



CRETE AIRPORT ADVISORY BOARD MEETING

July 2nd, 2025 at 8:15 AM
Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

2. Roll Call

Greg Hier: Present
Kirk Keller: Absent
James Dux: Present
Howard Nitzel: Present
Blaine Spanjer: Present
Present: 5. Absent: 0

Also present: City Administrator Tom Ourada, City Attorney Anna Burge, City Clerk Nancy Tellez, IT Director Mike Kalkwarf, Airport Manager Samantha Haack, Lead Engineer at Olsson Chris Corr

3. Items of Business

3.A. Minutes

James Dux motioned to approve the minutes and Greg Hier seconded the motion.

James Dux: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye, Greg Hier: Aye

3.B. Discuss Budget

There was a discussion about the airport budget and City Administrator Tom Ourada stated that the airport is \$12,000 down and for this month it was \$5,500. Ourada explained that two years ago Airport Manager Will White was not included and last year White was reflected on the budget. This year Airport Manager Justin and Samantha Haack are not reflected on the budget since it was made before they were hired.

Airport Advisory Board member Howard Nitzel asked if the budget has been changed and Ourada stated that the budget does change. Ourada mentioned that the airport is operating in the negative and the City makes up the deficit.

3.C. New rates for hangars

Airport Advisory Board Chair Blaine Spanjer stated that now that the Crete Municipal Airport has more to offer it needs to be more competitive rate wise.

City Administrator Tom Ourada stated that they need to look at all the components of the airport. There was further discussion on how much rates would need to be going up and how much they could increase at the beginning of next year and then after that. Airport Manager Samantha Haack stated that there are 13 people on the wait list for hangars.

Since there were two Airport Advisory Board members that are going to abstain from voting there was not a quorum for a vote. This item will be on the agenda again next month.

3.D. Discuss Fuel

There was discussion on the airport fuel and City Administrator Tom Ourada stated that if the Airport Advisory Board members are comfortable taking the fuel back there will be further discussion on the topic.

4. Petitions - Communications - Citizen Concerns

5. Officers' Reports

5.A. Airport Manager Report

Lead Engineer at Olsson Chris Corr passed out to the Airport Advisory Board members possible plans for the box hangar. There was discussion on possible foot print dimensions for the hangar and the size of the doors. Corr asked if further discussion could take place over email. City Administrator Tom Ourada stated that it would be best if Corr sends him the emails and he can communicate with the board to prevent quorum taking place over emails.

5.B. May 2025 Crete Fuel YTD

6. Adjournment

The meeting adjourned at 9:55 a.m.