

JH

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Courtesy Fund Account No: 802

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

N/A

RECEIVED APR 30 2026

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	KR
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	KR
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: SJHS

ACCOUNT NAME: 802 Courtesy Fund

PURPOSE

The purpose of this activity fund is to help provide flowers, refreshments, decorations, and other items for employee celebrations and bereavement. Funded by SJHS employees

SOURCE(S) OF INCOME

Private donations from individuals and companies with no dedicated use, Box Top rebates

PLANNED EXPENSES

Holiday party, food and decor for staff, staff meals or snacks, gifts, utensils for teacher lounge, flowers, and any other expenses listed on the AF packet approved by the Board

SPONSOR NAME

Kristena Rudloff

SIGNATURE

[Handwritten signature of Kristena Rudloff]

PRINCIPAL/DIRECTOR

Darren Nelson

SIGNATURE

[Handwritten signature of Darren Nelson]

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Handwritten signature] DATE: 5/1/26

ACCOUNT NUMBER: 802

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Courtesy Fund Account No: 802

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>800.00</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Donations _____	\$ <u>100.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>100.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>900.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Flowers, plants, party supplies, cards, gifts, food, etc.	\$ <u>-500.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-500.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>400.00</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Courtesy Fund Account No: 802

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

N/A

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START _____ END _____

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT \$ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

77

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Library Account No: 803

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

Excess revenue was the result of greater than anticipated profit from book fairs.

RECEIVED APR 30 2026

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	KR
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	KR
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	KR
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: SJHS

ACCOUNT NAME: 803 Library

PURPOSE

To purchase library books.

SOURCE(S) OF INCOME

Library Type Income: Advertising Sales, Awards/Prizes, Book Fair Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, BOE approved Fundraisers, Grants/Scholarships, Lost/Damaged Book Fee, Merchandise Sales, Reimbursements/Refund/Rebates, , Student Payments, and Ticket Sales.

PLANNED EXPENSES

Library Type Expenses: Awards, Advertising, Books, Equipment/Furniture, Fees/Dues, Fundraising Expenses, Meeting Supplies and Refreshments, Newspapers, Registrations, Reimbursements/Refunds, Subscriptions, Supplies/Materials and Technology Expenses.

SPONSOR NAME

Kristena Rudloff

SIGNATURE

[Handwritten signature of Kristena Rudloff]

PRINCIPAL/DIRECTOR

Darren Nelson

SIGNATURE

[Handwritten signature of Darren Nelson]

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Handwritten signature] DATE: 5/1/26

ACCOUNT NUMBER: 803

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Library Account No: 803

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>592.53</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Scholastic Book Fairs (2)	\$ <u>3,000.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>3,000.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>3,592.53</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Book Fair Expenses	\$ <u>-2,500.00</u>	
Book repair supplies	\$ <u>-250.00</u>	
Library Books	\$ <u>-250.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-3,000.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>592.53</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Library Account No: 803

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Fall book fair

PURPOSE OF RAISING FUNDS:

To purchase library books

FUNDRAISER DATES: START Oct. 5, 2026 END Oct. 9, 2026

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. \$ 2,500.00 - EST. EXP. -\$ 2,000.00 = EST. PROFIT \$ 500.00

Sponsor signature: Kristena Rudloff

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

Principal signature: Dawn Niles

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Library Account No: 803

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Spring book fair

PURPOSE OF RAISING FUNDS:

To purchase library books

FUNDRAISER DATES: START March 1, 2027 END March 5, 2027

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. \$ 2,000.00 - EST. EXP. -\$ 1,500.00 = EST. PROFIT \$ 500.00

Sponsor signature: Kristena Rudloff

Principal authorization: Dana Nelson

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

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STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tammy Williamson

Name of Activity Fund: Staff Dev. (PD) Food Account No: 804

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

N/A

RECEIVED APR 30 2026

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	JA
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	JA
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	

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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: SJHS

ACCOUNT NAME: 804 Staff Dev. (PD) Food

PURPOSE

To purchase food for Staff PD events, training, meetings

SOURCE(S) OF INCOME

school picture commissions, donations from individuals and businesses with no dedicated use indicated, soda and vending commissions

PLANNED EXPENSES

Food/meals/plates/utensils

SPONSOR NAME

Tammy Williamson

SIGNATURE

Tammy Williamson

PRINCIPAL/DIRECTOR

Darren Nelson

SIGNATURE

Darren Nelson

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Signature] DATE: 5/1/26

ACCOUNT NUMBER: 804

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tammy Williamson
 Name of Activity Fund: Staff Dev. (PD) Food Account No: 804

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>1,000.00</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
School Picture Commission	\$ <u>100.00</u>	
Donations	\$ <u>100.00</u>	
Drink Commissions	\$ <u>100.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>300.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>1,300.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Meals/utensils/plates	\$ <u>-1,000.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-1,000.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>300.00</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tammy Williamson

Name of Activity Fund: Staff Dev. (PD) Food Account No: 804

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

N/A

PURPOSE OF RAISING FUNDS:

✂

FUNDRAISER DATES: START _____ END _____

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT \$ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

JH

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tammy Williamson

Name of Activity Fund: Special Account No: 807

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

N/A

RECEIVED APR 30 2026

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	JH
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	JH
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: SJHS

ACCOUNT NAME: 807 Special

PURPOSE

To purchase school related supplies and activities

SOURCE(S) OF INCOME

school picture commissions, donations from individuals and businesses with no dedicated use indicated, soda and vending commissions, school ID's/lanyards, cash box return money, field trip dues, transfer from Locker account

PLANNED EXPENSES

cash box startup money, field trip expenses (bus reimbursement, entry fees, meals for students and accompanying sponsors), office and classroom supplies, decorations, furniture, kitchen equipment, staff registration, staff per diem, staff hotels, ID's and Lanyards, rugs.

SPONSOR NAME

Tammy Williamson

SIGNATURE

Tammy Williamson

PRINCIPAL/DIRECTOR

Darren Nelson

SIGNATURE

Darren Nelson

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Signature] DATE: 5/1/26

ACCOUNT NUMBER: 807

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tammy Williamson

Name of Activity Fund: Special Account No: 807

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ 4,879.00	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Fall School Picture Commission	\$ 700.00	
Donations	\$ 200.00	
Drink Commissions	\$ 200.00	
School ID's/Lanyards	\$ 3,000.00	
<u>Xfer fr locker acct 813</u>	<u>\$ 1579.60</u>	
	\$ _____	
Total Revenues:	<u>\$ 5679.60</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	<u>\$ 10558.60</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
School related supplies	\$ -3,500.00	
Competition/Registration Expenses	\$ -500.00	
Memberships for organizations and societies	\$ -100.00	
	\$ _____	
	\$ _____	
	\$ _____	
Total Expenditures:	<u>\$ -4,100.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	<u>\$ 6458.60</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tammy Williamson

Name of Activity Fund: Special Account No: 807

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

N/A

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START _____ END _____

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT \$ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Stillwater Public Schools Revenue/Expenditure Detail

Options: Fund: 60, Date Range: 7/1/2025 - 6/30/2026

Transaction	Ref	Prj	Fnc	Obj	Prg	Sbj	Job	Unit	Date	Description	Amount
813 LOCKER											
										Begin Balance	\$0.00
AdjustingEntry	11	813	0000	000	000	0000	000	610	7/1/2025	AF BALANCES-610	\$2,929.60
Payment	26771	813	2199	619	900	0000	000	610	8/4/2025	955-COOPER'S LOCKSMITH	(\$1,350.00)
										Cash End Balance	\$1,579.60
										Unpaid PO Total	\$0.00
813 LOCKER Accrual End Balance											\$1,579.60
										Total Cash End Balance	\$1,579.60
										Total Accrual End Balance	\$1,579.60

Xfer to
807 acct

JH

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Susan Ammons



Name of Activity Fund: SPEF Grant Account No: 839

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

N/A

RECEIVED APR 30 2026

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: JH

ACCOUNT NAME: 839 SPEF Grant

PURPOSE

To purchase school supplies for classrooms based on grant awarded by Stillwater Public Education Foundation (SPEF).

SOURCE(S) OF INCOME

Grants awarded by SPEF.

PLANNED EXPENSES

Items specified in the grant award and fall within the parameters set forth by the BOE approved expenditures for the 2025-2026 school year.

SPONSOR NAME

Susan Ammons

SIGNATURE

[Handwritten signature of Susan Ammons]

PRINCIPAL/DIRECTOR

Darren Nelson

SIGNATURE

[Handwritten signature of Darren Nelson]

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Handwritten signature] DATE: 5/1/26

ACCOUNT NUMBER: 839

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Susan Ammons

Name of Activity Fund: SPEF Grant Account No: 839

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>800.00</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
SPEF grant awarded	\$ <u>5,000.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>5,000.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>5,800.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Classroom Supplies	\$ <u>-1,000.00</u>	
Instructional Supplies	\$ <u>-4,600.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-5,600.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>200.00</u>	\$ _____

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kristen Swank

Name of Activity Fund: Art Account No: 876

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

N/A

RECEIVED APR 30 2026

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	CS
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	CS
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	

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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: SJHS
ACCOUNT NAME: 876 Art

PURPOSE

To purchase art supplies.

SOURCE(S) OF INCOME

Academic Type Income: Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Registration Costs, Reimbursements/Refunds/Rebates,

PLANNED EXPENSES

Academic Type Expenses: Awards, ACharitable Activities, Apparel/Uniforms, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Registrations, Reimbursements, other Activity related supplies and materials.

SPONSOR NAME

Kristen Swank

SIGNATURE

[Handwritten signature of Kristen Swank]

PRINCIPAL/DIRECTOR

Darren Nelson

SIGNATURE

[Handwritten signature of Darren Nelson]

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Handwritten signature] DATE: 5/4/20

ACCOUNT NUMBER: 876

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year 2026-2027 Sponsor Name: Kristen Swank

Name of Activity Fund: Art Account No: 878

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>71.18</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Student Fees</u>	\$ <u>3500.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>3500.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>3571.18</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Student Art Materials</u>	\$ <u>3500⁰⁰</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>3500⁰⁰</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>71.18</u>	\$ _____

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STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Kaylee Bermea

Name of Activity Fund: Science Account No: 880

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

N/A

RECEIVED APR 30 2026

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	KB
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	KB
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	KB

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-27 SITE: SJHS
ACCOUNT NAME: 880 Science

PURPOSE

To support and enhance the students learning experience through the purchase of supplies for the Science Department.

SOURCE(S) OF INCOME

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

PLANNED EXPENSES

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets and other Activity related supplies and materials.

SPONSOR NAME

Kaylee Bermea

SIGNATURE

Handwritten signature of Kaylee Bermea

PRINCIPAL/DIRECTOR

Darren Nelson

SIGNATURE

Handwritten signature of Darren Nelson

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Handwritten Signature] DATE: 5/1/26
ACCOUNT NUMBER: 880

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Kaylee Bermea

Name of Activity Fund: Science Account No: 880

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>241.00</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Donations _____	\$ <u>500.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>500.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>741.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Department/Classroom Supplies _____	\$ <u>-500.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-500.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>241.00</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Kaylee Bermea

Name of Activity Fund: Science Account No: 880

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

N/A

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START _____ END _____

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT \$ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Stillwater Public Schools Revenue/Expenditure Detail

Options: Fund: 60, Date Range: 7/1/2025 - 6/30/2026

Transaction	Ref	Prj	Fnc	Obj	Prg	Sbj	Job	Unit	Date	Description	Amount
880 SCIENCE											
										Begin Balance	\$0.00
AdjustingEntry	11	880	0000	000	000	0000	000	610	7/1/2025	AF BALANCES-610	\$564.09
Payment	27286	880	1000	619	900	0000	000	610	1/9/2026	4921-AMAZON CAPITAL SER	(\$158.95)
Payment	27317	880	1000	619	900	0000	000	610	1/7/2026	3832-ARVEST BANK OPERAT	(\$21.10)
UnpaidPO	1474	880	2199	619	900	0000	000	610	2/6/2026	52341-Pitsco Education, LLC	(\$142.65)
										Cash End Balance	\$384.04
										Unpaid PO Total	(\$142.65)
880 SCIENCE Accrual End Balance											
										Total Cash End Balance	\$384.04
										Total Accrual End Balance	\$241.39

STILLWATER BOARD OF EDUCATION	CFB-E1
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ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Janita Cornell

Name of Activity Fund: Speech & Drama Account No: 883

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

RECEIVED APR 30 2026

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-27 SITE: SJHS

ACCOUNT NAME: 883 Speech & Drama

PURPOSE

This fund will pay royalty fees and purchase scripts, props, costumes, stage supplies, and cast party supplies.

SOURCE(S) OF INCOME

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

PLANNED EXPENSES

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets and other Activity related supplies and materials.

SPONSOR NAME

Janita Cornell

SIGNATURE

[Handwritten signature: J. Cornell]

PRINCIPAL/DIRECTOR

Darren Nelson

SIGNATURE

[Handwritten signature: Darren Nelson]

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Handwritten signature: Karl B...], DATE: 5/1/26

ACCOUNT NUMBER: 883

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Janita Cornell

Name of Activity Fund: Speech & Drama Account No: 883

8th Grade Only 26-27

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>5000.00</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Gate for Fall and Spring Shows</u>	\$ <u>1750.00</u>	
<u>Donation Drive</u>	\$ <u>1500.00</u>	
<u>t-shirt sales</u>	\$ <u>50.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>3300.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>8300.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Scripts	- \$ <u>2000.00</u>	
Royalty fees	- \$ <u>2000.00</u>	
Props and costumes	- \$ <u>1000.00</u>	
Supplies for cast parties / <u>fieldtrips</u>	- \$ <u>400.00</u>	
<u>Stage equipment / Stage Rental</u>	- \$ <u>4000.00</u>	
_____	\$ _____	
Total Expenditures:	- \$ <u>7400.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>900.00</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Janita Cornell

Name of Activity Fund: Speech & Drama Account No: 883

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Donation Drive

PURPOSE OF RAISING FUNDS:

Purchase student materials for plays, class shirts, royalties, scripts, fieldtrips, stage equipment, stage rental.

FUNDRAISER DATES: START 8/20/26 END 12/20/26

ACOUNT OF MONEY TO BE RAISED:

EST. INC. 1500.00 - EST. EXP. - 1500.00 = EST. PROFIT \$ 0.00

[Signature] SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

[Signature] PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Janita Cornell

Name of Activity Fund: Speech & Drama Account No: 883

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Fall Gate

PURPOSE OF RAISING FUNDS:

Purchase student materials for plays, class shirts, royalties scripts, fieldtrips, stage equipment, stage rental.

FUNDRAISER DATES: START 10/1/26 END 12/20/26

ACOUNT OF MONEY TO BE RAISED:

EST. INC. 200.00 - EST. EXP. -200.00 = EST. PROFIT \$ 0.00

Sponsor Signature: [Handwritten Signature]

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

Principal Signature: [Handwritten Signature]

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. - ACT. EXP. = ACT. PROFIT (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Janita Cornell

Name of Activity Fund: Speech & Drama Account No: 883

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Spring Gate

PURPOSE OF RAISING FUNDS:

Purchase student materials for plays, class shirts, royalties, scripts, fieldtrips, stage equipment, stage rental.

FUNDRAISER DATES: START Jan. 5, 2027 END May 20, 2027

ACOUNT OF MONEY TO BE RAISED:

EST. INC. 1550 - EST. EXP. -1550 = EST. PROFIT \$ 0.00

Sponsor Signature: [Handwritten Signature]

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

Principal Authorization: [Handwritten Signature]

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. - ACT. EXP. = ACT. PROFIT (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Beta Club / National Junior Honor Society Account No: 907

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

RECEIVED APR 30 2026

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	KR
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	KR
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: SJHS

ACCOUNT NAME: 907 Beta Club / NJHS

PURPOSE

Honors/service society

SOURCE(S) OF INCOME

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

PLANNED EXPENSES

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets and other Activity related supplies and materials.

SPONSOR NAME

Kristena Rudloff

SIGNATURE

[Handwritten signature of Kristena Rudloff]

PRINCIPAL/DIRECTOR

Darren Nelson

SIGNATURE

[Handwritten signature of Darren Nelson]

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Handwritten signature] DATE: 5/1/26

ACCOUNT NUMBER: 907

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Beta Club / NJHS Account No: 907

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>2,318.00</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Dues from students	\$ <u>1000</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>0.00 1000</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>2,318.00 3318.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
National dues	\$ <u>500.00</u>	
Supplies for projects	\$ <u>500.00</u>	
Student lead activities	\$ <u>500.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>1500.00 0.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>2,318.00 1818.00</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Beta Club / NJHS Account No: 907

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

N/A

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START _____ END _____

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT \$ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

STILLWATER BOARD OF EDUCATION	CFB-E1
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ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Bill Rogers

Name of Activity Fund: BPA Account No: 909

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

RECEIVED APR 30 2026

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	JH
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	JH
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-27 SITE: SJHS
ACCOUNT NAME: 909 BPA

PURPOSE

A student organization that promotes business skills and prepares students for their future careers.

SOURCE(S) OF INCOME

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

PLANNED EXPENSES

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets and other Activity related supplies and materials.

SPONSOR NAME

Bill Rogers

SIGNATURE

Handwritten signature of Bill Rogers

PRINCIPAL/DIRECTOR

Darren Nelson

SIGNATURE

Handwritten signature of Darren Nelson

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: Karlul B... DATE: 5/1/26

ACCOUNT NUMBER: 909

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Bill Rogers

Name of Activity Fund: BPA Account No: 909

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>39.00</u>	\$ <u>39-</u>
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Membership dues <u>Program \$\$\$</u>	\$ <u>400</u>	
Student payments	\$ <u>200</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>200</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>200-</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Competition registration	\$ <u>N/A</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>400</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>200-</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Bill Rogers

Name of Activity Fund: BPA Account No: 909

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

N/A

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START END

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. - EST. EXP. = EST. PROFIT \$ 0.00

SPONSOR SIGNATURE [Signature]

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION [Signature]

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Stillwater Public Schools Revenue/Expenditure Detail

Options: Fund: 60, Date Range: 7/1/2025 - 6/30/2026

Transaction	Ref	Prj	Fnc	Obj	Prg	Sbj	Job	Unit	Date	Description	Amount
909 BUSINESS PROFESSIONALS OF AMERICA											
										Begin Balance	\$0.00
Receipt	258	909	1840	000	900	0000	000	610	9/29/2025	JUNIOR HIGH DEPOSIT	\$0.00
Receipt	258	909	1971	000	900	0000	000	610	9/29/2025	JH DEPOSIT	\$30.00
Receipt	258	909	1971	000	900	0000	000	610	9/29/2025	JUNIOR HIGH DEPOSIT	\$0.00
AdjustingEntry	11	909	0000	000	000	0000	000	610	7/1/2025	AF BALANCES-610	\$169.40
AdjustingEntry	16	909	1010	000	000	0000	000	610	1/7/2026	INTERFUND TRANSFER	(\$160.00)
										Cash End Balance	\$39.40
										Unpaid PO Total	\$0.00
909 BUSINESS PROFESSIONALS OF AMERICA Accrual End Balance											
										Total Cash End Balance	\$39.40
										Total Accrual End Balance	\$39.40

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Paula Sheppard

Name of Activity Fund: FCCLA Account No: 915

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

RECEIVED APR 30 2026

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	ps
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	ps
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	ps

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-27 SITE: SJHS

ACCOUNT NAME: 915 FCCLA

PURPOSE

To promote student involvement in a national career and technical student organization for young men and women in Family and Consumer Science.

SOURCE(S) OF INCOME

Academic Type Income: Membership dues and donations, approved fundraisers

PLANNED EXPENSES

Academic Type Expenses: Dues, Competition expense, club t-shirts

State Convention Registration

SPONSOR NAME

Paula Sheppard

SIGNATURE

Paula Sheppard

PRINCIPAL/DIRECTOR

Darren Nelson

SIGNATURE

Darren Nelson

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: Karul Berra DATE: 5/1/26

ACCOUNT NUMBER: 915

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Paula Sheppard

Name of Activity Fund: FCCLA Account No: 915

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>1,017.00</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Membership dues	\$ <u>600.00</u>	
Donations	\$ <u>200.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>800.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>1,817.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Dues	\$ <u>-300.00</u>	
Competition/Registration Expenses	\$ <u>-500.00</u>	
Club Shirts	\$ <u>-200.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-1,000.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>817.00</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Paula Sheppard

Name of Activity Fund: FCCLA Account No: 915

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

n/a

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START _____ END _____

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT \$ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Stillwater Public Schools Revenue/Expenditure Detail

Options: Fund: 60, Date Range: 7/1/2025 - 6/30/2026

Transaction	Ref	Prj	Fnc	Obj	Prg	Sbj	Job	Unit	Date	Description	Amount
915 FCCLA											
										Begin Balance	\$0.00
Receipt	94	915	1971	000	900	0000	000	610	8/19/2025	JH DEPOSIT	\$150.00
Receipt	103	915	1971	000	900	0000	000	610	8/20/2025	JH DEPOSIT	\$90.00
Receipt	108	915	1971	000	900	0000	000	610	8/21/2025	JH DEPOSIT	\$60.00
Receipt	122	915	1971	000	900	0000	000	610	8/25/2025	JH DEPOSIT	\$150.00
Receipt	140	915	1990	000	900	0000	000	610	8/29/2025	JH DEPOSIT	\$90.00
Receipt	161	915	1971	000	900	0000	000	610	9/4/2025	JH DEPOSIT	\$30.00
Receipt	178	915	1971	000	900	0000	000	610	9/9/2025	JH DEPOSIT	\$60.00
Receipt	200	915	1610	000	900	0000	000	610	9/15/2025	JH DEPOSIT	\$35.00
Receipt	200	915	1971	000	900	0000	000	610	9/15/2025	JH DEPOSIT	\$30.00
Receipt	224	915	1610	000	900	0000	000	610	9/18/2025	JH DEPOSIT	\$65.00
Receipt	293	915	1971	000	900	0000	000	610	10/6/2025	JH DEPOSIT	\$30.00
Receipt	320	915	1971	000	900	0000	000	610	10/13/2025	JH DEPOSIT	\$0.00
Receipt	320	915	1971	000	900	0000	000	610	10/14/2025	JH DEPOSIT	\$30.00
AdjustingEntry	11	915	0000	000	000	0000	000	610	7/1/2025	AF BALANCES-610	\$801.93
Payment	26674	915	2199	810	900	0000	000	610	8/21/2025	6000-FCCLA District North 4	(\$40.00)
Payment	26795	915	2199	810	900	0000	000	610	8/19/2025	3059-OKLAHOMA FCCLA	(\$60.00)
Payment	26821	915	2199	810	900	0000	000	610	9/12/2025	6000-FCCLA District North 4	(\$105.00)
UnpaidPO	1333	915	2199	810	900	0000	000	610	1/20/2026	3059-OKLAHOMA FCCLA	(\$400.00)
										Cash End Balance	\$1,416.93
										Unpaid PO Total	(\$400.00)
915 FCCLA Accrual End Balance											
										Total Cash End Balance	\$1,416.93
										Total Accrual End Balance	\$1,016.93

JA

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Rebecca Palmatary/TBD

Name of Activity Fund: Robotics Account No: 932

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

More teams were hoping to attend Worlds however they did not qualify so they have an excess left in their team budgets for next year.

RECEIVED APR 30 2026

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	RP
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	RP
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	RP
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	RP

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-27 SITE: SJHS

ACCOUNT NAME: 932 Robotics

PURPOSE

Offset costs of materials and fees associated with VEX Robotics.

SOURCE(S) OF INCOME

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

PLANNED EXPENSES

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets, Parent reimbursement, and other Activity related supplies and materials.

SPONSOR NAME

Rebecca Palmatary/TBD

SIGNATURE



PRINCIPAL/DIRECTOR

Darren Nelson

SIGNATURE



TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: Kaulul B... DATE: 5/1/26

ACCOUNT NUMBER: 932

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Rebecca Palmatary/TBD

Name of Activity Fund: Robotics Account No: 932

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>7,895.76</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Fundraising Event	\$ <u>5,000.00</u>	
Donations	\$ <u>10,000.00</u>	
Dues from students	\$ <u>7,000.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>22,000.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>29,895.76</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Fundraising expenses	\$ <u>-100.00</u>	
Event registrations	\$ <u>-4,000.00</u>	
Robotic supplies	\$ <u>-20,000.00</u>	
Travel expenses	\$ <u>-4,000.00</u>	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-28,100.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>1,795.76</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Rebecca Palmatary/TBD

Name of Activity Fund: Robotics Account No: 932

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Host VEX VRC V5 tournaments

PURPOSE OF RAISING FUNDS:

Fees associated with registration, supplies, parts, and travel expenses.

FUNDRAISER DATES: START 10/01/2026 END 04/30/2027

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. \$ 2,000.00 - EST. EXP. \$ 0.00 = EST. PROFIT \$ 2,000.00

Sponsor signature in pink ink

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

Principal signature in black ink

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. - ACT. EXP. = ACT. PROFIT (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Rebecca Palmatary/TBD

Name of Activity Fund: Robotics Account No: 932

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Parking at Sprouts for OSU home football games.

PURPOSE OF RAISING FUNDS:

Fees associated with registration, supplies, parts, and travel expenses.

FUNDRAISER DATES: START 03/01/2027 END 05/30/2027

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. \$ 5,000.00 - EST. EXP. \$ 0.00 = EST. PROFIT \$ 5,000.00

Sponsor signature in pink ink

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

Principal signature in black ink

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. - ACT. EXP. = ACT. PROFIT (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Stillwater Public Schools Revenue/Expenditure Detail

Options: Fund: 60, Date Range: 7/1/2025 - 6/30/2026

Transaction	Ref	Prj	Fnc	Obj	Prg	Sbj	Job	Unit	Date	Description	Amount
932 ROBOTICS											
Payment	27219	932	2199	682	900	0000	000	610	12/3/2025	53278-BLANKSHIRTS INC	(\$608.75)
Payment	27248	932	2199	619	900	0000	000	610	12/9/2025	53203-ROBOSOURCE LLC	(\$171.85)
Payment	27251	932	2199	682	900	0000	000	610	11/21/2025	53351-MAYHEM DESIGNS LL	(\$495.00)
Payment	27277	932	2199	810	900	0000	000	610	11/21/2025	3663-ROBOTICS EDUCATION	(\$750.00)
Payment	27277	932	2199	810	900	0000	000	610	12/11/2025	3663-ROBOTICS EDUCATION	(\$75.00)
Payment	27282	932	2199	810	900	0000	000	610	1/15/2026	3663-ROBOTICS EDUCATION	(\$820.00)
Payment	27284	932	2199	810	900	0000	000	610	10/1/2025	3663-ROBOTICS EDUCATION	(\$505.00)
Payment	27307	932	2199	810	900	0000	000	610	12/11/2025	3663-ROBOTICS EDUCATION	(\$540.00)
Payment	27307	932	2199	810	900	0000	000	610	1/12/2026	3663-ROBOTICS EDUCATION	(\$260.00)
Payment	27307	932	2199	810	900	0000	000	610	1/29/2026	3663-ROBOTICS EDUCATION	(\$480.00)
Payment	27312	932	2199	619	900	0000	000	610	12/9/2025	4684-VEX ROBOTICS, INC.	(\$1,537.56)
Payment	27384	932	2199	619	900	0000	000	610	2/11/2026	53203-ROBOSOURCE LLC	(\$81.48)
Payment	27385	932	2199	810	900	0000	000	610	2/11/2026	3663-ROBOTICS EDUCATION	(\$480.00)
Payment	27387	932	2199	619	900	0000	000	610	2/11/2026	4684-VEX ROBOTICS, INC.	(\$242.49)
Payment	27410	932	2199	683	900	0000	000	610	1/9/2026	4921-AMAZON CAPITAL SER	(\$22.09)
Payment	27433	932	2199	810	900	0000	000	610	2/20/2026	3663-ROBOTICS EDUCATION	(\$560.00)
Payment	27434	932	2199	810	900	0000	000	610	2/11/2026	3663-ROBOTICS EDUCATION	(\$750.00)
Payment	27442	932	2199	810	900	0000	000	610	2/17/2026	3663-ROBOTICS EDUCATION	(\$180.00)
Payment	27514	932	2199	810	900	0000	000	610	3/4/2026	3663-ROBOTICS EDUCATION	(\$540.00)
Payment	27554	932	2199	810	900	0000	000	610	3/23/2026	3663-ROBOTICS EDUCATION	(\$3,600.00)
UnpaidPO	1530	932	2720	515	900	0000	000	610	2/13/2026	53427-HAMPTON INN & SUI	(\$1,760.00)
UnpaidPO	1909	932	2199	619	900	0000	000	610	3/25/2026	4684-VEX ROBOTICS, INC.	(\$1,399.70)
UnpaidPO	1910	932	2199	619	900	0000	000	610	3/25/2026	53203-ROBOSOURCE LLC	(\$90.93)
UnpaidPO	1995	932	1000	619	900	0000	000	610	3/26/2026	4684-VEX ROBOTICS, INC.	(\$673.19)
UnpaidPO	2041	932	2199	810	900	0000	000	610	3/27/2026	53480-DANIEL HOLM	(\$2,000.00)
Cash End Balance											\$13,819.58
Unpaid PO Total											(\$5,923.82)
932 ROBOTICS Accrual End Balance											\$7,895.76
Total Cash End Balance											\$13,819.58
Total Accrual End Balance											\$7,895.76