

City Council Regular Meeting
Tuesday, July 12, 2022 7:00 PM

Hickman Community Center/City Hall 115
Locust Street, Room 128 Hickman, Nebraska

1. Call to Order
 - 1.A. Participant Sign-In Sheet Available & Disclosure of Meeting Recording Process Notice Posted.
 - 1.B. This is an Open Meeting of the Hickman Nebraska Governing Body. The City of Hickman abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is on display in this meeting room as required by Nebraska State Law. Notice of meeting and copies of this agenda have been publicly posted prior to the meeting at the Hickman City Hall, Hickman U.S. Post Office, U-Stop Market and the City of Hickman website.
 - 1.C. The City Council may vote to go into Executive Closed Session on any agenda item as allowed by Nebraska State Law. The Governing Body may be excused and re-enter the City Council meeting room at any time after reconvening open session.
 - 1.D. Registered Agenda Speakers: All individuals requesting to be Registered Agenda Speakers must fill out a Registered Speaker Card & submit to Recording Clerk. The Mayor or Presiding Meeting Officer reserves the right to deny this request, or will call you to the podium when your agenda Item is ready to be heard. Presentations, if allowed, may be limited to five (5) minutes per person, with a limit of three (3) individuals speaking per topic position. Please come to the podium, and clearly state your name and address for the record and the agenda topic you wish to speak upon in a professional manner.
2. Pledge of Allegiance
3. Roll Call
4. Mayor Communications
5. Consent Agenda
 - 5.A. Approval of June 28, 2022 City Council Meeting Minutes
 - 5.B. Claims and Accounts Payable Report
6. Proclamations, Presentations, Appointments, Affirmations & Introductions

- 6.A. Appointment of Hickman Arts Council Member for Term of Two Years: Jane Stutheit
7. Reports
 - 7.A. Lancaster County Sheriff's Office Report
 - 7.B. Community Center Report
 - 7.C. Project Update on 68th Street & Hickman Road Roundabout
8. Public Hearings - None
9. Unfinished Business - None
10. New Business
 - 10.A. Hickman Area Community Foundation Request to Use City Owned Property for Hickman Hay Day Events on July 29 and 30, 2022
 - 10.B. Consideration of Agreement with HBE, CPA's & Consultants to Comprise the 2022-2023 State of Nebraska City/Village Budget Form
 - 10.C. Resolution 2022-15, No Parking Temporary Sign Placement Authorization
 - 10.D. Resolution 2022-16, League Association of Risk Management Interlocal Agreement for Insurance Pool Renewal
 - 10.E. Resolution 2022-17, Amend Employee Handbook
 - 10.F. Consideration of Adding a Budget Expenditure for Downtown Street Parking Improvements
11. City Administrator's Report
12. Governing Body Comments & Council Correspondence
 - 12.A. 33rd Annual Hickman Hay Days, Friday & Saturday, July 29 & 30, 2022
13. Meeting Adjournment

MINUTES OF THE HICKMAN CITY COUNCIL MEETING HELD June 28, 2022

Council President Phil Goering called the meeting to order at 7:00 pm on June 28, 2022 and referenced the meeting recording process, optional sign in sheet, and open meeting law posting. All those present stood and recited The Pledge of Allegiance. Council Members Steve Noren, Walt Nelson, Doug Wagner, Chad Parker, Tina Ziemann and Phil Goering were present for Roll Call. Prior notice of the meeting and agenda were provided to the Mayor and all members of the Governing Body. Notice of the meeting was distributed and posted at Hickman City Hall, U.S. Post Office-Hickman, U-Stop Market and the City of Hickman Website.

Mayor Communications

Council President announces that Mayor Hanson is absent and out of town for tonight's meeting.

Consent Agenda

City Administrator presented and discussed the June 14, 2022 Meeting Minutes and line-item content of Claims Report with the Governing Body. Motion by Council Member Wagner and a second by Parker to approve the consent agenda. The following Council Members voted "YEA": Wagner, Parker, Ziemann, Goering, Noren and Nelson. The following Council Members voted "NAY": None. Motion passed 6-0.

Proclamations, Presentations, Appointments, Affirmations & Introductions – None

Reports

City Administrator presented and discussed the Public Works and Parks and Recreation Department Report. Motion by Council Member Parker and a second by Ziemann to approve the Public Works and Parks and Recreation Department Report. The following Council Members voted "YEA": Wagner, Parker, Ziemann, Goering, Noren and Nelson. The following Council Members voted "NAY": None. Motion passed 6-0.

City Administrator presented City Code Violations, Abatements, Nuisances and Permits Report with the Governing Body. No action taken.

Council President presented Project Update on 68th Street & Hickman Road Roundabout. Council President introduced Lance Murry, with Olsson's and invited him to present the 68th Street & Hickman Road Roundabout Project update. Mr. Murry discussed that there was a meeting June 23, 2022 with the city staff and contractors, they will have a meeting every two weeks. During the meeting they discussed what will be salvaged and the posts on the city trails will be salvaged during construction due to the cost of the posts. The schedule to start construction is still July 5, 2022. Traffic signage was discussed during the meeting, and it was confirmed with the contractors that all the contractor's signage will be in place before the start date, or it will be delayed getting those signs in place. Priority of the driveway on the south was also confirmed with the contractor. City Administrator discussed that there will be advanced street closure notice on the rural fire department sign and also the 68th street sign. The signs with individual businesses information on them to let citizens know that those businesses are open and to help them get to those locations have been ordered.

Public Hearings – None

Unfinished Business

Council President presented Hickman Chamber of Commerce Request to Use City Owned Property for Hickman Hay Days on July 29 and 30, 2022 and invited Kirk Malzer to address the Governing Body. Mr. Malzer discussed that for Hickman Hay Days the Chamber of Commerce is requesting road closed signs, picnic tables, approval for the trolley and parade route that was attached, park for games and kick ball, trail behind the city office to the bridge, and between 1st and 2nd Street for the auto show. Insurance will be provided to the city for those activities. All events for Hay Days is listed on the Hickman Chamber of Commerce page. Motion by Council Member Nelson and a second by Ziemann to table the Hickman Chamber of Commerce Request to Use City Owned Property for Hickman Hay Days on July 29 and 30, 2022 until the June 28, 2022 meeting request to use City owned property for events on July 29 and 30, 2022. The following Council Members voted "YEA": Wagner, Parker, Ziemann, Goering, Noren and Nelson. The following Council Members voted "NAY": None. Motion passed 6-0.

New Business

Council President presented Consideration of Change of Order No. 1 for Roundabout & Trail Underpass Project to Modify and Clarify Contract Dates and Add a Milestone Date and asked Lance Murry to inform the Governing Body. Mr. Murry presented that this change of order was to modify and clarify the contract dates and add a milestone. The milestone addition would be the roundabout construction shall be substantially complete, like previously presented by September 30, 2022 with the \$500.00 liquidated damages a day still be assessed. Mr. Murry discussed the change that was requested was for the undercrossing culvert not being started until the roundabout complete on October 1, 2022 and would be completed November 15, 2022. The final complete date for the project would be November 30, 2022. This change would free up some of the traffic movement. This is a no cost change order; the contractor has agreed to change the contract at no cost and absorb the additional costs that they will have. Mr. Murry discussed that with going into a colder season asphalt may not be an available option and it might have to be changed to concrete and would be 31 cubic yards of concrete. Motion by Council Member Wagner and a second by Noren to approve the Consideration of Change of Order No. 1 for Roundabout & Trail Underpass Project to Modify and Clarify Contract Dates and Add a Milestone Date. The following Council Members voted "YEA": Wagner, Parker, Ziemann, Goering, Noren and Nelson. The following Council Members voted "NAY": None. Motion passed 6-0.

City Administrator presented Resolution 2022-12, Keno Sales. There has been a request by the city keno writer, Zeilinger Keno for another sales outlet for the City of Hickman. Juicy Lou's Burgeria & Sports Bar will be coming to Hickman in the Mettle Grill location and wants to have keno at that location. Motion by Council Member Noren and a second by Wagner to approve Resolution 2022-12, A RESOLUTION APPROVING CHU MANAGEMENT GROUP LLC dba JUICY LOU'S BURGERIA & SPORTS BAR AS A KENO SALES OUTLET FOR THE CITY OF HICKMAN KENO LOTTERY. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HICKMAN, NEBRASKA: SECTION 1. Subject to the granting of all necessary state licenses and approvals, the City hereby approves CHU MANAGEMENT GROUP LLC dba JUICY LOU'S BURGERIA & SPORTS BAR as a Keno Sales Outlet in the City of Hickman at 1204 Park Drive, Hickman, Nebraska. SECTION 2. Zeilinger Keno Inc., the City's approved lottery operator (Resolution 2014-13), will facilitate and coordinate all necessary forms and applications for CHU MANAGEMENT GROUP LLC dba JUICY LOU'S BURGERIA & SPORTS BAR for Keno Sales at 1204 Park Drive, Hickman, Nebraska. SECTION 3. This resolution shall be in full force and effect from and following the passage and publication hereof as required by law. PASSED AND APPROVED this 28th day of June, 2022. The following Council Members voted "YEA": Wagner, Parker, Ziemann, Goering, Noren and Nelson. The following Council Members voted "NAY": None. Motion passed 6-0.

City Administrator presented Resolution 2022-13, Authorizing the Acquisition of Certain Real Property for Use by the City, Kent E. Harlan, Trustee of the Sharon Q-Tip Trust. The acquisition is easement for the undercrossing project off 68th St. and Prairie View. The property owner has agreed to donate the land to the city for this project and will have a \$1.00 deed transfer for filing. The value of the property will be used for the property owners tax purposes and not for the acquisition of the land. Motion by Council Member Nelson and a second by Parker to approve Resolution 2022-13, A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HICKMAN, NEBRASKA AUTHORIZING THE ACQUISITION OF PERMANENT EASEMENT ON REAL PROPERTY FOR USE BY THE CITY. Recitals

A. Kent E. Harlan, Trustee of the Sharon Harlan Q-TIP Trust Dated July 13, 2016, owns certain real property located in Hickman, Lancaster County and more particularly described as follows: A TRACT OF LAND LOCATED IN A PORTION OF LOT 3 I.T., LOCATED IN A PORTION OF THE SOUTHWEST QUARTER SECTION 27, TOWNSHIP 08, RANGE 07 EAST OF THE 6TH P.M., LANCASTER COUNTY, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SOUTHWEST QUARTER, THENCE NORTH ALONG THE WEST LINE OF SAID SOUTHWEST QUARTER ON AN ASSUMED BEARING OF NORTH 00 DEGREES 20 MINUTES 44 SECONDS WEST, A DISTANCE OF 888.73 FEET TO A POINT; THENCE NORTH 89 DEGREES 39 MINUTES 16 SECONDS EAST, A DISTANCE OF 33.00 FEET TO THE POINT OF BEGINNING, SAID POINT BEING A SOUTHWEST CORNER OF SAID LOT 3 I.T., SAID POINT ALSO BEING ON THE EAST RIGHT OF WAY LINE OF S. 68TH STREET, AND THE NORTH RIGHT OF WAY LINE OF PRAIRIE VIEW LANE; THENCE NORTH 00 DEGREES 20 MINUTES 44 SECONDS WEST, ALONG THE WEST LINE OF SAID LOT 3 I.T., SAID LINE ALSO BEING THE EAST RIGHT OF WAY LINE OF S. 68TH STREET, A DISTANCE OF 46.25 FEET TO A POINT; THENCE NORTH 88 DEGREES 46 MINUTES 05 SECONDS EAST, A DISTANCE OF 151.47 FEET TO A POINT; THENCE NORTH 81 DEGREES 29 MINUTES 08 SECONDS EAST, A DISTANCE OF 36.63 FEET TO A POINT; THENCE NORTH 76 DEGREES 38 MINUTES 27 SECONDS EAST, A DISTANCE OF 343.16 FEET TO A POINT ON THE EAST LINE OF SAID LOT 3 I.T.; THENCE SOUTH 00 DEGREES 15 MINUTES 19 SECONDS EAST, ALONG THE EAST LINE OF SAID LOT 3 I.T., A DISTANCE OF 10.00 FEET TO A POINT ON THE SOUTH LINE OF SAID LOT 3 I.T., SAID POINT ALSO BEING ON THE NORTH RIGHT OF WAY LINE OF PRAIRIE VIEW LANE; THENCE SOUTH 76 DEGREES 35 MINUTES 49 SECONDS WEST, ALONG THE SOUTH LINE OF SAID LOT 3 I.T., SAID LINE ALSO BEING THE NORTH RIGHT OF WAY LINE OF PRAIRIE VIEW LANE, A DISTANCE OF 535.90 FEET TO THE POINT OF BEGINNING. SAID TRACT CONTAINS A CALCULATED AREA OF 8,340.04 SQUARE FEET OR 0.19 ACRES, MORE OR LESS.

B. The City's permanent easement acquisition of the above described real property for the purpose of the right to use, construct, build, maintain, and repair a pedestrian walkway, together with all appurtenances, and construction of the adjoining roadway for the South 68th Street and Hickman Road Roundabout and Pedestrian Undercrossing Improvement Project, which will benefit the City of Hickman and promote the safety of the City's residents.

C. Neb. Rev. Stat. § 18-1705 authorizes the City to acquire permanent easement upon approval of the acquisition by action taken in a public meeting after notice.

D. The City desires to acquire permanent easement on the real property and held the public meeting on June 28, 2022. NOW THEREFORE, be it resolved by the City of Hickman, Nebraska:

1. The City hereby approves the acquisition of permanent easement on real property from KENT E. HARLAN, Trustee of the Sharon Harlan Q-TIP Trust Dated July 13, 2016, in accordance with the authority under Nebraska law and the Hickman Municipal Code.
2. The Mayor of the City is hereby authorized to execute a Purchase Agreement and to take all actions necessary to effectuate the acquisition of permanent easement on real property from KENT E. HARLAN, Trustee of the Sharon Harlan Q-TIP Trust Dated July 13, 2016. This has been approved as of the 28th day of June, 2022. City of Hickman, Nebraska. The following Council Members voted "YEA": Wagner, Parker, Ziemann, Goering, Noren and Nelson. The following Council Members voted "NAY": None. Motion passed 6-0.

Clerk (City Administrator presented Resolution 2022-14, Authorizing the Acquisition of Certain Real Property for Use by the City, Kubr Construction, Inc. The acquisition is easement for the undercrossing project off 68th Street and Prairie View. The property owner has agreed to donate the land to the city for this project and will have a \$1.00 deed transfer for filing. The value of the property will be used for the property owners tax purposes and not for the acquisition of the land. Motion by Council Member Nelson and a second by Parker to approve Resolution 2022-14, **A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HICKMAN, NEBRASKA AUTHORIZING THE ACQUISITION OF PERMANENT EASEMENT ON REAL PROPERTY FOR USE BY THE CITY.** **Recitals** A. KUBR CONSTRUCTION, INC., a Nebraska Corporation, owns certain real property located in Hickman, Lancaster County and more particularly described as follows: A TRACT OF LAND LOCATED IN A PORTION OF OUTLOT 'A' SCOTTS CREEK 2ND ADDITION, LOCATED IN THE SOUTHEAST QUARTER OF SECTION 28, TOWNSHIP 08, RANGE 07 EAST OF THE 6TH P.M., LANCASTER COUNTY, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHEAST QUARTER, THENCE NORTH ON THE EAST LINE OF SAID SOUTHEAST QUARTER ON AN ASSUMED BEARING OF NORTH 00 DEGREES 20 MINUTES 44 SECONDS WEST, A DISTANCE OF 755.65 FEET TO A POINT; THENCE SOUTH 89 DEGREES 39 MINUTES 16 SECONDS WEST, A DISTANCE OF 50.00 FEET TO THE POINT OF BEGINNING, SAID POINT BEING ON THE EAST LINE OF SAID OUTLOT 'A', SAID POINT ALSO BEING ON THE WEST RIGHT OF WAY LINE OF S. 68TH STREET; THENCE NORTH 15 DEGREES 20 MINUTES 44 SECONDS WEST, A DISTANCE OF 50.46 FEET TO A POINT; THENCE NORTH 30 DEGREES 20 MINUTES 44 SECONDS WEST, A DISTANCE OF 80.71 FEET TO A POINT; THENCE NORTH 00 DEGREES 20 MINUTES 44 SECONDS WEST, A DISTANCE OF 48.03 FEET TO A POINT; THENCE NORTH 44 DEGREES 39 MINUTES 47 SECONDS EAST, A DISTANCE OF 75.53 FEET TO A POINT ON THE EAST LINE OF SAID OUTLOT 'A', SAID POINT ALSO BEING ON THE WEST RIGHT OF WAY LINE OF S. 68TH STREET; THENCE SOUTH 00 DEGREES 20 MINUTES 44 SECONDS EAST, ALONG THE EAST LINE OF SAID OUTLOT 'A', SAID LINE ALSO BEING THE WEST RIGHT OF WAY LINE OF S. 68TH STREET, A DISTANCE OF 220.06 FEET TO THE POINT OF BEGINNING. SAID TRACT CONTAINS A CALCULATED ARE OF 6,632.82 SQUARE FEET OR 0.15 ACRES, MORE OR LESS. B. The City's permanent easement acquisition of the above described real property for the purpose of the right to use, construct, build, maintain, and repair a pedestrian walkway, together with all appurtenances, and construction of the adjoining roadway for the South68th Street and Hickman Road Roundabout and Pedestrian Undercrossing Improvement Project, which will benefit the City of Hickman and promote the safety of the City's residents. C.Neb. Rev. Stat. § 18-1705 authorizes the City to acquire permanent easement upon approval of the acquisition by action taken in a public meeting after notice. D. The City desires to acquire permanent easement on the real property and held the public meeting on June 28, 2022. NOW THEREFORE, be it resolved by the City of Hickman, Nebraska:1. The City hereby approves the acquisition of permanent easement on real property from KUBR CONSTRUCTION, INC., a Nebraska Corporation, in accordance with the authority under Nebraska law and the Hickman Municipal Code. 2. The Mayor of the City is hereby authorized to execute a Purchase Agreement and to take all actions necessary to effectuate the acquisition of permanent easement on real property from KUBR CONSTRUCTION, INC., a Nebraska Corporation. This has been approved as of the 28th day of June, 2022. The following Council Members voted "YEA": Wagner, Parker, Ziemann, Goering, Noren and Nelson. The following Council Members voted "NAY": None. Motion passed 6-0.

City Administrator's Report

City Administrator discussed the staff has been busy getting ready for all the city projects going on. With the donations that have been received for the Hickman Area Economic Development Association firework display they will only need to pay approximately \$1,200.00 of the \$11,000.00 due. City Administrator attended Nebraska City County Management Association Annual Conference in McCook. McCook has an art involved town with rich history, they took a tour of the Home of George Norris. City Administrator discussed that at the conference they talked about tax increment financing, interlocal agreements and refugee settlement in the state of Nebraska. The city staff is working on preparing city budget documents and employee reviews. Motion by Council Member Ziemann and a second by Parker to approve the City Administrators Report. The following Council Members voted "YEA": Parker, Ziemann, Goering, Noren, Nelson and Wagner. The following Council Members voted "NAY": None. Motion passed 6-0. The following Council Members voted "YEA": Wagner, Parker, Ziemann, Goering, Noren and Nelson. The following Council Members voted "NAY": None. Motion passed 6-0.

Governing Body Comments and Correspondence

Council President announced that Monday July 4, 2022, the office will be closed for Independence Day. The Hickman Foundation Golf sign up is on their website, tournament is July 15, 2022. Hickman Area Economic Development Association Firework Display will take place Monday July 4, 2022 in Main Park at Dusk. No action taken.

Adjournment

Motion by Council Member Noren and a second by Ziemann to adjourn the meeting at 7:59 pm. The following Council Members voted "YEA": Wagner, Parker, Ziemann, Goering, Noren and Nelson. The following Council Members voted "NAY": None. Motion passed 6-0.

Mayor Doug Hanson

Jaala Johnson, City Clerk

City Council Meeting July 12, 2022
Accounts Payable as of July 07, 2022

| Vendor | Memo | Open Balance | Check No. |
|---|--|---------------------|------------------|
| AFL Fences, Inc. | Inv# 14137 - Oakview Park Retaining Wall Safety Fence & Installation | \$7,300.00 | |
| AKRS Equipment (John Deere) | Inv # 3181574 - Chain Link JD Tractor | \$12.98 | |
| Beehive Industries | Inv # 2526- Annual Water, Wastewater, Electric, Permits Software Renewal | \$9,495.00 | |
| Border States | Light Pole Base Covers, Fuse Holders, Battery, Inflator Kit | \$3,259.55 | |
| Brown, Chelsey | Inv # INV00047- June 2022 City Hall Monthly Cleaning | \$1,000.00 | |
| Dale's Consulting&Inspection Services LLC | Building Inspections () & Consulting | \$4,010.00 | |
| David E Hochstetler Jr | HVAC Inspections (3) | \$250.00 | |
| Direct TV | Acct 035168839 - 6/27-7/26.2022 TV Services | \$162.29 | |
| Electronic Contracting Company | Inv # 29940- Community Center/City Hall Fire Alarm System Monitoring 7/1/2022-9/30/2022 | \$81.00 | |
| Electronic Contracting Company | Service Call fee for additional licenses on security camera | \$130.00 | |
| Electronic Contracting Company | Add additional licenses for security camera | \$1,100.00 | |
| Executive Answering Service | Inv # 220700023- June 2022 Answering Service | \$79.00 | |
| Farmers Cooperative | Acct # 903044 - Bulk Fuel, Streets Dept | \$1,348.94 | |
| FES, LLC (SOCS) | SOC Subscription Website Hosting 12 Months 07.2022-07.2023 | \$3,500.00 | |
| Georgianna, Trent | Reimburse RX Meadowlark Pharmacy | \$30.00 | |
| Harris Decals | Open to Local Businesses Signs , Roundabout Project (41) | \$961.76 | |
| Hawkins, Inc. | Chlorine & Cylinder | \$637.26 | |
| Hickman True Value | Inv# 2206-293497 - Paint Roller Pads | \$14.99 | |
| Hickman True Value | Inv# 2206-294493 - Weed Sprayer all dept | \$38.71 | |
| Hickman True Value | Inv# 2206-292285 - Hose Clamps WWTP(2) | \$31.98 | |
| Integrated Controls | Inv # 6253- Continued Service Agreement signed 5.23.2017, Year #3 Payment (July 1, 2022 - December 2022) | \$547.00 | |
| Jackson Services, Inc. | Acct # 4919 - Uniforms, Mops, Mats, and Rags | \$404.12 | |
| Johnson, Jaala | Mileage Reimbursement League Finance Conference Kearney Ne 6.15-6.17(290 Miles) | \$169.65 | |
| Knobbe, Ashley | Overpayment for Community Center Rental Event 6.4.2022 | \$90.00 | |
| Kreifels, Jeffrey | Plumbing Inspection (10) | \$590.00 | |
| Midwest Laboratories, Inc. | Inv# 1092559- Bottles for Wastewater Testing, Sewer Dept | \$33.90 | |
| Miller Seed Co. | Inv # 53449 - 300 Lb preferred turf seed | \$990.00 | |
| Nebraska Power Review Board | 2022 Annual Electric Assessment | \$203.71 | |
| Norland Pure | Account xxxx005195 Monthly Water City Office | \$33.96 | |
| Norris Public Power | Acct# 210191600 - Waste Water Trmt Plant | \$4,686.96 | |
| Norris Public Power | Acct# 0214782000 - June 2022 Wholesale | \$117,655.77 | |
| Oelke, Kelly | Mileage Reimbursement City Manager Conference McCook Ne 6.22-6.24(442 Miles) | \$258.57 | |
| Olsson | Inv# 421946- NE WTP Improvements | \$12,626.52 | |
| Olsson | Inv# 425730-Consulting Services | \$1,755.16 | |
| Olsson | Inv# 425240 - Project # 017-32130 Roundabout Intersection Improvement | \$10,891.65 | |
| Olsson | Inv # 424934- Terrace Vw 5th Addtn | \$1,182.40 | |
| Olsson | Inv# 424937-Hickman System Map Updates | \$828.97 | |
| Olsson | Inv# 424782 - Project # 021- 01497 WRRF Headworks & Final Clarifier | \$13,100.00 | |
| One Call Concepts, Inc. | Inv#2060150 - June2022 Diggers Hotline Notifications, Elec Dept. | \$144.04 | |
| Paper Tiger Shredding | Inv # - Monthly Service | \$30.00 | |
| Patrick M. Westlund | Plumbing Inspections (2) | \$100.00 | |
| Paulson, Ray | Electrical Inspections (44) | \$2,340.00 | |
| PrimeTime Sporting Goods | Inv# CCA020339- Sporting Gear, Catcher Gear, Balls, Gloves | \$415.96 | |
| PrimeTime Sporting Goods | Inv# CCA020872 - Sporting Hats (13) | \$195.00 | |
| Small, Dane | 2022 Umire Payment (2 games) | \$90.00 | |
| Small, Pat | 2022 Umire Payment (2 games) | \$80.00 | |
| Stone, Barrett | 2022 Umire Payment (1 game) | \$45.00 | |
| Straight-Line Striping, Inc | Annual Street Striping 2022 | \$3,802.62 | |
| Stueven, Barrett | 2022 Umire Payment (2 games) | \$80.00 | |
| TOTAL | | \$206,814.42 | |

City Council Meeting July 12, 2022
Accounts Payable as of July 07, 2022

| Vendor | Memo | Payment | Check No |
|--------------------------------|---|---------------------|-----------------|
| Ameritas Life Ins., Corp. | Employee Pension Plans | \$2,895.28 | 32959 |
| Constellation | Utilities - 5th Street Shop | \$4.92 | ACH |
| ICMA | Employee Retirement Contribution | \$380.42 | ACH |
| IRS | Payroll Taxes | \$7,690.32 | EFPTS |
| State of Ne & Erin M McCartney | Employee Liabilities | \$727.85 | 32958/ACH |
| Office Max | Name Plate | \$31.98 | ACH |
| Payroll Distribution (Net Pay) | 07.1.2022 City Staff & CC 7.1.2022 | \$24,812.32 | ACH |
| Wells Fargo - VISAXxx4676 | Acctxxx4676 - Prof. Devlpmnt, Subscriptions, Awards Activities | \$1,278.39 | ACH |
| Wells Fargo - VISAXxx8509 | Acct# xxxx8509 -Subscriptions, Supplies, Prof. Devlpmnt Reimbursement | \$2,925.56 | ACH |
| Windstream | WWTP& WPonthly Phone Service | \$175.55 | ACH |
| TOTAL | | \$40,922.59 | |
| TOTAL CLAIMS REPORT | | \$247,737.01 | |

Reviewed and Approved on July 12, 2022

Mayor Doug Hanson

Council Member Ziemann

Council President Goering

Council Member Noren

Council Member Wagner

Council Member Nelson

Council Member Parker



City of Hickman Appointment Application

The purpose of this form is to obtain general information for use in the nomination process of appointments by the Mayor and in making inquiries concerning the qualifications of applicants for appointments. You are encouraged to attach a resume to this form. PLEASE COMPLETE PAGES 1 & 2 of this application and return to the City of Hickman, 115 Locust St., P.O. Box 127, Hickman, NE 68372.

Personal Information

Mr. Ms. | Stutheit | Jane |
 Last Name | First Name | Middle Initial

945 Chicory Ln | Hickman | NE | 68372
 Legal Residence | Street | City | State | Zip

(402) 414-0148 | ()
 Residence Telephone | Business Telephone

Government Employee | USDA - FSA
 Applicant Occupation | Employer

drjstutheit@windstream.net
 E-Mail Address

Education

| School | Location | Dates |
|--|----------------|-------|
| Peru State College - Master's | Peru, NE | 2016 |
| Centro Escolar University - Bachelor's | Manila, Phils. | 1998 |

Employment

| Employer | Location | Dates |
|----------------------------|---------------------|----------------|
| USDA - Farm Service Agency | Nemaha Co & Telwork | 2012 - present |
| USPS | - Johnson Co | 2007 - 2012 |

In what capacity are you interested in serving the City of Hickman?

- Planning Commission Member
 Hickman Arts Council Member

- Board of Adjustments Member
 Other (Specify) _____

Why do you want to serve the City of Hickman as an appointed official and why are you interested in becoming a member of the city body chosen above?

I would like to participate in developing and implementing plans on physical and economic development of Hickman community. This ^{is} now our home community and I would like to use my knowledge and skills to contribute ~~for~~ our community. I have a master's degree in Organizational Management, Entrepreneurship and Economic Development. I also have a vast experience in government programs and grants. I also have a lot of experience in Conservation and real estate development. It will be an honor to ~~be able to~~ become a member of the planning commission team as part of my community and personal outreach.

How long have you lived in the City of Hickman?

1 Years 8 Months

I agree to the following: 1) I am a citizen of the United States; 2) I am a resident of the City of Hickman; 3) I am a registered voter; and, 4) I give permission for the City of Hickman to conduct a background check including but not limited to criminal history check and credit check for which I will supply my Social Security Number and Date of Birth upon request.

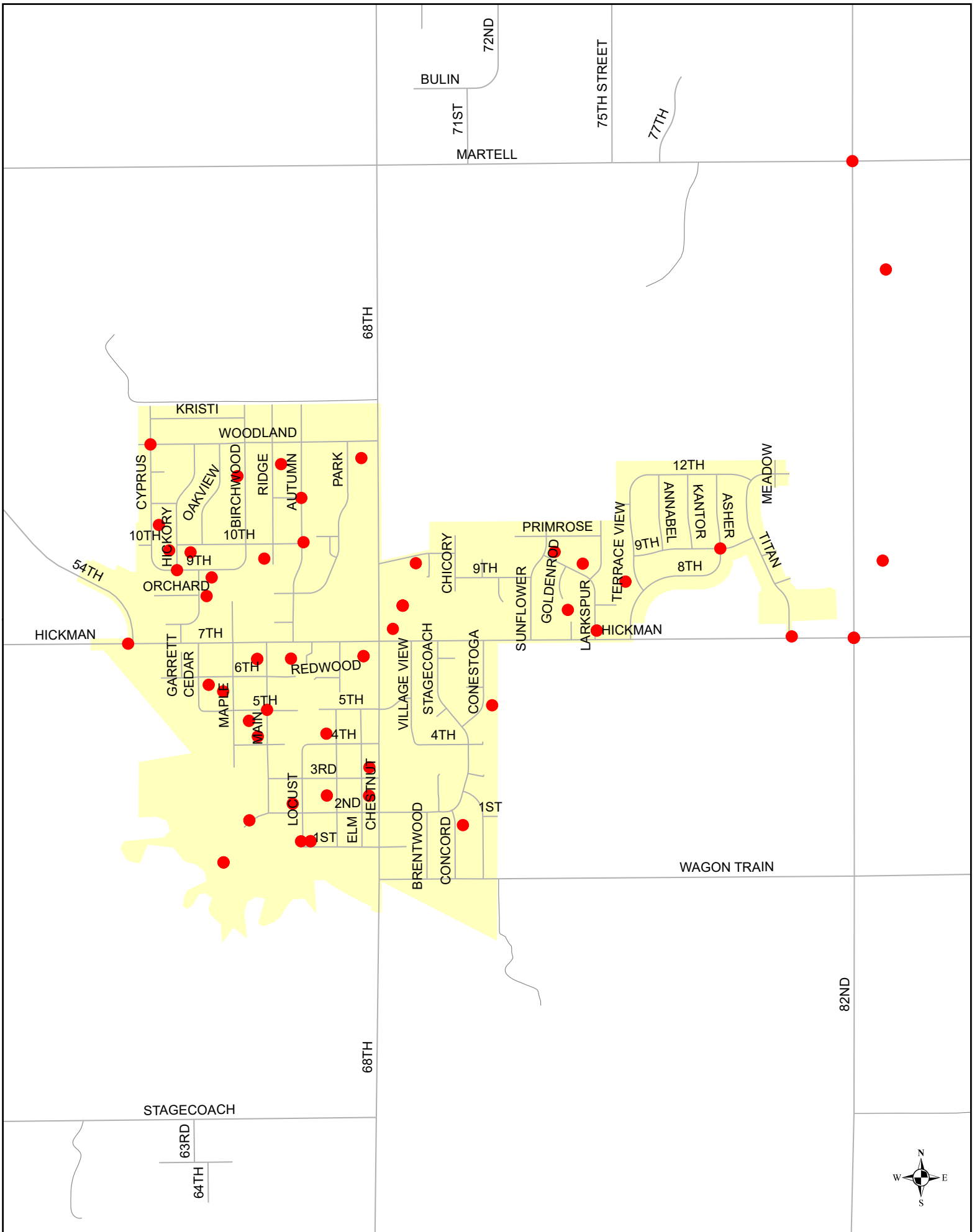


Signature

3/6/2022

Date

Lancaster County Sheriff - Calls For Service - June 2022



| <u>LOCATION</u> | <u>CASE</u> | <u>INC ABBR</u> | <u>DATE</u> | <u>TREC</u> | <u>DEPNAME</u> |
|-----------------------------|-------------|----------------------|-------------|-------------|-------------------|
| 423 MAIN ST | C2004101 | THEFT FROM MOTOR VEH | 6/1/2022 | 812 | 22162 SCHNIEDER |
| 841 TERRACE VIEW DR | C2004110 | OPS ALL OUTSIDE JURI | 6/1/2022 | 1346 | 22178 BROWNELL |
| 521 MAPLE ST | C2004117 | THEFT OF MOTOR VEHI | 6/1/2022 | 1727 | 22178 BROWNELL |
| 209 W 6TH ST | C2004121 | THEFT FROM MOTOR VEH | 6/1/2022 | 2103 | 22155 BUTTERS |
| 925 HICKORY ST | C2004125 | SPEC SVC CRIME PREV | 6/2/2022 | 57 | 22176 SARNES |
| 730 LARKSPUR DR | C2004145 | MEDICAL EMERG OTHER | 6/2/2022 | 1718 | 22204 PAIR |
| 820 AUTUMN PKWY | C2004149 | SPEC SVC CHECK WELF | 6/2/2022 | 1858 | 22204 PAIR |
| 923 W 10TH ST | C2004152 | TRAFFIC OTHER | 6/2/2022 | 1838 | 22204 PAIR |
| S 82ND ST & HICKMAN RD | C2004181 | ACC PROP DMG | 6/3/2022 | 1249 | 22205 CASTANEDA |
| 111 E 7TH ST | C2004213 | MISC OTHER | 6/4/2022 | 1743 | 22197 McMANUS |
| 116 CONCORD AVE | C2004223 | MISC OTHER | 6/4/2022 | 1902 | 22197 McMANUS |
| 103 W 9TH ST | C2004234 | SUSPICIOUS PERSON | 6/5/2022 | 1115 | 22171 CHANCE |
| W 9TH ST & HICKORY ST | C2004316 | DISTURBANCE OTHER | 6/7/2022 | 2006 | 22134 LESAN |
| CYPRUS BLVD & WOODLAND BLVD | C2004364 | TRAFFIC PARK OTHER | 6/8/2022 | 2337 | 22204 PAIR |
| 17900 S 82ND ST | C2004370 | SPEC SVC CHECK WELF | 6/9/2022 | 655 | 22205 CASTANEDA |
| 218 E 4TH ST | C2004377 | DEATH NATURAL | 6/9/2022 | 1331 | 22205 CASTANEDA |
| 102 LOCUST ST | C2004379 | ASSAULT DOMESTIC | 6/9/2022 | 1430 | 22205 CASTANEDA |
| 1028 LARKSPUR DR | C2004406 | TRAFFIC PARK OTHER | 6/10/2022 | 1647 | 22204 PAIR |
| 1030 CYPRUS BLVD | C2004408 | TRAFFIC PARK OTHER | 6/10/2022 | 1726 | 22204 PAIR |
| HICKMAN RD & S 82ND ST | C2004427 | SPEC SVC CHECK WELF | 6/11/2022 | 1226 | 22150 MEYER |
| 115 LOCUST ST | C2004439 | MEDICAL EMERG OTHER | 6/11/2022 | 2044 | 22204 PAIR |
| 1207 BIRCHWOOD DR | C2004456 | DISTURB ARGU/FIGHT | 6/12/2022 | 1814 | 22105 OSTERHAUS |
| 18940 S 68TH ST | C2004457 | MISC OTHER | 6/12/2022 | 1829 | 22178 BROWNELL |
| 102 LOCUST | C2004480 | THEFT FROM MOTOR VEH | 6/13/2022 | 1141 | 22172 BUCHHEISTER |
| 810 GOLDENROD CIR | C2004547 | SUSPICIOUS PERSON | 6/15/2022 | 1659 | 22204 PAIR |
| 903 RIDGE ROAD PL | C2004549 | ANIMAL DOG AT LARGE | 6/15/2022 | 1723 | 22204 PAIR |
| 221 CHESTNUT ST | C2004551 | TRAFFIC PARK OTHER | 6/15/2022 | 1757 | 22204 PAIR |
| W 12TH ST & AUTUMN RD | C2004553 | TRAFFIC PARK OTHER | 6/15/2022 | 1818 | 22204 PAIR |
| 625 PRAIRIE VIEW LN | C2004554 | TRAFFIC OTHER | 6/15/2022 | 1822 | 22204 PAIR |
| 18940 S 68TH ST | C2004556 | WARRANT | 6/15/2022 | 1915 | 22204 PAIR |
| 655 CHESTNUT ST | C2004570 | DISTURBANCE OTHER | 6/16/2022 | 1109 | 22203 DIMAS |
| 18940 S 68TH ST | C2004599 | ALARM COMMERCIAL | 6/17/2022 | 22 | 22197 McMANUS |
| HICKMAN RD & S 82ND ST | C2004629 | SPEC SVC CHECK WELF | 6/17/2022 | 1800 | 22204 PAIR |
| W 5TH ST & MAIN ST | C2004630 | TRAFFIC PARK OTHER | 6/17/2022 | 1852 | 22204 PAIR |
| 6800 HICKMAN RD | C2004632 | ACC PROP DMG H&R | 6/17/2022 | 1930 | 22204 PAIR |
| 321 CHESTNUT ST | C2004657 | MISC OTHER | 6/18/2022 | 1338 | 22204 PAIR |
| 270 W 2ND ST | C2004669 | TRAFFIC OTHER | 6/18/2022 | 2120 | 22204 PAIR |
| 1000 LARKSPUR DR | C2004680 | SPEC SVC CHECK WELF | 6/19/2022 | 808 | 22141 HANSEN |
| 1210 RIDGE RD | C2004683 | SPEC SVC CHECK WELF | 6/19/2022 | 1137 | 22141 HANSEN |
| 460 CONESTOGA AVE | C2004691 | DISTURBANCE OTHER | 6/19/2022 | 2025 | 22105 OSTERHAUS |
| 100 MAIN ST | C2004711 | MISC OTHER | 6/20/2022 | 1455 | 2294 GASTON |
| 18800 S 82ND ST | C2004775 | TRAFFIC MOTORIST AST | 6/22/2022 | 1950 | 22204 PAIR |
| 899 TITAN DR | C2004772 | TRAFFIC OTHER | 6/22/2022 | 1737 | 22204 PAIR |
| 655 CHESTNUT ST | C2004836 | FRAUD INTERNET | 6/24/2022 | 1747 | 22204 PAIR |
| 100 MAIN ST | C2004868 | TRAFFIC SUSP DRIVER | 6/25/2022 | 2212 | 22204 PAIR |
| 1037 ASHER AVE | C2004886 | SUSPICIOUS PERSON | 6/26/2022 | 1728 | 22178 BROWNELL |
| 213 WALNUT ST | C2004892 | MEDICAL EMERG OTHER | 6/26/2022 | 2050 | 22178 BROWNELL |
| 103 W 5TH ST | C2004896 | MISC OTHER | 6/26/2022 | 2205 | 22137 BRADY |
| 217 LOCUST ST | C2004898 | FIREWORKS DISTURB | 6/26/2022 | 1905 | 22137 BRADY |
| 18940 S 68TH ST | C2004933 | TRAFFIC OTHER | 6/28/2022 | 1147 | 22172 BUCHHEISTER |
| 730 LARKSPUR DR | C2004953 | MEDICAL EMERG OTHER | 6/28/2022 | 2313 | 22137 BRADY |
| 1204 PARK DR | C2004974 | FORGERY COUNTERFEIT | 6/29/2022 | 1729 | 22204 PAIR |
| HICKMAN RD & S 54TH ST | C2004977 | MISC OTHER | 6/29/2022 | 2031 | 22204 PAIR |
| 635 MAIN ST | C2004979 | MEDICAL EMERG OTHER | 6/29/2022 | 2121 | 22204 PAIR |

| | | | | | |
|------------------------|----------|---------------------|-----------|------|------------|
| 1000 AUTUMN RD | C2005005 | TRAFFIC PARK OTHER | 6/30/2022 | 1715 | 22204 PAIR |
| 635 MAIN ST | C2005006 | MEDICAL EMERG OTHER | 6/30/2022 | 1627 | 22204 PAIR |
| S 82ND ST & MARTELL RD | C2005013 | DISTURBANCE OTHER | 6/30/2022 | 1946 | 22204 PAIR |

May 2022 Community Center Report

80 Inquiries

3 Tours

32 Participants sign in for open gym time.

Activities:

In Meeting Rooms A&B:

- 7 Nonprofit Meetings
- 1 First State Bank Training
- 1 Hickman Fire Training
- 2 Bridal Showers
- 1 Birthday Party

In the Multipurpose Room:

- 1 Hickman High All Class Reunion
- 2 Night a week of boys and girls basketball practice
- 1 Celebration of Life
- 1 Day a week of Senior Dinners
- 1 Special Election Day
- 1 Norris Girls Soccer Banquet
- 1 Hickman Fire Training

Damage to report:

Upcoming Events for Community

July

- **Hickman Hay Days**

August

- **PTO Welcome back party in the Park**

September

- **Circus**



115 Locust Street, P.O. Box 127
Hickman, NE 68372-0127
Phone 402.792.2212 - Fax 402.792.2210
www.hickman.ne.gov



COMMENT, CONCERN & AGENDA REQUEST FORM

Date: 6/28/2022

CHELSEY REESE

Name: ~~Walt Nelson~~ - Hickman Area Community Foundation
~~115 Locust~~

Address: _____
Street / P.O. Box City State Zip Code

Telephone: ~~(402) 792-0002~~ 402-450-1449 Email: ~~walton@hickman.org~~

Comment, Concern, or Agenda Request Item:

The Hickman Area Community Foundation Request the use of City Owned Property for Hickman Hay Days event on July 30, 2022. Requesting the use of the storm water drainage creek from Main St. bridge to Locust St. bridge and part of LP Stewarts Family Skate Park for the foundation duck race. WE REQUEST THAT THE CREEK LINER BE CLEANED AND SAND BAGS BE PLACED TO DAM THE CREEK AS IN PAST YEARS. WE REQUEST USE OF THE LITTLE LEAGE FIELDS FOR A KICK BALL TOURNEMENT.

Signature of Requestor

Date Received _____ City Staff Name _____



The Hickman Area Community Foundation Request the use of City Owned Property for Hickman Hay Days Event on July 31, 2021.

Request the use of the storm water drainage creek from Main St. Bridge to Locust St. Bridge and part of LP Stewarts Family Skate Park for the foundation duck race.





CPAs & Consultants | Wealth Management

June 22, 2022

To the City Council
City of Hickman, Nebraska
PO Box 127
Hickman, NE 68372-0127

COPY

Dear City Council

You have requested that we prepare the financial information and forecasted financial information of the City of Hickman, Nebraska (City), which comprise the 2022-2023 State of Nebraska City/Village Budget Form, and the related summary of significant assumptions (forecast), and perform a compilation engagement with respect to the financial information and forecasted financial information. The forecast will not include a summary of significant accounting policies or other required disclosures not related to the significant assumptions. We are pleased to confirm our acceptance and our understanding of this compilation engagement by means of this letter.

A forecast presents, to the best of management's knowledge and belief, the City's expected cash position, cash receipts and cash disbursements for the forecast period. It is based on management's assumptions reflecting conditions it expects to exist and the course of action it expects to take during the forecast period.

Our Responsibilities

The objective of our engagement is to:

- a. Prepare forecasted financial information in accordance with the format prescribed by the Nebraska Auditor of Public Accounts (APA) contained in the 2022-2023 State of Nebraska City/Village Budget Form of the City as of September 30, 2023 and 2022, and for the years then ending in accordance with the cash basis of accounting as required by the APA and based on information provided by you; and
- b. Prepare historical financial information in accordance with the format prescribed by the Nebraska Auditor of Public Accounts (APA) contained in the 2022-2023 State of Nebraska City/Village Budget Form of the City as of September 30, 2021, and for the year then ended based on financial statements for the same period that were audited by us; and
- c. Apply accounting and financial reporting expertise to assist you in the presentation of financial information without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial information in order for it to be in accordance with the format prescribed by the APA and the cash basis of accounting.

7140 Stephanie Lane | P.O. Box 23110 | Lincoln, NE | 68542-3110 | p: 402.423.4343 | f: 402.423.4346
1314 Andrews Drive | Norfolk, NE | 68701 | p: 402.379.9294 | f: 402.379.2338
1121 N 102nd Court, #100 | Omaha, NE | 68114 | p: 402.895.5050 | f: 402.895.5723

City of Hickman, Nebraska
Hickman, NE 68372-0127

We will conduct our compilation engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion nor provide any assurance on the forecast or financial information.

Our engagement cannot be relied upon to identify or disclose any misstatements in the historical or forecasted financial information, including those caused by fraud or error, or to identify or disclose any wrongdoing within the city or noncompliance with laws and regulations.

Your Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to prepare historical and forecasted financial information in accordance with the format prescribed by the APA and the cash basis of accounting and assist you in the presentation of the historical and forecasted financial information in accordance with the format prescribed by the APA and the cash basis of accounting. You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARSS:

- a. The selection of the format prescribed by the APA and the cash basis of accounting as the financial reporting framework to be applied in the preparation of the historical and forecasted financial information.
- b. The preparation and fair presentation of the historical and forecasted financial information in accordance with the format prescribed by the APA and the cash basis of accounting, and the development of assumptions that reflect your plans and expectations regarding events and circumstances for the forecast period.
- c. The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the historical and forecasted financial information.
- d. The prevention and detection of fraud.
- e. To ensure that the City complies with the laws and regulations applicable to its activities.
- f. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the compilation engagement.
- g. To provide us with:
 - i. Access to all information of which you are aware is relevant to the preparation and fair presentation of the historical and forecasted financial information, such as records, documentation, and other matters.
 - i. Additional information that we may request from you for the purpose of the compilation engagement.
 - ii. Unrestricted access to persons within the City of whom we determine it necessary to make inquiries.

City of Hickman, Nebraska
Hickman, NE 68372-0127

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee our preparation of your historical and forecasted financial information. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Our Report

As part of our engagement, we will issue a report that will state that we did not audit or review the forecasted financial information and that, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on it. There may be circumstances in which the report differs from the expected form and content.

Our report will disclose that the financial information is presented in a prescribed form in accordance with the requirements of the APA and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

If, for any reason, we are unable to complete the compilation of your financial information, we will not issue a report on such information as a result of this engagement.

You agree to include our accountant's compilation report in any document containing the financial information that indicates that we have performed a compilation engagement on such financial information and, prior to inclusion of the report, to ask our permission to do so.

Nonattest Services

As part of our engagement, we will also perform the following nonattest services:

- Preparation of bookkeeping entries to convert cash basis records to the accrual basis of accounting in connection with the preparation of the financial information.
- Maintain depreciation schedule.

We will not assume management responsibilities on behalf of the City; however, we will provide advice and recommendations to assist management of the City in performing its responsibilities.

The City's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards.
- This engagement is limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

City of Hickman, Nebraska
Hickman, NE 68372-0127

Fees

Kiley A. Wiechman is the engagement partner for the services specified in this letter. Her responsibilities include supervising HBE LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the accountant's report.

Our fee for these services will be based upon the number of hours required by the staff assigned to complete the engagement. However, if we encounter unexpected circumstances that require us to devote more staff time to the engagement than anticipated, we will discuss the matter with you.

All invoices are due and payable upon presentation. Invoices not paid within thirty (30) days of invoice date will be subject to finance charges of 16% per annum. If the invoice remains unpaid after 90 days, the Firm may elect to initiate an external collection process.

Other Matters

With regard to the electronic dissemination of financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to release, indemnify, defend, and hold us harmless from any liability or costs, including attorney's fees, resulting from management's knowing misrepresentations to us or resulting from any actions against us by third parties relying on the financial statements described herein except for our own intentional wrongdoing.

We look forward to a continued relationship with your organization, and we are available to discuss the contents of this letter or other professional services you may desire.

Please sign and return this letter to indicate your acknowledgement of, and agreement with, the arrangements for our engagement to prepare the financial information described herein and to perform a compilation engagement with respect to those same financial information, and our respective responsibilities. A copy of the letter is enclosed for your records.

HBE LLP

RESPONSE: This letter correctly sets forth our understanding of City of Hickman, Nebraska.

By: _____

COPY

Title: _____

RESOLUTION NO. 2022-15
NO PARKING TEMPORARY SIGN PLACEMENT AUTHORIZATION

WHEREAS, Section 4-203 of the Municipal Code of the City of Hickman, Nebraska, provides that the City Council may by resolution set aside any street, alley, public way, or portion thereof where the parking of a particular kind or class of vehicle shall be prohibited or where the parking of any vehicle shall be prohibited; and

WHEREAS, no vehicle prohibited from parking thereon shall stand or be parked adjacent to the curb of said street, alley, public way or portion thereof longer than a period of time necessary to load and unload freight or passengers; and

WHEREAS, such Resolution shall describe the portion of the street, alley, public way, or portion thereof where such traffic device sign shall be placed; and

WHEREAS, the City Council has determined that it is in the best interest of the city and the public that NO PARKING signs be temporarily erected at certain locations, during the construction duration of 68th Street and Hickman Road Roundabout and Underpass Project, to aid in traffic flow safety of the residential neighborhoods; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HICKMAN, NEBRASKA:

To place “No Parking, This Side of Street” signs at the following location through November 18, 2022:

On Northbound Traffic Lane (East side) of Village View Drive from Hickman Road (a.k.a. 7th Street) to E 5th Street.

On Westbound Traffic Lane (North side) of E 5th Street from Village View Drive to S 68th Street.

On Westbound Traffic Lane (North side) of Prairie View Lane from 68th Street to Chicory Lane.

On Northbound Traffic Lane (East side) of Chicory Lane from E 9th Street to Prairie View Lane.

On Westbound Traffic Lane (North side) of E 9th Street from Sunflower Drive to Chicory Lane.

Passed and approved this 12th day of July, 2022 by the Governing Body of the City of Hickman.

Doug Hanson, Mayor

Jaala Johnson – City Clerk

(SEAL)

**CITY OF HICKMAN
RESOLUTION NO. 2022-16**

**League Association of Risk Management
2022-23 Renewal Resolution**

WHEREAS, The City of Hickman is a member of the League Association of Risk Management (LARM);

WHEREAS, section 8.10 of the Interlocal Agreement for the Establishment and Operation of the League Association of Risk Management provides that a member may voluntarily terminate its participation in LARM by written notice of termination given to LARM and the Nebraska Director of Insurance at least 90 days prior to the desired termination given to and that members may agree to extend the required termination notice beyond 90 days in order to realize reduced excess coverage costs, stability of contribution rates and efficiency in operation of LARM; and

WHEREAS, the Board of Directors of LARM has adopted a plan to provide contribution credits in consideration of certain agreements by members of LARM as provided in the attached letter.

BE IT RESOLVED that the governing body of the City of Hickman, Nebraska, in consideration of the contribution credits provided under the LARM Board's plan, agrees to:

- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2025. (**180 day and 3 year commitment; 5% discount**)
- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2024. (**180 day and 2 year commitment; 4% discount**)
- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2023. (**180 day notice only; 2% discount**)
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2025. (**90 day notice and 3 year commitment only; 2% discount**)
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2024. (**2 year commitment only; 1%**)
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2023. (**90 day Notice only**)

PASSED AND APPROVED this 12th day of July, 2022.

Doug Hanson, Mayor

ATTEST:

Jaala Johnson, City Clerk



Proposal For: City of Hickman

Effective Date: 10/1/2022

| COVERAGE | LIMITS AND APPLICABLE DEDUCTIBLES | CONTRIBUTION |
|-----------------------------------|---|------------------|
| Worker's Compensation | Statutory Limits \$500,000 Employer Liability | \$12,971 |
| General Liability | \$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$0 Deductible | \$19,225 |
| Errors & Omissions | \$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$2,500 Deductible | \$2,600 |
| Law Enforcement Liability | \$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$2,500 Deductible | \$2,028 |
| Auto Liability | \$5,000,000 Combined Single Limit \$0 Deductible | \$7,210 |
| Auto Physical Damage | 13 x Vehicles \$ Varies on Deductible | \$15,005 |
| Commercial Property | \$19,175,306 \$500 Deductible | \$50,047 |
| TOTAL ANNUAL CONTRIBUTION: | | \$109,086 |

Contribution Credit Options

| | 180 Day Notice, 3 Year Commitment | 180 Day Notice, 2 Year Commitment | 180 Day Notice Only | 90 Day Notice, 3 Year Commitment | 90 Day Notice, 2 Year Commitment | 90 Day Notice Only |
|---------------------------|---|---|------------------------|--|--|--------------------------|
| Commitment Discount: | 5% | 4% | 2% | 2% | 1% | 0% |
| Property & Liability: | \$91,308 | \$92,269 | \$94,192 | \$94,192 | \$95,153 | \$96,114 |
| Workers' Compensation: | \$12,322 | \$12,452 | \$12,712 | \$12,712 | \$12,841 | \$12,971 |
| Total Contribution: | \$103,631 | \$104,722 | \$106,903 | \$106,903 | \$107,994 | \$109,085 |



1335 L. St, Ste 200
Lincoln, NE 68508
Phone: (402) 742-2600
Fax: (402) 476-4089
www.larmpool.org

July 1, 2022

Dear LARM Member,

Attached, please find your Renewal Coverage Proposal for the 2022-23 Pool Year. This proposal is itemized by line of coverage to represent your specific limits, deductibles, annualized contributions and to outline LARM's resolution credit options available for the new term.

This year's inflation has been extremely challenging to balance and to ensure LARM members are adequately covered LARM is increasing overall values. Most members are seeing property values, contents, and property in the open increases of 3-10% depending on if you had a valuation of your properties in the last year. This is also being driven by reinsurance to ensure proper coverage on catastrophic losses.

To continue the goal of pursuing a strong financial position, the Board formally approved the recommended adjustment to the 2022-2023 Pool Year rate levels as follows:

- + 11% rate adjustment for Property.
- + 5.5% adjustment Level rates for Liability Coverages.
- + 5% rate adjustment for Worker's Compensation.

With increased values, new rates and individual qualities and exposure changes since last year please know that LARM staff and agents are here to assist you with providing optional deductible and other contribution saving opportunities.

Finally, the information presented in this communication packet does not include any potential mono-line insurance placements that are not part of the formal LARM Property, General Liability or Workers' Compensation coverages (such as Bonds, Special Events Coverage, Liquor Liability, etc.) Renewal details for such policies will continue to be provided under separate cover according to their respective effective dates. In addition, please be advised that your proposal may not reflect any endorsements recently processed, and bear in mind, that your final invoice amount may vary from the renewal packet based on such services that require contribution adjustment over the next several weeks.

As always, the LARM Board and staff are very pleased that your community will continue to support LARM as we move into our 27th year of unparalleled commitment to serving our Members. On behalf of each of us, I thank you for making our partnership a mutual success.

Sincerely,

LEAGUE ASSOCIATION OF RISK MANAGEMENT

A handwritten signature in black ink that reads "Tracy Juranek". The signature is written in a cursive, flowing style.

Tracy Juranek

Customer Service Specialist/Assistant Executive Director



1335 L. St, Ste 200
Lincoln, NE 68508
Phone: (402) 742-2600
Fax: (402) 476-4089
www.larmpool.org

How to process the attached annual renewal resolution

As always, LARM continues to seek certainty on upcoming Member commitments to allow us to accurately forecast our financial position. Requiring all Members to make annual elections by means of the Renewal Resolution affords us the fiscal confidence to structure a more stable program year-over-year. In return, LARM is able to translate this financial benefit to our Members in the form of corresponding contribution credits. Because predictability is strongest when estimates have future value, completing a new resolution each year delivers the best opportunity for this objective.

If you signed a 3-year resolution last year to receive the 5% discount, you may once again return a new 3-year resolution to continue to receive the 5% discount this year. Any member can opt for the 3-year option at any renewal to receive the maximum available discount.

If you are a Member that desires to competitively bid your coverage in the next three (3) years:

- If you already have a three (3) year Renewal Resolution at the 5% discount;
 - ↳ Execute a two (2) year Renewal Resolution at the 4% discount at the upcoming.
- If you already have a two (2) year Renewal Resolution at the 4% discount;
 - ↳ Execute a one (1) year Renewal Resolution for either the 2% or 0% discount.
- If you already have a one (1) year renewal Resolution, you must provide written notice of termination in accordance with the necessary days identified in the Renewal Resolution prior to the desired termination date.

If you do not execute/return a Renewal Resolution for the new Pool Year:

- You will automatically drop to the next lower commitment/contribution credit for that Pool Year (for example: If you were at a three (3) year commitment and do not execute/return a Renewal Resolution for the new Pool Year, you will automatically drop to a two (2) year commitment).

The enclosed Renewal Resolution form for the new term is made available for your use in designating the annual selection for the 2022-23 Pool Year. Once you have elected your contribution credit option, please authorize the Renewal Resolution and return to LARM to the address provided on the form. In order that LARM is able to issue process invoices as quickly as

possible and prior to inception of the 2022-23 Pool Year, LARM requests that the fully executed Renewal Resolution be received no later than **August 15, 2022**. Once the Renewal Resolution has been received by LARM, complete renewal packet materials (invoices, coverage documents, auto ID cards, etc.) will be prepared and delivered to you.

We are happy to review and discuss any questions or concerns you may have regarding this important process; therefore, we encourage you to contact your agent or LARM Customer Service if you need assistance.

Important Postscript:

Nebraska Revised Statutes §44-4309(1) requires that any member of a government risk management pool may voluntarily terminate its participation in the pool, but must notify the Director of the Nebraska Department of Insurance and the other members of the pool at least ninety (90) days prior to the desired termination date. **The notification to the Nebraska Department of Insurance and to LARM should be sent via certified mail.** The member's decision to terminate participation in the government risk pool is subject to the approval of the Director of the Nebraska Department of Insurance.

RESOLUTION NO 2022-17

A RESOLUTION AMENDING SECTION 6, RETIREMENT PLAN OF HICKMAN EMPLOYEE HANDBOOK WITH REVISIONS EFFECTIVE IMMEDIATELY.

WHEREAS, the Governing Body and Mayor of the City of Hickman adopted and fully approved the City of Hickman Employee Handbook on June 14, 2022 by Resolution 2022-07: This revised document includes section coverage of Employment Policies, Compensation Polices, Benefits, General Information, Group Health & Related Benefits, and Rules & Operating Procedures.

WHEREAS, Section 6, Retirement Plan, shall have a text amendment striking “six months” and inserting “two months” to correlate with Section 2, Employment Policies, Introductory Period of 60 days.

NOW, THEREFORE, LET IT BE RESOLVED by the Mayor and City Council of the City of Hickman hereby approve the text amendment to Section 6, Retirement Plan, text amendment striking “six months” and inserting “two months” of the City of Hickman Employee Handbook.

PASSED AND APPROVED THIS 12TH DAY OF JULY, 2022.

Doug Hanson, Mayor

Attest:

Jaala Johnson, Deputy Clerk

(SEAL)