

## **Copyright**

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## **INTRODUCTION**

The technology center operates according to policies developed and established by the board of education. The board, which represents the local community, develops policies after careful study and deliberation. The board will regularly assess the effects of its policies and make revisions as necessary.

This manual contains the policies that govern the technology center. Policy development in a modern, progressive school system is a dynamic, on-going process. New problems, issues and needs create a continuing need to develop new policies and revise existing ones.

Each person or office should update his or her copy of this manual as new policies are distributed.

**PHILOSOPHY**

To invest in staff, programs, and students to provide resources necessary for a workforce development educational experience that prepares the unemployed to work, the underemployed to approach their professional potential, the high school and college-bound student to be prepared for success in their post-secondary education pursuits or career path, and the businesses in the district to economically benefit from the presence of a skilled local workforce.

**MID-AMERICA TECHNOLOGY CENTER**  
BOARD OF EDUCATION POLICY

*Introduction*

Adopted:

**MISSION STATEMENT**

Mid-America Technology Center's mission is to enrich economic growth by providing quality education training.

**SAFETY**

The board values technology center employees and is concerned for the safety of all employees. The board will establish, through the superintendent, healthful and safe working conditions, and insist on safe work practices and methods. Technology center employees are required to comply with all applicable regulations and laws concerning employee safety.

The superintendent is responsible for ensuring compliance with all applicable health and safety regulations, including establishing necessary procedures and positions to carry out this compliance.

**CODE OF ETHICS**

Mid-America, as a public educational institution, through the board of education, the administration, and the staff, subscribes to the following ethical standards, provisions, and activities as the basis for *The Philosophy of the School*, and the guidelines to be observed in fulfilling its *General Aims*:

- I. Mid-America's board, administration, and staff will have the success of students and clients as the fundamental value upon which all decisions are made.
- II. Mid-America's board, administration and staff acknowledge accountability to the taxpayers and patrons of the local district and the State of Oklahoma.
- III. Mid-America's board, administration and staff acknowledge that the role of the board of education is to be set policy and direction for the school district and the role of the administration and staff is to implement the policies of the board in a fair and consistent manner.
- IV. Mid-America's board, administration, and staff will not use position or influence for any personal gain: and will avoid actions that create a conflict of interest and will strive to avoid actions that might appear to create a conflict of interest.
- V. Mid-America's board, administration, and staff will fulfill all professional responsibilities with honesty and integrity.
- VI. Mid-America's board, administration and staff support the Constitution of the State of Oklahoma and the United States of America, and will obey all federal, state, and local laws.
- VII. Mid-America's board, administration, and staff will encourage effective communication between the board, the students, the staff and all elements of the community.
- VIII. Mid-America's board, administration and staff will improve professional effectiveness through continuing professional development.
- IX. Mid-America's current grievance policy will be used for reporting and resolving alleged violations of the code of ethics for all staff, administrators and board members.

**PRIVACY AT SCHOOL**

The board expects all actions and activities associated with the technology center to be conducted within the confines of the law and with the best interests of students and staff in mind.

To (a) ensure compliance with state and federal privacy laws, (b) reduce the risk of stifling the free exchange of ideas, (c) shield young people from potential embarrassment, and (d) otherwise limit the disruption of the educational environment for students and staff, the technology center does not permit the audio or visual recording of communications or activities occurring in classrooms, offices, or common areas during the school day without prior written consent of a technology center administrator and upon such terms and conditions deemed appropriate by the administrator. Any person who believes that that consent has been unreasonably withheld may appeal the decision to the superintendent, whose decision shall be final.