

Board of Education Regular Meeting  
Tuesday, March 14, 2023 5:30 PM  
HS Computer Lab - Room 213  
802 Highland Street  
Wakefield, NE 68784

1. Opening Procedures
  - 1.1. Call to Order
  - 1.2. Open Meetings Act
  - 1.3. Pledge of Allegiance  
Brown
  - 1.4. School District Mission Statement  
Brown
  - 1.5. Roll Call
2. Approval of Agenda
3. Awards and Special Recognition
4. Recognition of Visitors/Communication from the Public
  - 4.1. Presentation by Emily David reporting on the implementation of our Work-Based Learning program.
  - 4.2. MUNICIPAL ADVISORY SERVICES Presentation by Tobin Buchanan of First National Capital Markets  
Farup
  - 4.3. WEA
5. Reports
  - 5.1. Administrators
    - 5.1.1. Elementary Principal Report  
Mr. Wulf

5.1.2. Secondary Principal Report  
Mrs. Zach

5.1.3. Activities Director Report  
Matt Brenn

5.1.4. Superintendent Report  
Mr. Farup

## 5.2. Board Committee Reports

5.2.1. Board Policy  
Lundahl

5.2.2. Building, Sites & Transportation  
Litchfield

5.2.3. Business & Finance  
Dorcey

5.2.4. American Civics, Curriculum & Technology  
Keagle

5.2.5. Negotiations & Public Relations  
Brown

5.2.6. Strategic Planning  
Riewer

## 6. Discussion and Action Items

### 6.1. Consent Agenda

6.1.1. Minutes of the previous meeting

6.1.2. Financial Reports

6.2. Hold for discussion and take appropriate action on an administrative recommendation to approve an initial employment contract for Lauren Barge. Farup

6.3. Hold for discussion and appropriate action a recommendation to set the tuition for Driver Education at \$300.00 for resident students and \$325.00 for non-resident students.

Farup

6.4. Hold for discussion and appropriate action a recommendation to approve the purchase of 120 iPads.

Farup

7. Upcoming Dates and Times

7.1. Set the date and time for the next regular meeting

8. Adjournment

# Wakefield Community Schools



## Work-Based Learning Handbook

BOE APPROVED: \_\_\_/\_\_\_/\_\_\_

## WHY WORKPLACE EXPERIENCES?

While students generally know about their parents' or guardians' work, they lack the full understanding of workplace expectations that lead to a successful career. Our current economic environment, along with increasing activities for high school youth, has resulted in **only 36% of high school students** participating in the labor force (Bureau of Labor Statistics, Work Activity of 2016 High School Graduates, 2016, USDL-17-0477).

This is problematic since, in many cases, the job a student takes after graduating from high school or college is the first work experience for them! This may result in a steeper learning curve for these graduates and potential issues with employers due to the lack of prior experience in the workplace.

### Quality Workplace Experiences

Providing quality Workplace Experiences is a proactive approach to bridging the gap between education and *High skill, High wage, High demand* (H3) careers. At their core, Workplace Experiences are about meeting students where they are in their development and helping them grow their future. Quality Workplace Experiences begin by helping develop a broad understanding and awareness of businesses and industries and the possible careers that are available to them with the right set of skills and knowledge.

### Career and Technical Education (CTE)

CTE provides students of all ages with the academic and technical skills, knowledge, and training necessary to succeed in future careers and to become lifelong learners.

<https://www.education.ne.gov/workplace-experiences/why-workplace-experiences/>

Updated August 10, 2018 1:30pm

<b><u>Students Benefit!</u></b>	<b><u>Schools Benefit!</u></b>	<b><u>Employers and Community Organizations Benefit!</u></b>
Students who participate in quality Workplace Experiences:	Schools that effectively integrate Workplace Experiences into students' programs of study:	Employers and Community Organizations that assist with students' Workplace Experiences:
Set and pursue career, educational, and personal goals.	Incorporate career training techniques used in businesses.	Build a pipeline of knowledgeable, motivated talent.
Understand the connection between school and their postsecondary and career goals.	Develop ongoing relationships with the business community.	Increase company brand awareness and loyalty.
Model mature professional behaviors and rise to the expectations of employers while demonstrating good work habits.	Adapt rapidly to industry trends and workplace expectations.	Prescreen potential employees.
Develop leadership skills and a sense of responsibility.	Increase the number of workplace opportunities available to all students.	Give back to the community and support strong learning experiences for students.
Solve problems cooperatively and creatively.	Create a sequenced plan of Workplace Experiences that build upon each other to foster career awareness, exploration, and preparation.	Provide students with exposure to opportunities outside their immediate environments.
Build networks that will support learning and expand future opportunities.	Promote skills that support students' attainment of the Nebraska Career Readiness Standards and CTE program of study/course standards.	

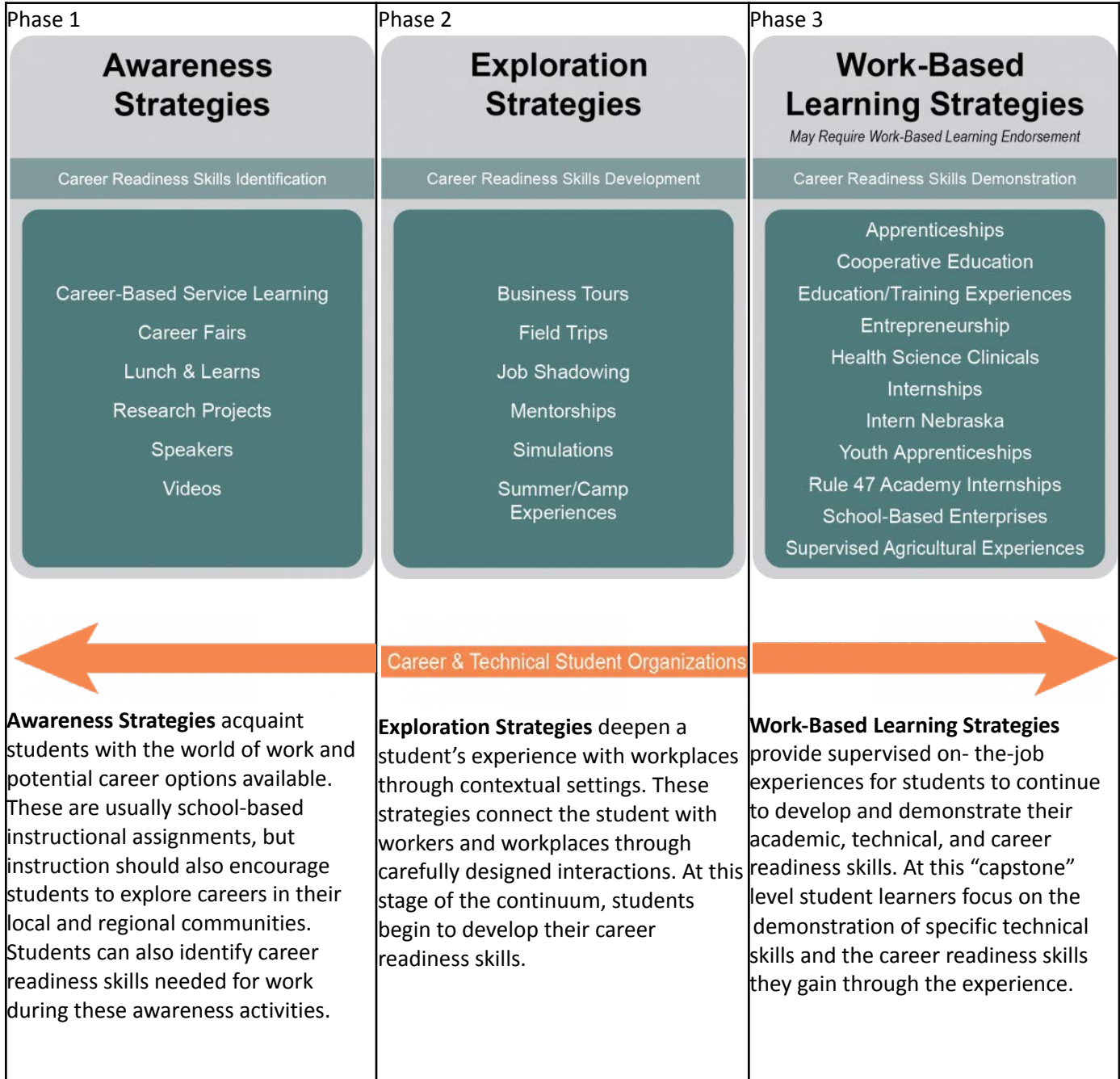
<https://www.education.ne.gov/workplace-experiences/benefits-of-workplace-experiences/>

Updated July 26, 2018 1:42pm

# THE NEBRASKA WORKPLACE EXPERIENCES CONTINUUM

The Nebraska Workplace Experiences Continuum illustrates how Workplace Experiences become more focused as a student progresses through their education. Students gain a better understanding of their talents, strengths and interests; learn what postsecondary education is necessary for their career choice; and practice the career readiness and technical skills vital for entering the career of their choice. Postsecondary education is any education after high school, which includes 2- and 4-year colleges, on-the-job training, and short-term training to acquire needed skills.

The Nebraska Workplace Experiences Continuum is organized into three Phases:



# WAKEFIELD COMMUNITY SCHOOLS

## WORK-BASED LEARNING APPLICATION

**PLEASE PRINT OR KEY ALL INFORMATION REQUESTED EXCEPT SIGNATURE.**

Date _____	
Name _____	
<small>Last</small>	<small>First</small>
<small>Middle</small>	
Present Address _____	
<small>Street</small>	<small>City</small>
<small>State</small>	<small>Zip</small>
Telephone (    ) _____	Cell Phone (    ) _____
Age _____	Date of Birth [    -    -    ] _____
Do you have a driver's license?    Yes    No	Do you have access to a car/other mode of transportation?    Yes    No
Career and Technical Occupational Program Completed or Enrolled In: _____	
Parent/Guardian Name(s) _____	Business or Cell Phone (    ) _____
Parent/Guardian Address _____	
<small>Street</small>	<small>City</small>
<small>State</small>	<small>Zip</small>
Are you interested in summer employment?    Yes    No	Full-time    Part-time
Indicate the type of business in which you prefer to work: <i>(Example: bank, dental, retail store, legal, manufacturing, insurance, automotive, medical, etc.)</i>	
First Choice _____	Second Choice _____
Do you intend to further your formal education after high school?    Yes    No	
Are you under a doctor's care?    Yes    No    Do you have any health problems that would interfere with your regular attendance on a job?    Yes    No If yes, please explain	

### Current Class Schedule

	Class	Teacher
1 <sup>st</sup> Period		
2 <sup>nd</sup> Period		
3 <sup>rd</sup> Period		
4 <sup>th</sup> Period		
5 <sup>th</sup> Period		
6 <sup>th</sup> Period		
7 <sup>th</sup> Period		
8 <sup>th</sup> Period		
Trojan Time		

**Previous Work Experience**  
*(List most recent position first.)*

Employer	Type of Work	Employment Dates

**List as references the names of three teachers who can attest to the quality of your work. One must be your current or previous occupational teacher.**

- \_\_\_\_\_ (Career and Technical Education Teacher)
- \_\_\_\_\_
- \_\_\_\_\_

**Turn in one recommendation from a teacher, a counselor, or a school administrator with this application.**

To the Student:

Work-Based Learning provides an opportunity to be considered for employment/training in business and industries in our area. When you enroll in Work-Based Learning, you indicate that you are sincerely interested in putting forth your best efforts to receive work-based experience. If you accept this responsibility, please sign in the space provided.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

To the Parent/Guardian:

Do you consent to your child entering Work-Based Learning, providing transportation, and agree to cooperate with the school and the training agency in making the training and education of the greatest possible benefit to your child? If so, please indicate your support and approval with your signature.

Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

**To Be Completed by the Work-Based Learning Coordinator.**

**Name:** \_\_\_\_\_

Current Attendance Record: No. Absences: \_\_\_\_\_ No. Tardies: \_\_\_\_\_

Current Disciplinary Record: Total Report: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

**List Career and Technical Courses that determine student's eligibility for participation:**

1. \_\_\_\_\_

3. \_\_\_\_\_

2. \_\_\_\_\_

4. \_\_\_\_\_

Work-Based Learning Coordinator Signature: \_\_\_\_\_

Verified By: \_\_\_\_\_

(Counselor/School Administrator/Cooperative Education Teacher-Coordinator)

Status of Application:

Pending

Approved

Not Approved

## I Understand That...

- enrollment in Wakefield Community School's work-based learning program is limited and that making application for enrollment does not mean that I will automatically be accepted;
- an interview with a work-based learning coordinator will be a part of the application process to determine a match between my career goals and my current and previous academic classes;
- once accepted, I must complete all required forms one of which includes acceptance of my responsibilities under the program guidelines;
- my grades, discipline record, and attendance record may be checked by the coordinator prior to acceptance into the program;
- if, after the semester begins and the student has to finalize his/her schedule and the student still has not become employed, he or she will be required to request a schedule change and will be enrolled in regular classes with a regular class schedule. (Check with your teacher to find out what your school's grace period is for schedule changes);
- students may be required by their employer to work holidays, weekends and/or Spring Break;
- if a period of unemployment occurs within or at the end of a semester, the student will be placed under coordinator or administrator supervision for the work release periods and may not leave campus without permission of the coordinator or administrator;
- In the event the student loses his/her driver's license, other transportation will be the responsibility of the student and/or family. Continuation of work is necessary to complete the required number of hours for credit.
- Students who complete the required hours for the course prior to the end of the semester will not be allowed to leave their job, because work credit is based on continuous employment until the end of the school term.
- Students must leave campus when regular classroom instruction is complete each day.

Confidentiality in all jobs is a must. Your employer takes confidentiality very seriously and may require you to sign a confidentiality agreement. Prior to taking photographs or using any forms, reports, etc. as samples for your portfolio, you must obtain permission in advance from your employer. **Any breach of confidentiality required by your employer or any other offense that results in your termination will, in turn, result in the loss of your work-based learning credit.**

The student is required to check with their local school to determine the minimum number of hours required in this program. By signing below, the student and Parent/Guardian acknowledge understanding of the above and agree that this student is permitted to apply to Wakefield Community Schools work-based learning program. If the student is accepted, he/she will abide by all requirements of the program.

### Notice of Non-Discrimination

Wakefield Community Schools does not discriminate on the basis of race, color, religion, national origin, sex, marital status, disability, age, or access to, or treatment of employment, in its educational programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

## Parent/ Guardian Consent

**Work Based Learning Early Release Consent:** I understand that my child named above is enrolled in the work- based learning program at the school listed above and that my child will be dismissed from school at the end of his/her regularly scheduled on-campus classes each day. I assume full responsibility for my child after dismissal from school, including days when my child is not required to be on the job.

**Transportation Consent:** (School-provided transportation is not available to work sites.)  
I hereby give my son/daughter/ward permission to drive to their designated work site. I expressly release the work-based learning program work site, local school and the Wakefield Community Schools and any agents of the employer or the school system from any liability that may result from my son/daughter/ward's use of his/her individual transportation. My child is covered by automobile insurance as follows:

**Field Trip/Class Projects:** Permission is granted for my son/daughter/ward to participate in field trips and class projects during the session(s) he/she attends Wakefield Community Schools. Transportation may be provided by the school system. In addition, another form requiring signature may be required by the local school designating the destination and purpose of the field trip along with the departure and return date information.

**Photo/Media Release:** I hereby give my consent to all photographs, audio recordings, and/or video recordings taken of me or my minor child by Wakefield Public Schools or their designee. I understand that any photographs, audio recordings, and/or video recordings become the property of the local school/district/designee and may be used by the school, district, or others with the consent, for educational, instructional, or promotional purposes determined by the district in broadcast and media formats now existing or to be created in the future.

**Student Record Release:** I authorize the Wakefield Community School System to release my son/daughter/ ward's academic and attendance records to any potential employer and I agree that the Wakefield Community Schools and its agents will be absolved of any responsibility in connection with such release. I acknowledge that my child's grades are visible on the PowerSchool.

**Background check:** If required for employment, I authorize a prospective work-based learning employer to conduct a background check including criminal history, employment history and education history as a condition of my son's, daughter's or ward's employment.

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### Health/Medical:

**Treatment Consent:** I hereby authorize the school or the work-based learning coordinator or work-site mentor to secure emergency medical treatment. I will assume all financial responsibility.

**Insurance:** Student is  or is not  covered by medical insurance.

*Some employers require prospective employees to participate in drug screening procedures. In such cases, this procedure becomes a condition of participation/employment. I hereby consent to required drug screening of my child or ward as a condition of employment and subsequent drug screens as dictated by the company's drug policy.*

*Some employers may require a physical examination and/or tetanus or tuberculosis vaccination. I consent to a company required physical examination and/or company required vaccinations as a condition of my son's, daughter's or ward's employment.*

**HAVING READ WITH UNDERSTANDING THE ABOVE, I HEREBY GIVE MY CONSENT TO THE ENROLLMENT OF MY SON/DAUGHTER/WARD IN A WORK-BASED LEARNING PROGRAM**

By submitting forms, you agree to follow all of the policy and procedures for the Work-Based Learning program.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## WORK-BASED LEARNING INTERVIEW QUESTIONS

1. What do you believe is the purpose of Work-Based Learning?
2. Why do you want to enroll in our Work-Based Learning program?
3. Have you ever been employed before? If so, describe your job.
4. What are your plans following high school? Have you considered additional training?
5. In what ways will Work-Based Learning help you?
6. Is there any reason why you could not work ten (10) to fifteen (15) hours weekly during the school year?
7. What are your plans to participate in activities during your final year at high school?
8. Are you currently a member of a student organization? Why? Why not?
9. What subjects do you find most enjoyable?
10. Where did you first hear about Work-Based Learning?
11. What do you want to do to earn a living?
12. How do you learn outside of the classroom?
13. What courses do you plan to take next year?
14. What are your arrangements for transportation?

# WAKEFIELD COMMUNITY SCHOOLS

## WORK-BASED LEARNING REGULATIONS/POLICIES

1. Student acknowledges that the maximum number of credit hours will be set to no more than the last three full class periods per day for up to 5 credit hours per class period per semester (15 total credits).
2. The student may not leave for work-based learning placement prior to 12:46 pm (the end of the high school lunch period) and is required to work until 3:30. Student must check in with the Work-Based Learning Coordinator before they leave, so attendance can be taken.
3. Student acknowledges that the primary purpose of Work-Based Learning is educational and, therefore, agrees to abide by the Work-Based Learning (WBL) program policies and decisions of the Work-Based Learning Coordinator, including those regarding specific job placements.
4. Student acknowledges that the school, through the Work-Based Learning Coordinator, is acting as an intermediary between the training mentor and student and that the Work-Based Learning Coordinator has a legitimate right to know and a significant role in determining the outcome of any placement issues including, termination, scheduling, assignments, and all other aspects of student placement.
5. Work-Based Learning students who fail to perform satisfactorily in all subject areas during any grading period and who fail to improve during the next grading period shall be asked to resign from his/her placement.
6. A student suspended from school shall not be allowed to attend their WBL placement during the suspension. On the second offense he/she shall be dropped from the WBL program with a loss of all credit.
7. A student must comply with the school attendance policy to participate in the program.
8. A student losing his/her WBL placement due to any action deemed unacceptable by the school and Work-Based Learning Coordinator will be dropped from the program with possible loss of all WBL credit. If removed from the Work-Based Learning program for anything other than a violation of the law related to or on the premises of placement, the remaining time in the semester will be completed by taking up to three courses on Odysseyware or comparable online program based. The following number of courses will be needed if removed from the Work-Based Learning Program:

Removal Prior to the end of Week 4	Three courses will need to be required
Removal from Week 5 to the end of Week 9	Two courses will need to be required
Removal from Week 10 to the end of Week 14	One course will need to be required
Removal after week 14	Grade earned up to a maximum of 80%

9. A student whose WBL placement is terminated for any reason is to report to the Work-Based Learning Coordinator. Failure to do so may result in the student being dropped from the WBL program.
10. A student cannot work at the WBL placement on the day(s) he/she is absent. Exceptions may be given for pre-approved absences due to but not limited to funerals, verified medical appointments, and college visits.

11. In case of absence, the student is required to contact the Work-Based Learning Coordinator and his/her training mentor before class or working period.
12. Personal business handled at the WBL placement is prohibited.
13. Friends or family are not to visit the student at the WBL placement.
14. A student is to be on time at school as well as the WBL placement.
15. Parents should understand the student's responsibility to the training WBL placement and not interfere with the performance of his/her duties.
16. Business rules for dress and personal hygiene will be observed.
17. Since training is the primary objective, a student is expected to remain with the WBL placement to which he/she is assigned. Students may resign or change placements only with the express written permission of the Work-Based Learning Coordinator and following business practices for resignation. Students who fail to follow these procedures are subject to being dropped from Work- Based Learning.
18. The student organization is an integral part of a student's Career and Technical Education program. Therefore, all students are expected to participate in and actively support the Career and Technical Education Student Organization (CTSO) that relates to their career objective.
19. When Work-Based Learning students honor their training mentors with a banquet, reception, etc., all students are expected to attend with their training mentors as their guests.
20. Students are placed to train and are under the supervision of the Work-Based Learning Coordinator and training mentor where they are placed.
21. Students must abide by all school rules and regulations for other students and consider themselves under the jurisdiction of the school while at the WBL placement.
22. Transportation to and from the WBL placement is the responsibility of the student/parent/guardian. Transportation problems do not justify absence from the WBL placement.
23. Students will leave the campus immediately after checking in with the Work-Based Learning Coordinator for attendance. If for any reason a student needs to remain on campus, permission must be obtained from the Work-Based Learning Coordinator, School Administrator, or CTE Instructor.

\*I have read the foregoing rules for Work-Based Learning students and agree to follow them.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

WAKEFIELD COMMUNITY SCHOOLS  
STUDENT'S PROOF OF INSURANCE & EMERGENCY CONTACT FORM

Insurance Information

Please note the student's health insurance coverage below:

Name of Insurance Plan: \_\_\_\_\_

Insurance Card ID/Policy # \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Please attach photocopy for proof of insurance.

Emergency Contact Information

Please provide the name, address, and telephone number of two persons who may be contacted in the event of an emergency:

Contact 1

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Contact 2

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

# WAKEFIELD COMMUNITY SCHOOLS

## Work-Based Learning Recommendation Form

**Directions:** Write your name and grade, then hand it to an Administrator, Teacher or Counselor.

**Student Name:** \_\_\_\_\_

**Grade:** \_\_\_\_\_

**Name of Person completing this form** \_\_\_\_\_

**We are asking you to recommend the above-named student for our Work-Based Learning Program based on the following:**

- Students are required to work in the community and are released early from school to go to their job.
- Students receive elective credit for this program.
- When recommending a student for work-based learning, keep in mind that they must be good representatives of the school, be regular in attendance, and be academically sound in order to meet graduation requirements without difficulty.
- The student must be well organized and self-motivated to be successful in completing requirements for school and for their employer.
- They must be able to manage a very busy and demanding schedule while maintaining a positive attitude.

**The following checklist is provided for those who know the student well enough to give an accurate assessment. Your comments will be confidential. Please complete and return to the Work-Based Learning Coordinator at your school.**

	No Basis for Judgment	Below Average	Average	Above Average	Excellent – Top 10%
<b>Responsibility</b>					
<b>Attitude</b>					
<b>Personal Initiative/Effort</b>					
<b>Leadership</b>					
<b>Attendance</b>					
<b>Punctuality</b>					
<b>Interaction with Others</b>					
<b>Personal Character</b>					
<b>Communication Skills</b>					
<b>Overall Work Ethic</b>					

Comments:

Would you recommend this student for a work-based learning program? Yes \_\_\_\_\_ No \_\_\_\_\_

Administrator, Teacher or Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

*Please return this form to the Work-Based Learning Coordinator at your school. (Can be emailed or printed version)*

# WAKEFIELD COMMUNITY SCHOOLS TRAINING AGREEMENT FOR WORK-BASED LEARNING

Student's Name \_\_\_\_\_ Birth Date \_\_\_\_\_ Age \_\_\_\_\_  
Student's Address \_\_\_\_\_  
Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_  
Current Career Objective/Pathway \_\_\_\_\_ Job Title \_\_\_\_\_  
School Name \_\_\_\_\_ System \_\_\_\_\_  
Work-Based Learning Site \_\_\_\_\_ Telephone \_\_\_\_\_  
WBL Site Address \_\_\_\_\_  
WBL Supervisor \_\_\_\_\_ Mentor \_\_\_\_\_  
Begin Date \_\_\_\_\_ End Date \_\_\_\_\_

This training agreement briefly outlines the responsibilities of the student, parents, employer, and the Work-Based Learning Coordinator. The second part of this document is entitled "Training Plan for Work-Based Learning" and consists of tasks and competencies for the specific student's career objective/pathway.

## Parent/Guardian

1. Approves and agrees that the student may participate in Work-Based Learning.
2. Encourages the student to effectively carry out the work experience requirements in all components of the program.
3. Assumes responsibility for the conduct of the student.
4. Provides transportation for the student to and from the Work-Based Learning site.
5. Holds school and Work-Based Learning Coordinator harmless for risks associated with transportation and indirectly monitored activities (e.g., work-based experience).

## Student

1. Complies with the rules and regulations of the Work-Based Learning site.
2. Observes the same regulations that apply to other employees.
3. Adheres to all policies and regulations as set forth by school administration and the Work-Based Learning Coordinator.
4. Will not displace adult workers who can perform such work as assigned in the work-based experience.
5. Attends an annual employer appreciation if required by the Work-Based Learning Coordinator or instructor of the career pathway course.

## Work-Based Learning Coordinator

1. Assists in securing an appropriate work-based experience based on the student's career objective/pathway.
2. Works with the supervisor/mentor in developing a training plan for the student.
3. Visits the Work-Based Learning site at least once per month to confer with the employer and student; verify that student's duties correlate with job description; observe working conditions; help develop progressive skill-building activities; observe and evaluate student progress; and resolve questions, issues, or concerns.

4. Counsels the student about his/her job progress, behavior, attitude, academics, etc.
5. Terminates employment/participation when it serves the best interest of the student as determined in collaboration with the employer.
6. Determines the student's final grade for the Work-Based Learning experience.
7. Reinforces Work-Based Learning experiences with related classroom instruction.

### Employer/Training Mentor

1. Recognizes that the student is enrolled in a Work-Based Learning experience designed to prepare for a career in \_\_\_\_\_.
2. Provides supervision and instruction in each of the applicable tasks listed on the Training Plan to assist the student in acquiring those competencies necessary for success in the career objective.
3. Evaluates and documents student progress.
4. Employs a non-discrimination policy with regard to race, color, handicap, sex, religion, national origin, creed, or age.
5. Adheres to wage and hour, child labor, and all other federal, state, and local laws pertaining to student employment.
6. Completes the Work-Based Experience Evaluation and returns it to the Work-Based Learning Coordinator by the required date.

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Date \_\_\_\_\_

Employer/Training Mentor \_\_\_\_\_ Date \_\_\_\_\_

WBL Coordinator \_\_\_\_\_ Date \_\_\_\_\_

School Administrator \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

## Role and Function of a Work-Based Learning Coordinator

A Work-Based Learning Coordinator combines and coordinates efforts of many individuals, assuring that work-based learning experiences effectively and efficiently help students develop knowledge, skills, attitudes, and work habits so they can move successfully into the world of work. Work-Based Learning Coordinators will have successfully completed the Work-based Learning Supplemental Endorsement. The functions and responsibilities of the WBL Coordinator include program planning, development, and evaluation; related-class instruction; on-the-job instruction and coordination; guidance and advice; program administration and management; and community and public relations:

### Program Planning, Development, and Evaluation

- Review the components and requirements of a work-based learning program.
- Effectively use community resources.
- Develop objectives and responsibilities for the program.
- Include student self-knowledge exploration and planning.
- Design the program to include continued improvement and re-evaluation.
- Work closely with school counselor(s), career field teachers, SPED and VR teachers and staff in the planning, development and evaluation of the program to ensure that decisions are made with equity and inclusion in mind.

### Related-Class Instruction

- Review and evaluate curriculum.
- Develop curriculum for both general-related and specific-related instruction; link efforts with other career and technical education staff to provide specific-related instruction.
- Develop outcome-based, measurable student objectives.
- Correlate classroom and on-the-job training.
- Individualize instruction, as appropriate.
- Evaluate instruction and curriculum, using input from students, employers/worksite supervisors, and advisory council members.

### On-the-Job Instruction and Coordination

- Evaluate, select, and establish worksites.
- Inform worksite supervisors and parents of their role and responsibilities.
- Create, monitor, and adjust training plans in collaboration with the worksite supervisor and student.
- Help worksite supervisors develop teaching techniques for working with students.
- Monitor student progress through regular on-site visits and on-going communication.
- Review state and federal labor and safety and health laws with the employer/worksite supervisor and student.
- Seek student evaluation of the worksite.

## Guidance and Advising

- Advise potential program enrollees, working with school counselor(s), career field teachers, and SPED and VR teachers and staff.
- Provide reference material for career information.
- Help students develop good work habits.
- Provide participating students with information about relevant Career and Technical Student Organization (CTSO) opportunities.
- Develop and coordinate work experiences that encourage nontraditional occupational opportunities.
- Recognize when students need counseling from other staff members and agencies.
- Help students determine ways to best describe their marketable skills.
- Assist graduating students with the various aspects of the job search.
- Write letters of recommendation for students.

## Program Administration, Management, and Evaluation

- Establish and use an advisory council/advisory board.
- Develop and file written training plans and agreements.
- Know and assure compliance with relevant state and federal labor laws.
- Effectively manage resources including facilities, equipment, and supplies.
- Ensure student-learner safety and health protection.
- Prepare, administer, and analyze student and employer follow-up surveys.
- Seek evaluation from advisory council members.
- Prepare and analyze year-end reports.

## Community and Public Relations

- Use community resources to enrich work-based learning.
- Contact and use news media to publicize work-based learning student programs, events, projects, materials, proceedings of advisory council meetings, and related items.
- Create promotional materials for potential training stations and students.
- Visit previous and potential training stations to promote work-based learning.
- Use the resources of other agencies such as the local and regional chambers of commerce, Nebraska VR, Nebraska Department of Labor, Nebraska Department of Economic Development, etc.
- Develop and maintain a community personnel resource file.
- Represent work-based learning as a guest speaker at community and service clubs and organizations.
- Publicize meetings and activities of student organizations.
- Maintain good communication and public relations.
- Seek evaluation from the public.

WAKEFIELD COMMUNITY SCHOOLS  
WORK-BASED LEARNING BUSINESS SURVEY

Business Name: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Address \_\_\_\_\_

(Street) (City) (State) (Zip)

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Manager/Owner: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Work-Based Learning is a major component of Career and Technical Education which helps students prepare for a chosen career objective. It can be a mutually beneficial experience for employers, students, schools, and the community. Work-Based Learning combines real occupational experiences with classroom instruction which can lead to improved skills, higher efficiency, and a better-trained labor pool.

To be completed by Possible Work-Based Learning Training Stations/Agencies:

A. Would you be willing to provide work experience opportunities for students?  Yes  No

B. If yes, please list the part-time positions your company could offer: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

C. How many Work-Based Learning students would you possibly employ? \_\_\_\_\_

D. What selection procedures and instruments do you use? (Check all that apply.)

- |                                      |                                  |
|--------------------------------------|----------------------------------|
| Application Form                     | Minimum Age (Please Specify)     |
| Interview                            | License or Certification         |
| Paper and Pencil Test                | Civil Service Employment Process |
| Performance Test                     | Teacher Recommendation           |
| Physical Exam or Health Check        | Evaluate High School Transcript  |
| Drug Screening                       | Credit Screening                 |
| Skill in a Specific Computer Program | Other (Specify) _____            |

E. Please list the types of learning experiences and specific skills that you can provide potential

Work-Based Learning employees: (Examples: telephone usage, mail procedures, sales and service, lettering and typography, electrical repair, irrigation, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WAKEFIELD COMMUNITY SCHOOLS**  
**POTENTIAL TRAINING STATION/AGENCY EVALUATION CHECK SHEET**

Potential Training Site: \_\_\_\_\_ Mentor: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date of Interview: \_\_\_\_\_ Person Interviewed: \_\_\_\_\_

Job Entrance Tests: ( ) Yes ( ) No                      What Types? \_\_\_\_\_

Skill Standards Required: \_\_\_\_\_

	Yes	No
Does the attitude of the employer seem conducive to effective cooperation with the school in the operation of work-based learning?		
Are there provisions for a range of on-the-job experiences?		
Are the equipment and facilities satisfactory?		
Is the employer willing to work with the Coordinator to develop a training plan for a specific career objective?		
Does the potential training station/agency employee morale seem conducive to satisfactory relationships for students?		
Does the instructional potential of the training station seem satisfactory?		
Is the training station satisfactorily located?		
Did the employer ask to see a transcript or to be provided with documentation of acceptable academic performance and attendance?		
Does the employer agree to cooperate with the school to train a student?		
Does the employer agree to observe all applicable child labor and wage laws and be in compliance with the Office for Civil Right regulations?		

Does the employer agree that the student will not displace a full-time worker?		
Does the employer agree to work with the student a minimum of ten (10) hours per week?		
Does the employer agree to objectively evaluate the competencies demonstrated by the student on skills identified in the training agreement?		
Does the employer agree to train the student during school release time?		
Is the training station within reasonable travel distance of the school?		
Does the training station meet other criteria as outlined in the <i>Work-Based Learning Manual</i> ?		
Does the employer agree to rotate the student through various job processes upon reaching the proficiency level required for satisfactory performance in the career?		

Comments: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## STUDENT EVALUATION OF TRAINING STATION/AGENCY

Student's Name \_\_\_\_\_

Employer \_\_\_\_\_ No. of Weeks Employed \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

1. Duties \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Is your job what you expected it to be? ( ) Yes ( ) No

Explain: \_\_\_\_\_  
 \_\_\_\_\_

3. Has your mentor been providing guidance/instructions? ( ) Yes ( ) No

If yes, mentor's name: \_\_\_\_\_

4. Were you given ample instruction when you started the job? ( ) Yes ( ) No

5. Have you been given helpful instruction when needed? ( ) Yes ( ) No

6. Have co-workers been friendly and courteous? ( ) Yes ( ) No

7. Do you feel advancement is available if working full-time? ( ) Yes ( ) No

8. Were company rules and regulations explained clearly? ( ) Yes ( ) No

9. Please rate your supervisor(s) on the following points:

	Good	Average	Poor
Introduced you to all employees in the company/department			
Explained changes which affect you			
Interested in you and your job			
Follow-up counseling			

10. What are the working conditions in your business? Explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

11. What can you suggest that would better the working conditions at your training station for future Work-Based Learning students? \_\_\_\_\_

12. General comments to evaluate your training station not included in the above questions: \_\_\_\_\_  
 \_\_\_\_\_

# WAKEFIELD COMMUNITY SCHOOLS

## Employer/Worksite Supervisor Role

### ***Employer and Worksite Supervisor***

The employer's and worksite supervisor's responsibilities include:

- Follow all federal and state child labor laws.
- Provide worker's compensation for the student for all paid hours worked (for paid experiences).
- Pay at least the state minimum wage for hours worked by the student (for paid experiences) unless student qualifies for an exception to the minimum wage laws in which case documentation must be completed and on file.
- Sign and implement the Individual Training Agreement and Training Plan.
- Provide instruction in the competencies identified in the curriculum and document the student's progress.
- Conduct progress reviews with the student (which may include parent, guardian and school personnel) and provide copies of those reviews to the school.
- Treat a student as a regular employee.
- Ensure that no student is excluded from participation in the program on the basis of race, color, creed, religion, sex, national origin, age, disability, or marital status, in regard to public assistance or any other protected groups under state, federal or local Equal Opportunity Laws.
- Protect a student from sexual harassment.
- Provide a student with safety training, safe equipment, and a safe and healthful workplace that conforms to all health and safety standards of federal and state law (including the Fair Labor Standards Act, OSHA, and MN Child Labor Laws).
- Properly train a student on the safe operation of any equipment prior to use.

### ***Employer/Supervisor and Student Relationship***

The role of the employer/supervisor in any work-based learning experience is a very important one. The experience may be a young person's first exposure to a workplace that may seem very foreign to him or her. Also, it may be the first time an employee has had contact with a student in a workplace setting.

The employer/supervisor has a lot of expertise to share and will guide the young person in learning both technical and core employability skills competencies. A work-based learning experience can be very rewarding for both the student and the adult.

Following are some basic strategies the employer/supervisor can use to have a meaningful experience with a student:

1. Get to know the young person – Ask a student about their career dreams, goals, strengths, limits, and needs. This information will help the employer/supervisor identify what kinds of activities will be most beneficial to the student. For example, in a job shadowing experience where a young person has a general interest in a health career, they should spend time in a variety of departments within a health care facility.
2. Emphasize safety and health at all times – Young people are often not aware of the dangers in the workplace, and will need instruction in general safety rules, machine safety and required health precautions. Frequent reminders to the student are important to their health and well-being.
3. Provide opportunities for the student to make some decisions regarding the work-based learning experience – A student's level of involvement may be increased through allowing the young person to

express their choices and interests. Learning to make informed decisions helps a student grow as an individual.

4. Teach the student about workplace culture – As a new experience for a young person, they need to learn about the culture of the business/organization, such as the rules, customs and standards. An employer/supervisor can encourage a student’s curiosity through inviting questions and providing opportunities for exploration.
5. Be a positive role model – A young person is easily influenced by what is occurring around them. As a role model, the employer/supervisor should use proper techniques and practices, including respectful language.
6. Be clear with directions/instructions – Young people need to learn about the company/organization’s policies as soon as possible. A workplace orientation should be provided, preferably the first day of the experience. Directions and instructions for tasks or use of equipment need to be clear and straightforward. The information may need to be repeated. It is important to make sure the young person understands the “what” and “why”. If possible, allow them to work out the “how”. This can equip a young person with problem-solving skills and teach them to take responsibility for the outcomes of their actions. (An exception to the “how” is where there is an issue of student safety.)
7. Provide information on careers to the young person – The work-based learning experience is an ideal opportunity for the student to understand the knowledge and skills necessary to pursue work in a particular career field. The employer/supervisor’s perspective will not only assist the young person to make an informed career choice but better understand the relevance and importance of education.

### ***Additional Tips for Supervising Youth***

- Introduce the young person to other employees in the workplace;
- Clearly explain the operations of the job and the functions of the organization;
- Give the student clear job specifications, verbal and written;
- Speak directly to the young person when giving instructions;
- Give honest feedback;
- If it appears the student needs help in finishing a task, ask if they need help, and if they do, ask how you can help;
- Be a good listener;
- If the young person displays inappropriate behavior, speak with them;
- When possible, include the student in company-wide activities;
- Be flexible and open-minded to new ways of doing things;
- Be an example for job attitude, attendance, and performance; and
- Remember the young person is not yet an adult but is working on becoming one.

### ***General Characteristics of Young People***

- Students have a very strong need to feel respected. They usually will not listen to people who they perceive to be lecturing or “saving” them.
- Fairness is an important value for students.
- Some young people believe it is “cool” to be passive. This may appear as a lack of curiosity or engagement but in reality their interest level is high.
- Young people are often “idealistic” even if their own situation may not be very positive.
- Be aware that students may frequently surprise you.

## Employing Youth 16 & Older

Youth 16 & 17 years old may work in any position that is not listed as hazardous. When employing youth, it is critical to keep safety in mind. All youth must be properly trained and supervised. For additional information on employing youth, visit the following websites:

- <https://www.osha.gov/youngworkers/employers.html>
- <https://www.youthrules.gov/know-the-limits/hazards/index.htm>
- <https://www.dol.gov/agencies/whd/YouthRules/young-workers/non-ag-16-17>



*Youth employed as Student Learners may be eligible to participate in some "hazardous" occupations.*

HAZARDOUS OCCUPATIONS WITHOUT STUDENT LEARNER EXEMPTIONS	HAZARDOUS OCCUPATIONS WITH STUDENT LEARNER EXEMPTIONS
Manufacturing and storing of explosives	Power-driven woodworking machines
Motor-vehicle driving and outside helper on a motor vehicle	Power-driven metal-forming, punching, and shearing machines
Occupations in forest fire fighting, forest fire prevention, timber tract operations, forestry service, logging, and sawmilling	Operating power-driven meat processing equipment, including meat slicers and other food slicers, in retail establishments (such as grocery stores, restaurants and kitchens and delis) and wholesale establishments, and most occupations in meat and poultry slaughtering, packing, processing, or rendering
Mining, other than coal mining	
Coal mining	
Exposure to radioactive substances	Power-driven balers, compactors, and paper processing machines
Power-driven hoisting apparatus, including forklifts	Power-driven circular saws, band saws, chain saws, guillotine or shears, wood chippers, and abrasive cutting discs
Power-driven bakery machines including vertical dough or batter mixers	
Manufacturing bricks, tile, and kindred products	Roofing operations and all work on or about a roof
Wrecking, demolition, and shipbreaking operations	Excavation operations

According to the Child Labor Requirements in Non-Agricultural Occupations Bulletin:

<https://www.dol.gov/sites/dolgov/files/WHD/legacy/files/childlabor101.pdf>

**Student Learners participating in hazardous occupations with a Student Learner exemption must meet the following criteria:**

- Must be at least 16
- Enrolled in a course of study and training in a cooperative vocational training program under a recognized State or local educational authority or in a course of study in a substantially similar program conducted by a private school
- Student and Employer sign written agreement that includes:
  - o Such student-learner is employed under a written agreement which provides:
    - That the work of the student-learner in the occupations declared particularly hazardous shall be incidental to his training;
    - That such work shall be intermittent and for short periods of time, and under the direct and close supervision of a qualified and experienced person;
    - That safety instructions shall be given by the school and correlated by the employer with on-the-job training; and
    - That a schedule of organized and progressive work processes to be performed on the job shall have been prepared
  - o Each such written agreement shall contain the name of student-learner, and shall be signed by the employer and the school coordinator or principal.
  - o Copies of each agreement shall be kept on file by both the school and the employer.
  - o This exemption for the employment of student-learners may be revoked in any individual situation where it is found that reasonable precautions have not been observed for the safety of minors employed thereunder.
  - o A high school graduate may be employed in an occupation in which he has completed training as provided in this paragraph as a student-learner, even though he is not yet 18 years of age.

## SAFETY MANAGEMENT

### *Safety First:*

Young people often lack the life experiences and workplace exposure of older employees resulting in a lack of knowledge and common sense regarding safety issues. Employers who hire young people should take the following safety precautions:

1. Comply with all child labor laws and occupational safety/health regulations that apply to your business.
2. Assess and eliminate hazards for young workers.
3. Train young people to recognize hazards and how to use safe work practices. Routinely verify they are using safe practices.
4. Evaluate equipment used by young people to be sure it is legal and safe to use.
5. Make sure young people are appropriately supervised. This will help prevent injuries and exposure to hazardous situations.
6. Ask supervisors and experienced workers to help develop an injury and illness prevention program and to identify/resolve safety and health problems.

### Employer Risk Management

A risk management program generally includes addressing the following elements:

1. Identify the perils and hazards of the activities/tasks.
2. Estimate the frequency and severity of potential loss.
3. Implement strategies to eliminate or control the potential for loss.
4. Ensure adequate resources are in place to redress loss that does occur.

### Types of Work Most Often Hazardous to Young People\*

1. Work in or around motor vehicles
2. Operation of tractors and other heavy equipment
3. Work near electrical hazards e.g. overhead power lines while using poles, ladders, pipes or cranes
4. Work performed in retail and service businesses where there is a risk of robbery- related injury
5. Work on ladders, scaffolds, roofs or construction sites
6. Work around cooking appliances

Continuous manual lifting and lifting of heavy objects

\*The majority of these are considered by the FLSA to be hazardous occupations and are not permitted.

# STEPS FOR EMPLOYERS ENGAGED IN WORK-BASED LEARNING EXPERIENCES

## LIABILITY AND LEGAL ISSUES

The following suggestions will assist in dealing with work-based learning liability and worker's compensation issues:

1. Consult with your insurance carrier early in the development of work-based learning experiences;
2. Presume worker's compensation coverage is necessary when the employee is a student in a work-based learning activity;
3. Be prepared to provide the school representative with written documentation of your liability insurance and worker's compensation coverage;
4. Sign and implement the Individual Work-Based Training Agreement. This agreement lists the roles and responsibilities of the employer, student, parent/guardian and school representative;
5. Identify with the school representative what safety and health training the school and you will be responsible for when employing a student;
6. Document all the training you provide for safety and health in the workplace;
7. Identify the employee/employees who are responsible for supervising the student in your worksite;
8. Provide mentorship training for the employee/employees supervising a young person;
9. Prevent students from engaging in any work that is prohibited by the U.S. Department of Labor Fair Labor Standards Act (FLSA) and the
10. Nebraska Child Labor Laws; and
11. Request the school representative visit the worksite prior to placing the student and during the terms of the Individual Training Agreement.

### **Employment Relationship:**

#### *Federal Employment Relationship Defined*

Employment means engagement in an occupation for money or other valuable consideration. Generally speaking, a student in a work-based learning situation is an employee unless all of the following criteria are met:

#### **The employer derives no benefit from the activities of the student.**

A student receives ongoing instruction at the worksite and is closely supervised throughout the experience. Any productive work performed is offset by the burden to the employer for the training and supervision provided. The Department of Labor uses the following three-part test to determine there has been no benefit to the employer:

1. There has been no displacement of employees, vacant positions have not been filled, employees have not been relieved of assigned duties, and the students are not performing services.
2. The student is under continued and direct supervision by either a representative of the school or by an employee of the business.
3. The period of time spent by the student at any one site or in any one distinguishable job are of limited duration.

#### **The experience is of short duration:**

- a. Career exploration is generally limited to 5 hours per job experienced.
- b. Career assessment is generally limited to 90 hours per job experienced.
- c. Work-related training is generally limited to 120 hours per job experienced.

#### ***The student and parent/guardian understand that the student is not entitled to a job at the end of the experience.***

<https://www.education.ne.gov/workplace-experiences/liability-and-legal-issues/#1537804376602-d8f17616-a301>

## WORK-BASED LEARNING DISTRICT AND BUSINESS INSURANCE REQUIREMENTS

Program Name	Program Description	School District		Business Employer	
		Liability Insurance Coverage	Workers Compensation Coverage	Liability Insurance Coverage	Workers Compensation Coverage
Worksite Field Trips	Employer led tours to increase young person's awareness of Careers	Required	No	Required	No
Job Shadowing	Student shadows an employee to explore careers	Required	No	Required	No
Career Mentorship	Student meets regularly with an employee to gain career insight	Required	No	Required	No
Practicum	Young person completes a brief assigned project at a worksite	Required	No	Required	No
(Non-Paid) Work-Experience/ Youth Internship	Student develops skills and earns school credit at a worksite – meets all federal employment relationship requirements to be a non-paid experience. (State approved program)	Required	No	Required	No
(Paid) Work-Experience/ Youth Internship	Student develops skills, school credit, and is a paid employee at a worksite. (State approved program)	Required	No	Required	Required
Cooperative Work-Experience Program	Student develops skills as an employee at a worksite. (State approved career and technical education program)	Required	No	Required	Required
Youth Apprenticeship	Intense paid work-experience for young person where school credit is earned. Individual student agreement and program are state approved.	Required	No	Required	Required

**NOTE:** If a student is participating in a family owned/operated work-based learning experience or has established her or his own business, the appropriate insurance provider needs to be consulted.

<https://www.education.ne.gov/workplace-experiences/liability-and-legal-issues/#1537804246700-312a149f-cab1>

# WAKEFIELD COMMUNITY SCHOOLS

## Work-Based Learning Evaluation Report

Student \_\_\_\_\_ Supervisor/Mentor \_\_\_\_\_

Job Title \_\_\_\_\_ Business \_\_\_\_\_

**Directions:** Evaluate the personal qualities below for your student. Rate the student's performance by using the numerical key below to mark the appropriate space. Your report will be used in determining a grade and for counseling the trainee. Careful attention should be given so as to present a true picture of your trainee's work and progress each grading period.

Key: Excellent (9-10) Good (6-8) Fair (3-5) Poor (1-2) Unacceptable (0) Not shown in workplace/not applicable (N/A)

Rating of Trainee for Year -						
Nebraska Career Readiness Standards	Grading Period/Month					
	1	2	3	4	5	6
Applies appropriate academic and technical skills						
Communicates effectively and appropriately						
Contributes to employer and community success						
Makes sense of problems and perseveres in solving them						
Uses critical thinking						
Demonstrate innovation and creativity						
Models ethical leadership and effective management						
Works productively in teams and demonstrates cultural competency						
Utilizes technology						
Manages personal career development						
Attends to personal and financial well-being						

Evaluator's Signature \_\_\_\_\_ Date: \_\_\_\_\_

# WAKEFIELD COMMUNITY SCHOOLS

## Training Plan for Work-Based Learning

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Career Objective/Pathway: \_\_\_\_\_ Job Title: \_\_\_\_\_

Employer's Name: \_\_\_\_\_ Supervisor/Mentor: \_\_\_\_\_

**Directions:** List each task (processes, knowledge, and skills) that will be performed by the student under the supervision/guidance of a work-place mentor. The student should rotate through different job experiences, ensuring that they are diverse, rigorous, and progressive. Throughout the training period, check the appropriate number in the rating column below to indicate the degree of competency for each task. This document will be used for discussion during monthly on-site visits and to prepare the work-based experience evaluation.

### Employer's Rating Scale

- 4 - Skilled--can work independently with no supervision.
- 3 - Moderately Skilled--can perform job completely with limited supervision.
- 2 - Limited Skill--requires instruction and close supervision.
- 1 - No Exposure--no experience or knowledge in this area.

Task	Date of Rating			
	1	2	3	4
Example: Create accurate 3D floor plan designs	2/1/23	2/7/23	2/28/23	4/25/23



# WAKEFIELD COMMUNITY SCHOOLS

## WORK-BASED LEARNING INTERVIEW CARD

TO: \_\_\_\_\_ at \_\_\_\_\_:

\_\_\_\_\_ is enrolled in Work-Based Learning at Wakefield Community Schools located at 802 Highland St, Wakefield, NE 68784.

Interview Date \_\_\_\_\_ Time \_\_\_\_\_.

The purpose of this evaluation card is to inform the Work-Based Learning Coordinator of specific criteria during the student interview. This information will allow for a learning opportunity with the student by opening up a discussion of strengths/weaknesses and advice for improvement. This will also aid in the worksite placement process.

Please complete the remainder of this card and return to student after sealing it in the attached envelope.

Evaluation of \_\_\_\_\_ during interview:

Arrival Time	Early <input type="checkbox"/>	Right on time <input type="checkbox"/>	Late <input type="checkbox"/>
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Attire	Favorable <input type="checkbox"/>	Acceptable <input type="checkbox"/>	Unfavorable <input type="checkbox"/>
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Comments: \_\_\_\_\_

Demeanor	At Ease <input type="checkbox"/>	Composed <input type="checkbox"/>	Nervous <input type="checkbox"/>
----------	----------------------------------	-----------------------------------	----------------------------------

Comments: \_\_\_\_\_

Attitude	Cooperative <input type="checkbox"/>	Reserved <input type="checkbox"/>	Arrogant <input type="checkbox"/>
----------	--------------------------------------	-----------------------------------	-----------------------------------

Comments: \_\_\_\_\_

Verbal Expression	Clear/Logical <input type="checkbox"/>	Poor Grammar <input type="checkbox"/>	Unclear <input type="checkbox"/>
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Comments: \_\_\_\_\_

Will accept for employment. Yes  No

Will not accept for employment. Reason(s): \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_.

Student can make a more favorable impression during future interview by:

All Aspects of the Industry Framework  
Workplace Experience Observation Question Prompts for Students to Ask Employer/Supervisor/Mentor

Work-Based Experience or Job Shadowing Site:		Student:
Describe how you incorporate all aspects of the industry in the work you do (or the work of the business/industry)?		
Industry Aspect	Explanation	What activity will be used to teach this aspect of industry?
1. Business Planning	Strategic Planning, Goals, Objectives, Form of Business Ownership	Why/where is business planning important when employed in an area that is related to your position?
2. Management	Organizational Structure, Mission Statement, Employee Handbook, Corporate Culture	Why it is important to understand organizational structure, mission statement, employee handbook, & corporate culture when employed in this business?
3. Health Safety and Environment	Regulatory Issues Providing a Safe Workplace	Why it is important to understand specific regulatory issues & a safe workplace guidelines for your job or other jobs within this business?
4. Finance	Capital Acquisitions Financial Operations	What financial aspects would one need to know when employed in your position (or other positions within the business)?
5. Community Issues	Impact of the company on the community; Impact of the community on the company	How does your industry or business have an impact on the community and vice versa?
6. Principles of Technology	Technology in the workplace; continued professional training	What technical skills are important to have when employed in an area related to your work? Why will continued professional training be a necessity?
7. Personal Work Habits	Positive attitude, personal fitness, appearance and readiness to work	Why the personal work habits of positive attitude, personal fitness, appearance, & readiness to work are requirements in order to be gainfully employed?
8. Labor	Employee rights and responsibilities, role of labor organizations	Briefly describe employee rights and responsibilities and the role of labor organizations (if any) in your business/industry.
9. Technical and Production Skills	Specific technical skills (job/industry related), production skills (soft skills), and basic academic skills needed	Which technical, production and academic skills are necessary for your position (or other specific positions within the business related to the student's career interest.

Adapted from Shelby County Schools (Tennessee) All Aspects of the Industry Framework Teacher/Course/Program of Study Questionnaire

## CONTRACT FOR MUNICIPAL ADVISORY SERVICES

This Contract for Municipal Advisory Services (together with the attached Exhibits and Work Amendments (as hereinafter defined), this “Contract”) is made and entered into this \_\_\_ of \_\_\_\_\_, 2023 (the “Effective Date”) by and between Wayne County School District 0560 (Wakefield Public Schools) (the “Issuer”) and First National Capital Markets, Inc. (the “Municipal Advisor”).

### RECITALS

WHEREAS, the District plans to consider and possibly authorize (1) the calling of a bond election and, (2) upon approval by the legal voters of the District, issuance of general obligation bonds to fund additions and improvements (Project); and,

WHEREAS, the District desires and is authorized to retain the services of Municipal Advisor in connection with the financial planning for the Project.

1. **Engagement of Municipal Advisor.** Municipal Advisor shall provide financial consulting services to the Issuer (the “Work”) described on separate, subsequent amendments to this Contract, in substantially the form attached hereto as Appendix A and incorporated herein by reference (each, a “Appendix,” and collectively, the “Appendices”). The Issuer and the Municipal Advisor intend and agree that, to the extent the performance of services by the Municipal Advisor under this Contract constitutes municipal advisory activities within the meaning of rule 15Ba1 of the Securities Exchange Act of 1934 or otherwise creates a fiduciary duty of the Municipal Advisor under Section 15B(c)(1) of the Securities and Exchange Act of 1934 or any applicable rule of the Municipal Securities Rulemaking Board (MSRB), such duty does not extend beyond the services to be provided under this Contract, and such duty does not extend to any other contract, agreement, relationship, or understanding of any nature between the Issuer and Municipal Advisor.

2. **Scope of Services.** The Municipal Advisor is hereby engaged by the Issuer as an independent contractor to perform, in accordance with industry best practices and in the best interest of the Issuer, such portions of the Work which may include certain financial consulting services set forth on Appendix B to this Contract (the “Municipal Advisory Services”), which is attached hereto and incorporated herein by reference. The Municipal Advisor shall be compensated pursuant to Section 3 hereto for performing such Municipal Advisory Services. In no event shall the Municipal Advisor be compensated in any way for campaigning for or against the qualification, passage, or defeat of a ballot question.

3. **Compensation.** For services provided, and in connection with its role advising during the planning stages, the Municipal Advisor shall be paid an engagement fee of \$7,500. For services provided, and in connection with the issuance of general obligation bonds, the Municipal Advisor shall be paid a fee equal to the following:

<u>Par Amount</u>	<u>Fee</u>
\$0-\$10,000,000	0.70% of Par
\$10,000,001-\$20,000,000	0.60% of Par
>\$20,000,000	0.50% of Par

The minimum fee for advice related to the issuing of bonds upon a successful election campaign will not be less than \$35,000. Such fee shall be paid at the time of the closing of the bonds in the form of check or by wire from bond proceeds or district funds.

4. **Underwriting.** Except as hereinafter provided, Municipal Advisor covenants and agrees that neither it nor any affiliate of the Municipal Advisor will directly or indirectly act as or on behalf of an underwriter for any municipal securities issued by the Issuer that is directly related to any issuance in which the Municipal Advisor provides Work.

5. **Recommendations.** Prior to any Work being carried out by the Municipal Advisor on behalf of the Issuer, the Municipal Advisor shall not recommend to the Issuer that it enter into any municipal securities transaction or municipal financial product unless the Municipal Advisor has a reasonable basis for believing, based on the information obtained through the reasonable diligence of the Municipal Advisor, that such transaction or product is suitable for the Issuer and is reasonably in the best interest of the Issuer.

6. **Expenses.** Municipal Advisor will be responsible for all of the Municipal Advisor's out-of-pocket expenses, including communication, cost of financial analysis and reports prepared in fulfilling its duties outlines herein. If out-of-state travel is directed by the Issuer, the Issuer will reimburse the Municipal Advisor for those expenses. The Issuer and or the Underwriter will be responsible for the payment of all fees and expenses commonly known as Costs of Issuance, including but not limited to: publication expenses, local legal counsel, bond counsel, ratings, credit enhancement, travel associated with securing any rating or credit enhancements, printing of bonds, printing and distribution of required disclosure documents, trustee fees, payment agent fees, CUSIP registration, and the like.

7. **Term of Contract.** The term of this contract shall be for a period beginning \_\_\_\_\_, 2023, and continuing through the occurrence of one of the following events, whichever occurs first in time:

a. Upon thirty (30) days written notice by either party hereto of a determination to terminate this agreement; provided that following a successful bond election, but prior to the issuance of the bonds, neither the District nor Municipal Advisor may terminate this contract.

b. This agreement will automatically renew for an additional year barring thirty-day notice from either party hereto of the intent to terminate the contract.

8. **Disclosure of Conflicts of Interest and Disciplinary Events.** Attached hereto as Appendix C is the Municipal Advisor's Disclosure of Conflicts of Interest. By execution of this Contract, the Issuer acknowledges it has read the attached Appendix C and has asked any questions or sought any clarification about the disclosure, with no further questions about the disclosure.

9. **Statements regarding New Employee Work Eligibility Status & Civil Rights.** Attached hereto as Appendix D the Municipal Advisor affirms its employment practices with respect to the items listed.

10. **Professional Liability Insurance.** Municipal Advisor has and during the term hereof, will maintain the professional liability insurance as shown on Appendix E. Municipal Advisor is not now nor has it ever been subject to any material legal or disciplinary events.

11. **Independent Contractor.** The Municipal Advisor is an independent contractor and nothing herein contained shall constitute or designate the Municipal Advisor or any of its employees or agents as employees or agents of the Issuer.

12. **Assignment.** Neither the Municipal Advisor nor the Issuer shall have the right or power to assign any of its respective rights or delegate any of its respective duties under this Contract, without the express written consent of the other party. Acquisition of the Municipal Advisor, or all individuals duly licensed to serve as Municipal Advisor, by a third party firm shall not constitute an assignment of this Contract.

13. **Entire Contract/Amendments.** This Contract, the Appendices hereto, and any amendments hereto (including any Appendices) which are expressly incorporated herein, constitute the entire Contract between the parties hereto and set forth the rights, duties and obligations of each to the other as of this date. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Contract are of no force and effect. This Contract may not be modified except by a writing executed by both the Municipal Advisor and the Issuer.

14. **Not Liable for Advice of Third Party Municipal Advisors.** Should the Issuer seek advice from third party municipal advisors, bankers or legal advisors or others providing guidance similar in scope or kind to that contemplated herein, the Issuer agrees that the Municipal Advisor shall not be held liable for advice or recommendations made to the Issuer by third party municipal advisors, bankers or legal advisors.

15. **Legal Advice.** The Municipal Advisor is not legal counsel or an accountant and is not providing legal or accounting guidance. None of the Municipal Advisory Services contemplated in this Contract shall be construed as or a substitute for legal services.

16. **Not Liable for Inadvertent Advice.** In the event that the Municipal Advisor inadvertently provides advice to the Issuer, where Municipal Advisor provides advice to a person or entity that is not identified herein as an obligated person, or where Municipal Advisor provides advice to the Issuer but subsequently provides no advice with respect to the transaction identified by the Work, Municipal Advisor will, as promptly as possible, provide to the Issuer, a document which states: (i) Municipal Advisor did not intend to provide said advice and that it has ceased engaging in Municipal Advisory Services with the Issuer, (ii) a notification of the disclosures of the conflicts of interest has not been provided; (iii) Municipal Advisor has, in good faith, undertaken reasonable efforts to identify the advice that was inadvertently provided; and (iv) a request that the Issuer acknowledge receipt of the notification.

17. **Indemnification.** To the extent the Issuer is authorized by law to indemnify the Municipal Advisor, the Issuer shall indemnify and hold harmless the Municipal Advisor, each individual, corporation, partnership, trust, association or other entity controlling the Municipal Advisor, any affiliate of the Municipal Advisor or any such controlling entity and their respective directors, officers, employees, partners, incorporators, shareholders, servants, trustees and agents (hereinafter the "Indemnitees") against any and all liabilities, penalties, causes of action, losses, damages, claims, costs and expenses (including, without limitation, fees and disbursements of counsel) or judgments of whatever kind or nature (each a "Claim"), imposed upon, incurred by or asserted against the Indemnitees arising out of or based upon the Issuer's gross negligence or willful acts, errors or omissions in the performance of its obligations under this Contract or any other resolution, document or covenant with respect to the Issuer issued by Issuer as contemplated herein.

To the extent the Municipal Advisor is authorized by law to indemnify the Issuer, the Municipal Advisor will indemnify and hold harmless the Issuer each individual, corporation, partnership, trust, association or other entity controlling the Issuer, any affiliate of the Issuer or any such controlling entity and their respective directors, officers, employees, partners, incorporators, shareholders, servants, trustees and agents (hereinafter the "Indemnitees") against any and all liabilities, penalties, suits, causes of action, losses, damages, claims, costs and expenses (including, without limitation, fees and disbursements of counsel) or judgments of whatever kind or nature (each a "Claim"), imposed upon, incurred by or asserted against the Indemnitees arising out of or based upon the Municipal Advisor's gross negligence or willful acts, errors or omissions in the performance of its services under this Contract.

The Issuer acknowledges and understands that state and federal laws relating to disclosure in connection with municipal securities, including but not limited to the Securities Act of 1933 and Rule 10b-5 promulgated under the Securities Exchange Act of 1934, may apply to the Issuer respecting these laws shall not constitute a breach by the Municipal Advisor or any of its duties and responsibilities under this Contract.

18. **Notices.** Any written notice or communications required or permitted by this Contract or law to be served on, given to, or delivered to either party hereto, by the other party shall be in writing and shall be deemed duly served, given or delivered when personally delivered to the party to whom it is addressed or in lieu of such personal services, when deposited in the United States; mail, first-class postage prepaid, addressed to the Issuer at:

Wayne County SD 0560  
a/k/a Wakefield Public Schools  
802 Highland Street  
Wakefield, Nebraska 68784

Or to the Municipal Advisor at:

First National Capital Markets, Inc.  
Attn: Tobin Buchanan  
2223 2<sup>nd</sup> Avenue  
Kearney, Nebraska 68848

19. **Consent to Jurisdiction: Service of Process.** The parties each hereby (a) submits to the jurisdiction of the District Court of Wayne County, Nebraska sitting in Wayne, Nebraska with respect to any actions and proceedings arising out of or relating to this Contract, (b) agrees that all claims with respect to such actions or proceedings may be heard and determined in such court, (c) waives the defense of an inconvenient forum, (d) agrees not to commence any action or proceeding relating to this Contract other than in the District Court of Wayne County, Nebraska sitting in Wayne, Nebraska and (e) agrees that a final judgment in any such action or proceeding shall be conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.

20. **Counterparts; Severability.** This Contract may be executed in two or more separate counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Any term or provision of this Contract which is invalid or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such invalidity or unenforceability without rendering invalid or unenforceable the remaining terms

and provisions of this Contract or affecting the validity or enforceability of any of the terms or provisions of this Contract in any other jurisdiction.

21. **Parties in Interest.** This Contract, including rights to indemnity and contribution hereunder, shall be binding upon and inure solely to the benefit of each party hereto, any Indemnitee and their respective successors, heirs and assigns, and nothing in this Contract, express or implied, is intended to or shall confer upon any other person any right, benefit or remedy of any nature whatsoever under or by reason of this Contract.

22. **General.** The failure of either of the parties to enforce any right or provision under this Contract shall not constitute a waiver of such right or provision unless acknowledged and agreed to by such party in writing. No waiver shall be implied from a failure of either party to exercise a right or remedy. In addition, no waiver of a party's right or remedy will affect the other provisions of this Contract.

The captions in this Contract are included for convenience of reference only and are in no way meant to define or limit any of the provisions contained in this Contract or otherwise affect their construction or effect. When a word or phrase is enclosed in parenthesis and quotation marks, i.e., ("Word"), then that word or phrase shall be interpreted as if fully written out in the following format: "(hereinafter referred to as the "Word")," and thereafter in this Contract, that word or phrase shall stand as an abbreviation of the longer phrase to which it relates.

22. **Nondiscrimination.** The Municipal Advisor and all subcontractors, if any, shall not discriminate against any employee or applicant who is to be employed for performance of this Agreement with respect to his or her hire, tenure, conditions, or privileges or employment, because of race, color, religion, sex, disability, or national origin.

IN WITNESS WHEREOF, the parties have executed this Contract on the date first above written. By the signature of its representative below, (i) each party affirms that it has taken all necessary action to authorize said representative to execute this Contract; and (ii) the Issuer has read the DISCLOSURES OF CONFLICTS OF INTEREST, attached hereto as Exhibit C-1 and C-2, and has asked any questions or sought any clarification about such disclosures, with no further questions about said disclosures.

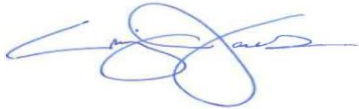
*[Signature Page to Follow]*

Wayne County, Nebraska School District 0560 (Wakefield Public Schools)

By: \_\_\_\_\_

Title: President, Board of Education

First National Capital Markets, Inc.

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke extending to the right.

By: \_\_\_\_\_

Title: Managing Director

APPENDIX TO MUNICIPAL ADVISORY SERVICES CONTRACT

APPENDIX A

This Appendix to Municipal Advisory Services Contract (this "Appendix") is entered into the \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between Wayne County School District 0560, a/k/a Wakefield Public Schools (the "District"), and First National Capital Markets, Inc. (the "Municipal Advisor").

RECITALS

WHEREAS, the District and Municipal Advisor entered into a Municipal Advisory Services Contract dated as \_\_\_\_\_, 2023 (the "Contract"); and

WHEREAS, the District desires to amend the Contract to include the Work as hereinafter defined; and

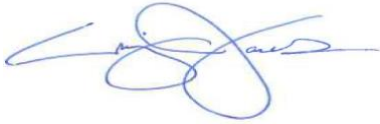
WHEREAS, the District desires to engage Municipal Advisor to render services with respect to the Work. The following Work is included in the scope of services to be provided under the Contract:

- Financial planning and guidance with respect to the District's Proposed Bond Issue referendum and any related or unrelated debt issuance for expansion or improvement of the District's facilities.

The Issuer hereby acknowledges that prior to the execution of this Appendix, Municipal Advisor has discussed with the Issuer (i) the Municipal Advisor's evaluation of the material risks, potential benefits, structure, and other characteristics of the recommended municipal securities transaction or municipal financial product; (ii) the basis upon which the Municipal Advisor reasonably believes that the recommended municipal securities transaction or municipal financial product is suitable for the District; and (iii) whether the Municipal Advisor has investigated or considered other reasonably feasible alternatives to the recommended municipal securities transaction or municipal financial product that might also or alternatively serve the Issuer's objectives.

This Appendix forms part of, is subject to, and incorporated into the above-referenced Contract.

IN WITNESS WHEREOF, the parties have executed this Appendix to Municipal Advisory Services Contract on the date first above written. By the signature of its representative below, (i) each party affirms it has taken all necessary action to authorize said representative to execute this Appendix; and (ii) the District has read the DISCLOSURES OF CONFLICTS OF INTEREST, attached to the Contract as Appendix C, and has asked any questions or sought any clarification about such disclosures, with no further questions about said disclosures.

<p>Wayne County District 0560, a/k/a Wakefield Public Schools</p>   <p>By: _____  Title: _____  Name: _____</p>	<p>First National Capital Markets, Inc.</p>   <p>By: _____  Title: Managing Director  Name: Craig Jones</p>
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## MUNICIPAL ADVISORY SERVICES

### APPENDIX B

The Municipal Advisory Service to be provided include all duties and services necessary or advisable to facilitate the issuance of bonds and other obligations, including, but not limited to:

A. PRE-BOND ISSUE ELECTION SERVICES: The Municipal Advisor shall provide the following services prior to the election held regarding the issuance of bonds to fund the Project:

- The provision of a fiscal analysis for the financing of the Project through the issuance of general obligation bonds supported by ad valorem taxes.
- Assistance along with the design and construction consultants for the Project to determine the financial cost and dollar amount requested to be submitted to the legal voters at a bond election call be the Board of Education of the District.
- Work with the staff and Board of Education to develop and recommend a bond election factual information program and a financing plan deemed to be acceptable by the school district. In no event shall the election factual information program campaign for or against the qualification, passage, or defeat of a ballot question. The Municipal Advisor is only authorized to assist with or disseminate factual information on the effects of a ballot question so long as that information does not urge a vote for or against the ballot question.
- Appear as the District's financial advisor at Board of Education or public meetings to provide factual information with regard to the financing of the proposed construction of the Project.
- Provide factual financial information to any citizen's committee formed regarding the bond issue.
- Assistance in working with the County Clerk(s) or Election Commissioners(s) having jurisdiction over the bond issue ballot election in the calling and conduct of the ballot issue regarding the proposed bond issuance.
- Provide bond issue ballot election services, including assistance in retaining bond counsel to provide legal advice and in the development of the resolution to call the bond issue election, ballot language and the preliminary and final official statements, and attendant documents as required by law in the call of and conduct of an election of the ballot issue.

B. POST-BOND ISSUE ELECTION SERVICES: Should the bond issuance for the Project be approved by the legal voters of the Issuer, the Municipal Advisor shall provide the following services regarding the issuance of bonds to fund the Project:

- Provide recommendations regarding the timing, structure, conditions and form of debt issuance, including evaluation of bond insurance costs.
- If a competitive sale is selected, assist in the preparation of bids, formation of bidding syndicates and review of the bids received.

- If a negotiated sale is selected, advise the issuer concerning the number of qualifications of the managing underwriters and their compensation level, market trends, and interest rates proposed by the managing underwriters at the point of entry to the market.
- Assist in the preparation of information for rating agency presentations, schedule and assist in the presentations, and act as a liaison with the agencies, providing information as needed to maintain and improve the Issuer's ratings.
- Coordinate and prepare Preliminary and Final Official Statements, and other financing documents, including arranging for printing, mailing, and online posting for prospective investors.
- Advise the Issuer concerning the need for credit enhancement and assist in the procurement and negotiation of related agreements.
- Monitor and control fees and expenses incurred in connection with the issuance of bonds.
- Coordinate electronic bid verifications and recommend acceptance or rejection of bids. Evaluate bids relative to the market and other comparable securities.
- Assist in working with the County Clerk and staff and County Election Commissioner and staff having jurisdiction over the election in the calling and conduct of the ballot issue regarding the issuance of the bonds.
- Assist in closing details and post-closing duties, including ensuring compliance with compliance with continuing disclosure filing requirements and providing a post transaction summary report.
- Prepare post sale analysis describing the results of the sale in comparison with other financings in the market.
- Maintain debt service records on all outstanding Issuer debt.
- Monitor and advise the Issuer on refunding opportunities and other financial products that would benefit the Issuer.
- Assist in the development and evaluation of requests for proposals and other bidding documents for various services, including procurement of bond insurance and letter of credit.
- Attend meetings to present recommendations and analysis and otherwise participate in the financings to assure that the structure, purpose terms and costs of the issue are consistent with the Issuer's best interests and industry practices.
- Bring forward any actual or potential problems that the Municipal Advisor may identify and provide recommendations regarding their solutions.
- Prepare written or oral analyses of unsolicited proposals from investment bankers.
- Review and analyze implications for the Issuer of proposed changes to federal, state and local tax and finance laws.

- Prepare brief financial studies and reports, including current interest rate structures based on the Issuer's credit rating, relating to potential financings, outstanding financings or funding alternatives for new projects.
- Facilitate a competitive process for the investment of bond proceeds (may require additional fees).

## DISCLOSURE OF CONFLICTS OF INTEREST

### EXHIBIT C

Forms of Compensation; Potential Conflicts. The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client, among other factors. Various forms of compensation present actual or potential conflicts of interest because they may create an incentive for an advisor to recommend one course of action over another if it is more beneficial to the advisor to do so.

Fee contingent upon the completion of a financing or other transaction. Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the client, it presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternative that may result in the cancellation of the financing or other transaction.

Fee based upon principal or notional amount and term of transaction. Under this form of compensation, the municipal advisor's fee is based upon a percentage of the principal amount of an issue of securities (e.g., bonds) or, in the case of a derivative, the present value of or notional amount and term of the derivative. This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issues or modify the derivative for the purpose of increasing the advisor's compensation.

Compensation-Based Conflicts. The fees due under this Agreement will be based on the size of the Issue and the payment of such fees shall be contingent upon the delivery of the Issue. While this form of compensation is customary in the municipal securities market, this may present a conflict because it could create an incentive for Municipal Advisor to recommend unnecessary financings or financings that are disadvantageous to the Issuer, or to advise the Issuer to increase the size of the issue. This conflict of interest is mitigated by the general mitigations described herein.

Other Municipal Advisor or Underwriting Relationships. Municipal Advisor serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of the Issuer. For example, Municipal Advisor serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to the Issuer under this Agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, Municipal Advisor could potentially face a conflict of interest arising from these competing client interests. In other cases, as a broker-dealer

that engages in underwritings of new issuances of municipal securities by other municipal entities, the interests of Municipal Advisor to achieve a successful and profitable underwriting for its municipal entity underwriting clients could potentially constitute a conflict of interest if, as in the example above, the municipal entities that Municipal Advisor serves as underwriter or municipal advisor have competing interests in seeking to access the new issue market with the most advantageous timing and with limited competition at the time of the offering. None of these other

engagements or relationships would impair Municipal Advisor's ability to fulfill its regulatory duties to the Issuer.

**Affiliate Relationships.** FNCM and its affiliates comprise a securities firm and a commercial bank engaged in securities trading and brokerage activities, as well as providing investment banking, asset management, financing, financial advisory services and other commercial and investment banking products and service to a wide range of corporations and individuals. In addition, FNCM and its affiliates may currently have and may in the future have investment and commercial banking, trust, and other relationships with parties that may relate to assets of, or be involved in the issuance of securities and/or instruments by, the issuer and its affiliates. In the ordinary course of their respective businesses, FNCM and its affiliates have engaged, and may in the future engage, in transactions with, and perform services for, the Issuer and its affiliates for which they received or will receive customary fees and expenses. Under certain circumstances, FNCM and its affiliates may have certain creditor and/or other rights against the Issuer and its affiliates in connection with such transactions and/or services.

**Refunded Bonds.** In the event that the Issuer intends to use a portion of the proceeds from the issuance of the Bonds to refund certain of the Issuer's outstanding securities ("Refunded Bonds"). To the extent that FNCM or an affiliate thereof owns Refunded Bonds, FNCM or its affiliate, as the case may be, would receive a portion of the proceeds from the issuance of the Bonds.

**Disciplinary Events.** The date of the last material change to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed by Municipal Advisor with the SEC is \_\_\_\_\_, which change consists of \_\_\_\_\_.

**How to Access Form MA and Form MA-I Filings.** Municipal Advisor's most recent Form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at <http://www.sec.gov/cgi-bin/browse-edgar?action=getcompany&CIK=0001146119>. The SEC permits certain items of information required on Form MA or MA-I to be provided by reference to such required information already filed by Municipal Advisor in its capacity as a broker-dealer on Form BD or Form U4 or as an investment adviser on Form ADV, as applicable. Information provided by Municipal Advisor on Form BD or Form U4 is publicly accessible through reports generated by BrokerCheck at <http://brokercheck.finra.org>, and Municipal Advisor's most recent Form ADV is publicly accessible at the Investment Adviser Public Disclosure website at <http://www.adviserinfo.sec.gov>. For purposes of accessing such BrokerCheck reports or Form ADV, Municipal Advisor's CRD number is 115920.

## STATEMENTS REGARDING NEW EMPLOYEE WORK ELIGIBILITY STATUS & CIVIL RIGHTS

### APPENDIX D

**New Employee Work Eligibility Status.** Municipal Advisor shall use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

**Civil Rights.** Municipal Advisor agrees to comply with Title VI of the Civil Rights Act of 1964 (P.L. 88352) and all requirements imposed by or pursuant to the Regulations of the Department of Education (34 C.F.R. Part 100) issued pursuant to that title, to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the grounds of race, color of national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Issuer receives federal financial assistance from the department; and hereby gives assurance that all measures necessary to immediately effectuate this agreement will be taken. Municipal Advisor further agrees to comply with all other applicable requirements of state and local laws, ordinances and regulations regarding non-discrimination in employment.

PROFESSIONAL LIABILITY INSURANCE

APPENDIX E



First National  
Capital Markets

# THE ROLE OF MUNICIPAL ADVISOR IN YOUR FACILITY IMPROVEMENT PROCESS

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MARCH 14, 2023

**Presented By:**

**Tobin Buchanan**  
*Director, Public Finance*

# SEC's Municipal Advisor Rule ("MA Rule")

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Went into effect July 1, 2014

Part of Dodd-Frank Act; meant to protect and inform issuers and investors

Issuers – those who issue debt (school districts, etc.)

Investors – those who purchase debt instruments (bonds, etc.)

Designates Municipal Advisor vs. Underwriter

# ROLE OF THE MUNICIPAL ADVISOR

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Term Municipal Advisor synonymous with Financial Advisor

MA has a fiduciary duty to the Issuer (district)

All actions of the MA must be in the best financial interest of the district.

First National Capital Markets serves in the capacity as a registered Municipal Advisor

# ROLE OF THE UNDERWRITER

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The Underwriter will sell debt instruments (bonds, etc.) to investors.

Underwriter serves the financial interests of the issuer, the investor, and themselves.

The Underwriter can provide information specific to the debt instrument to the issuer.

Can prepare analysis of financial impact for only the specific issue (principal/interest payments, levy impact)

**MA Rule precludes underwriters from providing advice to districts on budget, debt capacity, and other financial information.**

# Bond Elections: Role of the MA

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## **Pre-Election:**

- Provide guidance to administration / board on process
- Provide guidance on public input / communication
- Provide bond market / tax impact on potential project options
- Provide experiences / examples for public information process
  - Public Information Dissemination
  - Public Information Timeline
  - Brochures/Public Relations
  - Voter Registration/Contact
- Work with Bond Counsel on resolutions, notices, and procedures to meet election compliance deadlines

# Public Election Bonds: Role of the MA

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## Post-Election:

- RFP for Underwriting Services (Competitive Bid)
- Bond Documents (Preliminary and Final Official Statements)
- Rating Strategy
- Representation During Pricing
- Investment of Bond Proceeds
- Budget Planning / Amendments
- Assist with Continuing Disclosure (Rule 15c2-12)

# Fee Structure

## Engagement Fee: \$7,500

This fee covers the cost of mileage and expenses. It would not be uncommon for us to attend 15-20 meetings throughout the process as Municipal Advisor should the District call an election.

## Per-Issue Financing Services:

Par Amount	Fee
\$0-\$10,000,000	0.70% of Par
10,000,001-20,000,000	0.60% of Par
>\$20,000,001	0.50% of Par

Per-issue financing services are paid by the Issuer to the Municipal Advisor upon a successful election campaign.

# Successful Bond Issues

Cozad Public Schools-\$26.0 million (March 2022)

Hershey Public Schools-\$17.9 million (February 2022)

Stuart Public Schools-\$3.8 million (February 2022)

Amherst Public Schools-\$9.1 million (October 2021)

Elm Creek Public Schools-\$11.98 million (September 2021)

Winside Public Schools-\$14.67 million (May 2021)

Stapleton Public Schools-\$2.9 million (November 2020)

Tekamah Herman Schools-\$12.5 million (March 2020)

Summerland Public Schools - \$34.3 million (November 2019)

- Orchard Public Schools (\$14.75 million), Clearwater Public Schools (\$9.95 million), Ewing Public Schools (\$9.6 million)

Osceola Public Schools-\$7.7 million (March 2019)

Silver Lake Public Schools-\$3.8 million (February 2019)

Leigh Community Schools-\$9.95 million (November 2018)

Newman Grove Public Schools-\$9.5 million (May 2018)

Adams Central Public Schools – \$19.7 Million (March 2016)

Maxwell Public Schools – \$8.9 Million (March 2016)

Shelby-Rising City Public Schools – \$14.9 Million (March 2015)

# Public Information

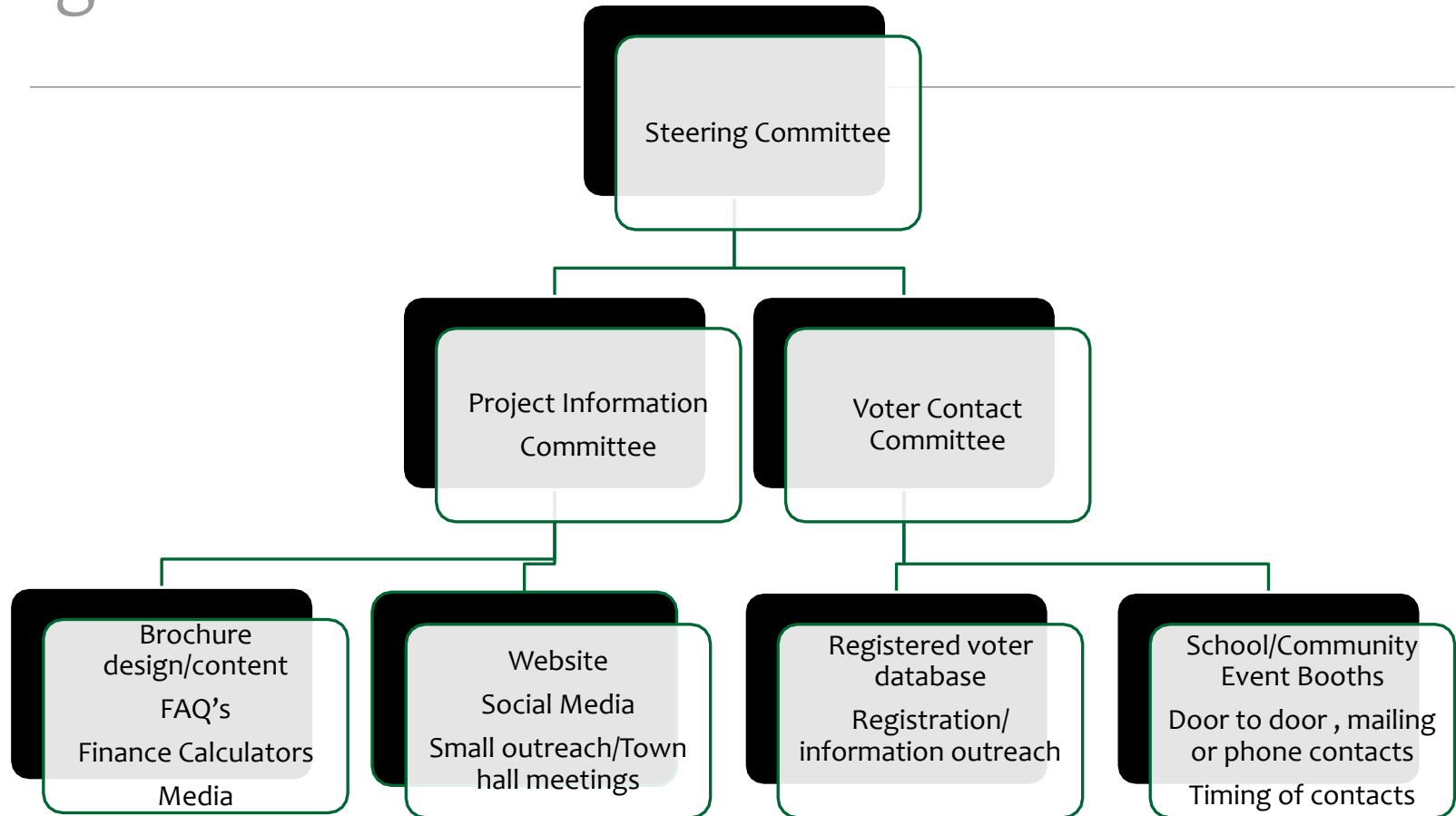
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# Questions to be answered....

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- What is needed?
- Why is it needed?
- Why now?
- How much will it cost?
- What is the impact on our district and communities?

# Public Information Organization



# Recent Education Challenges: Role of the MA

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## Legislative Changes

Help districts understand and communicate the impact of LB 2.

## Consolidation Impact

Model financial implications of merging districts and/or closing buildings.

## Public Information

Organizing factual dissemination of needs, solution, and financial impact to all voters.

# Disclosure

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First National Capital Markets (FNCM) is providing the information contained herein for discussion purposes only in anticipation of being engaged to serve as municipal advisor. All expressions of opinion are subject to change without notice in reaction to shifting market conditions. In providing the information contained herein, FNCM is not recommending an action to you and the information provided herein is not intended to be and should not be construed as a "recommendation" or "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934. If FNCM is selected to serve as municipal advisor, FNCM will owe the issuer its fiduciary duty pursuant to MSRB Rule G-42 or under any state law when acting in such capacity. When serving as municipal advisor, FNCM will not purchase or arrange for the placement of securities with a view to distribution in an arm's-length commercial transaction between the issuer and FNCM.

FNCM is a FINRA registered broker dealer and SEC registered municipal advisor. Member FINRA, MSRB, and SIPC.

## Elementary Principal Report

### Board of Education

March 2023

#### Guided Principle 1: Expanded Student Learning Opportunities

- Spring is full of field trips. Here is a summary of where grade levels go:
  - Kindergarten–Launchpad Children’s Museum–April 28th
  - 1st Grade–Abu Bekr Shrine Circus–April 14th
  - 2nd Grade–Ashfalls–May 2nd
  - 3rd Grade–Ponca State Park–May 9th
  - 4th Grade–Lincoln–April 14th
  - 5th Grade–TBD
  - 6th Grade–Henry Doorly Zoo–May 12th
- The Elementary Spring Concert is scheduled for May 4th.

#### Guiding Principle 2: Family and Community Partnerships

- Kindergarten and Preschool Enrollment will be April 19, 2023. These events will be held in the Wakefield Schools Library and/or Elementary Music Room. During this time, teachers will meet with parents to discuss programming. In addition, Nurse Borg and Mrs. Ronhovde will be in attendance to discuss required health items and to address speech/language concerns. Students who turn 5 on or before July 31st of the current year are kindergarten eligible. Students who turn 3 on or before July 31st of the current year are eligible for our 1/2 day program and those who turn 4 by the same date, are eligible for our full-day program.
- VIP Day will be on April 6, 2023. Watch for details.

#### Guiding Principle 4: Personnel Effectiveness

- NSCAS testing will begin in a few weeks. This assessment is said to be “more of an adaptive test.” I have participated in numerous sessions regarding the state test. Teachers have been provided with multiple recordings to help them with understanding the testing process and procedures. There will be practice test questions available. It is important to note that comparisons of this year's results to previous years is not recommended.
- During our PLC times, elementary staff members have been working in grade level teams as well as identifying student needs based on data. Most recently staff watched a documentary called, *The Right To Read*. This program focuses on how to provide the best possible reading instruction for kids, especially as we move towards a more science of reading approach.

Secondary Principal Report  
March, 2022-2023 School Year  
Angie Zach

### **Guiding Principle I: Expanded Student Learning Opportunities**

- ELPA21 has been completed in grades 7-12.
- MAP testing for grades 7-11 has been completed. We do have a few students who need to complete make-up testing. That should be done within this coming week. Like last school year, we have a growth competition. Students are competing between their Trojan Time classrooms for a pizza party. Students wrote down their scores on scorecards after each testing session. The growth between their fall and spring scores were calculated and compiled for each Trojan Time class. I posted a bar graph outside of my office for students to see. This fostered motivation and conversations about performance. I was particularly impressed with Mr. Tietmeyer and his attention to the scores. He made adjustments during testing time to increase student performance and focus. The winning Trojan Time class will be announced once all make-up testing is done.
- We have 21 students competing in the NECC Scholastic contest on March 22.
- On March 29, the SEBL team has organized a presentation by Jennifer Jackson from Heartland Counseling. She will present to 4-8 grade students during the school day and parents in the evening. Topics for parents are parenting tips and teaching kids self-esteem and self-control. Jennifer presented to our staff last year. We are fortunate to have her return to present to students and the community.

### **Guiding Principle II: Family and Community Partnerships**

- March 29 at 6:30 p.m., Jennifer Jackson of Heartland Counseling will present parenting tips and teaching kids self-esteem and self-control at a community event organized by our SEBL team. Prior to this event, there will be an after-school program showcase.

### **Guiding Principle III: Climate and Culture**

- During our February In-service, teachers viewed the documentary “Undefeated” as a collective care activity. At the heart of the documentary was the message of inspiration, hope, and acknowledgement of the sacrifices we all make in our dedication to a career in education. After watching the documentary, staff completed a survey for a “Be Inspired” contest. The survey had 8 prompts for staff to complete. Responses to those prompts have been displayed on a bulletin board. Students have a week to make 3 guesses as to which staff answered the prompts. Students who guess correctly win a motivational locker magnet that matches the teacher’s magnet. This activity created an opportunity to embed SEBL into the contest.

### **Guiding Principle IV: Personnel Effectiveness**

- Kellen Conroy worked with our science department this month. The focus has been the 3-dimensional science standards and instructional shifts. We will also be examining how assessment looks within the standards and shifts.
- During our February In-service, all staff participated in activity in which they created learning maps to answer the question, “What do we do to cause learning?” Staff worked

in small groups to illustrate the practices and foundational elements they believe causes students to learn. The activity concluded with a gallery walk to view the variety of perspectives. These artifacts were collected and will be the beginning of constructing a new instructional model and evaluation tool. The admin team has set a date in April to review the artifacts and begin that process.

- In February, our District Leadership Team reviewed the data sets of NSCAS and updated our MTSS self-assessment data. We also worked in our focus groups of TIP, Title I, and SEBL/PBIS.
- We have established Building Level Leadership teams. These teams will be the initial group to complete SWIS training.

**AD Report  
Wakefield Community School  
Board Report  
March 14, 2023  
5:30p.m.**

**1. Academic All-State Recipients:**

**Boys Wrestling: Sam Chase & Kolton Fischer  
Girls Basketball: Jordan Metzler & Katie Borg  
Boys Basketball: Cade Johnson & Ryan Anderson  
Speech: Ashlyn Vazquez & Jackson Pommer**

- 2. Girls Basketball team finished 17-8 and lost to Pender in the Sub-district Final.  
-Tied the single season wins mark (17)  
-Alex Arenas broke the 1000 point milestone in her career**
- 3. Boys Basketball team finished 21-5 and lost to Tri-County in the District Final at Dewitt.  
-Cade Johnson broke the career points record at Wakefield High School  
-Cade scored his 1000th point during the season  
-Eliseo broke the school record for 3 pointers made in a game with 9.**
- 4. On February 22, 2023 Mr. Hassler, Jeff Keagle and myself attended a meeting in Lincoln with the NSAA. We were working with Nate Neuhaus on developing a proposal that would assist all NE high schools with participation issues in football. We decided the most impactful proposal would be the Socioeconomic proposal that was recently passed in the state of Iowa.**
- 5. Mr. Farup and myself will attend the Classification Committee meeting in Kearney on March 15, 2023 to openly discuss our situation at Wakefield High School to the committee and hopefully try to pitch the newly formed proposal.**
- 6. As Attendance Officer, I have met with students each of the last three weeks regarding their attendance. 5 Day Warning letters have been sent home to parents along with a 10 Day warning letter. In my short meetings with students, I ask about any possible barriers that keep the students from being here on time or just in school in general. Some have had illness or a doctor's note which requires a note for it to be forgiven, but others are mainly missing due to oversleeping. I personally showed one student how to set the alarm on her phone.**
- 7. Spring Sports practices are underway and the first contests are as follows weather permitting:  
-March 28, 2023 @ West Point-Beemer Invite (Track)**

**-April 4, 2023 @ Varsity Golf Quad @ Oakland GC**

- 8. JH Track will first compete on April 13, 2023 at Hartington/Newcastle Invite.**
- 9. Pole vault and High jump pits are in and stored in the team locker rooms at the moment. We are in need of a shot put throwing area and a pad of cement. Mr. Tietmeyer didn't think he would be able to get that done this Spring. We will probably have to look for someone else to do this once we decide on the location of it.**
- 10. I have reached out to learn more about the Logan Valley Golf Course and whether or not it will be open this Spring for high school golf. I have called the owner twice and missed him both times. I have contacted the Wayne Golf Course about allowing our team to practice and host our Invite in Wayne and am waiting to hear back.**
- 11. A Signing Day Ceremony was hosted in the main gym on Friday, March 3, 2023 for Alex Arenas (NECC Volleyball), Cade Johnson (Morningside College Basketball), and Hunter Schultz (Concordia University Football). I felt the ceremony went really well and thought it was a great way to recognize the athletes.**
- 12. There will be a shooting camp in Wakefield on Saturday, March 18, 2023 for students in grades 3 through 11. The cost is \$10 per player and you can pay at the door. Wakefield Youth Rec will pay for any 3-6th players attending.**
- 13. Winter Sports Coaching Evaluations have been completed and the All Conference Basketball Selection is scheduled for March 14, 2023 at LCC at 7p.m.**

KAREN A. HAASE *NE, SD, IA, WY*  
STEVE WILLIAMS *NE, SD*  
BOBBY TRUHE *NE, SD*  
COADY H. PRUETT *NE, CO, SD*



JORDAN JOHNSON *NE, WY*  
TYLER COVERDALE *SD*  
SARA HENTO *SD, NE*  
SHARI RUSSELL, Paralegal

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## M E M O R A N D U M

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To: Superintendent Matt Farup and the Wakefield Community Schools Board of Education

FROM: Steve Williams

DATE: March 3, 2023

RE: Construction Management at Risk Method of Construction

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I am writing this memorandum to explain the steps that a school district must follow to use the construction management at risk construction method under the Nebraska Political Subdivisions Construction Alternatives Act (the "Act") (NEB. REV. STAT. § 13-2901 through § 13-2914). I have attached a copy of the Act.

School districts utilizing the construction manager at risk ("CM@R") method must comply with the procedural requirements of the Act. Under this method, the school district contracts with a construction manager who (a) assumes the legal responsibility to deliver a construction project within a contracted price to the school district, (b) acts as a construction consultant to the school district during the design development phase of the project when the school district's architect or engineer designs the project, and (c) is the builder during the construction phase of the contract.

The construction manager or CM acts as consultant to the school district in the development and design phases, but as the equivalent of a general contractor during the construction phase. The construction manager is contracted separately from the design team and reports directly to the school district.

CM@R allows the school district to select a fee-based CM based upon qualifications, project approach, and fee structure before the design and bidding documents are completed. The CM then works with the design team to develop and estimate the design. A GMP is submitted to the school by the

301 SOUTH 13TH STREET, SUITE 210  
LINCOLN, NEBRASKA 68508

KSB SCHOOL LAW, PC, LLO  
KSBSCHOOLLAW.COM  
(402) 804-8000  
ATTORNEYS LICENSED IN STATES INDICATED

141 N. MAIN AVENUE, SUITE 504  
SIOUX FALLS, SOUTH DAKOTA 57104

CM. The CM then receives proposals from subcontractors and awards them jobs. The final construction price is the sum of the CM's fees, overhead, contingencies, and the subcontractor's proposals. The school district retains any unused contingency at the end of the project.

The Act requires the school boards to follow specific procedures that are discussed below.

**Step 1: Resolution.** The board must adopt a resolution selecting the construction manager at risk delivery method for that particular project with at least a two-thirds vote. I have included a resolution that includes this action as well as others discussed below.

**Step 2: Policy.** The board must adopt a policy that contains specific procedures the district must follow when using the CM@R method of construction. You have already adopted our recommended CM@R policy.

**Step 3: Request for Proposals.** At least 30 days before the deadline for receiving and opening proposals, the district must (a) prepare and publish a Notice of the Request for Proposals (RFP) for the CM@R contract and (b) file the Notice of the RFP with the Nebraska Department of Education. I have attached my Notice of RFP for publication, the Proposal Instructions, and draft contracts (AIA Document A133 – 2019: Standard Form of Agreement between Owner (and its related documents) and Construction Manager and AIA Document A201 – 2017: General Conditions of the Contract for Construction). Anyone who responds to the RFP should be provided with any specifications and drawings created by the architect, the attached RFP and Proposal Instructions, and the draft contracts (with my suggested changes). It is important that the AIA contracts *with* the suggested changes be included with the RFP and Proposal Instructions and provided to contractors **before** they submit their proposals so that we receive accurate proposals that will allow for an apples-to-apples comparison to the extent possible.

**Step 4: Selection Committee.** The district must each establish a selection committee composed of at least five persons. The district must refer proposals for recommendation to the selection committee. The composition of the committee is controlled by statute, and must include at least one person from each of the following categories:

1. Members of the governing body;
2. Members of the administration or staff of the school;
3. The board's architect or engineer;
4. Any person having special expertise relevant to the selection of a construction manager under the Act; and

5. A district resident other than a person in subparagraphs 1-4.

The person selected in subparagraphs 4 and 5 may not be a person who is employed by the district or who has a financial or other interest in a construction manager who has a proposal being evaluated. The resolution from Step 1 includes a provision for appointing this selection committee.

**Step 5: Evaluation of Proposals by Selection Committee.** The selection committee must evaluate the proposals taking into consideration specified criteria and subject to a maximum percentage of total points for evaluation which may be assigned to each criterion as follows:

1. The financial resources of the construction manager to complete the project (up to 10%);
2. The ability of the proposed personnel of the construction manager to perform (up to 30%);
3. The character, integrity, reputation, judgment, experience, and efficiency of the construction manager (up to 30%);
4. The quality of performance on previous projects (up to 30%);
5. The ability of the construction manager to perform within the time specified (up to 30%);
6. The previous and existing compliance of the construction manager with laws relating to the contract (up to 10%); and
7. Such other information as may be secured having a bearing on the selection (up to 20%).

The percentages listed above must be modified so that they add up to 100%. In your case, this should be done at the time the school board designates the CM@R method for the project or at a later time but before the RFP is published and sent out.

The selection committee then makes a recommendation to the board regarding the proposals. I can provide you with a basic scoring rubric for your use.

**Step 6: Evaluation of Proposals by the Boards.** After receiving the recommendation from the selection committee, the school board is required to:

1. **Evaluate and rank** each proposal using the same criteria as the selection committee, "taking into consideration" the selection committee's recommendation.
2. Attempt to **negotiate a construction management at risk contract** with the highest ranked construction manager and may

enter into a contract after negotiations. These negotiations may include a determination of the manner by which the construction manager selects a subcontractor and may require the any subcontracted work be awarded by competitive bidding. If the board is unable to negotiate a satisfactory contract with the highest ranked construction manager, it may terminate negotiations and begin negotiations with the second ranked construction manager. This process can be repeated with the third ranked construction manager.

3. The board must **file a copy of an executed contract with the Nebraska Department of Education** within 30 days after its full execution. The construction manager must file all contract modifications and change orders within 30 days of completing the project.
4. If the board does not negotiate a satisfactory contract with any of the ranked construction managers, it may modify the request for proposals and **solicit new proposals or cancel** the construction management at risk process.

**Conclusion.** I hope this memorandum is helpful to you and the board in deciding whether to proceed with the construction management at risk method. Of course, I would be happy to assist you in any way if you decide to go forward with the project. Please do not hesitate to contact me with questions or concerns.

### **Attachments**

- Political Subdivisions Construction Alternatives Act
- CM@R Resolution
- CM@R Policy
- Notice of RFP
- RFP and Proposal Instructions
- Contract Documents
  - AIA A133-2019
  - AIA A133-2019 (Exhibit A)
  - AIA A133-2019 (Exhibit B)
  - AIA A201-2017
  - AIA A312-2010
- Agenda Item
- CM@R Proposal Rubric

**RESOLUTION OF THE BOARD OF EDUCATION TO SELECT THE  
CONSTRUCTION MANAGER AT RISK CONTRACT DELIVERY SYSTEM**

WHEREAS, the Board of Education ("Board") of **Wakefield Community Schools** (legally known as **Wayne County School District 90-0560** and referred to herein as the "School District") believes it to be in the School District's best interest to use the construction manager contract delivery system under the Nebraska Political Subdivisions Construction Alternatives Act ("Act") to complete the Renovation and Expansion Project ("Project").

BE IT THEREFORE RESOLVED that the Board hereby adopts the "Construction Management at Risk Contracts" policy.

BE IT THEREFORE RESOLVED that the Board assigns the following maximum percentage of total points for evaluation of proposals:

<b>Criteria</b>	<b>Percentage</b>
Financial resources of the construction manager to complete the project (maximum of 10%)	<b>5</b>
Ability of the proposed personnel of the construction manager to perform (maximum of 30%)	<b>25</b>
Character, integrity, reputation, judgment, experience, and efficiency of the construction manager (maximum of 30%)	<b>25</b>
Quality of performance on previous projects (maximum of 30%)	<b>25</b>
Ability of the construction manager to perform within the time specified (maximum of 30%)	<b>10</b>
Previous and existing compliance of the construction manager with laws relating to the contract (maximum of 10%)	<b>5</b>
Such other information as may be secured having a bearing on the selection (maximum of 20%)	<b>5</b>
<b>Total</b> (must equal 100%)	<b>100</b>

BE IT FURTHER RESOLVED that the Board hereby selects the construction manager at risk contract delivery system to complete the Project.

BE IT FURTHER RESOLVED and directs the School District's administration to prepare a request for proposals and publish notice of the same in a newspaper of general circulation within the School District and file it with the Nebraska Department of Education.

BE IT FURTHER RESOLVED that the Board hereby authorizes, empowers, and directs the School District's administration to take all actions

necessary to comply with the terms of the Act in proceeding with the construction manager at risk contract delivery system.

BE IT FURTHER RESOLVED that the following individuals are designated as members of the Construction Manager at Risk Selection Committee:

(1) Member(s) of the school board: \_\_\_\_\_.

(2) Member(s) of the school administration or staff: \_\_\_\_\_.

(3) The school's architect or engineer: \_\_\_\_\_.

(4) Individual(s) having special expertise relevant to selection of a construction manager under the Act: \_\_\_\_\_.

(5) A resident of the school district other than an individual included in subdivisions (1) through (4): \_\_\_\_\_.

[NOTE TO BE DELETED: A member of the selection committee designated under subdivision (4) or (5) shall not be employed by or have a financial or other interest in a construction manager who has a proposal being evaluated and shall not be employed by the School District or the school's architect or engineer.]

BE IT FURTHER RESOLVED that all proposals received in response to the request for proposals are hereby referred to the Construction Manager at Risk Selection Committee for ranking.

BE IT FURTHER RESOLVED that the \_\_\_\_ Construction Managers receiving the highest scores from the Construction Manager at Risk Selection Committee shall be scheduled for interviews with the Board of Education at a school board meeting.

Dated: \_\_\_\_\_, 2023

\_\_\_\_\_  
President of the Board of Education

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Education

## **Agenda Item**

Review, consider, and take all necessary action to:

1. Adopt a resolution selecting the construction management at risk contract delivery system;
2. Designate members of the Construction Manager at Risk Selection Committee;
3. Refer all construction manager at risk proposals to the Construction Manager at Risk Selection Committee;
4. Authorize the administration to create and publish a Notice of Request for Proposals and to create the Request for Proposals and Proposal Instructions; and
5. Take any other action deemed necessary or appropriate regarding the selection of the construction management at risk contract delivery system or required by the Political Subdivisions Construction Alternatives Act.

Wakefield Community Schools  
Superintendent Board Report  
March 2023

- Interviews for Elementary Principal are scheduled for Thursday, March 16th. We have 4 impressive candidates We will have a panel of elementary teachers, classified staff, and administration/board members interview the candidates. I plan to complete the process and present a recommendation to the Board at the next meeting.
  - Make-up date would be Monday, March 20th.
- We will have installed door sensors and door access panels on every exterior door. We will know if a door is unlocked or propped open. We will also be able to manage who has access to what doors at certain times of the day/night.
  - We also have a bid on a panic button/alarm system that will be tied to the Sherriff's department. They could access our cameras to see what is going on before they arrived.
  - <https://www.verkada.com/alarms/panic-button/>
- Master Plan Development
  - A group of staff members will go on a tour of schools on February 21st.
  - SOC/Community Meeting was held Thursday, February 9th. CMBA gave an update of the work that has been completed and took questions from the group.
  - I met with Tobin Buchanon from FNBO, our financial consultant, about restructuring our agreement to add consultation on financing a construction project.
  - We will begin the process of hiring a construction manager. See the attachment for the process.
  - Additionally, we need to pick some community members for the CM selection committee. We need at least one person knowledgeable in the "expertise relevant to the selection of a construction manager." And then at least one more community member. These people shall not be employed by or have a financial or other interest in a construction manager whose proposal is being evaluated and shall not be employed by the School District or the school's architect or engineer.
- We have reconfigured our pick-up process so I don't think it will be necessary for 8th street to be a one-way street.

**Wakefield Community School  
Board of Education Special Meeting  
Saturday, February 25, 2023 10:00 AM**

Posted Locations:

• Wakefield Post Office • BankFirst • Omaha World-Herald • School Main Entrance

Posted Date: 2/23/2023

The Board of Education Special Meeting convened in open and public session on Saturday, February 25, 2023 at 10:00 AM in the High School Conference Room at 802 Highland Street, Wakefield, NE 68784.

President Brown informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

**Attendance taken at 10:01 AM:**

**Present:** Bree Brown, Jeffrey Keagle, Sherri Lundahl, Eric Riewer.

**Absent:** Josh Dorcsey, Jim Litchfield,

Present: 4, Absent: 2.

**Opening Procedures**

Call to Order

Open Meetings Act

Roll Call

**Approval of Agenda**

Motion to approve the agenda passed with a motion by Keagle and second by Riewer.

Yea: Brown, Keagle, Lundahl, Riewer

Yea: 4, Nay: 0

**Discussion and Action Items**

**Take appropriate action on a letter of resignation from Esly Ovando.**

Motion to approve the resignation of Esly Ovando passed with a motion by Keagle and second by Riewer.

Yea: Brown, Keagle, Lundahl, Riewer

Yea: 4, Nay: 0

**Hold for discussion and take appropriate action on an administrative recommendation to approve an initial employment contract for Terran Sievers.**

Terran Sievers is completing his student teaching experience with us this semester. Terran is a Wayne native and very involved in the community. He has managed the public pool in Wayne and has great rapport with the parents and youth in Wayne. He and Mrs. Virgil will make a great team as the secondary science department. Terran is a great fit for Wakefield and will be an asset in achieving our school improvement goals.

Motion to approve the initial employment contract for the 2023-24 school year for Terran Sievers passed with a motion by Lundahl and second by Riewer.

Yea: Brown, Keagle, Lundahl, Riewer

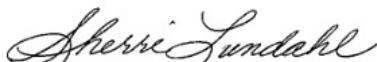
Yea: 4, Nay: 0

**Adjournment**

Motion to adjourn the meeting at 10:19am passed with a motion by Riewer and second by Keagle.

Yea: Brown, Keagle, Lundahl, Riewer

Yea: 4, Nay: 0

  
Sherri Lundahl, Secretary

**Wakefield Community School  
Board of Education Regular Meeting  
Monday, February 13, 2023 5:30 PM**

Posted Locations:

- Wakefield Post Office • BankFirst • Wakefield Republican • School Main Entrance
- Posted Date: 2/9/2023

The Board of Education Regular Meeting convened in open and public session on Monday, February 13, 2023 at 5:30 PM in the Board of Education Room at the HS Computer Lab - Room 213 at 802 Highland Street, Wakefield, NE 68784.

President Brown informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

**Attendance Taken at 5:30 pm:**

**Present:** Bree Brown, Josh Dorcey, Jeffrey Keagle, Sherri Lundahl, Eric Riewer.

**Absent:** Jim Litchfield, Present: 5, Absent: 1.

Also in attendance were Superintendent Farup, Secondary Principal Zach, Elementary Principal Wulf, Activities Director Brenn, and Recording Secretary Gothier.

**Opening Procedures**

- Call to Order
- Open Meetings Act
- Pledge of Allegiance
- School District Mission Statement
- Roll Call

**Approval of Agenda**

Motion to approve the agenda passed with a motion by Keagle and a second by Dorcey.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

**Reports**

**Elementary Principal Report**

- ELPA testing will take place on February 27th and 28<sup>th</sup>
- I recently was awarded a grant from the Gardner Foundation for a book vending machine. This is a typical vending machine but instead of food or drinks, it has books inside of it. Students will earn "tokens" for various reasons and will be allowed to select a book from the machine. The Gardner Foundation generously paid for the machine and also for books to fill the machine.
- Preschool Registration and Kindergarten Round-up will be held on April 19th. Registration papers will be mailed to families. Parents will be invited to attend to listen to school staff share programming and expectations. As a reminder: all students who reach the age of 3 by July 31st are eligible for our ½ day program. Students who reach the age of 4 by July 31st are eligible for our full day program. Students who are age-eligible for kindergarten must go to kindergarten. Parents who choose not to send their children to kindergarten must "red-shirt" for a year. The only exception is a student who is eligible for special education services and the IEP team determines differently.
- VIP Day will be held on April 6th from 9-11. Guests will be invited to school to observe classroom activities and for some food (maybe breakfast/brunch). Details will be shared soon.

**Secondary Principal Report**

- ELPA21 testing will begin next week. Mrs. Aguirre, Mrs. Manz, and Mr. Trenhaile will assess all 7-12 grade ELL students.
- Students attended a cyber safety and bullying presentation from Sara Hento of KSB.

- We had our first community night event with speaker, Sara Hento, of KSB Law. The SEBL team met afterwards to discuss ways to improve event attendance.
- Kellen Conroy worked with our science department on January 25. We identified what we want for our students, what experiences we want our students to have in classrooms, and experiences teachers would like to have in classrooms. We also discussed developing a vision for the content area, identifying needs, and establishing a timeline.
- Mr. Hassler, Mrs. Borg, Mrs. Galles, Ms. Milliken, Mr. Tietmeyer and I traveled to Indianapolis to attend the National ESEA conference. We were recognized as a Distinguished School. We were the only high school recognized.

### **Athletic Director Report**

- I attended the January NSAA District III meeting in Norfolk. There were 42 different proposals that were voted on that afternoon regarding different NSAA sponsored activities or sports.
- Mr. Farup, Mr. Hassler, Jeff Keagle and myself traveled to Lincoln on January 24 to express our concerns with NSAA staff about being ineligible for 8 man football for the last 10 years.
- A new meeting with the NSAA has been scheduled for Wednesday, February 22, 2023 in Lincoln to develop a proposal for football that would benefit all schools in Nebraska.
- Mr. Hassler and I are talking about hosting a high school track triangular for the upcoming season. Currently, we are waiting on our equipment that was ordered in December prior to Christmas break.
- The Varsity girls basketball team finished 3rd place in the Lewis & Clark Conference Tournament and also finished 2nd in the regular season within our Division of the Lewis and Clark Conference.
- The Varsity boys basketball team finished 2nd place in the Lewis & Clark Conference Tournament and finished 1st in the regular season within our Division of the Lewis and Clark Conference.

### **Superintendent Report**

- With the resignation of Mr. Wulf, the Elementary Principal position has been posted. We have 6 applicants at the moment, and we are networking with colleagues to find more. We will have a panel of elementary teachers, classified staff, and administration/board members interview the candidates. I plan to complete the process and present a recommendation to the Board at the March board meeting.
- We will have installed door sensors and door access panels on every exterior door. We will know if a door is unlocked or propped open. We will also be able to manage who has access to what doors at certain times of the day/night.
- I met with Tobin Buchanon from FNBO, our financial consultant, about restructuring our agreement to add consultation on financing a construction project.
- I attended the NASB Legislative Conference in December and will attend the NASB Legislative Advocacy Day –on April 17 in Lincoln and the NRCSA Legislative Forum this Thursday. I am keeping up with the multiple bills that have been proposed that directly apply to education.
- I am working with Chad Mackling, City Administrator, and Jim Litchfield, Street Superintendent, on a plan to turn 8th Street from Michener to Main into a one-way street. I am hoping this will be a safer, less congested, situation for our pick-up and drop-off times.

### **Board Committee Reports**

#### **Strategic Planning**

- SOC/Community Meeting was held Thursday, February 9th. CMBA gave an update of the work that has been completed and took questions from the group.

### **Recognition of Visitors/Communication from the Public**

#### **WEA**

- Mrs. Haisch shared with the board the process of implementing the new math curriculum and what 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade have been working on.
- Ms. Rooney shared about what the Wonders curriculum has to offer and the new platform to practice spelling and typing in 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade. She also discussed the After School Programs. The Nebraska Extension Office will be starting a cooking club in March that will provide

meals kids can take home or ingredients for families to cook meals together. Several staff will be attending a After School Conference to learn more about improving family engagement.

### **Discussion and Action Items**

#### **Consent Agenda**

Motion to approve the Consent Agenda passed with a motion by Keagle and a second by Dorcey.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

Bills were reviewed by the Finance Committee and approved as follow: General: \$513,907.56; Lunch: \$49,553.90; Payroll: \$273,386.82; Special Building: \$210,845.40; Activities: \$19,417.40.

#### **Discuss and take appropriate action on a letter of resignation from Elementary Principal Jerad Wulf.**

Motion to accept the resignation of Elementary Principal, Jerad Wulf passed with a motion by Lundahl and a second by Dorcey.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

#### **Hold for discussion and take appropriate action on the recommendation of the Superintendent to add an FTE-certified teaching position for the 2023-2024 school year.**

Due to our increasing need for EL instruction. Alejandra Aquirre will increase her time in HS EL classes. She will no longer do K-3 Art. Due to the increased demand for elementary guidance services, we will move Tiffany Lamprecht to full-time guidance. She will not be doing media specialist. This also gives us some flexibility to add an elementary classroom teacher if that becomes the priority.

Motion to approve the addition of an FTE-certified teaching position for the 2023-2024 school year passed with a motion by Dorcey and a second by Keagle.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

#### **Hold for discussion and take appropriate action on a recommendation by the Superintendent to add the District Continuous Improvement Coordinator/Programs Director position as an administrative position.**

Due to the growing needs of our district, I have decided to restructure our Administrative Leadership. I propose adding a District Continuous Improvement Coordinator/Programs Director administrative position. That person will oversee our Special Education program, ELL program, MTSS/CIP implementation, New Teacher mentorship program, and other District initiatives.

Motion to approve the addition of the District Continuous Improvement Coordinator/Programs Director administrative position passed with a motion by Lundahl and a second by Keagle.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

#### **Hold for discussion and appropriate action on the recommendation of the Superintendent to hire Angela Zach as the District Continuous Improvement Coordinator/Programs Director.**

Angela is already fulfilling many of these roles.

Motion to approve the hiring of Angela Zach as District Continuous Improvement Coordinator/Programs Director passed with a motion by Keagle and a second by Dorcey.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

#### **Hold for discussion and appropriate action on the recommendation of the Superintendent to promote Matt Brenn to the 7-12 Principal and Activities Director.**

Motion to approve the promotion of Matt Brenn as the 7-12 Principal and Activities Director passed with a motion by Dorcey and a second by Riewer.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

**Discuss and take appropriate action to continue our membership with the Nebraska Association of School Boards for NASB from 4/1/2023 to 3/31/2024.**

Wakefield Community School Board belongs to the Nebraska Association of School Boards (NASB), which is one of two organizations you hold membership. We utilize a large number of services from NASB including NETS, ALICAP for workers compensation, NJUMP which is our cooperative purchasing program for natural gas. The board and administrators attend a variety of professional development activities, which helps improve the school and student learning.

Motion to approve membership in the Nebraska Association of School Boards passed with a motion by Lundahl and a second by Keagle.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

**Hold for discussion and appropriate action an administrative recommendation to approve the 2023-2024 service contract with Educational Service Unit #1.**

ESU #1 provides a wealth of specialized programs and services that we could not afford to offer in a "stand alone" environment. They are an excellent and necessary partner. The dollar amounts are estimates at this point in time because special education reimbursement rates are not set by the Nebraska Department of Education until the fall. I recommend approval as presented.

Motion to approve that 2023-24 service contract with Educational Service Unit # 1 passed with a motion by Riewer and a second by Lundahl.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

**Hold for discussion and appropriate action approval of the Superintendent's contract for the school years 2023-24, 2024-25, and 2025-26.**

In January, the Board agreed to enter into a three-year contract with Matt Farup to serve as the Superintendent of Schools. This action will approve a three-year contract for 2023-24, 2024-25, and 2025-26 school years.

Motion to extend a three-year contract as presented to Matt Farup for the position of Superintendent of Schools passed with a motion by Keagle and a second by Riewer.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

**Hold for discussion and take appropriate action on the salaries, duties, and terms of the contracts for the 7-12 Principal/Activities Director and District Continuous Improvement Coordinator/Programs Director.**

Motion to go into a closed session at 7:05pm to discuss the salaries, duties, and terms of the contracts for the Secondary Principal and District Continuous Improvement Coordinator/Programs Director passed with a motion by Keagle and a second by Riewer.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

**Meeting resumed in open session at 7:34pm.**

Motion to approve the salary, duties, and terms of the contract for the 7-12 Principal and Activities Director passed with a motion by Dorcey and a second by Keagle.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

Motion to approve the salary, duties, and terms of the contract for the District Continuous Improvement Coordinator/Programs Director passed with a motion by Riewer and a second by Dorcey.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

**Upcoming Dates and Times**

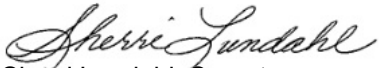
- Building Sites and Transportation Committee – February 22 at 4:30pm
- Regular Board Meeting – March 14 at 5:30pm

**Adjournment**

Motion to adjourn the meeting at 7:45pm passed with a motion by Dorcey and a second by Keagle.

Yea: Brown, Dorcey, Keagle, Lundahl, Riewer

Yea: 5, Nay: 0

  
Sherri Lundahl, Secretary

  
Becky Gothier, Recording Secretary

# Wakefield Community School

## Cash Summary Report

Accounting Cycle: FY22-23; Beginning Period: Period 06 (02/01/2023 - 02/28/2023) ; Ending Period: Period 06 (02/01/2023 - 02/28/2023) ; Show Prior Year Expense/Encumbrance: No; Prior Year Ending Balance for Beginning Balance: No; Include Transactions after the Last Period: None; Exclude Closing Entries: No; Include Unposted Transactions: No; Created On: 3/13/2023

Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances	Liabilities	Available
01	General Fund	\$2,275,752.83	\$787,897.22	(\$769,361.97)	\$0.00	\$2,294,288.08	(\$80,532.11)	\$0.00	\$2,213,755.97
02	Depreciation Fund	\$352,692.42	\$319.26	\$0.00	\$0.00	\$353,011.68	\$0.00	\$0.00	\$353,011.68
03	Employee Benefit Fund	\$68,856.30	\$47.01	\$0.00	\$0.00	\$68,903.31	\$0.00	\$0.00	\$68,903.31
05	Activity Fund	\$54,184.50	\$28,993.60	(\$28,440.59)	\$0.00	\$54,737.51	\$0.00	\$0.00	\$54,737.51
06	School Nutrition Fund	\$92,898.72	\$43,004.44	(\$57,282.05)	\$0.00	\$78,621.11	\$0.00	\$0.00	\$78,621.11
07	Bond Fund	\$39,699.83	\$27.10	\$0.00	\$0.00	\$39,726.93	\$0.00	\$0.00	\$39,726.93
08	Special Building Fund	\$1,208,607.32	\$55,682.81	\$0.00	\$0.00	\$1,264,290.13	\$0.00	\$0.00	\$1,264,290.13
09	QCPUF Fund	\$22,252.82	\$9,795.15	\$0.00	\$0.00	\$32,047.97	\$0.00	\$0.00	\$32,047.97
11	Interim Fund	\$3,145.06	\$759.97	(\$22.85)	\$0.00	\$3,882.18	\$0.00	\$0.00	\$3,882.18
12	Student Fees Fund	\$1,197.91	\$0.00	\$0.00	\$0.00	\$1,197.91	\$0.00	\$0.00	\$1,197.91
<b>Sub Total</b>		<b>\$4,119,287.71</b>	<b>\$926,526.56</b>	<b>(\$855,107.46)</b>	<b>\$0.00</b>	<b>\$4,190,706.81</b>	<b>(\$80,532.11)</b>	<b>\$0.00</b>	<b>\$4,110,174.70</b>

# Wakefield Community School

## Budget Report - February 28, 2023

FUNCTION	February Expenses	Current Budget	Actuals (YTD)	Encumbrances (YTD)	Available	% of Budget Used
01100 - Regular Instruction	\$305,321.81	\$3,592,904.00	\$1,710,073.78	\$66,176.29	\$1,816,653.93	47.60
01125 - Regular Instructional Programs School Age (Flex-Spending)	\$2,145.56	\$26,681.00	\$12,873.56	\$0.00	\$13,807.44	48.25
01150 - Limited English Proficiency Programs	\$28,765.04	\$282,483.00	\$159,612.32	\$224.69	\$122,645.99	56.50
01160 - Poverty Programs	\$26,678.33	\$313,984.00	\$160,046.73	\$0.00	\$153,937.27	50.97
01190 - Early Childhood Educational Programs	\$13,697.91	\$142,907.00	\$107,865.27	\$1,371.59	\$33,670.14	75.48
01200 - Special Education Instructional Programs - School Age	\$61,381.54	\$656,390.00	\$341,848.24	\$364.49	\$314,177.27	52.08
01291 - Special Education Instructional Programs - Ages 3-5	\$6,625.21	\$172,710.00	\$38,260.71	\$0.00	\$134,449.29	22.15
01300 - Summer School	\$0.00	\$0.00	\$54.76	\$0.00	(\$54.76)	
02120 - Guidance Services	\$8,665.89	\$108,699.50	\$51,902.50	\$0.00	\$56,797.00	47.75
02130 - Health Services	\$5,349.44	\$73,883.00	\$25,969.96	\$0.00	\$47,913.04	35.15
02141 - Psychological Services - SPED - School Age	\$26,750.00	\$106,820.00	\$53,500.00	\$0.00	\$53,320.00	50.08
02151 - Speech Pathology and Audiology Services - SPED - School Age	\$26,237.50	\$102,250.00	\$54,787.23	\$0.00	\$47,462.77	53.58
02161 - Occupational Therapy-Related Services - SPED - School Age	\$5,088.00	\$14,560.00	\$9,408.00	\$0.00	\$5,152.00	64.62
02171 - Physical Therapy-Related Services - SPED - School Age	\$393.00	\$3,000.00	\$2,096.00	\$0.00	\$904.00	69.87
02181 - Visually Impaired or Vision Services - SPED - School Age	\$0.00	\$245.00	\$0.00	\$0.00	\$245.00	0.00
02190 - Support Services - Student - Other	\$858.25	\$25,265.00	\$14,164.38	\$0.00	\$11,100.62	56.06
02213 - Instructional Staff Training	\$4,603.89	\$15,700.00	\$6,487.24	\$0.00	\$9,212.76	41.32
02220 - Library or Media Services	\$3,417.57	\$59,073.50	\$20,850.25	\$358.96	\$37,864.29	35.30
02290 - Other Support Services - Instructional Staff	\$1,357.48	\$0.00	\$2,832.48	\$0.00	(\$2,832.48)	
02310 - Board of Education	\$6,622.36	\$86,000.00	\$45,973.90	\$1,992.00	\$38,034.10	53.46
02320 - Executive Administration	\$23,706.46	\$216,912.00	\$102,943.92	\$332.00	\$113,636.08	47.46
02330 - District Legal Services	\$3,767.20	\$25,000.00	\$5,494.70	\$0.00	\$19,505.30	21.98
02410 - Office of the Principal	\$30,323.32	\$374,874.70	\$181,165.52	\$20.00	\$193,689.18	48.33
02510 - Fiscal Services	\$9,913.64	\$178,030.00	\$71,471.40	\$63.76	\$106,494.84	40.15
02570 - Personnel Services	\$476.18	\$0.00	\$1,262.18	\$0.00	(\$1,262.18)	
02580 - Administrative Technology Service	\$23,854.45	\$184,308.00	\$72,902.33	\$7,133.18	\$104,272.49	39.55
02610 - Operation of Buildings	\$82,022.99	\$517,501.00	\$270,516.82	\$1,000.00	\$245,984.18	52.27
02630 - Care and Upkeep of Grounds	\$82.46	\$62,955.00	\$27,988.92	\$49.90	\$34,916.18	44.46
02650 - Vehicle Operation and Maintenance (Other Than Student Transportation Vehicles)	\$0.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00
02670 - Safety	\$808.50	\$3,500.00	\$4,335.21	\$0.00	(\$835.21)	123.86
02710 - Vehicle Operation and Purchasing - Regular Education	\$15,899.01	\$228,043.75	\$91,362.19	\$0.00	\$136,681.56	40.06
02712 - Vehicle Operation and Purchasing - School Age SPED	\$0.00	\$1,500.00	\$132.27	\$0.00	\$1,367.73	8.82
02730 - Vehicle Servicing and Maintenance - Regular Education	\$5,250.88	\$60,950.00	\$27,005.53	\$0.00	\$33,944.47	44.31
02732 - Vehicle Servicing and Maintenance - School Age SPED	\$0.00	\$1,100.00	\$0.00	\$0.00	\$1,100.00	0.00
03535 - High Ability Learners	\$47.29	\$6,487.00	\$283.75	\$0.00	\$6,203.25	4.37
06200 - Federal Services - Title I, Part A ESSA Improving Basic Programs Operated by Local Educational Agencies	\$10,598.01	\$132,967.00	\$85,986.33	\$0.00	\$46,980.67	64.67
06404 - Federal Services - IDEA Part B (611) Base Allocation - Birth Through Age Four	\$0.00	\$26,853.00	\$0.00	\$0.00	\$26,853.00	0.00
06406 - Federal Services - IDEA Preschool (619) Base Allocation	\$0.00	\$818.00	\$0.00	\$0.00	\$818.00	0.00
06408 - IDEA Part B Base & Enrollment Poverty Allocation	\$9,449.25	\$0.00	\$21,963.75	\$0.00	(\$21,963.75)	

<b>FUNCTION</b>	<b>February Expenses</b>	<b>Current Budget</b>	<b>Actuals (YTD)</b>	<b>Encumbrances (YTD)</b>	<b>Available</b>	<b>% of Budget Used</b>
06410 - Federal Services - IDEA Enrollment or Poverty (611)	\$0.00	\$118,799.00	\$0.00	\$0.00	\$118,799.00	0.00
06690 - Federal Services - Other Federal Non-Categorical Expenditures	\$0.00	\$0.00	\$1,981.33	\$0.00	(\$1,981.33)	
06700 - Federal Services - Federal Vocational and Applied Technology Education (Carl Perkins)	\$654.80	\$10,000.00	\$5,729.68	\$0.00	\$4,270.32	57.30
06925 - Federal Services - Title III ESSA - ELL	\$0.00	\$17,652.00	\$17,861.98	\$0.00	(\$209.98)	101.19
06988 - Expanded Learning Collaborative Afterschool - ARP ESSER III	\$2,369.32	\$69,330.00	\$36,304.65	\$1,445.25	\$31,580.10	52.36
06990 - Federal Services - Other Federal Categorical Receipts	\$0.00	\$0.00	\$13.89	\$0.00	(\$13.89)	
06992 - Federal Services - REAP	\$2,181.32	\$44,622.00	\$19,544.94	\$0.00	\$25,077.06	43.80
06997 - Emergency Relief - ESSER II	\$0.00	\$2,828.37	\$0.00	\$0.00	\$2,828.37	0.00
06998 - Emergency Relief - ESSER III	\$13,998.11	\$744,794.00	\$79,375.96	\$0.00	\$665,418.04	10.66
08000 - Transfers (Outgoing)	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00
<b>General Fund Grand Total</b>	<b>\$769,361.97</b>	<b>\$8,903,379.82</b>	<b>\$3,944,234.56</b>	<b>\$80,532.11</b>	<b>\$4,878,613.15</b>	<b>45.20</b>
<b>General Fund Grand Total Prior Year</b>	<b>\$718,251.31</b>	<b>\$8,349,134.78</b>	<b>\$3,728,901.25</b>	<b>\$53,696.30</b>	<b>\$4,566,537.23</b>	<b>45.31</b>

**GENERAL FUND  
TREASURER'S REPORT AS OF FEBRUARY 28, 2023**

**BALANCE AS OF FEBURARY 1, 2023** **\$2,279,395.52**

**REVENUE**

Various Summer Insurance Premium Reimb.	184.87	
Retiree Life/Vision Premiums	105.00	
ITE Project Reimb	115.00	
Teammates - Salary Reimb	7,200.00	
Lost Library Book	17.99	
C N A Textbook	80.00	
Huntel Account Balance Refund	322.49	
Gardner Foundation - Book Vending Machine	16,989.00	
SON - IDEA Reimb	740.00	
SON - SPED Reimb	46,079.00	
SON - State Aid	143,802.00	
SON - State Apportionment	82,552.02	
Thurston County - Proceeds	14,105.15	
Dixon County - Proceeds	327,838.71	
Wayne County- Proceeds	153,478.50	
Bank - Interest	2,145.28	
<b>TOTAL REVENUE</b>		<b><u><u>\$795,755.01</u></u></b>

**EXPENSES**

February Payables	515,788.12	
February Payroll	265,074.33	
<b>TOTAL EXPENDITURES</b>		<b><u><u>\$780,862.45</u></u></b>

**TOTAL** **\$2,294,288.08**

**GENERAL FUND AS OF FEBRUARY 28, 2023** **\$2,294,288.08**

**SPECIAL BUILDING FUND  
TREASURER'S REPORT AS OF FEBRUARY 28, 2023**

**BALANCE AS OF FEBRUARY 1, 2023** **\$1,208,607.32**

**REVENUE**

GiveCampus Online Donations	60.00	
GEER - Stadium Fiber Line Grant	8,000.00	
Thurston County - Proceeds	1,358.80	
Dixon County - Proceeds	29,549.73	
Wayne County- Proceeds	15,570.77	
Bank - Interest	1,143.51	
<b>TOTAL REVENUE</b>		<b><u>\$55,682.81</u></b>

**EXPENSES**

**TOTAL EXPENDITURES** **\$0.00**

**TOTAL** **\$1,264,290.13**

**SPECIAL BUILDING FUND AS OF FEBRUARY 28, 2023** **\$1,264,290.13**

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 09/01/2022 to 08/31/2023.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
<b>WCS</b>	<b>Wakefield Community School</b>					
<b>A</b>	<b>ATHLETICS</b>					
100	FOOTBALL	2,531.80	450.00	1,235.59	0.00	1,746.21
110	VOLLEYBALL	1,949.71	1,286.00	1,486.06	0.00	1,749.65
125	BOYS BASKETBALL	4,444.84	4,874.00	4,715.43	0.00	4,603.41
130	GIRLS BASKETBALL	1,319.86	1,352.00	1,310.01	0.00	1,361.85
145	TRACK	0.00	0.00	0.00	0.00	0.00
160	NEW UNIFORMS	0.00	0.00	2,338.40	0.00	-2,338.40
170	WRESTLING	2,318.25	20.00	480.00	0.00	1,858.25
175	GEN ATHLETICS	-17,120.73	38,309.21	51,219.56	0.00	-30,031.08
579	STUDENTS TRACK ACCOUNT	300.00	0.00	0.00	0.00	300.00
580	STUDENTS GOLF ACCOUNT	300.00	0.00	0.00	0.00	300.00
GIRLSW	GIRLS WRESTLING	0.00	0.00	0.00	0.00	0.00
<b>A Totals:</b>		-3,956.27	46,291.21	62,785.05	0.00	-20,450.11
<b>B</b>	<b>CLASSES</b>					
212	CLASS OF 2023	448.99	0.00	0.00	0.00	448.99
215	CLASS OF 2024	1,010.18	2,871.25	315.54	0.00	3,565.89
216	CLASS OF 2025	1,023.61	0.00	0.00	0.00	1,023.61
582	CLASS OF 2026	455.76	0.00	0.00	0.00	455.76
584	CLASS OF 2027	411.54	0.00	0.00	0.00	411.54
<b>B Totals:</b>		3,350.08	2,871.25	315.54	0.00	5,905.79

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 09/01/2022 to 08/31/2023.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>C</b>	<b>ORGANIZATIONS</b>							
	301		POWER DRIVE	0.00	0.00	0.00	0.00	0.00
	302		FFA	625.42	0.00	0.00	0.00	625.42
	303		SPEECH CLUB	2,398.67	0.00	1,027.23	0.00	1,371.44
	305		DISTRICT 7 FCCLA	6,437.37	624.00	1,072.10	32.00	6,021.27
	306		MUSIC BOOSTERS	0.00	0.00	0.00	0.00	0.00
	310		NATIONAL HONOR SOCIETY	2,428.72	399.00	0.00	0.00	2,827.72
	315		FBLA	6,672.13	2,497.66	3,672.53	0.00	5,497.26
	320		ANNUAL	1,185.94	5,951.00	8,386.05	0.00	-1,249.11
	325		TOTAD	0.00	0.00	0.00	0.00	0.00
	330		FCCLA	4,360.78	8,434.05	7,332.28	-32.00	5,430.55
	335		STUCO	3,219.46	0.00	830.48	0.00	2,388.98
	340		SPEECH & DRAMA	0.00	0.00	0.00	0.00	0.00
	345		ONE ACT	-57.60	1,579.00	1,494.40	0.00	27.00
	346		ART CLUB	1,713.68	0.00	843.84	0.00	869.84
	355		TROJAN ZONE	2,862.88	3,819.00	1,943.50	0.00	4,738.38
	385		LIBRARY	1,809.85	1,633.79	1,633.79	0.00	1,809.85
	395		HOMECOMING	-284.10	2,405.00	1,257.17	0.00	863.73
	501		COLOR GUARD	608.46	310.00	576.00	0.00	342.46
	553		ELEMENTARY STUCO	84.68	119.00	126.22	0.00	77.46
	578		SKILLS USA	1,433.56	50.00	624.00	0.00	859.56
	581		FCA	416.53	0.00	0.00	0.00	416.53
	902		EDUCATION CLUB	464.04	0.00	0.00	0.00	464.04
	CHEER		CHEER GROUP	0.00	1,512.19	1,003.93	0.00	508.26
	EDURIS		EDUCATORS RISING	500.00	240.00	324.00	0.00	416.00
	OWORLD		ONE WORLD CLUB	500.00	1,489.40	1,164.08	0.00	825.32
			<b>C Totals:</b>	<b>37,380.47</b>	<b>31,063.09</b>	<b>33,311.60</b>	<b>0.00</b>	<b>35,131.96</b>
<b>D</b>	<b>CONCESSIONS</b>							
	400		CONCESSIONS	-558.57	22,571.26	9,081.73	-9.25	12,921.71
			<b>D Totals:</b>	<b>-558.57</b>	<b>22,571.26</b>	<b>9,081.73</b>	<b>-9.25</b>	<b>12,921.71</b>

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 09/01/2022 to 08/31/2023.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
E	MISC							
		350	SCHOLARSHIPS	1,000.00	0.00	0.00	0.00	1,000.00
		390	STUDENT ASSISTANCE	2,720.65	863.00	736.37	0.00	2,847.28
		502	YOUTH FOUNDATION	750.00	0.00	0.00	0.00	750.00
		503	LOUNGE	-66.27	2,244.05	2,739.54	0.00	-561.76
		505	CHECKING INTEREST	247.62	242.20	0.00	0.00	489.82
		510	CD Plus Interest	2,701.60	0.00	0.00	0.00	2,701.60
		520	ELEMENTARY	2,295.19	2,302.15	2,342.05	0.00	2,255.29
		540	POP FUND	4,012.63	2,074.80	1,508.41	0.00	4,579.02
		550	STUDENT FEES	240.00	0.00	0.00	0.00	240.00
		555	WAKEFIELD PLAYGROUND FUND	500.00	0.00	0.00	0.00	500.00
		560	MEMORIALS	200.00	0.00	0.00	0.00	200.00
		576	PE UNIFORMS	0.00	0.00	0.00	0.00	0.00
		577	STATE TOURNAMENTS	-170.11	1,000.00	457.00	0.00	372.89
		901	D-Day Band Trip	396.43	0.00	0.00	0.00	396.43
		903	MUSIC TOUR	2,400.00	15,954.26	18,780.13	0.00	-425.87
	BETTERB		BETTER BLENDED	0.00	1,153.00	1,101.00	0.00	52.00
<b>E Totals:</b>				<b>17,227.74</b>	<b>25,833.46</b>	<b>27,664.50</b>	<b>0.00</b>	<b>15,396.70</b>

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 09/01/2022 to 08/31/2023.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Z	Inactive							
	105		JH FOOTBALL	0.00	0.00	0.00	0.00	0.00
	115		JH VOLLEYBALL	0.00	0.00	0.00	0.00	0.00
	120		GIRLS GOLF	0.00	0.00	0.00	0.00	0.00
	135		JH BOYS BASKETBALL	0.00	0.00	0.00	0.00	0.00
	140		JH GIRLS BASKETBALL	0.00	0.00	0.00	0.00	0.00
	150		JH TRACK	0.00	0.00	0.00	0.00	0.00
	155		BOYS GOLF	0.00	0.00	0.00	0.00	0.00
	180		JH WRESTLING	0.00	0.00	0.00	0.00	0.00
	190		ACTIVITY PASSES	2,130.00	450.00	0.00	0.00	2,580.00
	226		CLASS OF 2008	0.00	0.00	0.00	0.00	0.00
	227		CLASS OF 2009	0.00	0.00	0.00	0.00	0.00
	228		CLASS OF 2010	0.00	0.00	0.00	0.00	0.00
	229		CLASS OF 2011	0.00	0.00	0.00	0.00	0.00
	230		CLASS OF 2012	0.00	0.00	0.00	0.00	0.00
	231		CLASS OF 2013	0.00	0.00	0.00	0.00	0.00
	232		CLASS OF 2014	0.00	0.00	0.00	0.00	0.00
	233		CLASS OF 2015	0.00	0.00	0.00	0.00	0.00
	234		CLASS OF 2016	0.00	0.00	0.00	0.00	0.00
	235		CLASS OF 2017	0.00	0.00	0.00	0.00	0.00
	236		CLASS OF 2018	0.00	0.00	0.00	0.00	0.00
	300		VOCAL/INSTRUMENTAL CONTESTS	0.00	0.00	0.00	0.00	0.00
	360		CINCO DE MAYO	0.00	0.00	0.00	0.00	0.00
	365		VICA	0.00	0.00	0.00	0.00	0.00
	370		EMBROIDERY	0.00	0.00	0.00	0.00	0.00
	405		CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
	551		5TH BUSINESS FAIR	0.00	0.00	0.00	0.00	0.00
	552		TITLE I CARNIVAL	0.00	0.00	0.00	0.00	0.00
	575		WAKEFIELD VB	0.00	0.00	0.00	0.00	0.00
	583		CLASS OF 2007	0.00	0.00	0.00	0.00	0.00
<b>Z Totals:</b>				2,130.00	450.00	0.00	0.00	2,580.00
<b>WCS Activity Totals:</b>				55,573.45	129,080.27	133,158.42	-9.25	51,486.05

	Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance
WCS Checking:	55,573.45	0.00	129,080.27	133,158.42	-9.25	51,486.05
WCS Investment:	0.00	0.00			0.00	0.00
<b>WCS Bank Balances:</b>	<b>55,573.45</b>		<b>129,080.27</b>	<b>133,158.42</b>	<b>-9.25</b>	<b>51,486.05</b>

<b>Report Activity Totals:</b>	55,573.45	129,080.27	133,158.42	-9.25	51,486.05
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# Receipt History

Detail report. Sorted by Site, Receipt Number.  
From 02/01/2023 to 02/28/2023.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID				Amount	Tax Amount	
Tax Name	Tax Activity		Tax Rate %				Tax Amount		
<b>WCS Wakefield Community School</b>									
001020	02/01/2023			22055	Summerland Public	HS B Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
						Total For 001020:			135.00
001021	02/01/2023			017973	Plainview Public Schools	HS B W			
175	GEN ATHLETICS						135.00	0.00	135.00
						Total For 001021:			135.00
001022	02/03/2023				Gate Bball 2/2/23	Gate Bball 2/2/23			
175	GEN ATHLETICS						903.00	0.00	903.00
						Total For 001022:			903.00
001023	02/03/2023				Gate Bball 2/2/23	Gate Bball 2/2/23			
175	GEN ATHLETICS						458.00	0.00	458.00
						Total For 001023:			458.00
001024	02/03/2023				Concessions Athletic	Concessions-Athletic Boosters			
400	CONCESSIONS						1,020.00	0.00	1,020.00
						Total For 001024:			1,020.00
001026	02/06/2023			013793	Tea Area School District	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
						Total For 001026:			135.00
001027	02/06/2023			9563	Concordia Lutheran	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
						Total For 001027:			135.00
001028	02/06/2023			037474	Wisner-Pilger Schools	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
						Total For 001028:			135.00
001029	02/06/2023			23042	Oakland Craig Public	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
						Total For 001029:			135.00
001030	02/06/2023			14396	Lyons-Decatur Northeast	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
						Total For 001030:			135.00
001031	02/06/2023			29765	Ponca Public Schools	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
						Total For 001031:			135.00
001032	02/06/2023			6002	Guardian Angels Central	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
						Total For 001032:			135.00
001033	02/06/2023			34797	Cedar Catholic High School	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
						Total For 001033:			135.00
001034	02/06/2023			16011	Wayne School District #17	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00

# Receipt History

Detail report. Sorted by Site, Receipt Number.

From 02/01/2023 to 02/28/2023.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID				Tax Amount		
Tax Name	Tax Activity						Tax Rate %		
							Total For 001034:		135.00
001035	02/06/2023				Elementary Pop	Elementary Pop			
520	ELEMENTARY						161.70	0.00	161.70
							Total For 001035:		161.70
001036	02/06/2023				Pop Machine HS	Gatorade			
540	POP FUND						54.00	0.00	54.00
							Total For 001036:		54.00
001037	02/07/2023				Better Blended	Better Blended Sales			
BETTERB	BETTER BLENDED						148.00	0.00	148.00
							Total For 001037:		148.00
001038	02/08/2023			26285	Madison Public Schools	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
							Total For 001038:		135.00
001039	02/08/2023			3638	Rezurrected Rod & Kustom Yearbook Ads				
320	ANNUAL						75.00	0.00	75.00
							Total For 001039:		75.00
001040	02/09/2023				Trojan Zone	Trojan Zone Sales			
355	TROJAN ZONE						723.00	0.00	723.00
							Total For 001040:		723.00
001041	02/09/2023				Prom	Prom Fundraising			
215	CLASS OF 2024						155.00	0.00	155.00
							Total For 001041:		155.00
001042	02/09/2023				Better Blended	Better Blended Sales			
BETTERB	BETTER BLENDED						243.00	0.00	243.00
							Total For 001042:		243.00
001043	02/13/2023			062731	Millard South High School	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
							Total For 001043:		135.00
001044	02/13/2023			025550	Stanton Community	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
							Total For 001044:		135.00
001045	02/13/2023			015412	West Point Public Schools	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
							Total For 001045:		135.00
001046	02/13/2023			1273	Randolph Public Schools	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
							Total For 001046:		135.00
001047	02/13/2023			313166	Winnebago Public Schools	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						40.00	0.00	40.00
							Total For 001047:		40.00
001048	02/13/2023			313195	Winnebago Public Schools	Sweet Meet Entry Fee			
175	GEN ATHLETICS						295.00	0.00	295.00

# Receipt History

Detail report. Sorted by Site, Receipt Number.  
From 02/01/2023 to 02/28/2023.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID				Amount	Sales Tax	Amount
Tax Name			Tax Activity		Tax Rate %		Tax Amount		
						Total For 001048:	295.00		
001049	02/13/2023			24143	Neligh-Oakdale Public	Sweet Meet Entry Fee			
175	GEN ATHLETICS						87.00	0.00	87.00
						Total For 001049:	87.00		
001050	02/14/2023			3969	Allen School	Sweet Meet Entry Fee			
175	GEN ATHLETICS						16.00	0.00	16.00
						Total For 001050:	16.00		
001051	02/14/2023			5294	Battle Creek	Sweet Meet Entry Fee			
175	GEN ATHLETICS						360.00	0.00	360.00
						Total For 001051:	360.00		
001052	02/14/2023			040142	Emerson-Hubbard Comm	Sweet Meet Entry Fee			
175	GEN ATHLETICS						105.00	0.00	105.00
						Total For 001052:	105.00		
001053	02/14/2023			893	Howells Dodge	Sweet Meet Entry Fee			
175	GEN ATHLETICS						232.00	0.00	232.00
						Total For 001053:	232.00		
001054	02/14/2023			020452	Leigh High School	Sweet Meet Entry Fee			
175	GEN ATHLETICS						304.00	0.00	304.00
						Total For 001054:	304.00		
001055	02/14/2023			23084	Oakland Craig Public	Sweet Meet Entry Fee			
175	GEN ATHLETICS						278.00	0.00	278.00
						Total For 001055:	278.00		
001056	02/14/2023			044612	Pender Public Schools	Sweet Meet Entry Fee			
175	GEN ATHLETICS						566.00	0.00	566.00
						Total For 001056:	566.00		
001057	02/14/2023			29786	Ponca Public Schools	Sweet Meet Entry Fee			
175	GEN ATHLETICS						88.00	0.00	88.00
						Total For 001057:	88.00		
001058	02/14/2023			012041	Bancroft Rosalie	Wrestling Entry Fee 2/4/23			
175	GEN ATHLETICS						135.00	0.00	135.00
						Total For 001058:	135.00		
001059	02/14/2023				Gate Bball 2/10/23	Gate Bball 2/10/23			
175	GEN ATHLETICS						584.00	0.00	584.00
						Total For 001059:	584.00		
001060	02/14/2023				Gate Bball 2/10/23	Gate Bball 2/10/23			
175	GEN ATHLETICS						314.00	0.00	314.00
						Total For 001060:	314.00		
001061	02/14/2023				Concessions Teammates	Concessions Teammates 2/10/23			
400	CONCESSIONS						913.00	0.00	913.00
						Total For 001061:	913.00		
001062	02/14/2023				Prom Fundraiser 2/10/23	Prom Fundraiser 2/10/23			
215	CLASS OF 2024						472.00	0.00	472.00

# Receipt History

Detail report. Sorted by Site, Receipt Number.  
From 02/01/2023 to 02/28/2023.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID				Tax Rate %	Tax Amount	
	Tax Name		Tax Activity						
						Total For 001062:		472.00	
001063	02/14/2023				Concessions Juniors-Sweet Concessions- Juniors-2/10/23				
400	CONCESSIONS							450.00	450.00
						Total For 001063:		450.00	
001064	02/14/2023				Concessions New York	Concessions-New York Music			
400	CONCESSIONS							192.10	192.10
						Total For 001064:		192.10	
001065	02/14/2023				Gate JV Bball 2/11/23	Gate JV Bball 2/11/23			
175	GEN ATHLETICS							296.00	296.00
						Total For 001065:		296.00	
001066	02/15/2023				New Your Music Group-JV	New York Music Fundraiser			
903	MUSIC TOUR							217.00	217.00
						Total For 001066:		217.00	
001067	02/15/2023				Gate Wrestling 2/4/2023	Gate Wrestling2/4/2023			
175	GEN ATHLETICS							1,560.00	1,560.00
						Total For 001067:		1,560.00	
001068	02/15/2023				Gate Wrestling 2/4/2023	Gate Wrestling2/4/2023			
175	GEN ATHLETICS							282.00	282.00
						Total For 001068:		282.00	
001069	02/15/2023				Concessions Music	Concessions Music Boosters			
400	CONCESSIONS							2,019.41	2,019.41
						Total For 001069:		2,019.41	
001070	02/15/2023				Pop-HS	Pop-HighSchool			
540	POP FUND							231.05	231.05
						Total For 001070:		231.05	
001071	02/20/2023			26355	Madison Public Schools	NSAA Girls Wrestling			
175	GEN ATHLETICS							5.58	5.58
						Total For 001071:		5.58	
001072	02/20/2023			012060	Bancroft Rosalie	Sweet Meet Entry Fee			
175	GEN ATHLETICS							72.00	72.00
						Total For 001072:		72.00	
001073	02/20/2023			14418	Lyons-Decatur Northeast	Sweet Meet Entry Fee			
175	GEN ATHLETICS							172.00	172.00
						Total For 001073:		172.00	
001074	02/20/2023				Better Blended	Better Blended Sales 2/17/23			
BETTERB	BETTER BLENDED							327.00	327.00
						Total For 001074:		327.00	
001075	02/21/2023				Cheer Group	Taco Fundraiser 2/10/2023			
CHEER	CHEER GROUP							472.19	472.19
						Total For 001075:		472.19	
001076	02/21/2023				Heavenly Hens-Singing	Donation			
390	STUDENT ASSISTANCE							417.00	417.00

# Receipt History

Detail report. Sorted by Site, Receipt Number.  
From 02/01/2023 to 02/28/2023.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID				Amount	Tax Amount	Amount
Tax Name	Tax Activity						Tax Rate %	Tax Amount	
						Total For 001076:			417.00
001077	02/22/2023			1381	Norfolk Catholic High	NSAA Wrestling C-2 District			
175	GEN ATHLETICS							104.51	104.51
						Total For 001077:			104.51
001078	02/22/2023				Gate Bball 2/21/23	Gate Bball C2 Sub Districts			
175	GEN ATHLETICS							837.00	837.00
						Total For 001078:			837.00
001079	02/22/2023				Gate Bball 2/21/23	Gate Bball C2 Sub Districts			
175	GEN ATHLETICS							2,042.00	2,042.00
						Total For 001079:			2,042.00
001080	02/22/2023	03/01/2023			Concessions 2/21/23 Art	Concessions Art Club Bball			
400	CONCESSIONS							1,216.00	1,216.00
						Total For 001080:			1,216.00
001081	02/22/2023				Pop Machine HS	Pop-HighSchool			
540	POP FUND							92.00	92.00
						Total For 001081:			92.00
001082	02/23/2023			9564	Mike Pommer	New York Music Trip FINAL			
903	MUSIC TOUR							3,664.88	3,664.88
						Total For 001082:			3,664.88
001083	02/23/2023				Prom	Prom Donation			
215	CLASS OF 2024							70.00	70.00
						Total For 001083:			70.00
001084	02/24/2023				Concessions 2/23/23 Junior	Concessions Junior Class 2/23/23			
400	CONCESSIONS							759.00	759.00
						Total For 001084:			759.00
001085	02/24/2023				Gate Bball 2/23/23	Gate Bball 2/23/23 C2-Subdistrict			
175	GEN ATHLETICS							1,066.00	1,066.00
						Total For 001085:			1,066.00
001086	02/24/2023				Gate Bball 2/23/23	Gate Bball 2/23/23 C2-Subdistrict			
175	GEN ATHLETICS							946.00	946.00
						Total For 001086:			946.00
001087	02/27/2023			015450	West Point Public Schools	Sweet Meet Entry Fee			
175	GEN ATHLETICS							64.00	64.00
						Total For 001087:			64.00
001088	02/27/2023			8328	Paul Eaton	Donation			
170	WRESTLING							20.00	20.00
						Total For 001088:			20.00
001089	02/27/2023				Better Blended	Better Blended Sales 2.24.23			
BETTERB	BETTER BLENDED							113.00	113.00
						Total For 001089:			113.00
001090	02/27/2023				Better Blended	Better Blended Sales 2/24/23			
BETTERB	BETTER BLENDED							126.00	126.00

# Receipt History

Detail report. Sorted by Site, Receipt Number.  
From 02/01/2023 to 02/28/2023.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID				Amount	Tax Amount	
	Tax Name		Tax Activity		Tax Rate %		Amount	Tax Amount	Amount
						Total For 001090:			126.00
001091	02/27/2023			044689	Pender Public Schools	C2-4 GBB Sub District			
175	GEN ATHLETICS						233.25	0.00	233.25
						Total For 001091:			233.25
001094	02/28/2023				Bank Interest	INTEREST			
505	CHECKING INTEREST						36.93	0.00	36.93
						Total For 001094:			36.93
						Site Total			28,993.60
						Report Total			28,993.60

# Check Summary

Sorted by Activity ID, Site ID.  
From 02/01/2023 to 02/28/2023.

Activity ID Site ID	Activity Name Site Name	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
160	NEW UNIFORMS						
WCS	Wakefield Community School						
011695	Cleared	02/07/2023	Lou's Sporting Goods		AAH752509- AK01	Boys Track Uniforms	2,338.40
Total:							\$ 2,338.40

# Check Summary

Sorted by Activity ID, Site ID.  
From 02/01/2023 to 02/28/2023.

Activity ID Site ID	Activity Name Site Name	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
175	GEN ATHLETICS						
WCS	Wakefield Community School						
011649		Void 02/06/2023	Cedar Bluffs High School			Varsity G Wrestling Entry Fee	-125.00
011667		Cleared 02/01/2023	Madison High School			Boys Wrestling Entry Fee	125.00
011670		Cleared 02/01/2023	Lou's Sporting Goods		ATE747437- AX01/AAE745 196-AX05	Football Decals & Basketball Score Books	754.10
011671		Cleared 02/01/2023	Corey Uldrich			Lewis & Clark Conference Semi Final 2/2/23	180.00
011672		Cleared 02/01/2023	Andrew Carlson			Lewis & Clark Conference Semi Final 2/2/23	180.00
011673		Cleared 02/01/2023	Todd Kramer			Lewis & Clark Conference Semi Final 2/2/23	180.00
011674		Cleared 02/01/2023	Cash			Cash- Conf. Bball Gate	150.00
011680		Cleared 02/02/2023	Jarrold Bazata			V Wrestling Official 2.4.23	320.00
011681		Printed 02/02/2023	Paul Schlecht			V Wrestling Official 2.4.23	320.00
011682		Cleared 02/02/2023	Charles Sherer			V Wrestling Official 2.4.23	320.00
011683		Cleared 02/02/2023	Adam Burenheide			V Wrestling Official 2.4.23	320.00
011684		Cleared 02/02/2023	Wayne High School			Speech/Drama Club	150.00
011686		Cleared 02/06/2023	Lewis & Clark Conference			Lewis & Clark Bball Tourn 2nd Round Games	483.90
011687		Printed 02/06/2023	Ron Williams			JH Bball Ref 2/6/23	100.00
011688		Cleared 02/06/2023	Zack Johnson			JH Bball Ref 2/6/23	100.00
011690		Cleared 02/06/2023	Lewis & Clark Conference			Admission Pep Band 2/6/23	133.00
011702		Cleared 02/07/2023	Dollar General-REGIONS 410526	1001227692		WR Hospitality	124.05
011704		Printed 02/08/2023	Brett Greenfield			JV Bball Ref 2/10/23	75.00
011705		Cleared 02/08/2023	Roger Bentz			JV Bball Ref 2/10/23	75.00
011706		Cleared 02/08/2023	Hunter Ferguson			JV Bball Tourn. Ref 2/11/23	240.00
011707		Cleared 02/08/2023	Devin Hegge			JV Bball Tourn. Ref 2/11/23	240.00
011708		Printed 02/08/2023	Ron Williams			JV Bball Tourn. Ref 2/11/23	240.00
011709		Cleared 02/08/2023	Anthony Bonneau			JV Bball Tourn. Ref 2/11/23	240.00
011710		Cleared 02/09/2023	Andrew Carlson			Bball Ref vs Yutan 2/10/23	145.00
011711		Cleared 02/09/2023	Corey Uldrich			Bball Ref vs Yutan 2/10/23	145.00
011712		Cleared 02/09/2023	Derrick Leise			Bball Ref vs Yutan 2/10/23	145.00
011714		Cleared 02/13/2023	Pender High School			Subdist Bball Admis. 2 students 1 adult	16.00
011715		Cleared 02/13/2023	Norfolk Catholic			6 Entries District Wrestling	30.00
011717		Cleared 02/15/2023	Amazon		1FT6-3FQW- 7DKK	Shipping Credit	111.61
011728		Cleared 02/15/2023	Dollar General-REGIONS 410526			Speech Meet Supplies	89.18
011729		Printed 02/15/2023	County Lines	2/10/23		Sweet Meet	64.00
011730		Printed 02/15/2023	Ben Stewart	9278		SpeechWire Tournament Services	345.00
011731		Printed 02/15/2023	Howells-Dodge Consolidated Schools			Speech Meet 2/17/23	32.00
011733		Cleared 02/15/2023	Katelyn Pommer			Speech Judging 2/10/23	164.00
011734		Cleared 02/15/2023	Ryan Conyers			Speech Meet Judge 2/10/23	221.00
011735		Cleared 02/15/2023	Katelynn Stodieck			Speech Meet Judge 2/10/23	266.50
011737		Cleared 02/15/2023	Pac N Save			Concessions-Hot Dogs	94.98
011740		Cleared 02/16/2023	Battle Creek High School			Speech Meet 2/18/2023	40.00
011741		Cleared 02/16/2023	Pender High School			Mascot & Adult Admission Sub Districts	16.00
011742		Printed 02/16/2023	Wyatt Morse			C2-4 Boys Subdistrict Bball	140.00
011743		Printed 02/16/2023	Cory Piercy			C2-4 Boys Subdistrict Bball	140.00

# Check Summary

Sorted by Activity ID, Site ID.  
From 02/01/2023 to 02/28/2023.

Activity ID Site ID	Activity Name Site Name	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
175	GEN ATHLETICS						

011744	Printed	02/16/2023	Erich Whitmore			C2-4 Boys Subdistrict Bball	140.00
011749	Cleared	02/22/2023	Cory Piercy			C2-4 Boys Subdistrict Bball Mileage	73.00
011750	Cleared	02/22/2023	Ken Swanson			C2-4 Subdistrict Boys Bball Final + Mileage	82.33
011751	Printed	02/22/2023	Landon Jansen			C2-4 Subdistrict Boys Bball Final + Mileage	82.33
011752	Cleared	02/22/2023	Matt Eischeid			C2-4 Subdistrict Boys Bball Final + Mileage	82.33

# Check Summary

Sorted by Activity ID, Site ID.  
From 02/01/2023 to 02/28/2023.

Activity ID Site ID	Activity Name Site Name		Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
<b>175</b>			<b>GEN ATHLETICS</b>					
WCS			Wakefield Community School					
011755	Printed	02/27/2023		Guardian Angels Central Catholic			BBB C2-4 Sub District	222.81
011756	Printed	02/27/2023		Pender High School			BBB C2-4 Sub District	190.51
011757	Printed	02/27/2023		Wisner-Pilger High School			BBB C2-4 Sub District	391.21
011758	Printed	02/27/2023		Nebraska School Activities Association			BBB C2-4 Sub District	1,922.32
011760	Void	03/01/2023		Iris Borg			Bball Supervisor 1/5/23 & 1/12/23	600.00
011761	Printed	02/27/2023		Zach Johnson			Bball 22/23 Clock/Scoreboard	125.00
011762	Printed	02/27/2023		Jordan Metzler			Bball 22/23 Clock/Scoreboard	100.00
011763	Printed	02/27/2023		Cade Johnson			Bball 22/23 Clock/Scoreboard	100.00
011764	Printed	02/27/2023		Brad Wieland			Bball 22/23 Announcer	675.00
011765	Void	03/01/2023		Chad Metzler			Bball Supervisor 12-9-2022	25.00
011766	Void	03/01/2023		Lucas Munter			Bball Supervisor 2/3/2023	25.00
011767	Void	03/01/2023		Connie Wageman			Bball 22/23 Extra Gate	20.00
011768	Void	03/01/2023		Donna Johnson			Bball 22/23 Extra Gate	20.00
011769	Void	03/01/2023		Brian Johnson			Bball 22/23 Extra Gate	20.00
011770	Void	03/01/2023		Sara Schlickbernd			Bball 22/23 Extra Gate	20.00
011771	Printed	02/27/2023		Dan Roeber			Track Wrestling Coordinator-Wakefield Invite	250.00
011772	Void	03/01/2023		Rex Hansen			Bball 22/23 Bookkeeper	240.00
011773	Printed	02/27/2023		Diane Gutzman			Bball 22/23 Bookkeeper	240.00
011775	Void	03/01/2023		Shannon Carroll			Bball 22/23 Clock/Scoreboard	425.00
011776	Void	03/01/2023		Bill Trenhaile			Wrestling Announcer 12/5, 1/12, 1/30, 2/4	240.00
011777	Printed	02/27/2023		Levi Nelson			Track Wrestling Computer Operator 1/30 & 2/4	100.00
011778	Printed	02/27/2023		Brendan Nicholson			Track Wrestling Computer Operator 1/12 & 2/4	100.00
011779	Printed	02/27/2023		Dex Driskell			Track Wrestling Computer Operator 2/4	75.00
011780	Printed	02/27/2023		Jeremiah Chase			Track Wrestling Computer Operator 12/5	25.00
011781	Printed	02/27/2023		Tri-County High School			Bball Sub-District Finals Entry Fees 2/28/23	66.00
<b>Total:</b>								<b>\$ 13,808.16</b>
<b>215</b>			<b>CLASS OF 2024</b>					
WCS			Wakefield Community School					
011692	Cleared	02/07/2023		Cash			Prom Fundraiser-2/10/23	125.00
011737	Cleared	02/15/2023		Pac N Save			Concessions-Hot Dogs	2.99
<b>Total:</b>								<b>\$ 127.99</b>
<b>303</b>			<b>SPEECH CLUB</b>					
WCS			Wakefield Community School					
011699	Cleared	02/07/2023		Amazon		1PH3-LN1X-9XLF	Supplies	250.55
011717	Cleared	02/15/2023		Amazon		1FT6-3FQW-7DKK	Shipping Credit	-5.99
<b>Total:</b>								<b>\$ 244.56</b>

# Check Summary

Sorted by Activity ID, Site ID.  
From 02/01/2023 to 02/28/2023.

Activity ID Site ID	Activity Name Site Name	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
<b>305 DISTRICT 7 FCCLA</b>							
WCS Wakefield Community School							
011668	Cleared	02/01/2023	Chartwells Dining Services		316513496	FCCLA Lunch	102.00
011669	Printed	02/01/2023	DLG Enterprises Inc		169175	Online Registration	175.10
<b>Total:</b>							<b>\$ 277.10</b>
<b>315 FBLA</b>							
WCS Wakefield Community School							
011696	Cleared	02/07/2023	Better Blended		2/2/23	Earth Day Poster Winners	55.00
011698	Cleared	02/07/2023	Bomgaars		2/6/23	FBLA	27.97
011700	Cleared	02/07/2023	VISA		20230202-50911923	Museum Tour & Admission	1,125.61
011737	Cleared	02/15/2023	Pac N Save			Concessions-Hot Dogs	52.77
011748	Printed	02/20/2023	Wakefield Food Pantry			Feed Nebraska Ribbon Project	83.00
011784	Printed	02/28/2023	Wayne Green Team			Wakefield FBLA Chapter Donation	75.00
<b>Total:</b>							<b>\$ 1,419.35</b>
<b>330 FCCLA</b>							
WCS Wakefield Community School							
011668	Cleared	02/01/2023	Chartwells Dining Services		316513496	FCCLA Lunch	51.00
011689	Cleared	02/06/2023	Nebraska FCCLA			Transaction ID FCCLA Peer Education Conf.	85.00
011736	Cleared	02/15/2023	Vels Bakery		3156156848	Glazed Donuts	100.00
011785	Printed	02/28/2023	Nebraska FCCLA			Peer Education Conf.	150.00
<b>Total:</b>							<b>\$ 386.00</b>
<b>335 STUCO</b>							
WCS Wakefield Community School							
011717	Cleared	02/15/2023	Amazon		1FT6-3FQW-7DKK	Shipping Credit	181.47
<b>Total:</b>							<b>\$ 181.47</b>
<b>400 CONCESSIONS</b>							
WCS Wakefield Community School							
011694	Cleared	02/07/2023	Cash-Wa Distributing		13663695	Concessions-Chips	167.56
011701	Cleared	02/07/2023	Quality Foods		2/4/23	Hotdogs and buns	34.01
011737	Cleared	02/15/2023	Pac N Save			Concessions-Hot Dogs	106.23
011738	Printed	02/15/2023	Cubbys		1/30/23	Pizza-concessions	229.77
011739	Cleared	02/15/2023	Pepsi-Cola of Siouxland		2100164422	pop-Elementary	530.64
<b>Total:</b>							<b>\$ 1,068.21</b>
<b>503 LOUNGE</b>							
WCS Wakefield Community School							
011739	Cleared	02/15/2023	Pepsi-Cola of Siouxland		2100164422	pop-Elementary	108.27
<b>Total:</b>							<b>\$ 108.27</b>

# Check Summary

Sorted by Activity ID, Site ID.  
From 02/01/2023 to 02/28/2023.

Activity ID Site ID	Activity Name Site Name						Amount
Check Number	Status	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	
<b>520</b>			<b>ELEMENTARY</b>				
WCS			Wakefield Community School				
011739	Cleared	02/15/2023	Pepsi-Cola of Siouxland		2100164422	pop-Elementary	92.35
						<b>Total:</b>	<b>\$ 92.35</b>
<b>540</b>			<b>POP FUND</b>				
WCS			Wakefield Community School				
011739	Cleared	02/15/2023	Pepsi-Cola of Siouxland		2100164422	pop-Elementary	449.73
						<b>Total:</b>	<b>\$ 449.73</b>
<b>577</b>			<b>STATE TOURNAMENTS</b>				
WCS			Wakefield Community School				
011753	Cleared	02/22/2023	Nebraska FCCLA		0930007	State Leadership Conf.	457.00
						<b>Total:</b>	<b>\$ 457.00</b>
<b>578</b>			<b>SKILLS USA</b>				
WCS			Wakefield Community School				
011697	Cleared	02/07/2023	SKILLSUSA		M377505	Dues	552.00
011703	Cleared	02/08/2023	SkillsUSA		M379629	Dues	72.00
						<b>Total:</b>	<b>\$ 624.00</b>
<b>903</b>			<b>MUSIC TOUR</b>				
WCS			Wakefield Community School				
011700	Cleared	02/07/2023	VISA		20230202- 50911923	Museum Tour & Admission	2,778.00
011754	Printed	02/22/2023	Artist Travel Consultants		23/0605EOVI	New York Music Trip-Hotel	3,800.00
						<b>Total:</b>	<b>\$ 6,578.00</b>
<b>BETTERB</b>			<b>BETTER BLENDED</b>				
WCS			Wakefield Community School				
011786	Cleared	02/09/2023	Coffee King		42700	Better Blended Smoothie Mix	280.00
						<b>Total:</b>	<b>\$ 280.00</b>

**Report Total : 28,440.59**

# Wakefield Community School

## Check Payments By Fund Report

Accounting Cycle: FY22-23; Begin Date: 03/13/2023; End Date: 03/13/2023; Display Element Description: BUILDING; Check Type: Warrants; Sort By Element: FUND; Account Expression: [All]; Created On: 3/13/2023 9:16:40 AM

Sorted By	Value	Description		
FUND	01	General Fund		
Check Number	Check Date	Payee	Reason	Amount
	2/13/2023	VISA-1	Conf Registration - BV	\$189.00
	2/13/2023	VISA-1	Conf Registration - CP	\$189.00
	2/13/2023	VISA-1	Conf Registration - MV	\$189.00
	2/13/2023	VISA-1	Conf Registration - BD	\$189.00
	2/13/2023	VISA-1	Conf Registration - MA	\$189.00
		<b>VISA-1 Total</b>		<b>\$945.00</b>
53248	2/13/2023	Generation Genius Inc	Subscription to Genius Generation for one science classroom	\$125.00
		<b>Generation Genius Inc Total</b>		<b>\$125.00</b>
	3/13/2023	Amazon	(2 Pack) Kinesiology Tape for Physical Therapy Sports Athletes – Latex Free Elastic, 16ft Water Resistant Kinetic Uncut Kinesiology Tape for Knee Pain, Elbow & Shoulder Muscle - Sky Blue	\$13.99
	3/13/2023	Amazon	Hampton Adams   As Seen on Shark Tank   3-Pack White Athletic Sports Tape – Very Strong Easy Tear NO Sticky Residue Best Tape for Athlete & Medical Trainers	\$11.95
	3/13/2023	Amazon	Mueller M-Wrap Pre wrap for Athletic Tape (Natural, 1)	\$4.70
	3/13/2023	Amazon	Spanish edition Word To Word Bilingual Dictionary	\$308.80
	3/13/2023	Amazon	Artellius Mini Hot Glue Gun Sticks (Huge Bulk Pack of 200) 4" and 0.27 Diameter - Compatible with Most Glue Guns	\$14.29
	3/13/2023	Amazon	Astrobrights Mega Collection, Colored Cardstock, "Classic" 5-Color Assortment, 320 Sheets, 65 lb/176 gsm, 8.5" x 11" - MORE SHEETS! (91630)	\$17.49
	3/13/2023	Amazon	Elmer's All Purpose School Glue Sticks, Washable, 7g, 60 Count	\$15.53
	3/13/2023	Amazon	Gattaca [4K UHD]	\$19.95
	3/13/2023	Amazon	A Videogame Stole My Sister (Metaverse Legends)	\$69.90
	3/13/2023	Amazon	Beastly Basketball (Sports Illustrated Kids Graphic Novels)	\$29.75
	3/13/2023	Amazon	Brain Farts EWW Edition!: The World's Most Interesting, Weird, and Icky Facts from History and Science for Curious Kids	\$89.90
	3/13/2023	Amazon	Cat Kid Comic Club: A Graphic Novel (Cat Kid Comic Club #1): From the Creator of Dog Man	\$64.80
	3/13/2023	Amazon	Chicka Chicka Boom Boom (Board Book)	\$45.90
	3/13/2023	Amazon	Dinosaurs	\$45.00
	3/13/2023	Amazon	Diper Överlöde (Diary of a Wimpy Kid Book 17)	\$79.11
	3/13/2023	Amazon	Dragons Love Farts: They're More Fun Than Tacos!	\$119.10
	3/13/2023	Amazon	Fairy the Farting Unicorn: A Story About a Unicorn Who Farts (Farting Adventures)	\$108.70
	3/13/2023	Amazon	Goodnight, Goodnight Construction Site (Board Book for Toddlers, Children's Board Book)	\$41.70
	3/13/2023	Amazon	Hilarious Jokes For 6 Year Old Kids: An Awesome LOL Joke Book For Kids Filled With Tons of Tongue Twisters, Rib Ticklers, Side Splitters and Knock Knocks	\$34.75
	3/13/2023	Amazon	Hilarious Jokes For 7 Year Old Kids: An Awesome LOL Joke Book For Kids Filled With Tons of Tongue Twisters, Rib Ticklers, Side Splitters and Knock Knocks (Hilarious Jokes for Kids)	\$34.75
	3/13/2023	Amazon	Hilarious Jokes For 8 Year Old Kids: An Awesome LOL Joke Book For Kids Filled With Tons of Tongue Twisters, Rib Ticklers, Side Splitters and Knock Knocks (Hilarious Jokes for Kids)	\$34.75
	3/13/2023	Amazon	Hilarious Jokes For 9 Year Old Kids: An Awesome LOL Joke Book For Kids Filled With Tons of Tongue Twisters, Rib Ticklers, Side Splitters and Knock Knocks (Hilarious Jokes for Kids)	\$34.75
	3/13/2023	Amazon	How to Catch a Mermaid	\$57.40

Check Number	Check Date	Payee	Reason	Amount
	3/13/2023	Amazon	My Weird School Special: Bunny Double, We're in Trouble!	\$25.40
	3/13/2023	Amazon	My Weird School Special: Oh, Valentine, We've Lost Our Minds!: A Valentine's Day Book For Kids	\$34.95
	3/13/2023	Amazon	My Weird School Special: The Leprechaun Is Finally Gone!	\$29.35
	3/13/2023	Amazon	National Geographic Readers: Mythical Beasts (L3): 100 Fun Facts About Real Animals and the Myths They Inspire	\$49.90
	3/13/2023	Amazon	Ricky, the Rock That Couldn't Roll (You Rock Group)	\$127.90
	3/13/2023	Amazon	Scribble Stones	\$71.15
	3/13/2023	Amazon	Shipping	\$17.83
	3/13/2023	Amazon	Spy School the Graphic Novel	\$110.40
	3/13/2023	Amazon	The Pout-Pout Fish	\$49.80
	3/13/2023	Amazon	The Wonky Donkey	\$52.80
	3/13/2023	Amazon	Tiny T. Rex and the Impossible Hug	\$92.60
	3/13/2023	Amazon	Trapped in a Video Game (Volume 1)	\$49.90
	3/13/2023	Amazon	Who Is Cristiano Ronaldo? (Who HQ Now)	\$5.99
	3/13/2023	Amazon	Who Is Jane Goodall? (Who Was?)	\$5.99
	3/13/2023	Amazon	Who Was Alexander the Great?	\$5.99
	3/13/2023	Amazon	Who Was Frida Kahlo?	\$5.68
	3/13/2023	Amazon	Who Was Galileo?	\$5.99
	3/13/2023	Amazon	Who Was Julius Caesar?	\$5.99
	3/13/2023	Amazon	Who Was Marie Antoinette?	\$5.99
	3/13/2023	Amazon	Who Was Napoleon?	\$5.51
	3/13/2023	Amazon	Who Was Pablo Picasso?	\$5.75
	3/13/2023	Amazon	Who Was Princess Diana?	\$5.99
	3/13/2023	Amazon	Who Was Queen Elizabeth II?	\$5.98
	3/13/2023	Amazon	Who Was Rachel Carson?	\$5.99
	3/13/2023	Amazon	Who Was Walt Disney?	\$5.69
	3/13/2023	Amazon	Who Was Winston Churchill?	\$5.99
	3/13/2023	Amazon	Who Was Wolfgang Amadeus Mozart?	\$5.99
	3/13/2023	Amazon	Wish	\$21.15
	3/13/2023	Amazon	100 Pack 16 oz Paper Coffee Cups, Cold/Hot Drinking Cups, Disposable Coffee Cups With Lids, Sleeves, And Stirring Sticks. Recycled Paper Coffee Cups For Home, Traveling, Stores, Office, And Events	\$59.38
	3/13/2023	Amazon	300 Count Jumbo Cupcake Liners Natural Muffin Liners Food Grade Jumbo Size Baking Cups Paper No Smells(Large Size)qiqee	\$16.76
	3/13/2023	Amazon	K-Munchies Land O Lakes Premium Hot Chocolate Mix - 28 (1.25 oz) Assorted Hot Cocoa Packets in a Box with 7 Classic Flavors - Rich Creamy Flavors in Every Sip - Hot Chocolate Gift Sets for Any Season	\$24.90
	3/13/2023	Amazon	Perfect Stix - Brown Bag 2-100 count, 2lb Brown Paper Bags - Brown Bags - 100 count (Pack of 1)	\$9.05
	3/13/2023	Amazon	Perfect Stix 4lb Kraft White Paper Bags - Pack of 125ct (Kraft White Bag 4-125)	\$12.55
	3/13/2023	Amazon	Shipping	\$5.99
	3/13/2023	Amazon	A Little SPOT of Emotion 8 Plush Toys with Feelings Book Box Set	\$35.99
	3/13/2023	Amazon	ProCase Noise Reduction Safety Ear Muffs, 32dB Hearing Protection Earmuffs Ear Defenders with Adjustable Headband for Shooting Mowing Construction Manufacturing Woodwork -Black	\$16.98
	3/13/2023	Amazon	Shipping	\$5.99
	3/13/2023	Amazon	Vanderfields Shooting Ear Protection Earmuffs - Cancelling Safety Ear Muffs for Noise Reduction Hearing - Adult	\$15.79
	3/13/2023	Amazon	VELCRO Brand Dots with Adhesive White   200 Pk   3/4" Circles   Sticky Back Round Hook and Loop Closures for Organizing, Arts and Crafts, School Projects, 91824	\$28.64
	3/13/2023	Amazon	Honeywell MN7505A2209	\$145.50
	3/13/2023	Amazon	Maglite Replacement Lamps	\$19.20
	3/13/2023	Amazon	Ryobi 18V Battery	\$32.99

Check Number	Check Date	Payee	Reason	Amount
	3/13/2023	Amazon	Toilet Seats & Brooms	\$135.30
	3/13/2023	Amazon	Shipping	\$5.99
	3/13/2023	Amazon	YZNlife Marimba Mallets Glockenspiel Sticks 1 Pair Medium Hard Yarn Head Marimba Mallets and 1 Pair Rubber Mallets Sticks for Percussion Bell Glockenspiel Marimba	\$16.99
	3/13/2023	Amazon	12 Pieces Mini Stuffed Forest Animals Jungle Animal Plush Toys in 4.8 inch Cute Plush Elephant Lion Giraffe Tiger Puppy Zebra Duck Plush for Animal	\$28.99
	3/13/2023	Amazon	1200 pcs Pony Beads 6x9mm Glitter Clear Plastic Beads Transparent Beads with Sparkling Glitter Assorted 10 Colors for DIY Craft Jewelry Bracelets	\$6.99
	3/13/2023	Amazon	2-Pack Aleene's Original "Tacky" Glue-4 Ounce	\$7.11
	3/13/2023	Amazon	80 Pcs Cork Coaster for Drink Absorbent 4 Inches Tea or Coffee Coaster Set	\$27.99
	3/13/2023	Amazon	Bath and Body Works Anti-Bacterial Hand Gel 10 Pack, Assorted Scents, 1 fl oz each	\$18.86
	3/13/2023	Amazon	Eclectic 570110, Clear 0.9 Fl Oz E6000+Plus Multipurpose Adhesive-0.9oz	\$9.31
	3/13/2023	Amazon	Exploding Kittens Hand to Hand Wombat Card Game Fun Family Card Games for Adults Teens & Kids - Fun Party Games, 3-6 Players	\$17.99
	3/13/2023	Amazon	GoodtoU Drawstring Backpack 40 Pcs Cinch Bags 10 colors	\$29.99
	3/13/2023	Amazon	Marvel HeroClix: X-Men House of X Booster Brick (10)   WizKids	\$149.90
	3/13/2023	Amazon	Not Parent Approved: A Fun Card Game and Gift for Kids 8-12, Tweens, Teens, Families and Mischief Makers – The Original, Hilarious Family Party Game	\$17.25
	3/13/2023	Amazon	Pompoms for Crafts, 1500Pcs 1 CM	\$6.59
	3/13/2023	Amazon	Shipping	\$13.05
	3/13/2023	Amazon	Taco Cat Goat Cheese Pizza	\$9.84
	3/13/2023	Amazon	Taco vs Burrito - The Strategic Family Friendly Card Game Created by a 7 Year Old - Perfect for Boys, Girls, Kids, Families & Adults [Amazon Exclusive]	\$19.99
	3/13/2023	Amazon	UNO Ultimate Marvel Card Game with 4 Collectible Foil Cards, Character-Themed Decks & Special Rules, Gift for Game Night, Ages 7 Years & Older	\$29.28
		<b>Amazon Total</b>		<b>\$3,099.72</b>
53253	3/13/2023	Angelina Cardenas De Fregoso	PT Conf Interpreting	\$200.00
		<b>Angelina Cardenas De Fregoso Total</b>		<b>\$200.00</b>
53254	3/13/2023	Anytime Lock & Key, LLC	Lock Changes/Doorknob	\$459.00
		<b>Anytime Lock &amp; Key, LLC Total</b>		<b>\$459.00</b>
53255	3/13/2023	Appeara	ITE Towels, Mops & Coats	\$38.97
53255	3/13/2023	Appeara	Mops, Towels & Uniforms	\$233.44
53255	3/13/2023	Appeara	BB Towels & Uniforms	\$84.68
53255	3/13/2023	Appeara	BB Towels & Uniforms	\$84.68
		<b>Appeara Total</b>		<b>\$441.77</b>
53256	3/13/2023	Bomgaars	Brooder Clamp Light	\$65.94
		<b>Bomgaars Total</b>		<b>\$65.94</b>
	3/13/2023	Century Link	Phone Service	\$810.86
	3/13/2023	Century Link	Phone/Internet Service	\$116.05
	3/13/2023	Century Link	BB Phone/Internet	\$116.05
		<b>Century Link Total</b>		<b>\$1,042.96</b>
53257	3/13/2023	City of Wakefield	BB Utilities	\$41.06
53257	3/13/2023	City of Wakefield	PF Utilities	\$20.00
53257	3/13/2023	City of Wakefield	Utilities	\$557.18
53257	3/13/2023	City of Wakefield	BB Utilities	\$274.13
53257	3/13/2023	City of Wakefield	PF Utilities	\$207.12
53257	3/13/2023	City of Wakefield	Utilities	\$4,060.50
		<b>City of Wakefield Total</b>		<b>\$5,159.99</b>

Check Number	Check Date	Payee	Reason	Amount
53258	3/13/2023	Cornhusker International Trucks, Inc	Bus Repair	\$391.00
		<b>Cornhusker International Trucks, Inc Total</b>		<b>\$391.00</b>
53259	3/13/2023	County Line Lanes & Dining	PE Bowling	\$1,020.00
		<b>County Line Lanes &amp; Dining Total</b>		<b>\$1,020.00</b>
53260	3/13/2023	Cubby's Inc.	Bus Diesel	\$2,973.79
53260	3/13/2023	Cubby's Inc.	Suburban Fuel	\$161.52
53260	3/13/2023	Cubby's Inc.	Van Fuel	\$738.74
		<b>Cubby's Inc. Total</b>		<b>\$3,874.05</b>
53261	3/13/2023	Dollar General	Supplies	\$4.00
53261	3/13/2023	Dollar General	ACT Supplies	\$59.25
		<b>Dollar General Total</b>		<b>\$63.25</b>
53262	3/13/2023	Donner, Benjamin J	Certificate Application Fee	\$55.00
53262	3/13/2023	Donner, Benjamin J	First Aid, Health & Safety	\$55.00
53262	3/13/2023	Donner, Benjamin J	Fundamentals of Coaching	\$60.00
		<b>Donner, Benjamin J Total</b>		<b>\$170.00</b>
53263	3/13/2023	Egan Supply Co.	Supplies	\$253.00
53263	3/13/2023	Egan Supply Co.	Supplies	\$1,487.03
		<b>Egan Supply Co. Total</b>		<b>\$1,740.03</b>
53264	3/13/2023	Ekberg Auto Parts, Inc.	Aluminum Rivets	\$2.69
53264	3/13/2023	Ekberg Auto Parts, Inc.	Bushing Kit	\$21.84
53264	3/13/2023	Ekberg Auto Parts, Inc.	Clip/Clamp	\$34.70
53264	3/13/2023	Ekberg Auto Parts, Inc.	Transmission Filter	\$79.98
53264	3/13/2023	Ekberg Auto Parts, Inc.	U-Nut/Retainer	\$26.97
53264	3/13/2023	Ekberg Auto Parts, Inc.	Window Tint	\$17.99
53264	3/13/2023	Ekberg Auto Parts, Inc.	Window Tint Kit	\$13.49
53264	3/13/2023	Ekberg Auto Parts, Inc.	Wiper Blades	\$46.98
53264	3/13/2023	Ekberg Auto Parts, Inc.	16 PB DS Penetrant	\$6.29
53264	3/13/2023	Ekberg Auto Parts, Inc.	Brake Cleaner	\$59.88
53264	3/13/2023	Ekberg Auto Parts, Inc.	Napa 15W40 55Gal	\$1,030.00
53264	3/13/2023	Ekberg Auto Parts, Inc.	WD40	\$18.98
		<b>Ekberg Auto Parts, Inc. Total</b>		<b>\$1,359.79</b>
53265	3/13/2023	Essential Screens	Background Check	\$31.90
		<b>Essential Screens Total</b>		<b>\$31.90</b>
53266	3/13/2023	ESU #1	LAN Manager Mtg	\$25.00
		<b>ESU #1 Total</b>		<b>\$25.00</b>
53267	3/13/2023	ESU #8	NNNC Social Studies Collab Day - BJ	\$20.00
		<b>ESU #8 Total</b>		<b>\$20.00</b>
53268	3/13/2023	Faith Regional Health Services	DOT Testing - KB	\$69.50
		<b>Faith Regional Health Services Total</b>		<b>\$69.50</b>
53269	3/13/2023	Flinn Scientific Inc	Barium Chloride Solution, 0.1 M, 500 mL	\$10.80
53269	3/13/2023	Flinn Scientific Inc	Bromphenol Blue Indicator Solution, 0.04%, 100 mL	\$6.60
53269	3/13/2023	Flinn Scientific Inc	Magnesium Chloride Solution, 0.1 M, 500 mL	\$8.49
53269	3/13/2023	Flinn Scientific Inc	Phenolphthalein Solution, 1%, 500 mL	\$7.95
53269	3/13/2023	Flinn Scientific Inc	Shipping	\$7.50
53269	3/13/2023	Flinn Scientific Inc	Sodium Phosphate (Tribasic) Solution, 0.1 M, 500 mL	\$7.58
		<b>Flinn Scientific Inc Total</b>		<b>\$48.92</b>
53270	3/13/2023	Grainger Inc.	Pipe Clamp	\$32.81
53270	3/13/2023	Grainger Inc.	Repair Clamp	\$17.28

Check Number	Check Date	Payee	Reason	Amount
		<b>Grainger Inc. Total</b>		<b>\$50.09</b>
53271	3/13/2023	Grossenburg Implement, Inc	John Deere Gator	\$10,250.00
		<b>Grossenburg Implement, Inc Total</b>		<b>\$10,250.00</b>
53272	3/13/2023	Guitar Center	Sound Percussion Labs Birch Marching Quints with Carrier	\$333.00
		<b>Guitar Center Total</b>		<b>\$333.00</b>
53273	3/13/2023	J.W. Pepper & Son, Inc	Burn	\$1.99
53273	3/13/2023	J.W. Pepper & Son, Inc	<a href="https://www.jwpepper.com/A-Little-Closer/11390004.item#.Y9gdoi-B1hE">https://www.jwpepper.com/A-Little-Closer/11390004.item#.Y9gdoi-B1hE</a>	\$34.50
53273	3/13/2023	J.W. Pepper & Son, Inc	<a href="https://www.jwpepper.com/The-Times-They-Are-A-Changin%27/11384872.item#.Y_Os9S-B1QI">https://www.jwpepper.com/The-Times-They-Are-A-Changin%27/11384872.item#.Y_Os9S-B1QI</a>	\$52.00
53273	3/13/2023	J.W. Pepper & Son, Inc	Part 2 recording MP3	\$1.99
53273	3/13/2023	J.W. Pepper & Son, Inc	Part 1 recording mp3 download	\$1.99
53273	3/13/2023	J.W. Pepper & Son, Inc	Robin Hood	\$4.99
53273	3/13/2023	J.W. Pepper & Son, Inc	Shipping	\$5.99
53273	3/13/2023	J.W. Pepper & Son, Inc	Shipping	\$5.99
53273	3/13/2023	J.W. Pepper & Son, Inc	Stand-by-Me	\$23.00
53273	3/13/2023	J.W. Pepper & Son, Inc	We Don't Talk about Bruno 2-part	\$25.00
53273	3/13/2023	J.W. Pepper & Son, Inc	When the Light of Morning Breaks	\$22.50
53273	3/13/2023	J.W. Pepper & Son, Inc	Waving Through A Window	\$4.99
53273	3/13/2023	J.W. Pepper & Son, Inc	Dynamic Duos for Drums Snare Drum Duet	\$30.00
53273	3/13/2023	J.W. Pepper & Son, Inc	<a href="https://www.jwpepper.com/Shockwave%21/11403503.item#.Y_Osny-B1QI">https://www.jwpepper.com/Shockwave%21/11403503.item#.Y_Osny-B1QI</a>	\$34.00
		<b>J.W. Pepper &amp; Son, Inc Total</b>		<b>\$248.93</b>
53274	3/13/2023	KSB School Law, PC LLO	Legal Services	\$840.00
		<b>KSB School Law, PC LLO Total</b>		<b>\$840.00</b>
53275	3/13/2023	Matheson Tri-Gas Inc	ITE Gases	\$347.29
		<b>Matheson Tri-Gas Inc Total</b>		<b>\$347.29</b>
53276	3/13/2023	Menards-Norfolk	Clamps, Biscuits, Sanding Discs, etc	\$138.74
53276	3/13/2023	Menards-Norfolk	Dowel, Sanding Disc, Drill Bit	\$48.59
53276	3/13/2023	Menards-Norfolk	Dust Collection Hose	\$56.45
53276	3/13/2023	Menards-Norfolk	Plate Joiner	\$57.77
53276	3/13/2023	Menards-Norfolk	Poly, Stain, Washers, Hinge, Clamp, Saw Blades	\$402.87
		<b>Menards-Norfolk Total</b>		<b>\$704.42</b>
53277	3/13/2023	Miller Building Supply	Supplies	\$10.87
53277	3/13/2023	Miller Building Supply	Supplies	\$38.17
		<b>Miller Building Supply Total</b>		<b>\$49.04</b>
53278	3/13/2023	Nasco-Fort Atkinson	Earth Tone Colors model clay	\$32.85
53278	3/13/2023	Nasco-Fort Atkinson	Primary Color model clay	\$18.25
53278	3/13/2023	Nasco-Fort Atkinson	Shipping	\$14.95
		<b>Nasco-Fort Atkinson Total</b>		<b>\$66.05</b>
53279	3/13/2023	Nebr Assoc Of School Boards	Annual Membership Dues 4/1/23 - 3/31/24	\$4,443.00
53279	3/13/2023	Nebr Assoc Of School Boards	NAEP State Convention	\$105.00
		<b>Nebr Assoc Of School Boards Total</b>		<b>\$4,548.00</b>
53280	3/13/2023	Norfolk Daily News	Elementary Principal Ad	\$514.92
53280	3/13/2023	Norfolk Daily News	Science Teacher Ad	\$644.54
		<b>Norfolk Daily News Total</b>		<b>\$1,159.46</b>
53281	3/13/2023	Northeast Nebraska Tire & Trailer Sales	Tire Repair	\$58.50
		<b>Northeast Nebraska Tire &amp; Trailer Sales Total</b>		<b>\$58.50</b>
53282	3/13/2023	Olson's Pest Technicians	Pest Control	\$120.00
		<b>Olson's Pest Technicians Total</b>		<b>\$120.00</b>
53283	3/13/2023	Omaha World-Herald Co.	Meeting Notice	\$50.24

Check Number	Check Date	Payee	Reason	Amount
		<b>Omaha World-Herald Co. Total</b>		<b>\$50.24</b>
53284	3/13/2023	Pac N Save, Inc.	FCS Supplies	\$275.45
53284	3/13/2023	Pac N Save, Inc.	Speech Class Supplies	\$21.44
53284	3/13/2023	Pac N Save, Inc.	Classroom Supplies	\$4.29
		<b>Pac N Save, Inc. Total</b>		<b>\$301.18</b>
53285	3/13/2023	Ponca State Park	Afterschool Program	\$50.00
		<b>Ponca State Park Total</b>		<b>\$50.00</b>
53286	3/13/2023	Quality Foods	Personal Finance Supplies	\$41.18
53286	3/13/2023	Quality Foods	PK Supplies	\$11.61
		<b>Quality Foods Total</b>		<b>\$52.79</b>
53287	3/13/2023	Rasmussen Mechanical Service, Inc.	HVAC Repair	\$6,126.34
		<b>Rasmussen Mechanical Service, Inc. Total</b>		<b>\$6,126.34</b>
53288	3/13/2023	Sport Safe Testing Service Inc	Random Testing	\$410.00
		<b>Sport Safe Testing Service Inc Total</b>		<b>\$410.00</b>
	3/13/2023	Staples	Clasp Envelopes	\$83.07
		<b>Staples Total</b>		<b>\$83.07</b>
53289	3/13/2023	Staples - Business	DataProducts Calculator Ribbon, Black/Red (R3027)	\$1.33
53289	3/13/2023	Staples - Business	Scotch Magic Invisible Tape Refill, 3/4" x 27.77 yds., 24 Rolls (810K24)	\$43.78
53289	3/13/2023	Staples - Business	Staples Bond Cash Register/POS Rolls, 1-Ply, 2 1/4" x 150', 12/Pack (18301-CC)	\$18.65
		<b>Staples - Business Total</b>		<b>\$63.76</b>
	3/13/2023	Verizon	Mobile Hot Spots	\$201.54
		<b>Verizon Total</b>		<b>\$201.54</b>
53290	3/13/2023	Victoria Sanchez	PT Conf Interpreting Svcs	\$200.00
		<b>Victoria Sanchez Total</b>		<b>\$200.00</b>
	3/13/2023	VISA	Airport Blue Door Pub	\$128.54
	3/13/2023	VISA	Asian Station	\$43.20
	3/13/2023	VISA	Delta - Baggage Check	\$330.00
	3/13/2023	VISA	District BBall - Band	\$304.06
	3/13/2023	VISA	Epply Airfield Parking	\$24.00
	3/13/2023	VISA	ESEA Conf Meal	\$10.61
	3/13/2023	VISA	ESEA National Conf - Airport Parking	\$80.00
	3/13/2023	VISA	Hyatt Regency Indianapolis	\$2,444.65
	3/13/2023	VISA	Inservice Supplies	\$90.56
	3/13/2023	VISA	Kilroy's Bar & Grill	\$119.09
	3/13/2023	VISA	Kracky McGee's	\$90.63
	3/13/2023	VISA	Levy Gairbridge Fieldhouse	\$55.86
	3/13/2023	VISA	Levy-Gainbridge Fieldhouse	\$52.32
	3/13/2023	VISA	PepperJax - NCAA Mtg	\$57.34
	3/13/2023	VISA	PT Conf Meal	\$319.50
	3/13/2023	VISA	Starbucks	\$81.70
	3/13/2023	VISA	Steak & Shake	\$25.56
	3/13/2023	VISA	Subway	\$62.75
	3/13/2023	VISA	Tinker Bistro & Bar	\$69.13
	3/13/2023	VISA	Uber	\$92.62
	3/13/2023	VISA	Yard House	\$159.46
	3/13/2023	VISA	Inservice Supplies	\$90.56
	3/13/2023	VISA	PT Conf Meal	\$319.50
	3/13/2023	VISA	Inservice Supplies	\$198.30

Check Number	Check Date	Payee	Reason	Amount
	3/13/2023	VISA	K-Cups	\$28.96
	3/13/2023	VISA	Music for Carnegie Hall	\$60.60
	3/13/2023	VISA	Shipping	\$15.64
	3/13/2023	VISA	Atomic Structure Unit Resources on the Teachers Pay Teachers site. This would be used for the physical science course.	\$50.00
	3/13/2023	VISA	classroom supplies and snacks for special events	\$32.20
	3/13/2023	VISA	Inservice Supplies	\$198.30
	3/13/2023	VISA	Lavender's Blue (Dilly, Dilly) sheet music for WSC music festival	\$7.99
	3/13/2023	VISA	Lost Boy sheet music for WSC Music Festival	\$5.99
	3/13/2023	VISA	Shipping	\$0.91
	3/13/2023	VISA	Classroom Supplies	\$52.45
	3/13/2023	VISA	ACT Kids Anticavity Fluoride Toothpaste, Bubble Gum Blowout, 4.6 oz.	\$14.00
	3/13/2023	VISA	Crest Kid's Toothpaste Pump, featuring Marvel's Spiderman, Strawberry Flavor, 4.2 oz	\$18.44
	3/13/2023	VISA	Dr. Fresh Kids' Toothbrushes, Extra Soft, 5 ct	\$2.00
	3/13/2023	VISA	Kandoo Flushable Cleansing Wipes, Sensitive, 150 Wipes	\$42.00
	3/13/2023	VISA	Lamosi 300 Pack 3 oz Paper Cups Disposable Mouthwash Cups Bathroom Cups	\$15.99
	3/13/2023	VISA	Shipping	\$5.09
	3/13/2023	VISA	Windfall Toothbrush Case, Portable Toothbrush Box Holder Storage for Family Travel Business School Portable Outdoor Travel Toothbrush Tooth Paste Storage Container Box Holder - Green	\$5.20
	3/13/2023	VISA	Windfall Toothbrush Case, Portable Toothbrush Box Holder Storage for Family Travel Business School Portable Outdoor Travel Toothbrush Tooth Paste Storage Container Box Holder - purple	\$3.94
	3/13/2023	VISA	Windfall Toothbrush Case, Portable Toothbrush Box Holder Storage for Family Travel Business School Portable Outdoor Travel Toothbrush Tooth Paste Storage Container Box Holder - salmon	\$5.21
	3/13/2023	VISA	Windfall Toothbrush Case, Portable Toothbrush Box Holder Storage for Family Travel Business School Portable Outdoor Travel Toothbrush Tooth Paste Storage Container Box Holder - Yellow	\$5.23
	3/13/2023	VISA	1000 Pt Ball	\$77.02
	3/13/2023	VISA	Facility Tours	\$95.98
	3/13/2023	VISA	Delta - Baggage check	\$130.00
	3/13/2023	VISA	ASCD - PD Boods	\$190.25
	3/13/2023	VISA	Timeclock Subscription	\$92.24
	3/13/2023	VISA	Assembly-battery 4CELL 70Wh 4.55Ah LI SR RoHS: Compliant/Exempted	\$328.96
	3/13/2023	VISA	Shipping	\$18.00
	3/13/2023	VISA	SKO-150W ADPTR PFC SMART 4.5mm Slim	\$124.23
	3/13/2023	VISA	International Trans Fee	\$11.27
	3/13/2023	VISA	Trane Motor	\$402.47
	3/13/2023	VISA	Fuel	\$71.35
		<b>VISA Total</b>		<b>\$7,361.85</b>
53291	3/13/2023	Wakefield Republican, The	Mtg Proceedings/Envelopes	\$123.50
53291	3/13/2023	Wakefield Republican, The	Mtg Proceedings/Envelopes	\$123.50
53291	3/13/2023	Wakefield Republican, The	Feb Calendars	\$304.00
53291	3/13/2023	Wakefield Republican, The	Mtg Notice	\$18.32
53291	3/13/2023	Wakefield Republican, The	Mtg Notice/Calendars	\$313.95
53291	3/13/2023	Wakefield Republican, The	Mtg Proceedings	\$454.78
53291	3/13/2023	Wakefield Republican, The	Science Teacher Ad	\$128.00
53291	3/13/2023	Wakefield Republican, The	Principal Ad	\$184.00
		<b>Wakefield Republican, The Total</b>		<b>\$1,650.05</b>
53292	3/13/2023	Wakefield School Activities	NY Music Trip - Student Travel	\$3,000.00
		<b>Wakefield School Activities Total</b>		<b>\$3,000.00</b>

Check Number	Check Date	Payee	Reason	Amount
53293	3/13/2023	Wakefield School-Interim	Registration for 5/6 choir	\$40.00
53293	3/13/2023	Wakefield School-Interim	Registration for solos and small groups	\$150.00
53293	3/13/2023	Wakefield School-Interim	Postage	\$400.00
<b>Wakefield School-Interim Total</b>				<b>\$590.00</b>
53294	3/13/2023	Waste Connections of Nebraska Inc	Garbage Service	\$399.75
53294	3/13/2023	Waste Connections of Nebraska Inc	Rolloff Service	\$360.15
<b>Waste Connections of Nebraska Inc Total</b>				<b>\$759.90</b>
53295	3/13/2023	Wayne Herald	Wrestling Ad	\$54.00
53295	3/13/2023	Wayne Herald	Science Teacher Job Ad	\$126.00
53295	3/13/2023	Wayne Herald	Science Teacher Job Ad	\$264.00
<b>Wayne Herald Total</b>				<b>\$444.00</b>
53296	3/13/2023	Wayne State College	Middle School Music Festival	\$230.00
<b>Wayne State College Total</b>				<b>\$230.00</b>
	3/13/2023	Woodriver Energy LLC	NGM829096 Natural Gas	\$636.17
	3/13/2023	Woodriver Energy LLC	BHE195185 Natural Gas	\$1,976.24
	3/13/2023	Woodriver Energy LLC	BHE231582 Natural Gas	\$4,405.59
<b>Woodriver Energy LLC Total</b>				<b>\$7,018.00</b>
<b>Sub Total</b>				<b>\$67,720.32</b>

Sorted By Value Description  
FUND 06 School Nutrition Fund

Check Number	Check Date	Payee	Reason	Amount
	2/13/2023	VISA-1	Condiment Dispensers	\$431.79
	2/13/2023	VISA-1	Kitchen Staff Shirts	\$181.23
<b>VISA-1 Total</b>				<b>\$613.02</b>
	3/13/2023	Amazon	Fork Refills	\$281.36
<b>Amazon Total</b>				<b>\$281.36</b>
5675	3/13/2023	Appeara	Aprons, Mops & Towels	\$144.72
<b>Appeara Total</b>				<b>\$144.72</b>
	3/13/2023	Cash-Wa Distributing	Food/Supplies	\$195.84
	3/13/2023	Cash-Wa Distributing	Food	\$21,686.71
	3/13/2023	Cash-Wa Distributing	Food/Supplies	\$2,180.90
	3/13/2023	Cash-Wa Distributing	Food/Supplies	\$86.80
<b>Cash-Wa Distributing Total</b>				<b>\$24,150.25</b>
5676	3/13/2023	City of Wakefield	Utilities	\$29.32
5676	3/13/2023	City of Wakefield	Utilities	\$213.71
<b>City of Wakefield Total</b>				<b>\$243.03</b>
5677	3/13/2023	Greenberg Fruit Co.	Fruit	\$599.88
5677	3/13/2023	Greenberg Fruit Co.	Fruit	\$1,703.69
<b>Greenberg Fruit Co. Total</b>				<b>\$2,303.57</b>
5678	3/13/2023	Hiland Dairy	Ice Cream Sandwiches	\$74.40
5678	3/13/2023	Hiland Dairy	Milk/Juice	\$3,900.31
<b>Hiland Dairy Total</b>				<b>\$3,974.71</b>
5679	3/13/2023	Major Refrigeration Co.	Freezer Repair	\$444.00
<b>Major Refrigeration Co. Total</b>				<b>\$444.00</b>
5680	3/13/2023	Pac N Save, Inc.	Groceries	\$27.52
5680	3/13/2023	Pac N Save, Inc.	Inservice Meal	\$185.58
<b>Pac N Save, Inc. Total</b>				<b>\$213.10</b>

Check Number	Check Date	Payee	Reason	Amount
5681	3/13/2023	Quality Foods	Groceries	\$290.88
		<b>Quality Foods Total</b>		<b>\$290.88</b>
	3/13/2023	Sysco Lincoln	Food/Supplies	\$1,127.70
	3/13/2023	Sysco Lincoln	Food/Supplies/Indigenous Grant	\$335.34
	3/13/2023	Sysco Lincoln	Parchment Paper	\$148.87
	3/13/2023	Sysco Lincoln	Cereal Squares	\$47.82
	3/13/2023	Sysco Lincoln	Food	\$1,094.44
	3/13/2023	Sysco Lincoln	Food/Supplies	\$1,124.70
	3/13/2023	Sysco Lincoln	Food/Supplies/Indigenous Grant	\$1,249.55
		<b>Sysco Lincoln Total</b>		<b>\$5,128.42</b>
	3/13/2023	VISA	Pump Dispensers	\$299.98
	3/13/2023	VISA	Roaster	\$79.99
	3/13/2023	VISA	Shipping	\$32.89
	3/13/2023	VISA	Aronia Berry Juice - Grant	\$233.34
	3/13/2023	VISA	Ketchup	\$234.80
	3/13/2023	VISA	Shipping	\$25.75
		<b>VISA Total</b>		<b>\$906.75</b>
5682	3/13/2023	Wakefield School Activities	In Service Sloppy Joe Meat	\$24.00
		<b>Wakefield School Activities Total</b>		<b>\$24.00</b>
5683	3/13/2023	Wakefield School-Interim	PT Conf Meal Buns/Cookies	\$72.85
		<b>Wakefield School-Interim Total</b>		<b>\$72.85</b>
5684	3/13/2023	Waste Connections of Nebraska Inc	Garbage Service	\$399.75
		<b>Waste Connections of Nebraska Inc Total</b>		<b>\$399.75</b>
	3/13/2023	Woodriver Energy LLC	NGM811131 Natural Gas	\$164.13
		<b>Woodriver Energy LLC Total</b>		<b>\$164.13</b>
<b>Sub Total</b>				<b>\$39,354.54</b>

Sorted By	Value	Description
FUND	08	Special Building Fund

Check Number	Check Date	Payee	Reason	Amount
	3/13/2023	BankFirst	Lease Purchase Loan Pymt	\$375,000.00
	3/13/2023	BankFirst	Lease Purchase Loan Pymt	\$21,081.39
		<b>BankFirst Total</b>		<b>\$396,081.39</b>
<b>Sub Total</b>				<b>\$396,081.39</b>
<b>Grand Total</b>				<b>\$503,156.25</b>

# Wakefield Community School

## Payroll Voucher By Vendor Report

Accounting Cycle: FY22-23; Voucher: 031023,031023 HSA; Vendor: [All]; Order By: Vendor; Account Type: Liability; Created On: 3/10/2023 11:03:28 AM

Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023	BankFirst	195103		Aflac	\$88.66
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	Aflac - Short Term Disability		\$88.66
<b>Sub Total</b>					<b>\$88.66</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023	BankFirst	195103		American Fidelity	\$8,148.32
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	Amer Fidelity - Accident 125		\$734.26
031423	3/14/2023	01-00941-000	Amer Fidelity - Cancer		\$136.00
031423	3/14/2023	01-00941-000	Amer Fidelity - Cancer 125		\$246.60
031423	3/14/2023	01-00941-000	Amer Fidelity - Critical Illness		\$91.69
031423	3/14/2023	01-00941-000	Amer Fidelity - Hospital Indemnity		\$269.42
031423	3/14/2023	01-00941-000	Amer Fidelity - Term Life		\$304.11
031423	3/14/2023	01-00941-000	Amer Fidelity - Whole Life		\$97.64
031423	3/14/2023	01-00941-000	Child Care 125		\$2,183.30
031423	3/14/2023	01-00941-000	Med Reimb 125		\$3,801.13
031423	3/14/2023	06-00941-000	Amer Fidelity - Cancer		\$35.50
031423	3/14/2023	06-00941-000	Amer Fidelity - Cancer 125		\$82.00
031423	3/14/2023	06-00941-000	Med Reimb 125		\$166.67
<b>Sub Total</b>					<b>\$8,148.32</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023 HSA	BankFirst	195103		Ann Milliken - HSA	\$216.35
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	HSA Ann Milliken		\$216.35
<b>Sub Total</b>					<b>\$216.35</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023	BankFirst	195103		BankFirst	\$79,748.06
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	Federal Withholding		\$22,181.38
031423	3/14/2023	01-00941-000	FICA		\$45,193.80
031423	3/14/2023	01-00941-000	Medicare		\$10,569.58
031423	3/14/2023	06-00941-000	Federal Withholding		\$201.90
031423	3/14/2023	06-00941-000	FICA		\$1,297.84
031423	3/14/2023	06-00941-000	Medicare		\$303.56
<b>Sub Total</b>					<b>\$79,748.06</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023	BankFirst	195103		Blue Cross and Blue Shield of NE	\$93,575.11
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	BCBS Empl Dental 125		\$1,797.65
031423	3/14/2023	01-00941-000	BCBS Empl Health 125		\$3,418.17
031423	3/14/2023	01-00941-000	BCBS Employer Dental		\$1,849.50
031423	3/14/2023	01-00941-000	BCBS Employer Hlth		\$83,655.43
031423	3/14/2023	06-00941-000	BCBS Empl Dental 125		\$53.75
031423	3/14/2023	06-00941-000	BCBS Employer Dental		\$59.08
031423	3/14/2023	06-00941-000	BCBS Employer Hlth		\$2,741.53
<b>Sub Total</b>					<b>\$93,575.11</b>

<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
031023 HSA	BankFirst	195103		Brandy Langley - HSA	\$116.96
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
031423	3/14/2023	01-00941-000	HSA Brandy Langley		\$116.96
<b>Sub Total</b>					<b>\$116.96</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
031023 HSA	BankFirst	195103		Brittany Vinchattle - HSA	\$329.77
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
031423	3/14/2023	01-00941-000	HSA Brittany Vinchattle		\$329.77
<b>Sub Total</b>					<b>\$329.77</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
031023 HSA	BankFirst	195103		Chris Pieper - HSA	\$116.96
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
031423	3/14/2023	01-00941-000	HSA Chris Pieper		\$116.96
<b>Sub Total</b>					<b>\$116.96</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
031023 HSA	BankFirst	195103		Colton McCreary - HSA	\$116.96
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
031423	3/14/2023	01-00941-000	HSA Colton McCreary		\$116.96
<b>Sub Total</b>					<b>\$116.96</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
031023 HSA	BankFirst	195103		Connie Wageman - HSA	\$245.59
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
031423	3/14/2023	01-00941-000	HSA Connie Wageman		\$245.59
<b>Sub Total</b>					<b>\$245.59</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
031023	BankFirst	207276	5672	Dixon County Court	\$208.52
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
031423	3/14/2023	06-00941-000	Morelos Garnishment		\$208.52
<b>Sub Total</b>					<b>\$208.52</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
031023	BankFirst	207276		Federal Reserve KC	\$266,360.86
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
031423	3/14/2023	01-00941-000	Direct Deposit		\$258,303.78
031423	3/14/2023	06-00941-000	Direct Deposit		\$8,057.08
<b>Sub Total</b>					<b>\$266,360.86</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
031023	BankFirst	195103		Iowa Department of Revenue	\$100.00
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
031423	3/14/2023	01-00941-000	Iowa State Tax		\$100.00
<b>Sub Total</b>					<b>\$100.00</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Vendor</b>	<b>Amount</b>
031023 HSA	BankFirst	195103		Kim Barge - HSA	\$166.96
<b>Register</b>	<b>Register Paid Date</b>	<b>Account Code</b>	<b>Deduction</b>		<b>Amount</b>
031423	3/14/2023	01-00941-000	HSA Kim Barge		\$166.96
<b>Sub Total</b>					<b>\$166.96</b>

Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023	BankFirst	195103	53250	Madison National Life	\$2,788.15
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00901-000	Life Ins Employer		\$70.00
031423	3/14/2023	01-00941-000	Addtl Life Ins		\$229.49
031423	3/14/2023	01-00941-000	Dependent Life Ins		\$2.10
031423	3/14/2023	01-00941-000	Life Ins Employer		\$780.00
031423	3/14/2023	01-00941-000	Long Term Disability		\$1,667.56
031423	3/14/2023	06-00941-000	Life Ins Employer		\$39.00
<b>Sub Total</b>					<b>\$2,788.15</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023 HSA	BankFirst	195103		Megan Virgil - HSA	\$329.77
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	HSA Megan Virgil		\$329.77
<b>Sub Total</b>					<b>\$329.77</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023	BankFirst	195103		MG Trust Company	\$4,781.12
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	403b Plan		\$175.00
031423	3/14/2023	01-00941-000	403b Plan ROTH		\$3,960.00
031423	3/14/2023	01-00941-000	403b Plan ROTH - 10%		\$460.20
031423	3/14/2023	01-00941-000	403b Plan ROTH - 5%		\$185.92
<b>Sub Total</b>					<b>\$4,781.12</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023 HSA	BankFirst	195103		Michelle Galles - HSA	\$329.77
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	HSA Michelle Galles		\$329.77
<b>Sub Total</b>					<b>\$329.77</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023	BankFirst	207276		Nebraska Department of Revenue	\$12,256.97
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	State Withholding - NE		\$12,023.26
031423	3/14/2023	06-00941-000	State Withholding - NE		\$233.71
<b>Sub Total</b>					<b>\$12,256.97</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023	BankFirst	195103		Nebraska Retirement System	\$71,292.75
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	NPERS		\$69,425.17
031423	3/14/2023	06-00941-000	NPERS		\$1,867.58
<b>Sub Total</b>					<b>\$71,292.75</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023 HSA	BankFirst	195103		Patricia Wurdeman - HSA	\$116.96
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	HSA Patricia Wurdeman		\$116.96
<b>Sub Total</b>					<b>\$116.96</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023 HSA	BankFirst	207276		Rosa Morelos - HSA	\$116.96
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	06-00941-000	HSA Rosa Morelos		\$116.96
<b>Sub Total</b>					<b>\$116.96</b>

Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023 HSA	BankFirst	195103		Shannon Carroll - HSA	\$695.59
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	HSA Shannon Carroll		\$695.59
<b>Sub Total</b>					<b>\$695.59</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023 HSA	BankFirst	195103		Tara Valenzuela - HSA	\$216.35
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	HSA Tara Valenzuela		\$216.35
<b>Sub Total</b>					<b>\$216.35</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023 HSA	BankFirst	195103		Teresa Soderberg - HSA	\$116.96
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	HSA Teresa Soderberg		\$116.96
<b>Sub Total</b>					<b>\$116.96</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023	BankFirst	195103		Texas Life Insurance Company	\$154.60
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	Amer Fidelity - TX Life		\$154.60
<b>Sub Total</b>					<b>\$154.60</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023	BankFirst	195103		Vision Service Plan	\$999.80
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00901-000	Vision 125		\$57.91
031423	3/14/2023	01-00941-000	Vision 125		\$900.20
031423	3/14/2023	06-00941-000	Vision 125		\$41.69
<b>Sub Total</b>					<b>\$999.80</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023	BankFirst	195103	53251	Washington National Insurance Co	\$60.90
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	WA Natl - Cancer Ins 125		\$60.90
<b>Sub Total</b>					<b>\$60.90</b>
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
031023	BankFirst	195103	53252	WCS-General Fund	\$186.75
Register	Register Paid Date	Account Code	Deduction		Amount
031423	3/14/2023	01-00941-000	Summer Ins 125		\$184.87
031423	3/14/2023	06-00941-000	Summer Ins 125		\$1.88
<b>Sub Total</b>					<b>\$186.75</b>
<b>Grand Total</b>					<b>\$543,982.48</b>

**2022 DRIVERS ED  
REVENUE and EXPENSES**

REVENUE

15 Students @ \$275.00	\$4,125.00
13 Students @ \$175.00	\$2,275.00
0 Student @ \$290.00	\$0.00
Providence Medical Center Scholarship	\$0.00

**TOTAL REVENUE**

**\$6,400.00**

EXPENSES

Instructional 28 students @ \$175.00	\$4,900.00
Social Security	\$362.39
Retirement	\$484.01
Gas	\$665.56
Curriculum	\$0.00
Vehicle Maintenance	\$0.00

**TOTAL EXPENSES**

**\$6,411.96**

**NET PROFIT/LOSS**

**(11.96)**

# Apple Inc. Education Price Quote

<b>Customer:</b>	Leslie Ziska WAKEFIELD COMMUNITY SCHOOL Phone: 402-287-2012 email: lziska@wakefieldschools.org	<b>Apple Inc:</b>	Ryan Meyer One Apple Park Way Cupertino, CA 95014 email: meyer@apple.com
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**Apple Quote:** 2211818842

**Quote Date:** Thursday, March 09, 2023

**Quote Valid Until:** Wednesday, March 08, 2023

## Quote Comments:

Please reference Apple Quote number on your Purchase Order.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	<b>10.2-inch iPad Wi-Fi 64GB – Space Gray (Packaged in a 10-pack)</b> Part Number: MK2Y3LL/A	120	\$294.00	\$35,280.00
	<b>Edu List Price Total</b>			<b>\$35,280.00</b>
	- Additional Tax			\$0.00
	- Estimated Tax			\$0.00
	<b>Extended Total Price*</b>			<b>\$35,280.00</b>
	*In most cases Extended Total Price does not include Sales Tax			
	*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary			

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2211818842. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
  - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to [institutionorders@apple.com](mailto:institutionorders@apple.com). **Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.**