

Board of Education Regular Meeting
Monday, July 13, 2020 5:30 PM
Media Center
802 Highland Street
Wakefield, NE 68784

1. Opening Procedures
 1. Call to Order
 2. Open Meetings Act
 3. Pledge of Allegiance
Brown
 4. School District Mission Statement
Brown
 5. Roll Call
2. Excuse Board Member Absences
3. Emergency Modification of the Agenda
4. Approval of Agenda
5. Awards and Special Recognition
6. Reports
 1. Administrators
 1. Elementary Principal Report
Mr. Wulf
 2. Secondary Principal Report
Mr. Farup
 3. Superintendent Report
Dr. Moody
 2. Board Committee Reports

1. Board Policy
Lundahl
2. Building, Sites & Transportation
Keagle
3. Business & Finance
Victor
4. American Civics, Curriculum & Technology
Johnson
5. Public & Personnel Relations
Brown
6. Strategic Planning
Conley
7. Recognition of Visitors/Communication from the Public
 1. WEA
8. Discussion and Action Items
 1. Consent Agenda
 1. Minutes of the previous meeting
 2. Financial Reports
 2. Discuss and take appropriate action on the appointment of an authorized representative for all local, state, and federal programs and documents as of July 1, 2020
Moody
 3. Discuss and take appropriate action on an administrative recommendation regarding the appointment of a Title IX compliance officer
Moody
 4. Discuss and take appropriate action on the participation in the state and federal hot lunch program with the Elementary Principal, Jerad Wulf, serving as the elementary hearing officer and High School Principal Matt Farup as the high school hearing officer.
Moody

5. Discuss and take appropriate action on the appointments of Mrs. Dawn Lubberstedt, High School Secretary, as the determining official for all hot lunch applications received from students in grades 7-12, and the appointment of Mrs. LaVon Anderson, elementary secretary, as the determining official for all hot lunch applications received from students in grades PreK-6.

Moody

6. Discuss and take appropriate action on the appointment of Mrs. Becky Gothier as the Recording Secretary/Board Treasurer for 2020-21 school year

Moody

7. Discuss and take appropriate action to accept the first reading of Policy 2003 as revised.

Lundahl and Moody

8. Discuss and take appropriate action regarding recommended revisions to Policy 2010

Lundahl and Moody

9. Discuss and take appropriate action regarding a recommendation from the Policy Committee to approve policies 2002, 3034, 4003, 5016, 5035, 6021, and 6033 as reviewed and to include the required updates.

Lundahl and Moody

10. Discuss and take appropriate action regarding a recommendation from the Policy Committee to approve the 1000 policy series as reviewed, and the 2000 policy series as reviewed, and to wave the second reading requirement.

Lundahl and Moody

11. Discuss and take appropriate action to accept the first reading of the proposed adoption of new policy 3056: Guest Speaker, and accompanying forms

12. Discuss and take appropriate action to accept the first reading of proposed revision to Policy 6020 Multicultural Education

Lundahl & Moody

13. Discuss and take appropriate action regarding an administrative recommendation to renew the District's membership in the Nebraska Rural Community Schools Association..

Moody

14. Discuss and take appropriate action on an administrative recommendation for the purchase and installation of 4 manual basketball height adjusters for the activity center gym.

Moody

15. Discuss and take appropriate action on an administrative request to enter into a partnership contract with the Panorama Corporation for Social Emotion Learning supports and services.

Moody

16. Hold for discussion and possible action a request by Jenna Hanneman, on behalf of a minor child, to waive the option enrollment deadline.

Moody

17. Hold for discussion and appropriate action a letter of resignation from Board Member, Arianne Conley.

Conley and Moody

9. Upcoming Dates and Times

1. Set the date and time for the next regular meeting

10. Adjournment



<http://members.nasbonline.org/index.php/events>

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If you do not have an email and password to log in or have forgotten it, please contact NASB at 800-422-4572 for assistance.

THANKS FOR ALL YOU DO FOR YOUR BOARD, YOUR COMMUNITY AND THE ENTIRE STATE BY SERVING PUBLIC EDUCATION IN NEBRASKA.
NOW MORE THAN EVER, WE ARE SEEING THE IMPORTANCE OF SCHOOL BOARD MEMBERS STEPPING UP AS LEADERS OF THEIR COMMUNITIES!

Access NASB's Covid-19 Resources page at: <http://members.nasbonline.org/index.php/news-resources/covid-19-resources>

JULY

TEACHER OF THE YEAR APPLICATIONS DUE JULY 15 TO NDE

NASB LEGISLATION COMMITTEE MEETING | JULY 18

THE 106TH LEGISLATURE, 2ND SESSION RESUMES | JULY 20

NASB ORIENTATION | JULY 22 | LINCOLN

NASB CANDIDATE WEBINAR #1 | JULY 27

AUGUST

FINAL DAY OF THE 106TH LEGISLATURE, 2ND SESSION | AUGUST 13

SEPTEMBER

BUFFETT EARLY CHILDHOOD THRIVING CHILDREN, FAMILIES & COMMUNITIES CONFERENCE | SEPTEMBER 14

NASB CANDIDATE WEBINAR #2 | SEPTEMBER 21

FACILITIES & CONSTRUCTION WORKSHOP | SEPTEMBER 24 | KEARNEY

ANN MACTIER/SCHOOL BOARD MEMBER OF THE YEAR NOMINATIONS DUE | SEPTEMBER 30

NASB AREA MEMBERSHIP MEETINGS

DETAILS TO COME

Board Presidents: Check your inbox each month for the monthly 'NASB Update' to include in your meeting agenda.
Please contact mbelka@NASBonline.org with any questions, or if you are not receiving them.

**Wakefield Community School
Board of Education Regular Meeting
Monday, June 8, 2020 5:30 PM**

The Board of Education Regular Meeting convened in open and public session on Monday, June 8, 2020 at 5:30 PM in the Media Center at 802 Highland Street Wakefield, NE 68784.

President Brown informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published/posted in a timely manner prior to the meeting date.

Attendance Taken at 5:30 PM:

Present: Bree Brown, Arianne Conley, Shannon Johnson, Jeffrey Keagle, Sherri Lundahl, Mark Victor.
Present: 6.

Also in attendance: Superintendent Moody, Secondary Principal Farup, Elementary Principal Wulf and Recording Secretary Gothier.

Opening Procedures

Call to Order
Open Meetings
Act Pledge of Allegiance
School District Mission Statement
Roll Call

Emergency Modification of the Agenda

Motion to move Dawson Samuelson's graduation up on the agenda passed with a motion by Brown and a second by Keagle.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

Host Dawson Samuelson and his parents, Galen and Amy Samuelson, for the presentation of his High School Diploma.

Dawson will not be able to attend the graduation ceremony planned for August 2 due to basic training. Mr. Farup and President Brown presented Dawson his Wakefield Community Schools High School diploma.

Approval of Agenda

Motion to approve the agenda passed with a motion by Johnson and a second by Lundahl.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

Awards and Special Recognition

- Wakefield High School has an extensive Career and Technical Education Program. The CTE program offers a total of 21 different courses for students to take, including two Health Sciences dual credit classes through Northeast Community College. Wakefield CTE staff have worked hard to retain students and provide personal growth opportunities. Wakefield will receive a 2020 Nebraska Outstanding Secondary Career Technical Education Program award during a virtual award program on June 8th.

Reports

Elementary Principal Report

- Classroom teachers participated in our initial Wonders training on May 19th. Staff have been working on organizing their materials and planning for implementation.
- NDE is requiring schools to offer summer programming for kids that qualify for interventions through the Nebraska Reads Initiative. Mrs. Manz will be coordinating summer programming for these students.

- The technology integration committee has been working to establish expectations and set up training options for all staff. The elementary building plans on using Google Classroom as our delivery platform and See Saw as a communication tool.

Secondary Principal Report

- The secondary ELL Team met to finalize the schedule and develop learning plans for each ELL student.
- The secondary Special Education department met to transition Mr. McPhillips and Mrs. Johnson into their new roles.
- A lot of thought has gone into the beginning of next year. We know we will have to determine the effect of distance learning on our students' academic growth, but I want to make sure we consider the emotional strain it has taken on our kids.

Superintendent Report

- The administrative team met with the WEA leadership team. The meeting focused upon steps that we can make to establish a collaborative and cooperative working relationship.
- The process of setting up the ground work for our upcoming Cognia/AdvancEd accreditation visit has begun. A Remote Learning survey will be sent out soon.
- We have an opportunity through our Wellness Committee and their efforts to get more involved with Social Emotional Learning. There is a strong reason to believe that psychological/emotional issues may be a significant outcome of Covid-19.
- There are a lot of new Title IX rules and regulation that will go into effect August 15.
- We are requesting all parents to contact the school to make sure we have current e-mail and phone numbers to use for electronic communication.

Board Committee Reports

Board Policy

- KSB School Law has sent a list of policy updates that need to be reviewed.

Building, Sites & Transportation

- The PCD (Performance Criteria Developer) solicitation notice has been published. Several inquiries have been received regarding the track/football complex project.

Public & Personnel Relations

- Committee needs to meet to go over the Superintendent evaluation.

Recognition of Visitors/Communication from the Public

- Jean Dorcey thanked the board for the retirement gift. Mrs. Dorcey served as a Special Education teacher for 29 years.

Discussion and Action Items

Consent Agenda

Motion to approve the Consent Agenda passed with a motion by Keagle and a second by Conley.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

Bills were reviewed by the Finance Committee and approved as follow: General: \$483,990.49; Depreciation: \$19,107.78; Employee Benefit: \$108.75; Lunch: \$28,806.37; Student Fee: \$20.28; Payroll: \$212,454.45; Activities: \$10,389.75.

Hold for discussion and possible action milk bids for school year 2020-2021.

We have received bids for dairy products for our school nutrition program from Dean Foods and Hiland Dairy Foods.

Motion to accept the dairy product bid from Hiland Dairy Foods for 2020-2021 passed with a motion by Conley and a second by Lundahl.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

Hold for discussion and possible action a recommendation to declare a number of kitchen items to be surplus.

The following kitchen items are not used and should be considered surplus. The district will be accepting sealed bids until June 30th if anyone is interested in these items:

Hobart 1/5HP meat slicer	9 square red plates
Mandoline vegetable slicer, Several Blades	10 sauce dishes
Set of 6 spice shakers and stand	27 measured serving spoons
2 pizza rocker knives, steel	8 red cereal bowls
2 carbon steel 12" serrated knives	6 clear serving bowls
96 melamine plates	10 silicone pot holders

Motion declare the presented kitchen items to be surplus passed with a motion by Lundahl and a second by Johnson.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

Hold for discussion and possible action a recommendation by the Superintendent of Schools to modify the employment status of the school nurse from 0.6 FTE to 1.0 FTE.

In addition to our growing enrollment, the Covid-19 pandemic has placed additional health and safety requirements and responsibilities on school systems.

Motion to increase the school nurse from .6 to 1.0 FTE status passed with a motion by Lundahl and a second by Johnson.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

Hold for discussion and possible action a proposal from Carlson West Pavondra to complete a structural analysis and feasibility assessment of the school bus barn.

CWP architects and structural engineer will review the existing bus barn structure and layout to propose solutions with costs for allowing more clearance into the building for busses. Cost will be compared to recent cost trends of newly constructed bus barn facilities.

Motion to accept a proposal from Carlson West Povondra Architects for a structural review and assessment of the Bus Barn passed with a motion by Keagle and a second by Lundahl.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

**Arianne Conley announced that her family is moving out of the district, therefore she will be resigning after the July 2020 meeting. The open position will be opened up to the three oncoming board members to finish out Conley's term before starting their new term in January 2021.

Upcoming Dates and Times

- June 15 – Policy Committee Meeting at 4:00pm
- June 15 – Strategic Planning Committee Meeting at 5:00pm
- June 16 – Public & Personnel Committee Meeting at 5:30pm
- June 23 – Board Retreat - 5:30-7:30
- July 13 – Regular Board Meeting at 5:30pm

Adjournment

Motion to adjourn the meeting at 7:13pm passed with a motion by Johnson and a second by Keagle.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0



Jeff Keagle, Secretary
Secretary



Becky Gothier, Recording

**Wakefield Community School
Board of Education Retreat
Tuesday, June 23, 2020 5:30 PM**

The Board of Education Retreat convened in open and public session on Tuesday, June 23, 2020 at 5:30 PM in the Media Center at 802 Highland Street Wakefield, NE 68784.

President Brown informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the retreat and the retreat notice had been published/posted in a timely manner prior to the retreat date.

Opening Procedures

- Call to Order
- Open Meetings Act
- Pledge of Allegiance
- School District Mission Statement
- Roll Call

Attendance Taken at 5:32 PM:

Present: Bree Brown, Arianne Conley, Jeffrey Keagle, Sherri Lundahl, Mark Victor.

Absent: Shannon Johnson

Present: 5, Absent: 1

Excuse Board Member Absences

Motion to excuse Shannon Johnson passed with a motion by Conley and a second by Lundahl

Yea: Brown, Conley, Keagle, Lundahl, Victor

Yea: 5, Nay: 0

Attendance Taken at 5:40 PM:

Present: Bree Brown, Arianne Conley, Shannon Johnson, Jeffrey Keagle, Sherri Lundahl, Mark Victor.

Present: 6, Absent: 0

Approval of Agenda

Motion to approve the agenda passed with a motion by Conley and a second by Johnson.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0

Discussion "reopening" school in the fall for the 20-21 school year.

Discussions, opinions, dialogue and suggestions were shared and discussed between the Board of Education, Administration and WEA for possible scenarios of what the opening of school in the fall will look like.

Adjournment

Motion to adjourn the retreat at 7:39pm passed with a motion by Lundahl and a second by Conley.

Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor

Yea: 6, Nay: 0



Jeff Keagle, Secretary

**Wakefield Community School
Board of Education Retreat
Tuesday, July 7, 2020 5:30 PM**

The Board of Education Retreat convened in open and public session on Tuesday, July 7, 2020 at 5:30 PM in the Media Center at 802 Highland Street Wakefield, NE 68784.

President Brown informed the group of the Open Meetings Act posted in the room and accessible to all members of the public as required by law. All board members had received notice of the retreat and the retreat notice had been published/posted in a timely manner prior to the retreat date.

Opening Procedures

Call to Order
Open Meetings Act
Roll Call

Attendance Taken at 5:36 PM:

Present: Bree Brown, Arianne Conley, Shannon Johnson, Jeffrey Keagle, Sherri Lundahl, Mark Victor.
Present: 6, Absent: 0

Approval of Agenda

Motion to approve the agenda passed with a motion by Lundahl and a second by Keagle.
Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor
Yea: 6, Nay: 0

Discussion “reopening” school in the fall for the 20-21 school year.

Administration, Board of Education and WEA continued to discuss what the opening of school in August will look like.

Adjournment

Motion to adjourn the retreat at 7:28pm passed with a motion by Johnson and a second by Conley.
Yea: Brown, Conley, Johnson, Keagle, Lundahl, Victor
Yea: 6, Nay: 0



Jeff Keagle, Secretary

Wakefield Community School

Cash Summary Report as of June 30, 2020

Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances	Liabilities	Available
01	General Fund	\$2,479,148.81	\$394,199.33	(\$683,733.37)	\$0.00	\$2,189,614.77	(\$85,744.93)	\$0.00	\$2,103,869.84
02	Depreciation Fund	\$535,025.87	\$226.35	(\$13,000.00)	\$0.00	\$522,252.22	\$0.00	\$0.00	\$522,252.22
03	Employee Benefit Fund	\$41,008.57	\$2,208.21	(\$108.75)	\$0.00	\$43,108.03	\$0.00	\$0.00	\$43,108.03
05	Activity Fund	\$124,973.70	\$1,367.89	(\$2,004.43)	\$0.00	\$124,337.16	\$0.00	\$0.00	\$124,337.16
06	School Nutrition Fund	\$118,272.27	\$32,140.24	(\$37,378.55)	\$0.00	\$113,033.96	(\$215.64)	\$0.00	\$112,818.32
07	Bond Fund	\$39,259.32	\$16.87	\$0.00	\$0.00	\$39,276.19	\$0.00	\$0.00	\$39,276.19
08	Special Building Fund	\$856,590.93	\$3,930.14	\$0.00	\$0.00	\$860,521.07	\$0.00	\$0.00	\$860,521.07
09	QCPUF Fund	\$125,157.33	\$2,947.68	\$0.00	\$0.00	\$128,105.01	\$0.00	\$0.00	\$128,105.01
11	Interim Fund	\$3,368.20	\$1,600.08	(\$400.00)	\$0.00	\$4,568.28	\$0.00	\$0.00	\$4,568.28
12	Student Fees Fund	\$4,148.43	\$1,400.00	(\$20.28)	\$0.00	\$5,528.15	\$0.00	\$0.00	\$5,528.15
Sub Total		\$4,326,953.43	\$440,036.79	(\$736,645.38)	\$0.00	\$4,030,344.84	(\$85,960.57)	\$0.00	\$3,944,384.27

Wakefield Community School

Budget Report - July 9, 2020

FUNCTION	July Expenses	Current Budget	Actuals (YTD)	Encumbrances (YTD)	Available	% of Budget Remaining
01100 - Regular Instruction	\$254,359.52	\$3,003,935.05	\$2,786,605.86	\$22,113.86	195,215.33	7.23
01125 - Regular Instructional Programs School Age (Flex-Spending)	\$3,289.69	\$33,661.34	\$35,658.41	\$0.00	(1,997.07)	(5.93)
01150 - Limited English Proficiency Programs	\$14,719.63	\$222,422.80	\$196,426.66	\$0.00	25,996.14	11.69
01160 - Poverty Programs	\$23,666.12	\$295,184.99	\$269,559.03	\$0.00	25,625.96	8.68
01190 - Early Childhood Educational Programs	\$3,523.76	\$64,911.84	\$52,486.96	\$2,117.32	10,307.56	19.14
01200 - Special Education Instructional Programs - School Age	\$29,280.01	\$656,376.48	\$586,965.72	\$1,108.08	68,302.68	10.57
01291 - Special Education Instructional Programs - Ages 3-5	\$10,510.68	\$245,439.16	\$231,861.42	\$0.00	13,577.74	5.53
02120 - Guidance Services	\$10,307.19	\$132,931.88	\$117,728.39	\$3,182.00	12,021.49	11.44
02130 - Health Services	\$1,221.82	\$47,630.68	\$46,544.70	\$1,777.45	(691.47)	2.28
02141 - Psychological Services - SPED - School Age	\$8,503.00	\$79,600.00	\$66,493.00	\$0.00	13,107.00	16.47
02151 - Speech Pathology and Audiology Services - SPED - School Age	\$21,606.00	\$99,702.00	\$98,106.00	\$0.00	1,596.00	1.60
02161 - Occupational Therapy-Related Services - SPED - School Age	\$669.00	\$6,655.00	\$6,534.00	\$0.00	121.00	1.82
02171 - Physical Therapy-Related Services - SPED - School Age	\$0.00	\$976.00	\$1,170.00	\$0.00	(194.00)	(19.88)
02181 - Visually Impaired or Vision Services - SPED - School Age	\$3.75	\$40,000.00	\$40,078.75	\$0.00	(78.75)	(0.01)
02190 - Support Services - Student - Other	\$531.38	\$20,452.54	\$10,974.57	\$15.99	9,461.98	46.34
02213 - Instructional Staff Training	\$302.00	\$9,000.00	\$3,877.95	\$0.00	5,122.05	56.91
02220 - Library or Media Services	\$8,923.39	\$91,026.93	\$72,672.73	\$5,507.21	12,846.99	20.16
02310 - Board of Education	\$930.07	\$58,275.00	\$34,076.76	\$23.00	24,175.24	41.52
02320 - Executive Administration	\$14,565.55	\$170,463.06	\$181,977.92	\$23.00	(11,537.86)	(6.76)
02330 - District Legal Services	\$63.00	\$20,000.00	\$20,965.33	\$0.00	(965.33)	(4.83)
02410 - Office of the Principal	\$25,473.67	\$335,311.04	\$306,793.75	\$0.00	28,517.29	8.50
02510 - Fiscal Services	\$9,735.35	\$125,303.28	\$73,331.47	\$0.00	51,971.81	41.48
02580 - Administrative Technology Service	\$11,044.41	\$180,969.64	\$91,035.63	\$0.00	89,934.01	49.70
02610 - Operation of Buildings	\$19,308.35	\$484,562.90	\$301,190.21	\$702.29	182,670.40	37.84
02630 - Care and Upkeep of Grounds	\$1,108.14	\$28,274.16	\$16,303.20	\$3,211.00	8,759.96	42.34
02670 - Safety	\$0.00	\$1,650.00	\$2,070.89	\$0.00	(420.89)	(25.51)
02710 - Vehicle Operation and Purchasing - Regular Education	\$4,219.27	\$205,017.80	\$115,770.25	\$0.00	89,247.55	43.53
02712 - Vehicle Operation and Purchasing - School Age SPED	\$0.00	\$17,053.00	\$9,603.25	\$0.00	7,449.75	43.69
02730 - Vehicle Servicing and Maintenance - Regular Education	\$3,719.13	\$47,257.64	\$34,617.69	\$0.00	12,639.95	26.75
02732 - Vehicle Servicing and Maintenance - School Age SPED	\$0.00	\$1,100.00	\$0.00	\$0.00	1,100.00	100.00
03535 - High Ability Learners	\$683.38	\$8,232.65	\$7,517.18	\$0.00	715.47	8.69
06200 - Federal Services - Title I, Part A ESSA Improving Basic Programs Operated by Local Educational Agencies	\$11,130.74	\$113,139.93	\$101,408.32	\$0.00	11,731.61	10.37
06310 - Title II, Part A ESSA Supporting Effective Instruction	\$0.00	\$13,376.39	\$1,968.79	\$0.00	11,407.60	85.28
06404 - IDEA Part B (611) Base Allocation - Birth Through Age Four	\$14,836.00	\$31,000.00	\$61,623.00	\$0.00	(30,623.00)	(98.78)
06406 - IDEA Preschool (619) Base Allocation	\$0.00	\$624.00	\$0.00	\$0.00	624.00	100.00
06410 - Federal Services - IDEA Enrollment or Poverty (611)	\$0.00	\$77,864.00	\$0.00	\$0.00	77,864.00	100.00
06700 - Federal Vocational and Applied Technology Education (Carl Perkins)	\$0.00	\$4,000.00	\$4,706.26	\$0.00	(706.26)	(17.66)
06992 - REAP	\$3,996.00	\$46,542.00	\$46,551.22	\$0.00	(9.22)	(0.02)
08000 - Transfers (Outgoing)	\$0.00	\$20,000.00	\$0.00	\$0.00	20,000.00	100.00
Grand Total	\$512,230.00	\$7,039,923.18	\$6,035,255.27	\$39,781.20	964,886.71	14.27
Previous Year	\$553,927.68	\$6,658,585.89	\$5,611,166.79	\$48,577.96	\$998,841.14	15.73

GENERAL FUND - #195103
TREASURER'S REPORT AS OF JUNE 30, 2020

BALANCE AS OF JUNE 1, 2020 **\$2,479,148.81**

REVENUE

WCS-General - Limited Computer Use	60.00	
Various Summer Insurance Premium Reimb.	892.49	
L Siebrandt Dental/Vision Ins Prm	82.54	
Lost/Damaged Textbooks/iPads	824.00	
Recorders	130.00	
Duplicate Norfolk Daily News Payment Refund	60.95	
REAP - Reimb	34,782.00	
SON - MIPS	1,703.61	
SON - SPED Reimb	68,090.00	
SON - State Aid	145,721.00	
Thurston County - Proceeds	9,976.47	
Dixon County - Proceeds	144,382.00	
Wayne County- Proceeds	(11,492.77)	
Bank - Interest	976.25	
TOTAL REVENUE		<u>396,188.54</u>

EXPENSES

June Payables	480,934.12	
June Payroll	204,788.46	<u>\$396,188.54</u>
TOTAL EXPENDITURES		

TOTAL

\$685,722.58

GENERAL FUND AS OF JUNE 30, 2020

\$2,189,614.77

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID; Filtered by Group.
From 09/01/2019 to 06/30/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
WCS	Wakefield Community School							
A	ATHLETICS							
100	FOOTBALL			1,626.89	5,512.30	3,889.20	0.00	3,249.99
110	VOLLEYBALL			5,008.61	0.00	570.00	0.00	4,438.61
125	BOYS BASKETBALL			5,476.62	4,593.90	4,629.24	0.00	5,441.28
130	GIRLS BASKETBALL			3,554.79	7,074.00	6,959.59	0.00	3,669.20
160	NEW UNIFORMS			0.00	0.00	0.00	0.00	0.00
170	WRESTLING			2,111.29	36.50	0.00	0.00	2,147.79
175	GEN ATHLETICS			25,339.30	22,806.31	34,153.49	0.00	13,992.12
579	STUDENTS TRACK ACCOUNT			300.00	0.00	0.00	0.00	300.00
580	STUDENTS GOLF ACCOUNT			300.00	0.00	0.00	0.00	300.00
	A Totals:			43,717.50	40,023.01	50,201.52	0.00	33,538.99
B	CLASSES							
200	CLASS OF 2019			0.00	0.00	0.00	0.00	0.00
205	CLASS OF 2020			95.52	738.50	738.50	0.00	95.52
210	CLASS OF 2021			1,668.27	2,277.54	2,393.76	0.00	1,552.05
211	CLASS OF 2022			806.06	907.14	0.00	0.00	1,713.20
212	CLASS OF 2023			282.77	398.34	0.00	0.00	681.11
215	CLASS OF 2024			123.62	459.69	0.00	0.00	583.31
216	CLASS OF 2025			0.00	39.58	0.00	0.00	39.58
	B Totals:			2,976.24	4,820.79	3,132.26	0.00	4,664.77
C	ORGANIZATIONS							
301	POWER DRIVE			1,072.87	0.00	1,072.87	0.00	0.00
302	FFA			625.42	0.00	0.00	0.00	625.42
303	SPEECH CLUB			4,584.53	2,587.00	2,672.19	0.00	4,499.34
305	DISTRICT 7 FCCLA			3,567.97	3,667.00	615.05	0.00	6,619.92
306	MUSIC BOOSTERS			0.00	0.00	0.00	0.00	0.00
310	NATIONAL HONOR SOCIETY			3,828.90	865.30	1,649.50	0.00	3,044.70
315	FBLA			3,953.42	7,604.71	4,673.01	0.00	6,885.12
320	ANNUAL			-806.68	3,022.42	3,881.11	0.00	-1,665.37
325	TOTAD			577.22	0.00	577.22	0.00	0.00
330	FCCLA			4,324.02	12,560.48	10,973.56	0.00	5,910.94
335	STUCO			1,756.23	807.21	184.00	0.00	2,379.44
340	SPEECH & DRAMA			0.00	0.00	0.00	0.00	0.00
345	ONE ACT			0.00	1,930.00	1,630.57	0.00	299.43
346	ART CLUB			1,861.97	887.32	1,936.49	0.00	812.80
385	LIBRARY			1,797.63	1,755.07	1,748.40	0.00	1,804.30
395	HOMECOMING			2,000.00	1,095.00	2,004.94	0.00	1,090.06
401	Cheer Squad			0.00	0.00	0.00	0.00	0.00
501	HIGH SCHOOL SWING CHOIR			1,626.23	4,392.00	5,605.88	0.00	412.35
553	ELEMENTARY STUCO			445.78	173.25	335.81	0.00	283.22
578	SkillsUSA			0.00	5,512.87	1,788.00	0.00	3,724.87
	C Totals:			31,215.51	46,859.63	41,348.60	0.00	36,726.54

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID; Filtered by Group.
From 09/01/2019 to 06/30/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
D CONCESSIONS								
		400	CONCESSIONS	0.00	16,575.87	16,575.87	0.00	0.00
			D Totals:	0.00	16,575.87	16,575.87	0.00	0.00
E MISC								
		350	SCHOLARSHIPS	0.00	1,500.00	0.00	0.00	1,500.00
		390	STUDENT ASSISTANCE	950.00	1,297.13	121.04	0.00	2,126.09
		502	YOUTH FOUNDATION	750.00	0.00	0.00	0.00	750.00
		503	LOUNGE	1,737.79	230.21	636.59	0.00	1,331.41
		505	CHECKING INTEREST	13,503.60	886.54	0.00	0.00	14,390.14
		510	CD Plus Interest	2,592.30	15,960.80	0.00	0.00	18,553.10
		520	ELEMENTARY	2,001.19	1,137.95	1,259.85	0.00	1,879.29
		540	POP FUND	8,900.38	1,233.47	2,567.06	0.00	7,566.79
		550	STUDENT FEES	240.00	0.00	0.00	0.00	240.00
		555	WAKEFIELD PLAYGROUND FUND	500.00	0.00	0.00	0.00	500.00
		560	MEMORIALS	200.00	0.00	0.00	0.00	200.00
		576	PE UNIFORMS	-164.00	0.00	0.00	0.00	-164.00
		577	STATE TOURNAMENTS	1,530.04	0.00	996.00	0.00	534.04
			E Totals:	32,741.30	22,246.10	5,580.54	0.00	49,406.86
			WCS Totals:	110,650.55	130,525.40	116,838.79	0.00	124,337.16
			Report Totals:	110,650.55	130,525.40	116,838.79	0.00	124,337.16

Receipt History

Detail report. Sorted by Site, Receipt Number.
From 06/01/2020 to 06/30/2020.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID			Tax Amount		
	Tax Name		Tax Activity		Tax Rate %			
WCS Wakefield Community School								
000237	06/01/2020				SLC Refund		FCCLA	
330	FCCLA					840.00	0.00	840.00
						Total For 000237:		840.00
000239	06/10/2020				Wakefield Community		Energy Grant	
330	FCCLA					200.00	0.00	200.00
						Total For 000239:		200.00
000240	06/17/2020				Lifetouch		Spring Pictures	
320	ANNUAL					280.42	0.00	280.42
						Total For 000240:		280.42
000241	06/30/2020				Checking			
505	CHECKING INTEREST					47.47	0.00	47.47
						Total For 000241:		47.47
						Site Total		1,367.89
						Report Total		1,367.89

Check Detail

Sorted by Activity ID, Site ID; Filtered by Group.
From 06/01/2020 to 06/30/2020.

Activity ID	Activity Name				Approved by	
Site ID	Site Name	Vendor Name	1099?	Invoice Number	Description	Amount
Check #	Issue Date	PO Number				
Status	Status Date					
<hr/>						
110	VOLLEYBALL					
<hr/>						
WCS	Wakefield Community School					
010372	06/30/2020	Norfolk Area Summer League			Dawn Lubberstedt	
Printed	06/30/2020		No		Summer VB	240.00
010373	06/30/2020	Norfolk Area Summer League			Dawn Lubberstedt	
Printed	06/30/2020		No		Summer VB	330.00
						Total for WCS - Wakefield Community School: 570.00
						Total for 110 - VOLLEYBALL: 570.00
<hr/>						
175	GEN ATHLETICS					
<hr/>						
WCS	Wakefield Community School					
010371	06/17/2020	Amazon			Dawn Lubberstedt	
Cleared	06/30/2020		No		All Sports	1,369.43
<hr/>						
330	FCCLA					
<hr/>						
WCS	Wakefield Community School					
010370	06/08/2020	Nebraska FCCLA			Dawn Lubberstedt	
Printed	06/08/2020		No		Gabriela Arriaza	65.00
						Grand Total : 2,004.43

Wakefield Community School

Check Payments By Fund Report

Sorted By	Value	Description		
FUND	01	General Fund		
Check Number	Check Date	Payee	Reason	Amount
	7/9/2020	Amazon	Classroom Supplies - BM	\$70.68
	7/9/2020	Amazon	Teacher Created Resources Smart Start Magnetic Sentence Strips (77235)	\$17.98
	7/9/2020	Amazon	Black and White Polka Dot Border	\$4.44
	7/9/2020	Amazon	Black Calendar Pocket Chart	\$22.99
	7/9/2020	Amazon	Black Trays	\$56.97
	7/9/2020	Amazon	Book Rings	\$33.98
	7/9/2020	Amazon	Colorful Push Pin Wall Hook	\$14.00
	7/9/2020	Amazon	Command Hooks	\$29.94
	7/9/2020	Amazon	Corrective Reading: Decoding C - Skill Applications Workbook (CORRECTIVE READING DECODING SERIES)	\$120.42
	7/9/2020	Amazon	Foam cushions for my classroom chairs	\$119.98
	7/9/2020	Amazon	MARIUS Stool, black	\$97.97
	7/9/2020	Amazon	Pack of 2 - Black - Milk Crate	\$31.61
	7/9/2020	Amazon	Premium	\$0.01
	7/9/2020	Amazon	Shipping	\$23.94
	7/9/2020	Amazon	Table Storage caddy	\$43.88
	7/9/2020	Amazon	Teacher Planner	\$19.99
	7/9/2020	Amazon	Wow Plastic Disposable Plastic Drinking Straws - 250 Count (neon) (Neon)	\$9.98
	7/9/2020	Amazon	YELLOW - ECR4Kids Scoop-Front Storage Bins, Easy-to-Grip Design Storage Cubbies, Kid Friendly and Built to Last, Pairs with ECR4Kids Storage Units, 10-Pack, Yellow	\$159.96
	7/9/2020	Amazon	Yellow Pencil Case (Pack of 6)	\$47.52
	7/9/2020	Amazon	Postta HDMI Cable(50 Feet Yellow) Ultra HDMI 2.0V Support 4K 2160P,1080P,3D,Audio Return and Ethernet - 1 Pack	\$25.89
	7/9/2020	Amazon	Chic File Organizers (Black)	\$34.99
	7/9/2020	Amazon	Crayola Take Note 14 Erasable Highlighters & 1 Bonus Permanent Marker, Assorted Colors, Classroom & Office Supplies, Gift	\$12.99
	7/9/2020	Amazon	Digital Thermometers	\$127.84
	7/9/2020	Amazon	12 Rolls Scotch Tape	\$20.50
	7/9/2020	Amazon	Bic Round Stic Xtra Life Ballpoint Pen, Medium Point, Black (36 Count)	\$4.86
	7/9/2020	Amazon	Crayola 68-4012 Colored Pencils, 12 Count, Pack of 2	\$13.50
	7/9/2020	Amazon	Crayola Crayons 24 Count - 2 packs	\$13.35
	7/9/2020	Amazon	Elmer's All Purpose Glue Sticks, 30 count	\$7.11
	7/9/2020	Amazon	Elmer's Washable No-Run School Glue, 6 pack (4 oz.)	\$14.91
	7/9/2020	Amazon	Pilot G2 Premium Refillable Retractable Rolling Ball Gel Pens (12 Ct) 31020	\$10.49
	7/9/2020	Amazon	Play Doh modeling compound 36-pack (3 oz. cans)	\$24.99
	7/9/2020	Amazon	Sharpie Permanent Marker, Fine Point, 12 count	\$5.00
	7/9/2020	Amazon	Sticky Notes, 3 x 3 Bright Colorful stickies, 12 pads, 1200 sheets total	\$11.27
	7/9/2020	Amazon	Swingline Stapler, 747, Classic Desktop Stapler	\$13.01
	7/9/2020	Amazon	Ticonderoga Neon Pencils #2, 18 count	\$5.99
	7/9/2020	Amazon	Upins 1000 Pcs. Black Wiggly Googly Eyes with self-adhesive	\$6.99
	7/9/2020	Amazon	Westcott 5" School Pack of Kids Scissors (12 pack)	\$14.89
	7/9/2020	Amazon	Animal!	\$20.88
	7/9/2020	Amazon	Animals: A Visual Encyclopedia	\$14.99
	7/9/2020	Amazon	Ultimate Bugopedia	\$20.49
	7/9/2020	Amazon	Portable AC	\$299.95
	7/9/2020	Amazon	Toilet Seats	\$81.99
		Amazon Total		\$1,733.11

Check Number	Check Date	Payee	Reason	Amount
51446	7/9/2020	Appearra	Mops, Towels, Uniforms & Sanitizer	\$114.34
51446	7/9/2020	Appearra	Uniforms	\$50.00
51446	7/9/2020	Appearra	Mops, Towels, Uniforms & Sanitizer	\$14.52
51446	7/9/2020	Appearra	BB Towels & Uniforms	\$131.36
		Appearra Total		\$310.22
51447	7/9/2020	Apple, Inc.	Logitech Rugged Combo 3 Case with Integrated Smart Connector Keyboard for 10.2-inch iPad (7th gen) - Blue	\$30,484.75
51447	7/9/2020	Apple, Inc.	13-inch MacBook Air - Space Gray	\$3,996.00
		Apple, Inc. Total		\$34,480.75
51448	7/9/2020	Blick Art Materials	Master Set	\$548.59
		Blick Art Materials Total		\$548.59
51449	7/9/2020	Central Valley Ag, Cooperative, Nonstock	Weed Killer	\$171.49
		Central Valley Ag, Cooperative, Nonstock Total		\$171.49
51450	7/9/2020	Century Link	Phone Services	\$356.16
51450	7/9/2020	Century Link	BB Phone/Internet Svcs	\$104.19
		Century Link Total		\$460.35
51451	7/9/2020	City of Wakefield	Jun Utilities	\$61.99
51451	7/9/2020	City of Wakefield	PF Jun Utilities	\$222.75
51451	7/9/2020	City of Wakefield	Jun Utilities	\$2,970.37
51451	7/9/2020	City of Wakefield	PF Jun Utilities	\$25.80
51451	7/9/2020	City of Wakefield	BB Jun Utilities	\$27.75
51451	7/9/2020	City of Wakefield	BB Jun Utilities	\$110.75
		City of Wakefield Total		\$3,419.41
51452	7/9/2020	Clearview Windshield	Windshield Replacement	\$309.18
		Clearview Windshield Total		\$309.18
51453	7/9/2020	Cubby's Inc.	Board Retreat	\$39.97
51453	7/9/2020	Cubby's Inc.	Mower Diesel	\$42.85
51453	7/9/2020	Cubby's Inc.	Suburban Fuel	\$127.68
51453	7/9/2020	Cubby's Inc.	Van Fuel	\$98.48
		Cubby's Inc. Total		\$308.98
51454	7/9/2020	Dollar General	Supplies	\$13.55
		Dollar General Total		\$13.55
51455	7/9/2020	Egan Supply Co.	Supplies	\$58.08
		Egan Supply Co. Total		\$58.08
51456	7/9/2020	Ekberg Auto Parts, Inc.	Frame Bushing	\$1.50
51456	7/9/2020	Ekberg Auto Parts, Inc.	Gas Series 60 HD Shoc	\$144.92
51456	7/9/2020	Ekberg Auto Parts, Inc.	BB Supplies	\$36.24
51456	7/9/2020	Ekberg Auto Parts, Inc.	Car Wash	\$34.44
51456	7/9/2020	Ekberg Auto Parts, Inc.	Clamp	\$27.48
51456	7/9/2020	Ekberg Auto Parts, Inc.	Impact Socket Set	\$29.99
51456	7/9/2020	Ekberg Auto Parts, Inc.	Linch Pin	\$9.19
51456	7/9/2020	Ekberg Auto Parts, Inc.	Paint	\$29.94
51456	7/9/2020	Ekberg Auto Parts, Inc.	Rubberized Undercoat	\$71.84
		Ekberg Auto Parts, Inc. Total		\$385.54
51457	7/9/2020	ESU #1	Laminating	\$216.90
51457	7/9/2020	ESU #1	Fourth Qtr Billing	\$3,846.83
51457	7/9/2020	ESU #1	Fourth Qtr Billing	\$8,503.00
51457	7/9/2020	ESU #1	Fourth Qtr Billing	\$21,606.00
51457	7/9/2020	ESU #1	Fourth Qtr Billing	\$669.00
51457	7/9/2020	ESU #1	Fourth Qtr Billing	\$3.75
51457	7/9/2020	ESU #1	Fourth Qtr Billing	\$14,836.00
		ESU #1 Total		\$49,681.48
51458	7/9/2020	ESU Coordinating Council	Swank Movie License	\$178.00
51458	7/9/2020	ESU Coordinating Council	Swank Movie License	\$178.00
		ESU Coordinating Council Total		\$356.00

Check Number	Check Date	Payee	Reason	Amount
51459	7/9/2020	Faith Regional Health Services	DOT Physical - KB	\$100.00
		Faith Regional Health Services Total		\$100.00
51460	7/9/2020	FES, Inc	SOCS Web Hosting 7/1/20-6/30/21	\$2,160.00
		FES, Inc Total		\$2,160.00
51461	7/9/2020	Fire Protection Services, LLC	Annual Fire Extinguisher Inspection	\$1,573.00
		Fire Protection Services, LLC Total		\$1,573.00
51462	7/9/2020	Flinn Scientific Inc	Mitosis and Meiosis Study Set	\$92.25
51462	7/9/2020	Flinn Scientific Inc	POGIL Activities for High School Chemistry	\$62.35
51462	7/9/2020	Flinn Scientific Inc	PSW Pendulum	\$51.40
		Flinn Scientific Inc Total		\$206.00
51463	7/9/2020	Follett School Solutions, Inc	Created an online cart of library books.	\$1,970.97
51463	7/9/2020	Follett School Solutions, Inc	Library Books 19-20 0713	\$647.97
51463	7/9/2020	Follett School Solutions, Inc	Golden Sower Books for classrooms	\$1,135.98
		Follett School Solutions, Inc Total		\$3,754.92
51464	7/9/2020	Gardner Public Library	Lost Book - Socks	\$17.00
		Gardner Public Library Total		\$17.00
51465	7/9/2020	Gill Hauling, Inc.	Garbage Service	\$116.44
51465	7/9/2020	Gill Hauling, Inc.	Rolloff Service	\$55.00
		Gill Hauling, Inc. Total		\$171.44
51466	7/9/2020	Grainger Inc.	Motor Capacitor	\$5.10
51466	7/9/2020	Grainger Inc.	BB Ceiling Fan	\$260.22
51466	7/9/2020	Grainger Inc.	BB Supplies	\$829.03
		Grainger Inc. Total		\$1,094.35
51467	7/9/2020	Hannah Borg	Graduation Videos	\$450.00
		Hannah Borg Total		\$450.00
51468	7/9/2020	Hard Drive Outlet	Printer Usage	\$347.87
51468	7/9/2020	Hard Drive Outlet	Printer Usage	\$347.87
		Hard Drive Outlet Total		\$695.74
51469	7/9/2020	Harris School Solutions	AAWeb 7/1/20-6/30/21	\$939.75
		Harris School Solutions Total		\$939.75
51470	7/9/2020	Hauff Sports	Award Plaques	\$39.30
		Hauff Sports Total		\$39.30
51471	7/9/2020	Impact Applications Inc	Concussion Mngmt - Pkg 1	\$435.00
		Impact Applications Inc Total		\$435.00
51472	7/9/2020	KSB School Law, PC LLO	Legal Services	\$63.00
		KSB School Law, PC LLO Total		\$63.00
51473	7/9/2020	Matheson Tri-Gas Inc	ITE Gases	\$256.39
		Matheson Tri-Gas Inc Total		\$256.39
51474	7/9/2020	Miller Building Supply	Adhesive	\$10.78
51474	7/9/2020	Miller Building Supply	Bushings	\$21.52
51474	7/9/2020	Miller Building Supply	Drill Bits	\$6.98
51474	7/9/2020	Miller Building Supply	Paint Supplies	\$10.99
51474	7/9/2020	Miller Building Supply	Plunger	\$1.99
51474	7/9/2020	Miller Building Supply	Supplies	\$401.61
51474	7/9/2020	Miller Building Supply	Toilet Brush	\$4.99
51474	7/9/2020	Miller Building Supply	Pest Poison	\$11.98
51474	7/9/2020	Miller Building Supply	BB Paint	\$33.98
51474	7/9/2020	Miller Building Supply	BB Supplies	\$573.64
		Miller Building Supply Total		\$1,078.46
51475	7/9/2020	Nova Fitness Equipment	Squat Belts	\$215.68
		Nova Fitness Equipment Total		\$215.68
51476	7/9/2020	NWEA	MAP Growth	\$1,506.25
51476	7/9/2020	NWEA	MAP Growth	\$1,506.25
		NWEA Total		\$3,012.50

Check Number	Check Date	Payee	Reason	Amount
51477	7/9/2020	Pitney Bowes, Inc.	Postage Meter	\$534.42
51477	7/9/2020	Pitney Bowes, Inc.	Postage Tape Strips	\$118.98
		Pitney Bowes, Inc. Total		\$653.40
51478	7/9/2020	PowerSchool Group LLC	License and Subscription Totals after Discount	\$3.20
51478	7/9/2020	PowerSchool Group LLC	PowerSchool SIS Hosting Migration	\$1,500.00
51478	7/9/2020	PowerSchool Group LLC	PowerSchool SIS Project Management Remote	\$1,680.00
51478	7/9/2020	PowerSchool Group LLC	PS Maint/Support/Hosting	\$5,478.64
		PowerSchool Group LLC Total		\$8,661.84
51479	7/9/2020	PrecisionIT	Harddrive Repair	\$106.25
51479	7/9/2020	PrecisionIT	Barracuda Backup Server Appliance 290 Engergize Updates Subscription 12 Months	\$302.64
51479	7/9/2020	PrecisionIT	Barracuda Backup Server Appliance 290 Instant Replacement Subscription 12 Months	\$423.84
51479	7/9/2020	PrecisionIT	Barracuda Backup Server Appliance 290 Unlimited Cloud Storage Subscription 12 Months	\$909.00
		PrecisionIT Total		\$1,741.73
51480	7/9/2020	Priority Communications & Solutions Inc	Phone Installation/Repair	\$570.95
		Priority Communications & Solutions Inc Total		\$570.95
51481	7/9/2020	Really Good Stuff, LLC	Book Baskets - Large Rectangle Purple	\$55.99
51481	7/9/2020	Really Good Stuff, LLC	Shipping	\$10.95
		Really Good Stuff, LLC Total		\$66.94
51482	7/9/2020	RTI	Copier Leases	\$678.94
51482	7/9/2020	RTI	Copier Leases	\$678.94
		RTI Total		\$1,357.88
51483	7/9/2020	Savvas Learning Company LLC	Shipping	\$147.07
51483	7/9/2020	Savvas Learning Company LLC	Student lesson packets with digital access	\$2,100.94
		Savvas Learning Company LLC Total		\$2,248.01
51484	7/9/2020	Scholastic Inc	Books for Classroom Library	\$299.38
51484	7/9/2020	Scholastic Inc	Shipping	\$26.94
		Scholastic Inc Total		\$326.32
51485	7/9/2020	School Specialty, Inc	Advantus Plastic Weave Bins - 10 pack - black	\$23.39
51485	7/9/2020	School Specialty, Inc	3 hole punch	\$11.17
51485	7/9/2020	School Specialty, Inc	3x5 ruled index cards - pk of 100	\$11.60
51485	7/9/2020	School Specialty, Inc	Binder Clips - pk of 30	\$9.34
51485	7/9/2020	School Specialty, Inc	black ballpoint pen - pack of 60	\$10.90
51485	7/9/2020	School Specialty, Inc	blue ballpoint pens - pack of 60	\$10.90
51485	7/9/2020	School Specialty, Inc	Command wire hooks - pk of 28	\$38.98
51485	7/9/2020	School Specialty, Inc	Correction tape - pack of 12	\$16.89
51485	7/9/2020	School Specialty, Inc	Dry Erase Expo Markers - chisel asst set of 16	\$19.49
51485	7/9/2020	School Specialty, Inc	Fluid Whiteout - pack of 12	\$20.79
51485	7/9/2020	School Specialty, Inc	Glue Gun	\$16.83
51485	7/9/2020	School Specialty, Inc	Paper chart 27x34 unruled case of 4	\$55.50
51485	7/9/2020	School Specialty, Inc	Paper Filler 8x10 - 200 sheets	\$7.45
51485	7/9/2020	School Specialty, Inc	Paper Spelling Slips	\$15.25
51485	7/9/2020	School Specialty, Inc	Pen Flair asst set of 24	\$27.29
51485	7/9/2020	School Specialty, Inc	Pen Wet-erase fine asstd set of 8	\$9.87
51485	7/9/2020	School Specialty, Inc	Post-it Note Super Sticky 3x3 Rio de Janiero - Pk of 24	\$28.59
51485	7/9/2020	School Specialty, Inc	post-it notes yellow 1 1/2 x 2 in pack of 12	\$6.75
51485	7/9/2020	School Specialty, Inc	Stikkiworks adhesive clips white - pk of 20	\$10.40
51485	7/9/2020	School Specialty, Inc	Storex Standard Crate	\$66.27
51485	7/9/2020	School Specialty, Inc	Student Board dry erase 9x12 pack of 30	\$45.49
		School Specialty, Inc Total		\$463.14
	7/9/2020	Staples	Classroom Supplies	\$16.44
		Staples Total		\$16.44

Check Number	Check Date	Payee	Reason	Amount
51486	7/9/2020	Vernier Software & Technology	Go Direct Weather sensor	\$198.00
51486	7/9/2020	Vernier Software & Technology	Shipping	\$12.99
		Vernier Software & Technology Total		\$210.99
	7/9/2020	VISA	8 in. 205 mm Bench Grinder	\$128.74
	7/9/2020	VISA	Gift Cards for Mr. Clay and Mr. Metzler	\$400.00
	7/9/2020	VISA	Large Multi-Purpose Bin Translucent	\$26.94
	7/9/2020	VISA	Classroom Supplies - CH	(\$191.68)
	7/9/2020	VISA	Extra Large Multi-Purpose Bin Translucent SKU#: 10055022 15-1/8" x 10-1/4" x 9-3/4" h	\$9.98
	7/9/2020	VISA	Medium Multi-Purpose Bin Translucent SKU#: 10051557	\$22.44
	7/9/2020	VISA	Post-it Notes and Tabs Combo Pack, Assorted Sizes and Colors,	\$15.72
	7/9/2020	VISA	Rainbow 9 drawer storage unit	\$179.98
	7/9/2020	VISA	Room Essentials 3 pk dry erase fabric bin labels	\$15.96
	7/9/2020	VISA	Shipping	\$10.21
	7/9/2020	VISA	Tax	\$15.56
	7/9/2020	VISA	iPad Apps	\$500.00
	7/9/2020	VISA	Costway Folding Shopping Cart Jumbo Basket Rolling Utility Trolley Adjustable Handle New	\$45.99
	7/9/2020	VISA	DII Fabric Storage Bins for Nursery, Offices, & Home Organization, Containers Are Made To Fit Standard Cube Organizers (11x11x5.5") Chevron Gray - Set of 4	\$13.98
	7/9/2020	VISA	Ergonomic Mesh Office Chair, Executive Rolling Swivel Chair, Computer Chair with Lumbar Support Desk Task Chair for Women, Men(Black)	\$99.99
	7/9/2020	VISA	Post-it Notes, 3" x 3", Cape Town Collection, Lined, 3 Pads	\$25.63
	7/9/2020	VISA	Sparco Removable Storage Drawer Organizer, Clear	\$23.98
	7/9/2020	VISA	Stackable Paper Tray Desk Organizer ? 4 Tier Metal Mesh Letter Organizers for Business, Home, School, Stores and More, Organize Files, Folders, Letters, Paper, Binders	\$29.99
	7/9/2020	VISA	Shipping	\$9.25
	7/9/2020	VISA	Thermometer Sheaths	\$78.50
	7/9/2020	VISA	BBall Streaming Video	\$27.00
	7/9/2020	VISA	School Health Annl Conf	\$125.00
	7/9/2020	VISA	1 Yr Full Access Membership	\$177.00
	7/9/2020	VISA	Office Supplies	\$16.17
	7/9/2020	VISA	Timeclocks	\$1,350.00
		VISA Total		\$3,156.33
51487	7/9/2020	Wakefield Republican, The	SPED Shredding Notice	\$15.65
51487	7/9/2020	Wakefield Republican, The	BBall Congrats	\$21.29
51487	7/9/2020	Wakefield Republican, The	Mtg Notice	\$9.33
51487	7/9/2020	Wakefield Republican, The	Mtg Proceedings	\$414.95
51487	7/9/2020	Wakefield Republican, The	PCD Solicitation Notice	\$179.53
51487	7/9/2020	Wakefield Republican, The	Senior Ad	\$265.00
		Wakefield Republican, The Total		\$905.75
51488	7/9/2020	Wakefield School-Interim	Postage	\$400.00
		Wakefield School-Interim Total		\$400.00
51489	7/9/2020	Winners' Circle	Plate Engraving	\$30.08
		Winners' Circle Total		\$30.08
Sub Total				\$129,309.06
Sorted By	Value	Description		
FUND	02	Depreciation Fund		
Check Number	Check Date	Payee	Reason	Amount
1125	7/9/2020	PCF LLC	Carpet Replacement	\$3,984.00
		PCF LLC Total		\$3,984.00
Sub Total				\$3,984.00

Sorted By	Value	Description		
FUND	03	Employee Benefit Fund		
Check Number	Check Date	Payee	Reason	Amount
1271	7/9/2020	AxisPlus Benefits	Jun 2020 Participant Fee	\$108.75
1271	7/9/2020	AxisPlus Benefits	May Participant Fee	\$108.75
		AxisPlus Benefits Total		\$217.50
Sub Total				\$217.50
Sorted By	Value	Description		
FUND	06	School Nutrition Fund		
Check Number	Check Date	Payee	Reason	Amount
5178	7/9/2020	Appeara	Aprons, Mops & Towels	\$60.25
		Appeara Total		\$60.25
5179	7/9/2020	Cash-Wa Distributing	Food	\$9,473.38
5179	7/9/2020	Cash-Wa Distributing	Return	(\$59.20)
		Cash-Wa Distributing Total		\$9,414.18
5180	7/9/2020	City of Wakefield	Jun Utilities	\$3.26
5180	7/9/2020	City of Wakefield	Jun Utilities	\$156.33
		City of Wakefield Total		\$159.59
5181	7/9/2020	Dean Foods	Milk/Juice	\$2,691.22
		Dean Foods Total		\$2,691.22
5182	7/9/2020	Dollar General	Hinged Tray	\$46.75
		Dollar General Total		\$46.75
5183	7/9/2020	Gill Hauling, Inc.	Garbage Service	\$116.45
		Gill Hauling, Inc. Total		\$116.45
5184	7/9/2020	Graphic Edge, The	Shipping	\$19.36
5184	7/9/2020	Graphic Edge, The	Staff Shirts	\$279.65
		Graphic Edge, The Total		\$299.01
5185	7/9/2020	Nebraska School Nutrition Association	Membership Dues - KF	\$54.00
		Nebraska School Nutrition Association		\$54.00
	7/9/2020	Sysco Lincoln	Food/Supplies	\$356.26
	7/9/2020	Sysco Lincoln	Food	(\$66.16)
	7/9/2020	Sysco Lincoln	Food	\$291.33
	7/9/2020	Sysco Lincoln	Food/Supplies	\$3,675.35
		Sysco Lincoln Total		\$4,256.78
5186	7/9/2020	Techno Ply Ltd	Delimer Descaler	\$475.74
		Techno Ply Ltd Total		\$475.74
Sub Total				\$17,573.97
Sorted By	Value	Description		
FUND	12	Student Fees Fund		
Check Number	Check Date	Payee	Reason	Amount
51453	7/9/2020	Cubby's Inc.	DE Fuel	\$137.18
		Cubby's Inc. Total		\$137.18
Sub Total				\$137.18
Grand Total				\$151,221.71

Wakefield Community School

Payroll Voucher By Vendor Report

Accounting Cycle: FY19-20; Voucher: 071420,071420 HSA; Vendor: [All]; Order By: Vendor; Account Type: Liability; Created On: 7/9/2020 3:21:25 PM

Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
071420	BankFirst	195103		Aflac	\$617.11
Register	Register Paid Date	Account Code	Deduction		Amount
071420	7/14/2020	01-00941-000	Aflac - Accident 125		\$289.90
071420	7/14/2020	01-00941-000	Aflac - Cancer 125		\$162.63
071420	7/14/2020	01-00941-000	Aflac - Hospital Indemnity		\$75.92
071420	7/14/2020	01-00941-000	Aflac - Short Term Disability		\$88.66
Sub Total					\$617.11
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
071420	BankFirst	195103	51441	AxisPlus Benefits	\$5,524.96
Register	Register Paid Date	Account Code	Deduction		Amount
071420	7/14/2020	01-00941-000	Child Care 125		\$2,732.44
071420	7/14/2020	01-00941-000	Med Reimb 125		\$2,626.66
071420	7/14/2020	12-00941-000	Child Care 125		\$165.86
Sub Total					\$5,524.96
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
071420	BankFirst	195103		BankFirst	\$62,373.71
Register	Register Paid Date	Account Code	Deduction		Amount
071420	7/14/2020	01-00941-000	Federal Withholding		\$20,921.23
071420	7/14/2020	01-00941-000	FICA		\$32,391.06
071420	7/14/2020	01-00941-000	Medicare		\$7,575.36
071420	7/14/2020	12-00941-000	Federal Withholding		\$291.72
071420	7/14/2020	12-00941-000	FICA		\$406.02
071420	7/14/2020	12-00941-000	Medicare		\$94.96
071420	7/14/2020	06-00941-000	Federal Withholding		\$80.32
071420	7/14/2020	06-00941-000	FICA		\$496.84
071420	7/14/2020	06-00941-000	Medicare		\$116.20
Sub Total					\$62,373.71
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
071420	BankFirst	195103		Blue Cross and Blue Shield of NE	\$70,825.95
Register	Register Paid Date	Account Code	Deduction		Amount
071420	7/14/2020	01-00901-000	BCBS Employer Dental		\$31.82
071420	7/14/2020	01-00901-000	BCBS Employer Hlth		(\$2,371.65)
071420	7/14/2020	01-00941-000	BCBS Empl Dental 125		\$1,347.22
071420	7/14/2020	01-00941-000	BCBS Employer Dental		\$1,851.58
071420	7/14/2020	01-00941-000	BCBS Employer Hlth		\$66,548.36
071420	7/14/2020	12-00941-000	BCBS Empl Dental 125		\$9.82
071420	7/14/2020	06-00941-000	BCBS Empl Dental 125		\$110.62
071420	7/14/2020	06-00941-000	BCBS Empl Health 125		\$2,061.13
071420	7/14/2020	06-00941-000	BCBS Employer Dental		\$57.92
071420	7/14/2020	06-00941-000	BCBS Employer Hlth		\$1,179.13
Sub Total					\$70,825.95

Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount	
071420	BankFirst	195103		Federal Reserve KC	\$184,749.87	
Register	Register Paid Date	Account Code	Deduction		Amount	
071420	7/14/2020	01-00941-000	Direct Deposit		\$179,616.93	
071420	7/14/2020	12-00941-000	Direct Deposit		\$2,230.48	\$181,847.41
071420	7/14/2020	06-00941-000	Direct Deposit		\$2,902.46	\$2,902.46
Sub Total					\$184,749.87	
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount	
071420	BankFirst	195103		Iowa Department of Revenue	\$300.00	
Register	Register Paid Date	Account Code	Deduction		Amount	
071420	7/14/2020	01-00941-000	Iowa State Tax		\$300.00	
Sub Total					\$300.00	
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount	
071420 HSA	BankFirst	195103		Kaylen Tunink - HSA	\$281.82	
Register	Register Paid Date	Account Code	Deduction		Amount	
071420	7/14/2020	01-00941-000	HSA Kaylen Tunink		\$281.82	
Sub Total					\$281.82	
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount	
071420 HSA	BankFirst	195103		LaVonne Carson - HSA	\$99.95	
Register	Register Paid Date	Account Code	Deduction		Amount	
071420	7/14/2020	01-00941-000	HSA LaVonne Carson		\$99.95	
Sub Total					\$99.95	
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount	
071420	BankFirst	195103	51442	Madison National Life	\$2,082.23	
Register	Register Paid Date	Account Code	Deduction		Amount	
071420	7/14/2020	01-00901-000	Life Ins Employer		\$25.25	
071420	7/14/2020	01-00901-000	Long Term Disability		\$13.17	
071420	7/14/2020	01-00941-000	Dependent Life Ins		\$6.30	
071420	7/14/2020	01-00941-000	Life Ins Employer		\$679.75	
071420	7/14/2020	01-00941-000	Long Term Disability		\$1,281.46	
071420	7/14/2020	12-00941-000	Long Term Disability		\$15.70	\$2,021.63
071420	7/14/2020	06-00941-000	Dependent Life Ins		\$2.10	
071420	7/14/2020	06-00941-000	Life Ins Employer		\$58.50	\$60.60
Sub Total					\$2,082.23	
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount	
071420	BankFirst	195103		MG Trust Company	\$2,765.39	
Register	Register Paid Date	Account Code	Deduction		Amount	
071420	7/14/2020	01-00941-000	403b Plan		\$225.00	
071420	7/14/2020	01-00941-000	403b Plan ROTH		\$2,490.78	\$2,715.78
071420	7/14/2020	06-00941-000	403b Plan ROTH		\$49.61	\$49.61
Sub Total					\$2,765.39	
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount	
071420	BankFirst	195103		Nebraska Child Support Payment Center	\$627.00	
Register	Register Paid Date	Account Code	Deduction		Amount	
071420	7/14/2020	01-00941-000	Child Support		\$627.00	
Sub Total					\$627.00	

Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
071420	BankFirst	195103		Nebraska Department of Revenue	\$9,993.59
Register	Register Paid Date	Account Code	Deduction		Amount
071420	7/14/2020	01-00941-000	State Withholding - NE		\$9,793.10
071420	7/14/2020	12-00941-000	State Withholding - NE		\$148.12
071420	7/14/2020	06-00941-000	State Withholding - NE		\$52.37
Sub Total					\$9,993.59
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
071420	BankFirst	195103		Nebraska Retirement System	\$53,847.57
Register	Register Paid Date	Account Code	Deduction		Amount
071420	7/14/2020	01-00941-000	NPERS		\$51,935.99
071420	7/14/2020	12-00941-000	NPERS		\$678.20
071420	7/14/2020	06-00941-000	NPERS		\$1,233.38
Sub Total					\$53,847.57
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
071420 HSA	BankFirst	195103		Patricia Wurdeman - HSA	\$99.95
Register	Register Paid Date	Account Code	Deduction		Amount
071420	7/14/2020	01-00941-000	HSA Patricia Wurdeman		\$99.95
Sub Total					\$99.95
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
071420 HSA	BankFirst	195103		Shannon Carroll - HSA	\$209.88
Register	Register Paid Date	Account Code	Deduction		Amount
071420	7/14/2020	01-00941-000	HSA Shannon Carroll		\$209.88
Sub Total					\$209.88
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
071420 HSA	BankFirst	207276		Tina Nuernberger - HSA	\$99.95
Register	Register Paid Date	Account Code	Deduction		Amount
071420	7/14/2020	06-00941-000	HSA Tina Nuernberger		\$99.95
Sub Total					\$99.95
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
071420	BankFirst	195103	51443	Vision Service Plan	\$850.19
Register	Register Paid Date	Account Code	Deduction		Amount
071420	7/14/2020	01-00901-000	Vision 125		\$75.42
071420	7/14/2020	01-00941-000	Vision 125		\$709.54
071420	7/14/2020	06-00941-000	Vision 125		\$65.23
Sub Total					\$850.19
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
071420	BankFirst	195103	51444	Washington National Insurance Co	\$102.30
Register	Register Paid Date	Account Code	Deduction		Amount
071420	7/14/2020	01-00941-000	WA Natl - Cancer Ins 125		\$72.09
071420	7/14/2020	06-00941-000	WA Natl - Cancer Ins 125		\$30.21
Sub Total					\$102.30
Voucher Number	Bank Name	Account Number	Check Number	Vendor	Amount
071420	BankFirst	195103	51445	WCS-General Fund	\$106.77
Register	Register Paid Date	Account Code	Deduction		Amount
071420	7/14/2020	01-00941-000	Limited Computer Use		\$45.60
071420	7/14/2020	12-00941-000	Limited Computer Use		\$0.40
071420	7/14/2020	01-00941-000	Summer Ins 125		\$60.77
Sub Total					\$106.77
Grand Total					\$395,558.19

2003

Development and Education of Board Members

1. New Board Member Orientation

- All new board members are strongly encouraged to attend the Nebraska Association of School Boards (NASB) workshop for board members unless excused by the remaining members of the board.
- All new board members are strongly encouraged to attend one of the Nebraska Association of School Boards (NASB) workshops offered for board members.
- Sitting board members and the superintendent will assist each new member-elect to understand the board's functions, policies and procedures before he or she takes office.
- The superintendent will contact the new member-elect within 10 days after the public election to make arrangements to begin the new board member orientation process. The superintendent and sitting board members will assist each new member-elect to understand the board's functions, policies, and procedures before he or she takes office. This may include, but will not be limited to:
 - i. Mission/vision/belief statements
 - ii. Code of conduct
 - iii. District long and short term goals
 - iv. District budget summary
 - v. Board committee structure
 - vi. Climate surveys
 - vii. Current school report card
 - viii. Tour of grounds and facilities
 - ix. Introduction to staff
 - x. Superintendent evaluation tool and most recent evaluation

2. Ongoing Development and Education

- Board members provide the most effective service to the district when they are continuously updated on educational and legal issues. Attendance at meetings directly or indirectly related to education or school matters is encouraged for the value they have to the school system and the professional growth of board members.

- Board members are encouraged to engage in continuing education such as:
 - i. Participation in local, regional and state conferences and workshops such as meetings of the NASB, the Nebraska Rural Community Schools Association (NRCSA), and the Nebraska Council of School Administrators (NCSA).
 - ii. Participation in legislative sessions and related activities.
 - iii. Participation in national conventions such as the National School Boards Association (NSBA) and/or the American Association of School Administrators (AASA) on a rotating basis among the members.
 - iv. Examination of other school facilities and their programs.
- The superintendent shall notify board members of all relevant conferences and workshops.

i. Other local and regional meetings and/or in-service activities. 3.

Reimbursement for Education and Development

Page 1 of 2

Board member expenses for attendance at any of the above activities shall be paid by the school district. These expenses include registration, travel, lodging and meals directly connecting with the activity. The district will reimburse board members for their actual and necessary expenses incurred carrying out their duties while attending local, regional and national conferences and workshops.

Adopted on: 12/14/2009 Revised on: 03/10/2014 Reviewed on: 04/18/2017

Page 2 of 2

2010

Preparation for Regularly Scheduled Board Meetings

The agenda will be set by the Superintendent in consultation with the Board President. The tentative agenda and any supporting materials that are available on the Thursday preceding each regularly scheduled board meeting will be prepared by the superintendent in consultation with the board president. The materials will be sent or delivered to each board member in advance of such meeting.

The agenda will be set by the Superintendent in consultation with the board president. The tentative agenda and any supporting materials that are available will be electronically sent to each board member no later than 48 hours prior to the board meeting. The agenda becomes official 24 hours prior to the scheduled meeting.

Adopted on: 12/14/2009 Revised on: 7/25/2011 Reviewed on: 04/18/2017

2002
Organization of the Board

1. Membership, Term and Election
 - a. The Board of Education shall be comprised of six members who will be elected at large.
 - b. Those who wish to serve on the board shall file, be elected, and serve terms of office on the board according to law.

2. Internal Organization and Officers
 - a. President
 - i. At the regular January meeting, the board shall elect from among its members a president who shall serve in that capacity for one year.
 - ii. The president shall preside at all board meetings, and shall perform such other duties as may be prescribed by law or by action of the board.

 - b. Vice President
 - i. At the regular January meeting, the board shall elect from among its members a vice president who shall serve in that capacity for one year.
 - ii. The vice president shall preside in the absence of the president, and shall perform such other duties as are assigned by the board.

 - c. Secretary
 - i. At the regular January meeting, the board shall elect a secretary who need not be a member of the board. The secretary shall serve in that capacity for one year. If the secretary is a member of the board, an assistant secretary may be named and his or her duties and compensation set by the board.
 - ii. The secretary shall see that an accurate record of the proceedings of the board is kept, that a copy of the proceedings is provided to each board member and to the superintendent, and that a concise summary of each month's meeting is published along with a list of all approved claims. The secretary shall perform such other duties as are prescribed by law and assigned by the board.

 - d. Treasurer
 - ~~i. A treasurer from the board will be designated on a year-to-year basis.~~
 - ~~ii. The treasurer will sign checks and certain other documents. The treasurer is the custodian of the monies of the district.~~
 - ~~iii. The treasurer shall give bond or equivalent insurance coverage payable to the district as prescribed by law with the cost of the bond being paid by the district.~~

- ~~iv. The treasurer shall issue no warrant of payment of claim against the district until such claim has been duly authorized by the board and has been duly countersigned by the president.~~
- ~~v. The vice president or secretary may sign any warrant in the absence of either the president or the treasurer.~~
- i. At the regular January meeting, the board shall elect, employ, or appoint a treasurer who need not be a member of the board if permitted by law. The treasurer shall serve in that capacity for one year, unless the board designates a longer term for the treasurer.
- ii. The treasurer may be designated to sign checks and certain other documents. The treasurer is the custodian of the monies of the district.
- iii. The treasurer shall give bond or equivalent insurance coverage payable to the district as prescribed by law with the cost of the bond being paid by the district.
- iv. The treasurer shall issue no warrant of payment of claim against the district until such claim has been duly authorized.

3. Signing and Authorizing Checks, Warrants, and other Instruments.

- a. Unless otherwise delegated by the board, the president and secretary of the board shall sign checks, warrants, and other instruments of the district.
- b. The board may delegate another person to sign and validate any checks, warrants, and other instruments. Facsimile signatures of board members may be used.
- c. The board delegates that the vice president or treasurer may sign any warrant in the absence of either the president or the secretary.

4. Board Officer Voting and Tie Breakers

- a. The vote to elect board officers may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.
- b. In the event any officer cannot be elected by a majority after 10 votes; no votes occur after ten motions fail for lack of a "second,"; or no member

volunteers to serve as an officer for a particular position, the tie will be broken by the applicable method:

- i. If the board is split between two members, the officer will be determined by coin flip. The winning member will be the officer for the upcoming year unless the position changes by action of the board.
- ii. If the board is split between more than two members who wish to serve as the officer, any member wanting to serve as the officer will put his or her name into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.
- iii. If no member is willing to serve as an officer for a position which is required to be a member of the board, all non-officers' names will be put into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.

5. Committees

- a. The board shall authorize such special committees as it deems necessary. The board president shall appoint members to the committee, and designate its function, tasks it is to perform, and a completion date for its work.
- b. On or before the beginning of each calendar year, the board shall appoint three members to form a Committee on American Civics. The committee's duties shall be those prescribed by Nebraska statutes, which include:
 - i. Hold no fewer than two public meetings annually, at least one when public testimony is accepted;
 - ii. Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;
 - iii. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted pursuant to section 79-760-.01 and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
 - iv. Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education as set forth in sections 79-719 to 79-723 in order to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
 - v. Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;

- vi. Ensure that the district develops and utilized formative, interim, and summative assessments to measure student mastery of the social studies standards adopted pursuant to section 79-760.01;
- vii. Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:
 - 1. Administration of a written test that is identical to the entire civics portion of the naturalization test used by United State Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or
 - 2. Attendance or participation between the commencement of eighth grade and completion of twelfth grade in a meeting of a public body as defined by section 84-1409 followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to such attendance or participation; or
 - 3. Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by a holiday listed in section 79-724(6) or on a topic related to such person or persons or event; and
- viii. Take all such other steps as will assure the carrying out of the provisions of this section and provide a report to the school board regarding the committee's findings and recommendations.

6. Vacancies

- a. A vacancy on the board of education shall exist when any one of the following occurs:
 - i. A member submits his or her formal resignation from the board.
 - ii. A member removes himself or herself from the district or is absent from the district for a continuous period of sixty days.
 - iii. A member misses more than two consecutive regular board meetings unless excused by a majority of the remaining members.
 - iv. Such other reasons as are set forth in Nebraska statutes.
- b. The board shall make note the vacancy in its minutes and shall give notice of the date the vacancy occurred, the office vacated, and the length of the unexpired term to (1) the election commissioner or county clerk, and (2) the public by published notice in a newspaper of general circulation in the district.
- c. Vacancies shall be filled in the manner set forth in Nebraska statutes.

Adopted on: 12/19/2009
 Revised on: 7/15/2019
 Reviewed on: 7/15/2019

3034
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~~Notwithstanding any provision of any other policy, facsimile signatures of board members may be used to sign any warrant, check, or other instrument drawn upon bank depository funds of the district, and a person or persons delegated by the board may sign and validate all warrants, checks, and other instruments drawn upon bank depository funds of the district.~~

Adopted on: _____

Revised on: _____

Reviewed on: _____

4003 Drug Policy Regarding Drivers

Policy Statement. Drivers for the school district must be free from drug and alcohol abuse, and the use of illegal drugs or improper use of alcohol is prohibited. The overall goal of drug and alcohol testing is to insure a drug-free and alcohol-free transportation environment, and to reduce accidents, injuries and fatalities.

Designated Contact. The school district has designated [insert designated individual] as the individual any driver may contact with questions about this policy or the school district's drug testing program and procedures for drivers. This individual further maintains and will provide drivers informational materials concerning the effects of alcohol and controlled substances use on an individual's health, work, and personal life; signs and symptoms of an alcohol or a controlled substances problem (the driver's or a co-worker's); and available methods of intervening when an alcohol or controlled substances problem is suspected, including confrontation, referral to any employee assistance program and/or referral to management.

[Insert designated individual] may be contacted at [insert contact information.]

Covered Drivers. Any person who operates a commercial motor vehicle on behalf of the school district is covered by this policy and the school district's drug testing program and procedures for drivers. All covered drivers must provide the school district a signed statement certifying that he or she has received a copy of this policy and related materials.

Covered Workday. A driver is required to comply with this policy and the terms of the school district's drug testing program and procedures for drivers at all times they are assigned, or may be assigned, to perform safety-sensitive functions. This includes all time from the time a driver begins to work or is required to be in readiness to work until the time he/she is relieved from work and all responsibility for performing work. Safety-sensitive functions include: (1) all time at a school district facility or property, contractor facility or property, or on any public property, waiting to be dispatched, unless the driver has been relieved from duty by the school district; (2) all time inspecting equipment as required by state or federal law or regulation and any and all other time inspecting, servicing, or conditioning any commercial motor vehicle; (3) all time spent at the driving controls of a commercial motor vehicle in operation;

(4) all time, other than driving time, in or upon any commercial motor vehicle; (5) all time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded; and (6) all time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

Prohibited Conduct. No driver shall: (1) report for duty or remain on duty requiring the performance of safety-sensitive functions while having an alcohol concentration of 0.04 or greater; (2) use alcohol while performing safety-sensitive functions; (3) perform safety-sensitive functions within four hours after using alcohol; or (4) refuse to submit to a pre-employment controlled substance, a post-accident alcohol or controlled substance test, a random alcohol or controlled substances test, a reasonable suspicion alcohol or controlled substance test, a return-to-duty alcohol or controlled substances test, or a follow-up alcohol or controlled substance test required under state or federal law or this policy. No driver required to take a post-accident alcohol test shall use alcohol for eight hours following the accident, or until he/she undergoes a post-accident alcohol test, whichever occurs first.

No driver shall: (1) report for duty or remain on duty requiring the performance of safety sensitive functions when the driver uses any drug or substance identified in 31 CFR 1308.11 Schedule 1; (2) report for duty or remain on duty requiring the performance of safety-sensitive functions when the driver uses any non-Schedule I drug or substance that is identified in the other Schedules in 21 CFR part 1308 except when the use is pursuant to the instructions of a licensed medical practitioner who is familiar with the driver's medical history and has advised the driver that the substance will not adversely affect the driver's ability to safely operate a commercial motor vehicle; or (3) report for duty, remain on duty or perform a safety-sensitive function, if the driver tests positive or has adulterated or substituted a test specimen for controlled substances.

Types of Testing. Pursuant to regulations promulgated by the Department of Transportation (DOT), the district has implemented four types of testing: (1) pre-employment testing, (2) reasonable cause testing, (3) post-accident testing and (4) random testing.

Refusal to Submit to Testing. A driver shall not refuse to submit to testing. A driver will be considered to have refused to submit to testing if the driver fails to provide a sample or specimen necessary for testing

upon a lawful request, consistent with the required testing protocols. The refusal to submit to the testing used by the district will be grounds for refusal to hire driver applicants and to terminate the employment of existing drivers.

Consequences for Violations. Any driver who becomes unqualified on the basis of violation of the terms of this policy will be subject to disciplinary action which may include termination of the driver's employment, and shall include the immediate removal from safety-sensitive functions in compliance with federal law. No driver tested pursuant to this policy and the school district's drug testing program and procedures who is found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall perform or continue to perform safety-sensitive functions until the start of the driver's next regularly scheduled duty period, but not less than 24 hours following administration of the test.

Return to Duty Process. A driver who has violated this policy or the school district drug testing program and procedures cannot again perform any safety-sensitive functions until and unless the employee completes the return-to-duty process, including the substance-abuse professional's (SAP) evaluation, referral, and recommended education or treatment. The school district will provide employees the relevant contact information for available and acceptable SAPs as necessary, but the school district is not required under the law to provide a SAP evaluation or any subsequent recommended education or treatment for a driver. Any driver completing the return-to-duty process must complete a return-to-duty test and test negatively.

Disqualification. Any applicant who tests positive for the presence of the following drugs is medically unqualified to drive and will not be considered for the position of driver: (1) marijuana, (2) cocaine, (3) opiates, (4) amphetamines, or (5) phencyclidine (PCP). Any district driver who tests positive shall be medically unqualified and removed from service immediately.

Pre-employment Testing. All applicants for employment must submit to drug and alcohol tests as a condition of being considered for employment.

Reasonable Cause Testing. The district shall have reasonable cause to require a driver to submit to drug testing when a driver manifests physical or physiological symptoms or reactions commonly attributed to the use of controlled substances or alcohol.

Post-Accident Testing. A driver who has been involved in a reportable accident must submit to drug and alcohol testing as soon as possible. A reportable accident includes any accident in which there is a fatality, a person is injured and must be treated away from the accident site, the driver receives a citation for a moving violation, or a vehicle is towed from the scene. The driver must notify the district immediately regarding any reportable accident.

Serious Injury to the Driver. If a driver is so seriously injured that he or she cannot submit to testing at or immediately after the time of the accident, the driver must provide the necessary authorization for the district to obtain hospital reports or other documents that would indicate whether there were controlled substances or alcohol in the driver's system.

Random Testing. All drivers will be subject to unannounced random testing for drugs and alcohol. The district or its agents will periodically select drivers at random for testing. A district official will notify a driver when his or her name has been selected and will instruct the driver to report immediately for testing. By its very nature, random selection may result in one driver being tested more than once in a 12-month period, while another driver may not be selected at all during the same 12 months.

Frequency of Random Testing. Under DOT regulations, the district must test at least 50 percent of its average number of driver positions for drugs and 25 percent of its average number of driver positions for alcohol each year. The tests must be unannounced and spread evenly throughout the year. DOT regulations also require that every driver selected at random must have his or her name placed back in the random pool for the next selection period.

Testing Procedure. All urine and blood specimens collected under the policy will be submitted to an approved laboratory for testing. Specimens that initially test positive for drugs will be subjected to a subsequent confirmation test before being reported by the laboratory as positive. All such specimens collected and submitted will be maintained securely to safeguard the validity of the test results and maintain the integrity of the testing process while ensuring the results are attributed to the correct driver.

Medical Resource Officer. All laboratory test results will be reported by the laboratory to a medical review officer (MRO) designated by the

district. Negative test results will be reported as such by the MRO to the district. Before reporting a positive test result to the district, the MRO will attempt to contact the driver to discuss the test result. If the MRO is unable to contact the driver directly, the MRO will contact a district official designated in advance by the district, who shall in turn contact the driver and direct the driver to contact the MRO. Upon being so directed, the driver shall contact the MRO immediately or, if after the MRO's business hours and the MRO is unavailable, at the start of the MRO's next business day. If required by DOT regulations, personal information collected and maintained pursuant to this policy shall be reported to the Clearinghouse by the MRO in the event of: (1) a verified positive, adulterated, or substituted drug test result; (2) an alcohol confirmation test with a concentration of 0.04 or higher; (3) a refusal to submit to any test required by this policy and the school district's drug testing program and procedures; (4) an employer's report of actual knowledge that a driver has used alcohol or controlled substances based on the employer's direct observation of the employee, information provided by the driver's previous employer(s), a traffic citation for driving a CMV while under the influence of alcohol or controlled substances or an employee's admission of alcohol or controlled substance use; (5) on duty alcohol use as prohibited above; (6) pre-duty alcohol use as prohibited above; (7) alcohol use following an accident as prohibited above; (8) controlled substance use as prohibited above; (9) a substance abuse professional report of the successful completion of the return-to-duty process; (10) a negative return-to-duty test; and (11) an employer's report of completion of follow-up testing.

Confidentiality. Pursuant to DOT regulations, individual test results for applicants and drivers will be released to the district and will be kept confidential unless the tested individual consents to their release or release is required by law (such as the release of information to the Clearinghouse.) Any person who has submitted to drug testing in compliance with this policy is entitled to receive the results of such testing upon timely written request.

Retesting. An individual who tested positive for the presence of drugs may request that the original sample be retested. The request for a retest must be submitted in writing on a form provided by the district within 3 working days of the district's notification to the individual that he or she has a positive test result. The individual making the request must pay all costs associated with the retest and transfer of the sample to another laboratory before the retest will be performed.

Adopted on: _____

Revised on: _____

Reviewed on: _____

5016 Student Records

The school district shall manage student records and reports as is necessary for effective administration and in compliance with law. In general "student records" shall not include transitory communications such as e-mail, text messages, handwritten communication between school and home, and the like, and these items will not generally be maintained by the district. "Student records" also shall not include any records created and maintained by the district's law enforcement unit for a law enforcement purpose.

[OPTION 1] For purposes of the district's compliance with state and federal law, the district "maintains" only those student records which are reduced to paper or physical format and placed within a student's file in the district's central offices or in the file pertaining to the student's special education or Section 504 services. Records which can be printed in paper form must be printed in order to be "maintained." Other records such as video recordings, which constitute student records, must be reduced to a physical medium in order to be "maintained." For example, a video must be put on a compact disk or other compatible hardware and placed within the student's file to be "maintained."

[OPTION 2] For purposes of the district's compliance with state and federal law, the district "maintains" student records which are printed and kept in the student's physical file or which school district staff have intentionally saved within the official school district digital student information system that specifically identifies the student for whom those records are maintained. The school district may also use learning management systems, which deliver and manage instructional content. The school district maintains student records within its student information system but not in its learning management system. The official school district student information system is _____ **[INSERT YOUR SYSTEM, E.G. POWERSCHOOL, INFINITE CAMPUS, ETC.]**

[OPTION 3] For purposes of the district's compliance with state and federal law, the district "maintains" as "student records" all records, files, and documents which are located in any format and within any storage unit of the district, whether in hard copy, digital, or otherwise.

Each building principal will assign responsibilities for the preparation and maintenance of records and will ensure compliance with the applicable federal and state laws, regulations, and record retention schedules regarding their storage and use in the building. No "student record" or record required to be

retained by the Nebraska Secretary of State's Record Retention Schedules applicable to the district will be destroyed unless it is first saved in a retrievable, digital format. This includes only records required to be kept by the applicable Retention Schedules and "student records" as defined by state and federal law, and this policy does not prohibit the district from following its record expungement procedures for all other records.

Students or their parents, guardians, teachers, counselors, or school administrators shall have access to the school's files or records maintained concerning themselves or their students. For purposes of this policy, "teachers" include paraeducators and volunteers who are providing educational services to a student on behalf of the School District. A school official may access, maintain, and use education records containing personally identifiable information (PII) when he or she has a legitimate educational interest in such. "School official" includes any agent, volunteer, or contractor performing an institutional service or function for which the school would otherwise use its own employees and who is under the school district's direct control with respect to their access to, maintenance of, and use of PII from student records. For example, a school official may include, but would not be limited to, a teacher or other educator, administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); school board member; volunteer; contractor or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, representative of the district's insurance providers, auditor, medical consultant, therapist, or a third-party website operator who has contracted with the school district or its agent to offer online programs for the benefit of students and/or the district; members of law enforcement acting on behalf of the school district; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a "legitimate educational interest" if the official needs to review an education record in order to fulfill a school-related professional, contractual, statutory, or regulatory responsibility.

All disciplinary material shall be removed and destroyed upon the pupil's graduation or after the pupil's continuous absence from the school for a period of three years, and after authorization is given by the State Records Board pursuant to state law. Upon request, the school district will disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

Outside agencies such as physicians, probation officers, psychologists, child guidance clinics, and other agencies concerned with child welfare who are working directly with a child may have access to information pertaining to that child with written parental consent or upon issuance of a valid court order.

The school district shall share student data, records, and information with school districts, educational service units, learning communities, and the State Department of Education to the fullest extent practicable unless otherwise prohibited by law. This includes sharing information with the Department of Education necessary to comply with the requirement of state law that all third-year high school students take a college entrance exam. Any redisclosure of information related to the administration of this exam shall be governed by the agreement between the Nebraska Department of Education and the third-party testing company.

Each year, the school district will notify parents and guardians of their rights under this policy and the Family Educational Rights and Privacy Act.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3056 Guest Speakers

The school board recognizes that guest speakers with demonstrated expertise in areas of interest to the school district and its students may enrich the students' educational experiences. The school district has adopted this policy to ensure that the messages provided by outside speakers do not conflict with school district policies, the fundamental values of a public school education, or the legal limitations placed on public school districts. Individuals who wish to invite a guest speaker must follow the procedures outlined below.

Classroom or School-Sponsored Activity Guest Speakers. Teachers or activity sponsors who desire to invite a guest speaker to address his or her class or activity members must:

1. Research the guest speaker, have a clear understanding of the guest speaker's purpose and message, and determine that the speaker's message complies with the school district's policies and fundamental values.
2. Complete a Guest Speaker Request Form and submit it to the building principal at least days prior to the proposed appearance.
3. Notify the main office of name, time, and date of the guest speaker's appearance (if the request is approved).
4. Notify parents of the name, time, date, and topic and summary of the presentation at least days before the presentation (if the request is approved).
5. Require the guest speaker to submit a copy of any visual or written materials to the employee at least 24 hours prior to any presentation. The employee shall submit the materials to the principal upon receipt.
6. Prepare students in advance for the experience.
7. Inform the guest speaker that students or employees may ask challenging questions or offer differing viewpoints.
8. Terminate the presentation if the speaker fails to limit his or her remarks to the subject on which he or she has been invited to speak.
9. Remain with the speaker and students to facilitate and monitor the discussion.

10. Provide appropriate follow-up activities and education.

Assembly Speakers. Employees who desire to invite a guest speaker to address staff or students at an assembly must follow the identical procedures outlined above. In addition, the employee must submit the Guest Speaker Request Form to the superintendent at least [redacted] days prior to the proposed appearance and the speaker submitted materials upon receipt.

Request Consideration. The administrator(s) must research the guest speaker and determine that the speaker's message complies with the school district's policies and fundamental values. If it does not comply, the administrator will reject the request. If it does comply, the administrator shall then consider the following factors when approving or denying the request:

1. The guest speaker's ability to appropriately and adequately address the topic with the students based upon the speaker's education, training, expertise, or other qualifications.
2. The materials submitted by the guest speaker.
3. The educational value to students of the presentation.
4. The relevance of the presentation to the class, activity, or school's educational mission.
5. Whether the topic of the presentation is appropriate for the students' ages and level of maturity.
6. Whether the speaker has a history of providing factual information in a fair and balanced manner or if he or she has previously advocated for a particular position or espoused personal opinion, bias, or partisanship.
7. Whether the speaker's proposed presentation is consistent with the fundamental values of a public school education and/or encourages the fundamental values, habits, or manners of civility.
8. Whether the speaker's proposed presentation will satisfy the Nebraska Department of Education's accreditation, curriculum, or standards requirements or recommendations.

The administrator shall notify the employee of his or her decision.

Controversial Issues. If the employee or administrator determine that the guest speaker's topic or presentation is partisan or controversial but will still be of benefit to the students, (1) the employee and administrator will work

with the guest speaker to develop a plan that will allow the issue to be presented in an objective and unbiased manner and/or (2) the employee and administrator will develop a plan that will allow opposing viewpoints to be presented. The employee will notify students and their parents at least days in advance of the nature of the presentation. If a student does not wish to attend a controversial presentation, the employee will either excuse the student from attending or provide an alternative assignment.

Other Requirements. The inviting employee or appropriate administrator may interrupt or stop the presentation if it violates this or any other school policy.

Adopted on: _____
Revised on: _____
Reviewed on: _____

**Guest Speaker Request Form
Assembly**

Teacher/Sponsor: _____

Date: _____

Proposed Date and Time: _____

Speaker: _____

Speaker Affiliation: _____

Purpose and Message of Presentation: _____

Speaker Qualifications: _____

I have read school district policy regarding guest speakers and have complied or will comply with all of its requirements.

Teacher

Date

Superintendent

Date

Approved: _____

Denied: _____

Reason: _____

**Guest Speaker Request Form
Assembly**

Teacher/Sponsor: _____

Date: _____

Proposed Date and Time: _____

Speaker: _____

Speaker Affiliation: _____

Purpose and Message of Presentation: _____

Speaker Qualifications: _____

I have read school district policy regarding guest speakers and have complied or will comply with all of its requirements.

Teacher

Date

Superintendent

Date

Approved: _____

Denied: _____

Reason: _____

**Guest Speaker Request Form
Classroom or School-Sponsored Activity**

Teacher/Sponsor: _____

Date: _____

Class/Activity: _____

Proposed Date and Time: _____

Speaker: _____

Speaker Affiliation: _____

Purpose and Message of Presentation: _____

Speaker Qualifications: _____

I have read school district policy regarding guest speakers and have complied or will comply with all of its requirements.

Teacher

Date

Principal

Date

Approved: _____

Denied: _____

Reason: _____

**Guest Speaker Request Form
Classroom or School-Sponsored Activity**

Teacher/Sponsor: _____

Date: _____

Class/Activity: _____

Proposed Date and Time: _____

Speaker: _____

Speaker Affiliation: _____

Purpose and Message of Presentation: _____

Speaker Qualifications: _____

I have read school district policy regarding guest speakers and have complied or will comply with all of its requirements.

Teacher

Date

Principal

Date

Approved: _____

Denied: _____

Reason: _____

6020 Multicultural Education

In every curriculum area and at all grades, the school district will provide programs which foster and develop an appreciation and understanding of the racial, ethnic, and cultural heritage of all students. These programs will allow students to explore the history and contributions made by various ethnic groups and will emphasize **human relations, sensitivity toward all races, and the rich diversity of the population of the United States.** **The programs shall be implemented within the guidelines of the State Department of Education and in accordance with any other applicable laws and/or regulations.**

Philosophy, Mission, and Program Goals. The district respects and appreciates cultural diversity and seeks to promote the understanding of unique cultural and ethnic heritage. The district will promote the development of a culturally responsible and responsive curriculum. The district's program will explore the attitudes, skills, and knowledge necessary to function in various cultures.

District Guides, Frameworks, or Standards. Appropriate district staff and/or committee(s) will review the district curriculum guides, frameworks, or standards to determine that they appropriately incorporate multicultural education.

Selecting Appropriate Instructional Materials. Appropriate district staff and/or committee(s) will review instructional materials and make a recommendation regarding those that are appropriate for the district's multicultural education program.

Providing Staff Development. Appropriate district staff and/or committee(s) will review the staff development provided for administrators, teachers, and support staff to determine that it includes appropriate multicultural education that is consistent with district and program goals.

Periodic Assessment. Appropriate district staff and/or committee(s) will periodically review the district's multicultural education program by reviewing the criteria in this policy to assess whether the district is adequately and appropriately incorporating multicultural education in all curriculum areas in all grades.

Annual Status Report. The superintendent **will** provide the board with a report on the status of the district's multicultural education program annually.

Adopted on: _____

Revised on: _____

Reviewed on: _____



Nebraska Rural Community Schools Association
455 S.11th St, Ste B
Lincoln, NE 68508

Invoice #: 2020-21 Member

Date: 6/18/2020

Bill To:

WAKEFIELD PUBLIC SCHOOLS

BOX 330

WAKEFIELD NE 68784

For: NRCSA Membership Dues

Description	Amount
<i>2020-21 NRCSA Membership Dues Renewal</i>	<i>\$850.00</i>

Total:

\$850.00

Make all checks payable to **NRCSA**

If you have any questions concerning this invoice, contact Jeff Bundy at (402) 202-6028
or e-mail: jbundy@nrcca.net



Mike Moody <mmoody@wakefieldschools.org>

Height Adjuster Money

1 message

Matt Brenn <mbrenn@wakefieldschools.org>

Fri, Jun 19, 2020 at 3:56 PM

To: Mike Moody <mmoody@wakefieldschools.org>

Mr. Moody,

The teams and organization have donated the following amounts towards the height adjusters for the activity center gym:

Girls Basketball: \$1000

Boys Basketball: \$1000

Wakefield Youth Rec.: \$1900

Thanks

Matt Brenn

Panorama Partnership Cost

	Project	Annual Cost
	Panorama Surveys, Social Emotional Learning and Student Success: <u>One Year</u> <i>(2 virtual PD sessions included)</i>	\$13,500
	Panorama Surveys, Social Emotional Learning and Student Success: <u>Two Year</u> <i>(2 virtual PD sessions included)</i>	\$12,825 5% discount
	Panorama Surveys, Social Emotional Learning and Student Success: <u>Three Year</u> <i>(2 virtual PD sessions included)</i>	\$12,420 8% discount
	Panorama Surveys, Social Emotional Learning and Student Success: <u>Five Year</u> <i>(2 virtual PD sessions included)</i>	\$12,150 10% discount

Supporting Stakeholder Feedback, SEL and MTSS in Wakefield



Overview

- Panorama proposes to support Wakefield in measuring, understanding and acting on social emotional learning data so that student needs are being addressed proactively and no student “slips through the cracks”. Additionally, Panorama can integrate with existing district data systems, like Powerschool, to provide a real-time picture of student, school, and district progress across SEL, academics, attendance, and behavior all in one platform.
- Panorama’s research-backed survey instruments can be customized to fit the goals and priorities in Wakefield. The district will be equipped with a project support team at Panorama.

Panorama Offerings for Wakefield:



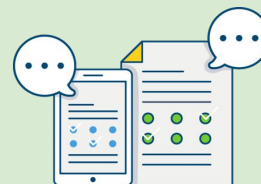
Social-Emotional Learning

Track SEL growth at the district, school, classroom, and student level



Student Success

Plan & track interventions for students. Monitor progress across academics, behavior, attendance, & SEL



Feedback Surveys

Gather perceptions from Students, Staff, and Families

Sample Survey Topic: Social Awareness

How well students consider the perspectives of others and empathize with them.

During the past 30 days...

- How carefully did you listen to other people’s points of view?
- How much did you care about other people’s feelings?
- How often did you compliment others’ accomplishments?
- How well did you get along with students who are different from you?
- How clearly were you able to describe your feelings?
- When others disagreed with you, how respectful were you of their views?

Panorama Education for Feedback Surveys

Panorama provides tools to collect valid and reliable feedback about a wide range of the topics that matter most—from engagement and communication, to school climate and culture.

Developed in partnership with leading researchers and tested for validity and reliability, our partners can select from 50+ survey topics to include across the students, teachers, staff, and families. This includes the flexibility to include custom questions and free responses.



Student Voice

Capture student feedback through surveys about teaching, learning, and classroom experiences



School Climate

Understand the factors that foster safe, social, and positive learning environments at school



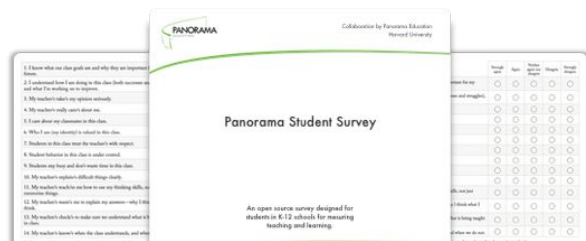
Teacher & Staff Engagement

Support productive and professional conversations between teachers, staff, and school leaders

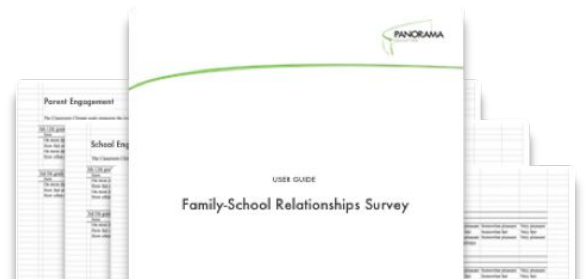


Family & Community Engagement

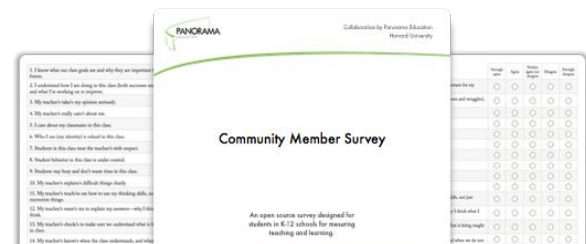
Promote healthy family-school relationships and engage stakeholders in your community



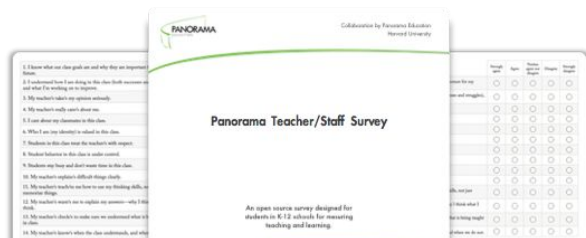
Panorama Student Survey



Family-School Relationships Survey



Community Member Survey



Panorama Teacher/Staff Survey

Panorama Education for Social-Emotional Learning



Panorama’s SEL measures were developed by education researchers and practitioners, including researchers at UC Santa Barbara and the Harvard University Graduate School of Education, as well as our partners at Transforming Education and the CORE districts. Measures include student self-reports, student perceptions of the school environment and supports, and teachers’ perspectives and skills.

Panorama’s SEL measures are grouped into three categories: student competencies, student supports and environment, and teacher skills and perspectives.

Panorama’s SEL Measures



Student Skills & Competencies



Student Supports & Environments



Teacher Skills & Perspectives

Student Competencies	Student Supports and Environment	Teacher Skills and Perspectives
Recommended Measures		
Grit	Teacher-Student Relationships	Teacher Self-Reflection
Growth Mindset	Sense of Belonging	Professional Learning About SEL
Self-Management	School Safety	School Climate
Social Awareness		Resources for Student Support
Self-Efficacy		
Supplemental Measures		
Learning Strategies	Engagement	Educating All Students
Classroom Effort	Rigorous Expectations	
Social Perspective-Taking <i>(only for students in grades 6-12)</i>	Valuing of Specific Subjects (ELA, Math, Social Studies, Science)	
Self-Efficacy in Specific Subjects (ELA, Math, Social Studies, Science)	Valuing of School	
Emotion Regulation		

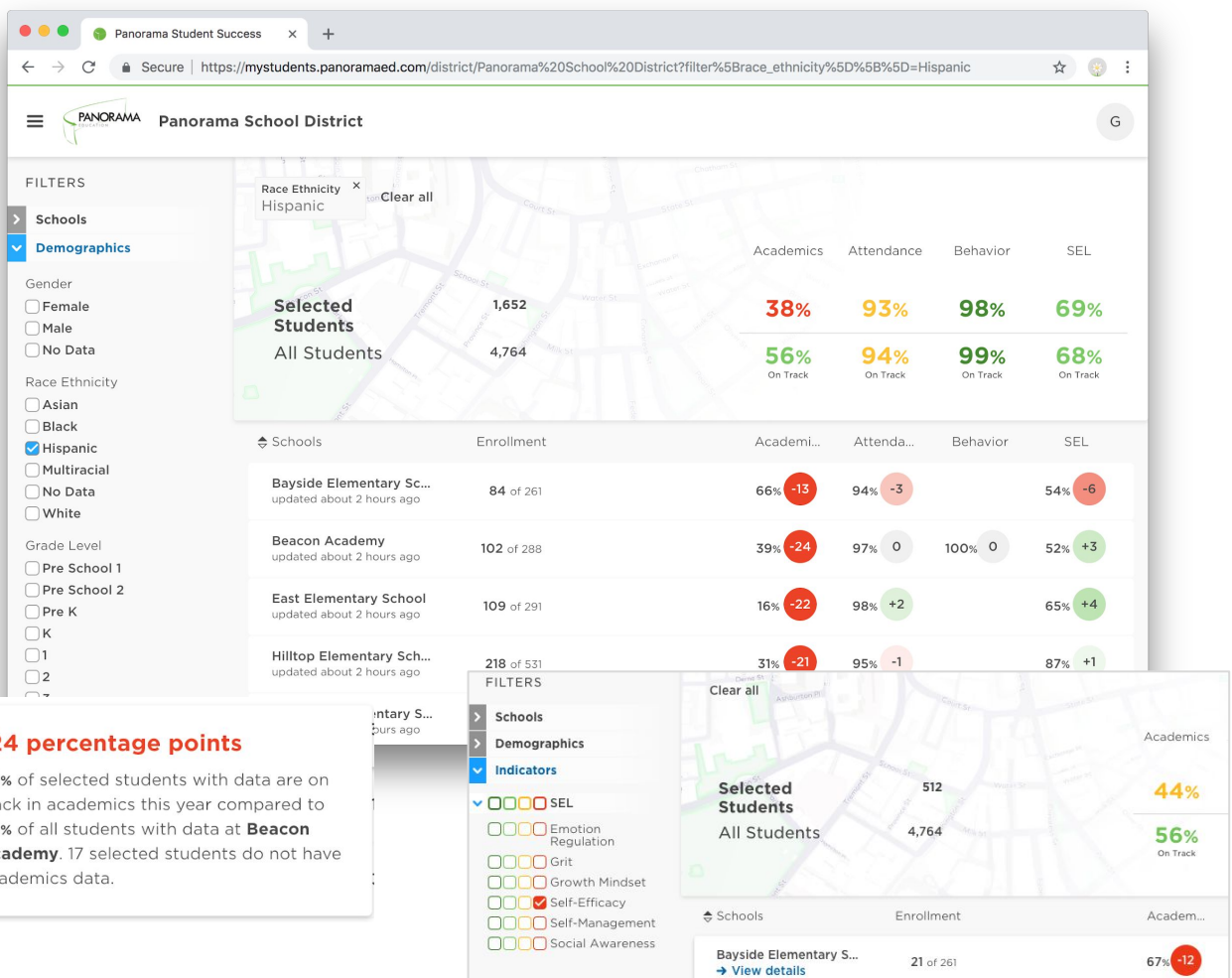
Panorama Student Success:

Maximize Support at the District Level

Use Data to Support Tiered Support Framework: View summary data across academics, attendance, behavior, and social-emotional learning for all schools in a unified “district dashboard.” Indicators are updated daily, so district leaders can use school-level data to determine which schools are excelling and which schools need additional support.

Explore Trends by Custom Groupings: Educators can filter by any demographics (i.e. Students of Color, 9th graders, or students with IEP) to understand any gaps in academics, attendance, behavior, and social-emotional learning. Click into any school to view detailed student and student group data.

Understand the Impact of SEL on Academics: Filter by students who report low (or high) SEL to understand trends across SEL and academics. Encourage schools to set goals and take action on their SEL data by emphasizing the link between SEL and other indicators.



-24 percentage points

39% of selected students with data are on track in academics this year compared to 63% of all students with data at **Beacon Academy**. 17 selected students do not have academics data.

Panorama Student Success:

Maximize Support at the School Level

Track the Whole School’s Progress: See progress data across academics, attendance, behavior, and social-emotional learning for all students in a unified dashboard. Indicators are updated daily, so educators are never more than one click away from the most up-to-date student progress data, ensuring that preventative steps can be taken the day a student slips off track.

Analyze Attendance Trends: School administrators receive a daily snapshot of attendance data, including frequently/recently absent students. Users can click on a specific day to view in-depth metrics, or look at other key metrics like 30-day rolling average attendance.

Explore Trends by Custom Groupings: Educators can build “Smart Groups” that filter students across demographics (i.e. 9th Grade Boys), at-risk indicators (i.e. Students with more than 1 F), intervention membership (i.e. Students Receiving Tier 3 Behavior Supports) and more.

School-Wide Indicators

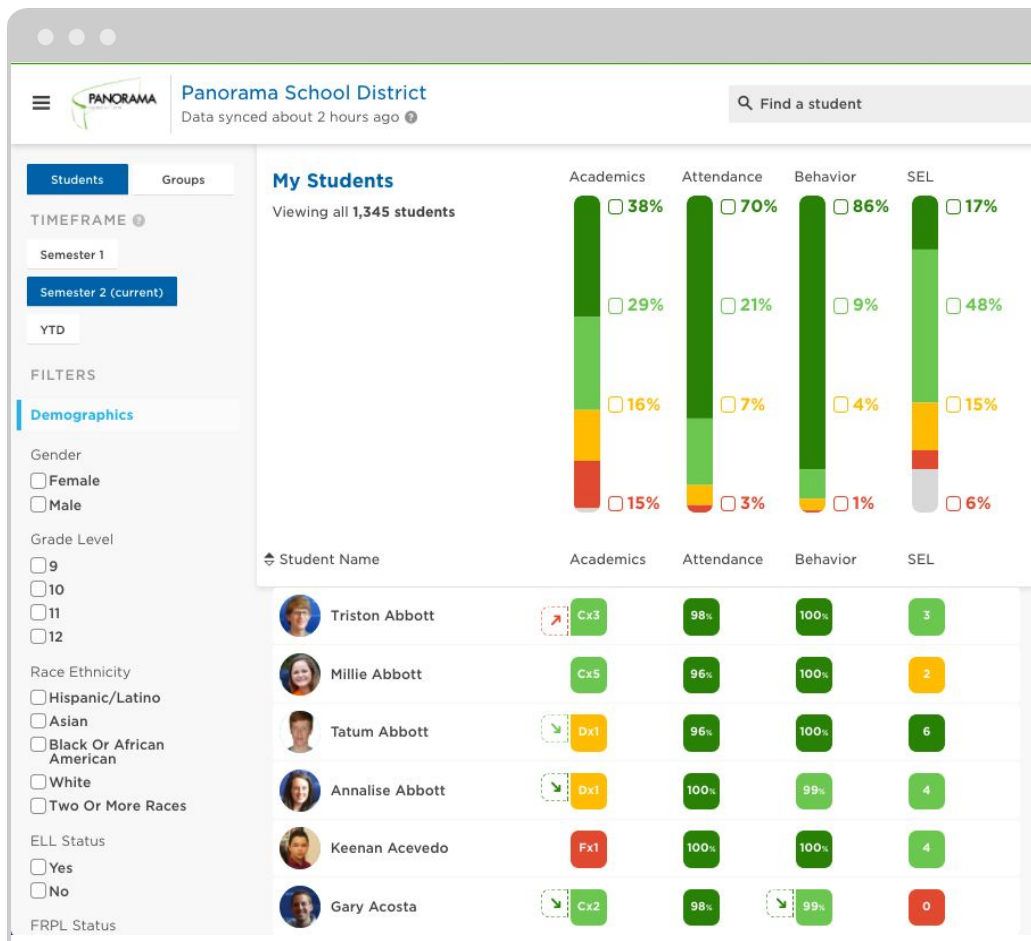
Monitor school-wide trends in academics, attendance, behavior, and SEL. Sort by students who are at risk or those on track in each area.

Custom Filters

Filter roster by students’ demographic information, or upload custom filters such as mobility, program participation, counselor assignment, and more.

Student Trends

See a list of students’ recent changes for each indicator and click in to view their full Student Profile to identify what’s causing certain patterns.



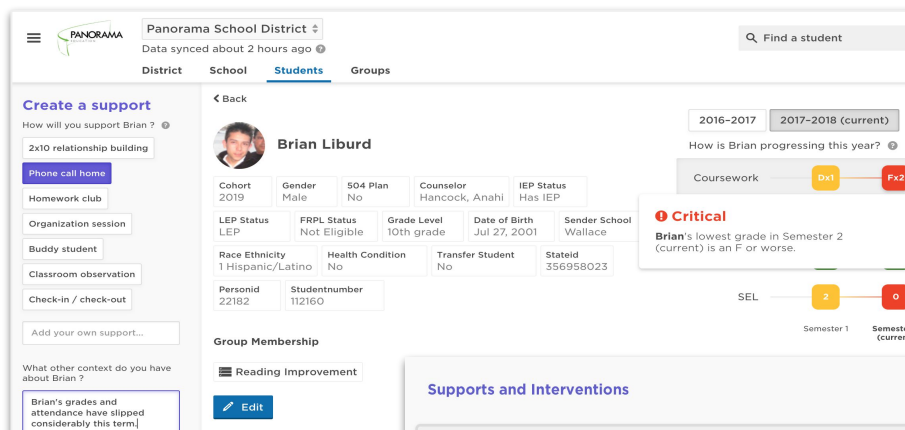
Panorama Student Success:

Maximize Support at the Student Level

Keep Each Student On-Track: Dig deep on a student’s holistic progress by exploring academic, attendance, and data for each student. Educators will also have access to benchmark and formative assessment data, as well as standards-based grading.

Create Support Plans and Track Effectiveness: Educators will see former and current intervention enrollment for each student. They will also be able to select from intervention menus to create support plans tailored to each student’s unique needs, as well as track the efficacy of those interventions.

Real-time progress monitoring: Using the Supports and Interventions tool within Student Success, educators, school and district leaders can create an intervention and monitor progress with data across groups of students.



Panorama School District
Data synced about 2 hours ago

Find a student

District School **Students** Groups

Create a support
How will you support Brian?

- 2x10 relationship building
- Phone call home
- Homework club
- Organization session
- Buddy student
- Classroom observation
- Check-in / check-out
- Add your own support...

What other context do you have about Brian?

Brian Liburd

Cohort 2019 Gender Male 504 Plan No Counselor Hancock, Anahi IEP Status Has IEP

LEP Status LEP FRPL Status Not Eligible Grade Level 10th grade Date of Birth Jul 27, 2001 Sender School Wallace

Race Ethnicity 1 Hispanic/Latino Health Condition No Transfer Student No Stateid 356958023

Personid 22162 Studentnumber 112160

Group Membership

- Reading Improvement

2016-2017 **2017-2018 (current)**

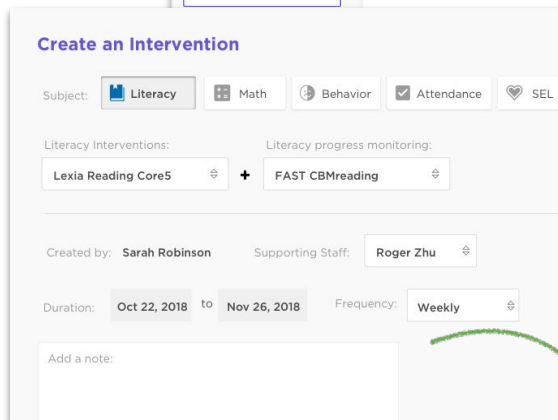
How is Brian progressing this year?

Coursework **Dx1** **Fx2**

Critical
Brian's lowest grade in Semester 2 (current) is an F or worse.

SEL **2** **0**

Semester 1 Semester (current)



Create an Intervention

Subject: **Literacy** Math Behavior Attendance SEL

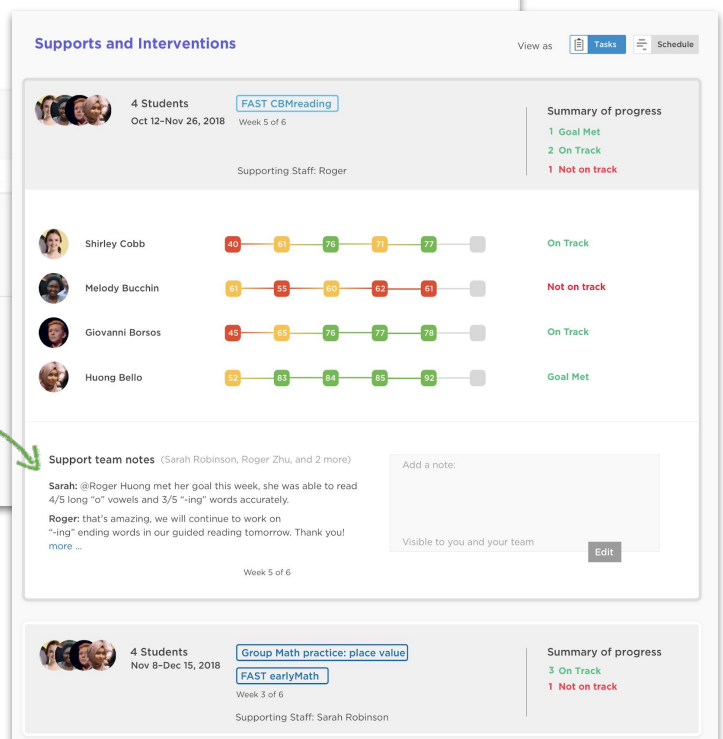
Literacy Interventions: Lexia Reading Core5 + FAST CBMreading

Literacy progress monitoring: FAST CBMreading

Created by: Sarah Robinson Supporting Staff: Roger Zhu

Duration: Oct 22, 2018 to Nov 26, 2018 Frequency: Weekly

Add a note:



Supports and Interventions

View as Tasks Schedule

4 Students Oct 12-Nov 26, 2018 Week 5 of 6

FAST CBMreading

Supporting Staff: Roger

Summary of progress

- 1 Goal Met
- 2 On Track
- 1 Not on track

Student	Score 1	Score 2	Score 3	Score 4	Score 5	Status
Shirley Cobb	40	61	76	71	77	On Track
Melody Bucchin	61	65	60	62	61	Not on track
Giovanni Borsos	45	65	76	77	78	On Track
Huong Bello	52	63	64	65	92	Goal Met

Support team notes (Sarah Robinson, Roger Zhu, and 2 more)

Sarah: @Roger Huong met her goal this week, she was able to read 4/5 long "o" vowels and 3/5 "ing" words accurately.

Roger: that's amazing, we will continue to work on "ing" ending words in our guided reading tomorrow. Thank you! more ...

Visible to you and your team Edit

Week 5 of 6

4 Students Nov 8-Dec 15, 2018 Week 3 of 6

Group Math practice: place value FAST earlyMath

Supporting Staff: Sarah Robinson

Summary of progress

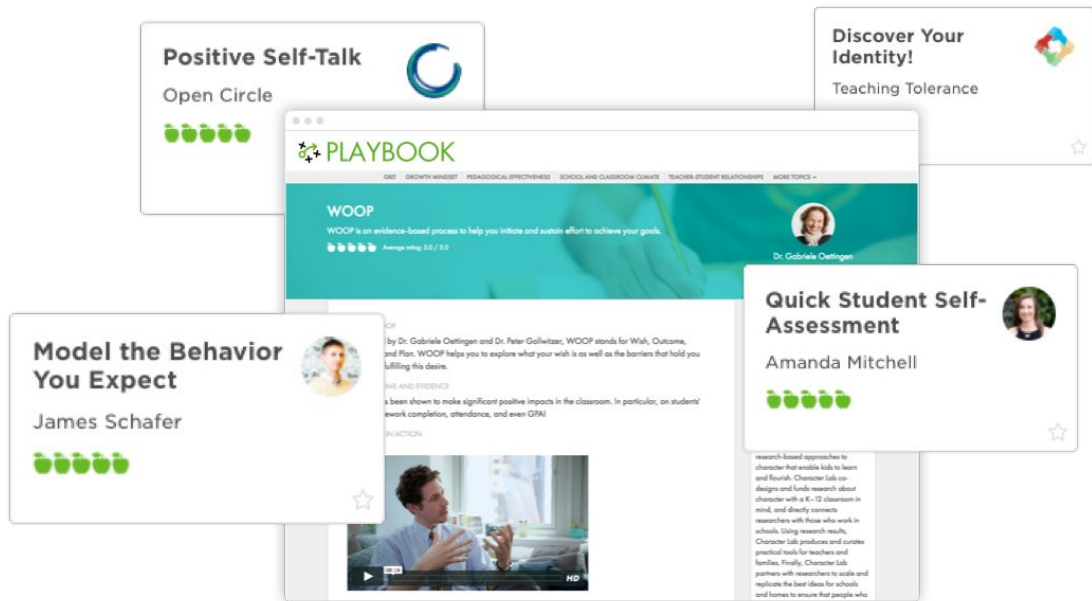
- 3 On Track
- 1 Not on track

Playbook:

Library of Resources to Improve Social-Emotional Learning

Playbook is an online platform built to empower teachers. Sparked by conversations with teachers and administrators in our social-emotional learning work, Playbook helps answer the question of “What’s next” for teachers after they receive their student SEL data. Playbook includes instructional strategies and classroom resources from leading non-profits like Second Step, Character Lab, and Open Circle.

Partners have the option to curate existing Playbook resources for their schools and submit their own strategies and interventions based on what they’ve found most effective in their schools piloting the SEL screener.



secondSTEP


Character Lab

TEACHING TOLERANCE 


open circle

 transforming education

inspirED

Panorama Partnership Offerings

Details	
<p>Panorama Surveys License (Stakeholder Feedback and SEL Surveys)</p>	<ul style="list-style-type: none"> • Access to Platform and Support (as defined in the Terms and Conditions): Survey administration, analysis and reporting • Feedback surveys: Student, parent, and staff • SEL surveys: SEL measurement • Community survey for strategic planning • Resources covering survey creation, administration, and support with data inquiry • Access to Panorama’s Playbook
<p>“Student Success” Early Warning & MTSS Platform <i>(included in above cost)</i></p>	<ul style="list-style-type: none"> • Access to Panorama Student Success platform to view rosters of students to identify who needs support, organize students into groups and monitor their growth, and track interventions • Integration of with PowerSchool • Intervention Tracking
<p>Project Management <i>(included in above cost)</i></p>	<ul style="list-style-type: none"> • Dedicated Panorama support team who will work with the partner’s main point of contact to execute project timeline, support integration process, customize configurations, coordinate platform roll-out, and provide ongoing support • Client Resource Library: Includes how-to guides and materials for activities, and presentation templates for building buy-in
<p>Training & Professional Development <i>(included in above cost)</i></p>	<ul style="list-style-type: none"> • Virtual platform preview and rollout strategy session with project team (1 hour) • 2 virtual train-the-trainer sessions for up to 50 participants (60-90 minutes) • Ongoing access to recorded tutorials and community workshops

Panorama Partnership Cost

	Project	Annual Cost
	Panorama Surveys, Social Emotional Learning and Student Success: <u>One Year</u> <i>(2 virtual PD sessions included)</i>	\$13,500
	Panorama Surveys, Social Emotional Learning and Student Success: <u>Two Year</u> <i>(2 virtual PD sessions included)</i>	\$12,825 5% discount
	Panorama Surveys, Social Emotional Learning and Student Success: <u>Three Year</u> <i>(2 virtual PD sessions included)</i>	\$12,420 8% discount
	Panorama Surveys, Social Emotional Learning and Student Success: <u>Five Year</u> <i>(2 virtual PD sessions included)</i>	\$12,150 10% discount