



**POSTED AGENDA
Regular Board of Education Meeting
Ponca City Board Of Education
Ponca City Public Schools**

**Administration Center, Board Room, 613 East Grand Ave., Ponca City, Oklahoma 74601
Monday, April 12, 2021
6:00 PM**

1. CALL TO ORDER

- 1. **Call Meeting to Order** (President)
- 2. **Flag Salute**
- 3. **Roll Call** (Minutes Clerk of the Board)

2. ELECTION OF PRESIDENT, VICE PRESIDENT, CLERK AND DEPUTY CLERK OF THE BOARD EACH OF WHO WILL SERVE FOR A TERM OF ONE YEAR

3. PRESENTATIONS AND RECOGNITIONS

1. Presentation of the Employee of the Month and Friend of Education Awards

The President of the Board will preside over presenting the April Employee of the Month and Friend of Education Awards to the following employees.

- Certified Employee of the MonthJessica Wyckoff
Special Education Teacher at Union Elementary
- Support Employee of the MonthChyrl Gillespie
Central Office Receptionist
- Friend of Education.....White Eagle Health Center and Daniel Sherron
Supporters of Ponca City Public Schools

4. PUBLIC COMMENT

1. Comments From the Public

The Ponca City Public School Board of Education recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings necessary to conduct its meetings and to maintain order. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during public comment period of the meeting must check in with the board clerk at least 15 minutes prior to the start of the board meeting. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments by an announcement of their name and group affiliation, if applicable. Comments of the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comment of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 2.4 Speaking Privileges of the Public, that is available at the board meeting, or in the board policy manual located on the district website, www.pcps.us, under Board of Education.

5. SUPERINTENDENT'S REPORT WITH POTENTIAL BOARD DISCUSSION

1. Legislative Update

6. CONSENT AGENDA

Motion required for the approval of the Consent Agenda as printed or as amended. Board members may, however, call for a separate vote on any or all items listed on the Consent Agenda.

1. Agenda with Commentary

2. Minutes from March 8, 2021 Regular Board Meeting

3. Contracts/Agreements under \$10,000

4. Surplus Resolution

5. High School Enrollment Agreement with Education First High School Exchange Year for 2021-2022 Fall Full Year Foreign Exchange Student

7. ACTION ITEMS (MOTION REQUIRED)

1. Consider and Take Action on the Following District Financial Reports:

A. FY21 Budget Amendments

B. FY21 General Fund 11 Encumbrances #844 - #962 in the amount of \$481,425.25.

C. FY21 Building Fund 21 Encumbrances #49 - #56 in the amount of \$291,453.76.

D. FY21 Child Nutrition Fund 22 Encumbrances #122 - #127 in the amount of \$30,638.25.

E. LRB 2016 Improvement Bond 30 Encumbrance #3 in the amount of \$385.57.

F. 2020 Building Bond 31 Encumbrances #14 - #16 in the amount of \$223,476.96.

G. FY21 Gifts and Endowment Fund 81 Encumbrances #65 - #71 in the amount of \$11,261.69.

H. Change Order Listing as of 4/5/2021 for Funds #11, #21, #22 & #81.

I. Budget Analysis Reports

J. Bond Fund Reports

K. Booster Club Fundraiser Requests

L. Activity Fund Reports/Requests

M. Treasurer's Reports

N. Ratification & Approval of Payrolls

2. Vote to Approve or Disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2021-2022

3. Consider and Take Action on the following Contracts/Agreements:

A. Quote with Bytespeed for Desktop Computers

B. Agreement with Catapult Learning for Personnel Coaching

C. Agreement with Center for Responsive Schools, Inc. for Personnel Training

D. Agreement with Chatterbox Speech Therapy, PLLC for Speech-Language Pathologists

E. Agreement with First Team Outdoor Video Display, Inc. for Football Video/Scoreboard

F. Agreement with Hindman Enterprises LLC for Lawn Care

G. Quote with Stonefly, Inc. for a Backup Storage Appliance

H. Agreement with Trafera, LLC, formerly Trinity3 Technology, for Laptops and Desktop Computers

I. Agreement with Ultimate Pest Management, LLC for Lawn Care

4. Consider and Take Action to Accept Bid from American Roofing & Construction, LLC for the East & West Middle Schools Partial Reroof

5. Motion and Vote to Convene in Executive Session for the Following Purposes: to Discuss the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss the Purchase or Appraisal of Real Property [Authority for Executive Session: 25 O.S. Section 307 (B) (3)]; and to Discuss

Confidential Conversations with the Board's Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]

6. **Return to Open Session.**
7. **Recital by Board President that Minutes of Executive Session Were Kept by the Board Minutes Clerk and Will Remain Confidential**
8. **Consider and Take Action on Recommendations for Termination, Reassignment, Resignation, and Employment of Personnel**
8. **Motion, Discussion and Vote to authorize or not to authorize the school district's attorney, in consultation with the Superintendent of Schools, to initiate legal action against the Oklahoma State Board of Education ("Board") to address the equalization of funding as set forth in the Board's Resolution approved at the Board's special meeting on March 25, 2021.**
9. **NEW BUSINESS**
10. **ADJOURNMENT (Motion required)**

This agenda was posted on the inside of the front east window of the Administration Building located at 613 E. Grand Avenue, Ponca City, Oklahoma, and on the District's website, www.pcps.us, on the 8th day of April, 2021 at 3:00 p.m. o'clock.



KATHY CONRAD, DEPUTY BOARD CLERK
BOARD OF EDUCATION

| CONSENT AGENDA ITEMS (Contracts/Agreements Under \$10,000) Board of Education Meeting - April 12, 2021 | | | |
|---|---|---|-----------------------------------|
| | | | |
| | COMPANY NAME | AMOUNT OF CONTRACT | CONTRACT DATE |
| 1 | Adrenaline Fundraiser | Activity Fund | May 1, 2021- May 31, 2021 |
| 2 | AirMedCare Network | General Fund \$2,118.00 | July 1, 2021- June 30, 2022 |
| 3 | Buy Board Cooperative Purchasing | No Cost To District | 2021-2022 |
| 4 | Chili's | Activity Fund | April 14, 2021 |
| 5 | Freddy's Frozen Custard & Steakburgers | Activity Fund | April 28, 2021 |
| 6 | Jostens, Inc. | No Cost To District | 2021-2022 |
| 7 | Jostens, Inc. | Activity Fund \$7,000.00 | 2020-2021 |
| 8 | Karsten Longhurst | Activity Fund \$500.00 | April 28, 2021 |
| 9 | Mind Research Institute/ST Math | No Cost To District | July 1, 2021- June 30, 2022 |
| 10 | National Cooperative Purchasing Alliance (NCPA) | No Cost To District | 2021-2022 |
| 11 | Nike Team Sports | No Cost To District/ Athletics | June 1, 2017- May 31, 2022 |
| 12 | Pinnacle Business Systems, Inc. | Building Fund \$1,469.76 | March 2, 2021 |
| 13 | Jackie Saylor | Activity Fund \$500.00 | April 13, 2021- April 28, 2021 |

| | | | |
|----------------------------|--------------------------------------|--|----------------|
| 14 | Smith Home Furnishings | Activity Fund | April 24, 2021 |
| 15 | Speak Now Film Co. | Fund 81/ Gifts & Endowments \$7,600.00 | March 11, 2021 |
| 16 | Stewart Signs | Activity Fund \$7,500.00 | March 5, 2021 |
| RESCINDED CONTRACTS | | | |
| 1 | Jostens, Inc. | Activity Fund \$5,687.50 | 2020-2021 |
| 2 | Lifetouch National School Studios | No Cost To District | 2021-2022 |

PONCA CITY SCHOOLS

PERSONNEL REPORT

April 12, 2021

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE DATE</u> | <u>PROJ. #</u> | <u>SALARY</u> |
|-----------------------------------|---|-----------------------|----------------|-----------------|
| <u>EMPLOYMENTS</u> | | | | |
| <u>CERTIFIED PERSONNEL</u> | | | | |
| Adams, Relo | Counselor Elementary @ TBD | 8/13/2021 | 000 | Salary Schedule |
| Cude, Sara | Counselor Elementary @ TBD | 08/13/2021 | 000 | Salary Schedule |
| Dent, Shane | Principal @ Sr. High | 7/1/2021 | 000 | Salary Schedule |
| Duffy, Andrea | Elementary Teacher @ TBD | 8/13/2021 | 000 | Salary Schedule |
| Franz, Aleya | Elementary Teacher @ TBD | 8/13/2021 | 000 | Salary Schedule |
| Lamar, Stephen | Reading Teacher @ East | 3/22/2021 | 000 | Salary Schedule |
| Liston, Hannah | Reading TEacher @ West | 8/13/2021 | 000 | Salary Schedule |
| Love, Daren | Vocal Music @ West | 8/13/2021 | 000 | Salary Schedule |
| Mills, Dawn | Contract Sub 21-22 | 8/18/2021 | 000 | Salary Schedule |
| Rush, Janet | Elementary Teacher @ TBD | 8/13/2021 | 000 | Salary Schedule |
| <u>PRINCIPAL REHIRE</u> | | | | |
| Cox, Lori | Liberty Elementary Principal Rehire | 2021-2022 | 000 | Salary Schedule |
| Fisher, Tina | Washington PreK Center Principal Rehire | 2021-2022 | 000 | Salary Schedule |
| Fry, Carla | Trout Elementary Principal Rehire | 2021-2022 | 000 | Salary Schedule |
| Hargraves, Elisabeth | Lincoln Elementary Principal Rehire | 2021-2022 | 000 | Salary Schedule |
| Sattre, Stacey | West Middle Principal Rehire | 2021-2022 | 000 | Salary Schedule |
| Thomason, Katy | Garfield Elementary Principal Rehire | 2021-2022 | 000 | Salary Schedule |
| Williams, Tim | Woodlands Elementary Principal Rehire | 2021-2022 | 000 | Salary Schedule |
| <u>SUPPORT PERSONNEL</u> | | | | |
| Beets, Ana | District Therapist 11 mo 40% | 08/01/2021 | 028 | Salary Schedule |
| Diedrich, Ashley | District Therapist 11 mo | 7/1/2021 | 028 | Salary Schedule |
| Green, Lindsey | Title VI Teacher Assistant | 03/22/2021 | Title VI | Salary Schedule |
| Hall, Dymon | CNP Custodian 12 mo | 03/22/2021 | CNP | Salary Schedule |
| Hundley, Dustin | Sub Bus Driver | 4/7/2021 | 000 | Salary Schedule |
| Jackson, Keri | Custodian @ Liberty | 04/05/2021 | 000 | Salary Schedule |
| Sikes, Brooke | Copy Center/ Fingerprint Tech @ Registration Center | 03/29/2021 | 000 | Salary Schedule |
| <u>SEPARATIONS</u> | | | | |
| <u>CERTIFIED PERSONNEL</u> | | | | |
| Gardner, Jana | SpEd @ WCA | 5/24/2021 | | |
| George, Lori | Contract Sub | 3/9/2021 | | |
| Hicks, Casey | 7th Gr Reading @ West | 5/24/2021 | | |
| Long, Denton | Principal @ East | 5/31/2021 | | |
| Rhoades, Cortney | Science Teacher @ Sr High | 5/24/2021 | | |
| Wood, Daniel | Social Studies / Softball @ Sr. High | 5/24/2021 | | |
| <u>SUPPORT PERSONNEL</u> | | | | |
| Arnold, Sebastian | CNP Custodian @ West | 3/26/2021 | | |
| Dobbs, Tommy | Crossing Guard | 4/7/2021 | | |
| Gregory, Amanda | SpEd Para Lvl 2 | 3/11/2021 | | |
| McMillan, Nikkie | CNP 3Hr @ Roosevelt | 3/3/2021 | | |
| Mendenhall, Taylor | SLPA Cert @ West | 5/24/2021 | | |
| Southerland, Jim | Custodian @ Trout | 3/24/2021 | | |
| Whitmire, Justiss | Paraprofessional Lvl 2 @ Po-Hi | 5/21/2021 | | |
| Wood, LeAnna | Cat Care Coordinator | 5/28/2021 | | |
| <u>RETIREMENTS</u> | | | | |
| <u>CERTIFIED PERSONNEL</u> | | | | |
| Baldwin, Denise | 5th Gr @ Garfield | 5/24/2021 | | |
| Farmer, Michael | Music Teacher @ West | 5/24/2021 | | |
| Fenton, Jennifer | Language Arts @ East | 5/24/2021 | | |
| Frazier, Kevin | Agriscience Teacher @ Sr. High | 5/31/2021 | | |
| Fry, Rob | Teacher/Coach @ West | 5/24/2021 | | |
| Merrifield, Rhonda | Principal @ Roosevelt | 5/31/2021 | | |
| Swanson, Gineta | SLP @ Union | 5/24/2021 | | |
| Vanzant, Nancy | SLP @ Woodlands/Garfield | 5/24/2021 | | |
| <u>SUPPORT PERSONNEL</u> | | | | |
| Schultz, Terri | Bus Driver | 5/21/2021 | | |
| Sneed, Paula | Maintenance Custodian | 5/31/2021 | | |

April 12, 2021

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE DATE</u> | <u>PROJ. #</u> | <u>SALARY</u> |
|-----------------------------------|---|-----------------------|----------------|---------------------------------|
| <u>CHANGE OF STATUS</u> | | | | |
| <u>CERTIFIED PERSONNEL</u> | | | | |
| Dye, Jennifer | Principal @ Union to Executive Director of Human Resources | | | |
| Ellis, Krista | PCVA to TBD | 8/13/2021 | | |
| Fincher, Amy | 3rd Gr to 2nd GR @ Lincoln | 8/13/2021 | | |
| Grider, Anne | PCVA to Po-Hi | 8/13/2021 | | |
| Hawkins, Dalana | Po-Hi Principal to Assoc Director of Secondary Curriculum & TLE | 7/1/2021 | | |
| Higgins, Julia | 4th Garfield to 7th West | 8/13/2021 | | |
| Johndrow, Cynthia | 3rd Gr Woodlands to District Interventionist | 8/13/2021 | | |
| Lawrence, Brittany | Part Time PCVA/East to 100% East Math Plus | 8/13/2021 | | |
| Love, Amber | PCVA to TBD | 8/13/2021 | | |
| McClelland, Alisha | 4th Gr Woodlands to 7th Gr Reading @ West | 8/13/2021 | | |
| McClure, Brianna | 7th Science @ West to Art @ Sr. High | 8/13/2021 | | |
| Scott, Wade | PCVA to Po-Hi | 8/13/2021 | | |
| Taylor, Cynthia | Sped @ PKC to Regular Ed | 8/13/2021 | | |
| Webb, Kelly | 3rd Gr @ Trout to Site Interventionist @ TBD | 8/13/2021 | | |
| <u>EXTRA DUTY</u> | | | | |
| <u>CERTIFIED PERSONNEL</u> | | | | <u>NON-CONTRACT DUTY</u> |
| Arnold, Mike | Soccer Official | 3/5/21 | Athletics | \$100.00 |
| Arnold, Mike | Soccer Official | 4/2/21 | Athletics | \$200.00 |
| Arnold, Mike | Soccer Official | 4/5/21 | Athletics | \$169.00 |
| Bailey, Rudonna | Summer School | June 2021 | 000 | \$116.67/day up to 12 days |
| Cline, Courtney | Gifted & Talented | 4/15/21-5/20/21 | 162 | \$27.60/hr up to 16 hrs |
| Collins, Jason | Soccer Official | 3/5/21 | Athletics | \$100.00 |
| Collins, Jason | Soccer Official | 3/23/21 | Athletics | \$125.00 |
| Collins, Jason | Soccer Official | 4/2/21 | Athletics | \$206.25 |
| Collins, Jason | Soccer Official | 4/5/21 | Athletics | \$231.00 |
| Combs, Kathryn | After School Tutoring @ West | Jan-April 2021 | 511 | \$27.60/ hr to 10 hours |
| Danks, Stacie | Summer School Sub | June 2021 | 000 | \$116.67/day up to 12 days |
| Davis, Dawn | After School Tutoring @ West | Jan-April 2021 | 511 | \$27.60/ hr to 10 hours |
| Dye, Jennifer | Executive Director HR Training | May/June 2021 | 000 | 21-22 pr diem rate to 25 days |
| Fields, Miranda | WCA Summer School | 5/31-6/25/21 | 012 | \$27.60/ hr to 20 hours |
| Hollingsworth, Amy | Library Services | June 2021 | 041 | \$27.60/hr up to 16 hrs |
| Kindsfather, Britney | Summer School' | June 2021 | 000 | \$116.67/day up to 12 days |
| Laughlin, Sherry | West Summer School | June 2021 | 511 | \$116.67/day up to 12 days |
| LaVine, Mel | West Summer School | June 2021 | 511 | \$116.67/day up to 12 days |
| Leighton, Loch | Summer School' | June 2021 | 000 | \$116.67/day up to 12 days |
| LittleCook, Melinda | Title VI Summer Cultural Camp | 6/7-6/11/21 | 561 | \$27.60/ hr up tp 32 hrs |
| Locke, Rachel | West Summer School | June 2021 | 511 | \$116.67/day up to 12 days |
| Martinez, Jazmin | West Summer School | June 2021 | 511 | \$116.67/day up to 12 days |
| McClaflin, Angela | Summer School Sub | June 2021 | 000 | \$116.67/day up to 12 days |
| McClaflin, Angela | After School Tutoring @ West | Jan-April 2021 | 511 | \$27.60/ hr to 10 hours |
| McClelland, Alisha | Gifted & Talented | 1/5-5/21/2021 | 162 | \$27.60/ hr to 10 hours |
| Miller, William | Title VI Summer Cultural Camp | 6/14-6/18/21 | 561 | \$27.60/ hr up tp 32 hrs |
| Nichols, Cheryl | West Summer School | June 2021 | 511 | \$116.67/day up to 12 days |
| Pratt, Monica | Summer School' | June 2021 | 000 | \$116.67/day up to 12 days |
| Sanchez, Irene | Summer School | June 2021 | 000 | \$116.67/day up to 12 days |
| Schatz, Susan | East Summer School Reading | 6/1/21 | 511 | \$116.67/ day up to 12 days |
| Shoup, Linda | Summer School Sub | June 2021 | 000 | \$116.67/day up to 12 days |
| Smith, Heather | Summer School Sub | June 2021 | 000 | \$116.67/day up to 12 days |
| Surman, Amanda | After School Tutoring @ West | Jan-April 2021 | 511 | \$27.60/ hr to 10 hours |
| Swain, Josh | WCA Summer School | 5/31-6/25/21 | 012 | \$27.60/ hr to 20 hours |
| Westermeir, Nicole | West Summer School | June 2021 | 511 | \$116.67/day up to 12 days |
| Wetzel, Terry | Gifted & Talented | Sept- April 2021 | 162 | \$27.60/hr up to 20 hrs |
| Winterhalter, Michelle | Gifted & Talented | 1/5-5/21/2021 | 162 | \$27.60/ hr to 10 hours |
| Zornes, Cody | Summer School Sub | June 2021 | 000 | \$116.67/day up to 12 days |
| <u>SUPPORT PERSONNEL</u> | | | | <u>NON-CONTRACT DUTY</u> |
| Stanton, Ruth | Food Pantry Coordinator @ West | 20-21 | 098 | Reg Rate of Pay to 31.5 hrs |
| Gregg, Irish | Cat Care | 20-21 | 165 | Reg Rate of Pay to 250 hrs |
| <u>SUPPORT PERSONNEL</u> | | | | <u>CONTRACT DUTY</u> |
| Huster, Amie | JH Cheer | 3/22/2021 | Athletics | 25%, \$800.00 |

SUBSTITUTES

ADDITIONS FOR THE 2020-2021 SCHOOL YEAR

(Teacher Substitute: \$60/day, Teacher Asst. Substitute: \$50/day)

* SEE ATTACHED

AFTER SCHOOL TUTORING PO-HI

*See Attachment A

SPECIAL EDUCATION TUTORING PO-HI

*See Attachment B

**FOR BOARD APPROVAL
SUBSTITUTE TEACHERS
APRIL 2021**

1. Runnels, Erin\$

#=Receiving OTRS Payment

\$=Bachelors

*=Certified

(CONT)=Contract Sub

NON-CONTRACT EXTRA DUTY REQUEST

Extra Duty Assignment: After School Tutoring Po-Hi

Date(s): March 22 -May 14, 2021 Funded By Project: 012

Compensation By Hour, Per Diem, or Stipend:

Hourly Rate: 27.60 Up To 20 Hours

Per Diem Rate: _____ Up To _____ Days

Stipend Amount: _____

Blue Timesheet Required: XX YES _____ NO

Name of Participant(s):

- McCrary, Anthony _____
- Schmutz, Catherine _____
- Klein, Jill _____
- Mazboudi, Pierre _____
- Steichen, Ben _____
- Jones, Jordan _____
- Fortney, Kelsey _____
- Rhoades, Courtney _____
- Collenback, Lynne _____
- Marsh, Paige _____
- _____
- _____

Requesting Site/Department: Curriculum Date: 3/3/21

Requesting Administrator/Principal: Barbara Cusick

| | |
|------------------------------|--------------------------|
| Board Approved: _____ | Okay To Pay _____ |
|------------------------------|--------------------------|

NON-CONTRACT EXTRA DUTY REQUEST

Extra Duty Assignment: Special Education Tutoring - PCHS

Date(s): April - May Funded By Project: 617

Compensation By Hour, Per Diem, or Stipend:

Hourly Rate: \$28.98 Up To 1 Hours

Per Diem Rate: _____ Up To _____ Days

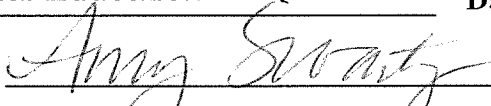
Stipend Amount: _____

Blue Timesheet Required: X YES _____ NO

Name of Participant(s):

- Bethany Fredricks - PCHS _____
- Tyra Gowdy - PCHS _____
- Holly Ladner - PCHS _____
- Diane Pendleton - PCHS _____
- Jeff Shelton - PCHS _____
- Lisa Welch - PCHS _____
- _____
- _____
- _____
- _____
- _____

Requesting Site/Department: Special Education Date: 4/1/2021

Requesting Administrator/Principal: 

| | |
|------------------------------|--------------------------|
| Board Approved: _____ | Okay To Pay _____ |
|------------------------------|--------------------------|

To be completed for non-contract extra duty such as curriculum work, enrollment, athletic extra duty, etc.