



---

## HISTORIC PRESERVATION COMMISSION

February 24<sup>th</sup>, at 6:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

---

### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Janet Jeffries	Present
Jennifer Robison	Absent
Scott Kuncel	Present
Tom King	Present
Thom Reeves	Absent

Also present: City Administrator Tom Ourada, Finance Director Wendy Thomas, City Clerk Nancy Tellez, and there were other City employees from various departments.

#### 3. Items of Business

##### 3.A. New Business

##### 3.A.1. January 7th, 2026 Minutes

Scott Kuncel motioned and Janet Jeffries seconded to approve the January 7th, 2026 minutes.  
Scott Kuncel: Aye, Tom King: Aye, Janet Jeffries: Aye

##### 3.A.2. Election of Officers

City Administrator Tom Ourada explained that there could be a motion to approve the slate as it is with no changes.

Janet Jeffries motioned and Scott Kuncl seconded to approve the slate as it with no changes keeping Tom King as President and Janet Jeffries as Vice President.

Scott Kuncl: Aye, Tom King: Aye, Janet Jeffries: Aye

### **3.A.3. Consider Annual Report**

Discussion was held on the Annual Report. City Administrator and Commission Director Tom Ourada provided a copy of the Annual Report. Commission President Tom King also provided a copy he filled out and Commission Vice President Janet Jeffries provided input she would like included in the Annual Report. Ourada mentioned that the input provided would be summarized and included in the Annual Report, and it would be on the agenda for the next meeting.

### **3.A.4. Consider changing the meeting time to 6:00 p.m.**

Scott Kuncl motioned and Janet Jeffries seconded to approve changing the meeting time to 6:00 p.m.

Scott Kuncl: Aye, Tom King: Aye, Janet Jeffries: Aye

### **3.B. Old Business**

Janet Jeffries mentioned adding the form for the Application for Request For A Certificate Of Appropriateness on the next meeting agenda.

### **4. Petitions - Communications - Resident Concerns**

### **5. Officers' Reports**

#### **5.A. Chairperson's Report**

#### **5.B. Director's Report**

Discussion was held on the park bandstand. Jeffries stated that she had heard from someone that the City of Crete was planning to possibly remove the bandstand. Ourada explained that a grant application was submitted for the CCCFF program for restrooms, a pavilion and playground equipment.

City Administrator Tom Ourada stated that if the Commission would like to view the virtual Local Landmark Training for CLGs at City Hall that would be a meeting and Notice will have to be given in case there is a quorum.

The next Historic Preservation Commission meetings will be on Tuesday, March 10th, 2026, at 9:00 a.m. and Monday March 16th 2026, 26 at 6:00 p.m.

### **6. Adjournment**

Scott Kuncl motioned and Janet Jeffries seconded to adjourn the meeting at 7:12 p.m.

Scott Kuncl: Aye, Tom King: Aye, Janet Jeffries: Aye