

# ERIN RICHARDSON

<b>Full Name</b>	ERIN RICHARDSON
<b>Address</b>	21730 201st Street Purcell, OK 73080
<b>Phone</b>	1 (405) 238-1731
<b>Email</b>	erichardson@matech.edu

## Assessment Center Coordinator

<b>Location</b>	Mid-America Technology Center
<b>Category</b>	Coordinator
<b>Position Type</b>	Full Time
<b>Remote/Hybrid</b>	Not Available
<b>Pay Type</b>	Salary \$0 per year
<b>School Year</b>	2026 / 2027 School Year


### Welcome!

Your answers will be automatically saved. You can pause and return to complete this application at any time. To begin, click "Next" below. All items marked with a red label are required and must be completed to submit your application.

Mid-America Technology Center considers all applicants for employment without regard to race, color, religion, gender, national origin, age or disability, or status as a Vietnam-era or special disabled veteran in accordance with federal law. This includes, but is not limited to, admissions, employment, financial aid, and educational services. In addition, Mid-America Technology Center complies with applicable state and local laws prohibiting discrimination in employment in every jurisdiction in which it maintains facilities. Mid-America Technology Center also provides "reasonable accommodations" to qualified individuals with disabilities, in accordance with the Americans with Disabilities Act and applicable state and local laws. Mike Eubank is the coordinator of the Mid-America Technology Center's effort to assure nondiscrimination.

### Resume

Share Your Resume

 Erin Richardson- Resume.pdf

### Contact Information

Contact Information

<b>Name</b>	ERIN RICHARDSON
<b>Phone</b>	1 (405) 238-1731
<b>Address</b>	21730 201st Street Purcell OK 73080

### MATC Questions

Are you over the age of 18?

Yes

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Date you can begin to work

Jun 2, 2025

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Salary desired

Negotiable

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Are you willing to work overtime?

Yes

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Are you able to perform the essential functions of the position for which you have applied, with or without reasonable accommodation?

Yes

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Are you authorized to work for all employers in the United States on a full-time basis, or only for your current employer?

All Employers

Current employer only

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Have you ever been employed by Mid-America?

Yes

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State the name(s) of any relative(s) at MATC employ and your relationship to them.

Jeff Abernathy, Carol Abernathy- parents

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Have you ever been convicted of a crime?

No

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If yes to have you ever been convicted of a crime?

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Have you ever served in the U.S. Armed Forces?

No

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If yes to have you ever served in the U.S. Armed Forces?

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Education

Education

University of Central Oklahoma

**Degree**

Masters in Educational Leadership

**Graduate?**

Yes

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<b>Dates</b>	Aug 15, 2013 - May 18, 2018
<b>GPA</b>	4.00

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University of Oklahoma

<b>Degree</b>	BS in Construction Science	<b>Graduate?</b>	Yes
<b>Dates</b>	Aug 11, 2008 - May 20, 2011		
<b>GPA</b>	3.50		

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Prior Work History

Employment History

CADD Instructor

<b>Employer</b>	Mid- America Technology Center
<b>Dates</b>	Aug 1, 2013 - CURRENT
<b>Location</b>	Wayne OK, 73095
<b>Salary</b>	74810
<b>Reason For Leaving</b>	I want the opportunity to further my career in education leadership by employing my acquired skills with my passion for education, to become an available resource for instructors and provide support to our students and system as a whole.
<b>Supervisor Name</b>	Amy Cornforth
<b>Supervisor Phone</b>	4053121562
<b>Supervisor Email</b>	
<b>Can Contact?</b>	Yes

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CADD TEACHER

<b>Employer</b>	Metro Technology Center
<b>Dates</b>	Sep 1, 2011 - May 31, 2013
<b>Location</b>	Oklahoma City OK, 73129
<b>Salary</b>	60000
<b>Reason For Leaving</b>	Received the CADD teaching position at MATC, it was closer to family.
<b>Supervisor Name</b>	Ed Melott
<b>Supervisor Phone</b>	4059904498
<b>Supervisor Email</b>	
<b>Can Contact?</b>	No

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References

References

Kayla Rae Berger

<b>Relationship</b>	Fellow committee member at church
<b>Time Known</b>	6 years
<b>Email</b>	ShorterBerger@yahoo.com
<b>Phone</b>	(803) 566-1099

Karen Hemmerling

<b>Relationship</b>	Former supervisor
<b>Email</b>	khemmerling@matech.edu
<b>Phone</b>	(405) 618-3317

Danny Hogue

<b>Relationship</b>	Teaching associate from 2013-2025
<b>Time Known</b>	13 years
<b>Email</b>	Dlhogue@okstate.edu
<b>Phone</b>	(405) 370-6604

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## Additional Applicant Information

Memberships, awards, and additional training.

MLA graduate, MAX Teaching: Train-the-Trainer completer, NOCTI certified, SkillsUSA Advisor- 15 years, Youth leadership committee, Building and Properties committee- FBC Purcell, Mastering Methods leadership team member

Skills, licenses, and/or trade/professional certifications.

Certified teacher; Secondary Principals Certification- 2018; Background in project management: scheduling, estimating, maintaining efficient job sites, organization on large scale projects, budgeting, running/ attending meetings, long-range planning and execution; strong computer skills; communication.

Additional information about yourself that you believe would be helpful in appraising your qualifications for the position for which you are applying:

I understand the importance of Career Tech and its impact on our communities and citizens. Being a product of Mid-America and now an educator has given me a unique perspective that currently benefits my students through my teaching style, classroom management, and leadership.

I believe, when given the opportunity to utilize my knowledge and skillset, I can be more valuable to the institution as a whole, rather than only within my program. I enjoy being a resource to my co-workers through my experience and application of education.

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Digital Signature

Digital Signature

  
Electronically signed by Erin Richardson at 05/21/2026 2:30 pm



# ERIN RICHARDSON M.ED

## CERTIFIED TEACHER

### Profile

I am a certified teacher with fifteen plus years of experience in Career Tech Education and CADD technology. With strong leadership and classroom management, I have the ability to collaborate using analytical skills to create meaningful educational content with known success.

## EXPERIENCE

### CADD INSTRUCTOR

Mid-America Technology Center- Wayne, OK

#### 2013- Present

- Designed and delivered engaging lessons for 1st and 2nd year students, tailoring content to match industry standards using the platforms: Autodesk, Microsoft Office, Bluebeam and SolidWorks.
- Collaborate with other programs to plan and implement interdisciplinary projects meant to engage students at multiple learning levels.
- Training students to utilize professional skills related to communication, time management, problem solving, teamwork, and presentations.
- Advisor and organizer for SkillsUSA drafting competitions.

### CADD INSTRUCTOR

Metro Technology Center- Oklahoma City, OK

#### 2011-2013

- Provided student support through individualized learning plans.
- Developed and implemented classroom management strategies that promoted a positive, inclusive environment.
- Encouraged and organized student competitions in SkillsUSA, a Career Tech Student Organization.



405-238-1731



erichardson5911@gmail.com



201st Street, Purcell, OK 73080

## EDUCATION

### MASTER'S ED. LEADERSHIP

University of Central Oklahoma

#### 2018 Honors Graduate

Received Secondary Principal's Certification in 2018

### BACHELOR OF SCIENCE

University of Oklahoma

#### 2011 Graduate

BS in Construction Science  
Minor in General Business

## SOFTWARE

- Microsoft Office
- Google Platform
- Autodesk suite
- Bluebeam
- SOLIDWORKS
- SolidProfessor
- Planbook



# ERIN RICHARDSON M.ED

CERTIFIED TEACHER

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## SUMMARY OF QUALIFICATIONS

### LEADERSHIP

- Fifteen years of teaching experience in Career Tech with Oklahoma Standard Teaching Certification, Exp. 2029.
- Initiated the ConstructED Mentorship, 2026.
- Completed Leadership Mid-America Class XIX.
- Leader team member for Mastering Methods: 2025-26; Presenter for Mastering Methods meetings on various subjects.
- CADD Summit Lead Teacher.
- Experience in project management regarding: scheduling, estimating/budgeting, long-range planning, and execution.

### ORGANIZATION

- Developed 2-year instructional curriculum for the CADD program.
- Organized, managed, and scheduled speakers for week-long Adulting 101 event for students.
- Active advisor for Oklahoma CAD Student Summit.
- CTSO SkillsUSA Advisor- 15 years.
- Continuous collaboration with campus programs to engage students in multi-disciplinary projects.

### COMMUNICATION

- Participate as a mentor teacher.
- MAX Teaching Train-the-Trainer completer.
- Held position of OKACTE T & I Reporter from 2019-2021.
- Continuous improvement on participation and networking between students and industry through Advisory Committees.
- Active member of the Youth Leadership Committee, former Building and Grounds Committee chair for FBC, Purcell.

## Qualifications

Leadership, communication, and organizational skillsets are integral to creating a positive and effective learning environment. I lead by example, fostering an inclusive classroom culture where students are encouraged to excel. My strong communication abilities allow me to engage with all stakeholders effectively, ensuring clear understanding and collaboration. I am skilled in organizing lesson plans, resources, and schedules, which ensures smooth classroom operations and maximizes learning opportunities. These skills, combined with my passion for teaching, enable me to adapt to diverse needs and help students reach their full potential, which is what I plan to carry over into administration for a fluid transition into furthering my career in education leadership.

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## REFERENCES

**ATTACHED**