

City Council Regular Meeting
Tuesday, January 23, 2024 7:00 PM

Hickman Community Center/City Hall 115
Locust Street, Room 128 Hickman, Nebraska

1. Call to Order

1.A. This is an Open Meeting of the Hickman Nebraska Governing Body. The City of Hickman abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is on display in this meeting room as required by Nebraska State Law. Notice of meeting and copies of this agenda have been publicly posted prior to the meeting at the Hickman City Hall, Hickman U.S. Post Office, U-Stop Market and the City of Hickman website.

1.B. Participant Sign-In Sheet Available & Disclosure of Meeting Recording Process Notice Posted.

1.C. Registered Agenda Speakers: All individuals requesting to be Registered Agenda Speakers must fill out a Registered Speaker Card & submit to Recording Clerk. The Mayor or Presiding Meeting Officer reserves the right to deny this request, or will call you to the podium when your agenda item is ready to be heard. Presentations, if allowed, may be limited to five (5) minutes per person, with a limit of three (3) individuals speaking per topic position. Please come to the podium, and clearly state your name and address for the record and the agenda topic you wish to speak upon in a professional manner. Public Hearing Testimonies may be limited to five (5) minutes per person. All individuals requesting to hand out documents to City Council Members must deliver them directly to the City Clerk for distribution.

1.D. The City Council may vote to go into Executive Closed Session on any agenda item as allowed by Nebraska State Law. The Governing Body may be excused and re-enter the City Council meeting room at any time after reconvening open session.

2. Pledge of Allegiance

3. Roll Call

4. Mayor Communications

5. Consent Agenda

5.A. Approval of January 09, 2024, City Council Meeting Minutes

5.B. Claims and Accounts Payable Report

6. Proclamations, Presentations, Appointments, Affirmations & Introductions
 - 6.A. Oath of Office, Ms. Kendyll St. Aubin, Office Assistant
 - 6.B. Oath of Office, Ms. Cari Forbes, Treasurer
7. Reports
 - 7.A. Public Works and Parks and Recreation Department
 - 7.B. City Code Violations, Abatements, Nuisances and Permits
 - 7.C. Water Plant Improvements Update
 - 7.D. Wastewater Plant Improvements Update
8. Public Hearings
9. Unfinished Business - None
10. New Business
 - 10.A. Certificate of Payment No. 2 to Neuvirth Construction, INC. for Hickman Wastewater Treatment Head Works and Final Clarifier Project in the Amount of \$150,100.00
 - 10.B. Request to Use City Property for the Kiwanis Club Easter Egg Hunt Event on March 24, 2024, with Proof of Insurance
11. City Administrator's Report
12. Governing Body Comments & Council Correspondence
 - 12.A. 2024 League Midwinter Conference, February 26-27, 2024 in Lincoln, Ne
 - 12.B. City Office Closed on Monday February 19, 2024 in Honor of President's Day
13. Meeting Adjournment

MINUTES OF THE HICKMAN CITY COUNCIL MEETING HELD JANUARY 09, 2024

Mayor Phil Goering called the meeting to order at 7:38pm on January 9, 2024 and referenced the meeting recording process, optional sign in sheet, and open meeting law posting. All those present stood and recited The Pledge of Allegiance. Council Members Travis Borchardt, Chad Parker, John Meese Steve Noren, Doug Wagner, and Justina Ziemann were present for Roll Call. Prior notice of the meeting and agenda were provided to the Mayor and all members of the Governing Body. Notice of the meeting was distributed and posted at Hickman City Hall, U.S. Post Office-Hickman, U-Stop Market and the City of Hickman Website.

Mayor presented Mayor Communication and stated he has none.

Mayor Goering Moved to Item 6.A. Revised Presentation of Redevelopment Plan for Area #2 of Wizkidz Addition by Andrew Willis of Cline Williams. Mr. Andrew Willis with Cline Williams was not present for City Council Meeting. The City Administrator discussed that during the CDA meeting for Redevelopment Plan for Area #2 of Wizkidz Addition was not recommended so procedurally there is not a need for a Redevelopment Plan on Area #2 of Wizkidz Addition. Resolution 2023-28 Redevelopment Plan for Area #2 of Wizkidz Addition was no longer needed without the recommendation of CDA. Mayor Goering invited Registered Agenda Topic Speaker, PJ Shaw at 6101 Roca Road to address the Governing Body. Mr. Shaw requested information from City Council Members to know if anything would be voted on for Wizkidz Addition and requested that the Blighted and Substandard for that area be removed.

Mayor Goering Moved to Item 9.A. Resolution 2023-28, Redevelopment Plan for Redevelopment Area #2 in the City of Hickman, Nebraska. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HICKMAN, NEBRASKA, APPROVING THE REDEVELOPMENT PLAN FOR REDEVELOPMENT AREA #2 OF THE CITY OF HICKMAN, NEBRASKA. RECITALS

- A. The proposed Redevelopment Plan for Redevelopment Area #2 (the "Redevelopment Plan") has been prepared and is on file and available for public inspection with the Hickman City Clerk.
- B. The Redevelopment Plan includes a redevelopment project with multiple phases identified as the Mixed-Use Redevelopment Project and Residential Redevelopment Project (the "Project") that will utilize Tax Increment Financing pursuant to Neb. Rev. Stat. § 18-2147.
- C. The Community Development Agency of the City of Hickman, Nebraska ("CDA") submitted the question of whether the Redevelopment Plan should be recommended to the City Council to the Planning Commission of the City of Hickman.
- D. The Planning Commission recommended the approval of the Redevelopment Plan.
- E. Notice of public hearing regarding the adoption and approval of the Redevelopment Plan by the City Council was provided in conformity with the Open Meetings Act, Neb. Rev. Stat. § 84-1407 et seq., the Community Development Law, Neb. Rev. Stat. §§ 18-2115 and 18-2115.01, and Nebraska law.
- F. On December 12, 2023, the City Council held a public hearing relating to the question of whether the Redevelopment Plan should be adopted and approved by the City. All interested parties were afforded at such public hearing a reasonable opportunity to express their views respecting the submitted question.
- G. The City Council has reviewed the Redevelopment Plan, the cost benefit analysis attached to the Redevelopment Plan, and the recommendations of the Planning Commission, and has duly considered all statements made and material submitted related to the submitted question.

NOW THEREFORE, it is found by the City Council of the City of Hickman, Nebraska, in accordance with the Community Development Law, Neb. Rev. Stat. §§ 18-2101 through 18-2155 (the "Act"), as follows:

1. The Project Site is in need of redevelopment to remove blight and substandard conditions identified pursuant to the Act.
2. The Redevelopment Plan will, in accordance with the present and future needs of the City of Hickman, promote the health, safety, morals, order, convenience, prosperity, and the general welfare of the community in conformance with the legislative declarations and determinations set forth in the Act.
3. The Redevelopment Plan is in conformance with the general plan for development of the City of Hickman as a whole, as set forth in the City of Hickman Comprehensive Plan, as amended.
4. The cost and benefits set forth in the Project cost benefit analysis are found to be in the long-term best interest of the City of Hickman.
5. The Project would not be economically feasible without the use of Tax Increment Financing.
6. The Project would not occur on the Redevelopment Area without the use of Tax Increment Financing. BE IT FURTHER RESOLVED, that pursuant to the provisions of the Act and in light of the foregoing findings and

determinations, the Redevelopment Plan is hereby approved and adopted by the City Council as the governing body for the City of Hickman. Dated this 9th day of January 09, 2024.

Motion by Council Member Wagner and a second by Ziemann to not approve Resolution 2023-28 The following Council Members voted "YEA": Borchardt, Parker, Meese, Wagner, and Ziemann. The following Council Members voted "NAY": Noren. Motion passed 5-1.

Mayor Goering stated he will return to the original agenda order and moved to item 5 Consent Agenda.

Consent Agenda

The City Administrator presented and discussed the December 12, 2023 Meeting Minutes, and line-item content of Claims Report with the Governing Body. Motion by Council Member Ziemann and a second by Noren to approve the consent agenda. The following Council Members voted "YEA": Borchardt, Parker, Meese, Noren, Wagner, and Ziemann. The following Council Members voted "NAY": None. Motion passed 6-0.

Proclamations, Presentations, Appointments, Affirmations & Introductions

Mayor Goering presented Presentation of Broadband Opportunities in Hickman by Charter Communications and invited Mr. Dayton Murray with Charter Communications to address the Governing Body. Mr. Murray discussed the number of customers Charter Communications has in Nebraska and that they are requested City Council to authorize City Administrator and City Attorney to enter into a Franchise Agreement with Charter Communications. This would be a privately funded project and the goal would be to have the project completed at the end of 2024. City Council recommended City Staff to move into negotiations for a Franchise Agreement with Charter Communications and present that agreement at the February 27, 2024 City Council meeting.

Reports

Erin Stueven presented the Reading, Historical & Tech Center Report for May to December of 2023.

The City Administrator presented the City Code Violations, Abatements, Nuisances and Permits

Public Works Director presented the Public Works and Parks and Recreation Department Report

Deputy Dowhower presented the Lancaster County Sheriff's Report to the Governing Body.

The City Administrator presented and discussed the December 2023 Community Center Report with the Governing Body.

Craig with Olsson's presented the Water Plant Improvements Update and noted that a change order is in process for updated piping. The City Administrator added that the Booster Pump drilling was complete, and the supplier will be contacted for design of the booster pump.

The City Administrator presented the Wastewater Plant Improvements Update. The project is on schedule and the ROW was approved by Nebraska Department of Transportation. At the January 23, 2024 City Council meeting the engineer representative with an update.

Motion by Council Member Noren and a second by Parker to approve Reports Agenda. The following Council Members voted "YEA": Borchardt, Parker, Meese, Noren, Wagner, and Ziemann. The following Council Members voted "NAY": None. Motion passed 6-0.

Mayor Goering presented a Public Hearing on application with the Nebraska Liquor Control Commission for the issuance of a Retail Liquor License Class CK for J&K Dreams, LLC DBA Hickman Bar & Grill, 107 Locust Street in Hickman, Nebraska.

Mayor Goering opened the Public Hearing at 8:00 PM.

Joe Davis spoke in favor of the Retail Liquor License Class CK for J&K Dreams, LLC DBA Hickman Bar & Grill.

No comments by the public in neutral capacity or in opposition of the Public Hearing.

Motion by Council Member Ziemann and a second by Parker to close Public Hearing at 8:03 PM.

The following Council Members voted "YEA": Borchardt, Parker, Meese, Noren, Wagner, and Ziemann. The following Council Members voted "NAY": None. Motion passed 6-0.

New Business

City Administrator presented Resolution 2024-01, License and Management Agreement for Use of Municipal

Property for Sports or Other Recreational Activities, Legion Baseball Lease Agreement. Mayor and City Administrator had a meeting with Legion members to discuss the Hickman Legion continuing with running the Legion Baseball Association.

RESOLUTION 2024-01, License and Management Agreement for Use of Municipal Property for Sports or Other Recreational Activities

WHEREAS, This License and Management Agreement (the "License"), dated for reference purposes only as of the 9th day of January, 2024, is entered into by and between The City of Hickman ("City") and American Legion Post 105, Hickman, Nebraska ("Legion"). **WHEREAS**, City is the owner of certain real property, Buchanan Field, located in the Main City Park on West 2nd Street, located in Hickman, Nebraska and hereinafter referred to as "Field". **WHEREAS**, Legion has requested the use of said Field for the purpose of operating a Legion Baseball Program with multiple teams; **WHEREAS**, City and Legion desire to support the development of Legion Baseball youth recreational opportunities, to improve the Buchanan Field Complex and Field Area, and to provide adequate field facilities for the play of baseball;

NOW THEREFORE, City and Legion agree as follows:

1. **TERM:** (a) City will lease Field to the Legion for the sum of \$3,000.00 annually for the term of one season commencing effective at the conclusion of Norris Public School District 160 High School baseball season. Either party shall have the right to terminate this License by providing the other party with no less than 7 days' prior written notice. Such notice shall specify the date that the License shall terminate. Payment is due within 30 days of full execution of this agreement. The City agrees to notify the Legion of any increase of Leasing Fee prior to December 31st of the current year or the year this agreement is executed and each succeeding year thereafter. At the conclusion of the Initial Term and any Renewal Term, this Agreement shall automatically renew for a twelve-month Renewal Term, unless terminated by either Party pursuant to Section 8.
2. **RESPONSIBILITIES:** A. Legion
 1. The Legion shall be responsible for clearing debris (garbage) from the Field and placing it in containers provided by the City resulting from the Legion's use for baseball practices and games. The Legion is not responsible for cleaning debris (garbage) left by other user groups or individuals.
 2. The Legion shall be responsible for maintaining and caring for the Field and shall consist of the following:
 - Daily Routine before Practice and Games
 - Remove tarps from strike plate and pitcher mound areas
 - Drag the skinned areas smooth
 - Water down the skinned infield (if needed)
 - Repair pitching and batter box area with field clay
 - Sweep and clean dugouts
 - Set the chalk lines and mark officially
 - Paint or wash bases, pitching plate and home plate
 - Prepare the bullpens
 - Prepare the press box and operation of the PA System and Scoreboard
 - Daily Routine after Practice and Games
 - Repair the pitching mound and strike plate area and cover areas with tarps
 - Remove the bases and insert base plugs
 - Remove loose dirt from grass along base paths, mound circle, and infield edge
 - Rebuild the bullpen mounds, home plate area, and cover with tarps
 - Replace and tamp any loose divots in the turf areas
 - Dispose of trash in and around field, dugouts, bleacher and take trash to dumpsters
 - Remove L-Screens and portable turtle backstop from field (store behind Home Team's bullpen)
 - Place all field equipment inside crow's nest
 - Lock all facility gates and doors and turn off lights
 3. The Legion shall submit baseball practice and game schedules to the City's Parks & Recreation Director, or their designee, thirty (30) days prior to the start of their season. However, the schedule for practices and/or games may be changed on short notice as a result of inclement weather conditions, the needs of the City, condition of playing surface(s), etc. The Legion will attempt to keep changes to a minimum. Said schedules shall include the dates, start and estimated ending times for all practices and game. Further, the City's Parks & Recreation Director, or their designee, shall be notified of any schedule changes as soon as reasonably possible (i.e., rain cancellation, change in site location).

4. The Legion shall be allowed to apply field conditioner, clay, or similar product (approved and provided by the City) to the playing surface in the Field as deemed necessary by the Legion.
 5. The Legion shall provide adult supervision, including coaches and umpires as appropriate, during all Legion sponsored baseball practices and games in the Field. City personnel, unless employed under a separate agreement or volunteering for the Legion, will not be utilized for supervision of events.
 6. At their discretion, the Legion may charge admission at the Legion scheduled practices and games in the Field.
 7. The Legion may post signage on Buchanan Field fence line and will remove all signage at the end of the season.
 8. The Legion shall inspect the Field prior to each use to insure they are safe for use. The Legion will be responsible for repair of damage to the playing surfaces and facilities caused by spectators and/or participants at Legion scheduled practices and/or games. Practices and games will not be held in a Field that is not safe.
 9. The Legion shall be responsible to report any hazardous conditions or damage requiring repair to the City Field to the Parks & Recreation Director, or their designee, as soon as possible but no later than the beginning of the next business day or remedy such condition or damage prior to use.
- B. City/City
1. The City shall be responsible for inspection, mowing, maintenance and care, except as provided for in Section 2. A., including, inspection of the Field, aerating, watering turf, painting foul lines, including the playing surfaces, restrooms, bleachers, scoreboard, etc. In response to the request from the City, the Legion may, at its discretion, assist the City with personnel and/or equipment for the above listed maintenance items.
 2. The City shall ensure that there are garbage receptacles near the Field during all periods of use by the Legion.
 3. The City shall provide restrooms for the Field that are available and in usable condition during the Legion's scheduled practices and games.
 4. The City will make every effort possible to schedule major improvements and repairs to the Field during the off-season to avoid closing the facilities during the Legion's scheduled usage. If a field is damaged, the City and the Legion will examine the field and jointly determine whether or not the field is safe for use. If it is determined the field is unsafe for use, the City and Legion will estimate a date and time the field will once again be available, and the City will begin and complete repairs agreed to by the City as soon as reasonably possible. The Legion shall make the determination whether to cancel or delay games due to weather conditions.
 5. The City reserves the right to close the Field for any period of time necessary to undertake emergency major repairs if needed. The City will work with the Legion to avoid any delay or cancellation of practices or games to the extent possible. In the event it becomes necessary to close the Field, the City will provide as much advance notice as possible and project the date and time the Field will be available to the Legion.
 6. The City will handle changes to the Legion's scheduled use to the best of its ability to avoid any conflicts.
- C. Joint Responsibility
1. The parties agree to work closely and cooperatively to resolve any maintenance, care, or safety issues concerning the Field and to make improvements and expansion to the facilities through grants, donations, etc.
 2. The parties will conduct an inspection of the Field after the season to establish a meeting time to discuss a work list to be completed prior to the start of the following spring sport season.
 3. No cost share on any capital improvements over \$3,000 unless mutually agreed upon by the parties.
 4. All Alterations, Additions, and Fixtures other than the Legion's baseball equipment which is used or have been made or installed by either the City or the Legion on the premise shall remain as the City Property and shall be surrendered with premises as part thereof.
 3. UTILITIES: Legion acknowledges that the utilities necessary for the operation of the Field are provided by City and Legion shall use such utilities in the manner required for the proper operation of the Field and shall not unreasonably use the same or cause any damage thereto. The cost of the utilities applicable to the Field shall be paid by City before the same become due.
 4. INSURANCE: During the License Term, Legion shall, at its own cost and expense, procure and continue in force such insurance policies as are required by City. Such insurance shall, at a minimum include commercial general liability insurance with a combined policy limit of at least \$1,000,000 or such other amount as is reasonably agreed to by the parties. City shall be named as an additional named insured on all such policies of insurance. A renewal policy shall be procured not less than ten (10) days prior to the expiration of any policy. Each original policy or a certified copy thereof, or a satisfactory certificate of the insurer evidencing insurance carried with proof of payment of the premium, shall be deposited with City prior to the commencement date of the term hereof and within ten (10) days of each anniversary date thereafter. Legion shall provide workers' compensation and employer liability coverage as may be required by the State of Nebraska.

5. LEGION'S INDEMNIFICATION: Legion agrees to indemnify and hold City harmless from and against any and all claims, damages, or causes of action and all liability, cost or expense specifically including court costs and all reasonable attorney fees to the extent the same arise out of or in any way connected with Legion's or Legion's agents' use of the Field during the term hereof. Whether the same are raised during the term hereof or after. Without limiting the foregoing, the parties acknowledge and agree that the foregoing indemnification specifically includes any claims, damages, or causes of action and all liability, cost or expense specifically including court costs and all reasonable attorney fees for any related issues.
6. ENTRY BY CITY: City and its agents and employees shall have the right to enter the Premises at all reasonable times and during normal business hours, to examine the same, to make such maintenance and repairs of the Premises and such maintenance, repairs, alterations, decorations, additions, and improvements to other portions of the Premises as City requires.
7. ASSIGNMENT: Legion shall not assign, sub-license, or otherwise transfer, by operation of law or otherwise, this License or any interest herein without the prior written consent of City, which consent may be withheld in City's sole discretion. Any agreed upon Assignment by the Legion may be adopted by Hickman City Council as an addendum to this agreement and will be known as Exhibit A-<enter year>.
8. NOTICES: All Notices regarding this modifications or cancellation of this Agreement can be sent to the following: City of Hickman
Attn: City Administrator
PO Box 127, Hickman, NE 68372
American Legion Post #105
Attn: Legion Baseball Coordinator
PO Box 263, Hickman, NE 68372
9. BINDING EFFECT. This License shall be binding upon and shall inure to the benefit of City, Legion, and their respective successors and assignees. CITY OF HICKMAN, NEBRASKA, a Municipal Corporation Motion by Council Member Noren and a second by Borchardt to pass Resolution 2024-01. The following Council Members voted "YEA": Borchardt, Parker, Meese, Noren, Wagner, and Ziemann. The following Council Members voted "NAY": None. Motion passed 6-0.

Mayor Goering presented Local Recommendation of Approval for Liquor License Application of J&K Dreams, LLC DBA Hickman Bar & Grill at 107 Locust Street. Motion by Council Member Wagner and a second by Ziemann to approve Local Recommendation of Approval for Liquor License Application of J&K Dreams, LLC DBA Hickman Bar & Grill at 107 Locust Street. The following Council Members voted "YEA": Borchardt, Parker, Meese, Noren, Wagner, and Ziemann. The following Council Members voted "NAY": None. Motion passed 6-0.

Mayor Goering presented Certificate of Payment No. 3 to Midwest Mechanical Industrial Services, LLC for Hickman Water Treatment Plant 2nd Train Project in the amount of \$49,183.40. This payment request is for labor of the project. Motion by Council Member Wagner and a second by Parker to approve Certificate of Payment No. 3 to Midwest Mechanical Industrial Services, LLC for Hickman Water Treatment Plant 2nd Train Project in the amount of \$49,183.40. The following Council Members voted "YEA": Borchardt, Parker, Meese, Noren, Wagner, and Ziemann. The following Council Members voted "NAY": None. Motion passed 6-0.

Mayor Goering presented Certificate of Pay No. 2 to Layne Christiansen Company for Equipment for the Water Treatment Plant, 2nd Train Project in the Amount of \$275,872.50. This payment request represents 80% of the payment leaving the 20% balance. Motion by Council Member Noren and a second by Borchardt to approve Certificate of Pay No. 2 to Layne Christiansen Company for Equipment for the Water Treatment Plant, 2nd Train Project in the Amount of \$275,872.50. The following Council Members voted "YEA": Borchardt, Parker, Meese, Noren, Wagner, and Ziemann. The following Council Members voted "NAY": None. Motion passed 6-0.

Mayor Goering presented Consideration of Change of Order No. 3 for Modifying Existing Chlorine Water Supply for the Water Treatment Plant 2nd Train Project. This is a piping modification to allow for supplying additional chlorine to the facility. Motion by Council Member Wagner and a second by Meese to approve Consideration of Change of Order No. 3 for Modifying Existing Chlorine Water Supply for the Water Treatment Plant 2nd Train Project in the amount of \$7,878.00. The following Council Members voted "YEA": Borchardt, Parker, Meese, Noren, Wagner, and Ziemann. The following Council Members voted "NAY": None. Motion passed 6-0.

Mayor Goering presented Discussion of Test Well Results and Consideration of Land Acquisition for Municipal Wells and recommended that the City Council go into Closed Executive Session to protect public interest with Craig, City Administrator and City Attorney for 30 minutes. Motion by Council Member Ziemann and a second by Wagner to go into Closed Executive Session to protect public interest with Craig, City Engineer, City Administrator and City Attorney for 30 minutes. The following Council Members voted "YEA": Borchardt, Parker, Meese, Noren, Wagner, and Ziemann. The following Council Members voted "NAY": None. Motion passed 6-0.

Mayor Goering announced that Open Session reconvened at 8:44pm, no action was taken.

Mayor Goering invited Registered Agenda Topic Speaker, John Hendricks at 7581 Olive Creek Road to address the Governing Body. Mr. Hendricks expressed to the City Council that the test wells that the City of Hickman completed were next to his property and would require access from his property to use the wells. Mr. Hendricks discussed that there was no communication with him about the test wells being done and that if he knew it was taking place, he could assist the City. Motion by Council Member Parker and a second by Ziemann to terminate purchase agreement due to quality of water reported from test wells and to abandon test well 3 and give City Attorney guidance to make the communication with the landowner. The following Council Members voted "YEA": Borchardt, Parker, Meese, Noren, Wagner, and Ziemann. The following Council Members voted "NAY": None. Motion passed 6-0.

City Administrator's Report

The City Administrator discussed that the City Office has received no snow complaints for Public Works at this time. The 2 new City Staff members have started and will be taking their oath at the next City Council meeting. Norris Public Power will be having a meeting with City Staff on Friday January 12, 2024 to review rate data. Motion by Council Member Ziemann and a second by Meese to approve the City Administrator's Report. The following Council Members voted "YEA": Borchardt, Parker, Meese, Noren, Wagner, and Ziemann. The following Council Members voted "NAY": None. Motion passed 6-0.

Governing Body Comments and Correspondence

Mayor Goering discussed that the City Office Closed for Martin Luther King Jr. Day, Monday, January 15, 2024. No action was taken.

Adjournment

Motion by Council Member Parker and a second by Ziemann to adjourn the meeting at 8:52PM. The following Council Members voted "YEA": Borchardt, Parker, Meese, Noren, Wagner, and Ziemann. The following Council Members voted "NAY": None. Motion passed 6-0.

Phil Goering, Mayor

Jaala Johnson, CMC, City Clerk

**City Council Meeting January 23, 2024
Accounts Payable as of January 19, 2024**

Vendor	Memo	Open Balance	Check No.
All Copy Products	INV # AR4209215- Monthly Printing Services	\$289.88	
Bizco Technologies	Inv# 818660-AT - Bizsecure Monitoring Service, Proofpoint, Server Backup	\$5,085.00	
BOK Financial	HICKMANREF18 - CURR BONDS SERIES 2018 Elec/Sewer(\$1.585mil)	\$11,745.00	
BOK Financial	HICKMANBAN23 - 2023 Bond Sewer Dept. Interest Payment	\$73,333.33	
Border States	December 2023 - Wire, photo cell, Trail Light Replacement, and Fuse Grapler	\$3,567.30	
Brown, Chelsey	Inv #INV0065- December. 2023 City Hall Monthly Cleaning	\$1,250.00	
Buel Properties, LLC1	New Construction Deposit Return, Bldg. Permit # 2021-223	\$500.00	
Capital City	Inv # 295985- Refuse and Recycling Monthly Service	\$125.75	
CNA Surety	Bond Insurance, Clerk 3/8/23-3/8/24	\$100.00	
Cornhusker State Industries	Inv# 1407628 - Corner Bookshelf CA & Activities Office	\$1,477.00	
Credit Bureau Services	Inv# 1605 - Quarterly Membership Credit Checks	\$45.00	
DHHS Drinking Water Division	Luke Water License Grade 3 Reinstate Addtl Payment Late Fee	\$35.00	
Executive Answering Service	Inv# 222700023- Answering Service 12.12.2024-1/08/2024	\$106.25	
Great Plains Power	Replace Electrical Lines (63 hours of labor)	\$24,885.00	
Hawkins, Inc.	Inv# 6665669 Chlorine Cylinder	\$10.00	
Hickman True Value	Luke	\$44.97	
Hoffschneider Law, PC., LLO	Inv # 3488 - January Legal Monthly Service Agreement	\$2,000.00	
James, Randall	Deposit Refund, James	\$100.00	
JEO Consulting Group, Inc.	Inv# 147594- Project No. R230102- ArcGIS Online Payment #3	\$4,132.50	
Lancaster County Sheriff's Office	Inv# C3398- December 2023 Extra Duty	\$806.86	
Lancaster County Sheriff's Office	Inv# C3399 - January Contractual Services	\$11,792.00	
Luther, Wade	Diesel Treatment Snow Removal Reimbursement	\$22.23	
Midwest Laboratories, Inc.	Inv# 1166854- Testing & Bottles for Wastewater Testing	\$296.75	
Nebr. City-County Mgmt Association	2023 & 2024 Membership Dues City Admin Balance with Percentages	\$667.21	
Nebraska Snow Equipment	Inv# 21539 - Curb Guard Snow Plow for 2022 Chevy Truck & Hydraulic Oil	\$399.00	
Norris Public Power	Acct# 0214782 December 2023 Wholesale	\$103,435.69	
Norris Public Power	Acct# 2375 - Utilities - Waste Water Trmt Plant, Sewer Dept. Water Plant & Wells, Water Dept.	\$4,719.22	
Olsson	Inv# 483276- Project # 021-01497 WRRF Headworks & Final Clarifier	\$14,237.02	
Olsson	Inv# 484833- 2023 General Engineer Service 020-31290	\$2,050.14	
Olsson	Inv# 484835- Project # 022-02777 WTP Improvement	\$5,839.01	
Olsson	Inv# 484395- Project # 017-32130 Roundabout Intersection Improvement	\$485.01	
Olsson	Inv# 484287- Project # 023-05868 Booster Pump Station	\$4,067.90	
One Call Concepts, Inc.	Inv# 3120146- December 2023 Diggers Hotline Notifications, Elec Dept.	\$47.42	
Quadient Leasing USA, Inc.	Inv# Q1138127- Postage Machine Lease	\$1,470.81	
Schmidt, Andy	2022-31 Deposit Refund	\$500.00	
Seiler Geospatial	Inv# INV16559 - Trimble, Rod & Post GIS	\$1,405.33	
Summit Fire Protection	Inv # 110412926 Comm. Center Kitchen Hood Inspection	\$208.00	
The Home Depot Pro	Inv# 783561210 - Paper Towels, TP	\$160.77	
ULINE	Inv# 172714044 - Padlock Meter Seals Red	\$210.04	
Vasa Painting	Inv# CMV21-253 - Drywall & Paint Repair City Office & Conference Room	\$7,000.00	
TOTAL		\$288,652.39	

**City Council Meeting January 23, 2024
Accounts Payable as of January 19, 202**

Vendor	Memo	Payment	Check No
Ameritas Life Ins., Corp.	Employee Pension Plans	\$3,683.02	ACH
Constellation	Acct# xxxx1903 5th Street Shop	\$216.45	ACH
ICMA Mission Square	Employee Retirement Contribution	\$650.42	ACH
IRS	Payroll Taxes	\$7,230.61	EFTPS
Nebraska Department of Revenue	Sales Tax November 2023	\$15,501.62	ACH
Nebraska Department of Revenue	Income Tax October - December 2023	\$3,667.74	ACH
Office Depot	1099 Forms	\$53.48	ACH
Payroll Distribution (Net Pay)	City Staff 01.12.2024	\$23,536.81	ACH
Quadiant Finance - Neofunds - Postag	Acct # xxxx8315 - Postage, Water/Electric/Sewer Dept.	\$600.00	ACH
State of NE & Erin M McCartney	Employee Liabilities	\$721.85	ACH
UNUM	February 2024 Employee Premiums	\$218.28	ACH
United Healthcare Insurance Company	January & February 2024 Employee Premiums	\$668.26	ACH
TOTAL		\$ 56,748.54	
TOTAL CLAIMS REPORT		\$ 345,400.93	

Reviewed and Approved on January 23, 2024

_____ Mayor Phil Goering	_____ Council Member Ziemann
_____ Council President Wagner	_____ Council Member Noren
_____ Council Member Parker	_____ Council Member Borchart
_____ Council Member Meese Jr.	



115 Locust Street, P.O. Box 127
Hickman, NE 68372-0127
Phone 402.792.2212 - Fax 402.792.2210
www.hickman.ne.gov



OATH

STATE OF NEBRASKA)
COUNTY OF LANCASTER) ss.
CITY OF HICKMAN)

"I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, and without mental reservation, or for the purpose of evasion; and that I will faithfully and impartially perform the duties of the office of _____ according to law, and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this State by force, or violence; and that during such time as I am in this position I will not advocate, nor become a member of any political party or organization that advocates the over throw of the government of the United States or of this State by force or violence. So help me God. "
(Neb. Rev. Stat. §11-101)

Signature

Subscribed in my presence and sworn to before me this ___ day of _____, _____.

Notary Public

My Commission Expires: _____

Public Work & Parks Department Report

January 23 2024

Public Works

- 811 Locate Tickets

Water & Wastewater

- Meters for new builds.
- Routine sampling
- Water treatment plant has completed the Disinfection process of the new Vessels and is in the process of the initial start up.
- Call out to 409 maple to shut the curb stop off 1-21-24. (flooded basement)
- Call out for a backed up sewer at 330 Locust 1-19-24(it was not the cities main).

Electric

- Had a call out on Sunday 1-14-24 703 Schooner Ct of no power. Their main breaker in the house was turned off.

Streets

- Snow removal (we have been plowing and re-plowing due to wind. Now we are scraping)
- Issued several Orange tags on vehicles that hadn't been moved for snow removal.
- Maintenance on snow removal equipment.

Parks

- N/A

OPEN CODE VIOLATIONS REPORT

NEW VIOLATIONS

Updated January 18, 2024

Address	Reason	Date Contacted	Person Contacted	Follow Up Date	Result	Notes
City wide	Vehicle standing on city street greater than 24 hours	1/11/2024	Deputy & City Staff	1/18/2024	in process	Complaint regarding vehicles parked in the city street greater than 24 hours. Sheriff Deputy notified vehicle owners to move off the streets. City staff placed reminders on vehicles 1/17/24 to move vehicles to assist in snow removal efforts.
Ridge Road, Autumn Road	Vehicles on City Streets with expired plates.	1/11/2024	Deputy	1/18/2024	in process	A phone complaint was logged regarding expired plates on vehicles standing on city streets. Sheriff Deputy notified the vehicle owners.
Address	Reason	Date Contacted	Person Contacted	Follow Up Date	Result	Notes
Hickory Street	Barking Dogs	11/30/23 & 12/6/2023	Property Owner, Tenant and Deputy	12/29/2023	action complete	Repeat online complaint. Sheriff Deputy notified.
6th and Cedar Street	Barking Dogs	12/15/2023	Deputy	1/24/2024	action complete	Online complaint received about dogs left out at night and barking. Deputy given a copy of the online complaint. Complaint was anonymous.
6880 Hickman Rd	dead trees, litter and debris	10/17/2023	Property Owner	1/24/2024	in process	Certified letter sent requesting cleanup of property. Extension granted. Tree removal company was contracted.
7000 Hickman Rd	dead trees, litter and debris	10/17/2023	Property Owner	1/24/2024	in process	Certified letter sent requesting cleanup of property. Tree removal by a volunteer group, who also helped with clean up.

CHANGE ORDER



No. 1

Date of Issuance: 1/22/2024 Effective Date: 8/1/2023

Project: Water Treatment Equipment Procurement	Owner: City of Hickman, Nebraska	Owner's Contract No.: N/A
Contract: Base Bid	Date of Contract: July 26, 2022	
Contractor: Layne Christiansen Company, 1717 W. Park Avenue, Redlands, CA 92373		Engineer's Project No.: 022-02777

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

- The original procurement specifications included provisions for state/federal funding. At the time of the project bid, that was still a possibility. The City has since decided to forego state/federal funding for this project. Therefore, funding provisions referenced in P-200 Instructions to Bidders, Article 23 of the procurement specification, such as Debarment and Suspension, Buy American Iron, Steel, and Manufactured Goods, and other related requirements do not need to be followed. This affects consideration for ductile iron face piping being proposed for the new skid. Contract dates have been amended to account for release of project for construction and associated modified delivery times. Substantial completion shall be used for the Date for Delivery of Goods, and Final completion shall be used for Furnishing Special Services. **TOTAL INCREASE of \$0.00** (lump sum).
- Layne agreed to a \$2,789.50 reduction in the contract amount due to the control panel location correction (1/2 of the additional electrical work required) on December 7, 2023. **TOTAL DECREASE of \$2,789.50** (lump sum).

Attachments: None.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: <u>\$ 557,324.00</u>	Original Contract Times: Substantial Completion (days or date): <u>July 1, 2023</u> Ready for Final Payment (days or date): <u>September 1, 2023</u>
[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : <u>\$ 0</u>	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial Completion (days or date): <u>N/A</u> Ready for Final Payment (days or date): <u>N/A</u>
Contract Price prior to this Change Order: <u>\$ 557,324.00</u>	Contract Times prior to this Change Order: Substantial Completion (days or date): <u>July 1, 2023</u> Ready for Final Payment (days or date): <u>September 1, 2023</u>
Decrease of this Change Order: <u>\$ 2,789.50</u>	Increase [Decrease] of this Change Order: Substantial Completion (days or date): <u>214</u> Ready for Final Payment (days or date): <u>181</u>
Contract Price incorporating this Change Order: <u>\$ 554,534.00</u>	Contract Times with all approved Change Orders: Substantial Completion (days or date): <u>January 31, 2024</u> Ready for Final Payment (days or date): <u>February 29, 2024</u>

<p>RECOMMENDED:</p> <p>By: <u></u> Engineer (Authorized Signature)</p> <p>Title: <u>Lead Engineer</u></p> <p>Date: <u>1/22/2024</u></p> <p>Approved by Funding Agency (if applicable): N/A</p> <p>By: _____ Title: _____</p>	<p>ACCEPTED:</p> <p>By: _____ Owner (Authorized Signature)</p> <p>Title: _____</p> <p>Date: _____</p>	<p>ACCEPTED:</p> <p>By: <u></u> Contractor (Authorized)</p> <p>Title: <u>Area Manager</u></p> <p>Date: <u>1/22/2024</u></p>
--	---	---

Cc: City of Hickman; Layne Christiansen (Supplier); Olsson File

F:\2022\02501-03000\022-02777\60-Construction\02-Change Management\Change Orders\Procurement\23-08-01_Procurement Change Order_01 022-02777.docx



MEETING AGENDA

CONSTRUCTION PROGRESS MEETING

	Overnight
	Regular Mail
X	Hand Delivery
	Other: Email

NAME OF PROJECT:	Hickman WWTF Improvements
PROJECT LOCATION:	Hickman, NE
MEETING LOCATION:	Hickman City Office, 115 Locust Street, Hickman, NE
DATE & TIME:	Thursday January 18, 2024 - 11:30 AM
PROJECT #:	021-01497

- **Sign-In** See attached.
- **Approval of Previous Meeting Minutes**
 - Progress Meeting Minutes 12/22/2023
- **Shop Drawing Status Report**
 - Submittals Reviewed:
 - A total of 37 have been submitted so far.
 - Submittals Returned for Correction, in the Past Month:
 - Submittals Approved, in the Past Month:
 - 03 20 00 – Bypass Form Savers
 - 04 22 00 – Concrete Unit Masonry
 - 04 26 13 – Masonry Veneer
 - 04 72 00 – Cast Stone Masonry
 - 26 01 00 – Electrical
 - 26 05 19 – Electrical Wire
 - 26 05 33 – Electrical Conduit
 - 26 51 19 – LED Lighting
 - Submittals Currently in for Review:
 - 40 05 00 – Actuator and Plug Valve
 - Any critical/short fuse items upcoming?
 - **Brick Color Approval**

- **Contractor's Schedule Status Report**
 - Review of Work Progress since the last meeting:
 - Pouring of clarifier walls complete.
 - T-trough forms have arrived on site.
 - Backfilling around clarifier has begun.

 - Anticipated Progress During Next Work Period
 - Trough in clarifier poured.
 - Headworks excavation to begin mid-February.

 - Items Which May Impede Planned Progress
 - Weather

 - Other Progress Discussion Items
 - Bar screen resubmittal coming soon (submitted after meeting)
 - Project schedule impacted by lead times on equipment, scheduling painting around temperatures at end of project, and bypass season. Neuvirth to work on schedule adjustment, will be presented as a change in days to Council.
 - Wall penetration for washer compactor discharge shown at an angle on submittal, different than on drawings. Provide opening to allow for installation as shown on submittal.

- **RFIs, RFPs, CPRs, Change Orders, etc.**
 - Field Orders – This Period
 - None
 - RFIs – This Period
 - None
 - CPRs
 - RAS Site Piping
 - CPR 003 – Original pipe routing, additional pump station piping – \$91,134.44
 - CPR 009A – Alternate site piping route DIP – \$120,949.66
 - CPR 009B - Alternate site piping route PVC - \$110,518.62
 - CPR 002 – Site Piping Adjustments based on existing – \$11,096.44
 - CPR 007 – Clarifier Details – \$27,420.88, to Council as CO, includes deduct for removal of valve at clarifier.
 - CPR 008 – SBR Valve - \$39,819.68, proceed? Olsson to ask Kelly if she wants to WCD this to get valve on order.
 - Upcoming CPRs –
 - Change in RPZ to an alternative that manufacturer made us aware of. Potential cost savings.
 - Change to heating of bar screen discharge chute from radiant heater to heat trace and insulation.
 - WCDs
 - WCD 001
 - CPR 006 – Form Savers - To be taken to Council as CO.
 -
 - Change Orders – This Period
 - Olsson will plan to attend February 13th Council Meeting to present on the recommended CPRs as Change Orders. Olsson to let Kelly know.
- **Pay Applications**
 - Pay Application #2 sent to City on January 8th, 2024.
- **Next Progress Meeting**
 - Thursday, February 15th, 2023 @ 11:30 AM

ATTENDANCE RECORD
CONSTRUCTION PROGRESS MEETING



Name of Project: Wastewater Treatment Facility Improvements

Project No.: 021-01497

Project Location: Hickman, Nebraska

Date & Time: _____

Name of Attendees (Please Print)	Company Representing/Address	Email Address	Phone No.	Attended
Kelly Oelke	City of Hickman	koelke@hickman.ne.gov	402.792.2212 (office)	
Wade Luther	City of Hickman	publicworks001@hickman.ne.gov		
Luke Mattison	City of Hickman	Maintenance1@hickman.ne.gov	402.540.0550	✓
Nate O'Keefe	Olsson	nokeefe@olsson.com	402.646.1007 (cell)	✓
Art Hutt	Olsson	ahutt@olsson.com	784.224.0271	✓
Tony Lager	Neuvirth Construction	tony@neuvirth.com	402.708.1577	✓
Gene Hellbusch	Neuvirth	gene@neuvirth.com	402-670-5275	✓

Work Change Directive No. 2

Date of Issuance: January 23, 2024

Effective Date: January 23, 2024

Project: Hickman, NE WWTF Headworks and Final Clarifier

Date of Contract: July 20, 2023

Owner: City of Hickman, Nebraska

Engineer: Olsson

Contractor: Neuvirth Construction, Inc.

Project No.: 021-01497

Contractor is directed to proceed promptly with the following change(s):

Description:

Per City of Hickman request, Contractor to add removal and replacement of buried SBR valve. Includes cleaning of associated SBR tank. Details are included in CPR 008 (attached)

Attachments:

CPR 008

Purpose for Work Change Directive:

Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to: *[check one or both of the following]*

Non-agreement on pricing of proposed change.

Necessity to proceed for schedule or other Project reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price **\$ 39,819.68 Increase**

Contract Time 0 Days

Basis of estimated change in Contract Price:

Lump Sum


Cost of the Work

RECOMMENDED:

AUTHORIZED BY:

RECEIVED:

By:



Engineer (Authorized Signature)

By:

Owner (Authorized Signature)

By:

Contractor (Authorized Signature)

Title: Engineer

Title:

Title:

Date: 1/22/2024

Date:

Date:

Approved by Funding Agency (if applicable)

By:

Date:

Title:



Neuvirth Construction Inc.
 7386 County Road P35
 Blair, NE 68008

To: City Of Hickman	Contact:
Address: Hickman, NE	Phone:
	Fax:
Project Name: WWTP Headworks And Final Clarifier Hickman	Bid Number:
Project Location:	Bid Date:

Item #	Item Description	Estimated Quantity	Unit	Total Price
CO8-1	R&R Valve And Pavement	1.00	EACH	\$32,319.68
CO8-2	Clean Tank	1.00	LS	\$7,500.00

Total Bid Price: \$39,819.68

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Neuvirth Construction</p> <p>Authorized Signature: _____</p> <p>Estimator: _____</p>
--	---



CERTIFICATE OF PAYMENT: 2

Date of Issuance: January 8, 2024

Project: Hickman WWTF Head Works and Final Clarifier Improvements

Project No.: 021-01497

Contractor Project No.: 1423

Contractor: Neuvirth Construction Inc., 7386 County Road P35 Blair, NE 68008

DETAILED ESTIMATE		
Description	Unit Price	Extension
See Attached.		

PLEASE REMIT PAYMENT TO: NEUVIRTH CONSTRUCTION, INC.

Value of Work Completed This Request: \$ 557,627.61

Original Contract Cost: \$ 3,966,900.00
 Approved Change Orders:
 No. 1 \$6,635.50
 No. 2
 No. 3

Total Contract Cost: \$ 3,973,535.50

Value of completed work and materials stored to date \$ 557,627.61
 Less retainage percentage 5% \$ 27,881.38
 Net amount due including this estimate \$ 529,746.23
 Less: Estimates previously approved:

No. 1	\$379,646.23	No. 3	_____	No. 5	_____
No. 2	_____	No. 4	_____	No. 6	_____
No. 7	_____	No. 8	_____	No. 9	_____

Total Previous Estimates: \$379,646.23

NET AMOUNT DUE THIS ESTIMATE: \$ 150,100.00

The undersigned hereby certifies, based upon periodic observations as set forth in scope of work and the data included in all applicable payment applications that, to the best of its knowledge, information and belief: (1) the work has progressed as indicated in the applicable payment applications; (2) the work performed and materials delivered by Contractor are in conformance with the plans and specifications; and (3) the Contractor, in accordance with the contract, is entitled to payment as indicated above.

This certification does not constitute a warranty or guarantee of any type. Client shall hold its Contractor solely responsible for the quality and completion of the Project, including construction in accordance with the construction documents. Any duty or obligation of Olsson hereunder is for the sole benefit of the Client and not for any third party, including the Contractor or any Subcontractor.

OLSSON CITY OF HICKMAN

By:  By: _____

cc: City of Hickman - Owner
Neuvirth Construction Inc. - Contractor
Project File

Contractor's Application For Payment No. 2

To (Owner):	City of Hickman	Application Period:	12/1/2023	12/31/2023	Application Date:	1/3/2024
Contractor	Neuvirth Construction Inc	PROJECT NAME			Invoice Number	1423 2
Address	7386 county road P35 Blair Ne. 68008	Hickman WWTP			Via (Engineer)	
Project Number	1423				Engineer's Project No.:	

Change Order Summary

Approved Change Orders		
Number	Additions/Deductions	Description
1	\$ 6,635.50	CO1- Remove Abandoned Sewer
2	\$ -	
3	\$ -	
4	\$ -	
5	\$ -	
6	\$ -	
7	\$ -	
8	\$ -	
9	\$ -	
10	\$ -	
TOTALS	\$ -	
NET CHANGE BY	\$ -	
CHANGE ORDERS	\$ 6,635.50	

1. ORIGINAL CONTRACT PRICE	\$	\$	3,966,900.00
1a. Overage Not by Change Order			
2. Net change by Change Orders	\$	\$	6,635.50
3. CURRENT CONTRACT PRICE (Line 1±1a± 2)	\$	\$	3,973,535.50
4. TOTAL COMPLETED AND STORED TO DATE (Column G+J on Progress Estimate)	\$	\$	557,627.61
5. RETAINAGE:			
a. 5% <input checked="" type="checkbox"/> Override		Work Completed	\$ 7,900.00
b. 5% <input checked="" type="checkbox"/> Override		Stored Materials	\$ -
c. Retainage (Line 5a + Line 5b)	\$	\$	7,900.00
d. Previous retainage	\$	\$	19,981.38
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c-Line 5d)	\$	\$	529,746.23
7. LESS PREVIOUS PAYMENTS	\$	\$	379,646.23
8. AMOUNT DUE THIS APPLICATION	\$	\$	150,100.00
9. BALANCE TO FINISH (Column O on Progress Estimate)	\$	\$	3,423,807.89
10. FINAL APPLICATION FOR RETAINAGE	\$	\$	-

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Digitally signed by Jacob Neuvirth
 DN: C=US, E=jacob@neuvirth.com,
 O=Neuvirth Construction, CN=Jacob
 Neuvirth
 Date: 2024.01.03 11:13:11-06'00'

By: _____

Date: _____

Payment of: _____
(Line 8 or other - attach explanation of other amount)

is recommended by: _____
(Engineer) (Date)

Payment of: _____
(Line 8 or other - attach explanation of other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

Labor & Equipmen \$ 113,125.23 **Materials** \$ 36,974.77 **Tax** \$ -

Tax Exempt

Progress Estimate

Contractors Application

2

Job Name		Hickman WWTP				Invoice Number:		1423 2		Neuvirth Construction Inc				
Application Date		1/3/2024				Application Period:		12/1/2023	12/31/2023					
A	Owner	City of Hickman				C	CC	D	E	F	G	H	I	J
Item	Description	Bid Quantity	Overrun Quantity	Unit Price	Bid Value	Work Completed				Materials Presently Stored	Completed and Stored to Date		Balance to Finish (B - G)	Materials Incorp. This Application
Bid Item No.						From Previous Application	Overrun This Period	Quantity this Period	Value this Application		(C + E + F)	(G / B)		
1	Bypass Procedure	1	0.00	\$ 37,623.35	\$ 37,623.35	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 37,623.35	\$ -
2	Clarifier Pipe and Fittings Interior	1	0.00	\$ 65,555.68	\$ 65,555.68	\$ 49,166.76	\$ -	0.00		\$ -	\$ 49,166.76	75.00%	\$ 16,388.92	\$ -
3	Clarifier Structure	1	0.00	\$ 531,111.36	\$ 531,111.36	\$ 239,000.12	\$ -	0.21	\$ 110,000.00	\$ -	\$ 349,000.12	65.71%	\$ 182,111.24	\$ -
4	Clarifier Skimmer Mechanism	1	0.00	\$ 415,555.67	\$ 415,555.67	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 415,555.67	\$ -
5	Clarifier Stairs and Footing	1	0.00	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 15,000.00	\$ -
6	Electrical	1	0.00	\$ 392,111.24	\$ 392,111.24	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 392,111.24	\$ -
7	Existing Pump Station Modifications	1	0.00	\$ 40,354.99	\$ 40,354.99	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 40,354.99	\$ -
8	Headworks Bar Screen and Compactor	1	0.00	\$ 460,917.24	\$ 460,917.24	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 460,917.24	\$ -
9	Headworks Structure	1	0.00	\$ 571,834.48	\$ 571,834.48	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 571,834.48	\$ -
10	Headworks Interior	1	0.00	\$ 460,917.24	\$ 460,917.24	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 460,917.24	\$ -
11	Headworks Excavation	1	0.00	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 100,000.00	\$ -
12	Logistics	1	0.00	\$ 324,959.14	\$ 324,959.14	\$ 48,743.87	\$ -	0.15	\$ 48,000.00	\$ -	\$ 96,743.87	29.77%	\$ 228,215.27	\$ -
13	Oxidation Ditch	1	0.00	\$ 59,430.51	\$ 59,430.51	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 59,430.51	\$ -
14	Site Demolition	1	0.00	\$ 29,095.15	\$ 29,095.15	\$ 7,273.78	\$ -	0.00		\$ -	\$ 7,273.78	25.00%	\$ 21,821.37	\$ -
15	Site General	1	0.00	\$ 94,865.00	\$ 94,865.00	\$ 37,946.00	\$ -	0.00		\$ -	\$ 37,946.00	40.00%	\$ 56,919.00	\$ -
16	Site Headworks	1	0.00	\$ 124,523.00	\$ 124,523.00	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 124,523.00	\$ -
17	Site Work	1	0.00	\$ 135,086.51	\$ 135,086.51	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 135,086.51	\$ -
18	SWPPP	1	0.00	\$ 23,329.44	\$ 23,329.44	\$ 17,497.08	\$ -	0.00		\$ -	\$ 17,497.08	75.00%	\$ 5,832.36	\$ -
19	Alternate 1	1	0.00	\$ 84,630.00	\$ 84,630.00	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 84,630.00	\$ -
	CPR 002 Site Piping Adjustments	0	0.00	\$ -	\$ -	\$ -	\$ -	0		\$ -	\$ -	0	\$ -	\$ -
	CPR 006 Headworks Form Savers	0	0.00	\$ -	\$ -	\$ -	\$ -	0		\$ -	\$ -	0	\$ -	\$ -
	CPR 005 Remove Existing Abandoned Sewer	1	0.00	\$ 6,635.50	\$ 6,635.50	\$ -	\$ -	0.00		\$ -	\$ -	0.00%	\$ 6,635.50	\$ -
	CPR 007 Clarifier Changes	0	0.00	\$ -	\$ -	\$ -	\$ -	0		\$ -	\$ -	0	\$ -	\$ -
	CPR 008 Remove and Replace SBR Valve	0	0.00	\$ -	\$ -	\$ -	\$ -	0		\$ -	\$ -	0	\$ -	\$ -
Original Contract Total					\$ 3,966,900.00	\$ 399,627.61	//////////	\$ 158,000.00	\$ -	\$ 557,627.61	14.06%	\$ 3,415,907.89	\$ -	
Net Increase/Decrease Total					\$ -									
C/O Total					\$ 6,635.50									

January 17, 2024

Hickman City Council,

The Hickman Kiwanis Club requests permission to use the downtown City Park area to host an Easter Egg Hunt Sunday March 24 with set-up beginning at 1:00 p.m. for the 2:00 event. Three age group spaces are designated for this event. The Hickman Kiwanis Club will provide a Proof of Insurance Certificate through Kiwanis International for this event. Please advise me of your approval of this community activity. Thank you.

Sincerely,

Bob Brandt

Kiwanis Club Secretary



After recording please return to:
City of Hickman
115 Locust Street, P.O. Box 127
Hickman, NE 68372

ORDINANCE NO. 2023-14

AN ORDINANCE TO ANNEX CERTAIN PROPERTY TO THE CITY OF HICKMAN, LANCASTER COUNTY, NEBRASKA; TO PROVIDE FOR PUBLICATION; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HICKMAN, LANCASTER COUNTY, NEBRASKA:

Section 1. Pursuant to Neb. Rev. Stat. Section 18-3301, and at the request of the owners thereof, the real property described below is hereby annexed into the corporate limits of the City of Hickman, Lancaster County, Nebraska:

Property Description: The real property located and as described on the legal description of WIZKIDZ ADDITION, Lot 1 and Lot 2, and S27, T8, R7, 6th Principal Meridian, LOT 3 SW, Hickman, NE 68372 aka Parcel ID 1527321001000, 1527321002000, and 1527300002000, attached hereto and made a part hereof as Exhibit "A";

NO
WIZKIDZ
+ IT

Section 2. The City Clerk is directed to file a certified copy of the ordinance and a map certified by the engineer or surveyor with the records of the Lancaster County Register of Deeds Office.

Section 3. Upon such filing, the property described above shall be deemed and held to be a part of the City of Hickman and entitled to the privileges and benefits and subject to the ordinances and regulations thereof.

Section 4. The Extraterritorial Jurisdiction (ETJ) shall be extended upon approval of annexation of said property and the Official Zoning Map of the City of Hickman shall be amended to reflect said changes.

Section 5. Effective Date. This ordinance shall be in full force and effect from and after passage, approval and publication as provided by law.

PASSED AND APPROVED THIS 28th DAY OF November 2023.

CITY OF HICKMAN

Phil Goering, Mayor

ATTEST: Jaala Johnson, CMC City Clerk



Exhibit 'A'

City of Hickman – Ordinance No. 2023-14
Legal Description of Lots included in Annexation:

WIZKIDZ ADDITION	
	Lot 1
	Lot 2
S27, T8, R7, 6 th principal meridian	Lot 3 SW qtr

Parcel ID's

Lot 1: 1527321001000

Lot 2: 1527321002000

Lot 3: 1527300002000

Press Release:

January 23, 2024

City of Hickman, Nebraska

The City of Hickman was among recipients of the Nebraska Game and Parks Commission's grants to provide funding for the FY 2024 Recreational Trails Program.

Hickman will receive \$130,216.80 to build Scott's Creek Trail which is a 1,250 foot long, 10 feet wide concrete pedestrian trail that will connect to the City's new Pedestrian Underpass under 68th Street.

The Recreational Trails Program provides funds to the states to develop and maintain recreational trails and trail related activities for both non-motorized and motorized recreational trail uses. Funding for the Recreational Trails Program is from the Federal Highway Administration and is made possible by a portion of the federal motor fuel excise tax paid by users of off-road recreational vehicles.

"We are thankful that Scotts Creek Trail, a connector trail in Hickman, was among the projects selected to receive Recreational Trails Program funding from the Nebraska Game & Parks Commission. Scotts Creek Trail will provide connection from the City's new pedestrian underpass on 68th Street (recently completed in 2023) to Hickman Road Trail."

Kelly Oelke, City Administrator
City of Hickman, Ne



Shaping the Future of our
Cities and Villages with
Leadership & Vision



2024 MIDWINTER CONFERENCE

FEBRUARY 26-27, 2024

CORNHUSKER MARRIOTT HOTEL, LINCOLN



Deb VanMatre
League President
Mayor, Gibbon



2024 MIDWINTER CONFERENCE

LEAGUE OF NEBRASKA MUNICIPALITIES

Cornhusker Marriott Hotel, Lincoln

February 26-27, 2024



MUNICIPAL TREASURERS AND MUNICIPAL ATTORNEYS: The League will let you know as soon as the State Auditor's Office and the Mandatory Continuing Legal Education Commission informs us of the number of hours each will receive.

Tentative Conference Program (subject to change)

Monday, February 26, 2024

- 7:30–8 am** **Registration:** Visit Display Areas (coffee and rolls available)
- 8–9 am** **Welcome**
League President Deb VanMatre, Mayor of Gibbon
Attorney General's Update: Be informed about important cases, legislation, and work of the Nebraska Attorney General's Office affecting municipal operations and public safety.
Nebraska Attorney General Mike Hilgers
- 9–9:15 am** **Break:** Visit Display Areas
- 9:15–10:30 am** **EPIC Option:** Learn more about the consequences of enacting the EPIC Option to “Eliminate Property, Income, and Corporate” (EPIC) Taxes.
Korby Gilbertson, Partner, Radcliffe Gilbertson & Brady
Dylan Grundman O’Neill, Senior State Policy Analyst, Institute on Taxation and Economic Policy
- 10:30–10:45 am** **Break:** Visit Display Areas
- 10:45–11:45 am** **League Legislative Update**
L. Lynn Rex, Executive Director, LNM
- 11:45 am–12 pm** **Break:** Visit Display Areas
- 12–1:30 pm** **Luncheon**
Keynote Address: Understanding the “Art of Compromise” to Minimize the “Politics of Division”
Former U.S. Senator and Nebraska Governor E. Benjamin Nelson
- 1:30–1:45 pm** **Break:** Visit Display Areas
- 1:45–2:45 pm** **Concurrent Sessions:**
- A. Community Partnerships:** Learn how the Nebraska Military Department is partnering with municipalities across the state.
(Session repeated at 3 pm)
Major General Craig Strong, Adjutant General of the Nebraska Military Department which includes the Air National Guard, Army National Guard, and the Nebraska Emergency Management Agency
 - B. Artificial Intelligence (AI):** Learn about the practical and transformative potential of AI and how it can benefit your city or village.
(Session repeated at 3 pm)
Google Representative
 - C. Social Media Policies and Related Issues:** Be informed about the importance of a social media policy and upcoming cases before the U.S. Supreme Court.
(Session repeated at 3 pm)
Moderator: Christy Abraham, Legal Counsel, LNM
Danielle Myers-Noelle, City Attorney, Norfolk
Laura McAloon, City Administrator, Grand Island
Nebraska Information Technology Commission Representative
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Monday, February 26, 2024 (con't.)

1:45–2:45 pm

Concurrent Sessions: (con't.)

D. DED Grants: Update on timelines and requirements for affordable housing grants, Community Development Block Grants (CDBG), Civic and Community Center Financing Fund (CCCFF) grants, and grants related to Creative Districts.

(Session repeated at 3 pm)

Jenny Mason, Director, Disaster Recovery Division, Nebraska Department of Economic Development

Rachel Morgan, Program Specialist, Nebraska Arts Council

2:45–3 pm

Break: Visit Display Areas

3–4 pm

Concurrent Sessions:

A. Community Partnerships: Learn how the Nebraska Military Department is partnering with municipalities across the state.

(Repeat of 1:45 pm session)

Major General Craig Strong, Adjutant General of the Nebraska Military Department which includes the Air National Guard, Army National Guard, and the Nebraska Emergency Management Agency

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Moderator: Christy Abraham, Legal Counsel, LNM

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Nebraska Information Technology Commission Representative

D. DED Grants: Update on timelines and requirements for affordable housing grants, Community Development Block Grants (CDBG), Civic and Community Center Financing Fund (CCCFF) grants, and grants related to Creative Districts.

(Repeat of 1:45 pm session)

Jenny Mason, Director, Disaster Recovery Division, Nebraska Department of Economic Development

Rachel Morgan, Program Specialist, Nebraska Arts Council

4–4:15 pm

Break: Visit Display Areas

4:15–5:30 pm

Section Meetings:

Mayors and Village Board Chairs

Smaller Cities and Villages

Larger Cities

Clerks

City Managers/Administrators

Utilities Section

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Tuesday, February 27, 2024

7–8 am **NCMA Membership Breakfast**

8 am **Registration:** Visit Display Areas (coffee and rolls available)

8:15–9:15 am **Concurrent Sessions:**

A. EPIC Panel: Learn how to educate municipal officials and others about the proposed legislation and constitutional amendments to “Eliminate Property, Income and Corporate” (EPIC) Taxes.

(Session repeated at 10:45 am)

Jeff Hofaker, City Administrator, Sutton

Melissa Harrell, City Administrator, Wahoo

Layne Groseth, City Administrator, North Platte

B. Cybersecurity: Best practices to prevent cyber threats, important training for employees, and recommendations for employer policies, password management, safe web browsing, secure file sharing, and options for implementing multi-factor authentication (MFA).

(Session repeated at 9:30 am)

Ed Knott, President, Applied Connective Technologies

Jarod Dendinger, Relationship Manager, Applied Connective Technologies

Kenley Silhacek, Senior IT Network Engineer, Applied Connective Technologies

C. Top 10 Questions Asked with No Clear Answer in State Law

Christy Abraham, Legal Counsel, LNM

Lash Chaffin, Utilities Section Director, LNM

D. Effective Security Measures: Learn how to better protect citizens, municipal officials, and employees attending public meetings and events. *(This session is sponsored by the League Association of Risk Management.)*

James Kelley, Loss Control Specialist, LARM

John Hobbs, Loss Control Specialist, LARM

9 am–4 pm **Fire Chiefs Section Meeting**

9:15–9:30 am **Break:** Visit Display Areas

9:30–10:30 am **Concurrent Sessions:**

A. Preventative Internal Controls Necessary to Safeguard Municipal Assets: What elected and appointed officials need to know.

(Session repeated at 10:45 am)

Craig Kubicek, CPA, CFE, Deputy Auditor, Nebraska Auditor of Public Accounts

B. Cybersecurity: Best practices to prevent cyber threats, important training for employees, and recommendations for employer policies, password management, safe web browsing, secure file sharing, and options for implementing multi-factor authentication (MFA).

(Repeat of 8:15 am session)

Ed Knott, President, Applied Connective Technologies

Jarod Dendinger, Relationship Manager, Applied Connective Technologies

Kenley Silhacek, Senior IT Network Engineer, Applied Connective Technologies

C. Infrastructure: Learn about the importance of creating an ongoing infrastructure maintenance plan.

Lash Chaffin, Utilities Section Director, LNM

D. Strategic Planning: How to develop a vision and blueprint of your municipality’s goals, planned projects to achieve these goals, and benchmarks to increase success!

(Session repeated at 10:45 am)

Steve Rathman, Police Chief, Plattsmouth

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Tuesday, February 27, 2024 (con't.)

- 9:30–10:30 am** **Concurrent Sessions: (con't.)**
E. League Insurance Government Health Team (LIGHT) Board of Directors Meeting: Everyone is welcome to attend this meeting. Please take advantage of this opportunity to learn more about LIGHT and the partnership with Blue Cross Blue Shield of Nebraska and Mutual of Omaha. (This meeting may last more than one hour.)
- 10:30–10:45 am** **Break:** Visit Display Areas
- 10:45–11:45 am** **Concurrent Sessions:**
- A. Preventative Internal Controls Necessary to Safeguard Municipal Assets:** What elected and appointed officials need to know.
(Repeat of 9:30 am session)
Craig Kubicek, CPA, CFE, Deputy Auditor, Nebraska Auditor of Public Accounts
 - B. EPIC Panel:** Learn how to educate municipal officials and others about the proposed legislation and constitutional amendments to “Eliminate Property, Income and Corporate” (EPIC) Taxes.
(Repeat of 8:15 am session)
Jeff Hofaker, City Administrator, Sutton
Melissa Harrell, City Administrator, Wahoo
Layne Groseth, City Administrator, North Platte
 - C. Risk Management:** Learn why markets are hardening in Nebraska and across the United States with increasing costs for property coverages. *(This session is sponsored by the League Association of Risk Management.)*
Justin Swarbrick, Senior Vice President, Alliant Insurance Services
 - D. Strategic Planning:** How to develop a vision and blueprint of your municipality’s goals, planned projects to achieve these goals, and benchmarks to increase success!
(Repeat of 9:30 am session)
Steve Rathman, Police Chief, Plattsmouth
- 11:45 am–12 pm** **Break:** Visit Display Areas
- 12 pm** **Designated Delegates with White Ribbons on Their Name Badges:** Greet your State Senator.
- 12–1:10 pm** **Senator Appreciation Luncheon**
- 1:10 pm** **Adjournment – Thank you for coming! Please drive safely!**
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Delegate Registration

Municipality: _____

Name (as you want it to appear on name tag): _____

Title: _____ Spouse (if attending): _____

First League Conference? Yes _____ No _____

Check # _____ enclosed for \$ _____ (Advanced payment encouraged)

Billing address: _____

Phone: _____ Email: _____

Conference:	Through Feb. 9	After Feb. 9
(Includes electronic handbook; meals are extra)		
Per city/village official, League member	_____ \$395	_____ \$425

Partial conference attendance:	Through Feb. 9	After Feb. 9
(Includes electronic handbook; meals are extra)		
Monday sessions	_____ \$300	_____ \$330
Tuesday morning only	_____ \$150	_____ \$170

Conference Total: \$ _____

Meals: (not included in registration fee; indicate number needed by Feb. 9)

Monday Luncheon	_____ \$30
Tuesday Senator Appreciation Luncheon	_____ \$30

Meals Total: \$ _____

Conference Information

- Preregistration deadline is **Feb. 9**. Registrations received after this date will incur higher registration costs.
- Advance registrations not cancelled by this date or "no shows" will be billed since the sessions will be recorded and sent to registered delegates.
- If you need special accommodations or equipment at this conference, contact the League office by **Feb. 9**.

Mail registration and payment to: League of Nebraska Municipalities, 1335 L Street, Lincoln, NE 68508, or fax 402-476-7052

[Click here](#) to register online with a credit card. ***PLEASE NOTE -- There is a credit card processing fee included for each item.***

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Conference Information

Designed for elected or appointed officials, the focus of the **2024 Midwinter Conference** will be current and proposed legislation and how it affects local governments. A highlight of the two-day conference will be the Senator Appreciation Luncheon, which offers municipal officials an opportunity to meet and visit with their State Senators.

- ❑ All conference sessions will be held at the Cornhusker Marriott Hotel, 333 South 13th Street, Lincoln, NE 68508.
 - ❑ To make room reservations at the Cornhusker, call 1-866-706-7706 or 402-474-7474 or [book online](#). When calling to reserve a room, please state that you are attending the League's conference to obtain the special room rate. The deadline for reserving a room is **Feb. 5**.
 - ❑ The room rate is \$112 for a single or double room with Government ID card. If you need an ID card, contact the League office. Individual guest accounts are payable at check out by cash or credit card.
 - ❑ Check in time is approximately 4 p.m.; check out time is 11 a.m.
 - ❑ The preregistration deadline is **Feb. 9**. Registrations received after this date will incur higher registration costs. Advance registrations not cancelled by this date or "no shows" will be billed since the sessions will be recorded and sent to registered delegates.
 - ❑ If you need special accommodations or equipment at this conference, contact the League office by **Feb. 9**.
 - ❑ To meet printing schedules for the conference materials, sponsor fund or display table information must be returned by **Feb. 9**.
 - ❑ For your comfort, we recommend that you wear layered clothing or bring a jacket because heating and cooling conditions may vary.
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