and Training Pathway consisting of Introduction to Education and Training, Best Practices in Education and Training, and the Future Teacher Internship.
Intro to Design Principles #CE23	5	None	Students explore the definition and application of elements and principles of design in both living spaces and clothing and textiles. In this course, students will also evaluate the use of elements and principles and suggest improvements. Students are also exposed to career opportunities and the skills necessary for these career fields.
Introduction to Art #FA01	5	None	This is the foundation course for the other course offerings in the art department. Students will build vocabulary and make works of art that explore different kinds of subject matter, media and technique.
Interior Design #CE25 Offered again in 2020-2021	5	Intro to Design Principles	Explore the careers of interior design and architecture through the principles and elements of design. Students will learn the history of American home architecture. Students will utilize online CAD programs to build and furnish homes. along with creating design boards to present to a client. *Please Note: This course will be offered every OTHER year, beginning with the 2018-2019 school year. Please plan and register accordingly.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Creative Textiles Design #CE26 Offered again in 2021-2022	5	Intro to Design Principles	A project-oriented, hands-on class designing and creating textile pieces. Students will learn skills to be used in clothing care, maintenance, repair, and construction. Students will explore the concepts of design related to clothing and explore career opportunities in the textile industry. Course expenses: approximately \$20 per project, average 2-4 projects. Course may be repeated for credit with more advanced skills/projects created. *Please Note: This course will be offered every OTHER year, beginning with the 2019-2020 school year. Please plan and register accordingly.
Entrepreneurship: Owning a Business #CE11	5	CE10 / CE1M are required	Students will apply marketing fundamentals (market analysis, marketing mix and financial analysis) to develop a business plan. Students will analyze a business plan for a small business and they will apply the skills of human resource management that are critical to success in operating a small business. Students will gain knowledge from business owners through speaking engagements or field trips. Students are eligible for Marketing Internship and DECA.
Foods 1: Nutrition & Wellness #CE20	5	None	This class introduces students to the basics of cooking, healthy meal planning, and food budgeting. This class focuses on the 6 essential nutrients, principles of food preparation, the proper use of cooking equipment, and safe kitchen practices. This class is the first class in the Culinary Arts pathway.
Intro to Criminal Justice #SS17	5	None	This course is an overview of the history, development, and philosophies of crime control in a democratic society. It examines the 3 main components of the criminal justice system including the police, the courts, and correctional agencies. This course also includes a variety of guest speakers from various components of the justice system.

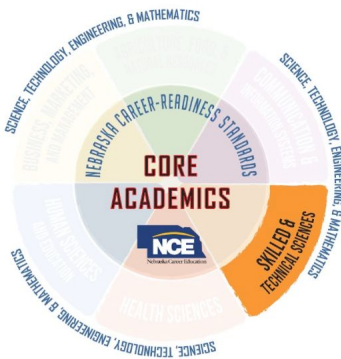


ARCHITECTURE & CONSTRUCTION

Students interested in these Career Fields are strongly encouraged to become involved in Skills USA.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Interior Design #CE25 Offered again in 2020-2021	5	None	Explore the careers of interior design and architecture through the principles and elements of design. Students will learn the history of American home architecture. Students will utilize online CAD programs to build and furnish homes, along with creating design boards to present to a client. *Please Note: This course will be offered every OTHER year, beginning with the 2018-2019 school year. Please plan and register accordingly.
Introduction to Woods STS #CE51	5	None	This is a beginning woodworking course that provides hands-on experience for students as they learn about career opportunities in the construction industry. Students will work toward mastery level measuring skills, and demonstrate proper use and safety procedures for hand tools, equipment, and machine tool operations. Students will create multiple projects in the class. Required project fees of approximately \$20.
Construction Trades #CE50	5	None	This course exposes students to various trades in the construction career field. Students gain introductory skills and technical knowledge in areas of industry, safety, material, and process understanding through hands-on experiences with plumbing, HVAC, electrical, drywall, bricklaying, roofing, and metal machining. Students are encouraged to have completed Introduction to Woods as a compliment to this course. Formerly known as "Construction Zone"

COURSE	CREDITS	PREREQUISITE	COMMENTS
Architectural Drafting & Design Environment #CE45 Offered again in 2020-2021	5	CE49	This course is designed to give the students the opportunity to build on skills from the previous Engineering Problem Solving class. Students will learn about house styles, the history of homes, building construction processes, building materials and print reading skills while using Autodesk Computer Aided Drafting (CAD) Software. Formerly known as "Architecture Environment" *Please Note: This course will be offered every OTHER year, beginning with the 2018-2019 school year. Please plan and register accordingly.
Advanced Woods / Construction #CE53/#CE55	10	CE52	This is a capstone woodworking course designed for students interested in construction industry careers. Students will demonstrate mastery of advanced project planning skills along with continued machine operation and safety. Individual projects will be discussed in advance with fees assigned accordingly prior to work beginning.



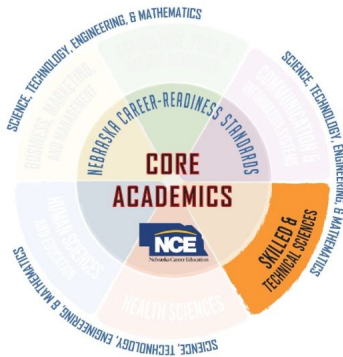
ENGINEERING



Students interested in these Career Fields are strongly encouraged to become involved in Skills USA.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Introduction to Woods STS #CE51	5	None	This is a beginning woodworking course that provides hands-on experience for students as they learn about career opportunities in the construction industry. Students will work toward mastery level measuring skills, and demonstrate proper use and safety procedures for hand tools, equipment, and machine tool operations. Students will create multiple projects in the class. Required project fees of approximately \$20.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Engineering Problem Solving #CE49	5	None	This course is designed to expose students to the various careers in engineering and/or drafting. Topics addressed will include engineering design process, career opportunities, and basic uses of Autodesk Computer Aided Drafting (CAD) software. Formerly known as "Intro to Drafting & Engineering"
Engineering Systems #CE46 Offered again in 2021-2022	5	CE49	Students will work on mechanical/engineering projects that promote problem solving skills through hand on activities and continued application of CAD software. Students will learn about the engineering design process and implement it to manage a project. *Please Note: This course will be offered every OTHER year, beginning with the 2019-2020 school year. Please plan and register accordingly.

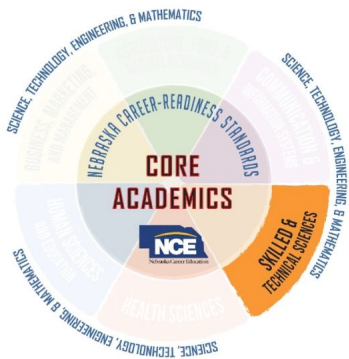


MANUFACTURING

Students interested in these Career Fields are strongly encouraged to become involved in Skills USA.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Construction Trades #CE50	5	None	This course exposes students to various trades in the construction career field. Students gain introductory skills and technical knowledge in areas of industry, safety, material, and process understanding through hands-on experiences with plumbing, HVAC, electrical, drywall, bricklaying, roofing, and metal machining. Students are encouraged to have completed Introduction to Woods as a compliment to this course. Formerly known as "Construction Zone"

COURSE	CREDITS	PREREQUISITE	COMMENTS
Introduction to Woods STS #CE51	5	None	This is a beginning woodworking course that provides hands-on experience for students as they learn about career opportunities in the construction industry. Students will work toward mastery level measuring skills, and demonstrate proper use and safety procedures for hand tools, equipment, and machine tool operations. Students will create multiple projects in the class. Required project fees of approximately \$20.
Woods 2 Manufacturing #CE52	5	CE51	This course builds on the concepts and skills that were introduced in Introduction to Woods Environment. Students will demonstrate skill mastery and be responsible for calculating materials and costs for projects. Students will create multiple projects in the class. Required project fees of approximately \$30.
Advanced Woods / Construction #CE53/#CE55	10	CE52	This is a capstone woodworking course designed for students interested in construction industry careers. Students will demonstrate mastery of advanced project planning skills along with continued machine operation and safety. Individual projects will be discussed in advance with fees assigned accordingly prior to work beginning.

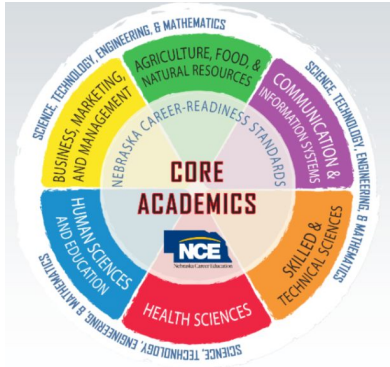


TRANSPORTATION, DISTRIBUTION & LOGISTICS AUTOMOTIVE



Students interested in these Career Fields are strongly encouraged to become involved in Skills USA.

COURSE	CREDITS	PREREQUISITE	COMMENTS
Intro to Small Engines Environment #CE40	5	None	Small engines is designed to provide students with the fundamental knowledge and experience in using and maintaining equipment powered by a small gas engine. Students will disassemble and reassemble the engine, learn engine components and systems that make the engine run and practice routine maintenance procedures related to small gas engines.
Intro to Transportation Systems #CE41	5	None	Formerly known as Car Care, this class is designed to provide all drivers with fundamental knowledge and experience in owning and maintaining an automobile. Students will learn how to perform basic services to their vehicle such as changing oil, putting on a spare tire, rotating tires, and checking fluids, belts, hoses, filters, wipers, tires, and lights.
Automotive Technology Academy Year 1 #CEA1	20	CE40 and CE41 OR Pass a Mechanical Aptitude Test; Application Required	The Automotive Technology Academy is a 2-year program that helps students develop skills needed to be successful in the automotive service industry. After an introduction to the industry, students in Year 1 of the academy will learn theory, diagnosis, and service procedures related to the automotive electricity and electronics, brake systems, and suspension and steering. Please Note: Application Required, available in the School Counseling Office.
Automotive Technology Academy Year 2 #CEA5	20	CEA1	Students in Year 2 of the Automotive Technology Academy will build on skills and knowledge of theory, diagnosis, and service procedures related to engines, drivetrains and overall engine performance. Students will also have the opportunity to apply for an industry-sponsored Internship to apply what they've learned through their coursework. Students will be responsible to provide their own transportation and a uniform for the Internship portion of the class.



ELECTIVE COURSES

All courses apply to the Elective Credit Graduation Requirements, unless otherwise noted.

The following courses support Core Academics or career exploration as noted by their color.

Students are strongly encouraged to become involved in corresponding student organizations, DECA, FCCLA, HOSA, and/or Skills USA.

WORLD LANGUAGES

To graduate from Ralston High School, students do not need World Language credit (elective credit only). However, many universities have an admission requirement of at least two years of the same world language in high school.

The Seal of Bilingualism will be awarded to graduating seniors who have mastered standard academic English, as well as a second language. Students must be enrolled in 3 or 4 consecutive years or more in the same language, must be of junior or senior standing, and attain a score of 3 or higher on the Advanced Placement [AP] Language and Culture World Language exam to earn this honor on their diploma their senior year.

COURSE	CREDITS	PREREQUISITE	COMMENTS
French 1 #EL01 Spanish 1 #EL11	10	None	Learn basic listening, speaking, writing and reading skills. Master common vocabulary and expressions. Study fundamental grammatical structures. Gain understanding of cultural traditions and institutions of the target countries.
French 2 #EL02 Spanish 2 #EL12	10	EL01 / EL11 (C or higher recommended)	Continue to practice core language skills in target language while expanding fluency. Study culture on an expanded level, as well as compare and contrast the various target countries. A "C" or higher in previous level is recommended.
French 3 #EL03 Spanish 3 #EL13	10	EL02 / EL12 (C or higher recommended)	Speak and write language in authentic context. Read creative writings in the target language. Unique cross-cultural experiences will be offered. A "C" or higher in previous level is recommended.
French 4 AR #EL04 Spanish 4 AR #EL14	10	EL03 / EL13	Level 4 of language is designed to prepare students for AP World Language 5 AR or anticipated college curriculum. Curriculum centers around building fluency and communicative competence so that students can express themselves on the intermediate level using global themes (families and communities, personal and public identities, global challenges, science and technology, contemporary life, beauty and the aesthetic).

COURSE	CREDITS	PREREQUISITE	COMMENTS
French 5 AR #EL05 AP Spanish 5 AR #EL15	10	French 4 Spanish 4	Level 5 of language study focuses on intermediate proficiency in reading, writing, and speaking in the target language. Students who complete this course expand their skills while communicating about global themes (families and communities, personal and public identities, global challenges, science and technology, contemporary life, beauty and the aesthetic). Students should expect to either pay for completing the AP exam or dual credit option when registering for this course. Possible Dual Credit Opportunity. Students who pass the AP exam qualify for the Seal of Biliteracy, which recognizes Intermediate proficiency in the language of study.
Spanish for Spanish Speakers 1 #EL16	10	Spanish Speaker	Spanish for Spanish Speakers 1 is designed to help students improve grammatically and phonetically in the Spanish language. Students will expand their fluency in reading and writing by analyzing literary elements and applying their skills in writing and reading. Students also participate in discussion of current events and global themes related to hispanic/latino culture internationally and within the United States.
Spanish for Spanish Speakers 2 AR #EL17	10	Spanish Speaker (C or higher recommended from SSS1)	Spanish for Spanish Speakers 2 will build upon what the students learned in SSS 1 as it is also designed to help SSS 2 speakers improve grammatically and phonetically in the Spanish language. Additionally, students will expand their knowledge of literary themes and global current events with an emphasis on career-readiness skills to become bilingual professionals.

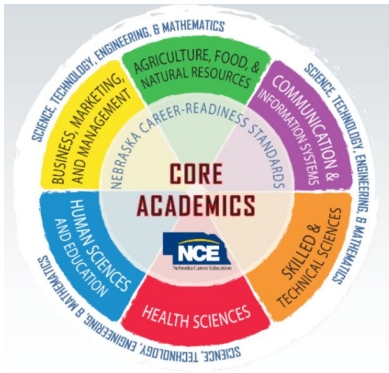
JOURNALISM

COURSE	CREDITS	PREREQUISITE	COMMENTS
Introduction to Mass Communications #OC06	5	None	This course explores the production, distribution, and impact of mass media texts. Introduction to Mass Media is a prerequisite course for Yearbook 1 and fulfills the Oral Communications graduation requirement.
Yearbook 1 #EL54	10	OC06	For motivated students interested in journalism, photography, and graphic design. Because students will be producing Ralston High School's yearbook, this course requires work outside of regular class time.
Yearbook Staff AR #EL55	10	EL54	For motivated students interested in journalism, photography, and graphic design. Because students will be producing Ralston High School's yearbook, this course requires work outside of regular class time. Students will be expected to take on greater responsibilities, including editing, marketing, and selling yearbook ads. This course may be repeated multiple years for elective credit.

MISCELLANEOUS ELECTIVE COURSES

COURSE	CREDITS	PREREQUISITE	COMMENTS
Best Practices in Education and Training / Future-Teacher Internship #CE29/ #CE28	10	Introduction to Education and Training & Application Required <i>Available in School Counseling Office</i>	This academy series of courses is for students pursuing a career in education and/or child care industries. Juniors and Seniors will be given first priority in the application process. Students will explore strategies and practices used in education and have supervised work experience to apply that learning. Students will learn the developmental stages of children in order to tailor learning strategies appropriately and plan instruction for the learning environment. Students will be expected to dress professionally and be responsible for their own transportation for the Internship portion of the class. Please Note: Application Required, available in the School Counseling Office.
Marketing Internship #CE17	10	Intro to Marketing plus current enrollment in 2 nd year course	Supervised work experience for seniors considering a future career in marketing-related occupations. Early release can be obtained. Must be in an advanced marketing class at the same time. Must provide own transportation and dress professionally.
Health Science Internship #CE39	10	Academy I or Nursing Assisting	A course that allows seniors to receive high school credit for a job in the health care areas. The Health Science coordinator must approve the job. Students should plan to work a minimum of 10 hours per week and complete regular written reflections to earn credit.
Work Experience #ST98	10	Recommendation of counselor or work based Learning Coordinator	On-the-job training in career areas based on a student's interests and abilities. Students may enroll in this course with counselor permission only for 2 semesters for credit.
Corrective Reading #ST21 Level 1 #ST22 Level 2 #ST23 Level 3	10	Official criteria for placement	Course focuses on development of basic reading skill development, including decoding and fluency.

COURSE	CREDITS	PREREQUISITE	COMMENTS
ELL Reading 1 #ST06	10	Official criteria for placement	This course focuses on phonemic awareness, word recognition, spelling, vocabulary, morphology, grammar, listening comprehension, reading comprehension, speaking and writing.
ELL Reading 2: Reading to Learn #ST07	10	Official criteria for placement ELL Reading 1	This course focuses on many aspects of the reading process: word recognition, word attack skills, reading comprehension, and reading strategies. Throughout the course, spelling and writing in response to reading are emphasized.
ELD 1 #ST16	10	Official criteria for placement	Students focus on understanding conversational and academic language, semantics, oral and written grammar, and the Six Traits of Writing.
ELD 2 #ST17	10	Official criteria for placement ELD 1	Students focus on written grammar, syntax, identifying the point of view of a writer or speaker, using a variety of writing styles with attention to the purpose and the audience, research strategies, and revising and editing to produce a final product.
Career & Life Skills Preparation #ST80	10	Official criteria for placement	Explore career interests and aptitudes and gain skills in the areas of daily living, community access and interpersonal skills.
Content Study Skills #ST90 Transitions #ST92 IPR Skills #ST95 DHH Skills #ST96	10	Official criteria for placement	Skill instruction in academic areas.



METROPOLITAN COMMUNITY COLLEGE CAREER ACADEMIES

MCC Career Academies are programs available to RHS students to assist them in becoming “College & Career Ready.” The career academies are designed to provide high school juniors and seniors with opportunities to explore various Career Fields prior to high school graduation so students can make more informed career decisions. Through the Career Academy, students will benefit in many ways:

- gain practical skills for both the workplace, in general, and the specific career area
- earn 10 – 36 college credit hours per year while in high school
- earn 15 high school credits per semester
- receive a discount on college tuition (50% off regular in-state tuition rates as determined by MCC Board of Governors)
- get a “head start” on a college degree
- gain exposure to the college environment
- gain work-based internship or apprentice opportunities in select academy programs

Students who participate in the academy programs will need to commit half a day to the college experience (Periods 3 - 5) and have reliable transportation available to them. Students should see their school counselor for more specific information about the courses that comprise each academy program: times, locations, uniforms and supplies for courses will vary. RHS students will earn both credits for college and high school graduation by participating in an academy program. A student's college GPA will begin with the letter grades earned in these classes. High school grades will be posted on a pass/no pass basis and not impact a student's high school GPA.

Academy programs are limited in size and require advanced application. See your school counselor for application and recommendation forms and more specific information regarding participation expectations.

COURSE	ACADEMY LOCATION & MCC COURSES
Auto Collision Technology #CE70	Applied Technology Center 10407 State Auto Collision Repair Welding; Structural Repair 1; Non Structural Repair 1; Non Structural Repair 2; Non Structural Repair 3; Automotive Finishing 1; Automotive Finishing 2; Collision Estimating 1
Automotive Technology #CE71	Juniors preferred. A driver's license is required. South Omaha Campus 27th & Q, Mahoney Building Automotive Fundamentals (Summer Course); Introduction to Auto Service and Minor Repair; Automotive Electricity & Electronics 1; Automotive Electricity & Electronics 2; Automotive Electricity & Electronics 3; Power Train Repair 1; Power Train Repair 2; Power Train Repair 3; Brake Systems 1; Brake Repair 2; Heating and Air Conditioning; Engine Mechanical Service 1; Suspension Systems; Applied Mathematics Modular
Diversified Manufacturing & Processing Operations #CE72	Fort Omaha Campus, 30th & Fort Problem Solving; Introduction to Process and Power Operations; Safety Topics for Process and Power Operations; Basic Electricity for Power and Process; Internship; Employability Skills for Power and Process

COURSE	ACADEMY LOCATION & MCC COURSES
Certified Nursing Assistant #CE73	South Omaha Campus 27th & Q, Mahoney Building Cardiopulmonary Resuscitation for Healthcare Providers; Heartsaver First Aid with CPR and AED; Medical Terminology 1; Medical Terminology 2; Long Term Care/Certified Nursing Assistant; Employability Skills
IT Cybersecurity #CE74	Fort Omaha Campus 30th & Fort Networking Essentials; Windows Operating System 1; Network Infrastructure; Network and Information Security Basics; Information Systems, Forensics, and Legal Topics
Criminal Justice #CE75	SENIORS ONLY Sarpy Center 91st & Giles Introduction to Criminal Justice; Introduction to Corrections; Courts and the Judicial Process; Police and Society; Community-Based Corrections; Community Relations
Construction Technology #CE76	Fort Omaha Campus, 30th & Fort Introduction to Construction Industry; Introduction to Carpentry; Construction Safety; Exterior Finish; Interior Finish and Cabinetry; Heartsaver First Aid with CPR and AED; Floor, Wall, Stair & Ceiling Framing; Roof Framing; Introduction to Masonry; Internship
Diesel Technology #CE77	Applied Technology Center 10407 State Basics of Diesel Mechanics (Summer Course); Preventative Maintenance; Diesel Engine Fundamentals; Heavy Duty Drivetrain; Electricity and Electronics; Climate Control/Heating and Air Conditioning; Truck ABS and Brakes
Digital Cinema - Filmmaking #CE78	Elkhorn Valley Campus 204th & Dodge Moving Image Lab; Introduction to Scriptwriting; Video 1 - Studio; Video 2 - Field; Art in Film
Early Childhood Education #CE79	SENIORS ONLY Learning Community of North Omaha 24th & Franklin Expressive Arts; Observation, Assessment and Guidance; Infant/Toddler Development; Introduction to Early Childhood Education; Children's Health and Nutrition
Electrical Technology #CE80	Fort Omaha Campus 30th & Fort Construction Safety; Blueprint Reading; Heartsaver First Aid with CPR and AED; Basic Electricity; Residential Wiring; Commercial Wiring; Electric Service and Installation; Commercial Wiring 2.
Emergency Medical Technician #CE81	SENIORS ONLY South Omaha Campus 27th & Q, Mahoney Building Cardiopulmonary Resuscitation for Healthcare Providers; Heartsaver First Aid with CPR and AED; Emergency Medical Technician; Medical Terminology 1; Medical Terminology 2; Employability Skills

COURSE	ACADEMY LOCATION & MCC COURSES
IT Data Center Operations #CE82	Fort Omaha Campus 30th & Fort, Center for Advanced and Emerging Technology Introduction to Critical Facilities; Networking Essentials; Windows Operating System 1; Introduction to Data Center Operations; Data Center Technician 1
Fire Science Technology #CE83	Applied Technology Center, 10407 State Principles of Emergency Services; Fire Behavior & Combustion; Building Construction for Fire Protection; Occupational Safety and Health for Emergency Services; Fire Protection Systems; Incident Command System; Fire Investigation 1; Fire Prevention, Inspection and Codes; Legal Aspects of Emergency Services; Principles of Fire & Emergency Services Safety & Survival; Hazardous Materials Operations; Selected Topics in Fire Science; Firefighter 1
Civil Engineering #CE84	SENIORS ONLY Fort Omaha Campus 30th & Fort, Construction Education Center AutoCAD Essentials; AutoCAD Civil 3D Fundamentals; Civil Engineering Fundamentals; ArcGIS Fundamentals
Theatre Technology #CE85	The Omaha Community Playhouse 6915 Cass Theater Technology 1; Theater Technology 2; Theater Technology 3; Stage Rigging; Principles of Stage Lighting; Cooperative Study 1-6
Architecture Technology #CE86	SENIORS ONLY Fort Omaha Campus 30th & Fort, Construction Education Center Beginning REVIT (Building); Intermediate REVIT (Building); Wood Frame Architecture; AutoCAD Essentials
Welding & Fabrication Technology #CE87	Fort Omaha Campus, 30th & Fort Construction Education Center Industrial Cutting Processes; Gas Metal Arc Welding (MIG) - Steel 1; Oxy-Acetylene Welding; Gas Tungsten Arc Welding (TIG) - Steel 1; Shielded Metal Arc Welding (Stick) - Flat; Introductory Fabrication; Special Topics in Welding - Skills USA Training 1
Pre-Apprentice Plumbing #CE88	Fort Omaha Campus 30th & Fort, Construction Education Center Introduction to Plumbing; Basic Residential Plumbing; Basic Commercial Plumbing; Construction Safety; Special Topics; Heartsaver First Aid with CPR and AED
Heating, Air Conditioning & Refrigeration #CE89	Fort Omaha Campus 30th & Fort, Construction Education Center Refrigeration Electrical Theory and Application; Refrigeration Service Principles and Basic Automatic Controls; Refrigeration Shop Practices; Refrigeration Certification; Gas Heat; Electric Heat; All-Weather Systems (Conventional); All-Weather Systems (Heat Pumps); Special Topics; Heartsaver First Aid with CPR and AED; Construction Safety; Blueprint Reading
IT Prototype Design #CE90	Fort Omaha Campus 30th & Sorensen CAET Bldg Introduction to Business; Concept Development; Project Management; Introduction to Prototype Design; Digital Electronics in Prototyping; Prototyping with SolidWorks; How to Build Almost Anything; The Business of Innovation; Basic Model Thinking; Robotic Concepts in Prototyping; The Internet of Things
Utility Line Technician #CE91	Applied Technology Center-10407 State St. Ropes, Rigging, and Safety; Electricity 1; Underground Distribution Systems 1; Transformer Theory; Underground Distribution Systems 2



blueprint

RALSTON PUBLIC SCHOOLS

Ralston High School

INTERNAL Blueprint Academy / Capstone Course Application

Please circle your choice of Blueprint Academy or capstone course offered at Ralston High School (Prerequisites described in the RHS Student Registration Book):

Medical Academy I or II

Culinary Skills 2

Future Teacher Internship

Automotive Academy I

I. BACKGROUND INFORMATION

Name _____ Grade in Fall _____

Address _____ Phone (____) _____

Counselor Name _____ GPA _____

Transportation (Circle One): Own Parent(s)/Guardian(s) None

Career interests: 1. _____ 2. _____ 3. _____

II. SUBMIT RESUME: You may use your Academic Resume from Naviance. Include school activities, related courses or training, community activities, honors received, leadership, offices held, volunteer & work experiences, and any other relevant information.

III. SUBMIT APPLICANT ESSAY: (not to exceed one page typed, double spaced)
On a separate sheet of paper, please explain why you are applying for this particular Blueprint Academy or capstone course. How will your participation in this program benefit your future career plans? If you have not completed the prerequisites for the program, explain your plan to complete those before the Academy or capstone experience begins.

IV. SUBMIT COPY of STUDENT TRANSCRIPT

V. DISTRIBUTE TWO REFERENCE FORMS (attached) TO ADULTS (non-family) WHO KNOW YOU WELL. ASK REFERENCES TO RETURN THE FORM TO THE RHS COUNSELING OFFICE.



blueprint

RALSTON PUBLIC SCHOOLS

VI. PARENT/GUARDIAN INFORMATION

I understand that my student is choosing to actively participate in an RHS Blueprint Academy or capstone course, which will require a commitment outside of the regular school day. Students will need to provide their own transportation to/from different sites for class-related learning opportunities. Participation may also require a cost for equipment, uniforms/clothing. I am prepared to support my student in following through on those commitments and expectations.

Guardian/Parent Signature _____

Print Name _____ Daytime Phone(____) _____

Guardian/Parent Signature _____

Print Name _____ Daytime Phone(____) _____

VII. CERTIFICATION

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if selected for the Blueprint opportunity, falsified information may be grounds for removal. I authorize investigation of all information submitted, references listed and any information concerning previous employers, and release all parties from liability for any damage that may result from furnishing the same.

**Acceptance into any RHS Blueprint Academy/Capstone Course is a privilege rather than a student right. Any student who experiences discipline and/or attendance issues will not be accepted or may be removed at a later date with a corresponding grade recorded. Students are expected to fulfill all class assignments at a quality level and may be removed if they do not follow through on expectations and put forth effort. It is the teacher's discretion to have a student removed due to lack of effort or follow through and will be communicated to the parent, accordingly. Students are responsible for providing their own reliable transportation.*

Date: _____ Student Signature: _____

Date: _____ Parent Signature: _____

Please return application by March 1st to:
Ralston High School Counseling Department
8969 Park Drive - Ralston, NE 68127 - (402) 331-7373



blueprint

RALSTON PUBLIC SCHOOLS

Ralston High School INTERNAL Blueprint Academy / Capstone Course Application Reference Form #1

Directions to Student: The career skills and attributes outlined below are important for success in a Blueprint Academy / Capstone Course. Fill in your name below and ask a staff member or adult (non-family member) who knows you well to complete the rubric.

Student name _____

Directions to Reference: Please mark the rubric below based on your knowledge of the above named student's career readiness skills and return your comments to the Ralston High School Counseling Office.

Reference name / Relationship _____

No Basis for Judgement		BELOW AVERAGE	AVERAGE	ABOVE AVERAGE	EXCELLENT (TOP 10%)
	Responsibility / Work Ethic				
	Attitude				
	Interpersonal Skills				
	Personal Values and Ethics				
	Attendance / Tardies				

If you wish to give reasons for any of your ratings or provide additional comments regarding this student's qualifications for a Blueprint Academy / Capstone Course, please do so on the back side of this page.

Reference Signature _____

Date _____ Phone (____) _____ Email _____



blueprint

RALSTON PUBLIC SCHOOLS

Ralston High School INTERNAL Blueprint Academy / Capstone Course Application Reference Form #2

Directions to Student: The career skills and attributes outlined below are important for success in a Blueprint Academy / Capstone Course. Fill in your name below and ask a staff member or adult (non-family member) who knows you well to complete the rubric.

Student name _____

Directions to Reference: Please mark the rubric below based on your knowledge of the above named student's career readiness skills and return your comments to the Ralston High School Counseling Office.

Reference name / Relationship _____

No Basis for Judgement		BELOW AVERAGE	AVERAGE	ABOVE AVERAGE	EXCELLENT (TOP 10%)
	Responsibility / Work Ethic				
	Attitude				
	Interpersonal Skills				
	Personal Values and Ethics				
	Attendance / Tardies				

If you wish to give reasons for any of your ratings or provide additional comments regarding this student's qualifications for a Blueprint Academy / Capstone Course, please do so on the back side of this page.

Reference Signature _____

Date _____ **Phone** (____) _____ **Email** _____



RALSTON PUBLIC SCHOOLS
COMMUNITY ENGAGEMENT NEEDS ANALYSIS

Spring 2018

NEBRASKA ASSOCIATION OF SCHOOLS BOARDS

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Overview

This Needs Analysis was created as part of the Community Engagement process conducted in February 2018. The Community Engagement process was initiated at the request of the Ralston Public Schools Board of Education and Director of External Relations & Engagement, Jeremy Maskel, and facilitated by the Nebraska Association of School Boards (“NASB”). The Needs Analysis outlines the district’s current state based on the data collected through the Community Engagement process, identifies needs to address, and provides initial recommendations for consideration by the district.

Ralston Public Schools

Located on the south-central edge of the Omaha metropolitan area, the Ralston School District includes the city of Ralston and parts of southwest suburban Omaha. The district serves approximately 3,200 students every year in (6) six elementary buildings, (1) one middle school, (1) one high school, and (1) one senior high alternative center.

Report Introduction

Community Engagement Process

As a publicly elected body, one of the most vital roles of the Board of Education is to gather opinions and take direction from its community on issues related to students, their academic achievement, and the environment in which they learn. While it is the board’s responsibility to establish a vision as well as operational and instructional goals for the district, it should regularly engage members of its community to ensure that the goals align with the community’s values and aspirations for the school district. In short, Community Engagement is an opportunity for the district to ask its stakeholders for feedback and to help envision a path to improvement.

One of the products of this type of school improvement planning is a school-based action plan built on the needs identified in the district. Chief among these are the needs of the students themselves. What do our students need to be safe, nurtured, challenged, and prepared for the future? Beyond the student needs, the process also seeks to determine what our teachers and staff need to do their jobs effectively as well as what our community expects from our school district. In order to identify these priorities in the Ralston Public School District, the district embarked upon a community-wide discussion about the district and its future direction. We gathered as many opinions, concerns, suggestions, and hopes for the district as our community was willing to share with us.

What is the Needs Analysis?

This Needs Analysis is the distillation of all of the data collected through the Community Engagement process. We compiled all of the feedback shared with the district to determine what the most pressing needs are in the district currently, and what are likely to be priorities moving forward. These “Identified Needs” will inform the Board of Education and district administration as they collaborate to create an action plan and set goals for improving the district.

How was the Needs Analysis developed? What data was analyzed?

The Needs Analysis was developed over the course of the Community Engagement process carried out in February 2018. To gather the needed data, NASB facilitated conversations with diverse stakeholder groups conducted in large group meetings, interviews, and surveys. The results are outlined in the following sections of this report.

Description of Data Gathered

Stakeholder Groups

On February 5, NASB Facilitators conducted a meeting with a large and diverse group of parents and community members. Facilitators guided the group in a discussion of (7) seven questions focused on points of pride, challenges facing the district, and opportunities for improvement.

On February 7, NASB’s Facilitator conducted group discussions with current middle school and high school students. The students were asked for their thoughts on topics ranging from what they believe makes for a quality education to what their plans and aspirations are for the future beyond high school.

That same day, NASB Facilitators met with staff members and guided them through a process in which the staff discussed and answered a series of (8) eight questions covering district strengths, challenges, student needs, district programs, and district culture and climate. Facilitators then met with a group of non-parent community members and led discussion of (6) six questions again covering topics such as the strengths of the district and challenges facing the district and/or community, but also asking the community members about their expectations of graduates and of the district.

On February 8, an NASB Facilitator met with a group of business and community leaders and guided them through a discussion of seven education and business-related questions. The Community Engagement meetings concluded with one final session to engage the certified staff.

Summary of Data Gathered

All stakeholder groups engaged in this process agreed there are a vast number of qualities that create a sense of pride and accomplishments when describing Ralston Public Schools. Many participants in each group cited the district’s “small town feel” as both a point of pride and a strength. Many were also

proud of the educated, experienced, and dedicated teaching staff. All groups also pointed to the district's diversity, acceptance, and inclusiveness as strengths.

The staff is very proud of the Blueprint Career and Technical Education program, the community outreach the district achieves through its home visits program, and the high quality of student services the district offers.

To be sure, there are many other strengths, points of pride, and accomplishments identified by the various stakeholder groups and the data collected reflect the many positive attributes of the district. The purpose of this Needs Analysis; however, is to summarize the needs and challenges identified in the Community Engagement process. These are laid out below.

1. Common Identified Priorities:

Funding/Budget/Tax Base Concerns – At least 17 parents, 22 staff members, and many in the community and business groups identified funding and budget concerns as being among the greatest challenge facing the district. Related to funding and budget are concerns about a stagnant or declining tax base due to the district's "landlocked" boundaries and changing demographics within the district.

Rising Poverty/Changing Demographics – Similarly, large numbers of parents (10), staff (17), and community members cited rising poverty within the district and the related demographic changes as a significant and increasing challenge to the school district. Perhaps not surprisingly given their position on the front lines of education, identified some additional, more specific needs associated with poverty:

Basic Student Needs – When asked to identify the district's greatest student needs, (14) Certified Staff identified basic needs such as food, clothing, and even sleep. Many cited the success of the district's Food Pantry and other outreach programs, but it is clear many needs still remain.

Need for a Trauma-Informed Curriculum – At least (10) Certified Staff identify a need for a curriculum designed to address the needs of students who have experienced trauma of various kinds. These incidents of trauma are often correlated with high poverty.

Bullying – A sizable number of parents and community members (15) view bullying at the schools as a problem or potential problem.

Social – Emotional/Behavioral/Mental Health Support – None of the Certified Staff surveyed identified bullying as an immediate challenge; however, a substantial number (26) identified Social –emotional, behavioral, and mental health issues as the most pressing student needs in the district. Bullying and other aggressive behavior is clearly a behavioral issue and the impact on the victim can result in social emotional and mental health effects. As one teacher put it:

"I believe that behavioral/emotional/mental health is our greatest student need. This affects everything about their school day. Their ability to function in the classroom, their achievement, how they play at recess, how they follow the rules in P.E., how they interact with teachers, staff and how well they get along or communicate with

other children. These are critical skills for our children. These are predictors of their ability to graduate high school, hold a job, have success in education, and family life.”

Class Size / Growing Enrollment – Assessment of the data indicates that eight parents shared their concern that increased enrollment from outside the district, while in many ways may be considered positive, would result or is resulting in increased class sizes. Analysis of the data indicates that (18) Certified Staff stated that limiting or reducing class sizes may be the one change that could have the greatest impact on student achievement in RPS.

Security and Safety – At least five parents are concerned about building security and student safety and (7) Certified Staff mentioned the need to replace open concept buildings because of security concerns.

2. Parent Identified Priorities:

Lack of Parental Involvement – Many parents (13) cited the lack of parental involvement as a challenge and/or the need to promote greater parental involvement.

Increasing Drug Use/Crime – The use of drugs and crime in our schools was identified by (10) parents.

Need to Support Diversity – A group of parents (12) expressed their concern for continued support of diversity of all kinds in the district as both a challenge and a need. Students also expressed a need for greater diversity among the teaching staff to better reflect the community. They also would like to see more bi-lingual teachers.

Impact of Social Media on Students – Feedback from (10) parents expressed concerns about the negative impact social media can have on students in RPS. No specifics are cited.

Teacher Recruiting and Retention – Parents also identified concerns regarding RPS’s ability to attract and retain good teachers.

Communication to Parents – The data identified the need for improved communications (8) parents stated a need for communications between teachers to parents regarding grades and student progress should be improved.

Basic Skills for Graduates – When asked what skills RPS graduates should possess, among many other skills mentioned, many parents expressed a desire to see graduates with basic life skills including: good written and oral communication, problem solving/critical thinking, and basic financial literacy.

3. Latino Community Identified Priorities:

Student Supports – Parent group identified the need to sustain and grow student support to ensure the success of the students. The data does not specifically identify and/or expand topics related to student support; however, this is a noted priority throughout the summary.

Bullying/Violence – The data contains expressed concerns related to bullying and violence.

Expanded Resources – The Latino Parent Group identified the need to grow and expand resources available to support students and families. The data does not specifically identify the types of resources needed.

Communications – Consistent with data from other stakeholder groups, the Latino Parent Group expressed concerns for the need for communications between parents and the school district, student communication skills both oral and written, student/teacher communications, etc.

Career/College Readiness – Continue to support student planning and preparation for success in both career and/or college.

Parental Engagement and Communications – The data and evaluation summary contain very positive assessments of the Community Engagement meeting along with the need to continue to engage parents through an interpreter. The stakeholder meetings provided a safe and inclusive environment for parents/community members to voice their thoughts and ideas and the opportunity to participate is appreciated. There is strong support to continue to engage stakeholders.

4. Student Identified Priorities:

Guidance Counselors – Students expressed a need for more access to guidance counselors, not for social-emotional support or mental health issues, but for guidance in academic matters and career information.

Need to Support Diversity - Students expressed a need for greater diversity among the teaching staff to better reflect the community. They also believe that more bi-lingual teachers would enhance the learning experience at RPS.

Communications – The significant number of students expressed the importance and need for improved communications between teachers and administrators to students.

Social – Emotional/Behavioral/Mental Health Support – Powerful comments were shared by multiple students regarding the challenges they face and/or battle related to their individual needs and/or personal circumstances. While the students feel “safe” in the RPS school district, there is a need to better understand the difficulties students experience and the impact on their ability to learn and/or achieve success.

Career Academy – Students expressed appreciation and value in the access available to them through the Career Academy; however, there is a definite need to grow and expand the Blueprint Career and Technical Education program to grow opportunities for students to discover their path to the future.

5. Certified Staff Identified Priorities:

Technology Needs – Ranking high in needs the Certified Staff identified issues related to of student access to technology (19) and inadequate technology infrastructure (8).

Substitute Teacher Shortage – Certified Staff (13) indicate that a regular and ongoing shortage of substitute teachers is having an impact on their ability to teach. Teachers are required to cover other classes and give up their own planning and prep time due to the shortage.

Need to Improve Service to ELL Community – At least ten teachers cite adequate service to RPS’s ELL population as the single greatest student need in the district. Some parents identified this as a need as well.

Method of Addressing the Achievement Gap – Certified Staff indicate there is a significant achievement gap present in RPS (due in part to increasing poverty). Teachers identified a method or curriculum to meet the needs of the diverse learners in their classrooms as the single greatest student need in the district.

Qualified Support Staff – Certified Staff also identified the need for qualified paras, SPED support staff, and interpreters rank high among student needs.

Planning and Collaboration Time – When asked about one thing they would change to impact student achievement, nine Certified Staff members said they need more time in their schedules to plan and collaborate with one another.

Improvement or Expansion of District Programs – Certified Staff were asked to identify one program offered by RPS that should be expanded or otherwise improved:

- HAL Program (15)
- Expand early childhood home visits / interventions (10)
- Need for high school reading and math interventions (10)
- Early childhood care (9)
- Before and after school programs (8)
- Little Rams/Tiny Rams (7)
- Improve/preserve Alternative Education / RISE (7)
- STEM/STEAM available for all students (6)

6. Business Leaders Identified Priorities:

Basic, Core Skills – The Business Leaders group’s expectations for Ralston graduates included basic life-skills, communication skills (written and oral), and basic math skills.

Values – The group identified the importance and need for students to possess work ethic, integrity, and respect for others.

Links Beyond the Career Academy – While supportive of the Career Academy, the Business Leaders expressed a need for a transition program that would help link students in the program to opportunities for further training or direct employment.

Business Leader Partnerships – The business leaders discussed the importance of identifying and growing key partners in the business community to engage in the support of student career path interests and opportunities for internships, job shadowing, and professional mentors. Interest in growing the role and support of the business community is a positive and viable option.

7. Facility Identified Priorities:

Staff was asked whether or how RPS's facilities help to achieve the district's educational priorities. Many felt that the district's facilities are good or adequate; however, they identified the following needs:

- Update athletic facilities (10) (this was also cited by the community members)
 - Increase gym space (7)
 - Replace track and field for M.S. and H.S. (3)
- Update HVAC (9)
- Improve Technology infrastructure (8) (cited above)
- Remodel or replace open concept buildings (7) (cited above)
- Improve the Cleanliness and general maintenance of facilities (4)

Summary of Identified Priorities

The Identified Priorities are summarized below. They are numbered for convenience, but do not appear in any specific order.

#	Identified Priorities
1	Address budget and funding concerns
2	Multiple and complex needs arising out of increased poverty and changing demographics
3	Improve Social-Emotional / Behavioral / Mental Health support at all levels
4	Address Growing Class Size / Growing Enrollment
5	Improve parental engagement and/or involvement in the district
6	Identify and address negative impacts of social media on students
7	Improve teacher-parent communication
8	Ensure RPS graduates have basic and essential life skills
9	Improve student access to technology
10	Study and implement a plan for attracting qualified substitute teachers
11	Improve service to the district's ELL population
12	Reduce the achievement gap at all levels
13	Increase teacher planning time
14	Ensure RPS students and teachers are properly served by qualified support staff
15	Expand district programs
16	Improve transitions for students after the Career Academy
17	Develop more partnerships between the school and businesses in the community
18	Improve student access to guidance counselors for academic and career counseling
19	Address current and future facility needs

Summary of Recommendations

The following is a list of recommendations based upon the Identified Priorities. The recommendations are not intended to be final. They are proposed based on the data that was collected and, in some instances, were offered as suggestions by the stakeholders providing the data. All of these recommendations may be considered as a starting point for further discussion.

#	Recommendations
1	Given that much of funding and the condition is beyond RPS's control, improve communication with district patrons and staff on all financial issues so that the public is engaged and informed when the need for a bond issue or levy increase arises.
2	Examine poverty's impact on all areas of education in the district. Study the availability of holistic / district-wide initiatives to address symptoms of poverty systematically.
3	Consider the adoption / expansion of curricula/programs that can be used to address behavioral and social and emotional issues district-wide. Consider the addition of counselors/school psychologists to help address these issues.
4	Re-examine enrollment goals, needs, and limitations.
5	Parental outreach is already high. Consider initiatives at the district level rather than adding to teacher responsibilities.
6	Include social media awareness in curriculum district wide.
7	Assess effectiveness of current teacher to parent communication practices; consider adoption of a system-wide communication platform.
8	Integrate basic life skills into existing curriculum at all levels.
9	Create a long-term plan for technology acquisition, replacement and teacher training.
10	Ensure substitute teacher pay is competitive with neighboring districts. Consider some form of incentive for substitutes who provide regular service.
11	Ensure staffing for ELL program meets best practice standards.
12	Consider adopting curriculum or instructional models designed specifically to address achievement gap in high poverty buildings.
13	Study possible solutions to teacher planning time concerns and address in next contract negotiations.
14	Study best practices for educational support staffing and cost/benefit of increasing support staff levels.
15	Audit all existing district programs and determine where resources can be best utilized.
16	Improve access to career guidance and placement at the Career Academy. Develop more apprenticeship opportunities and direct placement opportunities in conjunction with area businesses.
17	Engage more local businesses to help shape instruction at the career academy.
18	Increase number of guidance counselors and/or school psychologists so that academic and career counseling needs can be met as well as the growing need for social-emotional and behavioral counseling.
19	Create / update a facilities master plan and communicate it with district patrons and staff so that all are aware of the current needs and future plans.

Next Steps

The Board of Education and district administrative leadership, working with NASB facilitators, will work to prioritize the needs identified in this process. In this prioritization process, the leadership group will consider each need in the context of the following criteria:

- What is the problem that needs to be addressed?
- Who is most affected by this need?
- What is the magnitude or scope of the need?
- How does the need affect student academic performance?
- What are the root causes of the need? Can the root causes be addressed?
- Which needs are high-priority? What evidence or data supports the highest-priority needs?
- What do stakeholders perceive is needed to address the identified need?

Following the prioritization of needs, district leadership will engage the appropriate stakeholder groups to further develop strategies to address the identified needs. The strategies will be integrated into the board's goals for the district and will be used to guide the board's decision making over the following 5-year period.

NASB Monthly Update for Board Meetings

Agenda Item: MAY 2018

“NASB Update”

April kicked off with the National School Board Association annual conference in San Antonio. Around 200 school board members and administrators from Nebraska were in attendance. This is another great opportunity to learn and network with peers across the U.S. Marcia Herring, NASB’s Director of Board Leadership, presented two Pre-Conference Sessions and a Breakout Session which were all very well attended. Similar to our annual conference each November, this event is where NSBA conducts their Delegate Assembly. NASB President Lanny Boswell and President-Elect Steve Blocher represented NASB as your voting delegates.

April 18th saw the end of the 105th Legislature, 2nd Session. With nothing being done regarding any of the property tax bills, the attention will now turn to the potential ballot initiative. More to come, but this is an issue you will want to be very focused on in the coming months.

Unfortunately, two bills NASB were strong supporters of throughout the session were vetoed by the Governor, with no opportunity for the Legislature to override. LB 873, an urban affairs omnibus bill was vetoed over land bank provisions. The reason NASB supported this bill was because it included versions of two bills centered on early childhood (LB 768 and LB 880). LB 998 from Senator Lynne Walz to create the Collaborative School Behavioral and Mental Health Program was also vetoed. The program would have placed social workers inside ESUs to connect students and families, in both public and private schools, with resources in their communities. The final version would have been entirely paid for by private funds. This bill was strongly supported by the entire education community. Senator Walz issued a statement, “I am appalled the Governor would veto a bill that helps so many children and families.” She went on to say, “This is a program that was needed and well supported.”

With the session now officially over, we look to the future. Should your board have suggestions for new or revised legislative resolutions or standing positions to be considered by the NASB Legislation Committee for this year’s Delegate Assembly, please have those submitted by July 1st. Visit the Government Relations section of the NASB website and click on Call for Submission. To see the full listing of everything NASB supported, opposed, or was involved in, visit the Legislative Bills page within the Government Relations section. Feel free to contact Matt Belka with any questions as well.

The summer event schedule is now taking shape, with the majority of dates and locations now updated at www.NASBOnline.org including the annual member golf outing and School Law Seminar in Kearney, June 14 & 15, as well as five Candidate Forums this July, and four regional NAEP Workshops, also in July.

The nine Area Membership dates and locations have been set for this Fall, and planning for NASB’s 100th annual State Education Conference is also starting to take shape!

Stay engaged online at www.NASBOnline.org and follow NASB on twitter at www.twitter.com/NASBOnline using the hashtag #liveNASB - Thanks for all you do for your board, your community and the entire state by serving public education in Nebraska.



Board of Education Legislative Goals 2017/2018

Ralston Public Schools Non-negotiables

- RPS will continue to cultivate a systems thinking approach to all school business and operations through our defined strategic planning process.
- RPS will continue to provide the programs and services that support the strategic plan areas of Achievement, Character, Technology, AdvancED School Improvement, and District Communications.
- RPS will continue to refine and grow our academic programs to meet the needs of all of our students.
- RPS will continue to deliver outstanding activity programs to allow our students a well rounded school experience.
- RPS will continue to evaluate the effectiveness and efficiency of all programs and services to meet the demands of a changing society.
- RPS will refine and grow our outreach programs and service expectations to all stakeholders.
- RPS will continue to offer a rich variety of research based instructional programs and curricular offerings to meet the needs of all learners.
- RPS will research and identify further opportunities and initiatives to help all of our students to be college or career ready.

Board of Education Legislative Goals

- Continued emphasis that our students and education are a priority in Nebraska
- Continued emphasis of State Equalization Aid (TEEOSA) and the infusion of further dollars into the aid formula
- Oppose tax cuts that endanger any part of the State's revenue stream
- Monitor any legislation that adjusts property valuation
- Increase Special Education Funding
- Continue to support and enhance Learning Community Programs that serve at-risk and diverse student populations in Ralston and within the Metro Area.
- Support legislation or the infusion of more funding for early childhood programs specifically programs serving students in high poverty high need areas. This may include the adjustment of the needs formula for pre-school students within TEEOSA
- Encourage further adjustments to the needs formula within TEEOSA specifically ELL and poverty. Are the current needs calculations in these areas addressing the increasing needs students and schools encounter?
- Support systems, initiatives, and funding options to cultivate additional opportunities to enhance college and career readiness specifically in vocational or certification focused areas.
- Advocate for targeted programs and funding that support the "Whole Child" as it relates to students' social, emotional, and physical well being.
- Oppose any legislation that advances any initiative addressing charter schools or voucher systems that reduce funding and opportunities for public schools.

2018 Legislative Session*

Sun	Mon	Tues	Wed	Thur	Fri	Sat
January						
	1	2	3	4	5	6
			DAY 1	DAY 2	DAY 3	
7	8	9	10	11	12	13
	DAY 4	DAY 5	DAY 6	DAY 7	RECESS	
14	15	16	17	18	19	20
	HOLIDAY	DAY 8	DAY 9	DAY 10	DAY 11	
21	22	23	24	25	26	27
	DAY 12	DAY 13	DAY 14	DAY 15	DAY 16	
28	29	30	31			
	RECESS	DAY 17	DAY 18			

Sun	Mon	Tues	Wed	Thur	Fri	Sat
February						
				1	2	3
				DAY 19	DAY 20	
4	5	6	7	8	9	10
	DAY 21	DAY 22	DAY 23	DAY 24	RECESS	
11	12	13	14	15	16	17
	DAY 25	DAY 26	DAY 27	DAY 28	RECESS	
18	19	20	21	22	23	24
	HOLIDAY	DAY 29	DAY 30	DAY 31	DAY 32	
25	26	27	28			
	DAY 33	DAY 34	DAY 35			

Sun	Mon	Tues	Wed	Thur	Fri	Sat
March						
				1	2	3
				DAY 36	RECESS	
4	5	6	7	8	9	10
	RECESS	DAY 37	DAY 38	DAY 39	DAY 40	
11	12	13	14	15	16	17
	DAY 41	DAY 42	DAY 43	DAY 44	RECESS	
18	19	20	21	22	23	24
	RECESS	DAY 45	DAY 46	DAY 47	DAY 48	
25	26	27	28	29	30	31
	DAY 49	DAY 50	DAY 51	DAY 52	RECESS	

Sun	Mon	Tues	Wed	Thur	Fri	Sat
April						
1	2	3	4	5	6	7
	RECESS	DAY 53	DAY 54	DAY 55	DAY 56	
8	9	10	11	12	13	14
	DAY 57	DAY 58	DAY 59	RECESS	RECESS	
15	16	17	18	19	20	21
	RECESS	RECESS	DAY 60			
22	23	24	25	26	27	28
29	30					

Federal & State Holidays

January 15 – Martin Luther King Jr. Day
February 19 - Presidents' Day

Legislative Recess Days

January 12, 29
February 9, 16
March 2, 5, 16, 19, 30
April 2, 12, 13, 16, 17

*The Speaker reserves the right to revise the session calendar.

2018 LEGISLATIVE COMMITTEES

Standing Committees

Updated 11/20/17

Agriculture (8)

Rm. 2102 - Tuesday

Brasch (C), Blood (VC), Albrecht, Chambers, Halloran, Krist, Lowe, Thibodeau

Appropriations (9)

Rm. 1524 - Monday & Tuesday

Rm. 1003 - Wednesday, Thursday, & Friday

Stinner (C), Bolz (VC), Clements, Hilkemann, Kuehn, McDonnell, Vargas, Watermeier, Wishart

Banking, Commerce and Insurance (8)

Rm. 1507 - Monday & Tuesday

Lindstrom (C), Williams (VC), Baker, Brewer, Harr, Kolterman, McCollister, Schumacher

Business and Labor (7)

Rm. 2102 - Monday

Albrecht (C), Crawford (VC), Chambers, Halloran, Hansen, Howard, Lowe

Education (8)

Rm. 1525 - Monday & Tuesday

Groene (C), Kolowski (VC), Ebke, Erdman, Linehan, Morfeld, Pansing Brooks, Walz

General Affairs (8)

Rm. 1510 - Monday

Larson (C), Blood, Brasch, Krist, Quick, Riepe, Thibodeau, Wayne

Government, Military and Veterans Affairs (8)

Rm. 1507 - Wednesday, Thursday, & Friday

Murante (C), Brewer (VC), Blood, Briese, Hilgers, Lowe, Thibodeau, Wayne

Health and Human Services (7)

Rm. 1510 - Wednesday, Thursday, & Friday

Riepe (C), Erdman (VC), Crawford, Howard, Kolterman, Linehan, Williams

Judiciary (8)

Rm. 1113 - Wednesday, Thursday, & Friday

Ebke (C), Pansing Brooks (VC), Baker, Chambers, Halloran, Hansen, Krist, Morfeld

Natural Resources (8)

Rm. 1525 - Wednesday, Thursday, & Friday

Hughes (C), Bostelman (VC), Albrecht, Geist, Kolowski, McCollister, Quick, Walz

Nebraska Retirement Systems (6)

Rm. 1525 - At call of Chair

Kolterman (C), Lindstrom (VC), Bolz, Groene, Kolowski, Stinner

Revenue (8)

Rm. 1524 - Wednesday, Thursday, & Friday

Smith (C), Friesen (VC), Brasch, Groene, Harr, Larson, Lindstrom, Schumacher

Transportation and Telecommunications (8)

Rm. 1113 - Monday & Tuesday

Friesen (C), Smith (VC), Bostelman, Briese, Geist, Hilgers, Hughes, Murante

Urban Affairs (7)

Rm. 1510 - Tuesday

Wayne (C), Hansen (VC), Crawford, Howard, Larson, Quick, Riepe

Select Committees

Committee on Committees (13)

Vacant

District 1:

Kolterman

Morfeld

Pansing Brooks

Schumacher

District 2:

Harr

Hilkemann

Howard

Smith (VC)

District 3:

Erdman

Friesen

Groene

Kuehn

Enrollment and Review (1)

Wishart (C)

Reference (9)

Watermeier (C), Kuehn (VC), Bolz, Chambers, Crawford, Hughes, Larson, McCollister, Scheer, Stinner (nonvoting ex officio)

Rules (6)

Hilgers (C), Schumacher (VC), Harr, Krist, Kuehn, Scheer (ex officio)

Special Committees

Building Maintenance (6)

Erdman (C), Lowe (VC), Bostelman, Hughes, McDonnell, Stinner

Education Commission of the States (3)

Groene, Larson, Morfeld

Executive Board of the Legislative Council (9)

Watermeier (C), Kuehn (VC), Bolz, Chambers, Crawford, Hughes, Larson, McCollister, Scheer, Stinner (nonvoting ex officio)

Justice Reinvestment Oversight (5)

Ebke (C), Bolz, Halloran, Krist, Pansing Brooks

Legislative Performance Audit (7)

Kuehn (C), Geist (VC), Briese, Linehan, Scheer, Stinner, Watermeier, Friesen (non-voting), Lindstrom (non-voting)

Legislature's Planning (9)

Schumacher (C), Vargas (VC), Hansen, Linehan, Riepe, Scheer, Stinner, Watermeier, Williams

Midwest Interstate Passenger Rail Compact (2)

Quick, Walz

Midwestern Higher Education Commission (Midwest Compact) (2)

Crawford, Kolowski

State-Tribal Relations (7)

Brewer (C), Lindstrom (VC), Albrecht, Baker, Brasch, Quick, Vargas

2018 NEBRASKA UNICAMERAL LEGISLATURE
Alphabetical List

Capitol Mailing Address: Senator _____
 District # State Capitol
 PO Box 94604
 Lincoln NE 68509-4604

As of 10/19/2017

Senator	District	Capitol Phone	Room	City
Albrecht, Joni	17	(402) 471-2716	2010	Thurston
Baker, Roy	30	(402) 471-2620	1208	Lincoln
Blood, Carol	3	(402) 471-2627	1021	Bellevue
Bolz, Kate	29	(402) 471-2734	1015	Lincoln
Bostelman, Bruce	23	(402) 471-2719	1118	Brainard
Brasch, Lydia	16	(402) 471-2728	1022	Bancroft
Brewer, Tom	43	(402) 471-2628	1202	Gordon
Briese, Tom	41	(402) 471-2631	1120	Albion
Chambers, Ernie	11	(402) 471-2612	1302	Omaha
Clements, Robert	2	(402) 471-2613	1523	Elmwood
Crawford, Sue	45	(402) 471-2615	1016	Bellevue
Ebke, Laura	32	(402) 471-2711	1103	Crete
Erdman, Steve	47	(402) 471-2616	1529	Bayard
Friesen, Curt	34	(402) 471-2630	1110	Henderson
Geist, Suzanne	25	(402) 471-2731	1115	Lincoln
Groene, Mike	42	(402) 471-2729	1107	North Platte
Halloran, Steve	33	(402) 471-2712	1306	Hastings
Hansen, Matt	26	(402) 471-2610	1017	Lincoln
Harr, Burke J.	8	(402) 471-2722	2011	Omaha
Hilgers, Mike	21	(402) 471-2673	1404	Lincoln
Hilkemann, Robert	4	(402) 471-2621	2028	Omaha
Howard, Sara	9	(402) 471-2723	1012	Omaha
Hughes, Dan	44	(402) 471-2805	1210	Venango
Kolowski, Rick	31	(402) 471-2327	1018	Omaha
Kolterman, Mark	24	(402) 471-2756	2004	Seward
Krist, Bob	10	(402) 471-2718	1114	Omaha
Kuehn, John L.	38	(402) 471-2732	2000	Heartwell
Larson, Tyson	40	(402) 471-2801	1019	O'Neill
Lindstrom, Brett	18	(402) 471-2618	1401	Omaha
Linehan, Lou Ann	39	(402) 471-2885	1117	Elkhorn
Lowe, John S., Sr.	37	(402) 471-2726	1528	Kearney
McCollister, John S.	20	(402) 471-2622	1101	Omaha
McDonnell, Mike	5	(402) 471-2710	2107	Omaha
Morfeld, Adam	46	(402) 471-2720	1008	Lincoln
Murante, John	49	(402) 471-2725	1423	Gretna
Pansing Brooks, Patty	28	(402) 471-2633	1206	Lincoln
Quick, Dan	35	(402) 471-2617	1406	Grand Island
Riepe, Merv	12	(402) 471-2623	1402	Ralston
Scheer, Jim	19	(402) 471-2929	2103	Norfolk
Schumacher, Paul	22	(402) 471-2715	1124	Columbus
Smith, Jim	14	(402) 471-2730	1116	Papillion
Stinner, John P.	48	(402) 471-2802	1004	Gering
Thibodeau, Theresa	6	(402) 471-2714	1522	Omaha
Vargas, Tony	7	(402) 471-2721	1000	Omaha
Walz, Lynne	15	(402) 471-2625	1403	Fremont
Watermeier, Dan	1	(402) 471-2733	2108	Syracuse
Wayne, Justin T.	13	(402) 471-2727	1212	Omaha
Williams, Matt	36	(402) 471-2642	2015	Gothenburg
Wishart, Anna	27	(402) 471-2632	1308	Lincoln

**2018 NEBRASKA UNICAMERAL LEGISLATURE
District List**

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1	Watermeier, Dan	(402) 471-2733	2108	Syracuse
2	Clements, Robert	(402) 471-2613	1523	Elmwood
3	Blood, Carol	(402) 471-2627	1021	Bellevue
4	Hilkemann, Robert	(402) 471-2621	2028	Omaha
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6	Thibodeau, Theresa	(402) 471-2714	1522	Omaha
7	Vargas, Tony	(402) 471-2721	1000	Omaha
8	Harr, Burke J.	(402) 471-2722	2011	Omaha
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14	Smith, Jim	(402) 471-2730	1116	Papillion
15	Walz, Lynne	(402) 471-2625	1403	Fremont
16	Brasch, Lydia	(402) 471-2728	1022	Bancroft
17	Albrecht, Joni	(402) 471-2716	2010	Thurston
18	Lindstrom, Brett	(402) 471-2618	1401	Omaha
19	Scheer, Jim	(402) 471-2929	2103	Norfolk
20	McCollister, John S.	(402) 471-2622	1101	Omaha
21	Hilgers, Mike	(402) 471-2673	1404	Lincoln
22	Schumacher, Paul	(402) 471-2715	1124	Columbus
23	Bostelman, Bruce	(402) 471-2719	1118	Brainard
24	Kolterman, Mark	(402) 471-2756	2004	Seward
25	Geist, Suzanne	(402) 471-2731	1115	Lincoln
26	Hansen, Matt	(402) 471-2610	1017	Lincoln
27	Wishart, Anna	(402) 471-2632	1308	Lincoln
28	Pansing Brooks, Patty	(402) 471-2633	1206	Lincoln
29	Bolz, Kate	(402) 471-2734	1015	Lincoln
30	Baker, Roy	(402) 471-2620	1208	Lincoln
31	Kolowski, Rick	(402) 471-2327	1018	Omaha
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33	Halloran, Steve	(402) 471-2712	1306	Hastings
34	Friesen, Curt	(402) 471-2630	1110	Henderson
35	Quick, Dan	(402) 471-2617	1406	Grand Island
36	Williams, Matt	(402) 471-2642	2015	Gothenburg
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38	Kuehn, John L.	(402) 471-2732	2000	Heartwell
39	Linehan, Lou Ann	(402) 471-2885	1117	Elkhorn
40	Larson, Tyson	(402) 471-2801	1019	O'Neill
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46	Morfeld, Adam	(402) 471-2720	1008	Lincoln
47	Erdman, Steve	(402) 471-2616	1529	Bayard
48	Stinner, John P.	(402) 471-2802	1004	Gering
49	Murante, John	(402) 471-2725	1423	Gretna

RESOLUTION

RALSTON PUBLIC SCHOOLS BOARD OF EDUCATION

WHEREAS, the authority to implement and fund a Voluntary Separation Program for the Ralston Public School District is vested in its Board of Education; and

WHEREAS, the Board of Education wishes to fund a Voluntary Separation Program for the 2017-2018 school year; and

WHEREAS, the Board of Education wishes to fund the Voluntary Separation Program with a limited amount of funds available for potential participants;

WHEREAS, the Board of Education has identified the need for additional fiscal responsibility and efficiencies to warrant an additional limited Spring enrollment period for qualifying certified staff;

NOW, THEREFORE, BE IT RESOLVED that the Voluntary Separation Program will be funded with a maximum of Two Hundred Fifty Thousand Dollars (\$250,000.00) for use during the Program enrollment period which coincides with the 2017-2018 school year.



May 15th, 2018

Dear faculty member,

On May 15th, the Ralston Public Schools will again be accepting applications for the district's Voluntary Separation Program. This program is available to any certificated staff member who has a minimum of 20 years of service to the Ralston Public Schools. As an eligible employee, this letter is designed to provide you with (a) information about the Voluntary Separation Program, (b) the amount you are eligible to receive if you decide to participate in the program, and (c) the application procedures for Ralston's Voluntary Separation Program.

(A) Information about the Voluntary Separation Program

Each year, the Ralston Board of Education decides whether or not the district will fund the Voluntary Separation Program and the total amount that will be available to any interested staff members. This year, the Voluntary Separation Program will be funded in the amount of **\$250,000**.

The primary components of the Voluntary Separation Program are as follows:

1. Certificated employees who are covered by the provisions of the Board Policy and have 20 or more years of service to the district are eligible to participate in the Voluntary Separation Program.
2. Applications will be accepted between May 15th and May 22nd.
3. Acceptance into the Voluntary Separation Program is based on seniority. In the event of a tie, applicants will be selected based on the district's Reduction in Force policy.
4. Teachers who are selected to participate in the Voluntary Separation Program shall receive an amount equal to the product of the following four numbers up to a total of \$35,000 per LB 79-8,142:
 - (a) The base salary
 - (b) The current multiplier of .55
 - (c) The employee's index factor (including longevity)
 - (d) The employee's average FTE factor of Ralston experience
5. One payment will be made to the employee by February 1st of the following year.
6. The board may enhance the Voluntary Separation Program, as it deems appropriate. If an enhanced program is offered, all applicants, including those who have already applied to the program, may choose between either:
 - (a) The enhanced Voluntary Separation Program or
 - (b) The Voluntary Separation Program outlined in the negotiated agreement.

Achievement. Character. Technology.

www.RalstonSchools.org Facebook.com/RalstonPublicSchools

8545 Park Drive Ralston, NE 68127 Office: (402) 331-4700 Fax: (402) 331-4873

For a complete list of the rules governing Ralston's Voluntary Separation Program, please refer to the current board policy.

(B) The amount you are eligible to receive if you decide to participate in the program is the same amount indicated in the letter you were issued back in the fall of 2017. Due to current state statute, we will be unable to pay any employee more than \$35,000 in voluntary separation. If you would like clarification as to the exact amount of your buyout, please contact Jason Buckingham at 402-898-3434.

(C) The application procedures for Ralston's Voluntary Separation Program

In order to apply for the Voluntary Separation Program, please complete the attached form and return it to Mr. Jason Buckingham no later than 5:00 p.m. on May 22nd. Please note that the attached application form must contain the following pieces of information:

1. An indication of the staff member's intent to resign his/her position with the district if the employee's voluntary separation application has been accepted by the Ralston Board of Education. If the employee's application has not been selected for any reason, then the employee's resignation will immediately become null and void.
2. The name and address of a beneficiary in the event of the employee's death prior to the disbursement of funds.
3. The employee's signature along with the date the form was completed.

On behalf of the Ralston Public Schools, I would like to thank you in advance for your many years of service to the students of our district. If you have any questions or concerns about the Voluntary Separation Program, please feel free to contact the business office at your convenience.

Sincerely,

Dr. Mark Adler
Superintendent
Ralston Public Schools

**School Nutrition Program
Renewal of Food Service Management Company (FSMC) Contract
Cost Reimbursable
School Year (SY) 2018-19**

R. Lyden Public Schools
School District Name

8545 Park Drive
Address

Iron Bickingham
Contact Person

Soder
FSMC

Agreement # _____

R. Lyden
City

68127
Zip

5/4/2018
Date

Initial SY of Contract 2015-2016 Year of Renewal (check) 1 2 3 4

This contract amendment is between the School Food Authority (SFA) and FSMC/Contractor. The term of this contract renewal shall be for one (1) year beginning on July 1, 2018 and continuing until June 30, 2019 unless terminated by either party as provided in the contract. The terms and conditions of the original contract are applicable to the contract renewal.

Meal Equivalency Factor for School Year 2018-19 is **\$3.54**.

Adjustments in Management/Administrative Fees	2017/18	2018/19	Percentage Change/Increase**
Management Fee	.084	.086	2.31%
Admin. Fee	.138	.141	2.31%
A la Carte Meal Equivalent	3.47	3.584	
Guarantee, as applicable	77,523	77,523	

Percentage increase must not exceed the allowable increase established in the original contract. Include documentation of Consumer Price Index (CPI) for the period as specified in original contract for justification of percentage used:

**Consumer Price Index (CPI) as referenced in SP 12-2018 Paid Lunch Equity: School Year 2018-19 Calculations and Tools is 2.31%.

The FSMC shall operate in accordance with all applicable program's laws and regulations, including the utilization of USDA Foods to the maximum extent possible. Under the contract the FSMC must credit the SFA for the value of all USDA Foods received for use in the SFA's meal service in the school year, including both entitlement and bonus foods and the value of USDA Foods contained in processed end products, in accordance with the contingencies of 7 CFR 250.51(a).

Complete the table below with information found on pages 3-4

School Year (SY) 17-18 USDA Foods Entitlement Amount	\$ 155,280
Value of US Foods Shipped by State Distributing Agency: Entitlement + Bonus: (Page 3-4 actual value provided)	\$ 102,708.48
Value of DOD FFAVORS used in SY 17-18 (Page 3-4 value as of 4/29 provided)	\$ 50,832.59
Value of USDA Foods Entitlement credited to the SFA by the FSMC for SY 17-18	\$ 101,962.42
** Unused USDA Foods Amount SY 17-18	\$ 1,739.35

** FSMC's explanation for not utilizing USDA Foods to the maximum extent possible:


We were shorted on our purchase amount of trucks.
We did not receive our entire order.

The FSMC shall operate in accordance with all applicable programs laws and regulation.

Signed: 
 Food Management Company Representative
General Manager
 Title

5/10/2018
 Date

Acceptance of Contract Renewal Agreement

Signed: 
 School Food Authority Representative
Business Manager
 Title

5/10/2018
 Date

ANTI-COLLUSION AFFIDAVIT

STATE OF Oklahoma

COUNTY OF Oklahoma

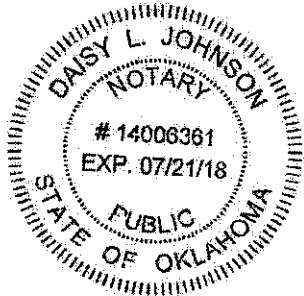
Charles Thomas of lawful age, being first sworn on oath say, that he/she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official of employees to quantity, quality, or price in the prospective contract, or any other terms of said prospective official concerning exchange of money or other thing of value for special consideration in the letting of contract; that the bidder/contractor had not paid, given or donated, or agreed to pay, give or donate to any officer or employee either directly or indirectly in the procuring of the award of a contact pursuant to this bid.

Signed : [Signature]

Subscribed and sworn before me this 10th day of May, 2018

Notary Public (or Clerk or Judge) [Signature]

My commission expires 7/21/18



Certification Regarding Lobbying

Certification Regarding Lobbying: Applicable to Grants, Sub-grants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal funds. Contractors that apply or bid for such an award must file the required certification.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, or any Board Member, officer, or employee of [School] Independent School District in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, or any Board Member, officer, or employee of [School] Independent School District in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Name/Address of Food Service Management Company

Sodexo
9801 Washingtonian Blvd
Gaithersburg, MD 20878

Name/Title of Submitting Official:

Charles Thomas Regional Vice President

Signature:

CTP

Date:

5/10/2018

Debarment and Suspension Form

Debarment and Suspension and Other Responsibility Matters Primary Covered Transactions

School Food Authorities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

1. The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
 - a. Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Business Name: Sodexo Date: 5-10-2018
Name and Title of Authorized Representative: Charles Thomas Lyonel Vice President
Signature of Authorized Representative: [Signature]

Anti-Bullying Prevention and Positive Student Behavior

Bullying Prohibited. Bullying disrupts a school's ability to educate students, threatens public safety by creating an atmosphere in which such behavior can escalate into violence.

Bullying Prevention and Education. Students and parents are encouraged to inform teachers or administrators orally or in writing about bullying behavior or suspected bullying behavior. School employees are required to inform the administrator of all such reports. The appropriate administrator shall promptly investigate all such reports. Each building shall engage in activities, which educate students about bullying and bullying prevention.

Bullying Defined. Bullying means any intentionally hostile or offensive verbal, written, graphic, demonstrative, electronic, or physical act that has the purpose of exerting domination over another student through the act of intimidating, frightening, oppressing, or adversely controlling the student, and that is disruptive of the educational process, or any ongoing pattern of physical, verbal, written, graphic, demonstrative, or electronic abuse, on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, or at school-sponsored activities or school-sponsored athletic events. This may include, but is not limited to, verbal, graphic, written, or electronic activities such as name-calling, taunting, blackmailing, inciting to fight, terrorizing, or physical or demonstrative activities such as poking, blocking or impeding, following, hair pulling, mock hitting motions, intentionally bumping, tripping, and damaging clothing.

Annual Review. The District's Board of Education shall review this Policy annually.

Adopted on: July 25, 2016

Revised on:

Reviewed on: July 25, 2016

6024 Student Discipline

Administrative and teaching personnel may take actions regarding student behavior, other than those specifically provided in this policy and the Student Discipline Act, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. Disciplinary consequences may also include in-school suspension, Saturday School, and any other consequence authorized by law. District administrators may develop building-specific protocols for the imposition of student discipline.

In this policy, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

Any statement, notice, recommendation, determination, or similar action specified in this policy shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her parent or guardian.

Any student who is suspended or expelled from school pursuant to this policy may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

Short-Term Suspension

The Principal may exclude students from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Conduct constituting grounds for expulsion as hereinafter set forth; or,
2. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, that occur on or off school grounds, if such conduct interferes with school purposes or there is a connection between such conduct and school.

The following process applies to short-term suspension:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what he or she is accused of having done, be given an explanation of the evidence the authorities have, and be given an opportunity to explain the student's version of the facts.

3. Within 24 hours or such additional time as is reasonably necessary following the suspension, the Principal will send a written statement to the student, and the student's parent or guardian, describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school. The Principal shall determine who, in addition to the parent or guardian, is to attend the conference.
4. Students who are short-term suspended will be given the opportunity to complete classwork including but not limited to examinations or other forms of student work showing academic progress.

Emergency Exclusion

Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

Weapons and/or Firearms

Students may be disciplined for the possession of weapons and/or firearms pursuant to the board's separate policy on weapons and firearms or state law.

Long-Term Suspension

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

Expulsion

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.
2. **Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a

recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.

3. **Suspension of Enforcement of an Expulsion:** Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.
4. **Alternative School or Pre-expulsion Procedures.** The school shall either provide an alternative school, class or educational program for expelled students or shall follow the pre-expulsion procedures outlined in NEB. REV. STAT. 79-266.

Grounds for Long-Term Suspension, Expulsion or Mandatory Reassignment:

The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, NEB. REV. STAT. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes;
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);
6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (*note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);
7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
8. Engaging in bullying as defined in section 79-2,137 and in these policies;
9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults

which occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;

10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
11. A repeated violation of any of the following rules, or a single violation if the conduct is forbidden by Nebraska law, if such violations constitute a substantial interference with school purposes:
 - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion;
 - b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
 - c. Violating school bus rules as set by the school district or district staff;
 - d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, or a tobacco imitation substance or packaging, regardless of form, including cigarettes, chewing tobacco, and any other form of tobacco or imitation, such as electronic cigarettes, vapor pens, etc.;
 - e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;
 - f. Possession of pornography;
 - g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically);
 - h. Engaging in initiations, defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of "hazing" as defined below. Initiations are prohibited except by permission of the superintendent.
 - i. Engaging in hazing as defined by state law and this policy. Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Under state criminal law, hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person. For purposes of school rules, hazing also includes any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate; personal servitude; restrictions on personal hygiene; yelling, swearing and insulting new members/newcomers; being forced to wear embarrassing or humiliating attire

- in public; consumption of vile substances or smearing of such on one's skin; binge drinking and drinking games; sexual simulation and sexual assault;
- j. Bullying which shall include cyber-bullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;
 - k. Violation of the district's computer acceptable computer use policy are subject to discipline, up to and including expulsion; and
 - l. Any other violation of a rule or regulation established by a school district staff member pursuant to authority delegated by the board.

Due Process Afforded to Students Facing Long-term Suspension or Expulsion

The following procedures shall be followed regarding any long-term suspension, expulsion or mandatory reassignment

1. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's parents or guardian with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
 - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
 - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
 - c. A statement that, before long-term suspension, expulsion, or mandatory reassignment for disciplinary purposes can be invoked, the student has a right to a hearing, upon request, on the specified charges;
 - d. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
 - e. A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning

the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and

- f. A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail.
3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.
 4. Nothing in this policy shall preclude the student, student's parents, guardian or representative from discussing and settling the matter with appropriate school personnel prior to the hearing stage.
 5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below.
 6. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below, except that the time constraints set forth may differ as provided by law and this policy. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.
 7. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (NEB. REV. STAT. § 79-254 to 79-294). The school district will provide parents with copies of the relevant statutes upon request.

Adopted on: July 25, 2016

Revised on:

Reviewed on: July 25, 2016

5035

Student Discipline

Students who violate school rules will face disciplinary consequences up to and including expulsion from school. The code of conduct and procedure for imposing discipline on students is set forth in Board Policy 6024 and the student handbook. The board of education will not consider an appeal of any disciplinary sanction unless the student and his/her family have complied with all applicable procedures.

Adopted on: July 25, 2016

Revised on:

Reviewed on: July 25, 2016

5028

Initiations and Hazing

Initiations and hazing by members of classes, clubs, athletic teams, or any other organization affiliated with the district are prohibited except as otherwise permitted by this policy. Any student engaging in hazing or non-approved initiations is subject to discipline as permitted by policy and law.

Initiations are defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of “hazing” as defined below. Initiations are prohibited except by permission of the superintendent.

Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person.

Adopted on: July 25, 2016

Revised on:

Reviewed on: July 25, 2016

Student / Staff Count 2017-2018 School Year

Elem. School	Grade																	
	PS		KG		1		2		3		4		5		6		Total *Student / Staff	
	All Student Counts Are Actual SIMS Enrollment Figures																	
	Staff	Stud	Staff	Stud	Staff	Stud	Staff	Stud	Staff	Stud	Staff	Stud	Staff	Stud	Staff	Stud	Staff	Students *
BLUM	2	39	2	50	2	50	3	60	2	45	2	52	2	52	2	38	18	347
KW	2	26	1	16	2	33	2	30	2	31	1	19	1	17	1	26	11	172
MEAD	1	18	2	43	2	41	2	37	2	55	2	40	2	46	2	42	14	304
MOCK	1	20	3	58	3	47	3	54	3	55	3	53	2	46	2	45	19	358
SEY	1	18	2	31	1.5	30	1.5	25	1.5	26	1.5	34	1.5	31	1.5	29	12	206
WW	2	39	2	33	2	38	2	42	2	48	2	37	2	36	2	35	14	269
Totals By Gr	9	160	12	231	12.5	239	13.5	248	12.5	260	11.5	235	10.5	228	10.5	215	88	1656
*Does not include PS																		
Blum. & Sey. SPED staff & KW Hearing Impaired for K-6 is added to staff Total																		
Sec. School	7		8		9		10		11		12		TOTAL					
	Staff	Stud	Staff	Stud	Staff	Stud	Staff	Stud	Staff	Stud	Staff	Stud	Staff	Stud				
RMS		225		247									0	472				
RHS						257		264		291		252	0	1064				
Totals	Staff	*Stud	Ratio	*Stud 16-17	Change for 17-18													
BLUM	20	386	19/1	394	-8		*Includes PS											
KW	13	198	15/1	194	4													
MEAD	15	322	21/1	304	18													
MOCK	20	378	19/1	403	-25													
SEY	13	224	17/1	232	-8													
WW	16	308	19/1	302	6													
Elem. Totals	97	1816	19/1	1829	-13													
RMS	40	472	12/1	486	-14													
RHS	69	1064	15/1	1050	14													
Sec. Totals	109	1536	14/1	1536	0		May 7 2018											
Dist. Totals	206	3352	16/1	3365	-13		9:17 AM											



NEBRASKA

DEPARTMENT OF EDUCATION

www.education.ne.gov
301 Centennial Mall South
P.O. Box 94987
Lincoln, NE 68509-4987
TEL 402.471.2295
FAX 402.471.0117

April 25, 2018

Melissa Stolley, Director of Student Services
Ralston Public Schools (28-0054)
8545 Park Drive
Ralston, NE 68127

Dear Director Stolley,

A monitoring review of the McKinney-Vento Homeless Assistance Act, Subtitle VII-B grant program at Ralston Public Schools was conducted on Tuesday, April 24, 2018. Taking part in the review were the following:

Melissa Stolley.....Director of Student Services
Steve Snodgrass.....School Social Worker
Cathy Mohnike.....NDE, Title I Consultant

As I travel the state and monitor the McKinney-Vento grantees I am always so proud of Nebraska. The districts' primary concern is always the education and well-being of Nebraska's students. Numerous safeguards are in place to ensure the academic and social success of this vulnerable population. The schools are very careful to protect the anonymity of the students. They work hard to eliminate barriers to the identification, enrollment and retention of students experiencing homelessness.

Commendations

Transportation is quickly provided for the students when they enter the district. The district uses a bus, van or cab to get students to school. High school attendance rates are almost the same as the district average which the Director attributes to the reliable transportation. Safeguards are in place to ensure that students regularly attend school with notices being sent out at 10 and 20 absences. Staff visits homes of the chronically absent.

Each family is given a Resource guide to refer them to available services. Every family in the district is eligible for four free sessions from the Arbor Family Counseling service. A counselor comes into the school once a week. The school social worker has established a main contact person at each of the shelters to facilitate speedy reporting of new students. The district also has access to the Bridges Out of Poverty life-skills classes.

Ralston Public Schools (28-0054)
McKinney-Vento Monitoring
Page 2

The school enrollment personnel know the red flags that would set in motion an email to the school social worker who then investigates to determine if it could be a homeless situation. Then the information is sent on to Melissa for final approval.

District MAP testing and the subsequent MTSS process ensure that students receive the academic support or services needed. High school students work with College Possible and Metro Academies. Neither Melissa nor Steve could recall a student experiencing homelessness who had not graduated.

Melissa has forwarded the McKinney-Vento PowerPoint provided by NDE to the student services staff for use in staff trainings at each school.

Challenges

Even though High School students are provided the opportunity to participate in after school activities it has been a challenge to provide that same opportunity for middle and elementary students. Melissa will continue work on this area.

I very much enjoyed my visit to Ralston and was uplifted to hear all that is being done to remove barriers to the education of McKinney-Vento students.

The ESSA Monitoring process was designed to ensure that school districts are complying with ESSA. This was evident throughout the visit. There are no corrective actions required as a result of the McKinney-Vento monitoring review. If you have questions/concerns regarding the monitoring visit, or this report please contact me by email at cathy.mohnike@nebraska.gov or by phone at 402-471-1419.

Sincerely,



Cathy Mohnike, M.Ed.
NDE/Federal Programs
Title I Consultant
State Homeless Education Liaison

cc: Steve Snodgrass
Mark Adler