

Board of Education Special Meeting
Tuesday, June 20, 2023 5:00 PM
Achievement Center
802 Highland Street
Wakefield, NE 68784

1. Opening Procedures
 - 1.1. Call to Order
 - 1.2. Open Meetings Act
 - 1.3. Pledge of Allegiance
 - 1.4. School District Mission Statement
 - 1.5. Roll Call
2. Approval of Agenda
3. Discussion and Action Items
 - 3.1. Hold for discussion at take appropriate action on the request to approve a bid for new furniture for the modular classrooms and 3rd-grade rooms.
Farup
 - 3.2. Hold for discussion and take appropriate action on entering an agreement with the Dixon County Sheriff's office to provide a School Resource Officer.
Farup
 - 3.3. Hold for discussion and take appropriate action on a recommendation by the Building, Sites, and Transportation Committee to approve negotiating a contract for Construction Management services.
 - 3.4.
Litchfield and Farup
 - 3.5. Hold for discussion and take appropriate action on a recommendation by the Superintendent to approve a bid from JEO Consulting Group, Inc to provide a survey of the school property.
Farup
 - 3.6. Presentation by Carl Dietz of First National Capital Markets
Farup

4. Adjournment



QUOTATION: 23KMM-469/C

Wakefield Schools - Portable Classrooms

CREATED 6/1/2023 | REVISED 6/14/2023 | Valid Through 7/31/2023



Wakefield Schools - Portable Classrooms

Quote Number: 23KMM-469/C

CREATED 6/1/2023 | REVISED 6/14/2023 | **Valid Through 7/31/2023**

We are pleased to present the enclosed quotation. The following items are included:

- Quote
- Summary
- Itemized Quote
- Detailed PO requirements
- Product Options

PRODUCT TOTALS	\$79,732.20
See Quote Detail Summary	\$0.00
GRAND TOTAL	\$79,732.20

Requested Delivery Date: To be Determined

Sold To
To be Determined

End User
To be Determined

Ship To
To be Determined

Installation
To be Determined





Sales Team:

Mandi Wiltz
Sales Specialist
mandi.wiltz@duetresourcegroup.com
515-557-0433




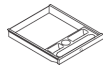
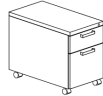
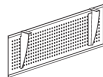


Client Notes:

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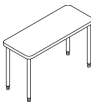

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: GR 4-6: Classroom 1							
1.1	QS11-SG068	NorvaNivel, RockerOtt, Silvertex Plata, Maglia Thunder, #073/053	2		\$361.20	\$722.40	
		No Image Available					
		MK: Lounge Lead Time: No Lead time available Ships from - No Warehouse specified.					
1.2	Freight	NorvaNivel - Freight	1		\$300.00	\$300.00	
		No Image Available					
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1.3	S7L/42615HD	700 Series Files Cabinet-3 Shelves-42Wx18Dx65-9/32"H	1		\$1,156.65	\$1,156.65	
		Pull Options Classic (inset pull) /CLSC Unit Color Starlight Silver Metallic /SX Lock Option Key alike /KA Lock Color Satin Chrome /SCL National Key Alike Key Alike Lock #101 /L101					
		MK: Storage Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
1.4	S7L/426155M	700 Series Files Multimedia Cupbrd/ Lateral Unit-42Wx18Dx65-9/32"H	1		\$1,978.90	\$1,978.90	
		Pull Options Classic (inset pull) /CLSC Unit Color Starlight Silver Metallic /SX Counterbalance Option With Counterbalance /CBW Lock Option Key alike /KA Lock Color Satin Chrome /SCL National Key Alike Key Alike Lock #101 /L101 Lock Info Number of locks per unit - 2 INFO					
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1.5	RKT441842OPT/6T	Ruckus, Tote Storage, Tall, 3-Column unit, Open, w/Laminate Top, 44"Wx18"Dx42"H, includes (12)6" totes	1		\$1,175.35	\$1,175.35	
		Storage Base 4 black casters /4CW Surface Finish KI Laminates Standard KI Laminates MARKERBOARD WHITE 459-90 /LMK Edge Color Multiplex edge /EMB Paint Color Earthen Clay /EY					
		MK: Storage Lead Time: 5 - 7 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
1.6	RKT441842OPT/3T	Ruckus, Tote Storage, Tall, 3-Column unit, Open, w/Laminate Top, 44"Wx18"Dx42"H, includes (27)3" totes	1		\$1,304.60	\$1,304.60	
		Storage Base 4 black casters /4CW Surface Finish KI Laminates Standard KI Laminates MARKERBOARD WHITE 459-90 /LMK Edge Color Multiplex edge /EMB Paint Color Earthen Clay /EY					
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



Line	Model		Qty.		Sell Price	Extended Total	TBD Options
1.7	RKV100H18BR	Ruckus,Stack Chair,w/Casters,Poly,Armless,18"H,w/Bookbag Rack	21		\$235.40	\$4,943.40	
		Poly Color Compliance to TB 117-2013 /NFR Poly NFR Earthen Clay /PEY Frame Color Earthen Clay /EY Bookrack Color Starlight Silver Metallic /BRSX Caster Option Hard floor casters /CHC MK: Student Chairs Lead Time: 2 - 4 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
1.8	RDEAA2436-74P	Ruckus,Fixed Height Post-Leg Desk 29",Rectangle,1-1/4"Top,74P Edge,24x36"	21		\$305.80	\$6,421.80	
		Edge Color Multiplex edge /EMB Laminate Color KI Laminates Standard KI Laminates ITALIAN SILVER ASH 8217-38 /LIT Base Finish Starlight Silver Metallic /SX Caster/Glides Casters /CCC Under Table Storage Removable Storage Tote /RT MK: Student Desks Lead Time: 5 - 7 Weeks; Ships from BONDUDEL, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
1.9	RK5200	Ruckus,Task Chair,Uph Seat,Armless,w/Casters	1		\$335.50	\$335.50	
		Upholstery Compliance to TB 117-2013 -NFR Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric ICON ICON ICON AUTHENTIC /27.272.051.P Poly Color Compliance to TB 117-2013 /NFR Poly NFR Earthen Clay /PEY Frame Color Black /BL Caster/Glide Option Hard floor casters /CHC MK: Teacher Chair Lead Time: 2 - 4 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
1.10	3CMN	Center Drawer	1		\$113.30	\$113.30	
		Standard Trim Finishes Black /BL Lock Option Key alike /KA Key Alike Key Alike Lock #101 /L101 MK: Teacher Desk Lead Time: 2 - 4 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
1.11	CZPDS24MBF	CZ Mobile Pedestal,Steel Shell,Steel Drawer,Box/File,24" Nominal Depth	1		\$271.70	\$271.70	
		Paint Color Black /BL Drawer Paint Color Earthen Clay /FEY Key Option Key alike /KA Lock Color Black /BLL Key Alike Key Alike Lock #101 /L101 Pull Style Connection Zone pull /CZP MK: Teacher Desk Lead Time: 5 - 7 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
1.12	CZBMP54	CZ Steel Modesty Panel 48-1/2" W	1		\$154.00	\$154.00	
		Paint Color Black /BL MK: Teacher Desk Lead Time: 5 - 7 Weeks; Ships from BONDUDEL, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					

QUOTATION





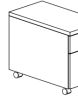

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Line	Model	Qty.	Sell Price	Extended Total	TBD Options
1.13	RTEAA3060-74P  Ruckus,Fixed Height Activity Table 29",Rectangle(Round Corner),1-1/4"Top,74P Edge,30x60" Edge Color Multiplex edge /EMB Laminate Color KI Laminates Standard KI Laminates ITALIAN SILVER ASH 8217-38 /LIT Base Finish Starlight Silver Metallic /SX Caster/Glides Casters /CCC MK: Teacher Desk Lead Time: 5 - 7 Weeks; Ships from BONDUDEL, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.	1	\$357.50	\$357.50	
1.14	RUW20E  Ruckus,Single Post Pneumatic Adjustable Lectern on Casters Book Storage Option Book basket & cup holder - right side /BRCR Book Basket Color Black /BRBL Caster Option Hard floor casters /CHC Surface Finish KI Laminates Standard KI Laminates ITALIAN SILVER ASH 8217-38 /LIT Edge Color Multiplex edge /EMB Frame Color Earthen Clay /EY MK: Teacher Lectern Lead Time: 4 - 6 Weeks; Ships from BONDUDEL, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.	1	\$697.95	\$697.95	
Tag 1: GR 4-6: Classroom 1			WorkGroup Product Subtotal	\$19,933.05	



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Line	Model	Description	Qty.	Sell Price	Extended Total	TBD Options
Tag 1: GR 4-6: Classroom 2						
2.1	QS11-SG068	NorvaNivel, RockerOtt, Silvertex Plata, Maglia Thunder, #073/053	2	\$361.20	\$722.40	
		No Image Available MK: Lounge Lead Time: No Lead time available Ships from - No Warehouse specified.				
2.2	Freight	NorvaNivel - Freight	1	\$300.00	\$300.00	
		No Image Available MK: Lounge Lead Time: No Lead time available Ships from - No Warehouse specified.				
2.3	S7L/42615HD	700 Series Files Cabinet-3 Shelves-42Wx18Dx65-9/32"H	1	\$1,156.65	\$1,156.65	
		Pull Options Classic (inset pull) /CLSC Unit Color Starlight Silver Metallic /SX Lock Option Key alike /KA Lock Color Satin Chrome /SCL National Key Alike Key Alike Lock #101 /L101 MK: Storage Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 6/14/2023 and is subject to change.				
2.4	S7L/426155M	700 Series Files Multimedia Cupbrd/ Lateral Unit-42Wx18Dx65-9/32"H	1	\$1,978.90	\$1,978.90	
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



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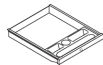
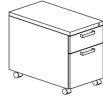
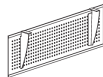
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2.14	RUW20E	 <p> Ruckus,Single Post Pneumatic Adjustable Lectern on Casters Book Storage Option Book basket & cup holder - right side /BRCR Book Basket Color Black /BRBL Caster Option Hard floor casters /CHC Surface Finish KI Laminates Standard KI Laminates ITALIAN SILVER ASH 8217-38 /LIT Edge Color Multiplex edge /EMB Frame Color Earthen Clay /EY MK: Teacher Lectern Lead Time: 4 - 6 Weeks; Ships from BONDUDEL, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change. </p>	1		\$697.95	\$697.95		
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



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		Standard Trim Finishes Black /BL Lock Option Key alike /KA Key Alike Key Alike Lock #101 /L101 MK: Teacher Desk Lead Time: 2 - 4 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
3.11	CZPDS24MBF	CZ Mobile Pedestal,Steel Shell,Steel Drawer,Box/File,24" Nominal Depth	1		\$271.70	\$271.70	
		Paint Color Black /BL Drawer Paint Color Earthen Clay /FEY Key Option Key alike /KA Lock Color Black /BLL Key Alike Key Alike Lock #101 /L101 Pull Style Connection Zone pull /CZP MK: Teacher Desk Lead Time: 5 - 7 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
3.12	CZBMP54	CZ Steel Modesty Panel 48-1/2" W	1		\$154.00	\$154.00	
		Paint Color Black /BL MK: Teacher Desk Lead Time: 5 - 7 Weeks; Ships from BONDUDEL, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					




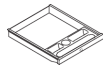
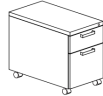
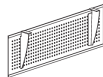
CREATED 6/1/2023
VALID THROUGH 7/31/2023
Prepared By Kim Melka
Quote Filename Wakefield Schools - Portable Classrooms - 23KMM-469/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options	
3.13	RTEAA3060-74P	 Ruckus, Fixed Height Activity Table 29", Rectangle (Round Corner), 1-1/4" Top, 74P Edge, 30x60" Edge Color Multiplex edge /EMB Laminate Color KI Laminates Standard KI Laminates ITALIAN SILVER ASH 8217-38 /LIT Base Finish Starlight Silver Metallic /SX Caster/Glides Casters /CCC MK: Teacher Desk Lead Time: 5 - 7 Weeks; Ships from BONDUDEL, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.	1		\$357.50	\$357.50		
3.14	RUW20E	 Ruckus, Single Post Pneumatic Adjustable Lectern on Casters Book Storage Option Book basket & cup holder - right side /BRCR Book Basket Color Black /BRBL Caster Option Hard floor casters /CHC Surface Finish KI Laminates Standard KI Laminates ITALIAN SILVER ASH 8217-38 /LIT Edge Color Multiplex edge /EMB Frame Color Earthen Clay /EY MK: Teacher Lectern Lead Time: 4 - 6 Weeks; Ships from BONDUDEL, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.	1		\$697.95	\$697.95		
Tag 1: GR 4-6: Classroom 3						WorkGroup Product Subtotal	\$19,933.05	



CREATED 6/1/2023
VALID THROUGH 7/31/2023
Prepared By Kim Melka
Quote Filename Wakefield Schools - Portable Classrooms - 23KMM-469/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: GR 4-6: Classroom 4							
4.1	QS11-SG068	NorvaNivel, RockerOtt, Silvertex Plata, Maglia Thunder, #073/053	2		\$361.20	\$722.40	
		No Image Available					
		MK: Lounge Lead Time: No Lead time available Ships from - No Warehouse specified.					
4.2	Freight	NorvaNivel - Freight	1		\$300.00	\$300.00	
		No Image Available					
		MK: Lounge Lead Time: No Lead time available Ships from - No Warehouse specified.					
4.3	S7L/42615HD	700 Series Files Cabinet-3 Shelves-42Wx18Dx65-9/32"H	1		\$1,156.65	\$1,156.65	
		Pull Options Classic (inset pull) /CLSC Unit Color Starlight Silver Metallic /SX Lock Option Key alike /KA Lock Color Satin Chrome /SCL National Key Alike Key Alike Lock #101 /L101					
		MK: Storage Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
4.4	S7L/426155M	700 Series Files Multimedia Cupbrd/ Lateral Unit-42Wx18Dx65-9/32"H	1		\$1,978.90	\$1,978.90	
		Pull Options Classic (inset pull) /CLSC Unit Color Starlight Silver Metallic /SX Counterbalance Option With Counterbalance /CBW Lock Option Key alike /KA Lock Color Satin Chrome /SCL National Key Alike Key Alike Lock #101 /L101 Lock Info Number of locks per unit - 2 INFO					
		MK: Storage Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
4.5	RKT441842OPT/6T	Ruckus, Tote Storage, Tall, 3-Column unit, Open, w/Laminate Top, 44"Wx18"Dx42"H, includes (12)6" totes	1		\$1,175.35	\$1,175.35	
		Storage Base 4 black casters /4CW Surface Finish KI Laminates Standard KI Laminates MARKERBOARD WHITE 459-90 /LMK Edge Color Multiplex edge /EMB Paint Color Earthen Clay /EY					
		MK: Storage Lead Time: 5 - 7 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
4.6	RKT441842OPT/3T	Ruckus, Tote Storage, Tall, 3-Column unit, Open, w/Laminate Top, 44"Wx18"Dx42"H, includes (27)3" totes	1		\$1,304.60	\$1,304.60	
		Storage Base 4 black casters /4CW Surface Finish KI Laminates Standard KI Laminates MARKERBOARD WHITE 459-90 /LMK Edge Color Multiplex edge /EMB Paint Color Earthen Clay /EY					
		MK: Storage Lead Time: 5 - 7 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					

CREATED 6/1/2023
VALID THROUGH 7/31/2023
Prepared By Kim Melka
Quote Filename Wakefield Schools - Portable Classrooms - 23KMM-469/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
4.7	RKV100H18BR	Ruckus,Stack Chair,w/Casters,Poly,Armless,18"H,w/Bookbag Rack	21		\$235.40	\$4,943.40	
		Poly Color Compliance to TB 117-2013 /NFR Poly NFR Earthen Clay /PEY Frame Color Earthen Clay /EY Bookrack Color Starlight Silver Metallic /BRSX Caster Option Hard floor casters /CHC MK: Student Chairs Lead Time: 2 - 4 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
4.8	RDEAA2436-74P	Ruckus,Fixed Height Post-Leg Desk 29",Rectangle,1-1/4"Top,74P Edge,24x36"	21		\$305.80	\$6,421.80	
		Edge Color Multiplex edge /EMB Laminate Color KI Laminates Standard KI Laminates ITALIAN SILVER ASH 8217-38 /LIT Base Finish Starlight Silver Metallic /SX Caster/Glides Casters /CCC Under Table Storage Removable Storage Tote /RT MK: Student Desks Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
4.9	RK5200	Ruckus,Task Chair,Uph Seat,Armless,w/Casters	1		\$335.50	\$335.50	
		Upholstery Compliance to TB 117-2013 -NFR Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric ICON ICON ICON AUTHENTIC /27.272.051.P Poly Color Compliance to TB 117-2013 /NFR Poly NFR Earthen Clay /PEY Frame Color Black /BL Caster/Glide Option Hard floor casters /CHC MK: Teacher Chair Lead Time: 2 - 4 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
4.10	3CMN	Center Drawer	1		\$113.30	\$113.30	
		Standard Trim Finishes Black /BL Lock Option Key alike /KA Key Alike Key Alike Lock #101 /L101 MK: Teacher Desk Lead Time: 2 - 4 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
4.11	CZPDS24MBF	CZ Mobile Pedestal,Steel Shell,Steel Drawer,Box/File,24"	1		\$271.70	\$271.70	
		Nominal Depth Paint Color Black /BL Drawer Paint Color Earthen Clay /FEY Key Option Key alike /KA Lock Color Black /BLL Key Alike Key Alike Lock #101 /L101 Pull Style Connection Zone pull /CZP MK: Teacher Desk Lead Time: 5 - 7 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
4.12	CZBMP54	CZ Steel Modesty Panel 48-1/2" W	1		\$154.00	\$154.00	
		Paint Color Black /BL MK: Teacher Desk Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					

CREATED 6/1/2023
VALID THROUGH 7/31/2023
Prepared By Kim Melka
Quote Filename Wakefield Schools - Portable Classrooms - 23KMM-469/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
4.13	RTEAA3060-74P  Ruckus,Fixed Height Activity Table 29",Rectangle(Round Corner),1-1/4"Top,74P Edge,30x60" Edge Color Multiplex edge /EMB Laminate Color KI Laminates Standard KI Laminates ITALIAN SILVER ASH 8217-38 /LIT Base Finish Starlight Silver Metallic /SX Caster/Glides Casters /CCC MK: Teacher Desk Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.	1	\$357.50	\$357.50	
4.14	RUW20E  Ruckus,Single Post Pneumatic Adjustable Lectern on Casters Book Storage Option Book basket & cup holder - right side /BRCR Book Basket Color Black /BRBL Caster Option Hard floor casters /CHC Surface Finish KI Laminates Standard KI Laminates ITALIAN SILVER ASH 8217-38 /LIT Edge Color Multiplex edge /EMB Frame Color Earthen Clay /EY MK: Teacher Lectern Lead Time: 4 - 6 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 6/14/2023 and is subject to change.	1	\$697.95	\$697.95	
Tag 1: GR 4-6: Classroom 4				WorkGroup Product Subtotal	\$19,933.05

Quote Summary

Product SubTotal: \$79,732.20
Estimated Sales Tax: See Notes
Quote Total: \$79,732.20

NOTES:

- Images shown above are intended for approximate visual reference only and may not represent the exact models, numbers, descriptions or options selected. Refer to the model number/description/options shown for full product specifications.
- Sales Tax (For Shipment within the United States Only): Estimated sales/use tax will be calculated when order is entered. It is the customer's responsibility to pay any applicable sales/use tax due upon invoicing. A customer will not be charged sales tax if (1) a Resale Certificate, (2) an Exempt Organization Certificate, or (3) a Direct Pay permit is on file with KI's Finance Department. If no certificate is on file, the appropriate sales/use tax rate in effect at shipment will be applied and tax will be added to the customer's invoice.

PROJECT LEAD TIME SUMMARY:

- Manufacturing lead time begins once the order is complete and acknowledged. Delivery dates are determined per order based on the longest lead time per shipping location and are confirmed on the order acknowledgement.
- | <u>Shipping Location</u> | <u>MFG Lead Time Range</u> |
|--------------------------|-----------------------------------|
| GREEN BAY, WI | 2 - 4 Weeks |
| MANITOWOC, WI | 2 - 4 Weeks |
| BONDUEL, WI | 5 - 7 Weeks |
| PEMBROKE, ONT | 5 - 7 Weeks |
| MISCELLANEOUS | Lead time could not be calculated |
- Lead times are subject to change based on quantities, manufacturing capacity and surface material selections. Laminate and/or fabrics outside the standard KI in-grade program may have extended lead time.
 - For more information or questions regarding delivery consolidation, contact KI Customer Service.



Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Prepared by Kim Melka
Market Code: 2=2=K-12

Opportunity #: 640310

Quote Filename: Wakefield Schools - Portable Classrooms
- 23KMM-469

Final Considerations:

To ensure your Purchase Order (PO) is processed quickly and efficiently, please adhere to the following requirements:

1. All purchase orders must be issued to:
Duet Resource Group
224 S 1st Street
Milwaukee WI 53204

Terms and Conditions:

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED.

THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE!

1. Please include a copy of your quotation with your purchase order. Your purchase order should stipulate exactly the merchandise or service to be transacted by quantity, finish options and price. In the event that your company does not issue standard purchase orders, then all quotes must be accompanied by a statement on official company letterhead, with an authorizing signature allowing Duet Resource Group to proceed with the order as documented. By submitting a purchase order or authorization letter, you are agreeing to the terms listed on this page.
2. Purchase orders acknowledged by Duet Resource Group cannot be returned, changed, or canceled without Duet's written consent. Any changes or cancellations must happen within 3 business days from the issue date on the purchase order, or client is subject to a 15% net (of total order) cancellation fee. Under no circumstances will changes or cancellations be accepted on any custom product.
3. Any applicable sales or other tax will be added upon invoicing. If you are tax exempt, please provide a copy of a valid sales tax exemption certificate with your purchase order.
4. Duet requires a 50% deposit based on your order total, to be submitted when the order is placed. This deposit should include 50% of the tax for taxable entities. The remaining 50% will be billed upon receipt of product. A deposit check also constitutes as an agreement to proceed with the order as documented on the quote in accordance with the terms & conditions. If punch-list items exist, you will be invoiced 40% of the remaining total, and the remaining 10% after the punch-list items or change orders are completed.
5. Duet reserves the right to collect a finance charge after 30 days of 1.5% per month.
6. Freight and Fuel surcharge. Duet reserves the right to apply a surcharge to customer orders, passed along from its manufacturers.
7. Duet accepts credit card payments; a 3.5% processing fee will be applied.

Please sign below indicating acceptance of this proposal along with the terms and conditions noted.

Approved by:

Name: _____

Title: _____ Date: _____



QUOTATION: 23KMM-472/C

Wakefield Schools - 3rd Grade Classrooms

CREATED 6/14/2023 | Valid Through 8/13/2023



Wakefield Schools - 3rd Grade Classrooms

Quote Number: 23KMM-472/C

CREATED 6/14/2023 | **Valid Through 8/13/2023**

PRODUCT TOTALS	\$30,323.70
See Quote Detail Summary	\$0.00
GRAND TOTAL	\$30,323.70

We are pleased to present the enclosed quotation. The following items are included:

- Quote
- Summary
- Itemized Quote
- Detailed PO requirements
- Product Options

Sales Team:

Mandi Wiltz
 Sales Specialist
 mandi.wiltz@duetresourcegroup.com
 515-557-0433

Requested Delivery Date: To be Determined

Sold To
 To be Determined

End User
 To be Determined



Ship To
 To be Determined

Installation
 To be Determined





Client Notes:



CREATED 6/14/2023
VALID THROUGH 8/13/2023
Prepared By Kim Melka
Quote Filename Wakefield Schools - 3rd Grade Classrooms - 23KMM-472/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options	
Tag 1: GR 3 - Classroom 1								
1.1	RKV100H15BR	Ruckus,Stack Chair,w/Casters,Poly,Armless,15"H,w/Bookbag	18		\$232.10	\$4,177.80		
		Rack						
		Poly Color		Compliance to TB 117-2013	/NFR			
		Poly NFR		Earthen Clay	/PEY			
		Frame Color		Earthen Clay	/EY			
		Bookrack Color		Starlight Silver Metallic	/BRSX			
		Caster Option		Hard floor casters	/CHC			
		Lead Time: 2 - 4 Weeks; Ships from GREEN BAY, WI						
		Please Note: Leadtime calculated on 6/14/2023 and is subject to change.						
1.2	RDEEA2436-74P	Ruckus,Sit Height Adjustable Post-Leg Desk 20-33",Rectangle,1-1/4"Top,74P Edge,24x36"	18		\$329.45	\$5,930.10		
		Edge Color		Multiplex edge	/EMB			
		Laminate Color		KI Laminates	Standard			
		KI Laminates		ITALIAN SILVER ASH 8217-38	/LIT			
		Base Finish		Starlight Silver Metallic	/SX			
		Caster/Glides		Casters	/CCC			
		Under Table Storage		Removable Storage Tote	/RT			
		Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI						
		Please Note: Leadtime calculated on 6/14/2023 and is subject to change.						
Tag 1: GR 3 - Classroom 1						WorkGroup Product Subtotal	\$10,107.90	

CREATED 6/14/2023
VALID THROUGH 8/13/2023
Prepared By Kim Melka
Quote Filename Wakefield Schools - 3rd Grade Classrooms - 23KMM-472/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options	
Tag 1: GR 3 - Classroom 2								
2.1	RKV100H15BR	Ruckus,Stack Chair,w/Casters,Poly,Armless,15"H,w/Bookbag	18		\$232.10	\$4,177.80		
		Rack						
		Poly Color		Compliance to TB 117-2013	/NFR			
		Poly NFR		Earthen Clay	/PEY			
		Frame Color		Earthen Clay	/EY			
		Bookrack Color		Starlight Silver Metallic	/BRSX			
		Caster Option		Hard floor casters	/CHC			
		Lead Time: 2 - 4 Weeks; Ships from GREEN BAY, WI						
		Please Note: Leadtime calculated on 6/14/2023 and is subject to change.						
2.2	RDEEA2436-74P	Ruckus,Sit Height Adjustable Post-Leg Desk 20-33",Rectangle,1-1/4"Top,74P Edge,24x36"	18		\$329.45	\$5,930.10		
		Edge Color		Multiplex edge	/EMB			
		Laminate Color		KI Laminates	Standard			
		KI Laminates		ITALIAN SILVER ASH 8217-38	/LIT			
		Base Finish		Starlight Silver Metallic	/SX			
		Caster/Glides		Casters	/CCC			
		Under Table Storage		Removable Storage Tote	/RT			
		Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI						
		Please Note: Leadtime calculated on 6/14/2023 and is subject to change.						
Tag 1: GR 3 - Classroom 2						WorkGroup Product Subtotal	\$10,107.90	

CREATED 6/14/2023
 VALID THROUGH 8/13/2023
 Prepared By Kim Melka
 Quote Filename Wakefield Schools - 3rd Grade Classrooms - 23KMM-472/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: GR 3 - Classroom 3							
3.1	RKV100H15BR	Ruckus,Stack Chair,w/Casters,Poly,Armless,15"H,w/Bookbag Rack	18		\$232.10	\$4,177.80	
		Poly Color		Compliance to TB 117-2013	/NFR		
		Poly NFR		Earthen Clay	/PEY		
		Frame Color		Earthen Clay	/EY		
		Bookrack Color		Starlight Silver Metallic	/BRSX		
		Caster Option		Hard floor casters	/CHC		
		Lead Time: 2 - 4 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
3.2	RDEEA2436-74P	Ruckus,Sit Height Adjustable Post-Leg Desk 20-33",Rectangle,1-1/4"Top,74P Edge,24x36"	18		\$329.45	\$5,930.10	
		Edge Color		Multiplex edge	/EMB		
		Laminate Color		KI Laminates	Standard		
		KI Laminates		ITALIAN SILVER ASH 8217-38	/LIT		
		Base Finish		Starlight Silver Metallic	/SX		
		Caster/Glides		Casters	/CCC		
		Under Table Storage		Removable Storage Tote	/RT		
		Lead Time: 5 - 7 Weeks; Ships from BONDUDEL, WI					
		Please Note: Leadtime calculated on 6/14/2023 and is subject to change.					
Tag 1: GR 3 - Classroom 3						WorkGroup Product Subtotal	\$10,107.90

Quote Summary

Product SubTotal: \$30,323.70
Estimated Sales Tax: See Notes
Quote Total: \$30,323.70

NOTES:

- Images shown above are intended for approximate visual reference only and may not represent the exact models, numbers, descriptions or options selected. Refer to the model number/description/options shown for full product specifications.
- Sales Tax (For Shipment within the United States Only): Estimated sales/use tax will be calculated when order is entered. It is the customer's responsibility to pay any applicable sales/use tax due upon invoicing. A customer will not be charged sales tax if (1) a Resale Certificate, (2) an Exempt Organization Certificate, or (3) a Direct Pay permit is on file with KI's Finance Department. If no certificate is on file, the appropriate sales/use tax rate in effect at shipment will be applied and tax will be added to the customer's invoice.

PROJECT LEAD TIME SUMMARY:

- Manufacturing lead time begins once the order is complete and acknowledged. Delivery dates are determined per order based on the longest lead time per shipping location and are confirmed on the order acknowledgement.
- | | |
|--------------------------|----------------------------|
| Shipping Location | MFG Lead Time Range |
| GREEN BAY, WI | 2 - 4 Weeks |
| BONDUEL, WI | 5 - 7 Weeks |
- Lead times are subject to change based on quantities, manufacturing capacity and surface material selections. Laminate and/or fabrics outside the standard KI in-grade program may have extended lead time.
 - For more information or questions regarding delivery consolidation, contact KI Customer Service.



Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Prepared by Kim Melka
Market Code: 2=2=K-12

Opportunity #: 640310

Quote Filename: Wakefield Schools - 3rd Grade Classrooms - 23KMM-472

Final Considerations:

To ensure your Purchase Order (PO) is processed quickly and efficiently, please adhere to the following requirements:

1. All purchase orders must be issued to:
Duet Resource Group
224 S 1st Street
Milwaukee WI 53204

Terms and Conditions:

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED.

THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE!

1. Please include a copy of your quotation with your purchase order. Your purchase order should stipulate exactly the merchandise or service to be transacted by quantity, finish options and price. In the event that your company does not issue standard purchase orders, then all quotes must be accompanied by a statement on official company letterhead, with an authorizing signature allowing Duet Resource Group to proceed with the order as documented. By submitting a purchase order or authorization letter, you are agreeing to the terms listed on this page.
2. Purchase orders acknowledged by Duet Resource Group cannot be returned, changed, or canceled without Duet's written consent. Any changes or cancellations must happen within 3 business days from the issue date on the purchase order, or client is subject to a 15% net (of total order) cancellation fee. Under no circumstances will changes or cancellations be accepted on any custom product.
3. Any applicable sales or other tax will be added upon invoicing. If you are tax exempt, please provide a copy of a valid sales tax exemption certificate with your purchase order.
4. Duet requires a 50% deposit based on your order total, to be submitted when the order is placed. This deposit should include 50% of the tax for taxable entities. The remaining 50% will be billed upon receipt of product. A deposit check also constitutes as an agreement to proceed with the order as documented on the quote in accordance with the terms & conditions. If punch-list items exist, you will be invoiced 40% of the remaining total, and the remaining 10% after the punch-list items or change orders are completed.
5. Duet reserves the right to collect a finance charge after 30 days of 1.5% per month.
6. Freight and Fuel surcharge. Duet reserves the right to apply a surcharge to customer orders, passed along from its manufacturers.
7. Duet accepts credit card payments; a 3.5% processing fee will be applied.

Please sign below indicating acceptance of this proposal along with the terms and conditions noted.

Approved by:

Name: _____

Title: _____ Date: _____

**SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING BETWEEN
DIXON COUNTY, NEBRASKA AND WAKEFIELD COMMUNITY SCHOOLS**

This Memorandum of Understanding ("MOU") is made and entered as of the date fully executed below, by and between Dixon County, Nebraska ("County") and Wayne County School District 90-0506, also known as Wakefield Community Schools (" School District").

WHEREAS, the School District and the County share the goal of promoting school safety and a positive school climate;

WHEREAS, all parties acknowledge that crime prevention is most effective when the School District, the County, parents, behavioral health professionals, and the community are working in a positive and collaborative manner;

WHEREAS, the School District and the County agree it is important to create a school environment in which conflicts are deescalated and students are provided developmentally appropriate and fair consequences for misbehavior that address the root causes of their misbehavior, while minimizing the loss of instruction time;

WHEREAS, the School District staff should generally not involve the County's School Resource Officer(s) ("SRO") in enforcement of the School District's discipline policies;

WHEREAS, the School District and the County recognize that student contact with the County's SROs and the School District staff builds positive relationships leading to better student outcomes; and

WHEREAS, the School District and the County agree that student discipline practices and referrals to the juvenile justice system need to be closely monitored for fair and equitable treatment for all School District students.

NOW, THEREFORE, the School District and the County agree as follows:

Section 1. Employment of the School Resource Officer

1. The County, by and through the Dixon County Sheriff's Office, agrees to employ and provide a full-time police officer to be assigned to the School District during the school year as an SRO pursuant to the terms of this MOU. It is clearly understood, acknowledged, and agreed to by the parties that the SRO is an employee of the County, subject to the administration, supervision, and control of the Dixon County Sheriff.
2. The Dixon County Sheriff's Office will furnish training, uniforms, equipment, and work schedule required under Nebraska law or that is needed for the operation of this MOU. The School District shall coordinate with the Dixon County Sheriff's Office to also provide the SRO with applicable training, supplies, and equipment needed for the operation of this MOU.
3. The SRO shall be subject to all personnel policies and practices of the Dixon County Sheriff's Office, except as such policies or practices may be modified by the terms and conditions of this MOU.
4. The Dixon County Sheriff, in his sole discretion, shall have the power and authority to hire, replace and rotate, discharge, and discipline the SRO.
5. As an employee of the Dixon County Sheriff's Office, the SRO will be subject to the chain of command of the Dixon County Sheriff.

6. If the School District Superintendent is dissatisfied with the SRO who has been assigned to the school, then the School District Superintendent may request that the Dixon County Sheriff assign a different law enforcement officer as the SRO for the school. Unless the nature of the concerns warrants immediate replacement, such a request should normally occur after the Superintendent has met with the Dixon County Sheriff to discuss concerns and allow a reasonable amount of time for the County to remediate the issues. The Dixon County Sheriff reserves the right to remove/re-assign any SRO along with notification given to the Superintendent and the school board.

Section 2. Term

This MOU shall begin July 1, 2023 and end June 30, 2028. As outlined in the SFY 2024 JAG funding announcement, continuation funding for Year 2 (July1, 2024-June 30, 2025) and each subsequent year will be issued contingent upon availability of funds and successful grant management in Year 1. This MOU may be renewed for additional one-year periods upon mutual written agreement of the Parties.

Section 3. Contact Persons

The principal(s) at each participating school building shall be the School District's on-site contact person for any SRO assigned to that school building. In addition, the SRO Program liaison for the School District shall be the Superintendent, and for the County shall be the Dixon County Sheriff.

Section 4. School Discipline and Law Enforcement Program Goals

The parties seek to:

1. Create a common understanding that (a) school administrators and teachers are ultimately responsible for school discipline and culture; (b) SROs should not be involved in the enforcement of school rules; and (c) a clear delineation of the roles and responsibilities of SROs as to student discipline is essential, and should include a regular review by all stakeholders;
2. Minimize student discipline issues in an effort to avoid the filing of a juvenile or criminal complaint.
3. Promote effectiveness and accountability;
4. Provide training as available and appropriate to SROs and School District staff on effective strategies to work with students that align with program goals;
5. Employ accepted industry standards so that all students are treated impartially and without bias by the Dixon County Sheriff's Office SROs and the policies of the County and its Sheriff's Office, and by the School District staff in alignment with rules and procedures applicable to the School District's equity policies; and
6. Utilize accepted industry standards for training and oversight with the goal of reducing any existing disproportionality

Section 5. Roles and Responsibilities regarding School Discipline

1. Disciplining students is the responsibility and authority of the School District. Law enforcement is the responsibility of the County. The School District and the County

- shall follow the principles in this MOU regarding the division between school discipline and law enforcement.
2. The County can provide assistance when: (a) required by law under NEB. REV. STAT. §§ 79-262 and 79-293 or other state or City/County/Security Agency law; (b) there is a threat to the safety of students, teachers, or public safety personnel; (c) to assist with victims of crime, missing persons, and persons in mental health crisis; (d) in an attempt to prevent criminal activity from occurring; (e) it is required as part of emergency management response; or (f) it is required or allowed by this MOU.
 3. The SRO and school administrators will coordinate to differentiate between school disciplinary issues (school administrator responsibility) and criminal issues (SRO responsibility) and respond appropriately, deescalating school-based incidents whenever possible. Examples of student offenses best handled by the SRO, include, but are not limited to: gang related activity; possession of a weapon; possession, use, or distribution of illegal drugs; possession, use, or distribution of pornography; criminal activity such as theft, graffiti, etc.; sexual assault; hazing; behavior that is an immediate threat to others; terroristic threats; and other criminal law violations that may constitute a misdemeanor or a felony. Examples of student offenses best handled by school administrators, include, but are not limited to: dress code violations; disruptive behavior that is not a threat to others or to the public safety, such as defiance of authority; profanity; possession of inappropriate items; inciting, but not actively participating in inappropriate behavior; truancy or attendance violations; offenses that would be considered to be less than an infraction, or a status offense (i.e., a violation of the law that would not be a violation but for the age of the offender, such as certain alcohol and tobacco offenses) under criminal law; and other minor violations of School District policies. Student suicide threats wherein the student and possibly others may be placed at risk should be handled expeditiously and coordinated between the SRO and school administrators to determine the best course of action in which to address the situation.
 4. The SRO should not act as a school disciplinarian. The School District staff should not involve the SRO in disputes that are related to issues of school discipline. However, the SRO may serve as a complement to school staff, provide education, or act in the role of a mentor, counselor, or trusted adult as herein provided. The SRO will be involved in school discipline when it pertains to certain criminal matters and preventing a disruption that would, if ignored, place students, school personnel, and others at risk of harm, so the SRO will resolve the problem to preserve the safe school climate. In all other cases, disciplining students for policy violations is a school responsibility. In those situations, the SRO may, if appropriate under the circumstances, take students who violate School District conduct policies to the administration offices for discipline to be administered by school administrators.
 5. The SRO shall confer with school administrators for student offenses that constitute a minor violation of the law. After consultation, a determination will be made as to whether such matters will be best handled by school administration or the SRO.
 6. The SRO shall confer with school administrators on issues that do not involve a real and immediate threat to persons or to the public safety, such as public order offenses, including disorderly conduct, disturbance/disruption of schools or public assembly, trespass, loitering, and fighting that does not involve physical injury or a weapon. After consultation, a determination will be made as to whether such matters will be best handled by school administration or the SRO.

7. The SRO should not interview students or collect evidence for solely School District disciplinary purposes.
8. The Dixon County Sheriff's Office will follow the Wakefield School District's policy that addresses when a parent or guardian will be notified or present, if a student is subjected to questioning or interrogation by a School Resource Officer or other employee of the Dixon County Sheriff's Office. The School District's policy that addresses when a parent or guardian will be notified or present if a student is subjected to questioning or interrogation by a school official or by an SRO in conjunction with a school official is Policy 5022 - Investigations, Arrests, and Other Student Contact by Law Enforcement and Health and Human Services. The School District will make this information available to all parents or guardians in a language that such parent or guardian understands.
9. The Dixon County Sheriff's Office shall abide by the Miranda Rights Advisory policy when a student is being questioned or interrogated by an SRO or other employee of the Dixon County Sheriff's Office. The School District policy or regulation addressing students being advised of constitutional rights prior to being questioned or interrogated by a school official or by a SRO in conjunction with a school official is Policy 3055 – School Resource Officers.
10. The School District policy required by NEB. REV. STAT. § 79-262 that addresses the type or category of student conduct or actions that will be referred to law enforcement for prosecution and the type of student conduct or actions that will be resolved as a disciplinary matter by a school official and not subject to referral to law enforcement is Policy 5035 – Student Discipline.
11. The Dixon County Sheriffs Office shall keep records on each student referral by an SRO for prosecution in response to an incident occurring at school, on school grounds, or at a school-sponsored event and ensure that such records allow for analysis of related data and delineate: (a) The reason for such referral; and (b) Federally identified demographic characteristics of such student.
12. School Resource Officers of the County will maintain confidentiality of all matters regarding the School District, staff, and student information as required by law or applicable policy.

Section 6. Duties of the School Resource Officer

1. The purpose of the SRO is to provide for and maintain a safe, healthy, and productive learning environment, emphasizing the use of restorative approaches to address negative behavior, while acting as a positive role model for students by working in a cooperative, proactive, problem-solving manner between the County and the School District.
2. The SRO must build relationships, enhance community-policing activities, identify safety concerns within the schools, develop problem solving strategies with school administrators and staff, and collaboratively develop a comprehensive school safety plan with school administrators and staff.
3. The SRO shall attend and participate in applicable school meetings and to communicate and coordinate with the school principals, superintendent, and other appropriate school personnel concerning the needs of the school and its students.
4. In coordination with school administrators, the SRO may provide presentations to the school in safety, crime prevention, bullying, sexting, digital citizenship, etc., and may also provide additional services to the school if requested.

5. The County and the SRO will work closely with School District officials to improve the social and behavioral skills of students in order to maximize their ability to achieve academically and become successful, contributing citizens. Issues to be addressed may include substance abuse, violence reduction, social skills, problem-solving skills, and other areas of School District and community concern.
6. The County and School District understand that the SRO may use measures to secure school property as followed through established protocols of the Dixon County's Sheriff's Office and the School District in the event of an emergency situation that requires the activation of emergency response procedures (i.e., critical incident protocols such as "lock down" and "lock out").
7. The SRO will be a visible, active law enforcement figure dealing with the school's law enforcement matters at school and at school activities and events.
8. The SRO shall initiate positive interaction with students in the classroom and general areas of the school campus to promote the profession of police officers and be a positive role model, while increasing the visibility and accessibility of police to the school community.
9. The SRO will share information with the school's administrators about persons and conditions pertaining to school campus safety concerns to the extent allowed by law and the Dixon County Sheriff's Office policies.
10. The SRO may assist with resolving law enforcement issues that affect the students, the school, the School District, or the broader community. However, matters that are not of a significant or urgent nature or do not directly relate to the students, the school, the School District, or to issues concerning child abuse or neglect, but only concern the broader community, should first be coordinated between school administration and law enforcement before being conducted at the school in order to minimize the effect on student education and the school environment. Outside law enforcement agencies shall first coordinate with school administration.
11. The SRO shall notify school administration upon removing a student from the school campus.
12. The SRO shall notify a parent as soon as possible when minor students are issued a criminal citation or arrested.
13. If a student arrest is warranted, the SRO shall use the least disruptive and the least obtrusive manner reasonably available to conduct the arrest of the student. The SRO should be accompanied by a school principal or designated employee of the Wakefield School District, if available, when arresting a student unless exigent circumstances require otherwise for the safety of the student, the SRO, and/or others.
14. The SRO shall not use physical force or restraints on a student, including handcuffs, Tasers, mace, or other physical or chemical restraints unless a student's actions pose a threat or they are subject to arrest.
15. The SRO shall question students in a manner and a time when it has the least impact on the student's education so long as the delay in questioning does not interfere with the effectiveness of an investigation, the disappearance or unavailability of a criminal suspect or evidence, or risk public safety or significant damage to property.
16. The SRO shall become familiar with School District's student conduct and discipline policies.
17. The County and School District may coordinate and jointly fund other beneficial training opportunities for the SRO and school administrators.

Section 7. Duties of School Administrators

1. School administrators shall provide the County with appropriate school administrator names and contact information to facilitate communication.
2. School administrators shall provide an office/storage or workspace for the SRO's materials and personal effects.
3. School administrators shall provide a classroom, equipment, and supplies for classes or other training as discussed in this MOU provided by the SRO, if any.
4. School administrators will arrange meetings with the SRO as needed by the school administration.
5. School Administrators and the SRO will coordinate to differentiate between school disciplinary issues (school administrator responsibility) and criminal issues (SRO responsibility) and respond appropriately, deescalating school-based incidents whenever possible. Examples of student offenses best handled by the SRO, include, but are not limited to: gang related activity; possession of a weapon; possession, use, or distribution of illegal drugs; possession, use, or distribution of pornography; criminal activity such as theft, graffiti, etc.; sexual assault; hazing; behavior that is an immediate threat to others; terroristic threats; and other criminal law violations that may constitute a misdemeanor or a felony. Examples of student offenses best handled by school administrators, include, but are not limited to: dress code violations; disruptive behavior that is not a threat to others or to the public safety, such as defiance of authority; profanity; possession of inappropriate items; inciting, but not actively participating in inappropriate behavior; truancy or attendance violations; offenses that would be considered less than an infraction, or a status offense (i.e., a violation of the law that would not be a violation but for the age of the offender, such as certain alcohol and tobacco offenses) under criminal law; and other minor violations of School District policies. Student suicide threats wherein the student and possibly others may be placed at risk should be handled expeditiously and coordinated between the SRO and school administrators to determine the best course of action in which to address the situation.
6. School administrators shall confer with the SRO for student offenses that constitute a minor violation of the law. After consultation, a determination will be made as to whether such matters will be best handled by school administration or the SRO.
7. School administrators shall confer with the SRO on issues that do not involve a real and immediate threat to persons or to the public safety, such as public order offenses, including disorderly conduct, disturbance/disruption of schools or public assembly, trespass, loitering, and fighting that does not involve physical injury or a weapon. After consultation, a determination will be made as to whether such matters will be best handled by school administration or the SRO.
8. School administrators will make an effort to handle routine student conduct and disciplinary matters without involving the SRO in a law enforcement capacity, unless it is absolutely necessary or required by law.
9. School administrators will facilitate SRO-initiated investigations and actions.
10. School administrators will provide ongoing feedback to the County for SRO evaluation purposes.
11. School administrators should notify the SRO responding to a school-based infraction if any student involved has a disability with an accompanying Individualized Education Program ("IEP"), Section 504 Plan, or Health Care Plan, and who

therefore may require special treatment or accommodations to the extent such notice is permitted by law.

12. The School District acknowledges that the SRO is required by the County policies and procedures to attend mandatory trainings and/or meetings.
13. If applicable and deemed necessary, school administrators will provide opportunities for the SRO and school administration to meet with parents and community members during the school year.
14. The County and School District may coordinate and jointly fund and provide other beneficial training opportunities for the SRO and school administrators.

Section 8. Student Rights

SRO Search and Seizure

1. The SRO may conduct or participate in a warrantless search of a student's person, school locker, personal belongings, electronic devices, or vehicle only where there is "probable cause" to believe that the search will turn up evidence that the student has committed or is committing a criminal offense.
2. It is recommended that in addition to having probable cause, the SRO should follow state and federal law and the County policies and procedures when conducting searches of persons and property which may require a search warrant.
3. Except in the event of exigent circumstances, the SRO shall inform school administrators prior to conducting a "probable cause" search where practicable.
4. The SRO shall not ask school administrators to search a student's person, school locker, personal belongings, electronic devices, or vehicle in an effort to circumvent the student's legal rights and protections.

School Administrators Search and Seizure

1. A school administrator may conduct a search of a student's person, personal belongings, electronic devices, or vehicle in accordance with the "reasonable suspicion" legal standards.
2. Absent a real and immediate threat to any person or to the public safety, a school administrator shall not ask the SRO to be present or participate in a search when no probable cause has been established.
3. Strip searches of students by school administrators are prohibited.

Student Questioning

1. SRO. The SRO may question a student as provided in School District policy 3055 – School Resource Officers and/or 5022 – Investigations, Arrests, and Other Student Contact by Law Enforcement and Health and Human Services.
2. School Administrators – Student Interviews and Questioning. School administrators are free to communicate, interview, and question students for any academic and non-academic matters, including, but not limited to, issues relating to school and student safety, policy compliance and violations, student discipline, etc.

Access to Education Records

1. School administrators shall allow the SRO to inspect and copy any public records, including student "directory information," maintained by the school to the extent allowed by state and federal law and School District policy.
2. If some information in a student's educational record is needed in an emergency to protect the health or safety of the student or others, school administrators shall disclose to the SRO the information that is needed to respond to the emergency situation based on: (i) the seriousness of the threat to the health or safety of an individual; (ii) the need of the information to meet the emergency situation; and (iii) the extent to which time is of the essence.
3. If the SRO needs confidential student educational record information, but no emergency situation exists, the information may be disclosed only as allowed by applicable state and federal law.
4. Notwithstanding any provision to the contrary within this Agreement, the Parties shall fully comply with the requirements of NEB. REV. STAT. § 79-2,104 or any other state or federal law or regulation, including Family Educational Rights and Privacy Act of 1974 (FERPA) (20 U.S.C. 1232g), and its implementing regulations (34 C.F.R. Part 99), regarding the confidentiality of student information and records. All the County requests for student records made to the School District shall be in compliance with this provision. The County represents, warrants, and agrees that it will: (1) hold the student records in strict confidence and will not use or disclose student records except as (a) permitted or required by this Agreement, (b) required by law, or (c) otherwise authorized by the School District in writing. At the request of the School District, the County agrees to provide the School District with a written report of the student records and information disclosed to third parties. A breach of these confidentiality requirements shall constitute grounds for the immediate termination of this MOU.

Section 9. Training

1. Within six months of being assigned as SROs to the School District, each SRO shall have completed a minimum of twenty hours of training focused on school-based law enforcement, including but not limited to, coursework focused on school law, student rights, understanding special needs of students and students with disabilities, conflict de-escalation techniques, ethics for school resource officers, teenage brain development, adolescent behavior, implicit bias training, diversity and cultural awareness, trauma-informed responses, and preventing violence in school settings. Assignments as an SRO that do not meet the definition of "school resource officer" found at NEB. REV. STAT. § 79-2702 are not subject to the requirements of this MOU, but the use of such assignments should not be used to circumvent the training requirements set forth in in this paragraph.
2. Within six months of an SRO being assigned to the school, a minimum of one administrator within the school building will have completed a minimum of twenty hours of training, excluding previous college coursework, focused on school-based law enforcement, including, but not limited to course work focused on school law, student rights, understanding special needs of students and students with disabilities, conflict de-escalation techniques, ethics, teenage brain development, adolescent behavior, implicit bias training, diversity and cultural awareness, trauma-informed responses, restorative justice, and preventing violence in school settings.

Section 10. Program Review

1. To express a concern or file a complaint about an SRO and the practice of the SRO, the Dixon County Sheriff's Office Complaints Against Employees policy shall be followed. The School District's student and parent complaint policy to express a concern or file a complaint about an SRO and the practice of the SRO with the County is Policy 2006- Complaint Procedure.
2. The School District, in collaboration with the Dixon County Sheriff, shall conduct an annual review of the program and shall: (a) make modifications as necessary to accomplish stated program goals; and (b) create a report of the review to be provided to both parties and, to the extent permitted by law, made available online. The parties will establish an evaluation process, to include community stakeholders, as part of the regular review of program goals and relevant data, including the specific measures, data points, and metrics included in the report. The first of the annual report will be for the first full school year following the formation of this MOU.

Section 11. Community Partnerships

The School District and the County shall continue to collaborate with community and governmental agencies to further program goals, support strategies to divert students from the criminal justice system, and access additional support services for students.

Section 12. Payment

The County shall invoice the School District for SRO services rendered under this MOU in three (3) installments with the first invoice being delivered in October 1, 2023. Subsequent invoices will be delivered on a monthly basis, with the final invoice being delivered by June 30, 2028. The County shall make appropriate pro rata reductions in the amount invoiced during any month in which circumstances reduced the amount of SRO services provided by the County. The School District shall make payment for SRO services within thirty (30) days of its receipt of an invoice from the County.

Section 13. Inspection of Records

The County shall establish and maintain books, records, and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by the School District under this MOU. All records relating to the SRO Program, regardless of the form in which they are kept, shall be open to inspection and subject to audit, inspection, examination, evaluation, and/or reproduction, during normal working hours, by the School District's agent or its authorized representative to permit the School District to evaluate, analyze, and verify the satisfactory performance of the terms and conditions of this MOU and to evaluate, analyze, and verify any and all invoices, billings, payments, and/or claims submitted by the County pursuant to this MOU.

Section 14. Body-Worn Cameras (BWCs)

All parties agree that any use of BWCs by SROs must be subject to and in compliance with federal, state, and local laws and regulations regarding their use and operation. The Dixon County Sheriff shall use his best efforts to notify the School District at least two weeks before officers assigned to the School District are to begin use of BWCs, and will provide written information and training to the building principals and superintendent of the schools in which the officers may enter. Training shall include the objectives and procedures for the use of BWCs in public and in schools. Every SRO equipped with a BWC shall be trained in the operation of the equipment prior to its use. To maximize the effectiveness of the BWC and the integrity of the video documentation, SROs shall adhere to the objectives and procedures outlined in this MOU and the County's general operations orders or similar policies or procedures when they utilize BWCs. The County may, if not otherwise prohibited by law, provide to the School District copies of any such filming of students, parents, employees, or others upon school property, upon request for such copies by the School District, as a law enforcement record. In the event that the County receives advice that providing a copy of such video is prohibited, the County agrees to utilize its best efforts to facilitate the availability of its officer(s) that made the video to testify, upon request by the School District, in any school disciplinary hearing concerning his/her/their knowledge of the facts and circumstances of the videoed incident. Any such film or video taken by, and kept in the possession of the County may be considered law enforcement records under the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. sec. 1232g and 34 C.F.R. Sec. 99.8. Any copy of such film or video, if permitted by law to be provided to the School District, may become an educational record of the district. The County's deputies shall at all times recognize and comply with the confidentiality of student and education records and may only seek such records in accordance with the requirements of School District policy and state and federal law.

Section 15. Nondiscrimination

The Parties shall not discriminate against any employee or applicant who is to be employed for performance of this MOU with respect to his or her hire, tenure, terms, conditions, or privileges of employment, because of his race, color, religion, sex, disability, or national origin.

Section 16. Employment Eligibility Verification

The Parties shall use a federal immigration verification system to determine the work eligibility status of employees hired on or after October 1, 2009 and who are physically performing services within the State of Nebraska. If a party employs or contracts with any subcontractor in connection with this MOU, the contracting party shall include a provision in the contract requiring the subcontractor to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

Section 17. Termination

Either party may terminate this MOU for any or no reason and at any time by giving the other party at least six (6) months prior written notice of the same. Any joint funds or property in possession of the Parties as a result of this MOU shall be divided and distributed to the party that contributed it or funded its purchases.

Section 18. Appropriation of Funds

The Parties' obligations under this MOU are expressly subject to the appropriation of funds by the School District's Board of Education and the County's governing authority. Further, in the event that funds are not appropriated in whole or in part sufficient for performance of the obligations under this MOU, the parties may terminate this MOU.

Section 19. Default

A party shall be in default under this MOU if it breaches, defaults on or otherwise fails to perform or satisfy any agreement, obligation, term, covenant, condition or provision set forth herein or arising hereunder, and such breach, default or failure to perform continues for a period of thirty (30) days after the party receives written notice of such breach or failure to perform from the other party; or, if such breach cannot reasonably be cured within such 30-day period, and the breaching party fails to commence to cure such breach within such thirty (30) days after notice from the non-breaching party or fails to proceed diligently to cure such breach within a reasonable time thereafter. Upon default by a party, the remaining parties may pursue any remedy provided by law.

Section 20. Liability Insurance

Each party shall obtain and pay for its own liability accident insurance and aggregate insurance coverage for their participation in this MOU.

Section 21. Notice

Each Party giving any Notice ("Notice") under this MOU must give written Notice by personal delivery, registered or certified mail (in each case, return receipt requested and postage prepaid), or electronic mail to the School District's superintendent at the e-mail address on file with the Nebraska Department of Education and to the Dixon County Sheriff's Office. Notice is effective only if the party giving the Notice has complied with this section.

Section 22. Indemnification

To the extent permitted by applicable law, but without waiving any rights under any applicable state governmental immunity act or constitutional provision, each party agrees to indemnify, defend, and hold harmless the other party from and against any loss, cost, or damage of any kind (including reasonable outside attorneys' fees) to the extent arising out of its breach of this Agreement, and/or its negligence or willful misconduct.

Section 23. No Third-Party Beneficiaries

This MOU does not and is not intended to confer any rights or remedies upon any person other than the Parties.

Section 24. Independent Contractor

The Parties to this agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party nor its respective agents, employees, subcontractors, or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. The County shall at all times be responsible for all aspects of the employment, control, and direction of SROs assigned under this MOU. Nothing within this MOU is intended to create an agency or employment relationship between the School District and any officer assigned by the County to participate in the SRO Program. All compensation, wages, salaries, benefits and other emoluments of employment payable to the SROs shall be the sole responsibility of the County. No right to School District retirement, leave benefits, or any other benefits of School District employees shall exist as a result of the performance of any duties or responsibilities under this MOU. The School District shall not be responsible for social security, withholding taxes, contributions to unemployment compensation funds, or insurance for the County's officers, employees, agents, subcontractors, or assignees.

Section 25. Amendments and Modifications

The Parties may amend or modify this MOU only by a signed, written agreement that identifies itself as an amendment or modification to this MOU. No other alterations in the terms of this agreement shall be valid or binding.

Section 26. Severability

If any provision of this MOU is determined to be unenforceable, the remaining provisions of this MOU remain in full force, if the essential terms and conditions of this MOU for each party remain enforceable.

Section 27. Counterparts

The Parties may execute this MOU in multiple counterparts, each of which constitutes an original, and all of which, collectively, constitute only one agreement. The signatures of all of the Parties need not appear on the same counterpart, and delivery of an executed counterpart signature page by facsimile or other electronic means is as effective as executing and delivering this MOU in the presence of the other Parties to this MOU. This MOU is effective upon delivery of one executed counterpart from each party to the other party. In proving this MOU, a party must produce or account only for the executed counterpart of the party to be charged.

Section 28. Assignment

The Parties shall not assign or otherwise dispose of this MOU or any duty, right, or responsibility contemplated in this MOU to any other person or entity without the previous written consent of the other Parties.

Section 29. Publication and Posting

Within three months of the adoption of this MOU, the School District's Superintendent shall provide a copy of it to the Nebraska Department of Education and post it on the School District's website. If any change is made to this MOU, the School District's Superintendent shall provide an updated copy of the MOU to the Nebraska Department of Education and post a copy on the School District's website no later than January 1st of the following year.

Section 30. Designation as Law Enforcement Unit

[NOTE TO BE DELETED: This section should only be included if it is consistent with board policy designating a law enforcement unit and your District consulted with your school attorney regarding the implications of, and implementation of, a policy designating a Law Enforcement Unit.]

In accordance with the terms of this agreement, the County and its officials are authorized to enforce local, state, or federal law and to maintain the physical safety and security of the School District. Thus, the County, by and through the Dixon County Sheriff's Office, is designated as the School District's law enforcement unit for purposes of the Family Educational Rights and Privacy Act. In maintaining the physical security and safety of the district or enforcing local, state, or federal law, the County may employ surveillance or other safety or security equipment in compliance with state and federal law. All records created and maintained by the County for a law enforcement purpose are considered law enforcement unit records. This would include any records produced by surveillance or other safety or security equipment employed by the County to maintain the physical security and safety of the district or enforce local, state, or federal law. Law enforcement unit records must be maintained by the County pursuant to County policies and procedures until it is determined the records may be destroyed. The County is responsible for maintaining law enforcement unit records separate and apart from any student records maintained by the district pursuant to the board's policy regarding student records.

Section 31. Entire MOU

The MOU is the complete and exclusive expression of the Parties' agreement on the matters contained in this MOU. All prior and contemporaneous negotiations and agreements between the Parties on the matters contained in this MOU are expressly merged into and superseded by this MOU.

**WAYNE COUNTY SCHOOL DISTRICT 90-0560,
A/K/A WAKEFIELD COMMUNITY SCHOOLS**

By: _____

Signature: _____

Name: _____

Title: _____

Date: _____

DIXON COUNTY, NEBRASKA

By: _____

Signature: _____

Name: _____

Title: Dixon County Board Chair

Date: _____

Approved as to form and content:

By: _____

Signature: _____

Name: _____

Title: Dixon County Sheriff

Date: _____



May 5, 2023

Matt Farup, Superintendent
802 Highland St
Wakefield, NE 68784
mfarup@wakefieldschools.org

RE: Wakefield RFP

Mr. Farup,

We appreciate the opportunity to submit our proposal to provide a survey of the Wakefield Public School that satisfies the requirements shown in the attached pdf.

Schedule:

Survey to be completed within 3 weeks of notice to proceed.

Lump Sum Fee – \$16,210

If further discussion concerning this scope of services or fees is necessary, please contact me by email (tpanning@jeo.com) or by phone (402-719-2631). If our proposal and attached general conditions are acceptable to you, please sign below and return to me.

Sincerely,

A handwritten signature in black ink that reads "Troy Panning".

Troy Panning, LS
JEO Consulting Group, Inc

AUTHORIZATION

The undersigned hereby agrees to the scope of services proposed above, general conditions, and authorizes JEO Consulting Group, Inc., to provide services as described.

By: _____

Title: _____

Date: _____



5/8/2023

Troy Panning
JEO Consulting Group, Inc.
1909 Dakota Avenue
South Sioux City, NE 68776

Clarification #1

Clarification #2

Clarification #1

Clarification #3

Dear Mr. Panning,
On behalf of the owner, Wakefield Community School, we request your proposal for a land survey. The approximate limits are defined by the enclosed drawing.

Your proposal is requested to provide a property survey describing physical characteristics, legal limitations and utility locations for the site of the Project. The survey shall include, as applicable: grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths.

The survey shall include floor elevations immediately inside existing exterior doors. Unless otherwise shown, survey shall extend to the centerline of adjoining streets. All information on the survey shall be referenced to a Project benchmark. Survey shall be stamped and signed by a registered land surveyor. Provide the survey readable in a Revit 2023 digital format.

Clarification #4

Clarification #5

Please address your proposal to the Owner as follows:

Matt Farup, Superintendent
802 Highland St,
Wakefield, NE 68784
mfarup@wakefieldschools.org

Clarification #6

Please also provide a copy of your proposal to CMBA Architects. We request the proposal as soon as possible. If authorized, we request the survey be provided as expediently as possible, but not longer than three (3) weeks after authorization.

Respectfully,

Lee Beukelman
Principal Architect

cc: Site Extents
Enclosure: Site Plan

Site Extents

(Area to be surveyed is highlighted in Green. Red is owned by the owner, but we do not see a need for this area to be surveyed. If you see the need, please provide itemized price for this area)

Image from Wayne County GIS website.



Clarification #1 - The topographic survey will extend to the Centerline of Streets within public Right-of-Way, and will extend to the property line of adjacent properties. If topographic survey is needed on adjacent property, that additional work will be identified and presented to JEO in an electronic format (email). Right to access adjacent private property will be secured by Wakefield Public Schools.

Clarification #2 - Designated Wetlands will be determined by an environmental scientist. Those delineated wetlands need to be physically marked in the field if they are to be identified on the requested survey. Attached is an estimate provided by Zach Cunningham of JEO, the \$4000 fee would be in addition to the \$16,200 survey estimate. If Coordination with a different environmental scientist is desired, that coordination will be facilitated by Wakefield Public Schools.

Clarification #3 - Any Restrictions, Easements, Zoning or Deed Restrictions will be shown from a requested Title Report. Any other Restrictions, Easements, Zoning or Deed Restrictions not found in said Title Report, need to be provided to JEO from the client.

Clarification #4 - Only the exterior footprint of the existing building at ground level will be depicted on the survey provided by JEO. Finish Floor elevations will be provided inside of the existing building if JEO is able to open the existing doors to verify said elevations.

Clarification #5 - Utility information will be shown from a One-Call request. Only those utilities that are physically marked in the field will be depicted on the survey. All documentation provided to the surveyor in response to the one-call request will be provided to the client with the deliverable. Invert elevations on utilities that are not accessible from the surface, will not be provided.

Clarification #6 - The deliverable will be provided in Civil3D 2021 digital format. Horizontal coordinates will be referenced to the Wayne County Low Distortion Projection. Elevations will be referenced to NAVD88/Geoid 18.

JEO Proposal and Estimated Fees
for
Wakefield Community School
JEO Project #:
Wetland Delineation and Report
Prepared 5/9/2023

Project Scope and Fee
Wetland Delineation & Report

- **Desktop Review/Mobilization:**
Prior to conducting field work, JEO will identify potential WOUS, including wetlands, in the study area by researching publicly-available data and resources including, but not limited to: current and historic aerial imagery, National Wetlands Inventory, National Hydrography Dataset, hydric soils, topography, and/or floodplains. Reviewing these resources prior to conducting the field investigation allows work to be focused on areas most likely to contain wetlands, either currently or historically, and to be impacted by the proposed project.

- **Site Visit/Field Work:**
JEO will conduct a site visit to delineate all potential WOUS, including wetlands, in the study area. The on-site wetland delineation will be conducted in accordance with the 1987 USACE Wetlands Delineation Manual and the Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Midwest Region (Version 2.0). Information pertaining to vegetation, soils, and hydrology will be collected at paired data points (e.g., one wetland and one upland), with at least one set of paired data points for each aquatic resource observed on-site. Boundaries of all aquatic resources identified on-site will be recorded in the field using a hand-held GPS with sub-meter accuracy (e.g., Trimble DA2 and Field Maps for ArcGIS).

- **Wetland Delineation Report:**
Upon completion of the site visit, JEO will analyze and compile the field data into a wetland delineation report that will detail findings and identify potential WOUS, including wetlands, located in the study area. The wetland delineation report will include the following:
 - Project site location
 - Summary of desktop review
 - Identification and mapping of boundaries for all recorded WOUS, including wetlands
 - Identification of the types of WOUS, including wetlands, present on-site (i.e., Cowardin classification and Nebraska Wetland Subclass)
 - Photographs of each sample point and all WOUS, including wetlands
 - USACE Wetland Determination Data Forms
 - Nebraska Stream Condition Assessment Protocol (NeSCAP) if applicable

Project Fee

The estimate for completing the tasks identified above for the projects is \$4,000.

Services not Included

- Delineation of WOUS, including wetlands, outside of the identified study area.
- 404 permitting services
- Compensatory mitigation (mitigation plan, design, construction, seeding, or monitoring).
- Other biological surveys or compliance with other agency requests.
- Development of Habitat Conservation Plan documents.
- Endangered and/or threatened species-specific surveys.

- Floodplain permitting.
- NPDES permitting/compliance.
- Obtaining right-of-entry to study area properties.
- Additional revisions and resubmittals beyond those mentioned above.

GENERAL CONDITIONS

1. SCOPE OF SERVICES: JEO Consulting Group, Inc. (JEO) shall perform the services described in the attached Scope of Services. JEO shall invoice the client for these services at the fee stated in the attached Scope of Services.

2. ADDITIONAL SERVICES: JEO can perform work beyond the scope of services, as additional services, for a negotiated fee or at fee schedule rates.

3. CLIENT RESPONSIBILITIES: The client shall provide all criteria and full information as to the client's requirements for the project; designate and identify in writing a person to act with authority on the client's behalf in respect to all aspects of the project; examine and respond promptly to JEO's submissions; and give prompt written notice to JEO whenever the client observes or otherwise becomes aware of any defect in work.

Unless otherwise agreed, the client shall furnish JEO with right-of-access to the site in order to conduct the scope of services. Unless otherwise agreed, the client shall also secure all necessary permits, approvals, licenses, consents, and property descriptions necessary to the performance of the services hereunder. While JEO shall take reasonable precautions to minimize damage to the property, it is understood by the client that in the normal course of work some damage may occur, the restoration of which is not a part of this agreement.

4. TIMES FOR RENDERING SERVICES: JEO's services and compensation under this agreement have been agreed to in anticipation of the orderly and continuous progress of the project through completion. Unless specific periods of time or specific dates for providing services are specified in the scope of services, JEO's obligation to render services hereunder shall be for a period which may reasonably be required for the completion of said services.

If specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided, and if such periods of time or date are changed through no fault of JEO, the rates and amounts of compensation provided for herein shall be subject to equitable adjustment. If the client has requested changes in the scope, extent, or character of the project, the time of performance of JEO's services shall be adjusted equitably.

5. INVOICES: JEO shall submit invoices to the client monthly for services provided to date and a final bill upon completion of services. Invoices are due and payable within 30 days of receipt, unless prior arrangements are made. Invoices are considered past due after 30 days. Client agrees to pay a finance charge on past due invoices at the rate of 1.0% per month, or the maximum rate of interest permitted by law.

If the client fails to make any payment due to JEO for services and expenses within 30 days after receipt of JEO's statement, JEO may, after giving 7 days' written notice to the client, suspend services to the client under this agreement until JEO has been paid in full all amounts due for services, expenses, and charges.

6. STANDARD OF CARE: The standard of care for all services performed or furnished by JEO under the agreement shall be the care and skill ordinarily used by members of JEO's profession practicing under similar circumstances at the same time and in the same locality. JEO makes no warranties, express or implied, under this agreement or otherwise, in connection with JEO's services.

JEO shall be responsible for the technical accuracy of its services and documents resulting therefrom, and the client shall not be responsible for discovering deficiencies therein. JEO shall correct such deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in client furnished information.

7. REUSE OF DOCUMENTS: Reuse of any materials (including in part plans, specifications, drawings, reports, designs, computations, computer programs, data, estimates, surveys, other work items, etc.) by the client on a future extension of this project, or any other project without JEO's written authorization shall be at the client's risk and the client agrees to indemnify and hold harmless JEO from all claims, damages, and expenses including attorney's fees arising out of such unauthorized use.

8. ELECTRONIC FILES: Copies of Documents that may be relied upon by the client are limited to the printed copies (also known as hard copies) that are signed or sealed by JEO. Files in electronic media format of text, data, graphics, or of other types that are furnished by JEO to the client are only for convenience of the client. Any conclusion or information obtained or derived from such electronic files shall be at the user's sole risk.

a. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it shall perform acceptance tests or procedures within 30 days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 30 day acceptance period shall be corrected by the party delivering the electronic files. JEO shall not be responsible to maintain documents stored in electronic media format after acceptance by the client.

b. When transferring documents in electronic media format, JEO makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by JEO at the beginning of the project.

c. The client may make and retain copies of documents for information and reference in connection with use on the project by the client.

d. If there is a discrepancy between the same version of electronic files and the hard copies, the hard copies govern.

e. Any verification or adaptation of the documents by JEO for extensions of the project or for any other project shall entitle JEO to further compensation at rates to be agreed upon by the client and JEO.

9. INDEMNIFICATION: To the fullest extent permitted by law, JEO and the client shall indemnify and hold each other harmless and their respective officers, directors, partners,

JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC
GENERAL CONDITIONS

employees, and consultants from and against any and all claims, losses, damages, and expenses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) to the extent such claims, losses, damages, or expenses are caused by the indemnifying parties' negligent acts, errors, or omissions. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of JEO and the client, they shall be borne by each party in proportion to its negligence.

10. INSURANCE: JEO shall procure and maintain the following insurance during the performance of services under this agreement:

- a. Workers' Compensation: Statutory
- b. Employer's Liability
 - i. Each Accident: \$500,000
 - ii. Disease, Policy Limit: \$500,000
 - iii. Disease, Each Employee: \$500,000
- c. General Liability
 - i. Each Occurrence (Bodily Injury and Property Damage): \$1,000,000
 - ii. General Aggregate: \$2,000,000
- d. Auto Liability
 - i. Combined Single: \$1,000,000
- e. Excess or Umbrella Liability
 - i. Each Occurrence: \$1,000,000
 - ii. General Aggregate: \$1,000,000
- f. Professional Liability:
 - i. Each Occurrence: \$1,000,000
 - ii. General Aggregate: \$2,000,000
- g. All policies of property insurance shall contain provisions to the effect that JEO and JEO's consultants' interests are covered and that in the event of payment of any loss or damage the insurers shall have no rights of recovery against any of the insureds or additional insureds thereunder.
- h. The client shall require the contractor to purchase and maintain general liability and other insurance as specified in the Contract Documents and to cause JEO and JEO's consultants to be listed as additional insured with respect to such liability and other insurance purchased and maintained by the contractor for the project.
- i. The client shall reimburse JEO for any additional limits or coverages that the client requires for the project.

11. TERMINATION: This agreement may be terminated by either party upon 7 days prior written notice. In the event of termination, JEO shall be compensated by client for all services performed up to and including the termination date. The effective date of termination may be set up to thirty (30) days later than otherwise provided to allow JEO to demobilize personnel and equipment from the site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble project materials in orderly files.

12. GOVERNING LAW: This agreement is to be governed by the law of the state in which the project is located.

13. SUCCESSORS, ASSIGNS, AND BENEFICIARIES: The client and JEO each is hereby bound and the partners,

successors, executors, administrators and legal representatives of the client and JEO are hereby bound to the other party to this agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, with respect to all covenants, agreements and obligations of this agreement.

a. Neither the client nor JEO may assign, sublet, or transfer any rights under or interest (including, but without limitation, monies that are due or may become due) in this agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment shall release or discharge the assignor from any duty or responsibility under this agreement.

b. Unless expressly provided otherwise in this agreement: Nothing in this agreement shall be construed to create, impose, or give rise to any duty owed by the client or JEO to any contractor, contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them.

c. All duties and responsibilities undertaken pursuant to this agreement shall be for the sole and exclusive benefit of the client and JEO and not for the benefit of any other party.

14. PRECEDENCE: These standards, terms, and conditions shall take precedence over any inconsistent or contradictory language contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding JEO's services.

15. SEVERABILITY: Any provision or part of the agreement held to be void or unenforceable shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the client and JEO, who agree that the agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

16. NON-DISCRIMINATION CLAUSE: Pursuant to Neb. Rev. Stat. § 73-102, the parties declare, promise, and warrant that they have and will continue to comply fully with Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C.A § 1985, et seq.) and the Nebraska Fair Employment Practice Act, Neb. Rev. Stat. § 48-1101, et seq., in that there shall be no discrimination against any employee who is employed in the performance of this agreement, or against any applicant for such employment, because of age, color, national origin, race, religion, creed, disability or sex.

17. E-VERIFY: JEO shall register with and use the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee pursuant to the Immigration Reform and Control Act of 1986, to determine the work eligibility status of new employees physically performing services within the state where the work shall be performed. Engineer shall require the same of each consultant.



First National
Capital Markets

Public Finance

Wakefield Community Schools Home of the Trojans

Finance Workshop
June 20, 2023

Presented by
Carl Dietz

WORKSHOP OVERVIEW

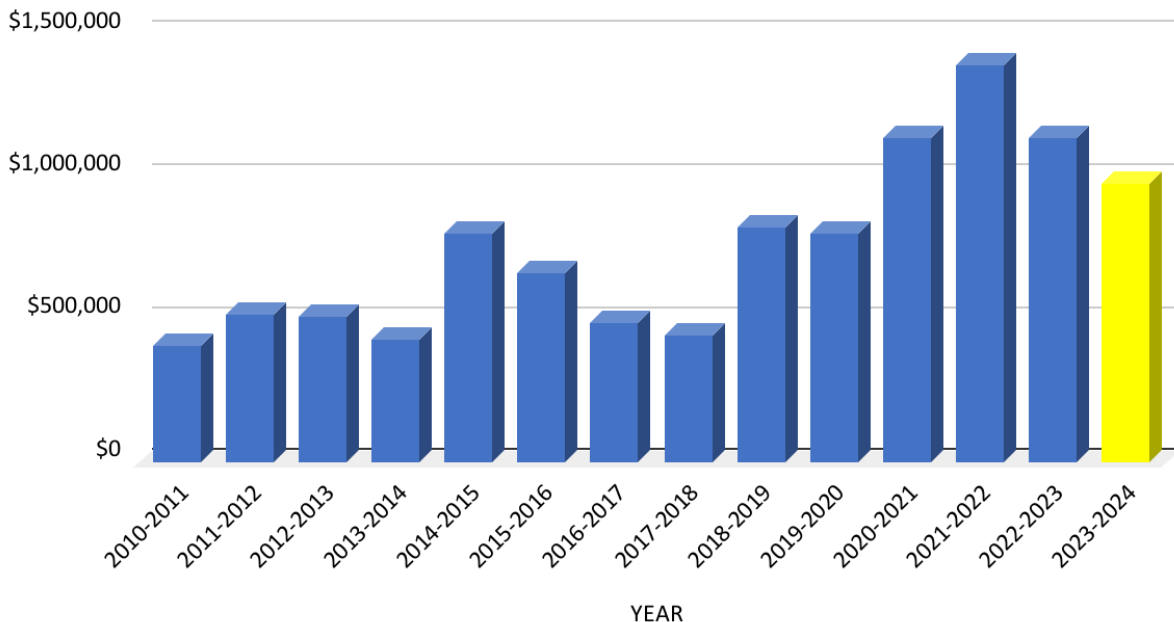
- I. Fund descriptions and historical cash balances of primary funds
- II. Historical and projected general fund receipts
- III. AFR comparability of total expenses and payroll
- IV. Explain cash balance, necessary cash reserve, budget authority, per pupil costs
- V. LB 583 and 243

General Fund

- ❖ Finances all facets of services rendered by the district.
- ❖ A General Fund is maintained by all districts.
- ❖ General Fund expenditures are limited by statute.
- ❖ The Tax Levy for this fund is restricted.
- ❖ The bulk of all K-12 educational expenses are General Fund Expenses.

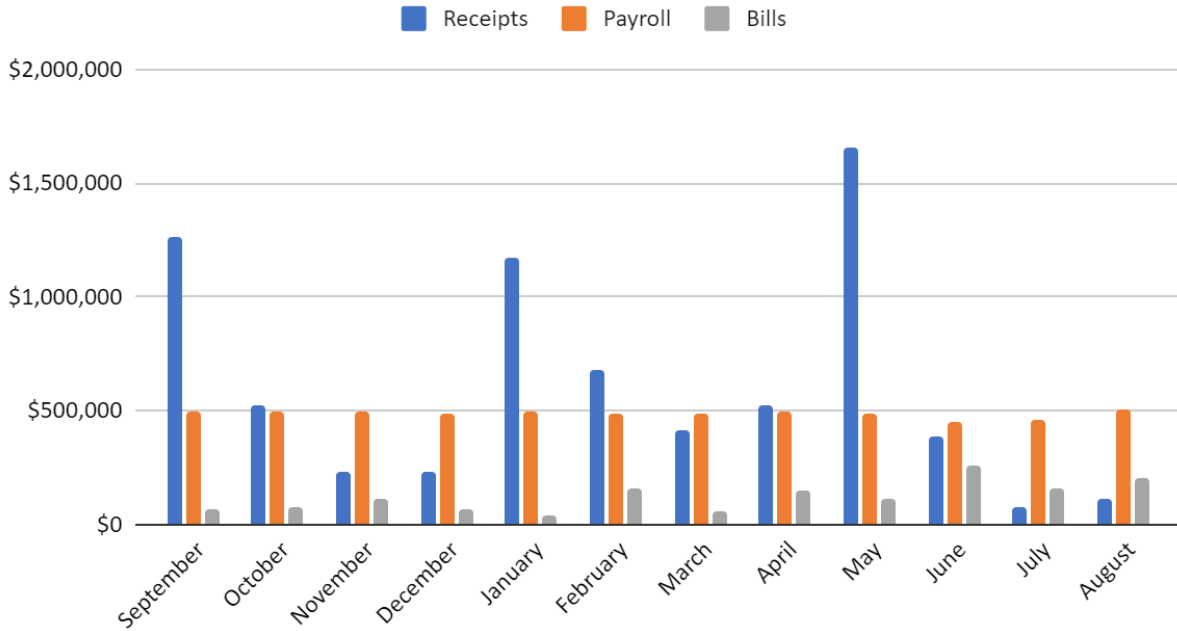
General Fund Cash Balance-The bar chart below shows the historical cash balance over the past 13 years and the projected cash balance on September 1, 2023. Three months of operating expenditures is recommended for an ending cash balance on August 31 of each year. The district had a balance of \$1,137,972 on September 1 2022. Based on the projected expenses and receipts for the current year the cash balance on September 1, 2023 could be closer to \$1.0 million.

General Fund Cash Balance



The bar graph below shows the four-year average of receipts, payroll and bills by month. Most of the total receipts come in the months of September-17%, May-23% and January-16%, but expenses stay fairly consistent throughout the year. Total expenses outpace total receipts nine months out of the year.

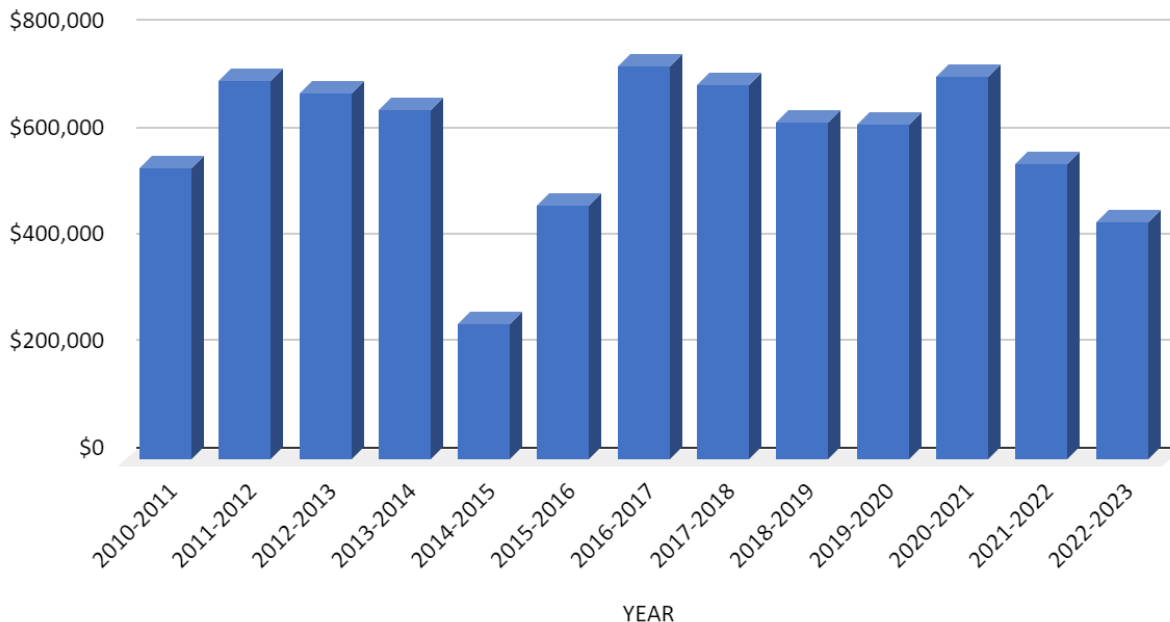
Four Year Average of Receipts Payroll and Bills by Month



Depreciation Fund

- ❖ The Depreciation Fund is not specifically provided for in law; therefore, this fund shall be considered a component of the General Fund.
- ❖ Used to spread replacement costs over a period of years in order to avoid a disproportionate tax effort in a single year
- ❖ This fund is restricted by statute as part of the Allowable Reserve limitation.

Depreciation Fund Cash Balance



Employee Benefit Fund

- ❖ Established in order to specifically reserve General Fund money for the benefit of school district employees (unemployment compensation, early retirement, health insurance deductibles, etc.)
- ❖ The cash reserve of this fund is restricted by statute as part of the Allowable Reserve limitation.
- ❖ The Employee Benefit Fund is not specifically provided for in law; therefore, this fund shall be considered a component of the General Fund.

Activities Fund

- ❖ Activities Fund is required to account for the financial operations of quasi-independent student organizations.
- ❖ The inclusion of such accounts in the General Fund would distort the financial position of the basic school operation.
- ❖ The Activities Fund shall not be used to record general operation revenues or expenditures, nor shall this fund be used as a clearinghouse for the General Fund.

School Nutrition Fund

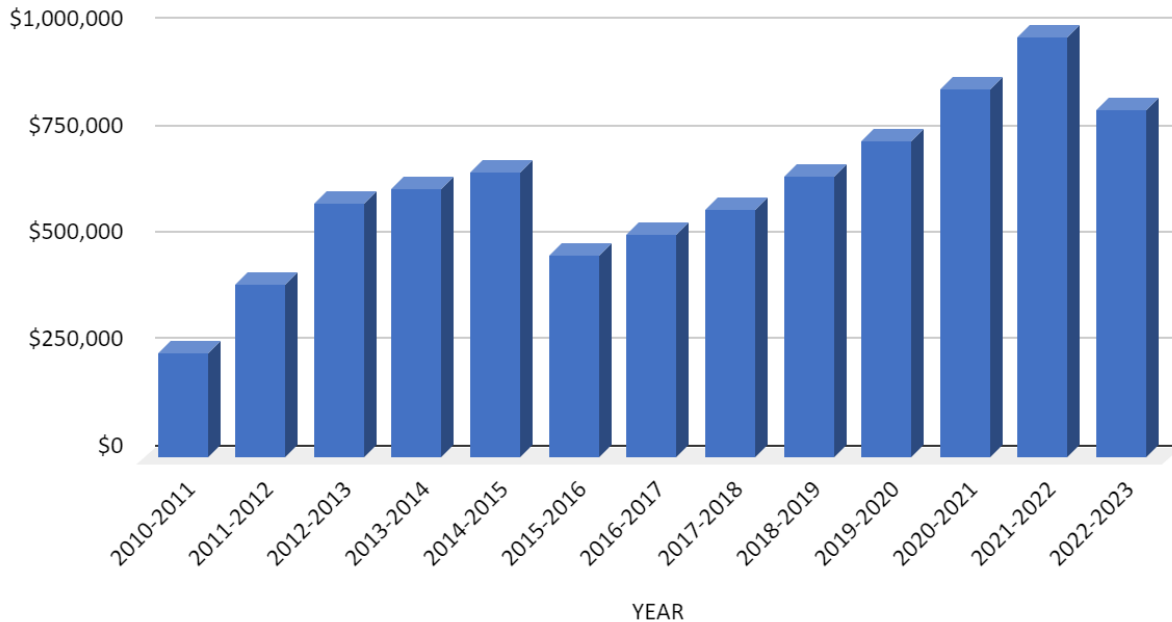
- ❖ The School Nutrition Fund is required to accommodate the financial activities of all Nutrition Programs operated by the school district.
- ❖ The School Nutrition Fund shall reflect a record of all revenues and expenditures incident to the operation of all Nutrition Programs.
- ❖ If a deficit is incurred in the operation, the deficiency shall be covered by funds transferred from the General Fund.

Special Building Fund

- ❖ A Special Building Fund shall be established when a school board decides to

- ❖ acquire or improve sites and/or to erect, alter or improve buildings.
- ❖ The sale of bonds, the sale of property, or tax receipts will be the primary sources of revenue for the Special Building Fund.
- ❖ The tax levy for this fund is restricted to 14¢ with local board approval or 17.5¢ following a vote of the people for a term not to exceed ten years.

Building Fund Cash Balance



Bond Fund

- ❖ Bond Fund shall be used to record tax receipts, investment interest, and the payment of bond principal, interest, and other related costs.
- ❖ Revenue from a levy to retire bonds is retained in a separate fund by the county treasurer, the financial institution serving as a fiscal agent, or the school district.
- ❖ Proceeds from a bond issue shall be deposited into the Special Building Fund to be expended on the actual building project.

Qualified Capital Purpose Undertaking Fund

- ❖ A Qualified Capital Purpose Undertaking Fund (QCPUF) may be established for:
 - removal of environmental hazards
 - elimination of accessibility barriers in school buildings
 - repayment of a qualified zone academy bonds
 - modifications for life safety code violations
 - mold abatement and prevention projects
- ❖ Effective April 22, 2016, the tax levy for this fund is restricted to 3¢ and cannot exceed ten years for each project.
- ❖ A majority vote of the board of education is required to issue bonds to be supported by a tax levy for each qualified capital purpose.

Student Fees Fund

- ❖ The Student Fee Fund is a separate school district fund not funded by tax

revenue into which all money collected from students must be deposited.

- ❖ Included are fees for Extracurricular Activities, Postsecondary Education and Summer or Night School. **Cooperative Fund**
- ❖ The Cooperative Fund may be used by the school district acting as the fiscal agent for any cooperative activity between two or more political subdivisions.

Contingency Fund

- ❖ A Contingency Fund may be established by a school district to fund uninsured losses and legal fees incurred by the school district for defense against public losses.
- ❖ Expenditures from this fund shall not exceed five percent of the total budgeted

DISTRICT LEVY AND VALUATION

The chart below shows valuation, including the bond valuation, and the levy for each fund dating back to 2010-2011. Valuations increased 117% from 2010-2022. The four year projection is based on a 3% annual increase in valuations. The general fund levy is set at .79 and building fund at .04 to allow for the new LB 243 guidelines.

Historical Levies and Projections								
	YEAR	VALUATIONS	GENERAL	BOND	BUILDING	QCPUF	TOTAL	Gen & Bld
	2010-2011	\$247,068,059	\$0.9553	\$0.0303	\$0.0947	\$0.0286	\$1.1089	\$1.0500
8.49%	2011-2012	\$268,037,004	\$0.9658	\$0.0289	\$0.0807	\$0.0267	\$1.1021	\$1.0465
9.66%	2012-2013	\$293,920,648	\$0.9596	\$0.0259	\$0.0606	\$0.0271	\$1.0732	\$1.0202
14.51%	2013-2014	\$336,579,636	\$0.9596	\$0.0232	\$0.0505	\$0.0212	\$1.0545	\$1.0101
26.50%	2014-2015	\$425,779,753	\$0.9004	\$0.0202	\$0.0303	\$0.0464	\$0.9973	\$0.9307
12.42%	2015-2016	\$478,654,388	\$0.9596	\$0.0051	\$0.0025	\$0.0303	\$0.9975	\$0.9621
4.58%	2016-2017	\$500,555,282	\$0.9420		\$0.0152	\$0.0253	\$0.9825	\$0.9572
-0.45%	2017-2018	\$498,300,323	\$0.9565		\$0.0151	\$0.0227	\$0.9943	\$0.9716
-1.86%	2018-2019	\$489,013,718	\$0.9596		\$0.0152	\$0.0227	\$0.9975	\$0.9748
2.97%	2019-2020	\$503,518,452	\$0.9329		\$0.0251	\$0.0204	\$0.9784	\$0.9580
-1.52%	2020-2021	\$495,884,894	\$0.9385		\$0.0306	\$0.0182	\$0.9873	\$0.9691
1.98%	2021-2022	\$505,707,580	\$0.9315		\$0.0373	\$0.0179	\$0.9867	\$0.9688
6.23%	2022-2023	\$537,190,115	\$0.8965		\$0.0961	\$0.0188	\$1.0115	\$0.9927
3.00%	2023-2024	\$553,305,818	\$0.7900		\$0.0400	\$0.0180	\$0.8480	\$0.8300
3.00%	2024-2025	\$569,904,993	\$0.7900		\$0.0400	\$0.0180	\$0.8480	\$0.8300
3.00%	2025-2026	\$587,002,143	\$0.7900		\$0.0400	\$0.0180	\$0.8480	\$0.8300
3.00%	2026-2027	\$604,612,207	\$0.7900		\$0.0400	\$0.0180	\$0.8480	\$0.8300
3.00%	2027-2028	\$622,750,573	\$0.7900		\$0.0400	\$0.0180	\$0.8480	\$0.8300

TAX REQUEST

The General Fund Tax Request increased over 100% from 2011-2018. The tax request for all funds has increased about 98% since 2011. The General Fund Tax Request increase has stayed closer to a 1% annual increase the past five years due to an increase of over \$1.4 million in state aid.

Valuation and total tax request projections are highlighted in yellow below. The General Fund request is based on the levy above and valuations are projected at an annual 3% increase. This will keep the district below the LB 243 restrictions.

Total Tax Request							
	YEAR	General	Bond	Building	QCPUF	General & Building Fund Tax	LB 243 Limit with 3% growth
	2010-2011	\$2,360,241	\$74,862	\$233,973	\$70,661	\$2,594,215	
9.68%	2011-2012	\$2,588,701	\$77,463	\$216,306	\$71,566	\$2,805,007	
8.95%	2012-2013	\$2,820,463	\$76,125	\$178,116	\$79,652	\$2,998,578	
14.51%	2013-2014	\$3,229,818	\$78,086	\$169,973	\$71,355	\$3,399,791	
18.70%	2014-2015	\$3,833,721	\$86,008	\$129,011	\$197,562	\$3,962,732	
19.81%	2015-2016	\$4,593,168	\$24,411	\$11,966	\$145,032	\$4,605,134	
2.66%	2016-2017	\$4,715,231	\$0	\$76,084	\$126,640	\$4,791,315	
1.08%	2017-2018	\$4,766,243	\$0	\$75,243	\$113,114	\$4,841,486	
-1.55%	2018-2019	\$4,692,576	\$0	\$74,330	\$111,006	\$4,766,906	
0.10%	2019-2020	\$4,697,324	\$0	\$126,383	\$102,718	\$4,823,707	
-0.92%	2020-2021	\$4,653,880	\$0	\$151,741	\$90,251	\$4,805,621	
1.22%	2021-2022	\$4,710,666	\$0	\$188,629	\$90,471	\$4,899,295	
2.24%	2022-2023	\$4,816,162	\$0	\$516,320	\$101,008	\$5,332,482	
-9.24%	2023-2024	\$4,371,116	\$0	\$221,322	\$99,595	\$4,592,438	\$4,599,403
3.00%	2024-2025	\$4,502,249	\$0	\$227,962	\$102,583	\$4,730,211	\$4,737,385
3.00%	2025-2026	\$4,637,317	\$0	\$234,801	\$105,660	\$4,872,118	\$4,879,507
3.00%	2026-2027	\$4,776,436	\$0	\$241,845	\$108,830	\$5,018,281	\$5,025,892
3.00%	2027-2028	\$4,919,730	\$0	\$249,100	\$112,095	\$5,168,830	\$5,176,669

STATE AID

The next chart provides a three year comparison of the state aid components under the current formula and the difference from fiscal year 2023 to fiscal year 2024. Total formula needs will increase \$1,450,634 (due to the student growth adjustment of \$651,582) for 2023-24, and total resources are only increasing \$510,505. Total Foundation Aid will be \$794,747.

State aid varied from a low of \$240,407 in 2017 to a high of \$2,699,464 for next year.

Formula Needs Calculation				
	2021-22	2022-23	2023-2024	Difference
Basic Funding	\$6,506,196	\$6,378,583	\$7,267,963	\$889,380
Poverty	\$260,100	\$287,070	\$284,024	-\$3,046
LEP	\$233,750	\$243,839	\$260,930	\$17,091
Summer Schl Allow			\$6,461	\$6,461
Special Rec Allow.	\$360,611	\$383,343	\$313,484	-\$69,859
Transportation	\$108,063	\$104,561	\$117,475	\$12,914
Distance Ed	\$7,499	\$12,105	\$13,356	\$1,251
Student Growth Adj			\$651,582	\$651,582
Needs Stabilization		\$88,293		-\$88,293
Total Needs	\$7,470,001	\$7,464,641	\$8,915,275	\$1,450,634
Formula Resources Calculation				
Local Effort	\$4,941,440	\$5,125,102	\$5,380,277	\$255,175
Net Option	\$83,178	\$53,126		-\$53,126
Allocated Inc Tax	\$36,820	\$36,498	\$41,425	\$4,927
Other Receipts	\$740,450	\$899,553	\$837,959	-\$61,594
Foundation Aid			\$794,747	\$794,747
Total Resources	\$5,801,888	\$6,114,279	\$7,054,408	\$940,129
Needs - Res	\$1,668,113	\$1,350,362	\$1,860,867	\$510,505
State Aid Calculation				
Equilization Aid	\$1,668,113	\$1,350,362	\$1,860,867	\$510,505
Net Option	\$83,178	\$53,126		-\$53,126
Allocated Inc	\$36,820	\$36,498	\$41,425	\$4,927
Foundation Aid			\$794,747	\$794,747
Prior Yr Correct	-\$1,619	-\$1,966	\$2,425	\$4,391
Total State Aid	\$1,786,492	\$1,438,020	\$2,699,464	\$1,261,444
Formula Students	507.37	497.89	529.83	31.94

EXPENSES:

General Fund Expenses increased 30.6% since 2015, an average of 4.3% annually. The largest increase has occurred since 2017 with annual increases averaging 6%. The projection in yellow is based on a payroll increase of 3%-4% annually and bills increasing 3% annually. This chart reflects a large increase in expenses for this year therefore the expenses might be a little high for future projections..

EXPENSES										
Year	Payroll	FICA	Retirement	Insurance	Payroll	Bills	Total Exp	Bills Incr	Pay Inc	Payroll %
2014-2015	\$3,056,243	\$233,803	\$289,769		\$3,579,815	\$2,177,856	\$5,757,671			62.17%
2015-2016	\$3,304,396	\$252,786	\$305,715		\$3,862,897	\$2,019,313	\$5,882,210	-7.28%	7.91%	65.67%
2016-2017	\$3,244,944	\$248,238	\$317,680		\$3,810,862	\$1,907,807	\$5,718,669	-5.52%	-1.35%	66.64%
2017-2018	\$3,262,437	\$249,576	\$322,257		\$3,834,270	\$2,111,675	\$5,945,945	10.69%	0.61%	64.49%
2018-2019	\$3,490,271	\$267,006	\$344,762		\$4,102,039	\$2,149,454	\$6,251,493	1.79%	6.98%	65.62%
2019-2020	\$3,791,939	\$290,083	\$359,438		\$4,441,460	\$2,323,215	\$6,764,675	8.08%	8.27%	65.66%
2020-2021	\$4,063,972	\$310,894	\$385,397		\$4,760,263	\$2,494,420	\$7,254,683	7.37%	7.18%	65.62%
2021-2022	\$4,334,091	\$331,558	\$410,191		\$5,075,840	\$2,445,599	\$7,521,439	-1.96%	6.63%	67.48%
2022-2023	\$4,507,455	\$344,820	\$449,699	\$0	\$6,665,338	\$1,776,406	\$8,441,744	-27.36%	31.31%	78.96%
2023-2024	\$4,687,753	\$358,613	\$467,687	\$1,300,000	\$6,814,053	\$1,829,698	\$8,643,751	3.00%	2.23%	78.83%
2024-2025	\$4,828,385	\$369,371	\$481,717	\$1,391,000	\$7,070,474	\$1,884,589	\$8,955,063	3.00%	3.76%	78.96%
2025-2026	\$4,973,237	\$380,453	\$496,169	\$1,488,370	\$7,338,229	\$1,941,127	\$9,279,355	3.00%	3.79%	79.08%
2026-2027	\$5,122,434	\$391,866	\$511,054	\$1,592,556	\$7,617,910	\$1,999,361	\$9,617,271	3.00%	3.81%	79.21%
2027-2028	\$5,276,107	\$403,622	\$526,386	\$1,704,035	\$7,910,150	\$2,059,341	\$9,969,491	3.00%	3.84%	79.34%

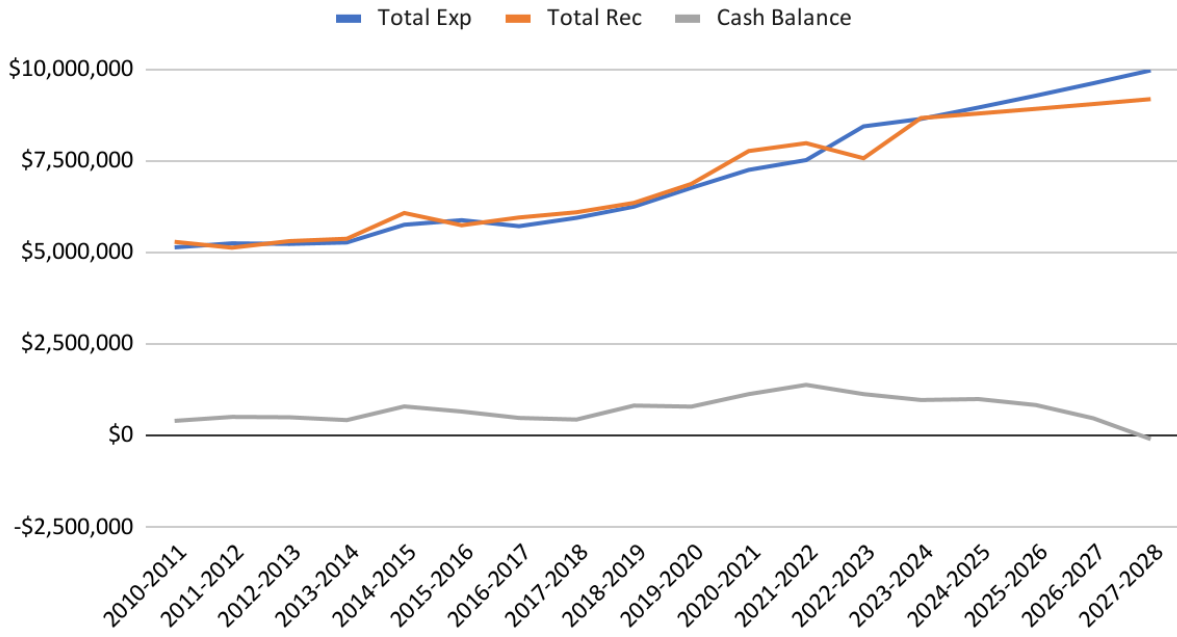
RECEIPTS, EXPENSES AND CASH FLOW:

This chart shows a breakdown of General Fund receipts by program, the total receipts, total expenses, difference between receipts and expenses, and then a projection, highlighted in yellow. Future receipts and expenses are based on the previous charts. It appears that district expenses outpace receipts by over \$700K this year. Each year the expense/receipt gap widens.

RECEIPTS BY PROGRAM, TOTAL EXPENSES AND DIFFERENCE								
YEAR	Taxes	Local	State	Federal	Other	Total Rec	Total Exp	Difference
2010-2011	\$2,214,474	\$2,377,509	\$2,000,229	\$894,666	\$19,132	\$5,291,536	\$5,141,105	\$150,431
2011-2012	\$2,517,895	\$2,655,751	\$2,087,796	\$372,872	\$15,599	\$5,132,018	\$5,250,249	-\$118,231
2012-2013	\$2,606,531	\$2,750,921	\$2,063,674	\$471,297	\$25,493	\$5,311,385	\$5,234,514	\$76,871
2013-2014	\$2,958,972	\$3,114,849	\$1,942,267	\$304,775	\$13,554	\$5,375,445	\$5,274,598	\$100,847
2014-2015	\$3,616,484	\$3,778,708	\$1,973,956	\$297,853	\$27,676	\$6,078,193	\$5,757,671	\$320,522
2015-2016	\$4,114,235	\$4,283,657	\$1,152,960	\$274,004	\$34,010	\$5,744,631	\$5,882,210	-\$137,579
2016-2017	\$4,583,274	\$4,746,532	\$938,337	\$238,082	\$32,369	\$5,955,320	\$5,718,669	\$236,651
2017-2018	\$4,222,561	\$4,409,455	\$1,351,379	\$311,673	\$25,558	\$6,098,065	\$5,945,945	\$152,120
2018-2019	\$4,468,499	\$4,664,847	\$1,386,977	\$253,228	\$48,740	\$6,353,792	\$6,251,493	\$102,299
2019-2020	\$4,076,945	\$4,275,041	\$2,388,376	\$194,764	\$14,138	\$6,872,319	\$6,764,675	\$107,644
2020-2021	\$4,581,430	\$4,779,297	\$2,611,078	\$356,894	\$21,579	\$7,768,848	\$7,254,683	\$514,165
2021-2022	\$4,353,175	\$4,553,453	\$2,789,365	\$606,044	\$33,631	\$7,982,493	\$7,521,439	\$461,054
2022-2023	\$4,527,192	\$4,702,192	\$4,000,000	\$350,000	\$35,000	\$7,571,855	\$8,441,744	-\$869,889
2023-2024	\$4,108,849	\$4,283,849	\$4,000,000	\$350,000	\$35,000	\$8,668,849	\$8,643,751	\$25,098
2024-2025	\$4,232,114	\$4,407,114	\$4,000,000	\$350,000	\$35,000	\$8,792,114	\$8,955,063	-\$162,949
2025-2026	\$4,359,078	\$4,534,078	\$4,000,000	\$350,000	\$35,000	\$8,919,078	\$9,279,355	-\$360,277
2026-2027	\$4,489,850	\$4,664,850	\$4,000,000	\$350,000	\$35,000	\$9,049,850	\$9,617,271	-\$567,421
2027-2028	\$4,624,546	\$4,799,546	\$4,000,000	\$350,000	\$35,000	\$9,184,546	\$9,969,491	-\$784,945

This line graph reflects the General Fund Cash balance with the information from the previous chart.

Receipts, Expenses and Cash Balance Projection



LB 243

Total General Fund and Building Fund Tax Request for 22-23 **\$5,332,482**

Total Allowable for 23-24 **\$4,613,968**

Difference **-\$718,514**

Tax difference if board votes to access 6% **\$5,072,772** (\$259,760 less than 2022-2023)

LB 583

2023-2024 State Aid **\$2,699,464**

SA increase **\$1,261,444**

2023 and 2024 \$1,500 per formula student for Foundation Aid

2025-2026 and thereafter 60% of Foundation Aid will be included in the resources.

(-\$900)

Net Option Funding reduced by \$1,500 per net positive option student.

2023-2024 Budget process and tax request

- A. Total allowable tax request is for both General and Building-be sure to plan for facility upgrades in the building fund
- B. Plan for a 3% annual growth in general fund expenses
- C. Try to build your Cash Reserve over the next two years as the formula may not be sustained, and your ability to tax in future years will be limited.
- D. If total payroll and bills increase at 3% annually, the total expenses will increase about 300,000-320,000 annually for the next five years. The increase in state aid will be gone in two years at that rate of increase.
- E. The General Fund tax request needs to be set at approximately 4.4 million.
- F. The building fund will need to be reduced to \$220k.
- G. The unknown is the amount of state aid that can be sustained beyond two years.

SPED reimbursement will increase but if your SPED program is currently fully funded you will have a MOE issue in future years.

AFR

The following AFR data is based on spending during the 2021-2022 fiscal year. An 8-school peer group was used for the comparability. The first chart is total spending broken down by program Function. General Fund Expenses were approximately \$700K less than the group average.

Program	Wakefield	Group Average	Difference
All Instruction	\$4,500,466.00	\$4,599,407.57	-\$98,941.57
SPED only	\$693,554.00	\$704,956.57	-\$11,402.57
Guidance/Other	\$420,242.00	\$498,783.71	-\$78,541.71
Library/Tech	\$51,339.00	\$136,941.29	-\$85,602.29
Exec Admin	\$288,676.00	\$354,289.00	-\$65,613.00
Principal	\$352,946.00	\$451,371.71	-\$98,425.71
Central Serv	\$301,981.00	\$117,507.43	\$184,473.57
Facilities	\$662,855.00	\$1,068,657.29	-\$405,802.29
Transportation	\$185,093.00	\$325,330.57	-\$140,237.57
Grants/Non Inst	\$6,177.00	\$33,944.57	-\$27,767.57
Fac/Land Acq	\$0.00	\$36,932.14	-\$36,932.14
Federal Prog	\$701,664.00	\$549,245.14	\$152,418.86
Transfers	\$50,000.00	\$50,664.86	-\$664.86
Total	\$7,521,439.00	\$8,223,075.29	-\$701,636.29

The next chart compares total payroll with the same group of schools. Wakefield spent \$203,802 less on payroll than the group average.

	Wakefield	Group Avg.	Difference
Regular Ed	\$3,585,666	\$3,596,338	-\$10,672
SPED	\$651,405	\$657,757	-\$6,352
Guid/Other	\$185,128	\$414,195	-\$229,067
Library/Tech	\$39,464	\$105,969	-\$66,505
Exec Admin	\$193,447	\$295,864	-\$102,417
Principal	\$345,745	\$442,769	-\$97,024
Cent Serv	\$209,101	\$51,662	\$157,439
Facilities	\$205,601	\$287,642	-\$82,041
Transportation	\$122,944	\$126,763	-\$3,819
Comm Hal	\$6,177	\$15,157	-\$8,980
Federal	\$449,473	\$203,837	\$245,636
Total Payroll	\$5,994,151	\$6,197,953	-\$203,802

Necessary Cash Reserve and Cash Carryover

Budget Authority

Nebraska Education Profile calculation for Per Pupil Expenditures-Total costs of instruction, administration, building operation and maintenance plus three percent of the value of buildings and building contents divided by Average Daily Membership.

Under Statute 79-598 Per Pupil cost is based on the costs one district charges another district for contracted students.

State Aid Cost Group Formula

Under 900 students-Adjusted General Fund Operating Expenditures. Over 900 students Adjusted GFOE per Formula Student.

General Fund Operating Expenditures (GFOE)-Total Disbursements minus 6000, total Federal Programs.

State aid cost group formula students and Adjusted GFOE-(GFOE X 1.05) - (Transportation Allow + Special Receipts + Poverty + LEP + DE + Telem comm + elem Site + Summer School + Focus School + Comm. Achievement Plan + LEP Adj.

LB 644 JOINT PUBLIC HEARING INFO:

Real Growth Value-includes improvements to real property as a result of new construction and additions to existing buildings. Any other improvements to real property which increase the value of such property This number comes from the county assessor.

Real Growth percentage is equal to the school district's Real Groth Value divided by the school district's total real property valuation from the prior year.

**Thank you for allowing me to be a part of this
important process!**

Carl Dietz

First National Capital Markets

**FNCM is not acting as a MA or underwriter. Member
FINRA, SIPC and MSRB**

Data sources:

education.ne.gov/fos

nep.education.ne.gov

auditors.nebraska.gov