

ESUCC Board Policies and Procedures
Tuesday, January 1, 2013 8:00 AM
ESU 3 6949 South 110th Street LaVista, NE
68128
6949 South 110th Street
LaVista, NE 68128

1. ESUCC Policies

1.1. Table of Contents

1.2. Policy 1000 - Public Relations and Administration

1.2.1. Policy 1001 - Communications with the Public

1.2.2. Policy 1002 - Relation With Private Schools

1.2.3. Policy 1003 Relation With Other State Government

1.2.4. Policy 1004 - Concept of Administration

1.2.5. Policy 1005 - ESUCC Executive Director

1.2.6. Policy 1006 - Distance Education Director

1.2.7. Policy 1007 - Project Directors

1.2.8. Policy 1008 - ESUCC Staff

1.2.9. Policy 1009 - Line of Responsibility

1.2.10. Policy 1010 - Control and Communication System

1.2.11. Policy 1011 - Project Evaluation and Planning

1.3. Policy 2000 - Projects

1.3.1. Policy 2001 - ESUPDO and Affiliate Groups

1.3.2. Policy 2001 - ESUPDO and Affiliate Groups

1.3.3. Policy 2002 - Distance Education

1.3.4. Policy 2003 - Instructional Material (I-Mat)

1.3.5. Policy 2004 - Cooperative Purchasing

1.3.6. Policy 2005 - MyE Learning

1.3.7. Policy 2006 - Special Education Projects

1.4. Policy 3000 - Business & Operations

1.4.1. Policy 3001 - Budget Document

1.4.2. Policy 3002 - Public Review of Budget

1.4.3. Policy 3003 - Budget Administration

1.4.4. Policy 3004 - Grants

1.4.5. Policy 3005 - Project/Program Contracts

1.4.6. Policy 3006 - Master Service Agreement

1.4.7. Policy 3007 - Funds Management

1.4.8. Policy 3008- Financial Report

1.4.9. Policy 3009 - Depository

1.4.10. Policy 3010 - Annual Financial Report

1.4.11. Policy 3011 - Periodic Audit

1.4.12. Policy 3012 - Purchasing

1.4.13. Policy 3013 - Staff Members' Conflict of Interest

1.5. Policy 4000 - Human Resources

1.5.1. Policy 4001 - Purpose

1.5.2. Policy 4002 - Employee Classification

1.5.3. Policy 4003 - Job Descriptions

1.5.4. Policy 4004 - Selection and Assignment of Employees

1.5.5. Policy 4005 - Employment of Family Members

1.5.6. Policy 4006 - At-Will Employees

1.5.7. Policy 4007 - Personnel Records

1.5.8. Policy 4008 - Separation of Employment

1.5.9. Policy 4009 - Resignation/Termination

- 1.5.10. Policy 4010 - Compensation
- 1.5.11. Policy 4011 - Reimbursements
- 1.5.12. Policy 4012 - Employee Benefits Compensation
- 1.5.13. Policy 4013 - Leave Time
- 1.5.14. Policy 4014 - Workers' Compensation
- 1.5.15. Policy 4015 - Tort Claims
- 1.5.16. Policy 4016 - Outside Employment / Non-ESUCC Employment
- 1.5.17. Policy 4017 - Anti-Discrimination and Harassment
- 1.6. Policy 5000 - Council Operating Procedures
 - 1.6.1. Policy 5001 - Philosophy Statement
 - 1.6.2. Policy 5002 - Role of ESUCC
 - 1.6.3. Policy 5003 - General Functions
 - 1.6.4. Policy 5004 - Specific Functions
 - 1.6.5. Policy 5005 - Authority of and Public Statements by Individual Members
 - 1.6.6. Policy 5006 - Members, Officers and Term of Office
 - 1.6.7. Policy 5007 - President, President-Elect, Past President
 - 1.6.8. Policy 5008 - Treasurer
 - 1.6.9. Policy 5009 - Secretary
 - 1.6.10. Policy 5010 - Committees
 - 1.6.11. Policy 5011 - Orienting New Council Member
 - 1.6.12. Policy 5012 - Board Member Employment and Conflicts of Interest
 - 1.6.13. Policy 5013 - Formulation and Adoption of Policies
 - 1.6.14. Policy 5014 - Formulation/Adoption of Administrative Regulations
 - 1.6.15. Policy 5015 - Suspension of Policies an Regulations
 - 1.6.16. Policy 5016 - Control of Funds

1.6.17. Policy 5017 - Meetings

1.6.18. Policy 5018 - Time and Place of Meetings

1.6.19. Policy 5019 - Participation by the Public

1.6.20. Policy 5020 - Agenda Construction and Meeting Materials

1.6.21. Policy 5021 - Minutes

1.6.22. Policy 5022 - Annual Organizational Meeting

1.6.23. Policy 5023 - Meeting Conduct and Quorum

1.6.24. Policy 5024 - Voting

1.6.25. Policy 5025 - Minutes

1.6.26. Policy 5026 - Budget Hearing

2. ESUCC Procedures

2.1. ESU Cooperative Purchasing Procedure Manual