

Memorandum of Understanding (MOU)
Between
GRAND Mental Health (GRAND) and
Bartlesville Public School (School)

THIS MEMORANDUM OF UNDERSTANDING (Agreement) is entered into on this 1st day of August 2026 (Effective Date), by and between GRAND Mental Health (GRAND) and Bartlesville Public School (School).

NOW, THEREFORE, in consideration of the mutual and respective terms, stated obligations and agreements contained herein, GRAND and Bartlesville Public School agree as follows:

Relation of the Parties

In performance of their respective duties and obligations hereunder, and their respective employees and agents, are at all times acting and performing as independent contractors and neither party, nor their respective employees and agents, shall be considered the partner, agent, servant, employee of, or joint venture with the other party. Unless otherwise agreed to herein, the parties acknowledge and agree that neither will be liable for the activities of the other nor the agents and employees of the other, including but not limited to, any liabilities, losses, damages, suits, actions, fines, penalties, claims or demands of any kind or nature by or on behalf of any person. This provision shall survive termination or expiration of this agreement.

PURPOSE

The purpose of this MOU is to establish a working relationship, outlining a plan for GRAND to provide mental health and/or substance use services at Bartlesville Public School for students needing these services. The goals with this MOU include, but are not limited to, providing early intervention for students in need of mental health and/or substance use services to: (1) Prevent and/or decrease the number of students with suicidal behaviors / attempts; (2) Assist school personnel with being able to identify students at risk for emotional or behavioral challenges; (3) Provide targeted interventions with students and their families to provide positive outcomes; (4) Promote a positive school environment; and (5) Decrease student drop outs and increase graduation rates.

Outpatient Services

Obligations of GRAND:

1. If a School official or a GRAND team member believe a student is in need of a referral for GRAND services, the individuals from both parties will meet together (either during a Multidisciplinary Team Meeting (MDT) or at a separate meeting) and shall staff the case.
2. If it is decided that a referral is needed, School official shall discuss the referral with the student's guardian.

3. If student's guardian agrees with a referral to GRAND Mental Health for services, either School official or a GRAND team member will make the referral to GRAND Mental Health using the online referral system through the GRAND website.
4. Once a referral for outpatient mental health or substance use services is made to GRAND Mental Health, an attempt will be made to contact the legal guardian within 24 hours to schedule an outpatient screening appointment within 48 hours.
 - a. NOTE: The family will always be told they can walk into any GRAND office Monday – Friday 8:00 a.m. – 5:00 p.m. and receive a screening if they choose, rather than scheduling a screening.
5. After the screening is scheduled, the referral source will be notified that the screening has been scheduled.
 - a. If the screening is not able to be scheduled within 10 business days, the referral source will be notified.
6. Once the screening is completed, the student / family will be assigned to a GRAND Clinical team that will begin working with the student / family, and they will receive the full array of Certified Community Behavioral Health Center (CCBHC) services provided by GRAND.
7. Individuals on the GRAND team may include an Therapist (a Licensed or Under Supervision for Licensure Mental Health Professional), a Skills Development Professional (Bachelor's Level Clinician), a Behavioral Health Coach (Individual with minimum of 60 college credit hours), and/or a Family Support Provider (a paraprofessional with training and lived experience raising a child that experienced emotional difficulties).
8. Individuals from the GRAND team will provide services for students within the school (only those students that are clients of GRAND). NOTE: GRAND team members will attempt to provide services for students during non-core, elective classes.
9. At the request of School personnel, GRAND team members may participate in parent conferences or other meetings as mutually agreed upon by both parties.
10. GRAND team members shall participate in Multidisciplinary Team Meetings (MDT) with school personnel.
11. At the request of School officials, GRAND team members shall provide trainings and consultations as agreed upon by GRAND administration.
12. GRAND team members will provide support for district wide crisis situations.
13. GRAND shall provide in-service training for District staff as mutually agreed upon by both parties.

14. GRAND will ensure insurance coverage of \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate for abuse / molestation; \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate for professional liability; and an umbrella over professional liability of \$10,000,000.00.
15. GRAND agrees to protect the privacy of student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as amended (FERPA) and Oklahoma Law.

Obligations of School:

1. Provide referrals to GRAND Mental Health for students needing mental health and/or substance use counseling services.
2. Allow school personnel to attend Multidisciplinary Team Meetings (MDT).
3. Provide confidential locations for GRAND team members to meet with students to provide services.
4. Allow GRAND team members access to the school internet only for the purposes of doing collaborative documentation.
5. Provide GRAND team members working in each school with necessary safety drill information and expectations regarding their role in each of these drills.

Crisis Services

Any student experiencing crisis behaviors while at school will have access to crisis screening and assessment services provided by GRAND Mental Health.

Obligations of GRAND:

1. GRAND shall provide crisis screening through in-person assessment or via medical device (*aka iPad*) provided by GRAND, utilizing HIPPA compliant software known as ApexCare.
2. Crisis screenings shall be provided by a Licensed or Under Supervision for Licensure Mental Health Professional.
3. The goal of the crisis screening shall be to de-escalate the crisis situation to prevent the student from entering a higher level of care or from being removed from the school and/or home environment.
4. If the student does require a higher level of care, the clinician will work with school administration and student's legal guardian to coordinate this higher level of care.
5. If the student is able to de-escalate and does not require a higher level of care, the GRAND clinician will develop a thorough, 24-hour safety plan, with action steps for school personnel, legal guardians, student, and any other supports involved in student's life and ensure this plan

is fully communicated with all parties involved to ensure safety of student and all individuals involved.

6. If the GRAND team member or school personnel believe the student may benefit from additional outpatient mental health or substance use services, a referral for outpatient services will be made after consent is obtained from the student's legal guardian.

Obligations of School:

1. School personnel shall contact GRAND Mental Health any time a student is experiencing a mental health or substance related crisis.
2. School personnel shall ensure a confidential location where student can receive crisis screening either via face-to-face with a GRAND clinician or via medical device (*aka iPad*).
3. If crisis screening is to be provided via medical device (*that has been previously provided by GRAND and a GRAND staff member is not on-site to assist with setting up the medical device*), School personnel will assist with setting up the medical device and assisting student with connecting to GRAND clinician for crisis screening assessment.
4. When a student does receive a crisis screening service provided by GRAND, School personnel will be responsible for notifying student's legal guardian that the crisis screening was provided and the rationale for why the screening was necessary.
 - a. If the GRAND clinician determines that a student does need a higher level of care due to being a danger to self or others, School personnel will be responsible for contacting student's legal guardian and informing the legal guardian of this information and requesting their presence at the school.
 - i. The GRAND clinician, school personnel, and legal guardian will all work together to find an appropriate higher level treatment provider.
 - b. If the GRAND clinician determines that a higher level of care is not needed and the student is able to remain safely at school and at home, the GRAND clinician will develop a thorough, 24-hour safety plan, with action steps for school personnel, legal guardians, student, and any other supports involved in students life and ensure this plan is fully communicated with all parties involved to ensure safety of student and all individuals involved.
5. If it is determined that a referral for outpatient services is appropriate, the GRAND clinician will discuss with school personnel and legal guardian (as well as student), and if legal guardian is in agreement, a referral for outpatient services will be made (NOTE: See above related to "Outpatient Services").

Additional and On-Going Obligations of Parties:

1. GRAND will provide de-identified student information from the University of Oklahoma's Evaluation Team - Youth Information System (YIS) to School Administration annually related to crisis services provided for students at the school for the previous year.
 - a. This information will be evaluated to determine the effectiveness of services provided and for continuous quality improvement.
2. Every two years, GRAND and School Administration will review this MOU and the school crisis protocol to consider any updates necessary to better meet the needs to the students. In addition, the Oklahoma Prevention Needs Assessment will be included in the bi-annual meeting review to assist in determining if any additional changes are needed.
3. School Administration shall submit the latest protocol and MOU to the Oklahoma Department of Education.

Term and Termination:

The term of this Agreement shall commence on the Effective Date and shall automatically renew annually unless terminated by either party with 30 day written notice. Thereafter, all changes to the protocol and MOU will need to be revised as needed and signed by the School Board and GRAND officials and submitted to the Oklahoma Department of Education by School Administration.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of first set forth above. Each individual signing below represents and warrants that she/he is a duly authorized individual with authority to bind her/his respective party.

School Administration

Signature

Name Printed

Title

Date**GRAND Mental Health**

Signature

Name Printed

Title

Date