

Technology Committee Meeting  
Wednesday, March 7, 2018 10:00 AM  
ESU No. 11  
412 W. 14th Ave.  
Holdrege, NE 68949

1. Call to Order  
Committee Chair
2. Roll call  
Committee Chair
3. Agenda Item  
Committee Chair
  - 3.1. DE2TAILS - Innovation Grant  
David Ludwig/Scott Isaacson
    - 3.1.1. Tech Plan  
Scott Isaacson
      - 3.1.1.1. ADVISER Update  
Scott Isaacson
        - 3.1.1.1.1. Doubline Partner Update  
Scott Isaacson
      - 3.1.1.2. Single Sign On  
Scott Isaacson
      - 3.1.1.3. Sustainability  
Scott Isaacson
    - 3.1.2. SRS/AAP Technology update  
Scott Isaacson
    - 3.1.3. BlendEd  
Scott Isaacson
    - 3.1.4. NROC/EdReady  
Scott Isaacson
    - 3.1.5. SIMPL  
Scott Isaacson
  - 3.2. Inventory - Hardware Disposal  
Technology Director
  - 3.3. MSA 2018-2019  
Executive Director Ludwig
    - 3.3.1. Approve BlendEd Special Projects  
Executive Director Ludwig
    - 3.3.2. Approve BlendEd Learning Objects  
Executive Director Ludwig
    - 3.3.3. Approve Learn 360  
Committee Chair
    - 3.3.4. Approve NOC MSA Requisitions for 2018-2019  
Committee Chair

- 3.3.5. Approve TLT MSA Budget Requests 2018-2019  
Committee Chair
- 3.4. Approve Brightbytes - 21st Century ESA  
Executive Director Ludwig
- 3.5. Staff Reports  
Committee Chair
  - 3.5.1. Scott Isaacson  
Scott Isaacson
  - 3.5.2. Beth Kabes  
Beth Kabes
  - 3.5.3. Rhonda Eis  
Rhonda Eis
- 4. Next Meeting Agenda Items  
Committee Chair
- 5. Executive Session  
Committee Chair
- 6. Adjournment  
Committee Chair

# Project Status Summary Report

## ADVISER Dashboard Implementation

1) Executive Summary		
Project Manager	Status Date	
Swathi Mall	February 26- March 2, 2018	
Project Status Schedule	G	
<i>Green = Launch On Schedule      Yellow = Tasks Behind Schedule      Red = Critical Path Impact</i>		
Project Status Budget	G	
<i>Green = At or Under Budget      Yellow = Trending Over Budget      Red = EAC = Over Budget</i>		
<i>Hours Budgeted</i>	<i>Hours Spent till date</i>	<i>Comment</i>
120	51	42.5% of schedule utilized
<i>Total Budget</i>	<i>Budget Spent till date</i>	<i>Comment</i>
\$19200	\$8160	42.5% of budget utilized

2) Key Schedule Milestone Tracking	
Priority task list	Status /Comments
1. Not seeing student level data on the dashboard/table formatting issue	Fixed and Published to Production.
2. Multidistrict users not able to select district dashboard to see from the dropdown list	Deployment to staging didn't fix the issue, another code integration and troubleshooting this week.
3. SSO Login Issue and Troubleshooting	DLP provided a troubleshooting document on 03/02. Need discussion with Scott from ESUCC and work on this issue by looking at production web-server log files.
4. Displaying NWEA MAP scores in dashboard (was rolled in during summer but possibly causing other bugs, still untested)	DLP is currently working on this. More information needed.

### 3) Steering Team Escalation

- None

### 4) Completed tasks during this period

- KT on dashboard architecture and general debugging tips
- Not seeing student level data on dashboard
- Table formatting issue  
<https://nebraska.jitbit.com/helpdesk/Ticket/11327758>  
<https://nebraska.jitbit.com/helpdesk/Ticket/11529725>  
<https://nebraska.jitbit.com/helpdesk/Ticket/11614037>

### 5) Progress Planned for This Week

## Project Status Summary Report

### ADVISER Dashboard Implementation

- Single sign-on forces a re-authentication even if the user was already logged into the SSO framework/portal (moved from completed – more issues identified)
- Multidistrict users not able to select district dashboard to see from dropdown list
- Displaying NWEA MAP scores in dashboard (was rolled in during summer but possibly causing other bugs, still untested)
- O'Neill dashboard access bug (could just remove the apostrophe from their name in the dashboard as workaround) <https://nebraska.jitbit.com/helpdesk/Ticket/7744287>
- Absence calendar date range bug <https://nebraska.jitbit.com/helpdesk/Ticket/6582963>
- SSO error displayed when hitting Log Off in dashboard <https://nebraska.jitbit.com/helpdesk/Ticket/5007873>
- Attendance rates displayed are incorrect due to use of section attendance (all districts should be sending daily attendance now)  
<https://nebraska.jitbit.com/helpdesk/Ticket/4498600>  
<https://nebraska.jitbit.com/helpdesk/Ticket/4339359>  
<https://nebraska.jitbit.com/helpdesk/Ticket/4671018>

Notes: DoubleLine Partners is currently working on fixing the issues on priority basis as suggested by ESUCC and NDE. NDE technical team is working with DoubleLine Partners on a regular basis in fixing the Dashboard issues and training.



**EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL**

**SERVICES CONTRACT**

Contractor: Double Line, Inc.

Name: Matt Warden

Address: 6801 N Capital of TX Hwy Bldg.  
II Ste. #225

City, State, Zip Code: Austin, TX 78731

Telephone Number: (512) 646-4929

Fax Number: [Click here to enter text.](#)

Email Address: [m.warden@wearedoubleline.com](mailto:m.warden@wearedoubleline.com)

Social Security/TIN: [Click here to enter text.](#)

Date: February 8, 2018

1. Services. Contractor agrees to provide to ESUCC the services identified in Schedule 1, attached, on the dates or during the time periods and for the fees and expense reimbursement listed in Schedule 1. Contractor affirms that throughout the term of this contract he or she will hold a valid and appropriate certification, licensure, or authorization from any required entity to provide the services in the State of Nebraska, which certification, licensure, or other documentation shall be provided to ESUCC prior to the provision of any services under this Agreement.
2. Independent Contractor. The relationship between Contractor and ESUCC is that of independent contractor and is not one of employment or principle agent. Contractor shall determine the means and methods by which its services will be provided and will furnish the personnel and equipment incidental to the provision of such services, provided that ESUCC retains the right to designate the time and place for the performance of those services. Contractor shall exercise its own independent professional judgment in connection with the performance of its services under this Agreement. ESUCC does not agree to use Contractor exclusively, and the Contractor is free to contract to perform similar services for other entities while under contract with ESUCC. Contractor shall be solely responsible for personnel retained by it to provide the services whether through employment or independent contract, and Contractor will be solely responsible for compensation, payroll taxes and withholding and workers compensation insurance with respect to such personnel.
3. Acceptance.  This Contract shall be binding upon the parties when accepted by the Executive Director of the ESUCC or his authorized designee and until such acceptance it shall constitute a proposal that shall remain open and shall not be withdrawn prior to April 30, 2018.
4. Employment Eligibility Verification. The Contractor shall use a federal immigration verification system to determine the work eligibility status of employees hired on or after October 1, 2009 and who are physically performing services within the State of Nebraska. If the Contractor employs or contracts with any subcontractor in connection with this Agreement, the Contractor shall include a provision in the contract requiring the subcontractor to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.
5. Liability. The work performed under this Agreement will be performed entirely at Contractor's risk, and Contractor assumes all responsibility for all legal liability associated with the performance of this contract. Contractor agrees to indemnify and hold the School District harmless from any and all liability or loss arising in any way out of the performance of this Agreement.
6. Insurance. Contractor shall secure and keep in force during the term of this Agreement the following insurance coverages from insurance companies or government self-insurance pools authorized to do business in Nebraska:

- Commercial general liability
- Employer's liability
- Workers compensation
- Automobile

All such insurance shall be in a form and with liability limits and deductibles that are satisfactory to ESUCC. Contractor shall furnish a certificate of insurance to the undersigned ESUCC representative prior to commencement of this Agreement. Failure to provide insurance as required in this Agreement is a material breach of contract entitling ESUCC to terminate this Agreement immediately.

7. Compliance with Laws and Regulations. Contractor agrees that it shall perform the work called for herein in full compliance with any and all applicable laws, rules and regulations adopted or promulgated by any governmental agency or regulatory body, including the laws of any state or nation which may have jurisdiction over Contractor and Contractor's employees. Contractor assumes full responsibility for the payment of all contributions, taxes or assessments, which may be required by any state or nation as to all employees engaged in the performance of work hereunder. Contractor covenants to save ESUCC harmless from any and all liability for state or federal taxes, workers' compensation contributions, and or any other tax liability or assessment now or subsequently imposed on ESUCC by reason of this Agreement and the services hereunder.
8. Confidential Information. The Contractor may have access to certain confidential information while providing services under this Agreement including, but not necessarily limited to, student or employee information. The Contractor understands that state and federal law prohibit the disclosure of certain records or information to any unauthorized person without a written release from an individual authorized by law to provide it. The Contractor understands that unauthorized access, use, disclosure, or modification of student or employee records or confidential information will result in the immediate termination of this Agreement and may result in other consequences imposed by law.
9. Student Records. The parties agree to share data in a manner that safeguards the confidentiality of personally identifiable information in students' education records as defined by the federal Family Education Rights and Privacy Act (FERPA) and any other applicable federal or state laws and regulations. FERPA establishes restrictions on the disclosure and re-disclosure of personally identifiable information in students' education records without the written consent of the parent or eligible student. FERPA permits student information to be used by state educational authorities for the purposes of the evaluation of state or federally supported education programs, and/or conducting research for or on behalf of the state supported schools to improve education.
10. Nondiscrimination. The Contractor and all Subcontractors, if any, shall not discriminate against any employee or applicant who is to be employed for performance of this Agreement with respect to his or her hire, tenure, terms, conditions, or privileges of employment, because of his race, color, religion, sex, disability, or national origin.
11. Duty to Report. The Contractor shall self-report any of the following to ESUCC's Executive

Director within 24 hours of its occurrence or at the beginning of the next school day, whichever is earlier:

- A. Any criminal citation if the alleged offense is a misdemeanor or felony under federal or Nebraska law or in the state in which the alleged offense occurred;
- B. Any arrest for any reason;
- C. Any criminal conviction;
- D. Any sentence of incarceration;
- E. Any criminal or civil filing or Department of Health and Human Services or law enforcement investigation against the Contractor for child abuse and/or neglect;
- F. Any complaint or other administrative filing against the Contractor that could impact any certificate or professional license held by the Contractor;
- G. Any action or threat of action by any entity against the Contractor's driver's license or ability or authority to operate a motor vehicle if the Contractor's job duties may require the operation of a motor vehicle.

The failure to make a report required by this paragraph may result in the immediate termination of this Agreement.

- 12. Drug/Alcohol/Tobacco/Weapons Free Workplace. Contractor and all subcontractors, if any, shall not manufacture, sell, distribute, dispense, possess or use controlled substances or marijuana, as defined by Nebraska law, during the performance of this Agreement while on ESUCC premises or at ESUCC related functions. The Contractor and all subcontractors, if any, shall not possess any weapon, as defined by Nebraska law and the federal "Drug-Free Schools Act," on ESUCC property or at ESUCC related functions. The Contractor and all subcontractors, if any, also shall adhere to all ESUCC's policies and regulations that prohibit the possession, distribution, sale, dispensation, or use of any alcohol or tobacco products while on ESUCC premises or at ESUCC related functions. Failure to comply with this provision may be considered a material breach. ESUCC may suspend or terminate the Contractor, subcontractor, or both if it violates these laws, regulations, or policies or this provision.
- 13. Assignment. This Agreement binds the parties and their respective successors and assignees. The Contractor shall not assign or otherwise dispose of this Agreement or any duty, right, or responsibility contemplated in this Agreement to any other person without the previous written consent of ESUCC.
- 14. Subcontractors. The Contractor shall not subcontract services or any part of this Agreement without the prior written consent of ESUCC.
- 15. Written Notice. All communications regarding this Agreement shall be sent to the parties at the following parties:

ESUCC: David M. Ludwig, Executive Director  
ESUCC  
6949 South 110th Street  
LaVista, NE 68128

Contractor: Double Line, Inc.  
6801 N. Capital of Tx Hwy  
Bldg. 2, Ste. 225  
Austin, TX 78731

Any written notice hereunder shall be effective as of the date of mailing by registered or certified mail and shall be deemed sufficiently given if sent to the addressee at the address listed above or such other address as may hereafter be specified by notice in writing.

16. Entirety of Agreement and Amendments. The parties certify that they have read this Agreement, fully understand its terms and conditions and agree that this Agreement constitutes the entire agreement between the Contractor and ESUCC and that no representations, promises, agreements, or undertakings, written or oral, not herein contained shall be of any force and effect. This Agreement shall be subject to modification only by written instrument signed by the Contractor and by a duly authorized representative of ESUCC.
17. Applicable Law. This Agreement shall be governed by the laws of the State of Nebraska.

Contractor:

ESUCC

By: Steve Sanderson



By:



Its: CEO

(Authorized Signer's Title)

Its:



(Authorized Signer's Title)

Date: 02/07/2018

Date:



## SCHEDULE 1

### 1. Description of Services

Time & materials not to exceed 120 hours and \$19,200

- A. Double Line will investigate issues and inquiries relating to the ADVISER Dashboards, as directed by [client point of contact], and communicate the root cause, suggested resolution, and estimated level of effort for an NDE developer to complete the resolution.
- B. Double Line will deliver to three (3) NDE developers training, knowledge transfer, and guidance as they resolve issues in or make enhancements to the ADVISER Dashboards.
- C. As directed by [point of contact], Double Line will resolve issues in or make enhancements to the ADVISER Dashboards.
- D. Double Line will provide a report to [client point of contact] on Monday of each week of the term of this contract or until total hours are exhausted, summarizing the hours spent in each of the above three scope categories.

### 2. Dates or Time Periods for Performance

[Click here to enter text.](#)

### 3. Contractor's Primary ESUCC Contact

Scott Isaacson, Technology Director

### 4. Fees

- Fixed fee: \$
- Per diem: \$ /day
- Hourly: \$ 160/hour, up to 120 hours, not to exceed \$19,200

### 5. Expense Reimbursement

The following out of pocket expenses will be reimbursed to Contractor:

- Mileage Reimbursement for Contractor's personal vehicle use at the current IRS established rate, traveling by the most direct route, or actual cost of compact rental car.
- Airfare, if applicable (receipts are required).


- Parking (receipts are required in a garage or lot).
- Lodging may be direct billed to ESUCC with prior approval of the Executive Director of ESUCC or designee. The Contractor may be reimbursed for the actual cost of personally arranged lodging and tax. (Detailed receipts are required).
- Meals under the following circumstances:
  - No alcoholic beverage is allowed.
  - The IRS will determine the daily rate for meal reimbursement code set for each city. Per IRS Publication 463, you are not allowed the entire M&IE Rate on the date of departure and the day you return from a business trip. You may claim 3/4 of the M&IE rate. If the IRS lists no city, the daily rate for meal reimbursement defaults to the approved rate for the city of Omaha, subject to changes per IRS Publication 1542.
  - Detailed receipts for meals must be submitted.

CANCELLATION OF CONTRACT: (Check all that apply. Items that do not apply must be marked N/A)

- a.  Cancellation of this contract must be submitted via email or US Mail to the ESUCC contact
- b.  Prepaid expenses by the contractor, such as airfare, will not be reimbursed by ESUCC when cancellation of the contract is at the contractor's request.
- c.  Cancellation due to acts of nature, contractor illness or personal circumstance result in no payment of fees to the contractor or reimbursement of incurred expenses by the contractor.
- d.  In the event of cancellation, both parties will work to re-schedule the work outlined in the contract at a mutually acceptable date. An addendum to this contract will be required to change the service date of the contract work.
- e.  Cancellation for other than acts of nature, such as weather or illness requires 48 hour notice to ESUCC contact.
- f.  It is up to the sole discretion of ESUCC to cancel a training contract due to the lack of participation in a timely manner prior to training.

6. Payment

Client will pay the Contractor as full compensation for the completion of Work. Payment will be due on the date for each client event and will be invoiced one month prior.

  
 \_\_\_\_\_ 02/07/2018  
 For Contractor

  
 \_\_\_\_\_ 2-9-18  
 For ESUCC



VERIFICATION OF LAWFUL PRESENCE IN THE UNITED STATES:

The contractor is required and hereby agrees by the contractor's signature on this contract that, as a pre-condition for performance under this contract and for payment for the contract services, contractor will use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

**If the contractor is an individual or sole proprietorship**, the following applies:

The contractor, by the contractor's dated signature below, attests that for the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, he/she: **(CHECK ONE)** **If contractor is not an individual or sole proprietorship, skip to\***.

\_\_\_\_\_ Is a citizen of the United States.

OR

\_\_\_\_\_ \* Is a qualified alien under the Federal Immigration and Nationality Act, my immigration status and alien number are as follows: \_\_\_\_\_, and I agree to provide a copy of my USCIS documentation upon request.

\* If the contractor indicates above that he or she is a qualified alien, the Contractor agrees to provide to NDE the US Citizenship and Immigration Services documentation required to verify the Contractors lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program. Receipt of this documentation is required for this contract to be effective and no work under this contract is to begin, nor will ESUCC issue the contractor any payment until the form is completed and provided to ESUCC.

\*As a pre-condition of performance and payment under this contract, the Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4 – 108.

This agreement is valid only when signed and dated by both parties.

Company:

Signature: \_\_\_\_\_

(Authorized Representative)

Printed Name: Steve Sanderson

Title: CEO

ESU CC:

Signature: \_\_\_\_\_

(Authorized Representative)

Printed Name: David Ludwig

Title: Executive Director of ESUCC

Date: 02/07/2018

Date: 2-9-18

<b>TITLE</b>	Please Sign // ESUCC ADVISER Contract
<b>FILE NAME</b>	DoubleLine ADVISE...nt-2018-01-29.pdf
<b>DOCUMENT ID</b>	fd012fc2af4ead21c6ef973eae8ab4cbe43ff162
<b>STATUS</b>	● Completed

Document History



SENT

**02/07/2018**  
19:49:59 UTC

Sent for signature to Steve Sanderson (steves@doublelinepartners.com) from gillian@doublelinepartners.com  
IP: 52.36.144.136



VIEWED

**02/07/2018**  
20:59:36 UTC

Viewed by Steve Sanderson (steves@doublelinepartners.com)  
IP: 172.87.133.182



SIGNED

**02/07/2018**  
21:00:30 UTC

Signed by Steve Sanderson (steves@doublelinepartners.com)  
IP: 172.87.133.182



COMPLETED

**02/07/2018**  
21:00:30 UTC

The document has been completed.



DATE 1-26-18



ESU COORDINATING COUNCIL  
CERTIFICATE OF DESTRUCTION / RECYCLE REQUEST  
SURPLUS PROPERTY NOTIFICATION FORM

ASSET NUMBER

[Empty box for Asset Number]

PROJECT	LOCATION	CONTACT PERSON	PHONE NUMBER / EMAIL
	WNA	Scott Isaacson	sisaacson@esucc.org
COD TYPES	DND -- DESTROY AND DISPOSE HAZ - HAZARDOUS MATERIAL PRT--CANNIBALIZE FOR PARTS DNR --DESTROY & RECYCLE (ENTER A THREE LETTER CODE IN COD TYPE FOR EACH ITEM LISTED)		

ESUCC Projects are NOT authorized to proceed with destruction or recycling of items until approved by the ESU Coordinating Council. After the items have been disposed, the form is to be completed with the signatures of agency employees who performed and witnessed the disposal. Return the completed form to Executive Assistant for record.

DESCRIPTION	COD TYPE (SEE ABOVE)	DATE PROCESSED
Tripp Litz	DND	1-26-18
		
		

OFFICE USE ONLY  
SIGNATURES

Date Received 12-26-18

BY Scott Isaacson

COD NUMBER \_\_\_\_\_



Date Signed Form Received \_\_\_\_\_

Project Representative \_\_\_\_\_ (Date)

Witness to Disposal \_\_\_\_\_ (Date)

PROJECT \_\_\_\_\_ LOCATION WML CONTACT PERSON Steff Isaacson PHONE NUMBER / EMAIL \_\_\_\_\_  
 COD TYPES DND -- DESTROY AND DISPOSE HAZ - HAZARDOUS MATERIAL  
PRT--CANNIBALIZE FOR PARTS DNR --DESTROY & RECYCLE  
 (ENTER A THREE LETTER CODE IN COD TYPE FOR EACH ITEM LISTED)

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DESCRIPTION	COD TYPE (SEE ABOVE)	DATE PROCESSED
 <u>PS</u>	<u>DND</u>	<u>1-26-18</u>
		

OFFICE USE ONLY SIGNATURES

Date Received 12-26-17 Project Representative \_\_\_\_\_  
 BY Steff Isaacson (Date)  
 COD NUMBER \_\_\_\_\_  
 Date Signed Form Received \_\_\_\_\_ Witness to Disposal \_\_\_\_\_  
 (Date)

ASSET NUMBER

\_\_\_\_\_

PROJECT	LOCATION	CONTACT PERSON	PHONE NUMBER / EMAIL
	<u>WNE</u>	<u>Scott Isaacson</u>	<u>Sisaacson@esuc.org</u>
COD TYPES <b>DND -- DESTROY AND DISPOSE HAZ - HAZARDOUS MATERIAL          PRT--CANNIBALIZE FOR PARTS DNR --DESTROY &amp; RECYCLE</b> (ENTER A THREE LETTER CODE IN COD TYPE FOR EACH ITEM LISTED)			

ESUCC Projects are NOT authorized to proceed with destruction or recycling of items until approved by the ESU Coordinating Council. After the items have been disposed, the form is to be completed with the signatures of agency employees who performed and witnessed the disposal. Return the completed form to Executive Assistant for record.

DESCRIPTION	COD TYPE (SEE ABOVE)	DATE PROCESSED
<u>3 KVM</u>	<u>DNR</u>	<u>1-26-18</u>
<u>monitor</u>	<u>S</u>	



OFFICE USE ONLY

SIGNATURES

Date Received 12-26-17  
 BY Scott Isaacson  
 COD NUMBER \_\_\_\_\_  
 Date Signed Form Received \_\_\_\_\_

Project Representative \_\_\_\_\_  
 (Date) \_\_\_\_\_  
 Witness to Disposal \_\_\_\_\_  
 (Date) \_\_\_\_\_

DATE 2/26/18

ESU COORDINATING COUNCIL  
CERTIFICATE OF DESTRUCTION / RECYCLE REQUEST  
SURPLUS PROPERTY NOTIFICATION FORM

ASSET NUMBER  
0142

PROJECT	LOCATION	CONTACT PERSON	PHONE NUMBER / EMAIL
DECL	ESMS	Scott Isaacson	sisaacson@esu.org
COD TYPES	DND -- DESTROY AND DISPOSE HAZ - HAZARDOUS MATERIAL PRT--CANNIBALIZE FOR PARTS DNR --DESTROY & RECYCLE (ENTER A THREE LETTER CODE IN COD TYPE FOR EACH ITEM LISTED)		

ESUCC Projects are NOT authorized to proceed with destruction or recycling of items until approved by the ESU Coordinating Council. After the items have been disposed, the form is to be completed with the signatures of agency employees who performed and witnessed the disposal. Return the completed form to Executive Assistant for record.

DESCRIPTION	COD TYPE (SEE ABOVE)	DATE PROCESSED
Gordon - mailbox pro 17"	DND	Mar 7 - Committee Review
		Apr 3 - Committee Approve
		Apr 4 - Board Approve

OFFICE USE ONLY

Date Received 2-26-18

BY Dub Henicks

COD NUMBER \_\_\_\_\_

Date Signed Form Received \_\_\_\_\_

SIGNATURES

Project Representative

(Date)

Scott Isaacson  
2-26-18

Witness to Disposal

(Date)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## ESUCC - CSN C6 Rack

Rack U	Front	Back
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26	NexentaStor/SuperMicro SAN (0356)	
25		
24		D-Link 5 - DGS-1500-52 (0201)
23	Arista 7150s24 - ESUCC-Switch-NH-01 (0339)	
22		D-Link 6 - DGS-1500-52 (0202)
21	DOLProd1 - Dell PowerEdge R710, Service Tag: 48ZBSS1 (DOL)	
20	SQL-Alpha - Silicon Mechanics iServ R348, ST: SM81450 (0205)	
19	App8 - Lenovo RD650 (0343)	
18	App7 - Lenovo RD650 (0342)	
17	App6 - Lenovo RD650 (0341)	
16	App5 - Lenovo RD650 (0344)	
15	App4 - HP DL380 G7 (NDE)	
14	App3 - HP DL380 G7 (NDE)	
13		
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4	App2 - Dell PowerEdge R710 (DOL)	
3	CommVault Lincoln - Dell PowerEdge R730xd (0363)	
2		
1		

2 Tripp Lite Power Distribution Strips - (0337 & 0338)



**Learn360**

- Responses: 14 – Yes to renew 2018-19; 1 – Maybe
  - ESU 1, 3, 4, 5, 7, 8, 9, 10, 11, 13, 15, 16, 17, 18, 19
  - Term September 1, 2018 July 31, 2019
    - ESUs will be billed in May for the months of July & August 2018 to start new subscription term as per MSA 2017-18 amounts
  - Renewal cost \$120,100 for 282,604 students (PrK-12) – Extra cost for over 280,000 students

**Survey Results and Comments**

ESU	Renew Learn360 - 2018-19 Sept 1, 2018 Aug. 31, 2019	The results of this survey will be discussed at the ESUCC Committee meeting on March 7. Please add comments, questions or suggestions for discussion.
1	Yes	This service has great instructional resources for a reasonable price per student. It provides a way to manage and deliver Nebraska licensed content and meets the state statute need to for statewide instructional materials.
3	Yes	ESU #3 plans to use Learn360 for 2018-19, but our districts may want us to opt out for 2019-20.
4	Yes	none
5	Yes	We have a small number of staff utilizing this service, but the ones that have explored it and use it really like it.
7	Yes	This is used by a good number of ESU 7 teachers. I don't want this to go away without some type of replacement.
8	Yes	We have to provide our schools with a streaming video content especially if we are going to a blended and online learning model.
9	Yes	none
10	Yes	none
11	Yes	Is the 50/50 formula still a good fit for this, or should the \$0.425/student cost be passed straight through?
13	Yes	Learn 360 supplies our schools with quality digital content
15	Yes	Would like a way to promote its usage. I seem to be busy with other items and Learn360 usually takes a back seat with newer and "flashier" items.
16	Yes	Portal inclusion will hopefully boost numbers.
17	Yes	none
18	Yes	We continue to get solid usage from Learn360 in our curriculum content areas.
19	Maybe	There is concern regarding a single-sign on experience as well as the dates of the video collections. We would like to see videos that are more current.

Timestamp	Your ESU	Are you in favor of renewir	Are you in favor of continu
1/29/2018 11:10:12		9 Yes	Yes
1/29/2018 11:11:09		6 Yes	Yes
1/29/2018 11:15:39		1 Yes	No
1/29/2018 11:19:04		7 No	Yes
1/29/2018 11:36:26		11 No	Yes
1/29/2018 11:39:27		8 Yes	No
1/29/2018 14:00:43		4 Yes	Yes
1/29/2018 15:40:37		5 No	Yes
1/30/2018 6:53:19		17 Yes	Yes
1/30/2018 12:19:55		15	Yes
1/31/2018 8:04:49		3 Yes	Yes

Are you in favor of Google	How many people would you	Are you in favor of Office	How many people would you
Yes	3	Yes	2
Yes	1	No	0
Yes	3	Yes	3
Yes	more than 3	Yes	more than 3
Yes		2	No
Yes		3	Yes
Yes		2	No
Yes		3	No
Yes		1	Yes
Yes		2	Yes
Yes		1	Yes

our ESU bring to Office 365 training (no charge qty depends on training cost)?

## ESU Funded Expenses

NOC Business Meetings

O'Reilly Safari Books Online

\$6,000

Tech Coordinator attendance  
Google Admin Bootcamp  
Office365 Admin Bootcamp

NOC Network Security/Admin

\$21,000

**Self-Supporting Expenses**

**Per-Attendee Expenses**

\$1,550

\$20,000

Food/Meetings

Up to \$3000 per individual



## PDO Training Form

Contact Person/Affiliate Chair: Patty Finney, Chris Good  
Affiliate: Teaching & Learning with Technology (TLT)  
Email: [pfinney@esu17.org](mailto:pfinney@esu17.org), [cgood@esu1.org](mailto:cgood@esu1.org)  
Phone: 402-387-2520 (ESU 17) or 402-287-2061 (ESU 1)

**Contractor/Company:** KSB School Law / ESU 10

**Presenter:** Karen Haase

**Email:**

**Phone:**

**Address:**

**Point of Contact:** Peg Coover, ESU 10

Workshop Title: Digital Citizenship Symposium

Date of Workshop: September 25, 2018

Projected cost of workshop (include presenter fees, materials, expenses, etc): \$1000

### **How does workshop align with ESU CC Goals and ESUCC/NDE priority areas?**

The Digital Citizenship Symposium is an annual event that brings together teachers, students, administrators, parents, and other key stakeholders from across the state to teach the importance of being a good digital citizen.

### **ESUCC Goals:**

System of Supports for Schools and Student Achievement

Improve and Support State and Local Accountability

Continued Communication & Collaboration with Partners and Stakeholders

### **ESUCC/NDE Priority Areas:**

Data System and Professional Development Supports

Teacher Principal Evaluation

BlendEd

### **Office Use:**

Contract sent:

W-9/W4NA:

Date Received:

Date Received:





## PDO Training Form

Contact Person/Affiliate Chair: Patty Finney, Chris Good  
Affiliate: Teaching & Learning with Technology (TLT)  
Email: [pfinney@esu17.org](mailto:pfinney@esu17.org), [cgood@esu1.org](mailto:cgood@esu1.org)  
Phone: 402-387-2520 (ESU 17) or 402-287-2061 (ESU 1)

Contractor/Company: TBD  
Presenter: TBD  
Email:  
Phone:  
Address: City, State, Zip: Omaha, NE  
Point of Contact: Katie Morrow & Molly Aschoff

Workshop Title: TLT Fall Training/Meeting  
Date of Workshop: November 14-15, 2018  
Projected cost of workshop (include presenter fees, materials, expenses, etc): \$4000

### **How does training align with goals and mission of ESUCC and NDE?**

The theme of this proposed training will align with the needs of the Teaching & Learning with Technology group as well as statewide initiatives (both ESUCC & NDE). The TLT Leadership Team will continue to use a survey tool to poll the TLT group to determine which training will best meet this criteria. Tentatively planned is instructional coaching and best practices.

### **ESUCC Goals:**

System of Supports for Schools and Student Achievement  
Improve and Support State and Local Accountability  
Continued Communication & Collaboration with Partners and Stakeholders

### **ESUCC/NDE Priority Areas:**

Data System and Professional Development Supports  
Teacher Principal Evaluation  
BlendEd  
OER

### **Office Use:**

Contract sent:  
W-9/W4NA:

Date Received:  
Date Received:





## PDO Training Form

**Contact Person/Affiliate Chair:** Patty Finney, Chris Good  
**Affiliate:** Teaching & Learning with Technology (TLT)  
**Email:** [pfinney@esu17.org](mailto:pfinney@esu17.org), [cgood@esu1.org](mailto:cgood@esu1.org)  
**Phone:** 402-387-2520 (ESU 17) or 402-287-2061 (ESU 1)

**Company:** The Marshall Memo, LLC  
**Company Contact:** Michael “Kim” Marshall  
**Email:** [kim.marshall48@gmail.com](mailto:kim.marshall48@gmail.com)  
**Address:** 222 Clark Road, Brookline, MA 02445

**Subscription Title:** The Marshall Memo  
**Date of Service:** Annual service agreement: December 2019 - November 2020  
**Cost:** \$750 annually for 999 recipients (ESU and districts)

### How does subscription align with ESUCC Goals and ESUCC/NDE priority areas?

*The Marshall Memo* helps to bridge a gap by providing school leaders with quick access to the best current education ideas and practices. Through a weekly email newsletter the author summarizes articles on current research and best practices in the field with e-links to full articles when available and highlights a few notable quotes. The Marshall Memo empowers education leaders with information that can improve student learning.

The subscription provides continued communication of best practices in education that increase knowledge of ESU and district members to enhance the implementation of the Statewide Data System, Teacher/Principal Evaluation, BlendEd, and other NDE initiatives that may arise.

**Office Use:**  
Contract sent:  
W-9/W4NA:

Date Received:  
Date Received:



## PDO Training Form

Contact Person/Affiliate Chair: Patty Finney, Chris Good  
Affiliate: Teaching & Learning with Technology (TLT)  
Email: [pfinney@esu17.org](mailto:pfinney@esu17.org), [cgood@esu1.org](mailto:cgood@esu1.org)  
Phone: 402-387-2520 (ESU 17) or 402-287-2061 (ESU 1)

Contractor/Company: Metro Community College-Center of Advanced and Emerging Technology  
Presenter: TBD  
Email:  
Phone:  
Address: City, State, Zip: Omaha, NE  
Point of Contact: Molly Aschoff & Jeff Ingraham

Workshop Title: MakerSpaces and TLT Meeting  
Date of Workshop: February 6-7, 2019  
Projected cost of workshop (include presenter fees, materials, expenses, etc): \$5000

### **How does training align with goals and mission of ESUCC and NDE?**

The theme of this proposed training will align with the needs of the Teaching & Learning with Technology group as well as statewide initiatives (both ESUCC & NDE). The TLT Leadership Team will continue to use a survey tool to poll the TLT group to determine which training will best meet this criteria.

### **ESUCC Goals:**

System of Supports for Schools and Student Achievement  
Improve and Support State and Local Accountability  
Continued Communication & Collaboration with Partners and Stakeholders

### **ESUCC/NDE Priority Areas:**

Data System and Professional Development Supports  
Teacher Principal Evaluation  
BlendEd  
OER

### **Office Use:**

Contract sent:

Date Received:



W-9/W4NA:

Date Received:



Created Date: 02/08/2018  
Expiration Date: 03/10/2018  
Sales Order #: S-07816

### Sales Order

Organization Name: Nebraska Educational Service Unit Coordinating Council  
Organization Contact: David Ludwig

Bill To: 6949 South 110th Street  
LaVista, Nebraska 68128  
United States  
(402) 597-4915

Prepared By: Brian Damman

This Sales Order (the "Sales Order") is effective as of the Effective Date listed below between Nebraska Educational Service Unit Coordinating Council, with offices at 6949 South 110th Street, LaVista, NE 68128 ("Customer") and BrightBytes, Inc., a Delaware corporation with offices at 717 Market Street Suite 300, San Francisco, CA 94103 ("BrightBytes") and by signing this Sales Order below, Customer represents and agrees that it has read, understood, and agreed to all of the terms set forth in the BrightBytes Terms of Service, made available at <http://www.brightbytes.net/privacy-policy-1/> and the BrightBytes Privacy Policy, made available at <http://www.brightbytes.net/privacy-policy/>, which collectively with this Sales Order form the entire agreement between BrightBytes and Customer (the "Agreement").

The following are the applications and services that will be provided on the Clarity platform.

Your term is for 12 months; the service start date ("Effective Date") will be February 06, 2018 unless otherwise communicated.

Item	Price
21st Century ESA	\$18,742.50
<b>Total:</b>	<b>\$18,742.50</b>

<b>BrightBytes Payment Account Information</b>	If Customer desires to pay by check:	If Customer desires to pay via ACH or wire:
	BrightBytes Inc. Attn: Business Office 717 Market Street, Suite 300 San Francisco, CA 94103 Email: <a href="mailto:billing@brightbytes.net">billing@brightbytes.net</a>	Please contact our business office at <a href="mailto:billing@brightbytes.net">billing@brightbytes.net</a> .

Authorized By (sign)	(Print Name)	(Title)	Date	Purchase Order Number
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Please remit signed proposal and purchase order by email to [billing@brightbytes.net](mailto:billing@brightbytes.net) or by fax (877) 208-5067.

*This Sales Order is signed by duly authorized representatives of the parties and the Agreement is effective as of the Effective Date.*

# Technology Committee Update

*Scott Isaacson*

March 7, 2018

## Work Priorities

1. AAP & SRS Code Upgrades
2. Complete single sign-on (SSO) software and app launch portal software updates
3. Integrate additional applications with the SSO framework
4. Develop future hosting recommendations
5. Invent future data ecosystem features

## DE<sup>2</sup>TAILS Project Plan

A link to the live project plan is available here:

<https://app.smartsheet.com/b/publish?EQBCT=0b7ad9d3aaa1499b8cbf9009b62ad07c>

## Technology Infrastructure

### Data Privacy and Security Policies

Dave and Scott met with the legal team in February to discuss ownership of the data being hosted (NDE, district). A meeting will be scheduled with the NDE legal team to agree on questions of ownership. The goal is to develop aligned policies through districts, ESUs, ESUCC and NDE.

The Future Ready Council Data and Privacy team has developed near-term goals of assessing needs and gaps in data privacy and security and then developing resources and supports to address those. These may take the form of template policies, best practice documents and professional development opportunities to address areas of focus.

### Hosting Infrastructure

The NOC hosting and sustainability work group is evaluating options for future hosting needs. Options for hosting include an in-state approach cooperating among ESUs or commercial providers. Evaluation of Amazon Web services hosting is beginning. Microsoft Azure and in-state options will follow.

### Single Sign-On (SSO) and App Launch Portal

As of January 3rd, 236 districts and ESUs are listed in the production single sign-on framework. The Innovation grant includes work to enhance the portal and single sign-on experience. Updated portal software is in development and will be rolled out during the summer of 2018.

## **SRS and AAP**

The SRS software has completed the ADVISER certification process with NDE. Winnebago has begun publishing production data and 3 other districts will be next. A new feature was introduced which allows a user of SRS to enter the state ID of a new student and automatically populate student and parent data from the ADVISER data store. This raises the quality of data and reduces workload because data need only be entered once in the SIS and can be used in SRS without re-entering it. When the pilot districts are in operation with ADVISER, the remaining districts will be scheduled. This spring, focus is on modernizing software further to incorporate and accomplish the 5-year plan being developed by the SRS advisory committee.

## **ADVISER**

As of March 1st, fewer than 10 districts remain not publishing 2017-2018 data into the ADVISER data store. Some of these are with a vendor who does not plan to become certified and are in transition to one of the certified vendors.

DoubleLine Partners was contracted last month to address problems in the ADVISER dashboard application software:

- Difficulty accessing the dashboard application due to data or SSO problems
- Detailed data not displaying correctly
- Access to multiple districts' data for ESU users

This work is in progress and includes both DoubleLine and NDE developers. Fixes for accessing multiple districts and some corrected detailed data displays were put into production earlier this week (3/6/2018). The current work to bring the dashboard's current features operational is on track to be completed before the data conference in April. An advisory group was formed to help set priorities for dashboard fixes and enhancements and to collect or develop training materials. Key leaders of this group are Craig Hicks, Tina Sauser and Matt Hastings.

## **Council for a Future Ready Nebraska**

The full council met in Lexington on January 31st. From the prior work and outcomes of the January meeting, goals have been set for each of the 7 areas (listed below) and a draft statewide digital learning plan is being drafted.

From the vision document: "The Future Ready Nebraska Council provides intellectual and practical insights toward the development of Nebraska's Digital Learning comprehensive plan for PK-12. This digital learning plan will build a coherent long-term strategy that sets directions and priorities, supports innovation, and provides resources to enable Nebraska educators and students to benefit fully from digital-age teaching and learning."

The Future Ready framework is helpful in discussing technology planning and useful for the council to discuss priorities in 7 areas:

- Curriculum, Instruction, and Assessment
- Use of Space and Time
- Robust Infrastructure

- Data and Privacy
- Community Partnerships
- Personalized Professional Learning
- Budget and Resources

## Learning Management Systems

Work is in progress to evaluate a potential statewide solutions for LMS. While continuing the current marketplace approach to LMS, evaluation of an innovative solution in New Mexico is in progress.



## Committee Report

**PROJECT NAME:** BlendEd and Distance Ed

**PROJECT DIRECTOR:** Beth Kabes

**REPORT PERIOD:** March, 2018

### COMMITTEE REPORT:

BlendEd Committee meet on Fridays at 9 a.m. over zoom throughout the months of January and February. Discussion items include:

[February 15, 2018 - Copyright, intellectual property, Cohort 2, Future Ready NE,](#)

[February 9, 2018 - OER, Blended Visits, CCC-Kearney, Comments from Math 5 teacher](#)

[January 25, 2018 - Garden County, Johnson Brock](#)

[January 19, 2018 - Cohort 2, Admin Days, NSCA Meeting](#)

[January 12, 2018 - ADVISER, OER, Admin Day Proposal](#)

[January 5, 2018 - Adviser, Work group for Nebraska Cloud](#)

### BlendEd:

#### Pilot

- Visited in December, January and February: Clarkson, Shelby-Rising City, South Sioux City, CL Jones MS-Minden, Litchfield, Mullen, Mitchell, Bayard, Kimball, Rock County Elementary, Bancroft-Rosalie
- ESU Coaches Monthly Meetings 1<sup>st</sup> Monday of each month
  - No meeting in January
  - [February 5, 2018](#)
- Cohort 2 – 2018-2020
  - BlendEd Pilot website: [bit.ly/neblend](http://bit.ly/neblend)
  - 16 schools/districts. Norris PS is requesting information to join

Garden County Schools
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Amherst
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Riverside Public Schools
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Fairbury Public Schools
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Laurel-Concord-Coleridge School
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Valentine Public School
Pierce Public Schools
Pope John XXIII Central Catholic
Diller-Odell Public School
Wahoo Middle School
Ogallala High school
Sidney Public Schools
Wisner-Pilger Public Schools
Howells-Dodge Consolidated
Humphrey Public School
Crete HS

- Dates for training for Cohort 2
  - March 14 = Cohort 2 Kick Off in Kearney
  - March 15 = Cohort 2 Kick Off in Lincoln
  - March 16 = BlendEd Coaches Training in Lincoln (available to any ESU staff)
  - July 16-20, 2018 across the state

### **Open Education Resources Project**

- OER Commons
  - OER Nebraska Hub: <https://www.oercommons.org/hubs/nebraska>
  - Implementation Team Meeting notes
  - Held webinars with ISKME for training
    - February 8 - [OER Commons Webinar](#) - Using Groups to Curate, Remix & Create Resources

### **Promotion and Professional Development of BlendEd**

- Ted Style Talk on Flexible Seating at NDLA on February 18

### **DISTANCE EDUCATION:**

- Breakout Session at NDLA on February 18

### **ESUPDO:**

- Presentation to NOC on OER at February 10 regular meeting.

### **AESA:**

- OER Affinity Group February 14, 2018 notes
- Blended and Personalized Learning Affinity Group – co leader of the group.  
Next meeting: March 14, 2018



**PROJECT NAME:** BlendEd Projects – Instructional Materials

**PROJECT DIRECTOR:** Rhonda Eis

**REPORT PERIOD:** March 2018

### Nebraska OER Commons

- **February**
  - Beta site released – URL accessible, not visible on OER Commons
  - Standards Integration – work is ongoing – more to add in March
  - SSO work
- **March/April**
  - OER Advisory Committee with cross-affiliate, ESUCC and NDE representation to meet
    - Design a workflow process
    - Develop a curation plan for collections
    - Identify contributors
    - Establish future timelines for training and work
    - Create resource templates for users
    - Establish Additional Working Groups
  - NDE to begin importing resources
- **May**
  - Share OER updates and training opportunities with affiliate groups
- **Summer**
  - Public release - visible as a Hub on OER Commons

### TLT Affiliate

- Training Feb 7 & 8
  - Nebraska OER – How to Use Groups to Curate, Remix and Create Resources
  - Iowa – Shared experiences and lessons learned from their Iowa Hub – year 1
  - LPS shared their OER MS Science Curriculum
  - Copyright Training provided by TLT member, Christine Haeffner (ESU18)
  - Worktime – Discussion on the NE plan rollout
- Next TLT Affiliate Meeting – May 8 – ESU 10
- Next TLT Leadership Meeting – April 18
  - New leadership members coming on starting June 2018
    - Nick Ziegler – ESU 5
    - Peg Coover – ESU 10



**Learn360**

- Responses: 14 – Yes to renew 2018-19; 1 – Maybe
  - ESU 1, 3, 4, 5, 7, 8, 9, 10, 11, 13, 15, 16, 17, 18, 19
  - Term September 1, 2018 July 31, 2019
    - ESUs will be billed in May for the months of July & August 2018 to start new subscription term as per MSA 2017-18 amounts
  - Renewal cost \$120,100 for 282,604 students (PrK-12) – Extra cost for over 280,000 students

**Survey Results and Comments**

ESU	Renew Learn360 - 2018-19 Sept 1, 2018 Aug. 31, 2019	The results of this survey will be discussed at the ESUCC Committee meeting on March 7. Please add comments, questions or suggestions for discussion.
1	Yes	This service has great instructional resources for a reasonable price per student. It provides a way to manage and deliver Nebraska licensed content and meets the state statute need to for statewide instructional materials.
3	Yes	ESU #3 plans to use Learn360 for 2018-19, but our districts may want us to opt out for 2019-20.
4	Yes	none
5	Yes	We have a small number of staff utilizing this service, but the ones that have explored it and use it really like it.
7	Yes	This is used by a good number of ESU 7 teachers. I don't want this to go away without some type of replacement.
8	Yes	We have to provide our schools with a streaming video content especially if we are going to a blended and online learning model.
9	Yes	none
10	Yes	none
11	Yes	Is the 50/50 formula still a good fit for this, or should the \$0.425/student cost be passed straight through?
13	Yes	Learn 360 supplies our schools with quality digital content
15	Yes	Would like a way to promote its usage. I seem to be busy with other items and Learn360 usually takes a back seat with newer and "flashier" items.
16	Yes	Portal inclusion will hopefully boost numbers.
17	Yes	none
18	Yes	We continue to get solid usage from Learn360 in our curriculum content areas.
19	Maybe	There is concern regarding a single-sign on experience as well as the dates of the video collections. We would like to see videos that are more current.