

## **Agenda**

1. Call to Order

Information concerning the Open Meeting Law, Chapter 84, Article 14 of Nebraska State Statutes, is posted in the meeting room and at a location accessible to members of the public.

Mrs. Kari Loseke, Board President, will call the Board of Education Regular meeting to order.

2. Roll Call

The Board Secretary will conduct roll call attendance.

3. Approval of Absent Board Members

4. Pledge of Allegiance

Dr. Gilson will lead the Board in the Pledge of Allegiance.

5. Approval of Emergency Additions to the Agenda

6. Call for Removal of Consent Agenda Items

7. Approval of the Consent Agenda

1. Waiver of reading minutes from previous meeting
  2. Acceptance of minutes of the previous meeting as published
- October 12, 2020 Board of Education Regular Meeting Minutes
    3. Receipt of Communications
    4. Treasurer's Report
  - General Fund
  - Building Fund and Savings & Depreciation
    5. Audit of Claims
  - Activity Fund

- General Fund

8. Business

1. Items removed from Consent Agenda
2. Recognitions
3. Acceptance of Gifts
4. Consideration of Communications
5. Comments From The Public

This is the portion of the meeting when members of the public may address the board about matters of public concern.

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK:

- Getting started: When you have been recognized, please stand and state your name.
- Time Limit: You may speak only one time and must limit your comments to 5 minutes or less.
- Personnel or Student Topic: If you are planning to speak about a personnel or student matter involving an individual, please understand that our policies require you to follow the district's complaint procedure before addressing the board. Board members will generally not respond to any questions or comments you make about individual staff members or students. Please remember that slanderous comments will not be tolerated.
- General Rules: This is a public meeting for the conduct of business. Comments from within the audience while others are speaking will not be tolerated. Offensive language, personal attacks, and hostile conduct will not be tolerated.
- No action by the Board: The Board will not act on any matter unless it is on the published agenda.

6. Committee Reports

1. Policy Committee

The Policy Committee met on Thursday, October 22, 2020. Meeting minutes are attached.

2. Curriculum Committee

The Curriculum Committee met on Monday, October 19, 2020.  
Meeting minutes are attached.

3. BG&T Committee

The Buildings, Grounds, and Transportation Committee met on  
Friday, October 30, 2020. Meeting minutes are attached.

4. Finance Committee

The Finance Committee met on Tuesday, November 3, 2020. Meeting  
minutes are attached.

7. Approval of New Teachers
8. Acceptance of Resignations
9. Informational Items
  - Activities - November Board Report
  - Blair High School - November Board Report
  - Otte Middle School - November Board Report
  - Arbor Park Intermediate - November Board Report
  - K-n Primary Schools - November Board Report
9. Adjournment

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**NEBRASKA OPEN MEETINGS ACT**

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**84-1407. Act, how cited.**

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

**Source:** Laws 2004, LB 821, § 34.

**84-1408. Declaration of intent; meetings open to public.**

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

**Source:** Laws 1975, LB 325, § 1; Laws 1996, LB 900, § 1071; Laws 2004, LB 821, § 35.

**Annotations**

- Nebraska's public meetings laws do not apply to school board deliberations pertaining solely to disputed adjudicative facts. *McQuinn v. Douglas Cty. Sch. Dist. No. 66*, 259 Neb. 720, 612 N.W.2d 198 (2000).
- The primary purpose of the public meetings law is to ensure that public policy is formulated at open meetings. *Marks v. Judicial Nominating Comm.*, 236 Neb. 429, 461 N.W.2d 551 (1990).
- The public meetings law is broadly interpreted and liberally construed to obtain the objective of openness in favor of the public, and provisions permitting closed sessions must be narrowly and strictly construed. *Grein v. Board of Education of Fremont*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- A county board of equalization is a public body whose meetings shall be open to the public. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

**84-1409. Terms, defined.**

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or

advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Videoconferencing means conducting a meeting involving participants at two or more locations through the use of audio-video equipment which allows participants at each location to hear and see each meeting participant at each other location, including public input. Interaction between meeting participants shall be possible at all meeting locations.

**Source:** Laws 1975, LB 325, § 2; Laws 1983, LB 43, § 1; Laws 1989, LB 429, § 42; Laws 1989, LB 311, § 14; Laws 1992, LB 1019, § 124; Laws 1993, LB 635, § 1; Laws 1996, LB 1044, § 978; Laws 1997, LB 798, § 37; Laws 2004, LB 821, § 36; Laws 2007, LB296, § 810; Laws 2011, LB366, § 2.

#### **Annotations**

- A township is a political subdivision, and as such, a township board is subject to the provisions of the public meetings laws. *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- A county agricultural society is a public body to which the provisions of the Nebraska public meetings law are applicable. *Nixon v. Madison Co. Ag. Soc'y*, 217 Neb. 37, 348 N.W.2d 119 (1984).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).

- As an administrative agency of the county, a county board of equalization is a public body. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- The electors of a township at their annual meeting are a public body under the Open Meetings Act. *State ex rel. Newman v. Columbus Township Bd.*, 15 Neb. App. 656, 735 N.W.2d 399 (2007).
- The meeting at issue in this case was a "meeting" within the parameters of subsection (2) of this section because it involved the discussion of public business, the formation of tentative policy, or the taking of any action of the public power district. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).
- Informational sessions in which the governmental body hears reports are briefings. *Johnson v. Nebraska Environmental Control Council*, 2 Neb. App. 263, 509 N.W.2d 21 (1993).

**84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.**

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

- (a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;
- (b) Discussion regarding deployment of security personnel or devices;
- (c) Investigative proceedings regarding allegations of criminal misconduct;
- (d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;
- (e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or
- (f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

**Source:** Laws 1975, LB 325, § 3; Laws 1983, LB 43, § 2; Laws 1985, LB 117, § 1; Laws 1992, LB 1019, § 125; Laws 1994, LB 621, § 1; Laws 1996, LB 900, § 1072; Laws 2004, LB 821, § 37; Laws 2004, LB 1179, § 1; Laws 2006, LB 898, § 1; Laws 2011, LB390, § 29; Laws 2012, LB995, § 17.

**Annotations**

- There is no absolute discovery privilege for communications that occur during a closed session. *State ex rel. Upper Republican NRD v. District Judges*, 273 Neb. 148, 728 N.W.2d 275 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- The public interest mentioned in this section is that shared by citizens in general and by the community at large concerning pecuniary or legal rights and liabilities. *Grein v. Board of Education*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Hearing in closed executive session was contrary to this section since there was no showing of necessity or reason under subdivision (1)(a), (b), or (c), but did not result in reversal of board decision. *Simonds v. Board of Examiners*, 213 Neb. 259, 329 N.W.2d 92 (1983).
- Negotiations for the purchase of land need not be conducted at an open meeting but the deliberations of a city council as to whether an offer to purchase real estate should be made should take place in an open meeting. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Public meeting law was not violated where the Board of Regents of the University of Nebraska voted to hold a closed session to consider the university president's resignation, and also discussed the appointment of an interim president during such session. *Meyer v. Board of Regents*, 1 Neb. App. 893, 510 N.W.2d 450 (1993).

**84-1411. Meetings of public body; notice; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.**

(1) Each public body shall give reasonable advance publicized notice of the time and place of each meeting by a method designated by each public body and recorded in its minutes. Such notice shall be transmitted to all members of the public body and to the public. Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (a) twenty-four hours before the scheduled commencement of the meeting or (b) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) A meeting of a state agency, state board, state commission, state council, or state committee, of an advisory committee of any such state entity, of an organization created under the Interlocal

Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a public power district having a chartered territory of more than one county in this state, of the governing body of a public power and irrigation district having a chartered territory of more than one county in this state, of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, or of a community college board of governors may be held by means of videoconferencing or, in the case of the Judicial Resources Commission in those cases specified in section 24-1204, by telephone conference, if:

- (a) Reasonable advance publicized notice is given;
- (b) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio or visual recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if videoconferencing or telephone conferencing was not used;
- (c) At least one copy of all documents being considered is available to the public at each site of the videoconference or telephone conference;
- (d) At least one member of the state entity, advisory committee, board, council, or governing body is present at each site of the videoconference or telephone conference, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site; and
- (e)(i) Except as provided in subdivision (2)(e)(ii) of this section, no more than one-half of the state entity's, advisory committee's, board's, council's, or governing body's meetings in a calendar year are held by videoconference or telephone conference; or
- (ii) In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, such organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conferencing.

Videoconferencing, telephone conferencing, or conferencing by other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(3) A meeting of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of an entity formed under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, of a community college board of governors, of the governing body of a public power district, of the governing body of a public

power and irrigation district, or of the Nebraska Brand Committee may be held by telephone conference call if:

- (a) The territory represented by the educational service unit, member educational service units, community college board of governors, public power district, public power and irrigation district, Nebraska Brand Committee, or member public agencies of the entity or pool covers more than one county;
- (b) Reasonable advance publicized notice is given which identifies each telephone conference location at which there will be present: (i) A member of the educational service unit board, council, community college board of governors, governing body of a public power district, governing body of a public power and irrigation district, Nebraska Brand Committee, or entity's or pool's governing body; or (ii) A nonvoting designee designated under subdivision (3)(f) of this section;
- (c) All telephone conference meeting sites identified in the notice are located within public buildings used by members of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or entity or pool or at a place which will accommodate the anticipated audience;
- (d) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if a telephone conference call was not used;
- (e) At least one copy of all documents being considered is available to the public at each site of the telephone conference call;
- (f) At least one member of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or governing body of the entity or pool is present at each site of the telephone conference call identified in the public notice, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site;
- (g) The telephone conference call lasts no more than five hours; and
- (h) No more than one-half of the board's, council's, governing body's, committee's, entity's, or pool's meetings in a calendar year are held by telephone conference call, except that:
- (i) The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by

telephone conference call if the governing body's quarterly meetings are not held by telephone conference call or videoconferencing; and

(ii) An organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act may hold more than one-half of its meetings by telephone conference call if the organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conference call.

Nothing in this subsection shall prevent the participation of consultants, members of the press, and other nonmembers of the governing body at sites not identified in the public notice. Telephone conference calls, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness other than a member of the public body to appear before the public body by means of video or telecommunications equipment.

**Source:**Laws 1975, LB 325, § 4; Laws 1983, LB 43, § 3; Laws 1987, LB 663, § 25; Laws 1993, LB 635, § 2; Laws 1996, LB 469, § 6; Laws 1996, LB 1161, § 1; Laws 1999, LB 47, § 2; Laws 1999, LB 87, § 100; Laws 1999, LB 461, § 1; Laws 2000, LB 968, § 85; Laws 2004, LB 821, § 38; Laws 2004, LB 1179, § 2; Laws 2006, LB 898, § 2; Laws 2007, LB199, § 9; Laws 2009, LB361, § 2; Laws 2012, LB735, § 1; Laws 2013, LB510, § 1; Laws 2017, LB318, § 1; Laws 2019, LB212, § 5.

**Effective Date: September 1, 2019**

#### **Cross References**

- **Intergovernmental Risk Management Act**, see section 44-4301.
- **Interlocal Cooperation Act**, see section 13-801.
- **Joint Public Agency Act**, see section 13-2501.
- **Municipal Cooperative Financing Act**, see section 18-2401.

#### **Annotations**

- Under subsection (1) of this section, the Legislature has imposed only two conditions on the public body's notification method of a public meeting: (1) It must give reasonable advance publicized notice of the time and place of each meeting and (2) it must be recorded in the public body's minutes. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- An emergency is "(a)ny event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition." *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- An agenda which gives reasonable notice of the matters to be considered at a meeting of a city council complies with the requirements of this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- When notice is required, a notice of a special meeting of a city council posted in three public places at 10:00 p.m. on the day preceding the meeting is not reasonable advance publicized notice of a meeting as is required by this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Teacher waived right to object to lack of public notice in board of education employment hearing by voluntary participation in the hearing without objection. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- A county board of commissioners and a county board of equalization are not required to give separate notices when the notice states only the time and place that the boards meet and directs a citizen to where the agendas for each board can be found. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- A county board of equalization is a public body which is required to give advanced publicized notice of its meetings. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Notice of recessed and reconvened meetings must be given in the same fashion as the original meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- True notice of a meeting is not given by burying such in the minutes of a prior board proceeding. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- An agenda notice which merely stated "work order reports" was an inadequate notice under this section because it did not give interested persons knowledge that plans for a 345 kv transmission line through the district was going to be discussed and voted upon at the meeting. Inadequate agenda notice under this section meant there was a substantial violation of the public meeting laws; however, later actions by the board of directors cured the defects in notice, and such actions were in substantial compliance with the statute. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

**84-1412. Meetings of public body; rights of public; public body; powers and duties.**

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body may require any member of the public desiring to address the body to identify himself or herself.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making a telephone conference call available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act;

(f) Reasonable arrangements are made to provide viewing at other instate locations for a videoconference meeting if requested fourteen days in advance and if economically and reasonably available in the area; and

(g) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) The public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

(8) Public bodies shall make available at the meeting or the instate location for a telephone conference call or videoconference, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

**Source:** Laws 1975, LB 325, § 5; Laws 1983, LB 43, § 4; Laws 1985, LB 117, § 2; Laws 1987, LB 324, § 5; Laws 1996, LB 900, § 1073; Laws 2001, LB 250, § 2; Laws 2004, LB 821, § 39; Laws 2006, LB 898, § 3; Laws 2008, LB962, § 1.

**Annotations**

- To preserve an objection that a public body failed to make documents available at a public meeting as required by subsection (8) of this section, a person who attends a public meeting must not only object to the violation, but must make that objection to the public body or to a member of the public body. *Stoetzel & Sons v. City of Hastings*, 265 Neb. 637, 658 N.W.2d 636 (2003).

**84-1413. Meetings; minutes; roll call vote; secret ballot; when.**

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

**Source:** Laws 1975, LB 325, § 6; Laws 1978, LB 609, § 3; Laws 1979, LB 86, § 9; Laws 1987, LB 663, § 26; Laws 2005, LB 501, § 1; Laws 2009, LB361, § 3; Laws 2015, LB365, § 2; Laws 2016, LB876, § 1.

#### **Annotations**

- If a person present at a meeting observes and fails to object to an alleged public meetings laws violation in the form of a failure to conduct rollcall votes before taking actions on questions or motions pending, that person waives his or her right to object at a later date. *Hauser v. Nebraska Police Stds. Adv. Council*, 264 Neb. 944, 653 N.W.2d 240 (2002).
- Subsection (2) of this section does not require the record to state that the vote was by roll call, but requires only that the record show if and how each member voted. Neither does the statute set a time limit for recording the results of a vote, after which no corrections of the record can be made. If no intervening rights of third persons have arisen, a board of county commissioners has power to correct the record of the proceedings had at a previous meeting so as to make them speak the truth, particularly where the correction supplies some omitted fact or action and is done not to contradict or change the original record but to have the record show that a certain action was taken or thing done, which the original record fails to show. *State ex rel. Schuler v. Dunbar*, 214 Neb. 85, 333 N.W.2d 652 (1983).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).
- There is no requirement that a public body make a record of where notice was published or posted. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

**84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.**

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

**Source:** Laws 1975, LB 325, § 9; Laws 1977, LB 39, § 318; Laws 1983, LB 43, § 5; Laws 1992, LB 1019, § 126; Laws 1994, LB 621, § 2; Laws 1996, LB 900, § 1074; Laws 2004, LB 821, § 40; Laws 2006, LB 898, § 4.

**Annotations**

- The Legislature has granted standing to a broad scope of its citizens for the very limited purpose of challenging meetings allegedly in violation of the Open Meetings Act, so that they may help police the public policy embodied by the act. *Schauer v. Grooms*, 280 Neb. 426, 786 N.W.2d 909 (2010).
- Any citizen of the state may commence an action to declare a public body's action void. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- The reading of ordinances constitutes a formal action under subsection (1) of this section. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).

- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- Under the Public Meetings Act, a county lacks capacity to maintain an action to declare its official conduct "void" for noncompliance with the act. *County of York v. Johnson*, 230 Neb. 403, 432 N.W.2d 215 (1988).
- When a petitioner under this section is successful in the district court, that court may allow attorney fees. *Tracy Corp. II v. Nebraska Pub. Serv. Comm.*, 218 Neb. 900, 360 N.W.2d 485 (1984).
- Informal discussions between the Tax Commissioner and the State Board of Equalization in which instructions were clarified, with such clarification leading to the amendment of hearing notices, did not constitute a public meeting subject to the provisions of this section. *Box Butte County v. State Board of Equalization and Assessment*, 206 Neb. 696, 295 N.W.2d 670 (1980).
- The right to collaterally attack an order made in contravention of the Public Meeting Act must occur within a period of one year as is specifically provided by this section. *Witt v. School District No. 70*, 202 Neb. 63, 273 N.W.2d 669 (1979).
- Statutory change, requiring "publicized notice" for board of education employment hearings, occurring between dates meeting scheduled and conducted, held not to void proceedings. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- Voiding an entire meeting is a proper remedy for violations of the Open Meetings Act. Once a meeting has been declared void pursuant to Nebraska's public meetings law, board members are prohibited from considering any information obtained at the illegal meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Actions by the board of directors were merely voidable under this section, and not void. Pursuant to subsection (3) of this section, the plaintiffs were awarded partial attorney fees because they were successful in having the court declare that the board of directors was in substantial violation of the statute, even though the plaintiffs did not get the relief requested of having the board's actions declared void. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

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Source: [http://nebraskalegislature.gov/laws/display\\_html.php?begin\\_section=84-1407&end\\_section=84-1414](http://nebraskalegislature.gov/laws/display_html.php?begin_section=84-1407&end_section=84-1414)

Date: July 2019

# Board of Education Regular Meeting

October 12, 2020 7:00 PM

Blair Public Library

2233 Civic Drive, Blair NE 68008

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Information concerning the Open Meeting Law, Chapter 84, Article 14 of Nebraska State Statutes, is posted in this room at a location accessible to members of the public. The meeting notice was published in the Washington County Pilot-Tribune & Enterprise on Tuesday, October 6, 2020.

## 1. Call to Order

Mrs. Kari Loseke, President, called the Board of Education Regular meeting to order at 7:00pm.

## 2. Roll Call

Present Board Members: Steve Callaghan, Brittney Gunderson, Amy Hansen, Kari Loseke, Brandi Petersen, Denise Ray, Laura Ronning and Bob Schoby.

## 3. Approval of Absent Board Members

**Motion Passed:** I move to approve the absence of Board Member(s): Deb Parks passed with a motion by Steve Callaghan and a second by Laura Ronning.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Absent
Brandi Petersen	Yes
Denise Ray	Yes
Laura Ronning	Yes
Bob Schoby	Yes

## 4. Pledge of Allegiance

Dr. Gilson led the Board in the Pledge of Allegiance.

## 5. Approval of Emergency Additions to the Agenda - None

## 6. Call for Removal of Consent Agenda Items - None

## 7. Consent Agenda

**Motion Passed:** I move to approve the Consent Agenda as presented passed with a motion by Laura Ronning and a second by Brittney Gunderson.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Absent
Brandi Petersen	Yes
Denise Ray	Yes
Laura Ronning	Yes
Bob Schoby	Yes

### 7.1. Waiver of reading minutes from previous meeting

### 7.2. Acceptance of minutes of the previous meeting as published

### 7.3. Receipt of Communications

#### **7.4. Treasurer's Report**

#### **7.5. Audit of Claims**

### **8. Business**

#### **8.1. Items removed from Consent Agenda - None**

#### **8.2. Recognitions**

##### **8.2.1. Two Rivers Bank**

At the September Board of Education meeting, the Board accepted a donation from Two Rivers Bank in the amount of \$15,000 to be allocated for the following:

1. \$10,000 towards computers at grades K-2 and 6-8. Computers are an ongoing educational need for the school district as they need to be replaced on a regular basis.
2. \$5,000 towards the Hall of Fame Kiosk located at the high school.

Mr. Randy Lock, President of Two Rivers Bank, was present for the Board and Administration to express their gratitude for the generous gift.

#### **8.3. Acceptance of Gifts**

##### **8.3.1. Blair Bear Backers Donation**

In 2016, The Blair Bear Backers Club was established as a 100% volunteer organization with the mission to provide in-kind and financial support to Blair High School athletics and activities. The Blair Bear Backers are donating \$115,000 to be used for the recent renovations of the Krantz Field Press Box located at Blair High School.

The Bear Backers have led the construction of the Press Box, which began this spring. This includes new siding, roof, framing, windows, a redesigned floor plan, flooring, drywall, staircase (outside), and railing. The Press Box is nearly all completed and has been in use throughout this year's fall season.

Dr. Gilson and the Board thanked Paul Andersen, Blair Bear Backers President, and the Bear Backers Board members for their continued support and commitment to Blair Community Schools.

**Motion Passed:** I move to accept the donation from the Blair Bear Backers in the amount of \$115,000 to be used for the rehabilitation of the Krantz Field Press Box located at Blair High School passed with a motion by Brittney Gunderson and a second by Amy Hansen.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Absent
Brandi Petersen	Yes
Denise Ray	Yes
Laura Ronning	Yes
Bob Schoby	Yes

#### **8.4. Consideration of Communications – None.**

#### **8.5. Comments from The Public – None**

#### **8.6. Committee Reports**

##### **8.6.1. Policy Committee**

The Policy Committee met on Wednesday, September 30, 2020 at 12:00pm. A report from the committee was given by Amy Hansen.

**Motion Passed:** I move to approve on second and final notification new policies 103.03-TitleIX – Procedure for Complaints of Sexual Harassment, 402.21-Staff Conduct with Students, 404.12.12E1-Title IX Reporting Form, 501.00-Objectives for Equal Educational Opportunities for Students, and 1004.03-Live Broadcast or Videotaping passed with a motion by Amy Hansen and a second by Steve Callaghan.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Absent
Brandi Petersen	Yes
Denise Ray	Yes
Laura Ronning	Yes
Bob Schoby	Yes

**Motion Passed(As Amended):** I move to approve on second and final notification revisions to policies 103.01-Equal Educational Opportunity, 402.01-Equal Opportunity Employment, 403.03-Abuse of Students by School District Employees, 404.06-Harassment by Employees, 405.01-Employee Conduct and Appearance, 504.03-Student Conduct, 504.18-Harassment by Students, 504.19-Bullying Prevention, 504.23-Dating Violence Prevention, 504.50-Hazing, Initiation, Secret Societies or Gang Activities, 505.03-Suspension and Expulsion of Students, 612.05-Individualized Education Program and Family Services and the renumbering of 1004.03-Crisis Management Communication to 1004.30 passed with a motion by Amy Hansen and a second by Laura Ronning.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Absent
Brandi Petersen	Yes
Denise Ray	Yes
Laura Ronning	Yes
Bob Schoby	Yes

### **8.6.2. Curriculum Committee**

The Curriculum Committee met on Monday, September 21, 2020 at 12:00pm. A report from the committee was given by Denise Ray.

### **8.6.3. BG&T Committee**

The Buildings, Grounds, and Transportation Committee met on Friday, September 25, 2020 at 12:00pm. A report from the committee was given by Amy Hansen.

**Motion Passed:** I move to approve the Agreement between Washington County School District 89-0001 a/k/a/ Blair Community Schools and Jackson, Jackson & Associates regarding the design and providing construction administration for new construction of a restroom and concession facility to include basement storage and an attached ticket booth to be located at Krantz Field, located on the Blair High School campus in Blair, Nebraska, in the form presented in the amount of \$102,000 and further hereby authorize the board president to sign, execute and deliver the Agreement and to take all other action necessary to such contract into effect passed with a motion by Amy Hansen and a second by Steve Callaghan.

Steve Callaghan	Yes
Brittney Gunderson	Yes

Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Absent
Brandi Petersen	Yes
Denise Ray	Yes
Laura Ronning	Yes
Bob Schoby	Yes

**Motion Passed:** I move to approve the Plan of Action to be submitted to the State Fire Marshal as presented passed with a motion by Amy Hansen and a second by Laura Ronning.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Absent
Brandi Petersen	Yes
Denise Ray	Yes
Laura Ronning	Yes
Bob Schoby	Yes

**8.6.4. Finance Committee**

The Finance Committee met on Wednesday, October 7, 2020 at 12:00pm. A report from the committee was given by Brandi Petersen.

**Motion Passed:** I move to approve the recommended change orders from Mechanical Systems for the Blair High School Kitchen Hood Project totaling \$1,593 passed with a motion by Brandi Petersen and a second by Laura Ronning.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Absent
Brandi Petersen	Yes
Denise Ray	Yes
Laura Ronning	Yes
Bob Schoby	Yes

**Motion Passed:** I move to recognize the Blair Education Association (BEA) as the exclusive bargaining agent for the district’s non-supervisory certificated staff for the 2022-23 school year passed with a motion by Brandi Petersen and a second by Steve Callaghan.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Absent
Brandi Petersen	Yes
Denise Ray	Yes
Laura Ronning	Yes
Bob Schoby	Yes

### 8.7. Surplus Sale

The Administration requested Board authorization to hold a School District Surplus Sale. The sale will be organized and conducted per state statute regulation – including public notice, ability to inspect on site by appointment, sealed bids, and public opening bids. The mode of sale will include standard procedures and possibly online notification/publication options to expand the base of potential bidders.

In addition, the Administration requested preauthorization for the Board to accept the highest bid that meets the minimum bid requirement set and for items to be available for pickup upon the opening of the winning bid. Rationale to the request is the need to clear out the district storage building to make room for furniture being removed for the schools due to COVID-19 and the social distancing guidelines.

**Motion Passed:** I move to approve the request for Administration to conduct a school Surplus Sale, and to accept the highest bid that meets the minimum bid requirement set by Administration, and to authorize Administration to sell, donate, recycle, or dispose of items remaining from the Surplus Sale passed with a motion by Amy Hansen and a second by Laura Ronning.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Absent
Brandi Petersen	Yes
Denise Ray	Yes
Laura Ronning	Yes
Bob Schoby	Yes

### 8.8. Approval of New Teachers – None

### 8.9. Acceptance of Resignations – None

### 8.10. Superintendent Report

Dr. Gilson gave a brief account of the following:

- COVID-19 Report
- 2019-20 Annual Report
- Board Policies
- 2020-21 Board Goals

### 8.11. Informational Items

### 9. Adjournment

**Motion Passed:** I move to adjourn meeting at 8:20pm passed with a motion by Bob Schoby and a second by Amy Hansen.

Steve Callaghan	Yes
Brittney Gunderson	Yes
Amy Hansen	Yes
Kari Loseke	Yes
Deb Parks	Absent
Brandi Petersen	Yes
Denise Ray	Yes
Laura Ronning	Yes
Bob Schoby	Yes

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Angie Conety  
Secretary Board of Education

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Randall Gilson, Ed.D.  
Superintendent

Blair Community Schools  
 Financial Report to the Board of Education  
 Building Fund  
 October 31, 2020

10/1/2020 through 10/31/20
-------------------------------

	<b><u>Total</u></b>
Beginning Balance	\$2,728,385.34
Total Receipts	\$132,013.00
Total Disbursements	-\$83,294.17
<b>Building Fund Balance</b>	<b><u><u>\$2,777,104.17</u></u></b>

**Bank Balance**

Bank Balance Ending Balance	\$348,818.04
Less Outstanding Checks/Wires	\$0.00
Reconciled Bank Balance	\$348,818.04
Total Investments	\$2,428,286.13
<b>Total Building Fund Balance</b>	<b><u><u>\$2,777,104.17</u></u></b>

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Blair Community Schools  
 Financial Report to the Board of Education  
 Savings Depreciation  
 October 31, 2020

10/1/2020 through 10/31/20
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Beginning Balance	\$1,981,262.12
Total Receipts	\$345.54
Total Disbursements	-\$4,264.20
<b>Savings Depreciation Fund Balance</b>	<b><u><u>\$1,977,343.46</u></u></b>

**Bank Balance**

Bank Balance Ending Balance	\$1,983,825.73
Less Outstanding Checks/Wires	-\$6,482.27
<b>Total Savings Depreciation Fund Balance</b>	<b><u><u>\$1,977,343.46</u></u></b>

Blair Community Schools  
 Financial Report to the Board of Education  
 Cash-Bank Reconciliation  
 October 31, 2020

10/1/2020 through 10/31/20
-------------------------------

**Book Balance**

Beginning Balance		\$9,118,441.18
Total Receipts		\$841,560.24
Total Disbursements		-\$1,806,903.69
Reconciled Book Balance-Ending Balance		<b>\$8,153,097.73</b>

**Bank Balance**

Beginning Balance		\$349,355.39
Deposits	\$2,390,198.18	
Interest	\$100.65	
Total Receipts		\$2,390,298.83
Total Disbursements		-\$1,602,079.55
Bank Balance Ending Balance		\$1,137,574.67
Add Deposit in Transit		\$147,852.00
Less Outstanding Checks/Wires		-\$230,668.95
Reconciled Bank Balance-Ending Balance		<b>\$1,054,757.72</b>

Reconciled Balance		\$1,054,757.72
Total Investments		\$7,098,340.01
<b>Total General Fund Balance</b>		<b>\$8,153,097.73</b>

*Leslie Watts*  
 \_\_\_\_\_  
 Leslie Watts, Board of Education Treasurer

11/4/20  
 \_\_\_\_\_  
 Date

**ACTIVITY FUND & STUDENT FEE FUND-CHECKS ISSUED IN OCTOBER 2020 TO BE RATIFIED 11/9/2020**

VENDOR	TOTAL	ORGANIZATION	DESCRIPTION
BLAIR GARDEN CENTER	\$ 396.00	OUTDOOR EDUCATION	OUTDOOR ED SUPPLIES
KENNETH DICKEY	\$ 55.00	JR HIGH FOOTBALL	8TH FB OFFICIAL
MICHAEL HAGGE	\$ 55.00	JR HIGH FOOTBALL	8TH FB OFFICIAL
TIMOTHY ARNDT	\$ 55.00	JR HIGH FOOTBALL	8TH FB OFFICIAL
OFFICE DEPOT	\$ 13.99	OBMS STUDENT SENAT	OMS SUPPLIES
VISA	\$ 148.70	OBMS STUDENT SENAT	SAMSLUB
VISA	\$ 301.50	ALL SPORTS	AMAZON
CASH	\$ 110.00	CROSS COUNTRY	REIMBURSE GATE BOX
AWARDS UNLIMITED	\$ 323.05	CROSS COUNTRY	BHS XC AWARDS
KENNETH DICKEY	\$ 55.00	FOOTBALL	9TH FB OFFICIAL
MICHAEL HAGGE	\$ 55.00	FOOTBALL	9TH FB OFFICIAL
TIMOTHY ARNDT	\$ 55.00	FOOTBALL	9TH FB OFFICIAL
STEVE ZALKIN	\$ 60.00	FOOTBALL	9TH FB OFFICIAL
ROBERT BROWN	\$ 60.00	FOOTBALL	9/28 JV FB OFFICIAL
ARIC NIELSEN	\$ 60.00	FOOTBALL	9/28 JV FB
ZACHARY HUNNEL	\$ 60.00	FOOTBALL	9/28 JV FB
TY STARKS	\$ 60.00	FOOTBALL	9/28 JV FB
PATRICK CLARE	\$ 100.00	FOOTBALL	10/2 VAR FB OFFICIAL
LARRY BACKES	\$ 100.00	FOOTBALL	10/2 VAR FB OFFICIAL
MATT WILKINSON	\$ 100.00	FOOTBALL	10/2 VAR FB OFFICIAL
MIKE CARROLL	\$ 100.00	FOOTBALL	10/2 VAR FB OFFICIAL
MONTREZ HOWARD	\$ 60.00	FOOTBALL	10/12 JV FB OFFICIAL
ARIC NIELSEN	\$ 60.00	FOOTBALL	10/12 JV FB OFFICIAL
MARK HARMAN	\$ 60.00	FOOTBALL	10/12 JV FB OFFICIAL
JAYSON FORD	\$ 60.00	FOOTBALL	10/12 JV FB OFFICIAL
LANCE CLARK	\$ 60.00	FOOTBALL	10/8 9FB OFFICIAL
JAYSON FORD	\$ 60.00	FOOTBALL	10/8 9FB OFFICIAL
ARIC NIELSEN	\$ 60.00	FOOTBALL	10/8 9FB OFFICIAL
ZACHARY HUNNEL	\$ 60.00	FOOTBALL	10/8 9FB OFFICIAL
STEVE NELSON	\$ 100.00	FOOTBALL	10/16 FB OFFICIAL
NATE MASTEL	\$ 100.00	FOOTBALL	10/16 VAR FB OFFICIAL
KIRK LOTT	\$ 100.00	FOOTBALL	10/16 VAR SB OFFICIAL
GEORGE FINLEY	\$ 100.00	FOOTBALL	10/16 VAR FB OFFICIAL
SHANE SMITH	\$ 100.00	FOOTBALL	10/16 VAR FB OFFICIAL
RICH HORNER	\$ 100.00	FOOTBALL	10/2 VAR FB OFFICIAL
ABE'S PORTABLES	\$ 125.00	FOOTBALL	BHS SATELLITE SERVICE
ABE'S PORTABLES	\$ 230.00	FOOTBALL	BHS SATELLITE SERVICE
ABE'S PORTABLES	\$ 275.00	FOOTBALL	BHS SATELLITE SERVICE
FLEET US LLC	\$ 2,801.43	FOOTBALL	FB FIELD PAINT
VISA	\$ 38.48	FOOTBALL	CASEYS
VISA	\$ 38.48	FOOTBALL	CASEYS
MARTY SANTONI	\$ 115.00	GIRLS FASTPITCH SO	9/29 JV/V SOFTBALL
DARRELL CONRAD	\$ 115.00	GIRLS FASTPITCH SO	9/29 JV/V SOFTBALL
MIKE PEITZMIER	\$ 115.00	GIRLS FASTPITCH SO	9/27 JV/V SOFTBALL
MARK GROTH	\$ 115.00	GIRLS FASTPITCH SO	9/28 JV/V SOFTBALL
COUNTRY GARDENS BLAIR FLORISTS	\$ 59.70	GIRLS FASTPITCH SO	SOFTBALL FLOWERS
AWARDS UNLIMITED	\$ 214.66	GIRLS FASTPITCH SO	BHS SB AWARDS
RIVER WILDS GOLF CLUB	\$ 960.00	GIRLS GOLF	GIRLS GOLF INVITE
CASH	\$ 300.00	GIRLS GOLF	MEAL \$
RIVER WILDS GOLF CLUB	\$ 48.00	GIRLS GOLF	GIRLS GOLF MEALS
RIVER WILDS GOLF CLUB	\$ 49.00	GIRLS GOLF	GIRLS GOLF MEALS
PLATTSMOUTH HIGH SCHOOL	\$ 110.00	GIRLS GOLF	9/10 GGOLF ENTRY
AWARDS UNLIMITED	\$ 186.66	GIRLS GOLF	BHS GGOLF AWARDS
MARY POLICKY	\$ 90.00	VOLLEYBALL	10/5 8VB OFFICIAL
JANE MCCLURKIN	\$ 90.00	VOLLEYBALL	10/5 8VB OFFICIAL
LOU'S SPORTING GOODS	\$ 27.80	VOLLEYBALL	VOLLEYBALL SUPPLIES
LOU'S SPORTING GOODS	\$ 4.95	VOLLEYBALL	VOLLEYBALL SCOREBOOKS
VISA	\$ 140.35	NATIONAL HONOR SOCIETY	JOANN STORES
VICKI GRIFFIN	\$ 35.93	NATIONAL HONOR SOCIETY	FLEECE BLANKETS
VICKI GRIFFIN	\$ 14.60	NATIONAL HONOR SOCIETY	NASSP DUES
DRAMATIC PUBLISHING	\$ 300.00	DRAMATICS	ROYALTY FEE
STATE LAND JUDGING COMMITTEE	\$ 44.00	F. F. A.	AREA LAND JUDGING
VISA	\$ 13.49	F. B. L. A.	HOBBY LOBBY
VISA	\$ 16.05	F. B. L. A.	HOBBY LOBBY
DONNA KINGSTON	\$ 100.00	F. B. L. A.	FBLA POLO LOGO
GRAINGER	\$ 554.00	HS FACULTY CONCESS	COFFEE BREWER
VISA	\$ 40.00	NSAA DISTRICT MUSI	OPUSEVENT

VENDOR	TOTAL	ORGANIZATION	DESCRIPTION
VISA	\$ 380.00	NSAA DISTRICT MUSI	OPUSEVENT
VISA	\$ 500.00	NSAA DISTRICT MUSI	OPUSEVENT
COUNTRY GARDENS BLAIR FLORISTS	\$ 182.00	CHEERLEADERS	CHEER FLOWERS
ADDISON WOLFF	\$ 59.50	DANCE TEAM	DANCE TEAM FACE MASKS
VISA	\$ 81.47	HS STUDENT SENATE	ANDERSONS
THE SIGN DEPOT	\$ 441.41	HS STUDENT SENATE	HOMECOMING SHIRTS
VISA	\$ 16.92	THESPIANS	WALMART
VISA	\$ 22.50	THESPIANS	WALMART
VISA	\$ 107.97	THESPIANS	WALMART
VISA	\$ 671.94	STAFF COMPUTER LIMITED USE FEES	ASSET GENIE
NSAA DISTRICT II	\$ 35.00	ALL SPORTS	DAN HUTSELL
SEE THE TRAINER	\$ 73.90	ALL SPORTS	SPORTS SUPPLIES
COLLINS SPORTS MEDICINE	\$ 155.00	ALL SPORTS	GATORADE PERFORMANCE PACK
COLLINS SPORTS MEDICINE	\$ 75.00	ALL SPORTS	GATORADE PERFORMANCE PACK
VISA	\$ 262.00	ALL SPORTS	RSCHOOL TODAY
VISA	\$ 1,125.00	ALL SPORTS	NCA
GRAPHIC EDGE	\$ 194.92	CAMP-FOOTBALL	FB APPAREL
KRYSTAL MACHOLAN	\$ 780.00	CAMP-SOFTBALL	SOFTBALL CAMP SHIRTS
GRAPHIC EDGE	\$ 164.94	CAMP-GIRLS BASKETBALL	GBB CAMP SHIRTS
BLAIR GARDEN CENTER	\$ 143.88	F. F. A.	FFA SUPPLIES
PEPSI CO	\$ 891.27	F. B. L. A.	FBLA CONCESSION
VISA	\$ 101.93	F. B. L. A.	COSTCO
VISA	\$ 193.88	F. B. L. A.	COSTCO
PARLEVEL SYSTEMS SALE	\$ 7.95	SPECIAL GRANT (CIRCLE OF FRIENDS)	PARLEVEL SYSTEMS SALE
PARLEVEL SYSTEMS SALE	\$ 7.95	SPECIAL GRANT (CIRCLE OF FRIENDS)	PARLEVEL SYSTEMS SALE
VISA	\$ 116.20	TECHNOLOGY FEE	AMAZON
CHAD METZGER	\$ 50.00	JR HIGH FOOTBALL	9/29 8FB OFFICIAL
JEREMY CRUMP	\$ 50.00	JR HIGH FOOTBALL	9/29 7FB OFFICIAL
JEFF PATE	\$ 50.00	JR HIGH FOOTBALL	9/29 7FB OFFICIAL
TY STARKS	\$ 50.00	JR HIGH FOOTBALL	10/6 7FB OFFICIAL
SEAN MONAHAN	\$ 50.00	JR HIGH FOOTBALL	10/6 7FB OFFICIAL
JANE MCCLURKIN	\$ 28.31	JR. HIGH VOLLEYBAL	9/22 OFFICIAL MLG
CARRIE HELWIG	\$ 29.70	JR. HIGH VOLLEYBAL	9/22 OFFICIAL MLG
MARY POLICKY	\$ 90.00	JR. HIGH VOLLEYBAL	9/28 8VB OFFICIAL
JANE MCCLURKIN	\$ 90.00	JR. HIGH VOLLEYBAL	9/28 VB OFFICIAL
JEFF MOUNT	\$ 172.69	BAND INSTRUMENT US	JAZZ BAND GUITAR
SPARTAN STORES LLC	\$ 42.55	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$ 42.35	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$ 44.58	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$ 48.75	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$ 66.46	HOME EC LAB FEES	BHS FCS SUPPLIES
VISA	\$ 273.82	HOME EC LAB FEES	HOBBY LOBBY
SPARTAN STORES LLC	\$ 17.57	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$ 40.80	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$ 50.73	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$ 51.51	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$ 52.94	HOME EC LAB FEES	BHS FCS SUPPLOES
SPARTAN STORES LLC	\$ 70.68	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$ 80.89	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$ 124.08	HOME EC LAB FEES	BHS FCS SUPPLIES
SPARTAN STORES LLC	\$ 105.57	HOME EC LAB FEES	BHS FCS SUPPLIES
MATHESON TRI-GAS INC	\$ 321.50	VOCATIONAL EDUCATI	BHS WELDING SUPPLIES
VISA	\$ 115.80	TECHNOLOGY FEE	ASSET GENIE
LOU'S SPORTING GOODS	\$ 761.97	CROSS COUNTRY	CROSS COUNTRY UNIFORM
VISA	\$ 141.22	CROSS COUNTRY	MARATHON PRINTING
BOYS TOWN HIGH SCHOOL	\$ 100.00	CROSS COUNTRY	10/1 XC ENTRY
LINCOLN NORTH STAR HS	\$ 120.00	CROSS COUNTRY	9/24 XC ENTRY
PLATTSMOUTH HIGH SCHOOL	\$ 130.00	CROSS COUNTRY	9/1 XC ENTRY
UNK ATHLETICS	\$ 200.00	CROSS COUNTRY	9/28 XC INVITE
BIG GAME FOOTBALL FACTORY	\$ 486.94	FOOTBALL	FOOTBALL SUPPLIES
RIDDELL ALL AMERICAN	\$ 3,496.25	FOOTBALL	BHS FB UNIFORMS
PAUL TEAFORD	\$ 110.00	GIRLS FASTPITCH SO	10/5 VAR SB OFFICIAL
MARK THURBER	\$ 125.00	GIRLS FASTPITCH SO	10/5 VAR SB OFFICIAL
FRANK PECHA	\$ 125.00	GIRLS FASTPITCH SO	10/5 VAR SB OFFICIAL
MATTHEW HAGGE	\$ 125.00	GIRLS FASTPITCH SO	10/5 VAR SB OFFICIAL
MARK THURBER	\$ 125.00	GIRLS FASTPITCH SO	10/6 VAR SB OFFICIAL
PAUL TEAFORD	\$ 125.00	GIRLS FASTPITCH SO	10/6 VAR SB OFFICIAL
JOSHUA SCHLOTE	\$ 154.50	GIRLS FASTPITCH SO	10/9 VAR SB OFFICIAL

VENDOR	TOTAL	ORGANIZATION	DESCRIPTION
DANIEL NEWCOMER	\$ 154.50	GIRLS FASTPITCH SO	10/9 VAR SB OFFICIAL
ARLINGTON PUBLIC SCHOOLS	\$ 100.00	GIRLS FASTPITCH SO	9/12 JV SB ENTRY
ELKHORN HIGH SCHOOL	\$ 120.00	GIRLS FASTPITCH SO	9/19 SB ENTRY
LINCOLN SOUTHEAST	\$ 125.00	GIRLS FASTPITCH SO	9/26 SOFTBALL ENTRY
RIVER WILDS GOLF CLUB	\$ 500.00	GIRLS GOLF	EMC GIRLS GOLF
RIVER WILDS GOLF CLUB	\$ 320.00	GIRLS GOLF	JV GIRLS GOLF INVITE
GRETNA HIGH SCHOOL	\$ 100.00	GIRLS GOLF	GIRLS GOLF ENTRY
ARLINGTON PUBLIC SCHOOLS	\$ 120.00	GIRLS GOLF	GIRLS GOLF ENTRY
OAKLAND-CRAIG HIGH SCHOOL	\$ 125.00	GIRLS GOLF	GIRLS GOLF ENRTY
JANE MCCLURKIN	\$ 75.00	VOLLEYBALL	10/6 VB OFFICIAL
MARY POLICKY	\$ 75.00	VOLLEYBALL	10/6 VB OFFICIAL
THARON FRED HEUSTON JR	\$ 110.00	VOLLEYBALL	10/6 JV/V VB OFFICIAL
BILL KRIVOHHAVEK	\$ 110.00	VOLLEYBALL	10/6 JV/V VB OFFICIAL
JANE MCCLURKIN	\$ 185.00	VOLLEYBALL	10/8 VB OFFICIAL
THARON FRED HEUSTON JR	\$ 185.00	VOLLEYBALL	10/8 VB OFFICIAL
JANE MCCLURKIN	\$ 75.00	VOLLEYBALL	10/20 9VB OFFICIAL
ELOISE HIEMKE	\$ 110.00	VOLLEYBALL	JV/V VB OFFICIAL
JACKIE WARRICK	\$ 185.00	VOLLEYBALL	9/JV/VAR OFFICIAL
BENNINGTON HIGH SCHOOL	\$ 50.00	VOLLEYBALL	10/17 9VB ENTRY
SKUTT CATHOLIC HIGH SCHOOL	\$ 90.00	VOLLEYBALL	9/12 9VB ENTRY
RONCALLI HIGH SCHOOL	\$ 100.00	VOLLEYBALL	10/3 JV VB ENTRY
ELKHORN HIGH SCHOOL	\$ 100.00	VOLLEYBALL	9/26 VB ENTRY
BELLEVUE EAST HIGH SCHOOL	\$ 130.00	VOLLEYBALL	10/24 VB ENTRY
ARLINGTON PUBLIC SCHOOLS	\$ 150.00	VOLLEYBALL	9/26 VB ENTRY
THE SIGN DEPOT	\$ 1,639.11	F. F. A.	FFA SHIRTS
NEBR FFA ASSOCIATION	\$ 954.00	F. F. A.	FFA MEMBERSHIP DUES
GRAFTON & ASSOCIATES	\$ 25.00	F. F. A.	FFA CHAPTER FEES
FBLA PBLA INC	\$ 820.00	F. B. L. A.	FBLA DUES
LAURIE DONDELINGER	\$ 20.00	PE UNIFORMS (STUDENT FEES)	OMS PE UNIFORM REFUND
JENNIFER KUCHTA	\$ 10.00	PE UNIFORMS (STUDENT FEES)	OMS PE UNIFORM REFUND
JENNY MCKEON	\$ 20.00	PE UNIFORMS (STUDENT FEES)	OMS PE UNIFORM REFUND

## GENERAL FUND CLAIMS - 11/9/2020

VENDOR	AMOUNT	DESCRIPTION
ABE'S TRASH SERVICE INC	\$2,611.03	TRASH SERVICES
AJ'S SERVICE AND REPAIR INC	\$3,746.61	BUS REPAIRS & MAINTENANCE
AMERICAN BROADBAND CABLE	\$2,277.45	TELEPHONE, INTERNET, & CABLE SERVICES
AMY TESSENDORF	\$251.59	EMPLOYEE MILEAGE & SLP STATE LICENSES REIMBURSE
AWARDS UNLIMITED	\$38.22	BOARD NAME PLATE
BIL-DEN GLASS	\$489.80	DOOR REPAIRS (BHS & OMS)
BLAIR ACE HARDWARE	\$363.37	MAINTENANCE SUPPLIES
BLAIR GARDEN CENTER	\$155.00	GROUNDS SUPPLIES
BOMGAARS	\$397.24	GROUNDS SUPPLIES
BOYS TOWN	\$24,754.50	SPED TUITION-SEPT 2020
CAPITAL BUSINESS SYSTEMS INC	\$4,651.99	COPIER SERVICES
CAROLINA BIOLOGICAL SUP CO	\$83.83	CLASSROOM SCIENCE SUPPLIES
CARQUEST AUTO PARTS	\$20.00	BUS & VEHICLE PARTS
CDW GOVERNMENT INC	\$13.05	FIBER JUMPER FOR KRANTZ STADIUM
CITY OF BLAIR	\$4,048.09	UTILITY- WATER & SEWER
CITY OF BLAIR	\$1,843.50	MOWING- SEPT 20
CITY OF BLAIR	\$675.38	SRO SERVICES
CONTROL MANAGEMENT INC	\$855.00	HVAC REPAIRS (N,OMS)
COUNTRY TIRE	\$157.72	BUS & VAN REPAIRS
CUBBYS INC.	\$5,232.43	BUS AND VEHICLE FUEL
DAN'S HANDYMAN PLUMBING	\$1,098.92	PLUMBING REPAIRS (S,OMS,BHS)
DANIELLE LADWIG	\$230.00	EMPLOYEE MILEAGE
DEMCO INC	\$54.27	OMS LIBRARY SUPPLIES
DENISE BAKER	\$299.46	SPED PRESCHOOL PARENT MILEAGE
DIETZE MUSIC HOUSE	\$50.00	INSTRUMENT REPAIRS AT ARBOR PARK
ECHO GROUP INC.	\$1,006.66	ELECTRICAL REPAIRS & SUPPLIES
EDUCATIONAL SERVICE UNIT #3	\$27,235.77	SPED SERVICES-SLP, VISION, & BROOKE VALLEY-AUG-SEPT20
ELISA FORDYCE	\$647.28	PARENT MILEAGE
ENTERPRISE PUBLISHING CO INC	\$458.85	LEGAL NOTICE ADVERTISING
FAIRWAY OIL CO	\$916.46	BUS FUEL (PROPANE)
FERGUSON ENTERPRISES INC #226	\$344.04	PLUMBING SUPPLIES FOR REPAIRS
FORT CALHOUN HIGH SCHOOL	\$2,096.11	OCCUPATIONAL THERAPY-INTERLOCAL AGREEMENT
GOODWILL INDUSTRIES INC	\$3,053.00	SPED WORK EXPERIENCE
GOPHER SPORT	\$1,384.97	PE CLASSROOM SUPPLIES (BHS, OMS)
GREENKEEPER CO	\$563.50	GROUNDS SUPPLIES
HANNAH HETRICK	\$300.00	ACCOMPANIMENT TRACKS
HUNTEL COMMUNICATIONS INC	\$500.00	DISTRICT PHONE SYSTEM REPAIRS
IDEAL PURE WATER	\$368.44	PURIFIED WATER SUPPLIES
JOHNSTONE SUPPLY	\$138.98	BUS BARN BUILDING MAINTENANCE SUPPLIES
KIM LEGGOTT	\$26.51	EMPLOYEE MILEAGE
LAKESHORE LEARNING MATERIALS	\$167.85	SPED SUPPLIES (DF, AP)
LARRY'S BOILER SERVICE	\$515.30	HVAC REPAIRS (N)
LISA JENSEN	\$1,005.10	SPED PARENT MILEAGE
MATT WOOD	\$182.03	EMPLOYEE MILEAGE (AUG-OCT)
MAXIM HEALTHCARE SERVICES	\$9,114.00	SPED NURSING SERVICES
MCH HOSPITAL & HEALTH SYSTEMS	\$280.00	BUS DRIVER PHYSICALS & CPR CARDS
MECHANICAL SYSTEMS INC	\$365.00	HVAC REPAIRS (N,OMS)
METAL DOORS & HARDWARE	\$75.00	OMS DOOR REPAIRS
MICROFILM IMAGING SYSTEMS INC	\$8,718.46	DISTRICT RECORD KEEPING
NASB	\$1,200.00	BOARD OF ED & SUPERINTENDENT CONFERENCES
NCSA	\$2,745.00	MEMBERSHIP DUES & TITLE IX TRAINING
NEBR COUNCIL ON ECONOMIC ED	\$230.00	STOCK MARKET GAME (BHS)
NEBR IOWA SUPPLY	\$1,650.00	TRANSPORTATION REPAIRS & MAINTENANCE SUPPLIES
NEBR SAFETY CENTER	\$200.00	BUS DRIVER TRAINING
NEBRASKA CENTRAL EQUIPMENT INC	\$1,625.05	BUS REPAIRS & MAINTENANCE
O'REILLY AUTOMOTIVE STORES INC	\$201.03	TRANSPORTATION REPAIRS & MAINTENANCE SUPPLIES
OFFICE DEPOT	\$2,562.17	CLASSROOM & OFFICE SUPPLIES, DISTRICT COPY PAPER
OMAHA DOOR & WINDOW INC	\$312.99	BUS BARN OVERHEAD DOOR REPAIR
OMAHA PUBLIC POWER DISTRICT	\$25,000.00	UTILITY- ELECTRICTY

<b>ONESOURCE THE BACKGROUND CK CO</b>	<b>\$115.00</b>	BACKGROUND CHECKS
<b>OPTIMUM DATA INC.</b>	<b>\$350.00</b>	TECHNOLOGY NETWORK EQUIPMENT
<b>OREGON LAMINATIONS CO</b>	<b>\$67.99</b>	SPED SUPPLIES
<b>OVERDRIVE INC</b>	<b>\$1,000.00</b>	LIBRARY EBOOKS (BHS)
<b>PAINTIN PLACE CERAMICS INC</b>	<b>\$483.75</b>	ART SUPPLIES-CLAY (BHS)
<b>PAYFLEX SYSTEMS USA INC</b>	<b>\$283.80</b>	FLEX PLAN FEE- OCT20
<b>PERRY GUTHERY HAASE GESSFORD</b>	<b>\$1,020.00</b>	LEGAL SERVICES
<b>PLANK ROAD PUBLISHING INC</b>	<b>\$125.75</b>	VOCAL MUSIC CLASS SUPPLIES (AP)
<b>PRESTO X CO</b>	<b>\$270.00</b>	PEST CONTROL (N,S,DF,AP,OMS)
<b>QUADIENT FINANCE USA INC</b>	<b>\$273.93</b>	POSTAGE MACHINE LEASE
<b>S E SMITH &amp; SONS</b>	<b>\$550.83</b>	MAINTENANCE SUPPLIES (BHS)
<b>SCENARIO LEARNING</b>	<b>\$772.50</b>	BUS DRIVER TRAINING
<b>SCHAEFFER'S</b>	<b>\$1,349.08</b>	OIL FOR BUSES
<b>SCHOOL HEALTH CORP</b>	<b>\$78.67</b>	HEALTH OFFICE, NURSE SUPPLIES
<b>SECURITY EQUIPMENT INC</b>	<b>\$3,708.00</b>	VIDEO SURVEILLANCE ADDITION (OMS)
<b>SHRED-IT US JV LLC</b>	<b>\$164.18</b>	SHREDDING SERVICES
<b>SMITTY'S AUTO SERVICE</b>	<b>\$1,786.21</b>	BUS & VEHICLE REPAIRS
<b>SPARTAN STORES LLC</b>	<b>\$61.66</b>	MATH CLASS SUPPLIES (OMS)
<b>STAPLES BUSINESS ADVANTAGE</b>	<b>\$174.77</b>	OFFICE SUPPLIES, DISINFECTANT WIPES
<b>STERICYCLE</b>	<b>\$1,765.20</b>	NURSE OFFICE WASTE REMOVAL
<b>STRATUS BUILDING SOLUTIONS</b>	<b>\$12,472.00</b>	CUSTODIAL CONTRACT CLEANING SERVICES (AP,OMS,BHS)
<b>THE HOME DEPOT PRO</b>	<b>\$8,941.04</b>	CUSTODIAL & MAINTENANCE SUPPLIES
<b>THE OMNI GROUP</b>	<b>\$18.00</b>	403B FEE-OCT 2020
<b>VERIZON</b>	<b>\$18.05</b>	DISTRICT WIRELESS TELEPHONES
<b>WANDA DOLPHIN</b>	<b>\$8.05</b>	EMPLOYEE MILEAGE
<b>WEST MUSIC</b>	<b>\$19.90</b>	VOCAL MUSIC CLASS SUPPLIES (DF)
<b>WINDSTREAM</b>	<b>\$164.14</b>	TELEPHONE LONG DISTANCE SERVICES
<b>WOODWIND &amp; THE BRASSWIND</b>	<b>\$269.99</b>	BAND EQUIPMENT-OMS
<b>Summary</b>	<b>\$185,900.49</b>	

**GENERAL FUND-CHECKS ISSUED TO BE RATIFIED 11/9/2020**

<b>VENDOR</b>	<b>TOTAL</b>	<b>DESCRIPTION</b>
STAPLES BUSINESS ADVANTAGE	\$3.24	ADMIN OFFICE SUPPLIES
VISA	\$12,914.73	AMAZON ORDERS, TRAVEL, DUES, TRAINING & INSERVICE, SUPPLIES, LIBRARY BOOKS, MISC, REPAIRS, MEETINGS, EQUIPMENT, TECHNOLOGY NEEDS, VARIOUS SUPPLIES, DUES, COVID19 RELATED SUPPLIES, TEACHER SUMMER ORDERS

**GENERAL FUND-OCTOBER 2020 PAYROLL & BENEFITS TO BE RATIFIED 11/9/2020**

GROSS PAYROLL	\$1,177,869.21	GROSS SALARY & WAGES
NET PAYROLL - DIRECT DEPOSITS	\$811,568.25	NET PAY CHECKS- DIRECT DEPOSIT TOTALS
NET PAYROLL - MANUAL CHECKS	\$0.00	NET PAY CHECKS - MANUAL CHECK TOTALS
NEBRASKA REVENUE NEB EPAY.	\$43,135.22	NE STATE W/H
OMNI FINANCIAL1 CORP COLL	\$7,817.15	P/R DEDUCTION - 403(B) INVESTMENTS
OUTGOING WIRE TO US TREASURY	\$276,932.18	FEDERAL W/H, FICA W/H & FICA TAXES
RETIREMENT	\$221,763.23	RETIREMENT
KAITLYN WACKER	\$176.06	EMPLOYEE - HEALTH SAVINGS ACCOUNT DEPOSIT
BLAIR COMMUNITY SCHOOLS	\$3.00	P/R DEDUCTION - STAFF COMPUTER USE FEES
VISION SERVICE PLAN INSURANCE CO	\$1,085.95	P/R DEDUCTION - VISION INSURANCE
MADISON NATIONAL LIFE INSURANCE CO.	\$3,323.50	EMPLOYEE LTD INSURANCE
SECTION 125	\$9,347.93	P/R DEDUCTION - FLEX PLAN CONTRIBUTIONS
BLUE CROSS BLUE SHIELD	\$217,709.46	EMPLOYEE HEALTH & DENTAL INSURANCE
CREDIT MANAGEMENT SERVICES	\$218.02	P/R DEDUCTION - GARNISHMENT
COMBINED HEALTH AGENCIES DRIVE INC.	\$10.00	P/R DEDUCTION - GARNISHMENT

**SAVINGS DEPRECIATION-CHECKS ISSUED TO BE RATIFIED 11/9/2020**

VENDOR	TOTAL	DESCRIPTION
VISA	\$2,884.20	AMAZON-TEXTBOOKS-ENGLISH CURRICULUM

**BOND FUND CLAIMS 11/9/2020**

VENDOR	TOTAL	DESCRIPTION
BOKF, NA	\$25,482.21	SERIES 2020-BOND INTEREST & PAYING AGENT FEE
<b>Summary</b>	<b>\$25,482.21</b>	

**LUNCH FUND CLAIMS 11/9/2020**

VENDOR	TOTAL	DESCRIPTION
BLAIR COMMUNITY SCHOOLS	\$120.00	TRANSFER STUDENT BALANCES TO CHROMEBOOK FEES (BHS,OMS)
BULLER FIXTURE COMPANY	\$3,309.00	NEW GAS RANGE (BHS)
ANN KARLS	\$38.35	LUNCH ACCOUNT REFUND
THE WALDINGER CORPORATION	\$3,247.33	OVEN REPAIRS, FREEZER, COOLER, DISHWASHER REPAIRS (BHS,AP)
TAHER	\$84,797.56	FOOD SERVICE EXPENSE- SEPT 2020
S & S PUMPING	\$175.00	PUMP GREASE TRAP (BHS)
<b>Summary</b>	<b>\$91,687.24</b>	

**BUILDING FUND CLAIMS 11/9/2020**

VENDOR	TOTAL	DESCRIPTION
S E SMITH	\$330.81	PRESS BOX REMODEL
MCKINNIS ROOFING	\$27,709.29	PRESS BOX REMODEL
DICKS ELECTRIC	\$13,728.90	PRESS BOX REMODEL
PROFESSIONAL FORMS	\$4,980.00	PRESS BOX REMODEL
BCDM ARCHITECTS	\$1,287.50	BHS OFFICE RELOCATION
MECHANICAL SYSTEMS	\$1,433.70	BHS OFFICE RELOCATION
AMERICAS FENCE STORE	\$4,944.00	SOUTH FENCE
<b>Summary</b>	<b>\$54,414.20</b>	

**SAVINGS/DEPRECIATION FUND CLAIMS 11/9/2020**

VENDOR	TOTAL	DESCRIPTION
SCHOOL SPECIALTY	\$413.55	SCIENCE CURRICULUM SUPPLIES (OMS,AP)
INLAND TRUCK PARTS AND SERVICE	\$14,661.20	BUS 16 ENGINE REPLACEMENT
<b>Summary</b>	<b>\$15,074.75</b>	

## **Policy Committee Meeting Minutes**

Thursday, October 22, 2020

Call to Order at 12:00pm

Deerfield Primary

**Committee Members Present:** Deb Parks (Chair), Denise Ray and Amy Hansen

**Also Present:** Dr. Randy Gilson and Angie Conety

### **1. Old Business**

#### **A. COVID-19 Update**

Dr. Gilson informed last week was our second highest COVID-19 tracking week of the year. The district currently has 58 students and one (1) staff member having to quarantine. That brings a total number of 165 quarantines for the year. 40 of those were from the volleyball quarantine prior to the start of the 2020-21 school year.

Governor Ricketts released a revised Direct Health Measure (DHM) on Friday, effective October 21<sup>st</sup> – November 30<sup>th</sup>. The new revised DHM, reduces the number of indoor gatherings to 50% capacity. In addition, Governor Ricketts directed COVID-19 positive cases and close contacts to be handled in winter activities as it was during outdoor activities. This means that if a student is participating in games or practice and tests positive for the virus, students participating will be required to self-monitor, but not have to quarantine.

The revised DHM is in response to the increase in COVID-19 cases across Nebraska, which is now considered a hot spot. Dr. Gilson spoke with Terra Uhing, Health Director for Three Rivers, to discuss the ramifications of the revised DHM. The concerns are heightened because COVID-19 cases are higher in Nebraska than they have ever been. Past increases could be tied to large numbers in nursing homes and meat processing facilities. Currently, the spread is community wide and is occurring all across the state.

#### **COVID-19 Note**

Dr. Gilson shared an update on the rising number of students and staff having to quarantine due to COVID-19. Teachers have shared concern that it is difficult to teach Remote Learning (via Zoom) and in-person students simultaneously. As the teachers have gone to incredible lengths to help our students keep learning, they are feeling overwhelmed. Board committees have been discussing the concern. The recommended conclusion is to amend the 2020-21 school calendar, to add two (2) Teacher Inservice days at the beginning of the December holiday break. Monday, December 21<sup>st</sup> and Tuesday, December 22<sup>nd</sup>. These would be non-student days that would benefit the teachers by receiving additional time to catch up with their workload.

A motion may be brought at the November 9, 2020 Board of Education meeting **to approve the amended 2020-21 school calendar as presented.**

Dr. Gilson and the administrators are in the process of studying the possibility of combining remote Learning and Acellus Learning. There will be more to come on this at the November committee meetings.

## 2. New Business

### B. Recommended Policy Revisions

Dr. Gilson presented the following policies for revisions as a result of legislative changes to laws in Nebraska.

**402.21-Staff Conduct with Students** – The presented revisions incorporate mandates from LB1080 and has a general cleanup of prohibited conduct descriptions. LB1080 requires school districts to have professional boundaries with several required elements. Staff may not have a relationship with a student within one year of the student graduating or otherwise leaving the district.

**404.02-Employee Injury Leave**– LB1186 provides up to seven (7) days of paid “injury leave” for an employee who is intentionally, knowingly or recklessly injured while at work. The revisions to this policy address the requirement with suggested parameters for handling requests for “injury leave”.

**503.04-Excessive Absenteeism** – LB751 addresses barriers to attendance and has been modified to provide that mental health may be a basis for student absences.

**204.07-Meeting Notice** – LB148 significantly changes the method by which notice must be given for Board meetings. Effective November 13, 2020, all notices must be published in a newspaper. The notice may also be published on the newspaper’s website. This is currently how the district gives notice to the public. The policy revisions just reflect the method requirements.

A motion may be brought at the November 9, 2020 Board of Education meeting **to approve on first notification revisions to policies 402.21-Staff Conduct with Students, 404.02-Employee Injury Leave, 503.04-Excessive Absenteeism, and 204.07-Meeting Notice.**

### C. Changes to School Board Seats

With no registered candidates and a potential vacant seat on the school board beginning January 2021, discussion has been held about the possibility of reducing the number of board members from nine (9) to eight (8). Dr. Gilson spoke with Rex Schultze and Justin Knight, Attorney’s with Perry Law Firm, regarding the steps needed to reduce the number of seats. They referred us to State Statute 79-550, which addresses School District change of board members. Mr. Knight informed there are two (2) key points in the statute.

1. The board must adopt a resolution in an odd-numbered year.
2. The change would not become effective until the next statewide general election.

### D. Write-In Candidate Information

According to Barb Sullivan, Washington County Clerk, the deadline for filing an affidavit as a write-in candidate in the General Election is October 23, 2020. The list of those who file as a write-in candidate will be available to the public at the Clerk’s office after the October 23<sup>rd</sup> deadline has passed.

### E. Overload Pay

Dr. Gilson previously presented “Overload Pay” to the school board as a strategy to assign extra courses (above their regular assigned) to a teacher who would volunteer giving up their plan time each day. This type of pay tends to be more cost effective than hiring new staff. For the 2020-21 school year, we offered Overload Pay to two (2) Physical Education (PE) teachers who are teaching during their scheduled plan time. We made this decision rather than hiring an additional half-time PE position, so the K-2 schedules would be student driven instead of driven

by when the PE teacher can be in each of the three (3) buildings. Dr. Gilson recently met with the Blair Education Association (BEA), who is in favor of Overload Pay. The BEA is requesting to have the Overload Pay added to the recent Negotiated Agreement as an Addendum.

A motion may be brought at the November 9, 2020 Board of Education meeting **to approve the addition of an Addendum to the 2020-21 and 2021-22 Negotiated Agreement between the Blair Education Association and Board of Education as presented.**

**F. Upcoming Policy Committee Meeting date:**

The Policy Committee will meet on Wednesday, December 2, 2020 at 12:00pm.

**3. Adjournment**

The meeting was adjourned at 1:17pm.

NEBRASKA DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Directed Health Measure Order 2020—3RHD-012

Pursuant to Neb. Rev. Stat. §§ 71-502 and 81-601 and Title 173 Neb. Admin. Code Ch. 6 the Nebraska Department of Health and Human Services (“Department”) may exercise its authority to order Directed Health Measures necessary to prevent the spread of communicable disease, illness, or poisoning. The objectives of this order are to reduce morbidity and mortality; minimize disease transmission; protect health care personnel and preserve health care system functioning.

Having reviewed information from the United States Department of Health and Human Services Centers for Disease Control and Prevention (“CDC”), local public health departments, treating health care providers and health care facilities, and other public health, security, and law enforcement authorities; having consulted with medical and communicable disease control personnel of the Department; and having considered directives and guidelines issued by the CDC and other public health authorities, the Director finds as follows:

That a member or members of the public have been exposed to a communicable disease known as COVID-19; there are now confirmed cases of “community spread” or “community transmission” of COVID-19 in the areas subject to this Directed Health Measure.

That multiple areas of the United States are experiencing “community spread” of the virus that causes COVID-19. Community spread, defined as the transmission of an illness for which the source is unknown, means that isolation of persons traveling from known areas of infection is no longer enough to control spread.

That exposure presents a risk of death or serious long-term disabilities to any person; the exposure is wide-spread and poses a significant risk of harm to people in the general population; there is a particular subset of the population that is more vulnerable to the threat and thus at increased risk; and the threat is from a novel infectious disease.

That the immediate implementation of the following Directed Health Measures is necessary to ensure that members of the public do not gather in large numbers, in close proximity to each other, or in enclosed spaces, thereby endangering the health of themselves and the public.

That one of the goals of the following Directed Health Measures is to minimize in-person interaction, which is the main means of transmission of COVID-19.

That gatherings, entertainment venues, restaurants, and bars increase and encourage talking, touching, and other social interaction in environments with a multitude of hard surfaces.

That requiring School Aged Individuals and other individuals to Isolate when required per attached Quarantine and Isolation Directions is the least restrictive practical means of Isolating those individuals that effectively protects unexposed and susceptible individuals.

That requiring School Aged Individuals and other individuals who have had Close Contact to home-Quarantine, unless Quarantined in a health care facility, per attached Quarantine and Isolation Directions is the least restrictive practical means of Quarantining those individuals that effectively protects unexposed and susceptible individuals. Home-Quarantine shall be per the attached Quarantine and Isolation Directions.

That Isolation or Quarantine per attached Quarantine and Isolation Directions will allow the most freedom of movement and communication with family members and other contacts without allowing the transmission of COVID-19 to others, and a home-Isolation or Quarantine will allow the appropriate level of medical care needed for the quarantined individuals unless it is necessary to admit the Isolated or Quarantined individuals to a health care facility.

That hospital capacity and health care resources including health care personnel hours and/or medical supplies, such as personal protective equipment, are being depleted by elective surgeries and elective procedures and that a shortage of hospital capacity or health care resources will hinder efforts of health care personnel and health care facilities to treat persons who test positive for COVID-19.

That a delay in the imposition of an effective Directed Health Measure would significantly jeopardize the ability to prevent or limit the transmission of COVID-19 or pose unacceptable risks to any person or persons.

That the following Directed Health Measures have been identified as effective against public health threats by the CDC and other similar public health authorities to effectively prevent, limit, or slow the spread of COVID-19.

- I. Based on conditions in the following areas, the following Directed Health Measures are hereby ordered for Dodge, Washington and Saunders counties, effective 12:00 AM, October 21, 2020 and continuing through 11:59 PM, November 30, 2020; unless renewed, extended, or terminated by subsequent order, all persons in all the aforementioned county(s) are ordered to comply:

1. Gatherings are hereby restricted;

A gathering is defined as any event or convening that brings together more than ten (10) patrons, customers or other invitees, excluding staff, in a single room or single space at the same time, including but not limited to, fairgrounds, fairs, festivals, auditoriums, stadiums, arenas, large event conference rooms, meeting halls, libraries, in-door or out-door arenas, tracks, bowling alleys, zoos, aquariums, swimming pools, indoor auctions, outdoor auctions, indoor theatres or any other confined indoor or outdoor space.

Gatherings are restricted to: fifty percent (50%) for an indoor facility's applicable rated occupancy but not to exceed ten thousand (10,000) (excluding staff) or one-hundred percent (100%) for an outdoor facility of the applicable rated occupancy but not to exceed ten thousand (10,000) (excluding staff).

Any one party at a gathering may not exceed eight (8) individuals.

Plans for Reopening: Except in counties with a population of five-hundred-thousand (500,000) or more, venues with a rated capacity of five-hundred (500) or more individuals must submit a "plan for reopening" to the applicable Local Public Health Department BEFORE reopening. The plan must contain at a minimum the following: planned number of guests/attendees, how the venue will meet applicable social distancing guidelines, sanitation guidelines and any other applicable DHM requirement. All plans must be approved by the Local Public Health Department prior to reopening. Indoor venues previously approved for hosting events at 75% of rated occupancy must follow the new 50% restriction, but do not need to submit a new plan.

For counties with a population of five-hundred-thousand (500,000) or more individuals, venues with a rated capacity of one-thousand (1,000) or more individuals must submit a "plan for reopening" to the applicable Local Public Health Department BEFORE reopening. The plan must contain at a minimum: planned number of guests/attendees, how the venue will meet applicable social distancing guidelines, sanitation guidelines and any other applicable DHM requirement. All plans must be approved by the Local Public Health Department prior to reopening. Indoor venues previously approved for hosting events at 75% of rated occupancy must follow the new 50% restriction, but do not need to submit a new plan.

For the purpose of clarity, a gathering does not include normal operations at airports, bus and train stations, health care facilities and services (as defined in the Health Care Facility Licensure Act Neb. Rev. Stat. §§ 71-401 to 71-475), other mental health and/or substance use treatment day programs which are not required to be licensed (such as Day Rehabilitation or Day Treatment), shopping malls and centers, or other

spaces where ten or more persons may be in transit. It also does not include typical office environments, factories, or retail or grocery stores where large numbers of people are present but it is typically unusual for them to be within six feet of one another. It also does not include events at which members of the media may need to be present, courts of law, public utilities, state, county, and city operations, election offices and polling places on election day, logistics/distribution centers, family residences housing ten or more people, or religious services. However these settings are directed to use heightened, diligent and effective disinfection of exposed surfaces meeting the directions of the Nebraska Department of Health and Human Services, Centers for Disease Control and Prevention and the Environmental Protection Agency.

Restaurants, bars, taverns, bowling alleys, private clubs, bottle clubs, and gentleman clubs, regardless of name or characterization: Party(s) must consist of no more than eight (8) individuals. Individuals shall be required to remain seated except for the following: ordering food, restroom use, or playing games. The above-referenced establishments should have an environment where patrons and staff maintain social distancing (a distance of six feet away from other persons) whenever possible.

Wedding and funeral receptions: Party(s) may not exceed eight (8) individuals. Dancing or other activities which require individuals to gather beyond their respective tables or seats should be limited whenever possible and when allowed should adhere to any State issued guidance.

2. All businesses are hereby reminded to follow any COVID-19 related safety guidelines established or published by their respective professional, regulatory or advisory associations or agencies relating to or regarding the use of personal protective equipment.
3. Elective surgery and elective procedures; for all Acute Care Hospitals, Critical Care Hospitals and Children's Hospitals Elective medical surgeries and procedures are allowed in the aforementioned facilities so long as those facilities maintain and dedicate ten percent (10%) of staffed general beds, and ten percent (10%) of staffed ICU beds, for the care and treatment of COVID-19 patients. In addition these facilities must NOT transfer COVID-19 patients to create capacity for elective surgery or elective procedures or to otherwise circumvent or evade the above requirements.

In the alternative, an Acute Care Hospital, Critical Care Hospital, or Children's Hospital may submit a Capacity Expansion Plan that sufficiently demonstrates the hospital's capability to increase bed capacity by an additional ten percent (10%) of staffed general beds and ten percent (10%) of staffed ICU beds within a twenty-four (24) hour period. Elective

surgery and elective procedures may continue once said plan is submitted and approved.

The Capacity Expansion Plan must be submitted to and approved by the Department of Health and Human Services' Chief Medical Officer and contain at a minimum the following:

- a. Description of the criteria that triggers plan implementation
- b. Description of the criteria that reverts the hospital back to normal operations
- c. Description of how hospital will increase capacity to meet above requirement within 24 hour period
- d. Description of and location of expanded hospital capacity
- e. Hospital must agree to provide notice to DHHS should plan be implemented

For the purposes of this Order, an "elective medical surgery or procedure" means a surgery or procedure that is scheduled in advance because it does not involve a medical emergency.

4. School Aged Individuals or other individuals who have tested positive for COVID-19 or who develop a fever of 100.4 F. or above and/or one or more of the following symptoms: a sudden onset of a cough, sudden onset of shortness of breath or sudden loss of taste or smell shall home-Isolate, unless Isolated in a health care facility, when required per the attached Quarantine and Isolation Directions.

School Aged Individuals or other individuals who have had Close Contact shall home-Quarantine, unless Quarantined in a health care facility, when required per the attached Quarantine and Isolation Directions.

Please see the attached, and hereby incorporated in full, Quarantine and Isolation directions, per 173 NAC 6-006.03B.

5. Any employer required by law to provide housing to an employee or worker and who provides congregate or shared housing to employees or workers, must, at minimum, (1) post signage throughout the shared or congregate housing communicating prevention measures such as proper cleaning, disinfection, hand washing, cough etiquette, and avoiding non-essential physical contact, (2) daily clean and disinfect shared areas in such housing, (3) perform daily verbal screening and temperature checks of all employees or workers living in employer provided shared or congregate housing, (4) provide alternative housing arrangements for any employee or worker who tests positive for COVID-19 or who have the following symptoms – fever of 100.4 F. or above, or a sudden onset of a cough or sudden onset or shortness of breath – separate from housing provided to employees or workers who test negative for COVID-19 or are without symptoms, (5) provide alternative housing arrangements for any employee or worker who

had close contact with a confirmed or suspected COVID-19 case separate from housing provided to employees or workers who test negative for COVID-19 or are without symptoms, and separate from any employee or worker who tests positive for COVID-19 or who have the following symptoms – fever of 100.4 F. or above, or a sudden onset of a cough or sudden onset or shortness of breath, and (6) thoroughly clean and disinfect all housing areas where a confirmed or suspected COVID-19 case spent time.

- II. This order supersedes previous Directed Health Measure Orders 2020-001, 2020-002, 2020-003, 2020-004, 2020-005, 2020-006, 2020-007, 2020-008, 2020-009, 2020-010, 2020-011, 3RHD-001, 3RHD-002, 3RHD-003, 3RHD-004, 3RHD-005, 3RHD-006, 3RHD-007, 3RHD-008, 3RHD-009, 3RHD-010 and 3RHD-011 for the aforementioned county(s), provided, this Order does not supersede the provisions of any Directed Health Measure(s) issued by Local Health Departments, except that the Directed Health Measures contained in this order are binding and enforceable regardless of any Directed Health Measure(s) issued by Local Health Departments or municipalities.

This Order will remain in effect no longer than necessary to ensure that individuals or groups affected by COVID-19 no longer pose a public health threat.

Failure to comply with this Order will result in legal action for enforcement by civil and/or criminal remedies.

In the event of noncompliance with the terms of this Order, law enforcement and other Municipal and Local Public Health Department personnel will be required to aid the Department in enforcement of the Order, pursuant to 173 NAC 6 and NEB. REV. STAT. § 71-502.

Any person subject to this Order may request a contested case hearing to contest the validity of the Order. A request can be made to the DHHS Hearing Office by fax at 402-742-2376 or requested by phone at 402-471-7237.

Upon request, the Department will schedule a hearing to be held as soon as reasonably possible under the circumstances. Unless requested otherwise, the hearing will be scheduled no sooner than three days after the request is received by the Department. The hearing will be conducted in accord with the Department's rules of practice and procedure adopted pursuant to the Administrative Procedure Act.

The parties to the hearing will be limited to the Department and requesting party unless one or more additional persons have requested contested case hearings on substantially identical issues; the interests of administrative economy require that the matters be consolidated; and no party would be prejudiced by consolidation, in which case notice of the consolidation will issue.



## Quarantine and Isolation Directions

### **Symptoms of the subject disease and course of treatment:**

These symptoms (Symptoms) may appear 2-14 days after exposure: fever of 100.4 degrees Fahrenheit or above, cough, shortness of breath, and/or a sudden loss of taste or smell. Follow your medical provider's directions for course of treatment. Emergency warning signs for COVID-19 require medical attention immediately. Emergency warning signs include: trouble breathing, persistent pain or pressure in the chest, new confusion or inability to arouse and bluish lips or face. Consult your medical provider for any other symptoms that are severe or concerning.

### **Instructions on the disinfecting or disposal of any personal property:**

#### Surfaces

- Wear disposable gloves when cleaning and disinfecting surfaces. Gloves should be discarded after each cleaning. If reusable gloves are used, those gloves should be dedicated for cleaning and disinfection of surfaces for COVID-19 and should not be used for other purposes. Consult the manufacturer's instructions for cleaning and disinfection products used. Clean hands immediately after gloves are removed.
- If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.
- For disinfection, diluted household bleach solutions, alcohol solutions with at least 70% alcohol, and most common EPA-registered household disinfectants should be effective.
  - Diluted household bleach solutions can be used if appropriate for the surface. Follow manufacturer's instructions for application and proper ventilation. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser. Unexpired household bleach will be effective against coronaviruses when properly diluted.
    - Prepare a bleach solution by mixing:
      - 5 tablespoons (1/3<sup>rd</sup> cup) bleach per gallon of water or
      - 4 teaspoons bleach per quart of water
    - Products with EPA-approved emerging viral pathogen claims <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2> are expected to be effective against COVID-19 based on data for harder to kill viruses. Follow the manufacturer's instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.).
  - For soft (porous) surfaces such as carpeted floor, rugs, and drapes, remove visible contamination if present and clean with appropriate cleaners indicated for use on these surfaces. After cleaning:
    - Launder items as appropriate in accordance with the manufacturer's instructions. If possible, launder items using the warmest appropriate water

setting for the items and dry items completely, or Use products with the EPA-approved emerging viral pathogens claims (examples at this link <https://www.americanchemistry.com/Novel-Coronavirus-Fighting-Products-List.pdf> that are suitable for porous surfaces.

Clothing, towels, linens and other items that go in the laundry

- Wear disposable gloves when handling dirty laundry from an ill person and then discard after each use. If using reusable gloves, those gloves should be dedicated for cleaning and disinfection of surfaces for COVID-19 and should not be used for other household purposes. Clean hands immediately after gloves are removed.
  - If no gloves are used when handling dirty laundry, be sure to wash hands afterwards.
  - If possible, do not shake dirty laundry. This will minimize the possibility of dispersing virus through the air.
  - Launder items as appropriate in accordance with the manufacturer's instructions. If possible, launder items using the warmest appropriate water setting for the items and dry items completely. Dirty laundry from an ill person can be washed with other people's items.
  - Clean and disinfect clothes hampers according to guidance above for surfaces. If possible, consider placing a bag liner that is either disposable (can be thrown away) or can be laundered.

**Precautions to prevent the spread of the subject disease:**

**Stay home except to get medical care.**

- Stay home: People who are mildly ill with COVID-19 are able to recover at home. Do not leave, except to get medical care. Do not visit public areas.
- Stay in touch with your doctor. Call before you get medical care. Be sure to get care if you feel worse or you think it is an emergency.
- Avoid public transportation: Avoid using public transportation, ride-sharing, or taxis.

Separate yourself from other people in your home, this is known as home isolation

- Stay away from others: As much as possible, you should stay in a specific "sick room" and away from other people in your home. Use a separate bathroom, if available.
- Limit contact with pets & animals: You should restrict contact with pets and other animals, just like you would around other people.
  - Although there have not been reports of pets or other animals becoming sick with COVID-19, it is still recommended that people with the virus limit contact with animals until more information is known.

- When possible, have another member of your household care for your animals while you are sick with COVID-19. If you must care for your pet or be around animals while you are sick, wash your hands before and after you interact with them.

#### Call ahead before visiting your doctor

- Call ahead: If you have a medical appointment, call your doctor's office or emergency department, and tell them you have or may have COVID-19. This will help the office protect themselves and other patients.

#### Wear a facemask if you are sick

- If you are sick: You should wear a facemask when you are around other people and before you enter a healthcare provider's office.
- If you are caring for others: If the person who is sick is not able to wear a facemask (for example, because it causes trouble breathing), then people who live in the home should stay in a different room. When caregivers enter the room of the sick person, they should wear a facemask. Visitors, other than caregivers, are not recommended.

#### Cover your coughs and sneezes

- Cover: Cover your mouth and nose with a tissue when you cough or sneeze.
- Dispose: Throw used tissues in a lined trash can.
- Wash hands: Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not available, clean your hands with an alcohol-based hand sanitizer that contains at least 60% alcohol.

#### Clean your hands often

- Wash hands: Wash your hands often with soap and water for at least 20 seconds. This is especially important after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.
- Hand sanitizer: If soap and water are not available, use an alcohol-based hand sanitizer with at least 60% alcohol, covering all surfaces of your hands and rubbing them together until they feel dry.
- Soap and water: Soap and water are the best option, especially if hands are visibly dirty.
- Avoid touching: Avoid touching your eyes, nose, and mouth with unwashed hands.

#### Avoid sharing personal household items

- Do not share: Do not share dishes, drinking glasses, cups, eating utensils, towels, or bedding with other people in your home.

- Wash thoroughly after use: After using these items, wash them thoroughly with soap and water or put in the dishwasher.

Clean all "high-touch" surfaces everyday

**Provisions to ensure and monitor compliance:**

**Definitions:**

**School Aged Individuals:** Those individuals 5-18 years of age or who are attending K- 12 educational services.

**Self-Monitor:** Perform a self-check or be monitored twice daily for a fever of 100.4 F or above and the Symptoms (defined above) for fourteen days. Coordinate with your health care provider and local public health department.

**Close Contact:** Close Contact for individuals other than School Aged Individuals occurs when an individual has been within six (6) feet (2 meters), for at least fifteen (15) minutes, of a person whom tested positive for COVID 19, or whom develops a fever of 100.4 F. or above and/or one or more of the following symptoms: a sudden onset of a cough, sudden onset of shortness of breath or sudden loss of taste or smell. Except that, contact with a person who exhibits the above symptoms whom later tests negative for COVID-19 or later receives an alternative diagnosis (influenza, allergies, or other chronic condition) does NOT constitute close contact.

For School Aged Individuals, close contact only occurs when the School Aged Individual has been within six (6) feet (2 meters) of a person, whom tested positive for Covid-19, for at least fifteen (15) minutes.

**Quarantine:** All individuals required to Quarantine shall remove themselves from situations where others could be exposed/infected, and self-monitor for symptom development. The circumstances under which individuals, including School Aged Individuals, are required to Quarantine are set forth below.

**Isolation:** All individuals required to Isolate shall eliminate contact with others. The circumstances under which individuals, including School Aged Individuals, are required to Isolate are set forth below.

**Initial Positive Case:** The individual who is first identified as COVID-19 positive in an indoor school space.

**Extracurricular Event:** Means a school-sponsored event (sporting activity or other extracurricular activity), or an otherwise club-sanctioned team sport activity or event for School Aged Individuals. For the purposes of determining Close Contact for School Aged Individuals, the duration of an Extracurricular Event includes only the period of time actually performing or participating in the event(s) or an actual scheduled, formal practice(s) for the event(s). It does

not include, for example, transportation to or from the event(s), pre or post event(s) activities or preparations, or other activities ancillary or in addition to the actual event(s) or practice(s). This definition also does not include events or activities sponsored or organized to avoid the requirements of any Directed Health Measure or Quarantine and Isolation Directions.

**Club Sport or Sporting Club:** A group or organization formed for the purpose of playing a “School Aged Individual” (youth) sport.

**Who is required to Isolate or Quarantine:**

Quarantine is required for all individuals who have had a Close Contact.

Isolation is required for all individuals who have tested positive for COVID-19 or whom develop a fever of 100.4 F. or above and/or one or more of the following symptoms: a sudden onset of a cough, sudden onset of shortness of breath or sudden loss of taste or smell.

**You have a right to an independent medical exam at your own expense.**

**Specific exceptions for School Aged Individuals:**

*In an outdoor Extracurricular Event or in an indoor Extracurricular Event held in a gymnasium, the Initial Positive Case will isolate at home, and the School Aged Individual(s) who had Close Contact may self-monitor in lieu of quarantine.*

*In any other indoor school space where **everyone is masked**, including the Initial Positive Case, the Initial Positive Case will isolate at home, and the remainder of the School Aged Individual(s) will self-monitor for symptoms.*

*In any other indoor school space where the **Initial Positive Case is not masked**, the Initial Positive Case will be Isolated at home, and any School Aged Individual(s) who had Close Contact will Quarantine at home. In an indoor school space where **the Initial Positive Case is masked but others are not**, the Initial Positive Case will Isolate at home, those School Aged Individual(s) without masks and had Close Contact with Initial Positive Case who were exposed will Quarantine at home, and the remainder of the School Aged Individual(s) in the indoor school space will Self-Monitor for symptoms.*

*In any other indoor school space where **no School Aged Individual was masked**, the Initial Positive Case will be Isolated at home, and any School Aged Individual(s) who had Close Contact with Initial Positive Case will Quarantine at home.*

*School Aged Individuals who are required to self-monitor are required to wear masks.*

### **Specific exception for Educational Workers:**

For pre-K-12 teachers, para-educators and other certificated and non-certificated staff employed by schools and ESUs (Educational Workers); who have had close contact with a person whom has tested positive, or has had close contact with a person whom has a test pending and is symptomatic, or has had close contact with a person whom has one or more of the following symptoms: fever of 100.4 F. above or sudden onset of a cough or sudden onset of shortness of breath or sudden loss of taste or smell, Educational Workers may meet the following Conditions while performing their duties of their employment with schools and ESUs In Lieu of Quarantine\*:

- appropriately wear a face covering or mask for 14 days following exposure **AND**
- practice social distancing **AND**
- self-monitor twice daily for fever and other symptoms listed above for fourteen days and have no symptom development

Please consult your local health department for further COVID-19 guidance on each situation. Schools should also perform and document temperature and symptom checks prior to starting work each day and retain documentation for local health departments.

\*If symptom development occurs within the 14 day quarantine period or Conditions In Lieu of Quarantine, please refer to Isolation instructions.

### **Isolation Duration**

Isolation shall continue until:

- at least ten (10) days\* have passed since onset of symptoms **AND**
- symptoms have improved **AND**
- the isolated individual has been fever-free for at least 24 hours without the use of fever reducing medication.

\*For patients with severe illness or are severely immunocompromised this length of time may need to be extended. Please consult your health care provider or local health department for further guidance on those situations.

However, individuals who tested positive for COVID-19 and do NOT have symptoms may discontinue isolation under the following conditions:

- at least ten (10) days have passed since the date of their 1st positive test **AND**
- have had no symptom development **AND**
- for 3 days following discontinuation of isolation, these people must continue to limit contact (stay 6 feet away from others) and when possible wear a face covering (such as a bandana or cloth mask).

### Quarantine Duration

Quarantine may discontinue under the following conditions:

- at least 14 days have passed since the quarantined individuals last Close Contact (see definition above) exposure **AND**
- has had no symptom development

Note: If COVID-19 symptoms develop during the individuals quarantine period, the individual should seek testing. If the individual tests positive for COVID-19, then the individual moves to Isolation.

## Extracurricular Event and Club Sport Participation and Self Monitoring – COVID-19 Frequently Asked Questions

October 16, 2020

**Q: Can I start a new club so that my school aged individual can participate in an extracurricular and not run the risk of quarantine?**

A: No, the criteria for a school aged individual to self-monitor is specific to extracurricular events meaning school-sponsored events (sporting activity or other extracurricular activity), or an otherwise club-sanctioned team sport activity or event for School Aged Individuals. Having an event at a person's house and calling it a club does not meet this definition.

**Q: If my school-aged individual is on their way to an extracurricular or club sport event and is not wearing a mask while riding in a bus or vehicle, can they self-monitor instead of quarantine?**

A: No, extracurricular events as defined in the Quarantine and Isolation directions excludes transportation to or from the event(s), pre or post event(s) activities or preparations, or other activities ancillary or in addition to the actual event(s) or practice.

**Q: If my school-aged individual is seated in the bleachers to watch an extracurricular event, is this participating in the event?**

A: No, a spectator is not a participant in the extracurricular event or club sport. It is recommended that a spectator follow social distancing and in the event that 6 feet of distance cannot be maintained, then to also wear a mask.

**Q: If my school-aged individual is a cheerleader or dance team member and performing at an extracurricular event, is this participating in the event?**

A: Yes, cheerleading and dance team are extracurricular events and would meet the definition of participation in an extracurricular event as defined in the Quarantine and Isolation directions.

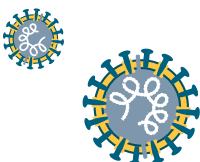
**Q: If my school-aged individual is in a locker room prior to or after an extracurricular event or club sport and is in close contact with a person who is COVID-19 positive, can they self-monitor in lieu of quarantine?**

A: No, extracurricular events as defined in the Quarantine and Isolation directions excludes transportation to or from the event(s), pre or post event(s) activities or preparations, or other activities ancillary or in addition to the actual event(s) or practice.

## Outline of Changes to Upcoming DHMs

The changes below go into effect October 21, 2020.

- **Elective Procedures/Surgeries**
  - In order to continue elective procedures, hospitals must maintain at least 10% of general and ICU beds as reserved capacity to treat COVID-19 patients.
  - Hospitals must continue to accept and treat COVID-19 patients and must not transfer COVID-19 patients to create capacity for elective procedures.
  - Hospitals may also submit a surge plan to continue to perform elective surgeries.
- **Bars & Restaurants**
  - Patrons will be required to be seated while on premise unless they are placing an order, using the restroom, or playing games.
  - 100% of rated occupancy continues.
  - Maximum of eight (8) individuals in a party (groups larger than eight (8) will need to split into multiple tables).
- **Gatherings**
  - INDOOR Gatherings will be limited to 50% of rated occupancy (not to exceed 10,000).
  - OUTDOOR Gatherings will remain at 100% of rated occupancy (not to exceed 10,000).
  - Gatherings include but are not limited to Indoor or Outdoor Arenas, Indoor or Outdoor Auctions, Stadiums, Tracks, Fairgrounds, Festivals, Zoos, Auditoriums, Large Event Conference Rooms, Meeting Halls, Indoor Theaters, Libraries, Swimming Pools, or any other confined indoor or outdoor space.
  - Groups shall be no larger than eight (8) individuals.
  - Plans for reopening or expanding to new capacity limits must be submitted to the local health departments and approved for all indoor and outdoor locations/venues that hold 500 or more individuals (1,000 or more in counties over 500,000 population) before reopening is permitted. The reopening plan must contain planned number of guests, how the location will meet social distancing guidelines, and sanitation guidelines.
- **Wedding & Funeral Reception Venues**
  - Maximum of eight (8) individuals in a party (groups larger than eight (8) will need to split into multiple tables).
  - 100% of rated occupancy continues.
  - Limited dances or other social events requiring guests to gather outside of their respective tables in guidance.



## STAFF CONDUCT WITH STUDENTS

### Professional Boundaries Between Employees and Students

All employees are expected to observe and maintain professional boundaries between themselves and students. A violation of professional boundaries will be regarded as a form of misconduct and may result in disciplinary action.

The following non-exclusive list of actions will be regarded as a violation of the professional boundaries that employees are expected to maintain with a student:

Using e-mail, text messaging, instant messaging or social networking sites to discuss with a student a matter that does not pertain to school-related activities, such as the student's homework, class activity, school sport or club, or other school-sponsored activity. Electronic communications with students are to be sent simultaneously to multiple recipients, not to just one student, except where the communication is clearly school-related and inappropriate for persons other than the individual student to receive (for example, e-mailing a message about a student's grades).

Engaging in social-networking friendships with a student on social networking sites. Material that employees post on social networks that is publicly available to those in the school community must reflect the professional image applicable to the employee's position and not impair the employee's capacity to maintain the respect of students and parents or impair the employee's ability to serve as a role model for children. Employees shall not friend or follow students on any social networking site.

Engaging in sexual activity, a romantic relationship, or dating a student or a former student within one year of the student graduating or otherwise leaving the District.

- Making any sexual advance - verbal, written, or physical - towards a student.
- Showing sexually inappropriate materials or objects to a student.
- Discussing with student sexual topics that are not related to a specific curriculum.
- Telling sexual jokes to a student.
- Invading a student's physical privacy (e.g., walking in on the student in a restroom).
- Hugging or other physical contact with a student that is initiated by the employee when the student does not seek or want this attention.
- Being overly "touchy" with a specific student.
- Following a specific student to get away with misconduct that is not tolerated from other students, except as appropriate for students with an IEP or 504 Plan.

- Discussing with the student the employee's problems that would normally be discussed with adults (e.g., marital problems).
- Giving a student a ride in the employee's personal vehicle without express permission of the student's parent or school administrator unless another adult is in the vehicle.
- Taking a student on an outing without obtaining prior express permission of the student's parent or school administrator.
- Inviting a student to the employee's home without prior express permission of the student's parent and school administrator.
- Going to the student's home when the student's parent or a proper chaperone is not present.
- Giving gifts of a personal nature to a specific student.
- Discussing alcohol, tobacco or other illicit drugs in a non-instructional setting, such as describing a party that the employee attended.
- Discussing another student's or employee's personal matters when it is not appropriate outside of the instructional setting.
- "Grooming," which includes building trust with a student and individuals close to the student in an effort to gain access to and time alone with the student, with the ultimate goal of engaging in sexual contact or sexual penetration with the student, regardless of when in the student's life the sexual contact or sexual penetration would take place.

Appropriate exceptions are permitted to the foregoing for legitimate health or educational purposes and for reasons of family relationships between employees and their children who are students in the District. A staff member seeking an exception must receive advance approval from his or her administrator. If a staff member is unable to communicate with an administrator in advance (such as in the event of an emergency), the staff member must notify the administrator as soon as possible, but not later than 24 hours immediately following the event.

Any person who suspects a District employee of engaging in any prohibited conduct under this policy, including grooming, should contact the Superintendent as soon as practical.

An employee who violates this policy may face discipline, up to and including termination of employment, and may be referred to the appropriate certification or credentialing agencies for further discipline.

A violation of this policy will result in referral to the Department of Health and Human Services, law enforcement, or both.

Legal Reference: LB 1080 (2020)

~~The Board expects all staff members, including teachers, coaches, counselors, administrators, and others to maintain the highest professional, moral, and ethical standards in their conduct with students. For the purposes of this policy, staff members also include school volunteers. The term “students” excludes a staff member’s immediate family members.~~

~~The interactions and relationships between staff members and students should be based upon mutual respect and trust; an understanding of the appropriate boundaries between adults and students in and outside of the educational setting; and consistency with the educational mission of the schools.~~

~~Staff members are expected to be sensitive to the appearance of impropriety in their conduct with students. Staff members are encouraged to discuss issues with their building administrator or supervisor whenever they are unsure whether particular conduct may constitute a violation of this policy.~~

**Unacceptable Conduct**

~~Examples of unacceptable conduct by staff members include but are not limited to the following:~~

- 
- ~~● Any type of sexual or inappropriate physical contact with students or any other conduct that might be considered harassment under the Board's policy on Harassment By Employees;~~
  - ~~● Singling out a particular student or students for personal attention and friendship beyond the normal teacher-student relationship;~~
  - ~~● Associating with students in any situation or activity that includes the presence of alcohol, drugs, or tobacco or that could be considered sexually suggestive;~~
  - ~~● For non-guidance/counseling staff, encouraging students to confide their personal or family problems and/or relationships. If a student initiates such discussions, staff members are expected to be supportive but to refer the student to appropriate guidance/counseling staff. In either case, staff involvement should be limited to a direct connection to the student's school performance;~~
  - ~~● Sending \_\_\_\_\_ students \_\_\_\_\_ on \_\_\_\_\_ personal \_\_\_\_\_ errands;~~
-

- ~~Disclosing personal, sexual, family, employment concerns, or other private matters to one or more students;~~
- ~~Addressing students with terms of endearment, pet names, or otherwise in an overly familiar manner; and~~
- ~~Permitting students to address you by your first name, nickname or otherwise in an overly familiar manner.—~~
- ~~Being alone with individual students by closing a room door except when dealing with issues of health by appropriate personnel, or being alone with individual students outside of normal school hours;~~
- ~~Maintaining personal contact with a student outside of school by phone, email, Instant Messenger or Internet chat rooms, social networking websites, or letters (beyond homework or other legitimate school business). Communications between staff, student teachers or interns and the students, when required for school-related purposes shall be handled through means using the district's electronic network;);~~
  - ~~Exchanging personal gifts (beyond the customary student teacher gifts); and/or~~
  - ~~Socializing or spending time with students (including but not limited to activities such as going out for meals or movies, shopping, traveling, and recreational activities) outside of school sponsored events or except as participants in organized community activities.~~

~~Students and/or their parents/guardians are strongly encouraged to notify the principal if they believe a teacher or other staff member may be engaging in conduct that violates this policy.~~

~~Staff members are required to notify promptly the principal or superintendent if they become aware of a situation that may constitute a violation of this policy.~~

~~Staff violations of this policy may result in disciplinary action up to and including dismissal. Violations involving sexual or other abuse will also result in referral to the Department of Health and Human Services and/or law enforcement in accordance with the Board's policy on Child Abuse Reporting.~~

~~Every report of alleged violations of this policy that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing investigation of this policy, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged violations of this policy.~~

~~This policy shall be included in future employee, student and volunteer handbooks.~~

Approved: 10-12-2020

Reviewed: 11-09-2020

Revised: 00-00-0000

~~EMPLOYEE INJURY ON THE JOB~~  
~~INJURY LEAVE~~

A District employee who believes that they have been physically injured within the employee's scope of employment by another individual who intentionally, knowingly, or recklessly causes bodily injury to such employee must report such injury to the employee's administrator as soon as practical. An administrator will then investigate the circumstances to determine if the employee qualifies for paid injury leave. The employee may be required to provide confirmation from a physician regarding the causation and the period of time for which an employee is unable to work. If the administrator determines that the employee qualifies for paid injury leave, then the employee will receive up to seven calendar days of paid injury leave to cover the amount of time that the employee was otherwise scheduled to work. Such paid injury leave will not count against the employee's other available leave.

If the administrator determines that the employee does not qualify for paid injury leave, then the employee may be required to use other available leave. There is no appeal process for an employee who has been denied a request for paid injury leave.

~~It shall be the responsibility of the employee injured on the job to inform the superintendent within twenty-four hours of the occurrence. It shall be the responsibility of the employee's immediate supervisor to file an accident report within twenty-four hours after the employee reported the injury.~~

~~It shall be the responsibility of the employee to file claims, such as workers' compensation, through the Superintendent's Office.~~

Legal Reference: LB 1186 (2020)

Cross Reference: 404-Employee Health and Well-Being  
410.02-Certicated Employee Personal Illness Leave  
415.02-Classified Staff Personal Illness Leave  
905.05-Accident Reports

Approved: 12-11-2006

Reviewed: 11-09-2020

Revised: 12-14-2020

## EXCESSIVE ABSENTEEISM

### Attendance Policy and Excessive Absenteeism

Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations, and all staff are expected to implement this policy and administrative rules and regulations to encourage regular and punctual student attendance. The Principals and teachers are required to maintain an accurate record of student attendance.

#### A. Attendance and Absences.

1. Circumstances of Absences – Definitions. The circumstances for all absences from school will be identified as School Excused or Not School Excused. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/or death in the family, require advance approval.

a. School Excused. Any of the following circumstances that lead to an absence will be identified as a *School Excused* absence, provided the required attendance procedures have been followed:

(1) Impossible or impracticable barriers outside the control of the parent or child prevent a student from attending school. The parent must provide the school with documentation to demonstrate the absence was beyond the control of the parent or child. This could include, but is not limited to documented illness, court, death of a family member, or suspension.

(2) Other absences as determined by the principal or the principal's designee.

b. Not School Excused. Absences that are not school excused may result in a report to the county attorney and may be classified as follows:

(1) Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the parent's responsibility for the extent of the

school day. This includes, but is not limited to, illness, vacations, and medical appointments.

(2) Other absences are those in which the parent has not communicated a reason for the student's absence.

2. Absence Procedure. In its Student Information System, the District may identify many different codes that provide greater definition to the circumstances of a child's absence, but all of the codes need to be identified to parents and students as fitting into one of the above defined absence circumstances.

A student will not be allowed to enter class after an absence until an admit slip, based upon a written or verbal parental excuse, is issued by the Principal's office.

Two school days will be allowed to make up work for each day missed, with a maximum of 10 days allowed to make up work.

3. Mandatory Ages of Attendance. A child is of mandatory age if the child will reach age 6 prior to January 1 of the then-current school year and has not reached 18 years of age.

Exceptions for Younger Students. Attendance is not mandatory for a child who has reached 6 years of age prior to January 1 of the then-current school year, but will not reach age 7 prior to January 1 of such school year, if the child's parent or guardian has signed and filed with the school district in which the child resides an affidavit stating either: (1) that the child is participating in an education program that the parent or guardian believes will prepare the child to enter grade one for the following school year; or (2) that the parent or guardian intends for the child to participate in a school which has elected or will elect pursuant to law not to meet accreditation or approval requirements and the parent or guardian intends to provide the Commissioner of Education with a statement pursuant to section 79-1601(3) on or before the child's seventh birthday.

Exceptions for Older Students. Attendance is also not mandatory for a child who: (1) has obtained a high school diploma by meeting statutory graduation requirements; (2) has completed the program of instruction offered by a school which elects pursuant to law not to meet accreditation or approval requirements; or (3) has reached the age of 16 years and has been withdrawn from school in the manner prescribed by law.

Early Withdrawal for Students Enrolled in Accredited or Approved Schools. A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if an exit interview is conducted and a withdrawal form is signed.

Exit Interview. The process is initiated by a person who has legal or actual charge or control of the child submitting a withdrawal form. The form is to be as prescribed by the Commissioner of Education. Upon submission of the form, the Superintendent or Superintendent's designee shall set a time and place for an exit interview if the child is enrolled in [Name] Public Schools or resides in the [Name] Public School District and is enrolled in a private, denominational, or parochial school.

The exit interview shall be personally attended by:

- The child, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable;
- the person who has legal or actual charge or control of the child who requested the exit interview;
- the Superintendent or Superintendent's designee;
- the child's principal or the principal's designee if the child at the time of the exit interview is enrolled in a school operated by the school district; and
- any other person requested by any of the required parties who agrees to attend the exit interview and is available at the time designated for the exit interview which may include, for example, other school personnel or the child's principal if the child is enrolled in a private school.

At the exit interview, the person making the written request must present evidence that (a) the person has legal or actual charge or control of the child and (b) the child would be withdrawing due to either:

- financial hardships requiring the child to be employed to support the child's family or one or more dependents of the child, or
- an illness of the child making attendance impossible or impracticable.

The Superintendent or Superintendent's designee shall identify all known alternative educational opportunities, including vocational courses of study, that are available to the child in the school district and how withdrawing from school is likely to reduce potential future earnings for the child and increase the likelihood of the child being unemployed in the future. Any other relevant information may be presented and discussed by any of the parties in attendance.

At the conclusion of the exit interview, the person making the written request may sign a withdrawal form provided by the school district agreeing to the withdrawal of the child OR may rescind the written request for the withdrawal.

Withdrawal Form. Any withdrawal form signed by the person making the written request shall be valid only if:

- the child also signs the form, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable, and
- the Superintendent or Superintendent's designee signs the form acknowledging that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the Superintendent or Superintendent's designee, the person making the written request does in fact have legal or actual charge or control of the child and the child is experiencing either (i) financial hardship, or (ii) an illness making attendance impossible or impracticable.

Early Withdrawal for Students Enrolled in an Exempt School (Home Schools). A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if such child has been enrolled in a school that elects not to meet the accreditation or approval requirements by filing with the State Department of Education a signed notarized release on a form prescribed by the Commissioner of Education.

4. Reporting and Responding to Excessive Absenteeism. Any administrator, teacher, or member of the board of education who knows of any failure on the part of any child of mandatory school attendance age to attend school regularly without lawful reason, shall within three days report such violation to the superintendent or such person(s) who the superintendent designates to be the attendance officer (hereafter, "attendance officer"). The attendance officer shall immediately cause

an investigation into any such report to be made. The attendance officer shall also investigate any case when of his or her personal knowledge, or by report or complaint from any resident of the district, the attendance officer believes there is a violation of the compulsory attendance laws. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to address the problem of excessive absenteeism. Such services shall include, as appropriate, the services listed below under “Excessive Absenteeism” and “Reporting Excessive Absenteeism.”

5. Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter which are Not School Excused shall be deemed to have “excessive absences.” Such absences shall be determined on a per day (or hourly equivalent) basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, school officials will have verbal or written communication with the person or persons who have legal or actual charge or control of any child.

When a student continues thereafter to have absences which are Not School Excused and the absences are of concern due to the effect of the absences on the student’s academics, the student’s attendance history, the time of the school year, the reasons for the absences, or other circumstances, one or more meetings will be held between the school (a school attendance officer, a school administrator or his or her designee, and/or a social worker), the child’s parent or guardian, and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall consider, but not be limited to:

- (a) The physical, mental, or behavioral health of the child.
- (b) Educational counseling;
- (c) Educational evaluation;
- (d) Referral to community agencies for economic services;
- (e) Family or individual counseling; and
- (f) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child’s attendance records.

6. Reporting Excessive Absenteeism to the County Attorney.

The school may report to the county attorney of the county in which the person having control of the student resides when the school has documented the efforts to address excessive absences, the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and the student has accumulated more than twenty (20) absences per year. The school shall notify the child's family in writing prior to making the referral to the county attorney. Illness that makes attendance impossible or impracticable shall not be the basis for referral to the county attorney. A report to the county attorney may also be made when a student otherwise accrues excessive absences as herein defined.

Legal Reference: Neb. Rev. Stat. Sections 79-201 and 79-209

~~Regular attendance by the students at school is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students shall attend school unless excused by the~~

~~principal of their attendance center. This policy, developed in collaboration with the county attorney for the district's principal office location, is an attempt to address the problem of excessive absenteeism.~~

~~Excessive absenteeism is the failure to attend school for the minimum number of days established in the school calendar by the board, with or without a reasonable cause. \_\_\_\_\_~~

~~The superintendent shall designate an attendance officer. The attendance officer will investigate the report of any child who is unlawfully absent from school.~~

~~If any student has accumulated a total of five excused or unexcused absences per quarter or the hourly equivalent of five absences, the school shall render all services in its power to compel the student's attendance. These services shall include the following:~~

- ~~1. A meeting or meetings between the attendance officer or designee, the student's parent/guardian and the student to solve the excessive absenteeism problem.~~
- ~~2. Educational counseling to explore alternative educational programs to solve the excessive absenteeism problem.~~
- ~~3. Educational evaluation to assist in determining the specific condition(s) contributing to the excessive absenteeism problem.~~
- ~~4. Investigation of the problem by a school social worker or designee to identify conditions contributing to the excessive absenteeism problem, meeting(s) with the parent/guardian and referrals to appropriate agencies to remedy the conditions.~~

~~If the student is absent more than twenty days per year, or the hourly equivalent, and all of the absences are due to documented illness that makes attendance impossible or impracticable or are otherwise excused by school authorities, the attendance officer may file a report with the county attorney of the county in which such person resides. If the student is absent more than twenty days per year, or the hourly equivalent and any of such absences are not excused, the attendance officer shall file a report with the county attorney of the county in which such student resides. The report must be signed by a school representative and designate whether: (a) The school representative requests additional time to work with the student prior to intervention by the county attorney; or (b) The school representative believes that the school has used all reasonable efforts to resolve the student's excessive absenteeism without success and recommends county attorney intervention. If further action is necessary to address the student's attendance, the initial meeting between the parent/guardian of the student, the school, and the county attorney or his/her designee shall be at a location determined by the school.~~

~~The county attorney may file a complaint against a person violating section 79-201 before the judge of the county court of the county in which such person resides charging such person with violation of section 79-201 or may file a petition under the Nebraska Juvenile Code alleging the person violating section 79-201 is a juvenile described in subdivision (3)(a) or (3)(b) of section 43-247. Nothing in this section shall preclude a county attorney from being involved at any stage in the process to address excessive absenteeism.~~

~~Students are subject to disciplinary action for excessive absenteeism including suspension and expulsion. It shall be within the discretion of the principal to determine, in light of the circumstances, whether a student may make up work missed because of excessive absenteeism. Disciplinary action for students receiving special education services will be assigned in accordance with the goals and objectives of the student's Individualized Education Program (IEP).~~

~~The superintendent shall report on a monthly basis to the Commissioner of Education as directed by the commissioner regarding the number of and reason for any long-term suspension, expulsion, or excessive absenteeism of a student; referral of a student to the office of the county attorney for excessive absenteeism; or contacting of law enforcement officials other than school resource officers by the district relative to a student enrolled in the district. The superintendent shall report annually to the commissioner the required data for the number of students who have dropped out of school.~~

~~It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations to implement this policy. The administrative regulations shall indicate the disciplinary action to be taken for excessive absenteeism.~~

Legal Reference: Neb. Statute 79-208 and 209

Cross Reference: 411.03-Truancy Officer  
503-Student Attendance  
505-Student Discipline  
506-Student Activities  
507-Student Records

Approved: 12-11-2006

Reviewed: 11-09-2020

Revised: 08-13-2012

## MEETING NOTICE

### Designated Method of Giving Notice of Meetings

The Board of Education will give advance notice of meetings by publishing such notice in a newspaper of general circulation within the District's jurisdiction and, if available, on such newspaper's website. The Board may also give advance notice of meetings by posting. If notice is given by posting, such notice shall be given by posting notice in at least three (3) public places throughout the school district. The schoolhouse door, the post office, and a local bank are designated posting places, though other or different places at which the public may reasonably be notified are also designated as permissible places.

Notice shall be given a reasonable time in advance of the meeting. Two (2) days advance notice shall be considered sufficient.

For an emergency meeting, notice shall not be required to be given; however, the Board will complete minutes for such an emergency meeting as required by law. An emergency has been defined as any event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition.

The Secretary of the Board of Education, or the Secretary's designee, shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to such news media of the time and place of each meeting and the subjects to be discussed at the meeting.

Legal Reference: Neb. Rev. Stat. Sections 79-554; 79-555 and 84-1411

~~Reasonable advance public notice shall be given for meetings and work sessions held by the board by a method designated and recorded in the board minutes. Public notice shall indicate the time, place, date, and tentative agenda of board meetings.~~

~~The designated methods of giving notice of meetings shall be by publication or by posting. If notice is given by posting, such notice shall be given by posting notice in at least three (3) public places throughout the school district. The office of the superintendent, the post office, and the office of the county clerk are designated posting places, though other or different places at which the public may reasonably be notified are also designated as permissible places.~~

~~Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The notice shall be transmitted to the public and a copy kept readily available for public inspection at the principal office of the district. Except for items of an emergency nature the agenda shall not be altered later than 24 hours before the meeting.~~

~~A copy of the public notice will be provided to those who have filed a request for notice with the superintendent. These requests for notice must be in writing. A copy of the public notice will also be accessible to employees and students.~~

~~In the case of special meetings, public notice shall be given in the same manner as for a regular meeting unless it is an emergency meeting. Public notice of emergency meetings shall be given as soon as practical and possible in light of the situation. Reasonable efforts shall be made to notify news media that have requested notification of meetings.~~

~~It shall be the responsibility of the board secretary to give public notice of board meetings and work sessions. The superintendent shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification of the time and place of each meeting and the subjects to be discussed.~~

Legal Reference: Neb. Statute 84-1408 to 1414  
79-554  
79-560  
79-561

Cross Reference: 204.01-Regular Meetings  
204.02-Special Meetings  
204.10-Agenda

Approved: 02-11-2006  
Reviewed: 11-09-2020  
Revised: 12-11-2017

## R.R.S. Neb. § 79-550

Current through all Acts of the 2020 regular session of the 106th Legislature Second Session and the 2020 ballot initiative contingencies.

*Revised Statutes of Nebraska Annotated > Chapter 79 Schools (Arts. 1 — 27) > Article 5 School Boards (§§ 79-501 — 79-5,108) > (c) School Board Elections and Membership (§§ 79-540 — 79-553)*

### **§ 79-550. Class III school district elections; change number of board members; resolution; contents; change manner of election.**

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- (1) The school board of a Class III school district may, by resolution adopted in an odd-numbered year, provide for a change in the number of members on the school board to a minimum of five members and a maximum of nine members to be effective at the beginning of the term of office for school board members elected at the next statewide general election. The school board shall include in the resolution:
- (a) A statement of the change in number of members to be added to or eliminated from the school board;
  - (b) A statement that the change does not take effect until the beginning of the term of office for school board members elected at the next statewide general election;
  - (c) If the members are not nominated or elected by district or ward in the school district:
    - (i) If the change in number adds members to the school board, a statement of the number of members to be elected at the next statewide general election, including the members whose terms are expiring and the additional members, and the number of such members to be elected to four-year terms and the number of such members to be elected to two-year terms so that approximately one-half of the total number of members are elected at each statewide general election. The members receiving the highest number of votes shall be elected to four-year terms, and the members receiving the next highest number of votes shall be elected to two-year terms; and
    - (ii) If the change in number decreases the number of members on the school board, a statement of the number of members to be elected at the next statewide general election, if any, and at the subsequent statewide general election, if necessary, and the number of such members to be elected at such elections to four-year terms and the number of such members to be elected at such elections to two-year terms so that approximately one-half of the total number of members are elected at each statewide general election. The members receiving the highest number of votes shall be elected to four-year terms, and the members receiving the next highest number of votes shall be elected to two-year terms; and
  - (d) If the members are nominated or elected by district or ward in the school district:
    - (i) The changes to the boundaries of districts or wards;
    - (ii) A statement that the changes to the boundaries are effective for purposes of nominating or electing, as applicable, members to the school board beginning with the next statewide primary and general elections but that the changes in boundaries are not effective for purposes of representation until the beginning of the term of office for school board members elected at the next statewide general election;

**(iii)** A statement of which districts or wards, as changed, are on the ballot at the next statewide primary or general election, as applicable, and whether the members elected from such districts or wards are being elected for four-year terms or two-year terms;

**(iv)** A statement specifying the newly established districts which each member will represent for the remainder of his or her term, if necessary;

**(v)** If the change in number adds members to the school board, a statement of the number of members to be elected at the next statewide general election, including the members whose terms are expiring and the additional members, and the districts or wards of such members to be elected to four-year terms and the districts or wards of such members to be elected to two-year terms so that approximately one-half of the total number of members are elected at each statewide general election; and

**(vi)** If the change in number decreases the number of members on the school board, a statement of the number of members to be elected at the next statewide general election, if any, and at the subsequent statewide general election, if necessary, and the districts or wards of such members to be elected at such elections to four-year terms and the districts or wards of such members to be elected at such elections to two-year terms so that approximately one-half of the total number of members are elected at each statewide general election.

**(2)** If the members of the school board of a Class III school district are nominated and elected by district or ward, the board may by resolution provide for the nomination of the members by district or ward and the election of the members at large. If the members are nominated by district or ward and elected at large, the board may by resolution provide for the nomination and election of the members by district or ward.

**(3)** Any Class III school district which has a nine-member school board on January 1, 2015, may continue to have a nine-member school board without complying with the requirements of this section.

## History

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Laws 1974, LB 592, § 8; Laws 1981, LB 303, § 4; Laws 1994, LB 76, § 602; R.S.1943, (1994), § 79-803.11; Laws 1996, LB 900, § 303; Laws 1997, LB 595, § 5; Laws 2014, LB 946, § 42; Laws 2018, LB 377, § 38.

Revised Statutes of Nebraska Annotated  
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End of Document

# 2020 – Blair Community Schools – 2021

AUGUST 2020						
S	M	T	W	Th	F	S
	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2020						
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OCTOBER 2020						
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NOVEMBER 2020						
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DECEMBER 2020						
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27	28	29	30	31		

Graduation is scheduled for 1:00 P.M.  
Sunday, May 16, 2021

**August 2020**  
 August 12 & 14 .....New Teacher Inservice  
 August 13, 17, 18 .....Teacher Inservice  
 August 19.....Beginning of 1<sup>st</sup> Semester

**September 2020**  
 September 7..... **No School**  
 September 23-24..... **Early Dismissal**  
 September 23-24..... Parent/Teacher Conferences  
 September 25..... **No School**

**October 2020**  
 October 16..... End of 1<sup>st</sup> Quarter

**November 2020**  
 November 6..... **No School** - Teacher Inservice  
 November 25-27.....**No School**

**December 2020**  
 December 22..... End of 1<sup>st</sup> Semester  
 December 23-31 ..... **No School**

**January 2021**  
 January 1-4..... **No School**  
 January 4..... **No School** - Teacher Inservice  
 January 5..... Beginning of 2<sup>nd</sup> Semester

**February 2021**  
 February 10-11.....**Early Dismissal**  
 February 10-11.....Parent/Teacher Conferences  
 February 12.....**No School**

**March 2021**  
 March 15-19..... **No School**  
 March 12 .....End of 3<sup>rd</sup> Quarter

**April 2021**  
 April 2..... **No School**

**May 2021**  
 May 16..... Graduation  
 May 27.....End of 2<sup>nd</sup> Semester



- New Teacher Inservice
- No School - Inservice
- No School
- PLC – Late Start
- Early Dismissal
- Parent/Teacher Conferences
- Start/End Semester
- End of Quarter

---- SNOW DAYS ----  
 School will end no later than May 27th for students.  
 Five (5) snow days have been built into the calendar  
 and will be subtracted at the end of the school year  
 if not used.

Teachers will have one contract day  
 after the last student day.

JANUARY 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

FEBRUARY 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2021						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

	Student Days	Teacher Days
1 <sup>st</sup> Semester	84	89
2 <sup>nd</sup> Semester	96	99
<b>TOTAL</b>	<b>180</b>	<b>188</b>

## Americanism Committee Meeting Minutes

Monday, October 19, 2020

Call to Order at 12:00 pm

Deerfield Primary

**Committee Members Present:** Denise Ray (Chair) and Kari Loseke.

**Absent Committee Member:** Bob Schoby

**Also Present:** Dr. Dani Ladwig and Dr. Gilson

### 1. Discussion

In October 2019, it was determined the Curriculum Committee will serve as the new School Board Americanism Committee. The committee is required to hold no fewer than two (2) meetings annually.

The Americanism Committee was formed to fulfill the requirements of the American Civics Education Bill LB 399, that was signed by the Governor on March 27, 2019. School Boards were required to develop an American Civics Committee, to carefully examine and ensure that the social studies curriculum used in the district is aligned to the social studies standards and teaches foundational knowledge in civics, history, economics, financial literacy, and geography.

#### A. Social Studies Standards Adoption

Dr. Ladwig discussed the Social Studies Curriculum Committee's progress with the Social Studies Standards adoption process. Dawn Ferreyra, ESU3 Content Specialist, will be working with the committee during PLC's Week 3 and will serve as a 3<sup>rd</sup> party reviewer for curriculum maps, unit plans, and revised assessments. They will openly explore education resources and will discuss inquiry, which is a strong focus of the new Standards.

#### B. Next Meeting

The next Americanism Meeting will be held in May 2020.

This portion of the meeting will serve as the first of two (2) yearly required Americanism Committee meetings and the minutes will reflect so.

## Curriculum Committee Meeting Minutes

Monday, October 19, 2020

Immediately Followed the Americanism Committee Meeting

Deerfield Primary

### 1. New Business

A. None

### 2. Old Business

#### B. MTSS (Multi-tiered System of Supports) Update

The secondary MTSS team has formal professional development throughout the year with ESU3. Westside and Weeping water are the other two (2) pilot districts. The first meeting occurred on October 6<sup>th</sup> and was a productive day of learning and focusing on strong Tier 1 instruction, looking through data

and focusing on high yield strategies. A take-away from the day, is to create a walk through document for the district that focuses on five (5) high yield strategies from Marzano/Hattie, the districts Instructional Framework. Teachers will give input on ranking their top five (5) and ESU3 will help create the walk-through document and dashboard to collect the data.

K-5 this year is focusing on their SAT (School Assistance Team) process and making modifications in order to have it be more proactive instead of reactive. They are using Fastbridge data and grade level data days to discuss all students.

**C. MTSS – SEL and Behavioral**

SEL (Social and Emotional Learning) and Behavioral Learning are aspects of MTSS that need our focus as well. In order to not lose time this year, we are going to have an ESU3 behavioral expert work with our K-12 counselors during PLC's once (1) a month and begin to build our plan, needs, and training for behavioral learning K-12. We believe it will be a PBIS-lite (Positive Behavior Interventions and Support) approach to meet our needs. Dr. Ladwig will share more updates throughout the year.

**D. K-5 Language Arts(LA) Update**

The Language Arts K-5 Committee will be reviewing the two (2) final materials in November with a final selection by January 2021.

**E. In-Service**

November 6<sup>th</sup> will be an all-day in-service focusing on Otus. The teachers will provide input on their individual needs related to Otus. The day should provide two (2) things:

1. District-wide professional development related to Otus so all teachers are on the same page for training and understanding of Otus.
2. Differentiated support depending on what teachers need for simple assessments or advanced assessment. There will be time to practice/use the skills taught throughout the training.

Otus is a vital part of the MTSS work and district needs for school improvement. We will continue to work toward getting all data into the Otus dashboard to meet our needs. Dr. Ladwig will have teachers share out more on Otus in upcoming Curriculum Committee meetings.

**F. Upcoming Assessments**

- a. MAP/NWEA Grades 3-8 in November-December
- b. Fastbridge Grades K-2 in December – Grades 3-5 Title and SPED Pilot

**G. Next Curriculum Committee Meeting:**

Monday, November 23, 2020 at 12:00pm at Deerfield Primary.

**3. Adjournment**

**H. Adjournment:**

The committee adjourned at 1:30pm.

# Building, Grounds, and Transportation Committee Meeting Minutes

Friday, October 30, 2020

Call to Order at 12:00pm

Deerfield Primary School

**Committee Members Present:** Amy Hansen (Chair), Steve Callaghan and Brittney Gunderson

**Present:** Dr. Randall Gilson, Tom Anderson and Angie Conety

## 1. Old Business

### A. Bus RFP

Dr. Gilson shared the Transportation Replacement Schedule, which is located in the district's ongoing Capital Forecast Plan developed to address and prioritize a list of facility needs. The schedule highlights the quantity of buses or school vehicles that could potentially need replaced each year and assists with developing a regular rotation for the purchasing. Mr. Tom Anderson reported the district needs to purchase one (1) SPED bus and one (1) regular passenger bus. He has been working with Cornhusker International to obtain quotes for the desired buses. If the quotes are over \$90,000, an RFP for sealed bids will have to be completed. Per Board Policy 706.01-Purchasing Procedures:

“Purchases from \$5,000 up to \$90,000. The Superintendent shall request the submission of proposals for purchases which have a sale price within the established limit. The Superintendent shall receive and evaluate all proposals in making a recommendation to the Board of Education for acceptance.”

### B. High School Office Relocation and Renovations of the Industrial Arts Area

Mr. Anderson reported the office relocation project is a little ahead of schedule. The framing is complete and the outside windows and doors have been cut. The vestibule installation will occur in November and SEI will install the planned safety and security features.

Phases 2, 3, and 4 (Industrial Arts area) will now be demoed at the same time. Doing this will save about three (3) weeks and around \$8,000 - \$10,000 in cost. Ms. Holcomb, High School Principal, was able to create a schedule for the classrooms that will be affected. Each classroom at the high school will be utilized during the scheduled plan time of the staff member. Staff members are being flexible and understanding.

### C. Phase II – Industrial Arts Renovations

On October 2, 2020 the Fire Marshall stamped and approved Phase II Industrial Arts Area designs. Dr. Gilson shared a copy of the final approved designs with the Fire Marshall's approved stamp.

### D. Krantz Field Press Box Iron, Stair, and Railing Installation Bid

The Press Box renovations are nearing completion.

- Internal staff have been working on painting the interior.
- The door frames have been delivered and we are waiting on doors and counters.
- The footings has been poured for the stairs, waiting on steel for stairs and guard rail.
- A guard rail is needed in order to install a sound system.

Dr. Gilson presented a quote received from Nebraska Welding for the galvanized iron, stairs, and railing totaling \$28,237.89. The total cost of the project is \$146,295.55. With the Blair Bear Backer's donation of \$115,000 and the School Board's pledge of \$25,000, the project is projected to be over budget by \$1,295.55. The Blair Bear Backer's will be presenting a second donation in the near future to make up the shortfall.

**E. Demo and Finish of Agriculture Classroom at BHS**

Mr. Anderson asked DR Anderson for a bid to demo and refinish the Agriculture Classroom that was relocated with the Industrial Arts area renovations. The classroom is currently part of the Special Education Department and that department will be relocating to the old office area once the new office is completed. This work was not part of the original project and would be considered a change order. Demo work on this project would align with demo plans for Phase II – Industrial Arts area.

Demolition – Sub	\$2,231
Patch Floor Slab – Concrete	\$630
Final Cleaning	\$350
Electrical – Sub	\$3930.47
Drywall – Sub.	\$1459
Carpet	\$5582
Painting	\$250
Masonry – Sub	\$900
Total	\$15,332.47

A motion may be brought at the November 9, 2020 Board of Education meeting **to approve the change order from DR Anderson in the amount of \$15,332.47 for the demolition and refinish of the Agriculture Classroom located at Blair High School as presented.**

**2. New Business**

**F. Director of Operations Monthly Report**

Mr. Tom Anderson gave a monthly maintenance, grounds and transportation report.

- **Transportation:** Routes are going well. Mindy Jorgensen, Transportation Supervisor, and the drivers are incredible.
- **South Fence:** The posts are installed and the “fabric” should be installed this weekend or early next week (week of November 2<sup>nd</sup>).
- **Snow Removal:** Mr. Anderson had worked on a snow removal plan which they were able to test this past Monday. The plan went pretty well and everything was clear by 8:15am. A few adjustments will have to be made but they are going to attempt to move forward without contracting the Deerfield parking lots.
- **HVAC:** Moving from air conditioning to heat has been a pretty smooth transition. There have been a few maintenance calls.
- **Surplus Sale:** The sale was held during the week of October 19<sup>th</sup> and was a success. All items except two (2) wooden desks and three (3) file cabinets were sold. The total amount collected was \$4,389.00.

**G. Inclement Weather Procedures & Snow Removal Plans**

Dr. Gilson shared the district’s procedures and practices dealing with snow days or school cancelation due to inclement weather.

**H. Next Scheduled BG&T Committee Meeting**

Friday, November 20, 2020 at 12:00pm.

**3. Adjournment**

I. The meeting adjourned at 1:30pm.





## Finance Committee Meeting Minutes

Tuesday, November 3, 2020

Call to Order at 12:00pm

Deerfield Primary

**Committee Members Present:** Brandi Petersen (Chair), Deb Parks and Laura Ronning

**Also Present:** Dr. Randall Gilson, Tom Shearer and Angie Conety

### 1. Old Business

#### A. 2020 Certified Valuation

The Certified School Adjusted Valuation Report was released on October 9, 2020. Mr. Shearer informed the District's Certified Valuation increased 12.26% for the year 2020. The report breaks down the Valuation by:

- Personal Property
- Centrally Assessed Property
- Residential Property
- Commercial & Industry Property
- Ag Land & Building Property and
- Mineral

As estimated, Personal Depreciable Property increased the greatest by 162.81%, Residential increased by 8.95%, and Ag Land decreased (-6.23%). The report also provides the Adjusted Valuation amount used for next year's State Aid calculation. The Adjusted Valuation is \$30 million more than the Certified Valuation which will just increase the State Aid Equalization Formula Deficit.

#### B. 2021-22 State Aid Forecast Update

Mr. Shearer provided an updated State Aid forecast for the 2021-22 school year based on the recent released Adjusted Valuation.

#### C. 2019-20 Audit & AFR (Annual Financial Report)

The 2019-20 audit is still underway with Dana F. Cole & Company, LLP. Due to the pandemic, the auditors have been performing their audit fieldwork remotely and are a little behind schedule. However, the auditors had enough of the audit completed for Mr. Shearer to post the AFR on the NDE's portal on Friday, October 30<sup>th</sup>. They hope to have the audit report completed by November 5<sup>th</sup>. The audit report will be available and reviewed at the December 8<sup>th</sup> Finance Committee meeting.

#### D. Capital Forecast Updates

- Krantz Field Press Box

The Press Box renovations are nearing completion. The total cost of the project is \$146,295.55. With the Blair Bear Backer's donation of \$115,000 and the School Board's pledge of \$25,000, the project is projected to be over budget by \$1,295.55. The Blair Bear Backers will be presenting a second donation in the near future to make up the shortfall.

- Agriculture Classroom

Dr. Gilson shared that Mr. Tom Anderson, Director of Operations, has asked for a bid from DR Anderson to demo and refinish the Agriculture Classroom that was

relocated at the high school. This classroom was originally the office and is currently the Special Education area. The Special Education area will be relocating to the old office area when the new Office is completed. This work was not part of the original project and would be considered a change order. Demo work on this project would align with demo plans for Phase II – Industrial Arts area. A motion to approve the change order will be presented at the November 9<sup>th</sup> Board meeting from the BG&T Committee.

Demolition – Sub	\$2,231
Patch Floor Slab – Concrete	\$630
Final Cleaning	\$350
Electrical – Sub	\$3930.47
Drywall – Sub.	\$1459
Carpet	\$5582
Painting	\$250
Masonry – Sub	\$900
Total	\$15,332.47

- Dr. Gilson shared the Transportation Replacement Schedule. The schedule highlights how many buses or school vehicles that could potentially need replaced each year and to develop a regular rotation for purchasing. This year we need to replace one (1) SPED bus and (1) regular passenger bus. Mr. Anderson has been working with Cornhusker International to receive a quote for the needed buses. If the buses are over \$90,000, an RFP for sealed bids will have to be completed.

#### **E. COVID-19 School Reopening**

Dr. Gilson shared an update on the rising number of students and staff having to quarantine due to COVID-19. Teachers have shared concern that it is difficult to teach Remote Learning (via Zoom) and in-person students simultaneously. As the teachers have gone to incredible lengths to help our students keep learning, they have expressed feeling overwhelmed. Board committees have been discussing the concern. The Policy Committee will be recommending a motion to amend the 2020-21 school calendar, to add two (2) Teacher Inservice days at the beginning of the December holiday break. Monday, December 21<sup>st</sup> and Tuesday, December 22<sup>nd</sup>. These would be non-student days that would benefit the teachers by receiving additional time to catch up with their workload.

The committee expressed a decision on additional Teacher Inservice days for second semester, would be discussed and decided on prior to the February 8, 2021 Board meeting, where a possible motion may be recommended.

Dr. Gilson stated the administrators are in the process of studying the possibility of combining Remote Learning and Acellus Learning. There will be more to come on this at the November committee meetings.

## **2. New Business**

### **A. Monthly Financials – October 2020**

Mr. Shearer provided a financial recap of the monthly financials.

- General Fund, Tax Collections Analysis, Cash Flow Forecasts, Activity Fund and Lunch fund.

**B. Overload Pay**

The BEA (Blair Education Association) and Dr. Gilson met in October to discuss “Overload Pay”. Overload Pay would be given to any teacher who receives a teaching assignment that would otherwise require the teacher to forego planning time. Dr. Gilson would like Overload Pay to be in effect during the 2020-21 school year. He informed the BEA agreed to pursue adding an addendum to the negotiated agreement. Mr. Shearer shared the addendum that would have to be signed by the BEA President, Jennifer Towle, Board President, Kari Loseke, while being approved at the November Board meeting. The Policy Committee will be making this recommendation.

**C. Labor Negotiations 2021-22: EHA Health & Dental Insurance Rates for 2021-22**

Next Year’s 2021-22 Labor Negotiations remains settled as the Health & Dental Insurance increase for next year was below the reopener clause 8% increase requirement. EHA announced an aggregate increase of 2.96% for active employees for 2021-22, 3.06% increase for Health Insurance and 0% for Dental Insurance. Mr. Shearer estimates that to be around a \$67,000 cost increase to the District.

**D. Future Meetings**

The Finance Committee will meet on Tuesday, December 8, 2020 at 12:00pm.

**3. Adjournment**

The meeting was adjourned at 1:34pm.

SCHOOL SYSTEM : # 89-0001 BLAIR 1

System Class : 3

Cnty #	County Name	Base school name	Class	Basesch	Unif/LC	U/L				2020 Totals UNADJUSTED
89	WASHINGTON	BLAIR 1	3	89-0001						
2020	Personal Property	Centrally Assessed Pers. Prop.	Real	Residential Real Prop.	Comm. & Indust. Real Prop.	Ag-Bldgs, Farmsite, & Non-Ag Land	Agric. Land	Mineral		
Unadjusted Value ==>	225,492,950	23,380,259	25,909,401	1,083,030,555	357,914,645	30,578,110	298,894,885	100	2,045,200,905	
Level of Value ==>			95.25	94.00	94.00		72.00			
Factor			0.00787402	0.02127660	0.02127660					
Adjustment Amount ==>			204,011	22,965,976	7,262,212		0			
* TIF Base Value				3,629,895	16,590,745		0		ADJUSTED	
89 Cnty's adjust. value==> in this base school	225,492,950	23,380,259	26,113,412	1,105,996,531	365,176,857	30,578,110	298,894,885	100	2,075,633,104	
System UNadjusted total==>	225,492,950	23,380,259	25,909,401	1,083,030,555	357,914,645	30,578,110	298,894,885	100	2,045,200,905	
System Adjustment Amnts=>			204,011	22,965,976	7,262,212		0		30,432,199	
System ADJUSTED total==>	225,492,950	23,380,259	26,113,412	1,105,996,531	365,176,857	30,578,110	298,894,885	100	2,075,633,104	

\*TIF = Tax Increment Financing; TIF Base value is included in the taxable value, however it must remain unadjusted, therefore it is backed out prior to calculating the adjustment amount & then added back to the total adjusted school value. TIF Excess Value is never included in the taxable value for schools.

Factors rounded for display. Agland adjusted to 72%, other real property adjusted to 96%.

SCHOOL SYSTEM: 89-0001 BLAIR 1

**Blair Community Schools Budget Comparison Expenditures**

		2020-2021				2019-2020			
Program Name	Month Exp	YTD Exp	Budget	%	Month Exp	YTD Exp	Budget	%	
201100	Regular Instruction	\$910,672	\$1,935,393	\$11,195,682	17.3%	\$873,220	\$2,014,827	\$11,334,306	17.8%
201125	Regular Instruction - FLEX	\$0	\$0	\$23,899	0.0%	\$0	\$0	\$33,808	0.0%
201150	Instruction - Limited English Programs	\$8,334	\$16,668	\$101,608	16.4%	\$8,349	\$16,346	\$63,767	25.6%
201160	Instruction - Poverty Programs	\$51,785	\$104,807	\$501,973	20.9%	\$26,571	\$54,564	\$529,688	10.3%
	<b>Subtotal REGULAR INSTRUCTION</b>	<b>\$970,791</b>	<b>\$2,056,868</b>	<b>\$11,823,162</b>	<b>17.4%</b>	<b>\$908,140</b>	<b>\$2,085,737</b>	<b>\$11,961,569</b>	<b>17.4%</b>
201200	Special Education	\$189,724	\$362,476	\$2,610,024	13.9%	\$185,660	\$352,575	\$2,567,578	13.7%
202141	Special Education (Psychology)	\$16,078	\$36,459	\$163,730	22.3%	\$11,386	\$22,819	\$186,496	12.2%
202151	Special Education (Speech Path)	\$19,640	\$39,679	\$244,164	16.3%	\$21,875	\$44,574	\$264,187	16.9%
202161	Special Education (Occup Therapy)	\$7,821	\$16,957	\$76,600	22.1%	\$5,374	\$12,756	\$87,735	14.5%
202171	Special Education (Physical Therapy)	\$0	\$0	\$425	0.0%	\$0	\$160	\$566	28.3%
202181	Special Education (Vision Services)	\$0	\$0	\$86,500	0.0%	\$0	\$0	\$147,000	0.0%
	<b>Subtotal SPED - SCHOOL AGE</b>	<b>\$233,263</b>	<b>\$455,570</b>	<b>\$3,181,442</b>	<b>14.3%</b>	<b>\$224,295</b>	<b>\$432,883</b>	<b>\$3,253,562</b>	<b>13.3%</b>
201190	Early Childhood Education	\$1,437	\$1,873	\$17,365	10.8%	\$3,663	\$5,212	\$22,365	23.3%
201195	Preschool - FLEX	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
202143	Preschool - Psych - Ages 0-2	\$0	\$0	\$0	100.0%	\$0	\$0	\$267	0.0%
201291	Preschool - SPED - Ages 3-5	\$10,478	\$19,528	\$178,296	11.0%	\$17,565	\$56,879	\$171,494	33.2%
201292	Preschool - SPED - Ages 0-2	\$0	\$104	\$432	24.1%	\$61	\$126	\$1,159	10.9%
202152	Preschool - Speech Path - Ages 3-5	\$1,606	\$3,263	\$18,408	17.7%	\$1,578	\$3,156	\$0	100.0%
202153	Preschool - Speech Path - Ages 0-2	\$112	\$332	\$3,568	9.3%	\$550	\$550	\$0	100.0%
202162	Preschool - Occup Therapy - Ages 3-5	\$0	\$21	\$83	25.7%	\$0	\$1,010	\$18,506	5.5%
202163	Preschool - Occup Therapy - Ages 0-2	\$0	\$0	\$202	0.0%	\$0	\$2	\$9,418	0.0%
202172	Preschool - Physical Therapy - Ages 3-5	\$3,183	\$6,365	\$29,956	21.2%	\$675	\$1,367	\$100	1367.3%
202173	Preschool - Physical Therapy - Ages 0-2	\$3,183	\$6,365	\$500	1273.0%	\$225	\$466	\$525	88.8%
202182	Preschool - Vision Services - Ages 3-5	\$0	\$0	\$43,500	0.0%	\$0	\$0	\$20,000	0.0%
202183	Preschool - Vision Services - Ages 0-2	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
	<b>Subtotal PRESCHOOL (non-reimbursed)</b>	<b>\$19,998</b>	<b>\$37,852</b>	<b>\$292,310</b>	<b>12.9%</b>	<b>\$24,317</b>	<b>\$68,770</b>	<b>\$243,834</b>	<b>28.2%</b>
202610	Operation of Plant	\$93,607	\$202,758	\$1,209,271	16.8%	\$88,612	\$176,042	\$1,358,302	13.0%
202620	Maintenance of Plant	\$22,054	\$55,215	\$276,363	20.0%	\$21,460	\$64,599	\$133,061	48.5%
202630	Grounds Maintenance	\$7,951	\$14,477	\$94,352	15.3%	\$8,710	\$15,598	\$156,875	9.9%
202640	Equipment Maintenance	\$85	\$2,102	\$14,400	14.6%	\$1,562	\$1,647	\$9,500	17.3%
202650	Non-Student Vehicle Maint & Purch	\$1,134	\$1,830	\$118,079	1.5%	\$559	\$1,276	\$125,932	1.0%
202660	Security	\$3,729	\$28,125	\$84,729	33.2%	\$4,295	\$32,346	\$74,502	43.4%
202670	Safety	\$3,142	\$22,341	\$42,674	52.4%	\$3,393	\$4,993	\$44,522	11.2%
202680	Operation/Maintenance of Plant-Other	\$0	\$0	\$3,000	0.0%	\$0	\$1,281	\$2,700	47.4%
	<b>Subtotal MAINTENANCE COSTS</b>	<b>\$131,702</b>	<b>\$326,849</b>	<b>\$1,842,868</b>	<b>17.7%</b>	<b>\$128,592</b>	<b>\$297,782</b>	<b>\$1,905,395</b>	<b>15.6%</b>
202710	Reg Pupil Transportation-Operating	\$23,726	\$48,471	\$349,067	13.9%	\$36,705	\$72,745	\$371,365	19.6%
202712	SPED Transportation-Operating	\$14,023	\$28,050	\$140,588	20.0%	\$12,086	\$29,318	\$172,920	17.0%
202720	Reg Pupil Transportation-Monitoring	\$0	\$0	\$0	100.0%	\$797	\$797	\$0	100.0%
202722	SPED Transportation-Monitoring	\$4,880	\$7,264	\$86,198	8.4%	\$8,368	\$14,849	\$100,693	14.7%
202730	Reg Pupil Transportation-Maintenance	\$4,670	\$67,415	\$473,754	14.2%	\$6,019	\$20,311	\$461,492	4.4%
202732	SPED Transportation-Maintenance	\$1,332	\$10,487	\$33,817	31.0%	\$3,793	\$11,906	\$29,976	39.7%
202790	Reg Pupil Transportation-Other	\$8,875	\$18,101	\$108,476	16.7%	\$8,929	\$17,895	\$109,629	16.3%
202792	SPED Transportation-Other	\$4,820	\$12,179	\$51,978	23.4%	\$4,124	\$7,843	\$35,626	22.0%
202793	SPED Transportation-Other Preschool	\$128	\$128	\$0	100.0%	\$0	\$0	\$0	100.0%
	<b>Subtotal STUDENT TRANSPORTATION</b>	<b>\$62,456</b>	<b>\$192,096</b>	<b>\$1,243,877</b>	<b>15.4%</b>	<b>\$80,822</b>	<b>\$175,663</b>	<b>\$1,281,702</b>	<b>13.7%</b>

**Blair Community Schools Budget Comparison Expenditures**

Program Name	2020-2021					2019-2020			
	Month Exp	YTD Exp	Budget	%	Month Exp	YTD Exp	Budget	%	
202120 Guidance Services	\$50,318	\$110,030	\$635,531	17.3%	\$48,818	\$102,723	\$599,476	17.1%	
202130 Health Services	\$18,639	\$34,842	\$212,902	16.4%	\$18,634	\$40,461	\$171,096	23.6%	
202140 Psych Services	\$0	\$0	\$16,600	0.0%	\$0	\$0	\$17,040	0.0%	
202190 Other Pupil Supp Services	\$6,009	\$12,017	\$106,374	11.3%	\$6,099	\$12,071	\$113,061	10.7%	
202210 Improvement of Instruction	\$8,120	\$16,766	\$111,842	15.0%	\$7,970	\$16,124	\$65,774	24.5%	
202212 Curriculum & Assessment	\$0	\$2,645	\$29,485	9.0%	\$0	\$48	\$2,500	1.9%	
202213 Instructional Staff Training/Development	\$0	\$256	\$15,407	1.7%	\$483	\$2,094	\$26,173	8.0%	
202211 School Improvement	\$0	\$0	\$2,000	0.0%	\$0	\$0	\$0	100.0%	
202214 Implementation of Standards	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%	
202220 Library Services	\$45,692	\$117,499	\$563,275	20.9%	\$43,159	\$103,111	\$565,340	18.2%	
202230 Instruction-Related Technology	\$18,290	\$41,144	\$330,881	12.4%	\$16,280	\$34,115	\$314,092	10.9%	
202223 Audio-Visual Services	\$5,559	\$5,720	\$7,300	78.4%	\$105	\$105	\$2,400	4.4%	
202240 Academic Student Assessment	\$0	\$0	\$7,313	0.0%	\$0	\$0	\$0	100.0%	
202310 Board of Education	\$657	\$1,777	\$56,324	3.2%	\$2,771	\$3,831	\$53,011	7.2%	
202320 Executive Admin Services	\$22,903	\$50,527	\$284,481	17.8%	\$20,698	\$44,209	\$269,304	16.4%	
202330 Legal Services	\$599	\$3,222	\$14,000	23.0%	\$1,064	\$1,319	\$9,000	14.7%	
202410 Office of Principal	\$107,551	\$226,762	\$1,279,627	17.7%	\$107,907	\$224,593	\$1,255,590	17.9%	
202490 School Administration - Other	\$0	\$0	\$8,411	0.0%	\$0	\$0	\$6,250	0.0%	
202510 Gen Business Support	\$23,814	\$169,801	\$430,943	39.4%	\$23,650	\$149,266	\$419,874	35.6%	
202520 Warehousing & Distribution	\$0	\$5,501	\$243	2267.9%	\$439	\$1,688	\$34,446	4.9%	
202530 Printing, Publishing, Duplicating Services	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%	
202540 Planning, R&D, & Evaluation Services	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%	
202560 Public Information Services	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%	
202570 Personnel Services	\$26	\$481	\$3,000	16.0%	\$0	\$0	\$0	100.0%	
202580 Technology-Administration Services	\$3,900	\$3,900	\$4,150	94.0%	\$3,900	\$3,900	\$0	100.0%	
202900 Other Support Services	\$0	\$0	\$414	0.0%	\$0	\$0	\$0	100.0%	
203300 Community Services	\$0	\$0	\$1,077	0.0%	\$0	\$146	\$0	100.0%	
203400 Corporate/Private Interest Grants	\$2,126	\$2,721	\$0	100.0%	\$0	\$0	\$0	100.0%	
203535 High Ability Learners Grant	\$0	\$0	\$10,922	0.0%	\$2,493	\$4,983	\$10,995	45.3%	
203540 State Early Childhood Grant	\$6,334	\$12,677	\$68,549	18.5%	\$5,727	\$11,558	\$56,571	20.4%	
203599 State Categorical Grants-NDEQ Grant	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%	
201300 Summer School	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%	
206019 COVID19 RELATED EXPENSES	\$31,315	\$39,713	\$0	100.0%	\$0	\$0	\$0	100.0%	
208000 Activity Fund Transfers	\$0	\$0	\$90,000	0.0%	\$0	\$0	\$30,000	0.0%	
209000 NON-PROGRAM EXPEND	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%	
<b>FEDERAL PROGRAMS</b>									
206200 Title I	\$7,701	\$7,701	\$232,206	3.3%	\$33,177	\$65,156	\$194,616	33.5%	
206210 Title I Accountability	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%	
206310 Title IIA	\$0	\$0	\$0	100.0%	\$0	\$0	\$44,641	0.0%	
206404 IDEA 611 BIRTH TO	\$0	\$0	\$0	100.0%	\$0	\$0	\$351,256	0.0%	
206406 IDEA 619 AGES 3-4	\$0	\$0	\$11,638	0.0%	\$4,227	\$8,454	\$11,575	73.0%	
206408 IDEA - SPED BASE-EP	\$27,314	\$54,104	\$428,096	12.6%	\$35,403	\$70,237	\$0	100.0%	
206410 IDEA - SPED Preschool	\$0	\$0	\$0	100.0%	\$145	\$145	\$71,316	0.2%	
206412 IDEA - Part B Proportionalte Share	\$0	\$0	\$5,602	0.0%	\$0	\$0	\$0	100.0%	
206418 IDEA PART B PEAK PROJECTS	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%	
206700 PERKINS GRANT	\$0	\$0	\$16,896	0.0%	\$3,706	\$9,795	\$15,621	62.7%	
206925 Title III	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%	
206940 HEAD START	\$1,825	\$2,964	\$18,503	16.0%	\$1,777	\$3,136	\$0	100.0%	

October-20

**Blair Community Schools Budget Comparison Expenditures**

Program Name	2020-2021					2019-2020				
	Month Exp	YTD Exp	Budget	%		Month Exp	YTD Exp	Budget	%	
206990 FEDERAL CATEGORICAL GRANTS	\$0	\$0	\$0	100.0%		\$0	\$0	\$0	100.0%	
206996 CARES ACT ESSER FUND-COVID19	\$0	\$0	\$0	100.0%		\$0	\$0	\$0	100.0%	
<b>TOTAL</b>	<b>\$1,806,904</b>	<b>\$3,992,005</b>	<b>\$23,387,651</b>	<b>17.1%</b>		<b>\$1,754,800</b>	<b>\$3,974,102</b>	<b>\$23,357,081</b>	<b>17.0%</b>	

Period: 2 (OCTOBER)

Year: 2020-2021

Total Budget of Disbursements	\$23,387,651	\$23,357,081
Debt Service (Spending Authority Adjustment)	\$8,693,763	\$7,683,024
Necessary Cash Reserve	\$2,471,827	\$2,185,850
<b>Total Requirements</b>	<b>\$34,553,241</b>	<b>\$33,225,955</b>

October-20

**Blair Community Schools Budget Comparison Receipts**

Description	Code	2020-2021				2019-2020			
		Mon Rec	YTD Rec	Budget	%	Mon Rec	YTD Rec	Budget	%
<b>Local Receipts</b>									
Local Property Taxes	11100	\$460,837	\$6,379,891	\$16,694,478	38.2%	\$533,039	\$6,223,292	\$16,843,844	36.9%
Property Tax Interest & Penalties	11140	\$3,501	\$6,330	\$45,000	14.1%	\$2,090	\$3,102	\$0	100.0%
Carline Tax	11115	\$0	\$2,420	\$9,000	26.9%	\$1,414	\$1,414	\$12,500	11.3%
OPPD In Lieu	11120	\$0	\$0	\$242,000	0.0%	\$0	\$0	\$246,000	0.0%
Motor Vehicle Tax	11125	\$134,410	\$284,273	\$1,523,000	18.7%	\$121,988	\$261,859	\$1,500,000	17.5%
Tuition ESU#3 (PT Contract)	11315	\$0	\$0	\$0	100.0%	\$0	\$0	\$5,915	0.0%
Tuition Other Districts (SPED)	11323	\$0	\$0	\$0	100.0%	\$0	\$0	\$5,400	0.0%
Tuition for Summer School	11312	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Tuition for Preschool	11370	\$1,900	\$3,800	\$19,000	20.0%	\$3,300	\$6,200	\$20,000	31.0%
Transportation Private Sources	11440	\$0	\$0	\$10,500	0.0%	\$0	\$0	\$17,500	0.0%
Interest	11510	\$101	\$2,836	\$33,000	8.6%	\$4,494	\$8,434	\$13,500	62.5%
Local License Fee	11911	\$300	\$300	\$7,000	4.3%	\$1,200	\$1,200	\$7,000	17.1%
Police Court Fines	11921	\$56	\$56	\$1,500	3.7%	\$150	\$375	\$2,000	18.8%
Community Service Fees	11800	\$0	\$0	\$1,800	0.0%	\$0	\$0	\$1,800	0.0%
Rentals - Facilities and Equip	11910	\$0	\$0	\$2,400	0.0%	\$96	\$96	\$1,800	5.3%
Contributions/Donations	11920	\$0	\$1,600	\$0	100.0%	\$0	\$0	\$3,000	0.0%
Grant - Corporate/Private Interest	11925	\$15,000	\$15,000	\$0	100.0%	\$250	\$250	\$0	100.0%
Other Local Receipts	11990	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
<b>Total</b>		<b>\$616,105</b>	<b>\$6,696,505</b>	<b>\$18,588,678</b>	<b>36.0%</b>	<b>\$668,021</b>	<b>\$6,506,223</b>	<b>\$18,680,259</b>	<b>34.8%</b>
<b>Intermediate Source</b>									
County Fines & Licenses	12110	\$0	\$0	\$120,000	0.0%	\$0	\$0	\$129,000	0.0%
ESU #3 Receipts	12210	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
<b>Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$120,000</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$129,000</b>	<b>0.0%</b>
<b>State Source</b>									
State Aid	13110	\$41,975	\$83,950	\$419,754	20.0%	\$103,344	\$206,688	\$1,033,441	20.0%
Special Education	13120	\$0	\$0	\$1,320,000	0.0%	\$0	\$0	\$1,300,000	0.0%
SPED Sch Age Transportation	13125	\$0	\$0	\$130,000	0.0%	\$0	\$0	\$105,000	0.0%
Homestead Exemption	13130	\$0	\$0	\$516,000	0.0%	\$0	\$74,121	\$523,887	14.1%
Payments for Hi Ability	13535	\$11,007	\$11,007	\$10,922	100.8%	\$9,951	\$9,951	\$10,995	90.5%
Flex Funding: Before Age 5	13165	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Flex Funding: School Age	13166	\$0	\$0	\$0	100.0%	\$0	\$0	\$23,000	0.0%
Pro-Rate Motor Vehicles	13180	\$0	\$0	\$39,000	0.0%	\$0	\$0	\$39,000	0.0%
State Apportionment	13400	\$0	\$0	\$346,000	0.0%	\$0	\$0	\$323,000	0.0%
Property Tax Credit	13131	\$0	\$0	\$975,000	0.0%	\$0	\$0	\$795,082	0.0%
Personal Property Tax Credit	13132	\$0	\$0	\$68,500	0.0%	\$0	\$17,902	\$95,724	18.7%
Education Innovation Grant	13575	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Teacher Training Grants	13551	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%

October-20

**Blair Community Schools Budget Comparison Receipts**

Description	Code	2020-2021				2019-2020			
		Mon Rec	YTD Rec	Budget	%	Mon Rec	YTD Rec	Budget	%
State Field Trip Grant (NAC)	13590	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
NDEQ Transportation Grant	13500	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Early Childhood Grant	13540	\$0	\$45,205	\$68,549	65.9%	\$0	\$0	\$56,571	0.0%
NDEQ Transportation Grant	13599	\$0	\$42,000	\$0	100.0%	\$0	\$0	\$0	100.0%
Other	13990	\$0	\$0	\$1,100	0.0%	\$0	\$0	\$0	100.0%
<b>Total</b>		<b>\$52,982</b>	<b>\$182,162</b>	<b>\$3,894,825</b>	<b>4.7%</b>	<b>\$113,295</b>	<b>\$308,661</b>	<b>\$4,305,700</b>	<b>7.2%</b>
<b>Federal Sources</b>									
IDEA Part B, Peak Grant	14418	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Title I Current	14505	\$0	\$0	\$178,879	0.0%	\$0	\$0	\$184,616	0.0%
Title I - Accountability	14506	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Title II Part A	14509	\$0	\$0	\$43,327	0.0%	\$0	\$0	\$44,641	0.0%
Title IV	14969	\$0	\$0	\$10,000	0.0%	\$0	\$0	\$10,000	0.0%
IDEA BASE AGE 0-3/3-5	14512	\$0	\$0	\$66,800	0.0%	\$0	\$0	\$422,572	0.0%
IDEA 619 Ages 3-4	14516	\$0	\$11,575	\$11,638	99.5%	\$0	\$0	\$11,575	0.0%
IDEA Part B (611) Base Allocation	14518	\$0	\$284,528	\$361,296	78.8%	\$0	\$0	\$0	100.0%
IDEA Enrollment/Poverty	14519	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
IDEA Part B Proportionate Share	14521	\$0	\$0	\$5,602	0.0%	\$0	\$0	\$0	100.0%
MIPS	14708	\$0	\$0	\$26,500	0.0%	\$0	\$0	\$16,000	0.0%
MEDICAID ADMIN	14709	\$0	\$0	\$23,700	0.0%	\$0	\$0	\$19,000	0.0%
Forest Reserve: De Soto	14707	\$0	\$0	\$14,500	0.0%	\$0	\$0	\$15,000	0.0%
Perkins Grant	14525	\$15,621	\$15,621	\$16,896	92.5%	\$0	\$1,775	\$15,621	11.4%
Title III NCLB-LEP	14527	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Head Start	14309	\$1,138	\$1,138	\$18,503	6.2%	\$210	\$353	\$16,000	2.2%
ESSER Grant (Covid19)	14996	\$147,852	\$147,852	\$0	100.0%	\$0	\$0	\$0	100.0%
Other Fed Categorical	14530	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
<b>Total</b>		<b>\$164,611</b>	<b>\$460,714</b>	<b>\$777,641</b>	<b>59.2%</b>	<b>\$210</b>	<b>\$2,128</b>	<b>\$755,025</b>	<b>0.3%</b>
<b>Non Revenue Receipts</b>									
Insurance Adjustment	15301	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Transfer of Funds In	15200	\$0	\$0	\$0	100.0%	\$0	\$0	\$0	100.0%
Refunds from Prior Years Expenses	11980	\$0	\$1,183	\$0	100.0%	\$0	\$0	\$0	100.0%
Other Non-Revenue Rec	15690	\$0	\$0	\$2,000	0.0%	\$0	\$0	\$4,000	0.0%
<b>Total</b>		<b>\$0</b>	<b>\$1,183</b>	<b>\$2,000</b>	<b>59.1%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>	<b>0.0%</b>
<b>Non Program Receipts</b>									
Sale of Property	15300	\$4,429	\$4,429	\$0	100.0%	\$0	\$0	\$0	100.0%
<b>Total</b>		<b>\$4,429</b>	<b>\$4,429</b>	<b>\$0</b>	<b>100.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>100.0%</b>

October-20

**Blair Community Schools Budget Comparison Receipts**

Description	Code	2020-2021				2019-2020			
		Mon Rec	YTD Rec	Budget	%	Mon Rec	YTD Rec	Budget	%
GRAND TOTAL		\$838,128	\$7,344,993	\$23,383,144	31.4%	\$781,526	\$6,817,012	\$23,873,984	28.6%

Period: 2  
 Month: OCTOBER  
 Year: 2020-2021

Receipts to be Collected	\$23,383,144	\$23,873,984
Local Property Taxes-State Budget 11101	-\$76,238	\$47,878
Cash Balance Estimated on Budget	\$5,196,426	\$3,174,498
County Treasurer Balance Estimated on Budget	\$6,049,909	\$6,129,595
<b>Total Receipts</b>	<b><u>\$34,553,241</u></b>	<b><u>\$33,225,955</u></b>