

Board of Education Regular Meeting
Monday, December 14, 2020 5:00 PM
Wayne Community Schools-Elementary
Commons
611 West 7th Street
Wayne, NE 68787

- I. Call the Meeting to Order
 - a. Pledge of Allegiance
 - b. Announce Open Meeting Act Posting and Location - Posted at Wayne Community Schools, Published in the Wayne Herald, and online: www.wayneschools.org
 - c. Action on Absence and Roll Call
 - d. Approval of Agenda - The Board may enter Executive Session to discuss any matter for which Executive Session is lawful and appropriate.

Notice is hereby given that Wayne Community Schools has approval of a proposed superintendent employment contract/contract amendment on its agenda for the board meeting to be held on December 14, 2020, at 5:00 p.m. at the Wayne Elementary School Commons in Wayne, Nebraska.
 - e. Consent Agenda
 - I. Approval of Minutes of Previous Meetings
 - II. Approval of Financial Reports and Claims
 - f. Personnel
 - I. Teacher resignation
- II. Communications from the Public (Policy 8346) and Requested Presentations
- III. Action Items
 - a. Old Business
 - I. Second Reading of New Policies from Legislation - Discuss, Consider, and Take Necessary Action on the Second Reading of Policies 4025, 4031, 4270, 5008
 - b. New Business

I. Superintendent Contract - Discuss, Consider, and Take Necessary Action on Superintendent Contract

Notice is hereby given that Wayne Community Schools has approval of a proposed superintendent employment contract/contract amendment on its agenda for the board meeting to be held on December 14, 2020, at 5:00 p.m. at the Wayne Elementary School Commons in Wayne, Nebraska.

II. COVID-19 Update - Discuss, Consider, and Take Necessary Action on Potential School Schedule Changes due to COVID-19

III. High School Restroom Project - Discuss, Consider and Take All Necessary action with regard to (1) selecting the Construction Management at Risk (CM@R) method of construction delivery for the proposed high school plumbing and renovations project under the Political Subdivisions Construction Alternatives Act, Neb. Rev. Stat. §§ 13-2901, (the "Act"); (2) determining the percentage weight to be given to CM@R selection criteria; and (3) appointing a CM@R Selection Committee as required by, and in conformance with, the Act.

IV. Family First Coronavirus Response Act - Discuss, Consider, and Take Necessary Action on the Employee Leave Policy

V. Restroom Project Architect Agreement - Discuss, consider, and take necessary action on the proposed agreement with CWP Architects for the High School Restroom Renovation project

IV. Administration and Board Committee Reports:

a. Administration - Written reports were provided by Administration. Copies of their reports are available at the District Office upon request.

I. Superintendent

1. 2021-22 School Calendar - First Draft

2. District Goals/Board Retreat Follow-up

II. High School Principal

III. Special Education/Early Learning Center Director

IV. Elementary Principal

V. Junior High Principal/Activities Director

b. Board Committees

I. Foundation and Community Relations - Jaime Manz, Sylvia Ruhl, Justin Davis, Cave Wragge, Mark Lenihan, Brandon Foote

- II. Curriculum and Committee on American Civics - Wendy Consoli, Jaime Manz, Sylvia Ruhl, Mark Lenihan, Misty Bear
 - III. Facility/Safety/Finance - Lynn Junck, Jodi Pulfer, Justin Davis, Mark Lenihan, Russ Plager, Jordan Widner, Rochelle Nelson
 - IV. Policy/Title IX - Wendy Consoli, Jaime Manz, Jodi Pulfer, Mark Lenihan, Russ Plager, Tucker Hight
 - V. Negotiations - Wendy Consoli, Lynn Junck, Justin Davis, Mark Lenihan
 - VI. Legislative - Jodi Pulfer, Lynn Junck, Sylvia Ruhl, Mark Lenihan
- V. Boardsmanship
- VI. Future Agenda Items
- *Board Officers Election
 - *Appoint Secretary and Treasurer
 - *Newspaper, Bank, and Legal Counsel Appointment
 - *Review and Adopt Board Code of Conduct
 - *Review Conflict of Interest Policies (8260 & 8271)
- VII. Adjournment

**Wayne Community Schools
Board of Education Regular Meeting Minutes
Monday, November 9, 2020**

The regular meeting of the Wayne Board of Education was held at 611 West 7th Street, Wayne, NE, 68787, on Monday, November 9, 2020, at 5:00 PM. Notice of the meeting and place of agenda was posted at the Wayne Community Schools, published in the Wayne Herald, and online: wayneschools.org. A copy of the Nebraska Open Meetings Act was displayed for the public to read.

Mrs. Wendy Consoli: Present
Mr. Justin Davis: Present
Mr. Lynn Junck: Present
Mrs. Jaime Manz: Present
Dr. Jodi Pulfer: Present
Mrs. Sylvia Ruhl: Present

I. Call the Meeting to Order

Discussion: The meeting was called to order at 5:00 p.m.

I.a. Pledge of Allegiance

I.b. Announce Open Meeting Act Posting and Location - Posted at Wayne Community Schools, Published in the Wayne Herald, and online: www.wayneschools.org

I.c. Action on Absence and Roll Call

I.d. Approval of Agenda - The Board may enter Executive Session to discuss any matter for which Executive Session is lawful and appropriate.

Motion to approve agenda, as presented, passed with a motion by Dr. Jodi Pulfer and a second by Mrs. Sylvia Ruhl. Motion carried with six yes votes.

Mrs. Wendy Consoli: Yes
Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

I.e. Consent Agenda

Motion to approve consent agenda, as presented, passed with a motion by Mr. Justin Davis and a second by Mr. Lynn Junck. Motion carried with six yes votes.

Mrs. Wendy Consoli: Yes
Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

I.e.I. Approval of Minutes of Previous Meetings

I.e.II. Approval of Financial Reports and Claims

I.f. Personnel

Discussion: No report.

II. Communications from the Public (Policy 8346) and Requested Presentations

II.a. Lori Olson - Dana Cole - 2019-20 Audit Information

Discussion: Lori Olson, Dana F. Cole and Company auditor, highlighted some points from the 2019-20 audit, through zoom. She stated that the Board will get hard copies of the audit soon. This is the second year Dana F. Cole and Company has done Wayne Community Schools audit.

II.b. Property and Casualty Insurance - Cap Peterson

Discussion: Mr. Cap Peterson, from Northeast Nebraska Insurance Company, discussed the property and casualty insurance quotes for 2020-2021. He presented a three-year comparison on premiums paid.

III. Action Items

III.a. Old Business

III.b. New Business

III.b.I. Superintendent Appraisal - Discuss, Consider, and Take Necessary Action on Superintendent Appraisal

Motion to approve the Superintendent Appraisal passed with a motion by Mrs. Sylvia Ruhl and a second by Dr. Jodi Pulfer. Motion carried with six yes votes.

Mrs. Wendy Consoli:	Yes
Mr. Justin Davis:	Yes
Mr. Lynn Junck:	Yes
Mrs. Jaime Manz:	Yes
Dr. Jodi Pulfer:	Yes
Mrs. Sylvia Ruhl:	Yes

Discussion: Mrs. Wendy Consoli discussed the Superintendent's appraisal. Dr. Lenihan thanked the Board for their time in filling out the appraisals.

III.b.II. COVID-19 Update - Discuss, Consider, and Take Necessary Action on Potential School Schedule Changes due to COVID-19

Motion to support that each Friday until December 18, 2020, to have 2:00 dismissals and Wednesday, December 2, 2020, changed to a full day of school instead of a 10:00 late start, passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Motion carried with six yes votes.

Mrs. Wendy Consoli:	Yes
Mr. Justin Davis:	Yes
Mr. Lynn Junck:	Yes
Mrs. Jaime Manz:	Yes
Dr. Jodi Pulfer:	Yes
Mrs. Sylvia Ruhl:	Yes

Discussion: The Board approved the 2:00 dismissal time on Fridays for the rest of semester one. The Board also approved changing December 2, 2020, from a 10:00 Late Start to a full day of school. Early Learning Center will not have school that day.

III.b.III. Property and Casualty Quote - Discuss, Consider, and Take Necessary Action on Property and Casualty Quote

Motion to approve the quote from Northeast Nebraska Insurance for Property and Casualty Insurance passed with a motion by Mr. Lynn Junck and a second by Mr. Justin Davis. Motion carried with six yes votes.

Mrs. Wendy Consoli:	Yes
Mr. Justin Davis:	Yes
Mr. Lynn Junck:	Yes
Mrs. Jaime Manz:	Yes
Dr. Jodi Pulfer:	Yes
Mrs. Sylvia Ruhl:	Yes

Discussion: The Board approved the quote from Northeast Nebraska Insurance for property and casualty insurance.

III.b.IV. High School Restroom Renovation Project - Discuss, Consider, and Take Necessary Action to Provide the Superintendent Authorization to Begin the High School Restroom Renovation Project

Motion to provide authorization to the Superintendent, to begin the Construction Management process for the High School Restroom Renovation project, passed with a motion by Mr. Lynn Junck and a second by Mrs. Sylvia Ruhl. Motion carried with six yes votes.

Mrs. Wendy Consoli:	Yes
Mr. Justin Davis:	Yes
Mr. Lynn Junck:	Yes
Mrs. Jaime Manz:	Yes
Dr. Jodi Pulfer:	Yes
Mrs. Sylvia Ruhl:	Yes

Discussion: The Board approved the motion to provide authorization to Dr. Lenihan to begin the Construction Management process for the High School renovation project.

III.b.V. Wayne Community Schools 2019-20 Audit

Motion for the Wayne Board of Education to receive the 2019-20 Wayne Community School District Audit passed with a motion by Dr. Jodi Pulfer and a second by Mrs. Sylvia Ruhl. Motion carried with six yes votes.

Mrs. Wendy Consoli:	Yes
Mr. Justin Davis:	Yes
Mr. Lynn Junck:	Yes
Mrs. Jaime Manz:	Yes
Dr. Jodi Pulfer:	Yes
Mrs. Sylvia Ruhl:	Yes

Discussion: The Board received the 2019-20 audit from Dana F. Cole and Company.

III.b.VI. First Reading on New Policies from Legislation - Discuss, Consider, and Take Necessary Action on the First Reading of Policies 4025, 4031, 4270, 5008

Motion to approve the first reading of policies 4025, 4031, 4270, 5008, passed with a motion by Mrs. Jaime Manz and a second by Dr. Jodi Pulfer. Motion carried with six yes votes.

Mrs. Wendy Consoli:	Yes
Mr. Justin Davis:	Yes
Mr. Lynn Junck:	Yes
Mrs. Jaime Manz:	Yes
Dr. Jodi Pulfer:	Yes
Mrs. Sylvia Ruhl:	Yes

Discussion: The Board approved the First Reading of policies 4025, 4031, 4270, and 5008.

IV. Administration and Board Committee Reports:

IV.a. Administration - Written reports were provided by Administration. Copies of their reports are available at the District Office upon request.

IV.a.I. Superintendent

IV.a.II. High School Principal

Discussion: Mr. Hight thanked Mrs. Anderson for the non-traditional vocal concert. Case managers have been assigned to quarantined students for communication and homework delivery.

IV.a.III. Special Education/Early Learning Center Director

Discussion: Mrs. Bear stated that she attended Sped Law Conference via zoom. Mrs. Steen reported that she and Mr. Daum did a CPI refresher course for employees.

IV.a.IV. Elementary Principal

Discussion: Mr. Plager commented that the Elementary participated in dress-up days for Red Ribbon Week. The staff and students really enjoyed it.

IV.a.V. Junior High Principal/Activities Director

Discussion: Mr. Wragge stated that winter sporting events may look different due to COVID-19. He will keep everyone updated as things change. Case managers for quarantined students have been doing a great job staying in contact.

IV.b. Board Committees

IV.b.I. Foundation and Community Relations - Jaime Manz, Sylvia Ruhl, Justin Davis, Dave Wragge, Mark Lenihan, Brandon Foote

Discussion: Mr. Brandon Foote stated that the Alumni campaign has been mailed out and responses have begun coming back.

IV.b.II. Curriculum and Committee on American Civics - Wendy Consoli, Jaime Manz, Sylvia Ruhl, Mark Lenihan, Misty Bear

Discussion: No report.

IV.b.III. Facility/Safety/Finance - Lynn Junck, Jodi Pulfer, Justin Davis, Mark Lenihan, Russ Plager, Jordan Widner, Rochelle Nelson

Discussion: Mr. Jordan Widner wanted to thank Kevin Koenig and Lowell Schardt for allowing us to use their picnic tables and tent for outdoor classrooms and eating areas while the weather was good.

IV.b.IV. Policy/Title IX - Wendy Consoli, Jaime Manz, Jodi Pulfer, Mark Lenihan, Russ Plager, Tucker Hight

Discussion: No report.

IV.b.V. Negotiations - Wendy Consoli, Lynn Junck, Justin Davis, Mark Lenihan

Discussion: The Negotiations Committee had an initial meeting with teachers. They will meet again before Thanksgiving.

IV.b.VI. Legislative - Jodi Pulfer, Lynn Junck, Sylvia Ruhl, Mark Lenihan

Discussion: No report.

V. Boardsmanship

V.a. November Honor Coffee

Discussion: No in-person Honor Coffee will be held until further notice due to COVID-19. Letters were sent home honoring the following groups: FFA Land Judging, Girls Golf State Qualifiers, Cross-Country State Qualifiers, Jr. High Cross-Country State Qualifiers, 2020 Nebraska All-State Chorus, State Nebraska Blue Devil Branch Tellers, and Junior National Young Leaders Conference.

VI. Future Agenda Items

*Superintendent Contract

*Annual Fall Retreat

Discussion: Other Future Agenda Items include: Second Reading of Policies 4025, 4031, 4270, 5008 and COVID-19 Update.

VII. Executive Session (If Needed)

VIII. Action Taken from Executive Session (If Needed)

IX. Adjournment

Motion to Adjourn Meeting passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz. Motion carried with six yes votes.

Mrs. Wendy Consoli:	Yes
Mr. Justin Davis:	Yes
Mr. Lynn Junck:	Yes
Mrs. Jaime Manz:	Yes
Dr. Jodi Pulfer:	Yes
Mrs. Sylvia Ruhl:	Yes

Discussion: The meeting was adjourned at 6:52 p.m. The next regular Board Meeting will be Monday, December 14, 2020, at 5:00 p.m.

Deb Daum, Secretary

**Wayne Community Schools
Board of Education Board Retreat Minutes
December 9, 2020**

The Board Retreat of the Wayne Board of Education was held at the Early Learning Center, 803 Providence Road, Wayne, NE, 68787, on Monday, December 9, 2020, at 5:00 PM. Notice of the meeting and place of agenda was posted at Wayne Community Schools, posted in The Wayne Herald, and online: www.wayneschools.org. A copy of the Nebraska Open Meetings Act was displayed for the public to read.

Mrs. Wendy Consoli:	Present
Mr. Justin Davis:	Present
Mr. Lynn Junck:	Present
Mrs. Jaime Manz:	Present
Dr. Jodi Pulfer:	Present
Mrs. Sylvia Ruhl:	Present

I. Call the Meeting to Order

Discussion: The Board Retreat was called to order at 5:00 p.m.

I.a. Pledge of Allegiance

I.b. Announce Open Meeting Act Posting and Location - Posted at Wayne Community Schools, Published in the Wayne Herald, and online: www.wayneschools.org

I.c. Action on Absence and Roll Call

II. Review of Board Goals

Discussion: The Board discussed the Board Goals. Mrs. Bear discussed the slight regression in test scores during the COVID 19 shutdown.

II.a. Goal 1 - Student Achievement

Discussion: The board was given a presentation by Mrs. Bear on student testing data for fall 2020.

II.b. Goal 2 - Facilities & Finance

Discussion: The board discussed current facility needs, consideration of future facility

needs, and budget.

II.c. Goal 3 - Communications

Discussion: The board discussed board committee membership.

III. Adjournment

Discussion: The meeting was adjourned at 7:24 p.m. The next regular Board Meeting will be Monday, December 14, 2020, at the Elementary School Commons.

Deb Daum, Secretary

Wayne Public Schools

Check Listing Report

Accounting Cycle: FY20-21; Begin Date: 11/11/2020; End Date: 11/11/2020; Bank: State Nebraska Bank; Sort By Element: FUND; Account Expression: ([FUND] = "06"); Created On: 11/11/2020 9:53:41 AM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4927	Ace Hardware & Home	\$81.62	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Ace Hardware & Home		1418	06-2-031000-610-000-000	supplies		\$81.62
Sub Total						\$81.62
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4928	Cash-Wa Distributing	\$9,848.72	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Cash-Wa Distributing		10/30/2020	06-2-031000-610-000-000	supply		\$1,763.71
Cash-Wa Distributing		10/30/2020	06-2-031000-630-000-000	food		\$8,085.01
Sub Total						\$9,848.72
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4929	Clinch Produce	\$815.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Clinch Produce		October produce	06-2-031000-630-000-000	food		\$815.00
Sub Total						\$815.00
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4930	DFA Dairy Brands Corporate, LLC	\$3,083.28	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
DFA Dairy Brands Corporate, LLC		11/01/20	06-2-031000-630-000-000	food		\$3,083.28
Sub Total						\$3,083.28
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4931	Earthgrains Baking Companies, Inc.	\$1,194.01	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Earthgrains Baking Companies,		10/2020	06-2-031000-630-000-000	food		\$1,194.01
Sub Total						\$1,194.01
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4932	Hochstein Acres	\$12.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Hochstein Acres		10/5/2020	06-2-031000-630-000-000	food		\$12.00
Sub Total						\$12.00
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4933	Joni Woldt	\$18.40	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount

Joni Woldt		Meal Acct. 1240	06-1-016110-000-000-000	refund on student meal account		\$18.40
Sub Total						\$18.40
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4934	Main Street Garage, LLC	\$976.70	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Main Street Garage, LLC		006670	06-2-031000-350-000-000	brake repair, oil change/vehicle		\$976.70
Sub Total						\$976.70
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4935	Major Refrigeration Co., Inc.	\$1,241.40	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Major Refrigeration Co., Inc.		IC05851	06-2-031000-350-000-000	replace heater on ES 2-door freezer		\$865.90
Major Refrigeration Co., Inc.		IC05789	06-2-031000-350-000-000	service on ES 2-door freezer		\$210.00
Major Refrigeration Co., Inc.		IC05879	06-2-031000-350-000-000	service on HS walk-in freezer		\$165.50
Sub Total						\$1,241.40
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4936	One Office Solution	\$93.98	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
One Office Solution		372642-00	06-2-031000-610-000-000	supply		\$93.98
Sub Total						\$93.98
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4937	Pizza Hut - Wayne	\$880.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Pizza Hut - Wayne		10/23/20	06-2-031000-630-000-000	food		\$880.00
Sub Total						\$880.00
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4938	S.D. 17 Activity Fund	\$168.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
S.D. 17 Activity Fund		FFA fruit purchase	06-2-031000-630-000-000	food		\$168.00
Sub Total						\$168.00
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4939	Sysco Lincoln	\$6,567.85	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Sysco Lincoln		10/31/20	06-2-031000-610-000-000	supply		\$1,101.82
Sysco Lincoln		10/31/20	06-2-031000-630-000-000	food		\$5,466.03
Sub Total						\$6,567.85
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4940	Temme Ag	\$600.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Temme Ag		cheese	06-2-031000-630-000-000	food		\$600.00

Sub Total						\$600.00
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-11112020	State Nebraska Bank	540978	4941	Wayne County Farm Bureau	\$2,837.50	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Wayne County Farm Bureau		11/09/20	06-2-031000-630-000-000	food (beef)		\$2,837.50
Sub Total						\$2,837.50
Grand Total						\$28,418.46

Wayne Public Schools

Check Listing Report

Accounting Cycle: FY20-21; Begin Date: 11/11/2020; End Date: 11/11/2020; Bank: State Nebraska Bank; Sort By Element: FUND; Account Expression: (FUND1 = "06") ; Created On: 11/11/2020 9:53:41 AM

Check Date	Check Number	Payee	Type	Amount
11/11/2020	4927	Ace Hardware & Home	Accounts Payable	\$81.62
11/11/2020	4928	Cash-Wa Distributing	Accounts Payable	\$9,848.72
11/11/2020	4929	Clinch Produce	Accounts Payable	\$815.00
11/11/2020	4930	DFA Dairy Brands Corporate, LLC	Accounts Payable	\$3,083.28
11/11/2020	4931	Earthgrains Baking Companies, Inc.	Accounts Payable	\$1,194.01
11/11/2020	4932	Hochstein Acres	Accounts Payable	\$12.00
11/11/2020	4933	Joni Woldt	Accounts Payable	\$18.40
11/11/2020	4934	Main Street Garage, LLC	Accounts Payable	\$976.70
11/11/2020	4935	Major Refrigeration Co., Inc.	Accounts Payable	\$1,241.40
11/11/2020	4936	One Office Solution	Accounts Payable	\$93.98
11/11/2020	4937	Pizza Hut - Wayne	Accounts Payable	\$880.00
11/11/2020	4938	S.D. 17 Activity Fund	Accounts Payable	\$168.00
11/11/2020	4939	Sysco Lincoln	Accounts Payable	\$6,567.85
11/11/2020	4940	Temme Ag	Accounts Payable	\$600.00
11/11/2020	4941	Wayne County Farm Bureau	Accounts Payable	\$2,837.50
Sub Total				\$28,418.46

Wayne Public Schools

Check Listing Report

Accounting Cycle: FY20-21; Begin Date: 11/11/2020; End Date: 11/11/2020; Bank: State Nebraska Bank; Sort By Element: FUND; Account Expression: ([FUND] = "06") ; Created On: 11/11/2020 9:53

Check Date	Check Number	Payee	Description	Type	Amount
11/11/2020	4927	Ace Hardware & Home	supplies	Accounts Payable	\$81.62
11/11/2020	4928	Cash-Wa Distributing	food, supply	Accounts Payable	\$9,848.72
11/11/2020	4929	Clinch Produce	food	Accounts Payable	\$815.00
11/11/2020	4930	DFA Dairy Brands Corporate, LLC	food	Accounts Payable	\$3,083.28
11/11/2020	4931	Earthgrains Baking Companies, Inc.	food	Accounts Payable	\$1,194.01
11/11/2020	4932	Hochstein Acres	food	Accounts Payable	\$12.00
11/11/2020	4933	Joni Woldt	refund on student meal account	Accounts Payable	\$18.40
11/11/2020	4934	Main Street Garage, LLC	brake repair, oil change/vehicle maint.	Accounts Payable	\$976.70
11/11/2020	4935	Major Refrigeration Co., Inc.	service on ES 2-door freezer	Accounts Payable	\$210.00
11/11/2020	4935	Major Refrigeration Co., Inc.	replace heater on ES 2-door freezer	Accounts Payable	\$865.90
11/11/2020	4935	Major Refrigeration Co., Inc.	service on HS walk-in freezer	Accounts Payable	\$165.50
11/11/2020	4936	One Office Solution	supply	Accounts Payable	\$93.98
11/11/2020	4937	Pizza Hut - Wayne	food	Accounts Payable	\$880.00
11/11/2020	4938	S.D. 17 Activity Fund	food	Accounts Payable	\$168.00
11/11/2020	4939	Sysco Lincoln	food, supply	Accounts Payable	\$6,567.85
11/11/2020	4940	Temme Ag	food	Accounts Payable	\$600.00
11/11/2020	4941	Wayne County Farm Bureau	food (beef)	Accounts Payable	\$2,837.50
Sub Total					\$28,418.46

Wayne Public Schools

Check Report November 2020

Begin Date: 11/16/2020; End Date: 11/16/2020; Check Type: Payroll Liability; Payee: [All]; Bank: State Nebraska Bank; Accounting Cycle: FY20-21; Limit Results to This Cycle: Yes; Account Expression: [All]; Show Detail by Voucher: Yes; Created On: 11/17/2020 8:41:01 AM

Check Date	Check Number	Payee	Type	Amount
11/16/2020	20914	Aetna Insurance	Payroll Liability	\$113,915.78
11/16/2020	20915	Ameritas Life Insurance Co. (Dent)	Payroll Liability	\$6,807.60
11/16/2020	20916	Elkhorn Valley Bank	Payroll Liability	\$6,390.00
11/16/2020	20917	First Concord Benefits Group	Payroll Liability	\$4,805.28
11/16/2020	20918	Gregory N. Lohr	Payroll Liability	\$182.09
11/16/2020	20919	LVNV Funding LLC	Payroll Liability	\$349.78
11/16/2020	20920	Payroll Account	Payroll Liability	\$101,077.76
11/16/2020	20921	S.D. 17 Payroll Account	Payroll Liability	\$137,902.32
11/16/2020	20922	TSA Consulting Group, Inc	Payroll Liability	\$1,341.75
11/16/2020	20923	United Of Omaha	Payroll Liability	\$2,569.56
11/16/2020	20924	Vision Services Plan	Payroll Liability	\$1,069.54
11/16/2020	20925	Wayne Public School Foundatio	Payroll Liability	\$247.00
11/16/2020	20926	Wayne Public Schools	Payroll Liability	\$220.07
11/16/2020	4942	Aetna Insurance	Payroll Liability	\$1,676.52
11/16/2020	4943	Ameritas Life Insurance Co. (Dent)	Payroll Liability	\$116.96
11/16/2020	4944	Elkhorn Valley Bank	Payroll Liability	\$350.00
11/16/2020	4945	Payroll Account	Payroll Liability	\$3,622.99
11/16/2020	4946	S.D. 17 Payroll Account	Payroll Liability	\$4,336.09
11/16/2020	4947	United Of Omaha	Payroll Liability	\$24.26
11/16/2020	EFT	Direct Deposit	Payroll Liability	\$384,796.42
Sub Total				\$771,801.77

GF

LF

GF Liabilities 376, 878.53
 GF Payroll 369, 468.36
 LF Liabilities 10, 126.62
 LF Payroll 15, 328.06

Wayne Public Schools

Check Report Bond and Qualified Capital 11/20/2020

Begin Date: 11/20/2020; End Date: 11/20/2020; Check Type: Accounts Payable; Payee: [All]; Bank: State Nebraska Bank; Accounting Cycle: FY20-21; Limit Results to This Cycle: Yes; Account Expression: [All]; Show Detail by Voucher: Yes; Created On: 11/20/2020 10:31:17 AM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
11182020-Bond and QC	State Nebraska Bank	578509	11044	BOK Financial	\$12,860.30	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
BOK Financial		11/18/2020	09-2-050000-831-000-000	Principal Repayment for 2010 Renovation bond from Qualified Capital		\$12,110.30
BOK Financial		11/18/2020	09-2-050000-833-000-000	Service Fee for Reissue of 2010 Renovation bond		\$750.00
Sub Total						\$12,860.30
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
11182020-Bond and QC	State Nebraska Bank	540943	11210	BOK Financial	\$5,490.31	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
BOK Financial		11182020	07-2-050000-831-000-000	Principal Payment to pay off and reissue 1999 MS Renovation from Bond Fund		\$4,740.31
BOK Financial		11182020	07-2-050000-833-000-000	Service Fee to repay and reissue 1999 MS Renovation Bond		\$750.00
Sub Total						\$5,490.31
Grand Total						\$18,350.61

QC

Bond

Wayne Public Schools

Check Report 12/1/2020 Bond, Dep and Qualified Capital

Begin Date: 12/01/2020; End Date: 12/01/2020; Check Type: Accounts Payable; Payee: [All]; Bank: State Nebraska Bank; Accounting Cycle: FY20-21; Limit Results to This Cycle: Yes; Account Expression: [All]; Show Detail by Voucher: Yes; Created On: 12/3/2020 5:06:29 PM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2012020-Dep	State Nebraska Bank	112507	1007	Rasmussen Mechanical Services	\$8,065.08	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Rasmussen Mechanical Services		SRV078074	02-2-029000-731-000-000	EL Heat Pump		\$8,065.08
Sub Total						\$8,065.08
12012020-Bond and Qualified Cap	State Nebraska Bank	578509	1044	BOK Financial	\$393,515.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
BOK Financial		1044	09-2-050000-831-000-000	Bond Pmt Prin		\$390,000.00
BOK Financial		1044	09-2-050000-832-000-000	Bond Pmt Int		\$3,315.00
BOK Financial		1044	09-2-050000-833-000-000	Bond Pmt Service Fee		\$200.00
Sub Total						\$393,515.00
12202020-Bond and Qualified Cap	State Nebraska Bank	578509	1045	Kutak Rock LLP	\$3,165.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Kutak Rock LLP		2787747	09-2-050000-833-000-000	bond refinancing legal fees		\$3,165.00
Sub Total						\$3,165.00
12012020-Bond and Qualified Cap	State Nebraska Bank	540943	1211	BOK Financial	\$372,890.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
BOK Financial		1211	07-2-050000-831-000-000	Bond Payment - Prin		\$370,000.00
BOK Financial		1211	07-2-050000-832-000-000	Bond Pmt, Int		\$2,590.00
BOK Financial		1211	07-2-050000-833-000-000	Bond Serv Fees		\$300.00
Sub Total						\$372,890.00
12202020-Bond and Qualified Cap	State Nebraska Bank	540943	1212	Kutak Rock LLP	\$2,265.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Kutak Rock LLP		2787757	07-2-050000-833-000-000	bond refinancing legal fees		\$2,265.00
Sub Total						\$2,265.00
Grand Total						\$779,900.08

Dep

QC

QC

Bond

Bond

Wayne Public Schools

Check Report Petty Cash 1/30/2020

Begin Date: 11/30/2020; End Date: 11/30/2020; Check Type: Accounts Payable; Payee: [All]; Bank: State Nebraska Bank; Accounting Cycle: FY20-21; Limit Results to This Cycle: Yes; Account Expression: [All]; Show Detail by Voucher: Yes; Created On: 11/30/2020 1:03:34 PM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
11302020-PC	State Nebraska Bank	541176	1303	Beair, Brandon	\$274.05	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Beair, Brandon		1306	01-2-090000-000-000-000	Payroll Correction		\$274.05
Sub Total						\$274.05
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
11302020-PC	State Nebraska Bank	541176	1304	Dana Chen Lo	\$97.75	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Dana Chen Lo		1303	01-2-090000-000-000-000	Sped Parent Mileage		\$97.75
Sub Total						\$97.75
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
11302020-PC	State Nebraska Bank	541176	1305	Jennifer Davis	\$496.80	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Jennifer Davis		1304	01-2-090000-000-000-000	sped Parent Mileage		\$496.80
Sub Total						\$496.80
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
11302020-PC	State Nebraska Bank	541176	1306	State Nebraska Bank and Trust Co.	\$40.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
State Nebraska Bank and Trust Co.		1305	01-2-090000-000-000-000	Safe Deposit box Rent		\$40.00
Sub Total						\$40.00
Grand Total						\$908.60

Wayne Public Schools

Check Report 11/16/2020 Payroll

Begin Date: 11/16/2020; End Date: 11/16/2020; Check Type: Accounts Payable; Payee: [All]; Bank: State Nebraska Bank; Accounting Cycle: FY20-21; Limit Results to This Cycle: Yes; Account Expression: [All]; Show Detail by Voucher: Yes; Created On: 12/1/2020 11:08:51 AM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
11162020-PR	State Nebraska Bank	540951		Internal Revenue Service - EFT	\$123,741.59	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Internal Revenue Service - EFT		EFT1727	03-2-090000-000-000-000	November EFTPs		\$123,741.59
Sub Total						\$123,741.59
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
11162020-PR	State Nebraska Bank	540951		Nebraska Retirement System - EFT	\$104,700.75	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Nebraska Retirement System - EFT		EFT1728	03-2-090000-000-000-000	November Retirement		\$104,700.75
Sub Total						\$104,700.75
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
11162020-PR	State Nebraska Bank	540951		State of Nebraska - EFT	\$18,496.82	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
State of Nebraska - EFT		EFT1279	03-2-090000-000-000-000	November NE Withholding		\$18,496.82
Sub Total						\$18,496.82
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
11162020-PR	State Nebraska Bank	540951	1431	Aetna Insurance	\$3,717.14	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Aetna Insurance		1431	03-2-090000-000-000-000	November Ret Health Ins		\$3,717.14
Sub Total						\$3,717.14
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
11162020-PR	State Nebraska Bank	540951	1432	Ameritas Life Insurance Co. (Dent)	\$198.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Ameritas Life Insurance Co. (Dent)		1432	03-2-090000-000-000-000	Nov Retiree Dent Ins		\$198.00
Sub Total						\$198.00
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
11162020-PR	State Nebraska Bank	540951	1433	United Of Omaha	\$1.48	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
United Of Omaha		1433	03-2-090000-000-000-000	Nov Ret Life		\$1.48
Sub Total						\$1.48
Grand Total						\$250,855.78

Wayne Public Schools

Check Report Qualified Capital 11/29/2020

Begin Date: 11/29/2020; End Date: 11/29/2020; Check Type: Accounts Payable; Payee: [All]; Bank: State Nebraska Bank; Accounting Cycle: FY20-21; Limit Results to This Cycle: Yes; Account Expression: [All]; Show Detail by Voucher: Yes; Created On: 12/1/2020 5:06:17 PM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
11302020-QC	State Nebraska Bank	578509	11045	BOK Financial	\$7.01	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
BOK Financial		11302020	09-2-050000-831-000-000	Correct Wire Amount for Bond Refund		\$7.01
Sub Total						\$7.01
Grand Total						\$7.01

Wayne Public Schools

Check Report GF 12/4/2020

Begin Date: 12/04/2020; End Date: 12/04/2020; Check Type: Accounts Payable; Payee: [All]; Bank: State Nebraska Bank; Accounting Cycle: FY20-21; Limit Results to This Cycle: Yes; Account Expression: [All]; Show Detail by Voucher: Yes; Created On: 12/4/2020 4:06:22 PM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047		State Nebraska Bank - EFT	\$166.62	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
State Nebraska Bank - EFT		12/20	01-2-025100-810-000-010	November bank Fees		\$166.62
Sub Total						\$166.62
12042020-GF	State Nebraska Bank	537047	20979	American Broadband	\$811.81	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
American Broadband		55442 & 31950 12/20	01-2-011000-382-000-000	k-12 phone		\$536.54
American Broadband		55442 & 31950 12/20	01-2-011900-382-300-000	Prek Phone, Internet and cable		\$275.27
Sub Total						\$811.81
12042020-GF	State Nebraska Bank	537047	20980	American Time	\$877.81	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
American Time	5414-2021	838898	01-2-026200-610-000-120	6 wall clocks/furn. & fixture supply, maint. dist.	12/03/2020	\$877.81
Sub Total						\$877.81
12042020-GF	State Nebraska Bank	537047	20981	Beiermann Electric	\$111.35	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Beiermann Electric		611	01-2-026200-431-005-010	Extend Circuit to new EL Heat pump		\$111.35
Sub Total						\$111.35
12042020-GF	State Nebraska Bank	537047	20982	Black Hills Energy	\$1,181.03	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Black Hills Energy		9693074581 & 3700834355 12/20	01-2-026100-621-001-000	HS N.Gas		\$461.13
Black Hills Energy		9693074581 & 3700834355 12/20	01-2-026100-621-005-000	EL Nat Gas		\$489.34
Black Hills Energy		9693074581 & 3700834355 12/20	01-2-026100-621-006-000	7/8 N.gas		\$230.56
Sub Total						\$1,181.03
12042020-GF	State Nebraska Bank	537047	20983	Bomgaars	\$188.69	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Bomgaars		11/16/2020	01-2-011000-610-001-120	Int Tech Supplies - Oil		\$64.05
Bomgaars		11/16/2020	01-2-026200-610-000-000	Maint supply - callipers		\$39.99
Bomgaars		11/16/2020	01-2-026300-431-000-020	Dist Grounds upkeep - andifreeze		\$84.65
Sub Total						\$188.69
12042020-GF	State Nebraska Bank	537047	20984	BrainPOP LLC	\$230.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
BrainPOP LLC	5391-2021	US220607	01-2-011500-643-000-000	classroom online subscription/HS web based supplies	12/01/2020	\$230.00
Sub Total						\$230.00
12042020-GF	State Nebraska Bank	537047	20985	Brinker-Snyder, Sidney	\$99.64	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount

Brinker-Snyder, Sidney		12/20	01-2-033000-330-005-000	CPR Training		\$69.00
Brinker-Snyder, Sidney		12/20	01-2-033000-610-005-000	Supplies for After School Program		\$30.64
Sub Total						\$99.64

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	20986	Bullseye Fire Sprinkler, Inc.	\$1,375.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Bullseye Fire Sprinkler, Inc.		81180	01-2-026200-431-000-010	Semi Annual Sprinkler inspection		\$1,375.00
Sub Total						\$1,375.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	20987	Chemsearch FE	\$977.90	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Chemsearch FE		7183195	01-2-026200-431-005-010	EL Water Maint		\$977.90
Sub Total						\$977.90

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	20988	City of Wayne	\$16,416.68	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
City of Wayne		12/20	01-2-026100-410-001-000	HS Water		\$1,013.57
City of Wayne		12/20	01-2-026100-410-005-000	El water		\$1,557.17
City of Wayne		12/20	01-2-026100-410-006-000	7/8 Water		\$506.78
City of Wayne		12/20	01-2-026100-621-001-010	HS Electricity		\$4,682.57
City of Wayne		12/20	01-2-026100-621-005-010	EL electricity		\$5,832.65
City of Wayne		12/20	01-2-026100-621-006-010	7/8 Electricity		\$2,341.03
City of Wayne		12/20	01-2-026100-621-300-010	Prek Electricity		\$482.91
Sub Total						\$16,416.68

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	20989	Cole Papers Inc.	\$3,158.37	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Cole Papers Inc.	5349B-2021	9905086 & 9906316	01-2-026200-610-000-000	medium disposable gloves/Dist. maint supply	12/02/2020	\$1,528.30
Cole Papers Inc.	5349B-2021	9905086 & 9906316	01-2-026200-610-000-000	X-large disposable gloves/Dist. maint. supply	12/02/2020	\$1,528.10
Cole Papers Inc.	5409-2021	9907907 & 9913697	01-2-026200-610-000-000	dist. maint. supplies	12/03/2020	\$101.97
Sub Total						\$3,158.37

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	20990	Constellation NewEnergy Gas Div., LLC	\$3,163.55	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Constellation NewEnergy Gas Div., LLC		3055491	01-2-026100-621-001-000	HS N.Gas		\$1,225.18
Constellation NewEnergy Gas Div., LLC		3055491	01-2-026100-621-005-000	7/8 N. Gas		\$636.68
Constellation NewEnergy Gas Div., LLC		3055491	01-2-026100-621-005-000	EL N.Gas		\$1,301.69
Sub Total						\$3,163.55

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	20991	Dana F.Cole & company, LLP	\$12,500.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Dana F.Cole & company, LLP		12/20	01-2-023100-340-000-000	District and Foundation Audit		\$12,500.00
Sub Total						\$12,500.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	20992	Diamond Center	\$23.70	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Diamond Center	5403-2021	001-40453	01-2-021200-610-001-000	engraving on plaques/HS guidance supply	12/01/2020	\$23.70
Sub Total						\$23.70

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
----------------	-----------	----------------	--------------	-------	--------	------

12042020-GF	State Nebraska Bank	537047	20993	Eakes Office Solutions	\$2,802.62	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Eakes Office Solutions		INV242611	01-2-011000-610-000-080	printer and copier coverage fees		\$2,802.62
Sub Total						\$2,802.62
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	20994	Echo Group, Inc.	\$443.40	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Echo Group, Inc.	5412-2021	S8746565.001	01-2-026200-431-000-010	lighting supplies/Dist. bldg. upkeep & repair	12/02/2020	\$443.40
Sub Total						\$443.40
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	20995	Egan Supply Co.	\$1,514.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Egan Supply Co.		329134	01-2-026200-610-000-000	Foam Sanitizer		\$1,514.00
Sub Total						\$1,514.00
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	20996	Engineered Controls	\$270.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Engineered Controls		170134	01-2-026200-431-005-010	Service EL Cooling Tower		\$270.00
Sub Total						\$270.00
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	20997	ESU #1	\$40.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
ESU #1		ELC-1625	01-2-011900-330-300-000	G.Friders and M.Fernau - Safe with you training		\$40.00
Sub Total						\$40.00
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	20998	Flood Communications	\$300.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Flood Communications	5396-2021	20103127	01-2-021900-810-001-000	virtual marching band competition/entry fee	12/01/2020	\$300.00
Sub Total						\$300.00
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	20999	Fredrickson Oil Company	\$20.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Fredrickson Oil Company		262286	01-2-027300-350-000-000	Tire Repair		\$20.00
Sub Total						\$20.00
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	21000	Frideres, Gwen	\$31.21	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Frideres, Gwen		12/20	01-2-011900-610-300-000	Prek activity book		\$31.21
Sub Total						\$31.21
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	21001	Harris Computer Systems	\$347.12	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Harris Computer Systems	5385-2021	XT00168139	01-2-025100-610-000-000	Year end Tax Forms	12/02/2020	\$347.12
Sub Total						\$347.12
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12042020-GF	State Nebraska Bank	537047	21002	HOBV	\$250.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount

HOBY	5405-2021	167605	01-2-021900-810-001-000	reg. for Logan Miller to attend leadership seminar/HS fee	12/01/2020	\$250.00
Sub Total						\$250.00
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21003	Payee Hometown Leasing	Amount \$1,986.70	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Hometown Leasing		12/20	01-2-025100-443-000-000	copier lease		\$1,986.70
Sub Total						\$1,986.70
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21004	Payee Innovative Protectives Inc.	Amount \$100.00	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Innovative Protectives Inc.		0253143	01-2-021900-350-000-000	repair goal post lettering		\$100.00
Sub Total						\$100.00
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21005	Payee Knutson Law	Amount \$270.00	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Knutson Law		1178	01-2-023300-317-000-000	October Services		\$270.00
Sub Total						\$270.00
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21006	Payee Lutt Oil	Amount \$855.63	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Lutt Oil		12/20	01-2-021900-580-001-000	Hs Ath		\$225.81
Lutt Oil		12/20	01-2-021900-580-001-020	One Acts		\$33.18
Lutt Oil		12/20	01-2-026500-626-000-000	Pickup/Lunch/Grounds		\$291.11
Lutt Oil		12/20	01-2-027120-626-000-001	Sped Fuel		\$305.53
Sub Total						\$855.63
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21007	Payee McGraw-Hill LLC	Amount \$1,249.38	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
McGraw-Hill LLC	5397-2021	115453653001	01-2-011000-610-006-010	JH science wkbs/JH t. supply	12/01/2020	\$1,249.38
Sub Total						\$1,249.38
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21008	Payee Mid States School Bus, Inc.	Amount \$41,225.39	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Mid States School Bus, Inc.		12/20	01-2-027100-519-000-000	Regular Routes		\$38,744.82
Mid States School Bus, Inc.		12/2020	01-2-027100-519-001-000	HS FB		\$1,012.02
Mid States School Bus, Inc.		12/2020	01-2-027100-519-001-010	State & Dist - FB & VB		\$579.86
Mid States School Bus, Inc.		12/2020	01-2-027100-626-000-000	Excess Fuel		\$888.69
Sub Total						\$41,225.39
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21009	Payee Milo Meyer Construction, Inc.	Amount \$1,088.45	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Milo Meyer Construction, Inc.		200256	01-2-026300-431-001-020	slag for hs parking lot		\$725.63
Milo Meyer Construction, Inc.		200256	01-2-026300-431-006-020	slag for 7/8 parking lot		\$362.82
Sub Total						\$1,088.45
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21010	Payee Nebraska Council Of School Administrators	Amount \$50.00	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Nebraska Council Of School Administrators	4420-2021	65816	01-2-024100-810-005-000	reg.-Emerging Supt. Wkshp./ES princ. fee	11/11/2020	\$50.00

Sub Total							\$50.00
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21011	Payee Northeast Nebraska Insurance	Amount \$26,907.25	Type Accounts Payable	
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Northeast Nebraska Insurance		12/20	01-2-011000-271-000-000	1/4 Teacher Work Comp		\$5,938.75	
Northeast Nebraska Insurance		12/20	01-2-024100-271-000-000	1/4 Admin work Comp		\$827.00	
Northeast Nebraska Insurance		12/20	01-2-025100-270-000-000	1/4 Non Instructional Work Comp		\$1,231.50	
Northeast Nebraska Insurance		12/20	01-2-026100-520-000-000	1/4 Liability Ins		\$3,863.25	
Northeast Nebraska Insurance		12/20	01-2-026100-520-000-010	1/4 Property ins		\$13,021.75	
Northeast Nebraska Insurance		12/20	01-2-026500-520-000-000	1/4 Veh ins		\$2,025.00	
Sub Total							\$26,907.25
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21012	Payee One Source	Amount \$15.00	Type Accounts Payable	
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
One Source		2561-20201130	01-2-023300-317-000-000	Background check		\$15.00	
Sub Total							\$15.00
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21013	Payee Pac 'n' Save	Amount \$279.83	Type Accounts Payable	
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Pac 'n' Save		12/1/2020	01-2-011000-610-000-080	Water		\$5.00	
Pac 'n' Save		12/1/2020	01-2-011000-610-001-030	HS FACS		\$190.90	
Pac 'n' Save		12/1/2020	01-2-011000-610-001-100	Ag Classroom Supply		\$57.63	
Pac 'n' Save		12/1/2020	01-2-011000-610-006-030	7/8 Facs		\$23.80	
Pac 'n' Save		12/1/2020	01-2-023100-610-000-000	Board Supply		\$2.50	
Sub Total							\$279.83
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21014	Payee Perry, Guthery, Haase &	Amount \$4,368.50	Type Accounts Payable	
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Perry, Guthery, Haase &		11/19/20	01-2-023300-317-000-000	20-21 Comp study		\$4,089.50	
Perry, Guthery, Haase &		11/19/20	01-2-023300-317-000-000	Nov Services		\$279.00	
Sub Total							\$4,368.50
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21015	Payee Plunkett's Pest Control	Amount \$234.72	Type Accounts Payable	
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Plunkett's Pest Control		6885325	01-2-026200-431-000-010	pest control		\$234.72	
Sub Total							\$234.72
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21016	Payee Posty Cards, Inc.	Amount \$108.00	Type Accounts Payable	
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Posty Cards, Inc.	5363-2021	150919	01-2-023200-610-000-000	staff birthday cards/supt. office supply	12/01/2020	\$108.00	
Sub Total							\$108.00
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21017	Payee Priority Communications & Solutions	Amount \$141.00	Type Accounts Payable	
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Priority Communications & Solutions		3599	01-2-026400-431-000-000	phone in sped/Psych HS office		\$141.00	
Sub Total							\$141.00
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21018	Payee Providence Medical Center	Amount \$20,500.00	Type Accounts Payable	
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	

Providence Medical Center		12/20	01-2-021900-320-000-000	1/4 athletic Trainer		\$20,500.00
Sub Total						\$20,500.00
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21019	Payee S.D. 17 Petty Cash Account	Amount \$724.55	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
S.D. 17 Petty Cash Account		12/20	01-2-025100-610-000-000	Safe Deposit box		\$40.00
S.D. 17 Petty Cash Account		11/19/20	01-2-027120-332-000-001	october Sped Parent mileage		\$486.80
S.D. 17 Petty Cash Account		1303	01-2-027120-332-000-001	October sped parent mileage		\$97.75
S.D. 17 Petty Cash Account	5401-2020	12/4/2020	01-2-013000-610-000-010	application renewal fee for drivers ed. program/Dr. ed supply	12/03/2020	\$100.00
Sub Total						\$724.55
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21020	Payee School Specialty	Amount \$847.25	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
School Specialty	5208B-2021	208126482275	01-2-011900-610-300-000	ELC supply - sand and block set	12/01/2020	\$77.99
School Specialty	5379-2021	208126506638	01-2-012003-610-006-121	6 task tables/JH SPED furniture	12/03/2020	\$769.26
Sub Total						\$847.25
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21021	Payee Swanson, Elizabeth	Amount \$120.70	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Swanson, Elizabeth		12/20	01-2-033000-610-005-000	After School Program Supplies		\$120.70
Sub Total						\$120.70
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21022	Payee Synchrony Bank/Amazon	Amount \$44.97	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Synchrony Bank/Amazon		12/2020	01-2-011000-610-005-010	adhesive hooks		\$15.98
Synchrony Bank/Amazon		12/2020	01-2-012003-610-005-011	transparent face masks		\$28.99
Sub Total						\$44.97
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21023	Payee Time Management Systems, Inc.	Amount \$38.70	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Time Management Systems, Inc.		241559	01-2-025100-610-000-000	Employee Badges		\$38.70
Sub Total						\$38.70
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21024	Payee Trane U.S. Inc.	Amount \$2,261.45	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Trane U.S. Inc.		311263006	01-2-026200-431-005-010	Controller at EL		\$2,261.45
Sub Total						\$2,261.45
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21025	Payee U.S. Conn Library - LRC	Amount \$42.55	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
U.S. Conn Library - LRC	5389-2021	11/6/20	01-2-011000-610-001-100	posters order/HS ag supply	12/01/2020	\$42.55
Sub Total						\$42.55
Voucher Number 12042020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21026	Payee Unlimited Landscaping	Amount \$280.00	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Unlimited Landscaping		11/10/2020	01-2-026300-431-000-020	Track Fall landscaping cleanup		\$60.00
Unlimited Landscaping		11/10/2020	01-2-026300-431-001-020	HS Fall landscaping cleanup		\$110.00
Unlimited Landscaping		11/10/2020	01-2-026300-431-005-020	EI Fall landscaping cleanup		\$110.00

Sub Total						\$280.00
Voucher Number 12042020:GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21027	Payee US Cellular	Amount \$74.19	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
US Cellular		0407458273	01-2-025100-382-000-000	Maint phone		\$74.19
Sub Total						\$74.19
Voucher Number 12042020:GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21028	Payee Volkman Plumbing, Heating & AC, Inc.	Amount \$527.00	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Volkman Plumbing, Heating & AC, Inc.		202803	01-2-026200-431-005-010	EL Build Maint - Plumbing to cooling tower		\$527.00
Sub Total						\$527.00
Voucher Number 12042020:GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21029	Payee Wayne Herald	Amount \$436.99	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Wayne Herald		12/20	01-2-023100-540-000-010	Footbal & Family tab		\$105.00
Wayne Herald		12/20	01-2-023100-540-000-010	Legals		\$231.99
Wayne Herald		12/20	01-2-023100-540-000-010	Web Ad		\$100.00
Sub Total						\$436.99
Voucher Number 12042020:GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21030	Payee ZOLL Medical Corporation	Amount \$1,429.33	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
ZOLL Medical Corporation	5352-2021	3178190	01-2-034001-610-000-012	AED purchase for track bldg./Healthy Schools Grant	12/01/2020	\$1,429.33
Sub Total						\$1,429.33
Grand Total						\$153,508.03

Wayne Public Schools

Check Report GF 12/10/2020

Begin Date: 12/10/2020; End Date: 12/10/2020; Check Type: Accounts Payable; Payee: [All]; Bank: State Nebraska Bank; Accounting Cycle: FY20-21; Limit Results to This Cycle: Yes; Account Expression: [All]; Show Detail by Voucher: Yes; Created On: 12/11/2020 2:25:12 PM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12102020-GF	State Nebraska Bank	537047	21031	Ace Hardware & Home	\$56.33	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Ace Hardware & Home		12/2020	01-2-026200-431-001-010	HS pipe & plexiglass		\$29.16
Ace Hardware & Home		12/2020	01-2-026200-431-005-010	EL Faucet		\$13.18
Ace Hardware & Home		12/2020	01-2-026200-610-000-000	Maint Battery		\$13.99
Sub Total						\$56.33
12102020-GF	State Nebraska Bank	537047	21032	Builder's Resource	\$228.96	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Builder's Resource		122116	01-2-021900-350-000-000	Rep & Maint Ath Training Table		\$138.05
Builder's Resource	5442-2021	121962	01-2-011000-610-001-090	HS art supply	12/04/2020	\$90.91
Sub Total						\$228.96
12102020-GF	State Nebraska Bank	537047	21033	Eakes Office Solutions	\$692.97	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Eakes Office Solutions	5310-2021	8125854-0	01-2-012003-610-001-121	office chair for school psychologist/JH&HS SPED furn	12/11/2020	\$461.98
Eakes Office Solutions	5310-2021	8125854-0	01-2-012003-610-006-121	office chair for school psychologist/JH&HS SPED furn	12/11/2020	\$230.99
Sub Total						\$692.97
12102020-GF	State Nebraska Bank	537047	21034	Egan Supply Co.	\$135.46	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Egan Supply Co.		329586	01-2-026200-610-000-000	dust mops for gyms		\$135.46
Sub Total						\$135.46
12102020-GF	State Nebraska Bank	537047	21035	First Concord Benefits Group	\$103.30	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
First Concord Benefits Group		12/20	01-2-025100-810-000-010	Dec 125 Fees		\$103.30
Sub Total						\$103.30
12102020-GF	State Nebraska Bank	537047	21036	Gill Hauling, Inc.	\$575.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Gill Hauling, Inc.		12/20	01-2-026200-410-000-010	Sanitation		\$575.00
Sub Total						\$575.00
12102020-GF	State Nebraska Bank	537047	21037	Mark's Plumbing Parts	\$204.62	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Mark's Plumbing Parts		INV00193901	01-2-026200-431-006-010	7/8 Urinal		\$204.62
Sub Total						\$204.62

Voucher Number 12102020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21038	Payee McGraw-Hill LLC	Amount \$197.51	Type Accounts Payable
Vendor McGraw-Hill LLC	PO Number 4421-2020	Invoice # 115544098001	Account Code 01-2-011000-640-005-000	Description Grade 5 Student workbooks	Issue Date 12/08/2020	Amount \$127.89
McGraw-Hill LLC	4421B-2021	115548377001	01-2-011000-640-005-000	Gr % Science Workbooks	12/10/2020	\$69.62
Sub Total						\$197.51
Voucher Number 12102020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21039	Payee Nebr. Assoc. Of School Boards	Amount \$281.00	Type Accounts Payable
Vendor Nebr. Assoc. Of School Boards	PO Number	Invoice # 12/20	Account Code 01-2-023100-580-000-000	Description J.Nelson State School Board Reg	Issue Date	Amount \$281.00
Sub Total						\$281.00
Voucher Number 12102020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21040	Payee PowerSchool Group, LLC	Amount \$266.22	Type Accounts Payable
Vendor PowerSchool Group, LLC	PO Number 5392-2021	Invoice # INV243352	Account Code 01-2-022300-643-000-000	Description 58 Powerschool Licenses - (Dist Web Software)	Issue Date 12/10/2020	Amount \$266.22
Sub Total						\$266.22
Voucher Number 12102020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21041	Payee S.D. 17 Activity Fund	Amount \$90.19	Type Accounts Payable
Vendor S.D. 17 Activity Fund	PO Number	Invoice # 12/20	Account Code 01-2-021900-810-001-000	Description Fee for B-3 Dist One Acts	Issue Date	Amount \$90.19
Sub Total						\$90.19
Voucher Number 12102020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21042	Payee S.D. 17 Lunch Fund	Amount \$115.50	Type Accounts Payable
Vendor S.D. 17 Lunch Fund	PO Number	Invoice # 12/1/20	Account Code 01-2-011900-610-300-010	Description Nov Prek Staff Meals	Issue Date	Amount \$115.50
Sub Total						\$115.50
Voucher Number 12102020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21043	Payee Trane U.S. Inc.	Amount \$1,239.00	Type Accounts Payable
Vendor Trane U.S. Inc.	PO Number	Invoice # 311296027	Account Code 01-2-026400-431-001-000	Description service on hs pumps	Issue Date	Amount \$413.00
Trane U.S. Inc.		311296027	01-2-026400-431-005-000	June service on EL pumps		\$619.50
Trane U.S. Inc.		311296027	01-2-026400-431-006-000	june service on 7/8 pumps		\$206.50
Sub Total						\$1,239.00
Voucher Number 12102020-GF	Bank Name State Nebraska Bank	Account Number 537047	Check Number 21044	Payee U.S. Bank	Amount \$684.06	Type Accounts Payable
Vendor U.S. Bank	PO Number	Invoice # 12/1/2020	Account Code 01-2-011000-610-001-100	Description Ag Class Supplies - 24 RHETI tests	Issue Date	Amount \$259.20
U.S. Bank		12/1/2020	01-2-012003-610-001-011	Hs Sped Supply		\$70.87
U.S. Bank		12/1/2020	01-2-021200-580-005-000	K.Lubberstedt School Counselor Membership		\$99.00
U.S. Bank		12/1/2020	01-2-021900-810-001-000	Mock Trial Registration		\$100.00
U.S. Bank		12/1/2020	01-2-023200-610-000-000	Norfolk daily news subscription		\$4.99
U.S. Bank		12/1/2020	01-2-024100-810-300-000	NAEYC Membership - M.Bear		\$150.00
Sub Total						\$684.06
Grand Total						\$4,870.12

Wayne Public Schools

Check Report GF 12/11/2020

Begin Date: 12/11/2020; End Date: 12/11/2020; Check Type: Accounts Payable; Payee: [All]; Bank: State Nebraska Bank; Accounting Cycle: FY20-21; Limit Results to This Cycle: Yes; Account Expression: [All]; Show Detail by Voucher: Yes; Created On: 12/11/2020 2:48:22 PM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
12112020-GF	State Nebraska Bank	537047	21045	Dana Chen Lo	\$123.05	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Dana Chen Lo		12/20	01-2-027120-332-000-001	Sped parent mileage		\$123.05
Sub Total						\$123.05
Grand Total						\$123.05

Check Summary Report

Date: 11/01/2020 thru 11/30/2020

Check Number	Status	Check / Void Date	Vendor Name	PO Number	Description	Amount
21-14132	O	11/06/2020	WINNER'S CIRCLE	<i>Athletic</i>	LABELS FOR GOLF MEDALS	12.00
21-14133	O	11/06/2020	U. S. BANK	<i>Att. 213.30 Emporium 1348.35 FFA 200.00</i>	CREDIT CARD PURCHASES	1,761.65
21-14134	O	11/06/2020	DOMENIC CONSOLI	<i>Athletic</i>	BAL. DUE/1ST GAME LINING <i>up umpires</i>	160.00
21-14135	V	11/16/2020	ROB SWEETLAND	<i>VOID</i>	REIMB./FAST DRAW	0.00
21-14136	O	11/06/2020	HAUFF SPORTS OMAHA	<i>FB</i>	FB JERSEYS	2,650.00
21-14137	O	11/06/2020	QUALITY FOOD CENTER	<i>"</i>	TEAM SACK LUNCHES	951.00
21-14138	O	11/06/2020	PAC 'N' SAVE	<i>"</i>	TEAM SACK LUNCHES	454.00
21-14139	O	11/06/2020	TRACI KRUSEMARK	<i>VB</i>	REIMB./TEAM MEAL, 10/30	145.80
21-14140	O	11/06/2020	TONI RASMUSSEN	<i>FFA</i>	REIMB./PIZZA, 10/27	36.64
21-14141	O	11/06/2020	TOTAL GRAPHICS	<i>"</i>	5K SHIRTS	984.40
21-14142	O	11/06/2020	LINPEPCO - SIOUXLAND	<i>St. Council</i>	VENDING MACHINE	229.20
21-14143	O	11/06/2020	JULIE OSNES	<i>"</i>	REIMB./POSTAGE FOR <i>Senior mailing</i>	15.20
21-14144	O	11/06/2020	PAC 'N' SAVE	<i>Conc./FFA/FBLA/SPED Trans/St. Assistance</i>		264.51
21-14145	O	11/06/2020	LINPEPCO - SIOUXLAND	<i>Concessions</i>	BEVERAGES	1,100.70
21-14146	O	11/06/2020	SYNCHRONY BANK/AMAZON	<i>FCCLA 119.93 FBLA 344.12 Emporium 119.93</i>		584.08
21-14147	O	11/06/2020	LINPEPCO - SIOUXLAND	<i>Grades</i>	VENDING MACHINE	166.00
21-14148	O	11/12/2020	CARROT-TOP INDUSTRIES	<i>Class of 2020</i>	2 FLAGS IN STANDS	469.61
21-14149	O	11/12/2020	WAYNE COMMUNITY	<i>Set FFA</i>	DONATION TO "KINDNESS	1,000.00
21-14150	O	11/12/2020	HOBBY LOBBY	<i>FOUNDATION Art Club</i>	SUPPLIES	78.47
21-14151	O	11/12/2020	GODFATHER'S PIZZA	<i>Att./Conc./Staff Support</i>		1,278.03
21-14152	O	11/12/2020	BUILDER'S RESOURCE	<i>Art Club</i>	SUPPLY	27.52
21-14153	O	11/13/2020	CHRIS KABES	<i>Athletic</i>	CONF. ONE ACT JUDGING	142.00
21-14154	O	11/13/2020	TED PECK	<i>"</i>	CONF. ONE ACT JUDGING	120.00
21-14155	O	11/13/2020	RANDY ROOD	<i>"</i>	CONF. ONE ACT JUDGING	105.00
21-14156	O	11/18/2020	WHOLESALE SUPPLY CO.	<i>Concessions</i>	CANDY AND SUPPLIES	497.20
21-14157	O	11/18/2020	TONY CANTRELL	<i>Gowes Drive</i>	REIMB./PARTS	287.07
21-14158	O	11/20/2020	PLAINVIEW PUBLIC SCHOOL	<i>Athletic</i>	ENTRY FEE - JH WR INVITE,	50.00
21-14159	O	11/20/2020	NORFOLK CATHOLIC	<i>"</i>	ENTRY FEE - JH WR TOURN.,	100.00
21-14160	O	11/20/2020	MEDCO SUPPLY COMPANY	<i>"</i>	ATHL. TRAINING SUPPLIES	99.36
21-14161	O	11/20/2020	ASSET GENIE, INC.	<i>St. Fee-Chron Book</i>	10 REPLACEMENT SCREENS	699.50
21-14162	O	11/20/2020	DRESS REHEARSAL	<i>Musical</i>	2019 COSTUME RENTALS	184.00
21-14163	O	11/20/2020	EMILY ROCKHILL	<i>Grades</i>	REIMB./SUPPLIES	50.00
21-14164	O	11/20/2020	PIZZA HUT	<i>Staff Support</i>	PIZZA FOR STAFF	330.00
21-14165	O	11/25/2020	STANTON PUBLIC SCHOOLS	<i>Athletic</i>	ENTRY FEE - GOLF INVITE,	100.00
21-14166	O	11/25/2020	PLAZA BOWL	<i>"</i>	ENTRY FEE - PONCA UNIF.	100.00
21-14167	O	11/25/2020	STADIUM SPORTS	<i>"</i>	UNIFIED BOWLING SHIRTS	340.00
21-14168	O	11/25/2020	JULIE OSNES	<i>St. Council/ Senior Mailing</i>	REIMB.	101.42
21-14169	O	11/25/2020	MID-BELL MUSIC, INC.	<i>Band</i>	ITEMS FOR RESALE	303.95

Report Total: **15,978.31**

James B. Gessford
Rex R. Schultze***
Daniel F. Kaplan
Gregory H. Perry
Joseph F. Bachmann*
R. J. Shortridge*
Joshua J. Schauer*
Derek A. Aldridge**
Justin J. Knight****
Charles Kaplan
Haleigh B. Carlson
Daniel K. Kaplan



PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O.

Of Counsel
Thomas M. Haase

*Also admitted in Iowa
** Also admitted in Kansas
***Also admitted in Wyoming
****Also admitted in Colorado

Ernest B. Perry (1876-1962)
Arthur E. Perry (1910-1982)
R.R. Perry (1917-1999)
Edwin C. Perry (1931-2012)

MEMORANDUM

To: Bill Heimann, ESU 1 Administrator
From: Perry Law Firm
Date: October 5, 2020
RE: Legislative Policy Service Update

The Nebraska Legislature adjourned *sine die* on August 13, 2020. As a result, those bills that were enacted without an emergency clause become effective three months later—on November 13, 2020. Since November Board meetings may fall before or after November 13, we are providing these policy updates for your October board meeting. Those Legislative bills will require the following policy changes:

- 1. Policy 4025 – Professional Boundaries** – LB 1080 requires that school districts have a professional boundaries policy with several required elements. One aspect of LB 1080 that may be different than some existing policies is that staff may not have a relationship with a student within one year of the student graduating or otherwise leaving the district (this provision is highlighted to ensure that each district ensures that their professional boundaries policy includes this requirement).
- 2. Policy 4031 – Injury Leave** – LB 1186 provides for up to seven days of paid “injury leave” for an employee who is intentionally, knowingly or recklessly injured while at work. This new policy addresses this requirement with suggested parameters for handling requests for “injury leave.”
- 3. Policy 5008 – Attendance Policy and Excessive Absenteeism** – LB 751 modified the student attendance law to provide that mental health may be a basis for student absences.
- 4. Policy 8342 – Designated Method of Giving Notice of Meetings** – LB 148 significantly changes the method by which notice must be given for Board meetings. Effective November 13, 2020, all notices must be published in a newspaper. The notice may *also* be published on the newspaper’s website. As such, before a special or regular meeting, there needs to be a notice printed in the newspaper. This may be problematic for schools with limited newspaper circulation or publication schedules. Those schools may want to review internal review procedures to ensure that their Board meeting schedules are realistic under the new requirements.

In addition, we wanted to draw your attention to a possible issue from the NDE Grant Management department that will require a new policy for federal reimbursement purposes. Under federal regulations, schools are required to have a policy in place to be reimbursed for certain expenses under certain federal grants. If the federal government were to audit a district without such a policy in place, the district may be deemed out of compliance. In turn, we recommend adopting **Policy 4270 – Staff Payments During Closure**. Note that this policy gives the administration the *option* of paying staff during a closure but does not require such payments.

As always, please let us know if you have any questions or concerns.

Personnel - All EmployeesProfessional Boundaries Between Employees and Students

All employees are expected to observe and maintain professional boundaries between themselves and students. A violation of professional boundaries will be regarded as a form of misconduct and may result in disciplinary action.

The following non-exclusive list of actions will be regarded as a violation of the professional boundaries that employees are expected to maintain with a student:

- Using e-mail, text messaging, instant messaging or social networking sites to discuss with a student a matter that does not pertain to school-related activities, such as the student's homework, class activity, school sport or club, or other school-sponsored activity. Electronic communications with students are to be sent simultaneously to multiple recipients, not to just one student, except where the communication is clearly school--related and inappropriate for persons other than the individual student to receive (for example, e-mailing a message about a student's grades).
- Engaging in social-networking friendships with a student on social networking sites. Material that employees post on social networks that is publicly available to those in the school community must reflect the professional image applicable to the employee's position and not impair the employee's capacity to maintain the respect of students and parents or impair the employee's ability to serve as a role model for children. Employees shall not friend or follow students on any social networking site.
- Engaging in sexual activity, a romantic relationship, or dating a student or a former student **within one year of the student graduating or otherwise leaving the District.**
- Making any sexual advance - verbal, written, or physical - towards a student.
- Showing sexually inappropriate materials or objects to a student.
- Discussing with a student sexual topics that are not related to a specific curriculum.
- Telling sexual jokes to a student.
- Invading a student's physical privacy (e.g., walking in on the student in a restroom).
- Hugging or other physical contact with a student that is initiated by the employee when the student does not seek or want this attention.
- Being overly "touchy" with a specific student.
- Allowing a specific student to get away with misconduct that is not tolerated from other students, except as appropriate for students with an IEP or 504 Plan.
- Discussing with the student the employee's problems that would normally be discussed with adults (e.g., marital problems).

- Giving a student a ride in the employee's personal vehicle without express permission of the student's parent or school administrator unless another adult is in the vehicle.
- Taking a student on an outing without obtaining prior express permission of the student's parent or school administrator.
- Inviting a student to the employee's home without prior express permission of the student's parent and school administrator.
- Going to the student's home when the student's parent or a proper chaperone is not present.
- Giving gifts of a personal nature to a specific student.
- Discussing alcohol, tobacco or other illicit drugs in a non-instructional setting, such as describing a party that the employee attended.
- Discussing another student's or employee's personal matters when it is not appropriate outside of the instructional setting.
- "Grooming," which includes building trust with a student and individuals close to the student in an effort to gain access to and time alone with the student, with the ultimate goal of engaging in sexual contact or sexual penetration with the student, regardless of when in the student's life the sexual contact or sexual penetration would take place.

Appropriate exceptions are permitted to the foregoing for legitimate health or educational purposes and for reasons of family relationships between employees and their children who are students in the District. A staff member seeking an exception must receive advance approval from his or her administrator. If a staff member is unable to communicate with an administrator in advance (such as in the event of an emergency), the staff member must notify the administrator as soon as possible, but not later than 24 hours immediately following the event.

Any person who suspects a District employee of engaging in any prohibited conduct under this policy, including grooming, should contact the Superintendent as soon as practical.

An employee who violates this policy may face discipline, up to and including termination of employment, and may be referred to the appropriate certification or credentialing agencies for further discipline.

A violation of this policy will result in referral to the Department of Health and Human Services, law enforcement, or both.

Legal Reference: LB 1080 (2020)

Date of Adoption: [Insert Date]

Personnel - All EmployeesInjury Leave

A District employee who believes that they have been physically injured within the employee's scope of employment by another individual who intentionally, knowingly, or recklessly causes bodily injury to such employee must report such injury to the employee's administrator as soon as practical. An administrator will then investigate the circumstances to determine if the employee qualifies for paid injury leave. The employee may be required to provide confirmation from a physician regarding the causation and the period of time for which an employee is unable to work. If the administrator determines that the employee qualifies for paid injury leave, then the employee will receive up to seven calendar days of paid injury leave to cover the amount of time that the employee was otherwise scheduled to work. Such paid injury leave will not count against the employee's other available leave.

If the administrator determines that the employee does not qualify for paid injury leave, then the employee may be required to use other available leave. There is no appeal process for an employee who has been denied a request for paid injury leave.

Legal Reference: LB 1186 (2020)

Date of Adoption: [Insert Date]

Personnel - All EmployeesStaff Payments During Closure

In the event of inclement weather, a pandemic, or other unexpected or extraordinary circumstances, the Board of Education or the Superintendent may close school or a particular school building in order to protect staff and students from harm, and will establish a reopen date when it is safe to return. If such closure extends for a long period of time as determined by the Superintendent, ~~with~~ then the Superintendent, with authorization from the Board of Education, may implement procedures, agreements, or other requirements to compensate staff during a closure to ensure staff return to employment after the closure. The District may consistently pay staff according to District policies and procedures already established by salaries or wages.

Legal Reference: 2 C.F.R. § 200.430

Date of Adoption: [Insert Date]

StudentsStudent AttendanceAttendance Policy and Excessive Absenteeism

Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations, and all staff are expected to implement this policy and administrative rules and regulations to encourage regular and punctual student attendance. The Principals and teachers are required to maintain an accurate record of student attendance.

A. Attendance and Absences.

1. Circumstances of Absences – Definitions. The circumstances for all absences from school will be identified as School Excused or Not School Excused. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/or death in the family, require advance approval.
 - a. School Excused. Any of the following circumstances that lead to an absence will be identified as a *School Excused* absence, provided the required attendance procedures have been followed:
 - (1) Impossible or impracticable barriers outside the control of the parent or child prevent a student from attending school. The parent must provide the school with documentation to demonstrate the absence was beyond the control of the parent or child. This could include, but is not limited to documented illness, court, death of a family member, or suspension.
 - (2) Other absences as determined by the principal or the principal's designee.
 - b. Not School Excused. Absences that are not school excused may result in a report to the county attorney and may be classified as follows:
 - (1) Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the parent's responsibility for the extent of the school day. This includes, but is not limited to, illness, vacations, and medical appointments.
 - (2) Other absences are those in which the parent has not communicated a reason for the student's absence.

2. Absence Procedure. In its Student Information System, the District may identify many different codes that provide greater definition to the circumstances of a child's absence, but all of the codes need to be identified to parents and students as fitting into one of the above defined absence circumstances.

A student will not be allowed to enter class after an absence until an admit slip, based upon a written or verbal parental excuse, is issued by the Principal's office.

Two school days will be allowed to make up work for each day missed, with a maximum of 10 days allowed to make up work.

3. Mandatory Ages of Attendance. A child is of mandatory age if the child will reach age 6 prior to January 1 of the then-current school year and has not reached 18 years of age.

Exceptions for Younger Students. Attendance is not mandatory for a child who has reached 6 years of age prior to January 1 of the then-current school year, but will not reach age 7 prior to January 1 of such school year, if the child's parent or guardian has signed and filed with the school district in which the child resides an affidavit stating either: (1) that the child is participating in an education program that the parent or guardian believes will prepare the child to enter grade one for the following school year; or (2) that the parent or guardian intends for the child to participate in a school which has elected or will elect pursuant to law not to meet accreditation or approval requirements and the parent or guardian intends to provide the Commissioner of Education with a statement pursuant to section 79-1601(3) on or before the child's seventh birthday.

Exceptions for Older Students. Attendance is also not mandatory for a child who: (1) has obtained a high school diploma by meeting statutory graduation requirements; (2) has completed the program of instruction offered by a school which elects pursuant to law not to meet accreditation or approval requirements; or (3) has reached the age of 16 years and has been withdrawn from school in the manner prescribed by law.

Early Withdrawal for Students Enrolled in Accredited or Approved Schools. A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if an exit interview is conducted and a withdrawal form is signed.

Exit Interview. The process is initiated by a person who has legal or actual charge or control of the child submitting a withdrawal form. The form is to be as prescribed by the Commissioner of Education. Upon submission of the form, the Superintendent or Superintendent's designee shall set a time and place for an exit interview if the child is enrolled in [Name] Public Schools or resides in the

[Name] Public School District and is enrolled in a private, denominational, or parochial school.

The exit interview shall be personally attended by:

- The child, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable;
- the person who has legal or actual charge or control of the child who requested the exit interview;
- the Superintendent or Superintendent's designee;
- the child's principal or the principal's designee if the child at the time of the exit interview is enrolled in a school operated by the school district; and
- any other person requested by any of the required parties who agrees to attend the exit interview and is available at the time designated for the exit interview which may include, for example, other school personnel or the child's principal if the child is enrolled in a private school.

At the exit interview, the person making the written request must present evidence that (a) the person has legal or actual charge or control of the child and (b) the child would be withdrawing due to either:

- financial hardships requiring the child to be employed to support the child's family or one or more dependents of the child, or
- an illness of the child making attendance impossible or impracticable.

The Superintendent or Superintendent's designee shall identify all known alternative educational opportunities, including vocational courses of study, that are available to the child in the school district and how withdrawing from school is likely to reduce potential future earnings for the child and increase the likelihood of the child being unemployed in the future. Any other relevant information may be presented and discussed by any of the parties in attendance.

At the conclusion of the exit interview, the person making the written request may sign a withdrawal form provided by the school district agreeing to the withdrawal of the child OR may rescind the written request for the withdrawal.

Withdrawal Form. Any withdrawal form signed by the person making the written request shall be valid only if:

- the child also signs the form, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable, and
- the Superintendent or Superintendent's designee signs the form acknowledging that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the Superintendent or Superintendent's designee, the person making the written request does in fact have legal or actual charge or control of the

child and the child is experiencing either (i) financial hardship, or (ii) an illness making attendance impossible or impracticable.

Early Withdrawal for Students Enrolled in an Exempt School (Home Schools). A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if such child has been enrolled in a school that elects not to meet the accreditation or approval requirements by filing with the State Department of Education a signed notarized release on a form prescribed by the Commissioner of Education.

4. Reporting and Responding to Excessive Absenteeism. Any administrator, teacher, or member of the board of education who knows of any failure on the part of any child of mandatory school attendance age to attend school regularly without lawful reason, shall within three days report such violation to the superintendent or such person(s) who the superintendent designates to be the attendance officer (hereafter, "attendance officer"). The attendance officer shall immediately cause an investigation into any such report to be made. The attendance officer shall also investigate any case when of his or her personal knowledge, or by report or complaint from any resident of the district, the attendance officer believes there is a violation of the compulsory attendance laws. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to address the problem of excessive absenteeism. Such services shall include, as appropriate, the services listed below under "Excessive Absenteeism" and "Reporting Excessive Absenteeism."
5. Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter which are Not School Excused shall be deemed to have "excessive absences." Such absences shall be determined on a per day (or hourly equivalent) basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, school officials will have verbal or written communication with the person or persons who have legal or actual charge or control of any child.

When a student continues thereafter to have absences which are Not School Excused and the absences are of concern due to the effect of the absences on the student's academics, the student's attendance history, the time of the school year, the reasons for the absences, or other circumstances, one or more meetings will be held between the school (a school attendance officer, a school administrator or his or her designee, and/or a social worker), the child's parent or guardian, and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall consider, but not be limited to:

- (a) The physical, mental, or behavioral health of the child.
- (b) Educational counseling;
- (c) Educational evaluation;
- (d) Referral to community agencies for economic services;
- (e) Family or individual counseling; and
- (f) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child's attendance records.

6. Reporting Excessive Absenteeism to the County Attorney.

The school may report to the county attorney of the county in which the person having control of the student resides when the school has documented the efforts to address excessive absences, the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and the student has accumulated more than twenty (20) absences per year. The school shall notify the child's family in writing prior to making the referral to the county attorney. Illness that makes attendance impossible or impracticable shall not be the basis for referral to the county attorney. A report to the county attorney may also be made when a student otherwise accrues excessive absences as herein defined.

Legal Reference: Neb. Rev. Stat. Sections 79-201 and 79-209

Date of Adoption: [Insert Date]

SUPERINTENDENT'S CONTRACT

THIS CONTRACT is made by and between the Wayne County School District 90-0017, a/k/a Wayne Public School District, hereinafter referred to "District", and Mark Lenihan, a legally qualified school Superintendent, hereinafter referred to as "the Superintendent."

WHEREAS: District desires to employ the Superintendent to operate the schools of the District, and

WHEREAS: The Superintendent wishes to be employed by the District, and

WHEREAS: It is the intent of the parties to have this agreement to execute an agreement subject to the terms and conditions stated herein,

NOW, THEREFORE, the parties hereto agree to the following:

1. Offer and Acceptance: That the Board of Education of the District ("the Board"), on behalf of the District, offers to employ the Superintendent to be its chief administrative officer pursuant to the terms and conditions of this contract. The Superintendent accepts such offer of employment.

2. Assignments: The Superintendent's primary assignment is as Superintendent of Schools. For purposes of Neb. Rev. Stat. § 79-824, et. seq. the Superintendent shall be considered a probationary certificated employee.

3. Term of the Contract:

A. Initial Term: This contract shall be for a period of three (3) contract years which shall begin July 1, 2021 and end June 30, 2024. References to "contract year" shall mean the annual period from July 1 through June 30.

B. Discharge. The Contract of the Superintendent may be canceled or amended by a majority of the members of the School Board during the term of the Contract for any of the following reasons: (a) revocation or suspension of a certificate by the Nebraska State Board of Education; (b) breach of any of the material provisions of this Contract; (c) for any of the reasons set forth in this employment contract; (d) incompetency; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) immorality; (i) physical or mental incapacity; (j) intemperance; or (k) conviction of a felony. The procedures for cancellation during the term of the contract shall be in accordance with applicable Nebraska statutes.

C. Cancellation of Contract: Upon cancellation of this contract for just cause, or upon the release of the Superintendent from this contract, the compensation paid or to be paid hereunder shall be prorated to the end of the current contract year.

D. Resignation at Year End: The Superintendent shall have the right to unilaterally resign from this contract effective June 30th of any given year if he or she submits his

or her written resignation to the president of the Board on or before February 1st of that year. If the Superintendent desires to resign with an effective date other than June 30th or if his or her written resignation is received by the president of the Board after February 1st, the resignation must be agreed to by the Board.

- E. Renewal of Contract:** This agreement may be renewed annually by the parties with such changes or amendments as the parties may agree on before January 31st of each year. Such renewal shall be reduced to writing and executed by the parties hereto, pursuant to approval by the Board and to Neb. Rev. Stat. § 79-824, et. seq. and other applicable laws.
- F. Non-Renewal of Contract at the End of the Term:** In the event that the term of this contract is not extended by renewal, or if the Board determines to non-renew the Superintendent's contract effective at the end of its term, or any extensions thereof, the Board shall notify the Superintendent of its intent to consider the non-renewal of the contract on or before January 31st of the last year of the contract, and proceed according to the provisions of Neb. Rev. Stat. § 79-824, et. seq. and other applicable laws.
- G. No Penalty for Release from Contract:** There shall be no penalty for release or resignation by the Superintendent from this contract

4. **Compensation:**

- A. Salary:** For the first year of this agreement, salary shall be the amount negotiated by the parties and noted in the minutes of the board meeting wherein the salary was approved. Benefits shall be the same as for certificated staff of the District provided for in the negotiated agreement between the District and the Wayne Education Association negotiated agreement to the extent the Superintendent meets the conditions and eligibility requirements for such benefits. Increases in compensation shall be based upon evaluations satisfactory to the Board and satisfactory accomplishments of district goals and objectives, goals of the superintendent and compliance with the job description attached hereto. The Board retains the right to adjust the Superintendent's annual salary upward during the term of this contract, as an amendment hereto, without such adjustment constituting a new contract or extending the length of this contract.
- B. Equal Installments:** The salary shall be paid in 12 equal installments with the first installment being payable on July 20th and the remaining installments shall be paid on the 20th day of each month thereafter.
- C. Payroll Deductions:** This contract shall conform to the regulations governing deductions from the above stated compensation with reference to withholding tax, Social Security, and retirement. Other deductions may be withheld as agreed to by the parties to this contract.
- D. Not Subject to Reduction:** The Superintendent's salary and benefits shall not be reduced during the term of this contract unless the Superintendent violates rules regarding leave set forth herein.

5. Professional Activities and Expenses:

- A. Professional Activities and Organizations:** The Superintendent shall attend appropriate professional meetings at the local, state and national levels, provided that such attendance does not interfere with the proper performance of his duties under this Contract. The expenses of attendance, when attendance has been preauthorized by the Board, shall be paid by the District. The Superintendent shall be paid (in addition to wages, fringe benefits and other compensation as may be allowed herein) for expenses for one service club; dues and travel related expenses associated with performance of duties in local, state and national professional organizations and; such other organizations as may be assigned by the Board.
- B. Professional Development:** The Superintendent will be reimbursed for professional development. The Superintendent will submit requests for reimbursement per district policy.
- C. Reasonable Expenses and Mileage:** The Superintendent shall be reimbursed for all reasonable expenses incurred in the performance of his duties as Superintendent. The Superintendent shall be reimbursed for mileage within and outside the District, when using a personally owned vehicle and on district business. The Superintendent will provide a log of the miles and the District will reimburse the miles at the current maximum IRS rate and in accordance with IRS rules.

6. Holidays, Duty Days and Leaves:

- A. Holidays:** The Superintendent shall be granted the following holidays without loss of pay: New Year's Day; Good Friday; Memorial Day, July 4th; Labor Day; Thanksgiving Day and day after Thanksgiving; Christmas Day; all weekdays between Christmas Day and New Year's Day. For purposes of this section, the term week days shall not include any Saturday, Sunday or legal holiday.
- B. Duty Days and Inclement Weather:** The Superintendent shall be on duty during all student days and teacher contract days subject to leave provisions, vacation, and professional meetings. On days of inclement weather when classes are not conducted and teaching staff are not required to report to work, the Superintendent shall report to work, if able to safely report and return home.
- C. Vacation:** The Superintendent shall be allowed twenty (20) working days of vacation leave each contract year. Vacation shall not be taken at times that would interfere with the Superintendent's attendance at regularly scheduled Board meetings or at times when the Superintendent's duties require the Superintendent's attendance at school (e.g., beginning and end periods of the school year). Vacation is to be used during each contract year. Vacation days are to be used in the contract year in which it becomes

available. There is no carry-over or accumulation of unused vacation leave from one contract year to another contract year. Any unused vacation days remaining from a prior contract year shall be subtracted from the number of vacation days the Superintendent has for the following contract year, such that the total vacation days at the beginning of each contract year be twenty (20) days. Upon ending employment, unused vacation days will not be paid except to the extent required by law. If payable, unused vacation will be paid at the effective daily rate of pay at the time each unused vacation day first became available. There shall be no pay for unused vacation days in the event the Board determines that the Superintendent has engaged in misconduct which provides just cause for termination or cancellation. Any vacation leave of more than two (2) days must be reported to the Board. Vacation time may be taken at any time of the year subject to the terms of this agreement.

D. Sick Leave: The Superintendent shall be granted ten (10) days of sick leave per year with a maximum accumulation of seventy (70) days of sick leave. Unused sick leave days may be carried over and accumulated in subsequent contract years. Unused sick leave shall not be paid at termination, expiration, cancellation, or other separation from the District.

E. Leave Records: The Superintendent shall report each day of leave to the business manager of the District as vacation leave or sick leave as described in this section. All such days must be accounted for and shall be reviewed by the Board. The Superintendent may use up to three (3) sick days per year for bereavement. The Superintendent shall maintain a log of all leave days, paid or unpaid, and shall submit a report of all such leave to the business manager by the last day of each month. The business manager shall keep a log of all absences and both reports shall be submitted to the Board President by the 5th day of each succeeding month. The Board shall review such reports at its discretion when deemed appropriate or necessary. The business manager shall have no authority to approve or disapprove any leave. For purposes of this section only, an absence is defined as not present for work on District property on a day required by this contract. Attendance at seminars, meetings, conferences, tournaments, and other similar or related activities done for the benefit of the District shall not be considered an absence.

7. Legal Requirements: The Superintendent affirms that: (1) the Superintendent holds or will hold a valid and appropriate certificate to act as a Superintendent of Schools in the State of Nebraska throughout the term of this contract and any extensions of this contract; (2) the required certificate to act as a Superintendent of Schools in the State of Nebraska shall be registered as required by law; and (3) the Superintendent is not under contract with another board of education within the State of Nebraska covering any part of or all of the same time of performance as provided for in this contract. It is further agreed that there shall be no penalty for release or resignation by the Superintendent from this contract; provided no resignation shall become effective until expiration of the remaining contract year unless the Board fixes an earlier effective date.

8. Performance of Duties:

- A. Use of Time:** The Superintendent shall faithfully perform the duties of the Superintendent of Schools in and for the District as prescribed by the laws of the State of Nebraska and by the rules and regulations promulgated by the Board thereunder. The Superintendent agrees to devote the Superintendent's full time, skill, labor and attention to the performance of the duties of the Superintendent of Schools throughout the term of this contract; provided, however, the Superintendent, by consent of the Board, may undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations so long as such other work is not inconsistent with the Superintendent's duties and obligations to the Board. Regular, dependable attendance is an essential function of the Superintendent's duties. Vacation leave must be used by the Superintendent for any days used for the activities described above, except for weekends and holidays, unless prior consent is given by the Board.
- B. Specification of Duties:** The duties of the Superintendent shall be as described in the Board of Education Job Description for Superintendent, which duties are incorporated by reference into this Contract as if set forth verbatim herein. The duties as described in the Board of Education Job Description for Superintendent shall not be substantially changed during this contract without the consent of the Superintendent by amendment to this contract. The Superintendent shall not be responsible for performance of duties assigned by individual members of the Board of Education, or duties assigned without official action of the Board of Education, except as specifically set forth in the Board of Education Job Description for Superintendent.
- C. Evaluation:** The Superintendent shall be subject to no less than one (1) evaluation in the each year of this agreement. All evaluations will be based upon performance of job duties, meeting expectations as set forth in the Policy Manual, accomplishment of District goals and objectives and such other criteria as the Board may reasonably deem necessary to ensure the District is operated at the highest standards.
- D. Examination:** The Superintendent agrees to have a comprehensive examination performed by a licensed physician or such other specialists as may be recommended by the physician once each year during the term of the Contract. A written report by the physician or specialists performing each such examination certifying to the physical and mental competence of the Superintendent shall be filed with the President of the Board and treated as confidential information by the Board. The cost of such physical examinations and reports shall be paid by the District. The Superintendent will execute such releases as may be necessary to allow the Board and legal counsel access to such reports.
- E. Residency:** After a reasonable period to move to the District, the Superintendent shall reside within boundaries of the School District.

9. Superintendent Indemnification:

- A. Superintendent as Named Insured:** The District shall include the Superintendent as a named insured in its liability and errors and omission insurance policies.
- B. Indemnification of Superintendent:** The District shall, to the full extent permitted by law, defend, hold harmless, and indemnify the Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against him in his individual capacity or in his official capacity as an agent and/or employee of the District, provided that the incident arose while the Superintendent was acting on matters related to his employment with the District.
- C. Conflict of Defenses:** If, in the good faith opinion of the Superintendent, conflict exists regarding legal defenses to a third party claim against the Superintendent and District (i.e., pressing the defense of one party would tend to injure the other party), the Superintendent may engage separate counsel, and the District shall indemnify the Superintendent for the reasonable costs of such counsel, subject to the same limitations, provisions and exceptions set forth above. The District shall not, however, be required to pay the costs of any legal proceeding in the event the District and the Superintendent have adverse interests in any litigation.

10. Contract Enforceability:

- A. Applicable Law:** The parties shall be governed by all applicable state and federal laws, rules, and regulations in performance of their respective duties and obligations under this contract. The contract shall be interpreted under the laws of the State of Nebraska.
- B. Amendments:** This contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board.
- C. Severability:** If any portion of this contract shall be declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforceability of the remaining provisions of this contract.

IN WITNESS WHEREOF, the parties have executed this contract on the dates indicated below.

EXECUTED BY THE BOARD this 14th day of December, 2020.

WAYNE COUNTY SCHOOL DISTRICT 90-0017, A/K/A WAYNE COMMUNITY SCHOOLS

By:

President, Board of Education

By:

Secretary, Board of Education

EXECUTED BY THE SUPERINTENDENT on this 14th day of December, 2020.

Mark Lenihan, Superintendent

Superintendent Pay Transparency Notice—Proposed Contract (Name) Mark Lenihan

Notice is hereby given that Wayne Community Schools has approval of a proposed superintendent employment contract/contract amendment on its agenda for the board meeting to be held on December 14, 2020 at 5:00 pm at the Wayne Elementary School Commons in Wayne, Nebraska.

	After Year 1 of Contract, how many years remain on the contract: (Column F must be completed if additional years remain on contract.)	2	
Superintendent Contract covers the following year(s):		2021-2024	
	Year 1 of Contract: Base Pay, Additional Compensation & Benefits	Future Year(s) Base Pay, Additional Compensation & Benefits per Contract	TOTAL CONTRACT COST
Base Pay for the Total FTE		\$ 151,841.00	\$ 303,682.00
			\$ 455,523.00

Compensation for activities outside of the regular salary:

• Extended contracts / Activities outside of regular salary			\$ -
• Bonus/Incentive/Performance Pay			\$ -
• Stipends			\$ -
• All other costs not mentioned above			\$ -

Benefits and Payroll Costs Paid by district:

• Insurances (Health, Dental, Life, Long Term Disability)	\$ 21,710.44	\$ 43,420.88	\$ 65,131.32
• Cafeteria Plan Stipend			\$ -
• Cash in lieu of insurance			\$ -
• Employee's share of retirement, deferred compensation, FICA and Medicare if paid by the district			\$ -
• District's share of retirement, FICA and Medicare	\$ 14,998.55	\$ 29,997.10	\$ 44,995.65
• IRS value of housing allowance			\$ -
• IRS value of vehicle allowance			\$ -
• Additional leave days			\$ -
• Annuities			\$ -
• Service credit purchase			\$ -
• Association / Membership dues	\$ 775.00	\$ 2,325.00	\$ 3,100.00
• Cell Phone/Internet reimbursement			\$ -
• Relocation reimbursement			\$ -
• Travel allowance/reimbursement	\$ 2,500.00	\$ 5,000.00	\$ 7,500.00
• Mileage Allowance			\$ -
• Educational tuition assistance			\$ -
• All other benefit costs not mentioned above			\$ -
Totals:	\$ 191,824.99	\$ 384,424.98	\$ 576,249.97

Item	Description	Dates
Meeting	BOE meeting - to approve CM@R method for Project	Monday, Dec. 14, 2020
Notice	RFP notice - to newspaper	Monday, Dec. 14, 2020
Publication	Newspaper publish - RFP notice	Thursday, Dec. 17, 2020
Notice	PLF email - notice to selected CM@R firms	Thursday, Dec. 17, 2020
Meeting	CM@R pre-proposal conference (not mandatory)	Monday, Jan. 4, 2021
Notice	Meeting notice - (1st Selection Committee mtg) to newspaper	Monday, Jan. 18, 2021
Deadline	CM@R proposals DUE	Wednesday, Jan. 20, 2021
Publication	Newspaper publish - 1st Selection Committee meeting notice	Thursday, Jan. 21, 2021
Notice	Meeting notice - (2nd Selection Committee mtg) to newspaper	Monday, Jan. 25, 2021
Meeting	1st Selection Committee meeting	Wednesday, Jan. 27, 2021
Publication	Newspaper publish - 2nd Selection Committee meeting notice	Thursday, Jan. 28, 2021
Notice	Meeting notice - February regular BOE meeting	Monday, Feb. 1, 2021
Meeting	2nd Selection Committee meeting & interviews	Wednesday, Feb. 3, 2021
Publication	Newspaper publish - February regular BOE Notice	Thursday, Feb. 4, 2021
Meeting	1st BOE meeting (regular) - to accept Selection Committee recommendation	Monday, Feb. 8, 2021
Notice	Meeting notice - (special BOE meeting) to newspaper	Monday, Feb. 8, 2021
Publication	Newspaper publish - special BOE meeting notice	Thursday, Feb. 11, 2021
Meeting	2nd BOE meeting (special) - to approve CM@R contract	Monday, Feb. 15, 2021
Construction	Construction commencement	May 24, 2021 (est.)
Construction	Substantial Completion	Aug. 1, 2021

**Wayne Community Schools
Board of Education Meeting, December 14, 2020
Motion to Select Construction Management at Risk Construction Delivery Method**

Rationale

Wayne Community Schools is considering the design and construction of plumbing and other renovations to the existing high school building. The School District has determined that construction manager at risk is the construction delivery method best suited for a project of this size and scale.

Motion

MOTION by _____ that the Board of Education of this School District should, and does hereby:

1. Select the construction delivery method of “Construction Management at Risk” under the provisions of the Nebraska Political Subdivisions Construction Alternatives Act, Neb. Rev. Stat. §§ 13-2901, et seq. (the "Act") for the School District for the purpose of pre-construction design consulting and construction of proposed plumbing and other renovations to the existing high school building (hereinafter referred to as "the Project"), and hereby delegates to and directs the Superintendent of Schools, or designee, and selected school district legal counsel to initiate and carry out all actions necessary to comply with the requirements of the Act, including but not limited to the issuance of a Request for Proposals for the position of Construction Management at Risk for the Project.

2. Adopt and approve the weight to be given by the Selection Committee to the statutory selection criterion enumerated in subdivisions 1 through 8 below:

No.	Selection Criteria	Percent Value
1	The financial resources of the construction manager to complete the project.	10%
2	The ability of the proposed personnel of the construction manager to perform.	30%
3	The character, integrity, reputation, judgment, experience, and efficiency of the construction manager.	10%
4	The quality of performance on previous projects.	20%
5	The ability of the construction manager to perform within the time specified.	25%

No.	Selection Criteria	Percent Value
6	The previous and existing compliance of the construction manager with laws relating to the contract.	5%
	TOTAL (Not more than 100%).	100%

3. Appoint the following persons to the Selection Committee to evaluate the proposals received from firms in response to the request for Proposals for the position of Construction Manager at Risk in accordance with Neb. Rev. Stat. § 13-2910 (must have at least five (5) members):

- (a) Member(s) of the school board:
 - Lynn Junck, Facility Committee Member
 - Justin Davis, Facility Committee Member
 - Jodi Pulfer, Facility Committee Member
- (b) Member(s) of the school administration or staff:
 - Mark Lenihan, Superintendent of Schools, or designee;
 - Jordan Widner, Director of Maintenance
- (c) The school's architect or engineer:
 - Bob Soukup, Architect for Carlson West Povondra Architects, or designee
- (d) Any person(s) having special expertise relevant to selection of a construction manager under the Nebraska Political Subdivisions Construction Alternatives Act who is not employed by the School District or has or may have a financial or other interest in a construction manager who has or may have a proposal being evaluated:
 - Kyle Nelson, Head of Maintenance at Wayne St. College
- (e) A resident(s) of the School District other than an individual included in (a) through (d) above who is not employed by the School District or has or may have a financial or other interest in a construction manager who has or may have a proposal being evaluated:
 - Brent Pick, Local Patron of WCS

Board member _____ seconded the MOTION. After discussion and on roll call vote, the following Board members voted in favor of passage and adoption of the above Motion:

_____.

The following Board members voted against the same:

_____.

The following Board members were absent or not voting:

The above Motion having been consented to by two-thirds (2/3rds) or more of the members of the School Board of this School District, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska Open Meetings Law.

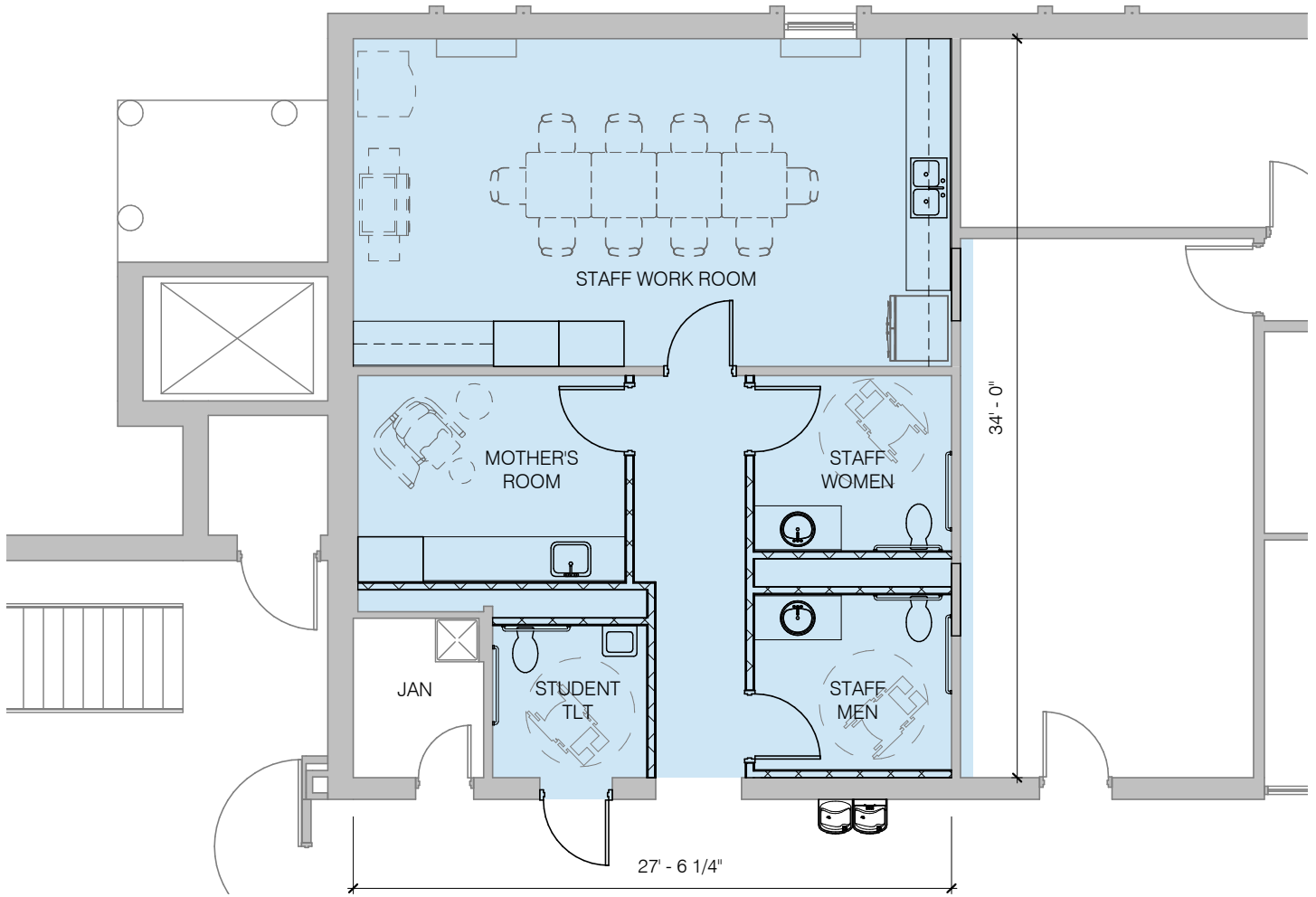
DATED this 14th day of December, 2020.

WAYNE COUNTY SCHOOL DISTRICT 90-0017,
A/K/A WAYNE COMMUNITY SCHOOLS

BY: _____
President, Board of Education

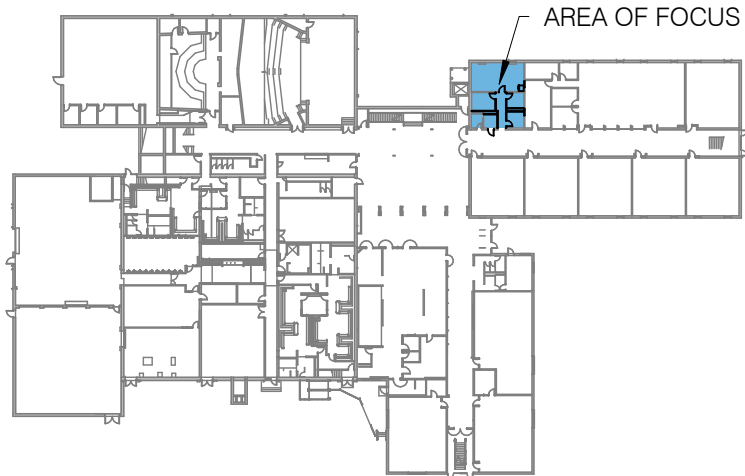
ATTEST:

Secretary



PARTIAL FIRST FLOOR PLAN

1/8" = 1'-0"



KEYPLAN - FIRST FLOOR

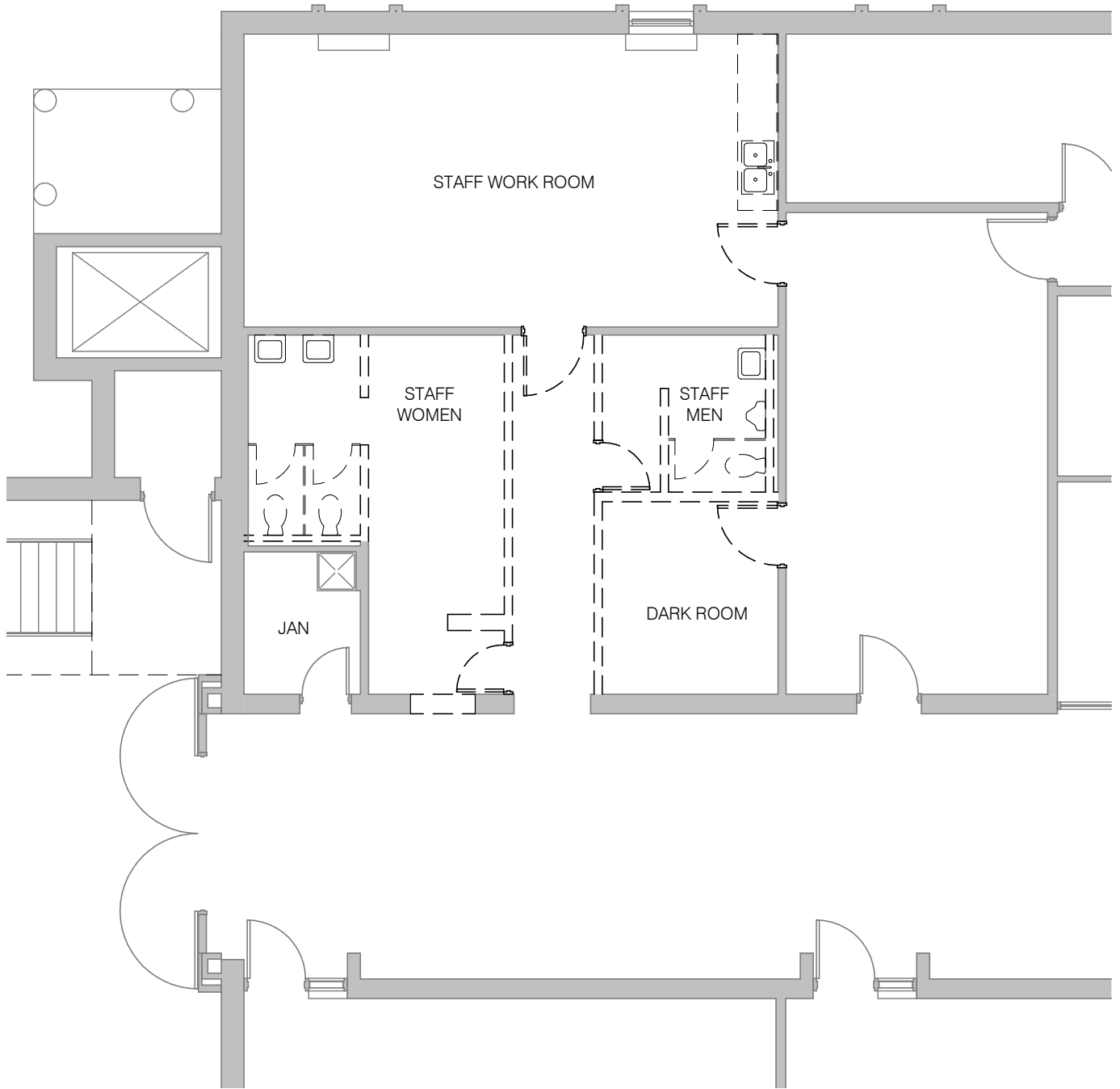
1" = 100'-0"



**CARLSON
WEST
POVONDRA**
ARCHITECTS

**FIRST FLOOR RENOVATION PLAN
HIGH SCHOOL RESTROOM RENOVATIONS**

WAYNE, NE
CWP 20156 12/11/2020



FIRST FLOOR DEMOLITION PLAN

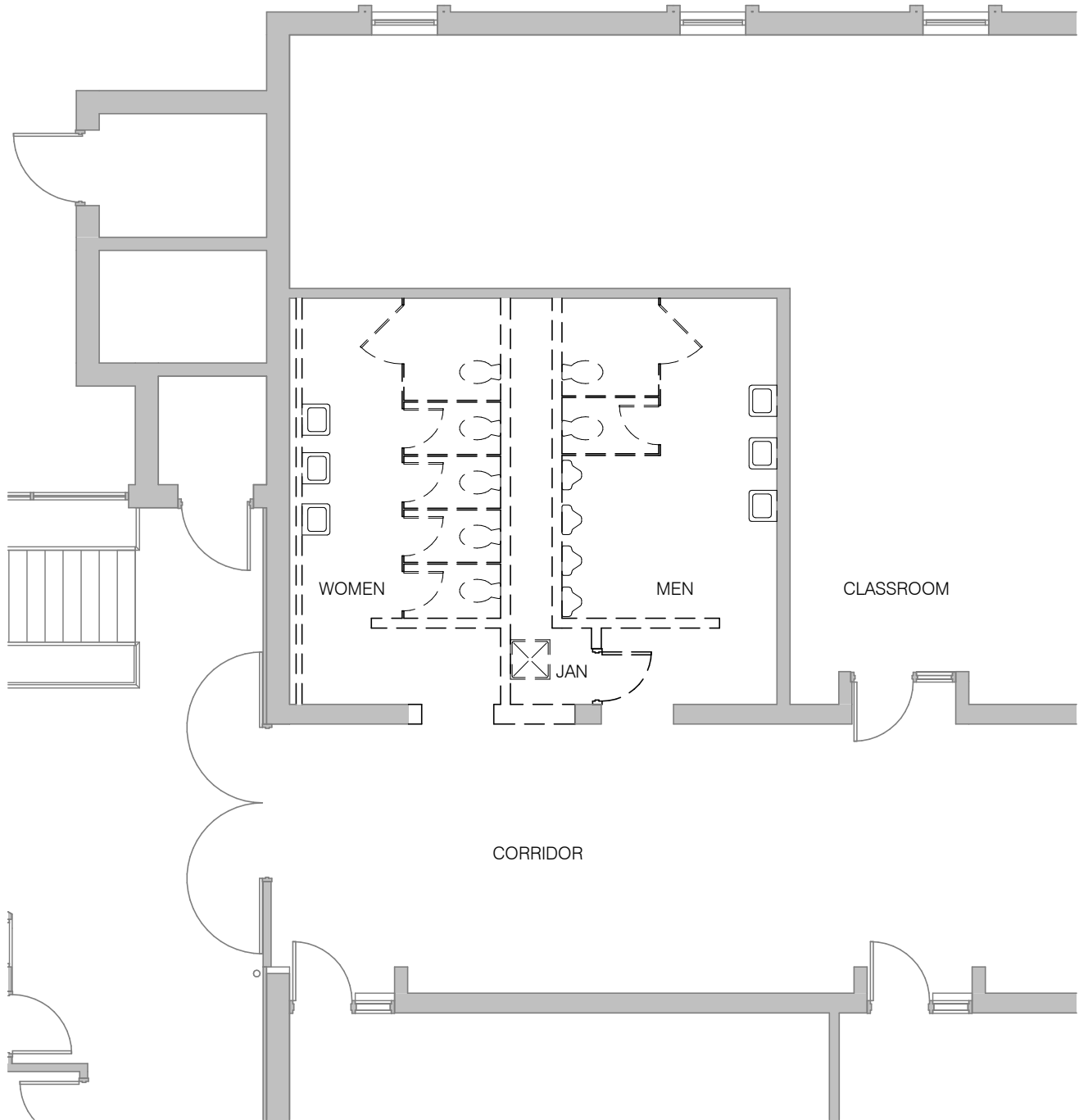
1/8" = 1'-0"



**CARLSON
WEST
POVONDRA**
ARCHITECTS

**FIRST FLOOR DEMOLITION
HIGH SCHOOL RESTROOM RENOVATIONS**

WAYNE, NE
CWP 20156 12/11/2020



SECOND FLOOR DEMOLITION PLAN

1/8" = 1'-0"



**CARLSON
WEST
POVONDRA**
ARCHITECTS

**SECOND FLOOR DEMOLITION
HIGH SCHOOL RESTROOM RENOVATIONS**

WAYNE, NE
CWP 20156 12/11/20



**CARLSON
WEST
POVONDRA**
ARCHITECTS

5060 Dodge Street
Omaha, Nebraska 68132
402,551,1500

cwparchitects.com

WAYNE COMMUNITY SCHOOLS HIGH SCHOOL RESTROOM RENOVATIONS

PROGRAM STATEMENT

The Wayne Community Schools High School Restroom Renovations project includes work on both the first and second floor of the existing Jr/Sr High School at 611 W 7th Street, Wayne, NE 68787. In general, the goal of this project is to update the existing restrooms to match other recently renovated restrooms and locker rooms in the high school and middle school. Repair and replacement of the existing plumbing serving these spaces is also a priority.

Work on the first floor will include demolition of approximately 900 square feet of existing restrooms, an old dark room, and the teacher work room. This will include removal of the existing concrete floor slab in its entirety in the old restrooms to aid in replacement of plumbing drains, demolition of interior stud and masonry walls, demolition of wood doors and hollow metal frames, as well as the demolition of all of the existing acoustic ceilings, light fixtures and mechanical grilles. The terrazzo floor in the corridor will remain. The Owner will handle the abatement of asbestos floor tile in the teacher work room under a separate contract prior to the Construction Manager beginning any work. Once demolition is complete the new construction will include two new staff restrooms, a new public restroom, a mother's room, and the renovated teachers' lounge. The new restrooms will be constructed with new metal stud and gypsum board partitions with tile wainscot and tile flooring. This will also include new acoustic ceilings, lights, mechanical modifications to coordinate with the new room layouts, and adjustments to existing fire sprinkler systems. In addition, the ceilings are being removed to aid in the replacement of all of the overhead drain lines that will be changed out as part of the second-floor renovations. Work in the teacher lounge will generally include new floor finish, ceilings, lighting, HVAC adjustments, and a new countertop and sink. An existing drinking fountain in the corridor will be relocated adjacent to the Staff Men's toilet in the main corridor.

Work on the second floor will include demolition of approximately 530 square feet of existing restrooms, plumbing chase and a janitor closet. This will include removal of the existing mosaic tile flooring, all existing plumbing fixtures and drain lines, toilet partitions and accessories, acoustic ceilings, lighting and HVAC distribution as required to accommodate the new restroom layout. The new restrooms will be constructed with new metal stud and gypsum board partitions with a tile wainscot. The restrooms will also include new tile flooring, acoustic ceilings, lighting, mechanical modifications to coordinate with the new room layouts, and adjustments to existing fire sprinkler systems.

The project is expected to begin as soon as the school year ends in May, and all work needs to be completed at the start of August before students return. The preliminary budget for the work is \$400,000.

EMPLOYEE RIGHTS

PAID SICK LEAVE AND EXPANDED FAMILY AND MEDICAL LEAVE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT

The Families First Coronavirus Response Act (FFCRA or Act) requires certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. These provisions will apply from April 1, 2020 through December 31, 2020.

▶ PAID LEAVE ENTITLEMENTS

Generally, employers covered under the Act must provide employees:

Up to two weeks (80 hours, or a part-time employee's two-week equivalent) of paid sick leave based on the higher of their regular rate of pay, or the applicable state or Federal minimum wage, paid at:

- 100% for qualifying reasons #1-3 below, up to \$511 daily and \$5,110 total;
- ⅔ for qualifying reasons #4 and 6 below, up to \$200 daily and \$2,000 total; and
- Up to 10 weeks more of paid sick leave and expanded family and medical leave paid at ⅔ for qualifying reason #5 below for up to \$200 daily and \$12,000 total.

A part-time employee is eligible for leave for the number of hours that the employee is normally scheduled to work over that period.

▶ ELIGIBLE EMPLOYEES

In general, employees of private sector employers with fewer than 500 employees, and certain public sector employers, are eligible for up to two weeks of fully or partially paid sick leave for COVID-19 related reasons (see below). *Employees who have been employed for at least 30 days prior to their leave request may be eligible for up to an additional 10 weeks of partially paid expanded family and medical leave for reason #5 below.*

▶ QUALIFYING REASONS FOR LEAVE RELATED TO COVID-19

An employee is entitled to take leave related to COVID-19 if the employee is unable to work, including unable to **telework**, because the employee:

- | | |
|---|---|
| <ol style="list-style-type: none">1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;2. has been advised by a health care provider to self-quarantine related to COVID-19;3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2); | <ol style="list-style-type: none">5. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or6. is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services. |
|---|---|

▶ ENFORCEMENT

The U.S. Department of Labor's Wage and Hour Division (WHD) has the authority to investigate and enforce compliance with the FFCRA. Employers may not discharge, discipline, or otherwise discriminate against any employee who lawfully takes paid sick leave or expanded family and medical leave under the FFCRA, files a complaint, or institutes a proceeding under or related to this Act. Employers in violation of the provisions of the FFCRA will be subject to penalties and enforcement by WHD.



WAGE AND HOUR DIVISION
UNITED STATES DEPARTMENT OF LABOR

For additional information
or to file a complaint:

1-866-487-9243

TTY: 1-877-889-5627

dol.gov/agencies/whd





AIA[®] Document B105™ – 2017

Standard Short Form of Agreement Between Owner and Architect

AGREEMENT made as of the Thirtieth day of November in the year Two Thousand Twenty
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Wayne Community Schools
611 West 7th Street
Wayne, NE 68787

and the Architect:
(Name, legal status, address and other information)

Carlson West Povondra Architects
5060 Dodge Street
Omaha, Nebraska 68132
Telephone Number: (402) 551-1500

for the following Project:
(Name, location and detailed description)

Wayne Community Schools
High School Restroom Renovations
Wayne, NE
CWP Project Number 20156

The Project will involve interior renovations and improvement to the existing high school restrooms on both the upper and lower levels. The current project budget is approximately \$400,000. Design would begin in December 2020 and be completed by March 2021. This project delivery method will be Construction Manager at Risk. Construction is anticipated to commence in May 2021 and achieve Substantial Completion in August 2021.

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

The Architect shall provide architectural services for the Project as described in this Agreement. The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. The Architect shall assist the Owner in determining consulting services required for the Project. The Architect's services include the following consulting services, if any:

Mechanical, Plumbing, Electrical Engineering:
Morrissey Engineering
4940 North 118th Street
Omaha, NE 68164

During the Design Phase, the Architect shall review the Owner's scope of work, budget and schedule and reach an understanding with the Owner of the Project requirements. Based on the approved Project requirements, the Architect shall develop a design, which shall be set forth in drawings and other documents appropriate for the Project. Upon the Owner's approval of the design, the Architect shall prepare Construction Documents indicating requirements for construction of the Project and shall coordinate its services with any consulting services the Owner provides. The Architect shall assist the Owner in filing documents required for the approval of governmental authorities, in obtaining bids or proposals, and in awarding contracts for construction.

During the Construction Phase, the Architect shall act as the Owner's representative and provide administration of the Contract between the Owner and Contractor. The extent of the Architect's authority and responsibility during construction is described in AIA Document A133-2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor. If the Owner and Contractor modify AIA Document A133-2019, those modifications shall not affect the Architect's services under this Agreement, unless the Owner and Architect amend this Agreement.

ARTICLE 2 OWNER'S RESPONSIBILITIES

The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the Project, and shall establish a budget that includes reasonable contingencies and meets the Project requirements. The Owner shall provide decisions and furnish required information as expeditiously as necessary for the orderly progress of the Project. The Architect shall be entitled to rely on the accuracy and completeness of the Owner's information. The Owner shall furnish consulting services not provided by the Architect, but required for the Project, such as surveying, which shall include property boundaries, topography, utilities, and wetlands information; geotechnical engineering; and environmental testing services. The Owner shall employ a Contractor, experienced in the type of Project to be constructed, to perform the construction Work and to provide price information.

ARTICLE 3 USE OF DOCUMENTS

Drawings, specifications and other documents prepared by the Architect are the Architect's Instruments of Service, and are for the Owner's use solely with respect to constructing the Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the construction of the Project, provided that the Owner substantially performs its obligations under this Agreement, the Architect grants to the Owner a license to use the Architect's Instruments of Service as a reference for maintaining, altering and adding to the Project. The Owner agrees to indemnify the Architect from all costs and expenses related to claims arising from the Owner's use of the Instruments of Service without retaining the Architect. When transmitting copyright-protected information for use on the Project, the transmitting party represents that it is either the copyright owner of the information, or has permission from the copyright owner to transmit the information for its use on the Project.

ARTICLE 4 TERMINATION, SUSPENSION OR ABANDONMENT

In the event of termination, suspension or abandonment of the Project by the Owner, the Architect shall be compensated for services performed. The Owner's failure to make payments in accordance with this Agreement shall be considered substantial nonperformance and sufficient cause for the Architect to suspend or terminate services. Either the Architect or the Owner may terminate this Agreement after giving no less than seven days' written notice if the Project is suspended for more than 90 days, or if the other party substantially fails to perform in accordance with

Init.

the terms of this Agreement. Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

ARTICLE 5 MISCELLANEOUS PROVISIONS

This Agreement shall be governed by the law of the place where the Project is located. Terms in this Agreement shall have the same meaning as those in AIA Document A133-2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor. Neither party to this Agreement shall assign the contract as a whole without written consent of the other.

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or the Architect.

The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

ARTICLE 6 PAYMENTS AND COMPENSATION TO THE ARCHITECT

The Architect's Compensation shall be:

10.0% of the Cost of the Work including all bid alternates and additive Change Orders (if any). For purposes of fee calculation, the value of deductive bid alternates is calculated as additive (positive) values to reflect the design effort associated with providing these potential cost saving options.

The Owner shall pay the Architect an initial payment of zero (\$ 0.00) as a minimum payment under this Agreement. The initial payment shall be credited to the final invoice.

The Owner shall reimburse the Architect for expenses incurred in the interest of the Project, plus ten percent (10 %).

Payments are due and payable upon receipt of the Architect's monthly invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest from the date payment is due at the rate of one percent (1.0 %) monthly , or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect.

At the request of the Owner, the Architect shall provide additional services not included in Article 1 for additional compensation. Such additional services may include, but not be limited to, providing or coordinating services of consultants not identified in Article 1; revisions due to changes in the Project scope, quality or budget, or due to Owner-requested changes in the approved design; evaluating changes in the Work and Contractors' requests for substitutions of materials or systems; providing services necessitated by the Contractor's failure to perform; and the extension of the Architect's Article 1 services beyond eighteen (18) months of the date of this Agreement through no fault of the Architect.

ARTICLE 7 OTHER PROVISIONS

(Insert descriptions of other services and modifications to the terms of this Agreement.)

§ 12.1 Special Consultant services not included in this Agreement include, but are not limited to:

- .1 Hazardous materials investigation, identification and/or removal/abatement
- .2 Boundary, Topographic and Utility Survey
- .3 Geotechnical Testing and Reporting
- .4 Retaining Wall design
- .5 City Planning or City Council Meeting preparation and/or attendance
- .6 Construction Phase erosion control observation and reporting
- .7 Construction and Post-Construction site visits by Engineers.

§ 12.2 **Limitation of Liability.** The Owner agrees that, to the fullest extent permitted by law, CWPA's total aggregate liability to the Owner for injuries, claims, losses, damages, fees or expenses arising out of work under this agreement from any cause or combination of causes, shall be, in total amount limited to the fees paid under this Agreement, or \$20,000, whichever is greater.

ARTICLE 8 CLAIMS AND DISPUTES

The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section.

To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other, for damages.

The Architect and Owner waive consequential damages for claims, disputes or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Article 4.

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

(Printed name and title)



ARCHITECT (Signature)

Robert Soukup, Principal

(Printed name, title, and license number, if required)

TENTATIVE-1st draft

**WAYNE COMMUNITY SCHOOLS
2021-2022 CALENDAR**

June - Option 1	26-4	Sat-Sun	WCS Moritorium (no activities/camps/weights)	
July - Option 2	17-25	Sat-Sun	WCS Moritorium (no activities/camps/weights)	
August	3 or 5	Tues/Thur	Flex tchr training day	
	9	Mon	Teacher First Day In-service - Open House 5-7 PM	
	10	Tues	Teacher In-service	
	11	Weds	1st day of school - noon dismissal	
	12	Thurs	1st full day of school	
	19-20	Thurs/Fri	First Day of Preschool	
September	1	Weds	10:00 Late start - Teacher In-service	
	6	Mon	No school - Labor Day	
	27	Mon	P/T Conf - 2:00 dismissal	
	29	Weds	P/T Conf - 2:00 dismissal	
October	1	Fri	No school pk-12 P/T conferences	
	6	Weds	10:00 Late start - Teacher In-service	
	14	Thurs	No school - Full day teacher In-service	
	15	Fri	No school - Fall break	
November	3	Weds	10:00 Late start - Teacher In-service	
	24	Weds	No School	
	25-26	Th/Fri	Thanksgiving Break	
December	1	Weds	10:00 Late start - Teacher In-service	
	21	Tues	2:00 Release - End 1st semester	
	12/22-1/3		No School Christmas Break	
	22-26	Weds-Sun	5 day NSAA Moritorium	
January	3	Mon	Teacher workday	
	4	Tues	School Resumes	
	28	Fri	K-6 P/T conferences	
February	2	Weds	10:00 Late start - Teacher In-service	
	18	Fri	No School - Winter Break	
March	2	Weds	10:00 Late start - Teacher In-service	
	10	Thurs	End 3rd Qtr	
	11	Fri	No School	
April	6	Weds	10:00 Late start - Teacher In-service	
	15-18	Fri-Mon	No School - Easter Break	
May	4	Weds	10:00 Late start - Teacher In-service	
	13	Fri	Last day of precool	
	14	Sat	Graduation	
	16	Mon	Preschool Graduation	
	27	Fri	Latest last day (final day official in Apr 2021)	
	30	Mon	Memorial Day	
			Total Teacher days	186

