

Information Services Committee Meeting
Wednesday, September 1, 2021 11:30 AM
ESU No.10
76 Plaza Blvd
Kearney, NE 68845

1. Call to Order
Committee Chair
2. Roll call
Committee Chair
3. Agenda Item
Committee Chair
 - 3.1. GEER Fund Update
Technology Director
 - 3.2. Future Ready Digital Learning Collaborative (FRDLC)
Technology Director
 - 3.3. Approve Hardware Disposal
Technology Director
 - 3.4. Staff Reports
Committee Chair
 - 3.4.1. Scott Isaacson
Scott Isaacson
 - 3.4.2. Andrew Easton
Andrew Easton
 - 3.4.3. Rhonda Eis
Rhonda Eis
4. Next Meeting Agenda Items
Committee Chair
5. Adjournment
Committee Chair

NEBRASKA OPEN MEETINGS ACT

84-1407. Act, how cited. Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

84-1408. Declaration of intent; meetings open to public. It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret. Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

84-1409. Terms, defined. For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15.175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1) (a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b) (i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site; or

(B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1) (b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b) (i) or (ii) of this

section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) (a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority;

(xiii) A natural resources district; and

(xiv) The Judicial Resources Commission.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7) (a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsections (5) and (6) of section 84-1413.

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means

of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

84-1413. Meetings; minutes; roll call vote; secret ballot; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

(7) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public web site the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the web site at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the web site at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public web site for at least six months.

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Revised
06/2021



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ESUCC GEER Update

September, 2021

The GEER project has moved through school device requests and reimbursements and hotspot reimbursements and is now in a cleanup phase for these requests. So far, \$2,714,731.78 has been paid to suppliers for device purchases, and \$6,931,163.83 has been paid in reimbursements to schools, including \$620,169.73 for hotspots and the remainder for device purchases.

One school placed an order for 100 devices through the ESUCC and did not want to substitute for available devices, so is waiting for availability of their original device choice. 21 full and partial device reimbursement requests totalling \$167,239 are awaiting documentation from schools to complete them.

1860 exempt (home) school devices totalling \$649,320.90 were ordered August 16, 2021 for shipment direct to homes. Because these are shipped, tracked and invoiced individually, this part of the process had resulted in significant processing work for Deb, Priscilla and Craig. In addition, our status email messages have generated hundreds of messages and phone calls to which Deb and Craig have responded.

2002 Apple devices totalling \$768,078.00 have also been requested for exempt (home) school settings. Apple has not been willing to supply these devices through our normal education channel. We are investigating other suppliers to fulfill these orders. We are not certain of the solution at this time. If these cannot be purchased, a substitution of other types of devices may be needed.

A summary of the GEER 1 funds as of August 19, 2021:

| | |
|---|--------------------|
| Original GEER 1 fund amount: | \$16,400,000 |
| Additional funds received from schools for extra purchases: | \$78,568 |
| | ----- |
| Total fund plus receipts: | \$16,478,568 |
| Minus Expenditures and Encumbrances: | (\$10,595,217) |
| Minus Estimated remaining for Apple exempt school devices | (\$768,078) |
| Minus Estimated remaining school device reimbursements | (\$167,239) |
| | ----- |
| Estimated Remaining Unallocated GEER 1 funds | \$4,948,034 |

This remainder will likely decrease slightly as final Apple purchases and other cleanup is completed from the fund. The Future Ready Digital Learning Consortium proposal (to be discussed in a separate agenda item) is our suggestion for the use of the remaining GEER I funds and additional GEER II funds of \$7 million.

Future Ready Digital Learning Collaborative

August 31, 2021

The Future Ready Digital Learning Collaborative is a partnership of the Nebraska Department of Education, Educational Service Unit Coordinating Council, Educational Service Units and Nebraska public and non-public school districts which will enhance the learning environment, expanding the array of resources and supports available to all learners and teachers. Learners, educators, administrators and technologists will collaborate within this framework to identify and solve problems and improve the entire system. Staff dedicated to

Privacy and Security: Cybersecurity has never been more important. Working online requires peace of mind for both the organization and the end user. Therefore, schools need to provide the latest tools to ensure all data is secure. Our proposal includes proactive assessment of technological systems as well as proactive teaching to preclude security challenges (ransomware and phishing attacks, etc.)

High-Quality Digital Content: All online content must meet high standards to ensure a quality teaching and learning experience. Therefore, all digital content will be developed and vetted by professionals who understand instructional methods conducive to student learning. Relevant training to ensure best practices related to online instruction will also be addressed.

Data Interoperability: There are many positive software systems used in education today, but these systems do not “talk to each other.” Our proposal includes linking these systems together, so data can be easily viewed and analyzed by school leaders and teachers. This interoperability will help provide immediate, in depth feedback to best help students at the individual level.

Infrastructure and Homework Gap: We propose to build on the success provided by ESSER and GEER. In particular, we will match available internet access solutions to unserved and underserved student and staff homes, so they can continue to learn and teach asynchronously.

Learning Environment-Software Systems: Thanks to ESSER funds, the majority of Nebraska schools have access to Canvas, the premier learning management system (LMS) available today. Courses can be developed and provided to students either synchronously or asynchronously. We propose to provide enhanced support for districts as they adopt the Canvas solution, and mature their practices in online learning.

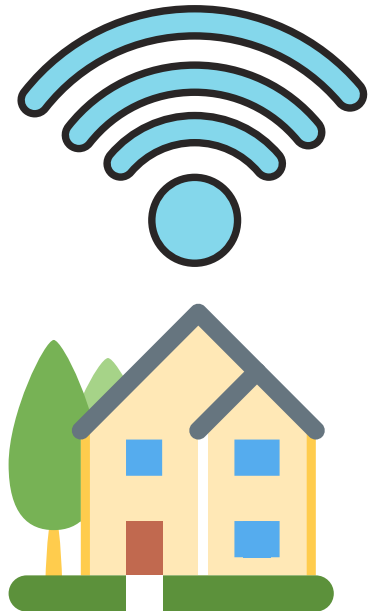
Help and Support: Digital services require resources to provide the end user with information and support related to the products and services listed above. The purpose of our help desk will be to troubleshoot or provide guidance to problems that will inevitably arise. Requests will be dispatched efficiently and tracked to ensure we give users the best and fastest answers to their questions and requests.



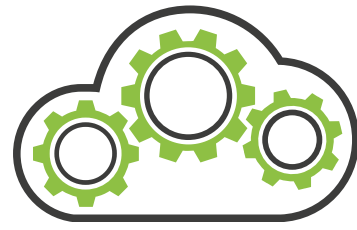
Future Ready Digital Learning Collaborative



Help & Support



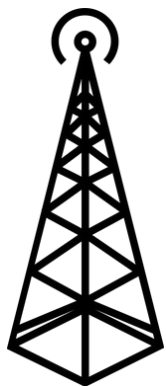
Infrastructure and
Homework Gap



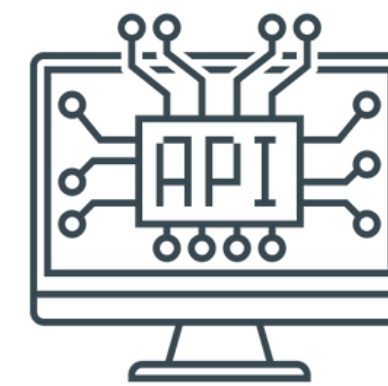
Learning Environment -
Software Systems



Privacy & Security



High-Quality
Digital Content



Data Interoperability

DATE 8/17/21

ESU COORDINATING COUNCIL
CERTIFICATE OF DESTRUCTION / RECYCLE REQUEST
SURPLUS PROPERTY NOTIFICATION FORM



| PROJECT | LOCATION | CONTACT PERSON | PHONE NUMBER / EMAIL |
|--|---|-------------------------|----------------------|
| Coop | Coop / Kip | Scott Isaacson | sisaacson@esucc.org |
| COD TYPES | DND -- DESTROY AND DISPOSE HAZ - HAZARDOUS MATERIAL PRT--CANNIBALIZE FOR PARTS DNR --DESTROY & RECYCLE (ENTER A THREE LETTER CODE IN COD TYPE FOR EACH ITEM LISTED) | | |
| ESUCC Projects are NOT authorized to proceed with destruction or recycling of items until approved by the ESU Coordinating Council. After the items have been disposed, the form is to be completed with the signatures of agency employees who performed and witnessed the disposal. Return the completed form to Executive Assistant for record. | | | |
| DESCRIPTION | | COD TYPE (SEE ABOVE) | DATE PROCESSED |
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OFFICE USE ONLY

Date Received 8/17/21

BY Deb Henick

COD NUMBER _____

Date Signed Form Received _____

SIGNATURES

Project Representative Scott Isaacson
(Date) 8/17/21

Witness to Disposal Deb Henick
(Date) 8/17/21

DATE 8/17/21

ESU COORDINATING COUNCIL
CERTIFICATE OF DESTRUCTION / RECYCLE REQUEST
SURPLUS PROPERTY NOTIFICATION FORM



| PROJECT | LOCATION | CONTACT PERSON | PHONE NUMBER / EMAIL |
|--|---|-------------------------|----------------------------|
| <u>Coop</u> | <u>Amesworth / ESU 3</u> | <u>Scott Isaacson</u> | <u>sisaacson@esucc.org</u> |
| COD TYPES | DND -- DESTROY AND DISPOSE HAZ - HAZARDOUS MATERIAL PRT--CANNIBALIZE FOR PARTS DNR --DESTROY & RECYCLE (ENTER A THREE LETTER CODE IN COD TYPE FOR EACH ITEM LISTED) | | |
| ESUCC Projects are NOT authorized to proceed with destruction or recycling of items until approved by the ESU Coordinating Council. After the items have been disposed, the form is to be completed with the signatures of agency employees who performed and witnessed the disposal. Return the completed form to Executive Assistant for record. | | | |
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OFFICE USE ONLY

Date Received 8/17/21
 BY Deb Derrick
 COD NUMBER _____
 Date Signed Form Received _____

SIGNATURES

Project Representative Scott Isaacson
 (Date) 8/17/21
 Witness to Disposal Deb Derrick
 (Date) 8/17/21

DATE 8/17/21

ESU COORDINATING COUNCIL
CERTIFICATE OF DESTRUCTION / RECYCLE REQUEST
SURPLUS PROPERTY NOTIFICATION FORM



| PROJECT | LOCATION | CONTACT PERSON | PHONE NUMBER / EMAIL |
|--|---|-------------------------|----------------------|
| SRS | SRS / NASB / ESU3 | Scott Isaacson | Sisaacson@esucc.org |
| COD TYPES | DND -- DESTROY AND DISPOSE HAZ - HAZARDOUS MATERIAL PRT--CANNIBALIZE FOR PARTS DNR --DESTROY & RECYCLE (ENTER A THREE LETTER CODE IN COD TYPE FOR EACH ITEM LISTED) | | |
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OFFICE USE ONLY

Date Received 8/17/21

BY Deb Henick

COD NUMBER _____

Date Signed Form Received _____

SIGNATURES

Project Representative Scott Isaacson
(Date) 8/17/21

Witness to Disposal Deb Henick
(Date) 8/17/21

DATE 8-17-21

ESU COORDINATING COUNCIL
CERTIFICATE OF DESTRUCTION / RECYCLE REQUEST
SURPLUS PROPERTY NOTIFICATION FORM

ASSET NUMBER

[Empty box for Asset Number]

| PROJECT | LOCATION | CONTACT PERSON | PHONE NUMBER / EMAIL |
|---------|----------|----------------|-------------------------------------|
| DL | ESU 3 | Scott Isaacson | 402- sisaacson@esucc.org |

COD TYPES

DND -- DESTROY AND DISPOSE HAZ - HAZARDOUS MATERIAL
PRT--CANNIBALIZE FOR PARTS DNR --DESTROY & RECYCLE

(ENTER A THREE LETTER CODE IN COD TYPE FOR EACH ITEM LISTED)

ESUCC Projects are NOT authorized to proceed with destruction or recycling of items until approved by the ESU Coordinating Council. After the items have been disposed, the form is to be completed with the signatures of agency employees who performed and witnessed the disposal. Return the completed form to Executive Assistant for record.

DESCRIPTION

COD TYPE
(SEE ABOVE)

DATE
PROCESSED



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OFFICE USE ONLY

Date Received 8/17/21

BY Deb Henrich

COD NUMBER _____

Date Signed Form Received _____

SIGNATURES

Project Representative Scott Isaacson

(Date)

Witness to Disposal Deb Henrich

(Date)

8/17/21

DATE

**ESU COORDINATING COUNCIL
 CERTIFICATE OF DESTRUCTION / RECYCLE REQUEST
 SURPLUS PROPERTY NOTIFICATION FORM**



| PROJECT | LOCATION | CONTACT PERSON | PHONE NUMBER / EMAIL |
|---------|----------|----------------|----------------------|
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| COD TYPES | DND -- DESTROY AND DISPOSE HAZ - HAZARDOUS MATERIAL PRT--CANNIBALIZE FOR PARTS DNR --DESTROY & RECYCLE (ENTER A THREE LETTER CODE IN COD TYPE FOR EACH ITEM LISTED) |
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OFFICE USE ONLY

Date Received _____
 BY _____
 COD NUMBER _____
 Date Signed Form Received _____

SIGNATURES

Project Representative _____
 (Date) _____
 Witness to Disposal _____
 (Date) _____

DATE Mar 2020

ESU COORDINATING COUNCIL
CERTIFICATE OF DESTRUCTION / RECYCLE REQUEST
SURPLUS PROPERTY NOTIFICATION FORM



| PROJECT | LOCATION | CONTACT PERSON | PHONE NUMBER / EMAIL |
|-------------|-------------|-------------------|-----------------------|
| <u>IMAT</u> | <u>ESUS</u> | <u>Khonda Eis</u> | <u>veis@esucc.org</u> |

COD TYPES

DND -- DESTROY AND DISPOSE HAZ - HAZARDOUS MATERIAL
PRT--CANNIBALIZE FOR PARTS DNR --DESTROY & RECYCLE

(ENTER A THREE LETTER CODE IN COD TYPE FOR EACH ITEM LISTED)

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DESCRIPTION

COD TYPE
(SEE ABOVE)

DATE
PROCESSED

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Date Received _____

BY _____

COD NUMBER _____

Date Signed Form Received _____

SIGNATURES

Project Representative _____
(Date)



Witness to Disposal _____
(Date)

DATE 6/28/21

**ESU COORDINATING COUNCIL
CERTIFICATE OF DESTRUCTION / RECYCLE REQUEST
SURPLUS PROPERTY NOTIFICATION FORM**

ASSET NUMBER

0199 / 0161

| PROJECT | LOCATION | CONTACT PERSON | PHONE NUMBER / EMAIL |
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| ESUCC Projects are NOT authorized to proceed with destruction or recycling of items until approved by the ESU Coordinating Council. After the items have been disposed, the form is to be completed with the signatures of agency employees who performed and witnessed the disposal. Return the completed form to Executive Assistant for record. | | | |
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OFFICE USE ONLY
 Date Received 6/28/21
 BY Deb Haricks
 COD NUMBER _____
 Date Signed Form Received _____

SIGNATURES
 Project Representative Scott Isaacson
 (Date) 6/28/21
 Witness to Disposal Deb Haricks
 (Date) 6/28/21

DATE 4/21/21

**ESU COORDINATING COUNCIL
CERTIFICATE OF DESTRUCTION / RECYCLE REQUEST
SURPLUS PROPERTY NOTIFICATION FORM**



| PROJECT | LOCATION | CONTACT PERSON | PHONE NUMBER / EMAIL |
|---------|----------|----------------|----------------------|
| | ESU3 | Scott Isaacson | 402-597-4843 |

COD TYPES
 DND -- DESTROY AND DISPOSE HAZ - HAZARDOUS MATERIAL
 PRT--CANNIBALIZE FOR PARTS DNR --DESTROY & RECYCLE
 (ENTER A THREE LETTER CODE IN COD TYPE FOR EACH ITEM LISTED)

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 BY Deb Daniels
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 Date Signed Form Received 4/21/21

SIGNATURES
 Project Representative Scott Isaacson
 (Date) 4/21/21
 Witness to Disposal Deb Daniels
 (Date) 4/21/21

DATE 7/27/21







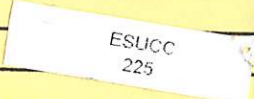


ESU COORDINATING COUNCIL
CERTIFICATE OF DESTRUCTION / RECYCLE REQUEST
SURPLUS PROPERTY NOTIFICATION FORM

ASSET NUMBER

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| PROJECT | LOCATION | CONTACT PERSON | PHONE NUMBER / EMAIL |
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| DL | ESU 10 | Scott Isaacson | Sisaacson@esusc.org |
| COD TYPES | DND -- DESTROY AND DISPOSE HAZ - HAZARDOUS MATERIAL PRT--CANNIBALIZE FOR PARTS DNR --DESTROY & RECYCLE (ENTER A THREE LETTER CODE IN COD TYPE FOR EACH ITEM LISTED) | | |

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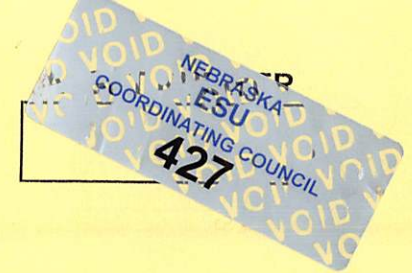
Date Received ~~8/17/21~~ 7/27/21
 BY Deb Henrich
 COD NUMBER _____
 Date Signed Form Received _____

SIGNATURES

Project Representative Scott Isaacson
 (Date) 8/17/21
 Witness to Disposal Deb Henrich
 (Date) 8/17/21

DATE

ESU COORDINATING COUNCIL
CERTIFICATE OF DESTRUCTION / RECYCLE REQUEST
SURPLUS PROPERTY NOTIFICATION FORM



| PROJECT | LOCATION | CONTACT PERSON | PHONE NUMBER / EMAIL |
|--|---|-------------------------|----------------------|
| Coop | Ainsworth | Colleen Lentz | clentz@esucc.org |
| COD TYPES | DND -- DESTROY AND DISPOSE HAZ - HAZARDOUS MATERIAL | | |
| | PRT--CANNIBALIZE FOR PARTS DNR --DESTROY & RECYCLE | | |
| (ENTER A THREE LETTER CODE IN COD TYPE FOR EACH ITEM LISTED) | | | |
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 Date Received Jan. 14, 2020
 BY Deb Hencks
 COD NUMBER _____
 Date Signed Form Received _____

SIGNATURES
 Project Representative _____
 (Date) _____
 Witness to Disposal _____
 (Date) _____



Committee Report

PROJECT NAME: Digital Learning, Distance Learning, and Remote Learning

PROJECT DIRECTOR: Andrew Easton

REPORT PERIOD: Late May to August 2021

COMMITTEE REPORT: DIGITAL LEARNING COORDINATOR

Blended Learning/Personalized Professional Development Support

- Met with leaders from TLT and SDA to continue the development of the **PD for Me** initiative (a part of the Rule 84 work).
 - TLT contributed nine topics and SDA contributed six topics out of the 15 needed for our October-December mailers.
- Created the [PD for Me promo video](#).
- Created the [PD for Me sign-up form](#) for teachers to fill out.
- Created a [Google Slide template](#) for TLT and SDA members to use for promotion.
- Ongoing conversations with Coop vendor Quill on the materials and swag.
- Continued collaboration with Dorann Avey on connecting NDE work with our ESUCC efforts.

Collaborations

- Collaborated in planning for and leading the Future Ready Conference
 - Hosted the live main room sessions for both days of the conference.
- Met with the Future Ready Council in Kearney on the afternoon of (7/27/21).
- Co-led five Facebook live sessions with Nebraska Loves Public Schools, Jen McNally, and superintendents from across the state as promotion of the good work being done in education as we go back-to-school.
 - 8/6/21 [John Skretta, ESU 6 Administrator](#)
 - 8/9/21 [Jason Alexander, Beatrice Public Schools](#)
 - 8/11/21 [Mark Adler, Ralston Public Schools](#)
 - 8/13/21 [Dana Wiseman, Sutton Public Schools](#)
 - 8/16/21 [Dawn Lewis, Arlington Public Schools](#)
- Shared current ESUCC initiatives during the TLT leadership retreat (7/15/21) and SDA strategist retreat (6/24/21).
- Finalized the design and purchase of [retractable vertical banners](#) for our ESUCC stand for conferences.

- Collaborated with McKayla LaBorde, Minh Vu, and others on the development of three training videos for helping users acclimate to the new SRS site.
 - [Postsecondary Transition Plan: SRS Training Video 1](#)
 - [Postsecondary Transition Plan: SRS Training Video 2](#)
 - [Postsecondary Transition Plan: SRS Training Video 3](#)
- Communication and time spent creating two videos to promote SIMPL.
 - [SIMPL Promo Video](#)
 - [SIMPL Informational Video](#)
- Collaborated with Brooke Kavan (ESU 7) and Kristen Slechta (ESU 9) on developing social media stories as PD. Spent time promoting these across our social media platforms (Facebook, Twitter, Instagram, LinkedIn, and YouTube)
 - [Cultivate the 4 C's](#) by Kristen Slechta
 - [Organize Your Bookmarks with Toby](#) by Jackie Ediger
 - [Building a Positive School Culture](#) by Drew Harris
 - [CIP, MTSS, & SIMPL, An Asynchronous Team!](#) by Jeff McQuistan
 - [Motivating Students and Staff](#) by Jeff Janda
 - [Building Resiliency](#) by Megan Harding
 - [Educator Effectiveness](#) by The NDE SEED Team

NVIS Efforts: Distance Learning and VFT

- Continued efforts to collaborate with our ESUCC programmers on the site update.
- Organized and later cancelled (low numbers) our summer [DL Coordinators VFT field day](#) that would have included visits to the Joslyn Art Museum, Gifford Farms, and Lauritzen Gardens.
- Supported Kristen Slechta as she developed a one-pager connecting the [4th Grade Social Studies Standards to the VFT experiences provided on NVIS](#).
- Finalized two promotional videos for NVIS
 - [Distance Learning Promotional Video](#)
 - [Virtual Field Trips Promotional Video](#)

Professional Development

- Attended select sessions of the ISTE Conference (6/28-7/1/21)
- Attended select sessions of the SERious Play Conference (6/23/21)
- Attended select sessions of the NAG Conference (7/21-22/21)
- Attended the Inquiry Design Model Training for our TLT/SDA/NDE collaboration on building HQ instructional materials 4th and 7th grade social studies (7/19-20/21)
- Attended Admin Days in Kearney (7/28-29/21)
- Attended select sessions of the Streamyard: Level Up Summit (8/26/21)

Professional Development Presentations

- Presented with John Skretta, Vern Fisher, and Jack Moles in a session on the NRCSA+ESUCC Remote Learning Supports during Admin Days.
 - Developed [the Google Slide Deck for this presentation](#).

Promotional Work

- Created nine episodes of [The Good Life EDU](#) podcast.
 - Shows:
 - [Tales from the Classroom: How Relationships Are at the Heart of Learning](#), Brooke Kavan, Millard West junior Camille O'Neill, and Millard West Physics Teacher Tyler Berzina
 - [The State of Tech in Education](#), author of Ditch That Textbook and keynote speaker Matt Miller
 - [High-Quality Instructional Materials Matter](#), Cory Epler of NDE
 - [School's Out! Lessons Learned and Looking Ahead](#), Melissa Pilakowski of Valentine HS and Mike Mohammad of Brookfield Central HS in Wisconsin
 - [How Personal Growth Can Be Its Own Form of Professional Development This Summer](#), speaker and author for DBC Inc. Tara M. Martin
 - [The Contemporary Role of School Librarians in Education](#), Christine Haeffner of ESU 18/LPS and Sara Churchill of UNO
 - [On Special Education in Nebraska and the Exciting New Updates to SRS](#), McKayla LaBorde of ESU 3 and Stuart Clark of ESU 1
 - [Cyber Security in Education](#), Bill Pulte of ESU 3
 - [World Languages and the Nebraska Seal of Biliteracy](#), Chrystal Liu or NDE and Nick Ziegler of ESU 5
 - Broke 8000 total downloads
- Invested in Twitter promotional efforts.
 - Twitter Followers
 - August: 1124 (+17)
 - July: 1107 (+34)
 - June: 1083 (+12)
 - May: 1071 (+70)
 - April: 1001 (+64) *Broke 1000 followers
 - March: 937 (+82)
 - February: 855 (+82)
 - January: 773 (+83)
 - December: 690 (+67)

- Invested in Facebook promotional efforts.
 - Page Likes/Followers.
 - August (24): 391 (+13)
 - July: 378 (+18)
 - June: 360 (+3)
 - May: 357 (+8)
 - April: 349 (+33)
 - March: 316 (+52)
 - February: 264 (+30)
 - January: 234 (+40)
 - December: 194 (+7)
 - Discontinued The Friday Love & Learn weekly segment on Facebook Live.
 - Considering a principals only Friday Love, Learn, and Leadership segment for the fall.
- Invested in LinkedIn promotional efforts.
- Invested in Instagram promotional efforts.



Committee Report

PROJECT NAME: Digital Learning - Instructional Materials

PROJECT COORDINATOR: Rhonda Eis

REPORT PERIOD: September 2021

Open Education Resources (OER) Project - [Nebraska OER Hub](#)

- Met with Dorann Avey (NDE) in August
 - Future plans include resuming OER workshops for teachers
 - Updates to the Nebraska OER Commons hub front page include Nebraska specific information
 - Added a link to the Nebraska OER Toolkit
 - To come - Informational and short training videos
 - Moved OER Commons Collections to the front - more viewable
- Working with Nancy Movell, ESU 2 Arts, to add resources that were created by ESU 2 teachers who participated in the Arts grants. Projected to add approximately 300 resources aligned to Nebraska standards.

ESUCC PD Library – [Sora App](#)

- 260 titles - 190 ebooks & 70 audiobooks
 - Added 49 titles - 2020-21
- 102 users (checked out 1 or more titles since startup)
- OverDrive Tech Support announced in June that during an update some user history was lost which may affect usage reporting
- Credit balance = \$5,736

Upcoming TLT Training

- November 17 - Learning in Hand with Tony Vincent
 - Full day workshop with Tony will give participants practical tools and strategies that are directly applicable to blended learning environments
- November 18 - Bring Creations to Life Using Adobe Creative Cloud
 - Full day workshop will provide training to aid in character animation, video creation, design techniques, etc. using Adobe Creative Cloud applications

Marketing - ESUCC Website

- In progress - updates to Distance Education, Professional Learning and Instructional Materials pages
- Under construction - Bold Step 1 - ESU Standards
 - Will be under "About Us" on the pulldown menu