

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/6/2026Select One: Initial Application _____ Renewal ☒

Name of Sanctioned Organization:

Stillwater Ag Booster Club

Official Mailing Address for the organization:

PO Box 241, Stillwater, OK 74076Organization's Taxpayer I.D. Number: 84-1729796

Organization President

Organization Treasurer

Name: Sean HowellName: Angela CarterPhone: 405-880-0211Phone: 918-504-9064Email: sean.howell3@gmail.comEmail: angela.l.carter@okstate.edu

Organization's Purpose, Goals, and the Benefit to District Students: Financially support and encourage Stillwater Public Schools' students engaged in Stillwater Public Schools' Agricultural Education and FFA and/or Payne County 4-H Club & activities.

Organizations's Website and/or Social Media Accounts: Facebook / Instagram - Stillwater Ag Booster Club website - <https://www.stillwateragboosters.com>

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments
to: Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074
7. Signing this form certifies that you agree to attend mandatory district training.

Angela Carter - Treasurer

Organization Representative/Office Name and Position (printed)

Angela G. Carter

Signature

7/3/2026

Date

Robby Bransom

School Faculty Sponsor / Athletic Coach Name (printed)

[Signature]

Signature

7/4/26

Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater Ag Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025 - 2026

Beginning Cash Balance, July 1, 2025

\$ 41,582.43 ✓ OK

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 55,663.45

Donations / Sponsorships

\$ 9,511.00

Parent/Student Contributions

\$ 350.00

Other (list):

Interest Income

\$ 624.88

Other

\$ 67.60

\$

Total Collections

\$ 66,216.93

Expenditures:

Fundraising Expenses

\$ 8,725.60

Other (list):

General

\$ 3,468.32

Local & County Show

\$ 7,826.33

Program & Project Support

\$ 39,224.96

Scholarships

\$ 2,005.00

Special Projects

\$ 1,000.00

\$

\$

\$

Total Expenditures

\$ 62,250.21 ✓ OK

Ending Cash Balance, June 30, 2026

\$ 45,549.15 ✓ OK

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 25-26 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Cynthia S. Carter

Date: 7/3/2026

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)

 Name of Organization/Association: Stillwater Ag Booster Club

 FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027

Beginning Cash Balance, July 1, <u>2026</u>	\$ <u>45,549.15</u>
Collections:	
Fundraiser, Merchandise Sales, Etc.	\$ <u>39,500.00</u>
Donations	\$ <u>7,500.00</u>
Parent/Student Contributions	\$ <u>350.00</u>
Other (list):	
<u>Interest Income</u>	\$ <u>500.00</u>
	\$
	\$
Total Collections	\$ <u>47,850.00</u>
Expenditures:	
Fundraising Expenses	\$ <u>15,675.00</u>
Other (list):	
<u>General</u>	\$ <u>1,842.50</u>
<u>Local & County Show</u>	\$ <u>7,850.00</u>
<u>Program & Project Support</u>	\$ <u>42,982.50</u>
<u>Scholarships</u>	\$ <u>2,000.00</u>
<u>Special Projects</u>	\$ <u>1,000.00</u>
	\$
	\$
	\$
Total Expenditures	\$ <u>71,350.00</u>
Ending Cash Balance, June 30, <u>2027 (estimate)</u>	\$ <u>22,049.15</u>

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 26-27 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

 Representative/Officer: Angela G. Cantelmo

 Date: 7/3/2026

 Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.) *Stillwater Ag Booster Club*ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

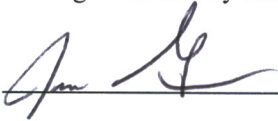
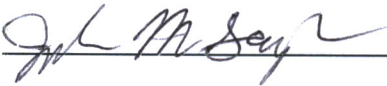
This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Date: 7-4-2026Representative: Date: 7-4-2026

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING
Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: July 6, 2026 Select One: Initial Application _____ Renewal X

Name of Sanctioned Organization: SHS Cheer Booster

Official Mailing Address for the organization: 3915 W. Eagle Creek Ave, Stillwater, OK 74074

Organization's Taxpayer I.D. Number: 26-2821104

Organization President

Name: Kristi Duhon

Phone: 405-747-6804

Email: duhons@att.net

Organization Treasurer

Name: Amy Jo Dearing

Phone: 405-301-3155

Email: amyjo.dearinger@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: To provide additional financial support and funding with fundraising opportunities for SHS Cheer

Organizations's Website and/or Social Media Accounts: stillwaterschools.com/athletic/spiritsquad

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

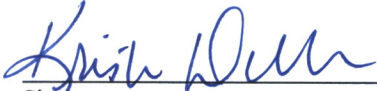
APPLICATION FOR SANCTIONING (Cont.)Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074
7. Signing this form certifies that you agree to attend mandatory district training.

Kristi Duhon, President

Organization Representative/Office Name and Position (printed)


Signature

July 6, 2026

Date

Lauren Duhon, SHS Cheer/Stunt Coach

School Faculty Sponsor / Athletic Coach Name (printed)


Signature

July 6, 2026

Date

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: _____

FINANCIAL ACTIVITY FOR SCHOOL YEAR _____

Beginning Cash Balance, July 1, _____ \$ 10,447.76

Collections:

Fundraiser, Merchandise Sales, Etc. \$ 3709.00

Donations \$ 4791.70

Parent/Student Contributions \$ 65,200.65

Other (list): _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total Collections \$ 73,701.35

Expenditures:

Fundraising Expenses \$ _____

Other (list): _____

See Attached Profit & Loss Statement \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total Expenditures \$ 64,438.83

Ending Cash Balance, June 30, 2026 \$ 19,710.28

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Kristi Duhon Date: July 6, 2026Title: Kristi Duhon, President

Received and reviewed by Chief Financial Officer:

Name/Title: _____ Date: _____

Adoption Date: February 8, 2000**Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25****Page 3 of 5**

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: SHS Cheer Booster

FINANCIAL ACTIVITY FOR SCHOOL YEAR _____

Beginning Cash Balance, July 1, _____ \$ 19,710.28

Collections:

Fundraiser, Merchandise Sales, Etc. \$ 30,000.00

Donations \$ _____

Parent/Student Contributions \$ 30,000.00

Other (list): \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total Collections

\$ 60,000.00

Expenditures:

Fundraising Expenses \$ _____

Other (list):

Camp \$ 12,650.00

Nationals \$ 35,075.00

Uniforms/Squad Attire \$ 6095.00

Asst. Coach \$ 3680.00

Gameday Meals \$ 2300.00

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total Expenditures

\$ 59800.00

Ending Cash Balance, June 30, 2027

\$ 19910.28

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Kristi DuhonDate: July 6, 2026Title: Kristi Duhon, President

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

Adoption Date: February 8, 2000**Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25****Page 4 of 5**

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Kristi Duhon
Kristi Duhon, President

Date: July 6, 2026

Representative: Lauren Duhon
Lauren Duhon, SHS Cheer/Stunt Coach

Date: July 6, 2026

Representative: Amy Jo Dearing
Amy Jo Dearing, Treasurer

Date: July 6, 2026

Representative: Carolyn Walstad
Carolyn Walstad, SHS Representative

Date: July 6, 2026

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 6/29/26Select One: Initial Application _____ Renewal XName of Sanctioned Organization: Stillwater Pioneers Boys Basketball Booster ClubOfficial Mailing Address for the organization: 17 Yellow Brick Rd., Stillwater, OKOrganization's Taxpayer I.D. Number: 85-3777737

Organization President

Name: APRIL RUTHERFORDPhone: (804) 239-2783Email: aprilrutherford@gmail.com

Organization Treasurer

Name: Nicole HarshPhone: 727 278 5613

Email: _____

Organization's Purpose, Goals, and the Benefit to District Students: _____

The purpose of the Club is to foster and promote the development of the Stillwater High School boys basketball players and program. All assets of the Club are used exclusively for this purpose. The club will raise financial support for the Stillwater High School boy's basketball team, to be used to purchase equipment, food, lodging or other forms of support as needed.

Organizations's Website and/or Social Media Accounts: NA

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

- ✓ 1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
- ✓ 2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
- ✓ 3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
- ✓ 4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers. ✓
- ✓ 5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074
7. Signing this form certifies that you agree to attend mandatory district training.

APRIL RUTHERFORD (PRESIDENT)

Organization Representative/Office Name and Position (printed)

Signature

SEAN MORGAN

School Faculty Sponsor / Athletic Coach Name (printed)

Signature

Date

Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: STILLWATER PIONEERS BOYS BASKETBALL BOOSTER CLUB

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-26

Beginning Cash Balance, July 1, 2025

\$ 8696.58

Collections:

Fundraiser, Merchandise Sales, Etc.
 Donations
 Parent/Student Contributions
 Other (list):

\$ 20944.79

\$ 1085.00

\$ _____

\$ _____

\$ _____

\$ _____

\$ 22029.79

Total Collections

Expenditures:

Fundraising Expenses
 Other (list):

\$ 1586.78

Camp fees

\$ 1125.00

Food

\$ 5377.12

Salary

\$ 3767.75

Admin

\$ 662.42

Misc

\$ 2177.86

Travel gear

\$ 6700.06

Senior night

\$ 306.12

\$ _____

\$ 21703.11

Total Expenditures

Ending Cash Balance, June 30, 2026

\$ 9023.26

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-26 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: _____

Date: 07-02-26

Title: PRESIDENT

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)

Name of Organization/Association: STILLWATER PIONEERS BOYS BASKETBALL BOOSTER CLUB

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-27

Beginning Cash Balance, July 1, 2026 \$ 9023.26

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 15750.00

Donations

\$ _____

Parent/Student Contributions

\$ 800.00

Other (list):

\$ _____

\$ _____

\$ _____

Total Collections

\$ 16550.00

Expenditures:

Fundraising Expenses

\$ 1600.00

Other (list):

Admin

\$ 600.00

Salary

\$ 3767.75

Food

\$ 6550.00

Travel gear

\$ 4000.00

Senior night

\$ 1000.00

Misc

\$ 750.00

\$ _____

Total Expenditures

\$ 18267.75Ending Cash Balance, June 30, 2027\$ 7305.51

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-27 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: _____

Date: 07-02-26Title: PRESIDENT

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

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To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-26 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Claire EdwardsDate: 7-2-26Representative: Deanna FaldenDate: 7-2-26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

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Date Submitted: 7/6/26Select One: Initial Application _____ Renewal X

Name of Sanctioned Organization:

Pioneer Golf Booster Club

Official Mailing Address for the organization:

Organization's Taxpayer I.D. Number: 46-3996296

Organization President

Organization Treasurer

Name: Amy Jo FrazierName: Ashlee RobertsonPhone: (405) 612-4980Phone: (765) 414-0260Email: Frazieramyjo@yahoo.comEmail: AshleeRobertson14@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: To raise funds for boys and girls golf teams, grades 9-12. We help pay for meals, equipment, uniforms, tournament fees, & overnight trip.

Organizations's Website and/or Social Media Accounts: @ SPS pioneer golf bc

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

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Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

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APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Ashlee Robertson - Treasurer
Organization Representative/Office Name and Position (printed)

Ashlee Robertson
Signature

7/6/26
Date

Karay Parzkowski
School Faculty Sponsor / Athletic Coach Name (printed)

K. Parzkowski
Signature

7/6/26
Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: Pioneer Golf Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025 - 2026

Beginning Cash Balance, July 1, 2025

\$ 6,991.59

Collections:

Fundraiser, Merchandise Sales, Etc.

\$

Donations

\$

Parent/Student Contributions

\$

Other (list):

Interest Income

\$

Host Tournament Fees

\$

WGA Grant

\$

Total Collections

\$ 38,860.16

Expenditures:

Fundraising Expenses

\$

Other (list):

Tournament Feast Exp

\$

Meals & Snacks

\$

Uniforms & Equipment

\$

Post Season Banquet & Activities

\$

Coaches Dues

\$

Host Tournament Exp

\$

State Tournament

\$

Misc

\$

Total Expenditures

\$ 37,888.68

Ending Cash Balance, June 30, 2026

\$ 7,963.07

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 25-26 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Ashlee Robertson

Date: 7/6/26

Title: Ashlee Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

STILLWATER BOARD OF EDUCATION

CFBB-E

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)

Name of Organization/Association: Pioneer Golf Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027

Beginning Cash Balance, July 1, 2026 \$ 7,963.07

Collections:

Fundraiser, Merchandise Sales, Etc. \$

Donations \$ 30,000.00

Parent/Student Contributions \$

Other (list):

Interest Income \$ 0.04

Host Tournament \$ 87.00

WGA Grants \$ 200.00

Total Collections \$ 38,900.04

Expenditures:

Fundraising Expenses \$

Other (list):

Tournament Fees & Exp \$ 7,000.00

Meals & Snacks \$ 4,500.00

Unif. Forms & Equip \$ 16,500.00

Post Season Activist Banquet \$ 1,500.00

Coaches Dines \$ 80.00

Host Tournament Exp \$ 5,500.00

State Tournament Exp \$ 1,000.00

Misc \$ 1,000.00

Total Expenditures \$ 37,080.00

Ending Cash Balance, June 30, 2027 \$ 9,783.11

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Ashley Robertson Date: 7/6/26

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____ Date: _____

Adoption Date: February 8, 2000

Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25

Page 4 of 5

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7-2-26 Select One: Initial Application _____ Renewal X

Name of Sanctioned Organization: Stillwater Touchdown Club

Official Mailing Address for the organization: 5018 Reese Lndg Stillwater, OK 74075

Organization's Taxpayer I.D. Number: 20-5447019

Organization President

Name: Autumn Campbell

Phone: 405-880-5763

Email: autumnjcampbell@hotmail.com

Organization Treasurer

Name: Paige Jones

Phone: 318 372 2192

Email: pejones91@yahoo.com

Organization's Purpose, Goals, and the Benefit to District Students: To offset expenses

for equipment & non-durable goods for the Stillwater Football program. Our provisions provide for all 7-12th grade participants.

Organizations's Website and/or Social Media Accounts: Facebook

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Paige Jones

Organization Representative/Office Name and Position (printed)

Signature

Date

Chael Caewood

School Faculty Sponsor / Athletic Coach Name (printed)

Signature

Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: Stillwater Touchdown Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026

Beginning Cash Balance, July 1, 2025

\$ 12,876.04

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 44917.65

Donations

\$ 18295.58

Parent/Student Contributions

\$ 4767.91

Other (list):

Cashbox deposit
Reimbursements (pay. fee,
equipment, etc.)

\$ 4,000.00

\$ 3,594.00

\$

Total Collections

\$ 75,575.14

Expenditures:

Fundraising Expenses

\$ 9,303.88

Other (list):

Food expense

\$ 28,900.69

Cashbox withdrawal

\$ 3,800.00

Equipment

\$ 9,118.53

Club Admin costs

\$ 873.99

Camps/tournaments/sch images

\$ 5,821.67

End of Season Banquet

\$ 2,852.82

Awards/Recognition

\$ 1943.09

\$

Total Expenditures

\$ 62,614.67

Ending Cash Balance, June 30, 2026

\$ 25,836.51

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer:

Paige Jones

Date:

7-2-26

Title:

Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title:

Date:

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)****ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 - JUNE 30)**Name of Organization/Association: Stillwater Touchdown ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027Beginning Cash Balance, July 1, 2026\$ 25,836.51

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 45,000.00

Donations

\$ 18,000.00

Parent/Student Contributions

\$ 5,000.00

Other (list):

\$

\$

\$

Total Collections

\$ 68,000.00

Expenditures:

Fundraising Expenses

\$ 9,000.00

Other (list):

Food Expense\$ 29,000.00Equipment\$ 4,000.00Camps/Tournaments/Schimmages\$ 6,000.00End of Season Banquet\$ 3,000.00Awards/Recognition\$ 2,000.00Club Admin cost\$ 2,500.00

\$

\$

Total Expenditures

\$ 60,500.00Ending Cash Balance, June 30, 2027\$ 33,336.51

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Deirdre DargatzisDate: 7-2-26Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

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To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the _____ school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Misty NilesDate: 7/3/26Representative: GuarinoDate: 7/3/26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____