

**MEMO**

**To:** The Board of Education  
**From:** Anita Miller, School Activity Fund Clerk  
**Date:** April 13, 2026  
**Subject:** School Activity Fund Transfers

I am requesting the transfer of \$250.00 from the School Activity account #895 (MS Speech/Drama) to the School Activity account #942 (Refunds and Reimbursements).

This transfer is to reimburse the District for payment made to Kelli Curtis for Choreography of SMS production of Dear Edwina.

**RECOMMENDATION:** That the Board approves the transfer as presented.

# Thank You

ISSUED TO

SMS Drama  
c/o Kathrine Tucker  
4300 N Union  
Shawnee, Ok 74804

PAY TO

Kelli Curtis  
1901 W MacArthur  
Apt. 605  
Shawnee, Ok 74804

DESCRIPTION	QTY	TOTAL
Choreography: SMS production of Dear Edwina	1	\$250
TOTAL		\$250

TOTAL AMOUNT	\$250
TAX	0
AMOUNT DUE	\$250