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## **BUSINESS IMPROVEMENT DISTRICT BOARD**

July 9<sup>th</sup>, 2025 at 2:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### **MINUTES**

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### **1. Open Meeting**

##### **2. Roll Call**

Tom Sorensen: Present  
Adam Bauer: Present  
Sherri Heath: Present  
Crystal Alarcon: Present  
Chris Linhart: Present  
Present: 5. Absent:0

Also present: City Administrator Tom Ourada, City Attorney Anna Burge, Finance Director Wendy Thomas and City Clerk Nancy Tellez

##### **3. Items of Business**

###### **3.A. April 16th, 2025 Minutes**

Tom Sorensen motioned and Adam Bauer seconded to approve the minutes.

Tom Sorensen: Aye, Crystal Alarcon: Aye, Adam Bauer: Aye, Chris Linhart: Aye, Sherri Heath: Aye

###### **3.B. Accounts Receivable**

City Administrator Tom Ourada explained that invoices were already mailed out and there will be a second letter being mailed out with an attorney letter.

### **3.C. Request for Proposal (RFP)**

City Administrator Tom Ourada explained that this is the request for a proposal for snow removal services in the Downtown Improvement District#1. Board member Tom Sorensen asked if the county can do this and Ourada explained that the county can do this. However, the county charges a 7% interest and if payment is late the interest goes up to 14%. The City of Crete also has to pay a fee to the county if they do this.

Ourada explained that this RFP includes the bid instructions and general information on the snow removal services. Ourada explained that a notice will be published, posted and mailed out to companies. It was stated that the proposals would be for annual services.

### **4. Petitions - Communications - Citizen Concerns**

### **5. Officers' Reports**

City Administrator Tom Ourada stated that bids will be brought to the Business Improvement District Board and then to the City Council.

### **6. Adjournment**

Crystal Alarcon motioned and Adam Bauer seconded to adjourn the meeting at 2:31 p.m..

Tom Sorensen: Aye, Crystal Alarcon: Aye, Adam Bauer: Aye, Chris Linhart: Aye, Sherri Heath: Aye